



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, August 19, 2024

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Groff, Strahan, Schroeder, and Roe. City Manager Patrick Trudgeon and City Attorney Siobhan Tolar were also present.

2. Pledge of Allegiance

3. Approve Agenda

Strahan moved, Etten seconded, approval of the agenda as presented.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by audience members on non-agenda items.

Mr. Dean Sabetti, 2016 Beacon Street, indicated the City has a very nice Evergreen Park that has been redone for pickleball, noting the park looks nice now and is popular with older people. He stated that no parking signs were posted during the fair but people ignored the signs. He wondered if this could be better enforced.

Mayor Roe explained generally speaking the City does designate some of those areas as no parking because of the experience with parking around some of the park and ride lots and partners with the State Fair to make sure the Fair is covering everything associated with the park and rides and also cover the cost of additional enforcement for the past few years. He indicated if the public is having issues with parking in that area, they can call 911, state it is not an emergency, report the location and Roseville will enforce it. Or, the non-emergency dispatch number can be called in those instances. He asked residents to report it because that is the only way the City knows there is a problem.

5. Recognitions, Donations, and Communications

a. Proclaim Hispanic Heritage Month

Mayor Roe read the Hispanic Heritage Month Proclamation.

Etten moved, Strahan seconded, proclaiming September 15 to October 15, 2023, Hispanic Heritage Month.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

b. Proclaim Constitution Week

Mayor Roe read the Constitution Week Proclamation.

Groff moved, Schroeder seconded, proclaiming September 17-23, 2024 Constitution Week.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

c. Recognize Community Relations Awards

Assistant City Manager Olson presented three awards the City of Roseville had won: Northern Lights Awards from the Minnesota Association of Government Communications (MAGC), two first-place awards in the Website Redesign, Special Event categories, and one silver award for the Public Information project.

Mr. Cory Yunke, Ms. Shannon Prather, Community Relations Coordinator, and Mr. Ian Walesch, Community Relations Specialist gave a quick presentation.

Councilmember Groff explained he has seen a huge difference in the City's communication since he became a Councilmember, and these awards reflect that.

Councilmember Schroeder thanked staff for the presentation and congratulated the team on the awards. She has heard a lot from people about how communication has improved.

Councilmember Strahan echoed all the comments and appreciated Mr. Yunke for putting together the team that accomplished this. She appreciated the consistency and forward thinking of the communication.

Councilmember Etten noted that when thinking about the website and the months of transition, there were several times that he asked about it. He thought the team did a tremendous job of peeling away the layers of the website, cleaning it up, and making it more accessible for everyone.

Mayor Roe thanked staff for the great work and echoed all of the comments made and looked forward to further innovation from the team.

6. Items Removed from the Consent Agenda

7. Business Items

a. Receive Green to Go Ordinance Update

Sustainability Specialist Noelle Bakken briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 19, 2024.

Mayor Roe asked, regarding recyclable food packages, if there is any correlation between types of containers and packaging that the City might want people to use in terms of recyclables specifically and things accepted in the residential recycling program.

Ms. Bakken explained it is the same. In the ordinance language, there is wording that states the recycling material needs to be accepted by the local hauler.

Councilmember Strahan asked, on the same line of thought, can any of the proposed materials go into the compost.

Ms. Bakken explained the proposed ordinance would require anything that is either recyclable or compostable as the ordinance is written. If the company is offering compostable containers, then they should also provide an organics receptacle at the front of the house for people to use, if needed.

Ms. Bakken continued with the presentation.

Councilmember Schroeder thanked Ms. Bakken for doing this. She indicated it would be nice to find a way to measure this in a meaningful way. It is her understanding that the cities attempting to do this do not have a lot of data yet. She thought it would be nice to figure out how this is working and if the education component is getting to the people. She was also concerned about the number of staff needed for this. One hundred and eighty restaurants are a lot so the Council wants to make sure that if started, the City will have the ability to follow up. She noted it is not only enforcement but also educating and helping with different supplies and things like that. She wondered if an intern would be enough to do this properly.

Ms. Bakken indicated that was an excellent question and one thing she thought of was using Community Development with their code enforcement knowledge to help. She noted it takes a lot of work. She listed different cities and what the cities are doing to help manage this. She thought it was hard to track where all of the waste goes but some metrics are tracking overall Countywide composting and recycling rates that are coming out as those goals become more imminent. She was hoping the City could lean on some of those as well as their internal tracking.

Councilmember Strahan asked if Ms. Bakken could speak to the Statewide initiative that she passed over rather briefly in the presentation, what the possibility is if that were to pass, and what kind of impact that would have if the City did not pass something at the local level.

Ms. Bakken reviewed the steps involved with the Statewide initiative and the creation of an advisory group.

Councilmember Etten wanted to make sure that this only pertained to containers and not plastic forks or spoons.

Ms. Bakken indicated it would include utensils as well. Right now, there is no recyclable option for that so it would only be compostable.

Councilmember Groff asked how it would be handled if there is no container available on the marketplace for a particular use that works.

Ms. Bakken explained there is an exemption language written in the ordinance that speaks somewhat to that issue. She reviewed the language with the Council.

Mayor Roe commented on the possibility of partnering with a neighboring community that is putting something in place or has something in place with more infrastructure in terms of enforcement, and where the City of Roseville could pay that city an annual fee to do that as opposed to how it affects Roseville City staffing and ability to pay that way.

Ms. Bakken explained the Cities of Edina, Richfield, and Bloomington have a public health group that serves those communities and is something Roseville could look into with neighboring communities.

Mayor Roe also noted there may be ways to partner with Minneapolis or St. Paul since they are already staffed for their enforcement needs.

Public Comment

Mayor Roe offered an opportunity for public comment.

Mr. John Connelly, President of the Twin Cities North Chamber of Commerce

Mr. Connelly indicated he was one of the stakeholders in the Green to Go. He explained their vision is to promote business, develop leaders, and connect communities with the stakeholders and city staff on some of the implementation of this. The Chamber does promote recycling within their network so it is always front and center with all of their businesses, new and existing.

Mr. Connelly explained their solution and position is that they always want to encourage their members to migrate to this. One of the things they think about is if this is going to cause hardship and if it is not going to do that, then he asks that the City give them plenty of runway and also ways to minimize cost through innovation. There will be some innovation in the next year or two in the packaging world that is going to come up and looking forward to the opportunity to do those

things. He explained they want to make sure that the cost is minimal or minimized. They also want the time to adapt to what is going to happen over the next couple of years.

Mayor Roe thanked the Twin Cities North Chamber for their work with the City on this and work with the City in general. He indicated in terms of enforcement, he was thinking about the sixty days to respond, if the City needs to phase that in overtime, and when the ordinance finally would go into effect, if the time is extended out.

Ms. Bakken indicated in the initial draft she thought there was a thirty-day turnover period on container inventory at restaurants and based on the feedback received, she extended that out to sixty days. But, she thought even something like ninety days would be reasonable based on the cycle of having to order products.

Mayor Roe noted the City would want to hear more from the businesses regarding that as well.

Councilmember Strahan thought many City events were zero waste and there has been a phenomenal, dedicated staff and an amazing group of volunteers. She did not know if there was any way that the City could tap into any of those volunteers to provide opportunities for more of the community to be aware of what could be done. She appreciated adding the possibility of coordinating with another city that might have more infrastructure that Roseville could partner with in some way but also thought the City has an opportunity as it rolls out the compost to do some education at that point.

Councilmember Groff thanked Ms. Bakken for her presentation and all of the research done in preparation for this item. He thought this was an ongoing thing and education was an important component of it. He noted the educational period needs to be carefully looked over and also to reach people who may have a language barrier. He wants this to be a collaboration with the businesses and not an enforcement thing.

Councilmember Etten thanked Ms. Bakken for the work. He had brought this up in 2019 during the pandemic and Ms. Bakken moved this forward once some time had passed since the pandemic ended. He felt this was going to happen on its own as well due to existing market trends. He noted this was a great time to be doing this with everything that is changing in the workplace, State, and world. He thought it made sense for January 2026 as a deadline and at that point, hopefully, more of the systems will be in place.

Mayor Roe asked if the Council would like to have this item brought back for further discussion and if there were specific items the Council wanted staff to be looking at in the meantime, questions that need to be answered, or would the

Council like to table this and go into a more in-depth discussion at another time and then provide that guidance to staff.

The Council consensus was to move this item forward and come back with an actual ordinance before the end of the year.

Councilmember Schroeder wanted to make sure there was a system for the educational piece. She would like to see what the City is going to do as a plan for educating the public.

The Council agreed and thought the educational piece would be separate from the ordinance, but an outline of an education plan should be considered at the same time as the ordinance.

b. Authorize Staff to Begin Vacation Process for Excess Rights-of-Way for South McCarrons Boulevard

Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 19, 2024. He also noted that as a City initiated vacation, the Council's subsequent action on each specific vacation would require a super-majority vote.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Etten moved, Groff seconded, authorizing staff to begin the vacation process to vacate excess right-of-way on the north side of South McCarrons Boulevard between Roselawn Avenue and Galtier Street.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None

c. Consider Entering into a Professional Services Agreement with INspiring SIGHT for Strategic Planning Services

City Manager Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 19, 2024.

Strahan moved, Schroeder seconded, approving the Professional Services Agreement with INspiring SIGHT at a cost not to exceed \$33,175 as shown in Attachment 1.

Council Discussion

Councilmember Strahan appreciated how thorough the agreement was.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None

Mr. Trudgeon reviewed with the Council the dates for the management and Council focus groups as well as the four staff focus groups.

The City Council discussed possible dates for the Council focus sessions and agreed on a meeting at 4:00 p.m. – 6:30 p.m. on September 25th for the focus group meeting. The Council also agreed to a meeting on October 11th for the first session from 1:00 p.m. to 5:00 p.m. The Council will also meet on October 24th and November 13th, from 3-7 p.m. The Council chose January for the last Council session with the Department Head group meeting on September 10th.

Recess

Mayor Roe recessed the meeting at approximately 7:50 p.m. and reconvened at approximately 7:58 p.m.

- d. **Receive the 2025 City Manager Recommended Budget and Tax Levy**
City Manager Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated August 19, 2024.

Finance Director Michelle Pietrick was at the meeting to answer questions.

Councilmember Schroeder thanked Mr. Trudgeon for breaking down the Other category. She asked in the CIP (Capital Improvement Program), whether expenses will be updated or changed anymore for this year.

Mr. Trudgeon did not think so.

Councilmember Schroeder knew some of the money coming in for capital purposes was not reflected in the CIP spreadsheets and that City staff was being conservative with it. She thought the license center would be creating more revenue as well, noting what is nice about that is this will bring in more revenue to the City.

Mr. Trudgeon agreed and noted as there were more hours to process applications, there was the ability to create another lane in the passport center, to have more throughput, and the passport staff also does dealership tabs which bring in some great revenue.

Councilmember Schroeder thanked staff for answering her questions earlier in the day.

Councilmember Strahan asked about the HR position that was not included in the City Manager budget and given the amount of new state mandates coming in regards to Paid Family Leave and Earned Safe and Sick Time, asked how that work will be handled moving forward.

Mr. Trudgeon indicated that the HR Manager position is sorely needed given the mandates mentioned by Councilmember Strahan as well as the large amount that goes into hiring and onboarding new employees. Mr. Trudgeon stated that he wished to include it in the budget but did not include it in his recommended budget in order to keep the levy as low as possible. For the time being, the Assistant City Manager will need to manage those issues. Mr. Trudgeon indicated that he would be willing to have a discussion with the City Council about including it in the 2025 budget.

Councilmember Strahan said she appreciated the response and reminded everyone that that one of the goals for the City Manager was to free up the Assistant City Manager from HR issues to focus on other work and that his position would be helpful in that change.

Councilmember Groff thanked Department Heads for reviewing the budget twice because they found more ways to reduce spending. He thought Mr. Trudgeon and Ms. Pietrick spent a lot of time on this and it showed.

Councilmember Etten indicated he had two items to propose adding. One was the organization Tubman, noting there have been some discussions about who the Council supports and does not support with the City dollars. He stated Tubman works directly with the Police Department in legal aid and assistance to people who are experiencing domestic abuse and sexual exploitation. In speaking with Chief Scheider, he noted this was a valuable organization and they have some dollars disappearing at the Federal level and some State dollars for one year. As those things fluctuate, some cities in the County have already given money for this year and next year. He thought the legal aid provided to Roseville residents was targeted at \$44,800. He did not think the City was prepared to add that much but thought it would be worth a discussion for something around \$20,000 to be put in the budget for long-term consideration. He thought that was a policy discussion as much as a dollar discussion. He stated it was very important to look at as the County has chosen to not fund Tubman.

Councilmember Etten indicated the second item is even more popular. Since he has been around, the Council pay has not increased and that assumes that people have money to run campaigns, to do life, and cover childcare. He thought that was an unfortunate thing to bank on in the future if they want to continue to look at how the Council is made up. Among the peer cities identified in the classification and compensation study, Roseville is second to last place for Mayor and is in last place for the Councilmembers. He noted this was something to think about.

Councilmember Strahan explained she has been working on convincing someone to run for a place on the Roseville City Council who would be fabulous but in her wildest dreams, she cannot imagine putting her time toward this with two young children, a business, and everything else, at the salary the Council gets. She understands that no one is going to get rich off this job, but the current rate is cutting out people who would be phenomenal for the position.

Mr. Trudgeon explained Councilmember Etten and he had conversations about this previously and he was not sure this was a match-to-match situation as to the peer cities noted by Councilmember Etten, but the City Council is near the bottom as compared to other cities.

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council before tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve July 22, 2024, City Council Meeting Minutes

Schroeder moved, Groff seconded, approval of the July 22, 2024, City Council Meeting Minutes as amended.

Councilmember Etten indicated on line 21, that the roll call does not indicate that Mayor Roe was absent and it should reflect that.

Roll Call

Ayes: Etten, Groff, Strahan, and Schroeder.

Nays: None.

Abstain: Roe.

b. Approve August 5, 2024, City Council Meeting Minutes

Etten moved, Groff seconded, approval of the August 5, 2024, City Council Meeting Minutes as presented.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated August 18, 2024 and related attachments.

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Schroeder moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$2,002,311.64
110263-110406	1,154,720.66
TOTAL	\$3,157,032.30

b. Approve 1 Massage Therapy Establishment License

c. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

d. Approve Agreement with Reach for Resources for Inclusion Services in 2025

e. Adopt a Resolution Approving Outdoor Storage, Fleet Vehicles as a Conditional Use at 2277 Highway 36

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the August 20, 2024, Joint Meeting with Roseville School Board, August 21, 2024, City Council meeting to interview applicants for Equity and Inclusion Commission, September 9, 2024, City Council meeting, September 16, 2024, EDA and City Council meetings, and the September 23, 2024, City Council meeting.

12. Adjourn

Groff moved, Etten seconded, adjournment of the meeting at approximately 8:41 p.m.

Roll Call

Ayes: Etten, Groff, Strahan, Schroeder, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager