



# Human Rights, Inclusion and Engagement Commission Agenda

Wednesday, February 28, 2024

6:30 PM

City Council Chambers

*(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)*

- 1. Roll Call - Becker, Bhalla, Francke, Gurung Vomhoff, James, Macomber, Tidball, Williams**
- 2. Receive Public Comment**
- 3. Approval of Meeting Minutes**
  - a. Approve Meeting Minutes from January 17, 2024
- 4. Business Items**
  - a. Update from February 12 Council Meeting Discussion
  - b. Work Plan Discussion
  - c. Review 2023 Accomplishments
- 5. Other Business**
  - a. Staff Updates
  - b. Future Agenda Items
- 6. Adjourn - 8:00 p.m.**

1 **Human Rights, Inclusion and Engagement Commission**  
2 **Meeting Minutes**  
3 **DRAFT – January 17, 2024 - DRAFT**  
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6 **Commissioners Present:** Richard James, Amanda Becker, Elliot Francke, Kathryn  
7 Macomber, David Tidball, and Lori-Anne Williams  
8

9 **Youth Commissioners:** None  
10

11 **Commissioners Absent:** Namit Bhalla, Jeena Gurung Vomhof (excused)  
12

13 **Staff Present:** Rebecca Olson, Assistant City Manager  
14

15 **Call to Order/Roll Call**  
16

17 The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to  
18 order at 6:30 p.m.  
19

20 **Receive Public Comment**  
21

22 **Approve Minutes**  
23

24 **a. December 20, 2023 Human Rights, Inclusion and Engagement Commission**  
25

26 Chair James asked for Commission input on what kind of minutes the Commission preferred. He  
27 wondered if the Commission preferred abbreviated minutes for more verbatim type.  
28

29 Commissioner Tidball indicated he complimented Ms. Olson on the minutes before the meeting  
30 because as she indicated there was a lot of conversation that was in the last meeting that she felt  
31 was important to capture. He thought it might depend on what kind of meeting the Commission  
32 has on the type of minutes received.  
33

34 Chair James thought more of the procedural items in the meeting could be abbreviated but some  
35 of the topics should include more information and discussion. He thought the liaison could figure  
36 out what items needed to be abbreviated and which items needed more information.  
37

38 Commissioner Tidball indicated he had a few changes to the minutes he noticed. On line 230, he  
39 thought the word should be “thinks”, not things. Line 258, it is the wrong kind of “to” in the  
40 sentence and on line 126, there is a sentence that starts with the word “What” and should have a  
41 question mark at the end of it.  
42

43 Commissioner Tidball moved and Commissioner Williams seconded a motion to approve the  
44 December 20, 2023 Human Rights, Inclusion and Engagement Commission meeting minutes as  
45 amended. Motion passed unanimously.  
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47 **New Business**

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**a. Monthly Calendar**

Chair James provided a recap of the monthly calendar. He asked Ms. Olson to put this in every month’s packet to help the Commission to keep on track. He noted the Commission subgroups need to meet as subgroups before the February meeting.

**b. Discuss Action Plans Related to 2024 Goals**

Chair James reviewed the Commission action plan related to the 2024 goals. He noted he would like to be a part of each subgroup and will take charge of calling the meetings, getting together, contacting the Commissioners for meeting times and leading the members through what is expected of each subgroup. He prepared a chart that he reviewed with the Commissioners.

Commissioner Williams thought the chart was very helpful.

Chair James indicated he wanted to discuss with the Commission a format for what the subgroups will be looking at when meeting. He reviewed subgroups guidelines.

Commissioner Becker went through the worksheet the Commission will use in the subgroups that include objectives around a main goal.

Ms. Olson explained the definition of what an objective is.

Commissioner Becker continued with her review of the objective worksheet with the Commission.

Chair James suggested in the next few subgroup meetings he would like the Commissioners to prioritize their objectives and what would be the most important, second and third objective. He indicated doing this could present multi-year ideas for moving forward.

Commissioner Becker thought what might help is to visualize some success in the goal and brainstorming ideas.

Chair James also envisioned each of the objectives. When the entire Commission talks about what was discussed in the subgroups there might be ideas that did not come up in those groups that might be helpful.

Commissioner Tidball indicated the only concern he had looking at this is that some of the names of the Commissioners are not on either of the subgroup lists yet. He wondered if Chair James was planning on contacting them to find out what subgroup to be on.

91 Chair James indicated he would. He noted there cannot be more than four  
92 Commissioners in a subgroup. He noted Commissioner Hill has resigned so there are  
93 currently eight members.

94  
95 Commissioner Tidball noted the only problem with Chair James being a part of both  
96 subgroups is the issue of the open meeting law.

97  
98 Chair James explained that is one of the things he has thought about and instead of  
99 taking on the responsibility of any one group, he would be a member of each group  
100 and attend each meeting in order to maintain continuity.

101  
102 Commissioner Tidball indicated that is his only concern about that, is to make sure  
103 everyone has the chance to participate because everyone's ideas are needed and that it  
104 is done without violating the open meeting law, otherwise, this is all the same kind of  
105 stuff the Commission has been dealing with over the last several months.

106  
107 Chair James explained the Commissioners excitement for an objective can be brought  
108 out in the subgroups and there is no intention of cutting anyone out, every  
109 Commissioner is equal with ideas to communicate. He saw his job as trying to  
110 coordinate all of that so that the Commissioners understand each other. He reviewed  
111 with the Commission past problems that he would like to fix.

112  
113 Commissioner Francke explained with regard to the second subgroup, when the  
114 Commission had an inclusion subgroup, the Commissioners in that group was already  
115 trying to do exactly what it is that Chair James wants the Commissioners to do and  
116 even to take it to the next step, which is to develop a workplan, which was cut short  
117 for a very good reason because it was not in a concrete format. He noted  
118 Commissioner Gurung Vomhof would be interested in subgroup two.

119  
120 **c. Prepare for Joint Meeting with City Council**

121 Ms. Olson reviewed with the Commission how the joint meeting with the City  
122 Council will be held. She noted all Commissioners are welcome to share their  
123 thoughts and ideas with the Council.

124  
125 Chair James explained he would like to take some time to try to explain to the City  
126 Council what the Commission has been doing since the middle of November. He did  
127 not think the Council is fully aware of how the Commission has gone back to the  
128 drawing board and setting up procedures and plans so the Commission becomes a  
129 more functioning group. He wanted the Council to understand the process of the  
130 Commission and what the Commission sees going forward. He asked if this made  
131 sense to do and if it was important.

132  
133 Commissioner Tidball indicated he would not do this first though because the  
134 Commission did the work being discussed when the scope was revised and basically  
135 put it into three different activities that the Commission does, it advises the City

136 Council, it acts as an ambassador to the community, and it advocates for human  
137 rights. That is the kind of thing Chair James is talking about setting up a process for  
138 so that the Commission can refine the way the work is done. This was done with the  
139 scope document, and this is concrete proof that the Commission can do that. He  
140 thought it made sense to start with that.

141  
142 Chair James asked Commissioner Tidball to be one of the main speakers about this at  
143 the joint meeting.

144  
145 Commissioner Tidball indicated he would be happy to do that. He noted the Council  
146 is saying that the Commission totally redrafted the scope but in actuality it is not, the  
147 form is what was redone and important to the Commission because it helps to capture  
148 how the Commission can actually do the work that is in there because it is eighty-five  
149 or ninety percent the same ideas that were there before, it is just in a more cohesive  
150 and better view.

151  
152 Chair James agreed. He anticipated with this explanation the Council might have  
153 suggestions and not issues.

154  
155 Ms. Olson indicated she was anticipating there would not be a decision made at this  
156 meeting because the Council is looking at all of the Commission’s scopes and trying  
157 to put it into a uniform format as well. She thought this would be more of a  
158 conversation and information gathering. She indicated she would like to hear from  
159 each Commissioner on if there is a plan to attend the joint meeting or not.

160  
161 The Commission discussed ways to inform and discuss with the Council the  
162 Commission scope, vision and workplan.

163  
164 Chair James encouraged all Commissioners to be at the joint meeting.

165  
166 **Other New Business or Reports**

167 **a. Staff Updates**

168 Assistant City Manager Olson reported on the following:

- 169 • Hiring Equity and Inclusion Manager Position
  - 170 • First review of resumes on Friday
  - 171 • Interviews should be scheduled for January 30<sup>th</sup>
- 172 • Dialogue One – Translation services and interpreters
- 173 • Proclamations and Display Cases
  - 174 • Looking for ideas for the display cases for three proclamations
    - 175 ▪ March – Women’s History Month
    - 176 ▪ June – Gun Violence Awareness Month
    - 177 ▪ September - Constitution Week
- 178 • Commission Vacancies
  - 179 • Three vacancies advertising for
  - 180 • Interviews are February 21<sup>st</sup> and February 22<sup>nd</sup>

- 181 • 2024 Community Survey

182  
183 Chair James reminded everyone as the Commission moves forward that there are three things  
184 that the Council asked the Commission to be responsible for, one of them was proclamations,  
185 which needs to fit in somewhere with what the Commission is planning on doing. The other one  
186 is the Essay Contest, which needs to be addressed. The third item is the display cases and need to  
187 be addressed from now until the new workplan is accomplished. He asked the Commission to  
188 think about ideas or suggestions about doing these.

189  
190 Commissioner Francke explained the Commission talked about the essay issue and he had a  
191 thought, not necessarily a full suggestion at this point but since the essay itself does not always  
192 catch on he thought that it might be better if the Commission just stays in communication with  
193 the schools to find out community, either activism or participation that is noted by people in the  
194 schools or the community or both so the Commission can do a recognition which would feature  
195 whoever it is that is doing it and not require an essay be written for it, making sure it is  
196 highlighted in the newspaper, on the cable channel and also deciding if an award or prize should  
197 be given.

198  
199 Chair James explained the proclamations should be addressed more clearly in group one and that  
200 the essay and display cases would be more appropriate for group two. The subgroups do not have  
201 to have an objective necessarily but figure out how the Commission is going to approach the  
202 Council on these subjects.

203  
204 Commissioner Tidball thought the display cases were in conjunction with the proclamations.

205  
206 Ms. Olson explained the City has two display cases for the Commission to use and indicated one  
207 has been primarily focused on proclamations and the other one is sometimes used for  
208 proclamations and sometimes it is used for something else. She did not know that the HRIEC  
209 needs to be responsible for the content in there all of the time. She thought if the Commission  
210 does want to tie it to the proclamations, then the HRIEC should provide some ideas, suggestions  
211 or guidance on what is put in there.

212  
213 Commissioner Tidball indicated in his mind he thought the proclamations and the display cases  
214 were somehow linked so whatever group was talking about proclamations might be the one to  
215 also do some thinking about how active the Commission wants to be with the display cases and  
216 things like that.

217  
218 Chair James indicated his understanding of what Commissioner Tidball was trying to convey and  
219 thought his points were very valid.

## 220 **Announcements**

### 221 **Future Agenda Items**

- 222 a. February 28<sup>th</sup> – Discussion with Communications Staff and Volunteer Manager &  
223 finalize Action Plans.

- 226           **b.** March 11<sup>th</sup> – Joint meeting with the City Council to present the Annual Work Plan  
227           **c.** March 20<sup>th</sup> – Debrief from Joint Meeting and make any changes to Action Plans, as  
228           necessary  
229

230   **Adjournment**

231  
232   Chair James adjourned the meeting at 7:51 p.m.

233  
234   Respectfully submitted,

235  
236   Sue Osbeck  
237   *TimeSaver Off Site Secretarial, Inc.*

# Roseville Human Rights, Inclusion and Engagement Commission Agenda Item

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**DATE:** February 28, 2024

**ITEM:** 4.a.

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**ITEM DESCRIPTION:** Update from February 12 Council Meeting Discussion

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## **Background**

Over the past year, the City Council has tasked commissions with reviewing and providing feedback related to their respective commission's scope and duties. Commissions, including the Human Rights, Inclusion and Engagement Commission (HRIEC) submitted suggestions for changes to the City Council. The Council has since taken time to review these suggested changes. At the January 22 council meeting, City Council members heard from members of the HRIEC regarding their suggested edits/changes to the commission's scope and duties. Following that discussion, at the January 29 council meeting, the City Council decided to pause on interviewing and appointing members to the HRIEC. This was done in an effort to finish the work surrounding defining the scope and duties of the commission before bringing in new commissioners.

At the February 12 council meeting, Council made a motion to place on an upcoming agenda an item regarding the scope, duties and function of the HRIEC at an upcoming Council meeting (scheduled for March 11). This conversation is an opportunity for the Council to discuss among themselves their thoughts related to the suggested changes as they have not yet had an opportunity to do so.

Attached are the minutes from the February 12 Council meeting.

## **Recommendation**

Information only.

## **Attachments**

1. Minutes Excerpt

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**Regular City Council Meeting Minutes**  
**City Hall Council Chambers, 2660 Civic Center Drive**  
**Monday, February 12, 2024**  
**EXCERPT**

a. **Discussion on City Commissions Scope, Duties, and Functions**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated February 12, 2024.

Councilmember Etten reviewed changes to be made to the Commissions including Code language, cleaning it up, and trying to incorporate most of the ideas of the Commissions brought to the City Council.

Councilmember Schroeder noted on the Finance Commission rewrite, looking at the discussion tonight, it was incorporated putting the EDA and all funds as well as utility rates in there. The Finance Commission did not originally have that in the rewrite.

Mayor Roe noted under a number of the Commissions, the meeting frequency was left blank. He thought the only one put in there with a specific frequency was the Planning Commission.

Councilmember Etten explained in the current Code and the proposed Code, under meetings and reports, it states Commissions shall meet at least quarterly, except for otherwise required by the City Code or State Statutes. That is actually what is there, and most are meeting monthly. A meeting may be skipped here and there, but the Code outlines at least quarterly and it was talked about maybe adjusting some. He personally thought the Finance Commission, in the current way it is serving, does not need to meet eleven or twelve months a year. He thought it made sense to leave that open and let the Commissions decide how often to meet.

Mayor Roe indicated, for clarification, the Commissions are required to meet at least quarterly and beyond that, the Commissions are required to set their annual scheduled meetings and then the Commission determines what that schedule is.

Councilmember Etten indicated that is correct. He reviewed an example of the City Code where it states the meeting requirement.

Councilmember Schroeder indicated she disagreed with Councilmember Etten on the number of meetings the Finance Commission should have but she agreed that it is easier to cancel meetings than to schedule meetings throughout the year. She thought the Commission could have them scheduled and then decide times that the Commission would not meet.

**Regular City Council Meeting**

**Monday, February 12, 2024**

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45 Councilmember Etten noted in the current and proposed Code, this is an area that  
46 is not changing. The Commission must meet at least quarterly, four times a year,  
47 but the Commission can set their own calendar. He thought the Council should step  
48 away from delineating each thing as proposed and just go to what is already in the  
49 Code.

50  
51 Councilmember Schroeder indicated she was fine with that.

52  
53 Councilmember Strahan wondered if the Council should proposed that the  
54 Commission's schedule monthly meetings but due to the content, meet no less than  
55 once per quarter.

56  
57 Mayor Roe thought there may have to be some adjustments to the general  
58 Commission Code under meetings because the Council may want to add some  
59 specificity that when the Commissions set their regular schedules, all of the  
60 Commissions have a schedule that is also regular date wise.

61  
62 Councilmember Etten indicated the City Attorney did add specific language for the  
63 Planning Commission's meetings and he wondered if there was a purpose from  
64 State Statute for that.

65  
66 City Attorney Tierney indicated she was not sure if it was a conversation with staff  
67 or how it came up that the Planning Commission has meetings scheduled regularly  
68 but cancel them when there are not any matters to consider. She just wanted to  
69 reflect that in the Ordinance.

70  
71 Mayor Roe thought some language needed to be revised and apply the standard for  
72 the Planning Commission to every Commission for cancelling meetings.

73  
74 City Attorney Tierney explained the only point she would make is that the Planning  
75 Commission is a unique creature. It deals with requests from the public that need  
76 to be dealt with in a timely manner, so their workload is driven by things that are  
77 external. The other Commissions are not the same. For the Planning Commission,  
78 what is written in the language is that if there is no business, then the Chair and  
79 staff can decide to cancel. It does have a requirement that there is no business.  
80 Otherwise, she did not think the Chair and staff should be cancelling Planning  
81 Commission meetings.

82  
83 Mayor Roe agreed but if there is no business before the HRIEC, he did not know  
84 why the City has to hold them to a higher standard of having a vote of the  
85 Commission to cancel a meeting. He thought the same standard for the Planning  
86 Commission could apply to all the Commissions.

87  
88 City Council consensus was reached that the language from the Planning  
89 Commission, 201.04a should be in all of the other Commissions Ordinances.

**Regular City Council Meeting**

**Monday, February 12, 2024**

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Mayor Roe and the City Council reviewed changes to be made to the Commission Codes.

Mayor Roe reviewed the bench handout regarding the Planning Commission. He explained under Scope, Duties and Functions, his primary mission, which has been a mission of his for many years, was to pull out the process and update the Comprehensive Plan out of the City's Code Section talking about a Commission and its functions and put it into the Land Use Code. Specifically, back to the Planning Commission language, what it would be then is that the Commission would have four items under Scope, Duties and Functions. Item A would remain the same, taking out the last sentence and adding item B, which is in the City Zoning Code. There are specific duties and functions and processes related to the Planning Commission outlined there so he made a reference to that specific Code. Item C stays largely the same with minor changes and he added item D, which is in other Commission Code.

Councilmember Etten indicated he would generally support this. Both members of this subcommittee had taken a big circle around the Comprehensive Plan part of it, Planning Commission Code, and he wondered what it was doing in there. He thought it got after what the subcommittee was doing. This is what he thought needed to happen to make it fit in the other Commissions' Codes and to clarify where people will find this important information.

City Attorney Tierney explained the amendments to Chapter 10 in the Zoning Code will have to go through the Planning Commission but then this amended Chapter 202 should also refer to that section.

Mayor Roe indicated Item C makes a reference to that. He noted in Title 10 there is a specific reference to when the Planning Commission and Variance Board meet so this might need to be removed if it is being addressed in Title 2.

Councilmember Etten explained there is ongoing discussion between City Staff, himself, and former and current members or other diverse members of the community about the HRIEC. Some common themes are starting to come up and become apparent. There is a lot of frustration from former and some current members about the whole Code and what is going on with the Commission. There is general frustration with big pieces of that and pointing towards some sort of evolution of the current format and purpose and trying to think about this in bigger ways. There is more discussion to have so his thought is to have a bigger discussion at the March Council Worksession.

Councilmember Schroeder indicated the environment has changed since the original development of that Commission. She thought the City needed to figure

134 out how to get people wanting to do meaningful work and also have it be useful for  
135 the City and Council.

136  
137 Councilmember Strahan asked how the Council would go about offering their own  
138 ideas or suggestions along those lines. She wondered if this was something best  
139 waited until the Council gathers. She had two things. A couple of years ago, the  
140 HRIEC came to the Council and explained they wanted to propose compensating  
141 the members. It would set a City precedent to do that, but the City is asking people  
142 to do a different level of work and the City is having a harder time with engagement.  
143 She understands that Ramsey County and the State of Minnesota do compensate  
144 their Commissioners and they have a lot higher level of engagement. She thought  
145 it should be on the table to entertain that possibility and consider how it can be a  
146 powerful tool.

147  
148 Councilmember Strahan would also like the Council to think about why the City  
149 has Human Rights Commission in the title. This was brought up the last time the  
150 Council met. The Human Rights Commission is setup from the State and is  
151 intended to be exploring and investigating human rights violations. If the City is  
152 not tasking the HRIEC with that type of work, then right away the City is setting it  
153 up for failure because the City is not giving them an actual idea of what the City is  
154 working on. Maybe it would be better for the City to lean into that racial equity and  
155 inclusion piece or equity and inclusion and belonging. She indicated as far as the  
156 HRIEC, it has not functioned and yet the Council has had an almost complete  
157 consensus of who the Council puts on that Commission. She stated these are good  
158 people and have chosen very similar people, but she thinks they have been put in  
159 a situation of failure because the Council is not clear on what the City wants. She  
160 thought the Council needed to be very clear about what was wanted.

161  
162 Mayor Roe stated the consensus was to bring this back to the March 11, 2024,  
163 Worksession.

164

165 **Public Comment**

166  
167 Mayor Roe offered an opportunity for public comment.

168  
169 **Mr. Richard James, HRIEC Chairperson**

170 Mr. James explained he was speaking for himself and not the Commission. He  
171 indicated he has not discussed his comments with the Commission and does not  
172 have their permission to speak for them. He viewed the video of the joint meeting  
173 and panicked and grew defensive because he felt like the rug was being pulled out  
174 from under the HRIEC. He felt that four or five people on the Commission would  
175 not work until September and asked the Council to rescind their decision to hold  
176 off on appointing people to the HRIEC this Spring. He explained that as the  
177 Commission is laid out, it does not function how the City Council or the  
178 Commissioners want. The Commission does not work as it was envisioned or the

**Regular City Council Meeting**

**Monday, February 12, 2024**

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way it has been functioning. There are many reasons for the Commission not functioning and there must be a way forward for the City and the volunteers on the HRIEC to create something that will be even better than what currently exists.

Mr. James stated he believed the Council and HRIEC have shared values and he wants everyone to be on the same page. His personal view is to create a task force comprised of the City Council, HRIEC and City Staff to meet informally for a free exchange of ideas to create a greater understanding of what the Council wants and what the HRIEC perceives what their job is and what they can do. The objective would be to produce a document, a plan, something that the group agrees to. He noted the current configuration of the HRIEC might not be the best one and there may be another way of looking at this. He was asking the Council to create a task force to work out the nuts and bolts, so a consensus is made before any action is taken. He believes that their shared values will help them come together to make a Commission if there is a will to do that. He was willing to work on this in a task force because there is a need for an HRIEC type of group in the City.

Mayor Roe thanked Mr. James for his comments and thought that was the what the Council was leaning towards.

DRAFT

# Roseville Human Rights, Inclusion and Engagement Commission Agenda Item

**DATE:** February 28, 2024

**ITEM:** 4.b.

**ITEM DESCRIPTION:** Work Plan Discussion

**Background**

At the January 17, 2024 meeting, two subcommittees were created that aligned with the commission's 2024 goals. These subgroups are listed below. Groups were scheduled to meet to discuss next steps, tasks and activities the commission would take to reach these goals.

**Value statement:** We value connections and relationships and believe they are a foundation of community.

**Inclusion:** Our actions and activities need to apply as much as possible across diverse communities, citizenry, and organizations within the City of Roseville or affected by the City of Roseville

**Engagement:** To build relationships with the community + and to gain insights to formulate suggestions to modify or initiate programs and/or policies to City Council as well as satisfying HRIEC scope and goals

Goal	Purpose/Why	Commissioners
Develop a sustainable commission structure	To ensure commissioners have positive experiences, understand the why behind the work of the commission, ensure continuity of work across various commissioner terms, and ensure adequate resources and time are devoted to other commission goals.	Richard James Kathy Macomber David Tidball Lori-Anne Williams
Build relationships within the community with guidance from staff and council	To gain valuable insights that inform the commission's recommendations to the city council, promote understanding of the commission's role and inspire residents to actively participate and engage with the city to contribute to lasting positive change	Richard James Elliot Francke Namit Bhalla Amanda Becker Jeena Gurung Vomhoff

**Recommendation**

Subgroups should provide an update to the full commission regarding what was discussed during their subgroup meeting(s).

**Attachments**

1. 2023-2024 Calendar
2. Subcommittee Meeting Notes

## **2023- 2024 Annual Calendar**

November (2023)	Consensus Workshop to determine Focus Area for 2024
December (2023)	Goals Discussion
January	Development of Action Plan/Work Plan
February	Discussion with city staff - implementation plan & engagement opportunities Subcommittees action plan report
March	Joint meeting with City Council to present 2024 work plan
April	New commissioners join/ Review feedback from Council / Assign tasks
May	TBD
June	TBD
July	TBD
August	TBD
September	Mid-term vacancies filled with new commissioners. Reports on work done to-date
October	Commission reviews all the work and how it aligned with focus area. Challenges & successes
November	Consensus Workshop to determine Focus Area for 2025
December	Goals Discussion

**HRIEC Sub-Committee Mtg:** Monday, February 26, 2024 (5:30pm – 6:30pm)

**Attendance:** Elliot Francke, Namit Bhalla , Jeena Gurung, Amanda Becker

Activity: Discussed Action Plan for HRIEC 2024 Goal #2 and other items

**GOAL: Build relationships within the community with guidance from staff and council**

**What do we want to do?**

1. Connect with Seniors

**Why do we want to do it?**

1. Residents don't feel safe in their senior communities
  - a. HOW:
    - i. Visit and host activities (Bingo)
    - ii. Invite people from the city to come talk
  - b. WHO:
    - i. Younger residents
  - c. WHEN/WHERE
    - i. Roseville Senior Building
    - ii. Visiting during a variety of times
  - d. RESOURCES:
    - i. City staff
    - ii. Spreadsheet – cold calls to Senior Living Managers
  - e. OWNER:
    - i. Jeena Gurung

**What do we want to do?**

1. Connect with Students

**Why do we want to do it?**

1. The youth is not only a part of the community but the future community – how can the commission help integrate our youth with city activities?
  - a. HOW:
    - i. Educate them on what ways they can participate in city/civil activities (volunteers, councils)
    - ii. Connect with city staff and see if there is an opportunity to piggyback off of work they are already doing
  - b. WHO:
    - i. Students/Educators
  - c. WHEN/WHERE
    - i. Roseville - Advisory Board meetings
    - ii. Roseville - School Board meetings

- d. RESOURCES:
  - i. Kathy Ramundt / Do Good Roseville
- e. OWNER:
  - i. Elliot Francke

**What do we want to do?**

1. Connect with faith-based communities

**Why do we want to do it?**

1. Be a resource/ambassador for church communities to have a direct connection to city activities
  - a. HOW:
    - a. Attend an event they're already offering, listen and see how we can help
    - b. Invite them to attend a HRIEC meeting
  - b. WHO:
    - ii. Roseville churches
  - c. WHEN/WHERE
    - iii. Community events (Saint Rose of Lima event – this Saturday, 3/2)
  - d. RESOURCES:
    - iv. Spreadsheet – cold calls
    - v. Namit was working as a Pastor / he is an ordained minister
  - e. OWNER:
    - vi. Namit Bhalla

Additional meeting notes:

- Discussed Rosefest Parade
  - Possible to still participate – but without being in the parade? (Jeena)
  - Amanda received the paperwork to participate – will forward to Rich
  - Is HRIEC in charge of the “all commission float” – how will us not participating effect participation?
- Youth Recruitment
  - Sub-committee feels strongly about youth participation on the HRIEC commission
  - Possible way to compensate for their time? Everyone’s time? (Jeena)
    - Incentive to make it more inclusive for single parents, people that my not consider the opportunity

# Roseville Human Rights, Inclusion and Engagement Commission Agenda Item

**DATE:** February 28, 2024

**ITEM:** 4.c.

**ITEM DESCRIPTION:** Review 2023 Accomplishments

**Background**

The Commission was previously scheduled to hold a joint meeting with the City Council on March 11, 2024 to discuss the commission's work plan for 2024. However, given the current discussion related to the commission's scope and duties that the City Council will hold at that meeting, a joint meeting for this purpose has been postponed.

However, the commission can still discuss accomplishments from the past year. Staff has reviewed previous agendas since the last joint meeting on May 22, 2023. Listed below are some highlights:

Month	Agenda Topics
June	Received request from Council to review Scope & Duties Hosted discussion with Park's Commission representatives Participated in Juneteenth Participated in Rosefest Parade
July	Discussed Commission Scope Discussed Land Acknowledgment
August	No Meeting - Participated in Envision Roseville Open House
September	Discussed Commission Scope Discussed Land Acknowledgment
October	Discussed organizational structure of commission Proclamations - 3 highlighted for 2024 & discussion of new format
November	Consensus Workshop - Goal setting
December	Commission Calendar Goal setting
January	Discuss Action Plans

**Recommendation**

Review agenda items and provide any edits.

**Attachments**

None



# Roseville Human Rights, Inclusion and Engagement Commission Agenda Item

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**DATE:** February 28, 2024

**ITEM:** 5.a.

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**ITEM DESCRIPTION:** Staff Updates

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## **Background**

Staff will provide updates related to the following items:

- Equity and Inclusion Manager Hiring

## **Recommendation**

## **Attachments**

None