



**Public Works, Environment and Transportation  
Commission Agenda**

**Tuesday, July 22, 2025**

**6:30 PM**

**City Council Chambers**

*Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at [www.cityofroseville.com/attendmeeting](http://www.cityofroseville.com/attendmeeting)*

*(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)*

- 6:30 p.m.    **1. Roll Call**
- 6:32 p.m.    **2. Approve Agenda**
- 6:34 p.m.    **3. Public Comment**
- 4. Business Items**
- 6:38 p.m.    a. Communication Items
- 6:45 p.m.    b. Engineering Intern Presentations
- 7:05 p.m.    c. Civic Campus Master Plan
- 7:20 p.m.    d. City Council Joint Meeting Review
- 7:40 p.m.    e. Municipal State Aid Streets (MSAS) Safety Plan
- 7:55 p.m.    **5. Commission Direction on Member-Initiated Agenda Items**
  - a. Commission Direction on Member Initiated Agenda Items
- 7:58 p.m.    **6. Approval of Minutes**
  - a. Approve June Minutes
- 8:00 p.m.    **7. Adjourn**

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 4.a.

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**ITEM DESCRIPTION:** Communication Items

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## **Background**

At each commission meeting, City staff provides updates on City activities and projects ongoing within the city that pertain to public works activities.

## **Recommendation**

Receive report and provide feedback.

## **Attachments**

1. Communications Memo
2. 2025 Roseville Project Map
3. July Development Activity Report



**Public Works Department**

**Memo**

**To:** Public Works Environmental and Transportation Commission Members

**From:** Jennifer Lowry, City Engineer

**Date:** July 17, 2025

**Re:** Communications Items

The following are updates to projects and other activities happening in Roseville since the last commission meeting:

**Roseville Public Works project updates:**

- Maintenance Operation Center (MOC) / License & Passport Centers (LPC) / Dance Studio
  - See agenda item in the packet for the July 21 Council meeting.
- Lexington Avenue Pathway
  - Plans and easement acquisition nearly complete for Lexington Avenue, between County Road B and TH 36, for construction in 2025.
- Tamarack Pathways
  - Bids opened and brought to Council July 21.
- Hamline Avenue
  - Construction in 2026 of pathway from County Road C to Josephine Road in design.
  - Resurfacing from County Road C to County Road C2 in 2026 lead by Roseville and paid for by Ramsey County.
  - Upsizing of the watermain from Josephine Road to Glenhill Road/Arden Hills. Paid primarily by Arden Hills.
- Twin Lakes Trail Phase 2
  - Easement being negotiated with property owner.
- Dale/Owasso Lift Station Rehab
  - Construction complete.
- 2025 Sewer Cleaning & Lining
  - Televising and cleaning complete; lining scheduled to begin mid-August.
- Booster Station Phase 4 Improvements
  - Building improvements will be done in coordination with solar install. Bid packages are likely to be released later this year.
- 2025 Pavement Management Project
  - Work in mill and overlay segments is complete. Reclaim segments began construction July 14.

- Wayfinding Signage
  - Pedestrian level signs are being manufactured, and permits being obtained for installation fall 2025.
- Lighting
  - New streetlight installations by Xcel per City are underway.
  - Xcel completed Centre Pointe Drive and Arthur Street lighting.
- Bike Plan
  - About to receive final draft from consultants. Next steps will include review by PWET and the Parks Commission, and the public.
  - Hamline Avenue bike lane demonstration project is in place. Public input on it, including specifics of what people like or dislike, is appreciated.

**Other agency project updates:**

- Ramsey County
  - Dale Street from Lovell Avenue into St. Paul
    - Complete.
  - Hamline Avenue/Clarmar Lane Storm Sewer
    - County to address flooding and aging storm sewer in Fall 2025.
  - County Road D from Highcrest Road to Hwy 88
    - ADA upgrades anticipated to begin July 21. Mill and overlay to occur later this year.
  - County Road C 4:3 Conversion from Lexington Avenue to Little Canada Road and bridge over railroad
    - 4:3 lane conversion with mill and overlay scheduled for 2026.
    - Bridge redecking or replacement received federal funding also anticipated 2026.
- MnDOT
  - Snelling Design from TH 36 to Grey Fox Road
    - In design for 2026 resurfacing and will include off-road pathway west of Snelling Avenue from Lydia Avenue to Old Snelling.
  - TH 280 Design from Wabash Avenue in St. Paul to I35 W
    - In design for 2026 resurfacing.
- Other
  - G Line (Metro Transit)
    - Planning and design continue for construction 2026-2028.

**Engineering Updates:**

- Megan Deane has started as an Engineering Tech III on July 16.
- Interns Anisa Riaz, Reily Sieren and Iman Abdullahi are onboarded and working on projects and field inspections.

- The Water Efficiency Rebate Program applications have been updated to reflect the equity rebate up to \$600 water bill credit for toilet replacement for residents meeting the equity criteria.
- Similarly, the private sewer grant still has funds available for those meeting the equity criteria.

**Environmental & Sustainability Updates:**

- Interns Ness Carda (sustainability) and Chloe Johnson (environmental) are onboarded and working on projects!
- Green To Go ordinance implementation continues: staff was invited to discuss our Green To Go work at the Falcon Heights environmental commission meeting on Monday, July 14. Approximately 45% of businesses visited to date are either in compliance or actively making changes to be compliant.
- Staff is planning a packaging and resource fair for businesses affected by Green To Go on Monday, July 28. Vendors attending include BizRecycling, Waste Management, MPCA, and other packaging and resource vendors. The City of Saint Paul will also be attending and advertising to their businesses to discuss their Green To Go ordinance work.
- Staff hosted an educational bee and pollinator event with the Minnesota Bee Squad on Wednesday, July 16.
- Roseville is partnering with Xcel Energy, CEE, and Partners in Energy to host an Energy Breakfast at the upcoming Roseville Business Council meeting on Wednesday, July 23. This event will provide small businesses with examples and information for how to complete energy efficiency projects to reduce their utility bills.
- Staff is currently gathering information from residents interested in participating in a climate justice advisory group to provide insight into the upcoming climate equity action planning process. The interest form link is here: <https://forms.gle/VsCim8fKBfru7Z5w7>
- During the cart rollout process, we ran out of 96 gallon carts for distribution. Another order of these larger carts was ordered and have been delivered to the City. Currently, Roseville staff are slowly rolling out these carts as time allows. These carts are being delivered to residents that requested them and will also be rolled out to all of our parks and municipal buildings that were skipped in our original rollout.
- Waste Management (WM) officially started their recycling collection in Roseville on July 1. Staff are working with WM to address several issues that include walkup/valet service not being completed, sporadic and missed collections at multi-unit buildings, residential curbside misses, call center not providing accurate information, etc. Staff are hopeful these issues will be resolved in the next couple of weeks.

## **Maintenance Updates:**

### Street and Storm

- Weeding city islands/streetscapes.
- Citywide catch basin cleaning.
- Assist with Water Gate Valve replacements.
- Citywide asphalt patching.
- 8<sup>th</sup> turn and flip for compost.
- Assist with Citywide Recycling cart rollout.
- Ongoing storm sewer maintenance, sign work, R.O.W. mowing.

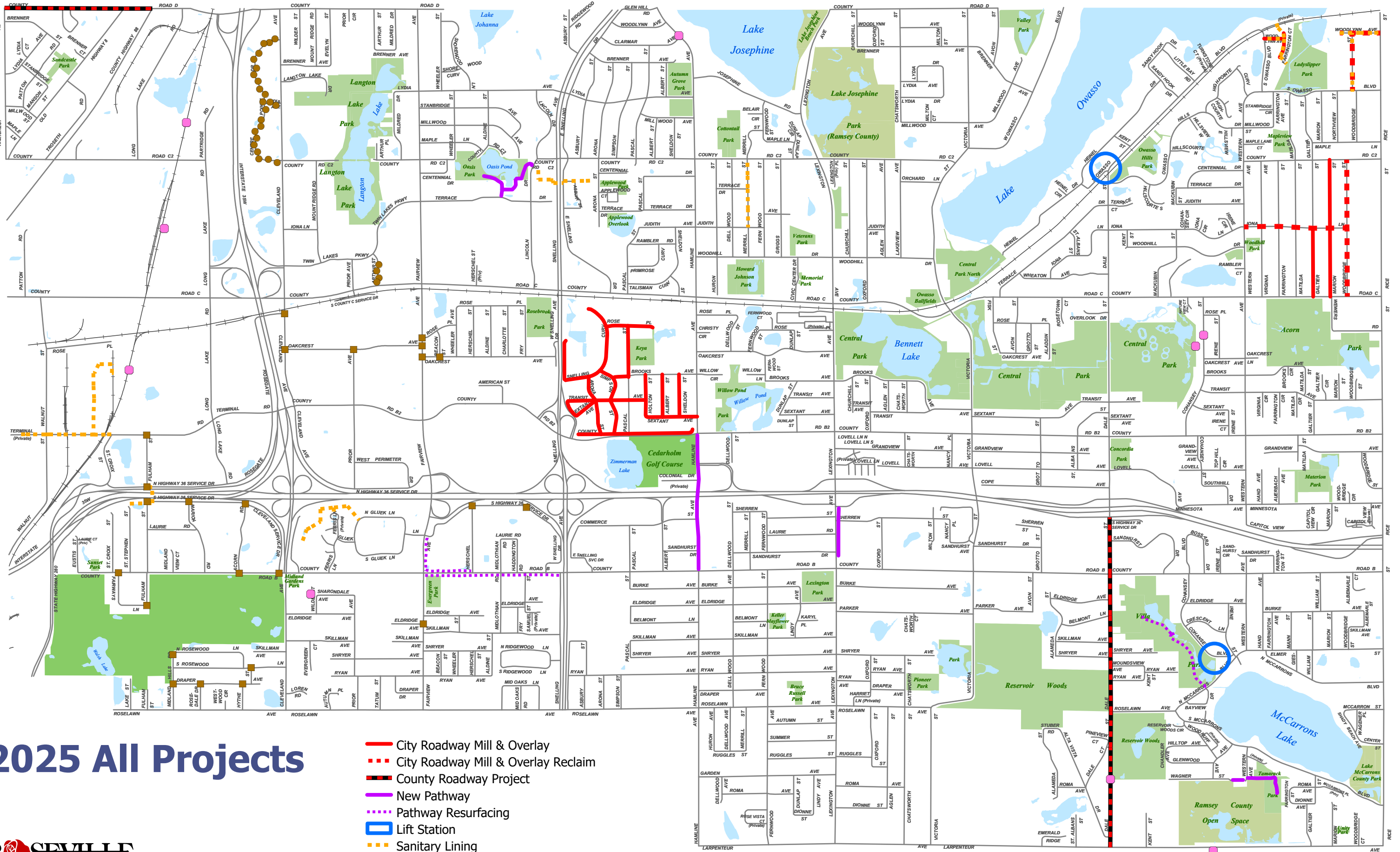
### Water and Sanitary Sewer

- Continued inspections for water service line inventory.
- City Hall Generator repair completed.
- Two 16” gate valves replaced (B2/Dellwood & CR C/Prior)
- Continued underground locates, weekly lift station inspections, collection of water samples.

## **Council Updates:**

- Below is a highlight of items recently presented to and/or acted on by the City Council. More information can be found in the agenda packets and minutes for the referenced Council meetings:
  - July 7
    - Approved: Option to construct City License and Passport Center and City Dance Studio on city-owned land
    - Discussed: 2026 Property Tax Base changes, Legislative changes and City Council 2026 Budget Goals
    - Approved: Final Payment for 2023 Drainage Improvement
    - Approved: Equity-Focused Clean Water Fund Grant Agreement with Metropolitan Council
    - Approved: Reappointment of Youth Commissioners to various City commissions and declared Youth Commissioner Vacancies on various City commissions
    - Declared: Mid-Term Vacancy on the Public Works, Environment, and Transportation Commission
  - July 14
    - Discussed: City Streetlight Policy
    - Received: Preliminary 2026-2045 Capital Improvement Plan
    - Discussed: Youth Commissioner Attendance Guidelines
  - July 21 (planned)
    - Consider: Approval of County Road B Reconstruction & 2024 PMP Final Payment
    - Receive: Update on County Road C Roadway & Bridge Project
    - Consider: PIK Easement Vacation

- Consider: Aldine Easement Vacation
- Discuss: Joint Council-PWET Meeting



# 2025 All Projects

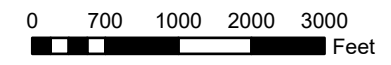
- City Roadway Mill & Overlay
- - - City Roadway Mill & Overlay Reclaim
- - - County Roadway Project
- New Pathway
- - - Pathway Resurfacing
- Lift Station
- - - Sanitary Lining
- Storm Project
- Non-Metered Streetlight Replacement
- Intersection Streetlight Installation



Prepared by: Engineering Department  
3/28/2025

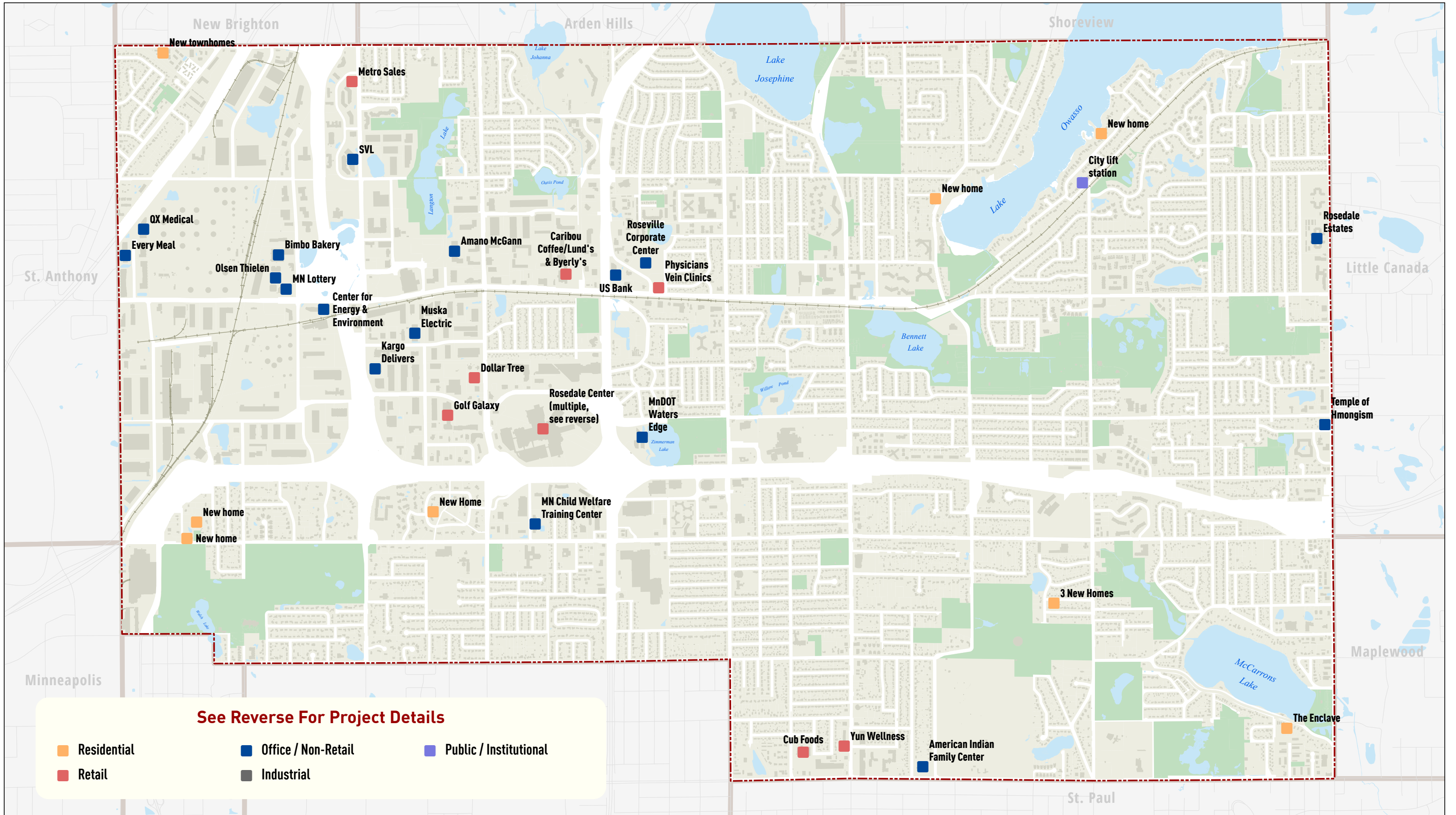
**Data Sources**  
 \* Ramsey County GIS (3/04/2025)  
 \* City of Roseville Community Development  
 \* City of Roseville Finance Department

DISCLAIMER:  
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7070. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



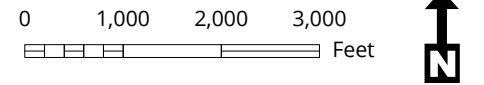
AllProjects2025





Prepared by:  
Community Development Department  
July 7, 2025

# Development Projects: July 2025



Sources  
Ramsey County GIS (6/4/2025)  
Community Development Department

**ROSEVILLE COMMUNITY DEVELOPMENT DEPARTMENT**

Updated: June 26, 2025

	Project Name	Address	Project Description	Applicant/Owner Information	Starting
<b>RESIDENTIAL</b>	The Enclave	201-261 McCarrons Pl	20 detached townhomes	Ovation Homes	Summer 2021
	Residential New Construction	924 Orchard Ln	New single family home	Fieldstone Family Homes	Winter 2024
	Residential New Construction	2164 Eustis St	New single family home	Mike Torkelson Development	Winter 2024
	Residential New Construction	2444-2454 County Road D	New townhomes	JT MEZZ Construction LLC	Summer 2023
	Residential New Construction	700 Skillman Ave	New single family home	Cara Builders LLC	Spring 2024
	Residential New Construction	1928 South Gluek Ln	New two family dwelling	Cara Builders	Spring 2025
	Residential New Construction	2042 Eldridge Ave	New single family home	Lee Homes Inc	Spring 2025
	Residential New Construction	707 Shryer Ave	New single family home	Cara Builders	Spring 2025
	Residential New Construction	708 Skillman Ave	New single family home	Cara Builders	Spring 2025
	Residential New Construction	2817 Victoria St	New single family home	Fieldstone Family Homes	Spring 2025
	Residential New Construction	2404 Laurie Ct	New single family home	Creative Custom Homebuilders	Spring 2025
<b>RETAIL</b>	Rosedale Center	1595 Highway 36	EV Charging Stations	Casco Contractors	Spring 2024
	Cub Foods	1201 Larpenteur Ave	Interior Remodel	Carlson-Lavine Inc	Spring 2024
	Yun Wellness	1735 Lexington Ave	Expansion	Design 2 Build Inc	Winter 2025
	Caribou Coffee	1601 County Road C	Interior Build-Out	Steiner Construction	Spring 2025
	Shell Building	1621 County Road C	Shell for future tenant	B2 Builders	Spring 2025
	Golf Galaxy	2401 Fairview Ave	Interior Remodel of South half	Innovative Construction Solutions	Spring 2025
	J Crew	1595 Highway 36 #925	Interior Remodel	Retail Construction Services	Summer 2025
	SeaQuest	1595 Highway 36 #578	Interior Demo	Cy-Con Inc	Summer 2025
	Vacant Tenant	1595 Highway 36 #940	Interior Remodel	P.R.M. Contracting	Summer 2025
	Dollar Tree	2485 Fairview Ave	Interior Remodel	Royal Leasing Inc	Summer 2025
	Physicians Vein Clinics	2680 Snelling Ave	Interior Remodel	Crawford Merz LLC	Summer 2025
	US Bank	2690 Snelling Ave	Interior Remodel	Greiner Construction	Summer 2025
	Lunds & Byerlys	1601 County Road C	Interior Build-Out	Steiner Construction	Summer 2025
	Burger Dive	1595 Highway 36	Interior Remodel	J. Hultman Construction LLC	Summer 2025
Metro Sales	3060 Centre Pointe Dr	Tenant Build Out	Mission Construction	Summer 2025	
<b>NON-RETAIL/OFFICE</b>	MnDOT Waters Edge	1500 County Road B2	Mechanical upgrades	Versacon Inc	Fall 2023
	Roseville Estates	2735-2755 Rice St	Demo old parking structure, add parking and garages	Sterling Management	Fall 2023
	Bimbo Bakery	2745 Long Lake Rd	Interior Remodel	Montgomery Brinkman	Summer 2023
	Kargo Delivers	2500 Cleveland Ave	Interior Remodel	Tile MSP DBA Dandy	Spring 2024
	Rosedale Estates	2735-2755 Rice St	Exterior Remodel	Allan Dorney Construction	Summer 2024
	MN Lottery	2645 Long Lake Rd #5	Interior Remodel	Anderson CC	Winter 2024
	Muska Electric	1975 Oakcrest Ave	Tenant Buildout	The Baine Group	Winter 2024
	SVL	2920 Centre Pointe Dr	Interior Expansion	Mission Construction	Winter 2024
	Minnesota Child Welfare Training Center	1711 County Road B	Interior Remodel	Reiling Construction Co Inc	Winter 2024
	QX Medical	2820 Patton Rd	Interior Remodel	Klodt Inc	Spring 2025
	Roseville Lift Station	635 South Owasso Blvd	Interior Remodel	Pember Companies Inc	Spring 2025
	Amano McGann	2740 Arthur St	Interior Remodel	Anderson CC Inc	Spring 2025
	Olsen Thielen	2675 Long Lake Rd	Interior Remodel	Steiner Construction	Spring 2025
	Center for Energy & Environment	2106 County Road C	Interior Remodel	Anderson CC Inc	Spring 2025
	Roseville Corporate Center	2700 Snelling Ave	Demo Parking Ramp	Frattalone Companies Inc	Summer 2025
	Roselawn Cemetery	803 Larpenteur Ave	Interior Remodel	Construction Results Corporation	Summer 2025
	Every Meal	2723 Patton Rd	Interior Remodel	Every Meal	Summer 2025
Temple of Hmongism	2381 Rice St	Interior Remodel	E11even Construction MN	Summer 2025	
American Indian Family Center	965 Larpenteur Ave	Interior Buildout	Indigenous Path Construction	Summer 2025	

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 4.b.

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**ITEM DESCRIPTION:** Engineering Intern Presentations

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## **Background**

Two of our engineering summer interns will give a short presentation of their work and experiences thus far in their summer internships:

- Anisa Riaz is pursuing her PHD in Civil Engineering at NDSU
- Reily Sieren is pursuing is BS in Environmental Engineering at UW- River Falls

## **Recommendation**

iReceive updates from interns and ask follow-up questions. Receive updates from staff and ask follow-up questions.

## **Attachments**

None

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 4.c.

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**ITEM DESCRIPTION:** Civic Campus Master Plan

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## **Background**

At the June 16, 2025 City Council meeting, staff and the City's consultant presented updated options for the Civic Campus Master Plan. Based on feedback, Council supported Concept C (C.1 and C.2) but wanted staff to investigate options to potentially lease space for the License/Passport Center & Dance Studio (LPCDS) somewhere in Roseville to potentially save costs. At their July 7 meeting, Council got an update and voted to support a new building for the LPCDS on campus and directed staff to draft a Request for Proposal (RFP) for Architectural services and a Request for Qualification (RFQ) for Construction Manager at Risk service. The RFP and RFQ went to council on July 21.

Staff is just providing this as an update and no action is needed.

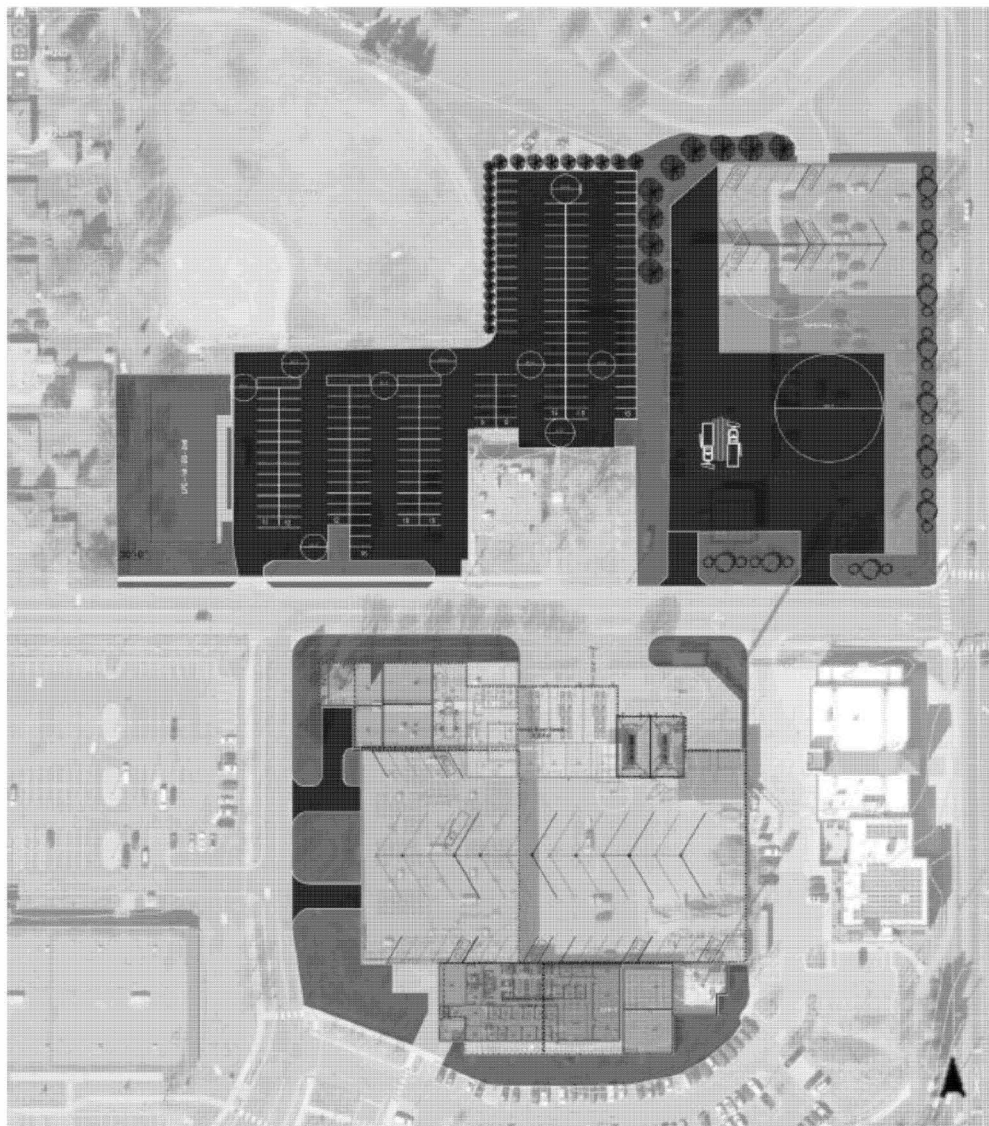
## **Recommendation**

Receive updates from staff and ask follow-up questions.

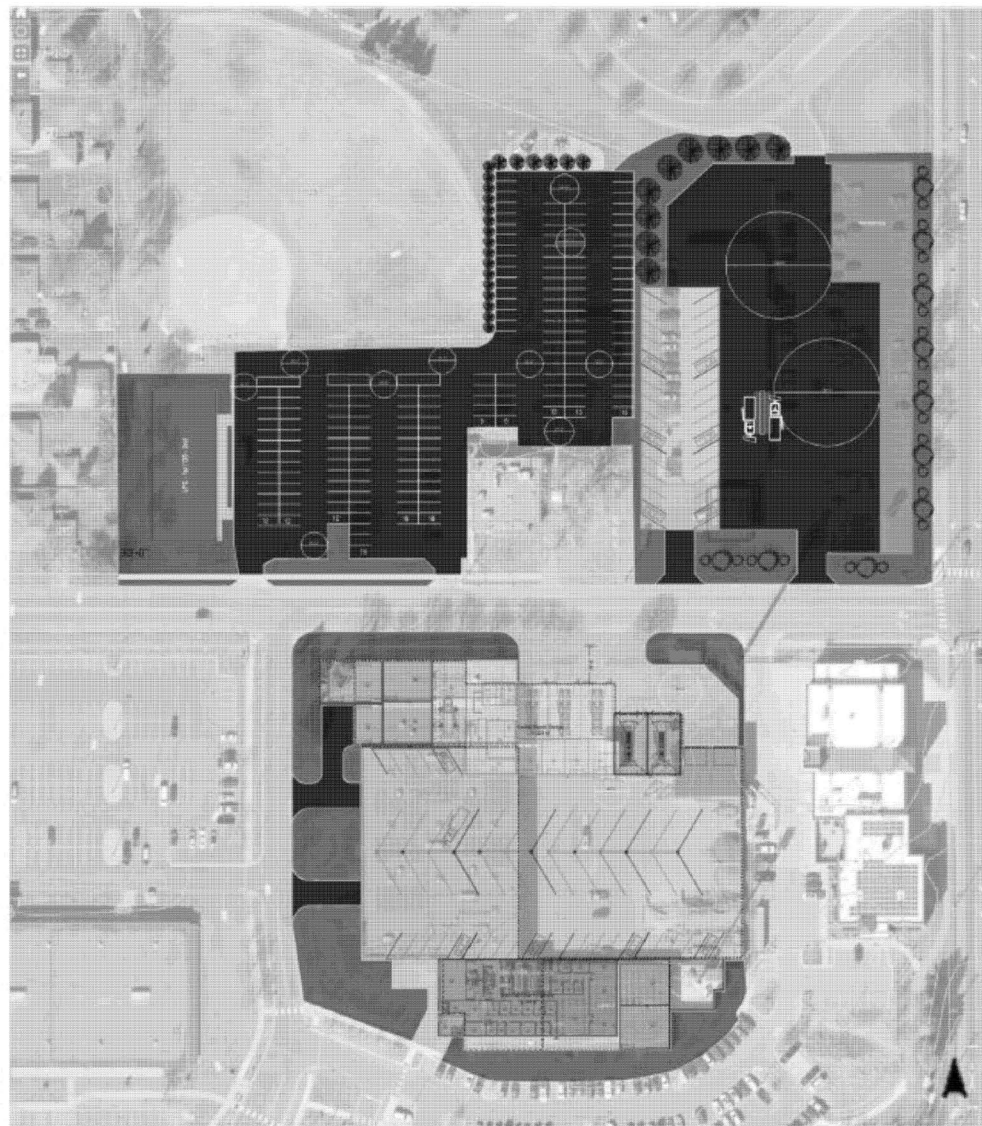
## **Attachments**

1. Concept C Exhibits

# CONCEPT C.1 | MOC + LPC/DS



# CONCEPT C.2 | MOC + LPC/DS



July 2025

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 4.d.

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**ITEM DESCRIPTION:** City Council Joint Meeting Review

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## **Background**

The PWETC held a joint meeting with the City Council at the July 21 City Council meeting. There was conversation between the Commission and City Council about upcoming topics that the Commission may take up in the next calendar year.

The Commission and staff will review the topics and comments from the City Council and use that discussion to guide the creation of a preliminary schedule of topics for the next calendar year.

## **Recommendation**

Review joint meeting with the City Council.

## **Attachments**

1. Request for Council Action (RCA) for the July 21 Joint Meeting
2. Attachment to RCA (Memo From Chair Ficek)

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: July 22, 2024

Item No.:

Department Approval



City Manager Approval

Item Description: Public Works, Environment, and Transportation Commission Joint Meeting with the City Council

**BACKGROUND**

Each year, the Public Works, Environment, and Transportation Commission meets with the City Council to review activities and accomplishments, and to discuss the upcoming year's work plan and other potential issues to consider. The following are activities over the past year and issues the Commission tentatively will have on the future agendas in the next year. Additionally, the Commission plans to share their thoughts on the value of being part of the commission and their experiences as commission members.

This year Chair Fick worked with the commission members to summarize their activities over the last year and asked each commissioner two questions:

1. What you felt most connected to or appreciated with being on the Commission, and
2. Are there any areas you would like feedback on from the Council, or are there specific issues you would like them to address?

Chair Fick summarized the answers to these questions in his memo (Attachment 1).

**POLICY OBJECTIVES**

Per City Code 201.07.B - At least once a year, each Commission shall meet with the City Council to report on the previous year's work and to discuss work plans and pending issues for the upcoming year.

**EQUITY IMPACT SUMMARY**

There are no equity impacts associated with this joint meeting.

**BUDGET IMPLICATIONS**

There are no budget impacts.

**STAFF RECOMMENDATION**

Staff recommends the City Council hold the joint meeting and provide feedback.

**REQUESTED COUNCIL ACTION**

25 Hold joint meeting and provide feedback.

Prepared by: Jesse Freihammer, Public Works Director  
Attachments: 1: Memo From Chair Ficek

Each year, the Public Works, Environment, and Transportation Commission meets with the City Council to review activities and accomplishments, and to discuss the upcoming year's work plan and other potential issues to consider. From the list of meeting topics over the past year, the Commission has lived up to its name, addressing a variety of subjects in those three categories. A primary accomplishment of these meetings is having well-informed, civil discussions as we continue to explore areas important to the City and the Commission's individual members.

## **2024**

### **July:**

- Sustainability Intern Project Update
- City Council Joint Meeting Review – Update Work Plan

### **August:**

- Bike Plan Update in Communication Item
- Public Works Capital Improvement Plan
- Lead Free Update

### **September:**

- Metro Transit Update
- Recycling RFP

### **October:**

- AARP Walk Audit
- 2024 Proposed Utility Rates
- Street Light Update

### **November:**

- Public Safety
- 2025 Public Works Work Plan
- Less Mow May
- Miscellaneous Project Updates (Bike Plan/Snelling Pedestrian Study)

## **2025**

### **January:**

- Ramsey County Environmental Services Center Update
- Sustainability Super Meeting & Green Team Update
- Assessment Policy Discussion

### **February:**

- Metropolitan Mosquito Control District Presentation
- City Meter Discussion

### **March:**

- Winter Plowing Update
- Less Mow Summer/Pollinator Update
- Bike Plan

### **April:**

- Dark Skies – U of M Sustainability Class

- Deferred Assessment Policy Update
- Hamline Pathway Update

**May:**

- Ramsey County Ditch 4 Construction Soils Study Update
- MS4 Annual Meeting
- Recycling Cart Update
- Review Sewer Backup Policy

**June:**

- City Campus Master Plan Update
- Recycling Cart Update
- Sustainability Intern Update

In preparation for this meeting, we ask members to provide input on two questions:

1. What you felt most connected to or appreciated with being on the Commission, and
2. Are there any areas you would like feedback on from the Council, or are there specific issues you would like them to address?

Answers to the first question will be provided by attending members or read for those who submitted an answer but are unable to attend. These answers will occupy a short portion of our meeting time, but will provide more insight into members' particular interests.

We anticipate spending more time on the second question and obtaining Council guidance on setting the direction of our Commission for the next year. To help with this discussion, here is what members have provided:

- a) I realize trash collection can get pretty contentious in this area. However, if and when the Council is interested in looking into this issue, I trust that PWET will be helpful.
- b) I would appreciate having more direction on how PWET intersects with Parks, considering they oversee our natural space, but PWET oversees the bike plan (transportation) as well as environmental concerns (trees, etc.). There is overlap here, but we lack clear direction on roles and responsibilities, as well as how to partner more closely.
- c) Often, multiple commissions may discuss the same or a similar topic. Would you like to see more communication between us and other commissions in those cases, or are you satisfied with separate recommendations?
- d) What is the Council's vision for overlapping topics such as pavement management funds and the 20-year capital investment plan?
- e) Are there more aspects to Public Safety that you would like to see explored?

- f) Many of our topics are informational. Are there expectations in terms of recommending potential actions to the Council? Should we be doing anything differently to help connect our discussions to the Council?

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 4.e.

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**ITEM DESCRIPTION:** Municipal State Aid Streets (MSAS) Safety Plan

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## **Background**

Roseville was one of four cities chosen to participate in a pilot project with MnDOT to develop a Municipal State Aid Streets (MSAS) Safety Plan. All 87 Minnesota counties developed similar safety plans in coordination with MnDOT from 2009-2014 and this pilot program aimed at extending local safety planning to urban city streets. The plan supports the state's Toward Zero Deaths (TZD) initiative by identifying locations on the city's MSAS system most at risk for severe (fatal and serious injury) crashes and recommending targeted, infrastructure-based safety improvements.

The process followed the same data-driven, systemic risk approach, combining crash history, roadway characteristics, and local input as the county plans. A network of 50 high-risk locations—both segments and intersections—was identified, then prioritized based on crash frequency, risk exposure, vulnerable user presence, and future development considerations.

The plan recommends 132 projects, including:

- Intersection improvements (e.g., signal upgrades, geometric changes)
- Corridor treatments (e.g., speed feedback signs, road diets)
- Access Management (e.g., removal or changes to driveway locations)

The combined cost of recommended improvements is approximately \$5.12 million. Projects are designed to be cost-effective, scalable, and eligible for federal safety funding. This plan benefits Roseville by supporting applications to funding programs such as the Highway Safety Improvement Program (HSIP), Safe Streets for All (SS4A), Local Road Improvement Program (LRIP), and Safe Routes to School (SRTS).

Staff will give a brief presentation on the plan and the next steps.

## **Recommendation**

Receive report and provide feedback.

## **Attachments**

None

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 5.a.

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**ITEM DESCRIPTION:** Commission Direction on Member Initiated Agenda Items

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## Background

### Suggested Items:

- August 26, 2025
  - Civic Campus Master Plan Update
  -
- September 23, 2025
  - 
  -
- October 28, 2025
  - Utility Rates
  - 
  -
  
- **Looking Ahead:**
- Future
  - Pavement Asset Management
  - Pathway Master Plan Updates

### Recommendation

Set preliminary agenda items for the July 22, 2025 Public Works, Environment & Transportation Commission meeting.

### Attachments

None

# Roseville Public Works, Environment and Transportation Commission Agenda Item

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**DATE:** July 22, 2025

**ITEM:** 6.a.

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**ITEM DESCRIPTION:** Approve June Minutes

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## **Background**

Attached are the minutes from the June 24, 2025 meeting.

## **Recommendation**

Motion approving the minutes of June 24, 2025, subject to any necessary corrections or revision.

## **Attachments**

1. Draft June Minutes

**Roseville Public Works, Environment  
and Transportation Commission  
Meeting Minutes**

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Tuesday, June 24, 2025, at 6:30 p.m.  
City Council Chambers, 2660 Civic Center Drive  
Roseville, Minnesota 55113

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**1. Introduction / Roll Call**

Chair Ficek called the meeting to order at approximately 6:30 p.m. and at his request, Public Works Director Jesse Freihammer called the roll.

**Present:** Chair Bryant Ficek; Vice Chair Edwin Hodder; Members Daniel Fergus, Allison Luongo; and Youth Commissioner Carsten Bauer.

**Absent:** Members Jarrod Cicha and Des Mueller; Youth Commissioner Alexis Jendro (Excused)

**Staff Present:** Public Works Director Jesse Freihammer; Sustainability Intern Ness Carda; and Environmental Manager Ryan Johnson

**2. Public Comments**

None.

**3. Approval of May 27, 2025, Meeting Minutes**

*Comments and corrections to the draft minutes had been submitted by PWETC commissioners prior to tonight's meeting, and those revisions were incorporated into the draft presented in the meeting materials.*

Chair Ficek noted that the online agenda packet for the May 27, 2025, meeting had been amended.

**Motion**

**Member Fergus moved, Vice Chair Hodder seconded, approval of the May 27, 2025, meeting minutes as amended.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

34 **4. Communication Items**

35 Public Works Director Jesse Freihammer gave a brief overview and update on  
36 projects and maintenance activities outlined in the staff report dated June 24, 2025.  
37

38 Mr. Freihammer explained that the Lexington pathway is still awaiting easements  
39 but is expected to be bid on and constructed this year. He indicated that the Wagner  
40 Western pathway has the Tamarack section ready for bidding, with delays due to  
41 land swaps with the county, and the Dale/Owasso lift station is nearing completion,  
42 with only minor punch list items remaining. He noted that sewer televising has  
43 begun for the 2025 sewer cleaning and lining project, and a solar contract was  
44 awarded.  
45

46 Mr. Freihammer explained that most of the work on the mill and overlay street was  
47 completed as part of the pavement management project, with reclaiming starting  
48 after July 4, 2025. Wayfinding signage is scheduled to go up later this fall, and  
49 intersection lighting projects are currently active. The bike plan demonstration  
50 project is underway, with feedback being collected.  
51

52 Chair Ficek inquired about the delineators.  
53

54 Mr. Freihammer confirmed that those would stay up during winter.  
55

56 Chair Ficek and Vice Chair Hodder discussed the impact of the delineators on  
57 plowing and community feedback.  
58

59 Mr. Freihammer emphasized the importance of gathering feedback on the bike plan  
60 pilot project.  
61

62 Chair Ficek shared anecdotal observations on increased bike activity and plans to  
63 gather data before and after the pilot.  
64

65 Mr. Freihammer emphasized the importance of monitoring community feedback  
66 on the pilot project. He updated the commission on various Ramsey County  
67 initiatives, including the Dale Street project and County Road improvements. He  
68 explained that MnDOT's Snelling project would be finished in 2026, with a  
69 continuous pathway from Highway 36 to Gray Fox Road.  
70

71 Mr. Freihammer mentioned ongoing planning for the G line and flood mitigation  
72 projects. He noted that Roseville staff has been busy with Rosefest, including the  
73 parade and Touch a Truck event.  
74

75 Mr. Freihammer provided updates on sustainability initiatives, including the local  
76 climate action planning grant from the MPCA. He indicated Pale Blue Dot  
77 Consulting was hired to facilitate the climate action planning, and the solar project  
78 and Climate Action Plan were awarded, with more updates expected.  
79

80 Mr. Freihammer emphasized the importance of involving the commission in the  
81 climate action planning process.

82

83 **5. Joint Council Meeting Prep**

84 Chair Ficek and Public Works Director Jesse Freihammer discuss the upcoming  
85 joint meeting with the city council on July 21, 2025.

86

87 Chair Ficek proposed a format where commission members present their key  
88 projects and discuss council feedback.

89

90 The commission expressed interest in discussing the council's role in various  
91 projects, including the Green Team and flood mitigation.

92

93 Chair Ficek wondered if the joint meeting with the city council ever involved  
94 multiple commissions together.

95

96 Mr. Freihammer mentioned that there was a particular meeting he recalls that  
97 included multiple commissions, but joint meetings usually involve only one  
98 commission at a time. He suggested inviting other commissions to provide updates  
99 and discuss collaboration opportunities with the PWETC.

100

101 **6. City Campus Master Plan Update**

102 Public Works Director Jesse Freihammer provided a summary of the updated Civic  
103 Campus Master Plan, which was presented to the city council. He noted that the  
104 consultant conducted a facility condition assessment, rating the condition of  
105 existing buildings. The main central building is in good shape, while the North and  
106 East garages are in poor condition. He explained that the consultant proposed  
107 various options for the campus layout, including splitting the building and  
108 relocating the VFW.

109

110 **7. Recycling Cart Update**

111 Environmental Manager Ryan Johnson provided an update on the recycling cart  
112 rollout, thanking Blaze Credit Union for their support.

113

114 Mr. Johnson explained that the rollout involved staging 11,000 carts at Blaze Credit  
115 Union and distributing them across the city. He highlighted the challenges faced  
116 during the rollout, including issues with data accuracy and timing. He noted that  
117 the streets division assisted with initial drop-offs and swaps, and Waste  
118 Management is now handling the rollout of the new dumpsters.

119

120 **8. Sustainability Intern Update**

121 Sustainability Intern Ness Carda introduced himself and shared an overview of his  
122 background and education.

123

124 Mr. Carda explained that he has been working on the Green To Go Ordinance and  
125 meeting with businesses to ensure compliance. He has compiled a supplier list to  
126 help businesses transition to sustainable practices.

127  
128 Mr. Carda explained he has also participated in various sustainability initiatives,  
129 including organizing a bee event and a packaging fair.

130  
131 Mr. Carda discussed the climate equity action planning process, including the goal  
132 of reducing greenhouse gas emissions. The plan involves community engagement  
133 and aims to reflect the community's values and priorities. Upcoming events include  
134 tabling at Taste of Rose Fest and a zero-waste event at Juneteenth.

135  
136 Mr. Carda emphasized the importance of community involvement in the planning  
137 process and discussed the various activities scheduled for the summer.

138  
139 Mr. Carda outlined plans to host an EV ride and drive event in Roseville,  
140 emphasizing the recent event and the importance of ongoing education about  
141 electric vehicles and lawn equipment. The proposed event would involve  
142 partnerships with the American Lung Association, Ramsey County, and St.  
143 Christopher's Capital Church to provide information on grants and tax credits.

144  
145 Mr. Carda discussed potential collaborations with the community garden in  
146 Roseville, including possible expansion, and mentioned a contact at Project Sweetie  
147 Pie in Minneapolis for urban garden projects.

148  
149 Mr. Carda explained he started the internship four weeks ago and was still waiting  
150 to hear back from Project Sweetie Pie.

151  
152 Member Fergus asked about how Styrofoam recycling might affect the Green To  
153 Go requirement, noting it was a special item and would not impact the No-  
154 Styrofoam Policy. He also inquired about funding for solar projects in schools,  
155 mentioning a grant that covers 40-70% of the costs and seeking clarification on who  
156 would pay the remaining amount.

157  
158 Vice Chair Hodder suggested reaching out to representatives from other school  
159 districts that have successfully implemented solar projects, such as Mounds View  
160 School District, and mentioned Ideal Energy as a potential partner.

161  
162 Vice Chair Hodder emphasized the advantages of no-money-down deals and 13-  
163 year ownership spans for solar projects, sharing personal interest in the initiative.

164  
165 Chair Ficek inquired about the status of the Green To Go contacts, mentioning that  
166 11 of them were already compliant.

167  
168 Mr. Carda reported mixed feedback, with some businesses understanding the  
169 urgency and switching immediately, while others waited due to overstock. He

170 emphasized the importance of collaboration and providing information to help  
171 businesses secure grants and resources.

172  
173 Vice Chair Hodder asked about the availability of new recycling materials.  
174

175 Mr. Carda explained that, although it is easier now, utensils still pose a significant  
176 challenge due to high costs and limited recycling options.  
177

178 Chair Ficek mentioned the need for volunteers for the Climate Equity Action Plan  
179 and encouraged interested parties to contact the city.  
180

181 Vice Chair Hodder praised the interns' work and recommended recruiting more  
182 volunteers.  
183

#### 184 **9. Future Agenda Items**

185 Public Works Director Jesse Freihammer discussed upcoming agenda items,  
186 mentioning there are no scheduled events for the July meeting, but he was open to  
187 suggestions from the commission.  
188

189 Member Fergus suggested inviting a representative from the Long-Term Ecological  
190 Research project to discuss their sampling and research on local lawns and  
191 pollinators.  
192

#### 193 **10. Adjourn**

194  
195 The Commission adjourned to receive a tour of the City Campus.  
196

#### 197 **Motion**

198 **Member Fergus moved, Vice Chair Hodder seconded, adjournment of the**  
199 **meeting to the City Campus Solar Tour at approximately 8:05 p.m.**  
200

201  
202 **Ayes: 7**

203 **Nays: 0**

204 **Motion carried.**