



City Council Agenda

Monday, April 22, 2024

6:00 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
- 6:00 p.m. Voting & Seating Order: Strahan, Etten, Schroeder, Groff, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:10 p.m. **5. Recognitions and Donations**
 - a. Asian American and Pacific Island Heritage Month Proclamation
 - b. Mental Health Awareness Month Proclamation
 - c. Older Adults Month Proclamation
 - d. Days of Remembrance Proclamation
 - e. Poppy Days Proclamation
- 6:25 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:30 p.m. a. Consider a request to perform an abatement for unresolved violations of City Code at 3119 Mildred Drive
- 6:40 p.m. b. MnDOT Update on the Hwy 36 Transportation Study
- 7:10 p.m. c. Discuss Smoke-Free Multi-Family Housing Strategies
- 7:40 p.m. d. Discuss Kids in Need Foundation State Bonding Request
- 8:10 p.m. e. Consider Approval of Community Aspirations and Authorize Next Steps for Receiving Strategic Planning Proposals
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 8:30 p.m. **10. Approve Consent Agenda**
 - a. Approval of Payments
 - b. Approve 2 Temporary Liquor Licenses, and 1 Temporary Gambling License
 - c. Adopt an Ordinance transferring the procedures for preparation, adoption, and amendment of the Comprehensive Plan from Title 2, Chapter 202 to Title 10, Chapter 1024 and approving an ordinance summary publication
 - d. Accept annual Variance Board appointments
 - e. Accept State of Minnesota Pathways to Policing Grant Award
 - f. Accept State of Minnesota Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Award

- 8:35 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 a. Future Agenda Review
- 8:45 p.m. **12. Adjourn**



Asian American and Pacific Islander Heritage Month May 2024

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our community; and

Whereas: In 1992, Congress passed Public Law 102-450 which annually designated May as Asian American and Pacific Islander Heritage Month; and

Whereas: The Month of May was selected to commemorate the immigration of Japanese citizens to the United States on May 7, 1843 and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869 with the majority of the workers being Chinese Immigrants who were often mistreated; and

Whereas: Japanese American troops fought for freedom from tyranny abroad in World War II while their families here at home were interned simply on the basis of their ethnic origin; and

Whereas: In 1965, the Immigration and Nationality Act opened new doors of opportunity to more Asian and Pacific Islander Immigrants; and

Whereas: The end of the Vietnam War brought new Vietnamese, Cambodian, Hmong and Laotian communities to the United States of America and Minnesota; and

Whereas: There are over 20 million Asian Americans and Pacific Islanders in the United States with over 260,000 calling Minnesota home and with nearly 3500 in Roseville based on the 2020 Census; and

Whereas: Many Roseville residents identify as Asian American or Pacific Islander, particularly Hmong and Karen community members. They contribute to the vibrant community of Roseville through their rich cultures and also as business owners, educators, scientists, artists and many other ways; and

Whereas: The Hmong people began arriving in Minnesota in 1975 as refugees from the destructive wars in their homeland, in which the Twin Cities metro region has the largest concentration of Hmong people in America; and

Whereas: The Karen people have been oppressed in their homeland for decades and sought refuge in other places, with St Paul currently supporting one of the largest Karen communities in America; and

Whereas: Despite all the progress, many Asian American and Pacific Islanders continue to face persistent inequality and discrimination including barriers to equal access to education, employment, and healthcare. Asian Americans, especially those who are Muslim, Hindu or Sikh—too often face senseless violence and harassment due to the color of their skin, tenets of their faith, or merely by being Asian; and

Whereas: In 2024 Asian American and Pacific Island Heritage Month honors the theme of “Advancing Leaders Through Innovation” and

Whereas: The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring cultural humility, racial equality, and justice by participating in activities designed to advance the cause of freedom and equality for all.

Now, Therefore Be It Resolved that the City Council hereby declares the month of May 2024 to be Asian American and Pacific Island Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness whereof, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this 22nd day of April, 2024.

Mayor Daniel J. Roe



Mental Health Awareness Month

Whereas: Mental health is a part of overall health and helps to sustain an individual's thought processes, relationships, productivity and ability to adapt to change or face adversity. Mental illness adversely affects those abilities and often is life-threatening in nature. According to the Mental Health Alliance, 1 in 5 adults and children will experience a mental health condition in their lifetime; and

Whereas: It is important for all to maintain mental health and learn the symptoms of mental illness. Long delays—sometimes decades—often occur between the time symptoms first appear and when individuals get help. Early identification and treatment can make a difference in successful management of mental illness and recovery; and

Whereas: We recognize numerous residents of the City of Roseville are impacted by mental illness; and

Whereas: Every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

Whereas: Public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness; and

Now, Therefore Be It Resolved, that the City Council hereby declares the month of May, 2024 to be Mental Health Awareness Month in the City of Roseville.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 22nd day of April, 2024.

Mayor Daniel J. Roe



Older Adults Month May 2024

Whereas: Roseville is home to many residents aged 60 years and older; and

Whereas: Older adults in Roseville are the roots from which our community has grown, who bestow gifts of wisdom and insight upon younger generations and strengthen the bonds between neighbors to create a better place to live; and

Whereas: The City of Roseville recognizes and focuses on older adults taking charge of their health, getting engaged in their communities, and making positive impacts in the lives of others; and

Whereas: Older adults are productive, active and influential members of society, sharing essential talents, wisdom and life experiences with families, friends and neighbors; and

Whereas: Our community can provide that recognition and respect by enriching the quality of life for older adults by:

- Increasing opportunities to remain in their communities as active and engaged citizens;
- Providing services, technologies and support systems that allow older adults to foster and maintain connections within the community; and
- Emphasizing the value of older adults by publically recognizing their contributions to the diversity, strength and unity of our community.

Now, Therefore Be It Resolved that the City Council hereby declare May 2024 to be Older Adults Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

Be it Further Resolved that we urge every citizen to honor our older adults and the professionals, family members and volunteers who care for them. Our recognition of older adults and their involvement in our lives can help us achieve stronger and more meaningful connections with each other and enrich our community's quality of life.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 22nd day of April, 2024.

Mayor Daniel J. Roe



Days of Remembrance May 2024

Whereas: The Holocaust was the state-sponsored, systemic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945; and

Whereas: An estimated six million Jews along with millions of Romani, disabled, LGBTQ+, and political dissidents among other marginalized groups suffered grievously and were murdered under Nazi tyranny; and

Whereas: The history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies and governments; and

Whereas: The Days of Remembrance have been set aside as a time for all to remember the victims of the Holocaust as well as to reflect on the need for respect of all people to strive to overcome intolerance and indifference through learning and remembrance; and

Whereas: The people of the City of Roseville remember the terrible events of the Holocaust and especially the deaths of more than a million children who were victims and remain vigilant against hatred, persecution and tyranny; and

Whereas: The people of Roseville are dedicated to the principles of individual freedom in a just society; and

Whereas: The Roseville community honors the memory of the victims, survivors, rescuers and liberators of the Holocaust.

Now, Therefore Be It Resolved, the City Council hereby proclaims the week of May 5 to May 12, 2024 as Days of Remembrance in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 22nd day of April 2024.

Mayor Daniel J. Roe



Poppy Days May 24, 25, and 26, 2024

Whereas: After the First World War, inspired by the opening lines of John McRae's wartime poem "In Flanders Fields," and championed by international humanitarian workers Moina Michael of the United States and Madame Guérin of France, the poppy was adopted in many countries to commemorate the sacrifices of those who have been killed in war; and

Whereas: The United States Veterans of Foreign Wars in 1922 officially designated the poppy as a symbol of remembrance and conducted their first Poppy Day drive that year, and in 1924 the VFW registered the "Buddy Poppy" as its official commemorative poppy; and

Whereas: VFW Buddy Poppies are assembled by disabled and needy Veterans and the proceeds of the use of Buddy Poppies as a fundraising campaign are used exclusively for the benefit of disabled and needy Veterans and the widows and orphans of deceased Veterans; and

Whereas: The basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living;" and

Whereas: Each year, members of Roseville Anderson Nelson VFW Post 7555 distribute poppies at local sites the weekend before Memorial Day to raise awareness about the service of veterans and the importance of Memorial Day;

Now, Therefore, Be It Resolved, that the City Council of the City of Roseville hereby declares May 24, 25, and 26, 2024, to be Poppy Days in Roseville for the distribution of these symbols of appreciation for the sacrifices of our honored dead, and further urges the citizens of this community to recognize the merits of this cause by contributing generously to its support through donations for Buddy Poppies on those days.

Be It Further Resolved, that the City Council urges all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 22nd day of April 2024.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 7.a.

Department Approval

Janice Gundlach

City Manager Approval

Samir P. Truog

Item Description: Consider a request to perform an abatement for unresolved violations of City Code at 3119 Mildred Drive

Background

The subject property is a single-family home. Current violations related to the abatement request include:

- Inoperable vehicles (407.02.G, 407.04)
- Vehicles without current registration (407.02.G, 407.04)
- Vehicle parked/stored on unimproved surface (407.02.G)

Staff received a concern about unlicensed vehicles and general property maintenance of the subject property on March 21, 2024. Staff confirmed the inoperable vehicles were on the property and left a door hanger informing the residents of the concern and timeline for compliance (Attachment 4). Follow-up inspections were conducted on April 1 and 8th with no progress observed. A 2nd notice was mailed on April 1. A notification of a City Council hearing was posted on the vehicles and the property on April 12, 2024 (Attachment 4).

As of the writing of this RCA, no progress related to any noted violation or code compliance has been observed on this property. A status update will be provided during the hearing. A map of the property location (Attachment 1), a timeline of staff actions (Attachment 2), and cited City Code sections (Attachment 3) have been included with this report.

Policy Objectives

The abatement of public nuisances are necessary to protect the public's comfort, repose, health and safety.

Racial Equity Impact Summary

There are no racial equity impacts related to this request.

Budget Implications

The estimated costs of the proposed abatement include the following:

- | | |
|---|----------|
| • Removal of unlicensed, inoperable vehicles outdoors | \$0.00 |
| • Abatement fee per Council approved Fee Schedule | \$350.00 |

Total: \$350.00

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3119 Mildred Dr.

ATTACHMENT 2

March 21, 2023

- Complaint related to inoperable vehicles and property maintenance received.
- Door hanger left on property for observed violations.

April 1, 2024

- Follow up inspections conducted.
- Inoperable/unlicensed vehicles remain.
- No contact or response from property owner
- Second notice mailed to property owner.



April 8, 2024

- Follow up inspections conducted.
- Inoperable/unlicensed vehicles remain.
- No contact or response from property owner.



April 12, 2024

- No improvements or corrections observed.
- Council hearing notification posted on property and inoperable vehicles.



April 22, 2024

- Abatement request hearing before Roseville City Council

CITED CITY CODE SECTIONS

407.02: NUISANCES AFFECTING HEALTH, SAFETY, COMFORT OR REPOSE:

G. Parking and Storage: The outside parking or storage on residentially-zoned property of vehicles, materials, supplies or equipment in violation of the provisions set forth below:

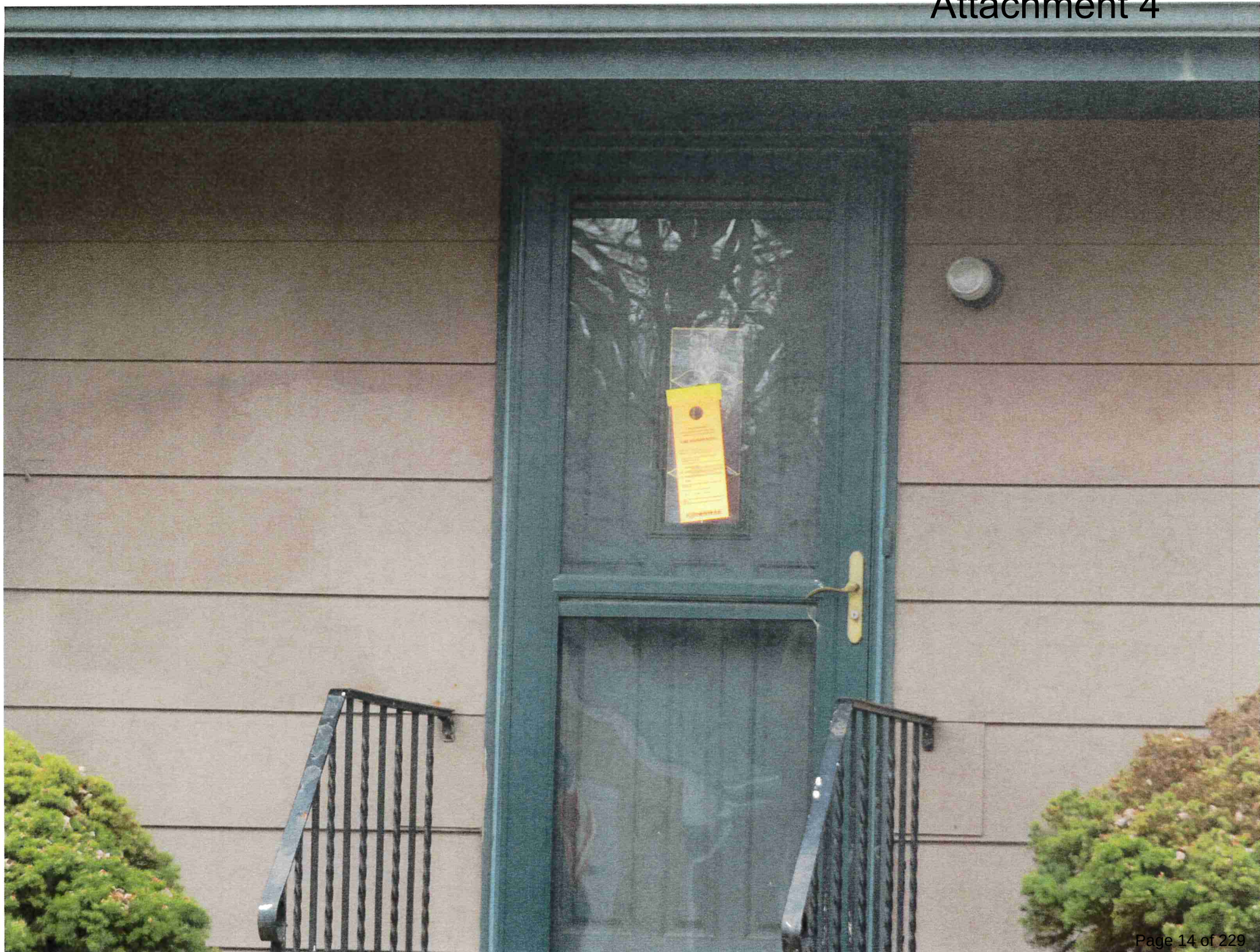
2. Storage on Property: No person may place, store or allow the placement or storage of the following, in the front yard or unscreened street facing side yard of a corner lot of any residential zoned area:

c. Vehicles of any type in inoperable condition

407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:

A. Abandoned, Junk, Unauthorized and Inoperable Vehicles Create Hazard: Abandoned, junk, unauthorized and inoperable vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well-being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked, inoperable, unauthorized or abandoned vehicles on private or public property.

D. Vehicles Without Current Registration: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable, unauthorized or abandoned if said vehicle does not have attached thereto a valid registration issued by the proper State agency.



April 1, 2024

Case #ENF24-042

John P Bursch & Bernice M Bursch
3119 Mildred Dr
Roseville MN 55113-1223

Dear Property Owner,

The City previously notified you via door hanger that your property was in violation of Roseville's City Code. Thank you for the progress you have made to date. A re-inspection of the property revealed that the initial request has not been fully complied with. Specifically:

- Unlicensed and inoperable vehicles stored outside.
- Vehicle stored on unimproved surface.

These are violations of Roseville's City Code, specifically:

- **407.02 G 4 Vehicle Parking:** No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property unless it complies with the following requirements: (Ord. 1288,8-4-2003) (Ord. 1577, 9-9-2019)
 - a. Vehicles shall be on an improved surface as defined in this Code.
 - b. Vehicles, must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure.
- **407.02 B, Building Maintenance and Appearance:** Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. Any building, fence or other structure not complying with Chapter 906 of this Code

Corrective Measures:

Please make the following corrections by within **5 days** from the date of this notice and keep continuously maintained in compliance thereafter:

- Ensure all vehicles stored outside on the property display current registration / licensure, move unlicensed vehicles to a location inside of a structure, ore remove unlicensed vehicles from property.
- Ensure all vehicles stored outside on property are stored on concrete, asphalt, or pavers.
- Provide a plan for repair or replacement of deteriorated fence.

If the violations listed are not corrected within **5 days** and continuously maintained in compliance thereafter, the City will move forward with further action and this matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected. **This would entail the expenditure of funds for which you, as the property owner, would be**

responsible to repay. If the violations are corrected, by you, prior to the public hearing date, the public hearing may be cancelled and the case file closed.

This public hearing will be scheduled at future City Council meeting. You will be notified of the date. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend this meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7083.

Sincerely,
Chris Bolstad
Code Compliance Coordinator
Chris.bolstad@cityofroseville.com 651-792-7083



Community Development Department
2660 Civic Center Drive ❖ Roseville, Minnesota 55113
651-792-7014 ❖ fax 651-792-7070 ❖ www.cityofroseville.com

April 12, 2024

Case #ENF24-042

John P Bursch & Bernice M Bursch
3119 Mildred Dr
Roseville, MN 55113

RE: 3119 Mildred Dr, Roseville MN 55113

Dear Property Owner:

The City of Roseville is committed to protecting and enhancing the character, stability, and appearance of the City's residential neighborhoods and commercial areas by maintaining the standards and enforcing the regulations established in Roseville City Code. The City received a complaint and verified code violations at your property. The City of Roseville intends to hold a public hearing before City Council to discuss possible administrative citation or abatement for the violations identified below:

- Unlicensed and inoperable vehicles stored outside.
- Vehicle stored on unimproved surface.
- Wood fence in state of disrepair.

This is a violation of Roseville's City Code, specifically:

- **407.02 G 4 Vehicle Parking:** No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property unless it complies with the following requirements: (Ord. 1288,8-4-2003) (Ord. 1577, 9-9-2019)
 - a. Vehicles shall be on an improved surface as defined in this Code.
 - b. Vehicles, must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure.
- **407.02 B, Building Maintenance and Appearance:** Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. Any building, fence or other structure not complying with Chapter 906 of this Code

Corrective Measures:

- Ensure all vehicles stored outside on the property display current registration / licensure, move unlicensed vehicles to a location inside of a structure, or remove unlicensed vehicles from property.
- Ensure all vehicles stored outside on property are stored on concrete, asphalt, or pavers.
- Provide a plan for repair or replacement of deteriorated fence.

This matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected or issue an administrative citation. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected prior to the public hearing date, the public hearing will be cancelled and the case file closed.

2660 Civic Center Drive ❖ Roseville, Minnesota 55113
651-792-ROSE ❖ TDD 651-792-7399 ❖ www.ci.roseville.mn.us
Recycled paper - 30% post-consumer content



This public hearing will be scheduled for an upcoming City Council meeting on April 22, 2024, for which you will be notified. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend the meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.

Sincerely,

Dave Englund, Codes Coordinator

651-792-7087

david.englund@cityofroseville.com







ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: MnDOT Update on the Hwy 36 Transportation Study

Background

The Minnesota Department of Transportation (MnDOT) is looking ahead to the future of Hwy 36 in Roseville, Little Canada, and Maplewood. The 8-mile segment of Highway 36, from Cleveland Avenue/I35-W, to just east of English Street, and the roads that cross Highway 36, are the subject of the Highway 36 Transportation Study. Roseville staff has been engaged in the process and serve on the Project Management Team. The Study is broken into three phases:

Phase 1: Purpose and Need (February 2023 – September 2023)

Phase 2: Alternatives Evaluation (September 2023 – April 2024)

Phase 3: Study Document (April 2024 – July 2024)

MnDOT's Project Manager for this study, David Elvin, will be presenting an update to the City Council about the study.

Attached is a map of the study corridor and the presentation slides. More information can also be found on the project website: www.dot.state.mn.us/metro/projects/hwy36maplewood-roseville

Policy Objectives

It is a City goal to create a sustainable transportation network by encouraging more efficient use of existing roadways and limiting the need for future roadway expansion.

Racial Equity Impact Summary

This is a study that will identify potential projects. There are no equity impacts at this time. As a part of the study's data gathering and needs assessment, community demographics, including race, have been collected, analyzed, and will be incorporated into future projects.

Budget Implications

This is a study that will identify potential projects. The City of Roseville may cost participate in future projects, but that is not yet known and future projects would return to the Council before using City funds.

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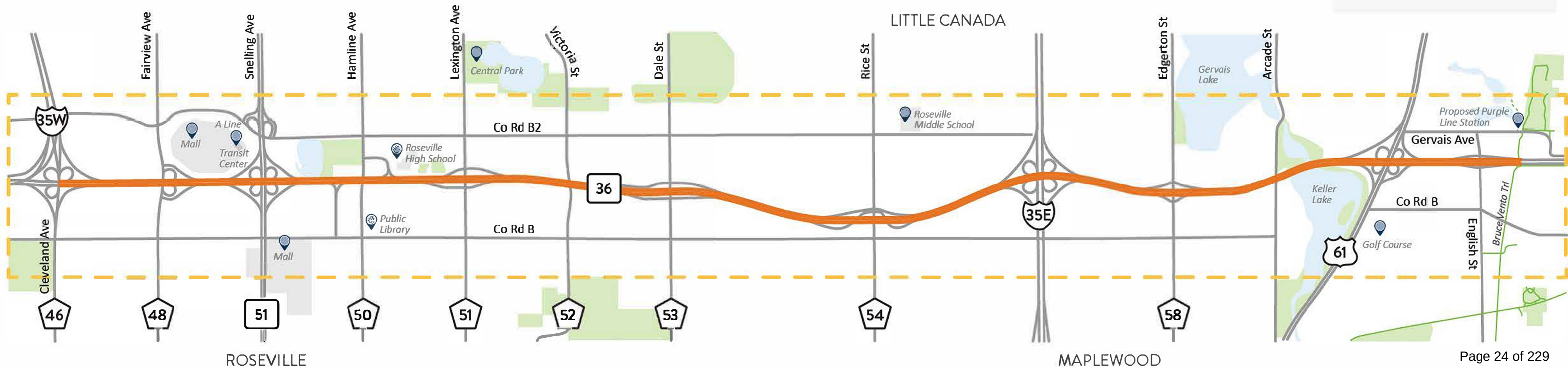
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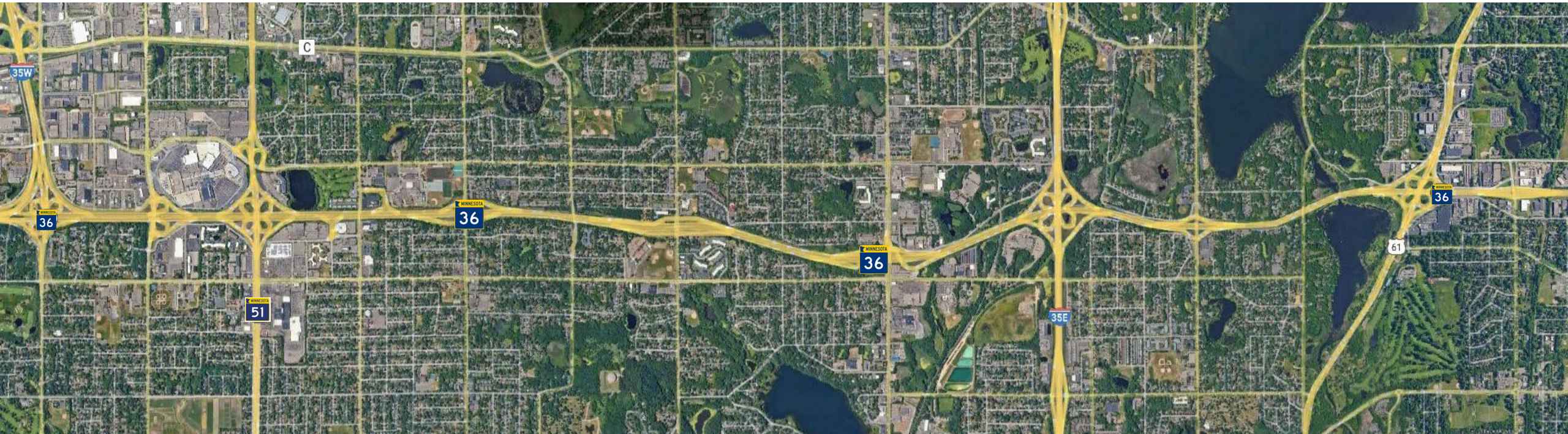
Hwy 36

Project area

Study area

N





MN 36 Multimodal Corridor Study Presentation to Roseville City Council David Elvin, Metro District Planning

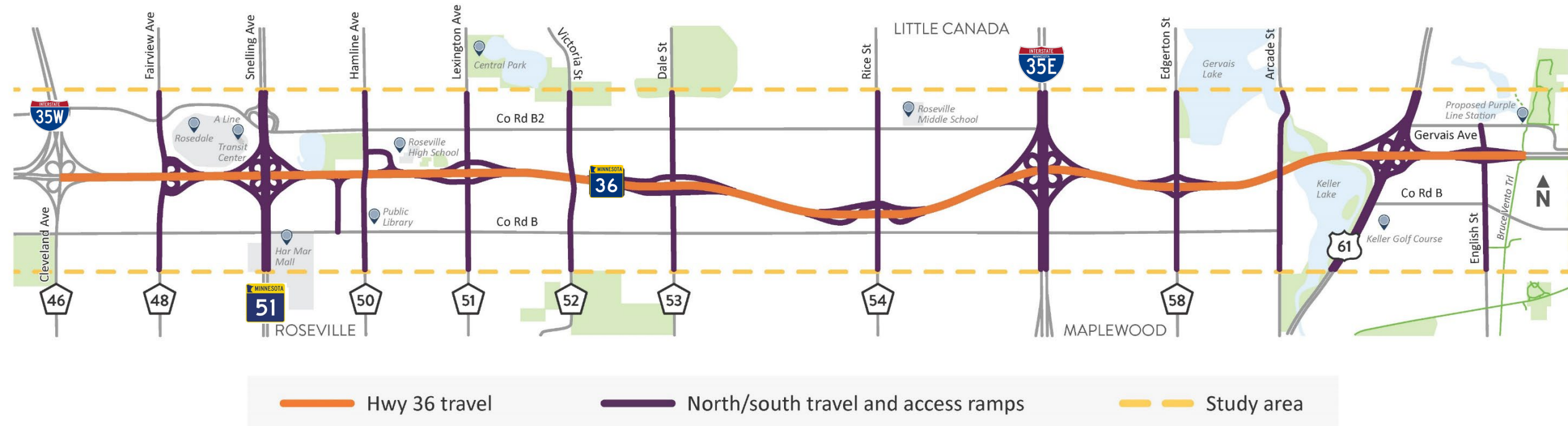
April 22, 2024

Study Summary





Study Area

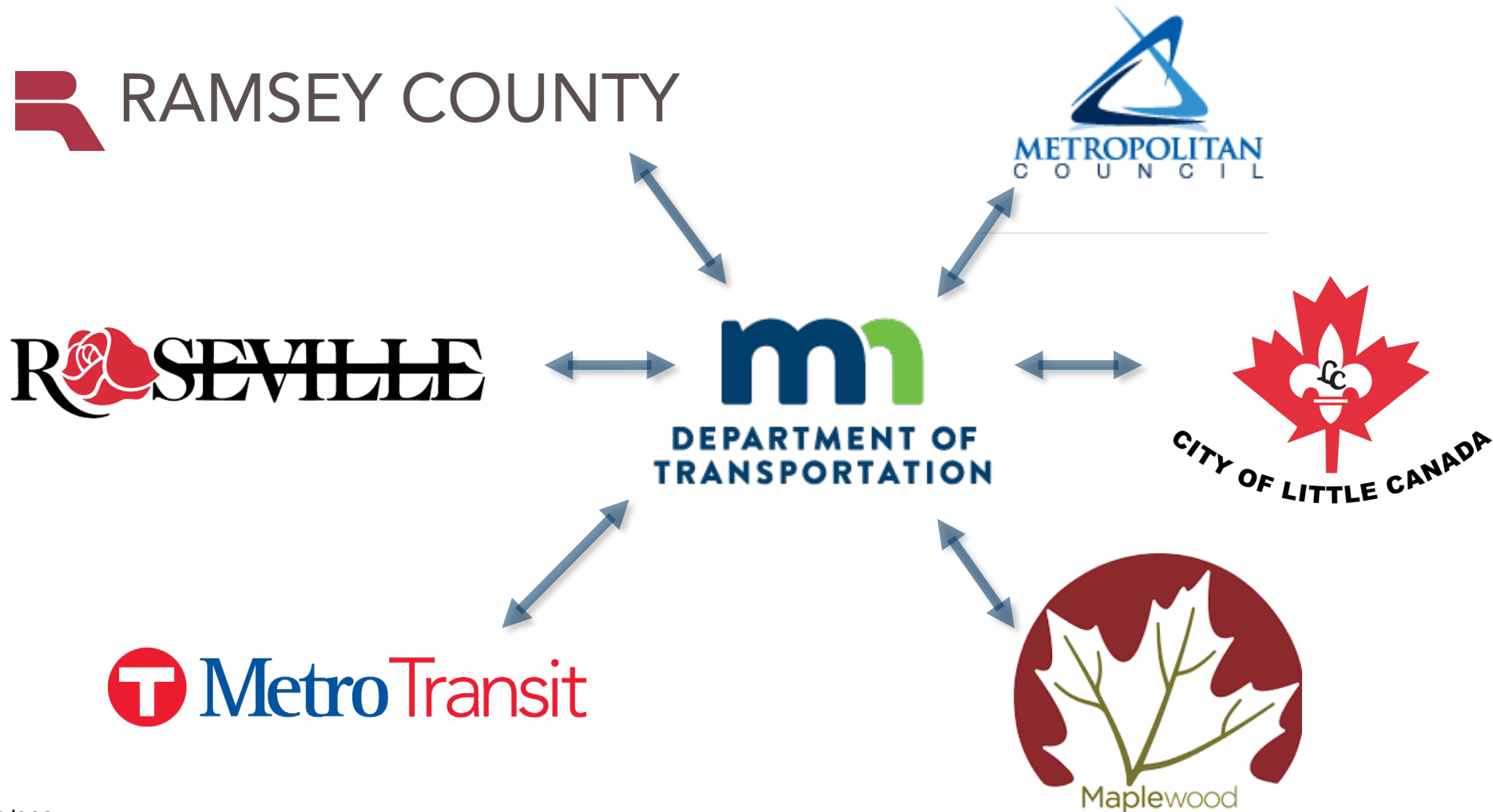


Hwy 36 - Roseville to Maplewood

I-35W to Bruce Vento Trail Bridge

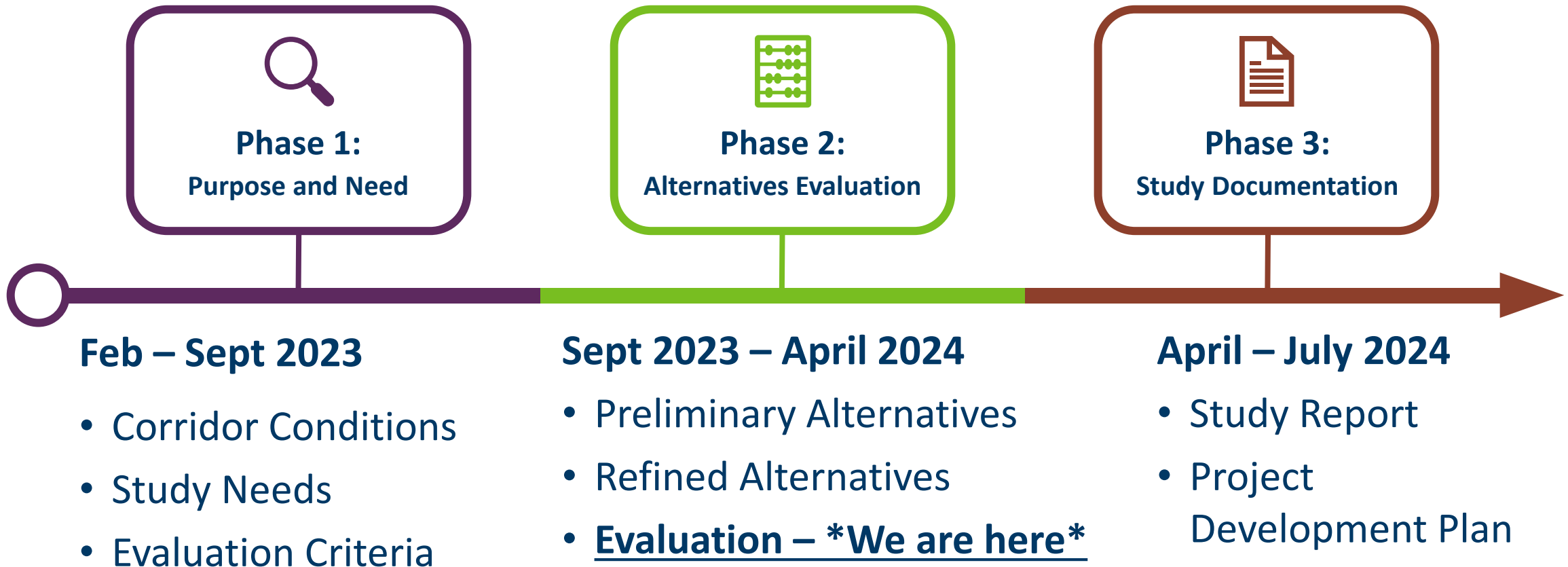


Study Partners





Schedule



What is a PEL Study?



What a PEL Study does:

- Promotes collaboration and coordination.
- Begins public engagement.
- Begins agency involvement.
- Establishes a Purpose and Need.
- Eliminates unreasonable alternatives.
- Carries forward alternatives that meet Purpose & Need

What a PEL Study does not do:

- Detailed design.
- Identify a preferred alternative.
- Limit alternatives in future environmental reviews.
- Guarantee federal funding.

Upcoming MnDOT Projects in Study Area

- FY 2025 (Now!): Resurface MN 36 from I-35W to Edgerton Ave (\$12.4M)
- FY 2026: Resurface MN 51 from MN 36 bridge to Grey Fox Rd (\$6.6M)
- FY 2031: Replace MN 36 bridges over I-35W, Fairview and Cleveland (\$48-65M)
 - ✓ MN 36 over I-35W: Structurally deficient (poor)
 - ✓ MN 36 over Cleveland: Functionally obsolete (fair)
 - ✓ MN 36 westbound over Fairview: Functionally obsolete (satisfactory)
 - ✓ MN 36 eastbound over Fairview: Functionally obsolete (satisfactory)
- CHIP 2028-2033: Snelling Ave Bridge replacements (\$17-24M)
 - ✓ Snelling over MN 36: 2 bridges; 1 Functionally obsolete (fair)
 - ✓ Snelling over CSAH B2: 2 bridges; (condition TBD)

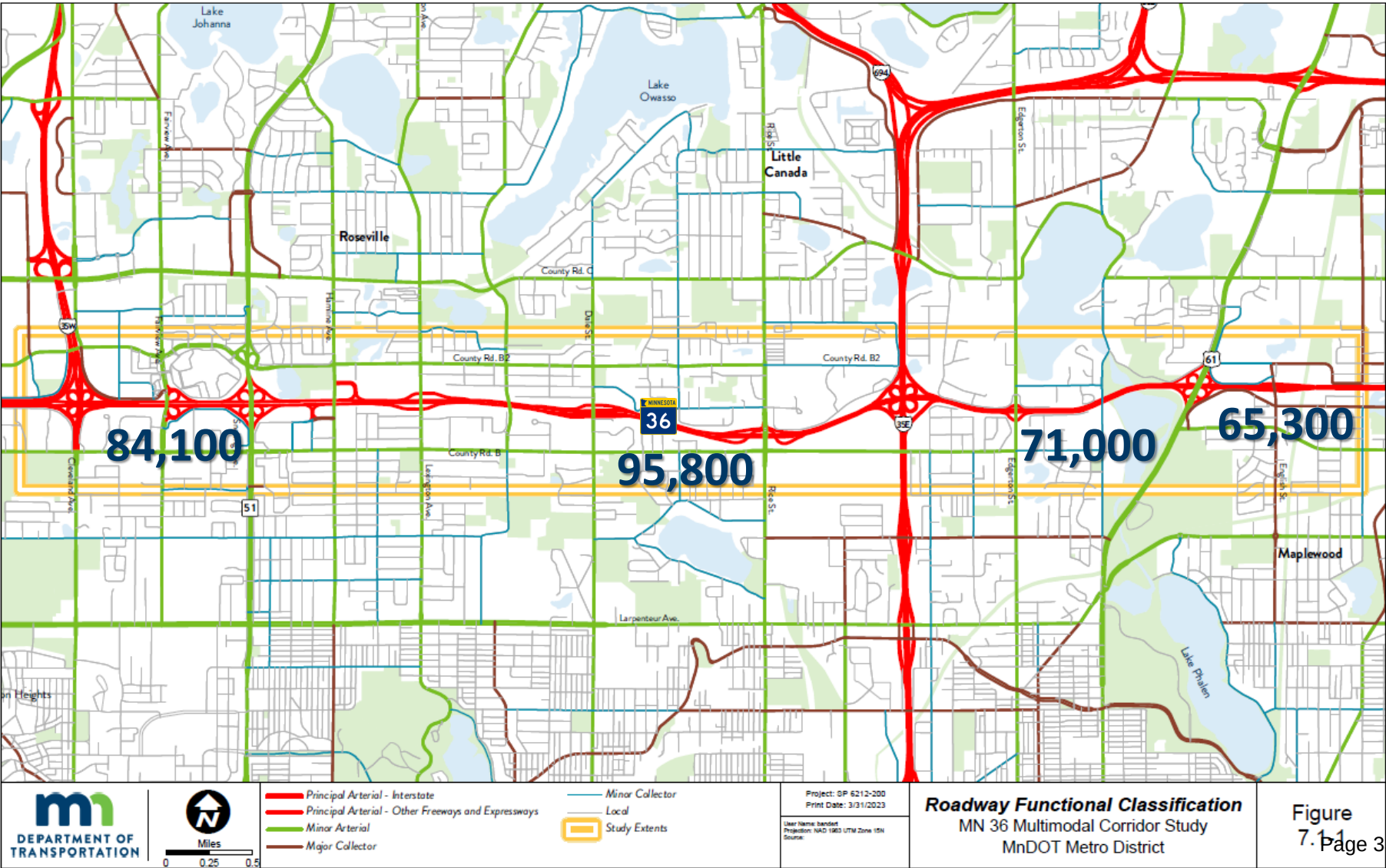
This aerial map illustrates the Minneapolis area, focusing on the intersection of Interstate 35W and Highway 51. The map includes the following labels and features:

- Locations:** Lexington, Hamline, Snelling, Fairview, Cleveland, Rosedale, and Har Mar.
- Counties:** Cnty B2 and Cnty B.
- Highways:** Minnesota 51, Minnesota 36, and Interstate 35W.
- Landmarks:** High School, Target, and Har Mar.

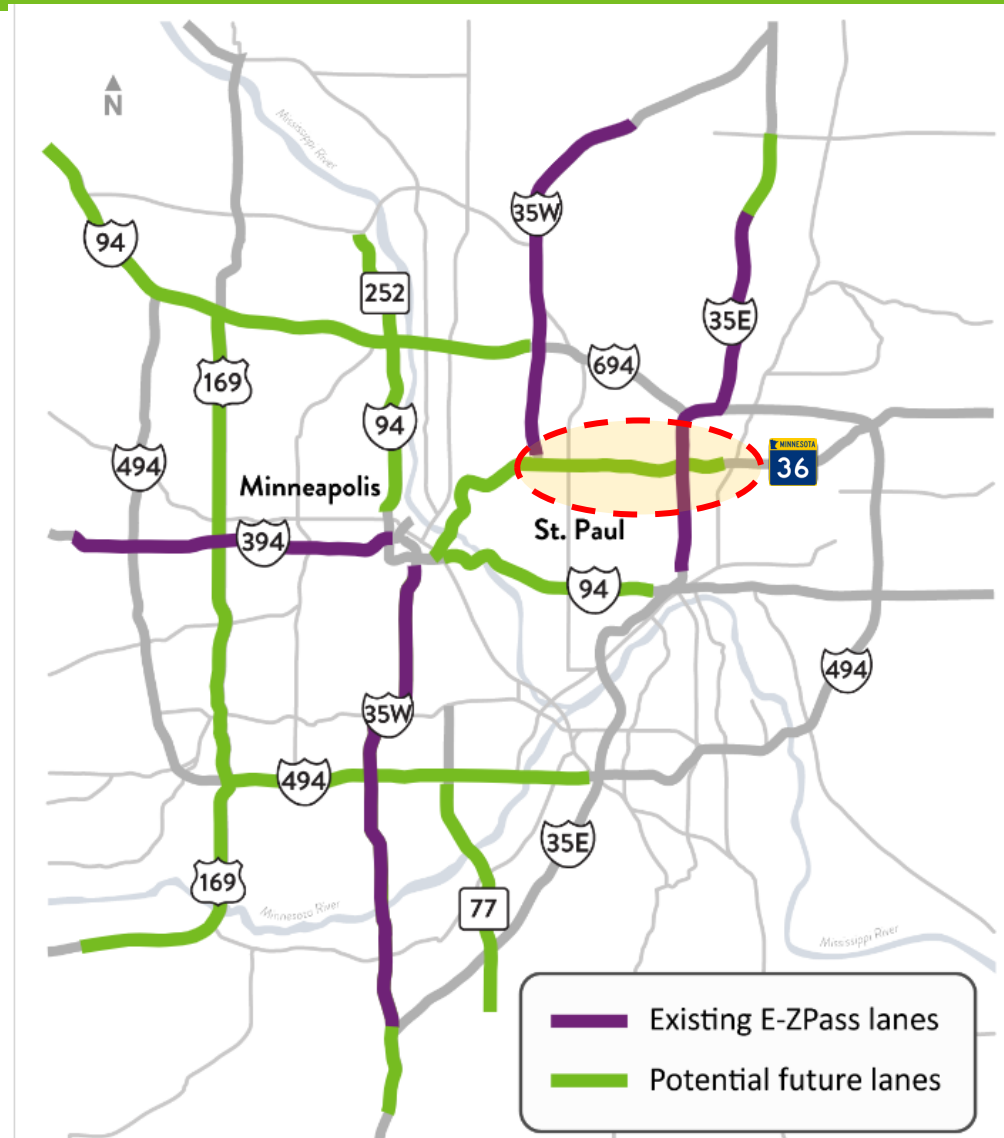
Study Corridor Existing Conditions: Daily Vehicle Trips

*Traffic counts:
Nov 4-11, 2022*

~6% trucks



Potential Future E-ZPass Lanes



243,000 Corridor Crossings Per Day*



239,000 vehicle trips/day

Fairview: 10,000

Snelling: 40,000

Hamline: 8,000

Dale: 15,000

Rice: 15,000

Bruce Vento Tr: no cars

Others: N/A



2,600 walking trips/day

Fairview: 500

Snelling: no sidewalks

Hamline: 500

Dale: 300

Rice: 500

Bruce Vento Tr: 200

Others: 600



1,700 bike trips/day

Fairview: 400

Snelling: no bike lanes

Hamline: 200

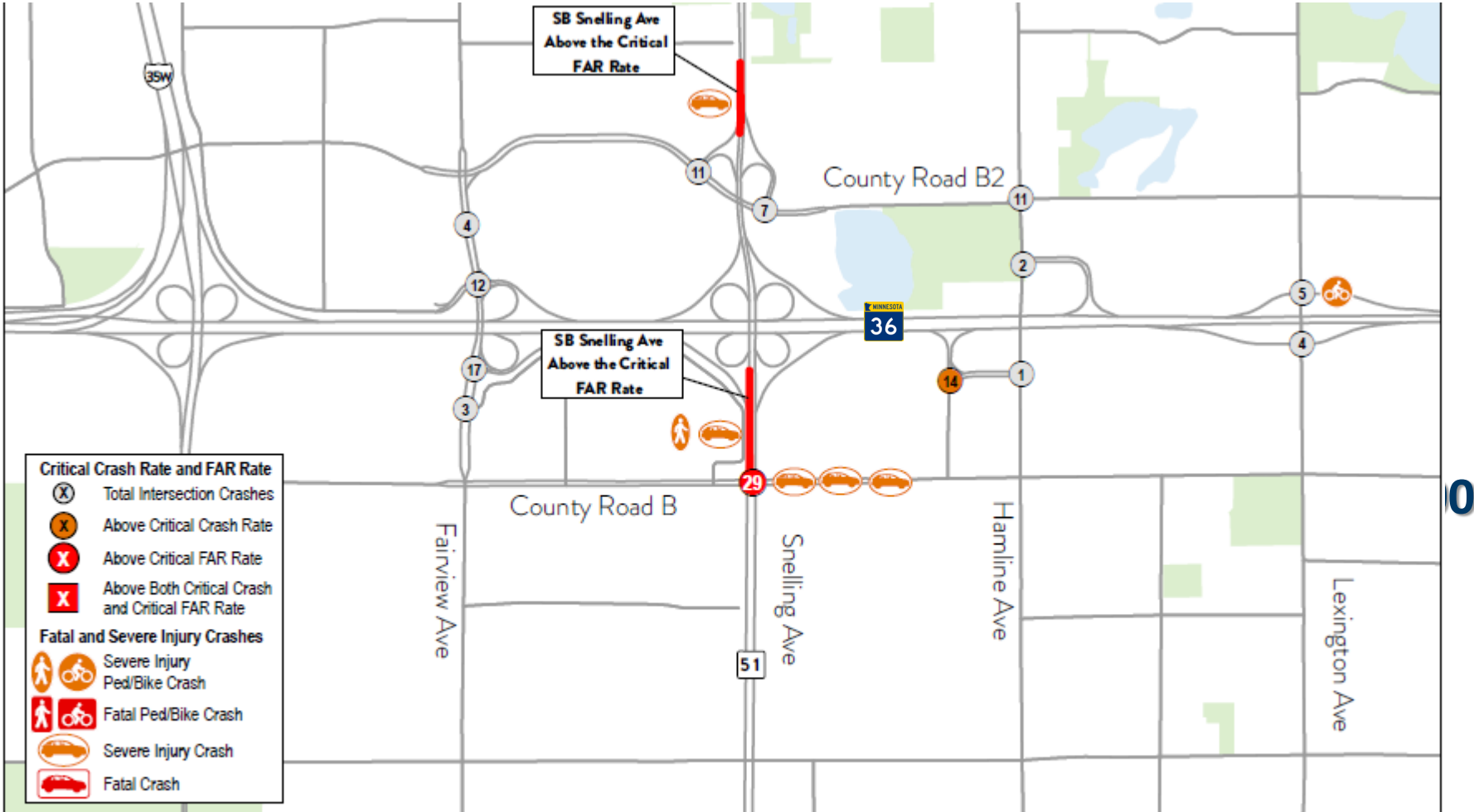
Dale: 200

Rice: 200

Bruce Vento Tr: 200

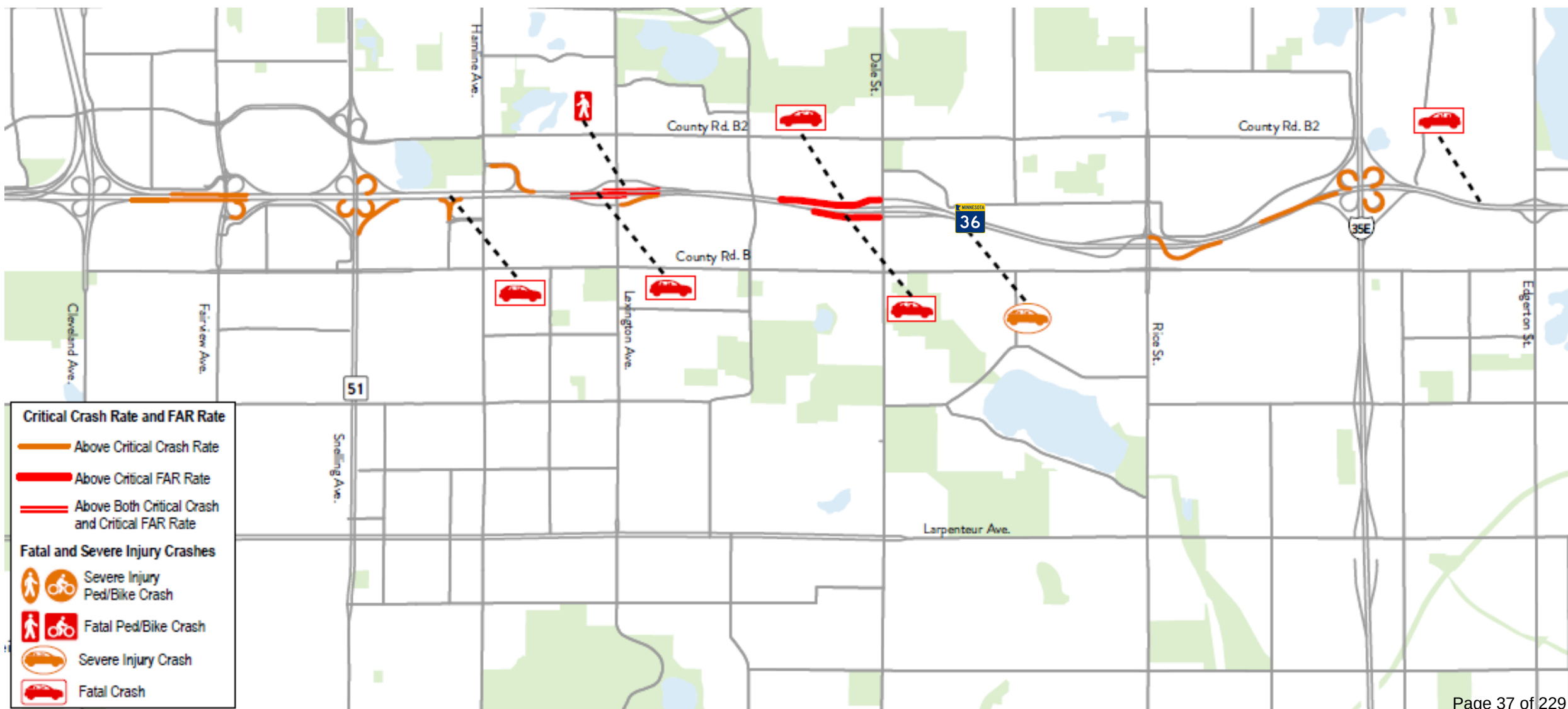
Others: 500

Intersection Safety Summary 2018-2022



 DEPARTMENT OF TRANSPORTATION	 Miles 0 0.1 0.2	Project: SP 6212-200 Print Date: 3/31/2023 User Name: bendert Source: Mn/CMAT2 Crash Data (2018-2022)	Crash Summary - Intersection and Segment Crashes MN 36 Multimodal Corridor Study MnDOT Metro District	Figure 7.4-1
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Mainline and Ramp Crashes 2018-2022



MN 51/Snelling Ave bridge over MN 36



2023 Engagement Summary

Total Comments by input method

Source	# of comments
Meetings and Presentations	55
Pop-ups	190
Public Meetings	193
Email (from website link)	17
Online Survey (survey section)	2,452
Online Survey (mark the map section)	1,877
Online Survey (priorities section)	314
Total coded comments	5,098

	Hwy 36 mainline	Cleveland Ave	I35W	Fairview Ave	Snelling Ave	Hamline Ave	Lexington Ave	Victoria St	Dale St	Rice St	I35E	Edgerton St	Arcade St	Hwy 61	Bruce Vento Trail	English St	Other	General Crossings	No location
Pedestrian - general	36	13	7	108	173	90	58	18	23	40	6	21	5	11	4	4	10	198	27
Pedestrian - safety	8	3	0	21	33	13	6	1	4	4	0	4	1	0	0	0	1	47	2
Biking - general	34	11	5	99	117	85	53	20	40	41	5	15	4	9	2	0	11	177	28
Biking - safety	9	1	0	26	19	12	4	4	10	6	0	2	0	1	0	2	2	49	4
Drive - general	65	9	12	19	26	33	10	0	14	15	16	18	0	16	0	1	6	0	4
Drive - speed	55	9	9	4	8	3	3	0	6	4	10	4	0	6	0	1	2	2	13
Drive - congestion	986	27	84	85	54	11	13	0	6	15	51	3	0	13	0	3	18	0	19
Drive - safety	16	2	5	5	16	5	3	0	2	4	10	3	0	2	0	16	1	0	2
Drive - signage	11	2	7	1	4	5	0	0	3	2	0	1	0	2	0	2	2	3	0
Drive - on/off or merging	201	64	76	104	137	95	28	1	70	49	176	27	0	65	0	19	8	3	20
Drive - road conditions	89	3	10	30	5	12	12	1	75	24	5	8	2	4	0	1	2	5	1
Drive - number of lanes	283	6	18	23	17	3	4	1	8	8	29	1	0	4	0	1	11	1	10
Transit - general	25	5	4	13	34	10	20	1	20	24	2	2	0	3	0	1	341	4	21
Transit - frequency	2	0	0	1	5	0	1	0	1	0	0	0	0	0	0	0	44	0	3
Transit - stop location	1	1	0	1	3	2	0	0	1	1	0	0	0	0	0	0	12	1	1
Transit - comfort/stops	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	9	0	1
Safety - general	11	5	6	1	5	6	0	0	3	1	3	1	0	0	0	3	9	1	15
Environment	39	3	4	7	1	6	5	1	7	0	3	7	2	4	0	0	3	0	19
Comfort/Aesthetics	11	0	2	3	2	1	2	2	2	2	1	1	0	0	0	0	5	2	15
Freight/Truck	6	1	1	1	1	0	0	0	1	0	1	0	0	1	0	0	2	0	0
Other	22	2	2	9	8	9	8	0	6	10	9	3	1	3	1	2	11	0	5
Not relevant	2	0	0	0	0	0	0	0	0	2	1	0	0	0	0	0	25	0	23
Not in project area	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	20	0	0



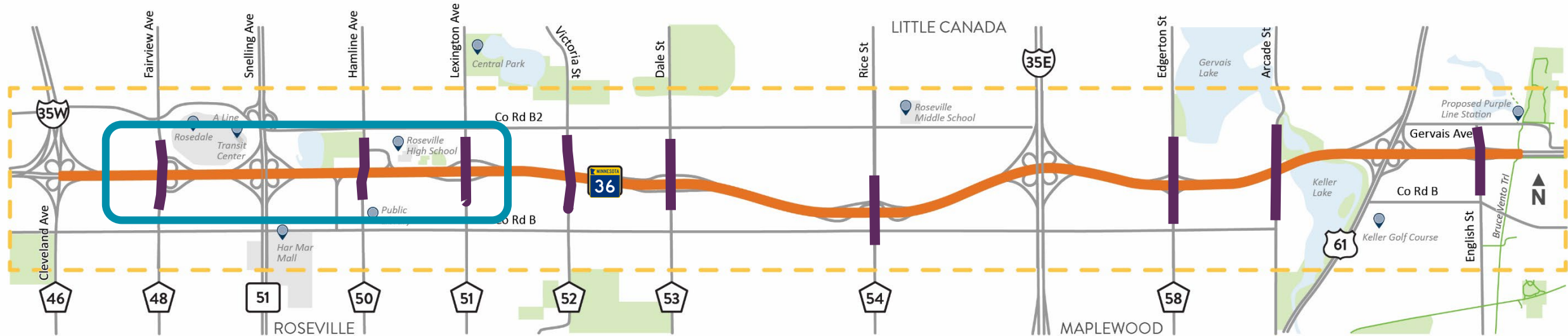
Primary:

- Walkability/bikeability
- Vehicle safety
- Vehicle mobility

Additional Considerations:

- State/local plans and policies
- Cost
- Maintenance

Types of Alternatives Considered



MN 36 Mainline + Access Options

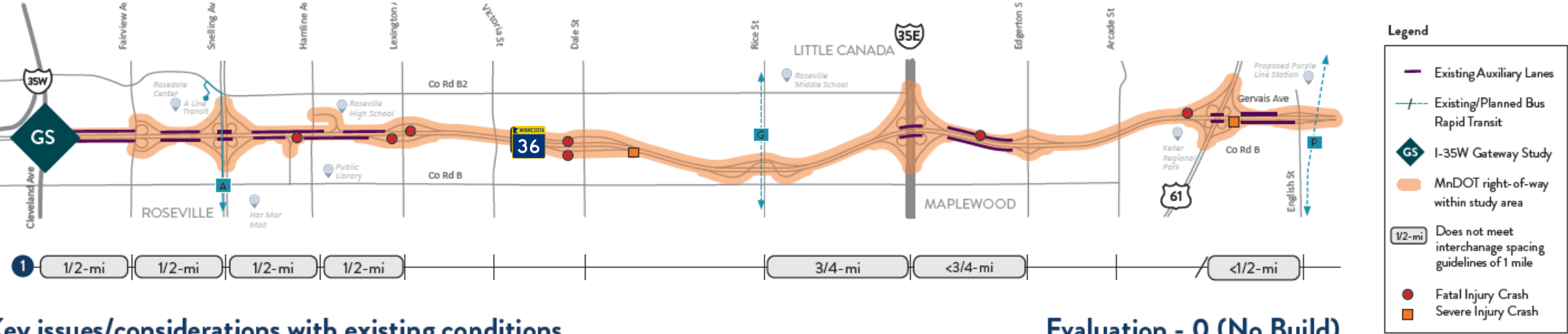
Cross-street Treatments

Preliminary Alternatives and Screening

Preliminary Alternative	Screening Evaluation
0: No Build	YES — Carried forward to Level 2 (required)
1: Add E-Z Pass Lanes + Highway BRT	YES — Carried forward to Level 2 with refinements
2: Add E-Z Pass Lanes only	NO — Precludes Hwy BRT
3: Add Auxiliary Lanes + Highway BRT	YES — Carried forward to Level 2
4: Add E-Z Pass Lanes from I-35W to I-35E only	NO — Limited ability to address congestion; would need to extend beyond I-35E.
5: Add General Purpose Lanes	NO — No significant difference from E-Z Pass lanes (which are open to all more than 90% or more of the time)
6: Add Single Reversible E-Z Pass Lane	NO — Not enough AM/PM directional traffic volume split

Refined Alternatives to be Carried Forward

Alternative	Cross-section	Features
1A	Add E-Z Pass lanes with Hwy BRT	- Folded diamond interchange at Snelling Ave/MN 36 - New Commerce St connection under Snelling Ave - Dedicated transit access to Rosedale Transit Center - Close ramps to/from MN 36 at Hamline Ave - Enhanced pedestrian and bicycle facilities at cross-streets
1C	Add E-Z Pass lanes with Hwy BRT	- Folded diamond interchange at Snelling Ave/MN 36 - New Commerce St connection under Snelling Ave - Dedicated transit access to Rosedale Transit Center - Retain existing ramps to/from MN 36 at Hamline Ave - Enhanced ped/bike facilities (except at Hamline Ave)
3	Add “auxiliary” lane segments with Hwy BRT	- Folded diamond interchange at Snelling/MN 36 - Add auxiliary lanes where needed to manage congestion - New Commerce St connection under MN 51 - Close ramps to/from MN 36 at Hamline Ave - Enhanced pedestrian and bicycle facilities at cross-streets



Key issues/considerations with existing conditions

- 1 Substandard Interchange Spacing -**
Typical urban highway interchange spacing is one mile between cross streets to reduce merging conflicts. Multiple locations along the corridor have less than one mile spacing, likely impacting congestion and safety on the corridor.
- 2 Freeway Operations -**
The Level of Service (LOS) was measured to understand traffic congestion now and into the year 2045. The analysis shows traffic congestion worsening to "poor" conditions in the future, with a significant portion of the highway at "poor" in the AM westbound direction and PM eastbound direction.
- 3 Safety on Mainline and Ramps**
From 2018 to 2022, there were seven fatal crashes and two severe injury crashes on the mainline and ramps. Over 1/4 of the ramps and 1/10th of the freeway segments exceeded the critical crash rate, a metric used to identify a location with a sustained crash issue. Two of the ramps and three segments exceeded the severe injury crash rates, identifying locations with sustained high-injury crash issues.
- 4 Transit and Freight**
Currently the Metro A Line BRT operates on Snelling Ave from Rosedale Center to the south, the G Line BRT is in the planning process along Rice St and the Purple Line is being evaluated along White Bear Ave. Existing freight routes include I-35W, Snelling Ave, I-35E and Hwy 61. Freight generators are also clustered around Rice St and English St which are not designated freight routes.

Evaluation - 0 (No Build)

Evaluation Scale

Poor → Fair → Good

Eval. Criteria	Vehicle Safety	Vehicle Mobility	Additional Considerations	SEE Considerations
Alternative 0 - No Build	N/A	Fair	Fair	Good

- Safety:** Because all safety benefits are based on improvement from the No Build, safety was not evaluated.
- Mobility:** The No build maintains all substandard interchange spacing and does not address poor operational performance anticipated under future year 2045 conditions.
- Additional Considerations:** Does not include managed lanes identified in past plans and studies, preserves maintenance issues near Hamline Ave and does not address aging bridge conditions at Fairview Ave, Snelling Ave, Edgerton St, and Arcade St.
- SEE Considerations:** No changes to the mainline corridor has the lowest impact to environment health, right-of-way, historical and cultural resources, and section 4(f) and 6(f) resources. While cross-street improvements would provide benefits to Environmental Justice communities, this evaluation was only considering mainline impacts.

Typical Section



Legend

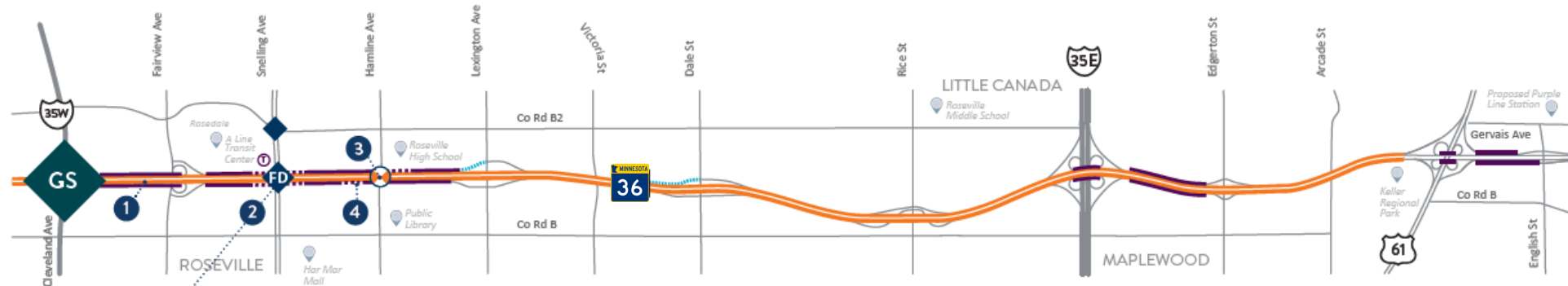
Aux. - Auxiliary Lane GPL - General Purpose Lane

Largest Cross-section (locations with auxiliary lanes)



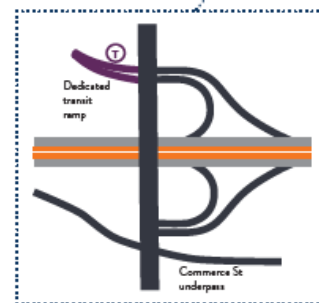
Main features of this alternative include:

- 1 Managed Lane (E-ZPass in both directions)** to improve congestion and accommodate future Hwy BRT transit service between Minneapolis and east metro.
- 2 Folded Diamond interchange at Snelling Ave** to replace aging infrastructure, add pedestrian/bicycle facilities, and improve transit operations for A Line BRT; Includes redesign of County Road B2 interchange.
- 3 Ramp removal at Hamline Ave interchange** (including Albert St ramps) to provide adequate ramp spacing between Snelling Ave and Lexington Ave to meet design standards. This change is aimed at improving safety and congestion on MN 36 while also improving walkability/bikeability across the Hamline Ave bridge with access to Roseville High School.
- 4 Connecting Auxiliary Lanes** from Snelling Ave to Lexington Ave to improve safety and reduce congestion; includes on-ramp redesign at Lexington Ave to improve safety and congestion.



Legend

- Managed Lane (E-ZPass)
- Interchange Redesign
- Transit Improvements
- Ramp Removal
- Existing/New Auxiliary Lanes
- Ramp Redesign
- Design to be consistent with I-35W Gateway Study
- Treatments for cross-streets are not included in the mainline analysis and are instead shown in the cross-street analysis graphics.



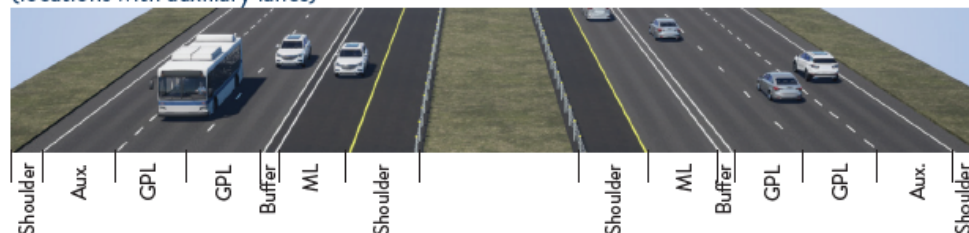
Folded Diamond Interchange

This interchange configuration reduces merging conflicts between the entrance and exit ramps at Snelling Ave and adds direct/efficient transit access to Rosedale Center for the A Line BRT. Interchange design includes high comfort pedestrian and bicyclist facilities on both sides of Snelling Ave and a Commerce St underpass to facilitate local vehicle circulation and provide low stress pedestrian and bicyclist connections. This interchange design fits within the existing interchange footprint, with the ability to re-purpose right-of-way west of Snelling Ave for wastewater treatment.

Typical Cross Section



Largest Cross Section (locations with auxiliary lanes)



Legend

- Aux - Auxiliary Lane
- GPL - General Purpose Lane
- ML - Managed Lane (EZ Pass)

Evaluation - 1A

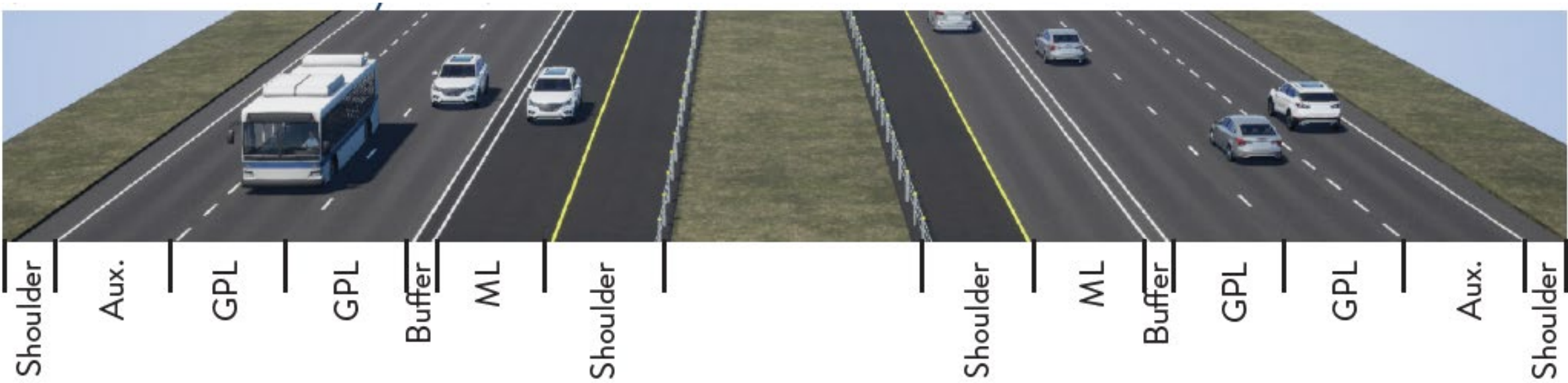
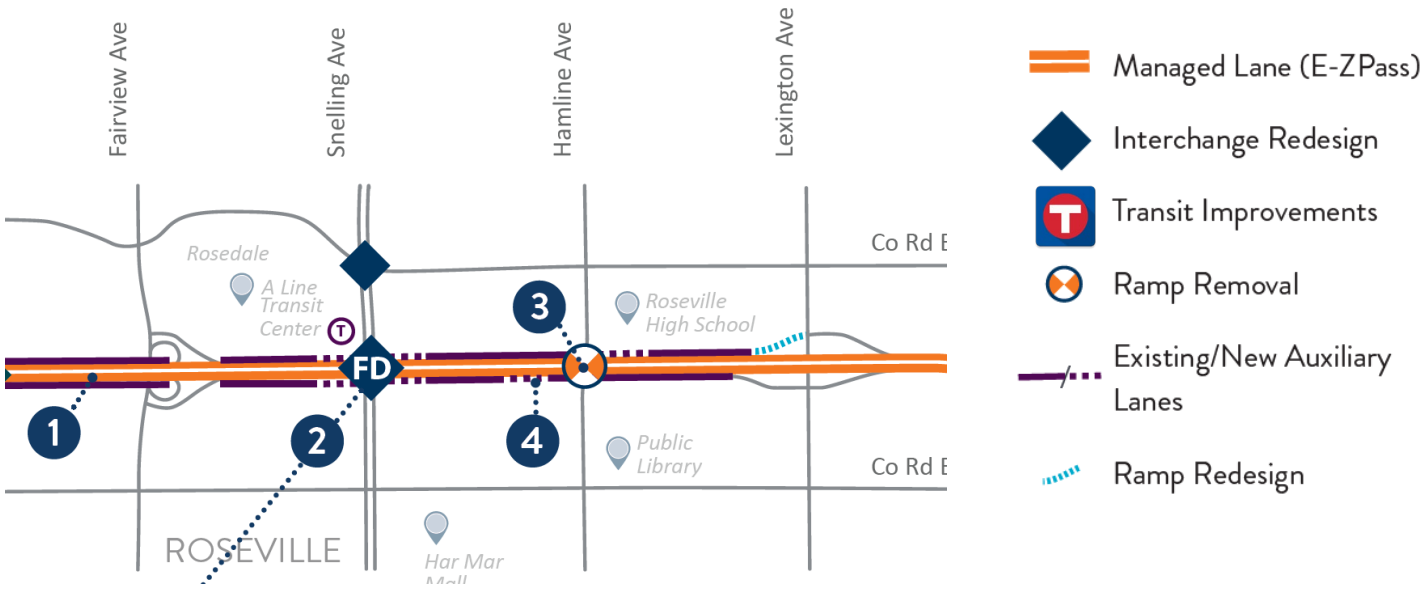
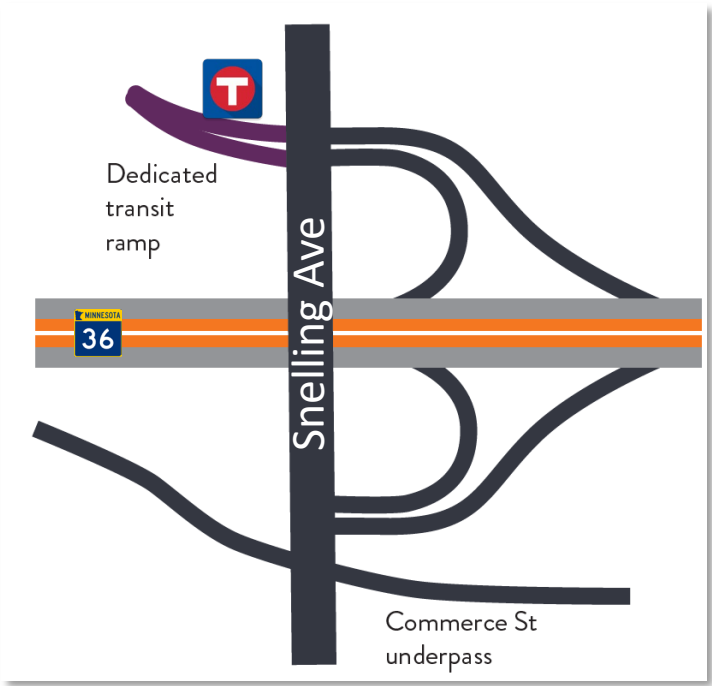
Evaluation Scale

Poor → Fair → Good

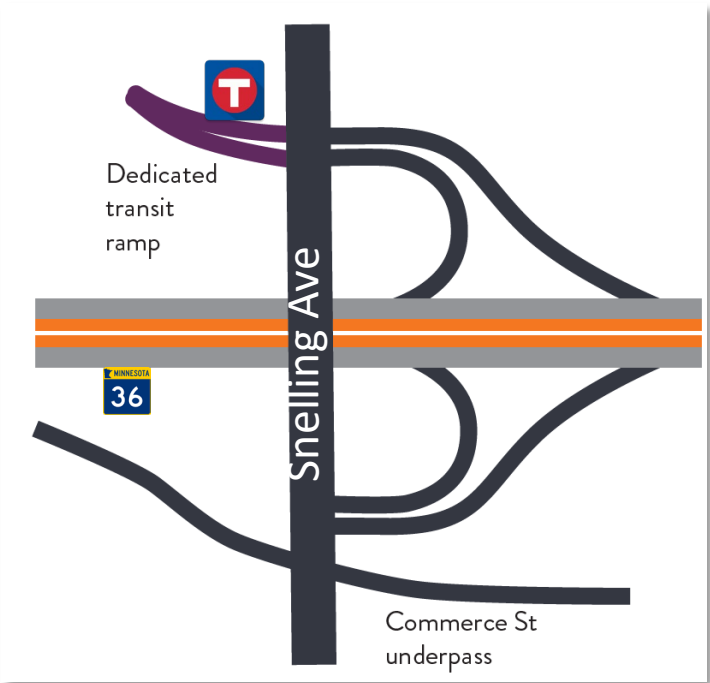
Eval. Criteria	Vehicle Safety	Vehicle Mobility	Additional Considerations	SEE Considerations
Alternative 1A				

- Safety:** With the geometric and ramp spacing improvements of this alternative, an approximately 7% reduction in mainline and ramp crashes are anticipated. While this alternative landed within the "fair" category, it performed the best of all the alternatives for safety.
- Mobility:** Overall, this option performed well for increasing person throughput (+17%), decreasing congestion during peak hours (travel time decreased by 2-10%), and improving interchange spacing. It also provides a slight decrease in vehicle hours traveled on the regional and local road network, provides transit enhancements, and does not preclude future Highway BRT.
- Additional Considerations:** Consistent with planned transportation projects, moderate cost estimate compared to other alternatives, and replaces the aging bridge at Snelling Ave.
- SEE Considerations:** Minimal ROW impacts. Potential historical/cultural and section 4(f)/6(f) impacts near Keller/Spoon Lake.

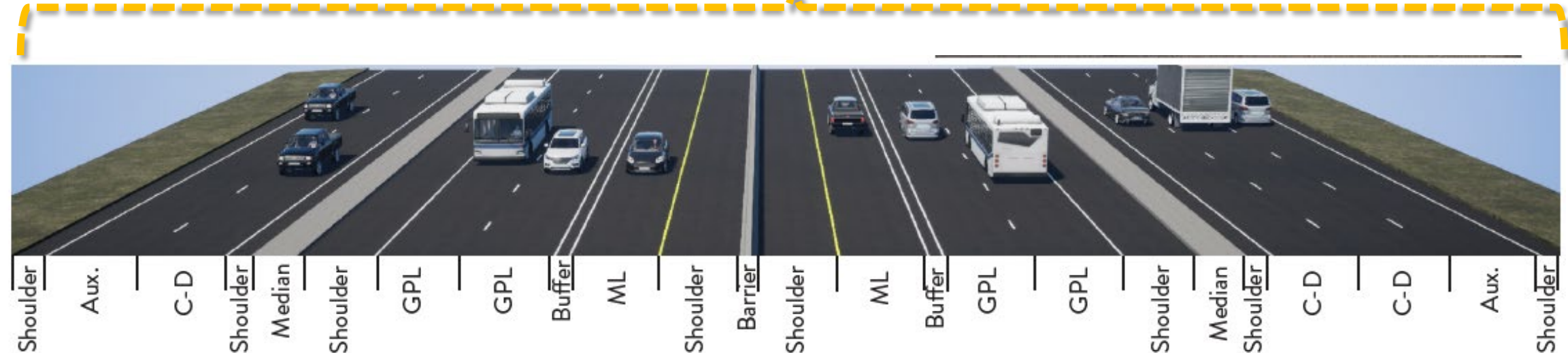
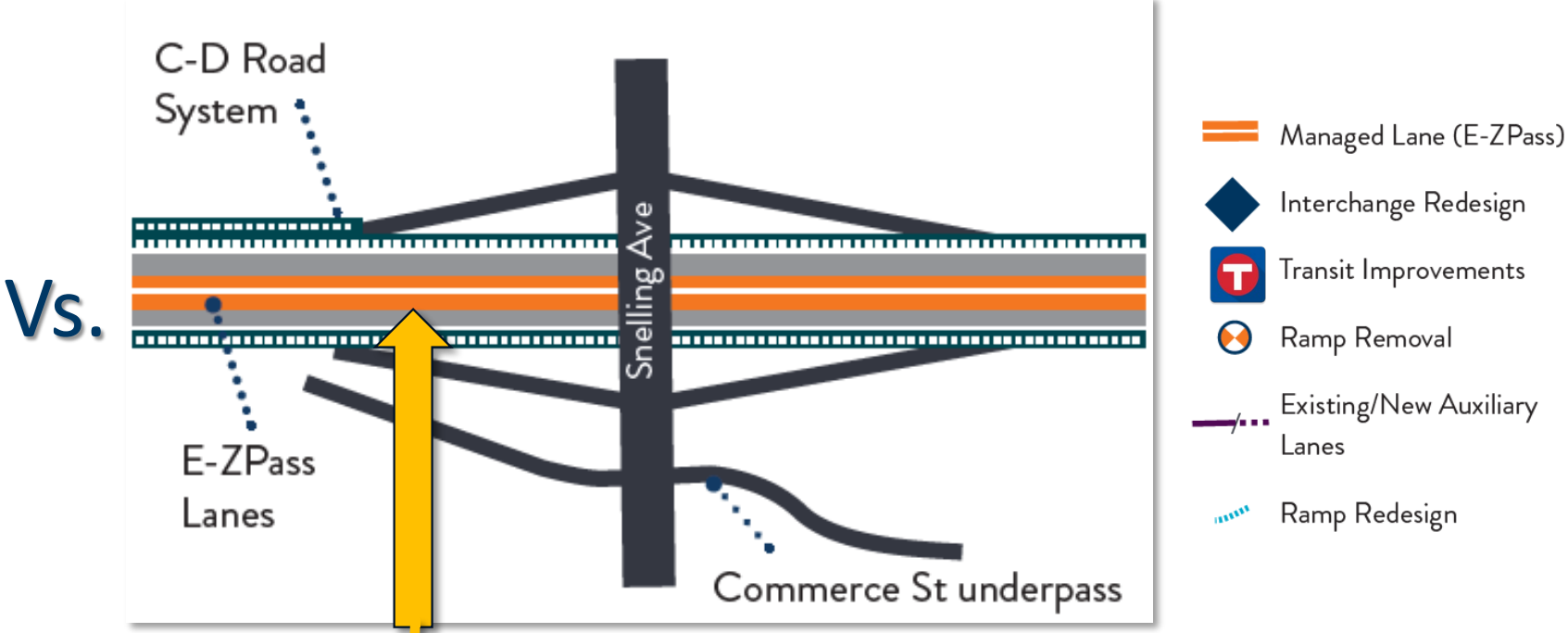
Alt 1A features



Alt 1A Folded Diamond



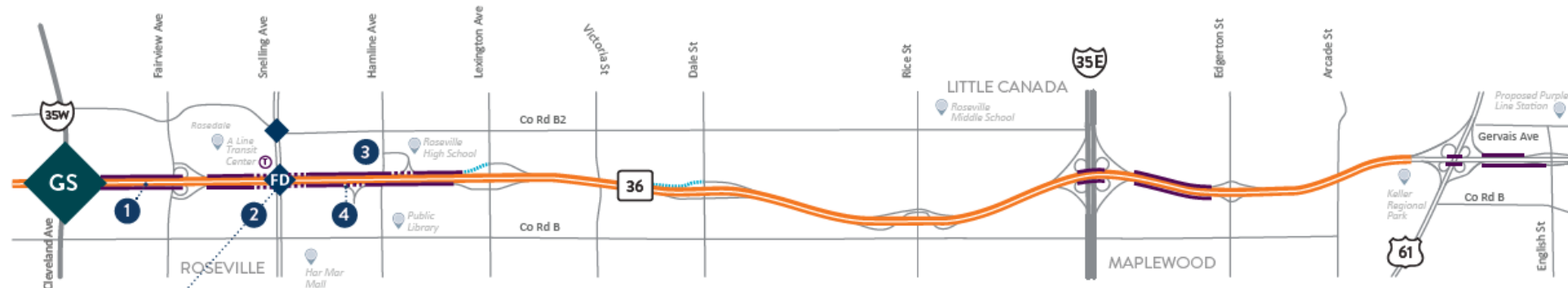
Alt 1B: Tight Diamond



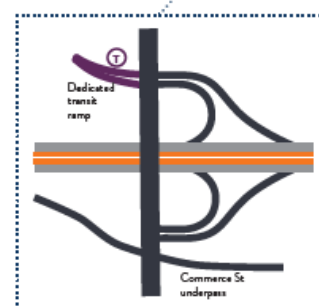
Main features of this alternative include:

(Note: 1C is the same as 1A except Hamline Ave stays open)

- Managed Lane (E-ZPass in both directions)** to improve congestion and accommodate future Hwy BRT transit service between Minneapolis and east metro.
- Folded Diamond interchange at Snelling Ave** to replace aging infrastructure, add pedestrian/bicycle facilities, and improve transit operations for A Line BRT; Includes redesign of County Road B2 interchange.
- Hamline Ave interchange Remains Open**
This option preserves existing vehicle access at Hamline Ave and Albert St. Under this alternative the substandard ramp spacing between Hamline Ave and Snelling Ave remains, resulting in minimal benefit to merging and traffic on MN 36 or walkability/bikeability across Hamline Ave.
- Connecting Auxiliary Lanes** from Snelling Ave to Lexington Ave to improve safety and reduce congestion; includes on-ramp redesign at Lexington Ave to improve safety and congestion.



- Legend**
- Managed Lane (E-ZPass)
 - Interchange Redesign
 - Transit Improvements
 - Existing/New Auxiliary Lanes
 - Ramp Redesign
 - Design to be consistent with I-35W Gateway Study
- Treatments for cross-streets are not included in the mainline analysis and are instead shown in the cross-street analysis graphics.



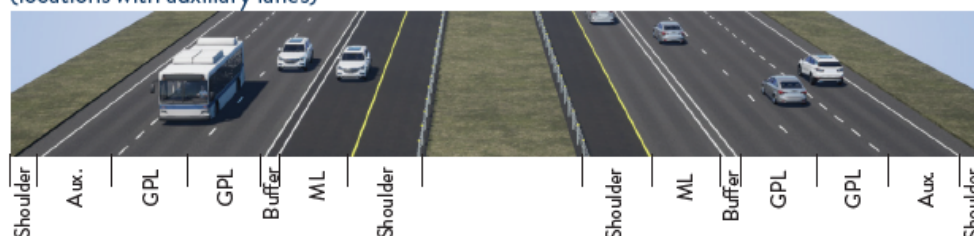
Folded Diamond Interchange

This interchange configuration reduces merging conflicts between the entrance and exit ramps at Snelling Ave and adds direct/efficient transit access to Rosedale Center for the A Line BRT. Interchange design includes high comfort pedestrian and bicyclist facilities on both sides of Snelling Ave and a Commerce St underpass to facilitate local vehicle circulation and provide low stress pedestrian and bicyclist connections. This interchange design fits within the existing interchange footprint, with the ability to re-purpose right-of-way west of Snelling Ave.

Typical Section



Largest Cross Section (locations with auxiliary lanes)



- Legend**
- Aux. - Auxiliary Lane
 - GPL - General Purpose Lane
 - ML - Managed Lane (E-Z Pass)

Evaluation - 1C

Evaluation Scale

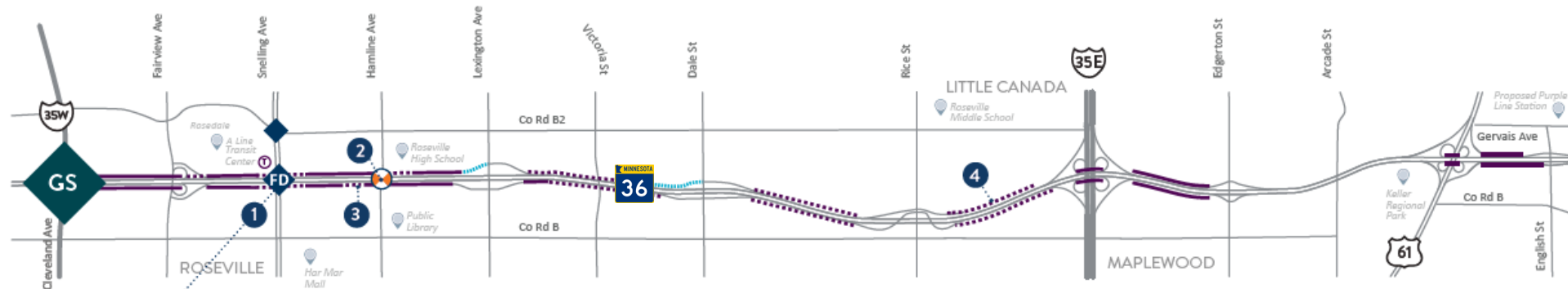
○ Poor → ● Fair → ● Good

Eval. Criteria	Vehicle Safety	Vehicle Mobility	Additional Considerations	SEE Considerations
Alternative 1C	●	●	●	●

- Safety:** With the geometric and ramp spacing improvements of this alternative, an approximately 6% reduction in mainline and ramp crashes are anticipated. This represented roughly 1% lower crash reductions than the best performing alternative.
- Mobility:** Overall, this option performed well for increasing person throughput (+18%) and decreasing congestion during peak hours (travel time decreased by 1-9%). It also provides a slight decrease in vehicle hours traveled on the regional and local road network, provides transit enhancements, and does not preclude future Highway BRT.
- Additional Considerations:** Consistent with planned transportation projects, moderate cost estimate compared to other alternatives, and replaces the aging bridge at Snelling Ave.
- SEE Considerations:** Minimal ROW impacts. Potential historical/cultural and section 4(f)/6(f) impacts near Keller/Spoon Lake.

Main features of this alternative include:

- 1 Folded Diamond interchange at Snelling Ave** to replace aging infrastructure, add pedestrian/bicycle facilities, and improve transit operations for A Line BRT; Includes redesign of County Road B2 interchange.
- 2 Ramp removal at Hamline Ave interchange** (including Albert St ramps) to provide adequate ramp spacing between Snelling Ave and Lexington Ave to meet design standards. This change is aimed at improving safety and congestion on MN 36 while also improving walkability/ bikeability across the Hamline Ave bridge with access to Roseville High School.
- 3 Connecting Auxiliary Lanes** between ramps west of I-35E to improve safety and reduce congestion.
- 4 Auxiliary Lanes Near Rice St** fit within the existing right-of-way under the railroad when managed lanes are not added to the center median. This change is likely to improve congestion caused by I-35E to MN 36 traffic.



Legend

- Managed Lane (EZ Pass)
- Interchange Redesign
- Transit Improvements
- Ramp Removal
- Existing/New Auxiliary Lanes
- Ramp Redesign
- Design to be consistent with I-35W Gateway Study
- Treatments for cross-streets are not included in the mainline analysis and are instead shown in the cross-street analysis graphics.

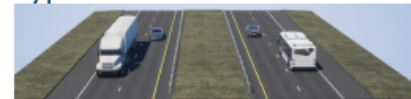
Folded Diamond Interchange **FD**

This interchange configuration reduces merging conflicts between the entrance and exit ramps at Snelling Ave and adds direct/efficient transit access to Rosedale Center for the A Line BRT. Interchange design includes high comfort pedestrian and bicyclist facilities on both sides of Snelling Ave and a Commerce St underpass to facilitate local vehicle circulation and provide low stress pedestrian and bicyclist connections. This interchange design fits largely within the existing interchange footprint, with the ability to re-purpose right-of-way west of Snelling Ave for wastewater treatment.

Largest Cross Section (locations with auxiliary lanes)



Typical Section



Legend

- Aux. - Auxiliary Lane
- GPL - General Purpose Lane
- ML - Managed Lane (EZ Pass)

Evaluation - 3

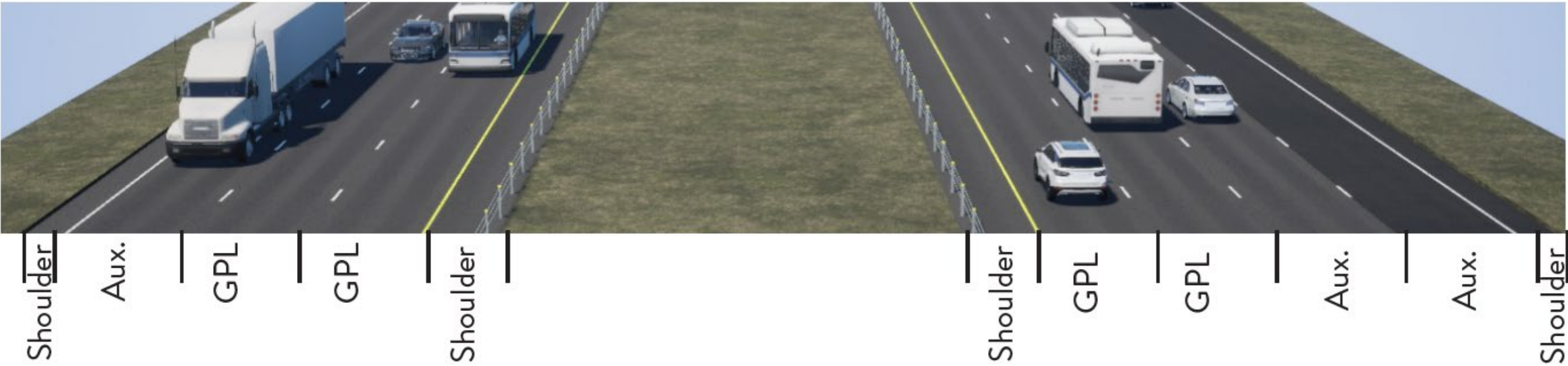
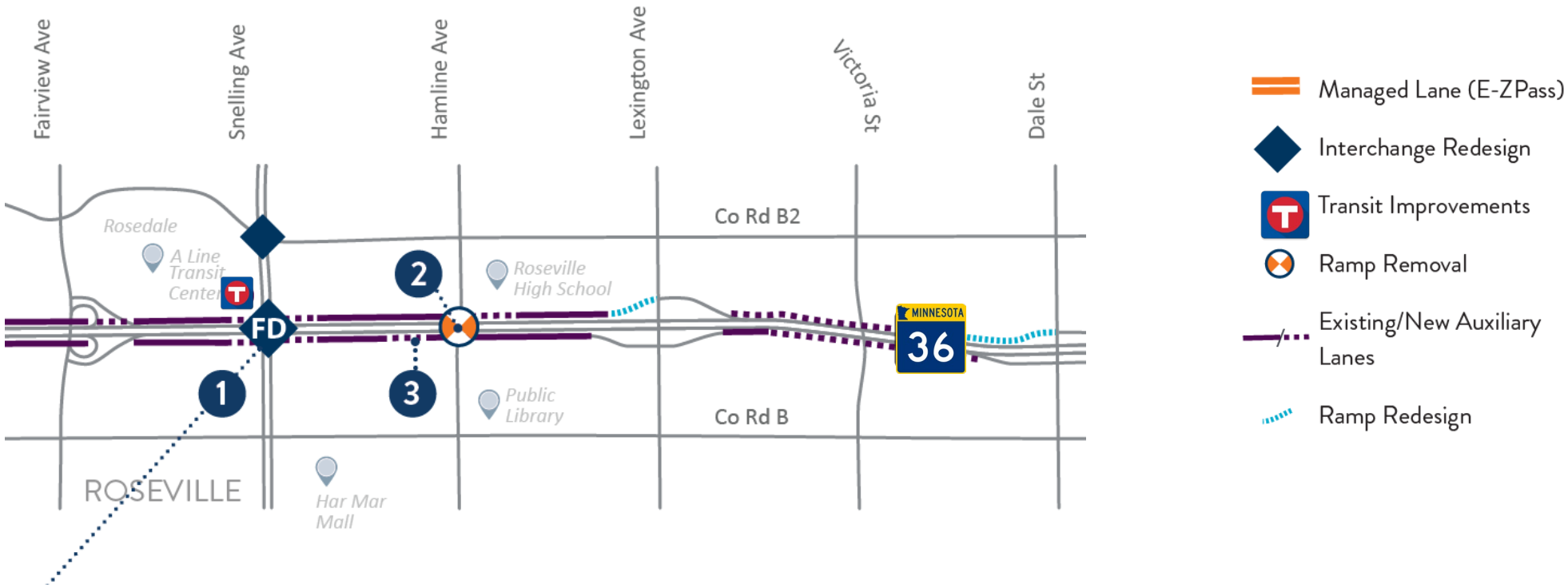
Evaluation Scale

Poor → Fair → Good

Eval. Criteria	Vehicle Safety	Vehicle Mobility	Additional Considerations	SEE Considerations
Alternative 3A				

- Safety:** With the geometric and ramp spacing improvements of this alternative, an approximately 5% reduction in mainline and ramp crashes are anticipated. This represented roughly 2% lower crash reductions than the best performing alternative.
- Mobility:** Overall, this option performed moderately well for increasing person throughput (+11%). Travel time forecasts varied by direction and time of day ranging from a 7% decrease in travel time to a 14% increase. It provides a slight decrease in vehicle hours traveled on the regional and local road network, provides transit enhancements, and does not preclude future Highway BRT.
- Additional Considerations:** Because this option does not include managed lanes, it is inconsistent with planned transportation projects. This alternative was the lowest cost estimate and replaces the aging bridge at Snelling Ave.
- SEE Considerations:** Because this alternative does not expand the bridge at Keller/Spoon Lake to accommodate a managed lane, there is a lower potential for historical/cultural and section 4(f)/6(f) impacts. Minimal ROW impacts.

Alt 3: Auxiliary Lane features



Alternatives to be Carried Forward

Alternative	Cross-section	Features
1A	Add E-Z Pass lanes with Hwy BRT	- Folded diamond interchange at Snelling Ave/MN 36 - New Commerce St connection under Snelling Ave - Dedicated transit access to Rosedale Transit Center - Close ramps to/from MN 36 at Hamline Ave - Enhanced pedestrian and bicycle facilities at cross-streets
1C	Add E-Z Pass lanes with Hwy BRT	- Folded diamond interchange at Snelling Ave/MN 36 - New Commerce St connection under Snelling Ave - Dedicated transit access to Rosedale Transit Center - Retain existing ramps to/from MN 36 at Hamline Ave - Enhanced ped/bike facilities (except at Hamline Ave)
3	Add “auxiliary” lane segments with Hwy BRT	- Folded diamond interchange at Snelling/MN 36 - Add auxiliary lanes where needed to manage congestion - New Commerce St connection under MN 51 - Close ramps to/from MN 36 at Hamline Ave - Enhanced pedestrian and bicycle facilities at cross-streets

Cross-street Enhanced Treatments: Snelling Ave

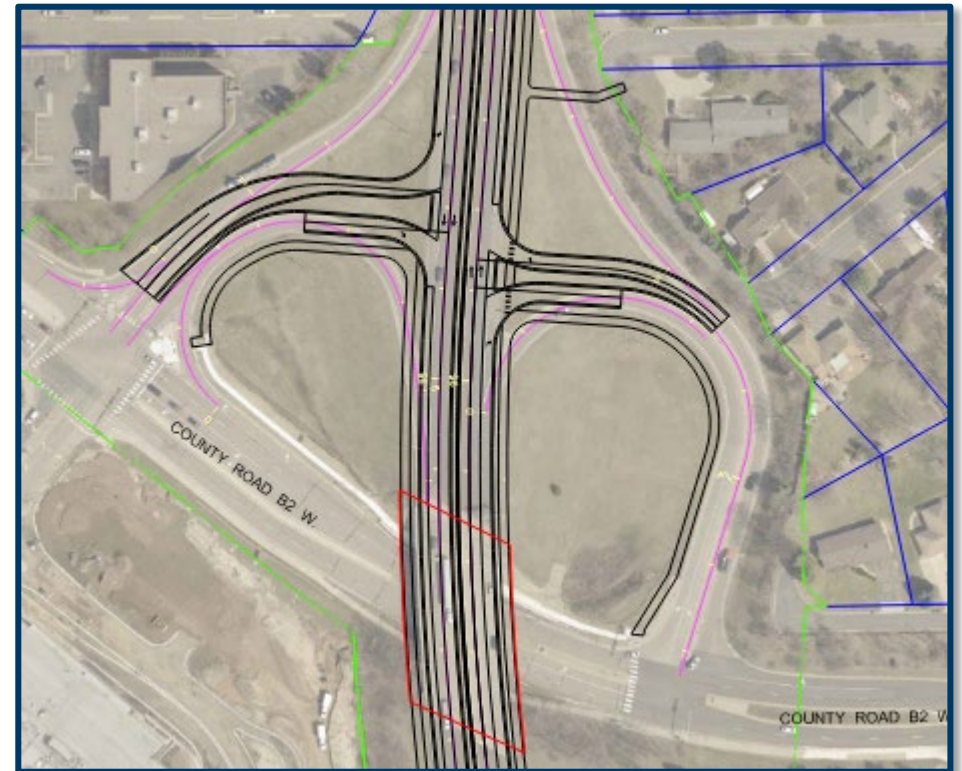
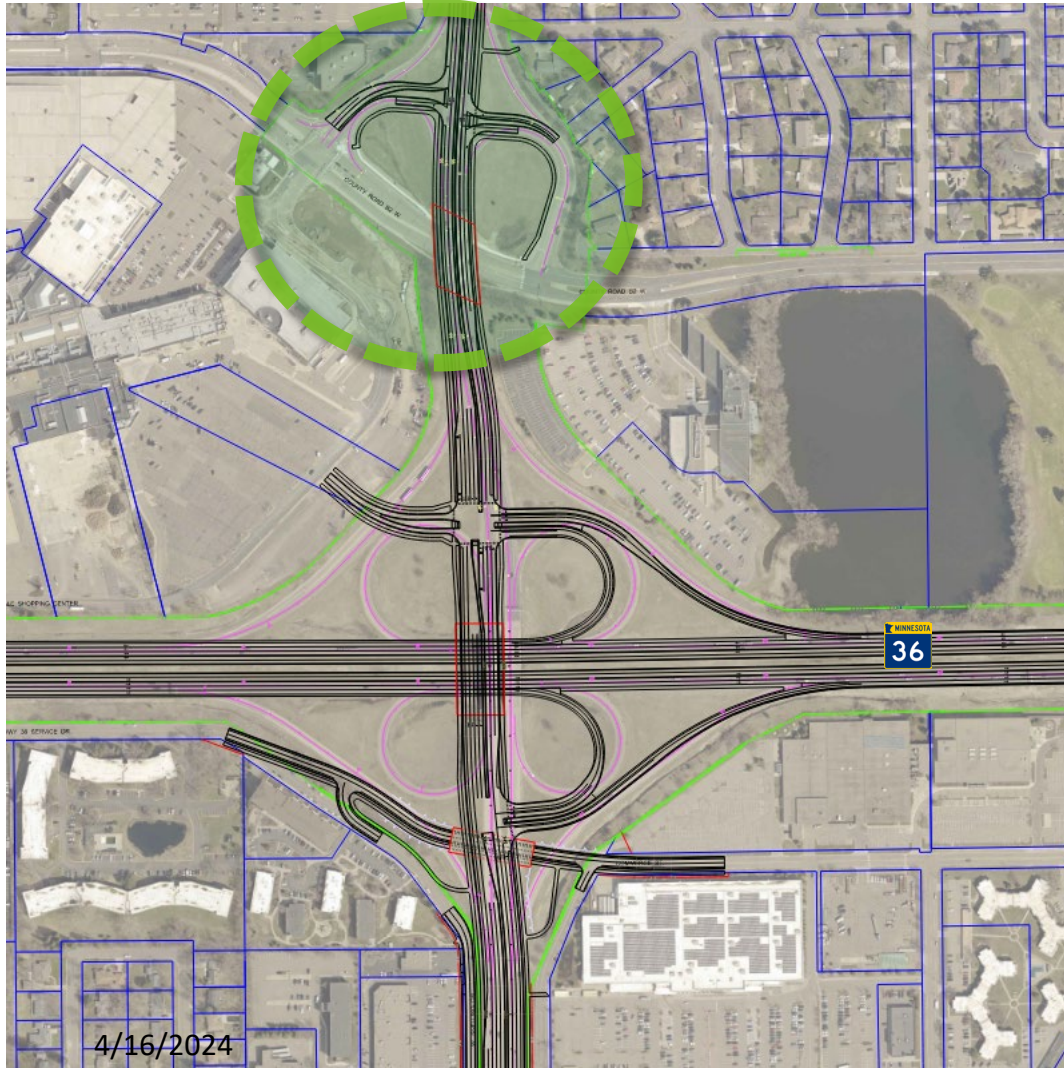
- 45 mph
- Barrier separated shared use paths (ped and bike)
- Medians for ped crossings



CR B2 Modifications

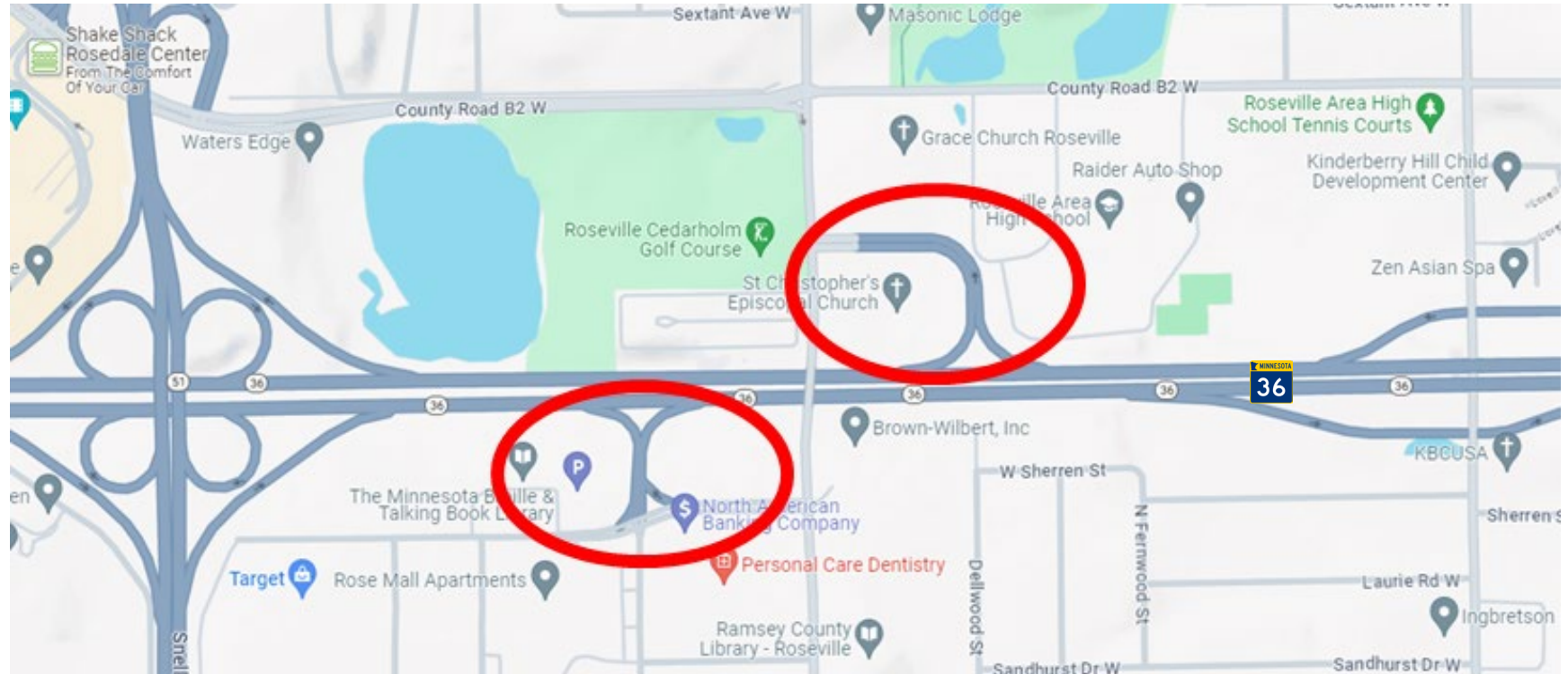
Can be applied to all Alternatives

- Improves non-motorized crossings for users along Snelling Avenue.



Ramps to/from Hamline

- Local businesses' comments
- Roseville Area HS comments
- MnDOT Maintenance comments



Cross-street Enhanced Treatments: Fairview Ave

Enhanced Alternative: Additional Suggested Improvements



Goes beyond the baseline planned facilities, with the following segment treatments:

- Add a Shared Use Path on the west side

Potential intersection treatments in the enhanced alternative are consistent with the baseline.

The potential improvements would:

- Increase the comfort level for bicyclists compared to existing and baseline conditions.



Shared Use Path

Cross-street Enhanced Treatments: Hamline ramps closed or open

Enhanced Alternative #1 Additional Suggested Improvements: Ramp Access Closed



Enhanced Alternative #2 Additional Suggested Improvements: Ramp Access Open



- 30 mph
- Protected bike lanes (barriers)
- Shorter intersection crossings

- 30 mph
- Buffered bike lanes (painted)



Discussion questions

- What aspects of these alternatives would benefit residents and businesses?
- What aspects would be a burden?
- Are there special conditions that we might not be addressing?
- Are these alternatives consistent with your vision for Roseville for the next 10-20 years?
- What would impact of new Commerce Street connection be?
- What would impact of direct Transit Access to Rosedale be?
- What would impact of Hamline ramps closure be?

Cross-street Enhanced Treatments: Lexington Ave

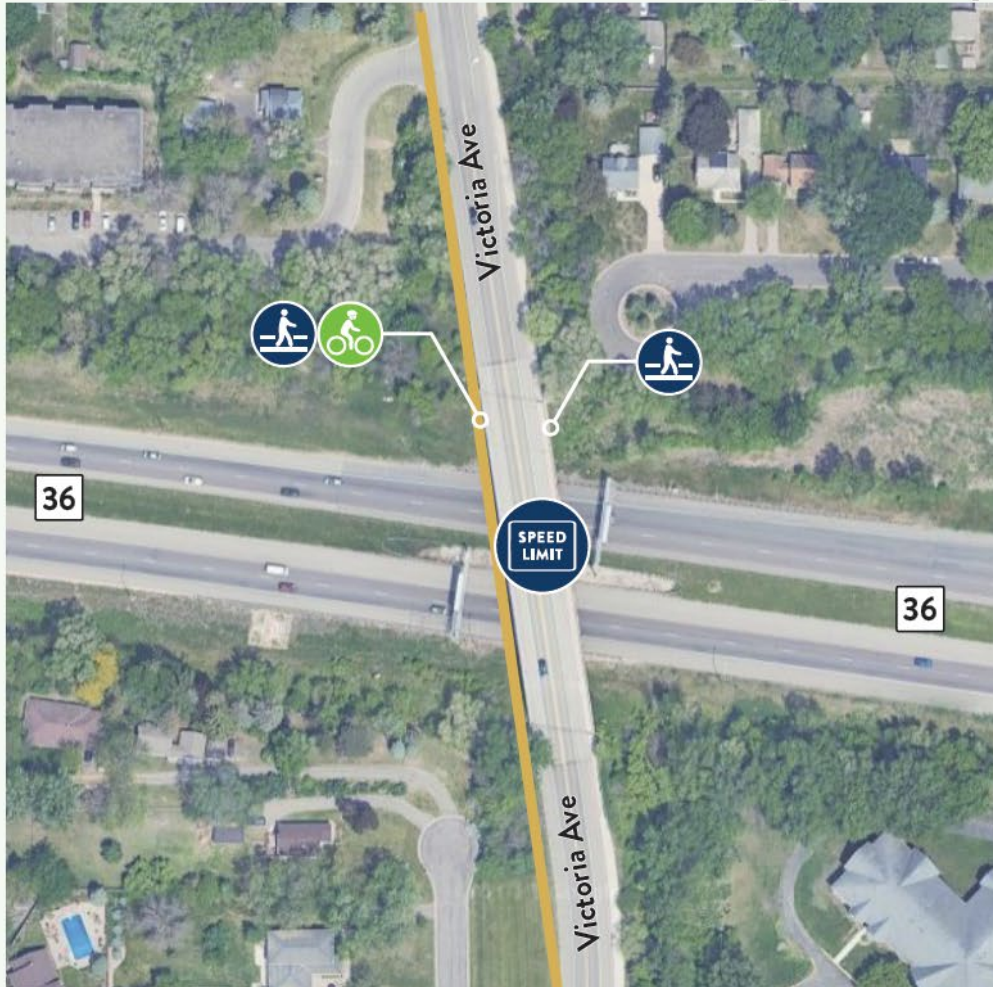
- 30 mph
- Separated shared use path



Cross-street Enhanced Treatments: Victoria Ave

- 35 mph

Enhanced Alternative: Additional Suggested Improvements



Goes beyond the baseline planned facilities, with the following additional segment treatments:

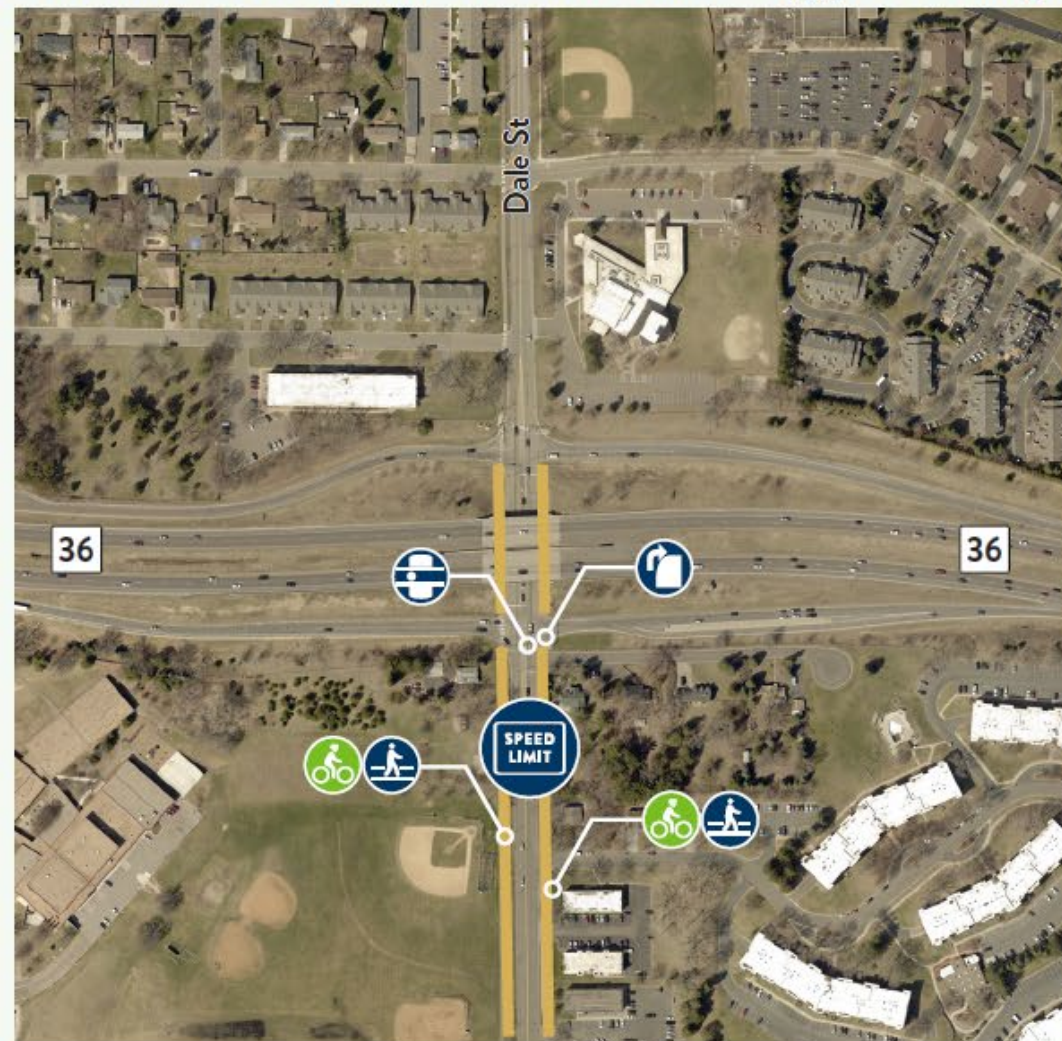
- Add buffer to east side sidewalk
- Target speed limit of 35 mph

The potential improvements would:

- Improve pedestrian and bicyclist comfort over the existing condition on the west side.
- Improve pedestrian comfort over the existing condition and the baseline potential facilities on the east side.

Cross-street Enhanced Treatments: Dale St

Enhanced Alternative: Additional Suggested Improvements



Goes beyond planned and potential baseline facilities, with the following additional segment treatments:

- Shared Use Path or sidewalk with bike lane on east side

Includes additional potential intersection treatments:

- Close driveway onto Dale St at King St (King of Kings Church and School)
- Remove access on Dale and connect properties on MN 36 Service Road to Sandhurst Dr

The potential improvements would:

- Improve safety for bicyclists compared to the existing condition and baseline alternative.
- Improve comfort for walking and biking over the existing condition and baseline alternative.

Cross-street Enhanced Treatments: Rice St

Enhanced Alternative: Additional Suggested Improvements



Goes beyond the baseline planned facilities, with the following additional segment treatments:

- Shared Use Path with vertical barrier on both sides
- Lane reduction or lane narrowing to provide buffer space for Shared Use Paths

Potential intersection treatments are the same as included in the baseline alternative.

The potential improvements would:

- Improve walking and biking comfort over existing conditions and the baseline improvements.
- Address additional bicycle safety concerns compared to the baseline improvements.



Median Island



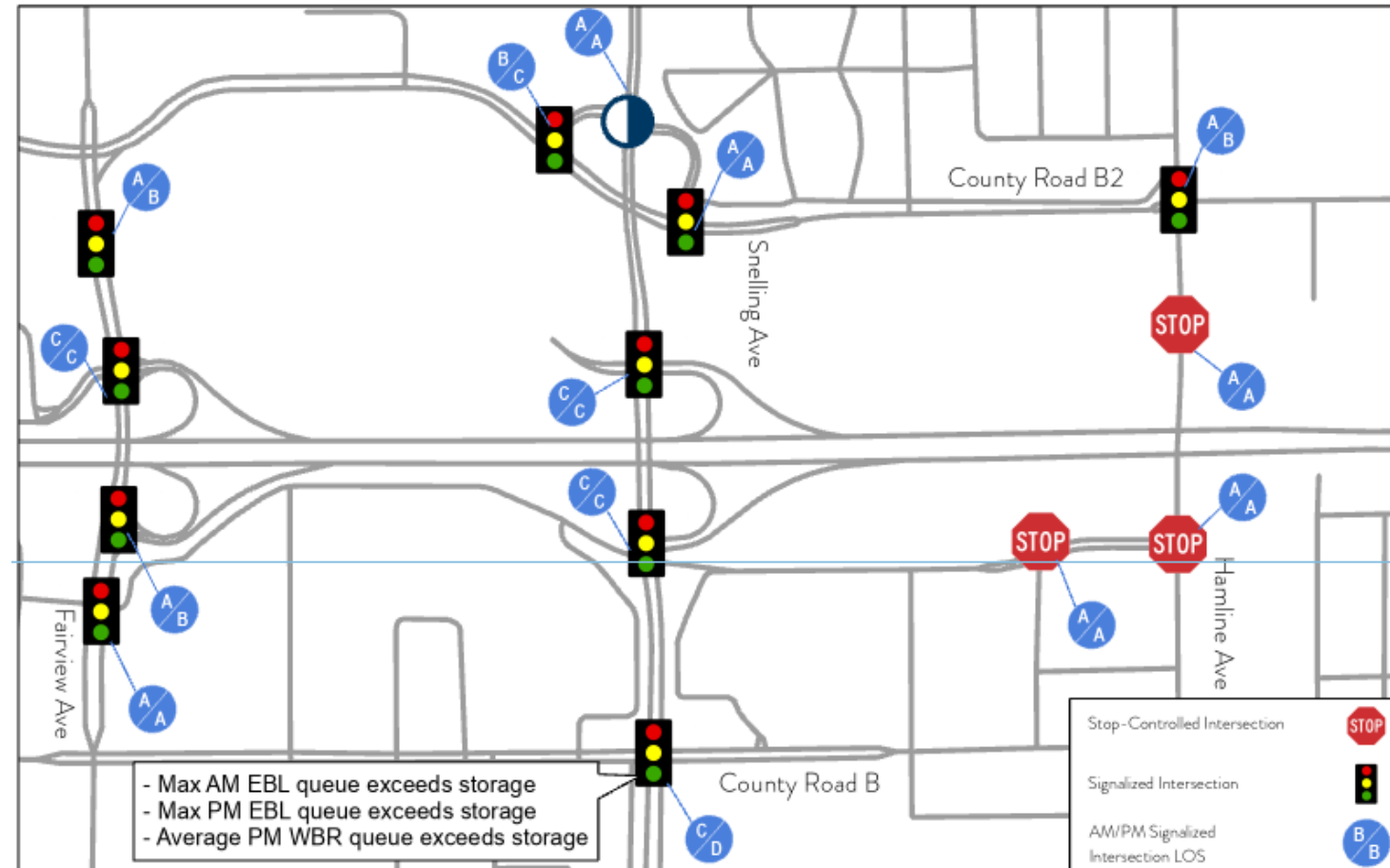
Access and Cross-Street Traffic Operations Analysis



Arterial Intersection 2045 Auto Operations

Alternative 1A: Snelling Ave Folded Diamond + Hamline Ave Closed Intersection Traffic Operations Analysis

- All intersections operate at LOS D or better
- Folded diamond interchange with dual left turn lanes at the Snelling Ave intersections operates acceptably
- With removal of Hamline Ave ramps, recommend switching ramp terminal intersections to two-way stop controlled
 - Signals aren't needed given reduction in volume

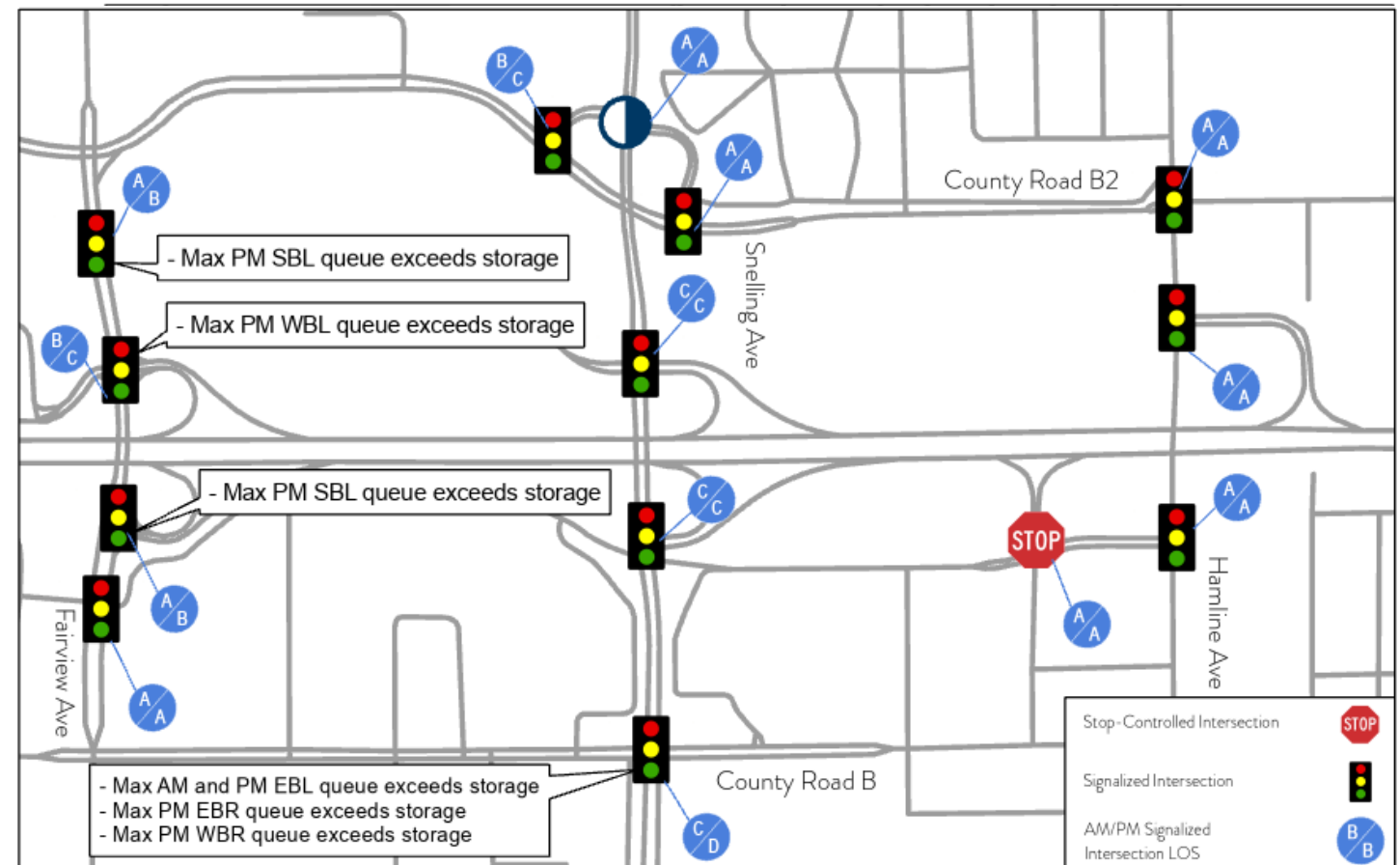




Arterial Intersection 2045 Auto Operations

Alternative 1C: Snelling Ave Folded Diamond + Hamline Ave Open Intersection Traffic Operations Analysis

- Folded diamond interchange with dual left turn lanes at Snelling Ave intersections operates acceptably
 - All intersections operate at LOS D or better



View looking north

Cnty C

Legend

-  Elbow .25 mi buffer
-  I-94 Elbow

Cnty B2

Cnty B2

High School



Hamline

Lexington

Public Library

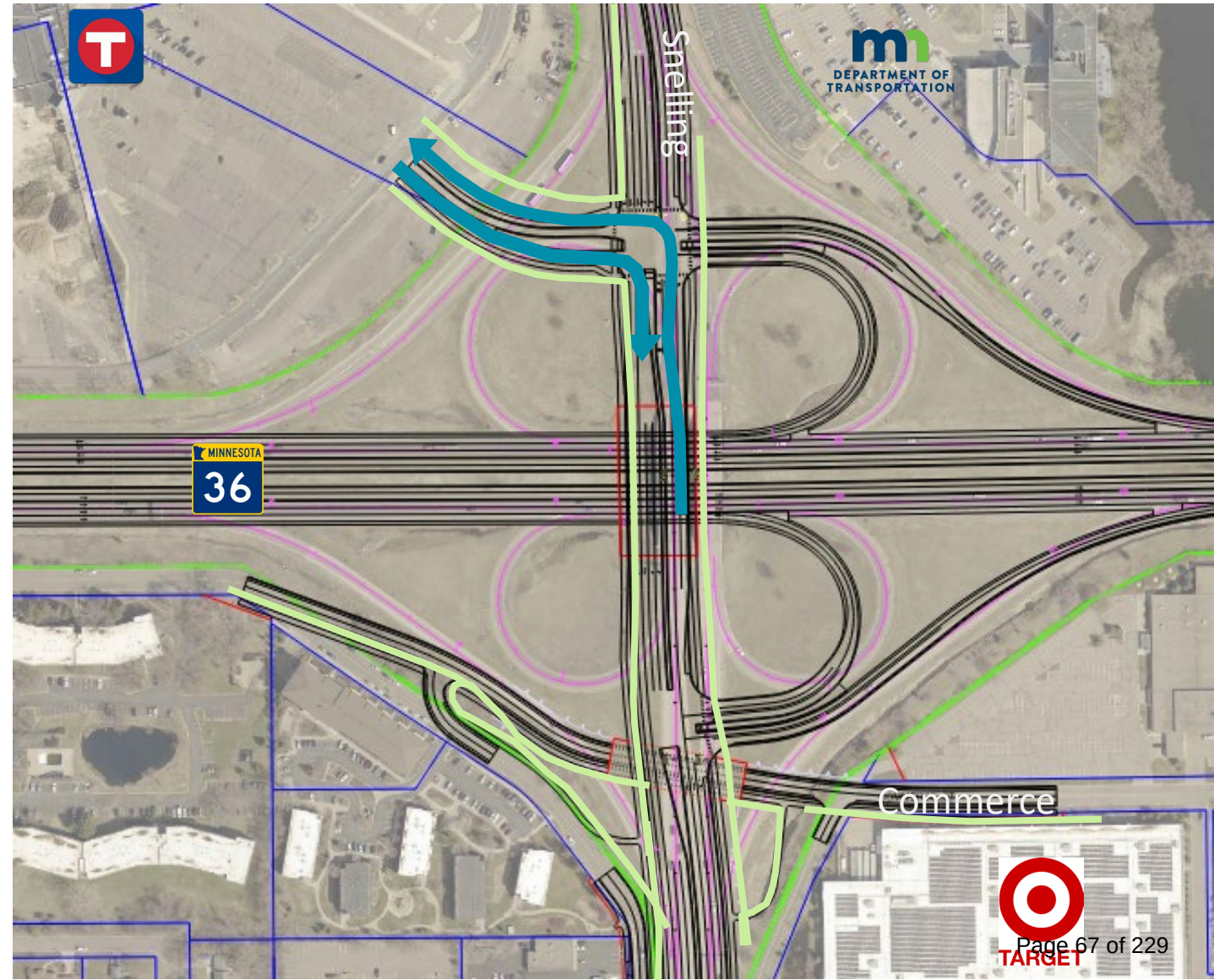
Alt 1A: Cross Street Baseline Treatments-- Snelling with Folded Diamond

Alt 1A – Snelling with Folded Diamond Interchange

- Lower design speed from 50 to 45 mph
- Transit connection with pedestrian access to Rosedale
- Commerce St underpass for local circulation/multimodal trail
- Center median refuge islands to reduce crossing distances to 2 lanes or less.
- Convert double left turns to single left turns

4/16/2024

A



REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 7.c.

Department Approval

City Manager Approval



Item Description: Discuss Smoke-Free Multi-Family Housing Strategies

Background

The Association for Nonsmokers-Minnesota (ANSR-M) met with the City Manager to provide information about smoke-free housing policies and regulations for multifamily housing buildings that Roseville could consider. As this matter has been raised in the past by community members and policymakers, the City Manager has invited representatives from ANSR-M to make a presentation to the City Council and discuss the range of policy and regulatory options to consider.

Information from ANSR-M has been included in the packet. As the City Council can see, the options range from education about the topic to an actual ordinance prohibiting smoking in multifamily housing buildings.

Based on information provided by ANSR-M, a map showing multifamily housing buildings that already have smoke-free policies in place.

Policy Objectives

The City Council has identified several community aspirations that seem relevant to the discussion about smoke-free multifamily housing. These include being secure in our diverse and quality housing and neighborhoods, being physically and mentally active and healthy, and engaged in our community's success as citizens, neighbors, volunteers, leaders, and businesspeople.

Racial Equity Impact Summary

In Roseville, 36% of residents are renters. Black, Indigenous, and Persons of Color (BIPOC) are much more likely to be renters:

- 72.5% of Black households rent
- 56.9% of Asian households rent
- 26.7% of White households rent

According to the [Center for Disease Control and Prevention](#), despite the decline in secondhand smoke exposure over the last few decades, not all populations are equitably protected by smoke-free policies and some population groups remain more likely to be exposed. These groups include [children ages 3-11 years](#); [non-Hispanic, Black](#)

[people](#); [people with lower incomes](#); [people with less education](#); [people who live in rental and multi-unit housing](#); [people who live with someone who smokes inside the home](#); and [people who work in traditionally “blue collar” occupations](#). In a resident survey of Ramsey County Multifamily Housing residents, it was found that more respondents who identified as White reside in smoke-free properties compared to other races. In the same survey, it was found that more persons who identified as Black or African-American reside in smoking-permitted properties compared to other races.

With any regulation prohibiting smoking in multifamily housing units, care should be taken to ensure that unintended consequences do not occur, such as housing instability for renters or negative outcomes for renters due to racial profiling due to enforcement techniques.

Budget Implications

None were identified at this point. Depending on what action the City Council pursues, there may be an impact on City resources and staff.

Staff Recommendations

Receive presentation from ASNR-M about smoke-free multifamily housing strategies and provide direction to staff.

Requested Council Action

Receive presentation from ASNR-M about smoke-free multifamily housing strategies and provide direction to staff.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments: 1. Multifamily Smoke-Free Housing Information

January 8, 2024

Dear Mr. Trudgeon,

Saint Paul - Ramsey County Public Health (SPRCPH) and Live Smoke Free (LSF) (a program of the Association for Nonsmokers - Minnesota) are working together to offer technical assistance and resources to support smoke-free housing. Similar to you and your staff, we aim to offer residents clean, healthy and safe living environments; reducing the harms of secondhand smoke exposure is one way to achieve this. **We'd like to invite Roseville to partner with us to advance smoke-free policies within your city to reduce secondhand smoke exposure and increase health equity in your city.**

Data from the Centers for Disease Control and Prevention shows that some of our most vulnerable populations, including renters and racially and ethnically diverse communities, continue to be exposed to secondhand smoke in their homes. According to the U.S. Surgeon General, there is no safe level of exposure to secondhand smoke. It increases the risk of serious respiratory problems and middle ear infections in children, is known to cause cancer in humans, and can cause lung cancer and coronary heart disease in nonsmoking adults. Many of the same toxic chemicals found in secondhand tobacco smoke are also found in secondhand cannabis smoke and, in some cases, in higher amounts.

A 2020 survey conducted by LSF and SPRCPH showed that the majority of Ramsey County multi-unit housing residents who were surveyed support local smoke-free policies at both the property and city level. The goal is to protect those that are at harm to secondhand smoke and offer cessation support to those who are interested in quitting.

The enclosed list of "Smoke-Free Housing City Strategies" provides an overview of the resources and support available to you. Please let us know if you are interested in discussing this important work further.

Thanks in advance for your time and we hope to hear from you soon!

In health,

Jackie Siewert

Program Director, Live Smoke Free
Association for Nonsmokers - Minnesota
651-6646-3005
jackie@ansrmn.org
www.mnsmokefreehousing.org

Selena Salfen, MPH, RD

Statewide Health Improvement Partnership
Saint Paul - Ramsey County Public Health
651-666-9065
Selena.Salfen@co.ramsey.mn.us
www.ramseycounty.us



City Level Smoke-Free Housing Strategies

Technical assistance from Live Smoke Free and the Public Health Law Center are available on all strategies listed below at no cost to the city.

1. Promote the benefits of Smoke-Free Multi-Unit Housing (SF MUH) through a citywide declaration or resolution (e.g., Declare a "Smoke-Free Housing Day").
2. Implement regular posts on city social media promoting smoke-free housing.
3. Create a page on the city website that includes information about the benefits of smoke-free housing for residents and managers.
4. Host a city-sponsored lunch and learn (or webinar) for property managers on SF MUH benefits.
5. Create a "Smoke-free Housing Award" to recognize smoke-free properties and management companies within the city.
6. Establish a city fund to support smoke-free policy implementation, compliance, and cessation support.
7. Increase rental licensing fee for properties without a smoke-free policy.
8. Require multi-unit property owners to disclose the smoking-policy status for the property.
9. Require multi-unit properties to be smoke free (comprehensive or phased-in approach).
10. Require city funded MUH development or rehabilitation projects to be smoke free.

Contact Live Smoke Free at 651-646-3005 or info@mns smokefreehousing.org to discuss how we can help your city implement these strategies and protect your residents from secondhand smoke in their homes.

BuildingName	Smoke Free	Address1	Address2	# of Units	Date Adopted
1634 Country Road B	Yes	1634 County Road B		11	1/1/2017
1634 Eldridge Ave	Yes	1634 Eldridge Ave		11	1/1/2017
1635 Eldridge Ave	Yes	1635 Eldridge Ave		11	1/1/2017
2447 County Road B	Yes	2447 County Road B		17	5/1/2015
Applewood Pointe Cooperative Communities (Roseville at Langton Lake)	Yes	1996 Langton Lake Drive		99	
Applewood Pointe Cooperative Communities (Roseville)	Yes	1480 Applewood Court West		96	
EagleCrest	Yes	2945 Lincoln Drive		216	
Edison Apartments	Yes	3110 Old Highway 8		59	
Hamline Terrace	Yes	1360 Terrace Dr		102	3/1/2013
Hillsborough Apartments of Roseville	Yes	2345 Woodbridge St		206	5/1/2016
Kari Dale Apartments	Yes	2355, 2365, 2393 or 2383 N Dale St		44	2/15/2015
Lexington Twin	Yes	1900 North Lexington		18	
Lexlawn Apartments	Yes	1125 W Roselawn Avenue & 1943 N Lexington		34	9/1/2023
1610 County Road B W	Yes	1610 County Road B W		11	1/1/2017
Hamline Terrace	Yes	1360 Terrace Dr		102	3/1/2013
Roseville Terrace	Yes	1759 Dunlap St	1760 Fernwood St	35	9/1/2023
McCarron's Pond Apartments	Yes	185 N McCarrons Blvd		36	1/1/2011
Palisades Apartments	Yes	560 W Sandhurst Dr		330	11/1/2015
Presbyterian Homes of Roseville -Langton Shores	Yes	1910 West County Rd D		165	
Rose Mall Apartments	Yes	1430-1440 Commerce St		162	
Rose Park	Yes	1614 and 1615 Eldridge Ave		11	10/1/2013
Rose Place Estates	Yes	2128 and 2136 Fry Street		22	
Rose Vista Apartments	Yes	1223 1/2 Rose Vista Court		175	1/1/2018
Rosemall Apartments	Yes	2200 North Pas	#201	162	10/1/2009
RosePointe	Yes	2555 Hamline Ave North		42	
Rosetree Apartments	Yes	655 Highway 36		48	5/1/2016
Roseville Terrace	Yes	1760 N. Fernwood Ave & 1759 N. Dunlap St		36	9/1/2023
Sienna Green Apartments (formerly Har Mar Apartments)	Yes	2275 Snelling Ave N		170	
Skillman Flats	Yes	1629 and 1635	1635 Skillman Ave	14	10/1/2016
Snelling Curve Apartments	Yes	2610 Snelling Curve		17	7/1/2016
Talia Place Apts	Yes	2994 Old Hwy 8		12	1/1/2019
Terrace Park Apartments	Yes	1420 Terrace Drv		15	7/1/2016
The Riviera Apartments	Yes	925 & 965 W Hwy 36		64	
Villa Park Community Condos	Yes	500 W County Road B		97	

Total MF Smoke Free Units 2650

Support for Smoke-Free Housing Policies in Ramsey County

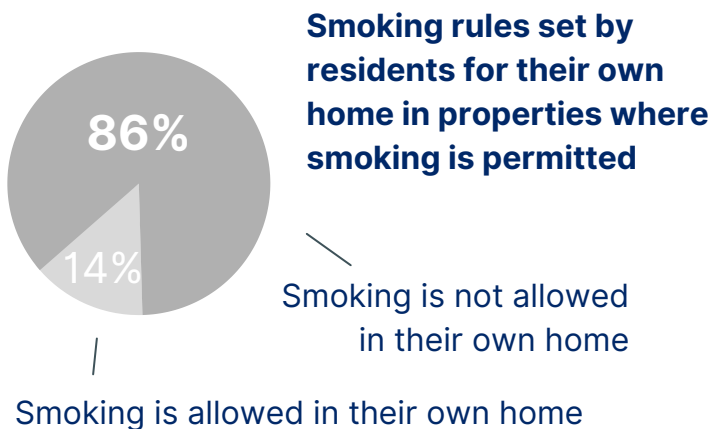
Key Findings from a Survey of Ramsey County Renters

Background

There is no safe level of exposure to secondhand smoke yet in the United States, 1 in 3 renters is exposed to secondhand smoke in their home (Centers for Disease Control and Prevention). In Fall 2018, Saint Paul - Ramsey County Public Health (SPRCPH) and the Association for Nonsmokers Minnesota's Live Smoke Free (LSF) program began reaching out to select multi-unit properties within the county (both smoke free and smoking permitted) to survey renters on the topic of smoke-free housing. The goal of the survey was to learn about smoking in apartments, what renters think about secondhand smoke and what they think about a smoke-free policy for their building and for properties citywide.

Key Findings

A vast majority of all respondents don't allow smoking in their units including 97 percent in smoke-free properties and 86 percent in smoking-permitted properties (92% average).



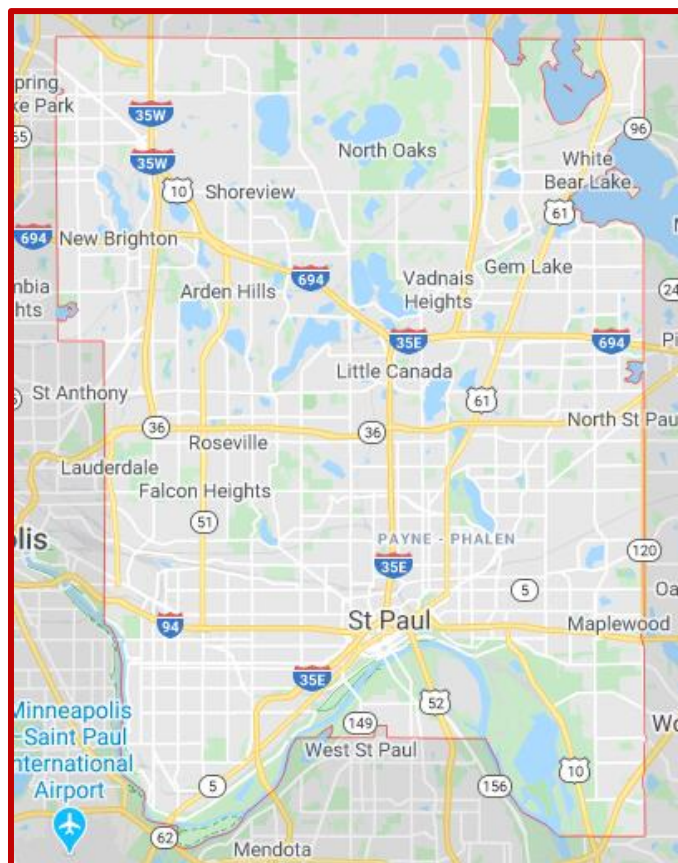
- Almost half of respondents are exposed to secondhand smoke every day, a few times a year, a few times a month, or a few times a week. This includes 46 percent in smoke-free properties and 47 percent in smoking-permitted properties.
- Respondents with lower incomes or who identified as people of color were over-represented in smoking-permitted properties
- A majority of respondents surveyed (79%) support a smoke-free property-wide policy for their smoking-permitted property.

Support for Citywide Smoke-Free Policies

- The majority of all respondents indicated that they would support a citywide ordinance requiring all multi-unit housing to be smoke free. This includes 84 percent in smoke-free properties and 72 percent in smoking-permitted properties.



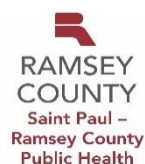
A full report is available at <https://mnsnsmokefreehousing.org/ramsey-county-renters-support-citywide-smoke-free-housing/>



Ramsey County Multi-Unit Housing Resident Survey on Smoke-Free Housing Policies 2019-2020

Compiled by
Live Smoke Free (a program of the Association for Nonsmokers MN)

Saint Paul - Ramsey County Public Health (SPRCPH)
February 2020



ACKNOWLEDGEMENT

This research and report were made possible through funding from
the Statewide Health Improvement Partnership (SHIP), the Minnesota Department of Health,
and
Saint Paul - Ramsey County Public Health Department.

We wish to thank the following properties for their support and participation in
this project:

808 Berry/Dominium Management

Como Park Apartments/ KMS Management

Pond View Apartments/ Times Ventures Corporation

Sibley Court Apartments/ Sherman Associates (now OAHS Affordable Housing)

Straus Lofts/ Sherman Associates

Maple Pond Homes/ MBG Property Management

Silas Pointe Apartments/ MBG Property Management

Carleton Artist Lofts/ Arcadia Management

Liberty Plaza Townhomes/ Twin Cities Housing Development Corporation

St. Philips/ Twin Cities Housing Development Corporation

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EXECUTIVE SUMMARY

This resident survey was conducted from 02/04/2019 to 10/23/2019 to learn about smoking in apartments in Ramsey County. Specifically, what residents think about secondhand smoke and what they think about smoke-free building policies for the property where they live and for properties throughout the County.

The survey was administered in two types of multi-unit housing properties throughout Ramsey County: those with a smoke-free policy and those without a smoke-free policy. Surveys were administered in English only. Both survey structures included questions on:

- Basic demographics
- Frequency of secondhand smoke exposure

For smoke-free properties, key questions included:

- Any smoking behavior changes as a result of or following a smoke-free policy
- Knowledge of their building's policy details
- Support for a broader citywide policy

For smoking-permitted properties, key questions included:

- Whether residents permitted smoking in their units
- Knowledge of their building's rules about smoking
- Support for a building smoke-free policy
- Support for a broader citywide policy

A total of **1,482** surveys were distributed and **518** were returned representing a **35%** return rate. This is an above average return rate for this type of survey. 33% (240) of the respondents were from a smoke-free property and 37% (278) of the respondents were from a smoking-permitted property. N=518 unless stated otherwise. Individual return rates were as follows:

Smoke-free properties: **37%** return rate

Property	Return Rate (%)
Como Park	46%
Pond View	36%
Sibley Court	30%
Straus Lofts	51%
Carleton Lofts	29%

Smoking-permitted properties: **33%** return rate

Property	Return Rate (%)
808 Berry	30%
Maple Pond Homes	35%
Silas Pointe	39%
Liberty at Plaza	36%
St. Phillips	17%

KEY FINDINGS

- A vast majority of all respondents don't allow smoking in their units including 97 percent in smoke-free properties and 86 percent in smoking-permitted properties. This includes the use of cigarettes, cigars, cigarillos, water or regular pipes, hookahs and bidis.
- Almost all respondents (92%) do not allow vaping in their apartments.
- Almost half of respondents are exposed to secondhand smoke every day, a few times a year, a few times a month, or a few times a week. This includes 46 percent in smoke-free properties and 47 percent in smoking-permitted properties.
- Negative health impacts from secondhand smoke exposure were reported by 27 respondents.
- Respondents with lower incomes or who identified as people of color were over represented in smoking-permitted properties.
- A majority of respondents surveyed (79%) support a smoke-free property-wide policy for their smoking-permitted property.
- The vast majority of all respondents indicated that they would support a citywide policy requiring property owners to disclose what their smoking policy is prior to a new resident signing a lease (including 96 percent in smoke-free properties and 86 percent in smoking-permitted properties)
- The majority of all respondents indicated that they would support a citywide ordinance requiring all multi-unit housing to be smoke free. This includes 84 percent in smoke-free properties and 72 percent in smoking-permitted properties.

BACKGROUND

The City of Saint Paul and Ramsey County have been leaders in trying to reduce the harms caused by tobacco. They were among the first in the state to make their own work places smoke free and then passed ordinances making bars and restaurants smoke free. They have proactively worked to prevent youth from starting to smoke by getting rid of tobacco vending machines, restricting the sale of fruit and candy flavored tobacco products, and limiting some advertising. Ramsey County was one of the first counties to mandate that foster care homes be smoke free. In Fall 2018, Saint Paul - Ramsey County Public Health (SPRCPH) and the Association for Non-Smokers Minnesota's Live Smoke Free (LSF) program began reaching out to select multi-unit properties within the county (both smoke free and smoking permitted) asking to survey property managers and residents on the topic of smoke-free housing. The goal of the resident survey was to learn about smoking in apartments, what residents think about secondhand smoke and what they think about a smoke-free policy for the building where they live and for properties citywide.

SCOPE OF THE ISSUE

Secondhand smoke exposure is a leading cause of preventable disease and death in the United States. Secondhand smoke, classified by the Environmental Protection Agency as a Group A carcinogen, contains more than 7,000 chemicals.¹ Over 58 million nonsmoking Americans are exposed to secondhand smoke, with smoke exposure contributing to approximately 41,000 deaths among nonsmoking adults and 400 deaths of infants each year.² Since the 1964 Surgeon General's Report, 2.5 million adults who were nonsmokers died due to health complications caused or exacerbated by exposure to secondhand smoke.¹ Secondhand smoke causes stroke, asthma, lung cancer, and coronary heart disease in adults. Children who are exposed to secondhand smoke are at increased risk for sudden infant death syndrome, acute respiratory infections, middle ear disease, more severe asthma, respiratory symptoms, and slowed lung growth.² One quarter of US residents- approximately 79 million people- live in multi-unit properties. Although the majority of people do not allow smoking in their homes, 36 percent are regularly exposed to secondhand smoke.³ Secondhand smoke travels easily from unit-to-unit within multi-unit housing and the home is the predominant location for the exposure of children and adults to secondhand smoke.⁶ Prohibiting smoking indoors is the only way to eliminate secondhand smoke from the indoor environment. Ventilation and filtration techniques can reduce, but not eliminate, secondhand smoke exposure.⁷

RAMSEY COUNTY PROFILE

Ramsey County is the county seat and capital city of Minnesota located in the Twin Cities metropolitan area. With a population of 540,649 as of July 1, 2016, it is the most fully-developed and densely populated county in the state, as well as one of the most diverse. About 56 percent of county residents reside in Saint Paul. The suburban area includes communities that range in size from Gem Lake (500 people) to Maplewood (40,000 people). The largest minority populations are Asians (13 percent) and African American (11.1 percent). About 7.3 percent of residents have a Hispanic or Latino ethnic background. 21.9 percent of residents' ages five years and older live in homes where a language other than English is spoken.⁴ Ramsey County is estimated to contain 220,680 housing units, 59.3% of which are owner occupied.⁵

METHODOLOGY

Staff from the Live Smoke Free program and Saint Paul - Ramsey County Public Health met in December 2018 to determine criteria for whom to survey and to refine survey questions. Live Smoke Free maintains a comprehensive list of multi-unit properties in Ramsey County which includes information about their smoking policies, number of units and if available, the number of residents residing in those properties. A map was created to visualize the geographic distribution of multi-unit properties with a smoke-free policy and those without a smoke-free policy throughout Ramsey County. The project team then prioritized 30 multi-unit properties based on their geographic distribution, smoking policy type, housing type (market rate versus subsidized), and building size to provide the best representation of the county and then narrowed the selection to ten. The property managers of the ten properties were contacted to solicit their interest in participating in the survey process. Property managers distributed paper

copies of the survey with instructions for completion to all households (one survey per unit). Residents received written instructions to return completed surveys in a sealed envelope to the on-site manager or management office at which time they would receive a \$10 gift card. Property managers received a \$50 gift card for their role in survey dissemination and collection. Decisions regarding timeframe for survey distribution and collection were left to property managers and what they felt was the best timeline to achieve the highest return rate. Paper survey results were compiled by ANSR and entered into Google Form. Aggregate survey data were analyzed by Saint Paul - Ramsey County Public Health.

HIGHLIGHTS FROM OVERALL SURVEY

Respondent demographics

Age of respondents surveyed

- The largest age group surveyed were between the ages of 26-55

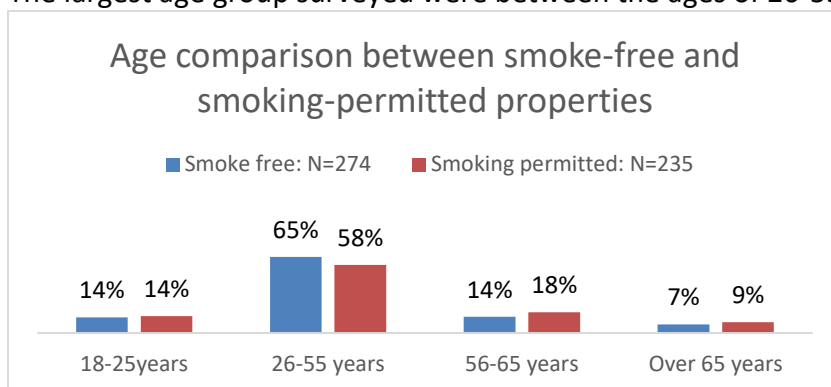


Figure 1: Shows the demographics of survey respondents by age

Children under 18 living in respondent's apartment

- Slightly more children lived in smoking-permitted properties than smoke free

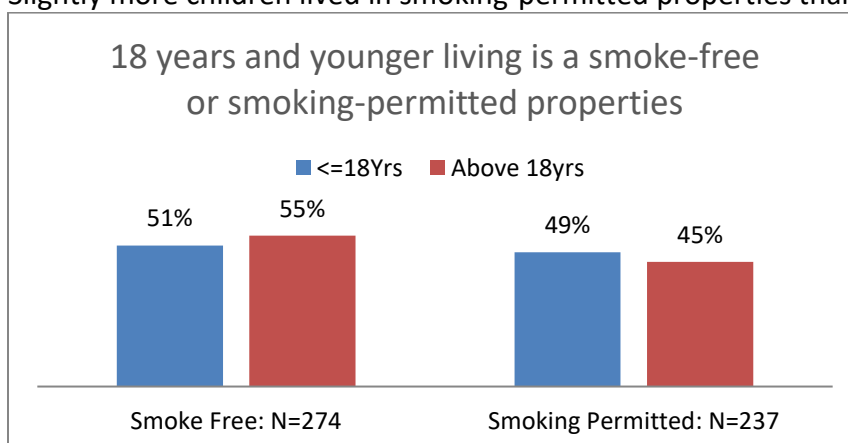


Figure 2: Relationship between TYPE of Property (smoke free vs. smoking permitted) and minors

Adults over 65 living in respondent's apartment

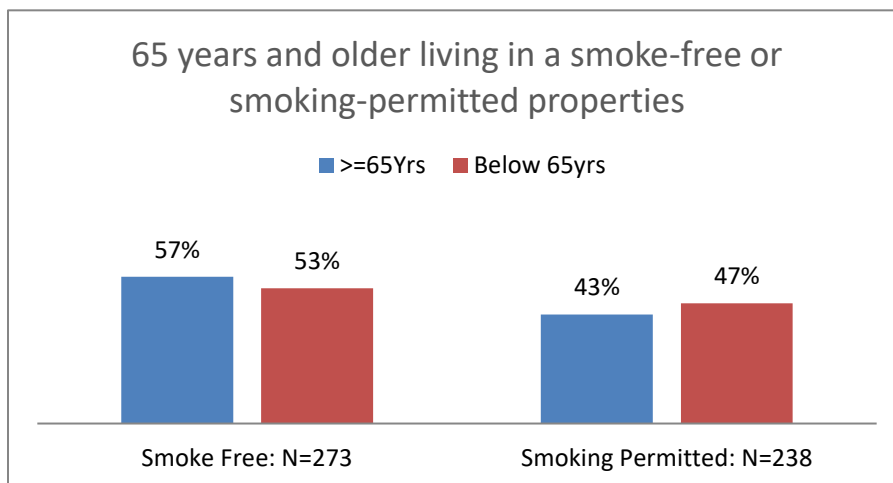


Figure 3: Relationship between TYPE of Property (smoke free vs. smoking permitted) and seniors

Respondent identified race/ethnicity

- More respondents who identified as White reside in smoke-free properties (65%) compared to other races
- More respondents who identified as Black or African American reside in smoking-permitted properties (48%) compared to other races

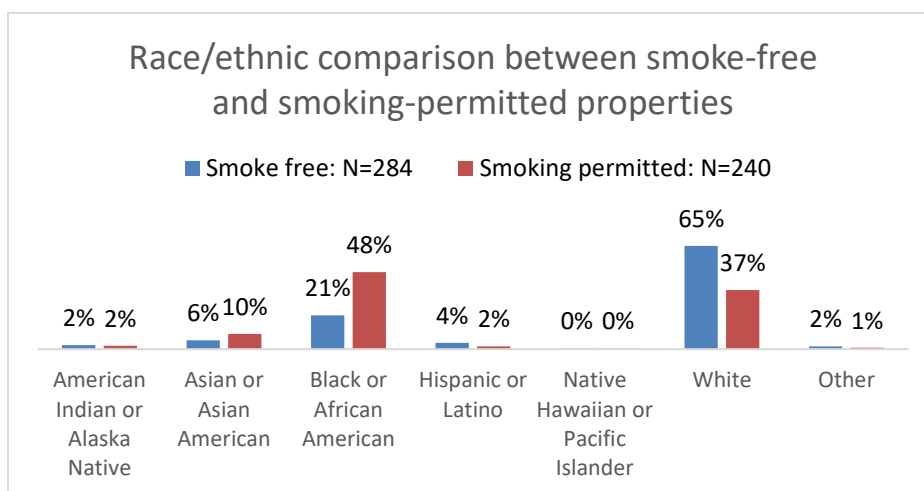


Figure 4: Shows the demographics of survey respondents by race

Respondent identified income

- Respondents with lower incomes are over represented in smoking-permitted properties.

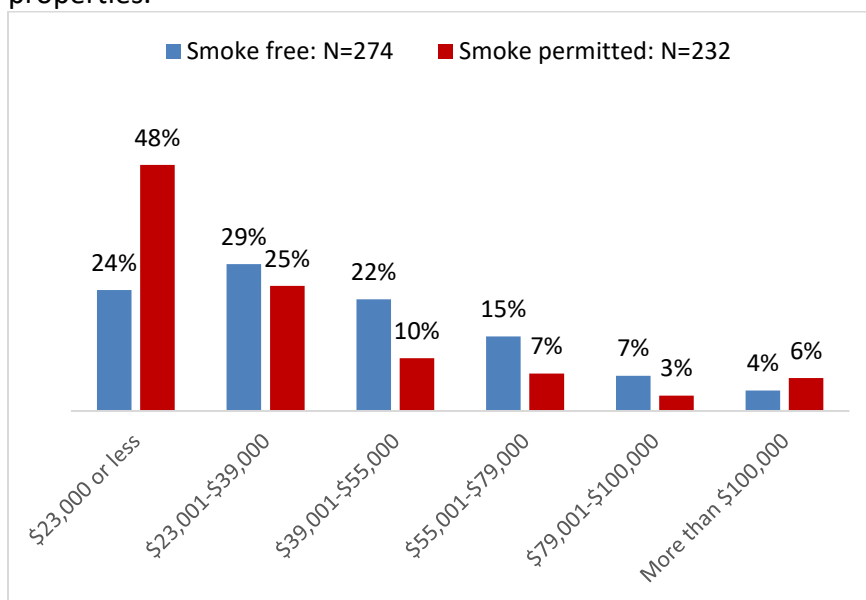


Figure 5: Relationship between TYPE of Property (smoke-free vs. smoking-permitted), housing type (subsidized vs market rate), and income

Smoking rules set by respondents for their own home

- 99 percent of respondents in smoke-free properties don't allow smoking anywhere inside their unit
- 96 percent of respondents in smoking-permitted properties don't allow smoking in some or all places in their unit



Figure 6: Smoking rules inside individual unit

Use of tobacco products

Respondent use of tobacco products

- The majority of respondents don't smoke (regardless of the property's smoking policy)
- Respondents report a higher smoking rate for properties that allow smoking than don't allow smoking

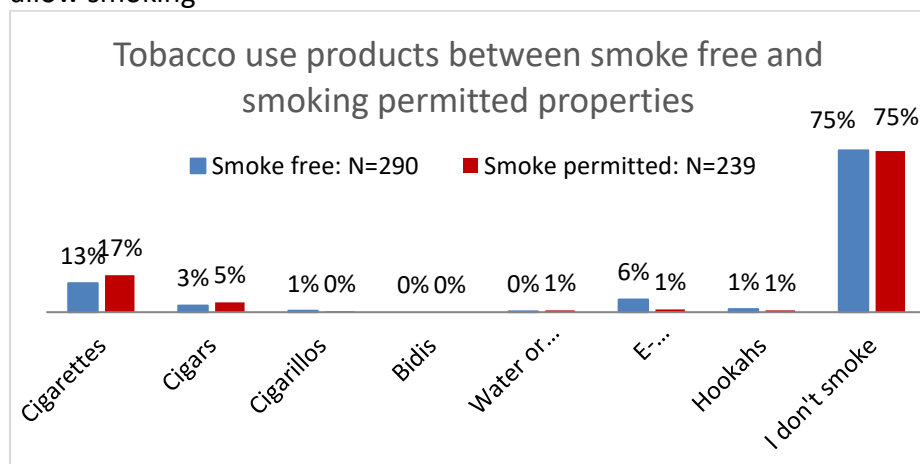


Figure 7: Respondent use of tobacco products in their individual unit in the last 12 months

Smoke-free housing as an amenity

Respondent top amenity considerations when searching for future housing

- Respondents in both smoke-free and smoking-permitted properties ranked having a smoke-free policy in their top three considerations when choosing a place to live.

Categories	Smoke free	Smoking permitted
Housing cost	97%	96%
Proximity to work or school	85%	79%
Smoke free policy	68%	64%
Transportation	66%	75%
Good school district	35%	42%

Table 1: Top considerations from respondents in both smoke-free and smoking-permitted properties

Exposure to secondhand smoke

Respondent exposure to secondhand smoke in their own unit

- In smoking-permitted properties, **almost half** of respondents are exposed to secondhand smoke every day, a few times a year, or a few times a month

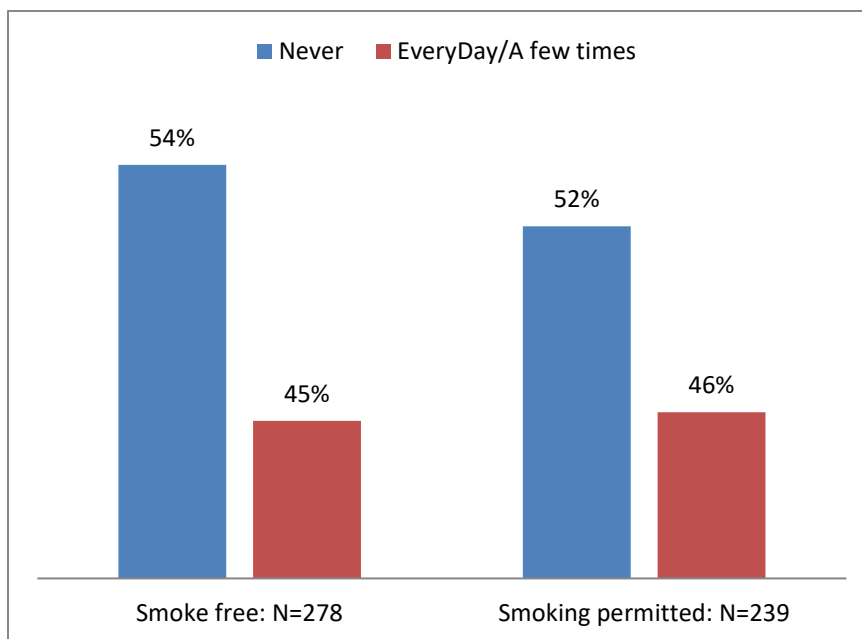


Figure 8: Secondhand exposure in unit

Health problems due to secondhand smoke exposure

- A total of 27 respondents indicated having experienced health problems due to secondhand smoke exposure. Reported health problems include:
 - Asthma that is worsened by smoke
 - Difficulty breathing
 - Cancer
 - Mild allergies and irritations
 - Headaches and nausea

Respondents who reported secondhand smoke exposure to their manager

- 13 percent of respondents in smoke-free properties reported smelling secondhand smoke to their manager
- 10 percent of respondents in smoking-permitted properties reported smelling secondhand smoke to their manager

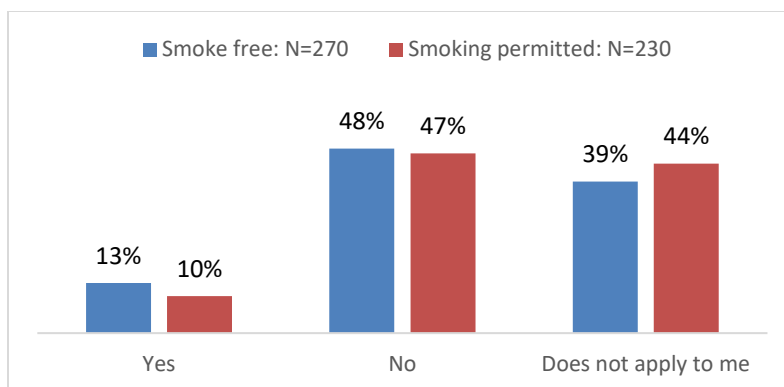


Figure 9: Reported secondhand smoke exposure to manager

Knowledge of current smoking rules and enforcement of rules

Smoking rules made by the property manager/management company

- There was confusion among respondents in both smoke-free and smoking-permitted properties about the policy details for the property. Respondents reported either not knowing the rules or being confused by the rules.

Smoke Free: N= 276; Smoking Permitted: N=237

Categories	Smoke free	Smoking permitted	Smoke free	Smoking permitted
Smoking is not permitted in any shared areas inside my building (e.g . Laundry rooms, hallways, stairwells, etc.	89%	53%	245	125
Smoking is not permitted inside any individual apartment unit	74%	20%	205	47
Smoking is not permitted in the entrance area outside the building	46%	18%	126	43
Smoking is not permitted anywhere outdoors	7%	4%	19	9
Smoking is permitted anywhere on the property	4%	4%	10	10
Smoking is permitted in individual apartments but not in shared areas like laundry rooms or hallways	4%	24%	10	57
Smoking is permitted in some outdoors areas	50%	21%	139	50
Don't know/not sure	8%	33%	21	78

Table 2: Knowledge of smoking rules made by the property manager/management company

Management's enforcement of the smoke-free policy (in properties with a smoke-free policy) N= 272

- Respondents indicated that the manager enforces the smoke-free policy in the following ways:

Categories	Smoke Free #	Smoke Free %
Verbal warning	44	16%
Written warning	89	33%
Eviction	40	15%
Don't know	195	72%
Fine	13	5%
My manager doesn't enforce the policy	5	2%
N= 272		

Table 3: Enforcement of the policy in smoke-free properties

Perception of smoking violation or complaint follow up

- In smoke-free properties;
 - 69 percent of respondents who reported secondhand smoke concerns (including a few who didn't indicate exposure) indicated that their property manager responded to complaints always or most of the time
 - 17 percent of respondents who didn't report secondhand smoke concerns indicated that the manager responded to complaints always or most of the time

Reasons for not reporting smoking complaints to manager

- Respondent reasons for not reporting the smelling of smoke in smoke-free properties included:
 - Not sure which unit coming from
 - Only from people smoking outside my window
 - Because all that my landlord can do is issue reminders about No Smoking Rules
 - To avoid conflict
 - Fear that I may be harmed
- Respondent reasons for not reporting the smelling of smoke in smoking-permitted properties included:
 - Don't knowing the process or don't know where to report to
 - Lazy to report
 - Smoking is allowed
 - Don't care, nothing will be done
 - It's outside and coming in through the window

Property smoke-free policy support (respondents living in smoking-permitted properties)

Respondent support for a smoke-free policy in their building

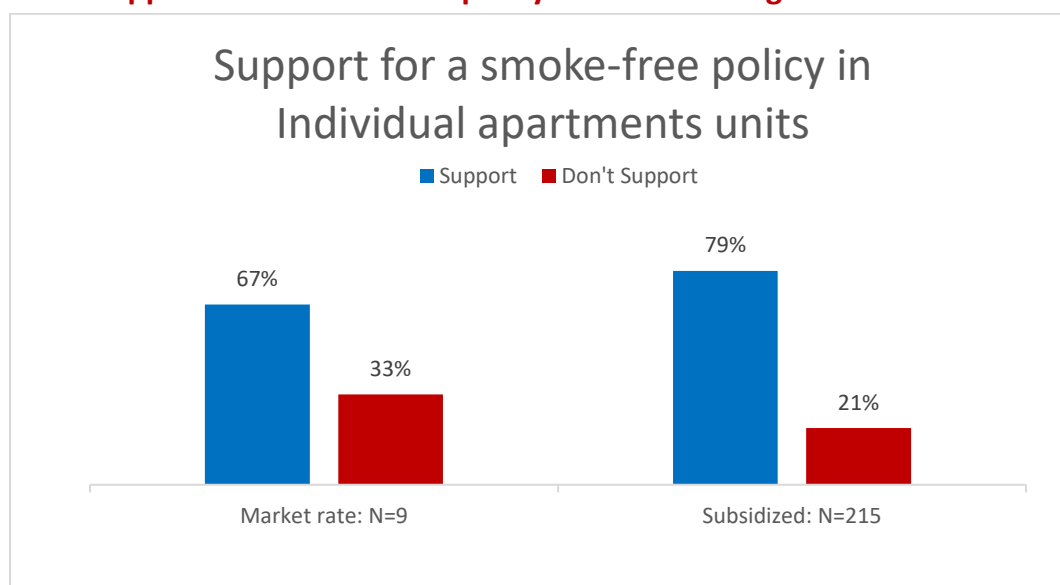


Figure 10: Support for a smoke-free property policy

Citywide smoking disclosure policy support (requiring all properties to disclose their smoking policy to prospective residents)

Support for citywide disclosure policy by property smoking policy type

- Out of 477 respondents 96 percent in smoke-free and 85 percent in smoking-permitted properties indicated that they would support a citywide policy requiring property owners to disclose the smoking policy to renters before they sign the lease

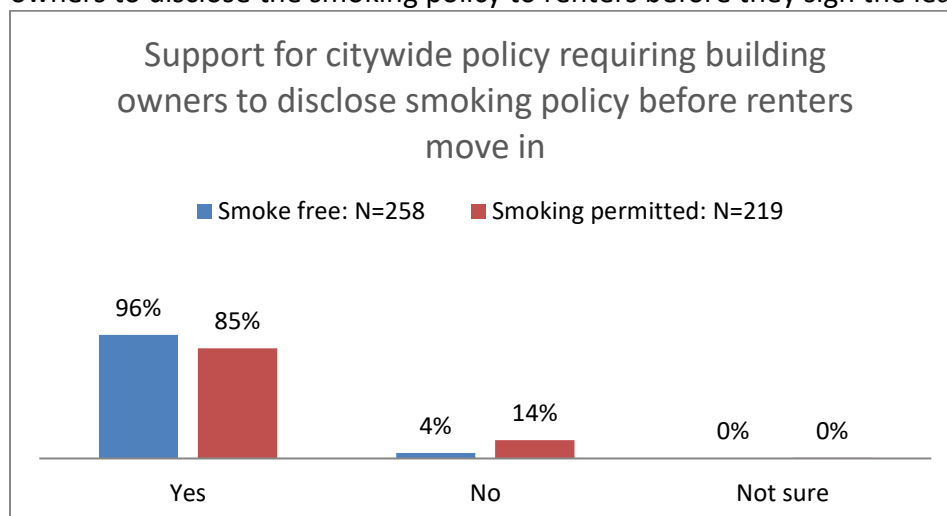


Figure 11: Support for a citywide disclosure policy of buildings

Support for citywide disclosure policy in subsidized properties

- **94** percent of respondents from subsidized smoke-free properties and **85** percent of respondents from subsidized smoking-permitted properties indicated they would support a city-wide policy requiring building owners to disclose the smoking policy to renters before they sign the lease

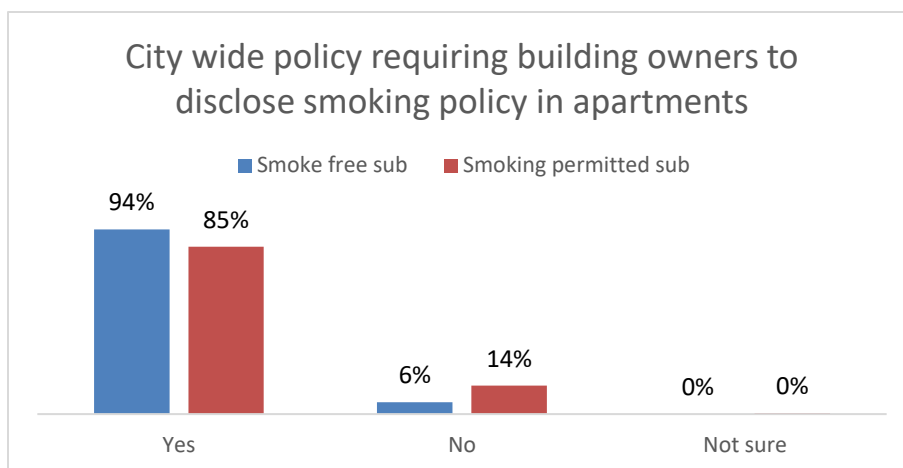


Figure 12: Support for policy disclosure in subsidized apartments

Support for citywide disclosure policy in market rate properties

- **99** percent of respondents from market rate, smoke-free properties indicated they would support a city-wide policy requiring building owners to disclose the smoking policy to renters before they sign the lease
- **75** percent of respondents from market rate, smoking-permitted properties indicated they would support a city-wide policy requiring building owners to disclose the smoking policy to renters before they sign the lease

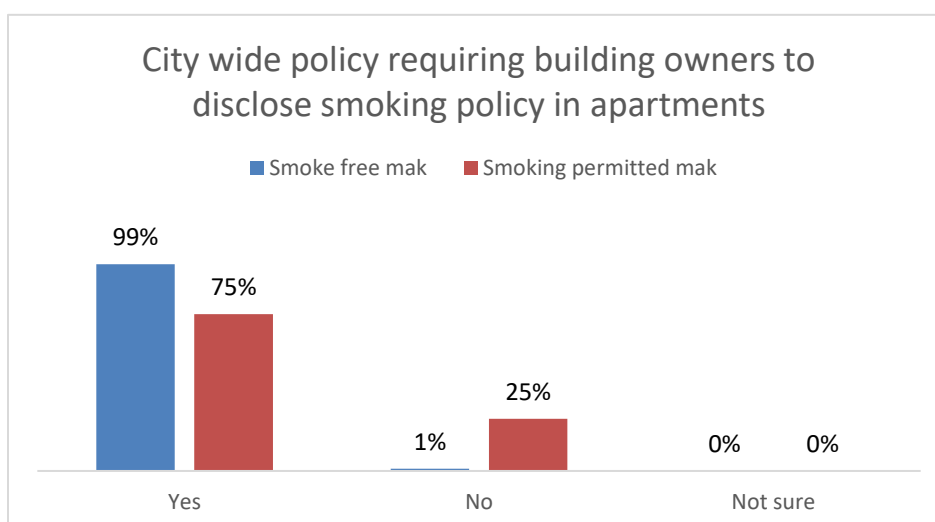


Figure 13: Support for policy disclosure in market rate apartments

Citywide ordinance support (requiring all multi-unit housing to be smoke free)

Citywide smoke-free housing ordinance support- ALL RESPONDENTS

- 84 percent in smoke-free and 72 percent in smoking-permitted properties would support a citywide smoke-free housing policy or ordinance.

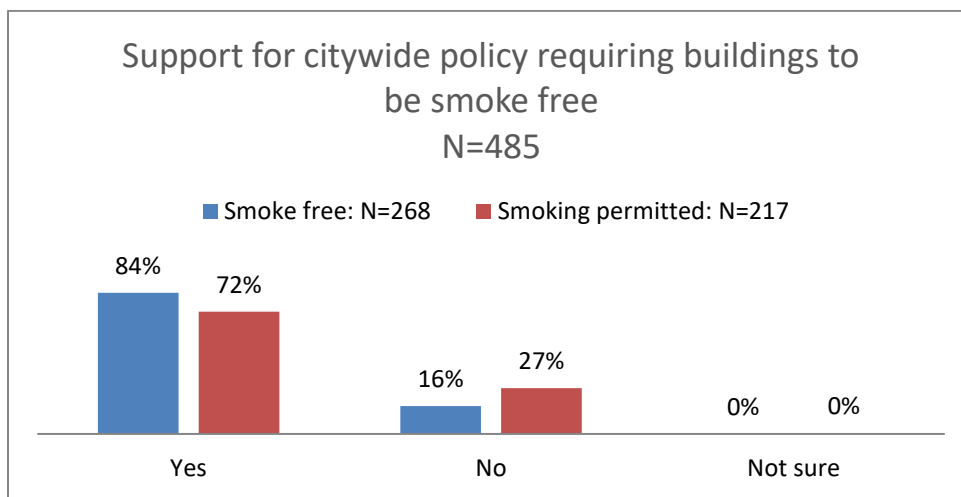


Figure 14: Support for citywide smoke-free ordinance all respondents

Citywide smoke-free housing ordinance support by income

- The lower the income the higher the support for a citywide policy or ordinance requiring apartment buildings to be smoke free

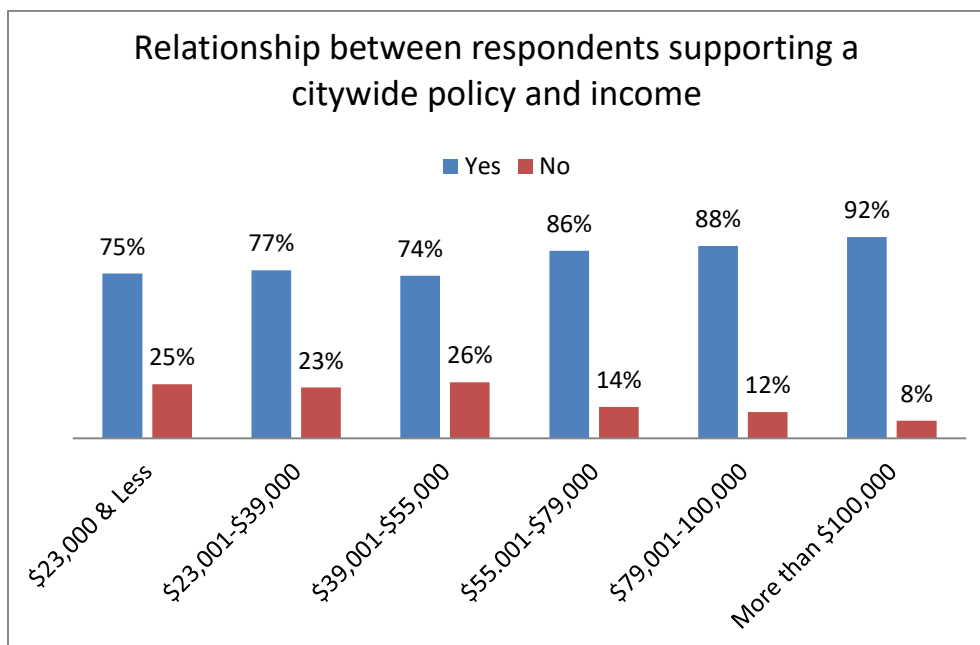


Figure 15: Support for a citywide smoke-free ordinance by income

Citywide smoke-free housing ordinance support by presence of children in home

- Of the respondents who indicated that there are children 18 years or younger living in their apartments, **79 percent** living in smoke-free properties would support an ordinance and **78 percent** in smoking-permitted apartments would support an ordinance

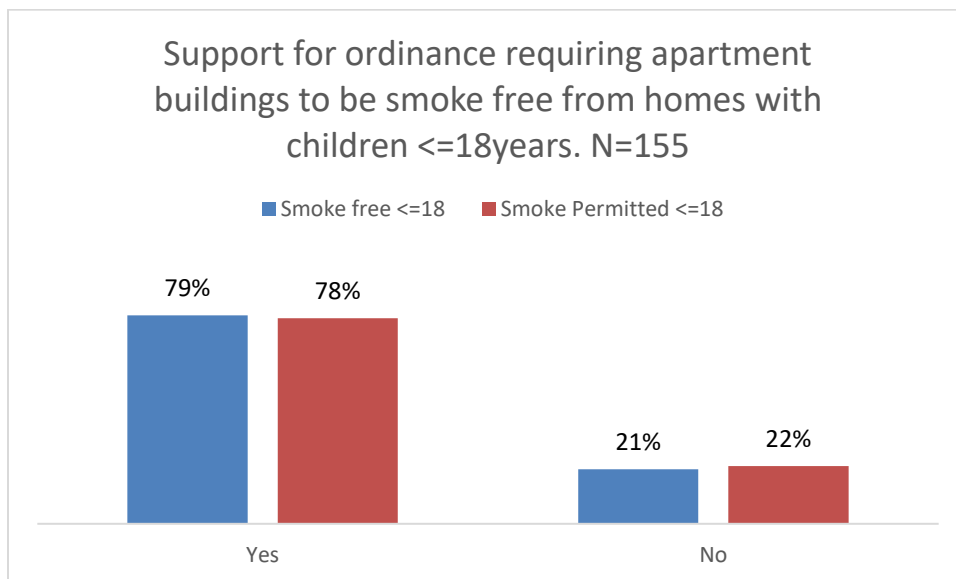


Figure 16: Support for citywide smoke-free ordinance from homes with <18 years

Citywide smoke-free housing ordinance support by presence of seniors in home

- Of the respondents who indicated that there are adults aged 65 years or older in the unit, **67 percent** living in smoke-free properties would support an ordinance and **61 percent** living in smoking-permitted apartments would be in support.

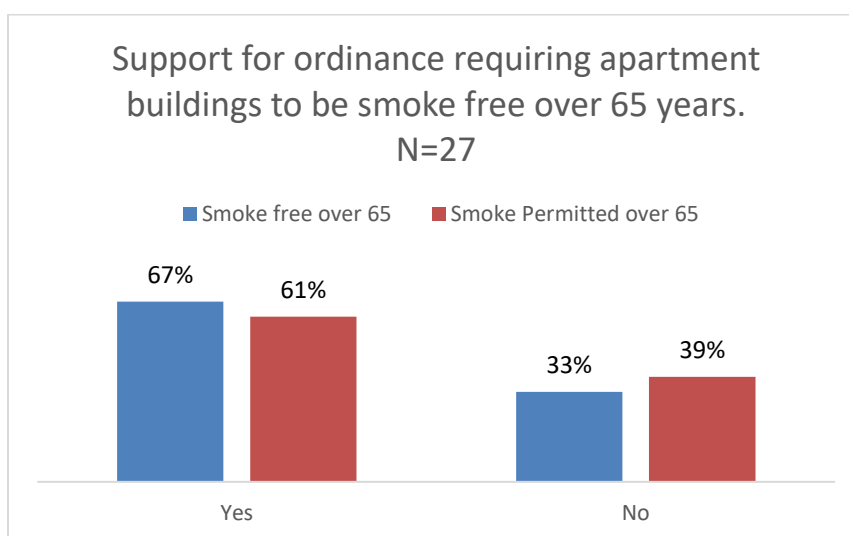


Figure 17: Support for smoke-free citywide ordinance from homes with >65 years

Citywide smoke-free housing ordinance support in subsidized properties

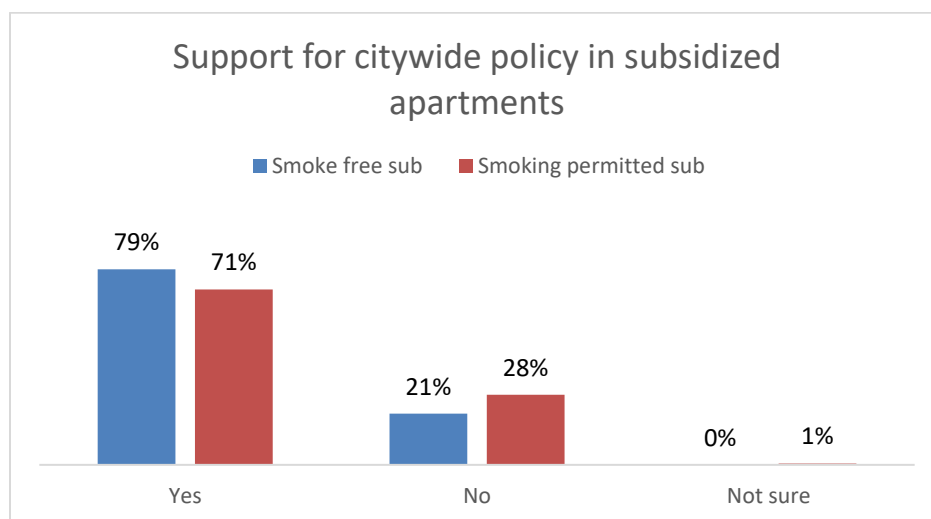


Figure 18: Support for citywide smoke-free ordinance in subsidized properties

Citywide ordinance support in market rate properties

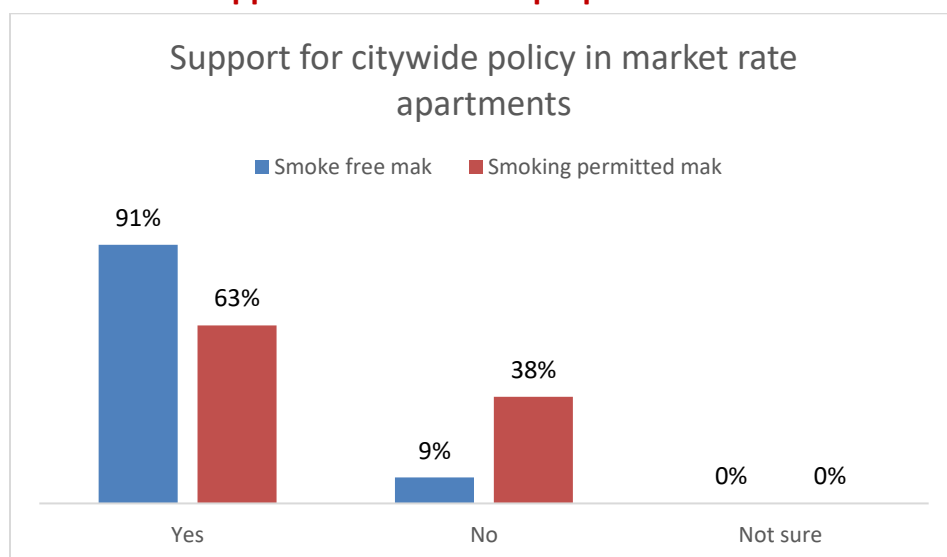


Figure 19: Support for a citywide smoke-free ordinance in market-rate properties

Changes in smoking behavior due to presence of a property smoke-free policy

- 27 respondents have made an attempt to either cut back, quit, or tried to quit smoking due to their property going smoke free

Category	Smoke-free	%
No, no changes in current smoking behavior	29	11%
No one living in my apartment smokes	124	46%
Yes, quit smoking	9	3%
Yes, cut back on smoking	11	4%
Yes, quit smoking cigarettes and now vaping	4	1%
Yes, tried to quit smoking	3	1%
N=271		

Table 4: Change in smoking behaviors since the property went smoke free

NEXT STEPS

Upon survey completion and analysis, ANSR and Saint Paul - Ramsey County Public Health conducted individual meetings with participating managers to share property-specific results, discuss policy changes or enhancements (as applicable) and offer technical support. For those properties with existing smoke-free policies, technical support including consultation on topics of policy compliance and enforcement and the provision of tools to promote policy compliance like signage, resident engagement activities, and outreach letters were provided. For first-time policy adopters technical support included resident engagement strategies, educational documents, implementation tools (like notification letters and policy language), and cessation resources. With the completion of the final cumulative report ANSR and Saint Paul-Ramsey County Public Health will meet with city and county staff to review the findings and evaluate potential policy or incentive steps that can be pursued. The findings in this report highlight the importance of smoke-free air in Ramsey County multi-unit housing, that smoke-free policies are valued by residents in both smoke-free and smoking-permitted properties, and that these policies can be a vital tool to protecting the most vulnerable members of Ramsey County from the harms of secondhand smoke exposure.

APPENDICES

Appendix I- Resident survey cover letter

Dear Resident,

Saint Paul - Ramsey County Public Health (SPRCPH) and Live Smoke Free (LSF) are conducting a resident survey that asks questions of adults who live in apartment buildings in the city. The Ramsey County Public Health is interested in learning about smoking in apartments and what you think about secondhand smoke and smoke-free policies.

As a thank you for your time, you will receive a \$10 Target gift card for completing the survey.

The survey should be completed by the head of household, and only one survey should be completed for each household.

- Answering the questions on the survey will take about 5-7 minutes.
- Your answers are important, but it is not required that you complete the survey.
- Completion of the survey will not affect your ability to live in your apartment.
- Your answers will be kept private, and will be combined with the answers from many other people taking the survey.
- No one will know which answers are yours.
- A summary of results will be shared with your property manager, but your manager will not see specifically how you answered the questions.

Please follow the instructions on the yellow slip provided in this packet to return the survey and get your \$10 gift card.

More information about this survey is also attached as a "FAQ" to this letter. If you have any questions, please call: Jack at 651-646-3005x325 or email jack@ansrmn.org.

Sincerely,



Pa Houa Shasky
Health Educator
Saint Paul- Ramsey County Public Health
Statewide Health Improvement Partnership
(SHIP)



Jack Ayim
Program and Community Outreach
Coordinator
Live Smoke Free program
Association for Nonsmokers – Minnesota
jack@ansrmn.org
651-6463005

Appendix II- Flyer for survey and gift card



*Surveys must be completed and returned
to the main office by 10/14/2019!*

Appendix III- Gift card instructions

Smoke-Free Housing Resident Survey

How to return the survey and get your \$10 gift card:

Thank you for completing this survey. We value your input. We are offering one \$10 Target gift card as a thank you for your time. To receive the gift card, please follow these steps:

1. Complete this slip.
2. Put the completed survey in the envelope provided.
3. Bring the envelope and yellow slip to the main office.
4. Give this slip to your manager to receive your gift card.

The information from this slip will NOT be linked to the survey you completed. We will only use this slip to track gift card distribution. Please be aware that this gift card is counted as income.

Please print clearly:

Name of your apartment

building: _____

Apartment # _____ Street Address: _____

City _____ State: _____ Zip Code: _____

Thank You for your participation.

Appendix IV- Frequently Asked Questions

Smoke-Free Housing Survey Frequently Asked Questions

Who is Saint Paul - Ramsey County Public Health (SPRCPH)?

Saint Paul – Ramsey County (SPRCPH) is one of the largest local public health departments in Minnesota, serving Saint Paul and all other cities in Ramsey County. SPRCPH provides a range of services as it carries out its mission to protect and improve the health of people and the environment in Ramsey County.

Why did I receive a survey?

SPRCPH and Live Smoke Free are asking residents of apartment buildings to answer survey questions about smoking in apartments. The survey is sent to every apartment unit in your building. Many apartment buildings in Ramsey County are being asked to participate in this survey.

Who should answer the questions?

We ask that the head of household fill out the survey. This person should:

- Be 18 or older, and
- Live in your apartment, and
- Be the person who makes decision for your family.

How is the data collected going to be used?

The data is going to be used by the County for educational purposes and to help inform future County public health efforts.

If I answer the questions, will that information be kept private?

Yes, your answers will be kept private. We do not ask you to give your name. Your answers will be combined with the answers from many other people. No one will know which answers are yours.

Will my property manager see my answers?

Your answers will be combined with all of the responses from your building. Your property manager will be given a summary of the response but they will not be able to identify your responses.

Why do I have to give my address on the yellow slip?

The yellow slip only needs to be filled out if you want the \$10 gift card. The information from this slip will NOT be linked to the survey that you completed. We will need your apartment number and address information for gift card distribution.

Please direct any further questions to Jack with Live Smoke Free at (651) 646-3005 X329 or jack@ansrmn.org.

Appendix V- Resident survey - smoking permitted

Resident Survey Smoking Permitted Building

The following questions are to be completed by one adult or head of household per apartment. Individual responses will be kept confidential and will not be shared with the property management staff or property owner. Your response will not affect your rental rates nor will you be evicted from your apartment based on your survey responses.

Questions about You:

1. What is your age?

- ☐ 18-25 ☐ 26-55 ☐ 56-65 ☐ Over 65

2. Which of the following do you consider yourself? (Check all that apply.)

- ☐ Asian or Asian American ☐ Black or African American ☐ White
☐ American Indian or Alaska Native ☐ Native Hawaiian or Pacific Islander
☐ Hispanic or Latino ☐ Other: _____

3. What was your household income last year? This was your total income before taxes, or gross income, of all persons in your household combined for last year.

- ☐ \$23,000 or less ☐ \$23,001-\$39,000 ☐ \$39,001-\$55,000
☐ \$55,001-\$79,000 ☐ \$79,001-\$100,000 ☐ More than \$100,000

4. In the last month have you used the following tobacco products? Check all that apply

- ☐ Cigarettes ☐ Cigars ☐ E-cigarette/vapes
☐ Cigarillos ☐ Water or regular pipes ☐ Hookahs
☐ Bidis ☐ I don't smoke

The Apartment That You Live In:

5. In total, how long have you lived in your current apartment building?

- ☐ Less than 1 year ☐ 1-5 years ☐ 6-10 years
☐ More than 10 years

6. Are there children 18 years or younger living in your apartment?

- ☐ No ☐ Yes

7. Are there adults over 65 (including yourself if applicable) living in your apartment?

- ☐ No ☐ Yes

Smoking/Vaping Rules Inside Your Apartment:

8. Do you allow people, including yourself, to smoke tobacco products (cigarettes, cigars, cigarillos, water or regular pipes, hookahs and bidis) in your apartment (not including decks, porches, patios, or garages)
- ☐ Smoking is NOT allowed anywhere inside my apartment
- ☐ Smoking IS allowed anywhere in my apartment
- ☐ Smoking IS allowed in some places in my apartment
9. Do you allow people, including yourself, to vape e-cigarettes in your apartment (not including decks, porches, patios, or garages)
- ☐ Vaping is NOT allowed anywhere inside my apartment
- ☐ Vaping IS allowed anywhere in my apartment
- ☐ Vaping IS allowed in some places in my apartment

Your Exposure to Tobacco Smoke:

10. How often do you smell tobacco smoke coming into your apartment from another unit or outside? Check all that apply.
- ☐ Everyday ☐ A few times a week ☐ A few times a month
- ☐ A few times a year ☐ Never
11. Have you reported your tobacco exposure in your apartment to your landlord?
- ☐ Yes ☐ No ☐ Does not apply to me
- No – if no, why not: _____
12. Do you believe you, or anyone in your household, has experienced any health problems related to tobacco smoke entering your apartment?
- ☐ Yes
- a. If yes, what were the health problems? _____
- ☐ No
13. Have you spent money on the following because of secondhand smoke in or around your apartment? (Check all that apply.)
- ☐ Cleaning supplies including dry cleaning
- ☐ Air purifiers, fresheners or odor absorbers
- ☐ Door and window seals

Smoking Rules Made by your Property Manager/Management Company:

14. Which of the following statements best describes the rules **made by your landlord** about tobacco smoking in your apartment building? (Check all those that apply)

- ☐ Smoking is NOT allowed in any shared areas inside my building (e.g. laundry rooms, hallways, stairwells, etc.)
- ☐ Smoking is NOT allowed inside any individual apartment unit
- ☐ Smoking is NOT allowed in the entrance area outside the building
- ☐ Smoking is NOT allowed anywhere outdoors
- ☐ Smoking is allowed anywhere on the property
- ☐ Smoking is allowed in individual apartments but not in shared areas like laundry rooms or hallways
- ☐ Smoking is allowed in some outdoors areas
- ☐ Don't know/not sure

Your Thoughts about Smoke-Free Apartments:

15. How much would you support a smoke-free (no-smoking) policy in all individual apartments units within your buildings?

- ☐ Strongly support ☐ Somewhat support ☐ Slightly support
- ☐ Do NOT support

16. When I am looking for a place to live, I look for the following (Choose all that apply, and rank in order with 1 being most important.):

- ☐ Housing cost – Priority # _____
- ☐ Proximity to work/school – Priority # _____
- ☐ Transportation – Priority # _____
- ☐ Good school district – Priority # _____
- ☐ Smoke-free policy – Priority # _____
- ☐ Other _____

17. Would you support a citywide policy or ordinance requiring apartment buildings to be smoke free? (e.g. not allow smoking anywhere inside the building)

- ☐ No ☐ Yes

Why? _____

18. Would you support a citywide policy or ordinance requiring building owners to disclose what the smoking policy is for the building prior to moving in?

- ☐ No ☐ Yes

Why? _____



Appendix VI- Resident surveys - smoke free

Resident Survey Smoke-Free Building

The following questions are to be completed by one adult or head of household per apartment. Individual responses will be kept confidential and will not be shared with the property management staff or property owner. Your response will not affect your rental rates nor will you be evicted from your apartment based on your survey responses.

Questions about you:

1. What is your age?

- ☐ 18-25
☐ 26-55
☐ 56-65
☐ Over 65

2. Which of the following do you consider yourself? (Check all that apply.)

- ☐ Asian or Asian American
☐ Black or African American
☐ White
☐ American Indian or Alaska Native
☐ Native Hawaiian or Pacific Islander
☐ Hispanic or Latino
☐ Other: _____

3. What was your 2017 household income? This was your total income before taxes, or gross income, of all persons in your household combined for last year.

- ☐ \$23,000 or less ☐ \$23,001-\$39,000 ☐ \$39,001-\$55,000
☐ \$55,001-\$79,000 ☐ \$79,001-\$100,000 ☐ More than \$100,000

4. In the last 12 months have you used the following tobacco products? Check all that apply

- ☐ Cigarettes ☐ Cigars ☐ E-cigarettes/vapes
☐ Cigarillos ☐ Water or regular pipes ☐ Hookahs
☐ Bidis ☐ I don't smoke

The Apartment That You Live In:

5. In total, how long have you lived in your current apartment building?

- ☐ Less than 1 year ☐ 1-5 years ☐ 6-10 years
☐ More than 10 years

6. Are there children 18 years or younger living in your apartment?

- ☐ No
☐ Yes

7. Are there adults over 65 (including yourself if applicable) living in your apartment?

- ☐ No
☐ Yes

Smoking/Vaping Rules Inside Your Apartment:

8. Do you allow people, including yourself, to smoke tobacco products (cigarettes, cigars, cigarillos, water or regular pipes, hookahs and bidis) in your apartment (not including decks, porches, patios, or garages)

- ☐ Smoking is NOT allowed anywhere inside my apartment
☐ Smoking IS allowed anywhere in my apartment
☐ Smoking IS allowed in some places in my apartment

9. Do you allow people, including yourself, to vape (eg. e-cigarettes, e-hookahs, etc.) in your apartment (not including decks, porches, patios, or garages)

- ☐ Vaping is NOT allowed anywhere inside my apartment
☐ Vaping IS allowed anywhere in my apartment
☐ Vaping IS allowed in some places in my apartment

Your Exposure to Tobacco Smoke:

10. How often do you smell tobacco smoke coming into your apartment from another unit or outside? Check all that apply.

- ☐ Everyday ☐ A few times a week ☐ A few times a month
☐ A few times a year ☐ Never

11. Have you reported tobacco smoke in your apartment to your landlord?

- ☐ Yes
☐ No – if no, why not? _____
☐ Does not apply to me

12. Do you believe you, or anyone in your household, has experienced any health problems related to tobacco smoke entering your apartment?

- ☐ Yes – if yes,
a. What were the health problems: _____
☐ No

Smoking Rules Made by your Property Manager/Management Company:

13. Which of the following statements best describes the rules **made by your landlord** about tobacco smoking in your apartment building? (Check all those that apply)
- ☐ Smoking is NOT allowed in any shared areas inside my building (e.g. laundry rooms, hallways, stairwells, etc.)
 - ☐ Smoking is NOT allowed inside any individual apartment unit
 - ☐ Smoking is NOT allowed in the entrance area outside the building
 - ☐ Smoking is NOT allowed anywhere outdoors
 - ☐ Smoking is allowed anywhere on the property
 - ☐ Smoking is allowed in individual apartments but not in shared areas like laundry rooms or hallways
 - ☐ Smoking is allowed in some outdoors areas
 - ☐ Don't know/not sure
14. How does your manager enforce the smoke-free (no-smoking) policy? (Check all that apply.)
- ☐ Verbal warning
 - ☐ Written warning
 - ☐ Fine
 - ☐ Eviction
 - ☐ Don't know
 - ☐ My manager doesn't enforce the policy
 - ☐ Other: _____
15. Which of the following describes how frequently your manager follows up with smoking violations or complaints?
- ☐ Always
 - ☐ Most of the time
 - ☐ Some of the time
 - ☐ Never

Your Experience With The Smoke-Free Policy:

16. Have you or anyone living in your apartment changed smoking behaviors since the building went smoke free? (Check all that apply. This includes all burned tobacco products, such as cigarettes, cigars, hookah and water pipes)
- ☐ Yes, quit smoking
 - ☐ Yes, tried to quit smoking
 - ☐ Yes, cut back on smoking
 - ☐ Yes, quit smoking cigarettes and now vaping
 - ☐ No, no changes in current smoking behavior
 - ☐ No one living in my apartment smokes

Your Thoughts About Smoke-Free Apartments:

17. When I am looking for a place to live, I look for the following (Choose all that apply, and rank in order with 1 being most important.):

- ☐ Housing cost Priority # _____
- ☐ Proximity to work/school Priority # _____
- ☐ Transportation Priority # _____
- ☐ Good school district Priority # _____
- ☐ Smoke-free policy Priority # _____
- ☐ Other _____

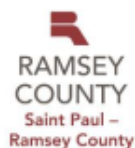
18. Would you support a citywide policy or ordinance requiring apartment buildings to be smoke free? (e.g. not allow smoking anywhere inside the building)

Why? _____

19. Would you support a citywide policy or ordinance requiring building owners to disclose what the smoking policy is for the building prior to moving in?

Why? _____

20. If you were a property manager of a smoke-free (non-smoking) community, what (if anything) would you do differently than what your current manager is doing?



References

¹Environmental Protection Agency. Accessed February 17, 2020.

<https://www.epa.gov/indoor-air-quality-iaq/secondhand-smoke-and-smoke-free-homes>

²Centers for Disease Control and Prevention. Accessed February 17, 2020.

https://www.cdc.gov/tobacco/basic_information/secondhand_smoke/index.htm

³ King, B., Babb, S., Tynana, M., & Gerzoff, R. (2012, December 17). National and State Estimates of Secondhand Smoke Infiltration Among U.S. Multiunit Housing Residents. *Nicotine & Tobacco Research*, 10.1093/ntr/nts254.

⁴<https://www.ramseycounty.us/your-government/about-ramsey-county/community-profile>

⁵United State Census Bureau Quick Facts Ramsey County V2018

⁶Surgeon General's Report 2006

⁷Bohac DL, Hewett MJ, Hammond SK, Grimsrud DT. (2011, February) Secondhand smoke transfer and reductions by air sealing and ventilation in multiunit buildings: PFT and nicotine verification. *Indoor Air*.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 7.d.

Department Approval

City Manager Approval



Item Description: Discuss Kids in Need Foundation State Bonding Request

Background

Kids in Need Foundation (KINF), currently headquartered at 2719 Patton Road, Roseville, is a non-profit that provides resources to teachers and students in under-resourced schools throughout the nation. Over the past few months, KINF has been working with legislators to receive state bonding dollars to fund the purchase of the former Department of Education building (1500 West Highway 36) for its new headquarters, warehouse, and teacher resource center space. KINF estimates the total cost of the project is \$10 million, and are asking for state bonding money for half of that cost - \$5 million.

During last year's legislative session, numerous non-profits received capital dollars from the State of Minnesota. The funding for these projects came from general cash reserve funds available at the time. In this session, KINF has been told that funding on that basis would not be available due to the current level of state general fund reserves. As a result, they are asking for the state to use General Obligation (GO) bonding to fund their project.

In order for KINF (or any non-profit) to receive state bonding funds, a political subdivision must request the funds from the Legislature. A political subdivision that receives state bonding funds for a project cannot simply act as a mere fiscal agent or a pass-through of the funds. Instead, they must own the property/building where the funding will be used. The political subdivision remains responsible for operating the bond financed property and the public program associated with it, even if the non-profit abandons the project or property, through a term of at least 125% of the useful life of the project, estimated to be 40 years. The political subdivision is responsible for all spending of the state dollars, which would include processing and paying of invoices, managing the construction and remodeling to ensure compliance with the state approved plan, ensuring compliance with prevailing wage requirements, and providing regular reports on the project. Once the project is complete, the political subdivision must remain involved with the project to ensure continued compliance with the public purpose identified as a part of the bonding award.

While there are creative arrangements that can be entered into such as long-term lease backs, construction management contracts, and long-term operating agreements with the non-profit, there would still need to be a substantial commitment of staff resources and legal costs to negotiate and implement these arrangements.

It is staff's understanding that the groundwork has been laid for this project to be

considered as part of the final legislative bonding bill and KINF is awaiting Roseville City Council approval to move ahead with the approvals.

Representatives of KINF will be in attendance at the City Council meeting to describe their project and request in more detail. Attached is information about the project provided by KINF.

Policy Objectives

To consider helping a non-profit based in Roseville with their capital needs through the use of City resources to receive State of Minnesota funding through GO Bonds. The City does not have a history or policy of providing this level of assistance to non-profits.

Racial Equity Impact Summary

The Kids in Need Foundation provides assistance to teachers who work in schools where 70% or more of the student population is eligible for the National School Lunch Program (NLSP). According to information provided by KINF, there is a \$2,200 per-student public funding gap in schools where most of the students meet the NLSP criteria. The gap disproportionately falls on students of color, particularly Hispanic and Black children.

Budget Implications

Costs to the City are undetermined at this point.

Staff Recommendations

Staff does have concerns about the City of Roseville receiving state GO Bonding Funds for Kids in Need Foundation. These concerns include taking on the liability of potentially owning the KINF building and ensuring that the bonding funds are spent according to state and federal requirements. In addition, there will be a substantial use of City staff resources and costs to monitor the operations of KINF over a 40-year period to ensure compliance of the defined public purpose. Finally, depending on what arrangements could be agreed to, there will be a significant amount of legal fees incurred in negotiating and implementing real estate, operating, and construction management agreements.

Requested Council Action

Receive presentation from KINF and provide direction to staff for next steps.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments: 1. Kids in Need Bonding Request

From: Melissa Reed <melissa@parkstreetpublic.com>
Sent: Wednesday, April 17, 2024 10:37 PM
To: Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>
Subject: Re: E-mail introduction for Kids in Need Foundation bill

Caution: This email originated outside our organization; please use caution.

Hi Pat,

Thanks again for your time and efforts.

We would like to share these two documents and some content. Also, I am compiling some history to demonstrate the widespread practice of cities acting in this bonding role.

Attached:

- Project Space Study of former MDE building
- Kids In Need Foundation Bonding Fact Sheet

Links to the bills: [HF 5387](#)/[SF 5438](#)

KINF is the only national organization that provides free school supplies and resources to students and teachers in the most underserved schools in Minnesota and across the country, including **110,292 Minnesota students and 4,820 teachers in 351 under-resourced schools in 2023 alone**. Our teacher resource center on Patton Rd provides a free small store shopping experience for teachers to stock up on needed supplies, and we ship nationwide. Councilmembers may be most familiar with our [Thanks A Million!](#) event held at RAHS and Grace Lutheran Church during Teacher Appreciation Week each year.

Rep. Becker-Finn and is Chief Authoring legislation to provide \$5m to Kids in Need Foundation (matched by \$5m from the organization) to renovate the **old Minnesota Department of Education building** near Target into a new national headquarters for KINF. **The mixed-use facility would include a warehouse, teacher meeting/collaboration space, teacher resource center with dye-cuts, construction paper, laminators, etc. (stuff that used to be in schools), the teacher store and green space.**

The challenge we are seeking your assistance on in the need for state general obligation bonds for the project. The state budget forecast will not accommodate general fund cash for vital nonprofit projects, and partnering with a city on the general obligation bonds is likely the only path forward.

Kids in Need Foundation very much wants to stay in Roseville, and we cannot remain in our current renting situation. We need the City's help in taking on the general obligation bonding grant with the state, otherwise we really are out of options and will be forced to move.

As a preview, please enjoy this [video](#) featuring [2023 Minnesota Teacher of the Year, Michael Houston](#), sharing the importance of Kids in Need Foundation to advancing educational equity in Minnesota and around the country.

I'll be much more available tomorrow, thanks for your help.

Best,
Melissa

Kids In Need Foundation



Kids In Need Foundation (KINF) is the **only** national nonprofit focusing on the nation’s most under-resourced schools: those where 50 percent or more of the enrolled students are eligible for free or reduced-cost meals through the National School Lunch Program.

Scan to watch our video & learn more!



Kids In Need Foundation creates equitable learning spaces through the distribution of supplies and resources, investing in teachers and students in underserved schools. Promoting equity in schools is an invaluable social investment that gives children a reliable foundation and fosters a broader perspective. A quality education equips students with knowledge about themselves and the world around them and ultimately empowers them to make wise decisions for their futures.

2023 Report Card - Minnesota

With

110,292

students supported

And

4,820

teachers supported

In

351

under-resourced schools

In Minnesota in 2023, Kids In Need Foundation supported over **110,292 students** and **4,802 teachers** in approximately **351 under-resourced schools** across **20 counties**. At the schools served through our programs and initiatives, 50% or more of enrolled students are eligible for National School Lunch Program (NSLP) services.

KINF TEACHER RESOURCE CENTER

Served 67,725 students/3,225 teachers

SUPPLY A STUDENT

Served 16,563 students

RISE: RURAL AND INDIGENOUS SCHOOL EQUITY

Served 4,810 students/447 teachers

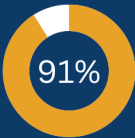
In 2023, there were 1,296 eligible schools in Minnesota,

with 351 (27%) supported by

Kids in Need Foundation (KINF).

IMPACT ON STUDENTS

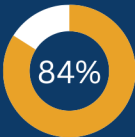
Access to supplies profoundly impacts students' learning experiences and personal development. Teachers reported the resources they obtain from the Kids In Need Foundation Teacher Resource Centers are "critically" or "very" important to their students':



Class preparedness



Confidence levels



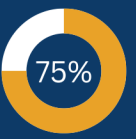
Class participation



Self-esteem



Interest in learning



Social engagement at school

"I typically spend \$300 at the beginning of the school year. I have shopped at Kids in Needs Foundation teacher resource store for a few years now and have avoided that personal expense. That means a lot"

-Michael Houston, Harding High School
2023 Teacher of the Year

Project Summary

Kids In Need Foundation is seeking \$5 million dollars in state matching funds, to help establish a 60,000-square-foot distribution center for teachers and students in Roseville, Minnesota. The multifaceted facility will repurpose the former Minnesota Department of Education building encompassing the MN Teacher Resource Center, volunteer center, school supply warehouse, and general space. The facility not only provides Minnesota teachers with access to free resources but also supports specialized programs like RISE: Rural and Indigenous School Equity, directly addressing the unique challenges faced by these communities. The expanded infrastructure will enable KINF to offer increased support to a greater number of students and an increased number of communities across the state.



Infrastructure Expansion:

Investment from the state will contribute to acquiring and repurposing an existing building, providing a centralized facility to address the need to reach teachers and students throughout the entire state.



Teacher Resource Center:

Expanded facilities will increase access for more teachers to our Teacher Resource Center, a retail store setting where teachers from the most underserved schools “shop” for supplies at no cost. The center will also serve as a training site for teacher workshops, continuing education, and professional development.



Community Engagement:

The investment will expand our volunteer center, where community members can assist hands-on by packing school supply kits for underserved students and teachers.



RISE: Rural and Indigenous School Equity

The new facility will provide expanded space and resources, allowing Kids In Need Foundation to efficiently scale its’ warehouse operations to support the RISE program, dedicated to closing the opportunity gap in Rural and Indigenous communities.

Key Project Details:

- Total cost of project = \$10 million
- State capital request = \$5 million
- Nonstate matching funds = Philanthropic, private financing, individual and household contributions
- 2024 is the first year KINF has pursued capital investment dollars
- This is a one-time purchase and cannot be phased
- Scope = predesign, design, construct, renovate, furnish, and equip a school supply distribution and educator resource center in the City of Roseville to support under-served students and teachers throughout Minnesota.

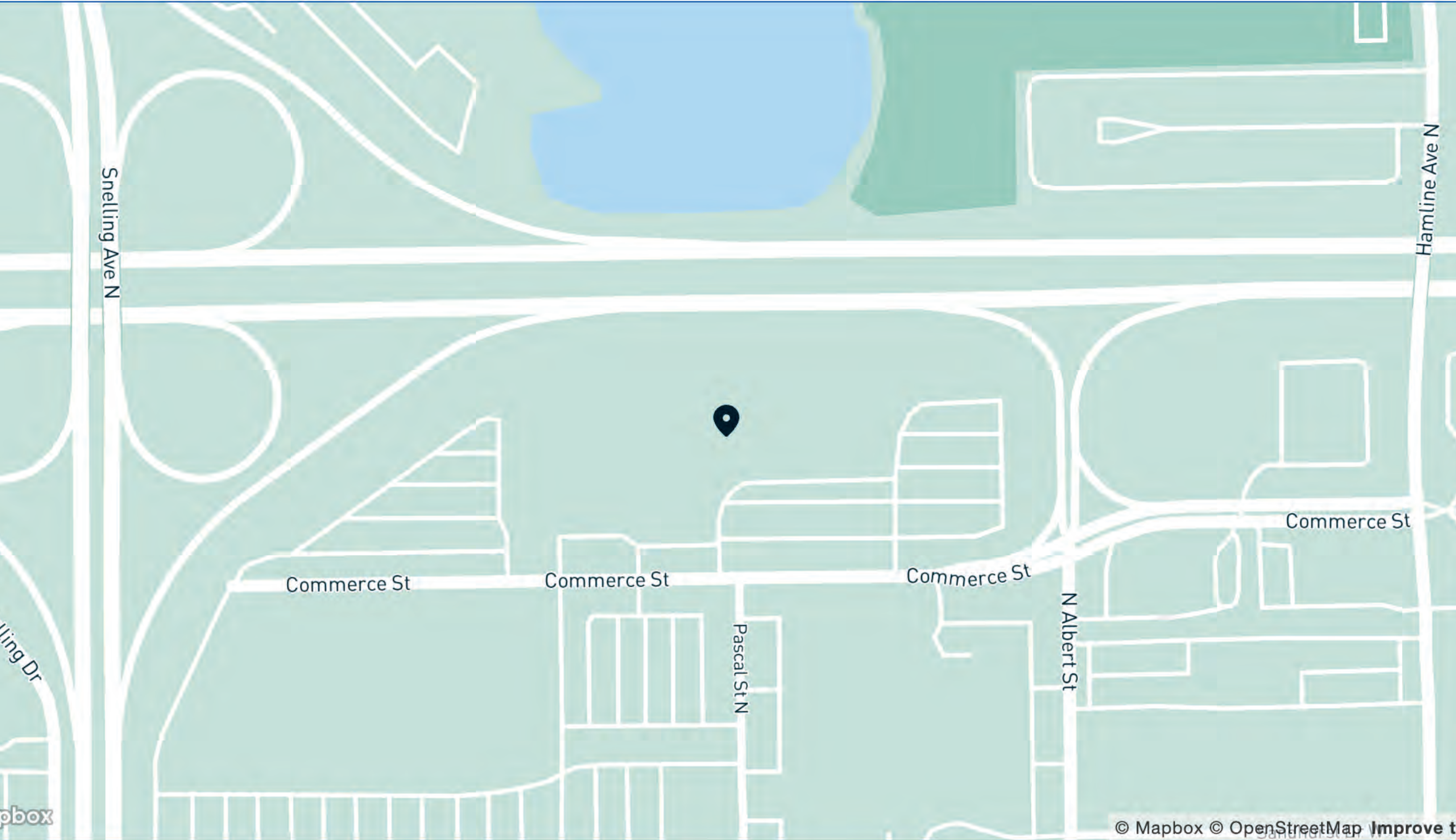




Project Space Study

Roseville, MN





1500 West Highway 36 Roseville MN 55113 | [Get Directions](#)





8175-B Lewis Road
Golden Valley, Minnesota 55427
Phone: 763-398-0452
Fax: 763-398-0455

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered architect under the laws of the State of Minnesota.

Date: _____ Reg. No.: _____

KIDS IN NEED
MINNESOTA OFFICE PLAZA
WEST BUILDING REMODELING

Issues & Revisions:

Origination Date:

Sheet Title:

SPACE PLAN

ITE PLAN

500 WEST HIGHWAY 36
ROSEVILLE, MN 55113

Project No.: 23-278.03A
Scale: As Noted
Drawn By: RFR
Approval:

Prospective Interior Rendering - Teacher Resource Center Supply Shop



Prospective Interior Rendering - Volunteer Room



Prospective Interior Rendering -Teacher Work Space



This Document can be made available
in alternative formats upon request

State of Minnesota

HOUSE OF REPRESENTATIVES

NINETY-THIRD SESSION

H. F. No. 5387

04/15/2024

Authored by Becker-Finn
The bill was read for the first time and referred to the Committee on Capital Investment

- 1.1

A bill for an act
- 1.2

relating to capital investment; appropriating money for a school supply distribution
- 1.3

and educator resource center in the city of Roseville; authorizing the sale and
- 1.4

issuance of state bonds.
- 1.5

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.6

Section 1. ROSEVILLE; SCHOOL SUPPLY DISTRIBUTION AND EDUCATOR
- 1.7

RESOURCE CENTER.
- 1.8

Subdivision 1. Appropriation. \$5,000,000 is appropriated from the bond proceeds fund
- 1.9

to the commissioner of employment and economic development for a grant to the city of
- 1.10

Roseville, to acquire property and to predesign, design, construct, renovate, furnish, and
- 1.11

equip a school supply distribution and educator resource center in the city of Roseville to
- 1.12

support underserved students and teachers throughout Minnesota. The city of Roseville may
- 1.13

enter into a lease or management agreement for operation of the center, subject to Minnesota
- 1.14

Statutes, section 16A.695. This appropriation is available after the commissioner of
- 1.15

management and budget determines that \$5,000,000 in matching funds has been committed
- 1.16

to complete the project, as required by Minnesota Statutes, section 16A.502.
- 1.17

Subd. 2. Bond sale. To provide the money appropriated in this section from the bond
- 1.18

proceeds fund, the commissioner of management and budget shall sell and issue bonds of
- 1.19

the state in an amount up to \$5,000,000 in the manner, upon the terms, and with the effect
- 1.20

prescribed by Minnesota Statutes, sections 16A.631 to 16A.675, and by the Minnesota
- 1.21

Constitution, article XI, sections 4 to 7.
- 1.22

EFFECTIVE DATE. This section is effective the day following final enactment.

SENATE
STATE OF MINNESOTA
NINETY-THIRD SESSION

S.F. No. 5438

(SENATE AUTHORS: CWODZINSKI, Kunesh, Marty and Oumou Verbeten)

DATE	D-PG	OFFICIAL STATUS
04/15/2024	13898	Introduction and first reading Referred to Capital Investment

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EFFECTIVE DATE. This section is effective the day following final enactment.

REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 7.e.

Department Approval

City Manager Approval



Item Description: Consider Approval of Community Aspirations and Authorize Next Steps for Receiving Strategic Planning Proposals

Background

At your November 27, 2023 meeting, the City Council received the final report of the Envision Roseville community visioning project. The final report detailed the engagement process that allowed the community to express ideas about how they want their community to look and feel in the future. The themes from this engagement were further refined and vetted to become a series of aspiration statements which articulate the community's vision (Community Aspirations). Based on the final report and staff input, the following community aspirations are listed for the Council to consider formally adopting. These aspirations will serve as a foundation for the next phase of strategic planning.

Roseville aspires to be....

- A city that fosters a **strong sense of community** through effective and inclusive communication, effective engagement, and collaborative decision-making
- A community that is **welcoming and inclusive** of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing
- A city where all people feel **safe and secure** and where mutual trust and respect are fostered between the community and their police, fire, and all emergency responders
- A community of **thriving and diverse neighborhoods** with quality housing and businesses that meet the needs of, and provide opportunities for, all people
- A community that **embraces diversity** through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information
- A community that **treasures and preserves natural areas and open space** and prioritizes environmental conservation and sustainability
- **Economically prosperous** with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options
- A community with a **safe, inclusive, and well-connected transportation and infrastructure systems** that support the health and well-being of residents, visitors, customers, businesses, and employees, regardless of ability, access, cultural background, or socioeconomic standing

The next step in ensuring the Community Aspirations are embedded as priorities for all the City's work is to undertake a strategic planning process to create a strategic plan that links the Community Aspirations and the Strategic Racial Equity Action Plan (SREAP) to the City Departmental work plans.

Staff would like to discuss the next steps regarding selecting a consultant to assist the City in its strategic planning. The Department Head Team discussed how to approach selecting a consultant for the strategic planning work. From the discussion, it was suggested that the best approach would be to reach out to individual strategic planning consultants for individual meetings to discuss the scope of work with them. The individual meeting would provide the consultant with an opportunity to hear a more in-depth explanation of the proposed scope of work and ask questions. The purpose of holding these meetings would be to receive more tailored and responsive proposals. Requests for Proposals tend to work best when specifics are outlined in detail (such as in bids for construction projects, etc.) There are more variables when seeking professional services, such as how to facilitate a strategic planning process. Based on the conversation and understanding of the scope, consultants would then submit a proposal for the strategic planning work. Staff suggests that one Councilmember participate in the individual meetings with consultants to provide the City Council perspective on the strategic plan.

Regarding the scope of the work and desired outcomes from the strategic planning process, staff proposes the following:

The City of Roseville recently completed a comprehensive community visioning process aimed at gathering input from residents, businesses, and stakeholders to identify priorities, values, and aspirations for the future of our city. The insights gathered from this process have laid a solid foundation for the next step, which is the development of a 3-5 year strategic plan.

The strategic plan will be the primary vision-setting and policy-directing strategy to lead the ongoing evolution of Roseville for the next 3–5 years. As the city's resident population grows more diverse, the City has also created a strategic racial equity action plan (SREAP) which can be found [here](#). The City is seeking a strategic plan which includes measurable objectives that align with the City's inclusion and respect statement and encompass all City functions.

The selected consultant will be responsible for facilitating a strategic planning process that engages City Council members and city staff in a collaborative effort to:

- 1. Review and analyze the findings from the community visioning process.*
- 2. Identify key strategic priorities and goals based on the community's vision and values.*
- 3. Conduct a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis to assess the city's current position and future opportunities.*
- 4. Develop actionable strategies and initiatives to achieve the identified goals.*
- 5. Facilitate consensus-building among stakeholders and ensure buy-in for the strategic plan.*
- 6. Draft a comprehensive strategic plan document outlining the vision, goals, strategies, action plans, and performance measures.*

81 7. *Present the draft strategic plan to the City Council and staff for feedback and*
82 *revisions.*

83 8. *Finalize the strategic plan based on feedback received and present it for adoption by*
84 *the City Council.*

85 Staff suggests that as part of the proposal, consultants should provide a suggested time
86 commitment in regard to the strategic planning sessions. Staff suggests that the City
87 Council and Department Heads be open to meet in either an all-day or in half-day sessions.
88 In order to accommodate schedules, a Saturday session should also be considered.
89

90 Some additional details that should also be discussed by the City Council regarding the
91 strategic planning process include:

- 92 • Day of the retreat – Week Day/Weekend
- 93 • Time of retreat-Morning/Afternoon/Evening
- 94 • Length of retreat – Half day/full day/two days
- 95 • Potential dates for the retreat
- 96 • Location – City Hall Council Chambers/Other location
- 97 • Recording of meeting – Nine North Broadcast/Minutes

98 Depending on the timeline for selecting a consultant and completing the work, it is hoped
99 that a new strategic plan can be in place by the end of summer or early fall.
100

101 **Policy Objectives**

102 Once adopted, the aspirations identified in the Envision Roseville community visioning
103 project will help guide the City Council and City staff in meeting the priorities of the
104 community. A strategic plan centered around the community-identified aspirations will guide
105 the work of the City Council and City staff and make sure the aspirations are put into action
106 through City programs, services, and allocation of resources in a measurable and
107 accountable way.
108

109 **Racial Equity Impact Summary**

110 The Envision Roseville visioning project was initiated with the overarching policy objective
111 of fostering an inclusive and participatory approach to review and update the City's
112 community aspirations, taking into consideration the evolving needs and demographics of
113 the city. There was significant awareness , intent and actions taken to target all segments
114 of the community, with an emphasis on those populations that are traditionally, and
115 historically underrepresented in civic processes. A strategic plan aligned with the
116 community's aspirations will help ensure community-driven outcomes are realized. The
117 City's Strategic Racial Equity Action Plan (SREAP) and the City's inclusion and respect
118 statement will be factored in as part of the strategic planning process.
119

120 **Budget Implications**

121 The 2024 budget contains \$30,000 for strategic planning purposes.
122

123 **Staff Recommendations**

124 Staff recommends that the City Council review the proposed aspirations, make any
125 necessary changes, and formally adopt the Community Aspirations as identified by the

126 Envision Roseville community visioning process and authorize the next steps for receiving
127 proposals for strategic planning.
128

129 **Requested Council Action**

130 Motion to formally adopt the Community Aspirations as identified by the Envision Roseville
131 community visioning process
132

133 -and-

134 Authorize next steps for receiving proposals for strategic planning.
135

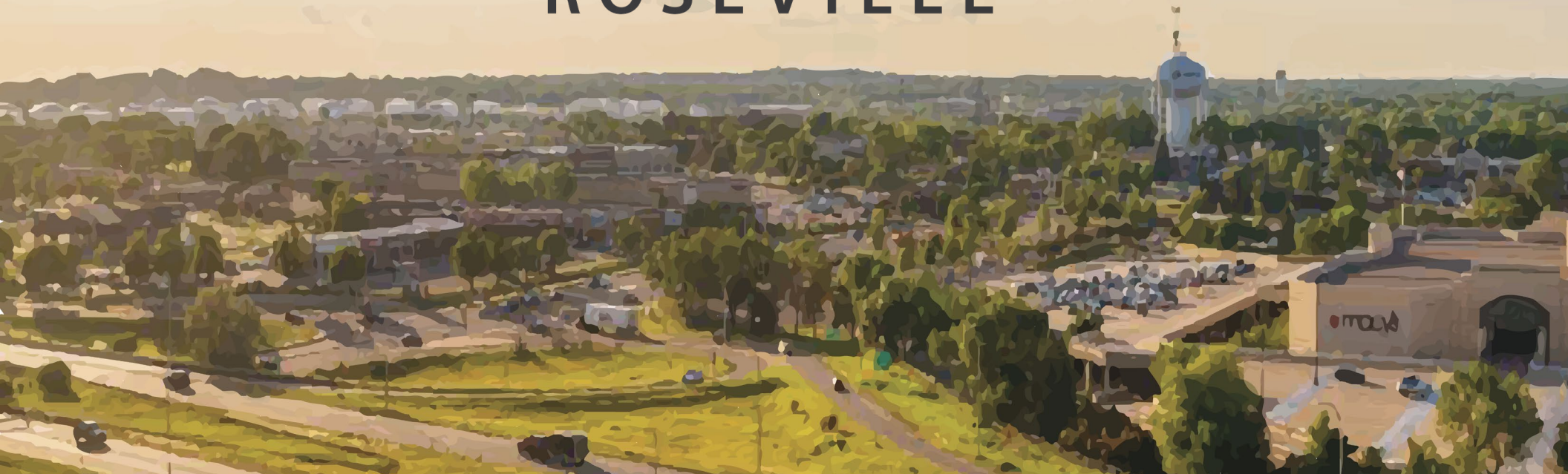
136 **Prepared by:** Patrick Trudgeon, City Manager (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments: 1. Bench Handout, Envision Roseville Report

137



ENVISION ROSEVILLE



Community Aspirations Today and Into the Future

Final Report, November 2023

Prepared for the City of Roseville by Zan Associates, with participation from Economic Development Services Inc.



Summary

In September 2022, the City of Roseville initiated a community visioning project called Envision Roseville. The purpose of this project was to facilitate a community-driven process to review and update the existing community aspirations, and to develop specific outcomes to help the city to better realize those aspirations.

The community aspirations were developed based on engagement with a wide range of community members, stakeholders, organizations, and business representatives. The purpose of the community engagement was to create opportunities for people to express ideas on how they want their community to look and feel in the future. In total, the project team logged over 3,500 responses or comments using a range of methods including community events, online tools, surveys, interviews, focus groups, interactive signs in the community and more.

Throughout the process specific efforts were made to reach traditionally underrepresented populations such as black, indigenous, and people of color (BIPOC); recent immigrants; youth and families; and people from varied socioeconomic backgrounds. This was done to ensure all voices were represented in the process and not just those who have the most access or familiarity with public processes.

Figure 1: Phase 1 community engagement activities ►

Over 3,500 Community Interactions!



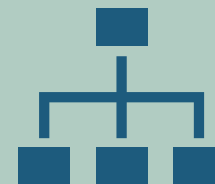
20+ Live engagement activities; 1,055 Participants

- Listening sessions: 10 meetings
- Community pop-ups: 4 events
- Community workshops: 3 events
- Business outreach: 40 locations
- Business council: 1 event
- Business interviews: 15 meetings



2,400+ Online engagement responses

- Survey
- Interactive map
- Idea wall
- Hello Lamp Post
- Business survey



Committees: 4 Workshops; 20+ Meetings

- Community Advisory Group (CAG)
- Project Management Team/ department leads (PMT)
- Project team

Community Aspirations

Community input was reviewed, coded, and grouped to make it easier to identify high level trends and themes across multiple responses. Those themes were further refined, expanded, and vetted to become a series of aspiration statements which articulate the community's vision for key topics. The following are the community aspirations.

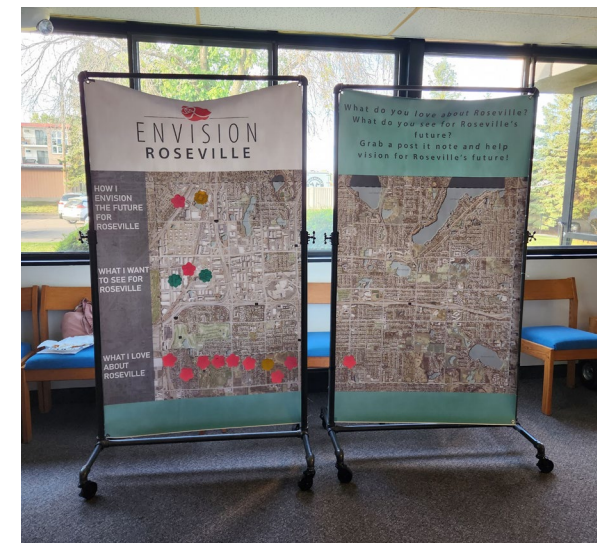
We aspire to be

- ▶ A place with safe, inclusive, and well-connected transportation and infrastructure systems that support the health and wellbeing of residents, visitors, customers, businesses and employees regardless of ability, access, cultural background, or socioeconomic standing.
- ▶ A community that treasures and preserves natural areas and open space and prioritizes environmental conservation and sustainability.
- ▶ A city that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information.
- ▶ A city that fosters a strong sense of community through effective and inclusive communication, effective engagement, and collaborative decision making.
- ▶ A community that is welcoming and inclusive of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing.
- ▶ A community where all people feel safe and secure, and where trust and mutual respect for police, fire, and all emergency responders is fostered.
- ▶ Secure in diverse neighborhoods, with quality housing and business developments that offer a range of choices to meet the needs of all people and a healthy mix of businesses.
- ▶ Economically prosperous, with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options.

Envision Roseville display at a tenant ordinance meeting ▶

Key Finding

The community aspirations presented in this document are a refreshed take on the community vision and sentiments for today's Roseville. The new aspirations generally validate the 2006 aspirations and do not signal a substantial change in direction for the city. Instead, they affirm the overall direction and provide a modern look for the world today.



Acknowledgements

City of Roseville Staff

Local staff leads were responsible for project oversight including providing overall project direction/management, advising on project strategies, and review and approving all project deliverables.

- ▶ Rebecca Olson, Assistant City Manager
- ▶ Corey Yunke, Community Relations Manager

Project Management Team

The Project Management Team (PMT) included the city manager and staff from each of the major City of Roseville departments. The PMT was responsible for high-level project oversight including overall project direction, strategy, and review of major deliverables.

- ▶ Pat Trudgeon, City Manager
- ▶ Rebecca Olson, Assistant City Manager
- ▶ Corey Yunke, Community Relations Manager
- ▶ Janice Gundlach, Community Development Director
- ▶ Matthew Johnson, Parks and Recreation Director
- ▶ Erika Scheider, Police Chief
- ▶ David Brosnahan, Fire Chief
- ▶ Thomas Brooks, Equity and Inclusion Manager
- ▶ Michelle Pietrick, Finance Director
- ▶ Jesse Freihammer, Public Works Director

Community Advisory Group

The Community Advisory Group (CAG) was a group of volunteers from various backgrounds, including city boards and commissions, community organizations, residents, and businesses. The role of the CAG was to participate in a series of workshops to advise the project team on community engagement

strategies, provide insights on key themes, help develop findings, and help promote the project.

- ▶ Etienne Djevi, HR, Inclusion, Engagement Commission
- ▶ Kathy Ramundt, Do Good Roseville
- ▶ Amanda Becker, HR, Inclusion, Engagement Commission
- ▶ Beverly Xie, RAHS Student
- ▶ Jessica Raygor, Resident
- ▶ Sara Barsel, Roseville Alzheimers/Dementia Advocate
- ▶ Joe Arneson, Parks and Recreation Commission
- ▶ Karen Schaffhausen, Planning Commission
- ▶ Edwin Hodder, PWET Commission
- ▶ Priscilla Morton, Resilient Roseville
- ▶ Benjamin Park, Roseville Resident
- ▶ Noemi Arocho, MAC Member, Resident

Consultant Team

The project was led by Zan Associates with support from Economic Development Services, Inc. The consultant team led the overall project workplan, facilitated meetings, hosted community events, developed promotional material and engagement tools, and analyzed the results.

- ▶ Dan Edgerton, Project Manager
- ▶ Brigitte Bjorklund, Community Engagement Lead and Equity Advisor
- ▶ Janna King (Economic Development Services, Inc.)
- ▶ Dani Hans, Data Analysis
- ▶ Liz Wigger, Community Engagement Support
- ▶ Cora Holt, Community Engagement Support
- ▶ Dureeti Gaga, Community Engagement Support
- ▶ Ysa Johnson, Lead Graphic Designer

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 City parks, facilities, and recreational programming 11

 City Services and civic engagement 13

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 Safety and security 15

 Housing and development 16

 Business and economy 17

Findings and recommendations 18

Appendix 19

Overview

In September 2022, the City of Roseville initiated a community visioning project. The purpose of this project was to facilitate a community-driven process to review and update the existing community aspirations, and to develop specific outcomes to help the city to better realize those aspirations. The city's previous community aspirations were developed over 15 years ago (2006) and they set the general direction for the city, providing a foundation for many of the city's current and ongoing initiatives. However, since 2006, the community has seen continuous change and the aspirations needed to be updated and calibrated to ensure alignment with the vision and values of the people in Roseville today.

Community demographics have changed.

Consistent with trends seen across the metro, Roseville is growing and is becoming more diverse with an 8% increase in communities of color from 2010 to 2020. There are also a substantial number of older adults, families with children, people with lower incomes, immigrant families, and people living with disabilities residing within the city.

Technological advances have changed the way people interact with their community.

Ride hailing services like Uber and Lyft have become common-place, smart devices with internet connections are widely available, and social media connects us to real time information like never before.

Social justice movements have become mainstream.

In the wake of the murder of George Floyd and the #MeToo movement, people are acknowledging past harms that have been done to marginalized communities and are striving toward outcomes that are more equitable for all people.

The global pandemic has fundamentally changed the way we live, work, and play.

COVID-19 has forever altered how we live. Things like work from home, delivery of consumer goods, social distancing, and changes in the ways we use public spaces have become the next normal.

To develop the new aspirations, the city facilitated community involvement and collaboration with residents, business owners, local institutions and other stakeholders as an opportunity for them to express ideas on how they want their community to look and feel in the future. The result was the development and evaluation of a set of community aspirations and related outcomes which respond to the values of the people who live and work in Roseville today. These aspirations provide a blueprint to guide key decisions in Roseville, now and into the future.

Key Finding

A key finding of this effort was the validation of the 2006 aspirations. The new community aspirations presented in this document are a refreshed take on the community vision and sentiments for today's Roseville, but do not signal a substantial change in direction for the city. Instead, they affirm the overall direction and provide a modern look for the world today.

What are community aspirations?

Community aspirations are guiding principles that are intended to set a vision for the future of the community and translate that vision into action. The community aspirations will provide a "north star" or a foundational basis for important community decisions in areas like transportation and infrastructure, housing and neighborhood development, safety and security, and land use, influencing city plans and policies for years to come.

Community and stakeholder engagement

The Envision Roseville project was a community-led process. The community aspirations were developed based on engagement with a wide range of community members, stakeholders, organizations, and business representatives. Specific efforts were made to reach traditionally underrepresented populations such as black, indigenous, and people of color (BIPOC) communities; recent immigrants; youth and families; and people from varied socioeconomic backgrounds that are not typically engaged in civic or community dialogue, in order to ensure their input was also incorporated into the community aspirations.

The purpose of the engagement was to create opportunities for people to express ideas on how they want their community to look and feel in the future. This included hundreds of interactions with residents, visitors, community organizations, business owners, local institutions and other stakeholders (see Figure 1). Community engagement was structured in two overlapping phases, as shown in Figure 2.

Community engagement: visioning

In phase 1, people were asked to describe their vision for Roseville. They were also asked to weigh in on their priorities across of number of city service categories, such as public works, public safety, land use regulation, parks and recreation, and housing. In total, more than 3,500 interactions or comments were recorded as part of phase 1. The results were tabulated, analyzed, and grouped to understand the important themes that would form the foundation of the new community aspirations. The following is a summary of the engagement activities completed. A more detailed summary of the phase 1 engagement results is included in Appendix A.

Figure 1: Phase 1 community engagement activities ►

Over 3,500 Community Interactions!



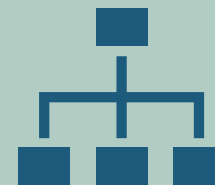
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Community Advisory Group

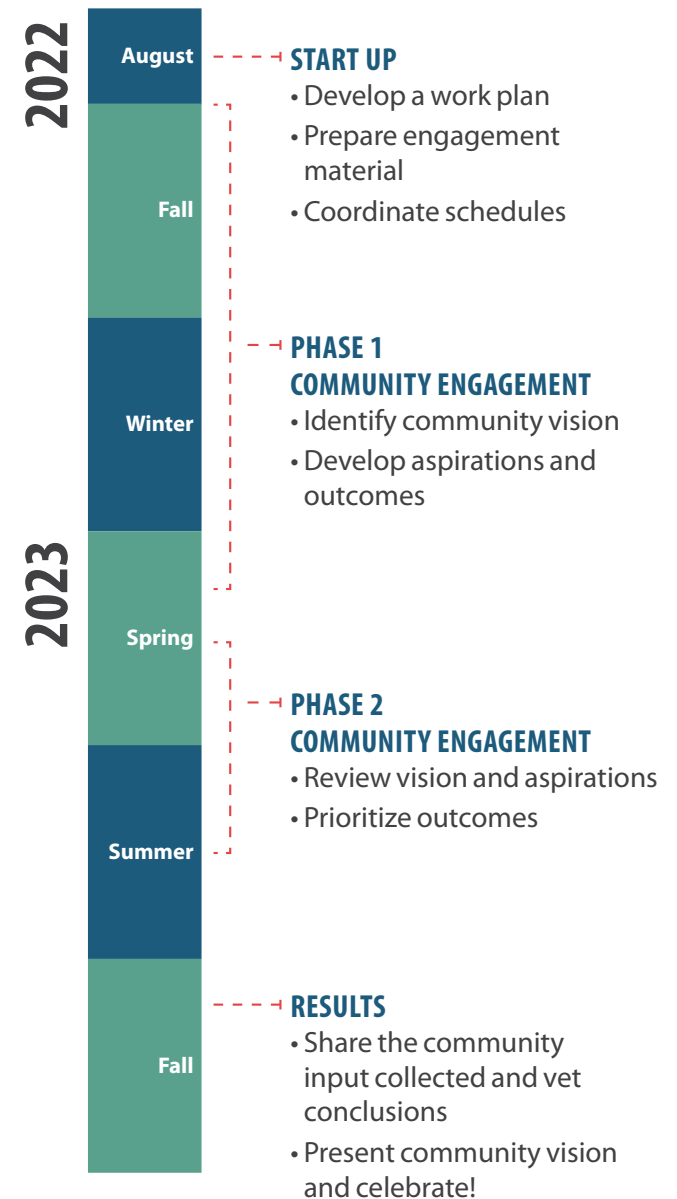
The Community Advisory Group (CAG) was a group of 12 community volunteers from various backgrounds, including city boards and commissions, community organizations, residents, and businesses. The role of the CAG was to participate in a series of workshops to advise the project team on community engagement strategies, provide insights on key themes, help develop findings, and help promote the project with the community segments they represent. During phase 1, the CAG joined a visioning workshop to help identify priority community segments as part of an equity analysis. They also participated in a visioning activity which set the foundation for the themes and outcomes for the project and was used to guide phase 1 community engagement activities.

Phase 1 community partnerships

Community engagement efforts were designed to prioritize strategies that reach communities whose voices are typically underrepresented in the public processes such as communities of color, people with low wealth, people with disabilities, foreign-born residents, older adults, youth and renters. This was done to ensure all voices were represented in the process and not just those who have the most familiarity with public processes.

A key to this strategy was to partner with the community organizations, neighborhood groups, and service providers that serve these communities in order to reach people in the places they already go. To begin this effort, the team conducted desktop research to identify potential community partners and made initial contact with more than two dozen groups. Contacts included an email introduction, followed by a phone call, and in some cases a site visit. Community groups were provided a project overview, asked to share input on the community aspirations from the perspective of their organization, and encouraged to share project promotional material with their networks during both phase 1 and phase 2 of the project. Of these, eight organizations agreed to participate in listening sessions or other engagement events with the project team. Specific community partners and the communities they serve are listed in Figure 3. At each event, participants were asked to self-identify their demographics which are presented in Figure 4, along with the demographic profile from the online survey form.

Figure 2: Project timeline ►



▼ Figure 3: Phase 1 community organization partners

Community organization Sample of communities served/topics covered

Roseville Area Schools	Students and families
Roseville Area Schools Cultural Liaisons	Students and families Diverse cultures (i.e. Hispanic/Latino, African American, Asian, etc.)
Resilient Roseville	Climate action and environmental resilience
Roseville Man Up Club	African American men and boys
Roseville Human Rights, Inclusion and Engagement Commission	Diverse cultures Community Engagement
King of Kings Lutheran Roseville	Faith-based community
Visit Roseville	Visitors and tourism Community engagement Business engagement

***Note:**

At community events, participants were asked to self-identify their demographics using a sticker activity. Because we do not have precise counts, proportions are not included for community events. However, events were chosen specifically to target the given demographics cohort. For example, Man up Roseville is a group for African American men and boys so we can say with confidence that that event reached people of color. Likewise, we know that the Roseville High School Homecoming event reached youth/students.

▼ Figure 4: Participant demographics *

Online survey demographics

Race:

85% white

11% prefer not to answer

Language:

93% English

5% prefer not to answer

Ability:

6% have a disability

Housing:

85% live in a single-family home

Ownership:

86% live in an owner-occupied home

Community event demographics

Specific listening sessions or events with members of the following community segments:

- People of color
- People who speak English less than very well
- Youth, students and their families
- Visitors and businesses
- Residents of a rental property



Hello Lamp Post

In order to extend the reach of this project and to encourage participation from people who we may not have otherwise heard from, the project team used a new and interactive tool called Hello Lamp Post (HLP). Under HLP, signs with a QR code were placed at activity centers in the community and people were encouraged to interact. Hello Lamp Post used artificial intelligence-based technology to have real time conversations with people about their vision for the future of Roseville. Signs were placed in locations such as bus stops, parks, and schools to entice people to participate. In total there were 744 unique user messages sent with the most popular locations being bus stops and public spaces like parks. The information collected from HLP was used to supplement the community engagement activities described above and it helped to confirm the key engagement themes. A more detailed summary of the HLP results is included in Appendix B.

Business engagement

Specific efforts were made to include the Roseville business community in the visioning process. This included a visioning survey specifically designed for businesses, a door-to-door business information campaign, and a series of interviews with 15 businesses in Roseville. Interviews included representation from a range of sizes and community segments, including businesses owned by people of color, retail/service businesses, manufacturing, construction and home-based businesses. The results of the business engagement outreach efforts were included in the analysis and development of key themes and draft community aspirations. A more detailed summary of the business engagement results is included in Appendixes C.

◀ Hello Lamp Post at the ballpark!

Phase 2 community engagement: draft community aspirations

In phase 2, a summary of the input received to date was provided and the draft community aspirations were shared. This material was presented and vetted at a second workshop with the Community Advisory Committee (CAG) where the group reviewed the key themes from phase 1, vetted the draft community aspiration statements, and helped to define the desired outcomes for each of the aspirations. The draft community aspirations were also shared with the community organization partners that participated in phase 1 to close the feedback loop and to solicit their input on the draft aspiration and outcome language.

Finally, the draft aspirations and outcomes were shared at a community event and an open house to further extend the reach of the project and to provide additional opportunities to provide input. The aspirations were available via the project engagement website and linked to a comment form for visitors to offer their feedback throughout the duration of phase 2. In total, approximately 500 interactions or comments were tallied as part of phase 2.

Community members were asked to review the draft community aspiration statements and share their thoughts around the following questions: are these aspirations appropriate for Roseville? What would you change? Is anything missing? What does this aspiration look like or mean to you personally? By and large, most people agreed that the draft community aspirations reflected their vision for the community, which served to confirm the work completed in phase 1. A more detailed summary of the phase 2 engagement efforts is included in Appendix D.

Photobooth fun at the Wild Rice Festival ►



Community aspirations and outcomes

Community input was reviewed, coded, and grouped into themes to make it easier to see high level trends across multiple responses. Those themes were then refined to become a series of aspiration statements which articulate the community's vision for each category. The key themes and related aspirations are shown in Figure 5. The sections that follow are organized by theme and expand upon each of the community aspirations to include a series of outcome statements that describe the community vision for each theme in further detail. Each section also includes a summary of the types of comments made within each theme category. Note that the aspirations are presented in order of the frequency they were mentioned during engagement activities. For example comments related to transportation and infrastructure were the most frequent, so that theme is presented first. However, the aspirations are intended to receive an equal weighting and are not presented in priority order.

Theme	We aspire to be:
Transportation and Infrastructure	A place with safe, inclusive, and well-connected transportation and infrastructure systems that support the health and wellbeing of residents, visitors, customers, businesses and employees regardless of ability, access, cultural background, or socioeconomic standing.
Green Space and Environmental Conservation	A community that treasures and preserves natural areas and open space and prioritizes environmental conservation and sustainability
City Parks, Facilities, and Programming	A city that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information.
City Services and Civic Engagement	A city that empowers its citizens and fosters a strong sense of community through effective and inclusive communication, engagement, and decision making.
Welcoming and Inclusive	A community that is welcoming and inclusive of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing.
Safety and Security	A community where all people feel safe and secure, and where trust and mutual respect for police, fire, and all emergency responders is fostered.
Housing and Development	Secure in diverse neighborhoods, with quality housing and business developments that offer a range of choices to meet the needs of all people and a healthy mix of businesses.
Business and Economy	Economically prosperous, with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options.

Figure 5: Key themes and community aspirations ▲



Transportation and infrastructure

We aspire to be a place with safe, inclusive, and well-connected transportation and infrastructure systems that support the health and wellbeing of residents, visitors, customers, businesses and employees regardless of ability, access, cultural background, or socioeconomic standing

WHERE...

- ▶ The transportation system is modern, safe and convenient for all people regardless of how they travel (e.g., walk, roll, bike, bus, or drive) and is designed to encourage safe vehicle speeds and driving behaviors.
- ▶ There are safe and comfortable places to walk and a well-connected bicycle network that makes it safe and easy for all people to choose to walk, bike or roll whether it's to get where they need or want to go, for employment, shopping, recreation, or exercise.
- ▶ Policies and practices are supportive of building out a regional transit system with safe and well-maintained stops in convenient locations and reliable travel times.
- ▶ Roseville's exceptional freeway access and centrality in the metropolitan area is recognized as a competitive advantage for residents and businesses, and Roseville fosters positive relationships with agency partners such as MnDOT and Ramsey County to support improvements to the regional transportation system.
- ▶ There are high-quality infrastructure systems that anticipate and adapt to technological, social, demographic, and climate changes to support and maintain the health, well-being, prosperity of residents, visitors, customers, and employees.

SUMMARY OF COMMENTS

Walking

Be a walkable community, more sidewalks/crosswalks, improve pedestrian safety

Bikes

Become more bike friendly, more bike facilities/trails/bike safety

Trails

More trails, more trail connectivity/trail connections to parks/passive recreation, promote passive recreation for healthy living

Transit

Better transit options/service frequencies/stops

Traffic

Less traffic congestion/traffic delay, improve traffic safety, address problem locations

Car Safety

Reduce speeding/reckless driving/vehicle crashes

Street Condition

Improve/maintain road condition/pavement quality, better winter snow removal

Highway 36

Address Highway 36 safety/maintenance/access issues

Internet

Add citywide high speed internet options/fiber/Wi-Fi, more service options

Maintenance

Improve/prioritize snow clearance/litter removal



Green space and environmental conservation

We aspire to be a community that treasures and preserves natural areas and open space and prioritizes environmental conservation and sustainability

WHERE...

- ▶ All residents and businesses have access to high-quality parks, green space, trails, and other passive recreation opportunities.
- ▶ There are resources available and promoted for residents and businesses interested in reducing their environmental impact.
- ▶ The city proactively pursues and implements sustainability initiatives such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green spaces.

SUMMARY OF COMMENTS

Open Space

Preserve natural landscape and open space/increase access to open space/create more open space

Nature Preservation

More trees/preserve trees/more green infrastructure

Sustainability

Support sustainability and conservation/reduce environmental impact/encourage climate action/implement green energy



City parks, facilities, and recreational programming

We aspire to be a city that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information

WHERE...

- ▶ All residents have safe and convenient access to culturally relevant and age-appropriate recreational programming and inclusive park facilities.
- ▶ Park programming is intentionally targeted to appeal to diverse communities and resources and programming opportunities are actively promoted in ways that are accessible to all people.
- ▶ Existing park facilities and buildings are maintained, celebrated, promoted, and used as places for all people and all communities to gather.
- ▶ Needs for new and expanded park facilities and programming are proactively anticipated and explored.
 - Example park facilities desires include: a community center with gathering places and diverse programming, a splash pad for families and children and more fountains and water features, a dog park, a mountain bike facility, and a trail system connecting all of the parks.
 - Example programming desires include: Multicultural programming to support and celebrate diverse communities, programming that will appeal to older kids and teenagers, and additional family recreation opportunities. Programming to support multigenerational connections.

SUMMARY OF COMMENTS

City parks

Protect/preserve/improve/increase access to city parks

Community spaces

Create more/preserve community gathering spaces. Provide places that are friendly to all ages and cultures. Specifically support diverse cultures

Community programming

Invest in community programming to bring people together for all ages/abilities/cultures. More multicultural programing, sports, etc. Programing for older kids. More recreational opportunities for diverse cultures. Increase family entertainment options

Community facilities

Specific suggestions for facilities like a community center, splash pad, dog park, and mountain bike facility

Location

Celebrate Roseville's great location/amenities/good place to live/quiet and peaceful



City services and civic engagement

We aspire to be a city that fosters a strong sense of community through effective and inclusive communication, effective engagement, and collaborative decision making

WHERE...

- Information on community events, resources, and engagement opportunities is shared widely and in multiple languages and is easy for all people to access.
- The city is effective in delivering essential services such as emergency response, public works, and community programming.
- Rules, regulations, and guidance are designed to work for all people and businesses of all sizes and scales, and are enforced consistently, creating an even playing field.

SUMMARY OF COMMENTS

Community resources

Maintain/expand/share information more widely about existing community resources

Community engagement

Maintain/expand city communications and engagement with residents, property owners, and businesses; Get more people involved. Foster community/belonging/pride

Language

Communicate in multiple languages to make people feel included



Welcoming and inclusive

We aspire to be a community that is welcoming and inclusive of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing

WHERE...

- ▶ Roseville facilitates dialogue, active engagement and connections among Roseville businesses, residents, local government and non-profit partners through community events, activities and communication systems. The city works to ensure the active engagement of historically underrepresented populations.
- ▶ People are treated equally when interacting with the city regardless of outward appearance, socioeconomic status or ability.
- ▶ The city will support initiatives to encourage new and existing residents, or people of different ability or socioeconomic status, to connect and learn about each other to build community and unity.

SUMMARY OF COMMENTS

Diversity

Encourage/embrace/support people from diverse cultures, all ages, and all levels of physical ability

Cultural events

Create culturally-specific events/programming. Foster sense of belonging. Build awareness and acceptance of diverse cultures

Families

Strive to attract young families

Location

Celebrate Roseville's great location/amenities/good place to live/quiet and peaceful



Safety and security

We aspire to be a community where all people feel safe and secure, and where trust and mutual respect for police, fire, and all emergency responders is fostered

WHERE...

- ▶ People of all ages and backgrounds feel safe and secure in their daily activities and police, fire, and other emergency responders are trusted partners in the community.
- ▶ Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling, and other issues.
- ▶ Roseville police and fire maintain good communication and a collaborative relationship with Roseville businesses. Roseville businesses are confident that police will provide meaningful follow-up to reported incidents and they will receive a prompt, professional response when they contact public safety for urgent or non-urgent matters.

SUMMARY OF COMMENTS

Crime

Minimize crime/feeling unsafe in certain parts of the city

Enforcement

More enforcement of traffic laws (speeding, crosswalk stopping, etc.)

Policing

Programs to build/expand/repair community trust

Respect

Change in how community members treat each other/fear of being accused/stereotyped

Young people

Help school aged children feel safe in the community

We aspire to be secure in diverse neighborhoods, with quality housing and business developments that offer a range of choices to meet the needs of all people and a healthy mix of businesses

WHERE...

- ▶ The city encourages a balanced approach to housing development and density to provide a range of housing choices, while preserving existing neighborhoods and communities.
- ▶ The city proactively plans for the housing needs of diverse communities and an aging population.
- ▶ Roseville maintains a diverse commercial/industrial building stock that includes properties affordable to start-up, young and growing businesses, and opportunities for growing businesses to expand and stay in the city.
- ▶ Roseville recognizes the community-building value of locally-owned retail and service-oriented businesses that meet the needs of area residents and all city departments work to create a hospitable, supportive environment.

SUMMARY OF COMMENTS

Affordable housing

Preserve/expand, housing options and choices, affordable ownership options

Development for a range of businesses

Support small/locally owned/service oriented businesses. Development to support a range of businesses sizes and functions in Roseville

Older adults

More options for seniors/options to age in place/single level residences





Business and economy

We aspire to be economically prosperous, with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options

WHERE...

- ▶ A healthy, vibrant mix of businesses, large and small, in all sectors is intentionally cultivated.
- ▶ The city seeks to understand the challenges and opportunities facing businesses in Roseville and create a supportive, business-friendly environment.
- ▶ There is strong collaboration with the private sector to address economic, workforce, infrastructure and other challenges and opportunities.
- ▶ The city supports small, locally-owned businesses with access to finance and technical assistance tools that enable them to own, maintain, and improve owner-occupied properties.

SUMMARY OF COMMENTS

Small business

Support small/local/minority owned/family-owned businesses over big box/corporate

Business improvement

Support/incentivize business revitalization

Employment

More quality employment opportunities

Tax base

Implement policies/actions that grow the tax base

Entertainment and shopping

Protect/preserve/expand

Findings and Recommendations

The next steps in the Envision Roseville process are for the city to take action toward implementing these community aspirations. The aspirations are intended to be a set of guiding principles that can be used as a foundation for the programs and services within each city department. The following are key findings and recommended action items for the city to consider as next steps.

General alignment with previous aspirations

The city's previous community aspirations were developed over 15 years ago. The current project was needed to update and calibrate the previous aspirations to ensure alignment with the vision and values of the people in Roseville today. The new aspirations presented in this document are a refreshed take on the community vision and sentiments for today's Roseville. The new aspirations generally validate the previous aspirations and do not signal a substantial change in direction for the city.

Guide decision-making

Once approved, the community aspirations can become an immediate guide for future decision-making within the city. The aspirations should be considered in all future city decisions, plans, and policies.

Strategic plan

The next step for the community aspiration is to identify specific action items that will help to implement the vision of the community. This can be done with a strategic plan that identifies short-, mid-, and long-term action steps related to each of the key themes identified by the community.

Partner agencies

The city should collaborate with partner agencies, such as the Roseville Area School District, Ramsey County, and MnDOT to address issues related to the community aspirations which are multijurisdictional.

Address specific issues

The community input collected as part of Envision Roseville was tabulated, grouped, and coded to identify common themes. However, people provided many specific comments such as location-specific improvement suggestions and specific areas of concern. The city should review all the input received and evaluate opportunities to act on the specific comments not covered in the community aspirations.

Close the feedback loop

The city should share how the community aspirations were used. Let people know that their input was heard and is making a difference.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$985,854.73
109190 – 109290	\$667,597.04
Total	\$1,653,451.77

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Racial Equity Impact Summary

Not applicable.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

Requested Council Action

Motion to approve the payment of claims as submitted.

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Prepared by: Joshua Kent - Assistant Finance Director

Attachments: 1. Checks for Approval 04.22.2024

33

Bank Reconciliation

Board Audit

User: Joshua.Kent
 Printed: 04/17/2024 - 6:49AM
 Date Range: 04/03/2024 - 04/16/2024
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 100 General Fund				
Department: 00 General Function				
0	Alerus Financial NA - Non Bank	Benefits Reimbursements	04/03/2024	6,739.74
0	Alerus Financial NA - Non Bank	True Up of Prefunded 5% Deposit for	04/12/2024	8,002.84
0	David R. Cantu-Non Bank	Benefit Reimbursements	04/12/2024	457.71
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	111,376.17
Total for Department: 00 General Function				126,576.46
Department: 01 General Government				
0	Adam's Pest Control Inc	Prevention Plus	04/11/2024	296.38
0	Alerus Financial NA - Non Bank	Monthly Admin Fee - Mar 2024	04/12/2024	462.00
0	Amazon.com- CC	Water filters	04/12/2024	12.45
0	American Mailing Machines-Non Bank	Postage	04/12/2024	6,000.00
0	Background Investigation Bureau - CC	Background Checks	04/12/2024	163.71
0	Condolences Shop-CC	Flowers for Corrao Family	04/12/2024	256.29
0	Dollar Tree-CC	Appreciation lunch supplies	04/12/2024	47.41
0	Fikes, Inc.	Restroom Supplies	04/11/2024	366.11
0	Innovative Office Solutions	Office Supplies	04/03/2024	71.69
0	Jimmy John's- CC	Lunch for Interviews	04/12/2024	114.65
0	Mailchimp-CC	Standard Plan 5000 contacts	04/12/2024	100.00
0	McGough Property Management, LLC	Facility Management Service	04/11/2024	4,282.50
0	Metro-INET	Monthly IT Services	04/11/2024	74,971.00
0	Nitti Sanitation-CC	Trash Services	04/12/2024	892.57
0	Office Depot- CC	1099 forms	04/12/2024	55.72
0	Roseville Area Optimist Club - CC	Membership	04/12/2024	130.00
0	Shinhwa Korean Steakhouse-CC	Lunch w/ mayor	04/12/2024	31.16
0	SHRM-CC	Conference Registration - D. O'Conno	04/12/2024	900.00
0	U of M-CC	Job Fair	04/12/2024	50.00
0	US Bank-Non Bank	February 2024 Terminal charges	04/12/2024	2.90
0	Volgistics-CC	Volunteer Database	04/12/2024	234.00
0	Yale Mechanical	Check public safety boiler controls	04/11/2024	489.50
109192	Anchor Solar Investments, LLC	Solar Lease	04/03/2024	1,700.33
109214	Huebsch, Inc.	Floor Mats	04/03/2024	1,057.74
109251	Alerus Financial NA	COBRA Monthly Service Fee	04/11/2024	213.00
109285	Redpath and Company LLC	Progress billing on 2023 Financial and	04/11/2024	33,500.00
Total for Department: 01 General Government				126,401.11
Department: 02 Public Safety				
0	Adam's Pest Control Inc	Prevention Fall Invaders	04/11/2024	269.43
0	Advanced Graphix-CC	K9 Graphics	04/12/2024	145.00
0	Amazon.com- CC	PACT Club Timer III	04/12/2024	523.00
0	Ancom Technical Center	Service Repairs	04/03/2024	685.00
0	BCA-CC	Training Course - P. Tanis	04/12/2024	1,225.00
0	Breezy Point Resort-CC	Conference Lodging	04/12/2024	277.02
0	Chick Fil A-CC	Training Meal	04/12/2024	13.03
0	Crisp & Green-CC	Training Meal	04/12/2024	19.35
0	Easy Canvas Prints-CC	Canvas Prints	04/12/2024	180.37
0	Emergency Automotive Tech Inc	2023 Dodge Durango - Unit 2304 Rep	04/03/2024	196.26
0	Evident Inc-CC	Crime scene tool	04/12/2024	180.91

Check No.	Vendor/Employee	Transaction Description	Date	Amount
0	HCMC-CC	Training Course - C. Dubay	04/12/2024	175.00
0	Hetherington Group-CC	Training Course - A. Krinke	04/12/2024	99.00
0	Innovative Office Solutions	Office Supplies	04/03/2024	202.11
0	Jersey Mikes Subs-CC	Training Meal	04/12/2024	17.37
0	License Center-Non Bank	Renewal Fees PD 2015 Chevy & 2023	04/12/2024	32.50
0	Lund Food Holdings-CC	Training	04/12/2024	49.99
0	Masa Consulting, Inc.	Mental Health Support Service March	04/03/2024	2,100.00
0	Metro-INET	Ticket 163552 Milestone License	04/11/2024	325.00
0	Midway Ford-CC	Handle	04/12/2024	12.08
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	2,301.03
0	MN Board of Firefighter Training-CC	Firefighter License	04/12/2024	50.00
0	MN Crime Prevention Assoc-CC	Membership - T. Pitzl	04/12/2024	350.00
0	MN IAAI-CC	Conference Registration	04/12/2024	275.00
0	Nitti Sanitation-CC	Trash Services	04/12/2024	265.36
0	Northland Fools-CC	Training Course	04/12/2024	105.56
0	Office Depot- CC	External hard drive	04/12/2024	147.59
0	SFM-Non Bank	Fire Idemnity	04/12/2024	2,901.46
0	SOS Office Furniture-CC	Stool	04/12/2024	417.74
0	SOTA-CC	Conference Registration - R. Duxbury	04/12/2024	365.00
0	Sportsmans Guide-CC	Accidental Enrollment	04/12/2024	59.99
0	Streicher's	Uniform - D. Cook	04/03/2024	3,563.75
0	Tavern Grill-CC	Training Meal	04/12/2024	92.00
0	UPS Store- CC	Shipping	04/12/2024	10.05
0	US Bank-Non Bank	February 2024 Terminal charges	04/12/2024	186.09
109192	Anchor Solar Investments, LLC	Solar Lease	04/03/2024	371.91
109193	Aspen Mills Inc.	Clothing - A. Besse	04/03/2024	1,556.68
109194	AT&T	Location Daily & Activation Fee	04/03/2024	225.00
109204	Circle K Stores Inc.	March Car Washes	04/03/2024	71.50
109215	Interstate All Battery Center	Batteries	04/03/2024	214.40
109242	T Mobile USA, Inc.	GPS Locate	04/03/2024	100.00
109243	Twin Cities Flag Source, Inc	Flags	04/03/2024	899.25
109245	Verizon	PD Phones, Acct 542259159-00001	04/03/2024	3,924.71
109254	Aspen Mills Inc.	Uniform - A. Churchill	04/11/2024	2,409.85
109255	AT&T Mobility	Account 287284171528	04/11/2024	942.54
109262	CL Bensen Company, Inc.	Operating Supplies	04/11/2024	270.36
109267	Eagle Engraving	Axe w/ engraving	04/11/2024	266.95
109268	Fairway Collision Center	Repair Order 14245, Quotation 292151	04/11/2024	2,280.79
109273	Image Trend Inc.	Annual Fee, Contract Number 20537	04/11/2024	284.90
109278	Martin McAllister, Inc.	Public Safety Assessments - Churchill	04/11/2024	1,250.00
109283	Ramsey County	Fleet Support Fee for March 2024	04/11/2024	305.76
109290	Twin Cities Transport & Recovery	Tow Charge	04/11/2024	250.00

Total for Department: 02 Public Safety

33,442.64

Department: 03 Public Works

0	Amazon.com- CC	Keurig Filters	04/12/2024	302.55
0	Factory Motor Parts, Co.	POSI-QUIET ext. Wear Pad, Coated B	04/03/2024	259.00
0	Factory Motor Parts, Co.	Oil Filter	04/11/2024	14.76
0	Fastenal Company Inc.	Cable Tie	04/03/2024	15.49
0	Fastenal Company Inc.	Supplies	04/11/2024	46.75
0	Home Depot- CC	Unger Rugged Reacher	04/12/2024	76.27
0	Innovative Office Solutions	Office Supplies	04/03/2024	259.17
0	McMaster-Carr	Torx Flat Head Thread-Cutting Screws	04/03/2024	43.30
0	McMaster-Carr	Antislip Tape	04/11/2024	120.07
0	MN Dept of Revenue-Non Bank	Fuel Tax Feb 2024	04/12/2024	168.15
0	MN SPE-CC	Training Registration	04/12/2024	67.95
0	MTI Distributing, Inc.	Oil Pan ASM	04/11/2024	451.18
0	Office Depot- CC	Storage	04/12/2024	155.05
0	Pirate Ship Postage-CC	Label	04/12/2024	6.68
0	Precise MRM, LLC	10MB Flat Data Plan US with NAF	04/03/2024	744.00
0	Premium Waters Inc	Monthly April	04/11/2024	6.40
0	Red Wing Shoes-CC	Work Boots	04/12/2024	157.24
0	Snap On-CC	Soldering Gun	04/12/2024	422.90

Check No.	Vendor/Employee	Transaction Description	Date	Amount
0	White Bear Rental-CC	Stump Grinder Rental	04/12/2024	112.85
109202	CES Imaging	SSP Minimum-Canon TX3000MFP	04/03/2024	40.00
109203	Cintas Corporation	Clothing	04/03/2024	88.22
109211	Grainger Inc	Paint Markers	04/03/2024	107.20
109216	Jeff Belzers Roseville Chrysler Dodge .	Prop/Gas-	04/03/2024	43.80
109218	Konrad Material Sales, LLC.	UPM Spring/Fall	04/03/2024	1,024.20
109221	Liberty Tire Services, LLC	Tire Recycling	04/03/2024	279.74
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	332.91
109248	Zahl Petroleum Maintenance Co	Labor, pumps 1 & 2	04/03/2024	150.30
109253	Allstate Peterbilt of South St. Paul	Filters	04/11/2024	120.44
109257	Beaudry Oil and Service, Inc.	2/1/24 - 1/31/25 Blanket PO for fuel -	04/11/2024	10,370.29
109261	Cintas Corporation	Clothing	04/11/2024	44.11
109282	Plaisted Companies, Inc	Hauling per Load	04/11/2024	259.70
109283	Ramsey County	Fleet Support Fee for March 2024	04/11/2024	109.20
Total for Department: 03 Public Works				16,399.87
Total for Fund:100 General Fund				302,820.08

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 General Fund Donations				
Department: 02 Public Safety				
0	AAA Insurance-CC	Personal purchase - being reimbursed	04/12/2024	358.91
0	Amazon.com- CC	Outreach - fidget toy	04/12/2024	89.97
0	CG Arms-CC	E-collar Remote Holder	04/12/2024	43.99
0	City of Roseville-CC	Homeless Outreach - License Center	04/12/2024	26.56
0	Holiday-CC	Outreach - gas card	04/12/2024	50.00
0	Metro Transit-CC	Outreach - Transit Card	04/12/2024	40.00
0	Target- CC	Outreach - shoes	04/12/2024	83.56
0	Victory Parking-CC	Parking	04/12/2024	10.00
109191	Agate Housing and Services	Handbooks of the Streets	04/03/2024	35.00
Total for Department: 02 Public Safety				737.99
Total for Fund:101 General Fund Donations				737.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 103 Contracted Engineering Svcs				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	512.22
109256	B&R Properties, LLC	Erosion Control Escrow Refund - EC1	04/11/2024	46,250.00
Total for Department: 00 General Function				46,762.22
Total for Fund:103 Contracted Engineering Svcs				46,762.22

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 104 Accounting Services				
Department: 01 General Government				
0	GFOA- CC	GFOA Conference registration - J. Kei	04/12/2024	585.00
Total for Department: 01 General Government				585.00
Total for Fund:104 Accounting Services				585.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 110 Telecommunications				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	2,347.95
Total for Department: 00 General Function				2,347.95
Department: 01 General Government				
109245	Verizon	PD Phones, Acct 542259159-00001	04/03/2024	87.98
Total for Department: 01 General Government				87.98
Total for Fund:110 Telecommunications				2,435.93

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 112 IT: Other Agency Operational				
Department: 01 General Government				
0	Metro-INET	Transfer of Ramsey Co Library invoice	04/12/2024	2,000.00
Total for Department: 01 General Government				2,000.00
Total for Fund:112 IT: Other Agency Operational				2,000.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 200 Recreation Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	12,082.08
0	MN Dept of Revenue-Non Bank	Sales Tax and Use Feb 2024	04/12/2024	8,980.28
109260	Central Park Foundation	Brick Order - Weleccki-Cmiel	04/11/2024	430.00
Total for Department: 00 General Function				21,492.36
Department: 04 Recreation				
0	Amazon.com- CC	Screen and clock	04/12/2024	303.36
0	Atsuko Johnson	Baby & Me Hula, Hula Dance Feb 7 -	04/03/2024	518.00
0	Certified Laboratories, Inc.	Gloves	04/11/2024	465.30
0	Chewy.com-CC	Animal Supplies	04/12/2024	20.45
0	Comcast-CC	Business Services - Sandcastle	04/12/2024	290.39
0	Custom Ink-CC	Dance Jackets	04/12/2024	1,303.59
0	DG Minnesota CS 2021, LLC	Solar Production February 2024	04/03/2024	577.24
0	Dollar Tree-CC	Tablecloths	04/12/2024	10.84
0	Elizabeth Leverty	Dance Purchase Reimbursement	04/03/2024	113.89
0	Gopher Sport- CC	Soccer Balls	04/12/2024	801.92
0	Home Depot- CC	Paint/Tapegun	04/12/2024	108.15
0	Lunds & Byerlys-CC	Volunteer Snacks - open house	04/12/2024	48.93
0	Menards-CC	wall bracket	04/12/2024	249.89
0	MRPA-CC	Training Registration	04/12/2024	90.00
0	Nitti Sanitation-CC	Trash Services	04/12/2024	651.31
0	Office Depot- CC	Printer Toner, Printing Calculator	04/12/2024	537.36
0	Prime Video-CC	Personal Purchase - being reimbursed	04/12/2024	25.98
0	Revolution Dancewear-CC	Dance Costumes	04/12/2024	1,010.15
0	Suburban Ace Hardware-CC	Tape, glue	04/12/2024	57.38
0	Target- CC	Dance Costume	04/12/2024	19.18
0	UPS Store- CC	Shipping -Dance costumes	04/12/2024	175.18
0	Voss Lighting	Lighting	04/03/2024	498.00
0	Weissman's Design-CC	Dance Costumes	04/12/2024	840.49
109209	Gary Carlson Equipment, Corp.	Poly Lift LIne Guage, Test Ball I-serie	04/03/2024	2,664.34
109210	Get Messy LLC	Simply Silly Stuff Class 3/25/24	04/03/2024	539.00
109211	Grainger Inc	Lever Lockset	04/03/2024	259.58
109217	Kone Inc	Elevator Repairs	04/03/2024	1,164.28
109220	Jessica Lee	Winter 2024 Classes	04/03/2024	1,521.90
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	81.76
109233	Revolutionary Sports, LLC	Basketball/Volleyball Classes 1/9 - 3/1	04/03/2024	5,050.50
109235	Shamrock Group, Inc.	CO2 Cylinder Rent	04/03/2024	30.35
109236	Sandra Sherbarth-Lynch	Pickleball Mar 10 - Apr 7, 2024	04/03/2024	1,785.60
109237	The Sherwin-Williams Company	Paint Supplies	04/03/2024	1,143.91
109247	Watson Company	Concessions for Sale	04/03/2024	2,535.14
109249	Brad Zenner	Payment for announcing HS hockey g	04/03/2024	40.00
109250	AARP Driver Safety Program	Driver Refresher Course ID: AARP-C	04/11/2024	235.00
109263	The Cleaning Authority, Inc.	March Monthly Cleaning	04/11/2024	3,855.60
109281	Bob Nielsen	Drive Van/Supervise Big Band Perfor	04/11/2024	45.00
Total for Department: 04 Recreation				29,668.94
Total for Fund:200 Recreation Fund				51,161.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 204 P & R Contract Maintenance				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	6,834.68
Total for Department: 00 General Function				6,834.68
Department: 04 Recreation				
0	Certified Laboratories, Inc.	Drop Dead Aerosol	04/03/2024	259.45
0	Doug Hentges	Union Purchase Reimbursement	04/11/2024	287.37
0	Fleet Farm-CC	tools/supplies	04/12/2024	22.28
0	Frattallones-CC	Fasteners, deck tan	04/12/2024	59.38
0	Menards-CC	Lumber/Supplies	04/12/2024	803.59
0	Metal Supermarkets-CC	Metal supplies	04/12/2024	296.80
0	MN Nursery & Lands-CC	Training course	04/12/2024	690.00
0	Nitti Sanitation-CC	Trash Services	04/12/2024	2,843.31
0	Patti Sullivan	Union Purchase Reimbursement	04/03/2024	175.48
0	Prowire, Inc.	Fire System Testing - Nature Center	04/03/2024	325.00
0	Safety Kleen Systems, Inc.	20F Parts Washer Service - Solvent	04/03/2024	307.95
0	Suburban Ace Hardware-CC	Fasteners/ 4 way shut off	04/12/2024	72.43
0	Tessman Company	Athletic Pro 2	04/03/2024	780.00
0	U of M-CC	Tree Inspector certification	04/12/2024	50.00
0	Viking Electric -CC	Fuse, electrical tape	04/12/2024	112.65
109196	Brin Glass Service	Window Replacement - Oasis Park	04/03/2024	1,285.00
109203	Cintas Corporation	Clothing	04/03/2024	21.70
109208	Fra-Dor Inc.	Black Dirt	04/03/2024	124.93
109226	MN Dept of Labor and Industry	Elevator Annual Oper - Nature Center	04/03/2024	100.00
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	220.27
109229	Playpower LT Farmington, Inc.	Elbow Tun 35 Deg.	04/03/2024	913.00
109230	Precision Landscape & Tree,Inc	Tree Removal	04/03/2024	7,902.00
109237	The Sherwin-Williams Company	Paint	04/03/2024	176.14
109244	Vacker Inc.	Laminate Panel with Threaded Holes	04/03/2024	468.00
109245	Verizon	Phones Acct #487223064-00001	04/03/2024	390.75
Total for Department: 04 Recreation				18,687.48
Total for Fund:204 P & R Contract Maintenance				25,522.16

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 221 Municipal Jazz Band				
Department: 04 Recreation				
0	Glen Newton	Big Band Director March Payment 20.	04/11/2024	250.00
Total for Department: 04 Recreation				250.00
Total for Fund:221 Municipal Jazz Band				250.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 260 Community Development				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	6,721.94
0	MN Dept of Labor-CC	Building Permit Surcharge	04/12/2024	5,023.40
Total for Department: 00 General Function				11,745.34
Department: 02 Public Safety				
0	Amazon.com- CC	Computer Supplies/Coffee	04/12/2024	196.65
0	Ebay Inc-CC	Ford Lightning accessories	04/12/2024	186.12
0	Innovative Office Solutions	Office Supplies	04/03/2024	61.80
0	MBPTA-CC	Membership	04/12/2024	108.55
0	MN Dept of Labor-CC	IMS Membership	04/12/2024	170.00
0	Realtruck-CC	Weather floor and trunk mats	04/12/2024	329.96
0	Stephen Togle Inspections, Inc.	March Electrical Inspections	04/11/2024	13,200.76
0	T Mobile-CC	Inspector Cell Phones	04/12/2024	281.50
0	US Bank-Non Bank	February 2024 Terminal charges	04/12/2024	3,000.84
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	141.89
109245	Verizon	Phones Acct #487223064-00001	04/03/2024	52.01
Total for Department: 02 Public Safety				17,730.08
Total for Fund:260 Community Development				29,475.42

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 265 License Center				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	12,113.82
0	MN Dept of Revenue-Non Bank	Sales Tax and Use Feb 2024	04/12/2024	2,427.10
Total for Department: 00 General Function				14,540.92
Department: 01 General Government				
0	Amazon.com- CC	Office Supplies	04/12/2024	105.25
0	Fikes, Inc.	Restroom Supplies	04/11/2024	91.53
0	Full Slate-CC	Renewal unlimited appts	04/12/2024	49.95
0	Innovative Office Solutions	Office Supplies	04/03/2024	268.09
0	USPS-CC	Postage	04/12/2024	1,220.53
109214	Huebsch, Inc.	Floor Mats	04/03/2024	609.32
109238	Shred-N-Go, Inc.	Shredding Services through March	04/03/2024	144.93
Total for Department: 01 General Government				2,489.60
Total for Fund:265 License Center				17,030.52

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 270 Charitable Gambling				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	63.30
Total for Department: 00 General Function				63.30
Total for Fund:270 Charitable Gambling				63.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 282				
Department: 25				
0	Land Title, Inc-Non Bank	Community Land Trust write down	04/12/2024	80,000.00
Total for Department: 25				80,000.00
Total for Fund:282				80,000.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 290 Police Forfeiture Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	5.34
Total for Department: 00 General Function				5.34
Department: 02 Public Safety				
109245	Verizon	PD Phones, Acct 542259159-00001	04/03/2024	50.85
Total for Department: 02 Public Safety				50.85
Total for Fund:290 Police Forfeiture Fund				56.19

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 294 Police - DWI Enforcement				
Department: 02 Public Safety				
109195	Olive Bjorklund	Alcohol Compliance Checks - 5.5 hou	04/03/2024	82.50
109200	Rachel Carter	Alcohol Compliance Checks - 6 hours	04/03/2024	90.00
109219	Michael Kysylyczyn	Alcohol Compliance Checks - 8.5 hrs	04/03/2024	127.50
Total for Department: 02 Public Safety				300.00
Total for Fund:294 Police - DWI Enforcement				300.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 295 Police Grants				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	10.15
Total for Department: 00 General Function				10.15
Total for Fund:295 Police Grants				10.15

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 400 Police Vehicle Revolving				
Department: 02 Public Safety				
0	Advanced Graphix, Inc.	Decals and Application	04/03/2024	3,014.00
Total for Department: 02 Public Safety				3,014.00
Total for Fund:400 Police Vehicle Revolving				3,014.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 401 Fire Vehicles Revolving				
Department: 02 Public Safety				
109246	Viking Electric Supply, Inc.	Service Charge	04/03/2024	43.10
Total for Department: 02 Public Safety				43.10
Total for Fund:401 Fire Vehicles Revolving				43.10

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 409 Central Svcs Equip Revolving				
Department: 01 General Government				
109265	Definitive Technology Solution, Inc.	Copier Rental	04/11/2024	3,209.13
Total for Department: 01 General Government				3,209.13
Total for Fund:409 Central Svcs Equip Revolving				3,209.13

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 410 Building Improvements				
Department: 01 General Government				
0	Amazon.com- CC	PC Mount, electronic equipment	04/12/2024	401.92
0	LPAV-CC	Extron HDMI 230 System	04/12/2024	82.00
Total for Department: 01 General Government				483.92
Total for Fund:410 Building Improvements				483.92

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 411 Recreation Improvements				
Department: 04 Recreation				
109201	Century Fence, Co	Fence Repairs	04/03/2024	5,925.00
109208	Fra-Dor Inc.	Delivery - pulverized	04/03/2024	2,765.00
Total for Department: 04 Recreation				8,690.00
Total for Fund:411 Recreation Improvements				8,690.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 590 Street Construction				
Department: 03 Public Works				
109266	E. G. RUD & SONS, INC.	Job No: 24.0195, RSVL Proj. 24-02	04/11/2024	1,122.00
109280	MN Dept of Transportation	Concrete Plant Inspections	04/11/2024	143.65
Total for Department: 03 Public Works				1,265.65
Total for Fund:590 Street Construction				1,265.65

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 600 Sanitary Sewer				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	2,280.84
Total for Department: 00 General Function				2,280.84
Department: 05 Sanitary Sewer				
0	Bluefin Payment Systems-Non Bank	February 2024 UB Payments.com Cha	04/12/2024	11,546.60
0	City of Maplewood	Sanitary Sewer and Storm Drainage -	04/11/2024	88,910.63
0	General Industrial Supply Co.	Blue/Green Marking Paint	04/11/2024	68.00
0	Gopher State One Call	March Total Billable Tickets 291	04/03/2024	130.95
0	InfoSend, Inc.	March 2024 Billings	04/03/2024	761.10
0	Innovative Office Solutions	Office Supplies	04/03/2024	33.95
0	Metropolitan Council	Waste Water Services Def Rev - May 2	04/03/2024	292,802.56
109190	2277 Roseville West, LLC	PW Storage Lease Payment - April 20	04/03/2024	1,722.43
109227	Brian Norelius	Reimbursement for Sewer Repairs - C	04/03/2024	7,652.39
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	107.84
Total for Department: 05 Sanitary Sewer				403,736.45
Total for Fund:600 Sanitary Sewer				406,017.29

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 610 Water Fund				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	4,763.79
0	MN Dept of Revenue-Non Bank	Sales Tax and Use Feb 2024	04/12/2024	2,548.66
109197	DENNIS BROTT	Refund Check 017948-000, 210 W CC	04/03/2024	82.51
109206	ROBERT DRYDEN TRUST	Refund Check 022046-000, 2272 MA	04/03/2024	131.15
109212	F HALVERSON	Refund Check 002699-000, 443 ELDI	04/03/2024	123.52
109223	CURTIS LOSCHY	Refund Check 013108-000, 3039 HIC	04/03/2024	70.81
109225	LINDSEY MILLARD	Refund Check 023128-000, 940 BUR	04/03/2024	179.86
109252	WANDA ALEXANDER	Refund Check 022761-000, 2490 SHI	04/11/2024	338.46
109270	ESTATE OF PATRICK GOLDEN	Refund Check 001931-000, 199 CO R	04/11/2024	188.93
109271	CHARLES HESSE	Refund Check 017761-000, 1266 SKI	04/11/2024	162.45
109272	TIM & CHERYL HUNT	Refund Check 007677-000, 575 RYA	04/11/2024	70.72
109275	TALON KILGORE	Refund Check 024546-000, 3027 ALI	04/11/2024	179.23
109277	M S RELOCATION SERVICES	Refund Check 026442-000, 1907 SHI	04/11/2024	137.04
109279	MN Dept of Health-Drinking Water Pr	Water Supply Service Connection Fee	04/11/2024	25,259.85
109288	SFR AQUISITIONS 3LLC	Refund Check 025421-000, 1733 ELI	04/11/2024	42.73
Total for Department: 00 General Function				34,279.71
Department: 06 Water Fund				
0	Able Hose & Rubber Inc	Red PVC Discharge Hose	04/11/2024	1,153.00
0	Airgas USA, LLC	Acetylene IND #4	04/11/2024	62.61
0	Amanda Rodriguez	CDL License Reimbursement	04/11/2024	57.00
0	Apple-CC	iCloud Storage	04/12/2024	0.99
0	City of Roseville- Non Bank	February 2024 City Waer Bills due Ma	04/12/2024	7,728.62
0	Ferguson Waterworks #2518	1-1/2 MACH10 USG 10LL	04/03/2024	841.38
0	Ferguson Waterworks #2518	Operating Supplies	04/11/2024	851.38
0	Fleet Farm-CC	Boots	04/12/2024	49.99
0	General Industrial Supply Co.	Blue/Green Marking Paint	04/11/2024	68.00
0	Gopher State One Call	March Total Billable Tickets 291	04/03/2024	130.95
0	InfoSend, Inc.	March 2024 Billings	04/03/2024	761.12
0	Innovative Office Solutions	Office Supplies	04/03/2024	33.95
0	Marathon Oil-CC	LP 20#	04/12/2024	19.00
0	Menards-CC	Operating supplies	04/12/2024	284.26
0	Suburban Ace Hardware-CC	Tarp Strap	04/12/2024	11.97
0	Viking Industrial Center	Glasses	04/11/2024	38.72
0	Walmart-CC	Water	04/12/2024	43.96
109190	2277 Roseville West, LLC	PW Storage Lease Payment - April 20	04/03/2024	1,722.43
109213	Holcim-MWR, Inc.	Road Base	04/03/2024	2,387.11
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	147.57
109241	T Mobile	Account #967323231	04/03/2024	35.85
109269	Fra-Dor Inc.	Clean Concrete/As	04/11/2024	330.00
109279	MN Dept of Health-Drinking Water Pr	Class D Water Exam - Thomas Struntz	04/11/2024	32.00
109289	St. Paul Regional Water Services	March 2024 Water, Acct #0709535	04/11/2024	421,074.40
Total for Department: 06 Water Fund				437,866.26
Total for Fund:610 Water Fund				472,145.97

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 620 Golf Course				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	1,145.24
0	MN Dept of Revenue-Non Bank	Sales Tax and Use Feb 2024	04/12/2024	1,331.96
Total for Department: 00 General Function				2,477.20
Department: 07 Golf Course				
0	Home Depot- CC	Hole saw, mandrel	04/12/2024	71.35
0	MTI Distributing, Inc.	Tupe Spanner, Tube Spacer	04/11/2024	71.34
0	Napa Auto Parts	Napa 10w30	04/03/2024	131.65
0	Nitti Sanitation-CC	Trash Services	04/12/2024	208.11
0	Office Depot- CC	Printer Toner, Printing Calculator	04/12/2024	146.99
0	propertyvaluescheck.com-CC	property lines project	04/12/2024	1.00
0	Serving Alcohol-CC	Staff Alcohol Training	04/12/2024	12.71
109198	Callaway Golf Company	Clothing for Sale	04/03/2024	2,537.47
109199	Capitol Beverage Sales, LP	Beverages for sale	04/03/2024	202.52
109205	Coffee Mill, Inc.	Filters	04/03/2024	198.00
109207	Tyme Enright	Rental/Deposit Refund on 3/27/24	04/03/2024	595.57
109224	LTG Power Equipment	Air Filters	04/03/2024	72.72
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	28.38
109231	Ramsey County Environmental Health	Hazardous Waste Generator License R	04/03/2024	100.00
109232	Reinders Inc.	Center Cut Bentgrass Seed Mix	04/03/2024	300.00
109234	Adnan Safi	Security Deposit Refund - Banquet rer	04/03/2024	200.00
109239	Srixon/Cleveland Golf/XXIO	Balls, Apparel	04/03/2024	1,980.04
109259	Callaway Golf Company	Jr. Golf Shirts	04/11/2024	2,575.19
109264	Comcast	Account Number 8772 10 529 062506	04/11/2024	170.72
109274	John Alan Roberto	Golf Flags	04/11/2024	135.00
109286	Reinders Inc.	Supplies	04/11/2024	850.00
Total for Department: 07 Golf Course				10,588.76
Total for Fund:620 Golf Course				13,065.96

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 640 Storm Drainage				
Department: 00 General Function				
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	2,534.48
109258	BILINGUAL CHILDCARE & EDUC/	Refund Check 021186-000, 1126 SAN	04/11/2024	200.07
Total for Department: 00 General Function				2,734.55
Department: 08 Storm Water				
0	City of Maplewood	Sanitary Sewer and Storm Drainage -	04/11/2024	7,931.34
0	General Industrial Supply Co.	Blue/Green Marking Paint	04/11/2024	68.00
0	Gopher State One Call	March Total Billable Tickets 291	04/03/2024	130.95
0	InfoSend, Inc.	March 2024 Billings	04/03/2024	761.12
0	Innovative Office Solutions	Office Supplies	04/03/2024	33.95
109190	2277 Roseville West, LLC	PW Storage Lease Payment - April 20	04/03/2024	1,722.43
109228	On-Site Medical Services, Inc.	Hearing Testing	04/03/2024	89.38
109284	Ramsey-Washington Metro	WaterFest 2024 Sponsor	04/11/2024	700.00
109287	Roadkill Animal Control	4 Pickups - March 2024	04/11/2024	476.00
Total for Department: 08 Storm Water				11,913.17
Total for Fund:640 Storm Drainage				14,647.72

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 650 Environmental				
Department: 09 Recycle				
0	Eureka Recycling	Monthly Recycling Fee	04/03/2024	72,396.23
109284	Ramsey-Washington Metro	WaterFest 2024 Sponsor	04/11/2024	300.00
Total for Department: 09 Recycle				72,696.23
Total for Fund:650 Environmental				72,696.23

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 700 Workers Compensation				
Department: 00 General Function				
0	SFM Risk Solutions	Admin Services	04/03/2024	1,697.00
0	SFM-Non Bank	Parks Claims	04/12/2024	5,383.08
Total for Department: 00 General Function				7,080.08
Total for Fund:700 Workers Compensation				7,080.08

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 710 Risk Management				
Department: 00 General Function				
0	Delta Dental Plan of Minnesota/DDMN	Dental Insurance Premium for March :	04/03/2024	15,658.75
0	Masa Consulting, Inc.	Misc support services outside scope of	04/03/2024	1,225.00
109276	League of MN Cities Ins Trust P&C	Claim # LMC GL 000000336076	04/11/2024	21,588.21
Total for Department: 00 General Function				38,471.96
Total for Fund:710 Risk Management				38,471.96

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 723 HRA Operating Fund				
Department: 00 General Function				
0	Center for Energy and Environment	Closed End - Gornick, Tubbs	04/03/2024	40,000.00
Total for Department: 00 General Function				40,000.00
Total for Fund:723 HRA Operating Fund				40,000.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 725 EDA Operating Fund				
Department: 00				
0	Center for Energy and Environment	Admin Fees	04/03/2024	2,300.00
0	Minnesota Healthcare Consortium - No	Health Insurance Premium for March	04/12/2024	693.83
Total for Department: 00				2,993.83
Total for Fund:725 EDA Operating Fund				2,993.83

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 727 SE Roseville				
Department: 00 General Function				
109240	St. Paul Area Chamber of Commerce	Rice and Larpenteur - March 2024 Ser	04/03/2024	10,416.67
Total for Department: 00 General Function				10,416.67
Total for Fund:727 SE Roseville				10,416.67

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve 2 Temporary Liquor Licenses, and 1 Temporary Gambling License

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Liquor License

Rotary Club of Roseville
1700 W Highway 36, Suite 820
Roseville, MN 55113

The Rotary Club of Roseville is hosting their annual "Taste of Rosefest" event at the Muriel Sahlin Arboretum at Central Park in Roseville on June 27, 2024. This is their first event in 2024.

Bent Brewstillery
1744 Terrace Dr.
Roseville, MN 55113

Bent Brewstillery is hosting a Crawfish Boil in their parking lot on May 25, 2024. This is their 4th event in 2024. Their total number of days is 4 out of the limit of 12 for the calendar year.

Temporary Gambling License

Parkview Center School PTSA
701 County Road B West
Roseville, MN 55113

Parkview Center School is a non-profit group, which is holding a raffle at the school located at 701 County Road B West on May 17, 2024.

Policy Objectives

Required by City Code

Racial Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendations

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City

40 requirements. Staff recommends approval of the license(s).

41
42 **Requested Council Action**

43 Motion to approve the Temporary Gambling License for Parkview Center School PTSA, and the
44 Temporary Liquor Licenses for Rotary Club of Roseville, and Bent Brewstillery.

45
46 **Prepared by:** Katie Bruno

- 47 **Attachments:**
- 1. Application, Rotary Club of Roseville
 - 2. Application, Bent Brewstillery
 - 3. Application, Parkview Center School



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Rotary Club of Roseville		Date of organization May 7, 1970	Tax exempt number 23-706 8538
Organization Address (No PO Boxes) 211 County Road 1 E	City Dundas	State Minnesota	Zip Code 55019
Name of person making application David Kray	Business phone 612-747-7385	Home phone 651-489-17 34	
Date(s) of event June 27, 2024	Type of organization ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name Ted Johnson - Club President	City Roseville	State Minnesota	Zip Code 55113
Organization officer's name Kathy Hughitt - District Office Administrator	City Dundas	State Minnesota	Zip Code 55019
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.
Roseville Central Park Muriel Sahlin Arboretum

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Joe Vitale, The Little Venetian, 2900 Rice Street, Suite 240, Little Canada, MN 55113

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Attached

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
Bent Brewstillery		Jun 11, 2011		45-2650832	
Address		City	State	Zip Code	
1744 Terrace Dr		Roseville	Minnesota	55113	
Name of person making application		Business phone		Home phone	
Bartley Blume		651-233-3843			
Date(s) of event		Type of organization			
5/25/24		☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name		City	State	Zip Code	
Bartley Blume		Roseville	Minnesota	55113	
Organization officer's name		City	State	Zip Code	
			Minnesota		
Organization officer's name		City	State	Zip Code	
			Minnesota		
Organization officer's name		City	State	Zip Code	
			Minnesota		

Location where permit will be used. If an outdoor area, describe.
 Crawfish Boil in our parking lot

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Insurance Company
 Aggregate Limit \$2,000,000
 Each Common \$1,000,000



APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit4/23
Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Parkview Center School - PTSA

Previous Gambling Permit Number: X- 34418

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-1644248

Mailing Address: 701 County Road B W

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Lindsey Penn-McGree

CEO Daytime Phone: 612-968-7366 CEO Email: pennmcgree@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Parkview Center School

Physical Address (do not use P.O. box): 701 County Road B W

Check one:

☒ City: Roseville Zip: 55113 County: Ramsey

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 05/17/2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

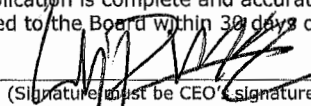
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date: _____	Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 4/9/24
(Signature must be CEO's signature; designee may not sign)

Print Name: Lindsay Penn-McGree

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.c.

Department Approval

Janice Gundlach

City Manager Approval

Samir Truoglu

Item Description: Adopt an Ordinance transferring the procedures for preparation, adoption, and amendment of the Comprehensive Plan from Title 2, Chapter 202 to Title 10, Chapter 1024 and approving an ordinance summary publication

Background

During the first quarter of 2024, the Council reviewed and updated the Advisory Commission chapters of Title 2 of the City Code. Part of this work included Council direction to relocate the comprehensive planning sections from Title 2, Chapter 202 to Title 10, Chapter 1024. As a component of this relocation, Title 10 is also proposed to be renamed from "Zoning" to "Zoning and Land Use". No language amendments to these comprehensive planning sections are proposed.

The City Attorney has drafted the Ordinance (Attachment 1) to reflect the relocation of these sections, including allowance for a summary publication (Attachment 2).

Amendments to Title 10, the Zoning Code, require review and a public hearing before the Planning Commission. The public hearing was held on April 3, 2024. No people from the public provided testimony (Attachment 3). The Planning Commission voted unanimously to recommend approval of the ordinance. No discussion took place other than acknowledgment that the language relocation to Title 10 seemed appropriate.

As a reminder, allowance for a summary publication requires a 4/5th vote of the City Council.

Policy Objectives

The objective of Title 10 of the City Code (the Zoning Code) is to govern the use of all land and structures in the city.

Racial Equity Impact Summary

There are no racial equity impacts related to this request.

Budget Implications

Allowing for publication of a summary in lieu of the entire ordinance will save publishing costs.

Staff Recommendations

34 Approve the relocation of the comprehensive planning sections from Title 2, Chapter 202 to
35 Title 10, Chapter 1024 of the City Code and allow for a summary publication.
36

37 **Requested Council Action**

38 Adopt an Ordinance and Resolution transferring the comprehensive planning sections from
39 Title 2, Chapter 202 to Title 10, Chapter 1024 of the City Code and allowing for a summary
40 publication.
41

42 **Prepared by:** Janice Gundlach, Community Development Director

Attachments: 1. ORDINANCE_Transfer comp plan section to Title 10
2. RESOLUTION_Summary Publication
3. 4-3-2024 PC Draft Meeting Minutes

43

City of Roseville
ORDINANCE NO.

AN ORDINANCE ESTABLISHING

TITLE 10, CHAPTERS 1024

CREATING TITLE 10 CHAPTER 1024 TO TRANSFER THE PROCEDURES
FOR PREPARATION, ADOPTION, AND AMENDMENT OF THE
COMPREHENSIVE PLAN FROM TITLE 2, CHAPTER 202 TO TITLE 10
CHAPTER 1024.

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: The Title 10 shall be renamed as follows:

ZONING AND LAND USE

SECTION 2: Title 10, Chapter 1024 of the Roseville City Code is hereby created to read as follows:

CHAPTER 1024 COMPREHENSIVE PLAN

SECTION:

1024.01: Preparation of Comprehensive Plan

1024.02: Procedure for Adoption of Comprehensive Plan

1024.03: Procedure for Consideration of Requested Amendment to Comprehensive Plan

1024.04: Adoption or Amendment of Comprehensive Plan by City Council

1024.05: Means of Executing Plan

1024.01: PREPARATION OF COMPREHENSIVE PLAN

It shall be the function and duty of the Planning Commission to prepare and recommend a Comprehensive City Plan for the development of the City, including proposed public buildings, street arrangements, public utility services, parks, playgrounds and other similar developments, the use of property, the density of population and other matters relating to the development of the City. Such Plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlined in the Commission's program of work.

1024.02: PROCEDURE FOR ADOPTION OF COMPREHENSIVE PLAN

The Planning Commission may, at any time, recommend to the City Council the adoption of the City Comprehensive Plan, any section of it or any substantial amendment thereof. Before making such a recommendation to the City Council, the Planning Commission shall hold at least one public hearing, as provided for in Chapter 108 of this Code. The recommendation by the Planning Commission to the City Council shall be by a resolution of the Commission, approved by the affirmative votes of not less than 5/7th of its total membership. The Commission may from time to time recommend minor amendments to the City Comprehensive Plan or any section thereof without the public hearing mentioned herein providing that a majority of its members are of the opinion that such hearing is not necessary or in the public interest.

1024.03: PROCEDURE FOR CONSIDERATION OF REQUESTED AMENDMENT TO COMPREHENSIVE PLAN

If an amendment to the Comprehensive Plan Future Land Use Map is requested by a property owner, the applicant shall hold an open house meeting with residents and property owners in the vicinity of the affected property prior to submitting an application for the amendment. Open House: Requirements for such an open house are as follows:

- A. Purpose: To provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.
- B. Timing: The open house shall be held not more than 30 days prior to the submission of an application for Comprehensive Plan Future Land Use Map Amendment approval and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.
- C. Location: The open house shall be held at a location in or near the neighborhood affected by the proposed amendment, and (in the case of a site near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.
- D. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within 500 feet of the project property, members of the Planning Commission and City Council, and other community members that have registered to receive the invitations.
- E. Summary: A written summary of the open house shall be submitted as a necessary component of an application for Comprehensive Plan Future Land Use Map Amendment approval.

1024.04: ADOPTION OR AMENDMENT OF CITY COMPREHENSIVE PLAN BY CITY COUNCIL

Upon receiving a recommendation from the Planning Commission for the establishment or amendment of a plan, the City Council shall follow procedure as set forth in Chapter 108 of this Code. The City Council may adopt such plan or amendments by a majority vote of its members or by a larger majority if required by statute.

1024.05: MEANS OF EXECUTING PLAN

Upon the adoption of the City Plan or any section thereof, it shall be the duty of the Planning Commission to recommend to the City Council reasonable and practicable means for putting into effect such Plan or section thereof in order that the same will serve as a pattern and guide for the orderly physical development of the City. Such means shall consist of a zoning plan, the control of subdivision plats, a plan for future street locations, etc.

SECTION 3: Effective Date.

This ordinance shall take effect upon its passage and publication.

Passes by the City Council of the City of Roseville this 22nd day of April 2024.

Signatures as follows on separate page:

Ordinance – Title of Ordinance -

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

City of Roseville
RESOLUTION APPROVING ORDINANCE SUMMARY
NO. ____

**APPROVING PUBLICATION OF AN ORDINANCE SUMMARY OF
THEA MENDMENT TO TITLE 10, ESTABLISHING CHAPTER 1024
TRANSFERING PROCEDURES RELATED TO THE COMPREHENSIVE
PLAN FROM TITLE 2 TO TITLE 10.**

SECTION 1: The City Council of the City of Roseville, on April 22, 2024, adopted Ordinance No. _____. Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps.

The City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

SECTION 2: The following is the official summary of Ordinance No. _____ entitled "CREATING TITLE 10 CHAPTER 1024 TO TRANSFER THE PROCEDURES FOR PREPARATION, ADOPTION, AND AMENDMENT OF THE COMPREHENSIVE PLAN FROM TITLE 2, CHAPTER 202 TO TITLE 10 CAHPTER 1024." which was approved by the City Council of Roseville on _____, 2024, and directs the City Clerk to publish the title and summary as follows in the official newspaper in lieu of the entire ordinance:

On April 22, 2024, the City Council of the City of Roseville adopted Ordinance No. _____, an ordinance amending Title 10, to establish Chapter 1024 to transfer the process for preparation, adoption, and amendment of the Comprehensive Plan from Title 2, Chapter 202 to Title 10 Chapter 1024.

SECTION 3: A printed copy of the full ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted on the Internet web page of the City of Roseville (www.cityofroseville.com).

ATTEST:

Patrick Trudgeon, City Manager

**Regular Planning Commission Meeting
Minutes – Wednesday, April 3, 2024**

1. Public Hearing

- a. Consider an Ordinance Transferring the Procedure for Preparation, Adoption, and Amendment of the Comprehensive Plan from Title 2, Chapter 202 to Title 10, Chapter 1024**

Chair Pribyl opened the public hearing at approximately 6:35 p.m. and reported on the purpose and process of a public hearing.

Community Development Director Gundlach summarized the request as detailed in the staff report dated April 3, 2024.

Public Comment

No one came forward to speak for or against this request. Chair Pribyl closed the public hearing at 6:40 p.m.

MOTION

Member McGehee moved, seconded by Member Kruzel, to recommend to the City Council approval of the ordinance provided as Attachment 1.

Ayes: 7

Nays: 0

Motion carried.

REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.d.

Department Approval

Janice Gundlach

City Manager Approval

Samir T. Tanager

Item Description: Accept annual Variance Board appointments

Background

Pursuant to Chapter 1002.06.F (Variance Board) of the Roseville City Code, the City Council annually appoints four members of the Planning Commission to serve on the Roseville Variance Board. Three serve as regular board members and the fourth serves in an alternate capacity.

The Planning Commission seeks volunteers to serve, then passes these selections on to City Council for acceptance. On April 3, 2024, Planning Commissioners Pamela Aspnes, Karen Schaffhausen, Erik Bjorum, and Tam McGehee volunteered to serve as the 2024/25 Variance Board. Commissioners Aspnes, Schaffhausen and Bjorum will serve as regular members, with Commissioner McGehee serving as the alternate.

Policy Objectives

Section 1002.06.F requires the City Council to appoint the membership of the Variance Board.

Racial Equity Impact Summary

There are no racial equity impacts related to this request.

Budget Implications

Not applicable

Staff Recommendations

The Roseville Planning Division recommends the Roseville City Council appoint Planning Commissioners Pamela Aspnes, Karen Schaffhausen, Erik Bjorum, and Tam McGehee (alternate) to serve as the Variance Board from May 1, 2024 to April 1, 2025.

Requested Council Action

By motion, appoint Planning Commissioners Pamela Aspnes, Karen Schaffhausen, Erik Bjorum, and Tam McGehee (alternate) as the Variance Board from May 1, 2024 to April 1, 2025.

Prepared by: Thomas Paschke, City Planner

Attachments: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Accept State of Minnesota Pathways to Policing Grant Award

Background

On December 4, 2023, Council approved applying for the 2024 Pathways to Policing grant funding. On March 15th, the Minnesota Department of Public Safety notified the Roseville Police Department that funding would be awarded in the amount of \$30k. Eligible Cadets or Community Service Officers (CSOs) will receive up to \$10k in reimbursement to help cover the costs associated with the board-certified Minnesota Professional Peace Officer Education program of their choice. A condition of the grant is that candidates must pass their state-mandated licensing exam by March 31, 2026. To be eligible for participation in the 2024 Pathways to Policing program, Roseville Cadets and CSOs will submit plans from their colleges confirming they are on track to meet this deadline.

The State of Minnesota Grant Contract (Attachment 1) has been reviewed and approved by the City Attorney.

Policy Objectives

Allow the Roseville Police Department to enter into a grant contract agreement with the Minnesota Department of Public Safety, commencing Pathways to Policing grant activities, thereby advancing the City's commitment to the Strategic Racial Equity Action Plan (SREAP) and the Department's mission to recruit nontraditional police officer candidates in an effort to better reflect the community served.

Racial Equity Impact Summary

The City of Roseville and the Roseville Police Department remain committed to a workforce that truly represents the diversity and lived experiences of everyone in the community. Accepting Pathways to Policing grant funding will help create broader opportunities for historically under-represented law enforcement candidates and create stronger relationships and engagement with our community. As the city continues to grow and increase in racial diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

Budget Implications

There is minimal financial obligation or risk to the City of Roseville. Each eligible Cadet or CSO can seek reimbursement funds (up to \$10k) from the City of Roseville for school related expenses incurred over the grant period. The Department intends to follow current Roseville City policy on tuition reimbursement. Upon completion of the grant contract,

37 reimbursement for all eligible grant activities will be requested from the State of Minnesota.
38 Once received, grant funds will reimburse internal accounts.

39
40 **Staff Recommendations**

41 Approval was granted December 4, 2023, to apply for the Minnesota Department of Public
42 Safety 2024 Pathways to Policing grant (Attachment 2). Staff recommends allowing the
43 Roseville Police Department to accept the Minnesota Department of Public Safety grant
44 funding, thereby allowing commencement of agreed upon grant related activities.

45
46 **Requested Council Action**

47 Authorize the Mayor and City Manager to sign the attached copy of the State of Minnesota
48 Grant Contract, thereby allowing the City of Roseville to accept the grant funding and
49 proceed in accordance with the specified tasks and line-item budget approved by the State
50 of Minnesota.

51
52 **Prepared by:** Chief Erika Scheider

Attachments: 1. Attachment 1_1196637_5061513-A-PTP-2024-ROSEVLPD-029GRANTAGREEMENT
2. Attachment 2_Approve Application for 2024 Pathways to Policing and Intensive Comprehensive
Peace Officer Education and Training Grants RCA

53



Grant Contract Agreement

Page 1 of 3

Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Pathway to Policing Reimbursement Grants 2024 Grant Contract Agreement No.: A-PTP-2024-ROSEVLDPD-029
Grantee: City of Roseville, Police Department 2660 Civic Center Drive Roseville, Minnesota 55113	Grant Contract Agreement Term: Effective Date: 5/1/2024 Expiration Date: 3/31/2026
Grantee’s Authorized Representative: Sarah Mahmud, Police Services Manager City of Roseville, Police Department 2660 Civic Center Drive Roseville, Minnesota 55113 (651) 792-7205 sarah.mahmud@cityofroseville.com	Grant Contract Agreement Amount: Original Agreement \$30,000.00 Matching Requirement \$30,000.00
State’s Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-3358 Kristin.lail@state.mn.us	Federal Funding: None FAIN: N/A State Funding: Minnesota Session Laws of 2023, Chapter 52, Article 2, Section 3, Subdivision 8 Special Conditions: Attached and incorporated into this grant contract agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Pathway to Policing Reimbursement Grants 2024 Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Pathway to Policing Reimbursement Grants 2024 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-PTP-2024-ROSEVLPD-029 / 3-94496

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative



Special Conditions

1. Time limitations on funding use:

\$15,000.00 is available from May 1, 2024 through June 30, 2025.

\$15,000.00 is available from July 1, 2024 through March 31, 2026.

Organization: Roseville Police Department

A-PTP-2024-ROSEVLPD-029

Budget Summary

PTP: 2024 Pathways to Policing Tuition Reimbursement Grant				
Budget Category	Award	Match		
Travel and Training				
Education/ Training - Tuition Reimbursement	\$30,000.00	\$30,000.00		
Total	\$30,000.00	\$30,000.00		
Total	\$30,000.00	\$30,000.00		

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 12/4/2023

Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Approval of Applications for the Pathways to Policing Grant and the Intensive Comprehensive Peace Officer Education and Training Grant

Background

For many years, the Roseville Police Department (RPD) has taken proactive measures to create a workforce that represents the diversity and lived experiences of everyone in the community. The RPD strives to employ nontraditional law enforcement candidates with preference given to candidates who can demonstrate experience living in, interacting with, or organizing diverse communities.

Since 2019, Roseville City Council approved applying for and accepting grant funding through the Minnesota Department of Public Safety's Pathways to Policing Program. Participation in the Pathways to Policing grant program has greatly supported RPD's Commitment to Diversity staffing by reducing financial barriers for underrepresented candidates. This opportunity provides participants reimbursement for tuition, books and equipment costs associated with the Minnesota Professional Peace Officer Education Licensing Program. Participating in Pathways to Policing is generating successful outcomes. Several current police officers obtained tuition assistance through the Pathways to Policing grant funding while working as a Cadet or Community Service Officer.

In addition to the Pathways to Policing grant, the Office of Justice Programs (OJP) will also be providing grant funding to assist Minnesota law enforcement agencies with hiring. Over the past several years, the field of law enforcement has faced unprecedented challenges in recruiting and retaining police officers. Across the profession and here in Roseville, we continue to see a number of officers retiring and resigning earlier than anticipated. At the same time, the candidate pool has dramatically shrunk, creating crisis staffing levels across the policing profession. The new OJP program was created during the 2023 legislative session and is intended as a recruitment tool to address the critical shortage of peace officers in the state.

The Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program is designed to recruit candidates who may be interested in a career transition into law enforcement at a time when vacancies are high across the state. OJP will reimburse law enforcement agencies for the costs of a candidate who already holds a two or four-year degree in any field from a regionally accredited college or university while they obtain the required Professional Peace Officer Education (PPOE). Reimbursable costs include the candidate's salary while they are attending schooling in a cohort-style offering.

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RPD seeks Council approval to continue pursuing Pathways to Policing grant funding in an effort to recruit and reduce financial barriers for Roseville’s nontraditional CSOs and Cadets. In addition, RPD is also seeking Council approval to pursue funding for the ICPOET program to help recruit police officer candidates who may be interested in a career transition into law enforcement.

Policy Objectives

The Roseville Police Department continues to further its goal to reflect the community it serves by applying for the 2024 Pathways to Policing Grant. Participating in the Pathways to Policing Program advances the City’s commitment to have a workforce reflective of the community we serve and aligns with the first priority of the City’s Strategic Racial Equity Action Plan to improve current recruitment and hiring processes to diversity the city’s workforce.

RPD also seeks to participate in the the Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program to help recruit candidates who may be interested in a career transition into law enforcement.

Racial Equity Impact Summary

The City of Roseville and the Roseville Police Department remain committed to a workforce that truly represents the diversity and lived experiences of everyone in the community. Obtaining funding through the Pathways to Policing and ICPOET grants will help create broader opportunities for historically under-represented law enforcement candidates and create stronger relationships and engagement with our community. As the City continues to grow and increase in racial diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

Budget Implications

The Pathways to Policing Grant requires a 50% match from the City. As in past years, the match can be met through the salary and tuition reimbursement paid to the Community Service and Cadet Officers. There is minimal financial obligation or risk to the City of Roseville. For the ICPOET Program, the grant pays up to \$50,000 per candidate and there is no agency match requirements.

Staff Recommendations

The Roseville Police Department recommends seeking grant funding for both the Pathways to Policing Grant and the ICPOET Program through the Department of Public Safety Office of Justice Programs.

Requested Council Action

Approve the Police Department’s request to apply for the Pathways to Policing Grant and the ICPOET Program through the Department of Public Safety Office of Justice Programs.

Prepared by: Erika Scheider, Chief of Police

Attachments: 1. Grant Comparison Chart

COMPARISON CHART

INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING

AND

PATHWAYS TO POLICING



DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS

This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Statute Intent	Career transition candidates; degree required.	Non-traditional candidates; no degree required.
Eligible Applicants	Local and Tribal law enforcement agencies	Local and Tribal law enforcement agencies
Available Funding	\$2.5 million	\$1.56 million
Projected Timeline	Request for Proposal (RFP) opens before Dec. 31, 2023 and closes before Jan. 31, 2024.	RFP opens before Dec. 31, 2023 and closes before Jan. 31, 2024.
Allowable Reimbursement	\$50,000 per candidate; agency can apply for more than one candidate.	50% with match from agency; no maximum.
Agency Match Requirements	None	50%
Candidate Requirements	Professional Peace Officer Education (PPOE) qualified and a two or four-year college degree from a regionally accredited college/university.	PPOE qualified and non-traditional candidates.



This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Candidate Employment Status	Required	Not required.
Contract Dates	April 1, 2024 to June 30, 2025	April 1, 2024 to March 31, 2026
Reimbursement Timing	Quarterly reimbursement	Quarterly reimbursement
Training Provider	Minnesota State selected two schools. First cohorts at Alexandria Tech and Hennepin Technical College.	Any PPOE-certified coursework/institution.
Allowable Expenses	Salary, tuition and other allowable expenses.	Salary, tuition and other allowable expenses.
Progress Reporting	Quarterly narrative on candidate training progress; POST number at the end.	Quarterly narrative on candidate training progress; POST number and demographics at the end.



This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Allocation Guidance	Geographic diversity based on applications received and agency authorized strength.	Proportionally allocated based on number approved.
Available Technical Assistance	Two information sessions while the RFP is open.	Two information sessions while the RFP is open.

For more information on the Intensive Comprehensive Peace Officer Education and Training (ICPOET) or Pathways to Policing Program, visit the our website at <https://dps.mn.gov/divisions/ojp/> or contact the administrators below.

- Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program: Minnesota Statute 626.8516.
- Pathways to Policing Program: 2017 session law, chapter 95

Mary Vukelich
Program Administrator
Intensive Comprehensive Peace Officer
Education and Training Program (ICPOET)

Office of Justice Programs
Minnesota Department of Public Safety
651-201-7623

Kristin Lail
Grants Administrator
Pathways to Policing Program

Office of Justice Programs
Minnesota Department of Public Safety
651-230-3358



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/22/2024

Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Accept State of Minnesota Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Award

Background

On December 4, 2023, Council approved applying for the 2024 Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant funding. ICPOET provides grant funding to assist Minnesota law enforcement agencies facing unprecedented hiring challenges. The program is designed to recruit individuals with two-and-four-year degrees in another area of study who are looking to pursue a career transition into law enforcement. On March 13th, the Minnesota Department of Public Safety notified the Roseville Police Department that funding would be awarded in the amount of \$100k. Two eligible ICPOET Cadets will receive up to \$50k in reimbursement to help cover the costs associated with completing an eight-month intensive comprehensive law enforcement training curriculum at Hennepin Technical College. Candidates will earn a salary while completing training. The goal will be to hire ICPOET graduates as Roseville police officers.

A condition of the grant is that candidates must pass their state-mandated licensing exam by June 30, 2025. To be eligible for participation, Roseville ICPOET Cadets will confirm they are on track to meet this deadline.

The State of Minnesota Grant Contract has been reviewed and approved by the City Attorney (Attachment 1).

Policy Objectives

Allow the Roseville Police Department to enter into a grant contract agreement with the Minnesota Department of Public Safety, commencing Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant activities, thereby advancing the City's commitment to public safety through supporting innovative law enforcement hiring initiatives.

Racial Equity Impact Summary

The City of Roseville and the Roseville Police Department remain committed to a workforce that truly represents the diversity and lived experiences of everyone in the community. Accepting Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant funding will help create broader opportunities for historically under-represented law enforcement candidates who may be considering a career transition into law enforcement and create stronger relationships and engagement with our community. As the city

continues to grow and increase in diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

Budget Implications

There is minimal financial obligation or risk to the City of Roseville as the grant reimburses up to \$50k per candidate and there is no agency match requirements. The City will fund initial costs associated with two ICPOET Cadets completing the eight-month intensive comprehensive law enforcement training curriculum at Hennepin Technical College. Candidates will earn a salary while completing training. Upon completion of the grant contract, reimbursement for all eligible grant activities will be requested. Once received, the grant funds will reimburse internal accounts and other sources.

Staff Recommendations

Approval was granted December 4, 2023, to apply for the Minnesota Department of Public Safety 2024 Intensive Comprehensive Peace Officer Education and Training grant (Attachment 2). Staff recommends allowing the Roseville Police Department to accept the Minnesota Department of Public Safety grant funding, thereby allowing commencement of agreed upon grant related activities.

Requested Council Action

Authorize the Mayor and City Manager to sign the attached copy of the State of Minnesota Grant Contract, thereby allowing the City of Roseville to accept the grant funding and proceed in accordance with the specified tasks and line-item budget approved by the State of Minnesota.

Prepared by: Erika Scheider, Chief of Police

Attachments:

1. Attachment 1_1196626_5061513-A-ICPOE-2024-ROSEVLPD-053GRANTAGREEMENT
2. Attachment 2_Approve Application for 2024 Pathways to Policing and Intensive Comprehensive Peace Officer Education and Training Grants RCA



Grant Contract Agreement

Page 1 of 2

Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Intensive Comprehensive Peace Officer Education and Training 2024 Grant Contract Agreement No.: A-ICPOE-2024-ROSEVLPD-053
Grantee: City of Roseville, Police Department 2660 Civic Center Drive Roseville, Minnesota 55113	Grant Contract Agreement Term: Effective Date: 5/1/2024 Expiration Date: 6/30/2025
Grantee’s Authorized Representative: Sarah Mahmud, Police Services Manager City of Roseville, Police Department 2660 Civic Center Drive Roseville, Minnesota 55113 (651) 792-7205 sarah.mahmud@cityofroseville.com	Grant Contract Agreement Amount: Original Agreement \$100,000.00 Matching Requirement \$0.00
State’s Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-3358 Kristin.lail@state.mn.us	Federal Funding: CFDA/ALN: None FAIN: N/A State Funding: Minnesota Session Laws of 2023, Chapter 52, Article 2, Section 3, Subdivision 8. Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Intensive Comprehensive Peace Officer Education and Training 2024 Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Intensive Comprehensive Peace Officer Education and Training 2024 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-ICPOE-2024-ROSEVLDPD-053 / 3-94431

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Organization: Roseville Police Department

A-ICPOE-2024-ROSEVLPD-053

Budget Summary

ICPOE: 2024 ICPOET Grant Program				
Budget Category	Award			
Personnel				
RPD ICPOET Police Cadet Candidate 1: Wages	\$24,000.00			
RPD ICPOET Police Cadet Candidate 2: Wages	\$24,000.00			
Total	\$48,000.00			
Payroll Taxes and Fringe				
RPD ICPOET Police Cadet Candidate 1: Fringe Benefits	\$4,800.00			
RPD ICPOET Police Cadet Candidate 2: Fringe Benefits	\$4,800.00			
Total	\$9,600.00			
Program Expenses				
RPD ICPOET Police Cadet Candidate 1: Education and Training	\$21,200.00			
RPD ICPOET Police Cadet Candidate 2: Education and Training	\$21,200.00			
Total	\$42,400.00			
Total	\$100,000.00			

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 12/4/2023

Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Approval of Applications for the Pathways to Policing Grant and the Intensive Comprehensive Peace Officer Education and Training Grant

Background

For many years, the Roseville Police Department (RPD) has taken proactive measures to create a workforce that represents the diversity and lived experiences of everyone in the community. The RPD strives to employ nontraditional law enforcement candidates with preference given to candidates who can demonstrate experience living in, interacting with, or organizing diverse communities.

Since 2019, Roseville City Council approved applying for and accepting grant funding through the Minnesota Department of Public Safety's Pathways to Policing Program. Participation in the Pathways to Policing grant program has greatly supported RPD's Commitment to Diversity staffing by reducing financial barriers for underrepresented candidates. This opportunity provides participants reimbursement for tuition, books and equipment costs associated with the Minnesota Professional Peace Officer Education Licensing Program. Participating in Pathways to Policing is generating successful outcomes. Several current police officers obtained tuition assistance through the Pathways to Policing grant funding while working as a Cadet or Community Service Officer.

In addition to the Pathways to Policing grant, the Office of Justice Programs (OJP) will also be providing grant funding to assist Minnesota law enforcement agencies with hiring. Over the past several years, the field of law enforcement has faced unprecedented challenges in recruiting and retaining police officers. Across the profession and here in Roseville, we continue to see a number of officers retiring and resigning earlier than anticipated. At the same time, the candidate pool has dramatically shrunk, creating crisis staffing levels across the policing profession. The new OJP program was created during the 2023 legislative session and is intended as a recruitment tool to address the critical shortage of peace officers in the state.

The Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program is designed to recruit candidates who may be interested in a career transition into law enforcement at a time when vacancies are high across the state. OJP will reimburse law enforcement agencies for the costs of a candidate who already holds a two or four-year degree in any field from a regionally accredited college or university while they obtain the required Professional Peace Officer Education (PPOE). Reimbursable costs include the candidate's salary while they are attending schooling in a cohort-style offering.

RPD seeks Council approval to continue pursuing Pathways to Policing grant funding in an effort to recruit and reduce financial barriers for Roseville's nontraditional CSOs and Cadets. In addition, RPD is also seeking Council approval to pursue funding for the ICPOET program to help recruit police officer candidates who may be interested in a career transition into law enforcement.

Policy Objectives

The Roseville Police Department continues to further its goal to reflect the community it serves by applying for the 2024 Pathways to Policing Grant. Participating in the Pathways to Policing Program advances the City's commitment to have a workforce reflective of the community we serve and aligns with the first priority of the City's Strategic Racial Equity Action Plan to improve current recruitment and hiring processes to diversity the city's workforce.

RPD also seeks to participate in the the Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program to help recruit candidates who may be interested in a career transition into law enforcement.

Racial Equity Impact Summary

The City of Roseville and the Roseville Police Department remain committed to a workforce that truly represents the diversity and lived experiences of everyone in the community. Obtaining funding through the Pathways to Policing and ICPOET grants will help create broader opportunities for historically under-represented law enforcement candidates and create stronger relationships and engagement with our community. As the City continues to grow and increase in racial diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

Budget Implications

The Pathways to Policing Grant requires a 50% match from the City. As in past years, the match can be met through the salary and tuition reimbursement paid to the Community Service and Cadet Officers. There is minimal financial obligation or risk to the City of Roseville. For the ICPOET Program, the grant pays up to \$50,000 per candidate and there is no agency match requirements.

Staff Recommendations

The Roseville Police Department recommends seeking grant funding for both the Pathways to Policing Grant and the ICPOET Program through the Department of Public Safety Office of Justice Programs.

Requested Council Action

Approve the Police Department's request to apply for the Pathways to Policing Grant and the ICPOET Program through the Department of Public Safety Office of Justice Programs.

Prepared by: Erika Scheider, Chief of Police

Attachments: 1. Grant Comparison Chart

COMPARISON CHART

**INTENSIVE COMPREHENSIVE PEACE
OFFICER EDUCATION AND TRAINING**

AND

PATHWAYS TO POLICING



DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS

This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Statute Intent	Career transition candidates; degree required.	Non-traditional candidates; no degree required.
Eligible Applicants	Local and Tribal law enforcement agencies	Local and Tribal law enforcement agencies
Available Funding	\$2.5 million	\$1.56 million
Projected Timeline	Request for Proposal (RFP) opens before Dec. 31, 2023 and closes before Jan. 31, 2024.	RFP opens before Dec. 31, 2023 and closes before Jan. 31, 2024.
Allowable Reimbursement	\$50,000 per candidate; agency can apply for more than one candidate.	50% with match from agency; no maximum.
Agency Match Requirements	None	50%
Candidate Requirements	Professional Peace Officer Education (PPOE) qualified and a two or four-year college degree from a regionally accredited college/university.	PPOE qualified and non-traditional candidates.



This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

MINNESOTA PEACE OFFICER RECRUITMENT GRANT OPPORTUNITIES

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Candidate Employment Status	Required	Not required.
Contract Dates	April 1, 2024 to June 30, 2025	April 1, 2024 to March 31, 2026
Reimbursement Timing	Quarterly reimbursement	Quarterly reimbursement
Training Provider	Minnesota State selected two schools. First cohorts at Alexandria Tech and Hennepin Technical College.	Any PPOE-certified coursework/institution.
Allowable Expenses	Salary, tuition and other allowable expenses.	Salary, tuition and other allowable expenses.
Progress Reporting	Quarterly narrative on candidate training progress; POST number at the end.	Quarterly narrative on candidate training progress; POST number and demographics at the end.



This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

	INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING	UPDATED PATHWAYS TO POLICING
Allocation Guidance	Geographic diversity based on applications received and agency authorized strength.	Proportionally allocated based on number approved.
Available Technical Assistance	Two information sessions while the RFP is open.	Two information sessions while the RFP is open.

For more information on the Intensive Comprehensive Peace Officer Education and Training (ICPOET) or Pathways to Policing Program, visit the our website at <https://dps.mn.gov/divisions/ojp/> or contact the administrators below.

- Intensive Comprehensive Peace Officer Education and Training (ICPOET) Program: Minnesota Statute 626.8516.
- Pathways to Policing Program: 2017 session law, chapter 95

Mary Vukelich
Program Administrator
Intensive Comprehensive Peace Officer
Education and Training Program (ICPOET)

Office of Justice Programs
Minnesota Department of Public Safety
651-201-7623

Kristin Lail
Grants Administrator
Pathways to Policing Program

Office of Justice Programs
Minnesota Department of Public Safety
651-230-3358



FUTURE MEETING AGENDA HIGHLIGHTS

April 22, 2024

May 6, 2024 City Council Meeting

- Presentation of Financial Audit
- Establish 2024 Budget Process Calendar
- Consider Approval of Rosedale Police Officers Contract
- Consider Presumptive Penalties for Liquor License Violations
 - La Tapatia
 - Red Lobster
 - Bonchon
 - Shake Shack
 - Portillo's

May 13, 2024 EDA Meeting

- Discuss Updating Housing Study

May 13, 2024 City Council Meeting (Work Session)

- Discuss HRIEC Purpose, Scope, and Role

May 20, 2024 City Council Meeting

- All Department Equity Update
- Fire Department Staffing Review

			<u>Future Agenda Review - Longer Term Initiatives</u>						4/18/2024
			(items that likely require council discussion/action)						
<u>Item</u>						<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>	
Rooster Regulations						Council	2nd qtr '24	Staff will review for changes in code	
Update SREAP with new goals/objectives						Staff/Council	2nd qtr '24	(City Manager goal item)	
Roseville Fire role in medical transport						Staff	TBD	Ongoing discussions with Allina, etc.	
Review need of pet licenses						Council	TBD	Staff review amount of licenses issued and report back	
City Speed Limit Review on Local Streets						Strahan/Council	TBD	PWET will continue to work on issue and report back	
Sister City Relationship with Indigenous Tribal Nation						Strahan	TBD		
Zero Waste Packaging/Compostable Containers						Etten/Strahan	Summer '24	CC received update 1/22/24, will be brought back later in '24	
Update on shopping carts left in public r-o-w						Strahan	Summer '24	CD Director provided email 7/14/23	