



Parks & Recreation Commission Agenda

Thursday, August 7, 2025

6:30 PM

City Council Chambers

Commission Members: Lindsay Matts-Benson (Chair), Karen Beckman (Vice-Chair), Audrey Arneson (Youth), Luci Botzek, Nick Boulton, Bryan Donaldson, Jayne Harris, Chris Her, Chad Kooistra, Jamison Penny.

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 1. Roll Call**
- 2. Approve Agenda**
- 3. Receive Public Comment**
- 4. Approval of Meeting Minutes**
 - a. Approval of the June 3, 2025 Meeting Minutes
- 5. Business Items**
 - a. Initial Discussion of Aldine Street Right of Way
 - b. Maintenance and Operations Center Update (Standing Item)
 - c. Quarterly Review of Parks and Recreation Commission Goals
 - d. Prepare for Joint Meeting with City Council
- 6. Commission Direction on Member Initiated Agenda Items**
- 7. Other Business**
 - a. Departmental Updates
 - b. Other New or Relevant Communication Items
- 8. Adjourn**

Roseville Parks & Recreation Commission Agenda Item

DATE: August 7, 2025

ITEM: 4.a.

ITEM DESCRIPTION: Approval of the June 3, 2025 Meeting Minutes

Background

Enclosed is a draft of the minutes of June 3, 2025. Please be prepared to approve or amend.

Recommendation

Approve/amend meeting minutes of June 3, 2025.

Attachments

1. 6. Minutes - June 3

- 41 • Adult summer sports leagues are underway, with strong participation across all programs.
42 This season includes 87 volleyball teams, 120 softball teams, 24 bocce ball teams, and 20
43 soccer teams.
- 44 • Field use remains high across Roseville parks, with regular activity from Roseville Area
45 High School, Concordia Academy, Roseville Area Youth Baseball and Softball, and the
46 North Suburban Soccer Association. Roseville Area Youth Baseball recently held a field
47 cleanup day, special thanks to the group for their efforts.
- 48 • A sustainability grant of over \$200,000 has been awarded for Rosebrook Park to support the
49 addition of a recirculating system at the planned splash pad and to reduce heat island effects
50 through natural and built shade. The Request for Proposal (RFP) for the water feature and
51 playground update will be released once the grant documents are finalized. Staff have also
52 applied for additional grant opportunities, including a \$300,000 Natural Resources Grant and
53 a \$200,000 Emerald Ash Borer Grant.
- 54 • The Live at the Rog free concert series will kick off on June 8 at 6:00 p.m. with a
55 performance by TaikoArts. Additional concerts are scheduled throughout the summer on
56 Sundays and Thursdays.
- 57 • The Roll-In Movie at the OVAL is scheduled for June 13 at 7:30 p.m. and is expected to be
58 the final movie shown on the old scoreboard. Community members are invited back on July
59 11 to check out the new scoreboard during a screening of *Wicked*. Special thanks to the
60 Friends of the OVAL Foundation and the Midway Speedskating Club for their generous
61 contributions, which allowed the city to purchase a larger scoreboard than originally
62 anticipated.
- 63 • Rosefest will take place from June 23–29, 2025, with a full week of community celebrations
64 and events. Staff announced that University of Minnesota Men’s Basketball Coach Niko
65 Medved and Minnesota Cross-Country State Champion and All-American Robert Mechura
66 will serve as grand marshals for the 2025 Rose Parade.
- 67 • The new Roseville Puppet Wagon has officially been rolled out for the 2025 season. Thank
68 you to the Friends of Roseville Parks for their generous contribution toward this exciting
69 upgrade. Puppet shows will run from June 17–August 14 on Tuesday mornings, Wednesday
70 evenings, and Thursday mornings.
- 71 • The Juneteenth celebration hosted by Do Good Roseville will take place on Saturday, June
72 14, 2025, from 11:00 a.m. to 3:00 p.m. at the Frank Rog Amphitheater in Central Park. The
73 event will feature live entertainment, free food, and a marketplace of Black-owned
74 businesses. All are welcome to join in this celebration of freedom and community.
- 75 • The Discover Your Parks (DYP) events will begin on June 18 and will continue weekly on
76 Wednesdays through August 13. Staff reminded that additional volunteer opportunities are
77 available for Commissioners at these events. Volunteering provides a valuable chance to
78 connect with community members and gather feedback.

- 79 • Summer recreation staff training will take place from June 11–13, with 50 staff members
80 participating. Training will prepare staff for the upcoming season of programs. Recreation
81 programs are set to begin the week of June 16.
- 82 • Training for the new recreation management software, Dash, has begun for Parks and
83 Recreation staff. It is anticipated that the new software will be launched to the community in
84 November 2025.
- 85 • The Campus Master Plan presentation to the City Council is scheduled for June 16. The
86 delay in the presentation has allowed the consultant to explore additional options, resulting in
87 promising ideas for potentially reusing existing space. Staff noted that the updated concepts
88 appear to thoughtfully meet the needs of the Parks and Recreation Department.

89
90 **b) OTHER NEW OR RELEVANT COMMUNICATION ITEMS**

91 Assistant Director Carrie Anderson formally introduced herself to the Commission.
92

93 **5. BUSINESS ITEMS**

94 **a) PARK TOUR OVERVIEW**

95 Staff noted that the current Air Quality Index (AQI) was 160. Due to the poor air quality, no
96 strenuous activity was planned for the park tour, and stops at Reservoir Woods, Oasis, and
97 Autumn Grove Parks were expected to be brief.

98
99 Staff also offered to arrange an alternative tour date for any Commissioners with air quality
100 concerns; however, no objections were raised to moving forward with the planned tour.
101

102 **b) RESERVOIR WOODS PARK - 1901 ALTA VISTA DRIVE (ANTICIPATED ARRIVAL
103 TIME, 6:50PM)**

104 Commissioners visited several sites in the park. They discussed the current convergence of
105 recreational usage such as hiking and biking, with some adverse natural resource impacts –
106 namely erosion. The Commission expressed interest in learning more about whether sanctioned
107 mountain biking in a specific portion of the park might be beneficial.
108

109 The Commission also reviewed how Reservoir Woods has benefited from the Natural Resources
110 Management Program.
111

112 **c) OASIS PARK - 1700 CO. RD. C2 (ANTICIPATED ARRIVAL TIME, 7:20PM)**

113 The Commission reviewed the Community Gardens and discussed how garden plots were
114 assigned each year. Staff also addressed an ongoing maintenance issue with the park building
115 and noted the challenges associated with maintaining lesser-used neighborhood ballfields.
116
117

118 d) **AUTUMN GROVE PARK - 1395 LYDIA AVE W (ANTICIPATED ARRIVAL TIME,**
119 **7:50PM)**

120 The Commission reviewed Autumn Grove Park, which was noted to be heavily used for
121 programs and other activities. Commissioners commented that this high level of use, combined
122 with dry conditions, had resulted in poor field conditions, and suggested that irrigation could be
123 considered in the future.

124
125 The Commission discussed the upcoming need to replace the playground and noted that a
126 determination would need to be made regarding its future location.

127
128 The Commission also explored the opportunity presented by the predominantly undeveloped
129 south parcel. Several Commissioners noted the success of the pilot pump track and discussed the
130 potential for further development of that activity, as it offers a unique experience compared to
131 more traditional features in the park system.

132
133 **6. ADJOURN**

134 Meeting adjourned at approximately 8:45 p.m.

135
136 Respectfully Submitted,

137 Danielle Christensen, Parks and Recreation Department Assistant

Roseville Parks & Recreation Commission

Agenda Item

DATE: August 7, 2025

ITEM: 5.a.

ITEM DESCRIPTION: Initial Discussion of Aldine Street Right of Way

Background

Right-of-way is a legal designation for city-owned property that allows the public or utilities to access land for public use, typically for transportation or utilities. The City owns and manages numerous acres of right-of-way throughout Roseville.

Occasionally, the Roseville Public Works Department identifies right-of-way segments that are no longer needed for future roadways and proposes vacating them to adjacent property owners. This process includes a public hearing to gather community feedback.

On April 21, 2025 (see minutes, Attachment #3), Public Works brought forward a proposal to vacate a one-block segment of Aldine Street between Ryan Avenue and Roselawn Avenue. During the hearing, several residents expressed opposition to the vacation, noting that the area is used informally as a pathway and has been for years. These residents asked the City to retain the right-of-way. Conversely, adjacent property owners voiced their support for the vacation. In response, the City Council directed Public Works to explore the feasibility of establishing a formal pathway in the right-of-way (Attachment #8).

The issue was discussed further at the June 16 and July 21 City Council meetings (see minutes, Attachments #4 and #5). Concerns were raised about the impact a traditional pathway might have on existing vegetation, including the potential removal of mature trees and the need for significant grading.

This right-of-way was not identified as a priority route in the City's Pathway Master Plan (Attachment #7), which outlines key future pathway projects. However, the Parks and Recreation System Master Plan does identify this segment as a potential "constellation link"—a conceptual connector that supports system-wide recreation and transportation access.

"The Parks and Recreation System Master Plan does not dictate the type of connection (sidewalk, trail, or striped shoulder), as implementation outside of parks falls under the Public Works Department. The links identified in the constellation and sector diagrams are intended to align with the City's Pathway Master Plan, with the final location and design coordinated with Public Works."

Parks and Recreation System Master Plan pages B36-39 (Attachment #6) more thoroughly discuss the topic.

In light of this background, the City Council has asked the Parks and Recreation Commission to consider whether a non-traditional pathway could be feasible for this right-of-way. One frequently cited example is the ag-lime path at Cottontail Park.

As part of this exploration, the City Council seeks the Commission's input on the following:

- Would a non-traditional pathway or park in this location be valuable to the Parks and Recreation system?

- Is a non-traditional pathway viable in this location?
- What impact would this have on existing trees and vegetation?
- What are the estimated installation costs?
- How would such a path be maintained?

This item will be discussed over two meetings. At the August meeting, staff will introduce the topic, provide background, and solicit preliminary thoughts and brainstorming from the Commission. At the September meeting, staff will return with more detailed analysis and a request for formal input based on the questions above.

Recommendation

Receive information, offer preliminary feedback and ideas, and participate in an open discussion.

Attachments

1. Map of Vacation Area V
2. Existing Conditions Survey
3. April 21 City Council Meeting Minutes
4. June 16 City Council Meeting Minutes
5. DRAFT July 17 City Council Meeting Minutes
6. Parks and Recreation System Master Plan b-36-29
7. Pathway Master Plan Map - Quadrant 4
8. Pathway Feasibility Memo
9. Aldine ROW - Community Feedback
10. Aldine ROW - Community Feedback - Bench Handout 1

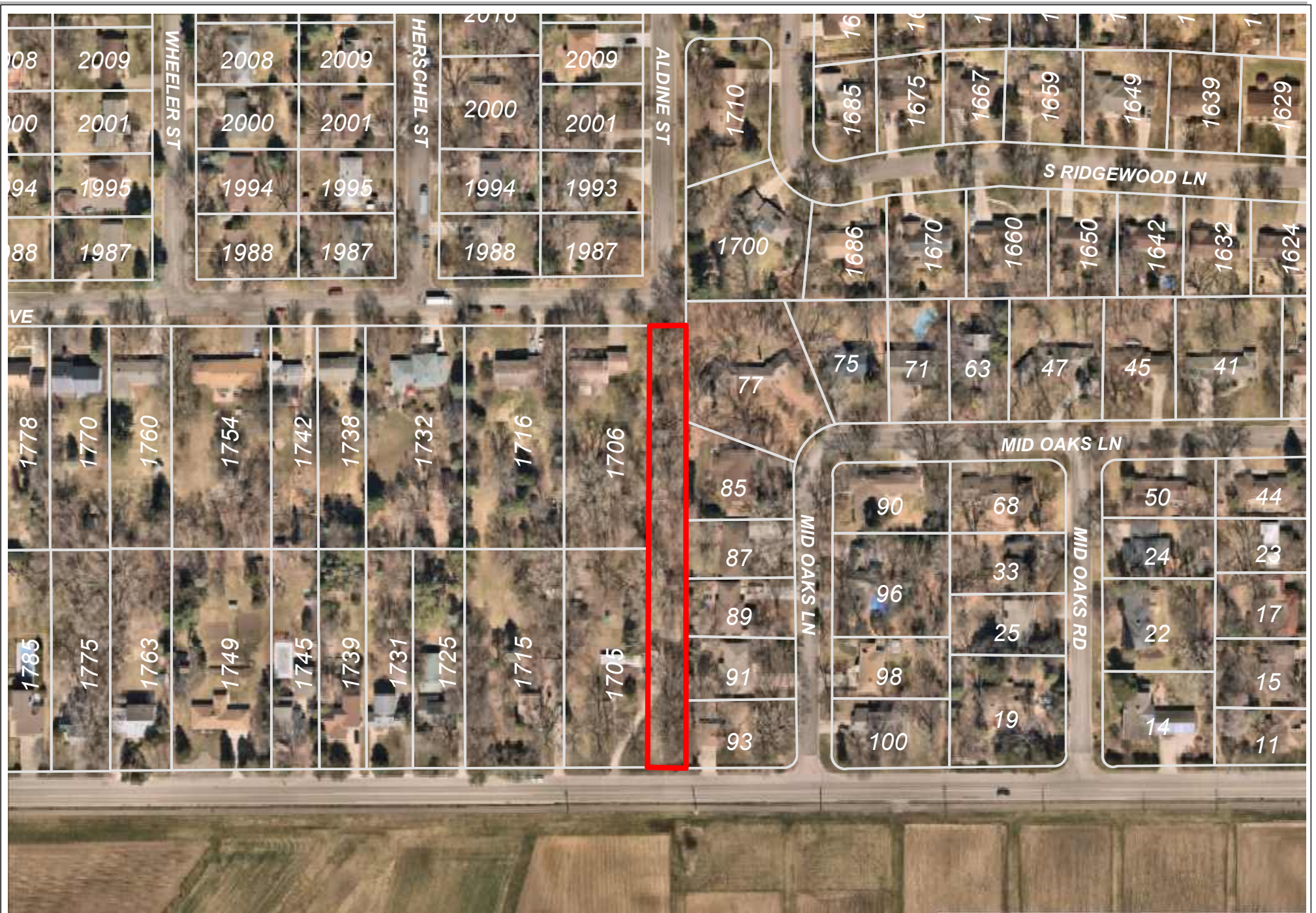



Exhibit V: Aldine Ave Right-of-Way Vacation



Prepared by:
Engineering Department
March 29, 2022

 Right-of-Way Vacation Area

Data Sources and Contacts:
 * Ramsey County GIS Base Map (2/02/22)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2650 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and it is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) data used to prepare this map is error free, and the City does not warrant that the City shall be liable for any damages, including any consequential damages, resulting from the use of this map. The user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

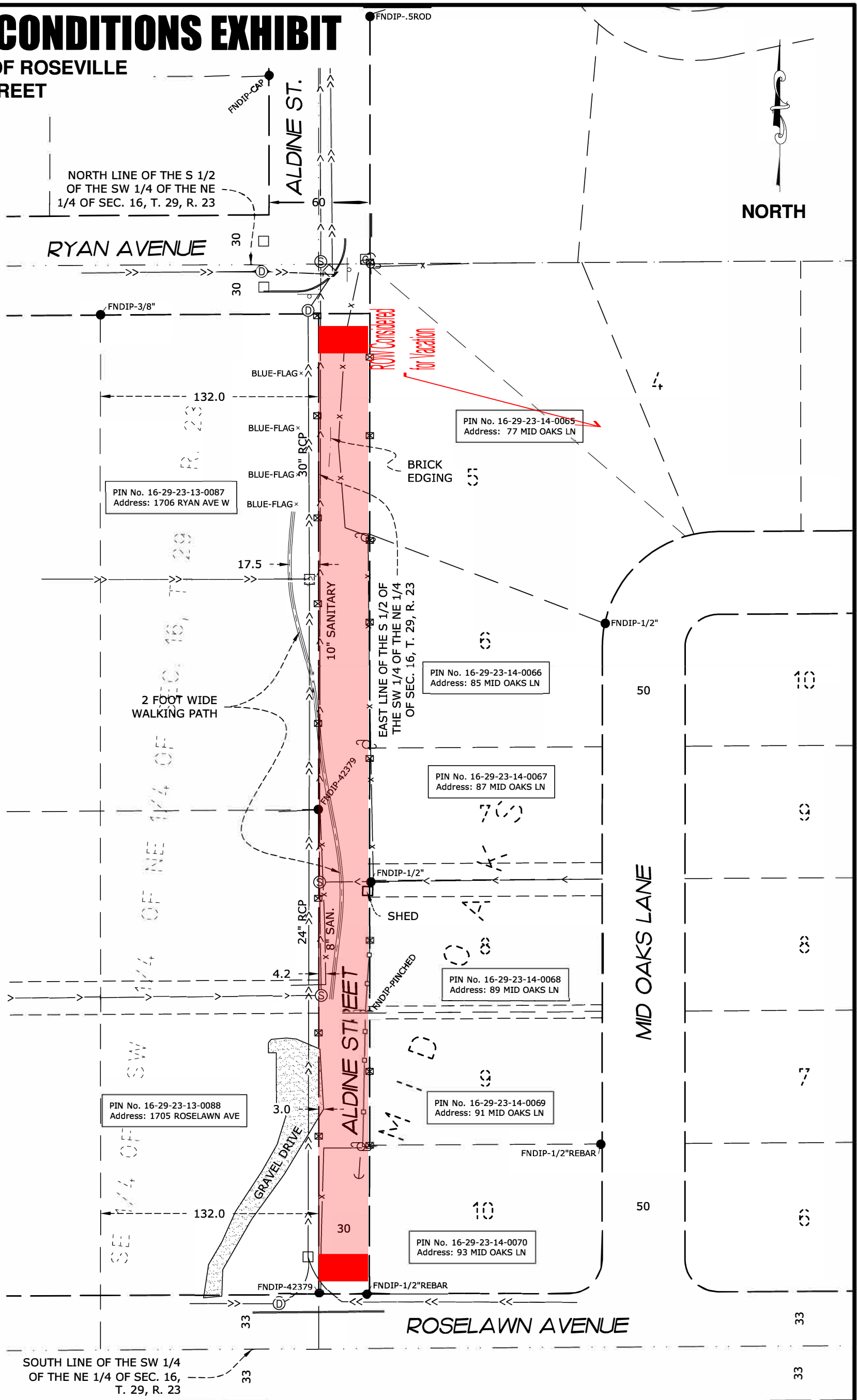
0 25 50 75 100 Feet

mapdoc: ExhibitV_AldineAve.mxd
 map: ExhibitV_AldineAve.pdf



EXISTING CONDITIONS EXHIBIT

~for~ THE CITY OF ROSEVILLE
ALDINE STREET



LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- ⊠ DENOTES SET LATH ON LINE
- ⊡ DENOTES CABLE PEDESTAL
- ⊜ DENOTES CATCH BASIN
- ⊝ DENOTES GUY WIRE
- ⊕ DENOTES POWER POLE
- ⊙ DENOTES SANITARY SEWER MANHOLE
- ⊚ DENOTES SIGN
- ⊛ DENOTES STORM SEWER MANHOLE
- x—x— DENOTES FENCE
- |—|— DENOTES WOOD FENCE
- ▨ DENOTES GRAVEL SURFACE
- |—|— DENOTES EXISTING SANITARY SEWER
- |—|— DENOTES EXISTING STORM SEWER

DATUM: Ramsey County		JOB NO. 25.0719ED	
REVISIONS			SCALE: 1" = 60'
1			DATE: 7/16/2025
2			DRAWN BY: BPN
3			CREW: JH/CB
NO.	DATE	DESCRIPTION	BY

E. G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, April 21, 2025**

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Groff, Strahan, Schroeder, Bauer, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by audience members on non-agenda items.

Mr. Rich Nymoan, 2825 Arona, Roseville, addressed the City Council about housing affordability issues. He blamed zoning restrictions and upside-down property tax systems and called for zoning reform and land value tax districts to help young adults afford homes.

Mayor Roe thanked Mr. Nymoan for his comments.

5. Recognitions, Donations, and Communications

a. Volunteer Month Proclamation

Mayor Roe read the Volunteer Month Proclamation.

Strahan moved, Schroeder seconded, proclaiming Volunteer Month, April 21, 2025.

The council expressed gratitude for the city's long tradition of volunteering.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

b. Proclaim May 2025 Mental Health Awareness Month

Mayor Roe read the Mental Health Awareness Month Proclamation.

6. **Items Removed from the Consent Agenda**

7. **Business Items**

a. **Public Hearing and Approve Resolutions Approving the Vacation of Multiple Streets, Easements, and Rights-of-Way**

Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated April 21, 2025.

Mr. Freihammer presented the four areas for easement vacation. He explained the process and the intent to vacate the rights-of-way while maintaining utility easements.

Mayor Roe reviewed the public hearing protocol and opened and closed the hearing at approximately 6:28 p.m. to receive public input on the above-referenced Vacation K, County Road C, with no one appearing for or against.

Schroeder moved, Groff seconded, adoption of Resolution No. 12151 (Attachment 1) entitled, "Resolution Approving the Vacations of a Portion of Eustis Street."

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

Mayor Roe reviewed the public hearing protocol and opened and closed the hearing at approximately 6:30 p.m. to receive public input on the above-referenced Vacation U, Aldine Street. No one appeared for or against.

Strahan moved, Bauer seconded, adoption of Resolution No. 12152 (Attachment 2) entitled, "Resolution Approving the Vacation of a Portion of Aldine Place that lies within the Plat of Ridgewood."

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

Mayor Roe reviewed the public hearing protocol and opened the hearing for Vacation V, County Road C, at approximately 6:32 p.m.

Mayor Roe noted emails were received from Ms. Rachel Brown, Mr. Kevin Watson, and Ms. TamMcGehee.

Public Comment

Ms. Stefanie Kiihn Aschenbrenner, 2016 Herschel Street

Ms. Kiihn Aschenbrenner addressed the City Council and indicated she supported maintaining the pathway for neighborhood use.

Ms. Linda Strahan, Wheeler and Ryan

Ms. Strahan concurred with Ms. Kiihn Aschenbrenner. She noted it was another quiet place in Roseville, a nice place to walk.

Ms. Cindy Gallaher, 2009 Herschel Street

Ms. Gallaher explained that she lived in Roseville and used the path for 35 years. She indicated she was grateful for it and hoped a solution could be found so that people could pass through the area safely for another 35 years or longer.

Ms. Sara Quinn, 89 Mid Oaks Lane

Ms. Quinn expressed her concern about the impact on mature oak trees and the safety of a formal pathway.

Mr. Tim Brown and Mrs. Cindy Erickson, 93 Mid Oaks Lane

Mr. Brown explained that he and his wife were excited to see that the City Council was moving forward with these vacations and freeing this up for the residents to maintain, because it is sometimes a mess. He noted they did not favor the trail, mainly because of concerns about removing mature oak trees.

Ms. Olivia Gault, 2021 Herschel Street

Ms. Gault indicated she loved the path and hoped it could remain a path, not a formal sidewalk/trail. She noted the trail has been an excellent resource for the residents in the area.

Ms. Rachel Brown, 1705 Roselawn Avenue West

Ms. Brown explained that the property owners maintained the informal trail and not the city, which weaved between eight properties. She indicated her property overlooks the cornfields, which are research fields of the U of M, not a park. While she appreciated that children could walk from Mid Oaks to Brimhall school, she felt that planning a path for the small number of children to walk to school is not sensible. She noted she has lived at the property for 25 years and has felt from the moment they moved in that eventually they would fix the garage and gravel driveway problems that were created when the house was built. She indicated she was eager to work with the City to ensure that the easements required for the property would be appropriate once the land was vacated.

Ms. Brown indicated that the eight property owners want this now because it is not just a trail to walk by homes a few times a week; it is their property 24/7, as well as their backyards and sideyards. She noted she has been gracious and kind to people who walk by, but this is 293 feet of her property where people walk by whenever they want, which is intrusive. She wanted to thank the series of eight

property owners who have been learning so much and working together as a community.

Mr. Kevin Watson, 2001 Aldine Street

Mr. Watson felt this was a tremendous connection for this neighborhood, the Ridgewood neighborhood, and the Mid Oaks neighborhood. He thought it was a nice amenity. He noted that, looking at the city's strategic plan, pedestrian connections were one of the priorities. He thought environmental sustainability, encouraging people to walk, was one of the city's priorities, and inclusivity was another. He thought this was a way for people who did not always have a vehicle or other means of transportation to get around. This was a pathway for them to get to or through the neighborhood. He indicated he sent a video to the city council to show them that this path was well-used. He asked the City Council to keep the trail as a connection, a pedestrian connection, and to talk to the neighbors.

With no one else appearing to speak, Mayor Roe closed the public hearing at approximately 6:53 p.m.

Council Discussion

Councilmember Strahan commented on keeping the pedestrian connection open. She noted her support making it a pathway as her sister-in-law lived in the area and they often utilized the area.

Mayor Roe and the Council members discussed the need for further clarification on the resolution language with staff.

Councilmember Groff expressed concerns about the proposed pathway's safety, particularly the lack of sidewalks and crosswalks on Rose Lawn and Mid Oaks Lane.

Councilmember Schroeder echoed Councilmember Groff's concerns, emphasizing the importance of not harming trees and maintaining the area's natural beauty.

Mr. Freihammer discussed the City's responsibility to maintain any developed pathways and the potential for adjacent property owners to keep the edges. He clarified that the current corridor was not a formal pathway but a utility corridor, and any maintenance would depend on the Council's decision.

Mayor Roe and Councilmember Groff discussed the history of maintaining City pathways and the potential for property owners to keep the edges.

Mr. Freihammer explained that the City currently maintains utility corridors and could prioritize maintenance based on need.

Mayor Roe noted concerns with the language for this Vacation as it differed from others. Mr. Freihammer noted this was the result of how the original Right of Way was conceived.

Councilmember Bauer agreed that additional wording for this Vacation would make it clear and was in favor of tabling the motion to allow for the wording change.

The Council discussed whether to table the decision on the pathway or take action immediately, with Councilmember Strahan proposing to table it for further discussion.

Strahan moved, Groff seconded, tabling the decision pending further discussion and clarification by the City Attorney's Office and staff.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

Mayor Roe opened the public hearing at approximately 7:26 p.m. for Vacation of shoulders and Rights-of-Way.

Public Comment

Ms. Olivia Gault, 2021 Herschel Street

Ms. Gault expressed confusion about the proposed changes and the maintenance responsibilities for dead trees along the pathway.

Ms. Janet Risinger, 1797 Shryer

Ms. Risinger emphasized the importance of maintaining the pathway as a sidewalk for children walking to school and questioned who would be responsible for tree maintenance.

Ms. Cindy Gallaher, 2009 Herschel Street

Ms. Gallaher pointed out discrepancies in property ownership and maintenance responsibilities along the pathway.

Mr. Kevin Watson, 2001 Aldine Street

Mr. Watson suggested educating neighbors about their property rights and responsibilities along the pathway.

With no one else appearing to speak, Mayor Roe closed the public hearing at approximately 7:31 p.m.



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, June 16, 2025

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Schroeder, Groff, Bauer, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

Mayor Roe acknowledged the tragic murder of former Speaker of the House Melissa Hortman and her husband Mark, as well as the shooting of Senator Hoffman and his wife, who miraculously survived.

A moment of silent reflection was observed.

3. Approve Agenda

Groff moved, Schroeder seconded, approval of the agenda as presented.

Roll Call

Ayes: Schroeder, Groff, Bauer, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comments by audience members on non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

a. Proclaim July 2025 Parks and Recreation Month

Mayor Roe read the proclamation for Parks and Recreation Month. The proclamation highlights the importance of parks and recreation in promoting community health, economic prosperity, and environmental well-being.

Strahan moved, Groff seconded, proclaiming July 2025 Parks and Recreation Month.

Council Discussion

Councilmember Strahan thanked Mr. Matt Johnson, Director of Parks, for his continued attentiveness to the public and his sensitivity to everyone's needs. She pointed out that on Saturday or Sunday afternoons, anyone can visit a park, and the

Mayor Roe suggested that Nine North should keep considering appropriate policies for video content, especially as AI technology progresses. He thanked Mr. Ongstad for the presentation.

b. Consider Approval of Aldine ROW Vacation

Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated June 16, 2025.

Mr. Freihammer provided background on the Aldine right-of-way vacation, noting that the city owns only the eastern 30 feet of the right-of-way. He explained that the feasibility report indicated constructing a pathway would impact numerous trees and cost between \$84,000 and \$177,000.

Councilmember Groff asked whether city staff had been going through Roseville to identify pieces of land that have not been used or connected, and that the Council has been initiating some of those.

Mr. Freihammer explained that back in 2022, the staff submitted a list to the council of properties the city wanted to vacate, and this right-of-way was included on that list. This marked the fifth phase of right-of-way vacations brought back for review.

Councilmember Groff explained that when this item was first presented, the city was unaware of the pathway.

Mr. Freihammer indicated that it was correct. The city was not aware of an existing pathway, which was not identified on the pathway master plan.

Councilmember Strahan asked Mr. Freihammer if he could confirm whether a pathway had been cut there for a potential path.

Mr. Freihammer indicated that on the north side of Ryan, there is a curb cut, but he did not have any history about why it exists. However, it was probably done in the 90s when the road was redone.

Councilmember Schroeder asked if the city were to proceed with the pathway, a number of mature trees would have to be removed.

Mr. Freihammer indicated that it was correct. Creating any type of improved pathway there would impact the trees, resulting in significant tree loss.

Mayor Roe sought clarification on the impact of asphalt on tree health, even if no trees would be removed.

Mr. Freihammer explained that, depending on the type of tree, some trees are more susceptible than others. If the city were to improve the pathway, it would need to

meet ADA requirements and be leveled to some degree, which would also impact the trees.

Councilmember Strahan asked for confirmation on whether any items in the pathway could obstruct it, such as semi-permanent fixtures, fences, and the like.

Mr. Freihammer explained that he had walked that corridor once, and a complete survey had not been conducted, so he did not know for certain, but he thought there were probably some encroachments.

Councilmember Bauer asked which side of the street the public utilities are on and whether the city needs to secure them.

Mr. Freihammer explained that the city has a sanitary line running along most of the corridor and a storm sewer that spans the entire length of the corridor. He noted that these are located within the existing twenty feet. He also indicated that staff will need to collaborate with the City Attorney on a process to ensure the city secures those easements.

Mayor Roe asked if the city also has any utilities in the thirty-foot segment.

Mr. Freihammer explained that the city lacked utilities in that corridor, but there are power lines and other semi-public utilities. This is why there is a thirty-foot easement retained in the proposed vacation resolution: to access those utilities.

Mayor Roe opened the floor for public comment and explained the rules, with Councilmember Strahan emphasizing the need for civility from everyone.

Public Comment

Ms. Anne Lottie, 90 Mid Oaks Lane

Ms. Lottie shared her family's experience and conveyed a message of unity and hope regarding the path issue at hand. She indicated that she had mixed feelings and could empathize with both sides. She noted that her family uses the path regularly and has friends and neighbors who live along it. She found it sad to see the tight-knit community become divided, as the path has been connecting people and neighbors for decades. She addressed safety concerns regarding the children who walk the path, as well as the sense of community that surrounds it. She also discussed the environmental impact of paving the pathway and mentioned that a less formal option, such as a natural footpath or low-impact pathway, could be constructed. She advocated for some form of compromise. She explained that the Aldine path has contributed to the community's fabric and connections for decades. She urged the council to maintain the right-of-way as it is for now, hoping for a plan that preserves an informal, quiet, natural footpath.

Ms. Eleni Skevas, 17 Mid Oaks Lane

Ms. Skevas addressed the council and thanked Ms. Lottie for her excellent presentation. She also advocated for the city to maintain the right-of-way and highlighted that the footpath provides access to Evergreen Park and Brimhall, making it a lovely walk for the community.

Mr. Joe Donaghue, 1642 Ridgewood Lane South

Mr. Donaghue explained that he uses the pathway twice a day and has done so for years, since he discovered it while walking his dogs. He thought it was a wonderful pathway filled with nature, and he enjoyed it. He agreed with the previous speakers.

Ms. Mary Bland, 1639 Ridgewood Lane

Ms. Bland indicated that she has been walking the pathway for between 40 and 50 years and feels it is a little piece of heaven. She hopes the council will consider preserving it for future generations to enjoy as well.

Mr. Andrew Rehmann, 44 Mid Oaks Lane

Mr. Rehmann stated that he has been using the pathway since 1994. He mentioned having a five-year-old son who will start at Brimhall, and he is looking forward to his son being able to use the path. He indicated that he used the pathway as a child and hopes his children will have the same opportunity.

Mr. Art Quinn, 89 Mid Oaks Lane

Mr. Quinn indicated that he supported keeping the path. He explained that he didn't mind people walking up and down it. He noted that he would consider the idea of a natural path because he didn't want trees to be removed for a paved pathway.

Ms. Olivia Gault, 2021 Herschel Street

Ms. Gault stated that she spoke at the last meeting in support of maintaining a natural pathway. She expressed her surprise at the animosity toward people using the path. She explained that she and two other neighbors collected 98 signatures from fellow residents in just one week, asking to preserve the path.

Mr. Kyle Fitzwater, 32 Mid Oaks Lane

Mr. Fitzwater indicated that he and his husband have lived at 32 Mid Oaks Lane for the past 21 years. He urged the council to vote against vacating the land in question. He explained that generations of families have come to rely on the access and use of the pathway. The path has become a safe alternative that allows adults, children, and pets to avoid traffic. The path is a neighborhood asset and serves many residents and neighbors.

Ms. Michelle Pribyl, 1738 Skillman Ave

Ms. Pribyl explained she was at the meeting to speak in favor of not vacating the pathway. She frequently uses the trail to walk her dog and enjoy a beautiful stroll in the neighborhood. They appreciate the woodland path as it is and support keeping it as an informational pathway while preserving as many trees as possible.

Ms. Carla Lewis, 71 Mid Oaks Lane

Ms. Lewis indicated that she lives in the neighborhood and considers herself a neutral party. Her concern is that there is considerable confusion regarding what will happen with the pathway. She mentioned that some residents who do not use the path and do not have dogs are worried about its appearance. She understands that for liability reasons, there may need to be pavement, maintenance, and additional liability considerations. She would like to know what the pathway will look like and how it will impact those who live very close and own property adjacent to it.

Mr. Kevin Watson, 2001 Aldine Street

Mr. Watson explained he lived three doors up from the start of the path. He has three kids, a large dog, and uses the path frequently. He understood that many people use the path and enjoy it, but he thought they have to think about the people who are coming with new development in the area, and he thought it would be a nice connection to a neighborhood to connect with people or places that are across Roselawn.

Mr. Tim Brown, 93 Mid Oaks Lane

Mr. Brown indicated that he attended the meeting a couple of months ago and was one of the adjacent property owners who, for several reasons, prefer the vacation of the right-of-way. He explained that one of his concerns was about the talk of a “magical dirt trail” and how it would become an amenity the city planned to engage in and take responsibility for, but it might not be suitable for everyone unless it was ADA compliant. He believed the Council needed to consider that whatever is approved should be accessible to people in wheelchairs and those with limited mobility. He noted that many bikers zoomed through the trail, which raised safety concerns for pedestrians. He believed that making the pathway ADA compliant and ensuring a safe connection at Roselawn was necessary for public safety.

Ms. Cindy Gallaher, 2009 Herschel Street

Ms. Gallaher indicated that she attended the last meeting and believed that, regarding ADA compliance, the pathway could use crushed rubber or limestone instead of asphalt, as this would have a less significant impact on the area.

Ms. Mindy Erickson, 93 Mid Oaks Lane

Ms. Erickson asked the Council to vote to vacate the Aldine Street right-of-way. She indicated that the right-of-way was established about seven decades ago for a street that was never built and was identified by city staff in 2022 as no longer necessary for public benefit. This segment is not included in the Roseville pathway plan because it is approximately a quarter mile from existing paths along both Fairview and Snelling, and the existing path spacing already meets the layout goals. In addition to deviating from layout norms, a city path on this right-of-way could create a peculiar singular deviation from path location norms. It would create the first and only city path situated between eight residential properties. The segment

ranks very low when all city path priorities are taken into account. She asked the council to vote for the original city proposal, which included the complete vacation of the Aldine Street right-of-way.

Ms. Rachel Brown, 1705 Roselawn Avenue West

Ms. Brown believed the staff did an excellent job presenting the two options and explaining the reasoning behind the vacation. However, she found the pathway to be intrusive, noting that part of it crosses private property. She agreed that if the pathway were to be constructed, it should be done correctly and made ADA accessible.

Ms. Sherri Middendorf, 87 Mid Oaks Lane

Ms. Middendorf indicated that her property abuts the path and that she supports the vacation because much of the path currently runs on private property. Rerouting the path would disrupt a lot of the tree canopy that everyone cherishes.

Mr. Joe Pribyl, 1738 Skillman Avenue

Mr. Pribyl requested that the city consider a broader context. There is a nice right-of-way between Aldine and Roselawn. Still, there is also a network of other right-of-ways in the neighborhood that work in conjunction with this one, making the area more walkable and inherently safer, especially when pedestrians and those using these walkways do not have to share a surface with motorists. He concurred with all the comments regarding what contributes to the greatest good achievable with the available resources. He acknowledged the need for ADA compliance but believed it unnecessary to engage in further discussion about the idea that if it were not ADA compliant, it could not be used by anyone with a disability. They aim to be sensitive to everyone. He felt they could collaborate to create a solution that works well for all, maintaining a public space that serves the greater good and benefits the most significant number of people, allowing everyone to contribute in a way that benefits them.

Ms. Stephanie Kiihn Ashenbrenner, 2016 Herschel Street

Ms. Kiihn Ashenbrenner explained that she had spoken at the last meeting, where this was presented, and she believed a more creative response was needed that struck a balance, allowing for a win-win situation. She questioned whether the decision needed to be made at this meeting, suggesting that there were still alternatives to consider and that a full evaluation of them might be in everybody's best interest.

Ms. Sarah Quinn, 89 Mid Oaks Lane

Ms. Quinn explained that she has lived in her home for four years, even though the property technically belongs to the city; she had taken care of it lovingly. She indicated she has eliminated all of the buckthorn and has a beautiful understory of wooded plants there. She noted that she had never minded the people walking back there, but she wanted to save the trees. Given that the entrances were each on private

property, she did not know how the path could exist as it did now. She asked the council to vacate the right-of-way.

Mayor Roe closed public comment. He thanked the public for their comments and emphasized the importance of finding a solution that benefits the community.

The council discussed the feasibility of constructing a pathway, the impact on trees, and the potential costs involved.

Councilmember Groff asked about the public use of the right-of-way and the city's ownership of utilities in the area.

Mr. Freihammer confirmed that the city owned the sanitary and storm utilities in the area and would work with the city attorney to secure the necessary easements.

The Council considered the options of vacating the right-of-way or retaining it for a public pathway, with a focus on finding a compromise that addressed community concerns.

The Council acknowledged the complexity of the issue and the need for further discussion and evaluation.

Groff moved, Strahan seconded, denying the right-of-way vacation of Adline, not adopting the Resolution.

Council Discussion

Councilmember Groff indicated these issues are challenging, having listened to the comments tonight. However, once the council approves a right-of-way vacation, there is no turning back. If this occurs, that property is permanently lost, and the city will never regain it. He believed enough discussion was presented tonight regarding pathways and other alternatives. Perhaps considering a different type of pathway or exploring a surface that could be ADA compliant is worthwhile. As a councilmember, he felt uncomfortable proceeding with a decision that would result in the permanent dissolution of the right-of-way, which is why he is voting to deny the vacation.

Councilmember Strahan reiterated her earlier comments and expressed hope that this would not serve as a divider in the neighborhood, but rather as a chance for opportunity.

Councilmember Schroeder explained that if this passes, it must be acknowledged that twenty feet is no longer available, making that part of the path not an option for people to walk through others' property. Please respect the owners' rights and

wishes. She stated she did not want to see anything done to the mature trees, so she would not support making this an official path.

Councilmember Bauer agreed with Councilmember Schroeder. His concern for the future is that if the city were to return this property to the neighborhood for their decision, what would happen? He worried that if the city continues to designate this as a right-of-way, it will be necessary to improve the pathway, potentially resulting in the loss of trees. Vacating this property does not mean a path cannot exist; it simply means the neighborhood will have the authority to decide. He believed it made sense to vacate this and hand it back to the neighborhood to determine the next steps. He expressed significant concern that the city should not maintain involvement.

Mayor Roe reminded everyone that the motion is not to adopt the resolution or vacate the right-of-way, essentially maintaining the status quo. He was not sure that this is the ideal solution due to many of the points made. For example, a point was made about the current setup being unavailable because it could be on private properties, which would require workarounds. If the city pursues the step of identifying it as a planned pathway, the status quo may be impaired because development will be ongoing. The City still has the issue of private property conflict. He believed that vacating it provides some certainty to the property owners, but it does not address access and long-term use. There may be other solutions out there that none of them are aware of at this point. In the future, there could be some kind of action to return the property to a form of private ownership that might not necessarily involve the adjacent property owners.

Mayor Roe explained that if this is a City facility, it is City property, and the City must take action to improve it. He noted he would support maintaining the status quo although it is not an ideal solution.

Roll Call

Ayes: Groff and Strahan.

Nays: Bauer, Schroeder, and Roe

Mayor Roe indicated the motion failed and asked if there was another motion to be made.

Schroeder moved, Bauer seconded, adoption of the Resolution (Attachment 1) entitled, "Resolution Approving the Vacation of a Certain Portion of Aldine Street".

City Manager Trudgeon noted a bench handout for the resolution.

Mr. Freihammer clarified the bench handout regarding the maintenance of the utility easement along the right-of-way.

Regular City Council Meeting

Monday, June 16, 2025

Page 10

Mayor Roe confirmed with the maker and seconder of the motion that the bench handout resolution was what was being moved.

Councilmember Schroeder stated that this is what the staff presented. Initially, it was meant to pass this as the city has done with many other properties. She expressed significant concern about the tree canopy, and now that the city doesn't have the twenty feet, it changes many things.

Councilmember Bauer seconded Councilmember Schroeder's thoughts. He indicated that he had complete confidence that the best use of this for the neighborhood is to vacate it, giving it back to the neighborhood, allowing them to decide what to do with it going forward, and providing clarity for the future.

Councilmember Groff did not believe it would be returning to the neighborhood. It conveys the property to the adjacent property owners. He did not want to mislead the residents by suggesting that it was being returned to the neighborhood, as they do not have the option to work on and build a pathway through that area.

Councilmember Bauer clarified that returning it to the neighborhood would allow them to develop their solutions and collaborate on either maintaining this path or considering other options, as the mayor previously mentioned, such as forming a pathway association or something similar.

Councilmember Strahan agreed with Councilmember Groff. If the city returns this pathway to the owners on the east side, it effectively becomes their property and is no longer available for the community to consider.

Mayor Roe expressed uncertainty about whether the vacation was the right decision at this time. He believed he had the luxury of opposing both motions while maintaining the status quo.

Roll Call

Ayes: Schroeder and Bauer.

Nays: Groff, Strahan, and Roe

Mayor Roe clarified that the motion to vacate the right-of-way has failed, and the status quo remains in effect. He acknowledged the need for further investigation and possible future actions to address the right-of-way and pathway issues.

Recess

Mayor Roe recessed the meeting at approximately 8:00 p.m. and reconvened at approximately 8:08 p.m.

c. Joint Meeting with Finance Commission

Mayor Roe briefly highlighted this item as detailed in the Request For Council Action and related attachments dated June 16, 2025.

133 Councilmember Strahan welcomed another move toward a city with an electric fire
134 truck, setting an example as a forward-thinking community in clean energy.

135
136 Mayor Roe explained to the audience what equipment certificates are.

137
138 **Roll Call**

139 **Ayes:** Groff, Bauer, Strahan, Schroeder, and Roe.

140 **Nays:** None

141

142 **c. Consider Approval of Aldine ROW Vacation**

143 Public Works Director Jesse Freihammer briefly highlighted this item as detailed
144 in the Request for Council Action and related attachments dated July 21, 2025.

145

146 Mr. Freihammer submitted the petition to vacate part of Aldine Street's right-of-
147 way. Residents initiated the petition due to the low priority given to the pathway
148 and the associated environmental and financial costs of building an ADA-
149 accessible path. He explained the history of the right-of-way, the survey results,
150 and the potential costs of constructing a city path. He mentioned that the council
151 was asked to either approve the vacation or to retain the right-of-way and designate
152 it as a public pathway.

153

154 City Attorney Tierney submitted a memo on the legal issues of designating
155 parkland without a specific pathway.

156

157 Mayor Roe thanked Mr. Freihammer for the presentation. He also expressed
158 appreciation to Attorney Tierney for the memo, as he believed that after the last
159 discussion, the idea of possibly considering a park-based solution had occurred to
160 him and might have occurred to others as well. The question was whether that could
161 be a possibility.

162

163 Mayor Roe summarized the memo from the city attorney.

164

165 **Public Comment**

166

167 Mayor Roe opened the floor for public comment.

168

169 **Ms. Mindy Erickson, Mid Oaks Lane**

170 Ms. Erickson requested that the Council vacate the Aldine Street right-of-way.

171

172 **Mr. John Reinart, 1667 Ridgewood Ln S**

173 Mr. Reinart urged the Council to vote against the petition.

174

175 **Mr. Dan Gallaher, 2009 Herschel Street**

176 Mr. Gallaher spoke to the council and stated he was opposed to the right-of-way
177 vacation.

178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223

Ms. Anne Lottie, 90 Mid Oaks Lane

Ms. Lottie expressed her opposition to the vacation before the council.

Ms. Mary Parnell, 1760 Ryan

Ms. Parnell stated she opposed the vacation of the right-of-way.

Ms. Janet Risinger, 1797 Schreyer

Ms. Risinger urged the Council to oppose the petition.

Mr. Donald Gault, 2021 Herschel Street

Mr. Gault highlighted the importance of community connection and the damage caused by the vacation request. He called for a healing process and emphasized the need for neighbors to cooperate. He compared the situation to a playground dispute, underscoring the need for a neutral third-party mediator. He also emphasized the importance of positive relationships and resilience within the community.

Mr. Daniel Ruen, 20 Mid Oaks Lane

Mr. Ruen asked that the city slow down this process and collaborate with the community on a solution to this issue.

Ms. Michelle Pribyl, 1738 Skillman Avenue W

Ms. Pribyl believed there was an opportunity to create a new pathway easement that roughly followed the existing path. This would help preserve trees, keep fences for neighbors, and protect the current vegetation. She proposed creative design ideas, such as using crushed rock for the path, to solve the issue.

Mr. Tim Brown, 93 Mid Oaks Lane

Mr. Brown explained that he lives facing the right-of-way and considers it a convenient shortcut with value. He observed residents with dogs who have traveled along the pathway but do not pick up after them, as well as bikes that go through quickly without regard for the residents. He believes this issue relates to property owners' rights and management responsibilities, allowing the underlying property owners to benefit from releasing the right-of-way's hold on it. He supports the city's policy to adjust property rights and management duties. He described the path as a neglected area with little traffic or recreational value, and he urged that the path be given low priority compared to other city projects and should be vacated.

Mr. Richard McGehee, 77 Mid Oaks Lane

Mr. McGehee expressed surprise at the community's response and recalled past misbehavior on the path. He criticized the idea of removing the fence, calling it cruel to neighbors.

Mr. Joe Pribyl, 1738 Skillman Avenue West

Mr. Pribyl believed that more time was necessary to consider the options, especially given what everyone had learned at recent meetings. He also considered it risky to

224 relinquish public land for private property owners because, once that happens, it
225 will probably never be available for public use again. He felt that many of the
226 concerns could be addressed and had already been addressed. He asked the council
227 to avoid making any hasty decisions or decisions based on ideological beliefs that
228 had already predetermined an outcome for the right-of-way, and to consider the
229 majority of what is being expressed by the public.

230

231

Ms. Rachel Brown, 1705 Roselawn Avenue W

232

Ms. Brown urged the council not to interpret the survey results as a majority
233 opinion. She highlighted the misinformation about the 20 feet in question and
234 provided the historical background of the land. She voiced concerns about the path's
235 impact on private property and community safety. She asked the council to vote to
236 vacate the land and respect the property owners.

237

238

Mr. Kevin Watson

239

Mr. Watson asked the council to consider two options: either a prescriptive
240 easement over the current path or a new dirt path over the existing right-of-way.

241

242

Mayor Roe closed the public comment period. He expressed gratitude to residents
243 and acknowledged the need for further review and possible action on the petition.

244

245

Mayor Roe and councilmembers discussed the need for additional information and
246 the potential benefits of a parkway woodland path.

247

248

Councilmember Strahan highlighted the absence of fence permits for certain
249 properties and how it affects the use of the path.

250

251

Councilmember Groff apologized for the city's part in the issue and proposed
252 focusing on shared solutions.

253

254

Councilmember Schroeder expressed concern about tree removal and the safety at
255 the path's end.

256

257

Councilmember Bauer highlighted the importance of maintaining the
258 neighborhood's beauty and discussed the challenges of developing a path.

259

260

Mayor Roe proposed delaying the issue so the Parks and Recreation Commission
261 could review it.

262

263

The council decided to send the matter to the Parks and Recreation Commission for
264 further review.

265

266

Groff moved, Strahan seconded, to table this item until further information is
267 received from the Parks and Recreation Commission.

268

269

270

271

272

273

269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

Recess

Mayor Roe recessed the meeting at approximately 8:16 p.m. and reconvened at approximately 8:24 p.m.

d. Receive County Road C Project Update and Crossings to Acorn Park

Assistant Public Works Director/City Engineer Jennifer Lowry briefly highlighted this item as detailed in the Request for Council Action and related attachments dated July 21, 2025.

Ms. Lowry introduced key guests: Jon Mazzatella, Deputy Director of Public Works for the county; Luis Flores, county traffic engineer; and Joey Lundquist, project manager.

Ms. Lowry summarized the January 6th meeting where the neighborhood opposed the trail on the north side of the project, and the council decided to support the petition and recommend a protected crossing on the east leg of Matilda. She noted that the project team has met with Mr. Matt Johnson to discuss the impacts on the park and crossing concerns.

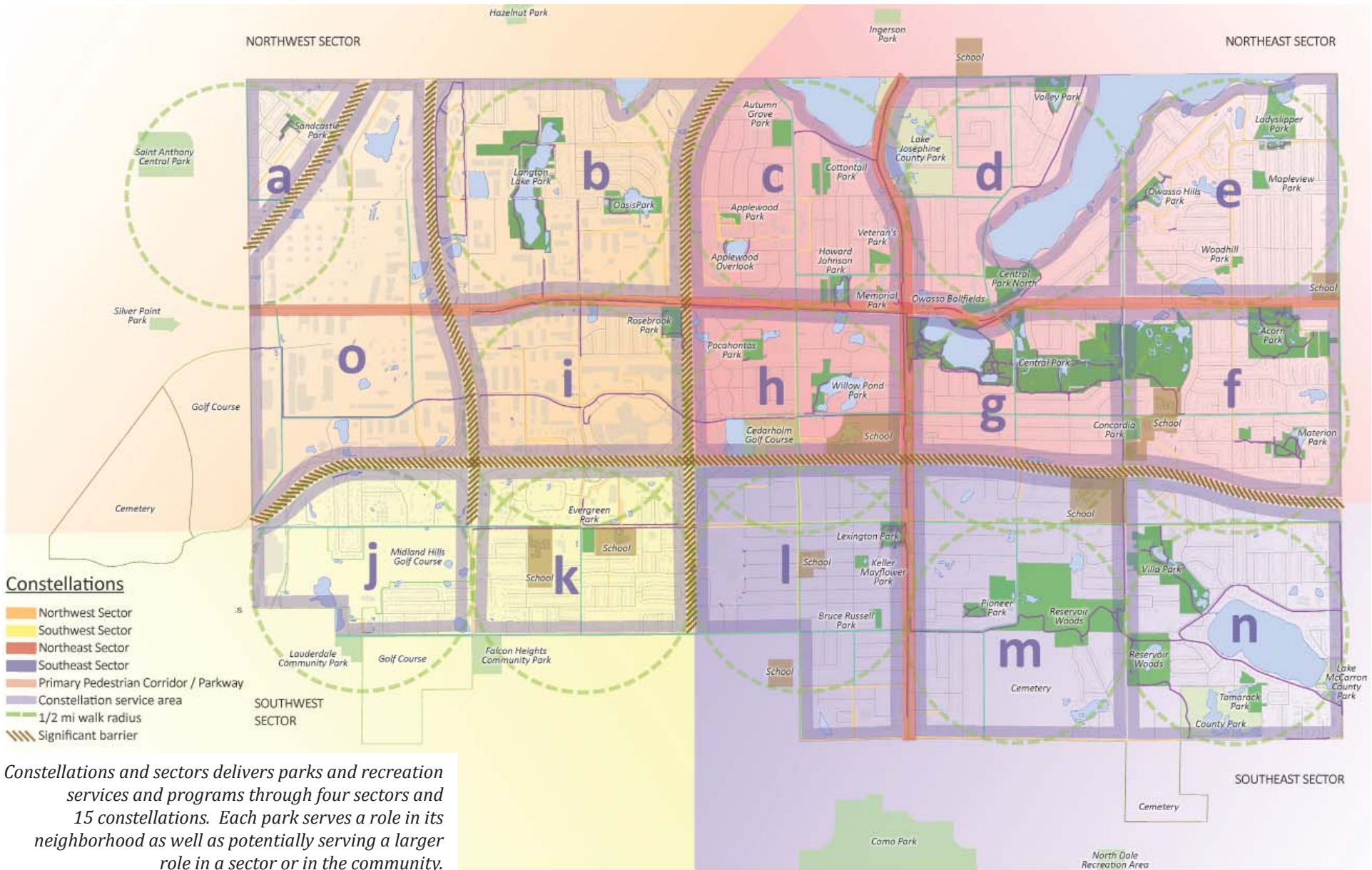
Mr. John Mazzatella provided an overview of the project, which includes a mill and overlay, a pavement replacement, and a four- to three-lane conversion. The project aims to improve safety for vehicles, pedestrians, and cyclists, and to reduce speeds. It features ADA pedestrian facilities and modifications at Rice and Lexington intersections, along with a study on intersection modifications at Victoria. The project began in 2023 with preliminary design work and public comment sessions held in May and October 2024.

Ms. Luis Flores discussed the benefits of pedestrian islands for safety, mentioning that converting four lanes to three lanes alone already improved pedestrian safety. He shared data showing significant reductions in crashes and pedestrian crashes after similar projects.

Mr. Flores mentioned that the project team is considering two options for crosswalk modifications: one with a trail between Galtier and Matilda and another without a trail between Western and Rice. The team was seeking feedback from the city council on these options.

Public Comment

Mayor Roe provided a chance for public comment.



Constellations and sectors

As an evolution from the 1960 Parks and Recreation Plan, and through the process of developing this Parks and Recreation System Master Plan, we see that a new organizational structure can be created to better serve the parks and recreation needs and desires of a nearly full developed community. A sector and constellation concept will organize Roseville into four sectors and 15 constellations. Sectors and constellations are enhanced by green park-like connections that emphasize pedestrian and biking links between parks within a constellation, with extensions to other constellations and sectors.

Constellations and sectors are a foundation of the master plan. Imagine a constellation in the night sky, with a series of stars linked by imaginary lines, and where singular stars—still known by their names—become a part of a larger picture. In Roseville, constellations are formed by a circle encompassing a ½ mile radius—about a ten minute walk, and are separated by roadways or natural features. In most cases, constellations are parks in a neighborhood, and the key is that the individual parks, while retaining their individual identities, form a network of opportunities intended to serve the immediate parks and recreation needs of the surrounding neighborhood.

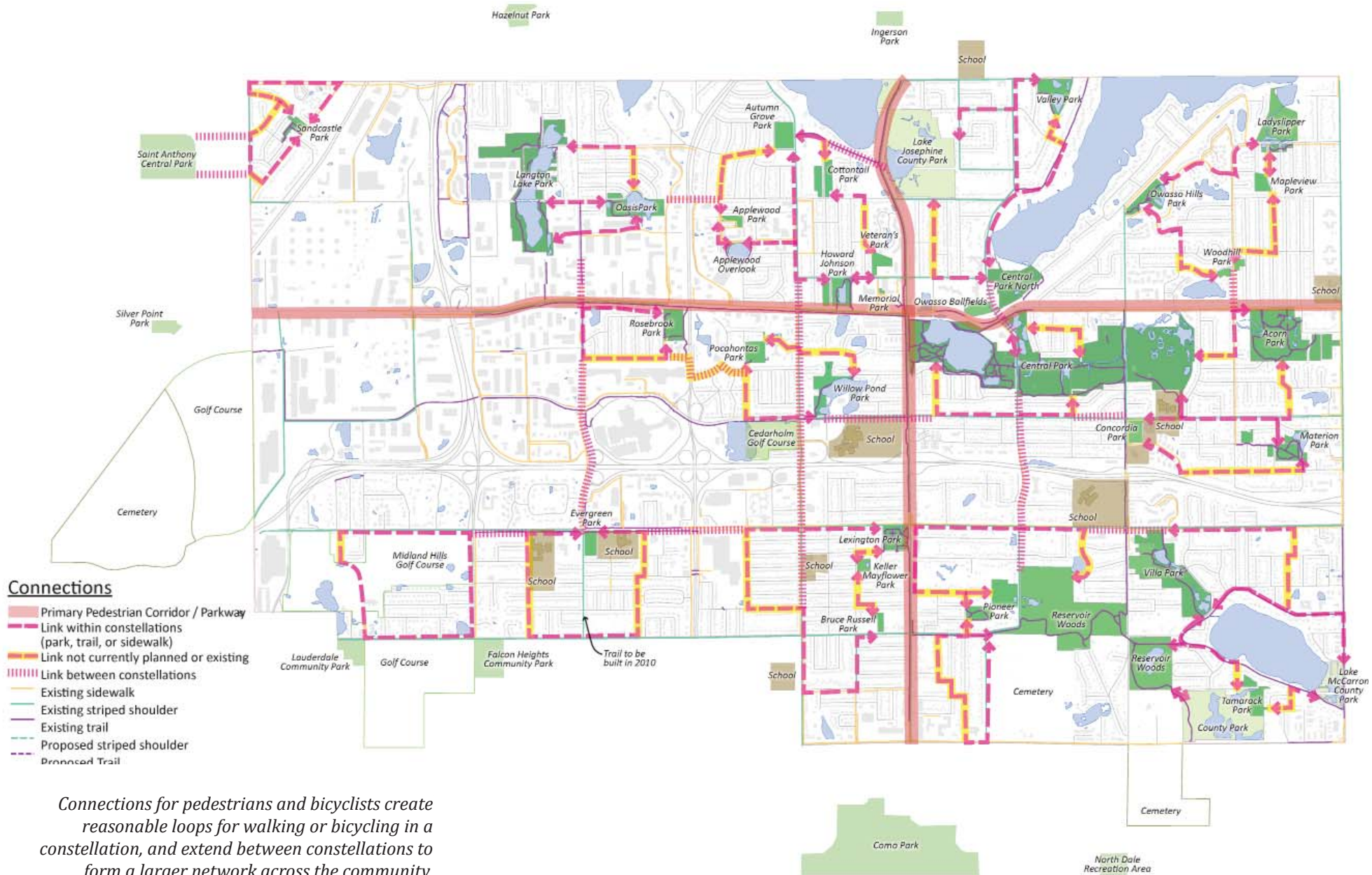
Within a constellation, parks are linked by some level of a trail, sidewalk, or other non-motorized connection. Greater connectivity for pedestrians

and bicyclists is a clear desire of the community, and while connections across the community might be a long-term goal, the process of creating a connected community begins locally—by linking neighbors to their parks, and parks to other parks within a constellation.

Across Roseville, the master plan envisions a total of 15 constellations, most of which serve residential areas, with one constellation directed to a commercial-industrial area along I-35W.

Eventually, residents will find that a component of the parks and recreation system is not available within their constellation. Constellations are intended to be linked to other constellations, forming sectors that provide another level of parks and recreation services to residents—this time with facilities that serve larger components of the community than constellations (or neighborhoods). In the master plan, Roseville is divided into four sectors—divided according to the more significant barriers formed by Highway 36 and Snelling Avenue. While the sectors are not equal in area, they offer the next layer in the delivery of parks and recreation services to the community.

Links are proposed across some constellation boundaries. These links would most likely occur at locations where safe crossings can be achieved—at signalized intersections or other locations where the crossings are more controlled. Importantly, the parks and recreation system master plan does not intend to dictate the type of connection (a



Connections for pedestrians and bicyclists create reasonable loops for walking or bicycling in a constellation, and extend between constellations to form a larger network across the community.



sidewalk, trail, or striped shoulder, for instance), as responsibility to implementing a pedestrian or bicycle facility outside of a park falls to the Public Works Department. However, the links posed in the constellation and sector diagrams aim for alignment with the city’s existing Pathway Master Plan, with a final location for the link being coordinated with Public Works and the Pathway Master Plan.

Finally, there are features of the parks and recreation system intended for the community as a whole. Larger scale facilities, or parks and recreation system components where only one will exist in the entire community, will be community-centered, but importantly, these facilities will still be located in a park (there may be exceptions, but for the most part, the goal is location in a city-controlled park or facility). Inherent in the location of these facilities is the method of accessing them, with the presumption that many users will choose to access them via their cars, while non-motorized access will still be encouraged by the choice of location and the design of the site or facility.

While some park components or services are best delivered on a community-wide basis, others are better delivered to smaller segments of the community. Through sectors and constellations, each part of Roseville and every neighborhood will be afforded the parks and recreation opportunities it needs, with each park playing a role in the system that balances immediate neighborhood needs with the needs of the broader community. In this approach, parks within walking distance of a

neighborhood are organized to serve a majority of the neighborhood’s park and recreation needs.

As parks are organized into constellations and sectors, each must serve its constellation. Each park might also serve a community role—based on the park’s ability to support a community-wide activity. Using this structure, the master plan envisions that nearly every park will have these components:

- unprogrammed, open play area
- play structure accommodating up to 20 children
- small wild area
- pavilion or shade structure
- small gathering area
- trails or pathways within the park
- signs or information kiosks

Each constellation will have these components:

- open area programmable for one field activity
- tennis courts and court games area
- play structure accommodating at least 50 children, with a unique feature
- larger wild area
- picnic area and pavilion
- recreation and maintenance storage areas

Each sector will have these types of components:

- field area programmable for more than one use
- major play structure and climbing element



The master plan envisions gathering spaces in every park as a way of building community through parks and recreation.



The master plan maintains an orientation to activity in parks, with a focus on components that can be programmed as well as spaces and components that allow play to happen.



While the most common or frequently used facilities will be available in nearly every park in the parks and recreation system, some of the more unique facilities will be available on a sector or community-wide basis.

- general skating area and hockey rink
- splash pad or other water play feature
- significant wild area
- community garden or display garden
- shelter with meeting rooms that can be programmed or reserved

Community-wide components will include:

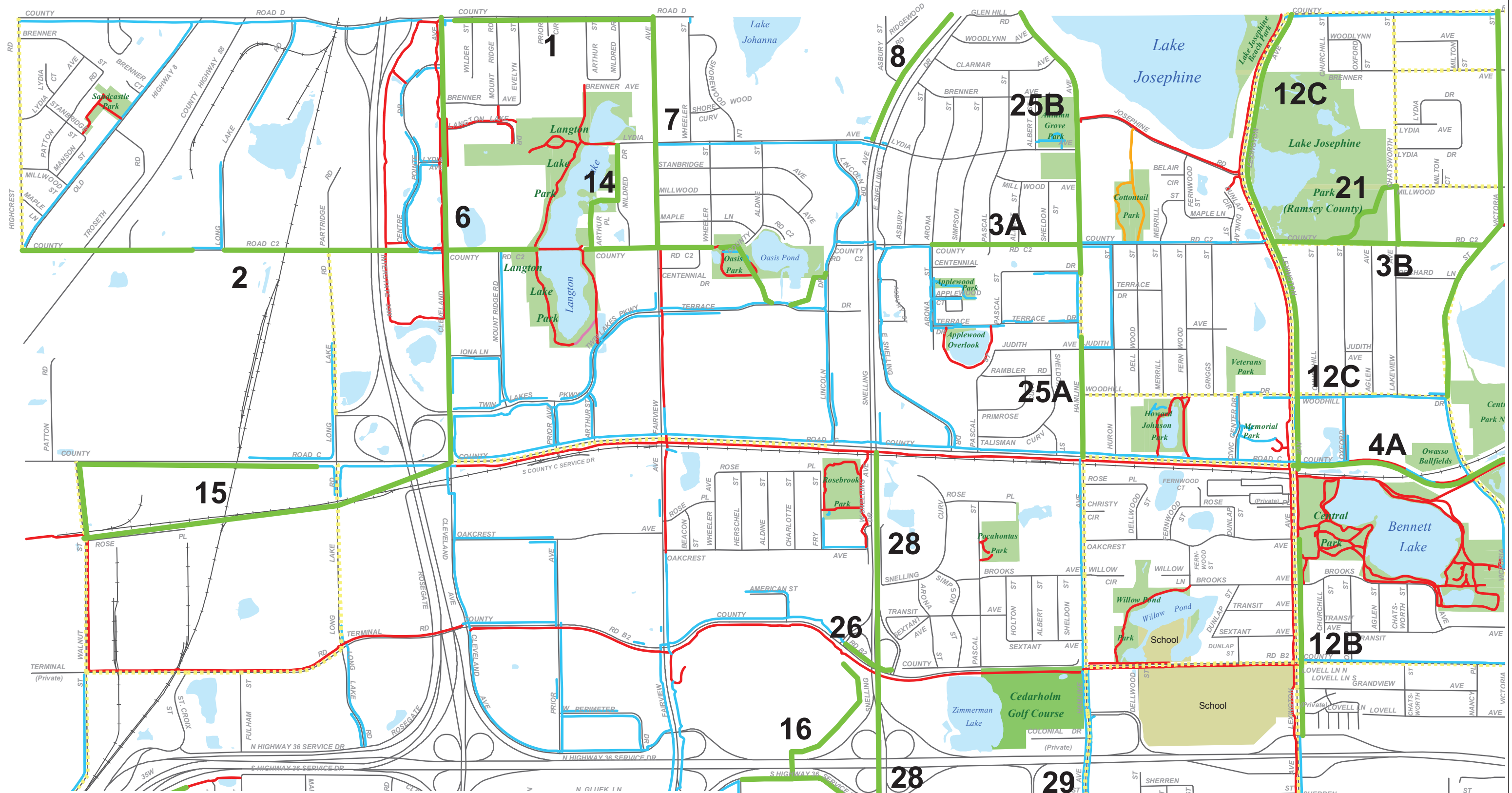
- community center
- aquatics facility
- aggregated athletic fields
- other unique recreation facilities

An assessment was conducted of every park in the system for its abilities to fill roles in the constellation and sector concept. Worksheets were prepared to guide this effort, with the most common recreation components identified for their service orientation in the constellation and sector concept, and the components—as either existing or planned facilities—were highlighted for each park. The worksheets, while not definitive about the finite improvements planned for each park, are intended as a tool to assess the ways in which parks and recreation services can be delivered to the community, particularly at the constellation and sector levels.

Parks as a place for civic engagement

Much attention is directed to the physical changes envisioned for our parks and recreation system, but a higher goal must also be realized. During the master planning process, the CAT discussed the need for parks to be a community building tool. In fact, using parks as a way of enhancing the sense of community became an overarching outcome. While other outcomes were articulated, none took on as much significance.

Getting to the point where community happens is important, and it requires a physical space. Participants in Imagine Roseville 2025 imagined civic gathering spaces, and those spaces can find a home in the parks and recreation system. With those spaces in a park and the interactions that result, neighbors may take a greater interest in the enhancement and maintenance of a park. Neighborhoods might take greater ownership and responsibility for their park, gaining a sense of pride and identity from their association with their park. This function of parks cannot be underestimated. As plans for parks are created, including spaces and programs for civic engagement should be a priority. Spaces in some parks might support neighborhood or community events, while in others these spaces might be smaller garden or courtyard spaces. Programs supporting neighborhood-building goals include Night to Unite or neighborhood-focused celebrations, and the Discover Your Park events currently conducted by the Parks and Recreation Department.



Pathway Master Plan- Quadrant 1

- Proposed Pathway Segments (20.64 miles)
 - Existing Trail (36.66 miles)
 - Existing Sidewalk (45.81 miles)
 - Existing Footpath (1.82 miles)
 - - - Existing Striped Shoulder (28.45 miles)
 - Other (Boardwalk- 0.94 miles)
- | |
|---|
| ■ Park |
| ■ Golf Course |
| ■ School |



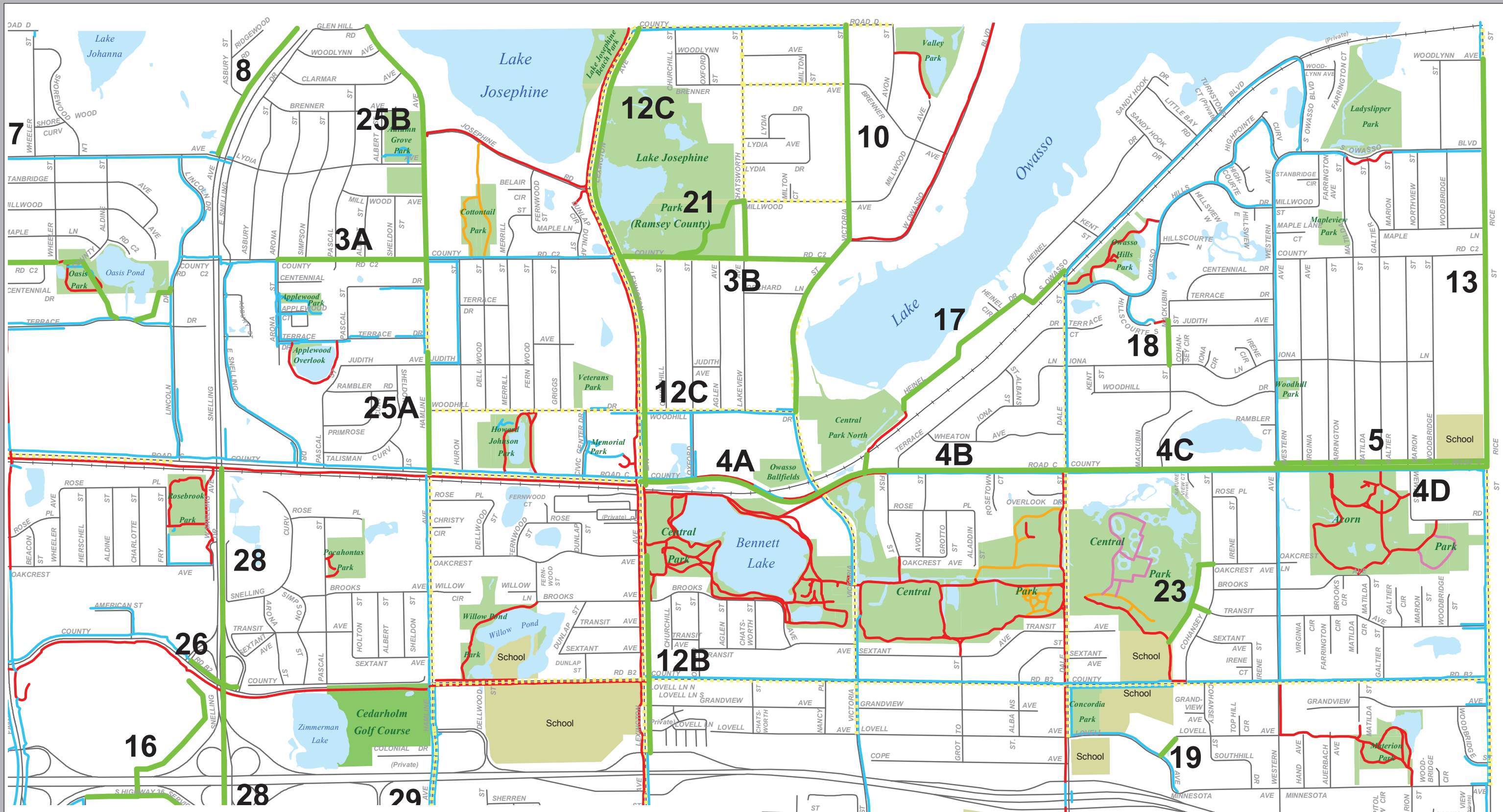
Prepared by:
Engineering Department
October 09, 2018

Data Sources and Contacts:
 * Ramsey County GIS Base Map (8/04/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: ComprehensivePlanPathwayMasterPlanQuadrants.mxd
 map: ComprehensivePlanPathwayMasterPlanQuadrants.pdf



Pathway Master Plan- Quadrant 2

- Proposed Pathway Segments (20.64 miles)
 - Existing Trail (36.66 miles)
 - Existing Sidewalk (45.81 miles)
 - Existing Footpath (1.82 miles)
 - Existing Striped Shoulder (28.45 miles)
 - Other (Boardwalk- 0.94 miles)
- | |
|---|
| ■ Park |
| ■ Golf Course |
| ■ School |



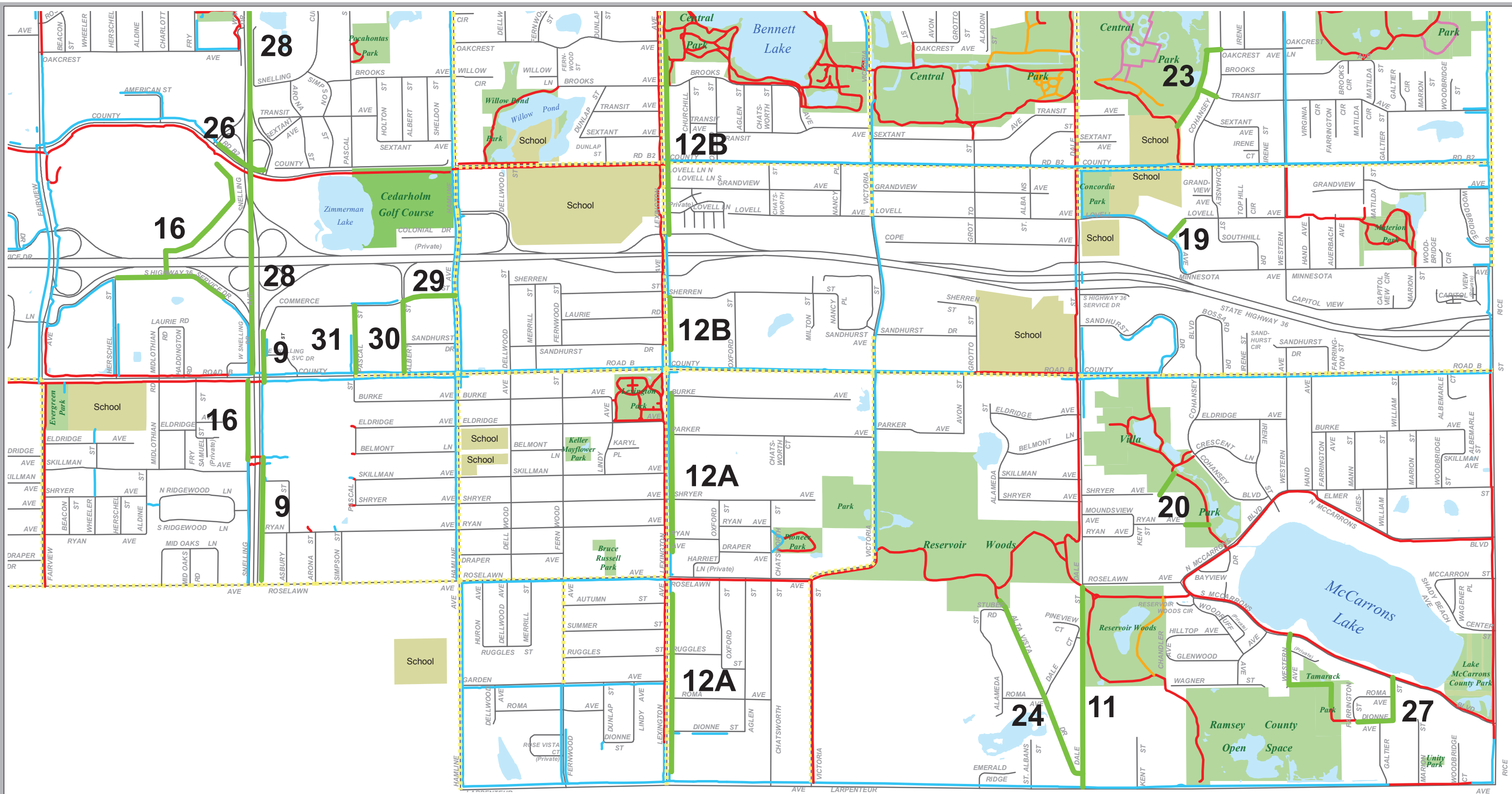
Prepared by:
Engineering Department
October 09, 2018

Data Sources and Contacts:
 * Ramsey County GIS Base Map (8/04/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subc. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: ComprehensivePlanPathwayMasterPlanQuadrants.mxd
 map: ComprehensivePlanPathwayMasterPlanQuadrants.pdf



Pathway Master Plan- Quadrant 3

- ▬ Proposed Pathway Segments (20.64 miles)
 - ▬ Existing Trail (36.66 miles)
 - ▬ Existing Sidewalk (45.81 miles)
 - ▬ Existing Footpath (1.82 miles)
 - ▬ Existing Striped Shoulder (28.45 miles)
 - ▬ Other (Boardwalk- 0.94 miles)
- | |
|---|
| ■ Park |
| ■ Golf Course |
| ■ School |



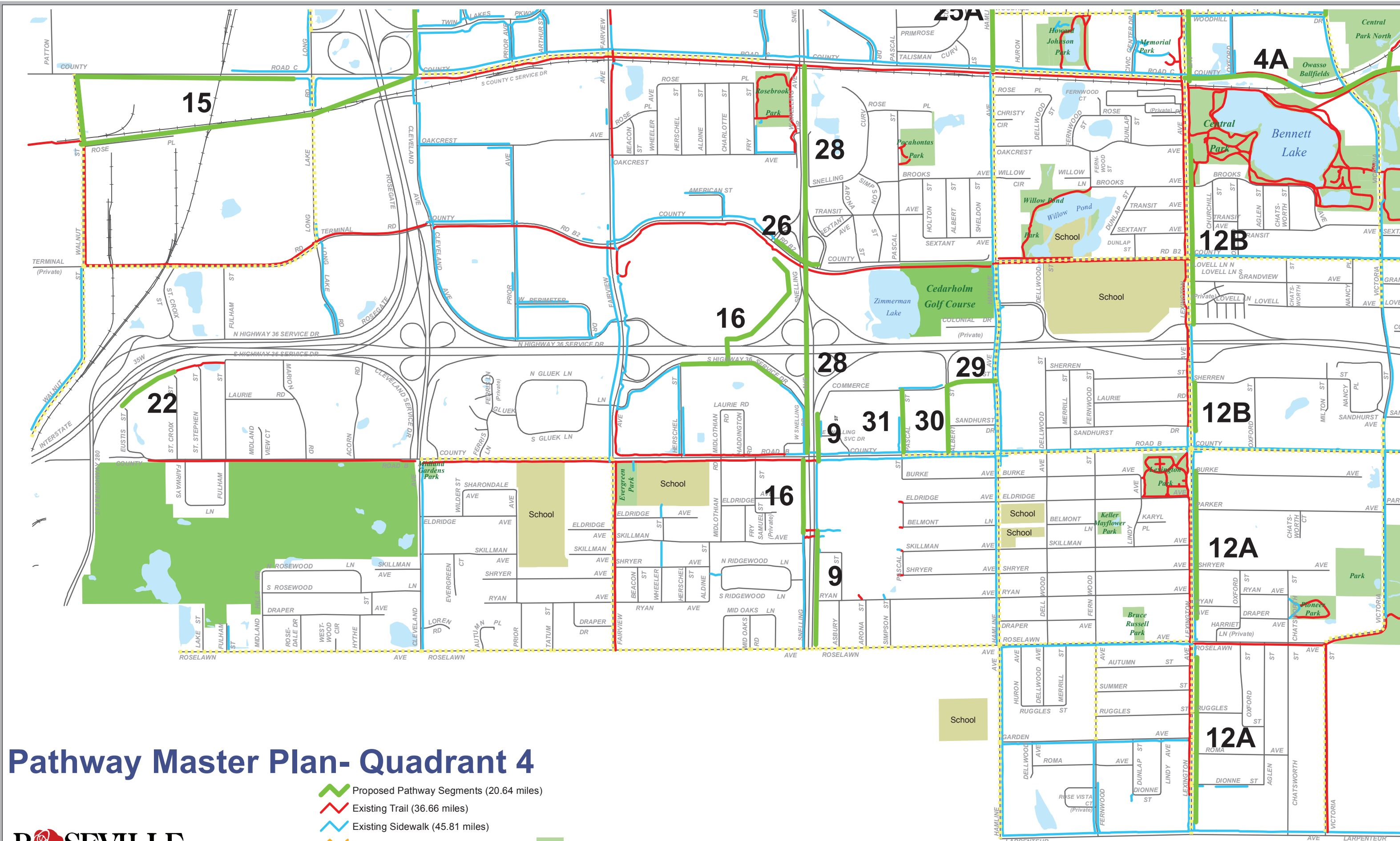
Prepared by:
Engineering Department
October 09, 2018

Data Sources and Contacts:
 * Ramsey County GIS Base Map (8/04/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: ComprehensivePlanPathwayMasterPlanQuadrants.mxd
 map: ComprehensivePlanPathwayMasterPlanQuadrants.pdf



Pathway Master Plan- Quadrant 4

- ▬ Proposed Pathway Segments (20.64 miles)
 - ▬ Existing Trail (36.66 miles)
 - ▬ Existing Sidewalk (45.81 miles)
 - ▬ Existing Footpath (1.82 miles)
 - ▬ Existing Striped Shoulder (28.45 miles)
 - ▬ Other (Boardwalk- 0.94 miles)
- Park
 - Golf Course
 - School



Prepared by:
Engineering Department
October 09, 2018

Data Sources and Contacts:
 * Ramsey County GIS Base Map (8/04/18)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 250 500 750 1000 Feet

mapdoc: ComprehensivePlanPathwayMasterPlanQuadrants.mxd
 map: ComprehensivePlanPathwayMasterPlanQuadrants.pdf



Public Works Department

Memo

To: Roseville City Council

From: Jesse Freihammer, Public Works Director

Date: June 10, 2025

Re: Feasibility Memo: Pathway Installation within Aldine Street Right-of-Way Corridor

1. Executive Summary

The City of Roseville Public Works Department is evaluating the feasibility of constructing a public pathway within the Aldine Street right-of-way corridor between Ryan Avenue West and Roselawn Avenue West. This analysis was initiated in response to the City Council tabling a resolution on April 21, 2025 to vacate certain portions of Aldine Street (public right-of-way) following a public hearing where residents expressed differing opinions regarding the proposed vacation. While residents abutting the right-of-way supported the vacation to eliminate pedestrian traffic near their homes and obtain rights to the land, others advocated for preserving pedestrian access and incorporating the corridor into the City's pathway network.

This memo assesses the feasibility of formalizing a pathway through the corridor and includes planning context, constructability analysis, cost implications, and environmental and neighborhood impacts.

2. Purpose

This memo is intended to address the request by the City Council on the April 21, 2025 council meeting to provide a feasibility analysis regarding the potential installation of a public pathway within the Aldine Street right-of-way corridor. The north-south pathway would connect Roselawn Avenue W to Ryan Avenue W, with a focus on addressing concerns raised during a public hearing regarding the vacation of this right-of-way and the desire of some residents to maintain the currently informal walking path as well as residents who expressed a desire for a full vacation with no pathway installation.

3. Background

Aldine Street right-of-way is an unimproved right-of-way that extends from Ryan Avenue W to Roselawn Avenue W. The right-of-way was initially identified for vacation by the City on April 11, 2022, as there are no plans to construct a road through the area. Additionally, the 2021 Pathway Master Plan had not identified this corridor as a pathway connection as both Fairview Avenue and Snelling Drive have existing north-south pathways that meet the goals and intent of the plan. This, along with numerous other rights-of-way identified by staff as no longer necessary for public benefit were brought before the Council over five (5) phases since 2022, with a sixth and final phase still planned to be presented to Council at a future date.

The Aldine Street corridor, presented for vacation with the fifth phase of vacations on April 21, 2025, is generally wooded and features a well-worn path, used by local residents for walking, but not officially designated or maintained as a public pathway. During the public hearing regarding the Aldine Street vacation, residents expressed concerns about the loss of this informal pathway and requested that portions of the right-of-way be preserved as a pathway easement.

While some residents support the idea of keeping the right-of-way intact and converting it to an improved pathway (concrete or bituminous), others preferred to keep the pathway “natural” and unpaved, while others, particularly those with properties abutting the proposed vacation area, expressed opposition to any public access, preferring to retain the property rights that would be granted if the right-of-way was vacated. As a result of these differing viewpoints, the City Council tabled the resolution to vacate the right-of-way and directed staff to prepare this feasibility memo.

4. Right-of-Way Overview and Constraints

The Aldine Street right-of-way corridor extends approximately 590 feet in a north–south alignment between Ryan Avenue W and Roselawn Avenue W. The corridor lies between 1705 Roselawn Avenue W, 1706 Ryan Avenue W, and the rear lots of 77, 85, 87, 89, 91, and 93 Mid Oaks Lane. Historically, the corridor has remained unimproved and is primarily wooded, with a well-worn informal footpath that has developed over time through use.

Initially, the right-of-way was understood to include a 30-foot easterly portion, dedicated through the Mid Oaks plat in 1938, and a 20-foot westerly portion that appeared to have been established through condemnation proceedings in 1951. Because there was no clear record of the condemnation being formally recorded, the proposed vacation resolution presented to the City Council included language to vacate the 20-foot westerly portion out of an abundance of caution, essentially functioning as a quit-claim action to release any potential interest the City may have had.

Following the public hearing, further investigation was conducted by staff and the adjacent property owners in coordination with the Ramsey County Recorder’s Office. This effort confirmed that no right-of-way or easement over the western 20 feet was ever recorded, and as such, the City does not legally hold right-of-way over that portion of land and it is considered private property. Consequently, only the 30-foot easterly portion of the corridor is public right-of-way. County/City GIS data has been updated to reflect this clarified status.

The public right-of-way is currently encumbered by public utilities that accommodate existing sanitary sewer and storm sewer infrastructure, as well as private utilities such as the overhead electric that extends along the full-length of the eastern boundary of the corridor. These utilities and required easements will remain in place regardless of whether the right-of-way is vacated or retained.

The 30-foot easterly portion of the corridor is densely wooded, with numerous mature trees that would be affected by any pathway development. The informal path currently in use traverses both the now known private property and this wooded area but is not improved, maintained, or part of the City’s 2021 Pathway Master Plan.

While a 30-foot right-of-way currently exists, a formal pathway typically requires a 20-foot wide easement in order to properly maintain the improvement. If a pathway were installed, the right-of-way would still be vacated after the improvement was installed and a pathway easement would be retained through the vacation process. This would be similar to other vacations the city has approved since 2022 where existing, formal pathways existed.

5. Constructability Analysis

The existing conditions of the Aldine Street corridor, while not ideal for immediate pathway installation, do present an opportunity to construct an improved pathway. The corridor is mostly flat and lies within a 30-foot-wide right-of-way corridor that could facilitate the construction of a pathway. However, several challenges must be considered for pathway installation.

First, the only alignment that can be considered is within the 30 feet of the right-of-way platted with Mid Oaks, and not in areas where the pathway meanders into private property unless easements are granted by those property owners. The construction of an improved path would require the removal of trees, many of which are large and mature. Staff conducted a tree survey of size and count within this portion of right-of-way, seen in the table below. Tree classification, or the species of trees, was not determined during this survey.

Size	4”-8”	10”-14”	15”-18”	20”	24”	27”	30”	36”
Quantity	32	10	9	1	8	2	2	2

The removal of these trees could generate concern regarding the loss of canopy and neighborhood aesthetic. While it is unknown how many trees would ultimately be impacted without a formal survey and initial grading plan, based on staff’s experience a majority of the trees would be anticipated to be impacted.

In terms of construction, the pathway would need to meet the standards of the 2021 Pathway Master Plan for off-road paths and its considerations for accessibility, e.g. requiring an improved surface such as concrete or bituminous. Additionally, an appropriate width that accommodates both pedestrian and potentially cyclist traffic (multimodal) must be considered. While the 2021 Pathway Master Plan identifies widths that vary between 6-12 feet, the typical minimum width is 8 feet to accommodate multimodal use, with a 12 feet width being the maximum. This would involve grading throughout the corridor to ensure a proper base section for the pathway while also maintaining adequate drainage, with more impactful grading near Roselawn Avenue W in order to match the existing grade of the

street. In addition, bituminous pathways typically have two-foot clear zones on either side of the path for safety and maintenance.

Once the path reaches Roselawn Avenue W, there isn't a pathway to directly connect to on the north side of Roselawn. Pedestrians and cyclists would either need to use the painted parking lane/shoulder along Roselawn or cross to the existing pathway on the south side of Roselawn, which is in the city of Falcon Heights. Providing a safe and accessible mid-block crossing of Roselawn Avenue W at that location would require further design efforts to identify the appropriate treatment and ensure the improvements meet the city's current Crosswalk Policy.

6. Cost Considerations

A preliminary estimate for the construction of an improved pathway along the Aldine Street right-of-way would vary based on the final design, materials, and width chosen. The City typically installs 8- to 10-foot-wide multimodal pathways for these types of connections, but could elect to install a 6-foot wide concrete sidewalk. General construction costs are estimated as follows:

- 6-foot-wide concrete sidewalk: Estimated at \$80–\$100 per linear foot
- 8–12-foot-wide bituminous pathway (multimodal): Estimated at \$100–\$130 per linear foot

For a 590-foot pathway, the estimated cost for installation would range between \$47,000 and \$77,000, depending on material choice and width.

Additional costs would include tree removal (estimated at \$25,000–\$75,000), signage/amenities (estimated at \$2,000–\$5,000), and ADA-compliant curb ramps (estimated at \$5,000–\$10,000 each). With engineering costs factored in, the installation of a pathway is estimated to cost between \$84,000 and \$177,000. The wide range of costs is contingent upon the various unknown factors not readily available at the time of this feasibility memo. Additional considerations such as tree plantings, fencing, minor stormwater conveyance, and intersection lighting were not able to be considered at this stage.

In addition to pathway construction, costs for potential mid-block crossing improvements at Roselawn Avenue W must be considered. These improvements might include curb bump-outs, median refuges, or other more intensive enhancements, with costs ranging between \$45,000 and \$80,000 based on the complexity of the treatment. If mid-block crosswalk enhancements were installed, the total cost for a pathway could be between \$129,000 and \$257,000.

7. Environmental and Natural Resource Impacts

The Aldine Street corridor is heavily wooded, particularly within the 30-foot right-of-way, where large, mature trees are present. Removal of these trees would be necessary to accommodate a pathway, and such actions would impact the neighborhood and adjacent land owners.

In terms of stormwater, the introduction of impervious surfaces would increase runoff, but the corridor is already served by existing storm sewer infrastructure, meaning no major drainage issues

are anticipated, yet additional stormwater improvements may be necessary such as drain tile or other conveyance piping. This project would be exempt from Rice Creek Watershed District stormwater management standards since it is a pathway in right-of-way and under 10,000 square feet of impervious.

8. Neighborhood and Community Impacts

The Aldine Street corridor directly abuts several residential properties, and any change to the unimproved right-of-way will have seemingly significant implications for these homeowners. Some residents, particularly those with properties directly adjacent to the right-of-way, have voiced strong opposition to retaining public access. They express concerns about reduced privacy and increased pedestrian traffic behind their homes. Many prefer the vacation of the right-of-way, as it would expand their property lines and eliminate public access.

Conversely, surrounding residents have advocated for the pathway, particularly those who currently use the informal walking path. They view the installation of a formal pathway as an improvement to pedestrian connectivity. Without the potential 590' pathway, pedestrians and cyclists wishing to get to Roselawn Avenue would need to travel roughly a third of a mile (or 3.3 times further) via Fairview or a half mile (nearly 5 times further) via West Snelling Drive. It is understandable why there is currently a worn dirt pathway as the corridor does provide a direct connection to Roselawn Ave W, albeit does not currently direct people to a safe crossing as outlined as a one of the benefits per the Pathway Master Plan if people were trying to access the existing pathway on the southside of Roselawn Avenue.

To illustrate the preference of a potential pathway installation within the Aldine Street right-of-way, staff calculated its score in accordance with the six criteria outlined under Section 6 of the 2021 Pathway Master Plan. The six criteria are:

1. Connects to multiple destinations
2. Volume of usage
3. Connects to regional system
4. Addresses a gap or barrier in the transportation network
5. Connects to transit, and
6. Connects high-density residential to transit or parks

Based on these criteria and the applicable scoring, with a higher score giving higher preference to the installation, the Aldine Street pathway scored a total of 7 points. The current plan has pathways scoring in a range from 25 points to 5, therefore the proposed path would be a lower preference installation.

While the score does not determine whether a pathway should or should not be installed in any right-of-way corridor, this evaluation simply provides the preference of installation between approved pathways within the plan.

9. Options and Staff Summary

Given the feedback from residents and the various factors outlined in this memo, the following options are available for City Council consideration:

a. Proceed with Full Vacation of the Aldine Street Right-of-Way

This option would eliminate public access through the corridor, granting the land to adjacent property owners, subject to utility easements. It would address concerns regarding privacy and property rights but remove the opportunity for future pedestrian access.

b. Retain Right-of-Way and Designate a Public Pathway; Update Pathway Master Plan

This would preserve the 30-foot right-of-way and initiate an update to the Pathway Master Plan. A formal pathway would be scored and prioritized through the evaluation process and constructed in the future, requiring tree removal, grading, and capital funding. Once constructed, the right-of-way would be vacated and a pathway easement retained.

c. Do Nothing - Retain Right-of-Way with No Pathway Improvements

The City could maintain the right-of-way without pursuing pathway improvements at this time. This option would preserve the land for potential future use while deferring the financial and design decisions until a later date.

Correspondence Summary:

All public correspondence received through the date of this memo's finalization is included in Appendix A for reference. This includes written comments, emails, or petitions submitted by residents in support of or in opposition to either pathway installation or vacation.

To: Matthew Johnson, Director of Parks and Recreation
From: Rachel Brown, 1705 Roselawn Avenue West
Cc: Pat Trudgeon, Jesse Freihammer, Erik Henriksen, Mayor Roe, City Council Members,
and Parks and Recreation Commission Members
Date: July 28, 2025
RE: Aldine Right-of-Way: Request for Actions and Related Background

My property runs along the south half of the land between Ryan Avenue and Roselawn Avenue known as the Aldine Right of Way (ROW). This land is currently under petition to be vacated, meaning to release the roadway ROW easement from the six underlying property owners.

The City Council tabled action on the ROW vacation petition to refer the matter to your Parks and Recreation Department (Parks Department) and the Park and Recreation Commission (Commission) for consideration of the feasibility of a “trail park.”

I have been involved in the Aldine ROW vacation and its possible impact on the shortcut trail since the city staff first discussed it with me in April 2024 and then brought it to our community March 2025. I also did considerable research and work to clarify the status of the two properties west of the Aldine ROW (mine and my neighbors at 1706 Ryan Avenue).

So, I feel I have insights that may be helpful for you, the Parks Department, other city staff, and the Commission as you begin this work. Hoping to heal some of the us/them division that this process has created, I also have specific actions that, if followed, may help us all find resolution.

Questions

My understanding is that the Parks Department/Commission must first answer three questions:

1. Does the City have the legal authority to convert a ROW easement into a park? Discussion so far indicates that the sole purpose of creating a park is to locate a park trail that would have lesser accessibility and other lesser design requirements than what is specified in the City of Roseville Pathway Master Plan. The city attorney’s 7/15/25 memo does not appear to provide a definitive answer to this question.
2. Is it feasible to create a new 30-foot by 598-foot (0.41 acres) single-purpose park between 8 residential properties that have no buffer between them and the possible park?

Factors that have been identified as important to the community include:

- Potential negative effects on mature trees, existing vegetation, erosion, and drainage.
- Addressing the grade (slope) issues, particularly at the north and south ends.
- Accessibility for all residents.
- Safety, particularly at high-traffic Roselawn Avenue.
- Sensitivity to the privacy concerns of the residents of the 8 properties adjacent to and having no buffer from the Aldine ROW.
- Priority level in relation to other park projects. (Could a potential new park and safe street crossings be built out in timely and efficient manner?)

- Funding, staff time, and plans for the initial development and ongoing maintenance.
 - Engagement methods and processes that result in unbiased, reliable data about community interests, needs, and perspectives.
3. If it is legal and feasible, is it in the public interest to do so? Public interest is as described in various Roseville Parks and Recreation strategic plan and goals prioritization documents.

Requested Actions

The vacation process for these properties has already been over 15 months-long and difficult, creating conflict in our community. We need your help.

As you begin this work, I urge you to get to know the land, the people, and the history. As you do so, there are seven key actions I ask of you and your team:

1. Bring to the City Council answers or options that are clear, well-researched, and complete enough for action.
2. Ensure legal and factual questions are addressed clearly and with transparency.
3. Clarify shared values to shape the decision making.
4. Use standard, professional, impartial, and credible community engagement methods.
5. Acknowledge the valid perspectives and emotions people have about the situation with generosity and without mischaracterization or judgement.
6. Balance the rights, needs, and wishes of the adjacent property owners and the shortcut advocates.
7. If referencing any other City parks, trails, or paths, explain the precise relevant component of the example, noting the limitation of the comparison as well.

Each proposed action addresses issues that have arisen throughout the process. I have background information that inform each action, much of it documented. To focus on moving forward, I do not share those details here but can discuss with you and others, if helpful.

Next Steps

1. My neighbors at 1706 Ryan Avenue and I will provide access to the ROW via our properties for you and any others you designate. Given dense undergrowth and an existing fence that Mayor Roe noted may remain in place for now, this is the best way to get into the space.
2. I am available to meet with you, other city staff, and the Commission. Please just reach out.
3. I will participate in whatever wider engagement processes are used.
4. If the Parks Department and Commission find that designating this property as a park is not legal, feasible, and in the public interest, I hope the City Council will take the finding seriously and move forward with approving the Aldine ROW vacation petition.
5. If a park trail is found to be legal, feasible, and in the public interest, and the City Council chooses to pursue it, I will work collaboratively with other stakeholders to make it the best park trail possible, while continuing to advocate for my family's and my neighbors' right to enjoy the privacy of our properties.

From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Monday, July 28, 2025 5:05:29 PM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine Right of Way Path

Contact Information

Name: Olivia Gault

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

Will there be consideration of the Aldine right-of-way path at the August 7 meeting of the Parks and Recreation Commission? Or will it be discussed at a future meeting?

This is a path between Ryan and Roselawn Avenues, that has been located within the utility right-of-way extending from Aldine Street out to Roselawn. The Roseville City Council has asked your commission to look into the viability of potential options for creating/designating a simple woodland path within the utility right-of-way.

Thank you.

Olivia Gault

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, July 31, 2025 10:34:05 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine Right of Way Path

Contact Information

Name: Olivia Gault

Address: [REDACTED]

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number: [REDACTED]

Email Address: [REDACTED]

Please Share Your Comment, Question or Concern

To the Roseville Parks and Recreation Commission,

Thank you for taking on the project of considering a future for the Aldine Right-of-Way (ROW) Path. Over the three decades that I have lived in this neighborhood, neighbors have walked along a simple, woodland, unpaved trail that skirted around mature trees, providing a connection between Ryan and Roselawn Avenues. The path is now unavailable for neighborhood use, except to the bordering property owners. I hope you will see options for creating a simple path that everyone can use.

I imagine you will receive the history of our neighborhood's current situation. Briefly:

- An informal path was in a 50-foot-wide utility ROW running from Aldine, between Ryan and Roselawn Avenues. The ROW abuts eight properties: two along the west, and six along the Mid-Oaks east (two of which are owned by the same family).
- The city planned to vacate the right-of-way and was unaware that an informal path ran through it.
- At the April 21 City Council meeting when they planned to vote on the vacation, neighbors came to speak. The bordering property owners whose yards abut the path, were prepared in advance and spoke as a unit. They supported the vacation, and expressed annoyance at the existence of the path and neighbors from the broader neighborhood who used it.
- The bordering property owners took neighbors from the broader neighborhood by surprise. We had attended the meeting to ask the city to please find a way to keep some land open for a path. We had been unaware our presence was unwelcome.
- The Council tabled the vacation vote, pending further research on the situation.
- Two Herschel Street neighbors (Stef [REDACTED] and Cindy [REDACTED]) and I asked neighbors in the broader neighborhood who used the path to sign a petition asking the City to "keep some kind of walkway." We didn't know how long we would have before the Council took up the issue again, and so gathered names (with addresses and email) over only one week. We gathered 98 signers, representing 62 neighborhood properties.
- In subsequently researching the property, the city determined that the western 20-feet of the ROW had not been correctly taken when the ROW was created; that land belongs to the two property owners who border on Roselawn and Ryan. The ROW in question is now 30-feet-wide.
- On June 16, the Council returned to the ROW discussion. Again many neighbors spoke, on both sides of the issue. Some wanted their children to continue to be able to walk to school along it. Some asked that the path be added to the Roseville Master Pathway Plan, so it would be recognized; some said that would be a problem as it then might have to be paved. Everyone expressed concern for mature trees in it. The Council voted three/two not to vacate, and to leave it as is (not added to the Pathway Masterplan).
- The property owners abutting the ROW petitioned for vacation. The petition came up for vote by the Council on July 21.
- The meeting on the 21st again had impassioned testimony. Abutting neighbors asked the city to vacate the property. Neighbors from the broader neighborhood, asked the city to keep some land for an informal woodland path that would continue to connect us to one another, without sending people out to Fairview or Snelling Avenues. Both contingents expressed a desire not to harm mature oak trees. The Council voted to table

the vacation petition and forward the issue to your Commission, to consider the potential feasibility of creating a woodland park path.

- The path is currently inaccessible and closed. Entrance at the north and south ends is blocked by fences extending into and across the ROW; the fences were constructed years ago by Mid-Oaks neighbors. Also, the north end is obstructed by thick brush.

Thank you for your service to Roseville on the Parks and Recreation Commission. I hope you will see options for creating a simple path that everyone can use, and that will again connect and unite our broader neighborhood. I, and others, would like to be part of the solution to jointly create and maintain such a path.

Sincerely,
Olivia Gault

[REDACTED]
Roseville, MN 55113
[REDACTED]

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, July 31, 2025 2:50:14 PM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Public Path Way from Aldine Street through to Roselawn Ave.

Contact Information

Name: Christine J Elias

Address: [REDACTED]

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? No need to contact me

Remember to fill in the corresponding contact information in the fields below.

Phone Number: [REDACTED]

Email Address: [REDACTED]

Please Share Your Comment, Question or Concern

We have lived in our house on Aldine Street, just a few homes north of the path and have used the path to walk with our daughter and walk ours dogs throughout our 28 years of living here. Also walking to the state fair has always worked well. We also love walking in the U of M corn fields. We have gotten to know some neighbors on the path as well and everything has always been great. One year we all worked together to lay down wood chips. We would hate to see our public access disappear. Thanks for reading.
Christine Elias

Unless restricted by law, all correspondence to and from Roseville City

From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Tuesday, August 5, 2025 11:18:23 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Support for Preserving Community Path Access

Contact Information

Name: Chriss Joyce

Address: [REDACTED]

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number: [REDACTED]

Email Address: [REDACTED]

Please Share Your Comment, Question or Concern

Dear Roseville Parks and Recreation Commissioner,

I'm writing to voice my strong support for preserving the Aldine Right-of-Way Path that leads to the nearby fields. While it may seem like a small trail, I use it nearly every day to exercise my dogs, and it offers a brief but meaningful connection to nature that's become an important part of my daily routine.

Although modest in size, this path plays a significant role in supporting community wellness and outdoor activity—especially for those of us who rely on walkable access to green spaces. It

provides a quiet, respectful, low-impact way for residents to enjoy the outdoors close to home.

I'm concerned that the area around the path has become overgrown due to nearby property owners letting their landscaping spill over into the public easement. This has caused confusion about access and, unfortunately, pushed the path into what now feels like someone's private yard.

I hope we can find a solution that both clarifies the boundary and preserves this valuable access point for the broader community. Losing it would mean more than just a minor inconvenience—it would cut off a rare and peaceful connection to nature that benefits many.

Thank you for your time and consideration.

Warm regards,
Chriss Joyce

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

Email not displaying correctly? [View it in your browser.](#)

Roseville Parks & Recreation Commission

Agenda Item

DATE: August 7, 2025

ITEM: 5.b.

ITEM DESCRIPTION: Maintenance and Operations Center Update (Standing Item)

Background

Significant progress has been made on the planning of the Maintenance and Operations Center, License and Passport Center, and Dance Studio since the Commission's last meeting. The attached memo from City Manager Pat Trudgeon provides a high-level overview of the work completed this summer, along with a schematic rendering of the approved "Concept C."

Staff will review "Concept C" with the Commission, outline preliminary timing and sequencing, and discuss next steps in the project.

Recommendation

Receive the presentation, ask questions, and provide feedback.

Attachments

1. Memo From City Manager: Update on Maintenance Operations Center and License and Passport Center and Dance Studio

Memo

To: Roseville City Commissions
From: Patrick Trudgeon, City Manager
Date: July 25, 2025
Re: Update on Maintenance Operations Center and License and Passport Center and Dance Studio

Below is an update on activities related to the Maintenance Operations Center and License and Passport/Dance Studio:

- 1) Collection of the Roseville Local Sales Tax of 0.5% began on July 1, 2025.
- 2) On June 16, the City Council reviewed options to construct the Maintenance Operations Center and License and Passport Center/City Dance Studio on the City Campus. At that meeting, the City Council indicated that Option C was the best option for considering further.

Concept C (Attachment 1 which shows two different options for Concept C) splits the maintenance operations into two sites with the bulk of daily maintenance occurring south of Woodhill Drive in a significantly renovated and updated maintenance center, and the yard and additional storage on the north side of Woodhill Drive. The License and Passport Center and Dance Studio (LPCDS) need to be relocated because the space they currently occupy will be used for the construction of the new Maintenance Operations Center (MOC) under Concept C. Concept C also shows a two-story LPCDS on the southwest corner of the Veterans Park parcel with an expanded shared parking lot with the VFW. Alternative C somewhat reduces yard space and operational efficiency (compared to the original full Campus Master Plan), but it maximizes the value of existing structures, allows the VFW to stay in its current location, and preserves a significant portion of Veterans Park.

While the City Council indicated general support for Concept C, the City Council requested that staff bring back a discussion about the LPCDS building, specifically looking at leasing space off-campus for the LPCDS operations.

The City Council reviewed that information at their July 7th meeting and after a lengthy discussion decided on 3-2 vote to construct the LPCDS on the City Campus and not lease space for those operations elsewhere in the city.

On July 21, the City Council approved release of the Request for Proposals (RFP) for architectural services for the final design of the MOC and LPCDS. The Council also approved the release of the Request for Qualifications for construction management at risk services.

Below are the timelines for both processes:

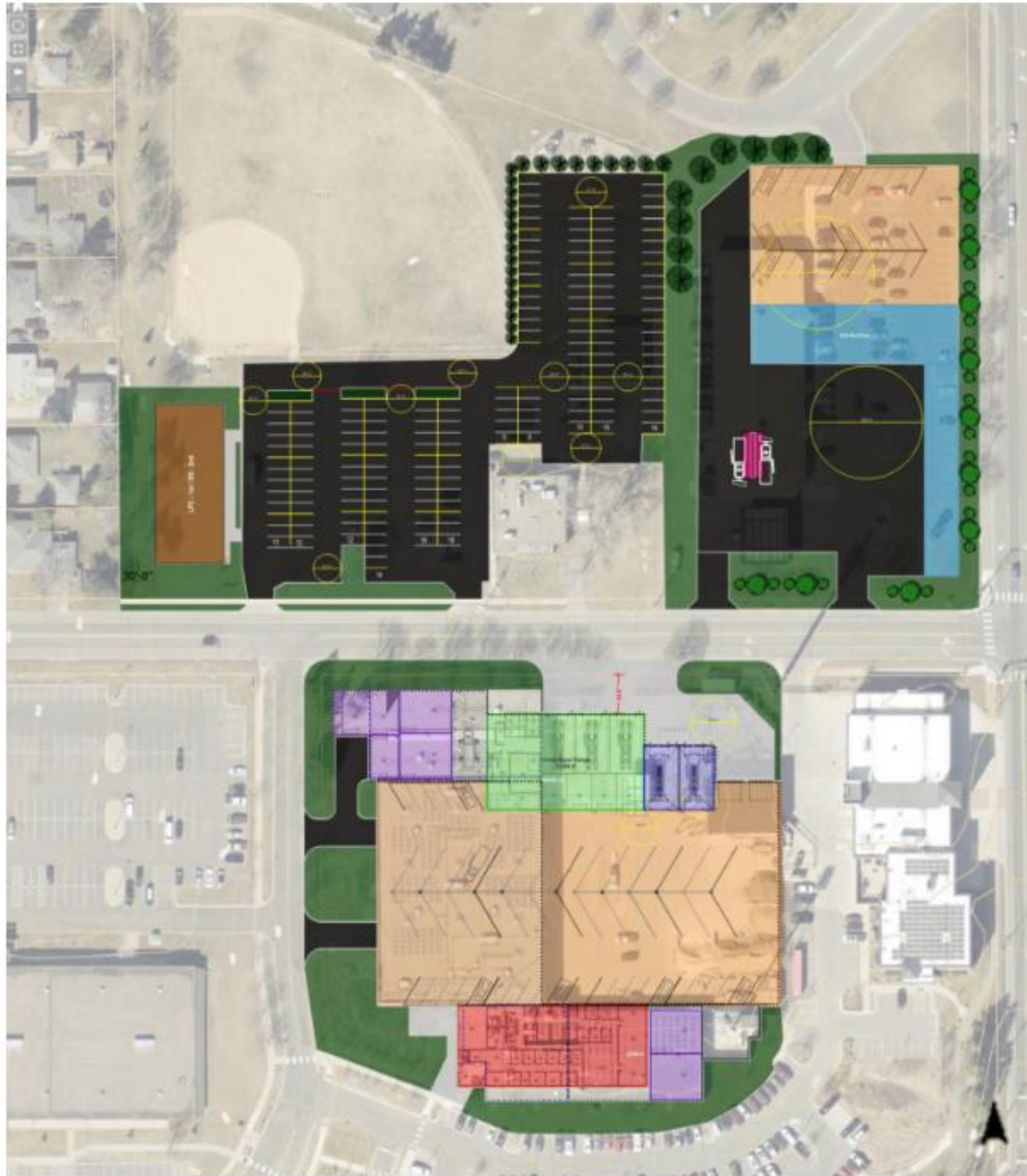
RFP for Architectural Services	Anticipated Date
Request for Proposal (RFP) Solicitation Release	July 22, 2025 (Tuesday)
Notice of Intent to Propose Due	August 4, 2025 (Monday)
Pre-Proposal Site Tour (Existing Facility, New site)	August 6, 2025 (Wednesday)
Written Questions Due	August 13, 2025 (Wednesday)
City Response to Questions Issued via RFP	August 18, 2025 (Monday)
Proposals Due	August 27, 2025 (Wednesday)
Consultant Interviews (If Necessary)	September 4-5, 2025 (Thursday-Friday)
Consultant Selection / Notifications	September 16, 2025 (Tuesday)
Contracts	October 2025
Design (all phases, including City review periods)	October 2025 – May 2026
Bidding & Contracts	Summer 2026
Construction	Fall 2026- Winter 2028

Construction Manager Services Timeline	Date
RFQ issued	July 22, 2025 (Tuesday)
Pre-Proposal Tour (Optional)	August 5, 2025 (Tuesday)
Written Questions Due	August 14, 2025 (Thursday)
RFQ Response Due	August 25, 2025 (Monday)
RFQ Scoring and RFP issued to short-listed firms	September 5, 2025 (Friday)
RFP Submittal Deadline	September 19, 2025 (Friday)
Respondent Response Scoring and Short-listed Finalists Interviews	October 1, 2025 (Wednesday)
Anticipated CMAr Award Date	October 14, 2025 (Tuesday)

- 3) I anticipate the Civic Campus Final Design Stakeholder group will be convened once the architect is on board and initial work is done. As a reminder, the Civic Campus Final Design Stakeholder is a group comprised of residents surrounding the project area, a representative of the VFW, one representative from five of the

city commissions (Finance, Parks and Recreation, Public Works, Environment & Transportation, Planning, and Equity and Inclusion), and one City Council member. The stakeholder group would provide input and feedback on the final design of the project. Once the group is ready to meet, staff will ask for the identified commissions to appoint one of its members to serve on the stakeholder group.

CONCEPT C.1 | MOC + LPC/DS



CONCEPT C.2 | MOC + LPC/DS



Roseville Parks & Recreation Commission Agenda Item

DATE: August 7, 2025

ITEM: 5.c.

ITEM DESCRIPTION: Quarterly Review of Parks and Recreation Commission Goals

Background

At its January 7, 2025 meeting, the Commission adopted the current Parks and Recreation Commission Goals (Attachment #1) and agreed to conduct periodic reviews to ensure continued progress and alignment with key priorities.

Recommendation

Staff recommends that the Parks and Recreation Commission review the current goals (Attachment #1) and consider whether any updates or revisions are necessary. The Commission may also wish to identify priority areas to focus on over the next six months.

Attachments

1. 2025 Parks and Recreation Commission Goals - July Updates

2025 Parks & Recreation Commission Goals (Updated July 29)

Goal	Action/Initiative	Timeframe	Commissioner Steward	Progress
Equity and Access				
Find ways to be visible in the community utilizing an "equity lens"	Short Term Goal: Continue to ensure that an equity lens and equity analysis is utilized when discussion parks projects and initiatives.	Ongoing	Matts-Benson	Reviewed fee assistance program, and reach for resources
	Long Term Goal: Identify gaps in the City's Parks and Recreation offerings that lead to underutilization by underrepresented populations and determine possible strategies for remediation.	1-3 years		Utilizing more creative engagement tools - Discover Your Parks for Rosebrook, neighborhood committee for Maintenance and Operation Center
Understand residents' experiences with their local parks. Work to find historically underrepresented voices in the community.	Short Term Goals: Periodically review data and demographics (survey feedback, new recreation management software, etc.)	Ongoing		Discover Your Parks engagement events
	Identify methods for the City to capture better data on participation, and feasibility of implementation.	1 year, Ongoing	Matts-Benson, Beckman	
	Utilize equity lens when providing feedback regarding items that the commission reviews .	Ongoing		
	Commissioners make a conscious effort to formally AND informally engage with diverse individuals and perspective within the community and ensure that that feedback is shared and included. (Discover Your Parks, Conversations with Neighbors, Others...)	Ongoing		
	Long Term Goal: Identify gaps in the City's Parks and Recreation offerings that lead to underutilization by underrepresented populations and determine possible strategies for remediation.	1-3 years		Discussed Master Plan update
Engagement, Connection, and Access				
Continue to support and advise Parks & Recreation staff on already identified projects and potential opportunities.	Short Term Goals: Complete installation of a more inclusive play structure at Lexington Park	1 year	Matts-Benson	Completed
	Review options for, and make a recommendation to staff and the City Council on planned improvements to Rosebrook Park including wading pool vs splash pad, increased parking, play structure replacement (etc)	1-2 years	Beckman	Contractor procured, working through plan
	Plan for replacement of Autumn Grove Playground in the coming years including creation of a strategy for the development of AG South parcel, considering moving the playground, addition of irrigation, other ideas.	1-3 years	Beckman	Conducted a site visit, discussed options
	Long Term Goal: Bring new ideas, projects or opportunities to the Commission for discussion and education.	Ongoing		
Find and support ways to get residents outdoors and connected to nature.	Short Term Goal: Develop a strategy and plan (including possible funding, and timing) to install adequate bike infrastructure in each park	1 year	Kooistra	New Bike Racks Installed @ Central Park Lexington - still need to develop a phased plan
	Review the City's Community Garden Program. Determine if current plan/number of gardens is sufficient	1 year	Penny	Site visit, pilot program @ Hwy 88 under way
	Long Term Goal: Explore ways to encourage more connection to the Harriet Alexander Nature Center, Reservoir Woods and other natural/outdoor spaces	1-3 years	Boulton	
Ensure that Volunteers and others wanting to Give Back are Connected to the Parks and Recreation System.	Short Term Goals: Periodically review how volunteers are used in the Parks and Recreation System (update from volunteer coordinator)	1 year, Ongoing	Kooistra, Penny, A. Arneson	Reviewed in February
	Determine ways in which volunteers may be currently underutilized and recommend plans (and required resources) to ensure their inclusion	2 years	Kooistra, Penny, A. Arneson	
Support and grow the Roseville Central Park Foundation, Friends of Roseville Parks and Friends of the OVAL in their work in enhancing the Roseville Parks and Recreation System.			Botzek, Boulton	Presentation in January

Goal	Action/Initiative	Timeframe	Commissioner Steward	Progress
Natural Resources				
Focus on green spaces. Specifically, native animal habitat and climate change.	Short Term Goal: Ensure that sustainability/climate resilience is explicitly addressed when planning projects and initiatives.	Ongoing	Kooistra, Harris	Events completed, \$700,000 in grant funding received in 2023
Support and participate in the Natural Resource initiatives of the Parks and Recreation Department (Natural Resource Stewardship Program, Accelerated EAB Project, etc.)	Short Term Goals: Support the implementation of the 2024 Natural Resources Management Plan through participating and feedback (ongoing)	Ongoing	Kooistra, Harris	Ongoing
	Periodically review progress on Natural Resources Management, including benchmarks and tangible progress	1-2 years	Harris	
	Ensure adequate resources exist to continue progress on the 2024 Natural Resources Management Plan	Ongoing	Harris	
	Long Term Goal: Ensure long-term success/viability of investment already made in the Natural Resources Management program.		Harris	
Visioning and Planning				
Ensure Parks and Recreation is well represented in EnVision Roseville/Strategic Planning	Short Term Goals: Ensure that the Commission is kept up to date on the City's strategic plan.		Beckman	Ongoing updates
	Periodically review progress relevant initiatives within the strategic plan with the PRC to determine whether progress is being made.			
	Long Term Goal: Ensure that feedback that was received in EnVision Roseville is reflected in initiative planning.			
Campus Master Plan Project	Short Term Goals: Work to ensure that Parks and Recreation is factored into the Campus Master Plan and that there is thoughtfulness regarding the loss of Veterans Park.	1 year	J. Arneson, Matts-Benson	Standing Agenda Item, Veterans Park preserved, dance included
	Receive updates and provide feedback on Parks and Recreation related items in the design process (Dance Studio, Storage Spaces, etc).	1-2 years	Matts-Benson	
	Long Term Goal: Ensure that Parks and Recreation and affiliated group storage needs are considered in long-term facility planning.	5 years plus		
Support Long Term Financial Stability	Short Term Goals: Provide feedback for/on how Friends groups can effectively support the Parks and Recreation Department (1 year)	Ongoing		
	Develop strategies to effectively connect potential donors to areas of significant impact within the Parks and Recreation System (1-2 years)	1-2 years		
Land acquisition/planning	Provide input on land use related to the city's park system including providing feedback to staff and the City council regarding opportunities for potential acquisition or possible loss of parkland.	Ongoing		Aldine ROW Conversation
Access/Connectivity	Short Term Goals: Monitor/Review bicycle plan that is currently under way	1 year		
	Identify opportunities for greater connectivity, safe passage into/out of parks, including funding sources	Ongoing	Penny	Aldine ROW Conversation

Roseville Parks & Recreation Commission Agenda Item

DATE: August 7, 2025

ITEM: 5.d.

ITEM DESCRIPTION: Perpare for Joint Meeting with City Council

Background

The Parks and Recreation Commission is tentatively scheduled for a joint meeting with the City Council on Monday, September 15, 2025. These joint meetings provide an opportunity for the Commission to meet with the Council, highlight recent work, share feedback, and hear any input or requests from the Council. To ensure an effective and productive discussion, staff recommends using time during this meeting and the next (in September) to prepare for the joint session.

To help frame your conversation with the Council, the Commission may want to sort their topics into the following categories:

- Review of Work Completed Over the Past Year
- Commission Goals Moving Forward
- Priorities for the Next Year
- Items to Provide Feedback to the City Council
- Areas Where Feedback from the Council is Requested

To support your conversation, staff included a summary of your goals (Agenda Item 5.c) and a summary of topics that the Commission has discussed over the past year (Attachment #1).

Recommendation

Discuss topics for the joint meeting, assign roles, and request staff support as needed.

Attachments

1. Parks and Recreation 2024-25 Business Items Summary

Parks and Recreation Commission – Business Items Summary

October 2024 – June 2025

October 1, 2024

- Natural Resources Management Plan Update
- Joint Meeting Debrief
- CAPRA Accreditation

November 7, 2024

- 2025 Meeting Calendar Draft
- Discuss Commission Workplan and Goals for 2025
- 2025 Projects and Planning

December 3, 2024

- Discuss Commission Goals for 2025
- Overview of Parks and Recreation Friends Groups

January 7, 2025

- Park Dedication Recommendation for 571 Roselawn Ave W
- Rosebrook Park Update and Request for Commission Feedback
- Review and Adopt Parks and Recreation Commission Goals

February 4, 2025

- 2024 Volunteer Update
- Recreation Scholarship and Reach for Resources Report
- Maintenance and Operations Center Update (Standing Agenda Item)

March 4, 2025

- Election of Chair and Vice-Chair
- Appointment of Ethics Commission Representative
- Update on City Strategic Planning Process
- Parks and Recreation Master Planning Conversation
- Maintenance and Operations Center Update (Standing Agenda Item)

April 1, 2025

- Introduction and Oath of Office for New Commission Members
- Recreation Division Overview and Update
- Quarterly Review of Parks and Recreation Commission Goals
- Maintenance and Operations Center Update (Standing Agenda Item)

May 6, 2025

- Cedarholm Golf and Community Building, and Community Facilities Update
- City of Roseville Strategic Plan Update
- Maintenance and Operations Center Update (Standing Agenda Item)
- Prepare for Park Tours for June 3, 2025 Meeting

June 3, 2025

- Park Tour Overview
 - Reservoir Woods Park – 1901 Alta Vista Drive
 - Oasis Park – 1700 Co. Rd. C2
 - Autumn Grove Park – 1395 Lydia Ave W

Roseville Parks & Recreation Commission Agenda Item

DATE: August 7, 2025

ITEM: 7.a.

ITEM DESCRIPTION: Departmental Updates

Background

At each Commission meeting, city staff provides updates on Parks and Recreation activities and projects.

At this meeting, staff will provide updates on summer programming, including Rosefest, and share some information about a Minnesota Recreation and Parks Association Award of Excellence that the department received in July (Attachment #1).

Recommendation

Receive report and provide feedback.

Attachments

1. Award of Excellence Staff Report and Application
2. 10.7.25 - P&R Commission Flyers

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/14/2025

Item No.: 5.a.

Department Approval



City Manager Approval



Item Description: Receive the Minnesota Recreation and Park Association Award of Excellence in Management Strategies for the 2024 Natural Resources Management Plan Update

1
2 **Background**

3 Each year, the Minnesota Recreation and Park Association honors agencies and
4 organizations for outstanding achievement in parks and recreation service and
5 administration. In 2024, the City of Roseville was awarded an *Award of Excellence* in the
6 Management Strategies category for its 2024 *Natural Resources Management Plan*
7 *Update*. The award recognizes the City's effective use of long-term planning, strong
8 community collaboration, strategic funding approaches, and the plan's potential for lasting
9 environmental impact.

10
11 While the award is being granted by the Minnesota Recreation and Park Association, it is
12 important to acknowledge that the 2024 Plan Update was truly a cross-departmental effort.
13 In particular, the City's Volunteer Manager, Rachel Boggs, played a pivotal role in recruiting
14 Technical Advisory Committee members, facilitating at committee meetings, and cultivating
15 a strong, dedicated base of Natural Resources volunteers through years of thoughtful and
16 intentional engagement.

17 The award will be presented by MRPA representative Jason Hicks, Assistant Parks and
18 Recreation Director for the City of New Brighton.

19
20
21 **Policy Objectives**

22 Roseville's Natural Resources Management Plan is aligned with the City's commitment to
23 preserving and cherishing natural spaces; engaging the community in its success;
24 identifying, capturing, and utilizing diverse funding sources; and planning and
25 accountability.

26
27 **Equity Impact Summary**

28 There are no equity impacts associated with this award.

29
30 **Budget Implications**

31 There are no costs associated with acceptance of this award.

32
33
34
35
36
37
38
39
40

Staff Recommendations

Staff recommends Council receive the short presentation and accept the 2024 Minnesota Recreation and Park Association Award of Excellence.

Requested Council Action

Accept the 2024 Minnesota Recreation and Park Association Award of Excellence.

Prepared by: Matthew L. Johnson, Parks and Recreation Director

Attachments: 1. 2024 MRPA Award of Excellence Application - Management Strategies

41

MRPA Award of Excellence Application: Administrative or Management Strategies 2024

1. Describe the project goals and objectives including any technology that was used. (500 words)

The **2024 Roseville Parks Natural Resources Management Master Plan (NRMMP)** was developed to guide the city's natural resource management efforts for the next decade. The primary goals and objectives of the plan include:

1. **Capitalizing on prior natural resource success** – following the successful development of volunteer natural resources stewardship program and extensive natural resources work from 2013-2023, the 2024 NRMMP sought to regroup, re-engage, assess current conditions to ensure that future work was efficient, impactful and forward-looking.
2. **Preserving, restoring, and maintaining natural resources to build a more sustainable Parks and Recreation System** – This includes lakes, ponds, wetlands, open spaces, forests, wildlife habitats, and trees. By enhancing ecological resilience, the city ensures that these spaces remain vital for future generations.
3. **Promoting community involvement in natural resources management** – Engaging residents through education, volunteer programs, and stewardship opportunities strengthens community connections to nature.
4. **Prioritizing short- and long-term planning and collaboration, and developing a road map for ongoing ecological improvement of the Roseville park system.**– By integrating sustainability principles into park management, Roseville ensures an adaptive, science-based approach that aligns with broader environmental challenges.
5. **Develop a “shovel ready” workplan** – develop a tangible, shovel-ready natural resources plan that involves the resident volunteers, city staff and consultants and will be a strong candidate for grant support in the future.

Key initiatives undertaken in 2024 to meet these objectives include:

- **Updating policies and strategies** to reflect current environmental challenges, such as climate change and biodiversity loss.
- **Conducting extensive field assessments** to evaluate the status of native and invasive plant species.
- **Engage the Community** to ensure that the Natural Resources plan meets their needs and capitalizes on their skills and abilities
- **Expanding the Volunteer Stewardship Program** to foster community engagement in conservation efforts.
- **Implementing an adaptive management approach** that incorporates real-time monitoring and data-driven decision-making.

Technology Utilized:

MRPA Award of Excellence Application: Administrative or Management Strategies 2024

- **GIS Mapping & Field Assessments** – Used to analyze vegetation coverage, invasive species spread, and restoration opportunities.
- **Data-Driven Restoration Planning** – Field data was combined with past monitoring reports to guide project prioritization and resource allocation.
- **Volunteer Management Systems** – Digital platforms (Volgistics) were leveraged to track volunteer participation, and measure program impact.
- **Asset Management System** – Data collected will be imported into Beehive Asset Management System for tracking progress.

Through these strategic efforts, the NRMMP has set a strong foundation for sustainable environmental management in Roseville parks.

2. Outline the planning process and timeline for the project. (400 words)

The **2024 Natural Resources Management Master Plan (NRMMP)** began with a push from the Parks and Recreation Commission to intentionally, vigorously and proactively continue to ecologically improve our parks and recreation system in 2023. Following some early brainstorming with stakeholders including volunteers, elected officials, and third-party natural resources experts, a decision was made to proceed with a comprehensive situational assessment and natural resources plan update. The assessment and plan were developed through a **ten-month planning process**, starting in **December 2023** and culminating in its adoption in **November 2024**.

Key Phases of the Planning Process:

- **December 2023:** The City of Roseville partnered with Stantec Environmental Consulting to update the 2014 Natural Resources Management Plan.
- **Spring 2024:** A 18 member Technical Advisory Committee (TAC) was formed, comprising city staff, community stakeholders, and natural resource experts. The TAC held its first meeting in April 2024 to establish high-level goals and refine policies.
- **May–July 2024:** Field assessments were conducted in all Roseville parks to analyze vegetation, invasive species, and ecological health. The TAC met again in July to review preliminary findings and refine strategies.
- **July 2024:** a TAC meeting was held to brainstorm vision, goals, policies.
- **July–September 2024:** A project list was developed that includes more than 200 tangible projects that shall be completed in Roseville Parks over the next 5 to 10 years including prioritization and budget.
- **September 2024:** The final TAC meeting focused on finalizing the vision, goals, and policy framework, along with volunteer program recommendations.
- **October 2024:** A draft report was sent to the TAC for review and comments and presented to the Parks and Recreation Commission.

MRPA Award of Excellence Application: Administrative or Management Strategies 2024

- **November 2024:** The Roseville City Council formally adopted the 2024 NRMMP.

This structured timeline ensured community engagement, ecological data collection, and strategic planning, ultimately shaping a plan that will guide Roseville’s natural resource efforts for the next decade.

3. Outline the funding plan including the project budget, donations, grants, or public-private funding sources. (400 words)

Based on the success of previous Natural Resources work, and consensus building between volunteer natural resource stewards, elected officials and staff, the City is poised to capitalize on its existing success through City Capital Improvement dollars and External Grant Funding.

More importantly, the 2024 Natural Resources Management Master Plan outlines an estimated \$850,000 in projects, to be implemented through a combination of city funding, grants, and volunteer support.

Funding Sources:

- **City of Roseville Capital Improvement Program (CIP):** The plan recommends an annual allocation of **\$100,000 to \$125,000** for natural resources projects.
- **Grants & External Funding:**
 - Minnesota Department of Natural Resources (DNR) grants for habitat restoration.
 - Watershed district partnerships for water quality improvement projects.
 - Nonprofit and corporate sponsorships supporting volunteer initiatives.
- **Volunteer Contributions:** The expansion of the Volunteer Stewardship Program helps offset costs by leveraging community engagement for invasive species removal, tree planting, and habitat restoration.

Through strategic grant applications and continued city investment, the funding approach ensures long-term sustainability and community involvement.

4. Explain the level of collaboration including internal and external partners. (400 words)

The success of the 2024 Natural Resources Management Master Plan was driven by strong collaboration between city departments, community stakeholders, and environmental organizations.

Internal Partners:

- **Parks & Recreation Department** – Led the planning process and will oversee long-term implementation.

MRPA Award of Excellence Application: Administrative or Management Strategies 2024

- **City Engineering & Public Works** – Provided feedback regarding stormwater management and watershed restoration projects.
- **Roseville City Council** – Provided oversight and funding approval.
- **Parks and Recreation Commission**: Provided regular feedback.

External Partners:

- **Stantec Environmental Consulting** – Led ecological assessments and strategic planning.
- **Roseville Community Volunteers** Roseville’s volunteers were engaged throughout the process including a kick off event in January 2024, representatives on the TAC, and regular updates (formal and informal)
- **Watershed Districts** (Rice Creek, Ramsey-Washington Metro, and Capitol Region) – The NRMPU calls for ongoing collaboration with each of these partners.

This multi-layered partnership approach strengthened community engagement and positioned the city for long-term environmental success.

5. Describe the community support/impact. (400 words)

Community engagement was a cornerstone of the 2024 Natural Resources Management Master Plan. Public input was gathered through:

- **Technical Advisory Committee (TAC) Meetings** – 18 residents applied to serve on the TAC. In spite of the challenges of such a large group, all were included. Residents, environmental groups, and city staff shaped plan policies.
- **Volunteer Stewardship Program Growth** – The NRMPU came directly from requests from our Volunteer Stewards to “do more” with our natural resources program including more projects, better organization and more impactful work. The completed plan (and early implementation) has received extremely positive feedback from this group.
- Expanded to engage **youth, schools, and local businesses**.
- **Online Surveys & Social Media Outreach** – Gathered input on community priorities.
- To illustrate public support of the NRMMP, at our first “implementation event” in January 2025, 55 residents attended a snow-seeding event.
- Based on the findings in the NRMMP, the City Council funded the City’s first Natural Resources position and committed to a dedicated line for Natural Resources in the City’s 20-year capital improvement program.
- The NRMMP has set a strong framework for ongoing efficient and effective management which will make the City of Roseville a strong candidate for environmental grant funding for years to come. The City just completed an application for \$500,000 grant utilizing much of the data and methods that are outlined in the plan.

6. Outline the evaluation or review process. (400 words)

The NRMMP was built upon evaluation both in terms of Roseville’s Natural Resources, but also extensive evaluation and review of the plan.

Environmental Evaluation Methods:

Ongoing evaluation and assessment are at the core of the

- **Regular Field Assessments** – The planning process conducted a complete Natural Resources Field assessment and mapping to develop the current baseline. The plan calls for city staff and volunteers to track progress on invasive species management and habitat restoration.
- **Performance Indicators:**
 - Reduction in **invasive plant coverage**.
 - Increase in **native biodiversity**.
 - Growth in **volunteer participation and engagement**.
- These performance indicators will be key to showing the value of the City (and grantors) investment and for long-term scientific study

Plan Evaluation:

The draft plan was evaluated at multiple levels including:

- Twice by the TAC (Technical advisory committee)
- Twice by the Parks and Recreation Commission
- By the City Council prior to adoption.

One of the stated plan goals (

These review methods ensure that **plan objectives remain responsive to changing environmental conditions**.

7. Describe why the project is unique or deserving of an MRPA Award of Excellence. (400 words)

The **2024 Natural Resources Management Master Plan** stands out due to its **holistic, community-driven approach** and **adaptive management framework** which will set the table for long term ecological success community. The plan includes a number of award worthy elements including:

Science-Based Decision-Making – GIS mapping, ecological surveys, and data-driven restoration strategies.

MRPA Award of Excellence Application: Administrative or Management Strategies 2024

Volunteer-Powered Conservation – A thriving stewardship program that fosters public involvement and exponentially grows the value of natural resource conservation

Equity-Focused Prioritization – Special consideration for historically underrepresented areas.

Sustainability & Climate Resilience – Policies that integrate climate adaptation into park management, and allocate resources to address the evolving challenges that face our natural resources.

Perhaps more importantly, by tackling short term planning while keeping an eye at a sustainable mid and long term approach, the NRMMP will set the table for Roseville to be a leader in Natural Resources Management (and thereby ensure that it's residents receive the many documented benefits of connection to high-quality outdoor spaces) for years to come.

ROSEVILLE

Parks & Recreation

August - December 2025



- Community Events and Entertainment
- Programs and Sports
- Program Registration opens Aug 5th at 8am
cityofroseville.com/parks



SPONSORED BY



FRANK ROG AMPHITHEATRE
Roseville Central Park, 2540 Lexington Ave N

JUNE

- 6/8 TaikoArts Midwest 6PM**
- 6/12 Minnesota Symphonic Winds 6:30PM**
- 6/15 Wild Goose Chase Cloggers 6PM**
- 6/19 No Limits the B-Side Band 6:30PM**
- 6/22 Beira Mar Brasil 6PM**

JULY

- 7/3 Roxxy Hall Band 6:30PM**
- 7/6 Alligations 6PM**
- 7/10 Roseville Big Band 6:30PM**
- 7/13 Everett Smithson Band 6PM**
- 7/17 Roseville Community Band 6:30PM**
- 7/20 Pan-Handlers Steel Drum Band 6PM**
- 7/24 Medalists Concert Band 6:30PM**
- 7/27 Raquel & The Wildflowers 6PM**
- 7/31 Minneapolis Commodores
Barbershop Chorus 6:30PM**

AUGUST

- 8/3 ABBAolutely Fab 6PM**
- 8/7 Kidpower 6:30PM**
- 8/10 Just Dave and the Rockin'
All Stars Band 6PM**
- 8/14 Anti-Skip Protection 6:30PM**
- 8/17 Dred I Dread 6PM**

CITYOFROSEVILLE.COM/LIVEROG

PUPPET WAGON

2025



June 17-August 14
 Catch a show this summer with the brand-new Puppet Wagon. Shows change weekly.
 New for 2025- evening shows!
 NO SHOWS JUNE 19, JUNE 30-JULY 3

Tuesdays	9:30am Oasis Park	10:30am Autumn Grove	11:30am Acorn Park
Wednesdays	5:30pm CP Victoria W	6:30pm Lexington Park	7:30pm Discover Your Parks
Thursdays	9:30am Owasso Hills	10:30am Rosebrook Park	11:30am Lauderdale Park



Nature at Nine

Are you a life-long learner?
Curious about the natural world or
sustainability?
Join us for this monthly free adult
program!

- Different topic and guest speaker each month
- Conversation time to follow
- Coffee and tea provided
- No registration required

9:00 am
Every 2nd Wednesday

CHECK OUR
WEBSITE FOR
UPCOMING
TOPICS



cityofroseville.com/hanc

651-792-7163

**Harriet
Alexander
Nature Center**
2520 Dale St. N,
Roseville MN 55113



Harriet Alexander Nature Center

Art Night in Nature

Tap into your creativity in a welcoming space with other adults!

With nature as your inspiration and guidance from a experienced art teacher, you'll be amazed at what you can create. All skill and experience levels welcome!



6:30–9:30 PM

**UPCOMING DATES: AUGUST 16,
SEPTEMBER 13, NOVEMBER 8,
OCTOBER 18**



Scan for details and
registration



**COME ONE
TIME OR EVERY
MONTH!**

651-792-7012
cityofroseville.com/hanc

Cedarholm Fall Leagues
Registration opens:
Monday, August 4
8am



More Info:
cityofroseville.com/318/Leagues

Welcome To



Roseville School of Dance

Our Instructors

MISS LIZ
MISS AYANNA
COACH A
MR. BLAKE
MISS CLAIRE

Follow Us On Instagram



Questions?

Reach out to the
Dance Coordinator at
elizabeth.parsons@cityofroseville.com



2831 Lexington Ave N Roseville MN

CLASS INFORMATION

Roseville School of Dance offers multiple class types between recital and session based classes. For both recital and session based classes dancers are welcome to wear anything that's comfortable to move in. Class Registration starts on August 5th and the first week of classes starts on September 8th.

Recital Classes:

These are school-year classes for ages 3-18. Depending on the class dancers learn between 1-3 dances that they get to perform at the end of the year recital. Dancers are required to have the correct shoes for each style of dance they are taking, purchase the costume chosen for the class.

Session Classes:

These classes are 6 weeks long with 4 different sessions throughout the year (do one or all), for ages 2-12. Dancers get a chance to learn new skills and dances without a recital. It is recommend to get the associated dance shoes depending what class your dancer takes but it is not required.

COME DANCE WITH US!

Roseville School of Dance is a program that aims to foster the love of dance through a strong understanding of the basics and encouraging the use of dance for self-expression. We offer high quality dance instruction in a safe and fun environment, while teaching respect for ourselves and others as we work together as a team to accomplish a common goal.

Monday

Intermediate 1 (Jazz, Lyrical)
4:30-5:30 (60) \$400, RV Res \$385

Intermediate 2 (Jazz, Lyrical)
5:30-6:30 (60) \$400, RV Res \$385

Hip Hop 4 Competition (1-2 Dances)
6:30-7:30 (60) \$400, RV Res \$385

Hip Hop 5 Competition (1-2 Dances)
7:30-8:30 (60) \$400, RV Res \$385

Tuesday

Hip Hop 1 (1 Dance)
4:15-4:55 (40) \$290, RV Res \$275

Hip Hop 2 (2 Dances)
5:00-5:45 (45) \$301, RV Res 286

Hip Hop 3 (2 Dances)
5:50-6:40 (50) \$318, RV Res \$303

Competition Contemporary/Jazz 1 (1-2 Dances)
6:40-7:40 (60) \$400, RV Res \$385

Competition Contemporary/Jazz 2 (1-2 Dances)
7:40-8:40 (60) \$400, RV Res \$385



Wednesday

Preschool (Ballet)
4:30-5:00 (30) \$229, RV Res \$214

Beginner 1 (Ballet, Tap)
5:05-5:50 (45) \$301, RV Res 286

Beginner 2 (Ballet, Tap, Jazz)
5:55-6:45 (50) \$301, RV Res 286

Beginner 3 (Ballet, Tap, Jazz)
6:50-7:50 (60) \$400, RV Res \$385

Thursday

Kindergarten (Ballet, Tap)
4:30-5:10 (40) \$290, RV Res \$275

Intermediate 1/2 Tech (Ballet, Tap)
5:15-6:15 (60) \$400, RV Res \$385

Advanced (Jazz, Lyrical)
6:15-7:15 (60) \$400, RV Res \$385

Advanced Tech (Ballet, Tap)
7:15-8:15 (60) \$400, RV Res \$385

Saturday

Creative Movement (Session Classes)
9:00-9:30 (30) \$69, RV Res \$60

Preschool (Ballet)
9:35-10:05 (30) \$229, RV Res \$214

Kindergarten (Ballet, Tap)
10:10-10:50 (40) \$290, RV Res \$275

Beginner 1 (Ballet, Tap)
10:55-11:40 (45) \$301, RV Res 286

Hip Hop 1 (1 Dance)
11:45-12:25 (40) \$290, RV Res \$275

Musical Theater (1 Dance)
12:30-1:10 (40) \$290, RV Res \$275

Sunday

All Session Classes

Creative Movement
1:00-1:30 (30) \$69, RV Res \$60

Beginner Ballet (Ballet)
1:35-2:05 (30) \$69, RV Res \$60

Ballet and Tap Combo 1 (Ballet, Tap)
2:10-2:50 (40) \$77, RV Res \$68

Intro to Hip Hop
2:55-3:35 (40) \$77, RV Res \$68



HARRIET ALEXANDER NATURE CENTER

2520 Dale St N, Roseville MN 55113

SPROUTS

AGES 1-5 WITH ADULT PARTNER

10AM-11:30AM



Sprouts programs encourage family learning and help foster early childhood connections with nature. Through art, stories, activity stations, and outdoor explorations, children will learn natural science, use motor skills, practice colors, shapes, and more. A snack is included.

Summer Session

AUGUST

SILLY SPIDERS

Spin a web, capture a fly, count spider legs, and go on a spider hunt!

#1237.322 W Aug 6

#1237.323 Th Aug 7

#1237.324 Fr Aug 8

SEPTEMBER

SOIL SAFARI

Crawl through a tunnel, explore an ant colony, and dig some soil.

#1237.325 W Sep 3

#1237.326 Th Sep 4

#1237.327 Fr Sep 35

Single program: \$15 Roseville resident, \$17 other

Discounts for series registration and additional children. Scholarships available.

To register, call Roseville Parks and Recreation at 651-792-7006 or scan to register online.



CAMPFIRE COOKING



Harriet Alexander Nature Center

Ages 9-14

AUGUST 11-15 | 9 AM - 4 PM

Cook up some outdoor fun! From mastering the perfect s'more to gourmet campfire cuisine, we'll have a blast cooking and tasting, while also practicing safe fire skills. Plus, new recipes every year so you can attend again and again.



2025 recipes include:

- Grilled fruit kebabs
- Banana muffins
- Taco Soup
- Pie iron cookies
- And more!

Details and registration



 651-792-7163

 cityofroseville.com/hanc

 2520 Dale St N

FALL BREAK CAMPS



Harriet Alexander Nature Center

Ages 6-12

SPOOKY SEASON

Oct 15 | 9 AM - 4 PM



From bats, snakes, and owls to rustling leaves and mysterious sounds, we'll dive into all the things that make fall in the forest so exciting. Enjoy nature games, creepy crafts, and outdoor adventures.

Details and registration



SURVIVAL SKILLS

Oct 16-17 | 9 AM - 4 PM



Discover the basics of outdoor survival! Learn how to read a map, use a compass to find your way, build a shelter using natural materials, and safely start a campfire.

Details and registration



 651-792-7163

 cityofroseville.com/hanc

 2520 Dale St N

FEES

OLYMPIC ROOM

Rates	M-F	F-Su	Add Hours	Deposit
5 hours	\$450 R \$530 NR	\$765 R \$854 NR	\$60 per hour	\$400
12 hours	\$870 R \$950 NR	\$1100 R \$1180 NR	\$60 per hour	\$600

ROSE ROOM

Rates	M-F	F-Su	Add Hours	Deposit
5 hours	\$250 R \$310 NR	\$470 R \$520NR	\$45 per hour	\$200 -\$400
12 hours	\$564 R \$625 NR	\$785 R \$835 NR	\$45 per hour	\$200 -\$400

FIRESIDE ROOM

Rates	M-F	F-Su	Add Hours	Deposit
5 hours	\$160 R \$190 NR	\$290 R \$320 NR	\$30 per hour	TBD
12 hours	\$370 R \$400 NR	\$500 R \$530 NR	\$30 per hour	TBD

RAIDER ROOM

Rates	M-F	F-Su	Add Hours	Deposit
5 hours	\$250 R \$310 NR	\$470 R \$520NR	\$45 per hour	\$200 -\$400
12 hours	\$564 R \$625 NR	\$785 R \$835 NR	\$45 per hour	\$200 -\$400

ALL PRICING IS SUBJECT TO MINNESOTA STATE SALES TAX

BOOKING INFORMATION

Visit our webpage for more information. More information can be seen by scanning the QR Code below:



CONTACT US:



651-792-7121



jessica.matthews@cityofroseville.com



<https://www.cityofroseville.com/327/Banquet-Facility>



ROSEVILLE PARKS & RECREATION SKATING CENTER BANQUET FACILITY



LEARN MORE

THE OLYMPIC ROOM IS IDEAL FOR LARGE PRESENTATIONS AND RECEPTIONS WITH A CAPACITY OF 250-275, DEPENDING ON LAYOUT NEEDS. ROOMS OFFER A VIEW OF THE WORLD-CLASS GUIDANT JOHN ROSE MN OVAL AND ACCESS TO A KITCHEN. FOR SMALLER GATHERINGS, THE OLYMPIC ROOM CAN BE DIVIDED INTO THE ROSE ROOM AND FIRESIDE ROOM. THE RAIDER ROOM IS LOCATED IN THE INDOOR ARENA



THE FACILITY MANAGER WILL WORK WITH GROUPS INDIVIDUALLY ON EXACT SET-UP NEEDS. CAPACITY NUMBERS MAY VARY DUE TO SPECIFIC SET-UP AND TABLE NEEDS. WE PROVIDE 60 INCH ROUND WOODEN TABLES FOR GENERAL BANQUET SEATING AND 8FT & 6FT RECTANGULAR TABLES ARE ALSO AVAILABLE. TABLE AND CHAIR LINENS ARE NOT AVAILABLE THROUGH THE FACILITY AND MUST BE BROUGHT IN BY INDIVIDUAL GROUPS, IF DESIRED.

ADD-ON FEES

Service	Cost
Police Office If alcohol is being served	\$120/hour (3 hour minimum)
Catering Fee Liquor	\$175
Audio/Video Equipment	\$50
Catering Fee Food - Full Kitchen	\$175
Catering Fee Food - Partial Kitchen	\$75

FULL KITCHEN ACCESS: IS ONLY ALLOWED FOR LICENSED CATERER ONLY. PROOF OF CATERING LICENSE IS DUE NO LATER THAN TWO WEEKS PRIOR TO SCHEDULED EVENT.

PARTIAL KITCEHN ACCESS: GENERAL USERS CAN HAVE PARTIAL KITCHEN ACCESS, WHICH ALLOWS ACCESS TO SINKS, REFRIGERATOR, FREEZER AND COUNTER SPACE (NO COOKING ONSITE OR USE OF STOVE, OVENS OR DISHWASHER).

LIQUOR: IS TO BE SERVED BY A PROPERLY LICENSED OFF-SITE SERVER ONLY. PROOF OF LIQUOR LICENSE AND INSURANCE IS DUE AT LEAST TWO WEEKS PRIOR TO SCHEDULED EVENT. OFF-DUTY POLICE OFFICER REQUIRED TO BE ON-SITE DURING TIME ALCOHOL IS SERVED/CONSUMED (COORDINATED BY FACILITY MANAGER).

AUDIO/VIDEO EQUIPMENT: CORDED MICROPHONE, WIRELESS MIC, LAPEL MIC, AUX CHORD (SOUND), PROJECTOR (VGA & HDMI CONNECTORS) & PORTABLE SCREEN. ALL OTHER ADAPTERS OR EQUIPMENT MUST BE PROVIDED BY RENTAL GROUP.

RAIDER ROOM

Capacity 20

FIRESIDE ROOM

Capacity 40-50

ROSE ROOM

Capacity 150-200

OLYMPIC ROOM

Capacity 250-275



Roseville Parks & Recreation Commission Agenda Item

DATE: August 7, 2025

ITEM: 7.b.

ITEM DESCRIPTION: Other New or Relevant Communication Items

Background

At each commission meeting, city staff provides updates on city activities and projects ongoing within the city that pertain to Parks and Recreation activities.

Recommendation

Receive report and provide feedback.

Attachments

None