



Public Works, Environment and Transportation Commission Agenda

Tuesday, March 18, 2025

6:30 PM

City Council Chambers

Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at www.cityofroseville.com/attendmeeting

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
- 6:32 p.m. **2. Public Comments**
- 6:34 p.m. **3. Approval of Meeting Minutes**
 - a. Approve February Minutes
- 6:35 p.m. **4. Election of Officers**
 - a. Election of Officers
- 6:45 p.m. **5. Communication Items**
 - a. Communication Items
- 6:50 p.m. **6. Winter Plowing Update**
 - a. Winter Plowing Update
- 7:40 p.m. **7. Less Mow Summer/Pollinator Update**
 - a. Less Mow Summer/Pollinator Update
- 7:55 p.m. **8. Bike Plan**
 - a. Bike Plan Update
- 8:20 p.m. **9. Future Agenda Items**
 - a. Future Agenda Items
- 8:30 p.m. **10. Adjourn**

Roseville Public Works, Environment and Transportation Commission Agenda Item

DATE: March 18, 2025

ITEM: 3.a.

ITEM DESCRIPTION: Approve February Minutes

Background

Attached are the minutes from the February 25, 2025 meeting.

Recommendation

Motion approving the minutes of February 25, 2025, subject to any necessary corrections or revision.

Attachments

1. Draft February Minutes

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, February 25, 2025, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Roll Call

Chair Ficek called the meeting to order at approximately 6:30 p.m., and at his request, Public Works Director Jesse Freihammer called the roll.

Present: Chair Bryant Ficek; Vice Chair Edwin Hodder; Members Daniel Fergus, Allison Luongo, Des Mueller and Sarah Rudolf; and Youth Commissioner Alexi Jendro

Absent: Member Jarod Cicha and Youth Commissioner Carson Bauer (Excused)

Staff Present: Public Works Director Jesse Freihammer

2. Public Comments

3. Approval of January 28, 2025 Meeting Minutes

Comments and corrections to draft minutes had been submitted by PWETC commissioners prior to tonight's meeting, and those revisions were incorporated into the draft presented in meeting materials.

Motion

Member Fergus moved, Member Rudolf seconded, approval of the January 28, 2025, meeting minutes as presented.

Ayes: 6

Nays: 0

Abstain: 1 (Hodder)

Motion carried.

4. Communication Items

Public Works Director Jesse Freihammer provided a brief review and update on projects and maintenance activities listed in the staff report dated February 25, 2025.

34
35 Mr. Freihammer provided updates on the Maintenance Operations Center and
36 License Passport Center, including releasing an RFP for architectural services. He
37 noted the Maintenance Operations Center's schedule and outlined local sales tax
38 options.

39
40 Mr. Freihammer discussed the construction of a pathway on Hamline Avenue
41 between County Road C and Hamline Avenue in Arden Hills, the resurfacing of
42 County Road C, and the upsizing of the water main from Josephine Road to Glenhill
43 Road. He reviewed the Twin Lakes Trail Phase 2 and the Dale/Owasso lift station
44 project, including timelines and supply chain issues. He also discussed the 2025
45 sewer lining and booster station phase four projects.

46
47 Mr. Freihammer reviewed the 2025 Pavement Management Project design and
48 expected bid date. The Way-Finding Signage Project was mentioned, including
49 installing 24 more prominent way-finding signs in Roseville.

50
51 Mr. Freihammer mentioned upgrading Dale Street lighting to LED and ongoing
52 lighting upgrades in other areas.

53
54 Mr. Freihammer updated the Commission on the Bike Plan and the demonstration
55 project on Hamline Avenue, including the installation of bollards and data
56 collection. He also reviewed Ramsey County project updates, including the Dale
57 Street project, the County Road D mill and overlay and replacement of the storm
58 sewer at Clarmar. He reviewed MnDOT updates on trunk highways 36 and 280,
59 including resurfacing and potential trail improvements. He mentioned the G Line
60 planning and Rice Street corridor design process.

61
62 Mr. Freihammer updated the Commission on discontinuing the Less Mow May and
63 the focus on pollinators and other practices. He also reviewed the Green To Go
64 implementation and E-bike policy summit. He highlighted the Maintenance
65 Department's full staffing and announced the addition of Kristofer Paulseth, a full-
66 time forestry natural resource supervisor. He also discussed the ongoing
67 negotiations with Waste Management for a final recycling contract agreement, the
68 ongoing winter tree trimming, the water service line inventory, and recent water
69 breaks throughout the city.

70
71 Mr. Freihammer explained the need for an officer election, which was scheduled
72 for March and must be completed before the next officer's term expires.

73
74 Member Luongo inquired about the Less Mow May decision and if the Commission
75 would discuss it.

76
77 Mr. Freihammer indicated that the Commission could discuss it. He also indicated
78 that Sustainability Specialist Noelle Bakken was going to update the website and
79 provide updates in the newsletter for residents.

Vice Chair Hodder mentioned the lift station and the 40KV solar setup. He asked how the federal credit situation would work with that.

Mr. Freihammer believed the solar panels on the booster station were from the state and not tied to any federal money that he was aware of.

Vice Chair Hodder asked if the current solar system would impact the third party and if the third party would allow for the thirty percent credit that they would get.

Mr. Freihammer indicated he did not have any idea. He assumed that, with a contract, the City was locked in with what it had. He thought the third party would have received the credit at the beginning of the contract. He noted he could check with Mr. Johnson on that.

Chair Ficek thanked Mr. Freihammer for the updates.

5. Metropolitan Mosquito Control District Presentation

Public Works Director Jesse Freihammer explained the Metropolitan Mosquito Control District was at the meeting to give a presentation to the Commission.

Mr. Alex Carlson, Metropolitan Mosquito Control District, gave a presentation on mosquito control and surveillance. He outlined the organization's history, governance, and services.

Mr. Carlson covered the mosquito life cycle, surveillance methods, and control strategies, including larval control, adult control, and reducing breeding habitat. He discussed the mosquito-borne diseases of concern, including West Nile Virus, Jamestown Canyon virus, and Eastern Equine Encephalitis.

Mr. Carlson explained that B.t.i., Methoprene, and spinosad were used for larval control and Permethrin for adult control. He also reviewed the importance of environmental stewardship and integrated pest management. He also reviewed the impacts of weather on mosquito populations and the prediction for the upcoming season.

Mr. Carlson continued his presentation with the methods for tick surveillance, including tick drags and live mammal collections. He noted the public can submit tick samples for identification.

Mr. Carlson highlighted the district's educational outreach efforts, including public events and school visits. He noted interactive maps and email alerts on the district's website.

Member Fergus asked what the adult control methods were.

Mr. Carlson explained that it was mainly backpack applications of Permethrin, usually at public parks or areas where the traps collected a lot of mosquitoes. He noted that no private treatments were made.

Member Fergus asked if Methoprene or Spinosad had off-target effects.

Mr. Carlson explained that Spinosad is an organically approved material and a soil bacteria, the same as BTi. It has similar non-target impacts as BTi. Methoprene in specific applications that can impact other fly species. He noted that they are cautious about the dosage applied, especially in the springtime, when there are vernal pools and things like that. He explained that this is not put anywhere, and they anticipate many midges or anything like that.

Chair Ficek thanked Mr. Carlson for the presentation.

6. City Water Meter Discussion

Public Works Director Jesse Freihammer provided background on the City's water meter program and the need for upgrades. He reviewed the current Neptune automatic meter reading system, its benefits, and the issues with the current system, including radio failures and the need for upgrades. He noted the potential upgrade to the 900 system and the benefits of maintaining accurate data collection.

Mr. Freihammer discussed the need to replace radios and meters, noting that they can be done independently but are often done together. He explained the City has met with different vendors to explore long-term solutions, considering options like keeping the current system or upgrading to the 900 series. He mentioned the 900 series has a smaller signal range, which might require additional collectors in specific areas like South Owasso. He provided two options: replacing meters later (option A) or replacing some meters now (option B), with the latter being more impactful on residents and staff.

Mr. Freihammer introduced a new vendor, Mueller, whose proposal included maintaining the collectors, which staff found appealing due to the hassle of maintaining the current collectors. The Mueller system offered two-way communication, allowing for software updates and data pushes, a significant advantage over the current one-way system. The Mueller system could also shut off meters remotely, a feature some cities use for unpaid utility bills. However, Roseville currently does not use this practice, and the new system is more adaptable and can provide temperature data, which would be crucial for Roseville's freeze accounts.

Mr. Freihammer outlined the costs of upgrading the current radios versus the complete Mueller system, highlighting the significant price difference. He explained the current system costs \$322 per new meter and radio, while the Mueller system has cheaper components but still requires a substantial upfront cost. He noted the City budgeted \$2.4 million over five years to upgrade meters, with plans

172 to split the cost between water and sewer funds. He suggested additional funds to
173 the CIP for the Mueller system, estimating a need for at least \$380,000 by 2029.

174
175 Mr. Freihammer emphasized the importance of minimizing the impact on residents,
176 noting that replacing radios and meters at once would be less disruptive than doing
177 it in multiple visits. He explained staff time would be saved by upgrading meters
178 now, as newer technology was more accurate and required less maintenance. He
179 noted the Mueller system also included an annual fee for maintaining the collectors,
180 which would be a new cost but would reduce the burden on City staff.

181
182 Member Fergus raised concerns about the new system's reliability and failure rate,
183 comparing it to the current 450 and 900 systems.

184
185 Mr. Freihammer reassured the Commission that other cities used the Mueller
186 system, which was more reliable due to its two-way communication and broader
187 application.

188
189 Member Rudolf questioned the due diligence on the Mueller system's reliability
190 and the potential for hacking.

191
192 Mr. Freihammer responded that the system was already used in other industries and
193 more secure than the current one.

194
195 The Commission discussed the potential costs to residents and the need for a
196 detailed plan to manage the transition and minimize disruption.

197
198 Chair Ficek supported the staff's recommendation to use the Mueller system and
199 replace radios and meters simultaneously to minimize future disruptions.

200
201 **Member Ficek moved, and Member Rudolf seconded, to accept the staff's**
202 **recommendation to purchase the Mueller system and replace both radios and**
203 **meters at the same time.**

204
205 **Ayes: 5**

206 **Nays: 1**

207 **Abstain: 1 (Fergus)**

208 **Motion carried.**

209 210 **7. Future Agenda Items**

211 Discussion ensued regarding future PWETC agenda items:

212 March 18, 2025

- 213 • Pavement Asset Management

214
215 Future Topics:

- 216 • Pathway Master Plan Updates
- 217 • Municipal Safety Plan

218 • Hamline Avenue Pathway

219

220 **8. Adjourn**

221

222 **Motion**

223 **Member Fergus moved, Member Hodder seconded, adjournment of the**
224 **meeting at approximately 8:45 p.m.**

225

226 **Ayes: 6**

227 **Nays: 0**

228 **Motion carried.**

DRAFT

Roseville Public Works, Environment and Transportation Commission

Agenda Item

DATE: March 18, 2025

ITEM: 4.a.

ITEM DESCRIPTION: Election of Officers

Background

There are no new members this year to be sworn in, but officers must still be elected. As required by City Code, 201.06.A, at the last meeting preceding the end of regular terms of appointment, each advisory commission shall elect a chair and vice-chair from among its appointed members for a term of one year and appoint a member to serve on the Ethics Commission.

For reference, attached is the City Code as it pertains to advisory commissions, the Public Works, Environment and Transportation Commission and the Ethics Commission.

Additionally, the administration department is updating the commissioner handbook and would like one commission member from each commission to help review handbook and give feedback. There would only be one meeting and it would be done virtually.

Recommendation

Elect a chair, vice-chair and a member to serve on the Ethics Commission.

Attachments

1. City Code – Advisory Commissions, PWET Commission, Ethics Commission

CHAPTER 201

ADVISORY COMMISSIONS

SECTION:

- 201.01: Establishment
- 201.02: Purpose
- 201.03: Membership
- 201.04: Terms
- 201.05: Compensation
- 201.06: Organization
- 201.07: Meetings and Reports

201.01: ESTABLISHMENT:

- A. All permanent standing advisory commissions to the City shall be established by adoption of an ordinance under this Title, and shall be governed by the provisions of this Chapter.
- B. From time to time, the City Council may elect to establish other advisory groups by adoption of a resolution establishing, among other things, the purpose, membership, organization, duties and term of service for such advisory groups.

201.02: PURPOSE:

Advisory Commissions are established to provide a method for citizen input and are advisory to the City Council. No advisory commission shall have decision-making authority for the City, except as expressly established by this Code or State Statutes.

201.03: MEMBERSHIP:

- A. All members of advisory commissions shall be residents of the City, and shall be appointed by majority vote of the City Council.
- B. In addition to the regular commission members, the City Council may appoint up to two additional residents of the city who are the age of 18 or under and enrolled in high school to serve one-year terms on a commission as ex-officio youth commissioners.

201.04: TERMS:

- A. Term Length: Members shall serve terms of three years, except for youth members and the first members appointed following the creation of the commission. First members shall be appointed as follows: At least one third of members shall be appointed for three-year terms, up to one third of the members shall be appointed for two-year terms, and the balance of the members shall serve a one-year term. Term length for any member will be established by the Council at the time of the appointment.
- B. Oath of Office: Every appointed member, before beginning his or her duties shall take an oath stating that he or she will faithfully discharge of the duties of the commission to which he or she was appointed. Individual commissioners are expected to understand and adhere to the Roseville Ethics Code and attend the annual ethics training.
- C. Expiration of Terms: A member's term shall expire on March 31 of the year of the expiration

of the term, or at such time as a successor is appointed. Youth commissioner terms expire on July 31 of each year.

D. Term Limits: Members are eligible to serve two consecutive full terms on a commission in addition to any partial term served to complete an unexpired term resulting from a vacancy or an initial term upon creation of a commission. When members of an existing commission are transferred by the City Council to a new commission, term limits apply to the combined time on both commissions. Youth commissioners may serve up to three consecutive terms. Youth commissioners may not be appointed or re-appointed to a term during which they will turn 19 years of age. Upon completion of service on one commission, residents can be eligible for appointment to another commission, or after a period of at least one year, for appointment to the same commission on which they have previously served.

E. Vacancies: Vacancies during a term shall be filled by the City Council for the unexpired portion of a term. A vacancy occurs in any of the following circumstances: resignation, residence outside the city, removal or death. The City Council reserves the right to defer filling commission vacancies for any length of time deemed necessary.

F. Attendance: It is the expectation that Commissioners attend all meetings of the commission. An absence is considered the same whether it is excused or unexcused. If a commissioner is absent three consecutive meetings and/or misses a total of 30% or more of commission meetings in a rolling 12 month period, the staff liaison or commission chair will forward the information to the City Council.

G. Removal: Members may be removed by the City Council without cause. A member's removal shall be by majority vote of the City Council. In addition:

1. If a member fails to comply with the Roseville Ethics Code, the member may be removed by the City Council.
2. If a member has absences from more than three consecutive commission meetings, or is absent from more than 30% of the meetings in any rolling 12 month period, the member may be removed by the City Council.

201.05: COMPENSATION:

Members of all advisory commissions shall serve without compensation.

201.06: ORGANIZATION:

A. Election of Officers: At the last meeting preceding the end of regular terms of appointment, or at such other time as required by State Statutes, each advisory commission shall elect a chair and vice-chair from among its appointed members for a term of one-year and appoint a member to serve on the Ethics Commission as described in Chapter 207 of this code.

B. Governing Documents: City Code and State Statutes will govern commission activities. A commission shall not adopt separate by-laws or rules to govern commission duties or activities.

C. Committees, Subcommittees and Task Forces: Commissions may by majority vote appoint committees or subcommittees of their own members from time to time as required for the conduct of their business. The formation of any other committees, task forces and/or alternate workgroups would be subject to the provisions of this Chapter and shall be created only after approval of the City Council. Subcommittees shall report on work underway and completed on a regular basis to the full commission.

D. Logo and Materials: To reflect the official nature of the commission and to preserve consistency of the City's brand, only the official city logo or a Council-approved derivative of the logo, that contains the words "City of Roseville," shall be used on commission materials.

E. Accessibility: Commission members will be available to residents of the city by providing a preferred phone number or email address that can be used on the city website and/or on print materials.

F. Staff Liaison: Each commission will be served by a staff liaison to assist in meeting planning and commission processes and serve as a conduit to city staff and the City Council.

G. New Commissioner Training: New commission members will receive both general and commission-specific training from the staff liaison and commission chair before beginning their term. (Ord. 1498, 4/11/2016) (Ord. 1528, 6/5/2017)

201.07: MEETINGS AND REPORTS:

A. Meeting Schedule: Prior to the start of each calendar year, each commission shall adopt a regular meeting schedule for the coming year. Commissions may amend their regular meeting schedule, cancel meetings, or call special meetings as needed by majority vote at a regular commission meeting. Commissions shall meet at least quarterly, except as otherwise required by this Code or State Statutes. A special meeting of a commission may be called by the commission chair and/or the City Manager between regular meetings after consultation and approval of both parties.

B. Joint Meeting with City Council: At least once a year, each commission shall meet with the City Council to report on the previous year's work and to discuss work plans and pending issues for the upcoming year. Commissions may request additional joint meetings with the City Council whenever necessary to share information or seek guidance. A staff liaison is assigned to assist each commission and will work with the City Manager to schedule any joint meetings.

C. Open Meeting Law and Data Practices: All meetings of a quorum of a commission need to be properly noticed and shall be subject to the requirements of State Statutes section 13D, as applicable. Individual commissioners are expected to understand and adhere to applicable state laws and statutes. When a vacancy exists on a commission, a quorum shall consist of a majority of the commission's non-vacant seats.

D. Rules of Order: All commissions shall be subject to the same Rules of Order as are adopted annually by the City Council.

E. Meetings: Commission meetings shall be held in a public place and the time, date, and location of the meeting shall be publicly noticed. Commission must allow time for public comment on each agenda item and at a Public Comment portion of the agenda at the beginning of each meeting. All meetings shall be televised and recorded for future reference. External site tours by a Commission shall be exempt from being televised, but such tours shall be publicly noticed as all other Commission meetings.

F. Minutes and Reports: Commissions are required to keep a record of its meetings and actions available through the City, as well as other recommendations, reports, studies and other documents created or performed by or for a commission. Minutes of the meeting shall be detailed in the same way as the City Council minutes are written.
(Ord. 1481, 07-20-2015) (Ord. 1498, 4/11/2016)

CHAPTER 206

PUBLIC WORKS, ENVIRONMENT, AND TRANSPORTATION COMMISSION

SECTION:

- 206.01: Establishment and Membership
- 206.02: Scope, Duties and Functions

206.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a public works, environment, and transportation commission of the city which shall consist of seven members appointed by the City Council and which shall be subject to Chapter 201 of the City Code. (Ord. 1260, 4-15-2002) (Ord. 1313, 12-6-2004)

206.02: SCOPE, DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Maintain an interest in and an understanding of federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- D. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord. 1260, 4-15-2002) (Ord. 1481, 07-20-2015)

CHAPTER 207

ETHICS COMMISSION

SECTION:

207.01: Establishment and Membership

207.02: Scope, Duties and Functions

207.01: ESTABLISHMENT AND MEMBERSHIP:

There is established an ethics commission of the City which shall consist of one member from each City Advisory commission and which shall be subject to Chapter 201 of the City Code. (Ord. 1498, 4/11/2016)

The ethics commission shall hold an annual meeting and otherwise meet on an as-needed basis or when an ethics complaint is filed.

207.02: SCOPE, DUTIES AND FUNCTIONS:

The duties and functions of the Commission shall be as follows:

- A. Serve in an advisory capacity to the City Council on matters involving any ethics code adopted by the City Council.
- B. Administer any ethics code adopted by the City Council.
- C. Perform other duties and functions or conduct studies as specifically directed or delegated by the City Council. (Ord. 1338, 6-12-2006) (Ord. 1481, 07-20-2015)

Roseville Public Works, Environment and Transportation Commission Agenda Item

DATE: March 18, 2025

ITEM: 5.a.

ITEM DESCRIPTION: Communication Items

Background

At each commission meeting, City staff provides updates on City activities and projects ongoing within the city that pertain to public works activities.

Recommendation

Receive report and provide feedback.

Attachments

1. Communications Memo
2. 2025 Roseville Project Map
3. February Development Activity Report



Public Works Department

Memo

To: Public Works Environmental and Transportation Commission Members

From: Jennifer Lowry, City Engineer

Date: March 14, 2025

Re: Communications Items

The following are updates to projects and other activities happening in Roseville since the last commission meeting:

Roseville Public Works project updates:

- Maintenance Operation Center (MOC) / License & Passport Centers (LPC) / Dance Studio
 - An RFP to hire a consultant to perform more analysis of LPC/Dance Studios options will go before council on March 17.
- Lexington Avenue Pathway
 - The project is currently in design and includes Lexington Avenue, between County Road B and TH 36, for construction in 2025.
- Wagner/Western & Tamarack Pathways
 - Pathways for the Wagner Street to Western Avenue cul-de-sac connection, and Western Avenue cul-de-sac to Tamarack Park pathway are in design for construction in 2025.
- Hamline Avenue
 - Construction of pathway from County Road C to Josephine Road in 2026 will begin design in 2025 and be constructed in coordination with the water and road work noted below. Kickoff meeting with public in late April/early May.
 - Resurfacing from County Road C to County Road C2 in 2026 will be designed and lead by Roseville and paid by Ramsey County.
 - Upsizing of the watermain from Josephine Road to Glenhill Road/Arden Hills. Paid primarily by Arden Hills.
- Twin Lakes Trail Phase 2
 - Easement being negotiated with property owner. Some tree removal to begin March 17. Trail construction planned for 2025.
- Dale/Owasso Lift Station Rehab
 - Minor grading and tree removal will begin soon. Construction anticipated to begin in late April/early May.
- 2025 Sewer Lining
 - 2025 work currently out for bid.

- **Booster Station Phase 4 Improvements**
 - Improvements likely to include new roof, tuckpointing, thermal and acoustical treatments and other facility updates. Roof work will be done in coordination with solar install. Bid package to be released likely later this year.
- **2025 Pavement Management Project**
 - Design underway for mill and overlay / pavement reclamation project to be constructed in 2025.
- **Wayfinding Signage**
 - Pedestrian level signs are being manufactured, and permits being obtained for installation summer 2025.
- **Lighting**
 - Repair of the Dale Street tunnel lights is complete.
 - Xcel has installed 13 of the 14 lights identified for install in 2024. In 2025, we will request ~29 new streetlights be installed per City request, based on new lighting policy.
 - Staff is working to replace Centre Pointe Drive and Arthur Street lighting with a new contract with Xcel for later in 2025.
- **Bike Plan**
 - Edits are being made to the draft. Next steps will include review by PWET and the Parks Commission, and the public.
 - The demonstration project, intended to be the addition of buffer and bollard-protected bike lanes on Hamline Avenue, between County Road B and County Road B2, is in design and anticipated to be installed in May.

Other agency project updates:

- **Ramsey County**
 - Dale Street from Lovell Avenue into St. Paul
 - Mill, overlay and 4 to 3 lanes restriping will occur in the spring.
 - Hamline Avenue/Clamar Lane Storm Sewer
 - County to add to and replace existing storm sewer to address flooding and aging infrastructure in 2025.
 - County Road D from Highcrest Road to 88
 - City reviewed draft plans for mill and overlay for 2025 construction.
 - County Road C 4-3 Conversion from Lexington to 35E and bridge over railroad
 - 4-3 lane conversion with mill and overlay scheduled for 2026.
 - Bridge redecking or replacement received federal funding – schedule TBD.
- **MnDOT**
 - TH 36 Multimodal Study Document
 - Final report has been drafted, and staff will let PWET know when it is released.
 - Snelling Design from TH 36 to Grey Fox Road
 - In design for 2026 resurfacing and will include off-road pathway west of Snelling Avenue from Lydia Avenue to the north.

- TH 280 Design from Wabash Avenue in St. Paul to I35 W
 - In design for 2026 resurfacing.
- Other
 - G Line (Metro Transit)
 - Planning and design continue for construction 2026-2028
 - Flood Mitigation Project (Capitol Region Watershed District)
 - Trout Brook Interceptor (TBI) Detailed Modeling Project identified potential flood mitigation opportunities at Roseville Lutheran Church and at Falcon Heights United Church. Design and estimates are being developed for further discussion.

Engineering Updates:

- Noelle Bakken and Jennifer Lowry attended an Active Transportation Summit hosted by MnDOT in Richfield, MN, which included presentations and case studies on different types traffic calming designs, funding mechanisms, and walking and cycling tours of Richfield's recently installed bike and pedestrian infrastructure.
- Jennifer Lowry will attend the Minnesota Transportation Conference March 19-21.
- Staff is preparing a grant application for Met Council's new Equity-Focused Water Efficiency Grant Pilot Program.
- 5 interns have been hired for the summer season.
- Phase 5 of vacating unused ROW is kicking off with mailers to impacted properties.

Sustainability Updates:

- Green To Go ordinance implementation continues, and staff has met or spoken with 19 businesses as of early March. We are also meeting quarterly with other metro cities with packaging ordinances to discuss challenges, updates, and regulatory changes, including the upcoming state law that will require all compostable packaging to be BPI certified and labeled starting January 2026.
- Staff partnered with local group Resilient Roseville to give a presentation on "Nurturing Resilience, Optimism, and Hope in the face of Climate Change" on Sunday, February 23, 2025, from 2:30-3:30 p.m. at the Autumn Grove Park building. 15 residents were in attendance.
- Staff is working with three undergraduate students from the University of Minnesota, who will be researching best practices with lighting and Dark Sky-related code language, as well as developing recommendations for residents to update their exterior lighting. The students will be presenting their findings in late April and may also bring their findings to the commission.
- Staff has gathered multiple proposals from consultants to assist with our climate action planning process and plans to retain a consultant starting in late April to begin working on our plan.

Maintenance Updates:

- Road Restrictions in effect March 3, 2025
- Street and Storm
 - Winter tree trimming completed.

- Third compost turning to begin March 18, 2025.
- 8 employees newly certified for Smart Salting Level 1.
- Spring Street Sweeping to begin in the coming weeks.
- Spring repairs and restorations from winter operations beginning.
- Ongoing storm sewer maintenance, sign work, and assisting with water main repairs.
- Water and Sanitary Sewer
 - Continued inspections for water service line inventory.
 - 8 watermain breaks have occurred in the month of February.
 - Walsh lift station variable frequency drive (VFD) being installed and new electrical service being installed in Center Street lift station.
 - Working with Har Mar Mall to install City water meters.
 - New sewer vac/jetting truck delivered March 13.
 - Continued underground locates, weekly lift station inspections, collection of water samples, and replacing water meters and radios.

Council Updates:

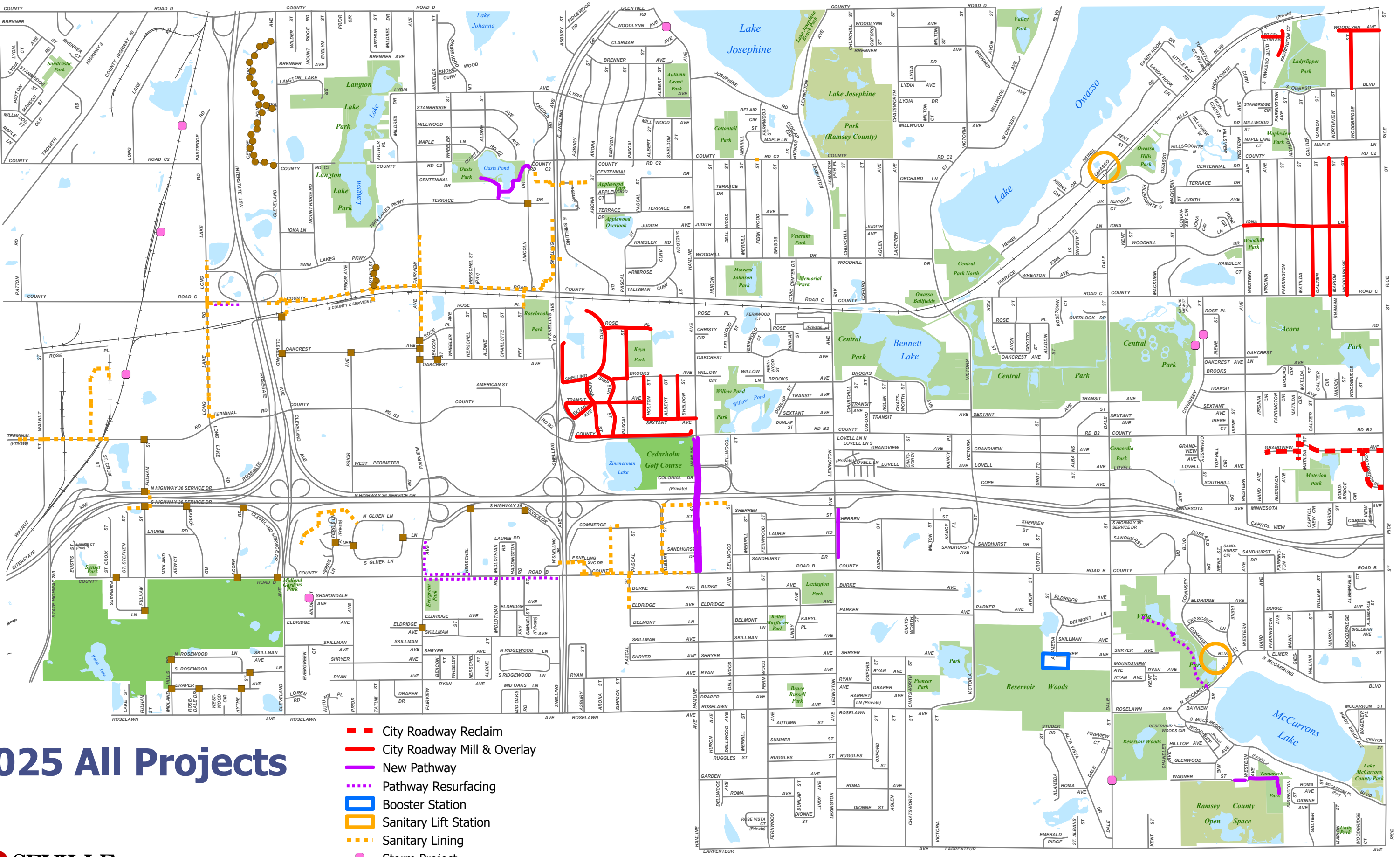
- Below is a highlight of items recently presented to and/or acted on by the City Council. More information can be found in the agenda packets and minutes for the referenced Council meetings:
 - February 24
 - Discussed: Sales Tax Implementation
 - March 3
 - Approved: Establish the 2026 Budget Process Calendar
 - Approved: Renewal of Ramsey County GIS Users Group Joint Powers Agreement
 - March 17 (planned)
 - Consider: Ordinance for Local Option Sales Tax Implementation
 - Consider: Meter Purchase
 - Approve: Recycling Services Contract
 - Approve: Agreement for Architectural Services
 - Consider: City Support for the Rice Creek Watershed District State bonding request for the Jones Lake Project

2025 All Projects



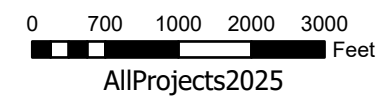
Prepared by: Engineering Department
11/19/2024

- City Roadway Reclaim
- City Roadway Mill & Overlay
- New Pathway
- Pathway Resurfacing
- Booster Station
- Sanitary Lift Station
- Sanitary Lining
- Storm Project
- Non-Metered Streetlight Replacement
- Intersection Streetlight Installation



Data Sources
* Ramsey County GIS (10/03/2024)
* City of Roseville Community Development
* City of Roseville Finance Department

DISCLAIMER:
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Development Projects: February 2025

ROSEVILLE COMMUNITY DEVELOPMENT DEPARTMENT Updated: Feb 2, 2025					
	Project Name	Address	Project Description	Applicant/Owner Information	Starting
RESIDENTIAL	The Enclave	201-261 McCarrons Pl	20 detached townhomes	Ovation Homes	Summer 2021
	Parallel Apartments	1415 County Road B	89 unit apartment building	Alliance Building Corp	Fall 2023
	Residential New Construction	924 Orchard Ln	New single family home	Fieldstone Family Homes	Winter 2024
	Residential New Construction	2164 Eustis St	New single family home	Mike Torkelson Development	Winter 2024
	Residential New Construction	2444-2454 County Road D	New townhomes	JT MEZZ Construction LLC	Summer 2023
	Residential New Construction	1254 County Road B	New duplex	Restoration Professionals	Summer 2023
	Residential New Construction	939 County Road B2	New single family home	Compass Homes LLC	Fall 2024
	Residential New Construction	841-843 Brenner Ave	New duplex	Lee Homes Inc	Fall 2023
	Residential New Construction	700 Skillman Ave	New single family home	Cara Builders LLC	Spring 2024
	Residential New Construction	547 Heinel Dr	New single family home	Strole & Company LLC	Fall 2024
	Residential New Construction	2388 Laurie Ct	New single family home	Creative Homes	Fall 2024
RETAIL	Rocco	1595 Highway 36	Interior Remodel	P.R.M. Contracting	Summer 2023
	Rosedale Center	1595 Highway 36	EV Charging Stations	Casco Contractors	Spring 2024
	Sherwin Williams	1975 Oakcrest Ave	Interior Remodel	Mission Construction	Winter 2024
	Poke House	1694 Lexington Ave	Interior Remodel	Design 2 Build Inc	Winter 2024
	Cub Foods	1201 Larpenteur Ave	Interior Remodel	Carlson-Lavine Inc	Spring 2024
	Yun Wellness	1735 Lexington Ave	Expansion	Design 2 Build Inc	Winter 2025
NON-RETAIL/OFFICE	MnDOT Waters Edge	1500 County Road B2	Mechanical upgrades	Versacon Inc	Fall 2023
	MN Lottery	2645 Long Lake Rd #5	Interior Remodel	Anderson CC	Summer 2024
	Roseville Estates	2735-2755 Rice St	Demo old parking structure, add parking and garages	Sterling Management	Fall 2023
	Eaglecrest Apartments	2945 Lincoln Dr	Remodel	Window World	Summer 2023
	Bimbo Bakery	2745 Long Lake Rd	Interior Remodel	Montgomery Brinkman	Summer 2023
	Kargo Delivers	2500 Cleveland Ave	Interior Remodel	Tile MSP DBA Dandy	Spring 2024
	Minnesota Construction Law	3030 Centre Pointe Dr #100	Interior Remodel	J.G. Hause Construction Inc	Spring 2024
	Fairfield Inn	3045 Centre Pointe Dr	Interior Remodel	Fairfield Inn	Winter 2023
	Tareen Dermatology	2770 Fairview Ave	Tenant Improvement	Amcon Construction	Fall 2024
	St. Croix Hospice	1751 County Road B #105	Interior Remodel	St. Paul Construction Company	Spring 2024
	AbleNet	2625 Patton Rd	Interior Remodel	Montgomery Brinkman LLC	Spring 2024
	Rosedale Estates	2735-2755 Rice St	Exterior Remodel	Allan Dorney Construction	Summer 2024
	Roselawn Cemetery	803 Larpenteur Ave	Interior and Exterior Remodel	Terra Construction	Fall 2024
	FedEx	2323 Terminal Rd	Tenant Improvement	B&T Enterprises Inc	Fall 2024
	Children’s Minnesota	1835 County Road C #130	Interior Remodel	RJM Construction LLC	Winter 2024
	Hawkins	2381 Rosegate	Interior Remodel	Greiner Construction	Winter 2024
	MN Lottery	2645 Long Lake Rd #5	Interior Remodel	Anderson CC	Winter 2024
	Ramsey County Environmental Service Center	1700 Kent St	New Build	McGough Construction Company	Spring 2024
	Muska Electric	1975 Oakcrest Ave	Tenant Buildout	The Bainey Group	Winter 2025
	SVL	2920 Centre Pointe Dr	Interior Expansion	Mission Construction	Winter 2025
	Minnesota Child Welfare Training Center	1711 County Road B	Interior Remodel	Reiling Construction Co Inc	Winter 2025
	Cook Counseling Services	1711 County Road B #200S	Interior Remodel	Engelsma Construction Inc	Winter 2025

Roseville Public Works, Environment and Transportation Commission Agenda Item

DATE: March 18, 2025

ITEM: 6.a.

ITEM DESCRIPTION: Winter Plowing Update

Background

Staff will give a presentation about winter maintenance done by the City of Roseville, including plowing of streets and pathways. We will have a brief discussion on the current policies in place winter snow maintenance.

Recommendation

Receive presentation.

Attachments

1. Street and Parking Lot Snow and Ice Control Policy
2. Pathway Policy
3. Snowplow Route Map
4. Anti Icing Priority Routes
5. Pathway Plowing Map

CITY OF ROSEVILLE

STREETS AND PARKING LOT

SNOW AND ICE CONTROL POLICY

BACKGROUND

The Twin Cities metropolitan area averages 49" of snow per season. We have approximately a trace or more of snow on the average of 74 times each season and 1" or more an average of 9 times. Snowfalls of 3" and up occur about 4 times and 6" or more of snowfall an average of 1 time per season.

The City of Roseville annually budgets funds for the removal of snow and ice from the city maintained street system and city parking lots. Reasonable snow and ice control is necessary for routine travel and emergency services. The City will provide such control in a safe and cost effective manner, keeping in mind safety, budget, personnel, and environmental concerns.

Responsibility for directing and coordinating snow and ice control operations is assigned to the Street Maintenance Division of the Public Works Department. Snow and ice control will have top priority in the Public Works Department and is considered emergency in nature. The City will use in-house staff, equipment, and/or private contractors when necessary to provide this service. Snow and ice control may be suspended at any time the Public Works Superintendent, Street Maintenance Supervisor, or their designee determines that rising or falling temperature, visibility, and/or the rate of accumulation makes the control unsafe, ineffective, or unnecessary.

The City of Roseville has 123 centerline miles of roadway under its jurisdiction. The City also maintains 41 parking lots at various city facilities. Providing snow and ice control is a monumental task. Operators use 30,000-pound trucks with 14' snowplows to move tons of snow. The obstacles and hazards as seen by snowplow operators are parked cars, garbage cans, vehicles traveling too fast and close to the plow, and especially important, children sliding and building snow forts too close to streets. At any given time during the winter months, there can be equipment plowing or applying ice control material on streets or parking lots. The following is a guide explaining our purpose and operations for winter snow removal and ice control.

Goals

- ◆ Monitor in conjunction with the Police Department and Parks & Recreation Department, weather and road conditions 24 hours per day.
- ◆ Maintain streets and parking lots in a safe driving condition.
- ◆ Allow for emergency vehicle access during snow and ice events.
- ◆ To have streets and critical parking lots plowed full width within 10 hours after the snow has quit falling.
- ◆ Perform snow removal and ice control tasks in a timely manner.
- ◆ Perform all maintenance tasks equally and in the best interest of Roseville taxpayers.
- ◆ To communicate with residents on how they can work together with Public Works in keeping streets safe and clear of snow.
- ◆ To inform the Police department, City Administration, and residents of the progress of snow removal operations as conditions permit.

SNOW AND ICE CONTROL POLICY

Streets

The start of snow and/or ice control operations for any storm is dependent upon immediate and anticipated conditions. Because of the many weather variables encountered, maintenance requirements differ for each snow and ice event. General winter maintenance requirements have been established for different snow and ice events as follows:

- ◆ Freezing rain, sleet, black ice, and freeze/thaw. These types of events are based on changing weather conditions. The Street Maintenance Supervisor will determine the required ice control response based on current and forecasted conditions. The response may vary from 1 unit to full fleet applying ice control material.
- ◆ Snowfall of less than 2". General snow plowing may not be necessary and normal ice control procedures may be adequate to produce safe winter driving conditions. The Street Maintenance Supervisor may deem plowing necessary if a series of less than 2" snowfalls has caused a buildup of snow on City streets.
- ◆ Snowfall of 2" to 6". Typically, snow removal begins as soon as practical after snowfall has ended. Once continuous accumulation reaches 2", the City's parking ban on City streets takes effect (see City Ordinance 602.09). Depending on the timing of the snowfall event, every effort is made to provide motorists with safe winter driving conditions prior to critical time periods. The most critical time periods are weekday morning and evening rush hours. The City will attempt to remove ice and snow from the City maintained collector and priority streets prior to rush hour periods. Normally, collector and priority streets are plowed first. Once the collector and priority areas are plowed and opened, the remaining streets in the residential, commercial, and industrial areas will be plowed and ice control applied.
- ◆ Snowfall greater than 6". Each plow route has a system of collector, priority, and secondary streets that link neighborhoods, major arterials, and facilities such as schools, health care facilities, etc. Depending upon the duration of any snowfall event, it may be necessary to continually clear priority streets in order to assure public safety. Once snowfall has ceased, priority streets within each route will be cleared before snow removal begins on secondary streets. Ice control measures will follow once streets are plowed full width.

Each year the Public Works Department Street Maintenance Division reviews and makes changes as deemed necessary to a map (Exhibit A) showing the city maintained street system and snow plow routes. Equipment is assigned to each route based on availability and the effort required for the control of snow and ice. The routes will be periodically revised to correspond with the budgetary, equipment, and personnel resources available. Within each route, the collector and priority streets are defined along with streets and highways within the city limits that are maintained by other government agencies. Streets and highways within the community that are maintained by Ramsey County and the Minnesota Department of Transportation will be maintained under the county and state maintenance policies.

Snow and ice removal operations will be conducted only when weather conditions do not endanger the safety of employees or equipment and operations are effective. Under

severe conditions, limited visibility, or where weather patterns suggest additional ice and snow, streets may not be plowed “full width” and plowing in some areas may be delayed. Factors that may delay snow and ice control operations may include severe cold, significant winds, limited visibility, and rapid accumulation of snow.

Parking Lots

General winter maintenance requirements for parking lots have been established for different snow and ice events as follows:

- ◆ Freezing rain, sleet, black ice, and freeze thaw. These types of events are based on changing weather conditions. Critical parking lots will have ice control material applied as soon as practical as determined by the Street Maintenance Supervisor or Park Maintenance Supervisor. The remainder of winter use parking lots will be monitored for safe conditions and ice control application after all streets and critical lots have been completed.
- ◆ Snowfall of less than 2”. Plowing may not be necessary and ice control procedures may be adequate to produce safe winter conditions. The Street Maintenance Supervisor and Park Supervisor will determine if snow depth or drifting will require plowing of parking lots.
- ◆ Snowfall greater than 2”. Snow removal on critical parking lots will begin as soon as practical after snowfall has ended. These lots will be plowed simultaneously or immediately after street plowing is completed. All other winter use parking lots will be plowed as equipment and personnel become available after emergency plowing is completed. During extremely heavy snow events, critical parking lots maybe plowed before snowfall has ended to allow for emergency vehicle access and city business to be conducted.
- ◆ Each year the Public Works Department Street Maintenance Division and the Parks & Recreation Department Maintenance Division will review and make changes to a map showing city parking lots (Exhibit F), their priority level (critical or winter use) and department of responsibility.

EQUIPMENT

The City will acquire, maintain, repair, and replace equipment on a timely basis, as the City’s established budget will allow. To provide for utilization of equipment in a cost-effective manner, the City may use city trucks, motor graders, front-end loaders, and other regular equipment as may be useful for control of snow and ice.

DISPATCHING EQUIPMENT

The start of snow and ice control operations for any storm is dependent upon immediate and anticipated conditions. The Street Maintenance Supervisor or his designee will determine the dispatching of equipment. Plowing and/or sanding operations may occur during a regular work shift 7:00 a.m. to 3:30 p.m. or on an emergency call-out basis.

HOW SNOW WILL BE PLOWED FROM COLLECTOR, PRIORITY, AND RESIDENTIAL STREETS

The City is divided into 11 plow routes and 2 cul-de-sac routes (Exhibit A). Snow will be plowed in a manner so as to minimize traffic obstructions. The center of the street will be plowed first. The snow will then be pushed from left to right with discharge going onto the boulevard area of the right-of-way. The street is cleared curb to curb. The Street Maintenance Division will not be responsible for plowing snow from any sidewalk

and/or driveway except under unusual circumstances. Putting snow on City streets from private property is in violation of Minn. Stat. 160.2715, Right-Of-Way Use Misdemeanors.

In cul-de-sacs, 1-ton trucks will try to minimize snow windrows in driveways and push the majority of the snow onto the boulevard.

SNOW STORAGE

Ongoing snow and ice control efforts require the use of City owned right-of-ways and easements for storage of plowed snow. The right-of-way generally extends 10' to 16' behind the curb. Depending upon volume of snow, storage within the right-of-way could create sight obstructions at intersections. Intersection conditions will be reviewed case by case and resolved by appropriate methods.

Where space does not allow for snow to be piled outside the driving lanes, the City will remove the snow by hauling. Timing of such hauling will be at the discretion of the Public Works Superintendent, Street Maintenance Supervisor, or their designee.

ICE CONTROL

The City of Roseville does not guarantee that streets or parking lots will be free of snow and ice after plowing. Bare, dry pavement should not be expected and may not be continuous on City streets throughout the winter months. The City attempts to maintain adequate traction for the motoring public.

Planning for a winter storm is difficult. The differences in rate of rain, sleet, snowfall, moisture content, temperature, time of day, and wind make each storm unique. Melting conditions may also require some level of ice control.

Ice control operations may consist of as few as a single truck applying material on isolated areas to the full fleet applying material citywide during a major ice control event. See Exhibit E for typical ice control routes.

In order to remain cost effective, the Street Division will provide ice control measures at intersections of collector streets, priority streets, residential streets, hills, and curves. Ice control material will also be applied as deemed necessary on residential streets and at the beginning of cul-de-sacs. A variety of ice control products are available and City staff is continually monitoring the effectiveness, environmental impact, and cost of each. The Public Works Superintendent and Street Maintenance Supervisor will determine the appropriate combination of chemicals and sand to effectively control ice in the given weather conditions. Effect on the environment is of the highest priority in selection of ice control products.

The City cannot be responsible for damage to grass or driveways caused by the ice control products and will not make repairs or compensate residents for ice control products damage to turf or driveways.

PARKING ON CITY STREETS

Providing quality snow removal on City streets requires the street to be free of vehicles or other obstacles. Parking on City streets is not allowed after a continuous 2" accumulation of snow for up to 48 hours or until the street is plowed full width, see City Ordinance

PLOWING AND/OR SANDING OF PRIVATE PROPERTY

Unless there is direct benefit to the City operations or unless emergency vehicles need access, there will be no plowing or ice control of private property with City equipment.

MAILBOXES

In those instances in which the U. S. Postal Service does not provide door-to-door delivery, it is necessary for property owners to install mailboxes on the city right-of-way immediately adjacent to the street curb. While the installation of mailboxes on City owned right-of-way is permitted, the mailbox owner assumes all risk of damage except where a mailbox is damaged through **direct contact** by snow removal vehicles. If the mailbox is damaged due to **direct contact** by a snow removal vehicle, the City at its option will repair or replace the mailbox. The City will replace with a standard metal mailbox and a 4' x 4' treated post. The City will reimburse up to \$40 provided the owner has contacted the Public Works Superintendent or Street Maintenance Supervisor within 72 hours for verification and authorization. The property owner will be required to submit an itemized statement of materials. Newspaper boxes installed under mailboxes do not allow for snow equipment to pass under and can cause an **indirect** hit to the mailbox. See Exhibit B for City and postal mailbox standards.

A property owner assumes all risks and responsibilities for replacement of mailboxes and supports that are constructed of materials such as, but not limited to, brick and mortar, stone aggregate, ornamental railings, or antique type support.

If a mailbox is damaged due to **indirect contact**, including the force of snow generated by the snow removal vehicle, the City assumes no responsibility. It is necessary for homeowners in this climate to use materials and construct mailboxes that will withstand the force of a snow windrow off the end of a snowplow.

MAIL DELIVERY

The snowplow operators make every effort to remove snow as close to the curb line as practical to provide access to mailboxes for the postal department. It is not possible to provide perfect conditions and minimize damage to mailboxes with the size of equipment the City operates. The final cleaning adjacent to mailboxes is the responsibility of each resident.

LANDSCAPING

Landscaping, including nursery and inanimate materials that are installed by a property owner or encroach on City right-of-way and are allowed by City ordinance will be the responsibility of the owner and the owner will assume all risk. Damage to trees, shrubbery, and other landscaping will not be considered for compensation. The City cannot control drift or discharge of snow from a snowplow or snow blower.

The City will assume no responsibility for damages incurred as the result of snow removal and ice control activities. The City at its option will repair by reseeding or replacing sod that is removed as the result of plowing activities. The City at its option may replace, trim, or remove landscaping including shrubbery, trees, and inanimate objects, which are hazardous to snow removal.

LAWN SPRINKLING, LIGHTING SYSTEMS, AND PERSONAL PROPERTY

The City will assume no responsibility for damage to above the ground or underground lawn sprinkling systems, exterior lighting systems, and similar landscaping installed in City owned right-of-way. The City will assume no responsibility for personal property that is being stored on the City right-of-way.

DRIVEWAYS

One of the most frequent and irritable problems in removal of snow from public streets is the snow deposited in driveways during plowing operations. Snow being accumulated on the plow blade has no place to go but in the driveway. The amount of snow deposited in the driveways may be significant but is unavoidable due to the nature of snow removal. The depth of snow in any given driveway is proportional to the depth of the given snowfall. The City will not clean driveways based on financial restraints and available personnel.

RESPONSIBILITY

Streets:

The Public Works Superintendent and Street Maintenance Supervisor with assistance from the police department will monitor the street conditions to determine the timing and the number of crews necessary to clear the City maintained public street system.

The Public Works Superintendent, Street Maintenance Supervisor, or in their absence the designated representative, has the responsibility of determining plow routes and sequencing of operations in accordance with the priorities as established in Exhibit A. The Street Maintenance Supervisor or his designee will retain the latitude to adjust sequencing or route assignments based on storm conditions, equipment availability, and/or other conditions warranting changes.

Parking Lots:

The Street Maintenance Division along with the Parks Maintenance Division will monitor conditions in parking lots to determine timing and equipment and staff necessary to provide snow and ice control in city parking lots.

The Street Maintenance Division is responsible for snow and ice control in all parking lots within the City Center Campus, including the City Hall lots, Fire Station #1 lots, maintenance garage lots, and Ice Skating Center lots.

The Parks Maintenance Division is responsible for snow and ice control on all other city parking lots. As in other areas of maintenance, divisions assist each other as available and necessary to carry out snow and ice control operations.

STAFFING

As snow and ice control on city streets and critical parking lots is considered emergency in nature, all maintenance divisions, including streets, utilities, and park maintenance staff will be called upon to ensure all necessary equipment is utilized for each snow and ice event as determined by the Public Works Superintendent or Street Maintenance Supervisor.

COMPLAINTS AND REQUESTS FOR FURTHER SERVICE

Complaints and requests for further services regarding snow and ice control or damage will be taken during normal working hours and handled in accordance with City procedures. Complaint and requests for further services should be directed to Public Works Street Department. Complaints and request for further services will be handled on a priority basis. Response time should not exceed 24 hours after snow has ceased unless conditions or operations prevent the Superintendent or Supervisor to respond.

Emergency requests for service should be directed to the Public Works Department at 651-792-7004 during regular business hours or after hours to the Roseville Police Department at 651-767-0640 where on-call staff will be notified to respond. It should be understood that responses are to ensure that the provisions of the policy have been fulfilled and that all residents have been treated uniformly.

REVIEW OF POLICY

The City will keep on file comments and complaints received regarding this policy. This policy will be reviewed annually. The review will consider comments received since the last review.

EXHIBITS

Exhibit A: Large citywide map with plow routes

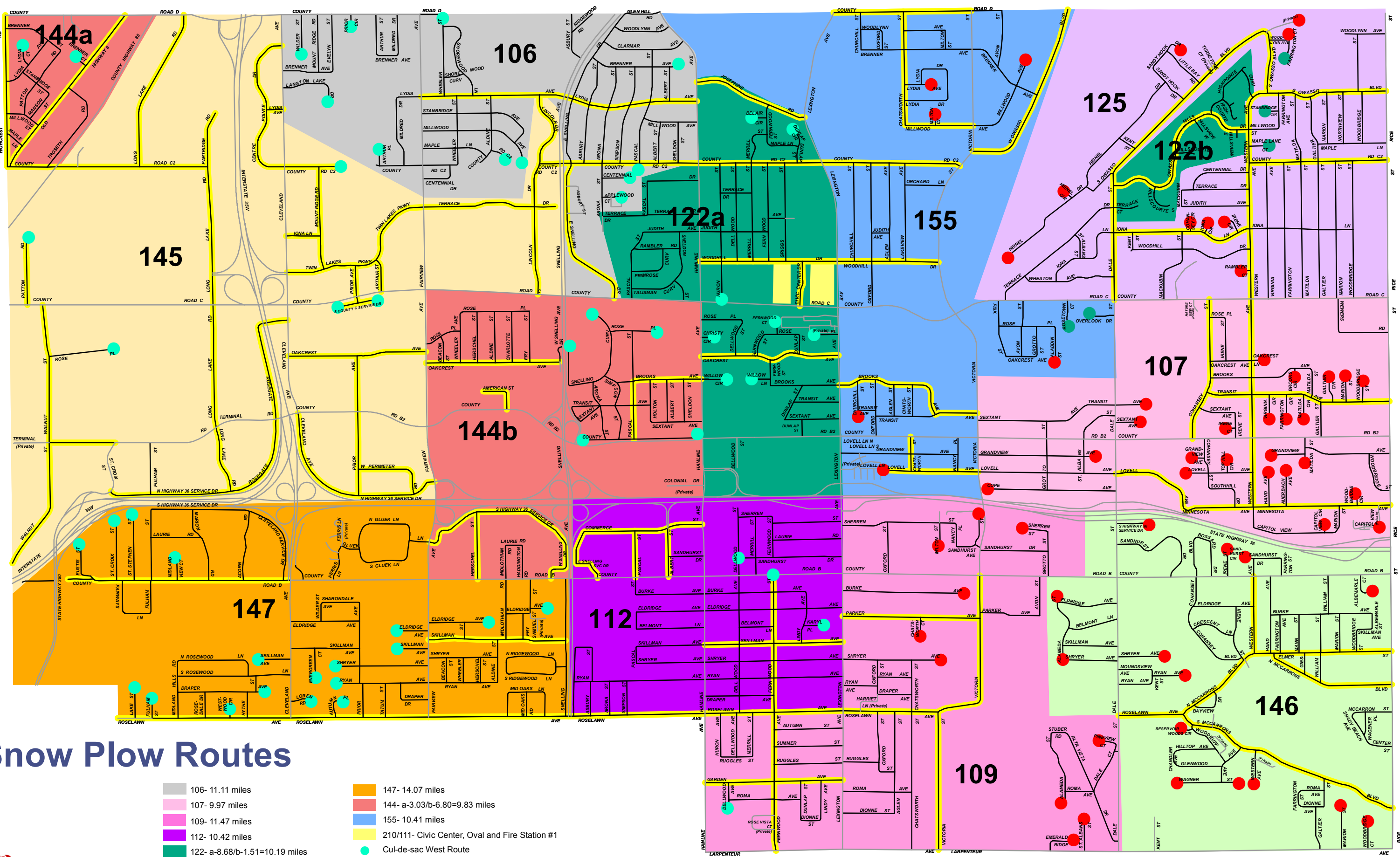
Exhibit B: City and postal installation requirements for mailboxes

Exhibit C: Snowplow visibility diagram

Exhibit D: Roadway clearing diagram

Exhibit E: Map of Ice Control routes, 2-6 routes

Exhibit F: Map of City Parking lots



Snow Plow Routes

- 106- 11.11 miles
- 107- 9.97 miles
- 109- 11.47 miles
- 112- 10.42 miles
- 122- a-8.68/b-1.51=10.19 miles
- 125- 13.86 miles
- 145- 11.51 miles
- 146- 10.77 miles
- 147- 14.07 miles
- 144- a-3.03/b-6.80=9.83 miles
- 155- 10.41 miles
- 210/111- Civic Center, Oval and Fire Station #1
- Cul-de-sac East Route
- Cul-de-sac West Route
- Cul-de-sac Route 122
- Collector Streets



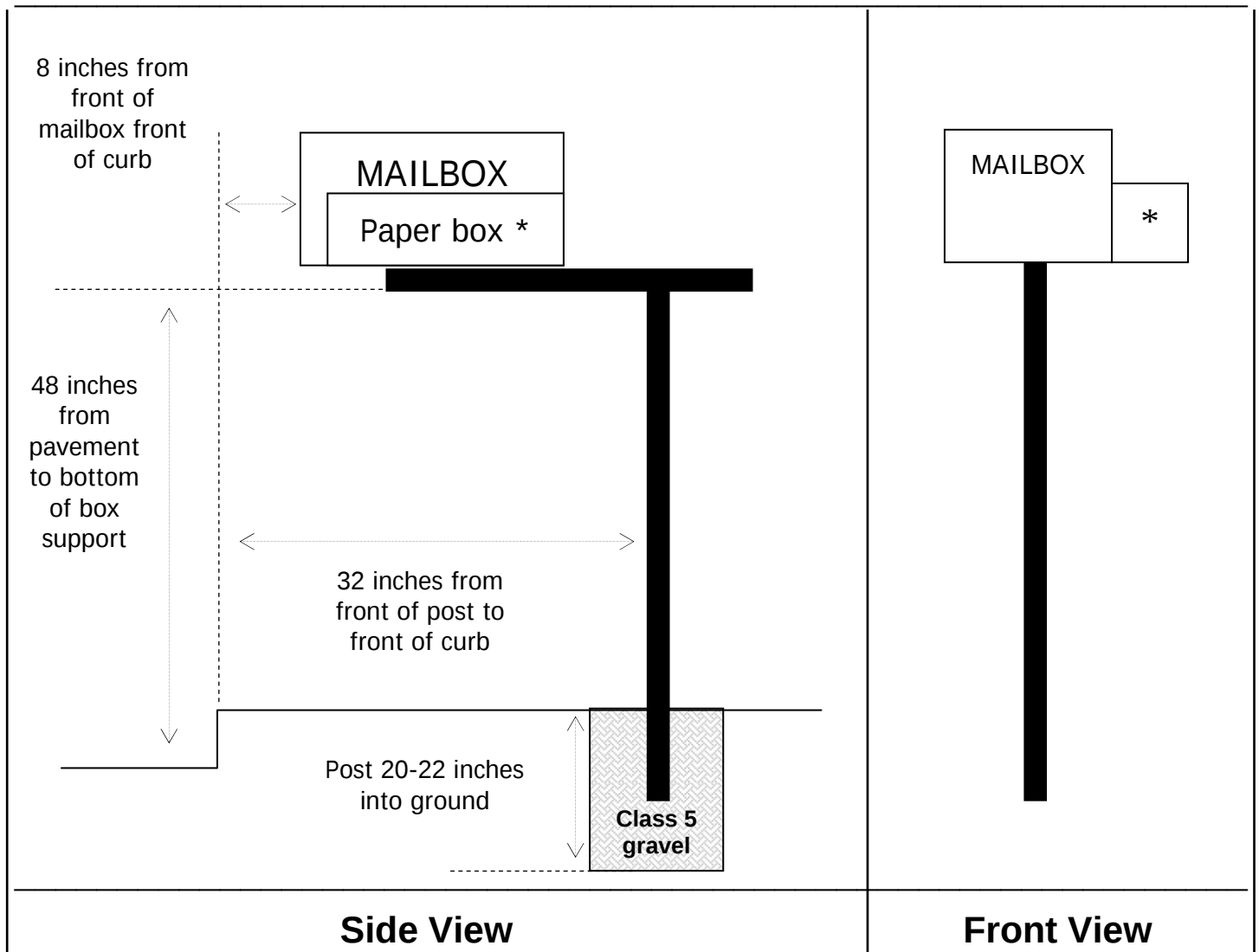
Data Sources and Contacts:
* Ramsey County GIS Base Map (10/08/18)
* City of Roseville Community Development
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

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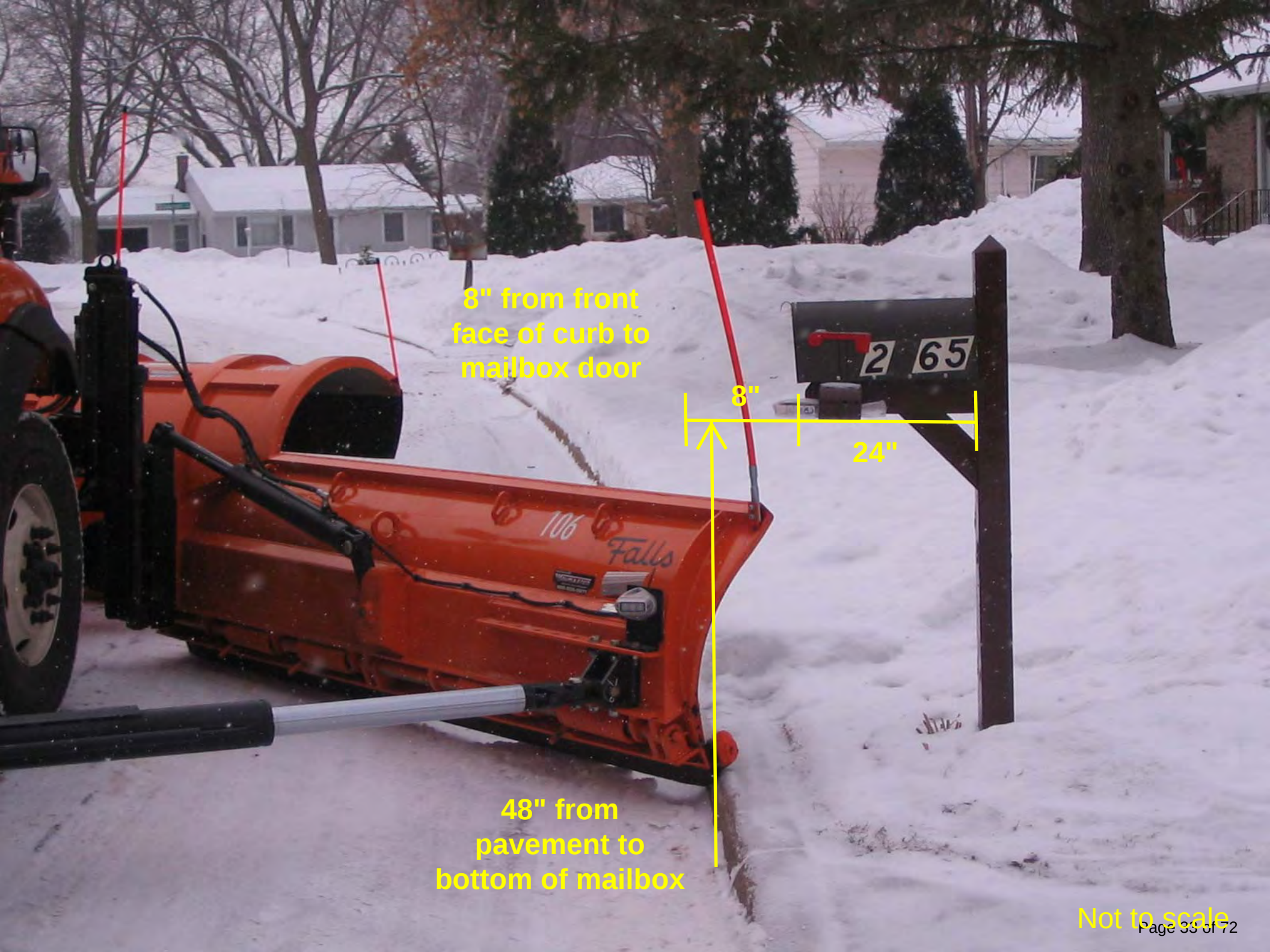
MAILBOX STANDARD INSTALLATION



(Not to scale)

NOTES:

- Box must be located so carrier can serve without leaving vehicle.
- Have box extend as far in front of support post as possible, but 8 inches from front of curb.
- Address must be on side of box from which carrier approaches in letters about 1" high. (Or on front where boxes are grouped.)



8" from front
face of curb to
mailbox door

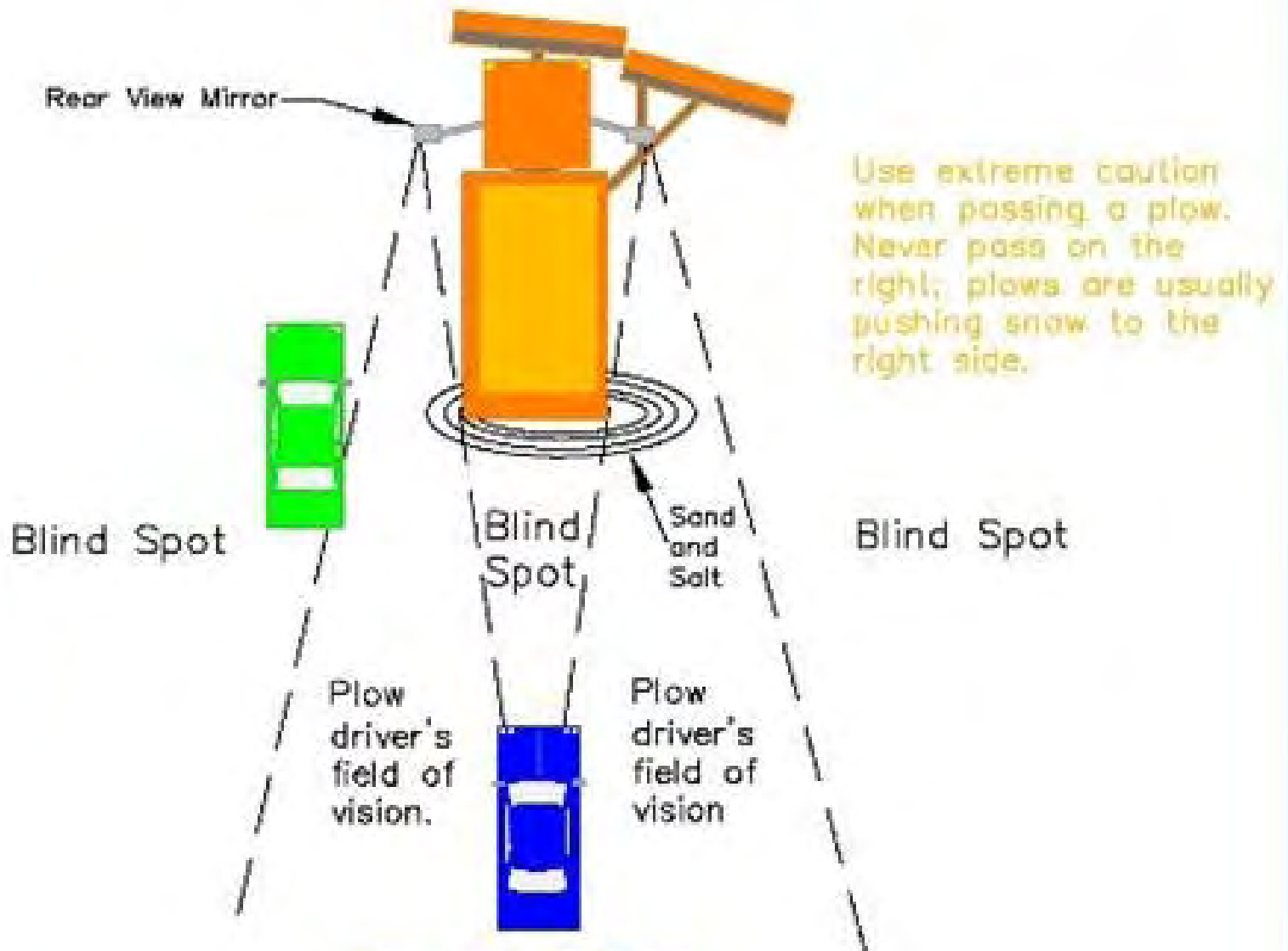
8"

24"

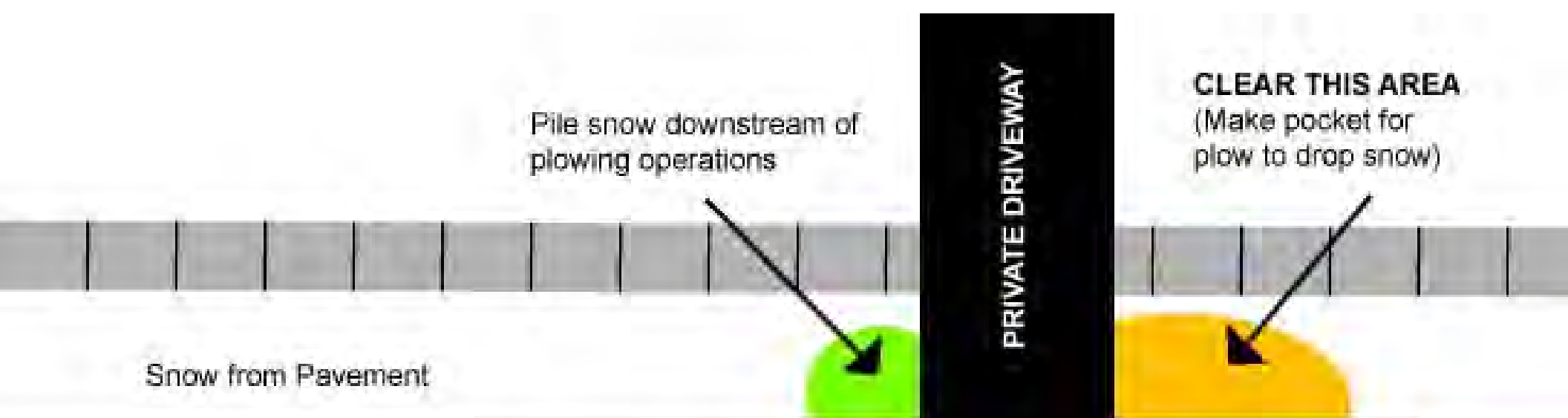
48" from
pavement to
bottom of mailbox

Not to scale

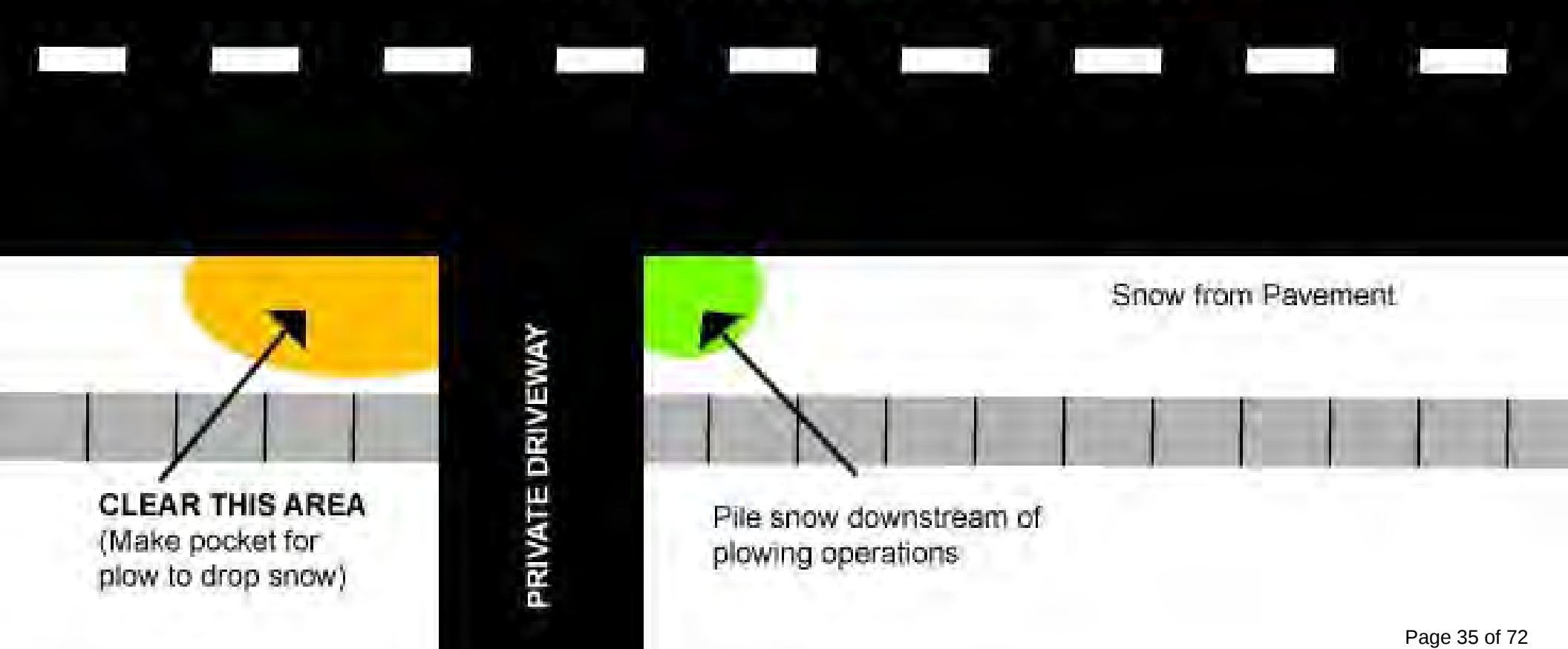
Don't assume plow drivers see you.
Their field of vision is limited.



Stay back 200 feet.
If you can't see the
plow's mirrors, the
driver can't see you.



CLEARED ROADWAY AREA



Ice Control Route 2



Prepared by:
Engineering Department
October 16, 2018

-  Priority Route
-  Route 1
-  Route 2

Data Sources and Contacts:
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map: IceControl_Route.pdf



Ice Control Route 3

-  Priority Route
-  Route 1
-  Route 2
-  Route 3



Prepared by:
Engineering Department
October 16, 2018

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map: IceControl_Route.pdf



Ice Control Route 4

-  Priority Route
-  Route 1
-  Route 2
-  Route 3
-  Route 4



Prepared by:
Engineering Department
October 16, 2018

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map: IceControl_Route.pdf



Ice Control Route 6



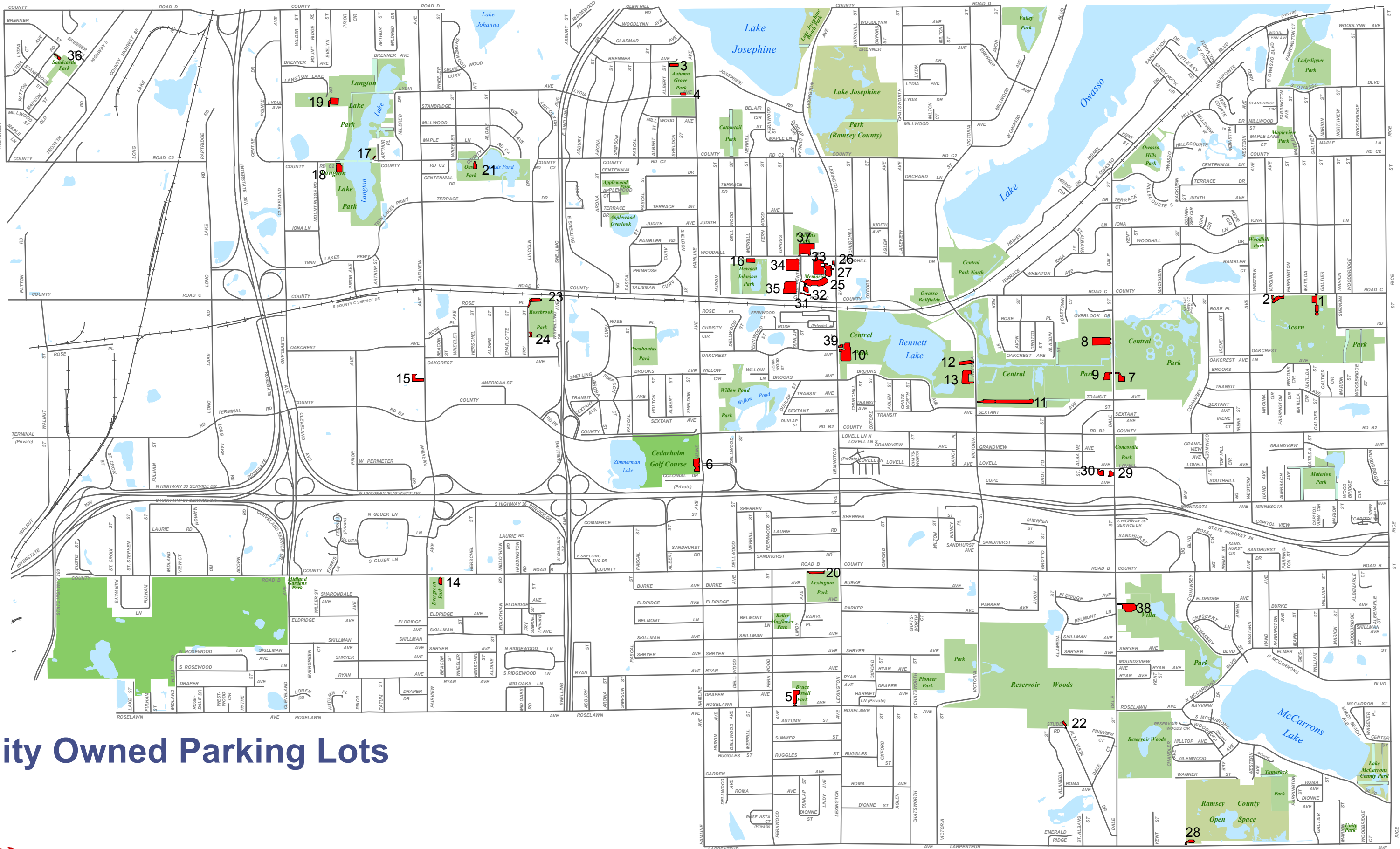
Prepared by:
Engineering Department
October 16, 2018

- Priority Route
- Route 1
- Route 2
- Route 3
- Route 4
- Route 5
- Route 6

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City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

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0 500 1000 1500 2000 Feet
mapdoc: IceControl_Routes.mxd
map: IceControl_Route.pdf



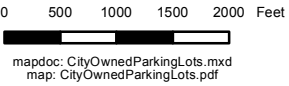
City Owned Parking Lots



Prepared by:
Engineering Department
October 23, 2018

Data Sources and Contacts:
* Ramsey County GIS Base Map (10/9/18)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

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**Roseville Parks and Recreation Department
2661 Civic Center Drive - Roseville, Minnesota 55113
651/792-7006**

OPERATING POLICY #42**DATE: October, 2014****POLICY TITLE: Snow Plowing- Pathway**

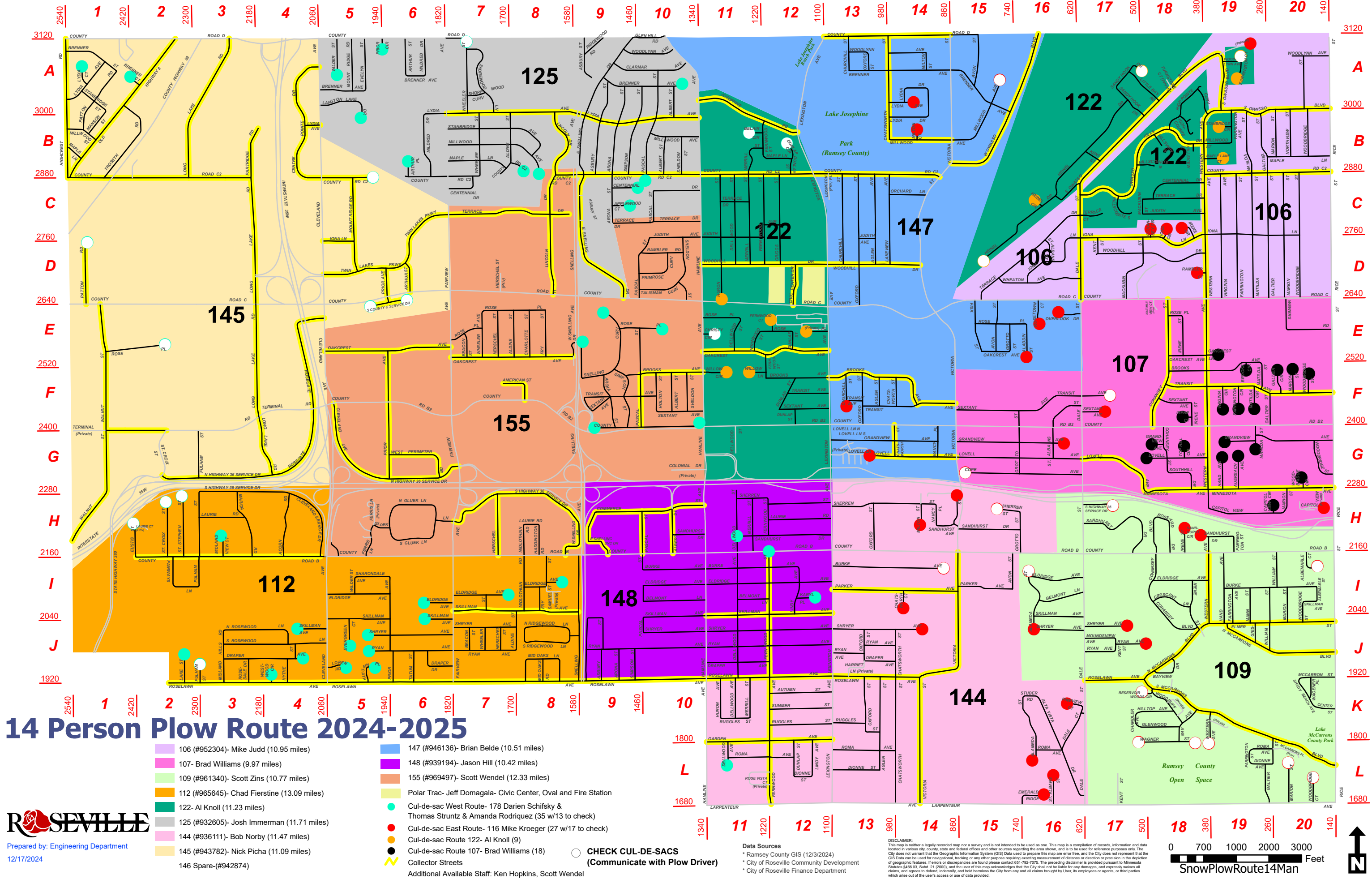
PURPOSE: The Parks and Recreation System Plan is responsible for plowing snow on all Roseville off-road paths. This policy outlines the standard and procedures for clearing the pathways of snow. Goals include:

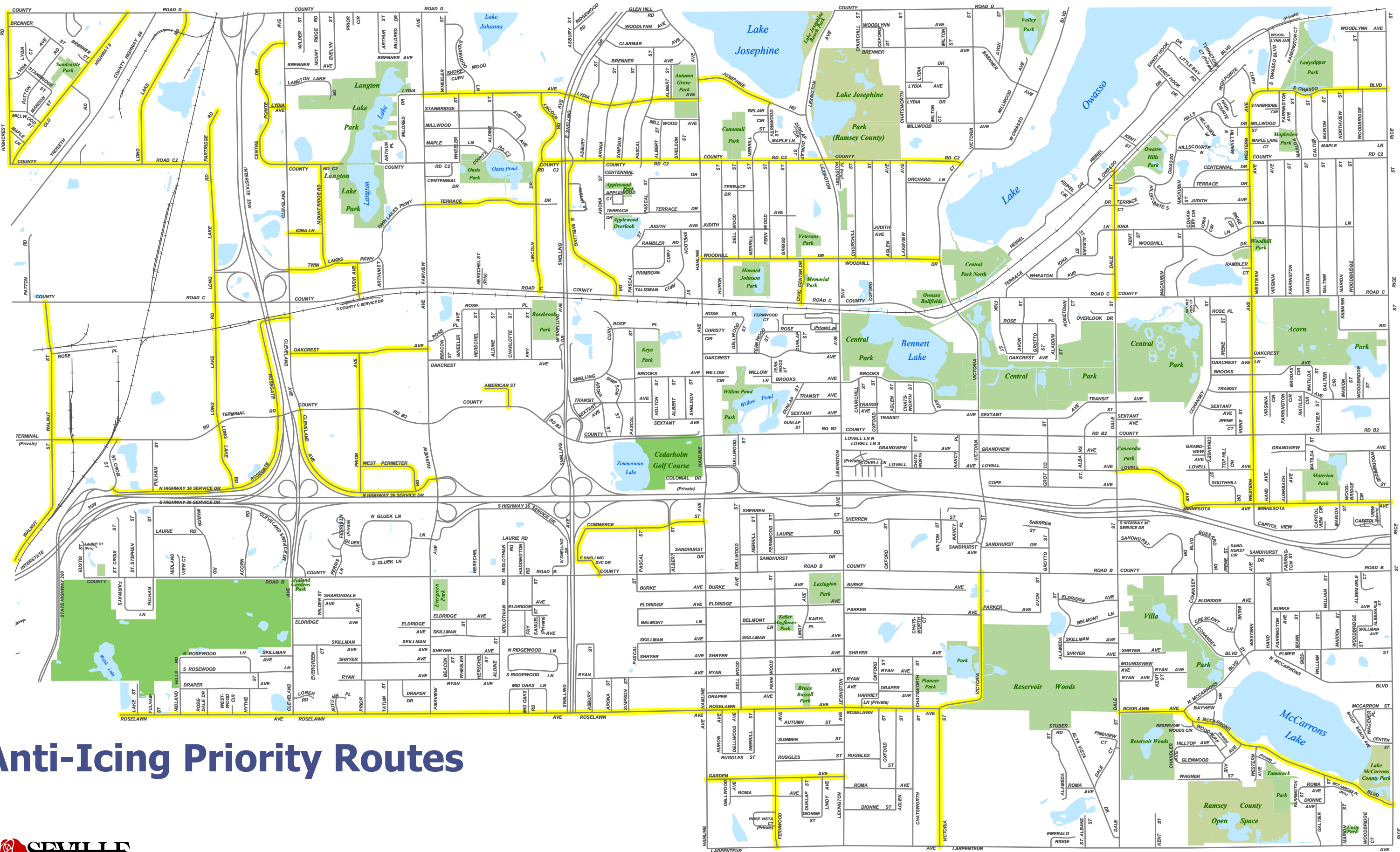
- Monitor, in conjunction with the public works department, weather and road conditions 24 hours per day.
- To have pathways plowed within 24 hours after snow has quit falling.
- To communicate with residents on how they can work together with Parks and Recreation in keeping pathways safe and clear of snow.

DESCRIPTION:

The following policy shall be used for clearing snow from City of Roseville pathways:

1. The City of Roseville has approximately 74 miles of off-road pathways.
2. Snow removal on pathways begins after a minimum of 2" of accumulated snowfall or drifting from snow events and two hours after the Roseville Street Department begins the clearing of City streets. This is to reduce the amount of re-depositing of plowed street snow.
3. Snow removal operations will be directed and supervised by the Park Superintendent and be provided by Parks and Recreation staff with city equipment. The level of service is limited to the available operating equipment and available staff.
4. Pathway snow clearing will be prioritized by facilities, schools, parks, and major streets.
5. Due to the limitations of mechanical equipment and pathway irregularities, pathways will not be cleared or maintained to a dry pavement standard. Handwork will not be performed and surface irregularities and slippery conditions may result. No sanding or ice control (sanding or salting) will be performed (the steep hill in Reservoir Woods is the exception.)
6. It is expected that snow can be plowed, blown, swept or dumped on public right-of-ways and easements on either side of the pathway as needed for the best efficiency of operation.
7. Reasonable attempts will be made not to deposit excessive snow in driveways or private sidewalks if it is operationally or mechanically controllable. However, the removal of any snow deposited by City pathway plowing will be the responsibility of the adjacent property owner/occupant.
8. The City will not be responsible for sand, salt or incidental plow damage to turf, driveways, irrigation systems or landscaping located within public right-of-ways or easements. Unusual damage will be discussed with property owner.
9. In order to perform pathway snow removal operations, pathways must remain free of any obstructions (i.e., vehicles, refuse containers, play equipment, implements etc.) If obstructions are encountered, the City's operation may skip the affected property frontage and the property owner may be cited by City Code Officers per City Ordinance.
10. Commercial property owners are expected, per City Ordinance to perform snow removal on all adjacent public pathways.
11. No public or private landowners may deposit snow on City pathways as stated in City Ordinance. City Code Officers will cite offenders.
12. The Parks and Recreation Director and Department Staff will annually review this policy and make any needed modifications.





Anti-Icing Priority Routes



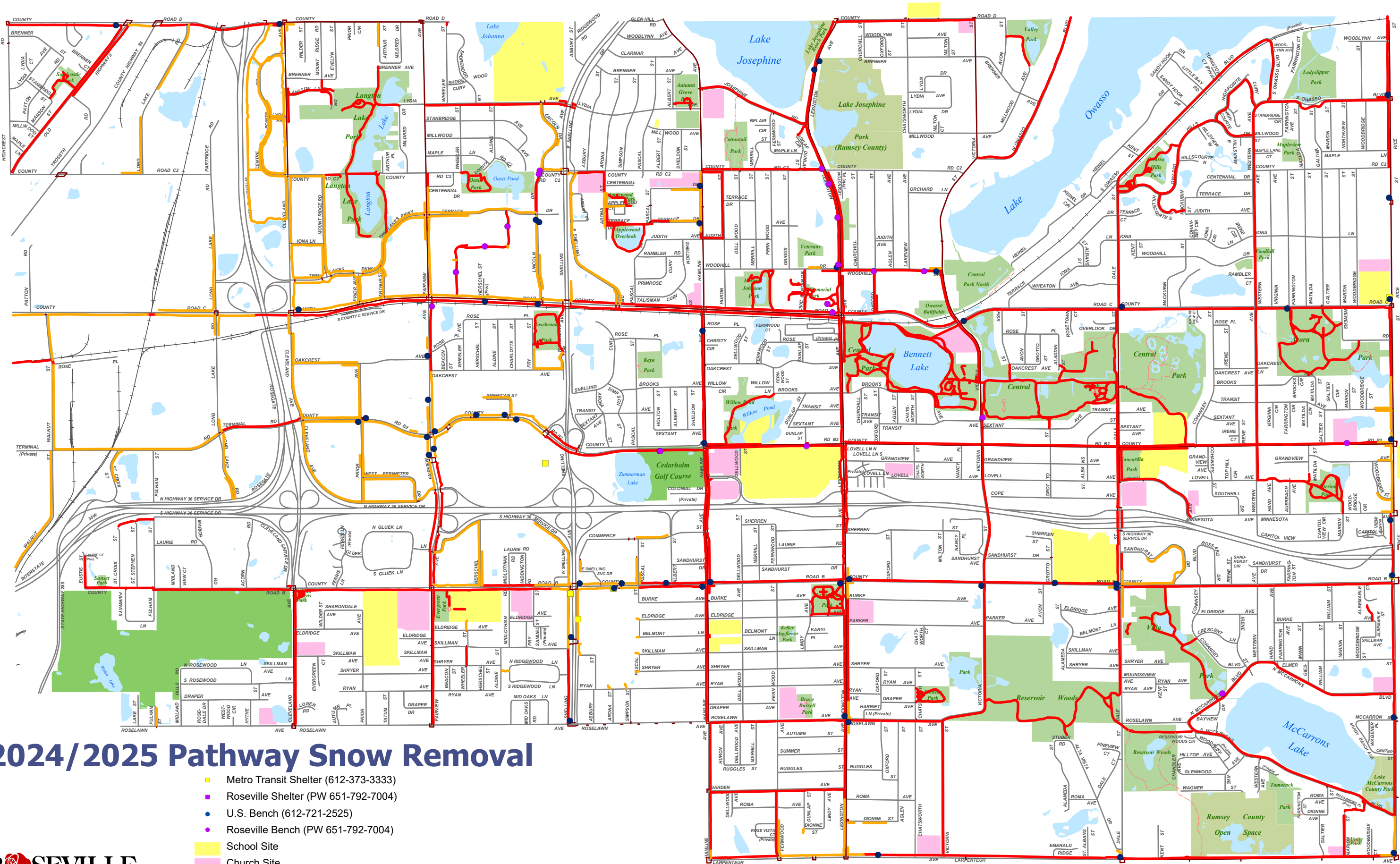
Prepared by: Engineering Department
10/5/2023

Anti-Icing Priority Route (25.8 miles)

Data Sources
* Ramsey County GIS (8/6/2023)
* City of Roseville Community Development
* City of Roseville Finance Department

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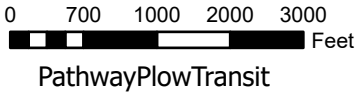
2024/2025 Pathway Snow Removal



Prepared by: Engineering Department
10/31/2024

Data Sources
* Ramsey County GIS (10/3/2024)
* City of Roseville Community Development
* City of Roseville Finance Department

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Roseville Public Works, Environment and Transportation Commission

Agenda Item

DATE: March 18, 2025

ITEM: 7.a.

ITEM DESCRIPTION: Less Mow Summer/Pollinator Update

Background

The City of Roseville has participated in No Mow May/Less Mow May since May of 2022 as part of the City's commitment to sustainability and supporting community ecosystem health. However, recent scientific studies suggest that refraining from mowing during the month of May provides few benefits to pollinators and can have negative effects on turf health and blooming plants that typically grow in lawns.

Many cities, including the cities of Eagan, Edina, and Vadnais Heights, are pivoting away from support of No/Less Mow May to promoting year-round pollinator-friendly lawn practices.

Staff met with City Council to discuss updating our pollinator programming on February 10, 2025, and will update the commission on the discussion and future action items.

Recommendation

Discuss program updates for Less Mow Summer/Pollinator support.

Attachments

1. Presentation

Less Mow Summer/ Pollinator Update

Public Works/Engineering

March 18, 2025



Agenda



Recap of Council Discussion

Program updates

Q & A

Latest Research



- Pollinators need habitat and forage throughout the year, not just in May
- Resuming mowing aggressively after No/Less Mow May can be harmful for the lawn as it heads into drier months of June and July.
- Most beneficial blooming species in turf grow to only 2-3” tall.
- Lawns without any blooming species don't provide pollinator resources.

Other cities

- **Vadnais Heights** – Pollinator Protection Program
- **Mendota Heights** – Pollinator Awareness Month
- **Edina** – Will continue to suspend enforcement of lawn ordinance, but will halt active promotion and engagement
- **La Crosse** – shifting to “Grow Green”
- **Eagan** – focusing on year-round pollinator efforts
- **Columbia Heights, Northfield, Rosemount:** shifting to “Less Mow May”.



Recommendations for Roseville

- Align with University of Minnesota – advocate for “slow mow summer”
- Reaffirm support for pollinators year-round:
 - Spring and fall cleanup practices
 - Leave the leaves
 - “Messy corners”
 - Add native plants with staggered bloom times
 - Including flowering trees and shrubs
 - Replacing turf with **flowering plants, bee lawns**, and/or lower-maintenance **fine fescue**, which capture more stormwater.
- Responsible mowing practices:
 - Mow based on lawn height, not day or month.
 - Use highest mower height settings
 - Mulch clippings for natural fertilizer
 - Mow in the evenings – less pollinator disturbance
 - Electric mowers
 - Less or no fertilizer



Program updates



[YOUR GOVERNMENT](#)

[RESIDENT RESOURCES](#)

[AROUND ROSEVILLE](#)

[BUSINESS](#)

[I WANT](#)

Recommendations for Pollinator-Friendly Yard Care

- [Plant native or naturalized species](#) that flower at different times throughout the seasons.
- Flowering trees and shrubs are excellent sources of food and shelter too!
- "[Leave the leaves](#)" in fall – either let the leaves lie where they fall, or keep some areas of leaf litter in protected parts of your yard to provide winter habitat for invertebrates and other creatures that hibernate in our yards.
- Replace turf with flowering plants or bee lawns.
- Do not use pesticides or herbicides in your yard.
- Help prevent mosquitos by reducing any standing water in and around your yard (or replace water in vessels like bird baths often)
- Replace turf with fine fescues that provide a similar look and feel but require less water and mowing, and capture more stormwater than Kentucky bluegrass.
- Mow in the late evenings when pollinators are less active.

Pollinator-Related Resources

- UMN – [Slow Mow Summer](#)
- [UMN Bee Lab](#)
- [UMN Extension Yard and Garden resources](#)
- [Bee Lawns](#)
- [Fine Fescue Lawns](#)
- [Blue Thumb project planning guides](#)
- Xerces Society Pollinator Conservation Resources – [Great Lakes Region](#)
- [Xcel Energy offers rebates](#) to purchase outdoor electric equipment, including lawn mowers, trimmers, etc.

Climate-Friendly Lawn Care Tips

- Mow based on lawn height, not day or month.
- Use the highest mower settings.
- Cut back no more than 1/3 of your lawn's height at a time.
- Mulch lawn clippings for a natural lawn fertilizer.
- Mow in the evenings when pollinators are less active and less likely to be disturbed.
- Use an electric mower – they are quieter, simpler to use, and create no pollution! Check out [Xcel Energy's outdoor electric equipment rebates](#) to help lower your cost.
- Reduce or eliminate the use of fertilizer. Excess nutrients from fertilizer causes algae blooms in local waterways.
- [Consider replacing Kentucky Bluegrass with a turf alternative like fescue](#), which is more drought-resistant than traditional turf while keeping the same look and feel of grass.

Water Conservation

- Install a rain barrel to reuse rain water for irrigation around your yard.

GOVERNMENT

No More Less Mow May

Less Mow Summer is the city's new initiative to promote pollinator-friendly lawns



NAOMI KRUEGER
FEB 26, 2025



2



4



1

Share

While this late-February warm-up is likely only “Fool’s Spring” and nobody dare pack up their winter boots just yet, now is a great time to start planning your spring lawn and gardening projects.

On February 10 the Roseville City Council unanimously approved a resolution to revoke a 2023 resolution in support of *Less Mow May*, in an effort to focus on year-round pollinator friendly practices instead. The initiative has gone from *No Mow May* to *Less Mow May*, but now the city is moving forward to *Less Mow Summer*.

“We felt *Less Mow May* was an opportunity to get people involved in sustainability efforts from their yards without undertaking a more significant landscaping project, but while well-intentioned, the original program wasn’t the most effective way to support pollinators,” Noelle Bakken, Roseville’s sustainability specialist, said. “This re-framing will create additional opportunities to connect with residents throughout the year on how they can make their yard a haven for pollinators!”



Program updates



SUMMER

LEARN MORE ABOUT
LESS MOW SUMMER

Native Plant Sale – May 2025



MNL Community Habitat Partnership
2025

Plant Kits



Backyard Prairie Kit



Part Shade Garden Kit



Monarch Special Kit

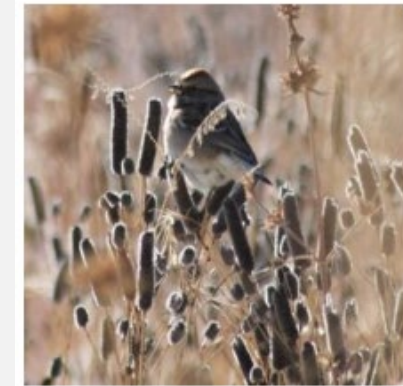


Rusty Patched Bumble
Bee Garden

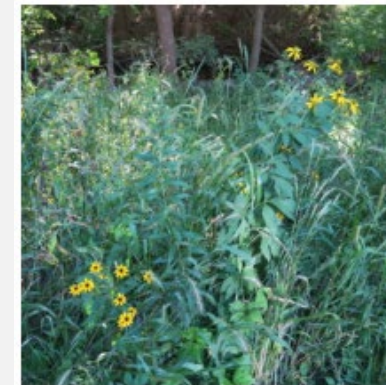
Seed Mixes



MNL Pollinator Mix – Dry
to Mesic



MNL Songbird Mix



MNL Woodland Mix



MNL Bee Lawn



Questions?

THANK YOU

Public Works/Engineering

Roseville Public Works, Environment and Transportation Commission

Agenda Item

DATE: March 18, 2025

ITEM: 8.a.

ITEM DESCRIPTION: Bike Plan Update

Background

Roseville was awarded an Active Transportation Planning Assistance grant from MnDOT that Roseville will use to create a bike plan that complements our existing Pathway Master Plan. The plan was first introduced to PWET on March 26, 2024, with updates in April and June. The draft plan has been produced with the assistance of a MnDOT consultant team and reviewed by the committee, consisting of representatives from various City departments and commissions, Roseville Public Schools, Ramsey County, and a Roseville resident. Comments are being incorporated, and a revised draft will be turned over to City staff to carry to a final document – including a public comment period, presentations to PWET and Parks Commissions, and to City Council.

Recommendation

Receive update and provide feedback.

Attachments

1. Reference Materials

City of Roseville **Bike Plan Update**

PWET Commission March 18, 2025



Bike Plan Update

Process



Plan Vision



VISION

A bicycle network that is safe, comfortable and accessible for riders of all ages and abilities, especially for people experiencing systemic barrier and inequities; to use confidently.

Plan Goals



GOALS

Safe Streets: Create a safe, comfortable, and convenient network that prioritizes people of all ages and abilities bicycling, improving community access and safety for all.

Health & Well-Being: Encourage a healthy active lifestyle for all, improving community health outcomes.

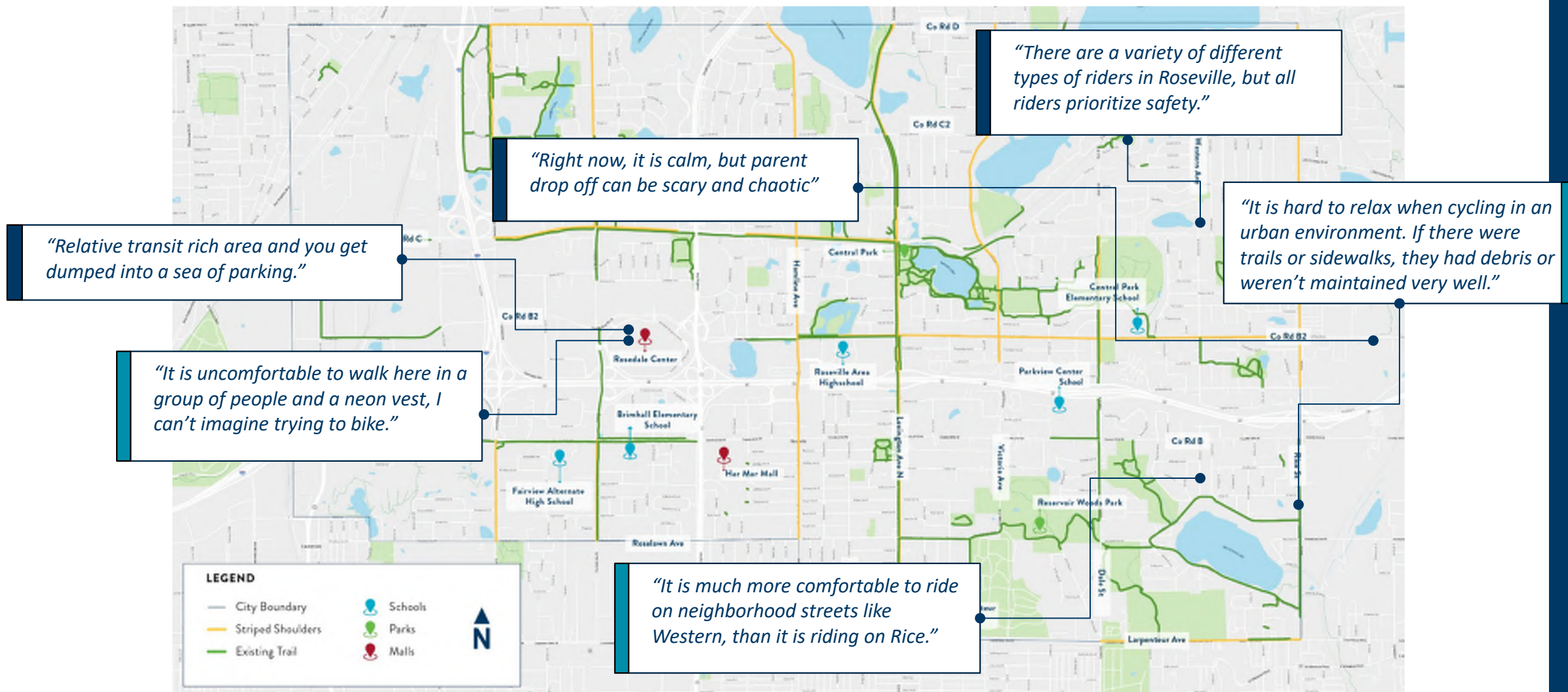
Transportation Choice: Make bicycling an efficient way to get around the community, reach neighboring cities, and connect to transit, increasing bicycle trips and reducing automobile trips.

Bike Audits

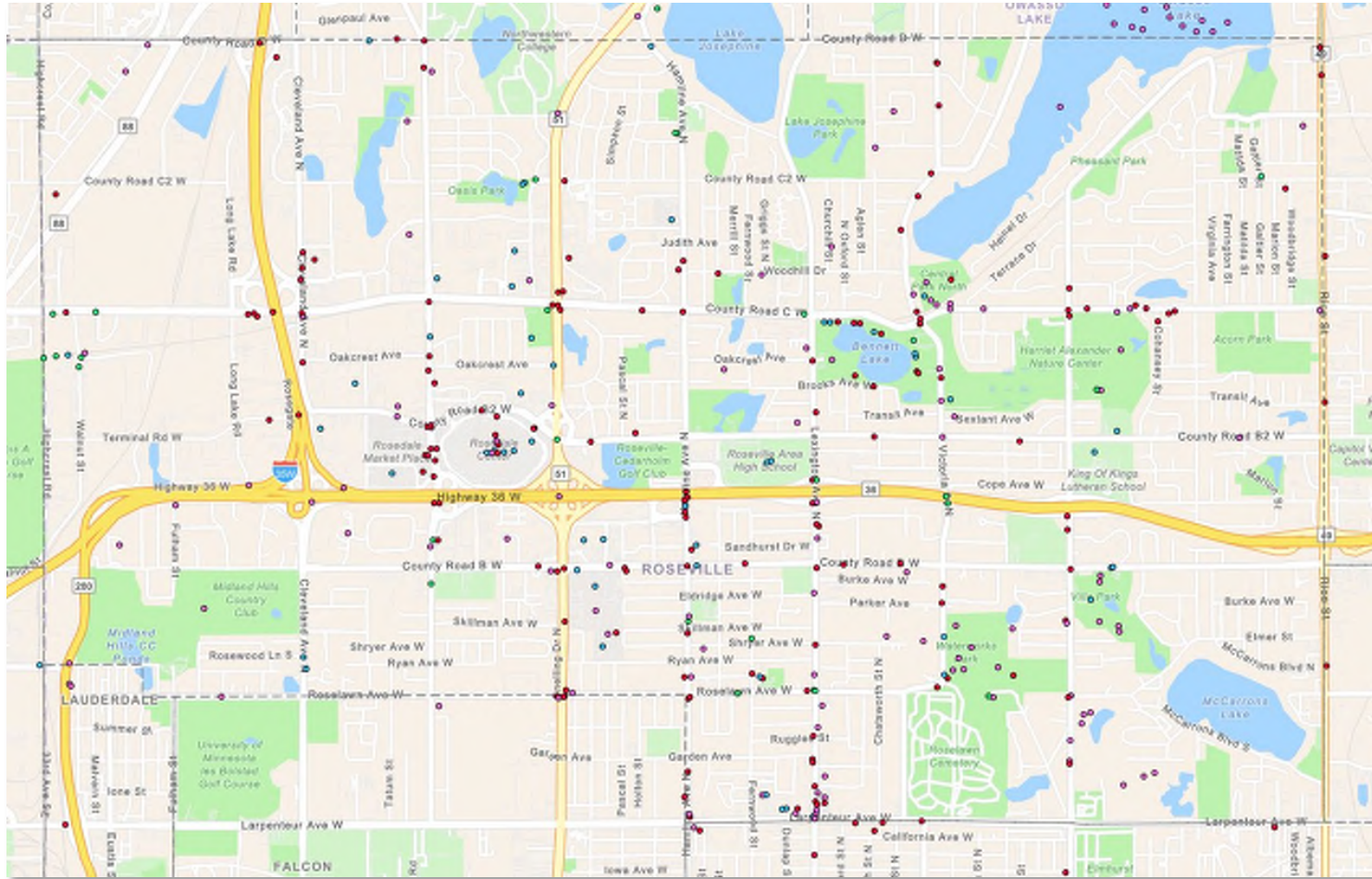


Members of the Roseville Bike Plan Committee were joined by residents for three bike audits on June 10th and 11th, 2024. The groups who participated in the audits are shown starting from lower left: Rosedale Center, Acorn Park, and Lake McCarron's County Park.

What We Heard | Bike and Walk Audit Comments



What We Heard, Observed, Learned



- Legend:
- Destinations
 - Biking is currently unsafe/uncomfortable
 - Biking is currently safe/comfortable
 - Ideas/requests

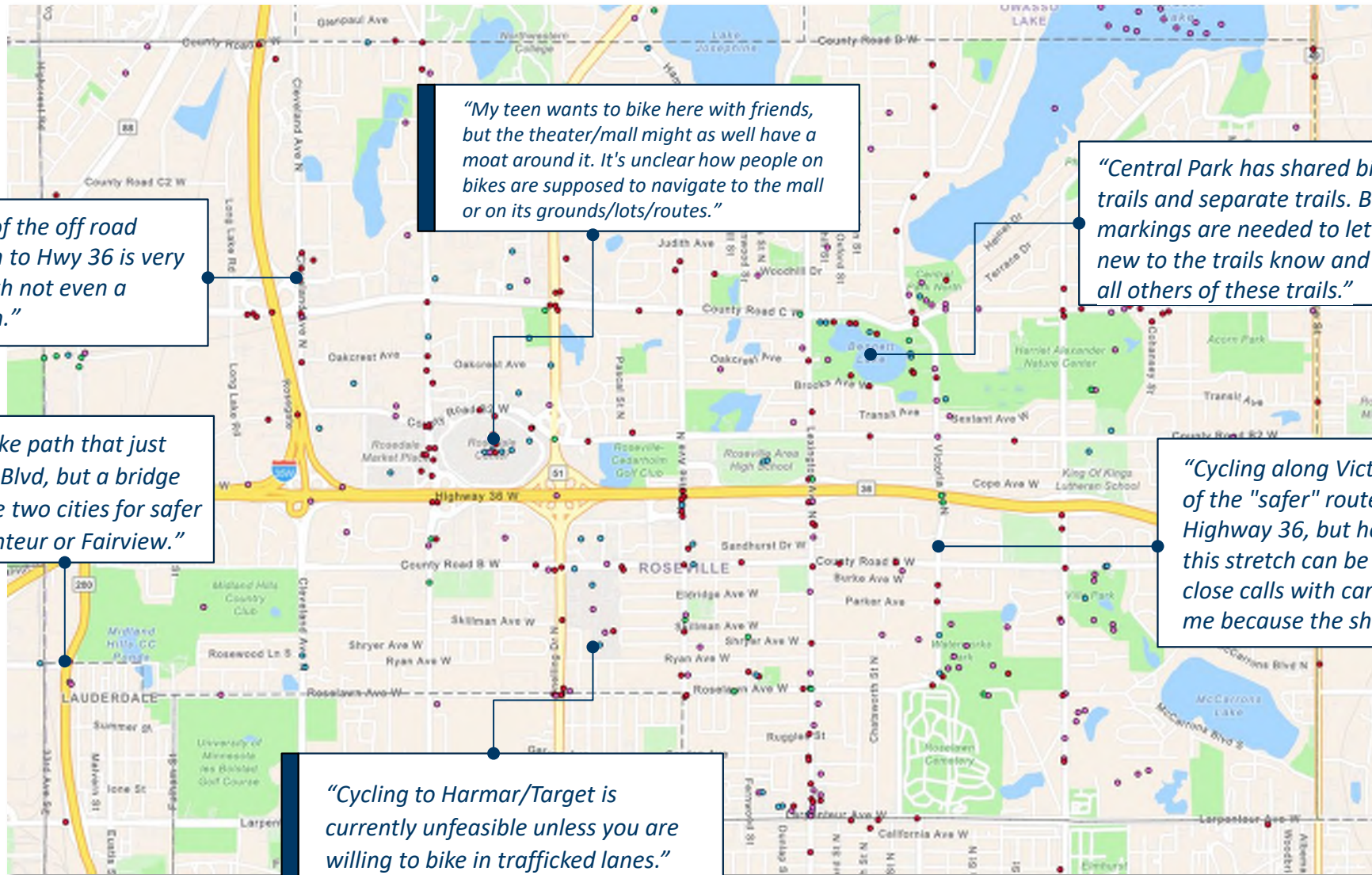
The Roseville Bike Plan Interactive Comment Map allowed community members to place pins on a map based on four categories:

- Destinations (places people currently bike or wish to bike to)
- Safe/Comfortable Biking
- Unsafe/Uncomfortable Biking
- Ideas/Requests (bike facility suggestions)

The map was open from April 10th to June 30th, 2024 and had 324 visitors who left 378 comments

“I would love for our city to be more bike friendly. We have plenty of businesses that are fairly close but they're inaccessible without a car. Adding bike lanes would be amazing.” – Community Member

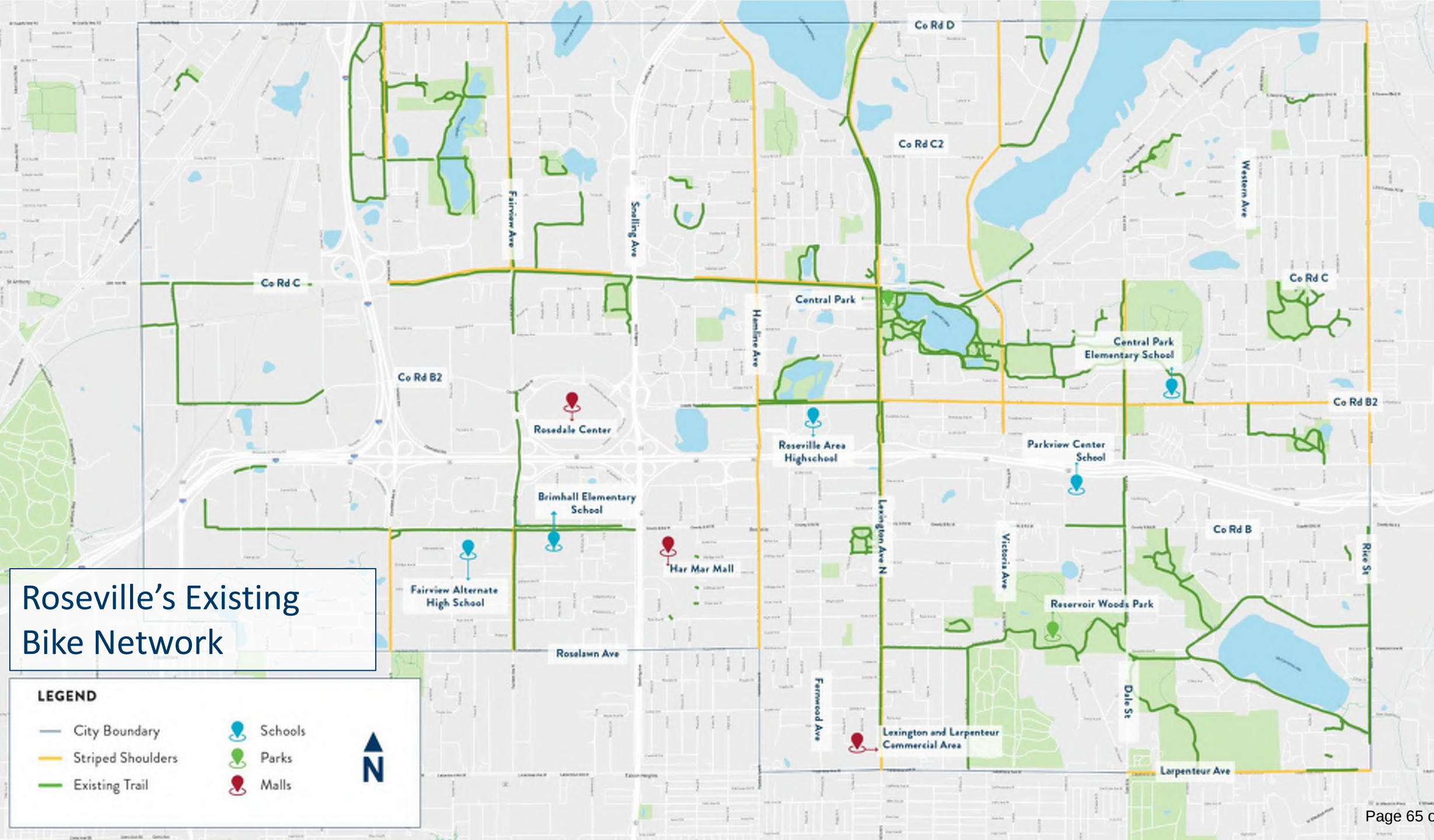
What We Heard | Specific Issues and Opportunities



Roseville's Existing Bike Network

LEGEND

- City Boundary
- Striped Shoulders
- Existing Trail
- Schools
- Parks
- Malls



Existing Network | Facility Types in Roseville's Bike Network

Bikeway Type	Existing Mileage	Percent of Network	Example
Sidewalks: In Roseville sidewalks are typically 5-6 ft wide paved facilities alongside a street intended for use by people walking however city ordinance allows for bikers to use sidewalks, too. Sidewalks are not a long-term solution for cyclists in Roseville but are part of the existing network.	46.8	46%	 A sidewalk on Co Rd B in Roseville
Shared-use path: In Roseville these include paved trails alongside a busy street shared by people walking and biking. They are typically 8-10 ft wide.	36.6	36%	 A shared-use path on Co Rd C in Roseville
Bike Shoulders: In Roseville these include street-level paved shoulders often shared with parking and marked with a white line	17.96	18%	 Bike shoulders on Western Ave in Roseville
Total	101.36	100%	

The Priority Bike Network and 2021 Pathways

LEGEND

- City Boundary
- Striped Shoulders
- Existing Trail

- Schools
- Parks
- Malls

- Priority Bike Network - All Ages and Abilities
- Priority Bike Network - Traffic Calmed Local Streets
- Existing or Planned Bike Facility in Neighboring City
- Reaffirmed Priority Bike Network Segments



Overarching Network Recommendations

- 1. Promote All Ages and Abilities bikeways on all roads in the half-mile arterial grid. This includes city, county and state roads.**
- 2. Address complex intersections and barrier crossings**
- 3. Fill gaps in existing shared-use path network**
- 4. Identify and Improve a Network of Traffic-Calmed Local Streets:**
 - Identify**
 - Use Paint**
 - Traffic Calming**
 - Safer Routes to School**

Roseville's Priority Bike Network and Equity

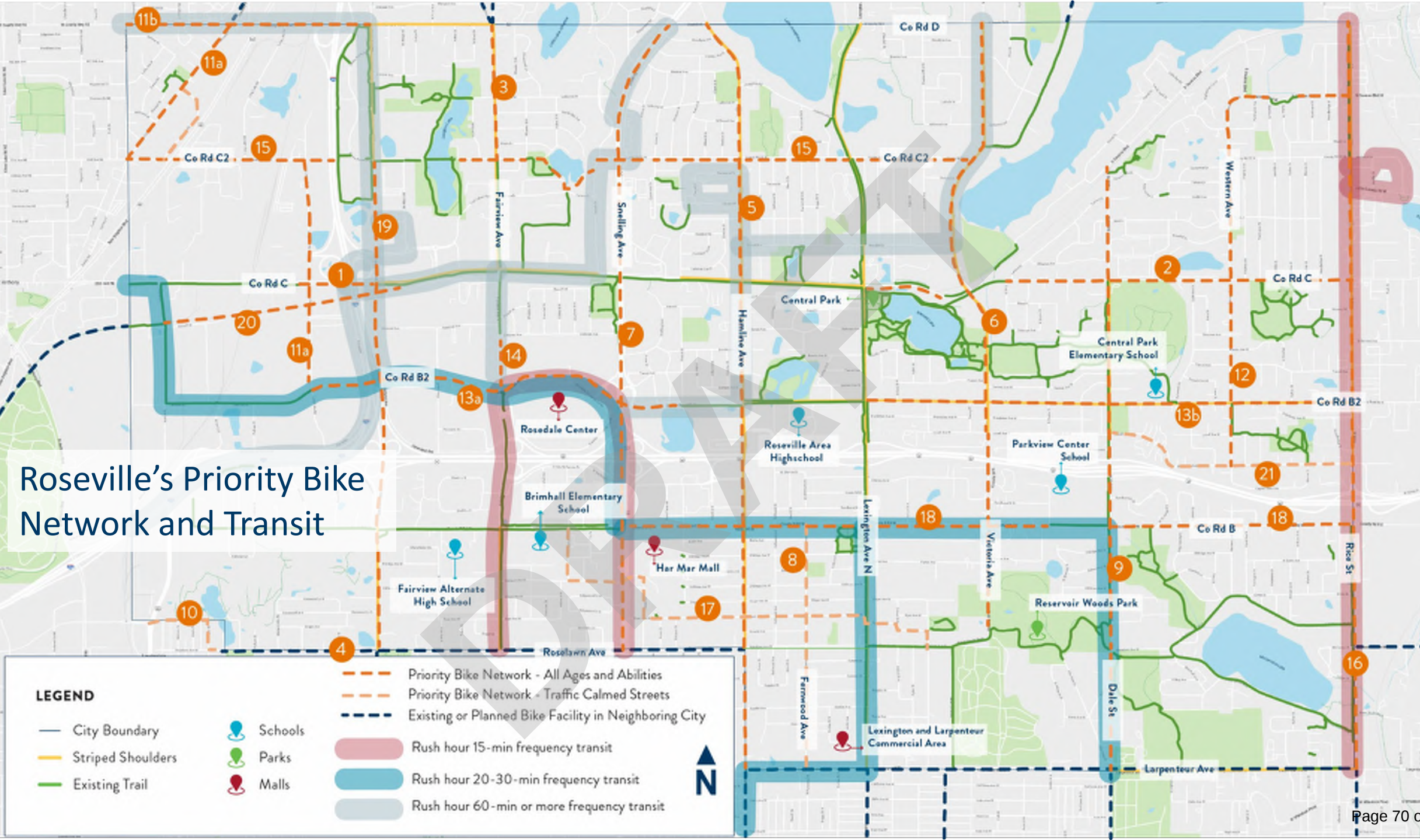
LEGEND

- City Boundary
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- Schools
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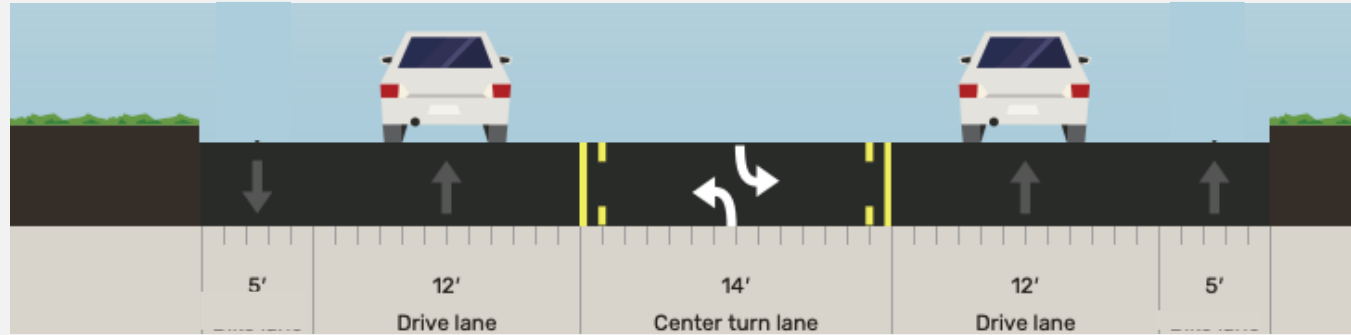


Roseville's Priority Bike Network and Transit



Demonstration Project – Hamline Avenue CR B to B2

Existing



Proposed – May 2025



Protected Bike Lanes



Roseville Public Works, Environment and Transportation Commission Agenda Item

DATE: March 18, 2025

ITEM: 9.a.

ITEM DESCRIPTION: Future Agenda Items

Background

Suggested Items:

- April 22, 2025
 - Hamline Avenue Pathway
 - Municipal Safety Plan
 -
- May 27, 2025
 - Recycling Update (Eureka)
 - Stormwater Annual Meeting
 -

Looking Ahead:

- Future Topics
 - Pavement Asset Management

Recommendation

Set preliminary agenda items for the April 22, 2025 Public Works, Environment & Transportation Commission meeting.

Attachments

None