City of ROSEVILLE Minnesota, USA

Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, September 22, 2025

1. **Roll Call**
   Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. **Pledge of Allegiance**

3. **Approve Agenda**

   Bauer moved, Schroeder seconded, approval of the agenda as presented.

   Roll Call
   Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
   Nays: None.

4. **Public Comment**
   Mayor Roe called for public comment by audience members on non-agenda items. No one came forward to speak.

5. **Recognitions, Donations, and Communications**
   a. **Indigenous Peoples' Day Proclamation**
   Mayor Roe read the Indigenous Peoples' Day Proclamation.

   Strahan moved, Groff seconded, proclaiming October 13, 2025, Indigenous Peoples' Day.

   Roll Call
   Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
   Nays: None.

6. **Items Removed from the Consent Agenda**

7. **Recess to EDA Meeting**

Mayor Roe recessed the meeting at approximately 6:08 p.m.

8. **Reconvene from EDA Meeting**

Mayor Roe reconvened at approximately 6:12 p.m.

9. Business Items

a. Public Hearing to Consider Approving a Liquor License for Bright Burger Rosedale, LLC., dba Burger Dive, Located at 1595 Highway 36 W, Ste 1020
City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated September 22, 2025.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:13 p.m. for the purpose of receiving public input on the above-referenced liquor license, with no one appearing for or against.

Mayor Roe noted that no representative of the applicant was available to answer questions.

Groff moved, Schroeder seconded, approval of the liquor license for Bright Burger Rosedale, LLC., dba Burger Dive.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

b. Public Hearing to Consider a Request to Approve a Minor Plat (PF25-014)
Community Development Director Janice Gundlach briefly highlighted this item as detailed in the Request For Council Action and related attachments dated September 22, 2025.

Ms. Gundlach explained that the property owner, Java Capital Partners, LLC., sought to subdivide the parcel into three lots for commercial buildings. The proposal meets applicable standards and includes conditions related to stormwater management and tree preservation.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:20 p.m. for the purpose of receiving public input on the above-referenced minor plat, with no one appearing for or against.

Groff moved, Bauer seconded, adoption of Resolution No. 12174 (Attachment 5-bench handout) entitled, "Resolution approving the proposed 'Cleveland Club Third Addition' Plat (PF25-014)".

Council Discussion

Councilmember Groff thought it made sense for that area of the city.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

c. **Consider an Abatement Request for Unresolved City Code Violations at 1765 Chatsworth Street**

City Building Official David Englund summarized the request as outlined in the Request for Council Action dated today and mentioned a handout included with the request that contains an excerpt from the City Council meeting minutes of September 22, 2025.

Mr. Englund explained the request to remove inoperable vehicles, equipment, and household appliances.

The city council temporarily postponed this item to give the property owner time to arrive at the meeting.

d. **Approve Agreement with Stantec Environmental Consulting to Complete Natural Resources Network**

Parks and Recreation Director Matthew Johnson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated September 22, 2025.

Mr. Johnson and Parks Superintendent Jim Taylor presented the agreement with Stantec for natural resources work. The deal includes a $500,000 grant from the Department of Natural Resources to fund the project. The project will cover 170 acres of parkland, including prairie, woodland, and wetland areas, and will involve over 60 volunteer events over three years.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Strahan moved, Schroeder seconded, authorizing the Mayor and City Manager to sign the enclosed agreement with Stantec Environmental Consulting for completion of the work outlined in the CPL Grant application, as outlined in their proposal, pending final legal review.

Council Discussion

Councilmember Strahan expressed her excitement about everything progressing quickly, faster than the City had anticipated. She encouraged staff to keep up the great work.

Councilmember Schroeder agreed and noted that with natural resources, progress is a marathon, not a sprint. They must stay committed to keeping the city moving forward. She said she supports this.

Councilmember Groff explained that moving ahead more quickly than expected should ultimately save money and time.

Councilmember Bauer added that, with all the activity happening, he hopes more volunteers will step up in the city.

Mayor Roe mentioned that, like most parks in Roseville, there are neighbors and park users who are very interested in what has been happening and what has been done since the city finished the previous round of work in some parks.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None

c. **Consider an Abatement Request for Unresolved City Code Violations at 1765 Chatsworth Street (Continued)**
Mayor Roe continued with Item C so the property owner could address the council about the violations.

Ms. Lois Glasgow appeared before the city council and clarified that the vehicle was not inoperable; it simply lacked current tabs, which she would be able to obtain. She also mentioned that the boat was not licensed, and the household items in the driveway were belongings from the garage that a friend had recently cleaned out. She asked the city to hold off on removing items from her property until she could get them corrected.

The council considered postponing the abatement for three weeks to give the property owner time to fix the violations.

Groff moved, Strahan seconded, directing Community Development staff to address the public nuisance violations at 1765 Chatsworth Street on October 13, 2025, if the property owner did not fix the violations. This includes notifying a towing company to remove unlicensed and/or inoperable vehicles from the property and informing a separate contractor to remove the junk and debris.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

e. **Adopt a Preliminary 2026 Tax Levy, EDA Tax Levy, and City Budget**
City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated September 22, 2025.

Mr. Trudgeon presented the preliminary 2026 tax levy, EDA tax levy, and city budget. He outlined five different scenarios, ranging from adding public safety positions with grant funding to implementing franchise fees. He indicated the Finance Commission recommended a levy increase not to exceed ten percent, which was compared to the proposed scenarios.

The council discussed the impact of franchise fees and the need for public safety positions, ultimately exploring additional scenarios to align with the Finance Commission's recommendation.

Mr. Trudgeon explained scenarios five and six, which differ in grant assumptions and franchise fees. He indicated that scenario five involves a 5.54% levy increase, or $7.96 per month, while scenario six involves a 7.81% increase, or $10.89 per month. He detailed the use of $1.6 million in levy funds for right-of-way infrastructure and proposed replacing it with $2.1 million in franchise fees. The proposal would free up $645,000 for other funds, but both scenarios five and six allocate all funds to the operational budget.

Mr. Trudgeon stressed the importance of making accurate comparisons between scenarios. He clarified that scenarios one and two include $475,000 in increased capital funding, while scenarios three and four include $1.2 million in increased capital funding. The base scenario, excluding franchise fees, adds $475,000 to capital funding, resulting in higher capital costs. Scenarios three, four, five, and six were shown graphically as comparable, with orange lines representing levy dollars and blue bars representing franchise fees.

Mayor Roe and Mr. Trudgeon discussed how property tax hikes impact the median-priced home, which currently pays $117.95 per month in City property tax.

Mr. Trudgeon explained that the cost would increase even without a levy increase due to changes in market value.

Councilmember Schroeder expressed concerns about how franchise fees and grants affect the budget.

Mr. Trudgeon noted that the council has not yet decided on franchise fees and that grant funding remains uncertain.

Councilmember Strahan inquired about the funding required for additional public safety personnel in 2027.

Mr. Trudgeon provided estimates, noting that the grant would cover part of the cost, but the city would need to pay for additional expenses.

The council discussed the importance of staffing for public safety and its potential impact on property taxes.

Mr. Trudgeon emphasized the importance of balancing the budget while considering future fiscal years and the uncertainty of grant funding.

The council discussed setting the not-to-exceed levy for 2026, with suggestions ranging from ten to thirteen percent.

Mayor Roe emphasized the importance of establishing a levy that can support the city's needs regardless of uncertainty about decisions by other affecting possible grant revenue sources.

Strahan moved, Groff seconded, adoption of Resolution No. 12175 (Attachment 2) entitled, "Resolution Adopting the Preliminary 2026 Annual Budget for the City of Roseville." (with the Public Safety staffing option of $81,528,546)

Council Discussion

Councilmember Strahan believed that people who have contacted the city are more willing to allocate funds toward public safety rather than other areas. She viewed this as a vital resource and thought it could help the city reduce costs, but the council needed to start with this focus.

Councilmember Groff agreed and stated that, in his experience, people are universally supportive of public safety staffing and recognize the importance of the programs the city has implemented, as well as the studies conducted. He believes there is overall support for this.

Councilmember Bauer concurred with Councilmember Groff's statement and said he has heard the same thing from residents.

Councilmember Schroeder believed the council agreed that when engaging with people, this was their top concern, and they supported the fire and police departments.

Mayor Roe explained he tried to keep in mind the city's strategic planning efforts over the past several months, with one of the main goals being to maintain the quality of life in Roseville. He believes the city has worked very hard to provide a high quality of life across all functions, including public safety.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None

Schroeder moved, Groff seconded, adoption of Resolution No. 12176 (Attachment 3) entitled, "Resolution Submitting the Preliminary Property Tax Levy on Real Estate to the Ramsey County Auditor for the Fiscal Year of 2026." (Not to exceed 12%)

Council Discussion

Councilmember Schroeder believed it was vital for them to gather as much information as possible about the franchise fee option. She also felt it was crucial to ensure people understand it significantly impacts them, as well as the grant portion. She hoped the percentage could be lowered.

Councilmember Groff agreed and believed that ongoing discussions with staff and among the council would bring them closer to something he considered achievable. He viewed this as the first step.

Councilmember Strahan emphasized that the council takes this very seriously because it involves residents' money, as well as their own, since they are also taxpayers in the city. She explained that nobody wants to pay more, but the council wants to ensure that everyone maintains the quality of life that the mayor mentioned.

Councilmember Bauer said he somewhat agreed with what others stated. He believed there was still a lot of work to do over the next few months.

Mayor Roe echoed everything stated and added that it may have seemed like the council was a little lighthearted in arriving at the 12%. Still, there was a lot behind that, and he believed it gave the council the ability to target the 10% impact range with some options to do so.

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None

Strahan moved, Groff seconded, adoption of Resolution No. 12177 (Attachment 4) entitled, "Resolution Approving a Special Property Tax Levy, for the Benefit of the Roseville Economic Development Authority, on Real Estate to the Ramsey County Auditor for the Fiscal Year of 2026."

Roll Call
Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

10. Council Direction on Councilmember Initiated Agenda Items

11. Approve Minutes

The City Council submitted comments and corrections to the draft minutes prior to tonight's meeting, and those revisions were incorporated into the draft presented in the Council packet.

a. Approve September 8, 2025 City Council Meeting Minutes

Schroeder moved, Groff seconded, approval of the September 8, 2025, City Council Meeting Minutes as presented.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

12. Approve Consent Agenda

At Mayor Roe's request, City Manager Trudgeon briefly reviewed the items being considered under the Consent Agenda, as detailed in specific Requests for Council Action dated September 22, 2025, and related attachments.

Strahan moved, Bauer seconded, approval of the Consent Agenda, including claims and payments as presented and detailed.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

a. **Approve Payments**

ACH Payments	$376,033.55
113585 - 113706	379,208.91
TOTAL	**$755,242.46**

b. **Approve General Purchases or Sale of Surplus Items Exceeding $10,000**

c. **Approve Professional Services Agreement for Cohansey Lift Station Design and Construction Management Services**

d. **Approve Professional Services Agreement for Sanitary and Storm Sewer Lift Station Condition Assessment Services**

e. **City Support for the Rice Creek Watershed District State Bonding Request for the Jones Lake Project**

f. **Approve Resolution Supporting the Request for State Funds in the 2026 Capital Bonding Bill in the Amount of $1,632,000 for Capital Improvements and Renovations at the John Rose Minnesota OVAL**

g. **Approve Regions EMS Field Experience Agreement with Fire Department**

h. **Appoint Youth Applicant to the Parks and Recreation Commission**

i. **Approve Fourth Amendment to T-Mobile Antenna Lease at Fairview Lattice Tower**

13. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the City Council meetings held on October 13, 2025, October 20, 2025, and October 27, 2025, as well as the November and December 2025 City Council meetings.

14. Adjourn

Strahan moved, Groff seconded, adjournment of the meeting at approximately 8:07 p.m.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.
Nays: None.

Daniel J. Roe, Mayor

ATTEST:

Patrick J. Trudgeon, City Manager