



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, May 20, 2024

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Schroeder, Groff, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

City Manager Trudgeon requested the removal of Item 10d (Approve Professional Services Agreement for Water Meter Vault Project) for staff to work more on the agreement before Council approval. This item will be brought back for consideration at the June 3rd meeting.

Strahan moved, Schroeder seconded, approval of the agenda as amended.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by audience members on non-agenda items. No one came forward to address the City Council.

5. Recognitions, Donations, and Communications

a. Proclaim June LGBTQIA+ Pride Month

Mayor Roe read the LGBTQIA+ Pride Month Proclamation.

Etten moved, Groff seconded, proclaiming June 2024 LGBTQIA+ Pride Month.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

b. Proclaim June 7, 2024, and June 2024 National Gun Violence Awareness Day and Month

Mayor Roe read the June 7, 2024, and June 2024 National Gun Violence Awareness Day and Month Proclamation.

Strahan moved, Etten seconded, proclaiming June 7, 2024, and June 2024 National Gun Violence Awareness Day and Month.

Councilmember Strahan indicated she was glad to see this back again this year and sadly the City needs to update information every year because things change and there are new things to add to the list.

Mayor Roe thanked members of the community who continue to work in this area and are advocates, some of whom were at the meeting.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

6. Items Removed from the Consent Agenda

7. Business Items

a. Receive Visit Roseville Presentation Regarding National Travel and Tourism Week

Ms. Julie Wearn, the representative for Visit Roseville, gave a presentation to the City Council regarding National Travel and Tourism Week.

Mayor Roe indicated Visit Roseville is affiliated with the City and is funded by local lodging tax dollars to help promote Roseville to visitors. He thanks Ms. Wearn for her presentation.

b. Consider a Request to Perform an Abatement for Unresolved Violations of City Code at 3119 Mildred Drive

City Building Official David Englund summarized the request as detailed in the Request for Council Action of this date; and noted a bench handout incorporated into the Request for Council Action providing an extract of City Council meeting minutes of May 20, 2024.

Mayor Roe asked if the property owner or a representative for the property owner was at the meeting. No one came forward.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Groff moved, Etten seconded, directing Community Development staff to abate the public nuisance violations at 3119 Mildred Drive by notifying a towing company to remove the unlicensed and/or inoperable vehicles from the property.

Council Discussion

Councilmember Groff thought Mr. Englund had made multiple attempts to address this situation and felt the City needed to move forward with abatement.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

c. Public Hearing to Consider Adopting a Resolution Approving the Vacation of a Utility Easement at 571 Roselawn Avenue

Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request for Council Action and related attachments dated May 20, 2024.

Mayor Roe noted the petition notes that it is primarily a paperwork matter to clean up the title and that working with the City has been a positive experience.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:26 p.m. to receive public input on the above-referenced vacation of a utility easement at 571 Roselawn Avenue; with no one appearing for or against.

Schroeder moved, Etten seconded, adoption of Resolution No. 12068 entitled, "Resolution Vacating a Utility Easement that was Reserved by the City in a Previous Vacation of a Portion of Carlisle Avenue Lying North of the Properties Located at 615,577, and 571 Roselawn Avenue West and a Portion of Kent Street Lying East of 571 Roselawn Avenue West."

Council Discussion

Councilmember Schroeder thought this looked straightforward.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None

Mayor Roe noted there were a couple of people who missed the public comment at the beginning of the meeting and wanted to announce an upcoming event in the City. He reopened the public comment portion of the meeting.

Public Comment

Mr. Ettien Djevi and Mr. Keith Allen, representatives of the Roseville Juneteenth Celebration, presented the Juneteenth Celebration Committee events coming up on June 15, 2024, from 11:00 a.m. to 3:00 p.m. The representatives thanked the City for allowing this event to continue in the City.

Mayor Roe thanked Mr. Djevi and Mr. Allen for the presentation.

Councilmember Strahan thought it would be nice to take a moment to acknowledge one of the Board Members of the organization, Mr. Donald Eubanks, who passed away on March 17, 2024. She was sure his profound wisdom was felt and this continued but he was an important part of the planning of this event over the years.

Mayor Roe thanked Councilmember Strahan for pointing that out and stated it should be noted also that Mr. Eubanks was very active in the Imagine Roseville events shortly after the shooting of Philando Castile and was very instrumental in bringing people together for those efforts that were grassroots in the City at that time.

d. Fire Department Staffing Review

Fire Chief David Brosnahan briefly highlighted this item as detailed in the Request for Council Action and related attachments dated May 20, 2024.

Chief Brosnahan and Assistant Chief Sjostrom gave a presentation to the Council on Fire Department staffing.

Mayor Roe explained he wanted to talk about the increase in call volume because he thought at some point it has to plateau and cannot keep going up but then he heard about the demographics and regardless of whether the City has more senior housing, the City has more people in that demographic universally and that is not changing. He imagines that is a significant contributor to the call volume change.

Chief Brosnahan indicated that was correct.

Councilmember Etten asked where Allina fit into the Fire Department's sense of response to the number of calls.

Assistant Chief Sjostrom explained that there is a time piece of related to it but he was not prepared to give a precise average response time at this time. He thought Allina's average would be between ten and fourteen minutes to arrive. He noted Allina was going to be anywhere from five to ten minutes behind the Fire Department getting to the call.

Councilmember Etten asked what type of apparatus would be proposed to be most useful to add to the Fire Department.

Chief Brosnahan indicated it would be a cross-staffing situation where there would be a medic response vehicle and cross-staff with a fire apparatus such as the ladder truck to provide the fire support as well as the EMS support.

Councilmember Schroeder asked for a breakdown of the call volume in terms of what type of calls are the majority of the increases.

Chief Brosnahan indicated there is not any specific call type but he can get that information gathered to give to the Council. He noted it is a smattering of all call types. There is not a specific type of call. He thought the increase was being seen across the board.

Councilmember Shroeder wondered why there are more staff injuries and if it is because there is more staff or what is causing the increase in that area.

Chief Brosnahan indicated he did not have a specific answer to that but all of the injuries were on-call injuries. There are a few related to the training but the majority are all call response related.

Councilmember Strahan indicated she was curious about the low expectations of the ambulance response team and if there is a chance for higher expectations because it seems like the Fire Department is doing what it expected of the ambulance response team.

Chief Brosnahan indicated he would not say it is low expectations and he thought the ambulance response team is experiencing the same thing the Fire Department is experiencing with call volume increases and the struggles to keep up with it. He noted there is nothing right now that is telling him this is going to turn around. He thought call volumes were going to continue to grow throughout all of the communities in the area.

Councilmember Strahan explained over the last few years Chief Brosnahan has talked about his concern about growth having a lot to do with the multi-family housing and it sounds like Chief Brosnahan is indicating that it is playing out as more folks are moving into multi-family housing. She indicated she was curious as the City enters into a housing study and concerned that it may be a conflict to bring in more housing and impact further. She asked if there was a metric available that would give a ratio of people to call volume. She noted the City needs to consider that through the study.

Chief Brosnahan indicated the Fire Department is not against growth in Roseville but felt there should be commensurate services to meet that development or density. He noted the Fire Department does have a number that is a couple of years old so it may need to be refreshed. The figure is 1.1 calls per year per unit for nursing homes, .8 calls per year for assisted living, and .4 calls per year for multi-family housing units.

Councilmember Strahan thought one important thing in the information provided mentioned the interruptions to the inspections. She wondered if this was the time

to talk about whether inspections should remain in the Fire Department. At some point there was talk about having some type of safety person who is removed completely from that service and that is their full duty. She asked for more information about what that thought was.

Chief Brosnahan reviewed the inspection process with the Council. He explained over the last few years he has been in conversation with the City Manager and trying to work as a Fire Inspector Monday through Friday who would take care of the plan review, complaints, reactive inspections, permits, multi-family licensing, hotel/motel, and those types of things. He explained that is something he would like to get proposed in this next budget cycle as well.

Councilmember Groff thought it was good that the City had most of its housing built in an earlier period so the homes do not burn so fast.

Mayor Roe indicated as the City observes some of these trends, especially related to multiple calls with not having enough on-duty staffing, he wondered if it seemed to hit one shift more than others or one time of day more than others or if that would that be too optimistic.

Assistant Chief Sjostrom indicated there is not a difference between the shifts but there is a difference between the time of day so that does lend itself to certain options for implementation. There are some things that the Fire Department can do in the intermediary to get to the end that might bring some relief and help but there is not any one shift that is affected more than any other.

Mayor Roe asked if the Fire Department felt there was enough information to decide without having a staffing study.

Chief Brosnahan explained having a third party be able to provide that feedback is essential. He did not know if it was required but more of a standardized way of providing that view for the City to be able to take a look at.

Mayor Roe thought the Council needed to take a look at this further in greater detail.

Councilmember Groff concurred. He wondered how much a study like that would cost and how much information would the City get out of it. He indicated this information and discussion has convinced him that the Fire Department needs more firefighters.

Chief Brosnahan explained he cannot give an exact number, but he believed that because the Fire Department is not looking for a station location study and a lot of other things added to it, it is simply what is the appropriate level of staffing for a city like Roseville with the call volume and different dynamics. He believed that

number would be in the twenty-five-to-forty-thousand-dollar range for a study, but is an estimate.

Mayor Roe thought a separate thing from looking at the 2025 budget, as a separate item to look at is what the 2024 budget would be if the City was at a nine to ten minimum staffing level and the appropriate apparatus. He asked what that would cost because then the Council could talk about whether the City would want to transition the over time and look at other items to have some further conversations.

Councilmember Strahan thought there would be a transition regardless. She would think the City would have to look at building into that and maybe if the City had another opportunity to achieve another safer grant it would help the City grow into that and make it a lot easier on the budget.

Councilmember Groff indicated he could see that as a transition and he did not think the Fire Department staffing would jump up so quickly. But on the other hand, when he does talk to residents, he does not hear anyone say to cut the Fire Department. He thought the residents wanted the City to have delivery of services and the residents understand all of those things. It is just a matter of the City doing this in a way that makes sense.

Councilmember Schroeder asked if Maplewood's model seemed to make sense to the Fire Chief or if Maplewood just barely kept up by adding on.

Chief Brosnahan explained Maplewood is barely keeping up as well but one thing to note about Maplewood is that city does provide full transport so there will be one unit that will be out of service down at Regions where Roseville's crew gets to clear and come back when Allina takes over.

Mr. Trudgeon reviewed the thought behind the staffing study for the Fire Department.

Councilmember Etten explained he had some skepticism about how much new stuff the study is going to discover versus figuring out the City needs firefighters. He wondered if a study would be done every three to four years to make determinations and he did not know what that end point is versus looking at some of the data provided, which is quite clear showing there is an increased need.

Mayor Roe thought a longer-range look would be important to do at this point. Whether it is done as a study by a third party or whether the City takes a twenty-year look at where the Fire Department needs to be and tries to figure out if there is going to be a phase four so the City starts to know what that is already going to look like. He thought whether it is ten percent or five percent a year, it is somewhere in that range but does not necessarily see where that trend is going to start to fall. So, maybe for the foreseeable future, they are talking about a couple

of rounds of this and maybe it is good to start having those conversations and thinking about planning for that as a part of what the City is doing now.

Chief Brosnahan stated in his conversations with the City Manager, the Fire Department is leaning on more of a study since while all five current Councilmembers are warm to the idea of more firefighters, maybe not all five Councilmembers will be here next year or in two to three years from now. Staff felt that a study at least allows future councils to see that the Fire Department and staff have done the homework and have something in place that can be worked on for years in the future.

Councilmember Schroder indicated short-term needs are different from long-term needs and since the Council is talking about strategic planning, the 2040 plan, and the City has done studies on all of that, short-term needs, she thought the Council does a really good job. She thought strategic planning and long-term planning in the Council needed a little help. She did like the idea of a study if the Fire Department can find someone who can do it well. She did know that some studies were not worthwhile that the City had done in the past.

Mr. Trudgeon indicated staff will get some more deliverables and bring that to the Council to decide whether or not to move forward with a staffing study.

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated May 20, 2024, and related attachments.

Groff moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$756,745.90
109383-109498	874,199.88
TOTAL	\$1,630,945.78

b. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

c. Approve 2 Temporary Gambling Licenses

d. This item was removed from the agenda.

- e. **Award 2024 Pond Maintenance Program Agreement**
- f. **Memorandum of Understanding for the 2377 County Road B Temporary Construction Easement**
- g. **Adopt a Resolutions 12069 and 12070 Approving Amended Assessment Agreements with Roseville Leased Housing Associates I and II, LLLP**

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the June 3, 2024, City Council meeting, June 17, 2024, City Council meeting, June 24, 2024, Rosefest Parade, July 8, 2024, City Council Meeting, and the July 15, 2024, EDA, and City Council Work Session meeting.

12. Adjourn to Closed Session

Mayor Roe explained the closed session is for the City Manager's Performance Review in accordance with Minnesota Statutes 13D.05 (the "Open Meeting Law"), which provides an exception to open meeting requirements for discussions of job performance of employees reporting to the City Council. City Manager Trudgeon is the only employee in that category at the City of Roseville. Mayor Roe also noted that the statute allows for the employee to request that the review be done in an open session and asked Mr. Trudgeon if he wished to make that request. City Manager Trudgeon indicated that he did not wish to do so. The City Council meeting will reconvene, but not on camera once the closed session is completed.

Schroeder moved, Etten seconded, adjournment of the meeting to a closed session at approximately 8:03 p.m.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

Mayor Roe convened the City Council in closed session for the purpose of reviewing the City Manager's job performance. In addition to the City Council, the City Attorney and, later, the City Manager, were present.

13. Reconvene Open Session

Etten moved, Groff seconded, to reconvene from Closed Session to Open Session at 9:00 p.m.

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

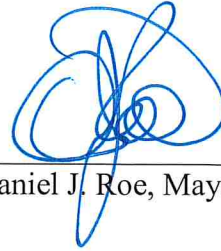
Nays: None.

14. Adjournment

Schroeder moved, Strahan seconded, adjournment of the meeting at approximately 9:01 p.m.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.
Nays: None.

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Daniel J. Roe, Mayor

ATTEST:

A handwritten signature in blue ink, appearing as a stylized 'P' followed by a long horizontal stroke, positioned above a horizontal line.
Patrick J. Trudgeon, City Manager