



City Council Agenda

Monday, May 13, 2024

6:30 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
 - Voting & Seating Order: Groff, Strahan, Etten, Schroeder, and Roe
- 6:31 p.m. **2. Pledge of Allegiance**
- 6:32 p.m. **3. Approve Agenda**
- 6:33 p.m. **4. Public Comment**
- 5. Recognitions and Donations**
- 6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:35 p.m. a. Discuss Purpose, Scope and Role of Human Rights, Inclusion and Engagement Commission
- 7:35 p.m. b. Discuss Possible Approaches to Mitigate the Impacts Related to the Potential Loss of Veterans Park
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 10. Approve Consent Agenda**
- 8:05 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 - a. Future Agenda Review
- 8:15 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5/13/2024

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Discuss Purpose, Scope and Role of Human Rights, Inclusion and Engagement Commission

Background

Over the past several months, Council has had discussions surrounding the scope, duties and purpose of the Human Rights, Inclusion and Engagement commission (HRIEC). These have included the following:

- April 8, 2024 - Discuss feedback regarding the HRIEC scope, duties and functions
- March 11, 2024 - Council discussion on HRIEC scope, duties and functions
- February 12, 2024 - Council adopted amended commission ordinance and scheduled future discussion on HRIEC scope, duties and functions
- January 22, 2024 - Joint meeting with HRIEC to discuss scope, duties and functions
- November 27, 2023 - Council received HRIEC recommended changes to scope, duties and functions

Over the course of these several months, additional work has been done by the Council-appointed subcommittee (Etten and Schroeder) as well as staff. Many conversations were had with current and former members of the city's HRIEC, other community members and stakeholders. These conversations helped to inform the subcommittee and staff regarding priorities, purpose and roles the community can play to ensure the work surrounding equity and inclusion within the city is intentional and sustained. From these conversations a draft purpose statement, scope, and role for the group has been created. Staff will lead a discussion which is intended to gain consensus on the following:

- The purpose, scope and role of the group
- Format of the group
- Next steps and timeline

Policy Objectives

Chapter 201.02 of the City Code states that "Advisory Commissions are established to provide a method for citizen input and are advisory to the City Council." The existence of city commissions is supportive of the Community Aspiration to be "A community that is welcoming and inclusive of all people" and "A city that fosters a strong sense of community

through effective and inclusive communication, effective engagement, and collaborative decision-making." The objective is to find an impactful, clear and sustainable structure for the community to assist with advancing equity and inclusion in city operations.

Racial Equity Impact Summary

Since 2010, the diversity of the racial and ethnic makeup of our community has increased roughly 12.6% based on data from the American Community Survey.

2022 American Community Survey Data vs. 2010 American Community Survey Data

Demographic	2022 ACS	2010 ACS
White alone	73.7% (decrease of 12.2% since 2010)	85.9%
Black or African American, alone	8.2% (increase of 3% since 2010)	5.2%
American Indian and Alaska Native, alone	.6% (increase of .27% since 2010)	.33%
Asian, alone	8.2% (increase of 2.3% since 2010)	5.9%
Native Hawaiian and other Pacific Islanders, alone	0.0% (no percentage change but there has been a numerical increase)	0%
Two or More Races	8.0% (increase of 6.2% since 2010)	1.8%
Hispanic or Latino	4.9% (increase of .8% since 2010)	4.1%

Additional demographic data includes:

Demographic	2022 ACS	2010 ACS
Persons with a disability	7.0%	Not Available
Language other than English spoken at home	15.1%	11.2%
Persons 65 years and over	22.3%	20.7%
Persons under 18 years	23.6%	14%
Persons, foreign-born	10.8%	9.7%

Although city demographic surveys conducted over the past few years of commissions demonstrate that during certain snapshots-in-time, the city commissions somewhat reflect the rich diversity found in our community, it should be noted that it is primarily concentrated within one commission and not necessarily across the depth and breadth of city commissions as a whole. Additionally, over time, this commission has not maintained the representation reflective of the community. It is the city's intention that any additional vacancies filled or with any other group structure there will be intentionality to fill these

seats with residents who reflect the community in a variety of identities. By providing a platform for diverse voices to be heard, the city can facilitate inclusive decision-making, and can promote inclusiveness and representation within (city) decision-making. By bringing together individuals from various backgrounds, experiences and perspectives, the city can ensure the voices of all residents are considered in the formulation of policies and initiatives.

Budget Implications

There are no current budget implications for this discussion.

Staff Recommendations

Provide recommendations on the purpose, scope, duties and format of the group, including next steps and timeline.

Requested Council Action

Gain council consensus and support on the purpose, scope, duties and format of the group, including next steps and timeline.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments:

1. Draft Purpose Statement
2. Powerpoint Presentation

Purpose

The Roseville Equity and Inclusion Commission acts in an advisory capacity to the City Council and city staff to apply an equity and inclusion lens to city policies, procedures, projects, programs and initiatives.

Scope duties and functions

Review and provide feedback on **departmental equity and inclusion workplans** which serve to advance equity and inclusion throughout the organization.

Review and provide feedback on the SREAP and to advance the action plan's priorities and equity and inclusion throughout the organization.

May participate in the **Equity and Inclusion Action team** that will operationalize departmental equity and inclusion workplans throughout the city that advance the SREAP priorities.

May represent the City at events where appropriate and approved by city staff or the City Council.

Perform other duties and functions as requested by city staff or the City Council.

Definitions:

Departmental equity and inclusion workplans – *Following the City Council Strategic Planning, each City Department will be responsible for and accountable to creating a workplan that outlines how the specific department will work to progress the priorities outlined in the SREAP.*

Equity and Inclusion Action team – *This would be a cross-departmental team that co-develops strategies for operationalizing the city's equity and inclusion priorities, facilitates and implements equity and inclusion efforts throughout the organization, serves as a resource for staff.*

Council Meeting Discussion HRIEC

May 13, 2024



Agenda

1. Goals and outcomes
2. Purpose and Role of the group
3. Group Format
4. Next steps



Check in

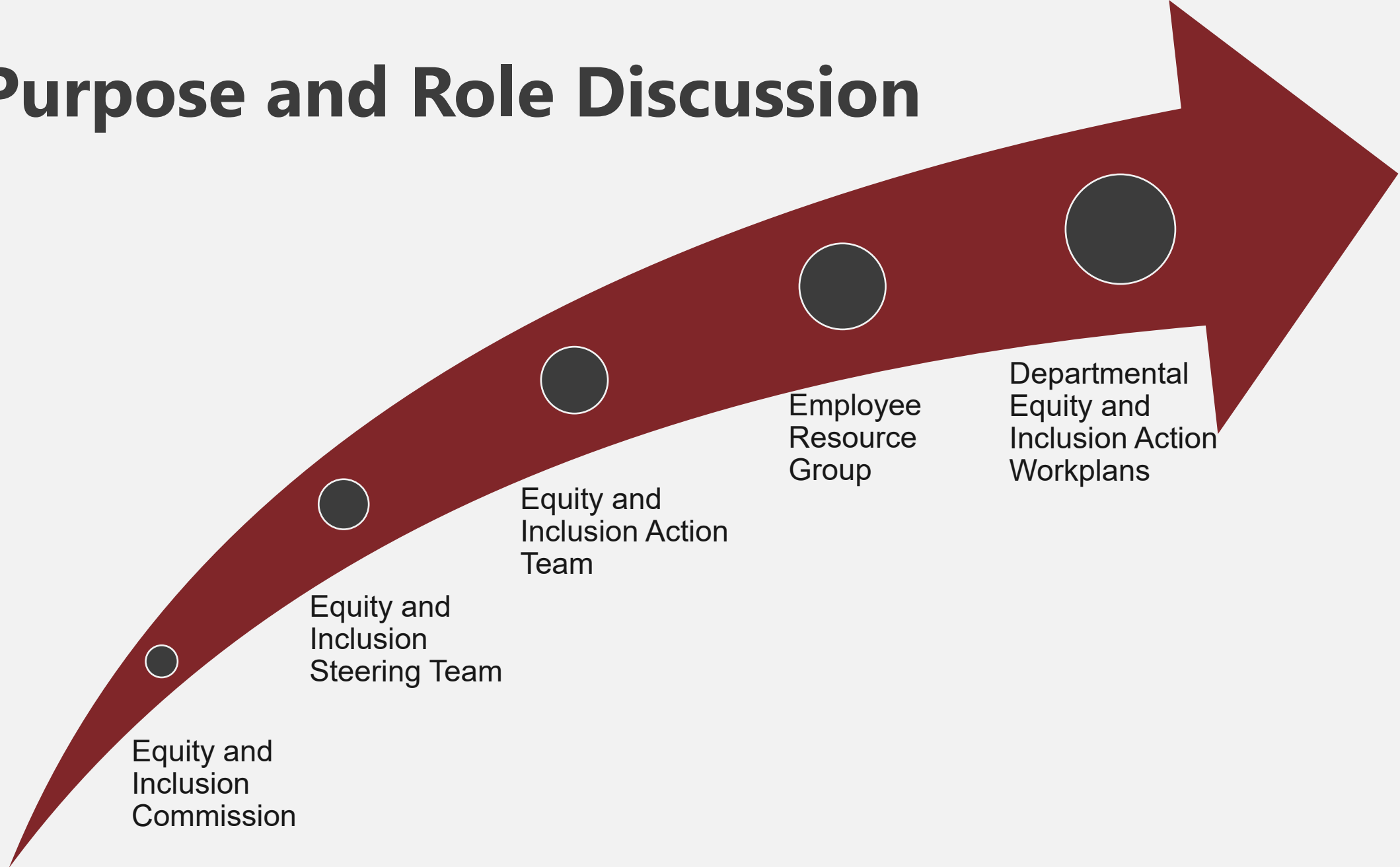


Goals and Outcomes

Consensus and support of:

1. Purpose
2. Scope and Duties
3. Role
4. Format

Purpose and Role Discussion



Purpose and Role Discussion

Purpose

The Roseville ***Equity and Inclusion Commission**** acts in an advisory capacity to the City Council and city staff to apply an equity and inclusion lens to city policies, procedures, projects, programs and initiatives

**The name "Equity and Inclusion Commission" is a place-holder for the group. The name will be replaced once the format of the group is determined.*

Purpose and Role Discussion

Scope and Duties

Review and provide feedback:

1. Equity and Inclusion Workplan(s)
2. Strategic Racial Equity Action Plan

Participate in Equity and Inclusion
Action Team

Purpose and Role Discussion

Role

Be a partner to the city by providing community input on the City's Equity and Inclusion vision, work, and plans

Purpose and Role Discussion

Group Format - Commission

Benefits

1. Transparency
2. Familiarity

Barriers

1. Lack of flexibility
2. Lack of accessibility
3. Application

Group Format - Committee

Benefits

1. Flexibility
2. Accessibility
3. Authenticity
4. Membership

Barriers

1. Perceived lack of Transparency
2. Lack of Familiarity

Group Format - Hybrid

Proposal

1. Committee format
 1. 10 members (2 youth)
 2. Improved transparency
 1. Announce meetings
 2. Agendas
 3. Meeting minutes

Next Steps

1. Recognition of the HRIEC
2. Open applications for the Equity and Inclusion Committee
3. First EIC meeting September

Format Discussion



Questions?

THANK YOU

Administration – Equity and Inclusion Steering Team

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5/13/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Discuss Possible Approaches to Mitigate the Impacts Related to the Potential Loss of Veterans Park

Background

Veterans Park is a 3.6 acre park at 1151 Woodhill Drive. It is currently used for City recreational programs including youth soccer and kicker/slugging programs, Roseville Area Fastpitch Association youth softball games and practices, open green space, recreational play on the playground, pickup basketball, horseshoes and more. With the adoption of the Campus Master Plan Preliminary Design in 2022, Veterans Park is planned to be the site of the proposed City Maintenance Operations Center in the coming years.

Although there are several parks within walking distance of Veterans Park, the potential loss of the park will have impacts on current park users and the overall capacity of the Parks and Recreation System. With the City currently pursuing funding to implement the project as early as 2025, staff have begun conversations about some strategies that could be considered to reduce some of the impacts associated with the potential loss of Veterans Park.

Staff will provide a summary of some of these conversations, and request feedback from the Council on potential directions to consider moving forward. In doing so, staff will summarize the current uses at Veterans Park, the potential immediate impacts of the loss of the park, and the capacity to manage those impacts with existing infrastructure.

Staff will also outline some mid to long term strategies that could be considered to mitigate some of the impacts including:

- Pursuit of small parcels to replace specific amenities within the neighborhood.
- Improvement of existing amenities to allow for greater play hours/opportunities; and further development of underutilized park parcels.
- Exploration of collaboration with Roseville Area School District (ISD 623) to develop some of their currently underutilized green space.

At this stage, exploration of each of these options is very preliminary, and further study and work would be needed to determine the viability, budgets, and funding source of each of the potential strategies.

Additionally, staff will seek City Council approval to begin preliminary conversations with the School District about a possible school/park concept on land that is owned by the school district.

Policy Objectives

Consideration of options to minimize the impacts from the potential loss of Veterans Park is consistent with Roseville's aspiration of being a community that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of

age, ability, or access to information.

Racial Equity Impact Summary

Holistically, the presence of parks, green space, intentionally planned amenities, and park programs that align with the needs of the community, are proven to have positive equity impacts. More specific equity impact would be considered as part of the development of options and determination of feasibility.

Budget Implications

Budgets for any proposal will be developed as feasibility is determined.

Staff Recommendations

Receive the presentation and provide feedback to staff regarding the pursuit of the outlined strategies.

Authorize staff to begin conversations with Roseville Area School District (ISD 623) regarding a shared park/school concept.

Requested Council Action

Receive the presentation and provide feedback to staff regarding the pursuit of the outlined strategies.

Authorize staff to begin conversations with Roseville Area School District (ISD 623) regarding a shared park/school concept.

Prepared by: Matthew Johnson, Parks and Recreation Director

Attachments: 1. Presentation

Discuss Possible Approaches to Mitigate the Impacts Related to the Potential Loss of Veterans Park

Parks and Recreation



Proposed Pre-Design Site Plan

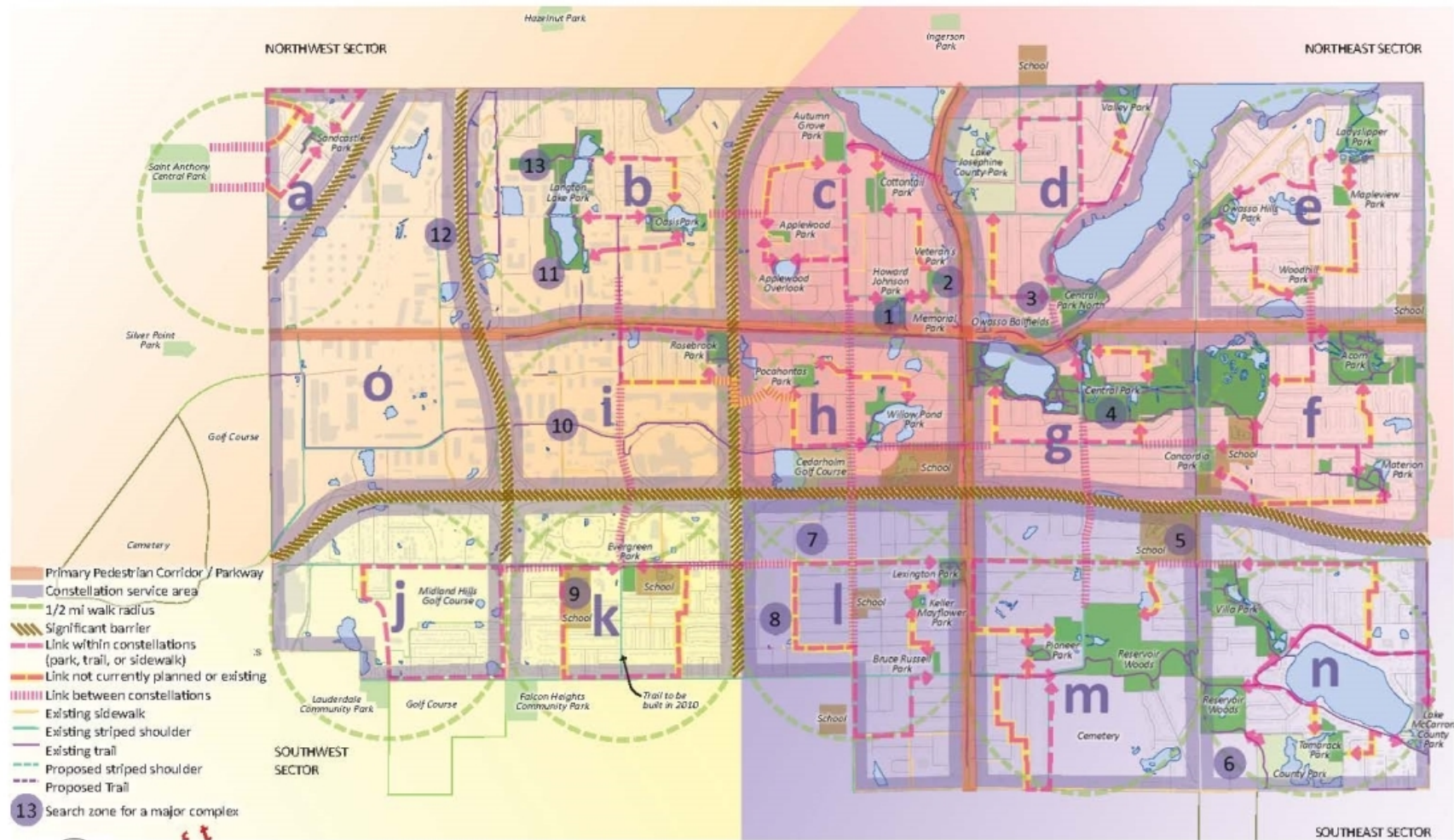
- 1 - New Maintenance Facility
- 2 - New VFW
- 3 - New License and Passport Center
- 4 - Existing Fire Station #1
- 5 - Existing Oval Skate Park
- 6 - New Veteran's Memorial
- 7 - New Green Space
- 8 - Existing Roseville City Hall
- 9 - Planted Berm
- 10 - Lexington Ave Landscape
- 11 - Relocated Children's Play Area
- 12 - Extended Sidewalk to Howard Johnson Park
- 13 - New Pedestrian Crossing at Griggs



Veterans Park

- 3.6 Acres
- Current Programmed Uses
 - Youth Softball (RAF)
 - Fall Soccer Program
 - Senior Softball
 - Parks and Recreation Youth Programming
- Non-programmed Uses:
 - Playground
 - Half-Court Basketball
 - Green Space



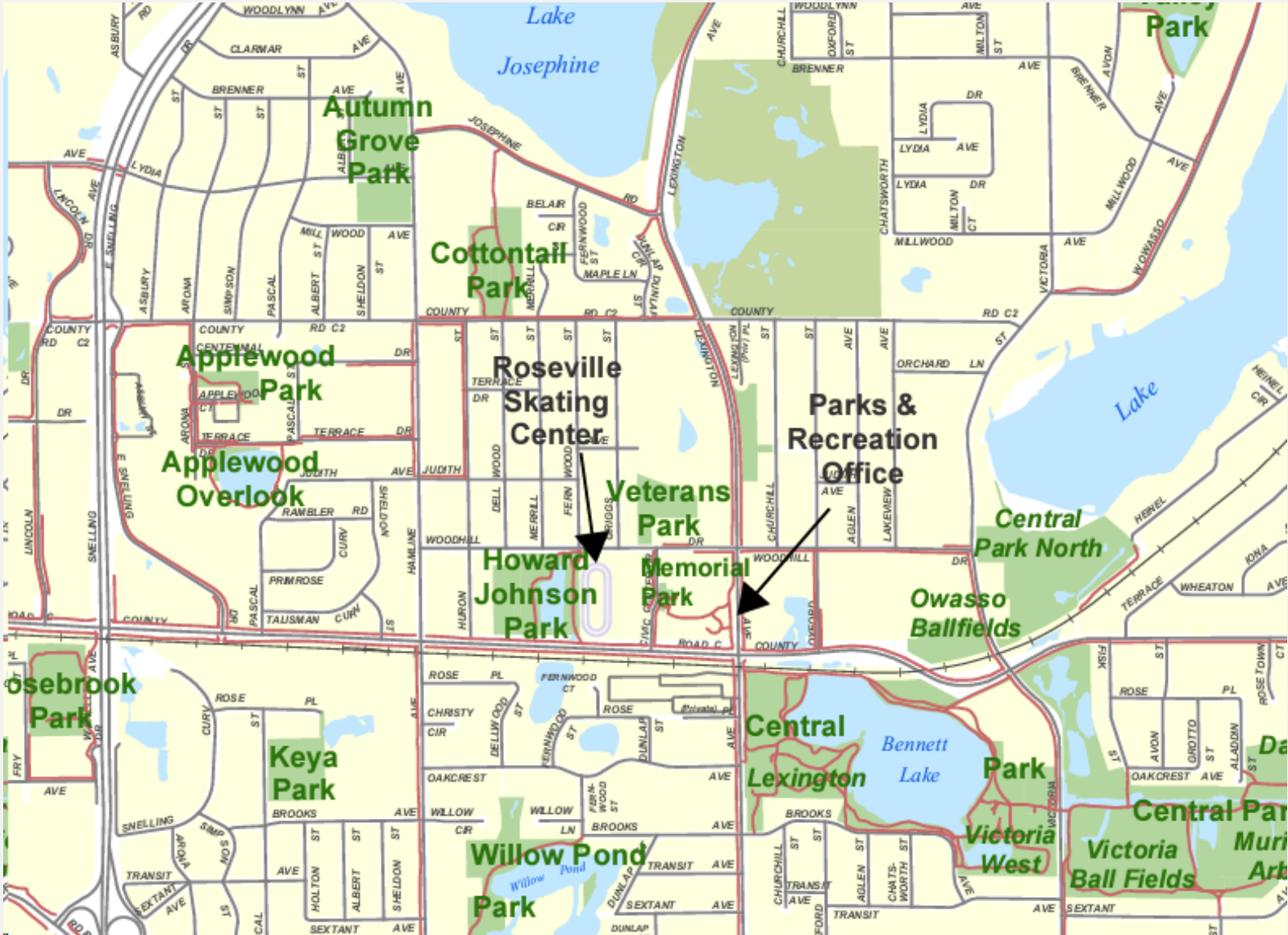


The master plan organizes Roseville's parks and recreation system on a pattern of constellations and sectors as a way of delivering parks and recreation services and opportunities more directly to neighborhoods. This pattern suggests that parks within walking distance of a resident's home will serve the majority of their parks and recreation needs, while they may also serve some key needs for the whole of the Roseville community.

Constellation C



Consolidate/Relocate



Small Parcel Strategy

- Identify small parcels for possible acquisition to replace specific lost amenities.
- Ensure quality pedestrian connections to alternative sites.
- Set aside funds for future development in the area as opportunities arise.

Veterans Park



Proposed Pre-Design Site Plan

- 1 - New Maintenance Facility
- 2 - New VFW
- 3 - New License and Passport Center
- 4 - Existing Fire Station #1
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Small Parcel Strategy - Next Steps

- Identify small parcels currently available for possible acquisition.
- Identify target area for future acquisition.
- Develop budget and funding source for property acquisition and parcel development.



Amenity Upgrades

- Upgrade existing facilities to add capacity, including:
 - Add field lighting (longer play).
 - Artificial Turf (more play without damage) earlier season.
- Develop underutilized parcels.
- Re-planning/modernizing existing space needs at other parks.



Amenity Upgrades – Next Steps

- Recreation needs assessment:
 - Community needs
 - Youth Association needs
- Determine shortages and possible locations for replacement.
- Study feasibility, develop budget, and funding plan.
- Phased implementation.



Large Parcel Strategy

Identify a large parcel to develop a new park.

- Currently a lack of remaining large parcels.
- Would have to identify funding for when an opportunity becomes available.
- Best opportunity may be collaboration with others (Roseville Area School District).

Parkview School



Large Parcel Strategy - Next Steps



- Meet with the School Board to determine interest in further exploration.
- Needs assessment and feasibility study to determine preliminary budget, possible usage.
- Identify funding plan.
- Negotiations on details of an agreement.

Discussion

Q & A

FUTURE MEETING AGENDA HIGHLIGHTS

May 13, 2024

May 20, 2024 City Council Meeting

- Visit Roseville Update
- Fire Department Staffing Review
- Easement Vacation – 571 Roselawn
- Closed Session City Manager Performance Review

June 3, 2024 City Council Meeting

- Board of Adjustment and Appeals – Hearing regarding fence located in right-of-way at 257 S. McCarrons Blvd.
- Two Right-of-Way Vacations
- Award Contract for Recycling Carts
- Approve 2024-25 City Manager Goals
- Discuss Community Survey (tentative)

June 17, 2024 City Council Meeting

- All Department Equity Update
- Joint Meeting with Finance Commission
- Discuss Legislative Impacts related to City Budget and City Council Priorities
- Declare mid-term Commission vacancies (if needed)

June 24, 2024 Rosefest Parade

Future Agenda Review - Longer Term Initiatives
(items that likely require council discussion/action)

4/18/2024

<u>Item</u>	<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Rooster Regulations	Council	2nd qtr '24	Staff will review for changes in code
Update SREAP with new goals/objectives	Staff/Council	2nd qtr '24	(City Manager goal item)
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	
Zero Waste Packaging/Compostable Containers	Etten/Strahan	Summer '24	CC received update 1/22/24, will be brought back later in '24
Update on shopping carts left in public r-o-w	Strahan	Summer '24	CD Director provided email 7/14/23