



City Council Agenda

Monday, September 25, 2023

6:00 PM

City Council Chambers

Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at www.cityofroseville.com/attendmeeting

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m. 1. Roll Call

Voting & Seating Order: Strahan, Etten, Schroeder, Groff, and Roe

6:01 p.m. 2. Pledge of Allegiance

6:02 p.m. 3. Approve Agenda

6:03 p.m. 4. Public Comment

6:08 p.m. 5. Recognitions and Donations

- a. Indigenous Peoples' Day Proclamation
- b. Fire Department Life-Saving Award

6:15 p.m. 6. Items Removed from Consent Agenda

7. Business Items

6:20 p.m. a. Adopt a Preliminary 2024 Tax Levy and Budget

7:00 p.m. b. Consider Approval of Ordinance Amending Chapter 507 to Update References to Marijuana and Establishing Chapter 513 to Prohibit Smoking and Vaping at Specified City Properties

8. Council Direction on Councilmember Initiated Agenda Items

7:25 p.m. 9. Approval of City Council Minutes

- a. Approve Minutes from the September 11, 2023 City Council Meeting

7:30 p.m. 10. Approve Consent Agenda

- a. Approve Payments
- b. Approve 1 Temporary Liquor License, 1 Tetrahydrocannabinol License, and 1 Massage Therapy Establishment License
- c. Accept Public Improvements Related to the Lexington Plaza Project Agreement
- d. Approve Quote for 2023 Sewer Televising
- e. Approve Construction Cooperation Agreement with Arden Hills for Hamline Avenue Watermain
- f. Accept Public Improvements Related to the Midland Legacy Estate Public Improvement Contract
- g. Approve Street Name Change Policy

7:35 p.m. 11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager

a. Future Agenda Review

7:40 p.m. **12. Adjourn**



Indigenous Peoples' Day October 9, 2023

Whereas: For longer than any other people, Indigenous nations have lived upon the land where our nation and City now stand; and

Whereas: Indigenous people have always made enduring contributions to all of our communities through knowledge, experience, technology, science, arts, and culture; and

Whereas: American Indian people today face significant disparities that impact their safety, health, wellbeing, education, vitality, and cultural preservation, and the City of Roseville understands that in order to help combat these disparities, government entities, organizations, and other public institutions should change their policies and practices to better reflect the experiences of American Indian people and uplift our country's Indigenous roots, history, and contributions; and

Whereas: The idea of Indigenous Peoples Day was first proposed in 1977 by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

Whereas: In 1990, representatives from 120 Indigenous nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an occasion to strengthen the process of continental unity and struggle towards liberation, and thereby use the occasion to reveal a more accurate historical record; and

Whereas: The Twin Cities community has a strong history of over four decades of American Indian activism, which the City celebrates and honors; and

Now, Therefore, Be It Resolved that the City Council hereby declares that the City of Roseville observes Indigenous Peoples Day on October 9, 2023.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 25th day of September 2023.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Adopt a Preliminary 2024 Tax Levy and Budget

Background

At the May 8, 2023 City Council meeting, the Council established a general timeline for the 2024 budget process including the following key dates:

2024 Budget Process Timeline	Date
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/13/2023
Establish 2024 Budget Process Calendar	5/8/2023
Discussion on 2024 Legislative Impacts & City Council Priorities	6/20/2023
Presentation of the 2024-2043 Capital Improvement Plan	7/17/2023
EDA Budget & Tax Levy Discussion	7/17/2023
Receive the 2024 City Manager Recommended Budget	8/21/2023
Receive Budget Recommendations from the Finance Commission	9/18/2023
Adopt Preliminary 2024 Budget, Tax Levy, & EDA Levy	9/25/2023
Review 2024 Proposed Utility Rates	11/6/2023
Review 2024 Fee Schedule	11/6/2023
Final Budget Hearing (Truth-in-Taxation Hearing)	11/27/2023
Adopt Final 2024 EDA Tax Levy	12/4/2023
Adopt Final 2024 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/4/2023

The next step in the 2024 Budget Process is to adopt a preliminary 2024 Tax Levy and Budget.

State Statute requires all cities in excess of 2,500 in population, to adopt a preliminary tax levy by September 30th for the upcoming fiscal year. Once the preliminary levy is adopted it can be lowered, but not increased. Accompanying the preliminary tax levy, the City has also historically adopted a preliminary Budget which establishes the need for a tax levy.

The adoption of a preliminary tax levy and budget does not preclude further review. As noted in the table above, additional budget-related discussions will be held later this year leading up to the adoption of the *final* 2024 Tax Levy and Budget tentatively scheduled for December 4, 2023.

Under State Statutes, municipalities with an established Economic Development Authority (EDA) are allowed to establish a separate property tax levy that is designated for economic development purposes.

State Statute requires the preliminary EDA levies to be adopted by September 30th for the upcoming fiscal year. Once the preliminary levy is adopted it can be lowered, but not increased. The *final* EDA levy is scheduled to be adopted on December 4, 2023.

2024 Recommended Tax Levy & Budget

The City Council received the 2024 City Manager Recommended Tax Levy and Budget on August 21, 2023. This was followed by a recommendation from the Finance Commission on September 18, 2023.

The 2024 Recommended Tax Levy is \$28,785,280, an increase of \$2,373,896 or 8.99%. The impact on residents will vary depending on the property’s value and change in value relative to other properties in the city. For comparison purposes staff provides what the impact of this levy will on the median valued home in Roseville. According to Ramsey County, the median value of a Roseville single-family home rose 4.4% from 2023 (\$335,400) to 2024 (\$349,900).

For 2024, the median-valued home of \$349,900 can expect to pay approximately \$108.90 per month; which is an increase of \$7.98 or 7.9%, per month from 2023 taxes, based on latest market value data from Ramsey County. The annual increase in property taxes is a function of the property value increase (\$54) and the city budgeted tax levy increase (\$42).

This is independent of the impacts that will result from a lower EDA Levy. The combined effect of the City and EDA levy (as recommended) is depicted in the table below.

2024 ESTIMATED Budget Impact on Median-Valued Home (monthly)				
	2023	2024	\$ Chg.	% Chg.
Property Tax Levy: City	\$ 100.92	\$ 108.90	\$ 7.98	7.9%
Property Tax Levy: EDA	1.71	1.55	(0.16)	-9.4%
Combined Total	\$ 102.63	\$ 110.45	\$ 7.82	7.6%
City Levy Annual Change	1,211.03	1,306.80	95.77	7.91%
Property Value Impact			54.00	
Budget Increase Impact			41.77	

The overall 2023 City Manager Recommended Budget, excluding the EDA, is \$69,637,928, which is an increase of \$8,310,058 or 13.5%. This increase is the result of \$1.2 million investments in capital equipment and infrastructure; \$2.1 million invested in personnel costs and \$5 million in increased contractual costs and other inflationary costs.

At the September 18, 2023 City Council meeting, the Finance Commission presented a recommendation in support of the City Manager’s preliminary budget and tax levy increase, though they hope it can be lowered before the final tax levy is adopted.

As noted in the attachments, one of the biggest cost drivers for the 2024 tax levy is the implementation of the Classification and Compensation Study. Staff received detailed information on the results of the study on September 15 and is in the process of reviewing the information for accuracy and to review potential implementation options. Unfortunately, the City Manager will not have any specific information on the costs to implement the study at the time the preliminary levy will be considered by the City Council. It is planned to have the Classification and Compensation Study presented to the City Council at the October 9 meeting along with implementation recommendations. With that in mind, the City Manager recommends the City Council adopt the preliminary budget and levy as presented at the August 21 City Council meeting. Once a decision is made regarding the implementation of the Classification and Compensation Study, adjustments can be made to the budget and levy as appropriate as part of the final budget and levy decision on December 4.

Attachment 8 shows estimated impacts on various valued homesteaded single family residential properties.

A summary and reconciliation of the 2024 Recommended Budgeted Revenues and Expenditures is included in Attachment 6.

On September 18, 2023, the EDA board approved a 2024 preliminary EDA levy of \$378,235. The Council is now asked to formally adopt the 2024 preliminary EDA Levy by resolution, which is included in Attachment 4.

Policy Objectives

Adopting a preliminary budget and tax levy is required under MN State Statutes.

Racial Equity Impact Summary

One of the budget organizational priorities identified by the City Manager and Department Heads centered around Equity and Inclusion. This budget, like past budgets, provides funding for a variety of equity initiatives including funding for translation services to better serve community members, support for the Juneteenth event, staff training on equity principles, demographic data resources, and funding for scholarship programs to participate in Roseville's recreation programs.

Budget Implications

See above and attached information.

Staff Recommendations

Staff Recommends the Council adopt the preliminary 2024 Tax Levy and Budget as outlined in this report and in the attached resolutions.

Requested Council Action

The Council is asked to take the following separate actions:

1. Motion to approve the attached Resolution adopting the 2024 Preliminary Tax Levy
2. Motion to approve the attached Resolution adopting the 2024 Preliminary Debt Levy
3. Motion to approve the attached Resolution adopting the 2024 Preliminary Budget
4. Motion to approve the attached Resolution adopting the 2024 Preliminary EDA Tax Levy

Prepared by: Michelle Pietrick, Finance Director

Attachments:

1. Attachment 1-4 - Preliminary levy,debt,budget, EDA resolutions
2. Attachment 5 - City Manager Recommend Tax Levy & Budget excerpts from August 21, 2023 City Council meeting
3. Attachment 6 - Preliminary Budget Summaries and Reconciliation of changes
4. Attachment 7 - Resident feedback on 2024 City Budget and Levy thru 9.19.23
5. Attachment 8 - Impact on Various Home Values and Commercial Values

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 25th day of September, 2023 at 6:00 p.m.

The following members were present: and , and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION

**RESOLUTION SUBMITTING THE PRELIMINARY PROPERTY TAX LEVY
ON REAL ESTATE TO THE RAMSEY COUNTY AUDITOR
FOR THE FISCAL YEAR OF 2024**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville is submitting the following tax levy on real estate within the corporate limits of the City to the County Auditor in compliance with the Minnesota State Statutes.

<u>Purpose</u>	<u>Amount</u>
Programs & Services	\$ 22,814,858
Capital	3,745,000
Debt Service	2,225,422
Total	\$ 28,785,280

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof: and , and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)

) SS

County of Ramsey)

.

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th of September, 2023 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of September, 2023.

Patrick Trudgeon
City Manager

Seal

* * * * *

The following members were present:
, and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION

RESOLUTION DIRECTING THE COUNTY AUDITOR TO ADJUST THE APPROVED TAX LEVY FOR 2024 BONDED DEBT

WHEREAS, there are reserve funds sufficient to partially reduce the originally scheduled levy for General Obligation Series 2009A.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, that

The Ramsey County Auditor is directed to change the 2024 tax levy for General Improvement Debt by \$116,424 from that which was originally scheduled upon the issuance of the bonds as follows:

	Originally	Additions	
	Scheduled	or	Certified
<u>Bond Issue</u>	<u>Levy Amount</u>	<u>Reductions</u>	<u>Debt Levy</u>
GO Housing Imp 2009A	116,424.00	(116,424.00)	-
GO 2012A	1,447,057.50	-	1,447,057.50
GO 2020A	778,365.00	-	778,365.00
Total	\$ 2,341,846.50	\$(116,424.00)	\$ 2,225,422.50

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of September, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of September, 2023.

Patrick Trudgeon
City Manager

Seal

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 25th day of September, 2023 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION ADOPTING THE PRELIMINARY 2024 ANNUAL BUDGET
FOR THE CITY OF ROSEVILLE**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville's Budget for 2024 in the amount of \$69,637,928, of which \$41,544,060 is designated for the property tax-supported programs, be hereby accepted and approved

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)

) SS

County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of September, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of September, 2023.

Patrick Trudgeon
City Manager

Seal

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 25th day of September, 2023, at 6:00 p.m.

The following members were present

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO _____

**A RESOLUTION APPROVING A SPECIAL PROPERTY TAX LEVY, FOR THE BENEFIT
OF THE ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY, ON REAL ESTATE
TO THE RAMSEY COUNTY AUDITOR FOR THE FISCAL YEAR OF 2024**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The request of the Economic Development Authority for a special levy per Minnesota Statutes Section 469.107, is hereby approved in the amount of \$378,235 to be collected in 2024 for the purposes of Minnesota Statutes, Sections 469.090 to 469.1081. This amount does not exceed 0.01813 percent of estimated market value of the city as required under Section 469.107.

The motion for the adoption of the forgoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against:

WHEREUPON said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of September, 2023 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of September, 2023.

Patrick Trudgeon
City Manager

Seal



Administration Department

Memo

To: Roseville City Council
cc: Roseville Department Heads
From: Patrick Trudgeon, City Manager
Date: August 21, 2023, Updated August 28, 2023
Re: City Manager 2024 Proposed Budget

I am pleased to present my proposed 2024 City of Roseville budget. This budget reflects the ongoing impact of inflation and supply chain issues continue to have on our budget and operations. In addition, implementation of a once in a decade classification and compensation study also has significant impact to the 2024 budget.

As I mentioned in previous budget messages, Roseville is a complex city that serves a larger population than its actual residents. As a regional commercial and retail destination, Roseville has 35,000 persons journey to Roseville daily for their work and up to 80,000 people traveling through the city every 24 hours on our numerous State and County Roads. These visitors use Roseville's roads, parks, and city services. We need to respond to medical and law enforcement issues regardless of whether they are Roseville residents or not. All this activity requires the City to allocate additional resources above what is needed for a community of Roseville's size.

The 2024 budget continues previous budget proposals that addressed increasing demands on city services and maintains investment in our programs, services, and employees in a responsible and sustainable manner. Personnel costs continue to drive increases in our budget. This budget does not add any new levy-supported staff positions but does increase hours for several positions. The largest cost increase in the budget relates to the implementation of the employee classification and compensation study.

As the City Council knows, it has been 10 years since the last study was completed. Since that last study, Roseville employees have fallen behind in wages in comparison to other benchmark cities. In addition, the job market has become extremely competitive, both in the public and private market, making it imperative that the City has competitive wages to retain and recruit quality employees. As the classification and compensation study is ongoing, but nearing completion, I have attempted to include funding in the 2024 budget to address the implementation of the results of the study. However, as we move into September, I expect that I and the City Council will have better information on the costs to implement and will be able to make modifications to the not-to-exceed budget and levy that needs to be passed by the end of September.

We continue to work on funding for capital needs in the last decade, the City of Roseville has done much work to stabilize our funding for capital needs. We now have sufficient resources in place for the next 10 + years for most of our infrastructure and equipment funds. We will need to continue to review each capital fund annually to ensure sufficient funding for capital replacement in the future.

Finally, I want to mention the work of the Department Head team in helping prepare this budget. Beyond the submittal of their department budget, the Department Head team spent time identifying organizational priorities that were kept in mind during the budgeting process.

In March, the City Manager and Department Heads met to discuss organizational budget priorities. The Department Heads identified 6 organizational priorities that needed to be addressed as part of the 2024 budget. These priorities centered around 1) People (Employees); 2) Equity and Inclusion; 3) Elevate Environmental Sustainability; 4) Foster Community Success; 5) Consider Engagement; and 6) Provide a Modern and Sustainable Infrastructure. A summary of these organizational priorities is attached to this document. While every priority could not be totally accommodated as part of the 2024 budget, they were used to help frame important components of the budget proposal.

The following pages outline the proposed 2024 budget and its financial impact. They also provide details of my budget priorities and recommendations for new spending.

The proposed 2024 budget totals \$69,637,928 and represents about a 13.5% increase from 2023 due to higher personnel and supply costs as well as increased capital equipment purchases.

Below is a chart showing how the 2024 budget is allocated to different categories. Personnel Services comprise the largest amount of the budget followed by Other Services and Charges and Capital Outlay.

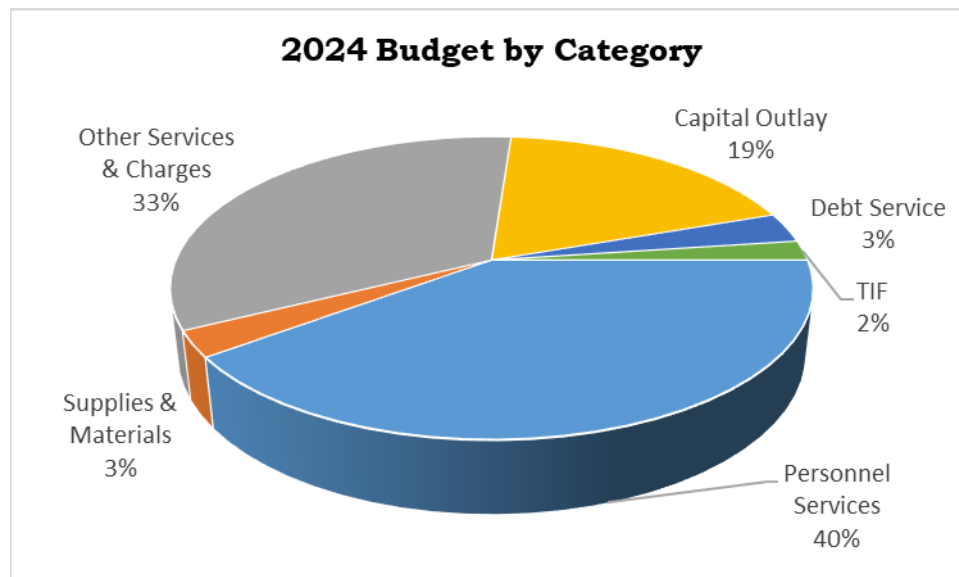


Figure 1

Traditionally, the city budget is divided into two categories: Property Tax-Supported and Fee-Supported. It is important to note that there is fee revenue for items in the Property Tax Supported portion of the budget. However, the single-largest funding source does come from property taxes. Below is a table showing the breakdown between property tax levy and fee revenues for major city functions in the 2024 budget.

Function	Budget Funding Sources			
	Program Revenue	Property Taxes	+/- Other Sources	Total Sources
Police	\$ 2,255,925	\$ 9,323,713	\$ 226,996	\$ 11,806,634
Fire	1,506,719	4,596,751	(878,333)	5,225,137
Parks & Recreation	4,388,879	5,864,137	(54,598)	10,198,418
Public Works & Facilities	2,459,230	5,047,249	1,486,819	8,993,298
General Government	2,293,708	3,953,429	614,456	6,861,593
Water, Sewer, Storm	20,003,193	-	(230,482)	19,772,712
Other	7,267,482	-	(487,347)	6,780,136
Total	\$ 40,175,136	\$ 28,785,280	\$ 677,512	\$ 69,637,928
* Other Sources include: license center fees, building permit fees, revenues from regional collaborations, interest earnings, and use of reserves. Negative balances in Other Sources category depicts funds set aside for future capital replacements.				

Figure 2

The 2024 Property Tax-Supported budget is \$41,057,640, a 10.3% increase. 52% of the costs of the Property Tax-Supported budget is for Personnel Services followed by 22% used for Capital Outlays as shown in the chart below.

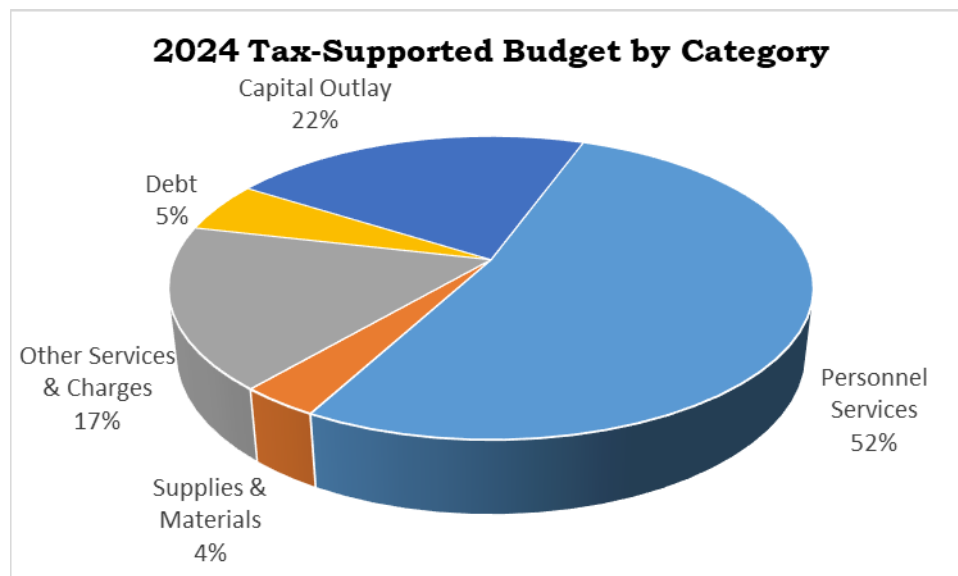


Figure 3

The 2024 Fee-Supported Budget is \$28,580,288, a 13.1% increase. The largest category, Other Services and Charges, has payments to St. Paul Regional Water for water charges and to Metropolitan Council for sanitary sewer charges.

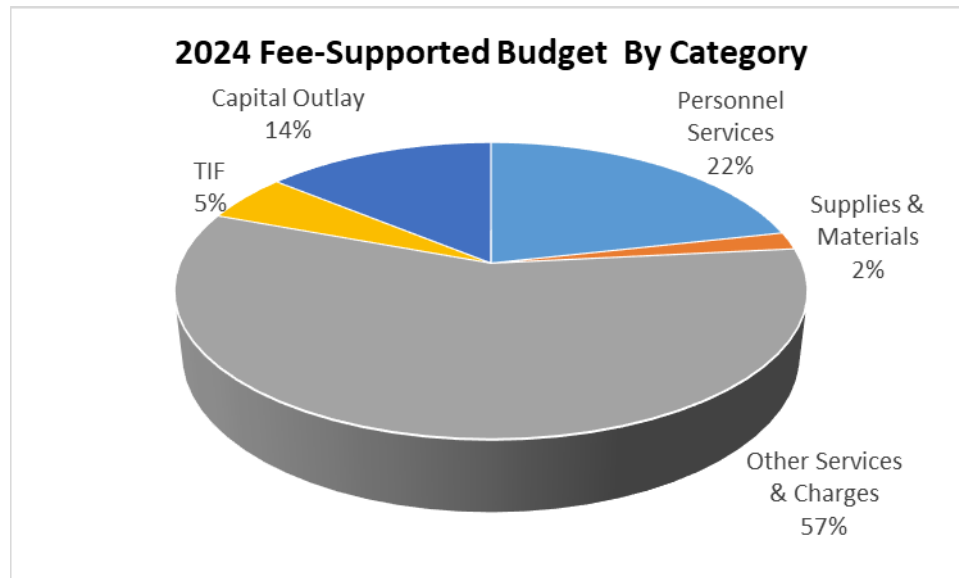


Figure 4

Like previous budgets, most funds are used for operational needs as depicted below:

Function	Budget Funding Uses			Total Uses
	Operations	Capital	Princ & Int on Debt	
Police	\$ 11,221,924	\$ 584,710	\$ -	\$ 11,806,634
Fire	4,494,392	83,000	647,745	5,225,137
Parks & Recreation	6,565,241	2,055,500	1,577,677	10,198,418
Public Works	3,689,098	5,304,200	-	8,993,298
General Government	5,767,103	1,094,490	-	6,861,593
Water, Sewer, Storm	15,995,712	3,777,000	-	19,772,712
Other	6,780,136	-	-	6,780,136
Total	\$ 54,513,606	\$ 12,898,900	\$ 2,225,422	\$ 69,637,928

** Other Funding Uses Include: license center, planning & inspections, TIF and others

Figure 5

City Manager 2024 Budget Strategies

My approach to the 2024 budget is centered on three main strategies.

- 1) Provide a Modern and Sustainable Infrastructure
- 2) Investment to maintain city programs and workforce
- 3) Strategic use of grant funding

As a result of these priorities, I am proposing a total property tax levy increase of \$2,373,896; a 9% levy increase over 2023. The median-valued Roseville home increased in value from \$335,400 to \$349,900 or an estimated 4.35% value increase over last year. The increase leads to an annual city tax levy increase of \$95.76 when compared to last year or an increase of \$7.98 increase per month.

The next page is a summary of the proposed 2024 City Manager Budget followed by detailed information about the specifics of my identified funding strategies.

Summary of City Manager Proposed 2024 City of Roseville Budget

Proposed 2024 Budget Amount

Property Tax-Supported	\$41,057,640
Fee-Supported	<u>\$28,580,288</u>
Total	\$69,637,928

Proposed 2024 Budget by Category

Personnel Services	\$27,781,396
Supplies and Materials	\$ 1,942,221
Other Services and Charges	\$24,147,389
Capital Outlay	\$12,066,500
Debt Service	\$ 2,225,422
TIF	\$ 1,475,000
Total	\$69,637,928

Proposed 2024 Tax Levy Summary

Operations	\$22,814,858
Capital	\$ 3,745,000
Debt	<u>\$ 2,225,422</u>
Total	\$28,785,280

Summary of Tax Levy Changes in 2024 Budget

Reclassification of Personnel	\$ 285,739
New Personnel	\$ 0
Compensation Adjustments	\$ 1,504,262
Increased Costs for Supplies, Operations, Contracts	\$ 743,895
Shift of levy from Capital to Operating Budget	<u>\$ (160,000)</u>
Total	\$2,373,896

New Levy Dollar Impact Total \$2,373,896

Proposed Levy Increase %	9.00%
Monthly Cost Impact on Median-Value Home (\$349,900)	\$ 7.98
Annual Cost Impact on Median-Value Home (\$349,900)	\$95.76

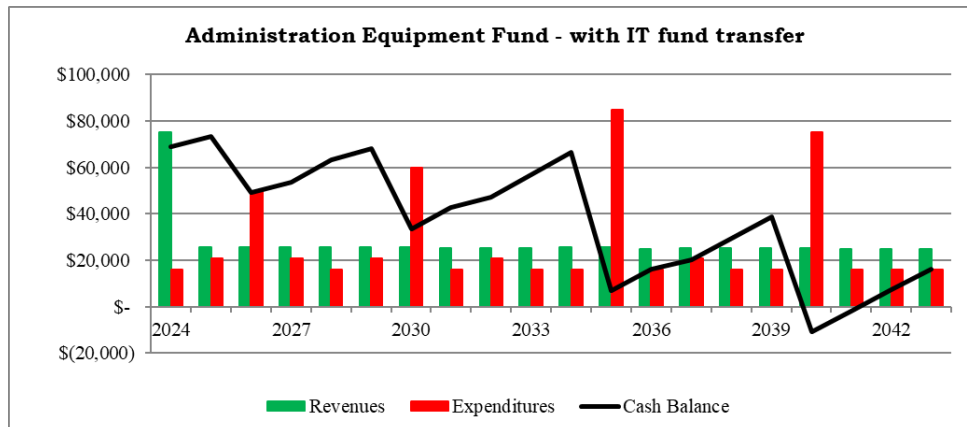
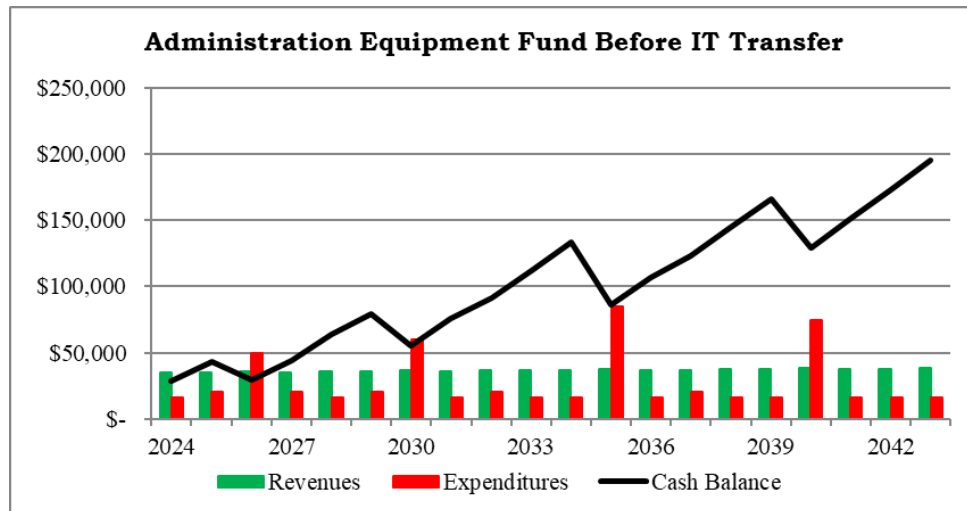
Provide a Modern and Sustainable Infrastructure

The Capital Improvement Plan (CIP) presented to the City Council on July 17, 2023 showed a net increase of levy going towards capital funds in the amount of \$75,000. Based on the City Council discussion at the meeting, staff worked on reallocating existing fund balances to funds that had immediate funding needs with an eye to shifting some levy dollars from capital to operations to lessen the need for a tax levy increase.

First and foremost, the IT capital fund, which had a balance of \$810,214 has been eliminated (future IT needs will be included as part of the department budgets and paid through levy and fee funding). The dollars from the IT capital fund went to the following funds:

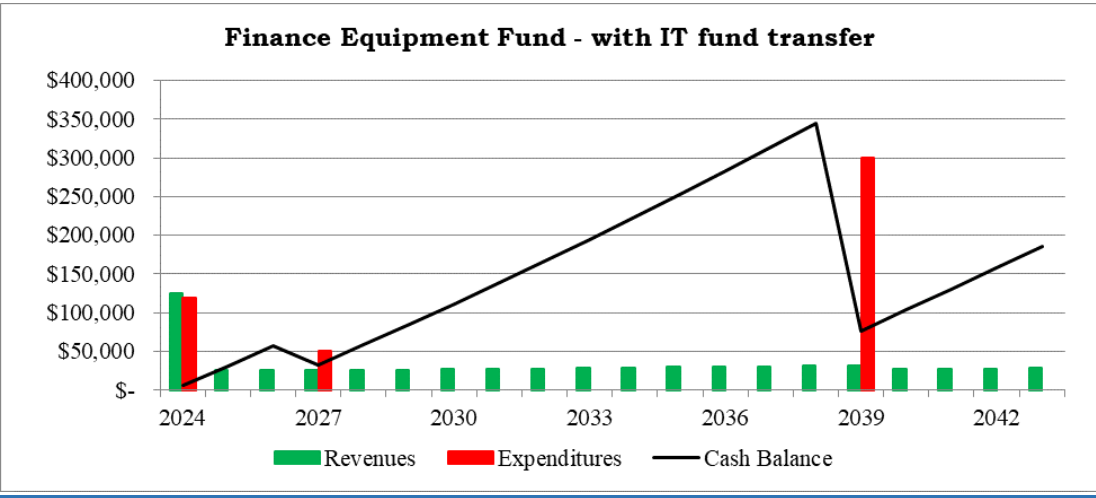
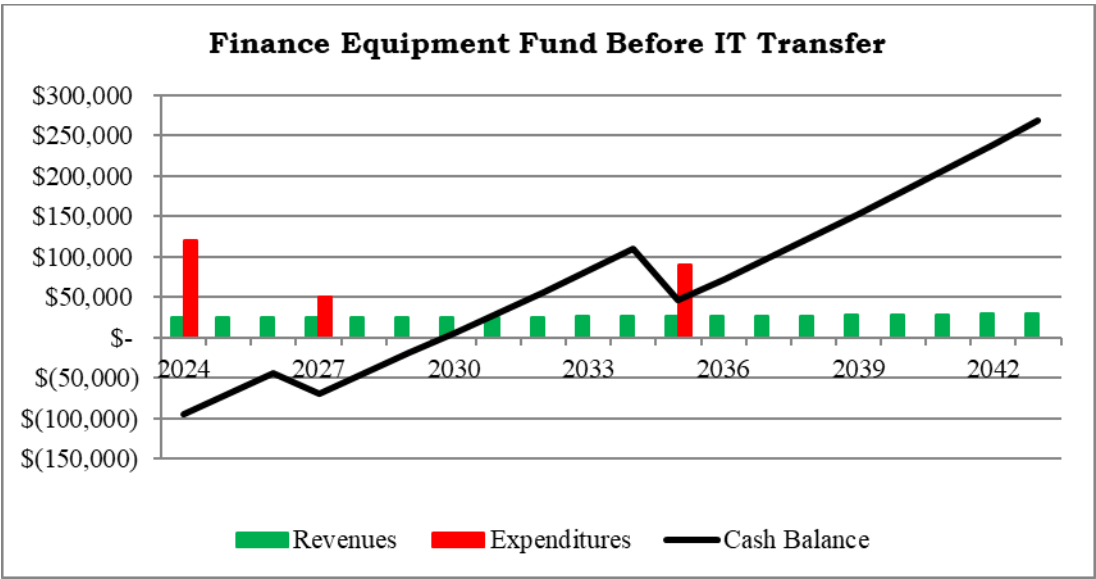
Admin Equipment Fund (\$50,000 transfer, shifting \$10,000 annual levy to operations budget)

I am proposing to remove \$10,000 of the annual tax levy support going into this fund and shift it to the operations budget. With the relatively small amount of funds needed annually, the reduced tax levy amount of \$25,000, the existing fund balance, and a transfer of \$50,000 from the IT Fund, the Admin Equipment Fund will be funded through 2040 given the current identified needs.



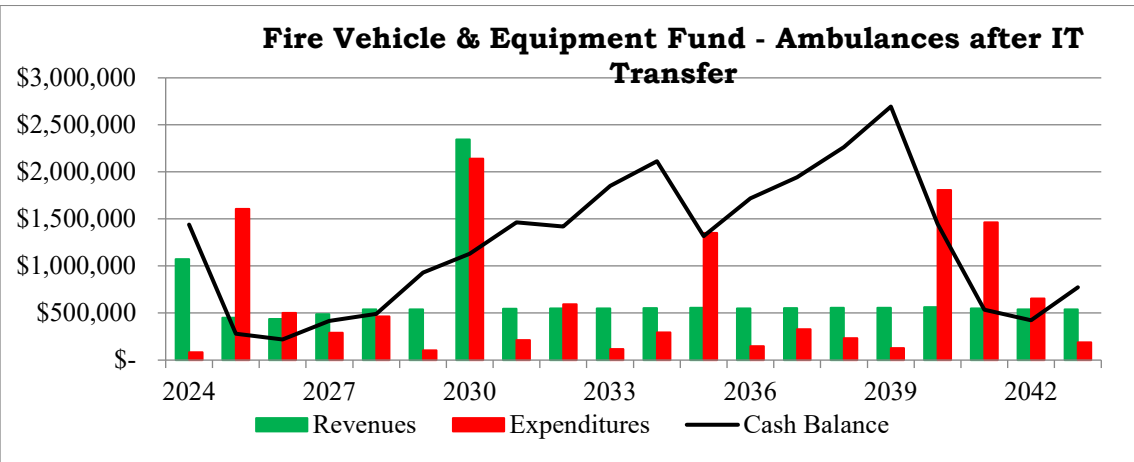
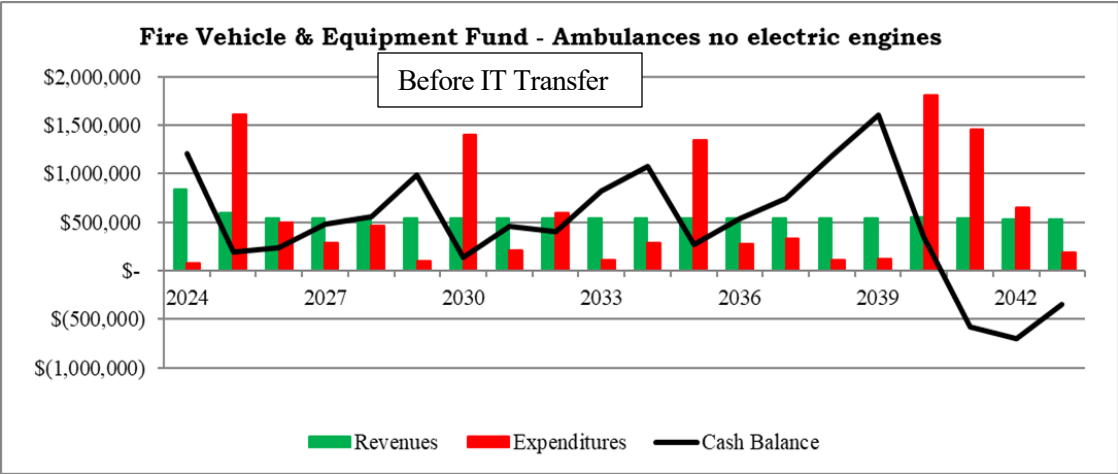
Finance Equipment Fund (\$100,000 transfer)

The transfer of \$100,000 from the IT Fund to the Finance Equipment Fund will pull this fund from a negative balance in 2024. With purchases from the fund only occur every 5-10 years, the transfer of dollars from the IT Fund and continuing the ongoing levy support will ensure sufficient dollars are in the fund for capital needs for the next 20 years given the current identified needs.



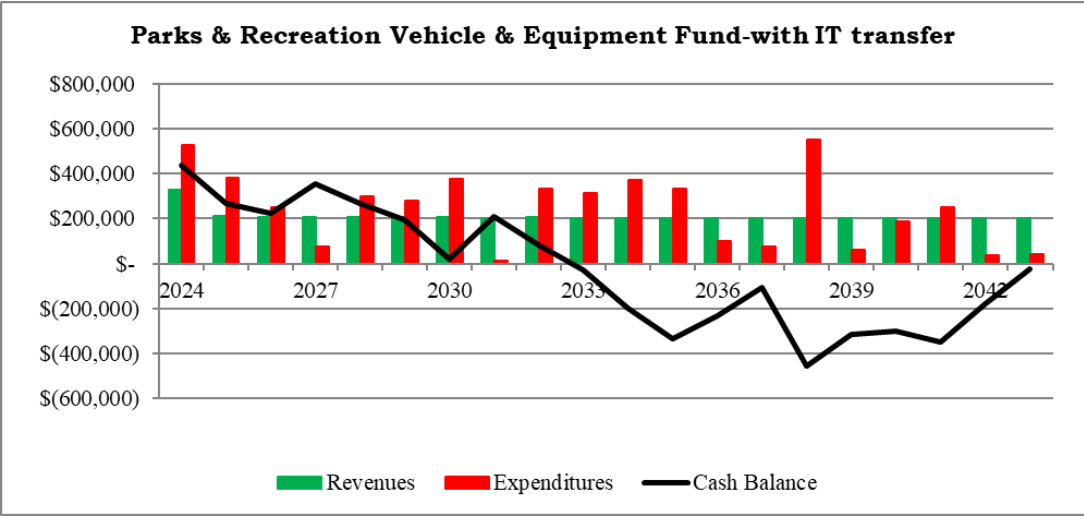
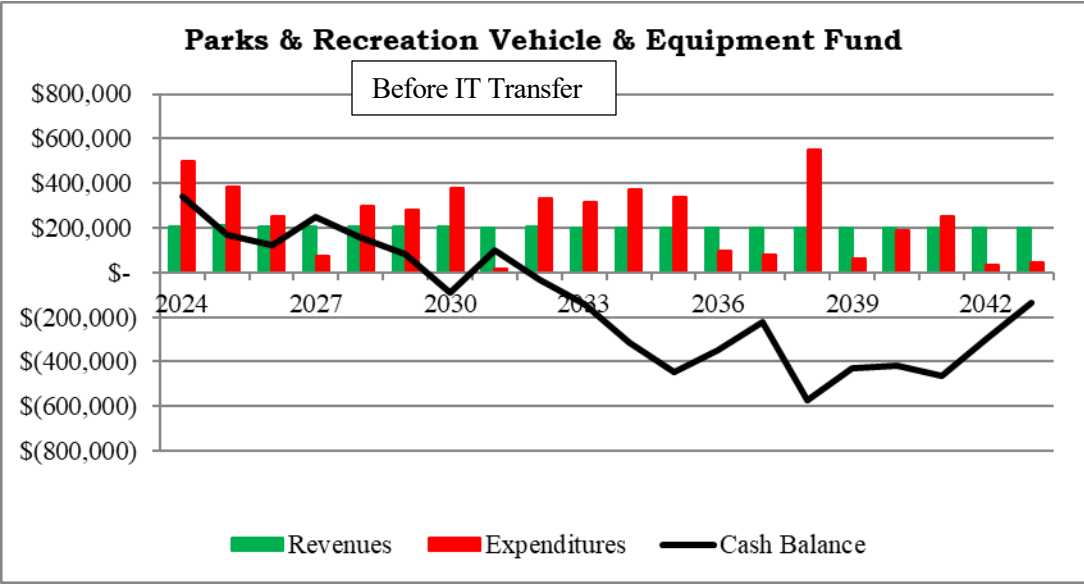
Fire Vehicle and Equipment Fund (\$233,214 transfer from IT Fund)

My budget proposes the purchase of an ambulance as the replacement of the Medical Response Unit and defers a decision on an engine replacement for a later date. With that in mind, the transfer of \$233,214 from the IT Fund, \$500,000 for Public Safety Aid, coupled with continued tax levy support annually and an increase in tax levy dedicated to this fund or bonding starting in 2025, this fund will have sufficient funds for the next 20 years given the current identified needs.



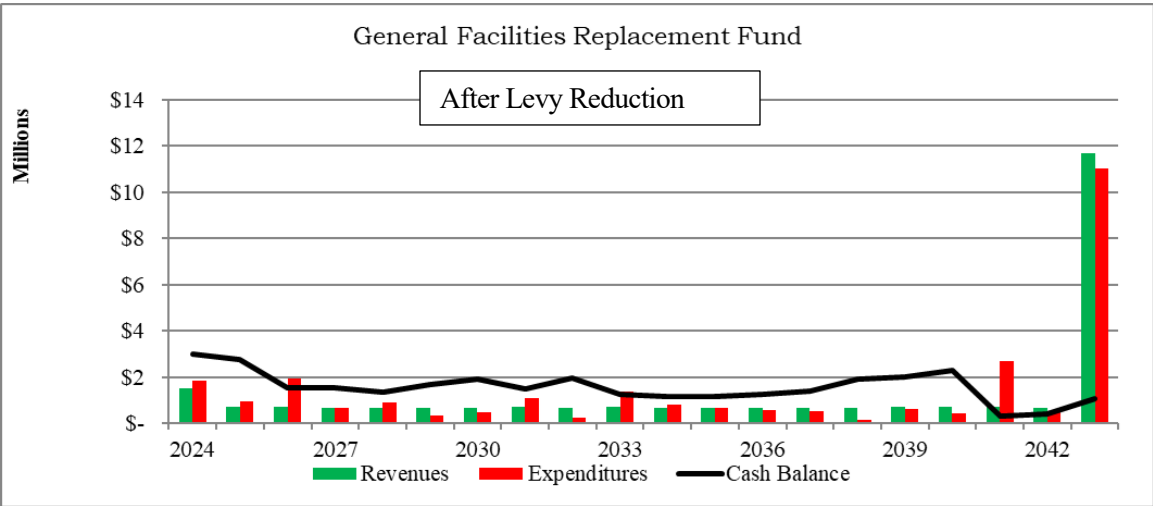
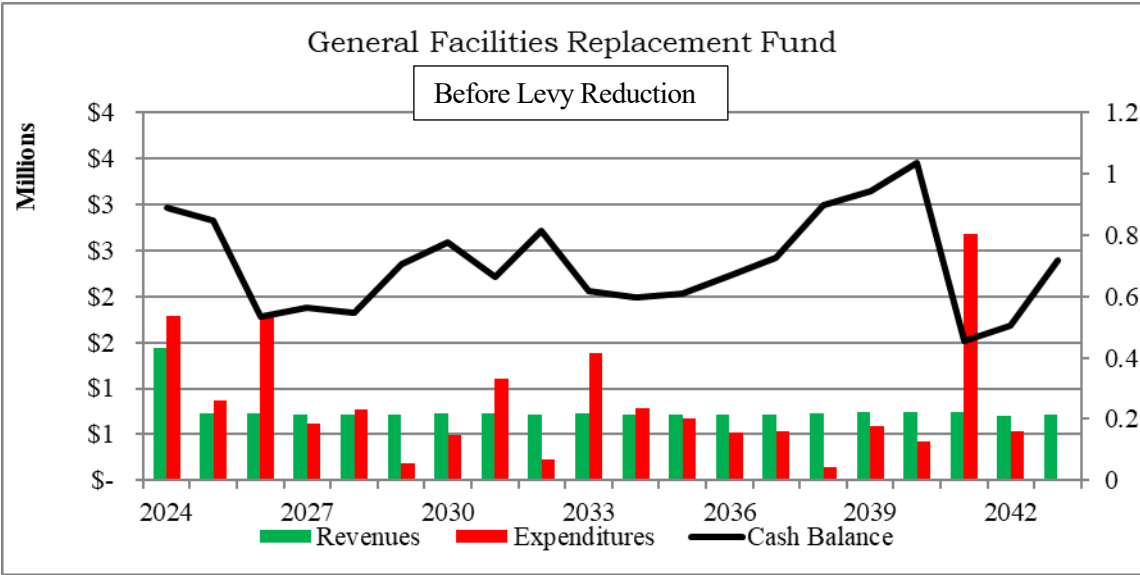
Park and Recreation Vehicle and Equipment Fund (\$127,000 transfer from IT Fund)

The transfer of \$127,000 from the IT Fund and continuing the annual tax levy support will allow this fund to have sufficient funds for identified until 2033. Without the transfer or other adjustments there would not be sufficient funding starting in 2030.



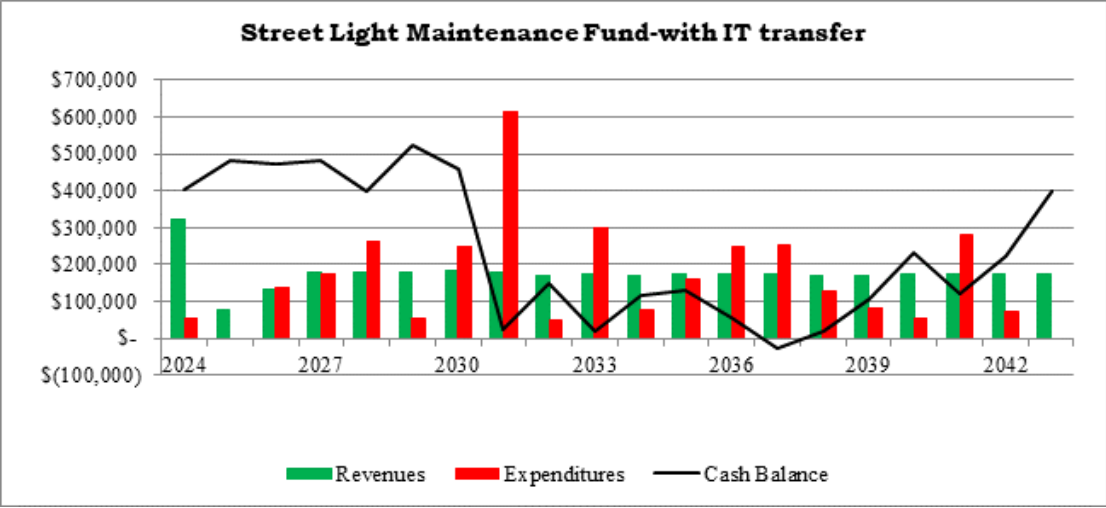
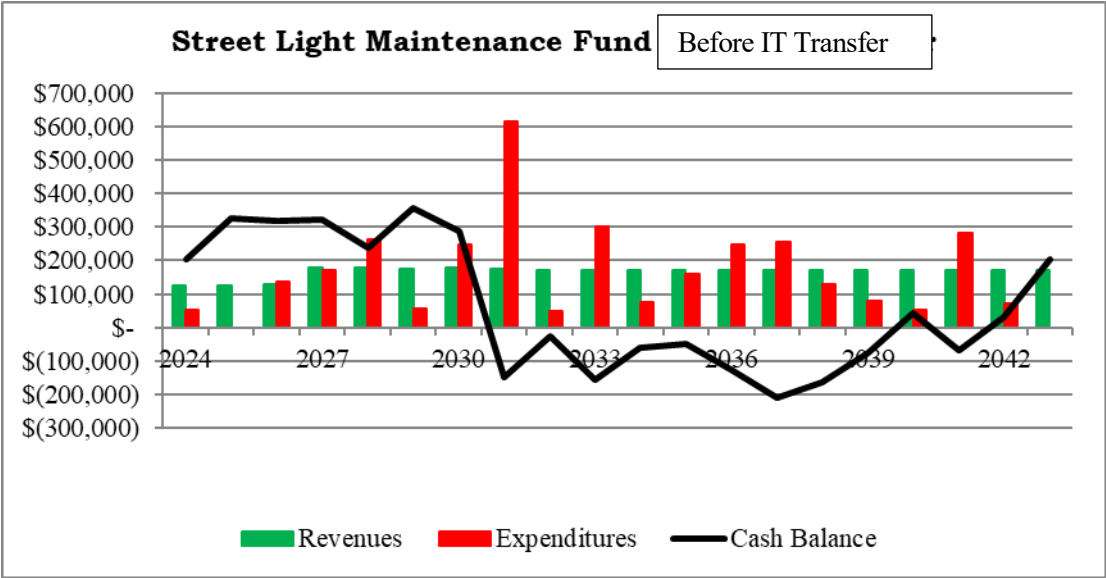
Facilities Fund, reduction of \$125,000 annual tax levy)

Staff spent some time in looking at future needs and expected costs for the items identified in the Facilities Fund. Based on that review additional items and costs were added in the later years of the 20-year plan which results in a lower fund balance carried in this fund in the 2030s (around \$2M). The most significant newly noted cost is an \$11 million expenditure for the replacement of the concrete pad of the OVAL. In 2043, it will be at the end of its useful life of 50 years. It is expected that state funding will cover most if not all these costs. My budget proposes to reduce the annual levy support to the fund by \$125,000 annually and shift it to the operations budget. With that adjustment \$676,000 of annual levy support will go to the Facilities Fund and will ensure sufficient dollars are in the fund for capital needs for the next 20 years given the current identified needs.



Street Light Maintenance Fund (\$300,000 transfer from IT Fund)

As mentioned during the CIP presentation on July 17, a number of streetlights originally installed by Excel Energy 25+ years ago are now the City’s responsibility. As most of the light poles and lights are at the end of their useful life, additional dollars will need to be allocated to this fund. \$300,000 from the IT fund is proposed to be transferred into the Street Light Maintenance Fund to help stabilize the fund. Additional assistance to this fund will be needed in the future.



Lastly, I am proposing to remove \$25,000 of tax levy support from the Central Services Fund and move it to support the operations budget. This reduction was proposed as part of the CIP presentation on July 17, but the reduction was going to be applied to the capital budget to offset other capital tax levy increases.

In summary, I am proposing to allocate \$160,000 of tax levy from the CIP to offset the levy increase needed in the operations budget. In addition, this budget is transferring over \$800,000 from the existing IT Equipment Fund to stabilize other capital funds. The changes to the CIP are shown in the table below:

2024-2043 Capital Improvement Budget	
Levy Transfer from Capital Budget to Operations Budget	
Administration Equipment Fund	\$ 10,000
Central Services	\$ 25,000
Facilities Fund	\$ 125,000
	\$ 160,000
Transfer from IT Fund (\$810,214) to other Capital Funds	
Administration Equipment Fund	\$ 50,000
Fire Vehicle and Equipment Fund	\$ 233,214
Park and Rec. Vehicle and Equipment Fund	\$ 127,000
Finance Equipment Fund	\$ 100,000
Street Light Maintenance Fund	\$ 300,000
	\$ 810,214

Investment to Maintain City Programs and Workforce

Reclassification of personnel

Reclassification of Police Department Administrative Community Service Officer from 0.80 FTE to 1.00 FTE

With the amount of time needed to recruit, train, and supervise Roseville's Community Service Officers (CSOs), there is a need to increase the Administrative Community Service Officer to full-time. This position was reduced to a 0.80 FTE position in 2021 but given the additional challenges with recruitment and the fact that many of our new police officers begin with the City as a CSO, it is important that we have a full-time Administrative CSO. Currently, this position is funded by the tax levy. For 2024, the additional cost (\$18,500) will be covered by State of Minnesota Public Safety Aid. Starting in 2025, the additional cost for this position will be included in the tax levy.

Impact to tax levy in 2024: \$0, but will need to be supported by tax levy starting in 2025.

Reclassification of Public Works Maintenance Support Specialist to Office Assistant

As a result of a vacancy, the Public Works Maintenance Support position will be reclassified to an Office Assistant to better reflect the needs to the department. The change in job classification will lead to a reduction of \$14,494 of tax levy support needed.

Impact to tax levy in 2024: A decrease of \$14,494.

Increased hours for Administration Intern

Staff has found the use of interns for a project support and/or new initiatives a very cost-effective solution. As part of the 2023 budget, \$5,200 was allocated for an intern in the Administration Department. The intern hired this summer has provided valuable support to the HR functions and has been able to modernize our forms and processes. For 2024, it is proposed to allocate an additional \$14,800 in funding to allow for an intern to serve the department for a longer period.

Impact to tax levy in 2024: An increase of \$14,800

Increased hours for Police Department Interns:

The Police Department currently has 3 interns over the summer months. The utilization of paid interns is still unique in law enforcement, and it has proven to be assist greatly in filling the positions. Roseville also have found that the internship program is another pathway for young people to become interested into becoming a police officer. For instance, all three of our current summer interns have expressed an interest in becoming a police officer and will be pursuing further education. In 2024 we would like to expand the current internship to allow for each intern to work for the City 1040 hours per year. The additional hours will allow them to remain employed with Roseville while they pursue their law enforcement education. It is hoped that once they complete their education, they would plan to work for Roseville.

Impact to tax levy in 2024: An increase of \$49,070

Increase Park and Rec Seasonal Pay

The 2024 Budget continues the effort to raise pay for recreation and maintenance seasonals in the Parks and Recreation Department. In addition, the safe and sick leave mandate recently passed by the Legislature will raise our payroll costs for seasonals.

Impact to tax levy: An increase of \$36,363

Additional Funding for six Firefighter positions paid through SAFER grant.

In 2021, the City received a SAFER grant from the federal government to fund six firefighter positions for a period of 3 years (2021-2023). In 2022, the City Budget included \$200,000 of new levy support for the Police Vehicle and Equipment Fund that would be shifted to fund the firefighter positions once the grant cycle ended. An additional amount of \$200,000 of levy support was allocated to the Police Vehicle and Equipment Fund for the same intention in the 2023 budget. With the grant expiring at the end of 2023, full funding for the six firefighters must be provided through the levy. As a result, the \$400,000 of tax levy funds previously supporting the Police Vehicle and Equipment Fund will be shifted to the Operating budget and an additional amount of \$200,000 of new tax levy is included as part of the 2024 budget to cover the six firefighters.

Impact to tax levy: An increase of \$200,000

New personnel

As part of the department budget submittals, there were requests for 5 new positions to be included in the 2024 budget. While there is demonstrated need for each of the proposed positions, given the need to implement the classification and compensation plan for existing employees as well as the continued inflationary increases that are still occurring on city programs, services, and equipment, I have decided to only include the non-levy Commitment to Diversity Fire Fighter position in the budget. (It will be budgeted and will remain unfilled until needed to retain a diverse firefighter). The proposed positions not funded in the 2024 budget are as follows:

Administration Department - Human Resources Assistant - \$87,530 of new levy support

Fire Department – Housing Officer/Fire Inspector - \$110,000 of new levy support

Parks and Recreation Department – Recreation Supervisor – Workforce Development - \$106,320 of new levy support plus additional funding of \$60,000 for seasonal workforce development cohort

Police Department – Commander (\$159,910)

I have attached memos from each Department Head about their position requests for your information.

Commitment to Diversity Positions – Police Dept. (existing) and Fire Dept. (new)

Since 2020, a Commitment to Diversity police officer has been funded in the annual budget, either through direct levy funds or the planned use of reserves. The purpose of the Commitment to Diversity position is to allow for additional staffing over the budgeted police positions when a candidate that is a minority in public safety field is eligible to be hired when there are no vacant positions. The additional position is expected to be temporary and once a vacancy occurs, the number of employees will return back to the authorized amount.

To-date, the Police Department has not needed to utilize the Commitment to Diversity program due to continual vacancies in police officer positions over the past few years. As part of the 2024 budget, I am proposing to continue budgeting for a Commitment to Diversity police officer and adding a similar position for the Fire Department. Expanding the Commitment to Diversity program to the Fire Department will allow the Department to retain a cadet that is a minority in the firefighting field.

I am not proposing to use any tax levy funds for these positions. For the 2024 budget, I am proposing to earmark the State of Minnesota Public Safety Aid (PSA) funding to pay for this program. I am proposing to allocate \$221,900 of PSA to fund one police officer and fire fighter full time for the entire year. While it is highly unlikely that the funds would need to pay for both positions for a full year, it is prudent to include in the 2024 budget. If the funds are unspent in 2024, the PSA funds could be reallocated for the same purpose in 2025 and beyond or reallocated for another eligible public safety expenditure.

Impact to tax levy in 2024: \$0, non-tax levy funds would be expected to be allocated in future years to fund the program.

Compensation Adjustments

Given the amount of the city budget that is directed toward personnel, compensation adjustment for employees is typically a large cost driver of each year in the increase in the budget and tax levy. For the 2024 budget, this is true, but with the planned completion of the Classification and Compensation study for city employees, there are additional costs that need be factored in once the new classification system is put in place and wages adjusted to reflect the market. In addition, there are two unions (Fire Fighters and Police Officers) that have contracts that expire at the end of 2023. At this point, it is unknown what adjustments to wages and other compensation these contracts will need to be made. Given those reasons, I have put a placeholder amount in this budget proposal. Once additional information is known, I am hopeful that the amount allocated for the implementation of the classification and compensation study and new union contract to be adjusted appropriately as the City Council considers the preliminary and final budget and levy.

The following is a listing of the compensation adjustment that will impact the levy in the 2024 budget.

Employee Step Increases and Employee Insurance Increases

As part of the city's current compensation plan, non-union employees that meet work goals and provide satisfactory work receive wage increases based on a 7-step grid. Union employees also receive step increases in a similar manner, with each contract providing for a different step system. The new cost represents the tax levy needed to cover the expected step increases in 2024 for staff in the *existing* classification and compensation system. Once the new classification and

compensation system is in place, this allocation will be put towards slotting employees into the new system. However, it is expected that there will need to be additional funding that will need to be included in the 2024 budget to reflect the new compensation plan (see below). Employer costs for a 5% health insurance increase for employees are also included as part of this number.

Impact to tax levy: An increase of \$366,890

Classification and Compensation Study

As mentioned above, the costs to implement the results of the classification and compensation are unknown at this point and the implementation of the results will be dependent on the City Council approval. In order to provide for maximum flexibility to allow the implementation of the study, I am proposing to preliminary allocate about \$660,000 to be used toward adjustment compensation for all (union and non-union employees). I would strongly note that this is preliminary number. I expect that over the next couple of months we will be to refine the amount needed based on final information from the completed study and consideration of an implementation plan. This additional information will be able to be used for the preliminary budget and levy in September and the final budget and levy in December.

Impact to tax levy: An increase of \$659,986

Employee COLA (3%)

Although it is expected that the classification and compensation study will better align the city's pay with the market, it should be noted the data is for 2023. Going into 2024, our comparable cities will be implementing a cost-of-living adjustment for their employees. Roseville must also adopt an annual cost-of-living adjustment to maintain our place in the market. If a smaller or no COLA is given, Roseville will fall below the market, defeating the purpose of the doing the classification and compensation study in the first place.

With that in mind, for union contracts going through 2024, a cost-of-living adjustment (COLA) of 3% has been incorporated into the 2024 budget. The same 3% COLA has been allocated for the two unions that have contracts up at the end of 2023, but the final COLA is still yet to be negotiated. This budget also has incorporated a 3% COLA for non-union staff as a matter of parity. The total cost of the 3% COLA to all city employees is \$627,286 with \$477,386 of the amount to be paid from new tax levy.

Impact to tax levy: An increase of \$477,386

Costs for Supplies, Operations, and Contractual Services

The 2024 City Budget incorporates new and inflationary costs for supplies, operations, and contractual services. Some examples are increase in costs for facility utility usage, software licensing, city auditing, contract maintenance, Metro-INET services, credit card processing fees, and printing costs. In addition, a community survey is planned for 2024. It should be noted that the 2024 budget reduces the amount of funds set aside in the 2023 budget for fuel. Fortunately, the increase in fuel costs did not last as long as feared, and as result we have budgeted our fuel costs more closely to the existing market. The total net cost to cover the inflationary increase for supplies, operations, and contractual services is \$743,895.

427 Total new levy costs for maintaining programs and investing in the city workforce included in
 428 City Manager's proposed 2024 budget is below.
 429

Investment to Maintain City Programs and Workforce		
		New Tax Levy Support
Reclassification of personnel		
Reclassification of PD Admin CSO (.80 to 1.0 FTE) *		\$ -
Reclassification of PW Maint. Spec. to Office Asst.		\$ (14,494)
Increased Hours for Admin Intern		\$ 14,800
Increased Hours for 3 PD Interns		\$ 49,070
Increase in Parks and Rec seasonal pay		\$ 36,363
Additional Funding for FF with ending of SAFER grant		\$ 200,000
	Sub-Total	\$ 285,739
New Personnel		
Commitment to Diversity Firefighter*		\$ -
	Sub-Total	\$ -
Compensation Adjustments		
Employee Step Increases		\$ 366,890
Compensation Study Adjustments		\$ 659,986
Employee COLA 3%		\$ 477,386
	Sub-Total	\$ 1,504,262
Increased Costs for Supplies, Operations, and Contracts		
	Sub-Total	\$ 743,895
Shift of levy from Capital to Operating Budget		
		\$ (160,000)
	Total New Tax Levy Support	\$ 2,373,896

430
 431 * Funded by State of Minnesota Public Safety Aid

Strategic Use of Grant Funding

Grant Funding

In the past couple of years, the City has been able to secure grants and other federal funding to assist the community in addressing needs resulting from the COVID pandemic and its impact to the economy. The City received a total of \$3.9 million as a result of the federal American Rescue Plan Act (ARPA). I am proposing to use the last of these funds as part of the 2024 budget. On the next page is a spreadsheet showing how the ARPA funding has been spent and allocated to date, including what is proposed to be used in the 2024 budget. Below are details of the use of ARPA funds for the 2024 budget.

ARPA - Embedded Social Worker \$125,000 (No tax levy impact)

The use of ARPA funds for a 2nd embedded social worker in the Police Department was previously discussed and approved by the City Council starting with the 2022 City Budget. Beginning in 2025 this position will need to be funded with levy funds unless other grant dollars can be secured.

ARPA - Water CIP Projects \$638,600 (No tax levy impact)

The use of ARPA funds for utility infrastructure projects is permitted and last year \$500,000 was used as part of the 2023 budget. In 2024, \$636,000 is proposed to be transferred to the Water Fund to fund projects and stabilize the fund balance for future projects.

ARPA – Social Media Software \$18,000 (No tax levy impact)

ARPA funds will be used to purchase a license for Sprout Social, a social media content manager, and for Social Pinpoint software, which provides for online engagement. Continuing the licenses for these programs will need to be funded in future budgets through tax levy support or other revenue sources.

ARPA – EDA Uses -Land Trust program and Small Business Grant program \$95,000 (No tax levy impact)

The Roseville EDA will utilize ARPA funds to supplement Land Trust program for affordable home ownership and the Small Business Grant program.

With these expenditures, the City will have utilized all of its ARPA funds.

Total ARPA Allocation \$3,984,102.54						
Spending Plan for the dollars taken under the Standard Revenue Loss Allowance						
	2021	2022	6/30/23 exp	2023	2024	Totals
Responding to Public Health Emergency						
COVID Testing Equip, Supplies & Staffing& masks	\$30,022.88	\$36,461.92	\$180.00			\$ 66,665
PD Embedded Social Worker		\$26,011.54		\$ 203,988	\$ 125,000	\$ 355,000
Radios and computers for social workers		\$11,202.81				\$ 11,203
Police & Fire RMS systems		\$211,173.61				\$ 211,174
Access information - agenda mgmt software				\$ 6,200		\$ 6,200
Redesign website/accessability audit			\$16,336.32	\$ 664		\$ 17,000
Sprout social media accounts					\$ 8,000	\$ 8,000
Outfit conference rooms to do virtual meetings			\$17,550.41	\$ 2,450		\$ 20,000
Roll Call Room update technology		\$29,566.47				\$ 29,566
Laptop replacement for city employees		\$138,201.95				\$ 138,202
FD Advanced Life Support Start-up Supplies/Equip.		\$211,146.62	\$8,333.63			\$ 219,480
HR Onboarding Software		\$8,118.60				\$ 8,119
Social Pinpoint Software					\$ 10,000	\$ 10,000
PD Communications Equipment		\$6,811.89				\$ 6,812
Solar Panel for PD overt trailer camera		\$5,143.50				\$ 5,144
AED replacements			\$14,101.64	\$ 5,898		\$ 20,000
PD Wellness Program			\$30,000.00	\$ -		\$ 30,000
PD Hsg Navigator		\$37,150.00	\$19,116.60	\$ -		\$ 56,267
PD 2nd SRO-net cost			\$40,000.00	\$ -		\$ 40,000
Metro-INET increased JPA costs			\$100,000.00	\$ -		\$ 100,000
Non-Profit Support			\$60,000.00	\$ -		\$ 60,000
						\$ 1,418,830
	2021	2022	6/30/23 exp	2023	2024	Totals
Responding to Negative Economic Impact						
EDA Choose Roseville Campaign	\$42,953.11	\$92,819.18				\$ 135,772
RVA Support - Way Finding Signs				\$ 200,000		\$ 200,000
Small Business Grant program				\$ 15,000	\$ 15,000	\$ 30,000
Affordable Housing - Land trust			\$80,000.00	\$ 80,000	\$ 80,000	\$ 240,000
						\$ 605,772
	2021	2022	6/30/23 exp	2023	2024	Totals
Premium Pay for Essential Workers						
FF premium Pay	\$47,682.00					\$ 47,682
PD premium Pay	\$85,218.00					\$ 85,218
						\$ 132,900
	2021	2022	6/30/23 exp	2023	2024	Totals
Water, sewer, and broadband infrastructure						
Water capital projects		\$ -		\$ 500,000	\$ 638,600	\$ 1,138,600
						\$ 1,138,600
	2021	2022		2023	2024	Totals
Revenue Replacement						
License Center Revenue Loss Recovery	\$ 688,000					\$ 688,000
						\$ 688,000
	\$893,875.99	\$813,808.09	\$385,618.60	\$ 999,200	\$ 884,696	\$ 3,984,103
		Allocation	Proposed	Remaining		
467		\$ 3,984,102.54	\$ 3,984,103	\$ -		

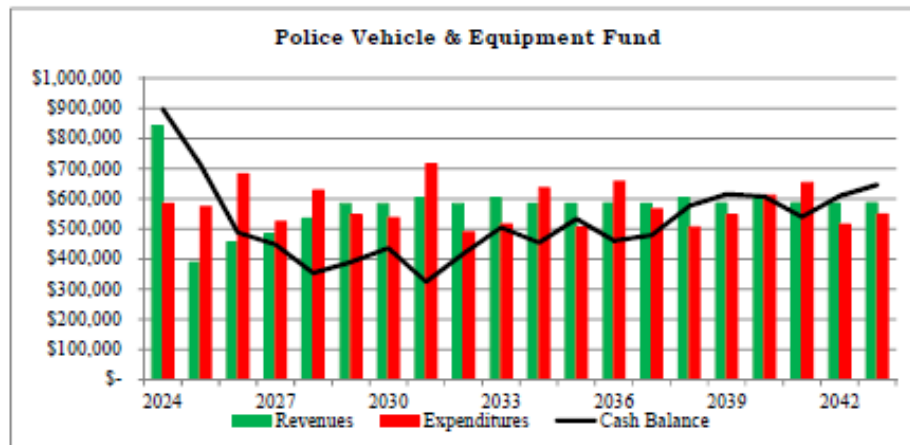
Opioid Settlement Dollars – Police Department Housing Navigator \$79,370 (No tax levy impact)

As part of the state settlement with opioid manufacturers, the City of Roseville will be receiving payments for the following 15 years. The opioid settlement funds must be spent on qualifying expenditures that include opioid intervention, treatment, and education. We have been collecting these funds for the past couple of years (and will continue into the future) and I am proposing the opioid settlement dollars be used to fund the Police Department Housing Navigator position. As many of the persons encountered by the Housing Navigator have drug addiction issues, including abuse of opioids, the settlement funds would be a put to a good use to help those that are addicted to rebuild their life. Although it is planned to use the opioid settlement funds for the Housing Navigator position in the 2024 budget, staff is hopeful that the city will be able to receive grant funds from the state as part of legislation passed in the 2023 legislative session. Once the application period is opened up, staff will apply for grant funding for the Housing Navigator position. If successful in obtaining the grant, the opioid settlement will not be utilized and reserved for a future use.

As part of the 2023 legislation, the City received \$1,596,000 in “Public Safety Aid” (PSA) from the State of Minnesota. The one-time appropriation can be used only be used for activity that provides for public safety. For the 2024 budget, I am proposing to use the PSA as follows:

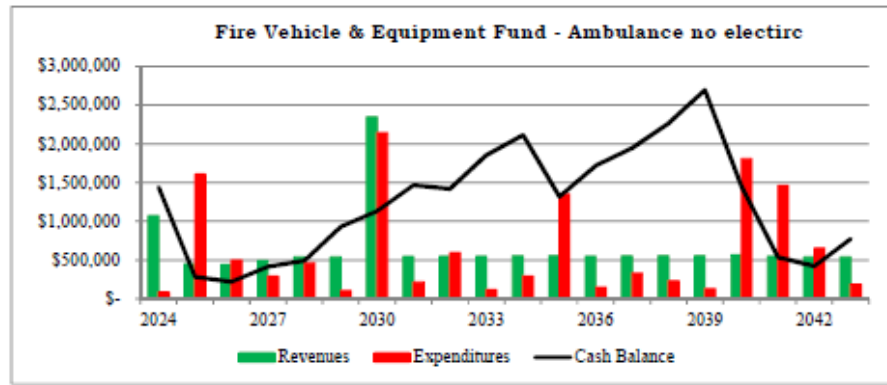
PSA – Police Vehicle and Equipment Fund - \$500,000 (No tax levy impact)

I propose to allocate \$500,000 of Public Safety Aid into the Police Equipment Fund to stabilize the fund balance for future purchases. As a result of the infusion of the PSA dollars, along future levy increases, the fund performance is shown below.



PSA – Fire Vehicle and Equipment Fund - \$500,000 (No tax levy impact)

Similarly, I propose to allocate \$500,000 of Public Safety Aid into the Fire Vehicle and Equipment Fund. As a result of the infusion of the PSA dollars, along future levy increases, the fund performance is shown below.



PSA - Reclassification of Police Department Administrative Community Service Officer from 0.80 FTE to 1.00 FTE (No tax levy impact)

As mentioned earlier in the memo, there is a need to make this position full time. I am proposing to use PSA dollars for the 2024 budget to fund this change. New levy funds will be needed as part of the 2025 budget to keep this position full time.

PSA – Increase in Police Officer and Fire Wellness Resources -\$46,000 (No tax levy impact)

For the past several years, Roseville has offered wellness resources to our police officers and firefighters to help them deal with the daily stresses of the occupation and after critical incidents. As more officers and firefighters utilize and rely on the provided wellness services as well as the importance that employee wellness has taken in preventing and treating post-traumatic stress disorder (PTSD), this is a need to provide additional funding for wellness services through our current provider, MASA Consulting. I am proposing to use PSA dollars for the 2024 budget. Additional tax levy dollars will be needed in the 2025 budget to continue the level of wellness services.

PSA – Increase of Public Safety-related IT costs - \$16,000 (No tax levy impact)

The Minnesota Bureau of Criminal Apprehension is requiring all police agencies to meet their cybersecurity requirements for transmittal of information. I am proposing to use PSA dollars in the 2024 budget to fund this increase. Additional tax levy dollars will be needed in the 2025 budget to cover these increased costs.

PSA- Increase in Ramsey County Dispatch Costs - \$40,104 (No tax levy impact)

Based on a formula based on call volume going through the Ramsey County dispatch center, the City's costs to fund the operations and capital needs of the county dispatch center are adjusted each year. For 2024, Ramsey County has indicated that Roseville's increase will be \$40,104. In the 2024 budget, I am proposing to fund this increase with PSA dollars. Additional tax levy dollars will be needed in the 2025 budget to fund this and additional increases.

PSA – Funding for Commitment to Diversity Program in the Police and Fire Departments (No tax levy impact)

As mentioned earlier in the memo (p. 5), I am proposing to fund the Commitment to Diversity Police Officer and Firefighter positions with PSA dollars in 2024 budget. These dollars would not be spent until needed. Due to the short time frames these dollars will be needed, it is likely that a significant amount of the dollars allocated for these positions will be available in the future for this or other programs.

Public Safety Aid	\$1,596,000	Capital	Operating
PD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
FD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
PD Admin CSO	\$ (18,500.00)		\$ (18,500.00)
PD Increase Wellness	\$ (30,000.00)		\$ (30,000.00)
PD BCA required IT costs	\$ (16,000.00)		\$ (16,000.00)
FD Increase Wellness	\$ (16,000.00)		\$ (16,000.00)
PD/FD Increase in Dispatch	\$ (40,104.00)		\$ (40,104.00)
PD Commit to Diversity	\$ (107,700.00)		\$ (107,700.00)
FD Commit to Diversity	\$ (114,200.00)		\$ (114,200.00)
	\$253,496	\$ (1,000,000.00)	\$ (342,504.00)
	Remaining Balance	Expenditures Total	Expenditures Total

Use of Reserves

The 2024 Budget does not plan on using any General Fund Reserves. For capital expenditures, individual capital fund reserves will be used for the purchase of equipment and services.

Impact to Future Budgets and Tax Levy

As noted in this section, the City has been relying on grants to fund portions of our operational budget. As the grant funds are one-time funding sources, it is important to acknowledge that future funding of the personnel and services paid for by the grant dollars will need to be factored into future levy amounts. This of course assumes that the personnel will remain in place and the services funded by the grant will continue to be provided. While there may be other grant opportunities to fund the positions and services, for the purpose of the table below, I have listed all of the future levy costs from items funded by grants.

2024 Budget Expenditures in 2025 Budget			
Cost Item	Amount	2024 Funding Source	2025 Funding Source
Admin. CSO (.8 to 1.0 FTE)	\$ 18,500	PSA	Levy
PD/FD Wellness Services	\$ 46,000	PSA	Levy
PD BCA Required IT costs	\$ 16,000	PSA	Levy
PD/FD Increase in Dispatch	\$ 40,104	PSA	Levy
2nd Embedded Social Worker	\$ 125,000	ARPA	Levy
PD Housing Navigator	\$ 79,370	Opioid Sett.	Levy
Total	\$ 324,974		

City of Roseville
City Manager Recommended
2024 City Budget



2024 City Manager Recommended Budget

For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2024 budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 25
- Answer any questions you may have regarding the recommended 2024 City Budget

2024 Budget Process Timeline		Date
Discussion on <i>Preliminary</i> Cash Reserve Levels		3/13/2023
Establish 2024 Budget Process Calendar		5/8/2023
Discussion on 2024 Legislative Impacts & City Council Priorities		6/20/2023
Presentation of the 2024-2043 Capital Improvement Plan		7/17/2023
EDA Budget & Tax Levy Discussion		7/17/2023
Receive the 2024 City Manager Recommended Budget		8/21/2023
Receive Budget Recommendations from the Finance Commission		9/18/2023
Adopt Preliminary 2024 Budget, Tax Levy, & EDA Levy		9/25/2023
Review 2024 Proposed Utility Rates		11/6/2023
Review 2024 Fee Schedule		11/6/2023
Final Budget Hearing (Truth-in-Taxation Hearing)		11/27/2023
Adopt Final 2024 EDA Tax Levy		12/4/2023
Adopt Final 2024 Budget, Tax Levy, Utility Rates, & Fee Schedule		12/4/2023

2024 City Manager Recommended Budget

Department Head Organizational Priorities

People

Maintain a workforce that attracts and retains a diverse pool of top talent

Equity & Inclusion

Integrate equity and inclusion into all organizational processes, procedures and decisions

Elevate Environmental Sustainability

Prioritize and incorporate sustainability initiatives into all we do (e.g. programs, projects, plans, events)

Foster Community Success

Create and provide opportunities for the Roseville community to thrive and succeed

Consider Engagement

Normalize the concept of engaging stakeholders according to the IAP2 spectrum on decisions affecting them.

Provide a modern & sustainable infrastructure

Ensure the city's infrastructure is functioning within expectations, receiving proper maintenance, and has a fiscally sustainable replacement program

2024 City Manager Recommended Budget Strategies

City Manager budget focused on three strategies:

- Provide for a Modern and Sustainable Infrastructure
- Investment to Maintain City Programs and Workforce
- Strategic Use of Grant Funding

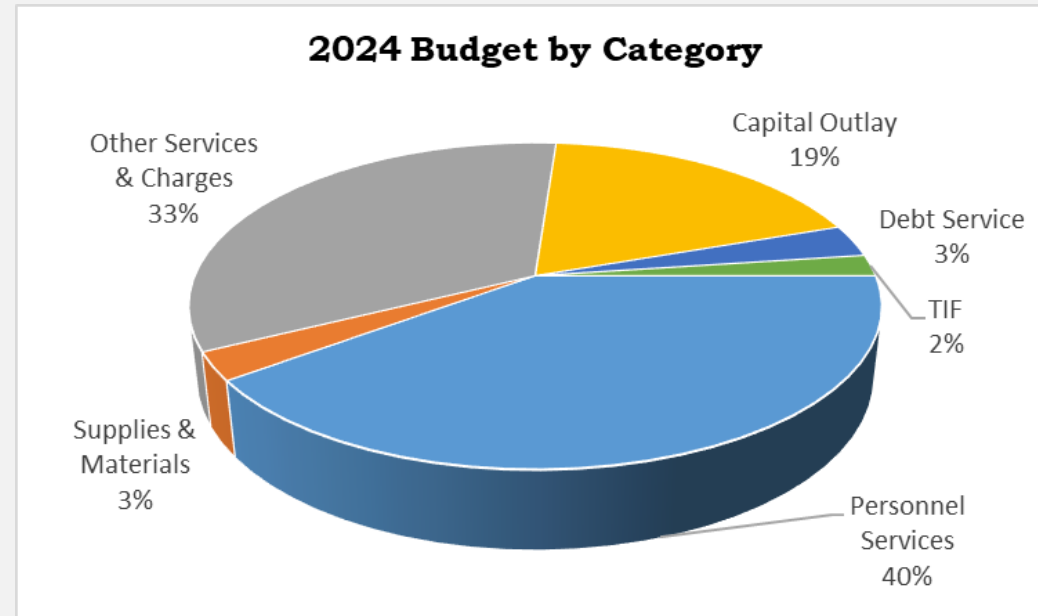
2024 City Manager Recommended Budget

Total Budget Allocation

Total Budget : \$69,637,928

- Overall Increase of 13.5%
- Fee Supported Budget: \$28,580,288
- Property Tax Supported: \$41,057,640

2024 Budget Allocation

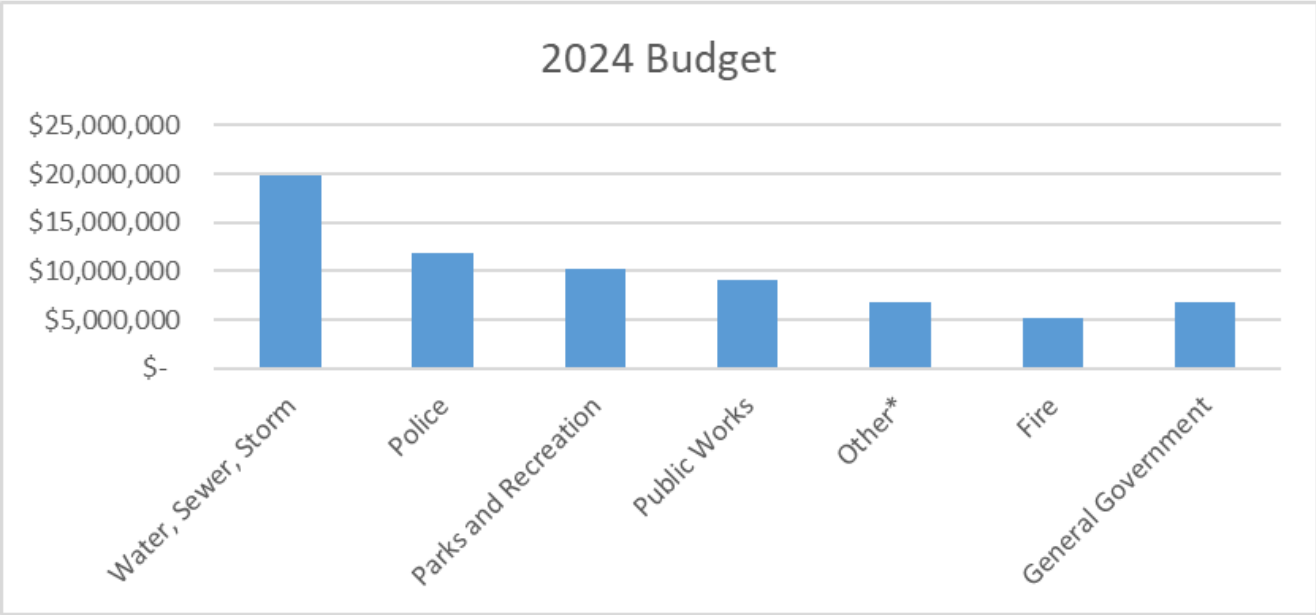


*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2024 City Manager Recommended Budget

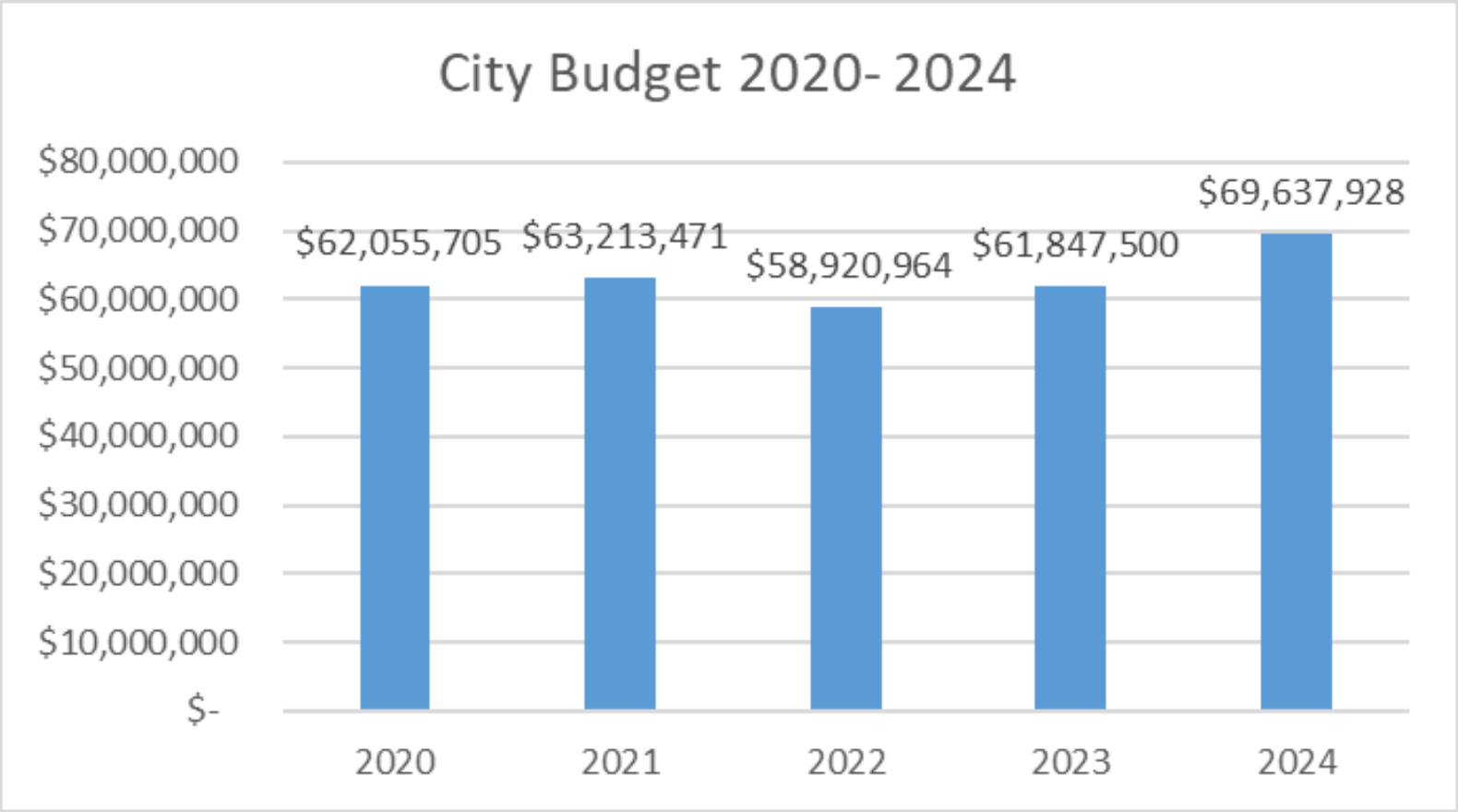
Total Budget Allocation

Function	Budget Funding Uses			Total Uses
	Operations	Capital	Princ & Int on Debt	
Police	\$ 11,221,924	\$ 584,710	\$ -	\$ 11,806,634
Fire	4,494,392	83,000	647,745	5,225,137
Parks & Recreation	6,565,241	2,055,500	1,577,677	10,198,418
Public Works	3,689,098	5,304,200	-	8,993,298
General Government	5,767,103	1,094,490	-	6,861,593
Water, Sewer, Storm	15,995,712	3,777,000	-	19,772,712
Other	6,780,136	-	-	6,780,136
Total	\$ 54,513,606	\$ 12,898,900	\$ 2,225,422	\$ 69,637,928
** Other Funding Uses Include: license center, planning & inspections, TIF and others				



2024 City Manager Recommended Budget

Proposed 2023 City Budget: \$69,637,928 or about 13.5% increase



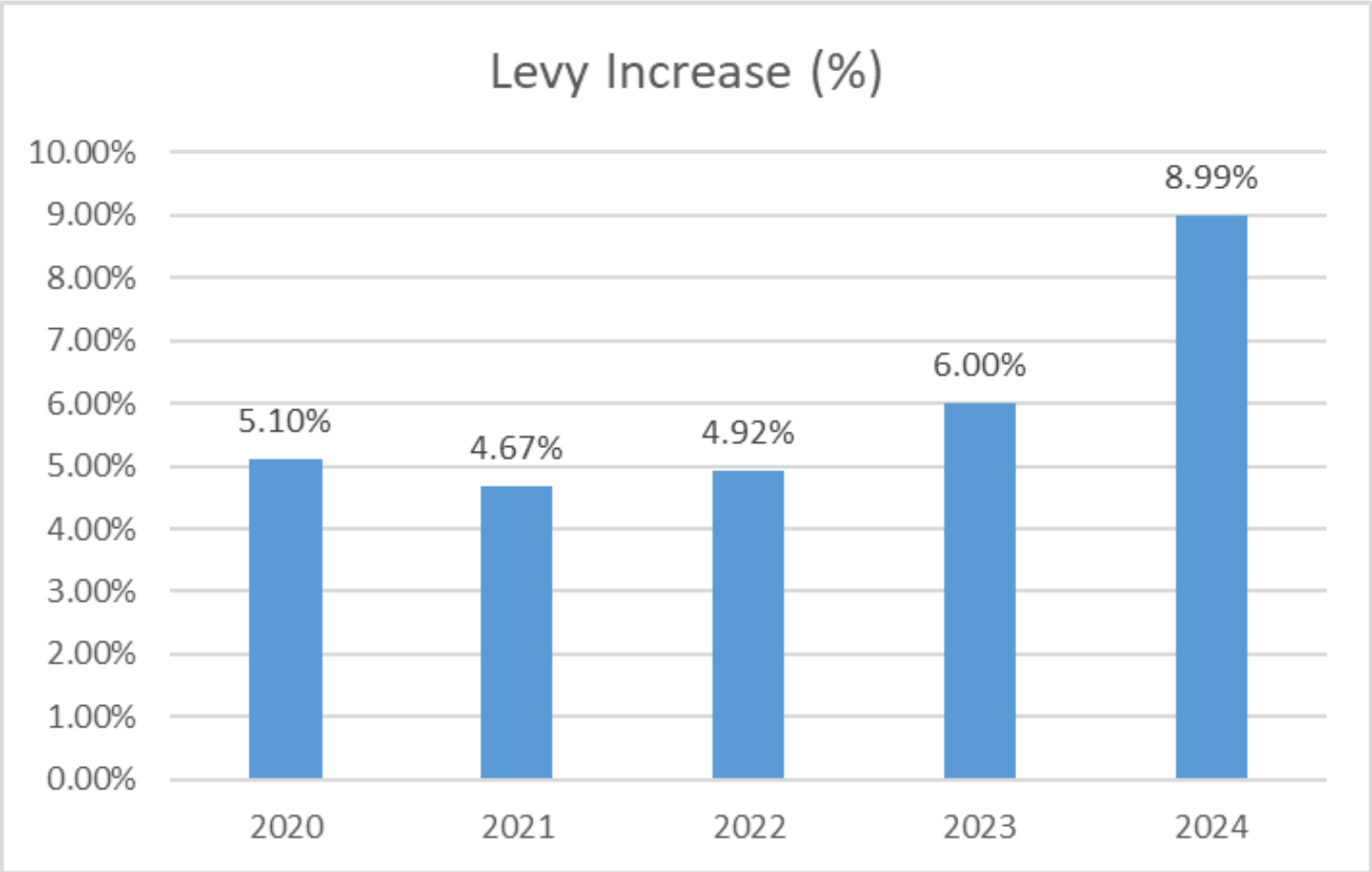
2024 City Manager Recommended Budget

Proposed 2024 City Tax \$28,785,280
Levy Increase \$2,373,896



2024 City Manager Recommended Budget

Proposed 2024 City Tax Levy Increase
9% increase



Summary of City Manager Proposed 2024 City of Roseville Budget

Proposed 2024 Budget Amount

Property Tax-Supported	\$41,057,640
Fee-Supported	<u>\$28,580,288</u>
Total	\$69,637,928

Proposed 2024 Budget by Category

Personnel Services	\$27,781,396
Supplies and Materials	\$ 1,942,221
Other Services and Charges	\$24,147,389
Capital Outlay	\$12,066,500
Debt Service	\$ 2,225,422
TIF	\$ 1,475,000
Total	\$69,637,928

Proposed 2024 Tax Levy Summary

Operations	\$22,814,858
Capital	\$ 3,745,000
Debt	<u>\$ 2,225,422</u>
Total	\$28,785,280

Summary of Tax Levy Changes in 2024 Budget

Reclassification of Personnel	\$ 285,739
New Personnel	\$ 0
Compensation Adjustments	\$ 1,504,262
Increased Costs for Supplies, Operations, Contracts	\$ 743,895
Shift of levy from Capital to Operating Budget	<u>\$ (160,000)</u>
Total	\$2,373,896

New Levy Dollar Impact Total	\$2,373,896
-------------------------------------	--------------------

Proposed Levy Increase %	9.00%
Monthly Cost Impact on Median-Value Home (\$349,900)	\$ 7.98
Annual Cost Impact on Median-Value Home (\$349,900)	\$95.76

2024 City Manager Recommended Budget

Budget Strategies

**Provide for a Modern and Sustainable Infrastructure
(Shift of \$160,000 of tax levy from Capital to Operations Budget and
Transfer from IT Capital Fund of 810,214 to Various Capital Funds)**

2024-2043 Capital Improvement Budget	
Levy Transfer from Capital Budget to Operations Budget	
Adminstration Equipment Fund	\$ 10,000
Central Services	\$ 25,000
Facilities Fund	\$ 125,000
	\$ 160,000
Transfer from IT Fund (\$810,214) to other Capital Funds	
Administration Equipment Fund	\$ 50,000
Fire Vehicle and Equipment Fund	\$ 233,214
Park and Rec. Vehicle and Equipment Fund	\$ 127,000
Finance Equipment Fund	\$ 100,000
Street Light Maintenance Fund	\$ 300,000
	\$ 810,214

2024 City Manager Recommended Budget

Budget Strategies

Investment to Maintain City Programs and Workforce		
		New Tax Levy Support
Reclassification of personnel		
Reclassification of PD Admin CSO (.80 to 1.0 FTE) *		\$ -
Reclassification of PW Maint. Spec. to Office Asst.		\$ (14,494)
Increased Hours for Admin Intern		\$ 14,800
Increased Hours for 3 PD Interns		\$ 49,070
Increase in Parks and Rec seasonal pay		\$ 36,363
Additional Funding for FF with ending of SAFER grant		\$ 200,000
	Sub-Total	\$ 285,739
New Personnel		
Commitment to Diversity Firefighter*		\$ -
	Sub-Total	\$ -
Compensation Adjustments		
Employee Step Increases		\$ 366,890
Compensation Study Adjustments		\$ 659,986
Employee COLA 3%		\$ 477,386
	Sub-Total	\$ 1,504,262
Increased Costs for Supplies, Operations, and Contracts		
	Sub-Total	\$ 743,895
Shift of levy from Capital to Operating Budget		
		\$ (160,000)
Total New Tax Levy Support		\$ 2,373,896

**Investment in Maintaining
City Programs and Workforce
(\$2.373 million)**

Strategic Use of Grant Funding (\$0 of new levy)

• ARPA Funds in 2024 Budget	\$ 884,696
• Opioid Settlement Funds 2024 Budget	\$ 79,370
• Public Safety Aid in 2024 Budget	<u>\$1,342,504</u>
	\$2,317,200

Total ARPA Allocation \$3,984,102.54

Spending Plan for the dollars taken under the Standard Revenue Loss Allowance

	2021	2022	6/30/23 exp	2023	2024	Totals
Responding to Public Health Emergency						
COVID Testing Equip, Supplies & Staffing& masks	\$30,022.88	\$36,461.92	\$180.00			\$ 66,665
PD Embedded Social Worker		\$26,011.54		\$ 203,988	\$ 125,000	\$ 355,000
Radios and computers for social workers		\$11,202.81				\$ 11,203
Police & Fire RMS systems		\$211,173.61				\$ 211,174
Access information - agenda mgmt software				\$ 6,200		\$ 6,200
Redesign website/accessability audit			\$16,336.32	\$ 664		\$ 17,000
Sprout social media accounts					\$ 8,000	\$ 8,000
Outfit conference rooms to do virtual meetings			\$17,550.41	\$ 2,450		\$ 20,000
Roll Call Room update technology		\$29,566.47				\$ 29,566
Laptop replacement for city employees		\$138,201.95				\$ 138,202
FD Advanced Life Support Start-up Supplies/Equip.		\$211,146.62	\$8,333.63			\$ 219,480
HR Onboarding Software		\$8,118.60				\$ 8,119
Social Pinpoint Software					\$ 10,000	\$ 10,000
PD Communications Equipment		\$6,811.89				\$ 6,812
Solar Panel for PD overt trailer camera		\$5,143.50				\$ 5,144
AED replacements			\$14,101.64	\$ 5,898		\$ 20,000
PD Wellness Program			\$30,000.00	\$ -		\$ 30,000
PD Hsg Navigator		\$37,150.00	\$19,116.60	\$ -		\$ 56,267
PD 2nd SRO-net cost			\$40,000.00	\$ -		\$ 40,000
Metro-INET increased JPA costs			\$100,000.00	\$ -		\$ 100,000
Non-Profit Support			\$60,000.00	\$ -		\$ 60,000
						\$ 1,418,830
	2021	2022	6/30/23 exp	2023	2024	Totals
Responding to Negative Economic Impact						
EDA Choose Roseville Campaign	\$42,953.11	\$92,819.18				\$ 135,772
RVA Support - Way Finding Signs				\$ 200,000		\$ 200,000
Small Business Grant program				\$ 15,000	\$ 15,000	\$ 30,000
Affordable Housing - Land trust			\$80,000.00	\$ 80,000	\$ 80,000	\$ 240,000
						\$ 605,772
	2021	2022	6/30/23 exp	2023	2024	Totals
Premium Pay for Essential Workers						
FF premium Pay	\$47,682.00					\$ 47,682
PD premium Pay	\$85,218.00					\$ 85,218
						\$ 132,900
	2021	2022	6/30/23 exp	2023	2024	Totals
Water, sewer, and broadband infrastructure						
Water capital projects		\$ -		\$ 500,000	\$ 638,600	\$ 1,138,600
						\$ 1,138,600
	2021	2022		2023	2024	Totals
Revenue Replacement						
License Center Revenue Loss Recovery	\$ 688,000					\$ 688,000
						\$ 688,000
	\$893,875.99	\$813,808.09	\$385,618.60	\$ 999,200	\$ 884,696	\$ 3,984,103
		Allocation	Proposed	Remaining		
		\$ 3,984,102.54	\$ 3,984,103	\$ -		

2024 City Manager Recommended Budget

Budget Strategies

Strategic Use of Grant Funding

Public Safety Aid	\$1,596,000	Capital	Operating
PD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
FD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
PD Admin CSO	\$ (18,500.00)		\$ (18,500.00)
PD Increase Wellness	\$ (30,000.00)		\$ (30,000.00)
PD BCA required IT costs	\$ (16,000.00)		\$ (16,000.00)
FD Increase Wellness	\$ (16,000.00)		\$ (16,000.00)
PD/FD Increase in Dispatch	\$ (40,104.00)		\$ (40,104.00)
PD Commit to Diversity	\$ (107,700.00)		\$ (107,700.00)
FD Commit to Diversity	\$ (114,200.00)		\$ (114,200.00)
	\$253,496	\$ (1,000,000.00)	\$ (342,504.00)
	Remaining Balance	Expenditures Total	Expenditures Total

2024 City Manager Recommended Budget

Future Budget Impact

Impact to Future Budgets and Levy

2024 Budget Expenditures in 2025 Budget			
Cost Item	Amount	2024 Funding Source	2025 Funding Source
Admin. CSO (.8 to 1.0 FTE)	\$ 18,500	PSA	Levy
PD/FD Wellness Services	\$ 46,000	PSA	Levy
PD BCA Required IT costs	\$ 16,000	PSA	Levy
PD/FD Increase in Dispatch	\$ 40,104	PSA	Levy
2nd Embedded Social Worker	\$ 125,000	ARPA	Levy
PD Housing Navigator	<u>\$ 79,370</u>	Opioid Sett.	Levy
Total	\$ 324,974		

2024 City Manager Recommended Budget

City Budget Next Steps

- September 18 - Receive Finance Commission budget recommendations
- September 25 - Adopt Preliminary City and EDA Tax Levy and Budget
- November 6– Review 2023 Utility Rates and Fee Schedule
- November 27 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 4 – Adopt Final City and EDA Tax Levy and Budget, Utility Rates, and Fee Schedule

2024 City Manager Recommended Budget

City Budget Summary

- 2024 City Manager Recommended Budget
 - \$69,637,928
- Total Proposed City Levy: \$28,785,280 (8.99% increase)
- Monthly Cost Impact to Median-Valued Home (\$349,900) is \$7.98 per month or \$95.76 annually
- Budget Priorities
 - Provide for a Modern and Sustainable Infrastructure
 - Investment in Maintaining City Programs and Workforce
 - Strategic Use of Financial Grant Funds

Q & A

Questions?

City of RosevilleCombined Funds Financial Summary
(WITHOUT EDA)**Attachment 6**

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 22,887,412	\$ 23,914,971	\$ 24,447,782	\$ 26,411,384	\$ 28,785,280	\$ 2,373,896	8.99%
Tax Increments	927,912	1,211,482	1,400,327	855,700	1,425,000	569,300	66.53%
Intergovernmental Revenue	3,778,044	4,066,737	8,223,843	2,977,284	5,330,139	2,352,855	79.03%
Licenses & Permits	2,677,923	2,491,345	2,259,932	2,523,870	1,975,352	(548,518)	-21.73%
Charges for Services	24,094,268	25,037,150	23,666,978	22,769,439	27,289,710	4,520,271	19.85%
Fines and Forfeits	56,929	62,025	87,068	72,500	60,000	(12,500)	-17.24%
Cable Franchise Fees	379,648	385,750	374,855	376,000	374,000	(2,000)	-0.53%
Donations	120,298	129,730	102,245	120,000	129,000	9,000	7.50%
Special Assessments	237,547	156,635	244,285	137,668	153,247	15,579	11.32%
Investment Income	489,572	(51,934)	(4,165,713)	296,000	235,410	(60,590)	-20.47%
Gambling Taxes	30,487	37,258	42,688	33,406	38,026	4,620	13.83%
Miscellaneous	1,145,832	1,049,937	901,541	725,768	738,888	13,120	1.81%
Total Revenues	\$ 56,825,872	\$ 58,491,086	\$ 57,585,831	\$ 57,710,524	\$ 66,534,052	\$ 9,235,033	16.00%
Expenditures							
Personnel Services	\$ 23,221,788	\$ 24,753,290	\$ 24,018,126	\$ 25,678,224	\$ 27,781,396	\$ 2,103,172	8.19%
Supplies & Materials	1,301,538	1,522,486	1,731,761	1,863,325	1,942,221	78,896	4.23%
Other Services & Charges	18,223,743	18,378,535	18,901,712	19,355,201	22,927,875	3,572,674	18.46%
Capital Outlay	9,425,054	8,195,235	13,526,791	10,849,305	12,066,500	1,217,195	11.22%
Debt Service	2,580,486	7,602,318	2,715,327	2,489,815	2,501,672	11,857	0.48%
Contingency	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 54,752,610	\$ 60,451,864	\$ 60,893,717	\$ 60,235,870	\$ 67,219,664	\$ 6,983,794	11.59%
Other Financing Sources (Uses)							
Transfers In /	\$ 3,267,056	\$ 1,426,730	\$ 641,056	\$ 1,472,100	\$ 2,426,364	\$ 954,264	64.82%
Transfers Out	(2,655,448)	(1,799,933)	(1,396,367)	(1,092,000)	(2,418,264)	(1,326,264)	121.45%
Sale of Assets/Bond Proceeds	5,104,229	-	-	-	-	-	0.00%
Total Other Financing Sources	\$ 5,715,837	\$ (373,203)	\$ (755,311)	\$ 380,100	\$ 8,100	\$ (372,000)	-97.87%
Net Chg. in Fund Balance / Net Assets	7,789,099	(2,333,981)	(4,063,197)	(2,664,876)	(677,512)		
Beginning Fund Balance / Net Assets	-	7,789,099	5,455,118	832,404	(1,832,472)		
Ending Fund Balance / Net Assets	\$ 7,789,099	\$ 5,455,118	\$ 1,391,921	\$ (1,832,472)	\$ (2,509,984)		

City of Roseville

Tax-Supported Funds Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 22,887,412	\$ 23,864,722	\$ 24,343,575	\$ 26,284,494	\$ 28,592,450	\$ 2,307,956	8.8%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	3,394,582	2,363,937	8,035,441	2,889,784	5,148,769	2,258,985	78.2%
Licenses & Permits	403,456	433,526	366,465	469,000	418,002	(50,998)	-10.9%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	5,382,462	6,398,910	3,728,680	3,758,710	4,021,591	262,881	7.0%
Fines and Forfeits	56,929	62,025	87,068	72,500	60,000	(12,500)	-17.2%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	11,530	-	-	-	9,000	9,000	100.0%
Special Assessments	205,711	136,688	245,397	135,668	128,247	(7,421)	0.0%
Investment Income	343,209	(27,194)	(3,021,247)	207,500	147,310	(60,190)	-29.0%
Miscellaneous	1,052,230	931,160	765,643	597,643	620,888	23,245	3.9%
Total Revenues	\$ 33,737,521	\$ 34,163,774	\$ 34,551,022	\$ 34,415,299	\$ 39,146,257	\$ 4,730,958	13.7%
Expenditures							
Personnel Services	\$ 17,905,714	\$ 19,432,484	\$ 18,486,083	\$ 19,839,842	\$ 21,749,536	\$ 1,909,694	9.6%
Supplies & Materials	905,114	1,029,647	1,229,141	1,367,075	1,408,471	41,396	3.0%
Other Services & Charges	4,870,281	5,571,791	5,575,536	6,091,009	6,605,367	514,358	8.4%
Capital Outlay	5,465,206	3,414,546	10,290,612	8,084,805	8,127,000	42,195	0.5%
Debt Service	2,580,486	7,572,030	2,458,731	2,213,715	2,225,422	11,707	0.5%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 31,726,802	\$ 37,020,498	\$ 38,040,103	\$ 37,596,446	\$ 40,115,796	\$ 2,519,350	6.7%
Other Financing Sources (Uses)							
Transfers In / Bond Prem./Proceeds	\$ 2,906,769	\$ 736,511	\$ 604,441	\$ 882,600	\$ 1,693,264	\$ 810,664	91.8%
Transfers Out	(1,040,075)	(429,002)	(31,436)	-	(1,428,264)	(1,428,264)	100.0%
Sale of Assets	5,096,604	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 6,963,298	\$ 307,509	\$ 573,005	\$ 882,600	\$ 265,000	\$ (617,600)	-70.0%
Net Chg. in Fund Balance	8,974,017	(2,549,215)	(2,916,076)	(2,298,547)	(704,539)	1,594,008	
Beginning Fund Balance	-	8,974,017	6,424,802	2,465,432	166,885		
Ending Fund Balance	\$ 8,974,017	\$ 6,424,802	\$ 3,508,726	\$ 166,885	\$ (537,654)		

City of Roseville
Non Tax-Supported Funds Financial Summary
Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ 50,249	\$ 104,207	\$ 126,890	\$ 192,830	\$ 65,940	52.0%
Tax Increments	927,912	1,211,482	1,400,327	855,700	1,425,000	569,300	66.5%
Intergovernmental Revenue	383,462	1,702,800	188,402	87,500	181,370	93,870	107.3%
Licenses & Permits	2,274,467	2,057,819	1,893,467	2,054,870	1,557,350	(497,520)	-24.2%
Gambling Taxes	30,487	37,258	42,688	33,406	38,026	4,620	13.8%
Charges for Services	18,711,806	18,638,240	19,938,298	18,925,729	23,268,119	4,342,390	22.9%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	379,648	385,750	374,855	376,000	374,000	(2,000)	-0.5%
Rentals	-	-	-	-	-	-	0.0%
Donations	108,768	129,730	102,245	120,000	120,000	-	0.0%
Special Assessments	31,836	19,947	(1,112)	2,000	25,000	23,000	0.0%
Investment Income	146,363	(24,740)	(1,144,466)	88,500	88,100	(400)	-0.5%
Miscellaneous	93,602	118,777	135,898	105,000	118,000	13,000	12.4%
Total Revenues	\$ 23,088,351	\$ 24,327,312	\$ 23,034,809	\$ 23,295,225	\$ 27,387,795	\$ 4,612,200	19.8%
Expenditures							
Personnel Services	\$ 5,316,074	\$ 5,320,806	\$ 5,532,043	\$ 5,838,382	\$ 6,031,860	\$ 193,478	3.3%
Supplies & Materials	396,424	492,839	502,620	496,250	533,750	37,500	7.6%
Other Services & Charges	13,353,462	12,806,744	13,326,176	13,264,192	16,322,508	3,058,316	23.1%
Capital Outlay	3,959,848	4,780,689	3,236,179	2,764,500	3,939,500	1,175,000	42.5%
Debt Service	-	30,288	256,596	276,100	276,250	150	100.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 23,025,808	\$ 23,431,366	\$ 22,853,614	\$ 23,159,054	\$ 27,103,868	\$ 4,464,444	19.3%
Other Financing Sources (Uses)							
Transfers In / Bond Prem./Proceeds	\$ 360,287	\$ 690,219	\$ 36,615	\$ 589,500	\$ 733,100	\$ 143,600	100.0%
Transfers Out	(1,615,373)	(1,370,931)	(1,364,931)	(1,092,000)	(990,000)	(102,000)	9.3%
Sale of Assets	7,625	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (1,247,461)	\$ (680,712)	\$ (1,328,316)	\$ (502,500)	\$ (256,900)	\$ 41,600	-8.3%
Net Chg. in Fund Balance / Net Assets	(1,184,918)	215,234	(1,147,121)	(366,329)	27,027		
Beginning Fund Balance / Net Assets	-	(1,184,918)	(969,684)	(1,633,028)	(1,999,357)		
Ending Fund Balance / Net Assets	\$ (1,184,918)	\$ (969,684)	\$ (2,116,805)	\$ (1,999,357)	\$ (1,972,330)		

City of Roseville

General Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 13,805,081	\$ 14,439,519	\$ 14,710,409	\$ 16,214,872	\$ 19,007,568	\$ 2,792,696	17.2%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	1,279,443	1,743,180	2,103,619	1,807,000	1,860,585	53,585	3.0%
Licenses & Permits	403,456	433,526	366,465	469,000	418,002	(50,998)	-10.9%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,231,327	1,157,782	1,221,738	1,271,800	1,296,000	24,200	1.9%
Fines and Forfeits	56,929	62,025	87,068	72,500	60,000	(12,500)	-17.2%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	11,530	-	-	-	-	-	0.0%
Special Assessments	135	84	-	-	-	-	0.0%
Investment Income	78,691	(14,224)	(1,031,774)	40,000	40,000	-	0.0%
Miscellaneous	427,613	427,613	196,622	120,963	139,208	18,245	15.1%
Total Revenues	\$ 17,294,205	\$ 18,249,505	\$ 17,654,147	\$ 19,996,135	\$ 22,821,363	\$ 2,825,228	14.1%
Expenditures							
Personnel Services	\$ 12,917,597	\$ 13,974,021	\$ 15,256,706	\$ 16,153,377	\$ 17,955,006	\$ 1,801,629	11.2%
Supplies & Materials	666,851	716,634	897,345	969,450	991,070	21,620	2.2%
Other Services & Charges	2,924,392	3,071,790	3,097,799	3,590,408	4,691,807	1,101,399	30.7%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 16,508,840	\$ 17,762,445	\$ 19,251,850	\$ 20,713,235	\$ 23,637,883	\$ 2,924,648	14.1%
Other Financing Sources (Uses)							
Transfers In	\$ 2,158,801	\$ 418,988	\$ 241,227	\$ 497,100	\$ 816,520	\$ 319,420	64.3%
Transfers Out	(846,085)	(30,250)	(31,436)	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 1,312,716	\$ 388,738	\$ 209,791	\$ 497,100	\$ 816,520	\$ 319,420	64.3%
Net Change in Fund Balance	2,098,081	875,798	(1,387,912)	(220,000)	-		
Beginning Fund Balance	7,170,199	9,268,280	10,144,078	8,756,166	8,536,166		
Ending Fund Balance	\$ 9,268,280	\$ 10,144,078	\$ 8,756,166	\$ 8,536,166	\$ 8,536,166		

City of Roseville

Recreation Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 1,440,289	\$ 1,451,761	\$ 1,569,427	\$ 1,617,535	\$ 1,766,950	\$ 149,415	9.2%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,048,033	2,079,957	2,506,942	2,486,910	2,725,591	238,681	9.6%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	8,629	(11,448)	(92,413)	15,000	15,000	-	0.0%
Miscellaneous	135	-	-	-	-	-	0.0%
Total Revenues	\$ 2,497,086	\$ 3,520,270	\$ 3,983,956	\$ 4,119,445	\$ 4,507,541	\$ 388,096	9.4%
Expenditures							
Personnel Services	\$ 1,985,478	\$ 2,167,907	\$ 2,305,283	\$ 2,579,135	\$ 2,685,310	\$ 106,175	4.1%
Supplies & Materials	83,844	155,767	167,485	205,050	227,901	22,851	11.1%
Other Services & Charges	749,166	962,637	1,435,164	1,336,760	1,595,860	259,100	19.4%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,818,489	\$ 3,286,311	\$ 3,907,932	\$ 4,120,945	\$ 4,509,071	\$ 388,126	9.4%
Other Financing Sources (Uses)							
Transfers In	\$ 235,798	\$ -	\$ -	\$ 1,500	\$ 1,530	\$ 30	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 235,798	\$ -	\$ -	\$ 1,500	\$ 1,530	\$ 30	100.0%
Net Change in Fund Balance	(85,604)	233,959	76,024	-	-		
Beginning Fund Balance	922,580	836,976	1,070,935	1,146,959	1,146,959		
Ending Fund Balance	\$ 836,976	\$ 1,070,935	\$ 1,146,959	\$ 1,146,959	\$ 1,146,959		

City of Roseville

Park Maintenance Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 1,393,520	\$ 1,427,094	\$ 1,401,123	\$ 1,507,695	\$ 1,532,510	\$ 24,815	1.6%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	153	62	1,224	-	-	-	0.0%
Investment Income	3,574	(6,810)	(51,658)	-	-	-	0.0%
Miscellaneous	-	1,761	10,400	-	-	-	0.0%
Total Revenues	\$ 1,397,247	\$ 1,422,107	\$ 1,361,089	\$ 1,507,695	\$ 1,532,510	\$ 24,815	1.6%
Expenditures							
Personnel Services	\$ 925,540	\$ 943,113	\$ 924,094	\$ 1,100,420	\$ 1,102,310	\$ 1,890	0.2%
Supplies & Materials	119,794	130,907	151,941	162,575	159,500	(3,075)	-1.9%
Other Services & Charges	240,552	285,387	278,005	263,700	270,700	7,000	2.7%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,285,885	\$ 1,359,407	\$ 1,354,040	\$ 1,526,695	\$ 1,532,510	\$ 5,815	0.4%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ 19,000		\$ (19,000)	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ 19,000	\$ -	\$ (19,000)	100.0%
Net Change in Fund Balance	111,362	62,700	7,049	-	-		
Beginning Fund Balance	325,841	437,203	499,903	506,952	506,952		
Ending Fund Balance	\$ 437,203	\$ 499,903	\$ 506,952	\$ 506,952	\$ 506,952		

City of Roseville

Information Technology Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 149,725	\$ 150,746	\$ 146,770	\$ 110,677		\$ (110,677)	-100.0%
Tax Increments	-	-		-		-	0.0%
Intergovernmental Revenue	-	77,184	77,184	77,184	77,184	-	0.0%
Licenses & Permits	-	-		-		-	0.0%
Gambling Taxes	-	-		-		-	0.0%
Charges for Services	3,103,102	3,161,171		-		-	0.0%
Fines and Forfeits	-	-		-		-	0.0%
Cable Franchise Fees	-	-		-		-	0.0%
Rentals	-	-		-		-	0.0%
Donations	-	-		-		-	0.0%
Special Assessments	-	-		-		-	0.0%
Investment Income	30,031	(5,204)	(192,374)	2,000	2,000	-	0.0%
Miscellaneous	457,444	460,212	459,246	451,680	451,680	-	0.0%
Total Revenues	\$ 3,740,302	\$ 3,844,109	\$ 490,826	\$ 641,541	\$ 530,864	\$ (110,677)	-17.3%
Expenditures							
Personnel Services	\$ 2,069,127	\$ 2,339,669		\$ -		\$ -	0.0%
Supplies & Materials	4,031	1,797				-	0.0%
Other Services & Charges	914,171	1,218,212	723,343	857,141	-	(857,141)	-100.0%
Capital Outlay	69,415	41,680	5,151	49,400	-	(49,400)	-100.0%
Debt Service	-	-	-	-		-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 3,056,745	\$ 3,601,358	\$ 728,494	\$ 906,541	\$ -	\$ (906,541)	-100.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ 38,592	\$ 90,283	\$ 165,000	\$ 65,000	\$ (100,000)	0.0%
Transfers Out	(193,990)	(398,752)		-	(595,864)	(595,864)	100.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (193,990)	\$ (360,160)	\$ 90,283	\$ 165,000	\$ (530,864)	\$ (695,864)	0.0%
Net Change in Fund Balance	489,567	(117,409)	(147,385)	(100,000)	-		
Beginning Fund Balance	-	1,130,244	1,012,835	865,450	765,450		
transfer to Metro Inet							
Ending Fund Balance	\$ 1,130,244	\$ 1,012,835	\$ 865,450	\$ 765,450	\$ 765,450		

City of Roseville

Streetscape Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 59,890	\$ 60,298	\$ 58,708	\$ 60,000	\$ 60,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	2,311	(2,076)	(14,952)	2,000	2,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 62,201	\$ 58,222	\$ 43,756	\$ 62,000	\$ 62,000	\$ -	0.0%
Expenditures							
Personnel Services	\$ 7,972	\$ 7,774	\$ -	\$ 6,910	\$ 6,910	\$ -	0.0%
Supplies & Materials	30,594	24,542	12,370	30,000	30,000	-	0.0%
Other Services & Charges	42,000	33,765	41,225	43,000	47,000	4,000	9.3%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 80,566	\$ 66,081	\$ 53,595	\$ 79,910	\$ 83,910	\$ 4,000	5.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(18,365)	(7,859)	(9,839)	(17,910)	(21,910)		
Beginning Fund Balance	212,721	194,356	186,497	176,658	158,748		
Ending Fund Balance	\$ 194,356	\$ 186,497	\$ 176,658	\$ 158,748	\$ 136,838		

City of Roseville

Debt Service Funds Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 2,205,948	\$ 2,224,959	\$ 2,191,028	\$ 2,213,715	\$ 2,225,422	\$ 11,707	0.5%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	35,150	34,564	31,002	-	-	-	0.0%
Investment Income	32,222	(15,790)	(195,297)	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 2,273,320	\$ 2,243,733	\$ 2,026,733	\$ 2,213,715	\$ 2,225,422	\$ 11,707	0.5%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	2,580,486	7,572,030	2,458,731	2,213,715	2,225,422	11,707	0.5%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,580,486	\$ 7,572,030	\$ 2,458,731	\$ 2,213,715	\$ 2,225,422	\$ 11,707	0.5%
Other Financing Sources (Uses)							
Transfers In / Bond Premium	\$ 253,156	\$ 278,931	\$ 272,931	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Debt Issuance / Other	5,096,604	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 5,349,760	\$ 278,931	\$ 272,931	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	5,042,594	(5,049,366)	(159,067)	-	-		
Beginning Fund Balance	2,390,172	7,432,766	2,383,400	2,224,333	2,224,333		
Ending Fund Balance	\$ 7,432,766	\$ 2,383,400	\$ 2,224,333	\$ 2,224,333	\$ 2,224,333		

City of Roseville
Vehicle & Equipment Funds Financial Summary
Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 1,190,812	\$ 1,198,934	\$ 1,372,788	\$ 1,603,000	\$ 1,168,000	\$ (435,000)	-27.1%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	39,125	-	-	1,000,000	1,000,000	100.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	9,000	9,000	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	25,623	(23,310)	(190,211)	15,000	23,334	8,334	0.0%
Miscellaneous	161,465	38,879	89,675	25,000	30,000	5,000	100.0%
Total Revenues	\$ 1,377,900	\$ 1,253,628	\$ 1,272,252	\$ 1,643,000	\$ 2,230,334	\$ 587,334	35.7%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	2,845,288	885,230	993,418	1,988,700	1,658,800	(329,900)	-16.6%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,845,288	\$ 885,230	\$ 993,418	\$ 1,988,700	\$ 1,658,800	\$ (329,900)	-16.6%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ 200,000	\$ 510,214	\$ 310,214	100.0%
Transfers Out	-	-	-	-	(832,400)	(832,400)	-100.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ 200,000	\$ (322,186)	\$ (522,186)	100.0%
Net Change in Fund Balance	(1,467,388)	368,398	278,834	(145,700)	249,348		
Beginning Fund Balance	3,013,136	1,545,748	1,914,146	2,192,980	2,047,280		
Ending Fund Balance	\$ 1,545,748	\$ 1,914,146	\$ 2,192,980	\$ 2,047,280	\$ 2,296,628		

City of RosevilleBuilding Replacement Fund Financial Summary
(fund 410 & 415)**Attachment 6**

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 774,577	\$ 779,860	\$ 759,289	\$ 776,000	\$ 651,000	\$ (125,000)	-16.1%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	77,800	-	3,233,022	-	756,000	756,000	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	26,440	96,816	(427,964)	3,000	3,000	-	0.0%
Miscellaneous	-	-	700	-	-	-	0.0%
Total Revenues	\$ 878,817	\$ 876,676	\$ 3,565,047	\$ 779,000	\$ 1,410,000	\$ 631,000	81.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	110,150	172,486	3,824,750	1,268,400	1,842,900	574,500	45.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 110,150	\$ 172,486	\$ 3,824,750	\$ 1,268,400	\$ 1,842,900	\$ 574,500	45.3%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	768,667	704,190	(259,703)	(489,400)	(432,900)		
Beginning Fund Balance	1,724,603	2,493,270	3,197,460	2,937,757	2,448,357		
Ending Fund Balance	\$ 2,493,270	\$ 3,197,460	\$ 2,937,757	\$ 2,448,357	\$ 2,015,457		

City of Roseville

Pathway Maintenance Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 244,551	\$ 246,219	\$ 249,509	\$ 255,000	\$ 255,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	14	(686)	(11,921)	-	2,036	2,036	100.0%
Miscellaneous	338	-	-	-	-	-	0.0%
Total Revenues	\$ 244,903	\$ 245,533	\$ 237,588	\$ 255,000	\$ 257,036	\$ 2,036	0.8%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	381,620	127,878	171,569	200,000	233,800	33,800	16.9%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 381,620	\$ 127,878	\$ 171,569	\$ 200,000	\$ 233,800	\$ 33,800	16.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(136,717)	117,655	66,019	55,000	23,236		
Beginning Fund Balance	84,775	(51,942)	65,713	131,732	186,732		
Ending Fund Balance	\$ (51,942)	\$ 65,713	\$ 131,732	\$ 186,732	\$ 209,968		

City of Roseville

Street Lighting Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 20,962	\$ 21,104	\$ 20,548	\$ 21,000	\$ 21,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	18,543	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	1,358	(1,284)	(10,430)	500	500	-	0.0%
Miscellaneous	5,235	2,695	-	-	-	-	0.0%
Total Revenues	\$ 27,555	\$ 41,058	\$ 10,118	\$ 21,500	\$ 21,500	\$ -	0.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	35,576	-	45,000	52,500	7,500	16.7%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ -	\$ 35,576	\$ -	\$ 45,000	\$ 52,500	\$ 7,500	16.7%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	100.0%
Net Change in Fund Balance	27,555	5,482	10,118	(23,500)	269,000		
Beginning Fund Balance	96,262	123,817	129,299	139,417	115,917		
Ending Fund Balance	\$ 123,817	\$ 129,299	\$ 139,417	\$ 115,917	\$ 384,917		

City of Roseville

Park Improvement Program Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 783,561	\$ 788,905	\$ 768,095	\$ 785,000	\$ 785,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	75,000	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	21,992	(29,675)	(221,637)	5,000	5,000	-	0.0%
Miscellaneous	-	-	9,000	-	-	-	0.0%
Total Revenues	\$ 805,553	\$ 759,230	\$ 630,458	\$ 790,000	\$ 790,000	\$ -	0.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	86,490	118,988	726,700	1,442,000	1,434,000	(8,000)	-0.6%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 86,490	\$ 118,988	\$ 726,700	\$ 1,442,000	\$ 1,434,000	\$ (8,000)	-0.6%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	719,063	640,242	(96,242)	(652,000)	(644,000)		
Beginning Fund Balance	1,425,138	2,144,201	2,784,443	2,688,201	2,036,201		
Ending Fund Balance	\$ 2,144,201	\$ 2,784,443	\$ 2,688,201	\$ 2,036,201	\$ 1,392,201		

City of Roseville

Street Infrastructure Replacement Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 818,496	\$ 1,075,323	\$ 1,095,881	\$ 1,120,000	\$ 1,120,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	2,037,339	485,905	2,546,616	1,005,600	1,455,000	449,400	44.7%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	170,273	101,978	213,171	135,668	128,247	(7,421)	100.0%
Investment Income	112,324	(13,503)	(580,616)	125,000	54,440	(70,560)	-56.4%
Miscellaneous / Developer Fee	-	-	-	-	-	-	0.0%
Total Revenues	\$ 3,138,432	\$ 1,649,703	\$ 3,275,052	\$ 2,386,268	\$ 2,757,687	\$ 371,419	15.6%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	1,972,243	2,032,708	4,569,024	3,091,305	2,905,000	(186,305)	-6.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,972,243	\$ 2,032,708	\$ 4,569,024	\$ 3,091,305	\$ 2,905,000	\$ (186,305)	-6.0%
Other Financing Sources (Uses)							
Transfers In	\$ 259,014	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 259,014	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	1,425,203	(383,005)	(1,293,972)	(705,037)	(147,313)		
Beginning Fund Balance	4,960,459	6,385,662	6,002,657	4,708,685	4,003,648		
Ending Fund Balance	\$ 6,385,662	\$ 6,002,657	\$ 4,708,685	\$ 4,003,648	\$ 3,856,335		

City of Roseville

Community Development Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	2,177,037	1,946,888	1,726,677	1,918,420	1,420,900	(497,520)	-25.9%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	64,201	49,705	54,715	55,000	42,500	(12,500)	-22.7%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	120	-	-	-	-	-	0.0%
Investment Income	65,930	(5,912)	(419,602)	25,000	25,000	-	0.0%
Miscellaneous	380	2,790	5,595	-	-	-	0.0%
Total Revenues	\$ 2,307,668	\$ 1,993,471	\$ 1,367,385	\$ 1,998,420	\$ 1,488,400	\$ (510,020)	-25.5%
Expenditures							
Personnel Services	\$ 1,371,696	\$ 1,350,585	\$ 1,324,497	\$ 1,436,509	\$ 1,481,887	\$ 45,378	3.2%
Supplies & Materials	8,362	8,705	8,992	12,700	11,150	(1,550)	-12.2%
Other Services & Charges	294,299	295,145	353,332	361,270	352,780	(8,490)	-2.4%
Capital Outlay	27,873	-	-	-	68,000	68,000	100.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,702,230	\$ 1,654,435	\$ 1,686,821	\$ 1,810,479	\$ 1,913,817	\$ 103,338	5.7%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	605,438	339,036	(319,436)	187,941	(425,417)		
Beginning Fund Balance	3,502,984	4,108,422	4,447,458	4,128,022	4,315,963		
Ending Fund Balance	\$ 4,108,422	\$ 4,447,458	\$ 4,128,022	\$ 4,315,963	\$ 3,890,546		

City of Roseville

Communications Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ 50,249	\$ 104,207	\$ 126,890	\$ 192,830	\$ 65,940	52.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	27,940	23,083	46,000	46,000	47,000	1,000	100.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	379,648	385,750	374,855	376,000	374,000	(2,000)	-0.5%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	449	196	(66)	500	100	(400)	-80.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 408,037	\$ 459,278	\$ 524,996	\$ 549,390	\$ 613,930	\$ 64,540	11.7%
Expenditures							
Personnel Services	\$ 243,531	\$ 274,968	\$ 280,176	\$ 340,020	\$ 364,810	\$ 24,790	7.3%
Supplies & Materials	316	2,595	1,086	1,000	1,000	-	0.0%
Other Services & Charges	199,434	212,180	251,101	234,370	248,120	13,750	5.9%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 443,281	\$ 489,743	\$ 532,363	\$ 575,390	\$ 613,930	\$ 38,540	6.7%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 31,436	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 31,436	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(35,244)	(30,465)	24,069	(26,000)	-		
Beginning Fund Balance	160,316	125,072	94,607	118,676	92,676		
Ending Fund Balance	\$ 125,072	\$ 94,607	\$ 118,676	\$ 92,676	\$ 92,676		

City of Roseville

License Center Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,372,500	1,548,412	2,035,841	2,100,000	2,500,000	400,000	19.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	370	3,518	(5,665)	1,000	1,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,372,870	\$ 1,551,930	\$ 2,030,176	\$ 2,101,000	\$ 2,501,000	\$ 400,000	19.0%
Expenditures							
Personnel Services	\$ 1,496,091	\$ 1,572,764	\$ 1,584,536	\$ 1,683,210	\$ 1,702,890	\$ 19,680	1.2%
Supplies & Materials	19,571	25,717	30,212	29,000	35,500	6,500	22.4%
Other Services & Charges	149,672	167,799	46,571	180,620	195,826	15,206	8.4%
Capital Outlay	94,042	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,759,376	\$ 1,766,280	\$ 1,661,319	\$ 1,892,830	\$ 1,934,216	\$ 41,386	2.2%
Other Financing Sources (Uses)							
Transfers In	\$ 354,958	\$ 688,000		\$ -	\$ -	\$ -	0.0%
Transfers Out	(302,000)	(302,000)	(302,000)	(302,000)	(200,000)	102,000	-33.8%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 52,958	\$ 386,000	\$ (302,000)	\$ (302,000)	\$ (200,000)	\$ 102,000	-33.8%
Net Change in Fund Balance	(333,548)	171,650	66,857	(93,830)	366,784		
Beginning Fund Balance	527,573	194,025	365,675	432,532	338,702		
Ending Fund Balance	\$ 194,025	\$ 365,675	\$ 432,532	\$ 338,702	\$ 705,486		

City of Roseville

Engineering Services Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	97,430	110,931	166,790	136,450	136,450	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	37,991	100,279	66,291	30,000	40,000	10,000	33.3%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	16,588	(13,862)	(72,836)	10,000	10,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 152,009	\$ 197,348	\$ 160,245	\$ 176,450	\$ 186,450	\$ 10,000	5.7%
Expenditures							
Personnel Services	\$ 244,608	\$ 230,903	\$ 241,730	\$ 255,150	\$ 265,720	\$ 10,570	4.1%
Supplies & Materials	167	1,791	144	2,700	1,000	(1,700)	-63.0%
Other Services & Charges	51,041	43,673	140,336	73,000	34,210	(38,790)	-53.1%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 295,816	\$ 276,367	\$ 382,210	\$ 330,850	\$ 300,930	\$ (29,920)	-9.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(143,807)	(79,019)	(221,965)	(154,400)	(114,480)		
Beginning Fund Balance	760,932	617,125	538,106	316,141	161,741		
Ending Fund Balance	\$ 617,125	\$ 538,106	\$ 316,141	\$ 161,741	\$ 47,261		

City of Roseville

Lawful Gambling Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	30,487	37,258	42,688	33,406	38,026	4,620	13.8%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	108,768	129,730	102,245	120,000	120,000	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	1,092	172	(946)	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 140,347	\$ 167,160	\$ 143,987	\$ 153,406	\$ 158,026	\$ 4,620	3.0%
Expenditures							
Personnel Services	\$ 31,327	\$ 36,045	\$ 36,755	\$ 33,406	\$ 36,736	\$ 3,330	10.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	225,575	141,000	111,000	120,000	120,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 256,902	\$ 177,045	\$ 147,755	\$ 153,406	\$ 156,736	\$ 3,330	2.2%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(116,555)	(9,885)	(3,768)	-	1,290		
Beginning Fund Balance	128,918	12,363	2,478	(1,290)	(1,290)		
Ending Fund Balance	\$ 12,363	\$ 2,478	\$ (1,290)	\$ (1,290)	\$ -		

City of Roseville

Water Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	(5,736)	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	6,961,956	7,239,868	7,979,421	7,308,000	9,000,000	1,692,000	23.2%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	23,000	23,000	100.0%
Investment Income	-	(159)	12,573	-	-	-	0.0%
Miscellaneous	38,532	6,255	11,275	22,000	22,000	-	100.0%
Total Revenues	\$ 7,000,488	\$ 7,245,964	\$ 7,997,533	\$ 7,330,000	\$ 9,045,000	\$ 1,715,000	23.4%
Expenditures							
Personnel Services	\$ 618,539	\$ 575,180	\$ 707,241	\$ 735,580	\$ 764,300	\$ 28,720	3.9%
Supplies & Materials	215,868	269,695	276,277	233,500	276,000	42,500	18.2%
Other Services & Charges *	5,355,082	6,144,073	6,408,495	5,795,005	7,462,061	1,667,056	28.8%
Capital Outlay	683,309	1,273,858	1,170,739	505,000	1,019,000	514,000	101.8%
Debt Service	-	30,288	256,596	276,100	276,250	150	100.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 6,872,798	\$ 8,293,094	\$ 8,819,348	\$ 7,545,185	\$ 9,797,611	\$ 2,252,426	29.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ 500,000	\$ 638,600	\$ 138,600	100.0%
Transfers Out	(385,000)	(385,000)	(385,000)	(385,000)	(385,000)	-	0.0%
Bond Issuance Costs	(35,637)	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (420,637)	\$ (385,000)	\$ (385,000)	\$ 115,000	\$ 253,600	\$ 138,600	120.5%
Net Change in Assets	(292,947)	(1,432,130)	(1,206,815)	(100,185)	(499,011)		
Beginning Net Assets-Unrestricted	794,533	501,586	(930,544)	891,181	790,996		
Ending Net Assets-Unrestricted	\$ 501,586	\$ (930,544)	\$ 891,181	\$ 790,996	\$ 291,985		

City of Roseville

Sewer Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	118,377	274,096	5,270	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	5,689,808	6,042,776	6,287,511	6,000,000	6,500,000	500,000	8.3%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	29,024	18,047	(2,842)	-	-	-	0.0%
Investment Income	6,591	(5,048)	(160,170)	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 5,843,800	\$ 6,329,871	\$ 6,129,769	\$ 6,000,000	\$ 6,500,000	\$ 500,000	8.3%
Expenditures							
Personnel Services	\$ 545,260	\$ 512,436	\$ 484,353	\$ 417,230	\$ 438,140	\$ 20,910	5.0%
Supplies & Materials	28,133	36,882	44,086	48,700	51,700	3,000	6.2%
Other Services & Charges *	3,857,363	3,702,118	3,664,339	3,873,169	4,367,741	494,572	12.8%
Capital Outlay	1,763,715	2,392,046	1,197,819	800,000	1,159,000	359,000	44.9%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 6,194,471	\$ 6,643,482	\$ 5,390,597	\$ 5,139,099	\$ 6,016,581	\$ 877,482	17.1%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(285,000)	(285,000)	(285,000)	(285,000)	(285,000)	-	0.0%
Sale of Assets	404	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (284,596)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ -	0.0%
Net Change in Assets	(635,267)	(598,611)	454,172	575,901	198,419		
Beginning Net Assets-Unrestricted	1,046,300	865,153	1,455,403	1,346,173	1,922,074		
Ending Net Assets-Unrestricted	\$ 865,153	\$ 1,455,403	\$ 1,455,403	\$ 1,922,074	\$ 2,120,493		

City of Roseville

Stormwater Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	128,125	1,241,191	98,211	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	3,652,479	2,503,754	2,224,606	2,175,929	3,815,593	1,639,664	75.4%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	2,692	1,900	1,730	2,000	2,000	-	100.0%
Investment Income	7,306	553	(103,498)	2,000	2,000	-	0.0%
Miscellaneous	7,565	1,551	37,340	-	-	-	0.0%
Total Revenues	\$ 3,798,167	\$ 3,748,949	\$ 2,258,389	\$ 2,179,929	\$ 3,819,593	\$ 1,639,664	75.2%
Expenditures							
Personnel Services	\$ 432,616	\$ 433,789	\$ 520,333	\$ 510,200	\$ 536,190	\$ 25,990	5.1%
Supplies & Materials	96,112	78,438	65,859	102,500	76,500	(26,000)	-25.4%
Other Services & Charges	761,934	793,564	829,180	751,000	976,830	225,830	30.1%
Capital Outlay	1,233,291	1,114,785	867,621	1,370,000	1,599,000	229,000	16.7%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,523,953	\$ 2,420,576	\$ 2,282,993	\$ 2,733,700	\$ 3,188,520	\$ 454,820	16.6%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	-	0.0%
Sale of Assets	6,871	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (93,129)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ -	0.0%
Net Change in Assets	1,181,085	1,228,373	(124,604)	(653,771)	531,073		
Beginning Net Assets-Unrestricted	733,539	1,914,624	1,362,499	1,237,895	584,124		
Ending Net Assets-Unrestricted	\$ 1,914,624	\$ 1,362,499	\$ 1,237,895	\$ 584,124	\$ 1,115,197		

City of Roseville

Recycling Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	136,960	87,513	90,657	87,500	181,370	93,870	107.3%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	583,147	765,139	861,343	868,000	960,638	92,638	10.7%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	449	(2,729)	-	-	-	-	0.0%
Miscellaneous	875	-	-	-	-	-	0.0%
Total Revenues	\$ 721,431	\$ 849,923	\$ 952,000	\$ 955,500	\$ 1,142,008	\$ 186,508	19.5%
Expenditures							
Personnel Services	\$ 34,133	\$ 33,603	\$ 43,273	\$ 84,237	\$ 84,937	\$ 700	0.8%
Supplies & Materials	2,250	-	1,284	2,250	5,000	2,750	100.0%
Other Services & Charges	582,098	532,825	862,552	880,938	998,430	117,492	13.3%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 618,481	\$ 566,428	\$ 907,109	\$ 967,425	\$ 1,088,367	\$ 120,942	12.5%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ -	0.0%
Net Change in Assets	82,950	263,495	24,891	(31,925)	33,641	65,566	
Beginning Net Assets-Unrestricted	24,236	107,186	370,681	395,572	363,647		
Ending Net Assets-Unrestricted	\$ 107,186	\$ 370,681	\$ 395,572	\$ 363,647	\$ 397,288		

City of Roseville

Golf Course Fund Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	321,784	365,224	382,570	342,800	362,388	19,588	5.7%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	1,055	(621)	(7,482)	-	-	-	0.0%
Miscellaneous	46,250	108,181	81,688	83,000	96,000	13,000	15.7%
Total Revenues	\$ 369,089	\$ 472,784	\$ 456,776	\$ 425,800	\$ 458,388	\$ 32,588	7.7%
Expenditures							
Personnel Services	\$ 298,273	\$ 300,533	\$ 309,149	\$ 342,840	\$ 356,250	\$ 13,410	3.9%
Supplies & Materials	25,645	69,016	74,680	63,900	75,900	12,000	18.8%
Other Services & Charges	162,357	150,587	148,391	89,120	91,510	2,390	2.7%
Capital Outlay	157,618	-	-	89,500	94,500	5,000	100.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 643,893	\$ 520,136	\$ 532,220	\$ 585,360	\$ 618,160	\$ 32,800	5.6%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 5,179	\$ 89,500	\$ 94,500	\$ 5,000	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	350	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 350	\$ -	\$ 5,179	\$ 89,500	\$ 94,500	\$ 5,000	100.0%
Net Change in Assets	(116,836)	(47,352)	(75,444)	(70,060)	(65,272)	\$ 4,788	
Beginning Net Assets-Unrestricted	(134,472)	(162,111)	(120,446)	(106,045)	(176,105)		
Ending Net Assets-Unrestricted	\$ (162,111)	\$ (120,446)	\$ (106,045)	\$ (176,105)	\$ (241,377)		

City of Roseville

Tax Increment Financing Funds Financial Summary

Attachment 6

9/25/2023

	2020	2021	2022	2023	2024	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	927,912	1,211,482	1,400,327	855,700	1,425,000	569,300	66.5%
Intergovernmental Revenue	-	100,000	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	45,477	(848)	(386,774)	50,000	50,000	-	0.0%
Miscellaneous / Developer Fee	-	-	-	-	-	-	0.0%
Total Revenues	\$ 973,389	\$ 1,310,634	\$ 1,013,553	\$ 905,700	\$ 1,475,000	\$ 569,300	62.9%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	1,702,478	623,780	510,879	905,700	1,475,000	569,300	62.9%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,702,478	\$ 623,780	\$ 510,879	\$ 905,700	\$ 1,475,000	\$ 569,300	62.9%
Other Financing Sources (Uses)							
Transfers In	\$ 5,329	\$ 2,219	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(523,373)	(278,931)	(272,931)	-	-	-	0.0%
Sale of Assets / Bonds	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (518,044)	\$ (276,712)	\$ (272,931)	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(1,247,133)	410,142	229,743	-	-		
Beginning Fund Balance	4,611,087	3,363,954	3,774,096	4,003,839	4,003,839		
Ending Fund Balance	\$ 3,363,954	\$ 3,774,096	\$ 4,003,839	\$ 4,003,839	\$ 4,003,839		

2024 BUDGET - REVENUE CHANGES ONLY

9/25/2023

	Total	Tax Supported	Fee Supported
<u>Property Taxes</u>			
General Fund	\$ 2,792,696	\$ 2,792,696	
Communications	\$ 65,940		\$ 65,940
Recreation	\$ 149,415	\$ 149,415	
Parks Maintenance	\$ 24,815	\$ 24,815	
Information Technology	\$ (110,677)	\$ (110,677)	
GO Debt	\$ 11,707	\$ 11,707	
Vehicle & Equipment Replacement	\$ (435,000)	\$ (435,000)	
Building Replacement	\$ (125,000)	\$ (125,000)	
EDA	\$ (33,270)		\$ (33,270)
Total Change in Property Taxes	\$ 2,340,626	\$ 2,307,956	\$ 32,670
<u>Tax Increments</u>			
TIF Pay-as-you-go notes	\$ 569,300		\$ 569,300
<u>Intergovernmental Revenue</u>			
General - SAFER grant	\$ (581,000)	\$ (581,000)	
General - State aid - police & fire	\$ 35,000	\$ 35,000	
General - Police & fire training	\$ 10,000	\$ 10,000	
General - MSA Maint	\$ 27,871	\$ 27,871	
General - Hsg Nav CDBG grant	\$ 19,840	\$ 19,840	
General - Hsg Nav opioid	\$ 79,370	\$ 79,370	
General - Auto Theft grant	\$ 100,000	\$ 100,000	
General - VCET Narc Task Force	\$ 20,000	\$ 20,000	
General - PS Aid - commitment to diversity	\$ 221,900	\$ 221,900	
General - PS Aid - increase in dispatch services	\$ 40,104	\$ 40,104	
General - PS Aid - BCA required IT costs	\$ 16,000	\$ 16,000	
General - PS Aid -CSO inc & PD&FD Wellness inc	\$ 64,500	\$ 64,500	
V&E - Fire & Police public safety aid	\$ 1,000,000	\$ 1,000,000	
Facilities-State Bonding	\$ 756,000	\$ 756,000	
PMP - MSA construction	\$ 449,400	\$ 449,400	
Recycling - Score grant	\$ 17,500		\$ 17,500
Recycling - Fed grant	\$ 76,370		\$ 76,370
Total change in intergovernmental	\$ 2,352,855	\$ 2,258,985	\$ 93,870
<u>Licenses & Permits</u>			
General- Pawn Shop fees	\$ (4,000)	\$ (4,000)	
General - Liquor licenses	\$ (2,000)	\$ (2,000)	
General - Animal licenses	\$ (500)	\$ (500)	
Gen Fund-Fire MF Rental Inspection	\$ (45,248)	\$ (45,248)	
Gen - Fire general permit inspections	\$ 750	\$ 750	
Cmty Dev - various permits and licenses	\$ (497,520)		\$ (497,520)
Total change in licenses & Permits	\$ (548,518)	\$ (50,998)	\$ (497,520)
<u>Charges for Services</u>			
Gen -Fire hotel and Comm Vent Hood inspections	\$ 5,700	\$ 5,700	
Gen - Fire misc-ramsey ctny fire chief reimb	\$ 5,500	\$ 5,500	
Gen - RVA admin fees	\$ 3,000	\$ 3,000	
Gen - Police false alarm fees	\$ 10,000	\$ 10,000	
Recreation-fee activities	\$ 127,081	\$ 127,081	
Recreation-Non-fee activities	\$ (3,100)	\$ (3,100)	
Recreation-Skating Center	\$ 103,200	\$ 103,200	
Recreation-Nature Center	\$ 11,500	\$ 11,500	
CD-Technology Fee	\$ (12,500)		\$ (12,500)
Communications-increase from EDA	\$ 1,000		\$ 1,000
License Center-MV, DL, Passports	\$ 400,000		\$ 400,000
Eng Svcs - Falcon Heights	\$ 10,000		\$ 10,000
Water - 8% increase per URStudy	\$ 1,692,000		\$ 1,692,000
Sanitary Sewer-2% increase	\$ 500,000		\$ 500,000
Storm Drainage-4% inc per Utility Rate Study	\$ 1,639,664		\$ 1,639,664
Recycling-increase to cover expenses	\$ 92,638		\$ 92,638
Golf-Green fees & Equip sales	\$ 19,588		\$ 19,588
Total Change in Charges for Services	\$ 4,605,271	\$ 262,881	\$ 4,342,390
<u>Fines and Forfeits</u>			
General Fund-Ramsey Co court fines	\$ (12,500)	\$ (12,500)	
Total change in court fines	\$ (12,500)	\$ (12,500)	\$ -
<u>Cable Franchise Fees</u>			
Communications- based on 5 yr average	\$ (2,000)		\$ (2,000)

2024 BUDGET - REVENUE CHANGES ONLY

9/25/2023

	Total	Tax Supported	Fee Supported
Special Assessments			
Pavement Mgmt & Water private hydrant	\$ 15,579	\$ (7,421)	\$ 23,000
Total change in special assessments	\$ 15,579	\$ (7,421)	\$ 23,000
Interest Earnings			
V&E fund - IT capital	\$ 8,334	\$ 8,334	
Pathway fund	\$ 2,036	\$ 2,036	
PMP fund	\$ (70,560)	\$ (70,560)	
Communications fund	\$ (400)		\$ (400)
Total Change in Interest earnings	\$ (60,590)	\$ (60,190)	\$ (400)
Donations & Miscellaneous			
Gen Fund-Metro Inet reimb rent & fin svcs	\$ (8,774)	\$ (8,774)	
Gen fund-UNW PILOT	\$ 194	\$ 194	
Gen - Police State Fair Reimb	\$ 20,000	\$ 20,000	
Gen - PW State Fair Reimb	\$ 6,825	\$ 6,825	
Police V&E - K9 donation	\$ 9,000	\$ 9,000	
Police V&E fund-sale of property	\$ 5,000	\$ 5,000	
Lawful gambling - based on past year	\$ 4,620		\$ 4,620
Golf - equip rental & miscellaneous	\$ 13,000		\$ 13,000
Total Change in Misc/Transfers In	\$ 49,865	\$ 32,245	\$ 17,620
Transfers In			
ARPA Funds	\$ (75,500)	\$ (214,100)	\$ 138,600
Excess Cash Reserve Fund	\$ (106,000)	\$ (106,000)	
Trf in to GEN from IT ops	\$ 595,864	\$ 595,864	
Trf in to GEN from IT capital	\$ 20,656	\$ 20,656	
Trf to GEN from License Center	\$ 23,000	\$ 23,000	
Parks-from excess cash reserve	\$ (1,500)	\$ (1,500)	
Parks-from IT capital - computers	\$ 1,530	\$ 1,530	
Pk Maint - from excess cash reserve	\$ (19,000)	\$ (19,000)	
IT ops - ARPA funds	\$ (100,000)	\$ (100,000)	
Pk & Rec V&E fund - excess cash reserve	\$ (200,000)	\$ (200,000)	
trf from IT to Street Light	\$ 300,000	\$ 300,000	
trf from IT to V&E	\$ 510,214	\$ 510,214	
Golf-trf in to cover capital expenses	\$ 5,000		\$ 5,000
	\$ 954,264	\$ 810,664	\$ 143,600
Total Revenue & Transfer In Changes	\$ 10,264,152	\$ 5,541,622	\$ 4,722,530

(USE) or Addition OF RESERVES	2024	2023	Change
Gen Fund-CASH RESERVES	\$ -	\$ (220,000)	\$ 220,000
IT Fund	-	(100,000)	100,000
Vehicle & Equipment Funds	249,348	(145,700)	395,048
Facilities	(332,900)	(489,400)	156,500
Pathways	23,236	55,000	(31,764)
Street Light Replacement	169,000	(23,500)	192,500
Park Improvement	(644,000)	(652,000)	8,000
Blvd Landscaping	(21,910)	(17,910)	(4,000)
Street Infrastructure (PMP)	(147,313)	(705,037)	557,724
Cmty Dev	(425,417)	187,941	(613,358)
Communications	-	(26,000)	26,000
License Center	366,784	(93,830)	460,614
Lawful Gambling	1,290		1,290
Engineering Services	(114,480)	(154,400)	39,920
Water	(499,011)	(100,185)	(398,826)
Sewer	198,419	575,901	(377,482)
Storm	531,073	(173,771)	704,844
Recycling	33,641	(31,925)	65,566
Golf	(65,272)	(70,060)	4,788
	\$ (677,512)	\$ (2,184,876)	1,507,364

2024 BUDGET - EXPENDITURE CHANGES ONLY

9/25/2023

	Total	Tax Supported	Fee Supported
<u>PERSONNEL CHANGES</u>			
Steps, turnover, insurance & union changes	\$ 398,931	\$ 366,890	\$ 32,041
COLA	\$ 627,286	\$ 477,386	\$ 149,900
Increase temp/seasonal/interns	\$ 105,403	\$ 100,233	\$ 5,170
Overtime increases-police & fire	\$ 31,790	\$ 31,790	
Recls maint support specialist to office assist	\$ (14,494)	\$ (27,101)	\$ 12,607
Hsg Navigator - grant & aid funding	\$ 60,110	\$ 60,110	
Inc .80 to 1 FTE Admin CSO	\$ 18,500	\$ 18,500	
Commitment to Diversity - FD - PS Aid	\$ 114,200	\$ 114,200	
Commitment to Diversity - PD - PS Aid	\$ 107,700	\$ 107,700	
Class and Comp study implementation	\$ 659,986	\$ 659,986	
	<u>\$ 2,109,412</u>	<u>\$ 1,909,694</u>	<u>\$ 199,718</u>
<u>SUPPLIES & MATERIALS</u>			
Motor Fuel - across departments	\$ (66,825)	\$ (57,575)	\$ (9,250)
Police - vehicle supplies	\$ 16,000	\$ 16,000	
Police - Clothing	\$ 10,000	\$ 10,000	
Fire-vehicle & oper. Supplies & training	\$ 5,800	\$ 5,800	
PW-Streets-operating supplies	\$ 30,250	\$ 30,250	
Skating Ctr - merch for sale	\$ 13,500	\$ 13,500	
Water- fuel & operating supplies	\$ 52,000		\$ 52,000
Sewer-operating supplies	\$ 5,000		\$ 5,000
Storm-vehicle supplies	\$ (31,500)		\$ (31,500)
Golf - operating supplies	\$ 8,950		\$ 8,950
Other minor cost changes	\$ 35,721	\$ 23,421	\$ 12,300
	<u>\$ 78,896</u>	<u>\$ 41,396</u>	<u>\$ 37,500</u>
<u>OTHER SERVICES & CHARGES</u>			
Council-Audit	\$ 17,000	\$ 17,000	
Council-cmty survey	\$ 20,000	\$ 20,000	
Admin - Metro-INET contract	\$ 900,039	\$ 900,039 *	
Admin- Recodification&Comp Study	\$ (190,000)	\$ (190,000)	
Admin-neogov	\$ 8,000	\$ 8,000	
Police - increase wellness consultant	\$ 30,000	\$ 30,000	
Police-Lexipol and Occup Health Exams	\$ 11,000	\$ 11,000	
Police - dispatch services	\$ 40,104	\$ 40,104	
Police - contract main - vehicles	\$ 23,000	\$ 23,000	
Police-training	\$ 5,000	\$ 5,000	
Police- switch to Thomson Reuters CLEAR	\$ 12,500	\$ 12,500	
Police - computers and software	\$ 19,000	\$ 19,000	
Police-Animal Hospital	\$ 14,500	\$ 14,500	
Fire-increased wellness	\$ 16,000	\$ 16,000	
Fire- increased contract maint	\$ 36,000	\$ 36,000	
Fire - fence consortium	\$ 9,000	\$ 9,000	
PW - software and computers	\$ 59,635	\$ 59,635	
Utilities-fire, Bldg Maint, Street Lights, Skating Ctr	\$ 142,850	\$ 141,550	\$ 1,300
PR - software	\$ 5,000	\$ 5,000	
PR - miscellaneous	\$ 10,400	\$ 10,400	
PR-postage amd printing	\$ 5,000	\$ 5,000	
PR - activity center increases	\$ 18,700	\$ 18,700	
PR fee& skate-credit card fees	\$ 28,000	\$ 28,000	
PR - prof services fee,non-fee & skating programs	\$ 85,350	\$ 85,350	
PR - contract maintenance increased	\$ 10,000	\$ 10,000	
IT - expense moved to Admin	\$ (857,141)	\$ (857,141) *	
CD-fewer zoning studies	\$ (15,000)		\$ (15,000)
CD-software & computers	\$ 10,100		\$ 10,100

2024 BUDGET - EXPENDITURE CHANGES ONLY

9/25/2023

	Total	Tax Supported	Fee Supported
CD-credit card fees - Code	\$ 8,500		\$ 8,500
EDA-prof svcs	\$ (42,500)		\$ (42,500)
EDA-comp & software	\$ 1,790		\$ 1,790
Communications - printing & postage	\$ 14,100		\$ 14,100
Lic Cntr- inc facility mgmt & custodial svcs	\$ 16,800		\$ 16,800
Eng Svcs-misc studies(bike planconsultant)	\$ (36,600)		\$ (36,600)
Water-St. Paul Water	\$ 1,422,836		\$ 1,422,836
Water - Software	\$ 56,520		\$ 56,520
Water-utilities, contract maint	\$ 110,000		\$ 110,000
Water - Depreciation	\$ 110,000		\$ 110,000
Sewer - software	\$ 15,520		\$ 15,520
Sewer- Metro Waste	\$ 442,062		\$ 442,062
Sewer - credit card fees	\$ 20,000		\$ 20,000
Stormwater-contract maintenance	\$ 110,000		\$ 110,000
Stormwater-depreciation	\$ 120,000		\$ 120,000
Recycling - Contract	\$ 155,892		\$ 155,892
Golf- training	\$ 1,550		\$ 1,550
TIF	\$ 569,300		\$ 569,300
Other minor cost changes	\$ (36,643)	\$ 36,721	\$ (73,364)
	<u>\$ 3,533,164</u>	<u>\$ 514,358</u>	<u>\$ 3,018,806</u>

DEBT SERVICE CHANGES

Debt Service - Water	\$ 150		\$ 150
Debt Service -GO	\$ 11,707	\$ 11,707	
	<u>\$ 11,857</u>	<u>\$ 11,707</u>	<u>\$ 150</u>

CAPITAL OUTLAY CHANGES

Vehicles & Equipment	\$ (329,900)	\$ (329,900)	
IT capital	\$ (49,400)	\$ (49,400)	
Facilities	\$ 574,500	\$ 574,500	
Pathways & Parking Lots	\$ 33,800	\$ 33,800	
Street Lighting	\$ 7,500	\$ 7,500	
Park Improvements	\$ (8,000)	\$ (8,000)	
Pavement Management	\$ (186,305)	\$ (186,305)	
Golf equipment	\$ 5,000		\$ 5,000
Stormwater capital	\$ 229,000		\$ 229,000
Sewer capital	\$ 359,000		\$ 359,000
Water-capital	\$ 514,000		\$ 514,000
Cmty Dev - vehicle less minor equip	\$ 66,850		\$ 66,850
Total Change in Capital Outlay	<u>\$ 1,216,045</u>	<u>\$ 42,195</u>	<u>\$ 1,173,850</u>

Transfer Out

Lic Cntr - decreased trf out	\$ (102,000)		\$ (102,000)
IT Capital - trf to other funds	\$ 832,400	\$ 832,400	
IT Operating- trf out to GEN for revenues collected	\$ 595,864	\$ 595,864	
Total Change in Transfers Out	<u>\$ 1,326,264</u>	<u>\$ 1,428,264</u>	<u>\$ (102,000)</u>

Total Expenditure Changes	\$ 8,275,638	\$ 3,947,614	\$ 4,328,024
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Online Form Submittal: 2024 Roseville Resident Budget Priorities

noreply@civicplus.com <noreply@civicplus.com>

Tue 9/12/2023 3:17 PM

To:*RVCouncil <city.council@cityofroseville.com>;Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>;Corey A. Yunke <Corey.Yunke@cityofroseville.com>;Shannon Prather <Shannon.Prather@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

2024 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. in this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2024 budget.

Contact Information	
First Name	Austin
Last Name	Stroming
Address 1	Field not completed.
Address 2	Field not completed.
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Home or Cell Phone Number	Field not completed.
Email Address	Field not completed.
1. In what ways does the preliminary budget align with your priorities for Roseville?	By funding the police, fire, and parks & rec departments.
2. In what ways does the preliminary budget not align with your priorities for Roseville?	By continuing to increase to city property tax levy year after year.
What changes would you suggest for the 2024 City Budget?	Make necessary budget cuts to not increase property taxes for 2024.

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Online Form Submittal: 2024 Roseville Resident Budget Priorities

noreply@civicplus.com <noreply@civicplus.com>

Sun 9/3/2023 7:36 PM

To:*RVCouncil <city.council@cityofroseville.com>;Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>;Corey A. Yunke <Corey.Yunke@cityofroseville.com>;Shannon Prather <Shannon.Prather@cityofroseville.com>

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2024 Roseville Resident Budget Priorities

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Contact Information

First Name	An
Last Name	Kelly
Address 1	1597 Ridgewood Lane N
Address 2	Field not completed.
City	Roseville
State	Field not completed.
Zip Code	Field not completed.
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]

1. In what ways does the preliminary budget align with your priorities for Roseville?
- It needs to be a priority to STOP increasing property taxes. The rate of increases is unsustainable. There needs to be creativity around new sustainable ways to obtain funding. The answer for funds can not continue to be through levy's and property tax increases.
- There seems to be little understanding that wages have not kept up with inflation.
- It's concerning to me that property taxes have increased so much that they are nearing the monthly mortgage payment for some.
- I know there are some creative minds out there. It would be nice if our city could lead the way with some innovative ideas on obtaining alternative funding. Then people wont have to hold their breath every year wondering where their gonna come up with more money.

2. In what ways does the preliminary budget not align with your priorities for Roseville? *Field not completed.*

What changes would you suggest for the 2024 City Budget? Promised decreased property taxes and capping them

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Online Form Submittal: 2023 Roseville Resident Budget Priorities

noreply@civicplus.com <noreply@civicplus.com>

Sat 7/22/2023 12:15 PM

To: *RV Council <city.council@cityofroseville.com>; Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>; Corey A. Yunke <Corey.Yunke@cityofroseville.com>; Corey A. Yunke <Corey.Yunke@cityofroseville.com>

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2023 Roseville Resident Budget Priorities

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Contact Information

First Name	K
Last Name	C
Address 1	Field not completed.
Address 2	Field not completed.
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Home or Cell Phone Number	Field not completed.
Email Address	Field not completed.
1. In what ways does the preliminary budget align with your priorities for Roseville?	I desire the place I live to have clean water, clean air, and nice walking paths. I want to have police and fire safety available if needed.
2. In what ways does the preliminary budget not align with your priorities for Roseville?	Increased funding needs that rises above inflation. Need to decrease requirements to lessen the burden on residents. Property tax increases need to be stopped. One of the biggest expenditure is public safety / police - yet even with increased spending crime rate continues to increase. Are we spending effectively to actually increase public safety? Believe that we should plant perennials in the parks and not re-plant multiple times a year.
What changes would you suggest for the 2023 City Budget?	No increase to property tax rates. Property values have already increased so much that the overall amount is going up. Inflation is eating into my ability to pay for everything - utilities, food, gas - the city should be responsible about not inflicting more costs

onto the residents. Like our household, the city should be evaluating where money should be spent or not, not continuing to pull more money from its population.

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Online Form Submittal: 2023 Roseville Resident Budget Priorities

noreply@civicplus.com <noreply@civicplus.com>

Thu 7/13/2023 2:52 PM

To:*RVCouncil <city.council@cityofroseville.com>;Pat Trudgeon Pat.Trudgeon@cityofroseville.com ;Corey A. Yunke <Corey.Yunke@cityofroseville.com>;Corey A. Yunke <Corey.Yunke@cityofroseville.com>

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2023 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2023 budget.

Contact Information	
First Name	roger
Last Name	hess jr
Address 1	1906 wagener place
Address 2	Field not completed
City	roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
1. In what ways does the preliminary budget align with your priorities for Roseville?	most dollars are spent on police, fire, public works and parks, which is great!
2. In what way does the preliminary budget not align with your priorities for Roseville?	city spend way too much on outside consultant why spend \$53K on an outside consultant to stand and watch a retaining wall be built. when hiring an engineer, get one with retaining wall experience, or spend the \$53K training a current engineer or code inspector to watch the construction of the proposed wall and future walls. why hire an outside contractor for \$35K to provide DEI training to the police dept when you have your own in-house DEI expert? i wonder what the DEI manager and the sustainability manager do for 40 hours a week? hasn't the DEI manager ended discrimination in the city hiring process by now and ended any hostile work environment in the city? once those objectives are

completed, i don't know why the city needs a DEI manager.
once the sustainability manager has created a sustainability
plan for the city, what is left for them to do?

What changes would you
suggest for the 2023 City
Budget?

ADD MORE PLOW DRIVERS!!! last january, when we had a
huge storm, the plow had to stop in the afternoon to re t the
drivers until the next morning. by 5 pm that day, the side roads
in roseville were impassable but no one was plowing them!
looking at the amount of plowing equipment the city has, it
appears you are short 8-10 drivers in order to plow 24 hours a
day. train some people not in public works to drive a plow when
needed in the past all department heads and the city manager
were expected to fill in when necessary, and even the city
councilmembers were expected to plow if necessary. city
councilmember sue to check on the pump and start up the
emergency pump at the water facility off of dale st. no reason
they can't help out again!

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Priorities Form included in the September/October City News. Thank you!

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disclosed to third parties.

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Online Form Submittal: 2024 Roseville Resident Budget Priorities

noreply@civicplus.com <noreply@civicplus.com>

Tue 9/19/2023 3:22 PM

To:*RVCouncil <city.council@cityofroseville.com>;Pat Trudgeon Pat.Trudgeon@cityofroseville.com ;Corey A. Yunke <Corey.Yunke@cityofroseville.com>;Shannon Prather <Shannon.Prather@cityofroseville.com>

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2024 Roseville Resident Budget Priorities

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Contact Information	
First Name	Michelle
Last Name	Olson
Address 1	1364 Sandhurst Dr W
Address 2	Field not completed
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Home or Cell Phone Number	
Email Address	
1. In what ways does the preliminary budget align with your priorities for Roseville?	Fire, police, parks and infrastructure/water/sewer are important
2. In what way does the preliminary budget not align with your priorities for Roseville?	Property taxes are too high, need to cut budget somehow. Not happy that people voted for the school funding increase, myself included, and my son's school is still terrible and didn't add another teacher for any of the grade we were basically lied to. And I also heard there's a possibility of making a new license center facility, the old one is good enough to where I do not think that's worth the cost.
What changes would you suggest for the 2024 City Budget?	Find ways to cut expenses, our property taxes are out of control-doubled in what seemed 10 years

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2024 Preliminary Levy - ESTIMATED Impacts to Homesteaded Single Family Properties
Depending on Estimated Market Values

\$235,000 Valued Homesteaded SF Residential Property

City Manager Recommended Budget-monthly

	2023	2024	\$ Chg.
Property Tax Levy: City	\$ 67.70	\$ 73.08	\$ 5.38
Property Tax Levy: EDA	\$ 1.14	\$ 1.04	\$ (0.10)
Combined Total	<u>\$ 68.84</u>	<u>\$ 74.12</u>	<u>\$ 5.28</u>

\$335,400 Median Valued Homesteaded SF Residential Property

City Manager Recommended Budget-monthly

	2023	2024	\$ Chg.
Property Tax Levy: City	\$ 100.92	\$ 108.92	\$ 8.00
Property Tax Levy: EDA	\$ 1.71	\$ 1.55	\$ (0.16)
Combined Total	<u>\$ 102.63</u>	<u>\$ 110.47</u>	<u>\$ 7.84</u>

\$365,000 Valued Homesteaded SF Residential Property

City Manager Recommended Budget-monthly

	2023	2024	\$ Chg.
Property Tax Levy: City	\$ 105.31	\$ 113.58	\$ 8.27
Property Tax Levy: EDA	\$ 1.78	\$ 1.61	\$ (0.17)
Combined Total	<u>\$ 107.09</u>	<u>\$ 115.19</u>	<u>\$ 8.10</u>

\$450,000 Valued Homesteaded SF Residential Property

City Manager Recommended Budget-monthly

	2023	2024	\$ Chg.
Property Tax Levy: City	\$ 127.88	\$ 140.08	\$ 12.20
Property Tax Levy: EDA	\$ 2.18	\$ 1.99	\$ (0.19)
Combined Total	<u>\$ 130.06</u>	<u>\$ 142.07</u>	<u>\$ 12.01</u>

REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 7.b.

Department Approval

City Manager Approval



Item Description: Consider Approval of Ordinance Amending Chapter 507 to Update References to Marijuana and Establishing Chapter 513 to Prohibit Smoking and Vaping at Specified City Properties

Background

Since August 1, adults over 21 have been able to legally use cannabis products in Minnesota. Specifically, the law allows cannabis and cannabis products to be used in a private residence and yard, on private property not generally accessible by the public, unless the owner of property prohibits the use of the products, and on the premises of an establishment or event licensed to permit onsite consumption. The Minnesota Clean Indoor Air Act, which prohibits smoking in virtually all indoor public places and indoor places of businesses, will apply to any use of cannabis or cannabis products in smoke, aerosol, or vapor form.

The law is silent on whether cannabis can be used in other public places, such as parks and sidewalks. As a result, on August 7, the City Council began a discussion on an ordinance that specifically prohibits the smoking and vaping of cannabis in public. From the August 7th discussion, staff brought a review of options for the City Council to consider regarding what is defined as "public" to the September 11 meeting. During that meeting, there also was a discussion regarding the smoking of tobacco products in parks and city facilities and whether the smoking and vaping of tobacco should also be prohibited in public areas as defined under the ordinance.

Based on the discussion, the City Council directed staff to bring forward an ordinance that would prohibit the smoking and vaping of tobacco and cannabis products at certain City facilities and properties. The City Council defined specific City properties as places where the prohibition would apply. They are as follows:

- All City parks, parking lots adjacent to City parks, and trails within City parks, and on the main city campus, including City Hall, the fire station, maintenance facility, Roseville Skating Center, and adjacent parking lots, and the license center strip mall and adjacent parking lot.

As part of the work creating the ordinance amendment, the City Attorney noticed references to marijuana contained in Chapter 507 of the City Code that should be removed based on the new state law. Those changes are shown on lines 18-197 of the ordinance.

The proposed ordinance with the above-mentioned changes is included as Attachment 1. An ordinance summary is also included as Attachment 2.

Policy Objectives

Local governments are delegated authority from the state to protect the public health, safety and general welfare of their residents. Implementing proper controls over the sale and use of adult-use cannabis will ensure that these goals are met.

Racial Equity Impact Summary

A major reason that the Minnesota Legislature legalized adult-use cannabis centered around racial equity. Studies have shown that there are some communities that have experienced a disproportionate, negative impact from cannabis regulation enforcement. For example, Black Americans are arrested for cannabis offenses at a rate of nearly 4:1 compared with whites. [ACLU. \(2020, April 17\). A Tale of Two Countries: Racially Targeted Arrests in the Era of Marijuana Reform](#). The new law decriminalizes possession of cannabis and expunges certain prior convictions related to cannabis. With that in mind, consideration should be given to the impact of a violation and subsequent fines and/or penalties the City may impose and how they may or may not impact various communities. Staff will be putting together an analysis using the City's Racial Equity Toolkit that will provide additional information on the impact of prohibiting the smoking and vaping use of cannabis by the public on city property.

Budget Implications

Not applicable at this time.

Staff Recommendations

Staff recommends the City Council adopt the ordinance and ordinance summary as shown in Attachments 1 and 2.

Requested Council Action

Motion to adopt the ordinance as shown in Attachment 1

-and-

Motion to adopt the ordinance summary as shown in Attachment 2

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments:

1. Ordinance
2. Ordinance Summary

1 City of Roseville
2 ORDINANCE NO. _____
3

4 AN ORDINANCE AMENDING
5 TITLE 5, AND CREATING SECTION 512
6

7 AN ORDINANCE AMENDING TITLE 5, CHAPTER 507 TO UPDATE
8 REFERENCES TO MARIJUANA, AND ESTABLISHING
9 CHAPTER 513 TO PROHIBIT SMOKING AND VAPING AT SPECIFIED
10 CITY PROPERTIES
11

12 THE CITY OF ROSEVILLE ORDAINS:
13

14 SECTION 1: Title 5 Chapter 507 of the Roseville City Code is hereby
15 amended as follows:
16

17 CHAPTER 507 DRUGS, CONTROLLED SUBSTANCES
18

19 507.1 PROHIBITED DRUGS AND MARIJUANA:
20

- 21 A. Possession: Except as authorized by Minnesota Statutes, section
22 152.01, et seq., as amended, no person shall possess or have in their
23 possession or control any controlled substance.
24
- 25 B. Controlled Substances: Controlled substances are defined as all of
26 the substances listed in Minnesota Statutes section 152.02, as
27 amended, ~~and also marijuana (cannabis sativa L).~~
28
- 29 C. Automobiles: A person who is the owner of a private motor vehicle,
30 or the driver of the motor vehicle if the owner is not present, and
31 who possesses on his/her person or keeps or allows to be kept in a
32 motor vehicle within the area of the vehicle normally occupied by
33 the driver or passengers, any controlled substance as defined above
34 is guilty of a misdemeanor. This area of the vehicle shall not include
35 the trunk of the motor vehicle when such vehicle is equipped with a
36 trunk or another area of the vehicle not normally occupied by the
37 driver or passengers if the vehicle is not equipped with a trunk. A
38 utility or glove compartment shall be deemed to be within the area
39 occupied by the driver and passengers.
40
- 41 D. Violations: Any person violating any of the subsections of this
42 Section is guilty of a misdemeanor; further, upon a finding of guilty
43 or a plea of guilty to any violation of this Section, the Court may

impose sentence pursuant to the provisions of Minnesota Statutes section 152.18, as amended, except that such period of probation may be for a period of up to one year. (Ord. 729, 4-29-74; amd. 1995 Code).

507.02 DRUG PARAPHERNALIA:

A. Definitions:

1. "Drug Paraphernalia" means all equipment, products and materials of any kind which are used, intended for use or designed for use, in planting, propagating, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of Minnesota Statutes chapter 152, which includes, but is not limited to:
 - a. Kits used, intended for use or designed for use in planting, propagating, cultivating, growing or harvesting of any species of plant which is a controlled substance or from which a controlled substance can be derived.
 - b. Kits used, intended for use or designed for use in manufacturing, compounding, converting, producing, processing or preparing controlled substances.
 - c. Isomerization devices used, intended for use or designed for use in increasing the potency of any species of plant which is a controlled substance.
 - d. Testing equipment used, intended for use or designed for use in identifying or in analyzing the strength, effectiveness or purity of controlled substances.
 - e. Scales and balances used, intended for use or designed for use in weighing or measuring controlled substances.
 - f. Diluents and adulterants such as quinine hydrochloride, mannitol, mannite, dextrose and lactose used, intended for use or designed for use in cutting controlled substances.

85 ~~g. Separation gins and sifters used, intended for use or~~
86 ~~designed for use in removing twigs and seeds from or in~~
87 ~~otherwise cleaning or refining marijuana.~~
88

89 g. Blenders, bowls, containers, spoons and mixing devices
90 used, intended for use or designed for use in compounding
91 controlled substances.
92

93 h. Capsules, balloons, envelopes and other containers used,
94 intended for use or designed for use in packaging small
95 quantities of controlled substances.
96

97 i. Containers and other objects used, intended for use or
98 designed for use in storing or concealing controlled
99 substances.
100

101 j. Hypodermic syringes, needles and other objects used,
102 intended for use or designed for use in parenterally injecting
103 controlled substances into the human body.
104

105 k. Objects used, intended for use or designed for use in
106 ingesting, inhaling or otherwise introducing controlled
107 substances ~~marijuana, cocaine, hashish or hashish oil~~ into
108 the human body, such as:
109

110 1) Metal, wooden, acrylic, glass, stone, plastic or ceramic
111 pipes with or without screens, permanent screens,
112 ~~hashish heads~~ or punctured metal bowls.
113

114 2) Water pipes.
115

116 3) Carburetion tubes and devices.
117

118 4) Smoking and carburetion masks.
119

120 ~~5) Roach clips, meaning objects used to hold burning~~
121 ~~material, such as a marijuana cigarette, that has~~
122 ~~become too small or too short to be held in the hand.~~
123

124 6) Miniature cocaine spoons and cocaine vials.
125

126 7) Chamber pipes.
127

128 8) Carburetor pipes.

129
130 9) Electric pipes.

131
132 10) Air-driven pipes.

133
134 ~~11) Chillums.~~

135
136 11) Bongs.

137
138 12) Ice pipes or chillers

139
140 m. In determining whether an object is drug paraphernalia, a
141 court or other authority shall consider, in addition to all
142 the other logically relevant factors, the following:

143
144 1) ~~a.~~ Statements by an owner or by anyone in control of
145 the object concerning its use.

146
147 2) ~~b.~~ Prior convictions, if any, of the owner or of anyone
148 in control of the object of any State or Federal law
149 relating to any controlled substance.

150
151 3) ~~c.~~ The proximity of the object in time and space to the
152 direct violation of this Section.

153
154 4) ~~d.~~ The proximity of the object to controlled substances.

155
156 5) ~~e.~~ The existence of any residue of controlled
157 substances on the object.

158
159 6) ~~f.~~ Direct or circumstantial evidence of the intent of an
160 owner or of anyone in control of the object to deliver it
161 to persons whom the person in control knows, or
162 should reasonably know, intend to use the object to
163 facilitate a violation of this Section; the innocence of
164 an owner or of anyone in control of the object, as a
165 direct violation of this Section shall not prevent a
166 finding that the object is intended for use or designed
167 for use as drug paraphernalia.

168
169 7) ~~g.~~ Instructions, oral or written, provided with the
170 object concerning its use.

171
172 8) ~~h~~. Descriptive materials accompanying the object
173 which explain or depict its use.

174
175 9) ~~i~~. National and local advertising concerning its use.

176
177 10) ~~j~~. The manner in which the object is displayed for sale.

178
179 11) ~~k~~. Whether the owner, or anyone in control of the
180 object, is a legitimate supplier of like or related items
181 to the community such as a licensed distributor or
182 dealer of tobacco products.

183
184 12) ~~l~~. Direct or circumstantial evidence of the ratio of sales
185 of the object(s) to the total sales of the business
186 enterprise.

187
188 13) ~~m~~. The existence and scope of legitimate uses for the
189 object in the community.

190
191 14) ~~n~~. Expert testimony concerning its use.

192
193 2. Other Terms: The terms "controlled substance", "manufacturing",
194 "marijuana" and "person" are defined as specified in Minnesota
195 Statute section 152.01 and any amendment thereto.

196
197 SECTION 2: Title 5 Section 512 of the Roseville City Code is established
198 to read as follows:
199

200 **CHAPTER 513 SMOKING AND VAPING AT SPECIFIED CITY**
201 **PROPERTIES**

202
203 **513.01 PROHIBITION OF SMOKING AND VAPING AT SPECIFIED**
204 **CITY PROPERTIES**

205
206 A. Definitions.

207
208 1. For purposes of this section, the terms "cannabis flower," "cannabis
209 products," "lower-potency hemp edibles," and "hemp-derived consumer
210 products" shall have the definitions given to them in Minnesota
211 Statutes, section 342.01, as it may be amended from time to time.
212

- 213 2. For purposes of this section, the terms “tobacco,” “tobacco-related
214 devices,” and “electronic delivery device” shall have the definitions
215 given to them in Minnesota Statutes, section 609.685, as it may be
216 amended from time to time.
- 217
- 218 3. For purposes of this section, “specified City properties” is defined as: all
219 City parks, parking lots adjacent to City parks, and trails within City
220 parks, and on the main city campus, including City Hall, the fire station,
221 maintenance facility, skating center and oval, and adjacent parking lots,
222 and the license center strip mall and adjacent parking lot.
- 223
- 224 4. Pursuant to Minnesota Statutes, section 152.0263, subd. 5, “specified
225 City properties” does not include the following: (i) a private residence,
226 including the person's curtilage or yard; (ii) private property not
227 generally accessible by the public; and (iii) the premises of an
228 establishment or event licensed to permit on-site consumption of
229 cannabis flower, cannabis products, lower-potency hemp edibles, or
230 hemp-derived consumer products.
- 231
- 232 B. No person shall smoke or vape any product, including tobacco and tobacco-
233 related products, cannabis flower, cannabis products, and hemp-derived
234 consumer products, or use any tobacco related or electronic delivery
235 devices at a specified City property. A violation of this section shall be a
236 petty misdemeanor and is punishable in accordance with Chapter 102 of
237 this Code.
- 238
- 239

240 SECTION 3: Effective date. This ordinance shall take effect upon its
241 passage and publication.

242
243 Passed by the City Council of the City of Roseville this 25th day of September
244 2023.

247
248 **Signatures as follows on separate page:**

249
250 **Ordinance – *Title of Ordinance* _____ -**

251
252
253 (SEAL)

254
255
256 CITY OF ROSEVILLE

257
258
259 BY: _____

260 Daniel J. Roe, Mayor

261
262 ATTEST:

263
264
265 _____
266 Patrick Trudgeon, City Manager
267
268

City of Roseville
ORDINANCE SUMMARY NO. XX__

**APPROVING PUBLICATION OF AN ORDINANCE SUMMARY OF THE
AMENDMENT TO TITLE 5, CHAPTER 507 TO UPDATE REFERENCES
TO MARIJUANA, AND ESTABLISHING CHAPTER 513 TO PROHIBIT
SMOKING AND VAPING IN PUBLIC PLACES**

SECTION 1: The City Council of the City of Roseville, on September 25, 2023, adopted Ordinance No. _____. Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps.

The City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

SECTION 2: The following is the official summary of Ordinance No. _____ entitled "AN ORDINANCE AMENDING TITLE 5, CHAPTER 507 TO UPDATE REFERENCES TO MARIJUANA, AND ESTABLISHING CHAPTER 513 TO PROHIBIT SMOKING AND VAPING IN PUBLIC PLACES" which was approved by the City Council of Roseville on September 25, 2023 and directs the City Clerk to publish the title and summary as follows in the official newspaper in lieu of the entire ordinance:

On September 25, 2023, the City Council of the City of Roseville adopted Ordinance No. _____, an ordinance amending Title 5, Section 507 of the Roseville City Code in order to update references to marijuana and establishing Chapter 513 to prohibit smoking and vaping in public places as defined by the ordinance.

SECTION 3: A printed copy of the full ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

ATTEST:

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approve Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

ACH Payments	\$917,748.12
107637-107751	\$224,840.35
Total	\$1,142,588.47

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Racial Equity Impact Summary

Not applicable.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

Requested Council Action

Motion to approve the payment of claims as submitted.

Prepared by: Joshua Kent - Assistant Finance Director

Attachments: 1. Attachment 1 - Checks for Approval 09.25.2023

Bank Reconciliation

Board Audit

User: Joshua.Kent
 Printed: 09/20/2023 - 4:03PM
 Date Range: 09/06/2023 - 09/19/2023
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 100 General Fund				
Department: 00 General Function				
0	David R. Cantu-Non Bank	Benefit Reimbursements	09/11/2023	8,563.68
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	85,212.57
Total for Department: 00 General Function				93,776.25
Department: 01 General Government				
0	Amazon.com- CC	Wellness supplies	09/12/2023	278.03
0	Background Investigation Bureau - CC	Background Checks	09/12/2023	1,064.14
0	Delta Air-CC	Conference Airfare	09/12/2023	347.80
0	Fikes, Inc.	Restroom Supplies	09/13/2023	251.40
0	HealthSource-CC	Healthsource Conference	09/12/2023	420.00
0	Mailchimp-CC	Standard Plan	09/12/2023	100.00
0	McGough Property Management, LLC	8/2023 Expenses	09/13/2023	190.21
0	Nitti Sanitation-CC	Trash Service	09/12/2023	929.11
0	Northern Tool & Equip- CC	Chem Injector	09/12/2023	48.20
0	Panera Bread-CC	Lunch with Mayor	09/12/2023	14.80
0	Sandstrom Land Management, LLC	City Hall Ground Care	09/06/2023	1,690.00
0	SignUpGenius-CC	Pro Silver	09/12/2023	11.99
0	TimeSaver Off Site Secretarial, Inc.	City Council Meeting 8/21	09/13/2023	255.75
0	US Bank-Non Bank	July 2023 Terminal Charges	09/11/2023	31.00
0	Walgreens-CC	Employee Recog Photo	09/12/2023	4.28
0	Webstaurant Store-CC	Scotsman 12-1879-03 Relay	09/12/2023	182.49
0	Yale Mechanical	Controls Upgrade	09/06/2023	7,365.00
0	Yale Mechanical	PD Repairs	09/13/2023	1,117.00
0	Zoro Tools-CC	Thermostat Control, ice maker	09/12/2023	110.71
107638	American Mailing Machines	Inkjet cartridge	09/06/2023	313.73
107659	Huebsch, Inc.	Floor Mats	09/06/2023	478.84
107664	League of MN Cities	Membership Dues Invoice - Attn: Fina	09/06/2023	27,595.00
107667	MCMA Secretariat	Rebecca Olson - Membership	09/06/2023	187.47
107677	Referral Carpet and Floor Services, Inc	Carpet Cleaning - Lower Level City H	09/06/2023	95.00
107691	ARAMARK Services	Coffee	09/13/2023	470.58
107703	David R. Cantu	Cobra/FSA	09/13/2023	436.50
107712	IDville	Systems - ID Maker Primacy Dual Sid	09/13/2023	3,037.28
107720	MAMA-Metropolitan Area Managemen	Patrick Trudgeon - Luncheon Costs At	09/13/2023	25.00
107723	Metropolitan Courier Corp.	Services for August 2023	09/13/2023	791.39
107725	NFP Insurance Services, Inc.	BSwift Fee	09/13/2023	689.68
107737	St. Paul Pioneer Press	Advertising	09/13/2023	370.93
107739	Taft Stettinius & Hollister LLP	Client File #M01512/00142 MLI	09/13/2023	900.00
107746	UNFI	Overpayment of THC License #20232	09/13/2023	450.00
Total for Department: 01 General Government				50,253.31
Department: 02 Public Safety				
0	Adam's Pest Control Inc	Rodent Bait, Wasp Dust	09/13/2023	269.43
0	Advanced Graphix, Inc.	K9 Decals on 2023 Dodge Charger	09/13/2023	275.20
0	Amanda Krinke	Training Expense Reimbursement	09/13/2023	39.22
0	Amazon.com- CC	Patrol Operating Supplies	09/12/2023	71.76
0	Car Wash Partners	August Wash Services	09/13/2023	304.00
0	City of St. Paul	Radio Maintenance & Service	09/13/2023	134.03

Check No.	Vendor/Employee	Transaction Description	Date	Amount
0	Costco-CC	Market Umbrella	09/12/2023	107.37
0	Cub Foods- CC	Water	09/12/2023	5.52
0	Eagle Engraving-CC	Engraved Axe - Emp. Recognition	09/12/2023	264.95
0	Ebay Inc-CC	Vehicle Docking Station	09/12/2023	812.12
0	Fikes, Inc.	Restroom Supplies	09/06/2023	273.32
0	IAFCI- CC	Membership	09/12/2023	240.00
0	Jets Pizza-CC	Training/Conference lunch	09/12/2023	109.47
0	Lakes Floral-CC	Flowers for memorial	09/12/2023	135.00
0	License Center-Non Bank	Registration for 2023 Dodge Durango	09/11/2023	39.25
0	Lunds & Byerlys-CC	July 4 Snacks/Drinks/Supplies	09/12/2023	66.61
0	Masa Consulting, Inc.	Mental Health Support Aug 2023	09/06/2023	1,800.00
0	Masa Consulting, Inc.	Mental Health Support Services - Aug	09/13/2023	2,500.00
0	McDonalds-CC	Outreach Meal	09/12/2023	10.94
0	Metro-INET	NetMotion Licenses for Adams an CA	09/11/2023	458.00
0	Midway USA-CC	Patrol squad equip replacement	09/12/2023	135.29
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	2,160.04
0	MN Crime Prevention Assoc-CC	Membership	09/12/2023	75.00
0	Motel 6 - CC	Outreach - motel room	09/12/2023	994.51
0	Nelsons Cheese & Deli-CC	Interview Lunch	09/12/2023	48.49
0	Nitti Sanitation-CC	Trash Service	09/12/2023	230.74
0	Office Depot- CC	USB Drive	09/12/2023	19.32
0	Signzdirect-CC	New RPD Tent Customized	09/12/2023	1,148.43
0	Speedway-CC	Outreach - Giftcards	09/12/2023	143.51
0	Streicher's	Clothing - S. Thisius	09/13/2023	418.90
0	Suburban Ace Hardware-CC	Bolts	09/12/2023	98.78
0	Survey Monkey.com-CC	PD invoiced	09/12/2023	468.00
0	Target- CC	Outreach - Home Supplies	09/12/2023	568.70
0	Tracfone-CC	Outreach - phone	09/12/2023	22.72
0	Walgreens-CC	Outreach - Prescription	09/12/2023	11.97
0	Walmart-CC	Explorers food supplies	09/12/2023	128.95
0	Yale Mechanical	Mid Season Maintenance and coil clea	09/06/2023	752.00
107644	Circle K Stores Inc.	August Car Washes	09/06/2023	71.50
107654	Sam Foltz	Fire Permit Refund	09/06/2023	120.00
107666	McKesson Medical-Surgical	Gloves	09/06/2023	162.15
107687	Verizon	Phone Billings 7/27 - 8/26/23	09/06/2023	40.01
107692	Aspen Mills Inc.	Clothing - K. Priester	09/13/2023	329.83
107694	The Balmoral	Housing Application Fee for Elias	09/13/2023	40.00
107697	Cellebrite, Inc.	UFED Touch2 Physical Extraction, Ph	09/13/2023	5,875.00
107700	Como Park Animal Hospital	Medical Examination, Boarding	09/13/2023	398.24
107705	Eastern Fire Equipment Services Co. In	West Coast Air Filter, Pre Wrap	09/13/2023	130.51
107706	FMAM	Training - J. Selby	09/13/2023	330.00
107721	Martin McAllister, Inc.	Public Safety Assessments	09/13/2023	1,875.00
107722	McKesson Medical-Surgical	Water, IRR SOL STR 250 ML	09/13/2023	1,006.90
107724	Minnesota Occupational Health	Exams - M. Bechthold, A. Staskones, t	09/13/2023	1,910.00
107732	Rosenbauer Minnesota, LLC	Parts, Labor, Repairs	09/13/2023	5,948.20
107734	Walter Sentyrz	Housing Application Fees	09/13/2023	130.00
107738	St. Paul Police Dept - Community Part	Crime Free Multi-Housing Training R	09/13/2023	40.00
107747	Verizon	Account #487223064-0004	09/13/2023	1,080.27
107750	Washington County-Notary	Renewing Notary Commission Registr	09/13/2023	20.00
Total for Department: 02 Public Safety				34,849.15
Department: 03 Public Works				
0	Amazon.com- CC	Brake Caliper Tool	09/12/2023	250.16
0	Factory Motor Parts, Co.	Wheel Bearing and Hub Asm	09/13/2023	142.46
0	Kath Fuel Oil Service, Inc.	Ultra Pure Diesel Exhaust Fluid	09/13/2023	869.52
0	License Center-Non Bank	Registration for 2024 Western Star Tru	09/11/2023	7,934.01
0	MacQueen Equipment	Swivel JNT	09/13/2023	1,370.12
0	Mansfield Oil Company of Gainesville,	CONV 87 OCT E-10	09/06/2023	11,447.84
0	Metro-INET	Email Support - Microsoft Project Lic	09/13/2023	840.15
0	MN Dept of Revenue-Non Bank	Fuel Tax - July 2023	09/11/2023	157.89
0	Napa Auto Parts	D Earth, Windshield Wash, Gunk Engi	09/13/2023	367.55
0	Premium Waters Inc	Monthly - Sep	09/13/2023	5.33

Check No.	Vendor/Employee	Transaction Description	Date	Amount
0	ProClip USA-CC	Vehicle Supplies	09/12/2023	96.62
0	Snap On-CC	Vehicle Supplies	09/12/2023	113.25
0	Suburban Ace Hardware-CC	Labor	09/12/2023	102.98
0	T Mobile-CC	Pub Works Phones	09/12/2023	378.75
0	T. A. Schifsky & Sons, Inc.	Yard Purchases from 8/27 to 9/2/23	09/13/2023	152.76
0	The Tile Shop-CC	Power Scraper	09/12/2023	85.89
0	Ziegler Inc	Labor and Misc	09/13/2023	648.09
107651	DTN, LLC	Annual Weather Service	09/06/2023	2,616.00
107673	Precise MRM, LLC	10MB Flat Data Plan US with NAF	09/06/2023	720.00
107674	Precision Landscape & Tree,Inc	Tree Removal	09/06/2023	112.00
107696	Boyer Ford Trucks, Inc.	Rod Assembly, End and Tie	09/13/2023	509.33
107728	Precision Landscape & Tree,Inc	Tree Removal	09/13/2023	195.00
107740	Terex USA, LLC	Repair Labor and Supplies	09/13/2023	1,136.17
107751	WM Corporate Services, Inc.	Disposal of dumped mattresses	09/13/2023	1,325.50
Total for Department: 03 Public Works				31,577.37
Total for Fund:100 General Fund				210,456.08

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 General Fund Donations				
Department: 02 Public Safety				
0	Michael Holtmeier	Reimbursement for cigarettes for persc	09/13/2023	10.91
0	Uber-CC	Accidental purchase - reimbursed by C	09/12/2023	50.00
Total for Department: 02 Public Safety				60.91
Total for Fund:101 General Fund Donations				60.91

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 103 Contracted Engineering Svcs				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	957.70
107707	Gardner Builders US, LLC	Erosion Control Escrow Refund - EC2	09/13/2023	6,000.00
Total for Department: 00 General Function				6,957.70
Department: 03 Public Works				
0	Amazon.com- CC	Power Strip	09/12/2023	45.34
0	Office Depot- CC	Frame	09/12/2023	37.57
0	T Mobile-CC	Pub Works Phones	09/12/2023	8.72
107641	Joe Calabrese	Refund ROW23-088 Fee	09/06/2023	50.00
Total for Department: 03 Public Works				141.63
Total for Fund:103 Contracted Engineering Svcs				7,099.33

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 109 Information Technology				
Department: 01 General Government				
0	Metro-INET	August IT Support	09/11/2023	71,328.00
Total for Department: 01 General Government				71,328.00
Total for Fund:109 Information Technology				71,328.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 110 Telecommunications				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	2,120.27
Total for Department: 00 General Function				2,120.27
Department: 01 General Government				
0	North Suburban Access Corp.	July Monthly Municipal Meeting Serv	09/13/2023	1,929.05
0	Pioneer Press-CC	Monthly Installment	09/12/2023	25.30
107726	North Suburban Comm Commission	Q2 2023 City Contribution to the NSC	09/13/2023	24,423.49
Total for Department: 01 General Government				26,377.84
Total for Fund:110 Telecommunications				28,498.11

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 112 IT: Other Agency Operational				
Department: 01 General Government				
0	Metro-INET	Transfer of Ramsey County Library In	09/11/2023	4,150.00
Total for Department: 01 General Government				4,150.00
Total for Fund:112 IT: Other Agency Operational				4,150.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 200 Recreation Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	10,556.22
0	MN Dept of Revenue-Non Bank	Sales Tax and Use - July 2023	09/11/2023	2,711.13
0	PERA-Non Bank	Camoron Bartholomay Credit	09/06/2023	-2.70
Total for Department: 00 General Function				13,264.65
Department: 04 Recreation				
0	Amazon.com- CC	Vent Cover	09/12/2023	509.03
0	Anoka Aquatic Center-CC	Friday Field Trip	09/12/2023	184.00
0	Blainbrook Entertainment-CC	Field Trip Lunch	09/12/2023	139.84
0	Chewy.com-CC	Animal Supplies	09/12/2023	55.07
0	Comcast-CC	Sandcastle Comcast Billings	09/12/2023	289.20
0	Costco-CC	Water for Party in the Park	09/12/2023	11.97
0	Cub Foods- CC	Cupcakes - Nancy Retirement	09/12/2023	106.55
0	Ebay Inc-CC	Scoreboard module parts	09/12/2023	240.25
0	Elizabeth Fletcher	Monday Chair Yoga Session Jun 5 - A	09/06/2023	576.00
0	Facebook-CC	Facebook Ad	09/12/2023	23.18
0	Flaherty's Bowl-CC	Bowling Field Trip - Socks	09/12/2023	208.58
0	Fun Express-CC	DYP Craft Supplies	09/12/2023	107.38
0	Hobby Lobby-CC	Passport & Games Supplies	09/12/2023	45.23
0	Impark-CC	Parking at Science Museum - Field Tri	09/12/2023	60.00
0	JustAwardMedals.com-CC	Track Medals	09/12/2023	80.22
0	Menards-CC	SHovel	09/12/2023	46.16
0	Michaels-CC	Playpals craft supplies	09/12/2023	3.99
0	Molly Keleny	Receipt Reimbursement - Aldi, camp s	09/06/2023	3.67
0	Mood Media-CC	Monthly Installment	09/12/2023	70.00
0	Nitti Sanitation-CC	Trash Service	09/12/2023	566.34
0	Now & Later-CC	Ice	09/12/2023	7.49
0	Party City-CC	Nature's Kitchen Camp Supplies	09/12/2023	5.80
0	Ramsey County Historical Society-CC	Admission - Trees Camp	09/12/2023	45.00
0	Sam's Club-CC	Spec Snacks	09/12/2023	187.72
0	Shaymee.com-CC	Wired Trimmer Blade	09/12/2023	87.98
0	SSI Solutions-CC	Rec Connect Storage	09/12/2023	74.44
0	Staples-CC	Office Supplies	09/12/2023	423.11
0	Subway-CC	Subway for party in the park staff	09/12/2023	566.20
0	Taho Sportswear, Inc.	Sand Volleyball Shirts	09/06/2023	688.00
0	Target- CC	Passport & Games Supplies	09/12/2023	189.97
0	ValleyFair-CC	Field Trip	09/12/2023	1,201.94
0	Walmart-CC	Picture Frame	09/12/2023	254.64
0	When I Work-CC	Small business plan	09/12/2023	90.00
0	Willie McCray	Umpires 8/21 - 8/27/23	09/06/2023	3,104.00
107637	AARP	AARP Course ID C18300, 8 hr course	09/06/2023	115.00
107645	The Cleaning Authority, Inc.	June Monthly Cleaning	09/06/2023	3,855.60
107650	Joseph Dodge	Summer Entertainment Tech	09/06/2023	1,184.00
107657	Get Messy LLC	Art Classes 8/14 - 8/21/23	09/06/2023	5,889.00
107671	Todd Norman	Summer Entertainment Tech	09/06/2023	1,241.00
107672	On Site Companies-OSSTC	Portables	09/06/2023	1,578.00
107676	Reach for Resources, Inc	Recreation Contractions - Inclusion Ho	09/06/2023	2,072.55
107678	Revolutionary Sports, LLC	Flag Football Camp	09/06/2023	2,217.60
107686	Sandra Urrutia	Shelter Key Deposit Refund	09/06/2023	50.00
107745	Two Rivers High School	Band Travel Check - Rosefest Parade	09/13/2023	200.00
Total for Department: 04 Recreation				28,655.70
Total for Fund:200 Recreation Fund				41,920.35

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 204 P & R Contract Maintenance				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	6,821.67
Total for Department: 00 General Function				6,821.67
Department: 04 Recreation				
0	Bachman's-CC	Gardening supplies	09/12/2023	126.66
0	Carlin Sales-CC	Garden Supplies	09/12/2023	190.43
0	Carquest-CC	Conduit	09/12/2023	14.11
0	Fikes, Inc.	Restroom Supplies	09/06/2023	1,421.32
0	Fra Dor-CC	black dirt and recycle	09/12/2023	295.80
0	Frattallones-CC	Gorilla Tape	09/12/2023	34.30
0	Horizon Commercial Pool Supply - CC	Pool Supplies/Installation	09/12/2023	1,101.44
0	LTG Power Equipment-CC	12" Echo Bar	09/12/2023	39.95
0	Menards-CC	Lumber and parts	09/12/2023	487.47
0	Metro-INET	Ticket 163569 - Milestone License - S.	09/13/2023	350.00
0	MIDC Enterprises- CC	Operating Supplies	09/12/2023	402.63
0	MTI Distributing, Inc.	Blade Kit - Std	09/06/2023	874.10
0	Nitti Sanitation-CC	Trash Service	09/12/2023	1,061.95
0	Prowire, Inc.	Annual Fire Monitoring - Sandcastle E	09/06/2023	1,032.00
0	Safety Kleen Systems, Inc.	Reference NBR. 92514784-230422024	09/06/2023	282.94
0	Steri-Clean-CC	Removal of homeless encampment	09/12/2023	1,602.00
0	Suburban Ace Hardware-CC	Aerator	09/12/2023	133.55
107643	Cintas Corporation	Clothing	09/06/2023	13.30
107652	E&T Plastics Manufacturing Co Inc	Clear Cast Acrylic	09/06/2023	453.20
107662	Killmer Electric Co., Inc.	Electrical Work	09/06/2023	670.00
107663	Kone Inc	Passenger Elevator Service	09/06/2023	694.48
107669	Minnesota Equipment	Snowblower Maintenance	09/06/2023	199.63
107670	Mn Dept of Labor & Industry	Oval - Elevator Annual Oper	09/06/2023	200.00
107672	On Site Companies-OSSTC	Portables	09/06/2023	71.00
107674	Precision Landscape & Tree,Inc	Stump Grinding	09/06/2023	9,877.50
107681	The Sherwin-Williams Company	Paint	09/06/2023	67.96
107687	Verizon	Phone Billings 7/27 - 8/26/23	09/06/2023	390.77
107749	Wagners Greenhouses, Inc.	Flowers/Plants	09/13/2023	834.01
Total for Department: 04 Recreation				22,922.50
Total for Fund:204 P & R Contract Maintenance				29,744.17

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 260 Community Development				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	7,369.78
0	Mn Dept of Labor-CC	Building Permit Surcharge	09/12/2023	4,055.85
107714	Kennedy & Graven, Chartered	Brittany-Marion TIF District	09/13/2023	490.00
Total for Department: 00 General Function				11,915.63
Department: 02 Public Safety				
0	Johnson Florist-CC	Flowers	09/12/2023	113.40
0	Tokle Inspections, Inc.	August Electrical Inspections	09/06/2023	11,848.28
0	US Bank-Non Bank	July 2023 Terminal Charges	09/11/2023	4,460.66
107687	Verizon	Phone Billings 7/27 - 8/26/23	09/06/2023	51.88
Total for Department: 02 Public Safety				16,474.22
Total for Fund:260 Community Development				28,389.85

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 265 License Center				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	12,372.73
0	MN Dept of Revenue-Non Bank	Sales Tax and Use - July 2023	09/11/2023	1,688.93
Total for Department: 00 General Function				14,061.66
Department: 01 General Government				
0	Amazon.com- CC	Office Supplies	09/12/2023	38.32
0	Fikes, Inc.	Restroom Supplies	09/13/2023	62.85
0	Imaging Spectrum-CC	Passport Photo Paper	09/12/2023	1,778.70
0	McGough Property Management, LLC	8/2023 Expenses	09/13/2023	25.94
0	USPS-CC	Postage	09/12/2023	1,065.84
107659	Huebsch, Inc.	Floor Mats	09/06/2023	785.44
107682	Shred-N-Go, Inc.	License Center Shredding Services Au	09/06/2023	131.89
107736	SOS Office Furniture	Cubicle Panels, Table Base	09/13/2023	2,345.00
Total for Department: 01 General Government				6,233.98
Total for Fund:265 License Center				20,295.64

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 270 Charitable Gambling				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	60.25
Total for Department: 00 General Function				60.25
Total for Fund:270 Charitable Gambling				60.25

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 290 Police Forfeiture Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	4.09
Total for Department: 00 General Function				4.09
Total for Fund:290 Police Forfeiture Fund				4.09

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 294 Police - DWI Enforcement				
Department: 02 Public Safety				
0	Intoximeters, Inc.	Drygas 108L/218PPM	09/13/2023	125.00
107741	Henry Thomas	ALC and Tobacco Compliance Checks	09/13/2023	60.00
Total for Department: 02 Public Safety				185.00
Total for Fund:294 Police - DWI Enforcement				185.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 295 Police Grants				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	33.21
Total for Department: 00 General Function				33.21
Department: 02 Public Safety				
107697	Cellebrite, Inc.	ILT CCO, ILT CCPA	09/13/2023	4,200.00
Total for Department: 02 Public Safety				4,200.00
Total for Fund:295 Police Grants				4,233.21

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 400 Police Vehicle Revolving				
Department: 02 Public Safety				
0	Safariland-CC	SWAT Tactical - Push to talk Mic's	09/12/2023	718.12
0	Team Wendy-CC	SWAT Tactical equip	09/12/2023	31.27
107713	K9 Storm Incorporated	K9 Storm Harness - Advanced	09/13/2023	353.00
Total for Department: 02 Public Safety				1,102.39
Total for Fund:400 Police Vehicle Revolving				1,102.39

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 401 Fire Vehicles Revolving				
Department: 02 Public Safety				
0	Amazon.com- CC	Exercise Bike	09/12/2023	399.98
0	MacQueen Equipment	Face Piece with Neckstrap	09/13/2023	460.51
Total for Department: 02 Public Safety				860.49
Total for Fund:401 Fire Vehicles Revolving				860.49

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 403 Public Works Vehicle Revolving				
Department: 03 Public Works				
0	Ergotron-CC	Standing Desks	09/12/2023	2,254.88
Total for Department: 03 Public Works				2,254.88
Total for Fund:403 Public Works Vehicle Revolving				2,254.88

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 409 Central Svcs Equip Revolving				
Department: 01 General Government				
107648	Definitive Technology Solution, Inc.	Copier Rental	09/06/2023	6,548.75
107649	Definitive Technology Solutions, Inc.	Waste Toner	09/06/2023	57.00
Total for Department: 01 General Government				6,605.75
Total for Fund:409 Central Svcs Equip Revolving				6,605.75

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 411 Recreation Improvements				
Department: 04 Recreation				
107668	Midwest Groundcover	Installation of Engineered Wood Fiber	09/06/2023	2,500.00
Total for Department: 04 Recreation				2,500.00
Total for Fund:411 Recreation Improvements				2,500.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 417 Streetscape				
Department: 03 Public Works				
0	Sandstrom Land Management, LLC	Boulevard Maintenance, Twin Lakes F	09/06/2023	1,638.00
107729	Q3 Contracting, Inc.	Concrete Replacement	09/13/2023	2,242.53
107744	Twin City Lawncare & Landscape	Streetscape Maintenance September Ir	09/13/2023	7,750.88
Total for Department: 03 Public Works				11,631.41
Total for Fund:417 Streetscape				11,631.41

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 425 2719 Lexington Avenue				
Department: 01				
107661	Kennedy & Graven, Chartered	Fire Station Redevelopment - Services	09/06/2023	110.00
Total for Department: 01				110.00
Total for Fund:425 2719 Lexington Avenue				110.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 529 G.O. Housing Revenue (2009)				
Department: 12 Debt Service				
0	Bond Trust Service Corp-Non Bank	2023 Interest on Bonds 2009A, 2012A	09/11/2023	5,600.00
Total for Department: 12 Debt Service				5,600.00
Total for Fund:529 G.O. Housing Revenue (2009)				5,600.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 532 2012 Port Authority Bond				
Department: 12 Debt Service				
0	Bond Trust Service Corp-Non Bank	2023 Interest on Bonds 2009A, 2012A	09/11/2023	94,350.00
Total for Department: 12 Debt Service				94,350.00
Total for Fund:532 2012 Port Authority Bond				94,350.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 533 2015 TIF Bonds (2015A)				
Department: 12				
0	Bond Trust Service Corp-Non Bank	2023 Interest on Bonds 2009A, 2012A	09/11/2023	30,728.13
Total for Department: 12				30,728.13
Total for Fund:533 2015 TIF Bonds (2015A)				30,728.13

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 590 Street Construction				
Department: 03 Public Works				
0	Pirate Ship Postage-CC	Label Batch	09/12/2023	6.77
107674	Precision Landscape & Tree,Inc	Tree Removal, Stump Grinding	09/06/2023	3,597.06
Total for Department: 03 Public Works				3,603.83
Total for Fund:590 Street Construction				3,603.83

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 592 Street Construction - 2022				
Department: 03 Public Works				
0	Bituminous Roadways Inc	Contract #22-04, Pay Request Number	09/13/2023	25,489.81
Total for Department: 03 Public Works				25,489.81
Total for Fund:592 Street Construction - 2022				25,489.81

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 600 Sanitary Sewer				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	1,339.32
Total for Department: 00 General Function				1,339.32
Department: 05 Sanitary Sewer				
0	Bituminous Roadways Inc	Contract #22-04, Pay Request Number	09/13/2023	378.74
0	Bluefin Payment Systems-Non Bank	July 2023 UB Payments.com Charges	09/11/2023	11,545.30
0	Flexible Pipe Tools & Equipment	Credit Memo #24724	09/06/2023	3,607.70
0	Gopher State One Call	Total Billable Tickets: 608	09/06/2023	273.60
0	InfoSend, Inc.	July 2023 Billings	09/13/2023	653.45
0	License Center-Non Bank	Registration for 2022 Chevy Silverado	09/11/2023	4,294.25
0	Menards-CC	Operating Supplies	09/12/2023	430.25
0	Metal Supermarkets	Operating Supplies	09/06/2023	37.50
0	Metropolitan Council	Waste Water Services	09/06/2023	255,964.10
0	O'Reilly Automotive- CC	Operating Supplies	09/12/2023	25.20
0	Suburban Ace Hardware-CC	Hose/Fastener	09/12/2023	78.62
0	T Mobile-CC	Pub Works Phones	09/12/2023	171.71
107658	Grainger Inc	Rechargable Flashlight	09/06/2023	406.70
Total for Department: 05 Sanitary Sewer				277,867.12
Total for Fund:600 Sanitary Sewer				279,206.44

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 610 Water Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	3,161.63
0	MN Dept of Revenue-Non Bank	Sales Tax and Use - July 2023	09/11/2023	35,692.11
107653	Eureka Construction	Tax	09/06/2023	2,999.62
107660	J.P. Premier Excavating Inc	Hydrant Meter Refund	09/06/2023	400.00
107675	DAN RASMUSSEN	Refund Check 021835-000, 670 HEIN	09/06/2023	13.02
107680	MARY RYAN	Refund Check 005358-000, 951 LYDI	09/06/2023	74.09
107693	PETER AU	Refund Check 017553-000, 162 MIN	09/13/2023	133.37
107704	DAVID DESENS	Refund Check 009087-000, 678 TERI	09/13/2023	53.60
107708	GUZIK PROPERTIES, LLC	Refund Check 011789-000, 2332 LE	09/13/2023	66.51
107709	CURTIS HEIDENREICH	Refund Check 009779-000, 1432 WO	09/13/2023	37.65
107710	WM HINRICHS	Refund Check 003217-000, 2150 FEF	09/13/2023	33.43
107711	DENNIS & PATRICIA HUMPHREYS	Refund Check 012519-000, 333 BUR	09/13/2023	49.67
107718	CHRIS & NANCY LATTERELL	Refund Check 016421-000, 423 MIN	09/13/2023	12.61
107731	DAN RASMUSSEN	Refund Check 021835-000, 670 HEIN	09/13/2023	176.98
107733	MICHAEL & AMELIA SCHUMANN	Refund Check 019827-000, 2598 CH	09/13/2023	445.56
Total for Department: 00 General Function				43,349.85
Department: 06 Water Fund				
0	Adam's Pest Control Inc	Rodent Bait	09/13/2023	129.92
0	Apple-CC	iCloud Storage	09/12/2023	0.99
0	Appointment Plus-CC	Silver Tier through 6/30/24	09/12/2023	2,825.85
0	Bituminous Roadways Inc	Contract #22-04, Pay Request Number	09/13/2023	762.33
0	City of Roseville- Non Bank	July 2023 City Water Bills Due Aug 3	09/11/2023	13,809.27
0	Fastenal-CC	Bolts	09/12/2023	38.31
0	Ferguson Waterworks #2518	Operating Supplies	09/06/2023	7,079.95
0	Ferguson Waterworks #2518	Maincase GSKT	09/13/2023	5.58
0	Gopher State One Call	Total Billable Tickets: 608	09/06/2023	273.60
0	InfoSend, Inc.	July 2023 Billings	09/13/2023	653.46
0	Michael Ross	Union Purchase Reimbursement	09/13/2023	58.97
0	T Mobile-CC	Pub Works Phones	09/12/2023	164.40
107653	Eureka Construction	Water Charges	09/06/2023	-45.11
107655	Fra-Dor Inc.	Clean Concrete	09/06/2023	360.00
107660	J.P. Premier Excavating Inc	Meter Rental	09/06/2023	-40.00
107685	Twin City Water Clinic, Inc.	August Distribution Samples	09/06/2023	680.00
107687	Verizon	Phone Billings 7/27 - 8/26/23	09/06/2023	280.37
107728	Precision Landscape & Tree,Inc	Tree Removal, Stump Grinding	09/13/2023	4,649.00
Total for Department: 06 Water Fund				31,686.89
Total for Fund:610 Water Fund				75,036.74

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 620 Golf Course				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	1,090.50
0	MN Dept of Revenue-Non Bank	Sales Tax and Use - July 2023	09/11/2023	5,177.83
Total for Department: 00 General Function				6,268.33
Department: 07 Golf Course				
0	360 Training-CC	2023 Food Protection Manager Trainir	09/12/2023	129.92
0	Amazon.com- CC	iPad Case	09/12/2023	42.94
0	Fastsigns-CC	Metal Signs	09/12/2023	163.74
0	Home Depot- CC	Operating Supplies	09/12/2023	85.22
0	MTI Distributing, Inc.	Gear-Bevel	09/06/2023	659.80
0	Nitti Sanitation-CC	Trash Service	09/12/2023	514.57
0	USPS-CC	Postage	09/12/2023	8.56
0	Webstaurant Store-CC	Disposable Wine Glasses	09/12/2023	79.26
107642	Capitol Beverage Sales, LP	Beer - Concessions for Sale	09/06/2023	798.05
107646	Coffee Mill, Inc.	Coffee - Concessions for Sale	09/06/2023	619.00
107647	Comcast	Comcast Services 9/7 - 10/6/23	09/06/2023	169.51
107672	On Site Companies-OSSTC	Portables - Cedarholm	09/06/2023	142.00
107681	The Sherwin-Williams Company	Paint - Golf Course	09/06/2023	125.95
107684	Tio's Food and Beverage	Golf League Socials Tuesday	09/06/2023	13,064.23
Total for Department: 07 Golf Course				16,602.75
Total for Fund:620 Golf Course				22,871.08

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 640 Storm Drainage				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	2,627.36
Total for Department: 00 General Function				2,627.36
Department: 08 Storm Water				
0	Bituminous Roadways Inc	Contract #22-04, Pay Request Number	09/13/2023	4,712.66
0	Gopher State One Call	Total Billable Tickets: 608	09/06/2023	273.60
0	InfoSend, Inc.	July 2023 Billings	09/13/2023	653.46
0	Sandstrom Land Management, LLC	Mowing Evergreen Park Ditch Aug 23	09/06/2023	5,769.52
0	T Mobile-CC	Pub Works Phones	09/12/2023	68.99
107639	Anchor Scientific, Inc.	Model S50NO Roto-Float	09/06/2023	218.40
107640	Benjamin Hammer	Fountain Cleanings March-July 2023	09/06/2023	1,200.00
107651	DTN, LLC	Annual Weather Service	09/06/2023	2,616.00
107679	Roadkill Animal Control	1 date of service for Aug 2023	09/06/2023	129.00
107701	Olga Dale	Compost Delivery Reimbursement	09/13/2023	50.00
107702	Davey Resource Group, Inc.	Brenner Basin 2023 Maintenance	09/13/2023	3,700.00
107715	Kevitt Companies	Contract #2023-A, Pay Request Numb	09/13/2023	15,676.60
Total for Department: 08 Storm Water				35,068.23
Total for Fund:640 Storm Drainage				37,695.59

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 650 Environmental				
Department: 09 Recycle				
0	Eureka Recycling	Monthly Recycling Charge	09/06/2023	70,728.24
Total for Department: 09 Recycle				70,728.24
Total for Fund:650 Environmental				70,728.24

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 700 Workers Compensation				
Department: 00 General Function				
0	SFM Risk Solutions	Administrative Services	09/06/2023	1,290.00
Total for Department: 00 General Function				1,290.00
Total for Fund:700 Workers Compensation				1,290.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 710 Risk Management				
Department: 00 General Function				
0	Delta Dental Plan of Minnesota/DDMN	Dental Insurance Premium for Aug 20:	09/06/2023	10,703.49
Total for Department: 00 General Function				10,703.49
Total for Fund:710 Risk Management				10,703.49

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 722 HRA Property Abatement Program				
Department: 00 General Function				
0	1-800 Got Junk-CC	1/8 Load	09/12/2023	244.00
Total for Department: 00 General Function				244.00
Total for Fund:722 HRA Property Abatement Program				244.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 725 EDA Operating Fund				
Department: 00				
0	Golden Shovel Agency	Economic Gateway & GateKeeper Ser	09/06/2023	1,050.00
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for August	09/11/2023	1,263.54
0	North Suburban Access Corp.	Roseville Business Council Series 8/2:	09/13/2023	200.00
107714	Kennedy & Graven, Chartered	General - Legal Services Throuh 7/31/	09/13/2023	621.00
Total for Department: 00				3,134.54
Total for Fund:725 EDA Operating Fund				3,134.54

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 727 SE Roseville				
Department: 00 General Function				
107683	St. Paul Area Chamber of Commerce	Rice and Larpenteur - Aug 2023 Servi	09/06/2023	10,416.67
Total for Department: 00 General Function				10,416.67
Total for Fund:727 SE Roseville				10,416.67

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Grand Total		1,142,588.47

REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.b.

Department Approval

City Manager Approval



Item Description: Approve 1 Temporary Liquor License, 1 Tetrahydrocannabinol License, and 1 Massage Therapy Establishment License

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Liquor License

Roseville Lutheran Church
1215 Roselawn Ave W
Roseville, MN 55113

Roseville Lutheran Church is holding a dinner event at the Church on November 17, 2023. This is their 1st event in 2023. Their total number of days is 1 out of the limit of 12 for the calendar year.

Tetrahydrocannabinol License

Pizza Luce
2851 Snelling Ave N.
Roseville, MN 55113

Ordinance No. 1638 was adopted on August 21, 2023. Chapter 316 of the City Code was amended in order to allow establishments holding a license under Roseville City Code Chapter 302 (Liquor Control) to obtain a license to sell Tetracannabinol Products, which will not be included in the cap of total licenses of eight; or the requirement that such establishments be age restricted.

Massage Therapy Establishment License

Heaven Tree Massage
2353 Rice St
Roseville, MN 55113

Christina Vang has submitted an application as the sole owner of a Massage Therapy Establishment located at 2353 Rice Street.

Policy Objectives

Required by City Code

Racial Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

39 The correct fees were paid to the City at the time the application(s) were made.

40

41 **Staff Recommendations**

42 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City
43 requirements. Staff recommends approval of the license(s).

44

45 **Requested Council Action**

46 Motion to approve the Temporary Liquor License for Roseville Lutheran Church, the
47 Tetrahydrocannabinol License for Pizza Luce, and the Massage Therapy Establishment License for

48

49

Prepared by: Katie Bruno

Attachments: 1. Application Roseville Lutheran Temporary Liquor
2. Application Pizza Luce THC
3. Application Heaven Tree Massage, Massage Therapy Establishment

50



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Roseville Lutheran Church		Date of organization 11/29/42	Tax exempt number 8466518
Organization Address (No PO Boxes) 1215 Roselawn Ave West	City Roseville	State MN	Zip Code 55113
Name of person making application David Booms - Church Administrator		Business phone 651-487-7752	E-mail [REDACTED]
Date(s) of event 11/17/23	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name Val Velde - President	City Roseville	State MN	Zip Code 55113
Organization officer's name Erik Storlie - President Elect	City Roseville	State MN	Zip Code 55113
Organization officer's name Jim Stark - Vice President	City Roseville	State MN	Zip Code 55113

Location where permit will be used. If an outdoor area, describe.

At Roseville Lutheran Church 1215 Roselawn Ave West, Roseville MN 55113. Inside the front entrance, narthex area.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

N/A

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Administration Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7023

Tetrahydrocannabinol (THC) Retail Application

Business Name Pizza Luce
Business Address 2851 Snelling Ave N.
Business Phone 651-789-6909
Email Address ap@pizzaluce.com

Business Owner:

Name Julie Haywood
Address [REDACTED]
Phone [REDACTED]
Email [REDACTED]

Person to Contact concerning Business License (if different from above.):

Name Daryl Hodges
Address [REDACTED]
Phone [REDACTED]
Email [REDACTED]

Do you currently hold a liquor license with the City of Roseville?

If yes, license Number(s) 46589

I hereby apply for the following license ending December 31, 2023, in the City of Roseville, County of Ramsey, State of Minnesota.

OR

  I hereby apply for the following license ending December 31, 2024, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Annual Fee
*Tetrahydrocannabinol (THC) Retailer valid through 12/31/2023	\$75
OR	
*Tetrahydrocannabinol (THC) Retailer valid through 12/31/2024	\$375

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue §151.72

Signature



Date

9/5/2023

If completed license should be mailed somewhere other than the business address, please advise.



Administration Department, License
Division 2660 Civic Center Drive,
Roseville, MN 55113 (651) 792-7023

Massage Therapy Establishment License Application Part I

Type of applicant (Select only one)

☐ Individual, you own the business and have employees

☒ Sole Proprietorship, you own the business, and you are the only employee

☐ Partnership ☐ Corporation ☐ Other Organization

Legal Name of Licensee: CHRISTINA VANG

Business Name (dba) HEAVEN TREE MASSAGE

Business Address 2353 RICE STREET, ROSEVILLE, MN 55113

Business Phone 651-356-8931

Email Address ctinaVang23@gmail.com

MN Tax ID 9031569 Federal Tax ID 93-3345180

Proof of Minnesota Tax Identification form

Applicant's Social Security Number [REDACTED]

Proof of Worker's Compensation Insurance:

Insurance Company Name _____ Dates of Coverage _____

Policy Number _____

I am **not** required to have worker's compensation liability coverage because

☒ I have no employees covered by the law

☐ Other (Specify) _____

Section A: Applicant

Individual:

If applicable, complete this question and Part II Personal History form, then proceed to Section B.

Name CHRISTINA VANG
First Last Middle Maiden

Residence Address [REDACTED]
Street Address City County State Zip

Residence/mobile phone [REDACTED] Business Phone 651-356-8931

Email address [REDACTED]

Partnership:

If applicable, complete the question for general and limited partners, then proceed to section B.

Part II Personal History form is required for each general partner.

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Corporation/other organization:

If applicable, complete the questions, then proceed to Section B. Attach a copy of the Certificate of Incorporation

President

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Vice President

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Secretary

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Treasurer

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Section B: Persons in charge of licensed establishment

General Manager, proprietor, managing partner or any other individual or agent in charge of the establishment.

A Part II Personal History must be completed by each person listed in this section.

First Name CHRISTINA Last Name VANG Middle Name _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Section C: History
Complete separate form for each owner

Have you, your spouse, parent, brother, sister, or the child of either you or your spouse, ever been engaged as an employee or operated a spa, salon or other business which offered massage? ☒ Yes ☐ No

If yes, give dates and places.

MAY 2023 - CURRENT: ACCIDENT CHIRO & MASSAGE (891 ARCADE ST, ST. PAUL) CONTRACT - NOT
AUGUST 2023 - CURRENT: PH HEALTH FAIRVIEW - CONTRACT - NOT EMPLOYEE EMPLOYEE

Do you and/or your spouse have a direct or indirect interest in any other establishment in the City of Roseville to which a massage therapy establishment license has been issued? ☐ Yes ☒ No

If yes, list names and addresses of interest.

Have you, your spouse, parent, brother, sister, or the child of either you or your spouse, ever been convicted of any felony, crime or violation of any ordinance, other than traffic? ☐ Yes ☒ No

If yes, give date, place and nature of conviction.

Have you or your spouse had any interest in any previous therapeutic massage license that was revoked, or suspended or not renewed? ☐ Yes ☒ No

If yes, explain in detail providing dates of such revocation.

Have you individually, or with others, made an application for a massage license, which was denied? ☐ Yes ☒ No

If yes, state circumstances.

What is the amount and source of investments you will have in the business, buildings, premises, fixtures, furniture, stock in trade?

\$5,000 - \$10,000 for startup costs like deposit (rent), equipment, furniture
marketing, monthly bills/subscriptions e.g. internet, website, scheduling apps.

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers and social security numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

CONSENT TO BACKGROUND CHECK I hereby consent to and authorize the Roseville Police Department or other qualified service providers in conducting and completing criminal background checks to use the information I have provided to check criminal histories, arrest and driving records, and warrant information; and for the City to consider these records to determine my eligibility for a License. I understand that the information contained in the criminal background investigation is not public, except that it may be conveyed to other law enforcement or licensing agencies.

By signing below you certify that the above information is correct. In addition, you acknowledges that you are responsible for reviewing the background and work history of all of your employees, including those that have received a massage therapist license from the City.

Falsification of answers given or material submitted will result in denial of application.

Applicant signature

Title

Sole Owner

Date

9/15/2023

Subscribed and sworn to before me, a Notary Public, on this 15 day of September, 2023. My Commission expires on 1-31-25.

Notary signature

Kate Burre

Notary Stamp

Payment due at the time of application: Annual License Fee \$325

Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Accept Public Improvements Related to the Lexington Plaza Project Agreement

Background

On April 10, 2023, the City Council approved the Project Agreement with Lexington Plaza, LLC, for development work related to the Lexington Plaza redevelopment at 1754 Lexington Avenue North. The new public infrastructure constructed with the project consists of a sidewalk on the south side of Roma Avenue.

All public improvements have been completed to the City's satisfaction. To close out the Project Agreement and return the remaining escrows, a resolution (Attachment A) from the City Council is needed accepting the improvements.

Policy Objectives

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

Racial Equity Impact Summary

There should be no equity impacts associated with the closure of this project agreement.

Budget Implications

All project costs related to the project were paid for by the developer. No further costs are associated with the project nor project agreement.

Staff Recommendations

The work completed was in accordance with the project agreement. Staff recommends the City Council approve a resolution accepting the public improvements related to the Lexington Plaza Project Agreement.

Requested Council Action

Motion to adopt the resolution accepting the Public Improvements related to the Lexington Plaza Project Agreement.

Prepared by: Jennifer Lowry, Assistant Public Works Director / City Engineer

Attachments: 1. Resolution

2. Project Agreement

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of September, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of September, 2023.

Patrick Trudgeon, City Manager

(SEAL)

Doc No **A04986598**Certified, filed and/or recorded on
Apr 26, 2023 11:19 AMOffice of the County Recorder
Ramsey County, Minnesota
Todd J. Uecker, County Recorder
Tracy M. West, County Auditor and Treasurer

Deputy 315

Pkg ID 1570287D

Attested Copy or Duplicate Original	\$2.00
Document Recording Fee Abstract	\$46.00
<i>Document Total</i>	\$48.00

**CITY OF ROSEVILLE
PROJECT AGREEMENT**

THIS PROJECT AGREEMENT (“Agreement”) is made this 25 day of April, 2023, by and between the City of Roseville, a municipal corporation under the laws of the State of Minnesota (the “City”) and Lexington Plaza, LLC, a limited liability company under the laws of the State of Delaware (the “Developer”) (The City and Developer may be referred to hereafter as a “Party” and together as the “Parties”).

RECITALS

- A. Developer is the fee owner of real property in the City of Roseville legally described as follows:

See attached **Exhibit A** (Ramsey County, Minnesota PID 142923330171)

(the “Property”)

- B. Developer intends to redevelop the property along Roma Avenue between the Lexington Plaza Shopping Center ingress/egress drive and the service drive serving the east side of the shopping center. This would include removal of existing parking spaces, public sidewalk, concrete curb and gutter, and, replace with new public sidewalk, curb and gutter, grass boulevard, and rework of the existing storm basin on the Property (the “Project”).
- C. The City Council has not taken prior action related to the Project.
- D. The City and the Developer now desire to enter into this Agreement setting forth certain requirements and obligations relating to the Project, including but not limited to the execution and recording of certain instruments, and payment of fees and other obligations related to the Property.
- E. The Developer shall install or cause to be installed and pay for the following (the “Improvements”) as reflected in the Site Plan, and all plans related to the Project that have been approved by the City (the “Approved Plans”):
- a. Surface improvements (paved streets, pathways, etc.) to the extent as indicated on the Approved Plans.
 - b. Storm water improvements shall include the removal of the top section in the existing valley gutter and replacing with a top section appropriate for a curb and gutter.
 - c. Site grading to the extent as indicated on the Approved Plans.
 - d. Landscaping to the extent as indicated on the Approved Plans.
 - e. Other items as necessary to complete the Project as stipulated herein or in other agreements.

NOW, therefore, for good and valuable consideration, the receipt and sufficiency of which are acknowledge, the Parties agree as follows:

ARTICLE ONE CONSTRUCTION OF IMPROVEMENTS

1.01 Prerequisites to Construction of Improvements. Before commencing construction of the Improvements, the Developer must satisfy all of the following conditions precedent:

- a) Developer has provided proof that Developer is the fee owner of the Property and that that no other parties have an interest in the Property other than those that have been disclosed to and accepted by the City;
- b) This Agreement has been executed by the Developer and the City and recorded with Ramsey County;
- c) The Developer has received all required land use approvals and other permits from the City (the "City Approvals");
- d) The Developer has received City approval of all Approved Plans as set forth in Section 1.02 herein;
- e) Developer has paid all outstanding fees to the City;
- f) The City has received the required Construction Security (as defined in Section 4.01) and Cost Escrow (as defined in Section 4.02) from or on behalf of the Developer;
- g) Developer has submitted final engineering and construction plans in digital (required) and hard copy (if requested) format for the Improvements and has received approval by the City Engineer (the "Approved Plans" as defined in Section 1.02);
- h) Developer or Developer's representative has initiated and attended a preconstruction meeting with the City Engineer and other City staff;
- i) The Developer has submitted to the City, \$3,678 in Engineering Coordination fees for Construction Observation as described in Section 2.03; and
- j) The City has issued a Notice to Proceed and all conditions precedent have been satisfied.

1.02 Approved Plans. The Property shall be developed in accordance with the following plans, specifications and other documents and approved by the City Engineer (together the "Approved Plans"). These documents may be prepared after the Parties have entered into this Agreement, provided however, no work shall be commenced on the Property until all of the documents have

been submitted to and approved by the City. The Approved Plans shall not be attached to this Agreement, but shall be retained in the City files while the work to be done under this Agreement is being performed. If the Plans vary from the written terms of this Agreement, the written terms shall control. The Approved Plans are as follows:

Plans and Specifications (the below described shall be included in the plans and specifications, however not necessarily individual sheets for each)

- a. Removals;
- b. Site Plan;
- c. Grading, Drainage and Utility Plan;
- d. Erosion Control Plan and Schedule;
- e. Standard and Custom Details;
- f. Landscape Improvements.

1.03 Construction of Public Improvements. The Project will include construction of certain Improvements to current public property (the "Public Improvements"). All Public Improvements must be constructed in accordance with City details and specifications and the Approved Plans (as defined in Section 1.02). All labor and work must be done and performed in the best and most workerlike manner and in strict conformance with the Approved Plans. Any deviation from the Approved Plans must be preapproved in writing by the City Engineer. Public Improvements shall consist of the following:

- a) Public Street Construction: Street improvements include subgrade preparation, gravel base, bituminous surfacing, and concrete curb and gutters. The Developer is required to follow the MnDOT schedule for materials control for testing the work. Developer-contracted testing shall be performed by a qualified third party. The City reserves the right to require additional testing as necessary to ensure proper construction, at the Developer's expense. The following streets shall become publicly owned and maintained after acceptance of the improvement:

- 1. Roma Avenue

- b) Public Pathways. A 6' wide sidewalk shall be constructed from the westerly shopping center ingress/egress drive to the easterly service drive serving the rear of the building.
- c) Storm Sewer. The Developer shall remove and replace the existing valley gutter basin section with a new section to accommodate the new curb and gutter design.

1.04 Public Dedication and Ownership.

Ownership of Improvements and Risk of Loss. Upon completion and City acceptance of the Public Improvements by the City Council, all Public Improvements lying within public

rights-of-way and easements shall remain City property without further notice or action. The Developer shall be responsible for the risk of loss of all Public Improvements constructed by the Developer until accepted by the City. Any damage or destruction, in whole or in part, to any Public Improvement constructed by the Developer shall be repaired and/or replaced by the Developer until acceptance of such Public Improvement by the City. Upon acceptance of the public improvement, the Developer shall warranty all work for a one (1) year period by providing a warranty bond.

1.05 Work or Materials. All work that Developer is required to perform pursuant to this Agreement shall be done at no expense to the City. No reimbursement shall be made by the City for any work paid for by the Developer. The Developer agrees that it will make no claim for compensation for work or materials so done or furnished.

1.06 Construction of Private Improvements. The Project will consist of construction of certain Improvements on private property (the "Private Improvements"). All labor and work will be done and performed in the best and most workmanlike manner and in strict conformance with the Approved Plans. Any deviation from the Approved Plans must be pre-approved in writing by the City Engineer.

- a) Private Street Construction: Street improvements include subgrade preparation, gravel base, bituminous surfacing, and concrete curb and gutters. Public Street Restoration. Curb cuts and street cuts shall be reconstructed to match existing street typical section.
- b) Site Grading and Restoration: Site grading improvements shall include common excavation, subgrade correction, and embankment grading. The Developer shall perform restoration on the Property in accordance with the Approved Plans.
 - 1. The Developer shall submit to the City a site grading and drainage plan for the entire Project.
 - 2. The Developer shall submit a certificate of survey (as-built survey) of the Project to the City after site grading, with street and lot grades.
 - 3. All improvements to the lots and the final grading shall comply with the approved grading plan.

ARTICLE TWO CONSTRUCTION STANDARDS

2.01 Staking, Surveying and Inspections. Developer must provide all required staking and surveying for the Improvements in order to ensure that the completed Improvements conform to the Approved Plans.

2.02 Observation. The Developer shall provide the services of a Project Representative and assistants at the Property to provide observation of the work to be performed and the Improvements to be constructed under this Agreement.

- a. The Developer shall provide the City Engineer a minimum of two (2) business days' notice prior to the commencement of curb and gutter, concrete flatwork, and bituminous surface construction.
- b. Developer's failure to comply with the terms of this section shall permit the City Engineer to issue a stop work order which may result in a rejection of the work and which shall obligate the Developer to take all reasonable steps, as directed by the City Engineer to ensure that the Improvements are constructed and inspected pursuant to the terms of this Agreement; and shall further result in the assessment of a penalty, in an amount equal to 1% of the amount of the Letter of Credit required for Developer Improvements, per occurrence, which amount the Developer agrees to pay to the City upon demand.
- c. The Developer is required to follow the MnDOT schedule for materials control for testing the work. Developer-contracted testing shall be performed by a qualified third party. All tests should be submitted to the City for review and approval. The City reserves the right to additional testing as necessary to ensure proper construction, at the Developer's expense.

2.03 Engineering Coordination. A City staff Engineering Coordinator shall be assigned to this project to provide further protection for the City against defects and deficiencies in the work and Public Improvements through the observations of the work in progress and field checks of materials and equipment. However, the furnishing of such engineering coordination will not make the City responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions or programs, or for the Contractors failure to perform his work in accordance with the Plans. The Developer is obligated to pay the City for City Construction Observation services an amount equal to 4% of the estimated cost of the Public Improvements, which amount is \$3,678.

2.04 Unsatisfactory Labor or Material. In the event that the City Engineer rejects as defective or unsuitable any material, then such material must be removed and replaced with approved material at the sole cost and expense of the Developer.

2.05 Completion of Public Improvements, Final Inspection, Acceptance.

- a) Time of Completion. The Developer shall complete all required Public Improvements no later than October 1, 2023 (the "Completion Date"). The Developer may, submit a written request for an extension of time to the City Engineer. If an extension is granted,

it shall be conditioned upon updating the Construction Escrow posted by the Developer to reflect cost increases and the extended Completion Date.

- b) Bituminous and Concrete Material Acceptance. The City shall not accept concrete curb and gutter that has structural or cosmetic defects. The City shall identify all defective curbs for removal. The City shall not accept bituminous that does not meet MnDOT specifications that has an open graded appearance as determined by the City Engineer. Such material shall be rejected and shall be required to be removed and replaced at the Developer's expense.

2.06 As-built Plans. Upon completion of the Improvements, the Developer shall provide the City with drawings of all public and private infrastructure improvements in accordance with City Guidelines: (i) a full set of as-built plans in a digital PDF format, and (ii) an as-built survey in a CAD format, for City records. Upon request by the City Engineer, the Developer will provide sufficient information to the City documenting the Developer's work, including any changes that affect the Approved Plans. The Improvements shall not be accepted, nor shall security retainage be released until all record drawings have been received and accepted by the City Engineer.

2.07 Maintenance of Improvements. Developer shall be responsible for all maintenance, upkeep and repair (including, but not limited to snow plowing, mowing, weed control, and grading) of the privately-owned Improvements; and for the Public Improvements, except for public street and pathway plowing, until completed and accepted by the City. Developer shall remain responsible for all maintenance and upkeep of Improvements that are not transferred to the City. Developer hereby agrees to indemnify and hold the City harmless from any and all claims for damages of any nature whatsoever arising out of Developer's acts or omissions in performing the obligations imposed by this Section until such point the City accepts the Improvements.

2.08 Building Permits and Occupancy. The Developer shall maintain reasonable access to any occupied building within the Project, including necessary street maintenance such as grading and graveling and snow removal prior to permanent street surfacing and acceptance of the streets by the City.

2.09 Site Conditions.

- a) Cleaning. The Developer shall clean dirt and debris from streets that has resulted from construction work by its respective contractors, subcontractors, agents or assigns. The City will inspect the Property not less than on a weekly basis to determine whether it is necessary to take additional measures to clean dirt and debris from the streets. After 24 hours' written notice to the Developer, the City may complete or contract to complete the clean-up and may draw down on the Construction Escrow described in Article Four to pay such costs.
- b) Parking and Storage of Materials. Adequate on-site parking for construction vehicles and employees must be provided or provisions must be made to have employees park off-site and be shuttled to the Project Area. No parking of construction vehicles or

employee vehicles shall occur along Roma Avenue. No fill, excavating material or construction materials shall be stored in the public right-of-way with exception to that within the construction limits and only during the construction period.

- d) Cold Weather Construction. The City requires that no public concrete or bituminous infrastructure be constructed on frozen ground. Upon evidence of frozen ground in the project aggregate base/subgrade, all concrete and bituminous work shall cease for the construction year. No bituminous base paving or concrete pouring will be allowed after November 1st of the calendar year, unless approved by the City Engineer, and if permitted such work shall comply with City specifications.

2.10 Construction Hours; Noise; Dust. Developer will comply with all requirements of the City pertaining to the hours and days during which construction activities may take place. Unless a variance is approved by the City Council, construction hours shall be 7:00 a.m. to 9:00 p.m. Monday through Friday and 9:00 a.m. to 9:00 p.m. on weekends.

2.11 Erosion Control. Prior to issuance of the Notice to Proceed, the erosion control plan must be approved and City erosion control permit must be issued. The Developer shall meet all requirements of the City's Erosion Control Permit and Ordinance including but not limited to the following:

- a) No construction activity may occur and no building permits will be issued unless the Property is in full compliance with the erosion control requirements.
- b) The City shall inspect the site periodically and determine whether it is necessary to take additional measures to address erosion.
- d) To remove dirt and debris from streets that has resulted from construction work by the Developer, its agents or assigns, the Developer shall sweep streets within the Project area, and adjacent streets if tracking is observed, on a weekly basis or more frequently as directed by the City Engineer until the site is stabilized. The Developer must sweep roadways with a water-discharge broom apparatus. Kick-off brooms shall not be utilized for street sweeping.
- e) If the Project does not comply with the erosion control plan or supplementary instructions received from the City, the City may, following giving the After 48-hours verbal notice to the Developer (or immediately in the case of an emergency), the City may complete or contract to complete the clean-up and may draw down on the Permit, Project Escrow or Construction Security described in Section 4.01 to pay such costs.

ARTICLE THREE EASEMENT; RIGHT OF ENTRY

3.01 To the City. The Developer grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Property to perform any and all work and inspections necessary or deemed appropriate by the City or to take any corrective actions deemed necessary by the City. The right of entry conveyed by the Developer to the City shall continue until the completion of the Improvements. The City will provide the Developer with reasonable written notice prior to exercising its rights hereunder, except in the case of an emergency.

ARTICLE FOUR SECURITY, WARRANTY

4.01 Construction Security. Prior to commencement of construction of the Public Improvements, the Developer will furnish the City a list of all Public Improvements and an estimated cost of such Public Improvements, attached hereto as **Exhibit B**, for approval by the City Engineer. Based on those approved costs, Developer will furnish the Construction Security in the form of one of the following: (i) cash to be held in escrow, (ii) an irrevocable Letter of Credit, or (iii) a bond approved by the City Attorney, the total amount of which must be equal to 150% of the estimated project costs for the Public Improvements.

- a) Renewal. In the event Developer posts a Bond or provides a Letter of Credit for the Security, the Bond or Letter of Credit must continue in full force and effect until the City has approved and accepted the Public Improvements. A Letter of Credit must automatically renew at the first of the year until the City releases the developer from responsibility.
- b) Failure to Complete. Upon failure of the Developer to timely perform work on the Public Improvements or to complete work on the Public Improvements by the Completion Date, the City may declare the Developer to be in default as to the Public Improvements and draw an amount from the Construction Security necessary to complete the unfinished work and any City costs associated. Associated costs may include but are not limited to, any attorneys' fees, engineering fees or other technical or professional assistance, including the work of the City staff and employees. The Developer shall be liable to the City to the extent that the Construction Security is inadequate to reimburse the City its costs and pay for the completion of the work.
- c) Reduction of Construction Security. Upon the Developer's written request, the City Engineer may reduce the amount of the Construction Security for completed Public Improvements provided the following conditions are met:
 - 1. The Developer's Engineer of record certifies that the Public Improvements have been constructed to City Standards and in accordance with the Plans.

2. The Developer provides documentation that its contractors and all their subcontractors and suppliers have been paid in full for the work completed and materials supplied.

3. The City Engineer determines that such Public Improvements have been fully completed in accordance with the Plans, specifications and provisions of this Agreement.

4. The amount of reduction shall be equal to that portion of the Construction Security which covers such completed Public Improvements; provided however, in no case shall the remaining amount of the Construction Security be less than the greater of: (i) 25% of the original amount of the Construction Security, or (ii) 150% of the estimated cost to complete the remaining Public Improvements.

b) Release of Construction Security. After the work described in this Agreement has been completed, the Developer may request that the City accept the Public Improvements and release the Construction Security. This is accomplished through a City Council resolution provided the following conditions are met:

1. As-built Survey. The Developer shall provide an as-built survey upon completion of the Improvements described in Section 1.02 in reproducible and digital (CAD) format. The locations and elevations of sewer and water services shall be accurately shown on the survey.

2. Certification. The Developer's engineer submits a letter certifying that the Public Improvements have been constructed to City Standards in accordance with the Plans and requests that the City accept the Public Improvements.

3. Lien Waivers. The Developer provides documentation that its contractors and their subcontractors and suppliers have been paid in full for the work completed and the materials supplied.

4. Warranty. Warranty is provided to the City per Section 4.03.

5. Determination of Completion. The City Engineer and the City Council have determined that all Public Improvements have been completed in accordance with the Approved Plans and terms of this Agreement. The date of City acceptance of the Public Improvements shall be the date of the City Council resolution accepting the Public Improvements

4.02. Escrow for Costs. Prior to entering in to this Agreement, the Developer has deposited a cash escrow in the amount of \$3,678, to pay Administrative Costs. "Administrative Costs" are defined as out-of-pocket costs incurred by the City, together with staff, legal, engineering, and all

other consultant costs of the City, all attributable to or incurred in connection with the Project, but not including Construction Observation. At the Developer's request, but no more often than monthly, the City will provide the Developer with a written report including invoices, time sheets or other comparable evidence of expenditures for Administrative Costs and the outstanding balance of funds deposited. If Administrative Costs incurred, and reasonably anticipated to be incurred, are more than the deposit by the Developer, Developer will, upon request of the City, provide additional funds. If the Administrative Costs incurred, and reasonably anticipated to be incurred are less than the deposit by the Developer, the City shall return to the Developer any funds not anticipated to be needed. The City shall return the unused escrow balance to the Developer no later than two (2) months after the acceptance of the Improvements by the City at the contact information provided on the Escrow Receipt Form.

4.03 Warranty. The Developer warrants the Public Improvements and all work required to be performed by the Developer hereunder against poor material and faulty workmanship for a period of one (1) year after its completion and acceptance by the City. The Developer shall repair or replace as directed by the City and at the Developer's sole cost and expense: (i) any and all faulty work, (ii) any and all poor quality and/or defective materials, and (iii) any and all trees, plantings, grass and/or sod which are dead, are not of good quality and/or are diseased, as determined in the sole but reasonable opinion of the City or its Engineer, provided the City or its Engineer gives notice of such defect to Developer with respect to such items on or before 60 days following the expiration of the one (1) year warranty period.

ARTICLE FIVE OTHER REQUIREMENTS

5.01. Indemnification. Notwithstanding anything to the contrary in this Agreement, the City, its officials, agents and employees shall not be personally liable or responsible in any manner to the Developer or its respective contractors or subcontractors, material suppliers, laborers or to any other person or persons for any claim, demand, damages, actions or causes of action of any kind or character arising out of or by reason of the execution of this Agreement or the performance and completion of the work required by this Agreement. The Developer will hold the City, its officials, agents and employees harmless from all such claims, demands, damages, or causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys' fees, consulting engineering services, and other technical or professional assistance, including the work of City staff and employees until such point the City accepts the Improvements. The Developer further agrees that they will indemnify, defend, and hold harmless the City and its governing body members, officers, and employees, from any claims or actions arising out of the presence, if any, of hazardous wastes or pollutants on the Subject Property. Nothing in this Section will be construed to limit or affect any limitations on liability of the City under State or federal law, including without limitation Minnesota Statutes Sections 466.04 and 604.02.

5.02. Insurance. The Developer must keep all insurance coverage in force at all times that construction on the Project is in progress. The insurance must name the City as an additional insured. The Developer shall, respectively, furnish certificate of insurance acceptable to the City,

covering any public liability or property damage by reason of the operation of its equipment, laborers, and hazard caused by the Improvements, and include at least the following:

- a) Comprehensive general liability insurance (including operations, contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with any Agreement or Policy with limits against bodily injury, including death, and property damage (to include, but not be limited to damages caused by erosion or flooding) which may arise out of Developer' s work or the work of any of its contractors. The exclusion for underground collapse shall be removed.
- b) Limits for bodily injury or death shall be not less than \$1,000,000.00 for one person per occurrence; limits for property damage shall not be less than \$1,000,000.00 per occurrence; and will maintain a minimum \$2,000,000.00 umbrella.
- c) Worker' s compensation insurance, with statutory coverage, if applicable.
- d) Developer shall file a Certificate of Insurance with the City Engineer prior to commencing site grading. Developer shall be responsible for insuring that the Certificate bear the following wording:

Should any of the above policies be canceled or terminated before the expiration date thereof, the issuing company shall give thirty (30) days' written notice of cancellation or termination to the Certificate Holder.

5.03 Real Estate Taxes. The Developer shall pay all real estate taxes associated with the Property and owed for the year in which the Project is constructed at the times required, and the Developer shall provide proof to the City of such payment. If the Developer is required to convey any property to the City after July 1 of any calendar year, it shall be solely responsible for all real estate taxes owed on said Property through the following calendar year.

ARTICLE SIX BREACH AND REMEDIES

6.01 Default by Developer. In the event of a breach of this Agreement by the Developer, the City may pursue any remedy at law or equity to enforce the terms of this Agreement. In the event of a breach of this Agreement as to any of the work to be performed hereunder by the Developer, its successors or assigns, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given written notice of the breach of this Agreement, not less than 72 hours in advance and the opportunity to cure such breach. In the event of an uncured breach of this Agreement, the City is granted the right to declare any sums provided by this Agreement due and payable in full, and the City may immediately bring legal action against the Developer to collect the sums covered by this Agreement and/or draw upon the Construction Escrow described in Article Four of this

Agreement. In the event the City draws from the Construction Escrow sums that exceed the costs or damage to the City, the City will return such excess amounts.

6.02 Complete Improvements-Right of Entry. In addition to the City's other remedies under this Agreement, if the Developer's breach involves failure to complete the Improvements by the Completion Date, the City is hereby authorized, at its option, to enter on portions of the Property covered by this Agreement, to complete the installation of any or all of the Improvements to which the breach relates.

6.03 Rights Cumulative. No remedy conferred in this Agreement is intended to be exclusive and each shall be cumulative and shall be in addition to every other remedy. The election of any one or more remedies shall not constitute a waiver of any other remedy.

6.04 Attorney Fees. The Developer will pay the City's costs and expenses, including attorneys' fees, incurred in connection with the Project and in connection with any lawsuit or action that is brought by or against the City relating to the Project, this Agreement, or a Letter of Credit furnished by the Developer relating to the Project.

ARTICLE SEVEN MISCELLANEOUS PROVISIONS

7.01. Amendment. Any amendment to this Agreement must be in writing and signed by all Parties and recorded against the Property.

7.02. Assignment. The Developer may not transfer or assign any of its obligations under this Agreement without the prior written consent of the City Council.

7.03. Agreement to Run with Land. The Developer agrees to record this Agreement among the land records of Ramsey County. The provisions of this Agreement shall run with the land and be binding upon Developer and its successors in interest and assigns. Notwithstanding the foregoing, no conveyance of the Property or any part thereof shall relieve the Developer of its liability for full performance of this Agreement unless the City expressly so releases the Developer in writing.

7.04. Release. Upon completion and approval of all work required herein, including completion of the Improvements and acceptance of the Improvements to be transferred to the City, and satisfaction of all of the Developer's respective obligations under this Agreement, the City agrees to execute an instrument releasing the Property from the terms of this Agreement.

7.05. Severability. The provisions of this Agreement are severable, and in the event that any provision of this Agreement is found invalid, the remaining provisions shall remain in full force and effect.

7.06. Notices. All notices, certificates or other communications required to be given to City Developer shall be sufficiently given and shall be deemed given when delivered or when deposited in the United States mail, first class, with postage fully prepaid and addressed as follows:

CITY:

City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: City Engineer

DEVELOPER:

Lexington Plaza, LLC
PO Box 555
Wayzata, MN 55391
Attn: Albert Esther, Managing Member

The City and Developer, by written notice, may designate different addresses to which subsequent notice, certificate or other communications should be sent.

7.07 No Third-Party Beneficiary. This Agreement and any financial guarantees required pursuant to its terms are not intended for the benefit of any third party.

7.08 Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The Developer agrees to comply with all laws, ordinances, and regulations of Minnesota and the City that are applicable to the Project.

7.09 Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be an original and shall constitute one and the same Agreement.

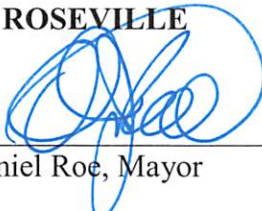
7.10 Non-waiver. Each right, power or remedy conferred, respectively, upon the City or Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City, the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy set forth in this Agreement or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer, as the case may be, and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either Party waives in writing any default or nonperformance by the other Party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.

SIGNATURES:

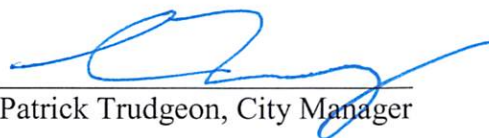
IN WITNESS OF THE ABOVE, the duly authorized representatives of the Parties have caused this Agreement to be executed in duplicate on the date and year written above.

CITY OF ROSEVILLE

By:


Daniel Roe, Mayor

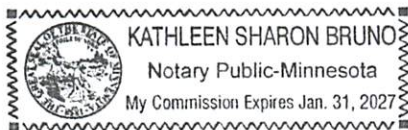
By:


Patrick Trudgeon, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 10th day of April, 2023 by Daniel Roe and by Patrick Trudgeon, the Mayor and City Manager, respectively, of the City of Roseville, a Minnesota municipal corporation, on behalf of the City.


Notary Public



IN WITNESS OF THE ABOVE, the duly authorized representatives of the Parties have caused this Agreement to be executed in duplicate on the date and year written above.

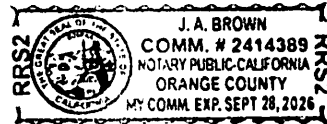
LEXINGTON PLAZA, LLC

By: [Signature]
Its: manager

STATE OF California)
) ss.
COUNTY OF Orange)

The foregoing instrument was acknowledged before me this 25th day of April, 2023 by Albert Esther, the manager, of Lexington Plz on behalf of the Lexington Plz.

[Signature]
Notary Public



THIS INSTRUMENT WAS DRAFTED BY:

Kennedy & Graven, Chartered (RGT)
150 South Fifth Street, Suite 700
Minneapolis, Minnesota 55402-1299
Telephone: 612-337-9300

EXHIBIT A

Legal Description

read
Parcel A (Abstract property):

The West Quarter of the North Half of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, except the north 247 feet and except the south 60 feet thereof.

Parcel B (Abstract property):

The West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, except the west 150 feet of that part of said West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter lying north of a line running at right angles to the west line of said Section 14, from a point thereon 559.3 feet north of the southwest corner thereof,

Except that part thereof acquired by the County of Ramsey pursuant to the Final Certificate, dated January 14, 2002, recorded January 28, 2002, in the office of the Ramsey County Recorder as Doc. No. 3463823.

Parcel C (Abstract property):

All that part of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, lying south of a line running at right angles to the west line of said Section 14, from a point thereon distant 559.3 feet north of the southwest corner of said Section 14, and lying north of a line described as follows: Beginning at a point on the west line of said Section 14, distant 451.5 feet north of the southwest corner of said Section; thence running easterly to a point on the east line of said West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter distant 452.88 feet north of the south line of said Section 14.

Parcel D (Abstract property):

All that part of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, lying north of a line running at right angles to the west line of said Section 14 from a point thereon distant 329.5 feet north of the southwest corner of said Section 14, and lying south of a line described as follows: Beginning at a point on the west line of said Section 14, distant 451.5 feet north of the southwest corner of said Section; thence running easterly to a point on the east line of said West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter distant 452.88 feet north of the south line of said Section 14, except all that part of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, described as follows: Commencing at a point on the west line of said Section 14, distant 329.5 feet north of the southwest corner thereof; thence running East at right angles to said west line 193.3 feet to the point of beginning of the land being described; thence North at right angles 1/10 of a foot; thence East at right angles 90.05 feet; thence North at right angles 20.97 feet; thence East at right angles 46.44

feet more or less to the east line of the aforescribed fraction of Section 14; thence South on said east line 21.07 feet; thence West 136.51 feet more or less to the point of beginning.

Parcel E (Abstract property):

All that part of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, lying south of a line running East at right angles to the west line of said Section 14 from a point thereon distant 329.5 feet north of the southwest corner of said Section 14, and all that part of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29, Range 23, described as follows: Commencing at a point on the west line of said Section 14, distant 329.5 feet north of the southwest corner thereof; thence running East at right angles to said west line 193.3 feet to the point of beginning of the land being described; thence North at right angles $\frac{1}{10}$ of a foot; thence East at right angles 90.05 feet; thence North at right angles 20.97 feet; thence East at right angles 46.44 feet more or less to the east line of the aforescribed fraction of Section 14; thence South on said east line 21.07 feet; thence West 136.51 feet more or less to the point of beginning,

Except that part thereof acquired by the County of Ramsey pursuant to the Final Certificate, dated January 14, 2002, recorded January 28, 2002, in the office of the Ramsey County Recorder as Doc. No. 3463823.

Parcel F:

A non-exclusive easement for sewer lines and ingress and egress over the westerly 20 feet of the East Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter, Section 14, Township 29, Range 23, as contained in the Easement Agreement, dated May 28, 1957, recorded May 31, 1957, in the office of the Ramsey County Recorder as Doc. No. 1428089.

Parcel G (Abstract property):

The west 150 feet of the West Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 14, Township 29 North, Range 23 West, lying north of a line running at right angles to the west line of said Section 14 from a point thereon 559.3 feet north of the southwest corner of said Section 14.

Parcel H:

A non-exclusive easement for the passage and parking of vehicles and for the use, passage and accommodation of pedestrians, over part of Lot 7, Block 1, Memorial Addition No. 1, as contained in the Easement Agreement, dated July 17, 2006, recorded August 10, 2006, in the office of the Ramsey County Recorder as Doc. No. 3969755.

EXHIBIT B

Estimated Cost of Improvements

The Developer must provide the City with a written estimate of all applicable costs of the Work, itemized by type. The estimates shall be based upon actual estimates provided by the contractors who are to do the Work. Said cost estimates will be reviewed by the City, and the City will establish the actual amount of the financial guarantee.

Item	Estimated Cost	150% Construction Security Amount
Earthwork (Demo, Base, Storm, Dirt, Storm, Paving Patching)	\$ 33,817	\$ 50,725
Concrete (curbs & gutters and sidewalk)	\$ 21,240	\$ 31,860
Landscape (Sod & Irrigation)	\$ 6,248	\$ 9,372
Excludes GC's and Markups		
CONSTRUCTION ESCROW TOTAL		\$ 91,957

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.d.

Department Approval



City Manager Approval



Item Description: Approve Quote for 2023 Sewer Televising

Background

The Public Works Department hires specialty contractors for televising sanitary and storm sewer pipe. Televising allows inspection of underground sewer infrastructure and helps identify maintenance needs. The 2023 solicitation for televising included over 12,000 feet of storm sewer and 55,000 feet of sanitary sewer, to be completed by January 15, 2024.

Quotes were requested from three contractors who have previously completed acceptable work. On September 19, 2023, two quotes were received as shown in the table below:

Company	Quote
Pipe Services Corporation	\$100,797.45
Hydro-Klean	\$119,365.00
Visu-Sewer, Inc.	--

Pipe Services Corporation has worked for Roseville successfully on many similar projects and is familiar with Roseville's sewer system and televising requirements. The attached quote is in the amount of \$100,797.45 for televising, with hourly rates for additional cleaning or dewatering services, if needed.

Based on the price and previous successful projects within Roseville, City staff recommends approval of the quote from Pipe Services Corporation for sewer televising.

Policy Objectives

Staff gathers data to plan the timely maintenance of infrastructure to provide continuous, uninterrupted utility service to all properties in Roseville. Staff seeks to find the most cost-effective purchasing opportunities to meet budgetary and operational objectives.

Racial Equity Impact Summary

This council action has no anticipated impacts to racial equity.

Budget Implications

This work will be funded with \$26,000 from the Storm Sewer Utility fund and \$76,000 from the Sanitary Sewer Utility fund.

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Staff Recommendations

Staff recommends Council approve the quote from Pipe Services Corporation for 2023 Sewer Televising Services.

Requested Council Action

Motion to approve the quote from Pipe Services Corporation for 2023 Sewer Televising Services.

Prepared by: Stephanie Smith, Assistant City Engineer

Attachments: 1. Pipe Services Corporation Quote



16281 Baseline Ave. Shakopee, MN 55379
 952.445.3173 | info@pipe-services.com
 Website: pipe-services.com

QUOTATION – SEWER TELEVISION/CLEANING

September 15th, 2023

Ms. Stephanie Smith, P.E.
 Assistant City Engineer
 Roseville Televising Project
 Roseville, MN
 651-792-7048

Dear Ms. Stephanie Smith,

As requested, below is a bid regarding the televising for the annual Roseville sewer inspection project:

City of Roseville Cost Distribution:

Confirmed Linear Footages, Pipe Sizes, and Activities			
<i>Pipe Size/Type</i>	<i>Pipe Length/Qty</i>	<i>Activity</i>	<i>Cost/Linear Foot/Qty</i>
6" SAN	226'	TV	\$ 1.37
8" SAN	33,341'	TV	\$ 1.37
10" SAN	1,261'	TV	\$ 1.37
12" SAN	11,180'	TV	\$ 1.37
15" SAN	2,623'	TV	\$ 1.37
18" SAN	2,428'	TV	\$ 1.37
21" SAN	1,678'	TV	\$ 1.37
24" SAN	986'	TV	\$ 1.37
27" SAN	1,288'	TV	\$ 1.37
30" SAN	400'	TV	\$ 1.37
12" STORM	3,339'	TV	\$2.04
15" STORM	3,364'	TV	\$2.04
18" STORM	,2208'	TV	\$2.04
21" STORM	475'	TV	\$2.04
24" STORM	2,639'	TV	\$2.04
36" STORM	325'	TV	\$2.04
Total			\$ 100,797.45

Pre-Approved As Needed Cost Distribution:

Confirmed Linear Footages, Pipe Sizes, and Activities			
<i>Pipe Size/Type</i>	<i>Pipe Length/Qty</i>	<i>Activity</i>	<i>Cost/Linear Foot/Qty</i>
TBD	TBD	Cleaning/Root Cutting	\$ 334.00/hr
Total			\$ TBD

CITY/FIRM Official, all change order activities require CITY/FIRM consent prior to initiation. Change order activities below \$500.00 are authorized via verbal CITY/FIRM directive/consent. Change order activities exceeding \$500.00 require written approval via email or memorandum letter.

Upon City/Firm Approval - Change Order Rates for Out of Scope		
<i>Activity / Vehicle</i>	<i>Unit</i>	<i>Cost Per Unit</i>
T.V. Vehicle Support	Per Hour	\$ 334.00
Hydrovac Vehicle Support	Per Hour	\$ 334.00
T.V. Vehicle Emergency Mobilization	Per Day	\$ 1,450.00
Hydrovac Vehicle Emergency Mobilization	Per Day	\$ 1,700.00
Water By-Pass Operations	Per Hour	\$ 250.00

CITY/FIRM Official, please be cognizant of the below provisions. These provisions exist to help ensure clarity of project scope and expectations relating to contingency efforts.

Change Order Contingencies:

All change order activities will first involve CITY/FIRM approval.

1. Work outside of the aforementioned project scope will require a per hour charge rate of: \$334/hour for CCTV support and \$334/hour for Hydrovac support.
2. In the event the CITY/FIRM requests dewatering or plugging services to stem high water levels in order to observe full pipe diameter, CITY/FIRM will incur an hourly charge according to associated vehicle usage.
3. In the event the CITY/FIRM requests Pipe Services conduct water bypass operations under high water level and high flow rate conditions, the CITY/FIRM will incur an hourly pump rate charge of \$250.00 per hour plus hourly charges according to associated Pipe Services vehicle usage.
4. During emergency mobilization requests, CITY will incur a mobilization charge according to vehicle usage and the mobilization rate quoted within the aforementioned change order price disbursement chart. Emergency work is generally charged by the hour with a minimum four hour charge.

Our bid is based on the following provisions and understandings:

The below provisions and understandings are standard expectations. Any project irregularities that do not allow for these provisions can be negotiated but will likely change the associated bid amount.

- 1.) Pipe Services will honor this bid for up to 45 days from the date of submission/document creation date. We will make every effort to honor the bid past the 45-day mark.
- 2.) Pipe Services will receive payment within 30 days of completing the aforementioned described project activities to the satisfaction of the CITY.
- 3.) Pipe Services to provide 1 typed reports and portable hard drive for televised services. All inspections will be done in certified PACP format. Reporting system will provide color stills of major incidents and a summary report of all "significant findings". Along with a importable database for GIS.
- 4.) All inspections to be completed with a color pan & tilt TV camera.
- 5.) CITY/FIRM to provide sewer maps, manhole numbering and pipe identification system.
- 6.) CITY/FIRM to locate and expose all man-holes (MH) and to make them accessible.
- 7.) Pipe Services is allowed to draw water from CITY fire hydrants at no additional cost.
- 8.) Pipe Services assumes that all dumping will take place at CITY location free of charge. If a dump location is not provided free of charge, Pipe Services will charge a Hyrdovac vehicle hourly rate and any associated dump fees.
- 9.) If during the course of vacuuming operations Pipe Services discovers that environmentally hazardous materials exists and special disposal procedures are necessary (for example large amounts of oil), CITY will incur charges associated with the dump fees and drive time to the special dump site location according associated vehicle usage.
- 10.) During televising only operations not associated with Pipe Services cleaning services, Pipe Services will make every attempt to bypass obstacles within the pipe. If bypass operations endanger the camera system or if bypassing is not an option, Pipe Services will utilize a reverse set-up operation and charge accordingly. All reverse set-up operations incur a charge for the full length of the pipe segment during the initial attempt and a full charge for the pipe length during the reverse effort. If a pipeline presents multiple reverse set-up requirements, Pipe Services will contact the CITY/FIRM to consult on a course of action in an effort to avoid unnecessary charges.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Pipe Services Corporation is authorized to do the work as specified.

By: _____ City/Legal Entity of: _____

Signature: _____ Date: _____

We would like to thank you again for the opportunity to work with Roseville.

Sincerely,

Pipe Services Corporation



Ryan R. Mergen

CEO ▪ **Pipe Services**

16281 Baseline Avenue ▪ Shakopee, MN 55379

(O) 952-445-3173 ▪ info@pipe-services.com

<http://pipe-services.com/>



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Approve Construction Cooperation Agreement with Arden Hills for Hamline Avenue Watermain

Background

As part of water model studies completed a few years ago by the City of Arden Hills and the City of Roseville, Arden Hills identified a segment of watermain on Hamline Avenue that needs to be upsized. The City of Roseville has an agreement with Arden Hills to sell them water and the Hamline Avenue watermain is one of three connections to Arden Hills. With future growth, Arden Hill's water usage is expected to increase so the existing 12-inch watermain, located between Glenhill Road (city limit) and Josephine Road within Roseville, needs to be upsized to a 16-inch pipe. Watermain south of Josephine Road and north of Glenhill Road are already 16-inch mains.

The majority of the improvements benefit Arden Hills since they will get increased flow. Roseville does not benefit from the increased capacity and because the condition of the pipe is fair, it would not have been upgraded at this time. However, Roseville does benefit from this project because we would get new valves and hydrants as well as a newer watermain without having to pay the full costs of the watermain replacement project.

To document the responsibilities and costs associated with the project, a Construction Cooperation Agreement for Construction has been drafted and is included as Attachment 1. Both City Attorneys have reviewed the document. The major terms of the agreement are as follows:

Roseville will be the engineer and contracting agency for the project. Staff determined this since the majority of the project is within the City of Roseville and we would own the improvements when they are completed.

Roseville would own the watermain just as the City does today. Attachment 3 documents the watermain ownership. Nothing changes from the existing mains.

Arden Hills will need to approve the project documents prior to bid.

If the bid is 120 percent over the estimate, Arden Hills can notify Roseville to reject the bids.

Cost participation

Roseville

- Construction costs related to hydrants, water services and related restoration
- All Engineering costs

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- A pro-rata share of mobilization, traffic control and similar items

Arden Hills

- Costs related to upsizing the watermain to 16 inches, including pipe, valves, fittings, meter manholes, and related restoration
- A pro-rata share of mobilization, traffic control, and similar items

Roseville staff believes the cost breakdown fairly reflects the benefits the cities both receive from the improvements.

The project is scheduled to be bid in the spring of 2024 for construction in the summer/fall of 2024.

The project will be completed ahead of Ramsey County's planned mill and overlay of Hamline Avenue from County Road C to TH 51 in 2025. The City of Roseville also plans to construct a pathway on this segment of road in 2025.

Policy Objectives

It has been the City’s policy to manage and maintain the street infrastructure which achieves the lowest overall cost to the City over time. This agreement is consistent with those goals.

Racial Equity Impact Summary

There should be no equity impacts associated with this agreement.

Budget Implications

An overall project budget has not been determined for the project at this time. The Roseville construction portion of the project would be approximately \$50,000-\$75,000, which is minimal for a project of this size. Roseville costs would be paid out of the water utility capital improvement fund.

Staff Recommendations

Staff recommends approving the Construction Cooperation Agreement for Construction of Watermain on Hamline Avenue with the City of Arden Hills.

Requested Council Action

Consider a motion to approve the Construction Cooperation Agreement for Construction of Watermain on Hamline Avenue with the City of Arden Hills.

- Prepared by:** Jesse Freihammer, Public Works Director
- Attachments:**
1. Cooperative Construction Agreement
 2. Project Map
 3. Watermain Ownership

**CONSTRUCTION COOPERATION AGREEMENT FOR
CONSTRUCTION OF WATERMAIN ON
HAMLINE AVENUE.**

THIS AGREEMENT is made and entered into on _____, 2023, by and between the CITY OF ROSEVILLE, Minnesota (“Roseville”) a municipal corporation under the laws of the State of Minnesota, and the CITY OF ARDEN HILLS, Minnesota, a municipal corporation under the laws of the State of Minnesota (“Arden Hills”).

BACKGROUND RECITALS

1. Roseville plans to replace the 12-inch watermain on Hamline Avenue between Josephine Road and the Arden Hills city limits with a 16-inch watermain and perform related work (the “Project”) as shown on the Scope of Work attached hereto as **Exhibit A**.
2. The City of Arden Hills requests this upgrade be made to provide adequate water flow to meet future demand.
3. Both Roseville and Arden Hills desire that the Project be designed and constructed by Roseville, with certain input and financial contributions from Arden Hills, as described herein.

NOW, THEREFORE, for mutual consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties agree as follows:

AGREEMENT

I. Purpose of Agreement

1. This Agreement describes the responsibilities of each of the Parties for design, construction, and financing of the Project.
2. Roseville will provide qualified engineering staff to perform street and utility design and related technical services for the Project. At its discretion, Roseville may enter into a contract with a qualified third party to complete any of these services. These services include:
 - a. Complete design;
 - b. Acquire required permits and approvals;
 - c. Prepare plans and specifications;
 - d. Manage contracts made for completion of the Project and for items outside the Project; Supervise construction, including inspection of the work;
 - e. Conduct construction surveying;
 - f. Prepare as- built drawings;
 - g. Design utilities, as required.

3. Arden Hills appoints Roseville as its agent to obtain bids, enter into a contract for the design and construction of the work, and supervise the work performed on the Project for compliance with the Project construction documents and this Agreement.

4. The scope and location of the Project is reflected in **Exhibit A**.

II. Construction Documents

1. Roseville will prepare the necessary detailed construction documents for the Project (“Project Construction Documents”). The Project Construction Documents will contain plans and specifications, a schedule for construction of the Project suitable for use by proposed contractors in the preparation of their bids, and a cost estimate. The cost estimate will include all anticipated costs of the Project and a contingency budget. The Project Construction Documents will be prepared using the most current industry standards and practices for watermain.

2. Final construction plans, engineering drawings, specifications and cost estimates, including the cost for each City, will be submitted to the Arden Hills City Engineer for approval prior to bidding. The Arden Hills City Engineer or their representative must approve all Project Construction Documents before the Project Construction Documents are released for bid.

III. Ownership of Watermain

1. At the conclusion of the Project, Roseville will own the meter serving the 16-inch watermain and the watermain and related infrastructure from and including the valve on the north leg of the intersection of Hamline Avenue and Glenhill Road to the south, as depicted on **Exhibit B**.

2. At the conclusion of the Project, Arden Hills will own the watermain and related infrastructure from the valve on the north leg of the intersection of Hamline Avenue and Glenhill Road to the north, as depicted on **Exhibit B**.

IV. Procedure for Acceptance of Bids

1. Roseville will advertise for bids for the work and construction of the Project, receive and open bids and may, subject to Arden Hills’s acceptance of the bid submitted, enter into a construction contract with the successful bidder in accordance with applicable law. After opening the bids, Roseville will give Arden Hills a written tabulation of the bids with Roseville’s recommendation for selection of the lowest responsible bidder.

2. Acceptance or Rejection of Project Bid Amount.

a. If the bid is less than 120% of the construction cost estimate in the final Project Construction Documents (excluding the contingency and contract administration costs), Roseville will accept the bid for the Project.

b. If the bid is 120 percent or more of the construction cost estimate in the final Project Construction Documents (excluding contract administration costs), either party may elect to reject the bid and the Project will be redesigned or cancelled. Unless Arden Hills gives Roseville notice stating that Arden Hills does not agree to be bound by the bid prices for the Project within 14 days Roseville may award the bid. If Arden Hills does not notify Roseville within 14 days, the bids for the Project will be deemed accepted by Arden Hills.

V. Construction and Contract Administration

1. Roseville will enter into the construction contract and will perform and direct all construction supervision, contract administration and inspections required to complete the Project.

2. Roseville will include in the construction contract for the Project, the Project Construction Documents, and require that the contractor construct the Project according to these Documents. At least 14 days before the contractor begins work on the Project, Roseville will give written notice to Arden Hills that the contractor will begin construction by sending notice to:

City of Roseville: City Manager
2660 Civic Center Drive
Roseville, MN 55113

City of Arden Hills: City Administrator
1245 W. Highway 96
Arden Hills, MN 55112

3. Roseville will notify Arden Hills of any change order which increases the cost of any individual construction contract for the Project by more than 20% of the original amount thereof or which materially changes the scope of the Project. Roseville shall obtain the written authorization of Arden Hills prior to approving such a change order. However, prior written authorization is not necessary if the change order is required to address an imminent risk to health/safety making prior authorization impractical. In such cases, the change order shall be sent to Arden Hills as soon as reasonably possible. Arden Hills must not unreasonably withhold its consent to change orders resulting from unforeseen circumstances arising during construction.

4. All invoices of requests for payment will be paid by Roseville. Within 10 days of the end of each calendar month, Roseville shall provide an invoice to Arden Hills showing the invoices received and the full costs of services provided by Roseville staff, and the amount Arden Hills owes to Roseville for the Project and for items outside of the Project. Within 30 days of the receipt of that statement, Arden Hills shall pay that amount to Roseville. If Arden Hills disputes any amount, provide in writing a list and explanation of any amounts it disputes and pay the undisputed amount. Any disputes regarding payment shall be resolved through the dispute resolution process in Article X.

V. Payment of Project Costs

1. Roseville will pay the following costs:

- a. Costs related to hydrants, water services and related restoration.
 - b. Engineering costs.
 - c. A pro-rata share of mobilization, traffic control and similar items.
2. Arden Hills will pay the following costs:
- a. Costs related to upsizing the watermain to 16 inches, including pipe, valves, fittings, meter manholes, and related restoration.
 - b. A pro-rata share of mobilization, traffic control, and similar items.
3. Each Party's pro-rata share shall be determined at the time of approval of the construction costs and will be equal to each party's share of the total construction costs (not including administrative costs).

VIII. Modifications to Construction Documents

- 1. Roseville may make minor changes in the Project Construction Documents and the if the changes are necessary to complete construction.
- 2. Roseville will give notice of all proposed material changes to the Project Construction Documents to Arden Hills. Arden Hills will review the documents and communicate in writing its acceptance or rejection to Roseville within seven days. Roseville will not materially amend the Project Construction Documents until it receives Arden Hills's written acceptance or Arden Hills fails to accept or reject within seven days.

VIII. Warranties/Maintenance

- 1. The Project bonds and warranties will be issued in the name of Roseville. Once construction of the Project is complete and Roseville accepts the Project, the Project will be under the full control of Roseville and all bonds, warranties and guarantees provided by the sureties, construction contractors and subcontractors for the Project are the property of Roseville. If a surety prohibits assignment then the City of Roseville will require the contractor to ensure that the affected bond or warranty applies both to the City of Roseville and City of Arden Hills.

IX. Liability

- 1. To the extent authorized by law each party is responsible only for its own acts and the results of its acts. Each Party's liability is governed by the provisions of Minnesota Statutes, Chapter 466.
- 2. Roseville and Arden Hills each warrant that they have an insurance or self-insurance program with minimum coverage consistent with the liability limits in Minnesota Statutes, Chapter 466. Nothing in this Agreement is a waiver or limitation of any immunity or limitation of liability by Roseville or Arden Hills.

X. Dispute Resolution

1. If a dispute arises between the Parties regarding this agreement or the construction of the Project, the City Manager and City Administrator of each city, or their designees, must promptly meet and attempt in good faith to negotiate a resolution of the dispute.
2. If the Parties have not negotiated a resolution of the dispute within 30 days after the initial meeting of the City Manager and the City Administrator, the Parties may agree to participate in mediation. A mediator will be chosen by agreement of the parties. In the event of such mediation, the Parties will share the cost of mediation equally.
3. If either Party does not agree to mediate, or if the Parties are unable to resolve the dispute within 30 days after the first meeting with the selected mediator, either party may pursue legal action regarding the dispute.

XI. General Provisions

1. All records kept by Roseville and Arden Hills with respect to the Project are subject to examination by representatives of each party. All data collected, created, received, maintained or disseminated for any purpose by Roseville or Arden Hills under this Agreement are governed by Minnesota Statutes, Chapter 13("Act"), and the Minnesota Rules implementing the Act.
2. Roseville agrees to comply with all laws applicable to Roseville relating to nondiscrimination, affirmative action, public purchases, contracting, employment, workers' compensation, and surety deposits required for construction contracts. Minnesota Statutes, Section 181.59 and any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of Roseville is considered a part of this Agreement.
3. The employees of the parties, and all other persons engaged by each party will not be considered employees of the other party. Each party is solely responsible for all claims arising from its employees including claims under the Worker's Compensation Act, the Minnesota Economic Security Law and all third party claim resulting from an act or omission of an employee.
4. If hazardous wastes, pollutants or contaminants as those terms are defined in law exist on the Project site, Roseville is responsible for any response or remedial action, monitoring or reporting under the law. Roseville will apply for and, if appropriate, have Arden Hills named as an additional beneficiary in any no association letters, no action/no further action letters and other environmental regulatory assurances for the site. Roseville will give Arden Hills copies of any Phase I and Phase II environmental investigations, approved Response Action Plans, and environmental assurance letters naming the Roseville as a beneficiary. Nothing in this paragraph requires that Roseville accept responsibility for any environmental conditions that are not Roseville's legal responsibility. This paragraph survives the termination of this Agreement.
5. This Agreement is the entire agreement between the parties and supersedes all oral agreements and negotiations between the parties relating to this Agreement. All exhibits and attachments to this Agreement are incorporated into the Agreement. If there is a conflict between the terms of this Agreement and any of the exhibits the Agreement governs.

6. The provisions of this Agreement are severable. If a court finds any part of this Agreement void, invalid, or unenforceable, it will not affect the validity and enforceability of the remainder of this Agreement. A waiver by a party of any part of this Agreement is not a waiver of any other part of the Agreement or of a future breach of the Agreement.

7. Any modifications to this Agreement must be in writing as a formal amendment.

8. This Agreement is binding upon and for the benefit of the parties and their successors and assigns. This Agreement is not intended to benefit any third-party.

9. Except as otherwise provided for in this Agreement, the Agreement may be terminated by the mutual agreement of the parties.

10. If a force majeure event occurs, neither party is responsible for a failure to perform or a delay in performance due to the force majeure event. A force majeure event is an event beyond a party's reasonable control, such as unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

11. Under Minnesota Statutes, Section 16C.05, subdivision 5, the Parties agree that the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by either Party and the state auditor or legislative auditor, as appropriate, for at least six years from the end of this Agreement.

IN WITNESS HEREOF, the undersigned parties have entered into this Agreement as of the date set forth.

CITY OF ROSEVILLE,
A municipal corporation of the
State of Minnesota

Date: _____

By: _____
City Manager

Date: _____

By: _____
Mayor

CITY OF ARDEN HILLS
A municipal corporation of the
State of Minnesota

Date: _____

By: _____
City Administrator

Date: _____

By: _____
Mayor

Exhibit A
Scope of Work

Exhibit B
Depiction of Ownership

Hamline Avenue Watermain Project



Prepared by:
Engineering Department
September 18, 2023

City of Roseville, Engineering Department,
2000 Civic Center Drive, Roseville, MN

DISCLAIMER: This map is neither a legally adopted map nor a survey and is not intended to be used as one. This map is a compilation of records, information, and data gathered in various city, county, state and federal offices and other sources regarding the above areas, and cannot be used for reference purposes only. The City disclaims to warrant that the Geographic Information System (GIS) data used to generate the map are error-free. The City does not warrant that the GIS data can be used for legal reference, tracking or any other purposes requiring absolute construction of the location or location of parcels in the depiction of geographic features, structures or dimensions. The "found parcel" data used (661-761-7075). The preceding disclaimer is provided pursuant to Minnesota Statutes § 66.05, Subd. 27 (2010) and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by third, its employees or agents, or its third parties.



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Accept Public Improvements Related to the Midland Legacy Estate
Public Improvement Contract

Background

On June 6th, 2022, the City Council approved the amended Public Improvement Contract (PIC) with Integrity Land Development, Inc., for development work related to the Midland Legacy Estate 3rd Addition Plat and development, located on County Road B and Eustis Street. The new public infrastructure included realignment and reconstruction of County Road B and Eustis Street, installation of public water and sewer to service new homes, and construction of an eight-foot pathway adjacent to the development.

All public improvements were completed to the City's satisfaction in 2023. In order to close out the PIC, a resolution (Attachment 1) from the City Council is needed accepting the improvements.

Grading and erosion control permits still remain open for the site as the lots are still under construction.

Policy Objectives

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

Racial Equity Impact Summary

There should be no equity impacts associated this council action.

Budget Implications

All project costs related to the PIC were paid for by the developer. No further costs are associated with the PIC.

Staff Recommendations

The work completed was in accordance with the PIC. Staff recommends the City Council approve a resolution accepting the public improvements related to the Midland Legacy Estate 3rd Addition Public Improvement Contract.

Requested Council Action

Motion to adopt the resolution accepting the public improvements related to the Midland

35 Legacy Estate 3rd Addition Public Improvement Contract.

36

37

Prepared by: Jesse Freihammer, Public Works Director

Attachments: 1. Resolution
2. Public Improvement Contract

38

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
2 of Roseville, County of Ramsey, Minnesota, was duly held on the 25th day of September,
3 2023, at 6:00 p.m.

4
5 The following members were present: and the following members were
6 absent: .

7
8 Councilmember introduced the following resolution and moved its adoption:
9

10 **RESOLUTION No.**

11
12 **ACCEPTING PUBLIC IMPROVEMENTS RELATED TO THE MIDLAND**
13 **LEGACY ESTATE 3RD ADDITION PUBLIC IMPROVEMENT CONTRACT**

14
15 WHEREAS, pursuant to a written contract signed with the City on June 6, 2022, Integrity
16 Land Development, Inc., has satisfactorily completed the public improvements associated
17 with the Midland Legacy Estate 3rd Addition Public Improvement Contract.

18
19 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
20 Minnesota, that the work completed under said contract is hereby accepted and approved;

21
22 The motion for the adoption of the foregoing resolution was duly seconded by
23 Councilmember and upon vote being taken thereon, the following voted in
24 favor thereof: and the following voted against the same: .

25
26 WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of September, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this the 25th day of September, 2023.

Patrick Trudgeon, City Manager

(SEAL)



Doc No T02734051

Certified, filed and/or recorded on
Jun 14, 2022 9:32 AM

Office of the Registrar of Titles
Ramsey County, Minnesota
Todd J. Uecker, Registrar of Titles
Heather L. Bestler, County Auditor and Treasurer

Deputy 1009

Pkg ID 1528838D

Attested Copy or Duplicate Original	\$2.00
Document Recording Fee Torrens	\$46.00
Memorial Entry - Additional Certificates	\$40.00
Non Recorded Document Copy	\$0.50
Document Total	\$88.50

Existing Certs
645920, 645370, 645919

PUBLIC IMPROVEMENT CONTRACT
MIDLAND LEGACY ESTATE 3RD ADDITION

- I. **Parties.** This Agreement, dated JUNE 6TH, 2022, is entered into between the City of Roseville, a Minnesota municipal corporation, whose address is 2660 Civic Center Drive, Roseville, Minnesota 55113 (the "**City**"), and Integrity Land Development, Inc., a Minnesota corporation, whose address is 13635 Johnson Street NE, Andover, MN 55304 (the "**Developer**").
- II. **Request for Plat approval.** The Developer has asked the City to approve a plat of land to be known as "*Midland Legacy Estate 3rd Addition*" (also referred to in this Agreement as the "**Plat**"). The land is legally described as follows:

See Legal Description attached as Exhibit A hereto (the "**Property**").

- III. **Terms and Conditions of Plat Approval.** For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:
- A. **Plat Approval:** Subject to the terms and conditions of this Public Improvement Contract, the recitals above, and all other applicable City Code provisions, the City hereby approves the recording of the Plat.
- B. **Land Use:** Construction and operation of nine single family homes, one outlot which could become three additional single family homes, one common area outlot including a private road. Additionally, one lot will be dedicated to the City for use as a public park.
- C. **Public Improvements.** The Developer shall, subject to the terms and conditions contained herein, perform the following work and construct the following improvements ("Public Improvements") in compliance with City approved Public Improvement Construction Plans described in Section III E below and all rules, regulations, standards and ordinances of the City:
1. Restoration of existing streets: Curb cuts and street cuts shall be reconstructed to match existing street typical section.
 - a) All unused curb openings along Eustis Street and County Road B curb line shall be removed and replaced with non-surmountable curb to match existing. Curbs proposed to be replaced shall have a minimum of 3 feet of bituminous saw cut out to allow for proper compaction.
 - b) County Road B and Eustis Street shall be relocated per the Plans.
 - (1) County Road B and Eustis Street will remain public roadways.

- (2) Fourteen-day (14) advanced notice shall be given to the City and all affected residents prior to and work on County Road B or Eustis.
- (3) Access for residents and emergency vehicles shall be maintained at all times per the approved plans and requirements of Roseville Fire Department.
- c) Utility trenches shall be restored by the Developer per City standard plate.
- 2. Watermain construction: The Developer shall construct all watermain determined by the City to be necessary to serve the Property, including hydrants and individual lot services.
 - a) All watermain improvements and hydrants shall be constructed in accordance with City details, specifications, and the Public Improvement Construction Plans.
 - b) Any impacted residents shall be notified 48 hours in advance.
 - c) Temporary water shall be installed for all residents who would be impacted by watermain installation for over any 8-hour period.
 - d) Upon acceptance by the City Council, the watermain shall be owned and maintained by the City.
 - e) All water services shall be private as defined by City Code.
- 3. Sanitary sewer construction: The Developer shall construct all sanitary sewer pipes determined to be necessary by the City to serve the Property, including individual lot services.
 - a) All sanitary sewers shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
 - b) Upon acceptance by the City Council, the sanitary sewer main shall be owned and maintained by the City.
 - c) All sanitary services shall be private as defined by City Code.
- 4. Pathway construction: The Developer shall construct an 8-foot bituminous pathway along Eustis Street and County Road B for the length of the plat as shown on the approved plans.
 - a) The pathway shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
- 5. Erosion control: Prior to the commencement of any grading and before any utility construction is commenced or building permits are issued, the erosion control plan must be implemented, inspected and approved by the City. The Developer shall meet all requirements of the City's Erosion Control Ordinance including but not limited to the following:
 - a) No construction activity shall be allowed and no building permits shall be issued unless the Property is in full compliance with the erosion control requirements.
 - b) Measures shall be installed in compliance with MPCA NPDES permit requirements.

- c) The City will inspect the site periodically and determine whether it is necessary to take additional measures to address erosion. The Developer shall comply with all additional erosion control requirements.
- d) To remove dirt and debris from streets that has resulted from construction work by the Developer, its agents or assigns, the Developer shall sweep all haul roads on a weekly basis or more frequently as directed by the City Engineer until the site is stabilized. The Developer must sweep roadways with a water-discharge broom apparatus. Kick-off brooms shall not be utilized for street sweeping.
- e) If the development on the Property does not comply with the erosion control plan or supplementary instructions received from the City, the City may, following giving the Developer 48-hour prior verbal notice (or immediately in the case of an emergency), take such action as it deems appropriate to control erosion, the cost of which action shall be paid by the Developer to the City upon demand.

D. Private Improvements. The Developer shall, subject to the terms and conditions contained herein, perform the following work and construct the following improvements ("Private Improvements") in compliance with City approved Construction Plans described in Section III E below and all rules, regulations, standards and ordinances of the City:

1. **Site Grading and Turf Restoration.** The Developer shall grade the Property in accordance with the City approved Grading, Drainage and Erosion Control Plan. Site grading improvements shall include common excavation, subgrade correction, embankment and pond excavation. The Developer shall conduct turf restoration on the Property which shall include seeding, mulching and erosion control.
 - a) The Developer shall submit to the City a site grading and drainage plan for the entire Plat acceptable to the City showing the grades and drainage for each lot prior to installation of the improvements.
 - b) The Developer shall furnish the City Engineer satisfactory proof of payment for the site grading work and shall submit a certificate of survey (as-constructed survey) of the development to the City after site grading, with street and lot grades.
 - c) All improvements to the lots and the final grading shall comply with the approved grading plan.
2. **Street Improvements.** The Developer shall construct all streets shown on the Plat in accordance with the Public Improvement Construction Plans. Street improvements include subgrade preparation, gravel base, bituminous surfacing, and concrete curb and gutters.
 - a) All streets within this Plat shall be private, except Eustis Street and County Road B which will remain public.
 - b) All private streets shall have one layer of pavement installed before any certificate of occupancy is given.
 - c) All private streets shall have final layer of pavement installed within one year of installation of the first layer of pavement installation.

3. Storm sewer construction: The Developer shall construct all storm sewer improvements determined to be necessary by the City to serve the Property, including the construction of outlet control structures and flared end sections.
 - a) Storm sewer facilities, including ponds and bioretention basins, shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
 - b) Bioretention basins shall be protected from silt during construction. If these areas do not function as designed, the Developer shall reconstruct them as directed by the City Engineer.
 - c) All storm sewer improvements shall be private with the exception any storm sewer located within the Eustis Street or County Road B right-of-way as shown in the Grading and Drainage Plan attached as Exhibit C.
 - d) The Homeowners' Association shall have ownership and maintenance obligations for the private storm sewer improvements. A Stormwater Operations and Maintenance Agreement and Stormwater Operations and Maintenance Plan are required.

E. **Development Plans.** The Property shall be developed in accordance with the following plans, specifications and other documents ("Plans"). With the exception of the Plat, the Plans may be prepared after the parties have entered into this Agreement, provided however, no work shall be commenced on the Property until all of the Plans have been submitted to and approved by the City. The Plans shall not be attached to this Agreement, but shall be retained in the City files while the work to be done under this Agreement is being performed. If the Plans vary from the written terms of this Agreement, the written terms shall control. The Plans (which are sometimes referred to herein as the "Public Improvement Construction Plans") are as follows:

- a) Midland Legacy Estate 3rd Addition Final Plat;
- b) Midland Legacy Estate 3rd Addition Plan Set; and
- c) Storm Water Maintenance Agreement.

F. **Notice to Proceed.** The improvements shall be installed in accordance with the City approved Plans and the rules, regulations, standards and ordinances of the City. The plans and specifications shall be prepared by a competent registered professional engineer, furnished to the City for review, and shall be subject to the approval of the City Engineer. No work shall commence on the Property until the City Engineer notifies the Developer that the work can commence.

1. The Developer shall obtain all necessary permits from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Health (MDOH), applicable watershed, all City permits, including erosion control, grading and storm water permit and other agencies and governmental authorities before proceeding with construction. Copies of these permits must be provided to the City Engineer.
2. The Developer or its engineer shall schedule a preconstruction meeting at a mutually agreeable time at City Hall with all the parties concerned, including City staff, to review the program for the construction work.

3. The Developer represents to the City that the Plat complies with all City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the City determines that the Plat does not comply, the City may, at its option, refuse to allow construction or development work on the Property until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.

G. **Time of Performance.** The Developer shall complete all required public and private improvements enumerated in Paragraphs C and D by October 1, 2022. The Developer may, however, forward a request for an extension of time to the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.

H. **Inspection.** The Developer shall provide the services of a Project Representative and assistants at the site to provide continuous observation of the work to be performed and the improvements to be constructed under this Agreement.

1. The Developer shall provide the City Engineer a minimum of one business day notice prior to the commencement of the underground pipe laying and service connection; and prior to subgrade, gravel base and bituminous surface construction.
2. Developer's failure to comply with the terms of this section shall permit the City Engineer to issue a stop work order which may result in a rejection of the work and which shall obligate the Developer to take all reasonable steps, as directed by the City Engineer to ensure that the improvements are constructed and inspected pursuant to the terms of this Agreement; and shall further result in the assessment of a penalty, in an amount equal to 1% per occurrence, of the amount of the security required for Developer improvements, which amount the Developer agrees to pay to the City upon demand.

I. **Engineering Coordination.** A City Engineering Coordinator shall be assigned to this project to provide further protection for the City against defects and deficiencies in the work and improvements through the observations of the work in progress and field checks of materials and equipment. However, the furnishing of such engineering coordination will not make the City responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions or programs, or for the contractor's failure to perform the contractor's work in accordance with the Plans. The Developer is obligated to pay the City for City inspection services an amount equal to 4% of the estimated cost of the Public Improvements, which amount is \$12,133.44 (\$303,336.00 x 0.04). This amount shall be paid at or prior to the execution of this Agreement.

J. **Security.** To guarantee compliance with the terms of this Agreement, payment of the costs of all Public Improvements and construction of all Public Improvements, the Developer shall furnish either: a) a cash deposit, or b) an irrevocable letter of credit for \$379,170.00 (\$303,336.00 x 1.25) in a form to be approved by the City (the "Financial Security"). The amount of the Financial Security is 125% of the estimated cost to construct the Public Improvements. The City shall have the right to draw upon and use the Financial Security in the event that the Developer fails to perform any of its obligations under this Agreement.

1. **Reduction of Security.** Periodically upon the Developer's written request, the City Engineer may reduce the amount of the Financial Security for completed Public Improvements provided the following conditions are met:
 - a) The Developer's engineer certifies that the Public improvements have been constructed to City standards and in accordance with the Plans.
 - b) The Developer provides documentation that its contractors and all their subcontractors and suppliers have been paid in full for the work completed and materials supplied.
 - c) The City Engineer determines that such Public Improvements have been fully completed in accordance with the Plans, specifications and provisions of this Agreement.

The amount of reduction shall be equal to that portion of the Financial Security which covers such completed Public Improvements; provided however, in no case shall the remaining amount of the Financial Security be less than the greater of: (i) 25% of the original amount of the Financial Security, or (ii) 125% of the estimated cost to complete the Public Improvements which have not been completed as determined by the City Engineer.

2. **Release of Security.** This Agreement shall run with the land and may be recorded against the title to the Property. After the work described in this Agreement has been completed, the Developer may request that the City accept the Public Improvements. This is accomplished through a City Council resolution provided the following conditions are met:
 - a) **As-built Survey.** The Developer shall provide an as-built survey upon completion of the Public Improvements described in Paragraph C in reproducible and digital (AutoCAD) format. The locations and elevations of sewer and water services shall be accurately shown on the survey.
 - b) **Certification.** The Developer's engineer submits a letter certifying that the Public Improvements have been constructed to City standards in accordance with the Plans and requests that the City accept the Public Improvements.
 - c) **Payment.** The Developer provides documentation that its contractors and their subcontractors and suppliers have been paid in full for the work completed and the materials supplied.
 - d) **Determination of Completion.** The City Engineer and the City Council have determined that all Public Improvements have been completed in accordance with the Plans, specifications and terms of this Agreement.

The date of City acceptance of the Public Improvements shall be the date of the City Council resolution accepting the Public Improvements.

In the event that a Letter of Credit is given as the Financial Security, the term of any Letter of Credit provided by the Developer must be at least one year and shall auto-renew or the City shall be provided a 60-day notice. Notwithstanding anything to the contrary contained herein, in the event that: i) some or all of the Public Improvements have not been completed and accepted by the City before the expiration date of the Letter of Credit, ii) the City has been notified that the Letter of Credit is not being extended for another term of at least one year, and

iii) no replacement Letter of Credit satisfactory to the City has been delivered to the City, the City shall have the right to draw on the full amount of the Letter of Credit at any time prior to the expiration of the Letter of Credit. In the event of such draw on the Letter of Credit, the City shall have the right to use the amount drawn to complete any unfinished Public Improvements, perform any unperformed obligations of the Developer, pay the costs to draw on the Letter of Credit and/or pay any costs to enforce this Agreement. The Letter of Credit shall allow partial draws and shall provide that a draw can be made on the Letter of Credit at a location which is in or within 30 miles of the City of Roseville.

- K. **Ownership of Improvements and Risk of Loss.** Upon completion and City acceptance of the Public Improvements, all Public Improvements lying within public rights-of-way and easements shall become City property without further notice or action, except as follows: private streets, storm sewer, and stormwater best management practices. The Developer shall be responsible for the risk of loss of all Public Improvements constructed by the Developer until ownership thereof passes to the City. Any damage or destruction, in whole or in part, to any Public Improvement constructed by the Developer shall be repaired and/or replaced by the Developer until ownership of such Public Improvement passes to the City. The following special requirements shall apply with respect to the maintenance of Public Improvements which have been completed and accepted by the City: None.
- L. **Warranty.** The Developer shall install and construct the Public Improvements in accordance with the terms and conditions of this Agreement. The Developer warrants the Public Improvements and all work required to be performed by the Developer hereunder against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance by the City. The Developer shall repair or replace as directed by the City and at the Developer's sole cost and expense: (i) any and all faulty work, (ii) any and all poor quality and/or defective materials, and (iii) any and all trees, plantings, grass and/or sod which are dead, are not of good quality and/or are diseased, as determined in the sole but reasonable opinion of the City or its Engineer, provided the City or its Engineer gives notice of such defect to Developer with respect to such items on or before 60 days following the expiration of the two year warranty period. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties described herein, which bonds or other security shall be in addition to the Financial Security described herein.
- M. **Utility Company Improvements.** The utility improvements include underground gas, electric, and telephone service as installed by the appropriate utility company at the direction of the Developer. The Developer shall arrange for the installation of underground gas, electric, telephone and cable television before the final lift is started.
- N. **Park Dedication.** The Developer shall donate to the City 26,572 square feet of the Property for park purposes. The Developer will donate the PARK lot on the Plat. The City and the Developer have negotiated a purchase agreement wherein the City will purchase from the Developer the remainder of the PARK land (the amount of the PARK land exceeding 26,572 square feet).
- O. **License.** The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Property to perform all work and inspections deemed appropriate by the City during the installation of the Public Improvements. This license shall expire after the Property has been completely developed and all of the Public Improvements have been accepted by the City.
- P. **Building Permits.** In order to provide emergency vehicle access, a passable Class 5 road base must be extended to within 150 feet of any address seeking a building permit. Breach of the terms of this

Agreement by the Developer shall be grounds for denial of building permits, including lots sold to third parties.

Q. Land Occupancy. No certificate of occupancy shall be issued until:

1. All water and sewer improvements are installed and pass testing per City specifications.
2. The lot has access through roadways with a minimum of one lift of pavement installed.

R. Construction Management. The Developer and its contractors and subcontractors shall minimize impacts from construction on the surrounding neighborhood as follows:

1. **Definition of Construction Area.** The limits of the Project Area shall be defined with heavy-duty erosion control fencing approved by the City Engineer. Any grading, construction or other work outside this area requires approval by the City Engineer and the affected property owner.
2. **Parking and Storage of Materials.** No fill, excavating material or construction materials shall be stored in the public right-of-way.
3. **Hours of Construction.** Hours of construction, including moving of equipment shall be limited to the hours between 7 a.m. and 9 p.m. on weekdays and 9 a.m. and 9 p.m. on weekends.
4. **Site Maintenance.** The Developer shall ensure the contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse or other materials from leaving the site. Construction debris and other refuse generated from the project shall be removed from the site in a timely fashion and/or upon the request by the City Engineer. After the Developer has received twenty-four (24) hour verbal notice, the City shall have the right to complete or contract to complete the site maintenance work at the Developer's expense, which amount the Developer shall pay to the City upon demand.
5. **Cold Weather Construction.** The City requires that no public concrete or bituminous infrastructure be constructed on frozen ground. Upon evidence of frozen ground in the project aggregate base/subgrade, all concrete and bituminous work shall cease for the construction year. No bituminous base paving or concrete pouring will be allowed after November 1st of the calendar year. Work may be performed after November 1st only with the approval of the City Engineer, and if permitted such work shall comply with City specifications.
6. **Bituminous and Concrete Material Acceptance.** The City shall not accept concrete curb and gutter that has structural or cosmetic defects. The City shall identify all defective curb for removal. The City shall not accept bituminous base course with less than 91.5% density or that has an open graded appearance as determined by the City Engineer. This is considered to be rejected and shall be required to be removed at the Developer's expense. At no time shall the bituminous wear course be installed after October 1st of any calendar year or prior to weight restrictions being lifted in the spring.
7. **Televising.** All public storm sewer and sanitary sewer shall be televised, at the Developer's expense, prior to the installation of the aggregate base, concrete curb and gutter, and bituminous. No roadway construction shall be commenced until the City has reviewed and approved the televising tapes. All televising media shall be submitted per City requirements.

- S. **Certificate of Insurance.** The Developer shall provide, prior to the commencement of any site work or other development of the Property, evidence that it has insurance in the form of a Certificate of Insurance issued by a company authorized to do business in the State of Minnesota, which includes workman's compensation and general liability. Limits for bodily injury and death shall not be less than \$1,000,000 for one person and \$1,500,000 per occurrence. Limits for property damages shall be not less than \$500,000 for each occurrence. The City shall be included as an additional insured on general liability and property damage policies. The Developer shall provide the City with a renewal certificate of insurance at least 30 days prior to the expiration date of any policy required hereunder.
- T. **All Costs Responsibility of Developer.** The Developer shall pay all costs incurred by it and the City in conjunction with this Agreement, the approval of the Plat, the development of the Property, and the construction of the improvements required by this Agreement, including but not limited to, all costs of persons doing work or furnishing skills, tools, machinery and materials; insurance premiums; Letter of Credit fees and bond premiums; legal, planning and engineering fees; the preparation and recording of this Agreement and all easements and other documents relating to the Plat and the Property; and all costs incurred pertaining to the inspection and monitoring of the work performed and improvements constructed on the Property. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements or the development of the Property. The Developer agrees to defend, indemnify, and hold the City and its mayor, councilmembers, employees, agents and contractors harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the improvements, the development of the Property or the acts of the Developer, and its employees, agents or contractors in connection thereto.
1. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from Plat approval, development of the Property, construction of the improvements or other work performed on the Property. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers and employees harmless for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.
 2. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all charges, costs and fees referred to in this Agreement. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, all of the Property, or any part of it.
 3. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, the City may, in addition to all other rights and remedies the City may have, halt development and construction work on the Property including, but not limited to, the issuance of building permits for lots which the Developer may or may not have sold, until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of ten percent (10%) per year, or the maximum amount allowed by law, whichever is less.
 4. The Developer shall reimburse the City for all costs incurred in the enforcement of this Agreement, including all attorney and engineering fees.

5. In addition to the charges referred to herein, other charges may be imposed such as, but not limited to, sewer availability charges ("SAC"), City water connection charges, City sewer connection charges, City storm water connection charges and building permit fees. The Developer shall pay all such other charges and fees upon being billed by the City.

U. **Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default not less than 48 hours in advance or immediately before the City commences performing such work in the event of an emergency. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the Property. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part, against the Developer and/or the Property.

V. **Remedies.** Upon the occurrence of a breach of this Agreement by the Developer, the City, in addition to any other remedy which may be available to it, shall have the right to do any or all of the following:

1. City may make advances or take other steps to cure the default, and where necessary, enter the Property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the date of such advances or expenses at the rate of 10% per annum or the maximum allowed by law, whichever is less. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default or from any other default hereunder. The City shall not be obligated, by virtue of the existence or the exercise of this right, to perform any such act or cure any such default.
2. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
3. Obtain an order from a court of competent jurisdiction enjoining the continuation of an event of default.
4. Halt all development work and construction of improvements until such time as the event of default is cured.
5. Withhold the issuance of a building permit and/or prohibit the occupancy of any structure(s) for which permits have been issued.
6. Draw upon and utilize the Developer's Financial Security to cover the costs of the City in order to correct the default, the costs to complete any unfinished Public Improvements, the costs to draw on the Financial Security and/or the costs to enforce this Agreement.
7. Terminate this Agreement by written notice to Developer at which time all terms and conditions contained herein shall be of no further force or effect and all obligations of the parties imposed hereunder shall be null and void.
8. Exercise any other remedies which may be available to it at law or in equity.
9. In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an event of default, the Developer shall pay to the City all fees and

expenses, including attorney's fees, incurred by the City as a result of the event of default, whether or not a lawsuit or other action is formally taken.

10. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers, employees, agents and contractors harmless from any liability or damages, including reasonable attorney's fees, which may be incurred as a result of the exercise of the City's rights pursuant to this Agreement.

W. Assignment. The Developer may not assign this Agreement without the written permission of the Roseville City Council.

X. Notices to the Developer. Required notices to the Developer shall be in writing, and shall be either hand delivered to the Chief Executive Officer or another officer, employee or agent of the Developer, or mailed to the Developer by registered or certified mail at the following address:

Integrity Land Development, Inc.
13635 Johnson Street NE
Andover, MN 55304
Attn: Todd Ganz, CEO

Y. Notices to the City. Required notices to the Developer shall be either hand delivered to the City Engineer, or mailed to the City by registered or certified mail in care of the City Engineer at the following address:

City of Roseville
2660 Civic Center Drive
Roseville, Minnesota 55113
Attn: City Engineer

Z. Miscellaneous.

1. The Developer shall comply with any and all applicable City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations that may apply to the Plat, the development of the Property, and the construction of the Public Improvements described herein.
2. The terms and conditions of this Agreement shall inure to the benefit of and shall be binding upon the parties hereto, and their respective successors and assigns.
3. The obligations of all parties signing this Agreement as a Developer shall be joint and several.
4. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this Agreement.
5. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers must be in writing, signed by the parties and approved by the Roseville City Council. The City's failure to promptly take legal action to enforce a default under this Agreement shall not be a waiver or release of such default.

6. This Agreement shall run with the land and shall be binding upon the Developer, and its successors and assigns. The Developer shall, at its expense, record this Agreement with the Ramsey County Recorder if the Property is abstract property and/or with the Ramsey County Registrar of Titles if the Property is Torrens property. The Developer shall, prior to the time this Agreement is executed and recorded, furnish the City with title evidence and make arrangements satisfactory to the City to confirm that at the time that this Agreement is executed and recorded the Developer is the sole fee simple owner of the Property and that there are no other parties having an interest in, or a lien or encumbrance against the Property. No work shall commence on the Property prior to the recording of this Agreement.
7. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any legal proceeding pertaining to this Agreement, or the rights or obligations of the parties hereunder, shall be venued in courts or tribunals located in Ramsey County, Minnesota.
8. In addition to all other terms and conditions of this Agreement the Developer shall comply with and perform the Conditions of Development attached hereto as Exhibit B.

//

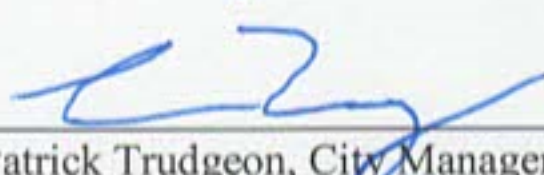
(Signatures Follow)

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

CITY

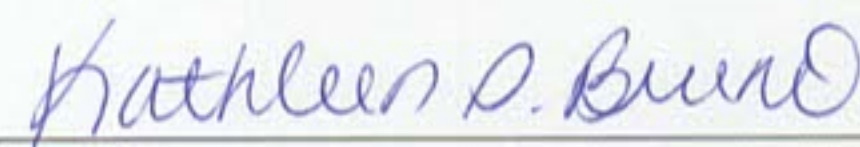
City of Roseville

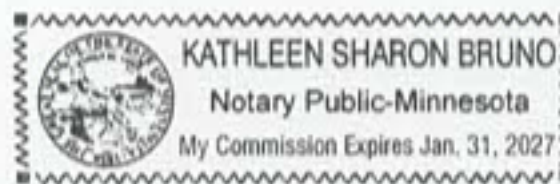
By: 
Daniel J. Roe, Mayor

By: 
Patrick Trudgeon, City Manager

STATE OF MINNESOTA)
COUNTY OF Ramsey) ss

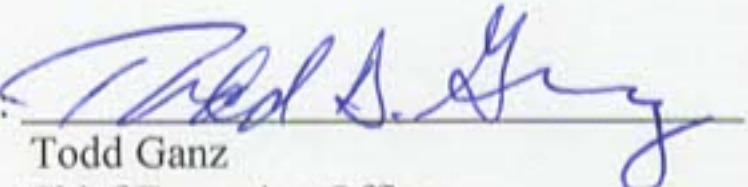
The foregoing instrument was acknowledged before me this 6th day of June, 2022, by Daniel J. Roe and Patrick Trudgeon, the Mayor and City Manager respectively, of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.


Notary Public



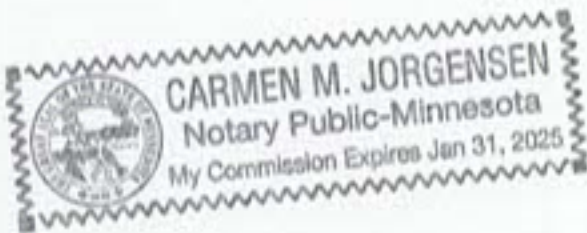
DEVELOPER

Integrity Land Development, Inc.

By: 
Todd Ganz
Its: Chief Executive Officer

STATE OF MINNESOTA)
) ss
COUNTY OF Anoka)

The foregoing instrument was acknowledged before me this 9th day of June, 2022,
by Todd Ganz, the Chief Executive Officer of Integrity Land Development, Inc., a Minnesota
corporation, on behalf of the corporation.




Notary Public

THIS INSTRUMENT DRAFTED BY:

City of Roseville
Engineering Division
2660 Civic Center Drive
Roseville, Minnesota 55113

EXHIBIT A
Legal Description

Existing Legal Description

The West 396 feet of Lot 3 and 4, Block 3, Todd's Outlots, Ramsey County, Minnesota

Certificate of Title No. 35461

AND

The South 11 feet of the West 287 feet of the North 128.8 feet of the South 193.2 feet and the West 300 feet of the South 64.4 feet, front and rear of Lot 2, Block 3, Todd's Outlots, Ramsey County, Minnesota

Certificate of Title No. 577408

To be Re-Platted as Follows:

Lots 1-9, Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota

AND

Outlot A, Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota

AND

Outlot B, Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota

AND

PARK, Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota

EXHIBIT B
Conditions of Development

1. All property owners shall either dedicate on the Plat or otherwise convey all roadway, utility, drainage, and other easements required by the City.
2. The access points to enter and exit the Property shall be at locations approved by the City and any other governmental entity having jurisdiction over adjacent roadways.
3. The Developer shall install subdivision monuments as reasonably required by the Roseville Public Works Department and Ramsey County Surveyor.
4. The Developer shall provide the City proof that the Developer/Owner is the fee simple owner of all of the Property included in the Plat and that there are no liens, encumbrances or other parties having an interest in the Property at the time the Plat and the Public Improvement Contract are recorded, or make other arrangements which are reasonably satisfactory to the City to assure that title to the Property following the recording of the Plat and the Public Improvement Contract shall be acceptable to the City.
5. The Developer shall pay all unpaid City subdivision review and other fees prior to the City releasing the Plat for recording.
6. No building permits shall be issued for any use of the Property which is not a permitted use.
7. The Developer or Builder shall form a Homeowner's Association(s) which will, among other things, be responsible for the maintenance and repair of various amenities on the Property, including but not limited to the private roadways and private stormwater improvements. The Homeowners Association documents shall be subject to the approval by the City Attorney and Staff.
8. No work shall commence on the Property until such approval is given unless otherwise designated by the City Engineer in writing.
9. The Developer shall install wetland buffer signs as shown on the plans prior to sale of abutting lots.

EXHIBIT C
Grading and Drainage Plan

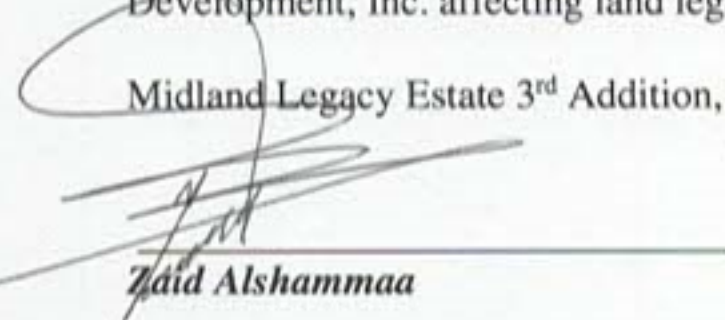
The Grading and Drainage Plan follows.

**CONSENT TO PUBLIC IMPROVEMENT CONTRACT
MIDLAND LEGACY ESTATE 3RD ADDITION**

DATE: 06-13-22

Zaid Alshammaa, a single person, fee owner of the property described herein, hereby consents to the PUBLIC IMPROVEMENT CONTRACT MIDLAND LEGACY ESTATE 3RD ADDITION, to which this consent is attached, dated June 6th, 2022 between the City of Roseville and Integrity Land Development, Inc. affecting land legally described as:

Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota.


Zaid Alshammaa

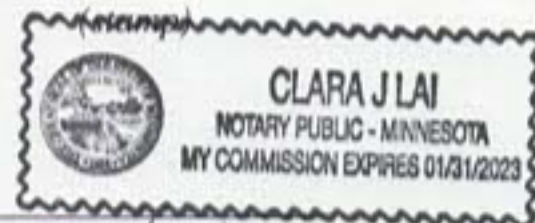
STATE OF MN
COUNTY OF Anoka

This instrument was acknowledged before me on 06/13/2022 by Zaid Alshammaa, a single person.


(signature)

This instrument was drafted by:
Legacy Title
8519 Eagle Point Blvd.
Lake Elmo, MN 55

Notary Public, _____
My commission expires 01/31/2023



**CONSENT TO PUBLIC IMPROVEMENT CONTRACT
MIDLAND LEGACY ESTATE 3RD ADDITION**

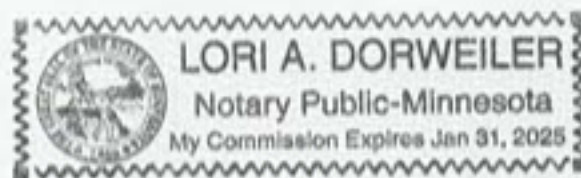
DATE: 6-10-22

Lake Elmo Bank, holder of that certain mortgage dated May 13, 2021, filed May 19, 2021, as Document No. T02700380, and holder of that certain mortgage dated October 15, 2021, filed October 18, 2021, as Document No. T2715174, and holder of that certain mortgage dated March 31, 2022, filed April 5, 2022, as Document No. T2728980, in the office of the county recorder/Registrar of Titles of Ramsey County, Minnesota, hereby consents to the PUBLIC IMPROVEMENT CONTRACT MIDLAND LEGACY ESTATE 3RD ADDITION, to which this consent is attached, dated June 6th, 2022 between the City of Roseville and Integrity Land Development, Inc. affecting land legally described as:

Midland Legacy Estate 3rd Addition, Ramsey County, Minnesota.

Lake Elmo Bank

BY [Signature]
Nate Mears
Vice President



STATE OF Minnesota
COUNTY OF Washington

This instrument was acknowledged before me on 6/10/2022 by Nate Mears as Vice President of Lake Elmo Bank.

[Signature]
(signature) (stamp)

This instrument was drafted by:
Legacy Title
8519 Eagle Point Blvd.
Lake Elmo, MN 55

Notary Public, _____
My commission expires _____

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/25/2023
Item No.: 10.g.

Department Approval



City Manager Approval



Item Description: Approve Street Name Change Policy

Background

The City has received a request from residents to change the street name of the segment of County Road B, west of Cleveland Avenue, which is the portion scheduled for reconstruction next year. In 2014, this segment of County Road B was turned back to the City, but still retains the county road name.

The City would like to establish a policy for how the public can make these requests, how they can be reviewed, and considered by the City Council. Note that Minnesota Statute § 440.11 "Street Name Change; Ordinance" allows cities to make a street name change, provided that it is approved by ordinance and then recorded in the office of the county recorder.

Staff presented a draft policy to the Public Works, Environment and Transportation Commission (PWET) June 27, 2023, and PWET discussed with City Council at the joint meeting July 10. Changes were made based on feedback received, and on August 22, 2023, PWET considered the revised draft policy and then voted to recommend approval of the policy. Changes to the proposed policy made since the joint meeting in July are highlighted in yellow on Attachment 1.

Policy Objectives

Plan for and support a multi-modal transportation system that moves people and goods safely and efficiently.

Racial Equity Impact Summary

This policy provides a process to change street names that some may find confusing and/or offensive. Future costs and inconveniences that result from an approved street name change, not specifically from approval of this policy, that are borne by property owners and tenants could be more burdensome to some populations. Those impacts can be considered on a case-by-case basis when City Council considers an ordinance to approve a name change.

Budget Implications

The policy provides a repeatable process to consider public requests for changing a street name – the action of approving the policy itself has no budget implications. If a name change for a specific street is requested by the public and vetted by staff, the request will be brought before City Council for consideration of an ordinance to approve the name change. There would be a cost estimate provided to City Council for the City's street sign changes or other agencies' costs, if known. Costs, monetary or effort, bore by the impacted property owners and tenants will be dependent on their unique situations; this is why there is a petition as a part of the process.

Staff Recommendations

Staff recommends Council approve the Street Name Change Policy.

40
41
42
43
44

Requested Council Action

Motion to approve the Street Name Change Policy.

Prepared by: Jennifer Lowry, Assistant Public Works Director / City Engineer

- Attachments:**
- 1. Proposed Street Name Change Policy
 - 2. 2: Excerpt from Minutes of June 27 and August 22, 2023 PWETC Meetings

45

ROSEVILLE
STREET NAME CHANGE POLICY

Draft v1.2 September 2023

PURPOSE: This policy dictates the process for which residents may request a change of name to a street under city jurisdiction, to be considered by the City Council.

BACKGROUND:

Minnesota Statute § 440.11 "Street Name Change; Ordinance" allows cities to make a street name change provided that it is approved by ordinance and then recorded in the office of the county recorder.

440.11 STREET NAME CHANGE; ORDINANCE.

The council of each home rule charter city of the second, third, or fourth class may by ordinance change the name of and rename any of the streets, lanes, avenues, public highways, parks, and public grounds of the city. Immediately after publication, the ordinance shall be recorded in the office of the county recorder of the county in which the city is located.

Although not required by statute, a petition is useful to gauge property owner interest in a street name change, as both benefits and inconveniences associated with an address change will be borne by the property owners. Property owners may consider/consult their tenants.

PROCESS:

A. Contact City Engineer

A member of the public requesting a name change must contact the City Engineer to discuss the process.

B. Resident Petition

Requestor must submit a petition to the City Engineer for consideration. The petition must include the new name requested and have signatures from more than 50% of property owners on the street, whose address includes the proposed road name change. Upon request, the City will provide a list of addresses. A sample petition form is included in Appendix A.

The new street name:

- a) should be changed only if there will be a public benefit that clearly outweighs the public confusion and cost that would be created by the name change.
- b) shall not be longer than can be put on a standard sign or 30 characters, whichever is less.
- c) should not create confusion or delay to standard or emergency services response.
- d) should not uniquely identify a particular product, service, tenant, business or living person.
- e) could be named after natural habitat (vegetation, terrain, animals, etc.), geographic location (park names, water body names, directions, etc.), or appropriate non-descript terminology (joining of two words, names, or activities, etc).
- f) should meet naming requirement of other concerned local governments.

B. City Review of Request

The City Engineer shall confer with other concerned local governments, including Ramsey County, to verify that the new street name meets naming requirements.

The City will coordinate with Ramsey County, MnDOT, and adjacent municipalities, as needed, to estimate the cost for signage changes.

C. Council Consideration

The Council will consider an ordinance to approve the name change. An ordinance change requires public notice/comment – in this case, it would include specific notice to affected properties. If approved, the ordinance will be sent to the County Recorder.

PETITION FOR STREET NAME CHANGE FORM

Signature below affirms we request changing the name of our street:

_____, from _____ to _____
[current street name] [intersecting street] [intersecting street]

to the new name: _____.
[new name requested]

The petitioners ask the City of Roseville to review this request and put it before the City Council for consideration at an upcoming Council meeting.

	Name	Address	Signature
1			
2			
3			
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Excerpts from Meeting Minutes

**Roseville Public Works, Environment
and Transportation Commission**

Tuesday, June 27, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Street Name Change Policy - Draft

Public Works Director Jesse Freihammer explained the City has received a request from residents to change the street name of the segment of County Road B west of Cleveland Avenue. The portion is scheduled for reconstruction next year.

There was no concern about the proposed name change request from the Commission.

Member Hodder moved, Member Mueller seconded, supporting the policy changes draft as presented in the agenda packet.

Ayes: 4

Nays: 0

Motion carried.

Draft Meeting Minutes

Tuesday, August 22, 2023, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

8. Street Name Change Update

Assistant Public Works Director/City Engineer Jennifer Lowry reviewed the street name change update with the Commission.

Member Cicha indicated the information states “more than fifty percent of owners on the street,” would that mean fifty percent of parcels on the street or property owners.

Mr. Freihammer indicated it would be per parcel, one vote per parcel.

Chair Ficek asked if there should be a spot, replacing A, where the individuals would need to come to the City to talk about it first. He could see someone seeing this information, getting a bunch of signatures before coming to the City and then having the City tell them it will not work. He wondered if having them check in at the very front would be better to either tell the person there is no chance or to provide that guidance. A slight reordering of the information.

Ms. Lowry indicated she was not sure where that would go because this is reviewed by the City Engineer first and then the City Engineer would take it to other agencies.

Chair Ficek asked if the petition would include signatures.

Ms. Lowry thought the last sentence under Item A could be moved up higher in paragraph, "Applicants are encouraged to contact the City Engineer to discuss the process prior to circulating a petition."

Chair Ficek thought instead of "encouraged" it should read "Applicants need to contact the City Engineer..."

Mr. Freihammer indicated staff could do that.

Motion

Member Mueller moved, Member Hodder seconded, to recommend staff to move forward to the City Council with changes as proposed and adding a process A to contact the City Engineer as the first step for the Street Naming Policy.

Ayes: 5

Nays: 0

Motion carried.

FUTURE MEETING AGENDA HIGHLIGHTS

September 25, 2023

October 9, 2023 City Council Meeting

- Liquor Compliance Failures
 - Applebee's
 - Chili's
 - D'Amico
 - La Casita
 - MGM
 - Mito
 - Pagoda
 - Szechuan
- Tobacco Compliance Failures
 - Quick Mart
 - Noble Tobacco
- Classification and Compensation Study Presentation

October 16, 2023 City Council Meeting (Work session)

- Joint Meeting with Planning Commission
- Envision Roseville Update
- Discuss Rosefest
- Discuss Capital Upgrades to Rosebrook Park

October 23, 2023 City Council Meeting

- Discussion regarding short-term rentals
- Consider Ordinance Amendments regarding Sacred Settlements
- Consider Ordinance Amendment and Policy for Reasonable Accommodation
- Authorize Final Plans and Specs – Wagner Path
- Authorize Final Plans and Specs – Tamarack Path
- Award Bid – Twin Lakes Pathway Project Phase II
- Approve Classification and Compensation Plan

Future Agenda Review - Longer Term Initiatives

9/21/2023

(items that likely require council discussion/action)

<u>Item</u>	<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Hotel Licensing	Staff/Council	Fall '23	
RFP for strategic planning	Staff/Council	Fall '23	(City Manager goal item)
Rooster Regulations	Council	Fall ' 23	Staff will review for changes in code
Commission scope/duties/functions implementation	Etten/Council	Fall '23	
Update SREAP with new goals/objectives	Staff/Council	Late '23	(City Manager goal item)
Strategic planning	Staff/Council	1st qtr '24	(City Manager goal item)
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	
Zero Waste Packaging/Compostable Containers	Etten/Strahan	TBD	PWET will continue to work on issue and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Update on shopping carts left in public r-o-w	Strahan	Summer '24	CD Director provided email 7/14 providing update
<u>City/EDA Budget Process</u>			
Fin Comm budget recomm's & prelim levy/budget	Staff/Council	18-Sep-23	(budget calendar item)
Utility Rates & Fee Schedule	Staff/Council	Nov '23	(budget calendar item)
Adopt final budget, levy, utility rates, & fees	Staff/Council	Dec '23	(budget calendar item)