



Human Rights, Inclusion and Engagement Commission

Agenda

Wednesday, September 20, 2023

6:30 PM

City Council Chambers

Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at www.cityofroseville.com/attendmeeting

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 1. Roll Call - Becker, Francke, Gurung Vomhof, Hill, James, Macomber, Tidball**
- 2. Appoint Chair and Vice Chair**
 - a. Appoint Chair and Vice Chair
- 3. Swearing in of New Members**
 - a. Administer Oath of Office to new members
- 4. Approval of Agenda**
- 5. Receive Public Comment**
- 6. Commission Response to Community Issues**
- 7. Approval of Meeting Minutes**
 - a. Draft Meeting Minutes - July 19, 2023
- 8. Business Items**
 - a. Discuss Scope of Commission
 - b. Discuss Youth Commissioners
 - c. Discuss topic of a land acknowledgement
 - d. Discuss 2023-24 Work Plan Updates
- 9. Other Business**
 - a. Staff Report
- 10. Adjourn**

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 2.a.

ITEM DESCRIPTION: Appoint Chair and Vice Chair

Background

The previous Chair of the Commission resigned her position on the commission in August. Therefore, the commission must elect a new Chair. The process outlined by Rosenberg's rules of order state that nominations may be made by either a nominating committee or from the floor of the body. Since the commission does not have a nominating committee, someone from the commission must make a motion to nominate an individual to serve as chair. Once all nominations have been made, a vote will be taken. Depending on the outcome of that vote, other appointments may be necessary.

Additionally, the city asks each commission to appoint a representative to serve on the Ethics commission. This commission meets once a year or as needed to address any formal ethics complaints. Currently, there is a vacancy from the HRIEC on the Ethics commission.

Recommendation

Nominate and elect a Chair of the commission. In addition, nominate and elect a representative to serve on the Ethics commission.

Attachments

None

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 3.a.

ITEM DESCRIPTION: Administer Oath of Office to new members

Background

The following individuals were appointed by the City Council at the September 11, 2023 meeting to serve on the Human Rights, Inclusion and Engagement Commission. The Chair of the commission will administer the oath of office to officially swear in the members to their appointed seats.

Oath of Office

I, _____, do solemnly swear that I will support the Constiution of the United States of America and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of the Human Rights, Inclusion and Engagement Commission for the City of Roseville, Minnesota, to the best of my judgment and ability.

Recommendation

Administer the oath of office to Namit Bhalla and Lori Anne Williams and welcome them to the commission.

Attachments

None

1 **Human Rights, Inclusion and Engagement Commission**
2 **Meeting Minutes**
3 **DRAFT – July 19, 2023 - DRAFT**
4
5

6 **Commissioners Present:** Amanda Becker, William Hill, Richard James, Kathryn Macomber
7 (arrived at 7:25 p.m.), Jeena Gurung Vomhof (arrived at 6:35
8 p.m.), Laura Palmquist and David Tidball.
9

10 **Youth Commissioners:** None.

11
12 **Commissioners Absent:** Elliot Francke
13

14 **Staff Present:** Rebecca Olson, Assistant City Manager
15

16 **Call to Order/Roll Call**
17

18 The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to
19 order at 6:30 p.m.
20

21 **Approval of Agenda**
22

23 Commissioner James moved and Commissioner Tidball seconded a motion to approve the
24 agenda as presented. Motion passed unanimously.
25

26 **Commission Response to Community Issues**
27

28 Chair Palmquist explained the Commission received two emails from community members
29 about the land acknowledgement. That is one that staff typically responds to and she is waiting
30 to see if Mr. Brooks has responded.
31

32 **Commissioner Outreach and Engagement Updates**
33

34 Commissioner Tidball explained a role for the Commission might be as much with the
35 community to make sure there is a broad base of understanding in the community about why and
36 the purpose of creating an inclusive community environment. The reason why he included the
37 scans of a letter he received and other information is that at the same time he was taking all that
38 information in, he was getting information like this from people who sometimes make it their
39 mission to see that things like that are not effectively done and he thought that is a way for the
40 Commission to help navigate those kinds of situations because undoubtedly, in any community,
41 there are folks that applaud and folks that are threatened by the action that is taken and if the
42 Commission does a really good job of explaining, helping the City explain what it is doing and
43 why he thought they have the healthiest chance of dealing with situations like that when they
44 arise.
45

46 **Approve Minutes**

47 **a. June 21, 2023 Human Rights, Inclusion and Engagement Commission**

48

49 Commissioner James moved and Commissioner Hill seconded a motion to approve the June 21,
50 2023 Human Rights, Inclusion and Engagement Commission meeting minutes as presented.

51 Motion passed 5 ayes, 1 abstain (Tidball).

52

53 **New Business**

54

55 **a. Discuss 2023-2024 Work Plan Updates**

56 Chair Palmquist provided a work plan update.

57

58 Commission Hill asked if he could replace ex-Commissioner Peju on the work plan
59 items.

60

61 Chair Palmquist indicated that could be done.

62

63 Commissioner Tidball indicated he signed up to work on the proclamations and did
64 not realize that there were already proclamations created but he imagined someone
65 has been drafting these.

66

67 Vice-Chair James reviewed the proclamation process that has occurred in the past and
68 what needs to be done in the future to keep the proclamations up to date. He noted
69 there will not be an August HRIEC meeting so the next proclamation will be for
70 Hispanic Culture month, and he thought unless there is a sub-committee meeting that
71 wants to review the proclamation and make changes to it the proclamation could go to
72 the City Council as it is written.

73

74 Ms. Olson noted the current proclamation has already been translated to Spanish as
75 well so if it is changed it will need to be translated again, which could take a little
76 time. She indicated the proclamation will be read at either the late August City
77 Council meeting or the first September Council meeting.

78

79 Vice-Chair James suggested having the Spanish version of the proclamation put on
80 the bulletin board as well as in the Council packet and maybe a staff member could
81 read the proclamation in Spanish at the Council meeting as well as the Mayor reading
82 the english version of the proclamation to show the Spanish community that they are
83 welcome.

84

85 Commissioner Becker indicated the Rose Fest Parade went well and a lot of
86 Commissioners attended.

87

88 Chair Palmquist updated the Commission on Youth Commissioner recruitment and
89 engagement.

90

91 Vice-Chair James indicated he would like to make an arrangement with Dr. Lake to
92 meet with her and get an organizational plan from her regarding the essays.

93
94 Commissioner Tidball thought that was a good idea because he had some ideas
95 regarding youth engagement.

96
97 Commissioner Hill wondered if there were other ways to engage the youth besides
98 the essay contest such as a video testimony or things like that. He thought with all the
99 new technology he was trying to think of ways the Commission could engage more
100 young people.

101
102 Chair Palmquist explained it is technically listed as Visual Arts now but the
103 Commission’s term for it is Essay Contest.

104

105 **b. Consider Changes to Current Commission Scope**

106 Chair Palmquist reviewed the Commission scope and thought the Commission
107 needed to think broadly about this and how others would interpret this.

108

109 Vice-Chair James explained in the packet he put some of his ideas for wording
110 changes but thought others could review his suggestions to make changes as well.

111

112 Chair Palmquist explained the only thing she received feedback on was to change
113 citizens to residents.

114

115 Vice-Chair James indicated he moved somethings around as well in order for them to
116 make sense to him. He indicated he will revise the scope changing citizens to
117 residents and then work with the subgroup for new wording.

118

119 Commissioner Tidball thought Roseville is a really diverse group of people and his
120 sense is that engagement often happens constructively, but not always. There is a
121 temptation not to act in a constructive manner if something rubs someone the wrong
122 way. Even though when he looks at and reads the first page regarding establishment
123 and membership, he looks at it and thinks that is a good idea, but some people do not
124 engage in a manner that is beneficial to the whole community. He wondered when
125 rewriting this maybe it could say something like many people are constructively
126 engaged or something like that. He was not sure whether it is important or would
127 create worse problems than what it tries to deal with.

128

129 Vice-Chair James wondered if it said the Commission was only looking at people
130 who are constructively engaged are they eliminating part of the citizens that the
131 Commission needs to hear from and want to encourage them to be involved.

132

133 Commissioner Tidball explained he did not mean that he did not want to hear from
134 people that disagree with him because there are all sorts of constructive ways to
135 disagree, very profoundly, with somebody to have a serious disagreement and to

136 advocate for things that are not something he would advocate for. There are ways to
137 do that in a manner that does not violate the rights of other people.

138
139 Commissioner Becker thought some of the language should be reviewed to come up
140 with a more contemporary way to still talk about these topics. She thought there is a
141 lot more attention culturally and there might be an opportunity to express some kind
142 of call to arms because there is a lot of cultural tension right now that can impact and
143 impair some people from feeling that they can come and participate or have a voice.
144 She thought was sort of the truth right now. She thought there were people and
145 groups that are trying to silence others and her thought what can the Commission do
146 to rally and sort of be at the front of those situations. She felt like there is some
147 language in this description about the membership and duties and responsibilities that
148 they should not miss on the opportunity to be contextual now. She thought if this is
149 being rewritten it needs to be done to show the current environment.

150
151 Ms. Olson suggested the Commission look at IAP2 as a resource to look at on this
152 topic. It has core values which staff has looked for information.

153
154 Vice-Chair James explained the one thing he felt like he needed to address tonight is
155 the human rights aspect of this because the Commission is charged essentially
156 nothing from the City Council. The Commission's job is not to do anything with
157 human rights. This Commission is not a human rights commission and they do not
158 take human rights complaints, the Commission does not adjudicate human rights in
159 the community. The Commission's job, as he understands it is if a Commissioner
160 hears a human rights violation, it is the Commission's job to help those people make
161 appropriate contact with the State Human Rights Commission. He did not say this
162 Commission does not do anything about human rights but the focus on human rights
163 has to be looked at in that frame. He thought when the Commission looks at scope,
164 unless the Commission wants to change how human rights are looked at as far as the
165 Commission is concerned, he did not want to downplay the human rights part of it,
166 not eliminate it but make it realistic for what the Commission is able and capable of
167 doing, as far as what their charge is from the City Council.

168
169 Commissioner Tidball explained the groups that Vice-Chair James mentioned are
170 much more capable of formally helping a person deal with those kinds of issues than
171 the Commission would ever be. It is the fact of giving people information of how and
172 where they can go to address issues and supporting them in the process of doing that
173 seems to him like it fits within the scope the Commission has now, which would go
174 very well with the wording Vice-Chair James already has suggesting and perhaps
175 adding the support because it does not indicate that the Commission takes action on
176 anybody's behalf in any kind of legal form or anything like that or that the
177 Commission advises the City to do that kind of thing.

178
179 Vice-Chair James thought where human rights lies, he believed that as a part of their
180 scope the Commission ends up being a conduit as opposed to doing anything.

181
182 Commissioner Tidball explained on page 64, Item C on engage, the suggestion he had
183 is something that he tried to put in an email on page 14 in the packet that he thought
184 might fit in this area somewhere because it talks about the idea, he mentioned about
185 reactions to community issues. About the possibility that the Commission might have
186 an ambassadorial kind of role, an ongoing one. He was trying to think of a way to
187 marry the work that Commissioner Becker has been doing by taking a whole wide
188 variety of people’s stories and coupling them with information about how the City
189 works to make a safe and inclusive community. The kind of thing that can be put in
190 Power Point slides that anyone of the Commission could take to organizations to give
191 a presentation and if the Commission got creative about it, those things that
192 Commissioner Becker is working on, banners that could be brought around and
193 become an ongoing thing for the Commission to help keep the soil in the community
194 a friendly environment for the notion that an inclusive community is important. He
195 did not know if there was a way to take those ideas, but he thought they might fit in
196 part c somewhere.

197
198 Vice-Chair James asked Commissioner Becker how she saw the stories she has been
199 working on fitting into the Commission scope.

200
201 Commissioner Becker explained she has done a couple of those now. She had the
202 idea of a poster board with a QR Code that could take the person immediately to the
203 interview that can be listened to, which would be a nice way to hear a person’s story
204 in a place in the City. She also thought a sticker campaign could be used to entice
205 people to scan the code to hear people’s stories as well.

206
207 It was noted that Commission changes should be sent to Vice-Chair James.

208
209 **Other New Business or Reports**

210
211 **a. Engagement Efforts**

212 Assistant City Manager Rebecca Olson noted Mr. Brooks left the City for another job
213 opportunity and the City is looking for someone to replace him. She explained she
214 would like to extend an opportunity for one individual from the HRIEC to participate
215 in that process.

216
217 Ms. Olson reported on the following:

- 218 • Commission Recruitment – Youth Commission
- 219 • Proclamation display case ideas are still needed.
- 220 • Racial Equity index for the public sector by the Center of Economic Inclusion
- 221 • Envision Roseville – open house August 16 at the Skating Center
- 222 • August HRIEC meeting cancelled, next meeting September 20, 2023

223
224 **Announcements**

225

226 Commissioner Macomber explained in the park on Saturday, following the Envision Roseville
227 event, from 2:00 p.m. to 6:00 p.m. is the Roseville 75th Anniversary event so a good time and
228 place for the Commissioners to come with their buttons and meet people.
229

230 **Future Agenda Items**

- 231 a. Consider Citywide Land Acknowledgement
- 232 b. Scope draft
- 233 c. Youth Commissioner recommendation
- 234 d. Proclamation list for 2024
- 235 e. Possible new Commissioner appointment

236

237 **Adjournment**

238

239 Chair Palmquist adjourned the meeting at 8:20 p.m.

240

241 Respectfully submitted,

242

243 Sue Osbeck

244 *TimeSaver Off Site Secretarial, Inc.*

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 8.a.

ITEM DESCRIPTION: Discuss Scope of Commission

Background

All Roseville commissions have been tasked by council to review their scope, roles, responsibilities, and time commitment according to city ordinance. The intent is to better align the work of commissions, the goals of the city council, and the needs of the community. Councilmember Etten attended the May 17, 2023 HRIEC meeting to formally request the commission review their scope and recommend any changes.

At the June meeting, commissioners were provided the most recent version of the Commissioner Handbook, Roseville City Code 205 which outlines the scope and duties of the commission, and a formal letter from the council requesting the commission consider the scope. Commission members had an initial discussion regarding the scope at their June 21, 2023 meeting and since that time a subgroup has met to work through the details of that discussion. Attached to this report is a draft revision of Section 205 as it relates to the Human Rights, Inclusion and Engagement Commission.

Recommendation

Discuss the draft revision and provide a final version to present to City Council.

Attachments

1. Commission Consideration of Scope
2. Current Chapter 205
3. Revised Draft CHAPTER 205

Commissioners,

In April, The City Council decided to pursue a review and update for our City Commissions. The Council feels any review and update must include the input of the members of the commissions.

Commissions are an important part of the governance of the City by providing vital information and recommendations to the City Council. In recent years, some commissions have come to the Council asking about changes in name, purpose, scope and duty, and meeting schedule.

The purpose of this review by Commissioners is to flesh out potential changes that can improve the Commission experience for members and ensure Commissioners are making a positive impact on the governance of the City of Roseville and their community in general.

As part of your work:

- Examine sections of Roseville City Code Chapters 201-208 that are relevant to your Commission
- Review your Commission's Purpose, Scope, Duties and Functions
- Consider your number of Commissioners, frequency and spacing of meetings and other aspects of the operation and work of your Commission that you feel would enhance the quality of meetings, engagement of Commissioners and the community, and strengthen information coming to the City Council.

For each of these areas, think about these questions:

- What is good?
- What needs to be changed?
- What might be covered?
- What might be added to better serve the community?

It is possible some Commissions will have very few recommended changes and that is OK. Some or all of this work may not be relevant for commissions such as the Planning and the Police Civic Service Commissions that have statutory guidelines that must be followed.

Commissioners should try to align their format with a clear Purpose statement, membership, an outline of the Scope of the Commission's work including enumerated Duties and Functions, and meeting requirements (see city code Chapter 201).

Here is our current timeline:

1. Commission review and recommendations, May 2023 to August or September 2023
 2. Council consideration, September and October 2023
 3. Final Council passage of updates, November/December 2023
- This document was created by the Roseville City Council

CHAPTER 205

HUMAN RIGHTS, INCLUSION AND ENGAGEMENT COMMISSION

SECTION:

205.01: Establishment and Membership

205.02: Purpose, Objectives, Duties and Function

205.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Human Rights, Inclusion and Engagement commission of the City, which shall consist of nine (9) members appointed by the City Council and which shall be subject to Chapter 201 of the City Code.

The City of Roseville believes decision-making in a representative democracy best reflects the views of the people when the most people are engaged in that civic decision-making. The City recognizes the need to adapt to an always changing community and being proactive to examine and improve the city's engagement and outreach practices with its residents, as well as the opportunities for residents to engage with the work of the City. In addition, the people of Roseville aspire to be welcoming, inclusive and respectful. The City believes that achievement of that aspiration requires the creation and fostering of positive connections between people in the community and monitoring of issues and concerns that may be counter to achievement of that aspiration.

205.02: PURPOSE, OBJECTIVES, DUTIES AND FUNCTION:

The purpose of the commission is to encourage full participation in the affairs of the City and advise the City Council on programs and efforts which could improve civic engagement and human rights. The commission will advise the City Council regarding the effective and meaningful involvement of Roseville residents in their local government. Additionally the commission may propose programs, events and projects to increase understanding, engagement and inclusion with the work of the City. The commission shall maintain a balance of work to include ongoing evaluation, recommendations & engagement in support of the commission's purpose. Any engagement would also have a balance between programs and events and evaluation projects.

In fulfillment of its purpose, the commission's objectives, duties and functions shall be to:

- A. **Evaluate** – The commission shall review and evaluate on an ongoing basis the City's outreach efforts, policies, activities and engagement opportunities to ensure the best and the most equitable practices are being used to engage residents and business with the work of the City.
 - 1. Review policies and actions taken by the City that may be inhibiting full inclusion for those of diverse or underrepresented backgrounds.
 - 2. Understand the demographics of the community.

3. Review opportunities to collaborate with other city commissions, neighborhood, community, educational, business and social services groups and organizations, identifying ways to encourage mutual understanding among citizens and bring the community together.
4. Have an awareness of human rights related matters in the community and assist the city council in identifying opportunities to address those matters.

B. Advise – The commission shall advise the city council on strategies to improve outreach and communication and increase engagement, equity and inclusiveness in the City’s efforts to foster a sense of community with residents and businesses.

1. Act in an advisory capacity to the City Council with respect to human rights related matters and providing for equitable opportunity through the City’s policies and actions
2. Review and recommend ways to improve the City’s interactions with residents, businesses, and community and neighborhood organizations through:
 - a. Communication efforts to facilitate effective two-way communication whenever possible
 - b. Public participation processes, to identify under-represented groups, to remove any barriers, and to engage and promote increased participation, including with the community’s various visioning efforts.
 - c. Recommend strategies for actively promoting and encouraging effective and meaningful volunteerism and service with the City including task forces, commissions and other participatory civic activities.
3. Serve as subject matter experts with regard to community engagement in local government. Explore and recommend to the city council innovative ideas, including the latest trends, technologies, tools and methods.

C. Engage – The commission may engage residents and businesses through city council approved programs, events and projects that support the commission’s purpose. Such city-council-approved efforts may be developed or supported by the commission through:

1. Education programs and community dialogues that will assist in creating equitable opportunity and eliminating discrimination and inequalities.
2. Events or projects that promote connections in the community.
3. Events or programs that engage residents and businesses with their city government, facilitating community feedback whenever possible.

D. Perform other duties and functions as directed by the City Council.

Section 2

Title 2, Chapter 209 (Community Engagement Commission) is repealed.

Section 3

Effective date. This ordinance shall take effect upon passage and publication.

CHAPTER 205 Human Rights, Inclusion and Engagement Commission

SECTION 205.01: Establishment and Membership

205.02: Purpose, Objectives, Duties and Function

205.01: ESTABLISHMENT AND MEMBERSHIP

There is established a Human Rights, Inclusion and Engagement Commission (HRIEC) for the City which shall consist of nine (9) members appointed by the City Council and be subject to Chapter 201 of the City Code.

Roseville aspires to be a welcoming, inclusive, engaged, and respectful community. To achieve these goals, the City believes it is important to create and foster positive connections with residents while also addressing programs and policies that may hinder the establishment of these connections. The City believes decision-making best reflects the views of the residents when many people are engaged.

The City recognizes the need to adapt to an always-changing community that includes many components such as residents, businesses, workers, religious organizations, schools, and ethnic groups. The City desires to be proactive in examining and improving its engagement and outreach practices and exploring opportunities for all constituencies to be productively involved with the work of the City.

205.02: PURPOSE AND FUNCTION

In order to help the City achieve its goal of being a welcoming, inclusive, engaged, and respectful community, the work of the HRIEC shall be to affirm that every voice in the City of Roseville has an opportunity to be heard and considered in all community matters and that every person has equal opportunities to thrive in civic and social roles.

Empowered and directed by the City Council, the HRIEC:

- Shall serve to advise the City Council on present and proposed city policies, programs, and procedures to ensure that they are designed to 1) be inclusive of all relevant constituencies, 2) promote active engagement by all relevant constituencies, and 3) respect the Human Rights of all relevant constituencies.
- Shall serve as an ambassador to all relevant constituencies in support of present and proposed policies, programs, and procedures of the City, to **explain** how they function to make Roseville a more welcoming, inclusive, engaged, and respectful community and to **seek input from** all relevant constituencies on ways that City policies, programs, and procedures can be more effective in reaching these goals.
- May serve as an advocate for and/or ally of Roseville residents seeking just resolution for alleged Human Rights violations **involving the City**. The commission will also work to educate relevant constituencies within the city regarding the nature and meaning of Human Rights and the nature and value of a fully inclusive and engaged community.

Specific projects and initiatives designed to implement the above-mentioned work of the HRIEC shall be included in a work plan that shall be 1) renewed on a yearly basis, 2) agreed to by all active commissioners, and 3) approved by the City Council. In order for the HRIEC to carry out its work contextually, the city shall regularly provide relevant updated demographic information to the HRIEC

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 8.b.

ITEM DESCRIPTION: Discuss Youth Commissioners

Background

This was identified as a future discussion topic by the commission. The Human Rights, Inclusion and Engagement commission has historically had youth commissioners that serve 1 year terms. Since August of 2022, when the previous youth commissioners terms ended, the HRIEC has not had any applicants for the youth commissioner seats. The commission is authorized to have up to two (2) youth commissioners.

In August, 2022, staff brought forward a recommendation to allow non-resident youth to serve on commissions, as well as a recommendation to amend the terms of youth commissioners. Ultimately, the Council's decision was not to change the ordinance to allow non-resident youth commissioners. An excerpt of those minutes is attached for reference.

Recommendation

Discuss youth commissioner appointment process and recruitment.

Attachments

1. Minutes Excerpt



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, August 22, 2022**

MINUTES EXCERPT

- a. Consider Amending Chapter 201 of the City Code Relating to Youth Commissioners and Declare Vacancies for Youth Commissioners on Various City Commissions.**

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated August 22, 2022.

Willmus moved, Etten seconded, declaring vacancies for Youth Commissioners on the following Commissions: Finance, Human Rights, Inclusion and Engagement, Parks & Recreation, and Public Works, Environment and Transportation.

Roll Call

Ayes: Strahan, Groff, Willmus, Etten, and Roe.

Nays: None

Public Comment

Mayor Roe offered an opportunity for public comment.

Mr. Elijah Roebuck, 1293 Draper Avenue W.

Mr. Roebuck explained he served on the Multi-Cultural Advisory Committee for the Roseville Police Department and was involved with the Roseville Area School District serving on their District Curriculum Advisory Committee. He thought the youth voice was important as youth bring a whole different perspective that sometimes people do not see. He thought it was important to have more youth commissioners on these Commissions, if possible. He added that non-resident youth might actually be a good idea. He thanked the Council for their time on this.

Ms. Holly Swiglo, St. Paul

Ms. Swiglo explained she will be a senior at Roseville Area School this coming school year. She is speaking on behalf of the students who like to see all the Roseville Area School students be eligible to participate on these Commissions. She indicated she does not live in Roseville but is interested in participating on a Commission as well as many of her friends. The students feel it is important to have their voices heard on the Commissions and it is a great opportunity for students to learn how government works. She feels that Roseville is her home rather than St. Paul because she spends most of her time in Roseville with school, shopping, and doing things with her friends. She felt it would be a privilege and honor to

participate on the Commissions. She also felt it was a great opportunity to represent her peers as well.

Ms. Emelia Gusdal, 3200 West Owasso Boulevard

Ms. Gusdal explained she is a senior at Roseville Area High School but does not live in the City. She knew many people who would be interested in the Commission and would be great candidates. She explained it is very important and beneficial to youth on the Commissions.

Mayor Roe thanked everyone for participating in the discussion.

Councilmember Strahan stated in reference to not having to serve where you live, she talked to a few students and some of the students that lived in other cities did not feel like a part of that community because they spend more time in Roseville.

Strahan moved, Groff seconded, to include non-residents as Youth Commissioners.

Council Discussion

Councilmember Groff felt it was important to include these student because they do think of Roseville as their home and it was important to include home school kids because it is a broader spectrum of students and a broader range of voices.

Councilmember Willmus concurred and indicated Roseville is a representative form of government and represent folks that reside in the City of Roseville and really the core of what they do and what the democracy is with various geographic boundaries that exist and are established. With respect to being able to be involved in groups and civic opportunities, there certainly are many opportunities directly within Roseville or Mounds View Schools or even some private schools that are located in the area. He thought the residency requirement, from his perspective, was important and he would not support the change to allow folks residing outside the City of Roseville to serve on any of the Commissions and Committees in any capacity.

Councilmember Etten wanted to make sure they were being consistent with including Mounds View Schools. He appreciated the youth perspective but he did think the City needed to have a boundary. He tended to agree with Councilmember Willmus and would look for that residency piece. If someone would step forward that was not a resident, then they would be a non-resident ex-officio member but that would make for a very complicated application process. He understood the points of having Youth Commissioners as part of this. At the same time, he thought these youth could lead the City to others who might live in the City that would be interested.

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Councilmember Strahan indicated if the City had a full complement, that would not be unreasonable but the City has had two for the last year and a couple have come forward and not been able to complete their commitment to it. She thought the reason for exclusion of Mounds View but schools that are within the City boundaries should be eligible.

Councilmember Etten explained the parents of students living in Roseville are the ones paying taxes in Roseville. If this was a School District Committee, he would understand having outsiders but these Commissions are serving the people of Roseville.

Mayor Roe noted one concern if they are limiting this to only the schools that are physically located in Roseville is that they would exclude a number of Mounds View students who are residents of Roseville. There would need to be an “and”. Ultimately, the City needs to draw the line. He tended to agree with the nature of City business and how everything is structured, the Council needed to look at the residency requirement. He thought the recruitment process was the second piece to this because there are a lot of students that are residents of Roseville. He thought enhanced recruitment could help with participation.

Roll Call

Ayes: Strahan, Groff.

Nays: Willmus, Etten, and Roe.

The motion failed 2 ayes, 3 nays

Mayor Roe explained he was a little concerned with the process that goes from August to October with an appointment going through August of the next year because that appointment is not a full-year appointment at that point, which is not fair to the youth. He thought the City may need to do more recruiting over the course of the school year. He liked the notion of having the start and end of terms sometime in the summer. He also liked the notion of having more time to do the recruitment effort throughout the school year and do the appointment at the end of the school year for the term that starts and goes through the term of the following school year. He thought that was a way to get people full terms, which is important, give the City the time to do the recruitment, make sure the City is connecting with young people, and everyone knows what the process is.

Councilmember Willmus thought it would be interesting to take a second look at figuring out how to adjust the term to a full year.

Councilmember Strahan explained being in education, spring is typically not the time people think about the fall or signing up for things other than summer vacation and sports.

Councilmember Etten indicated he would not be in favor of moving this to August 31st because if it is a senior, by that time almost everyone will be in college and are moving on. He was comfortable with the previous date set as well as even a June 30th date. He was also concerned about if the City recruits in September and the youth commissioner starts in October and November, they would have nine to eleven months on the Commission depending on the end date. He would be okay with following the March Commission schedule because students are signing up for classes in February and are used to that timeframe.

Ma. Olson explained staff has not done an engagement process with youth on this but have anecdotal evidence from past Youth Commissioners that coinciding it with the school year, the nine months, has been positive for them. Having the student commit before the school year begins and not knowing their work load has been an issue. She thought coinciding it with a grade level school year might be a question to ask the youth. In the meantime, she needed some direction on how the Council would like to recruit for the upcoming process and what sort of term would the Council want while staff does this.

Mayor Roe thought right now to make an appointment in October with what is outlined and the term would go through the official code term, which is July 31st, as of now. He thought the City could do a process that gets them through this and still have the opportunity to engage youth to find out what they think the best process is and involving parents in that as well.

Etten moved, Groff seconded, to change the text in 201.03 under Membership on the second to last line to state “serve one year term on a Commission as youth”, removing ex-officio.

Roll Call

Ayes: Strahan, Groff, Willmus, Etten, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight’s meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve July 25, 2022 City Council Meeting Minutes

Groff moved, Strahan seconded, approval of the July 25, 2022 City Council Meeting Minutes as presented.

Roll Call

Regular City Council Meeting

Monday, August 22, 2022

Page 5

Ayes: Strahan, Groff, Willmus, Etten, and Roe.

Nays: None.

b. Approve August 8, 2022 City Council Meeting Minutes

Willmus moved, Groff seconded, approval of the August 8, 2022 City Council Meeting Minutes as presented.

Roll Call

Ayes: Strahan, Groff, Willmus, and Roe.

Nays: None.

Abstain: Etten.

c. Approve August 12, 2022 City Council Meeting Minutes

Willmus moved, Strahan seconded, approval of the August 12, 2022 City Council Meeting Minutes as presented.

Roll Call

Ayes: Strahan, Groff, Willmus, and Roe.

Nays: None.

Abstain: Etten

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated August 22, 2022 and related attachments.

Willmus moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Strahan, Groff, Willmus, Etten, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$1,239,236.02
104210-104343	534,794.77
TOTAL	\$1,774,030.79

b. Approve Temporary Gambling Permit and Temporary Liquor License

c. Approve General Purchases and Sale of Surplus Items in Excess of \$10,000

d. Approve Final Payment for Lexington Watermain Improvements Project. Resolution No. 11929

e. Approve Limited Term Positions for Metro-INET

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Trudgeon reviewed the September 12, 2022 City Council meeting, September 13, 2022 Special City Council meeting and the September 19, 2022 EDA and City Council meetings agendas.

Councilmember Willmus asked where the Commission interviews were going to be held.

Mr. Trudgeon indicated they will be held at Cedarholm.

Councilmember Willmus wondered what staff is going to do about sound and other issues previously discussed.

Mr. Trudgeon indicated staff is working on having better equipment.

Ms. Olson explained there will be a different type of microphone used with a camera with a different microphone that will be used. This will be better than the past interviews.

12. Adjourn

Strahan moved, Groff seconded, adjournment of the meeting at approximately 9:18 p.m.

Roll Call

Ayes: Strahan, Groff, Willmus, Etten, and Roe.

Nays: None.

Daniel J. Roe, Mayor

ATTEST:

Rebecca Olson, Assistant City Manager

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 8.c.

ITEM DESCRIPTION: Discuss topic of a land acknowledgement

Background

The topic of a land acknowledgement has been identified as a topic on which the commission would like to have further discussion. The city does not have a formal land acknowledgement statement, however, included in the city's 2040 Comprehensive Plan, there is a chapter that address the population history of Roseville. An excerpt from the Chapter is included as an attachment and can be found on the city's website: [Chapter 3: Community Profile](#).

Recommendation

Discussion only.

Attachments

1. Chapter 3 Comprehensive Plan Excerpt

3. THE PEOPLE WHO LIVE HERE

Population History

The conventional account of Roseville’s early settlement and population growth was captured in the earlier Geographic and Development History section. But such conventional accounts of the local history miss other significant facts that the Plan’s equity lens brings into focus.

The area of present day Roseville, on the far western edge of the Northwest Territory, was home to local bands of the Dakota Nation. As the land of the Northwest Territory was progressively divided into incorporated US states and smaller territories, Native American communities were removed to clear the way for white settlers to homestead and farm the land. The passage of the bill creating the Minnesota Territory in the spring of 1849 dramatically accelerated the arrival of the new settlers. More newcomers moved north from St. Paul, and the heirs of the original settlers were able to develop and sell the land for new residential neighborhoods.

As land was subdivided, restrictive covenants were used to prohibit non-whites, non-Christians, and maybe other minority groups, from owning property in Roseville. One such restrictive covenant covering most of the lots of one particular residential subdivision included the following provision:

The said premises shall not be sold, mortgaged, leased or occupied by any person or persons who are not a member or members of the Caucasian race, but this shall not prevent the keeping of domestic servants who are not members of the Caucasian race.

The extent of this practice in Roseville remains unclear, but racial covenants were commonly used across the country. Although enforcement of such provisions has been banned in Minnesota since 1953, they—along with widespread discriminatory practices in mortgage lending and insurance—necessarily contributed to racial segregation in Roseville by explicitly limiting the housing choices available to people of color during the time they were enforced. [TABLE 3-2](#) shows Roseville’s non-white population from 1960 – 2010 compared to St. Paul, Minneapolis, the suburbs in the metropolitan region, and Minnesota as a whole.

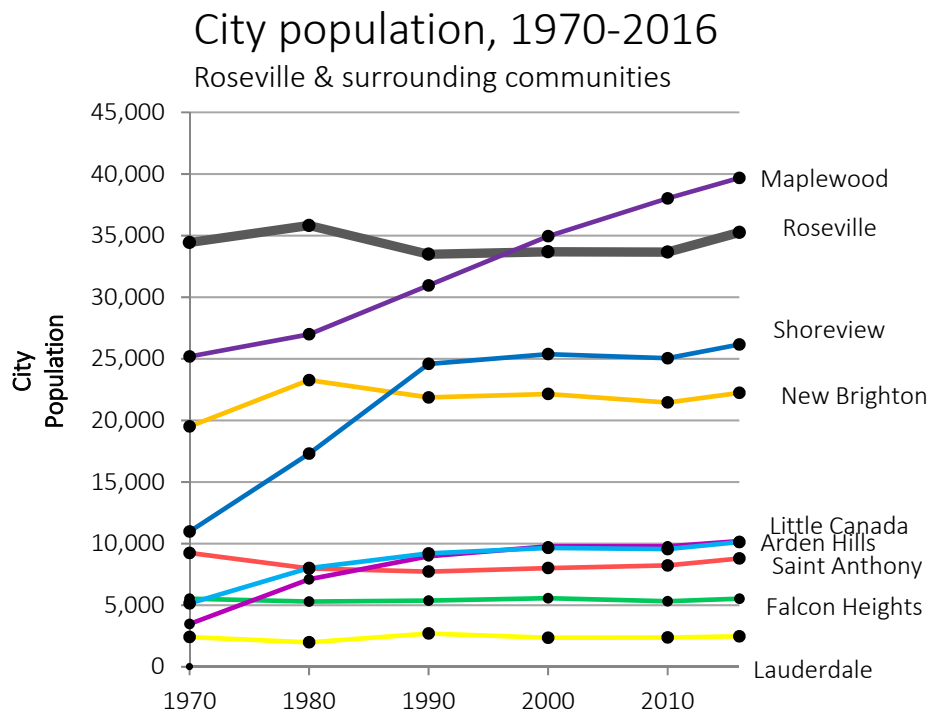
TABLE 3-2 SOURCE: MINNESOTA COMPASS AND US CENSUS BUREAU

Population of Color	1960	1970	1980	1990	2000	2010
Minnesota	1.2%	1.8%	3.8%	6.3%	11.8%	16.8%
MSP Suburbs	0.4%	2.7%	2.4%	4.6%	10.0%	18.1%
Roseville	0.4%	1.0%	1.5%	4.9%	10.5%	20.7%
St. Paul	3.0%	4.6%	11.4%	19.7%	36.0%	44.1%
Minneapolis	3.2%	6.4%	13.3%	22.5%	37.5%	39.7%

Current Population

In 2016, Roseville’s population was estimated at 35,254 people. The chart below shows U.S. Census population data for Roseville, indicating that Roseville has historically had a larger population in comparison to most of its surrounding communities (FIGURE 3-2). After experiencing a slight decline in the 1980s, Roseville’s population has remained relatively steady in the decades since 1990.

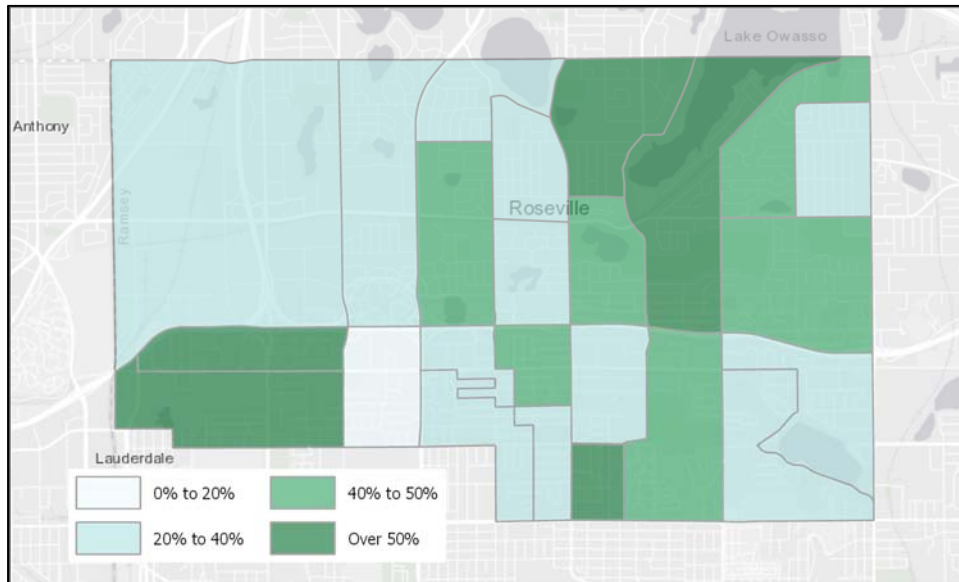
FIGURE 3-2 SOURCE: U.S. CENSUS 2010 AND AMERICAN COMMUNITY SURVEY (2015 ESTIMATES)



Age demographics

The geographic distribution of Roseville’s population aged 50 years and older is shown in [MAP 3-3](#) below, with darker shades of green indicating a higher percentage of older residents.

Map 3-3 PERCENTAGE OF THE POPULATION AGED 50 AND OLDER, BY CENSUS BLOCK GROUP
SOURCE: 2016 AMERICAN COMMUNITY SURVEY (5-YEAR ESTIMATES)



Like many other communities around the state and the country, Roseville is experiencing a demographic shift toward an aging population. In the decade between 2000 and 2010, the percent of the population falling within the 50 – 59, 60 – 74, and 74-and-over age groups have all increased. Providing adequate housing and services for residents of all ages has been, and will continue to be, a priority for the City of Roseville. As older residents leave their current homes and seek new living arrangements, Roseville is seeing an increase in younger residents and families. [FIGURE 3-3](#) shows an increase in the percentage of residents in the 20 to 29 age group from 2000 to 2010.

The median age in the City of Roseville in 2016 was 40, while the median age at the 2000 census was 41. This mirrors the trend shown in [FIGURE 3-3](#) that younger residents are moving into the city. However, Roseville still trends older overall than the 2016 Ramsey County median age of 35.

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 8.d.

ITEM DESCRIPTION: Discuss 2023-24 Work Plan Updates

Background

The Human Rights, Inclusion and Engagement Commission Work Plan guides most of the commission's work over a one-year period between April 2023 to March 2024. The Work Plan includes a few priorities the commission will focus on to live into their objective of evaluating, advising, and engaging the Roseville community. The Work Plan is a document that will be updated monthly to reflect the current or changing status of work plan items discussed in commission meetings.

Each work plan item is assigned lead commissioners who will conduct necessary research, have further discussion, or engage additional stakeholders on the topic. All decisions related to work plan items are discussed and voted on by all commissioners in monthly HRIEC meetings, as necessary.

Recommendation

Discuss the 2023-24 Work Plan.

Attachments

1. 2023-24 HRIEC Work Plan
2. Proclamation Survey_2024
3. Land Use acknowledgement_Tidball

City of Roseville HRIEC 2023-24 Work Plan

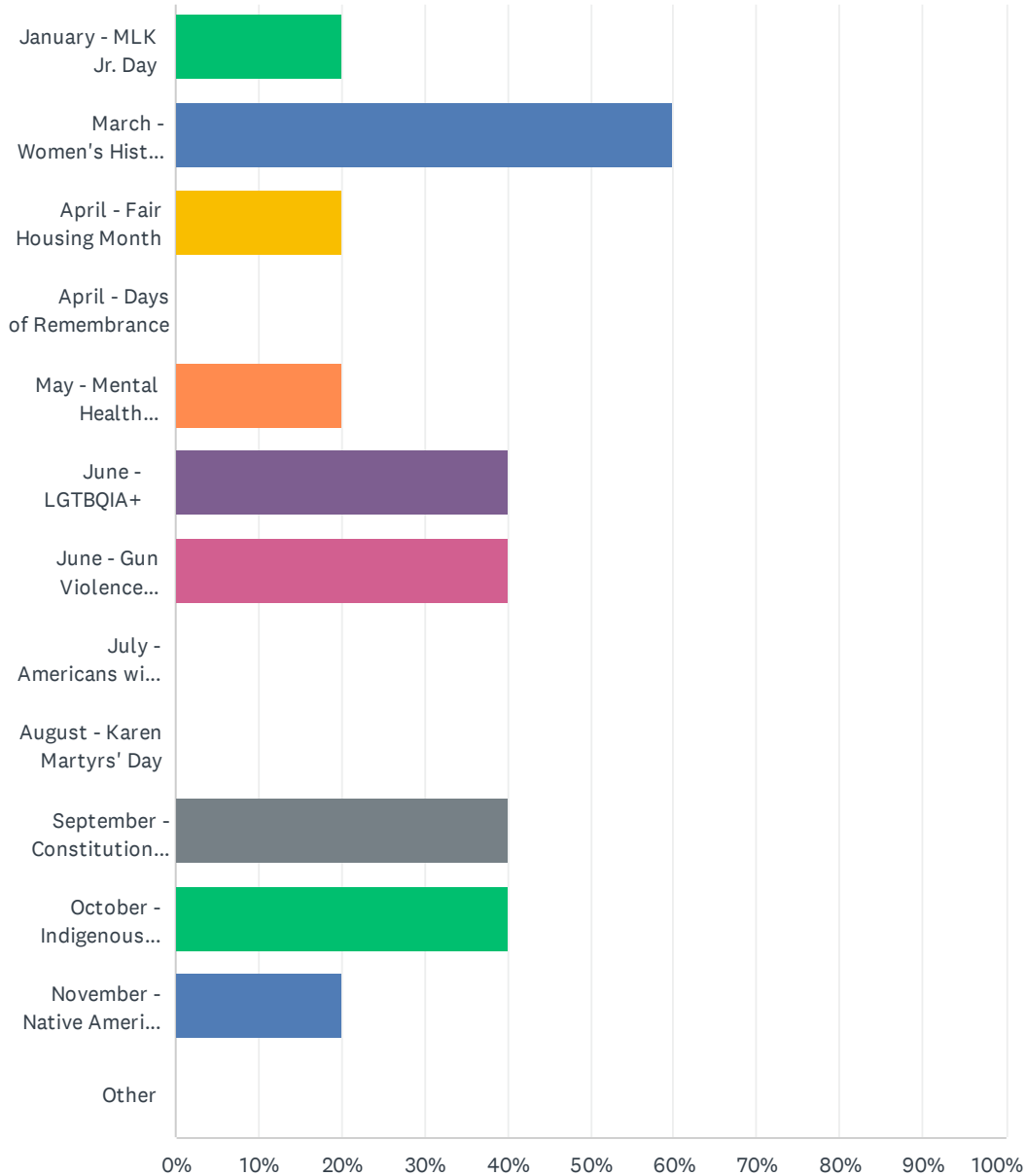
	Rose Fest Parade Engagement	Proclamations Support	Youth Engagement
Goal: <ul style="list-style-type: none"> Amplify Celebrate Affirm 	<ul style="list-style-type: none"> To amplify and celebrate diverse cultures and groups of the Roseville community in the Rose Fest parade 	<ul style="list-style-type: none"> To celebrate and affirm diverse and historically underrepresented or marginalized communities in Roseville; To acknowledge past harm or trauma and commit to a community that works for all. 	<ul style="list-style-type: none"> To amplify and affirm the diverse perspectives and role youth have in the future of the Roseville community; To collaborate with schools on essay/art contest improvements or alternatives
Lead	Amanda/Jeena/William	Richard/Kathy/Dave	<ul style="list-style-type: none"> Youth: Amanda/William/Jeena/Richard Essay: Richard/Eliot/Dave
April	Amanda is working to get confirmation from KOM and Seeds of Hope for parade participation; commissioner participation needs confirmation as well	AAPI Proclamation has been edited by the commission. Committee to work on updating BHM, Human Tracking, and Hispanic Heritage.	Commission is evaluating ways to meet and engage youth during the school day. Laura is working to setup a meeting with RAS Superintendent.
May	Amanda turned in the application for the commissioner spot in the parade; now preparing for the parade; Dave is working on a possible band for the parade	Pride Month proclamation is being edited and up next for June; commission to discuss at joint meeting	Amanda did a quick presentation on engagement mission, vision, values. Commission to continue attending events, outreach to schools, and Elliot is building a community resource list.
June	Some commissioners will walk in the RoseFest parade; shirts are available as well as lawn signs and custom fans.	Proclamation support for cases is still needed as well as review of upcoming proclamation language.	Updates still to come.
July	RoseFest parade is done; debrief and prepare for next year	Proclamation support for cases is still needed as well as review of upcoming proclamation language.	Updates still to come
August	Rosefest parade is done.	Rebecca will send out a survey for the 2024 proclamations to see which ones the commission wants to highlight.	Richard is trying to meeting with Dr. Lake regarding a plan for the essay/visual arts contest.
September			

October			
November			
December			
January			
February			
March			

The City of Roseville, MN Human Rights, Inclusion, and Engagement Commission objectives shall be to evaluate, advise, and engage with the Roseville community. Through these efforts, the commission hopes to amplify, celebrate and affirm all throughout Roseville.

Q1 Please choose 2 or 3 proclamations from the list below that you feel should be highlighted in greater depth in 2024. The proclamations from 2023 that were highlighted have been removed from the list below.

Answered: 5 Skipped: 0



2024 Proclamation Survey

ANSWER CHOICES	RESPONSES	
January - MLK Jr. Day	20.00%	1
March - Women's History Month	60.00%	3
April - Fair Housing Month	20.00%	1
April - Days of Remembrance	0.00%	0
May - Mental Health Awareness	20.00%	1
June - LGTBQIA+	40.00%	2
June - Gun Violence Awareness	40.00%	2
July - Americans with Disabilities	0.00%	0
August - Karen Martyrs' Day	0.00%	0
September - Constitution Week	40.00%	2
October - Indigenous People's Day	40.00%	2
November - Native American Heritage	20.00%	1
Other	0.00%	0
Total Respondents: 5		

Q2 If you responded 'Other' above, please provide further details.

Answered: 0 Skipped: 5

Land Use Acknowledgement

(To be read following the Pledge of Allegiance at every City Council meeting)

By the reading of this text, we, the City Council of Roseville, acknowledge that the land on which we meet was taken by force from indigenous communities in clear violation of the meaning of the words in our Pledge of Allegiance, that this is a nation "with liberty and justice for all."

We further acknowledge that the violent transfer of control of this land had a devastating impact on these indigenous communities and that these destructive effects continue to this day.

Though we cannot change these historical facts, we do pledge that our actions going forward will seek to repair, rather than add to this historical harm, and that our decisions regarding the use of this land shall, as much as is within our power to command, restore the tradition that the land is a communal gift that we receive from our grandparents to pass on, in good health, to our grandchildren.

**Roseville Human Rights, Inclusion and Engagement Commission
Agenda Item**

DATE: September 20, 2023

ITEM: 9.a.

ITEM DESCRIPTION: Staff Report

Background

Staff will provide updates on the following:

- Equity and Inclusion Manager hiring
- Envision Roseville

Recommendation

Attachments

None