



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, March 17, 2025

1. Roll Call

Acting Mayor Groff called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Schroeder, Bauer, and Groff. Absent: Mayor Roe and Councilmember Strahan. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Councilmember Schroeder requested that Item 10F (Authorize Agreement Between City of Roseville and Think Digital LLC for Purchase, Installation, and Training on a Scoreboard at the MN OVAL) be removed for separate consideration.

Schroeder moved, Bauer seconded, approval of the agenda as amended.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.

4. Public Comment

Acting Mayor Groff called for public comment by audience members on non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

a. Accept Donations from the Friends of the OVAL Foundation and Midway Speedskating Club for Upgrades to the John Rose MN Oval Scoreboard

Parks and Recreation Director Matt Johnson presented donations for the scoreboard replacement at the John Rose MN OVAL.

Mr. Matt Johnson, Parks and Recreation Director explained that Friends of the OVAL Foundation donated \$40,000, and the Midway Speed Skating Club donated \$56,000, for a total of \$96,000.

Public Comment

Acting Mayor Groff offered an opportunity for public comment, but no one came forward.

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Acting Mayor Groff and Councilmembers Schroeder and Bauer expressed gratitude for the donations and support from the organizations.

Schroeder moved, Bauer seconded, adoption of Resolution No. 12138 (Attachment 1) entitled, "Resolution Accepting Donations.", and adoption of Resolution No. 12139 (Attachment 2) entitled, "Resolution Accepting Donations."

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None

b. Proclaim April 25, 2025, Roseville Arbor Day

Acting Mayor Groff read the April 25, 2025, Roseville Arbor Day Proclamation.

Bauer moved, Schroeder seconded, proclaiming April 25, 2025.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.

6. Items Removed from the Consent Agenda

a. Authorize Agreement Between the City of Roseville and Think Digital LLC for Purchase, Installation, and Training on a Scoreboard at the MN OVAL

At the request of Councilmember Schroeder, City Manager Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 17, 2025.

Councilmember Schroeder indicated she supported this but pointed out that the scoreboard agreement needed corrections, including budget implications and payment procedures.

Mr. Johnson clarified the corrections and the total contract amount.

Schroeder moved, Bauer seconded, authorizing the Mayor and City Manager to sign an agreement between the City of Roseville and Think Digital LLC for the purchase, installation, and training on a scoreboard at the MN OVAL for a cost not to exceed \$304,500.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.

7. Business Items

a. **Receive Information from Congresswoman McCollum Regarding Community Project Funding**

City Manager Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 17, 2025.

Mr. Trudgeon shared information about potential funding for community projects from Representative McCollum's office and noted that more details may be available in the future.

b. **Consider Adopting an Ordinance Implementing the Roseville Local Sales Tax**

City Manager Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 17, 2025.

Mr. Trudgeon explained the need to adopt an ordinance for the local sales tax for the maintenance operations center. The ordinance must be adopted before April 1 to be effective July 1, 2025. He also noted that the summary ordinance would return to the Council at the next meeting because it needs a super-majority vote.

Public Comment

Acting Mayor Groff offered an opportunity for public comment, but no one came forward.

Schroeder moved, Bauer seconded enactment of Ordinance No. 1688 (Attachment 1) entitled, "An Ordinance Creating Title 3, Chapter 317 of the City of Roseville, Minnesota, Imposing a Local Sales and Use Tax"

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None

c. **Approve Proposals Agreement for Architectural Services**

Public Works Director Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 17, 2025.

Mr. Freihammer presented a proposal for architectural services for the maintenance operations center and other facilities. He indicated that four proposals were received, and BKV Group was recommended based on scoring criteria.

Councilmember Schroeder inquired about the age of the maintenance building.

Mr. Freihammer indicated it varies due to the building's remodeling, but the latest remodel was done in 2004. He thought the oldest part of the building was from the 1950s, with the park and recreation portion built in the early 1970s.

Councilmember Bauer asked Mr. Freihammer to expand on the scoring and what was meant by narrative.

Mr. Freihammer reviewed the scoring criteria with the Council.

Public Comment

Acting Mayor Groff offered public comment opportunities, but no one came forward.

Councilmember Schroeder expressed concern about using the same firm again with the giant contingency numbers in the contract. She explained that she would prefer more actual estimated costs rather than big contingency numbers.

Mr. Freihammer noted the concern and explained that the city was potentially only looking out for a year, so the costs should be much tighter.

Bauer moved, Schroeder seconded, approving the Professional Services Agreement for Architectural Services with BKV Architects.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None

d. Consider Meter Purchase

Public Works Director Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 17, 2025.

Mr. Freihammer discussed upgrading the city's automatic meter reading system. He explained that the current system had radio issues and that the city was considering upgrading to the R900 system or a new system from Mueller.

Councilmember Schroeder wondered if the city would use both systems until everything was replaced entirely.

Mr. Freihammer indicated the city would run both systems until everything was replaced.

Councilmember Schroeder asked how many conversions would be done per month.

Mr. Freihammer indicated that in the first year, the city would consider converting 1,100 units, starting in July at 200 a month.

Acting Mayor Groff inquired about the warranty of the Mueller system.

Mr. Freihammer indicated that everything would have a full ten-year warranty, followed by a prorated warranty for the next ten years.

Councilmember Bauer asked if there were any changes to the operating side in the capital improvement costs.

Mr. Freihammer explained there should theoretically be costs.

Councilmember Schroeder thought Roseville did a good job of upgrading its infrastructure, so it was good to look at this before there are any more failed meters.

Acting Mayor Groff concurred.

Councilmember Bauer also concurred that it made sense to combine the meters and the radios at the same time.

Schroeder moved, Bauer seconded, approving the recommendation to implement the Mueller system and replace radios and meters over six years.

Public Comment

Acting Mayor Groff offered public comment opportunities, but no one came forward.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

The City Council submitted comments and corrections to the draft minutes prior to tonight's meeting, and those revisions were incorporated into the draft presented in the Council packet.

a. Approve February 24, 2025, EDA and City Council Meeting Minutes and the March 3, 2025 City Council Meeting Minutes

Schroeder moved, Bauer seconded, approval of the February 24, 2025, EDA and City Council Meeting Minutes, and the March 3, 2025 City Council Meeting Minutes as presented.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.

10. Approve Consent Agenda

At Acting Mayor Groff's request, City Manager Trudgeon briefly reviewed the items being considered under the Consent Agenda, as detailed in specific Requests for Council Action dated March 17, 2025, and related attachments.

Bauer moved, Schroeder seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.

a. Approve Payments

ACH Payments	\$557,178.73
112096-112185	232,042.06
TOTAL	\$789,220.79

b. Approve 2 Temporary Liquor Licenses

c. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

d. Approve Recycling Services Contract

e. Adopt a Resolution supporting the Rice Creek Watershed District State Bonding Request for the Jones Lake Project

f. This item was moved to Item 6 for further discussion.

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the March 24, 2025, City Council meeting, the April 7, 2025, City Council meeting, and the April 14, 2025, EDA and City Council Workshop meeting.

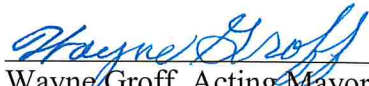
12. Adjourn

Schroeder moved, Bauer seconded, adjournment of the meeting at approximately 7:10 p.m.

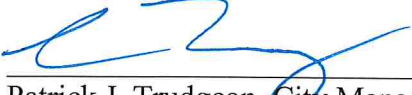
Roll Call

Ayes: Schroeder, Bauer, and Groff.

Nays: None.


Wayne Groff, Acting Mayor

ATTEST:


Patrick J. Trudgeon, City Manager