

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
AUGUST 8, 2024 6:30 p.m.**

PRESENT: A. Arneson, Brown, Kooistra, Matts-Benson, Penny, Raygor.
ABSENT: J. Arneson, Beckman, Boulton, Dahlstrom.
STAFF: Johnson.

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: A. Arneson, Brown, Kooistra, Matts-Benson, Penny.

No public in attendance.

3. APPROVAL OF MINUTES – JUNE 4, 2024 MEETING

Commissioner Kooistra moved to approve the minutes. Commissioner Penny seconded.

Roll Call

Ayes: A. Arneson, Brown, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: Raygor.

4. BUSINESS ITEMS

a) PROVIDE PARK DEDICATION RECOMMENDATION FOR 2865 N. HAMLINE AVE.

Staff reviewed the purpose, process, and options to satisfy Park Dedication with the Commission.

Staff provided the Commission background on a proposed subdivision that is planned for 2865 N. Hamline Ave. The proposal is to subdivide the parcel that currently contains Roseville Covenant Church to allow for the possible development of a residential lot in the future. The project qualifies for Park Dedication. The cash amount for the one additional unit would be \$4,250. The required land amount would be 10% of .456 acres or 0.045 acres. The proposed development is located in Constellation C of the Parks and Recreation system. There are no specific plans identified for parkland in this area.

Staff reminded the Commission of their role for Park Dedication, which is to review the proposed development in relation to the parks and recreation system plans and goals, and to

make a recommendation on whether the City should accept land, cash, or a combination thereof to satisfy the Park Dedication requirement.

The developer has stated a preference of cash-in-lieu of land for the development.

The developer was present at the meeting to answer any questions from the Commission. No questions were asked.

Chair Matts-Benson noted that Commissioner Raygor was now present at the meeting.

Commissioner Brown moved to recommend cash (\$4,250), in lieu of land, to satisfy Park Dedication for 2865 N. Hamline Ave. to the City Council. Commissioner Raygor seconded.

Roll Call

Ayes: A. Arneson, Brown, Kooistra, Matts-Benson, Penny, Raygor.

Nays: None.

Abstain: None.

b) PREPARE FOR JOINT MEETING WITH CITY COUNCIL ON SEPTEMBER 16, 2024

Staff emphasized the importance of the Parks and Recreation Commission in providing resident feedback to the City Council. To facilitate this exchange, the Commission periodically holds joint meetings with the City Council. These meetings are used to update the City Council on the work completed over the past year, receive feedback, and discuss future projects for the Commission.

The Commission discussed which topics to include in the presentation to the City Council, including:

- Recommend the name Sunset Park for the new park at 2381 Co. Rd. B
- Lexington and Rosebrook Park tour information as well as feedback currently being collected for each park:
 - More inclusive playground at Lexington Park
 - Replacement of the pool at Rosebrook Park
- Strategies for offsetting the possible loss of Veterans Park
- Upcoming search for new Recreation Management Software
- Update on Rosefest and other Parks and Recreation events
- Bike Planning Committee updates
- Natural Resources Plan Technical Advisory Committee update
- Discuss the potential for more proactive approach to parkland acquisition

- Better understand how feedback from Envision Roseville will be utilized in the Campus Master Plan and Strategic Plan, as well as how the Parks and Recreation Commission can be included in the process and discussion.

Staff confirmed that they will provide a draft Request for Council Action (RCA) for submission to the City Council at the September 3, 2024, Commission meeting. This draft will include the items discussed above.

5. OTHER BUSINESS

a) DEPARTMENTAL UPDATES

- Summer Updates: Rosefest
 - Parade – Based on feedback the length of the parade was reduced, well attended event, great feedback
 - Touch-a-truck – Adjusted the day the event held based on feedback
 - Superhero Carnival – 450 Participants, expanded offerings
 - Music on the Patio at Cedarholm – New event
 - Saturday, June 29 Events
 - Run for the Roses – 496 Participants, 3 run events
 - Party in the Park – 25% more inflatable tickets sold
 - Fireworks – Moving the day allowed for the focus to be on a community centered event, great feedback, some people expressed disappointment with the date change
- Summer Updates: Recreation
 - Leaders in Training (LIT) Program – 26 enrolled in 2024 vs 6 enrolled in 2023, young adult development program with focus on recreation, volunteerism, and training
 - Nature Center Summer Camps – Over 150 participants with revamped camp activities and offerings
 - Rec Connect Program – Recreation provided 2 days/week at Unity Park
 - Discover Your Parks (DYP) – Better attended events in 2024, positive feedback
- Summer Updates: Summer Entertainment
 - 2,7000 concert attendees to date
- Accelerated EAB Program
 - Removals nearly complete (880)
 - Treatments applied (309)
 - Trees planted:
 - 647 Accelerated EAB Program
 - 272 Arbor Day Grant Trees
 - 50 Planted by Arbor Day Foundation
 - 300 private trees
 - Total: 1,269 Trees Planted since 2022
 - Tree sale under way (150 more)
 - Fall plantings forthcoming
- Lexington Park Playground
 - First neighborhood engagement meeting was held on July 24

- Four potential design options will be available for feedback at the next DYP event at Lexington Park on August 14
- The puppet wagon will be redesigned in 2025. The Commission discussed engagement strategies to include kids in providing feedback.
- Construction on the new park at 2381 County Rd. B is underway. The park is anticipated to open spring 2025.
- Skate Park upgrades at the OVAL – multiple new skate park pieces added.
- Natural Resources Plan
 - 2 meetings completed
 - Assessment of all parks completed
 - Draft project list completed
 - To do:
 - Goals/policies
 - Volunteer program assessment
 - Draft report
- Bike Planning Committee
 - 3 bike audits completed
 - Provided feedback on bike planning needs
- A proposal will be presented to the City Council to upgrade the lights at the Roseville Skating Center to LED. The anticipated timeline for the project is to complete it by the end of 2024.
- An RFQ for a consultant has been issued for the replacement of the OVAL scoreboard.
- The fountain at the Arboretum has outlived its useful life. Replacement of the fountain will be completed in the coming months.
- Data continues to be collected on the conversion of amenities (pool, splash pad, parking, etc.) at Rosebrook Park.
- City Manager Trudgeon is planning to attend the next Parks and Recreation Commission meeting to discuss the Campus Master Plan.
- Updates on Roseville’s ongoing deer management plan will be an agenda item at an upcoming Parks and Recreation Commission meeting.

b) OTHER NEW OR RELEVANT COMMUNICATION ITEMS

Commissioner Penny asked about the age range for the LIT Program. Staff relayed that LIT participants must be twelve (12) to fifteen (15) years of age. Commissioner A. Arneson recommended continued marketing of the LIT program (and similar) with the School District.

The Commission acknowledged all of the great, high quality programs, and events that Roseville Parks and Recreation has facilitated for the community.

Registration is open for fall programs/activities.

The Anpétu Téča Education Center will be hosting an Open House on August 21, 2024, from 9:00 AM to 1:00 PM. This event will provide the opportunity to explore the facilities, meet staff, and learn more about the programs offered

6. **ADJOURN**

Meeting adjourned at approximately 7:49 p.m.

Respectfully Submitted,

Danielle Christensen, Parks and Recreation Department Assistant