

# Police Civil Service Commission

## Meeting Minutes

**Wednesday, October 16, 2024, 3:30pm**

Roseville, Minnesota 55113

**Commissioners Present:** Robert Murphy and Kathleen Reilly

**Others Present:** Chief Erika Scheider and Administrative Coordinator Kelly Roberto

1. The meeting was called to order at 3:32pm by Robert Murphy
2. Motion/second by Commissioner Reilly/Chair Murphy to approve the August 14, 2024 minutes. The motion passed 2-0.
3. Motion/second by Chair Murphy/Commissioner Reilly to approve the September 27, 2024 minutes. The motion passed 2-0.
4. Chief Scheider gave an overview of the promotional process and presented the promotional list with six names to be certified. Commissioner Murphy requested adding the date to the top of the list for proper record keeping purposes, noting the list is effective for one year. Motion/second by Chair Murphy/Commissioner Reilly to certify, the sergeant promotional list presented. Motion passes 2-0.
5. Chief Scheider gave a brief update to the commissioners on the recent council approval to go ahead with a staffing study and two new grants the department received approval for.
6. Meeting adjourned at 3:48pm.

Respectfully submitted,

Chief Erika Scheider  
March 13, 2024