



City Council Agenda

Monday, October 16, 2023

6:00 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m. **1. Roll Call**

Voting & Seating Order: Groff, Strahan, Etten, Schroeder, and Roe

6:01 p.m. **2. Pledge of Allegiance**

6:02 p.m. **3. Approve Agenda**

6:03 p.m. **4. Public Comment**

5. Recognitions and Donations

6. Items Removed from Consent Agenda

7. Business Items

6:10 p.m. a. Receive an update from the Roseville Police Department's Multicultural Advisory Committee

6:30 p.m. b. Joint meeting with the Planning Commission

8. Council Direction on Councilmember Initiated Agenda Items

9. Approval of City Council Minutes

10. Approve Consent Agenda

7:00 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements
- Council and City Manager**

a. Future Agenda Review

7:10 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date:

10/16/2023

Item No.:

7.a.

Department Approval



City Manager Approval



Item Description:

Receive an update from the Roseville Police Department's Multicultural Advisory Committee

Background

The Roseville Police Department's Multicultural Advisory Committee (MAC) was established in the summer of 2020 to help strengthen community outreach and foster honest, ongoing and focused conversations between members of the community, police officers and other city staff in Roseville. The goal of the MAC is to bring community representatives together to discuss community-policing concerns, strategize ways for the Roseville Police Department (RPD) to best engage with the community, and share information about police policies and procedures.

The MAC hopes to share an update with the Council on their work and continued partnership with the Roseville Police Department and how their efforts have helped build trust and legitimacy with the community. The update will include a discussion on the progress being made after revising RPD's traffic enforcement policy and implementing a pilot program mailing warning letters to registered owners for minor equipment violations.

Policy Objectives

The City of Roseville strives to be a welcoming and inclusive place for all. We are committed to promoting respectful conduct, equitable service, and diversity in our community. One of our community's aspirations is to be welcoming and inclusive. The MAC has helped RPD further these goals and aspirations.

Racial Equity Impact Summary

The Roseville Police Department is dedicated to creating an inclusive community where the predictability of success is not based on race or ethnicity. To accomplish this goal, we continue to prioritize racial equity in our planning, delivery, and evaluation of programs, policies, and services. RPD is committed to taking tangible steps to normalize, organize, and implement racial equity principles and tools, with an eye toward impactful and sustainable outcomes that create a more equitable community.

In 2021, the Roseville Police Department conducted a complete review of all department policies and procedures. Recognizing that traffic enforcement based solely on equipment violations disproportionately impacts communities of color and undermines law enforcement's legitimacy, an updated traffic policy was implemented to better reflect Roseville's values and commitment to racial equity. In creating the new policy, we relied on input from our Multicultural Advisory Committee and other diverse voices of our community.

In 2023, an innovative pilot program was initiated to mail warning letters to registered vehicle owners for minor equipment violations. The program is designed to bolster community trust and builds on the Roseville Police Department's ongoing efforts to ensure an appropriate and equitable law enforcement response.

Budget Implications

There are no budget implications.

Staff Recommendations

Staff recommends the Council receive the update from the MAC.

Requested Council Action

Receive the update.

Prepared by: Erika Scheider, Chief of Police

Attachments: 1. MAC Update 2023

Roseville Police Department October 16, 2023

RPD



Update on RPD Multicultural Advisory Committee



Multicultural Advisory Committee (MAC)

Police Department

- Established in 2020 to strengthen community outreach and foster honest, ongoing and focused conversations.
- The goal is to bring community representatives together to discuss community-policing concerns, strategize ways for RPD to engage with the community, and share information about police policies and procedures.
- The MAC strives to strengthen community relationships and improve trust and legitimacy in policing.



MAC Programs and Initiatives (2020-2023)

Police Department

- Participated in several promotional and hiring processes
- Assisted with developing interview questions to measure cultural competency of candidates
- Participated in various outreach events
- Met with RAHS students to help increase student involvement in MAC
- Helped create draft language in the event of civil unrest
- Provided input to guide Roseville's traffic enforcement policy

Traffic Enforcement Policy

Police Department

The Roseville Police Department recognizes that non-public safety or traffic enforcement solely based on equipment violations creates disproportionate impacts with communities of color and undermines law enforcement legitimacy. Absent other factors, the Roseville Police Department will not enforce equipment violations, expired registration, or other non-moving violations that do not create a public safety concern or dangerous condition.

- RPD traffic policy updated in 2021.
- Priority was to ensure traffic enforcement focuses on driving conduct contributing to motor vehicle collisions & creating a safety risk.
- Policy was developed based on ongoing discussions with the MAC and other diverse voices in the community.

Traffic Enforcement at a Glance (2022)

- 2,037 traffic stops
- 88.1% of traffic stops were moving violations
- 88.4% of stops resulted in a verbal warning
- 55.7% of the drivers stopped were White, 25.5% Black, 7.8% Asian, 6.9% Latino



Absent other factors, RPD does not enforce non-moving violations that do not create a public safety concern or a dangerous condition. One of the top priorities of RPD is to ensure traffic enforcement serves roadway safety by focusing on driving conduct that contributes to motor vehicle collisions.

[Annual Traffic Enforcement Reports](#)

Letters in Lieu of Tickets Initiative



- Launched in January 2023
- Rather than initiate traffic stops, officers can log violations and warning letters are mailed to vehicle owners
- Program is designed to bolster public safety and community trust
- 1,789 letters mailed out (YTD)
- Letters include information on obtaining financial assistance to remedy issues
- Program funded through Ramsey County Attorney, Lights On, Diversion Solutions, and the Saint Paul and Minnesota Foundation

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date:

10/16/2023

Item No.:

7.b.

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description:

Joint meeting with the Planning Commission

Background

Each year, the Planning Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered. The last joint meeting between the Planning Commission and City Council was on January 31, 2022 where the focus was on the second phase of the Zoning Code update. The Zoning Code update has concluded, so it's appropriate to hold another joint meeting to discuss other topics of focus for the Commission beyond fulfilling the statutory role of implementation of the Zoning Code and Comprehensive Plan.

Additionally, the joint meeting provides an opportunity for the Commission to present to the City Council the four items the Commission is requesting the Council consider adding to the Planning Commission's purpose, scope, duties, and functions.

Activities and accomplishments since the last joint meeting:

- Held 17 meetings, cancelled five meetings
- Phase II Zoning Code Update project, which consisted of an updated Shoreland Ordinance and sustainability incentives for new development (six meetings were held regarding this effort)
- Four preliminary plat requests (Twin Lakes Station, Brama Vistas, Villas of Reservoir Woods, and Danny Boy Estates)
- Seven conditional use requests for drive-through facilities (Take 5 Car Wash, Starbucks, Bank of America, Taco Bell, Chase Bank, Panera Bread, and Shake Shack)
- Interim Use extension for the State Fair park-and-ride facilities
- Land use requests related to Ramsey County's Household Hazardous Waste facility on Kent Street (IU extension, Zoning Code amendment, conditional use)
- Conditional use for increased density for a market rate apartment project at 1415 County Road B
- Conditional use to allow a surface parking lot as a permitted use for Fed Ex on County Road C2
- Interim use for Prince of Peace Lutheran Church to allow two micro-unit dwellings within an interim Sacred Community

30 Work Plan items for the upcoming year:

- 31 • Process routine land use applications in accordance with the City's Zoning Code and
32 Comprehensive Plan (such as in-fill plats, conditional uses, variances)
33 • Process potential land use applications for Twin Lakes (vacant PIK property)
34 • Process potential land use applications for Rosedale Center (outlot development)
35 • Process potential land use applications for Centre Pointe (vacant Veritas site)

36 Questions or concerns for the City Council:

- 37 • Present findings of purpose, scope, duties and functions discussion (see Attachment 1)
38 • Zoning Code amendments focused on sustainability

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41 **Policy Objectives**

42 The purpose of the Planning Commission is to be the City's planning agency and have the powers and
43 duties given by Minnesota Statutes, sections 462.351 through 462.364.

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46 **Racial Equity Impact Summary**

47 Not applicable

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50 **Budget Implications**

51 Not applicable

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54 **Staff Recommendations**

55 Conduct a joint discussion with the Planning Commission.

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58 **Requested Council Action**

59 Conduct a joint discussion with the Planning Commission.

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Prepared by: Janice Gundlach, Community Development Director

Attachments: 1. Memorandum from Commission to CC RE roles discussion

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MEMORANDUM



Date: October 16, 2023

To: Mayor Roe
Members of the City Council

From: Planning Commission

RE: Review of Planning Commission's Purpose, Scope, Duties and Functions

At the request of the City Council, the Commission has discussed our purpose, scope, duties and functions to determine if changes could be made to improve the Commission experience. This topic was introduced to the Commission by Council member Etten on June 7th, then discussed by the Commission on three additional occasions, including meetings on July 5th, August 2nd, and October 4th. After thoughtful conversation, and recognition of the statutory role the Planning Commission is required to fulfill, the Commission built consensus surrounding the following four items the Commission is requesting the City Council consider adding to the Planning Commission's purpose, scope, duties, and functions:

1. Adjust/amend the announcement at Planning Commission meetings to better explain the Commission's limited role in specific applications and the level of influence afforded to the Commission during the public hearing/meeting process. Encourage broader City-wide communication efforts (City newsletter) centered on the role of the Planning Commission in an effort to better inform the public and to help provide greater context in advance of specific land use requests that might impact their neighborhoods.
2. Consider having an opportunity for more than one joint meeting per year to discuss topics that may arise during the course of conducting regular commission business.
3. Consider adding a 'sketch plan' process to allow for informal Planning Commission input on projects before applications are submitted.
4. Allow Commission members to add discussion items to Planning Commission agendas to determine if a majority of the Commission is interested in exploring the topic further. Items whereby a majority of the Commission agree needs examining will be brought forward to the City Council for direction.

The Commission collectively finds that implementation of the above noted items would enhance the quality of work conducted by the Commission and serve to better engage Commissioners and the community in the work of the Planning Commission. Thank you.

FUTURE MEETING AGENDA HIGHLIGHTS

October 16, 2023

October 23, 2023 City Council Meeting

- Discussion regarding short-term rentals
- Consider Ordinance Amendments regarding Sacred Settlements
- Consider Ordinance Amendment and Policy for Reasonable Accommodation
- Discuss potential modifications to Rosefest
- Discuss potential site plan modifications and upgrades to Rosebrook Park
- Approve concept plan for new park on County Road B (Midland Legacy Estates 3rd Addition
- Authorize Final Plans and Specs – Wagner Path
- Authorize Final Plans and Specs – Tamarack Path
- Award Bid – Twin Lakes Pathway Project Phase II
- Approve Classification and Compensation Plan
- Approve SRO Contract with Roseville Schools

November 6, 2023 EDA Meeting

- Consider approval of creation of Local Housing Trust Fund
- Consider Decertification of TIF District #23 (SE Roseville)
- Consider Approval of Ramsey County HRA Grant Agreement
- Approve 2024 EDA Calendar

November 6, 2023 City Council Meeting

- Hold a Public Hearing to Accept County Road B Feasibility and Order Improvements
- Presentation by Community Action Team
- Discussion of 2024 Fee Schedule
- Discussion of 2024 Utility Rates
- Discussion regarding short-term rentals
- Approve 2024 City Council and EDA Calendar

Future Agenda Review - Longer Term Initiatives

10/10/2023

(items that likely require council discussion/action)

<u>Item</u>	<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Hotel Licensing	Staff/Council	Fall '23	
RFP for strategic planning	Staff/Council	Fall '23	(City Manager goal item)
Rooster Regulations	Council	Fall ' 23	Staff will review for changes in code
Commission scope/duties/functions implementation	Etten/Council	Fall '23	
Update SREAP with new goals/objectives	Staff/Council	Late '23	(City Manager goal item)
Strategic planning	Staff/Council	1st qtr '24	(City Manager goal item)
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	
Zero Waste Packaging/Compostable Containers	Etten/Strahan	TBD	PWET will continue to work on issue and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Update on shopping carts left in public r-o-w	Strahan	Summer '24	CD Director provided email 7/14 providing update
<u>City/EDA Budget Process</u>			
Adopt final budget, levy, utility rates, & fees	Staff/Council	Dec '23	(budget calendar item)