



City Council Agenda

Monday, April 14, 2025

6:30 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
Voting and Seating Order: Schroeder, Groff, Bauer, Strahan, and Roe
- 6:31 p.m. **2. Pledge of Allegiance**
- 6:32 p.m. **3. Approve Agenda**
- 6:33 p.m. **4. Public Comment**
- 6:38 p.m. **5. Recognitions and Donations**
- 6:43 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
 - 6:45 p.m. a. Discuss and Approve Strategic Plan Goals
 - 8:15 p.m. b. Discuss City Manager Performance Review
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 8:20 p.m. **10. Approve Consent Agenda**
 - a. Approval of Payments
 - b. Approve 1 Temporary Gambling Permit
- 8:25 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
- 8:35 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/14/2025

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Discuss and Approve Strategic Plan Goals

Background

Over the past several months, the City Council and staff have undertaken a comprehensive strategic planning process to align the city's operations with community aspirations and guide decision making over the next five years. This process began in 2023 with the *Envision Roseville* community visioning initiative, which established community aspirations for Roseville. These aspirations were shaped by many months of public engagement and highlighted priorities that the community felt were important. The community aspirations captured what residents value and hope for in their city's future. That input became the foundation for the strategic plan, helping the city set goals that reflect community priorities and eventually design objectives that move the city toward that shared vision.

Council and staff collaborated in a series of facilitated strategic planning sessions to refine the city's vision, mission, strategic directions and values. Attached are various documents that outline what has been committed to by Council and staff.

- **Attachment 1:** Community Aspirations - These were adopted by the City Council after the community visioning process (*Envision Roseville*)
- **Attachment 2:** Strategy Tree - This includes the city's Vision, Mission, Strategic Directions and Values
- **Attachment 3:** Values definitions - Values that will be used to guide the city in its interactions, operations and decision-making
- **Attachment 4:** Desired Impact - These are big picture changes or outcomes we hope to see in the community over time

Staff has recently been working on developing goals for each of the Strategic Directions. These goals are meant to be broad, long-term outcomes the city wants to achieve in order to create the Desired Impacts previously identified. Staff has spent considerable time and effort developing the strategic goals and success indicators presented in this report. While the final product may appear succinct, each goal represents the outcome of in-depth conversations that went far beyond simply drafting a sentence. These discussions were grounded in community input, shaped by our organizational values, and guided by an assessment of the city's capacity and resources. Staff engaged in fundamental conversations about what success looks like for Roseville — not just in the short term, but

for years to come.

Listed below are the goals for each area. These goals are each supported by Success Indicators and Community Aspirations. Staff will review and provide context for each of them through the presentation.

Economic Vitality

Desired Impact: Roseville has a diverse and stable business community, offers a wide range of housing types for people at all income levels, and includes multi-modal transportation options.

1. Goal: Create a climate that supports the retention and expansion of Roseville businesses.
2. Goal: Housing types and programs are provided in a manner that contributes to the economic success for households at all income levels.
3. Goal: Develop and advocate for safe, intentional, multi-modal (public transportation, bike, pedestrian) transportation systems throughout Roseville.

Reliable and Sustainable Infrastructure

Desired Impact: Roseville's assets and infrastructure are effectively, efficiently, and sustainably planned, managed, and funded.

1. Goal: Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.
2. Goal: Implement the Civic Master Plan on time, within budget, and with community input.
3. Goal: City infrastructure supports the sustainability goals of the city.

Parks and Natural Environment

Desired Impact: Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities, and facilities.

1. Goal : Roseville's Parks system, and recreation programs are thoughtfully planned, sustainably funded, and well-maintained.
2. Goal : Roseville's natural environment is actively protected and restored.

Community & Civic Engagement

Desired Impact: Roseville's public across all demographics, feels informed and valued for its feedback and input.

1. Goal: Create an environment for diverse stakeholder participation at all levels of city decision-making.

Responsive City Services and Safety

Desired Impact: Community members with a variety of needs feel confident that city services are responsive to ongoing needs, and keep everyone safe, secure, and positively impact their quality of life.

1. Goal: Take proactive steps to create a safer community through prevention, planning, and early intervention.
2. Goal: Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, and technology are in place to respond to the needs of the community.
3. Goal: Strengthen trust through transparency, accessibility, and engagement.

City Operations

Desired Impact: The City of Roseville's workforce and public officials are capable, nimble, and forward-thinking in achieving its strategic priorities.

1. Goal: Technology, resources, and processes are used to improve operations.
2. Goal: The City attracts and retains employees who align with the mission, vision and values of the strategic plan.
3. Goal: Resource allocation meets operational needs while advancing strategic priorities.

Council is being asked to provide feedback and ultimately adopt the Strategic Plan goals and success indicators. This will allow staff to continue the work to define objectives and metrics and create work plans.

Policy Objectives

To establish clear, community-informed goals that reflect the city's values and priorities, guide decision-making, resource allocation, and service delivery in a way that promotes a vibrant, inclusive, and sustainable city for all who live, work, and visit Roseville.

Equity Impact Summary

Equity has been a key consideration in shaping the strategic goals. The goals emphasize inclusive engagement, access to city services, and responsiveness to the needs of all, including historically underrepresented communities. This approach will help ensure that future objectives and work plans are developed with an intentional focus on removing barriers and improving outcomes for all residents. By embedding equity into the foundation of the strategic plan, the city can continue to make intentional, long-term progress toward a more inclusive and responsive government.

Budget Implications

The Strategic Plan itself does not have direct budgetary impacts. However, it is anticipated that future city budgets will align with the goals and objectives to ensure the city is actively working to achieve the Success Indicators and Desired Impacts.

Staff Recommendations

Staff recommends council review and provide feedback on the goals and success indicators and ultimately adopt them.

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Requested Council Action

Adopt the Strategic Plan goals and success indicators.

Prepared by: Rebecca Olson, Assistant City Manager

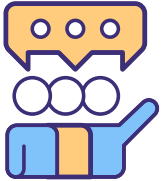
- Attachments:**
- 1. Community-aspirations
 - 2. Aspiration_Details
 - 3. Strategy tree
 - 4. Values definitions
 - 5. Desired Impact
 - 6. Powerpoint
 - 7. Goals_Table Format

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CITY OF ROSEVILLE

COMMUNITY ASPIRATIONS

Roseville aspires to be...



a city that fosters a **strong sense of community** through effective and inclusive communication, effective engagement, and collaborative decision making.

a community that is **welcoming and inclusive** of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing.



a place where all people feel **safe and secure** where trust and mutual respect for police, fire, and all emergency responders is fostered.

secure in diverse neighborhoods, with quality housing and business developments that offer a range of choices to meet the needs of all people and a healthy mix of businesses.



a city that **embraces diversity** through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information.

a community that **treasures and preserves natural areas** and open space and prioritizes environmental conservation and sustainability.



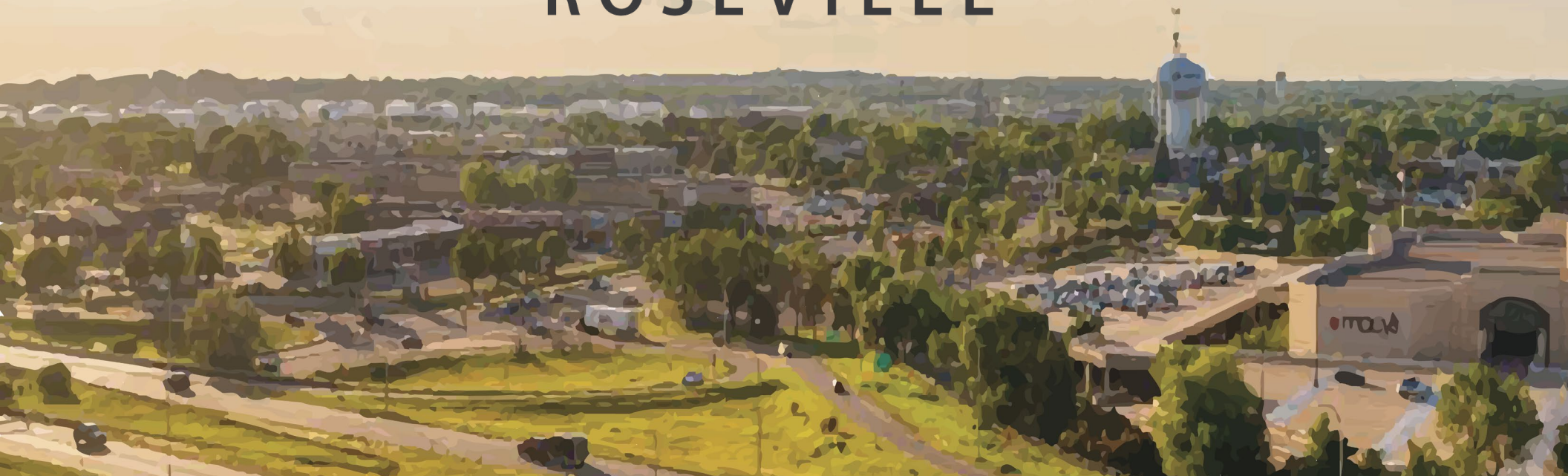
economically prosperous with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options.

a place with **safe, inclusive, and well-connected** transportation and infrastructure systems that support the health and well-being of residents, visitors, customers, businesses and employees regardless of ability, access, cultural background, or socioeconomic standing.





ENVISION ROSEVILLE



Community Aspirations Today and Into the Future

Final Report, November 2023

Prepared for the City of Roseville by Zan Associates, with participation from Economic Development Services Inc.





Transportation and infrastructure

We aspire to be a place with safe, inclusive, and well-connected transportation and infrastructure systems that support the health and wellbeing of residents, visitors, customers, businesses and employees regardless of ability, access, cultural background, or socioeconomic standing

WHERE...

- ▶ The transportation system is modern, safe and convenient for all people regardless of how they travel (e.g., walk, roll, bike, bus, or drive) and is designed to encourage safe vehicle speeds and driving behaviors.
- ▶ There are safe and comfortable places to walk and a well-connected bicycle network that makes it safe and easy for all people to choose to walk, bike or roll whether it's to get where they need or want to go, for employment, shopping, recreation, or exercise.
- ▶ Policies and practices are supportive of building out a regional transit system with safe and well-maintained stops in convenient locations and reliable travel times.
- ▶ Roseville's exceptional freeway access and centrality in the metropolitan area is recognized as a competitive advantage for residents and businesses, and Roseville fosters positive relationships with agency partners such as MnDOT and Ramsey County to support improvements to the regional transportation system.
- ▶ There are high-quality infrastructure systems that anticipate and adapt to technological, social, demographic, and climate changes to support and maintain the health, well-being, prosperity of residents, visitors, customers, and employees.



Green space and environmental conservation

We aspire to be a community that treasures and preserves natural areas and open space and prioritizes environmental conservation and sustainability

WHERE...

- ▶ All residents and businesses have access to high-quality parks, green space, trails, and other passive recreation opportunities.
- ▶ There are resources available and promoted for residents and businesses interested in reducing their environmental impact.
- ▶ The city proactively pursues and implements sustainability initiatives such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green spaces.

SUMMARY OF COMMENTS

Open Space

Preserve natural landscape and open space/increase access to open space/create more open space

Nature Preservation

More trees/preserve trees/more green infrastructure

Sustainability

Support sustainability and conservation/reduce environmental impact/encourage climate action/implement green energy



City parks, facilities, and recreational programming

We aspire to be a city that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information

WHERE...

- ▶ All residents have safe and convenient access to culturally relevant and age-appropriate recreational programming and inclusive park facilities.
- ▶ Park programming is intentionally targeted to appeal to diverse communities and resources and programming opportunities are actively promoted in ways that are accessible to all people.
- ▶ Existing park facilities and buildings are maintained, celebrated, promoted, and used as places for all people and all communities to gather.
- ▶ Needs for new and expanded park facilities and programming are proactively anticipated and explored.
 - Example park facilities desires include: a community center with gathering places and diverse programming, a splash pad for families and children and more fountains and water features, a dog park, a mountain bike facility, and a trail system connecting all of the parks.
 - Example programming desires include: Multicultural programming to support and celebrate diverse communities, programming that will appeal to older kids and teenagers, and additional family recreation opportunities. Programming to support multigenerational connections.



City services and civic engagement

We aspire to be a city that fosters a strong sense of community through effective and inclusive communication, effective engagement, and collaborative decision making

WHERE...

- Information on community events, resources, and engagement opportunities is shared widely and in multiple languages and is easy for all people to access.
- The city is effective in delivering essential services such as emergency response, public works, and community programming.
- Rules, regulations, and guidance are designed to work for all people and businesses of all sizes and scales, and are enforced consistently, creating an even playing field.

SUMMARY OF COMMENTS

Community resources

Maintain/expand/share information more widely about existing community resources

Community engagement

Maintain/expand city communications and engagement with residents, property owners, and businesses; Get more people involved. Foster community/belonging/pride

Language

Communicate in multiple languages to make people feel included



Welcoming and inclusive

We aspire to be a community that is welcoming and inclusive of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing

WHERE...

- ▶ Roseville facilitates dialogue, active engagement and connections among Roseville businesses, residents, local government and non-profit partners through community events, activities and communication systems. The city works to ensure the active engagement of historically underrepresented populations.
- ▶ People are treated equally when interacting with the city regardless of outward appearance, socioeconomic status or ability.
- ▶ The city will support initiatives to encourage new and existing residents, or people of different ability or socioeconomic status, to connect and learn about each other to build community and unity.

SUMMARY OF COMMENTS

Diversity

Encourage/embrace/support people from diverse cultures, all ages, and all levels of physical ability

Cultural events

Create culturally-specific events/programming. Foster sense of belonging. Build awareness and acceptance of diverse cultures

Families

Strive to attract young families

Location

Celebrate Roseville's great location/amenities/good place to live/quiet and peaceful



Safety and security

We aspire to be a community where all people feel safe and secure, and where trust and mutual respect for police, fire, and all emergency responders is fostered

WHERE...

- ▶ People of all ages and backgrounds feel safe and secure in their daily activities and police, fire, and other emergency responders are trusted partners in the community.
- ▶ Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling, and other issues.
- ▶ Roseville police and fire maintain good communication and a collaborative relationship with Roseville businesses. Roseville businesses are confident that police will provide meaningful follow-up to reported incidents and they will receive a prompt, professional response when they contact public safety for urgent or non-urgent matters.

SUMMARY OF COMMENTS

Crime

Minimize crime/feeling unsafe in certain parts of the city

Enforcement

More enforcement of traffic laws (speeding, crosswalk stopping, etc.)

Policing

Programs to build/expand/repair community trust

Respect

Change in how community members treat each other/fear of being accused/stereotyped

Young people

Help school aged children feel safe in the community

We aspire to be secure in diverse neighborhoods, with quality housing and business developments that offer a range of choices to meet the needs of all people and a healthy mix of businesses

WHERE...

- ▶ The city encourages a balanced approach to housing development and density to provide a range of housing choices, while preserving existing neighborhoods and communities.
- ▶ The city proactively plans for the housing needs of diverse communities and an aging population.
- ▶ Roseville maintains a diverse commercial/industrial building stock that includes properties affordable to start-up, young and growing businesses, and opportunities for growing businesses to expand and stay in the city.
- ▶ Roseville recognizes the community-building value of locally-owned retail and service-oriented businesses that meet the needs of area residents and all city departments work to create a hospitable, supportive environment.

SUMMARY OF COMMENTS

Affordable housing

Preserve/expand, housing options and choices, affordable ownership options

Development for a range of businesses

Support small/locally owned/service oriented businesses. Development to support a range of businesses sizes and functions in Roseville

Older adults

More options for seniors/options to age in place/single level residences





Business and economy

We aspire to be economically prosperous, with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options

WHERE...

- ▶ A healthy, vibrant mix of businesses, large and small, in all sectors is intentionally cultivated.
- ▶ The city seeks to understand the challenges and opportunities facing businesses in Roseville and create a supportive, business-friendly environment.
- ▶ There is strong collaboration with the private sector to address economic, workforce, infrastructure and other challenges and opportunities.
- ▶ The city supports small, locally-owned businesses with access to finance and technical assistance tools that enable them to own, maintain, and improve owner-occupied properties.

SUMMARY OF COMMENTS

Small business

Support small/local/minority owned/family-owned businesses over big box/corporate

Business improvement

Support/incentivize business revitalization

Employment

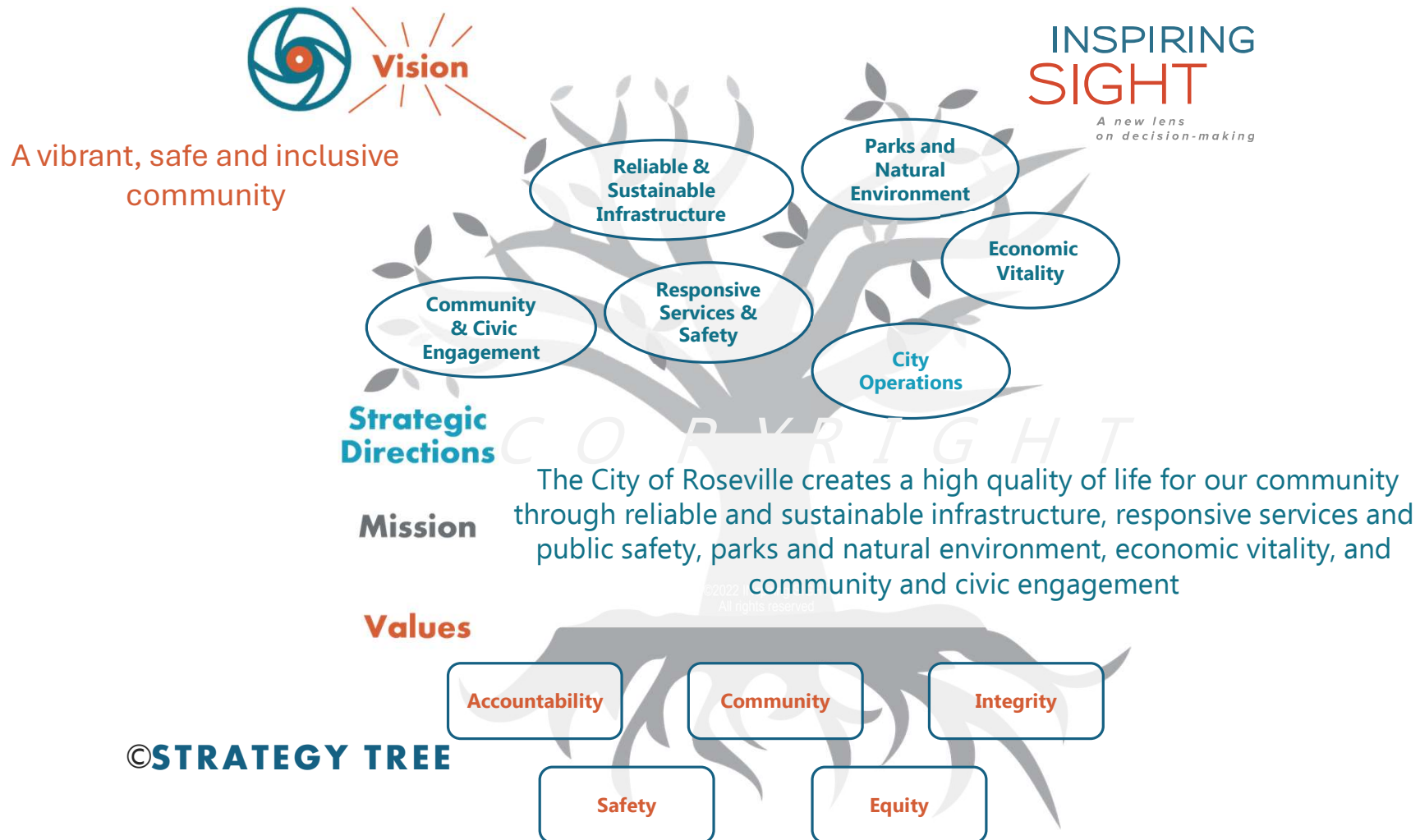
More quality employment opportunities

Tax base

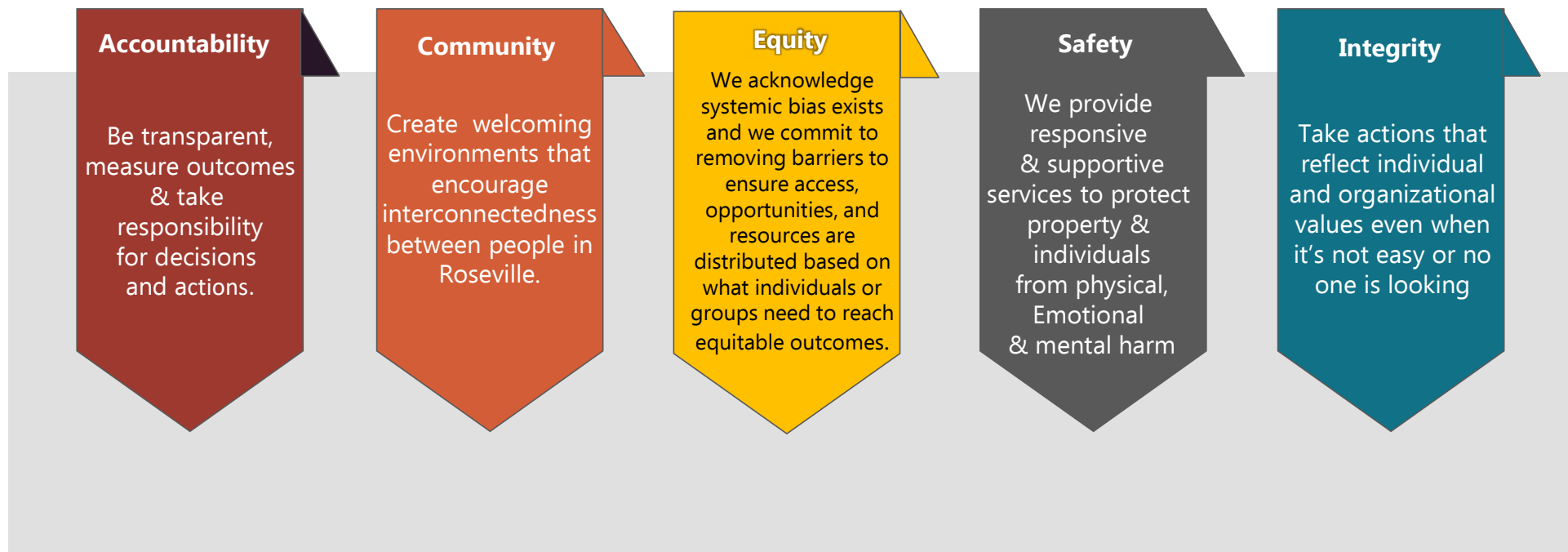
Implement policies/actions that grow the tax base

Entertainment and shopping

Protect/preserve/expand



Values Guiding the City of Roseville



Desired Impact

Community & Civic Engagement

Roseville's public, across all demographics, feels valued for its feedback, input, and influence on city decision making, information sharing, all while having fun in the city's activities and learning opportunities.

Reliable & Sustainable Infrastructure

Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.

Responsive Services & Safety

Community members with a variety of needs feel confident that city services are responsive to ongoing needs and keep everyone safe, secure, and positively impact their quality of life.

Parks & Natural Environment

Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.

Economic Vitality

Roseville has a diverse and stable business community, offers a wide range of housing types for people at all income levels, and includes multi-modal transportation options.

City Operations

The City of Roseville's workforce and public officials are capable, nimble, and forward thinking in achieving its strategic priorities.

City of Roseville
Strategic Plan - Goals
April 2025



Strategic Planning Terms

Attachment 6



STRATEGIC GOALS





Vision

A vibrant, safe and inclusive community

INSPIRING SIGHT

A new lens
on decision-making



Mission

The City of Roseville creates a high quality of life for our community through reliable and sustainable infrastructure, responsive services and public safety, parks and natural environment, economic vitality, and community and civic engagement

Values



©STRATEGY TREE

Community Input is the soil that anchors and nourishes the City of Roseville in their purpose

Values Guiding the City of Roseville

Accountability

Be transparent,
measure outcomes
& take
responsibility
for decisions
and actions.

Community

Create welcoming
environments that
encourage
interconnectedness
between people in
Roseville.

Equity

We acknowledge
systemic bias exists
and we commit to
removing barriers to
ensure access,
opportunities, and
resources are
distributed based on
what individuals or
groups need to reach
equitable outcomes.

Safety

We provide
responsive
& supportive
services to protect
property &
individuals
from physical,
Emotional
& mental harm

Integrity

Take actions that
reflect individual
and organizational
values even when
it's not easy or no
one is looking

Department Heads will present the various goals for each direction

Provide context, how they align with community aspirations, and what success looks like

Example objective – to give you an idea of what comes next

Strategic Direction	Template
Desired Impact	The Desired Impact statement was approved by the city council.
Goal #1	Steps the city will take toward desired impact (How we get there)
Community Aspiration	Department heads have identified community aspirations that informed the proposed goal.
Success Indicators	These items are "what success looks like" if we make progress towards the desired impact and goal.
Sample Objectives:	These are examples of what an objective could be that will advance the success indicator and goal in support of the desired impact.

Economic Vitality

Goal #1

Create a climate that supports the retention and expansion of Roseville businesses.

Goal #2

Housing types and programs are provided in a manner that contributes to the economic success for households at all income levels.

Goal #3

Develop and advocate for safe, intentional, multi-modal (public transportation, bike, pedestrian) transportation systems throughout Roseville.



Strategic Direction	Economic Vitality
Desired Impact	Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.
Goal #1	Create a climate that supports the retention and expansion of Roseville businesses.
Community Aspiration	<u>Business and Economy</u> ➤ A healthy, vibrant mix of businesses, large and small, in all sectors is intentionally cultivated. ➤ The city supports small, locally-owned businesses with access to finance and technical assistance tools that enable them to own, maintain and improve owner-occupied properties.
Success Indicators	• Roseville’s overall commercial tax base experiences steady growth. • Programs and regulations evolve/adapt to meet the needs of the business community. • Small, Woman, Veteran and BIPOC-owned businesses have a recognizable presence.
Sample Objective:	1. By the end of 2026, identify a list of stakeholders for no more than 10 key commercial areas and develop a plan to engage with those stakeholders on the challenges that impact continued investment in their businesses and/or property to learn what roles the City could take to support retention and/or expansion in Roseville.

Strategic Direction	Economic Vitality
Desired Impact	Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.
Goal #2	Housing types and programs are provided in a manner that contributes to the economic success for households at all income levels.
Community Aspiration	<u>Housing and Development</u> ➤ The city encourages a balanced approach to housing development and density to provide a range of housing choices, while preserving existing neighborhoods and communities. ➤ The city proactively plans for the housing needs of diverse communities and an aging population.
Success Indicators	• Housing in Roseville is provided in a manner to meets the life-cycle continuum. • Roseville residents feel safe, secure, and stable in their housing. • Roseville residents are not cost-burdened by their housing.
Sample Objective:	1. By the end of 2026, develop a policy that outlines the use of the City's Local Affordable Housing Aid (housing sales tax) based on forecasted needs of the 2025 Housing Needs Assessment and in accordance with state law.

Strategic Direction

Economic Vitality

Desired Impact

Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.

Goal #3

Develop and advocate for safe, intentional, multi-modal (public transportation, bike, pedestrian) transportation systems throughout Roseville.

Community Aspiration

Transportation and Infrastructure

- Transportation system is modern, safe and convenient for all people regardless of how they travel.
- There are safe and comfortable places to walk and a well-connected bicycle network that makes it safe and easy for all people to choose to walk, bike or roll, whether it is to get where they need or want to go, for employment, shopping, recreation or exercise.

Success Indicators

- Roseville residents, workers and visitors have multi modal options to connect to places they want and need (amenities and employment).
- Roseville advocates and partners with other public agencies towards advancement of multi modal options.

Sample Objective:

1. By end of 2026, adopt Bicycle Plan and implementation strategy.

Reliable and Sustainable Infrastructure

Goal #1

Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.

Goal #2

Implement the civic master plan on time, within budget, and with community input.

Goal #3

City infrastructure supports the sustainability goals of the city.



Strategic Direction

Reliable and Sustainable Infrastructure

Desired Impact	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.
Goal #1	Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.
Community Aspiration	<u>Transportation and Infrastructure</u> ➤ There are high quality infrastructure systems that anticipate and adapt to technological, social, demographic and climate changes to support and maintain the health well-being, prosperity of residents, visitors, customers and employees.
Success Indicators	• All capital assets are catalogued and regularly assessed for condition and expected lifespan. • Infrastructure updates and replacement is strategically planned and includes the Community's voice. • Capital projects are evaluated and prioritized on values guiding the City of Roseville (Community, Accountability, Integrity, Equity, Safety) • Funding strategies are developed and implemented to ensure that Roseville's infrastructure is maintained and updated to a level of service that meets or exceeds the expectations of the community. • Residents are satisfied with the quality of the infrastructure. • Service interruptions are minimized.
Sample Objective:	1. For the 2027 budget process, develop and implement an evaluation tool that assures that capital projects are evaluated against the City's adopted values and aligned with the City's strategic plan.

Strategic Direction	Reliable and Sustainable Infrastructure
Desired Impact	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.
Goal #2	Implement the civic master plan on time, within budget, and with community input.
Community Aspiration	<u>Transportation and Infrastructure</u> ➤ There are high quality infrastructure systems that anticipate and adapt to technological, social, demographic and climate changes to support and maintain the health well-being, prosperity of residents, visitors, customers and employees.
Success Indicators	• City's Maintenance and Operations space needs are met within the approved budget • City's license center/wellness and dance studio needs are met within the approved budget • Final design was developed with community input.
Sample Objective:	1. Provide a comprehensive project implementation budget and schedule by end of 2026 and provide regular updates on progress.

Strategic Direction	Reliable and Sustainable Infrastructure
Desired Impact	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.
Goal #3	City infrastructure supports the sustainability goals of the city.
Community Aspiration	<u>Transportation and Infrastructure</u> ➤ The city proactively pursues and implements sustainability initiatives such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green space.
Success Indicators	• Climate Action Plan is created, completed and implemented. • Green alternatives are actively considered in asset replacement.
Sample Objective:	1. By 2027, assess and begin transitioning city vehicles and equipment to align with the city's sustainability goals.

Parks and Natural Environment

Goal #1

Roseville's Parks system, and recreation programs are thoughtfully planned, sustainably funded, and well-maintained.

Goal #2

Roseville's natural environment is actively protected and restored.



Strategic Direction	Parks and Natural Environment
Desired Impact	Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.
Goal #1	Roseville's Parks system, and recreation programs are thoughtfully planned, sustainably funded, and well-maintained.
Community Aspiration	<u>City Parks, facilities, and recreational programming</u> ➤ All residents have safe and convenient access to culturally relevant and age-appropriate recreational programming and inclusive park facilities. ➤ Park programming is intentionally targeted to appeal to diverse communities and resources and programming opportunities are actively promoted in ways that are accessible to all people. ➤ Existing park facilities and buildings are maintained, celebrated, promoted, and used as places for all people and communities to gather. ➤ Needs for new and expanded park facilities and programming are proactively anticipated and explored.
Success Indicators	• Roseville's Parks and Recreation System Master Plan evolves to align with the needs of the community and is implemented. • The Parks and Recreation System Master Plan continues to be implemented. • Residents and non-residents (worker and visitor) across all demographics utilize parks and participate in recreation opportunities. • Roseville's parks and programs positively contribute to residents' quality of life.
Sample Objective:	1. By the end of 2027, complete a comprehensive update to the Parks and Recreation System Master Plan.

Strategic Direction	Parks and Natural Environment
Desired Impact	Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.
Goal #2	Roseville's natural environment is actively protected and restored.
Community Aspiration	<u>Green space and environmental conservation</u> ➤ All residents and businesses have access to high-quality park, green space, trails, and other passive recreation opportunities. ➤ There are resources available and promoted for residents and businesses interested in reducing their environmental impact. ➤ The city proactively pursues and implements sustainability initiative such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green spaces.
Success Indicators	• Roseville's natural spaces positively contribute to residents' quality of life. • City programs and regulations supports community members in their efforts to maintain, protect and restore the environment. • The Parks and Recreation Natural Resources Master Plan is implemented. • Residents and stakeholders are empowered to preserve and restore Roseville's natural resources.
Sample Objective:	1. By the end of 2026, 25% of the projects in the Parks and Recreation Natural Resources Master Plan are completed.

Community and Civic Engagement

Attachment 6

Goal #1

Create an environment for diverse stakeholder participation at all levels of city decision-making.



Strategic Direction	Community and Civic Engagement
Desired Impact	Roseville's public, across all demographics, feels informed and valued for its feedback and input.
Goal #1	Create an environment for diverse stakeholder participation at all levels of city decision-making.
Community Aspiration	<u>City Services and Civic Engagement & Welcoming and Inclusive</u> ➤ Information on community events, resources and engagement opportunities is shared widely and in multiple languages and is easy for all people to access. ➤ Rules, regulations, and guidance are designed to work for all people and businesses of all sizes and scales, and are enforced consistently, creating an even playing field. ➤ People are treated equally when interacting with the city regardless of outward appearance, socioeconomic status or ability.
Success Indicators	• Roseville stakeholders are informed about the city's, mission, vision, values, and strategic plan and how they drive/influence decisions. • Residents understand how their input will be used and the level of impact it has on decision making in advance of participating. • Engagements include an intentional plan for historically underrepresented populations to participate. • Create an environment that fosters a sense of civility in public engagement.
Sample Objective:	1. By December 2026, develop and implement a city-wide engagement framework that includes baseline measures of stakeholder participation, clear communication of how public input informs decisions, and intentional strategies to engage historically underrepresented populations.

Responsive Services and Safety

Goal #1

Take proactive steps to create a safer community through prevention, planning, and early intervention

Goal #2

Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, and technology are in place to respond to the needs of the community

Goal #3

Strengthen trust through transparency, accessibility, and engagement



Strategic Direction	Responsive Services and Safety
Desired Impact	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.
Goal #1	Take proactive steps to create a safer community through prevention, planning, and early intervention.
Community Aspiration	<u>Safety and Security</u> ➤ People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. ➤ Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues.
Success Indicators	• Real-time data and information are utilized to improve operations, response, and customer service. • Increased public safety involvement in community activities and outreach efforts. • Policies and procedures ensure the protection of the community.
Sample Objective:	1. By December 2026 Public Safety will develop sustainable partnerships to increase safety, awareness, and resilience in the community through proactive outreach .

Strategic Direction	Responsive Services and Safety
Desired Impact	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.
Goal #2	Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, and technology are in place to respond to the needs of the community.
Community Aspiration	<u>Safety and Security</u> ➤ People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. ➤ Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues.
Success Indicators	• Grants, partnerships, and other funding sources contribute to improved resources and technology. • Community members report feeling safe and secure. • Improved public safety response times.
Sample Objective:	1. By July 1, 2027, public safety will reduce instances of delayed and inappropriate unit response by more than 50% by increasing the number of on-duty personnel coupled with implementing a revised emergency response deployment model.

Strategic Direction	Responsive Services and Safety
Desired Impact	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.
Goal #3	Strengthen trust through transparency, accessibility, and engagement.
Community Aspiration	<u>Safety and Security</u> ➤ People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. ➤ Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues. ➤ Roseville police and fire maintain good communication and a collaborative relationship with Roseville businesses. Roseville businesses are confident that police will provide meaningful follow-up to reported incidents and they will receive a prompt, professional response when they contact public safety for urgent or non-urgent matters.
Success Indicators	• Increased involvement in city activities and outreach efforts. • Trust is fostered through open discussions with city public safety officials and community. • Policies and procedures maximize transparency, accessibility and engagement. • Increased calls for service from historically underrepresented communities.
Sample Objective:	1. By July 1, 2026, the fire department will perform an internal and external review and audit of all policies and procedures to assess effective operations, hiring and promotional practices, and to ensure alignment with best practices in emergency response.

City Operations

Goal #1

Technology, resources and processes are used to improve operations.

Goal #2

The city attracts and retains employees who align with the mission, vision, and values of the strategic plan.

Goal #3

Resource allocation meets operational needs while advancing strategic priorities.



Strategic Direction	City Operations
Desired Impact	The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.
Goal #1	Technology, resources and processes are used to improve operations.
Community Aspiration	<u>City Services and Civic Engagement</u> ➤ The city is effective in delivering essential services- such as emergency response, public works and community programming.
Success Indicators	• City services demonstrate alignment with strategic priorities and adapt as priorities evolve. • Residents report satisfaction with the quality and responsiveness of City services. • Workforce and public officials report increased efficiency and capacity to deliver high-quality services.
Sample Objective:	1. By December 2026, complete a citywide assessment to identify opportunities for technology, resources, and process improvements across all departments, and integrate the highest-priority improvements into the annual budget planning process to enhance efficiency, service delivery, and alignment with strategic goals.

Strategic Direction	City Operations
Desired Impact	The City of Roseville's workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.
Goal #2	The city attracts and retains employees who align with the mission, vision, and values of the strategic plan.
Community Aspiration	<u>City Services and Civic Engagement</u> ➤ The city is effective in delivering essential services- such as emergency response, public works and community programming.
Success Indicators	• Progress is made toward goals outlined in the strategic plan; staff use the city's values to guide decisions. • City leadership invests in proactive workforce development. • Voluntary employee turnover is reduced. • The city's work environment attracts and retains staff.
Sample Objective:	1. By March 2026, update all city job postings to include language that reflects the city's mission, vision, and values, and pilot at least one new outreach method to attract a more diverse applicant pool.

Strategic Direction	City Operations
Desired Impact	The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.
Goal #3	Resource allocation meets operational needs while advancing strategic priorities.
Community Aspiration	<u>City Services and Civic Engagement</u> ➤ The city is effective in delivering essential services- such as emergency response, public works and community programming.
Success Indicators	• Decision-makers report having the right information to allocate resources effectively. • Residents feel the value of services meets their needs. • Budgeting includes prioritization of strategic goals while balancing operational needs.
Sample Objective:	1. By March 2027, incorporate a strategic priorities section into all departmental budget requests, ensuring each proposal identifies alignment with at least one strategic goal and includes a summary of operational impacts.

Economic Vitality

1. Create a climate that supports the retention and expansion of Roseville businesses
2. Housing types and programs are provided in a manner that contributes to the economic success for households at all income levels.
3. Develop and advocate for safe, intentional, multi-modal (public transportation, bike, pedestrian) transportation systems throughout Roseville.

Community and Civic Engagement

1. Create an environment for diverse stakeholder participation at all levels of city decision-making.

Reliable and Sustainable Infrastructure

1. Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.
2. Implement the civic master plan on time, within budget, and with community input
3. City infrastructure supports the sustainability goals of the city

Responsive Services and Safety

1. Take proactive steps to create a safer community through prevention, planning, and early intervention
2. Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, and technology are in place to respond to the needs of the community
3. Strengthen trust through transparency, accessibility, and engagement

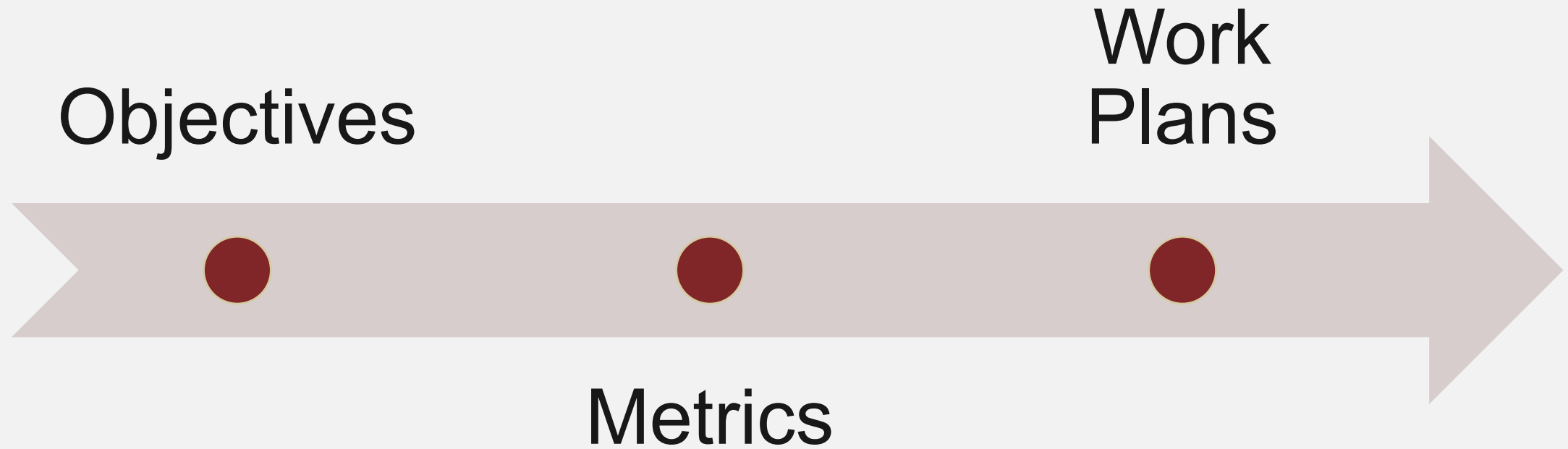
Parks and Natural Environment

1. Roseville's Parks system, and recreation programs are thoughtfully planned, sustainably funded, and well-maintained.
2. Roseville's natural environment is actively protected and restored.

City Operations

1. Technology, resources and processes are used to improve operations.
2. The city attracts and retains employees who align with the mission, vision, and values of the strategic plan.
3. Resource allocation meets operational needs while advancing strategic priorities.

Next Steps



Strategic Direction	Desired Impact	Goal	Community Aspiration	Success Indicator	Objective
Economic Vitality	Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.	Create a climate that supports the retention and expansion of Roseville businesses.	Business and Economy A healthy, vibrant mix of businesses, large and small, in all sectors is intentionally cultivated. The city supports small, locally-owned businesses with access to finance and technical assistance tools that enable them to own, maintain and improve owner-occupied properties.	Roseville’s overall commercial tax base experiences steady growth. Programs and regulations evolve/adapt to meet the needs of the business community. Small, Woman, Veteran and BIPOC-owned businesses have a recognizable presence.	By the end of 2026, identify a list of stakeholders for no more than 10 key commercial areas and develop a plan to engage with those stakeholders on the challenges that impact continued investment in their businesses and/or property to learn what roles the City could take to support retention and/or expansion in Roseville.
Economic Vitality	Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.	Housing types and programs are provided in a manner that contributes to the economic success for households at all income levels.	Housing and Development The city encourages a balanced approach to housing development and density to provide a range of housing choices, while preserving existing neighborhoods and communities. The city proactively plans for the housing needs of diverse communities and an aging population.	Housing in Roseville is provided in a manner to meets the life-cycle continuum. Roseville residents feel safe, secure, and stable in their housing. Roseville residents are not cost-burdened by their housing.	By the end of 2026, develop a policy that outlines the use of the City’s Local Affordable Housing Aid (housing sales tax) based on forecasted needs of the 2025 Housing Needs Assessment and in accordance with state law.
Economic Vitality	Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.	Develop and advocate for safe, intentional, multi-modal (public transportation, bike, pedestrian) transportation systems throughout Roseville.	Transportation and Infrastructure Transportation system is modern, safe and convenient for all people regardless of how they travel. There are safe and comfortable places to walk and a well-connected bicycle network that makes it safe and easy for all people to choose to walk, bike or roll, whether it is to get where they need or want to go, for employment, shopping, recreation or exercise.	Roseville residents, workers and visitors have multi modal options to connect to places they want and need (amenities and employment). Roseville advocates and partners with other public agencies towards advancement of multi modal options.	By end of 2026, adopt Bicycle Plan and implementation strategy.
Reliable and Sustainable Infrastructure	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.	Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.	Transportation and Infrastructure There are high quality infrastructure systems that anticipate and adapt to technological, social, demographic and climate changes to support and maintain the health well-being, prosperity of residents, visitors, customers and employees.	All capital assets are catalogued and regularly assessed for condition and expected lifespan. Infrastructure updates and replacement is strategically planned and includes the Community’s voice. Capital projects are evaluated and prioritized on values guiding the City of Roseville (Community, Accountability, Integrity, Equity, Safety) Funding strategies are developed and implemented to ensure that Roseville’s infrastructure is maintained and updated to a level of service that meets or exceeds the expectations of the community. Residents are satisfied with the quality of the infrastructure. Service interruptions are minimized.	For the 2027 budget process, develop and implement an evaluation tool that assures that capital projects are evaluated against the City’s adopted values and aligned with the City’s strategic plan.
Reliable and Sustainable Infrastructure	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.	Implement the civic master plan on time, within budget, and with community input.	Transportation and Infrastructure There are high quality infrastructure systems that anticipate and adapt to technological, social, demographic and climate changes to support and maintain the health well-being, prosperity of residents, visitors, customers and employees.	City’s Maintenance and Operations space needs are met within the approved budget City’s license center/wellness and dance studio needs are met within the approved budget Final design was developed with community input.	Provide a comprehensive project implementation budget and schedule by end of 2026 and provide regular updates on progress.
Reliable and Sustainable Infrastructure	Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.	City infrastructure supports the sustainability goals of the city.	Transportation and Infrastructure The city proactively pursues and implements sustainability initiatives such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green space.	Climate Action Plan is created, completed and implemented. Green alternatives are actively considered in asset replacement.	By 2027, assess and begin transitioning city vehicles and equipment to align with the city’s sustainability goals.

Strategic Direction	Desired Impact	Goal	Community Aspiration	Success Indicator	Objective
Parks and Natural Environment	Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.	Roseville’s Parks system, and recreation programs are thoughtfully planned, sustainably funded, and well-maintained.	<u>City Parks, facilities, and recreational programming</u> All residents have safe and convenient access to culturally relevant and age-appropriate recreational programming and inclusive park facilities. Park programming is intentionally targeted to appeal to diverse communities and resources and programming opportunities are actively promoted in ways that are accessible to all people. Existing park facilities and buildings are maintained, celebrated, promoted, and used as places for all people and communities to gather. Needs for new and expanded park facilities and programming are proactively anticipated and explored.	Roseville’s Parks and Recreation System Master Plan evolves to align with the needs of the community and is implemented. The Parks and Recreation System Master Plan continues to be implemented. Residents and non-residents (worker and visitor) across all demographics utilize parks and participate in recreation opportunities. Roseville’s parks and programs positively contribute to residents’ quality of life.	By the end of 2027, complete a comprehensive update to the Parks and Recreation System Master Plan.
Parks and Natural Environment	Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.	Roseville’s natural environment is actively protected and restored.	<u>Green space and environmental conservation</u> All residents and businesses have access to high-quality park, green space, trails, and other passive recreation opportunities. There are resources available and promoted for residents and businesses interested in reducing their environmental impact. The city proactively pursues and implements sustainability initiative such as green energy and green infrastructure and considers sustainability in all policies and actions such as incentives for creating and maintaining green spaces.	Roseville’s natural spaces positively contribute to residents’ quality of life. City programs and regulations supports community members in their efforts to maintain, protect and restore the environment. The Parks and Recreation Natural Resources Master Plan is implemented. Residents and stakeholders are empowered to preserve and restore Roseville’s natural resources.	By the end of 2026, 25% of the projects in the Parks and Recreation Natural Resources Master Plan are completed.
Community and Civic Engagement	Roseville’s public, across all demographics, feels informed and valued for its feedback and input.	Create an environment for diverse stakeholder participation at all levels of city decision-making.	<u>City Services and Civic Engagement & Welcoming and Inclusive</u> Information on community events, resources and engagement opportunities is shared widely and in multiple languages and is easy for all people to access. Rules, regulations, and guidance are designed to work for all people and businesses of all sizes and scales, and are enforced consistently, creating an even playing field. People are treated equally when interacting with the city regardless of outward appearance, socioeconomic status or ability.	Roseville stakeholders are informed about the city’s, mission, vision, values, and strategic plan and how they drive/influence decisions. Residents understand how their input will be used and the level of impact it has on decision making in advance of participating. Engagements include an intentional plan for historically underrepresented populations to participate. Create an environment that fosters a sense of civility in public engagement.	By December 2026, develop and implement a city-wide engagement framework that includes baseline measures of stakeholder participation, clear communication of how public input informs decisions, and intentional strategies to engage historically underrepresented populations.

Strategic Direction	Desired Impact	Goal	Community Aspiration	Success Indicator	Objective
Responsive Services and Safety	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.	Take proactive steps to create a safer community through prevention, planning, and early intervention.	<u>Safety and Security</u> People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues.	Real-time data and information are utilized to improve operations, response, and customer service. Increased public safety involvement in community activities and outreach efforts. Policies and procedures ensure the protection of the community.	By December 2026, Public Safety will develop sustainable partnerships to increase safety, awareness, and resilience in the community through proactive outreach.
Responsive Services and Safety	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.	Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, and technology are in place to respond to the needs of the community.	<u>Safety and Security</u> People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues.	Grants, partnerships, and other funding sources contribute to improved resources and technology. Community members report feeling safe and secure. Improved public safety response times.	By July 1, 2027, public safety will reduce instances of delayed and inappropriate unit response by more than 50% by increasing the number of on-duty personnel coupled with implementing a revised emergency response deployment model.
Responsive Services and Safety	Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.	Strengthen trust through transparency, accessibility, and engagement.	<u>Safety and Security</u> People of all ages and backgrounds feel safe and secure in their daily activities and police, fire and other emergency responders are trusted partners in the community. Roseville recognizes and proactively addresses physical and social issues like poorly maintained neighborhoods, concentrations of crime, houselessness, panhandling and other issues. Roseville police and fire maintain good communication and a collaborative relationship with Roseville businesses. Roseville businesses are confident that police will provide meaningful follow-up to reported incidents and they will receive a prompt, professional response when they contact public safety for urgent or non-urgent matters.	Increased involvement in city activities and outreach efforts. Trust is fostered through open discussions with city public safety officials and community. Policies and procedures maximize transparency, accessibility and engagement. Increased calls for service from historically underrepresented communities.	By July 1, 2026, the fire department will perform an internal and external review and audit of all policies and procedures to assess effective operations, hiring and promotional practices, and to ensure alignment with best practices in emergency response.
City Operations	The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.	Technology, resources and processes are used to improve operations.	<u>City Services and Civic Engagement</u> The city is effective in delivering essential services- such as emergency response, public works and community programming.	City services demonstrate alignment with strategic priorities and adapt as priorities evolve. Residents report satisfaction with the quality and responsiveness of City services. Workforce and public officials report increased efficiency and capacity to deliver high-quality services.	By December 2026, complete a citywide assessment to identify opportunities for technology, resources, and process improvements across all departments, and integrate the highest-priority improvements into the annual budget planning process to enhance efficiency, service delivery, and alignment with strategic goals
City Operations	The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.	The city attracts and retains employees who align with the mission, vision, and values of the strategic plan.	<u>City Services and Civic Engagement</u> The city is effective in delivering essential services- such as emergency response, public works and community programming.	Progress is made toward goals outlined in the strategic plan; staff use the city’s values to guide decisions. City leadership invests in proactive workforce development. Voluntary employee turnover is reduced. The city’s work environment attracts and retains staff.	By March 2026, update all city job postings to include language that reflects the city’s mission, vision, and values, and pilot at least one new outreach method to attract a more diverse applicant pool.
City Operations	The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.	Resource allocation meets operational needs while advancing strategic priorities.	<u>City Services and Civic Engagement</u> The city is effective in delivering essential services- such as emergency response, public works and community programming.	Decision-makers report having the right information to allocate resources effectively. Residents feel the value of services meets their needs. Budgeting includes prioritization of strategic goals while balancing operational needs.	By March 2027, incorporate a strategic priorities section into all departmental budget requests, ensuring each proposal identifies alignment with at least one strategic goal and includes a summary of operational impacts.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/14/2025

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$240,739.55
112348 – 112394	\$335,879.45
Total	\$576,619.00

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

31 Staff recommends approval of all payment of claims.

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33 **Requested Council Action**

34 Motion to approve the payment of claims as submitted.

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Prepared by: Joshua Kent - Assistant Finance Director

Attachments: 1. Checks for Approval

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INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210600	Union Dues Deduction	Local Union 49	Remittance Check	980.00	112349
100-00-00-210600	Union Dues Deduction	Roseville Firefighters Loc	Remittance Check	2,497.75	3754
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	3738
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,997.00	3738
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	1,403.13	3738
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	5,367.00	3738
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	350.00	3738
100-00-00-211202	HRA Employer	ING ReliaStar	Remittance Check	9,125.00	3748
Total Department 00-00 GENERAL				22,869.88	
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	MARY KAY DELVO	STRATEGIC PLANNING FINAL REPORT	1,800.00	112388
100-01-00-430000	Professional Services	MARY KAY DELVO	STRATEGIC PLANNING MEETING - DH IMPL	4,300.00	112388
Total Department 01-00 CITY COUNCIL				6,100.00	
Department: 02-00 ADMINISTRATION					
100-02-00-441100	Tuition Reimbursement	Joseph Selby	TUITION REIMBURSEMENT	810.00	3757
100-02-00-441100	Tuition Reimbursement	Joseph Selby	TUITION REIMBURSEMENT	690.00	3757
Total Department 02-00 ADMINISTRATION				1,500.00	
Department: 04-00 FINANCE					
100-04-00-443500	Minor Equipment	PARAMETERS LTD	OFFICE CHAIR - NATALIE OLSON	1,249.94	112391
Total Department 04-00 FINANCE				1,249.94	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	FEBRUARY MONTHLY RETAINER	17,101.24	112359
Total Department 06-00 LEGAL DEPARTMENT				17,101.24	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-441000	Training	JP Nixon Consulting	TRAINING INTERVIEWS, INTERROGATIONS -	180.00	112380
Total Department 10-00 POLICE DEPARTMENT				180.00	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-421000	Motor Fuel	Kevin Priester	MILEAGE REIMBURSEMENT	221.20	3756
100-13-00-423000	Vehicle Supplies & Mainten	Henry Schein, Inc.	LIFEPACK	132.74	112376
100-13-00-424000	Operating Supplies	Colbert Engraving & Trophi	PAR TAGS	43.65	112379
100-13-00-424000	Operating Supplies	Viking Electric Supply, In	LIGHTBULBS	48.84	112356
100-13-00-430000	Professional Services	Masa Consulting, Inc.	MARCH	2,100.00	3752
100-13-00-439000	CONTRACT MAINTENANCE	AT&T	MARCH	809.99	112385
100-13-00-439000	CONTRACT MAINTENANCE	Comcast	MAR TO APR	156.86	112358
100-13-00-439000	CONTRACT MAINTENANCE	EMERGENCY TECHNICAL DECON	TURNOUT CLEANING	281.00	112390
100-13-00-439000	CONTRACT MAINTENANCE	Muska Plumbing	KITCHEN SINK	225.00	112373
100-13-00-439000	CONTRACT MAINTENANCE	Muska Plumbing	BATHROOM REPAIRS	876.60	112373
100-13-00-439000	CONTRACT MAINTENANCE	T Mobile	FEB TO MAR	20.67	112374
100-13-00-439000	CONTRACT MAINTENANCE	Yale Mechanical	MID SEASON MAINT	677.00	3751
100-13-00-441000	Training	TWIN CITIES TRANSPORT & RE	TRAINING CAR	125.00	112354
100-13-00-441000	Training	TWIN CITIES TRANSPORT & RE	TRAINING CARS	250.00	112354
100-13-00-441000	Training	TWIN CITIES TRANSPORT & RE	TRAINING CARS	250.00	112354
Total Department 13-00 FIRE DEPARTMENT				6,218.55	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Kath Fuel Oil Service, Inc	DEF FLUID	891.89	3739
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	UNLEADED FUEL	9,729.26	112365
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	45.14	112363

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-423000	Vehicle Supplies & Mainten	Allstate Peterbilt of Sout	FILTER	24.38	112368
100-20-30-423000	Vehicle Supplies & Mainten	EMERGENCY AUTOMOTIVE TECH	KUSSMAUL SUPER AUTO EJECT 15 AMP	327.15	3735
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BATTERY	273.45	3736
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BATTERY	273.45	3736
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BATTERY	273.45	3736
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	ETH. FUEL. COND, PP1548	80.16	3736
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	QUICK CONNECT PLUG	40.80	112348
100-20-30-423000	Vehicle Supplies & Mainten	Kath Fuel Oil Service, Inc	MYSTIC CENTRA-LUBE GREASE	165.00	3739
100-20-30-423000	Vehicle Supplies & Mainten	MacQueen Equipment	TRUVAC SUCTION HOSE	2,100.12	3740
100-20-30-423000	Vehicle Supplies & Mainten	MCMMASTER-CARR	STRAIGHT BLAD CONNECTOR AND RECEPTACL	86.71	112350
100-20-30-437000	Contract Maint. - Vehicles	FLEETPRIDE	CYLINDER REPAIR	1,040.47	3734
Total Department 20-30 VEHICLE MAINTENANCE				15,351.43	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-430000	Professional Services	McGough Property Managemen	FACILITY MANAGEMENT 02/2025 EXPENSES	2,821.67	3747
100-23-00-439003	Contract Maint.- City Gara	MINT ROOFING	RE-SECURE METAL THAT BECAME DETACHED.	1,525.14	112387
100-23-00-439003	Contract Maint.- City Gara	Total Tool	1/2T COFFING HOIST AT 1140 WOODHILL N	579.15	3743
100-23-00-439011	Fiber Maint. & Locates	Metro-INET	ZAYO FIBER LOCATES AND MAINTENANCE	4,358.16	3758
Total Department 23-00 BUILDING MAINTENANCE				9,284.12	
Total Fund 100 General Fund				79,855.16	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-430000	Professional Services	North Suburban Access Corp	FEB - MUNICIPAL MEETING SERVICES	2,296.00	3745
Total Department 09-00 COMMUNICATIONS				2,296.00	
Total Fund 110 Telecommunications				2,296.00	
Fund: 200 Recreation Fund					
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-344000-PR0253	Fee Program Revenue	ADNAN SAFI	CEDARHOLM ROOM RENTAL DAMAGE DEPOSIT	200.00	112394
200-40-41-433000-PR0253	Advertising	MRPA	JOB AD - FACILITIES SUPERVISOR	175.00	112351
Total Department 40-41 RECREATION FEE PROGRAMS				375.00	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0101	Operating Supplies	CARLSON, SHELDON	REIMBURSEMENT FOR MUSIC PURCHASE	20.00	112389
200-40-42-424000-PR0101	Operating Supplies	Richard Baldinelli	REIMBURSEMENT - COMMUNITY BAND	225.50	112382
Total Department 40-42 RECREATION NON FEE PROGRAMS				245.50	
Department: 40-53 SKATING CENTER					
200-40-53-373200-PR5507	Figure Skating School	Ice Sports Industry-ISI	ICE SHOW ENDORSEMENT	25.00	112353
200-40-53-424000	Operating Supplies	Blackstone Contractors, LL	GRINDING WHEEL	953.78	112369
200-40-53-424000	Operating Supplies	GRAINGER	NYLON BRUSH	252.39	112348
200-40-53-424000	Operating Supplies	GRAINGER	KEYPAD ENTRY LOCK	288.46	112348
200-40-53-424000	Operating Supplies	Kaiser Manufacturing, Inc.	PAD REPAIR	1,403.70	112357
200-40-53-424000	Operating Supplies	R & R Specialties of wisco	PARTS FOR ZAM	882.75	3742
200-40-53-424000	Operating Supplies	SHERWIN-WILLIAMS COMPANY	PAINT	595.72	112360
200-40-53-425000-PR5512	Merchandise for Sale	Shamrock Group, Inc.	CONCESSION SUPPLIES	34.68	112364
200-40-53-430000	Professional Services	MR Cutting Edge	ZAM BLADE SHARPENING	1,038.00	112370
200-40-53-439000	CONTRACT MAINTENANCE	Total Mechanical Services,	ENTRYWAY HEAT	683.00	112378
Total Department 40-53 SKATING CENTER				6,157.48	
Total Fund 200 Recreation Fund				6,777.98	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-448000	Miscellaneous	Shred-N-Go, Inc.	LICENSE CENTER SHREDDING THRU MARCH	144.93	112377
			Total Department 05-00 DEPUTY REGISTER	144.93	
			Total Fund 265 License Center	144.93	
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	CMC	CIP PPE	964.00	112392
401-13-00-453000	Other Improvements	Motorola Solutions, Inc.	RADIO	6,341.76	112362
			Total Department 13-00 FIRE DEPARTMENT	7,305.76	
			Total Fund 401 Fire Equipment	7,305.76	
Fund: 402 Parks & Recreation Vehicle Rev					
Department: 40-53 SKATING CENTER					
402-40-53-452000	Vehicles & Equipment	Frank J Zamboni & Co Inc.	2024 Zamboni Model 552AC	150,513.20	3746
			Total Department 40-53 SKATING CENTER	150,513.20	
			Total Fund 402 Parks & Recreation Vehicle Rev	150,513.20	
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 40-53 SKATING CENTER					
410-40-53-430000	Professional Services	MCC Industries, Inc.	HVAC CLEANING	18,200.00	112384
410-40-53-450000	Building & Structures	THINK DIGITAL SIGNS	DEPOSIT FOR OVAL VIDEO BOARD	228,760.00	112393
410-40-53-452000	Vehicles & Equipment	GRAINGER	FLOOR SCRUBBER	8,842.72	112348
			Total Department 40-53 SKATING CENTER	255,802.72	
			Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND	255,802.72	
Fund: 425 2719 Lexington Avenue					
Department: 02-00 ADMINISTRATION					
425-02-00-430000	Professional Services	Kennedy & Graven, Chartere	MAINTENANCE AND OPERATIONS CENTER	1,387.00	112359
			Total Department 02-00 ADMINISTRATION	1,387.00	
			Total Fund 425 2719 Lexington Avenue	1,387.00	
Fund: 600 Sanitary Sewer					
Department: 50-00 SANITARY SEWER					
600-50-00-424000	Operating Supplies	Ziegler Inc	INSTALL - BUCKET PIN	325.52	3741
600-50-00-430000	Professional Services	Advanced Engineering & Env	REVIEWING DALE-OWASSO CONTROL PANEL S	355.50	112367
			Total Department 50-00 SANITARY SEWER	681.02	
			Total Fund 600 Sanitary Sewer	681.02	
Fund: 610 Water Fund					
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 5/8X3/4 T10 MTR P/C W/O REC G*X	7,000.00	3749
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 1-1/2 MTR FLG KIT/LF 2 MTR FLG KIT	2,211.30	3749
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 1 T10 MTR P/C USG W/O REC *X	3,195.00	3750
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 1 T10 MTR P/C USG W/O REC *X	(1,162.90)	3750
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 1 T10 MTR P/C USG W/O REC *X	3,195.00	3749
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	LF 5/8X3/4 T10 MTR P/C W/O REC G*X	3,500.00	3749
610-51-00-424000	Operating Supplies	Fra-Dor Inc.	RAP AND RECYCLE CLASS 6	306.00	112355
610-51-00-424000	Operating Supplies	GRAINGER	CUTTING OIL,1 GAL,CAN	39.08	112348
610-51-00-424000	Operating Supplies	Holcim-MWR, Inc.	CLASS 5	3,125.74	112381

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	VIKING INDUSTRIAL CENTER	SPARTACUS CUT RESISTANT LEVEL 4 1.000	125.96	3744
610-51-00-424000	Operating Supplies	Ziegler Inc	INSTALL - BUCKET PIN	325.52	3741
Total Department 51-00 WATER FUND				21,860.70	
Total Fund 610 Water Fund				21,860.70	
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-425000	Merchandise for Sale	Hornungs Pro Golf Sales, I	GOLF MERCHANDISE FOR RESALE	259.49	3737
620-52-51-425000	Merchandise for Sale	SMALL LOT COOP LLC	ALCOHOLIC BEVERAGES FOR RESALE	167.53	112386
620-52-51-439000	CONTRACT MAINTENANCE	On Site Companies-OSSTC	3/24/25-4/11/25 WEEKLY STD CONSTRUCTI	50.21	112352
620-52-51-450000-PR5305	Building & Structures	TruNorth Painting, Inc.	PAINTING INTERIOR OF CLUB HOUSE 2025	7,000.00	112371
Total Department 52-51 CEDARHOLM GOLF COURSE				7,477.23	
Total Fund 620 Golf Course				7,477.23	
Fund: 640 Storm Drainage					
Department: 54-00 STORM WATER					
640-54-00-424000	Operating Supplies	SiteOne Landscape Supply,	GRASS SEED AND PREMERGENT	406.83	112372
640-54-00-424000	Operating Supplies	Ziegler Inc	INSTALL - BUCKET PIN	325.51	3741
640-54-00-430000	Professional Services	MN Pollution Control Agenc	2025 MS4 PERMIT APPLICATION PART 1	400.00	112375
640-54-00-430000	Professional Services	RAMSEY-WASHINGTON METRO WA	WATERFEST 2025 CONTRIBUTION	1,400.00	112361
Total Department 54-00 STORM WATER				2,532.34	
Total Fund 640 Storm Drainage				2,532.34	
Fund: 650 ENVIRONMENTAL					
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-430000	Professional Services	RAMSEY-WASHINGTON METRO WA	WATERFEST 2025 CONTRIBUTION	600.00	112361
Total Department 65-00 SOLID WASTE RECYCLE				600.00	
Total Fund 650 ENVIRONMENTAL				600.00	
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-441000	Training	OECS - 170064	APR	600.00	112383
Total Department 61-00 RISK MANAGEMENT				600.00	
Total Fund 710 Risk Management				600.00	
Fund: 723 Housing & Redevelopment Agency					
Department: 00-00 GENERAL					
723-00-00-119118	Senior Deferred Loans	Center for Energy and Envi	LOAN AND SERVICE FEES	25,000.00	3755
Total Department 00-00 GENERAL				25,000.00	
Total Fund 723 Housing & Redevelopment Agency				25,000.00	
Fund: 725 EDA Operating Fund					
Department: 57-00 EDA - GENERAL					
725-57-00-430000-ED0006	Professional Services	Kennedy & Graven, Chartere	REDA ATTORNEY SERVICES	193.29	112359
Total Department 57-00 EDA - GENERAL				193.29	
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	LOAN AND SERVICE FEES	1,900.00	3755
Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM				1,900.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 725 EDA Operating Fund					
Department: 57-82 EDA - HOUSING MARKETING & STUDIES					
725-57-82-430000	Professional Services	Stantec Consulting Service	HOUSING NEED ASSESSMENT	1,275.00	3753
Total Department 57-82 EDA - HOUSING MARKETING & STUDIES				1,275.00	
Total Fund 725 EDA Operating Fund				3,368.29	
Fund: 727 South East Roseville Initiativ					
Department: 57-00 EDA - GENERAL					
727-57-00-430000	Professional Services	St. Paul Area Chamber of C	RICE AND LARPENTEUR ALLIANCE PROFESSI	10,416.67	112366
Total Department 57-00 EDA - GENERAL				10,416.67	
Total Fund 727 South East Roseville Initiativ				10,416.67	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210600	Union Dues Deduction	3,477.75	
		100-00-00-211100	ICMA Def Comp	9,917.13	
		100-00-00-211101	Mission SQ Roth	350.00	
		100-00-00-211202	HRA Employer	9,125.00	
		100-01-00-430000	Professional Services	6,100.00	
		100-02-00-441100	Tuition Reimbursement	1,500.00	
		100-04-00-443500	Minor Equipment	1,249.94	
		100-06-00-430000	Professional Services	17,101.24	
		100-10-00-441000	Training	180.00	
		100-13-00-421000	Motor Fuel	221.20	
		100-13-00-423000	Vehicle Supplies & Maintenance	132.74	
		100-13-00-424000	Operating Supplies	92.49	
		100-13-00-430000	Professional Services	2,100.00	
		100-13-00-439000	CONTRACT MAINTENANCE	3,047.12	
		100-13-00-441000	Training	625.00	
		100-20-30-421000	Motor Fuel	10,621.15	
		100-20-30-422000	Clothing	45.14	
		100-20-30-423000	Vehicle Supplies & Maintenance	3,644.67	
		100-20-30-437000	Contract Maint. - Vehicles	1,040.47	
		100-23-00-430000	Professional Services	2,821.67	
		100-23-00-439003	Contract Maint.- City Garage	2,104.29	
		100-23-00-439011	Fiber Maint. & Locates	4,358.16	
		110-09-00-430000	Professional Services	2,296.00	
		200-40-41-344000-PR0253	Fee Program Revenue	200.00	
		200-40-41-433000-PR0253	Advertising	175.00	
		200-40-42-424000-PR0101	Operating Supplies	245.50	
		200-40-53-373200-PR5507	Figure Skating School	25.00	
		200-40-53-424000	Operating Supplies	4,376.80	
		200-40-53-425000-PR5512	Merchandise for Sale	34.68	
		200-40-53-430000	Professional Services	1,038.00	
		200-40-53-439000	CONTRACT MAINTENANCE	683.00	
		265-05-00-448000	Miscellaneous	144.93	
		401-13-00-453000	Other Improvements	7,305.76	
		402-40-53-452000	Vehicles & Equipment	150,513.20	
		410-40-53-430000	Professional Services	18,200.00	
		410-40-53-450000	Building & Structures	228,760.00	
		410-40-53-452000	Vehicles & Equipment	8,842.72	
		425-02-00-430000	Professional Services	1,387.00	
		600-50-00-424000	Operating Supplies	325.52	
		600-50-00-430000	Professional Services	355.50	
		610-51-00-424000	Operating Supplies	21,860.70	
		620-52-51-425000	Merchandise for Sale	427.02	
		620-52-51-439000	CONTRACT MAINTENANCE	50.21	
		620-52-51-450000-PR5305	Building & Structures	7,000.00	
		640-54-00-424000	Operating Supplies	732.34	
		640-54-00-430000	Professional Services	1,800.00	
		650-65-00-430000	Professional Services	600.00	
		710-61-00-441000	Training	600.00	
		723-00-00-119118	Senior Deferred Loans	25,000.00	
		725-57-00-430000-ED0006	Professional Services	193.29	
		725-57-73-430000	Professional Services	1,900.00	
		725-57-82-430000	Professional Services	1,275.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---		727-57-00-430000	Professional Services	10,416.67	
	100		General Fund	79,855.16	
	110		Telecommunications	2,296.00	
	200		Recreation Fund	6,777.98	
	265		License Center	144.93	
	401		Fire Equipment	7,305.76	
	402		Parks & Recreation Vehicle Rev	150,513.20	
	410		GENERAL FACILITIES REPLACEMENT FUND	255,802.72	
	425		2719 Lexington Avenue	1,387.00	
	600		Sanitary Sewer	681.02	
	610		Water Fund	21,860.70	
	620		Golf Course	7,477.23	
	640		Storm Drainage	2,532.34	
	650		ENVIRONMENTAL	600.00	
	710		Risk Management	600.00	
	723		Housing & Redevelopment Agency	25,000.00	
	725		EDA Operating Fund	3,368.29	
	727		South East Roseville Initiativ	10,416.67	
	Total For All Funds:			576,619.00	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/14/2025

Item No.: 10.b.

Department Approval

City Manager Approval



Item Description: Approve 1 Temporary Gambling Permit

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Gambling Permit

Parkview Center School PTSA
701 County Rd B West
Roseville, MN 55113

Parkview Center School PTSA is a non-profit organization holding a raffle at their school at 701 County Road B West, Roseville, on May 16, 2025.

Policy Objectives

Required by City Code

Equity Impact Summary

NA

Budget Implications

The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendations

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

Requested Council Action

Motion to approve the Temporary Gambling Permit for Parkview Center School PSTA

Prepared by: Allie Sertich

Attachments: 1. Parkview Center School Temp Gambling

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Parkview Center School PTSA Previous Gambling Permit Number: X- 34418-24-015
 Minnesota Tax ID Number, if any: 8013071 Federal Employer ID Number (FEIN), if any: 41-1644248
 Mailing Address: 701 County Rd B West
 City: Roseville State: MN Zip: 55113 County: Ramsey
 Name of Chief Executive Officer (CEO): Lydia Johnson (Chair)
 CEO Daytime Phone: 612-709-1770 CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): pcs.ptsa.treasurers@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Parkview Center School

Physical Address (do not use P.O. box): 701 County Rd B West

Check one:

☒ City: Roseville Zip: 55113 County: Ramsey
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 5/16/25

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 4/3/2025
(Signature must be CEO's signature; designee may not sign)

Print Name: Lydia Johnson

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
Complete a separate application for: - all gambling conducted on two or more consecutive days; or - all gambling conducted on one day. Only one application is required if one or more raffle drawings are conducted on the same day. Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).	Mail application with: _____ a copy of your proof of nonprofit status; and _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100 ; otherwise the fee is \$150 . Make check payable to State of Minnesota . To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the	application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-	ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.
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This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	Parkview Center School Parent-Teacher-Student Association
Date Filed:	08/28/1989
File Number:	1D-890
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 04/03/2025



Steve Simon

Steve Simon
Secretary of State
State of Minnesota