

1                                   **Human Rights, Inclusion and Engagement Commission**  
2                                                           **Meeting Minutes**  
3                                                           **May 17, 2023**

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6   **Commissioners Present:**     Amanda Becker, Elliot Francke, Jeena Gurung Vomhof, William  
7                                                           Hill, Richard James, Kathryn Macomber, Laura Palmquist and  
8                                                           Adepeju Solarin (Peju) and David Tidball.

9  
10   **Youth Commissioners:**     None

11  
12   **Commissioners Absent:**     None

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14   **Staff Present:**                 Thomas Brooks, Equity and Inclusion Manager

15  
16   **Call to Order/Roll Call**

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18   The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to  
19   order at 6:30 p.m.

20  
21   **Public Comment on Items Not on Agenda**

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23   **Commission Response to Community Issues**

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25   **Commissioner Outreach and Engagement Update**

26   Ms. Kathy Ramundt and Ms. Jill Eck, and Mr. Etienne Djevi made a Juneteenth presentation to  
27   the Commission.

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29   Mr. Djevi thought this would be a good opportunity for the HRIEC to be at the event and  
30   represent the City.

31  
32   Commissioner Franke explained one of the things he is starting to do is to put together a list of  
33   the City’s local organizations that are either entire Commission or Inclusion subgroup could  
34   contact for further cooperation and involvement in dialogue with the City Council. He asked if  
35   he could get a list of organizations and businesses that the group deals with and does not object  
36   to he would appreciate a copy in order to contact those people during the upcoming years in  
37   order to find out what else can be done besides Juneteenth.

38  
39   Ms. Ramundt explained that is something she is working on with Superintendent of Schools  
40   Lake about coming up with those lists as well, that way the list can be shared throughout the  
41   community and will benefit from that.

42  
43   Commissioner Peju indicated she was curious about the context on what Juneteenth is and why  
44   there is such a big focus on black lives.

45

46 Mr. Djevi indicated Commissioner Peju, as well as the rest of the Commission, needed to go to  
47 the Juneteenth event because there will be speakers that will be talking about the history of  
48 Juneteenth, Juneteenth and politics, Juneteenth, and the economy.

49  
50 Ms. Ramundt reviewed the different ways Juneteenth is being advertised, including the City  
51 website, Facebook, Nextdoor, Commissions, City newsletter. She thought this will be well  
52 advertised.

53  
54 Commissioner Tidball thought that people, like him, should be showing up to these kinds of  
55 events and that the message about what is happening gets out to other places. He indicated  
56 unfortunately he will be out of town but would have liked to have volunteered.

57  
58 Chair Palmquist noted the Commissioner received an email regarding a sustainability event on  
59 May 6<sup>th</sup>, and she was not sure if anyone was able to make that.

60  
61 Commissioner Becker indicated she really wanted to attend that but was out of town, so she did a  
62 follow up email for more information.

63  
64 Chair Palmquist explained Commissioner Macomber thought the Commission could contact  
65 Parks and Recreation to see about setting up a table at the Discover your Parks event.

66  
67 Mr. Brooks believed the Parks and Recreation Commission attends all of those events and  
68 thought the HRIEC could share a part of their table.

69  
70 Commissioner Becker indicated she connected with Principal Hester and did an audio interview  
71 for the Voices of Roseville project she pitched a while ago. Principal Hester talked to her for an  
72 hour and a half, and it was a great conversation. She reviewed for the newer members what the  
73 Voices of Roseville project is all about.

74  
75 **Approve Minutes**

76  
77 **a. April 19, 2023 Human Rights, Inclusion and Engagement Commission**

78  
79 The April 19, 2023 Human Rights, Inclusion and Engagement Commission meeting minutes  
80 were approved as presented by general consensus.

81  
82 **New Business**

83  
84 **a. Work Plan 2023-2024 Discussion**

- 85
  - Rose Fest Parade Engagement

86 Commissioner Becker updated the Commission on progress so far being made  
87 on the parade. She indicated the subgroup has not been able to connect with  
88 any groups for the parade but the Commission's application to walk has been  
89 submitted. She thought at this time the Commission should focus efforts on  
90 what the Commission does in the parade as participants. How can the

91 Commission use the time and energy and resources, so the Commission just  
92 does not show up and stand without any signage. How does the Commission  
93 want to communicate and how can the Commission use that opportunity of  
94 walking in front of the community to communicate. She thought the subgroup  
95 could discuss this further and she would be happy to put in a little extra time  
96 to either make some poster boards or order things to hand out.

97  
98 Vice-Chair James thought it was a good idea what Commissioner Tidball  
99 came up with, using QR Codes to pass out.

100  
101 Commissioner Tidball thought maybe a bookmark or something like that with  
102 a QR code on it to connect to the Commission page on the City website. He  
103 thought it might be fun to have his band participate in the parade. He  
104 indicated they have in the past sat on a flatbed truck and played music during  
105 a parade. He thought he could ask his group if the Commission would like  
106 him to.

107  
108 The Commission was ok with that.

109  
110 Commissioner Hill asked what the parade is about and the involvement of the  
111 Commissions.

112  
113 Commissioner Becker reviewed the history of the parade and how the  
114 Commission participates with asking groups to walk along with all the  
115 Commissioners on all of the Commissions.

116  
117 • Proclamations Support  
118 Chair Palmquist explained the Pride Month proclamation would be going  
119 before the City Council at their Monday meeting.

120  
121 Mr. Brooks explained staff needs ideas about the display cases. He also noted  
122 the included the proclamation that Commission Tidwell created, and the hope  
123 is that if the Commission wants to move forward with this new model that this  
124 can also be brought forward to the City Council on Monday and hopefully get  
125 the City Council to support the new model as well, knowing that it might take  
126 some time to redo all of the proclamations going forward.

127  
128 The Commission discussed previous work done on the display cases and how  
129 staff and volunteers made sure the display cases were decorated to go along  
130 with proclamations.

131  
132 Councilmember Etten arrived at the meeting to discuss with the  
133 Commissioners how the City Council wants the Commissions to come up  
134 with their purpose statement, the scope of work, duties and functions and  
135 bring it back to the City Council to review and discuss. He noted the door is

136 open for the Commissioners to tell the Council their ideas on how the  
137 Commission could best serve the City and best bring ideas and things to the  
138 City Council. The request is to first look at the Commissions own code, the  
139 HRIEC is Chapter 205 and also Chapter 201 in the City Code lays out the  
140 overall picture for the Commissions. Looking through that the Commission  
141 needs to be thinking about what is good, what needs to be changed, what  
142 might be removed and what might need to be added. He indicated at this  
143 point, there is no limitation. He asked the Commission to review the  
144 information and ask any questions they may have. He thought the  
145 Commission could bring back to the City Council a redlined version of  
146 Chapter 205 for discussion.

147  
148 Commissioner Becker asked if there is a format for the Commissions to  
149 follow so that in the Code all of the Commission chapters sound or look the  
150 same.

151  
152 Councilmember Etten thought the Commissions should be thinking about this  
153 being a durable thing and look at the big picture. He thought each  
154 Commission will have their own purpose to come up with. What the Council  
155 is looking for is the structure. The Council will be looking at these and  
156 making suggestions.

157  
158 Chair Palmquist thought everyone should send questions to Mr. Brooks so  
159 these can be compiled for the joint meeting with the City Council.

160  
161 Councilmember Etten indicated there is a timeline for this review, but the  
162 Council did not expect anything at the joint meeting. He explained the  
163 Council wants the Commission to review this and think through this.

164  
165 Commissioner Franke asked if this could be made an agenda item for the next  
166 meeting and have the Commissioners suggestions submitted. He indicated he  
167 is going to be working with the Inclusion subgroup to submit something along  
168 those lines and would apply to the entire Commission. He would like to bring  
169 it to the next agenda and have discussion on it for modifications and additions  
170 and then look at Code 205 when the Commission meets and see where it can  
171 be streamlined a little bit and still make the same points and then codify the  
172 work that the Commission is already doing with its different subgroups and so  
173 on so that the Commission has an actual statement in writing of the assigned  
174 subgroups and their responsibilities and timelines and actual work along these  
175 lines.

176  
177 Commissioner Macomber thought that was probably a little too detailed for  
178 what Councilmember Etten brought to the Commission to review.

179

180 Commissioner Franke explained it is too detailed for this but something he  
181 would like to discuss and have the Commission do.

182  
183 Chair Palmquist thought within the workplan each subgroup has the lead and  
184 kind of hold the group accountable and the group brings back information that  
185 was discussed within the subgroups.

186  
187 Commissioner Macomber agreed. She indicated she keeps notes during the  
188 meeting on what she is responsible for but otherwise the workplan keeps the  
189 Commissioners all accountable each month.

190  
191 Mr. Brooks indicated what would be realistic is simplifying the language,  
192 cleaning it up so that the average Roseville resident or community member  
193 knows what it says. He would try to stick to the same format because it is a  
194 legal document. He thought what is already in there today is pretty consistent  
195 with what the Commission already does so he thought thinking strategically  
196 on a higher level, the Commissions goal is to advise and engage. Ultimately  
197 that is what the Commission does, and everything falls under that. He would  
198 keep that in mind. He suggested looking at the language, update it and make  
199 sure everything is relevant and reflective of what this Commission actually  
200 does and should be doing going forward.

201  
202 Commissioner Hill agreed and appreciated that with his background being in  
203 education as a Special Education teacher and then just hearing and reading the  
204 language of inclusion and engagement, that language piece is really going to  
205 be important, and he thought about the multi-lingual families in the City and  
206 the families with special needs so to make it more accessible via the language  
207 is going to be important.

208  
209 Commissioner Macomber explained her question is going to be how they  
210 evaluate the City's outreach efforts because she was not clear how the  
211 Commission is fulfilling that function now.

212  
213 Mr. Brooks thought the Commission needs to keep in mind what it is doing  
214 today and what should be done going forward. This Commission has a history  
215 of being two separate Commissions and he thought some of that is reflected in  
216 the Code as well as the Commission was serving his role and Cory Yunke's  
217 role at one time so if there is some way the Commission should be better  
218 aligned with Cory Yunke then include that in there or consider taking that part  
219 out but he thought that is actually why the Commission is reviewing this  
220 because he thought some of the history of the two Commissions is still  
221 imbedded in there and is not relevant anymore.

222  
223 Chair Palmquist indicated the action plan for the next meeting is to read  
224 Chapter 205 so there can be discussion on ideas.

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- Youth Engagement  
This item was included in the Commission Outreach Presentation.

**b. Commission Outreach Presentation**

Commission Becker presented the Community Outreach Proposal to the Commission.

Chair Palmquist thanked Commissioner Becker for the work she put into the presentation. She suggested the Commission look over the information and use that as the lens for Chapter 205 as well and the two will be combined to see how they can change a City Code within its parameters and how to use that within the Commissions presentation because both can say the same thing, just in different ways.

Mr. Brooks asked if the Commission was ok with the new proclamation format.

Commissioner Tidball explained the Whereas has been removed because he thought it took away from the proclamation when read and this is easier to understand. He indicated the items are organized in a way that is easy to understand why they are in a particular place and the final paragraph invites people as individuals to participate. He noted the first and last paragraph is what he added and all the rest of it is just organized in a way that he thought people’s minds work with it.

Vice-Chair James asked if the City Council has approved the format change.

Mr. Brooks explained the City Council has not and his goal is if the Commission wants to move forward with this, he will include it in the Joint meeting packet and can be discussed with the Council.

Vice-Chair James thought it made sense.

Commissioner Peju indicated she really likes this because the Whereas takes away from the proclamation. She likes the bullet points and makes the proclamation more engaging.

**Other New Business or Reports**

**a. Staff Report**

Equity and Inclusion Manager Brooks reported on the following:

- Commission Recruitment  
Mr. Brooks noted the City is still looking for Youth Commissioners for all of the Commissions.

The Commission discussed the possibility of allowing Youth Commissioners who go to Roseville schools but do not live in Roseville. It was noted the City Council discussed that and agreed to not allow that, but the Commission could still recommend this to the City Council.

270  
271 Mr. Brooks explained the staff has been looking at ways to better engage the  
272 youth and make the most of their time with the Commissions. He indicated  
273 some programming is being worked on for 2024-2025.

- 274
- 275 • Proclamation Display Case ideas still needed.  
276 This was discussed earlier.  
277
  - 278 • Juneteenth – Volunteers needed.  
279 This was discussed earlier.  
280
  - 281 • All Staff DEI Workshops  
282 Mr. Brooks explained the workshops were completed today and what was  
283 learned is that there is a lot of staff supporting what is being done but it was  
284 also learned that there is a lot of work that has to be done internally, in terms  
285 of educating and communicating how this work is relevant to the work staff  
286 does every day. He noted there are four more training courses coming up for  
287 department heads, supervisors, and managers.  
288
  - 289 • Joint City Council and HRIEC – Monday May 22, 2023 at 6:00 p.m.  
290

291 **Future Agenda Items**

- 292 a. Land Acknowledgement presentation by the Park and Recreation Commission
- 293 b. Chapter 205 updates
- 294 c. Proclamation review for the next two to three months
- 295 d. List of people attending the Rose Fest Parade

296

297 **Adjournment**

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299 Chair Palmquist adjourned the meeting at 8:42 p.m.

300  
301 Respectfully submitted,

302  
303 Sue Osbeck  
304 *TimeSaver Off Site Secretarial, Inc.*