

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, July 22, 2025, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Roll Call

Vice Chair Hodder called the meeting to order at approximately 6:30 p.m. and, at his request, Assistant Public Works Director/City Engineer Jennifer Lowry called the roll.

Present: Chair Bryant Ficek (arrived at 6:38 p.m.); Vice Chair Edwin Hodder; Members Jarrod Cicha, Allison Luongo, and Des Mueller; and Youth Commissioner Alexis Jendro

Absent: Member Daniel Fergus and Youth Commissioner Carsten Bauer (Excused)

Staff Present: Assistant Public Works Director/City Engineer Jennifer Lowry, Intern Anisa Riaz, and Intern Reily Sieren

2. Approve Agenda

Member Cicha moved, Member Luongo seconded, approval of the July 22, 2025, Agenda as presented.

Ayes: 4

Nays: 0

Motion carried.

3. Public Comments

4. Communication Items

Assistant Public Works Director/City Engineer Jennifer Lowry gave a brief review and update on projects and maintenance activities listed in the staff report dated July 17, 2025.

Ms. Lowry explained that Lexington construction was scheduled for this year. Tamarack bids were opened and awarded. Hamline construction was still in

progress. The Dale/Owasso lift station has been completed. Sewer cleaning and lining are underway, and mill and overlay projects are ongoing. She noted that staff has not yet received the wayfinding signage, but public engagement will be conducted by the end of the year.

Ms. Lowry reviewed the Ramsey County and MnDOT project and noted that the City was fully staffed with new hires and interns. She also reviewed the Water Efficiency Rebate Program.

Chair Ficek arrived at 6:38 p.m. and commented on the Hamline bike experiment, noting that it has been successful with only a few pylons hit and has slowed traffic.

Ms. Lowry mentioned collecting data for speed analysis and traffic counts before and after the project.

The Commission discussed snow clearing responsibilities, with Ms. Lowry explaining that the City would handle bike lanes and the county would handle the roads.

5. Engineering Intern Presentations

Assistant Public Works Director / City Engineer Jennifer Lowry said two of the city's engineering summer interns attended the meeting to give a brief presentation of their work and experiences.

Ms. Anisa Riaz provided her background history and gave a presentation on her work in the city so far, which included pavement management, erosion control inspection, and traffic counts.

Mr. Reily Sieren provided his background and gave a presentation on his work in the city this summer, which included traffic counts, erosion control inspections, the guardrail project, and the Warren Pathways project.

Both interns talked about their fieldwork experiences, challenges, and favorite parts of their internship.

6. Civic Campus Master Plan

Assistant Public Works Director / City Engineer Jennifer Lowry provided an update on the Civic Campus Master Plan, architectural RFP, and RFQ for a construction manager at risk.

Discussion continued on the importance of the Civic Campus Master Plan and the role of the committee involving commissioners, residents, and the VFW.

7. City Council Joint Meeting Review

Chair Ficek and Vice Chair Hodder briefed the Commission on their joint meeting. They emphasized the importance of planning the agenda for the upcoming year.

Chair Ficek suggested examining the community survey scheduled for 2026 and its possible effects on public safety and other issues.

Discussion continued on public safety topics: drinking water, ADA and accessibility, speed limits, parks, drainage, lighting, and fireworks.

Member Luongo brought up the AARP audit and the importance of comparing it to the city's ADA transition plan.

8. Municipal State Aid Streets (MSAS) Safety Plan

Assistant Public Works Director / City Engineer Jennifer Lowry presented the Municipal State Aid Streets Safety Plan, highlighting the top 50 segments or intersections identified for safety improvements.

Discussion on the plan's recommendations, including traffic calming measures, intersection improvements, and access control changes, took place.

Ms. Lowry noted that the plan recommended a total of 132 projects at these 50 locations with a combined cost of approximately \$5.12 million. She explained the high-level cost and crash reduction factor (CRF), detailing the crash severity categories (K, A, B, C). The plan is an internal document for recommendations, not mandatory actions, and involves discussing potential actions with state or county authorities.

Ms. Lowry provided examples of urban segments, intersections, and pedestrian studies, highlighting specific projects like County Road B and Snelling with a \$2 million recommended investment. The analysis involved reviewing aerial views and Google Maps to identify risk factors and prioritize intersections based on crash data and complaints.

Ms. Lowry explained the advantages of the plan for funding applications, including the Federal Highway Safety Improvement Program (HSIP) and its sixty percent share for local streets.

Ms. Lowry explained that the report encourages the City of Roseville to apply for HSIP using the developed sheets and to coordinate with MnDOT and Ramsey County on shared right-of-way projects. She suggested packaging lower-cost improvements, such as signing and striping, to make progress on multiple projects. The plan can be used to strengthen applications for programs like Safe Streets for All and Safe Routes to School.

Ms. Lowry acknowledged the pilot program's awkwardness and the need for adjustments in language and terminology between county and city levels.

Vice Chair Hodder and Member Luongo inquired about state aid rules for roadway modifications and the confidence of city engineers in executing specific projects.

Ms. Lowry reassured the commission that the rules have evolved over the years and that there are no prohibitions on making necessary improvements.

Chair Ficek suggested discussing the safe systems approach as a future agenda item, emphasizing its importance in reducing fatalities and serious injuries.

9. Commission Direction on Member-Initiated Agenda Items

10. Approval of Minutes

Comments and corrections to the draft minutes had been submitted by PWETC commissioners prior to tonight's meeting, and those revisions were incorporated into the draft presented in the meeting materials.

Motion

Member Ficek moved, Member Luongo seconded, approval of the June 24, 2025, meeting minutes as presented.

Ayes: 4

Nays: 0

Abstain: 1 (Mueller)

Motion carried.

11. Adjourn

Motion

Member Mueller moved, and Member Cicha seconded, to adjourn the meeting at approximately 7:52 p.m.

Ayes: 5

Nays: 0

Motion carried.