



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, November 4, 2024

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Schroeder, Groff, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, and Strahan seconded approval of the agenda as presented.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by audience members on non-agenda items.

Mr. Greg Schroeder, 2646 Matilda Street, explained he was before the Council expressing his neighborhood's concern with the proposed County Road C project, which includes mid-block crossings and an eight-foot-wide bituminous trail. He reviewed the project plans with the Council and explained his neighborhood's concerns.

Mayor Roe thanked Mr. Schroeder for his concern and suggested that staff add this item to an upcoming council agenda and let the neighbors know when that meeting is.

Mr. Tim Gawarecki, 2645 Galtier Street, thanked the Council for their continued work as Councilmembers. He concurred with Mr. Schroeder and expressed concern regarding the proposed County Road C project.

5. Recognitions, Donations, and Communications

a. Accept General Donations to the City of Roseville Parks and Recreation

Parks and Recreation Director Matt Johnson reviewed the donations the Department has received from citizens and program participants. He noted that the total value to the City is \$60,824.85. He asked the City Council to accept the donations.

Mr. Johnson introduced Assistant Director Carrie Anderson to the Council to assist with the presentation.

Etten moved, Schroeder seconded, adoption of Resolution No. 12098 (Attachment 1) entitled, "Resolution Accepting Parks and Recreation Donations."

Council Discussion

Councilmember Etten thanked all the individuals for donating to the Roseville park system.

Councilmember Schroeder concurred and indicated that the City appreciated the donations.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

b. Recognize Parks and Recreation Department's Reaccreditation in the Commission for Parks and Recreation Accreditation Program

Parks and Recreation Director Matt Johnson presented the CAPRA accreditation program, highlighting the department's achievements and the community's benefits of continued accreditation.

Mayor Roe congratulated the Parks and Recreation Department for its great work and achievement.

6. Items Removed from the Consent Agenda

7. Business Items

a. Certify Unpaid Utility Charges to the Property Tax Roll

Finance Director Michelle Pietrick briefly highlighted this item, which is detailed in the Request For Council Action and related attachments dated November 4, 2024.

Mayor Roe reviewed the public hearing protocol and opened and closed the hearing at approximately 6:27 p.m. to receive public input on the above-referenced unpaid utility charges, with no one appearing for or against.

Strahan moved, Schroeder seconded, adoption of Resolution No. 12099 (Attachment 2) entitled, "Resolution Directing the County Auditor to Levy Unpaid Water, Sewer, and Other City Charges for Payable 2010 or Beyond."

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

b. Review the Proposed 2025 Fee and Administrative Penalty Schedules

Assistant City Manager Rebecca Olson briefly highlighted this item, which is detailed in the Request For Council Action and related attachments dated November 4, 2024.

Councilmember Strahan indicated that under penalties, line 67, shows animals. Still, there is no City Code reference associated with it, and she wondered if there is a reference to what situation would prompt a vicious animal or barking dog, or is that referred to somewhere else.

Ms. Olson explained that this is something the Police Department usually handles, but there is a Code associated with the animal section.

Mayor Roe believed it was in Chapter 3 of the City Code, but he thought staff might want to make some code references.

Councilmember Strahan thought it was a good idea to have the City Code reference there so that the public could see and define the penalties. She thought this looked great and appreciated the consistency, which helps prevent issues.

Councilmember Groff indicated in his research that the city fees were reasonable compared to other city fees.

Mayor Roe noted that he appreciated the reorganization of the fee schedule into fees and penalties as separate sections, and that he had communicated earlier to staff a request to further organize and categorize the two sections by department or function to help staff and the public find the information more readily. Ms. Olson replied that staff will continue to review the organization of this information as the item is brought back for Council consideration.

Ms. Olson indicated this item would be brought back before the Council at its December 2 meeting.

c. Review the 2025 Utility Rates

Finance Director Michelle Pietrick briefly highlighted this item, which is detailed in the Request For Council Action and related attachments dated November 4, 2024.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Ms. Pietrick indicated this item would be brought back before the Council at its December 2 meeting.

d. Discuss Draft Ordinance Related to Adult-Use Cannabis Regulations

Community Development Director Janice Gundlach briefly highlighted this item, which is detailed in the Request For Council Action and related attachments dated November 4, 2024.

Mayor Roe asked if the Council wanted to go through the registration part and then continue with the other parts. He thought the issue was with the buffers.

Councilmember Strahan indicated she had a person reach out to her regarding this and is concerned that all of the facilities would be migrated together in the same area with an affinity to competition and change the neighborhood's atmosphere. She asked Ms. Gundlach to relate what buffer zone could be put in. She knew the Council and staff talked about buffers pertaining to schools, daycare, and treatment centers, but she wanted more information in relation to buffers from one another.

City Attorney Tierney explained that the statute is vague on this point. Still, the Office of Cannabis Management has advised that the statute permits the City to adopt buffers between cannabis businesses. That is not in this draft but would be reasonably easy to add. She indicated that the statute is silent on this, and any size buffer could be added.

Councilmember Strahan asked for clarification if there is a restriction on how close these could get to each other or liquor establishments. This would be setting a separate precedent for the cannabis industry.

It was indicated that was correct.

Mayor Roe thought the Council came to a conclusion two discussions ago not to have buffers in this, and then there was discussion about bringing the buffers back in the last discussion, so he thought the Council needed to figure out ultimately where the Council wants to go with this.

City Attorney Tierney noted that if the Council caps the number of licenses, the City is looking at a maximum of three.

Mayor Roe stated if the City looked at some spacing requirement between businesses, he wondered if that could only apply within city limits or if there could be a spacing requirement that states the company cannot be within a certain distance of a location in an adjacent city.

City Attorney Tierney indicated she has never been asked that question. Still, her instinct is to say that the reason a city adopts a buffer is to avoid a concentration of certain kinds of businesses in single locations so that that type of use does not disproportionately impact the area surrounding those businesses. For that reason,

she thought it was probably permissible for the Council to say, for instance, “half a mile from any liquor store or other cannabis retailer” and apply that, even if the other use was not within the city limits of Roseville.

Mayor Groff indicated that the limited feedback he has received is that residents are not concerned about this going forward. He thought most felt this would be better because it is going to be organized and controlled, and people will know what they are buying. The feedback he received was that people thought the buffer for schools, daycares, and treatment centers was reasonable.

Councilmember Schroeder concurred with Councilmember Groff and felt the buffers listed in this proposed ordinance are reasonable and straightforward.

Mayor Roe asked if the concern with the buffers from these types of locations is that this is a sale of an adult, age-limited product in that location so close to these things or if it is specific to cannabis retailers because, of course, the City does not have any spacing limitation on dedicated tobacco stores or liquor stores in Roseville right now. He is starting to think there is going to be some double standard. He wanted to understand the reason or rationale for this spacing requirement, and wouldn't the Council then want to apply it to these other types of age-limited sales establishments?

Councilmember Etten concurred with Mayor Roe. He thought their discussion two weeks ago came down to the fact that they can buy cigarettes and alcohol, so what is the real difference here? The one caveat is that there is a daycare right next door, so he thought they could look at how to deal with that, but after that, he did not know what the City was doing as far as creating a double standard for other things that people might see as negative social impact pieces.

The Council discussed what is trying to be regulated.

Councilmember Strahan indicated she supported the buffers of the schools as written. As far as buffers bordering neighboring cities, she does not have a strong preference but does have concerns about singling out one type of business. She thought the goal of legalization was to remove some of that stigma from this type of business.

Mayor Roe again asked whether the buffer at one thousand feet from the school was because of age-restricted products or other reasons behind it. He indicated that the city has other age-restricted products that are not restricted from within a certain distance of schools if added in. He thought that gets to the consistency question. Suppose the one thousand feet from the school is explicitly related to access to an age-restricted product. In that case, two other age-restricted products are allowed to be sold in the City of Roseville without that restriction. It would seem to him

that the City has the same limitation for every kind of product, whether there is a 1,000-foot buffer or no buffer.

Councilmember Groff noted as a reminder that there will be a limit of three Cannabis businesses allowed to operate in the City at this point. If this needed to be revisited and adjusted in the future, it could be because of issues with it.

Mayor Roe explained that there is also the five hundred-foot buffer from a licensed daycare, park feature for a residential treatment facility, and he was not sure if that is access to an age-restricted product or exactly what that is.

Councilmember Groff explained he did not think people with an addiction needed the temptation right next door to them.

Mayor Roe asked if they would have a choice to pick only residential treatment facilities and not park features, or would all three need to be in the ordinance.

City Attorney Tierney indicated that the Council can pick and choose whatever it wants to be in the ordinance.

Councilmember Strahan indicated she would feel inclined to go to the max because there is so much more to learn and much easier to give back than to take away.

The City Council continued discussing buffers, which products should be included, and where the buffers should be located when there is a daycare, school, park, or treatment center in the vicinity.

City Attorney Tierney summarized the City Council's discussion regarding buffers, noting that they were five hundred feet from residential treatment centers and one hundred feet from a school or a daycare, and wondered if a decision had been made on parks.

Mayor Roe explained that the park will likely keep a site or building where the park comes out. There are already regulations about use in the park.

Mayor Roe asked what the Council would like to do regarding special events for cannabis use: buffers, fees, and potential hours for the event. He noted that the City does control hours for the amplified sound portion of events if that is a part of the event. He thought the Council already eliminated smoking and vaping at events for consumption. He asked if the Council wanted to put a buffer for daycare, schools, residential treatment facilities, or parks.

Councilmember Etten indicated he would favor the five-hundred-foot buffer for the residential treatment center for the same reason: a temporary event has a more challenging time affecting some of the other things.

Councilmember Groff agreed.

Mayor Roe thought when he was looking through the information that the City may want to set an end time for an event.

Councilmember Groff suggested 10:00 p.m. as the end time but wondered if there should be a start time for the event.

Mayor Roe asked if the Council wanted to set a start time.

The Council discussed end times and buffers for schools for cannabis events.

Mayor Roe summarized the Council's discussion, noting that the Council wanted a five-hundred-foot buffer from a residential treatment facility. He indicated the City Council also wanted to add an end time of 10:00 p.m. for any event and needed clarification regarding a start time limitation.

City Attorney Tierney asked if the Council wanted to do a buffer from parks.

The Council indicated they wanted to avoid imposing a buffer for parks.

Mayor Roe reviewed the previous discussion regarding fees.

City Attorney Tierney reviewed possible fees the City could charge for services.

Mayor Roe thought the City could set the deposit policy as a part of the fee schedule.

City Attorney Tierney indicated that was correct and that the city could also follow the particular event policy.

The Council discussed fees and deposits for events.

Public Comment

Mayor Roe offered an opportunity for public comment.

Mr. Frank Strong, Schryer Avenue

Mr. Strong explained he was at the meeting to tell the Council that to make the best decisions for Roseville, the City Council and City staff need to know what the surrounding communities are doing because those cities are also struggling with this and trying to make decisions regarding it. He asked the Council to extend their gaze beyond the City of Roseville to know what was going on around them and what was happening in other cities.

Mayor Roe closed public comment.

e. Consider Adoption of the 2025 City Council Meeting Calendar and the Economic Development Authority Meeting Calendar

City Manager Patrick Trudgeon briefly highlighted this item, which is detailed in the Request For Council Action and related attachments dated November 4, 2024.

Groff moved, and Schroeder seconded, approving the 2025 City Council and EDA meeting calendar.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

The City Council submitted comments and corrections to the draft minutes prior to tonight's meeting, and those revisions were incorporated into the draft presented in the Council packet.

a. Approve October 14, 2024, EDA and City Council Meeting Minutes and October 21, 2024, City Council Meeting Minutes

Schroeder moved, and Groff seconded approval of October 14, 2024, EDA and City Council Meeting Minutes and October 21, 2024, City Council Meeting Minutes as presented.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

10. Approve Consent Agenda

At Mayor Roe's request, City Manager Trudgeon briefly reviewed the items being considered under the Consent Agenda, as detailed in specific Requests for Council Action dated November 4, 2024, and related attachments.

Schroeder moved, and Groff seconded approval of the Consent Agenda, including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.

a. **Approve Payments**

ACH Payments	\$632,723.42
110985 - 111101	346,488.73
TOTAL	\$979,212.15

- b. **Approve General Purchases or Sale of Surplus Items Exceeding \$10,000**
- c. **Approve Cooperative Services Agreement with the United States Department of Agriculture for Deer Management Program**
- d. **Approve Agreement with J&M Display for Fireworks for June 28, 2025, Party in the Park**
- e. **Approve Final Contract Acceptance of the Long Lake Lift Station Project**
- f. **Approve Professional Services Agreement for 2025 Construction Projects Geotechnical Exploration**
- g. **Resolution Requesting SCORE Funding from Ramsey County**
- h. **Approve Extension of Contract with Timesaver Off Site Secretary, Inc. for Recording Secretary Services**

11. **Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**

City Manager Patrick Trudgeon reviewed the November 12, 2024, City Council meeting, the November 13, 2024, City Council strategic planning meeting, the November 25, 2024, EDA and City Council meeting, and the December 2, 2024, City Council meeting.

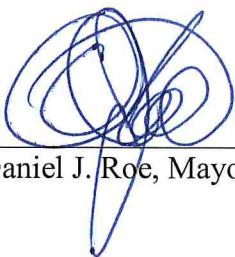
12. **Adjourn**

Strahan moved, Etten, seconded, adjourning the meeting at approximately 7:51 p.m.

Roll Call

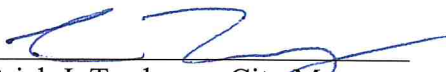
Ayes: Etten, Schroeder, Groff, Strahan, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager