



Equity and Inclusion Commission Agenda

Wednesday, June 18, 2025

6:30 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 1. Roll Call**
- 2. Receive Public Comment**
- 3. Approval of Meeting Minutes**
 - a. Review May meeting minutes
- 4. Business Items**
 - a. City core team updates
 - b. Preparation for the joint council meeting
- 5. Other Business**
- 6. Adjourn**

1 **Equity and Inclusion Commission**
2 **Meeting Minutes**
3 **DRAFT – May 21, 2025 - DRAFT**
4
5

6 **Commissioners Present:** Amanda LaGrange, Alfred Chan, Prajwal Vemireddy, Paul
7 Stanley, and Chris Taylor
8

9 **Youth Commissioners:** Anica Barze
10

11 **Commissioners Absent:** Gabrielle Filip-Crawford, Nicole Singaram, and Gwen Goedken
12 (excused)
13

14 **Staff Present:** Equity and Inclusion Manager Antonio Montez and Assistant City
15 Manager Rebecca Olson
16

17 **Call to Order/Roll Call**
18

19 The Equity and Inclusion Commission (EIC) meeting was called to order at 6:30 p.m.
20

21 **Receive Public Comment**
22

23 None.
24

25 **Business Items**
26

27 **a. Approve Minutes**
28

29 Commissioner Taylor moved and Commissioner LaGrange seconded a motion to approve the
30 April 16, 2025, Equity and Inclusion Commission meeting minutes as presented. The motion
31 passed unanimously.
32

33 The Commission went through an icebreaker activity.
34

35 **b. Review and Discuss Strategic Plan Goals and Objectives**
36

37 Equity and Inclusion Manager Montez provided an update on the strategic goals and objectives
38 for community and civic engagement, as approved by the council. The first goal was creating an
39 environment for diverse stakeholder participation at all levels of city decision-making. The
40 second goal was to utilize Roseville commissions to provide accessible pathways for residents of
41 all backgrounds to shape city decisions and become better informed residents.
42

43 Mr. Montez outlined the success indicators for each goal, including stakeholder awareness,
44 participation continuum, and creating a civil and supportive public engagement environment. He
45 explained the need for a city-wide engagement framework and the importance of intentional
46 plans for historically underrepresented populations.

47

48 The commission discussed the importance of clear definitions and measurable objectives to
49 ensure focus and progress. There was also discussion regarding the need for better
50 documentation and standardization of a commission and its role.

51

52 Commissioner LaGrange emphasized the interconnectedness of different commissions and the
53 importance of working across all commissions.

54

55 Mr. Montez explained the next steps for strategic planning, including identifying internal core
56 teams and developing objectives. He described the process of identifying core teams, including
57 representatives from various departments across the organization. He indicated he planned to
58 facilitate conversations to propose objectives and gather feedback from the commission.

59

60 Commissioners discussed the importance of defining community engagement and understanding
61 the current engagement landscape across different departments.

62

63 Mr. Montez shared examples of potential objectives, such as developing a city-side engagement
64 framework and increasing outreach efforts to promote commission opportunities.

65

66 Commissioners expressed concerns about the scope and prioritization of objectives, suggesting
67 the need for a systematic approach to prioritizing work.

68

69 Mr. Montez acknowledged the challenges and planned to involve the commission in developing
70 objectives.

71

72 Commissioners suggest involving core team members in meetings to ensure collaboration and
73 avoid duplication of efforts.

74

75 Mr. Montez agreed to explore having core team members attend commission meetings to
76 facilitate collaboration.

77

78 The commission discussed the schedule for upcoming meetings, focusing on finalizing themes
79 and objectives for the next meeting.

80

81 Mr. Montez planned to provide an update on the orientation sessions with core team members in
82 the next meeting.

83

84 The commission expressed interest in tracking how commissioners learn about commission
85 opportunities and in improving outreach to underrepresented communities.

86

87 Chair Vemireddy emphasized the need for a user-friendly framework to engage with Roseville,
88 especially for new employees.

89

90 Mr. Montez mentioned his struggle to get the city to develop a TikTok page for better
91 communication.

92

93 Commissioner LaGrange suggested using the commission as a pathway for awareness and
94 education, proposing video content for onboarding and other purposes.

95

96 Commissioner LaGrange and Chair Vemireddy discuss the challenges of long, detailed
97 documents and the potential for shorter, more accessible educational tools.

98

99 Chair Vemireddy highlighted the importance of informing people of open meeting rules and the
100 city council’s meeting schedule.

101

102 Commissioner Chan asked for practical, immediate actions to increase the commission's
103 visibility. He suggested promoting the commission at events like Juneteenth by wearing T-shirts
104 and engaging with the public.

105

106 Chair Vemireddy and others discussed the potential impact of commissioners being more visible
107 and approachable at community events.

108

109 Chair Vemireddy proposed creating a handbook of best practices for commission public
110 engagement. This would include a framework to guide commissioners in engaging with the
111 community effectively.

112

113 Commissioner Chan and other commissioners agreed that it is essential to have a consistent
114 message and approach when representing the commission at events. The conversation touched
115 on the need for the city to support commission activities and make them more visible and
116 approachable.

117

118 **Other Business**

119

120 Mr. Montez emphasized balancing long-term strategic goals with immediate, tangible actions.

121

122 The commission discussed the need for a clear agenda and objectives for future meetings.

123

124 Mr. Montez mentioned the upcoming core team meeting and continuing the conversation.

125

126 **Adjournment**

127

128 Chair Vemireddy adjourned the meeting at 8:00 p.m.

129

130 Respectfully submitted,

131

132 Sue Osbeck

133 *TimeSaver Off-Site Secretarial, Inc.*

Roseville Equity and Inclusion Commission Agenda Item

DATE: June 18, 2025

ITEM: 4.a.

ITEM DESCRIPTION: City core team updates

Background

Staff have onboarded the core team members to prepare for participation in the next step of the strategic plan - development of objectives. Staff will provide an update on this process, and share initial objective development reflections with the commission.

Recommendation

Receive update and any discussion necessary to add preparation for the internal core team to consider.

Attachments

None

Roseville Equity and Inclusion Commission Agenda Item

DATE: June 18, 2025

ITEM: 4.b.

ITEM DESCRIPTION: Preparation for the joint council meeting

Background

The commission will have its 2025 joint council meeting on July 14. Commission will discuss, and prepare its final presentation for that meeting.

Recommendation

Review, discuss and update power point as necessary for final draft.

Attachments

1. EIC_Council_Presentation 6.12.25



Roseville Equity &
Inclusion
Commission:
Strategic Direction &
Community Impact

Why This Work Matters

- Government is meant to serve the people. The people should have access.
- Civic engagement thrives when all residents feel informed, welcomed, and heard.
- Some residents feel intimidated by City Hall or don't know how to engage.
- Our overall goal is to break down those barriers and make local government accessible to all.

Where We Started

- Strategic direction evolved after formed.
- Presented update to council.
- Built foundational understanding of how the city operates.
- Began discussions on equity, access, and civic engagement.

Where We Are Now

- Received strategic direction from the City Council.
- Collaborating with Antonio to operationalize this vision.
- This will take time
- Rome was not built in a day!

Current Priorities

- Develop citywide engagement benchmarks across departments.
- Explore survey tools to measure resident engagement and access.
- Map current city engagement practices and identify improvement areas.
- Increase presence at community events (e.g., Juneteenth, Rosefest Parade)????.

What is a Commission?

- Advisory bodies made up of resident volunteers.
- Bring community perspectives to city decisions.
- Provide recommendations grounded in lived experience and inclusive values.
- Help connect government to the public it serves.

What We Need From Council

- Affirm the importance and legitimacy of the Equity & Inclusion Commission.
- Support our efforts to collect and standardize engagement data.
- Help promote commission opportunities to diverse residents.
- Give us time and trust to grow into our strategic role.

Thank You

- Thank you for your time and trust.
- We are committed to this work and to serving all Roseville residents.
- Open to feedback, questions, and ideas.