



Public Works, Environment and Transportation Commission Agenda

Tuesday, August 22, 2023

6:30 PM

City Council Chambers

Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at www.cityofroseville.com/attendmeeting

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
- 6:31 p.m. **2. Public Comments**
- 6:34 p.m. **3. Approval of Meeting Minutes**
 - a. Approve July Minutes
- 6:35 p.m. **4. Communication Items**
 - a. Communication Items
- 6:40 p.m. **5. Green To Go Introduction and Overview**
 - a. Green To Go Introduction and Overview
- 7:10 p.m. **6. Street Name Change Update**
 - a. Street Name Change Update
- 7:30 p.m. **7. Discuss Commission Scope**
 - a. Discuss Commission Scope
- 8:00 p.m. **8. Street Design Standards**
 - a. Street Design Standards
- 8:15 p.m. **9. State Fair Parking**
 - a. State Fair Parking
- 8:25 p.m. **10. Future Agenda Items**
 - a. Future Agenda Items
- 8:30 p.m. **11. Adjourn**

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: August 22, 2023

ITEM: 3.a.

ITEM DESCRIPTION: Approve July Minutes

Background

Attached are the minutes from the July 25, 2023 meeting.

Recommendation

Motion approving the minutes of July 25, 2023, subject to any necessary corrections or revision.

Attachments

1. Draft July Minutes

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, July 25, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Roll Call

Chair Ficek called the meeting to order at approximately 6:30 p.m. and at his request, Public Works Director Jesse Freihammer called the roll.

Present: Chair Bryant Ficek; and Members Jarrod Cicha, Edwin Hodder, and Des Mueller

Absent: Member Mike Collins, Allison Luongo (Excused)

Staff Present: Public Works Director Jesse Freihammer; and Sustainability Specialist Noelle Bakken

2. Public Comments

None.

3. Approval of June 27, 2023 Meeting Minutes

Comments and corrections to draft minutes had been submitted by PWETC commissioners prior to tonight's meeting and those revisions incorporated into the draft presented in meeting materials.

Member Mueller indicated there was a comment on the minutes that she made, and it was attributed to Commissioner Luongo. She noted she will send the change to staff.

Motion

Member Cicha moved, Member Hodder seconded, approval of the June 27, 2023 meeting minutes as amended.

Ayes: 4

Nays: 0

Motion carried.

33 **4. Communication Items**

34 Public Works Director Jesse Freihammer provided a brief review and update on
35 projects and maintenance activities listed in the staff report dated July 25, 2023.

36
37 Sustainability Specialist Noelle Bakken updated the Commission on sustainability
38 projects.

39
40 Member Mueller asked about the work being done at the pond, she knew the weir
41 needed to be adjusted and she wondered when that would happen.

42
43 Mr. Freihammer indicated the weir is adjusted properly but when installed there is
44 some leakage going around the side of it and that needs to be corrected because too
45 much water is leaking.

46
47 Member Hodder asked how the Fairview project is coming along.

48
49 Mr. Freihammer explained the ramps have been opened a couple of days ahead of
50 schedule and he has not heard of any delays, so he anticipates this to be done around
51 August 18th.

52
53 Chair Ficek asked regarding the ped study on Snelling if the Commission could
54 learn more about that or be involved in that.

55
56 Mr. Freihammer explained staff can set up a meeting. He reviewed the progress to
57 date.

58
59 **5. St. Paul Regional Water Presentation**

60 Public Works Director Jesse Freihammer introduced Che Fie Chen and Justine Roe
61 from St. Paul Regional Water Services who gave a presentation to the Commission.

62
63 Chair Ficek thanked Ms. Chen and Ms. Roe for the presentation.

64
65 Member Mueller thanked Ms. Chen and Ms. Roe for coming to the meeting. She
66 indicated the presentation was fascinating. She noted she has the opportunity to
67 tour the existing facility a couple of years ago and it was so interesting and was
68 glad the tour is offered to the public. She thought it was always good to know
69 where the city's water is coming from and understand the process and have that
70 true appreciation for everything St. Paul Regional Water does. In preparation for
71 the meeting, she was excited to read that St. Paul Regional Water is adding
72 advanced oxidation and to go through the benefits of adding that. She indicated
73 one question she had regarding the fluoride is in the presentation it was stated that
74 the State requires fluoride be added to the water and she wondered where the
75 fluoride is sourced from.

76
77 Ms. Roe explained it is a State law that fluoride has to be added to the water and
78 St. Paul Water Services gets its fluoride from Hawkins Chemicals. This is

hydrofluoric acid. She indicated she would be happy to send the data sheet to the Commission.

Member Hodder asked about the PFAS issue and microplastics and how these will be addressed going forward in the future.

Ms. Chen updated the Commission on microplastics and did not believe there will be any future issues with microplastics, but she indicated PFAS will be an issue because the current treatment process, including the update being done, will not include the PFAS issue because the chemical structure itself does not react, attach, or degrade by logical processes. She reviewed an ion exchange process that would deal with the PFAS issue if installed in the future, which is very costly.

6. Climate Action Plan Update

Sustainability Specialist Noelle Bakken and Sustainability Interns Andrea Ray and Raynell Hong updated the Commission on the Climate Action Plan.

Member Mueller thought this was a great presentation and what the City is doing as well as helping the greater area outside of Roseville.

Member Hodder explained he likes to see the students involved in the process. He stated the focus on the equity measures is very important.

Chair Ficek asked what the Commission can do in advance to prepare for the climate action frame.

Ms. Bakken explained she planned on continuing to provide updates on the process, especially if there are events, she thought it would be nice to have the Commission there to do some outreach. She would also like feedback from the Commission on how they are doing.

Chair Ficek thanked staff for the presentation.

7. City Council Joint Meeting Review

Public Works Director Jesse Freihammer provided an update to the Commission on the joint City Council meeting.

Chair Ficek thought attachment three is a good one to discuss and he wondered if there are other topics the Commission would like to discuss.

Mr. Freihammer explained a few other topics that have occurred in the past that could be discussed are maintenance funding, solar production analysis and audit, ideal street design standards and overall urban forestry and Emerald Ash Borer update.

Members Mueller and Hodder indicated they were interested in Emerald Ash Borer and tree plantings in the city.

Chair Ficek asked if the revolving loan policy was enough to bring to a future meeting for an update or topic for discussion.

Mr. Freihammer provided a quick update on the revolving loan policy.

Chair Ficek thought the Commission could talk about public safety items in the future.

Staff reviewed some possible future facility tours including St. Paul Water, and Eureka Recycling Center.

Chair Ficek suggested adding to the discussion list the bike network, wayfinding signs, transit update, fiber internet, mowing ordinance, ideal street design, and road maintenance and financing.

Staff quickly updated the Commission on Chair Ficek's suggestions and what future agenda each topic might be on.

8. Items for Next Meeting – August 22, 2023

Discussion ensued regarding the August PWETC agenda:

- Discuss PWET Commission's Role/Scope
- Take Out Containers
- Street Name Change
- Ideal Street Standards update

9. Adjourn

Motion

Member Hodder moved, Member Mueller seconded, adjournment of the meeting at approximately 8:16 p.m.

Ayes: 4

Nays: 0

Motion carried.

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: August 22, 2023

ITEM: 4.a.

ITEM DESCRIPTION: Communication Items

Background

At each commission meeting, City staff provides updates on City activities and projects ongoing within the city that pertain to public works activities.

Recommendation

Receive report and provide feedback.

Attachments

1. Communications Memo
2. 2023 Roseville Project Map
3. July Development Activity Report



Memo

To: Public Works Environmental and Transportation Commission Members

From: Jennifer Lowry, City Engineer

Date: August 22, 2023

Re: Communications Items

The following are updates to projects and other activities happening in Roseville since the last commission meeting:

Roseville Public Works Project updates:

- Villa Storm Water Improvements
 - Contractor making corrections to weir structure.
- 2023 PMP
 - Construction began July 24. Concrete repair and minor utility repairs continue. Milling and paving scheduled throughout September.
- Long Lake Lift Station
 - Awaiting schedule from Pember Companies.
- McCarron's Retaining Wall
 - Plan to rebid late 2023. Utility relocation complete.
- 2023 Pathways (Marion St., Lexington Ave. and Cleveland Ave.)
 - August to mid-September: Marion St. Pathway and Street Construction
 - September to mid-October: Lexington Ave. Retaining Wall and Pathway
 - End of September to mid-October: Cleveland Ave. Retaining Wall and Pathway
- 2023 Drainage Improvements
 - Construction is anticipated to begin early September and wrap up mid-October.

Other Agency Project Updates:

- TH 36 Ramps on Fairview Avenue (MnDOT)
 - Signal, curb, and trail work are underway. Project should be complete by the State Fair.
- Old Highway 8 (Ramsey County)
 - From CR D, north into New Brighton. Roseville impacts will be minimal and occur when the signal at CR D is replaced.
 - Construction began mid-May and is anticipated through end of October.
- CSAH 93 / 37th Avenue (Hennepin County)
 - Replacement of pedestrian ramps at CR D and Highcrest Road.
 - Mill and overlay of 37th Ave scheduled September 11-13.

Council Update:

- Below is a highlight of items recently presented to and/or acted on by the City Council. More information can be found in the agenda packets and minutes for the referenced Council meetings:
 - July 24
 - Approved Facility Management Agreement with McGough Facility Management, LLC.
 - Approved preliminary plat for 711 Shryer Avenue / Villas of Reservoir Woods.
 - Approved Professional Services Agreement for County Road B and Snelling Avenue (THE 51) Pedestrian Traffic Study 23-11.
 - August 7
 - Approved final plat and Development Agreement for Danny Boy Estates.
 - Approved Be Active! Be Green! Bench Grant Agreement with Ramsey County
 - August 21 - planned
 - Approve final plat and Development Agreement for 711 Shryer Avenue / Villas of Reservoir Woods
 - Adopt resolution prohibiting parking on Dale Street by the Nature Center
 - Adopt resolution prohibiting parking on Dale Street from Lovell to Larpenteur
 - Approve Cell Tower Lease Amendment for Dish Wireless
 - Approve Cell Tower Lease Amendment for Alta Vista

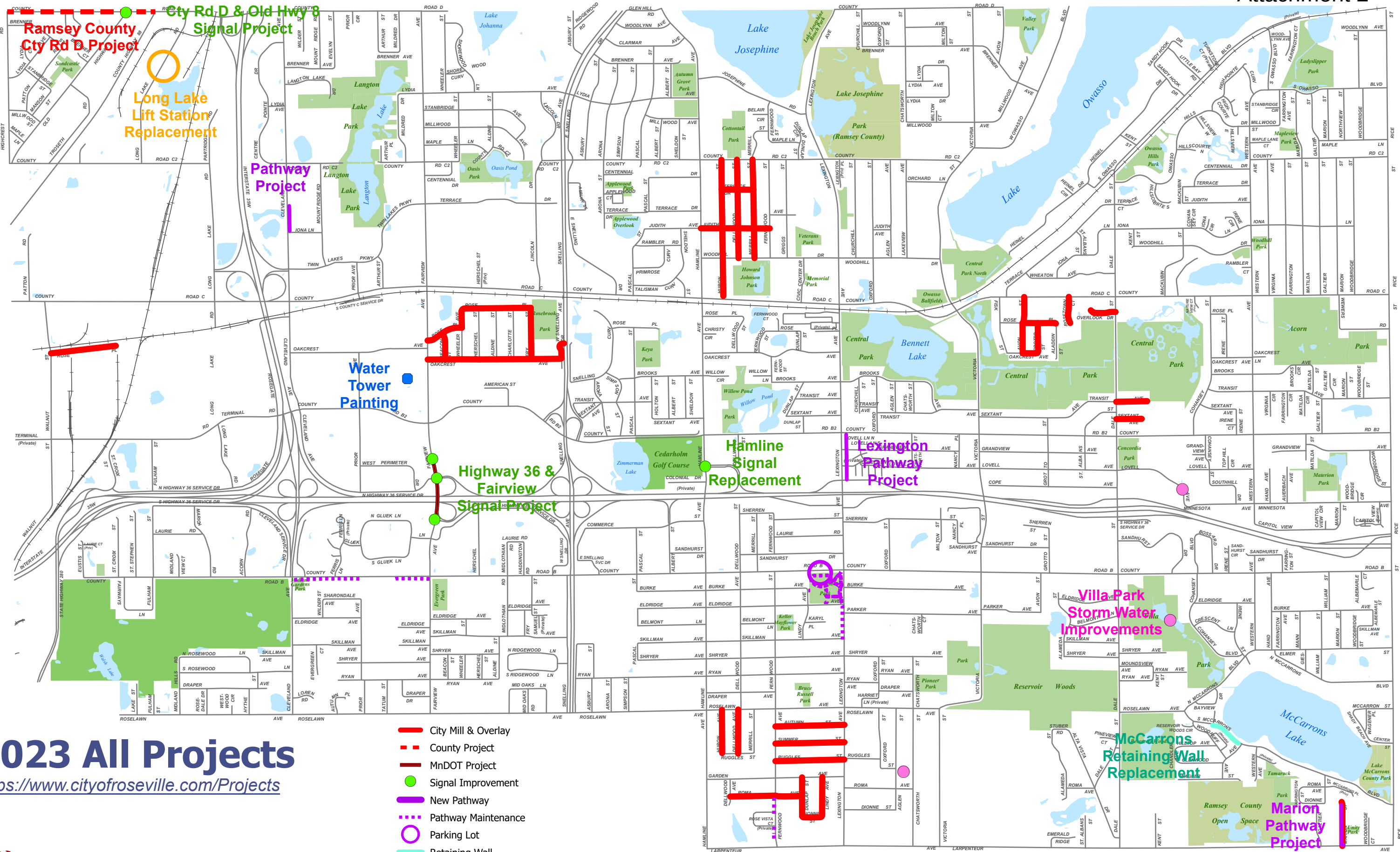
Sustainability Updates

- Staff attended the Rice & Larpenteur Summer Block Party on Saturday, August 12, providing outreach and education about energy efficiency, sustainability, and recycling. Event was well-attended.
- The League of Minnesota Cities attended the August 21 City Council meeting to present City Council and staff with the 2023 Sustainable City Award.
- Staff will be providing outreach and education at the Minnesota State Fair on August 31 in the Eco Experience for electric bicycles and the Minnesota GreenStep City program.
- Staff is working to schedule a tour of Eureka Recycling's Material Recovery Facility in Minneapolis for commission members. Commissioners received a poll to indicate their availability via email.

Major Maintenance Activities:

- Street and Storm
 - Completed 3rd mowing of right-of-way areas.
 - Tree damage cleanup related to wind events.
 - Started annual crack sealing maintenance project.

- Assisted Utilities with hauling and patching 3 repairs.
 - Ongoing Compost site maintenance. Friday deliveries continuing.
 - Ongoing storm sewer maintenance, sign work, and asphalt patching for streets and pathways.
- Water and Sanitary Sewer
 - Replaced large gate valves at Iona/Cleveland and on CR B2 from Lexington to Hamline.
 - New crane truck now in service.
 - SCADA PLC replacement is underway.
 - Repaired two hydrants.
 - Continued jetting, underground locates, weekly lift station inspections, collection of water samples, and replacing water meters and MIUs.



2023 All Projects

<https://www.cityofroseville.com/Projects>



Prepared by: Engineering Department
8/11/2023

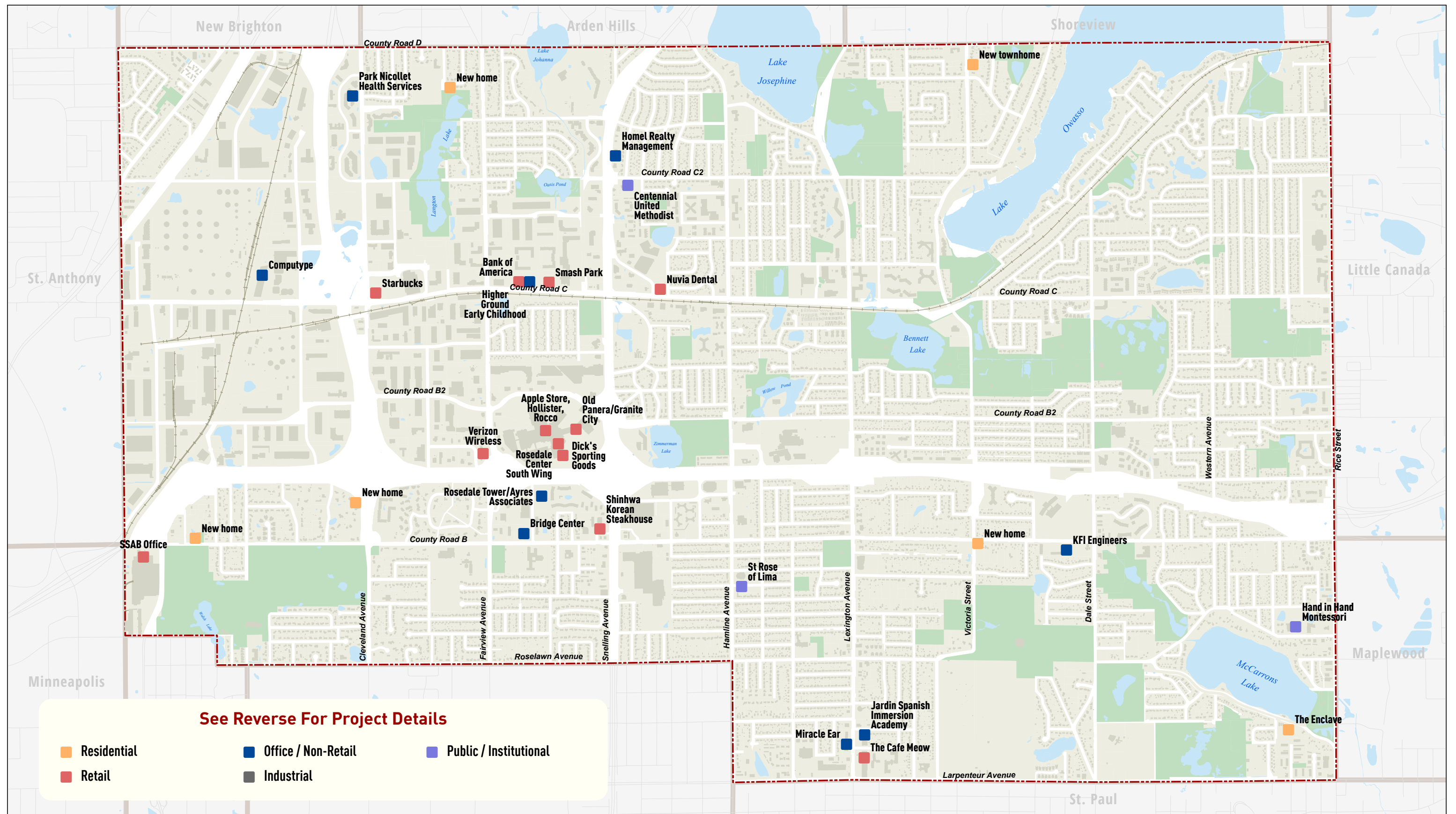
- City Mill & Overlay
- - - County Project
- MnDOT Project
- Signal Improvement
- New Pathway
- - - Pathway Maintenance
- Parking Lot
- Retaining Wall
- Sanitary Sewer Project
- Storm Project
- Water Tower Project

Data Sources
 * Ramsey County GIS (8/11/2023)
 * City of Roseville Community Development
 * City of Roseville Finance Department

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

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 Proposed2023_AllProjectsLabels





ROSEVILLE COMMUNITY DEVELOPMENT DEPARTMENT Updated: July 13, 2023					
	Project Name	Address	Project Description	Applicant/Owner Information	Starting
RESIDENTIAL	The Enclave	201-261 McCarrons Pl	20 detached townhomes	Ovation Homes	Summer 2021
	Residential New Construction	2239 Cleveland Ave	New single family home	Bald Eagle Builders Inc	Fall 2022
	Residential New Construction	1882 Brenner Ave	New single family home	O’Meara Custom Building Inc	Fall 2022
	Residential New Construction	3092-3094 Victoria St	New townhome	Twin Cities Habitat for Humanity	Summer 2023
	Residential New Construction	858 County Road B	New single family home	Lee Homes Inc	Summer 2023
	Residential New Construction	2387 County road B	New single family home	Creative Homes	Summer 2023
RETAIL	Mall Retaining Wall	1595 Highway 36	Retaining Wall	Hardscape Construction	Spring 2022
	Shinhwa Korean Steakhouse	2181 Snelling Ave	Interior Remodel	Chans Consulting	Summer 2022
	Rosedale Center South Wing	1595 Highway 36	Demo of South Wing Entry	VCC LLC	Fall 2022
	Bank of America	1761 County Road C	New Construction	Leopardo Companies Inc	Fall 2022
	Smash Park	1721 County Road C	New Construction	Rochon Corp	Spring 2023
	Apple Store	1595 Highway 36	Interior Remodel and Expansion	Gardner Builders	Spring 2023
	Mall Entry and Corridor	1595 Highway 36	New Mall entry and Corridor	VCC LCC	Spring 2023
	Old Panera Bread	1595 Highway 36	Interior Demo	P.R.M. Contracting	Summer 2023
	Old Granite City	1595 Highway 36	Interior Demo	VCC LLC	Summer 2023
	Nuvia Dental	2680 Snelling Ave	Interior Demo & Remodel	Gardner Builders	Summer 2023
	Rocco	1595 Highway 36	Interior Remodel	P.R.M. Contracting	Summer 2023
	SSAB Office	2500 County Road B	Interior Remodel	RAK Construction Inc	Summer 2023
	Dicks Sporting Goods	1675 Highway 36	Footing & Foundation	VCC LCC	Summer 2023
	The Café Meow	1718 Lexington Ave	Tenant Remodel	Welsh Construction	Summer 2023
	Verizon Wireless	2325 Fairview Ave	Tenant Remodel	Summit Properties and Development	Summer 2023
	Starbucks	2020 Twin Lakes Pkwy	Exterior Remodel	B2 Builders LLC	Summer 2023
NON-RETAIL/OFFICE	Park Nicollet Health Services	3050 Centre Pointe Dr #200	Interior Remodel	RJM Construction	Winter 2022
	Hand in Hand Montessori	211 North McCarrons Blvd	Interior Build-Out	Vanguard Builders Inc	Summer 2022
	Computype	2285 County Road C	Interior Demo	Prime General Contractors	Summer 2022
	KFI Engineers	670 County Road B	Interior Remodel	McGough Construction	Winter 2022
	Homel Realty Management	2924 Snelling Ave	Demo Swimming Pool and Sauna	Home Improvement Shop	Spring 2023
	Jardin Spanish Immersion Academy	1754 Lexington Ave	Tenant Improvement	Protech Enterprises Inc	Spring 2023
	Centennial United Methodist Church	1524 County Road C2	Tenant Remodel	Langer Construction Company	Spring 2023
	Rosedale Tower	1700 Highway 36	Common Area Remodel	Encompass Properties LLC	Summer 2023
	Miracle Ear	1745 Lexington Ave	Interior Remodel	Crawford Merz LLC	Summer 2023
	Bridge Center	1751 County Road B	Interior Remodel	St. Paul Construction Company	Summer 2023
	Ayres Associates	1700 Highway 36	Interior Remodel	Mission Construction	Summer 2023
	St. Rose of Lima	2072 Hamline Ave	Interior Demo & Remodel	Right Construction	Summer 2023
	Bilingual Child Care & Education Center	1125 County Road B	Tenant Remodel	Sullivanday Construction	Summer 2023
	Higher Ground Early Childhood	1751 County Road C	New Build	B2 Builders LLC	Summer 2023

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: August 22, 2023

ITEM: 5.a.

ITEM DESCRIPTION: Green To Go Introduction and Overview

Background

Over 100 restaurants operate in the City of Roseville, and COVID-19 resulted in many more restaurants offering take-out service. Food waste and packaging make up about 45% of all materials in U.S. landfills, and some studies suggest that restaurants account for nearly 80% of disposable packaging waste in the United States. According to Regional Indicators data, an estimated 54%, or 20,652 tons, of Roseville's waste was incinerated or landfilled in 2020.

The PWET Commission received a presentation from staff on the current state of take-out packaging/zero waste packaging ordinances in Minnesota in March 2022, and an additional presentation in August 2022 reviewing sample ordinances and implementation strategies. The PWET Commission discussed a potential take-out packaging ordinance with the City Council at their joint meeting in July 2023, where they received direction to work with staff to develop an outreach and implementation plan.

Recommendation

Receive presentation, consider outreach and implementation options for Green To Go take-out packaging, and provide feedback.

Attachments

1. Memo
2. Presentation
3. Green To Go Ordinance Comparison
4. Draft Roseville Green To Go Ordinance



MEMORANDUM

TO: Roseville Public Works, Environment, and Transportation Commission
FROM: Noelle Bakken, City of Roseville Sustainability Specialist
DATE: August 22, 2023

SUBJECT: “Green To Go” Food Packaging Ordinance Proposal

Executive Summary:

Polystyrene, better known as Styrofoam, is commonly used in food take-out containers. Production, usage, and disposal of this substance presents multiple environmental and public health risks, including contribution to the presence of microplastics in soil and waterways. As of July 2023, the cities of Minneapolis, Saint Paul, Saint Louis Park, and Edina have enacted zero waste ordinances to ban polystyrene and require take-out food packaging to be either commercially compostable or recyclable plastic, and we are exploring a similar ordinance for Roseville.

Background:

Over 100 restaurants operate in the City of Roseville, and COVID-19 resulted in many more restaurants offering take-out service. Food waste and packaging make up about 45% of all materials in U.S. landfills, and some studies suggest that restaurants account for nearly 80% of disposable packaging waste in the United States. According to Regional Indicators data, an estimated 54%, or 20,652 tons, of Roseville’s waste was incinerated or landfilled in 2020. (Note that waste data is collected at the county level and pro-rated by city population.)

The Minnesota Pollution Control Agency’s Metropolitan Policy Plan for Solid Waste Management sets forth a goal for Metro counties to reach a 75% recycling rate by 2030. As of 2020, Roseville’s recycling rate was 46.2%. Implementing a take-out food packaging ordinance, in combination with Ramsey County’s upcoming Food Scraps Pickup program, would help the City of Roseville come closer to meeting that goal. Additionally, commercial businesses could reduce their solid waste fees by separately disposing of compostable materials and food waste.

Recommendations:

If the City wishes to enact an environmentally acceptable food packaging ordinance, we recommend following the lead of other nearby cities’ implementation tactics:

Education and Outreach

- Listening sessions and/or work groups for local restaurants to ask questions and provide comments.
- Organics recycling education and outreach for residents.
- Technical and financial assistance for businesses.
 - BizRecycling grants and WasteWise assistance.
 - Hold a packaging fair for restaurant/franchise owners, packaging professionals, BizRecycling, WasteWise, and others to connect and learn.

Exemptions:

- Licensed catering companies, hospitals, and nursing homes serving pre-packaged food are typically exempt from food packaging ordinances in most cities.
- Minneapolis and Saint Louis Park phased in certain required materials based on supply chain challenges and restaurant feedback.

Enforcement:

- Provide a 12-month period from the implementation date for restaurants to use existing inventory and order compliant materials.
- Restaurants using compostable materials must provide on-site organics collection bins for customers.
- Ramsey County manages food establishment licenses and inspections, but cannot enforce local ordinances. Roseville staff would need to manage compliance.
- Enforce compliance based on complaints.
- Fines for non-compliance with zero waste ordinances are generally in line with a city's administrative penalties. Roseville's 2023 fee schedule indicates a \$100.00 fine for a general City Code violation.

Recommended Action:

Review and discuss an implementation plan for a Green To Go ordinance.

Green To Go Update

Public Works Department



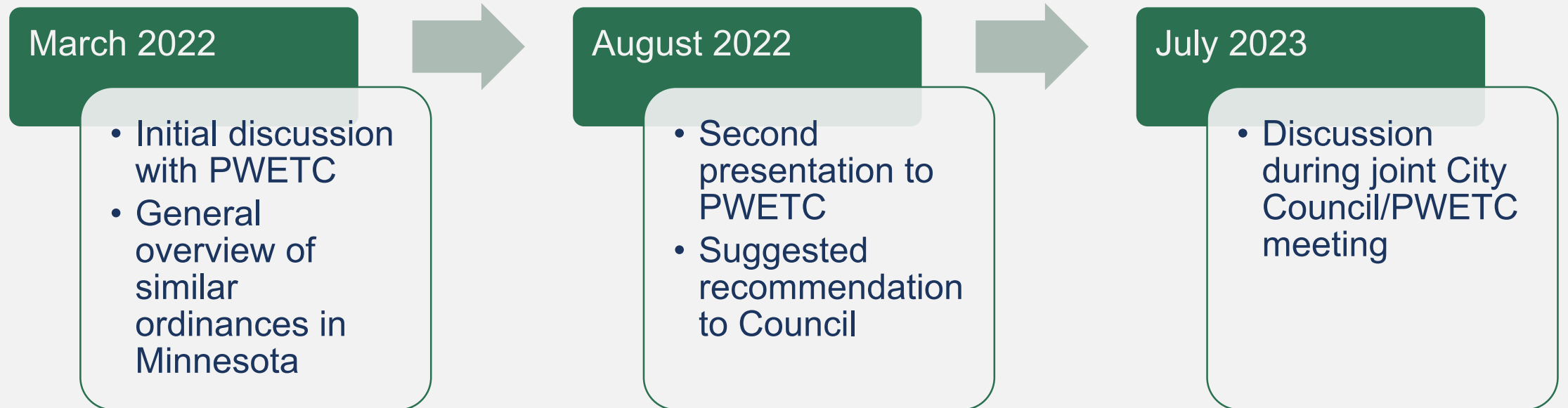
Public Works, Environment, and Transportation Commission

22-Aug-2023

Green To Go - Overview

- History of discussion
- Why implement a packaging ordinance?
- Other cities' ordinances and experiences
- Implementation & enforcement recommendations
- Discussion
- Plastic Bag Fees overview & discussion

Green To Go – Discussion History



Green To Go – Why is this important?

- Reduce use of Styrofoam packaging in food service
- Support MPCA's Solid Waste Plan – 75% recycling rate by 2030 (currently we are at approximately 46%)
- Encourage composting materials with Ramsey & Washington Counties' organic waste pickup program coming sometime in 2024
- The decade we are currently in is the time to take action to reduce emissions

Minneapolis Green To Go Ordinance



- Effective April 2015
- Enforcement by Health Department (primarily complaint-driven)
- \$200 fine – Administrative penalty

Minneapolis Green To Go Ordinance

Implementation

- First year was education only, no enforcement
 - Newsletter distributed to food establishments (from list of licensees)
 - Held a packaging fair, including **manufacturers and distributors**, prioritizing entities with a physical location in the area or who sells directly to businesses in Minneapolis
- Their inspections are focused on two areas:
 - Having the correct types of **takeout containers**
 - Having the **correct bins** for organics/compost disposal
 - They have been light on citations, especially during COVID.
- **Lessons learned:**
 - Sales reps are good allies
 - Connect with large building owners/managers to determine need for dumpsters

Minneapolis Green To Go Ordinance

Present Day

- At the end of 2023, black plastic to go containers will no longer be acceptable
- Current exemptions:
 - Entities:
 - Licensed catering companies
 - Hospitals
 - Nursing homes
 - Materials:
 - Utensils
 - Straws & stir sticks
 - Foods prepackaged by the manufacturer, producer, or distributor
 - Thin plastic films (<10mils, or 0.01 inch)

Edina Green To Go Ordinance

- Adopted by Council on July 1, 2022
- Business compliance required starting **July 1, 2023 – 12 months to adapt**
- Similar to Minneapolis' Green to Go ordinance
- Food service businesses are required to include a container for organic waste collection on-site
- Single-use cups and containers with lids must have lids of the same category

Edina Green To Go Ordinance

- After holding focus groups with businesses, decided on a 12-month period for businesses to learn and adapt
- Enforcement: City Staff
 - **Organics coordinator** (in the public health division) performs inspections of food establishments
 - Added a check box to the existing inspection form
 - Their health division licenses restaurants, but not retail or grocery.
- Unable to fine businesses, which makes enforcement challenging.
 - **Roseville is able to issue citations to properties in violation of an ordinance section**
- Lessons learned:
 - Unified effort across city staff
 - Early communication and conversations with businesses
 - Alignment with County solid waste goals and priorities

St. Louis Park Ordinance

- Effective January 2017
- Was complaint-based enforcement by Public Works department; **now will be starting annual site visits.**
- First offence – written warning with 14 days to take action
- Fined as administrative penalty or misdemeanor, \$100
- City suspended enforcement during the pandemic to avoid additional hardship on restaurants – **now resuming and tracking complaints**

ACCEPTABLE

Recyclable		Compostable*
Plastic	Metal	
 PETE HDPE PP		
		

*Must be BPI certified compostable or Compost Manufacturing Alliance certified, except pizza delivery boxes, which do not have to be certified.
Straws may only be provided by customer request

NOT ACCEPTABLE

Plastic	Plastic-lined paper
 non-certified compostable	

Also: Any items labeled "degradable," "biodegradable," "bio-based," or "plant based" that are NOT certified compostable.

St. Louis Park Ordinance

- Current temporary exemptions
 - Paper food wraps and liners
 - #6 Portion cups and lids <2 oz
- Temporary exemptions phased out
 - Molded fiber products
 - Paper plates
 - Asian takeout pails (plastic-lined)
 - Polystyrene (#6) hot cup lids
- Licensed caterers, hospitals, nursing homes excluded
- Compostable packaging must be labeled

ACCEPTABLE

Recyclable

Plastic



PETE HDPE PP

Metal



Compostable*



*Must be BPI certified compostable or Compost Manufacturing Alliance certified, except pizza delivery boxes, which do not have to be certified.
Straws may only be provided by customer request

NOT ACCEPTABLE

Plastic



non-certified compostable



Plastic-lined paper



St. Paul Green To Go Ordinance

Went into effect January 2021 after a delay due to COVID

Implementation:

- Developed **stakeholder work group**
 - Identified businesses, residents, and subject matter experts to participate
- Sent a mailing to all food establishments
- Packaging fairs planned for fall 2023 and spring 2024
- Fire & Safety division visits businesses annually and is bringing educational materials

St. Paul Green To Go Ordinance

- Packaging for immediate consumption of food and beverages must be **returnable/reusable, recyclable, or compostable**, in accordance with items currently accepted by waste removal services.
 - Aligns with their recycling hauler's accepted items
- Enforceable by department of safety and inspections
 - State of Minnesota does their food establishment inspections & environmental health
- Violation is a petty misdemeanor, \$200 fine
- No exemptions yet – will add as needed

Roseville - specific Implications

- Our food-related inspections are done by Ramsey County Environmental Health
 - **They don't have regulatory authority to enforce local ordinances on our behalf**
 - Multiple regulatory parties can be confusing for restaurants
 - Ramsey County can provide us with licensee contact information
- Inspection frequency based on risk (menu items, size)
 - High risk = every 8 months
 - All other establishments = once annually
 - Includes grocery stores, gas stations, pre-packaged foods, etc.
- Food trucks aren't inspected by Ramsey County
- Caterers – companies based in the city/county of inspection but may not necessarily be operating in that same city or county

Roseville - specific Implications

Support from BizRecycling

- Technical assistance from WasteWise (MN Chamber of Commerce)
- Can evaluate hauler bills alongside arranging organics pickup
- Help with finding products
- Recycling grants
 - Up to \$10,000
 - Includes all containers and equipment, bin labels
 - Can include switching to reusable ware
 - Dishwashers and sanitizers
 - Enclosure builds/expansions
 - Staff training
 - Compostable containers (up to \$5000 or a 6 month supply)
- Waste Reduction Innovation Grants
 - Up to \$50,000
 - High capital equipment projects to prevent waste creation

Alternative Materials

Recyclable plastics

- Polyethylene terephthalate (PET or PETE #1) – commonly seen in plastic water bottles
 - Very recyclable
 - Not suitable for hot foods
 - Clear and good for when food/beverage visibility is preferable
- High Density Polyethylene (HDEP #2) – commonly seen in milk jugs
 - Less reactive with foods & beverages
 - Can withstand more extreme hot & cold temperatures
 - Not clear, but can be translucent
- Polypropylene (PP #5)
 - Rigid PP is suitable for hot food

Commercially compostable products

- Must be BPI certified compostable or Compost Manufacturing Alliance certified
- Labels such as “biodegradable,” “plant-based,” “degradable,” etc. are not certified compostable unless they include the above certifications.

Aluminum containers

- Aluminum is easily recyclable
- Not all lids for aluminum takeaway containers are recyclable

Recommended Next Steps

- Next 6 months:
 - Educational + listening sessions for restaurant owners and managers, residents
 - Speakers from Ramsey County, BizRecycling, WasteWise
 - Twin Cities North Chamber of Commerce
 - Informational flyers & mailings
- Use comments and feedback to develop ordinance
 - Bring to City Council for final discussion and approval
- 12 month phase for education & adaptation
 - Packaging fair to connect restaurants with suppliers
 - Observe whether any material exemptions needed
 - Early adopters during this time frame receive recognition from City's Sustainable Steward award

Recommended Next Steps & Discussion

- Post-12 month phase-in:
 - Complaint-based enforcement
 - Annual site visits to restaurants to explain ordinance and check inventory and onsite recycling/organics collection.
 - St. Louis Park taking this approach
 - Informational packet for new restaurants

PLASTIC BAG ORDINANCES

Minneapolis Bring Your Own Bag ordinance

- Passed in 2020, implementation delayed to October 1, 2021
- Retailers charge a minimum 5 cent fee per carryout bag – **kept by the retailer** to go towards cost of bags, used for other expenses, or donated to charity. Non-taxable.
 - Fee must be charged to customers and cannot be absorbed by the businesses.
- Enforcement [directly from ordinance language]:
 - *The director of community planning and economic development, the director of public works, the commissioner of health, the director of regulatory services, the licensing official and the authorized representatives of those officials shall be authorized to assist with the enforcement of the provisions of this article.*
- Exemptions:
 - Businesses without a point of sale system
 - Farmer's markets
 - Food banks
 - Car dealerships & car washes
 - Individuals using a voucher or EBS for MN food assistance programs

Minneapolis Bring Your Own Bag ordinance

- Bag types included:
 - *225.910. Definitions. As used in this article: Carryout bag means a paper, or plastic, or reusable bag that is provided by a retail establishment at the check stand, cash register, point of sale, or other point of departure to a customer for the purpose of transporting food or merchandise out of the establishment.*
 - Excludes bags without handles for fruit/vegetables, grains, bakery goods, etc.
 - Also excludes bags used for food transportation (including takeout)

Duluth Plastic Carryout Bag Fee/Ordinance

- Passed in 2019, implementation delayed to October 15, 2021
- Retailers charge a 5 cent “pass through” fee per carryout bag – **kept by the retailer** to go towards cost of bags, used for other expenses or donated to charity. Non-taxable.
- Enforcement by city clerk – subject to an administrative offense.
 - \$100 for first violation
- Exemptions:
 - Individuals using SNAP or WIC program funds as full or partial payment
 - Non-profits
 - Food banks

Duluth Plastic Carryout Bag Fee/Ordinance

- Carryout bags do not include:
 - Bags without handles used to carry produce, meats, etc.
 - Prescription drug bags
 - Bags for takeout foods
 - Newspaper bags
 - Dry cleaning bags
 - Paper bags

Edina Carryout Bag Fee/Ordinance

- City Council discussed in February 2023 after recommendation from Energy & Environment Commission
 - 2017 report
 - 2022 updated report
- Public input process:
 - Online survey for residents and businesses
 - Three virtual round tables –
 - Business representatives
 - Residents
 - Anyone

Ordinance Proposal:

- Require that merchants charge \$0.05 for all carryout bags
- Fee is kept by retailer, used at their discretion
- To assess ordinance effectiveness, businesses report annually to the City:
 - number and type of bags purchased and distributed to customers, and fee amount collected.

Edina Carryout Bag Fee/Ordinance

- Results of public input process:
 - Mixed response from Edina residents
 - Negative response from Edina businesses
 - Large retail businesses more understanding and open to compliance
 - Small businesses opposed
 - Concerns about reporting & tracking requirements
- Staff recommendation:
 - Do not recommend a carryout bag fee
 - Consider other, higher-impact actions to reduce solid waste

Recommended Next Steps

- Table for reconsideration later on:
 - Minimal enforcement in Minneapolis and Duluth
 - Edina is not currently pursuing further
 - Additional burden to businesses already trying to adapt to a potential takeout container ordinance
 - Additional burden on residents
 - State law preempts local governments from banning plastic bags



Questions?



THANK YOU

Public Works Department

City	Minneapolis	St. Louis Park
Effective Date	April 2015	January 2017
Affected businesses	All businesses, events, individuals who serve or give away food prepared for immediate consumption. Restaurants Grocery store deli cases	Restaurants Bakeries Food Trucks Grocery store delis & salad bars Gas stations Other licensed food establishments *including caterers*
Exemptions	Nursing homes & hospitals Packaging with no commercially available alternative Licensed catering companies Foods prepackaged by manufacturer Flatware & straws Plastic films less than 10 mils thick (0.01 inch)	Nursing homes & hospitals Packaging with no commercially available alternative Foods prepackaged by manufacturer Plastic films less than 10 mils thick (0.01 inch) Manufacturers, distributors, warehouse operators (no retail food/beverage business)
Acceptable packaging	Reusable & returnable (e.g. growlers) Recyclable - Plastic 1,2,5, aluminum cans, glass Compostable - ASTM standard D6400 or D6868, or BPI/Cedar Grove certified, paper, compostable plastic, cellulose	Recyclable - Plastic 1,2,5, aluminum cans, glass Compostable - ASTM D6400 or D6868 standard Reusable packaging
Banned materials	Rigid polystyrene (colored plastic marked #6) Expanded polystyrene (Styrofoam)	Rigid polystyrene (colored plastic marked #6) Expanded polystyrene (Styrofoam) Plastic-lined paper
Other requirements	On-site organics disposal, clearly labeled, if paper/compostable materials are used. (mobile & temporary food vendors are exempt from this) Public events & markets - event food sponsor/market manager must provide recycling and organics management system	Exempt items must be clearly labeled as non-recyclable or compostable Single-use containers with lids should have lids of the same category of packaging Compostable materials must be clearly labeled as certified or commercially compostable On-site organics disposal, clearly labeled, if paper/compostable materials are used. (mobile food vendors included) Single-use utensils (including but not limited to forks, spoons, knives) must be compostable Single-use straws only provided to consumers upon request (front of house straw dispensers ok)
Enforcement	Environmental health	Complaint-based, solid waste staff
Penalties	\$200 fine	\$100 administrative penalty

City	St. Paul	Edina
Effective Date	January 2021	July 2022
Affected businesses	Retail food establishments (would include the same categories as Mpls & SLP)	Retail food establishments Permitted/licensed distributors of free food or beverage products
Exemptions	Nursing homes & hospitals Packaging with no commercially available alternative Plastic films less than 10 mils thick (0.01 inch) Manufacturers, distributors, warehouse operators (no retail food/beverage business)	Nursing homes & hospitals Packaging with no commercially available alternative Plastic films less than 10 mils thick (0.01 inch) Manufacturers, distributors, warehouse operators (no retail food/beverage business) Foods prepackaged by manufacturer
Acceptable packaging	Reusable & returnable Recyclable - separable from solid waste, approved by city-approved recycling contracts Compostable - separable from solid waste	
Banned materials		
Other requirements	On-site recycling and/or qualified organics disposal systems	Single-use containers with lids should have lids of the same category of packaging Compostable materials must be clearly labeled as certified or commercially compostable Single-use utensils (including but not limited to forks, spoons, knives) must be compostable Single-use straws only provided to consumers upon request (front of house straw dispensers ok) On-site organics disposal, clearly labeled, if paper/compostable materials are used. (mobile food vendors included)
Enforcement	Department of safety & inspections	Organic waste coordinator
Penalties	\$200 fine	n/a

Title 4 – HEALTH AND SANITATION

Section 4XX.01. GREEN TO GO PACKAGING

DIVISION 1. GENERALLY

Sec. 4XX.01. Purpose and objectives.

The purpose and intent of this article is to:

- (1) Promote waste reduction.
 - a. Lowering the amount of greenhouse gases emitted during the incineration and landfilling of non-recyclable and compostable food and beverage packaging and non-packaging items.
 - b. Assisting the City in reaching the waste reduction goals established by the State of Minnesota and Ramsey County.
- (2) Promote waste prevention.
 - a. By encouraging the use of reusable food and beverage packaging when possible.
 - b. By reducing or eliminating products that create waste such as single-use, disposable food and beverage packaging and non-packaging items that cannot be recycled or composted, and must be disposed of by incinerating or landfill.
- (3) Promote waste recycling by maximizing the amount of single-use food and beverage packaging and non-packaging items that can be recycled or composted.
- (4) Minimize contamination in organics and recycling.

Sec. 4XX.02. Definitions.

The following words shall have the meaning ascribed to them, unless the context clearly indicates a different meaning:

Certified compostable shall mean that a material or product will biodegrade without leaving a residue or any toxicity in the soil. Any compostable plastics or lined papers must meet the ASTM standards for compostable products, as certified by the Biodegradable Products Institute or other similar independent certification bodies.

Commercially compostable shall mean that certified compostable materials will biodegrade at a commercial site used to compost organic materials where the environment is carefully controlled and regulated to facilitate optimal degradation.

Food and beverage packaging shall mean packaging used to serve food and beverage products intended for immediate consumption including cups, plates, bowls, serving trays, to-go containers, clamshells, wrappers, and lids.

Food establishment shall mean a "food establishment" as defined by Roseville City Code.

Green To Go packaging shall mean and include any of the following:

Compostable packaging: packaging that is separable from solid waste by the generator or prior to collection for the purpose of composting. Compostable packaging must be made of unlined paper (unless lining is certified compostable), certified compostable plastic that meets ASTM standards or other cellulose-based packaging capable of being decomposed through composting or anaerobic digestion.

Recyclable packaging: food or beverage packaging that is separable from solid waste prior to collection for the purpose of recycling. Recyclable packaging must be accepted by the local material recovery facilities (MRF) receiving and processing the materials and have existing robust recycling markets as determined by Ramsey County. This includes glass bottles, aluminum cans and plastic food and beverage packaging. Plastic food and beverage packaging that is acceptable as determined by Ramsey County.

Mobile food unit shall mean "mobile food unit" as defined in Roseville City Code.

Non-packaging food service items shall mean items that are not packaging, but are used to consume food, including straws and utensils.

Reusable packaging shall mean food or beverage packaging that is capable of being refilled at a retail location or returned to the distributor for reuse at least once as a container for the same food or beverage.

Single-use shall mean an item designed and intended for a single use.

DIVISION 2. ON-SITE COLLECTION FOR RECYCLABLES AND COMPOSTABLE PACKAGING

Sec. 4XX.03. Rules.

- (a) No person owning, operating or conducting a food establishment or any person or organization providing free food or beverage products within the City of Roseville in a manner which would require a permit or license, shall do or allow to be done any of the following within the city:
 - (1) Provide or possess for sale any packaging which is not green to go. Presence of food and beverage packaging other than Green To Go will be presumed as non-compliance with this article.
 - (2) This subparagraph shall not apply to manufacturers, brokers or warehouse operators, who conduct or transact no retail food or beverage business.
- (b) To reduce contamination in recycling and organics, mobile use-food establishments and all other food establishments shall implement the following:
 - (1) Single-use cups and containers that are utilized with lids shall have lids of the same category of packaging.
 - (2) Recyclable packaging shall only have recyclable lids.
 - (3) Compostable packaging shall only have compostable lids.
- (c) Compostable cups shall be labeled to clearly indicate to the consumer that the cup is compostable. Labeling must include at least one of the following:
 - (1) The words "certified compostable," "commercially compostable" or other language which meet ASTM standards. "Made from plants," "bio-based," or "biodegradable" are not acceptable alternatives on their own.
 - (2) The logo of a third-party certification or testing body indicating the cup meets commercially compostable standards, as approved by the City of Roseville.
- (d) All food establishments shall implement the following in relation to non-packaging food service items:
 - (1) Single-use utensils including, but not limited to, forks, spoons, and knives shall be compostable.
 - (2) Single-use straws of any kind shall only be provided to consumers upon request. Front-of-house straw dispensers, which allow for customers to self-serve, meet this requirement.
- (e) A food establishment which utilizes single-use compostable and/or recyclable food packaging to serve consumers on-site shall have on-site collection for recyclable and/or compostable packaging.

-
- (1) A food establishment that does not utilize single-use packaging to serve consumers on-site is exempt from the requirement to have on-site collection for recyclable and/or compostable packaging.
 - (2) A food establishment that does not have dine-in seating for consumers is exempt from the requirement to have on-site collection for recyclable and/or compostable packaging.
 - (3) If a mobile food unit or establishment is being hosted by an entity as part of an event or regular business, the hosting entity shall provide on-site collection for recyclable and/or compostable packaging.
- (f) Containers for the on-site collection of recyclable and/or compostable packaging shall be co-located with garbage containers.
- (1) If garbage receptacles are available to consumers, then receptacles for separating recyclable and/or compostable packaging must also be made available to consumers in the same location.
 - (2) If garbage receptacles are not available to consumers and are instead placed in areas for use by staff only, then receptacles for separating recyclable and/or compostable packaging are only required in those locations.
- (g) A food establishment shall arrange for the collection of recyclable and/or compostable packaging by a licensed solid waste collector for delivery to an appropriate transfer station or processing facility.

Sec. 20-639. Exclusions and exceptions.

Notwithstanding any other provisions to the contrary, this article shall not apply to:

- (1) Manufacturers, brokers, distributors or warehouse operators who conduct or transact no retail food or beverage business;
- (2) Food and beverage service provided through patient care at hospitals and nursing homes;
- (3) Food packaging pre-packaged by a manufacturer, producer or distributor;
- (4) Plastic films less than ten mils in thickness;
- (5) Front of the house exemption. The following food establishments shall be exempt from providing a qualified recycling and/or organics collection system in the front of house, but shall otherwise remain responsible for providing qualifying environmentally acceptable packaging:
 - (a) Mobile food vehicle, limited;
 - (b) Mobile food vehicle, non-profit free food distributor;
 - (c) Mobile food vehicle;
 - (d) A food establishment where customer dishes and utensils are removed from the table by restaurant employees only;
 - (e) Seasonal and short-term food establishments (permitted vendors), and food stands;
 - (f) Sidewalk cart food vendor; and
 - (g) Mobile food stores.
- (5) Any packaging, which is not considered Green To Go packaging, but for which there is no commercially available alternative as determined by the City of Roseville, following Ramsey County guidance. In determining whether there are commercially available alternatives, the City of Roseville will consider whether there is availability of green to go packaging for affected products. Every rule creating an exemption under this paragraph may be reviewed by the City of Roseville.

Sec. 20-640. Enforcement.

- (a) The city shall have the duty and the authority to enforce provisions of this chapter pursuant to City Code section **314.052**.
- (b) Violations of this ordinance shall be punishable as an administrative offense pursuant to City Code Section **314.052**, Administrative Fines.
- (c) The administrative offenses provided for in this article shall be in addition to any other legal or equitable remedy available to the city for city code violations.
- (d) At the time a violation occurs, a warning notice will be given in writing. The food establishment will be given 14 calendar days to take corrective action before a fine is issued.

Sec. 20-641. Severability.

If any part or provision of this article or the application thereof to any person, entity, or circumstances shall be judged unconstitutional or invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision or application which is directly involved in the controversy in which such judgment shall have been rendered, and shall not affect or impair the validity of the remainder of this article or the application thereof to other persons, entities, or circumstances.

Roseville Public Works, Environment and Transportation Commission
Agenda Item

DATE: August 22, 2023

ITEM: 6.a.

ITEM DESCRIPTION: Street Name Change Update

Background

The draft Street Name Change Policy was discussed with the Commission in June and with the Council at the joint meeting on July 10. At the joint meeting, Council asked that the policy provide more guidance on naming of streets. Minor updates have been made to the draft policy and are highlighted in yellow on Attachment 1.

As further background, the City has received a request from residents to change the street name of the segment of County Road B west of Cleveland Avenue – the portion scheduled for reconstruction next year. This segment of County Road B was turned back to the City when the road was disconnected from TH 280.

Minnesota Statute § 440.11 “Street Name Change; Ordinance” allows cities to make a street name change provided that it is approved by ordinance and then recorded in the office of the county recorder. The City would like to establish a policy for how the public can make these requests, how they can be reviewed, and considered by the City Council.

A revised draft of this policy is attached for discussion and feedback. Pending the Commission’s review, the policy will be brought back to Council for consideration.

Recommendation

Receive draft and provide feedback.

Attachments

1. Street Name Change Policy – Revised Draft



ROSEVILLE

STREET NAME CHANGE POLICY

Draft v1.1 August 2023

PURPOSE: This policy shall dictate the process for which residents may request a change of name to a street under city jurisdiction, to be considered by the City Council.

BACKGROUND:

Minnesota Statute § 440.11 "Street Name Change; Ordinance" allows cities to make a street name change provided that it is approved by ordinance and then recorded in the office of the county recorder.

440.11 STREET NAME CHANGE; ORDINANCE.

The council of each home rule charter city of the second, third, or fourth class may by ordinance change the name of and rename any of the streets, lanes, avenues, public highways, parks, and public grounds of the city. Immediately after publication, the ordinance shall be recorded in the office of the county recorder of the county in which the city is located.

Although not required by statute, a petition is useful to gauge property owner interest in a street name change, as both benefits and inconveniences associated with an address change will be borne by the property owners. Property owners may consider/consult their tenants.

PROCESS:

A. Resident Petition

A **member of the public** requesting a name change must submit a petition to the City Engineer for consideration. The petition must include the new name requested and have signatures from more than 50% of property owners on the street, whose address includes the proposed road name change. Upon request, the City will provide a list of addresses. A sample petition form is included in Appendix A.

The new street name:

- a) should be changed only if there will be a public benefit that clearly outweighs the public confusion and cost that would be created by the name change.
- b) shall not be longer than can be put on a standard sign or 30 characters, whichever is less.
- c) should not create confusion or delay to standard or emergency services response.
- d) should not uniquely identify a particular product, service, tenant, business or living person.
- e) **could be named after natural habitat (vegetation, terrain, animals, etc.), geographic location (park names, water body names, directions, etc.), or appropriate non-descript terminology (joining of two words, names, or activities, etc.)**
- f) should meet naming requirement of other concerned local governments.

Applicants are encouraged to contact the City Engineer to discuss the process prior to circulating a petition.

B. City Review of Request

The City Engineer shall confer with other concerned local governments, including Ramsey County, to verify that the new street name meets naming requirements.

The City will coordinate with Ramsey County, MnDOT, and adjacent municipalities, as needed, to estimate the cost for signage changes.

C. Council Consideration

The Council will consider an ordinance to approve the name change. An ordinance change requires public notice/comment – in this case, it would include specific notice affected properties. If approved, the ordinance will be sent to the County Recorder.

PETITION FOR STREET NAME CHANGE FORM

Signature below affirms we request changing the name of our street:

_____, from _____ to _____
[current street name] [intersecting street] [intersecting street]

to the new name: _____.
[new name requested]

The petitioners ask the City of Roseville to review this request and put it before the City Council for consideration at an upcoming Council meeting.

	Name	Address	Signature
1			
2			
3			
4			
5			
6			
7			
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15			
16			

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: August 22, 2023

ITEM: 7.a.

ITEM DESCRIPTION: Discuss Commission Scope

Background

At the May 2023 meeting, the Mayor presented a letter (Attachment 1) to the Commission to look at the role of the PWET Commission. The letter documents what the Council expects from Commission members. The Commission held a brief discussion with the Council at the joint meeting in July 2023, but not all items discussed in the letter have been reviewed by the Commission.

Attachment 2 is an excerpt from the minutes from the March 28, 2023 meeting where the Commission discussed a portion of the items listed in the letter. Attachment 3 is draft ordinance changes based on the discussion in March.

Recommendation

Provide feedback and recommendations to Council on the PWET Commission role.

Attachments

1. Commission Letter
2. PWET Minutes, March 28 2023 – Commission Role Discussion
3. Draft Ordinance Change

Commissioners,

In April the City Council decided to pursue a review and update for our City Commissions. The Council feels any review and update must include the input of the members of the Commissions.

Commissions are an important part of the governance of the City by providing vital information and recommendations to the City Council. In recent years, some commissions have come to the Council asking about changes in name, purpose, scope and duty, and meeting schedule.

The purpose of this review by Commissioners is to flesh out potential changes that can improve the Commission experience for members and ensure Commissioners are making a positive impact on the governance of the City of Roseville and their community in general.

As part of your work:

- Examine sections of Roseville City Code Chapters 201-208 that are relevant to your Commission
- Review your Commission's Purpose, Scope, Duties and Functions
- Consider your number of Commissioners, frequency and spacing of meetings and other aspects of the operation and work of your Commission that you feel would enhance the quality of meetings, engagement of Commissioners and the community, and strengthen information coming to the City Council.

For each of these areas think about these questions:

- What is good
- What needs to be changed
- What might be removed
- What might be added to better serve the community

It is possible some Commissions will have very few recommended changes and that is OK. Some or all of this work may not be relevant for Commissions such as the Planning and the Police Civil Service Commissions that have statutory guidelines that must be followed.

Commissioners should try to align their format with a clear Purpose statement, membership, an outline of the Scope of the Commission's work including enumerated Duties and Functions, and meeting requirements (see city code Chapter 201).

Here is our current timeline:

1. Commission review and recommendations, May 2023 to August or September 2023,
2. Council consideration, September and October, 2023
3. Final Council passage of updates, November/December 2023

**Roseville Public Works, Environment
and Transportation Commission
Excerpt of Meeting Minutes**

Tuesday, March 28, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Commission Name Change Discussion

Chair Ficek explained this item is to discuss possible name changes to the Public Works Environment and Transportation Commission. He reviewed previous Commission discussion that occurred.

Mr. Freihammer noted the City Council did initiate a review of the Commissions. The City Council will discuss this at their April 24, 2023 meeting.

Chair Ficek reviewed the proposed changes on how to take the four scope, duties and functions of the Commission and change them into some other things or a different way to look at them. He indicated the first two remain the same, the highlighted portion is the change in name of the Commission. He explained the interest and understanding of the other regions is crossed out but will not prevent the Commission of doing it but does not need to be listed as a part of the scope of the Commission. The next three proposed changes in red are the new ones, “Collaborate with City staff to review, evaluate and develop policies and practices regarding sustainability and management of environmental resources.” “Collaborate with City staff to review, evaluate and develop policies and practices regarding transportation infrastructure as it relates to the multi-modal needs and demands of the community. This includes related public safety issues and coordination with the Traffic Safety Committee if necessary.” And “Engage with the Roseville community and serve as a community liaison for issues, ideas and proposals while providing appropriate feedback.” He indicated the last duties and functions item would remain the same. He asked for staff and Commission feedback and discussion.

Mr. Freihammer indicated offhand it seemed like good suggestions to him. He thought having the traffic safety is there. He reviewed what the Traffic Safety Committee does in the City.

Member Collins thought everything looked great and omitting the one part was reasonable and if the Commission wanted to still look at that it could do so.

Member Luongo asked what the Ordinance says that is referenced in the crossed out part (ORD.1313,12.6.2004).

Mr. Freihammer explained all of section 206 is what the existing public works is. He thought the ordinance is just referencing them working with other agencies. He agreed that is kind of inherent with the job and could be listed but the City, as a whole, is always working with outside agencies.

Chair Ficek explained if the Commission went this route he assumed it would reference some ordinances once finalized.

Mr. Freihammer indicated that was correct. He indicated if the Commission recommended something to the City Council, the Council would more than likely have to amend Chapter 206 as an Ordinance change.

Member Misra indicated she liked it as well. She thought what was still valuable to keep and helpful for the Commission is to have some sort of language that connects the Commission with federal, state, county, and regional entities because so much of what the Commission does is connected to other bodies and it is not really a Roseville decision. It almost always involves some other entity. She thought that language is valuable to keep a highlight on the fact that the Commission needs to look beyond just Roseville borders, especially when it comes to environment, transportation and those sort of things, but environment in particular is not local, it is very much broader than that.

Member Hodder agreed. He liked the overall intent of this as well and he thought Member Misra's point is very well taken. He would support leaving the crossed-out point in somewhere in this.

Member Cicha indicated he liked the word collaborate that was used in C and D. His suggestion would be instead of "maintain an interest in and an understanding of," he would change it to "Collaborate with federal, state, county, regional, and other public works, environmental, and transportation services that impact City services." He thought that was a good way of summing up how the Commission interacts with those organizations. He liked the additions of the new C, D, and E and felt these were appropriate and thought making a recommendation to the City Council today would also be appropriate. It is a recommendation, and the Council will look at it and make their own edits as well. He thought this is a good framework to hand the Council.

The Commission concurred.

Chair Ficek summarized discussion of the Council. He thought that new Item C could read: "Collaborate with City staff, and federal, state, county, regional, other public works, as needed...".

Member Misra indicated new Item C is only regarding sustainability and management of environmental resources.

Chair Ficek indicated the reworked sentence would also be added into Item D as well so it would cover both of those in order to not only collaborate with City staff but to also capture other agencies.

Member Misra indicated she would consider going with the new Items C, D and E and then just move it further down and change the verb from Maintain an interest in and an understanding to collaborate but leave the rest of that as a separate Item F and then move Item F to Item G.

The Commission agreed.

Motion

Member Hodder moved, Member Luongo seconded, to recommend the City Council the proposed changes in 206.2: Scope, Duties and Functions.

Ayes: 6

Nays: 0

Motion carried.

Chair Ficek indicated the name has not been touched. He wondered if the Commission wanted to review the name change now or wait to see what comes out of the Council.

Member Collins thought the Commission should wait to see what the City Council decides before moving forward.

CHAPTER 206 Public Works, Environment, and Transportation Commission

SECTION

206.1: Establishment and Membership

206.2: Scope, Duties and Functions

206.1: ESTABLISHMENT AND MEMBERSHIP

There is established a public works, environment, and transportation commission of the city which shall consist of seven members appointed by the City Council and which shall be subject to Chapter 201 of the City Code. (Ord. 1260, 4-15-2002) (Ord. 1313, 12-6-2004)

206.2: SCOPE, DUTIES AND FUNCTIONS

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Maintain an interest in and an understanding of federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- D. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord.1260, 4-15-2002)

Important elements to consider adding:

- Supporting Public Works
- Transportation, including non-motorized traffic (i.e., pedestrians, bicyclists, etc.)
- Environment and environmental stewardship
- Infrastructure
- Sustainability
- Public Safety as it relates to transportation
- Supporting Traffic Safety Committee

Proposed Changes:

206.2: SCOPE, DUTIES AND FUNCTIONS

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Collaborate with City staff to review, evaluate, and develop policies and practices regarding sustainability and management of environmental resources.
- D. Collaborate with City staff to review, evaluate, and develop policies and practices regarding transportation infrastructure as it relates to the multi-modal needs and demands of the community. This includes related public safety issues and coordination with the Traffic Safety Committee if necessary.
- E. Engage with the Roseville community and serve as a community liaison for issues, ideas and proposals while providing appropriate feedback.
- ~~C.F.~~ Maintain an interest in and an understanding of Collaborate with federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- ~~D.G.~~ Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord.1260, 4-15-2002)

Roseville Public Works, Environment and Transportation Commission
Agenda Item

DATE: August 22, 2023

ITEM: 8.a.

ITEM DESCRIPTION: Street Design Standards

Background

There are various ordinances, statutes, standards, guidelines, and best practices regarding the design of streets, pathways, boulevards, and streetscapes. Below are references to some standards Engineering typically references in the design of retrofit, reconditioning, and reconstruction projects.

City

1. Ordinances - see Attachment 1 for some existing ordinance language associated with street design
2. Policies - see Attachment 2 for the City's Complete Streets Policy
3. Transportation Plan and Master Plans
4. Practices

State

1. Statutes – see Attachment 3 for a portion of the standards that apply to our reconstruction on our Municipal State Aid (MSA) roads

Other

1. Ramsey County
2. NACTO
3. PROWAG

The application of standards depends on the scope of a project, goals of a project, the type of facility, the travel modes, the sources of funding, etc. Each project is approached on a case-by-case basis, and existing conditions, stakeholder input, and engineering judgement guide the design.

Recommendation

Discuss and provide feedback.

Attachments

1. Sample of City of Roseville Ordinances related to Street Design
2. City of Roseville Complete Streets Policy
3. MN State Statute § 8820.9936

Sample of City of Roseville Ordinances related to Street Design

704.01: JURISDICTION AND SCOPE:

- A. Jurisdiction: Pursuant to the applicable statutory authority of the City Council to regulate, control and maintain City streets as provided in Minnesota Statutes, Annotated, chapters 412, 429 and 471.
- B. Scope: The specifications set forth in this Chapter shall apply to all streets hereafter constructed within the City and are considered as additional safeguards made necessary through the rapid growth and expansion of the City. (Ord. 217, 6-12-56)

704.02: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

- COLLECTOR STREET: A street which carries traffic from minor streets of residence development and the principal circulating streets within such a development.
- CUL-DE-SAC: A short minor street having one open end and being permanently terminated at the other by a vehicular turnaround.
- MARGINAL-ACCESS STREET: A minor street which is parallel to and contiguous with a thoroughfare and which provides access to abutting properties and protection to local traffic from fast, through-moving traffic on the adjoining thoroughfare.
- MINOR STREET: A street other than a thoroughfare or collector street which affords local access to abutting properties. (Ord. 217, 6-12-56)

1102.04: REQUIRED IMPROVEMENTS

No final approval of a plat shall be granted by the City Council without first receiving a report signed by the Public Works Director certifying that the following improvements described in the owner's preliminary plans and specifications meet the minimum requirements of all ordinances in the City, and that they comply with the requirements of the Public Works Design Standards manual;

A. ...

- D. Roadway Improvements: The following standards shall apply to all City and private roadways, when newly constructed or reconstructed, as a result of plat approval. All local residential roadways shall be constructed in conformance with the Public Works Design Standards manual.
 1. All roadways shall be paved, with curb and gutter, in conformance with standards for the applicable functional classification.
 2. Pathways shall be constructed in accordance with the Pathways Master Plan and the applicable standards of the Public Works Department along the width of a development site abutting any roadway of functional classification Collector or greater.
 3. Storm water inlets and necessary culverts shall be provided within the roadway improvement at points specified by the Public Works Department.
 4. All unpaved portions of boulevards and medians within the dedicated right-of-way area shall be graded and the soil therein stabilized in accordance with applicable standards.
 5. Roadway Width
 - a. To ensure adequate access for emergency vehicles, no roadway shall be constructed to a width less than 24 feet.
 - b. Parking Restrictions: For roadways with functional classification of Collector or greater, on-street parking shall be reviewed by the Public Works Department. For Local and Marginal Access roadways, "No Parking" signs shall be installed in accordance to the following:
 1. ≥ 24 feet and < 26 feet No parking on both sides of the street (signs on both sides).
 2. ≥ 26 feet and < 32 feet No parking on one side of the street (signs on one side).
 3. ≥ 32 feet Parking permitted on both sides of the street (no signs needed).

4. In cases where the specified width is impractical, however, the City Council may reduce this dimension, as outlined in the City street width policy.
5. Roadways Near Existing Parcels:
 - b. Where the periphery boundary of a proposed plat abuts rear lot lines, or side lot lines, or both, of existing single-family lots, any new street within the plat shall be located a distance from said rear or side lot lines not less than the minimum depth required for a conforming lot in an LDR district. (Ord. 1591, 10-12-2020) (Ord 1610, 03-07-2022)

1103.01: TRANSPORTION PLAN

New roadways and related pathways shall comply to a master street plan that is based on the City's Comprehensive Plan and Pathways Master Plan to promote a safe, efficient, sustainable, and connected network for all users and modes.

1103.02: RIGHTS OF WAY

- A. Width: All rights-of-way shall conform to the following minimum dimensions corresponding to the functional classifications of the roadways therein.
 - Principal Arterial: as determined by the applicable jurisdiction governing the roadway
 - Minor Arterial: as determined by the applicable jurisdiction governing the roadway
 - Collector: 66 feet
 - Local: 60 feet
 - Marginal Access: 50 feet
- B. Horizontal Lines: Where horizontal right-of-way lines within a block deflect from each other at any one point more than 10° there shall be a connecting curve. Center line horizontal curvatures shall conform to the following minimum radii corresponding to the functional classifications of the roadways therein.
 - Principal Arterial: as determined by the applicable jurisdiction governing the roadway
 - Minor Arterial: as determined by the applicable jurisdiction governing the roadway
 - Collector: 300 feet
 - Local: 150 feet
 - Marginal Access: 150 feet
- C. Tangents: Tangents at least 50 feet long shall be introduced between reverse curves on Collector rights-of-way.
- D. Center Line Gradients: All center line gradients shall be at least 0.5% and shall not exceed the following gradients corresponding to the functional classifications of the roadways therein.
 - Principal Arterial: as determined by the applicable jurisdiction governing the roadway
 - Minor Arterial: as determined by the applicable jurisdiction governing the roadway
 - Collector: 4%
 - Local: 6%
 - Marginal Access: 6%
- E. Jogs: Right-of-way jogs with center line offsets of less than 125 feet shall be prohibited.
- F. Cul-De-Sacs: If there is not a looped road system provided and a proposed right-of-way is greater than 200 feet in length, an approved turnaround shall be constructed.
 1. Length: Cul-de-sacs shall be a maximum length of 500 feet, measured along the center line from the intersection of origin to the end of right-of-way.
 2. Standard Design: The standard cul-de-sac shall have a terminus of nearly circular shape with a standard diameter of 120 feet.

City of Roseville Complete

Streets Policy – 5/6/19

1.0 Introduction

The City of Roseville Complete Streets Policy seeks to create a framework for incorporating the principles of Complete Streets into the core elements of road design and implementation processes. The philosophy of Complete Streets is to maximize the benefits of all aspects of the transportation system for all users by developing a network of roadways and streets that are safe and accessible to pedestrians, bicyclists, transit riders, and motorists. Complete Streets seeks to increase safety, support economic development, enhance quality of life, reduce stress on the environment, and promote public health, to ensure that the transportation system in Roseville contributes to a successful and vibrant community.

By connecting multiple facets of transportation planning into one comprehensive process, the Complete Streets Policy will support and reaffirm the goals and strategies of the City's 2040 Comprehensive Plan, Pathway Master Plan, and Capital Improvement Plan, as well as compliment Roseville's progress in the GreenStep Cities Program. The City's participation in the Transportation Policy Plan and Regional Bicycle Transportation Network developed by the Metropolitan Council are also strengthened by this policy.

2.0 Vision

Roseville's transportation system is robust and complex, providing facilities for vehicles, freight, walking, bicycling, and transit, and prioritizing connectivity between essential community hubs such as neighborhoods, schools, shopping centers, and parks.

All modes of transportation are equally safe and accessible, facilitating the mobility of all community members and especially vulnerable populations.

Roseville's streets enhance neighborhood character, encourage human interaction and physical activity, and facilitate engagement in the community and local commerce.

City policies and transportation projects incorporate principles of sustainability and environmental stewardship, reflecting the value of natural spaces and clean air and water for the community.

3.0 Purpose

The Complete Streets Policy establishes practices that will provide safe, convenient linkages between residential areas and commercial, institutional, and recreational areas within the city. It will create a sustainable transportation network by encouraging more efficient use of existing roadways and limiting the need for future roadway expansion. Transportation projects completed using this framework will accommodate both the existing and projected demand for automobile capacity to reduce roadway congestion and increase safety for drivers, pedestrians, and cyclists. The policy also encourages the use of non-motorized transportation through the development of a high quality network of both off-road and on-road pathways to ensure that bicycle and pedestrian routes are safe, efficient, and attractive. Guidelines are established for coordinating transportation decisions and planning efforts with other institutions and government entities.

4.0 Policy

- 4.1** The City will design, operate, and maintain a transportation system that provides a connected network of streets, paths, and other facilities to accommodate all modes of travel and enhance safety, access, and convenience for pedestrians, bikers, motorists, and transit users.
- 4.2** The City will work with developers to construct sidewalks and trails within developments and implement pedestrian and bicycle connections in areas where the roadway network does not connect.
- 4.3** The City will prioritize projects that fill gaps in the existing pathway and roadway network and enhance the connectivity of essential corridors between residential areas and commercial, institutional, and recreational areas within the city.
- 4.4** New construction, re-construction and retrofit projects will seek to improve safety conditions and the comfort and convenience of non-motorized modes of travel through intersection design, streetscape improvements, and other design considerations.
- 4.5** Environmental corridors and wildlife movement will be analyzed and considered during project design along with the impacts to existing trees and landscaping. The use of native plants and vegetation in medians, right-of-ways, and along roadsides and sidewalks for both aesthetic purposes and ecosystem functionality will be considered throughout the planning and design process whenever it is appropriate to the context of the project.

- 4.6 Transportation projects, including new construction, reconstruction, and retrofit projects, will consider stormwater management and the effect of roadways on local rivers, lakes, groundwater, and watershed districts to reduce pollution and stress on the natural water bodies.
- 4.7 The City will continue its support of the Regional Bicycle Transportation Network and consider projects that will establish an integrated network of on-street bikeways and off-road trails that complement each other to improve conditions for bicycle transportation at the regional level.
- 4.8 The City will utilize the Ramsey County-Wide Pedestrian & Bicycle Plan to coordinate the Connected Ramsey Communities Network with surrounding cities, developing a series of corridors that represent long-distance bikeways.
- 4.9 Context-sensitive design principles will be followed to ensure that projects accommodate the unique characteristics of each individual road, path, or trail. In particular, the City will:
 - Be mindful of existing surrounding land use;
 - Seek input from community and stakeholders;
 - Consider the preservation and protection of natural features;
 - Prioritize projects that provide access to community destinations;
 - Consider the number of daily users of all transportation modes.

5.0 Implementation

- 5.1 The City will identify streets that fall below standards of safety and accessibility to pedestrians, transit, and bikers, and prioritize improvements when possible.
- 5.2 Elements of Complete Streets will be implemented over time in new projects and improvements or reconstruction of existing roads. This process will include revising manuals and practices, developing network plans, identifying goals, and tracking safety and accessibility measures.
- 5.3 Construction and reconstruction projects will be reviewed by City Planning Office and Public Works department to incorporate the appropriate Complete Streets features.
- 5.4 The City will maintain an inventory of pedestrian and bicycling facility infrastructure, integrated with the Capital Improvement Plan, and will pursue projects to fill gaps in sidewalk and trail networks.

- 5.5** When evaluating projects to fill gaps in sidewalk and bicycle path networks, the City may consider exempting the addition of pedestrian, bicycling, and/or transit facilities to existing roads if:
- There is insufficient space to accommodate new facilities.
 - There are significant safety risks.
 - The project only requires ordinary maintenance activities to keep the asset in serviceable condition.
 - Construction is deemed not practically feasible or cost effective.
 - The project would cause significant or adverse environmental impacts to native vegetation and ecosystems, wetlands, bodies of water, or other critical natural areas.
- 5.6** The purpose and benefits of Complete Streets will be communicated to residents and community members who will have an opportunity to provide feedback and identify corridors in need of attention to increase safety and accessibility.
- 5.7** To increase year-round accessibility, the City will conduct a community action and education campaign to emphasize citizen responsibility for maintaining sidewalks to be clear of ice and snow, especially on major thoroughfares.
- 5.8** The City will develop success and performance measures, such as:
- Miles of sidewalk and bike-accessible facilities;
 - Usage of sidewalks, paths and trails by children going to school;
 - Shifts in mode of transit;
 - Pedestrian and cycling traffic trends;
 - Data on crashes and transportation-related injuries.
- 5.9** City ordinances and codes will be updated as necessary to reflect the principles of this policy.
- 5.10** Complete Streets concepts will be incorporated into future city plans such as the Capital Improvement Plan, the Comprehensive Plan, Pathway Master Plan, and any other relevant plans and policies as determined by the City.
- 5.11** The City will seek out funding and grant opportunities to offset costs and support implementation of Complete Streets principles and projects.
- 5.12** The City will work with Ramsey County, the Metropolitan Council, and state agencies to encourage the implementation of Complete Streets principles to roads and projects under their particular jurisdiction within the Roseville city limits.

8820.9936 MINIMUM DESIGN STANDARDS, URBAN; NEW OR RECONSTRUCTION PROJECTS.

New or reconstruction projects for urban roadways without a designated on-road bicycle facility must meet or exceed the minimum dimensions indicated in the following design chart.

Projected Traffic Volume	Design Speed	Lane Width (a)	Curb Reaction Distance (c)	Parking Lane Width (e)
	mph	feet	feet	feet
ADT < 10,000	30-45	(b) 10-11	1-2 (d)	7-8
	50 or over	11-12	2	8-10
ADT ≥ 10,000	30-35	(b) 10-11	1-2 (d)	7-10
	40-45	11-12	1-4	7-10
	50 or over	11-12	2-4	Not allowed

Engineering judgment may be used to choose a lane-width dimension other than the widths indicated in the chart for roadways. Factors to consider include safety, speed, population/land use, benefit/cost analysis, traffic mix, peak hourly traffic, farm equipment, environmental impacts, terrain limitations, bicycle traffic, pedestrian traffic, other nonmotorized uses, functional classification, or other factors. Widths less than those indicated in the chart require a variance in accordance with parts 8820.3300 and 8820.3400.

(a) Twelve feet should be considered in industrial areas. One-way turn lanes must be at least ten feet wide, except 11 feet is required if the design speed is 50 mph or higher.

(b) Ten feet may be considered where truck or bus volumes are relatively low, rights-of-way are constrained, and design speeds are 35 mph or less. Eleven feet minimum is required on four-lane, undivided facilities.

(c) Curb reaction must be provided only where parking is not provided.

(d) The state-aid engineer may approve a zero-foot curb reaction distance where the cross-section is constrained, appropriate curb types are used, and drainage collection is adequate. The curb must be constructed without a gutter or monolithically with the adjacent traveled way.

(e) The roadway ADT and the vehicle mix must be considered when determining parking lane width. In commercial or industrial areas, the minimum parking lane width is eight feet.

One-way streets must have at least two through-traffic lanes.

When a median is included in the design of the two-way roadway, a one-foot minimum curb reaction distance to the median is required on either side of the median. Minimum median width is four feet.

Urban design roadways must be a minimum nine tons structural axle load design.

Roadways not on the state-aid system are not subject to the minimum structural design strength requirements.

The minimum curb-to-curb width of a new bridge must be the required street width, but in no case less than required per Minnesota Statutes, section 165.04. HL-93 loading in the AASHTO LRFD (load and resistance factor design) Specifications is required for new or reconstructed bridges. Rehabilitated bridges must have a load rating factor of at least 0.9 using the AASHTO Manual for Bridge Evaluation, LRFR (load and resistance factor rating) for inventory level. Where the new bridge approach roadway includes elements for the accommodation of pedestrians or bicycles, the new bridge width must also provide for pedestrians or bicycles unless pedestrians or bicycles are otherwise accommodated.

For ADT less than 150, the widths of bridges to remain must be at least the sum of the lanes. For ADT greater than or equal to 150, the widths of bridges to remain must be at least the sum of the lanes plus half the sum of the shoulders, parking lane, and curb reaction distance. Bridges to remain must have a load rating factor of at least 0.75 using the AASHTO Manual for Bridge Evaluation, LRFR (load and resistance factor rating) for inventory level.

Clearance of 1.5 feet from the face of the curb to fixed objects must be provided when the design speed is 40 to 45 mph. A ten-foot clear zone measured from the driving lane must be provided when the design speed is 50 mph or higher.

Unless four lanes are provided, an engineering traffic study is required for traffic volumes greater than 15,000 projected ADT to determine lane configuration and lane use.

Statutory Authority: *MS s 14.386; 14.389; 162.02; 162.09; 162.155*

History: *20 SR 1041; 23 SR 1455; 24 SR 1885; 29 SR 449; 32 SR 608; 36 SR 925; 37 SR 697; 42 SR 485*

Published Electronically: *November 20, 2017*

Roseville Public Works, Environment and Transportation Commission
Agenda Item

DATE: August 22, 2023

ITEM: 9.a.

ITEM DESCRIPTION: State Fair Parking

Background

Each year, the State Fair operates Park & Ride facilities within Roseville. The park and ride lots provide access for Roseville residents and non-residents to get to the fair easier at no cost. Although there is some benefit to city residents by having Park & Rides, they do create some issues in the neighborhoods where they are located. The main issue is that parking extends into the neighborhood, which can cause issues.

To address some of the issues, the City requires the State Fair to get an interim use permit for each site. The current permit was renewed in 2021 and is good through September 2026. The permit allows the City to charge for additional services such as additional signage and enforcement of the signage.

Attached are maps of the current Park & Rides in Roseville and temporary parking restrictions the City puts in place to address some of the parking concerns. Staff will give an update on how the City addresses parking adjacent to the Park & Rides during the 12 days of the fair.

Recommendation

Receive report and provide feedback.

Attachments

1. State Fair Parking Restrictions
2. Individual Park & Ride Circulation Maps



NEW LIFE PRESBYTERIAN CHURCH



NEW LIFE PRESBYTERIAN →

- DEPARTS MIDWAY DROP-OFF/PICK-UP LOCATION
- HEADS NORTH ON SNELLING AVE TO LARPENTEUR AVE
- TAKES LARPENTUR AVE TO VICTORIA ST
- LEFT ON VICTORIA AVE AND INTO NEW LIFE PARKING LOT TO PICK-UP/DROP-OFF LOCATION
- LEAVES PARKING LOT HEADING NORTH ON VICTORIA
- TURNS LEFT ONTO ROSELAWN AVE AND HEADS WEST TO LEXINGTON AVE
- TAKES LEXINGTON AVE NORTH TO CALVARY BAPTIST

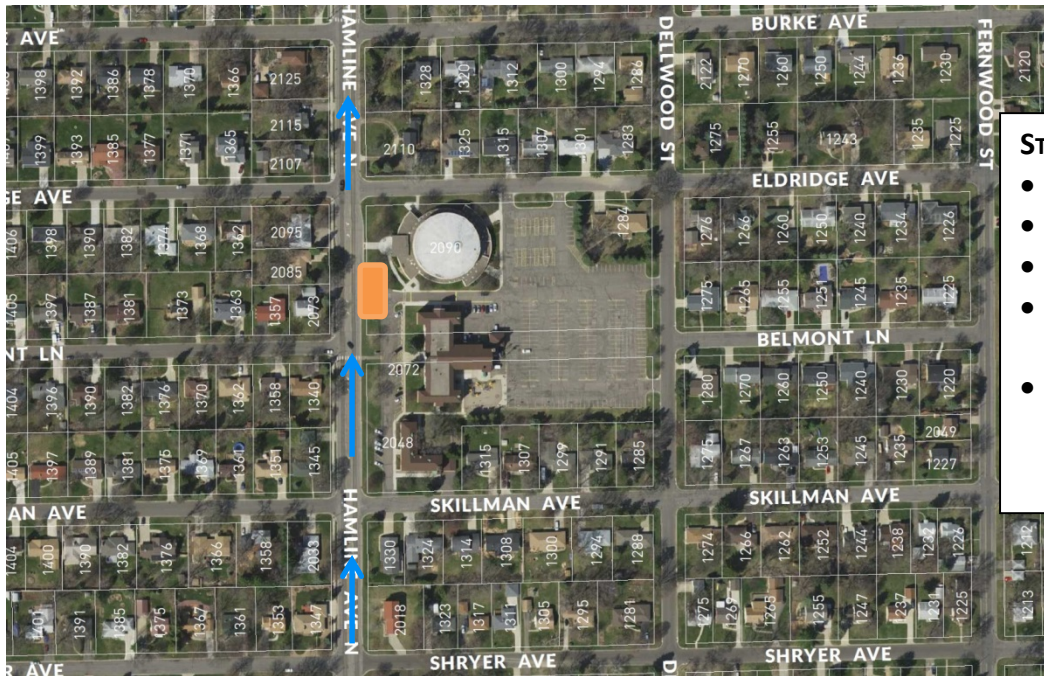
CALVARY BAPTIST



CALVARY BAPTIST ROUTE

- FROM NEW LIFE VIA VICTORIA ST TO ROSELAWN AVE TO LEXINGTON AVE
- NORTH ON LEXINGTON AVE TO BURKE ST
- LEFT ON BURKE STREET TO CALVARY PARKING LOT
- LEFT INTO LOT TO PICK-UP LOCATION 
- LEAVES CALVARY PARKING LOT AND TAKES LEFT FROM PARKER ON TO LEXINGTON AVE
- TAKES LEXINGTON AVE AND OTHER ROADWAYS BACK TO MIDWAY PARKWAY

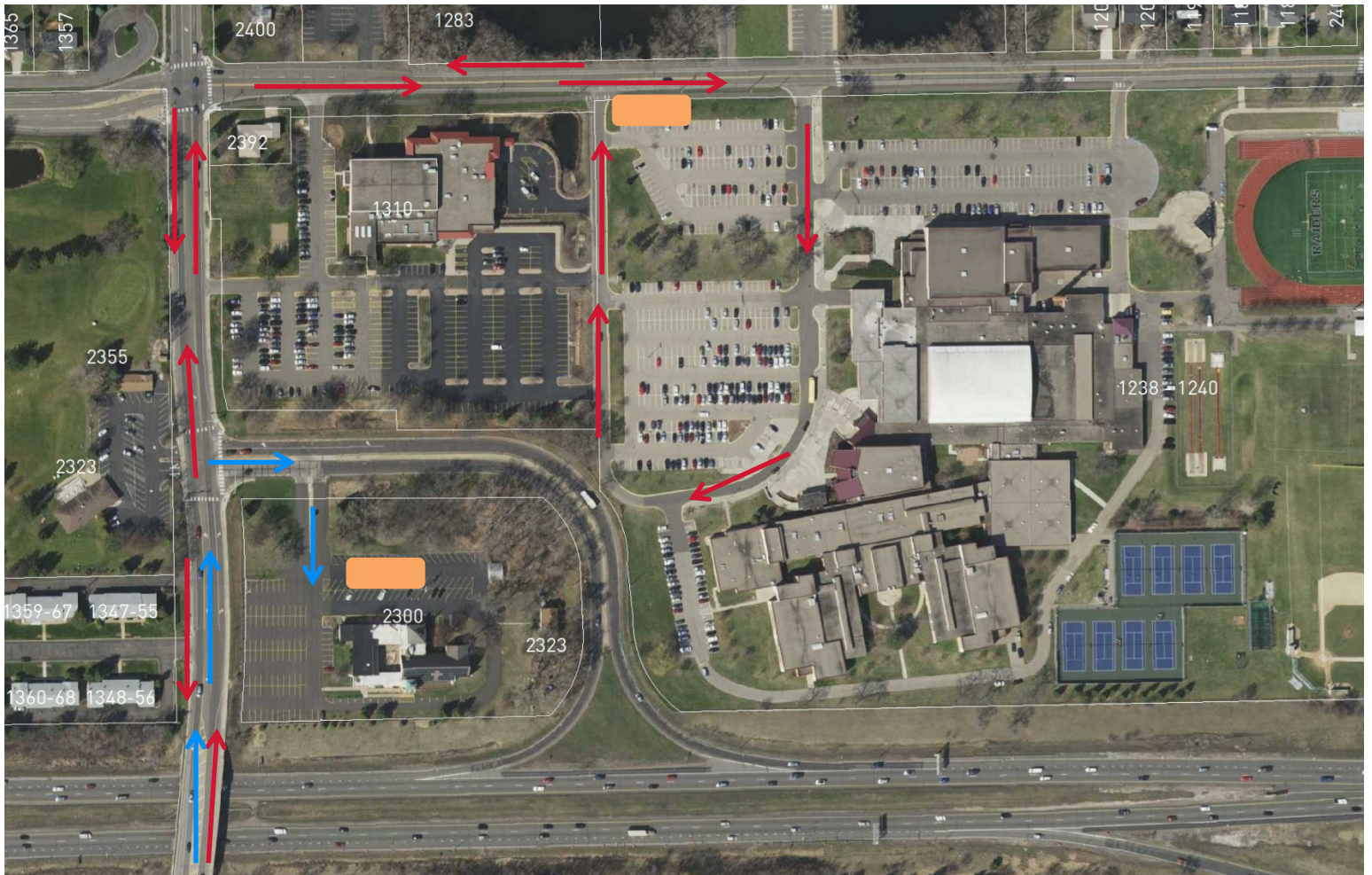
ST. ROSE OF LIMA



ST. ROSE OF LIMA ROUTE

- FROM STATE FAIR – MIDWAY PARKWAY
- SNELLING AVE TO LARPENTEUR AVE
- LARPENTEUR AVE TO HAMLINE
- HAMLINE TO ST. ROSE CURB SIDE PICK-UP LOCATION 
- FROM ST. ROSE OF LIMA, THE BUS HEADS TO RAHS/GRACE, THEN BACK TO MIDWAY DROP-OFF LOCATION

GRACE CHURCH, ROSEVILLE AREA HIGH SCHOOL (RAHS), AND ST. CHRISTOPHER EPISCOPAL (NEW)



DEPARTS MIDWAY PARKWAY →

RIGHT TURN ONTO SNELLING AVENUE TO LARPENDEUR
 RIGHT TURN ONTO LARPENDEUR TO HAMLINE
 LEFT TURN ON TO HAMLINE TO ST. ROSE OF LIMA
 PROCEED ON HAMLINE TO COUNTY ROAD B2
 RIGHT ONTO COUNTY ROAD B2 TO DELLWOOD ON RIGHT
 TURN RIGHT INTO RAHS LOT AND LOOP AROUND TO GRACE/RAHS PICK-UP LOCATION

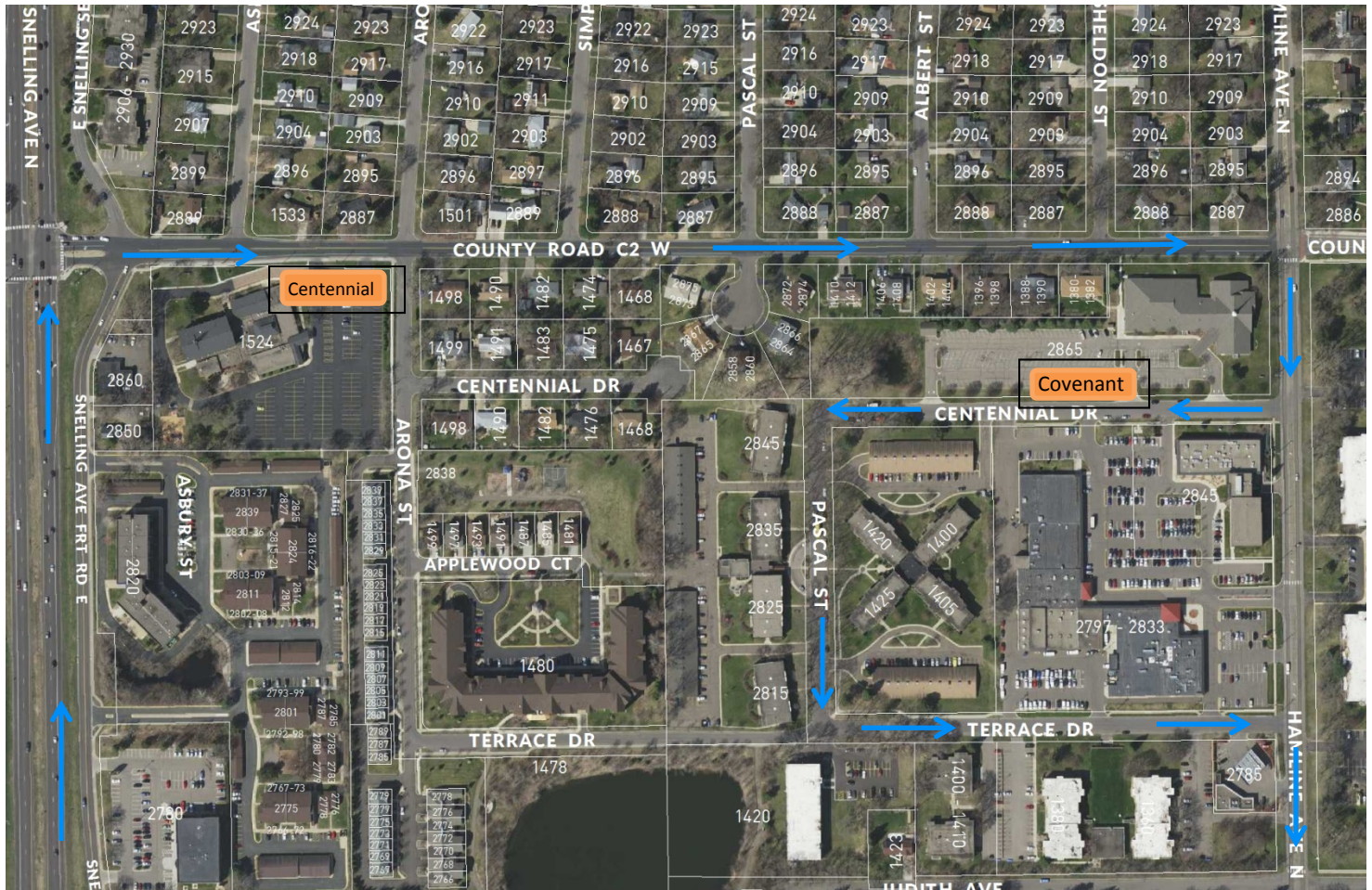
TO MIDWAY PARKWAY →

LEFT ON TO COUNTY ROAD B2 TO HAMLINE
 LEFT ON HAMLINE; PROCEED TO MIDWAY PARKWAY
 RIGHT TURN ONTO MIDWAY PARKWAY AND PROCEED STATE FAIR DROP-OFF AREA

NEW - ST. CHRISTOPHER →

BUS MAY BE SEPARATE OR PICK-UP/DROP-OFF BEFORE OR AFTER GRACE/RAHS
 ACCESS TO ST. CHRISTOPHER PICK-UP/DROP-OFF AREA VIA HIGHWAY 36 RAMP

CENTENNIAL UNITED METHODIST & ROSEVILLE COVENANT



ROUTE INFORMATION

CENTENNIAL UNITED METHODIST ROUTE →

FROM STATE FAIR TRANSIT CENTER

SNELLING AVENUE TO COUNTY ROAD C2 TO CENTENNIAL UNITED METHODIST CURB SIDE PICK-UP LOCATION



ROSEVILLE COVENANT ROUTE →

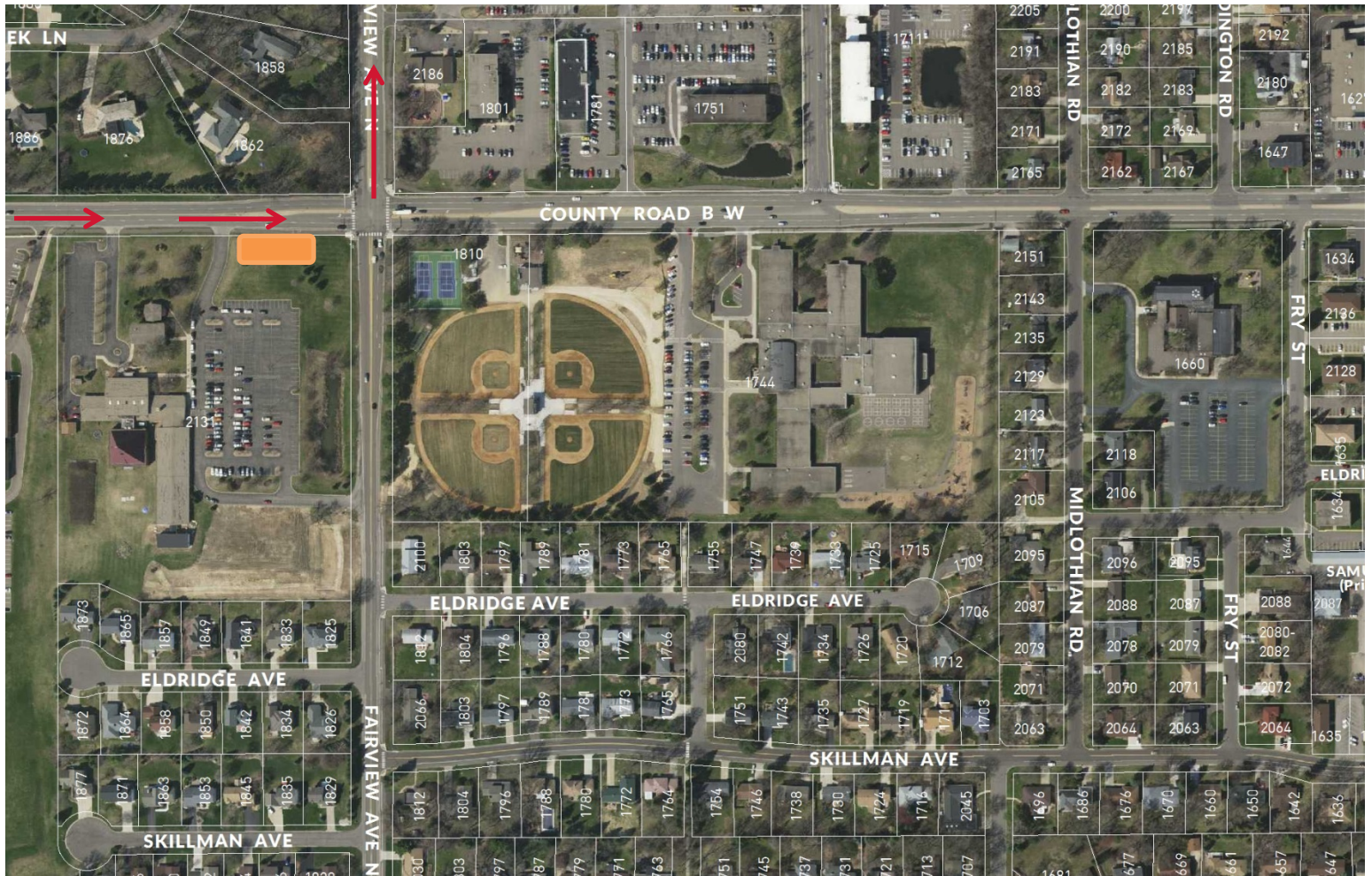
COUNTY ROAD C2 TO HAMLINE AVENUE

HAMLINE TO CENTENNIAL AND ROSEVILLE COVENANT CURB SIDE PICK-UP LOCATION



FROM ROSEVILLE COVENANT, THE BUS HEADS BACK TO STATE FAIR TRANSIT CENTER DROP-OFF LOCATION.

CHURCH OF CORPUS CHRISTI



CORPUS CHRISTI ROUTE

CLEVELAND AVENUE TO COUNTY ROAD B

LEFT TURN ONTO COUNTY ROAD B

COUNTY ROAD B TO CORPUS CHRISTI PICK-UP LOCATION

BUS THEN HEADS TO DEPARTMENT OF EDUCATION LOTS

**Roseville Public Works, Environment and Transportation Commission
Agenda Item**

DATE: August 22, 2023

ITEM: 10.a.

ITEM DESCRIPTION: Future Agenda Items

Background

Recommendation

Set preliminary agenda items for the September 26, 2023 Public Works, Environment & Transportation Commission meeting.

Attachments

1. September Agenda



Memo

To: Public Works Environmental and Transportation Commission Members

From: Jesse Freihammer, Public Works Director

Date: August 22, 2023

Re: Look Ahead Agenda Items/Next Meeting September 26, 2023

Suggested Items:

Looking Ahead:

- September 26, 2023
 - Swearing in new commissioner
 - Urban Forestry – Emerald Ash Borer Update
 - Highlight CEE Program
 -
- October 24, 2023
 - County Road B Update
 - Envision Roseville Update
 - Utility Rates
- November 28
 - Public Works – 2024 Work Plan
 - Recycling RFP
 -