



City Council Agenda

Monday, August 19, 2024

6:00 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Etten, Groff, Strahan, Schroeder, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:08 p.m. **5. Recognitions and Donations**
a. Proclaim Hispanic Heritage Month
b. Proclaim Constitution Week
c. Recognize Community Relations Awards
- 6:13 p.m. **6. Items Removed from Consent Agenda**
- 6:15 p.m. **7. Business Items**
a. Receive Green To Go Ordinance Update
- 6:45 p.m. b. Authorize Staff to Begin Vacation Process for Excess Right-of-Way for South McCarrons Boulevard
- 7:00 p.m. c. Consider Entering into a Professional Services Agreement with INspiring SIGHT for Strategic Planning Services
- 7:20 p.m. d. Receive the 2025 City Manager Recommended Budget and Tax Levy
- 8:35 p.m. **8. Council Direction on Councilmember Initiated Agenda Items**
- 8:35 p.m. **9. Approval of City Council Minutes**
a. Approve Minutes from July 22, 2024 City Council Meeting
b. Approve Minutes from August 5, 2024 City Council Meeting
- 8:40 p.m. **10. Approve Consent Agenda**
a. Approval of Payments
b. Approve 1 Massage Therapy Establishment License
c. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
d. Approve Agreement with Reach for Resources for Inclusion Services in 2025
e. Adopt a Resolution approving Outdoor Storage, Fleet Vehicles as a Conditional Use at 2277 Highway 36
- 8:45 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
a. Future Agenda Review
- 8:55 p.m. **12. Adjourn**



Hispanic Heritage Month September 15 - October 15, 2024

Whereas: From September 15 to October 15, National Hispanic Heritage Month is observed to celebrate the heritage, history, traditions, and cultural diversity of Hispanic Americans whose heritage is rooted in Spain, Mexico, Central and South America, and the Caribbean including: Guatemala, Honduras, El Salvador, Nicaragua, Costa Rica, Panama, Colombia, Venezuela, Ecuador, Peru, Bolivia, Paraguay, Chile, Argentina, Uruguay, Cuba, Puerto Rico, and the Dominican Republic.; and

Whereas: The national observation began in 1968 as Hispanic Heritage Week and was expanded in 1988 when the United States Congress adopted a resolution designating September 15 to October 15 of each year as National Hispanic Heritage Month; and

Whereas: This heritage month is celebrated mid-September to mid-October to highlight the independence of several countries. September 15 is the day that five Latin American countries celebrate their independence from Spain: Costa Rica, El Salvador, Nicaragua, Guatemala, and Honduras. Mexico celebrates its independence on September 16 and Chile on September 18.

Whereas: The Hispanic community has had a profound influence on our country through their strong commitment to family, faith, and culture and they have enhanced and shaped our national heritage with centuries old traditions that reflect the multiethnic and multicultural customs of their community; and

Whereas: During National Hispanic Heritage Month, the United States celebrates the culture and traditions of Spanish speaking residents who trace their roots to Spain, Mexico, Central America, South America and the Caribbean.

Whereas: The City of Roseville invites all members of the community to celebrate 2024 Hispanic Heritage Month with a theme of “Pioneers of Change: Shaping the Future Together”; and

Now, Therefore Be It Resolved, that the City Council hereby proclaim September 15 to October 15, 2024 to be Hispanic Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 19th day of August 2024.

Mayor Daniel J. Roe



Mes de la Herencia Hispana 15 de Septiembre – 15 de Octubre, 2024

Considerando: Del 15 de Septiembre al 15 de Octubre, el Mes Nacional de la Herencia Hispana es observado y es un momento para celebrar la herencia, la historia, las tradiciones y la diversidad cultural de los hispanoamericanos cuya herencia tiene sus raíces en España, México, América Central, América del Sur y el Caribe incluido: Guatemala, Honduras, El Salvador, Nicaragua, Costa Rica, Panamá, Colombia, Venezuela, Ecuador, Perú, Bolivia, Paraguay, Chile, Argentina, Uruguay, Cuba, Puerto Rico y República Dominicana; y

Considerando que: La observación nacional comenzó en 1968 como Semana de la Herencia Hispana y se creció en 1988 cuando el Congreso de los Estados Unidos adoptó una resolución designando el 15 de septiembre al 15 de octubre de cada año como el Mes Nacional de la Herencia Hispana; y

Considerando que: Este mes del patrimonio se celebra desde mediados de septiembre hasta mediados de octubre para resaltar la independencia de varios países. El 15 de septiembre es el día en que cinco países latinoamericanos celebran su independencia de España: Costa Rica, El Salvador, Nicaragua, Guatemala y Honduras. México celebra su independencia el 16 de septiembre y Chile el 18 de septiembre; y

Considerando que: La comunidad hispana ha tenido una profunda influencia en nuestro país a través de su fuerte compromiso con la familia, la fe y la cultura y ha realzado y dado forma a nuestra herencia nacional con tradiciones centenarias que reflejan las costumbres multiétnicas y multiculturales de su comunidad; y

Considerando que: Durante el Mes Nacional de la Herencia Hispana, los Estados Unidos celebran la cultura y las tradiciones de los hispanohablantes que trazan sus raíces a España, México, América Central, América del Sur y el Caribe.

Considerando que: La Ciudad de Roseville invita a todos los miembros de la comunidad a celebrar el Mes de la Herencia Hispana 2024; con el tema “Pioneros del cambio: Dando forma juntos al futuro”; y

Ahora, Sea Resuelto, que el Concejo Municipal proclame del 15 de septiembre al 15 de octubre de 2024 el Mes de la Herencia Hispana en la Ciudad de Roseville, Condado de Ramsey, Estado de Minnesota, Estados Unidos.

En Testigo de lo cual, he firmado el presente y he hecho que el Sello de la Ciudad de Roseville se coloque este 19 día de agosto de 2024.

Mayor Daniel J. Roe



Constitution Week

September 17-23, 2024

Whereas: September 17, 2024, marks the 237th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, Therefore Be It Resolved, that the City Council hereby declare September 17-23 to be Constitution Week in the City of Roseville and urges all to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 19th day of August 2024.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 5.c.

Department Approval



City Manager Approval



Item Description: Recognize Community Relations Awards

Background

The City of Roseville has won three Northern Lights Awards from the Minnesota Association of Government Communicators (MAGC). Roseville won two first-place awards in the Website Redesign and Special Event categories. The city launched a new website in February 2024 and hosted the Envision Roseville Family Day in the summer of 2023, which attracted hundreds of residents and provided invaluable community feedback to city leaders. Roseville brought home the silver for the Public Information Project category for its year-long series on innovative police initiatives. The City of Roseville Community Relations Team consists of Shannon Prather (Community Relations Coordinator), Ian Walesch (Community Relations Specialist), and Corey Yunke (Community Relations Manager).

Policy Objectives

The awards highlight the city's efforts in website redesign, hosting inclusive community events like the Envision Roseville Family Day, and effectively communicating innovative police initiatives. These achievements align with the city's policy objectives of fostering a strong sense of community, promoting transparency, and enhancing civic engagement through inclusive and effective communication strategies.

Equity Impact Summary

The awards received by the City of Roseville reflect its dedication to equity and inclusion. The city's website redesign ensures accessibility for all residents, including those with disabilities, while the Envision Roseville Family Day was a platform for diverse voices to be heard, especially from underrepresented communities. The recognition of the city's innovative police initiatives underlines efforts to build trust and respect between the community and its public safety officers, reinforcing the city's aspiration to be a welcoming and inclusive community for all residents, regardless of race, ethnicity, or socioeconomic status.

Budget Implications

None.

Staff Recommendations

Informational only.

Requested Council Action

36 Receive the awards.

37

38

Prepared by:

Attachments: 1. Community Relations Awards - 2024

39

COMMUNITY RELATIONS STAFF RECEIVES AWARDS

2024 Northern Lights Award Ceremony

Minnesota Association of Government Communicators

The City of Roseville won three Northern Lights Awards:

- First Place: Website Redesign
- First Place: Special Event
(Envision Roseville Family Day)
- Silver Award: Public Information Project
(Police Perceptions Campaign)



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Receive Green To Go Ordinance Update

Background

There are currently 180 food businesses licensed to operate in the City of Roseville, and the COVID-19 pandemic resulted in many more restaurants offering take-out service. Digital ordering and delivery have grown 300% faster than dine-in traffic since 2014. 20-30% of restaurant sales now come from delivery, generating a significant amount of packaging waste.

Food waste and packaging make up about 45% of all materials in U.S. landfills, and some studies suggest that restaurants account for nearly 80% of disposable packaging waste in the U.S. Of these materials, polystyrene, better known as Styrofoam, is commonly used in food takeout containers. Production, usage, and disposal of this substance presents multiple environmental and public health risks, including contribution to the presence of microplastics in soil and waterways. Following a January 2022 presentation from a University of Minnesota scientist on microplastics and their environmental effect, the Public Works, Environment, and Transportation Commission (PWETC) requested staff research zero waste ordinances in other cities.

As of August 2024, the cities of Minneapolis, Saint Paul, Saint Louis Park, and Edina have enacted ordinances to require takeout food packaging to be either commercially compostable or recyclable, and staff has discussed a potential ordinance with the PWETC several times over the past two years. Additionally, the Packaging Waste and Cost Reduction Act was passed in the 2024 Minnesota legislative session, which will require all packaging in Minnesota to be recyclable or compostable by 2032.

The Minnesota Pollution Control Agency's Metropolitan Policy Plan for the Solid Waste Management sets forth a goal for Metro Counties to reach a 75% recycling rate by 2030. As of 2020, Roseville's recycling rate was 46.2%. Implementing a takeout food packaging ordinance, in combination with Ramsey County's forthcoming Food Scraps Pickup program, would help the City of Roseville come closer to meeting that goal. Additionally, commercial businesses could reduce their solid waste fees by separately disposing of compostable materials and food waste.

Staff recently concluded a community engagement process spanning approximately five

months, which included online surveys for both business owners and residents, a landing page on the City website with information, resources, and context, and two community conversations for business owners and residents to learn about the proposed ordinance and provide feedback.

Staff drafted a Green To Go ordinance based on language from the City of Edina's Green To Go ordinance, which used language from both the City of Minneapolis and the City of Saint Louis Park's respective ordinances. Staff worked with the Roseville City Attorney to update and refine the language for relevancy to Ramsey County, and to reflect Roseville's proposed exclusions and enforcement. If council wishes to move forward, staff will post the ordinance and bring back the final ordinance for adoption at a later date.

Policy Objectives

The City of Roseville set forth a goal to reduce greenhouse gas emissions 80% by 2050 relative to 2005 levels. Solid waste disposal accounts for 2.3% of greenhouse gas emissions in the City of Roseville as of 2020.

Equity Impact Summary

This ordinance would apply to all Roseville restaurants. We do not have racial demographics of restaurant ownership in Roseville. However, a National Restaurant Association study indicates that 19% of restaurant businesses in Minnesota are minority-owned vs. 11% of all private sector businesses. Racial disparities in business ownership can present in overall earnings, growth, and access to loans and other credit, and BIPOC-owned businesses in Roseville may have narrower profit margins than white-owned businesses.

Budget Implications

Budget implications are not known at this time.

Staff Recommendations

Staff recommends a discussion of the engagement findings, and recommend Council receive feedback on the draft ordinance. If council moves this forward, staff will bring back the ordinance for adoption at a later date.

Requested Council Action

Discuss the Green To Go engagement results and proposed ordinance.

Prepared by: Noelle Bakken, Sustainability Specialist

Attachments:

1. Green To Go Update Presentation
2. Green To Go Survey Results
3. Green To Go Draft Ordinance
4. Equity Toolkit

Green To Go Update

Public Works Department

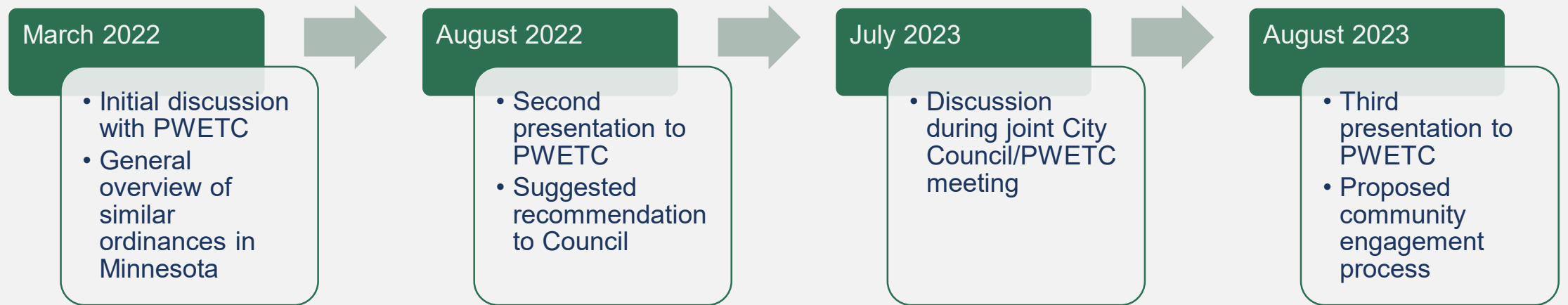
19-Aug-2024



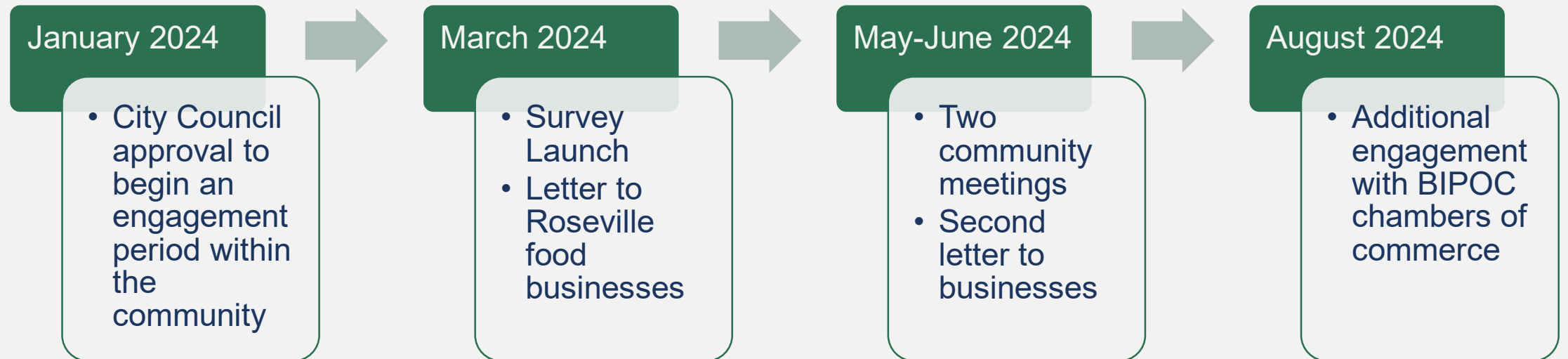
Green to Go - Overview

- History of discussion
- Why implement a packaging ordinance?
- Overview of engagement
- Survey results
- Implementation & enforcement recommendations
- Questions and discussion

Green to Go – Discussion History



Green to Go – History



Why Green to Go?

- Reduce use of Styrofoam packaging in food service
- Reduce PFAS in the waste stream
- Support MPCA's Solid Waste Plan and increase recycling rate
 - Goal: 75% recycling rate by 2030
 - Roseville's rate is approximately 46%
- Encourage composting materials with **Ramsey & Washington Counties' food scraps pickup program** coming sometime in 2026
- Adds consistency with other nearby communities and the newly passed **Packaging Waste and Cost Reduction Act**
- **Reducing waste is as important on a local scale as it is globally.**

Why Takeout Containers for Food?

- Two major solid waste issues:
 - **Plastic pollution & microplastics**
 - **Food waste**
- Food and packaging make up almost 45% of materials landfilled in the US
- Plastic production is at an all time high – 50% of all plastic ever produced has been made in the last 18 years.
- Rates of ordering food for takeout or delivery more than doubled during the pandemic, and 20-30% of restaurant sales are delivery.
- 4-10% of food purchased by food service businesses is thrown out before even reaching the consumer
 - **30% of food is wasted in total**
- By composting food waste scraps, we can turn them back into a useful material (compost).

Equity Considerations

- **Racial disparities in business ownership can present in lower overall earnings, growth, access to loans and other credit compared to white-owned businesses.**
 - Roseville staff must play a strong role in helping small businesses, especially those that are BIPOC-owned, navigate applications for financial and technical assistance.
- **Survey was offered online and only in English**
 - Business owners and residents who speak little or no English were unable to complete the survey
 - Someone without internet access could not have completed the survey
- **Low-income households are more likely to use delivery or takeout apps compared to higher-income households.**
 - The ordinance could have a regressive effect on low-income households if business owners raise prices in response
 - Race and income are closely linked – therefore BIPOC households could be affected.

Outreach Overview

Landing page on the City Website:

GREEN TO GO

We'd Like Your Feedback!

Survey for Roseville
Businesses

Survey for Roseville
Residents

Email Us!

The City of Roseville is considering an ordinance requiring food establishments to provide either recyclable or compostable single-use containers for to-go food packaging.

Packaging includes containers used to transport foods or beverages for immediate consumption such as serving trays, plates, containers, boxes, and cans. **It does not include bags.**

What are our goals with this ordinance?

- Reduce single-use plastic.
- Eliminate the use of Styrofoam.
- Increase awareness and usage of recycling and composting programs.
- Promote Ramsey County's upcoming food scraps pickup program.
- Decrease the volume of landfill waste and toxic byproducts of incineration.
- Achieve a 75% recycling rate as laid out by Minnesota State Statute by 2030.

What are we proposing?

Any food and beverages prepared for immediate consumption and are meant to be carried out must be in packaging that is:

- **Compostable** - materials must be certified by the [Biodegradable Products Institute \(BPI\)](#) or meet ASTM D6400 standards.
 - Note that compostable materials **are not recyclable**.
- **Recyclable** - materials that are accepted by the City's current recycling hauler.
- **Returnable/Reusable** - containers such as bottles, milk containers, growlers that can be returned to the distributor and used again.
 - Reusable containers must comply with Minnesota Statute § 4626.0295. BizRecycling and WasteWise can help with setup and compliance.

Noelle Bakken
Sustainability Specialist
[Email](#)
Phone: 651-792-7057

Community Conversations:

May 6 - 9:00 a.m. - 10:00 a.m.
June 24 - 2:00 p.m. - 3:00 p.m.
Cedarholm Community Ctr
2323 Hamline Ave N
Roseville MN 55113

Documents

[Green To Go Brochure](#)

Council materials

[1/22/24 Presentation](#)

[Draft ordinance](#)

Other cities have implemented similar ordinances - click the links below to explore the cities' requirements:

[Edina](#)
[Minneapolis](#)
[St. Louis Park](#)
[Saint Paul](#)

Business resources

[BizRecycling](#) grants
[MNimize](#)
[Waste Wise](#)

Outreach Overview

- **Met with Hospitality Minnesota** to receive feedback on the proposal and outreach plan
- **Informational letters** sent in March and June to licensed food businesses in Roseville
- **Online surveys** for businesses and residents, open since March
- Two in-person **listening sessions** with staff from Visit Roseville, Twin Cities North Chamber, Ramsey County, and several packaging suppliers/distributors
- **In-person outreach** with restaurants to inform them about the initiative, survey, and funding options from BizRecycling.
- **Contacted professional organizations** – MN Grocers, MN Retailers, MN Food Trucks, etc. to inform them about the proposal

Survey Analysis – Businesses

19 total responses of 142 unique businesses (180 total locations) = 13% responded

Trends

- Cost is the biggest issue (11 of 19 replies)
- Most respondents are **unfamiliar** with BizRecycling (14 of 19 replies)
- **Getting connected with suppliers and funding resources** were rated most highly to be helpful to businesses, should we pass this ordinance.
- Almost all respondents carry 3 months or less of packaging supplies on hand, so the opportunity for a relatively short changeover exists.

Notable comments

- Multiple responses commented on **the lack of control they have over the packaging once it's in the hands of the consumer**
- Several comments about the **efficacy of the packaging with their food compared to other disposable options**

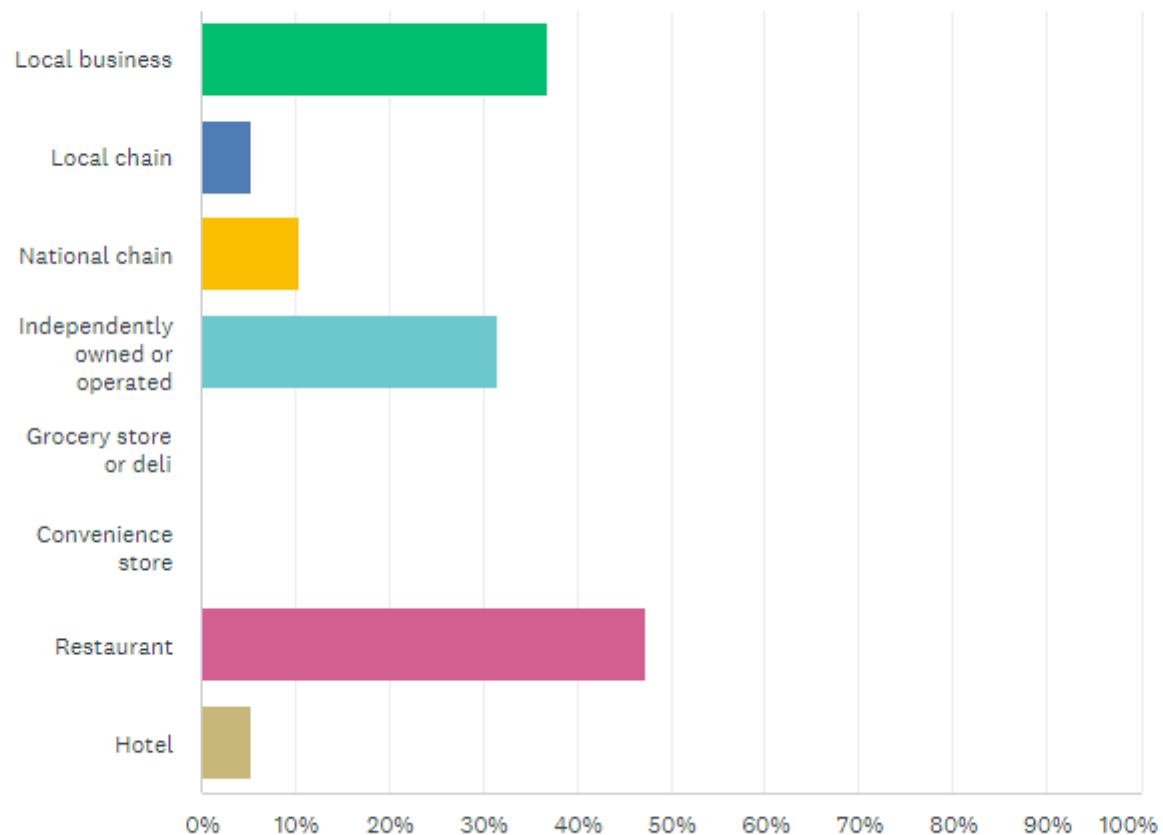
Biases

- Since the survey was online and in English, respondents that don't speak English as their first language may have had trouble with the survey or didn't open it
- An online survey is biased towards people with a smartphone and/or internet access.
- Majority of respondents were white

Survey Analysis – Businesses

Which of the following best describes your business (select all that apply)?

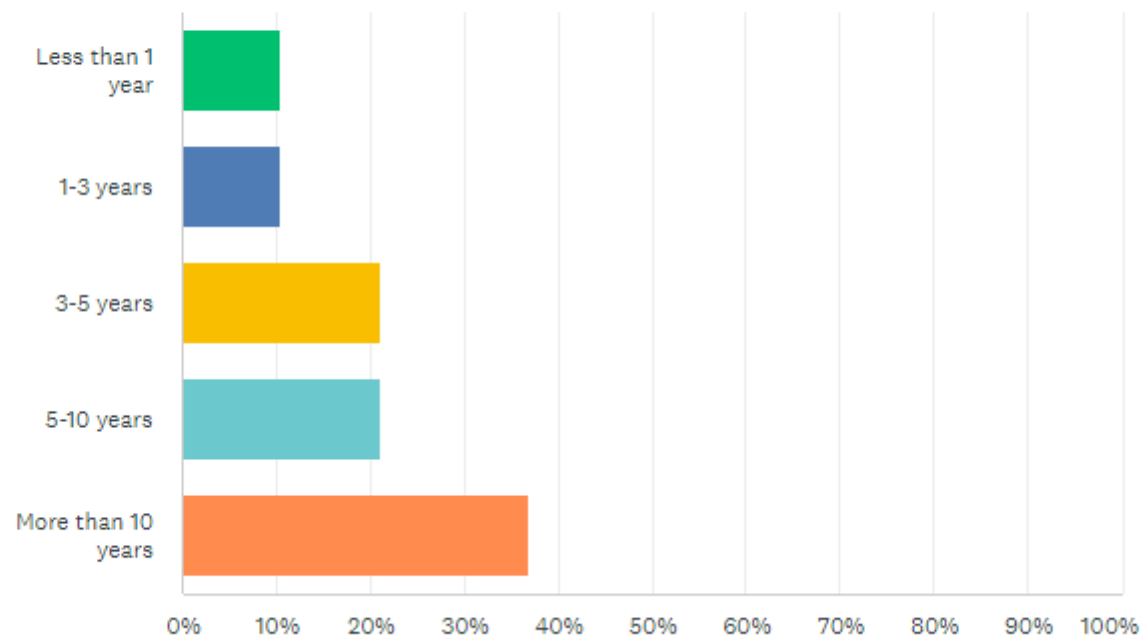
Answered: 19 Skipped: 0



Survey Analysis – Businesses

How long has your business been open?

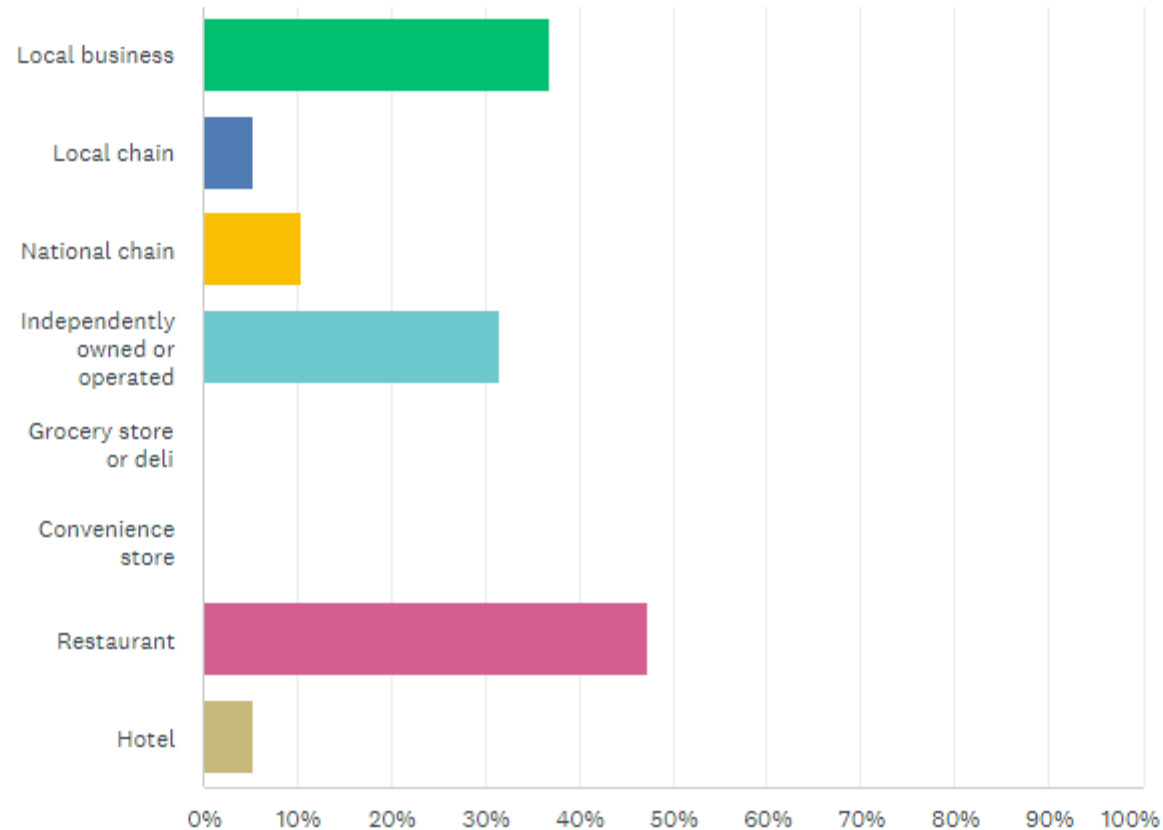
Answered: 19 Skipped: 0



Survey Analysis – Businesses

Which of the following best describes your business (select all that apply)?

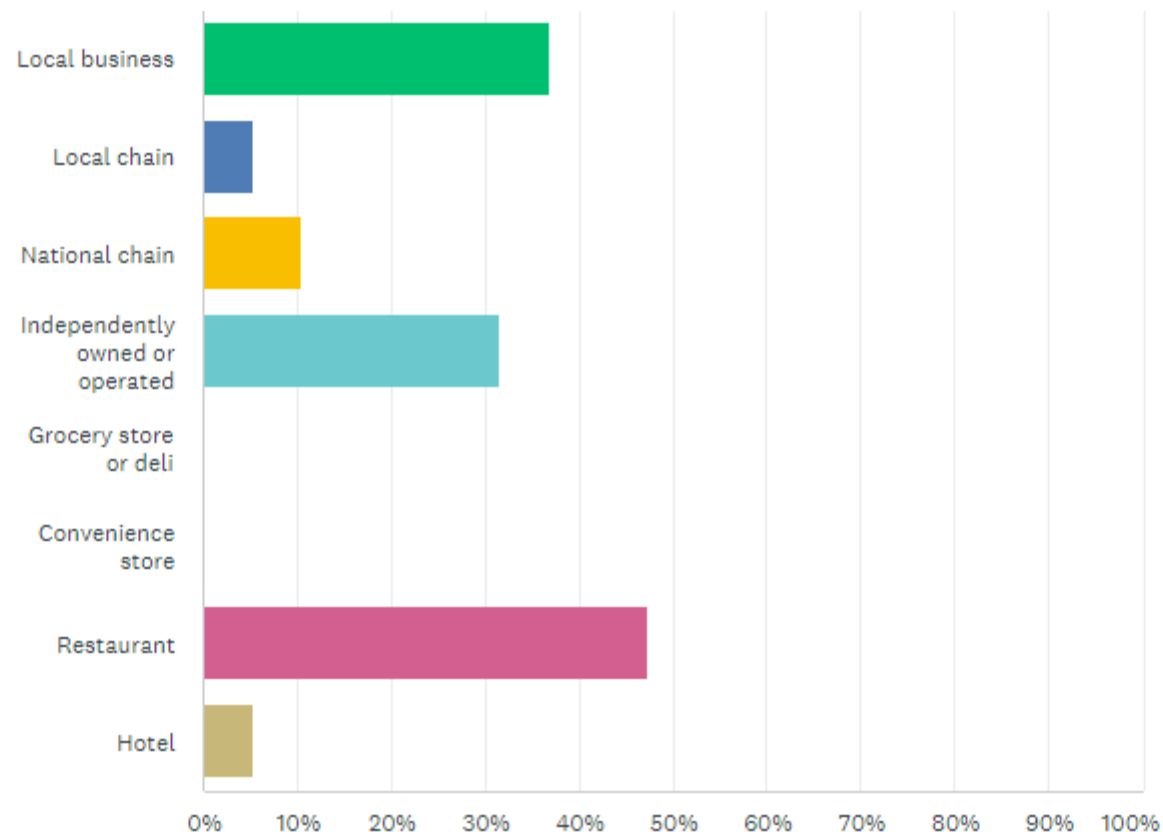
Answered: 19 Skipped: 0



Survey Analysis – Businesses

Which of the following best describes your business (select all that apply)?

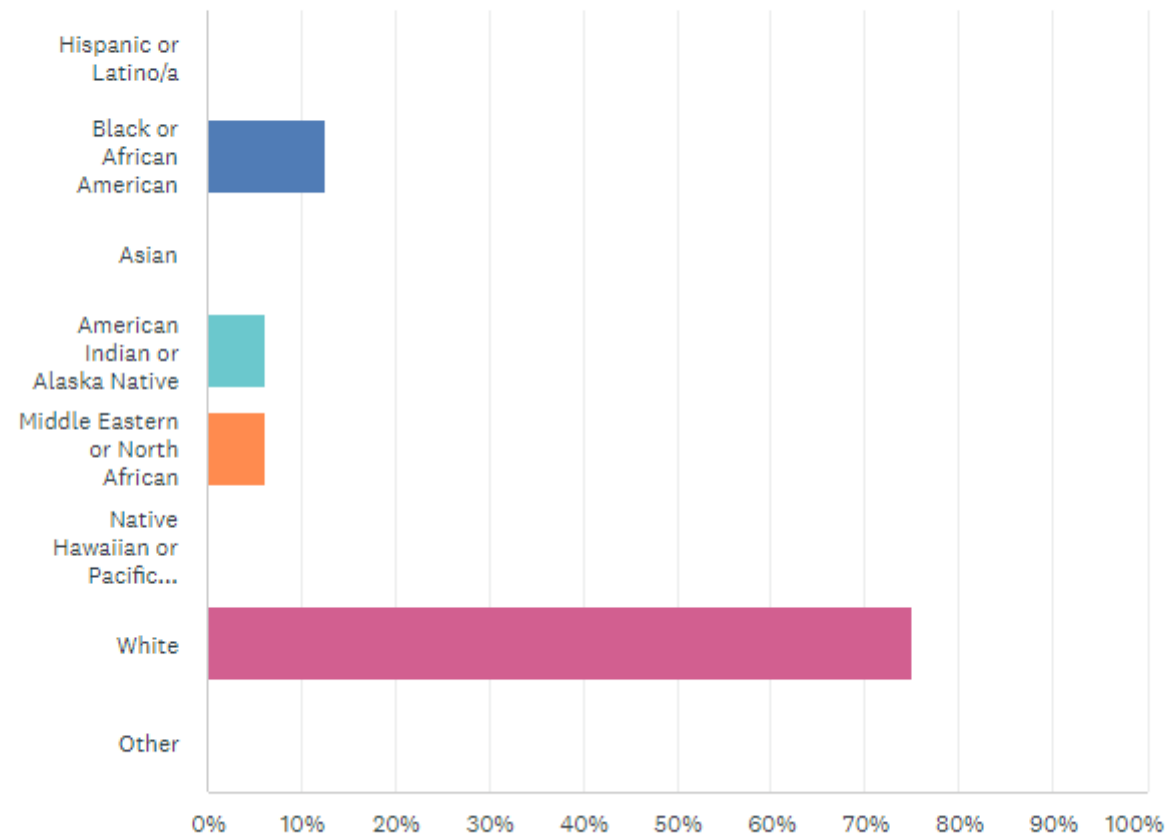
Answered: 19 Skipped: 0



Survey Analysis – Businesses

(Optional) What is your race or ethnicity?

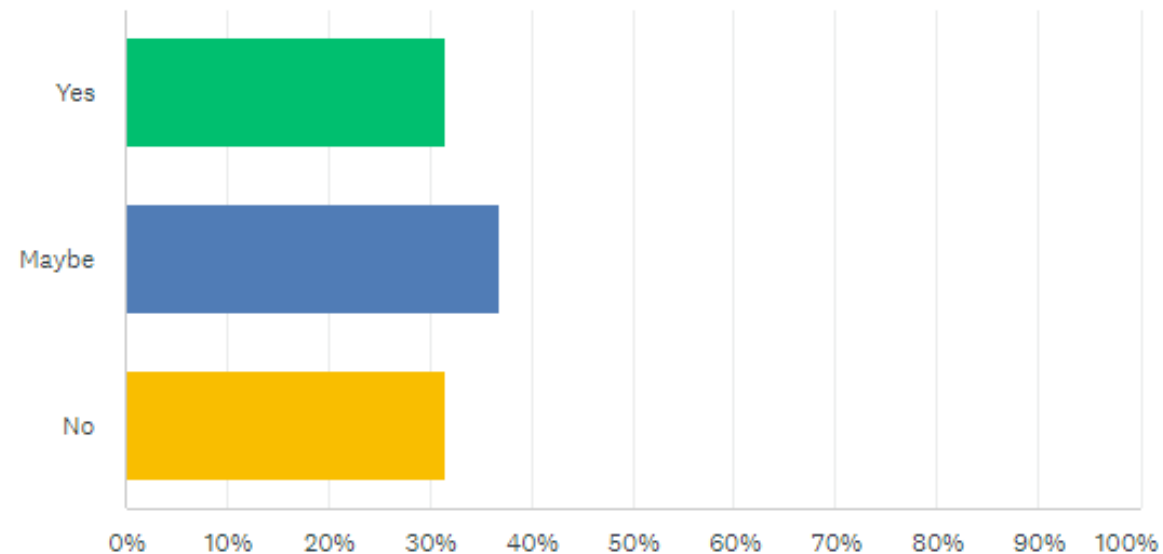
Answered: 16 Skipped: 3



Survey Analysis – Businesses (19 total responses)

Do you support an ordinance requiring takeout materials to be compostable or recyclable?

Answered: 19 Skipped: 0



Survey Analysis – Businesses

*“They [the containers] are considerably more expensive (**sometimes twice the price**) and they are sometimes hard to get in a timely manner because they are usually special order.”*

“I would be open to using something sustainable that was more economical than what is currently offered. We have resisted raising our prices throughout the last 4 years, as we try to offer our services at an affordable price point which is very hard to find anymore.

Costs of goods, taxes and wages continue to rise making it hard for small businesses to remain profitable and worth the hard work it takes to operate a small business.”

“We have tried to educate our students on campus and they don’t seem to understand or care. They put recycling in the compost container therefore contaminating it.”

Survey Analysis - Residents

76 total responses

Trends

- Just under half of all respondents eat out once a week or more (49%)
- 24% said the takeout materials restaurants offer affect where they eat
- 76% would pay a small upcharge if the restaurant offered compostable or fully recyclable options (many said "depends how small").
 - An upcharge passes the cost to the consumer and could have additional negative impacts on low-income families
 - Some suppliers think approximately \$0.05 increase per item would be enough to cover the additional cost of supplies.
- **88% of respondents support a Green to Go ordinance**

Notable comments and themes

- Concerns about microplastics and non-recyclable plastic
- Concerns about different city/county recycling requirements - if someone from Anoka County purchases takeout, does it matter since they don't have composting?
- Perception that an ordinance is necessary for restaurants to change packaging materials.

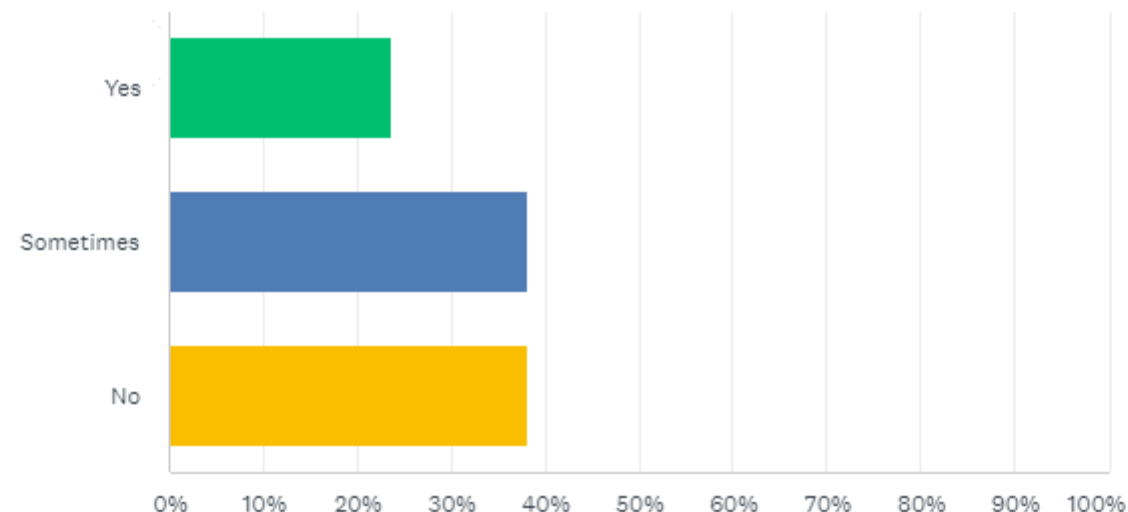
Biases

- Residents passionate or concerned about this issue are more likely to take time to complete the survey
- There is far less financial risk for the consumer compared to the business

Survey Analysis - Residents

Do the takeout materials offered by restaurants affect where you choose to eat?

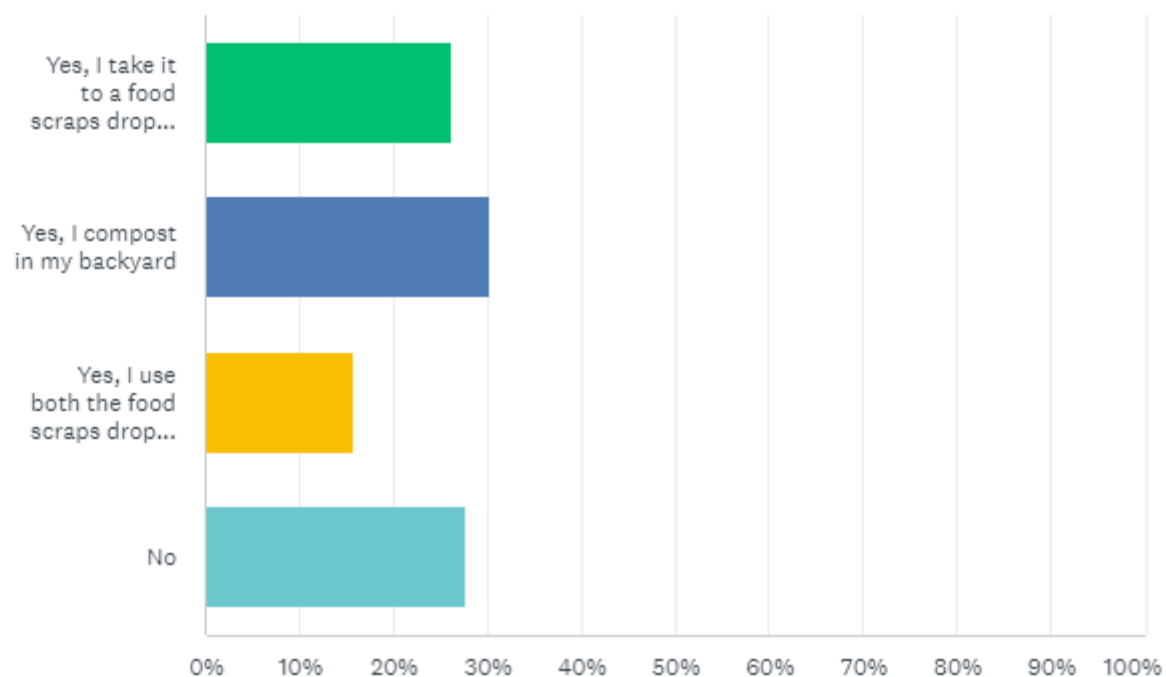
Answered: 76 Skipped: 0



Survey Analysis - Residents

Do you separate your food scraps and compostable waste?

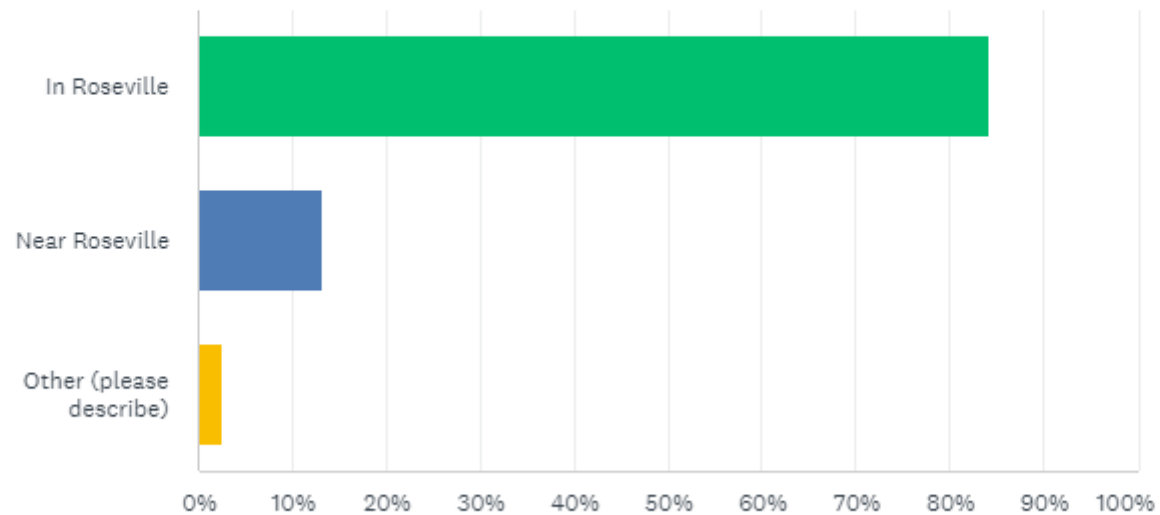
Answered: 76 Skipped: 0



Survey Analysis - Residents

Where do you live?

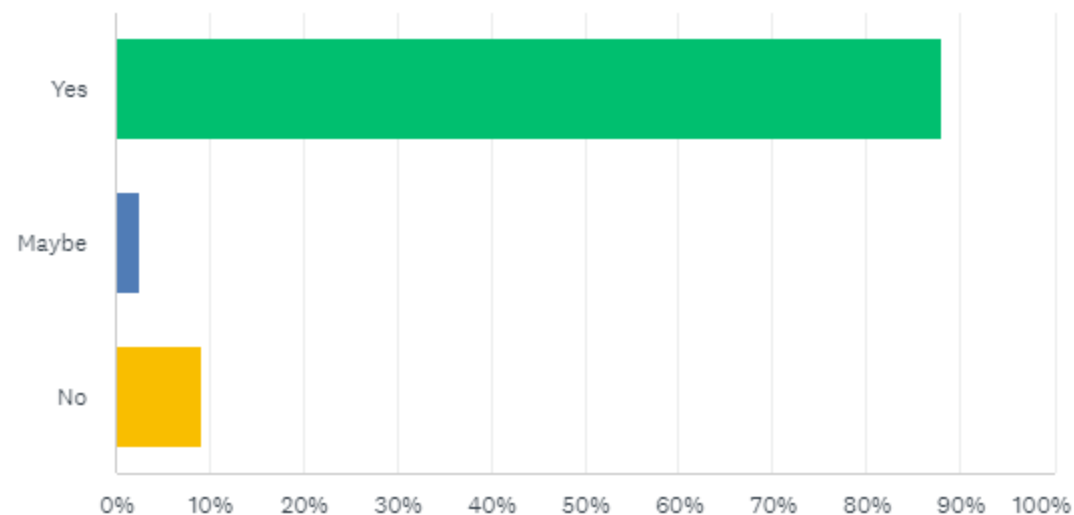
Answered: 76 Skipped: 0



Survey Analysis - Residents

Do you support a city ordinance that requires restaurant takeout containers to be recyclable or compostable?

Answered: 76 Skipped: 0



Survey Analysis – Residents

*“Everything depends on what people do with the recyclable / compostable containers after using them. **This ambitious effort is useless if the containers are just thrown into the trash.**”*

As busy parents it is difficult to do all we want to for the environment, so this kind of program is one we support whole-heartedly.

“I'd like to see Roseville reduce single-use plastics (e.g. utensils), and make it easier to recycle plastics (e.g. #4). Can't wait for Ramsey County to include us in the compost pickup project!”

“If a business wants to add this on their own, that's great. It should not be mandatory.”

Roseville-specific Implications

- Our food-related inspections are done by Ramsey County Environmental Health
 - **The county doesn't have regulatory authority to enforce local ordinances on our behalf**
 - Ramsey County has provided us with licensee contact information
 - Multiple regulatory parties can be confusing for restaurants
- Food trucks aren't inspected by Ramsey County
- Caterers – companies based in the city/county of inspection but may not necessarily be operating in that same city or county

Benefits

- Businesses diverting waste to recycling or compost can **save money on solid waste fees**
 - Ramsey County solid waste tax is 70%: 17% state tax, County Environmental Charge of 53%.
 - **Recycling and organics disposal do not receive this tax.**
- Waste is inefficient: a business **pays** for a product, **pays** to collect the product, **pays** to dispose of the left-over product, and **pays** a tax on the disposal.
- Businesses modeling recycling and organic waste separation at front of house **normalizes** the process for consumers.

Resources available for businesses

Support from BizRecycling & WasteWise

Technical assistance from MN Chamber of Commerce

- Evaluate hauler bills alongside arranging organics pickup
- Connect with suppliers
- Help finding products

Recycling grants

- Up to \$10,000
- Includes all containers and equipment, bin labels
- Can include switching to reusable ware
 - Dishwashers and sanitizers
- Enclosure builds/expansions
- Staff training
- Compostable containers (up to \$5000 or a 6 month supply)

Resources available for businesses

MNimize

Technical assistance program from MN Chamber of Commerce, Waste Wise, and Hennepin County

- Reduce single-use plastic in the restaurant industry
- Available to restaurants all over Minnesota
- Different tier statuses to promote continual growth
- \$1,000 rebate to reduce single-use plastic

ReThink Disposable

Program through the Clean Water Fund, MPCA, and Plastic Free Restaurants

- Focus on shifting to reusable serve ware for dining in
- Technical assistance to help with identifying areas to reduce waste and purchasing materials
 - Plastic Free Restaurants have grants to cover the cost of switching to non-plastic dine-in materials
 - Additional “mini-grants” for women or BIPOC-owned businesses

Green to Go Ordinance Recommendations

- Follow exemptions similar to other Minnesota cities:
 - Healthcare facilities
 - Licensed caterers
 - Foods prepackaged by manufacturer
 - Plastic films
- Determine other material exemptions as necessary based on restaurant feedback
- Enforcement based on annual visits to review packaging materials
 - 60 days to make necessary changes
 - Administrative fine if changes are not made
- Informational packets for new restaurants
 - Ordinance information
 - BizRecycling information

Recommended Next Steps (if approved)

- 12 month phase for education, adaptation
 - Packaging fair to connect restaurants with suppliers
 - Observe whether any material exemptions needed
 - Early adopters during this time frame receive recognition from City's Sustainable Steward award
- Post-12 month phase-in:
 - Annual site visits to restaurants to explain ordinance and check inventory and onsite recycling/organics collection.
 - St. Louis Park taking this approach
 - Informational packet for new restaurants
- Throughout:
 - Staff should connect frequently with small businesses to help them find technical assistance and grant programs.
- Staffing needs:
 - Intern or graduate fellow who is knowledgeable about these concepts and can help with business outreach, communications, and event organization.



Questions?

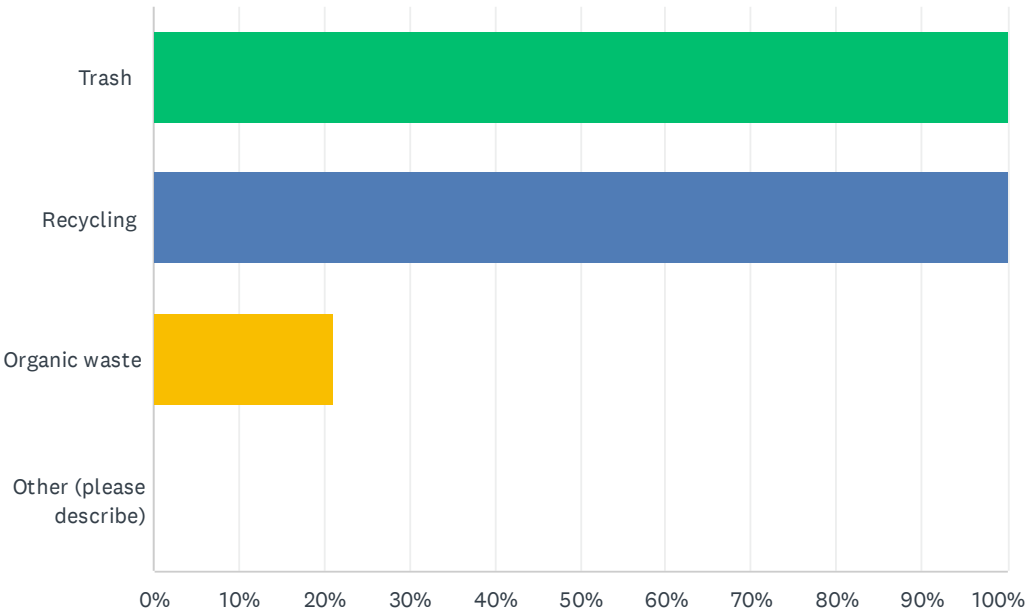


THANK YOU

Public Works Department

Q1 What type of commercial waste service does your business use?
(select all that apply)

Answered: 19 Skipped: 0

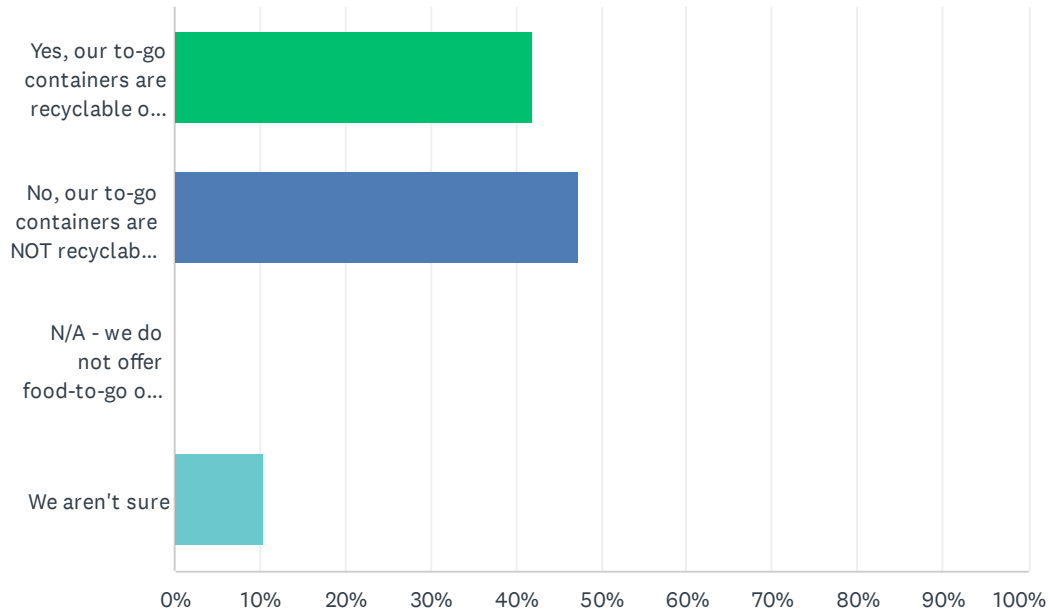


ANSWER CHOICES		RESPONSES	
Trash		100.00%	19
Recycling		100.00%	19
Organic waste		21.05%	4
Other (please describe)		0.00%	0
Total Respondents: 19			

#	OTHER (PLEASE DESCRIBE)	DATE
	There are no responses.	

Q2 Are the containers for your customers ordering food to-go/takeout recyclable or compostable?

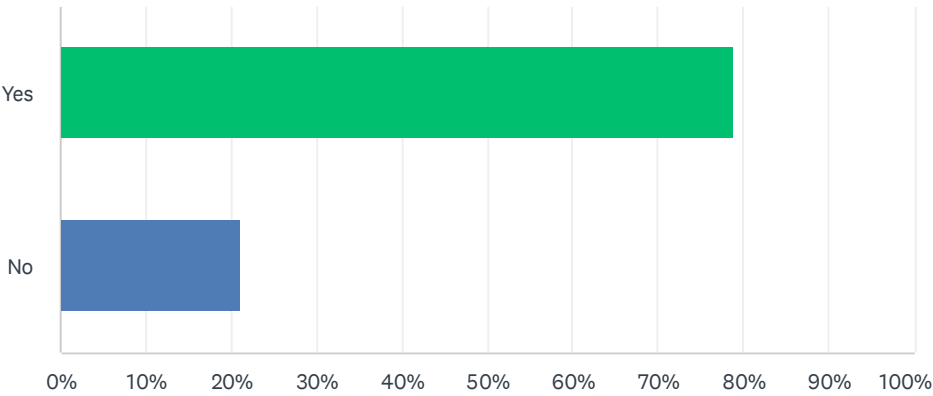
Answered: 19 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, our to-go containers are recyclable or compostable	42.11%	8
No, our to-go containers are NOT recyclable or compostable	47.37%	9
N/A - we do not offer food-to-go or takeout	0.00%	0
We aren't sure	10.53%	2
TOTAL		19

Q3 Do you know if your supplier offers recyclable or compostable options?

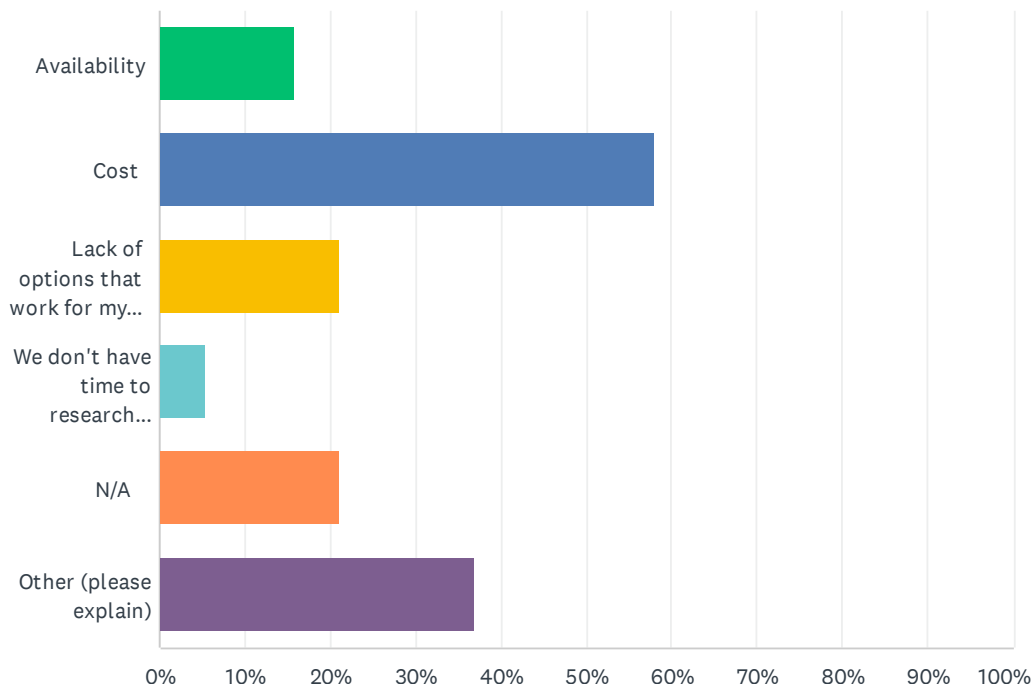
Answered: 19 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	78.95%	15
No	21.05%	4
TOTAL		19

Q4 If you answered No to Question #2, what prevents you from using recyclable or compostable options for containers? (select all that apply)

Answered: 19 Skipped: 0



ANSWER CHOICES	RESPONSES	
Availability	15.79%	3
Cost	57.89%	11
Lack of options that work for my food	21.05%	4
We don't have time to research different options	5.26%	1
N/A	21.05%	4
Other (please explain)	36.84%	7
Total Respondents: 19		

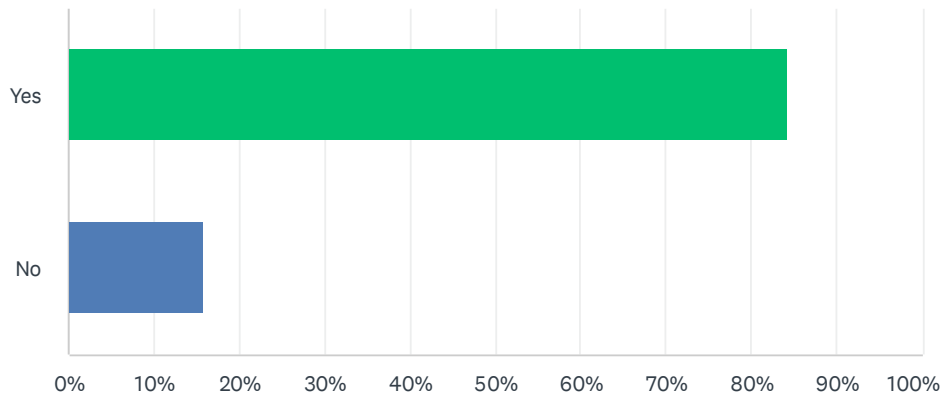
#	OTHER (PLEASE EXPLAIN)	DATE
1	We need the city to mandate it for Starbucks to start sending us compostable materials	6/21/2024 1:45 PM
2	We sell almost everything that is recyclable, but to switch over completely would be a big expense	4/16/2024 9:36 PM
3	We have tried to educate our students on campus and they don't seem to understand or care. They put recycling in the compost container therefore contaminating it.	4/15/2024 8:42 AM
4	It's a BS way to pretend to do something about the earth's situation.	3/30/2024 9:12 AM
5	We are sitting on a large number of non-recyclable (black plastic) trays from a pandemic grant. We plan to switch to compostable or even reusable in the future but would need a waiver for	3/26/2024 1:40 PM

Green To Go Ordinance - Business Survey

	several years as we worked through our current supply of trays.	
6	They cost about 3x the normal ones, which are already expensive	3/26/2024 12:20 PM
7	We use a combination of to go supplies some of which are recyclable. The costs associated with compostable supplies are considerably more expensive, and there are limited options that work for us that we have found.	3/25/2024 6:03 PM

Q5 If you answered No to #2, have you considered using more sustainable packaging?

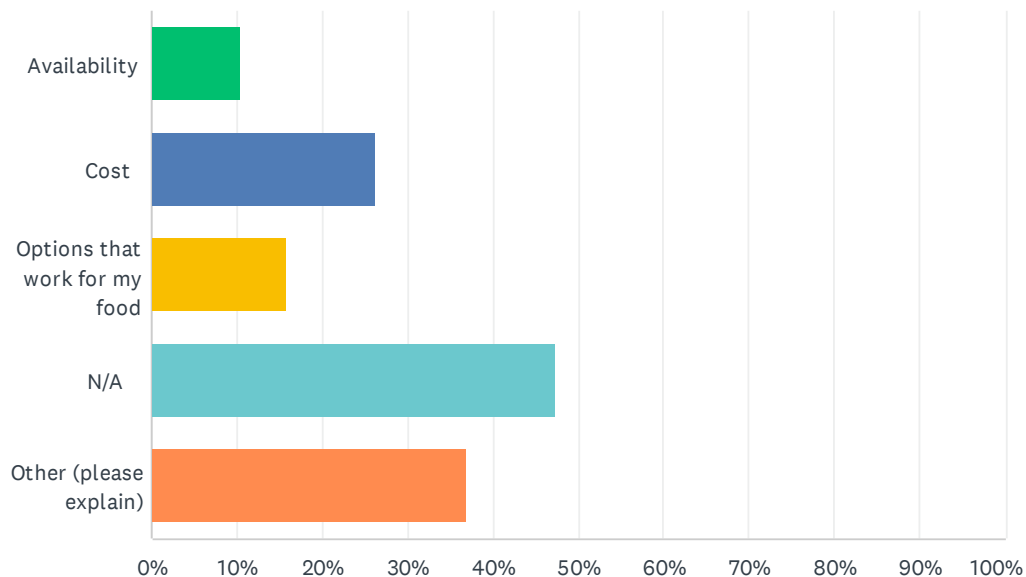
Answered: 19 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		84.21%	16
No		15.79%	3
TOTAL			19

Q6 If you answered Yes to #2, why did you choose recyclable or compostable options? (select all that apply)

Answered: 19 Skipped: 0

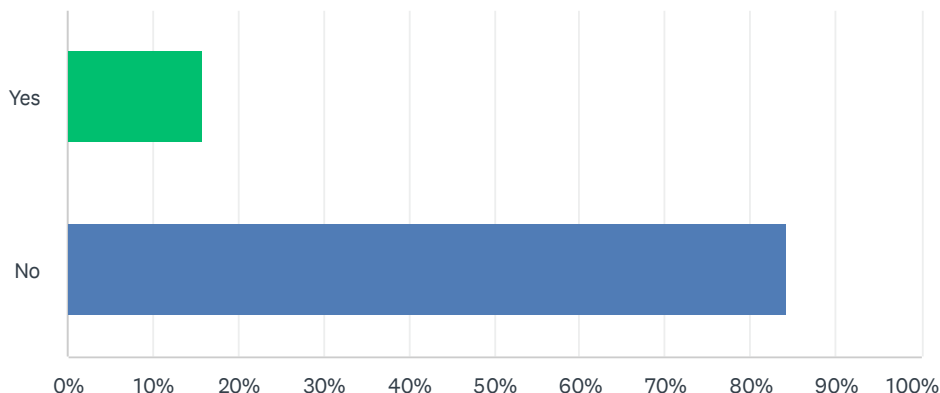


ANSWER CHOICES	RESPONSES	
Availability	10.53%	2
Cost	26.32%	5
Options that work for my food	15.79%	3
N/A	47.37%	9
Other (please explain)	36.84%	7
Total Respondents: 19		

#	OTHER (PLEASE EXPLAIN)	DATE
1	Help save the earth	6/27/2024 12:31 PM
2	Company doesn't support it here	6/21/2024 1:45 PM
3	Municipal Mandate	4/26/2024 3:49 PM
4	I get it and its a good idea but we need time to switch over every little thing.	4/16/2024 9:36 PM
5	The university wanted to eliminate the weight in the garbage as it is taxed	4/15/2024 8:42 AM
6	Best for our environment and our guests appreciate it.	3/26/2024 7:21 PM
7	It aligns with our values to reduce plastic and landfill waste	3/17/2024 9:48 AM

Q7 Have you noticed any financial benefits by using sustainable containers?

Answered: 19 Skipped: 0

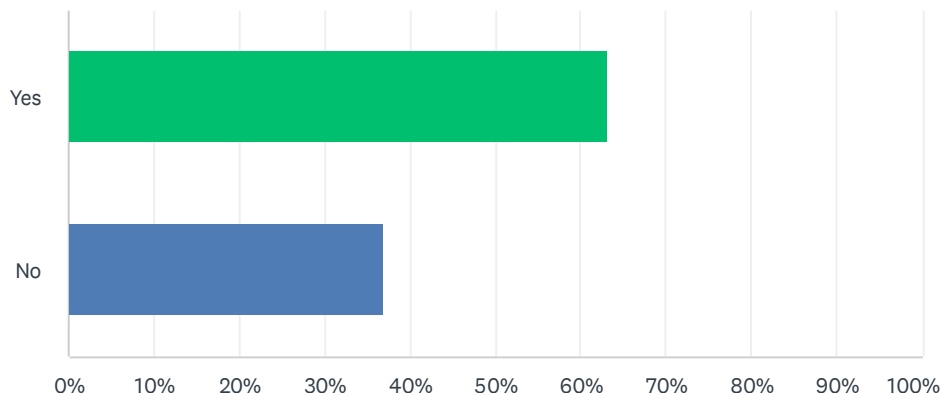


ANSWER CHOICES	RESPONSES
Yes	15.79% 3
No	84.21% 16
TOTAL	19

#	PLEASE DESCRIBE	DATE
1	cheaper	6/27/2024 12:31 PM
2	It's more money, but we try.	4/16/2024 9:36 PM
3	Because the students don't properly dispose of it correctly. Therefore everything goes in the trash or pig food	4/15/2024 8:42 AM
4	If you are requiring 'sustainable' to go products are you making sure people are properly recycling those, no. You can't. They truth is the majority aren't getting recycled. While the intention may be to contribute positively to environmental efforts, the practicality of these initiatives often presents added costs for businesses without achieving significant environmental benefits. Small businesses, already facing numerous challenges, bear the brunt of these additional expenses since covid increases. It's important to consider alternative approaches that support small businesses rather than imposing burdensome fees. Despite efforts to provide clear recycling instructions in store, the lack of adherence by customers to recycling practices remains a significant with us just tossing the recycle in the trash any way.	3/30/2024 9:12 AM
5	I think some customers appreciate that we compost but it's not possible to measure good will that way	3/17/2024 9:48 AM

Q8 Have you noticed any financial drawbacks by using sustainable containers?

Answered: 19 Skipped: 0

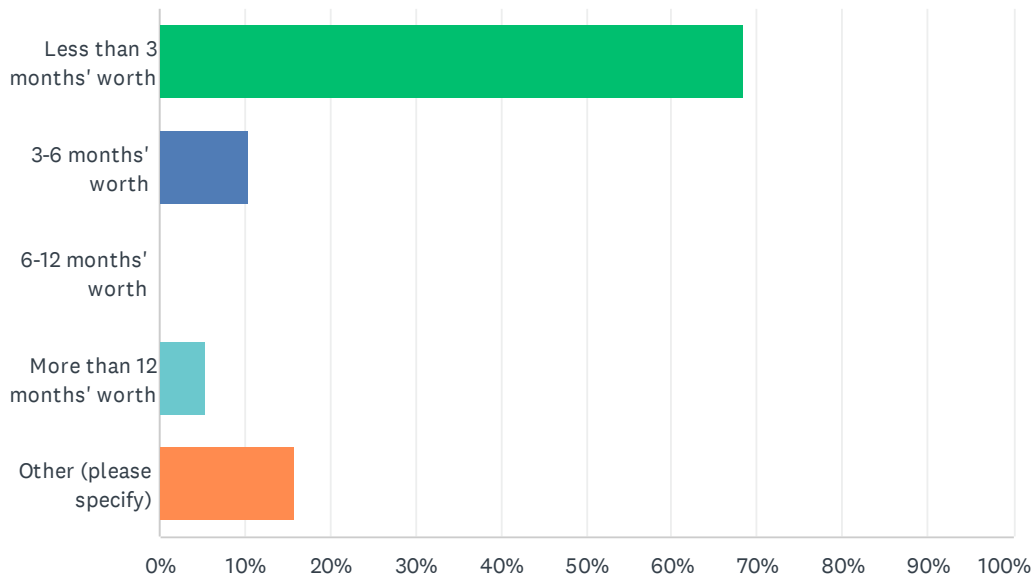


ANSWER CHOICES	RESPONSES	
Yes	63.16%	12
No	36.84%	7
TOTAL		19

#	OTHER (PLEASE SPECIFY)	DATE
1	Sometimes we have to throw away some of the materials because of quality issues	6/21/2024 1:45 PM
2	Na	4/15/2024 8:42 AM
3	Sustainable containers are more expensive and don't always work as well either.	4/14/2024 2:44 PM
4	At a previous location in the city we experienced increased costs with no benefit. There also is not requirement to actually recycle the recycling... I mean how could you all require that, just not feasible. This type of requirement is purely to make the city "look" good and does nothing but create further requirements that are harder to meet for small businesses.	3/30/2024 9:12 AM
5	containers can be as expensive as the food in the box reducing profits	3/29/2024 11:38 AM
6	They are considerably more expensive (sometimes twice the price) and they are sometimes hard to get in a timely manner because they are usually special order.	3/28/2024 3:21 PM
7	Up front cost of purchasing double the reusable containers for our Meals on Wheels program (would need a large start up supply), concerns about hot food in plastic (leaching endocrine disrupters), availability of non-plastic reusable options for hot food	3/26/2024 1:40 PM
8	Considerably more expensive.	3/25/2024 6:03 PM
9	Organics hauling isn't included in my rent so I pay extra above and beyond the expensive rent I'm already paying	3/17/2024 9:48 AM

Q9 How much supply of takeout containers do you typically keep on hand?

Answered: 19 Skipped: 0

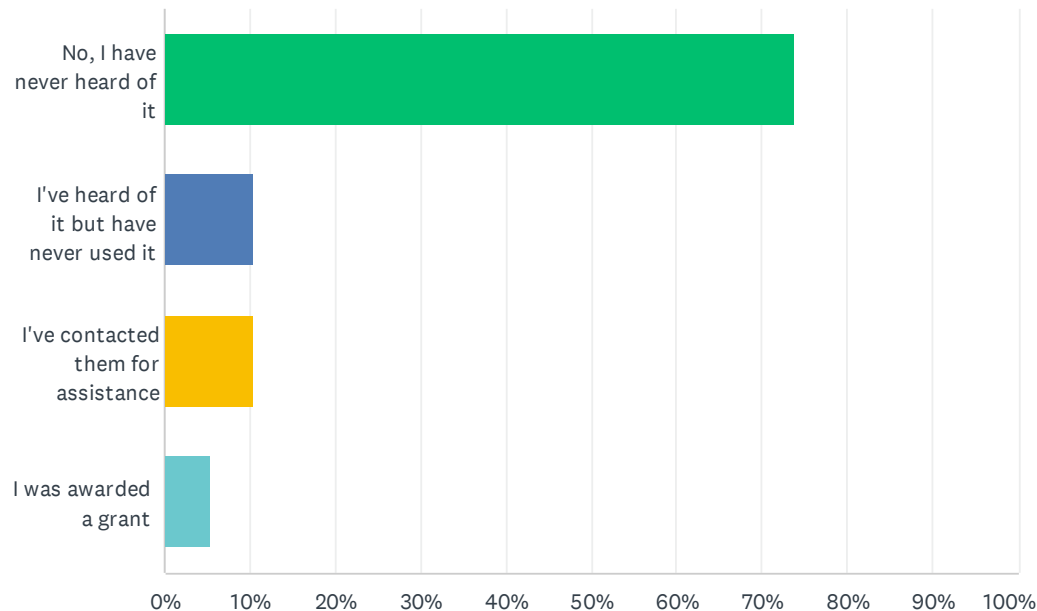


ANSWER CHOICES	RESPONSES	
Less than 3 months' worth	68.42%	13
3-6 months' worth	10.53%	2
6-12 months' worth	0.00%	0
More than 12 months' worth	5.26%	1
Other (please specify)	15.79%	3
TOTAL		19

#	OTHER (PLEASE SPECIFY)	DATE
1	A week	4/16/2024 9:36 PM
2	2- 3 its really expensive already and we cant afford to keep more on hand at a time.	3/30/2024 9:12 AM
3	Order week to week inventory.	3/26/2024 7:21 PM

Q10 Are you familiar with BizRecycling?

Answered: 19 Skipped: 0

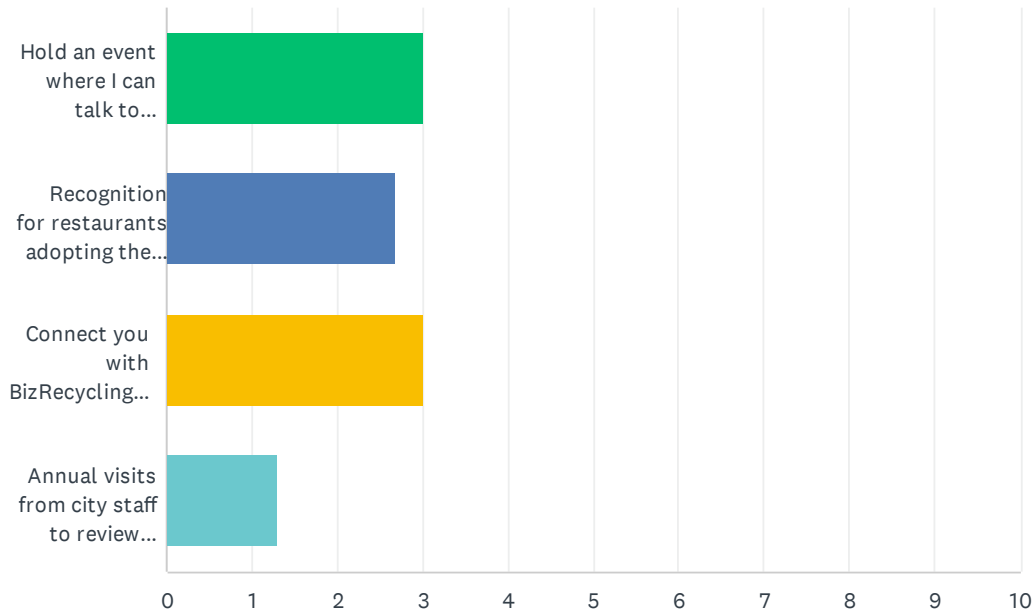


ANSWER CHOICES		RESPONSES	
No, I have never heard of it		73.68%	14
I've heard of it but have never used it		10.53%	2
I've contacted them for assistance		10.53%	2
I was awarded a grant		5.26%	1
TOTAL			19

#	IF YOU ANSWERED "I WAS AWARDED A GRANT" PLEASE DESCRIBE THE GRANT.	DATE
1	Grants take a lot of time and energy to get and if you know anything about a small business owner we don't have much time. You will likely get very few responses from small business owners, not because they don't care, but because they don't have time -- and from my experience we all know its a waste of time. You already have you minds made up.	3/30/2024 9:12 AM

Q11 How can the City of Roseville help you prepare if an ordinance is passed that requires food carryout materials to be either recyclable or compostable? Please rank in order of most to least helpful where 1 = most important and 4 = least important.

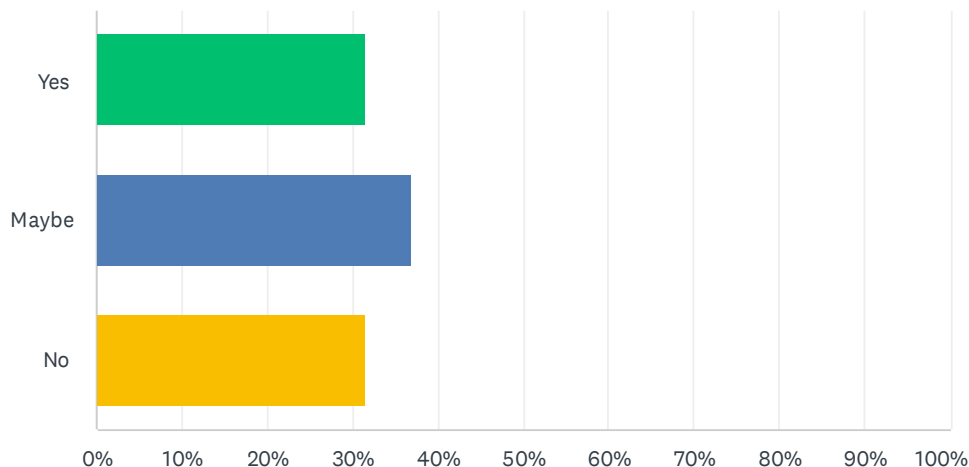
Answered: 16 Skipped: 3



	1	2	3	4	TOTAL	SCORE
Hold an event where I can talk to suppliers	25.00% 4	50.00% 8	25.00% 4	0.00% 0	16	3.00
Recognition for restaurants adopting the requirements early	31.25% 5	25.00% 4	25.00% 4	18.75% 3	16	2.69
Connect you with BizRecycling for financial support options	37.50% 6	25.00% 4	37.50% 6	0.00% 0	16	3.00
Annual visits from city staff to review inventory and help with compliance	6.25% 1	0.00% 0	12.50% 2	81.25% 13	16	1.31

Q12 Do you support an ordinance requiring takeout materials to be compostable or recyclable?

Answered: 19 Skipped: 0

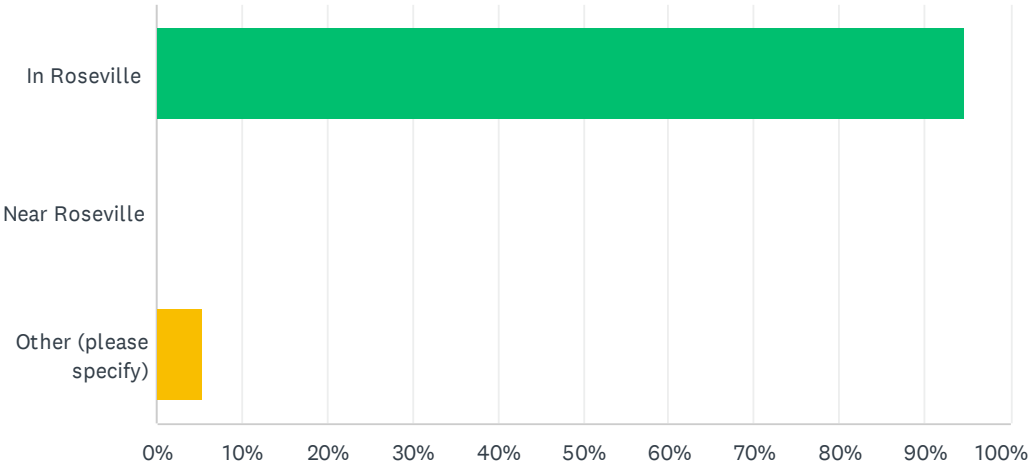


ANSWER CHOICES	RESPONSES
Yes	31.58% 6
Maybe	36.84% 7
No	31.58% 6
TOTAL	19

#	PLEASE ADD ANY COMMENTS TO SUPPORT YOUR ANSWER (NOT REQUIRED)	DATE
1	In a business with the slimmest of profit margins, I do not see the need to increase our costs	6/20/2024 12:07 PM
2	Please mirror Mpls and St Paul reqs, rather than be a one of balkanized rule.	4/26/2024 3:49 PM
3	It depends on the timeline.	4/16/2024 9:36 PM
4	As previously mentioned, to go products are the worst products to make compostable/recyclable. People just do not follow the rules and they are getting trashed any way. All it is doing is adding increased costs on the business because they are more expensive to make, therefore cost more.	3/30/2024 9:12 AM
5	I feel there can be a balance between both	3/29/2024 11:38 AM
6	Yes, however, we would need adequate time in order to get there so as not to loose money	3/26/2024 1:40 PM
7	Cost! We are already struggling.	3/26/2024 12:20 PM
8	Please make sure if people switch to recyclable it is a type of plastic that can actually be easily recycled. If businesses get credit for using compostable they should actually pay for compost hauling. I've noticed businesses will brag about having compostable stuff but then just have trash cans and it still goes to the land fill	3/17/2024 9:48 AM

Q13 Where is your business located?

Answered: 19 Skipped: 0

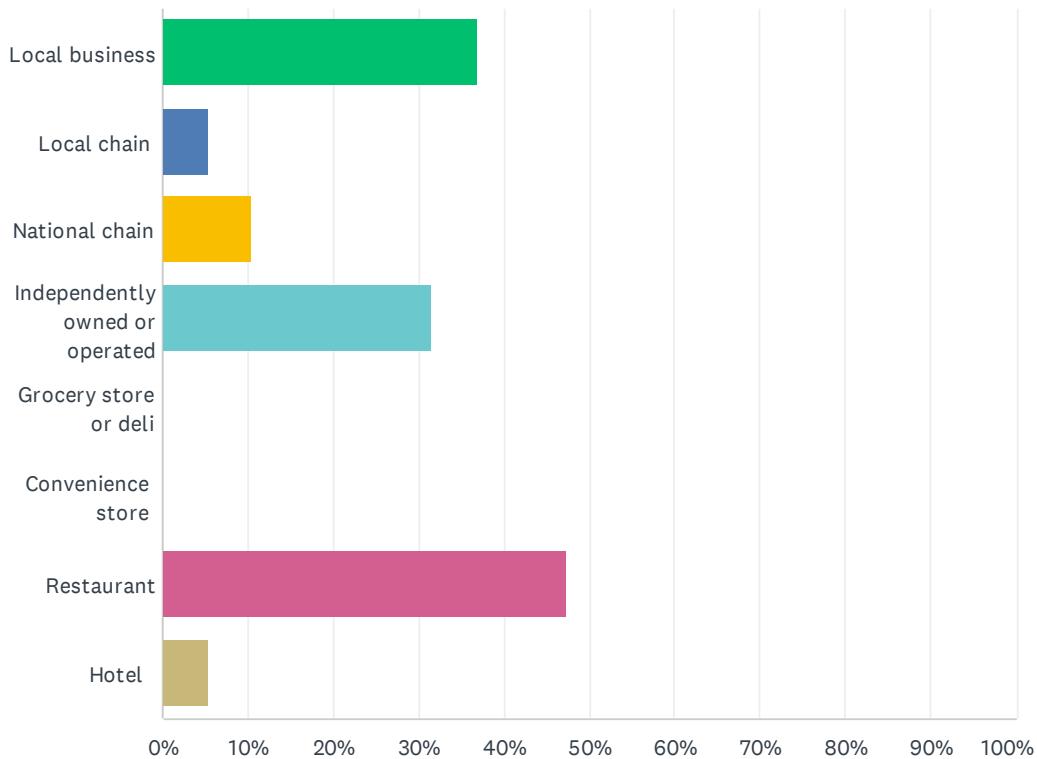


ANSWER CHOICES		RESPONSES
In Roseville		94.74% 18
Near Roseville		0.00% 0
Other (please specify)		5.26% 1
TOTAL		19

#	OTHER (PLEASE SPECIFY)	DATE
1	Roseville and Arden Hills	4/15/2024 8:42 AM

Q14 Which of the following best describes your business (select all that apply)?

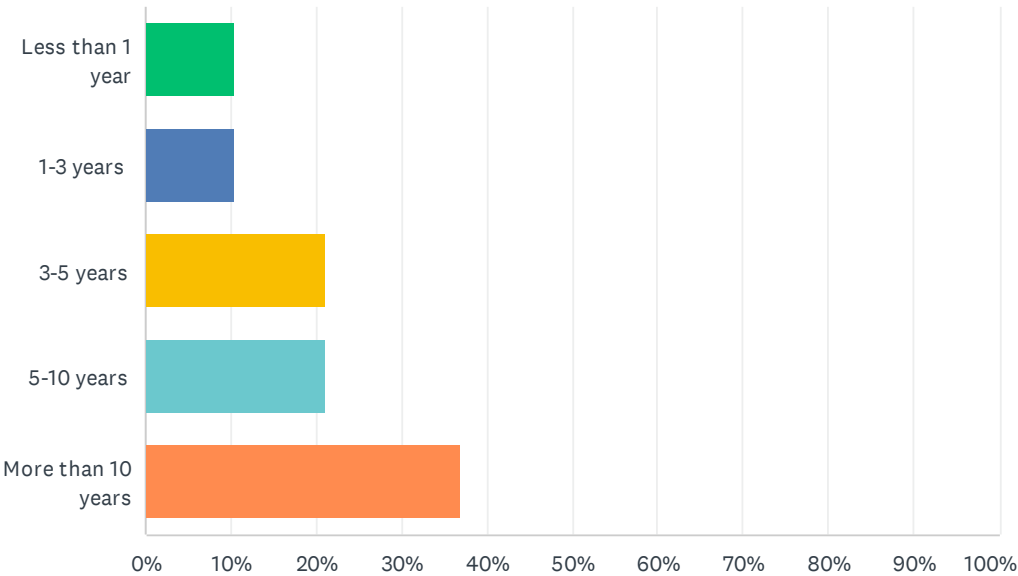
Answered: 19 Skipped: 0



ANSWER CHOICES	RESPONSES	
Local business	36.84%	7
Local chain	5.26%	1
National chain	10.53%	2
Independently owned or operated	31.58%	6
Grocery store or deli	0.00%	0
Convenience store	0.00%	0
Restaurant	47.37%	9
Hotel	5.26%	1
Total Respondents: 19		

Q15 How long has your business been open?

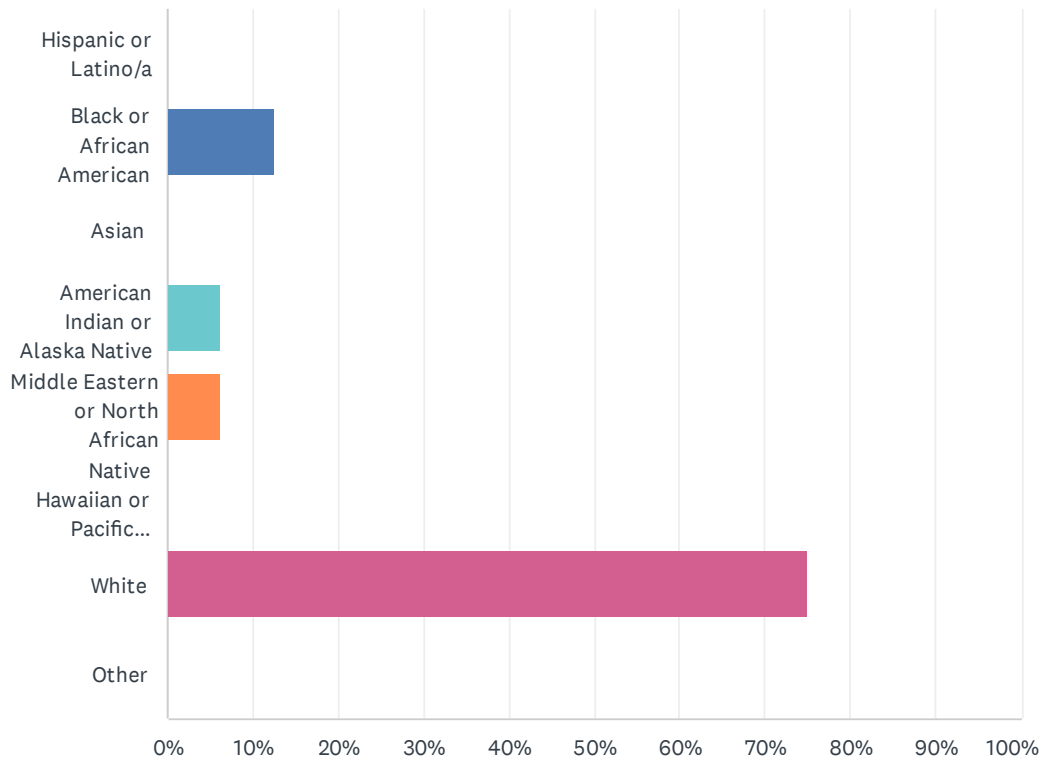
Answered: 19 Skipped: 0



ANSWER CHOICES		RESPONSES	
Less than 1 year		10.53%	2
1-3 years		10.53%	2
3-5 years		21.05%	4
5-10 years		21.05%	4
More than 10 years		36.84%	7
TOTAL			19

Q16 (Optional) What is your race or ethnicity?

Answered: 16 Skipped: 3



ANSWER CHOICES	RESPONSES	
Hispanic or Latino/a	0.00%	0
Black or African American	12.50%	2
Asian	0.00%	0
American Indian or Alaska Native	6.25%	1
Middle Eastern or North African	6.25%	1
Native Hawaiian or Pacific Islander	0.00%	0
White	75.00%	12
Other	0.00%	0
TOTAL		16

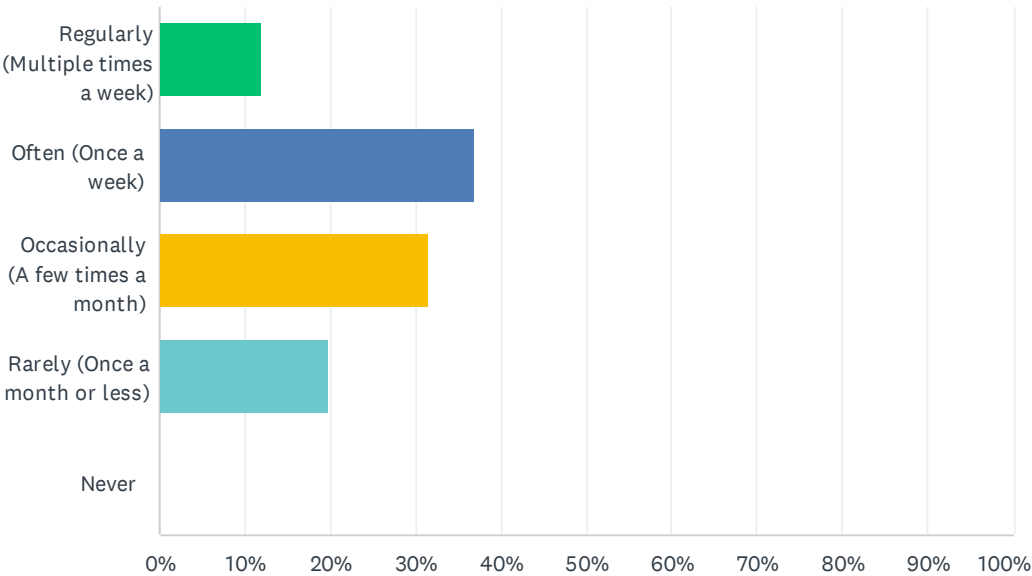
Q17 Please add any additional comments about recyclable or compostable container ordinances:

Answered: 6 Skipped: 13

#	RESPONSES	DATE
1	We operate in multiple Minnesota cities, and believe a state rule is best for this type of thing.	4/26/2024 3:49 PM
2	After the pandemic, labor shortage, inflation, labor costs up 25%, and how difficult it was to navigate all of that, I am frustrated that you implement expensive products. I get it, but raising sales tax and other decisions you make can put some out of business.	4/16/2024 9:36 PM
3	Thus is The University of Northwestern St Paul	4/15/2024 8:42 AM
4	These ordinances have little proven benefit and will certainly add costs to customers. With so many families living paycheck to paycheck and the amount of credit card debt average Americans are carrying soaring, this is the wrong time to pursue a green to go ordinance.	4/14/2024 2:44 PM
5	Every day we serve roughly 120 meals to seniors through a combination of hot packed food, individually bagged breads/buns/rolls, cupped fruit and/or desserts. We would need resources to replace these options for our seniors.	3/26/2024 1:40 PM
6	I would be open to using something sustainable that was more economical than what is currently offered. We have resisted raising our prices throughout the last 4 years, as we try to offer our services at an affordable price point which is very hard to find anymore. Costs of goods, taxes and wages continue to rise making it hard for small businesses to remain profitable and worth the hard work it takes to operate a small business.	3/25/2024 6:03 PM

Q1 How frequently do you order food to go/takeout?

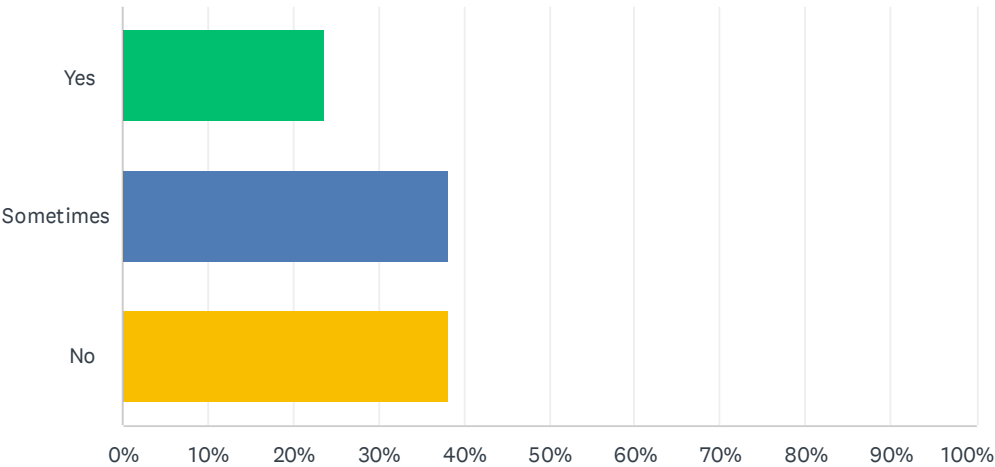
Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Regularly (Multiple times a week)	11.84%	9
Often (Once a week)	36.84%	28
Occasionally (A few times a month)	31.58%	24
Rarely (Once a month or less)	19.74%	15
Never	0.00%	0
TOTAL		76

Q2 Do the takeout materials offered by restaurants affect where you choose to eat?

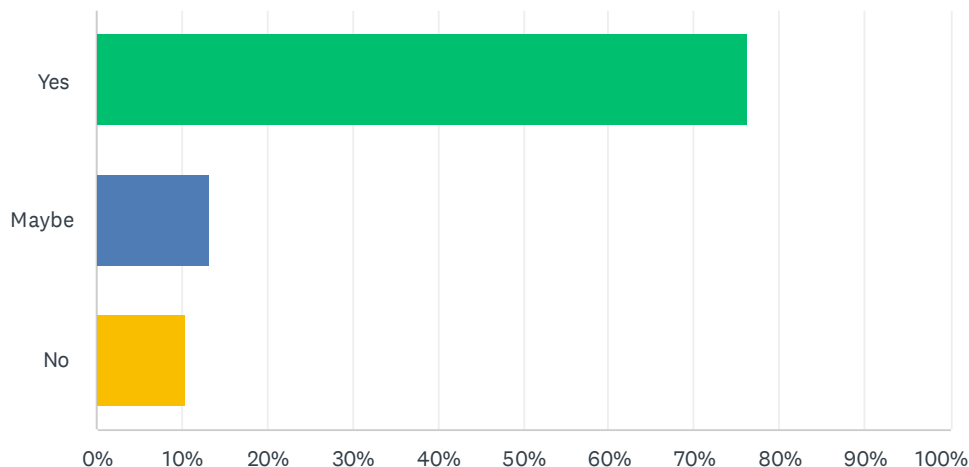
Answered: 76 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		23.68%	18
Sometimes		38.16%	29
No		38.16%	29
TOTAL			76

Q3 Would you pay a small upcharge if a restaurant offered a compostable or recyclable takeout container option?

Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	76.32%	58
Maybe	13.16%	10
No	10.53%	8
TOTAL		76

#	PLEASE ADD ANY ADDITIONAL COMMENTS HERE	DATE
1	I am not very confident on plastics recycling. Ideally, containers should be compostable, for which I would be personally willing to pay a small upcharge, though ultimately, implementing sustainable practices should just be the cost of doing business.	7/25/2024 8:40 AM
2	Depends on what 'small' means.	7/5/2024 2:50 PM
3	If a business wants to add this on their own, that's great. It should not be mandatory.	7/2/2024 8:10 PM
4	Any upcharge under \$1 would be an automatic yes, and I would always consider a higher value. But I'm not sure an opt-in system will be as widely used, because delivery is already really expensive. Would it be possible to have food delivery apps (doordash, ubereats, etc.) include this in their existing fees for our area?	7/2/2024 12:45 PM
5	I feel strongly that we have to get rid of the styrofoam.	7/2/2024 11:00 AM
6	There are probably available options that do not cost more than the current materials.	7/1/2024 2:40 PM
7	re: question 2, the takeout materials also affect how often I eat out.	6/9/2024 9:43 AM
8	Depends on how small the charge is	5/23/2024 11:24 AM
9	If the take out container costs more to a more sustainable material then yes, I would pay more.	5/9/2024 3:43 PM
10	Comment related to question 2: I don't order anything to go except for pizza because it's the least wasteful type of takeout. Being able to eat all of the pizza and then compost (or recycle the box if it's free of grease) is ideal. Restaurant employees generally ignore when customers	4/29/2024 2:48 PM

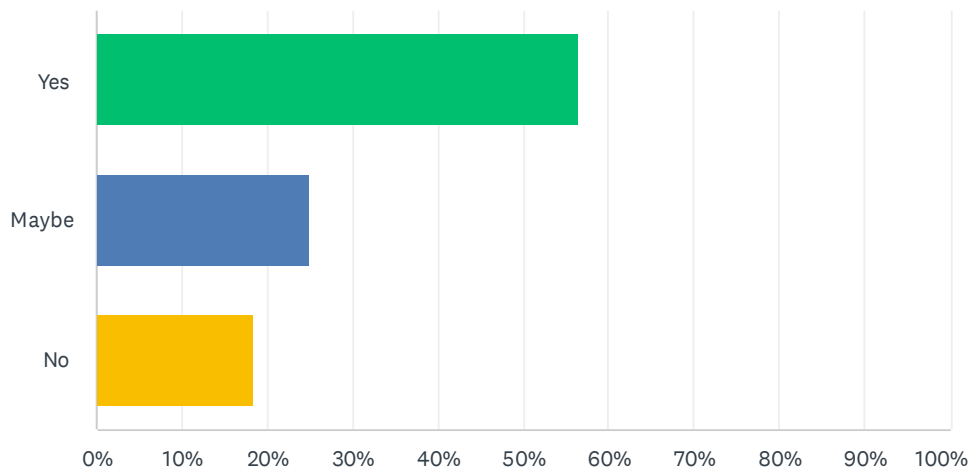
Green To Go Ordinance - Resident Survey

make special requests related to waste reduction - ex. Please don't include plastic cutlery, extra sauce packets, etc. I don't do takeout because of the amount of unnecessary garbage that the system produces. If (hopefully when) this ordinance passes, I will be more likely to order takeout if restaurants actually follow the ordinance.

11	Compostable containers are awesome, but do they really compost/biodegrade in a standard landfill? Does Roseville have a program where these containers could be commercially composted?	4/26/2024 1:55 PM
12	There are a few restaurants we don't even visit in person because of their use of Styrofoam containers and cups while eating at the restaurant.	4/25/2024 9:41 AM
13	Would rather not have plastic even if recyclable.	4/13/2024 12:11 PM
14	Please don't interfere with business operations. Look what happened to uber when government tried to "help".	3/29/2024 5:35 PM
15	We need to be paying attention to climate change - - and our impact!	3/29/2024 12:50 PM
16	Hell no. I will just go to Shoreview or Arden Hills and purchase from a business there.	3/29/2024 1:17 AM
17	I cringe everyone of get those styrofoam containers - too much waste between the container, plastic silverware, bag and other stuff. I don't need the silverware, I'm going home to eat it.	3/28/2024 8:08 AM
18	This would dissuade me from going to that restaurant.	3/27/2024 8:10 AM
19	Curious: did restaurants in cities with a green to go ordinance add a fee to cover anticipated container costs?	3/19/2024 10:28 AM
20	What is "small"? Not all residents can afford yet higher prices for food. Will this ordinance force some businesses to leave Roseville?	3/17/2024 10:37 AM
21	Depends on the amount and if they provided composting bins for to go cups	3/16/2024 12:36 PM
22	I often bring my own recyclable containers for left-over food when dining. I avoid getting take-out from restaurants where I know there will be packaging that I cannot recycle.	3/16/2024 10:46 AM

Q4 Would you pay a deposit if a restaurant offered reusable takeout containers, which could be returned for a deposit refund?

Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	56.58%	43
Maybe	25.00%	19
No	18.42%	14
TOTAL		76

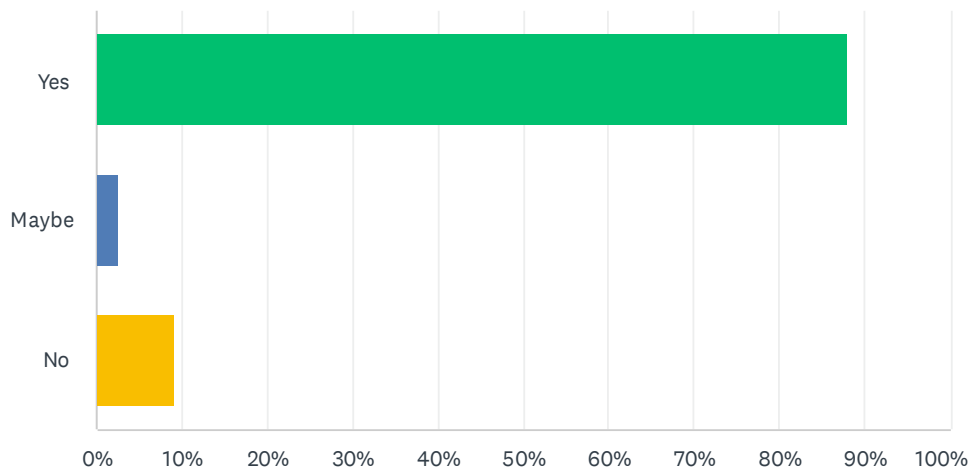
#	PLEASE ADD ANY ADDITIONAL COMMENTS HERE	DATE
1	I really like this idea!	7/16/2024 12:08 PM
2	Depends on the cost and what the materials are made of, also whether they are dishwasher safe.	7/5/2024 2:50 PM
3	If a business wants to add this on their own, that's great. It should not be mandatory.	7/2/2024 8:10 PM
4	It would be great if there was a commonly-used option instead of lots of different versions at different restaurants.	7/2/2024 12:45 PM
5	I could also think of bringing containers with me.	7/2/2024 11:00 AM
6	Sounds like a good idea.	7/1/2024 2:40 PM
7	Some people will still dump containers in public trash cans or in private ones. I've lived in states where you can return cans/bottles for 5 or 10 cents, and it leads to people going through public and private receptacles looking for the returnables and leaving the other trash strewn about. I don't know how to solve that.	6/9/2024 9:43 AM
8	This is a great idea in theory, but I would likely not remember to bring containers back	5/23/2024 11:24 AM
9	Prefer compostable and recyclable containers as I would rather use my backyard compost bin or recycle bin than a return trip to the restaurant which doesn't feel "green" to me. Maybe would be fine if you use the restaurant often enough that you can return reusable containers the same trip as getting another takeout order.	4/25/2024 9:41 AM
10	Better than recycling.	4/13/2024 12:11 PM

Green To Go Ordinance - Resident Survey

11	I'd then rather bring my own container	3/29/2024 12:50 PM
12	If you are eating at a restaurant so many times that you would be reusing containers, you have a serious problem. Do any of the idiots promoting this have any data to suggest that this even makes sense? Tired of idiot city council do-gooders who have nothing better to do with their time.	3/29/2024 1:17 AM
13	I wouldn't want an extra step/errand in order to enjoy takeout.	3/27/2024 8:10 AM
14	Taprooms require ceposites on reusable growlers; co they have anh relevant data to share?	3/19/2024 10:28 AM
15	Though I have to think the overhead for businesses to do this is extreme and most would choose not to provide this.	3/17/2024 10:37 AM

Q5 Do you support a city ordinance that requires restaurant takeout containers to be recyclable or compostable?

Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	88.16%	67
Maybe	2.63%	2
No	9.21%	7
TOTAL		76

#	PLEASE EXPLAIN WHY YOU CHOSE THIS ANSWER.	DATE
1	Requirements like this may push businesses out of Roseville.	8/13/2024 10:10 AM
2	This seems like a great way to increase public awareness regarding single-use packaging as well as a way for residents to further reduce their fossil fuel dependence.	7/25/2024 8:40 AM
3	no brainer...too much waste especially at fastfoods!!!	7/16/2024 4:03 PM
4	Better chance of level playing field for businesses and compliance	7/13/2024 3:26 PM
5	Too much trash is generated with styrofoam and non-recyclable plastics.	7/5/2024 2:50 PM
6	The glut of single use plastic that comes with take-out is one of the reasons I seldom order from these restaurants. I can only store and reuse a limited number of containers, and many are too flimsy to be reusable.	7/4/2024 5:13 PM
7	If a business wants to add this on their own, that's great. It should not be mandatory.	7/2/2024 8:10 PM
8	As busy parents it is difficult to do all we want to for the environment, so this kind of program is one we support whole-heartedly.	7/2/2024 12:45 PM
9	Microplastics are a serious issue. Other cities have similar ordinances. Besides, the 2024 MN legislature required that all packaging be reusable, recyclable, or compostable by 2032. Might as well get a head start!	7/1/2024 2:40 PM
10	Imperative that we take better care of our environment!	6/29/2024 2:49 PM
11	I like this solution if the technology is in place to make these and turn them around after use at	6/9/2024 9:43 AM

Green To Go Ordinance - Resident Survey

a reasonable cost. It seems one problem is that different towns/counties have different requirements for recycling/composting, so if you buy a product in Anoka County, you might not be able to recycle/compost it in Ramsey County. In general, recycling has too many, and conflicting, rules (e.g., leave bottle caps on or off?). With trash disposal, just one rule: toss it in a garbage can, and too many people can't even do that.

12	We need to reduce waste and/or offer environmentally friendly options. This includes allowing customers to bring their own containers. Restaurants should also offer smaller menu options.	6/4/2024 5:43 PM
13	Every little thing we do to help improve our planet and our climate matters	5/23/2024 8:49 PM
14	Our climate change actions are imperative.	5/23/2024 10:36 AM
15	I strongly support this effort.	5/23/2024 9:17 AM
16	We need to reduce waste going to landfills or incinerators. This is one step along the path	5/13/2024 2:17 PM
17	I have not seen much change relying upon the private sector. We buy most take-out in St. Paul because they are required to have compostable carry out containers at their restaurants.	5/9/2024 3:43 PM
18	The additional expense would be minor, and immaterial to most patrons.	5/3/2024 2:49 PM
19	Garbage in general doesn't make financial or environmental sense. We need to move to a closed-loop system and getting restaurants on board by mandating the use of recyclable, compostable, and ideally reusable materials is one important step in getting us there.	4/29/2024 2:48 PM
20	Again, I would want to know if these compostable containers are actually being composted? It is no good if they just end up in a landfill.	4/26/2024 1:55 PM
21	Restaurants need to do this to help protect the environment and Roseville has so many restaurants. Many haven't made the effort to adopt the policy on their own so it makes sense to require it of them.	4/25/2024 1:12 PM
22	Restaurants should be doing this on their own as I feel they would get more customers by demonstrating that they care for the environment.	4/25/2024 9:41 AM
23	Only way to get it done. Some restaurants will use recyclable if asked but most don't. We always bring our own containers if dining out and expect leftovers.	4/13/2024 12:11 PM
24	Ban all single use plastics. They last forever and are polluting our environment—contaminating our soil and water and making their way into our bodies. There are many more eco-friendly alternatives.	4/6/2024 9:04 AM
25	Our planet is choking on plastic	4/3/2024 1:52 PM
26	I support all initiatives to reduce use of single use/non recyclable containers to lessen what we put in the landfill.	3/31/2024 7:24 PM
27	It seems like the right thing to do for the environment.	3/31/2024 8:18 AM
28	We are human and without an ordinance it won't happen. Yes, businesses need to make money but if we damage the environment a whole lot more, it won't matter - - no one's business or customers will be worrying about it. There will be bigger things on their plates.	3/29/2024 12:50 PM
29	No way in hell. Or maybe I really don't care, as I would just shift my purchasing north into Shoreview and Arden Hills. Is this city government serious that they would pass a law that would only be enforced if someone complained? What kind of weenie would be complaining about someone using the wrong takeout container? Probably some elected official with nothing better to do with their time.	3/29/2024 1:17 AM
30	Too much waste as it is - find ways to reduce and recycle.	3/28/2024 8:08 AM
31	I believe it puts an extra burden on restaurants at a time when they are already struggling with high food costs, implementing the sick time leave law, and worker retention. Many restaurants are already making efforts toward sustainability, and it should continue to be up to individual businesses if that is something they want to do.	3/27/2024 8:10 AM
32	We need to take action to reduce plastic demand and use. We can't afford to allow single use plastics at the levels we have been.	3/22/2024 7:48 AM
33	The low cost of some container materials (polystyrene - #6 plastic) favors the use of a non-	3/19/2024 10:28 AM

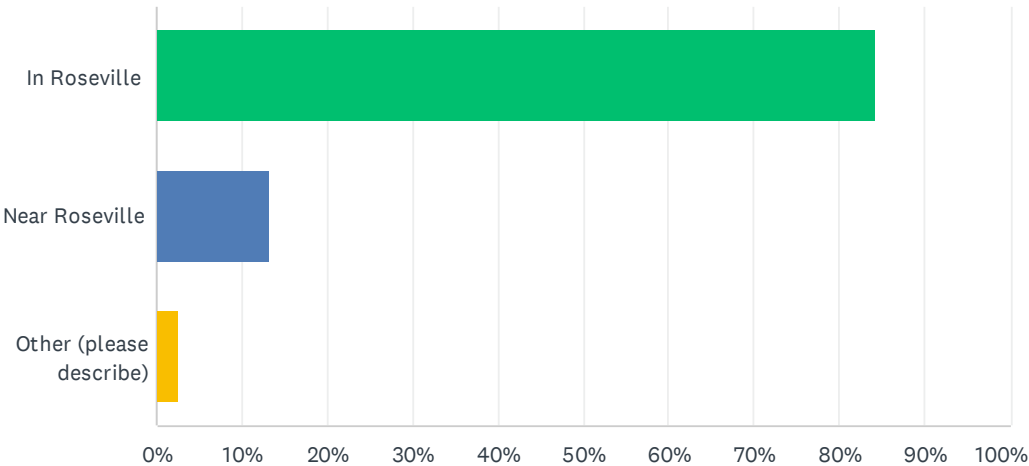
Green To Go Ordinance - Resident Survey

recyclable product that produces a toxic gas when combusted. Non-recyclable containers and other trash from Roseville likely gets burned by Xcel to generate electricity.

34	Concern about waste, permanence of styrofoam, and general climate issues.	3/17/2024 11:41 PM
35	Depends on the details; I'd much rather this be a partnership between business and the City vs a punitive policy.	3/17/2024 10:37 AM
36	It's better for the environment	3/16/2024 12:39 PM
37	I am appalled by the waste produced unnecessarily in the food industry. I have traveled in cities that have reduced waste and I know we can do it also.	3/16/2024 10:46 AM
38	We can't keep going the way we have been. Climate change is real and urgent and whatever changes we can make to do better are our responsibility. My granddaughters need me to step up! All our young people need us to clean things up. Small actions like this can have massive effects.	3/16/2024 9:42 AM

Q6 Where do you live?

Answered: 76 Skipped: 0

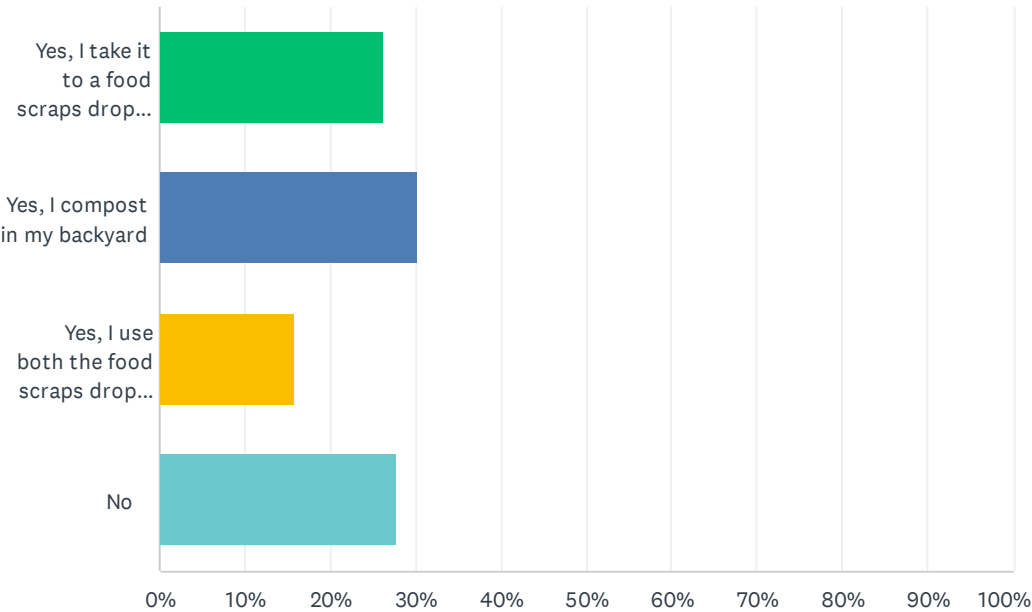


ANSWER CHOICES		RESPONSES
In Roseville		84.21% 64
Near Roseville		13.16% 10
Other (please describe)		2.63% 2
TOTAL		76

#	OTHER (PLEASE DESCRIBE)	DATE
1	1/2 block out of Roseville. In Roseville school dist.	6/27/2024 10:24 PM
2	greater MN but frequent Roseville visitor & former resident	4/26/2024 1:55 PM

Q7 Do you separate your food scraps and compostable waste?

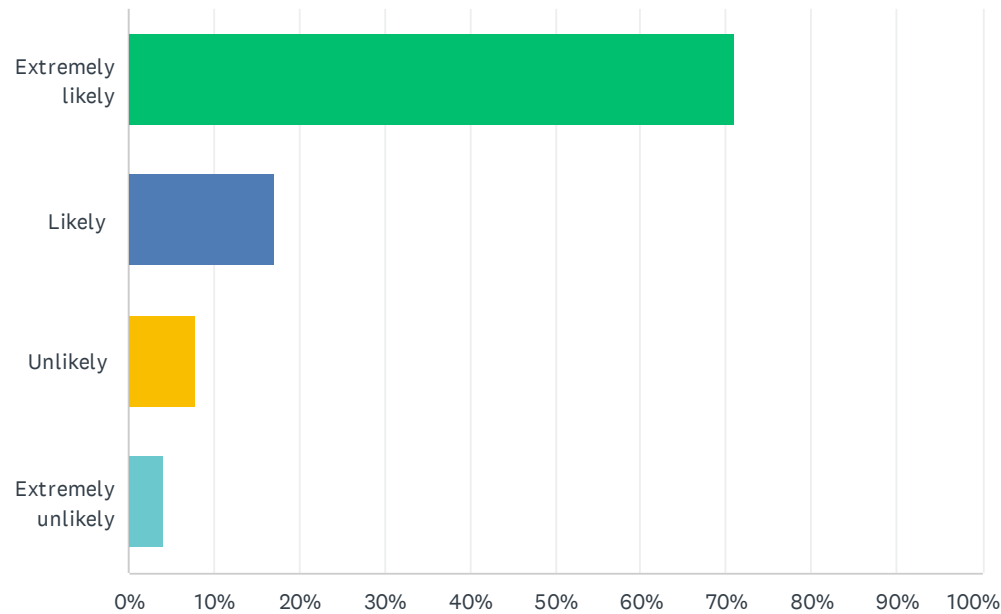
Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I take it to a food scraps drop site	26.32%	20
Yes, I compost in my backyard	30.26%	23
Yes, I use both the food scraps drop site and backyard compost	15.79%	12
No	27.63%	21
TOTAL		76

Q8 How likely are you to reuse or recycle takeout containers at home?

Answered: 76 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely likely	71.05%	54
Likely	17.11%	13
Unlikely	7.89%	6
Extremely unlikely	3.95%	3
TOTAL		76

Q9 Please add any additional comments about single-use plastic, Styrofoam, compostable, or recyclable takeout containers in Roseville, or about this proposed ordinance.

Answered: 34 Skipped: 42

#	RESPONSES	DATE
1	Encouraging waste reduction through benefits may be better than structuring a ban or prohibition.	8/13/2024 10:10 AM
2	There needs to be more consumer education regarding recycling and composting. Compostable containers are still better than 'recyclable' plastics or disposable ones, however many people will likely continue to dispose of these novel packages in the trash where they will undergo anaerobic decomposition. At my apartment building in Roseville, I've observed a great deal of improper recycling.	7/25/2024 8:40 AM
3	Makes sense to me...the less single use in the world the better!! I'm 76yo and have been recycling since the late 70's!!! we would haul our recycling to a drop off about every two weeks!!	7/16/2024 4:03 PM
4	I'm waiting for the food scrap pick up (in our weekly trash) to come about. I understand that it's about a year away still.	7/16/2024 12:08 PM
5	thank you for addressing this problem; please take action	7/13/2024 3:44 PM
6	If the whole state or at least the metro area would use recyclable or compostable containers, the price for those items would be less due to the volume purchased.	7/5/2024 2:50 PM
7	Thank you, Roseville! Plastic packaging is such a huge issue; the individual can only do so much--we must demand more responsible products and packaging from the producers/sellers/vendors.	7/4/2024 5:13 PM
8	If this is such a good idea, why does it have to be mandatory where businesses are compelled to use these products by force?	7/2/2024 8:10 PM
9	Cups, lids, and straws are majorly problematic. Our neighborhood regularly has plastic litter from nearby stores and gas stations. We avoid plastic bags at the grocery store, but our takeout is often bundled in plastic shopping bags. It would be great if this was also subject to the ordinance. I am interested in getting involved, please email me at zach.j.sperry@gmail.com.	7/2/2024 12:45 PM
10	Totally support this initiative, which will reduce waste and micoplastic issues.	7/1/2024 2:40 PM
11	I'd like to see Roseville reduce single-use plastics (e.g. utensils), and make it easier to recycle plastics (e.g. #4). Can't wait for Ramsey County to include us in the compost pickup project!	6/29/2024 2:49 PM
12	I support the ordinance.	6/27/2024 10:24 PM
13	I wish stores that sold things packaged with Styrofoam and other nonrecyclables would take them back, but I guess they would just throw them in the trash, too. Or use those corn products that are used like Styrofoam. I wish there were more food scrap recycling sites or maybe near grocery stores. In the summer, a watermelon or a couple of cantaloupes fill up a food scrap pail pretty quickly, and I need to make almost daily trips to the food scrap recycling site. I don't use a large pail because they propagate some nasty worms/bugs pretty quickly. One last thing: an alternative to plastic utensils. So many all over around Rosedale and the fast food places. Thanks for having this survey!	6/9/2024 9:43 AM
14	It would be great to have compostable or turn-in-for reuse options for dining out in Roseville. I am willing to pay a bit more for the greener options!	5/23/2024 10:38 AM
15	Mostly, people don't know what their food is coming in until they pick it up. I occasionally order to go, but only a few times or less per month since I have a cafeteria where I work.	5/23/2024 10:36 AM

Green To Go Ordinance - Resident Survey

16	The ordinance should be a state-wide requirement but at this point, I would be proud of Roseville if it imposed this requirement. We should not be throwing away containers to just transport food to our homes. It is anti-environment, wasteful and damages our planet.	5/9/2024 3:43 PM
17	I love that this ordinance is being proposed! Please stay strong in your conviction by passing it and then legitimately enforce it!	4/29/2024 2:48 PM
18	The more we can help train, education, and shift habits to get away from single use plastic, the better. It takes bold steps like this to shift habits and help humans mitigate their impact on the natural environment. Thank you for taking the initiative and asking for public feedback. It is a great ordinance that can be done in a cost effective and low-burden way on consumers and businesses.	4/26/2024 1:55 PM
19	So excited Roseville is finally considering this ordinance. Way past due.	4/25/2024 1:12 PM
20	Our community should be moving away from single-use plastics and Styrofoam as quickly as possible. My family and other families I know avoid restaurants who regularly use these products.	4/25/2024 9:41 AM
21	Terrible idea to allow single-use plastic. We have limited amount of trash and a lot of recycle material. I'm concerned not all recycling material is handled properly.	4/13/2024 12:11 PM
22	It's about time! Fully in favor of this ordinance eliminating single-use plastic and foam. Educate our community about plastic pollution and it's effects on the environment.	4/6/2024 9:04 AM
23	Very excited for this. I realize it could be a hardship on businesses but we have to move towards this for a more sustainable future.	4/2/2024 7:14 PM
24	Please don't.	3/29/2024 5:35 PM
25	Taking part in No Plastics month (Ramsey and Washington counties) made me much more aware. Good program which needs more publicity and encouragement.	3/29/2024 12:50 PM
26	This is yet another stupid city government solution for a problem that doesn't exist. Does the city even have any data on any of this? Doubtful. Tired of government wasting our tax dollars to solve 0.0000001% problems.	3/29/2024 1:17 AM
27	Everything depends on what people do with the recyclable / compostable containers after using them. This ambitious effort is useless if the containers are just thrown into the trash.	3/28/2024 8:39 AM
28	I support banning foam containers	3/28/2024 8:08 AM
29	If a restaurant uses Styrofoam, we will avoid going there for take out. If a restaurant uses recyclable or compostable containers, we are more likely to return there for take out.	3/22/2024 7:48 AM
30	I'm very excited about this ordinance. There are a couple of restaurants in Roseville and several around the Twin Cities that we avoid only because of the plastic and styrofoam waste. We would love to see that change.	3/21/2024 10:19 PM
31	The proposed ordinance is already in place elsewhere. The residents of and restaurants in Roseville can do better to reduce trash and reuse and recycle more.	3/19/2024 10:28 AM
32	To go plastic containers leak plastics. I would never use them beyond a single use. Compostable is always preferable.	3/16/2024 12:36 PM
33	I support this ordinance and also want Roseville to begin a food scraps composting program	3/16/2024 10:46 AM
34	Please ban Styrofoam -- it lasts just about forever and cannot be recycled!	3/16/2024 8:29 AM

**City of Roseville
ORDINANCE NO.**

AN ORDINANCE AMENDING

TITLE 4, CHAPTER 412

**AN ORDINANCE CREATING TITLE 4 CHAPTER 412 “GREEN TO GO
PACKAGING” TO REQUIRE FOOD ESTABLISHMENTS TO PROVIDE
RECYCLABLE, COMPOSTABLE, OR REUSABLE PACKAGING.**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 4, Chapter 412 of the Roseville City Code, entitled “Green to Go Packaging” is hereby created to read as follows:

**CHAPTER 412
GREEN TO GO PACKAGING**

SECTION:

412.01	Purpose
412.02	Definitions
412.03	Regulations
412.04	Exclusions and Exceptions
412.05	Enforcement

412.01. PURPOSE.

It is the intent of the City Council, by means of this Chapter, to:

A. Promote waste reduction in order to:

1. Lower the amount of greenhouse gases emitted during the incineration and landfilling of non-recyclable and compostable food and beverage packaging and non-packaging items.
2. Assist the City in reaching the waste reduction goals established by the State of Minnesota and Ramsey County.

B. Promote waste prevention by:

1. Encouraging the use of reusable food and beverage packaging when possible.
2. Reducing or eliminating products that create waste such as single-use, disposable food and beverage packaging and non-packaging items that cannot be recycled or composted and must be disposed of by incinerating or landfill.

C. Promote waste recycling by maximizing the amount of single-use food and beverage packaging and non-packaging items that can be recycled or composted.

D. Minimize contamination in organics and recycling.

412.02. DEFINITIONS.

The following words have the meaning ascribed to them, unless the context clearly indicates a different meaning:

CERTIFIED COMPOSTABLE means that a material or product will biodegrade without leaving a residue or any toxicity in the soil. Any compostable plastic or lined paper must meet the ASTM standards for compostable products, as certified by the Biodegradable Products Institute or other similar independent certification bodies.

COMMERCIALLY COMPOSTABLE means that certified compostable materials will biodegrade at a commercial site used to compost organic materials where the environment is carefully controlled and regulated to facilitate optimal degradation.

FOOD AND BEVERAGE PACKAGING means packaging used to serve food and beverage products intended for immediate consumption including cups, plates, bowls, serving trays, to-go containers, clamshells, wrappers, and lids.

FOOD ESTABLISHMENT means a retail operation that prepares, serves, or otherwise provides food or beverages, or both, for human consumption.

GREEN TO GO PACKAGING means and includes any of the following:

1. **COMPOSTABLE PACKAGING:** packaging that is separable from solid waste by the generator or prior to collection for the purpose of composting. Compostable packaging must be made of unlined paper (unless lining is certified compostable), certified compostable plastic that meets ASTM standards that are acceptable at the Ramsey County composting facility or other cellulose-based packaging capable of being decomposed through composting or anaerobic digestion.
2. **RECYCLABLE PACKAGING:** food or beverage packaging that is separable from solid waste prior to collection for the purpose of recycling. Recyclable packaging must be accepted by the local material recovery facilities (MRF) receiving and processing the materials and have existing robust recycling markets as determined by Ramsey County. This includes glass bottles, aluminum cans and plastic food and beverage packaging. Plastic food and beverage packaging must be acceptable as determined by Ramsey County.
3. **REUSABLE PACKAGING** means food or beverage packaging that is capable of being refilled at a retail location or returned to the distributor for reuse at least once as a container for the same food or beverage.

MOBILE FOOD UNIT means a food establishment that is inside, on or otherwise attached to a vehicle.

NON-PACKAGING FOOD SERVICE ITEMS means items that are not packaging, but are used to consume food, including straws and utensils.

SINGLE-USE means an item designed and intended for a single use.

80 **412.03. REGULATIONS.**

- 81 A No person owning, operating, or conducting a food establishment or any person or
82 organization providing free food or beverage products within the City of Roseville in a
83 manner which would require a permit or license from the City or State of Minnesota, may
84 provide any food and beverage packaging which is not Green to Go. Presence of food and
85 beverage packaging other than Green to Go will be presumed to be non-compliant with this
86 Chapter.
- 87 B. To reduce contamination in recycling and organics, all food establishments must implement
88 the following:
- 89 1. Single-use cups and containers that are utilized with lids must have lids of the same
90 category of packaging.
- 91 2. Recyclable packaging must only have recyclable lids.
- 92 3. Compostable packaging must only have compostable lids.
- 93 C. Compostable cups must be labeled to clearly indicate to the consumer that the cup is
94 compostable. Labeling must include at least one of the following:
- 95 1. The words "certified compostable," "commercially compostable" or other language
96 which meet ASTM standards. "Made from plants," "bio-based," or "biodegradable" are
97 not acceptable alternatives on their own.
- 98 2. The logo of a third-party certification or testing body indicating the cup meets
99 commercially compostable standards, as approved by the City of Roseville.
- 100 D. All food establishments must implement the following in relation to non-packaging food
101 service items:
- 102 1. Single-use utensils including, but not limited to, forks, spoons, and knives must be
103 compostable.
- 104 2. Single-use straws of any kind will only be provided to consumers upon request. Front-
105 of-house straw dispensers, which allow customers to self-serve, meet this requirement.
- 106 E. A food establishment which utilizes single-use compostable and/or recyclable food
107 packaging to serve consumers on-site must have on-site collection for Green to Go
108 packaging.
- 109 1. A food establishment that does not utilize single-use packaging to serve consumers on-
110 site is exempt from the requirement to have on-site collection for Green to Go
111 packaging.
- 112 2. A food establishment that does not have dine-in seating for consumers is exempt from
113 the requirement to have on-site collection for Green to Go packaging.
- 114 3. If a mobile food unit or other food establishment is being hosted by an entity as part of
115 an event or regular business, the hosting entity must provide on-site collection for
116 Green to Go packaging.

- 117 F. Containers for the on-site collection of Green to Go packaging must be co-located with
118 garbage containers.
- 119 1. If garbage receptacles are available to consumers, then receptacles for separating Green
120 to Go packaging must also be made available to consumers in the same location.
- 121 2. If garbage receptacles are not available to consumers and are instead placed in areas for
122 use by staff only, then receptacles for separating Green to Go packaging are only
123 required in those locations.
- 124 G. A food establishment must arrange for the collection of Green to Go packaging by a
125 licensed solid waste collector for delivery to an appropriate transfer station or processing
126 facility.

127 **412.04. EXCLUSIONS AND EXCEPTIONS.**

128 Notwithstanding any other provisions to the contrary, this Chapter does not apply to:

- 129 A. Manufacturers, brokers, distributors, or warehouse operators who conduct or transact no
130 retail food or beverage business;
- 131 B. Food and beverage service provided through patient care at hospitals and nursing homes;
- 132 C. Food and beverage service provided through licensed caterers;
- 133 D. Food packaging pre-packaged by a manufacturer, producer, or distributor;
- 134 E. Plastic films less than ten mils in thickness;
- 135 F. Any packaging, which is not considered Green To Go packaging, but for which there is not
136 a commercially available or economically practical alternative as determined by the City of
137 Roseville. The city of Roseville will maintain a list of types of packaging exempted under
138 this paragraph which will be available from the Public Works department.

139 **412.05. ENFORCEMENT.**

- 140 A. A violation of this ordinance is punishable as an administrative offense pursuant to City
141 Code Section 102.01.
- 142 B. The administrative offenses provided for in this Chapter are in addition to any other legal or
143 equitable remedy available to the City for violation of the City Code.
- 144 C. At the time a violation occurs, a warning notice will be given in writing. The food
145 establishment will be given 60 calendar days to take corrective action prior to any
146 enforcement action under this Chapter.

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SECTION 2: Effective date. Section 412.05 of this ordinance will take effect on January 1, 2026, the remainder of this ordinance shall, following its passage, will be published and will take effect on January 1, 2025.

Passed by the City Council of the City of Roseville this ____ day of _____ 2024.

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Signatures as follows on separate page:

Ordinance – Title of Ordinance -

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager



RACIAL EQUITY TOOLKIT

To Guide in Decision Making on Policies, Programs, Initiatives, and Budget Proposals



Racial Equity Narrative

The City of Roseville is dedicated to creating an inclusive community where the predictability of success is not based on race, ethnicity, or any other demographic factor. The actions of government at the federal, state, and local level have created racial disparities that continue to harm our community. Rectifying these disparities is critical to the development of a vibrant community and a high quality of life for all residents. All City Departments will prioritize racial equity in their planning, delivery, and evaluation of programs, policies, and services.

The City of Roseville is committed to taking tangible steps to normalize, organize, and operationalize racial equity principles and tools, with an eye toward impactful and sustainable outcomes that create a more equitable community.

7-Step Process

- 1 Desired results and outcomes**
(How does this decision help achieve our long-term goals?)
- 2 What data is available and who does the data indicate is impacted?**
- 3 How have communities in Roseville been engaged? What are plans for future communication or engagement?**
- 4 Racial Equity considerations**
- 5 What is your plan for impletentation?**
- 6 How will you evaluate results and monitor progress in the future?**
- 7 Equity impact analysis/summary**

Racial Equity Toolkit Instructions

This racial equity toolkit serves as a guide to developing an equity impact analysis through a 7-step process of answering questions focused on community and stakeholder impact. Through the 7-step process of understanding the outcomes of decisions on the community, you will end with an Equity Impact Analysis or summary of your findings to be included on the Request for Council Action (RCA).



Title of Policy, Program, Initiative, or Budget Proposal:

Green To Go ordinance

Description of Policy, Program, Initiative or Budget Proposal:

Department:

Engineering/Public Works

Primary Contact:

Noelle Bakken, Sustainability Specialist

STEP 1: DESIRED RESULTS & OUTCOMES

1. Which of the Community aspirational goals does this issue most align with?

- ☐ Welcoming, Inclusive, and Respectful
- ☐ Safe and Law Abiding
- ☐ Economically Prosperous
- ☐ Diverse, and quality housing and neighborhoods
- ☒ **Environmentally Responsible**
- ☐ Active and Healthy
- ☐ Well- Connected Through Transportation and Technology Infrastructure
- ☐ Engaged in our Community's Success



2. What are the desired outcomes in the community? What issue or gap does this program or policy help solve?

This ordinance is being proposed to reduce the use of Styrofoam and other non-recyclable or non-compostable materials in food service. By doing so, this ordinance supports the Minnesota Pollution Control Agency's Solid Waste Plan goals of reaching a 75% recycling rate by 2030. This is also meant to support Ramsey & Washington's food scraps pickup program, coming to Roseville in 2026.

While we want to increase our recycling rate from around 46% to 75% in Roseville, it's also important to find ways to reduce waste overall. Recycling is just one step in the right direction. **Getting as close to "zero waste" as we can is as important on a local scale as it is globally.** Recycling end markets shift over time, and while our current recycling hauler works hard to utilize as many Midwest-based end markets (and all of their end markets are in North America), other haulers may ship recycling overseas for countries in the Global South to manage.

For diners in Roseville from Hennepin County, their trash goes to the Hennepin Energy Recovery Center (HERC), which will eventually be closed sometime between 2028 and 2040, creating an imperative need to reduce the waste our communities generate.

3. Are there any similarly related programs or policies already in place? Are there any similarly related RCA's that have been completed in the past?

Roseville has several initiatives that align with a "Green to Go" ordinance, and demonstrate a strong commitment to sustainability and environmental stewardship:

- Chapter 9 of our 2040 Comprehensive Plan (Resilience & Environmental Protection) sets forth a goal to reduce emissions by 30% by 2025 and 80% by 2050, relative to 2005 levels. Emissions related to solid waste make up 2% of our emissions load as of 2020.
- Minnesota GreenStep Cities Program & Gold Leaf Program
- Partners in Energy and Energy Action Plan
- Sustainable Steward Award
- SolSmart program
- Charging Smart program (electric vehicles)



STEP 2: WHAT DATA IS AVAILABLE AND WHO DOES THE DATA INDICATE IS IMPACTED?

4. Which geographical areas are/will be impacted?

This will impact Roseville's 170+ restaurants, grocery stores, schools, and convenience stores. While the ordinance would help foster a city-wide shift to sustainable food practices, some areas, customers, and business owners will be affected differently – particularly, small businesses will be more affected by this ordinance than large businesses with more capital and larger profit margins.

5. What are the racial demographics of those living in the areas impacted? Use most recent Census or American Community Survey data for reference. See your Department Head for access to [mySidewalk](#) reporting. MySidewalk is one of the primary data sources used to retrieve demographic/geographical data.

We do not have racial demographics of restaurant ownership in Roseville. However, a National Restaurant Association study indicates that 19% of restaurant businesses in Minnesota are minority-owned vs 11% of all private sector businesses.

Take-out food ordering increased greatly following the onset of the COVID-19 pandemic, and studies show that low-income households and young people (aged 18-44) are among the largest users of restaurant delivery apps/websites. Should restaurants raise costs in response to an ordinance, it may affect low earners in the Roseville and surrounding areas. Since race is directly correlated to household income, this ordinance could have a negative effect on BIPOC residents in and around Roseville.



6. What other information or data is available to be considered related to this issue? Are there any gaps in the available data? What disparities were identified in the available data?

Our survey was offered only online and in English, so business owners and residents who speak little or no English, or who lack internet access, were unable to complete the survey. We included an optional demographics question in the business survey, and the majority of respondents were white.

Additionally, we received 19 responses of 142 unique businesses, representing 13% of the population we were hoping to reach. Given the small number of entities and responses, we cannot be certain the results are representative of all food-licensed businesses in Roseville.

STEP 3: HOW HAVE COMMUNITIES IN ROSEVILLE BEEN ENGAGED? ARE THERE ANY SIMILARLY RELATED RCA'S OR RACIAL EQUITY TOOLKITS THAT HAVE BEEN COMPLETED IN THE PAST?

7. What feedback has been received from stakeholders so far? What is the communication strategy to keep stakeholders engaged? (For information on engagement strategies, email Thomas.brooks@cityofroseville.com)

The feedback we have received from businesses centers around two major themes: the increased cost of compostable/recyclable supplies, and concerns about materials being disposed of properly once the consumer has them.

We conducted a mix of outreach – sending emails with information, connecting with professional organizations, in-person outreach, and two community meetings. We continue to update the businesses via email to inform them about upcoming meetings.



8. Which voices in the community are underrepresented in the stakeholder feedback so far? Reflect on those that may be geographically impacted, economically disadvantaged, or more/less likely to benefit from the proposed policy or program.

While responses to our online survey are anonymous, we tried to engage small, locally-owned businesses in our in-person outreach to make sure they were aware and had an opportunity to review the proposal and give feedback. Because the survey was online and all promotional materials were only available in English, this would add a bias in the responses for people who are fluent in English and have internet access.

STEP 4: RACIAL EQUITY CONSIDERATIONS

- 9. How does this proposed policy, program, initiative, or budget proposal help to improve racial equity? Does it decrease racial equity at all? Reflect on the internal or external factors that are likely to be contributing to the disparity.**

Increase racial equity: reduce exposure to harmful chemicals in Styrofoam. When hot food comes into contact with Styrofoam and other plastics, the increased heat increases the leaching of plastic chemicals like bisphenols and phthalates. Composting and recycling produce fewer greenhouse gas emissions than landfilling and incinerating waste, and expanding recycling programs creates new employment opportunities for a wide variety of skill sets when recycled materials are reintroduced into the product cycle.

Decrease racial equity: minority-owned businesses with tighter profit margins could struggle to maintain profits with increased costs related to packaging and waste disposal. Language barriers could make navigating the change difficult for non-English speakers. Cost increases to food in response to packaging cost increases could affect low-income families dining at those locations.

STEP 5: WHAT IS YOUR PLAN FOR IMPLEMENTATION?

- 10. What ongoing measures should be put into place to minimize unforeseen harm to historically underrepresented communities?** (Examples: collecting and storing data, conducting future impact analysis, ongoing monitoring)

Staff must prioritize in-person connections with minority and/or immigrant-owned businesses to help them get connected with and navigate financial resource opportunities, such as BizRecycling grants. Creating an inspection protocol that focuses more on education rather than punitive measures or fines will help foster positive relationships and trust between businesses and city staff.

STEP 6: HOW WILL YOU EVALUATE RESULTS, MONITOR PROGRESS IN THE FUTURE?

- 11. It is important to evaluate our decisions and monitor our progress toward racial equity goals. Related to this area of impact, how will you evaluate the final decision, monitor impact, and ensure racially disaggregated data is available for future consideration? Consider creating a timeline to analyze impact; managing future expectations of desired outcomes, or community indicators that can determine success or opportunities.**

During our research and engagement period, we connected with other city staff responsible for managing similar ordinances. Most cities suspended enforcement during the peak of the COVID-19 pandemic and are just now moving from an “educational” phase to an “enforcement” phase. Some are looking at data-tracking software to monitor restaurants’ and businesses’ compliance. Staff recommends creating a database of Roseville businesses to track interactions with businesses, and also including demographic information if the owner is comfortable sharing.

STEP 7: EQUITY IMPACT ANALYSIS (SUMMARY)

12. In 1-3 paragraphs, how would you summarize the consideration of equity on this recommendation based on your Racial Equity Toolkit responses so far? Please include any relevant data (or if no data exists) and how this helps us achieve one or more of our City Aspirations identified in Step 1. At minimum, this summary should be included under the Equity Impact Analysis of the RCA.

Racial disparities in business ownership can present in overall earnings, growth, access to loans and other credit, etc. Sustainability staff should work closely with Community Development & Grow Roseville to ensure local businesses receive support accessing technical assistance and funding for business development, connections to BizRecycling, and Open To Business (MCCD).

This ordinance aligns with Roseville's goal of being more environmentally responsible, and from conversations with business owners during our engagement period, many have similar aspirations, but the main barrier is funding. Helping business owners access funds to support environmentally responsible business operations will be a key function for Roseville staff to help offset inequities arising from this ordinance.



IMPORTANT NOTES TO CONSIDER

1. The Racial Equity Toolkit (RET) is a reflective tool or guide to assist decision makers in evaluating ideas and proposed solutions with a perspective inclusive of equity.
2. The RET is NOT a test of competence in equity and inclusion, but each question should be thoroughly considered and answered appropriately based on available data, professional expertise, and lived experience.
3. This is a public document. Decision makers should be able to see the rationale from subject matter experts on the best decision with an equitable outcome. The public should know city leaders are diligent in considering underrepresented voices and potential adverse outcomes of decisions.
4. A separate document is available to aide in stakeholder analysis for purposes of community engagement or outreach, as needed. Please see the Equity and Inclusion Manager or Community Relations Manager for assistance.
5. Please seek diverse perspectives on the completion of this document, including your colleagues. The Equity and Inclusion Manager and your Department Head are additional resources that should review this document upon completion.
6. As lessons are learned and/or outcomes are achieved, the RET is a working document that should be updated.

RESOURCES

[mySidewalk](#) – A online tool available that compiles community level demographic data from over 40 sources.

[Census 2020](#) – Publicly available data gathered every 10 years intended to be the leading source of quality data on people and economy.

[American Community Survey](#) – A demographic survey program by the U.S. Census Bureau with data updated and released annually.

[Google Scholar](#) – A repository of publicly available scholarly literature which may contain relevant data.

Community Feedback – All ways in which the community provides feedback to the city can be used to aide in decision making.

Previous Completely Racial Equity Toolkits (Toolkits are stored on Microsoft Teams in the Racial Equity Toolkit group)



GLOSSARY OF COMMONLY USED TERMINOLOGY

Accountable: Responsive to the needs and concerns of those most impacted by the issues you are working on, particularly to communities of color and those historically underrepresented in the civic process.

Community: Individuals who live, work, study or visit the city of Roseville. Individuals that receive city services such as residents, businesses, and those who do not live in the geographic boundaries of the City of Roseville but participate in its activities (i.e., study, visit, or are program participants).

Community outcomes: The specific result you are seeking to achieve that advances racial equity.

Contracting equity: Efforts to achieve equitable racial outcomes in the way the City spends resources, including goods and services, consultants and contracting.

Culture: Culture is a social system that includes a group's shared language, customs, beliefs, values and institutions. Culture affects our thoughts and actions, often without us even being aware.

Customers: Individuals who currently, or potentially, interact with Roseville City Government.

DEI: Diversity, Equity and Inclusion.

Diversity: The presence of variety in one place. We often measure it based on the variety of demographics and their intersections within the City of Roseville, as defined by the U.S. Census Bureau, including race, religion, national origin, gender, marital status, familial status, immigration status, sexual orientation, age, income, or ability. Diversity may also describe a set of actions to accommodate variety. For the purposes of the SREAP, "Diversity" refers to the variety of demographics and their intersections within the city of Roseville as defined by the US Census bureau, such as race, ethnicity, age, gender, disability, income level, and other meaningful socio-economic differences.

Ethnicity: Describes a group of people who share a distinct culture, religion, language or place of origin. It is a category independent of Race. Therefore, in the U.S., people of the same ethnicity may be members of different races, such as Black Hispanics (such as people from Cuba, Brazil or Dominican Republic).



Equity: Freedom from systemic bias or favoritism. Parity across differences. Product and service access, opportunity, quality and outcomes that do not vary by race, gender, marital status, familial status, immigration status, sexual orientation, age, income, ability, or any other socio-economic differences.

Immigrant and refugee access to services: Government services and resources are easily available and understandable to all Roseville residents, including non-native English speakers. Full and active participation of immigrant and refugee communities exists in Roseville's civic, economic and cultural life.

Inclusion: Including many different types of people and treating them all fairly and equally.

Inclusive outreach and public engagement: Processes inclusive of people of diverse races, cultures, gender identities, sexual orientations and socio-economic status. Access to information, resources and civic processes so community members can effectively engage in the design and delivery of public services.

Individual racism: Pre-judgment, bias, stereotypes about an individual or group based on race. The impacts of racism on individuals including white people internalizing privilege and people of color internalizing oppression.

Institutional racism: Organizational programs, policies or procedures that work to the benefit of white people and to the detriment of people of color, usually unintentionally or inadvertently.

People of Color: The term used in this plan as shorthand, also referenced as BIPOC, to describe a person who identifies as a member of at least one of the following racial census categories: Black or African American, Asian, American Indian and Alaska Native, Native Hawaiian, other Pacific Islander, some other race, and Hispanic. We recognize the problems inherent in using such a broad term. However, we use it only to increase plan readability.

Race: In the U.S., race is a construct that established various categories of people and a hierarchy of their value to society. In that worldview, people have, according to their physical characteristics, innate qualities that define them as different.



Racial equity: When social, economic and political opportunities are not predicted based upon a person's race.

Racial inequity: When a person's race can predict their social, economic, and political opportunities and outcomes.

Residents: Individuals of all ages living within the geographic boundaries of the city of Roseville.

RET: Racial Equity Toolkit

SREAP: Strategic Racial Equity Action Plan

Staff: All people actively supervised by our organization and involved in accomplishing our work, including paid employees, and paid interns.

Stakeholders: Those impacted by proposed policy, program or budget issue who have potential concerns or issue expertise. Examples might include: specific racial/ethnic groups, other institutions like schools, community-based organizations, city employees, unions, etc.

Structural racism: The interplay of policies, practices and programs of multiple institutions which leads to adverse outcomes and conditions for communities of color compared to white communities that occurs within the context of racialized historical and cultural conditions.

Workforce: All people actively supervised by our organization as staff as well as contract employees and volunteers, as appropriate. Workforce also includes consultants, and independent contractors.

Workforce equity: Ensure the City's workforce diversity reflects the diversity of Roseville and can predict their social, economic and political opportunities and outcomes.



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Authorize Staff to Begin Vacation Process for Excess Right-of-Way for South McCarrons Boulevard

Background

Since April 11, 2022, staff has worked with Council to vacate excess rights-of-way or easements in over 20 locations as the City no longer needs for a variety of reasons. Some of these rights-of-way were dedicated to the City for future roadways that were never constructed. Some were partial right-of-way dedications while others were alley dedications. In all the cases, the City has no plans to construct a future roadway. Some of the corridors have utilities or trails within the right-of-way but some sort of easement, which would be more appropriate if a roadway will not be constructed, would be maintained if the right-of-way was vacated.

By vacating these rights-of-way, the City will be able to provide the proper maintenance of the corridors and adjacent property owners, in most cases, will have the benefit of having more control of the former right-of-way. This also helps with confusion and disagreements over how the right-of-way area should be maintained in regards to vegetation control and debris management as well as used by adjacent property owners.

One location that was not included in the original request to vacate was South McCarrons Boulevard between Roselawn Avenue and Galtier Street as shown on Attachment 1. This right-of-way corridor is unique and has right-of-way that varies, but in some locations is 99 feet wide. The right-of-way was dedicated partially in a plat as well as being turned back County Right-of-Way, since South McCarrons was originally a county road. The excess right-of-way has no public purpose and has caused confusion to adjacent property owners due to the deep boulevards.

Recently, in 2021, when the Enclave development and plat was approved, the City vacated a portion of the south side of South McCarrons Boulevard right-of-way, east of Galtier Street. When the City vacated some of the excess right-of-way, 33 feet of right-of-way was retained to the center of the roadway. Staff is recommending the excess right-of-way on the north side of South McCarrons Boulevard between Roselawn Avenue and Galtier Street be vacated similarly. This will vacate all excess right-of-way approximately 6 feet north of the existing pathway. The 33-foot right-of-way is consistent with other higher volume roadway

right-of-way widths and will provide the City adequate space to maintain all existing infrastructure.

If Council authorizes staff to begin the vacation process for this location, staff will work with our surveyor to come up with an accurate description of the property to be vacated by describing the centerline of South McCarrons Boulevard. Staff would then set a public hearing for the right-of-way vacations and notify all affected property owners. The hearing would likely occur in early 2025. Since this is a City-initiated vacation, a four-fifths vote would be required at that time to complete the vacation of this right-of-way.

Policy Objectives

This action is intended to “right-size” the City’s property rights and property management responsibilities for Roseville’s current and future needs.

Equity Impact Summary

There should be no equity impacts associated with the vacation process.

Budget Implications

There are costs related to filing the vacations with Ramsey County and the mailings to notify the residents. The City would also likely incur some cost in hiring a surveyor to provide a legal description. These costs are anticipated to be less than \$2,500 and would be paid out of Public Works Administration Professional Service budget.

Staff Recommendations

Authorize staff to begin the vacation process to vacate excess right-of-way on the north side of South McCarrons Boulevard between Roselawn Avenue and Galtier Street.

Requested Council Action

Consider a motion to begin the vacation process to vacate excess right-of-way on the north side of South McCarrons Boulevard between Roselawn Avenue and Galtier Street.

Prepared by: Jesse Freihammer, Public Works Director

Attachments: 1. Location Map



South McCarrons Blvd Right-of-Way Vacation

 Proposed ROW Vacation
 Parcels

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigation, tracking or any other purpose requiring accurate measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact GIS-760-2075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2005), and the user of this map understands that the City shall not be liable for any damages, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 7.c.

Department Approval

City Manager Approval



Item Description: Consider Entering into a Professional Services Agreement with
INspiring SIGHT for Strategic Planning Services

1
2 **Background**

3 On August 5, 2024, the City Council approved working with INspiring SIGHT to conduct a strategic
4 planning process based on the updated Community Aspirations. Included as Attachment 1 is the
5 proposed Professional Services Agreement with a revised scope based on City Council discussion. The
6 only changes to the original scope and cost are regarding having INspiring SIGHT conduct individual
7 phone interviews with newly elected City Council members to share the progress of the strategic
8 planning process and to gather their input. As mentioned during the August 5, 2024 meeting, it is
9 desired to have an additional session with INspiring SIGHT to help staff on the implementation of the
10 strategic plan. At this point, it is uncertain whether that work can be completed as part of Session 4, so
11 it is still listed as an option for the City to pursue if needed. The base cost of the strategic planning
12 process is \$28,875 plus an optional session for implementation costing and additional \$4,300 for a grand
13 total not to exceed \$33,175.

14 At the August 19 meeting, staff would like the City Council to review potential dates for the meetings that
15 will be part of the strategic planning process. In addition, the City Council should discuss the time of day
16 for the meetings, the location of the meetings, and whether they should be televised/video recorded.

17
18 **Policy Objectives**

19 The goal of the strategic planning process is to integrate the updated Community Aspirations, the
20 Strategic Racial Equity Action Plan (SREAP), and departmental work plans into a cohesive and
21 actionable strategic plan. The strategic plan will guide the City's efforts over the next three to five years,
22 ensuring alignment with the community's vision and the Council's goals, and embedding equity and
23 inclusion into all aspects of the City's operations and decision-making processes.

24
25 **Equity Impact Summary**

26 The strategic planning process facilitated by Inspiring Sight is designed to ensure that equity and
27 inclusion are foundational elements of the City's strategic plan. Inspiring Sight's approach includes a
28 strong focus on systems that support equity, change management to foster an inclusive organizational
29 culture, and methodologies that ensure all voices are heard and considered. Their process aligns with
30 the City's commitment to equity, as outlined in the SREAP, by making equity an integral part of the
31 strategic plan rather than a separate initiative. This alignment will help the City address systemic
32 inequities and promote a more inclusive and equitable community for all residents.

33
34 **Budget Implications**

35 The anticipated cost for the strategic planning process is proposed to not exceed \$33,175.

36
37 **Staff Recommendations**

Staff recommends approval of the Professional Services Agreement with INspiring SIGHT at a cost not to exceed \$33,175 as shown in Attachment 1.

Requested Council Action

Motion to approve the Professional Services Agreement with INspiring SIGHT at a cost not to exceed \$33,175 as shown in Attachment 1.

Prepared by: Patrick Trudgeon, City Manager

Attachments: 1. 2024 Professional Service Agreement - INspiring SIGHT

CITY OF ROSEVILLE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made on the _____ day of 20____, between the City of Roseville, a Minnesota municipal corporation (the “City”), and INspiring SIGHT, (the “Contractor”).

1. Scope of Work. The Contractor agrees to provide the professional services described in **Exhibit A** (“Work”) which is attached to this Agreement and incorporated by this reference. All Work provided by Contractor under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised by professional consultants currently providing similar services.

2. Term and Termination. The term of this Agreement will commence on [August 20, 2024. Unless extended by written agreement of the Parties, this Agreement will terminate no later than January 31, 2025, or upon completion of the Work, whichever occurs first. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least thirty (30) days prior to the date of such termination to Contractor. The date of termination shall be stated in the notice. If, for any reason, these services are cancelled by either party, the City shall pay for any actual hours of service up to that date at a rate associated with the activity already performed. Rates vary from \$100 per hour (synthesis, touch base meetings, report writing), \$150 per hour (interviews, design), or \$300 per hour (facilitation, focus group, coaching), depending on the activity already performed, plus all out-of-pocket expenses incurred if already approved by the City.

Contractor has the right to withdraw from this engagement at their discretion if client fails to provide Contractor with key information requested in a timely manner, refuses to cooperate with reasonable requests, is engaging in unethical behavior, misrepresentation of facts, hostile or unsafe work environment or requesting the Contractor to engage in unethical behavior, misrepresent or cover up facts. City’s withdrawal will release Contractor from any obligation to complete the deliverables outlined in this contract and will constitute completion of the engagement. The City agrees to compensate Contractor for their time and out-of-pocket expenses through the date of clients’ withdrawal.

3. Compensation for Work. The City agrees to compensate Contractor the in accordance with **Exhibit B** attached hereto for the Work. Any changes in the Work which may result in an increase to the compensation due the Contractor shall require prior written approval of the City.

4. Method of Payment. The City agrees to compensate Contractor as follows:

- a. Phases I and II Research and Environmental Scanning
 - Due upon contract signing - \$6,975
- b. Phase III Synthesis
 - Due October 31, 2024 - \$3,000
- c. Phases IV and V Retreat Facilitation and Final Report
 - Due December 31, 2024 - \$18,900
- d. Ala Carte items contained in Attachment A

- Due upon completion

5. Representatives and Notices: The below-named individuals will act as the representatives of the Parties with respect to the work to be performed under this Agreement. Any termination notice issued under this Agreement shall be either hand delivered or sent by U.S. Mail to the below-named individuals:

To City:

City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: Patrick Trudgeon, City Manager

To Contractor:

INspiring SIGHT

Attn: Mary Kay Delvo

6. Assignment or Subcontracting. Unless noted otherwise in Exhibit A, the Contractor shall not assign or enter into subcontracts for services provided under this Agreement without the written consent of the City. If subcontracts are approved and entered into, the Contractor shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Contractor shall otherwise comply with, the State Prompt Payment Act.

7. Independent Contractor. All Work provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City. Contractor, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

8. Compliance with Laws and Regulations. The Contractor shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work.

9. Non-Discrimination. During the performance of this Agreement, the Contractor shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Contractor shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Contractor shall incorporate the foregoing requirements in all of its subcontracts for Work done under this Agreement and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Contractor further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.

10. Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Act”), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.

11. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor’s books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.

12. Indemnification.

- a. The Contractor agrees to defend, indemnify and hold the City, and its mayor, councilmembers, officers, agents, employees, and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney’s fees, arising out of or resulting from any negligent or wrongful act or omission of the Contractor, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform the Work. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.
- b. The Client agrees to defend, indemnify and hold harmless Consultant, its employees, directors, shareholders or agents from and against any expense, cost, damage, loss, fine, penalty, judgment or liability, including reasonable attorneys’ fees, suffered or incurred by Consultant which arises from or is in connection with (1) any breach by Client of its obligations arising under this Agreement, or (2) any claim, suit, action or similar proceeding alleging personal injury or property damage to any person to the extent resulting from the negligent acts, negligent omissions or willful misconduct of Client or its Personnel while performing Services

13. Insurance. Prior to starting the Work and during the full term of this Agreement, the Contractor shall procure and maintain, at Contractor’s expense, as follows:

- a. Workers Compensation insurance for all employees performing Work under this agreement in accordance with Minnesota law The Contractor shall also provide Employer’s Liability Insurance with minimum limits as follows:
 - \$500,000 – Bodily Injury by Disease per employee
 - \$500,000 – Bodily Injury by Disease aggregate
 - \$500,000 – Bodily Injury by Accident

If Minnesota Statutes, Section 176.041 exempts the Contractor from Workers' Compensation insurance, the Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes the Contractor from the Minnesota Workers' Compensation requirements.

b. Professional/Technical (Errors and Omissions) Liability Insurance

For contractors providing professional services as determined by the City, the Contractor is required to maintain Professional Liability (Errors and Omissions) Insurance that provides coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to the Contractor's professional services required under the contract.

The Contractor is required to carry the following minimum limits:

- \$100,000 – per occurrence
- \$100,000 – annual aggregate

The retroactive or prior acts date of such coverage shall not be after the effective date of the contract and the Contractor shall maintain such insurance for a period of at least two (2) years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by the Contractor to fulfill this requirement.

c. Additional Insurance conditions:

- The Contractor's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Contractor's performance under the contract.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the contract.
- All insurance shall be provided on an occurrence basis and not on a claims-made basis, except professional liability insurance or other coverage not reasonably available on an occurrence basis; provided that all such claims-made coverage is subject to the approval of the City Attorney.
- Any insurance limits in excess of the minimum limits shall be available to the City.
- All policies, except professional liability, shall be endorsed with a waiver of subrogation in favor of the City, including its elected and appointed officials, employees, and agents for losses arising from activities under the contract.
- Deductibles and self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of

ability to pay losses and related expenses within the deductible and retention.

- The Contractor is required to submit a Certificate of Insurance acceptable to the City as evidence of the required insurance coverage requirements.
- The Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' written notice for non-payment of premium.
- The Contractor is responsible to review and ensure all subcontractors comply with the insurance provisions contained herein and said insurance is maintained as specified.
- If the City authorizes the Contractor to be self-insured, a Certificate of Self-Insurance must be attached.
- The Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by the City.
- The City reserves the right to immediately terminate the contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor.
- All insurance policies must be open to inspection by the City, and copies of policies must be submitted to the City's authorized representative upon written request.
- The City's failure to approve or disapprove the Contractor's policies or certificates shall not relieve the Contractor of full responsibility to maintain the required insurance.
- If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the project, the Contractor must, prior to the end of the coverage period, obtain a new certificate of insurance showing that coverage has been extended.
- No representation is made that the minimum insurance requirements are sufficient to cover the obligations of the Contractor under the contract.
- Contractor must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Contractor's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Contractor's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Contractor has complied with all insurance requirements.

14. Ownership of Documents. All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement (the "Information") shall become the property of the City, but the Contractor may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Contractor for such use. The Contractor shall not use or disclose the Information

for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

15. Conflicts. No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.

16. Waiver. Any waiver by either Party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either Parties' ability to enforce a subsequent breach.

17. Governing Law. This Agreement shall be controlled by the laws of the State of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the Parties waive any objections to jurisdiction.

18. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

19. Severability. The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.

20. Entire Agreement. Unless stated otherwise in this, the entire agreement of the Parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the Parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the Parties, unless otherwise provided herein.

(The remainder of this page has intentionally been left blank.)

IN WITNESS WHEREOF, the undersigned Parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

[CONSULTANT]

By: _____
Mayor

By: _____
Its: _____

By: _____
City Manager

By: _____
Its: _____

EXHIBIT A

WORK

The Contractor shall perform the following Work at the following locations:



AMENDED
8/13/24

Strategic Planning

Aug 13, 2024

Prepared for: 
City of Roseville

Prepared by:

Mary Kay Delvo

Nonprofit Capacity Builder

www.linkedin.com/in/mkdelvo

612-750-0814

www.inspiringsight.com

"Our board was distracted & divided by conflicts. Mary Kay directed us back to our vision, mission & strategic directions, uniting us again towards putting the organization first. She did so with respect, humor & grace."

*Cathy Murphy, Board President
MN Peace Project*

Testimonials

"Mary Kay is a master at facilitating strategy sessions. Everyone felt heard without feeling called out. We got done in 4-hours what we thought would take weeks. She was prepared and has next-level facilitation skills."

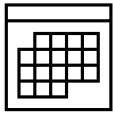
Board President
Statewide Association

"We were better able to collaborate because Mary Kay's years of facilitation with diverse groups of people helped her manage the different personalities in the room."

Board Member, Minneapolis
Neighborhood Association

"Mary Kay helped us set clear expectations which raised the level of professionalism, accountability and behavior within our organization, allowing us to re-engage members and employees who had checked-out."

Board Member
National PAS



Strategy Design Sessions & Touchpoints Aug 2024

Strategy Design & Touchpoints

The initial Strategy Design Session (SDS) is the basis for our partnership, defining how we'll work together and where we'll finalize the scope.

To stay on track, be proactive, and trouble-shoot issues, open communication will take place throughout the project between INspiring SIGHT, the City Manager, and the Assistant City Manager.



Phase I Aug. 2024

Research & Review- We will review and absorb the community survey results, city organizational chart, existing metrics and priorities, and other relevant documents. This will help to inform and shape some of our questions.



Phase II Sept. 24

Stakeholder Insights – Two, in-person focus groups
Department Head focus group (9)
4 hours

City Council Members (5)
2.5 hours

NEW – up to 2.5 hrs. indiv'l interviews & synthesis for newly elected council members

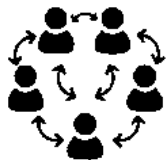


Phase III October 24

Synthesis, Analysis & Alignment We will synthesize feedback into gaps, trends, themes, risks, SWOT, & competitive advantage and asses for alignment between community input, stakeholder input, existing work, and the final strategic plan.

Strategic Planning Sessions

Four, 4-hour, in-person, facilitated sessions



Phase IV Oct –Dec 2024

Session 1 Define & set expectations, anatomy of a strategic plan confirm alignment w/ vision, mission, strategic priorities

Session 2 Set priority goals & measurements for each strategic direction. Determine where existing activities fit

Session 3 Continue work from session 2, consensus on a draft of final plan

Session 4 Finalize the strategic plan, and guided implementation

Final Report

This comprehensive report will outline the process, participants, stakeholder insights, rational for decisions, process for implementing the work, recommendations and final strategic plan.



Phase V Dec. 2024

Responsive Services

These services: facilitated sessions, implementation planning, accountability coaching, & executive/ leadership coaching, may be added in response to real-time needs as we move through the process.



Ala Carte

Deliverables

Attachment 1

A New Lens on Decision-making

Through curiosity, new ways of thinking, and challenging mindsets. I create positive discomfort by challenging thinking and pointing out discrepancies between their words and actions.

Gather & Incorporate Stakeholder Insights

Conduct focus groups, one with department heads and one with the City Council. Any results will incorporate the cities' recent extensive community input.

The city may decide to include additional stakeholder feedback activities which will be determined during the Strategy Design Session (SDS).

An Agreed Upon Strategic Plan

which includes:

- Vision
- Mission
- Strategic Directions
- Vision metrics
- Values (principles, aspirations)
- Priorities
- 3 & 5-year goals

Guided Process for Implementation

Train department heads on how to operationalize the plan, including how to report progress to the City Council. Templates may be provided based on need.

Alignment Testing Process

using INspiring SIGHT's ©Strategy Tree.

Final Report

This comprehensive report will outline the process, participants, stakeholder insights, rational for decisions, process for implementing the work, recommendations and the final strategic plan.

EXHIBIT B
COMPENSATION

** Must include list of reimbursable expenses or statement that no expenses are eligible for reimbursement.

Phase	Steps	Hour	Pricing
Phase I – Research, Review, Ongoing Consultation August 2024	- Strategy Design & Scoping Session (SDS) - Review and incorporation of community input into facilitation - Project consultation, coordination, touchpoints, and admin - Confirm session dates for focus groups and strategic planning session series	25	\$2950
Phase II – Stakeholder Insights September 2024	Environmental Scanning Department Head Focus Group - One, 4-hour focus group with department heads (9) - Design and set-up time Council Focus Group - One, 2.5-hour focus group with Roseville City Council (5) - Design and set-up time NEW Individual Phone Interviews with newly elected council members up to 2.5 hrs. for interviews & synthesis		\$3650 NEW + \$375 \$4025
Phase III – Synthesis, Analysis & Alignment - Oct	- Stakeholder analysis - Alignment review - Incorporation of community input analysis with all other input	34	\$3000
Phase IV – Strategic Planning retreat facilitation series End of Oct, thru Dec. 2024	Design & facilitate, four, 4-hr sessions with the Council & Department Heads Session 1 Define & set expectations, anatomy of a strategic plan confirm alignment w/ vision, mission, strategic priorities Session 2 Set priority goals & measurements for each strategic direction. Determine where existing activities fit Session 3 Continue work from session 2, consensus on a draft of final plan Session 4 Finalize the strategic plan, and guided implementation Strategic Debrief -1.5 hours –Final session to tweak the plan and make minor changes before the City Council adopts it. Coaching around launching the implementation process with staff.	118	\$17,100
Phase V – Final Report. Dec 2024	Compilation of a report outlining the process, participants, final decisions, recommendations, and results	22	\$1800
	Minimum Budget and hours	225	\$28,500 \$28,875
Ala Carte These services may be added onto the initial contract F/U support for implementing & accountability 2025	Additional, 3–4-hour facilitated session with the Council and/or Department Heads, or coach staff on implementation \$4300 per session Accountability Coaching \$4800 for 16 hrs. coaching - Quarterly coaching – Four, 1-hour sessions per quarter supporting COR in going from where they are to where they want to be - Additional coaching hours may be added at the rate of \$300 per hour Executive/Leadership Coaching \$300/hr. coaching - Support for individual leadership staff		
	Ala Carte items will be added in an addendum to the contract		

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Receive the 2025 City Manager Recommended Budget and Tax Levy

Background

At the February 12, 2024, City Council meeting, the Council established a general timeline for the 2025 budget process including the following key dates:

2025 Budget Process Timeline	Date
Discuss Annual Budget Process	2/12/2024
Establish 2025 Budget Process Calendar	2/12/2024
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/11/2024
Discussion on 2024 Legislative Impacts & City Council Priorities	6/17/2024
Presentation of the 2025-2044 Capital Improvement Plan	7/15/2024
EDA Budget & Tax Levy Discussion	7/15/2024
Receive the 2025 City Manager Recommended Budget	8/19/2024
Receive Budget Recommendations from the Finance Commission	9/16/2024
Adopt Preliminary 2025 Budget, Tax Levy, & EDA Levy	9/23/2024
Review 2025 Proposed Utility Rates	11/4/2024
Review 2025 Fee Schedule	11/4/2024
Final Budget Hearing (Truth-in-Taxation Hearing)	11/25/2024
Adopt Final 2025 EDA Tax Levy	12/2/2024
Adopt Final 2025 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/2/2024

To date, the Council has received a number of budget information packages and has held several discussions on city priorities, service levels, legislative impacts and the 2025-2044 Capital Improvement Plan. These discussions and the resulting Council guidance have been incorporated into the 2025 City Manager Recommended Budget & Tax Levy presented below.

2025 City Manager Recommended Budget

The 2025 *City* Recommended Budget is \$73,410,845, which is an increase of \$3,266,494 or 4.66%. As part of the overall budget, the City Manager is recommending a tax levy increase of \$1,488,323 or 5.17% over the current levy. The City Manager has prepared a separate memo with detailed information regarding these proposed amounts. The memo is included in Attachment 1, and is accompanied by a PowerPoint presentation (see Attachment 2).

Attachment 3 shows the citywide budget by fund in audit format, including the EDA. The combined City

and EDA budget is \$73,860,701. Attachment 4 shows the budget summary and details by division/department. To help reconcile the changes to the budget, Attachments 5 and 6 show the changes between the 2024 and 2025 budgets; both increases and decreases.

Market valuation data from Ramsey County is not yet available, so the estimated levy impact on a median-valued home cannot be calculated at this point in time. This information will be included in the council packet on September 23, 2024. The market valuation data is supposed to be released to cities on August 27, 2024.

Policy Objectives

The submittal of the City Manager Recommended Budget is required under Mn State Statute 412.701 and serves as a means of guiding subsequent budget discussions as well as communication with citizens and other stakeholders.

Equity Impact Summary

One of the budget organizational priorities identified by the City Manager and Department Heads centered around Equity and Inclusion. This budget, like past budgets, provides funding for a variety of equity initiatives.

Budget Implications

See above and attached information

Staff Recommendations

For information purposes only.

Requested Council Action

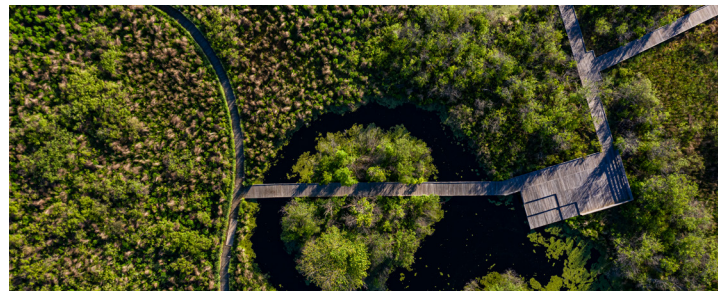
For information purposes only. No formal Council action is requested, however the Council is asked to provide comment and direction in advance of the preparation of the Preliminary Budget and Tax Levy adoption scheduled for September 23, 2024.

Prepared by: Michelle Pietrick, Finance Director

Attachments:

1. City Manager 2025 Budget Memo
2. 2025 Budget Presentation
3. Citywide Budget By Fund, with EDA
4. Budget Summary and Detail By Function
5. Reconciliation of Revenue Changes - 2025 versus 2024
6. Reconciliation of Expenditure Changes -2025 versus 2024
7. Capital Improvement Plan 2025-2044

2025 CITY MANAGER BUDGET MEMO



**CITY MANAGER
PATRICK TRUDGEON**
CITY OF ROSEVILLE 8/19/2024



Administration Department

Memo

To: Roseville City Council
cc: Roseville Department Heads
From: Patrick Trudgeon, City Manager
Date: August 19, 2024
Re: City Manager 2025 Proposed Budget

I am pleased to present my proposed 2025 City of Roseville budget. This budget reflects the increase in operational costs for personnel, supplies, equipment and contracts. In addition, there are cost increases relating to adjustments to existing positions and the creation of new positions.

As I mentioned in previous budget messages, Roseville is a complex city that serves a larger population than its actual residents. As a regional commercial and retail destination, Roseville has 35,000 persons journey to Roseville daily for their work and up to 80,000 people traveling through the city every 24 hours on our numerous State and County Roads. These visitors use Roseville's roads, parks, and city services. We need to respond to medical and law enforcement issues regardless of whether they are Roseville residents or not. All this activity requires the City to allocate additional resources above what is needed for a community of Roseville's size.

The 2025 budget continues previous budget proposals that addressed increasing demands on city services and maintains investment in our programs, services, and employees in a responsible and sustainable manner. Personnel costs continue to drive increases in our budget.

We continue to work on funding for the city's capital needs. In the last decade, the City of Roseville has done much work to stabilize our funding for capital needs. We will need to continue to review each capital fund annually to ensure sufficient funding for capital replacement in the future.

Finally, I want to mention the work of the Department Head team in helping prepare this budget. In early June, they submitted very responsible budgets based on their knowledge of costs and needs. After the initial review of the budget with Department Heads, I tasked the Department Heads to go back and review their budget requests to determine if any of the proposed increases could be lessened either through elimination from the budget or utilizing non-tax levy fund to help mitigate the costs to the taxpayer. Collectively, we were able to remove nearly 300,000 from the original budget requests, shift another \$450,000 to non-levy funding through the use of existing grant funds and existing fund balances, and inject \$525,00 into targeted capital funds through the use of excess cash reserve fund.

The following pages outline the proposed 2025 budget and its financial impact. They also provide details of my budget priorities and recommendations for new spending.

The proposed 2025 budget totals \$73,410,845 and represents a 4.66% increase from 2024 due to higher personnel and supply costs as well as increased capital equipment purchases.

Below is a chart showing how the 2025 budget is allocated to different categories. Personnel Services comprise the largest amount of the budget followed by Capital Outlay and Utilities.

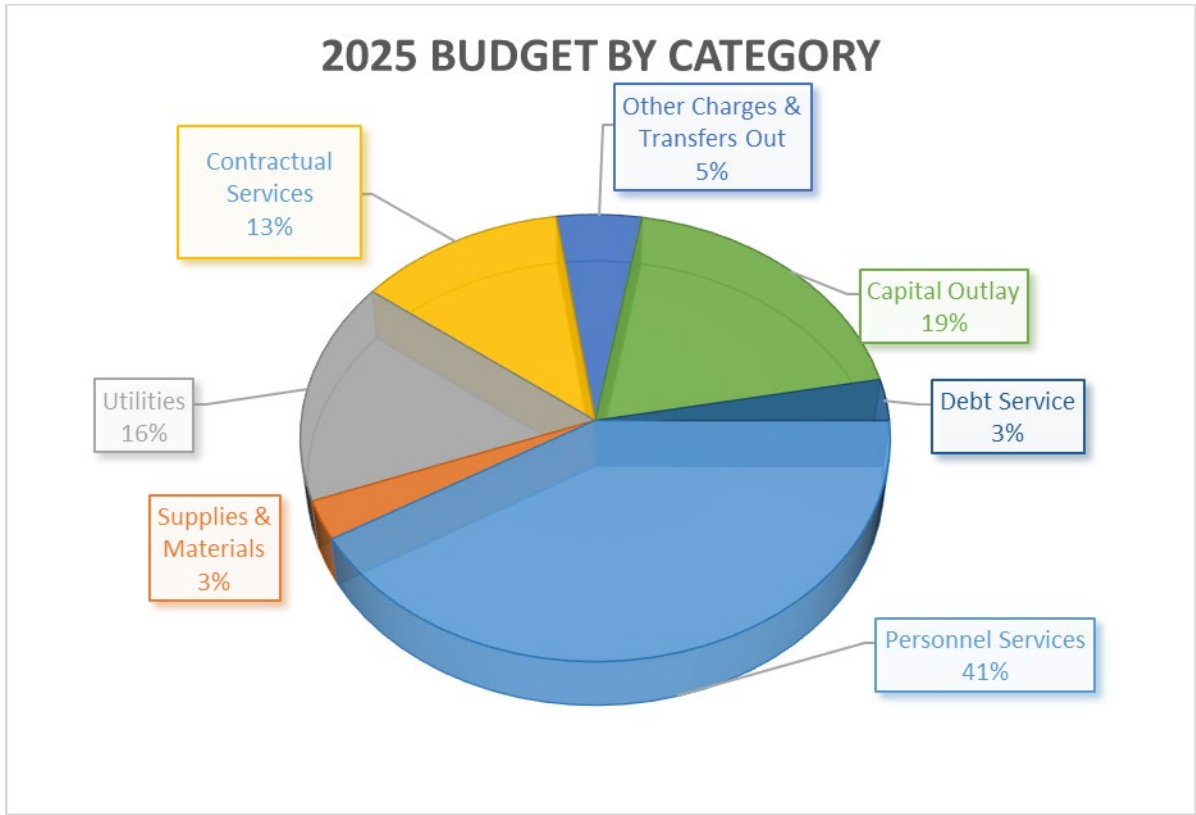


Figure 1

The single-largest funding source for the 2025 budget comes from property taxes. Below is a table showing the breakdown between property tax levy and fee revenues for major city functions in the 2025 budget.

Budget Funding Sources				
<u>Function</u>	<u>Program Revenue</u>	<u>Property Taxes</u>	<u>+/- Other Sources</u>	<u>Total Sources</u>
Police	\$ 2,129,505	\$ 10,555,787	\$ 781,514	\$ 13,466,806
Fire	932,346	4,828,725	646,615	6,407,686
Parks & Recreation	3,721,526	5,930,133	994,534	10,646,193
Public Works & Facilities	2,783,620	5,071,245	2,209,375	10,064,240
General Government	1,452,055	3,887,713	(181,278)	5,158,490
Water, Sewer, Storm	20,801,507	-	(116,862)	20,684,645
Other	7,402,097	-	(419,312)	6,982,785
Total	\$ 39,222,656	\$ 30,273,603	\$ 3,914,586	\$ 73,410,845
* Other Sources include: license center fees, building permit fees, revenues from regional collaborations, interest earnings, and use of reserves. Negative balances in Other Sources category depicts funds set aside for future capital replacements.				

Figure 2

Like previous budgets, most funds are used for operational needs as depicted below:

Budget Funding Uses				
<u>Function</u>	<u>Operations</u>	<u>Capital</u>	<u>Princ & Int on Debt</u>	<u>Total Uses</u>
Police	\$ 12,946,346	\$ 675,900	\$ -	\$ 13,622,246
Fire	4,859,219	685,850	644,367	6,189,436
Parks & Recreation	7,026,860	2,054,500	1,564,833	10,646,193
Public Works	5,674,930	4,414,395	-	10,089,325
General Government	5,114,715	81,500	-	5,196,215
Water, Sewer, Storm	14,516,645	6,168,000	-	20,684,645
Other	6,937,785	45,000	-	6,982,785
Total	\$ 57,076,500	\$ 14,125,145	\$ 2,209,200	\$ 73,410,845
** Other Funding Uses Include: license center, planning & inspections, TIF and others				

Figure 3

My approach to the 2025 budget is centered on three main strategies.

- 1) Provide a Modern and Sustainable Infrastructure
- 2) Investment to maintain city programs and workforce
- 3) Strategic use of grant funding

As a result of these priorities, I am proposing a total property tax levy increase of \$1,488,323 which is a 5.17% levy increase over 2024. The median-valued Roseville home increased in value from \$349,900 to 360,500 or an estimated 3.03% value increase over last year. At the time this memo is written, complete information about the cost impact to the median valued single-family home is not available. Ramsey County will not be releasing information regarding fiscal disparity impacts and the full net tax capacity to municipalities until late August. Once that information is known, staff will share the impact to the City Council.

The next page is a summary of the proposed 2025 City Manager Budget followed by detailed information about the specifics of my identified funding strategies.

Summary of City Manager Proposed 2025 City of Roseville Budget

Proposed 2025 Budget by Use

Police	\$13,622,246
Fire	\$ 6,189,436
Parks and Recreation	\$10,646,193
Public Works and Facilities	\$10,089,325
General Government	\$ 5,196,215
Water, Storm, Sewer	\$20,684,645
Other*	\$ 6,982,785
Total	\$73,410,845

Proposed 2025 Tax Levy Summary

Operations	\$24,319,403
Capital	\$ 3,745,000
Debt	<u>\$ 2,209,200</u>
Total	\$30,273,603

Summary of Tax Levy Changes in 2024 Budget

New Personnel	\$ 194,460
Compensation Adjustments	\$ 939,340
Increased Costs for Supplies, Operations, Contracts	<u>\$ 354,523</u>
Total	\$1,488,323

New Levy Dollar Impact Total \$1,488,323

Proposed Levy Increase %	5.17%
Monthly Cost Impact on Median-Value Home (\$360,500)	TBD
Annual Cost Impact on Median-Value Home (\$360,500)	TBD

*Other includes License Center, planning and inspections, and TIF

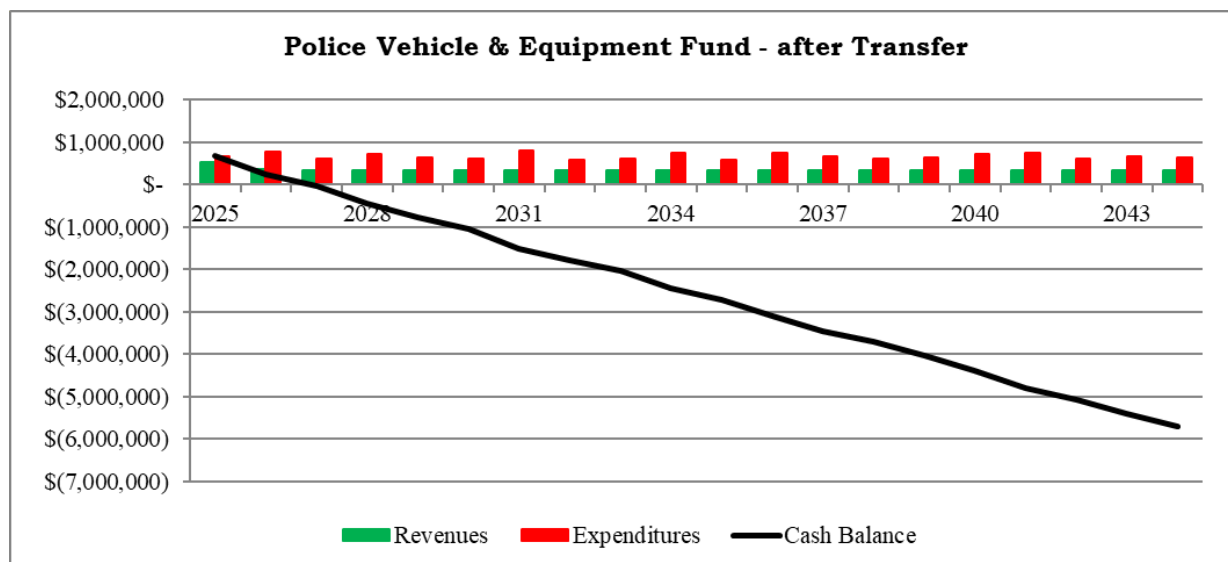
Provide a Modern and Sustainable Infrastructure

The Capital Improvement Plan (CIP) presented to the City Council on July 15, 2024, showed no new levy increase going towards capital funds. Instead, the City Manager is proposing to utilize \$525,000 of the excess cash reserve fund to bolster targeted capital funds as follows:

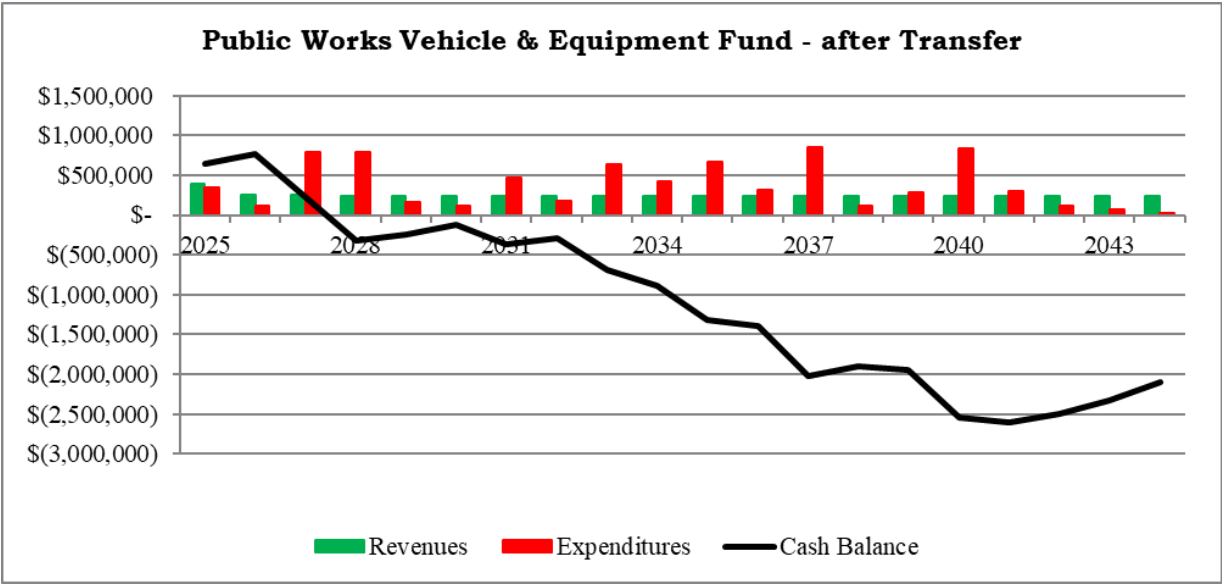
\$200,000 for the Police Vehicle and Equipment Fund
 \$150,000 for the Public Works Vehicle and Equipment Fund
 \$50,000 for the Parks and Recreation Vehicle and Equipment Fund
 \$25,000 for the Streetlight Maintenance Fund
 \$100,000 for the Pathway and Parking Lot Maintenance Fund

Future levy increases and/or issuance of debt will be necessary to fund the capital improvement needs of the city beyond 2025. The use of the Excess Cash Reserve fund has been determined to be the solution to stabilize targeted capital funds in 2025 in lieu of new tax levy increases.

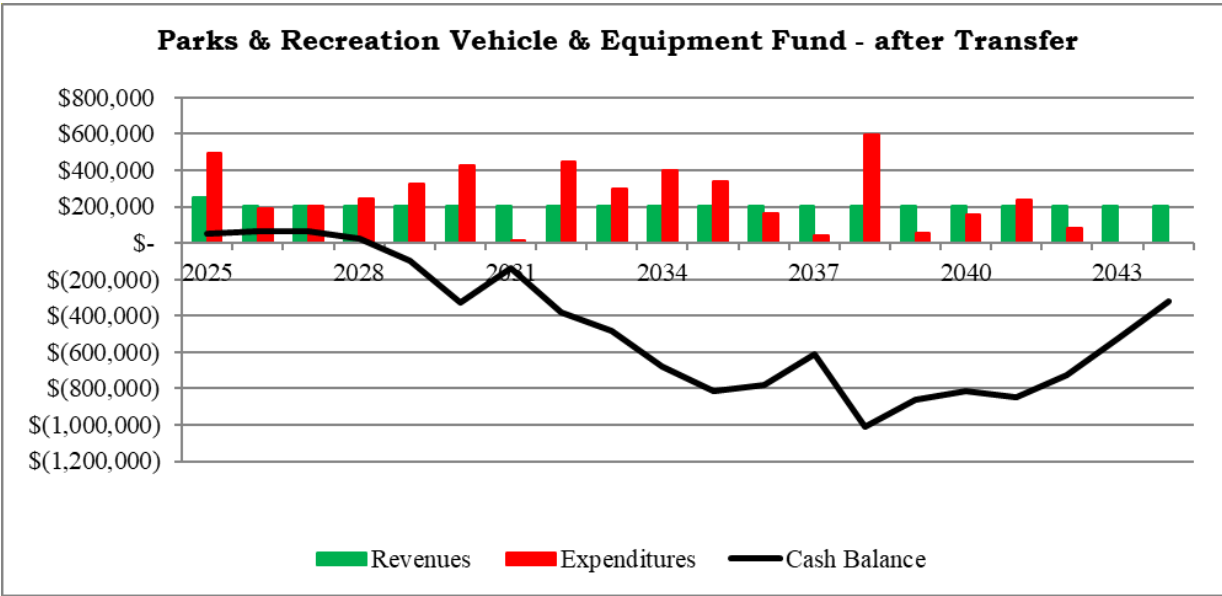
Police Vehicle and Equipment Fund (\$200,000 transfer from Excess Cash Reserve Fund)



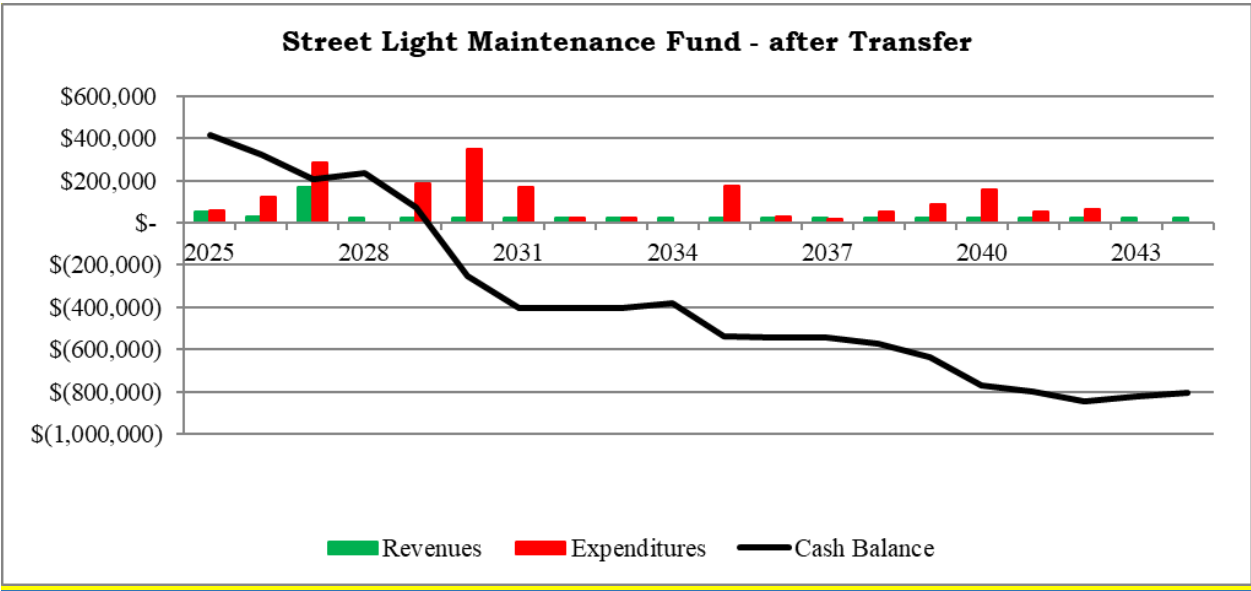
Public Works Vehicle and Equipment Fund (\$150,000 transfer from Excess Cash Reserve Fund)



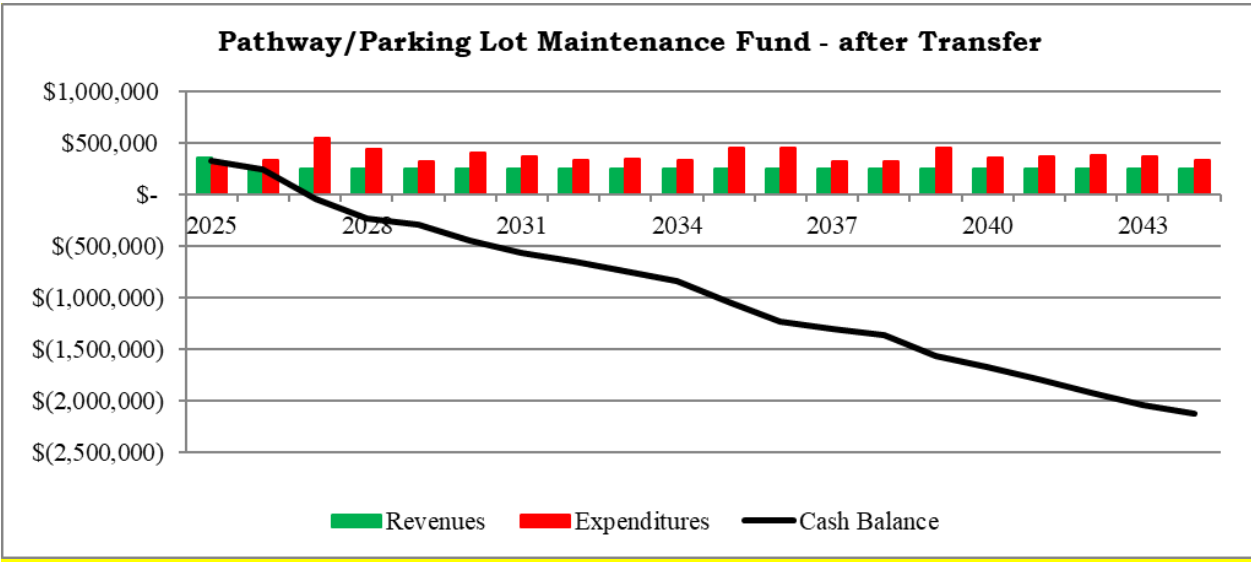
Park and Recreation Vehicle and Equipment Fund (\$50,000 transfer from Excess Cash Reserve Fund)



Street Maintenance Fund (\$25,000 transfer from Excess Cash Reserve Fund)



Pathway and Parking Lot Maintenance Fund (\$100,000 transfer from Excess Cash Reserve Fund)



Investment to Maintain City Programs and Workforce

Reclassification of personnel

Increase Part-Time Forester to Full-Time Forestry and Natural Resources Supervisor

In early 2024, the half-time Forestry Coordinator retired, which allowed the City to reevaluate its approach towards maintaining of the urban forest and overall approach towards natural resources management. In the 2025 budget, the Parks and Recreation Director and I propose to change the half-time position of Forestry Coordinator to a full-time Forestry and Natural Resources Supervisor. This change is needed to provide more capacity to manage the nearly 1,400 new public trees planted as part of the replacement of trees impacted by Emerald Ash Borer. In addition, this position will bring more resources and capacity to help implement the Natural Resources Renewal program, which has been identified as a key priority by the City Council and the community. Additional information about the position and the need for it is included as an attachment to this memo from the Parks and Recreation Director.

Impact to tax levy in 2025: \$0 (Increased cost is \$58,926 in wages and benefits which will be paid from the Park Maintenance Fund)

Increase in Full-Time Equivalent staff (FTE): 0.5 FTE

Increase 3 part-time License Center Representatives to Full-Time

Roseville's License Center, which provides motor vehicle services (e.g. driver license issuance, vehicle title registrations and changes) and processes US Passport applications, continues to see an increase in demand for its services, specifically around its passport and auto dealership business. That coupled, with the increase in business due to closure of the Maplewood License Center, is driving the need to add additional staff hours and staff to the operation. The Finance Director and I are recommending that we increase staff hours for two passport office staff from $\frac{3}{4}$ time to full-time an increase of 0.5 FTE. On the License Center side, it is proposed to increase 1 $\frac{3}{4}$ time position to full-time (0.25 FTE). Additional information about the position and the need for it is included as an attachment to this memo from the Finance Director and License Center Manager.

Impact to tax levy in 2025: \$0 (Increased cost is \$59,650 in wages and benefits which will be paid from the License Center Fund)

Increase in Full-Time Equivalent staff (FTE): Passport 0.5 FTE, License Center 0.25 FTE

New positions

As part of the department budget submittals, there were requests for new employee positions to be included in the 2025 budget. They are as follows:

Finance Department - Accounting Manager/Supervisor

The City currently has an Accountant position in the Finance Department. In order to create an opportunity for growth and career advancement as well as cross-training for future needs, the Finance Director and I are requesting that an Accounting Manager position be created to allow for

a person in the Accountant position be given more responsibility. In this instance, it is proposed that the current employee serving in the Accountant position be promoted to the Accounting Manager position as part of the 2025 budget. This will not be an increase in the overall employee count as the Accountant position will be left vacant once the promotion occurs. In the future, the City will have the ability to hire a new employee in either the Accountant or Accounting Manager position based on experience. Additional information about the position and the need for it is included as an attachment to this memo from the Finance Director.

Impact to tax levy in 2025: Increase of \$2,070 (wages and benefits)
Increase in Full-Time Equivalent staff (FTE): 0 FTE

Reclassification of Recreation Supervisor – Golf to Recreation Manager – Cedarholm

When the new Cedarholm Community Building was constructed in 2016, changes were made to staffing at Cedarholm to increase a part-time position to full-time Recreation Supervisor for Golf in anticipation of an increase in the use of the facility and golf course. Since the opening of the new building, facility use continues to grow with over 200 rentals per year, more complex alcohol and food operations, and increased use of the property for non-golf Park and Recreation activities. Based on the higher need for attention and focus on these activities, as well as keeping succession planning in mind, the Parks and Recreation Director and I propose to reclassify the existing Recreation Supervisor for Golf to Recreation Manager – Cedarholm. This change will better characterize the duties the position undertakes and will allow for some shifting of duties from the rental manager of Cedarholm Community Building to the existing Recreation Supervisor for Facilities. This proposed change will not lead to an increase in staff count. Additional information about the position and the need for it is included as an attachment to this memo from the Parks and Recreation Director.

Impact to tax levy in 2025: \$0 (Increased cost is \$4,490 in wages and benefits which will be paid from the Golf Course fund)
Increase in Full-Time Equivalent staff (FTE): 0 FTE

Fire Department – Housing Officer/Fire Inspector

The Roseville Fire Department manages the City's Multi-Family Housing Licensing Program. As part of that program on-duty fire fighters/inspectors conduct regular inspections of multi-family housing units during their shift. These inspectors also do building plan review and other fire code inspections. Due to individual firefighter/inspection schedules and the increasing call volume, it has proven to difficult to consistency perform all of the department's review and inspection duties. As part of the 2025 budget, the Fire Chief has requested the creation of a civilian Housing Officer/Fire Inspector to take over the Fire Department's inspection duties and thus free up the on-shift firefighters to respond to calls. This position has been requested in the last two budget cycles but was not ultimately included in past budgets. Given the demonstrated needs of the department, the Fire Chief and I are proposing to add this position as part of my 2025 budget proposal. Additional information about the position and the need for it is included as an attachment to this memo from the Fire Chief.

Impact to tax levy in 2025: An increase of \$104,960 of new levy support (wages and benefits)
Increase in Full-Time Equivalent staff (FTE): 1.0 FTE

Police Department – New Lieutenant/Commander position

Over the past five years, there have been significant changes in policing. These dynamics have collectively strained the Police Department's leadership capacity, and it has proven to be difficult to manage the workload consistently and effectively. The number of leadership positions in the Police Department is below our peer communities, particularly for a city of our size and complexity. I and the Police Chief are proposing that another leadership position in the Police Department be created as part of the 2025 budget. (Similar requests were made as part of the 2023 and 2024 budgets). The new leadership position would oversee professional standards (implementation of new legislative standards and training) and administrative functions (compliance and reporting and recruitment and retention of police officers). I am also requesting that the positions of Lieutenants be changed to Commander positions. The change in title will not have any direct budgetary impact but will better reflect their duties and industry norms in policing. Additional information about the position and the need for it is included as an attachment to this memo from the Police Chief.

Impact to tax levy in 2025: An increase of \$87,430 in wages and benefits for 0.5 FTE (The other 0.5 FTE position in the amount of \$87,430 will be paid for by Public Safety Aid funds)
Increase in Full-Time Equivalent staff (FTE): 1.0 FTE

Police Department – 2 Mental Health Coordinators

Currently, the Police Department have three Social Worker/Mental Health positions. Two are Ramsey County employees, with one position fully funded by Ramsey County and the second position funded by the City's American Rescue Plan Act (ARPA) allocation. The use of Ramsey County social workers ends in January 2025. The third position, a Peoples Inc social worker is jointly funded by People's Inc. and the City, using ARPA funds. This position is funded through the end of March 2025. The presence of embedded social workers has proven to be very beneficial to the community and provides for critical support to individuals experiencing mental health crisis and their families.

For the 2025 budget, due to the expiring contracts, the Police Chief and I are proposing to have 2 mental health coordinators employed by the City instead of utilizing Ramsey County and Peoples Inc. employee. They will be embedded within the Police Department and continue the work that the current social workers have provided the community. While these positions will eventually need to be funded by City levy dollars, I am proposing to fund these positions through a combination of Public Safety Aid, Opioid settlement dollars, and the small amount of remaining ARPA dollars. It should be noted that the Police Department is currently finalizing submitting grant application to receive state funds to pay for one of the Mental Health Coordinator positions. As that is not certain at this time, for budget purposes we are showing that these positions will be funded through the combination of funds described below.

Mental Health Coordinator (2)

Cost: \$128,928 per position for full year

Total Cost in 2025: \$257, 856

Funding Sources: Public Safety Aid, Opioid Settlement Funds, ARPA Funds. (Potential uses of these sources may be offset with award of grant funds from the State of Minnesota).

Impact to tax levy in 2025: An increase \$0 (Increased cost of \$257,856 will be paid for by a use of remaining ARPA funds [\$18,000], Opioid Settlement Funds [\$50,000], and Public Safety Aid/Other Grant Funds [\$189,856] for wages and benefits for 2 positions)

Increase in Full-Time Equivalent staff (FTE): 2.0 FTEs

License Center – 0.75 FTE License Center Representative – Passports (wages and benefits)

As described earlier in this memo, the City is experiencing an increase in demand for passport applications. To address that need, the Finance Director and I are proposing to create one $\frac{3}{4}$ position for the Passport office. Additional information about the position and the need for it is included as an attachment to this memo from the Finance Director and License Center Manager.

Impact to tax levy in 2025: \$0 (Increased cost is \$62,700 in wages and benefits which will be paid from the License Center Fund)

Increase in Full-Time Equivalent staff (FTE): 0.75 FTE

It should be noted that one new position (Human Resources Assistant) was requested by the Assistant City Manager but is not included in my proposed budget. Additional staff in human resources is certainly justified given the amount work that needs to be completed. Current HR staff over capacity on the amount of work that needs to be completed. This leads to the Assistant City Manager often being more deeply involved in HR matters than optimal. Nevertheless, to minimize the levy impact and focus on critical staffing needs in other departments, I have not included this in the 2025 budget. This position will be looked at again in the 2026 budget. I have attached the memo from the Assistant City Manager detailing the need for the position.

320

Increase in FTEs in 2025 Budget: 6 FTEs Levy Supported: 1.5 FTEs Non-Levy Supported: 4.5 FTEs
--

Compensation Adjustments

As the City Council is aware, the City implemented a new compensation plan as part of the 2024 budget. The implementation costs for the new compensation plan were a major driver in the increase in the budget and levy for the 2024 budget. There will continue to be cost impacts in the 2025 budget as non-union employees advance through their wage steps. This is always a factor in each year's budget, but I am mentioning it as more employees will be receiving step adjustments in 2025 as a result of the new compensation plan.

The following is a listing of the compensation adjustments that will impact the levy in the 2025 budget.

Employee Step Increases and Employee Insurance Increases

As part of the city's current compensation plan, non-union employees that meet work goals and provide satisfactory work receive wage increases based on a 7-step grid. Union employees also receive step increases in a similar manner, with each contract providing for a different step system. The new cost represents the tax levy needed to cover the expected step increases in 2025 for staff

Another driver for compensation in the 2025 budget will be outstanding union contracts. Four union contracts will expire at the end of 2024. They are the police unions for the Deputy Chief, Lieutenants, and Sergeants, and 49ers union for public works and parks maintenance workers. Negotiations are currently underway for wage adjustments using the same comparable cities used in the classification and compensation study. Funding has been included in the 2025 budget proposal to cover the expected costs. Final numbers for all unions should be known by this fall.

Employer costs for a 5% health insurance increase for employees are also included as part of this number.

Employee step increases and city-covered employee insurance increases are \$624,230, with \$452,087 paid from the new tax levy.

Impact to tax levy: An increase of \$452,087

Employee COLA (3%)

Going into 2025, it appears our comparable cities will be implementing a cost-of-living adjustment of 3% for their union and non-union employees. Roseville must also adopt an annual cost-of-living adjustment to maintain our place in the market. If a smaller or no COLA is given, Roseville will fall below the market, despite implementing the classification and compensation study last year.

With that in mind, for union contracts going through 2025, a cost-of-living adjustment (COLA) of 3% has been incorporated into the 2025 budget. The same 3% COLA has been allocated for the union that have contracts up at the end of 2024, but the final COLA is still yet to be negotiated. This budget also has incorporated a 3% COLA for non-union staff as a matter of parity. The total cost of the 3% COLA to all city employees is \$656,703 with \$487,843 of the amount to be paid from new tax levy.

Impact to tax levy: An increase of \$487,843

Costs for Supplies, Operations, and Contractual Services

The 2025 City Budget incorporates increased costs for supplies, operations, and contractual services. The net cost for this increase for levy-supported functions is \$354,523 in 2025.

Strategic Use of Grant Funding

Grant Funding

The City has been diligent in securing alternative revenue funds to help offset the impact to local property taxpayers. For the 2025 budget, I propose to use the following grant funds to offset new costs: ARPA, Public Safety Aid, and Opioid Settlement Funds

ARPA

The City received a total of \$3.9 million as a result of the federal American Rescue Plan Act (ARPA). We will have a small amount of ARPA funds remaining (\$18,000) that can be utilized in 2025.

Mental Health Coordinator (2) \$18,000 (No tax levy impact)

As described earlier in this memo, the funding for the 2 mental health coordinators will be split using various grant funds. I propose to use \$18,000 in remaining ARPA funds to partially pay for these two positions. Beginning in 2026 these positions will need to be funded with levy funds unless other grant dollars can be secured.

Opioid Settlement Dollars

As part of the state settlement with opioid manufacturers, the City of Roseville will be receiving payments for the following 15 years. The opioid settlement funds must be spent on qualifying expenditures that include opioid intervention, treatment, and education. We have been collecting these funds for the past couple of years (and will continue into the future). As of July 31, 2024, the City has received approximately \$105,000 in settlement dollars.

Mental Health Coordinator (2) \$50,000 (No tax levy impact)

For the 2025 budget, I am proposing to use \$50,000 of the opioid settlement funds to help fund the 2 Mental Health Coordinators embedded in the Police Department. As part of their work, the embedded Mental Health Coordinators often encounter addiction issues combined with mental health issues with the clients they work with. Using opioid settlement dollars to help fund positions that will help those dealing with addiction issues and is an eligible use of the settlement funds.

Public Safety Aid

As part of the 2023 legislation, the City received \$1,596,000 in "Public Safety Aid" (PSA) from the State of Minnesota. The one-time appropriation can be used only be used for activity that provides for public safety. To date, the City has expended/committed \$1,418,546 of PSA funds as shown in the table below. As the City did not need to use any PSA funds for the Commitment to Diversity positions in the Police and Fire Departments, there is a total of \$397,979 available as shown in the table below.

412

Public Safety Aid	
Amount Awarded	\$ 1,594,625
Amounts Used:	
PD equipment fund	\$ 500,000
FD equipment fund	\$ 500,000
PD & FD Commit. to Diversity positions	\$ 221,900
PD/FD Increased dispatch costs	\$ 40,104
PD BCA required IT cost increase	\$ 16,000
PD/FD Wellness & CSO wage increase	\$ 64,500
PD Training tracking program	\$ 5,280
PD Exercise room - Peloton purchase	\$ 3,623
FD Foam purchase	\$ 27,135
PD Ballistic Shields	\$ 36,004
PD Initial patch replacements	\$ 4,000
Sub Total	<u>\$ 1,418,546</u>
Balance remaining	\$ 176,079
Add back unspent Commit. to Diversity positions	<u>\$ 221,900</u>
Available for 2025	<u>\$ 397,979</u>

413

414

415 For the 2025 budget, I am proposing to use the Public Safety Aid as follows:

416

417 **Mental Health Coordinator (2) \$189,856 (No tax levy impact)**

418 For the 2025 budget, I am proposing to use \$189,856 of PSA funds to help fund the 2 Mental
 419 Health Coordinators embedded in the Police Department. The Roseville Police Department is
 420 completing a grant application to the State of Minnesota that will cover \$200,000 of costs for these
 421 employees over an 18-month period. As the City has not been awarded any grant funds to assist
 422 with funding for these positions, I am using the PSA funds as a placeholder for potential grant
 423 funds the City may receive in the future. The Mental Health Coordinator positions will need to be
 424 funded by a combination of grant and tax levy funds in the future.

425

426 **Increased funding for Fire Cadets \$50,880 (No tax levy impact)**

427 The Fire Department currently has two Fire Cadet positions. These positions allow for the Fire
 428 Department to hire individuals that are not traditionally in the fire service (persons of color and
 429 females) and train them to become firefighters. It is hoped that the Fire Cadets will eventually
 430 become full-time firefighters for Roseville, either filling a vacancy or being hired as part of the
 431 Commitment to Diversity program. While funding was included in past budgets, additional
 432 funding is needed for the Fire Cadets to ensure that there are sufficient resources available for
 433 them to complete their training. I am proposing to utilize \$50,880 of PSA funds to ensure enough
 434 funding is available for the two Fire Cadet to participate and complete their training, if needed.

435

436 **Partial Funding for new Lieutenant/Commander position \$87,430 (No tax levy impact)**

As described earlier in this memo, there is a need to add another Lieutenant/Commander position to the Police Department command staff. I am proposing to use \$87,430 of PSA funds to pay for half of the costs for the position. The remaining costs for the position (\$87,430) will be paid from tax levy funds. This position will need to be fully funded by the levy in 2026.

With the proposed use of PSA funds as part of the 2025 budget, the City will have \$69,813 remaining for future use as shown in the table below (assuming no other grant funds are available to pay for the Mental Health Coordinators).

Public Safety Aid - Uses in 2025 Budget	
Starting Balance	\$ 397,979
<u>Proposed Uses</u>	
Partial funding for 2 Mental Health Coordinators	\$ (189,856)
Increased funding for Fire Cadets	\$ (50,880)
Partial funding for new LT./Commander position	\$ (87,430)
Total	\$ 328,166
Remaining Balance of PSA Funds	\$ 69,813

It should be noted that the Commitment for Diversity positions will remain in place. As they are only used on a "as needed" basis and the funding is intended to only be short-term, I feel comfortable that we can fund these positions if needed through remaining PSA funds or other reserves.

The table on the next page shows the breakdown of the use of the levy and non-levy sources to fund the positions mentioned as part of this memo.

Impact to Future Budgets and Tax Levy

As noted in this memo, the City has been relying on grants to fund portions of our operational budget. As the grant funds are one-time funding sources, it is important to acknowledge that future funding of the personnel and services paid for by the grant dollars will need to be factored into future levy amounts. This of course assumes that the personnel will remain in place and the services funded by the grant will continue to be provided. While there may be other grant opportunities to fund the positions and services, for the purpose of the table below, I have listed all of the future levy costs from items funded by grants.

2025 Budget Expenditures in 2026 Budget			
Cost Item	Amount	2025 Funding Source	2026 Funding Source
Fire Department Cadet Hours Increase	\$ 50,800	PSA	Levy
PD Lt./Commander .5 FTE Costs	\$ 87,430	PSA	Levy
PD Mental Health Coordinator (2) Costs	\$ 18,000	ARPA	Levy
PD Mental Health Coordinator (2) Costs	\$ 189,856	PSA	Levy
PD Mental Health Coordinator (2) Costs	\$ 50,000	Opioid Sett.	Levy
Total	\$ 396,086		

MEMORANDUM



Date: August 12, 2024

To: Pat Trudgeon, City Manager

From: Matthew Johnson, Parks and Recreation Director 

RE: Proposal to Transition Part-Time Forestry Coordinator Position to Full-Time Forestry and Natural Resources Supervisor

As we have previously discussed in preparation of the 2025 budget, I am proposing a strategic adjustment within the Parks and Recreation Department by transitioning the current half-time Forestry Coordinator position (previously held for more than 20 years by an employee who retired this spring) to a full-time Forestry and Natural Resources Supervisor. This change aligns with our ongoing commitment to maintaining and enhancing our City's green spaces, urban forests, and natural resources and will allow us to better serve the natural resources needs of the community.

RATIONALE

Increased Forestry Demands: Over the past decade, the City's approach to forestry has become more proactive including treating heritage trees (both ash trees and select oak trees) and proactively planting new trees. This approach is far more resource-heavy than response and removal.

Additionally, the impacts of Emerald Ash Borer and the City's commitment to replacing removed ash with new trees has resulted in a younger and more at-risk urban forest. By 2025, the City will have more than 1,400 public trees that are less than three years old. These young trees will require significant watering, pruning, inspection, and replacement in the coming years.

Finally, although most public ash tree removals are now complete, it is anticipated that hazard tree complaints due to failing private ash trees will impact the workload of the community forester for years to come.

Increased Community Expectations for Natural Resources Work: Since 2014 the City has undertaken an aggressive Natural Resources Renewal program. When the program began, no additional staff was provided to manage the program (although the Volunteer Manager now supports several volunteer functions), and the program has been managed by the Parks Superintendent. The Parks Superintendent also manages maintenance of the parks, park projects, and some park planning. As a consequence, the Natural Resources program is at (and possibly beyond) the ceiling of what it can reach with the current structure. Over the years, we have received many requests from volunteer natural resources stewards to provide more staff to the program to allow for more volunteer events, better planning and organization, and better training for volunteers. Additionally, other volunteer programs such as adopt-a-park are not as successful as they could be given the staffing limitations.

As we continue to work through the 2024 Natural Resources Master Plan update, the topic of increased City resources dedicated to natural resources has been a frequent recommendation from the Community Technical Advisory Committee and consultants. The forthcoming plan will include a project list (sample attached) of more than 300 natural resources projects for City staff, consultants, and volunteers to undertake. Execution of these projects will require management and organization from the City.

The elevation of this position to the supervisor level (grade 13) will allow this person to supervise staff and effectively manage volunteers, develop programming, and directly manage projects related to Natural Resources and Forestry.

Recruitment of Qualified Candidates: The previous Part Time Forestry Coordinator position was created, in part, because of the availability of a qualified candidate who wanted to work part-time. Staff feel that we are unlikely to recruit and retain a qualified candidate for a half-time position. Although it is unlikely that we will find a candidate who has sufficient background in both natural resources and forestry, the overlap between education, skill set, and philosophical needs of the two areas will allow us to use the additional 50% time to greatly improve the City's natural resources program.

Sustainability Goals: Transitioning to a full-time Forestry and Natural Resources Supervisor aligns with the City's broader sustainability goals. This position would play a key role in developing and implementing policies that support our climate action plans, enhance biodiversity, and promote ecological resilience.

OUTCOMES

It is anticipated that the transition of the Part-Time Forestry Coordinator Position to Full-Time Forestry and Natural Resources Supervisor will yield the following outcomes in relatively short order:

- Implementation of the forthcoming Natural Resources Master Plan update and project list.
- Creation and execution of a ten-year urban forest master plan.
- Improved training and organization of natural resources volunteers who wish to lead volunteer activities.
- An increased number of “staff led” volunteer natural resource events per year.
- Revitalization of the adopt-a-park program, and integration with the City's natural resources work.
- Improvements in park maintenance and project management.

PARK	Management Unit (MU) Map Label	Community Type	AC	2024 Approx. % Native Ground Cover	2024 Management Unit Summary Comments	2024 Stantec Within-Park Priority Rank (High, Med, Low)	2024 MU Priority Rank Comments	Management Activity	Target Species	2024 Approx. Invasive Species (IS) Cover	Proposed 2030 NRM Objectives	Volunteers	Contract	Activity Timing	Equip, Tools, Supply Needs	Special Training / License Needs
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74	25-50%	Lowland hardwoods; some oak, including old growth savanna white oak ; amur maple present; buckthorn cover higher in SW corner; significant disk golf disturbance; evidence of seeded forbs and grasses.	Med	Disturbance factors must be addressed to sustain any NRM effort									
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Invasive tree removal - 1x	amur maple		No invasive trees in canopy/understory	x		winter	Chainsaw; heavy equipment for woody debris transport; wood chipper	Training: Chainsaw, Trailing, Hauling, Load/Unload
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Woody invasives removal by hand - annually	buckthorn, Siberian pea shrub	<25%	<10% woody invasive shrub cover	x		dormant seasons	Loppers/hand saws; herbicide daubers with herbicide, indicator dye	Training: Dormant woody plant ID
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Invasive brush foliar treatment for re-sprouts/seedlings - annually	buckthorn, Siberian pea shrub, amur maple	<25%	<10% woody invasive shrub cover		x	fall	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Herbicide spot invasive weed treatment - annually	burdock, creeping Charlie, lawn weed areas	25-50%	<25% herbaceous invasive weed cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Hand-pull weeds	Japanese hedge parsley	<1%	Prevent seed production	x		growing season	Gloves, safety glasses	Training: Plant ID
ACORN	OW/LF1	Oak Woodland & Lowland Forest Restoration	7.74					Native seeding--including site prep in disk golf areas	native woodland edge/savanna mix		>75% native ground cover; increase species richness		x	variable	Herbicide application equip/tools/supplies; mowing equipment	Training/License: MN Pesticide Applicator License; Pesticide handling; Mowing equipment
ACORN	OW/LF2	Oak Woodland & Lowland Forest Restoration	0.64	25-50%	Pin oak, white oak , cottonwood canopy; dead ash; boxelder, black cherry under; ash, black cherry common in shrub layer; buckthorn rare; native ground cover, w/ rare occurrences of garlic mustard, burdock, butter and eggs; needs more native ground cover & species richness.	Low	Smallest W/F unit									
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Woody invasives removal by hand - 1-2x	buckthorn	<5%	<1% woody invasive shrub cover	x		dormant seasons	Loppers/hand saws; herbicide daubers with herbicide, indicator dye	Training: Plant ID
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Thin native saplings in understory by hand - 1x	black cherry, ash		Increase understory light for native ground cover	x		dormant seasons	Loppers/hand saws; herbicide daubers with herbicide, indicator dye	Training: Plant ID, Herbicide application
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Invasive brush foliar treatment for re-sprouts/seedlings - annually	buckthorn		<10% woody invasive shrub cover		x	fall	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Hand-pull weeds	garlic mustard	<5%	Seed production prevented annually for 5 years	x		spring	Gloves, safety glasses	Training: Plant ID
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Herbicide spot treat invasive weeds - annually	burdock, butter and eggs	<5%	<5% herbaceous invasives cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
ACORN	OW/LF2	Woodland/Forest Restoration	0.64					Native seeding - 2-3x	native woodland mix		>75% native ground cover; increase species richness	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design

PARK	Management Unit (MU) Map Label	Community Type	AC	2024 Approx. % Native Ground Cover	2024 Management Unit Summary Comments	2024 Stantec Within-Park Priority Rank (High, Med, Low)	2024 MU Priority Rank Comments	Management Activity	Target Species	2024 Approx. Invasive Species (IS) Cover	Proposed 2030 NRM Objectives	Volunteers	Contract	Activity Timing	Equip, Tools, Supply Needs	Special Training / License Needs
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29	<10%	Narrow wooded strip along Hamline Ave w/ very low utility lines; boxelder, black walnut, spruce, silver maple, hackberry, American elm canopy; several mulberry; dead ash present; woody debris & stump sprouts south end; large buckthorn and white mulberry growing up into utility line; needs native ground layer seeding; expand native ground cover west into lawn to create buffer.	High	Social equity (sparse walkable natural resources access in neighborhood); will require high effort for small unit									
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29					Woody invasives removal by hand - 1x	buckthorn, mulberry, Siberian elm	>90%	No stems with basal diameter >1/4"; no fruiting plants		x	dormant seasons	Chainsaw/brush saw; herbicide, indicator dye, herbicide daubers	Training: training and safety plan for work next to road & under utility line
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29					Invasive brush foliar treatment for re-sprouts/seedlings - 2x	buckthorn, mulberry, Siberian elm	50-75%	<1% woody invasives cover		x	fall	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29					Herbicide spot treat invasive weeds - annually	broadleaf weeds	<10%	<1% herbaceous invasives cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29					Native grass seeding - 2x	woodland species		>75% cover by native grasses	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design
AUTUMN GROVE	W/F	Woodland/Forest Restoration	0.29					Native forb seeding - 2x	woodland edge species		>25% cover by native forbs	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design
CENTRAL PARK DALE EAST	P1 (CP-U5)	Prairie Reconstruction	0.14	50-75%	HANC prairie: Needs dormant brush mow, RxB, spot weed treatments for burdock, curly dock, supplemental seeding.	High	Role in environmental education & interpretation									
CENTRAL PARK DALE EAST	P1 (CP-U5)	Prairie Reconstruction	0.14					Dormant brush mow for brush suppression - 2-3x	native shrubs		Mechanical brush suppression conducted at least 2x		x	dormant seasons	Specialized mowing equipment (walk-behind brush mower or skidsteer forestry mower)	Training: Mowing Equipment Operation; Trailing
CENTRAL PARK DALE EAST	P1 (CP-U5)	Prairie Reconstruction	0.14					Prescribed burn - 1x			1 prescribed burn implemented		x	dormant seasons	RxB equip, specialized Personal Protective Equipment	Training: RxB
CENTRAL PARK DALE EAST	P1 (CP-U5)	Prairie Reconstruction	0.14					Herbicide spot treat invasive weeds - annually	burdock, curly dock		<5% herbaceous invasives cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
CENTRAL PARK DALE EAST	P1 (CP-U5)	Prairie Reconstruction	0.14					Native seeding - 1-2x	mesic prairie mix		>75% native ground cover	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design

PARK	Management Unit (MU) Map Label	Community Type	AC	2024 Approx. % Native Ground Cover	2024 Management Unit Summary Comments	2024 Stantec Within-Park Priority Rank (High, Med, Low)	2024 MU Priority Rank Comments	Management Activity	Target Species	2024 Approx. Invasive Species (IS) Cover	Proposed 2030 NRM Objectives	Volunteers	Contract	Activity Timing	Equip, Tools, Supply Needs	Special Training / License Needs
CENTRAL PARK DALE EAST	W/F3 - Compost Facility	Woodland/Forest Restoration	1.20					Herbicide spot treat invasive weeds - annually	burdock		<5% herbaceous invasive weed cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
CENTRAL PARK DALE EAST	W/F3 - Compost Facility	Woodland/Forest Restoration	1.20					Native seeding - 2-3x	woodland edge mix		>75% native ground cover	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design
CENTRAL PARK DALE EAST	WL1	Wetland Restoration	36.35	>75%	HANC wetland: needs glossy buckthorn (overall <25% cover), amur maple, purple loosestrife control; focus on buckthorn along boardwalk and islands to curb seed production; consider interpretative sign for shrub ID due to diversity present.	High	Maintain good quality & prevent condition decline; interpretive signs present	Woody invasives removal by hand - 1-2x	glossy buckthorn, amur maple	<25%	<5% invasive shrub cover		x	winter	Brush saws; herbicide, indicator dye, herbicide daubers	Training and safety plan for work on ice
CENTRAL PARK DALE EAST	HANC Woodland Garden	Woodland Garden		>75%	Minor weed management needed; scattered reed canary grass; 1 buckthorn, creeping bellflower.	High	Role in environmental education & interpretation	Hand weeding, spot spraying - annually	invasive shrubs & perennials	<1%	Maintain <1% invasive plant cover	x		growing season	Gloves, safety glasses	Training: Plant ID
CENTRAL PARK DALE WEST	W/F4	Woodland/Forest Restoration	0.16	<25%	Cut/treat buckthorn (fruiting shrubs present); spot spray burdock; seed native grasses.	High	High restoration potential by volunteers									
CENTRAL PARK DALE WEST	W/F4	Woodland/Forest Restoration	0.16					Woody invasives removal by hand - 1x	buckthorn	>50%	No stems with basal diameter >1/4"; no fruiting plants	x		dormant seasons	Brush saws; Loppers/hand saws; herbicide daubers with herbicide, indicator dye	Training: Dormant woody plant ID
CENTRAL PARK DALE WEST	W/F4	Woodland/Forest Restoration	0.16					Invasive brush foliar treatment for re-sprouts/seedlings - annually	buckthorn, nonnative shrubs/saplings		<1% woody invasive shrub cover; no fruiting plants		x	fall	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
CENTRAL PARK DALE WEST	W/F4	Woodland/Forest Restoration	0.16					Herbicide spot treat invasive weeds - annually	burdock		<1% herbaceous invasives cover		x	growing season	Backpack sprayers, herbicide, indicator dye	Training/License: MN Pesticide Applicator License; Pesticide handling; Plant ID
CENTRAL PARK DALE WEST	W/F4	Woodland/Forest Restoration	0.16					Native seeding - 2-3x	woodland grasses, than forb mix		>75% native ground cover	x	x	variable	Seed mix, seed mix filler, buckets for hand seeding	Seed mix design
CENTRAL PARK DALE WEST	W/F5	Woodland/Forest Restoration	1.63	25-50%	Forestry mow/brush saw buckthorn; follow-up brush foliar treatments; spot spray broadleaf weeds; remove invasive trees and plan canopy succession to native hardwoods; native seeding; NOTE: Japanese knotweed present at south end near playground area.	High	Sustain gains and continue NRM progress									
CENTRAL PARK DALE WEST	W/F5	Woodland/Forest Restoration	1.63					Invasive tree removal - 1x	Siberian elm, white poplar, white mulberry		No invasive trees		x	winter	Chainsaw; heavy equipment for woody debris transport; wood chipper	Training: Chainsaw, Trailing, Hauling, Load/Unload
CENTRAL PARK DALE WEST	W/F5	Woodland/Forest Restoration	1.63					Forestry mow woody invasives - 1x	buckthorn, honeysuckle, white mulberry	25-50%	<10% woody invasive shrub cover		x	winter	Specialized mowing equipment (walk-behind brush mower or skidsteer forestry mower)	Training: Mowing Equipment Operation; Trailing



Memo

To: Pat Trudgeon, City Manager
From: Michelle Pietrick, Finance Director and Pam Ryan, License Center Manager
Re: 2025 Staffing Changes

Pat,

For the 2025 budget, the License Center is requesting to increase three of the current $\frac{3}{4}$ time representatives to full time and adding one $\frac{3}{4}$ time position.

The passport office would have 2 of the current $\frac{3}{4}$ staff move to full time and the additional requested $\frac{3}{4}$ position would be on the passport side. Staffing would go from 4 full time and 4 $\frac{3}{4}$ positions to 6 full time and 3 $\frac{3}{4}$ positions.

On the License Center side, we would move one $\frac{3}{4}$ position to full time. Staffing would go from 9 full time and 4 $\frac{3}{4}$ positions to 10 full time and 3 $\frac{3}{4}$ positions.

We have seen a growth in the demand for our passport business and auto dealership business. The passport office staff are shared between passport and auto dealerships. We added one more workstation for accepting passport applications and by adding the staff requested, we should be able to complete 15 or more applications in a day with that workstation fully staffed. By adding the $\frac{3}{4}$ positions, we should have the capacity to pursue other auto dealerships for their business.

For the License Center side, the increase to full time would allow for more consistent staffing of our 10 workstations, which would allow us to assist more customers. We will also be able to expand the hours we schedule for knowledge testing for driver's licenses.

With the closure of the Maplewood License Center, we have seen an increase in the number of customers coming to our facility. Had we known they were going to close, we would have requested an increase in staffing for the 2024 budget. The requested staff changes do not impact the property tax levy and they will increase our revenues by our ability to assist more customers.



Memo

To: Pat Trudgeon, City Manager
From: Michelle Pietrick, Finance Director
Re: Accounting Manager/Supervisor

Pat,

For the 2025 budget, I am requesting an upgrade of the Accountant position to an Accounting Manager/Supervisor position. Over the past few years, the Accountant position has served as a subject matter expert in regard to the City's Financial software – both Springbrook and now BS&A. The position has successfully trained and motivated junior accounting staff and effectively filled the Assistant Finance Director position during its vacancy in 2022 during our audit.

Over the last four years, the Accountant position has taken on additional responsibilities to support the Assistant Finance Director role and as result an Accounting Manager/Supervisor position is proposed to be created to recognize the higher level of work and responsibility that the current Accountant is doing.

In the new position, the Accounting Manager/Supervisor would directly oversee utility billing and Reception staff. The Finance Department operates with a lean staff and we have been cross training all positions to ensure coverage for various accounting functions.

Creating the Accounting Manager/Supervisor position will not increase employee count. The employee currently serving in the Accountant position will be promoted to the Accounting Manager/Supervisor position. The new position will provide a clear career progression within the Finance Department, ensuring continuity and stability in operations should any vacancies arise.



MEMORANDUM

Date: August 12, 2024

To: Pat Trudgeon, City Manager

From: Matthew Johnson, Assistant Parks and Recreation Director 

RE: Recreation Supervisor – Cedarholm: Proposed Reclassification

As we have discussed, as we prepare the 2025 budget, I am proposing reclassification of the Cedarholm Recreation Supervisor Position (Grade 13) to Cedarholm Recreation Manager Position (Grade 15). This change is important to ensure long-term continuity at the Cedarholm Community Building and reflects the change in duties and expected outcomes since the construction of the Community Building in 2018.

RATIONALE

Increased Workload and Change in Demands at Cedarholm: In 2016, in anticipation of completion of construction of the Community Building, the Golf Course Supervisor Position at Cedarholm was expanded from .75 FTE to full time, and the title was changed to Recreation Supervisor for Golf and Cedarholm. However, to justify that .25 increase and add capacity for the Recreation Superintendent position, additional duties (supervision of the community gyms and neighborhood ice rinks) were also added. The net result was a full-time position, but very little added capacity to prepare for the responsibilities that would be added when the Community Building opened.

Since the completion of the Community Building, the workload at Cedarholm has change exponentially.

- The Cedarholm Community Building services 200 rental and/or events per year; prior to the Community Building it averaged fewer than five rentals per year.
- Cedarholm offers more than ten “non-golf” recreational events per year (programmed by Cedarholm staff); prior to the Community Building they did not offer any.
- Cedarholm staff sell beer and wine, including for large events. Until 2020, Cedarholm only had 3.2 license: a significant added responsibility.
- The newer building, and larger footprint of Cedarholm requires more (and higher quality) custodial, maintenance, and capital planning.
- The kitchen/grill continues to be vexing and take a significant amount of staff time.

The bulk of the above tasks are the responsibility (in full or in part) of the Recreation Supervisor for Golf and Cedarholm, in addition to the functions that existed prior to the Community Building (managing seasonal staff, programming golf leagues, managing community gyms, etc). Simply put, Cedarholm is no longer analogous to other 9 hole or executive courses in the Twin Cities, but more similar to a hybrid community center and golf course. However, it lacks staff to support this model.

Capitalizing on Current Staff's Strengths: In April the previous Recreation Supervisor for Cedarholm left the City. At that time, the Recreation Supervisor for Facilities was appointed to fill the Cedarholm Recreation Supervisor position in a lateral move.

The new Cedarholm Recreation Manager position would directly supervise the Recreation Supervisor for Facilities. With this change the Recreation Supervisor for Facilities would be able to handle some of the building rentals at Cedarholm to free up the new Manager position to better support the new needs of the Cedarholm year-round operation. Additionally, this would allow for greater continuity between City rental facilities, and allow the new Recreation Supervisor for Facilities to benefit from their predecessor's experience.

Succession Planning: Creation of the Cedarholm Recreation Manager position will allow for a smoother transition when the long-tenured Cedarholm Superintendent eventually retires. The current staffing structure would leave a concerning leadership and experience vacuum at Cedarholm when the Superintendent retires. The promotion of this position to Manager would enable the City to have a stronger, more experienced team in place to manage the facility while the search and onboarding of a new Superintendent is undertaken.

OUTCOMES

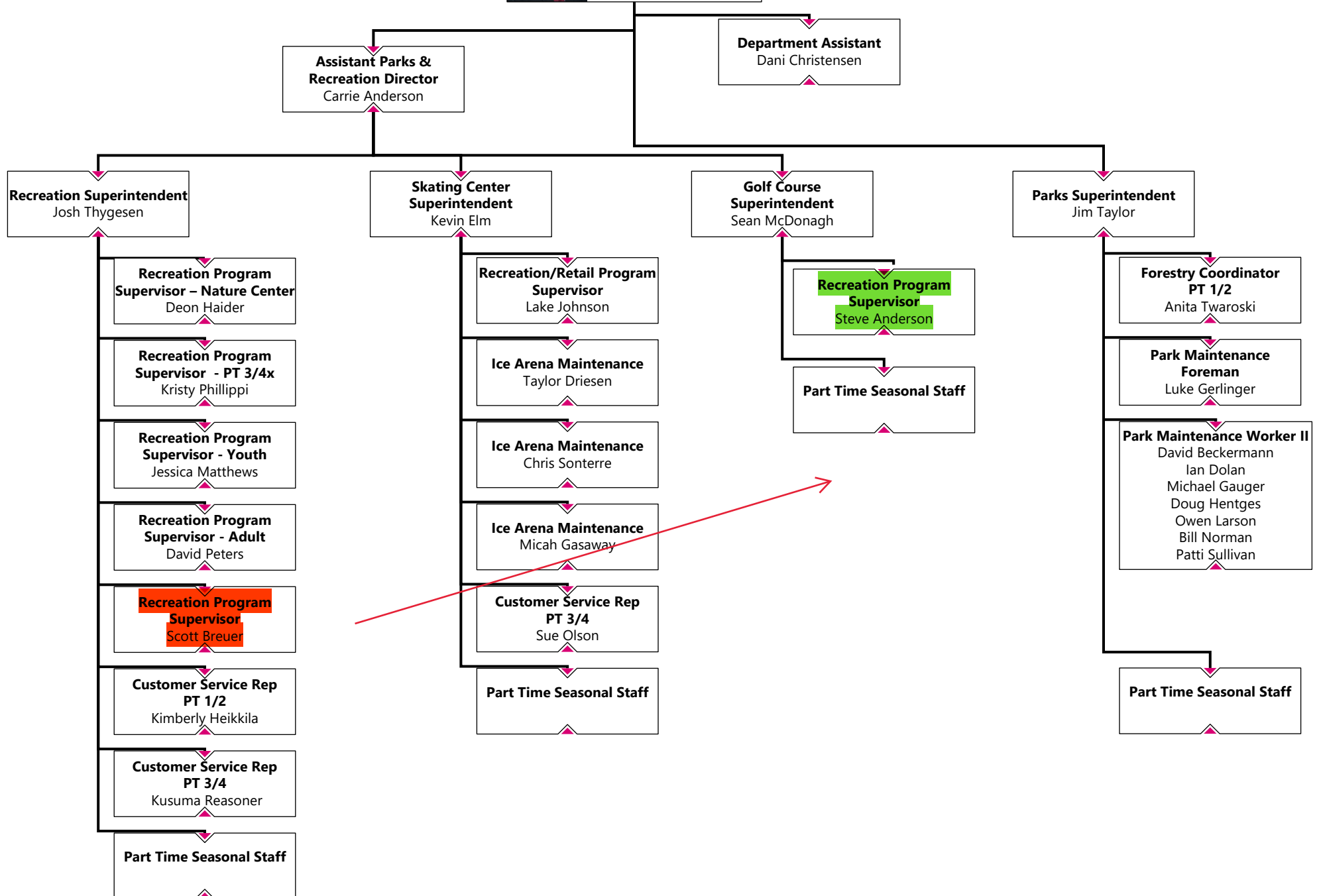
The promotion of the Recreation Supervisor for Cedarholm (Grade 13) to Manager (Grade 15) will provide the following outcomes:

- Greater alignment between City rental facilities (park buildings, picnic shelters, and Cedarholm gathering spaces would operate more seamlessly).
- Greater capacity at Cedarholm to account for the growth that has occurred in year-round, non-golf recreation that occurs there.
- Continuity in both the Cedarholm operations and recreational facilities (park building and picnic shelters) operation.
- An opportunity for a high-performing staff member to utilize their skill to help develop newer staff.
- More depth in operational staff at Cedarholm to better prepare for future staffing transitions.



**Parks & Recreation
Director**
Matt Johnson

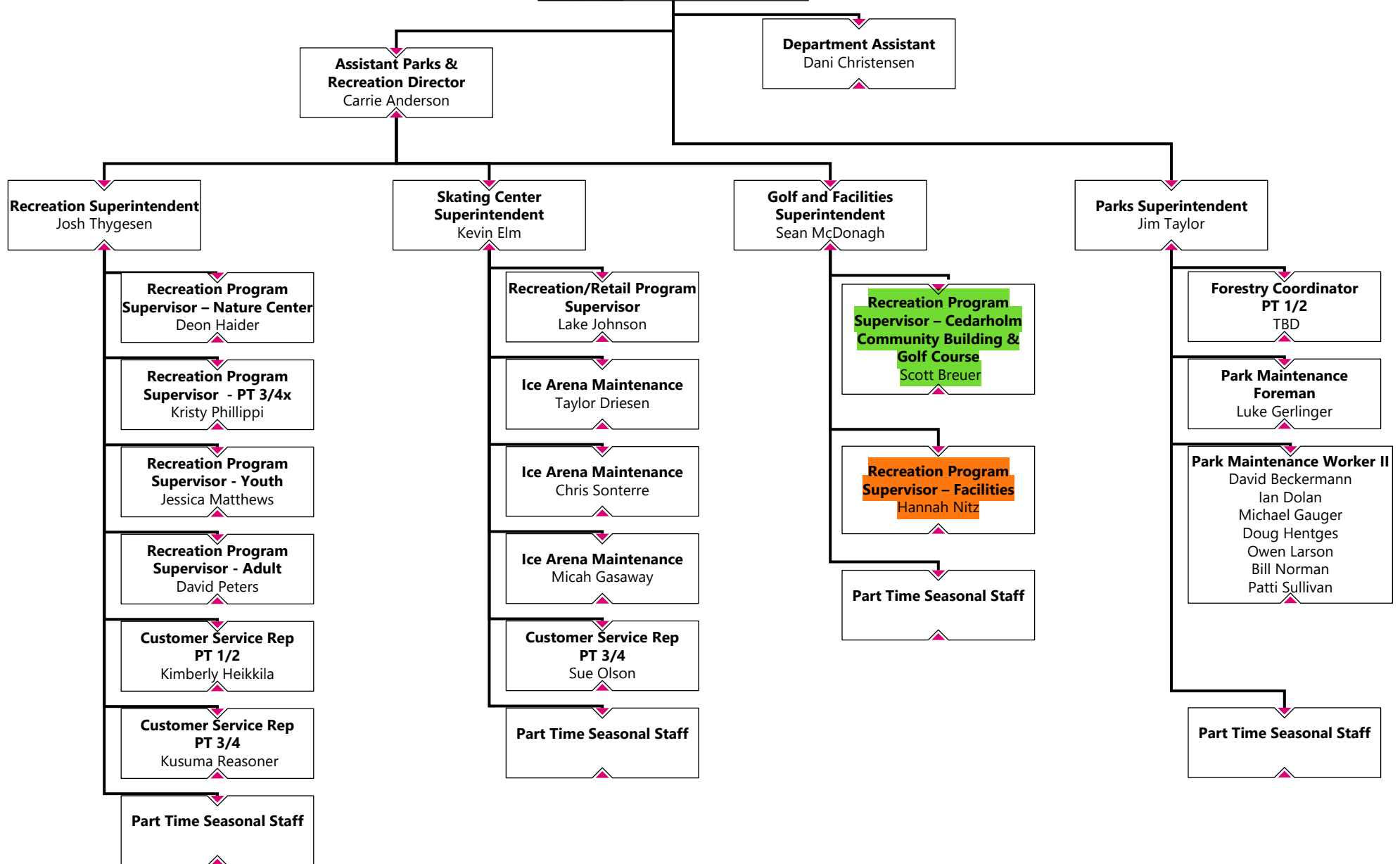
Attachment 1
Parks and Recreation Org Chart Jan, 2025, with
realignment noted.



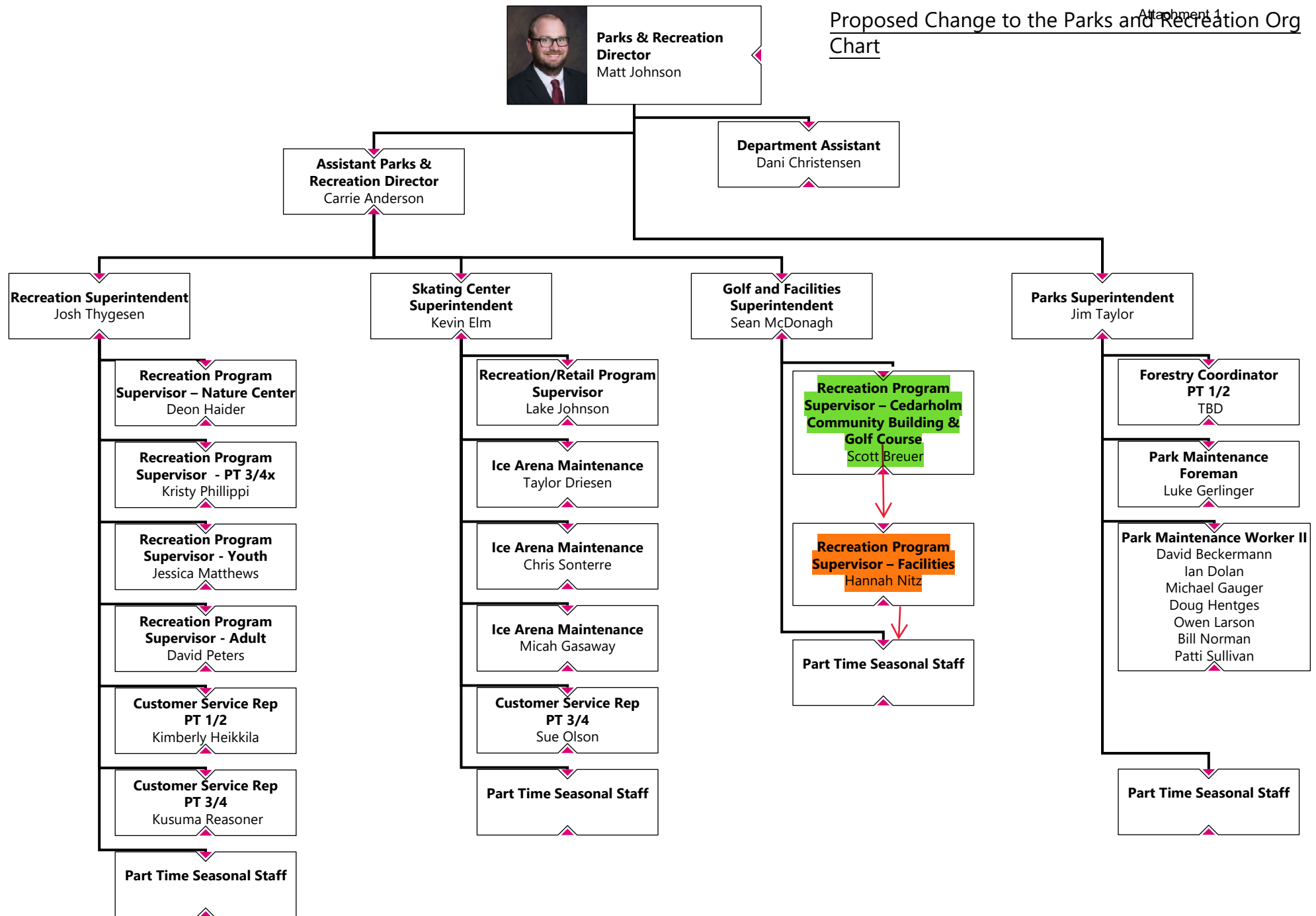


**Parks & Recreation
Director**
Matt Johnson

Attachment 8
Current Parks and Recreation Org Chart (8/13/2024)



Proposed Change to the Parks and Recreation Org Chart





City of Roseville Fire Department

2701 Lexington Ave. ▪ Roseville, MN 55113
Phone: 651.792.7340 ▪ Fax: 651.792.7300

www.facebook.com/RosevilleMNFireDepartment
www.CityOfRoseville.com/Fire

City Manager Trudgeon and Council,

The need for a Housing Officer/Fire Inspector position within the Fire Department is at a critical level. The continued management and success of the Multi-Family Housing Licensing program hinges on providing appropriate staffing and resources for the ever-increasing demands of this program. Due to significant increases in development and multi-family housing and a corresponding increase in emergency call volume the fire department is struggling to perform the day-to-day inspections and maintenance of a licensing program as robust as this. Due to having fire inspectors on duty and attempting to perform inspections while on-shift we are continuously missing scheduled inspections, causing scheduling issues which is problematic for us, the management company, and the tenants. We are struggling to meet the needs of a robust licensing program with more than 170 buildings and nearly 6,000 units.

I do not believe we are fully meeting the merits of the program; a point I made when presenting to the City Council earlier in 2023. Problem properties are hampering our service level and can become incredibly resource heavy when we encounter them. As mentioned, increased buildings and units in the City as well as an increasing emergency call volume has significantly challenged our ability to have a committed person be the face of the program and a direct contact to managers and tenants. Having multiple on-duty fire inspectors with their rotating schedule can be problematic for managers to connect directly with them; a Monday-Friday fire inspector would bridge that communication gap and connectivity between managers and the inspector. Not to mention provide consistency with inter-department work we perform routinely with community development.

This position is on the tax levy, however, it does generate revenue for the City with the work performed. If this position were to be approved in the 2025 budget, the Fire Department would look to increase per unit fees from \$15 to at least \$20, and building fees from \$102 to \$150. In total nearly \$40,000 of **new** revenue generation from just the multi-family licensing perspective. In addition, with a committed Monday-Friday Fire Inspector, we would look to add revenue through increasing some of our business insurance life safety inspections that we often have to turn down due to availability. There would also likely be the reduction of multiple shift based Firefighter/Fire Inspector role (approximately \$8,000 in savings from each position).

The Housing Officer/Fire Inspector may also play a pivotal role as the City begins to take on Hotel Licensing. The Fire Department has been inspecting all of the hotels in Roseville since 2017, but having one consistent representative be the inspector and the conduit for all things fire and life safety at the hotels will be an overall program management benefit for the City.

This position is not a want or a nicety. I believe it is a necessity for the Fire Department to maintain some stabilization in our day-to-day operations and fire prevention programs. For the reasons mentioned above, our on-duty staffing is stretched too thin to consistently deliver a high level licensing product. This added position would be a significant bolster to our abilities to perform fire prevention activities and refocus our on-duty personnel to emergency response and community outreach.

Respectfully,

David Brosnahan
Fire Chief



To: City Manager Patrick Trudgeon

From: Police Chief Erika Scheider

Date: August 13, 2024

Re: Police Department 2025 budget requests

As part of the 2025 budget proposal, the Roseville Police Department (RPD) seeks funding for an additional senior leadership position and two embedded mental health coordinators. These positions are crucial to strengthening our department's leadership capacity and sustaining the critical mental health services that support our community. Below is a detailed summary of the need for these roles.

Additional Senior Leadership Position

The Roseville Police Department (RPD) requests approval for an additional senior command-level position in the 2025 budget to address the growing demands on our department. This position was previously requested in RPD's 2023 and 2024 budget proposals but was not funded. Although the need for this role has existed for several years, the financial strain caused by the COVID-19 pandemic in 2020 and 2021 made it financially unfeasible to request additional leadership positions at that time. Despite these constraints, the necessity for this position has only intensified as the demands on our department have continued to grow.

Currently, our senior leadership team consists of a Chief, a Deputy Chief, and two Lieutenants. For years, this team has managed duties that, in other comparable cities, would typically be distributed among a larger leadership team. Despite the addition of numerous officer and civilian positions over the years, the number of senior command-level positions has remained unchanged for over three decades. This staffing structure is no longer adequate to meet the demands placed on our agency and community.

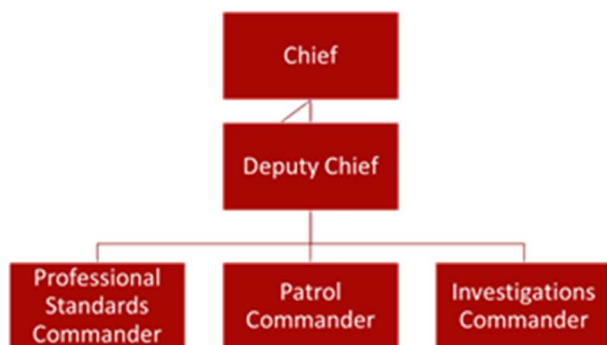
The past few years have seen significant changes in policing, requiring law enforcement leaders to adapt quickly to evolving public safety needs. These changes include increased calls for service, higher crime rates, recruitment and retention challenges, and a growing number of training and legislative mandates. These factors have collectively strained our leadership capacity, making it increasingly difficult to manage the workload effectively.

Roseville's senior leadership structure is now below industry standards, particularly for a city of our size and complexity. As a first-ring suburb and retail center, Roseville faces unique challenges that demand a robust leadership team. Currently, the workload is unmanageable and unsustainable, with many leadership duties being passed down to patrol sergeants. This shift pulls frontline supervisors off the streets, where they are needed most, and into administrative roles, detracting from their ability to provide direct leadership to our officers.

Unlike many of our peer cities, Roseville does not have a dedicated senior leadership position for overseeing professional standards and administrative functions. These responsibilities have been absorbed by our existing leadership team, further compounding their workload. A typical command structure in comparable cities includes a Chief, Deputy Chief, and three command-level positions (Lieutenant, Commander, or Captain), each overseeing a division. Roseville's current structure falls short of this standard, creating challenges in span of control and organizational oversight.

Jurisdiction	Total Sworn	Sergeants	Lts/ Commanders	DCs	Chiefs	Officers & Detectives	Total Command	Command Ratio	Sergeant Ratio
Brooklyn Center	48	7	3	0	1	37	4	9.3	5.3
Burnsville	83	14	3	1	1	64	5	12.8	4.6
Coon Rapids	74	10	2	1	1	60	4	15.0	6.0
Eagan	79	11	4	1	1	62	6	10.3	5.6
Edina	62	11	3	1	1	46	5	9.2	4.2
Fridley	47	6	4	1	1	35	6	5.8	5.8
Maplewood	57	6	3	1	1	46	5	9.2	7.7
Minnetonka	62	12	2	1	1	46	4	11.5	3.8
Oakdale	37	6	2	0	1	28	3	9.3	4.7
Richfield	46	8	3	1	1	33	5	6.6	4.1
Roseville	59	8	2	1	1	47	4	11.8	5.9
St. Louis Park	60	9	3	1	1	46	5	9.2	5.1
AVERAGE	59.50	9.00	2.83	0.83	1.00	45.83	4.67	9.8	5.1

We also plan to transition the title of Lieutenant to Commander. This change more accurately reflects the responsibilities of the position and aligns with industry standards. The proposed leadership structure would consist of a Chief, Deputy Chief, and three Commanders. It is important to note that this title change from lieutenant to commander will have no budgetary impact but will better position the department to meet the evolving needs of our community and ensure consistency with other comparable agencies.



Typical command structure of comparable PD's and proposed RPD structure with added position



Roseville's Current Senior Command Structure

One clear example of the increasing demands on our leadership team is the challenge of recruiting and retaining police officers. Since 2020, we have significantly increased our hiring efforts, going from 3-5 new officers per year to 8-10, with a continuous hiring process. This increase in hiring has placed a considerable burden on our leadership, including responsibilities such as interviewing, conducting background investigations, coordinating new hire academies, and overseeing the field training program. Each of these tasks requires significant time and attention, further stretching our limited resources.



As crime rates and community complexities continue to rise, the strain on our leadership will only intensify. To effectively address these challenges, we must have not only sufficient frontline patrol officers but also the leadership capacity to guide our efforts. Long-term solutions to rising crime and public safety issues require strong leadership at every level of the department.

The addition of a new Commander to oversee administrative and professional standards is essential to ensuring that the Roseville Police Department can continue to meet the evolving needs of our community. We respectfully request that the city approve funding for this critical position in the 2025 budget.

Embedded Mental Health Coordinators

In addition to the request for funding a senior leadership position, the Roseville Police Department (RPD) is also seeking city funding for two embedded mental health coordinators. These positions have been an essential part of our approach to responding to mental health crises in the community. Currently, the RPD has three embedded social workers, but the agreements and funding sources supporting these positions are set to expire in 2025.

The city has successfully utilized American Rescue Plan Act (ARPA) funds to cover 50% of the costs, with Ramsey County and People's Incorporated funding the remaining 50%. However, our agreement with Ramsey County will conclude in January 2025, and the agreement with People's Incorporated will end after the first quarter of 2025. As these agreements expire, RPD will continue to explore and apply for grant funding to help offset the costs. However, given the uncertainty of securing such grants, it is crucial to ensure these positions are included in the budget as a more reliable and sustainable solution.

The presence of embedded social workers has proven invaluable, providing critical support to individuals experiencing mental health crises and their families. Their presence has significantly strengthened our department's capacity to respond with expertise and empathy, ensuring that those in need receive timely and appropriate care. Beyond their immediate impact, these professionals have played a vital role in fostering trust and building stronger relationships within the community.

After careful consideration of the costs and financial impacts on the community, RPD believes that maintaining two full-time mental health coordinators is the most viable option to continue delivering high-quality services. While we explored the possibility of using contracted employees from Ramsey County or non-profits, it became clear that there is a significant advantage to having these positions be city employees.

By bringing these roles under city employment, we can ensure more effective supervision, consistent administrative oversight, and alignment with the city and community's overall priorities and vision. This approach also allows for a more agile and responsive service to our community's needs.

We recommend that the city consider funding these crucial positions in the 2025 budget. Doing so will enable us to sustain the high level of support our community has come to rely on, particularly in responding to mental health crises.



City Manager's Office

Memo

To: Patrick Trudgeon, City Manager
From: Rebecca Olson, Assistant City Manager
Date: May 15, 2024
Re: Administration Staffing Plan

Introduction

In response to the growing demands placed on our Human Resources (HR) division, I am writing to formally request the inclusion of an HR Manager position in the recommended budget for 2025. This request stems from the need to alleviate the significant workload currently handled by the Assistant City Manager, who serves in dual roles as both the HR Director and HR Manager, as well as the Department Head for the Administration department, in addition to duties specific to the role of Assistant City Manager.

Current HR Structure and Workload

The HR division currently comprises an HR Generalist and an HR Assistant, handling the HR needs of 205 full-time employees and approximately 150 seasonal employees and interns annually. This structure is proving insufficient given the increased workload and evolving responsibilities of the HR department.

Increased Workload and Responsibilities

The data below highlights the escalating demands on our HR department:

1. Total Applications and Job Postings:
 - Applications have fluctuated significantly, peaking at 1698 in 2023.
 - Job postings saw a steep rise from 36 in 2020 to 82 in 2022, and data through the beginning of April indicate that there have already been 26 in 2024, putting the city on trend for another busy year.
2. Hires Made:
 - Previously, HR did minimal duties associated with seasonal hiring, however in an effort to formalize the process, ensure compliance with the many HR-related laws and regulations, and improved the privacy of data for applicants, HR staff has now taken on a significant role in seasonal hiring. This alone is a full-time job for one HR staff member.

- Overall hires that HR was responsible for rose from 15 in 2020 to 127 in 2023, indicating a 176% increase. The additional seasonal hiring that HR is handling accounts for most of this increase, but if we remove those, there was still a 40% increase in hiring full-time employees.
3. Additional Pressures:
- Legislative requirements
 - Urgent hiring needs
 - Strategic Racial Equity Action Plan (SREAP) priorities
 - Departmental reorganizations
 - Legal updates and new systems implementation

Industry Standards for HR Staffing

According to industry standards, the ratio of HR staff to employees is a critical metric for ensuring that HR departments can effectively manage their responsibilities. The Society for Human Resource Management (SHRM) suggests a benchmark ratio of 1.4 HR staff per 100 employees for organizations of similar size and complexity.

Currently, our HR department, with just one HR Generalist and one HR Assistant, falls significantly short of this standard. With 205 full-time employees and approximately 150 seasonal employees and interns, our HR staff-to-employee ratio is approximately 0.5 HR staff per 100 employees, which is well below the recommended level. This discrepancy indicates that our HR team is overextended and unable to meet the demands placed on them effectively.

Current Hiring Environment

The current hiring environment has become increasingly competitive and fast-paced, putting additional pressure on our HR staff. Here are some key trends that underscore the urgency of our need for an HR Manager:

1. Speed of Response:
 - According to recent industry reports, top candidates are typically off the market within 10 days. Delays in responding to applications can result in missing out on the best talent. Our HR staff is currently overburdened, making it challenging to provide the near-instantaneous responses required in this environment.
2. Increased Competition:
 - The job market has become highly competitive, with a significant increase in the number of job openings across various sectors. This surge in demand for talent requires our HR team to be more proactive and efficient in their recruitment efforts to attract and retain top candidates.
3. Remote Work and Flexibility:
 - The rise of remote work and the emphasis on work-life balance have shifted candidate expectations. HR needs to be agile and responsive in addressing these new trends, ensuring that our job offers are competitive and appealing.

4. Candidate Experience:

- Enhancing the candidate experience has become crucial in attracting talent. A well-structured and efficient HR team can ensure a smooth and positive recruitment process, from application to onboarding.

Challenges Faced by HR

HR is currently focused on transactional tasks, such as keeping up with day-to-day operations, which hampers our ability to align HR strategies with organizational goals. Furthermore, HR supports various major initiatives, particularly those centered around equity and diversity. Implementing these changes requires resources and time, which are currently inadequate.

Proposed Solution: HR Manager Position

The addition of an HR Manager would enable a clear distribution of tasks across strategic planning, employee development, and daily operational duties. The HR Manager would handle responsibilities such as establishing onboarding processes, conducting supervisor and manager training, managing benefit programs, and overseeing legal compliance and policy implementation. This would allow the Assistant City Manager to focus more on high-level strategic initiatives and organizational development, ultimately aligning HR functions more closely with the city's long-term goals.

Conclusion

The addition of an HR Manager would allow for a more strategic approach to HR management, ensuring compliance, enhancing efficiency, and better supporting the City's workforce. This role is crucial for handling the increased workload and addressing the complexities of modern HR demands.

Given the current hiring environment characterized by smaller talent pools and the need for rapid responses to potential candidates, it is more important than ever to focus on strategic HR direction. Additionally, the training needs of new employees have become more extensive, requiring dedicated attention and resources. These factors were not as pronounced just a few years ago, making the case for an expanded HR team even stronger.

I strongly recommend that this position be included in the budget for 2025 to ensure our continued success and organizational growth.

Thank you for considering this request. I am available to discuss further and provide any additional information needed.

Attachment: HR Duties distribution

Introducing an HR Manager would redistribute the workload more effectively, allowing for a strategic focus on key HR functions and organizational goals. Below is a proposed breakdown of duties with the addition of an HR Manager:

**It should be noted that a second HR Assistant is included here. There is a need for an additional HR Assistant, however, being cognizant of the pressure on the city budget, this position is not being requested at this time. A second HR Assistant would not alleviate the demands on the Assistant City Manager, and therefore greater emphasis is placed on the HR Manager position for an immediate need. It should be noted that currently the Assistant City Manager is performing both the duties outlined under the ACM and the HRM headings as well as many under the HR Generalist..*

ACM	HRM	HR Generalist	HR Assistant #1	HR Assistant #2
Strategic Planning	Establish Onboarding process for employees	Implement onboarding process	Seasonal hiring	Seasonal hiring
Recodification (or special projects)	Supervisor & Manager Training	Regular position hiring & promotions	Benefits Orientation	Background checks
SREAP	Interview Training	Maintain intranet	Filing	DL & Transunion
Commission Handbook update	Pay Equity Reporting	Open enrollment - system access	Wellness Fair	COBRA
Commission Orientation	Job Scoring	FMLA & other leaves	Interview assistance	FSA/Dep Care
Staff Performance Reviews	Benefit - cafeteria contribution rates	Wellness Committee	Wellness Committee	Annual Notices
Union Negotiations	Position requests - council item	ACA	EE Recognition	FOB access
Council Items	Discipline	PAFs	Intern hiring	Employment posters
Org Development	Benefits Committee	Performance Review tracking	Offboarding	Filing
Training	HR Mailbox triage	LELS Reports	Retirements	
Process Improvements	Drug Testing policy/rules/vendor	Drug Testing		
Interpret, analyze Legislative Changes	Implement legislative changes	Tuition Reimbursement		

Invoices	Job Descriptions	Weekly reports to payroll		
Budget	EE File Management	Leave tracking		
Budget Tracking	Timesheets			
Policy Reviews	Policy Implementation			
Data Analysis (HR)	New hire training (Zywave)			
Annual Report (HR, Workforce, Volunteer, CR etc.)	Union contract implementation and interpretation			
Equity Toolkits	Recruitment			
CEI Index	Job Fairs			
Employee Handbook	Intern cohort development			
	Paid leave (new FMLA requirement 2026)			
	Workforce report			

City of Roseville
City Manager Recommended
2025 City Budget



2025 City Manager Recommended Budget

For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2025 budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 23
- Answer any questions you may have regarding the recommended 2025 City Budget

2025 Budget Process Timeline	Date
Discuss Annual Budget Process	2/12/2024
Establish 2025 Budget Process Calendar	2/12/2024
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/11/2024
Discussion on 2024 Legislative Impacts & City Council Priorities	6/17/2024
Presentation of the 2025-2044 Capital Improvement Plan	7/15/2024
EDA Budget & Tax Levy Discussion	7/15/2024
Receive the 2025 City Manager Recommended Budget	8/19/2024
Receive Budget Recommendations from the Finance Commission	9/16/2024
Adopt Preliminary 2025 Budget, Tax Levy, & EDA Levy	9/23/2024
Review 2025 Proposed Utility Rates	11/4/2024
Review 2025 Fee Schedule	11/4/2024
Final Budget Hearing (Truth-in-Taxation Hearing)	11/25/2024
Adopt Final 2025 EDA Tax Levy	12/2/2024
Adopt Final 2025 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/2/2024

City Manager budget focused on three strategies:

- Provide for a Modern and Sustainable Infrastructure
- Investment to Maintain City Programs and Workforce
- Strategic Use of Grant Funding

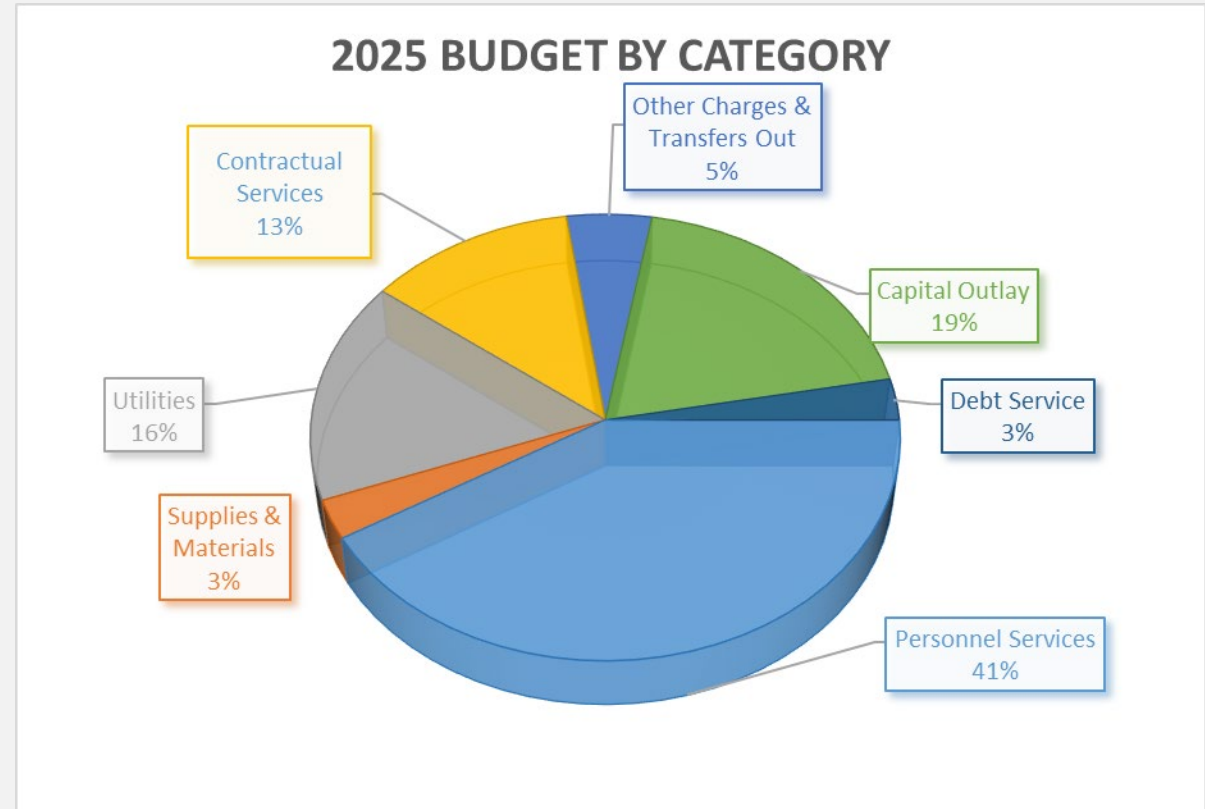
2025 City Manager Recommended Budget

Total Budget Allocation

Attachment 2

Total Budget : \$73,410,845

- Increase driven by higher personnel and supply costs
- Increased capital equipment purchases

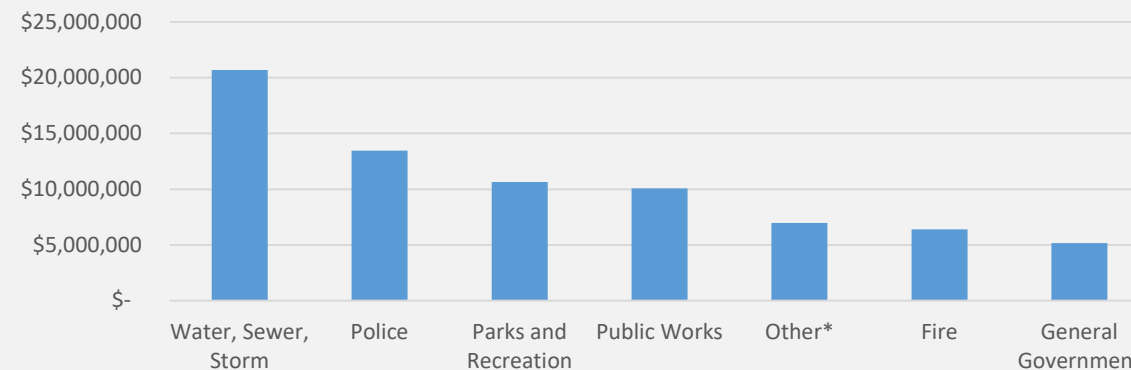


2025 City Manager Recommended Budget

Total Budget Allocation

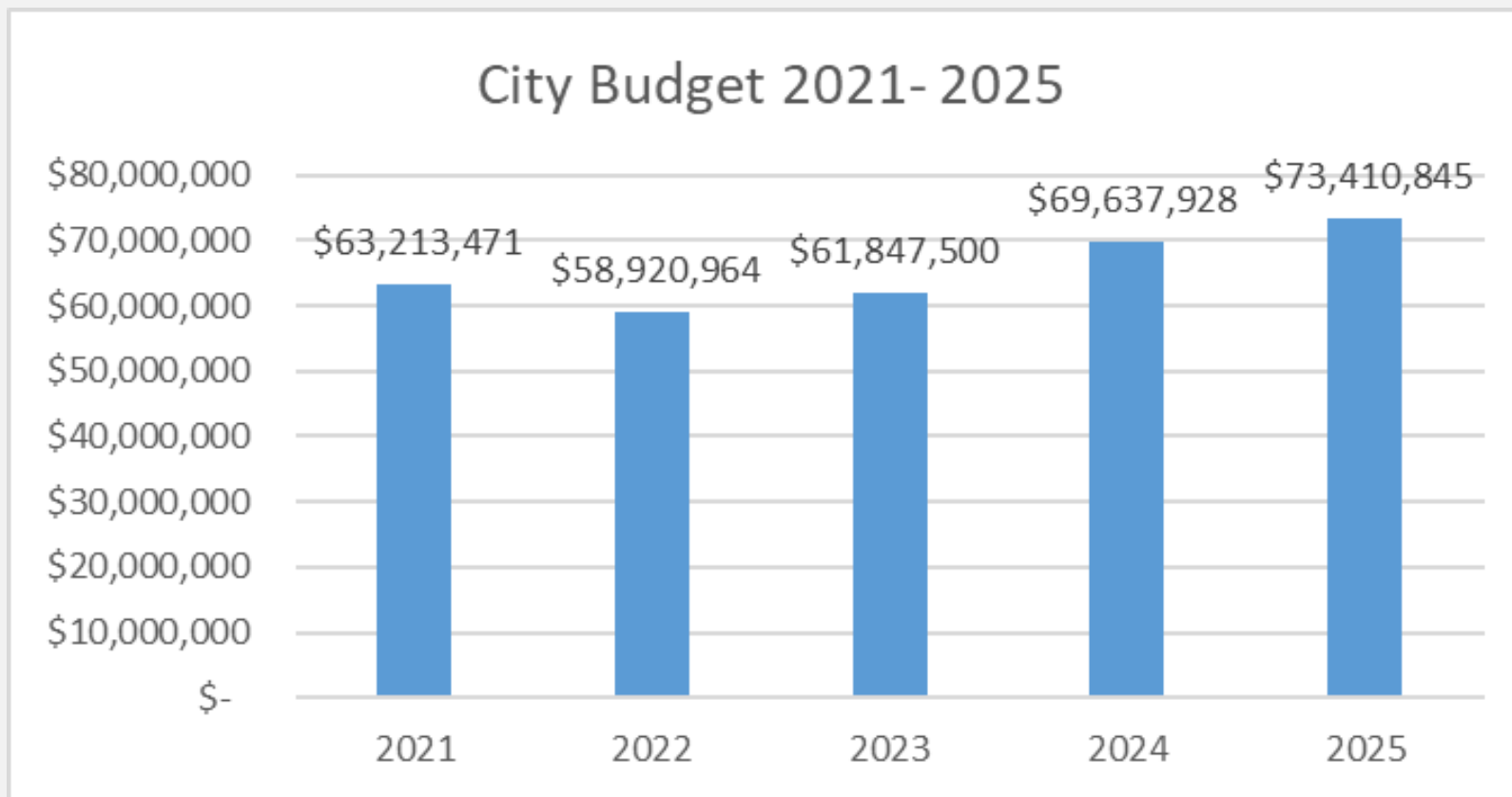
Function	Budget Funding Sources			
	Program	Property	+/- Other	Total
	Revenue	Taxes	Sources	Sources
Police	\$ 2,129,505	\$ 10,555,787	\$ 781,514	\$ 13,466,806
Fire	932,346	4,828,725	646,615	6,407,686
Parks & Recreation	3,721,526	5,930,133	994,534	10,646,193
Public Works & Facilities	2,783,620	5,071,245	2,209,375	10,064,240
General Government	1,452,055	3,887,713	(181,278)	5,158,490
Water, Sewer, Storm	20,801,507	-	(116,862)	20,684,645
Other	7,402,097	-	(419,312)	6,982,785
Total	\$ 39,222,656	\$ 30,273,603	\$ 3,914,586	\$ 73,410,845
* Other Sources include: license center fees, building permit fees, revenues from regional collaborations, interest earnings, and use of reserves. Negative balances in Other Sources category depicts funds set aside for future capital replacements.				

2025 Budget



2025 City Manager Recommended Budget

Proposed 2025 City Budget: \$73,410,845 or about 5.4% increase

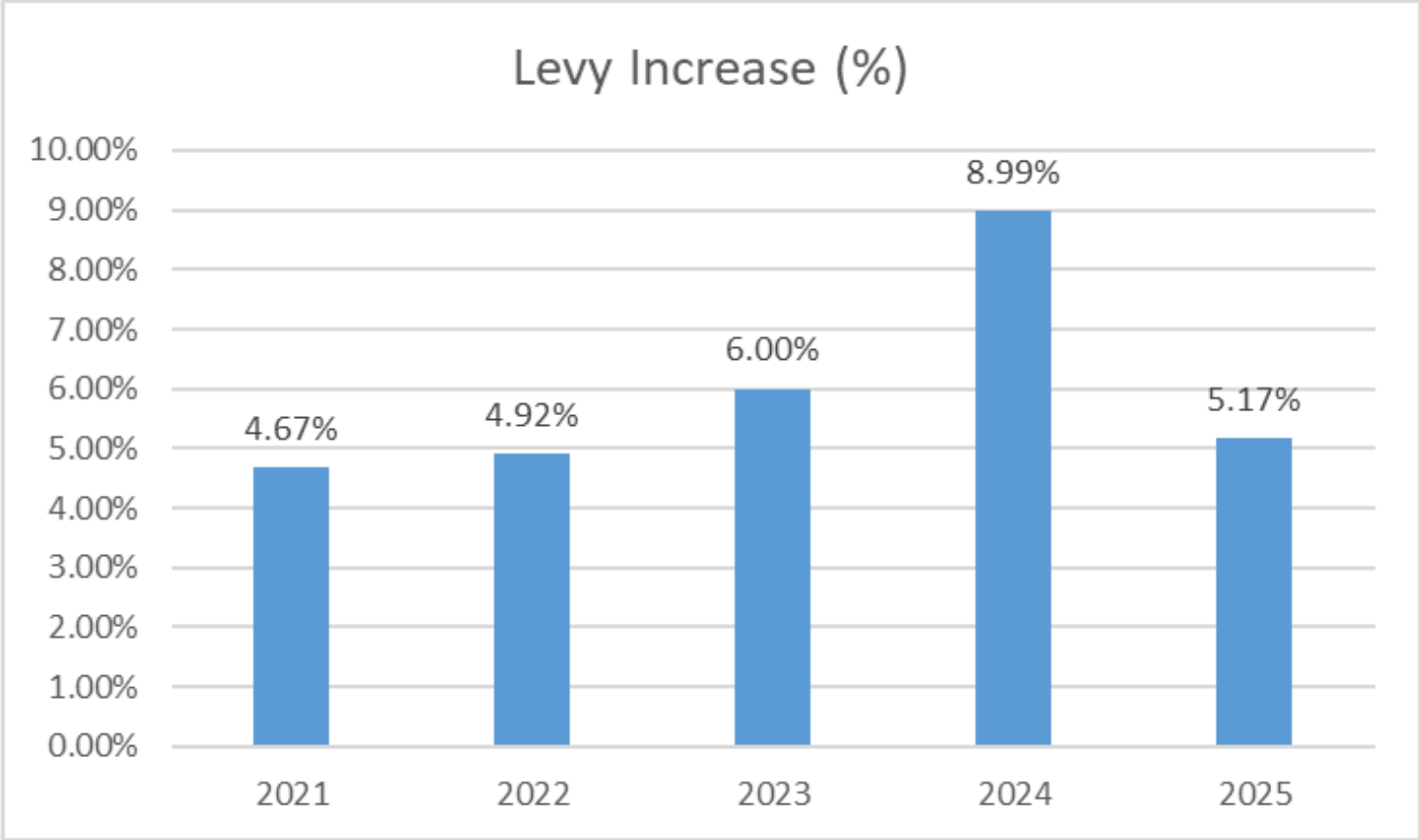


2025 City Manager Recommended Budget

Proposed 2025 City Tax \$30,273,603
Levy Increase \$1,488,323



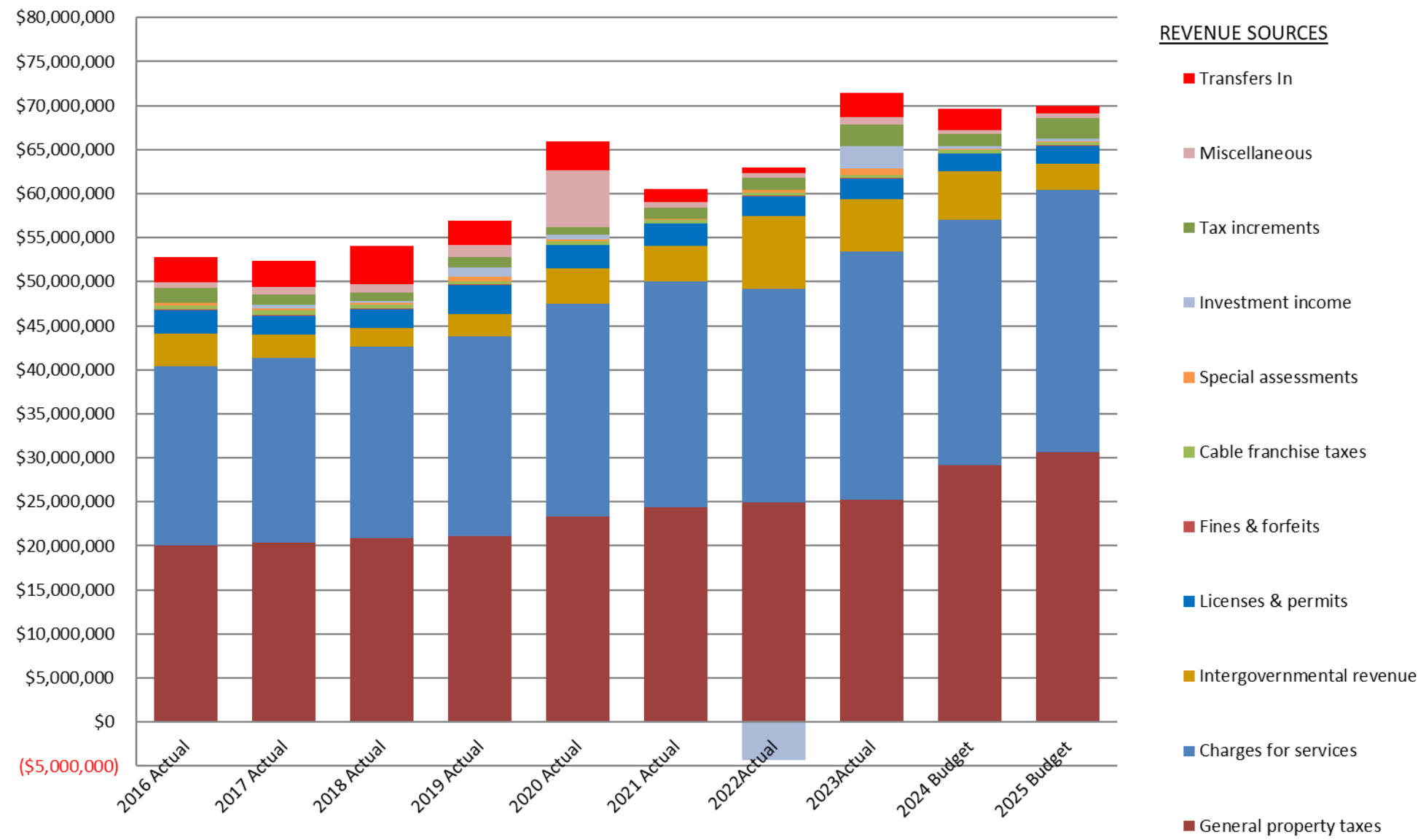
Proposed 2025 City Tax Levy Increase
5.17% increase



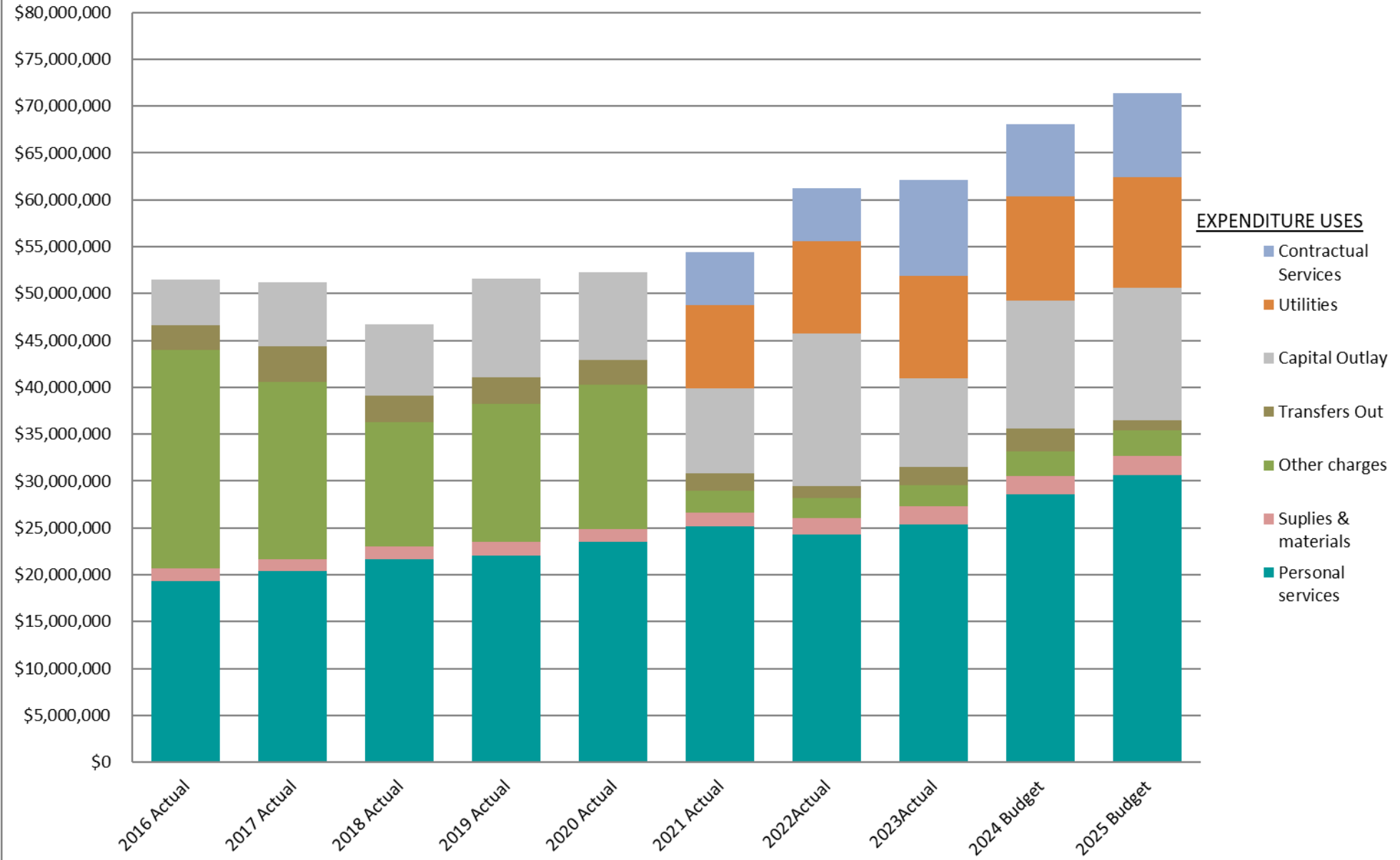
Proposed 2025 Budget by Use		
Police		\$13,622,246
Fire		\$ 6,189,436
Parks and Recreation		\$10,646,193
Public Works and Facilities		\$10,089,325
General Government		\$ 5,196,215
Water, Storm, Sewer		\$20,684,645
Other*		\$ 6,982,785
	Total	\$73,410,845
Proposed 2025 Tax Levy Summary		
Operations		\$24,319,403
Capital		\$ 3,745,000
Debt		<u>\$ 2,209,200</u>
	Total	\$30,273,603
Summary of Tax Levy Changes in 2024 Budget		
New Personnel		\$ 194,460
Compensation Adjustments		\$ 939,340
Increased Costs for Supplies, Operations, Contracts		<u>\$ 354,523</u>
	Total	\$1,488,323
	New Levy Dollar Impact Total	\$1,488,323
Proposed Levy Increase %		
Proposed Levy Increase %		5.17%
Monthly Cost Impact on Median-Value Home (\$360,500)		TBD
Annual Cost Impact on Median-Value Home (\$360,500)		TBD

*Other includes License Center, planning and inspection, TIF

Revenue Sources



Expenditure Uses



Provide for a Modern and Sustainable Infrastructure

Utilize Excess Cash Reserve Fund to transfer \$525,000 into select capital funds

\$200,000 for the Police Vehicle and Equipment Fund

\$150,000 for the Public Works Vehicle and Equipment Fund

\$50,000 for the Parks and Recreation Vehicle and Equipment Fund

\$25,000 for the Streetlight Maintenance Fund

\$100,000 for the Pathway and Parking Lot Maintenance Fund

2025 City Manager Recommended Budget

Attachment 2

Budget Strategies

Investment in Maintaining City Programs and Workforce

Investment to Maintain City Programs and Workforce				
		Tax Levy	Non-Tax Levy	
Reclassification of personnel				
Reclassification of PR Forester (.5 to 1.0 FTE)	Non-Levy		\$ 58,926	Parks Maint Fund Balamce
Reclassification of 3 LC Reps (.75 to 1.0 FTE) *	Non-Levy		\$ 59,650	License Center Fund Balance
Fire cadet increase	PS Aid		\$ 50,880	Public Safety Aid
	Sub-Total	\$ -		
New Personnel				
Accounting Manager - Finance	Levy	\$ 2,070		
Recreation Manager - Parks and Recreation (Golf)	Non-Levy	0	\$ 4,490	Golf Course Fund Balance
Licensing Center Representative (0.75 FTE)	Non-Levy	0	\$ 62,700	License Center Fund Balance
Housing Officer/Fire Inspector - Fire	Levy	\$ 104,960	\$ -	
Lieutenant/Commander - Police (.5 FTE)	Levy	\$ 87,430	\$ -	
Lieutenant/Commander - Police (.5 FTE)	PS Aid		\$ 87,430	Public Safety Aid
2 Mental Health Cooridinators - Police	Non-Levy	\$ -	\$ 257,856	ARPA/Opioid/PS Aid
	Sub-Total	\$ 194,460		
Compensation Adjustments				
Employee Step Increases	Levy	\$ 452,087	\$ 172,143	Non-Levy Supported Funds
Employee COLA 3%	Levy	\$ 487,253	\$ 169,450	Non-Levy Supported Funds
	Sub-Total	\$ 939,340		
Increased Costs for Supplies, Operations, and Contracts				
	Levy	\$ 354,523		
	Sub-Total			
Total New Tax Levy Support		\$ 1,488,323		

Levy Increase of
\$1.488 million

Strategic Use of Grant Funding
(\$0 of new levy)

• ARPA Funds in 2024 Budget	\$ 18,000
• Opioid Settlement Funds 2024 Budget	\$ 50,000
• Public Safety Aid in 2024 Budget	<u>\$ 328,086</u>
	\$ 396,086

Grant Funds will help cover costs for Fire Department Cadets, Police Department Commander, and 2 Mental Health Coordinators

2025 City Manager Recommended Budget

Attachment 2

Budget Strategies

Public Safety Aid

Public Safety Aid	
Amount Awarded	\$1,594,625
Amounts Used:	
PD equipment fund	\$ 500,000
FD equipment fund	\$ 500,000
PD & FD Commit. to Diversity positions	\$ 221,900
PD/FD Increased dispatch costs	\$ 40,104
PD BCA required IT cost increase	\$ 16,000
PD/FD Wellness & CSO wage increase	\$ 64,500
PD Training tracking program	\$ 5,280
PD Exercise room - Peloton purchase	\$ 3,623
FD Foam purchase	\$ 27,135
PD Ballistic Shields	\$ 36,004
PD Initial patch replacements	\$ 4,000
Sub Total	\$1,418,546
Balance remaining	\$ 176,079
Add back unspent Commit. to Diversity positions	\$ 221,900
Avaiable for 2025	\$ 397,979

Public Safety Aid - Uses in 2025 Budget	
Starting Balance	\$ 397,979
Proposed Uses	
Partial funding for 2 Mental Health Coordinators	\$ (189,856)
Increased funding for Fire Cadets	\$ (50,880)
Partial funding for new LT./Commander position	\$ (87,430)
Total	\$ 328,166
Remaing Balance of PSA Funds	\$ 69,813

2025 City Manager Recommended Budget

Future Budget Impact

Impact to Future Budgets and Levy

2025 Budget Expenditures in 2026 Budget			
Cost Item	Amount	2025 Funding Source	2026 Funding Source
Fire Department Cadet Hours Increase	\$ 50,800	PSA	Levy
PD Lt./Commander .5 FTE Costs	\$ 87,430	PSA	Levy
PD Mental Health Coordinator (2) Costs	\$ 18,000	ARPA	Levy
PD Mental Health Coordinator (2) Costs	\$ 189,856	PSA	Levy
PD Mental Health Coordinator (2) Costs	<u>\$ 50,000</u>	Opioid Sett.	Levy
Total	\$ 396,086		

2025 City Manager Recommended Budget

City Budget Next Steps

Attachment 2

- September 16 - Receive Finance Commission budget recommendations
- September 23 - Adopt Preliminary City and EDA Tax Levy and Budget
- November 4– Review 2023 Utility Rates and Fee Schedule
- November 25 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 2– Adopt Final City and EDA Tax Levy and Budget, Utility Rates, and Fee Schedule

2025 City Manager Recommended Budget

City Budget Summary

Attachment 2

- 2024 City Manager Recommended Budget
 - \$73,410,845
- Total Proposed City Levy: \$30,273,603 (5.17% increase)
- Budget Priorities
 - Provide for a Modern and Sustainable Infrastructure
 - Investment in Maintaining City Programs and Workforce
 - Strategic Use of Financial Grant Funds
- Staffing
 - Reclassification of Accountant position to Accounting Manager
 - Reclassification of Recreation Supervisor – Golf to Recreation Manager- Cedarholm Community Center
 - Increase of 1.50 FTEs in License Center
 - Increase of half-time City Forester to full-time
 - Creation of Fire Department Housing/Fire Inspector
 - Creation of Police Department Commander (Lieutenant) position
 - Shifting of Police Department embedded Social Workers to City-Funded Mental Health Coordinators

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Questions?

City of Roseville

Combined Funds Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	2024	2025	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 24,370,936	\$ 24,887,203	\$ 25,197,594	\$ 29,150,515	\$ 30,638,459	\$ 1,487,944	5.10%
Tax Increments	\$ 1,211,482	\$ 1,400,327	\$ 2,429,997	\$ 1,425,000	\$ 2,305,000	880,000	61.75%
Intergovernmental Revenue	\$ 4,066,737	\$ 8,223,843	\$ 5,877,061	\$ 5,486,509	\$ 3,023,270	(2,463,239)	-44.90%
Licenses & Permits	\$ 2,491,345	\$ 2,259,932	\$ 2,391,403	\$ 1,975,352	\$ 2,016,710	41,358	2.09%
Charges for Services	\$ 25,623,567	\$ 24,302,376	\$ 28,263,291	\$ 27,922,390	\$ 29,751,679	1,829,289	6.55%
Fines and Forfeits	\$ 62,025	\$ 87,068	\$ 76,371	\$ 60,000	\$ 70,000	10,000	16.67%
Cable Franchise Fees	\$ 385,750	\$ 374,855	\$ 354,531	\$ 374,000	\$ 354,000	(20,000)	-5.35%
Special Assessments	\$ 156,635	\$ 244,285	\$ 724,896	\$ 153,247	\$ 108,000	(45,247)	-29.53%
Investment Income	\$ (37,009)	\$ (4,293,671)	\$ 2,539,444	\$ 235,410	\$ 329,218	93,808	39.85%
Miscellaneous	\$ 679,221	\$ 535,866	\$ 781,627	\$ 381,359	\$ 491,779	110,420	28.95%
Total Revenues	\$ 59,010,689	\$ 58,022,084	\$ 68,636,215	\$ 67,163,782	\$ 69,088,115	\$ 1,924,333	2.87%
Expenditures							
Personnel Services	\$ 25,118,879	\$ 24,320,640	\$ 25,392,584	\$ 28,538,639	\$ 30,422,748	\$ 1,884,109	6.60%
Supplies & Materials	\$ 1,514,098	\$ 1,751,274	\$ 1,874,572	\$ 1,942,221	\$ 2,072,005	129,784	6.68%
Utilities	\$ 8,933,136	\$ 9,814,977	\$ 10,901,383	\$ 11,183,817	\$ 11,844,455	660,638	5.91%
Contractual Services	\$ 5,656,216	\$ 5,667,405	\$ 10,232,038	\$ 7,706,938	\$ 8,962,715	1,255,777	16.29%
Other Charges	\$ 2,307,275	\$ 2,095,822	\$ 2,251,791	\$ 2,703,660	\$ 2,750,277	46,617	1.72%
Capital Outlay	\$ 9,047,791	\$ 16,315,224	\$ 9,460,471	\$ 13,622,500	\$ 14,125,145	502,645	3.69%
Debt Service	\$ 7,602,318	\$ 2,715,327	\$ 2,740,935	\$ 2,501,672	\$ 2,485,500	(16,172)	-0.65%
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 207,856	207,856	100.00%
Total Expenditures	\$ 60,179,713	\$ 62,680,669	\$ 62,853,774	\$ 68,199,447	\$ 72,870,701	\$ 4,671,254	6.85%
Other Financing Sources (Uses)							
Transfers In /	\$ 1,476,416	\$ 641,056	\$ 2,782,851	\$ 2,426,364	\$ 858,000	\$ (1,568,364)	-64.64%
Transfers Out	(1,879,595)	(1,291,684)	(1,966,920)	(2,418,264)	(990,000)	1,428,264	-59.06%
Sale of Assets/Bond Proceeds	-	-	-	-	-	-	0.00%
Total Other Financing Sources	\$ (403,179)	\$ (650,628)	\$ 815,931	\$ 8,100	\$ (132,000)	\$ (140,100)	-1729.63%
Net Chg. in Fund Balance / Net Assets	(1,572,203)	(5,309,213)	6,598,372	(2,664,876)	(3,914,586)		
Beginning Fund Balance / Net Assets	42,746,093	41,173,890	35,864,677	42,463,049	46,070,520		\$ 70,617,711
Ending Fund Balance / Net Assets	\$ 41,173,890	\$ 35,864,677	\$ 42,463,049	\$ 39,798,172	\$ 41,193,937		\$ 73,860,701
							\$ 3,242,990

City of Roseville

General Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 14,439,519	\$ 14,710,409	\$ 15,739,337	\$ 18,911,398	\$ 20,348,468	\$ 1,437,070	7.6%
Tax Increments	-					-	0.0%
Intergovernmental Revenue	1,743,180	2,103,619	3,961,552	2,016,955	2,183,086	166,131	8.2%
Licenses & Permits	433,526	366,465	562,701	418,002	459,260	41,258	9.9%
Charges for Services	1,157,782	1,221,738	1,568,997	1,296,000	1,957,980	661,980	51.1%
Fines and Forfeits	62,025	87,068	76,371	60,000	70,000	10,000	16.7%
Cable Franchise Fees	-					-	0.0%
Special Assessments	84		145			-	0.0%
Investment Income	(14,224)	(1,031,774)	808,177	40,000	50,000	10,000	25.0%
Miscellaneous	427,613	196,622	179,000	139,208	125,500	(13,708)	-9.8%
Total Revenues	\$ 18,249,505	\$ 17,654,147	\$ 22,896,280	\$ 22,881,563	\$ 25,194,294	\$ 2,312,731	10.1%
Expenditures							
Personnel Services	\$ 14,236,259	\$ 15,306,045	\$ 16,058,990	\$ 18,218,076	\$ 19,422,921	\$ 1,204,845	6.6%
Supplies & Materials	719,842	897,345	964,125	991,070	1,030,800	39,730	4.0%
Utilities	166,370	430,632	410,401	420,450	419,800	(650)	-0.2%
Contractual Services	1,720,752	1,917,473	5,587,802	3,212,078	3,541,641	329,563	10.3%
Other Charges	915,905	701,404	859,560	1,012,779	1,063,777	50,998	5.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	207,856	207,856	100.0%
Total Expenditures	\$ 17,759,128	\$ 19,252,899	\$ 23,880,878	\$ 23,854,453	\$ 25,686,795	\$ 1,832,342	7.7%
Other Financing Sources (Uses)							
Transfers In	\$ 418,988	\$ 241,227	\$ 982,994	\$ 816,520	\$ 265,000	\$ (551,520)	-67.5%
Transfers Out	(30,250)	(31,436)	(200,000)	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 388,738	\$ 209,791	\$ 782,994	\$ 816,520	\$ 265,000	\$ (551,520)	-67.5%
Net Change in Fund Balance	879,115	(1,388,961)	(201,604)	(156,370)	(227,501)		
Beginning Fund Balance	9,268,280	10,147,395	8,758,434	8,556,830	8,400,460		
Ending Fund Balance	\$ 10,147,395	\$ 8,758,434	\$ 8,556,830	\$ 8,400,460	\$ 8,172,959		

City of Roseville

Recreation Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 1,451,761	\$ 1,569,427	\$ 1,565,582	\$ 1,838,410	\$ 1,838,410	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	2,079,957	2,506,942	2,748,546	2,725,591	2,859,442	133,851	4.9%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(11,448)	(92,413)	31,550	15,000	15,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 3,520,270	\$ 3,983,956	\$ 4,345,678	\$ 4,579,001	\$ 4,712,852	\$ 133,851	2.9%
Expenditures							
Personnel Services	\$ 2,143,066	\$ 2,305,283	\$ 2,394,174	\$ 2,756,770	\$ 2,840,452	\$ 83,682	3.0%
Supplies & Materials	143,791	167,485	175,127	227,901	230,415	2,514	1.1%
Utilities	277,591	408,719	401,541	371,000	413,135	42,135	11.4%
Contractual Services	410,236	649,976	718,914	782,190	809,622	27,432	3.5%
Other Charges	231,965	356,152	348,586	442,670	445,260	2,590	0.6%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 3,206,649	\$ 3,887,615	\$ 4,038,342	\$ 4,580,531	\$ 4,738,884	\$ 158,353	3.5%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ 1,530	\$ -	\$ (1,530)	100.0%
Transfers Out	(79,662)	(20,317)	(162,207)	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (79,662)	\$ (20,317)	\$ (162,207)	\$ 1,530	\$ -	\$ (1,530)	100.0%
Net Change in Fund Balance	233,959	76,024	145,129	-	(26,032)		
Beginning Fund Balance	922,580	1,156,539	1,232,563	1,377,692	1,377,692		
Ending Fund Balance	\$ 1,156,539	\$ 1,232,563	\$ 1,377,692	\$ 1,377,692	\$ 1,351,660		

City of Roseville

Park Maintenance Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 1,427,094	\$ 1,401,123	\$ 1,459,270	\$ 1,539,890	\$ 1,539,890	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	62	1,224	150	-	-	-	0.0%
Investment Income	(6,810)	(51,658)	31,113	-	-	-	0.0%
Miscellaneous	1,761	10,400	10,072	-	-	-	0.0%
Total Revenues	\$ 1,422,107	\$ 1,361,089	\$ 1,500,605	\$ 1,539,890	\$ 1,539,890	\$ -	0.0%
Expenditures							
Personnel Services	\$ 943,113	\$ 971,987	\$ 1,040,574	\$ 1,109,690	\$ 1,226,076	\$ 116,386	10.5%
Supplies & Materials	130,907	160,625	184,310	159,500	178,100	18,600	11.7%
Utilities	53,579	57,440	57,130	57,000	60,000	3,000	5.3%
Contractual Services	167,772	130,836	149,658	173,000	173,000		
Other Charges	64,036	33,152	30,877	40,700	40,700		
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,359,407	\$ 1,354,040	\$ 1,462,549	\$ 1,539,890	\$ 1,677,876	\$ 137,986	9.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -			\$ -	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Net Change in Fund Balance	62,700	7,049	38,056	-	(137,986)		
Beginning Fund Balance	325,841	388,541	395,590	433,646	433,646		
Ending Fund Balance	\$ 388,541	\$ 395,590	\$ 433,646	\$ 433,646	\$ 295,660		

City of Roseville
Communications Fund Financial Summary
Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 50,249	\$ 104,207	\$ 122,815	\$ 210,160	\$ 277,635	\$ 67,475	32.1%
Tax Increments						-	0.0%
Intergovernmental Revenue						-	0.0%
Licenses & Permits						-	0.0%
Charges for Services	23,084	46,000	46,000	47,000	47,000	-	100.0%
Fines and Forfeits						-	0.0%
Cable Franchise Fees	385,750	374,855	354,531	374,000	354,000	(20,000)	-5.3%
Special Assessments						-	0.0%
Investment Income	196	(66)	(5,089)	100	100	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 459,279	\$ 524,996	\$ 518,257	\$ 631,260	\$ 678,735	\$ 47,475	7.5%
Expenditures							
Personnel Services	\$ 274,968	\$ 280,176	\$ 331,810	\$ 382,140	\$ 406,000	\$ 23,860	6.2%
Supplies & Materials	2,595	1,086	-	1,000	1,000	\$ -	0.0%
Utilities	-	-	-	-	-	\$ -	0.0%
Contractual Services	46,127	37,939	39,284	47,600	49,592	\$ 1,992	4.2%
Other Charges	166,003	213,162	214,045	200,520	222,143	\$ 21,623	10.8%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 489,693	\$ 532,363	\$ 585,139	\$ 631,260	\$ 678,735	\$ 47,475	7.5%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ 31,436	\$ 20,444	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ 31,436	\$ 20,444	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(30,414)	24,069	(46,438)	-	-		
Beginning Fund Balance	160,316	129,902	153,971	107,533	107,533		
Ending Fund Balance	\$ 129,902	\$ 153,971	\$ 107,533	\$ 107,533	\$ 107,533		

City of Roseville

Information Technology Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 150,746	\$ 153,130	\$ 107,122			\$ -	0.0%
Tax Increments	-					-	0.0%
Intergovernmental Revenue	77,184	77,184	77,184	77,184		(77,184)	-100.0%
Licenses & Permits	-					-	0.0%
Charges for Services	3,560,969	459,246	468,253	451,680		(451,680)	-100.0%
Fines and Forfeits	-					-	0.0%
Cable Franchise Fees	-					-	0.0%
Special Assessments	-					-	0.0%
Investment Income	1,142	(117,384)	117,635	2,000		(2,000)	-100.0%
Miscellaneous	-	-	-	-		-	0.0%
Total Revenues	\$ 3,790,041	\$ 572,176	\$ 770,194	\$ 530,864	\$ -	\$ (530,864)	-100.0%
Expenditures							
Personnel Services	\$ 2,339,669					\$ -	0.0%
Supplies & Materials	1,797					-	0.0%
Utilities	-	-		-	-	-	0.0%
Contractual Services	1,218,212	723,343	857,141				
Other Charges	-	-					
Capital Outlay	41,680	5,151		-	-	-	0.0%
Debt Service	-	-	-			-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 3,601,358	\$ 728,494	\$ 857,141	\$ -	\$ -	\$ -	0.0%
Other Financing Sources (Uses)							
Transfers In	\$ 88,278	\$ 90,283	\$ 203,675	\$ 65,000	\$ -	\$ (65,000)	0.0%
Transfers Out	(398,752)			(595,864)	-	595,864	100.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (310,474)	\$ 90,283	\$ 203,675	\$ (530,864)	\$ -	\$ 530,864	0.0%
Net Change in Fund Balance	(121,791)	(66,035)	116,728	-	-		
Beginning Fund Balance	1,974,917	1,853,126	1,712,102	961,997	961,997		
transfer to Metro Inet		(74,989)	(866,833)				
Ending Fund Balance	\$ 1,853,126	\$ 1,712,102	\$ 961,997	\$ 961,997	\$ 961,997		

City of Roseville

Streetscape Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 60,298	\$ 58,708		\$ 60,000	\$ 60,000	\$ -	0.0%
Tax Increments	-	-		-	-	-	0.0%
Intergovernmental Revenue	-	-		-	-	-	0.0%
Licenses & Permits	-	-		-	-	-	0.0%
Charges for Services	-	-		-	-	-	0.0%
Fines and Forfeits	-	-		-	-	-	0.0%
Cable Franchise Fees	-	-		-	-	-	0.0%
Special Assessments	-	-		-	-	-	0.0%
Investment Income	(2,076)	(14,952)		2,000	2,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 58,222	\$ 43,756	\$ -	\$ 62,000	\$ 62,000	\$ -	0.0%
Expenditures							
Personnel Services	\$ 7,774	\$ -	\$ -	\$ 6,910	\$ -	\$ (6,910)	-100.0%
Supplies & Materials	24,542	12,370	15,136	30,000	35,000	5,000	16.7%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	33,765	41,225	50,386	47,000	87,000	40,000	85.1%
Other Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 66,081	\$ 53,595	\$ 65,522	\$ 83,910	\$ 122,000	\$ 38,090	45.4%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(7,859)	(9,839)	(65,522)	(21,910)	(60,000)		
Beginning Fund Balance	212,721	204,862	195,023	129,501	107,591		
Ending Fund Balance	\$ 204,862	\$ 195,023	\$ 129,501	\$ 107,591	\$ 47,591		

City of Roseville

Debt Service Funds Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 2,224,959	\$ 2,191,028	\$ 2,142,706	\$ 2,225,422	\$ 2,209,200	\$ (16,222)	-0.7%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	34,564	31,002	29,053	-	-	-	0.0%
Investment Income	(15,790)	(195,298)	116,405	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 2,243,733	\$ 2,026,732	\$ 2,288,164	\$ 2,225,422	\$ 2,209,200	\$ (16,222)	-0.7%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	-	-	-	-	-	-	0.0%
Other Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	7,572,030	2,458,731	2,479,508	2,225,422	2,209,200	(16,222)	-0.7%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 7,572,030	\$ 2,458,731	\$ 2,479,508	\$ 2,225,422	\$ 2,209,200	\$ (16,222)	-0.7%
Other Financing Sources (Uses)							
Transfers In / Bond Premium	\$ 278,931	\$ 272,931	\$ 265,931	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Debt Issuance / Other	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 278,931	\$ 272,931	\$ 265,931	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(5,049,366)	(159,068)	74,587	-	-		
Beginning Fund Balance	7,432,766	2,383,400	2,224,332	2,298,919	2,298,919		
Ending Fund Balance	\$ 2,383,400	\$ 2,224,332	\$ 2,298,919	\$ 2,298,919	\$ 2,298,919		

City of Roseville

Vehicle & Equipment Funds Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 1,198,934	\$ 1,372,788	\$ 1,551,514	\$ 1,168,000	\$ 1,168,000	\$ -	0.0%
Tax Increments	-					-	0.0%
Intergovernmental Revenue	39,125			1,000,000		(1,000,000)	100.0%
Licenses & Permits	-					-	0.0%
Charges for Services	-					-	0.0%
Fines and Forfeits	-					-	0.0%
Cable Franchise Fees	-					-	0.0%
Special Assessments	-					-	0.0%
Investment Income	(23,310)	(190,211)	121,612	23,334	15,000	(8,334)	0.0%
Miscellaneous	38,879	89,675	270,897	39,000	30,000	(9,000)	100.0%
Total Revenues	\$ 1,253,628	\$ 1,272,252	\$ 1,944,023	\$ 2,230,334	\$ 1,213,000	\$ (1,017,334)	-45.6%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services							
Other Charges							
Capital Outlay	884,870	993,418	1,990,081	1,658,800	2,294,250	635,450	38.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 884,870	\$ 993,418	\$ 1,990,081	\$ 1,658,800	\$ 2,294,250	\$ 635,450	38.3%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 200,000	\$ 510,214	\$ 400,000	\$ (110,214)	100.0%
Transfers Out	-	-	-	(832,400)		832,400	-100.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 200,000	\$ (322,186)	\$ 400,000	\$ 722,186	100.0%
Net Change in Fund Balance	368,758	278,834	153,942	249,348	(681,250)		
Beginning Fund Balance	1,545,387	1,914,145	2,192,979	2,346,921	2,596,269		
Ending Fund Balance	\$ 1,914,145	\$ 2,192,979	\$ 2,346,921	\$ 2,596,269	\$ 1,915,019		

City of Roseville

Building Replacement Fund Financial Summary (fund 410 & 415)

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 779,860	\$ 759,289		\$ 651,000	\$ 651,000	\$ -	0.0%
Tax Increments	-	-		-	-	-	0.0%
Intergovernmental Revenue	-	3,233,022	508,079	756,000	77,184	(678,816)	0.0%
Licenses & Permits	-	-		-	-	-	0.0%
Charges for Services	-	-		-	-	-	0.0%
Fines and Forfeits	-	-		-	-	-	0.0%
Cable Franchise Fees	-	-		-	-	-	0.0%
Special Assessments	-	-		-	-	-	0.0%
Investment Income	96,816	(427,964)	184,291	3,000	3,000	-	0.0%
Miscellaneous	-	700		-	-	-	0.0%
Total Revenues	\$ 876,676	\$ 3,565,047	\$ 692,370	\$ 1,410,000	\$ 731,184	\$ (678,816)	-48.1%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services							
Other Charges							
Capital Outlay	301,062	3,824,750	434,344	1,842,900	1,601,595	(241,305)	-13.1%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 301,062	\$ 3,824,750	\$ 434,344	\$ 1,842,900	\$ 1,601,595	\$ (241,305)	-13.1%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 16,851	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 16,851	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	575,614	(259,703)	274,877	(432,900)	(870,411)		
Beginning Fund Balance	3,553,316	4,128,930	3,869,227	4,144,104	3,711,204		
Ending Fund Balance	\$ 4,128,930	\$ 3,869,227	\$ 4,144,104	\$ 3,711,204	\$ 2,840,793		

City of Roseville

Street Lighting Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 21,104	\$ 20,548	\$ 20,326	\$ 21,000	\$ 21,000	\$ -	0.0%
Tax Increments	-					-	0.0%
Intergovernmental Revenue	18,543		18,543			-	0.0%
Licenses & Permits	-					-	0.0%
Charges for Services	-					-	0.0%
Fines and Forfeits	-					-	0.0%
Cable Franchise Fees	-					-	0.0%
Special Assessments	-					-	0.0%
Investment Income	(1,284)	(10,430)	6,456	500	4,188	3,688	737.6%
Miscellaneous	2,695	-	-	-	-	-	0.0%
Total Revenues	\$ 41,058	\$ 10,118	\$ 45,325	\$ 21,500	\$ 25,188	\$ 3,688	17.2%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services							
Other Charges							
Capital Outlay	35,576	-	-	52,500	57,500	5,000	9.5%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 35,576	\$ -	\$ -	\$ 52,500	\$ 57,500	\$ 5,000	9.5%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ 300,000	\$ 25,000	\$ (275,000)	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ 300,000	\$ 25,000	\$ (275,000)	100.0%
Net Change in Fund Balance	5,482	10,118	45,325	269,000	(7,312)		
Beginning Fund Balance	86,731	92,213	102,331	147,656	416,656		
Ending Fund Balance	\$ 92,213	\$ 102,331	\$ 147,656	\$ 416,656	\$ 409,344		

City of Roseville

Pathway Maintenance Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 246,219	\$ 249,509	\$ 246,810	\$ 255,000	\$ 255,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(686)	(11,921)	2,434	2,036	2,557	521	100.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 245,533	\$ 237,588	\$ 249,244	\$ 257,036	\$ 257,557	\$ 521	0.2%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities						-	0.0%
Contractual Services							
Other Charges							
Capital Outlay	127,878	171,569	148,484	233,800	289,300	55,500	23.7%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 127,878	\$ 171,569	\$ 148,484	\$ 233,800	\$ 289,300	\$ 55,500	23.7%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	100.0%
Net Change in Fund Balance	117,655	66,019	100,760	23,236	68,257		
Beginning Fund Balance	84,775	202,430	268,449	369,209	392,445		
Ending Fund Balance	\$ 202,430	\$ 268,449	\$ 369,209	\$ 392,445	\$ 460,702		

City of Roseville

Park Improvement Program Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 788,905	\$ 768,095	\$ 759,787	\$ 785,000	\$ 785,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	75,000	50,000	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(29,675)	(221,637)	187,570	5,000	28,246	23,246	464.9%
Miscellaneous	-	9,000	-	-	-	-	0.0%
Total Revenues	\$ 759,230	\$ 630,458	\$ 997,357	\$ 790,000	\$ 813,246	\$ 23,246	2.9%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services							
Other Charges							
Capital Outlay	118,988	726,700	788,118	1,434,000	1,476,500	42,500	3.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 118,988	\$ 726,700	\$ 788,118	\$ 1,434,000	\$ 1,476,500	\$ 42,500	3.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 548,492	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 548,492	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	640,242	(96,242)	757,731	(644,000)	(663,254)		
Beginning Fund Balance	1,425,138	2,065,380	1,969,138	2,726,869	2,082,869		
Ending Fund Balance	\$ 2,065,380	\$ 1,969,138	\$ 2,726,869	\$ 2,082,869	\$ 1,419,615		

City of Roseville

Street Infrastructure Replacement Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
General Property Taxes	\$ 1,075,323	\$ 1,095,881	\$ 1,084,027	\$ 1,120,000	\$ 1,120,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	485,905	2,546,616	602,152	1,455,000	575,000	(880,000)	-60.5%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	101,978	213,171	668,333	128,247	83,000	(45,247)	100.0%
Investment Income	(13,503)	(580,616)	364,308	54,440	110,627	56,187	103.2%
Miscellaneous / Developer Fee	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,649,703	\$ 3,275,052	\$ 2,718,820	\$ 2,757,687	\$ 1,888,627	\$ (869,060)	-31.5%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	-	-	-	-	-	-	0.0%
Other Charges	-	-	-	-	-	-	0.0%
Capital Outlay	2,032,708	4,569,024	2,191,077	2,905,000	2,125,000	(780,000)	-26.9%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,032,708	\$ 4,569,024	\$ 2,191,077	\$ 2,905,000	\$ 2,125,000	\$ (780,000)	-26.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(383,005)	(1,293,972)	527,743	(147,313)	(236,373)		
Beginning Fund Balance	4,960,459	4,577,454	3,283,482	3,811,225	3,663,912		
Ending Fund Balance	\$ 4,577,454	\$ 3,283,482	\$ 3,811,225	\$ 3,663,912	\$ 3,427,539		

City of Roseville

Community Development Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	1,946,888	1,726,677	1,687,233	1,420,900	1,436,200	15,300	1.1%
Charges for Services	49,705	54,715	50,940	42,500	50,000	7,500	17.6%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(5,912)	(419,602)	277,142	25,000	25,000	-	0.0%
Miscellaneous	2,790	5,595	2,750	-	-	-	0.0%
Total Revenues	\$ 1,993,471	\$ 1,367,385	\$ 2,018,065	\$ 1,488,400	\$ 1,511,200	\$ 22,800	1.5%
Expenditures							
Personnel Services	\$ 1,283,703	\$ 1,323,377	\$ 1,408,329	\$ 1,481,887	\$ 1,591,310	\$ 109,423	7.4%
Supplies & Materials	8,626	8,992	9,878	11,150	11,950	800	7.2%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	171,467	131,514	154,597	145,500	145,000	(500)	-0.3%
Other Charges	190,638	193,623	173,933	207,280	196,140	(11,140)	-5.4%
Capital Outlay	-	28,196	1,150	68,000	45,000	(23,000)	100.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,654,434	\$ 1,685,702	\$ 1,747,887	\$ 1,913,817	\$ 1,989,400	\$ 75,583	3.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	339,037	(318,317)	270,178	(425,417)	(478,200)		
Beginning Fund Balance	3,502,984	3,842,021	3,523,704	3,793,882	3,368,465		
Ending Fund Balance	\$ 3,842,021	\$ 3,523,704	\$ 3,793,882	\$ 3,368,465	\$ 2,890,265		

City of Roseville

Engineering Services Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	110,931	166,790	141,469	136,450	121,250	(15,200)	-11.1%
Charges for Services	100,279	66,291	157,302	40,000	75,000	35,000	87.5%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(13,862)	(72,836)	55,009	10,000	10,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 197,348	\$ 160,245	\$ 353,780	\$ 186,450	\$ 206,250	\$ 19,800	10.6%
Expenditures							
Personnel Services	\$ 230,903	\$ 241,730	\$ 254,923	\$ 265,720	\$ 278,760	\$ 13,040	4.9%
Supplies & Materials	1,791	144	1,404	1,000	1,000	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	40,290	137,479	89,427	10,000	-	(10,000)	-100.0%
Other Charges	3,383	2,857	3,300	24,210	22,200	(2,010)	-8.3%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 276,367	\$ 382,210	\$ 349,054	\$ 300,930	\$ 301,960	\$ 1,030	0.3%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(79,019)	(221,965)	4,726	(114,480)	(95,710)		
Beginning Fund Balance	760,932	681,913	459,948	464,674	350,194		
Ending Fund Balance	\$ 681,913	\$ 459,948	\$ 464,674	\$ 350,194	\$ 254,484		

City of Roseville

License Center Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	127,697	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	1,548,412	2,035,841	2,120,745	2,500,000	2,600,000	100,000	4.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	3,518	(5,665)	(19,154)	1,000	1,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,551,930	\$ 2,030,176	\$ 2,229,288	\$ 2,501,000	\$ 2,601,000	\$ 100,000	4.0%
Expenditures							
Personnel Services	\$ 1,572,764	\$ 1,584,536	\$ 1,621,265	\$ 1,832,480	\$ 2,044,930	\$ 212,450	11.6%
Supplies & Materials	25,717	30,212	35,535	35,500	38,200	2,700	7.6%
Utilities	8,292	9,702	10,349	9,800	10,000	200	2.0%
Contractual Services	34,442	34,764	49,913	46,600	48,000	1,400	3.0%
Other Charges	125,065	127,104	132,510	139,426	147,976	8,550	6.1%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,766,280	\$ 1,786,318	\$ 1,849,572	\$ 2,063,806	\$ 2,289,106	\$ 225,300	10.9%
Other Financing Sources (Uses)							
Transfers In	\$ 688,000			\$ -	\$ -	\$ -	0.0%
Transfers Out	(302,000)	(177,000)	(504,318)	(200,000)	(200,000)	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 386,000	\$ (177,000)	\$ (504,318)	\$ (200,000)	\$ (200,000)	\$ -	0.0%
Net Change in Fund Balance	171,650	66,858	(124,602)	237,194	111,894		
Beginning Fund Balance	174,870	346,520	413,378	288,776	525,970		
Ending Fund Balance	\$ 346,520	\$ 413,378	\$ 288,776	\$ 525,970	\$ 637,864		

City of Roseville

Lawful Gambling Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	172	(946)	-	-	-	-	0.0%
Miscellaneous	166,988	144,933	139,692	158,026	149,279	(8,747)	-5.5%
Total Revenues	\$ 167,160	\$ 143,987	\$ 139,692	\$ 153,406	\$ 149,279	\$ (8,747)	-5.7%
Expenditures							
Personnel Services	\$ 36,045	\$ 36,755	\$ 27,101	\$ 36,736	\$ 29,279	\$ (7,457)	-20.3%
Supplies & Materials	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	141,000	111,000	113,209	120,000	120,000	-	0.0%
Other Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 177,045	\$ 147,755	\$ 140,310	\$ 153,406	\$ 149,279	\$ (7,457)	-4.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(9,885)	(3,768)	(618)	-	-		
Beginning Fund Balance	128,918	119,033	115,265	114,647	114,647		
Ending Fund Balance	\$ 119,033	\$ 115,265	\$ 114,647	\$ 114,647	\$ 114,647		

City of Roseville
Water Fund Financial Summary
Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	(5,736)	11,280	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	7,239,868	7,979,421	9,961,145	9,000,000	10,039,507	1,039,507	11.6%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	29,775	23,000	23,000	-	100.0%
Investment Income	(159)	12,573	(47,420)	-	-	-	0.0%
Miscellaneous	6,255	11,275	156,314	22,000	22,000	-	100.0%
Total Revenues	\$ 7,245,964	\$ 7,997,533	\$ 10,111,094	\$ 9,045,000	\$ 10,084,507	\$ 1,039,507	11.5%
Expenditures							
Personnel Services	\$ 575,180	\$ 707,241	\$ 689,466	\$ 788,980	\$ 818,340	\$ 29,360	3.7%
Supplies & Materials	269,695	276,277	233,096	276,000	277,000	1,000	0.4%
Utilities	5,393,523	5,982,647	6,897,660	6,751,636	7,186,480	434,844	6.4%
Contractual Services	173,849	35,837	60,673	44,000	44,000	-	0.0%
Other Charges	153,032	121,323	115,979	166,425	157,905	(8,520)	-5.1%
Capital Outlay	1,697,527	1,815,240	1,021,505	1,519,000	1,444,000	(75,000)	-4.9%
Debt Service	30,288	256,596	261,427	276,250	276,300	50	100.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 8,293,094	\$ 9,195,161	\$ 9,279,806	\$ 9,822,291	\$ 10,204,025	\$ 381,734	3.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ 500,000	\$ 638,600	\$ -	\$ (638,600)	100.0%
Transfers Out	(385,000)	(385,000)	(385,000)	(385,000)	(385,000)	-	0.0%
Bond Issuance Costs	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (385,000)	\$ (385,000)	\$ 115,000	\$ 253,600	\$ (385,000)	\$ (638,600)	-251.8%
Net Change in Assets	(1,432,130)	(1,582,628)	946,288	(523,691)	(504,518)		
Beginning Net Assets-Unrestricted	794,533	(637,597)	(2,220,225)	891,181	367,490		
Ending Net Assets-Unrestricted	\$ (637,597)	\$ (2,220,225)	\$ 891,181	\$ 367,490	\$ (137,028)		

City of Roseville

Sewer Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	274,096	5,270	349,840	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	6,042,776	6,287,511	6,624,922	6,500,000	6,630,000	130,000	2.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	18,047	(2,842)	(4,003)	-	-	-	0.0%
Investment Income	(5,048)	(160,170)	(18,137)	-	-	-	0.0%
Miscellaneous	-	-	3,961	-	165,000	165,000	100.0%
Total Revenues	\$ 6,329,871	\$ 6,129,769	\$ 6,956,583	\$ 6,500,000	\$ 6,795,000	\$ 295,000	4.5%
Expenditures							
Personnel Services	\$ 512,436	\$ 484,353	\$ 393,795	\$ 452,900	\$ 473,430	\$ 20,530	4.5%
Supplies & Materials	36,882	44,086	86,341	51,700	53,400	1,700	3.3%
Utilities	3,008,750	2,898,402	3,088,627	3,536,631	3,717,240	180,609	5.1%
Contractual Services	85,005	72,446	157,368	117,500	115,500	(2,000)	-1.7%
Other Charges	185,369	239,141	225,940	257,610	249,940	(7,670)	-3.0%
Capital Outlay	2,111,168	1,716,165	948,463	1,615,000	2,250,000	635,000	39.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 5,939,610	\$ 5,454,593	\$ 4,900,534	\$ 6,031,341	\$ 6,859,510	\$ 828,169	13.7%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(285,000)	(285,000)	(285,000)	(285,000)	(285,000)	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ -	0.0%
Net Change in Assets	105,261	390,176	1,771,049	183,659	(349,510)		
Beginning Net Assets-Unrestricted	1,350,142	1,455,403	2,379,733	4,655,044	4,838,703		
Ending Net Assets-Unrestricted	\$ 1,455,403	\$ 2,379,733	\$ 4,655,044	\$ 4,838,703	\$ 4,489,193		

City of Roseville

Stormwater Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	1,241,191	98,211	81,908	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	2,503,754	2,224,606	2,950,670	3,815,593	3,910,000	94,407	2.5%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	1,900	1,730	1,443	2,000	2,000	-	100.0%
Investment Income	553	(103,498)	19,300	2,000	10,000	8,000	0.0%
Miscellaneous	1,551	37,340	15,109	-	-	-	0.0%
Total Revenues	\$ 3,748,949	\$ 2,258,389	\$ 3,068,430	\$ 3,819,593	\$ 3,922,000	\$ 102,407	2.7%
Expenditures							
Personnel Services	\$ 433,789	\$ 520,333	\$ 517,326	\$ 542,070	\$ 570,250	\$ 28,180	5.2%
Supplies & Materials	78,438	65,859	84,312	76,500	109,000	32,500	42.5%
Utilities	12,310	10,819	18,962	20,000	20,000	-	0.0%
Contractual Services	141,584	150,572	394,166	241,500	214,500	(27,000)	-11.2%
Other Charges	58,122	50,535	47,247	115,330	113,360	(1,970)	-1.7%
Capital Outlay	1,696,334	2,377,227	1,831,095	2,199,000	1,824,000	(375,000)	-17.1%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,420,577	\$ 3,175,345	\$ 2,893,108	\$ 3,194,400	\$ 2,851,110	\$ (343,290)	-10.7%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ -	0.0%
Net Change in Assets	1,228,372	(1,016,956)	75,322	525,193	970,890		
Beginning Net Assets-Unrestricted	134,127	1,362,499	(1,557,222)	2,560,879	3,086,072		
Ending Net Assets-Unrestricted	\$ 1,362,499	\$ (1,557,222)	\$ 2,560,879	\$ 3,086,072	\$ 4,056,962		

City of Roseville

Environmental Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	87,513	90,657	88,826	181,370	188,000	6,630	3.7%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	765,140	861,343	965,219	960,638	1,010,750	50,112	5.2%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(2,729)	(27,844)	13,873	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 849,924	\$ 924,156	\$ 1,067,918	\$ 1,142,008	\$ 1,198,750	\$ 56,742	5.0%
Expenditures							
Personnel Services	\$ 33,603	\$ 43,273	\$ 67,585	\$ 89,080	\$ 93,000	\$ 3,920	4.4%
Supplies & Materials	-	1,284	2,261	5,000	5,000	-	100.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	528,415	795,642	772,393	987,420	1,026,710	39,290	4.0%
Other Charges	4,410	6,910	7,728	11,010	11,010	-	0.0%
Capital Outlay	-	-	-	-	650,000	650,000	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 566,428	\$ 847,109	\$ 849,967	\$ 1,092,510	\$ 1,785,720	\$ 693,210	63.5%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ -	0.0%
Net Change in Assets	263,496	57,047	197,951	29,498	(606,970)	(636,468)	
Beginning Net Assets-Unrestricted	107,185	370,681	427,728	625,679	655,177		
Ending Net Assets-Unrestricted	\$ 370,681	\$ 427,728	\$ 625,679	\$ 655,177	\$ 48,207		

City of Roseville

Golf Course Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	466,841	473,722	515,552	458,388	487,000	28,612	6.2%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	(621)	(7,482)	7,194	-	2,500	2,500	100.0%
Miscellaneous	6,564	7,201	3,832	-	-	-	0.0%
Total Revenues	\$ 472,784	\$ 473,441	\$ 526,578	\$ 458,388	\$ 489,500	\$ 31,112	6.8%
Expenditures							
Personnel Services	\$ 300,533	\$ 309,149	\$ 388,346	\$ 370,880	\$ 417,750	\$ 46,870	12.6%
Supplies & Materials	69,016	84,219	83,047	75,900	101,140	25,240	33.3%
Utilities	12,721	16,616	16,713	17,300	17,800	500	2.9%
Contractual Services	16,013	24,748	21,551	32,200	30,300	(1,900)	-5.9%
Other Charges	121,853	19,246	34,235	42,010	43,110	1,100	2.6%
Capital Outlay	-	87,784	106,154	94,500	68,000	(26,500)	100.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 520,136	\$ 541,762	\$ 650,046	\$ 632,790	\$ 678,100	\$ 45,310	7.2%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ 5,179	-	\$ 94,500	\$ 68,000	\$ (26,500)	100.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ 5,179	\$ -	\$ 94,500	\$ 68,000	\$ (26,500)	100.0%
Net Change in Assets	(47,352)	(63,142)	(123,468)	(79,902)	(120,600)	\$ (40,698)	
Beginning Net Assets-Unrestricted	(134,472)	(120,446)	(106,045)	(133,834)	(213,736)		
Ending Net Assets-Unrestricted	\$ (120,446)	\$ (106,045)	\$ (133,834)	\$ (213,736)	\$ (334,336)		

City of Roseville

Tax Increment Financing Funds Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	1,211,482	1,400,327	2,429,997	1,425,000	2,305,000	880,000	61.8%
Intergovernmental Revenue	100,000			-	-	-	0.0%
Licenses & Permits	-			-	-	-	0.0%
Charges for Services	-			-	-	-	0.0%
Fines and Forfeits	-			-	-	-	0.0%
Cable Franchise Fees	-			-	-	-	0.0%
Special Assessments	-			-	-	-	0.0%
Investment Income	(848)	(386,774)	169,537	50,000	50,000	-	0.0%
Miscellaneous / Developer Fee	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,310,634	\$ 1,013,553	\$ 2,599,534	\$ 1,475,000	\$ 2,355,000	\$ 880,000	59.7%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials						-	0.0%
Utilities						-	0.0%
Contractual Services	623,780	510,879	831,426	1,475,000	2,355,000	880,000	59.7%
Other Charges						-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 623,780	\$ 510,879	\$ 831,426	\$ 905,700	\$ 2,355,000	\$ 880,000	97.2%
Other Financing Sources (Uses)							
Transfers In	\$ 2,219		\$ 44,464	\$ -	\$ -	\$ -	0.0%
Transfers Out	(278,931)	(272,931)	(310,395)	-	-	-	0.0%
Sale of Assets / Bonds	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (276,712)	\$ (272,931)	\$ (265,931)	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	410,142	229,743	1,502,177	-	-		
Beginning Fund Balance	3,363,954	3,774,096	4,003,839	5,506,016	5,506,016		
Ending Fund Balance	\$ 3,774,096	\$ 4,003,839	\$ 5,506,016	\$ 5,506,016	\$ 5,506,016		

City of Roseville

EDA General Fund Financial Summary

Attachment 3

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ Increase (Decrease)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Revenues							
General Property Taxes	\$ 455,965	\$ 433,061	\$ 398,298	\$ 365,235	\$ 364,856	\$ (379)	-0.1%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Charges for Services	85,000	85,000	85,000	85,000	85,000	-	100.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	8,579	(175,103)	115,638	-	-	-	0.0%
Miscellaneous	24,125	23,125	-	23,125	-	(23,125)	0.0%
Total Revenues	\$ 573,669	\$ 366,083	\$ 598,936	\$ 473,360	\$ 449,856	\$ (23,504)	-5.0%
Expenditures							
Personnel Services	\$ 195,074	\$ 206,402	\$ 198,900	\$ 204,320	\$ 210,250	\$ 5,930	2.9%
Supplies & Materials	459	1,290	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Contractual Services	103,507	161,732	184,130	225,350	202,850	(22,500)	-10.0%
Other Charges	87,494	31,213	57,851	43,690	36,756	(6,934)	-15.9%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 386,534	\$ 400,637	\$ 440,881	\$ 473,360	\$ 449,856	\$ (23,504)	-5.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	187,135	(34,554)	158,055	-	-		
Beginning Fund Balance	609,693	796,828	762,274	920,329	920,329		
Ending Fund Balance	\$ 796,828	\$ 762,274	\$ 920,329	\$ 920,329	\$ 920,329		

City of Roseville
Budget Summary by Function

Attachment 4
8/14/2024

	2021	2022	2023	Amended 2024	2025	\$\$	%
	Actual	Actual	Actual	Budget	Budget	Increase	Incr.
City Council	\$ 315,348	\$ 284,981	\$ 279,088	\$ 325,187	\$ 281,956	\$ (43,231)	-13.3%
Administration	1,074,122	1,136,947	1,224,263	2,256,640	2,342,221	85,581	3.8%
Elections	104,326	101,927	102,126	105,390	105,740	350	0.3%
Legal	381,199	381,889	372,833	385,000	390,000	5,000	1.3%
Finance Department	706,021	727,288	812,137	895,082	984,707	89,625	10.0%
Central Services	38,306	39,671	53,500	53,500	53,500	-	0.0%
General Insurance	70,000	70,000	70,000	70,000	70,000	-	0.0%
Contingency	-	-	-	-	207,856	207,856	0.0%
General Government	\$ 2,689,322	\$ 2,742,703	\$ 2,913,947	\$ 4,090,799	\$ 4,435,980	\$ 345,181	8.4%
Police Department	8,492,029	9,446,622	10,197,569	11,818,189	12,946,346	1,128,157	9.5%
Fire Administration	533,691	501,189	509,727	565,910	692,610	126,700	22.4%
Fire Fighting	3,022,228	3,337,097	3,556,461	3,906,320	4,100,909	194,589	5.0%
Fire Emergency Management	1,953	1,108	3,709	19,500	18,000	(1,500)	-7.7%
Fire	\$ 3,557,872	\$ 3,839,394	\$ 4,069,897	\$ 4,491,730	\$ 4,811,519	\$ 319,789	7.1%
Fire Relief Association	264,259	48,815	47,725	46,500	47,700	1,200	2.6%
Fire Relief	\$ 264,259	\$ 48,815	\$ 47,725	\$ 46,500	\$ 47,700	\$ 1,200	2.6%
Public Works Administration	987,206	981,024	1,007,343	1,201,560	1,210,090	8,530	0.7%
Street Department	963,573	1,214,460	1,215,313	1,288,950	1,286,000	(2,950)	-0.2%
Street Lighting	183,892	210,871	223,421	225,000	220,000	(5,000)	-2.2%
Building Maintenance	387,981	520,069	560,277	453,215	482,470	29,255	6.5%
Central Garage	232,994	248,941	293,611	238,510	246,690	8,180	3.4%
Public Works	\$ 2,755,646	\$ 3,175,365	\$ 3,299,965	\$ 3,407,235	\$ 3,445,250	\$ 38,015	1.1%
General Fund	\$ 17,759,128	\$ 19,252,899	\$ 20,529,103	\$ 23,854,453	\$ 25,686,795	\$ 1,832,342	7.7%
Parks & Recreation Administration	707,423	699,158	732,251	785,233	819,595	34,362	4.4%
Recreation Fee Activities	1,273,839	1,484,584	1,618,097	1,813,003	1,793,663	(19,340)	-1.1%
Recreation Non-fee Activities	53,279	134,261	159,727	230,295	239,490	9,195	4.0%
Recreation Nature Center	58,222	75,724	82,757	93,400	119,461	26,061	27.9%
Recreation Activity Center	6,339	108,576	115,458	141,430	149,655	8,225	5.8%
Skating Center	1,187,209	1,405,629	1,492,259	1,517,170	1,617,020	99,850	6.6%
Parks & Recreation Fund	\$ 3,286,311	\$ 3,907,932	\$ 4,200,549	\$ 4,580,531	\$ 4,738,884	\$ 158,353	3.5%
Planning	609,646	597,402	607,256	679,507	708,810	29,303	4.3%
GIS	25,735	38,580	39,276	42,120	45,410	3,290	7.8%
Code Enforcement	830,700	842,047	945,539	1,037,100	1,065,530	28,430	2.7%
Neighborhood Enhancement	124,242	36,533	44,451	40,580	42,870	2,290	5.6%
Nuisance Code Enforcement	64,111	171,140	111,065	114,510	126,780	12,270	10.7%
Community Development Fund	\$ 1,654,434	\$ 1,685,702	\$ 1,747,587	\$ 1,913,817	\$ 1,989,400	\$ 75,583	3.9%
Information Technology	4,000,110	728,494	857,141	595,864	-	(595,864)	-100.0%
Communications	489,693	532,363	585,139	631,260	678,735	47,475	7.5%
License Center	2,068,280	1,963,318	2,353,890	2,263,806	2,489,106	225,300	10.0%
Engineering Services	276,367	382,210	349,054	300,930	301,960	1,030	0.3%
Lawful Gambling	177,045	147,755	147,101	156,736	149,279	(7,457)	-4.8%
EDA	386,534	400,637	440,881	473,360	449,856	(23,504)	-5.0%
Parks Maintenance	1,359,407	1,354,040	1,462,549	1,539,890	1,677,876	137,986	9.0%
Special Purpose Operating Funds	\$ 8,757,436	\$ 5,508,817	\$ 6,195,755	\$ 5,961,846	\$ 5,746,812	\$ (215,034)	-3.6%
Vehicle & Equipment Replacement	884,870	993,418	1,990,081	2,491,200	2,294,250	(196,950)	-7.9%
Building Replacement	301,062	3,824,750	434,344	1,842,900	1,601,595	(241,305)	-13.1%
Park Improvements	118,988	726,700	788,118	1,434,000	1,476,500	42,500	3.0%
Pathway Maintenance	127,878	171,569	148,484	233,800	289,300	55,500	23.7%
Street Light Replacement	35,575	-	-	52,500	57,500	5,000	9.5%
Streetscape (Boulevard)	66,081	53,595	65,522	83,910	122,000	38,090	45.4%
Capital Replacement Funds	\$ 1,534,454	\$ 5,770,032	\$ 3,426,549	\$ 6,138,310	\$ 5,841,145	\$ (297,165)	-4.8%

City of Roseville
Budget Summary by Function

Attachment 4
8/14/2024

	2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Actual</u>	Amended 2024 <u>Budget</u>	2025 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Special Assessment Construction	2,032,708	4,569,024	2,191,077	2,905,000	2,125,000	(780,000)	-26.9%
Capital Improvement Funds	\$ 2,032,708	\$ 4,569,024	\$ 2,191,077	\$ 2,905,000	\$ 2,125,000	\$ (780,000)	-26.9%
G.O. Facility Bonds	-	-	-	-	-	-	0.0%
2011 Bonds	5,353,985	219,396	265,793	-	-	-	0.0%
2012 Bonds	1,442,385	1,459,395	1,442,385	1,447,057	1,434,720	(12,337)	-0.9%
2020 Bonds	775,660	779,940	771,330	778,365	774,480	(3,885)	-0.5%
Debt Service Funds	\$ 7,572,030	\$ 2,458,731	\$ 2,479,508	\$ 2,225,422	\$ 2,209,200	\$ (16,222)	-0.7%
TIF District Funds	\$ 902,711	\$ 783,810	\$ 1,141,821	\$ 1,475,000	\$ 2,355,000	\$ 880,000	59.7%
Sanitary Sewer	6,224,610	5,739,593	5,185,534	6,316,341	7,144,510	828,169	13.1%
Water	8,678,094	9,580,161	9,664,806	10,207,291	10,589,025	381,734	3.7%
Stormwater	2,520,577	3,275,345	2,993,108	3,294,400	2,951,110	(343,290)	-10.4%
Environmental (Recycling)	586,428	867,109	869,967	1,112,510	1,805,720	693,210	62.3%
Golf Course	520,136	541,762	650,046	632,790	678,100	45,310	7.2%
Enterprise Funds	\$ 18,529,845	\$ 20,003,970	\$ 19,363,461	\$ 21,563,332	\$ 23,168,465	\$ 1,605,133	7.4%

Total Budget by Funding Source

Total Budget: Governmental	\$ 43,112,678	\$ 43,536,310	\$ 41,471,068	\$ 48,581,019	\$ 50,242,380	\$ 486,905	1.0%
Total Budget: EDA	386,534	400,637	440,881	473,360	449,856	(23,504)	-5.0%
Total Budget: Proprietary	18,529,845	20,003,970	19,363,461	21,563,332	23,168,465	2,779,589	12.9%
	\$ 62,029,057	\$ 63,940,917	\$ 61,275,410	\$ 70,617,711	\$ 73,860,701	\$ 3,242,990	4.6%

Total Budget by Major Category

Personnel Services	\$ 25,118,879	\$ 24,320,640	\$ 25,393,809	\$ 28,538,639	\$ 30,630,604	2,091,965	7.3%
Supplies & Materials	1,514,098	1,751,274	1,874,272	1,942,221	2,072,005	129,784	6.7%
Utilities	8,933,136	9,814,977	10,901,383	11,183,817	11,844,455	660,638	5.9%
Contractual Services	5,965,435	6,196,932	7,457,651	7,983,188	9,239,015	1,255,827	15.7%
Other Charges	3,877,689	3,083,139	3,708,316	4,289,524	3,740,277	(549,247)	-12.8%
Debt Services	7,572,030	2,458,731	2,479,508	2,225,422	2,209,200	(16,222)	-0.7%
Capital Outlay	9,047,790	16,315,224	9,460,471	14,454,900	14,125,145	(329,755)	-1.8%
	\$ 62,029,057	\$ 63,940,917	\$ 61,275,410	\$ 70,617,711	\$ 73,860,701	\$ 3,242,990	4.6%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4

8/14/2024

	2021	2022	2023	Amended	2025	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
City Council							
Personnel Services	\$ 44,632	\$ 41,372	44,869	49,220	49,220	\$ -	0.0%
Supplies & Materials	-			100	100	-	0.0%
Contractual Services	66,238	182,124	89,573	126,000	74,500	(51,500)	-40.9%
Other Charges	204,478	61,485	144,646	149,867	158,136	8,269	5.5%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 315,348</u>	<u>\$ 284,981</u>	<u>\$ 279,088</u>	<u>\$ 325,187</u>	<u>\$ 281,956</u>	<u>\$ (43,231)</u>	<u>-13.3%</u>
Administration							
Personnel Services	\$ 855,112	\$ 927,962	\$ 935,179	\$ 1,037,560	\$ 1,104,970	\$ 67,410	6.5%
Supplies & Materials	6,967	6,410	4,132	7,000	5,500	(1,500)	-21.4%
Contractual Services	147,471	44,435	116,093	989,629	1,031,797	42,168	4.3%
Other Charges	64,572	158,140	168,859	222,451	199,954	(22,497)	-10.1%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 1,074,122</u>	<u>\$ 1,136,947</u>	<u>\$ 1,224,263</u>	<u>\$ 2,256,640</u>	<u>\$ 2,342,221</u>	<u>\$ 85,581</u>	<u>3.8%</u>
Elections							
Personnel Services	\$ 7,250	\$ 4,851	\$ 5,050	\$ 5,390	\$ 5,740	\$ 350	6.5%
Contractual Services	97,076	97,076	97,076	100,000	100,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 104,326</u>	<u>\$ 101,927</u>	<u>\$ 102,126</u>	<u>\$ 105,390</u>	<u>\$ 105,740</u>	<u>\$ 350</u>	<u>0.3%</u>
Legal							
Contractual Services	381,199	381,889	372,833	385,000	390,000	5,000	1.3%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 381,199</u>	<u>\$ 381,889</u>	<u>\$ 372,833</u>	<u>\$ 385,000</u>	<u>\$ 390,000</u>	<u>\$ 5,000</u>	<u>1.3%</u>
Finance							
Personnel Services	\$ 621,550	\$ 642,231	\$ 719,644	\$ 797,770	\$ 843,400	\$ 45,630	5.7%
Supplies & Materials	3,837	6,169	2,784	4,600	4,600	-	0.0%
Contractual Services	64,405	62,108	73,641	73,855	116,824	42,969	
Other Charges	16,229	16,780	16,068	18,857	19,883	1,026	5.4%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 706,021</u>	<u>\$ 727,288</u>	<u>\$ 812,137</u>	<u>\$ 895,082</u>	<u>\$ 984,707</u>	<u>\$ 89,625</u>	<u>10.0%</u>
Central Services							
Supplies & Materials	17,189	13,189	25,000	25,000	20,000	(5,000)	-25.0%
Other Charges	21,117	26,482	28,500	28,500	33,500	5,000	14.9%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 38,306</u>	<u>\$ 39,671</u>	<u>\$ 53,500</u>	<u>\$ 53,500</u>	<u>\$ 53,500</u>	<u>\$ -</u>	<u>0.0%</u>
General Insurance							
Contractual Services	70,000	70,000	70,000	70,000	70,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ -</u>	<u>0.0%</u>
Police Department							
Personnel Services	\$ 7,416,088	\$ 8,269,359	\$ 8,674,905	\$ 10,142,875	\$ 10,911,646	\$ 768,771	7.6%
Supplies & Materials	321,992	382,432	388,184	422,700	458,100	35,400	8.4%
Contractual Services	461,529	528,758	830,311	918,179	1,178,000	259,821	28.3%
Other Charges	292,420	266,073	304,169	334,435	398,600	64,165	19.2%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 8,492,029</u>	<u>\$ 9,446,622</u>	<u>\$ 10,197,569</u>	<u>\$ 11,818,189</u>	<u>\$ 12,946,346</u>	<u>\$ 1,128,157</u>	<u>9.5%</u>
Fire Administration							
Personnel Services	\$ 465,208	\$ 425,533	\$ 450,290	\$ 510,360	\$ 633,380	\$ 123,020	24.1%
Supplies & Materials	8,738	868	700	-	-	-	0.0%
Utilities	37,959	58,372	48,005	43,050	45,000	1,950	4.5%
Contractual Services	1,795	-	2,765	-	-	-	0.0%
Other Charges	19,991	16,416	7,967	12,500	14,230	1,730	13.8%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 533,691</u>	<u>\$ 501,189</u>	<u>\$ 509,727</u>	<u>\$ 565,910</u>	<u>\$ 692,610</u>	<u>\$ 126,700</u>	<u>22.4%</u>
Fire Operation							
Personnel Services	\$ 2,746,485	\$ 3,050,609	\$ 3,232,026	\$ 3,545,321	\$ 3,698,445	\$ 153,124	4.3%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4

8/14/2024

	2021	2022	2023	Amended 2024	2025	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
Supplies & Materials	92,614	97,825	106,246	109,800	116,500	6,700	6.1%
Contractual Services	112,044	108,712	124,342	169,000	190,000	21,000	0.0%
Other Charges	71,085	79,951	93,847	82,199	95,964	13,765	16.7%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 3,022,228	\$ 3,337,097	\$ 3,556,461	\$ 3,906,320	\$ 4,100,909	\$ 194,589	5.0%
Fire Emergency Mgmt.							
Supplies & Materials	1,155	-	-	-	-	-	0.0%
Utilities	798	1,108	1,004	1,500	1,500	-	0.0%
Contractual Services	-	-	705	12,000	12,500	500	4.2%
Other Charges	-	-	2,000	6,000	4,000	(2,000)	-33.3%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 1,953	\$ 1,108	\$ 3,709	\$ 19,500	\$ 18,000	\$ (1,500)	-7.7%
Fire Relief							
Personnel Services	\$ 264,259	\$ 48,815	\$ 47,725	\$ 46,500	\$ 47,700	\$ 1,200	2.5%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 264,259	\$ 48,815	\$ 47,725	\$ 46,500	\$ 47,700	\$ 1,200	2.6%
PW Administration							
Personnel Services	\$ 949,653	\$ 919,111	\$ 949,641	\$ 1,095,200	\$ 1,132,480	\$ 37,280	3.4%
Supplies & Materials	10,076	14,963	11,864	13,000	14,000	1,000	7.7%
Contractual Services	11,939	25,568	27,125	20,700	10,000	(10,700)	-51.7%
Other Charges	15,538	21,382	18,713	72,660	53,610	(19,050)	-26.2%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 987,206	\$ 981,024	\$ 1,007,343	\$ 1,201,560	\$ 1,210,090	\$ 8,530	0.7%
Streets							
Personnel Services	\$ 669,576	\$ 767,020	\$ 789,498	\$ 767,530	\$ 769,050	\$ 1,520	0.2%
Supplies & Materials	211,328	307,584	334,419	370,850	371,850	1,000	0.3%
Contractual Services	70,908	83,738	55,325	87,200	84,200	(3,000)	-3.4%
Other Charges	11,761	56,118	36,071	63,370	60,900	(2,470)	-3.9%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 963,573	\$ 1,214,460	\$ 1,215,313	\$ 1,288,950	\$ 1,286,000	\$ (2,950)	-0.2%
Central Garage							
Personnel Services	\$ 196,446	\$ 209,182	\$ 211,388	\$ 220,350	\$ 226,890	\$ 6,540	3.0%
Supplies & Materials	21,670	41,816	70,698	11,020	11,150	130	1.2%
Contractual Services	56	2,557	50	200	200	-	0.0%
Other Charges	14,822	(4,614)	11,475	6,940	8,450	1,510	21.8%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 232,994	\$ 248,941	\$ 293,611	\$ 238,510	\$ 246,690	\$ 8,180	3.4%
Building Maintenance							
Supplies & Materials	24,276	26,089	20,098	27,000	29,000	2,000	7.4%
Utilities	127,613	163,472	159,646	165,900	168,300	2,400	1.4%
Contractual Services	236,092	330,508	374,963	260,315	283,620	23,305	9.0%
Other Charges	-	-	5,570	-	1,550	1,550	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 387,981	\$ 520,069	\$ 560,277	\$ 453,215	\$ 482,470	\$ 29,255	6.5%
Street Lighting							
Utilities	-	207,680	201,746	210,000	205,000	(5,000)	-2.5%
Other Charges	183,892	3,191	21,675	15,000	15,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 183,892	\$ 210,871	\$ 223,421	\$ 225,000	\$ 220,000	\$ (5,000)	-2.2%
Contingency							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 207,856	\$ 207,856	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ -	\$ -	\$ -	\$ -	\$ 207,856	\$ 207,856	0.0%
Total General Fund							
Personnel Services	\$ 14,236,259	\$ 15,306,045	\$ 16,060,215	\$ 18,218,076	\$ 19,630,777	\$ 1,412,701	8%
Supplies & Materials	719,842	897,345	964,125	991,070	1,030,800	39,730	4%
Utilities	166,370	430,632	410,401	420,450	419,800	(650)	0%
Contractual Services	1,720,752	1,917,473	2,234,802	3,212,078	3,541,641	329,563	10%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4
8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
Other Charges	915,905	701,404	859,560	1,012,779	1,063,777	50,998	5%
Capital Outlay	-	-	-	-	-	-	0%
	\$ 17,759,128	\$ 19,252,899	\$ 20,529,103	\$ 23,854,453	\$ 25,686,795	\$ 1,832,342	8%
Recreation Administration							
Personnel Services	\$ 574,447	\$ 556,723	\$ 466,060	\$ 622,230	\$ 656,680	\$ 34,450	5.5%
Supplies & Materials	2,490	6,759	3,950	7,588	7,600	12	0.2%
Contractual Services	1,560	1,017	1,223	2,500	2,500	-	0.0%
Other Charges	128,926	134,659	261,018	152,915	152,815	(100)	-0.1%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 707,423	\$ 699,158	\$ 732,251	\$ 785,233	\$ 819,595	\$ 34,362	4.4%
Recreation Fee Programs							
Personnel Services	\$ 789,429	\$ 878,234	\$ 971,481	\$ 1,115,185	\$ 1,088,381	\$ (26,804)	-2.4%
Supplies & Materials	71,659	60,674	55,360	83,283	82,965	(318)	-0.4%
Utilities	23,739	35,087	32,491	40,000	42,135	2,135	5.3%
Contractual Services	266,501	354,108	390,220	410,440	417,947	7,507	1.8%
Other Charges	122,511	156,481	168,545	164,095	162,235	(1,860)	-1.1%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 1,273,839	\$ 1,484,584	\$ 1,618,097	\$ 1,813,003	\$ 1,793,663	\$ (19,340)	-1.1%
Recreation Non-Fee Programs							
Personnel Services	\$ 22,470	\$ 49,096	\$ 56,546	\$ 78,345	\$ 80,665	\$ 2,320	3.0%
Supplies & Materials	6,443	11,938	16,415	30,330	26,800	(3,530)	-11.6%
Contractual Services	21,121	61,771	80,205	80,550	89,905	9,355	11.6%
Other Charges	3,245	11,456	6,561	41,070	42,120	1,050	2.6%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 53,279	\$ 134,261	\$ 159,727	\$ 230,295	\$ 239,490	\$ 9,195	4.0%
Recreation Activity Center							
Personnel Services	\$ 727	\$ 3,189	\$ 2,994	\$ 12,380	\$ 8,905	\$ (3,475)	-28.1%
Supplies & Materials	283	1,646	617	3,350	3,350	-	0.0%
Contractual Services	-	98,177	105,206	117,700	129,400	11,700	9.9%
Other Charges	5,329	5,564	6,641	8,000	8,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 6,339	\$ 108,576	\$ 115,458	\$ 141,430	\$ 149,655	\$ 8,225	5.8%
Recreation Nature Center							
Personnel Services	\$ 20,541	\$ 36,295	\$ 48,603	\$ 45,450	\$ 71,411	\$ 25,961	57.1%
Supplies & Materials	8,596	7,856	4,963	9,800	9,800	-	0.0%
Utilities	8,664	10,092	9,556	11,000	11,000	-	0.0%
Contractual Services	18,726	19,317	17,300	24,200	24,200	-	0.0%
Other Charges	1,695	2,164	2,335	2,950	3,050	100	3.4%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 58,222	\$ 75,724	\$ 82,757	\$ 93,400	\$ 119,461	\$ 26,061	27.9%
Skating Center							
Personnel Services	\$ 735,452	\$ 781,746	\$ 848,490	\$ 883,180	\$ 934,410	\$ 51,230	5.8%
Supplies & Materials	54,320	78,612	93,822	93,550	99,900	6,350	6.8%
Utilities	245,188	363,540	359,494	320,000	360,000	40,000	12.5%
Contractual Services	102,328	115,586	124,760	146,800	145,670	(1,130)	-0.8%
Other Charges	49,921	66,145	65,693	73,640	77,040	3,400	4.6%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 1,187,209	\$ 1,405,629	\$ 1,492,259	\$ 1,517,170	\$ 1,617,020	\$ 99,850	6.6%
Parks & Recreation Maintenance							
Personnel Services	\$ 943,113	\$ 971,987	\$ 1,040,574	\$ 1,109,690	\$ 1,226,076	\$ 116,386	10.5%
Supplies & Materials	130,907	160,625	184,310	159,500	178,100	18,600	11.7%
Utilities	53,579	57,440	57,130	57,000	60,000	3,000	5.3%
Contractual Services	167,772	130,836	149,658	173,000	173,000	-	0.0%
Other Charges	64,036	33,152	30,877	40,700	40,700	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 1,359,407	\$ 1,354,040	\$ 1,462,549	\$ 1,539,890	\$ 1,677,876	\$ 137,986	9.0%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4
8/14/2024

	2021	2022	2023	Amended	2025	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
							0.0%
Total Parks & Recreation Funds							
Personnel Services	\$ 3,086,179	\$ 3,277,270	\$ 3,434,748	\$ 3,866,460	\$ 4,066,528	\$ 200,068	5.2%
Supplies & Materials	274,698	328,110	359,437	387,401	408,515	21,114	5.5%
Utilities	331,170	466,159	458,671	428,000	473,135	45,135	10.5%
Contractual Services	578,008	780,812	868,572	955,190	982,622	27,432	2.9%
Other Charges	375,663	409,621	541,670	483,370	485,960	2,590	0.5%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 4,645,718	\$ 5,261,972	\$ 5,663,098	\$ 6,120,421	\$ 6,416,760	\$ 296,339	4.8%
Communications Fund							
Personnel Services	\$ 274,968	\$ 280,176	\$ 331,810	\$ 382,140	\$ 406,000	\$ 23,860	6.2%
Supplies & Materials	2,595	1,086	-	1,000	1,000	-	0.0%
Contractual Services	46,127	37,939	39,284	47,600	49,592	1,992	4.2%
Other Charges	166,003	213,162	214,045	200,520	222,143	21,623	10.8%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 489,693	\$ 532,363	\$ 585,139	\$ 631,260	\$ 678,735	\$ 47,475	7.5%
Information Technology Fund							
Personnel Services	\$ 2,339,669	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	1,797	-	-	-	-	-	0.0%
Contractual Services	1,218,212	723,343	857,141	-	-	-	-
* Other Charges	398,752	-	-	595,864	-	(595,864)	-100.0%
** Capital Outlay	41,680	5,151	-	-	-	-	0.0%
	\$ 4,000,110	\$ 728,494	\$ 857,141	\$ 595,864	\$ -	\$ (595,864)	-100.0%
* part of Administration in 2024							
** now part of individual department expenses							
Streetscape Fund							
Personnel Services	\$ 7,774	\$ -	\$ -	\$ 6,910	\$ -	\$ (6,910)	-100.0%
Supplies & Materials	24,542	12,370	15,136	30,000	35,000	5,000	16.7%
Contractual Services	33,765	41,225	50,386	47,000	87,000	40,000	85.1%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 66,081	\$ 53,595	\$ 65,522	\$ 83,910	\$ 122,000	\$ 38,090	45.4%
CD - Planning							
Personnel Services	\$ 495,130	\$ 515,692	\$ 555,275	\$ 598,007	\$ 637,310	\$ 39,303	6.6%
Supplies & Materials	360	435	66	1,000	1,000	-	0.0%
Contractual Services	10,418	9,615	4,546	15,500	10,000	-	0.0%
Other Charges	103,738	71,660	46,219	65,000	60,500	(4,500)	-6.9%
Capital Outlay	-	-	1,150	-	-	-	0.0%
	\$ 609,646	\$ 597,402	\$ 607,256	\$ 679,507	\$ 708,810	\$ 29,303	4.3%
CD - Code Enforcement							
Personnel Services	\$ 585,688	\$ 573,169	\$ 671,090	\$ 701,470	\$ 754,330	\$ 52,860	7.5%
Supplies & Materials	6,514	8,476	9,512	9,500	10,300	800	8.4%
Contractual Services	158,416	121,871	150,045	130,000	135,000	5,000	3.8%
Other Charges	80,082	110,335	114,892	128,130	120,900	(7,230)	-5.6%
Capital Outlay	-	28,196	-	68,000	45,000	(23,000)	-33.8%
	\$ 830,700	\$ 842,047	\$ 945,539	\$ 1,037,100	\$ 1,065,530	\$ 28,430	2.7%
CD-Nuisance Code Enforcement							
Personnel Services	\$ 64,111	\$ 168,433	\$ 107,993	\$ 111,710	\$ 123,580	\$ 11,870	10.6%
Other Charges	-	2,707	3,072	2,800	3,200	400	14.3%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 64,111	\$ 171,140	\$ 111,065	\$ 114,510	\$ 126,780	\$ 12,270	10.7%
CD - GIS							
Personnel Services	\$ 20,795	\$ 34,040	\$ 34,532	\$ 36,470	\$ 39,670	\$ 3,200	8.8%
Other Charges	4,940	4,540	4,744	5,650	5,740	90	1.6%
Capital Outlay	-	-	-	-	-	-	0.0%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4
8/14/2024

	2021	2022	2023	Amended 2024	2025	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
	\$ 25,735	\$ 38,580	\$ 39,276	\$ 42,120	\$ 45,410	\$ 3,290	7.8%
CD - Neighborhood Enhancement							
Personnel Services	\$ 117,979	\$ 32,043	\$ 39,439	\$ 34,230	\$ 36,420	\$ 2,190	6.4%
Supplies & Materials	1,752	81	-	650	650	-	0.0%
Contractual Services	2,633	28	6	-	-	-	0.0%
Other Charges	1,878	4,381	5,006	5,700	5,800	100	1.8%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 124,242	\$ 36,533	\$ 44,451	\$ 40,580	\$ 42,870	\$ 2,290	5.6%
Community Development Fund							
Personnel Services	\$ 1,283,703	\$ 1,323,377	\$ 1,408,329	\$ 1,481,887	\$ 1,591,310	\$ 109,423	7.4%
Supplies & Materials	8,626	8,992	9,578	11,150	11,950	800	7.2%
Contractual Services	171,467	131,514	154,597	145,500	145,000	5,000	3.4%
Other Charges	190,638	193,623	173,933	207,280	196,140	(11,140)	-5.4%
Capital Outlay	-	28,196	1,150	68,000	45,000	(23,000)	-33.8%
	\$ 1,654,434	\$ 1,685,702	\$ 1,747,587	\$ 1,913,817	\$ 1,989,400	\$ 81,083	4.2%
EDA Fund							
Personnel Services	\$ 195,074	\$ 206,402	\$ 198,900	\$ 204,320	\$ 210,250	\$ 5,930	2.9%
Supplies & Materials	459	1,290	-	-	-	-	0.0%
Contractual Services	103,507	161,732	184,130	225,350	202,850	(22,500)	-10.0%
Other Charges	87,494	31,213	57,851	43,690	36,756	(6,934)	-15.9%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 386,534	\$ 400,637	\$ 440,881	\$ 473,360	\$ 449,856	\$ (23,504)	-5.0%
License Center Fund							
Personnel Services	\$ 1,572,764	\$ 1,584,536	\$ 1,621,265	\$ 1,832,480	\$ 2,044,930	\$ 212,450	11.6%
Supplies & Materials	25,717	30,212	35,535	35,500	38,200	2,700	7.6%
Utilities	8,292	9,702	10,349	9,800	10,000	200	2.0%
Contractual Services	34,442	34,764	49,913	46,600	48,000	1,400	3.0%
Other Charges	427,065	304,104	636,828	339,426	347,976	8,550	2.5%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 2,068,280	\$ 1,963,318	\$ 2,353,890	\$ 2,263,806	\$ 2,489,106	\$ 225,300	10.0%
Engineering Services Fund							
Personnel Services	\$ 230,903	\$ 241,730	\$ 254,923	\$ 265,720	\$ 278,760	\$ 13,040	4.9%
Supplies & Materials	1,791	144	1,404	1,000	1,000	-	0.0%
Contractual Services	40,290	137,479	89,427	10,000	-	(10,000)	-100.0%
Other Charges	3,383	2,857	3,300	24,210	22,200	(2,010)	-8.3%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 276,367	\$ 382,210	\$ 349,054	\$ 300,930	\$ 301,960	\$ 1,030	0.3%
Lawful Gambling Fund							
Personnel Services	\$ 36,045	\$ 36,755	\$ 27,101	\$ 36,736	\$ 29,279	\$ (7,457)	-20.3%
Contractual Services	141,000	111,000	120,000	120,000	120,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 177,045	\$ 147,755	\$ 147,101	\$ 156,736	\$ 149,279	\$ (7,457)	-4.8%
TIF Fund							
Contractual Services	902,711	783,810	1,141,821	1,475,000	2,355,000	\$ 880,000	59.7%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 902,711	\$ 783,810	\$ 1,141,821	\$ 1,475,000	\$ 2,355,000	\$ 880,000	59.7%
Debt Service Fund							
OSC - Debt: #31	5,353,985	219,396	265,793			-	0.0%
OSC - Debt: 2012A	1,442,385	1,459,395	1,442,385	1,447,057	1,434,720	(12,337)	-0.9%
OSC - Debt: 2020A	775,660	779,940	771,330	778,365	774,480	(3,885)	-0.5%
	\$ 7,572,030	\$ 2,458,731	\$ 2,479,508	\$ 2,225,422	\$ 2,209,200	\$ (16,222)	-0.7%

City of Roseville

Budget Detail by Function: Governmental Funds

Attachment 4
8/14/2024

	2021	2022	2023	Amended 2024	2025	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
Total: Governmental Funds							
Personnel Services	\$ 23,263,338	\$ 22,256,291	\$ 23,337,291	\$ 26,294,729	\$ 28,257,834	\$ 1,963,105	7.5%
Supplies & Materials	1,060,067	1,279,549	1,385,215	1,457,121	1,526,465	69,344	4.8%
Utilities	505,832	906,493	879,421	858,250	902,935	44,685	5.2%
Contractual Services	4,990,281	4,861,091	5,790,073	6,284,318	7,531,705	1,247,387	19.8%
Other Charges	2,564,903	1,855,984	2,487,187	2,907,139	2,374,952	(532,187)	-18.3%
Debt Services	7,572,030	2,458,731	2,479,508	2,225,422	2,209,200	(16,222)	-0.7%
Capital Outlay: Ops	41,680	33,347	1,150	68,000	45,000	(23,000)	-33.8%
Total: Operations	\$ 39,998,131	\$ 33,651,486	\$ 36,359,845	\$ 40,094,979	\$ 42,848,091	\$ 2,753,112	6.9%
Vehicles & Equipment	\$ 884,870	\$ 993,418	\$ 1,990,081	\$ 2,491,200	\$ 2,294,250	\$ (196,950)	-7.9%
General Facilities	301,062	3,824,750	434,344	1,842,900	1,601,595	(241,305)	-13.1%
Pathways & Parking Lots	127,878	171,569	148,484	233,800	289,300	55,500	23.7%
Street Lighting	35,575	-	-	52,500	57,500	5,000	9.5%
Park Improvements	118,988	726,700	788,118	1,434,000	1,476,500	42,500	3.0%
Pavement Management	2,032,708	4,569,024	2,191,077	2,905,000	2,125,000	(780,000)	-26.9%
Total: Capital	\$ 3,501,081	\$ 10,285,461	\$ 5,552,104	\$ 8,959,400	\$ 7,844,145	\$ (1,115,255)	-12.4%
Total: Governmental	\$ 43,499,212	\$ 43,936,947	\$ 41,911,949	\$ 49,054,379	\$ 50,692,236	1,637,857	3.3%

City of Roseville

Budget Detail by Function: Proprietary Funds

Attachment 4

8/14/2024

	2021	2022	2023	Amended	2025	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>2024</u>	<u>Budget</u>	<u>Increase</u>	<u>Incr.</u>
Water Fund							
Personnel Services	\$ 575,180	\$ 707,241	\$ 689,466	\$ 788,980	\$ 818,340	\$ 29,360	3.7%
Supplies & Materials	269,695	276,277	233,096	276,000	277,000	1,000	0.4%
Utilities	5,393,523	5,982,647	6,897,660	6,751,636	7,186,480	434,844	6.4%
Contractual Services	204,137	292,433	322,100	320,250	320,300	50	0.0%
Other Charges	538,032	506,323	500,979	551,425	542,905	(8,520)	-1.5%
Capital Outlay	1,697,527	1,815,240	1,021,505	1,519,000	1,444,000	(75,000)	-4.9%
	\$ 8,678,094	\$ 9,580,161	\$ 9,664,806	\$ 10,207,291	\$ 10,589,025	\$ 381,734	3.7%
Sanitary Sewer Fund							
Personnel Services	\$ 512,436	\$ 484,353	\$ 393,795	\$ 452,900	\$ 473,430	\$ 20,530	4.5%
Supplies & Materials	36,882	44,086	86,341	51,700	53,400	1,700	3.3%
Utilities	3,008,750	2,898,402	3,088,627	3,536,631	3,717,240	180,609	5.1%
Contractual Services	85,005	72,446	157,368	117,500	115,500	(2,000)	-1.7%
Other Charges	470,369	524,141	510,940	542,610	534,940	(7,670)	-1.4%
Capital Outlay	2,111,168	1,716,165	948,463	1,615,000	2,250,000	635,000	39.3%
	\$ 6,224,610	\$ 5,739,593	\$ 5,185,534	\$ 6,316,341	\$ 7,144,510	\$ 828,169	13.1%
Stormwater Fund							
Personnel Services	\$ 433,789	\$ 520,333	\$ 517,326	\$ 542,070	\$ 570,250	\$ 28,180	5.2%
Supplies & Materials	78,438	65,859	84,312	76,500	109,000	32,500	42.5%
Utilities	12,310	10,819	18,962	20,000	20,000	-	0.0%
Contractual Services	141,584	150,572	394,166	241,500	214,500	(27,000)	-11.2%
Other Charges	158,122	150,535	147,247	215,330	213,360	(1,970)	-0.9%
Capital Outlay	1,696,334	2,377,227	1,831,095	2,199,000	1,824,000	(375,000)	-17.1%
	\$ 2,520,577	\$ 3,275,345	\$ 2,993,108	\$ 3,294,400	\$ 2,951,110	\$ (343,290)	-10.4%
Environmental Fund							
Personnel Services	\$ 33,603	\$ 43,273	\$ 67,585	\$ 89,080	\$ 93,000	\$ 3,920	4.4%
Supplies & Materials	-	1,284	2,261	5,000	5,000	-	0.0%
Contractual Services	528,415	795,642	772,393	987,420	1,026,710	39,290	4.0%
Other Charges	24,410	26,910	27,728	31,010	31,010	-	0.0%
Capital Outlay	-	-	-	-	650,000	650,000	100.0%
	\$ 586,428	\$ 867,109	\$ 869,967	\$ 1,112,510	\$ 1,805,720	\$ 693,210	62.3%
Golf Course Fund							
Personnel Services	\$ 300,533	\$ 309,149	\$ 388,346	\$ 370,880	\$ 417,750	\$ 46,870	12.6%
Supplies & Materials	69,016	84,219	83,047	75,900	101,140	25,240	33.3%
Utilities	12,721	16,616	16,713	17,300	17,800	500	2.9%
Contractual Services	16,013	24,748	21,551	32,200	30,300	(1,900)	-5.9%
Other Charges	121,853	195,246	34,235	42,010	43,110	1,100	2.6%
Capital Outlay	-	87,784	106,154	94,500	68,000	(26,500)	-28.0%
	\$ 520,136	\$ 541,762	\$ 650,046	\$ 632,790	\$ 678,100	\$ 45,310	7.2%
Total: Proprietary Funds							
Personnel Services	\$ 1,855,541	\$ 2,064,349	\$ 2,056,518	\$ 2,243,910	\$ 2,372,770	\$ 128,860	6.3%
Supplies & Materials	454,031	471,725	489,057	485,100	545,540	60,440	12.4%
Utilities	8,427,304	8,908,484	10,021,962	10,325,567	10,941,520	615,953	6.1%
Contractual Services	975,154	1,335,841	1,667,578	1,698,870	1,707,310	8,440	0.5%
Other Charges	1,312,786	1,227,155	1,221,129	1,382,385	1,365,325	(17,060)	-1.4%
Capital Outlay	5,505,029	5,996,416	3,907,217	5,427,500	6,236,000	808,500	20.7%
Total: Non Tax-Supported	\$ 18,529,845	\$ 20,003,970	\$ 19,363,461	\$ 21,563,332	\$ 23,168,465	\$ 1,605,133	8.3%

2025 BUDGET - REVENUE CHANGES ONLY**Attachment 5**

8/14/2024

Total

Property Taxes

General Fund	\$ 1,437,070
Communications	\$ 67,475
GO Debt	\$ (16,222)
EDA	\$ (379)
Total Change in Property Taxes	<u>\$ 1,487,944</u>

Intergovernmental Revenue

General - SAFER grant	\$ (51,000)
General - State aid - police & fire	\$ 137,200
General - Police & fire training	\$ 5,000
General - MSA Maint	\$ 36,849
General - Hsg Nav grant	\$ 790
General - PS Aid - comittment to diversity	\$ (221,900)
General - PS Aid - increase in dispatch services	\$ (40,104)
General - PS Aid - BCA required IT costs	\$ (16,000)
General - BCA funded police position	\$ (16,370)
General - PS Aid -CSO inc & PD&FD Wellness inc	\$ (64,500)
General - PS Aid- Fire Cadet inc & 1/2 PD LT post	\$ 138,310
General-ARPA/Opioid/PS Aid-social workers	\$ 257,856
V&E - Fire & Police public safety aid	\$ (1,000,000)
IT- moved to facilities	\$ (77,184)
Facilities-State Bonding	\$ (678,816)
PMP - MSA construction	\$ (880,000)
Recycling - Score & federal grant	\$ (93,370)
Recycling - County Grant	\$ 100,000
Total change in intergovernmental	<u>\$ (2,463,239)</u>

Licenses & Permits

General- Pawn Shop fees	\$ (1,000)
General - Liquor licenses	\$ (7,000)
General - Business licenses	\$ 6,500
Gen Fund-Fire MF Rental Inspection	\$ 47,708
Gen - Fire inspection permits	\$ (4,950)
Eng. Svcs-ROW, PIC, other permits	\$ (15,200)
Cnty Dev - various permits and licenses	\$ 15,300
Total change in licenses & Permits	<u>\$ 41,358</u>

Charges for Services

Gen -Fire hotel, safety & plan review fees	\$ (36,200)
Gen - Fire misc fees	\$ 3,500

2025 BUDGET - REVENUE CHANGES ONLY

8/14/2024

	Total
Gen - RVA admin fees	\$ 3,000
Gen - Police false alarm fees	\$ (10,000)
Gen - Police Rosedale reimburse	\$ 250,000
Gen - Tower Lease Revenues	\$ 451,680
IT fund - Tower lease rev-moved to Gen	\$ (451,680)
Recreation-fee activities	\$ 26,151
Recreation-Non-fee activities	\$ 500
Recreation-Skating Center	\$ 72,200
Recreation-Nature Center	\$ 35,000
CD-Technology Fee	\$ 7,500
License Center-MV, DL, Passports	\$ 100,000
Eng Svcs - Falcon Heights	\$ 35,000
Water - 8% increase per URStudy	\$ 600,000
Water - Increased AH contract	\$ 439,507
Sanitary Sewer-2% increase	\$ 130,000
Storm Drainage-2.5% inc per Utility Rate Study	\$ 94,407
Recycling-increase to cover expenses	\$ 50,112
Golf-Green fees & Equip sales	\$ 28,612
Total Change in Charges for Services	\$ 1,829,289

Fines and Forfeits

General-Alcohol & tobacco fines	\$ 10,000
Total change in court fines	\$ 10,000

Cable Franchise Fees

Communications- based on 5 yr average	\$ (20,000)
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Tax Increments

TIF Pay-as-you-go notes	\$ 880,000
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Special Assessments

Pavement Mgmt & Water private hydrant	\$ (45,247)
Total change in special assessments	\$ (45,247)

Interest Earnings

Gen fund - 5 year average	\$ 10,000
IT Fund	\$ (2,000)
V & E funds	\$ (8,334)
Pathway fund	\$ 521
Street light Replacement	\$ 3,688
PMP fund	\$ 56,187
PIP Fund	\$ 23,246

2025 BUDGET - REVENUE CHANGES ONLY

8/14/2024

	Total
Stormwater fund	\$ 8,000
Cedarholm Golf fund	\$ 2,500
Total Change in Interest earnings	\$ 93,808

Donations & Miscellaneous

Gen Fund-Metro Inet reimb rent & fin svcs	\$ 11,825
Gen fund-UNW PILOT	\$ (24,208)
Gen - PW state fair sign reimb	\$ (325)
Gen - Street patching	\$ (1,000)
Police V&E - K9 donation	\$ (9,000)
Lawful gambling - based on past year	\$ (8,747)
EDA - NW donations	\$ (23,125)
Sewer-vehicle trade in	\$ 165,000
Total Change in Misc/Transfers In	\$ 110,420

Transfers In

ARPA Funds	\$ (638,600)
IT - Internal transfers	\$ (65,000)
GEN-IT internal transfers	\$ 65,000
Trf to GEN from IT ops	\$ (595,864)
Parks-from IT capital - computers	\$ (1,530)
GEN-from IT capital-computers	\$ (20,656)
trf from IT to Street Light	\$ (300,000)
trf from IT to V& E	\$ (510,214)
trf from Exc cash reserve to CIP	\$ 525,000
Golf-trf in to cover capital expenses	\$ (26,500)
	\$ (1,568,364)

Total Revenue & Transfer In Changes	\$ 355,969
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2025 BUDGET - EXPENDITURE CHANGES ONLY**Attachment 6**

8/14/2024

Total

PERSONNEL CHANGES

Steps, turnover, insurance & union changes	\$ 624,230
COLA	\$ 656,703
Increase temp/seasonal-Golf	\$ (5,000)
Increase fire cadets	\$ 50,880
Overtime increase-police	\$ 39,640
Reclassifications - Golf & Finance	\$ 6,560
LC-3pt to ft & add 1 pt	\$ 122,350
New 2 Mental Health Coord - police	\$ 257,856
New Hsg Officer/Fire inspector	\$ 104,960
New Commander in Police Admin	\$ 174,860
Parks-Forestry Supervisor (net of pt forester)	\$ 58,926
	\$ 2,091,965

SUPPLIES & MATERIALS

Police - Clothing	\$ 35,000
Fire-vehicle & oper. Supplies & clothing	\$ 6,700
Skating Center-Merchandise for slae	\$ 4,000
Park Maint- vehicle & operating supplies	\$ 18,000
Storm-vehicle supplies	\$ 31,500
Golf - operating supplies	\$ 17,000
Other minor cost changes	\$ 17,584
	\$ 129,784

UTILITIES

Cedarholm	\$ 500
Fire-building utilities	\$ 1,950
Building Maintenance	\$ 2,400
Street Lighting	\$ (5,000)
Park Buildings	\$ 2,135
Skating Center	\$ 40,000
Park Maintenance	\$ 3,000
License Center	\$ 200
Water	\$ 434,844
Sewer	\$ 180,609
	\$ 660,638

CONTRACTUAL SERVICES

Admin - Metro-INET contract	\$ 38,106
Admin-software maintenance increases	\$ 9,261
Council-strategic plan, cmtly survey	\$ (50,000)
Finance - new software maintenance	\$ 34,805

2025 BUDGET - EXPENDITURE CHANGES ONLY

8/14/2024

	Total
Police-Dispatch services	\$ 36,446
Police-Software maintenance	\$ 49,975
Police-Ramsey cty Soc Worker contract	\$ (69,600)
Police - Rosedale officers	\$ 250,000
Fire- increased contract maint	\$ 21,000
Bldg Maint-facility repair contracts	\$ 23,305
Streetscape-retaining walls and other things	\$ 40,000
TIF-increased TIF contract payments	\$ 880,000
Environmental-recycling contract	\$ 39,290
EDA- reduced professional services	\$ (22,500)
Other minor cost changes	\$ (24,311)
	\$ 1,255,777

OTHER CHARGES

Police-cont maint vehicles	\$ 27,000
Police-telephone	\$ 13,500
Police-training, conferences & tuition reimb	\$ 16,100
Fire-cont. maint vehicles	\$ 8,000
PW Admin- software operating	\$ (16,250)
Communications - memberships (Nine north)	\$ 23,223
Lic Cntr-minor repairs(paint/floor)	\$ 7,500
Water-software operating	\$ (8,020)
Sewer-software operating	\$ (9,020)
Storm-software operating	\$ (8,720)
EDA - reduced other charges	\$ (6,934)
Other minor cost changes	\$ 238
	\$ 46,617

DEBT SERVICE CHANGES

Debt Service - Water	\$ 50
Debt Service -GO	\$ (16,222)
	\$ (16,172)

CAPITAL OUTLAY CHANGES

Vehicles & Equipment	\$ 635,450
Facilities	\$ (241,305)
Pathways & Parking Lots	\$ 55,500
Street Lighting	\$ 5,000
Park Improvements	\$ 42,500
Pavement Management	\$ (780,000)
Golf equipment	\$ (26,500)
Stormwater capital	\$ (375,000)
Sewer capital	\$ 635,000
Water-capital	\$ (75,000)

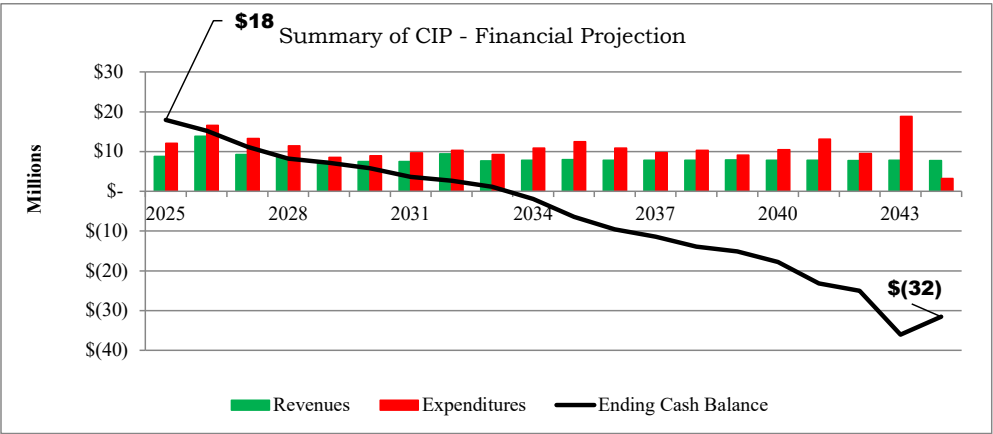
2025 BUDGET - EXPENDITURE CHANGES ONLY

8/14/2024

	Total
Environmental - recycling carts	\$ 650,000
Cnty Dev - vehicle	\$ (23,000)
Total Change in Capital Outlay	<u>\$ 502,645</u>
<u>Transfer Out</u>	
IT Capital - trf to other funds	\$ (832,400)
IT Operating- trf out to GEN for revenues collected	\$ (595,864)
Total Change in Transfers Out	<u>\$ (1,428,264)</u>
 Total Expenditure Changes	 \$ 3,242,990

Summary by Function

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	Total
Tax Levy: Current	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 80,000,000
Tax Levy: Add/Sub*	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fees, MSA, Asmnts,Trfs, ARP/	4,257,600	6,738,208	4,986,350	4,249,430	3,255,000	3,285,000	3,315,000	3,396,000	3,599,000	3,666,000	3,736,000	3,710,000	3,774,000	3,753,000	3,750,000	3,759,000	3,710,000	3,696,000	3,740,000	3,696,000	78,071,587
Sale of Assets/Internal Loan	167,000	2,776,909	165,500	133,000	148,500	123,000	130,000	1,953,000	30,000	64,500	177,000	85,000	60,000	67,000	94,500	50,000	50,000	30,000	30,000	30,000	6,364,909
Interest Earnings	370,538	322,571	137,997	95,874	79,949	77,989	70,707	60,538	50,112	57,782	45,588	15,634	13,197	12,850	14,773	12,397	19,799	6,050	10,704	21,908	1,496,957
Revenues	\$ 8,795,138	\$ 13,837,688	\$ 9,289,846	\$ 8,478,304	\$ 7,483,449	\$ 7,485,989	\$ 7,515,707	\$ 9,409,538	\$ 7,679,112	\$ 7,788,282	\$ 7,958,588	\$ 7,810,634	\$ 7,847,197	\$ 7,832,850	\$ 7,859,273	\$ 7,821,397	\$ 7,779,799	\$ 7,732,050	\$ 7,780,704	\$ 7,747,908	\$ 165,933,454
Administration	\$ 23,000	\$ 75,000	\$ 45,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 75,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 553,000
Finance	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	400,000	-	-	-	-	-	450,000
Central Services	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	1,170,000
Police	675,900	781,010	624,480	733,845	645,350	624,020	814,110	583,160	609,620	745,845	585,350	736,230	665,260	599,800	652,120	712,845	738,560	601,880	655,900	641,800	13,427,085
Fire	675,850	1,922,000	676,500	380,000	212,000	374,350	196,000	607,000	47,000	360,000	2,011,850	375,000	330,000	180,000	121,000	737,350	1,625,000	585,000	148,000	10,000	11,573,900
Public Works	341,000	117,000	783,500	796,000	165,000	115,000	466,000	170,000	633,000	428,000	671,000	311,100	857,500	110,000	280,000	838,000	297,000	120,000	65,000	20,000	7,584,100
Parks & Recreation	495,513	192,000	204,000	244,000	325,500	428,000	15,000	447,000	300,000	400,000	339,000	163,000	38,000	596,000	53,500	157,000	235,000	79,000	-	-	4,711,513
General Facility Improvements	1,264,595	2,986,000	1,073,925	927,744	572,500	715,000	1,099,000	186,000	981,300	837,500	872,000	607,000	575,000	167,000	544,000	426,000	2,419,000	635,000	11,087,000	4,000	27,979,564
Park Improvements	1,436,500	2,102,500	805,000	940,000	945,000	1,022,500	895,000	663,000	557,500	1,397,000	1,041,000	1,010,000	860,000	640,000	405,000	535,000	1,115,000	560,000	250,000	250,000	17,430,000
Street Improvements	2,125,000	3,425,000	3,350,000	2,650,000	1,650,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	40,350,000
Street Lighting	57,500	120,000	285,000	-	185,000	347,500	170,000	22,500	22,500	-	175,000	30,000	20,000	50,000	85,000	155,000	50,000	65,000	-	-	1,840,000
Pathways (Existing)	289,300	336,300	551,300	441,300	321,300	411,300	371,300	341,300	351,300	341,300	456,300	451,300	321,300	321,300	451,300	366,300	376,300	391,300	371,300	341,300	7,604,000
Community Development	45,000	100,000	45,000	-	-	45,000	-	-	-	45,000	45,000	100,000	45,000	-	-	45,000	-	-	-	45,000	560,000
Golf	68,000	672,000	69,500	134,000	94,500	49,000	17,000	30,000	84,000	104,500	187,000	69,000	108,000	75,000	118,500	64,000	34,000	-	44,000	-	2,022,000
Recycling	650,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	650,000
Water	844,000	454,000	1,722,000	1,093,500	643,000	684,000	1,109,000	2,519,000	1,154,000	1,087,000	1,054,000	1,254,000	1,034,000	1,134,000	1,008,000	1,014,000	1,039,000	1,009,000	1,076,000	-	20,931,500
Sanitary Sewer	1,894,000	1,654,000	1,642,000	1,743,500	1,510,000	1,154,000	1,121,500	1,089,000	1,054,000	1,204,000	1,292,000	1,194,000	1,061,500	2,029,000	1,173,500	1,054,000	1,054,000	1,454,000	1,106,000	20,000	25,504,000
Storm Sewer	1,124,000	1,505,000	1,335,500	1,281,000	1,165,000	1,114,000	1,562,000	1,849,000	1,609,000	2,085,000	1,914,000	2,625,000	1,856,500	2,494,000	1,903,000	2,443,000	2,234,000	2,110,000	2,121,000	-	34,330,000
Expenditures	\$ 12,067,658	\$ 16,550,310	\$ 13,271,205	\$ 11,446,389	\$ 8,512,650	\$ 8,912,170	\$ 9,664,410	\$ 10,335,460	\$ 9,231,720	\$ 10,866,645	\$ 12,472,000	\$ 10,909,130	\$ 9,703,560	\$ 10,324,600	\$ 9,123,420	\$ 10,478,995	\$ 13,145,360	\$ 9,538,680	\$ 18,855,700	\$ 3,260,600	\$ 218,670,662
Beginning Cash Balance	\$ 21,164,499	\$ 17,891,979	\$ 15,179,358	\$ 11,197,999	\$ 8,229,914	\$ 7,200,714	\$ 5,774,533	\$ 3,625,830	\$ 2,699,907	\$ 1,147,299	\$ (1,931,064)	\$ (6,444,476)	\$ (9,542,972)	\$ (11,399,336)	\$ (13,891,085)	\$ (15,155,232)	\$ (17,812,830)	\$ (23,178,390)	\$ (24,985,020)	\$ (36,060,017)	
Annual Surplus (deficit)	(3,272,520)	(2,712,622)	(3,981,359)	(2,968,085)	(1,029,201)	(1,426,181)	(2,148,703)	(925,922)	(1,552,608)	(3,078,363)	(4,513,412)	(3,098,496)	(1,856,363)	(2,491,750)	(1,264,147)	(2,657,598)	(5,365,561)	(1,806,630)	(11,074,996)	4,487,308	
Ending Cash Balance	\$ 17,891,979	\$ 15,179,358	\$ 11,197,999	\$ 8,229,914	\$ 7,200,714	\$ 5,774,533	\$ 3,625,830	\$ 2,699,907	\$ 1,147,299	\$ (1,931,064)	\$ (6,444,476)	\$ (9,542,972)	\$ (11,399,336)	\$ (13,891,085)	\$ (15,155,232)	\$ (17,812,830)	\$ (23,178,390)	\$ (24,985,020)	\$ (36,060,017)	\$ (31,572,709)	

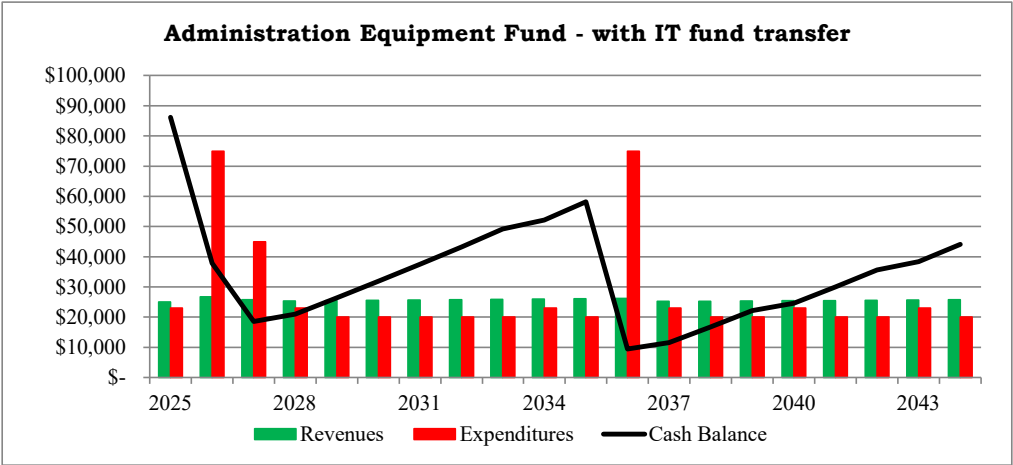


Total Expenditures	\$ 218,670,662
Total Revenues	165,933,454
Total Cash Reserves	21,164,499
Total Funding	\$ 187,097,953
Total Financing Surplus (Gap)	\$ (31,572,709)

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: Current	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Tax Levy: Add/Sub	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other/Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	-	1,722	757	372	419	528	638	751	866	983	1,043	1,164	187	231	336	442	491	601	713	767	
Revenues	\$ 25,000	\$ 26,722	\$ 25,757	\$ 25,372	\$ 25,419	\$ 25,528	\$ 25,638	\$ 25,751	\$ 25,866	\$ 25,983	\$ 26,043	\$ 26,164	\$ 25,187	\$ 25,231	\$ 25,336	\$ 25,442	\$ 25,491	\$ 25,601	\$ 25,713	\$ 25,767	\$ 513,012
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	16,000	75,000	45,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	75,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Furniture & Fixtures	7,000	-	-	3,000	-	-	-	-	-	3,000	-	-	3,000	-	-	3,000	-	-	3,000	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expenditures	\$ 23,000	\$ 75,000	\$ 45,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 75,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 553,000
Beginning Cash Balance	\$ 84,116	\$ 86,116	\$ 37,838	\$ 18,595	\$ 20,967	\$ 26,386	\$ 31,914	\$ 37,552	\$ 43,303	\$ 49,169	\$ 52,153	\$ 58,196	\$ 9,360	\$ 11,547	\$ 16,778	\$ 22,114	\$ 24,556	\$ 30,047	\$ 35,648	\$ 38,361	
Annual Surplus (deficit)	2,000	(48,278)	(19,243)	2,372	5,419	5,528	5,638	5,751	5,866	2,983	6,043	(48,836)	2,187	5,231	5,336	2,442	5,491	5,601	2,713	5,767	
Cash Balance	\$ 86,116	\$ 37,838	\$ 18,595	\$ 20,967	\$ 26,386	\$ 31,914	\$ 37,552	\$ 43,303	\$ 49,169	\$ 52,153	\$ 58,196	\$ 9,360	\$ 11,547	\$ 16,778	\$ 22,114	\$ 24,556	\$ 30,047	\$ 35,648	\$ 38,361	\$ 44,128	

Cash Balance (Year-End) *	\$ 25,116	2023
Planned CIP Surplus/Deficit	59,000	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 84,116	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E	Voting Equipment	16,000	75,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	75,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	\$ 506,000
E	Software			25,000			-	-	-	-	-	-	-	-	-							25,000
F	Office Equipment	7,000			3,000						3,000			3,000			3,000			3,000		22,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 23,000	\$ 75,000	\$ 45,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 75,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 20,000	\$ 23,000	\$ 20,000	\$ 553,000

2.0% = Projected interest earnings rate

Comments:

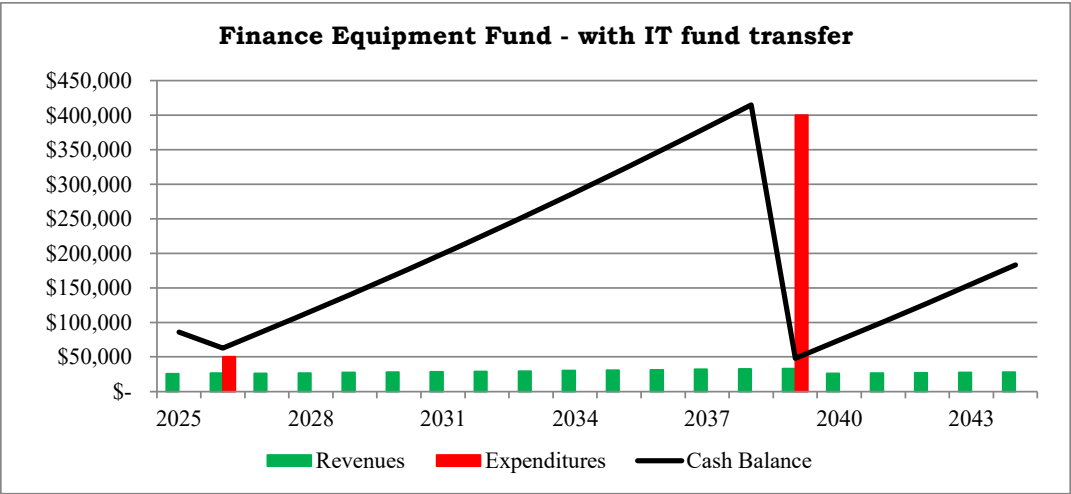
- 2025
- \$5,000 New standing desk, chairs, miscellaneous (intern/ staff)
- 2026
- \$50,000 Voting equipment new purchase by county (pushed to 2026)
- 2030
- \$75,000 (Reduced)Voting equipment new purchase by county

City of Roseville
Capital Improvement Plan: **Finance Equipment Fund (404)**
2025-2044

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
Tax Levy: Current	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other/Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	500	1,720	1,254	1,779	2,315	2,861	3,418	3,987	4,566	5,158	5,761	6,376	7,004	7,644	8,296	962	1,482	2,011	2,552	3,103	
Revenues	\$ 25,500	\$ 26,720	\$ 26,254	\$ 26,779	\$ 27,315	\$ 27,861	\$ 28,418	\$ 28,987	\$ 29,566	\$ 30,158	\$ 30,761	\$ 31,376	\$ 32,004	\$ 32,644	\$ 33,296	\$ 25,962	\$ 26,482	\$ 27,011	\$ 27,552	\$ 28,103	\$ 572,747
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	400,000	-	-	-	-	-	
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expenditures	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Beginning Cash Balance	\$ 60,483	\$ 85,983	\$ 62,703	\$ 88,957	\$ 115,736	\$ 143,051	\$ 170,912	\$ 199,330	\$ 228,316	\$ 257,883	\$ 288,040	\$ 318,801	\$ 350,177	\$ 382,181	\$ 414,824	\$ 48,121	\$ 74,083	\$ 100,565	\$ 127,576	\$ 155,128	
Annual Surplus (deficit)	25,500	(23,280)	26,254	26,779	27,315	27,861	28,418	28,987	29,566	30,158	30,761	31,376	32,004	32,644	(366,704)	25,962	26,482	27,011	27,552	28,103	
Cash Balance	\$ 85,983	\$ 62,703	\$ 88,957	\$ 115,736	\$ 143,051	\$ 170,912	\$ 199,330	\$ 228,316	\$ 257,883	\$ 288,040	\$ 318,801	\$ 350,177	\$ 382,181	\$ 414,824	\$ 48,121	\$ 74,083	\$ 100,565	\$ 127,576	\$ 155,128	\$ 183,230	

Cash Balance (Year-End) *	\$ 54,573	2023
Planned CIP Surplus/Deficit	5,910	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 60,483	2025

* Current Assets - Current Liabilities



Expenditure Detail

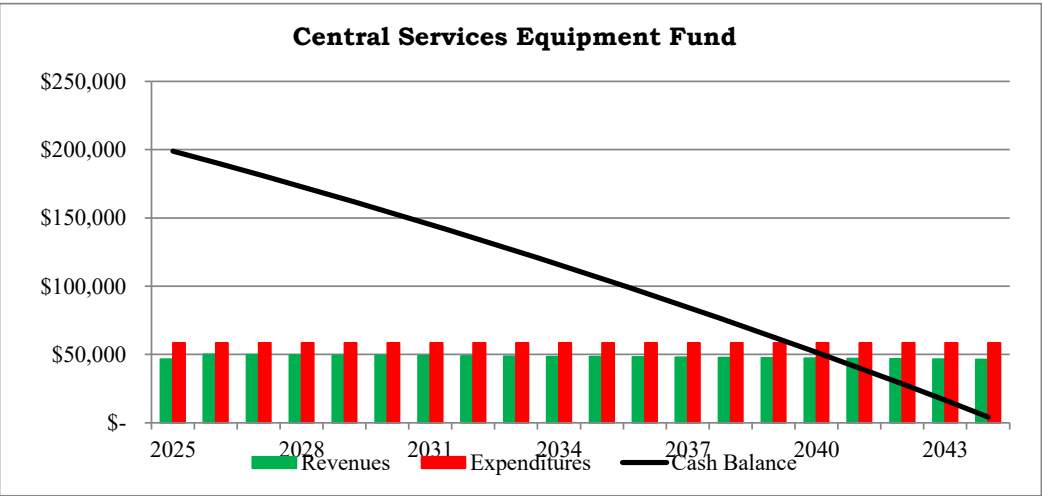
Key	Description	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>
E	Financial Software: Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
E	Budget Software	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -

2.0% = Projected interest earnings rate

City of Roseville
Capital Improvement Plan: **Central Services Equipment Fund (409)**
2025-2044

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
Tax Levy: Current	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	
Tax Levy: Add/Sub	-																				
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	500	3,979	3,808	3,634	3,457	3,276	3,092	2,903	2,712	2,516	2,316	2,112	1,905	1,693	1,477	1,256	1,031	802	568	329	
Revenues	\$ 46,500	\$ 49,979	\$ 49,808	\$ 49,634	\$ 49,457	\$ 49,276	\$ 49,092	\$ 48,903	\$ 48,712	\$ 48,516	\$ 48,316	\$ 48,112	\$ 47,905	\$ 47,693	\$ 47,477	\$ 47,256	\$ 47,031	\$ 46,802	\$ 46,568	\$ 46,329	\$ 963,366
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500	58,500
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 1,170,000
Beginning Cash Balance	\$ 210,928	\$ 198,928	\$ 190,407	\$ 181,715	\$ 172,849	\$ 163,806	\$ 154,582	\$ 145,174	\$ 135,577	\$ 125,789	\$ 115,805	\$ 105,621	\$ 95,233	\$ 84,638	\$ 73,830	\$ 62,807	\$ 51,563	\$ 40,094	\$ 28,396	\$ 16,464	
Annual Surplus (deficit)	(12,000)	(8,521)	(8,692)	(8,866)	(9,043)	(9,224)	(9,408)	(9,597)	(9,788)	(9,984)	(10,184)	(10,388)	(10,595)	(10,807)	(11,023)	(11,244)	(11,469)	(11,698)	(11,932)	(12,171)	
Cash Balance	\$ 198,928	\$ 190,407	\$ 181,715	\$ 172,849	\$ 163,806	\$ 154,582	\$ 145,174	\$ 135,577	\$ 125,789	\$ 115,805	\$ 105,621	\$ 95,233	\$ 84,638	\$ 73,830	\$ 62,807	\$ 51,563	\$ 40,094	\$ 28,396	\$ 16,464	\$ 4,294	

Cash Balance (Year-End)	\$ 222,928	2023
Planned CIP Surplus/Deficit	(12,000)	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 210,928	2025



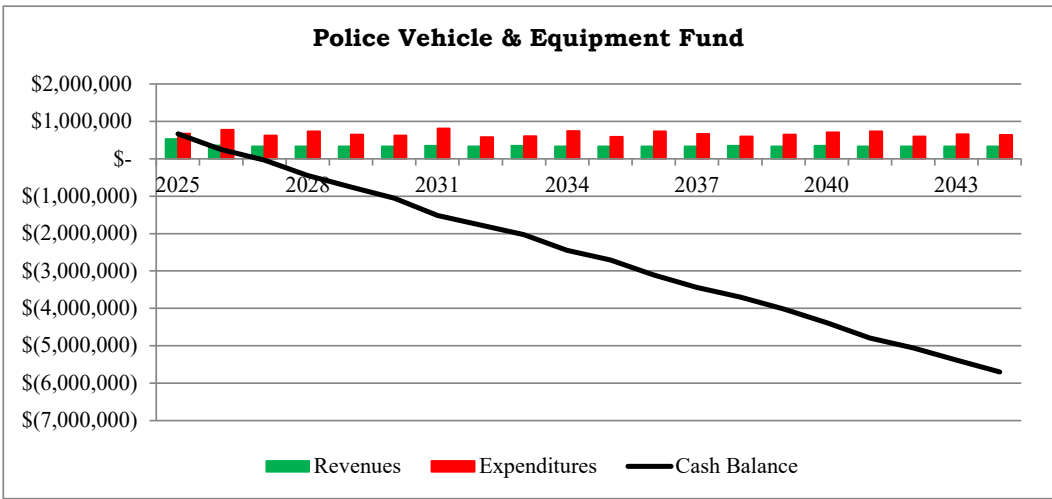
Expenditure Detail

Key	Description	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
E	Postage Machine Lease	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 90,000
E	Copier/Printer/Scanner Lease	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	1,080,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 58,500	\$ 1,170,000

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: Current	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other Revenues/trfs in	200,000	19,000	-	-	-	-	19,000	-	19,000	-	-	-	-	19,000	-	19,000	-	-	-	-	
Sale of Assets	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Interest Earnings	3,500	13,380	5,007	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Revenues	\$ 533,500	\$ 362,380	\$ 335,007	\$ 330,000	\$ 330,000	\$ 330,000	\$ 349,000	\$ 330,000	\$ 349,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 349,000	\$ 330,000	\$ 349,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 6,916,887
Vehicles	\$ 514,000	\$ 449,000	\$ 449,000	\$ 514,000	\$ 505,000	\$ 464,000	\$ 514,000	\$ 449,000	\$ 449,000	\$ 570,000	\$ 449,000	\$ 449,000	\$ 529,000	\$ 449,000	\$ 505,000	\$ 514,000	\$ 449,000	\$ 449,000	\$ 514,000	\$ 520,000	
Equipment	156,800	326,910	170,380	203,245	128,950	154,920	295,010	129,060	155,520	159,245	124,950	282,130	131,160	145,700	142,020	182,245	278,160	147,780	136,800	116,700	
Furniture & Fixtures	5,100	5,100	5,100	16,600	11,400	5,100	5,100	5,100	5,100	16,600	11,400	5,100	5,100	5,100	5,100	16,600	11,400	5,100	5,100	5,100	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expenditures	\$ 675,900	\$ 781,010	\$ 624,480	\$ 733,845	\$ 645,350	\$ 624,020	\$ 814,110	\$ 583,160	\$ 609,620	\$ 745,845	\$ 585,350	\$ 736,230	\$ 665,260	\$ 599,800	\$ 652,120	\$ 712,845	\$ 738,560	\$ 601,880	\$ 655,900	\$ 641,800	\$ 13,427,085
Beginning Cash Balance	\$ 811,399	\$ 668,999	\$ 250,369	\$ (39,104)	\$ (442,949)	\$ (758,299)	\$ (1,052,319)	\$ (1,517,429)	\$ (1,770,589)	\$ (2,031,209)	\$ (2,447,054)	\$ (2,702,404)	\$ (3,108,634)	\$ (3,443,894)	\$ (3,694,694)	\$ (4,016,814)	\$ (4,380,659)	\$ (4,789,219)	\$ (5,061,099)	\$ (5,386,999)	
Annual Surplus (deficit)	(142,400)	(418,630)	(289,473)	(403,845)	(315,350)	(294,020)	(465,110)	(253,160)	(260,620)	(415,845)	(255,350)	(406,230)	(335,260)	(250,800)	(322,120)	(363,845)	(408,560)	(271,880)	(325,900)	(311,800)	
Cash Balance	\$ 668,999	\$ 250,369	\$ (39,104)	\$ (442,949)	\$ (758,299)	\$ (1,052,319)	\$ (1,517,429)	\$ (1,770,589)	\$ (2,031,209)	\$ (2,447,054)	\$ (2,702,404)	\$ (3,108,634)	\$ (3,443,894)	\$ (3,694,694)	\$ (4,016,814)	\$ (4,380,659)	\$ (4,789,219)	\$ (5,061,099)	\$ (5,386,999)	\$ (5,698,799)	

Cash Balance (Year-End) *	\$ 568,609	2023
Planned CIP Surplus/Deficit	242,790	2024
Adjust for Delayed CIP Items		2024
Cash Balance (Beg. Year)	\$ 811,399	2025

* Current Assets - Current Liabilities



	566,000
minor	109,900

Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
V	Marked squad cars (5 / yr)	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 4,500,000
V	Unmarked vehicles (2 / yr)	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,000,000
V	CSO Vehicle	50,000	-	-	50,000	-	-	50,000	-	-	50,000	-	-	50,000	-	-	50,000	-	-	50,000	-	350,000
V	Community relations/ Admin Vehic	-	-	-	-	50,000	-	-	-	-	50,000	-	-	-	-	50,000	-	-	-	-	50,000	200,000
V	Squad conversion, seats, control bo	139,000	124,000	124,000	139,000	130,000	124,000	139,000	124,000	124,000	145,000	124,000	124,000	139,000	124,000	130,000	139,000	124,000	124,000	139,000	130,000	2,609,000
V	Park Patrol vehicle	-	-	-	-	-	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	-	15,000	45,000
V	Radar Units (2/yr)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	140,000
V	Stop Sticks (4/yr)	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	44,000
E	Computer/ Electronic Equip (office	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	280,000
E	Computer replacements for fleet	-	150,000	-	-	-	-	150,000	-	-	-	-	150,000	-	-	-	-	150,000	-	-	-	600,000
E	Cell phones/computer devices (offic	-	-	5,645	-	-	5,645	-	-	5,645	-	-	5,645	-	-	5,645	-	-	5,645	-	-	33,870
E	Printer replacements for fleet	-	7,210	7,210	-	-	-	7,210	7,210	-	-	-	7,210	7,210	-	-	-	7,210	7,210	-	-	57,680
E	Speed notification unit	-	-	-	10,000	-	-	-	-	10,000	-	-	-	-	10,000	-	-	-	-	10,000	-	40,000
E	GPS Devices	-	-	5,150	-	-	-	-	5,150	-	-	-	-	5,150	-	-	-	-	5,150	-	-	20,600
E	New K-9	-	19,000	-	-	-	-	19,000	-	19,000	-	-	-	-	19,000	-	19,000	-	-	-	-	95,000
E	Less-lethal weapons	22,000	22,000	22,000	60,000	22,000	22,000	22,000	22,000	22,000	60,000	22,000	22,000	22,000	22,000	22,000	60,000	22,000	22,000	22,000	22,000	554,000
E	Long guns	15,000	15,000	15,000	15,000	23,000	23,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	23,000	23,000	15,000	332,000

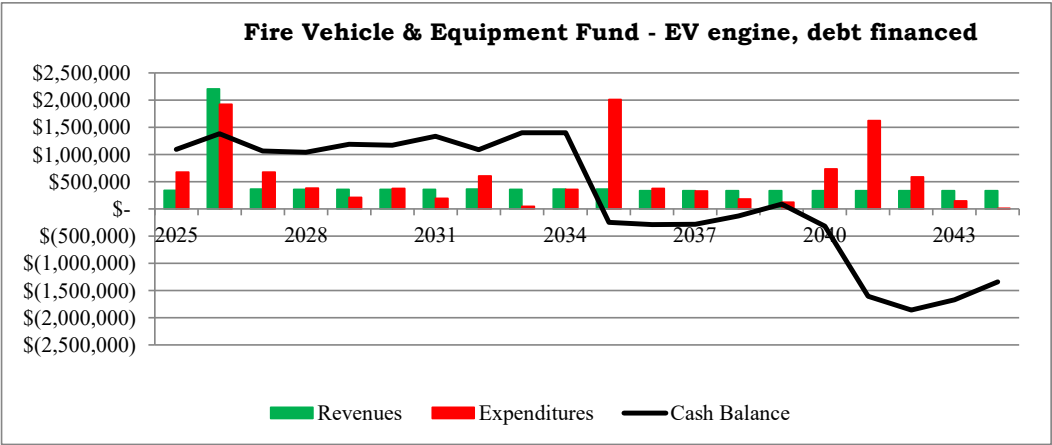
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
E Sidearms	7,000	7,000	7,000	7,000	7,000	25,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	25,000	7,000	7,000	7,000	7,000	7,000	176,000
E Tactical gear	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	21,600	20,000	416,000
E IBIS Fingerprinting Equipment	3,000	-	-	3,000	-	-	3,000	-	-	3,000	-	-	3,000	-	-	3,000	-	-	3,000	-	21,000
E Crime scene equipment (office)	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	60,000
E Fitness Room Equipment	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	60,000
E K-9 Training Equipment	-	-	-	1,545	-	-	-	-	-	1,545	-	-	-	-	-	1,545	-	-	-	-	4,635
E Body Worn Camera Equipment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	20,000
E Evidence Room (office)	-	-	2,575	-	-	2,575	-	-	2,575	-	-	2,575	-	-	2,575	-	-	2,575	-	-	15,450
E Report Room Monitors (office)	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	-	2,500	25,000
E Roll Call Equipment	4,000	-	-	-	-	4,000	-	-	-	-	4,000	-	-	-	-	4,000	-	-	-	-	16,000
E Investigation Conf. Room	-	-	-	-	-	-	-	-	2,500	-	-	-	-	-	-	-	-	2,500	-	-	5,000
E Defibrillators	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	40,000
E Shredder	-	-	-	-	5,150	-	-	-	-	-	5,150	-	-	-	-	-	5,150	-	-	-	15,450
E Radio Equipment (1 squad 8 person	52,000	52,000	52,000	52,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	496,000
F Office furniture (office)	2,100	2,100	2,100	2,100	8,400	2,100	2,100	2,100	2,100	2,100	8,400	2,100	2,100	2,100	2,100	2,100	8,400	2,100	2,100	2,100	60,900
F Patrol area cubicles	-	-	-	9,500	-	-	-	-	-	9,500	-	-	-	-	-	9,500	-	-	-	-	28,500
F Appliances (office)	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	60,000
F Detention Room	-	-	-	2,000	-	-	-	-	-	2,000	-	-	-	-	-	2,000	-	-	-	-	6,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 675,900	\$ 781,010	\$ 624,480	\$ 733,845	\$ 645,350	\$ 624,020	\$ 814,110	\$ 583,160	\$ 609,620	\$ 745,845	\$ 585,350	\$ 736,230	\$ 665,260	\$ 599,800	\$ 652,120	\$ 712,845	\$ 738,560	\$ 601,880	\$ 655,900	\$ 641,800	\$13,427,085

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
Tax Levy: Current	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000
Tax Levy: Add/Sub	-																			
Other/Debt	-	1,800,000		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	50,000		-																
Interest Earnings	5,000	21,894	27,592	21,314	20,840	23,717	23,404	26,652	21,745	27,940	27,999	-	-	-	-	1,702	-	-	-	-
Revenues	\$ 340,000	\$ 2,206,894	\$ 362,592	\$ 356,314	\$ 355,840	\$ 358,717	\$ 358,404	\$ 361,652	\$ 356,745	\$ 362,940	\$ 362,999	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 336,702	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000
																				\$ 8,799,797
Vehicles	\$ 402,000	\$ 1,800,000	\$ 315,000	\$ 80,000	\$ 125,000	\$ 80,000	\$ 65,000	\$ 395,000	\$ -	\$ 325,000	\$ 1,800,000	\$ 125,000	\$ -	\$ 125,000	\$ 80,000	\$ 245,000	\$ 1,380,000	\$ 315,000	\$ 80,000	\$ -
Equipment	261,350	67,000	356,500	295,000	72,000	278,350	111,000	212,000	47,000	10,000	189,850	230,000	330,000	46,000	36,000	465,350	245,000	215,000	63,000	10,000
Furniture & Fixtures	12,500	55,000	5,000	5,000	15,000	16,000	20,000	-	-	25,000	22,000	20,000	-	9,000	5,000	27,000	-	55,000	5,000	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	\$ 675,850	\$ 1,922,000	\$ 676,500	\$ 380,000	\$ 212,000	\$ 374,350	\$ 196,000	\$ 607,000	\$ 47,000	\$ 360,000	\$ 2,011,850	\$ 375,000	\$ 330,000	\$ 180,000	\$ 121,000	\$ 737,350	\$ 1,625,000	\$ 585,000	\$ 148,000	\$ 10,000
																				\$11,573,900
Beginning Cash Balance	\$ 1,430,543	\$ 1,094,693	\$ 1,379,587	\$ 1,065,679	\$ 1,041,992	\$ 1,185,832	\$ 1,170,199	\$ 1,332,603	\$ 1,087,255	\$ 1,397,000	\$ 1,399,940	\$ (248,911)	\$ (288,911)	\$ (283,911)	\$ (128,911)	\$ 85,089	\$ (315,560)	\$ (1,605,560)	\$ (1,855,560)	\$ (1,668,560)
Annual Surplus (deficit)	(335,850)	284,894	(313,908)	(23,686)	143,840	(15,633)	162,404	(245,348)	309,745	2,940	(1,648,851)	(40,000)	5,000	155,000	214,000	(400,648)	(1,290,000)	(250,000)	187,000	325,000
Cash Balance	\$ 1,094,693	\$ 1,379,587	\$ 1,065,679	\$ 1,041,992	\$ 1,185,832	\$ 1,170,199	\$ 1,332,603	\$ 1,087,255	\$ 1,397,000	\$ 1,399,940	\$ (248,911)	\$ (288,911)	\$ (283,911)	\$ (128,911)	\$ 85,089	\$ (315,560)	\$ (1,605,560)	\$ (1,855,560)	\$ (1,668,560)	\$ (1,343,560)

Cash Balance (Year-End) *	\$ 440,329	2023
Planned CIP Surplus/Deficit	990,214	2024
Adjust for Prepaid CIP Items**	-	2024
Cash Balance (Beg. Year)	\$ 1,430,543	2025

* Current Assets - Current Liabilities



no electric vehicles

Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
V	Staffed engine replacement #1 (2010)	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,800,000
V	Staffed engine replacement #2 (2015)	-	-	-	-	-	-	-	-	-	-	1,800,000	-	-	-	-	-	-	-	-	1,800,000
V	Staffed engine replacement #3 (2020)re2045	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V	Medical Response Unit 1-alternate	315,000	-	-	-	-	-	-	315,000	-	-	-	-	-	-	-	245,000	-	-	-	875,000
V	Medical Response Unit 2-alternate	-	-	-	-	125,000	-	-	-	-	-	-	-	-	125,000	-	-	-	-	-	250,000
V	Medical Response Unit 3-alternate	-	-	315,000	-	-	-	-	-	-	245,000	-	-	-	-	-	-	-	315,000	-	875,000
V	Utility-foam transport/trailer	-	-	-	-	-	-	65,000	-	-	-	-	-	-	-	-	-	-	-	-	65,000
V	Ladder truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,300,000	-	-	1,300,000
V	Command Response Vehicle	87,000	-	-	80,000	-	80,000	-	80,000	-	80,000	-	80,000	-	-	80,000	-	80,000	-	80,000	727,000
V	Rescue boat	-	-	-	-	-	-	-	-	-	-	-	45,000	-	-	-	-	-	-	-	45,000
E	Exercise room-fitness equipment	-	-	6,500	-	-	-	18,000	-	-	-	6,500	-	-	-	-	18,000	-	-	-	49,000
E	Records Management System (RMS)	-	-	-	-	-	40,000	-	-	-	-	45,000	-	-	-	-	50,000	-	-	-	135,000
E	Self contained breathing apparatus	-	-	-	285,000	-	-	-	-	-	-	-	-	-	-	-	285,000	-	-	-	570,000
E	Ventilation fans	-	-	-	-	-	8,000	-	-	-	-	-	-	-	9,000	-	-	-	-	-	17,000
E	Power equipment	-	-	15,000	-	-	-	-	10,000	-	-	-	-	12,000	-	-	-	-	12,000	-	49,000
E	Personal Protective Equipment	163,000	-	-	-	-	210,000	-	-	-	-	-	215,000	-	-	-	-	220,000	-	-	808,000
E	Cardiac Monitoring and Response Equipmen	-	-	150,000	-	-	-	-	185,000	-	-	-	-	150,000	-	-	-	-	185,000	-	670,000
E	Medical bags and O2 bags	-	7,000	-	-	-	-	-	7,000	-	-	-	-	8,000	-	-	-	-	8,000	-	30,000
E	Training equipment	-	-	14,000	-	-	-	-	-	15,000	-	-	-	-	15,000	-	-	-	-	15,000	59,000
E	Camera to assist with rescue/firefighting	7,850	-	-	-	-	7,850	-	-	-	-	7,850	-	-	-	-	7,850	-	-	-	31,400
E	Portable and mobile radios	15,000	15,000	145,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	150,000	10,000	10,000	10,000	10,000	10,000	10,000	485,000

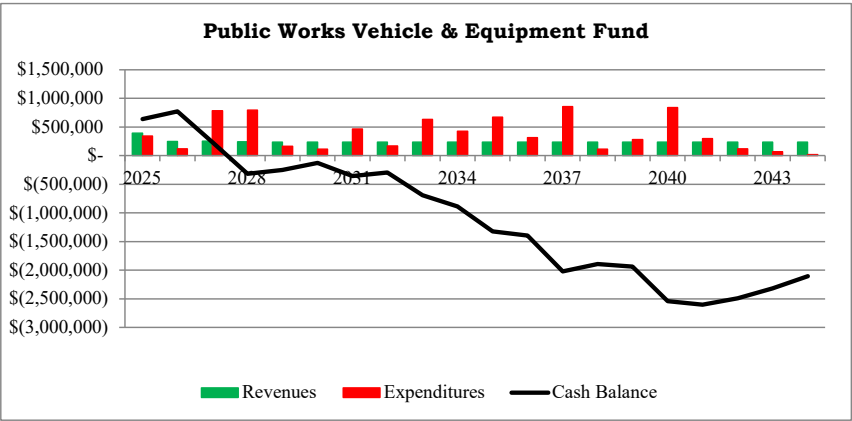
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E Emergency Mgmt Preparedness	-	40,000	-	-	-	-	35,000	-	-	-	35,000	-	-	-	-	35,000	-	-	-	-	145,000
E Firefighting Equipment	-	5,000	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	20,000
E Response to water related emergencies	-	-	-	-	6,000	-	-	-	6,000	-	-	-	-	6,000	-	-	-	-	6,000	-	24,000
E Apparatus Based IT Infrastructure	15,000	-	26,000	-	10,000	-	26,000	-	10,000	-	26,000	-	10,000	-	26,000	-	10,000	-	26,000	-	185,000
E Air monitoring equipment	3,500	-	-	-	6,000	2,500	-	-	6,000	-	2,500	-	-	6,000	-	2,500	-	-	6,000	-	35,000
E Rescue equipment	40,000	-	-	-	40,000	-	-	-	-	-	40,000	-	-	-	-	40,000	-	-	-	-	160,000
E Nozzles & Fire hose	17,000	-	-	-	-	-	17,000	-	-	-	17,000	-	-	-	-	17,000	-	-	-	-	68,000
E Therapy K9	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	15,000	30,000
F Fire admin- office furniture	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000
F Training room tables & chairs	-	-	-	-	-	-	15,000	-	-	-	15,000	-	-	-	-	15,000	-	-	-	-	45,000
F Conf room Furniture	-	-	-	-	-	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	10,000
F Kitchen appliances	10,000	-	5,000	-	-	-	5,000	-	-	-	5,000	-	-	-	-	10,000	-	-	5,000	-	40,000
F Kitchen table & chairs	2,500	-	-	-	-	2,000	-	-	-	-	2,000	-	-	-	-	2,000	-	-	-	-	8,500
F Day room chairs	-	-	-	-	-	9,000	-	-	-	-	-	-	-	9,000	-	-	-	-	-	-	18,000
F AV equipment	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	-	15,000
F Second floor washer & dryer	-	-	-	5,000	-	-	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	10,000
F Bed Mattresses	-	-	-	-	10,000	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	20,000
F Dorm Structures	-	55,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	55,000	-	-	110,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 675,850	\$ 1,922,000	\$ 676,500	\$ 380,000	\$ 212,000	\$ 374,350	\$ 196,000	\$ 607,000	\$ 47,000	\$ 375,000	\$ 2,011,850	\$ 375,000	\$ 330,000	\$ 180,000	\$ 121,000	\$ 737,350	\$ 1,625,000	\$ 585,000	\$ 148,000	\$ 25,000	\$11,603,900

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
Tax Levy: Current	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	4,500	12,808	15,424	4,762	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	\$ 389,500	\$ 247,808	\$ 250,424	\$ 239,762	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000
																				\$4,887,494
Vehicles	\$ 311,000	\$ -	\$ 431,000	\$ 721,000	\$ 45,000	\$ 50,000	\$ 356,000	\$ 60,000	\$ 611,000	\$ 311,000	\$ 611,000	\$ 140,000	\$ 647,000	\$ -	\$ 95,000	\$ 721,000	\$ 45,000	\$ 50,000	\$ 45,000	\$ -
Equipment	30,000	117,000	352,500	75,000	120,000	65,000	80,000	110,000	22,000	117,000	60,000	71,100	210,500	110,000	155,000	117,000	252,000	70,000	20,000	20,000
Furniture & Fixtures	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	30,000	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-
Expenditures	\$ 341,000	\$ 117,000	\$ 783,500	\$ 796,000	\$ 165,000	\$ 115,000	\$ 466,000	\$ 170,000	\$ 633,000	\$ 428,000	\$ 671,000	\$ 311,100	\$ 857,500	\$ 110,000	\$ 280,000	\$ 838,000	\$ 297,000	\$ 120,000	\$ 65,000	\$ 20,000
																				\$7,584,100
Beginning Cash Balance	\$ 591,885	\$ 640,385	\$ 771,193	\$ 238,117	\$ (318,121)	\$ (248,121)	\$ (128,121)	\$ (359,121)	\$ (294,121)	\$ (692,121)	\$ (885,121)	\$ (1,321,121)	\$ (1,397,221)	\$ (2,019,721)	\$ (1,894,721)	\$ (1,939,721)	\$ (2,542,721)	\$ (2,604,721)	\$ (2,489,721)	\$ (2,319,721)
Annual Surplus (deficit)	48,500	130,808	(533,076)	(556,238)	70,000	120,000	(231,000)	65,000	(398,000)	(193,000)	(436,000)	(76,100)	(622,500)	125,000	(45,000)	(603,000)	(62,000)	115,000	170,000	215,000
Cash Balance	\$ 640,385	\$ 771,193	\$ 238,117	\$ (318,121)	\$ (248,121)	\$ (128,121)	\$ (359,121)	\$ (294,121)	\$ (692,121)	\$ (885,121)	\$ (1,321,121)	\$ (1,397,221)	\$ (2,019,721)	\$ (1,894,721)	\$ (1,939,721)	\$ (2,542,721)	\$ (2,604,721)	\$ (2,489,721)	\$ (2,319,721)	\$ (2,104,721)

Cash Balance (Year-End) *	\$ 592,385	2023
Planned CIP Surplus/Deficit	(30,500)	2024
Adjust for Delayed CIP Items	30,000	2024
Cash Balance (Beg. Year)	\$ 591,885	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
E #100	2012 Graphtec/SignMate Sign Equipment (Sign Shop)	-	30,000	-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
E #108	2017 Turf Maker 550 Hydro Seeder	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	40,000
E #110	2021 Toro Goundmaster Polor Trac 7210-D (1/2 storm)	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	80,000
E #111	A01 2005 Bobcat 18" Millhead	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	40,000
E #111	A02 2005 Bobcat SB240-72	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	10,000
E #111	A05 2007 Bobcat HB980 Hydraulic Breaker	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
E #111	A06 2006 Bobcat 78" Fork Grapple	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
E #111	A09 2012 Bobcat 2.5" Slot Mill	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	20,000
E #111	A10 2013 Kage SB96 Snow Pusher	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	20,000
E #111	A11 2014 Bobcat 68" Angle Broom	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	20,000
E #111	A15 2017 Virmig VBW-72-HF33 Snow Blower	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	20,000
E #111	A16 2018 Bobcat 72" Sweeper	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000	-	30,000
E #111	A17 2018 Bobcat 24PLA Millhead	-	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	40,000
E #111	A18 2018 Virmig TRPB90C Tree Puller	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000
E #111	A19 2019 Bobcat HB980 Pallet Fork	-	-	-	-	10,000	-	-	-	-	-	-	1,100	-	-	10,000	-	-	-	-	21,100
E #111	A20 2021 Rapid Router	-	-	-	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	-	15,000	-	45,000
E #111	A21 2022 Virmig Pickup Broom	-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000	-	30,000
E #111	A03 2016 Stanley PD45131 Post Pounder	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
E #111	2020 Bobcat S76	-	-	87,000	-	-	-	-	-	-	87,000	-	-	-	-	-	-	87,000	-	-	261,000
E #113	2017 Vermeer BC1500 Chipper	-	-	83,000	-	-	-	-	-	-	-	-	-	83,000	-	-	-	-	-	-	166,000
E #116	2015 Kubota M110GXDTC Tractor (1/2 storm)	-	-	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	120,000
E #123	2017 Stepp SPOHJ-2.0 Patch Trailer	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000
E #129	2011 Sullair 260 CFM Air Compressor	-	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000	-	-	70,000
E #133	2022 Husqvarna Walk Behind Saw	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	10,000
E #137	2017 Trafifix Scorpion Attenuator(split 4 way)	-	-	7,500	-	-	-	-	-	-	-	-	-	7,500	-	-	-	-	-	-	15,000
E #141	2013 Wacker RD-12 Roller	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	50,000
E #149	2015 Towmaster T16DD Trailer	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	20,000	40,000
E #153	2017 Towmaster T-16DT Trailer	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	40,000
E #157	2018 Bomag BW120SL5 Roller	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	50,000

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E #159 2015 Crafcro 30 Pavement Router	-	-	-	-	-	-	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	-	30,000
E #166 2017 Cimline 150DH Melter	-	-	-	-	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	120,000
E #172 2019 Towmaster T-9DT Trailer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000
E #177 2021 Scale Tec*	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
E #179 2020 VariTech SB-600 Brine Maker	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	20,000
E #180 Brine Tank 3000 Gallons*	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	25,000
E #181 Brine Tank 4000 Gallons	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E #519 1992 LeeBoy 635 Grader	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
E #xxx Skid Steer (Track)	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000	-	-	-	-	-	-	50,000
Eng. GPS System	30,000	-	-	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	60,000
Eng. Large format scanner/copier	-	12,000	-	-	-	-	-	-	12,000	-	-	-	-	-	-	12,000	-	-	-	-	36,000
Eng. Total Station	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	60,000
Eng. Utility Locator - Metrotech	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	20,000
Garage: 2 Post lift 2002	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Garage: Air compressor	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000
Garage: Band saw	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	20,000
Garage: Brake lathe	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	50,000
Garage: Column Lifts rehab/replace	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	75,000
Garage: Drill Press	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	20,000
Garage: Drive-on hoist rehab	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
Garage: Hydraulic Press	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
Garage: Jib crane (overhead motor & trolley)	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Garage: Lubrication filling heads, reels, hose (5)	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Garage: Lubrication tank pumps (3)	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Garage: Tire Balancer	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	40,000
Garage: Tire changer	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	40,000
F Eng. Office furniture	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	20,000
F Garage: Office furniture	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	20,000
F Office equipment	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	20,000
I Street Signs-large order every 15 years	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	100,000
V #106 2023 Western Star 4700SF	-	-	-	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	-	-	-	311,000
V #107 2016 Case 621F Loader	-	-	-	350,000	-	-	-	-	-	-	-	-	-	-	-	350,000	-	-	-	-	700,000
V #109 2020 International HV507	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	-	-	-	-	-	-	311,000
V #112 2020 Western Star 4700SF	-	-	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	-	-	-	-	311,000
V #115 2017 Ford F550	-	-	-	-	-	-	-	-	-	-	85,000	-	-	-	-	-	-	-	-	-	85,000
V #118 2020 Ford F250	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	-	-	-	-	-	60,000
V #124 2022 Ford F250	-	-	-	-	-	-	-	-	-	-	65,000	-	-	-	-	-	-	-	-	-	65,000
V #125 2018 Western Star 4700SF (tandem)	-	-	336,000	-	-	-	-	-	-	-	-	-	336,000	-	-	-	-	-	-	-	672,000
V #128 2016 Ford F250	-	-	-	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	120,000
V #134 2022 Ford F600	-	-	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-	-	-	-	-	150,000
V #144 2013 International 7400 SFA	311,000	-	-	-	-	-	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	622,000
V #148 2024 Western Star 47X	-	-	-	-	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	-	-	311,000
V #151 2012 Ford F450	-	-	-	-	-	-	-	-	-	-	-	83,000	-	-	-	-	-	-	-	-	83,000
V #152 2018 Freightliner M2 106 Boom Truck	-	-	-	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	-	-	-	300,000
V #155 2016 International 7400 SFA	-	-	-	311,000	-	-	-	-	-	-	-	-	-	-	-	311,000	-	-	-	-	622,000
V #156 2012 Ford F250	-	-	-	-	-	-	-	-	-	-	-	57,000	-	-	-	-	-	-	-	-	-
V #203 2004 Ford F350 (Shop truck)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V #301 2015 Chevrolet Equinox	-	-	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000	-	-	-	-	-	90,000
V #302 2017 Chevrolet Equinox	-	-	-	-	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000	-	-	-	90,000
V #303 2018 GMC Sierra	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	100,000
V #305 2015 Ford F150	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	100,000
V #310 2019 Mitsubishi Outlander Hybrid	-	-	-	-	-	-	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000	-	90,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 341,000	\$ 117,000	\$ 783,500	\$ 796,000	\$ 165,000	\$ 115,000	\$ 466,000	\$ 170,000	\$ 633,000	\$ 428,000	\$ 671,000	\$ 311,100	\$ 857,500	\$ 110,000	\$ 280,000	\$ 838,000	\$ 297,000	\$ 120,000	\$ 65,000	\$ 20,000	\$7,584,100

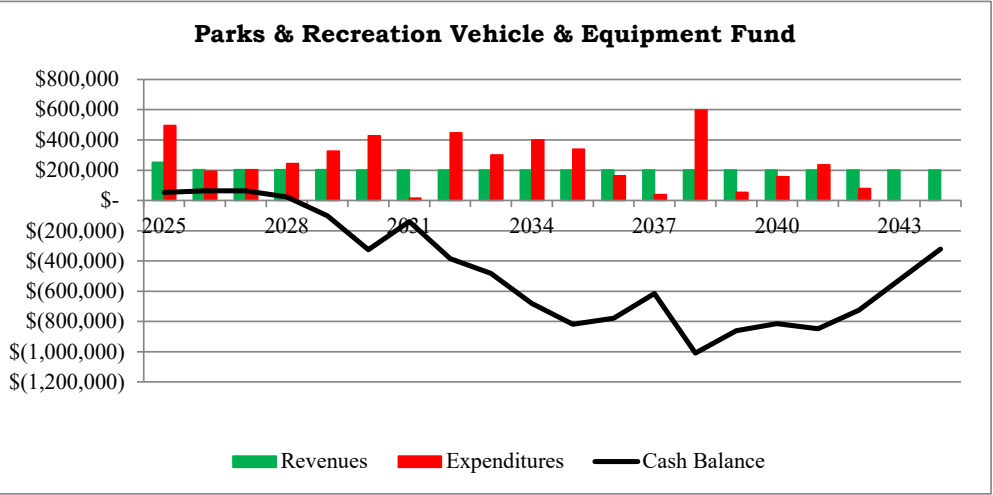
	Engineering
	Streets
	Garage

2.0% = Projected interest earnings rate

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
Tax Levy: Current	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other/Transfer In	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	1,000	1,058	1,280	1,265	450	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	\$ 253,000	\$ 203,058	\$ 203,280	\$ 203,265	\$ 202,450	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 202,000	\$ 4,095,054
Vehicles	\$ 250,513	\$ 140,000	\$ -	\$ 105,000	\$ 74,500	\$ 425,000	\$ -	\$ 125,000	\$ 70,000	\$ 200,000	\$ 115,000	\$ 50,000	\$ -	\$ 285,000	\$ 9,500	\$ 135,000	\$ 70,000	\$ -	\$ -	\$ -	
Equipment	245,000	52,000	204,000	139,000	251,000	3,000	15,000	322,000	230,000	200,000	224,000	113,000	38,000	311,000	44,000	22,000	165,000	79,000	-	-	
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expenditures	\$ 495,513	\$ 192,000	\$ 204,000	\$ 244,000	\$ 325,500	\$ 428,000	\$ 15,000	\$ 447,000	\$ 300,000	\$ 400,000	\$ 339,000	\$ 163,000	\$ 38,000	\$ 596,000	\$ 53,500	\$ 157,000	\$ 235,000	\$ 79,000	\$ -	\$ -	\$ 4,711,513
Beginning Cash Balance	\$ 295,433	\$ 52,920	\$ 63,978	\$ 63,258	\$ 22,523	\$ (100,526)	\$ (326,526)	\$ (139,526)	\$ (384,526)	\$ (482,526)	\$ (680,526)	\$ (817,526)	\$ (778,526)	\$ (614,526)	\$ (1,008,526)	\$ (860,026)	\$ (815,026)	\$ (848,026)	\$ (725,026)	\$ (523,026)	
Annual Surplus (deficit)	(242,513)	11,058	(720)	(40,735)	(123,050)	(226,000)	187,000	(245,000)	(98,000)	(198,000)	(137,000)	39,000	164,000	(394,000)	148,500	45,000	(33,000)	123,000	202,000	202,000	
Cash Balance	\$ 52,920	\$ 63,978	\$ 63,258	\$ 22,523	\$ (100,526)	\$ (326,526)	\$ (139,526)	\$ (384,526)	\$ (482,526)	\$ (680,526)	\$ (817,526)	\$ (778,526)	\$ (614,526)	\$ (1,008,526)	\$ (860,026)	\$ (815,026)	\$ (848,026)	\$ (725,026)	\$ (523,026)	\$ (321,026)	

Cash Balance (Year-End) *	\$ 442,981	2023
Planned CIP Surplus/Deficit	(147,548)	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 295,433	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
V	Puppet Wagon (2003)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
V	#530 Ford F350 with Plow (2016)	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	70,000	-	-	-	-	130,000
V	#506 Ford 3/4-ton (2012)	-	-	-	50,000	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	100,000
V	#528 Ford F350 Dump (2016)	-	70,000	-	-	-	-	-	-	70,000	-	-	-	-	-	-	-	70,000	-	-	-	210,000
V	#510 Water truck (1/2 cost) (2006)	-	-	-	-	65,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	65,000
V	#511 Toolcat (2006)	-	-	-	55,000	-	-	-	-	-	-	-	-	-	55,000	-	-	-	-	-	-	110,000
V	Replace 1996 FORD Tractor with Skid Steer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V	#517 Ford F350 SD (2013)	-	-	-	-	-	70,000	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	140,000
V	#515 Ford 350 w. plow (2018)	-	-	-	-	-	70,000	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	140,000
V	#516 Ford with plow (2013)	-	-	-	-	-	70,000	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	140,000
V	Zero Turn Replace (Arb.) (1999)	-	-	-	-	9,500	-	-	-	-	-	-	-	-	-	9,500	-	-	-	-	-	19,000
V	#532 Ford F350 (2016)	-	70,000	-	-	-	-	-	50,000	-	-	-	-	-	-	-	50,000	-	-	-	-	170,000
V	#534 Kromer field liner (2003)	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	-	-	-	60,000
V	#535 Ford Passenger van (2006)	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	100,000
V	#545 John Deere tractor (2007)	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
V	#560 Ford Passenger van (2006)	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	50,000
V	Skating Center/Golf Plow Truck (2012)	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	15,000	-	-	-	-	30,000

City of Roseville
Capital Improvement Plan: Parks & Recreation Vehicle & Equipment Fund (402)
2025-2044

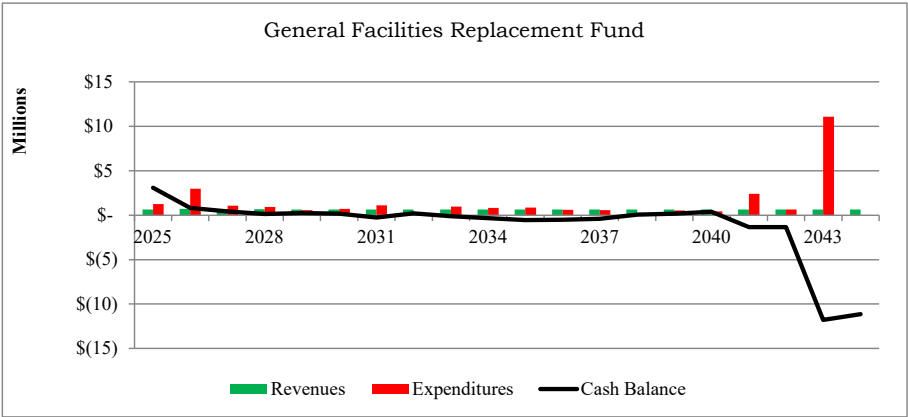
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
V OVAL: Zamboni (2003)	-	-	-	-	-	185,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	185,000
V Arena: Zamboni (2014)	150,513	-	-	-	-	-	-	-	-	-	115,000	-	-	-	-	-	-	-	-	-	265,513
V GOLF TRANSFER TO Golf fund	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	40,000
E #504 Kubota Drag Tractor (2011)	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000	-	-	70,000
E #509 Toro 4000 Mower (2013)	-	-	-	-	-	-	-	-	80,000	-	-	-	-	-	-	-	-	-	-	-	80,000
E #513 Toro 4000 Mower (2013)	-	-	-	-	-	-	-	-	80,000	-	-	-	-	-	-	-	-	-	-	-	80,000
E #520 Single axle trailer (1987)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E #553 John Deere loader (2018)	-	-	-	80,000	-	-	-	-	-	-	-	-	-	80,000	-	-	-	-	-	-	160,000
E #536 Toro 16' mower (2016)	-	-	-	-	-	-	-	-	-	200,000	-	-	-	-	-	-	-	-	-	-	200,000
E #538 portable generator	-	-	-	-	-	3,000	-	-	-	-	-	-	-	3,000	-	-	-	-	-	-	6,000
E #543 Felling trailer (2010)	-	-	-	-	9,000	-	-	-	-	-	-	-	-	9,000	-	-	-	-	-	-	18,000
E #546 Toro groundmaster (2017)	-	35,000	-	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	70,000
E #548 Towmaster trailer (2000)	-	-	15,000	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	30,000
E #565 Smithco sweeper (1992)	-	-	-	-	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000
E Mower blade sharpener (2015)	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000
E #505 Holder snow machine (2017)	195,000	-	-	-	-	-	-	-	-	-	195,000	-	-	-	-	-	-	-	-	-	390,000
E #518 Holder Snow machine (2015)	-	-	-	-	-	-	-	195,000	-	-	-	-	-	-	-	-	165,000	-	-	-	360,000
E #585 Belos snow/sidewalk machine (2010)	-	-	-	-	195,000	-	-	-	-	-	-	-	-	165,000	-	-	-	-	-	-	360,000
E Park security systems	-	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000
E Pickup sander (2013)	-	-	-	-	-	-	-	8,000	-	-	-	-	-	-	-	8,000	-	-	-	-	16,000
E new Recreation software	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E GOLF TRANSFER TO Golf fund equip	50,000	17,000	114,000	59,000	39,000	-	-	84,000	70,000	-	14,000	78,000	38,000	54,000	44,000	14,000	-	44,000	-	-	719,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 495,513	\$ 192,000	\$ 204,000	\$ 244,000	\$ 325,500	\$ 428,000	\$ 15,000	\$ 447,000	\$ 300,000	\$ 400,000	\$ 339,000	\$ 163,000	\$ 38,000	\$ 596,000	\$ 53,500	\$ 157,000	\$ 235,000	\$ 79,000	\$ -	\$ -	\$ 4,711,513
Park Maintenance																					\$ 719,000
Skating Center																					
Golf Course																					

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: Current	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	
Tax Levy: Add/Sub (a)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other-State Bonding for Oval/Transfer from IT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	3,000	62,012	16,552	8,425	3,059	4,690	3,504	-	3,914	-	-	-	-	-	1,316	3,482	8,052	-	-	-	-
Revenues	\$ 654,000	\$ 713,012	\$ 667,552	\$ 659,425	\$ 654,059	\$ 655,690	\$ 654,504	\$ 651,000	\$ 654,914	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 651,000	\$ 652,316	\$ 654,482	\$ 659,052	\$ 651,000	\$ 651,000	\$ 651,000	\$ 13,138,005
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	16,000	3,000	3,000	53,000	36,000	23,000	3,000	3,000	6,000	3,000	60,000	33,000	6,000	3,000	3,000	3,000	6,000	3,000	3,000	3,000	3,000
Buildings	1,248,595	2,983,000	1,070,925	874,744	536,500	692,000	1,096,000	183,000	975,300	834,500	812,000	574,000	569,000	164,000	541,000	423,000	2,413,000	632,000	11,084,000	1,000	
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	\$ 1,264,595	\$ 2,986,000	\$ 1,073,925	\$ 927,744	\$ 572,500	\$ 715,000	\$ 1,099,000	\$ 186,000	\$ 981,300	\$ 837,500	\$ 872,000	\$ 607,000	\$ 575,000	\$ 167,000	\$ 544,000	\$ 426,000	\$ 2,419,000	\$ 635,000	\$ 11,087,000	\$ 4,000	\$ 27,979,564
Beginning Cash Balance	\$ 3,711,203	\$ 3,100,608	\$ 827,620	\$ 421,248	\$ 152,929	\$ 234,487	\$ 175,177	\$ (269,320)	\$ 195,680	\$ (130,706)	\$ (317,206)	\$ (538,206)	\$ (494,206)	\$ (418,206)	\$ 65,794	\$ 174,110	\$ 402,592	\$ (1,357,356)	\$ (1,341,356)	\$ (11,777,356)	
Annual Surplus (deficit)	(610,595)	(2,272,988)	(406,373)	(268,319)	81,559	(59,310)	(444,496)	465,000	(326,386)	(186,500)	(221,000)	44,000	76,000	484,000	108,316	228,482	(1,759,948)	16,000	(10,436,000)	647,000	
Cash Balance	\$ 3,100,608	\$ 827,620	\$ 421,248	\$ 152,929	\$ 234,487	\$ 175,177	\$ (269,320)	\$ 195,680	\$ (130,706)	\$ (317,206)	\$ (538,206)	\$ (494,206)	\$ (418,206)	\$ 65,794	\$ 174,110	\$ 402,592	\$ (1,357,356)	\$ (1,341,356)	\$ (11,777,356)	\$ (11,130,356)	

Cash Balance (Year-End)	\$ 4,144,103	2023
Planned CIP Surplus/Deficit	(432,900)	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 3,711,203	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
B	Replace Rooftop Heat/AC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ 275,000
B	Security Cameras - previously IT	30,000	30,000	30,000	30,000	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000
B	Network Access Devices - previously IT	40,595	-	27,425	26,244	-	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	126,264
B	Door Card Reader	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
B	Heating boilers Police	-	-	-	-	-	-	-	-	-	-	-	-	-	-	70,500	-	-	-	-	-	70,500
B	Make Up Air Units (Maintenance Garage)	-	-	-	35,000	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	-	70,000
B	Water heaters (CH and Maintenance)	10,000	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	55,000
B	Replace boiler City Hall	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	-	-	60,000
B	Police & PW garage Co2/No2 detectors	-	-	10,000	-	-	-	-	10,000	-	-	-	-	10,000	-	-	-	-	10,000	-	-	40,000
B	Alerton Controls in PW Facility	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000
B	Update HVAC Controls - Software	-	-	30,000	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	60,000
B	Update Flooring CH/PD	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	200,000
B	Update Flooring Maintenance Facility	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	30,000
B	Update Restrooms CH	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	100,000
B	workstation replacement city hall	-	-	-	-	-	-	-	-	-	-	350,000	-	-	-	-	350,000	-	-	-	-	700,000
B	Overhead door replacement - CH/PD/Main	-	-	-	-	-	25,000	-	-	-	-	-	25,000	-	-	-	-	-	25,000	-	-	75,000
B	Maintenance Facility Roof - Parks Garage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-	150,000
B	Maintenance Facility Roof - North Garage	-	-	-	-	-	-	-	-	-	120,000	-	-	-	-	-	-	-	-	-	-	120,000
B	Maintenance Facility Roof - PW Garage	-	-	-	-	-	-	-	-	-	175,000	-	-	-	-	-	-	-	-	-	-	175,000
B	Card access system replacement	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
B	Replace new Roof City Hall	-	-	-	-	-	-	-	-	225,000	-	-	-	-	-	-	-	-	-	-	-	225,000
B	Emergency generator CH	-	-	200,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200,000
B	Emergency generator MF	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000
B	Tables and chairs City Hall	-	-	30,000	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	60,000
B	Tables and chairs Maintenance Facility	-	-	20,000	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	40,000
B	Fuel system tank replacement	-	215,000	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	235,000
B	Maintenace Yard Security Gate	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
B	Paint walls city hall	-	25,000	-	-	25,000	-	-	-	25,000	-	-	-	25,000	-	-	-	25,000	-	-	-	125,000
B	Paint walls Maintenance Facility	-	-	15,000	-	-	15,000	-	-	-	-	15,000	-	-	-	-	15,000	-	-	-	-	60,000
B	City Hall - Light Fixture Conversion	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	150,000

City of Roseville
Capital Improvement Plan: **General Facilities Replacement Fund (410)**
2025-2044

[illegible]

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
B Skate Sharpeners Arena/OVAL											30,000										30,000
B Rubber for ouside of OVAL			25,000															35,000			60,000
B OVAL Bathroom Remodel (Upper)				30,000																	30,000
B OVAL Divder Pads		30,000											40,000								70,000
B Security/Keyless Entry System					100,000																100,000
B BR Bathroom Remodel/upgrade			30,000																		30,000
B Arena bathroom remodel/Upgrade		155,000																			155,000
B Banquet Hallway/Gen office/Timing Room Flooring Replacement			30,000																		30,000
B Walking Track Flooring										50,000											50,000
B OVAL and BR Elevator		160,000				160,000															320,000
B GOLF TRANSFER TO FUND 620-BLDG IMPROVEMEN	54,000	622,000	52,500	20,000	35,500	10,000	17,000	30,000	-	34,500	147,000	55,000	30,000	37,000	64,500	20,000	20,000	-	-	-	1,249,000
B Painting/wall paper in various areas of Fire Station	18,000	-		2,000	2,000	-	-	5,000	24,500	-	-	13,000	-	-	-	-	-	-	-	-	64,500
B Carpeting in various areas of Fire Station	5,000	-	-	-	-	-	-	-	8,800	8,000	-	25,000	-	-	-	-	-	-	-	-	46,800
B Shift office counter tops	-	-	-	3,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500
B Exercise room-flooring	-	-	-	-	-	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-	3,000
B Bay painting	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
B SCBA room Compressor	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	80,000
B Laundry room Washer & dryer- gear	-	-	-	-	15,000	-	-	-	-	-	-	-	18,000	-	-	-	-	-	-	-	33,000
B Station Roof	-	-	-	-	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	-	-	300,000
B Hotsy replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	15,000
B Generator	-	-	-	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000
B Fire Station access control	35,000	-	-	-	-	-	-	-	14,000	-	-	-	-	-	-	-	-	-	-	-	49,000
B Fire: Security system	3,000	-	3,000	-	3,000	-	3,000	-	3,000	-	3,000	-	3,000	-	-	-	-	-	-	-	21,000
B Station Alerting system	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000
B House air compressor	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000
B Overhead door replacement	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000
B Bi-fold door operators	-	-	-	120,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	120,000
B Bi-Fold Door Paint and Maintenance	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000
B Make-up air units	-	-	-	-	-	-	-	-	14,000	-	-	-	-	-	-	-	-	-	-	-	14,000
B Chiller	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000
B Fire: Heat pumps (24)	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	-	180,000
B Water to water heat pump	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
B Boiler and boiler pump	-	58,000	-	-	-	-	-	-	-	-	-	58,000	-	-	-	-	-	-	-	-	116,000
B Core loop pump	-	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	15,000
B Heat loop pump	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
B Exhaust fans	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
B Cabnit unit heaters	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
B Engine generator set	-	-	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	40,000
B Campus loop pump	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
B Fluid cooler fan	-	8,000	-	-	-	-	-	-	-	-	-	8,000	-	-	-	-	-	-	-	-	16,000
B Heat zone pumps (6)	-	8,000	-	-	-	-	-	-	-	-	-	8,000	-	-	-	-	-	-	-	-	16,000
B Conerete Exterior	10,000	-	-	10,000	-	-	10,000	-	-	10,000	-	-	10,000	-	-	10,000	-	-	-	-	60,000
B Lighting - exterior and interior	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	-	108,000
B Training Mezzanine Replacement																					60,000
B Air Monitoring Sensors	9,000	-	-	-	-	9,000	-	-	-	-	9,000	-	-	-	-	9,000	-	-	-	-	36,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 1,264,595	\$ 2,986,000	\$ 1,073,925	\$ 927,744	\$ 572,500	\$ 715,000	\$ 1,099,000	\$ 186,000	\$ 981,300	\$ 837,500	\$ 872,000	\$ 607,000	\$ 575,000	\$ 167,000	\$ 544,000	\$ 426,000	\$ 2,419,000	\$ 635,000	\$ 11,087,000	\$ 4,000	\$ 27,979,564

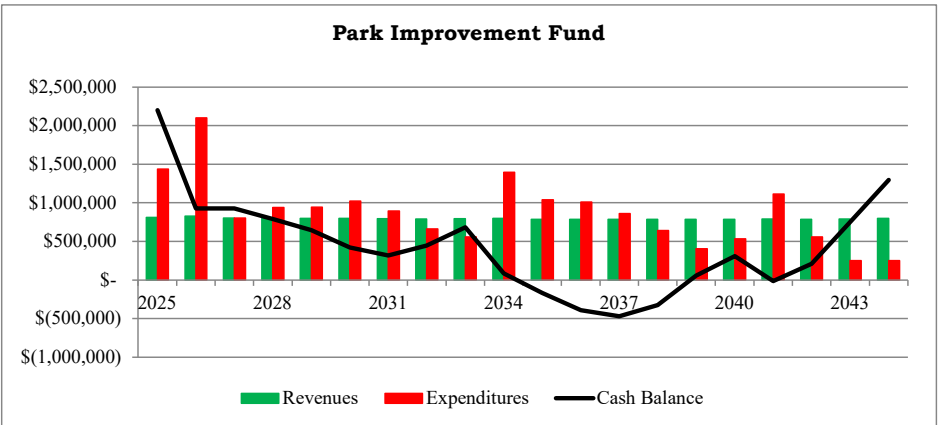
	\$ 80,595	City Hall & Maintenance Building
	\$ 19,000	Communications
	-	Community Gyms/Gymnastics
	935,000	Skating Center
	54,000	Golf Course
	176,000	Fire Station
	1,264,595	

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
Tax Levy: Current	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000
Tax Levy: Add/Sub (a)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	28,246	44,027	18,557	18,528	15,799	12,915	8,423	6,392	8,959	13,689	1,722	-	-	-	-	1,137	6,159	-	4,183	14,966
Revenues	\$ 813,246	\$ 829,027	\$ 803,557	\$ 803,528	\$ 800,799	\$ 797,915	\$ 793,423	\$ 791,392	\$ 793,959	\$ 798,689	\$ 786,722	\$ 785,000	\$ 785,000	\$ 785,000	\$ 785,000	\$ 786,137	\$ 791,159	\$ 785,000	\$ 789,183	\$ 799,966
																				\$15,903,701
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	1,436,500	2,102,500	805,000	940,000	945,000	1,022,500	895,000	663,000	557,500	1,397,000	1,041,000	1,010,000	860,000	640,000	405,000	535,000	1,115,000	560,000	250,000	250,000
Expenditures	\$ 1,436,500	\$ 2,102,500	\$ 805,000	\$ 940,000	\$ 945,000	\$ 1,022,500	\$ 895,000	\$ 663,000	\$ 557,500	\$ 1,397,000	\$ 1,041,000	\$ 1,010,000	\$ 860,000	\$ 640,000	\$ 405,000	\$ 535,000	\$ 1,115,000	\$ 560,000	\$ 250,000	\$ 250,000
																				\$17,430,000
Beginning Cash Balance	\$ 2,824,582	\$ 2,201,328	\$ 927,854	\$ 926,411	\$ 789,940	\$ 645,738	\$ 421,153	\$ 319,576	\$ 447,968	\$ 684,427	\$ 86,116	\$ (168,162)	\$ (393,162)	\$ (468,162)	\$ (323,162)	\$ 56,838	\$ 307,975	\$ (15,866)	\$ 209,134	\$ 748,317
Annual Surplus (deficit)	(623,254)	(1,273,473)	(1,443)	(136,472)	(144,201)	(224,585)	(101,577)	128,392	236,459	(598,311)	(254,278)	(225,000)	(75,000)	145,000	380,000	251,137	(323,841)	225,000	539,183	549,966
Cash Balance	\$ 2,201,328	\$ 927,854	\$ 926,411	\$ 789,940	\$ 645,738	\$ 421,153	\$ 319,576	\$ 447,968	\$ 684,427	\$ 86,116	\$ (168,162)	\$ (393,162)	\$ (468,162)	\$ (323,162)	\$ 56,838	\$ 307,975	\$ (15,866)	\$ 209,134	\$ 748,317	\$ 1,298,283

Cash Balance (Year-End) *	\$ 3,445,933	2023
Planned CIP Surplus/Deficit	(621,351)	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 2,824,582	2025

* Current Assets - Current Liabilities



Expenditure Breakdown

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I	Tennis & Basketball Courts	\$ 80,000	\$ 120,000	\$ 255,000	\$ 365,000	\$ 350,000	\$ 50,000	\$ 400,000	\$ 175,000	\$ 150,000	\$ 375,000	\$ 100,000	\$ -	\$ 65,000	\$ 50,000	\$ -	\$ 225,000	\$ 525,000	\$ -	\$ -	\$ -	\$ 3,285,000
I	Shelters & Structures	64,000	605,000	45,000	-	90,000	72,500	-	35,000	27,500	172,000	126,000	160,000	45,000	55,000	30,000	30,000	-	-	-	-	1,557,000
I	Playground Areas	270,000	705,000	105,000	300,000	-	-	-	135,000	-	500,000	435,000	510,000	455,000	155,000	125,000	-	310,000	310,000	-	-	4,315,000
I	Volleyball & Bocce Ball Courts	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	30,000
I	Athletic Fields	235,000	310,000	110,000	25,000	105,000	150,000	205,000	68,000	105,000	60,000	90,000	90,000	45,000	-	-	30,000	30,000	-	-	-	1,658,000
I	Irrigation Systems	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
I	Bridges & Boardwalks	-	50,000	-	-	150,000	500,000	40,000	-	-	40,000	40,000	-	-	-	-	-	-	-	-	-	820,000
I	Other Capital Items	512,500	62,500	40,000	-	-	-	-	-	25,000	-	-	-	-	100,000	-	-	-	-	-	-	740,000
I	Natural Resources	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,000,000
I	PIP/CIP Category	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	4,000,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 1,436,500	\$ 2,102,500	\$ 805,000	\$ 940,000	\$ 945,000	\$ 1,022,500	\$ 895,000	\$ 663,000	\$ 557,500	\$ 1,397,000	\$ 1,041,000	\$ 1,010,000	\$ 860,000	\$ 640,000	\$ 405,000	\$ 535,000	\$ 1,115,000	\$ 560,000	\$ 250,000	\$ 250,000	\$17,430,000

Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
Tennis & Basketball Courts																					
	Acorn Grove: 2 lighted tennis, 1 lighted basketball, 2 hoops, galvanized fence			\$ 50,000			\$ -	\$ 175,000		\$ -		\$ 50,000	\$ -	\$ -	\$ -		\$ 175,000	\$ -	\$ -	\$ -	\$ 450,000
	Applewood Park - 1/2 Court basketball		20,000	-		-	-	50,000	-	-		-	-	15,000	-	-	-	-	-	-	85,000
	Autumn Grove: 2 lighted tennis, 1 lighted basketball	18,000			-	175,000	-	-		50,000	-		-	-	-		175,000		-	-	418,000
	Bruce Russell: 2 lighted tennis, 1 basketball, 2 hoops, galvanized fence		50,000		175,000	-		-	-		50,000			-	-	-	-	175,000	-	-	450,000
	Central Park Victoria: 2 lighted tennis, coated fence				-	-	50,000		-	-	175,000			-	-	-	50,000	-	-	-	275,000
	Evergreen: 2 lighted tennis, galvanized fence			175,000			-	-		-	50,000			-	-			175,000	-	-	400,000
	Howard Johnson: 2 lighted tennis, galvanized fence	-	50,000		-	175,000		-	-		-	50,000		-	-	-	-	-	-	-	275,000
	Lexington Park: 1 basketball, 2 hoops, game area		-	-		-	-		175,000	-		-			50,000	-	-	-	-	-	225,000
	Owasso Hills: 1/2 court basketball		-	-	15,000	-	-	-	-	-	50,000	-	-		-	-	-	-	-	-	65,000
	Pioneer: 1/2 court basketball	-		15,000	-	-	-	-		50,000	-	-	-	-	-	-	-	-	-	-	65,000
	Keya Park: 2 lighted tennis, 1 basketball, 1 hoop	12,000	-		175,000	-		-	-		50,000	-		-	-	-	-	-	-	-	237,000

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Rosebrook Park: 2 lighted tennis, coated fe	50,000	-	-	-	-	-	175,000	-	-	-	-	-	50,000	-	-	-	-	-	-	-	275,000
Valley: 1/2 court basketball	-	-	15,000	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	65,000
Anpétu Tēča	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Shelters & Structures																					-
Acorn neighborhood shelter	-	-	-	-	-	12,500	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	27,500
Applewood Shade Structure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Arb Entry Pavillion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Arb Kiwanis	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Arb Maintenance Facility	-	-	-	-	-	-	-	7,500	-	-	-	-	-	-	-	-	-	-	-	-	7,500
Arboretum Center	-	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	30,000
Arboretum Fountain	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Autumn Grove sector shelter	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	25,000
Upper Villa/Shade Structure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CP Amphitheater city/regional facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CP Foundation pavillion shelter	12,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,500
CP Lexington Restrooms - Replace	-	500,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000
CP Victoria Ballfields pavillion shelter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CP Volleyball	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Evergreen Concession	-	5,000	-	-	-	12,500	-	-	-	-	-	-	-	12,500	-	-	-	-	-	-	30,000
Evergreen neighborhood shelter	-	5,000	-	-	-	12,500	-	-	-	-	-	-	-	12,500	-	-	-	-	-	-	30,000
FORParks pasvillion shelter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HANC city/regional facility	12,500	-	-	-	-	-	-	15,000	-	-	-	-	-	15,000	-	-	-	-	-	-	42,500
JC pavillion shelter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Langton Lake Shade Structure	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Legion Pumphouse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lexington sector shelter	-	-	-	-	-	-	-	7,000	-	-	-	25,000	-	-	-	-	-	-	-	-	32,000
Lions pavillion shelter	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
Mapleview	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
Oasis nieghborhood shelter	-	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	15,000
Owasso Ballfields Concession	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Pioneer Pergola	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Reservoir Woods Overlook	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Reservoir Woods Pump House	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reservoir Woods Sign Structure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rosebrook sector shelter	-	-	-	-	-	-	-	-	7,000	-	-	20,000	-	-	-	-	-	-	-	-	27,000
Sandcastle neighborhood shelter	-	-	-	-	-	-	-	5,500	-	-	-	-	-	-	-	-	-	-	-	-	5,500
Shirle Klaus Pavillion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Veterans Park Restrooms	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
Villa neighborhood shelter	-	-	-	-	-	-	-	-	5,500	-	-	15,000	-	-	-	-	-	-	-	-	20,500
Wetherston	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Flooring/lighting/mechanical - Ge	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	-	75,000
Park Building Roofs										72,000	72,000										144,000
Park Building HVAC										15,000	15,000										30,000
Park Building Flooring	15,000	15,000									15,000	15,000			30,000	30,000					120,000
Park Building Bathrooms					15,000	15,000															30,000
Park Building Exterior																					-
Park Building Interior Painting	24,000										24,000										48,000
Park Building Exterior Painting		45,000	45,000									45,000	45,000								180,000
Park Building Appliances					15,000	15,000															30,000
Play Areas																					-
Acorn - 2014	-	-	-	-	-	-	-	-	-	155,000	-	-	-	-	-	-	-	-	-	-	155,000
Applewood - 2005	105,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	105,000
Autumn Grove - 2006	-	165,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	165,000
Bruce Russell - 2015	-	-	-	-	-	-	-	-	-	-	125,000	-	-	-	-	-	-	-	-	-	125,000
Central Park Lexington Park - 2016	-	-	-	-	-	-	-	-	-	-	-	-	300,000	-	-	-	-	-	-	-	300,000
Central Park Dale Street-2009	-	-	-	300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	300,000
Central Park Victoria West - 2015	-	-	-	-	-	-	-	-	-	-	-	225,000	-	-	-	-	-	-	-	-	225,000
Central Park Victori ballfields - 2014	-	-	-	-	-	-	-	-	-	105,000	0	-	-	-	-	-	-	-	-	-	105,000
Evergreen - 2010	-	-	-	-	-	-	-	135,000	-	-	-	-	-	-	-	-	-	-	-	-	135,000
Howard Johnson - 2014	-	-	0	-	-	-	-	-	-	135,000	-	-	-	-	-	-	-	-	-	-	135,000
Langton Lake @ Ballfields - 2014	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	-	-	-	-	-	-	155,000
Langton Lake @ C2 - 2015	-	-	-	-	-	-	-	-	-	-	-	95,000	-	-	-	-	-	-	-	-	95,000
Lexington - 1999	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lower Villa - 2009	-	-	105,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	105,000
Maple View - 2016	-	-	-	-	-	-	-	-	-	-	-	95,000	-	-	-	-	-	-	-	-	95,000
Materion - 2014	-	-	-	-	-	-	-	-	-	105,000	-	-	-	-	-	-	-	-	-	-	105,000
Midland Gardents - 2019															125,000						125,000

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044		
Oasis - 2015	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	-	-	-	-	-	-	155,000	
Owasso Ballfields - 1993		105,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	105,000	
Owasso Hills Park - 1998	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	155,000	
Pioneer - 1998	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	155,000	
Keya - 2004		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	155,000	
Rosebrook - 2000	165,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	320,000	
Sandcastle - 2006		165,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	165,000	
Tamarack - 2017	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	-	-	-	-	155,000	
Unity Park - 2018														155,000							155,000	
Upper Villa - 2016	-	-	-	-	-	-	-	-	-	-	-	95,000	-	-	-	-	-	-	-	-	95,000	
Valley - 2009	-	105,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	105,000	
Veterans - 1997		165,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	165,000	
Volleyball & Bocce Ball Courts																						-
Central Park Sand Volley Ball Court: 4 sand courts	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	20,000	
Upper Villa Bocce: 2 lanes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CP Lex Bocce ball: 4 lanes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Dale Street Shelter Volleyball: 1 sand court	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Foundation Shelter: 1 concrete court	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Villa Park Bocce	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000	
Athletic Fields																						-
Acorn: Baseball Field East	-	15,000	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	-	-	-	-	25,000	
Acorn: Baseball Field West	-	15,000	-	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	-	-	-	25,000	
Acorn: Batting Cage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Acorn: Disc Golf	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Upper Villa Park: Softball Field		10,000	-	-	-	-	30,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-	50,000	
Upper Villa Park Softball Field Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Concordia: Softball Field	80,000		10,000	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	100,000	
Concordia: Baseball Field	80,000	-	10,000	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	100,000	
Concordia: Netting	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	
CP Dale Street Athletic: Multi-Purpose North		10,000	-	-	-	85,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	105,000	
CP Dale Street Athletic: Multi-Purpose South	-	10,000	-	-	-	-	-	10,000	75,000	-	-	-	-	-	-	-	-	-	-	-	95,000	
CP Dale Street Athletic: Multi-Purpose Practice	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	
CP Dale Street Athletic: Black Vinyl Fence		55,000	-	-	-	-	-	-	-	-	-	20,000	20,000	-	-	-	-	-	-	-	95,000	
CP Dale Street Athletic: Irrigation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CP Lexington: Softball Field North	-	-	10,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000	
CP Lexington: Softball Field South	-	-	-	10,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	20,000	
CP Lexington: Softball Black Vinyl Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CP Victoria: Softball Field 1		-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	10,000	-	-	-	30,000	
CP Victoria: Softball Field 2		-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	10,000	-	-	-	30,000	
CP Victoria: Softball Field 3	-	10,000	-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	-	-	-	30,000	
CP Victoria: Softball Field 4	-	10,000	-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	-	-	-	30,000	
CP Victoria: Softball Field 5		-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	
CP Victoria: Softball Field 6		-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	-	10,000	-	-	-	30,000	
CP Victoria: Netting over play area	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	
CP Victoria: Lighting	-	-	-	-	-	-	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000	
CP Victoria: Irrigation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Evergreen: Baseball Field NW	10,000	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000	
Evergreen: Baseball Field NE	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	20,000	
Evergreen: Baseball Field SW	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	20,000	
Evergreen: Baseball Field SE	-	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000	-	-	-	30,000	
Evergreen: Batting Cage	-	-	-	-	-	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-	3,000	
Langton Lake: Baseball Field East	10,000	-	-	-	-	10000	-	-	-	-	10000	-	-	-	-	-	10,000	-	-	-	40,000	
Langton Lake: Baseball Field West	10,000	-	-	-	-	10000	-	-	-	-	10000	-	-	-	-	-	10,000	-	-	-	40,000	
Langton Lake: Multi-Purpose	5,000	-	50,000	5,000	-	-	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	65,000	
Langton Lake: Black Vinyl Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Legion Field: Baseball Field	-	-	-	10,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	20,000	
Legion Field: Batting Cage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Owasso Ballfields: Baseball Field East	-	75000	-	-	-	0	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	90,000	
Owasso Ballfields: Baseball Field West		75,000	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	90,000	
Owasso Ballfields: Batting Cage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rosebrook: Multi-Purpose North	-	-	10,000	-	5,000	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	65,000	
Rosebrook: Multi-Purpose South		-	10,000	-	-	5,000	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	65,000	
Rosebrook: Lighting	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	
Irrigation Systems																						-
Arboretum: 2 Wire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CP Amphitheater: Standard	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	

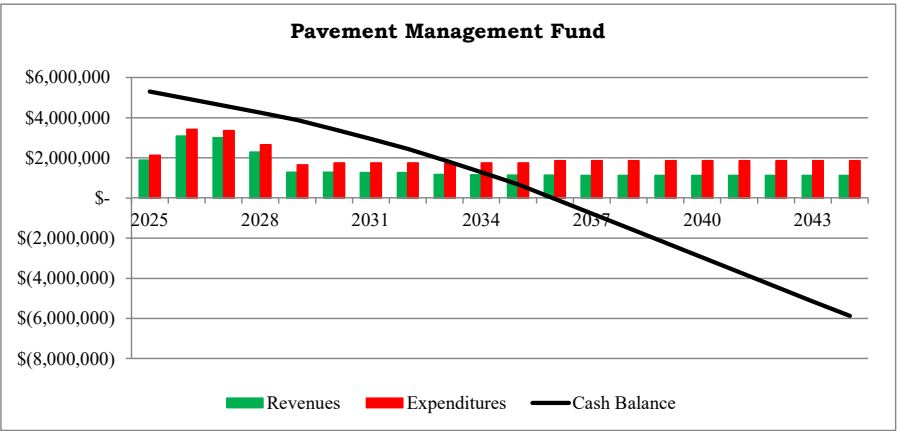
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Bridges & Boardwalks																					-
CP Dale Street: Bridge	-	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	40,000
CP Frog Pond: Bridge	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	40,000
CP Vict. Ballfields: Bridge	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000
HANC: Boardwalk Phase 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HANC: Boardwalk Phase I	-	-	-	-	-	500,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000
Langton Lake: Boardwalk	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000
Langton Lake: Bridge	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000
Villa Park: 3 Bridges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CP Waterfall Bridges		50,000																			50,000
																					-
Other Capital Items																					-
CP Lexington Marquee Sign	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	100,000
Park Buildings: Patio Furniture	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Park Buildings: Tables & Chairs	12,500	12,500		0	-	-	-		25000	-	-	-	-	-	-	-	-	-	-	-	50,000
Park Pathway Lighting: General	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
New Lexington Acquisition ??	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Cty B and Eustis Acquisition ??																					-
Rosebrook Pools	500,000																				500,000
CP Amphitheater Sound System			40,000																		40,000
																					-
PIP Items																					-
General Items (see below)	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	4,000,000
																					-
Natural Resources																					-
General Items (see below)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,000,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 1,436,500	\$ 2,102,500	\$ 805,000	\$ 940,000	\$ 945,000	\$ 1,022,500	\$ 895,000	\$ 663,000	\$ 557,500	\$ 1,397,000	\$ 1,041,000	\$ 1,010,000	\$ 860,000	\$ 640,000	\$ 405,000	\$ 535,000	\$ 1,115,000	\$ 560,000	\$ 250,000	\$ 250,000	\$17,430,000

PIP Notes:
Includes tree mulch, picnic tables, aglime, playground safety flooring, etc.

1 Playground Safety Surface	\$ 20,000
2 Playground Components	\$ 20,000
3 Landscape Mulch	\$ 5,000
4 Amenities (trash cans/recyle stations, picnic tables, benches, grills, patio and building furnishings, soccer goals, appliances, dog drop stations, facility nettir	\$ 30,000
5 Signage (replacment, additions and improvements)	\$ 10,000
6 Tennis Court Crack Seal/Color Coat	\$ 25,000
7 Water Feature Components	\$ 10,000
8 Landscaping and Site Work	\$ 20,000
9 Fencing Replacement	\$ 15,000
10 Facility Improvements	\$ 15,000
11 Limited planning Services as necessary	\$ 5,000
12 Ag-Lime for pathways/ballfields	\$ 15,000
13 Park Tree Plantings	\$ 10,000
	<u>\$ 200,000</u>

Natural Resources Notes:	2025	2026	2027
Further refining is beng done to the Natural Resources maintenance/upkeep	\$50,000	\$50,000	\$50,000
	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$50,000</u>

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: Current	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	
Tax Levy: Add/Sub (a)	-	-	-																		
MSA Revenue	575,000	1,775,000	1,700,000	1,000,000	-	-															
Other: Assessments (10-yr)	83,000	83,000	83,000	83,000	83,000	83,000	83,000	83,000	-												
Other: Internal Loan Repayments	-																				
Interest Earnings	110,627	105,899	99,077	92,119	85,021	77,782	68,397	58,825	49,062	37,443	25,592	13,504	-	-	-	-	-	-	-	-	-
Revenues	\$ 1,888,627	\$ 3,083,899	\$ 3,002,077	\$ 2,295,119	\$ 1,288,021	\$ 1,280,782	\$ 1,271,397	\$ 1,261,825	\$ 1,169,062	\$ 1,157,443	\$ 1,145,592	\$ 1,133,504	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ 28,937,348
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	2,125,000	3,425,000	3,350,000	2,650,000	1,650,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000	
Expenditures	\$ 2,125,000	\$ 3,425,000	\$ 3,350,000	\$ 2,650,000	\$ 1,650,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 40,350,000
Beginning Cash Balance	\$ 5,531,341	\$ 5,294,968	\$ 4,953,867	\$ 4,605,945	\$ 4,251,063	\$ 3,889,085	\$ 3,419,866	\$ 2,941,264	\$ 2,453,089	\$ 1,872,151	\$ 1,279,594	\$ 675,186	\$ (41,311)	\$ (771,311)	\$ (1,501,311)	\$ (2,231,311)	\$ (2,961,311)	\$ (3,691,311)	\$ (4,421,311)	\$ (5,151,311)	\$ (11,412,652)
Annual Surplus (deficit)	(236,373)	(341,101)	(347,923)	(354,881)	(361,979)	(469,218)	(478,603)	(488,175)	(580,938)	(592,557)	(604,408)	(716,496)	(730,000)	(730,000)	(730,000)	(730,000)	(730,000)	(730,000)	(730,000)	(730,000)	
Cash Balance	\$ 5,294,968	\$ 4,953,867	\$ 4,605,945	\$ 4,251,063	\$ 3,889,085	\$ 3,419,866	\$ 2,941,264	\$ 2,453,089	\$ 1,872,151	\$ 1,279,594	\$ 675,186	\$ (41,311)	\$ (771,311)	\$ (1,501,311)	\$ (2,231,311)	\$ (2,961,311)	\$ (3,691,311)	\$ (4,421,311)	\$ (5,151,311)	\$ (5,881,311)	
Cash Balance (Year-End) *	\$ 5,718,877	2023																			
Planned CIP Surplus/Deficit	(187,536)	2024																			
Adjust for Delayed CIP Items	-	2024																			
Cash Balance (Beg. Year)	\$ 5,531,341	2025																			
Fund 592	\$ (1,362,845)	2023																			
Fund 590	\$ 7,081,722	2023																			
Fund 591-MSA	-	2022																			
	5,718,877																				



loan repaid \$266,829 in 2023 - shown as delayed CIP items

10-17-23 Updated projects, revenues and amounts

Expenditure Detail

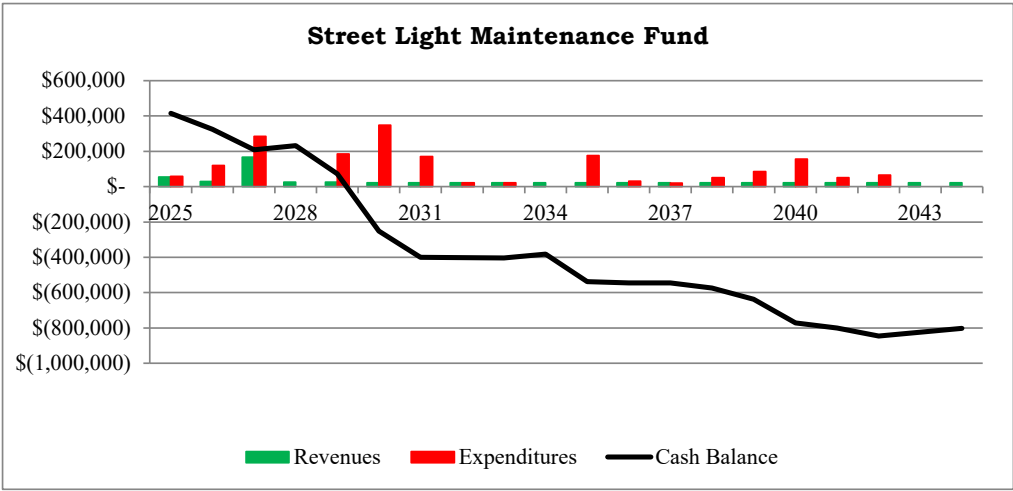
Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I	Mill & overlay - local streets	\$ 1,550,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 35,300,000
I	MSA - 25-04 - 2025 PMP (no MSA)	-	-	-	-																	-
I	MSA - Hamline Pathway, Cty C-Josephine	375,000																				375,000
I	MSA - County Road C, Lexington - Rice	150,000	400,000	-																		550,000
I	MSA - Rice, Larpentuer - Cty B	50,000	75,000	350,000																		475,000
I	MSA - 26-04 - 2026 PMP (Walnut, Terminal, Centerpointe)	-	1,050,000	-																		
I	MSA - Victoria Pathway, County C-County D	-	125,000	900,000																		1,025,000
I	MSA - Rice Street, CR B2-South Owasso	-	125,000	-	750,000																	875,000
I	MSA - 27-04 2027 PMP	-	-	250,000																		250,000
I	MSA - Lexington Pathway, County B2-Brooks	-	-	200,000																		200,000
I	MSA - 28-04 2028 PMP	-	-		250,000																	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 2,125,000	\$ 3,425,000	\$ 3,350,000	\$ 2,650,000	\$ 1,650,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000	\$ 40,350,000

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044		
Tax Levy: Current	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other/Transfer In	25,000	-	140,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	8,376	8,313	6,499	4,149	4,652	1,465	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Revenues	\$ 54,376	\$ 29,313	\$ 167,499	\$ 25,149	\$ 25,652	\$ 22,465	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 618,455
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	57,500	120,000	285,000	-	185,000	347,500	170,000	22,500	22,500	-	175,000	30,000	20,000	50,000	85,000	155,000	50,000	65,000	-	-	-	
Expenditures	\$ 57,500	\$ 120,000	\$ 285,000	\$ -	\$ 185,000	\$ 347,500	\$ 170,000	\$ 22,500	\$ 22,500	\$ -	\$ 175,000	\$ 30,000	\$ 20,000	\$ 50,000	\$ 85,000	\$ 155,000	\$ 50,000	\$ 65,000	\$ -	\$ -	\$ 1,840,000	
Beginning Cash Balance	\$ 418,775	\$ 415,651	\$ 324,964	\$ 207,463	\$ 232,612	\$ 73,264	\$ (251,770)	\$ (400,770)	\$ (402,270)	\$ (403,770)	\$ (382,770)	\$ (536,770)	\$ (545,770)	\$ (544,770)	\$ (573,770)	\$ (637,770)	\$ (771,770)	\$ (800,770)	\$ (844,770)	\$ (823,770)		
Annual Surplus (deficit)	(3,125)	(90,687)	(117,501)	25,149	(159,348)	(325,035)	(149,000)	(1,500)	(1,500)	21,000	(154,000)	(9,000)	1,000	(29,000)	(64,000)	(134,000)	(29,000)	(44,000)	21,000	21,000		
Cash Balance	\$ 415,651	\$ 324,964	\$ 207,463	\$ 232,612	\$ 73,264	\$ (251,770)	\$ (400,770)	\$ (402,270)	\$ (403,770)	\$ (382,770)	\$ (536,770)	\$ (545,770)	\$ (544,770)	\$ (573,770)	\$ (637,770)	\$ (771,770)	\$ (800,770)	\$ (844,770)	\$ (823,770)	\$ (802,770)		

Cash Balance (Year-End) *	\$ 147,656	2023
Planned CIP Surplus/Deficit	271,119	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 418,775	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I	227448 - Arthur	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 10,000
I	227448 - County Rd C	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500
I	184393 - Centre Pointe System	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000
I	184397 - Long Lake Rd	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000
I	227448 - Lincoln Area	-	60,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60,000
I	227448 - 2955 Lincoln	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
I	Dale Street Tunnel Lighting System	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000
I	227447 - Highpointe	-	-	82,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	82,500
I	227447 - Terrace Ct	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
I	227447 - Overlook Dr	-	-	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,500
I	227447 - Owasso Hills	-	-	157,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	157,500
I	227448 - Hillsvie	-	-	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,500
I	Lighting System - County Road C, I	-	-	-	-	185,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	185,000
I	227448 - Patton Rd System	-	-	-	-	-	17,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,500
I	Lighting System - Terminal Rd/B2E	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
I	Lighting System - Larpentuer	-	-	-	-	-	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000
I	Lighting System - Cty Rd B2, Fairv	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000

City of Roseville
Capital Improvement Plan: **Street Light Maintenance Fund (406)**
2025-2044

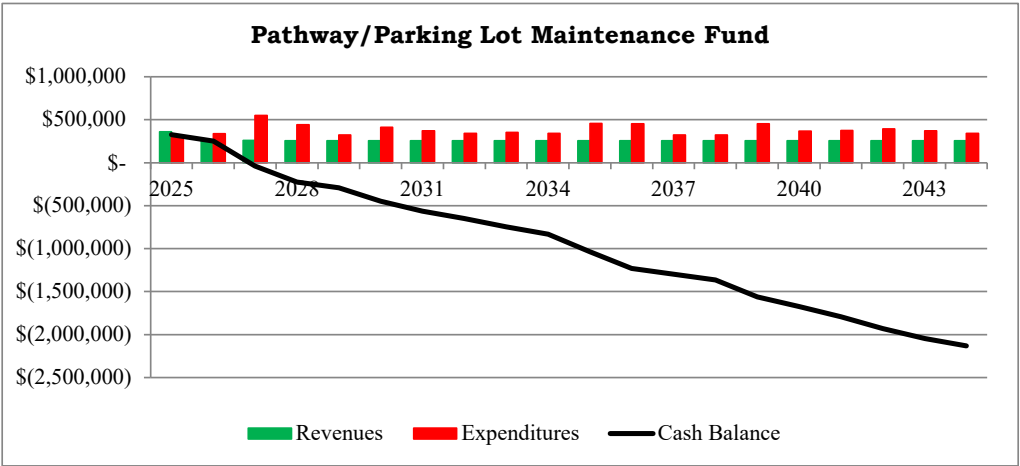
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I Lighting System - City Hall Parking	-	-	-	-	-	-	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-	90,000
I Lighting System - Cty C & Civic C	-	-	-	-	-	-	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	80,000
I 184399 - Midland View Ct	-	-	-	-	-	-	-	22,500	-	-	-	-	-	-	-	-	-	-	-	-	22,500
I Pedestrian light @ Cty Rd D & Mil	-	-	-	-	-	-	-	-	12,500	-	-	-	-	-	-	-	-	-	-	-	12,500
I Speed Display Sign Cnty D	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
I Lighting System - Twin Lake Ph 1	-	-	-	-	-	-	-	-	-	-	170,000	-	-	-	-	-	-	-	-	-	170,000
I Lighting System - Twin Lake Ph 2	-	-	-	-	-	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	5,000
I 227448 - Langton Lake Rd	-	-	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
I 227447 - Josephine Woods	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000
I Lighting System, Terrace Dr/Twin l	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I Pedestrian light @ Hamline & Gard	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000
I 227445 - Perimeter Drive	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	25,000
I 227445 - Rice St	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000
I Pedestrian Light @ Lydia & Lincol	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	25,000
I Pedestrian Light @ Lydia & Lincol	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	25,000
I Lighting System - Twin Lake Ph 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	155,000	-	-	-	-	155,000
I Pedestrian Light @ Hamline & Belh	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	25,000
I Pedestrian light @ Victoria St & Ce	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	25,000
I 227447 - Wheaton Woods	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	-	-	15,000
I Pedestrian light @ Lexington Ave &	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	25,000
I Lighting System, Terrace Dr/Twin Lakes Trail #1																					-
I Misc. pole fixture replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I 2410 Pascal St																					-
I 1407 County Road B2 W																					-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 57,500	\$ 120,000	\$ 285,000	\$ -	\$ 185,000	\$ 347,500	\$ 170,000	\$ 22,500	\$ 22,500	\$ -	\$ 175,000	\$ 30,000	\$ 20,000	\$ 50,000	\$ 85,000	\$ 155,000	\$ 50,000	\$ 65,000	\$ -	\$ -	\$ 1,840,000

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: Current	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other: Transfer In	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	5,115	6,531	5,035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	\$ 360,115	\$ 261,531	\$ 260,035	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 5,216,681
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	289,300	336,300	551,300	441,300	321,300	411,300	371,300	341,300	351,300	341,300	456,300	451,300	321,300	321,300	451,300	366,300	376,300	391,300	371,300	341,300	
Expenditures	\$ 289,300	\$ 336,300	\$ 551,300	\$ 441,300	\$ 321,300	\$ 411,300	\$ 371,300	\$ 341,300	\$ 351,300	\$ 341,300	\$ 456,300	\$ 451,300	\$ 321,300	\$ 321,300	\$ 451,300	\$ 366,300	\$ 376,300	\$ 391,300	\$ 371,300	\$ 341,300	\$ 7,604,000
Beginning Cash Balance	\$ 255,727	\$ 326,542	\$ 251,772	\$ (39,492)	\$ (225,792)	\$ (292,092)	\$ (448,392)	\$ (564,692)	\$ (650,992)	\$ (747,292)	\$ (833,592)	\$ (1,034,892)	\$ (1,231,192)	\$ (1,297,492)	\$ (1,363,792)	\$ (1,560,092)	\$ (1,671,392)	\$ (1,792,692)	\$ (1,928,992)	\$ (2,045,292)	
Annual Surplus (deficit)	70,815	(74,769)	(291,265)	(186,300)	(66,300)	(156,300)	(116,300)	(86,300)	(96,300)	(86,300)	(201,300)	(196,300)	(66,300)	(66,300)	(196,300)	(111,300)	(121,300)	(136,300)	(116,300)	(86,300)	
Cash Balance	\$ 326,542	\$ 251,772	\$ (39,492)	\$ (225,792)	\$ (292,092)	\$ (448,392)	\$ (564,692)	\$ (650,992)	\$ (747,292)	\$ (833,592)	\$ (1,034,892)	\$ (1,231,192)	\$ (1,297,492)	\$ (1,363,792)	\$ (1,560,092)	\$ (1,671,392)	\$ (1,792,692)	\$ (1,928,992)	\$ (2,045,292)	\$ (2,131,592)	

Cash Balance (Year-End) *	\$ 232,491	2023
Planned CIP Surplus/Deficit	23,236	2024
Adjust for Delayed CIP Items	-	2024
Cash Balance (Beg. Year)	\$ 255,727	2025

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I	Pathway maintenance	200,000	225,000	225,000	225,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	270,000	270,000	270,000	270,000	270,000	270,000	\$ 4,995,000
I	Pathway construction - NEW	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,000,000
I	BNSF Railway lease payment	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	16,300	326,000
I	PARKLOT-001 Acorn 2 east lots	-	-	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000
I	PARKLOT-002 Acorn west lot	-	-	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000
I	PARKLOT-004 Autumn Grove(2010)	-	-	-	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	35,000
I	PARKLOT-007 Nature Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	-	-	30,000
I	PARKLOT-008 Central Pk EDale(2000)	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000
I	PARKLOT-009 Arboretum(2022)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	20,000
I	PARKLOT-010/039 Central Park L	-	-	-	-	-	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	90,000
I	PARKLOT-011 Central Pk EVictor	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
I	PARKLOT-012 Central Park Lions	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
I	PARKLOT-013 Central Pk W Victo	-	-	-	-	-	-	-	-	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000
I	PARKLOT-014 Evergreen(2000)	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000
I	PARKLOT-016 Howard Johnson(2000)	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
I	PARKLOT-017 Langton Lk East	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	10,000
I	PARKLOT-018 Langton Lk S lot o	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	25,000

City of Roseville
Capital Improvement Plan: **Pathway & Parking Lot Maintenance Fund (408)**
2025-2044

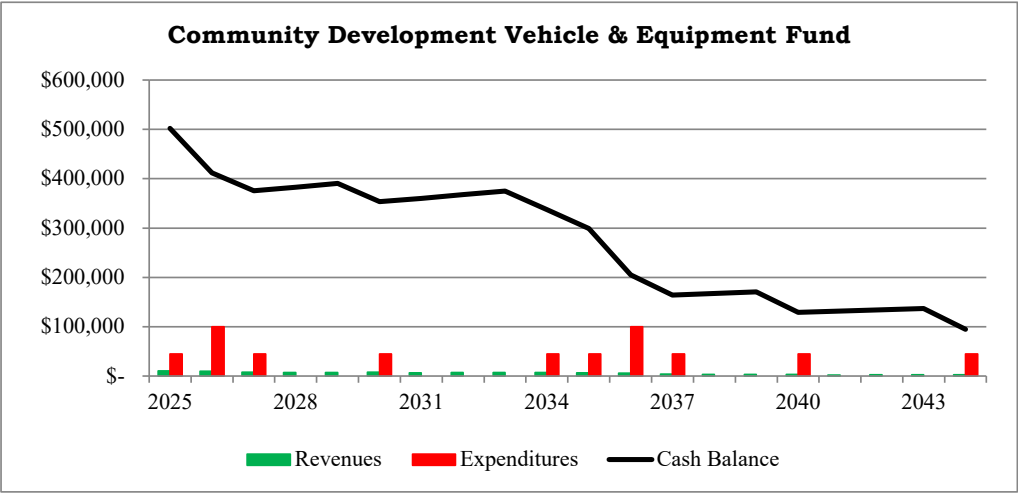
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
I PARKLOT-019 Langton Baseball/Soccer Lot (2020)																25,000					25,000
I PARKLOT-020 Lexington Pk off C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000		30,000
I PARKLOT-021 Oasis Park(2016)	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-		20,000
I PARKLOT-022 Reservior Woods(2	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		20,000
I PARKLOT-023 Rosebrook North I	-	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		35,000
I PARKLOT-024 Rosebrook Wading	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		15,000
I PARKLOT-025 City Hall(2004)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	110,000	-	-	-	-		110,000
I PARKLOT-026 Fire Station 1 Lexington Driveway									30,000												30,000
I PARKLOT-027 Fire Station 1 Lexi	-	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-		30,000
I PARKLOT-028 Kent St Dog Park(	-	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		20,000
I PARKLOT-031 Police Driveway				10,000																	10,000
I PARKLOT-033 Public Works Yarc	-	-	-	-	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	-		70,000
I PARKLOT-034 Roseville Skating C	-	-	115,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		115,000
I PARKLOT-035 Roseville Skating C	-	-	-	115,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		115,000
I PARKLOT-036 Sandcastle(2004)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I PARKLOT-037 Veterans VFW Lot	-	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		35,000
I PARKLOT-038 B-Dale(2016)	-	-	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-		25,000
I PARKLOT-041 Owasso Cherrywo	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000
Operating costs	15,000																				
Professional Services (ICON)	8,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	103,000
	\$ 289,300	\$ 336,300	\$ 551,300	\$ 441,300	\$ 321,300	\$ 411,300	\$ 371,300	\$ 341,300	\$ 351,300	\$ 341,300	\$ 456,300	\$ 451,300	\$ 321,300	\$ 321,300	\$ 451,300	\$ 366,300	\$ 376,300	\$ 391,300	\$ 371,300	\$ 341,300	\$ 7,604,000

2.0% = Projected interest earnings rate

City of Roseville
Capital Improvement Plan: **Community Development Vehicle & Equipment Fund (260)**
2025-2044

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: current	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Fees, Licenses, & Permits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Sale of Assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Interest Earnings		10,725	10,039	8,240	7,505	7,655	7,808	7,064	7,206	7,350	7,497	6,747	5,981	4,101	3,283	3,349	3,416	2,584	2,636	2,688	2,742	\$ 118,616
Revenues	\$	10,725	\$ 10,039	\$ 8,240	\$ 7,505	\$ 7,655	\$ 7,808	\$ 7,064	\$ 7,206	\$ 7,350	\$ 7,497	\$ 6,747	\$ 5,981	\$ 4,101	\$ 3,283	\$ 3,349	\$ 3,416	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 118,616
Vehicles	\$	45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	
Equipment		-	100,000	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	
Furniture & Fixtures																						
Buildings		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expenditures	\$	45,000	\$ 100,000	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 100,000	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 560,000
Beginning Cash Balance	\$	536,240	\$ 501,965	\$ 412,004	\$ 375,244	\$ 382,749	\$ 390,404	\$ 353,212	\$ 360,276	\$ 367,482	\$ 374,832	\$ 337,328	\$ 299,075	\$ 205,056	\$ 164,157	\$ 167,440	\$ 170,789	\$ 129,205	\$ 131,789	\$ 134,425	\$ 137,113	
Annual Surplus (deficit)		(34,275)	(89,961)	(36,760)	7,505	7,655	(37,192)	7,064	7,206	7,350	(37,503)	(38,253)	(94,019)	(40,899)	3,283	3,349	(41,584)	2,584	2,636	2,688	(42,258)	
Cash Balance	\$	501,965	\$ 412,004	\$ 375,244	\$ 382,749	\$ 390,404	\$ 353,212	\$ 360,276	\$ 367,482	\$ 374,832	\$ 337,328	\$ 299,075	\$ 205,056	\$ 164,157	\$ 167,440	\$ 170,789	\$ 129,205	\$ 131,789	\$ 134,425	\$ 137,113	\$ 94,856	

Cash Balance (Year-End) *	\$	600,000	2023
Less Amt Needed for Operations **		-	2024
Planned CIP Surplus/Deficit		(63,760)	2024
Adjust for Delayed CIP Items		-	2024
Cash Balance (Beg. Year)	\$	536,240	2025
Adopted Budget (Excl.Capital)			2022



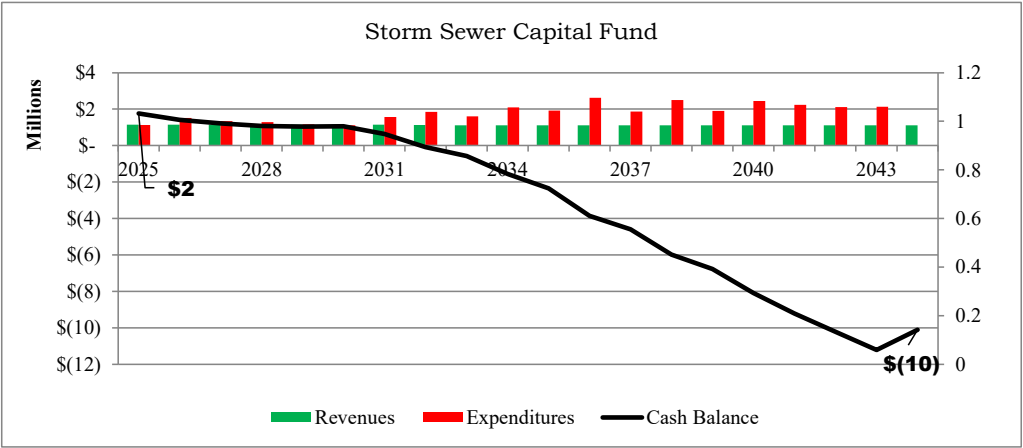
Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
V	Inspection vehicles	\$ 45,000		\$ 45,000			\$ 45,000	\$ -	\$ -		\$ 45,000	\$ 45,000	\$ -	\$ 45,000	-	-	45,000		-	-	45,000	\$ 360,000
E	Online Permit/Schedul. Software	-	100,000		-	-	-	-	-	-	-	-	100,000		-	-	-	-	-	-	-	200,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 45,000	\$ 100,000	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 100,000	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 560,000

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Fees, Licenses, & Permits	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000	\$ 22,300,000
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Interest Earnings	34,578	35,089	27,991	24,141	21,304	20,730	21,164	12,647	-	-	-	-	-	-	-	-	-	-	-	-	\$ 197,643
Revenues	\$ 1,149,578	\$ 1,150,089	\$ 1,142,991	\$ 1,139,141	\$ 1,136,304	\$ 1,135,730	\$ 1,136,164	\$ 1,127,647	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 22,497,643
Vehicles	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ 358,000	\$ 250,000	\$ -	\$ 400,000	\$ 250,000	\$ 616,000	\$ -	\$ 315,000	\$ -	\$ 134,000	\$ -	\$ -	\$ -	\$ -	-
Equipment	45,000	386,000	186,500	27,000	76,000	25,000	80,000	-	20,000	96,000	75,000	-	7,500	390,000	64,000	20,000	135,000	11,000	32,000	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	1,079,000	1,119,000	1,149,000	1,119,000	1,089,000	1,089,000	1,124,000	1,599,000	1,589,000	1,589,000	1,589,000	2,009,000	1,849,000	1,789,000	1,839,000	2,289,000	2,099,000	2,099,000	2,089,000	-	-
Expenditures	\$ 1,124,000	\$ 1,505,000	\$ 1,335,500	\$ 1,281,000	\$ 1,165,000	\$ 1,114,000	\$ 1,562,000	\$ 1,849,000	\$ 1,609,000	\$ 2,085,000	\$ 1,914,000	\$ 2,625,000	\$ 1,856,500	\$ 2,494,000	\$ 1,903,000	\$ 2,443,000	\$ 2,234,000	\$ 2,110,000	\$ 2,121,000	\$ -	\$ 34,330,000
Beginning Cash Balance	\$ 1,728,878	\$ 1,754,456	\$ 1,399,545	\$ 1,207,036	\$ 1,065,176	\$ 1,036,480	\$ 1,058,209	\$ 632,374	\$ (88,979)	\$ (582,979)	\$ (1,552,979)	\$ (2,351,979)	\$ (3,861,979)	\$ (4,603,479)	\$ (5,982,479)	\$ (6,770,479)	\$ (8,098,479)	\$ (9,217,479)	\$ (10,212,479)	\$ (11,218,479)	
Annual Surplus (deficit)	25,578	(354,911)	(192,509)	(141,859)	(28,696)	21,730	(425,836)	(721,353)	(494,000)	(970,000)	(799,000)	(1,510,000)	(741,500)	(1,379,000)	(788,000)	(1,328,000)	(1,119,000)	(995,000)	(1,006,000)	1,115,000	
Cash Balance	\$ 1,754,456	\$ 1,399,545	\$ 1,207,036	\$ 1,065,176	\$ 1,036,480	\$ 1,058,209	\$ 632,374	\$ (88,979)	\$ (582,979)	\$ (1,552,979)	\$ (2,351,979)	\$ (3,861,979)	\$ (4,603,479)	\$ (5,982,479)	\$ (6,770,479)	\$ (8,098,479)	\$ (9,217,479)	\$ (10,212,479)	\$ (11,218,479)	\$ (10,103,479)	

Cash Balance (Year-End) *	\$ 2,451,766	2023
Less Amt Needed for Operations **	(253,428)	2024
Planned CIP Surplus/Deficit	(469,460)	2024
Adjust for Delayed CIP Items	-	2023
Cash Balance (Beg. Year)	\$ 1,728,878	2025
Adopted Budget (Excl.Capital, Depr.	\$ 1,689,520	2024

* Current Assets - Current Liabilities
** 15% of Annual Budget Needed for Cash-Flow Purposes



** 2020 Utility fee amount requires a 0.0% rate increase

Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E	#110 2021 Toro Goundmaster Polar	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	50,000	-	-	-	90,000
E	#116 2015 Kubota M110GXDTC Tr	-	-	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	-	120,000
E	#116F 2015 Tiger 9119404J Flail M	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
E	#116P 2015 Bay Lynx Machinability	-	-	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,000
E	#126 2019 Bobcat S650	-	-	87,000	-	-	-	-	-	-	85,000	-	-	-	-	-	-	85,000	-	-	-	257,000
E	#130 2019 Amazing Machine AM96	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	40,000	
E	#137 2017 Trafifix Scorpion 10002 /	-	-	7,500	-	-	-	-	-	-	-	-	-	7,500	-	-	-	-	-	-	-	15,000
E	#140 2018 Toro GrandStand 74519 M	-	11,000	-	-	-	-	-	-	-	11,000	-	-	-	-	-	-	-	11,000	-	-	33,000
E	#163 2020 Ver-Mac PCMS -320 Sign	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	20,000
E	#164 Bobcat 3400	25,000	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	50,000
E	#165 2019 Towmaster T-14DT Trailer	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	15,000	-	30,000
E	#168 1997 Wild Cat LS177A Compe	-	375,000	-	-	-	-	-	-	-	-	-	-	-	355,000	-	-	-	-	-	-	730,000
E	#171 2020 Tennant M-S30 Sweeper	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	-	-	50,000
E	#176 2018 PJ Trailer U1 182 Mow T	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	20,000
E	#211 A14 2015 Caterpillar CVP75 V	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000	-	14,000
E	#211A Sand Bucket 24" 315D	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	20,000
E	#225 A12 2014 Caterpillar H65ES Hydraulic Breaker (1/3)	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
E	#225 A13 2014 Rotobec PC018B Grapple 360 Mini Excavator (1/3)	-	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
E	#225 2015 Caterpillar 305E Excavator	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000
E	#xx 6" Pump Trailer	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000
E	#xx GPS Unit (1/3)	-	-	-	-	4,000	-	-	-	-	-	-	-	-	-	4,000	-	-	-	-	-	8,000
E	#xx Skid Steer (Track)	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000	-	-	-	-	-	-	50,000
I	Asset Management System (1/3)	-	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	80,000
I	Lift Station - Arona Upgrades	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000

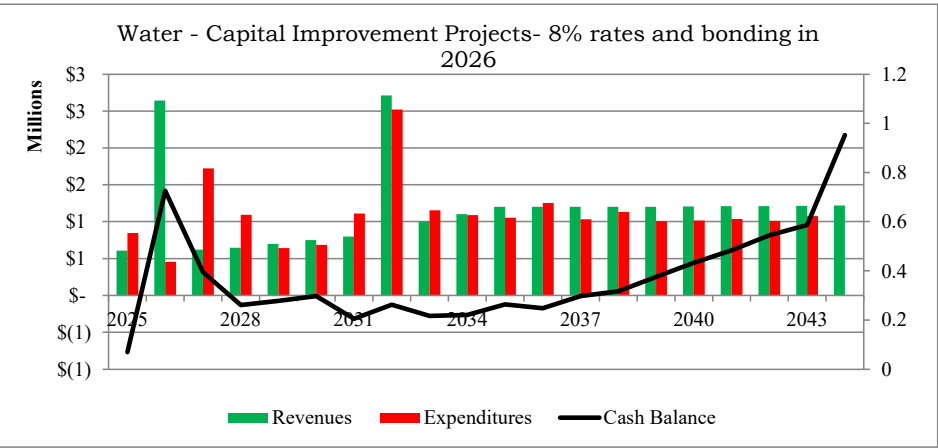
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
I Lift Station - Bennet Lake Pump Upg	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I Lift Station - Generator for St Croix	-	-	-	-	-	-	-	-	-	-	-	180,000	-	-	-	-	-	-	-	-	180,000
I Lift Station - Gottfreid Upgrades	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200,000	-	-	-	-	240,000
I Lift Station - Millwood Upgrades	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
I Lift Station - Owasso Hills Upgrades	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I Lift Station - St. Croix Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I Lift Station - Walsh Upgrades	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I Lift Station Condition Analysis	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
I Mount Ridge Storm Station Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	50,000
I Plan - Update stormwater mgmt plan	-	-	60,000	-	-	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	120,000
I Projects - Bubbler System	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	20,000
I Projects - Fountain - Frog Pond	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-	20,000
I Projects - Storm Infrastructure Rehab	600,000	600,000	600,000	600,000	600,000	600,000	600,000	1,000,000	1,000,000	1,000,000	1,000,000	1,200,000	1,200,000	1,200,000	1,200,000	1,500,000	1,500,000	1,500,000	1,500,000	-	19,000,000
I Projects - Water Quality Device Rehab	400,000	400,000	485,000	485,000	485,000	485,000	485,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	-	10,245,000
I Projects - Waterfall	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000
I Replace/Upgrade SCADA system (1/	14,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	86,000
V #121 2011 Elgin Crosswind J Regen	-	-	-	-	-	-	-	-	-	-	-	-	-	315,000	-	-	-	-	-	-	315,000
V #122 2019 Case 721G Loader	-	-	-	-	-	-	358,000	-	-	-	-	-	-	-	-	-	-	-	-	-	358,000
V #132 2017 Elgin Pelican P Sweeper	-	-	-	-	-	-	-	250,000	-	-	-	-	-	-	-	-	-	-	-	-	250,000
V #139 2020 Freightliner M2 106 Tru	-	-	-	-	-	-	-	-	-	-	-	305,000	-	-	-	-	-	-	-	-	305,000
V #145 2014 Western Star 4700SF	-	-	-	-	-	-	-	-	-	325,000	-	-	-	-	-	-	-	-	-	-	325,000
V #147 2012 International 7400 SFA	-	-	-	-	-	-	-	-	-	-	-	311,000	-	-	-	-	-	-	-	-	311,000
V #167 2020 Elgin Pelican NP Sweeper	-	-	-	-	-	-	-	-	-	-	250,000	-	-	-	-	-	-	-	-	-	250,000
V #178 2019 Ford F550	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	-	75,000
V #211 2008 Caterpillar M315D Wheel	-	-	-	135,000	-	-	-	-	-	-	-	-	-	-	-	134,000	-	-	-	-	269,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 1,124,000	\$ 1,505,000	\$ 1,335,500	\$ 1,281,000	\$ 1,165,000	\$ 1,114,000	\$ 1,562,000	\$ 1,849,000	\$ 1,609,000	\$ 2,085,000	\$ 1,914,000	\$ 2,625,000	\$ 1,856,500	\$ 2,494,000	\$ 1,903,000	\$ 2,443,000	\$ 2,234,000	\$ 2,110,000	\$ 2,121,000	\$ -	\$ 34,330,000

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fees, Licenses, & Permits	507,600	548,208	592,065	639,430	700,000	750,000	800,000	900,000	1,000,000	1,100,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	19,537,302
Debt Issuance	-	1,991,909	0	-	-	-	-	1,810,000	-	-	-	-	-	-	-	-	-	-	-	-	3,801,909
Other - Arden Hills/ARPA	100,000	100,000																			200,000
Interest Earnings	-	-	28,387	6,357	-	-	-	-	-	-	-	-	-	-	1,162	5,026	8,846	12,243	16,308	19,114	97,442
Revenues	\$ 607,600	\$ 2,640,117	\$ 620,452	\$ 645,786	\$ 700,000	\$ 750,000	\$ 800,000	\$ 2,710,000	\$ 1,000,000	\$ 1,100,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,201,162	\$ 1,205,026	\$ 1,208,846	\$ 1,212,243	\$ 1,216,308	\$ 1,219,114	\$ 23,636,654
Vehicles	\$ -	\$ -	\$ 50,000	\$ 135,000	\$ 73,000	\$ 170,000	\$ 30,000	\$ -	\$ -	\$ 73,000	\$ 50,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 50,000	\$ -	
Equipment	120,000	140,000	270,000	394,500	56,000	-	65,000	15,000	-	-	-	140,000	-	130,000	4,000	10,000	-	5,000	22,000	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	724,000	314,000	1,402,000	564,000	514,000	514,000	1,014,000	2,504,000	1,154,000	1,014,000	1,004,000	1,004,000	1,034,000	1,004,000	1,004,000	1,004,000	1,004,000	1,004,000	1,004,000	-	
Expenditures	\$ 844,000	\$ 454,000	\$ 1,722,000	\$ 1,093,500	\$ 643,000	\$ 684,000	\$ 1,109,000	\$ 2,519,000	\$ 1,154,000	\$ 1,087,000	\$ 1,054,000	\$ 1,254,000	\$ 1,034,000	\$ 1,134,000	\$ 1,008,000	\$ 1,014,000	\$ 1,039,000	\$ 1,009,000	\$ 1,076,000	\$ -	\$ 20,931,500
Beginning Cash Balance	\$ (530,343)	\$ (766,743)	\$ 1,419,374	\$ 317,826	\$ (129,887)	\$ (72,887)	\$ (6,887)	\$ (315,887)	\$ (124,887)	\$ (278,887)	\$ (265,887)	\$ (119,887)	\$ (173,887)	\$ (7,887)	\$ 58,113	\$ 251,275	\$ 442,301	\$ 612,147	\$ 815,390	\$ 955,697	
Annual Surplus (deficit)	(236,400)	2,186,117	(1,101,548)	(447,714)	57,000	66,000	(309,000)	191,000	(154,000)	13,000	146,000	(54,000)	166,000	66,000	193,162	191,026	169,846	203,243	140,308	1,219,114	
Cash Balance	\$ (766,743)	\$ 1,419,374	\$ 317,826	\$ (129,887)	\$ (72,887)	\$ (6,887)	\$ (315,887)	\$ (124,887)	\$ (278,887)	\$ (265,887)	\$ (119,887)	\$ (173,887)	\$ (7,887)	\$ 58,113	\$ 251,275	\$ 442,301	\$ 612,147	\$ 815,390	\$ 955,697	\$ 2,174,811	

Cash Balance (Year-End) *	\$ 748,483	2023
** Less Amt Needed for Operations **	(1,374,542)	2023
Planned CIP Surplus/Deficit	95,716	2024
Adjust for Delayed CIP Items		2023
Cash Balance (Beg. Year)	\$ (530,343)	2025
Adopted Budget (Excl.Capital, Depr.)	\$ 9,163,611	2023

* Current Assets - Current Liabilities excl. Deposits
** 15% of Annual Budget Needed for Cash-Flow Purposes



If we don't fund 100% of depreciation, \$470,000 available in 2024

Expenditure Detail

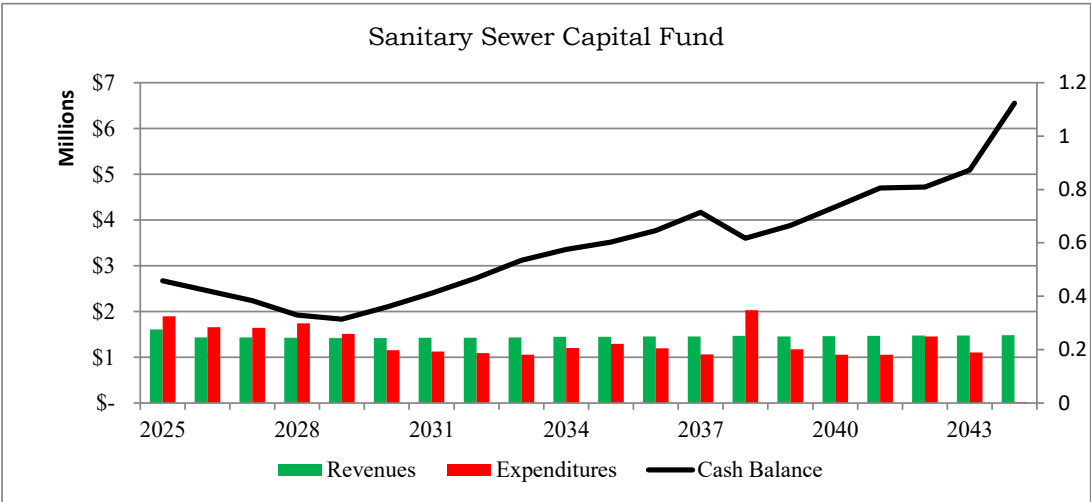
Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E	#137 2017 Trafifix Scorpion 10002 Attenuator (1/3)	-	-	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,500
E	#138 2000 Towmaster Trailer				10,000																	10,000
E	#211 A14 2015 Caterpillar CVP75 Vibratory Plate Compactor (1/	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000		14,000
E	#211A Sand Bucket 24" 315D	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-	5,000			25,000
E	#225 A12 2014 Caterpillar H65ES Hydraulic Breaker (1/3)	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-		5,000
E	#225 A13 2014 Rotobec PC018B Grapple 360 Mini Excavator (1/	-	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-		7,000
E	#225 2015 Caterpillar 305E Excavator	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-		40,000
E	#236 2021 Felling Ft7t Trailer	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-		10,000
E	#237 2017 Bomag BMP8500 Compactor	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	15,000		30,000
E	#240 2018 EH Wachs 77-000-38 Standard LX Valve Maintenanc	-	-	-	90,000	-	-	-	-	-	-	-	-	-	90,000	-	-	-	-	-		180,000
E	#xx 6" Pump Trailer	20,000																				20,000
E	#xx GPS Unit (1/3)	-	-	-	-	4,000	-	-	-	-	-	-	-	-	-	4,000	-	-	-	-		8,000
E	#xx Skid Steer (Track)	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000	-	-	-	-	-		50,000
E	Asset Management System	-	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-		80,000
E	Trench Box - main 10'x8'	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-		30,000
E	Trench Box GME 5'x3'	-	-	-	15,000	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-		30,000
E	Water AMR meter system replacements	100,000	100,000	262,500	262,500	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-		825,000
I	Water Booster Station	400,000	-	800,000	50,000	-	-	-	-	140,000	-	-	-	30,000	-	-	-	-	-	-		1,420,000
I	Elevated storage tank repainting contract	10,000	10,000	98,000	10,000	10,000	10,000	10,000	1,500,000	10,000	10,000	-	-	-	-	-	-	-	-	-		1,678,000
I	Elevated storage Tank #2																					-
I	AH Meter Pits	100,000	100,000																			200,000
I	Replace Water Tower Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I	Replace/Upgrade SCADA system (1/3)	14,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000		86,000
I	Water Main Replacement *	200,000	200,000	500,000	500,000	500,000	500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		15,400,000

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
V #206 2022 RAM 3500	-	-	-	-	-	-	-	-	-	73,000	-	-	-	-	-	-	-	-	-	-	73,000
V #208 2019 Ford Transit 150	-	-	50,000	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	50,000	-	150,000
V #211 2008 Caterpillar M315D Wheeled Back Hoe (1/3 water, sew	-	-	-	135,000	-	-	-	-	-	-	-	110,000	-	-	-	-	-	-	-	-	245,000
V #213 2008 GMC C5500 Water Break	-	-	-	-	-	170,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	170,000
V #221 2017 Ford F250	-	-	-	-	73,000	-	-	-	-	-	-	-	-	-	-	-	35,000	-	-	-	108,000
V #222 2022 Ford F350	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
V #223 F250 4x4 pickup with crew	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 844,000	\$ 454,000	\$ 1,722,000	\$ 1,093,500	\$ 643,000	\$ 684,000	\$ 1,109,000	\$ 2,519,000	\$ 1,154,000	\$ 1,087,000	\$ 1,054,000	\$ 1,254,000	\$ 1,034,000	\$ 1,134,000	\$ 1,008,000	\$ 1,014,000	\$ 1,039,000	\$ 1,009,000	\$ 1,076,000	\$ -	\$ 20,931,500

2.0% = Projected interest earnings rate

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Fees, Licenses, & Permits	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	1,381,000	\$ 27,620,000
Grants (Met Council, etc)		-																			\$ -
Sale of Assets	165,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 165,000
Interest Earnings	59,202	53,426	49,034	44,795	38,441	36,630	41,902	47,930	54,729	62,364	67,151	70,274	75,419	83,318	72,024	77,615	85,707	93,961	94,380	101,768	\$ 1,310,071
Revenues	\$ 1,605,202	\$ 1,434,426	\$ 1,430,034	\$ 1,425,795	\$ 1,419,441	\$ 1,417,630	\$ 1,422,902	\$ 1,428,930	\$ 1,435,729	\$ 1,443,364	\$ 1,448,151	\$ 1,451,274	\$ 1,456,419	\$ 1,464,318	\$ 1,453,024	\$ 1,458,615	\$ 1,466,707	\$ 1,474,961	\$ 1,475,380	\$ 1,482,768	\$ 29,095,071
Vehicles	\$ 605,000	\$ 75,000	\$ 73,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 238,000	\$ -	\$ -	\$ 860,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	120,000	230,000	270,000	314,500	56,000	100,000	67,500	35,000	-	-	-	140,000	7,500	115,000	46,500	-	-	100,000	52,000	20,000	
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Improvements	1,169,000	1,349,000	1,299,000	1,294,000	1,454,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,054,000	1,354,000	1,054,000	-	
Expenditures	\$ 1,894,000	\$ 1,654,000	\$ 1,642,000	\$ 1,743,500	\$ 1,510,000	\$ 1,154,000	\$ 1,121,500	\$ 1,089,000	\$ 1,054,000	\$ 1,204,000	\$ 1,292,000	\$ 1,194,000	\$ 1,061,500	\$ 2,029,000	\$ 1,173,500	\$ 1,054,000	\$ 1,054,000	\$ 1,454,000	\$ 1,106,000	\$ 20,000	\$ 25,504,000
Beginning Cash Balance	\$ 2,960,094	\$ 2,671,296	\$ 2,451,722	\$ 2,239,756	\$ 1,922,051	\$ 1,831,492	\$ 2,095,122	\$ 2,396,525	\$ 2,736,455	\$ 3,118,184	\$ 3,357,548	\$ 3,513,699	\$ 3,770,973	\$ 4,165,892	\$ 3,601,210	\$ 3,880,734	\$ 4,285,349	\$ 4,698,056	\$ 4,719,017	\$ 5,088,397	
Annual Surplus (deficit)	(288,798)	(219,574)	(211,966)	(317,705)	(90,559)	263,630	301,402	339,930	381,729	239,364	156,151	257,274	394,919	(564,682)	279,524	404,615	412,707	20,961	369,380	1,462,768	
Cash Balance	\$ 2,671,296	\$ 2,451,722	\$ 2,239,756	\$ 1,922,051	\$ 1,831,492	\$ 2,095,122	\$ 2,396,525	\$ 2,736,455	\$ 3,118,184	\$ 3,357,548	\$ 3,513,699	\$ 3,770,973	\$ 4,165,892	\$ 3,601,210	\$ 3,880,734	\$ 4,285,349	\$ 4,698,056	\$ 4,719,017	\$ 5,088,397	\$ 6,551,165	

Cash Balance (Year-End) *	\$ 4,981,319	2023
Less Amt Needed for Operations **	(771,387)	2024
Planned CIP Surplus/Deficit	250,162	2024
Adjust for Delayed CIP Items	(1,500,000)	
Cash Balance (Beg. Year)	\$ 2,960,094	2024
Adopted Budget (Excl.Capital, Dep	\$ 5,142,581	2024
* Current Assets - Current Liabilities		
** 15% of Annual Budget Needed for Cash-Flow Purposes		



** 2020 Utility fee amount requires a 0.0% rate increase

Expenditure Detail

Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E #137	2017 Trafifix Scorpion 10002	-	-	7,500	-	-	-	-	-	-	-	-	-	7,500	-	-	-	-	-	-	-	\$ 15,000
E #211	A14 2015 Caterpillar CVP75	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000	-	14,000
E #211A	Sand Bucket 24" 315D	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	20,000
E #214	2021 Mobile Tech 7'X12' Can	-	-	-	-	-	-	42,500	-	-	-	-	-	-	-	42,500	-	-	-	-	-	85,000
E #215	2005 Sreco-Flexible EMSP-6	-	-	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000	-	70,000
E #220	2010 Towmaster 12-T 9,980 I	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	-	20,000	40,000
E #225	A12 2014 Caterpillar H65ES	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
E #225	A13 2014 Rotobec PC018B G	-	-	-	-	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
E #225	2015 Caterpillar 305E Excava	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000
E #232	1999 Cummins Onan Dgdb33	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E #235	2004 Himoinsa/Iveco Hiw-40r Towable Ger	-	90,000	-	-	-	-	-	-	-	-	-	-	-	90,000	-	-	-	-	-	-	180,000
E #237	2017 Bomag BMP8500 Comp	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	15,000
E #241	2019 Rover Sewer Camera	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	200,000
E #xx	6" Pump Trailer	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000
E #xx	GPS Unit (1/3)	-	-	-	-	4,000	-	-	-	-	-	-	-	-	-	4,000	-	-	-	-	-	8,000
E #xx	Skid Steer (Track)	-	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000	-	-	-	-	-	-	50,000

City of Roseville
Capital Improvement Plan: **Sanitary Sewer Capital Fund (600)**
2025-2044

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
E Water AMR meter system replacem	100,000	100,000	262,500	262,500	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	825,000
E Asset Management System	-	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	80,000
I Replace/Upgrade SCADA system (	14,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	86,000
I I & I reduction	75,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		975,000
I Lift Station - Brenner upgrade, no g	-	-	20,000	200,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		220,000
I Lift Station - Center Street upgrade,	-	25,000	225,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		250,000
I Lift Station - Cleveland rehab, gene	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station - Cohansey upgrade, ad	30,000	270,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		300,000
I Lift Station - Dale/Owasso Rehab, z	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station - Fernwood Rehab, generator																					-
I Lift Station - Fulham Rehab			-	40,000	400,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-		440,000
I Lift Station - Galtier Rehab, general	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station - Josephine Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	300,000	-		300,000
I Lift Station - Long Lake, no general	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station - Lounge Rehab, general	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station - Wagner Rehab, no ge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
I Lift Station Condition Analysis	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		50,000
I Sewer main repairs (lining)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		19,000,000
V #204 2015 Vactor 2100 Jetter	605,000	-	-	-	-	-	-	-	-	-	-	-	-	650,000	-	-	-	-	-	-	1,255,000
V #202 2022 Ford F350	-	-	-	-	-	-	-	-	-	-	73,000	-	-	-	-	-	-	-	-	-	73,000
V #209 2022 Chevrolet Silverado Flat	-	-	-	-	-	-	-	-	-	-	165,000	-	-	-	-	-	-	-	-	-	165,000
V #211 2008 Caterpillar M315D Whe	-	-	-	135,000	-	-	-	-	-	-	-	-	-	135,000	-	-	-	-	-	-	270,000
V #217 2014 Ford F350	-	75,000	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	150,000
V #510 2019 Freightliner M2 106 Wa	-	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-	-	-	-	-	-	150,000
V #223 2017 Ford F250	-	-	73,000	-	-	-	-	-	-	-	-	-	-	-	73,000	-	-	-	-	-	146,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$1,894,000	\$1,654,000	\$1,642,000	\$1,743,500	\$1,510,000	\$1,154,000	\$1,121,500	\$1,089,000	\$1,054,000	\$1,204,000	\$1,292,000	\$1,194,000	\$1,061,500	\$2,029,000	\$1,173,500	\$1,054,000	\$1,054,000	\$1,454,000	\$1,106,000	\$20,000	\$25,504,000
2.0% = Projected interest earnings rate																					

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
Tax Levy: current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Transfer from Fund 402	14,000	50,000	17,000	114,000	59,000	39,000	-	-	84,000	70,000	40,000	14,000	78,000	38,000	54,000	44,000	14,000	-	44,000	-	\$ 773,000
Transfer from Fund 410	54,000	622,000	52,500	20,000	35,500	10,000	17,000	30,000	-	34,500	147,000	55,000	30,000	37,000	64,500	20,000	20,000	-	-	-	\$ 1,249,000
Interest Earnings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Revenues	\$ 68,000	\$ 672,000	\$ 69,500	\$ 134,000	\$ 94,500	\$ 49,000	\$ 17,000	\$ 30,000	\$ 84,000	\$ 104,500	\$ 187,000	\$ 69,000	\$ 108,000	\$ 75,000	\$ 118,500	\$ 64,000	\$ 34,000	\$ -	\$ 44,000	\$ -	\$ 2,022,000
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Equipment	14,000	50,000	17,000	114,000	59,000	39,000	-	-	84,000	70,000	-	14,000	78,000	38,000	54,000	44,000	14,000	-	44,000	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	31,000	617,000	42,500	20,000	35,500	10,000	-	30,000	-	24,500	77,000	50,000	30,000	25,000	64,500	10,000	20,000	-	-	-	-
Improvements	23,000	5,000	10,000	-	-	-	17,000	-	-	10,000	70,000	5,000	-	12,000	-	10,000	-	-	-	-	-
Expenditures	\$ 68,000	\$ 672,000	\$ 69,500	\$ 134,000	\$ 94,500	\$ 49,000	\$ 17,000	\$ 30,000	\$ 84,000	\$ 104,500	\$ 187,000	\$ 69,000	\$ 108,000	\$ 75,000	\$ 118,500	\$ 64,000	\$ 34,000	\$ -	\$ 44,000	\$ -	\$ 2,022,000
Beginning Cash Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Annual Surplus (deficit)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

Cash Balance (Year-End) *	\$ -	2022
Less Amt Needed for Operations **	-	2022
Planned CIP Surplus/Deficit	-	2023
Adjust for Delayed CIP Items	-	2023
Cash Balance (Beg. Year)	\$ -	2024
Adopted Budget (Excl.Capital, Depr.)	\$ 450,795	2021

* Current Assets - Current Liabilities
** 20% of Annual Budget Needed for Cash-Flow Purposes

Expenditure Detail

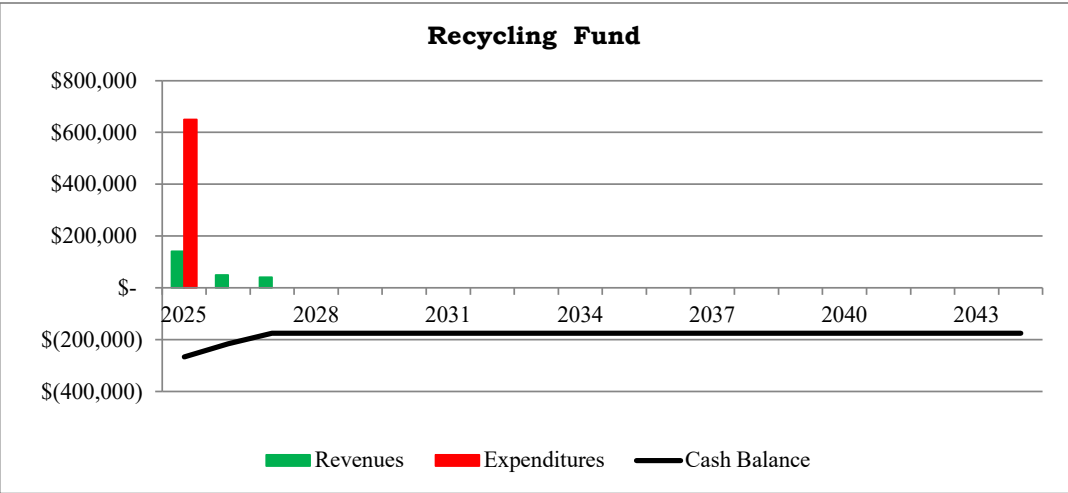
Key	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
V	Golf Shared with RSC Ford F150 Truck (2012)		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40,000
E	Golf: Gas Pump / Tank: Replacement - 1967	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	40,000
E	Golf: Zero Turn Mower - 2008	14,000	-	-	-	-	-	-	-	-	-	-	14,000	-	-	-	14,000	-	-	-	-	42,000
E	Golf: Fairway Mower -2008				104,000	-	-	-	-	-	-	-	58,000	-	-	-	-	-	-	-	-	162,000
E	Golf: Greens Mower - 2000	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	44,000	-	-	-	-	-	94,000
E	Golf: Greens/tee mower - 2002	-	-	-	-	-	-	-	-	44,000	-	-	-	-	-	44,000	-	-	-	-	-	88,000
E	Golf: Turf Equipment/Aerators - 2001	-	-	-	-	39,000	39,000	-	-	-	-	-	-	-	21,000	-	-	-	-	-	-	99,000
E	Golf: Cushman #1 & 2 - 2014 and 1988		30,000	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	-	44,000	-	114,000
E	Golf: Greens Covers 1997/replaced 2 -2006	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E	Golf: Course Safety Netting Replacement 1997	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000
E	Golf: Top Dresser Tufco - 1993		-	17,000	-	20,000	-	-	-	-	-	-	-	-	17,000	-	-	-	-	-	-	54,000
E	Golf: Operational Power Equipment	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	20,000
B	Golf: Com Bldg Kitchen Equipment 2018 ice	-	-	10,000		\$0	10,000	-	10,000	-	-	-	-	-	10,000	-	10,000	-	-	-	-	50,000
B	Golf: Com Bldg Paint Interior/Exterior	22,000	-	32,500		14,500	-	-	20,000	-	14,500	-	-	30000	-	14,500	-	20,000	-	-	-	168,000
B	Golf: Com Bldg Furnace / AC - 2018	-	-	-	-	-	-	-	-	-	-	60,000	-	-	-	50,000	-	-	-	-	-	110,000
B	Golf: Com Bldg Roof Replace - 2018	-	-	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
B	Golf: Com Bldg Carpeting/Flooring - 2018		17,000	-	-	12,000	-	-	-	-	-	17,000	-	-	-	-	-	-	-	-	-	46,000
B	Golf: Com Bldg Furn. Replace. - 2018 Tables then	9,000	-		\$10,000	\$9,000	-	-	-	-	10,000	-	10,000	-	15,000	-	-	-	-	-	-	63,000
B	Golf: Replace Shop		600,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	600,000
B	Golf: Shop /Upgrades/Paint - 2018		-	-	10,000	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	20,000
I	Golf: Sidewalk/Exterior Repairs 2018	5,000		10,000	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	25,000
I	Golf: Course Improvements, Landscaping		5,000		-	-	-	5,000	-	-	-	-	5,000	-	-	-	-	-	-	-	-	15,000
I	Golf: Parking Lot Repairs/Sealing - 2018			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
I	Golf: Irrigation system upgrades 1960/1988/1994	18,000		-	-	-	-	12,000	-	-	-	70,000	-	-	12,000	-	10,000	-	-	-	-	122,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 68,000	\$ 672,000	\$ 69,500	\$ 134,000	\$ 94,500	\$ 49,000	\$ 17,000	\$ 30,000	\$ 84,000	\$ 104,500	\$ 187,000	\$ 69,000	\$ 108,000	\$ 75,000	\$ 118,500	\$ 64,000	\$ 34,000	\$ -	\$ 44,000	\$ -	\$ 2,022,000

City of Roseville
Capital Improvement Plan: **Environmental Fund (650)**
2025-2044

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
Tax Levy: Current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Levy: Add/Sub	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	140,000	50,000	41,285	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	\$ 140,500	\$ 50,000	\$ 41,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,785
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	650,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Beginning Cash Balance	\$ 243,215	\$ (266,285)	\$ (216,285)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)
Annual Surplus (deficit)	(509,500)	50,000	41,285	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Balance	\$ (266,285)	\$ (216,285)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)

Cash Balance (Year-End) *	\$ 490,071	2022
Less Amt Needed for Operations **	(246,856)	2023
Adjust for Delayed CIP Items	-	2023
Cash Balance (Beg. Year)	\$ 243,215	2024
Adopted Budget (Excl.Capital, Dep	\$ 987,425	2023

* Current Assets - Current Liabilities



Expenditure Detail

Key	Description	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>	<u>2037</u>	<u>2038</u>	<u>2039</u>	<u>2040</u>	<u>2041</u>	<u>2042</u>	<u>2043</u>	<u>2044</u>	
E	Recycling Carts	\$ 750,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$2,002,311.64
110263 – 110406	\$1,154,720.66
Total	\$3,157,032.30

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

31 Staff recommends approval of all payment of claims.

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Requested Council Action

35 Motion to approve the payment of claims as submitted.

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Prepared by: Joshua Kent - Assistant Finance Director

Attachments: 1. Checks for Approval

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INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210200	Federal Income Tax	IRS EFTPS- Non Bank	Remittance Check	84,830.91	1479
100-00-00-210200	Federal Income Tax	IRS EFTPS- Non Bank	Remittance Check	77,546.44	1479
100-00-00-210300	State Income Tax	MN Dept of Revenue-Non Ban	Remittance Check	38,144.07	1475
100-00-00-210300	State Income Tax	MN Dept of Revenue-Non Ban	Remittance Check	35,941.00	1475
100-00-00-210400	PERA Employee Ded.	PERA-Non Bank	Remittance Check	28,524.98	1476
100-00-00-210400	PERA Employee Ded.	PERA-Non Bank	Remittance Check	97.25	1476
100-00-00-210400	PERA Employee Ded.	PERA-Non Bank	Remittance Check	43,318.69	1476
100-00-00-210400	PERA Employee Ded.	PERA-Non Bank	Remittance Check	29,078.64	1476
100-00-00-210400	PERA Employee Ded.	PERA-Non Bank	Remittance Check	41,445.56	1476
100-00-00-210500	Life Ins. Employee	LINA	JULY NEW YORK LIFE PREMIUMS	3,162.88	1403
100-00-00-210500	Life Ins. Employee	LINA	JULY NEW YORK LIFE PREMIUMS	138.92	1403
100-00-00-210502	Employer Life Insurance	LINA	JULY NEW YORK LIFE PREMIUMS	608.00	1403
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	3,031.50	1496
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	141.00	1496
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	564.00	1496
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	70.50	1496
100-00-00-210600	Union Dues Deduction	Local Union 49	Remittance Check	1,050.00	110346
100-00-00-210600	Union Dues Deduction	Roseville Firefighters Loc	Remittance Check	2,144.98	1509
100-00-00-210800	FICA Employee Ded.	IRS EFTPS- Non Bank	Remittance Check	29,602.60	1479
100-00-00-210800	FICA Employee Ded.	IRS EFTPS- Non Bank	Remittance Check	12,600.14	1479
100-00-00-210800	FICA Employee Ded.	IRS EFTPS- Non Bank	Remittance Check	30,544.84	1479
100-00-00-210800	FICA Employee Ded.	IRS EFTPS- Non Bank	Remittance Check	12,096.96	1479
100-00-00-210900	Long Term Disability	LINA	JULY NEW YORK LIFE PREMIUMS	5,765.51	1403
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	14,530.00	1478
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	4,404.05	1478
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	9,586.00	1478
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	14,530.00	1478
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	4,135.50	1478
100-00-00-211000	MNDCP Def Comp	Great West- Non Bank	Remittance Check	9,586.00	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	370.00	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	350.62	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	825.00	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	370.00	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	334.57	1478
100-00-00-211001	MNDCP Roth	Great West- Non Bank	Remittance Check	825.00	1478
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	1490
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,972.00	1490
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	906.99	1490
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	5,567.00	1490
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	250.00	1490
100-00-00-211202	HRA Employer	ING ReliaStar	Remittance Check	7,400.00	1501
100-00-00-211400	Medical Insurance Employee	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	16,094.60	1484
100-00-00-211400	Medical Insurance Employee	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	9,148.27	1484
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	2,027.17	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	43.74	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	634.61	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	736.54	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	372.69	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	67.78	1485
100-00-00-211402	Flex Spending Health	Alerus Financial NA - Non	BENEFIT REIMBURSEMENTS - FSA & DEPEND	624.99	1485
100-00-00-211404	MN State Retirement	MSRS-Non Bank	Remittance Check	12,649.44	1474
100-00-00-211404	MN State Retirement	MSRS-Non Bank	Remittance Check	12,765.16	1474

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-211501	Medical Employer	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	120,509.87	1484
100-00-00-211501	Medical Employer	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	1,965.87	1484
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	29,148.45	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	3,764.69	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	97.25	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	64,977.97	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	29,720.03	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	3,832.01	1476
100-00-00-211600	PERA Employer Share	PERA-Non Bank	Remittance Check	62,168.27	1476
100-00-00-211700	FICA Employer Share	IRS EFTPS- Non Bank	Remittance Check	29,602.60	1479
100-00-00-211700	FICA Employer Share	IRS EFTPS- Non Bank	Remittance Check	12,600.14	1479
100-00-00-211700	FICA Employer Share	IRS EFTPS- Non Bank	Remittance Check	30,544.84	1479
100-00-00-211700	FICA Employer Share	IRS EFTPS- Non Bank	Remittance Check	12,096.96	1479
Total Department 00-00 GENERAL				1,013,736.04	
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	Alerus Financial NA - Non	ELERUS ER REIMBURSEMENT ACCOUNT FEES	177.10	1485
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	MEETING MINUTES	516.84	1506
Total Department 01-00 CITY COUNCIL				693.94	
Department: 02-00 ADMINISTRATION					
100-02-00-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS	104.32	1396
100-02-00-420000	Office Supplies	Innovative Office Solution	JUNE INNOVATIVE OFFICE	122.10	1395
100-02-00-430000	Professional Services	Metro-INET	AUGUST IT SERVICES	74,971.00	1512
100-02-00-430000	Professional Services	RAMSEY COUNTY	NOTARY REGISTRATION FEE	20.00	110366
100-02-00-430000	Professional Services	Trans Union, LLC	BACKGROUNDING	69.09	110369
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	BSWIFT AND ACA FEES	686.80	110382
100-02-00-442000	Memberships & Subscription	MCMA Secretariat	ANNUAL MEMBERSHIP	282.84	110362
100-02-00-448000	Miscellaneous	IRS EFTPS- Non Bank	2023 PCORI FEES	1,078.70	1479
100-02-00-448000	Miscellaneous	Yer Vue	SCSC - BREAKFAST GRAB N GO WELLNESS P	9.95	1406
Total Department 02-00 ADMINISTRATION				77,344.80	
Department: 03-00 ELECTIONS					
100-03-00-430000	Professional Services	Ramsey County	2024 ELECTION SERVICES 3RD QTR	24,269.00	110287
Total Department 03-00 ELECTIONS				24,269.00	
Department: 04-00 FINANCE					
100-04-00-420000	Office Supplies	Innovative Office Solution	JUNE INNOVATIVE OFFICE	21.78	1395
100-04-00-430000	Professional Services	Ehlers & Associates, Inc.	24 CONTINUING DISCLOSURE REPORITNG	3,965.00	110282
100-04-00-448600	Credit Card Fees	CHASE PAYMENTECH - NON-BAN	JUNE PAYMENTECH CC FEES	15.07	1486
Total Department 04-00 FINANCE				4,001.85	
Department: 08-00 CENTRAL SERVICES					
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT SERVIC	COFFEE	349.44	110279
100-08-00-424000	Operating Supplies	Innovative Office Solution	JUNE INNOVATIVE OFFICE	152.90	1395
Total Department 08-00 CENTRAL SERVICES				502.34	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-415000	Employer Insurance	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	847.02	1484
100-10-00-415000	Employer Insurance	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	847.02	1484
100-10-00-415000	Employer Insurance	Minnesota Healthcare Conso	JULY MEDICAL PREMIUMS	606.99	1484
100-10-00-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS - COOK	110.55	1396
100-10-00-420000	Office Supplies	Innovative Office Solution	JUNE INNOVATIVE OFFICE	258.77	1395
100-10-00-422000	Clothing	STREICHER'S	CSO UNIF - PETERSEN	141.98	1394

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 10-00 POLICE DEPARTMENT					
100-10-00-424000	Operating Supplies	BATTERIES PLUS BULBS #029	3V BATTERIES	67.70	110285
100-10-00-424000	Operating Supplies	University of Minnesota Ve	MEDS - ROOSTER	10.82	110360
100-10-00-424000-PD0002	Operating Supplies	COBBLESTONE COURT APARTMEN	RENTAL APPLICATION FEE FOR CLIENT	40.00	110324
100-10-00-424000-PD0002	Operating Supplies	HARBOR AT TWIN LAKES	RENTAL DEPOSIT FOR CLIENT	250.00	110325
100-10-00-424000-PD0002	Operating Supplies	Verizon	MONTHLY DATA- HOMELESS OUTREACH	40.01	110377
100-10-00-430000	Professional Services	Masa Consulting, Inc.	JULY MENTAL HEALTH CONSULTING	3,400.00	1505
100-10-00-430000	Professional Services	Metro-INET	TICKET 181326- VPN LICENSE TVPDM2403	477.00	1407
100-10-00-430000	Professional Services	Sonya Eastham	QTR 1 WELLNESS CHECK-INS	1,500.00	110305
100-10-00-430001	Dispatching Services	Ramsey County	JULY DISPATCH SERVICES	31,856.33	110365
100-10-00-430001	Dispatching Services	Ramsey County	CAD SERVICES JULY	4,898.17	110365
100-10-00-430005	Community Grants	Galls, LLC	TACTICAL BELT - STASNY	40.00	110352
100-10-00-431000	Telephone	Verizon	DATA JUN 27-JUL 26	40.01	110378
100-10-00-437000	Contract Maint. - Vehicles	EMERGENCY AUTOMOTIVE TECH	PILLAR REPAIR SUBARU ASCENT	264.50	1386
100-10-00-437000	Contract Maint. - Vehicles	Ramsey County	FLEET SUPPORT JULY	511.68	110365
100-10-00-439000	CONTRACT MAINTENANCE	Baycom, Inc. c/o OwnersEdg	ARBITRATOR LICENSES (6)	714.00	1383
100-10-00-441000	Training	Forest Lake Sportsmen's Cl	TRAINING RANGE RENTAL 6/3, 10, 17 - U	1,080.00	110374
100-10-00-441000	Training	MHSRC/Range	CLASS GIVEN BY THE PRECISION DRIVING	610.00	110373
Total Department 10-00 POLICE DEPARTMENT				48,612.55	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-430000	Professional Services	Masa Consulting, Inc.	JULY	2,100.00	1505
100-13-00-439000	CONTRACT MAINTENANCE	Muska Plumbing	LEAKING KITCHEN SINK	154.95	110304
100-13-00-439000	CONTRACT MAINTENANCE	Yale Mechanical	MAINT	3,163.29	1503
Total Department 13-00 FIRE DEPARTMENT				5,418.24	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	2,816.65	1391
100-13-13-436000-FD2660	Utilities	Anchor Solar Investments,	SOLAR - JULY - FIRE	386.71	110301
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				3,203.36	
Department: 13-18 EMERGENCY SERVICES					
100-13-18-436000	Utilities	Xcel Energy	51-5185463-4	74.54	1391
Total Department 13-18 EMERGENCY SERVICES				74.54	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	Premium Waters Inc	MONTHLY FEE - AUGUST	6.40	1495
100-20-20-424000	Operating Supplies	General Industrial Supply	WHITE HARD HAT	80.00	1402
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				86.40	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	CITY OF ST. PAUL	ASPHALT MATERIAL	1,417.68	110267
100-20-21-424000	Operating Supplies	SiteOne Landscape Supply,	SPRAY TANK CRACK SEAL SITEONE	125.00	110302
100-20-21-439000	CONTRACT MAINTENANCE	PRECISION LANDSCAPE & TREE	TREE REMOVAL 821 SEXTANT	518.00	110356
100-20-21-439000	CONTRACT MAINTENANCE	PRECISION LANDSCAPE & TREE	TREE REMOVAL 345 BROOKS	156.00	110356
Total Department 20-21 STREET DEPARTMENT				2,216.68	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-51854785-8	2,344.06	1391
100-20-22-436000	Utilities	Xcel Energy	51-5185477-0	14,370.66	1391
100-20-22-439000	CONTRACT MAINTENANCE	Killmer Electric Co., Inc.	POWER FEED TO BUS SHELTER	1,067.86	110274
Total Department 20-22 STREET LIGHTING				17,782.58	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	BEAUDRY OIL AND SERVICE, I	2/1/24 - 1/31/25 Blanket PO for fuel	10,450.29	110397

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	MN Dept of Revenue-Non Ban	JUNE FUEL TAX	155.90	1475
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM RENTAL SHOP	44.11	110364
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM RENTAL	44.11	110286
100-20-30-423000	Vehicle Supplies & Mainten	Astleford International	HEATER HOSE	44.50	110349
100-20-30-423000	Vehicle Supplies & Mainten	EMERGENCY AUTOMOTIVE TECH	LIGHTBAR #520	305.04	1386
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	DURANGO#2204 SENSOR	136.12	1388
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WATER PUMP # 1802	164.15	1388
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	MINI LAMP STOCK	31.80	1388
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	ASPIRATED VINT SQUAD 2070	307.42	1489
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	RIVET NUT #503	11.53	110345
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	SPRAY PAINT #208	41.58	110345
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	PUMP # 2 HOSE ASSEMBLY	311.06	110345
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	SHOP FLASHLIGHT	50.25	110345
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	SENSOR # 2100	32.29	110310
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	BOLTS BRACKETS #541	68.94	110268
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	WORM DRIVE #631	184.46	110268
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	CLEVIS PIN # 166	29.36	110268
100-20-30-423000	Vehicle Supplies & Mainten	Safety Technologies, Inc.	PCD CUTTERS # A20	2,352.50	110308
100-20-30-423000	Vehicle Supplies & Mainten	Suburban Tire Wholesale, I	DURANGO TIRES-STOCK	1,168.00	110288
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	AC RECHARGE #1905	289.20	110384
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	REPAIR COOLANT LEAK#2101	505.07	110310
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	COOLANT LEAK REPAIR#2020	546.16	110310
100-20-30-437000	Contract Maint. - Vehicles	MIDWAY FORD CO.	EXHAUST VALVE SPRING #223	1,373.77	110347
100-20-30-437000	Contract Maint. - Vehicles	TWIN CITIES TRANSPORT & RE	VEHICLE TOW#223	125.00	110273
100-20-30-443500	Minor Equipment	Zahl Petroleum Maintenance	NEW FUEL SETUP AND COORDNIATE SITE ST	4,318.29	110270
100-20-30-443500	Minor Equipment	Zahl Petroleum Maintenance	INSTALLED NEW FSC3000 MAIN BOARD	2,407.38	110270
Total Department 20-30 VEHICLE MAINTENANCE				25,498.28	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-424000	Op Supplies-City Hall	Fikes, Inc.	CUTDRY ROLL TOWEL	73.15	1400
100-23-00-424000	Op Supplies-City Hall	Fikes, Inc.	ROLL TOWEL/TOILET TISSUE	462.10	1504
100-23-00-430000	Professional Services	McGough Property Managemen	MANAGEMENT FEE 8-1-24	3,848.00	1500
100-23-00-430000	Professional Services	McGough Property Managemen	6/2024 EXPENSES INCLUDES LSS ANNUAL M	848.20	1398
100-23-00-436001-PW2660	Utilities-City Hall	Anchor Solar Investments,	ACCT CITY HALL 39.96	386.71	110301
100-23-00-436003-PW2660	Utilities-City Garage	Anchor Solar Investments,	SOLAR MAINT PW JULY	1,354.40	110301
100-23-00-439001	CONTRACT MAINTENANCE - CIT	BRIGHTVIEW WINDOW CLEANING	EXTERIOR WINDOW CLEANING CITY HALL/PU	1,180.00	110402
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Huebsch, Inc.	MAT'S/RUGS CITY HALL	169.39	110375
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Huebsch, Inc.	MAT'S/RUGS CITY HALL PD	151.68	110375
Total Department 23-00 BUILDING MAINTENANCE				8,473.63	
Total Fund 100 General Fund				1,231,914.23	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-442000	Memberships & Subscription	North Suburban Comm Commis	Q1 2024 NSCC CITY CONTRIBUTION	24,381.48	110278
Total Department 09-00 COMMUNICATIONS				24,381.48	
Total Fund 110 Telecommunications				24,381.48	
Fund: 112 Telephone					
Department: 77-00 WIRELESS COMMUNICATIONS					
112-77-00-334010	Internet Support	Metro-INET	MAY AND JUNE LIBRARY PAYMENTS RECEIVE	2,000.00	1483
Total Department 77-00 WIRELESS COMMUNICATIONS				2,000.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 112 Telephone					
Total Fund 112 Telephone				2,000.00	
Fund: 200 Recreation Fund					
Department: 00-00 GENERAL					
200-00-00-209000	Sales Tax Payable	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	3,961.47	1475
Total Department 00-00 GENERAL				3,961.47	
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-424000	Operating Supplies	SHERWIN-WILLIAMS COMPANY	PAINT	255.97	110358
200-40-40-432000	Transportation	Abigail Long	MILEAGE REIMBURSEMENT THROUGH JUN-28	51.59	1514
200-40-40-432000	Transportation	Carley McGovern	MILEAGE THROUGH 7.22.2024	50.25	1513
200-40-40-432000	Transportation	Carley McGovern	MILEAGE THROUGH 7.22.2024	37.52	1513
200-40-40-432000	Transportation	Josh Thygesen	MILEAGE REIMBURSEMENT	97.15	1511
200-40-40-440000	Conferences	MRPA	MRPA CONFERENCE	420.00	110269
Total Department 40-40 RECREATION ADMINISTRATION				912.48	
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-344000-PR0281	Fee Program Revenue	HOWARD ANDERSON	PICNIC SHELTER KEY DEPOSIT REFUND	50.00	110401
200-40-41-430000-PR0210	Professional Services	AARP	SMART DRIVER PAYMENT	135.00	110388
200-40-41-430000-PR0212	Professional Services	Willie McCray	ADULT SOFTBALL UMPIRE PAYMENT	1,955.25	1507
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	SUMMER PROGRAM PAYMENT	2,063.60	110371
200-40-41-430000-PR0248	Professional Services	Ingina, LLC	CONTRACTOR FEE FOR MINECRAFT YOUTUBE	1,036.00	110295
200-40-41-430000-PR0249	Professional Services	ALLISON WEIKER	YOUTH TRACK COACH	100.00	110322
200-40-41-430000-PR0249	Professional Services	Chris Peterson	YOUTH TRACK COACH	375.00	110294
200-40-41-430000-PR0249	Professional Services	Collin James Kiley	YOUT TRACK COACH	100.00	110292
200-40-41-430000-PR0249	Professional Services	Greg Ueland	YOUTH TRACK COACH	630.00	110263
200-40-41-430000-PR0249	Professional Services	Sarah Bruess	YOUTH TRACK COACH	375.00	110317
200-40-41-430000-PR0249	Professional Services	TAZHANAE RENE GANT	YOUTH TRACK COACH	400.00	110321
200-40-41-430000-PR0252	Professional Services	Get Messy LLC	CONTRACT PROGRAM FEE FOR MODERN MASTE	840.00	110289
200-40-41-430000-PR0252	Professional Services	Get Messy LLC	CONTRACTOR PROGRAM FEE FOR PET SHOP	1,440.00	110289
200-40-41-430000-PR0260	Professional Services	Andrew Stephenson	RAIDER FOOTBALL COACH'S CAMP PAYMENT	7,300.00	110391
200-40-41-430000-PR0260	Professional Services	COOK, JAMIN	RAIDER BOYS BASKETBALL & LITTLE HOOP	1,400.00	110323
200-40-41-430000-PR0260	Professional Services	Ejidomen Ejiya	RAIDER FOOTBALL COACH'S CAMP PAYMENT	780.00	110394
200-40-41-430000-PR0260	Professional Services	James Dawolo	RAIDER FOOTBALL COACH'S CAMP PAYMENT	840.00	110393
200-40-41-430000-PR0260	Professional Services	Michael Foehse	RAIDER FOOTBALL COACH'S CAMP PAYMENT	720.00	110390
200-40-41-430000-PR0260	Professional Services	Michael Grant	RAIDER FOOTBALL COACH'S CAMP PAYMENT	1,000.00	110363
200-40-41-430000-PR0260	Professional Services	Michael Nelson	RAIDER FOOTBALL COACH'S CAMP PAYMENT	660.00	110395
200-40-41-430000-PR0260	Professional Services	Michael Say	RAIDER FOOTBALL COACH'S CAMP PAYMENT	660.00	110396
200-40-41-430000-PR0260	Professional Services	Nash Lueken	RAIDER FOOTBALL COACH'S CAMP PAYMENT	780.00	110389
200-40-41-430000-PR0260	Professional Services	Revolutionary Sports, LLC	SUMMER PROGRAM PAYMENT	3,461.50	110371
200-40-41-430000-PR0260	Professional Services	Roy Adams	RAIDER FOOTBALL COACH'S CAMP PAYMENT	420.00	110392
200-40-41-430000-PR0265	Professional Services	Jessica Lee	OUTDOOR MUSIC TOGETHER - FIRST HALF	1,610.70	110368
200-40-41-436000-PR0253	Utilities	Xcel Energy	51-0010626247-6	1,829.46	1391
Total Department 40-41 RECREATION FEE PROGRAMS				30,961.51	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-430000-PR0115	Professional Services	Brio Brass	BRIO BRASS LIVE AT THE ROG PERFORMANC	200.00	110281
200-40-42-430000-PR0115	Professional Services	DAVID ROSS WILSON	ROOT RIVER JAM PERFORMANCE AT LIVE AT	1,250.00	110320
200-40-42-430000-PR0115	Professional Services	JOSEPH WALKER	WALKER BROTHERS BAND LIVE AT THE ROG	750.00	110319
200-40-42-430000-PR0115	Professional Services	ROBERT STOKES	ALL GOOD COMPANY LIVE AT THE ROG PERF	600.00	110318
200-40-42-438000	Rental	On Site Companies-OSSTC	PORTABLES	71.66	110348
Total Department 40-42 RECREATION NON FEE PROGRAMS				2,871.66	
Department: 40-53 SKATING CENTER					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-53 SKATING CENTER					
200-40-53-382100	Building Rental	YANE SIMA	RETURNED DAMAGE DEPOSIT FROM ROOM REN	150.00	110400
200-40-53-424000	Operating Supplies	Hose/Conveyors Inc	SHEET RUBBER	215.49	1397
200-40-53-424000	Operating Supplies	R & R Specialties of Wisco	ZAM PARTS	830.55	1497
200-40-53-425000-PR5512	Merchandise for Sale	Shamrock Group, Inc.	RENTAL	34.68	110367
200-40-53-430000	Professional Services	MR Cutting Edge	ZAM BLADE SHARPENING	108.00	110372
200-40-53-430000-PR5505	Professional Services	3RD LAIR	SKATEBOARD CAMP 2 INVOICE	637.50	110327
200-40-53-430000-PR5505	Professional Services	Action Sports of MN, Inc.	SKATEBOARD CAMP SESSION 3 INVOICE	592.50	110280
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	18,306.08	1391
200-40-53-439000	CONTRACT MAINTENANCE	R & R Specialties of Wisco	ZAMBONI	7,465.79	1393
200-40-53-439000	CONTRACT MAINTENANCE	Total Mechanical Services,	RAIDER ROOM HP	787.25	110309
200-40-53-439000	CONTRACT MAINTENANCE	Total Mechanical Services,	WORK ON DEHUMIDIFIER	1,493.25	110383
200-40-53-439000	CONTRACT MAINTENANCE	US Environmental Resources	CORROSION TEST	550.00	110361
Total Department 40-53 SKATING CENTER				31,171.09	
Total Fund 200 Recreation Fund				69,878.21	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-422000	Clothing	Cintas Corporation	COVERALL / NAVY TWILL	2.73	110286
204-40-43-422000	Clothing	Cintas Corporation	COVERALL / NAVY TWILL	2.73	110286
204-40-43-422000	Clothing	Cintas Corporation	COVERALL / NAVY TWILL	2.73	110286
204-40-43-422000	Clothing	Cintas Corporation	COVERALL / NAVY TWILL	2.73	110286
204-40-43-422000	Clothing	Cintas Corporation	COVERALL / NAVY TWILL	2.73	110286
204-40-43-423000	Vehicle Supplies & Mainten	Lano Equipment, Inc.	KPA - TURN SIGNAL / HAZARD LIGHT	361.81	110291
204-40-43-423000	Vehicle Supplies & Mainten	MTI Distributing, Inc.	WHEEL AND TIRE ASM (2)	1,233.20	1389
204-40-43-424000	Operating Supplies	Fikes, Inc.	PAPER PRODUCTS, VARIOUS	457.10	1504
204-40-43-424000	Operating Supplies	Fikes, Inc.	PALMER DISPENSER / TORK MATIC ROLL TO	124.16	1400
204-40-43-424000	Operating Supplies	Fikes, Inc.	ROLL TOWEL, DISPENSER, CASES OF ROLLS	664.38	1400
204-40-43-424000	Operating Supplies	Fikes, Inc.	HAND CLEANSER, TOILET TISSUE, GLOVES,	1,462.26	1400
204-40-43-424000	Operating Supplies	Oakdale Rental Center	CONCRETE 2500 PSA, 1.75 YARD	624.00	110276
204-40-43-424000-PR0627	Operating Supplies	Bachman's Inc	VARIOUS PLANTS/FLOWERS	2,705.68	1384
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	REPAIR FIELD LIGHTS AT B-DALE AND VIC	5,477.29	110274
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	REMOVALS OF 3 SIBERIAN ELMS AT 363 S	5,636.00	110283
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL 2055 COHANSEY	376.00	110283
204-40-43-431000	Telephone	Verizon	DATA JUN 27-JUL 26	357.36	110378
204-40-43-431000-PR0627	Telephone	Verizon	DATA JUN 27-JUL 26	35.01	110378
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	6,274.63	1391
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	101.84	1391
Total Department 40-43 RECREATION MAINTENANCE				25,904.37	
Total Fund 204 PARK MAINTENANCE				25,904.37	
Fund: 220 Municipal Community Band					
Department: 40-44 COMMUNITY BAND					
220-40-44-430000	Professional Services	Richard Baldinelli	PIZZA REIMBURSEMENT	598.14	110314
Total Department 40-44 COMMUNITY BAND				598.14	
Total Fund 220 Municipal Community Band				598.14	
Fund: 221 Municipal Jazz Band					
Department: 40-45 BIG BAND ACTIVITIES					
221-40-45-430000	Professional Services	FREDERICK MELVIN BALLEW IV	BIG BAND MONTHLY PAYMENT	250.00	1517
Total Department 40-45 BIG BAND ACTIVITIES				250.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 221 Municipal Jazz Band					
			Total Fund 221 Municipal Jazz Band	250.00	
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230000	Deposits	CREATIVE HOMES	CONSTRUCTION DEPOSIT REFUND	1,000.00	110326
260-00-00-230000	Deposits	Ovation Homes LLC	CONSTRUCTION DEPOSIT REFUND	1,000.00	110315
260-00-00-230000	Deposits	Ovation Homes LLC	CONSTRUCTION DEPOSIT REFUND	1,000.00	110315
260-00-00-230000	Deposits	Ovation Homes LLC	CONSTRUCTION DEPOSIT REFUND	1,000.00	110315
			Total Department 00-00 GENERAL	4,000.00	
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-420000	Office Supplies	Innovative Office Solution	JUNE INNOVATIVE OFFICE	89.92	1395
260-56-17-430007	Electrical Inspections	Stephen Tokle Inspections,	JULY 2024 ELECTRICAL INSPECTOR FEES	9,831.56	1515
260-56-17-431000	Telephone	Verizon	DATA JUN 27-JUL 26	52.00	110378
260-56-17-442000	Memberships & Subscription	MN Secretary of State-Nota	NOTARY APPLICATION	120.00	110351
260-56-17-448600	Credit Card Fees	US Bank-Non Bank	JUNE CONVERGE FEES	3,652.56	1480
260-56-17-448600	Credit Card Fees	US Bank-Non Bank	JUNE CONVERGE FEES	114.63	1480
			Total Department 56-17 BUILDING PERMITS & INSPECTIONS	13,860.67	
Department: 56-57 PLANNING DEPARTMENT					
260-56-57-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS	104.31	1396
			Total Department 56-57 PLANNING DEPARTMENT	104.31	
			Total Fund 260 Community Development	17,964.98	
Fund: 265 License Center					
Department: 00-00 GENERAL					
265-00-00-209000	Sales Tax Payable	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	1,908.20	1475
			Total Department 00-00 GENERAL	1,908.20	
Department: 05-00 DEPUTY REGISTER					
265-05-00-431000	Telephone	CenturyLink	SERVICE 7/10 - 8/9/24, ACCT 333531455	51.16	110275
265-05-00-431000	Telephone	CenturyLink	PHONE	116.32	110350
			Total Department 05-00 DEPUTY REGISTER	167.48	
			Total Fund 265 License Center	2,075.68	
Fund: 290 Police Forfeiture Fund					
Department: 10-00 POLICE DEPARTMENT					
290-10-00-424000	Operating Supplies	Ramsey County	2024 ANNUAL TEAM CONTRIB - TRAINING A	5,000.00	110287
			Total Department 10-00 POLICE DEPARTMENT	5,000.00	
			Total Fund 290 Police Forfeiture Fund	5,000.00	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-424200	Repairs & Maintenance	Master Technology Group	ROLL CALL ROOM EQUIPMENT	1,872.50	110357
400-10-00-443500	Minor Equipment	Kiesler's Police Supply, I	GLOCK WITH HOLOSUN (2)	1,733.68	110300
400-10-00-452000	Vehicles / Equipment	DVS Special Services	TAX, TITLE AND LICENSE FOR 2024 CHRYS	3,065.52	110355
			Total Department 10-00 POLICE DEPARTMENT	6,671.70	
			Total Fund 400 Equipment Revolving	6,671.70	
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-443500	Minor Equipment	MacQueen Equipment	PPE	505.29	1491

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
			Total Department 13-00 FIRE DEPARTMENT	505.29	
			Total Fund 401 Fire Equipment	505.29	
Fund: 402 Parks & Recreation Vehicle Rev					
Department: 40-40 RECREATION ADMINISTRATION					
402-40-40-452000	Vehicles / Equipment	License Center-Non Bank	2024 FORD F350 1FT8X3BA2RED72123	3,465.91	1477
			Total Department 40-40 RECREATION ADMINISTRATION	3,465.91	
			Total Fund 402 Parks & Recreation Vehicle Rev	3,465.91	
Fund: 408 Pathway Maintenance Fund					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
408-20-20-438000	Rental	BNSF RAILWAY COMPANY	LAND LEASE 2024-2025	16,000.00	110277
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	16,000.00	
			Total Fund 408 Pathway Maintenance Fund	16,000.00	
Fund: 409 Plant Fund					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology Solu	COPIER RENTAL	3,110.48	110379
409-08-00-438101	Postage Meter	GreatAmerica Financial	Ser COPIER RENTAL	365.20	110312
			Total Department 08-00 CENTRAL SERVICES	3,475.68	
			Total Fund 409 Plant Fund	3,475.68	
Fund: 417 STREETSCAPE					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
417-20-20-439000	CONTRACT MAINTENANCE	Century Fence, Co	257 N MCCARRONS SPLIT RAIL FENCE	8,800.00	110266
417-20-20-439000	CONTRACT MAINTENANCE	SANDSTROM LAND MANAGEMENT,	Streetscape Maintenance	7,500.00	1508
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	16,300.00	
			Total Fund 417 STREETSCAPE	16,300.00	
Fund: 532 2012 Port Authority Bond					
Department: 62-00 BOND PAYMENTS					
532-62-00-430000	Professional Services	Bond Trust Services Corp.	2012A BOND PAYING AGENT FEE	475.00	110385
			Total Department 62-00 BOND PAYMENTS	475.00	
			Total Fund 532 2012 Port Authority Bond	475.00	
Fund: 533 2015 TIF Bonds (2015A)					
Department: 62-00 BOND PAYMENTS					
533-62-00-430000	Professional Services	Bond Trust Services Corp.	2015A BOND PAYING AGENT FEE	475.00	110385
			Total Department 62-00 BOND PAYMENTS	475.00	
			Total Fund 533 2015 TIF Bonds (2015A)	475.00	
Fund: 534 GO Bonds Series 2020A					
Department: 62-00 BOND PAYMENTS					
534-62-00-443000	Interest Expense	Bond Trust Service Corp-No	2024 PRINCIPAL (\$0) & INTEREST (\$42,5	28,150.00	1482
			Total Department 62-00 BOND PAYMENTS	28,150.00	
			Total Fund 534 GO Bonds Series 2020A	28,150.00	
Fund: 581 TIF District # 14 (CSM Corp)					
Department: 88-00 GENERAL EXPENDITURES					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 581 TIF District # 14 (CSM Corp)					
Department: 88-00 GENERAL EXPENDITURES					
581-88-00-448000	Miscellaneous	Ramsey County Prop Rec & R TIF 23 DECERTIFICAITON		73,997.00	110272
		Total Department 88-00 GENERAL EXPENDITURES		73,997.00	
		Total Fund 581 TIF District # 14 (CSM Corp)		73,997.00	
Fund: 583 TIF District #1-Center Pointe					
Department: 57-00 EDA - GENERAL					
583-57-00-430000	Professional Services	Ehlers & Associates, Inc.	TIF REPORTING - 2023 REPORTS	866.25	110282
583-57-00-490000	Contractor Payments	Colder Products Company	1ST HALF TIF PAY AS YOU GO TIF NOTE-2	143,834.52	110303
		Total Department 57-00 EDA - GENERAL		144,700.77	
		Total Fund 583 TIF District #1-Center Pointe		144,700.77	
Fund: 585 TIF District #17-Twin Lakes					
Department: 57-00 EDA - GENERAL					
585-57-00-430000	Professional Services	Ehlers & Associates, Inc.	TIF REPORTING - 2023 REPORTS	866.25	110282
		Total Department 57-00 EDA - GENERAL		866.25	
		Total Fund 585 TIF District #17-Twin Lakes		866.25	
Fund: 586 TIF #18 Sienna Green					
Department: 57-00 EDA - GENERAL					
586-57-00-430000	Professional Services	Ehlers & Associates, Inc.	TIF REPORTING - 2023 REPORTS	1,058.75	110282
586-57-00-490000	Contractor Payments	Aeon	1ST HALF TIF PAYMENT 2024	64,098.92	110290
		Total Department 57-00 EDA - GENERAL		65,157.67	
		Total Fund 586 TIF #18 Sienna Green		65,157.67	
Fund: 588 TIF District #20: McGough					
Department: 57-00 EDA - GENERAL					
588-57-00-430000	Professional Services	Ehlers & Associates, Inc.	TIF REPORTING - 2023 REPORTS	866.25	110282
588-57-00-490000	Contractor Payments	McGough Construction Compa	1ST HALF TIF PAY AS YOU GO TIF NOTE -	53,885.78	110298
		Total Department 57-00 EDA - GENERAL		54,752.03	
		Total Fund 588 TIF District #20: McGough		54,752.03	
Fund: 589 TIF District #22 Twin Lakes II					
Department: 57-00 EDA - GENERAL					
589-57-00-430000	Professional Services	Ehlers & Associates, Inc.	TIF REPORTING - 2023 REPORTS	1,058.75	110282
589-57-00-490000	Contractor Payments	2720 Fairview Group, LLC	1ST HALF OF 2024 TIF PAY AS YOU GO TI	201,555.01	110380
589-57-00-490000	Contractor Payments	2720 Fairview Group, LLC	1ST HALF OF 2022 TIF PAY AS YOU GO TI	44,727.14	110381
589-57-00-490000	Contractor Payments	DOMINIUM DEVELOPMENT & ACQ	1ST HALF 2024 TIF PAY AS YOU GO TIF N	127,019.23	110386
589-57-00-490000	Contractor Payments	DOMINIUM DEVELOPMENT & ACQ	1ST HALF 2024 TIF PAY AS YOU GO TIF N	152,601.35	110387
		Total Department 57-00 EDA - GENERAL		526,961.48	
		Total Fund 589 TIF District #22 Twin Lakes II		526,961.48	
Fund: 590 Special Assmt. Construction					
Department: 20-23 STREET CONSTRUCTION					
590-20-23-453000-PW2404	Cty Rd B Recon & 2024 PMP	PRECISION LANDSCAPE & TREE HAUL STUMPS PULLED BY CONTRACTOR		600.00	110356
		Total Department 20-23 STREET CONSTRUCTION		600.00	
		Total Fund 590 Special Assmt. Construction		600.00	
Fund: 592 Street Construction - 2022					
Department: 20-23 STREET CONSTRUCTION					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 592 Street Construction - 2022					
Department: 20-23 STREET CONSTRUCTION					
592-20-23-490000-PW2222	Contractor Payments	Braun Intertec Corporation	MCCARRONS RETAINING WALL	1,965.50	110265
592-20-23-490000-PW2222	Contractor Payments	Braun Intertec Corporation	MCCARRONS RETAINING WALL	11,755.50	110344
Total Department 20-23 STREET CONSTRUCTION				13,721.00	
Total Fund 592 Street Construction - 2022				13,721.00	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	ANDREA TRAPP & LEVI NELLEN	UB refund for account: 022294-000	164.12	110331
600-00-00-202000	Accounts Payable	ANNE PETERSEN	UB refund for account: 025989-000	111.23	110338
600-00-00-202000	Accounts Payable	BOB ERDMAN	UB refund for account: 005556-000	85.61	110405
600-00-00-202000	Accounts Payable	BRANDIE OLSON	UB refund for account: 023750-000	193.75	110337
600-00-00-202000	Accounts Payable	DAVID LINDBERG	UB refund for account: 018266-000	247.45	110334
600-00-00-202000	Accounts Payable	ESTATE OF DALE KRUGER	UB refund for account: 004583-000	21.35	110343
600-00-00-202000	Accounts Payable	GABRIELLE RIVARD	UB refund for account: 023823-000	87.59	110336
600-00-00-202000	Accounts Payable	GEORGE & PATRICIA ROCHEFOR	UB refund for account: 018738-000	70.69	110342
600-00-00-202000	Accounts Payable	JACOB MYHERS	UB refund for account: 023273-000	1.88	110406
600-00-00-202000	Accounts Payable	Jun Ai	UB refund for account: 017363-000	13.12	110403
600-00-00-202000	Accounts Payable	KEONA TRANBY & JAMES PROKO	UB refund for account: 024960-000	89.67	110339
600-00-00-202000	Accounts Payable	MARCUS PELLETIER	UB refund for account: 022566-000	67.15	110330
600-00-00-202000	Accounts Payable	MATTHEW BRADY	UB refund for account: 017559-000	65.05	110332
600-00-00-202000	Accounts Payable	MICHAEL & TAMARA WELTER	UB refund for account: 022414-000	162.59	110340
600-00-00-202000	Accounts Payable	RYAN CHARLOTTE	UB refund for account: 023890-000	90.34	110329
600-00-00-202000	Accounts Payable	SHELBY VANDENBERG	UB refund for account: 022943-000	75.40	110341
600-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 025734-000	44.20	110333
600-00-00-202000	Accounts Payable	US BANK NATIONAL ASSOCIATI	UB refund for account: 026304-000	0.23	110328
600-00-00-202000	Accounts Payable	VERNALD TOPP	UB refund for account: 000530-000	6.22	110335
600-00-00-202000	Accounts Payable	WAYNE & TERRI SKOGSTAD	UB refund for account: 009643-000	21.78	110404
600-00-00-208000	Sewer SAC Charges	FAIRDALE SHOPPES	REFUND OF OVERPAYMENT OF SAC FEES	5,417.97	110399
600-00-00-208000	Sewer SAC Charges	Metropolitan Council	JULY 2024 SAC PAYMENT	22,141.35	1493
Total Department 00-00 GENERAL				29,178.74	
Department: 50-00 SANITARY SEWER					
600-50-00-424000	Operating Supplies	GRAINGER	THERMAL EXPANSION TANK'S	101.56	110345
600-50-00-430000	Professional Services	Ehlers & Associates, Inc.	2024 UTILITY RATE STUDY UPDATE	1,282.50	110282
600-50-00-430000	Professional Services	InfoSend, Inc.	BS&A SOFTWARE UB CONVERSION TEMPLATE	1,400.00	1405
600-50-00-436000	Utilities	Xcel Energy	51-0011038709-9	23.26	1391
600-50-00-438000	Rental	2277 ROSEVILLE LLC	2277 ROSEVILLE LLC MONTHLY LEASE PAYM	1,722.43	1518
600-50-00-439000	CONTRACT MAINTENANCE	ESS Brothers & Sons, Inc.	SANITARY ROOT INTRUSION	632.50	1387
600-50-00-445000	Metro Waste Control Board	Metropolitan Council	WASTE WATER SERVICES	292,802.56	1492
600-50-00-448600	Credit Card Fees	CHASE PAYMENTECH - NON-BAN	JUNE PAYMENTECH CC FEES	6,420.27	1486
600-50-00-448600	Credit Card Fees	CHASE PAYMENTECH - NON-BAN	JUNE PAYMENTECH CC FEES	97.00	1486
600-50-00-448600	Credit Card Fees	INVOICE CLOUD	JULY INVOICE AND CC PROCESSING FEES	3,529.47	1516
600-50-00-453000-PW2406	Other Improvements	Hydro Klean	2024 SEWER LINING - PAY REQUEST 3	19,296.57	1401
600-50-00-453000-PW2406	Other Improvements	Hydro Klean	2024 SEWER LINING - PAY REQUEST 4	201,176.66	1401
Total Department 50-00 SANITARY SEWER				528,484.78	
Total Fund 600 Sanitary Sewer				557,663.52	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	ANDREA TRAPP & LEVI NELLEN	UB refund for account: 022294-000	100.05	110331
610-00-00-202000	Accounts Payable	ANNE PETERSEN	UB refund for account: 025989-000	113.25	110338

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	BOB ERDMAN	UB refund for account: 005556-000	89.32	110405
610-00-00-202000	Accounts Payable	BRANDIE OLSON	UB refund for account: 023750-000	101.82	110337
610-00-00-202000	Accounts Payable	DAVID LINDBERG	UB refund for account: 018266-000	87.59	110334
610-00-00-202000	Accounts Payable	ESTATE OF DALE KRUGER	UB refund for account: 004583-000	17.16	110343
610-00-00-202000	Accounts Payable	GABRIELLE RIVARD	UB refund for account: 023823-000	52.89	110336
610-00-00-202000	Accounts Payable	GEORGE & PATRICIA ROCHEFOR	UB refund for account: 018738-000	100.52	110342
610-00-00-202000	Accounts Payable	JACOB MYHERS	UB refund for account: 023273-000	2.19	110406
610-00-00-202000	Accounts Payable	Jun Ai	UB refund for account: 017363-000	13.34	110403
610-00-00-202000	Accounts Payable	KEONA TRANBY & JAMES PROKO	UB refund for account: 024960-000	48.93	110339
610-00-00-202000	Accounts Payable	MARCUS PELLETIER	UB refund for account: 022566-000	71.10	110330
610-00-00-202000	Accounts Payable	MATTHEW BRADY	UB refund for account: 017559-000	71.67	110332
610-00-00-202000	Accounts Payable	MICHAEL & TAMARA WELTER	UB refund for account: 022414-000	96.30	110340
610-00-00-202000	Accounts Payable	RYAN CHARLOTTE	UB refund for account: 023890-000	66.88	110329
610-00-00-202000	Accounts Payable	SHELBY VANDENBERG	UB refund for account: 022943-000	61.11	110341
610-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 025734-000	47.14	110333
610-00-00-202000	Accounts Payable	US BANK NATIONAL ASSOCIATI	UB refund for account: 026304-000	0.22	110328
610-00-00-202000	Accounts Payable	VERNALD TOPP	UB refund for account: 000530-000	3.39	110335
610-00-00-202000	Accounts Payable	WAYNE & TERRI SKOGSTAD	UB refund for account: 009643-000	11.54	110404
610-00-00-209000	Sales Tax Payable	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	8,885.24	1475
Total Department 00-00 GENERAL				10,041.65	
Department: 51-00 WATER FUND					
610-51-00-370000	Water-Roseville	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	197.83	1475
610-51-00-424000	Operating Supplies	Core & Main LP	HYDRANT METERS	5,850.00	110299
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	R900 MIU UPGRADE	4,191.00	1502
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	HYDRANTS	16,157.16	1399
610-51-00-430000	Professional Services	AE2S	PROFESSIONAL SERVICES SCADA	467.00	110297
610-51-00-430000	Professional Services	Twin City Water Clinic, In	JUNE DISTRIBUTION SAMPLES	680.00	110271
610-51-00-431000	Telephone	T Mobile	ACCOUNT #967323231, MOBILE # 651-417-	35.85	110376
610-51-00-436000	Utilities	Xcel Energy	51-5185476-9	6,120.97	1391
610-51-00-438000	Rental	2277 ROSEVILLE LLC	2277 ROSEVILLE LLC MONTHLY LEASE PAYM	1,722.43	1518
610-51-00-443000	Interest Expense	Bond Trust Service Corp-No	2024 PRINCIPAL (\$0) & INTEREST (\$42,5	14,400.00	1482
Total Department 51-00 WATER FUND				49,822.24	
Total Fund 610 Water Fund				59,863.89	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209000	Sales Tax Payable	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	4,484.24	1475
620-00-00-209001	Use Tax Payable	MN Dept of Revenue-Non Ban	JUNE SALES AND USE TAX	109.02	1475
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(85.89)	1391
Total Department 00-00 GENERAL				4,507.37	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-372300	Concession Sales	Tio's Food and Beverage	FOOD SERVICE: GRAB & GO AND GRILL NIG	965.39	110316
620-52-51-423000	Vehicle Supplies & Mainten	MTI Distributing, Inc.	ROLLER PARTS	322.29	1494
620-52-51-424000	Operating Supplies	ELECTRO WATCHMAN	ADDED CODE TO PANEL FOR SCOTT BREUER	26.72	1385
620-52-51-425000	Merchandise for Sale	Capitol Beverage Sales, LP	BEVERAGES FOR RESALE	300.90	1487
620-52-51-425000	Merchandise for Sale	Coffee Mill, Inc.	RESALE MERCHANDISE	253.00	110359
620-52-51-425000	Merchandise for Sale	SMALL LOT MN	BEVERAGES FOR RESALE	274.95	110398
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	1,335.14	1391
620-52-51-438000	Rental	DLL Finance LLC	JULY & AUGUST 2024	3,754.59	110313
Total Department 52-51 CEDARHOLM GOLF COURSE				7,232.98	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 620 Golf Course					
				Total Fund 620 Golf Course	11,740.35
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	ANDREA TRAPP & LEVI NELLEN	UB refund for account: 022294-000	59.77	110331
640-00-00-202000	Accounts Payable	ANNE PETERSEN	UB refund for account: 025989-000	67.62	110338
640-00-00-202000	Accounts Payable	BOB ERDMAN	UB refund for account: 005556-000	42.80	110405
640-00-00-202000	Accounts Payable	BRANDIE OLSON	UB refund for account: 023750-000	60.79	110337
640-00-00-202000	Accounts Payable	DAVID LINDBERG	UB refund for account: 018266-000	52.33	110334
640-00-00-202000	Accounts Payable	ESTATE OF DALE KRUGER	UB refund for account: 004583-000	10.24	110343
640-00-00-202000	Accounts Payable	GABRIELLE RIVARD	UB refund for account: 023823-000	31.60	110336
640-00-00-202000	Accounts Payable	JACOB MYHERS	UB refund for account: 023273-000	0.73	110406
640-00-00-202000	Accounts Payable	Jun Ai	UB refund for account: 017363-000	7.98	110403
640-00-00-202000	Accounts Payable	KEONA TRANBY & JAMES PROKO	UB refund for account: 024960-000	29.24	110339
640-00-00-202000	Accounts Payable	MARCUS PELLETIER	UB refund for account: 022566-000	41.48	110330
640-00-00-202000	Accounts Payable	MATTHEW BRADY	UB refund for account: 017559-000	12.40	110332
640-00-00-202000	Accounts Payable	MICHAEL & TAMARA WELTER	UB refund for account: 022414-000	57.55	110340
640-00-00-202000	Accounts Payable	RYAN CHARLOTTE	UB refund for account: 023890-000	39.97	110329
640-00-00-202000	Accounts Payable	SHELBY VANDENBERG	UB refund for account: 022943-000	36.53	110341
640-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 025734-000	23.65	110333
640-00-00-202000	Accounts Payable	US BANK NATIONAL ASSOCIATI	UB refund for account: 026304-000	0.14	110328
640-00-00-202000	Accounts Payable	VERNALD TOPP	UB refund for account: 000530-000	2.03	110335
640-00-00-202000	Accounts Payable	WAYNE & TERRI SKOGSTAD	UB refund for account: 009643-000	6.90	110404
				Total Department 00-00 GENERAL	583.75
Department: 54-00 STORM WATER					
640-54-00-424000	Operating Supplies	Ramsey County	TRASH DISPOSAL	93.60	110287
640-54-00-424000	Operating Supplies	SKB Environmental, Inc.	APPLIANCE DISPOSAL	47.67	110264
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	2,716.64	1391
640-54-00-436000	Utilities	Xcel Energy	51-0012990252-6	19.96	1391
640-54-00-438000	Rental	2277 ROSEVILLE LLC	2277 ROSEVILLE LLC MONTHLY LEASE PAYM	1,722.43	1518
640-54-00-439000	CONTRACT MAINTENANCE	Pember Companies, Inc.	WATERFALL PIPE WET WELL + GUIDER RAIL	8,000.00	1510
640-54-00-439000	CONTRACT MAINTENANCE	Rice Creek watershed Distr	RCD 4 WATER MGMT CHARGE	15,291.72	110284
640-54-00-439000	CONTRACT MAINTENANCE	Roadkill Animal Control	DEER DISPOSAL	129.00	110370
640-54-00-439000-PW2408	CONTRACT MAINTENANCE	WSB & Associates, Inc.	POND MAINTENANCE ASSESSMENT	3,572.25	1498
640-54-00-443500	Minor Equipment	H & L Mesabi	#147 JOMA PLOW SYSTEM	2,521.00	1392
640-54-00-443500	Minor Equipment	H & L Mesabi	# 145 JOMA PLOW SYSTEM	2,521.00	1392
640-54-00-453000-PW2409	2024 BMP Maintenance	Davey Resource Group, Inc.	2960 OLD 8 PUMP REPAIRS	2,000.00	110311
				Total Department 54-00 STORM WATER	38,635.27
				Total Fund 640 Storm Drainage	39,219.02
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	ANDREA TRAPP & LEVI NELLEN	UB refund for account: 022294-000	32.42	110331
650-00-00-202000	Accounts Payable	ANNE PETERSEN	UB refund for account: 025989-000	36.66	110338
650-00-00-202000	Accounts Payable	BOB ERDMAN	UB refund for account: 005556-000	23.20	110405
650-00-00-202000	Accounts Payable	BRANDIE OLSON	UB refund for account: 023750-000	32.95	110337
650-00-00-202000	Accounts Payable	DAVID LINDBERG	UB refund for account: 018266-000	28.35	110334
650-00-00-202000	Accounts Payable	ESTATE OF DALE KRUGER	UB refund for account: 004583-000	5.56	110343
650-00-00-202000	Accounts Payable	GABRIELLE RIVARD	UB refund for account: 023823-000	17.13	110336
650-00-00-202000	Accounts Payable	JACOB MYHERS	UB refund for account: 023273-000	0.40	110406
650-00-00-202000	Accounts Payable	Jun Ai	UB refund for account: 017363-000	4.32	110403
650-00-00-202000	Accounts Payable	KEONA TRANBY & JAMES PROKO	UB refund for account: 024960-000	15.85	110339

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	MARCUS PELLETIER	UB refund for account: 022566-000	21.73	110330
650-00-00-202000	Accounts Payable	MATTHEW BRADY	UB refund for account: 017559-000	6.77	110332
650-00-00-202000	Accounts Payable	MICHAEL & TAMARA WELTER	UB refund for account: 022414-000	31.18	110340
650-00-00-202000	Accounts Payable	RYAN CHARLOTTE	UB refund for account: 023890-000	21.66	110329
650-00-00-202000	Accounts Payable	SHELBY VANDENBERG	UB refund for account: 022943-000	19.77	110341
650-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 025734-000	12.82	110333
650-00-00-202000	Accounts Payable	US BANK NATIONAL ASSOCIATI	UB refund for account: 026304-000	0.08	110328
650-00-00-202000	Accounts Payable	VERNALD TOPP	UB refund for account: 000530-000	1.10	110335
650-00-00-202000	Accounts Payable	WAYNE & TERRI SKOGSTAD	UB refund for account: 009643-000	3.74	110404
Total Department 00-00 GENERAL				315.69	
Total Fund 650 ENVIRONMENTAL				315.69	
Fund: 700 Workers Compensation					
Department: 60-00 WORKERS COMPENSATION					
700-60-00-430000	Professional Services	SFM RISK SOLUTIONS	JULY 24 ADMIN SERVICES	69.00	1499
700-60-00-435000	Insurance	WCRA	PY2024 - INSTALLMENT 3 PREMIUM	7,162.93	1390
Total Department 60-00 WORKERS COMPENSATION				7,231.93	
Total Fund 700 Workers Compensation				7,231.93	
Fund: 710 Risk Management					
Department: 00-00 GENERAL					
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	JULY DENTAL CLAIMS	9,289.43	1488
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	JULY DENTAL ADMIN FEES	1,811.44	1488
Total Department 00-00 GENERAL				11,100.87	
Department: 61-00 RISK MANAGEMENT					
710-61-00-430000	Professional Services	Stericycle, Inc.	STERI-SAFE BUDGET SUBSCRIPTION	325.40	110353
710-61-00-430021	Street Department Claims	League of MN Cities Ins Tr	CLAIM # LMC CA 000000371667	1,248.66	110354
Total Department 61-00 RISK MANAGEMENT				1,574.06	
Total Fund 710 Risk Management				12,674.93	
Fund: 720 HOUSING REPLACEMENT PROGRAM					
Department: 57-71 COMMUNITY LAND TRUST					
720-57-71-430000-ED9404	Professional Services	Land Title, Inc-Non Bank	2448 ST ALBANS, CLT WITH HABITAT - GA	80,000.00	1481
Total Department 57-71 COMMUNITY LAND TRUST				80,000.00	
Total Fund 720 HOUSING REPLACEMENT PROGRAM				80,000.00	
Fund: 722 C.D.B.G. Park Improvements					
Department: 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM					
722-57-78-490000	Contractor Payments	Montgomery Brinkman, LLC	ACCELERATED ABATEMENT CHARGES	442.00	110296
Total Department 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM				442.00	
Total Fund 722 C.D.B.G. Park Improvements				442.00	
Fund: 723 Housing & Redevelopment Agency					
Department: 00-00 GENERAL					
723-00-00-119119	GMHC Revolving Home Imprv	Center for Energy and Envi	LOANS AND ADMIN COSTS	40,000.00	1404
Total Department 00-00 GENERAL				40,000.00	
Total Fund 723 Housing & Redevelopment Agency				40,000.00	
Fund: 725 EDA Operating Fund					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 725 EDA Operating Fund					
Department: 57-00 EDA - GENERAL					
725-57-00-430000	Professional Services	TimeSaver Off Site Secreta	MEETING MINUTES	54.16	1506
725-57-00-440000	Conferences	Economic Development Assoc	WINTER EDAM CONFERENCE	350.00	110307
725-57-00-448000	Miscellaneous	Metro-INET	WEB DOMAIN RENEWAL	234.94	1512
Total Department 57-00 EDA - GENERAL				639.10	
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS AND ADMIN COSTS	1,000.00	1404
Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM				1,000.00	
Department: 57-89 EDA - BUSINESS PROGRAM					
725-57-89-430000	Professional Services	St. Paul Area Chamber of C	BR&E SERVICES FOR 2024-2025	5,000.00	110293
725-57-89-430000	Professional Services	St. Paul Area Chamber of C	BR&E FINAL PAYMENT FOR 2023-2024 SERV	5,000.00	110293
Total Department 57-89 EDA - BUSINESS PROGRAM				10,000.00	
Total Fund 725 EDA Operating Fund				11,639.10	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210200	Federal Income Tax	162,377.35	
		100-00-00-210300	State Income Tax	74,085.07	
		100-00-00-210400	PERA Employee Ded.	142,465.12	
		100-00-00-210500	Life Ins. Employee	3,301.80	
		100-00-00-210502	Employer Life Insurance	608.00	
		100-00-00-210600	Union Dues Deduction	7,001.98	
		100-00-00-210800	FICA Employee Ded.	84,844.54	
		100-00-00-210900	Long Term Disability	5,765.51	
		100-00-00-211000	MNDP Def Comp	56,771.55	
		100-00-00-211001	MNDP Roth	3,075.19	
		100-00-00-211100	ICMA Def Comp	9,595.99	
		100-00-00-211101	Mission SQ Roth	250.00	
		100-00-00-211202	HRA Employer	7,400.00	
		100-00-00-211400	Medical Insurance Employee	25,242.87	
		100-00-00-211402	Flex Spending Health	4,507.52	
		100-00-00-211404	MN State Retirement	25,414.60	
		100-00-00-211501	Medical Employer	122,475.74	
		100-00-00-211600	PERA Employer Share	193,708.67	
		100-00-00-211700	FICA Employer Share	84,844.54	
		100-01-00-430000	Professional Services	693.94	
		100-02-00-420000	Office Supplies	226.42	
		100-02-00-430000	Professional Services	75,060.09	
		100-02-00-439000	CONTRACT MAINTENANCE	686.80	
		100-02-00-442000	Memberships & Subscriptions	282.84	
		100-02-00-448000	Miscellaneous	1,088.65	
		100-03-00-430000	Professional Services	24,269.00	
		100-04-00-420000	Office Supplies	21.78	
		100-04-00-430000	Professional Services	3,965.00	
		100-04-00-448600	Credit Card Fees	15.07	
		100-08-00-424000	Operating Supplies	502.34	
		100-10-00-415000	Employer Insurance	2,301.03	
		100-10-00-420000	Office Supplies	369.32	
		100-10-00-422000	Clothing	141.98	
		100-10-00-424000	Operating Supplies	78.52	
		100-10-00-424000-PD0002	Operating Supplies	330.01	
		100-10-00-430000	Professional Services	5,377.00	
		100-10-00-430001	Dispatching Services	36,754.50	
		100-10-00-430005	Community Grants	40.00	
		100-10-00-431000	Telephone	40.01	
		100-10-00-437000	Contract Maint. - Vehicles	776.18	
		100-10-00-439000	CONTRACT MAINTENANCE	714.00	
		100-10-00-441000	Training	1,690.00	
		100-13-00-430000	Professional Services	2,100.00	
		100-13-00-439000	CONTRACT MAINTENANCE	3,318.24	
		100-13-13-436000	Utilities	2,816.65	
		100-13-13-436000-FD2660	Utilities	386.71	
		100-13-18-436000	Utilities	74.54	
		100-20-20-420000	Office Supplies	6.40	
		100-20-20-424000	Operating Supplies	80.00	
		100-20-21-424000	Operating Supplies	1,542.68	
		100-20-21-439000	CONTRACT MAINTENANCE	674.00	
		100-20-22-436000	Utilities	16,714.72	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		100-20-22-439000	CONTRACT MAINTENANCE	1,067.86	
		100-20-30-421000	Motor Fuel	10,606.19	
		100-20-30-422000	Clothing	88.22	
		100-20-30-423000	Vehicle Supplies & Maintenance	5,239.00	
		100-20-30-437000	Contract Maint. - Vehicles	2,839.20	
		100-20-30-443500	Minor Equipment	6,725.67	
		100-23-00-424000	Op Supplies-City Hall	535.25	
		100-23-00-430000	Professional Services	4,696.20	
		100-23-00-436001-PW2660	Utilities-City Hall	386.71	
		100-23-00-436003-PW2660	Utilities-City Garage	1,354.40	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	1,501.07	
		110-09-00-442000	Memberships & Subscriptions	24,381.48	
		112-77-00-334010	Internet Support	2,000.00	
		200-00-00-209000	Sales Tax Payable	3,961.47	
		200-40-40-424000	Operating Supplies	255.97	
		200-40-40-432000	Transportation	236.51	
		200-40-40-440000	Conferences	420.00	
		200-40-41-344000-PR0281	Fee Program Revenue	50.00	
		200-40-41-430000-PR0210	Professional Services	135.00	
		200-40-41-430000-PR0212	Professional Services	1,955.25	
		200-40-41-430000-PR0234	Professional Services	2,063.60	
		200-40-41-430000-PR0248	Professional Services	1,036.00	
		200-40-41-430000-PR0249	Professional Services	1,980.00	
		200-40-41-430000-PR0252	Professional Services	2,280.00	
		200-40-41-430000-PR0260	Professional Services	18,021.50	
		200-40-41-430000-PR0265	Professional Services	1,610.70	
		200-40-41-436000-PR0253	Utilities	1,829.46	
		200-40-42-430000-PR0115	Professional Services	2,800.00	
		200-40-42-438000	Rental	71.66	
		200-40-53-382100	Building Rental	150.00	
		200-40-53-424000	Operating Supplies	1,046.04	
		200-40-53-425000-PR5512	Merchandise for Sale	34.68	
		200-40-53-430000	Professional Services	108.00	
		200-40-53-430000-PR5505	Professional Services	1,230.00	
		200-40-53-436000	Utilities	18,306.08	
		200-40-53-439000	CONTRACT MAINTENANCE	10,296.29	
		204-40-43-422000	Clothing	13.65	
		204-40-43-423000	Vehicle Supplies & Maintenance	1,595.01	
		204-40-43-424000	Operating Supplies	3,331.90	
		204-40-43-424000-PR0627	Operating Supplies	2,705.68	
		204-40-43-430000	Professional Services	5,477.29	
		204-40-43-430000-PR0400	Professional Services	6,012.00	
		204-40-43-431000	Telephone	357.36	
		204-40-43-431000-PR0627	Telephone	35.01	
		204-40-43-436000	Utilities	6,376.47	
		220-40-44-430000	Professional Services	598.14	
		221-40-45-430000	Professional Services	250.00	
		260-00-00-230000	Deposits	4,000.00	
		260-56-17-420000	Office Supplies	89.92	
		260-56-17-430007	Electrical Inspections	9,831.56	
		260-56-17-431000	Telephone	52.00	
		260-56-17-442000	Memberships & Subscriptions	120.00	
		260-56-17-448600	Credit Card Fees	3,767.19	
		260-56-57-420000	Office Supplies	104.31	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		265-00-00-209000	Sales Tax Payable	1,908.20	
		265-05-00-431000	Telephone	167.48	
		290-10-00-424000	Operating Supplies	5,000.00	
		400-10-00-424200	Repairs & Maintenance	1,872.50	
		400-10-00-443500	Minor Equipment	1,733.68	
		400-10-00-452000	Vehicles / Equipment	3,065.52	
		401-13-00-443500	Minor Equipment	505.29	
		402-40-40-452000	Vehicles / Equipment	3,465.91	
		408-20-20-438000	Rental	16,000.00	
		409-08-00-438100	Rental-Copier Machines	3,110.48	
		409-08-00-438101	Postage Meter	365.20	
		417-20-20-439000	CONTRACT MAINTENANCE	16,300.00	
		532-62-00-430000	Professional Services	475.00	
		533-62-00-430000	Professional Services	475.00	
		534-62-00-443000	Interest Expense	28,150.00	
		581-88-00-448000	Miscellaneous	73,997.00	
		583-57-00-430000	Professional Services	866.25	
		583-57-00-490000	Contractor Payments	143,834.52	
		585-57-00-430000	Professional Services	866.25	
		586-57-00-430000	Professional Services	1,058.75	
		586-57-00-490000	Contractor Payments	64,098.92	
		588-57-00-430000	Professional Services	866.25	
		588-57-00-490000	Contractor Payments	53,885.78	
		589-57-00-430000	Professional Services	1,058.75	
		589-57-00-490000	Contractor Payments	525,902.73	
		590-20-23-453000-PW2404	Cty Rd B Recon & 2024 PMP	600.00	
		592-20-23-490000-PW2222	Contractor Payments	13,721.00	
		600-00-00-202000	Accounts Payable	1,619.42	
		600-00-00-208000	Sewer SAC Charges	27,559.32	
		600-50-00-424000	Operating Supplies	101.56	
		600-50-00-430000	Professional Services	2,682.50	
		600-50-00-436000	Utilities	23.26	
		600-50-00-438000	Rental	1,722.43	
		600-50-00-439000	CONTRACT MAINTENANCE	632.50	
		600-50-00-445000	Metro Waste Control Board	292,802.56	
		600-50-00-448600	Credit Card Fees	10,046.74	
		600-50-00-453000-PW2406	Other Improvements	220,473.23	
		610-00-00-202000	Accounts Payable	1,156.41	
		610-00-00-209000	Sales Tax Payable	8,885.24	
		610-51-00-370000	Water-Roseville	197.83	
		610-51-00-424000	Operating Supplies	26,198.16	
		610-51-00-430000	Professional Services	1,147.00	
		610-51-00-431000	Telephone	35.85	
		610-51-00-436000	Utilities	6,120.97	
		610-51-00-438000	Rental	1,722.43	
		610-51-00-443000	Interest Expense	14,400.00	
		620-00-00-209000	Sales Tax Payable	4,484.24	
		620-00-00-209001	Use Tax Payable	23.13	
		620-52-51-372300	Concession Sales	965.39	
		620-52-51-423000	Vehicle Supplies & Maintenance	322.29	
		620-52-51-424000	Operating Supplies	26.72	
		620-52-51-425000	Merchandise for Sale	828.85	
		620-52-51-436000	Utilities	1,335.14	
		620-52-51-438000	Rental	3,754.59	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		640-00-00-202000	Accounts Payable	583.75	
		640-54-00-424000	Operating Supplies	141.27	
		640-54-00-436000	Utilities	2,736.60	
		640-54-00-438000	Rental	1,722.43	
		640-54-00-439000	CONTRACT MAINTENANCE	23,420.72	
		640-54-00-439000-PW2408	CONTRACT MAINTENANCE	3,572.25	
		640-54-00-443500	Minor Equipment	5,042.00	
		640-54-00-453000-PW2409	2024 BMP Maintenance	2,000.00	
		650-00-00-202000	Accounts Payable	315.69	
		700-60-00-430000	Professional Services	69.00	
		700-60-00-435000	Insurance	7,162.93	
		710-00-00-210503	DENTAL	11,100.87	
		710-61-00-430000	Professional Services	325.40	
		710-61-00-430021	Street Department Claims	1,248.66	
		720-57-71-430000-ED9404	Professional Services	80,000.00	
		722-57-78-490000	Contractor Payments	442.00	
		723-00-00-119119	GMHC Revolving Home Imprv Loan	40,000.00	
		725-57-00-430000	Professional Services	54.16	
		725-57-00-440000	Conferences	350.00	
		725-57-00-448000	Miscellaneous	234.94	
		725-57-73-430000	Professional Services	1,000.00	
		725-57-89-430000	Professional Services	10,000.00	
--- TOTALS BY FUND ---					
		100	General Fund	1,231,914.23	
		110	Telecommunications	24,381.48	
		112	Telephone	2,000.00	
		200	Recreation Fund	69,878.21	
		204	PARK MAINTENANCE	25,904.37	
		220	Municipal Community Band	598.14	
		221	Municipal Jazz Band	250.00	
		260	Community Development	17,964.98	
		265	License Center	2,075.68	
		290	Police Forfeiture Fund	5,000.00	
		400	Equipment Revolving	6,671.70	
		401	Fire Equipment	505.29	
		402	Parks & Recreation Vehicle Rev	3,465.91	
		408	Pathway Maintenance Fund	16,000.00	
		409	Plant Fund	3,475.68	
		417	STREETSCAPE	16,300.00	
		532	2012 Port Authority Bond	475.00	
		533	2015 TIF Bonds (2015A)	475.00	
		534	GO Bonds Series 2020A	28,150.00	
		581	TIF District # 14 (CSM Corp)	73,997.00	
		583	TIF District #1-Center Pointe	144,700.77	
		585	TIF District #17-Twin Lakes	866.25	
		586	TIF #18 Sienna Green	65,157.67	
		588	TIF District #20: McGough	54,752.03	
		589	TIF District #22 Twin Lakes II	526,961.48	
		590	Special Assmt. Construction	600.00	
		592	Street Construction - 2022	13,721.00	
		600	Sanitary Sewer	557,663.52	
		610	Water Fund	59,863.89	
		620	Golf Course	11,740.35	
		640	Storm Drainage	39,219.02	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		650	ENVIRONMENTAL	315.69	
		700	Workers Compensation	7,231.93	
		710	Risk Management	12,674.93	
		720	HOUSING REPLACEMENT PROGRAM	80,000.00	
		722	C.D.B.G. Park Improvements	442.00	
		723	Housing & Redevelopment Agency	40,000.00	
		725	EDA Operating Fund	11,639.10	
		Total For All Funds:		<u>3,157,032.30</u>	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve 1 Massage Therapy Establishment License

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Massage Therapy Establishment License

AA Hastings LLC (DBA) AA Massage
696 County Rd B West
Roseville, MN 55113

Min Huang has submitted an application as the sole owner of a Massage Therapy Establishment located at 696 County Road B West. Given the circumstances surrounding the previous massage therapy establishment in the same location, staff has added a condition to the license that the previous owners and applicants may not have any involvement in this new business.

Policy Objectives

Required by City Code

Equity Impact Summary

There is no anticipated equity impact.

Budget Implications

The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendations

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

Requested Council Action

Motion to approve the Massage Therapy Establishment License for AA Hastings LLC (DBA) AA Massage.

Prepared by: Allie Sertich

Attachments: 1. AA Massage Establishment Application

Massage Therapy Establishment License Application Part I

Page 268 of 306

Partnership:

If applicable, complete the question for general and limited partners, then proceed to section B.
Part II Personal History form is required for each general partner.

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Corporation/other organization:

If applicable, complete the questions, then proceed to Section B. Attach a copy of the Certificate of Incorporation

President

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Vice President

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Secretary

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Treasurer

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Section B: Persons in charge of licensed establishment

General Manager, proprietor, managing partner or any other individual or agent in charge of the establishment.

A Part II Personal History must be completed by each person listed in this section.

First Name min Last Name Huang Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____

First Name _____ Last Name _____ Middle Name _____
Street address _____
City, State, ZIP _____
Residence/mobile phone _____ Business phone _____

Section C: History
Complete separate form for each owner

Have you, your spouse, parent, brother, sister, or the child of either you or your spouse, ever been engaged as an employee or operated a spa, salon or other business which offered massage? ☐ Yes ☐ No
If yes, give dates and places.

Blaine Asian massage 10561 university AVE NE Blaine
55434

Do you and/or your spouse have a direct or indirect interest in any other establishment in the City of Roseville to which a massage therapy establishment license has been issued? ☐ Yes ☒ No
If yes, list names and addresses of interest.

Have you, your spouse, parent, brother, sister, or the child of either you or your spouse, ever been convicted of any felony, crime or violation of any ordinance, other than traffic? ☐ Yes ☒ No
If yes, give date, place and nature of conviction.

Have you or your spouse had any interest in any previous therapeutic massage license that was revoked, or suspended or not renewed? ☐ Yes ☒ No
If yes, explain in detail providing dates of such revocation.

Have you individually, or with others, made an application for a massage license, which was denied? ☒ Yes ☐ No
If yes, state circumstances.

when I applied a massage license in woodbury on 01/18/2023 the school did not
answer the phone, so the city of woodbury denied my application, but I applied for
a massage therapist license in Blaine on 04/09/2023, the city of Blaine contacted the school
to ask the transcript then the city has approved my application.

What is the amount and source of investments you will have in the business, buildings, premises, fixtures, furniture, stock in trade?

\$ 5000

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers and social security numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

CONSENT TO BACKGROUND CHECK I hereby consent to and authorize the Roseville Police Department or other qualified service providers in conducting and completing criminal background checks to use the information I have provided to check criminal histories, arrest and driving records, and warrant information; and for the City to consider these records to determine my eligibility for a License. I understand that the information contained in the criminal background investigation is not public, except that it may be conveyed to other law enforcement or licensing agencies.

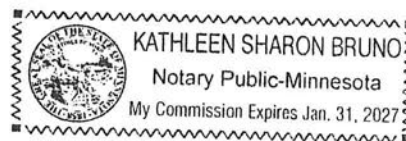
By signing below you certify that the above information is correct. In addition, you acknowledges that you are responsible for reviewing the background and work history of all of your employees, including those that have received a massage therapist license from the City.

Falsification of answers given or material submitted will result in denial of application.

Applicant signature Min Huang Title owner
Date 07/24/2024

Subscribed and sworn to before me, a Notary Public, on this 24 day of July, 2024. My Commission expires on January 31, 2027.

Kathleen Bruno
Notary signature



Notary Stamp

Payment due at the time of application: Annual License Fee \$325

Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

Background

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council review and approval.

Staff will note that, unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment 2*.

Policy Objectives

Required under City Code 103.05.

Equity Impact Summary

Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

35
36 **Staff Recommendations**

37 Staff recommends the City Council approve the submitted purchases or contracts for
38 service and, where applicable, authorize the sale/trade-in of surplus items.
39

40
41 **Requested Council Action**

42 Motion to approve the submitted purchases or contracts for services and, where
43 applicable; the sale/trade-in of surplus items.
44

45
46 **Prepared by:** Joshua Kent - Assistant Finance Director

Attachments: 1. Over \$10,000 Report Items for Purchase or Sale_Trade-in
2. CIP Project - Initiative Summary

47

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Parks & Recreation (Skating Center)	Voss Lighting	Arena Lighting	(a)	\$ 100,000	\$ 71,475	2024 CIP
Parks & Recreation (Skating Center)	Voss Lighting	North & South Parking Lot Lighting	(b)	\$ 26,000	\$ 21,415	2024 CIP

Key

- (a) The arena lights date back at least 25 years, and likely longer. They are inefficient and ineffective in how they light the arena and are in need of continuous replacement and upgrades. The change to LED will reduce the electricity used on arena lighting by more than 50%, and create regular savings on electricity used. This project will qualify for a \$7,000 rebate to be paid to the City at the conclusion of the project.
- (b) The current lights in the north and south parking lots at the skating center were installed in 2008 and are not LED. Many of their components are nearing the end of their useful life. With energy costs on the rise, updating these lights to LED will not only save in wattage usage, but it will also help with improved light output and light coverage. With the current lights, there are some darker areas of the lot which can cause a safety issue.



2024 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Parks and Recreation/Skating Center
Project/Initiative Title:	Arena Lighting
Total Estimated Cost:	\$ 100,000
Funding Source:	CIP
Annual Operating Budget Impact:	[NA]

Project/Initiative Description:

The arena lights date back at least 25 years, and likely longer. They are inefficient and ineffective in how they light the arena and are in need of continuous replacement and upgrades. The change to LED will reduce the electricity used on arena lighting by more than 50%, and create regular savings on electricity used. This project will qualify for a \$7,000 rebate to be paid to the City at the conclusion of the product.

Location:

Roseville Skating Center Arena

Department/Division:	Parks and Recreation/Skating Center
Project/Initiative Title:	Commons: North and South Parking lot Lighting
Total Estimated Cost:	\$ 26,000
Funding Source:	CIP
Annual Operating Budget Impact:	[NA]

Project/Initiative Description:

These lights were installed in 2008 and are not LED. Many of their components are nearing the end of their useful life.

With current energy costs on the rise, updating these lights to LED will not only save in wattage usage, it will also help with improved light output, light coverage and better “see-ability”. With the current lights, there are some darker areas of the lot with can cause a safety issue.

Location:

Roseville Skating Center Arena North and South Parking lot lighting

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/19/2024

Item No.: 10.d.

Department Approval



City Manager Approval



Item Description:

Approve Agreement with Reach for Resources for Inclusion Services in 2025

1
2 **Background**

3 Reach for Resources is an inclusion services provider out of Minnetonka, MN with more
4 than 35 years of providing inclusion support for recreational activities. The Parks and
5 Recreation Department contracts with Reach for Resources to provide inclusion services
6 and support for the City's recreational programming. Specifically, Reach for Resources
7 provides on-site inclusion support for program participants, training for Parks and
8 Recreation staff, and consultation with City staff on issues related to inclusion.

9
10 In 2023, 244 hours of inclusion services were provided to 13 children. The 2024 numbers
11 are trending toward a similar final tally.

12
13 Feedback from families who utilized Reach for Resources continues to be positive, with a
14 number of people stating that the City's partnership with Reach for Resources is essential
15 to their child's ability to participate in City programming.

16
17 The enclosed contract is to continue the City's use of Reach for Resources through 2025.

18
19 **Policy Objectives**

20 The provision of effective inclusion services is consistent with the city's aspiration to be "a
21 community that is welcoming and inclusive of all people regardless of country of origin,
22 race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic
23 standing."

24
25 **Equity Impact Summary**

26 According to the US Census Bureau, 3,998 Roseville residents (11.2%) live with a
27 disability, many of which are barriers to participation in Parks and Recreation programming
28 without additional inclusion support. As more becomes known about the essential benefits
29 of parks and recreation program participation, including physical and emotional health
30 benefits, childhood development benefits, a counterweight to the detrimental impacts of
31 screen-time; failure to provide adequate inclusion services exacerbates the inequities
32 between those who can participate and those who cannot.

33
34 Additionally, according to the US Census Bureau, adverse outcomes due to experiencing a
35 disability are disproportionately higher among historically underrepresented populations,
36 including people of color and low income, compared to other demographics.
37

38 **Budget Implications**

39 The proposed 2025 Reach for Resources contract anticipates 268 hours of inclusion
40 services at a cost of \$13,268.42. The proposed 2025 budget included \$13,000 for the
41 Reach for Resources agreement in the Recreation Non-Fee budget.
42

43 **Staff Recommendations**

44 Authorize staff to sign the enclosed Contract for Inclusive Services in 2025 with Reach for
45 Resources.
46

47 **Requested Council Action**

48 Authorize staff to sign the enclosed Contract for Inclusive Services in 2025 with Reach for
49 Resources.
50

51 **Prepared by:** Matthew Johnson, Parks and Recreation Director

Attachments: 1. 2025 Contract for Inclusion Service with Reach for Resources



May 6, 2024

City of Roseville: Parks & Recreation Dept
Attn: Carrie Anderson
2660 Civic Center Drive
Roseville, MN 55113

Dear Carrie Anderson:

Enclosed you will find the 2025 contract for The City of Roseville (hereafter referred to as Roseville), as well as a breakdown of pricing methodology for inclusion support and training options from Reach for Resources, Inc.

We have included the following within the 2025 Inclusion services and training contract for Roseville:

Package	Amount
Membership C: Cities with a population over 35,000 people, or counties over 500,000 people	\$4,447.32
Inclusion Package 4: up to 268 hours of inclusion support	\$8,509.66
One in-person 60-90 minute training session on inclusion and behavior management or topic of choice. Also includes pre-recorded video training.	\$311.44
TOTAL:	\$13,268.42

Please review the contract in its entirety and contact me with any questions you may have or changes you would like to make. If all is well, please return a signed copy to Emily at Reach via mail, email, or fax by 9/1/2025.

Best,

Emily Orr
Director of Adaptive Recreation & Inclusion
952-393-5880
eorr@reachforresources.org

Adaptive Recreation and/or Inclusion Services Contract Agreement 2025

Reach for Resources, Inc. and the City of Roseville (Minnesota) agree that Reach for Resources Inc. will provide Inclusion services and training for Roseville residents and programs. The contract fee is \$13,268.42 to be paid annually upon receipt of an invoice. The services will begin on January 1, 2025 and continue until December 31, 2025.

General Benefits of Membership - \$4,447.32

- Membership in the Reach consortium allows for utilization of Reach's recreation team to coordinate and facilitate inclusion opportunities (depending on the package(s) purchased).
- After becoming a member, partners may purchase their choice of inclusion packages to support their residents with disabilities.
- All Reach staff will be trained and insured under Reach for Resources. Reach contracts ensure city partners are meeting ADA regulations for inclusive services in a cost-effective way that allows for high quality services to residents with disabilities.
- Membership gives the opportunity to purchase inclusive recreation program services at below market, nonprofit prices.
- Members have access to Reach's professional staff by phone for information and referral, consultation and assessment about disability related recreational concerns and needs.
- Members have access to Reach's professional staff in person on a biannual basis to discuss access issues, ADA law, and exchange ideas.
- Members can purchase professional, disability-related training sessions at below market, nonprofit rates. These are an optional contract add-on. Training options can be viewed and requested here:
<https://forms.office.com/r/GXwbr1s6n6>
 - 60-90 minute in-person training of your choice in 2025 is \$311.44. This also includes the video link for any number of learners.
 - 60-90 minute recorded virtual training in 2025 is \$123.81.
- Roseville staff will have access to Reach's certified, adaptive recreation professionals, licensed social workers, and special education staff by phone for information, referral and consultation about disability related recreational concerns and needs for up to the number of administrative hours purchased (120 hours).
 - If Roseville utilizes more than 120 administrative hours, additional hours will be billed at \$46 per hour in 15 minute units.
- Reach will coordinate and facilitate semi-annual meetings including Reach's professional staff and other service recipients to problem solve, exchange ideas, review services provided, delivery methods devised, and results achieved in the prior 6-month period.
- Membership gives Roseville access to the Reach inclusion questionnaire and other service-related forms upon request.

Inclusion Package - \$8,509.66

Inclusion services ensure programs are ADA compliant and that individuals of all abilities are welcomed into programming in a way that sets up the program and the individual up for success. Inclusion service provided by Reach shall include both the professional and paraprofessional services below:

Reach for Resources Professional Services (120 Hours for Roseville)

*All of these services listed (except those with an *) below will be tracked as administrative time when they are done for a specified partner. General hiring, training and supervision of Reach staff will not be tracked unless it relates to a specific request.*

- Consultation with staff about general programmatic or specific resident's needs;
- Observation and needs assessment of individuals with disabilities;
- Inclusion plan development and virtual inclusion intake meetings;
- *Recruitment and training of inclusion facilitators on an ongoing basis;
- Individualized coaching for specific recreation generalists who are including individuals with disabilities;
- *Ongoing supervision and management of Reach's paraprofessional inclusion staff;
- *Reports compiling inclusion hours provided semi-annually;
- More detailed or frequent reporting upon request;
- Inclusion Progress reports available upon request;
- Ongoing communication between family, Reach professionals and program leaders to ensure coverage and preparedness
- *Roseville will receive completed inclusion questionnaires upon request, only to be shared on a need-to-know basis with team members directly supporting the participant.

Paraprofessional Services

- Implement the inclusion plan
- Attend scheduled programs and provide direct assistance to the identified individual(s)

Inclusion Policies and Procedures

- Reach inclusion services are provided only to programs planned, run, and registered for within the contracted entity. Reach cannot provide inclusion services for partnered programs unless the registration is completed through the contracted entity. For further assistance, program partners may contact Reach for contract options.
- Reach recreation staff are paid a minimum of two hours for each shift, thus Reach will bill a minimum of two hours for each scheduled inclusion unless otherwise noted above.

- When inclusions are held in locations that are more than 18 miles from 5900 Green Oak Dr., Minnetonka MN 55343 (driving), Roseville will be billed at the federal rate for each mile over 18 miles both to and from the program. In 2024 the federal mileage rate is \$0.67 per mile.
- Reach staff working programs should be treated as an extension of the recreation staff team. The expectation is that Roseville staff will introduce them to the group, communicate directly with them about concerns, and keep them in the loop about plans and schedule changes. This can be done via email or in person. Roseville staff should still communicate and interact with the person who is receiving services, just as they would any other child.
- If there is an incident that occurs at a program where inclusion staff are scheduled, please send a copy of the report to inclusion@reachforresources.org ASAP (within 24 hours of the event). This applies even if inclusion staff are not present that day, but they will be back to provide support to the program at a future date. If there are any safety concerns, please call the Director of Adaptive Recreation & Inclusion and leave a message if they are not available.
- Inclusion staff should receive copies of emergency preparedness plans if these exist for any scheduled programs prior to starting the inclusion.
- Inclusion staff may require specialized rental equipment to assist children with disabilities in participating fully in recreational activities. To ensure the seamless provision of these services, contracted partners are requested to provide such equipment free of charge when necessary for the program. Examples include but are not limited to ice skates, bicycles, kayaks, paddleboards, canoes, skis, and/or snowboards.
- As long as it is safe to do so, inclusion support will be offered as an in-person service. In the event where it is unsafe to meet in person at a given program, support may be terminated at the discretion of the Director of Recreation. Unsafe scenarios may include but are not limited to natural disasters, threats of violence or previously experienced violence, public health crises, and political unrest.
- An annual inclusion satisfaction survey will be offered to all participants. The results of this survey will be evaluated and changes will be made if applicable. Survey results will be shared with the consortium.
- Inclusion Support Request Procedure:
 - To request inclusion support for a program Roseville staff are requested to go to this website: <https://www.reachforresources.org/services/inclusion/> and click on "Schedule an inclusion." Fill out all necessary fields. After this request is submitted, it will go into Reach's queue for follow up. You are able to save a PDF of your request after it is submitted, or you can request one at a later date.
 - Reach will communicate with Roseville staff for approval before attending any program to ensure Roseville would like to use their contract hours for the requested program.
 - When requesting inclusion support, the requesting entity shall provide as much notice as possible after registration is confirmed.
 - Requests for inclusion support should not be made for individuals on a waitlist or who are not yet registered. Participants must be on a confirmed roster to make an official request.

- Shift Filling Procedure:
 - 1.) Post the opening and message all current inclusion staff
 - 2.) Follow up 1:1 with specific recreation staff who may be interested/available
 - 3.) Offer the shift to other professionals who work at Reach and if a fit is found, provide training
 - 4.) Post job openings specific to this needed position
- Efforts to Fill Shifts:
 - Every effort will be made to find a team member to provide inclusion assistance and programs that request support.
 - Requests will be attempted to be filled in the order they are received.
 - Requests from contracted partners who still have hours remaining in their contracts will be prioritized.
 - If Reach is unable to fill a shift due to a workforce shortage, special skills needed, or any other issue, Reach will not bill for any hours.
- Inclusion substitutes may be sent in the event the scheduled staff person has a schedule conflict.
 - Reach has approximately 40 inclusion facilitators, as well as the adaptive recreation and inclusion department's Director, Assistant Director, and Program Assistant. will do their best to full fill the inclusion needs for a scheduled program.
 - If no substitute can be scheduled, Reach may need to contact the program leads or the caregiver to ask if they are available to support the inclusion participant that day. Administrative staff can provide creative solutions, tips and feedback to help create a successful experience.
 - Unless there is a safety concern, participants should not be told that they cannot attend program if there is no inclusion staff available.
- Procedures for unfilled shifts, cancellations, or absent participants:
 - In the event of an unforeseeable circumstance that would prohibit an inclusion staff from making it to a scheduled program with little or no notice then the Roseville staff would work with the caregiver or have a staff that has attended Reach's Inclusion/Disability training assist the instructors for the class or program to help provide the inclusion support needed.
 - In the event of a cancellation with at least two weeks' notice Reach will not bill for any services.
 - In the event of an absent participant at a scheduled inclusion without any notice (no call no show):
 - Reach staff may stay and assist the other children in the program and bill for their time.
 - Reach staff may wait for the participant for 30 minutes after the program scheduled start time before departing. Roseville will be billed for the time that staff was present.
 - In the event of a cancellation with less than two weeks' notice:
 - Reach Staff may stay and assist the other children in the program and bill for their time.
 - Reach staff may choose not to attend or be pulled to an area of greater need. Reach will not bill for any services.
 - In the event of a weather cancellation, Reach will bill for the scheduled number of hours, including a 2-hour minimum of it applies.

- Level II Requests
 - Not all inclusion support is equal in terms of skills needed for the staff to be successful. Over the years we have supported more children with higher behavioral or medical needs. We are thrilled to be able to offer support in this area. In instances where a higher level of experience and training is required Level II shifts will be billed at an additional \$6 per hour to help us obtain and retain qualified and highly trained staff. Level II shifts will be communicated and confirmed prior to scheduling. These will include any shifts where bathroom assistance or medical training is required, or any shift supporting a child with 2 or more documented behavioral incidents in the past year.

Contract Summary

The package of service selected by Roseville includes:

- General benefit services
- One in-person 60-90 minute training session on inclusion and behavior management or topic of choice. Also includes pre-recorded video training.
- Inclusion Services: Inclusion Package 4: up to 268 hours of inclusion support
 - Roseville will buy the above package but understands that if more hours than anticipated are needed, additional inclusion service hours may be purchased at a rate of \$42.92 per hour.

The contractor agrees to maintain general and professional liability insurance in the amount of \$2,000,000 at all times during the term of this agreement. Proof of insurance will be provided upon request.

The parties agree that the relationship created by this Agreement is that of independent contractor, and not of employer and employee, a joint venture or a partnership. Reach shall be solely and entirely responsible for its acts and for the acts of its employees, agents, and subcontractors in connection with the performance of services hereunder. Reach shall be responsible for the compensation and benefits of its employees and for payment of all federal, state and local taxes payable with respect to any amounts paid under this Agreement. Neither Reach nor its employees shall acquire rights to wages, workers' compensation benefits, unemployment compensation benefits or other rights or benefits offered to employees of Roseville.

Reach agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. Reach will immediately report to Roseville any requests from third parties for information relating to this Agreement. Reach agrees to hold Roseville, its officers, and employees harmless from any claims resulting from Reach's unlawful disclosure or use of data protected under state and federal laws.

The parties agree, to the fullest extent permitted by law, to indemnify and hold the other party harmless from any claims, damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the indemnifying party's negligent acts, errors or omissions in the performance of professional services under this Agreement.



By signing this page Roseville agrees to pay the contract total of \$13,268.42 and agrees to all aforementioned policies and procedures.

Package	Amount
Membership C: Cities with a population over 35,000 people, or counties over 500,000 people	\$4,447.32
Inclusion Package: Inclusion Package 4: up to 268 hours of inclusion support	\$8,509.66
<i>As Needed: Additional hours of Inclusion Support</i>	<i>\$42.92 / hour</i>
<i>Training</i>	<i>\$311.44</i>
Total	\$13,268.42

By _____

By _____

Title _____

Title: Director of Adaptive Recreation & Inclusion

City of Roseville: Parks & Recreation Dept
Attn: Carrie Anderson
2660 Civic Center Drive
Roseville, MN 55113

Emily Orr
Reach for Resources, INC.
5900 Green Oak Drive, Suite 303
Minnetonka, MN 55343

Date _____

Date _____

REQUEST FOR COUNCIL ACTION

Date: 8/19/2024
Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Adopt a Resolution approving Outdoor Storage, Fleet Vehicles as a Conditional Use at 2277 Highway 36

Background

Northwest Transportation Services, LLC (NTS) provides Type III Student Transportation Services, which is a transportation service that uses passenger cars, station wagons, vans, SUVs, and buses with a maximum seating capacity of ten or fewer people, including the driver and have a gross vehicle weight rating of 10,000 pounds or less. NTS has an ongoing commitment to serve Roseville Area Schools (ISD 623) and is presently providing daily transportation to over 75 special education and McKinney-Vento students.

In collaboration with 4mativ Technologies, NTS has forged a partnership with Ramsey County Child Foster Care and is facilitating transportation services for Ramsey County Foster youths to both Roseville Area Schools and Saint Paul Public Schools. These students, who reside within and beyond the Roseville Area School District, rely on NTS's specialized transportation services.

Since 2022, the NTS fleet has expanded from one to 27 vans, enabling NTS to meet the increasing demand for their services. This growth has not only allowed NTS to serve more students but has also created job opportunities for 30 employees, including van drivers, bus aides, and office staff members. As a result of this expansion, NTS is actively seeking convenient office space and parking facilities to ensure the smooth operation of their services and to better serve the school district and Ramsey County.

NTS has entered into a lease agreement for 1,946 square feet of office space at the Roseville West office building located at 2277 Highway 36. Included with this lease is the ability to initially park up to 25 fleet vans on the premises in various areas of the parking lot.

2277 Highway 36 has a current zoning classification of Employment Center (E-2), which under the table of uses lists Outdoor Storage, Fleet Vehicles as a conditional use. Planning Division staff provided a detailed analysis of the proposed use against the applicable conditional use standards within the Request for Planning Commission Action and found that all criteria have been met.

Policy Objectives

The objective of the conditional use process is to ensure that proposed conditional uses

satisfy applicable standards and criteria established for the protection of the public health, safety, and general welfare.

Equity Impact Summary

Equity impacts were not evaluated for this request.

Budget Implications

Not Applicable

Staff Recommendations

On August 7, 2024, the Roseville Planning Commission held the duly noticed public hearing on the request by NTS for a Conditional Use in support of fleet vehicle storage (Attachment 1).

At the hearing, no individuals were present to address the Commission other than the applicant. Planning Commissioners did not have any substantive questions of staff or the applicant (Attachment 2).

The Planning Commission voted 7-0 to recommend to the City Council approval of a CU supporting the allowance of fleet vehicle storage at 2277 Highway 36, based on the comments and findings of the Request for Planning Commission Action dated August 7, 2024, public input, and Commission deliberation.

Requested Council Action

Adopt a Resolution (Attachment 3) approving a Conditional use pursuant to §1009.02.C and 1009.02.D.37 of the Roseville City Code in support of fleet vehicle storage at 2277 Highway 36, based on the comments and findings of the Request for Planning Commission Action dated August 7, 2024.

Prepared by: Thomas Paschke, City Planner

Attachments:

1. Request for Planning Commission Action
2. Planning Commission Meeting Minutes
3. Resolution

ROSEVILLE
REQUEST FOR COMMISSION ACTION

Date: **8/7/2024**Item No.: **6.a.**

Department Approval

Agenda Section

Public Hearing

Janice Gundlach

Item Description: A request by Northwest Transportation Services, LLC to allow outdoor storage of fleet vehicles overnight as a **CONDITIONAL USE** at 2277 Highway 36.

Application Information

Applicant: Northwest Transportation Services, LLC

Location: 2277 Highway 36

Application Submission: April 30, 2024

City Action Deadline: June 29, 2024

Zoning: Employment Center (E-2)

Background

Northwest Transportation Services, LLC (NTS) provides Type III Student Transportation Services, which is a transportation service that uses passenger cars, station wagons, vans, SUVs, and buses with a maximum seating capacity of ten or fewer people, including the driver and have a gross vehicle weight rating of 10,000 pounds or less. NTS has an ongoing commitment to serve Roseville Area Schools (ISD 623) and is presently providing daily transportation to over 75 special education and McKinney-Vento students.

In collaboration with 4mativ Technologies, NTS has forged a partnership with Ramsey County Child Foster Care and is facilitating transportation services for Ramsey County Foster youths to both Roseville Area Schools and Saint Paul Public Schools. These students, who reside within and beyond the Roseville Area School District, rely on NTS's specialized transportation services.

Since 2022, the NTS fleet has expanded from one to 27 vans, enabling NTS to meet the increasing demand for their services. This growth has not only allowed NTS to serve more students but has also created job opportunities for 30 employees, including van drivers, bus aides, and office staff members. As a result of this expansion, NTS is actively seeking convenient office space and parking facilities to ensure the smooth operation of their services and to better serve the school district and Ramsey County.

NTS has entered into a lease agreement for 1,946 square feet of office space at the Roseville West office building located at 2277 Highway 36. Included with this lease is the ability to initially park up to 25 fleet vans on the premises in various areas of the parking lot (see Attachment 3).

2277 Highway 36 has a current zoning classification of Employment Center (E-2), which under the table of uses lists Outdoor Storage, Fleet Vehicles as a conditional use.

Zoning Code sections §1009.02.C and §1009.02.D.37 set the criteria for reviewing general and specific conditional use criteria related to this request. The Planning Division's review of these criteria can be found in the below Conditional Use Analysis section.

Conditional Use Analysis

Review of General Conditional Use Criteria: §1009.02.C of the Zoning Code establishes general standards and criteria for all conditional uses, which the Planning Commission and City Council must determine compliance with those stated findings.

The general code standards of §1009.02.C are as follows:

1. *The proposed use is not in conflict with the Comprehensive Plan.* While leased office space with fleet vehicles for transportation services does not appreciably advance the goals of the Comprehensive Plan aside from facilitating continued investment in a property, Planning Division staff believes it does not conflict with the Comprehensive Plan either. More specifically, the General and Commercial Area Goals and Policies sections of the Comprehensive Plan include a number of policies related to reinvestment, redevelopment, and quality development. The proposed leased space by NTS and its fleet vehicle parking, is one component of reinvestment at Roseville West, which would align with the related goals and policies of the Comprehensive Plan.
2. *The proposed use is not in conflict with a Regulating Map or other adopted plan.* The proposed use is not in conflict with such plans because none applies to the property.
3. *The proposed use is not in conflict with any City Code requirements.* The essence of this request is the allowance for fleet vehicle parking (outdoor storage) on an existing parking lot. A review of the existing parking lot at Roseville West concludes it is in compliance with the standards contained in §1019 (Parking and Loading Areas) of the Zoning Code. Moreover, because this is a reinvestment into an existing tenant space that has otherwise been vacant for some time, there are few City Code items that apply to the reuse, short of obtaining necessary building permits. Specific to the proposed fleet vehicles, these vans will be used daily and parked/stored in designated stalls within the parking lot. Planning Division staff has determined the proposed parking of fleet vehicles within the parking lot at Roseville West is not in conflict with any Zoning Code standard or requirement.
4. *The proposed use will not create an excessive burden on parks, streets, and other public facilities.* The proposal to allow fleet vehicles to be parked/stored at Roseville West is not an uncommon use for an office building given the general mix of tenants. Similarly, an office building tends to have higher traffic volumes, especially if a medical clinic is a tenant. In the case of Roseville West, this specific office building has been in place since 1982 and initially included Hoffman Electric as a building tenant. Hoffman Electric had electrical equipment and trucks as part of its use in the garages located to the north of the site. Given this history, Planning Division staff does not anticipate the proposal to add a fleet vehicle storage at Roseville West to intensify any practical impacts on parks, streets, or public infrastructure.
5. *The proposed use will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.* The direct neighborhood to the Roseville West property is an office building to the west; a mix of office showroom and warehousing to the east and north; and

Highways 36 and 280 to the south and southwest. This “neighborhood” includes several properties with vehicle dependency, some of which includes semi-trucks and trailer storage (FedEx Ground, Dayton Freight, and Beltman Moving and Storage). Roseville West also lies along the frontage road that has direct access to and from Trunk Highway 36 and 280, along with St. Croix Street, both roadways that accommodate heavy truck traffic. With the existing traffic intensity in the area, Planning Division staff have concluded the inclusion of an outdoor storage component of fleet vehicles will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.

Review of Specific Conditional Use Criteria: §1009.02.D.37 of the Zoning Code establishes additional standards and criteria that are specific to fleet vehicles. This code standard is as follows:

37. Fleet vehicles: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title and shall adhere to the parking area setback requirements in the applicable zoning district. Fleet vehicles in active use need not be screened, but inoperable or otherwise out-of-service vehicles (e.g., snowplows in the summer, or “retired” vehicles) shall adhere to the requirements for outdoor storage of inoperable/out-of-service vehicles or equipment. (Ord. 1544 2-12-2018)

The proposal to utilize specific parking spots for the storage/parking of fleet vehicles associated with NTS will occur in conformance with the standards of the Zoning Code and on a paved surface. Some of these vehicles may be parked overnight, while others may be taken home with drivers. The total amount of parking stalls to be used for fleet vehicles will depend on NTS’s needs (both now and in the future), parking needs of other tenants within the buildings, and lease arrangements with the owner or manager, none of which is factor in considering the conditional use. It is in the owner/manager’s best interest to ensure the parking needs of all of the building’s tenants are met by the available parking lot. The Planning Division has determined the fleet vehicle storage proposal is for active use, fully operational vehicles for which screening is not required.

Staff Recommendation

The Planning Division recommends approval of the Conditional Use to allow fleet vehicles to be stored/parked within specified areas of the Roseville West office building parking lot located at 2277 Highway based on the comments and findings of this RPCA dated June 5, 2024.

Requested Planning Commission Action

By motion, recommend approval of a Conditional use for Roseville West located at 2277 Highway 36, allowing outdoor storage of fleet vehicles at designated areas of the parking lot, based on the comments and findings of this RPCA dated June 5, 2024.

Alternative Actions

1. Pass a motion to table the item for future action. An action to table must be tied to the need for clarity, analysis, and/or information necessary to make a recommendation on the request.
2. Pass a motion recommending denial of the proposal. A motion to deny must include findings of fact germane to the request.

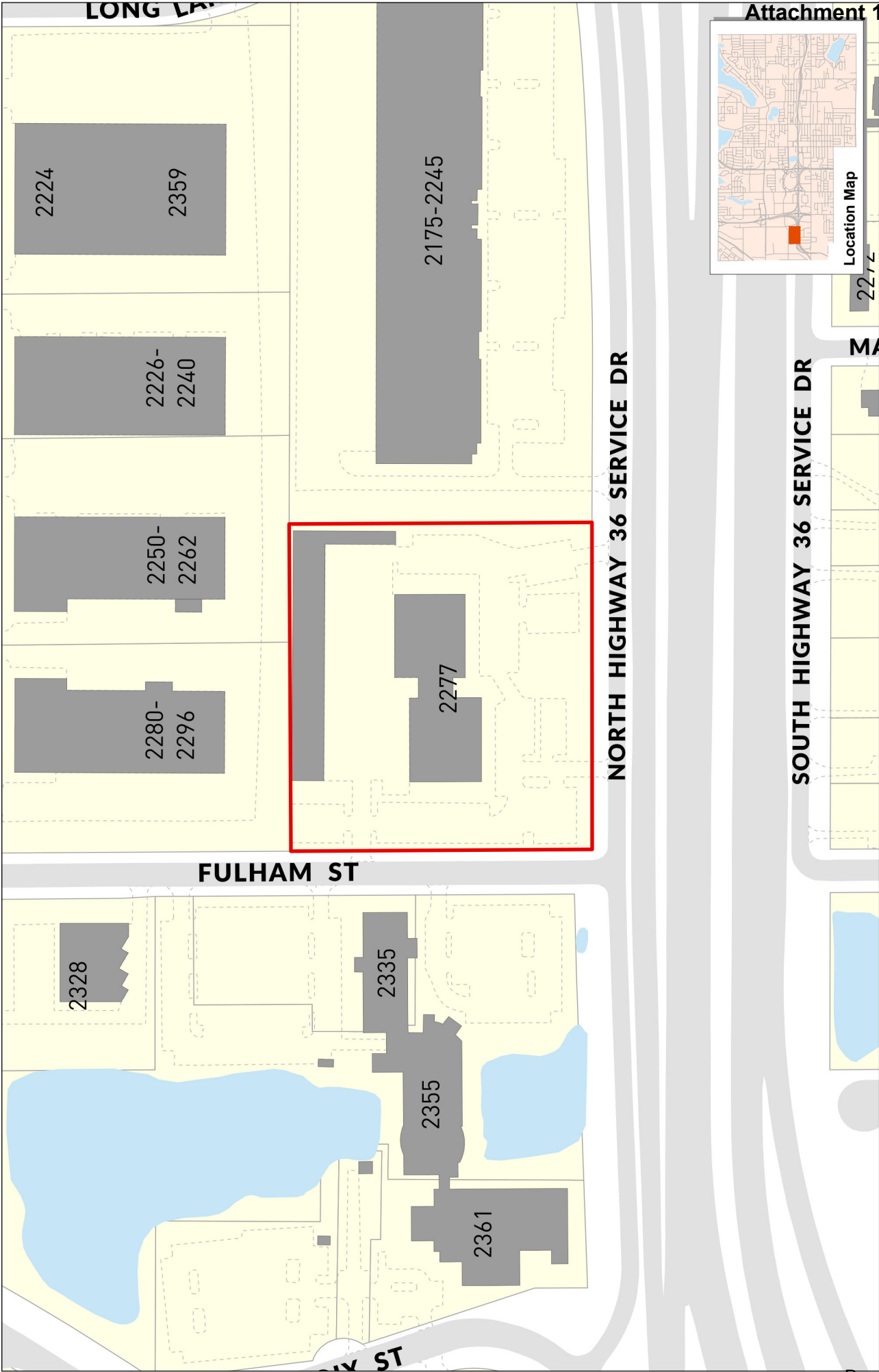
126

127

Prepared by: Thomas Paschke, City Planner

- Attachments:**
1. Attachment 1 Base Map
 2. Attachment 2 Aerial Map
 3. Attachment 3 Applicant Narrative

128



Prepared by:
Community Development Department
Printed: August 5, 2024



Site Location

Data Sources
• Ramsey County GIS Base Map (7/2/2024)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for informational purposes only. The City of Roseville does not warrant the accuracy, completeness, or reliability of the data used in this map. The City of Roseville does not represent that the GIS data can be used for navigational, tracking or any other purposes requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-782-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §468.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Roseville shall not be liable for any damages, and expressly waives all claims, and agrees to defend and hold the City of Roseville harmless from all claims brought by users, its employees or agents, or third parties which arise out of the user's access or use of data provided.

This aerial photograph shows a large commercial building complex, outlined in red, located at the intersection of North Highway 36 S and Wolham St. The complex consists of several interconnected buildings with dark roofs and light-colored walls. Numerous parking spaces are visible around the buildings, many of which are occupied by cars. To the right of the complex, a large sign for "NORTH HIGHWAY 36 S" is visible. To the left, a sign for "WOLHAM ST" is partially visible. In the top right corner, there is an inset map titled "Location Map" showing the broader geographic context of the site within a city grid.

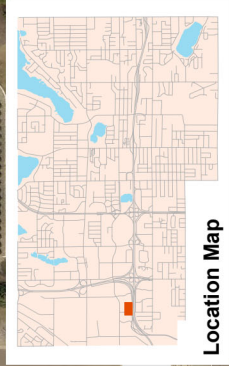
* Ramsey County GIS Base Map (7/2/2024)
* Aerial Data: EagleView (4/2022)
For further information regarding the content of this map, please contact:
City of Roseville, Community Development
2660 Civic Center Drive, Roseville MN

Data Sources

- * Ramsey County GIS Base Map (7/2/2024)
- * Aerial Data: EagleView (4/2022)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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Location Map

A vertical scale bar labeled "Feet" with markings at 0, 50, and 100.



TYPE III STUDENT TRANSPORTATION SERVICES

NORTHWEST TRANSPORTATION SERVICES LLC

1821 University Ave W. STE 276A

Saint Paul, MN 55104

General Company Information

Information	
Legal Name of the Organization:	Northwest Transportation Services LLC
Address:	1821 University Ave W. STE 276A, St. Paul, MN 55104
Contact Information:	Email – gkoji@northwestmn.com Office Phone – 651-204-5252 Mobile - 763-445-0835 Fax – 651-691-7074
Contact Person's and Title:	Gemechu Koji, President & CEO
Legal Form of Organization	Limited Liability Company (Domestic) Sole Proprietorship
Federal Employee Identification Number (FEIN)	46-4369699
USDOT Number	2890101
Date (Month/Year) the organization was formed:	12/2013

About Us

Northwest Transportation Services, LLC (NTS) was established in December 2013 under Minnesota law, led by Gemechu Koji as President and CEO.

Since 2014, NTS has been in partnership with Rift Valley Transportation Inc as an independent contractor with a single van, a collaboration that persisted until 2021. Subsequently, from 2022 to 2023, NTS transitioned to operate as an owner-operator, focusing on providing Type III Student Transportation Services. We take pride in our ongoing commitment to serving Roseville Area Schools (ISD 623), presently catering to over 75 special education and McKinney-Vento students on a daily basis.

Moreover, in collaboration with 4mativ Technologies, our company has forged a partnership with Ramsey County Child Foster Care, facilitating transportation services for Ramsey County Foster youths to both Roseville Area Schools and Saint Paul Public Schools. These students, who reside within and beyond the Roseville Area School District, rely on our specialized transportation services.

Now, our fleet has expanded from one van to 27, enabling us to meet the increasing demand for our services. This growth has not only allowed us to serve more students but has also created job opportunities for 30 employees, including van drivers, bus aides, and office staff members. As a result of this expansion, we are actively seeking convenient office space and parking facilities to ensure the smooth operation of our services and to better serve the school district.

New Office

The new office space will serve as the central hub for coordinating our operations, including dispatching, scheduling, and managing administrative tasks. With our business continuing to

expand and the number of students we serve on the rise, there is a growing need for additional parking space and larger office facilities to ensure effective accommodation for our operations.

The need for Fleet Parking

Our current location lacks sufficient parking space to accommodate our growing fleet, prompting us to seek an alternative location. With our fleet of vans expanding, having adequate parking is essential to maintaining smooth operations and ensuring timely dispatches for the school district we serve.

The Vans

Our vans play a vital role in transporting both regular and special education students within and outside the Roseville Area School District for specialized educational services. Additionally, our vans serve Ramsey County Foster youth who attend Roseville Area Schools and Saint Paul Public Schools.

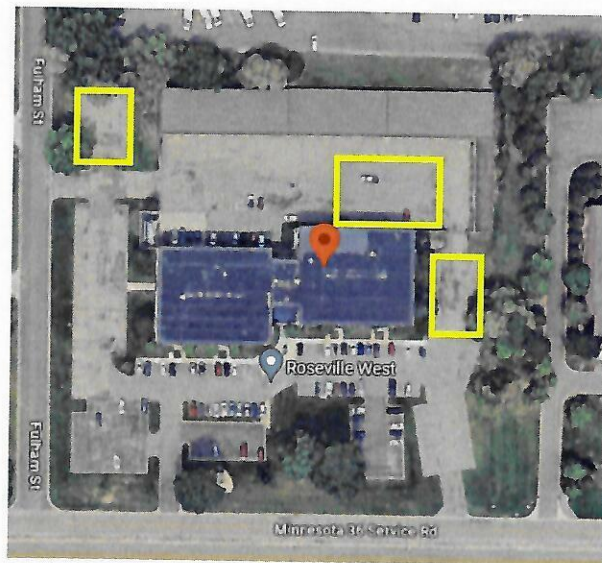
7.a. Legal Description and PID

The West 533 feet of the North 495 feet of the South 825 feet of the North Half of the Southeast Quarter of Section 8, Township 29, Range 23, Ramsey County, Minnesota, except the West 33 feet thereof, and except those portions conveyed to the State of Minnesota by Warranty Deeds filed in the office of the Ramsey County Recorder as Document Nos. 1717297 and 1719070, and further except those portions taken by the State of Minnesota pursuant to Final Certificate filed in the office of the Ramsey County Recorder as Document No. 1873270.

PID 082923420005

7.b. Proposed Plans

The map below shows the possible locations for overnight parking of vans used for transporting students for the school district of the city of Roseville and St. Paul.

**7.c. Written Narrative**

The applicant is asking for parking vans at the premises (2277 MN-36, Roseville, MN 55113) when the vans are not in use. During the school year, the vans will be transporting students to and from school and their drivers will be leaving their cars at the premises; while during vacations and school breaks, the vans will be kept on the premises when not in use. The applicant will also be leasing an office space at the building to run their dispatching operations. They are currently in the Midway-St. Paul area and are looking for a more suitable location for their staff and drivers. As far as the applicant and landlord knows, there are no conflicts with the Comprehensive Plan, Regulating Maps or other adopted plans, City Code requirements, or any burden on the parks, streets and other public facilities. The use will not be injurious to the surrounding neighborhoods and will not be negatively impacting the premises or the neighbors.



EXTRACT OF THE AUGUST 7, 2024, ROSEVILLE PLANNING COMMISSION MINUTES

1. Public Hearing

a. CONDITIONAL USE PERMIT

Chair Pribyl opened the public hearing at approximately 6:45 p.m. and reported on the purpose and process of a public hearing. She advised this item will be before the City Council on August 19, 2024.

City Planner Paschke summarized the request as detailed in the staff report dated August 7, 2024.

Mr. Gemechu Kojil, the applicant, addressed the Planning Commission.

Public Comment

No one came forward to speak for or against this request. Chair Pribyl closed the public hearing at 6:54 p.m.

Commission Deliberation

None.

MOTION

Member Bjorum moved, seconded by Member Schaffhausen, to recommend to the City Council approval of a Conditional User for Roseville West located at 2277 Highway 36, allowing outdoor storage of fleet vehicles at designated areas of the parking lot, based on the comments and findings of this RPCA dated June 5, 2024.

Ayes: 7

Nays: 0

Motion carried.

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 19th day of August 2024, at 6:00 p.m.

The following Council Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. ____ A RESOLUTION APPROVING A CONDITIONAL USE FOR FLEET STORAGE AT 2277 HIGHWAY 36 (PF24-009).

WHEREAS, outdoor storage of fleet vehicles is a use in the Employment Center (E-2) district requiring an approved Conditional Use, and

WHEREAS, City Code §1009.02.C establishes general CU criteria that is required to be met by a CU proposal; and

WHEREAS, City Code §1009.02.D.37 establishes specific CU criteria that is required to be met by outdoor storage of fleet vehicle; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed CU for fleet vehicle storage at 2277 Highway 36 on August 7, 2024, voting 7-0 to recommend approval of the CU for Northwest Transportation Services, LLC; and

WHEREAS, the property at 2277 Highway 36 is legally described as:

Parcel ID: 082923420005

The West 533 feet of the North 495 feet of the South 825 feet of the North Half of the Southeast Quarter of Section 8, Township 29, Range 23, Ramsey County, Minnesota, except the West 33 feet thereof, and except those portions conveyed to the State of Minnesota by Warranty Deeds filed in the office of the Ramsey County Recorder as Document Nos. 1717297 and 1719070, and further except those portions taken by the State of Minnesota pursuant to Final Certificate filed in the office of the Ramsey County Recorder as Document No. 1873270.

WHEREAS, the City Council considered the request and determined that approval of outdoor storage of fleet vehicles at 2277 Highway 36 pursuant to 1009.02.C and 1009.02.D.37 of the City Code will not result in adverse impacts to the surrounding properties based on the following findings:

GENERAL CONDITIONAL USE CRITERIA §1009.02.C:

1. *The proposed use is not in conflict with the Comprehensive Plan.* While leased office space with fleet vehicles for transportation services does not appreciably advance the goals of the Comprehensive Plan aside from facilitating continued investment in a property, the City Council has determined it does not conflict with the Comprehensive Plan either. More specifically, the General and Commercial Area Goals and Policies sections of the Comprehensive Plan include a number of policies related to reinvestment, redevelopment,

and quality development. The proposed leased space by NTS and its fleet vehicle parking, is one component of reinvestment at Roseville West, which would align with the related goals and policies of the Comprehensive Plan.

2. ***The proposed use is not in conflict with a Regulating Map or other adopted plan.*** The City Council has determined the proposed use is not in conflict with such plans because none applies to the property.
3. ***The proposed use is not in conflict with any City Code requirements.*** The essence of this request is the allowance for fleet vehicle parking (outdoor storage) on an existing parking lot. A review of the existing parking lot at Roseville West concludes it is in compliance with the standards contained in §1019 (Parking and Loading Areas) of the Zoning Code. Moreover, because this is a reinvestment into an existing tenant space that has otherwise been vacant for some time, there are few City Code items that apply to the reuse, short of obtaining necessary building permits. Specific to the proposed fleet vehicles, these vans will be used daily and parked/stored in designated stalls within the parking lot. The City Council has determined the proposed parking of fleet vehicles within the parking lot at Roseville West is not in conflict with any Zoning Code standard or requirement.
4. ***The proposed use will not create an excessive burden on parks, streets, and other public facilities.*** The proposal to allow fleet vehicles to be parked/stored at Roseville West is not an uncommon use for an office building given the general mix of tenants. Similarly, an office building tends to have higher traffic volumes, especially if a medical clinic is a tenant. In the case of Roseville West, this specific office building has been in place since 1982 and initially included Hoffman Electric as a building tenant. Hoffman Electric had electrical equipment and trucks as part of its use in the garages located to the north of the site. Given this history, the City Council does not anticipate the proposal to add a fleet vehicle storage at Roseville West to intensify any practical impacts on parks, streets, or public infrastructure.
5. ***The proposed use will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.*** The direct neighborhood to the Roseville West property is an office building to the west; a mix of office showroom and warehousing to the east and north; and Highways 36 and 280 to the south and southwest. This “neighborhood” includes several properties with vehicle dependency, some of which includes semi-trucks and trailer storage (FedEx Ground, Dayton Freight, and Beltman Moving and Storage). Roseville West also lies along the frontage road that has direct access to and from Trunk Highway 36 and 280, along with St. Croix Street, both roadways that accommodate heavy truck traffic. With the existing traffic intensity in the area, the City Council have concluded the inclusion of an outdoor storage component of fleet vehicles will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.

REVIEW OF SPECIFIC CONDITIONAL USE CRITERIA: §1009.02.D.37 of the Zoning Code establishes additional standards and criteria that are specific to fleet vehicles. This code standard is as follows:

37. Fleet vehicles: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title and shall adhere to the parking

area setback requirements in the applicable zoning district. Fleet vehicles in active use need not be screened, but inoperable or otherwise out-of-service vehicles (e.g., snowplows in the summer, or “retired” vehicles) shall adhere to the requirements for outdoor storage of inoperable/out-of-service vehicles or equipment. (Ord. 1544 2-12-2018)

The proposal to utilize specific parking spots for the storage/parking of fleet vehicles associated with NTS will occur in conformance with the standards of the Zoning Code and on a paved surface. Some of these vehicles may be parked overnight, while others may be taken home with drivers. The total amount of parking stalls to be used for fleet vehicles will depend on NTS’s needs (both now and in the future), parking needs of other tenants within the buildings, and lease arrangements with the owner or manager, none of which is factor in considering the conditional use. It is in the owner/manager’s best interest to ensure the parking needs of all of the building’s tenants are met by the available parking lot. The City Council has determined the fleet vehicle storage proposal is for active use, fully operational vehicles for which screening is not required.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council to APPROVE the requested Conditional Use for Outdoor Storage of Fleet Vehicles at 2277 Highway 36, based on the submitted plans and information attached to the Request for Planning Commission Action dated August 7, 2024.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor: _____; and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

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FUTURE MEETING AGENDA HIGHLIGHTS

August 19, 2024

August 20, 2024 Joint Meeting with Roseville School Board

- Anpétu Téča Education Center; 6:30 p.m.

August 21, 2024 City Council Meeting

- Interview Applicants for Equity and Inclusion Commission

September 9, 2024 City Council Meeting

- Commission Appointments to Equity and Inclusion Commission

September 16, 2024 EDA Meeting

- Recommend Preliminary EDA Levy and Budget
- Consider entering into Professional Services Agreement with Stanted regarding housing needs study

September 16, 2024 City Council Meeting (Work Session)

- Finance Commission Recommendation on Budget
- Park and Recreation Joint Meeting
- Discuss Code changes regarding Cannabis sale and manufacture

September 23, 2024 City Council Meeting

- Adopt Preliminary City Budget and Levy

			<u>Future Agenda Review - Longer Term Initiatives</u>		6/17/2024
			(items that likely require council discussion/action)		
<u>Item</u>			<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Zero Waste Packaging/Compostable Containers			Etten/Strahan	August '24	CC received update 1/22/24, will be brought back later in '24
Update on shopping carts left in public r-o-w			Strahan	Summer '24	CD Director provided email 7/14/23
Update SREAP with new goals/objectives			Staff/Council	4th qtr '24/1st qtr 2025	(City Manager goal item)
Roseville Fire role in medical transport			Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses			Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets			Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation			Strahan	TBD	