



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, November 6, 2023

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:31 p.m. Voting and Seating Order: Strahan, Etten, Schroeder, Groff, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

City Manager Trudgeon requested removal of Item 7B (Consider an Abatement Request for Unresolved City Code Violations at 167 Wewers Road) and Item 7G (Ordinance Amendment to Title 8, Water and Sewer Rates and Collection of Charges) from the agenda because the owner has resolved the violations in item 7B and Staff would like to continue to work on the language of the ordinance in 7G.

Groff moved, Schroeder seconded, approval of the agenda as amended.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. Public Hearing to Consider Approving the Transfer of a Liquor License for ZL Eats LLC dba Szechuan Located at 2193 Snelling Avenue N

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

There was no representative from the company at the meeting.

Councilmember Groff asked if the City carried over the 5-day suspension would the City have any issue with enforcing that.

Mr. Trudgeon explained staff has let the new license holder know that this suspension would have to be served under their license and staff did speak at length with the City Attorney to make sure this was appropriate for the City to do and was told it was.

Mayor Roe asked if there was anything in the documentation that the City is doing with the transferee as to knowing that the suspension is a part of the scenario.

Mr. Trudgeon thought it would be included in the letter sent to the applicant.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:41 p.m. for the purpose of receiving public input on the above-referenced transfer of liquor license; with no one coming forward.

Etten moved, Strahan seconded, approval of an On-Sale Wine and 3.2% Liquor License for ZL Eats, LLC dba Szechuan's, Pending Submittal of any Outstanding Items, and Ordering the 5 Day Suspension Once the License is Issued.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None.

b. Consider an Abatement Request for Unresolved City Code Violations at 167 Wewers Road

City Manager Trudgeon asked to remove this item from the agenda because the junk/debris is being cleaned up which resolves the violation.

c. Public Improvement Hearing for County Road B Reconstruction Project

Assistant Public Works Director Jennifer Lowry briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

Mayor Roe asked for clarification on the amount of the project being assessed, why the project is unable to be one hundred percent funded with MSA funds or the City's own street fund, what gap is left, and why is there a gap.

Ms. Lowry explained it is applying the City's special benefit policy that calls for the City to assess for these improvements. There are different assessments such as if residents are requesting certain improvements versus the City bringing a project forward. There are benefits that would be seen to these individual properties and the policy asks that those properties pay a portion of the project costs because they will see a benefit to their properties, for example, when they sell.

Mayor Roe wanted to make sure the assessment was not for a design element that would be above and beyond an amount where it would need to be assessed.

Mayor Roe asked why the pathway is on the north side on the western portion and then moves to the south side as it moves to the east.

Ms. Lowry reviewed the plans with the Council indicated there are parks along the pathway on both the north and south sides and people will need to transition depending on which direction to cross the street to get from north to south without have a pathway on both sides.

Mayor Roe asked Ms. Lowry to explain what the criteria was for deciding where locations of the parking bays should be.

Ms. Lowry reviewed the parking bay locations with the City Council.

Councilmember Strahan asked what limitations, if any, would be placed on the uses of the parking bays.

Ms. Lowry explained the existing City Code does not have a lot of parking restrictions so this would not be proposed to have different parking restrictions than are in place citywide. Specific to RVs, the City Code addresses that it can only be four days of duration. There is an existing code for that. There is also a code addressing trucks and as far as cars the City does not have restrictions on durations of parking unless it snows.

Councilmember Strahan wondered if there has been any consideration of adding one set of parking on the two streets that had restrictions.

Ms. Lowry explained per City Code, it calls for any road that is 24-26 feet wide to have no parking and that is mostly to maintain minimum widths for fire trucks and emergency vehicle clearances which is why those two streets have restricted parking and similarly why this road would as well. She explained without changing the code or without changing the width of those streets the City would not allow parking on them.

Councilmember Strahan wondered what accommodations or plans were made for signing the curb in front of the park for handicap access so it would be provided and assumed in that area.

Ms. Lowry explained staff has not gotten to that but will work through that in detail design with parks and what their standard and expectations are.

Councilmember Schroeder asked as far as the assessment, when part of the project would be billed to the residents.

Ms. Lowry explained after construction and final numbers are known, it will be verified and those numbers will be checked against the special benefit and then that is what the final assessment hearing is for. It will come before the City Council where people will have a chance to object or to ask for deferment. Then, when Council approves the assessment, it will be sent to the County to levy. She thought the levy would be seen on the 2026 taxes with ten years to pay the assessment.

Councilmember Etten indicated he wanted to talk through the traffic calming to help with the speeding. He explained there are narrower lanes with the median at the entrance to this area along with the slight swaying of the street and parking bays, which tends to slow traffic.

Ms. Lowry thought the tightness of the road itself would be the most impactful for slowing the speed of traffic.

Councilmember Groff wondered how the utility vehicles will park on the road.

Ms. Lowry anticipated some of the parking bays will be utilized for that. On Josephine and Owasso, there are very similar conditions of a narrow road with parking bays and those are typically how those are used. Permits will be needed if the utility vehicles plan on blocking traffic.

Mayor Roe reviewed public hearing protocol and opened the public hearing at approximately 7:20 p.m.

Mayor Roe indicated the City Council received an email from Mr. Gravel, Fulham Street, who indicated he was not in support of the four way stop at Fulham and does not believe it enhances safety at that location.

Public Comment

Mr. Darrel LeBaron, 2101 County Road B

Mr. LeBaron thought the design was a really good start. He thanked all of staff who were involved as well as the City Council. He indicated he was in favor of this project.

Ms. Gina Sapia, 2175 Acorn Road

Ms. Sapia explained she is in support of this project and thought staff was doing a great job, but she did not support a parking bay in front of her home, which is the proposed plan right now. Her main concern is having strange cars parked in front of her house and also having neighbors use the space for supplemental parking. She does not have a back yard so her main yard is the front yard.

Mr. John Toso, 2170 Midland Court North

Mr. Toso explained his concern is if the County has turned the road back to the City, does the City still call it a County Road. He thought a lot of people see it as a County Road and drive it like that. He wondered if it was time to change the road name. He hoped the curb would not add water to the rain garden on his property because his property still gets flooded.

Mr. Doug Heck, 2321 County Road B

Mr. Heck indicated he had several concerns. Earlier he heard that there is parking on both sides of County Road B and that is not true. There is only parking on one side because the pathway runs the full length right now on the south side from Cleveland almost to Eustis. He explained his concerns are the intersection where it crosses County Road B to Fulham. He had heard earlier in a statement that intersection, in general, is more dangerous because of the offset and the oddities of the way it lines up, so it seems to him that people crossing there have an added risk. Also, making people that use the pathway all the way down have to cross there instead of farther down to the west is another added risk, just because of the reduction of cars and traffic volume as the road goes farther west. Traffic volume drops off significantly from east to west. He explained with the utility bays, at the corner of his lot, there are several electric and comcast trucks that are there several times a month. Now they will have to park on the parkway and use their lift trucks to get to the utilities. There is no parking bay that those trucks will be able to use to pull off and service those things at the corner of his driveway.

With no one else coming forward to speak, Mayor Roe closed the public hearing at approximately 7:35 p.m.

Council Discussion

Mayor Roe noted there will be a process for discussing renaming County Road B as this project moves forward. Staff will work to maintain the existing rain gardens to ensure they continue to work.

Councilmember Etten indicated he would like Ms. Lowry to explain the reason for moving the path transition from the north side to the south side farther east from where the original plan showed.

Ms. Lowry explained the idea is that residents coming from the north going to the park would only have one crossing instead of two so moving it to the north sooner will capture more residents. She thought the biggest improvement and reason for having it at Fulham was because if there is going to be a stop sign on this corridor, that is the most logical place to have it, being a four way-stop.

Etten moved, Schroeder seconded, adoption of Resolution No. 12027 entitled, "Resolution Ordering the Improvement and Preparation of Plans and Specifications for County Road B Between Eustis Street and Cleveland Avenue."

Council Discussion

Councilmember Etten thanked all of the residents who came to the meeting and also the residents who participated in past meetings. He appreciated staff who heard and responded to many of the concerns and made a lot of improvements for this road.

Councilmember Schroeder concurred and was impressed with how many people got involved. The reason she seconded the motion is because she did not hear anyone say the City should not do this project. It seemed like people wanted the project but some of the details need to be worked out.

Councilmember Groff thanked staff and the neighbors who participated in this project. He indicated the main thing is safety of everyone and to reduce the truck traffic. He thought those things that had been addressed, and he felt good about the project so far, and will support it.

Mayor Roe agreed and noted as a suggestion to help with trucks turning onto County Road B, especially southbound on Cleveland off Highway 36 and 35W, would be to square up that corner a little more and make it a much more difficult turn for trucks. He thought that might help with large trucks coming down that road thinking it is a connection to be used.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None.

Recess

Mayor Roe recessed the meeting at approximately 7:47 p.m., and reconvened at approximately 7:52 p.m.

d. Receive an Update from the Roseville Police Department's Community Action Team

Deputy Chief of Police Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

Sergeant Sean Johnson introduced the Community Action Team members: Dunia Ahmed, Sally Vanerstrom, Molli Slade, Cari McCollor and Officers Anderson and Tanis. He reviewed how the Community Action Team works.

Officer Anderson spoke about the different calls that he responds to along with the mental health social workers along.

Ms. Molli Slade, Ms. Dunia Ahmed, and Sally Vanerstrom reviewed their history with the Community Action Team and the reason why they wanted to be on the team.

Ms. Vanerstrom reviewed the client calls for service in 2023 and how each person was treated.

Deputy Chief Adams concluded the update for the City Council.

Councilmember Groff thanked the team for all of the work being done. He indicated he has heard rave reviews from people in the community.

Councilmember Schroeder thanked the team for the work. She has heard many great things and talks about the Community Action Team to other city officials.

Councilmember Etten echoed all of the positive things being said. He thanked the team for their work.

Councilmember Strahan indicated she had the opportunity to do a ride-along a year ago and the team has grown since then but those few hours were super impactful to her and adds a level of understanding. She thought the overwhelming response from residents was that people know the value of the team in the community.

Mayor Roe echoed all that was stated by the City Council. He noted the two questions that come to his mind are that they are probably not providing enough resources in this area, even for the City of Roseville. The other piece of it is that the City could and should be advocates for more funding, more support for this type of work through Minnesota and the Country, and anything the Council can do to get this on the radar of the Legislatures, decision makers, and policy makers at high levels. He thanked the Community Action Team for all they have done and continue to do.

e. Review the Proposed 2024 Proposed Utility Rates

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

Councilmember Schroeder thanked Ms. Pietrick for the presentation. She asked for clarification under the base fee if that is where the capital is.

Ms. Pietrick indicated capital is in both the base and usage fee.

Councilmember Schroeder stated she went back to the spreadsheets, CIP, and the capital fund for the sanitary sewer and it showed there was a lot of money in that account, more than the City needed. She wondered if the City needed to do an increase on this. Part of the reason she is asking is with property rates going up,

she thought if the City could delay some of the increases in utility it would be helpful for the residents.

Ms. Pietrick explained in the sanitary sewer fund, staff did cut the Public Works request for capital outlay because the City needs to build reserves and over the course of twenty years it looks like that fund will have significant reserves. The one thing the City's current CIP does not factor in, but the utility rate study did factor in, was inflationary costs. When staff examined where the City had been historically, what the City has been budgeting and what the City has been spending, over the course of the twenty years, it does look significant. The other thing to keep in mind is that the water fund does not look that good and has not hit its minimum reserves so it has to borrow money at year end from the sewer fund. He noted on the financial report, the City cannot report a deficit cash balance and the water fund has had a deficit cash balance since before, she started with the City.

Councilmember Schroeder asked how much is being borrowed from the sewer fund, typically.

Ms. Pietrick explained when she started it was over two million dollars and the City is now down to three hundred fifty thousand dollars at the end of 2023.

Councilmember Schroeder asked if the water fund pays that money back to the sewer fund.

Ms. Pietrick explained it does on the very next day. It is a book entry for reporting purposes only because GAAP accounting does not allow the City to report a deficit cash balance.

Councilmember Schroeder suggested staff take a harder look at these accounts- especially the sanitary sewer account to make sure it is absolutely necessary to make the increases this year. She is concerned about everything going up for the residents and the City has a lot of people on fixed incomes.

Mr. Trudgeon indicated staff will continue to look at this to see what can be done to make the minimal impact of any future rate increases that may need to be done.

f. Review Proposed Changes to the Fee Schedule for 2024

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

Councilmember Etten appreciated the detail and time staff spent on this. He noted certainly some fees are going up, but many fees are going down or disappearing. He appreciated the City was taking the time to be thoughtful about what the actual costs are and reflecting that in this.

Councilmember Groff agreed with the comments.

g. Ordinance Amendment to Title 8, Water and Sewer Rates and Collection of Charges

City Manager Trudgeon requested this item be removed in order for staff to continue to work on the Ordinance.

h. Consider Adoption of the 2024 City Council Meeting Calendar and the Economic Development Authority Meeting Calendar

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 6, 2023.

Councilmember Schroeder indicated there are two dates in February that she will not be able to attend.

Groff moved, Etten seconded, approval of the 2024 City Council and EDA Meeting Calendar.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve October 16, 2023 City Council Meeting Minutes

Schroeder moved, Groff seconded, approval of the October 16, 2023 City Council Meeting Minutes as presented.

Roll Call

Ayes: Strahan, Schroeder, Groff, and Roe.

Nays: None.

Abstain: Etten.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated November 6, 2023 and related attachments.

Strahan moved, Etten seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$644,450.24
107982-108089	157,493.15
TOTAL	\$801,943.39

b. Approval of 1 Tetrahydrocannabinol License

c. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

d. Adopt Ordinance No. 1645 Establishing a Reasonable Accommodation Policy

e. Approve Ramsey County Cooperative Agreement for County Road B from Snelling Avenue to Lexington Ave. Resolution No. 12028

f. Consider not Waiving Statutory Liability Limits for 2024

g. Approve Final Payment for 2022 Villa Park Sedimentation Pond Improvements Project. Resolution No. 12029

h. Authorize 2024 Inclusion Services Contract with Reach for Resources

i. Authorize Cooperative Services Agreement with the United States Department of Agriculture for Wildlife Management Services

j. Approve Construction Cooperation Agreement for Street Construction on Roselawn Avenue

k. Resolution Requesting SCORE Funding from Ramsey County. Resolution No. 12030

l. Accept Roseville Area Schools Resource Officers Agreement for the 2023-2024 School Year

m. Approve Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations. Resolution No. 12031

n. Authorize the Mayor and City Manager to Execute a First Amendment to Professional Services Agreement for Electrical Inspections

o. Approve Contract with North Suburban Access Corporation (Nine North) for Professional Video Services

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the November 27, 2023 City Council meeting, and the December 4, 2023 City Council meeting.

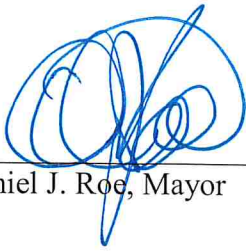
12. Adjourn

Strahan moved, Etten seconded, adjournment of the meeting at approximately 8:52 p.m.

Roll Call

Ayes: Strahan, Etten, Schroeder, Groff, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager

Jesse Freihammer

From: Gravel, Phil [REDACTED]
Sent: Monday, November 6, 2023 5:29 PM
To: Jennifer Lowry; Jesse Freihammer
Subject: County Road B Reconstruction - New 4-way stop at Fulham Street

Some people who received this message don't often get email from phil.gravel@stantec.com. [Learn why this is important](#)

Caution: This email originated outside our organization; please use caution.

Jennifer and Jesse,

I will not be able to attend the meeting this evening, but I wanted to let you know of my objection to the proposed 4-way stop at Fulham being considered as part of the 2024 County Road B project.

I don't see how the intersection can meet warrants for a 4-way stop.

I think that installing a 4-way stop there would be more dangerous to pedestrian and vehicle traffic. I also think that a 4-way stop will result in more noise and pollution.

Please reconsider the idea of installing the 4-way stop at Fulham during your final design process.

Other than the 4-way stop, I really like the layout. Good luck.

Phil Gravel

2176 Fulham Street