



Public Works, Environment and Transportation Commission Agenda

Tuesday, May 23, 2023

6:30 PM

City Council Chambers

Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at www.cityofroseville.com/attendmeeting

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
- 6:31 p.m. **2. Public Comments**
- 6:34 p.m. **3. Approval of Meeting Minutes**
 - a. Approve April Minutes
- 6:35 p.m. **4. Communication Items**
 - a. Communication Items
- 6:40 p.m. **5. Council Request for Commission Review**
 - a. Commission Review
- 6:35 p.m. **6. Future Agenda Items**
 - a. Future Agenda Items
- 7:00 p.m. **7. Tour**
 - a. Tour
- 8:30 p.m. **8. Adjourn**

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: May 23, 2023

ITEM: 3.a.

ITEM DESCRIPTION: Approve April Minutes

Background

Attached are the minutes from the April 25, 2023 meeting.

Recommendation

Motion approving the minutes of April 25 , 2023, subject to any necessary corrections or revision.

Attachments

1. Draft of April Minutes

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, April 25, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Roll Call

Chair Ficek called the meeting to order at approximately 6:30 p.m. and at his request, Public Works Director Jesse Freihammer called the roll.

Present: Chair Bryant Ficek; Vice Chair Mike Collins; and Members Jarrod Cicha, Edwin Hodder, Desiree Mueller and Allison Luongo

Absent: Member Joyce (Excused)

Staff Present: Public Works Director Jesse Freihammer; Assistant Public Works Director/City Engineer Jennifer Lowry, and Sustainability Intern Noelle Bakken

2. Swearing in of New Commissioner

Chair Ficek performed the swearing in of Commissioner Des Mueller.

The Commission Members introduced themselves and Commissioner Mueller introduced herself to the Commission and public.

3. Public Comments

None.

4. Approval of March 28, 2023 Meeting Minutes

Comments and corrections to draft minutes had been submitted by PWETC commissioners prior to tonight's meeting and those revisions incorporated into the draft presented in meeting materials.

Motion

Vice Chair Collins moved, Member Cicha seconded, approval of the March 28, 2023 meeting minutes as presented.

Ayes: 5

Nays: 0

Abstain: 1 (Mueller)
Motion carried.

5. Communication Items

Assistant Public Works Director/City Engineer Jennifer Lowry provided a brief review and update on projects and maintenance activities listed in the staff report dated April 25, 2023.

Chair Ficek asked if there have been a lot of requests for yard signs for Less Mow May.

Ms. Bakken explained there have been forty-nine sign ups online since Friday.

Member Hodder asked how the visioning process was going and if the Commission was going to have an update as far as how the consultant is doing.

Mr. Freihammer explained that the consultant did present to Council and then there was a follow-up with department heads two to three weeks ago. The consultants are still compiling data.

6. U of M Climate Policy Student Group – Walk Friendly Community Project

Sustainability Intern Noelle Bakken introduced Simon, Ava, Ben and Patricija from the University of Minnesota Climate Policy Student Group who provided a presentation to the Commission.

Chair Ficek thanked the students for their presentation.

Member Cicha asked about the certification, do you start at bronze or can a city go straight to silver or gold.

Simon indicated a city can start at whatever level it has achieved.

Ava explained there is also an honorable mention category for walk friendly communities. That would be the level below bronze.

Member Luongo asked how the students went about engaging the students at the high school. She noted the Commission has a vacancy on the Commission for a Youth Commissioner and has not had success in the past.

Ava explained she was the one behind communicating with the students and she just had a meeting with them a couple months ago from the RAHS Progressive Student Committee body and she was able to reach out to them through Instagram, where she got the most engagement. When she tried to reach out through email that did not go as well. Instagram was the best method of communication in that sense, and she was able to meet with a few students and talk about this while it was in the preliminary stages.

Vice Chair Collins asked if the students knew what level the City of Roseville will be at without filling out anything. He noticed there were two stars.

Ben explained that in their preliminary research into this they used the assessment tool, and a lot of that information is speculative information that they do not have access to and there is a lot of very detailed information they could not easily find just by going onto the website. It is something that needs to come from a body such as the PWETC.

Ava explained that this is very nuanced information, such as sidewalk lengths and what certain distance is between a stop sign. It is information they were not able to access.

Simon thought, if they had to estimate at this time, the City of Roseville would probably be in the bronze category, based off the information they would be able to find in their research.

Member Cicha asked if there are any other cities in the presentation that would be similar to Roseville.

Ava reviewed cities in Minnesota that have achieved the green team certification, but not the whole walk friendly certification. There are cities that are relatively similar to Roseville's size and demographic that have achieved walk friendly certification. Minneapolis is used as the main example just because that is similar in the sense that it is close in proximity and a lot of the programs that are used in Minneapolis can be transferred over to Roseville. There are also cities that are smaller that have been walk friendly certified.

Chair Ficek asked if this is an annual renewal or is the certification permanent.

Simon believed the City would get certified and would need to be renewed every eight to ten years.

Ava indicated the certification would last until it was time for renewal.

Ms. Bakken indicated that currently the green team is the PWET Commission, but the students are recommending opening it up and creating a more community-wide green team that includes staff, some Commission members, community members, and business owners, to have a nice forum to discuss things like the zero-waste ordinance and other things and how the community might react to those kinds of things.

Chair Ficek thanked the students for their presentation.

124 **7. Speed Limits Update**

125 Public Works Director Jesse Freihammer and Assistant Public Works Director/City
126 Engineer Jennifer Lowry provided a speed limit update to the Commission.

127
128 Chair Ficek thanked staff for the presentation.

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130 Member Cicha indicated he would be curious to hear from police organizations
131 who have gone through this experience and have had speed limits change and if
132 their initial fears of their workload and resources have actually been impacted by
133 the change in the speed. What he has heard from the City's police force is that there
134 are not enough resources to try to follow up if the speed limits were to be lowered.

135
136 Ms. Lowry indicated she has been talking more with engineers than Police Chiefs
137 and those she has talked to either do not have a dedicated traffic enforcement group
138 or did not ramp up or have dedicated work. She thought it would be interesting to
139 hear from those entities as well as what complaints have come in from those folks
140 or other people.

141
142 Vice Chair Collins knew the Dale Street project is going to be coming up with new
143 markings and he wondered if the speed limit will be the same as what it was or will
144 there be any input as to possible changes.

145
146 Ms. Lowry explained county roads will remain the same even if the City were to
147 implement a change in speed in the city and typically a speed change would be
148 made after a road improvement, but a speed study would be done to determine what
149 the speed should be. With a speed study there is a possibility and risk that the speed
150 limit could be raised.

151
152 Member Mueller asked what a speed study entailed.

153
154 Mr. Freihammer reviewed how a speed study is conducted.

155
156 Chair Ficek asked if there is a timeline on the MnDOT study.

157
158 Ms. Lowry reviewed the timeline with the Commission but thought the process was
159 supposed to be within the year. It was started in 2019, so it was supposed to be done
160 already and she did not know if there was a set completion date.

161
162 Chair Ficek thought he saw something about Minneapolis and St. Paul follow up
163 studies and he wondered if those cities were moving forward to evaluate their
164 speeds now that those cities have changed the speeds and have a few years data.

165
166 Ms. Lowry indicated she would check. She talked to both cities but did not ask that
167 specifically.

168
169 Chair Ficek asked if dynamic signs are done by request.

170
171 Mr. Freihammer indicated that was correct. The City usually gets a lot more
172 requests than what staff can move around the city and as staff has learned that is
173 done by a volunteer and does affect the variability. He noted there is one permanent
174 one on County Road B but the one advantage to moving them is that people get
175 used to them and ignore them, so it usually is good to rotate them with construction
176 projects for cut-through traffic in neighborhoods.
177

178 Member Mueller indicated when she has reached out to the County before
179 regarding the lack or visibility of speed limit signs on County Road B, as an
180 example, she has been told that there are limitations with the number and type of
181 signs that can be posted and that there has to be certain rights-of-way or distances
182 or whatever and different sign types. She asked if that was accurate and something
183 the City needed to consider for Roseville roads.
184

185 Mr. Freihammer explained only so many signs can be put up. The City's policy is
186 to make sure there is one speed limit sign every half or quarter mile or some sort of
187 stop intersection. He was not sure what the County's policy is, but speed limit signs
188 cannot be placed close together.
189

190 Mr. John Kysylczyn, 3083 Victoria Street, provided background information on
191 the history of his political career and indicated he has taken an interest in this
192 subject. He explained he was opposed to the efforts to adjust the speed limits in the
193 city because he thought it was a complete waste of time and money. He pointed out
194 that he has noticed there is no ticket data. There is data as to the traffic stops, but
195 there is no data as to how many speeding tickets have been written and for what
196 speeds they have been written for. St. Paul disbanded its traffic unit so the idea that
197 the City will have more officers focusing on traffic is false and is actually going in
198 the opposite direction. Roseville has done local enforcement and the outcome of
199 the local enforcement efforts back twenty years ago was that the tickets and the
200 people that were being stopped were the people that lived in the neighborhood.
201 There is this rabbit hole he encouraged the Commission not to go down, which is
202 that slower driving leads to less injury. The problem is not the speed, the problem
203 is the distracted driving, the people that are reading their cellphones while driving
204 down the road and talking on the phone while driving down the road. That is where
205 the real problem lies. He would caution the Commission on studying data on what
206 other cities have done because some cities make decisions that are politically
207 driven, and some cities make decisions that are statistically driven. The cities of
208 Brooklyn Park and Minneapolis are political party-endorsed where a lot of their
209 decisions are based on politics. Shoreview, on the other hand, is not a political
210 party-endorsed city and often times a lot of decisions made there are based on
211 statistics. Another thing he wanted to raise caution about is passing laws that no
212 one follows. That is the scientific versus politics. When you pass laws that no one
213 follows people have a tendency of not respecting other laws. Another thing to point
214 out is perhaps Roseville should stop paving local side streets that are four car lanes
215 wide. Perhaps for the next reconstruction phase, quit paving four lane-wide local

side streets and cut them down to three or two and a half lanes. Lower speed limits do nothing to affect the noise that bothers him, which is loud exhaust and loud car stereos. Equity was raised and if the City passes laws that no one follows it gives law enforcement the ability to pull over anyone they want to. Do not pass laws that no one is going to follow, and scenarios will not be created like that. He indicated if the Commission wanted to do a study or a survey of people, he would encourage the Commission to take a look at the recycling survey that was done.

8. Pavement Management Update

Public Works Director Jesse Freihammer provided a pavement management update to the Commission.

Member Luongo indicated in some places the homeowner gets an assessment if the road in front of the house is reconstructed and she had never heard of this before moving to Minnesota.

Mr. Freihammer explained Roseville has an assessment policy and typically only assesses for reconstruction. As a part of the County Road B reconstruct, there will be assessments. The City does not assess what is considered maintenance projects and the City considers mill and overlay maintenance. Every city in Minnesota has a different policy, a different rate and varies dramatically.

The staff discussed with the Commission assessment calculations.

Mr. John Kyslyczyn reviewed with the Commission different sections of Minnesota Statutes regarding assessments on bonding. He explained if the City wishes to bond for a project, the City has to assess twenty percent in order to bond without a voter referendum. If the City wanted to assess fifteen percent, it would require a vote of the people so that is why this number is around twenty percent or higher and has to do with Statutes. The County follows under a different Statute that does not have the assessment requirement attached to it and is why the County does not assess and why the City does. It is all based on Statute.

9. Future Agenda

Discussion ensued regarding the upcoming 2023 PWETC agendas:

- Tour – Twin Lakes Parkway Area Improvements
- MS4 Update in June
- Sustainability Topic in June
- Prep for Joint Council meeting in July
- Envision Roseville

10. Adjourn

Motion

Vice Chair Collins moved, Member Hodder seconded, adjournment of the meeting at approximately 8:37 p.m.

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Ayes: 6
Nays: 0
Motion carried.

DRAFT

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: May 23, 2023

ITEM: 4.a.

ITEM DESCRIPTION: Communication Items

Background

At each commission meeting, City staff provides updates on City activities and projects ongoing within the city that pertain to public works activities.

Recommendation

Receive report and provide feedback.

Attachments

1. Communications Memo
2. 2023 Roseville Project Map
3. May Development Activity Report



Memo

To: Public Works Environmental and Transportation Commission Members

From: Jennifer Lowry, City Engineer

Date: May 18, 2023

Re: Communications Items

The following are updates to projects and other activities happening in Roseville since the last commission meeting:

Public Works Project updates:

- Villa Storm Water Improvements
 - Kevitt Companies will replace outlet by end of June.
 - Restoration of site and trail are complete.
- 2023 PMP
 - Awarded to T.A. Schifsky & Sons, Inc. on May 8.
 - Construction starts in June, date TBD.
- Long Lake Lift Station
 - Bids opened May 16 and recommended to award to Pember Companies on May 22.
- McCarron's Retaining Wall
 - One bid opened May 16 and recommended to reject on May 22.
- Water Tower Painting
 - Power was lost to the water tower while preparing for painting. New underground service has been installed. Other repairs in process, including installation of backup pressure sensor.
 - Water tower drained, undergoing maintenance and painting repairs.
- 2023 Pathways
 - Bid opening scheduled for May 30.
- 5 interns starting over next few weeks.

Ramsey County Updates:

- Ramsey County Mill and Overlays & ADA Upgrades
 - Permanent pavement markings are nearing completion.
- [Environmental Service Center](#) (NE corner of Larpenteur & Kent).
 - Project preliminary review and permitting.

MnDOT Updates:

- TH 36 Ramps at Hamline Construction
 - Began construction April 17 and substantial completion expected next week.

- TH 36 Ramps on Fairview
 - Anticipate construction to start June 1 and continue until State Fair. Plan for intermittent ramp closures, but only a weekend closure of Fairview.
- Highway 36 Study
 - Currently in Phase 1 to establish purpose and need.
 - Public survey is available on the [project website](#) (search for “Hwy 36 Maplewood to Roseville study”).

Miscellaneous Updates:

- Roseville High School Graduation
 - PW staff working with PD on traffic control for the June 3 Roseville Area High School graduation ceremony.

Council Update:

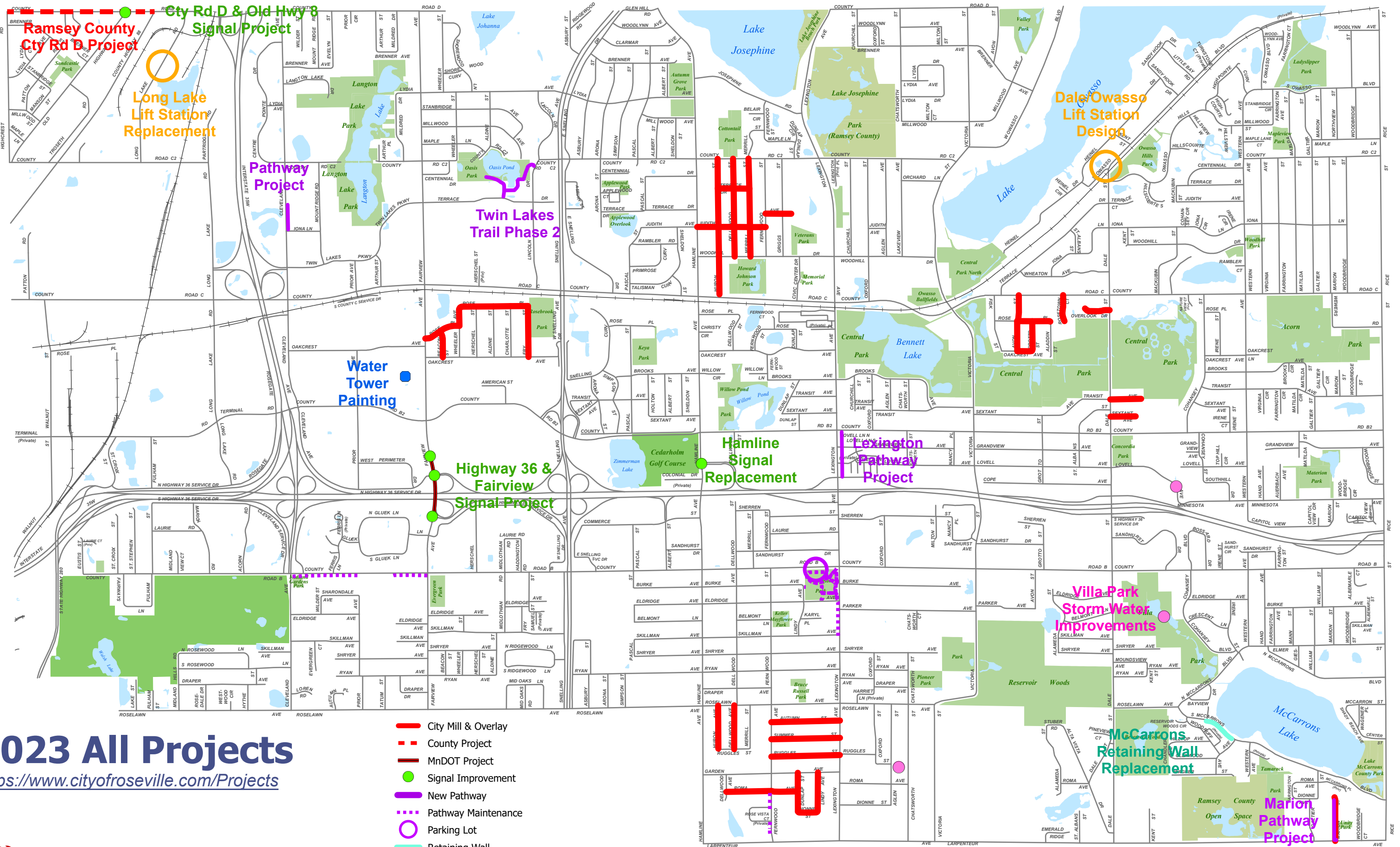
- Below is a highlight of items recently presented to and/or acted on by the City Council. More information can be found in the agenda packets and minutes for the referenced Council meetings:
 - April 24
 - Recognized Out-Going City Commissioners.
 - Discussed Commission Interview Process.
 - Discussed City Commission scope, duties, and functions.
 - Approved St Paul Regional Water System (SPRWS) Contract Amendment No. 3.
 - Approved Metropolitan Council Easement Agreements.
 - Approved agreement with Municode for Recodification, Supplementation, and Online Hosting.
 - May 8
 - Considered City Council engagement opportunities.
 - Awarded Contract for 2023 Pavement Management Project.
 - May 15
 - Discussed Classification and Compensation Study and Comparable Cities.
 - Accelerated Emerald Ash Borer Program Update.
 - Discussed City Commission scope, duties, and functions.
 - May 22 - planned agenda
 - Receive Annual All Departmental Equity Update.
 - Approve Professional Services Agreement for County Road B Reconstruction Special Benefits Appraisal.
 - Approve Resolution Awarding Contract for the Long Lake Sanitary Sewer Lift Station Project.
 - Approve Critical Corridors Grant Agreement for County Road B and Snelling Avenue (TH 51) Pedestrian Traffic Study.
 - Approve Lexington Plaza Escrow Agreement at 1754 Lexington Avenue.
 - Reject bids for South McCarrons Retaining Wall Project.

Sustainability Update

- Staff applied for the League of Minnesota Cities (LMC) “Sustainable City Award” earlier this year, and received notification that Roseville was one of two cities selected to receive the award. Staff and elected officials will travel to the LMC annual conference in Duluth on June 22 to receive the award.
- Staff helped organize outreach and education relating to “Less Mow May,” printing 100 yard signs for participating residents. All 100 yard signs were claimed, with several residents on a waitlist for unclaimed signs.
- Staff attended local advocacy group Resilient Roseville’s Sustainability Open House on May 6. Many residents were in attendance to learn more about the City’s sustainability initiatives and to discuss what they were working on relating to sustainability and climate change.
- Staff attended the national “Getting to Zero” conference in Minneapolis on May 10 and 11 to network and learn strategies about increasing commercial and residential energy efficiency.
- Staff will be working with the University of Minnesota’s Institute on Environment Sustainability Corps program during the summer with a part-time Sustainability Intern starting on June 5.

Major Maintenance Activities:

- Street and Storm
 - Finished repairs of mailboxes and plow damage.
 - Spring sweep was completed May 2.
 - Centerline striping completed by Warning Lites.
 - Completed 10 of 20 water break patches. Other 10 water break are prepped for curb and sidewalk.
 - Ongoing Compost site maintenance. Friday deliveries to residents started May 5.
 - Streetscape areas prepped for season. Campus irrigation activated.
 - Ongoing storm sewer maintenance, sign work, and asphalt patching for streets and pathways.
- Water and Sanitary Sewer
 - Water Tower repairs and painting.
 - One repair on our water main system for the month of May.
 - Repaired 4 Hydrants since the beginning of May
 - Replaced bad 12” valve on Fairview Ave that feeds Rosedale Commons.
 - Replaced A/C unit at Booster station (damaged by fallen tree).
 - Resumed jetting of 2022 season.
 - Roseville City Hall Sign (Co Rd C and Lexington) cleaned.
 - Job posting is out for Utilities Worker II.
 - Located City-owned utilities for Gopher State One Call locate requests.
 - Made weekly site visits to all lift stations.
 - Continued replacing water meters and MIUs.
 - Collected water samples for bacteriological and disinfection byproducts.



Prepared by: Engineering Department
 3/15/2023

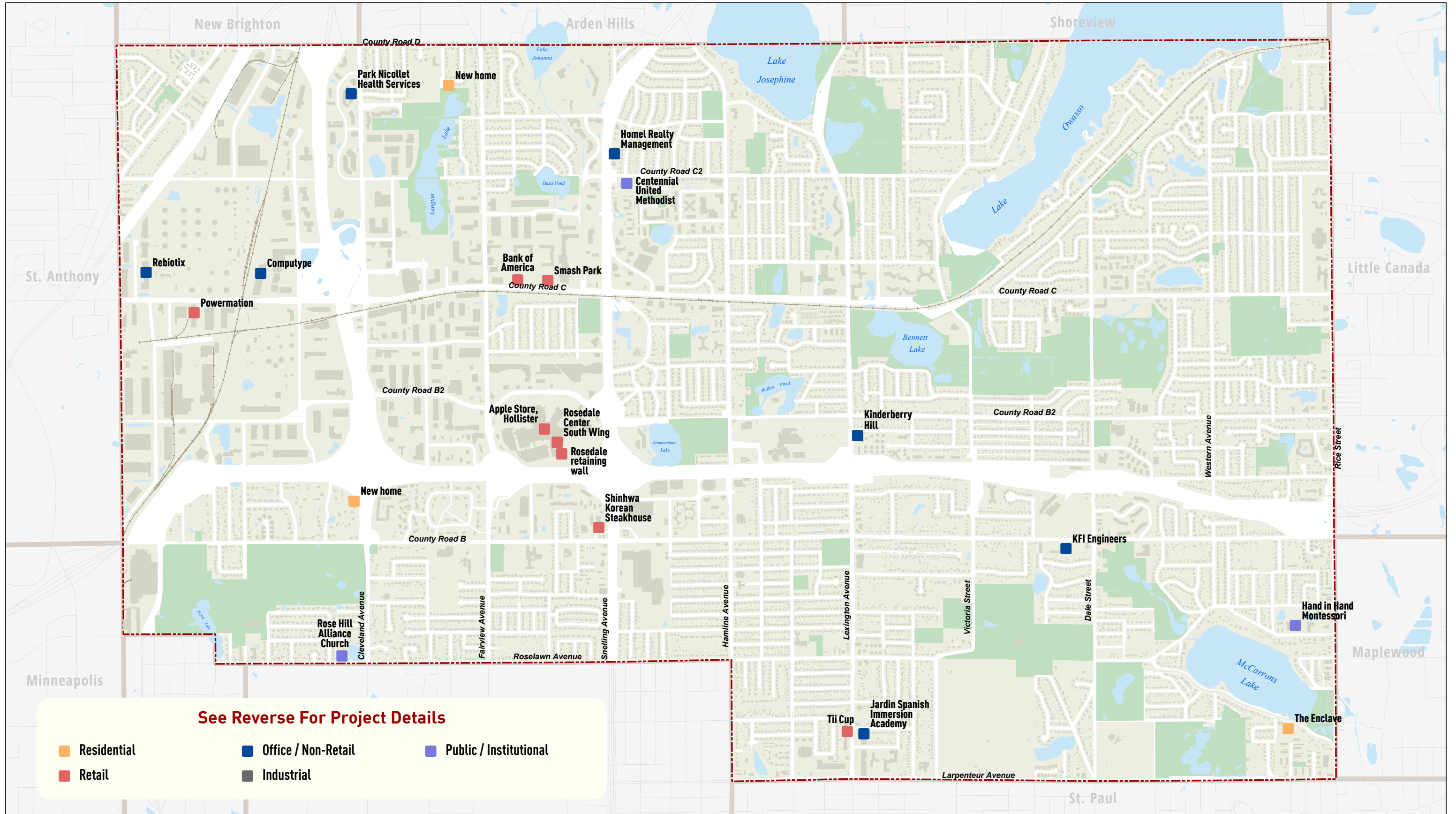
Data Sources

* Ramsey County GIS (3/1/2023)
 * City of Roseville Community Development
 * City of Roseville Finance Department

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 700 1000 2000 3000 Feet
 Proposed2023_AllProjectsLabels





ROSEVILLE COMMUNITY DEVELOPMENT DEPARTMENT					
Updated: May 11, 2023					
	Project Name	Address	Project Description	Applicant/Owner Information	Starting
RESIDENTIAL	The Enclave	201-261 McCarrons Pl	20 detached townhomes	Ovation Homes	Summer 2021
	Residential New Construction	2239 Cleveland Ave	New single family home	Bald Eagle Builders Inc	Fall 2022
	Residential New Construction	1882 Brenner Ave	New single family home	O’Meara Custom Building Inc	Fall 2022
RETAIL	Mall Retaining Wall	1595 Highway 36	Retaining Wall	Hardscape Construction	Spring 2022
	Shinhwa Korean Steakhouse	2181 Snelling Ave	Interior Remodel	Chans Consulting	Summer 2022
	Rosedale Center South Wing	1595 Highway 36	Demo of South Wing Entry	VCC LLC	Fall 2022
	Bank of America	1761 County Road C	New Construction	Leopardo Companies Inc	Fall 2022
	Tii Cup	1771 Lexington Ave	Interior Remodel	Monaghan Construction	Fall 2022
	Hollister Abercrombie & Fitch	1595 Highway 36	Tenant Remodel	GGC National Contractors	Spring 2023
	Smash Park	1751 County Road C	New Construction	Rochon Corp	Spring 2023
	Powermation	2360 County Road C	Interior Remodel	Guptil Contracting Inc	Spring 2023
	Apple Store	1595 Highway 36	Interior Remodel and Expansion	Gardner Builders	Spring 2023
	Mall Entry and Corridor	1595 Highway 36	New Mall entry and Corridor	VCC LCC	Spring 2023
NON-RETAIL/OFFICE	Park Nicollet Health Services	3050 Centre Pointe Dr #200	Interior Remodel	RJM Construction	Winter 2022
	Hand in Hand Montessori	211 North McCarrons Blvd	Interior Build-Out	Vanguard Builders Inc	Summer 2022
	Computype	2285 County Road C	Interior Demo	Prime General Contractors	Summer 2022
	KFI Engineers	670 County Road B	Interior Remodel	McGough Construction	Winter 2022
	Rose Hill Alliance Church	2105 Roselawn Ave	Interior Remodel	Rose Hill Alliance Church	Winter 2022
	Kinderberry Hill	2360 Lexington Ave	Interior Remodel	V & E Contracting Services	Winter 2022
	Homel Realty Management	2924 Snelling Ave	Demo Swimming Pool and Sauna	Home Improvement Shop	Spring 2023
	Jardin Spanish Immersion Academy	1754 Lexington Ave	Tenant Improvement	Protech Enterprises Inc	Spring 2023
	Computype	2285 County Road C	Tenant Remodel	Prime General Contractors	Spring 2023
	Rebiotix	2660 Patton Rd	Tenant Remodel	McGough Construction	Spring 2023
	Centennial United Methodist Church	1524 County Road C2	Tenant Remodel	Langer Construction Company	Spring 2023

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: May 23, 2023

ITEM: 5.a.

ITEM DESCRIPTION: Commission Review

Background

Council Member Jason Etten will be at the Commission meeting to discuss the Council-initiated topic to discuss the roles of each commission the City has. The attached letter documents what the Council is looking for from commission members. Council Member Etten will present the topic and be available to answer any questions the commissioners may have.

Attached is an excerpt from the minutes for the March 28, 2023 meeting where the commission discussed part of the items listed in the letter.

Recommendation

Receive presentation and provide feedback on the information and the proposed next steps related to potential changes to city roadway speed limits.

Attachments

1. Commission Letter
2. Excerpt PWETC Minutes - March 28, 2023

Commissioners,

In April the City Council decided to pursue a review and update for our City Commissions. The Council feels any review and update must include the input of the members of the Commissions.

Commissions are an important part of the governance of the City by providing vital information and recommendations to the City Council. In recent years, some commissions have come to the Council asking about changes in name, purpose, scope and duty, and meeting schedule.

The purpose of this review by Commissioners is to flesh out potential changes that can improve the Commission experience for members and ensure Commissioners are making a positive impact on the governance of the City of Roseville and their community in general.

As part of your work:

- Examine sections of Roseville City Code Chapters 201-208 that are relevant to your Commission
- Review your Commission's Purpose, Scope, Duties and Functions
- Consider your number of Commissioners, frequency and spacing of meetings and other aspects of the operation and work of your Commission that you feel would enhance the quality of meetings, engagement of Commissioners and the community, and strengthen information coming to the City Council.

For each of these areas think about these questions:

- What is good
- What needs to be changed
- What might be removed
- What might be added to better serve the community

It is possible some Commissions will have very few recommended changes and that is OK. Some or all of this work may not be relevant for Commissions such as the Planning and the Police Civil Service Commissions that have statutory guidelines that must be followed.

Commissioners should try to align their format with a clear Purpose statement, membership, an outline of the Scope of the Commission's work including enumerated Duties and Functions, and meeting requirements (see city code Chapter 201).

Here is our current timeline:

1. Commission review and recommendations, May 2023 to August or September 2023,
2. Council consideration, September and October, 2023
3. Final Council passage of updates, November/December 2023

**Roseville Public Works, Environment
and Transportation Commission
Excerpt of Meeting Minutes**

Tuesday, March 28, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Commission Name Change Discussion

Chair Ficek explained this item is to discuss possible name changes to the Public Works Environment and Transportation Commission. He reviewed previous Commission discussion that occurred.

Mr. Freihammer noted the City Council did initiate a review of the Commissions. The City Council will discuss this at their April 24, 2023 meeting.

Chair Ficek reviewed the proposed changes on how to take the four scope, duties and functions of the Commission and change them into some other things or a different way to look at them. He indicated the first two remain the same, the highlighted portion is the change in name of the Commission. He explained the interest and understanding of the other regions is crossed out but will not prevent the Commission of doing it but does not need to be listed as a part of the scope of the Commission. The next three proposed changes in red are the new ones, “Collaborate with City staff to review, evaluate and develop policies and practices regarding sustainability and management of environmental resources.” “Collaborate with City staff to review, evaluate and develop policies and practices regarding transportation infrastructure as it relates to the multi-model needs and demands of the community. This includes related public safety issues and coordination with the Traffic Safety Committee if necessary.” And “Engage with the Roseville community and serve as a community liaison for issues, ideas and proposals while providing appropriate feedback.” He indicated the last duties and functions item would remain the same. He asked for staff and Commission feedback and discussion.

Mr. Freihammer indicated offhand it seemed like good suggestions to him. He thought having the traffic safety is there. He reviewed what the Traffic Safety Committee does in the City.

Member Collins thought everything looked great and omitting the one part was reasonable and if the Commission wanted to still look at that it could do so.

Member Luongo asked what the Ordinance says that is referenced in the crossed out part (ORD.1313,12.6.2004).

Mr. Freihammer explained all of section 206 is what the existing public works is. He thought the ordinance is just referencing them working with other agencies. He agreed that is kind of inherent with the job and could be listed but the City, as a whole, is always working with outside agencies.

Chair Ficek explained if the Commission went this route he assumed it would reference some ordinances once finalized.

Mr. Freihammer indicated that was correct. He indicated if the Commission recommended something to the City Council, the Council would more than likely have to amend Chapter 206 as an Ordinance change.

Member Misra indicated she liked it as well. She thought what was still valuable to keep and helpful for the Commission is to have some sort of language that connects the Commission with federal, state, county, and regional entities because so much of what the Commission does is connected to other bodies and it is not really a Roseville decision. It almost always involves some other entity. She thought that language is valuable to keep a highlight on the fact that the Commission needs to look beyond just Roseville borders, especially when it comes to environment, transportation and those sort of things, but environment in particular is not local, it is very much broader than that.

Member Hodder agreed. He liked the overall intent of this as well and he thought Member Misra's point is very well taken. He would support leaving the crossed-out point in somewhere in this.

Member Cicha indicated he liked the word collaborate that was used in C and D. His suggestion would be instead of "maintain an interest in and an understanding of," he would change it to "Collaborate with federal, state, county, regional, and other public works, environmental, and transportation services that impact City services." He thought that was a good way of summing up how the Commission interacts with those organizations. He liked the additions of the new C, D, and E and felt these were appropriate and thought making a recommendation to the City Council today would also be appropriate. It is a recommendation, and the Council will look at it and make their own edits as well. He thought this is a good framework to hand the Council.

The Commission concurred.

Chair Ficek summarized discussion of the Council. He thought that new Item C could read: "Collaborate with City staff, and federal, state, county, regional, other public works, as needed...".

Member Misra indicated new Item C is only regarding sustainability and management of environmental resources.

Chair Ficek indicated the reworked sentence would also be added into Item D as well so it would cover both of those in order to not only collaborate with City staff but to also capture other agencies.

Member Misra indicated she would consider going with the new Items C, D and E and then just move it further down and change the verb from Maintain an interest in and an understanding to collaborate but leave the rest of that as a separate Item F and then move Item F to Item G.

The Commission agreed.

Motion

Member Hodder moved, Member Luongo seconded, to recommend the City Council the proposed changes in 206.2: Scope, Duties and Functions.

Ayes: 6

Nays: 0

Motion carried.

Chair Ficek indicated the name has not been touched. He wondered if the Commission wanted to review the name change now or wait to see what comes out of the Council.

Member Collins thought the Commission should wait to see what the City Council decides before moving forward.

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: May 23, 2023

ITEM: 6.a.

ITEM DESCRIPTION: Future Agenda Items

Background

Recommendation

Set preliminary agenda items for the June 27, 2023 Public Works, Environment & Transportation Commission meeting.

Attachments

1. Future Agenda Memo



Memo

To: Public Works Environmental and Transportation Commission Members

From: Jesse Freihammer, Public Works Director

Date: May 23, 2023

Re: Look Ahead Agenda Items/Next Meeting June 27, 2023

Suggested Items:

Looking Ahead:

- June 27, 2023
 - MS4 Update
 - Sustainability Topic
 - Prep for Joint Council meeting in July
- Joint Council Meeting – July 10, 2023 - 6:00 p.m.
- July 25, 2023
 - Follow-Up to Joint Council meeting in July
- Future Topics
 - Envision Roseville
 - Fiber Internet 101

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: May 23, 2023

ITEM: 7.a.

ITEM DESCRIPTION: Tour

Background

The PWET Commission will adjourn to a tour of a few sites around the City including:

1. Langton Lake (Outlet Control Structure)
2. Mount Ridge Road Underground Infiltration and Reuse
3. Twin Lakes Pkwy Roundabout and Filtration Basins
4. Arthur St. Filtration Basins & Pollinator Gardens
5. Twin Lakes Pkwy Storm Pond
6. Twin Lakes Pkwy Storm Pond w/Iron Enhanced Filter Bench

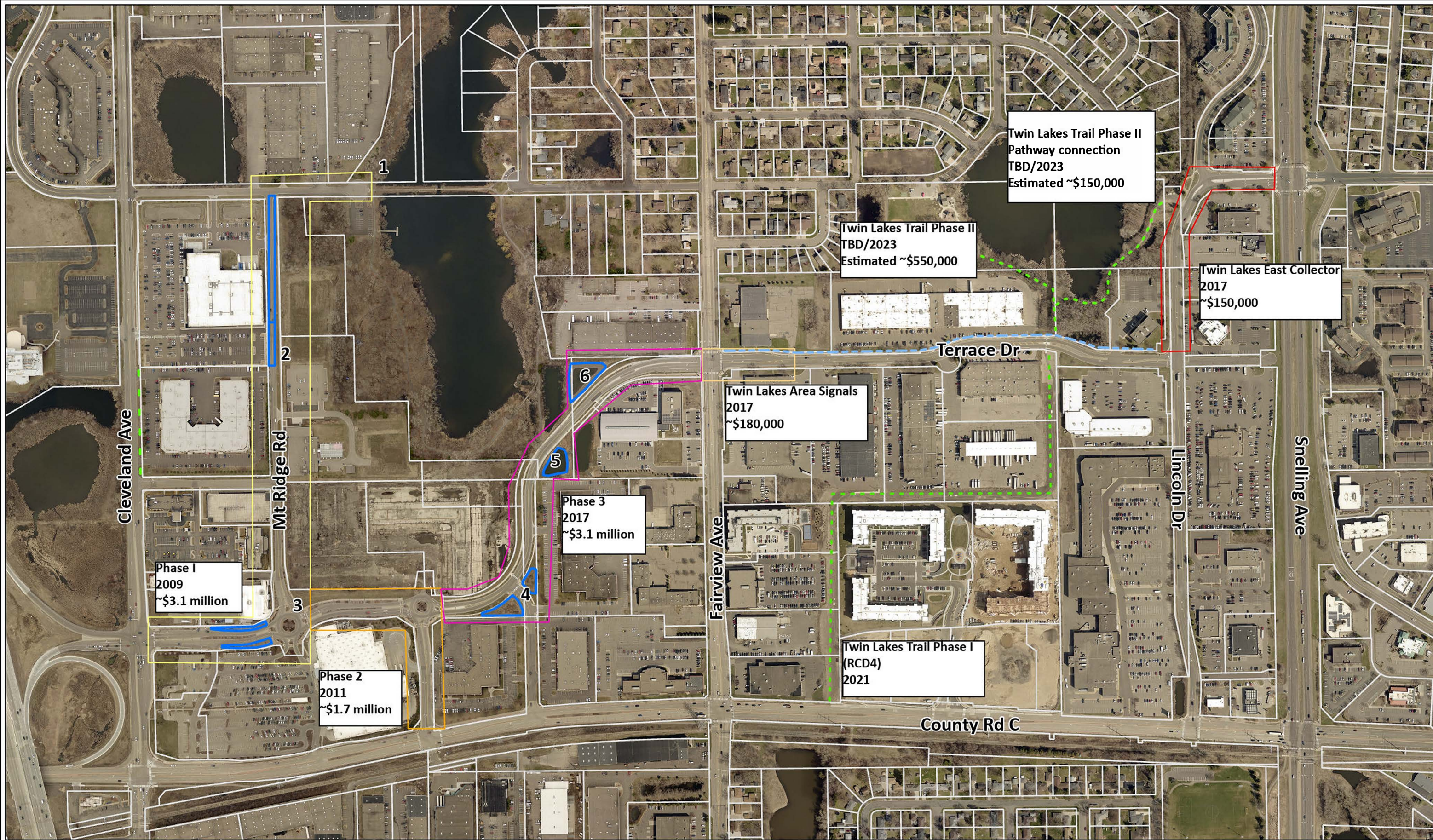
A map of these locations is attached. Also attached are fact sheets about each tour location.

Recommendation

Participate in tour of the above-mentioned locations.

Attachments

1. Map of Tour
2. Twin Lakes Trail/RCD 4 Fact Sheet



Twin Lakes Redevelopment Area

Prepared by: Engineering Department
5/17/2023

- Stormwater BMP
- Trail
- Lighting Improvement

Data Sources
* Ramsey County GIS (6/7/2022)
* City of Roseville Community Development
* City of Roseville Finance Department

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the geographic information shown (GIS) data used to produce this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-763-1070. The preceding disclaimer is provided pursuant to Minnesota Statutes, §466.03, Subp. 21 (2000), and the user of this map acknowledges that the City has not been liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by third parties, its employees or agents, or third parties which arise out of the user's access or use of this map.

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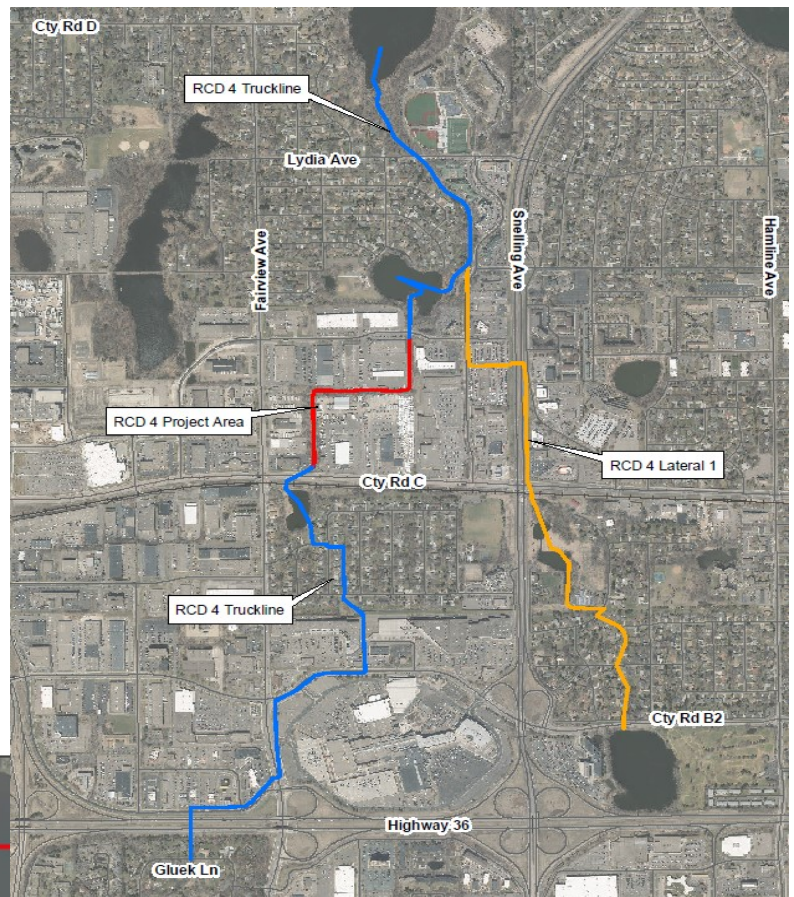
PWETC_MayTour2023



Ramsey County Ditch 4 (RCD 4)

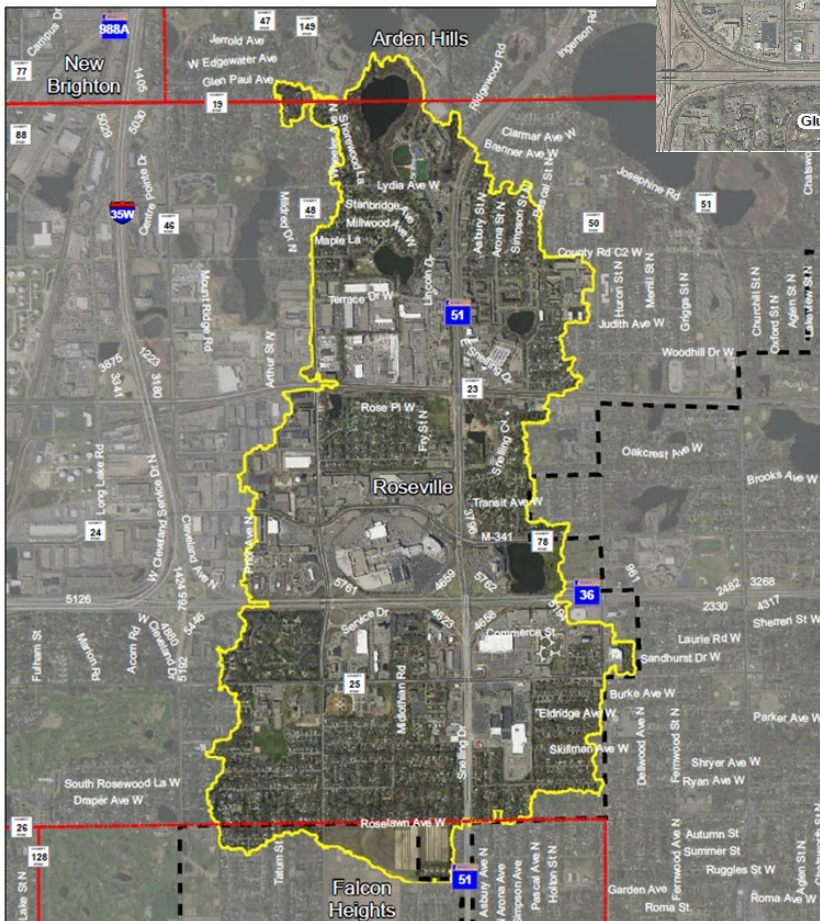
Pipe Installation and Trail Project

RCD 4 was originally installed as an 2.3 mile long open channel in the late 1800's to drain water from the now Gluek Lane neighborhood, all the way to Little Lake Johanna. In our current urban setting, the challenges of maintaining an open channel between private property is difficult. As redevelopment was planned adjacent to the ditch, staff started working with the Rice Creek Watershed District and the adjacent landowners to convert the open channel to a pipe, and install a trail on top of the pipe to create a connection between County Rd C and Terrace Dr. Along with the maintenance benefits, there will also be a water quality improvement, flood reduction, habitat improvement, etc.



The total drainage area for RCD 4 is 1,695 acres, and upstream of the project the drainage area is 465 acres of single family housing, industrial, and commercial land uses. With the upstream drainage area, there is 580 cubic-feet per second (4,300+ gallons per second) flowing through the project area in the 1% chance storm event.

With the modification from an open channel to a pipe, critical flood areas will be lowered by an estimated 4", while only raising the elevation of Oasis Pond 1".





2011 photo looking south from Terrace Dr



2019 inspection photo



2011 photo looking southwest at the first ditch bend



2019 inspection photo



2011 photo identifying bank failure due to overland flow from an adjacent property



2019 inspection photo



Installation of a box manhole at Terrace Dr



Installation of a bend south of Terrace Dr



Downstream conditions following a rain event south of Terrace Dr



Installation of a section of 84" concrete pipe south of Terrace Dr



Looking north at Terrace Dr.



Looking west at the bend south of Terrace Dr.

RCD 4 length: ~2.3 miles (Gluek Ln to Little Lake Johanna)

Project length: ~0.5 mile (2,500 lin-ft)

Bid cost: \$2.4 million

Cost to date: \$2.14 million

Funding Sources:

Rice Creek Watershed District: \$1.09 million

\$640,000 (ad valorem)

\$450,000 (watershed management district)

which includes a \$56,000 payment from the City

Adjacent Redevelopments: \$ 1.31 million

Flow rates:

50% chance event: 289 cfs (2,167 gallons/sec)

10% chance event: 385 cfs (2,880 gallons/sec)

1% chance event: 580 cfs (4,338 gallons/sec)

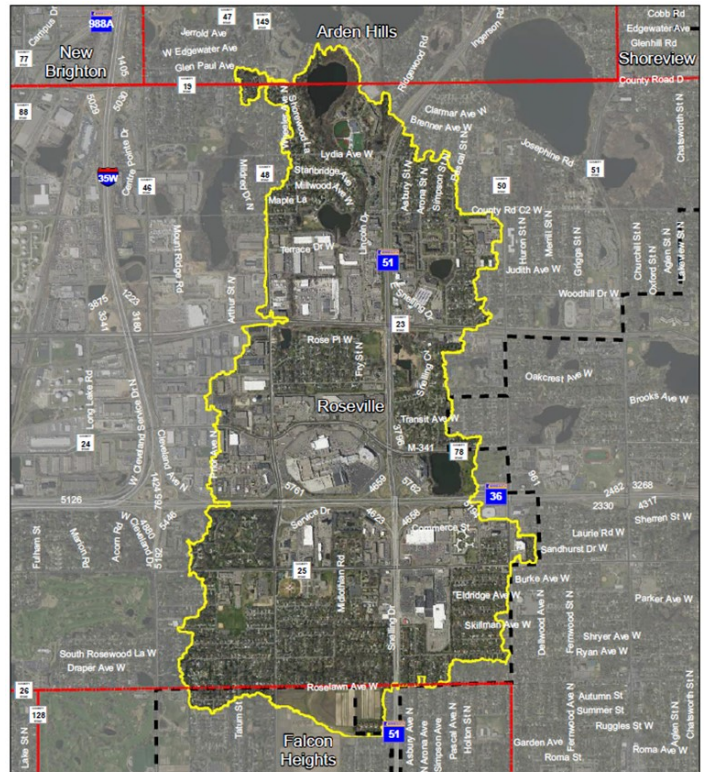
Flood Elevations

County Rd C & Fairview Pond

Open channel = 917.22 Piped = 916.94 (-0.28')

Oasis Pond

Open channel = 898.20 Piped = 989.30 (+0.10')



1,695 acre water management district (water that drains to RCD 4)