

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
APRIL 4, 2023 6:30 p.m.**

PRESENT: Arneson, Beckman, Boulton, Baggenstoss, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra

ABSENT:

STAFF: Johnson

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Arneson, Beckman, Boulton, Baggenstoss, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

Chair Dahlstrom called for public comment by members of the audience. No audience members in attendance.

3) APPROVAL OF MINUTES – MARCH 7, 2023 MEETING

Commissioner Brown moved to approve the minutes. Vice-Chair Matts-Benson seconded.

Roll Call

Ayes: Arneson, Beckman, Boulton, Baggenstoss, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

Nays: None.

Abstain: None.

4) BUSINESS ITEMS

a) INTRODUCTION AND OATH OF OFFICE FOR NEW COMMISSION MEMBERS

The Oath of Office was completed by Chair Dahlstrom for new commission members Jessica Raygor and Karen Beckman. The commission welcomed them to the group.

b) REVIEW AND DISCUSS POTENTIAL UPDATES TO THE PARKS AND RECREATION COMMISSION PRIMER

Staff reviewed the history and purpose of the Parks and Recreation Commission Primer. Staff and the Commission agreed to update the following items in the Primer:

- Page 3 – Update the “City Comprehensive Plan” information to reflect the new 2040 Comprehensive Plan.
- Page 5 – Update the web address link for the Capital Improvement Plan.
- Page 10-11 – Update the Emerald Ash Borer (EAB) information to reflect the Accelerated EAB program.

Commissioner Baggenstoss reiterated what a helpful document the Primer is for commission members. He added that the Primer is a living document and suggestions/changes are always welcome.

Vice-Chair Matts-Benson suggested potentially updating the Natural Resources Stewardship Program information in the Primer. Staff confirmed that work has been done on this item that could warrant an update.

c) REVIEW AND DISCUSS PARKS AND RECREATION COMMISSION GOALS

Staff introduced the Parks and Recreation Commission Goals. The Commission last updated the goals in May 2022. Staff noted that they added progress information to the Commission goals document for work done over the last year.

Commissioner Baggenstoss suggested updating the “Keya Park Renaming” goal to “Keya Park Development Project” as he believes ongoing engagement is needed to reengage community members during the playground rebuild, addition of Dakota language education, and land acknowledgement.

Commissioner Brown asked what would be an appropriate way to keep individuals accountable on goal updates and progress. Vice-Cahir Benson suggested having a quarterly or mid-year goal review and update.

Commissioners Baggenstoss and Ybarra volunteered to be assigned to the proposed “Keya Park Development Project” goal. Staff noted that residents are asking for a quick turnaround on this item to ensure the park updates are completed by winter. Chair Dahlstrom suggested adding “continue to check-in and engage with staff on updates” as a goal for “Keya Park Development Project”. Commissioner Brown suggested that any Commissioners who are interested could go to the final playground community engagement meeting.

Vice-Chair Matts-Benson inquired if there will be an opening celebration for Keya Park. Staff answered that most likely there will be a Discover your Park (DYP) event there next year to celebrate the park and renaming process.

Vice-Chair Matts-Benson suggested adding “encourage Commissioner participation at the Keya Park DYP celebration” to the “Keya Park Development Project” goal.

Commissioner Arneson suggested adding a goal regarding the new park space at County Rd. B and Eustis. His suggested short and long term goals included: supporting the park naming process and choosing of park amenities along with encouraging Commission members to attend the park opening celebration. Commissioner Arneson agreed to put his name on this goal.

Commissioner Raygor noted that she would like to be added to item 2B.

Staff confirmed they will update the goals based on the Commissions discussion and will bring the goals back at the May 2023 commission meeting.

The Commission discussed the Envision Roseville project and how best to ensure that Parks and Recreation information is included in the project.

Staff and the Commission discussed the Campus Master Plan. Staff relayed that the earliest this project would begin would be in 2025. The Commission discussed a potential goal of ensuring that Parks and Recreation is factored into the Campus Master Plan and that there is thoughtfulness regarding the loss of Veterans Park.

5) STAFF REPORT

a) DEPARTMENTAL UPDATES

- Tapping Time at the Harriet Alexander Nature Center was on March 25 and March 26. More than 1,500 people attended over the two day event.
- Arts at the OVAL was held at the Roseville Skating Center on March 25 and had 560 attendees and over 30 vendors.
- The deer removal season wrapped up in March. The United States Department of Agriculture (USDA) removed 24 deer from Roseville.
- Staff is working on the contract with Burro Loco to become the food service vendor at the Cedarholm Community Building.
- The Guidant John Rose MN OVAL has \$800,000 requested in the current state bonding bill. This money would be used to replace the roof, HVAC and remodeling of arena bathrooms.
- Due to the large snowfall this past weekend, 67 trees were knocked down across streets and sidewalks. Staff noted that they appreciate everyone’s patience with the cities snow removal.
- Two out of three meetings have been completed for the Keya Park playground rebuild. Staff shared potential concept designs for the new playground. Education and land acknowledgements will also be included as part of the park renaming process.
- LHB has signed on to assist staff with planning for the new park located at County Rd. C and Eustis. LHB previously assisted the city with the Midland Garden and Unity Park planning. Community engagement will begin as early as May, 2023.

- Kite Day in the Park will be on Saturday, April 22 (10 a.m.-12 p.m.) at Rosebrook Park. This is a free event and 350 kites are available to participants. This event partners with Roseville Kiwanis Club and Do Good Roseville.
- The Roseville Ice show will be on Thursday, April 20 at 6:30 p.m., Friday, April 21 at 6:30 p.m., and Saturday, April 22 at 3:30 p.m.
- Earth Day at the Harriet Alexander Nature Center will be on April 22 (10 a.m.-2 p.m.).
- ForParks Designer Handbag Bingo will be Saturday, April 29 (1-3 p.m.) at the Cedarholm Community Building.
- The Roseville School of Dance recital will be Saturday, May 29 and Sunday, May 30 at Roseville Area High School.

b) OTHER NEW OR RELEVANT COMMUNICATION AND UPDATE ITEMS

6) OTHER

Meeting adjourned at 7:36 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant