

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
December 5, 2023 6:30 p.m.**

PRESENT: Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson, Ybarra.
ABSENT: Raygor.
STAFF: Johnson.

- **INTRODUCTIONS**

- **ROLL CALL/PUBLIC COMMENT**

Roll Call Commissioners: Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson, Ybarra.

No public in attendance.

- **APPROVAL OF MINUTES – NOVEMBER 9, 2023 MEETING**

Commissioner Beckman moved to approve the minutes. Commissioner Arneson seconded.

Roll Call

Ayes: Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson.

Nays: None.

Abstain: Ybarra.

- **BUSINESS ITEMS**

- a) **REVIEW DRAFT 2024 - 2025 PARKS AND RECREATION TWO-YEAR STRATEGIC WORK PLAN**

Staff introduced the 2024 - 2025 Parks and Recreation Two-Year Strategic Work Plan. The document is intended to be a strategic and thoughtful guide for staff to be intentional in planning work over the next two years.

The placement and purpose of the 2024 - 2025 Parks and Recreation Two-Year Strategic Work Plan includes:

- Parks and Recreation System Master Plan
 - Outlines the strategic direction of the Parks and Recreation System
 - Comprehensive Engagement Effort

- Adopted by the City Council
 - Reviewed in 2020 as part of the City's Comprehensive Plan
- Two-Year Strategic Work Plan
 - Identified tangible, attainable outcomes, including budget, timeline and accountability
 - Commission feedback/goals
 - Ongoing feedback from residents
 - Project specific engagement
 - Budgetary responsiveness
 - Program/staff level feedback
- Division Goals and Work Plan
 - Budget Goals
 - Staff Goals and Work Plan
 - Commission feedback/goals
 - Ongoing feedback from residents
 - Project specific engagement
 - Budgetary responsiveness
 - Program/staff level feedback
- Outcome Review

Staff provided a brief overview of projects included in the 2024 - 2025 Parks and Recreation Two-Year Strategic Work Plan, including:

- Develop/Install New Park at 2381 Co. Rd. B
- Rosebrook Park Site Plan/Capital Improvements
- Update Parks and Recreation Management Software
- Complete Natural Resources Inventory and Plan Update
- Determine Next Steps/Long Term Plan Following Envision Roseville
- Develop Strategies to Assess and Implement Items Currently not Offered in the Parks and Recreation System
- Ensure Recreation Program Align with Current Community Needs
- Installation of Low E Ceiling and LED Lighting in the Roseville Arena
- Installation and Upgrades to the Lexington Park Playground
- Develop Key Trail Connections into Parks
- Identify and Implement Strategies Related to the Possible Impact of Veterans Park
- Procure Funding and Implement Remaining Items from the OVAL Capital Updates
- Develop a Plan/Scope/Scale for Replacement of the Replacement of the Cedarholm Maintenance Building

Staff relayed that the projects included in the 2024 – 2025 Parks and Recreation Two-Year Strategic Work Plan may change in the future as goals can be added, updated, or adjusted as needed.

The Commission and staff discussed the current status for 2381 Co. Rd. B and potential key trail connections into parks.

Vice-Chair Matts-Benson noted she appreciates that diversity, equity, and inclusion are included and highlighted throughout the work plan.

Commissioner Baggenstoss asked staff if they feel anything was left out of the work plan. Staff relayed that they don't feel any items that are ready to implement, were left off. Rather, there has been a balance of identifying projects to complete over the next years with the day-to-day work needed to continue providing high quality programs, events, parks and facilities.

b) PARKS AND RECREATION COMMISSION GOALS

The Commission reviewed the current Parks and Recreation Commission Goals.

Commissioner Arneson asked staff what the next steps would be to potentially adjust the language around acquiring new parkland. Staff recommended discussing the topic at the next joint meeting with the City Council.

The Commission discussed adding the following action steps to goal 4.c:

- Review the language around acquiring new parkland.
- Have a statement prepared for the next joint meeting with the City Council to gain further guidance on potentially changing the language.

Vice-Chair Matts-Benson and Commissioner Beckman relayed that their names can be added to Goal 1.b in lieu of Commissioner Baggenstoss as he is terming out from serving on the Parks and Recreation Commission.

The Commission discussed the new park naming policy and process that has previously been used.

• STAFF REPORT

a) DEPARTMENTAL UPDATES

- The Holiday Craft Fair at City Hall was on Saturday, December 2 and Sunday, December 3 with 40+ vendors and was a very well attended event.
- Coffee and Cocoa with Kris Kringle was held at the Cedarholm Community Building on Saturday, December 2. This event sold out.
- USA Cup and John Rose Open speedskating event on December 9 and 10 at the Guidant John Rose MN OVAL.

- The New Year's Eve on Ice event will be held on December 31, 2023 (2-9 p.m.) at the Roseville Skating Center and Guidant John Rose MN OVAL.
- Nature at Nine event every 2nd Wednesday of the month at 9 a.m. A conversation with a different topic and guest speaker will be featured each month.
- The "Sprouts" early childhood nature program for ages 1-5 will begin in January.
- The Envision Roseville report is included in the December 5, 2023 Parks and Recreation Commission meeting packet. A longer discussion on Envision Roseville will be held at the January 2, 2024 Parks and Recreation Commission meeting.
- The City Council reviewed the Parks and Recreation Natural Resources Plan.
- The next Rosebrook Park Community Meeting will be held on Wednesday, December 13 at the Rosebrook Park Building.
- The Guidant John Rose MN OVAL is a nominee for *USA Today 10Best* under the category of "Best Ice Skating Rink." Currently, the Guidant John Rose MN OVAL is in first place. Voting is still open and can be done at: <https://10best.usatoday.com/awards/travel/best-ice-skating-rink-2023/guidant-john-rose-minnesota-oval-roseville-minnesota/>. The results will be announced via *USA Today* and the City of Roseville website.
- The Friends of the OVAL is working to raise funds to potentially bring back the winter lights on the evergreen trees surrounding the OVAL.

b) OTHER NEW OR RELEVANT COMMUNICATION AND UPDATE ITEMS

• **OTHER BUSINESS**

- Commissioner Arneson reminded Commissioners and those community members watching the meeting that cross country skis and snow shoes can be rented from City Hall. Call 651-792-7006 to reserve a ski package or snow shoes (credit card required). Groomed cross country ski trails are available at the Cedarholm Golf Course, weather permitting.

• **ADJOURN**

Meeting adjourned at approximately 7:37p.m.

Respectfully Submitted,
Danielle Christensen, Parks and Recreation Department Assistant