

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
MARCH 7, 2024 6:30 p.m.**

PRESENT: A. Arneson, J. Arneson, Baggenstoss, Beckman, Boulton, Brown,
Dahlstrom, Matts-Benson, Raygor, Ybarra.

ABSENT:

STAFF: Johnson.

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: A. Arneson, J. Arneson, Baggenstoss, Beckman, Boulton,
Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

No public in attendance.

3. INTRODUCTION OF NEW YOUTH COMMISSIONER AUDREY ARNESON

New Youth Commissioner Audrey Arneson introduced herself to the Commission and was sworn in by Chair Dahlstrom. Chair Dahlstrom relayed that Commissioner A. Arneson will be a voting member of the Commission.

4. APPROVAL OF MINUTES – FEBRUARY 6, 2024 MEETING

Commissioner Brown moved to approve the minutes. Commissioner Beckman seconded.

Roll Call

Ayes: J. Arneson, Baggenstoss, Beckman, Boulton, Brown, Matts-Benson, Raygor,
Ybarra.

Nays: None.

Abstain: Dahlstrom, A. Arneson.

5. BUSINESS ITEMS

a) COMPLETE SWOT ASSESSMENT

The Commission provided the following items for the Roseville Parks and Recreation SWOT assessment:

Strengths, Weaknesses, Opportunities, and Threats Analysis			
Strengths	Weaknesses	Opportunities	Threats
What do you think we do well?	What do you think others do better than us?	What trends and conditions do you think exist that may have a positive impact on what we do?	What trends or conditions do you think exist that may negatively impact us?
Music/concerts in parks	Program registration website	Volunteers	Water quality
Walking and bike paths	Non-traditional park spaces	Increasing adult program offerings	Invasive species
HANC boardwalk	Dog parks	Partnerships with small business	Climate change
Working towards more diversity	Community gardens	General partnerships	Deer population
Central Park Arboretum	Speed of change when implementing new ideas	More marked paths and bike lanes (wayfinding)	Coyote/turkey population
Park maintenance	Disseminating information via non-electronic means	Bike parking infrastructure (paths to connect parks)	Park security
Volunteers	Display cases at City Hall (not Parks and Recreation)	Non-traditional program offerings	Impacts related to people experiencing homelessness
Rosefest	Permanent skate park	Invite outside groups (beyond the city) to present at Commission meetings (similar to a Lunch and Learn)	Loss of park land
Parks and Recreation offerings	Lack of community center	Pursuit of state funding	Impacts related to Campus Master Plan
Park upkeep and maintenance	Inflexibility to pursue greenspace when opportunities exist	Law enforcement/park staff partnerships for older kids	Availability of open space
Decisive decision making	Ensuring all residents feel welcome	Connection between Envision Roseville and the Campus Master Plan	Lack of willingness to pursue spaces when they are available
Maintenance of park infrastructure	Emphasis placed on ice skating opportunities	New recreation trends	Demand exceeding the resources of recreation programs as the population changes and grows
Community responsiveness	Opportunities to rethink existing space options	Remake of Rosebrook Park	People going elsewhere if programs are not offered
Fiscal Responsibility	Finding a way to capture silent members community members voices	Education info on flora/fauna	Keeping programs affordable while still having sufficient resources
Focus on sustainability	Quality of the Music	OVAL refrigeration and climate change	County Road C and lack of crossing to Rosebrook Park
Focus on long-range planning	Failure to relook at how spaces/amenities are being used at the time of replacement	Grants	Limited natural resources (climate change, LED lights, watering, etc.)
Balancing legacy programs with options for New Generations	Programming for teens	Boat launch	Long-term implications of persons not feeling included
Natural Resources forestry work	Lack of a youth softball complex	Partner with county/DNR on water activities	
Community Engagement		Donations on website	
Pickleball		Overpass/underpass connections	
Emerald Ash Borer programs		Find options/offerings that organically encourage bringing all people together	
Inclusive playgrounds			
Staff (care of participants and openness to receive feedback)			
Support for parks from staff, city council and community members			
New city website			
Great skating opportunities			

b) REVIEW ROSEBROOK PARK UPGRADES ENGAGEMENT SURVEY AND STRATEGY

As was discussed in late 2023, the City is in the process of considering several upgrades to Rosebrook Park, including the replacement of the wading pool to a splash pad, providing additional parking, and replacement of the playground due to its age and condition.

A public engagement meeting was held on December 13, 2023. At the meeting neighbors encouraged staff to look at enlarging the parking lot on the north side of the park (near the soccer fields) and to consider adding lighting to the trail on the east side of the park.

A survey has been created and is planned for distribution in late March. The goal of the survey would be to help create a better defined scope for the project. Following the survey, it is anticipated that the next steps would be the acquisition of vendors and the beginning of design process meetings (likely three meetings) with neighbors.

The survey consists of collecting the following information:

- Demographic Information
 - Age
 - How long have you lived in Roseville?
 - How close do you live to Rosebrook Park?
 - How often do you typically visit Rosebrook Park?
- Opinions on Park Facilities
 - How satisfied are you with the current state of Rosebrook Park overall?
 - How often do you use the current wading pool?
 - What is your opinion of the existing playground?
 - How do you feel about the current lighting situation on the park trails?
- Proposed Improvements (Scale: Strongly Support, Support, Neutral, Oppose, Strongly Oppose)
 - The replacement of the wading pool with a splash pad
 - The replacement of the playground with a new playground
 - Adding trail lighting
 - Adding parking near the park building
 - Adding parking near the soccer fields
 - Prioritizing the proposed changes
- Additional Comments

The methodology to distribute the survey will include: social media, city newsletter and signage in Rosebrook Park.

Commissioner Ybarra suggested sending out the survey to be distributed at the schools to encourage additional engagement.

Commissioner Arneson asked how the trail lighting would be funded as it may not be considered a park amenity. Staff noted that it could potentially be funded from outside the specific project budget to ensure that other upgrades are not undercut in order to offer the trail lighting.

The Commission and staff discussed including options for grass volleyball in the upgrade considerations.

c) ELECTION OF CHAIR AND VICE-CHAIR

Commissioner Arneson nominated Vice-Chair Matts-Benson for the position of Chair of the Roseville Parks and Recreation Commission. Commissioner Brown seconded.

Roll Call

Ayes: A. Arneson, J. Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

Nays: None.

Abstain: None.

Vice-Chair Matts-Benson nominated Commissioner Beckman for the position of Vice-Chair of the Roseville Parks and Recreation Commission. Commissioner Arneson seconded.

Roll Call

Ayes: A. Arneson, J. Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

Nays: None.

Abstain: None.

d) APPOINTMENT OF ETHICS COMMISSION REPRESENTATIVE

Commissioner Arneson provided background information regarding the Ethics Committee meetings and training.

Commissioner Arneson nominated Commissioner Boulton for the position of Ethics Representative from the Roseville Parks and Recreation Commission. Commissioner Brown seconded.

Roll Call

Ayes: A. Arneson, J. Arneson, Baggenstoss, Beckman, Boulton, Brown, Dahlstrom, Matts-Benson, Raygor, Ybarra.

Nays: None.

Abstain: None.

e) **PARKS AND RECREATION COMMISSIONERS NEEDED FOR TWO PLANNING INITIATIVES**

Staff relayed that the City is forming two new planning groups in which Parks and Recreation Commissioners' participation would be valuable to the process. The committees are:

The Natural Resources Master Plan Update: Technical Advisory Committee (TAC)

The City is working with Stantec Environmental Consulting to complete a natural resources inventory, update the natural resources project list, and ultimately update the Natural Resources Master Plan. Eighteen community member applicants will be part of the Technical Advisory Committee (TAC).

Commissioners Brown and Beckman acknowledged their interest in volunteering for the Natural Resources Master Plan Update: Technical Advisory Committee (TAC).

Bicycle Action Plan

The City was recently awarded an Active Transportation Planning Assistance Award from the Minnesota Department of Transportation. Although in the early stages of planning, the City is seeking a Parks and Recreation Commissioner to participate on the planning team.

Commissioner Boulton noted his interest and availability to serve on the Bicycle Action Plan planning team. Additionally, Commissioners Brown and Dahlstrom relayed they would be available to serve and attend daytime meetings. Commissioner Beckman stated she would be available to serve and attend evening meetings and Commissioners Arneson and Baggenstoss noted their interest in supporting the planning team.

6. **OTHER BUSINESS**

a) **DEPARTMENTAL UPDATES**

- The Guidant John Rose OVAL is now closed for the season. The attendance of skaters this season was the largest on record.
- The Cedarholm Golf Course is now open and will stay open as weather permits.
- The Spring/Summer 2024 activity brochures are now in homes. Registration opened on Tuesday, March 8 with more than 1,500 participant registrations completed on the first day.
- The self-assessment for Commission for Accreditation of Park and Recreation Agencies (CAPRA) reaccreditation has been submitted. The next step in the process includes an audit and virtual visit in May 2024.
- The new park project at 2381 County Road B is currently out to bid. Bids are due March 20, 2024. Over 20 name suggestions have been submitted for the new park.
- The Rosefest 2024 lineup has been released.
- A brochure of Rosefest sponsorship opportunities is now available.
- Open Mic Night at Cedarholm Community Building on March 21 at 7:00 p.m.
- Tapping Time at Harriet Alexander Nature Center on Saturday, March 23 and Sunday, March 24 from 12:00-4:00 p.m.
- The 2023 Annual Report was provided to the Commission.

b) **OTHER NEW OR RELEVANT COMMUNICATION ITEMS**

The Commission and staff thanked Commissioners Ybarra and Baggenstoss for their work and dedication in serving on the Parks and Recreation Commission.

7. **ADJOURN**

Meeting adjourned at approximately 8:07p.m.

Respectfully Submitted,

Danielle Christensen, Parks and Recreation Department Assistant