



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, August 5, 2024

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Schroeder, Groff, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Schroeder seconded, approval of the agenda as presented.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by audience members on non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from the Consent Agenda

7. Business Items

a. Accept Proposal from Inspiring Sight for Strategic Planning

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 5, 2024.

Councilmember Etten appreciated all of the work the subcommittee and proposer did. He would like to hear more from the subcommittee or staff on how this is going to be different and takes into account that the proposer not having any municipal experience.

Councilmember Schroeder explained it is not who the clients are, it is how the approach is and she thought that was more important. Every one of the firms have something to offer. She stated this particular firm's approach seemed to be better for Roseville and what the City is trying to do since it has never been done before. The subcommittee felt their approach and facilitating, the ability to do that, and also the different approaches, made more sense than what has been done in the past.

Mayor Roe added that it seemed in both the interview process as well as analyzing proposals, that a couple of the firms had a lot of municipal experience. It almost seemed as if their own experience in municipal government as well as their experience with other clients going through this process was steering the process more than the City might like to have.

Ms. Mary Kay Delvo, Inspiring Sight, addressed the City Council and thanked them for the opportunity to work with the City of Roseville. She reviewed the work Inspiring Sight will perform.

Groff moved, Strahan, seconded, accepting a proposal from Inspiring Sight for services related to Strategic Planning.

Council Discussion

Councilmember Groff explained there were a bunch of things in this that helped him decide in favor of Inspiring Sight. He indicated this is going to be some work but he thought the end could be very profitable.

Councilmember Strahan appreciated all of the ideas brought forward as well as Councilmember Etten's questions presented. She appreciated the forward thinking and thanked Ms. Delvo.

Councilmember Schroeder thanked the Council for letting her be on the subcommittee. She thought the facilitation piece of this was important and would be hard work. The person leading this process needs to be strong yet gentle at the same time and be able to get this process to work because it will take time and be uncomfortable at times, but the City should end up with a great product.

Mayor Roe noted it is important to acknowledge the great starting point the City received from the community because of the Envision Roseville process that updated the community aspirations and described how the community would measure success in these various areas.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

b. Fire Department Staffing Study-Consultant Deliverables

Fire Chief David Brosnahan briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 5, 2024.

Councilmember Strahan wondered if there are other consultants that would be available in the price range in the information.

Chief Brosnahan did not believe so. He indicated he reached out to the fire chiefs in Edina, Hopkins, and South Metro and all said that they ran into similar experiences that he has had. They all paid the same amount or more for the work. He did not believe the Fire Department could get a much lower cost.

Councilmember Schroeder thanked Chief Brosnahan for putting the information together to give them an idea of the cost. She wondered what the City would be getting for the money and when she looked at the proposals, all of the data discussed the City already has and the City would need to feed that to them. The City has already analyzed much of that in-house as well and she wondered what more could these consultants do that the City is not already doing in-house. She also wondered if it made sense to go back and have the fire department/City do this work because the City already has so much information and has done so much without a consultant. She was not convinced that spending eighty thousand dollars was going to get the City much more than what the City already has in-house.

Chief Brosnahan did not think the City would be missing anything, but he thought the biggest thing with a consultant is more of the validation, a third-party unbiased validation, outside of the City that helps them. He also liked the fact that a consultant can provide a road map for future planning.

Councilmember Etten agreed that eighty thousand dollars is a lot for validation. He did not see that the City was getting anything near what the City needed to do and he would rather trust this group to make these decisions. He indicated it is not a surprise that the Fire Department is understaffed because the City has added a lot of high-density housing for seniors, resulting in more medical calls. He did not see that a consultant was worthwhile, and he would rather see the money go to delivering something for the community, delivering services to the community.

Councilmember Groff thought the eighty thousand dollars could be a start to adding more firefighters and this could be a template for down the road and more of a plan without a consultant. He suggested doing this in-house.

Mayor Roe commented on the last two or three major changes the City has made in the department, except the fire station location, which the City did with recommendations that came from the internal analysis and dialogue with the Council. He appreciated the success the City has had with that model of approaching things before. He thought that the check-in was to make sure the City was not off base in that perspective. The concern he wanted to check in with staff on is if this is done in-house, the City is not sacrificing something else that needs to be done.

Chief Brosnahan indicated the fire department already uses and mines that data almost daily through the records management system. He thought of rebuilding a program and getting an idea of call volume versus the number of firefighters that

are appropriate daily and providing the Council with a strategic road map. He stated staff could do that, it would be a huge project, incredibly important for the fire department, and would be prioritized to make sure it is done correctly.

Councilmember Strahan indicated the first thing she thought is if the fire department had a .5 person, a newbie, that would be covered in the sixty-eight thousand dollars and may be able to free up the time that the admin would use on this project and at the same time, the fire department would be developing and growing someone new. She appreciated the thought of using the funds for the City's staff rather than for someone else. She felt like the City knew what was needed and wanted.

The Council discussed with Chief Brosnahan ways that City staff could use the money for consultants for additional staffing for the fire department.

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve July 8, 2024 City Council Meeting Minutes

Etten moved, Schroeder seconded, approval of the July 8, 2024, City Council Meeting Minutes as presented.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

b. Approve July 15, 2024, City Council Meeting Minutes

Groff moved, Etten seconded, approval of the July 15, 2024, EDA and City Council Meeting Minutes as presented.

Roll Call

Ayes: Etten, Schroeder, Groff, and Strahan.

Nays: None.

Abstain: Roe

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated August 5, 2024, and related attachments.

Strahan moved, Etten seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$661,828.15
110113-110262	572,214.93
TOTAL	\$1,234,043.08

b. Approve 3 Temporary Liquor Licenses

c. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

d. Receive 2024 Second Quarter Financial Report

e. Approve Issuance of Request for Proposal for Recreation Management Software

f. Approve Arvig Utility Easement

g. Approve Roseville Area Schools Resource Officers Agreement for the 2024-2025 School Year

h. Authorize the Mayor and City Manager to Execute the Fourth Amendment to the Joint Cooperation Agreement with Ramsey County Housing and Redevelopment Authority

i. Accept Tareen Dermatology Donation to the Fire Department

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the August 16, 2024, City Council meeting, August 19, 2024, City Council meeting, the August 20, 2024, Joint School District/City Council meeting, and the August 21 & 22 (Tentative), 2024, Commission Interviews.

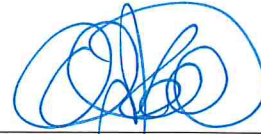
12. Adjourn

Groff moved, Strahan seconded, adjournment of the meeting at approximately 6:56 p.m.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager