



City Council Agenda

Monday, April 15, 2024

6:00 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
 - Voting & Seating Order: Etten, Groff, Strahan, Schroeder, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 5. Recognitions and Donations**
- 6:10 p.m. a. Ramsey County Ditch 4 Construction Soils Study Award
- 6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:15 p.m. a. Receive Ramsey County Presentation – County Road C Project
- 6:45 p.m. b. Consider Releasing Request for Quotes for Residential Recycling Carts Purchase
- 7:15 p.m. c. Recieve Forestry Program and EAB Update
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 10. Approve Consent Agenda**
- 7:45 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 - a. Future Agenda Review
- 7:55 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/15/2024

Item No.: 5.a.

Department Approval



City Manager Approval



Item Description: Ramsey County Ditch 4 Construction Soils Study Award

Background

In 2021, Roseville converted an open ditch into a buried pipe that carried water north towards Oasis Pond. The project helped the City improve the area for development, created a pathway connection between County Rd C and Terrace Drive (and future connection to Oasis Park), improved water quality by reducing erosion, and also helped lower high water levels of upstream ponds. The area adjacent to the pathway was seeded with a native shortgrass prairie seed mix that will help improve habitat for pollinators, reduce soil erosion, and will require less inputs than turf grass.

During the project, staff met with Alliant Engineering to discuss the possibility of doing a study to look at the soil after a construction project has been completed. The goal of the study was to see if soil health could be improved by topdressing compost over the site. Compost has the ability to retain moisture, be a slow-release fertilizer, improve soil structure and improve drainage, allow plants to root deeper and help reduce erosion potential, and also sequester atmospheric carbon. By topdressing in the fall, the freeze/thaw cycle would slowly incorporate the compost into the sandy construction soils, and improve the overall health of the soils.

The study started in 2022 in partnership with Alliant Engineering, Ramsey County Environmental Health, Ramsey/Washington Recycling & Energy and the City of Roseville. Alliant created a plan and schedule that included soil borings and infiltration tests over a control area and several blocks of area adjacent to the pathway. Alliant also scheduled volunteers to spread the compost and had invited young professionals to attend the event as a way to have some hands-on experience and talk to local scientists and engineers in their field of interest. Ramsey County's partnership included the delivery of 10 cubic yards of compost (from their food scraps collection program) at no cost and also provided \$4,000 towards the cost of the study. The City of Roseville helped by providing the site, coordinating volunteers, providing tools and equipment, as needed, throughout the process.

This study was presented at numerous conferences, and we received an Honor Award from the American Council of Engineering Companies, Minnesota Chapter, on February 23,

2024.

Policy Objectives

It is City policy to improve and maintain drainage to reduce the risk of localized flooding, and to keep infrastructure in good working condition. Roseville is also a Pollinator-Friendly Community, and a majority of the BMPs and restoration sites utilize Minnesota native plants to help promote habitat.

Racial Equity Impact Summary

There are no equity impacts associated with this award as improving water quality and habitat help the entire community.

Budget Implications

There are no budget implications with this award.

Staff Recommendations

Staff recommends the City Council receive an informational presentation about the award and ask any questions and provide any feedback.

Requested Council Action

None.

Prepared by: Ryan Johnson, Environmental Manager

Attachments: 1. Year 1 Study Report


ALLIANT

Memorandum

TO: Ryan Johnson, City of Roseville

FROM: David Bauer, PSS

DATE: December 29, 2022

SUBJECT: Roseville Compost Top-dressing and Soil Testing Annual Report: Year 1

Project Summary

Newly created soils in 2021 along a new segment of the Twin Lakes trail will receive annual 1/2 top-dressed compost soil amendments for three years. Soils will be tested annually to assess soil health benefits of the compost amendments. The following areas were selected for testing:

- Swale Native Vegetation
- Swale Edge Turf
- Top of Berm Native Vegetation
- Top of Berm Native Vegetation Control
- Toe of Berm Turf
- Toe of Berm Turf Control

Results and Trends

One year has gone by and the trends indicate that compost topdressing is improving soil health and helping plants grow. Plants in compost areas seemed taller and healthier than in areas that did not receive a compost treatment. All areas have experienced positive change, but the compost top-dressing area's changes are more pronounced. In coming years, we hope to estimate how many years the plant establishment was accelerated due to compost topdressing.

Topography also seems to be more of a factor than expected. The flat areas near the path have shown increased soil health, taking advantage of captured nutrients and water. The heart of the swale behaves more like a control area, despite receiving compost. The swale is compacted, so the combination of flowing stormwater and reduced soil pores might be reducing the compost's benefits in the first year.

2022 Tasks

- June 13, 2022: Soil Testing
- October 10, 2022: Soil Testing
- October 15, 2022: Compost Top-dressing*
- October 18, 2022: Presented Project at Minnesota Water Resources Conference*
- December 2, 2022: Presented Project at Minnesota Association of Professional Soil Scientist Winter Meeting*
- December 8, 2022: Presented Project at Minnesota Seeing Contractors Association Annual Meeting*
- December 2022: Data Analysis and Annual Report

*Volunteer tasks

Soil Testing Results

Soil testing occurred after one spring thaw (June) and after one year (October). Fertility and health tests were sent to two different labs: The University of Minnesota and Ward Labs (Nebraska). Soil structure, color, and plant growth were observed in the field. Infiltration testing was also completed in the field.

Soil Organic Matter:

Site	Site Description	vegetation management	Minnesota Lab - Loss on Ignition (%)		
			10/15/2021	6/13/2022	10/10/2022
1	swale	native	2.7	2.5	2.6
2	swale edge	turf	2.0	3.7	3.1
3	top of berm - compost	native	2.8	2.9	3.1
4	top of berm - CONTROL	native	2.2	2.4	2.2
5	toe of slope - compost	turf	3.8	4.2	5.8
6	toe of slope - CONTROL	turf	3.0	3.2	3.2

Percent organic matter is considered good for plant establishment at 3%.

Compost's presence tends to be fleeting and we did not expect to measure a change in organic matter until after three years. That said, the trends seem to indicate a greater increase in organic matter in areas with compost top-dressing.

Soil Structure & Color:

Topsoil is variable here, depending on the composition and mixing with the fill materials. Sandy Loam topsoil had loose single grained structure and loam topsoil had strong blocky structure. A drought in the last half of summer dried the soils a lot, baking the loams into strong blocky bricks and causing the sandy soils to collapse around the holes. It is hoped that continued composting efforts will lead to moderate granular structure in any soil texture.

Change in soil color was not observed after one year. Topsoils remained at 10YR 3/2 or 10YR 2/2 in the Munsell Soil Color Book (very dark grayish brown or very dark brown). Soil color change might not be detectable in the three year study time-frame.

Fertility:

	Phosphorus		Minnesota Lab Olsen Test (ppm)		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native	23	24	32
2	swale edge	turf	22	29	48
3	top of berm - compost	native	14	20	28
4	top of berm - CONTROL	native	13	11	15
5	toe of slope - compost	turf	34	35	50+
6	toe of slope - CONTROL	turf	31	35	42

Phosphorus values are considered low at 5 ppm and high at 20 ppm.

	Potassium		Minnesota Lab Ammonium Acetate Extraction (ppm)		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native	163	180	77
2	swale edge	turf	245	58	63
3	top of berm - compost	native	128	145	182
4	top of berm - CONTROL	native	127	112	91
5	toe of slope - compost	turf	288	267	294
6	toe of slope - CONTROL	turf	300+	200	191

Potassium values are considered low at 25 ppm and high at 175 ppm.

	C:N Ratio		Nebraska Lab		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native			
2	swale edge	turf			
3	top of berm - compost	native		16.0	15.2
4	top of berm - CONTROL	native		15.6	16.1
5	toe of slope - compost	turf	7.7		18.6
6	toe of slope - CONTROL	turf	6.3		17.3

C:N Ratio is considered good if it is between 8 and 15.

	Soil pH		Minnesota Lab		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native	8.0	8.0	8.0
2	swale edge	turf	8.5	8.0	7.9
3	top of berm - compost	native	8.0	8.0	7.9
4	top of berm - CONTROL	native	8.0	8.0	8.0
5	toe of slope - compost	turf	7.9	8.0	7.8
6	toe of slope - CONTROL	turf	7.9	7.9	7.9

Soil pH is considered optimal for most plants at 6.0-6.5

Overall, fertility seems higher in composted areas. It also seems higher in at the toe of the slope compared to the summit. Natural fertility in these fill soils seemed high to begin with as well. However, C:N ratio is not optimal in both composted and control areas, suggesting that compost and erosion control blanket were too much feed stock for the microbes. Too much feed stock creates a situation where microbes consume nitrogen, leaving less for plants. Soil pH is also a bit high across all study areas.

Salts:

	Salt		Nebraska Lab (mmho/cm)		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native			
2	swale edge	turf			
3	top of berm - compost	native		0.44	0.09
4	top of berm - CONTROL	native		0.17	0.09
5	toe of slope - compost	turf	0.61		0.14
6	toe of slope - CONTROL	turf	0.55		0.19

Salt can hinder plant growth at levels greater than 3.0 mmho/cm.

A look at salts was added this year because food waste compost can sometimes include higher salt content. Fortunately, Ward Labs has been providing that test in the past. Salts do not seem to be present in high enough concentrations to affect soil and plant health.

Soil Respiration:

	Soil Respiration		Nebraska Lab CO ₂ -C, ppm C		
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native			
2	swale edge	turf			
3	top of berm - compost	native		24.4	25.3
4	top of berm - CONTROL	native		17.0	19.4
5	toe of slope - compost	turf	30.2		46.8
6	toe of slope - CONTROL	turf	18.5		38.8

Soil respiration of 31-70 is about average

Soil respiration is a measure of microbial activity. Initial data suggests more microbial activity in composted areas and at the toe of slopes.

Saturated Hydraulic Conductivity:

	Saturated Hydraulic Conductivity		Glover Solution, Amozemeter, (in/hr)		Darcy's Law, Amozemeter to MPD, (in/hr)
Site	Site Description	vegetation management	10/15/2021	6/13/2022	10/10/2022
1	swale	native			
2	swale edge	turf			
3	top of berm - compost	native	0.30-0.67	1.14-2.10	3.1-9.6
4	top of berm - CONTROL	native	0.83-0.98	1.69-2.63	2.0-5.4
5	toe of slope - compost	turf			
6	toe of slope - CONTROL	turf			

Saturated hydraulic conductivity in native Roseville soils range from 2 to 40 in/hr, according to the Web Soil Survey, though most are in a 4 to 13 in/hr range.

Saturated hydraulic conductivity, used to infer infiltration of stormwater, increased in both the composted and non-composted area. The freeze-thaw cycle likely has more influence on infiltration than compost in the first year after construction. Testing methods changed in October, moving from a subsurface test to a surface test. This changed the equation used to calculate saturated hydraulic conductivity and will also make future measurements easier and more accurate.

Compost Soil Amendment

Twelve volunteers spread compost in a thin layer over much of the project site on October 15, 2022. All the top-dressing test areas received about half-inch of compost, but the control areas were left free of the amendment. Application was easier in areas that had been recently mowed.

Compost was not spread directly in the swale within fifty feet of the stormwater inlet to prevent negative impacts to stormwater quality. The compost was provided by Ramsey / Washington Recycling & Energy and came from the SMSC Organic Recycling Facility near Shakopee. It is mostly food waste compost that was highly screened.

Next steps

Soil testing for basic fertility and infiltration will take place in October 2023. Compost will be added by topdressing volunteers in October of 2023. Final soil health testing will take place in October of 2024. Annual reports will be submitted to the city of Roseville in December of 2023 and 2024.

Photos

Swale lacks growth, 06-13-2022, site 1



Sediment accumulating at toe of slope, 06-13-2022, site 2



Top of berm, no compost, 06-13-2022, site 4



Top of berm, composted, 06-13-2022, site 3



Top of berm, no compost, 10-10-2022, site 4



Top of berm, composted, 10-10-2022, site 3

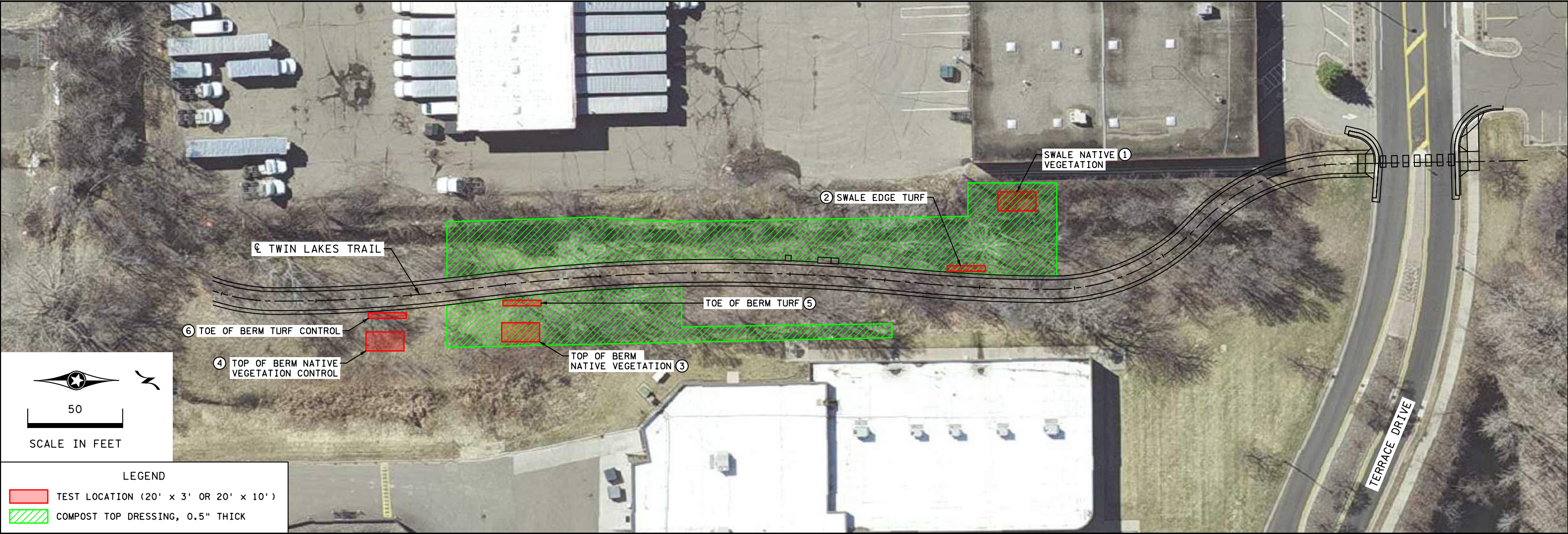


Compost top-dressing in tall vegetation, 10-15-2022, includes sites 3 & 5.



Compost top-dressing in mowed vegetation, 10-15-2022, includes sites 1 & 2





Test Results, Initial and After 1 year; 10-2021 -- 10-2022										
Site	Site Description	vegetation management	Organic Matter (%)	Phosphorus (ppm)	Potassium (ppm)	Soil ph	Salts (mmho/cm)	Soil Respiration (Co2-C, ppm C)	C:N Ratio	Ksat (in/hr)
1	swale	native	2.7 -- 2.6	23 -- 32	163 -- 77	8.0 -- 8.0				
2	swale edge	turf	2.0 -- 3.1	22 -- 48	245 -- 63	8.5 -- 7.9				
3	top of berm - compost	native	2.8 -- 3.1	14 -- 28	128 -- 182	8.0 -- 7.9				0.3 to 0.7 -- 3.1 to 9.6
4	top of berm - CONTROL	native	2.2 -- 2.2	13 -- 15	127 -- 91	8.0 -- 8.0				0.8 to 0.98 -- 2.0 to 5.4
5	toe of slope - compost	turf	3.8 -- 5.8	34 -- >50	288 -- 294	7.9 -- 7.8	0.61 -- 0.14	30.2 -- 46.8	7.7 -- 18.6	
6	toe of slope - CONTROL	turf	3.0 -- 3.2	31 -- 42	>300 -- 191	7.9 -- 7.9	0.55 -- 0.19	18.5 -- 38.8	6.3 -- 17.3	

Roseville Soils Testing, Initial Testing and Compost Top-Dressing
Twin Lakes Trail - South

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/15/2024

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Receive Ramsey County Presentation – County Road C Project

1
2 **Background**

3 Ramsey County, in collaboration with the cities of Roseville and Little Canada, is working to
4 redesign County Road C (CSAH 23) between Lexington Avenue and Little Canada Road.
5 This redesign will include a 4-to-3 lane conversion of County Road C, complete with a
6 continuous center left turn lane. The roadway will be resurfaced and restriped and traffic
7 signals will be replaced at Rice Street and Lexington Avenue. The project will also be
8 looking at pedestrian/bicycle needs and updating those facilities for the project area.
9 Construction is anticipated in 2026.

10
11 The project is also preparing plans to replace the bridge over BNSF railway west of Victoria
12 Avenue and preparing an intersection control evaluation for the intersection of Victoria and
13 County Road C. Both will be future construction projects and are currently unfunded.

14
15 Ramsey County's project manager, Joey Lundquist, and Alysa Johnson from SRF
16 Consulting will be presenting project information to the City Council.

17
18 More information can also be found on the project website:
19 [https://www.ramseycounty.us/residents/roads-transportation/future-road-projects/future-](https://www.ramseycounty.us/residents/roads-transportation/future-road-projects/future-road-construction-projects/county-road-c)
20 [road-construction-projects/county-road-c](https://www.ramseycounty.us/residents/roads-transportation/future-road-projects/future-road-construction-projects/county-road-c)
21

22 **Policy Objectives**

23 It is a City goal to create a sustainable transportation network by encouraging more efficient
24 use of existing roadways and limiting the need for future roadway expansion.
25

26 **Racial Equity Impact Summary**

27 The project will improve traffic safety for all right-of-way users. Additionally, it will improve
28 facilities for non-motorized traffic and upgrade pedestrian ramps to meet ADA standards.
29

30 **Budget Implications**

31 Per Ramsey County's Cost Participation Policy, Roseville and Little Canada may
32 participate in the design fees, right-of-way acquisition, and construction currently budgeted
33 in the County's Transportation Improvement Plan (TIP) to have a local share of \$1.2M –
34 however, costs are anticipated to be much less than budgeted. Roseville would likely use

Municipal State Aid funds for our share, but those estimated costs will come before City Council later in the project for approval.

Staff Recommendations

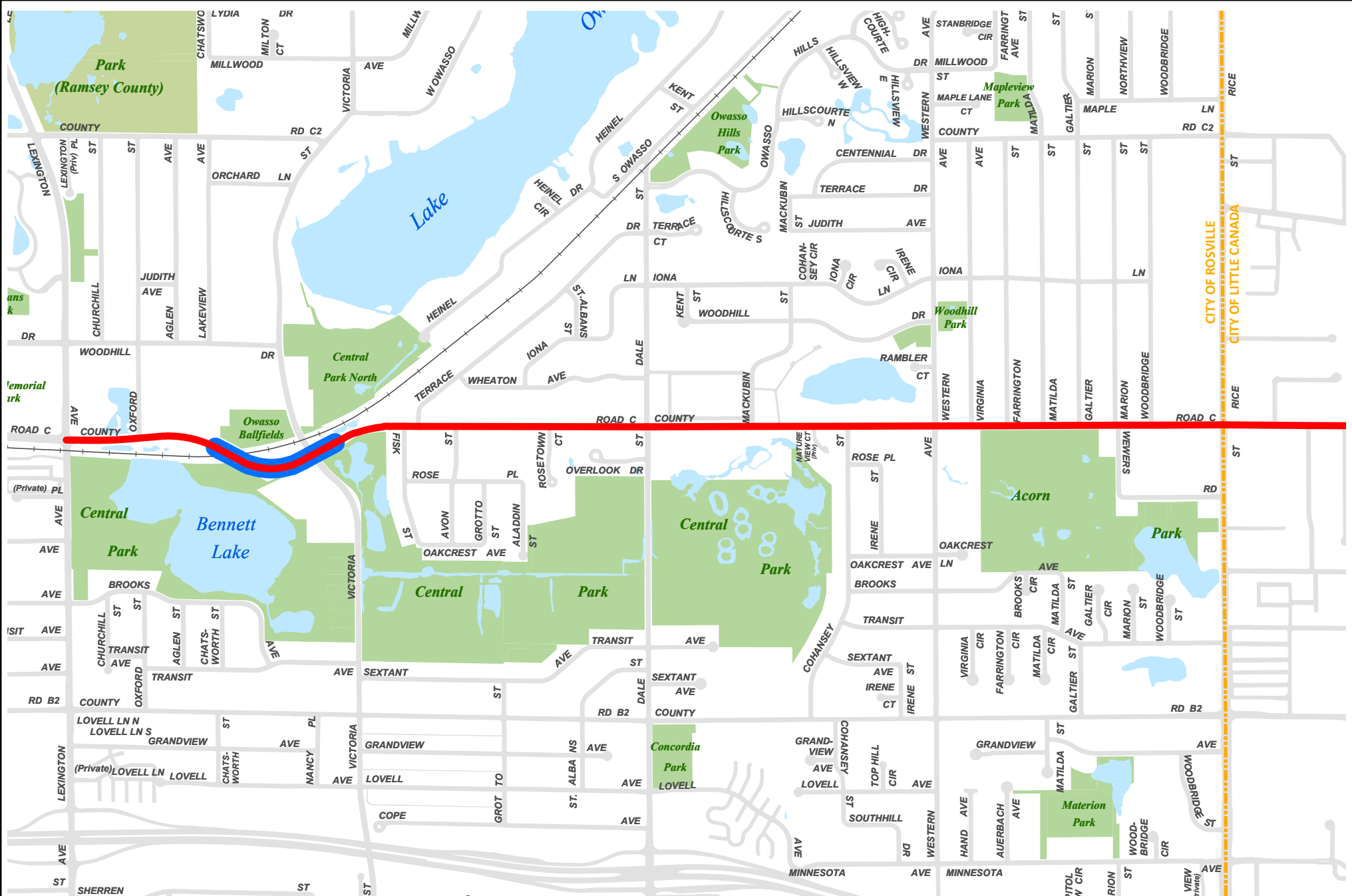
Receive the presentation from Ramsey County on the County Road C Project.

Requested Council Action

None.

Prepared by: Jennifer Lowry, Assistant Public Works Director / City Engineer

Attachments: 1. Location Map



Ramsey County Road C (CSAH 23) Project Lexington Ave to Little Canada Rd



Prepared by: Engineering Department
4/9/2024

- 2026 Construction Project
 Future Construction Project
 City Boundary

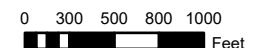
Data Sources

* Ramsey County GIS (4/2/2024)

* City of Roseville Community Development

* City of Roseville Finance Department

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error-free, and the City does not warrant that the data are complete, accurate, or that the data are suitable for any purpose other than the intended use. The City does not warrant that the data are free from errors, omissions, or that the data are free from discrepancies. All errors are the responsibility of the user. The City does not warrant that the data are free from errors, omissions, or that the data are free from discrepancies. All errors are the responsibility of the user. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 1 (2006), and the use of this map acknowledges that the City shall not be liable for any damages, and expressly disclaims any liability for damages, including but not limited to, direct, indirect, and consequential damages, arising from the use of this map by its employees or agents, or third parties which arise out of the user's access or use of data provided.



2026CtyRdCProject



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/15/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Consider Releasing Request for Quotes for Residential Recycling Carts Purchase

Background

In 2014, Roseville switched from City-owned 18-gallon blue bins used for separating recycling to contractor-owned recycling carts of varying sizes for our single sort recycling program. At that time, having the contractor own the carts was the best option for the City. Having the contractor own the carts meant they had to purchase the carts, distribute them to the residents, repair and replace broken carts, and manage the overall cart inventory.

After our 2022 RFP closed and Eureka was selected as our contractor for 2022-2025, staff talked to the one other RFP respondent and to the two other contractors that did not respond to the RFP, but were involved in the process. A common concern for contractors was cart ownership. Contractors provided feedback that the existing contractor-owned carts in Roseville provided a level of uncertainty for them that was difficult to price, and to roll out carts for a new contractor for a 3.5-year contract would be cost prohibitive.

Roseville started working with Ramsey County in early 2024, where Ramsey County was able to provide technical and administrative assistance through Foth Environmental. Ramsey County and Foth have provided assistance to Roseville for over a decade to help with our recycling program. With Foth's assistance, Roseville was able to put together a Request for Quotes (RFQ) for Residential Recycling Roll-Out Carts to get pricing (Attachment 1). Foth was also able to provide a list of cart manufacturers that the RFQ should be sent to, along with posting the information online.

Once quotes are received, staff will review the submittals to confirm they match the specifications outlined in the RFQ and rank the proposals which will include pricing. Following the scoring, staff would bring the information back to the City Council to determine appropriate next steps.

If the City purchases carts, the cart rollout would happen in May or June of 2025, prior to the start of our new recycling collection contract. City staff would coordinate the roll-out with the cart manufacturer, and staff would create an education and outreach plan for the cart transition process. The management and storage of the carts would be built into the new recycling contract, and the contractor would manage the carts on our behalf.

If the cart RFQ is approved and a cart contract is awarded in June, this will allow the Recycling RFP to be simplified. As identified above, additional vendors would likely bid on the Recycling contract and we could see fairer pricing, since cart rollout would not need to potentially change every time the contract is awarded.

Policy Objectives

Roseville has the goal to responsibly fund programs, services, and infrastructure to meet long-term needs.

Racial Equity Impact Summary

There should be no equity impacts associated with this RFQ as the recycling program is city wide.

Budget Implications

There are no budget impacts associated with the RFQ. The City will have the option to order carts, or not order carts, after quotes are received and pricing is reviewed.

If the City decides to purchase carts, Roseville will have to pay up front costs of the carts for manufacturing, delivery, and roll-out which is estimated at \$750,000. This would be out of the 2025 budget. Ramsey County is offering a reimbursement grant for up to 50% of the costs, so Roseville cost would be approximately \$375,000 out of the Recycling Fund.

Staff Recommendations

Staff recommends the City Council allow the release of the Request for Quotes for Residential Recycling Roll-Out Carts.

Requested Council Action

Motion to approve the release of the Request for Quotes for Residential Recycling Roll-Out Carts.

Prepared by: Ryan Johnson, Environmental Manager

Attachments: 1. Request for Quotes for Residential Recycling Roll-Out Carts

Request for Quotes (RFQ) for Residential Recycling Roll-Out Carts

**Released on:
April 19, 2024**

City of Roseville, MN

**Price quotes due by:
May 17, 2024
at 4:00 p.m.**

***Prepared by:*
Foth Infrastructure & Environment, LLC**

Introduction

The City of Roseville is soliciting price quotes for residential recycling roll-out carts. The City intends to use this request for quotes (RFQ) and the attached Roseville Cart Specifications (Attachment A) for purposes of receiving competitive price quotes from cart manufacturers. The City will use the quotes received and other information to make a purchase of recycling carts from a selected cart Manufacturer (“Vendor”).

Background

In summer 2025, the City will be executing a new collection services Contract between the City of Roseville (“City”) and a hauler (“Contractor”). The collection Contract is for city-wide residential recycling collection.

The City has been interested in taking ownership of their recycling carts for some time and are now ready to implement the program change with this contract RFP process.

This Cart Contract assumes that after initial cart distribution, the Contractor will be fully responsible for assembly, distribution, maintenance and inventory management of the City’s carts. It also assumes that the cart contractor will provide assistance with the initial cart rollout, including assembly and distribution, prior to the scheduled start date. Recycling collection under the new Contract is scheduled to begin on July 1, 2025. It is the City’s preference that the cart Contractor be determined prior to the announcement of the hauling RFP, in mid-summer 2024, so that the proper language can be stated in the RFP.

The cart counts included in the Roseville Cart Specifications (Attachment A) and Price Quote Worksheet (Attachment B) are current estimates using the best information available as of April 15, 2024. The final cart counts will change slightly when the City places its order with the selected cart vendor.

Tentative Schedule*

April 19, 2024	City releases request for price quotes
May 17, 2024	Price quotes due from prospective vendors
June 10, 2024	City review of price quotes; Reference checks completed
June 17, 2024	City review team develops recommendation to City Council
July 22, 2024	City Council reviews City staff report and may authorize a contract award to a cart vendor
August 2024	Final City / Cart Manufacturer contract executed Final City cart order issued (TBD once contract is executed)

(*This is a tentative schedule and is subject to change.)

City Contacts Persons and Restriction on Other Contacts

If you have questions, prospective vendors may contact only Ryan Johnson, Environmental Manager at City of Roseville at: 651-792-7049; ryan.johnson@cityofroseville.com.

During this process, contact about the City's cart purchase with City staff, City elected officials or other City consultants is strictly prohibited. Any unauthorized contact may eliminate a prospective cart vendor from further consideration. The timeframe for this process begins on the release date of the solicitation and continues through the execution of a final contract for cart purchase.

Instructions to Submit Price Quotes

Prospective vendors must thoroughly read and understand the attached "City of Roseville Cart Specifications" (Attachment A). Each responsive vendor must sign the statement at the end of Attachment A certifying that the vendor has read, understands and agrees to the Roseville Cart Specifications (or has noted proposed exceptions in the vendor's price quote response packet).

Once a cart manufacturer is selected by the City, the City may utilize the successful Vendor's buying cooperative organization as a means to enable prospective vendors to quote their lowest possible price. This cooperative purchasing process allows the City to piggyback on other city cart contracts procured through a certified competitive bidding process.

Prospective vendors must complete the price quote worksheet form (Attachment B). If your buying cooperative has its own price worksheet, please include that co-op worksheet in addition to Attachment B. If there is any discrepancy between the two worksheets, Attachment B takes precedence.

Price quotes must be good for a minimum of 90 days. If your price quote is subject to an increase or decrease after 90 days, vendors must specify the price adjustment formula (e.g., resin price index, etc.) in the Vendor Questionnaire form (Attachment C; question #3).

Prospective vendors must also complete the Vendor Questionnaire form (Attachment C). Vendors that do not completely fill out and sign all attachments may be rejected from further consideration.

Prospective vendors shall submit their response packets electronically. Please use Microsoft Word or PDF format for all forms.

Prospective vendors should submit their price quotes via email by:

Friday, May 17, at 4 p.m.

Submittals received after that time may be rejected and not considered at the City's sole discretion.

City Rights Retention

The City of Roseville retains all rights to reject any and all price quotes. This request for quotes is not a guarantee of an award of a cart purchase contract.

The City retains its rights to select the cart Manufacturer that is in the best interests of the City and its residents. Price alone will not be the sole determining factor in the City's decision, but price (including any discounts) will be an important criterion. References, strength of warranty, cart resin weight, cart wall thickness, and any extended warranty offered will also be important considerations. Other selection criteria will also be considered.

The Roseville City Council has final authority to make the selection of a cart Manufacturer.

Price Quote Packet Content Checklist

A full, responsive packet will contain the following items.

(Please check off all items and include this checklist with your response to assure a complete packet)

- ☐ This checklist with all items checked to verify they are included in your response packet.
- ☐ Attachment A – Roseville Cart Specifications, including signed statement certifying acceptance of these specifications (or note any exceptions in your price quote).
- ☐ Attachment B – Price quote worksheet, including signature.
- ☐ Attachment C – Vendor questionnaire, including signature.
- ☐ List of U.S. municipal contract references, in northern climates similar to Minnesota, including the year of the first sale of carts to those customers. The list must include city name, reference contact name, phone, email, number of carts sold, and year of first sale.
- ☐ Vendor cart specifications for the cart size/models recommended for the City of Roseville (include color photographs).
- ☐ Photograph of the proposed RFID tag to be installed in the Roseville carts.
- ☐ Sample photograph(s) of the three (3) proposed carts, including any color samples outlined in the request for quotes.
- ☐ Sample chip of each of the colors proposed for the carts and lids.
- ☐ Written warranty and product guarantee.
- ☐ One sample cart (65-gallon) of the same make and model proposed for sale to the City in response to this RFQ, with city logo included. Please deliver the sample cart to the **City of Roseville: 1140 Woodhill Drive, Roseville, MN 55113**

Attachment A

Roseville Cart Specifications

A. Cart Sizes and Quantities

1. The cart Manufacturer shall supply three (3) sizes for recycling carts:
 - a. 35-gallons
 - b. 65-gallons
 - b. 95-gallons
2. The proposed vendor must supply photographs of the proposed cart sizes, including any lid and/or cart colors outlined in your price quote response packet.
3. The current estimate of recycling cart counts by size is itemized below:

	35-Gallon	65-Gallon	95-Gallon	TOTAL
Recycling "Roll Out" Carts	894	7,720	3,201	11,815

These estimates include 5% for spares (i.e., excess inventory above house counts) for switches, replacements, etc.

This is the current estimate of cart counts as of April 2024. The exact number to be ordered for cart each size has not been determined.

B. Color of Cart Bodies and Lids

1. The recycling cart bodies shall be black for the base price quotes to maximize recycled, post-consumer resin (PCR) content. Alternative cart body colors should be suggested as an alternate price quote, including the corresponding price change. Submit multiple Price Quote Worksheets (Attachment B) if you are submitting alternate price quotes.
2. For purposes of this RFQ, the recycling lids will have a blue lid with a black body to stay consistent with current recycling carts.
3. The pigment color must be uniformly distributed throughout the finished recycling carts.
4. Prospective vendors must provide a sample chip for the blue recycling cart lids.
5. The cart color must not fade in outdoor weather conditions for ten (10) years.

C. Labeling and Other Markings:

1. The front of each recycling cart (near the top) shall be marked with a unique serial number for identification purposes, imprinted in white. The serial numbers must be at least one (1) inch in size. Bar codes, in addition to serial numbers, are encouraged but not required.
2. Both sides of the recycling cart will have the City's logo and the words: "Property of the City of Roseville" imprinted via hot stamp in a contrasting color (e.g., white). Final artwork will be supplied to the Manufacturer by the City of Roseville.
3. The recycling cart lid shall have an in-mold label (IML) on the top encompassing nearly the entire recycling cart lid. Vendors shall provide these dimensions of the IML. The in-mold label shall consist of a four (4) color scheme. The City also requests that price reductions be provided for alternatives of three (3) and two (2) color scheme options. The in-mold label will be designed by the City and shall provide recycling

instructions that include information on what to put in the cart and a brief preparation guide as well as photographs of recyclable items.

The example photo below from another city is an approximate representation of the Roseville recycling lid IML:



Example image of an IML on the lid of a recycling cart from the City of Shakopee. This does **NOT** accurately represent the City of Roseville's final IML design or content.

4. All instructional information must be durable for the life of the cart.

D. RFID Tags:

The Manufacturer shall pre-install ultra-high frequency (UHF) radio frequency identification (RFID) tags within the recycling carts at the time of manufacture.

The specifications for the RFID tags shall include:

1. Must be passive design (no battery required).
2. Must be "Read Only" with no programming required.
3. Must be 100% weather proof.
4. Must permanently attach to the recycling carts.
5. Must be compatible with standard Handheld and Truck Mounted RFID Scanners.
6. Must be uniquely coded at the factory.
7. Must have a service life of a minimum of 15 years.
8. Must be impact resistant.
9. Must have a minimum factory warranty of 10 years.
10. Tag specifications: The following are provided as one example set of RFID tag specifications.
 - a. 0.007" clear polyester face material, permanent acrylic adhesive or suitable alternative.
 - b. Inlay Specification: Raflatrac Short Dipole Monza3 IC, 860 to 960 MHz, Class 1

Gen2, EPC compliant, 96 bit memory.

- c. Tag Construction: Both sides of the inlay are laminated with a minimum of 0.007" clear polyester, acrylic adhesive material or suitable alternative
- d. Inlay Placement Specification: The inlay will be centered in the tag, +/- 1/16" in web and cross web direction or suitable alternative.
- e. Tag Dimensions: 4.25" wide x 1" long, with a tear perforation between each tag along the tag's 4.25" side or suitable alternative. There is no spacing between the tags.
- f. Tag Encoding: 10 digit, non-repeating, sequential, decimal number starting at 1000000027 and incrementing by 1 for each tag, data is locked, no password, missing numbers are allowed, all 24 characters can be filled with the 14 digits on the left side of the number set at 0 (zero).
- g. Defective Inlays: Marked and left in the rolls.

Items 10.a through 10.g above may be replaced by alternate RFID tag specifications if a vendor submits adequate details and justification for the alternate. In any case, photographs, both of the stand-alone tag and an installed tag, of the proposed RFID tag must be included in the vendor's response packet.

- 11. The City shall require that the RFID tag must be tested at the manufacturing facility to ensure that it is working properly prior to shipment.

E. Warranty:

The Manufacturer shall warrant that the carts will be new and of merchantable quality; will conform to provided specifications, designs, samples and descriptions; will be free from defects in material and workmanship; and will be fit for the particular purpose intended by the buyer for at least ten (10) years. The warranty must be a complete 1 for 1 exchange of a new cart with all freight to be paid for by the vendor. IMLs must also be warrantied for 10 years.

F. Shipment / Delivery:

- 1. The partially assembled carts shall be delivered to a location in Roseville (specific location to be determined later).
- 2. The carts will be delivered approximately the first week in May 2025 (specific schedule yet to be determined). All carts must be delivered prior to July 1, 2025.
- 3. The Manufacturer shall provide a written inventory of all carts delivered with serial numbers, corresponding RFID tags, and bar codes (if included). The inventory shall also be provided to the City and its Contractor in MS Excel electronic, database-readable format (or a suitable alternative approved by the City). It is preferred that bar codes be included at the option of the vendor, but at no additional cost to the City.

G. Certification of Acceptance of these Roseville Cart Specifications:

We hereby certify that we have read, understand and agree to the Roseville Cart Specifications, dated May XX, 2024.

(Authorized officer of the company to legally certify this price quote and bind the vendor to a contract with Roseville if awarded.)

Or,

We hereby certify that we have read, understand and propose the noted exceptions* to the Roseville Cart Specifications dated May XX, 2024.

(Authorized officer of the company to legally certify this price quote and bind the vendor to a contract with Roseville if awarded.)

* Note: Any exception to these Roseville Cart Specifications proposed by the prospective vendor must be clearly noted within this Attachment A as "redline" edits using Microsoft Word "track changes" feature. The City may reject any such proposed exception at its sole discretion.

Attachment B

Price Quote Worksheet

Please fill out this price quote worksheet completely. If you are submitting an alternate price quote, please submit additional worksheets (i.e., do NOT quote alternate pricing on the same sheet as the base price worksheet).

Cart Manufacturer**Company Name:** _____**Primary contact person:** _____**Authorized signature:** _____

(Authorized officer of the company to legally certify this price quote and bind the vendor to a contract with Roseville if awarded.)

Date of price quote: _____

(Price quote must be good for a minimum of 90 days)

Size of Carts Nominal Capacity ^(a)	Manufacturer's Cart Model Number	Manufacturer's Rated Cart Capacity (gallons)	Manufacturer's Unit Price Quote (\$ per cart)	Estimated Quantity	City's Extended Cost (Total \$)
Recycling "Roll Out" Carts:					
35-gallon			\$	894	
65-gallon			\$	7,720	\$
95-gallon			\$	3,201	\$
Subtotal of Recycling Carts				11,815	\$
TOTAL				11,815	\$

Notes:

(a) Nominal cart capacity sizes. Actual Manufacturers' rated capacity will vary.

(Price Quote Worksheet continued on next page)

Attachment B

Price Quote Worksheet

(Continued from previous page)

Cost Item Description	Manufacturer's Feature Specification	Notes	Manufacturer's Unit Price Quote (\$ per cart)	Estimated Quantity	City's Extended Cost (Total \$)
Additional Features					
RFID ^(b)			\$	11,815	\$
Hot mold City of Roseville logo and name for recycling carts			\$	11,815	\$
In mold label for recycling carts			\$	11,815	\$
Extended warranty beyond ten (10) years			\$	11,815	\$
Subtotal					\$
Additional Cost Items					
Shipping of carts ^(c)			\$		\$
TOTAL				\$	\$
Notes: (b) RFID specifications - See Roseville Cart Specifications (Attachment A) (c) Specify method and units of calculating price estimate for shipping carts to Roseville.					

Attachment C

City of Roseville

Vendor Questionnaire

Instructions: Please fill out this form.

Contact Information and Authorized Signature:

Cart Manufacturer company name:	_____
Primary contact person:	_____
Cart manufacturing plant location(s):	_____

Authorized signature	_____
(Authorized officer of the company to legally certify this price quote and bind the vendor to a contract with Roseville if awarded.)	
Primary phone number	_____
Primary email:	_____
Date of price quote:	_____
Buying cooperative:	_____

Questions:

1. What form of RFID tag do you use? (Please see Roseville Cart Specifications, Attachment A, for more details.) Where on the cart will it be mounted? Please include photographs of a sample of the RFID tag proposed for Roseville.

2. Does your company offer technical or design assistance for the graphics and labeling to be installed on the City's carts? **Yes**____ **No**____ If yes, please briefly describe:

3. The price quote must be good for a minimum of 90 days. Is your price stable beyond 90 days? **Yes**____ **No**____ If so, for how many days is the price quote valid? _____ **days.**

If the City places its purchase order after this 90-day timeframe, how will the price of the carts be adjusted? For example, if you propose the cart price be adjusted by the changing price of plastic resin, please specify the index, the date of the index, and the portion of the cart price to be adjusted.

4. The City has **tentatively** decided to specify black cart bodies and a blue lid for the recycling carts. (Please provide color samples and photos.)

5. Is there an additional cost per cart if the City decides on a different color for the cart bodies? **Yes**____ **No**____ If yes, what is the price difference for a different color of cart body:
\$__.____ **per cart.**

6. Will you provide a discount to the City for early payment? **Yes**____ **No**____ If yes, what is the discount: ____%. When must the payment be made by the City relative to the shipment date of the cart?

7. Please describe how many carts will be on each load and what mix of cart sizes on each load you recommend to make shipping most cost-effective:

8. Do you have any suggestions on how the City can save on shipping cost? **Yes**____ **No**____
If yes, please describe:

9. Do your carts also have a unique bar code to identify each cart (in addition to the cart serial number and the RFID tag)? **Yes** _____ **No**_____ If yes, please describe**:

(**There shall be no additional cost to the City to provide bar codes.)

10. Please specify the dimensions (W x L in inches) of the IML for each cart size:

<u>Cart Size</u>	<u>IML Dimensions</u> <u>(width x length in inches)</u>
35-gallon	_____
65-gallon	_____
95-gallon	_____

11. Please specify the weight of the cart bodies (in pounds of resin weight only) for each cart size:
To help ensure container integrity beyond the 10-year warranty period, preferred minimums are listed below:

Resin Weight Minimums

35-gallon	17 pounds*
65-gallon	27 pounds*
95-gallon	34 pounds*

Please list your resin weight below:

<u>Nominal Cart Size</u>	<u>Cart Resin Weight</u> <u>(pounds)</u>
35-gallon	_____
65-gallon	_____
95-gallon	_____

(*Resin weight only and shall not include: wheels, metal axles, metal grab/lifter bars, or other non-plastic parts of the cart.)

12. Please specify the wall thickness of your carts. Cart wall thickness minimums preferred are below:

Cart Size	Minimum Wall Thickness	Minimum Critical Wear Areas*
35-gallon cart	0.150 inches	0.185 inches
65-gallon cart	0.175 inches	0.185 inches
95-gallon cart	0.175 inches	0.185 inches

Please list your wall thicknesses below:

Cart Size	Wall Thickness (inches)	Critical Wear Areas*
35-gallon cart	_____	_____
65-gallon cart	_____	_____
95-gallon cart	_____	_____

*Critical wear areas are points of contact with automated lifting devices on the cart body (e.g., "corners," if applicable).

13. If you have carts that are considered more eco-friendly and/or use more recycled content, please provide pricing for those cart options.

14. Is your warranty for a full replacement? _____

15. Please describe any additional benefits/services you offer to support the cart purchasing, assembly, distribution, implementation, and distribution process.

16. Are cart management services provided in-house or do you work with a third party?

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/15/2024

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Recieve Forestry Program and EAB Update

Background

The City of Roseville recognizes the importance of maintaining a healthy and sustainable urban forest to enhance the quality of life for residents, promote environmental stewardship, and support economic vitality. Roseville has been a Tree City USA city for 29 years, and has received the Tree City Growth Award (which recognizes major milestones and annual activities in forestry) 11 times.

In recent years, forestry has become even more prominent in the community as sustainability and climate resilience have become more important to residents. However, concurrently, threats from pests (most notably and recently Emerald Ash Borer, or EAB), and drought have posed challenges to the City's public urban forest.

Staff will present a summary of forestry operations from 2024 including an update on the Accelerated EAB Program, the results of a recently conducted public-tree inventory, and a discussion of some possible "next steps" that the City can consider as we move on from the EAB.

ACCELERATED EAB PROGRAM REVIEW

In March 2022, the City entered into an agreement with Tree Trust to implement the Accelerated EAB Program; an ambitious and aggressive program that called for the removal of 914 ash trees, planting 1,152 new trees, and ongoing treatment of 238 ash; to be completed by the end of 2025.

Throughout the Accelerated EAB Program, \$389,000 in grant funding has been secured to support the program. Additionally, the City has received grants for multiple AmeriCorps NCCC Forest Corps (ForestryCorps) members, valued at \$129,500. These funds will significantly decrease the impact on the Parks Capital Improvement Program Fund, and the Tree Preservation Fund.

Progress on the Accelerated EAB Program continues ahead of schedule, with removals slated for completion later this summer, and plantings planned to wrap up early in spring of 2025.

Staff will provide updates on the progress to date, including timeline, and budget.

PUBLIC TREE INVENTORY

In 2023, the City completed a public tree inventory (funded by a grant from the Minnesota Department of Natural Resources). The City's contractor, Davey Tree Services, inventoried the species, size, and health of each of Roseville 10,383 public trees, and 1,960 currently vacant possible planting locations. Data from the inventory supports several conclusions:

- Roseville's urban forest is more species diverse than it historically has been.
- 97.2% of Roseville's public trees are in fair or good condition; however, conversely, nearly 3% of the City's public trees are poor or dead.

- More than half of Roseville's trees are relatively young, with a diameter breast height (DBH) measurement of 10 inches or less.

FUTURE PLANNING

Given the information above, and evolving community expectations around forestry and sustainability, staff will discuss some priorities and considerations for the future of the forestry program.

Immediate priorities will include:

- Completion of the Accelerated EAB Program,
- Systematic assessment of trees rated poor or dead in the inventory,
- Prioritizing the health of young trees before undertaking additional plantings,
- Continued pursuit of grant opportunities,
- Response to reported disease and hazard trees.

Mid to long-term goals could include:

- Future tree plantings to offset losses once young trees have stabilized,
- Opportunities to provide more private trees to residents,
- Evaluate options for natural/unmaintained areas,
- Consider a 10-year forestry master plan.

Additionally, this month, the City's long-time Part-Time Forestry Coordinator, Anita Twaroski will be retiring after 29 years with the City. In the coming 2025 budget process, to attract a strong candidate and effectively address growing community expectations in forestry and natural resources, staff will propose converting this ½ time position into a full-time position that supervises both the forestry and the natural resources management program.

Policy Objectives

The effective management of Roseville's urban forest contributes to the community's aspiration of a community that is "Environmentally responsible, with well-maintained natural assets"

Racial Equity Impact Summary

Research shows that nationwide many neighborhoods of color have significantly less tree cover than more white neighborhoods. Met Council data shows that these trends occur on a regional level as well.

Roseville's ongoing commitment to its urban forest, including the Accelerated Emerald Ash Borer program and volunteer tree planting events, reflects the City's commitment to ensuring that all residents, regardless of race or economic means, experience the benefits of a robust urban forest including climate resilience, health benefits, emotional benefits and more.

Budget Implications

The 2024 annual budget includes \$112,000 in the budget for disease and hazardous trees, (\$85,000 in parks and \$27,000 for public right of ways).

The Accelerated Emerald Ash Borer Program was approved as a \$1,409,173 program.

Because of the procurement of additional grant funds, and some internal efficiencies, the program is currently projecting to impact the CIP \$195,000 less than was originally budgeted, and preserve \$95,000 in Community Development Tree Preservation Funds.

89 **Staff Recommendations**

90 Receive presentation, ask questions, and provide feedback to the staff regarding the forestry program.

91
92 **Requested Council Action**

93 Receive presentation, ask questions, and provide feedback to the staff regarding the forestry program.

94
95 **Prepared by:** Matthew Johnson, Parks and Recreation Director
Jim Taylor, Parks Superintendent

Attachments: 1. Presentation

Forestry Program and EAB Update

Parks and Recreation



Forestry Program and EAB Update

EAB Program
Update



Tree Inventory
Review



Next Steps



Forestry Program and EAB Update

EAB Program
Update



Tree Inventory
Review



Next Steps



The Accelerated Emerald Ash Borer Program is currently on schedule and anticipated to be completed by **summer 2025**

Action	Planned	To Date	Remaining
Removal	914	782	132
Planting	1,152	668	484
Treatment	238 trees (310 applications)	265	45
Private Tree Distribution	450	300	150

* Data as of March 1, 2024

A large, out-of-focus image of a tree with vibrant pink blossoms, likely a cherry tree, serves as the background for the slide. The tree's branches are dark and silhouetted against the lighter, pinkish background.

The City has received **\$389,000 in grant funding**, and in-kind support to facilitate the **removal of ash trees, and planting of new replacement trees.**

Forestry Grants Received Since 2022

- 2022 DNR Tree Planting - \$50,000
- 2023 DNR Preparing for EAB Grant - \$125,000 (\$75,000 for EAB)
- 2023-25 Forestry Corps Volunteers (in-kind valued at \$129,500)
- 2024 MN ReLeaf Program - \$264,300
- 2024 Forestry Corps Volunteers (applied for)

The Accelerated Emerald Ash Borer Program is currently **performing better than budgeted** due to grant awards and removals conducted by City Staff.

Source	Planned	Anticipated Final Expenses	Difference
CIP	\$996,973	\$800,000	-\$196,973
CD Tree Preservation Funds	\$303,500	\$205,000	-\$98,500
Grant/Other Sources	\$109,000	\$389,000	\$280,000
Total	\$1,409,473	\$1,394,000	

* Data as of March 1, 2024

Forestry Program and EAB Update

EAB Program
Update



Tree Inventory
Review



Next Steps



Roseville has **planted in a majority of the available public planting spots**, and has improved **species diversity**.



Survey Findings

- 10,383 active city trees
- 1,960 available planting spaces
- 159 stumps

Top Species

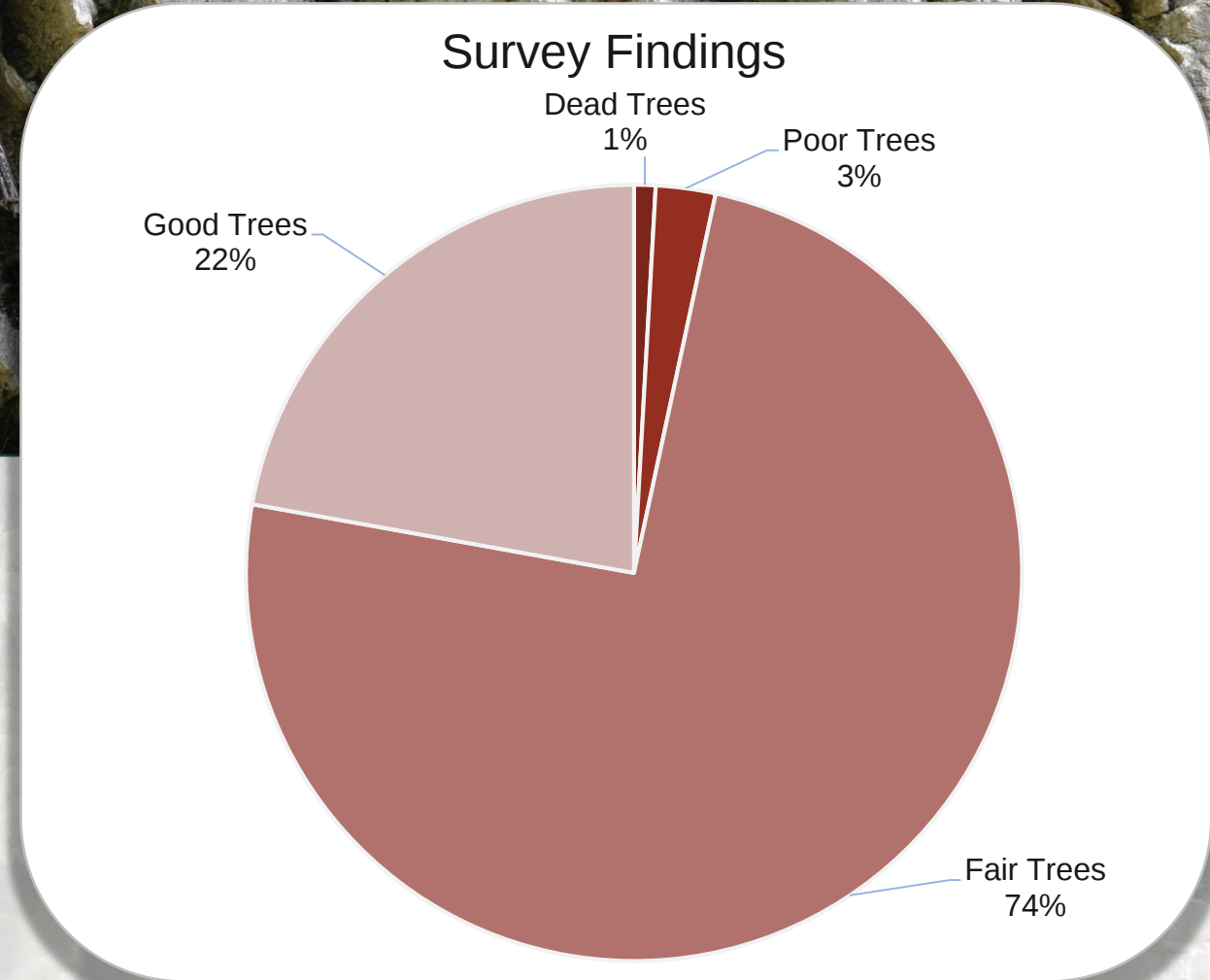
- Spruce White, 892 total trees or 8.6%
- Spruce Colorado, 708 total trees or 6.8%
- Maple Silver, 668 total trees or 6.4%
- Arborvitae, 600 total trees or 5.8%
- Crabapple, 517 total trees or 4.9%

More than **95%** of Roseville's trees are in **“fair”** or **“good”** condition.



Survey Findings

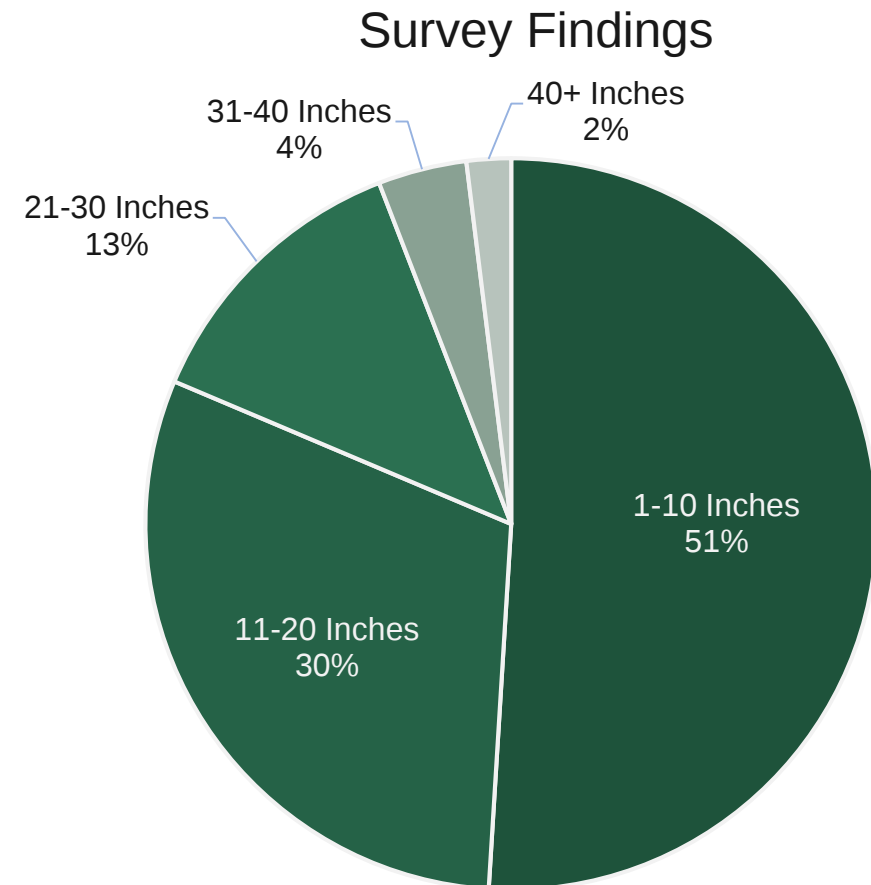
- 96 Dead trees (.9%)
- 259 Poor trees (2.5%)
- 7,683 Fair trees (74.9%)
- 2,320 Good trees (22.3%)



More than half of Roseville's public trees are **less than 10 inches** in diameter

Survey Findings

- 5,393 or approximately 52% of trees surveyed have a DBH between 1-10 inches
- 3,193 or approximately 31% of trees surveyed have a DBH between 11-20 inches
- 1,327 or approximately 13% of trees surveyed have a DBH between 21-30 inches
- 442 or approximately 4% of trees surveyed have a DBH between 31-40 inches
- 198 or approximately 2% of trees surveyed have a DBH over 40 inches



Forestry Program and EAB Update

EAB Program
Update



Tree Inventory
Review



Next Steps



Completed survey is now included in the City's **asset management system**



Short term: focus on health of **new, young trees**, and proactively addressing problem trees.

- Continued removal of disease/hazard trees
- Assessment and mitigation of all trees with poor or dead designation
- Dedicated staff for watering and pruning of young trees
- Pursue additional opportunities for outside funding
 - ForestryCorps
 - EAB grant opportunities
- Replacement of retiring Part Time Forestry Coordinator with full-time Forestry and Natural Resources Supervisor



Mid-range and long-term: consider forestry master plan, and creative ways to improve tree canopy without outpacing City staff capacity

- Resume plantings once Accelerated EAB plantings have stabilized.
 - Areas of losses
- Consider use of Tree Preservation Dollars for private tree sales or lotteries; other tools to get trees in the hands of residents.
- Evaluate options for natural/unmaintained areas.
- Consider forestry plan, including regular inventory.





Questions?

FUTURE MEETING AGENDA HIGHLIGHTS

April 15, 2024

April 22, 2024 City Council Meeting

- 435 Judith Abatement Assessment
- MN DOT Highway 36 Multimodal Study Presentation
- Consider Approval of Rosedale Police Officers Contract
- Smoke Free Housing Presentation
- Consider Strategic Planning RFP
- Kids in Need Foundation Bonding Request

May 6, 2024 City Council Meeting

- Presentation of Financial Audit
- Establish 2024 Budget Process Calendar
- Consider Presumptive Penalties for Liquor License Violations (5)

May 13, 2024 EDA Meeting

- Discuss Updating Housing Study

May 13, 2024 City Council Meeting (Work Session)

- Discuss HRIEC Purpose, Scope, and Role

May 20, 2024 City Council Meeting

- All Department Equity Update
- Fire Department Staffing Review

Future Agenda Review - Longer Term Initiatives

4/3/2024

(items that likely require council discussion/action)

<u>Item</u>	<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
RFP for strategic planning	Staff/Council	22-Apr-24	(City Manager goal item)
Rooster Regulations	Council	2nd qtr '24	Staff will review for changes in code
Update SREAP with new goals/objectives	Staff/Council	2nd qtr '24	(City Manager goal item)
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	
Zero Waste Packaging/Compostable Containers	Etten/Strahan	Summer '24	CC received update 1/22/24, will be brought back later in '24
Update on shopping carts left in public r-o-w	Strahan	Summer '24	CD Director provided email 7/14/23