



City Council Agenda

Monday, January 22, 2024

6:20 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:20 p.m. **1. Roll Call**
 - Voting & Seating Order: Groff, Strahan, Etten, Schroeder, and Roe
- 6:21 p.m. **2. Pledge of Allegiance**
- 6:22 p.m. **3. Approve Agenda**
- 6:23 p.m. **4. Public Comment**
- 6:28 p.m. **5. Recognitions and Donations**
 - a. Meet Ashes, Fire Department K9 Therapy Program and Receive donation from Hugh and Julie Thibodeau
- 6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:35 p.m. a. Discuss Scope and Duties with Human Rights, Inclusion and Engagement Commission
- 7:05 p.m. b. Consider the purchase of an Electric Vehicle Fire Engine or Diesel Fire Engine
- 7:25 p.m. c. Discuss Green To Go Ordinance Engagement Strategy
- 7:45 p.m. d. Receive Stormwater Update
- 8:05 p.m. e. Discuss Community Survey
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 10. Approve Consent Agenda**
- 8:45 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 - a. Future Agenda Review
- 8:55 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/22/2024

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Discuss Scope and Duties with Human Rights, Inclusion and Engagement Commission

Background

At the March 13, 2023 meeting, Council member Etten requested the Council consider a discussion regarding the scope and duty of commissions, the number of and/or frequency of their meetings as well as any other aspects of the current commission system they might consider asking to change. In May, Councilmember Etten attended the Human Rights, Inclusion and Engagement Commission (HRIEC) meeting to provide details on council's request for commissions to further discuss these topics.

The HRIEC then held discussions at their meetings in June, July, and September (no meeting in August). The full commission's recommended changes were then forwarded along with other commissions's work to the City Council for review at their November 27th meeting. At that meeting, Council requested that the HRIEC members attend a future meeting to discuss the changes that the commission suggested as they were the most substantial. Attached for reference are the Commission's suggested edits to Chapter 205 (Attachment 1) as well as the current Chapter 205 (Attachment 2).

Commissioners from the Human Rights, Inclusion and Engagement Commission will be in attendance to discuss the changes they suggested to the commission's scope and duties and provide background.

Policy Objectives

The city is dedicated to creating an inclusive community where the predictability of success is not based on race or ethnicity.

Racial Equity Impact Summary

The Human Rights, Inclusion and Engagement Commission's aim is to enhance inclusivity, engagement and human rights within the City of Roseville. While the scope of the commission does not explicitly address racial equity, the broader goal of fostering inclusivity aligns with the principles of equity and addressing disparities and contributing positively to racial equity within the community.

Budget Implications

None

Staff Recommendations

Discuss the HRIEC's recommended changes to Chapter 205 which lays out the purpose, objectives, duties and functions of the commission.

Requested Council Action

Discuss the HRIEC's recommended changes to Chapter 205 which lays out the purpose, objectives, duties and functions of the commission.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments:

1. Commission Amendments to Chapter 205
2. Chapter 205

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/22/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Consider the purchase of an Electric Vehicle Fire Engine or Diesel Fire Engine

Background

The fire department has a 15-year replacement schedule for fire engines. This is consistent with best practices for communities as busy as our organization as it allows for five years in a “first out” capacity, five years as a back-up engine, and five years in reserve. The most recent engine replacement occurred in 2020; a conventional diesel engine from Rosenbauer was purchased. The Fire Department is at a point to replace our oldest engine (2010) and transition the 2020 and 2015 engines to the back-up and reserve status. In 2023, staff discussed the possibility of purchasing an Electric Vehicle (EV) Fire Engine instead of a traditional Diesel Fire Engine.

As it is now time to make a decision on what type of fire engine to purchase due to the construction timeframe of 14 – 19 months for an EV Fire Engine and 16-24 months for a Diesel Fire Engine, staff is asking the City Council to make a decision on which type of fire engine to purchase.

As the City Council will recall, the Fire Department presented information in summer 2023 about a potential purchase of an EV Fire Engine. The benefits of an EV Fire Engine are as follows:

- Environmentally-friendly and sustainable vehicle that falls in line with City goals
- Reduced noise in the cab, allowing for improved communications while responding to an emergency.
- Ergonomically enhanced design in the cab and compartments to reduce firefighter injuries.
- A reduction of operational costs due to fuel, oil changes, diesel exhaust fluid (DEF)/emissions systems and drive train repairs and maintenance.
- Local manufacturer to allow for prompt service and after-sale support.
- Extended warranty coverage: 5-years bumper to bumper and available 10-year battery warranty.

The EV Fire Engine produces many benefits and enhancements over the existing diesel engine, as detailed above. One of the most critical is an EV Fire Engine would extend the life of the engine from a five-year first out and a 15-year replacement schedule to a 10-year first out and a 20-year replacement, potentially making this apparatus option less expensive over a 20-year CIP.

In Summer 2023, a demonstration of an EV Fire Engine was brought to the fire station to allow City Leadership and City Council to assess, ask questions, and ride in it in an effort to provide feedback. Overall, the experience brought about positive feedback on its operational use and benefits.

In November 2023, under the direction of City Council, Fire Chief Brosnahan presented and discussed

the EV Fire Engine and Diesel Fire Engine pros and cons as well as costs to the Roseville Finance Commission. Overall, the Commission was supportive of the concept but wanted more information about funding options to better assess appropriate avenues for purchasing. In January 2024 Fire Chief Brosnahan returned to the Finance Commission to answer final questions and to seek direction from the commission. The Finance Commission is supportive of transitioning to an EV Fire Engine and passed a motion recommending that the City Council purchase a EV Fire Engine. They stated that after looking at grant options and financials, it appears to be less expensive or equivalent to the diesel engine over the long-term.

Policy Objectives

The transition to an EV Fire Engine is consistent with Council established aspirations for the City of Roseville:

- Environmentally responsible, with well-maintained natural assets.
- Safe and law abiding

This vehicle is likely to produce a safer response vehicle to help keep citizens safe as well as safer for firefighters to operate.

In addition, in the 2040 Comprehensive Plan a goal was set to reduce greenhouse gas emission by 2050 (Chapter 9). With the City's Energy Action Plan and being a Greenstep City, this transition to a more environmentally friendly and sustainable option.

It should be noted that it is Fire Administration's intention to work to transition command vehicles to EV/sustainable options with future replacements.

Racial Equity Impact Summary

The Fire Department is a service-oriented organization that responds to 911 emergencies 24/7/365. We respond promptly and professionally no matter the emergency type or 911 caller. Inclusion is about promoting justice, impartiality and fairness within our procedures and processes. Our fire engine type should have no change in our goals as an organization to continue to address DEI in Roseville.

Our preferred vendor, Rosenbauer, has a detailed DEI and affirmative action policy in place in an effort to improve their workforce development and address equity.

Budget Implications

The proposed EV Fire Engine presents a higher upfront cost to our capital plan. However, it should be noted that this vehicle is forecasted to last longer in a "first-out" capacity as well as in a reserve capacity. With the addition of an EV Fire Engine, the Fire Department projects it could increase the life of the engine by 5 years, shifting it from being a 15-year vehicle to a 20-year vehicle; 10 of those years a "first-out" engine. While the upfront cost is more, over the 20-year CIP it may actually be a total reduction in cost with this transition.

In addition, it is important to consider the operational cost reduction due to being an EV. There will likely be a reduction of between \$10,000-15,000 annually on the operations budget for fuel, oil changes, diesel exhaust fluid (DEF) and other drive-train maintenance and repairs.

An important component to consider is the warranty with the vehicle. With a large capital asset, we have received agreement from the manufacturer that this vehicle would receive:

- Five-year bumper to bumper warranty; an increase of over four years compared to a diesel engine.
- An available 10-year battery warranty to provide long-term operational confidence.

Purchasing a diesel or EV fire engine outright with cash would completely deplete the existing Fire CIP Equipment Fund. Staff will be exploring grant opportunities to help lower the cost of purchase of an EV Fire Engine. As an alternative, staff would suggest the City Council issue general obligation equipment certificates, which many cities use to purchase capital items. The general obligation equipment notes would provide a low interest rate of 3 to 4% over a 7-year period. Information about the impact of the Fire Vehicle and Equipment Fund is included in the attached PowerPoint presentation. It should be noted that the issuance of equipment certificates would not occur until 2025 as payment on the fire engine would not occur until the beginning of 2026.

Finally, Rosenbauer, the manufacturer of fire engines, is holding to 2023 pricing until the end of January to allow the City Council to make a decision.

Staff Recommendations

Staff recommends Council to enter into a contract with Rosenbauer to purchase an EV Fire Engine and sell an existing reserve engine.

Requested Council Action

Approve the transition to EV and purchase an EV Fire Engine and approve the sale of existing reserve diesel engine.

Prepared by: David Brosnahan, Fire Chief

Attachments: 1. Apparatus Purchase Power-Point

REQUEST FOR COUNCIL ACTION

Date: 1/22/2024

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Discuss Green To Go Ordinance Engagement Strategy

Background

108 restaurants currently operate in the City of Roseville, and the COVID-19 pandemic resulted in many more restaurants offering takeout service. Food waste and packaging make up about 45% of all materials in U.S. landfills, and some studies suggest that restaurants account for nearly 80% of disposable packaging waste in the U.S. Of these materials, polystyrene, better known as Styrofoam, is commonly used in food takeout containers. Production, usage, and disposal of this substance presents multiple environmental and public health risks, including contribution to the presence of microplastics in soil and waterways. Following a January 2022 presentation from a University of Minnesota scientist on microplastics and their environmental effect, the Public Works, Environment, and Transportation Commission (PWETC) requested that staff research zero waste ordinances in other cities.

As of January 2024, the cities of Minneapolis, Saint Paul, Saint Louis Park, and Edina have enacted ordinances to require takeout food packaging to be either commercially compostable or recyclable, and staff has discussed a potential ordinance with the PWETC. PWETC is in favor of conducting outreach in the community to learn about businesses' and residents' reactions to a possible ordinance.

The Minnesota Pollution Control Agency's Metropolitan Policy Plan for the Solid Waste Management sets forth a goal for Metro Counties to reach a 75% recycling rate by 2030. As of 2020, Roseville's recycling rate was 46.2%. Implementing a takeout food packaging ordinance, in combination with Ramsey County's forthcoming Food Scraps Pickup program, would help the City of Roseville come closer to meeting that goal. Additionally, commercial businesses could reduce their solid waste fees by separately disposing of compostable materials and food waste.

Policy Objectives

The City of Roseville set forth a goal to reduce greenhouse gas emissions 80% by 2050 relative to 2005 levels. Solid waste disposal accounts for 2.3% of greenhouse gas emissions in the City of Roseville as of 2020.

Racial Equity Impact Summary

This ordinance would apply to all Roseville restaurants. We do not have racial demographics of restaurant ownership in Roseville. However, a National Restaurant Association study indicates that 19% of restaurant businesses in Minnesota are minority-owned vs. 11% of all private sector businesses.

Implementing an ordinance could have both positive and potentially challenging implications for racial equity, especially for minority-owned restaurants. On the positive side, an ordinance could contribute to environmental justice by reducing pollution and waste in communities that may disproportionately bear the burden of environmental hazards. However, there could also be challenges for minority-owned restaurants and/or smaller restaurants. Switching to environmentally friendly packaging might initially incur additional costs, potentially impacting smaller businesses with limited resources. More information regarding these potential impacts could be gained through the engagement process.

Budget Implications

Budget implications are not known at this time.

Staff Recommendations

Staff proposes a community engagement process spanning approximately 4-6 months. This process will include online and mailed surveys for both business owners and residents, a landing page on the City website with information, resources, and context, and 2-3 community conversations for business owners and residents to learn about the proposed ordinance and provide feedback. Staff recommends meeting with the Council in 6 months to discuss the feedback received during this process and determine whether moving ahead with the ordinance is appropriate.

Requested Council Action

Discuss and approve the Green To Go engagement plan.

Prepared by: Noelle Bakken, Sustainability Specialist

Attachments:

1. Presentation
2. Sample Survey Questions to Businesses and Residents
3. Sample Ordinance

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/22/2024

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Receive Stormwater Update

Background

Roseville's 126 miles of storm sewer infrastructure (catch basins, manholes, pipes) were installed primarily in the 1960s and 1970s when the city was under rapid development. During this period, the design standards for drainage were lower than they are today. Our current rain events are producing larger volumes of water and these events put a lot of pressure on our undersized infrastructure. These larger events, combined with our existing infrastructure, are part of the reason for our drainage issues.

Staff have over 200 documented drainage issues across the city that range from nuisance water in backyards to major flooding of critical corridors. To alleviate some of the issues, staff installs stormwater Best Management Practices (BMPs) to reduce high water flood elevations, reduce peak rates and improve water quality to protect our water resources. To date, there are over 700 BMPs (ponds, raingardens, underground pipe galleries, etc.) installed across the city on both public and private property to help remedy the overall drainage issues in the city. Staff also make improvements to infrastructure as needed to maintain and/or improve drainage during our planned Pavement Management Projects (PMP), or as a standalone project. Depending on the project location, staff try to coordinate the stormwater improvement with the PMP as it helps maximize our available stormwater funds as we can pay for hard surface replacement through the streets fund.

Inspection and maintenance of storm sewer infrastructure is ongoing, and a large number of repairs are made during our PMP. Inspections include visual inspection of catch basins and manholes and televising pipes and underground connections. Maintenance of infrastructure includes repairing catch basin/manhole rings and pipe connections, lining pipes with deterioration or minor offsets, and minor replacements.

Citywide stormwater improvements are prioritized based on our current construction schedule, whether the issue is local or regional, if there are interested partners and/or outside funding available, the severity of the drainage issue, and how many private properties are affected, if any.

Localized drainage issues are smaller scale and viewed in a way where the City can make

one improvement to our storm sewer infrastructure or install a BMP to alleviate the issue, and a regional issue has a larger drainage area and multiple improvements are needed to improve the overall drainage and lessen the issue.

There are over 50 projects around the city that require regional improvements to remedy a known drainage issue. These projects include the flooding of the Gotfried Pit area, Fairview and Hwy 36, flooding at Fairview and County Road C, structure impacts due to localized flooding, sinkholes adjacent to structures, and surcharging of manholes and catch basins.

Staff is always looking for possible partners and outside funding for projects, and staff adjusts project timing based on the current need. With the current stormwater fees, the number of improvements that can be completed in a year, along with normal maintenance of existing infrastructure, typically yields one to two medium-sized (\$250,000 - \$500,000) projects. Installing projects at this rate will only make minor improvements to our local drainage system, and any regional benefits will be negligible.

The current need to replace our aged stormwater infrastructure is ~\$2.2 million annually, and our maintenance needs are ~\$1 million annually. The total annual amount currently available for inspections, maintenance, repairs, and projects is ~\$1 million in total.

Policy Objectives

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

Racial Equity Impact Summary

There should be no equity impacts associated with this request. Stormwater improvements provide a system-wide benefit and all residents and property owners in the area benefit by the system operating as intended.

Budget Implications

There are no budget implications for this discussion topic.

Staff Recommendations

Staff recommends the City Council discuss the stormwater overview and the current framework for project prioritization.

Requested Council Action

Discuss the stormwater overview with staff and the current framework for project prioritization.

Prepared by: Ryan Johnson, Environmental Manager

Attachments: 1. Presentation

REQUEST FOR COUNCIL ACTION

Date: 1/22/2024

Item No.: 7.e.

Department Approval

City Manager Approval



Item Description: Discuss Community Survey

Background

In 2020, the City Council conducted the last community survey of Roseville residents. The City has conducted community surveys in 2014, 2016, 2018, 2020. Due to several factors including the recent COVID pandemic, the city did not conduct a survey in 2022 and is seeking authorization to conduct one in early 2024. Historically, the city has used the services of Morris Leatherman Company and is again seeking to use the same company to conduct the survey in 2024.

These statistically valid surveys are administered by telephone utilizing both landlines and cell phones. In this type of approach, a random sample of households is selected to be interviewed by telephone. All households have an equal chance of being selected and the adult respondent in each household is also chosen randomly. The cost of conducting the survey is \$26,000 and includes a presentation of survey results as well as a final written report. The survey consists of up to 130 questions, many of which remain static year after year in order to benchmark results.

Policy Objectives

Ongoing citizen engagement is vital in order to assess residents' satisfaction with city services. A community survey meets this goal by providing the city with a benchmark for determining how the city's actions, or inactions, affect resident satisfaction. This feedback can be used to determine whether the city is meeting residents' expectations and where improvements can be made.

Racial Equity Impact Summary

Results are cross-tabulated and demographics are tracked. This ensures that the survey mirrors the demographics of the city.

Budget Implications

The 2024 budget includes \$20,000 for a community survey. However, there are sufficient funds available to cover the increased cost of \$26,000.

Staff Recommendations

Staff has reviewed the questions from the 2020 survey and offers the following suggestions for Council consideration. For any changes to the survey, staff further recommends allowing Morris Leatherman some flexibility in wording in order to maintain the neutrality of the question(s):

- **Questions 26-30:** These questions were intended when these facilities were new. Consider replacing with the following:

Overall, how well are the following facilities/services meeting the needs of your household? Not at all (1), Not Very Much (2), Somewhat (3), Mostly (4), Completely (5)
Community/neighborhood parks
Open space areas and trails
Athletic fields/courts/track
Recreational programs (examples include youth programs, adult sports leagues, etc.)
Community Events (examples include Rosefest, Wild Rice Festival, Parade)
Specialty Recreation Facilities such as the Harriet Alexander Nature Center, Cedarholm Golf Course, and/or Roseville Skating Center

- **Question 84:** The City of Roseville works with organizations to offer a variety of different housing programs for residential homeowners. This includes foreclosure protection, home improvement loans for interior and exterior remodeling and a land trust program.

- **Question 93**

Last fall, In 2019, the City of Roseville, in partnership with Ramsey County, opened an organics recycling drop-off site at the Leaf Recycling Center on Dale Street just south of County Road C.

- **Before Question 98**

~~Some cities have started a curbside collection program to collect food scraps and other organic waste.~~

Ramsey and Washington counties are working together to bring food scraps pickup service to all residents, whether they live in an apartment, condo or house. Starting in late 2024, Roseville residents can participate by opting into this free program. Once residents sign up, Ramsey County will ship to your house at no charge, thick compostable bags to collect the food scraps. Once a bag is full, you'll place it in your regular trash cart. Your trash hauler will collect the waste from the trash cart as usual, and the compostable bags will be sorted out from the trash by a machine at the Recycling and Energy Center.

- **Questions 98-99:** Remove
- **Question 102:** Remove "Local Newspaper" from options and add "City Emails"
- **Question 104:** Do you recall receiving the printed City publication -- "Roseville City News" -- during the past year?

Staff recommends that the Council authorize staff to contract with Morris Leatherman to conduct a survey of Roseville residents in the amount of \$26,000. Staff also recommends that the City Council recommend questions for elimination from the 202 survey that may no longer be applicable, and provide feedback regarding new questions for inclusion in the proposed 2024 survey.

Requested Council Action

Motion to approve entering into a contract with Morris Leatherman Company to conduct a community survey in 2024.

-AND-

Motion to remove questions no longer applicable for a proposed 2024 survey and consider adding a limited number of new questions.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments:

1. Contract Proposal
2. 2020 Survey Questions