



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, November 27, 2023**

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Groff, Strahan, Schroeder, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Schroeder moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Mr. Roger Hess, Jr, Wagener Place, asked if a tenant at a strip mall owned by the City does not pay their utility bill and it is sent to Ramsey County to be put onto the property taxes, does the City then end up actually paying the water bill or is there some other procedure for that.

Mayor Roe indicated the Council will follow up on that during other business items.

Ms. Carin Zytkevich, 1160 Josephine Road, indicated the Council may be aware that they were subjected to an extensive gas line replacement project in their neighborhood this fall and needless to say, that has not gone well up until this point. She reviewed the timeline from the time Xcel Energy spray painted their brick and granite steps. She indicated there is also concern about how the neighborhood yards have been left. She noted she has contacted Xcel Energy as well as Roseville's Public Works Director Jesse Freihammer. She indicated she did not know who followed up with that but a few days later a water truck showed up and watered the dirt and sprayed a green seed mixture. While this sounds like a nice response to what they have had to deal with, now their driveway and two vehicles that were parked in the driveway are full of green seed spray as well. As of late, they have reached out to Xcel Energy again but have not been able to reach anyone until today and it really is a moot point at this time regarding the paint on their steps. She thought there was a lot of run around going on. She thought this was disappointing how this has been handled. She hoped someone in the City could follow up on this and make their yards

and properties right again. She indicated she was at the meeting on behalf of her neighbors as well.

Mayor Roe confirmed with City Manager Trudgeon that City staff will follow up with Xcel to make sure that they and their contractors follow through with the requirements.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

- a. Public Hearing to Solicit Public Comment on the 2024 Budget and Tax Levy**
Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Mayor Roe noted the City Council is not taking action at this meeting, only taking comments from the public and action will be taken at the December 4, 2023 City Council meeting.

Ms. Pietrick made a presentation on the 2024 Budget and Tax Levy.

Mr. Trudgeon clarified the EDA levy has been reduced by thirteen thousand dollars from what was passed in the not-to-exceed from what was approved in September.

Mayor Roe clarified how the process works at the City, County, and State levels.

Mayor Roe reviewed public hearing protocol and opened the public hearing at approximately 6:38 p.m.

Public Comment

Mr. Roger Hess Jr., Wagener Place

Mr. Hess thought the consensus is that inflation for next year will be about 2.5 percent. He asked if the rate used to figure the budget around that percentage. He asked if the budget was adjusted so that when there is a large snowfall the plows can move twenty-four hours a day or will there be long periods where the plows cannot move, and the roads become impassible. He also indicated that since the City does not budget for claims or have a fund for claims, where does the money come from to pay for claims. He thought it would be nice if the Department Heads, Assistant City Manager, and City Manager did not have their wages increased next year by a percentage greater than what their employees below them get for an increase. It looks like they will be getting a nine percent increase but other staff, such as the firemen get a four percent plus three percent increase and it does not always look good when the bosses get bigger increases than the people underneath them. He thought if the City could phase in the Department Heads and the Assistant

City Manager and City Manager over two years or something so that their percentage increase is not greater than the people working for them.

Mr. Vaughn Klingenberg, 975 County Road C2 W.

Mr. Klingenberg explained his property valuation went up forty thousand dollars. He indicated his questions were similar to the gentlemen before him. He wondered how the City can justify a nine percent increase in his property valuation when the inflation rate is less than three percent. He explained as far as the Roseville budget, his property tax went from fourteen hundred dollars to sixteen hundred dollars at twelve and a half percent increase and again he was wondering why it went up so much when the inflation rate is only three percent.

With no one else requesting to speak, Mayor Roe closed the public hearing at approximately 6:43 p.m.

Council Discussion

Mayor Roe explained regarding the property values and what Ramsey County does in terms of how much the County changes an individual property value; that does not necessarily relate to the inflation rate. The inflation rate is a Federal Government calculation based on a market basket of goods. He noted housing is a factor in it but can also exclude housing as well. Regardless of that he did not think there was any question that as people have looked at the marketplace, both for rental, as well as for the cost of purchasing a home, general trend has been fairly significantly upwards. That is why there is not a direct correlation between property value changes, especially individual property, and what the generalized inflation rate is.

Ms. Pietrick recapped that the County assessor establishes the assessed valuation for every single property. She reviewed how the assessor comes up with the property values.

Mayor Roe explained regarding the snow plowing, that he did not believe anything has been added into the budget for being able to operate over a twenty-four-hour period rather than have the shift operations. He indicated regarding claims, the City is insured through the League of Minnesota Cities Insurance Trust which would handle claims, but the City may be self-insured for some things.

Ms. Pietrick explained this is a question that has come up before and what the City budgets for is for average insurance costs. The City does have a risk management fund where all claims are accounted for. The City budget is an average for those claims whether it be work compensation, property and liability, those insurance charges are within every department budget. The funding comes from the departments into the risk fund where the claims are paid out.

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Mayor Roe also reviewed the proposed pay increases for the employees, employee classifications and Cost of Living Adjustment (COLA.)

Mr. Trudgeon explained generally speaking the City is eight percent below the market minimums and ten percent below the maximums of the pay ranges for various positions across the board. Each position does vary a little bit and department heads, like other employees, will see different results depending on where they started off and how the classification system came forward and indicated where the employee is in the market. Another variable is where the employee currently is in the current system and where the employee would potentially move to. It is really across the board, as far as affecting people differently and that is just an outcome of the City doing the classification compensation study.

Ms. Pietrick reviewed the different increases in services the City has, including water and sewer.

Councilmember Schroeder thanked staff for putting the information together as well as the alternative information for the utility increases. She indicated she was in favor of trying to keep everything as low as possible in this area and would be in support of doing the alternative sanitary sewer increase because anywhere the City can save the residents a little money the City should try to do.

Councilmember Strahan asked if the City does go with the zero increase for sanitary sewer for residents at this time, what did staff predict could be the impact in 2024 as the City plans for 2025.

Ms. Pietrick explained the zero percent increase in the base and usage fee is roughly seventy-one thousand dollars less in revenue for 2024 for residential properties.

Mayor Roe asked if the City would need to make that up at some point because the rates continue to go up.

Councilmember Strahan thought instead of a small percentage increase now, staff is talking a rather large increase next year to make up the loss of revenue.

Ms. Pietrick stated because the utility rate study called for five years at two percent and then going down to zero percent, the City would just tack on one more year at two percent at the end of five years, in other words shifting the proposed plan out by one year.

Councilmember Strahan wanted to make sure the City does not have a balloon payment coming at a later point that is much more jarring and shocking to everyone.

Ms. Pietrick indicated the City is going to have an update done to the utility rates study in 2024 but at this point she did not see anything jarring in the sanitary sewer system.

Councilmember Schroeder pointed out that the sanitary sewer system fund is very healthy and there are some reserves built up in that fund already and for this year. She did not think there would be an issue if it were to stay at zero for an increase.

Councilmember Etten explained for that reason he would generally support the zero percent in this area because he believed that fund is more than healthy, and the City probably would not need to do a tag on increase for the 2025 budget because it is so far in the black.

Councilmember Groff explained he would also support the zero percent increase for those reasons but also because the City is going to have another update in 2024 by Ehlers on this and will give the City more information.

Mayor Roe thought the general consensus of the Council was to move forward with a zero percent increase for the sewer charges. Mayor Roe thanked staff for the information and the input by staff.

- b. Public Hearing to Consider Approving Liquor License Renewals for 2024**
City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 7:00 p.m. for the purpose of receiving public input on the above-referenced liquor license renewals for 2024; with no one appearing for or against.

Etten moved, Groff seconded, to approve the renewal of the requested liquor licenses for 2024, upon receipt of all outstanding application materials and payments.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

- c. Public Hearing and Approve Resolutions Approving the Vacation of Multiple Streets Easements and Rights-of-Way**
Assistant City Engineer Stephanie Smith briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Councilmember Groff asked Ms. Smith to explain how the vacated property is divided up when adjoining other properties.

Ms. Smith explained the City cannot say for certain as it is determined by the County surveyor's office. In general, it is usually divided amongst the properties that are adjacent to it in the original plat, where it was platted.

Mr. Trudgeon reviewed the publication notification used for posting of the public hearing. He noted the City did not receive any written objections to these projects.

Mayor Roe reviewed public hearing protocol and opened the public hearing at approximately 7:10 p.m.

Public Comment

Mr. Stefan Theimer, 1946 Fairview

Mr. Theimer indicated he was at the meeting regarding vacation of item CC. His question was about the vacation and if a surveyor will be coming out to help delineate the line for him.

With no one else requesting to speak, Mayor Roe closed the public hearing at approximately 7:12 p.m.

Mayor Roe did not think there was an automatic process where someone would come out to delineate those property lines.

Ms. Smith indicated she was not aware of the County having a process where they would automatically do that and generally the County does not delineate property lines upon request. It is usually something where the homeowner would have to hire a surveyor to do so.

Mayor Roe noted the process takes a little bit of time-perhaps several months- to file with the County and be put in the system for a surveyor to know about the change.

Ms. Smith indicated that was correct but she was not aware of the exact timeframe would be.

Etten moved, Schroeder seconded, adoption of Resolution No. 12032 entitled, "Resolution Approving the Vacation of Portions of Mount Ridge Road in the Plat of Cave's North Boundary Second Addition."

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

Strahan moved, Etten seconded, adoption of Resolution No. 12033 entitled, "Resolution Approving the Vacation of the Walk in the Plat of Minnesota Realty Co's. Owasso."

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

Groff moved, Strahan seconded, adoption of Resolution No. 12034 entitled, "Resolution Approving the Vacation of a Portion of the Unimproved Right-of-Way Lying North of the Properties located at 615, 577 and 571 Roselawn Avenue W. and Approving the Vacation of a Portion of Unimproved Right-of-Way Lying between the Properties located at 571 and 555 Roselawn Avenue W."

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

Schroeder moved, Strahan seconded, adoption of Resolution No. 12035 entitled, "Resolution Approving the Vacation of Unimproved Draper Ave. In the Plat of Laverdiere Roselawn Addition Lying Adjacent to the Property Located at 1946 Fairview Avenue North."

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

Roe moved, Etten seconded, adoption of Resolution No. 12036 entitled, "Resolution Approving the Vacation of An Alley in the Plat of C.W. Michael Second Addition."

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

d. Consider Request by Roseville Area Youth Hockey Association to Amend City Code Chapter 304: Lawful Gambling

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Mr. Phillip Diskerud, CEO Roseville Area Youth Hockey, 3120 Sandy Hook Drive, Ms. Angela Short, 2525 North Snelling Avenue, Ms. Ashley Horwath, Gambling Manager, 2525 Snelling Avenue, and Ms. Gretchen Hopeman, President Roseville Area Youth Hockey Association were at the meeting and addressed the City Council on their request to amend the Lawful Gambling Code.

Councilmember Etten explained he appreciated everything the organization is doing in the community. He asked if Midway Speed Skating is a partner of the organization only at the bingo hall or is the partnership at the other locations as well.

Mr. Diskerud explained it is only at the bingo hall.

Councilmember Etten asked if contributing to other sports was something that the organization is formally doing now or something the organization would like to do.

Ms. Hopeman indicated as a 501-c3 organization they have to give out what they bring in. She thought if the organization got the five locations and gets to a point where they can give the money to other sports and organizations, that is what they will do.

Councilmember Groff thanked the RAYH representatives for the presentation and thought it was good to hear everything the organization does for the community. He was impressed with their DEI work and wondered if the organization did anything with scholarships or how they would look to increase the different skin tones on the teams or gender.

Ms. Hopeman explained that currently the organization has about twenty-five thousand dollars for financial aid and there are only three or four people who make the decisions. It is accessible to anybody and no one will be denied, it is whatever they can pay.

Mr. Diskerud explained the organization currently has about thirty families that participate in the financial aid program. He explained how the process works. He indicated the organization has seen the requests for aid increase year after year and he does think that is because of the rising costs. He thought their organization was one of the most diverse in the area.

Ms. Hopeman highlighted one of their programs called First Skate.

Councilmember Strahan asked how many paid staff is in the organization.

Ms. Hopeman indicated currently there are two paid staff and the first time the organization has had that.

Councilmember Strahan asked of the thirty families that are getting financial aid how many are living in Roseville.

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Mr. Diskerud indicated they did not have the information for the Council, but the organization is Roseville Area so anybody within the Roseville Area School District can be in the organization.

Ms. Hopeman believed off the top of her head that there are eleven families out of the thirty that live in Roseville.

Councilmember Strahan asked how the financing is determined for who receives financial aid.

Mr. Diskerud explained there is a list of questions asked and one of the questions is how much funding is needed. He believed this year everyone was given what they asked for.

Ms. Hopeman indicated the organization does not ask for any documentation of income levels or financial need, it is the applicant's merit and honor.

Councilmember Strahan explained that there was some interested party, another organization, in Roseville that is seeking this organization out and she wondered if the organization was able to be shared with the City.

Ms. Diskerud indicated it is Buffalo Wild Wings who has started to reach out to all of the youth hockey associations where the business is located.

Councilmember Strahan explained in looking at the RAYA organization's IRS Form 990, it looks like ice rental is one of the biggest expenses along with depreciation and she wondered what items the organization owns that is contributing to depreciation expense.

Mr. Diskerud explained the organization owns the bingo hall building, which is what is depreciated. He reviewed with the Council some of their expenses incurred in 2022.

Mayor Roe explained how the ordinance change process works to the representatives of the organization. He explained the Council appreciated the organization request and noted the Council will discuss this further.

Mayor Roe asked if the Council would like staff to bring forward some potential changes to the ordinance.

Councilmember Etten explained he would be interested in possible changes but the reason why these rules were put in place years ago was to make sure that no single organization dominated the situation. He thought this organization was doing good things and they are the only group other than the primary owners of some establishments that are doing this. He stated it made sense to open some doors, but

his question is whether there should be an option for reducing that if other organizations approach the City.

Mayor Roe indicated he was looking at this in the sense that one of the objectives is to make sure the City is supporting diverse needs within the community. When doing the math, if this organization has five places and there are eight available in the City, that would be over fifty percent of the sites and could potentially get concerning. He asked how the City would address that, noting he was not sure that would be put into the Code. His would not want to take a site away from an organization once it is in use by them so he wondered if there could be some type of trigger attached. He thought the Council could have staff and the City Attorney look at that.

Councilmember Strahan agreed and appreciated all of the work the organization has done. She did know that there are some different sports in the community that have indicated they would like more attention and she wondered if these other organizations knew that they would have the opportunity to do this. This is a publicly known entity so do they have to have someone who is partly paid on staff to even know that the other organization could have something. She would not want to take away a site from an organization once it is established at the site.

Councilmember Schroeder wanted to make sure that the Council does not just concentrate on these numbers because she would hate to limit this because she thought this organization was doing some really good things for the community including the goods and work they are doing with DEI and spending money on financial aid. So, to say the City does not want the organization to have too many sites and now additional families and kids and there are a lot of kids that go to Roseville High School that do not live in Roseville so those kids are still in the community. She explained in her view, the more the City can help out the community and it sounds like the businesses would like to do it. She also thought this could be opened up to other organizations and the City could let them know as well. She would hate to not let this organization expand for future possibilities.

Mayor Roe agreed that the Council should not just look at the numbers and scholarship recipients that may be Roseville residents, which is also off the top the head, is not the whole picture and he thought basically, as was noted, everything that this organization does has to be for hockey players in the Roseville Area School District that are not otherwise in other programs. That is sort of the community aspect and he appreciated, the notion of wanting to make sure the City is supporting other organizations. He thought the reality was that there was a resource and capability threshold for any charitable organization to get involved in the support through charitable gambling. Not every organization can do it and then certainly there has to be a willing participant on the premises side as well. This is probably

why the City has only eight of the twelve premises even being used, of which, at least half, are the organization itself.

Mayor Roe noted it seems the Council wants to do something and it is going to require some staff thought and possibly an initial, simpler step of increasing the limit from three to four to deal with the pending transaction and then bring back more sophisticated data.

Councilmember Groff explained he would be supportive of the organization because it is doing a lot of good work in the community that seems to be reflecting a lot of the values that he would like to see with the youth and what the final document looks like can be looked at. He would not want half to be going to one group either but thought the City should proceed with this.

Mr. Trudgeon indicated he was not sure what other cities are doing but staff spent an extensive amount of time in 2017 looking at the trade area so the City has these built-in standards that are designed to benefit. The fact that the City increased it to twelve from eight, he thought, was to try to get some more organizations in the sites. But the fact that there are no additional licenses out seems to him that there is capacity for those that want to do it but choose not to for whatever reason. He would be a little leery, to be honest, until he hears more about how the City would either pull something back or have some type of automatic triggers in there. He thought probably the direct route is the best way to do it, change the number, if that is what the Council would want to do. If it becomes a problem at some point, whether it be the total number of licenses or there are additional requests, the City can deal with that more directly with the facts at hand at that time. Perhaps the short-term solution is to increase it to four and then it would be a simple fix to the ordinance and publish it for further review in January. In the meantime, staff can look at what other cities are doing and how they have dealt with this number.

Mayor Roe indicated personally he was not ready to go to five yet but four seems like something the City could do, it would be a relatively easy change, and might be the first step.

Councilmember Strahan explained she was not really comfortable even moving to four at this point. She felt like hockey is not very diverse and not the most accessible sport for the masses. Most kids are not going to play it and there are a lot of other sports like baseball, basketball, and other things within the City. Also, a gambling manager needs to be named in order to have a license along with paid staff and training. She thought if there are so few entities in the City who are interested, when you have someone who is trained and out there, she was a little concerned that the few entities that do exist have the tenacity of the hockey people to get them first. She felt they would seek more and the ones driving this thus far.

Councilmember Schroeder indicated she supported going to four and thought it was a good short-term fix on this. She indicated other sports have had the opportunity and there are enough permits for other organizations that do not come forward so she did not think the City should penalize an organization who is willing to do some charitable work.

Recess

Mayor Roe recessed the meeting at approximately 7:57 p.m., and reconvened at approximately 8:05 p.m.

e. Receive Final Envision Roseville Report

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Ms. Olson introduced Mr. Dan Edgerton, Zan Associates, who presented the final Envision Roseville report to the City Council. He also acknowledged Ms. Jana King, who did a lot of great work on this project.

Mayor Roe thanked Zan Associates, staff, and all involved in the work done and for the presentation. He asked if there was any Councilmember feedback or questions.

Councilmember Etten stated he appreciated some of the intentional outreach done.

Councilmember Groff explained he did read most of the comments residents made and he thought it was revealing for him to hear different things. He appreciated the work in the reports and especially liked the efforts made to the BIPOC community. He was not terribly surprised that the aspirations were not terribly different from before because one thing he has found is that most people do like living in Roseville and do not want huge changes and the same is true with development.

Councilmember Schroeder concurred with Councilmember Groff regarding the aspirations. She asked what percentage of participants in this were from Roseville.

Mr. Edgerton indicated he thought the answer would be upwards of ninety percent. He explained he did not have a solid way of tabulating the results but based on what was asked both on the online survey and in person questions along with Hello Lamppost, he could see a lot of responses were from residents of Roseville.

Councilmember Strahan indicated she heard the same thing and continues to hear the same thing about a community center and splashpad and the Council has talked recently about a splashpad. She appreciated the time and effort.

Mayor Roe added when he first approached the final report, he wondered what the Outcomes portion would be but he actually felt good about it because the City can take that information and develop some measurable outcomes that can be applied towards what the City is doing. The other thing he agrees with is to continue developing the relationships that have begun through this. He thanked everyone for all the work done and the community for being a part of this. He agreed with the community advisory group continuing to be perhaps a sounding board throughout the rest of the stages of process.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

f. Ordinance Amendment to Title 8, Water and Sewer Rates and Collection of Charges

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Mayor Roe asked if the interest starts accruing until the point when the County collects and then the County collects the amount plus whatever interest has accrued at that rate over the entire time or how would that work.

Ms. Pietrick explained the County has the system set up to handle that. The City would not be putting it into place with tonight's delinquencies; it would be put in force starting with the 2024 delinquencies. She indicated the interest would accrue only for the one year because at the end of the year, the past due accounts are put on the property tax rolls.

Councilmember Strahan asked how often the accounts are paid within that year. She wondered if people are generally catching up within that year or is there a reason to continue that assessment beyond a year or is that possible.

Ms. Pietrick explained generally speaking most cities only do that as a one-year assessment. The only assessments that she is aware of that go beyond one year are street related.

Councilmember Schroeder indicated she did like the idea of compounding interest so people will pay off their fees quickly.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Groff moved, Schroeder seconded, enactment of Ordinance No. 1646 entitled, "An Ordinance Amending Title 8, Section 801.11 Water Rates and Collection of Charges." And enactment of Ordinance No. 1648 entitled, "An Ordinance Amending Title 8, Section 802.12 Rates and Charges Relating to Sewer Rates and Charges."

Council Discussion

Councilmember Groff stated he noticed that when the Council receives the delinquency report, there is repetition of people appearing on multiple reports over time and he hoped this would be an incentive for people to pay on time.

Mayor Roe noted that he understood that people can face difficulties in their finances, and that the City was not unsympathetic to those cases - in fact providing for some relief up to a point - but that the City needed to maintain tools to encourage payment and also to recover costs, which is why he supports this ordinance.

Roll Call

Ayes: Schroeder, Strahan, Etten, Groff, and Roe.

Nays: None

Strahan moved, Etten seconded, authorization of the publication of Ordinance Summary No. 1647 entitled, "Approving Publication of an Ordinance Summary of the Amendment to Title 8, Section 801.11 of the Roseville City Code in Order to Amend the Water Rates and Collection of Charges." And enactment of Ordinance Summary No. 1649 entitled, "Approving Publication of an Ordinance Summary of the Amendment to Title 8, Section 802.12 of the Roseville City Code in Order to Amend the Sewer Rates and Charges."

Roll Call (2/3 Majority Required)

Ayes: Schroeder, Strahan, Etten, Groff, and Roe.

Nays: None

g. Discussion on City Commissions Scope, Duties and Functions

Councilmember Etten briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 27, 2023.

Councilmember Strahan appreciated that Councilmember Etten took this item on. She thought if the Council had similar Commission wording to review, it would help to make decisions easier. She also thought this was good for everyone involved and a fabulous start.

Councilmember Schroeder agreed that the formats all need to be the same. She thought the Finance Commission might be more involved with the other

commission to help them work on things and find out how financially it affects the City and other things. When Councilmember Etten talked about getting people together from other commissions to talk about things like sustainability, he actually thought the idea of possibly having all of the chairs or some groups getting together to talk about different things that could work together with the commissions. He was a little disappointed that some commissions did so little, and did think that there could be some cross commission work. He thought there needed to be some discussion at a future meeting and maybe the Council needed to decide what they wanted the commissions to actually do.

Councilmember Groff indicated he was very impressed that this got started by Councilmember Etten. He likes what he has heard. He indicated he would want more input on the number of commission meetings, especially if the commission scope is changed, along with the number of members on each commission.

Mayor Roe indicated the HRIEC suggests the most substantial changes to their Code so he thought it would make sense to have a joint discussion between the Council and members of the HRIEC at a work session to talk through that. He thought also, in that same conversation for any commission, where the Council is talking about changing membership numbers or number of meetings and the commission did not weigh in on that at all, he would want to make sure the Council has the ability to have that conversation with that commission. Specifically, to the HRIEC, he is very worried because the meeting is the only place where they can really do their business, just like the Council meetings. He noted if the City limits that opportunity, then the commission may not be able to do as much business and the Council needs to understand that. He thought the Commission needed to be able to weigh in on that. He was wondering about the idea of forming a working group that periodically meets that is more informal among the chairs and vice-chairs of each commission and they can set their own agenda and be informal in order to give the Council some insight into environmental issues or things like that.

Councilmember Etten and Councilmember Schroeder agreed to work as a subcommittee to work on this item.

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve October 23, 2023 and November 6, 2023 City Council meeting and the November 6, 2023 EDA Meeting Minutes

Schroeder moved, Groff seconded, approval of the October 23, 2023 and November 6, 2023 City Council Meeting and the November 6, 2023 EDA Meeting Minutes as presented.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.
Nays: None.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated November 27, 2023 and related attachments.

Strahan moved, Etten seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.
Nays: None.

a. Approve Payments

ACH Payments	\$1,140,381.91
108090-108229	1,075,909.33
TOTAL	\$2,216,291.24

b. Approval of 2024 Business License Renewals

c. Certify Unpaid Utility Charges to the Property Tax Roll. Resolution No. 12037

d. Approve Extension of Contract with Timesaver Off Site Secretary, Inc. for Recording Secretary Services

e. Approve the Labor Agreement Between the City of Roseville and the International Association of Fire Fighters Local 5051 for 2024-2025

f. Approve Engineering Professional Services Agreement for the Dale-Owasso Sanitary Sewer Lift Station Project 23-02

g. Authorize Extension to the Minnesota Wildlife Rehabilitation Center Ground Lease Addendum

h. Approve Roseville Firefighters Relief Association Benefit Increase. Resolution No. 12038

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the December 4, 2023 City Council meeting, and the January 8, 2024 City Council meeting.

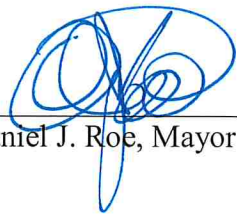
12. Adjourn

Strahan moved, Groff seconded, adjournment of the meeting at approximately 9:17 p.m.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager