



City Council Agenda

Monday, September 16, 2024

6:35 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:35 p.m. **1. Roll Call**
Voting & Seating Order: Groff, Strahan, Etten, Schroeder, Roe
- 6:36 p.m. **2. Pledge of Allegiance**
- 6:37 p.m. **3. Approve Agenda**
- 6:38 p.m. **4. Public Comment**
- 5. Recognitions and Donations**
- 6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:40 p.m. a. Joint Meeting with the Parks and Recreation Commission
- 7:20 p.m. b. Receive Finance Commission recommendations on the 2025 City Manager budget, tax levy and 2025-2044 CIP
- 7:50 p.m. c. Approve 1 Temporary Liquor License
- 7:55 p.m. d. Consider Possible Additional Appointment to the Equity and Inclusion Commission
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 10. Approve Consent Agenda**
- 8:05 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 - a. Future Agenda Review
- 8:15 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/16/2024

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Joint Meeting with the Parks and Recreation Commission

Background

Each year the City Council meets with the various commissions to review activities and accomplishments, and discuss upcoming work and other issues that need to be considered.

Since our last joint meeting, the Parks and Recreation Commission has carried out the following activities:

- Conducted Strength Weakness Opportunity Threat (SWOT) Assessment of the City's Parks and Recreation offerings (attachment 1) and guided staff through prioritization and actions to be considered based on the SWOT assessment.
- Reviewed plan for the new park at 2381 County Road B.
- Reviewed and provided feedback on a more inclusive playground at Lexington Park.
- Discussed approach to replacement of the wading pool at Rosebrook Park.
- Conducted a park tour at Lexington Park and Rosebrook Park.
- Provided feedback on new approach to Rosefest and attended many events!
- Provided feedback on improving the quality of Live at the Rog including the type of acts, frequency of shows, and the addition of food trucks.
- Provided recommendations regarding park dedication on three developments.
- Discussed the City's approach to land acquisition for parks.
- Reviewed strategies for offsetting the possible loss of Veterans Park if a new public works and parks maintenance facility is constructed on that location.
- Conducted annual review of, and provided feedback on the deer management program,
- Completed playground replacement at Keya Park.
- Engaged with the Community:
 - Participated in four planning meetings for new park at 2381 County Road B.
 - Commission members served on the Bike Planning Committee.
 - A Commission member is serving on the Natural Resources Plan Technical Advisory Committee (TAC).
 - Participated in planning meetings for new playground at Lexington Park.
 - Commissioners shared information and heard feedback from the public at weekly Discovery Your Parks events throughout the summer.
- Received report on, and provided feedback regarding Reach for Resources.

- Received report on, and provided feedback regarding the Parks and Recreation Scholarship Fund.
- Provided feedback on the search for new recreation management software.
- Discussed possible approaches to, and methodology for a recreation needs assessment.
- Discussed the City's participation in the Commission for Parks and Recreation Accreditation (CAPRA) Program.
- Reviewed the Accelerated Emerald Ash Borer (EAB) Program, updated public tree inventory, and provided feedback on the forestry program.

Based on the conversations that have occurred with the commission, several important initiatives are currently in progress:

- Work on the new park at 2381 County Road B. is nearing completion and it is on track to open in the Spring of 2025.
- An RFP has been issued, and responses received, for new Recreation Management Software.
- A vendor has been selected and engagement has been conducted for the more inclusive playground at Lexington Park, scheduled to be installed in the spring of 2025.
- Work on the Natural Resources Master Plan and Project List Update is nearly complete.
- The Roseville Skating Center ice arena lights are being replaced with LED lights to improve efficiency.
- The Accelerated EAB Program is 70% complete; nearly all removals have been finished, and more than half of the 1151 plantings have been completed. In total, 1269 trees have been added to the community since 2022.

Upcoming work:

- Implement strategies to mitigate the possible loss of Veterans Park.
- Develop strategies for and implement a recreation needs assessment.
- Determine a path forward for the replacement of the Rosebrook Park wading pool and playground.
- Identify further opportunities to engage historically underrepresented populations.
- Review of the Parks and Recreation System Master Plan.

One item of business that the Commission would like to put before the Council is their recommendation of the name for the new park at 2381 County Road B. Staff solicited name recommendations at one of the planning meetings, through the City News, website, and by email to those who participated in the park planning process. 43 name suggestions were received. The Commission utilized Parks and Recreation Operating Policy #40: Assigning Names to City Facilities (attachment 2) to evaluate the options. At its May 7, 2024 meeting, the Commission winnowed the list to five finalists. At their June 4, 2024 meeting, the Commission officially recommended the name of Sunset Park for the new park.

The name Sunset is recommended as a nod to the park's location on the western edge of Roseville (as the sun sets in the west), and as a non-specific reference to a natural occurrence. This recommendation is in alignment with Policy # 40.

It should be noted that there was some neighborhood interest in the name Red Gate Park, which was the name that the previous owners had for the property. However, the Commission felt that this name is not in alignment with the "significant contribution" clause of Policy #40.

Policy Objectives

Per City Code 201.07.B - At least once per year, each Commission shall meet with the City Council to report on the previous year's work and to discuss work plans and pending issues for the upcoming year.

Equity Impact Summary

The Parks and Recreation Commission discusses and considers equity in all of the recommendations that it makes. In the past year, the Commission has prioritized a number of strategic equity initiatives including naming Keya Park, Reach for Resources inclusion service, and constructing more inclusive park spaces (paved pathways at the arboretum, more inclusive playgrounds).

Budget Implications

Not applicable.

Staff Recommendations

Receive the Parks and Recreation Commission presentation regarding their work, discuss, and consider providing direction on future work.

Consider a motion to officially name the new park at 2381 County Rd. B "Sunset Park."

Requested Council Action

Receive the Parks and Recreation Commission presentation regarding their work, discuss, and consider providing direction on future work.

Consider a motion to officially name the new park at 2381 County Rd. B "Sunset Park."

Prepared by: Matthew L. Johnson, Parks and Recreation Director

Attachments:

1. Parks and Recreation Commission SWOT Analysis (March 2024)
2. Parks and Recreation Operating Policy # 40 Assigning Names to City Facilities
3. 202324 Parks and Recreation Commission Goals (With Progress)
4. Presentation

Strengths, Weaknesses, Opportunities, and Threats Analysis			
Strengths	Weaknesses	Opportunities	Threats
What do you think we do well?	What do you think others do better than us?	What trends and conditions do you think exist that may have a positive impact on what we do?	What trends or conditions do you think exist that may negatively impact us?
Music/concerts in parks	Program registration website	Volunteers	Water quality
Walking and bike paths	Non-traditional park spaces	Increasing adult program offerings	Invasive species
HANC boardwalk	Dog parks	Partnerships with small business	Climate change
Working towards more diversity	Community gardens	General partnerships	Deer population
Central Park Arboretum	Speed of change when implementing new ideas	More marked paths and bike lanes (wayfinding)	Coyote/turkey population
Park maintenance	Disseminating information via non-electronic means	Bike parking infrastructure (paths to connect parks)	Park security
Volunteers	Display cases at City Hall (not Parks and Recreation)	Non-traditional program offerings	Impacts related to people experiencing homelessness
Rosefest	Permanent skate park	Invite outside groups (beyond the city) to present at Commission meetings (similar to a Lunch and Learn)	Loss of park land
Parks and Recreation offerings	Lack of community center	Pursuit of state funding	Impacts related to Campus Master Plan
Park upkeep and maintenance	Inflexibility to pursue greenspace when opportunities exist	Law enforcement/park staff partnerships for older kids	Availability of open space
Decisive decision making	Ensuring all residents feel welcome	Connection between Envision Roseville and the Campus Master Plan	Lack of willingness to pursue spaces when they are available
Maintenance of park infrastructure	Emphasis placed on ice skating opportunities	New recreation trends	Demand exceeding the resources of recreation programs as the population changes and grows
Community responsiveness	Opportunities to rethink existing space options	Remake of Rosebrook Park	People going elsewhere if programs are not offered
Fiscal Responsibility	Finding a way to capture silent members community members voices	Education info on flora/fauna	Keeping programs affordable while still having sufficient resources
Focus on sustainability	Quality of the Music	OVAL refrigeration and climate change	County Road C and lack of crossing to Rosebrook Park
Focus on long-range planning	Failure to relook at how spaces/amenities are being used at the time of replacement	Grants	Limited natural resources (climate change, LED lights, watering, etc.)
Balancing legacy programs with options for New Generations	Programming for teens	Boat launch	Long-term implications of persons not feeling included
Natural Resources forestry work	Lack of a youth softball complex	Partner with county/DNR on water activities	
Community Engagement		Donations on website	
Pickleball		Overpass/underpass connections	
Emerald Ash Borer programs		Find options/offerings that organically encourage bringing all people together	
Inclusive playgrounds			

Staff (care of participants and openness to receive feedback)			
Support for parks from staff, city council and community members			
New city website			
Great skating opportunities			

**Roseville Parks and Recreation Department
2660 Civic Center Drive - Roseville, Minnesota 55113
651/792-7006**

OPERATING POLICY # 40

DATE: October, 1988

POLICY TITLE: Assigning Names to City Facilities

PURPOSE: From time to time there is a need to name City of Roseville parks and recreation facilities. The adopted policy contains an orderly process for accomplishing this need.

DESCRIPTION:

The following policy adopted by the City Council on October 5, 1988, shall be used for assigning names to city Parks and Recreation facilities:

It shall be the policy of the City of Roseville to refer to the Parks and Recreation Commission, any activity involving the naming or changing of names of any city-owned parks or recreational facilities.

The Commission shall recommend to the City Council for approval, names for new sites, facilities or portions of facilities. This includes any changes in names to existing facilities.

The naming of parks and recreational facilities will be given consideration by the Parks and Recreation Commission based on the following factors:

- natural habitat, i.e., vegetation, terrain, animals, etc.
- geographic location, i.e., street names, directions, etc.
- appropriate non-descript terminology, i.e., acronyms or joining of two words or names or activities, etc.

Only under certain and exceptional circumstances will consideration be given to the names of individuals (alive or deceased) and/or organized groups, associations or businesses. To be considered the individual, group, association or business must have made a significant and exceptional contribution to the site involved or to the community as a whole. Such contributions, (immediate or deferred) should be for recreation purposes and may include:

- substantial financial donations
- substantial property donations

In addition, recognition plaques, memorial plaques or dedications may be placed throughout the Park and Recreation system by the Parks and Recreation director and with the recommendation of the Parks and Recreation Commission.

2023/24 Parks & Recreation Commission Goals

Goal		Timeframe	Assigned	Progress
#1.a	Find ways to be visible in the community utilizing an "equity lens"	Short Term Goal: Place special emphasis on equity to reach and understand the needs and barriers of underserved populations in Roseville. Long Term Goal: Track progress via equity analysis.	Matts-Benson	- Lexington engagement at DYP event - Inclusion planning
#1.b	Understand resident's experiences with their local parks. Work to find the voice of underrepresented or unheard people or groups. Foster a sense of belonging.	Short Term Goal: Review data and demographics. Check with the Human Rights Inclusion and Engagement Commission on potential collaboration Utilize equity lens when providing feedback regarding items that the commission reviews. Commissioners make a conscious effort to informally engage with diverse individuals and perspective within the community and ensure that that feedback is shared and included. Long Term Goal: Utilize equity lens when providing feedback regarding items that the commission reviews (INTENTIONAL DUPLICATE).	Baggenstoss	- Targeted inclusion planning - DYP engagement
#1.c	Continue to support and advise Parks & Recreation staff on already identified projects and potential opportunities.	Short Term Goal: Research non-traditional recreation opportunities. Long Term Goal: Bring new ideas, projects or opportunities to the Commission for discussion and education.	Arneson Boulton	Ongoing
#2.a	Keya Park Development Project	Short Term Goal: Encourage ongoing engagement with the neighborhood during the playground rebuild. Ensure that the goals of Dakota awareness and involvement is a part of the process. Long Term Goal: Encourage Commission participation at the Keya Park DYP celebration in 2024.	Ybarra Baggenstoss	- Renaming complete, new playground installed. - DYP rained out but park is open and well used.

#2.b	Find and support ways to get residents outdoors	Short Term Goal: Long Term Goal:	Raygor	• .Provided feedback on HANC programming/ more natural events. • Participated in Wild Rice festival planning.
#2.c	New Park at 2381 Co. Rd. B	Short Term Goal: Support the new park development, including attending planning meetings and involvement throughout the project. Long Term Goal: Encourage Commission participation at the park opening celebration.	Arneson	• Construction under way – planned opening Spring of 2025.

3. Natural Resources

#3.a	Focus on green spaces. Specifically, native animal habitat and climate change.	Short Term Goal: Long Term Goal:	Brown	• NRM plan update 2/3 complete. • Project list complete. • LED lighting at Skating Center.
#3.b	Support and participate in the Natural Resource initiatives of the Parks and Recreation Department (Natural Resource Stewardship Program, Accelerated EAB Project, etc.)	Short Term Goal: Review options for the “next phase” of the Natural Resource management plan in Roseville and provide input. Long Term Goal: Ensure long-term sustainability of investment already made in the Natural Resources Management program.	Brown	• NRM plan update 2/3 complete. Project list complete. • Proposal of 50% NR 50% forestry position.

4. Visioning and Planning

#4.a	EnVision Roseville Project	Short Term Goal: Ensure that Parks and Recreation information is included in the Envision Roseville project. Once Envision Roseville project is complete, engage in conversations about how the information gathered should inform Parks and Recreation planning/services in the future. Long Term Goal:	Dahlstrom Arneson Brown	
#4.b	Campus Master Plan Project	Short Term Goal: Work to ensure that Parks and Recreation is factored into the Campus Master Plan and that there is thoughtfulness regarding the loss of Veterans Park. Long Term Goal: Once the viability of the project becomes clear, review options to offset the lost of park land and service space. Ensure that Parks and Recreation and affiliated group storage needs are considered in long-term facility planning.	Dahlstrom Matts-Benson	• Developed Vets park replacement strategies. • Received update on project at Sept. meeting.
#4 c	Review strategies for acquiring land that is beneficial to the Parks and Recreation System	Short Term Goal: Review Parks and Recreation System Master Plan's Approach to Land Acquisition.	Arneson	• Discuss with CC at joint meeting

Parks and Recreation Commission Joint Meeting With City Council

September 16, 2024



Work Highlights

- Rosefest Updates for 2024
- Improved Programs at Harriet Alexander Nature Center
- Live at the ROG Summer Concerts
- New Park Under Construction
- EAB Program 70% Complete
- Commission Park Tours (September, 2023)
 - Lexington Park
 - Rosebrook Park
- SWOT Assessment



Commission Community Engagement

- Discover Your Parks Events (6 events)
- Lexington Park Playground Planning (2 meetings to date, 1 upcoming)
- Bike Planning Committee (multiple meetings)
- Natural Resources Management Plan Technical Advisory Committee (TAC) (3 meetings)



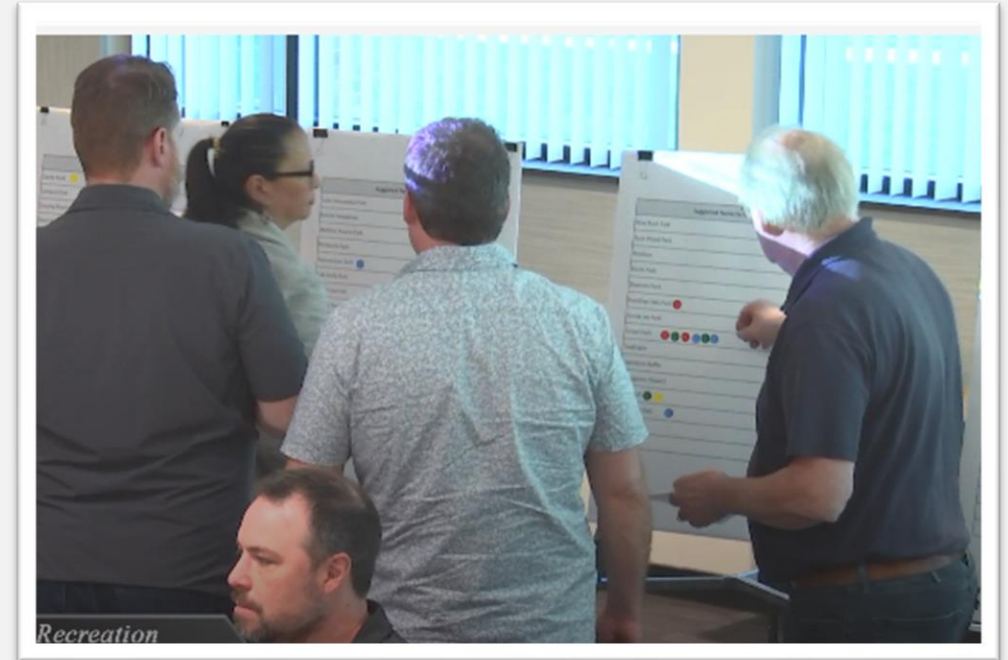
Ongoing Initiatives

- Recreation Management Software Update
- Complete New Park at 2381 Co. Rd B (Spring Opening)
- Lexington Park Playground Update (Spring/Summer 2025 Installation)
- Rosebrook Park Amenities Updates (Timeline TBD)
- Implementation of New Natural Resources Plan and Project List (2025)



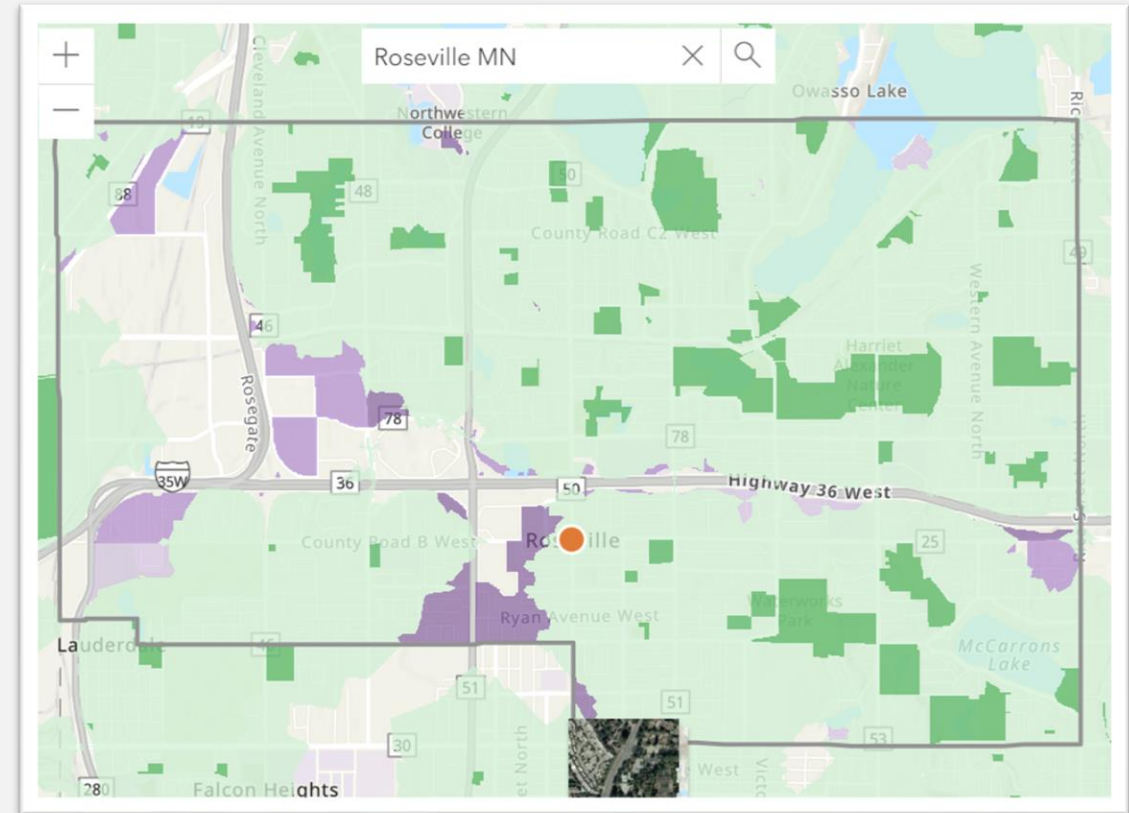
Recommended Name for New Park at 2381 County Rd. B: Sunset Park

- 43 Names Received
- Used Facilities Naming Policy to Arrive at Name
 - Natural space
 - Geographic location
 - No names, associations, or businesses unless significant contribution
- Sunset Park:
 - Located on the west side of the City
 - A serene and natural name



Other Discussion Topics

- Consider amendment to “willing seller” land acquisition (Master Plan Policy 3.7)
 - Consider a more proactive approach in certain situations.
- Are there any initiatives that the Council would like the Commission to investigate



Trust for Public Land: 10 Minute Walk Map



THANK YOU

Parks and Recreation

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/16/2024

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Receive Finance Commission recommendations on the 2025 City Manager budget, tax levy and 2025-2044 CIP

Background

The Finance Commission reviewed the 2025-2044 Capital Improvement Plan and the 2025 City Manager recommended budget & tax levy at their meetings over the past few months. The Commission's findings and recommendations are highlighted below.

2025 City Manager Recommended Budget & Tax Levy

The Commission reviewed the 2025 City Manager Recommended Budget & Tax Levy at their August and September meetings. The Finance Commission made a recommendation to support the City Manager's recommended budget and levy increase of 5.17%.

2025-2044 Capital Improvement Plan and Funding Strategies

The Finance Commission had a discussion on the 2025-2044 Capital Improvement Plan (CIP) at their July, August and September meetings. The Finance Commission recommended support of the 2025-2044 CIP, including potential debt issuance for long-term vehicles due for replacement in the next two to three2-3 years.

Bruce Bester, Chair of the Finance Commission, will be in attendance at the meeting to present the Commission's recommendations on the 2025 Preliminary Budget and Tax Levy and the 2025-2044 Capital Improvement Plan.

Policy Objectives

See above.

Equity Impact Summary

There is no equity impact.

Budget Implications

Not applicable.

Staff Recommendations

Receive the Finance Commission recommendations

Requested Council Action

35 The Council is asked to receive the recommendations on the 2025 Budget, tax levy and
36 2025-2044 CIP from the Finance Commission.
37

38 **Prepared by:** Michelle Pietrick, Finance Director

Attachments: None

39

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/16/2024

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Approve 1 Temporary Liquor License

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Liquor License

Roseville Lutheran Church
1215 Roselawn Ave W
Roseville, MN 55113

Roseville Lutheran Church is hosting their annual "Oktoberfest" event indoors on September 27, 2024. This is their first event in 2024. Their total number of days is 1 out of the limit of 12 for the calendar year.

Policy Objectives

Required by City Code

Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendations

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

Requested Council Action

Motion to approve the Temporary Liquor License for Roseville Lutheran Church.

Prepared by: Allie Sertich

Attachments: 1. Roseville Lutheran Temp Liquor



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Roseville Lutheran Church</u>		Date of organization <u>1954</u>	Tax exempt number <u>8466518</u>
Organization Address (No PO Boxes) <u>1215 Roselawn Ave. W</u>	City <u>Roseville</u>	State <u>MN</u>	Zip Code <u>55113</u>
Name of person making application <u>Eric Lecher</u>		Business phone <u>651-487-7752</u>	Home phone <u>[REDACTED]</u>
Date(s) of event <u>Sept. 27, 2024</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name <u>Eric Lecher</u>	City <u>Roseville</u>	State <u>MN</u>	Zip Code <u>55113</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/16/2024

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Consider Possible Additional Appointment to the Equity and Inclusion Commission

Background

On Monday, September 9, 2024, Council appointed members to the newly created Equity and Inclusion Commission. In the process of notifying applicants that they were appointed, one of the applicants indicated that they were unable to accept the appointment. Therefore, staff is bringing forward an opportunity for Council to consider whether they are interested in appointing any other applicants to the commission. Council has the option to appoint another member or continue with the four applicants that were appointed on September 9.

As a reminder, the following vacancies were filled by Council action last week:

2 vacancies for a full term (term ending 3/31/2028 - eligible for 1 more full term) *** *One applicant declined this appointment*

2 vacancies for an initial partial term (term ending 3/31/2027 - eligible for 2 more full terms)

1 vacancy for an initial partial term (term ending 3/31/2026 - eligible for 2 more full terms)

The individual who was unable to accept the appointment had been appointed to a full-term vacancy (term ending 3/31/2028). Staff has reached to the individual asking if they would be willing to do a shorter term. As of the packet printing, staff has not heard from them and will provide an update at the meeting. As a reminder, staff has included the council's tally sheet as Attachment 1. Also attached is the memo from the Mayor from the last meeting regarding the initial term lengths based on the city's ordinance.

Policy Objectives

The city's Appointment and Reappointment policy outlines the notification and selection process for advisory commissions. The intent is to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments. In addition, the city's Strategic Racial Equity Action Plan (SREAP) has identified diversifying city commissions as a high impact area of focus. Racially and ethnically diverse policy makers and advisors are key to serving residents and other customers with excellence.

Equity Impact Summary

Racially and ethnically diverse policy-makers and policy advisors are key to serving residents and other customers with excellence. The role of appointed boards, commissions, and councils is to advise the Mayor and Council on city policies and practices. A governing body that mirrors our population increases City government access to great ideas, strengthens innovation and problem-solving, and ensures we are representing the viewpoints and considerations of all our communities.

Budget Implications

40 None.

41

42 **Staff Recommendations**

43 Staff recommends that the Council make a decision on whether to appoint another member to the Equity
44 and Inclusion Commission or to proceed with 4 members.

45

46 **Requested Council Action**

47 By motion, consider appointing another member to the Equity and Inclusion Commission for a term
48 ending March 31, 2028.

49

50

Prepared by: Rebecca Olson, Assistant City Manager

Attachments: 1. Tally Sheet
2. Mayor memo_EIC Initial appointments

51

Equity and Inclusion Commission

7 Vacancies (3 vacancies for terms expiring 3/31/28, 2 vacancies for terms expiring 3/31/27, and 2 vacancies for terms expiring 3/31/26)

Etten	Alfred Chan	Gabrielle Filip-Crawford	Amanda LaGrange	Shannon Schuver	Prajwal Vemireddy		
Groff	Alfred Chan	Michelle Doyal	Gabrielle Filip-Crawford	Amanda LaGrange	Shannon Schuver	Prajwal Vemireddy	
Roe	Alfred Chan	Gabrielle Filip-Crawford	Amanda LaGrange	Shannon Schuver	Prajwal Vemireddy		
Schroeder	Alfred Chan	Michelle Doyal	Gabrielle Filip-Crawford	Dan Nyberg	Shannon Schuver	Prajwal Vemireddy	
Strahan	Alfred Chan	Michelle Doyal	Gabrielle Filip-Crawford	Amanda LaGrange	Prajwal Vemireddy		

Applicants

Alfred Chan	5
Michelle Doyal	3
Gabrielle Filip-Crawford	5
Elliot Francke	0
Alisha Hollman	0
Amanda LaGrange	4
Suzy Nuetzman	0
Dan Nyberg	1
Shannon Schuver	4
Prajwal Vemireddy	5
Jessica Zellers	0

September 9, 2024

To: Council & Staff
From: Mayor Dan Roe
Subject: Equity and Inclusion Commission appointment terms

City Code Section 201.02.B indicates that for a new commission, at least 1/3 of the initial appointments be for a term of 3 years, up to 1/3 be for a term of 2 years, and the balance be for a term of 1 year.

At a previous Council discussion, the Council interpreted that to mean for a 7-member commission, the 3-year term appointments must be at least 1/3 (2.33), or 3 appointments. (2 appointments to 3-year terms would not meet the “at least 1/3” requirement.

If we consider appointing fewer than 7 members to the EIC, I wanted to provide some background for the council on the numbers that means under Code Section 201.02.B.

First a summary of the total potential length of service for various initial appointment lengths:

- For initial **3-year** (full) terms, the appointee may serve a total of up to **6 years** (up to 2 full 3-year terms)
- For initial **2-year** (partial) terms, the appointee may serve a total of up to **8 years** (1 partial 2-year term and up to 2 full 3-year terms)
- For initial **1-year** (partial) terms, the appointee may serve a total of up to **7 years** (1 partial 1-year term and up to 2 full 3-year terms)

Of course, that total possible service length information may be a moot point, given the typical turnover on a commission.

For various initial commission sizes, the Council has the following options:

Code Standard	Number of Initial Members								
	Seven			Six			Five		
	Calc'd.	Opt 1	Opt 2	Calc'd.	Opt 1	Opt 2	Calc'd.	Opt 1	Opt 2
Min. 1/3 = 3 yrs.	2.33	3 (must)	3 (must)	2	2 (must)	2 (must)	1.67	2 (must)	2 (must)
Up to 1/3 = 2 yrs.	2.33	3	2	2	2	1	1.67	2	1
Rest = 1 yr.	2.33	1	2	2	2	3	1.67	1	2

FUTURE MEETING AGENDA HIGHLIGHTS

September 16, 2024

September 23, 2024 City Council Meeting

- Adopt Preliminary City Budget and Levy
- Consider Using Sanitary Sewer Fund Balance to Refund Water Meter Deposits

September 25, 2024 City Council Strategic Planning Meeting

- 4:00- 6:30 p.m.

October 7, 2024 City Council Meeting

- Award of Recycling Contract
- Award of Recycling Cart Contract
- Consideration of Various R-O-W Vacations
- Receive Utility Rate Study from Ehlers (Tentative)

October 11, 2024 City Council Strategic Planning Meeting

- 1:00 – 5:00 p.m.

October 14, 2024 City Council Meeting (Work Session)

- Receive Ramsey County Commissioner Mary Jo McGuire Presentation
- Discuss Police Department Staff Allocation Study

Future Agenda Review - Longer Term Initiatives

(items that likely require council discussion/action)

9/4/20

<u>Item</u>				<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Update on shopping carts left in public r-o-w				Strahan	Summer '24	CD Director provided email 7/14/23
Update SREAP with new goals/objectives				Staff/Council	4th qtr '24/1st qtr 2025	(City Manager goal item)
Zero Waste Packaging/Compostable Containers				Etten/Strahan	4th qtr '24	CC received update 1/22/24, 8/19/24 and 8/19/24. ordinance will brought back by end of year
Roseville Fire role in medical transport				Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses				Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets				Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation				Strahan	TBD	
Addiction Month Awareness				Strahan	TBD	For September 2025