



City Council Agenda

Monday, October 27, 2025

6:00 PM

City Council Chambers

(Any times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting and Seating Order: Schroeder, Groff, Bauer, Strahan, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:08 p.m. **5. Recognitions and Donations**
 - a. Proclaim National Native American Heritage Month - November 2025
- 6:13 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:15 p.m. a. Consider Adopting a Revised Debt Policy
- 6:30 p.m. b. Consider Action Based on Parks and Recreation Commission Recommendation Regarding Aldine St. Right of Way
- 7:10 p.m. c. Review 2026 Tax Levy Options
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 7:30 p.m. **9. Approval of City Council Minutes**
 - a. Approve Minutes from October 13, 2025 City Council Meeting
- 7:35 p.m. **10. Approve Consent Agenda**
 - a. Approval of Payments
 - b. Receive City Grant Applications Update
 - c. Approve Extension of Contract with TimeSaver Off Site Secretary, Inc. for Recording Secretary Services
 - d. Approve Cooperative Services Agreement with the United States Department of Agriculture for Deer Management Program
- 7:40 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
 - a. Future Agenda
- 7:50 p.m. **12. Adjourn**



National Native American Heritage Month November 2025

Whereas: The City of Roseville is located on land obtained through a broken treaty that was first home to the Dakota and Ojibwe people and where many continue to reside; and

Whereas: The City of Roseville recognizes that this treaty entitled non-Native people to live and work on traditional Native lands; and

Whereas: Despite centuries-long and ongoing erasure of Indigenous people from American history and unjust Federal policies of assimilation and termination that ripped children from their families, Native American people have persevered; and

Whereas: The indigenous people of this land, upon which our country and City now stand, have provided values and ideas that have become ingrained in American culture, including respect for the natural environment and rich cultural history; and

Whereas: The City of Roseville is committed to promoting racial equity, equality, and justice as fundamental aspects of a safe and welcoming community and to undo the long-standing trauma and harm of unjust government policies of assimilation and termination that have cost countless lives and displaced and broken up families; and

Whereas: The City of Roseville invites all members of the community to join in celebrating and acknowledging 2025 National Native American Heritage Month; and

Whereas: This observance offers increased opportunity to better understand Native American heritage, past and present contributions to our communities, and to honor the many Indigenous people who have sacrificed their lives and customs for the growth of our nation.

Now, Therefore Be It Resolved, that the City Council hereby proclaim the month of November 2025 as Native American Heritage Month in the City of Roseville.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 27th day of October 2025.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Consider Adopting a Revised Debt Policy

Background

The City's Debt Policy was last reviewed in 2015 with no updates at that time. Best practices state that financial policies should be periodically reviewed and updated. At the October 14, 2025, meeting, members of the Finance Commission reviewed and approved a revised Debt Policy.

The updates that staff are recommending can be found in the redlined version of the policy, which is Attachment 2. The primary change is regarding the statutory debt limit, which was changed in 2008 from 2% to 3% of the estimated market value. The policy has been updated to reflect this limit and also includes the State Statute reference. There are a few other minor changes that were recommended by Ehlers and the Finance Commission.

The Council is asked to adopt the revised Debt Policy by resolution, which is Attachment 1.

Policy Objectives

The City's financial policies are consistent with governmental finance best practices as well as previously-adopted Council actions.

Equity Impact Summary

There are no equity impacts.

Budget Implications

Not applicable

Staff Recommendations

Staff recommend the Council adopt the revised debt policy as submitted.

Requested Council Action

Motion to approve the attached resolution adopting the revised debt policy.

Prepared by: Michelle Pietrick, Finance Director

Attachments: 1. RCA Debt Policy - 2025 Revision Resolution
2. Debt Policy Revision 10-27-25

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 27th day of October, 2025, at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION AMENDING THE DEBT POLICY
FOR THE CITY OF ROSEVILLE**

WHEREAS, the City Council of the City of Roseville, Minnesota desires to establish budget and financial policies that provide for the sustainability of City programs, services and infrastructure; and

WHEREAS, the City Council of the City of Roseville, Minnesota desires to maintain the City's strong financial condition; and

WHEREAS, the City Council of the City of Roseville, Minnesota desires to provide appropriate fiscal and budgeting controls.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, that the Debt Policy as attached be adopted and remain in effect until such time that a subsequent policy action is taken.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

47 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State
48 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of
49 minutes of a regular meeting of said City Council held on the 27th day of October 2025, with the original
50 thereof on file in my office.

51
52 WITNESS MY HAND officially as such Manager this 27th day of October 2025.
53

54
55
56 _____
57 Patrick Trudgeon
58 City Manager

59 Seal
60
61

Purpose

- ☐ To define the role of debt in the City's total financial strategy so as to avoid using debt in a manner that weakens the City's overall financial condition.
- ☐ To establish limits on the amount of City debt which will allow for manageable debt service costs.

~~☐ To maintain the best possible Moody's and Standard and Poor's credit rating~~

Policy

- ☐ The City will confine long-term borrowing to capital improvements ~~or~~ projects or equipment that cannot be financed from current revenues. The City shall not use debt for the purchase of vehicles and other rolling stock, except as authorized by the Council.
- ☐ When the City ~~finances capital projects by~~ issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project
- ☐ The City will issue bonds for the shortest period possible while maintaining the annual payments at a level that is affordable to the funding source ~~try to keep the average maturity of general obligation bonds at or below ten years~~
- ☐ The City will strive to keep the direct debt per capita and direct debt as a percent of estimated market value at or below the median set out by the credit rating agencies
- ☐ Net general obligation debt will not exceed the statutory limit of 3% of the estimated market value of taxable property in the City as required by Minnesota Statute, Section 475.53 and at levels consistent with the City's creditworthiness objectives. ~~Total general obligation debt shall not exceed two percent of the market value of taxable property as required by State law~~
- ☐ The City shall not use long-term debt for current operations
- ☐ The City will maintain good communications about its financial condition with credit rating agencies. The City will follow a policy of full disclosure on every financial report and bond prospectus
- ☐ Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies
- ☐ The maintenance of the best possible credit rating shall be a major factor in all financial decisions

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025
Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Consider Action Based on Parks and Recreation Commission
Recommendation Regarding Aldine St. Right of Way

Background

At its July 21, 2025, meeting, the City Council received a petition to vacate the Right-of-Way (ROW) located on Aldine Street between Ryan Street and Roselawn Avenue. Prior to making a decision, the Council referred the issue to the Parks and Recreation Commission (PRC) to evaluate the ROW's potential recreational value and alignment with the City's Parks and Recreation System Master Plan.

Over two meetings, August 7 and September 2, 2025, (Attachments 1 and 2), the PRC heard public comment, toured the site, reviewed a tree inventory and topographic survey, and discussed accessibility, cost, and tree preservation implications. In short, a preliminary analysis arrived at the following conclusions:

- There are 57 inventoried trees on site, of varying size, species desirability, and quality (Attachment 3).
- A topographical study was conducted by City staff (Attachment 4).
- Tree preservation would likely be significantly improved through the installation of a non-bituminous path and route selection that is at least partially based on trees, compared to the originally proposed bituminous path. However, some removals may still be necessary. Some risk of unintentional injury to trees due to grade change and construction would exist, but could likely be mitigated based on construction methodology, and not driving on or plowing the new natural pathway.
- Any connective path would need to meet Public Right-of-Way Accessibility Guidelines (PROWAG). These standards do not preclude the installation of a non-bituminous path, but would likely require some grade changes.
- Residents who live in the Mid Oaks neighborhood are currently outside of the "half-mile walk to a park" goal that the City aspires to. The inclusion of the path reduces their walking distance to Evergreen Park from .92 miles to .70 miles (from the midpoint of the Mid-Oaks loop), but does not put them within that half-mile radius.
- The detailed project cost cannot be known without a more comprehensive study, but a more natural path would likely be significantly less expensive than the previously quoted price for a hardscape pathway.

A more detailed analysis can be found in the staff report from the September 2, 2025,

Parks and Recreation Commission meeting (attachment 5).

Following their review and discussion, the Commission adopted the following motions:

- **Motion #1:** The Parks and Recreation Commission acknowledges that the Aldine Street Right-of-Way has value for the Parks and Recreation System.

Vote: 7 Yes, 0 No, 1 Abstention

- **Motion #2:** The Parks and Recreation Commission recommends that the City Council direct staff to engage a consultant to conduct a feasibility study for a non-traditional pathway through the ROW, evaluating:

1. Pathway alignment options, and

2. Specific tree impacts;

and that a final decision be made immediately following the receipt of the study.

Vote: 8 Yes, 0 No

The proposed feasibility study would clarify potential trail alignment, tree preservation strategies, and cost implications before any decision is made regarding construction or vacation.

Policy Objectives

This discussion supports the City's strategic goal of creating a connected community while responsibly managing City-owned property.

- The Parks and Recreation System Master Plan (Goal 4) calls for linking neighborhoods to parks and community destinations through pedestrian connections (Attachment 6).
- The Aldine ROW is not listed as a priority corridor in the Pathway Master Plan. However, it is identified as a potential Parks and Recreation Constellation Link, connecting residents near Mid-Oaks to the broader park system.

Equity Impact Summary

A thorough equity impact analysis is difficult without understanding the specific demographics of the neighborhood.

Of some consideration, residents in the immediate vicinity of the Aldine ROW are among the few in Roseville who live outside a 10-minute walk of a park. Improving this corridor would enhance (shorten their walk) to Evergreen Park. However, it would still leave them outside the 10-minute walk window.

The previous, informal pathway is not ADA accessible due to its narrow width and steep grade changes. Any future upgrade would require compliance with accessibility guidelines, improving the usability for people of all abilities.

Budget Implications

A feasibility study is estimated to cost between \$3,000 and \$10,000, depending on the extent of arborist and engineering analysis required.

Funding could be provided through pathway planning dollars in the Capital Improvement Program (CIP), or Parks Improvement Program funds within the CIP, or a combination of both.

This study would inform future budget planning but would not commit the City to implementation.

Staff Recommendations

Review the Parks and Recreation Commission's discussion materials, and recommendations, and consider next steps in the process.

Requested Council Action

Review Parks and Recreation Commission's discussion materials, and recommendations, and consider next steps in the process.

Prepared by: Matthew Johnson, Parks and Recreation Director

Attachments:

1. August 7, 2025 Parks and Recreation Commission Meeting Minutes
2. September 2, 2025 Parks and Recreation Commission Meeting Minutes
3. Aldine Right of Way Tree Inventory
4. Aldine Right of Way Topographical Survey
5. September 2, 2025 PRC Meeting Staff Report
6. Relevant Excerpts from Parks and Recreation System Master Plan
7. Community Feedback to the Parks and Recreation Commission
8. Community Feedback to City Council
9. Bench Handout 1 - Aldine

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
AUGUST 7, 2025 6:30 p.m.**

PRESENT: Arneson, Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.
ABSENT: Boulton, Her.
STAFF: Johnson.

1. ROLL CALL

Roll Call Commissioners: Arneson, Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.

2. APPROVE AGENDA

Commissioner Botzek moved to approve the agenda as presented. Commissioner Penny seconded.

Roll Call

Ayes: Arneson, Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

3. RECEIVE PUBLIC COMMENT

No members of the public chose to speak, as all were present in relation to items on the agenda.

4. APPROVAL OF MINUTES

Commissioner Donaldson moved to approve the June 3, 2025 minutes. Commissioner Harris seconded.

Roll Call

Ayes: Arneson, Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

5. BUSINESS ITEMS

a) INITIAL DISCUSSION OF ALDINE STREET RIGHT OF WAY

Staff reviewed maps with the Commission to show the location of the Aldine right-of-way. Staff explained that a right-of-way is a legal designation for City-owned property that allows the public or utilities to access land for public use, typically for transportation or utilities. The City owns and manages numerous acres of right-of-way throughout Roseville.

Staff noted that the Public Works Department occasionally identifies right-of-way segments that are no longer needed for future roadway purposes and may propose vacating them to adjacent property owners. This process includes a public hearing to gather community feedback.

Staff highlighted that this right-of-way was not identified as a priority route in the City's Pathway Master Plan, which guides future pathway projects. However, the Parks and Recreation System Master Plan does identify this segment as a potential "constellation link" which is a conceptual connector that would support system-wide recreation access.

Staff reviewed Goals 4.1, 4.4, 4.5, and 4.6 of the Parks and Recreation System Master Plan with the Commission. These goals provide guidance for the future development and management of pathways.

On April 21, 2025, Public Works presented a proposal to vacate a one-block segment of Aldine Street between Ryan Avenue and Roselawn Avenue. During the public hearing, several residents provided feedback to the City Council, with opinions both in support of and in opposition to the vacation. Following the hearing, the City Council directed Public Works to explore the feasibility of establishing a formal pathway within the right-of-way and requested that the Parks and Recreation Commission consider whether a non-traditional pathway could be feasible for this location.

The issue was further discussed at the June 16 and July 21 City Council meetings. Concerns were raised regarding the impact a traditional pathway might have on existing vegetation, including the removal of mature trees and the need for significant grading.

Staff reported that the Aldine right-of-way is 30 feet wide. The current informal pathway extends beyond the right-of-way and onto private property. Staff noted that multiple neighboring properties have encroached into the right-of-way, resulting in deviations from a direct route. While challenging conditions exist within the right-of-way, staff indicated that these challenges do not appear to be insurmountable.

Staff outlined potential pathway options within the right-of-way. A traditional bituminous pathway could be constructed; however, this option would likely require the removal of a

number of established trees. Alternatively, a non-traditional pathway may be feasible and less impactful on existing vegetation, though it would still need to meet ADA requirements, including a minimum width of four feet, slope adjustments, and appropriate curb cuts.

To date, community feedback has reflected a range of perspectives. Many neighbors have asked the City Council to preserve some form of access from Roselawn Avenue to Aldine Street. Adjacent property owners have petitioned the City Council to vacate the right-of-way. Additional themes from community input include a desire to preserve as many existing trees as possible, interest in finding a harmonious solution, and a willingness from residents to participate in developing potential options.

As part of its exploration of the Aldine right-of-way, the City Council requested the Commission's input on the following questions:

- Would a non-traditional pathway or park in this location be valuable to the Parks and Recreation system?
- Is a non-traditional pathway viable in this location?
- What impact would this have on existing trees and vegetation?
- What are the estimated installation costs?
- How would such a pathway be maintained?

Staff reiterated that the Parks and Recreation Commission is not the final governing body and will not make the ultimate decision regarding the Aldine right-of-way. The Commission has been tasked with providing input to the City Council on the questions outlined above. Staff also noted that Commissioners will not be asked to weigh in on matters beyond the scope of these questions.

Staff outlined the following planned actions:

- Conduct a topographical survey including tree locations
- Analyze grades and potential impacts on vegetation
- Evaluate the usefulness of the right-of-way for the Parks and Recreation system
- Return to the City Council with findings for a decision

Commissioner Harris acknowledged that she lives near the property in question. She stated that she did not feel it was necessary to recuse herself, as she believes she can respond to the questions posed to the Commission without personal bias.

Vice-Chair Beckmann asked how existing encroachments within the right-of-way would be addressed. Staff responded that, at this time, they anticipate any encroachments would be removed.

M. Erickson, 93 Mid Oaks Ln.

Erickson, an adjacent property owner, asked the Commission to apply the “but-for test” when evaluating the Aldine right-of-way in relation to Roseville Parks. She explained that in legal applications, the test is used to determine whether one action is the direct cause of another, and suggested it is also useful in evaluating the reasoning for City action. She made the following points:

- **New Park Question:** Asked whether the City would create a new 30' x 590' (.4 acre) park absent pressure from some City Council members and residents to formalize an unimproved shortcut while avoiding ADA requirements.
- **Neighborhood Context:** Cited City Council meeting minutes that she felt supported her claim and questioned whether a 30' x 520' single-purpose park, with zero buffer between eight 60+ year-old homes, would otherwise be pursued.
- **Community Support:** Asked if there is professional, inclusive, and impartial evidence of widespread neighborhood support for diverting limited park resources to create a limited-access shortcut.
- **Precedent:** Questioned whether there is precedent for a park of this size, purpose, and proximity to existing homes.

She concluded by asking Commission members to consider the broader context motivating the City Council’s request for input regarding the Aldine St. right-of-way.

J. Reinert, 1667 Ridgewood Ln. S.

Reinert relayed that the neighborhood has a strong pedestrian character, which he considers an asset. He enjoys meeting new neighbors and greeting familiar ones along the connecting paths that contribute to the area’s pedestrian-friendly environment. He emphasized the following points:

- **Neighborhood Asset:** The Aldine Street right-of-way is a critical feature for both the neighborhood and the City.
- **Community Impact:** Without the path, many neighbors are unhappy, while its removal would benefit only a few adjacent property owners.
- **Personal Use:** He uses the path daily for medical reasons, as it reduces walking time.
- **Overall Value:** He believes removing the path would not benefit Roseville or the neighborhood.

P. Veach, 1661 Ridgewood Ln. N.

Veach stated that she used the Aldine St. right of way weekly and considers it a special feature of the neighborhood. She values the right of way for its wooded and serene atmosphere and noted that wildlife also uses the corridor. She emphasized that she does not view it as a shortcut, but rather as a pathway she relies on regularly, and she advocated for the continued use of the land as a pathway.

S. Aschenbrenner, 2016 Herschel St.

Aschenbrenner noted that she enjoyed using the Aldine St. right of way and appreciated the extensive tree cover, emphasizing the importance of preserving the trees. She shared that short walks have become much longer and more difficult since she has not been able to use the pathway. She expressed excitement about the possibility of a parks solution and stated that she believes many neighbors would be willing to come together to create a solution that, while it may not satisfy everyone, would provide an important opportunity for community.

C. Gallaher, 2009 Herschel St.

Gallaher stated that she has used the Aldine St. right-of-way for 36 years and finds it to be a safer alternative to walking along Snelling Avenue, where she feels the sidewalk is not wide enough for pedestrian safety. She expressed gratitude for the path that was added along Fairview Avenue and asked the Commission to consider the potential benefits of maintaining a connecting path, including supporting property values and fostering a stronger sense of community.

D. Gault, 2021 Herschel St.

Gault shared that he has lived in Roseville for 32 years and has walked on the path more than 3,300 times. He stated that the Aldine St. right of way has become a divisive issue within the neighborhood and expressed his belief that now is the time for healing. He noted that he would not use the Aldine St. right of way unless all neighbors could come to a mutual agreement and emphasized the importance of finding common solutions together. He explained that he stopped walking the Aldine St. right of way after realizing that adjacent property owners were unhappy with its use and concluded that his relationships with neighbors are more important to him than continued access to the path.

A. Lottie, 90 Mid Oaks Ln.

Spoke on behalf of her three school-age children, noting that the Aldine St. right of way provides them with a safe route to friends' houses and as a walking route to school. She emphasized that in a world with limited independence for children, the Aldine St. right of way offers them an important opportunity for independence, as their family feels comfortable allowing the children to walk alone on the path because they are familiar with the neighbors along the route. She expressed hope that a creative solution can be found to preserve the path.

T. Brown, 93 Mid Oaks Ln.

Is a civil engineer and adjacent property owner, he stated that the Aldine St. right of way provides valuable privacy for his home and open space for wildlife. Additionally, he raised several concerns in response to the City Council's questions for the Parks and Recreation Commission:

- **Value/Connectivity:** Asked what parks or neighborhoods the proposed trail would connect.

- **Viability/Drainage:** Noted that a storm sewer with beehive catch basins runs through the corridor to prevent basement flooding in nearby homes. He expressed concern that grading for a trail could disrupt drainage, introduce sediment into the receiving lake, raise the water table, and potentially cause basement flooding to return.
- **ADA Compliance:** Questioned how the steep grade could be maintained, to support the existing irrigation system, while also meeting ADA pathway requirements.
- **Access/Safety:** Expressed concern about pedestrian access from Roselawn Avenue, citing high traffic volumes (approximately 3,000 trips per day per MnDOT). He stated that children walking in the parking lane during rush hour poses safety risks and may require special crossing treatments.

Brown concluded by noting he has additional concerns and hopes adjacent property owners will have the opportunity to share them.

D. Wiswell, 1731 Shryer Ave. W.

Has lived in the neighborhood since 2016, stated that she frequently used the path to walk her dog and expressed concern about the loss of safe access for children in and out of the Mid Oaks neighborhood. She shared the following points:

- **Neighborhood Access:** Stated it is disheartening that children can no longer easily reach friends' houses, Evergreen Park, or schools using the path.
- **Community Transition:** Noted that the neighborhood is transitioning to younger families and that she values accessibility for children to move safely between neighborhoods.
- **Established Feature:** Emphasized that the Aldine St. right of way path has been a longstanding feature of the neighborhood and should be preserved.
- **Equity for Children:** Felt that discontinuing the path would be a disservice to children who rely on it to reach friends and schools safely.
- **Safety:** Stated that use of the Aldine St. right of way along Roselawn is safer than requiring children to walk farther along Roselawn to access other neighborhoods.

She concluded by expressing a desire to find a collaborative solution that would preserve the established path while fostering cooperation among neighbors.

Commissioner Donaldson asked staff to explain the difference between parks and trails. Staff relayed that the Pathway- Master Plan is managed by Public Works. The Master Plan is driven by Public Works, with input from the Parks and Recreation Department to determine the creation of pathways. The Parks and Recreation Department handles any trail within a park as well as providing maintenance to any trail within Roseville.

The Commission discussed how existing pathways in the City were originally established and considered the precedent for creating new pathways.

Staff asked what materials they could provide at the next meeting to assist the Commission in making a recommendation. The Commission requested the following additional information:

- Existing and planned sidewalks in the area
- Information on trees and vegetation within the right-of-way
- Potential drainage concerns
- Guidelines to help ensure the recommendation remains objective
- A City Attorney letter regarding the legality of using the Aldine right-of-way as a park

The Commission also discussed whether the City of Falcon Heights should be consulted. Staff relayed that Falcon Heights has not yet been included in the discussion but noted that this could be part of the Commission's recommendation to the City Council.

Commissioner Harris inquired about the possibility of a site visit. Staff responded that Open Meeting Law requirements would need to be followed but agreed to look into arranging a tour of the site.

b) MAINTENANCE AND OPERATIONS CENTER UPDATE (STANDING ITEM)

Staff reported that on June 16, 2025, the City Council reviewed options for the Maintenance Operations Center (MOC) and License and Passport Center/City Dance Studio (LPCDS). The Council indicated support for Concept C, which would relocate daily maintenance operations to a renovated facility south of Woodhill Drive and place yard and storage functions north of Woodhill Drive. Concept C also calls for construction of a two-story LPCDS on the southwest corner of the Veterans Park parcel, with expanded shared parking alongside the VFW. This approach reduces yard space and operational efficiency compared to the full Campus Master Plan but preserves much of Veterans Park and allows the VFW to remain in place.

At its July 7 meeting, the City Council considered whether LPCDS operations should be moved off-campus but voted 3–2 to construct the facility on the City Campus. On July 21, the Council approved release of a Request for Proposals for architectural services and a Request for Qualifications for construction management at-risk services to move the project forward.

Chair Matts-Benson stated that she feels Concept C represents a potentially great outcome to a complex problem. The Commission discussed how the new concept would affect Veteran's Park. Staff noted that little work has been done in the park in recent years due to uncertainty about the property's future and indicated that the park would likely be approached as a blank concept plan when planning begins.

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
SEPTEMBER 2, 2025 6:30 p.m.**

PRESENT: Beckman, Botzek, Donaldson, Harris, Her, Kooistra, Matts-Benson, Penny.
ABSENT: Arneson, Boulton.
STAFF: Johnson.

1. ROLL CALL

Roll Call Commissioners: Arneson, Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.

2. APPROVE AGENDA

Commissioner Botzek moved to approve the agenda as presented. Commissioner Donaldson seconded.

Roll Call

Ayes: Beckman, Botzek, Donaldson, Harris, Her, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

3. RECEIVE PUBLIC COMMENT

No members of the public chose to speak, as all were present in relation to items on the agenda.

4. APPROVAL OF MINUTES

Commissioner Penny moved to approve the August 7, 2025, minutes. Commissioner Harris seconded.

Roll Call

Ayes: Beckman, Botzek, Donaldson, Harris, Her, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

5. BUSINESS ITEMS

a) **DISCUSS AND CONSIDER A RECOMMENDATION REGARDING THE ALDINE STREET RIGHT OF WAY**

Staff provided background information on the Commission's initial discussion of the Aldine Street right-of-way (ROW), which took place at the August 7, 2025 Parks and Recreation meeting. Since that time, the following actions have been completed:

- Several commissioners toured the site.
- Staff prepared site inventories of trees and topography.
- Staff researched accessibility requirements and tree preservation.

Staff emphasized that the Commission's goal is to work toward an eventual recommendation for the City Council.

The Commission reviewed the list of questions provided by the City Council, noting that not all questions need to (or can) be answered immediately. These questions include:

- Should the ROW become a park trail?
- Does it provide recreational value?
- How many trees impacted/removed?
- Detailed impacts on vegetation and trees?
- Neighborhood engagement process?
- Use Park Dedication funds?
- Does a 30-foot-wide park make sense in Roseville?

Staff presented the results of the site analysis, which included the following findings:

- 57 inventoried trees, including 24 with a trunk diameter greater than 10" DBH (Diameter at Breast Height, the standard measurement).
- 7 large oaks measuring over 20" DBH.
- 8 invasive green ash trees (estimated removal cost: \$3,000–\$5,000).
- Ground cover primarily consists of invasive buckthorn.
- Encroachments reduce overall accessibility.
- The right-of-way is located near several homes, with one as close as 18 feet.
- **Preliminary Analysis:** Informal trail routes appear possible with limited impact.

Because the right-of-way would serve as a community connective trail, it must comply with PROWAG (Public Rights-of-Way Accessibility Guidelines) standards, which include:

- A firm and stable surface.
- Maximum slope of 5% and maximum cross slope of 2%.
- Minimum width of 48 inches, with designated passing spaces.
- Required curb cuts and ramps.
- Use of a non-bituminous path is possible.

As part of the tree inventory, staff identified several considerations regarding tree preservation at the site:

- Key concern: large oak trees, with current conditions mixed and in some cases unknown.
- Risks: potential damage from soil compaction, grading, and heavy traffic.
- A traditional trail design would likely result in significant tree loss.
- A non-traditional approach could reduce overall impacts.
- **Possible next step:** engage an arborist and engineer to determine the potential best trail route and ways to mitigate tree loss.

The Commission reviewed the Parks and Recreation System Master Plan guidance for pedestrian community connections, focusing on Goals 4.1, 4.4, 4.5, and 4.6. Staff noted that the Master Plan identified this right-of-way segment as a potential “constellation link,” a conceptual connector intended to support system-wide recreation access. However, this segment was not identified as a priority route in the City’s Pathway Master Plan, which serves as the guide for future pathway projects.

Staff reviewed metrics related to park access impacts for the right-of-way:

- The ROW is located within Constellation K.
- Closest Park: Evergreen Park (Community Park).
 - Distance via ROW: 0.51 miles.
 - Distance via streets: 0.69 miles.
- The Mid Oaks neighborhood falls outside the Trust for Public Land (TPL) 10-minute walk-to-a-park radius goal. Currently, 94% of Roseville residents fall within the TPL 10-minute walk-to-a-park standard.
 - Evergreen Park (via Fairview): 0.86 miles.
 - Falcon Heights Community Park: 0.86 miles.
 - Evergreen Park (via ROW): 0.68 miles.
- The Commission reviewed existing pedestrian connections near the ROW

Staff reviewed potential cost considerations for the right-of-way:

- Hardscape path: \$84,000–\$177,000.
- Non-concrete path: \$20,000–\$60,000 (including design and site work).
- Volunteers and staff could assist with clearing invasive species and creating informal paths.
- Engineering work would still be required to address slopes and accessibility.

The Commission revisited several questions that had been discussed at the previous meeting:

- Other neighborhood connections were created during the platting process.
- The Parks and Recreation Commission (PRC) can make a recommendation without the ROW becoming a park.
- The PRC may provide advice on community engagement and implementation.
- Flooding risk is considered minimal with appropriate mitigation.

- If the ROW were vacated, ownership would transfer to adjacent neighbors, and the City would no longer have control.
- A potential crosswalk at Roselawn would require review and approval by both the City and Falcon Heights.

Staff reviewed the next potential steps, possible recommendations, and additional considerations with the Commission:

- Joint meeting with the City Council scheduled for September 15, 2025.
- At that meeting, the Commission could:
 - Provide an update on progress.
 - Share recommendations (if ready).
 - Propose next steps.
 - Seek clarification from the Council.
- Possible Recommendations: Recommendation One
 - Does ROW provide parks and recreation value?
 - Yes → move to Recommendation Two
 - No → Option 1: Vacate
 - No → Option 2: Retain without change
- Possible Recommendations: Recommendation Two
 - If the parcel has Parks and Recreation value, what should happen next?
 1. Study alignment/tree impacts
 2. Begin non-traditional trail planning
 3. Begin hardscape path planning
 4. No trail; vacate ROW
 5. Take no action now, but preserve ROW for future
- Additional Considerations
 - Convert ROW to parkland (pending legal review)?
 - Use Park Dedication funds?
 - Does the Commission have feedback on an implementation method?

The Commission discussed whether there is a precedent for right-of-way land being used as a park or trail. Staff noted that precedent does exist: some ROW segments have been used to provide access to parks, and natural spaces are also part of the City's Park System. However, this parcel would be unique as it would be the smallest in the system and the only one to potentially combine both uses.

Vice-Chair Beckmann asked if there was an estimated cost for an arborist to assess the trees. Staff responded that they anticipated the cost would range from \$500 to \$2,000, depending on the level of detail required in the assessment.

Commissioner Donaldson asked how the trail would be maintained in the winter. Staff acknowledged that it could be difficult to plow an unpaved, winding trail during winter months.

Commissioner Penny asked about existing encroachments and how they would be addressed. Staff explained that, under City policy, homeowners are responsible for removing encroachments at their own expense.

The Commission also discussed potential concerns related to the site's trees, particularly the oak and box elder species.

J. Reinart, 1667 Ridgewood

J. Reinart, 1667 Ridgewood, spoke in strong support of saving the path. He noted that he does not have a preference for the type of trail surface but emphasized the importance of maintaining the connection. He shared that his own use of nearby walking paths has decreased and expressed concern that removing this path would be a disservice to the broader Roseville community. Noting that the path connects the neighborhood to key city amenities, including parks, trails, and the local school. He reaffirmed that retaining the pathway is in the best interest of the City and that the trees along the ROW can be protected while preserving access.

A. Lottie, 90 Mid Oaks Ln.

A. Lottie, 90 Mid Oaks Lane, shared her support for retaining the path. She explained that she previously lived on the ROW, moved away, and later returned to the neighborhood nearby because her family missed Roseville and the community. She emphasized that this is not about creating a new path but about improving an existing one that already serves as a quiet, shared space connecting neighbors.

Ms. Lottie noted that the path provided her children with a safe, more direct route to Brimhall School, which they could take independently because they knew the neighbors along the ROW. While other routes exist, they are farther and less safe, as they require crossing Roselawn Avenue or walking along the Snelling Avenue frontage road, which is both busy and in poor condition.

She expressed appreciation for the City's efforts to study the land carefully and to prioritize tree protection. Her hope is that some form of the longstanding neighborhood path can be retained, as it is important not only to current residents but also to future neighbors. With the school year beginning, she reiterated how much her family misses the path, as her children especially prefer walking to school, rather than riding the bus, even during the winter months.

S. Quinn, 89 Mid Oak

S. Quinn, 89 Mid Oaks Lane, spoke in opposition to converting the ROW into a park. She stated that her home abuts the property and that she did not purchase her home with the expectation of living next to a park, noting that she likely would not have purchased it had that been the case.

Ms. Quinn expressed disappointment that the Commission packet did not address how converting the ROW to a public park would impact surrounding neighbors. She emphasized that 21 residents (soon to be 24) live in adjacent homes, and their loss of privacy was not highlighted.

She further raised concerns about long-term tree damage, noting that the driplines of many mature trees extend beyond the proposed 30-foot path. She stated that no treatment could fully

prevent tree loss if roots are disturbed. Ms. Quinn also referenced recent City Communications celebrating an award for natural resources management, which highlighted the importance of preservation.

She urged the Commission to prioritize saving both the mature trees and the privacy of the abutting neighbors, who did not expect or want to live next to a park.

O. Gault, 2021 Herschel St.

O. Gault, 2021 Herschel Street, spoke in favor of retaining the path. She noted that she walks the path year-round and, although it has never been shoveled, neighbors continue to use it in the winter. She emphasized that residents are not asking for anything new but simply want to continue using the existing walking path, which she has relied on for the 30 years she has lived in the neighborhood.

Ms. Gault explained that she was unaware until the initial vacate notice that some abutting property owners did not want people walking on the ROW. In response to the closing of the path she created an on-line petition, and within one week it received 98 signatures representing 68 households, all supporting the continuation of the path.

She expressed regret that the issue has become divisive between abutting homeowners and the rest of the neighborhood. However, she emphasized her hope that both the path and the greenspace can be preserved.

D. Urswell, 1731 Shryer

D. Urswell, 1731 Shryer Avenue, spoke in favor of preserving the path. She expressed concern for children living on Mid Oaks, noting that without the path they cannot move between neighborhoods without running across busy streets. She emphasized that the path has served as a well-established neighborhood connection for more than 30 years and that it is unfair to isolate children by removing it.

Ms. Urswell stated that children should have the opportunity to take the healthier route of walking along the path, rather than being forced to rely on motor vehicles to travel between neighborhoods or access local community amenities.

J. Pribyl, 1738 Skillman Ave.

J. Pribyl, 1738 Skillman Avenue, spoke in support of the path. He stated that he enjoys using the path and appreciates that this unique situation is being given thoughtful and creative consideration. He noted that the path serves as a connector between neighborhoods as well as to the University of Minnesota agricultural fields, which welcome walkers and provides a large open space for recreation that his family takes advantage of often.

Mr. Pribyl also highlighted the importance of the trees, noting that they have long existed alongside and within the ROW. He expressed appreciation that everyone's input is being considered and that the process has allowed neighbors to hear and understand each other's perspectives.

A. Quinn, 89 Mid Oak

A. Quinn, 89 Mid Oaks Lane, emphasized that the situation has changed since he purchased his home. He noted that the size of the right-of-way has decreased over time and that there have been concerns with unwanted activity in the area. He also pointed out that portions of the existing path are located on private property, meaning the path cannot remain in its current location and would need to change. He added that any changes would affect the trees and observed that everyone seems to be in agreement about the importance of preserving them.

The Commission acknowledged that there are valid points on both sides of the issue. Commissioners emphasized the importance of protecting the privacy of adjacent neighbors while also recognizing the value of maintaining neighborhood connections to parks and trails.

The Commission discussed and agreed that the ROW provides Parks and Recreation value, noting that this has been acknowledged historically as the Parks and Recreation Master Plan identified the right-of-way segment as a potential “constellation link.” Commissioners also discussed whether the property would be best classified as a park or as a right-of-way, and how that decision could impact the preservation of trees. In addition, the Commission considered how future property ownership changes could affect both the neighborhood and its natural resources.

Commissioner Donaldson moved to recommend to the City Council that the Parks and Recreation Commission acknowledges that the Aldine right-of-way has value for the Parks and Recreation System. Commissioner Kooistra seconded.

Roll Call

Ayes: Beckman, Botzek, Donaldson, Harris, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: Her.

The Commission discussed potential options for moving forward with a recommendation to the City Council, emphasizing that tree preservation should remain a top priority. Commissioners agreed that a non-traditional pathway would be the most favorable option, as it would have the least impact on the trees, unless a detailed study determined that the existing trees are not viable.

Chair Matts-Benson moved that the Parks and Recreation Commission recommends that the City Council direct staff to, as expeditiously as possible, engage with a third party to conduct a detailed study of a non-traditional path that includes:

1. Pathway alignment options and,
2. Specific tree impacts

and that a final decision be made immediately following the receipt of the study. Vice-Chair Beckmann seconded.

Roll Call

Ayes: Beckman, Botzek, Donaldson, Harris, Her, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

Vice-Chair Beckmann moved to wait to discuss the “additional considerations” until the feasibility study has been conducted. Chair Matts-Benson seconded.

Roll Call

Ayes: Beckman, Botzek, Donaldson, Harris, Her, Kooistra, Matts-Benson, Penny.

Nays: None.

Abstain: None.

b) PREPARE FOR JOINT MEETING WITH THE CITY COUNCIL ON SEPT. 15, 2025

The Commission reviewed the PowerPoint presentation prepared by staff for the upcoming joint meeting with the City Council.

Commissioners discussed who would lead the discussion for each topic and what information should be included in the presentation. Specifically, they suggested having the Park Tour, Campus Master Plan, Recreation Program Quality, and the Parks and Recreation System Master Plan on the “Other Discussion Topics” slide. They also recommended highlighting the goals of “Supporting and grow the three Friends groups” and “Reviewing and advising on the Volunteer Program” when discussing the Parks and Recreation Commission Goals.

c) MAINTENANCE AND OPERATIONS CENTER UPDATE (STANDING ITEM)

Requests for Proposals (RFP) have been issued for an architect, and a Request for Qualifications (RFQ) has been issued for a construction manager for the project. Proposals will be reviewed within the next week, with an anticipated recommendation to the City Council for an architect by the end of the month, followed by a recommendation for a construction manager shortly thereafter.

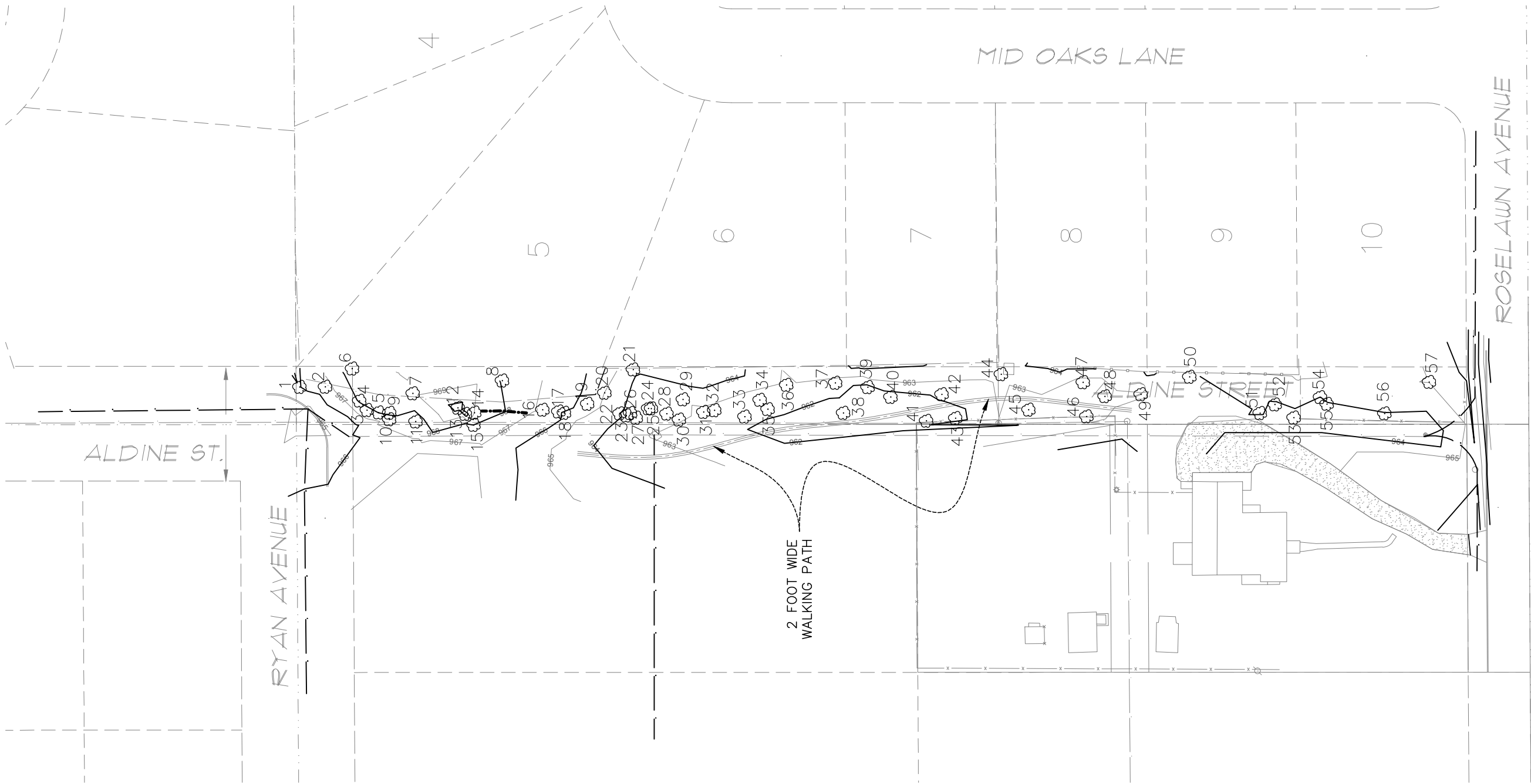
6. COMMISSION DIRECTION ON MEMBER INITIATED AGENDA ITEMS

Commissioner Penny requested adding the following items to a future Commission agenda:

- The potential of adding electric vehicle chargers as a future park amenity.
- Opportunities for collaboration between the Parks and Recreation Commission and the community group at Parkview School working on an inclusive playground.

Tag ID	DBH	Species	Untagged:
1	21,10	Oak white	abundant buckthorn
2	15,13,11	Oak northern pin	~5 White poplar
3	5	Arborvitae	~5 White mulberry
4	4	Arborvitae	~3 amur maple
5	4	Ash green	
6	28	Oak white	
7	8	Cherry black	
8	12	Cherry black	
9	3	Ash green	
10	8	Ash green	
11	8	Ash green	
12	32	Oak bur	
13	12	Oak northern pin	
14	4,4	Box elder	
15	3	Box elder	
16	9	Box elder	
17	7	Box elder	
18	7	Box elder	
19	6	Box elder	
20	19	Oak bur	
21	3	Box elder	
22	8	Elm american	
23	4	Elm american	
24	5	Elm american	
25	10	Elm american	
26	8	Siberian elm*	*not native
27	18	Siberian elm*	*not native
28	15	Elm american	
29	7,4	Box elder	
30	14	Elm american	
31	30	Elm american	
32	6	Box elder	
33	6	Elm american	
34	4	Box elder	
35	11	Elm american	
36	16	Green ash	
37	24,17	Maple silver	
38	3	Box elder	
39	14	Maple silver	
40	20,7	Maple silver	
41	3	Elm american	
42	4	Box elder	
43	3	Green ash	
44	3	Maple silver	
45	21	Maple silver	

46	4	Box elder		
47	11	Box elder		
48	28	Oak bur		
49	8	Basswood		
50	3	Witch Hazel		
51	26	Oak bur		
52	25	Oak bur		
53	21	Oak bur		
54	21	Oak bur		
55	20	Oak bur		
56	22	Oak bur		
57	23	Oak bur		



Plot Date: 08/29/2025
Drawing Name: R:\PublicWorks\CAD\Projects\2025\Aldine Tree Project\Production_01.dwg
Author: E. Corbett Drawing



ALDINE STREET TOPO EXHIBIT

SHEET NO.

1

SHEET NO. OF SHEETS

1

Roseville Parks & Recreation Commission Agenda Item

DATE: September 2, 2025

ITEM: 5.a.

ITEM DESCRIPTION: Discuss and Consider a Recommendation Regarding the Aldine Street Right of Way

Background

At the August 7, 2025, Parks and Recreation Commission meeting, the Commission held an initial discussion regarding the Aldine Street Right of Way. That conversation provided an opportunity to review the history of the site, hear public comment, and begin outlining the key considerations related to potential future use. Commissioners raised questions about legal implications, community access, and the broader context of the City's park and recreation system.

The September 2, 2025, meeting is intended to build on that discussion and move the Commission closer to a recommendation. Since that initial discussion:

- On August 21, 2025, several Commissioners toured the site.
- Staff have prepared an inventory of trees on the site (attachment 4).
- Staff are working toward an integrated survey that includes topography.
- Staff have researched accessibility requirements, tree preservation, and other considerations.

This information can be used to provide a foundation for the Commission's decision-making, with a goal of a recommendation for the City Council. The Parks and Recreation Commission has a previously planned joint meeting with the City Council on September 15. This could be a good opportunity for the Commission to check in and:

- Share their progress on the issue with the council,
- Share any recommendations that the Commission currently has, and
- Propose any subsequent steps that the Commission feels would be appropriate to the process.

Questions Asked by the City Council

Given the complexity of the issue, there is some confusion around what the Commission is being asked to provide input on. Below are several specific questions and/or statements that the Council had as part of their discussion on July 27 (either direct quotes or paraphrased for clarity only) (Meeting minutes, attachment 10).

- Is this parcel something that the PRC would like to pursue as a park trail?
- Does this connection provide parks and recreational value?
- How many trees would need to be removed if a non-traditional path is implemented?
- I would like a very detailed understanding of the impacts on vegetation and trees.

- I would like an implementation process to engage the neighborhood and work toward a solution that could be positive for everyone.
- Could Park Dedication funds be considered to fund implementation (in full or in part)?
- What is this path going to look like?
- Does it make sense to have a 30-foot-wide park in Roseville?

It may not be part of the Commission's initial recommendation to answer each of these questions, but to determine if this is an alternative worth pursuing and pursue the other questions further down the line.

Site Analysis

There are a total of 57 inventoried trees (some with multiple tributary branches) on the site with a diameter of at least three inches, 24 of which have a diameter of at least 10 inches. The trees run the spectrum of condition, with some showing signs of decline while others appear to be thriving.

The value of the trees varies based on species quality, size, and condition, but most of the trees generally appear to be in good health. Eight trees are invasive, or green ash, and would typically be removed to align with the City's Natural Resources Management Plan. Removal of those trees would cost an estimated \$3,000 - \$5,000 and could be funded from the forestry budget.

The majority of ground cover vegetation is either buckthorn or other woody invasive species. The City's practice within right of way is typically not to provide natural resource maintenance. In parks, the City would typically remove these invasives and replace them with native species. This could largely be accomplished utilizing an initial intervention with a contractor (Stantec), followed by subsequent work from volunteer natural resources stewards.

There are significant encroachments into the right of way on both the south and north side of the parcel, which makes the parcel feel less accessible than it would if there was a full thirty foot right of way. On the north side, the flattest (and most accessible) portion of the right of way is located within the fence that encroaches on it. On the south side, a fence and plantings requires pedestrians to leave the right of way to continue through to Roselawn St.

By preliminary analysis, it appears that there are potential routes where an informal trail could run through the right of way without extreme tree impact or grade changes.

Tree Preservation

One of the core conversation points has been tree preservation. As has been mentioned, there are a number of significant and valuable trees on the site. Most significantly, there are seven oak trees on the south side with a diameter breast height (DBH) of greater than 20 inches.

According to the Minnesota Department of Natural Resources, *Compaction within the tree's root zone adversely impacts the tree. Compaction can result from machinery/vehicular traffic, foot traffic, and from stockpiling materials over a tree's root zone. Grading within the tree's root zone, whether cutting or filling, also negatively impacts trees.* Given this guidance, the best practice would be to avoid significant grade changes, and vehicle traffic within a dripline of such significant trees. It is important to note that a feasibility memo prepared by the Public Works department stated that a traditional bituminous path would result in significant tree loss

(attachment 8).

However, a non-traditional approach would likely reduce that impact by choosing the most advantageous route for tree preservation and considering alternate surfaces. It should be noted that even foot traffic can also cause compaction that could adversely affect trees, but the risk is far less than that related to construction and heavy vehicular traffic. There are instances throughout the parks and recreation system of heavily traveled paths that run within driplines.

Although there is no way to guarantee unintentional tree loss will not occur with a construction process, staff feel that if appropriate mitigation strategies are undertaken such risks can be greatly minimized.

At this point in the process, it is difficult to discern exactly how many trees would need to be intentionally removed to provide space for a pathway, but staff feel confident that they can minimize the number of trees removed by narrowing the pathway and prioritizing tree impact in the route selection. An appropriate next step could be to utilize a contracted arborist and an engineer to work together to determine a path that is least impactful to trees.

Accessibility

Based on preliminary staff analysis, it appears that if the City chooses to install a pathway on the site, it would be considered a "shared use path" or "sidewalk," which means the best practice is to comply with the Public Right-of-Way Accessibility Guidelines (PROWAG). In summation, the following elements would likely need to be present on any trail through the right of way:

- Pathway must be firm and stable
- Slope not greater than 5% (1 foot of rise over 20 feet)
- 2% slope at pathway width
- Minimum 48-inch wide, with periodic passing space
- Curb cuts/curb ramps on each side of the path

It appears that none of these standards would necessarily preclude a natural/non-bituminous path. City staff are preparing a topographical survey to determine what grade changes would be needed.

Parks and Recreation System Master Plan Guidance

The Parks and Recreation System Master plan prioritizes the implementation of pedestrian and bicycling links: "connectivity for pedestrians and bicyclists is a clear desire of the community, and while connections across the community might be a long-term goal, the process of creating a connected community begins locally – by linking neighbors to their parks, and parks to other parks..." (Attachment 3, page B-37). This parcel was identified as a possible constellation connector within the Master Plan (page B-38). Several specific goals of the master plan may fit in with this conversation:

- **Goal 4.1:** Develop, adopt, and implement a comprehensive and integrated trails, pathways, and community connections system plan for recreation and transportation uses, including separate facilities for pedestrians and bicyclists (including off-road

- unpaved trails for bikers and hikers) while protecting resources.
- **Goal 4.4:** Maintain the trail and pathway system year-round.
- **Goal 4.5:** Make the park system accessible to people of all abilities.
- **Goal 4.6:** Align development and expansion of non-motorized trails, pathways, community parkways, and other routes with the need to provide connections to and within parks, to open spaces, recreation facilities, and key destinations, as well as between neighborhoods, constellations, and sectors.

Park Access Impacts

The ROW in question is located in constellation K of the Parks and Recreation System Master Plan. Evergreen Park is the closest park to residents who live near the ROW, which is designated as a Community Park which “provides diverse recreational opportunities to the constellation and surrounding constellation” and balances active and passive use spaces. The City currently does not have the technology to track daily park usage.

The southern point of the right of way is .51 miles from Brimhall School and Evergreen Park, using the right of way. The same route, via Roselawn to Fairview, is .69 miles. Residents could also access Falcon Heights Community Park, which is .64 miles away from that same location.

The homes immediately east of the right of way (Mid Oaks) are some of the few homes in Roseville who are not within a 10-minute walk (typically ½ miles) of a park (attachment 5).

Currently, 94% of residents live within walking distance of a park. Although the creation of a trail in this location would not put them within that ½ mile radius, it would reduce their walking distance from .92 miles (from the midpoint of the loop, the corner of Mid Oaks Ln and Mid Oaks Rd), to .70 miles.

Another idea that has been discussed is the conversion of the parcel to parkland, pending legal review. As mentioned, this parcel lies in a portion of the City that currently lacks parkland. At only thirty feet wide, the value of the parcel for parks would predominantly be as a walking trail or natural space, and a connection to larger recreational spaces. Spaces like this are not without precedent in the Parks and Recreation System; as right of way has been used to provide access to parks in several locations, and some parks in the Parks and Recreation system exist solely as natural spaces. However, this would be the smallest park in Roseville’s Parks and Recreation system.

Cost Considerations

The cost of pathway installation would be somewhat unknown without a more formal study. The Public Works Department’s preliminary analysis estimated a hardscape pathway would cost somewhere between \$84,000 and \$177,000 (attachment 11).

A non-concrete pathway could almost surely be installed for far less cost but there is still a wide amount of variability. Because such a pathway would need to meet PROWAG guidelines, some engineering and site work would be required even for a relatively simple path. There have been some conversations about volunteers and parks staff clearing invasive species and creating an informal pathway. In certain areas, this could be an effective strategy. However, where issues of grade and accessibility come into play (particularly near the north and south side of the pathway), third party support would be needed - likely for both design and

installation.

An initial site design (including a comprehensive tree study and route selection) could likely be conducted for \$10,000 to \$20,000, and implementation could be completed for perhaps \$10,000 to \$40,000 for a very preliminary project total of perhaps \$20,000 to \$60,000 for a non-concrete pathway.

Answers to Specific Questions

Throughout the process to date, the Commission has asked a number of specific questions. Answers are provided below.

Question: There are several other short connections in the neighborhood (Attachment 7). What is their history?

Answer: Although the records are not entirely clear, it appears that the smaller connections in this neighborhood were part of the original neighborhood platting process. The City recently vacated all of the excess right of way except where the path is specifically located in these locations.

Question: Does this parcel have to become a park for the Parks and Recreation Commission to make a recommendation?

Answer: No. The Parks and Recreation Commission is free to make any recommendation that it sees fit, similar to how the Parks and Recreation Commission provides input into other projects that impact the city's recreational opportunities (such as new development). In several locations throughout the City, right of way is used for access to parks without being classified as a park. However, staff would encourage that the Commission directly connect their recommendation to parks and/or recreational opportunities.

Question: If a pathway is recommended, can the Parks and Recreation Commission weigh in on the process of implementation?

Answer: Yes – although the implementation process would ultimately lie with staff and likely be led by both the Parks and Recreation and Public Works departments, under the direction of the City Council, similar to many other park planning efforts, the Commission may desire to make a recommendation on how community engagement and other implementation steps are conducted.

Question: Would the construction of a pathway create a flooding risk to adjoining properties?

Answer: From Public Works Director Jesse Freihammer: "There is a storm pipe on the corridor. If a pathway goes in and affects the drainage to the current system and inlets, additional storm pipe could be installed. The pathway would not affect drainage or groundwater in my opinion as mitigation practices can be implemented as needed."

Question: If the right of way is vacated, will the neighbors be required to preserve the trees?

Answer: No. Once the parcel is vacated, the parcel will revert to the adjacent property owners and the City will not have any authority over how the property is used.

Question: If the pathway is installed, will there be a crosswalk planned on Roselawn where the path exits?

Answer: At this time, there is not a crosswalk planned at Roselawn and the pathway. However, Roselawn is a city street and the jurisdiction for such a crosswalk would lie jointly with the City of Roseville and the City of Falcon Heights. If a pathway is constructed, engineering staff will review the need for crosswalk improvements.

Recommendation

Given the complexity of this issue, staff recommend that as part of their joint meeting on September 15, 2025, the Commission considers checking in with the Council and:

1. Provide an update on your progress to date,
2. Provide any recommendations that you are currently comfortable with,
3. Provide proposed next steps and receive feedback,
4. Seek any clarification that is needed from the Council.

To aid in the conversation, staff have broken the request into two possible levels of recommendation and some additional considerations. For each, the Commission should consider whether they are ready to make a recommendation currently, and if not, what additional information is needed to make a recommendation.

POSSIBLE RECOMMENDATION ONE

Consider whether the pathway provides value to the parks and recreation system in that it provides residents access to parks and other recreation spaces or serves as a valuable recreational amenity in and of itself.

- **STEP 1: Answer Yes** - move to **RECOMMENDATION TWO**

If no, recommendations could be:

- **STEP 1: Answer No, Option 1:** The ROW in question does not include recreational benefit and the commission recommends that the Council consider vacation.
- **STEP 1: Answer No, Option 2:** ROW does not include recreational benefit, but could in the future – the Commission recommends that the Council retain the ROW but not significantly change it at this time.

POSSIBLE RECOMMENDATION TWO

If there is a parks and recreation value, the Commission may consider making a recommendation on what the Council should consider for next steps.

- **STEP 2, Option 1:** Recommend that the City Council direct staff to engage with a third party to conduct a detailed study that includes pathway alignment options and specific tree impacts before a final decision is made.
- **STEP 2, Option 2:** Recommend staff begin the implementation of a non-traditional trail process, including neighborhood engagement, hiring a design consultant, and pre-design.
- **STEP 2, Option 3:** Recommend that the City Council install a more traditional “hardscape” path.

- **STEP 2, Option 4:** Given the challenges of the site, recommend that a trail not be installed and ROW be vacated.
- **STEP 2, Option 5:** Given the challenges of the site, recommend that a trail not be installed currently, but the ROW be preserved for a potential future trail.

ADDITIONAL CONSIDERATIONS

If the Commission feels that there is value in the installation of a pathway (either in the short term or long term), they may also consider the following:

- Would it make sense to keep this space as right of way with a path, or consider conversion to a park, pending final legal review?
- If the conversion of a space to parkland is considered, would the Commission be supportive of using Park Dedication funds for installation?

Attachments

1. Aldine ROW Map (Updated)
2. Existing Conditions Survey
3. Parks and Recreation System Master Plan b-36-29
4. Aldine ROW Tree Inventory
5. 10 Minute Walk Map With Location
6. TPL Recommended Area for New Park
7. Other Connections Map
8. April 21 City Council Meeting Minutes
9. June 16 City Council Meeting Minutes
10. July 21 City Council Meeting Minutes
11. Public Works Pathway Feasibility Memo
12. 9.2.25 - Aldine ROW Community Feedback
13. Preliminary Topographical Survey - Bench Handout
14. Aldine ROW Community Feedback - Bench Handout

Policy 2.4: Monitor progress on the Parks and Recreation System Plan on an annual basis to ensure that it provides actionable steps for maintaining, improving and expanding the system.

Policy 2.5: Annually recommend the adoption of a ten-year Capital Improvements Plan (CIP) for Parks and Recreation.

Policy 2.6: Involve a diverse group of participants in the parks and recreation planning process.



The preservation of natural areas in the community and, in particular, in Roseville's park is seen as an integral part of the parks and recreation system.

Goal 3: Add new park and recreation facilities to achieve equitable access in all neighborhoods, accommodate the needs of the City's redeveloping areas, and meet residents' desires for a broad range of recreation opportunities serving all age groups.

Policy 3.1: Determine potential locations and acquire additional park land in neighborhoods that are lacking adequate parks and recreation facilities.

Policy 3.2: Determine potential locations for new park facilities in redevelopment areas as part of the redevelopment process and use the park dedication process to acquire the appropriate land.

Policy 3.3: Make continued effective use of the Park Dedication Ordinance. Park land dedication will be required when land is developed or redeveloped for residential, commercial, and industrial purposes. The City will annually review its park dedication requirements in order to assure that dedication regulations meet statutory requirements and the needs of Roseville.

Goal 4: Create a well-connected and accessible system of parks, open spaces, trails, and recreation facilities linking neighborhoods and providing opportunities for gathering and interacting.

Policy 4.1: Connect the park system to the neighborhoods and community destinations via paths and trails.

Policy 4.2: Make the park system accessible to people with physical disabilities.

Policy 4.3: Align development and expansion of the non-motorized pathways system with the need to provide connections to and within the parks, open spaces and recreation system.

Goal 5: Preserve significant natural resources, lakes, ponds, wetlands, open spaces, wooded areas, and wildlife habitats as integral aspects of the parks system.

Policy 5.1: Encourage dedication of parks, open spaces, and trails in new development and redevelopment area that also preserve significant natural resources on and/or adjacent to the subject site.



Programs related to community theater demonstrate the parks and recreation system's focus on the arts, and it's orientation to serving the community.

Constellations and sectors

As an evolution from the 1960 Parks and Recreation Plan, and through the process of developing this Parks and Recreation System Master Plan, we see that a new organizational structure can be created to better serve the parks and recreation needs and desires of a nearly full developed community. A sector and constellation concept will organize Roseville into four sectors and 15 constellations. Sectors and constellations are enhanced by green park-like connections that emphasize pedestrian and biking links between parks within a constellation, with extensions to other constellations and sectors.

Constellations and sectors are a foundation of the master plan. Imagine a constellation in the night sky, with a series of stars linked by imaginary lines, and where singular stars—still known by their names—become a part of a larger picture. In Roseville, constellations are formed by a circle encompassing a ½ mile radius—about a ten minute walk, and are separated by roadways or natural features. In most cases, constellations are parks in a neighborhood, and the key is that the individual parks, while retaining their individual identities, form a network of opportunities intended to serve the immediate parks and recreation needs of the surrounding neighborhood.

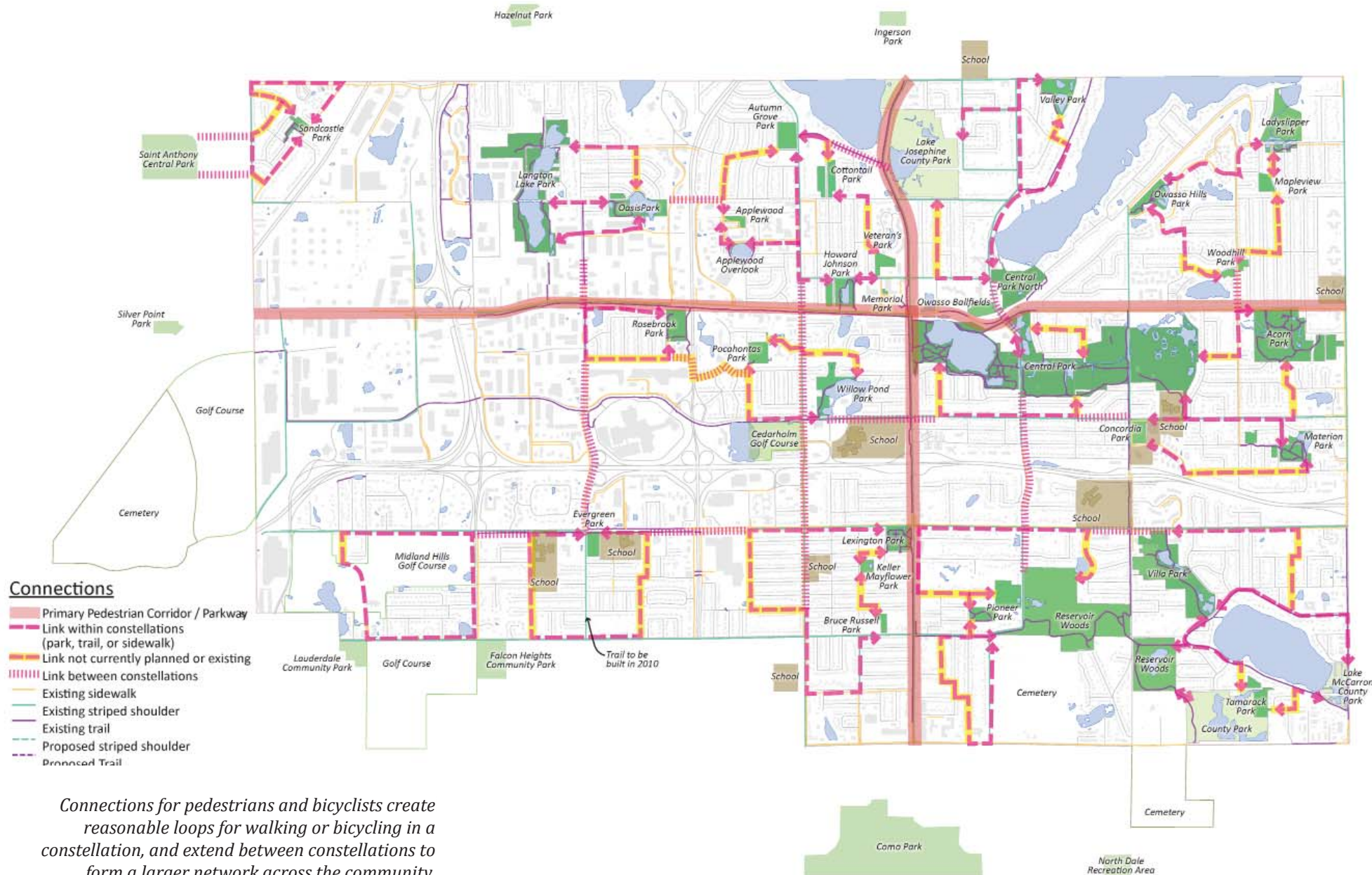
Within a constellation, parks are linked by some level of a trail, sidewalk, or other non-motorized connection. Greater connectivity for pedestrians

and bicyclists is a clear desire of the community, and while connections across the community might be a long-term goal, the process of creating a connected community begins locally—by linking neighbors to their parks, and parks to other parks within a constellation.

Across Roseville, the master plan envisions a total of 15 constellations, most of which serve residential areas, with one constellation directed to a commercial-industrial area along I-35W.

Eventually, residents will find that a component of the parks and recreation system is not available within their constellation. Constellations are intended to be linked to other constellations, forming sectors that provide another level of parks and recreation services to residents—this time with facilities that serve larger components of the community than constellations (or neighborhoods). In the master plan, Roseville is divided into four sectors—divided according to the more significant barriers formed by Highway 36 and Snelling Avenue. While the sectors are not equal in area, they offer the next layer in the delivery of parks and recreation services to the community.

Links are proposed across some constellation boundaries. These links would most likely occur at locations where safe crossings can be achieved—at signalized intersections or other locations where the crossings are more controlled. Importantly, the parks and recreation system master plan does not intend to dictate the type of connection (a



Connections for pedestrians and bicyclists create reasonable loops for walking or bicycling in a constellation, and extend between constellations to form a larger network across the community.

sidewalk, trail, or striped shoulder, for instance), as responsibility to implementing a pedestrian or bicycle facility outside of a park falls to the Public Works Department. However, the links posed in the constellation and sector diagrams aim for alignment with the city's existing Pathway Master Plan, with a final location for the link being coordinated with Public Works and the Pathway Master Plan.

Finally, there are features of the parks and recreation system intended for the community as a whole. Larger scale facilities, or parks and recreation system components where only one will exist in the entire community, will be community-centered, but importantly, these facilities will still be located in a park (there may be exceptions, but for the most part, the goal is location in a city-controlled park or facility). Inherent in the location of these facilities is the method of accessing them, with the presumption that many users will choose to access them via their cars, while non-motorized access will still be encouraged by the choice of location and the design of the site or facility.

While some park components or services are best delivered on a community-wide basis, others are better delivered to smaller segments of the community. Through sectors and constellations, each part of Roseville and every neighborhood will be afforded the parks and recreation opportunities it needs, with each park playing a role in the system that balances immediate neighborhood needs with the needs of the broader community. In this approach, parks within walking distance of a

neighborhood are organized to serve a majority of the neighborhood's park and recreation needs.

As parks are organized into constellations and sectors, each must serve its constellation. Each park might also serve a community role—based on the park's ability to support a community-wide activity. Using this structure, the master plan envisions that nearly every park will have these components:

- unprogrammed, open play area
- play structure accommodating up to 20 children
- small wild area
- pavilion or shade structure
- small gathering area
- trails or pathways within the park
- signs or information kiosks

Each constellation will have these components:

- open area programmable for one field activity
- tennis courts and court games area
- play structure accommodating at least 50 children, with a unique feature
- larger wild area
- picnic area and pavilion
- recreation and maintenance storage areas

Each sector will have these types of components:

- field area programmable for more than one use
- major play structure and climbing element



The master plan envisions gathering spaces in every park as a way of building community through parks and recreation.



The master plan maintains an orientation to activity in parks, with a focus on components that can be programmed as well as spaces and components that allow play to happen.



While the most common or frequently used facilities will be available in nearly every park in the parks and recreation system, some of the more unique facilities will be available on a sector or community-wide basis.

- general skating area and hockey rink
- splash pad or other water play feature
- significant wild area
- community garden or display garden
- shelter with meeting rooms that can be programmed or reserved

Community-wide components will include:

- community center
- aquatics facility
- aggregated athletic fields
- other unique recreation facilities

An assessment was conducted of every park in the system for its abilities to fill roles in the constellation and sector concept. Worksheets were prepared to guide this effort, with the most common recreation components identified for their service orientation in the constellation and sector concept, and the components—as either existing or planned facilities—were highlighted for each park. The worksheets, while not definitive about the finite improvements planned for each park, are intended as a tool to assess the ways in which parks and recreation services can be delivered to the community, particularly at the constellation and sector levels.

Parks as a place for civic engagement

Much attention is directed to the physical changes envisioned for our parks and recreation system, but a higher goal must also be realized. During the master planning process, the CAT discussed the need for parks to be a community building tool. In fact, using parks as a way of enhancing the sense of community became an overarching outcome. While other outcomes were articulated, none took on as much significance.

Getting to the point where community happens is important, and it requires a physical space. Participants in Imagine Roseville 2025 imagined civic gathering spaces, and those spaces can find a home in the parks and recreation system. With those spaces in a park and the interactions that result, neighbors may take a greater interest in the enhancement and maintenance of a park. Neighborhoods might take greater ownership and responsibility for their park, gaining a sense of pride and identity from their association with their park. This function of parks cannot be underestimated. As plans for parks are created, including spaces and programs for civic engagement should be a priority. Spaces in some parks might support neighborhood or community events, while in others these spaces might be smaller garden or courtyard spaces. Programs supporting neighborhood-building goals include Night to Unite or neighborhood-focused celebrations, and the Discover Your Park events currently conducted by the Parks and Recreation Department.

To: Matthew Johnson, Director of Parks and Recreation
 From: Rachel Brown, [REDACTED]
 Cc: Pat Trudgeon, Jesse Freihammer, Erik Henricksen, Mayor Roe, City Council Members, and Parks and Recreation Commission Members
 Date: July 28, 2025
 RE: Aldine Right-of-Way: Request for Actions and Related Background

My property runs along the south half of the land between Ryan Avenue and Roselawn Avenue known as the Aldine Right of Way (ROW). This land is currently under petition to be vacated, meaning to release the roadway ROW easement from the six underlying property owners.

The City Council tabled action on the ROW vacation petition to refer the matter to your Parks and Recreation Department (Parks Department) and the Park and Recreation Commission (Commission) for consideration of the feasibility of a “trail park.”

I have been involved in the Aldine ROW vacation and its possible impact on the shortcut trail since the city staff first discussed it with me in April 2024 and then brought it to our community March 2025. I also did considerable research and work to clarify the status of the two properties west of the Aldine ROW (mine and my neighbors at 1706 Ryan Avenue).

So, I feel I have insights that may be helpful for you, the Parks Department, other city staff, and the Commission as you begin this work. Hoping to heal some of the us/them division that this process has created, I also have specific actions that, if followed, may help us all find resolution.

Questions

My understanding is that the Parks Department/Commission must first answer three questions:

1. Does the City have the legal authority to convert a ROW easement into a park? Discussion so far indicates that the sole purpose of creating a park is to locate a park trail that would have lesser accessibility and other lesser design requirements than what is specified in the City of Roseville Pathway Master Plan. The city attorney’s 7/15/25 memo does not appear to provide a definitive answer to this question.
2. Is it feasible to create a new 30-foot by 598-foot (0.41 acres) single-purpose park between 8 residential properties that have no buffer between them and the possible park?

Factors that have been identified as important to the community include:

- Potential negative effects on mature trees, existing vegetation, erosion, and drainage.
- Addressing the grade (slope) issues, particularly at the north and south ends.
- Accessibility for all residents.
- Safety, particularly at high-traffic Roselawn Avenue.
- Sensitivity to the privacy concerns of the residents of the 8 properties adjacent to and having no buffer from the Aldine ROW.
- Priority level in relation to other park projects. (Could a potential new park and safe street crossings be built out in timely and efficient manner?)

- Funding, staff time, and plans for the initial development and ongoing maintenance.
 - Engagement methods and processes that result in unbiased, reliable data about community interests, needs, and perspectives.
3. If it is legal and feasible, is it in the public interest to do so? Public interest is as described in various Roseville Parks and Recreation strategic plan and goals prioritization documents.

Requested Actions

The vacation process for these properties has already been over 15 months-long and difficult, creating conflict in our community. We need your help.

As you begin this work, I urge you to get to know the land, the people, and the history. As you do so, there are seven key actions I ask of you and your team:

1. Bring to the City Council answers or options that are clear, well-researched, and complete enough for action.
2. Ensure legal and factual questions are addressed clearly and with transparency.
3. Clarify shared values to shape the decision making.
4. Use standard, professional, impartial, and credible community engagement methods.
5. Acknowledge the valid perspectives and emotions people have about the situation with generosity and without mischaracterization or judgement.
6. Balance the rights, needs, and wishes of the adjacent property owners and the shortcut advocates.
7. If referencing any other City parks, trails, or paths, explain the precise relevant component of the example, noting the limitation of the comparison as well.

Each proposed action addresses issues that have arisen throughout the process. I have background information that inform each action, much of it documented. To focus on moving forward, I do not share those details here but can discuss with you and others, if helpful.

Next Steps

1. My neighbors at 1706 Ryan Avenue and I will provide access to the ROW via our properties for you and any others you designate. Given dense undergrowth and an existing fence that Mayor Roe noted may remain in place for now, this is the best way to get into the space.
2. I am available to meet with you, other city staff, and the Commission. Please just reach out.
3. I will participate in whatever wider engagement processes are used.
4. If the Parks Department and Commission find that designating this property as a park is not legal, feasible, and in the public interest, I hope the City Council will take the finding seriously and move forward with approving the Aldine ROW vacation petition.
5. If a park trail is found to be legal, feasible, and in the public interest, and the City Council chooses to pursue it, I will work collaboratively with other stakeholders to make it the best park trail possible, while continuing to advocate for my family's and my neighbors' right to enjoy the privacy of our properties.

From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Monday, July 28, 2025 5:05:29 PM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine Right of Way Path

Contact Information

Name: Olivia Gault

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

Will there be consideration of the Aldine right-of-way path at the August 7 meeting of the Parks and Recreation Commission? Or will it be discussed at a future meeting?

This is a path between Ryan and Roselawn Avenues, that has been located within the utility right-of-way extending from Aldine Street out to Roselawn. The Roseville City Council has asked your commission to look into the viability of potential options for creating/designating a simple woodland path within the utility right-of-way.

Thank you.

Olivia Gault

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, July 31, 2025 10:34:05 AM

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Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine Right of Way Path

Contact Information

Name: Olivia Gault

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

To the Roseville Parks and Recreation Commission,

Thank you for taking on the project of considering a future for the Aldine Right-of-Way (ROW) Path. Over the three decades that I have lived in this neighborhood, neighbors have walked along a simple, woodland, unpaved trail that skirted around mature trees, providing a connection between Ryan and Roselawn Avenues. The path is now unavailable for neighborhood use, except to the bordering property owners. I hope you will see options for creating a simple path that everyone can use.

I imagine you will receive the history of our neighborhood's current situation. Briefly:

- An informal path was in a 50-foot-wide utility ROW running from Aldine, between Ryan and Roselawn Avenues. The ROW abuts eight properties: two along the west, and six along the Mid-Oaks east (two of which are owned by the same family).
- The city planned to vacate the right-of-way and was unaware that an informal path ran through it.
- At the April 21 City Council meeting when they planned to vote on the vacation, neighbors came to speak. The bordering property owners whose yards abut the path, were prepared in advance and spoke as a unit. They supported the vacation, and expressed annoyance at the existence of the path and neighbors from the broader neighborhood who used it.
- The bordering property owners took neighbors from the broader neighborhood by surprise. We had attended the meeting to ask the city to please find a way to keep some land open for a path. We had been unaware our presence was unwelcome.
- The Council tabled the vacation vote, pending further research on the situation.
- Two Herschel Street neighbors (Stef [REDACTED] and Cindy [REDACTED]) and I asked neighbors in the broader neighborhood who used the path to sign a petition asking the City to "keep some kind of walkway." We didn't know how long we would have before the Council took up the issue again, and so gathered names (with addresses and email) over only one week. We gathered 98 signers, representing 62 neighborhood properties.
- In subsequently researching the property, the city determined that the western 20-feet of the ROW had not been correctly taken when the ROW was created; that land belongs to the two property owners who border on Roselawn and Ryan. The ROW in question is now 30-feet-wide.
- On June 16, the Council returned to the ROW discussion. Again many neighbors spoke, on both sides of the issue. Some wanted their children to continue to be able to walk to school along it. Some asked that the path be added to the Roseville Master Pathway Plan, so it would be recognized; some said that would be a problem as it then might have to be paved. Everyone expressed concern for mature trees in it. The Council voted three/two not to vacate, and to leave it as is (not added to the Pathway Masterplan).
- The property owners abutting the ROW petitioned for vacation. The petition came up for vote by the Council on July 21.
- The meeting on the 21st again had impassioned testimony. Abutting neighbors asked the city to vacate the property. Neighbors from the broader neighborhood, asked the city to keep some land for an informal woodland path that would continue to connect us to one another, without sending people out to Fairview or Snelling Avenues. Both contingents expressed a desire not to harm mature oak trees. The Council voted to table

the vacation petition and forward the issue to your Commission, to consider the potential feasibility of creating a woodland park path.

- The path is currently inaccessible and closed. Entrance at the north and south ends is blocked by fences extending into and across the ROW; the fences were constructed years ago by Mid-Oaks neighbors. Also, the north end is obstructed by thick brush.

Thank you for your service to Roseville on the Parks and Recreation Commission. I hope you will see options for creating a simple path that everyone can use, and that will again connect and unite our broader neighborhood. I, and others, would like to be part of the solution to jointly create and maintain such a path.

Sincerely,
Olivia Gault

[REDACTED]
Roseville, MN 55113
[REDACTED]

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, July 31, 2025 2:50:14 PM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Public Path Way from Aldine Street through to Roselawn Ave.

Contact Information

Name: Christine J Elias

Address: [REDACTED]

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? No need to contact me

Remember to fill in the corresponding contact information in the fields below.

Phone Number: [REDACTED]

Email Address: [REDACTED]

Please Share Your Comment, Question or Concern

We have lived in our house on Aldine Street, just a few homes north of the path and have used the path to walk with our daughter and walk ours dogs throughout our 28 years of living here. Also walking to the state fair has always worked well. We also love walking in the U of M corn fields. We have gotten to know some neighbors on the path as well and everything has always been great. One year we all worked together to lay down wood chips. We would hate to see our public access disappear. Thanks for reading.
Christine Elias

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Tuesday, August 5, 2025 11:18:23 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Support for Preserving Community Path Access

Contact Information

Name: Chriss Joyce

Address: [REDACTED]

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? Email
Remember to fill in the corresponding contact information in the fields below.

Phone Number: [REDACTED]

Email Address: [REDACTED]

Please Share Your Comment, Question or Concern

Dear Roseville Parks and Recreation Commissioner,

I'm writing to voice my strong support for preserving the Aldine Right-of-Way Path that leads to the nearby fields. While it may seem like a small trail, I use it nearly every day to exercise my dogs, and it offers a brief but meaningful connection to nature that's become an important part of my daily routine.

Although modest in size, this path plays a significant role in supporting community wellness and outdoor activity—especially for those of us who rely on walkable access to green spaces. It

provides a quiet, respectful, low-impact way for residents to enjoy the outdoors close to home.

I'm concerned that the area around the path has become overgrown due to nearby property owners letting their landscaping spill over into the public easement. This has caused confusion about access and, unfortunately, pushed the path into what now feels like someone's private yard.

I hope we can find a solution that both clarifies the boundary and preserves this valuable access point for the broader community. Losing it would mean more than just a minor inconvenience—it would cut off a rare and peaceful connection to nature that benefits many.

Thank you for your time and consideration.

Warm regards,
Chriss Joyce

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, August 7, 2025 6:16:50 PM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Please SUPPORT the Aldine Right-of-Way Path

Contact Information

Name: John Reinart

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

Dear Roseville Parks and Recreation Commission Members,
Please SUPPORT the Aldine Right-of-Way Path (path from Aldine to Roselawn).
I urge you with all my heart to SUPPORT the Aldine Right-of-Way Path. This decision is critical to preserving the path that has benefitted our neighborhood for decades, and supporting the path is the most prudent alternative to keep the door open to a solution for reopening the cherished trail. For 35 years, I've treasured this path, walking it several times daily for medical reasons, and losing it to privatization would deeply sadden me. Vacating the path would be a terrible misstep—a one-way door

that eliminates any possibility of reopening the path in the future. Supporting the path preserves flexibility to explore creative solutions, such as a park or easement, offering hope for our neighborhood. Please take a prudent stand and SUPPORT THE PATH.

Sincerely,
John Reinart



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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Thursday, August 7, 2025 6:10:39 PM

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Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine right of way path

Contact Information

Name: Sonja Rehmann

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information in the fields below.

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

I am unable to come to the meeting tonight (august 7th). I am messaging to ask that the alaine right of way be preserved as a park to preserve the trees and walkability of our neighborhood. We have a child starting kindergarten at brimhall this fall and were planning to walk to school using this path before it was closed. We also loved to use the path to recreate and hope it could become a park.

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From: [Matthew Johnson](#)
To: [Danielle Christensen](#)
Subject: Fw: Fwd:
Date: Thursday, August 21, 2025 9:42:43 AM

From: Donald Gault
Sent: Sunday, August 17, 2025 7:53 PM
To: Matthew Johnson <matthew.johnson@cityofroseville.com>; Olivia Gault
Subject: Fwd:

Hi Matthew

We hope you have been having a lovely weekend.

We were in Madison this weekend for a family event, and during a neighborhood walk there came upon a home and path invitation & design that we found to be beautiful and inspiring, and perhaps something we might try to emulate/recreate for a positive resolution re: the Aldine forest path.

The attached photos show the entrance and path to "The Labyrinth", a walking path through the beautiful garden this family has in front of their home. We thought the style, welcoming sign and path simplicity could be something to think about and offer up to the community to resolve our current impasse. In this case, the family has (so kindly) created the path in their own front yard. As we think about the Aldine path, perhaps something equally simple could be developed in a small portion (~5 feet) of the existing right of way, leaving the remainder to our neighbors whose homes sit next to the ROW. While this would likely require making some modifications to the existing fences that sit in/obstruct the ROW, perhaps something simple and lovely along these lines, which would also allow the remaining 20-25 feet to be vacated, could lead to a solution that we could all be happy with?

Please take a look and see what you think. And again, thank you for your consideration and all of your work to help reconnect our neighbors and neighborhoods.

Sincerely,

Olivia and Donald Gault

--

"Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that." -- Dr. Martin Luther King, Jr.



From: Mindy Erickson
Sent: Wednesday, August 13, 2025 8:50 AM
To: Lindsay Matts-Benson; Karen Beckman; Audrey Arneson; Nick Boulton; Luci Botzek; Bryan Donaldson; Jayne Harris; Chris Her; Chad Kooistra; Jamie Penny
Cc: Matthew Johnson; Erik Henriksen; Mindy Erickson
Subject: Aldine Street right-of-way: protect and preserve the trees

Hello Chair Matts-Benson and Commissioners,

Please use the attached information as you continue considering the questions from the City Council to you related to the Aldine Street right-of-way. Please also include the attached in upcoming packets for meetings that consider the Aldine Street right-of-way issues.

Thank you.

Mindy L. Erickson, Ph.D, P.E. (she/her)
Adjunct Professor
Soil, Water, and Climate
University of Minnesota

Hello Parks and Recreation Commission members,

As you continue your consideration of the five questions from the City Council about the Aldine Street right-of-way (ROW), please consider, first and foremost, protection and preservation of the many majestic oaks and other trees in and near the ROW. All stakeholder groups agree that tree preservation is paramount.

Many of the established trees have a dripline diameter that exceeds 30 feet. The ROW is only 30 feet wide, so there are inherent limitations to following construction “best practices” in proximity to these established trees. The International Society of Arboriculture and other sources note key facts and best practices related to construction projects around established trees:

1. A barrier or fence surrounding trees at the driplines is one of the most effective damage-prevention measures during construction. A barrier at a tree’s dripline during construction protects both the above-ground portion of the tree and the highly sensitive root system.
2. Most established trees, including oaks, will not tolerate any appreciable disturbance of the root system without showing some adverse effects. Few, if any, species, will withstand extensive changes in aeration of soil around the root system without being injured.
3. Reduced aeration of soil around the root system can suffocate tree roots. Reduced aeration is caused by compaction of soil under trees due to movement of machinery, trampling, piling construction materials, and purposeful mechanical compaction.
4. Fill to raise a grade causes many changes in soil aeration, drainage, and soil microflora. Clay fill can result in reduced aeration, lower nitrogen, higher pH, and improper drainage.
5. Cuts to lower a grade should position new retaining walls at or near tree driplines so that the original depth of soil covering the root systems will be maintained. Removal of large amounts of soil from the root system of an established tree will cause permanent damage.
6. Most common shade tree species, including oaks, grow best in slightly acidic soil. Limestone gravel is alkaline and can raise soil pH, making soil more alkaline. When soil becomes too alkaline, it interferes with the tree's ability to absorb essential nutrients, leading to nutrient deficiencies and increased vulnerability to other damaging stresses.
7. Construction-related tree injury increases vulnerability to drought, winter, disease, and pests.
8. Invisible, irreparable tree injury may present itself only long after construction ends.

Environmental conservation is espoused in Roseville’s mission statement. All stakeholder groups agree that preservation and protection of the oaks and other established trees in the ROW is a predominant factor in decision-making. Please carefully weigh whether rerouting a shortcut from private property to the ROW is “valuable” or “viable” on balance with endangering dozens of established trees.

Construction damage can cause long, slow tree death years after project completion. Two nearby City paths already exist, so is the risk of killing any to many of the established trees a reasonable trade-off for a shortcut?

Thank you for your consideration of the majestic oaks and other trees in and around the ROW.

Melinda Erickson



From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Friday, August 22, 2025 11:49:51 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Questions from Thursday ROW visit

Contact Information

Name: Tam McGehee

Address:

City: ROSEVILLE

State: MN

Zip: 55113

How would you prefer to be contacted? No need to contact me

Remember to fill in the corresponding contact information in the fields below.

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

Dear Parks and Recreation Commissioners,

I was not present last evening, but I have learned that you would like to know about the timing of the "encroachment fence" behind [REDACTED] at the Ryan end of the ROW.

In 1975 when my husband bought the property the entire area inside the fence had been mowed, used, and maintained for years by the previous owners (and included a huge air conditioning unit right near where the fence is now. When I arrived in 1978 with two large dogs, I put a fence at the top of the

rise along the edge of the mowed yard. My neighbors, Harlan and Margaret Smith (now deceased) mowed and maintained the flat area below the rise while I maintained the area inside the fence to the rise.

The house at [REDACTED] is on the Roseville Historic Trail with a portion built in the 1860s and another section added in the early 1940s, before Roseville was incorporated as a village in 1948. The Mid Oaks Plat was done in 1938. It was required at that time to provide a 30' easement for any area that might become a road as a condition of approval of a plat. Thus the 30' were taken from Mid Oaks for the purpose of providing space should the township (as it was then) decide to put Aldine in as a street. They did not make a decision to connect Aldine to Roselawn and cannot now for a variety of reasons.

A question was asked about the plantings inside the "encroachment." With the exception of the large oaks in the ROW which I have had fertilized and trimmed every few years since I came, I have done all the other planting. I have converted the mowed yard into a National Wildlife Certified habitat, replacing mowed grass with native plants to provide both food and cover for wildlife, including pollinators.

Please feel free to contact me should you have any additional questions.

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Friday, August 29, 2025 7:36:51 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Number of children by the Aldine ROW

Contact Information

Name: Rachel Brown

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information in the fields below.

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

During the tour of the Aldine ROW, one of the Park Commissioners noted that having data about the number of children in the neighborhood would help you balance cost and need for a possible park/trail.

In particular, there was interest in knowing how many children/families could use a trail as an option to get to/from school at Brimhall instead of riding the bus. (There is full bus service to Brimhall for children in the neighborhood).

I have compiled that information. Given the many school choice

options available - schools in-district (e.g., Spanish Immersion, Parkview, Harambee, Falcon Heights), open enrollment to other districts, private schools, and public charter schools - I included notes on total # of children along with their school type.

Mid Oaks Lane/Road neighborhood - 636* properties total - 3 households attend Brimhall (6 children)

*Updated to 36 properties per Rachel Brown request. -DC 9.2.25

27 households with no K-12 or younger children

4 households with only middle school or high schoolers

* ages 12, 14

* ages 13, 15

* age 15

* age 17

5 households with elementary age or younger

* ages 10, 10, almost 12 (grades 4,4, 6 at Brimhall)

* ages 6, 8 (both at Brimhall)

* ages 5, 3 (1 starting at Brimhall this year)

* ages 0, 0, 3, 6, 7 (private school)

* ages 8, 12 (public charter school)

Roselawn - 7 properties - 1 household attends Brimhall but uses another shortcut - 2 children

4 households with no K-12 or younger children

1 household with high schooler (went to another ISD 623 public elementary)

2 households with elementary age or younger

* ages 5, 7 (at Brimhall but use a yard shortcut, could use a trail at ROW but said not needed)

* ages 6, 8 (private school but have used old trail to get to Brimhall playground)

Methods

I used the following steps to get the most accurate information I could find.

* I used google maps to identify the # of households in the Mid Oaks neighborhood and just over half of the ones on Roselawn, west of the ROW. I did not count the other 7 on the second western half of Roselawn as those households are closer to the Fairview sidewalk. I also did not include the households on Snelling south of Roselawn as they all can easily continue on the Snelling sidewalk through Ridgewood Lane for a shortcut.

* For the over half of the families that I know, I verified ages and schools with them. (High schoolers I just estimated ages based on their current grade levels.)

* For the 3 families I do not know very well, I got age and school information from one of the Mid Oaks parents.

* I removed identifying information for kid and family privacy.

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From: noreply@civicplus.com
To: [*RVParksCommission](#)
Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Saturday, August 30, 2025 11:46:42 AM

Caution: This email originated outside our organization; please use caution.

Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Resident perspective on the the Aldine ROW

Contact Information

Name: Rachel A Brown

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information in the fields below.

Phone Number:

Email Address:

Please Share Your Comment, Question or Concern

My entire adult working life I have worked in public schools, non-profit arts organizations, and a state agency so believe me when I say I deeply understand and am committed to centering the public good in my decision making.

I respect the public service you on the Park Commission are providing and know your task is to make decisions on what is best and most cost effective for the city and good for our environment and our communities. I also appreciate the very professional work of the Park and Rec Department staff who are being thoughtful, methodical, and forthright.

As you work to make your recommendation to the Council about the Aldine ROW, I ask you to center the perspective of the Roseville community who will be the most impacted by your decision: the 24 Roseville residents (21 current and 3 arriving by birth or marriage this fall) who live along it.

Just as there is no day without night, there is no public without private. A decision to change this roadway ROW to a park with a trail, will impact all these private property owners.

I did not purchase my home 25 year ago because of the ROW. Having people walk all along my property at any time of day or night was not an amenity I sought but a condition I had to accept. My 1706 Ryan neighbors, my fiancé, and I are thankful to have learned the 20 feet that was considered ROW is our private land and are eager to continue to tend it and now, with full control of it, to use it more effectively.

Similarly, I ask you to not take away that same opportunity for the 6 other properties along the ROW. They did not choose to purchase homes along a park. When the one property was purchased in 1975, the recently closed shortcut trail did not even extend all the way to Roselawn. Children cut through backyards along Mid Oaks. The other 5 properties were all purchased with existing and non-intrusive use of the ROW, including all but one fence placed along what was then believed to be the homeowners' property lines.

If the ROW is not vacated and instead turned into a park with a trail, all 8 properties along the ROW will bear financial costs. For example:

* Many, if not all of us, are looking to build 6 foot 6-inch privacy fences along our portions of it. We have been told this will be a private owner cost, which is, of course, significant. (If the vacation happens, I will quickly replace my encroaching fence with a low metal one, similar to the old existing fence, needed only for my dog space. I believe others will also maintain their fences with low visual impact.)

* If the City requires removal of the one existing tall privacy fence, installed by previous owners, the family will not only lose existing backyard space for their young children but will also have to pay to remove and then install a new fence a few feet to the east.

* Replacing the woodland feel of the yards with long lines of privacy fences will also re-shape the character of the properties and potentially their value.

There are also social and emotional costs for us, a small but vibrant Roseville community and part of the public you serve. Currently we chat across low fences, text with wildlife updates, see parties and playtime unfold in backyards, and enjoy the sight lines through neighbors' woodland spaces and pollinator plantings from our windows and yards. That will be lost if one by one we build tall fences along a park, buffers to maintain some privacy in our yards.

I do care about the wider community of walkers, some of whom are longtime and dear friends of mine. I do understand the feelings of loss that arose when the truth about the 20-foot portion was discovered and caused the existing trail to close. I do appreciate that your charge is to keep a perspective on wider community needs.

And ... I ask you to deeply consider and carefully tend to the public and private needs of the Roseville community at the center of this decision about the Aldine ROW, the families in the 8 properties most connected to it.

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Subject: Online Form Submittal: Contact Parks and Recreation Commission
Date: Sunday, August 31, 2025 12:37:01 PM

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Contact Parks and Recreation Commission

Please complete this online form and submit.

Subject: Aldine Street ROW comment

Contact Information

Name: Melinda Erickson

Address:

City: Roseville

State: MN

Zip: 55113

How would you prefer to be contacted?
Remember to fill in the corresponding contact information in the fields below.

Email

Phone Number: *Field not completed.*

Email Address:

Please Share Your Comment, Question or Concern

Please include this comment as part of the meeting packet for September 2, 2025.

Dear Park and Recreation Commission members,

As you continue your consideration of the Aldine Street right-of-way, please expand the view of consideration. After reading the staff memo and other materials in the packet, two important omissions immediately stand out.

First is little mention of the potential for real property damage

(tree injury, yard drainage, yard slope stability, wet basements) and no mention of infringement on quiet enjoyment by the owners of the 8 homes adjacent to the right-of-way. We adjacent homeowners will be affected by any decision 24-7-365 in perpetuity. Through city processes thus far, I've been pointedly reminded that we can never be more than 8 families trying to gain a voice for fair consideration. We don't have a city council member working from our perspective and advocating on our behalf - so it would be a refreshing change to at least be respectfully acknowledged and meaningfully included as key stakeholders in the decision-making process.

Second is no mention of the Falcon Heights Community Park (FHCP) as a park option for the Mid Oak neighborhood and other residents. We in the Mid Oaks neighborhood know and use the FHCP as THE primary playground. It also has a nice walking path around the pond. FHCP is an important, well-used neighborhood recreation and exercise amenity adjacent to Roseville and near our neighborhood; it should be included in analyses.

Thank you.

Melinda Erickson

[REDACTED]

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Members of the Parks and Recreation Commission,

I wish to reinforce the information earlier provided by Dr. Mindy Erickson regarding protection of the trees in the ROW. (Attachment C) I have included a graphic comparison between Cottontail Park which was discussed as a model for converting the Aldine ROW into a park for the purpose of developing a path. (Attachment B) Cottontail Park is very large relative to the ROW and the path there is limestone and relatively level. The Cottontail Park path is located over 50' from the nearest residence, not 18 to 30 feet as it would be if a path were created in the Aldine ROW.

According to Dr. Lee Frelich, Director of the University of Minnesota Center for Forest Ecology, changing the level of soil more than 2-3" can be damaging to oaks. Compaction by machinery and cutting off of portions of the root system can increase the likelihood of tree mortality. Dr. Frelich knows of no injection that can protect the oaks from construction damage. As for species susceptibility, he said that red and white oak are more vulnerable to construction damage than burr or swamp oak

As Dr. Erickson noted, the International Society for Arboriculture has provided guidelines and best practices. With trees in the 30' ROW identified it is possible to compute the Tree Protection Zone (TPZ) for the trees using the book entitled Managing Trees during site Development and Construction, Third Edition, published by the International Society of Arboriculture. The book defines the tree protection zone (TPZ) as the "area within which certain activities are prohibited or restricted to prevent or minimize potential injury to designated trees. The size and shape of a TPZ should consider tree species' response to construction impacts, size, condition, and maturity....".

The method of determining the TPZ used in the publication takes the diameter at breast height (DBH) and multiplies by a factor between 6 and 18 based on the species' construction tolerance and the trees' maturity. A chart for construction tolerance by species and a chart for maturity of individual trees is provided in the publication. (pg.19) It is further recommended that "when the minimum calculated TPZ is less than 5 ft in radius, a 5 ft radius should be recommended..." (Attachment A) An example supplied states, "a mature tree with medium tolerance to construction damage (a factor of 12) and a 30-inch trunk diameter would have a TPZ radius of 360 inches which is equal to 30 ft" (pg.18)—the entire width of the ROW.

Additional best management practices state that "if trees on adjacent properties have branches and roots extending into the construction area, TPZs should be established on the project site itself. Tree protection measures for trees on adjacent properties should be similar to those for on-site trees." (pg.20) It should be noted here that many of the adjacent properties contain large oaks whose roots and branches extend well into if not across the ROW.

A group of trees, in a stand or where closely spaced, share root space and shelter each other from wind. The best management practices for groups of trees suggests that "preserving a mix of tree

ages, species, and understory plants within a stand will conserve a natural assemblage and reduce exposure to interior vegetation.” (pg.21)

Using the measurements and information created by the city and the best management practices of the International Society of Arboriculture, one can compute a few of the TPZ for mature trees along the ROW. Working with only the oaks which are known to have considerable issues with soil disturbance, compaction, and change in grade, white being more susceptible than Burr, I used Medium species tolerance for Mature Burr oaks (12) and Low species tolerance for Mature White oak (15). (Chart pp19).

Near Ryan,

Tag	Species	DBH	TPZ
6	White Oak	28	35'
12	Burr Oak	32	32'

Near Roselawn,

48	Burr Oak	28	28'
----	----------	----	-----

Near Roselawn, partial group

51	Burr Oak	26	26'
52	Burr Oak	25	25'
55	Burr Oak	20	20'
57	Burr Oak	23	23'

With the information compiled by the city departments of Parks and Recreation and Public Works, it appears irrefutable that any attempt to install even a “dirt path” within the 30-foot ROW would result in significant mortality among the large, mature oaks. Work of the type necessary to level the grade would negatively impact and possibly kill oaks in the ROW and possibly some on the adjacent private properties along Mid Oaks Lane. In addition, due to the narrow dimensions of the ROW, any pathway would be much closer to residential homes than the paths in Cottontail are to residential homes.

We appreciate thoroughness and the work done by the city to complete a survey of the ground, to map the topography, and to identify the trees within the ROW. We hope the Commission will support best management practices find that this area is unsuitable for either a park or a path.

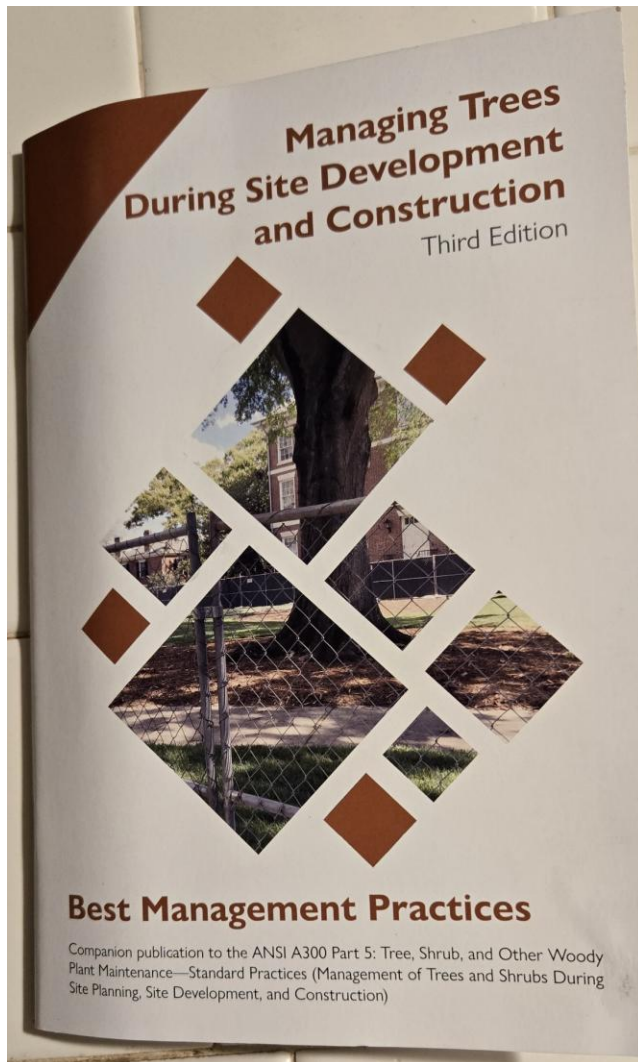
Thank you,.

Tam and Dick McGehee

Attachment A:

This contains the relevant charts for computing the tree protection zones for trees within a construction site. It has one graphic, the species chart showing tree tolerance of disturbance, and the multiplication factors based on tree maturity.

It also contains a picture of the book cover as well as the inside page indicating that it is the Third Edition, published in 2023 by the International Society of Arboriculture.





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Table 1. Examples of species tolerance to construction damage. Note that tolerance ratings may vary with geographic location (adapted from Matheny and Clark 2023).

Common Name	Scientific Name	Tolerance to Construction	Comments
Sycamore maple	<i>Acer pseudoplatanus</i>	Medium	
Red maple	<i>Acer rubrum</i>	High	Response probably associated with geographic location. Tolerant of root pruning and saturated soils.
European birch	<i>Betula pendula</i>	Low	
Atlas cedar	<i>Cedrus atlantica</i>	Medium	
European hackberry	<i>Celtis australis</i>	Medium	Needs irrigation postimpact.
Eastern redbud	<i>Cercis canadensis</i>	Medium	Response constrained by soil aeration and availability.
Camphor	<i>Cinnamomum camphora</i>	Medium	Avoid fill, wet soils. Best with irrigation after impact.
River red gum	<i>Eucalyptus camaldulensis</i>	High	Tolerant of fill and wet soils.
European beech	<i>Fagus sylvatica</i>	Low	Mature trees particularly susceptible.
White ash	<i>Fraxinus americana</i>	Low	Tolerant of root loss. Intermediate in tolerance to saturated soils. Low of mechanical injury (poor compartmentalization). Response constrained by soil and water availability.
Ginkgo	<i>Ginkgo biloba</i>	High	Tolerant of root pruning.
Thornless honeylocust	<i>Gleditsia triacanthos f. inermis</i>	High	Tolerant of root pruning and site disturbance. Intermediate in tolerance to saturated soils.
Kentucky coffeetree	<i>Gymnocladus dioica</i>	Medium to High	Intermediate in tolerance to root loss and saturated soils. Tolerant of site disturbance.
Monterey cypress	<i>Hesperocyparis macrocarpa</i>	Low	Low of site disturbance.
Black walnut	<i>Juglans nigra</i>	Low to Medium	Low of root loss. Intermediate in tolerance to saturated soils. Low of mechanical injury (poor compartmentalization). Response constrained by soil aeration and water availability.
Black gum	<i>Nyssa sylvatica</i>	High	Response constrained by soil aeration and water availability.
Canary Island date palm	<i>Phoenix canariensis</i>	High	
Norway spruce	<i>Picea abies</i>	Low to Medium	Often windthrows. Low of root loss.
London plane	<i>Platanus x hispanica</i>	Low to High	Response appears to be location dependent. In western United States, tolerant. In eastern United States, stress intolerant in northern part of range. Best with irrigation after impact.
Flowering cherry	<i>Prunus serrulata</i>	Medium	Best with irrigation after impact.
Pin oak	<i>Quercus palustris</i>	Medium to High	Intermediate in tolerance of root loss and saturated soils.
Japanese zelkova	<i>Zelkova serrata</i>	Medium	Best with irrigation after impact.

Table 2. Guidelines for calculating tree protection zone radius for trees in good condition (adapted from Matheny and Clark 2023). To use this table, determine the TPZ multiplication factor based on the species tolerance to construction damage and relative tree age. That number (TPZ multiplication factor) is then multiplied by the tree trunk diameter (DBH). The result is the radius of the TPZ in the same units used to measure DBH. That number is usually converted to feet or meters.

Species Tolerance to Construction Damage	Relative Tree Age*	Multiplication Factor
High	Young or semimature	6
	Mature	8
	Old	12
Medium	Young or semimature	8
	Mature	12
	Old	15
Low	Young or semimature	12
	Mature	15
	Old	18

*Young to semimature = less than 40 percent life expectancy; mature = 40 to 80 percent life expectancy; old = greater than 80 percent life expectancy

The calculated TPZ is most helpful to the design team at the end of the planning phase or at the beginning of the design phase when use of space is being determined. The design team can use the calculated TPZ to plan for adequate space to preserve the trees (Figure 4). Calculated, circular TPZs are a good starting point, and some projects will use these calculated TPZs throughout the project. However, in practice, tree protection barrier configurations that follow the limits-of-disturbance and preexisting structures are more common than circular barriers.

As the design phase progresses, more in-depth decisions about whether trees are likely to survive construction and the best way to protect them may be required. The arborist may need to adjust the calculated TPZ depending on site-specific conditions to define the location of the specified TPZ.

The arborist determines the specified TPZ by evaluating on-site conditions, orientation of the canopy and visible roots of the specific tree, and planned construction. As an example, the specified TPZ may be increased in one or more directions to protect a low scaffold branch that extends beyond the calculated TPZ (Figure 5). Reducing the size of the specified TPZ on one or more sides of the tree may be necessary if planned construction cannot be

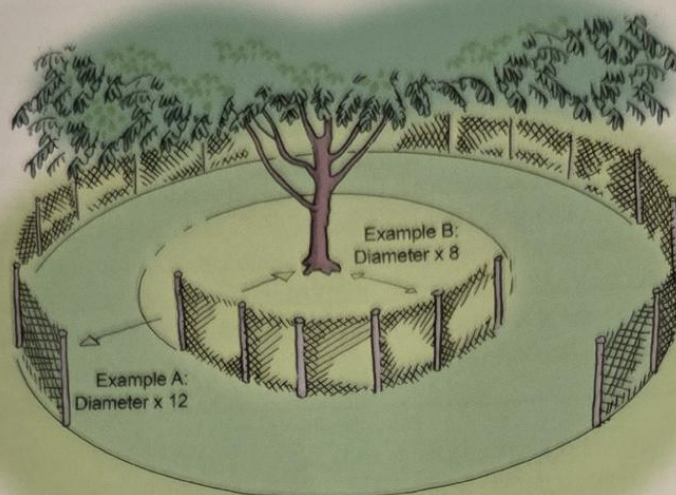


Figure 4. The calculated tree protection zone (TPZ) based on tree diameter, species tolerance to construction damage, and maturity. Applying the trunk formula method of determining the calculated TPZ by multiplying DBH $\times$ TPZ multiplication factor = TPZ radius.

Example A: Calculated TPZ for a medium-tolerance, mature tree with a diameter of 20 in (51 cm). $\text{DBH} \times 12 = 20 \text{ in (51 cm)} \times 12 = 240 \text{ in (610 cm)} = 20 \text{ ft (6 m)}$ radius.

Example B: Calculated TPZ for a high-tolerance, mature tree with a diameter of 20 in (51 cm). $\text{DBH} \times 8 = 20 \text{ in (51 cm)} \times 8 = 160 \text{ in (406 cm)} = 13.3 \text{ ft (4.1 m)}$ radius.

located outside the calculated distance. In some cases, increasing the specified TPZ on the opposite side of the tree may help compensate for roots lost elsewhere. The specified TPZ should not be reduced to the point where serious tree damage is expected.

If trees on adjacent properties have branches and roots extending into the construction area, TPZs should be established on the project site. Tree protection measures should be similar to those for on-site trees.

In addition to preserving existing trees, additional areas for root growth or tree planting should be preserved in a protected, undisturbed state, if possible. The goal is to protect the soil structure and resources so trees will thrive.





Attachment C:

Dr. Mindy Erickson's memo regarding the trees and their protection.

Hello Parks and Recreation Commission members,

As you continue your consideration of the five questions from the City Council about the Aldine Street right-of-way (ROW), please consider, first and foremost, protection and preservation of the many majestic oaks and other trees in and near the ROW. All stakeholder groups agree that tree preservation is paramount.

Many of the established trees have a dripline diameter that exceeds 30 feet. The ROW is only 30 feet wide, so there are inherent limitations to following construction "best practices" in proximity to these established trees. The International Society of Arboriculture and other sources note key facts and best practices related to construction projects around established trees:

1. A barrier or fence surrounding trees at the driplines is one of the most effective damage- prevention measures during construction. A barrier at a tree's dripline during construction protects both the above-ground portion of the tree and the highly sensitive root system.
2. Most established trees, including oaks, will not tolerate any appreciable disturbance of the root system without showing some adverse effects. Few, if any, species, will withstand extensive changes in aeration of soil around the root system without being injured.
3. Reduced aeration of soil around the root system can suffocate tree roots. Reduced aeration is caused by compaction of soil under trees due to movement of machinery, trampling, piling construction materials, and purposeful mechanical compaction.
4. Fill to raise a grade causes many changes in soil aeration, drainage, and soil microflora. Clay fill can result in reduced aeration, lower nitrogen, higher pH, and improper drainage.
5. Cuts to lower a grade should position new retaining walls at or near tree driplines so that the original depth of soil covering the root systems will be maintained. Removal of large amounts of soil from the root system of an established tree will cause permanent damage.
6. Most common shade tree species, including oaks, grow best in slightly acidic soil. Limestone gravel is alkaline and can raise soil pH, making soil more alkaline. When soil

becomes too alkaline, it interferes with the tree's ability to absorb essential nutrients, leading to nutrient deficiencies and increased vulnerability to other damaging stresses.

7. Construction-related tree injury increases vulnerability to drought, winter, disease, and pests.
8. Invisible, irreparable tree injury may present itself only long after construction ends.

Environmental conservation is espoused in Roseville's mission statement. All stakeholder groups agree that preservation and protection of the oaks and other established trees in the ROW is a predominant factor in decision-making. Please carefully weigh whether rerouting a shortcut from private property to the ROW is "valuable" or "viable" on balance with endangering dozens of established trees.

Construction damage can cause long, slow tree death years after project completion. Two nearby City paths already exist, so is the risk of killing any to many of the established trees a reasonable trade-off for a shortcut?

Thank you for your consideration of the majestic oaks and other trees in and around the ROW.

Melinda Erickson 93 Mid Oaks Lane

Mayor Roe and Council members,

Thank you for directing City staff and others to spend time studying the Aldine Street right-of-way (ROW) over the past 6 months. The survey of established trees and the rough elevation survey provide certain details – but they omit many important factors. As you deliberate next steps in your decision-making, please consider the surveys from the multi-dimensional perspective of tree locations, tree drip lines locations (locations of the edges of the tree canopies), ground elevation and slope within tree drip lines, tree species, tree ages and natural life spans, city fiscal priorities, and the broad environmental benefits provided by established trees. Below are a few photos and other information to aid your visualization and contemplation of the currently healthy urban forest in the ROW.

The tree survey tagged about 50 established, beneficial trees (excluding ash and Siberian elm): white and bur oak (estimated ages 75–140 years), silver maple (27–70 years old), American elm (12–60 years old), box elder (9–33 years old), and others. This patch of urban forest provides food, homes, and cover for dozens of species of insects, birds, and mammals, as well as shade to adjacent yards and homes.

Undeveloped, this area of urban forest could live decades to centuries longer. White oak trees have a natural life span of 500 to 600 years; bur oaks 200 to 400 years. Silver maples live 100 to 150 years, while American elms can live 175 to 200 years. Even box elder trees live 60 to 75 years.

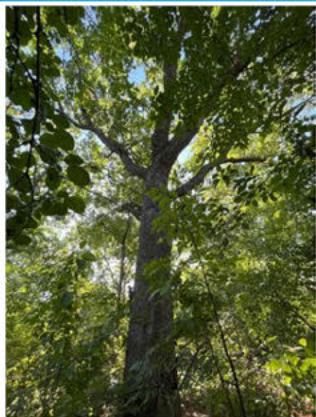
Oak trees are particularly valuable species within Minnesota's forest ecosystems. Oaks are also particularly vulnerable to root damage and eventual death from construction disturbances. Construction disturbances can include compaction, cutting away soil and roots, filling in soil or other material over roots, and raising soil pH due to placement of high-pH substances such as limestone gravel.

Protective fencing at each tree or group of trees' drip line is the 'best practice' for construction around established trees. Root protection is especially important around oaks. Figure 1 illustrates placement of effective, protective drip line fencing in a Falcon Heights construction site at Roselawn and Cleveland.

You can use your own eyes to test whether constructing a new, accessible shortcut outside of established tree drip lines is possible in the 30-foot-wide Aldine Street ROW. Just take the 590-foot walk from Ryan at the north end of the ROW, to Roselawn at the south end, to run your own little experiment. Looking up, walk and try to find a continuous, end-to-end route in the ROW that is outside of the canopies of the 14 oak trees (Figure 2); ignore the other 3 dozen established trees for your experiment.



Figure 1- protective drip line construction fencing at Roselawn and Cleveland



Tree #6, 140-year-old
white oak



Tree #12, 128-year-old
bur oak



Tree #48, 112-year-old
bur oak



Trees #51-57
80 to 100-year-old
bur oaks

Figure 2- some of the ROW oak trees, north (#6) to south (#57)

If you walk the ROW, looking up instead of down, you'll find that there is no end-to-end route outside of the drip lines of (just) the oaks. In fact, many oak canopies span the entire ROW width – and beyond. Imagine, therefore, that during the decade after a new shortcut's construction, dead tree by dead tree, the healthy urban forest transforms into a bland transportation corridor. This scenario may seem an exaggeration, but there is foreshadowing evidence. A small City ROW grading project about a decade ago disturbed the area within the drip lines of two large trees. Both trees died a couple of years later, killed by damage inflicted during construction. The dead oak, Figure 3, still stands clearly visible from Mid Oaks Lane as a stark reminder that even small construction projects kill established trees.

The City of Roseville Master Pathway Plan path spacing goals are met by the existing paths along Fairview and Snelling. Local residents have adjusted to the absence of the former shortcut, verifying that the existing paths meet neighborhood needs. Dogs are being walked. People are exercising. Children are getting to school safely. Building a new, convenience shortcut to benefit a very small proportion of Roseville's 35K residents would divert funds away from City-wide amenities and would extract a profound environmental cost. In contrast, vacating the ROW would "right-size" the City's property management responsibilities, leave environmental benefits intact, and cost the City nothing.

Please vote for fiscal and environmental responsibility. Please vote to vacate the ROW. Thank you.

Melinda Erickson
93 Mid Oaks Lane



Figure 3- dead oak tree in the
ROW behind 85 Mid Oaks Lane



Fw: Online Form Submittal: Contact City Council

From Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>
Date Tue 10/21/2025 11:43 AM
To Jesse Freihammer <Jesse.Freihammer@cityofroseville.com>; Matthew Johnson <Matthew.Johnson@cityofroseville.com>

Patrick Trudgeon | City Manager
O: 651.792.7021 | F: 651.792.7020
pat.trudgeon@cityofroseville.com



2660 Civic Center Drive | Roseville, MN 55113
[Facebook](#) | [Twitter](#) | [YouTube](#)

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, October 21, 2025 11:39 AM
To: *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject	Aldine Street right-of-way shortcut boondoggle
Contact Information	
Name:	Patrick Kennedy
Address:	
City:	Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Remember to fill in the corresponding contact information.

Email

Email Address:

Phone Number:

Please Share Your
Comment, Question or
Concern

Mayor Roe and Council members,

I am a Roseville resident not previously engaged in the Aldine Street right-of-way matter, and this issue has been much discussed with my neighbors and with residents on both sides of this issue. Your decision on this matter affects the quality of our community, the healthy ecosystem, and the tax burden on the city as we are voting to approve another huge property tax increase for schools, and we urge you to vote against any funding of any new outside experts, and to deny any requests to spend money on studying the destruction of mature tree canopy, and to oppose the use of city tax funds to install some kind of pathway that only a handful of residents desire.

- Spending money to build (or further study) a shortcut in the Aldine Street right-of-way would divert funds away from City-wide amenities, and while we are considering to vote in favor of increasing taxes for school purposes, any move to waste money on this pet project we see as undisciplined in the light of our city's budget needs and we may reconsider the way we vote on that.
- Any plan to create a city owned and maintained shortcut here will destroy healthy and beautiful trees that make our city great. The area in question has dozens of established, beneficial trees which we see out of our home, and which provide canopy for animal life that makes our community a serene and peaceful one. Building any type of accessible shortcut in a location that was never in the parks priorities is wasteful, will kill and damage an unknown number of these healthy trees, and reduce the value of our houses.
- The shortcut through private property adjacent to the Aldine Street right-of-way has been effectively closed since June. Prior to the raising of this issue early in 2025, very few people used this shortcut, and after this issue was raised we noticed a big spike in shortcutters, which since June has trickled down to very few people cutting through this property. Residents have adjusted to the absence of the shortcut. Dogs are being walked. People are exercising. Children are getting to school safely. The parks department has not said this is a priority in an

Attachment 8
already tight budget, this right-of-way segment is not in the City of Roseville Master Pathway Plan, and the Plan's path spacing goals are already met by the existing paths along Fairview and Snelling. Please respect the City's processes and plans, safeguard dozens of mature trees, and direct the City's limited resources toward City-wide amenities by voting to vacate the right-of-way.

Please vote for fiscal responsibility and environmental preservation, and please stop any pursuit of investing precious tax dollars to this shortcut. It would seem that voting to vacate the right of way is a good way to just prevent this kind of waste and to remove the liability to the city. In any event, spending more city money on this local shortcut is just wasteful in light of our parks priorities and our city's fiscal position, and we most strongly oppose any such wasteful spending of time and resources.

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Outlook

Fw: Online Form Submittal: Contact City Council

From Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>
Date Mon 10/20/2025 7:48 AM
To Jesse Freihammer <Jesse.Freihammer@cityofroseville.com>; Matthew Johnson <Matthew.Johnson@cityofroseville.com>

Patrick Trudgeon | City Manager

O: 651.792 7021 | | F: 651.792.7020

pat.trudgeon@cityofroseville.com



2660 Civic Center Drive | Roseville, MN 55113

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From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, October 18, 2025 9:54 AM
To: *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject	Aldine Street right-of-way
Contact Information	
Name:	Mike Perniel

Address:

City:

Roseville

State:

MN

Zip:

55113

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How would you prefer to be contacted? Remember to fill in the corresponding contact information.

No Reply Necessary

Email Address:

Phone Number:

651.497.4038

Please Share Your Comment, Question or Concern

Dear Mayor Roe and Council members,

I was made aware of a proposed path to be constructed on Aldine St. that is not in the Roseville Master Pathway Plan, and would only benefit a very small group of people. Cities function and thrive because of thoughtful, clear, level headed planning. Not emotional "willy-nilly" decision making. I believe this path if built would be a clear waste of taxpayer money, and undermine the thoughtful work and time invested in planning the original Roseville Master Pathway Plan. I support pedestrian and bike friendly Cities, but projects need to be part of an overall plan. Thank you for the work that you do to make Roseville a great City to live and raise a family in.

Sincerely,
Mike Perniel

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Fw: Online Form Submittal: Contact City Council

From Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>
Date Mon 10/20/2025 10:09 AM
To Jesse Freihammer <Jesse.Freihammer@cityofroseville.com>; Matthew Johnson <Matthew.Johnson@cityofroseville.com>

Patrick Trudgeon | City Manager

O: 651.792 7021 | | F: 651.792.7020

pat.trudgeon@cityofroseville.com



2660 Civic Center Drive | Roseville, MN 55113

[Facebook](#) | [Twitter](#) | [YouTube](#)

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, October 20, 2025 9:40 AM
To: *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject	Aldine Street right-of-way
Contact Information	
Name:	Shawn Cha

Address:	
City:	Roseville
State:	MN
Zip:	55113

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How would you prefer to be contacted? Remember to fill in the corresponding contact information.

No Reply Necessary

Email Address:	
Phone Number:	

Please Share Your Comment, Question or Concern	Please vote to vacate the Aldine ROW. Building an accessible shortcut in the Aldine Street right-of-way would divert funds away from City-wide amenities and toward a local convenience. Please vote for fiscal responsibility – directing the City's limited resources toward the many high-priority issues facing our city – by voting to vacate the right-of-way.
--	--

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Fw: Aldine Street Vacation Issue

From Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>
Date Wed 10/22/2025 11:24 AM
To Matthew Johnson <Matthew.Johnson@cityofroseville.com>
Cc Jesse Freihammer <Jesse.Freihammer@cityofroseville.com>

2 attachments (1 MB)

McGehee Memorandum 10.27.25,A.pdf; Trees, Parks, and Pathways 9.10.pdf;

Patrick Trudgeon | City Manager

O: 651.792-7021 | | F: 651.792.7020

pat.trudgeon@cityofroseville.com



2660 Civic Center Drive | Roseville, MN 55113

[Facebook](#) | [Twitter](#) | [YouTube](#)

From: [REDACTED]
Sent: Wednesday, October 22, 2025 11:23 AM
To: *RVCouncil <city.council@cityofroseville.com>
Cc: Pat Trudgeon <Pat.Trudgeon@cityofroseville.com>; Jesse Freihammer <Jesse.Freihammer@cityofroseville.com>; Erik Henricksen <Erik.Henricksen@cityofroseville.com>
Subject: Aldine Street Vacation Issue

I did want to send in my thoughts on this issue (e.g. attached memorandum dated 10/27/25) and commend both the Council and the staff for the thoroughness of their evaluation of the options and direction of Council.

At the end of the day, in my opinion, the former "path" was at best a "shortcut" used by a very few residents. Since the "path" turned out to be located on private property and was subsequently closed by the property owners, nothing has changed. The children are still going to school (the bus stops at the end of their driveway), children and adults are still safely visiting friends, and the dogs that usually went to the field are still being taken there. The City has negotiated access to its infrastructure with the private property owners as necessary as the infrastructure thought to be in the easement turned out to be on private land.

As a resident and one who, for 40+ years, has had pruned, had fertilized, and have watered 2 of the large oaks that in the easement, I cannot tell you how distressing it is to contemplate their potential demise as part of an effort to create an expensive, unsafe, and unnecessary "shortcut." To the issue of the trees, I am also attaching a previous document, (e.g. Trees, Parks, and Pathways, 9/10/25) sent to the Parks and Recreation Commission which indicates the tree protection zone (TPZ) for many of the trees standing in the easement. In some cases, this protection zone exceeds the entire width of the easement itself.

I hope the Council now feels they have now gathered sufficient information to evaluate the issue before them and will support the request by the adjacent property owners to approve the vacation of the Aldine Street easement.

Thank you,

Tam

Tam McGehee

2 Attachments,

Memorandum

TO: Roseville City Council
 FROM: Tam McGehee
 DATE: October 27, 2025
 RE: Vacation of Aldine Easement

The Council has carefully executed its process of deliberation on the issue of the vacation of the Aldine Street easement. The vacation was brought forward twice, both times supported unanimously by all adjacent property owners and City staff. Both times the Council sought additional information most recently from the Parks and Recreation Commission. During this time several items became clear and were supported by substantial and careful work by staff and commissioners.

This process seems to have made some things clear:

1. All contiguous property owners support and request the vacation of the easement (e.g. letter from Ericksons, 93 Mid Oaks Lane, dated October 2025).
2. The Parks and Recreation Commission does not appear interested in developing a non-ADA compliant pathway.
3. The Parks and Recreation Commission is not interested in expending Park Dedication Funds to develop a pathway or park on this easement.
4. An ADA compliant pathway requires 20 feet that is level and clear of impediments.
5. An ADA compliant pathway in this 30-foot easement would result in the loss of some 30+ mature trees, particularly oaks.
6. This 30-foot by 590-foot strip of land is not appropriate or necessary as a park.
7. A vast majority of the neighborhood does not want trees removed or threatened.
8. All data presented by residents (e.g., 9.15.2025 letter to Parks and Recreation Commission) show that the “tree protection zone” for most of these mature trees exceeds the 30-foot easement width, including trees on adjacent property.
9. This site is not on the City’s Pathway Master Plan. If placed on the Pathway Master Plan and analyzed using the City’s pathways criteria, this site is at the lowest priority.
10. Since the existing pathway which is on private land has been closed, all activities in the neighborhood have continued—children are getting to school, children are visiting their friends, and dogs are being walked—and getting to the University Fields.
11. Returning this easement property by vacation spares all Roseville residents the unnecessary expense and liability of either retaining or developing the easement.
12. All city utilities for water and sewer are located on private land, not the easement. Access to this infrastructure has been negotiated with the private landowners.

This 30-foot easement is identified as “Aldine Street” in the 1938 Plat Map of Mid Oaks. There is no Aldine Street nor space to construct a “street, lane, or avenue” in this 30-foot easement. It appears that the easement’s specified purpose is no longer possible, hence the City staff correctly recommended that the property be vacated and returned to the adjacent owners. This vacation is therefore appropriate and would remove the City’s responsibility for and maintenance of the easement.

MN Statute, 412.851 VACATION OF STREETS, states that the council may by resolution vacate any street, alley, public grounds, public way, or any part thereof, on its own motion or on petition of a majority of the owners of land abutting on the street, alley, public grounds, public way, or part thereof to be vacated. Vacation of a public way may be made upon a finding that it appears in the public interest to do so. Among other things, the Council can consider public benefit and conservation of natural resources.

A vacation of the Aldine Easement is overwhelmingly in the public interest and can be supported by any or all of the following findings.

Public Interest:

1. The easement has no value to the public as a street, road, or alley, as discussed above.
2. Any marginal value of use of the easement as a pathway, if any, is vastly outweighed by the public benefits of vacation:
 - A. Vacation saves taxpayers the considerable expense of constructing and maintaining an acceptable pathway (even if possible without damaging adjacent owners).
 - B. Vacation frees resources for other pathway projects in the city of higher priority.
 - C. Vacation accepts and approves the unanimous request of contiguous property owners.
 - D. Vacation frees the City of the maintenance and liability of the area.
 - E. Vacation makes the neighborhoods north of Ryan and those along the easement more secure by the elimination of through-foot and non-motorized vehicle traffic.
 - F. Vacation eliminates legal discussions and work to determine whether conversion to a part or path is possible under MN Law.
 - G. Vacation conserves natural resources by:
 - i. The mature trees are and will continue to be a benefit to the entire community as a wildlife corridor.
 - ii. The mature trees will continue to sequester carbon, clean the air, and reduce noise in the neighborhood.

There has been more than enough study, research, review, evaluation, hearings, and communication by all parties involved to determine that vacation of this easement is the best decision in the public interest, legally, financially, and environmentally. All of this information is part of the record before the City Council and strongly supports a determination that vacation of the Aldine right-of-way is in the public interest.

I urge the City Council to vote to vacate the Aldine Street right-of-way under consideration.

TO: Roseville City Council, Roseville City Manager
 FROM: Tam McGehee
 DATE: 09/10/2025
 RE: Aldine Vacation Information

I wanted to be sure that the Council had all the information that has been provided to the Parks and Recreation Commission regarding the protection of the trees existing in the ROW. After much testimony regarding the “magic” and “trees” along this ROW, it seems that protecting that canopy and the trees that create it should be of primary consideration. To that end, I have attached a memo that I sent to the Parks and Recreation Commission with its attendant attachments.

- Attachment 0 is my memo to the Parks and Recreation Commission
- Attachment 1 is a memo by Mindy Erickson regarding trees
- Attachment 2 are copies from the ISA Manual regarding computations
- Attachment 3 are copies from the GIS maps of Cottontail Park

If the City does not feel it already has enough credible evidence that construction of such an ADA compliant path would likely damage and/or kill many of the mature trees in the 30' ROW, I urge you to hire an impartial expert who is not seeking further employment opportunities with the City of Roseville. Dr. Lee Frelich is the best, and likely the least expensive, expert the city could engage for this purpose. He is Director of the University of Minnesota Center for Forest Ecology, is internationally known and respected as an expert, and provides much pro bono information in our state. In fact, I heard Dr. Frelich speak for the local League of Women Voters 2 or 3 years ago, and he will be speaking to the Ramsey County Master Gardeners later this month.

Apart from the tremendous loss of mature canopy, there are other considerations in this issue such as number of individuals served, costs for construction (tree removal, grading), liability, legal process for converting an ROW to a park, and ongoing maintenance of the pathway.

And, is this really a park?



Inset in red of ROW in Cottontail Park.

Attachment 0

Members of the Parks and Recreation Commission,

I wish to reinforce the information earlier provided by Dr. Mindy Erickson regarding protection of the trees in the ROW. (Attachment 1) I have included a graphic comparison between Cottontail Park which was discussed as a model for converting the Aldine ROW into a park for the purpose of developing a path. (Attachment 3) Cottontail Park is very large relative to the ROW and the path there is limestone and relatively level. The Cottontail Park path is located over 50' from the nearest residence, not 18 to 30 feet as it would be if a path were created in the Aldine ROW.

As Dr. Erickson noted, the International Society for Arboriculture has provided guidelines and best practices. With trees in the 30' ROW identified it is possible to compute the Tree Protection Zone (TPZ) for the trees using the book entitled Managing Trees during site Development and Construction, Third Edition, published by the International Society of Arboriculture.

(Attachment 2) The book defines the tree protection zone (TPZ) as the “area within which certain activities are prohibited or restricted to prevent or minimize potential injury to designated trees. The size and shape of a TPZ should consider tree species’ response to construction impacts, size, condition, and maturity....”.

The method of determining the TPZ used in the publication takes the diameter at breast height (DBH) and multiplies by a factor between 6 and 18 based on the species’ construction tolerance and the trees’ maturity. A chart for construction tolerance by species and a chart for maturity of individual trees is provided in the publication. (pg.19) It is further recommended that “when the minimum calculated TPZ is less than 5 ft in radius, a 5 ft radius should be recommended...”

(Attachment A) An example supplied states, “a mature tree with medium tolerance to construction damage (a factor of 12) and a 30-inch trunk diameter would have a TPZ radius of 360 inches which is equal to 30 ft” (pg.18)—the entire width of the ROW.

Additional best management practices state that “if trees on adjacent properties have branches and roots extending into the construction area, TPZs should be established on the project site itself. Tree protection measures for trees on adjacent properties should be similar to those for on-site trees.” (pg.20) It should be noted here that many of the adjacent properties contain large oaks whose roots and branches extend well into if not across the ROW.

A group of trees, in a stand or where closely spaced, share root space and shelter each other from wind. The best management practices for groups of trees suggests that “preserving a mix of tree ages, species, and understory plants within a stand will conserve a natural assemblage and reduce exposure to interior vegetation.” (pg.21)

Using the measurements and information created by the city and the best management practices of the International Society of Arboriculture, one can compute a few of the TPZ for mature trees

along the ROW. Working with only the oaks which are known to have considerable issues with soil disturbance, compaction, and change in grade, white being more susceptible than Burr, I used Medium species tolerance for Mature Burr oaks (12) and Low species tolerance for Mature White oak (15). (Chart pp19).

Near Ryan,

Tag	Species	DBH	TPZ
6	White Oak	28	35'
12	Burr Oak	32	32'

Near Roselawn,

48	Burr Oak	28	28'
----	----------	----	-----

Near Roselawn, partial group

51	Burr Oak	26	26'
52	Burr Oak	25	25'
55	Burr Oak	20	20'
57	Burr Oak	23	23'

With the information compiled by the city departments of Parks and Recreation and Public Works, it appears irrefutable that any attempt to install even a “dirt path” within the 30-foot ROW would result in significant mortality among the large, mature oaks. Work of the type necessary to level the grade would negatively impact and possibly kill oaks in the ROW and possibly some on the adjacent private properties along Mid Oaks Lane. In addition, due to the narrow dimensions of the ROW, any pathway would be much closer to residential homes than the paths in Cottontail are to residential homes.

We appreciate thoroughness and the work done by the city to complete a survey of the ground, to map the topography, and to identify the trees within the ROW. We hope the Commission will support best management practices find that this area is unsuitable for either a park or a path.

Thank you,

Tam and Dick McGehee

Attachment 1

Dr. Mindy Erickson's memo regarding the trees and their protection.

Hello Parks and Recreation Commission members,

As you continue your consideration of the five questions from the City Council about the Aldine Street right-of-way (ROW), please consider, first and foremost, protection and preservation of the many majestic oaks and other trees in and near the ROW. All stakeholder groups agree that tree preservation is paramount.

Many of the established trees have a dripline diameter that exceeds 30 feet. The ROW is only 30 feet wide, so there are inherent limitations to following construction "best practices" in proximity to these established trees. The International Society of Arboriculture and other sources note key facts and best practices related to construction projects around established trees:

1. A barrier or fence surrounding trees at the driplines is one of the most effective damage- prevention measures during construction. A barrier at a tree's dripline during construction protects both the above-ground portion of the tree and the highly sensitive root system.
2. Most established trees, including oaks, will not tolerate any appreciable disturbance of the root system without showing some adverse effects. Few, if any, species, will withstand extensive changes in aeration of soil around the root system without being injured.
3. Reduced aeration of soil around the root system can suffocate tree roots. Reduced aeration is caused by compaction of soil under trees due to movement of machinery, trampling, piling construction materials, and purposeful mechanical compaction.
4. Fill to raise a grade causes many changes in soil aeration, drainage, and soil microflora. Clay fill can result in reduced aeration, lower nitrogen, higher pH, and improper drainage.
5. Cuts to lower a grade should position new retaining walls at or near tree driplines so that the original depth of soil covering the root systems will be maintained. Removal of large amounts of soil from the root system of an established tree will cause permanent damage.
6. Most common shade tree species, including oaks, grow best in slightly acidic soil. Limestone gravel is alkaline and can raise soil pH, making soil more alkaline. When soil

becomes too alkaline, it interferes with the tree's ability to absorb essential nutrients, leading to nutrient deficiencies and increased vulnerability to other damaging stresses.

7. Construction-related tree injury increases vulnerability to drought, winter, disease, and pests.
8. Invisible, irreparable tree injury may present itself only long after construction ends.

Environmental conservation is espoused in Roseville's mission statement. All stakeholder groups agree that preservation and protection of the oaks and other established trees in the ROW is a predominant factor in decision-making. Please carefully weigh whether rerouting a shortcut from private property to the ROW is "valuable" or "viable" on balance with endangering dozens of established trees.

Construction damage can cause long, slow tree death years after project completion. Two nearby City paths already exist, so is the risk of killing any to many of the established trees a reasonable trade-off for a shortcut?

Thank you for your consideration of the majestic oaks and other trees in and around the ROW.

Melinda Erickson 93 Mid Oaks Lane

Attachment 2

This contains the relevant charts for computing the tree protection zones for trees within a construction site. It has one graphic, the species chart showing tree tolerance of disturbance, and the multiplication factors based on tree maturity.

It also contains a picture of the book cover as well as the inside page indicating that it is the Third Edition, published in 2023 by the International Society of Arboriculture.

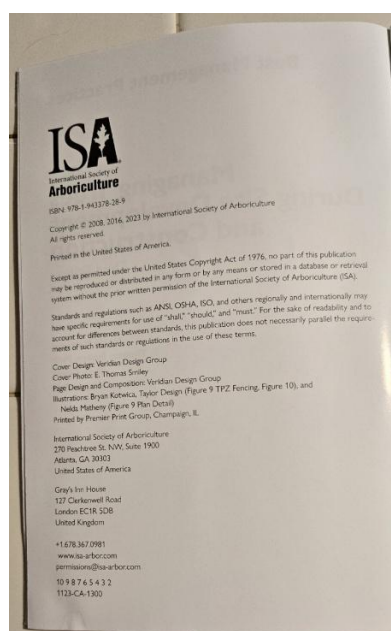
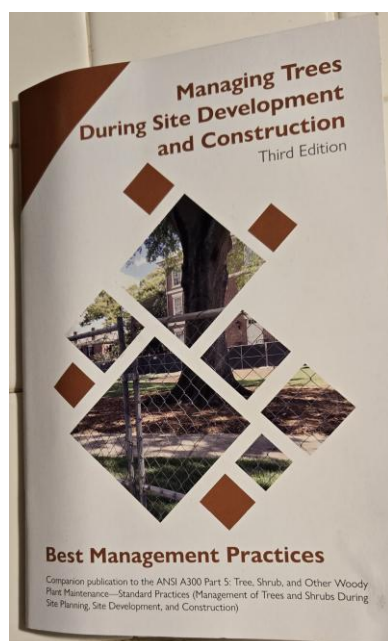


Table 1. Examples of species tolerance to construction damage. Note that tolerance ratings may vary with geographic location (adapted from Matheny and Clark 2023).

Common Name	Scientific Name	Tolerance to Construction	Comments
Sycamore maple	<i>Acer pseudoplatanus</i>	Medium	
Red maple	<i>Acer rubrum</i>	High	Response probably associated with geographic location. Tolerant of root pruning and saturated soils.
European birch	<i>Betula pendula</i>	Low	
Atlas cedar	<i>Cedrus atlantica</i>	Medium	
European hackberry	<i>Celtis australis</i>	Medium	Needs irrigation postimpact.
Eastern redbud	<i>Cercis canadensis</i>	Medium	Response constrained by soil aeration and availability.
Camphor	<i>Cinnamomum camphora</i>	Medium	Avoid fill, wet soils. Best with irrigation after impact.
River red gum	<i>Eucalyptus camaldulensis</i>	High	Tolerant of fill and wet soils.
European beech	<i>Fagus sylvatica</i>	Low	Mature trees particularly susceptible.
White ash	<i>Fraxinus americana</i>	Low	Tolerant of root loss. Intermediate in tolerance to saturated soils. Low of mechanical injury (poor compartmentalization). Response constrained by soil and water availability.
Ginkgo	<i>Ginkgo biloba</i>	High	Tolerant of root pruning.
Thornless honeylocust	<i>Gleditsia triacanthos f. inermis</i>	High	Tolerant of root pruning and site disturbance. Intermediate in tolerance to saturated soils.
Kentucky coffeetree	<i>Gymnocladus dioica</i>	Medium to High	Intermediate in tolerance to root loss and saturated soils. Tolerant of site disturbance.
Monterey cypress	<i>Hesperocyparis macrocarpa</i>	Low	Low of site disturbance.
Black walnut	<i>Juglans nigra</i>	Low to Medium	Low of root loss. Intermediate in tolerance to saturated soils. Low of mechanical injury (poor compartmentalization). Response constrained by soil aeration and water availability.
Black gum	<i>Nyssa sylvatica</i>	High	Response constrained by soil aeration and water availability.
Canary Island date palm	<i>Phoenix canariensis</i>	High	
Norway spruce	<i>Picea abies</i>	Low to Medium	Often windthrows. Low of root loss.
London plane	<i>Platanus x hispanica</i>	Low to High	Response appears to be location dependent. In western United States, tolerant. In eastern United States, stress intolerant in northern part of range. Best with irrigation after impact.
Flowering cherry	<i>Prunus serrulata</i>	Medium	Best with irrigation after impact.
Pin oak	<i>Quercus palustris</i>	Medium to High	Intermediate in tolerance of root loss and saturated soils.
Japanese zelkova	<i>Zelkova serrata</i>	Medium	Best with irrigation after impact.

Table 2. Guidelines for calculating tree protection zone radius for trees in good condition (adapted from Matheny and Clark 2023). To use this table, determine the TPZ multiplication factor based on the species tolerance to construction damage and relative tree age. That number (TPZ multiplication factor) is then multiplied by the tree trunk diameter (DBH). The result is the radius of the TPZ in the same units used to measure DBH. That number is usually converted to feet or meters.

Species Tolerance to Construction Damage	Relative Tree Age*	Multiplication Factor
High	Young or semimature	6
	Mature	8
	Old	12
Medium	Young or semimature	8
	Mature	12
	Old	15
Low	Young or semimature	12
	Mature	15
	Old	18

*Young to semimature = less than 40 percent life expectancy; mature = 40 to 80 percent life expectancy; old = greater than 80 percent life expectancy

The calculated TPZ is most helpful to the design team at the end of the planning phase or at the beginning of the design phase when use of space is being determined. The design team can use the calculated TPZ to plan for adequate space to preserve the trees (Figure 4). Calculated, circular TPZs are a good starting point, and some projects will use these calculated TPZs throughout the project. However, in practice, tree protection barrier configurations that follow the limits-of-disturbance and preexisting structures are more common than circular barriers.

As the design phase progresses, more in-depth decisions about whether trees are likely to survive construction and the best way to protect them may be required. The arborist may need to adjust the calculated TPZ depending on site-specific conditions to define the location of the specified TPZ.

The arborist determines the specified TPZ by evaluating on-site conditions, orientation of the canopy and visible roots of the specific tree, and planned construction. As an example, the specified TPZ may be increased in one or more directions to protect a low scaffold branch that extends beyond the calculated TPZ (Figure 5). Reducing the size of the specified TPZ on one or more sides of the tree may be necessary if planned construction cannot be

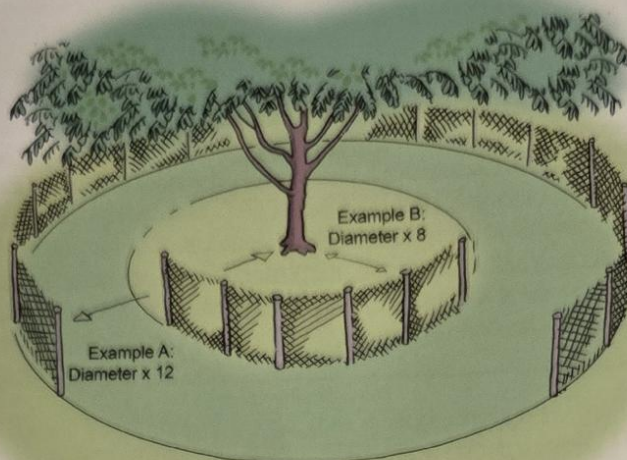


Figure 4. The calculated tree protection zone (TPZ) based on tree diameter, species tolerance to construction damage, and maturity. Applying the trunk formula method of determining the calculated TPZ by multiplying DBH $\times$ TPZ multiplication factor = TPZ radius.

Example A: Calculated TPZ for a medium-tolerance, mature tree with a diameter of 20 in (51 cm). DBH $\times$ 12 = 20 in (51 cm) $\times$ 12 = 240 in (610 cm) = 20 ft (6 m) radius.

Example B: Calculated TPZ for a high-tolerance, mature tree with a diameter of 20 in (51 cm). DBH $\times$ 8 = 20 in (51 cm) $\times$ 8 = 160 in (406 cm) = 13.3 ft (4.1 m) radius.

located outside the calculated distance. In some cases, increasing the specified TPZ on the opposite side of the tree may help compensate for roots lost elsewhere. The specified TPZ should not be reduced to the point where serious tree damage is expected.

If trees on adjacent properties have branches and roots extending into the construction area, TPZs should be established on the project site. Tree protection measures should be similar to those for on-site trees.

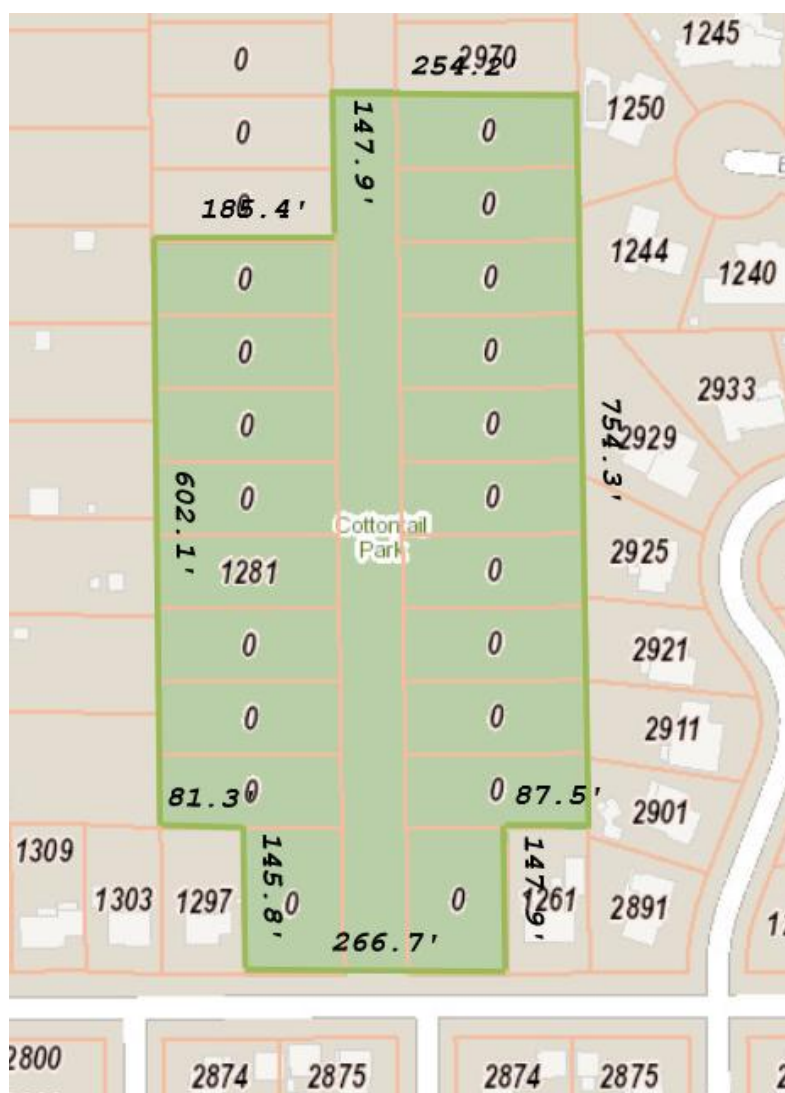
In addition to preserving existing trees, additional areas for root growth or tree planting should be preserved in a protected, undisturbed state, if possible. The goal is to protect the soil structure and resources so trees will thrive.

Attachment 3

There are three maps created using the city's GIS program showing the size of Cottontail Park. This was the park used as an example of a park with unpaved walking paths. Map one shows the relative size of the park, 270+ feet wide and 600-700 feet long. Substantially larger than the Aldine ROW at 590 feet by 30 feet wide.

The second map shows graphically the difference between Cottontail Park and the ROW, shown in red and drawn inside the map of the park.

The third map shows the closest residences to the park trails, 54.2 feet on one side and 97.9 feet on the other. The corner of the Aldine ROW is only 18 feet from the nearest home.





October 22, 2025

Mayor Roe and Roseville City Council members,

Since the City's first formal consideration of vacating the Aldine Street right-of-way (ROW) in April, much additional work has happened. Two City Departments drafted findings memos, three surveys were completed by City staff, and six City Council or Park and Recreation Commission meetings have considered or touched on the matter. It has been established that the ROW was platted as "Aldine Street" in the 1938 Mid Oaks Plat, and that the road segment was never built, and further that the City has no plan to ever build the road.

Public Works Director Jesse Freihammer's June 10 path feasibility memo to the City Council noted the following:

- This segment is not in the City of Roseville Master Pathway Plan (Plan).
- Plan path spacing goals and intent are met by existing paths along Fairview and Snelling.
- Using the Plan ranking criteria and process, the segment scored as a very low priority within a list of ordered rankings of city-wide proposed paths.
- Constructing a path that meets Plan standards would likely destroy some of the 14 oaks and 35 other established trees, and harm surviving trees.
- Preliminary cost estimates for path construction range up to \$177,000 plus the costs for creating a safe crossing at Roselawn as well as long-term maintenance of the path.

At its September 2 meeting the Park and Recreation Commission presented mixed messages regarding its interest in and commitment to building a park or path in the ROW. While they acknowledged that the ROW has some value for Recreation they also determined that the ROW would serve only as a local shortcut rather than as a city-wide amenity and that its 30-foot by 590-foot dimensions and small size (0.4 acre) would preclude its function as a traditional park. They reiterated that tree preservation is a top priority, and that building any type of accessible shortcut will damage an unknown number of beneficial trees. And that funding for professional arborist and engineering studies are needed to quantify environmental and monetary costs. Finally, Park Commissioners concluded that potential ROW improvements would not merit use of Park Dedication Fees. The ROW dimensions and size, limited geographic relevance and lack of connection to a park or other defined public feature make it a low funding priority.

Evaluating the City's own plans, processes, and priorities, this ROW segment is clearly poorly suited to City transportation purposes. Building any type of accessible shortcut would be expensive and environmentally damaging. Establishing a park is not strongly supported by the Commission, as evidenced by reluctance to support Park Dedication Fees to fund a project. Local residents have adjusted to the absence of the former shortcut, affirming that the Snelling and Fairview paths meet neighborhood needs. People and dogs are walking along Roselawn and elsewhere. Kids are getting safely to school. Socializing between neighborhoods continues.

We ask again that you respect the City's processes and plans, safeguard dozens of mature trees, and direct the City's limited resources toward city-wide amenities rather than a shortcut that would be a convenience to a very small proportion of Roseville's 35,000 residents. Please vote to vacate the Aldine Street right-of-way.

Thank you, Tim Brown and Melinda Erickson, - [REDACTED]

From: noreply@civicplus.com
Sent: Thursday, October 23, 2025 1:08 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Vacation of the Aldine easement

Contact Information

Name: Antoinette Mennell

Address:

City: Roseville

State: MN

Zip: 55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? No Reply Necessary
Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your
Comment, Question or
Concern

Please vote now to vacate the Aldine easement. In this era of rising taxes and other expenses, we should not be spending money on an unneeded path and/or park that will require initial investment and continued spending for maintenance. Our area has sufficient paths and parkways. We should preserve the fine old oaks and wildlife habitat that would be destroyed if the easement is not vacated.

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Sent: Thursday, October 23, 2025 6:19 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Keep Aldine Path ROW

Contact Information

Name: Emma

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address: *Field not completed.*

Phone Number: *Field not completed.*

Please Share Your Comment, Question or Concern

I am emailing to urge city council members to keep public access to the Aldine path, connecting to Roselawn. This is a heavily used path, and it has been disappointing to be denied access all summer. Neighbor encroachment is no reason to surrender this ROW. What that person is doing is against the law, and the rest of us shouldn't have to sacrifice the path we have loved because they are unwilling to cooperate with the city.

From: noreply@civicplus.com
Sent: Thursday, October 23, 2025 6:48 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

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Subject Aldine Pathway

Contact Information

Name: Linda Pribyl

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern I am writing in support of the Aldine Path and I urge you to Keep it. Thank you, Linda Pribyl.

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From: noreply@civicplus.com
Sent: Thursday, October 23, 2025 7:11 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

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Subject Aldine Right-of-Way path

Contact Information

Name: Paul Husby

Address:

City: Roseville

State: MN

Zip: 55113

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Phone Number:

Please Share Your Comment, Question or Concern

We live immediately at the north end of the subject easement; our backyard is on Aldine at Ryan. We have a direct view of the north end of the path from our living room, and in the summer we spend a large amount of time tending our yard and gardens. When the path was available, I would see upwards of 50 people per day using it during warmer months, and probably a couple dozen even during winter when they would have to get across the snow mound. It is a beautiful bit of nature in the middle of this built-out neighborhood, not just a "shortcut". I have lived here for 72 years, and I fully support maintaining

public access to this area. In particular, children living on Mid Oaks and Roselawn should have access to this walking route to Brimhall; "going around" the long way along busy streets is dangerous and unreasonable.

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Sent: Friday, October 24, 2025 5:59 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

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Subject Aldine Path

Contact Information

Name: Deborah Wiswell

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Phone
Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

I am writing to again request that the city take the appropriate steps to reopen the Aldine path -not the portion on what is now known to be private property - for the community. This connection has been available since these neighborhoods have existed and is terribly missed. We would like to work together to reconnect our neighborhoods- we can help clear overgrowth, lay mulch, etc once the obstacles/fences to the path are removed. As was discussed through the many meetings this is a vital connection that can be made available while preserving as many mature trees as possible. If some

trees must be removed I am sure there could be donations to assist with adding more - I know our family would not be opposed to helping enhance our neighborhood treasure. Thank you!

Jim Hernandez and Deb Wiswell

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Sent: Friday, October 24, 2025 6:08 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine Right-of-Way path

Contact Information

Name: Joseph Peter Donaghue

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

I am writing to support the Aldine Right-of-Way path. The Aldine Right-of-Way path is an important issue for my neighborhood. In times like these, there is nothing more important than connected people and neighborhoods. With the loss of use of the previous path and having to change my dog walking route, I no longer regularly see my neighbors to the south on my walks and I know many other people also feel as I do.

It is a small thing, a path to connect people, but small things

matter. Thanks.

Joe

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Sent: Friday, October 24, 2025 9:17 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

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Subject Aldine path

Contact Information

Name: Sara C Szabo

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

We have lived on Ryan Avenue for over 20 years. My children used the path, I've used the path, pretty much the entire neighborhood uses the path. With it being closed you have to walk all the way up and around or down to Snelling and around, it adds a lot of distance and I am not as young as I used to be.

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Sent: Friday, October 24, 2025 1:11 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Keeping Public Path on Right of Way between Aldine and Roselawn

Contact Information

Name: Olivia Gault

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

To the Roseville City Council,

First, thank you for serving Roseville. Please vote to keep a simple woodland path within the Aldine Street Right of Way, extending from Ryan Avenue to Roselawn Avenue. My husband and I moved to Roseville to raise our young son thirty-two years ago in 1993. We were drawn here by the excellent public schools and stayed here because we found our true home in this community. Soon after moving in, we were

introduced to the path by the woman who lived at the Ryan end of it, Margaret Smith. We loved it, a magical little woodland we frequently walked through. The path was never a "shortcut" as some have implied; it was one of our preferred walking routes. It was a palate cleanser, a green space to momentarily slow down and clear our minds.

Six months ago, I worked with two neighbors to gather signatures in support of keeping a path. Within one week's time, we sent you 98 signatures, representing 62 nearby properties, from homeowners who used and valued the path. After City Council and Parks & Recreation Commission meetings where the ROW was discussed, we've sent out path updates to those signers. We've tried always to be polite, accurate, and empathetic to varying opinions; our goal being simply to keep everyone in the loop. No one has asked to be removed from the list. With this letter, I speak only for myself.

When I read through the documents that were posted for the upcoming City Council meeting, I was saddened by the Community Feedback in opposition to a path, sent both to the Parks and Recreation Commission and to the City Council. Through rhetoric and opinion, their feedback implies that those who support a path are fiscally, environmentally, and interpersonally irresponsible. I do not purport to be an expert in anything, other than trying to live as a responsible and caring member of this community.

In fiscal terms, I trust City staff to use their limited resources responsibly. This path does not need to be, and I firmly believe should not be, an asphalt or cement trail. It can be a simple woodland trail, requiring minimal construction and maintenance.

Environmentally, the path has been actively used and not maintained for the 32 years I have lived here. Large privacy fences, chain link fences, and sheds have been built along and in it – and no one has been concerned about dying trees.

Interpersonally, property owners along the path state that those who have used it impinge on their privacy. We live in a city. We have adjoining yards from which I sometimes hear other peoples' children and dogs and music and conversations. We are circled by streets and sidewalks and paths where we come into contact with one another. I do not expect nor want silence. We are sharing space in this Roseville community and can only try our best to be kind and respectful to our neighbors. We are temporary stewards of this community, who will in time be

replaced by other neighbors. Any decisions we make regarding the existence of a path, must reflect today and possibilities for the future.

Yours,
Olivia Gault

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From: noreply@civicplus.com
Sent: Friday, October 24, 2025 3:54 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine path to Roselawn

Contact Information

Name: mary Bland

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email

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Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

yes the path is so essential to our neighborhood. I have used the path for over 40 years and would like to make sure future generations will also be able to use it. So pretty and a nice way to get from Ridgewood Ln to the sidewalks by the university fields.

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Sent: Friday, October 24, 2025 4:16 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Roseville: Aldine Right of Way

Contact Information

Name: Sandra K Armstrong

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email
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Email Address:

Phone Number: *Field not completed.*

Please Share Your Comment, Question or Concern

Aldine Right-of-Way Pathway:
I have used this pathway often over the years and have liked having it adjacent to my house. I signed the original petition to voice my opposition to the city's proposal to vacate the Aldine Right-of-Way.
However since that time, upon learning new information and thinking more deeply about it, I have changed my mind.
I am not in favor of improvements to this area, such as paving, widening the walkway, or removing trees. In my opinion, this forested area is an important wild zone for a variety of birds

and other animals who enrich our lives and our neighborhood.
We need to preserve green areas when we can.

If I understand the survey results correctly, some of the current pathway area may fall on private, not city, property. I respect the property owners' rights to have their land and their privacy back.

Furthermore, I think the cost of a feasibility study and construction of a pathway are not good uses of our city's money - especially during these uncertain times.

In sum, I feel that the city should indeed vacate the Aldine ROW and not maintain a pathway.

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From: noreply@civicplus.com
Sent: Friday, October 24, 2025 4:32 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject In Support of Parks and Rec's Recommendation for the Aldine ROW

Contact Information

Name: Joseph Pribyl

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

Dear Mayor Roe and Members of the City Council,

I want to express my sincere appreciation for the thoughtful and diligent attention you have given to the matter of the Aldine right of way (ROW). I also wish to thank the Parks and Recreation Commission for its careful review and insightful contributions to this discussion. Their engagement, along with yours, reflects the community's deep interest in ensuring that decisions about this space are made with balance, foresight,

and respect for both environmental and public values.

I respectfully encourage the Council to acknowledge and honor the Parks and Recreation Commission's conclusion that the Aldine right of way holds value for the City's parks and recreation system, and to move forward with implementing their recommendation that the Council direct staff to, as expeditiously as possible, engage a qualified third party to conduct a detailed study of a non-traditional path in the Aldine ROW. This study is to include pathway alignment options and specific tree impacts.

It appears worthwhile to emphasize that support for the Parks and Recreation Commission's involvement in this matter not be narrowly viewed as an attempt by residents to convert the ROW into a formal city park. Rather, it reflects recognition that the Aldine ROW possesses recreational and ecological value consistent with the Commission's mission. Their expertise could help the City design a path—whether or not the ROW was to be designated as a formal city park—that balances environmental sensitivity, accessibility, and neighbor privacy in ways that extend beyond the scope of what Public Works is structured to provide.

Moreover, while considerable attention has been devoted to understanding and protecting the health of the trees within or near the ROW—a goal on which all parties in this matter have demonstrated agreement—what remains unknown is the current health of those trees and how a path might feasibly be aligned in a way that sufficiently ensures the trees' ongoing vitality. A third-party study, as recommended by the Parks and Recreation Commission, is a crucial way to meaningfully address those questions. Another determination that may be aided by such a study is whether the trees in question would be adequately protected under the safeguards the City applies to vegetation on public land, or if consistent, long-term stewardship can be assured by multiple individual owners if total responsibility for the trees is shifted to them.

Similarly, as ADA compliance has been presented as a potential barrier to providing a path through the ROW, no decision to vacate the ROW based on ADA compliance can reasonably be made without a fuller understanding of ADA guidance as it applies to an informal or non-traditional path, which differs from standards governing formal pathways.

Some residents may have concerns about the cost of commissioning the recommended study. While fiscal

responsibility is always important, the relatively modest expenditure required to undertake the Parks and Recreation Commission's recommendation represents a reasonable and prudent investment when weighed against the potential permanent loss of public land. If vacated, this right of way—and the opportunities it represents for recreation, access, and community benefit—cannot easily be reclaimed.

All of the attention dedicated to this particular right of way underscores its unique nature and the necessity of a unique resolution. Arguments that the Aldine ROW should be vacated because it does not mirror other rights of way elsewhere in the city—or because it scores low on the City's pathway masterplan—do not adequately account for its distinctive history, evident community use for very practical purposes, or the lingering uncertainties surrounding the environmental and accessibility factors at play.

A final decision regarding the future of the Aldine ROW should be made when the City and community have the necessary information to make a thoroughly informed, responsible decision.

In short, the Aldine ROW is not a redundant corridor or an inconsequential shortcut with no practical purpose. It is a cherished and well-used public space, as the months-long discussion on the matter has demonstrated, whose final disposition deserves the care, transparency, and factual foundation that a comprehensive, expert study and further deliberation can provide.

I urge the Council to accept the Parks and Recreation Commission's recommendation and ensure that this study moves forward promptly, so that the eventual decision reflects both the City's commitment to stewardship and the public's enduring trust in this process.

Thank you for your thoughtful consideration and for your continued dedication to preserving the shared spaces that enrich our community.

Respectfully,

Joseph Pribyl

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From: noreply@civicplus.com
Sent: Friday, October 24, 2025 7:24 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Please Preserve the Aldine Right-of-Way Path for Community and Public Benefit

Contact Information

Name: John and Sue Reinart

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email
Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

Dear Mayor and Members of the Roseville City Council,
I am writing as a Roseville resident to strongly urge you to preserve the Aldine Right-of-Way (ROW) path for public use and potential integration into the city's parks and recreation system. It is clear that vacating this public land would NOT provide meaningful benefit to the community and, under Minnesota Statute § 412.851, would fail to meet the required considerations of (1) demonstrating public benefit, (2) weighing present and potential use, and (3) conserving natural

resources. Privatizing a space that has served as a cherished neighborhood connector and green space for decades with valuable natural resources, potentially leading to its permanent loss, is clearly NOT in the best interest for the broader community.

1. Public Benefit

Vacating the Aldine ROW would irresponsibly serve narrow, private interests while forfeiting long-term benefits for the broader Roseville community. The Parks and Recreation Commission acknowledged community value of the land, passing a recommendation with a unanimous vote (7 yes, 0 no, 1 abstention). That strong endorsement reflects a clear community value in keeping this land public.

Roseville's Parks and Recreation emphasizes neighborhood-level connectivity, describing how links between homes, parks, and trails are foundational to building a "connected community." The Aldine ROW is not an abstract piece of land—it is one of the few remaining opportunities to ensure such a connection in this neighborhood. By contrast, vacating it would only provide a narrowly focused private benefit.

2. Present and Potential Use of the Land

Until the unfortunate closure (on July 2nd, 2025) the Aldine ROW path contributed great value to the neighborhood by providing green space and pedestrian enjoyment of the path and mature trees. Its potential future uses are where its true community benefit lies:

- Equity in park access: As noted in the report by Roseville Director of Parks and Recreation, the Mid Oaks neighborhood is designated as a highest priority area for parkland investment and is one of only 6% of Roseville neighborhoods without a park within a 10-minute walk. Preserving the ROW directly addresses this gap.
- Feasibility: Staff analysis indicates that an informal pathway could be created with minimal grade changes and limited impact to trees. In other words, the land is well-suited for the intended use.
- Cost-effectiveness: Preliminary estimates show that a pathway could be maintained for \$20,000 to \$60,000—a modest investment for a permanent community benefit. Roseville has many examples of ROW parcels that have been successfully used for paths or access to parks. Preserving Aldine would continue this proven model.

3. Conservation of Natural Resources

The Parks and Recreation Director's report was clear: if the ROW is vacated, the City loses all ability to protect the mature trees and natural character of the land. By keeping the ROW public, Roseville maintains stewardship over these resources, ensuring that they are preserved for future generations.

Staff have also pointed out that pathways can be routed to avoid tree loss, using narrower trails and careful placement to prevent impacts. This shows that conservation and accessibility can go hand-in-hand—another reason why preservation is the better choice.

Conclusion

The decision before the Council is not only about one strip of land; it is about how Roseville will value its neighborhoods, natural resources, and future park system. Vacating the Aldine ROW provides no lasting public benefit, while preserving it offers:

- Increased neighborhood connectivity and walkability.
- Greater equity in access to parks and green space.
- Protection of mature trees and natural features.
- A modest and realistic investment for long-term gain.

For these reasons, I respectfully urge the Council to follow the recommendation of the Parks and Recreation Commission and preserve the Aldine Right-of-Way for public use. This is an opportunity to protect green space, strengthen community connections, and advance the vision of a more connected and equitable Roseville.

Thank you for your thoughtful consideration.

Sincerely,

John & Sue Reinart

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From: noreply@civicplus.com
Sent: Friday, October 24, 2025 7:37 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject the Aldine-Right of Way Path

Contact Information

Name: Christine J Elias

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

Hi,
We are writing you to tell you we support the path and are urging you to keep it. We love our path and have been missing it. Walking on noisy Snelling Ave isn't cutting it. We would like to go back to the quiet and trees to get us out to the U of M fields to enjoy more quiet and beautiful surroundings. Please put some money into keeping our path going.
Thanks you so much for considering it.
Christine Elias

From: noreply@civicplus.com
Sent: Sunday, October 26, 2025 8:36 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine Pathway

Contact Information

Name: Clare Tallon Ruen

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary
Remember to fill in the corresponding contact information.

Email Address: *Field not completed.*

Phone Number: *Field not completed.*

Please Share Your
Comment, Question or
Concern

Dear Mayor Roe and City Council members Bauer, Groff,
Schroeder and Strahan,

I'm writing to you as a Roseville community member and Mid
Oaks Lane resident. I've attended 4 of the public meetings that
have included talk of the Aldine path and my husband Daniel
has watched and read notes from those we missed, including
those convened by the Parks and Recreation department.
Thank you for your sustained care! I haven't spoken at any
meetings but I feel the need to express myself now.

The stark sides that have developed from this situation surprise me. People are retreating behind over-simplified rhetoric. This is now a rift, and people who have loved this place now feel less bonded. The inpouring of documents about trees and drip-lines, etc, seems to mask the plain desire to not be bothered, to not have one's property and privacy infringed on and in fact to gain more. In a neighborhood without sidewalks, alleys or walkways and with very big lots, it is hard for me to imagine how those owners feel backed into a corner, needing to take such efforts. I have tried to picture myself in their situation and imagine being glad to move my fence, especially if only 10 or so feet, to facilitate the continuation of this path.

Community is nourished by shared time and space. A through-way that neighbors use peacefully is symbolic of this. The Aldine path is an important social feature of this neighborhood. Please consider the lasting impacts of its existence on generations who will live here when we have all moved on. I hope you will choose to maintain the path for the calm that will return, perhaps not with we who comprise the current set of neighbors, alas, but for all future Roseville residents who deserve this simple pathway.

If we're talking about 30' of total land, a path certainly needs to be no more than about 5 feet....surely it's possible to find 5' (maybe it winds around trees so the total feet is more like 10) and vacate the rest?

Deciding to vacate will make this permanent for all time. Establishing a path assumes the best in us, that we can get along, that space (particularly public) can be shared.

Thank you for your kind attention,

Clare Tallon Ruen
[REDACTED]

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From: noreply@civicplus.com
Sent: Sunday, October 26, 2025 2:28 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine pathway

Contact Information

Name: Janet Risinger

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

Hello, I am a home owner and resident of the Woodside Neighborhood. I am writing to voice my support for the preservation and re-development of a non-paved trail in the city-owned property between Roselawn and Aldine. I have used the pathway during every one of my 36 years in Roseville. I wonder how the chainlink fence installed at the Roselawn entrance became the lot-line for that property. My observation is that it is improperly placed and should be removed. If the fence was removed, the problem for the other adjacent home owner on Roselawn would be diminished; walkers would feel

less concerned about invading the personal space of that resident. Please consider this suggestion as you make plans to keep the property for public use as a revised and improved trail. Thank you for all of the efforts being made to improve our neighborhood. Sincerely Janet Risinger, [REDACTED]

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From: noreply@civicplus.com
Sent: Sunday, October 26, 2025 9:53 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Please keep the Aldine path open

Contact Information

Name: Cynthia Bland

Address:

City: Menomonie

State: WI

Zip: 54751

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How would you prefer to be contacted? No Reply Necessary
Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

My mom, Mary Bland, has lived on Ridgewood Lane for over fifty years and I used the Aldine path all throughout my childhood and into my early adult years. It's a throughway that provides convenience from her neighborhood out to the fields. But it also offers a relaxing and meandering stroll through some old growth trees. It used to be a space that welcomed passersby, but now some of the adjacent neighbors have turned this path into an opportunity to be exclusionary. There are now no parking signs near to the path entrance and no

trespassing signs too. What used to be a safe and welcoming path has now turned one neighbor against another.

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From: noreply@civicplus.com
Sent: Sunday, October 26, 2025 10:08 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine ROW Deliberations

Contact Information

Name: Daniel Ruen

Address:

City: Roseville

State: Minnesota

Zip: 55113

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How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

First, I am writing to express my support for recommendations from the Parks and Recreation Commission to conduct a feasibility study for a walking path through the Aldine ROW. I believe the recommendations are reasonable. Requests from the city council for direction and more information were carefully considered. I thank the commission for their intentional work.

Second, what concerns me more than points for and against a path or ROW vacation are the broken relationships in our

community.

I address these comments to the city council, to my neighbors on and around Mid Oaks Lane, and especially to those neighbors along the ROW in a spirit of constructive hope. I make the following appeal not because I think we can change one another's minds on this specific issue, but because of the potential for a longer game if we summon the will to play it.

In short: we need trusting neighbor-to-neighbor relationships in trying times such as these. We will require that trust for the months and years ahead to address even greater challenges together. Since the city is either not able or not willing to facilitate a more formal mediation process, I see no other option than to take this civic responsibility upon ourselves.

To this point, I and another concerned resident—both of us in favor of a public path along the ROW and hoping for some sort of compromise—engaged in private conversations with two of our neighbors along the ROW over the summer. I continue to keep my follow-up invitation open for active listening, discussion, and possible solutions.

I've served as a leader and participant in Braver Angels (braverangels.org) workshops for the past several years, sessions which do not seek to change anyone's minds, but feature non-judgmental, active listening exercises. They allow everyone to feel fully heard in order to promote a deeper level of understanding. It results in citizens creating a covenant of agreement on shared values of communication and civil discourse. I continue to believe we are all people of goodwill, and if not always that, then at least a people who recognize shared self-interest in maintaining bonds of communal cooperation and mutual protection.

If any of our neighbors along the Aldine ROW are interested in such a process, I would welcome your participation. I will work with you to design an equitable and constructive atmosphere to have your feelings shared and respected. You would, of course, also be asked to do the same with neighbors who do not agree with you on this issue. Perhaps, with the input of even one or two neighbors on each side of the disagreement, we might bring more people together to strengthen our relationships and pave the way for future resilience and cooperation.

I can be reached at 20 Mid Oaks Lane. We have a Braver Angels sign in our yard. Stop by sometime, or feel free to leave

a note with your contact info in our screen door.

In hope, with respect, and with love, Daniel Ruen

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From: noreply@civicplus.com
Sent: Monday, October 27, 2025 6:58 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine St. Right of Way

Contact Information

Name: Stefanie Kiihn Aschenbrenner

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email
Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

Mayor Roe and Members of the Roseville City Council,

I am writing to oppose the proposed vacation of the Aldine Street right-of-way (ROW). While I appreciate the detailed analysis and concerns raised regarding cost, tree preservation, and prioritization, I believe that maintaining and developing this corridor as a pedestrian connection aligns with Roseville's long-term goals for sustainability, accessibility, and community health.

Walkable connections are the foundation of livable neighborhoods. Even short path segments, such as the Aldine ROW, can provide meaningful links between existing routes, schools, and parks—especially for children, older residents, and those who prefer not to walk along high-traffic roads like Snelling and Fairview. Dismissing this corridor as a mere “local shortcut” overlooks its potential to enhance neighborhood safety and connectivity, encourage active transportation, and foster a sense of community. Furthermore, with careful design and environmental sensitivity, it is possible to protect mature trees while still creating a natural, low-impact trail.

Instead of vacating the ROW permanently, I urge the City Council to preserve this public asset for future pedestrian and ecological use. Once vacated, the opportunity to create a connected, walkable neighborhood link is lost forever. Retaining the ROW gives the city flexibility to respond to future needs and supports Roseville’s broader vision of sustainable and inclusive urban design.

Thank you for your thoughtful consideration.

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From: noreply@civicplus.com
Sent: Monday, October 27, 2025 10:12 AM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine right of way path

Contact Information

Name: Sonja Rehmann

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

I live on mid oaks lane and have been grieving the loss of our path that connects us safely and quietly to Brimhall elementary and local businesses. I hope that a feasibility study can be done to maintain a green space, walkway, and protect as many existing trees as possible. I also hope that you can listen to the voices of those that are affected more than anyone else.

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From: noreply@civicplus.com
Sent: Monday, October 27, 2025 1:19 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Aldine path and mid oaks

Contact Information

Name: mary Bland

Address:

City: Roseville

State: MN

Zip: 55113

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How would you prefer to be contacted? Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

I was wondering why there are permanent no parking signs in front of the houses that border the proposed Aldine path. There are no other no parking signs on the streets in mid oaks. I would love to see the path restored so that we have access to Roselawn. Lots of neighborhood households use the path and enjoy it.

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From:
Sent:
To:
Subject:

noreply@civicplus.com
Monday, October 27, 2025 2:49 PM
*RVCouncil; Rebecca Olson; Pat Trudgeon
Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject

Parks and Recreation Commission Recommendations re:
Aldine Street Right of Way

Contact Information

Name:

Donald Gault

Address:

City:

Roseville

State:

MN

Zip:

55113

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How would you prefer to be contacted?

Email

Remember to fill in the corresponding contact information.

Email Address:

Phone Number:

Please Share Your Comment, Question or Concern

I request the Mayor and City Council to please accept the recommendations of the Parks and Recreation Commission, acknowledging that the Aldine Street Right-of-Way has value to the Parks and Recreation System, and to engage a consultant to study the feasibility of a non-traditional pathway through the ROW, including pathway alignment options and specific tree impacts.
I thank you for recognizing that the Aldine Street ROW is more complicated than the usual vacation requests brought for City

action, and thereafter for directing the Parks and Recreation Department and Commission to more deeply study the issue. I also thank and acknowledge the remarkable work of Parks and Recreation staff and Commission members to fully explore and understand what the Aldine Street ROW means to all affected parties, and then to reflect all parties' wishes and interests in their recommendations to the Mayor and City Council.

At the end of the July 21 City Council meeting, I spoke with Council Member Schroeder, who urged me, and all of us, to get together to seek solutions as neighbors. Based on her suggestion, I reached out and met with one of the families along the ROW, and have made a point to greet and chat with neighbors whose homes adjoin the path both at subsequent City meetings and during walks on neighborhood streets.

I believe there are a number of things we are all in agreement on, including that we all wish to protect the trees and other elements of the Aldine Right of Way path, and that the experience regarding this issue over these past months has been challenging for all of us, including City leaders and staff. To be clear, I am strongly in favor of maintaining some form of a path along the ROW, which in my experience has served as our local, mini-Reservoir Woods. I have heard and read comments that the ROW is merely a "short cut", and will say there is some truth to this. However, being a "short cut" does not to my mind reduce the value of this space, and may in fact highlight its utility and value as a part of our Recreation system. As an older person one year short of 70 whose primary form of recreation and exercise is walking, I greatly value the option to take a shorter, and to my experience rejuvenating, "stroll in the woods" on my daily walks.

I ask us all to take a deep breath and await the findings of the recommended feasibility study of the Aldine Street Right-of-Way. Should the findings show that it is not possible to both protect trees and create a simple and safe path for future walkers with minimal impact on surrounding properties, I believe we would all agree to take no further action. If, however, there is a path found that will protect trees and minimize encroachment on the properties along the Right of Way, I sincerely hope we will all choose to come together as neighbors in support of the plan, and welcome one another back to this path that has meant so much to so many.

Donald Gault [REDACTED]

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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 7.c.

Department Approval

City Manager Approval



Item Description: Review 2026 Tax Levy Options

Background

On September 22, the City Council adopted a preliminary 2026 city tax levy of \$33,994,915 and an EDA levy of \$264,826, representing a 12% overall increase from the 2025 levy. The combined total of \$34,259,741 sets the maximum levy amount the City can approve for the 2026 budget, though it may still be reduced. A public hearing on the 2026 tax levy and budget is scheduled for December 1, with final adoption set for the December 8, 2026 City Council meeting.

As part of the 2026 City Manager's budget proposal, the addition of 15 firefighter positions and 7 police department positions were included. They were added based on presentations from the Fire and Police Chiefs highlighting increased service demands. To help offset the cost to taxpayers, the City applied for the following federal grants:

- The Fire Department applied for a SAFER grant through FEMA to partially fund the 15 firefighter positions over three years.
- The Police Department applied for a COPS grant to support 4 of the 7 new police positions.

On September 25, the City was awarded a \$3.9 million SAFER grant, and on October 10, we received a \$500,000 COPS grant. The City Council formally accepted the SAFER grant at its October 13 meeting. On October 20, the City Council formally accepted the COPS grant.

Due to federal regulations, the SAFER grant funding will begin on April 11, 2026, while the original budget proposal assumed a September 1 start date. This creates a potential gap in utilizing the grant during the first half of the year. Recognizing that an earlier start could impact the tax levy, the City Council has directed staff to analyze the financial effect of an earlier firefighter start date, including the impact on the overall levy and the monthly cost to a median-valued homeowner.

The table below compares the tax levy impacts across three budget scenarios, each evaluated with two different start dates for new public safety positions: April 15 and September 1.

- **Scenario 1: Utilizes both the SAFER and COPS grant funds, no franchise fees, no additional capital spending**
 - Scenario 1A assumes a September 1 start date
 - Scenario 1B assumes an April 15 start date
- **Scenario 2: Includes the SAFER and COPS grants, assumes the use of franchise fees for capital spending, and redirects \$986,000 from the capital levy to support operational costs**
 - Scenario 2A assumes a September 1 start date
 - Scenario 2B assumes an April 15 start date
- **Scenario 3: Also includes the SAFER and COPS grants, uses franchise fees for capital spending, and redirects \$1,631,000 from the capital levy to operations**
 - Scenario 3A assumes a September 1 start date.
 - Scenario 3B assumes an April 15 start date.
- Preliminary City and EDA levy approved on 9/22/25 equals \$34,259,741

2026 City and EDA Levy	Scenario 1A (9/1)	Scenario 1B (4/15)	Scenario 2A (9/1)	Scenario 2B (4/15)	Scenario 3A (9/1)	Scenario 3B (4/15)
Adjusted Levy Increase	\$ 3,331,296	\$ 3,542,282	\$ 2,345,296	\$ 2,556,282	\$ 1,700,296	\$ 1,911,282
Adjusted Levy Amount	\$ 34,048,755	\$ 34,262,072	\$ 33,062,755	\$ 33,273,741	\$ 32,417,755	\$ 32,628,741
Levy Increase %	10.84%	11.54%	7.64%	8.32%	5.54%	6.22%

The monthly impact on the median-valued home valued at \$378,600 for each scenario is shown below. The table below shows the impact of the tax levy increase and of franchise fees (when applicable) on the median-valued home. As shown in the table, the earlier start date of the firefighters adds \$213,287 to the city levy and increases what the median-valued homeowner would pay per month by about \$0.90. The Finance Commission recommended no more than a 10% levy increase, which is an increase of \$13.72 per month for the median-valued home.

	Scenario 1A All grants received, Firefighters start 9/1/25. No Franchise Fees. No Additional Capital Spending	Scenario 1B All grants received, Firefighters start 4/15/25. No Franchise Fees. No Additional Capital Spending	Scenario 2A All grants received, Firefighters start 9/1/25, Franchise Fees for capital spending, use of \$986,000 of capital levy for operations	Scenario 2B All grants received, Firefighters start 4/15/25, Franchise Fees for capital spending, use of \$986,000 of capital levy for operations	Scenario 3A All grants received, Firefighters start 9/1/25, w/ Franchise Fees for capital spending, use of \$1,631,000 of capital levy for operations	Scenario 3B All grants received, Firefighters start 4/15/25, w/ Franchise Fees for capital spending, use of \$1,631,000 of capital levy for operations
Levy Increase	10.84%	11.54%	7.64%	8.32%	5.54%	6.22%
Monthly \$ Impact						
City/EDA levy	\$ 14.81	\$ 15.71	\$ 10.67	\$ 11.56	\$ 7.96	\$ 8.85
Franchise Fees	\$ -	\$ -	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Total	\$ 14.81	\$ 15.71	\$ 16.67	\$ 17.56	\$ 13.96	\$ 14.85
Monthly Impact is for median-valued home valued at \$378,600						
Finance Commission Recommendation: 10% levy increase or less equals an increase of \$13.72 per month for median-valued home						
Start date of 4/15/26 increases levy by \$213, 287 versus 9/1/26 start date						
Total levy increase to start firefighters on 4/15/26 is \$390,316						
Cost to move start date of firefighters from 9/1/26 to 4/15/26 is 89 to 90 cents per month						

The 12% preliminary city levy increase has the same impact as Scenario 1B. Scenario 1B requires a city levy that is \$2,331 more than the 12% preliminary city levy. The impact on the median-valued single-family home is the same in both scenarios; 15.71 more per month.

Policy Objectives

The approval of the City budget and levy is required under Mn State Statute 412.701 and serves as a means to fund city operations for the upcoming year.

Equity Impact Summary

Property taxes are a primary source of revenue for city services, but they also represent a significant cost burden for residents—particularly those with fixed or limited incomes, renters (through pass-through costs), and historically underserved communities. Each levy scenario under consideration has the potential to impact residents differently based on income level and housing status. Factors that the City Council should keep in mind when considering different levy scenarios include:

- Higher tax levies, while enabling critical investments in public safety and infrastructure, may disproportionately affect low- and moderate-income households.
- Redirecting capital levy funds to operations, as proposed in some scenarios, may delay infrastructure improvements in areas that have experienced underinvestment.
- Use of federal grants (SAFER and COPS) helps reduce the immediate tax burden on residents while expanding essential public safety services, which can improve response times and outcomes in all neighborhoods, especially those with higher call volumes.
- Adoption of franchise fees may disproportionately burden low-income households. These residents often spend a higher percentage of their income on utilities and may live in older, less energy-efficient housing.

Budget Implications

See information above.

Staff Recommendations

Review and discuss information provided as part of this report and provide direction to staff regarding the city budget and levy.

Requested Council Action

Review and discuss information provided as part of this report and provide direction to staff regarding the city budget and levy.

Prepared by: Patrick Trudgeon, City Manager

Attachments: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$104,733.87
113893 – 113949	\$191,919.38
Total	\$296,653.25

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

34
35
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Requested Council Action

Motion to approve the payment of claims as submitted.

Prepared by: Phil Weix - Assistant Finance Director

Attachments: 1. Checks for Approval

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INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

ATTACHMENT 1: CHECKS FOR APPROVAL

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 02-00 ADMINISTRATION					
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	BSWIFT AND ACA FEE	743.45	113978
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	JULY BSWIFT	726.45	113978
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	AUGUST BSWIFT	736.65	113978
100-02-00-448000	Miscellaneous	Ehlers & Associates, Inc.	FRANCHISE FEE ANALYSIS	487.50	113958
100-02-00-448000	Miscellaneous	NATIONAL COMPUTER TECHNOLO	ONE NOTE TRAINING 2 SESSIONS	1,600.00	5465
Total Department 02-00 ADMINISTRATION				4,294.05	
Department: 04-00 FINANCE					
100-04-00-430000	Professional Services	Metropolitan Courier Corp.	SEPTEMBER 2025 SERVICE CHARGE	828.21	113965
100-04-00-440000	Conferences	BREZINKA, JOSHUA	MNGFOA - MILEAGE REIMBURSEMENT	179.20	5466
100-04-00-440000	Conferences	Michelle Pietrick	MNGFOA MILEAGE	201.60	5460
Total Department 04-00 FINANCE				1,209.01	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Erickson, Bell, Beckman &	SEPT PROSECUTION SERVICES	15,106.00	5445
Total Department 06-00 LEGAL DEPARTMENT				15,106.00	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	STREICHER'S	CSO NEW HIRE UNIF - THOMAS	444.95	5448
100-10-00-423000	Vehicle Supplies & Mainten	Advanced Graphix, Inc.	SQUAD DECALS	19.50	5456
100-10-00-423000	Vehicle Supplies & Mainten	Advanced Graphix, Inc.	DECALS FOR SQUAD	12.50	5456
100-10-00-423000	Vehicle Supplies & Mainten	Batteries Plus Bulbs	SQUAD KEY FOB REPLACEMENT	148.90	113966
100-10-00-424000	Operating Supplies	Batteries Plus Bulbs	3V LITHIUM BATTERIES	23.31	113966
100-10-00-430004	Police Explorer Program	MN LAW ENFORCEMENT EXPLORE	EXPLORER AND ADVISOR FEES (8) FOR DUL	520.00	113997
100-10-00-431000	Telephone	Verizon	MONTHLY DATA CHARGES - SEPT	1,080.27	113975
100-10-00-439000	CONTRACT MAINTENANCE	Axon Enterprise, Inc.	EVIDENCE AUTO TAGGING LICENSE	5,654.88	113971
100-10-00-439000	CONTRACT MAINTENANCE	PowerDMS, Inc.	POWERREADY (FORMERLY POWERFTO) SUBSCR	3,823.24	5462
100-10-00-439000	CONTRACT MAINTENANCE	Thomson Reuters	MONTHLY CLEAR INV SUBSCR	1,367.10	113957
100-10-00-443500	Minor Equipment	Vertex Unmanned Solutions,	DRONE PART - MOUNT	220.00	113986
100-10-00-443600	Software Operating Charges	Metro-INET	EMAIL SUPPORT GEORGIA HOLT	154.00	5461
100-10-00-443600	Software Operating Charges	Metro-INET	EMAIL SUPPORT TYLER SCOTT	155.00	5461
100-10-00-443600	Software Operating Charges	Metro-INET	VPN LICENSE RVPDM2504	423.00	5461
Total Department 10-00 POLICE DEPARTMENT				14,046.65	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-423000	Vehicle Supplies & Mainten	Group Health Non-Patient A	PHARM RESTOCK	397.91	113984
100-13-00-424000	Operating Supplies	Fikes, Inc.	SHAMPOO	76.02	5455
100-13-00-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	585.62	113960
Total Department 13-00 FIRE DEPARTMENT				1,059.55	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	Definitive Technology Solu	WASTE TONER	149.00	113976
100-20-20-430000	Professional Services	Braun Intertec Corporation	2025 PMP	180.00	113950
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				329.00	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	MARTIN MARIETTA MATERIALS,	ASPHALT PATCHING MATERIAL	727.07	113952
100-20-21-424000	Operating Supplies	Tri State Bobcat, Inc	SKID STEER FORKS	900.00	113961
100-20-21-424000	Operating Supplies	White Cap, LP	SIKAFLEX CAULK AND BULK CAULK GUN	368.29	113982
100-20-21-439000	CONTRACT MAINTENANCE	Roadkill Animal Control	DEAD DEER DISPOSAL	129.00	113970
100-20-21-439000	CONTRACT MAINTENANCE	Sir Lines-A-Lot	RAMSEY COUNTY 2025 PAVEMENT MARKINGS	13,011.00	113969
Total Department 20-21 STREET DEPARTMENT				15,135.36	
Department: 20-30 VEHICLE MAINTENANCE					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	UNLEADED MOTOR FUEL	8,623.49	113967
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	46.23	113964
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	130.15	5443
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	122.54	5443
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	334.98	5443
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	141.54	5443
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	BRAKES KIT FOR SA DUMP TRUCK	461.96	5442
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	FLANGE BOLTS	3.81	113951
Total Department 20-30 VEHICLE MAINTENANCE				9,864.70	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Adam's Pest Control Inc	PEST CONTROL CH	157.08	5451
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MATS/RUGS CH	41.86	113963
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT/RUGS PD	59.88	113963
100-23-00-439001	CONTRACT MAINTENANCE - CIT	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	8,052.23	113960
100-23-00-439003	Contract Maint.- City Gara	Adam's Pest Control Inc	PEST CONTROL PW	157.08	5451
Total Department 23-00 BUILDING MAINTENANCE				8,468.13	
Total Fund 100 General Fund				69,512.45	
Fund: 103 Contracted Engineering Svcs					
Department: 00-00 GENERAL					
103-00-00-230000	Deposits	ALLIANCE BUILDING CORPORAT	ESCROW REFUND	18,000.00	114000
103-00-00-230000	Deposits	BFA, INC.	ESCROW REFUND	3,000.00	113993
103-00-00-230000	Deposits	ROSEDALE MARKETPLACE ASSOC	ESCROW REFUND	3,000.00	113995
Total Department 00-00 GENERAL				24,000.00	
Total Fund 103 Contracted Engineering Svcs				24,000.00	
Fund: 200 Recreation Fund					
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-344000-PR0253	Fee Program Revenue	MARIAN KOLB	REFUND FOR ARBORETUM RENTAL	150.00	113999
200-40-41-344000-PR0281	Fee Program Revenue	MIKE MORRISEY	KEY DEPOSIT REFUND FOR JAYCEES, FOUND	150.00	113998
200-40-41-424000-PR0212	Operating Supplies	Taho Sportswear, Inc.	ADULT SUMMER SOFTBALL LEAGUE REGULAR	865.00	5444
200-40-41-424000-PR0212	Operating Supplies	Taho Sportswear, Inc.	ADULT SUMMER SOFTBALL LEAGUE REGULAR	889.40	5444
200-40-41-424000-PR0227	Operating Supplies	Taho Sportswear, Inc.	ADULT SUMMER SAND VOLLEYBALL LEAGUE R	422.00	5444
200-40-41-424000-PR0227	Operating Supplies	Taho Sportswear, Inc.	ADULT SUMMER SAND VOLLEYBALL LEAGUE P	402.40	5444
200-40-41-430000-PR0212	Professional Services	Willie McCray	ADULT SOFTBALL UMPIRE PAYMENT	1,972.00	5457
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	SEPTEMBER 2025 REVSPORTS	5,457.90	113973
200-40-41-430000-PR0245	Professional Services	Sandra Sherbarth-Lynch	ADULT PICKLEBALL LESSON PAYMENT - SEP	504.00	113980
200-40-41-430000-PR0250	Professional Services	BUTLER, INMAN ELLIOT	YOUTH FALL SOCCER REFEREE PAYMENT	240.00	113990
Total Department 40-41 RECREATION FEE PROGRAMS				11,052.70	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0110	Operating Supplies	MAYNARD'S	PUZZLES 2025	132.00	113996
200-40-42-430000-PR0115	Professional Services	Metro-INET	EMAIL ADDRESS FOR SEASONAL CONCERT AS	395.00	5461
200-40-42-430000-PR0123	Professional Services	Kaptain Kirby Train Rides/	BARREL TRAIN 2025 - SPOOK	600.00	113981
Total Department 40-42 RECREATION NON FEE PROGRAMS				1,127.00	
Department: 40-50 NATURE CENTER					
200-40-50-430000-PR0119	Professional Services	Nancy Robbins	SALES OF JAMS AT WILD RICE FESTIVAL	118.00	113955
200-40-50-430000-PR0119	Professional Services	Nashke Native Games	OJIBWE LANGUAGE GAMES AT WILD RICE FE	500.00	113985
200-40-50-430000-PR0119	Professional Services	Paul Rice	SALES OF WILD RICE AT WILD RICE FESTI	2,934.00	113968
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	1,171.23	113960

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-50 NATURE CENTER					
			Total Department 40-50 NATURE CENTER	4,723.23	
Department: 40-53 SKATING CENTER					
200-40-53-382100	Building Rental	METRO CITIES (ASSOCIATION	REFUND -DOUBLE CHARGE	375.62	113994
200-40-53-424000	Operating Supplies	Metal Supermarkets	ALUMINUM FLAT BAR FOR BANDY GOAL	101.94	5450
200-40-53-430000	Professional Services	CONTROLOGIX SERVICES INC	MAINTENANCE ON HVAC CONTROL SOFTWARE	328.75	113992
200-40-53-433000	Advertising	Myron Daniel Russel Jr.	LEXAN FOR DASHER BOARDS	1,050.00	113974
200-40-53-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	3,394.88	113960
200-40-53-439000	CONTRACT MAINTENANCE	Myron Daniel Russel Jr.	BOARD CLEANING(ARENA)	750.00	113974
200-40-53-439000	CONTRACT MAINTENANCE	R & R Specialties of Wisco	REPAIR OF ICE BLADE MOTOR	260.85	5446
			Total Department 40-53 SKATING CENTER	6,262.04	
			Total Fund 200 Recreation Fund	23,164.97	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-424000	Operating Supplies	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	578.19	113960
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE PRUNING - RESERVOIR STORM DAMAGE	1,518.00	113959
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL 2131 LEXINGTON AVE N	376.00	113959
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL 2345 AUERBACH AVE	406.00	113959
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL 2540 PASCAL ST	399.50	113959
			Total Department 40-43 RECREATION MAINTENANCE	3,277.69	
			Total Fund 204 PARK MAINTENANCE	3,277.69	
Fund: 260 Community Development					
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-452000	Vehicles / Equipment	TRANSWEST	2025 FORD LIGHTNING	44,469.00	5452
			Total Department 56-17 BUILDING PERMITS & INSPECTIONS	44,469.00	
			Total Fund 260 Community Development	44,469.00	
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-430000	Professional Services	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	1,464.04	113960
265-05-00-432000	Transportation	Alex Frederick	MILEAGE	219.80	5463
			Total Department 05-00 DEPUTY REGISTER	1,683.84	
			Total Fund 265 License Center	1,683.84	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-453000	Other Improvements	Galls, LLC	SHIELD TRANSPORT BAG	142.24	5449
			Total Department 10-00 POLICE DEPARTMENT	142.24	
			Total Fund 400 Equipment Revolving	142.24	
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology Solu	COPIER RENTAL	3,093.12	113977
			Total Department 08-00 CENTRAL SERVICES	3,093.12	
			Total Fund 409 CENTRAL SERVICES FUND	3,093.12	
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 23-00 BUILDING MAINTENANCE					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 23-00 BUILDING MAINTENANCE					
410-23-00-453000	Other Improvements	Hunt Electric Corp	ELECTRICAL FOR NEW UPS	13,680.44	113953
410-23-00-453000	Other Improvements	Yale Mechanical	HVAC SERVER ROOM	1,844.47	5454
Total Department 23-00 BUILDING MAINTENANCE				15,524.91	
Department: 40-53 SKATING CENTER					
410-40-53-452000	Vehicles & Equipment	APEX MECHANICAL	DOWN PAYMENT FOR ARENA REZOR UNITS	65,227.50	113987
Total Department 40-53 SKATING CENTER				65,227.50	
Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND				80,752.41	
Fund: 417 STREETSCAPE					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
417-20-20-439000	CONTRACT MAINTENANCE	SANDSTROM LAND MANAGEMENT, STREETSCAPE/ROW MOWING		7,500.00	5458
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				7,500.00	
Total Fund 417 STREETSCAPE				7,500.00	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	6.23	114006
600-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	7.66	114006
600-00-00-202000	Accounts Payable	CHASE ROGSTAD	UB refund for account: 026043-000	10.10	114013
600-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	1.32	114014
600-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	7.76	114014
600-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	8.67	114001
600-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	20.19	114001
600-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	11.63	114012
600-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	66.16	114012
600-00-00-202000	Accounts Payable	JOE & KAY RARDIN	UB refund for account: 005131-000	21.72	114010
600-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	0.42	114003
600-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	1.00	114003
600-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	87.85	114002
600-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	46.96	114002
600-00-00-202000	Accounts Payable	PAUL & LINDSEY JACOBSON	UB refund for account: 018688-000	52.70	114007
600-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	4.68	114011
600-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	12.48	114011
600-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	26.81	114004
600-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	53.97	114004
600-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	0.97	114015
600-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	5.33	114015
600-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	4.22	114008
600-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	6.68	114008
Total Department 00-00 GENERAL				465.51	
Department: 50-00 SANITARY SEWER					
600-50-00-439000	CONTRACT MAINTENANCE	Erickson Electric Company,	CLEVELAND LIFT STATION REPAIR	3,869.16	113979
600-50-00-448600	Credit Card Fees	INVOICE CLOUD	SEPTEMBER INVOICE AND CC PROCESSING F	5,068.78	5464
Total Department 50-00 SANITARY SEWER				8,937.94	
Total Fund 600 Sanitary Sewer				9,403.45	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	0.42	114006

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	9.32	114006
610-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	7.78	114006
610-00-00-202000	Accounts Payable	ARTHUR MEIER	UB refund for account: 002705-000	33.70	114005
610-00-00-202000	Accounts Payable	CHASE ROGSTAD	UB refund for account: 026043-000	15.06	114013
610-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	0.43	114014
610-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	7.88	114014
610-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	1.12	114001
610-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	20.51	114001
610-00-00-202000	Accounts Payable	GARY & JANET SCHWARTZ	UB refund for account: 014814-000	239.92	114009
610-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	3.64	114012
610-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	67.18	114012
610-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	0.06	114003
610-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	0.63	114003
610-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	1.01	114003
610-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	2.56	114002
610-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	47.60	114002
610-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	0.69	114011
610-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	12.67	114011
610-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	2.99	114004
610-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	54.84	114004
610-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	0.29	114015
610-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	5.42	114015
610-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	0.37	114008
610-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	6.31	114008
610-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	6.77	114008
Total Department 00-00 GENERAL				549.17	
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	Core & Main LP	HYDRAFINDER FLAG/ HYDRA MARKER; 9X50	1,710.70	113972
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	5 FT EZ SEE HYD MRKR RED/WHIT RFLCT/P	467.00	5453
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	PACER #59 SUPP ORING/PACER #5 FLG GSK	68.00	5453
610-51-00-443600	Software Operating Charges	Comcast	706 SHRYER ETHERNET	522.69	113956
Total Department 51-00 WATER FUND				2,768.39	
Total Fund 610 Water Fund				3,317.56	
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-423000	Vehicle Supplies & Mainten	Tri State Bobcat, Inc	BLADE	161.94	113961
620-52-51-425000	Merchandise for Sale	Capitol Beverage Sales, LP	ALCOHOLIC BEVERAGES FOR RESALE	450.90	5441
620-52-51-439000	CONTRACT MAINTENANCE	CENTRAL MCGOWAN, INC.	REFILL CO2 TANK	132.33	113988
Total Department 52-51 CEDARHOLM GOLF COURSE				745.17	
Total Fund 620 Golf Course				745.17	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	4.57	114006
640-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	4.62	114014
640-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	12.04	114001
640-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	39.43	114012
640-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	0.60	114003
640-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	27.79	114002

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	7.44	114011
640-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	32.20	114004
640-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	3.18	114015
640-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	3.98	114008
Total Department 00-00 GENERAL				135.85	
Department: 54-00 STORM WATER					
640-54-00-438000	Rental	Railroad Management Co. II	STORM SEWER PIPE CROSSINGS	2,293.59	113962
640-54-00-439000	CONTRACT MAINTENANCE	TWIN CITIES FOUNTAIN SERVI	REPAIR TO WATERFALL MEMBRANE	1,600.00	113989
640-54-00-439000	CONTRACT MAINTENANCE	TWIN CITIES FOUNTAIN SERVI	MONTHLY CLEANING SERVICE OF WATERFALL	960.00	113989
640-54-00-439000-PW2509	CONTRACT MAINTENANCE	ADVANCED CONCRETE SAWING I	STORMWATER BMP CURB CUTS	1,900.00	113991
640-54-00-490000-PW2508	Payments to Contractors	WSB & Associates, Inc.	POND MAINTENANCE 2025-27	14,444.75	5447
Total Department 54-00 STORM WATER				21,198.34	
Total Fund 640 Storm Drainage				21,334.19	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	ANDREW ZIOLKOWSKI	UB refund for account: 021339-000	2.60	114006
650-00-00-202000	Accounts Payable	DALE KRUEGER LOTH	UB refund for account: 000677-000	2.64	114014
650-00-00-202000	Accounts Payable	DR GARY SMISEK	UB refund for account: 007991-000	6.86	114001
650-00-00-202000	Accounts Payable	Harry Wernecke	UB refund for account: 002317-000	22.46	114012
650-00-00-202000	Accounts Payable	MARTINA MORGAN	UB refund for account: 021969-000	0.34	114003
650-00-00-202000	Accounts Payable	MEGAN SCHLOTFELDT	UB refund for account: 023579-000	15.97	114002
650-00-00-202000	Accounts Payable	SHARON GRIBBLE	UB refund for account: 001730-000	4.24	114011
650-00-00-202000	Accounts Payable	THAPANUT CHUASOMBOON & NAN	UB refund for account: 025999-000	18.33	114004
650-00-00-202000	Accounts Payable	URBAN REVOLUTION	UB refund for account: 012654-000	1.81	114015
650-00-00-202000	Accounts Payable	WHITNEY BRANDT	UB refund for account: 022828-000	2.27	114008
Total Department 00-00 GENERAL				77.52	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-424000	Operating Supplies	Northstar Maintenance Mana	COMPOSTABLE SUPPLIES	129.64	113983
Total Department 65-00 SOLID WASTE RECYCLE				129.64	
Total Fund 650 ENVIRONMENTAL				207.16	
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-435000	Insurance	Maguire Agency	10/1/25-26 PUBLIC OFFICIAL/CRIME BOND	3,000.00	113954
Total Department 61-00 RISK MANAGEMENT				3,000.00	
Total Fund 710 Risk Management				3,000.00	
Fund: 725 EDA Operating Fund					
Department: 57-56 EDA - PROGRAM					
725-57-56-430000	Professional Services	Golden Shovel Agency	MARKETING SERVICES	1,050.00	5459
Total Department 57-56 EDA - PROGRAM				1,050.00	
Total Fund 725 EDA Operating Fund				1,050.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-02-00-439000	CONTRACT MAINTENANCE	2,206.55	
		100-02-00-448000	Miscellaneous	2,087.50	
		100-04-00-430000	Professional Services	828.21	
		100-04-00-440000	Conferences	380.80	
		100-06-00-430000	Professional Services	15,106.00	
		100-10-00-422000	Clothing	444.95	
		100-10-00-423000	Vehicle Supplies & Maintenance	180.90	
		100-10-00-424000	Operating Supplies	23.31	
		100-10-00-430004	Police Explorer Program	520.00	
		100-10-00-431000	Telephone	1,080.27	
		100-10-00-439000	CONTRACT MAINTENANCE	10,845.22	
		100-10-00-443500	Minor Equipment	220.00	
		100-10-00-443600	Software Operating Charges	732.00	
		100-13-00-423000	Vehicle Supplies & Maintenance	397.91	
		100-13-00-424000	Operating Supplies	76.02	
		100-13-00-439000	CONTRACT MAINTENANCE	585.62	
		100-20-20-420000	Office Supplies	149.00	
		100-20-20-430000	Professional Services	180.00	
		100-20-21-424000	Operating Supplies	1,995.36	
		100-20-21-439000	CONTRACT MAINTENANCE	13,140.00	
		100-20-30-421000	Motor Fuel	8,623.49	
		100-20-30-422000	Clothing	46.23	
		100-20-30-423000	Vehicle Supplies & Maintenance	1,194.98	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	8,311.05	
		100-23-00-439003	Contract Maint.- City Garage	157.08	
		103-00-00-230000	Deposits	24,000.00	
		200-40-41-344000-PR0253	Fee Program Revenue	150.00	
		200-40-41-344000-PR0281	Fee Program Revenue	150.00	
		200-40-41-424000-PR0212	Operating Supplies	1,754.40	
		200-40-41-424000-PR0227	Operating Supplies	824.40	
		200-40-41-430000-PR0212	Professional Services	1,972.00	
		200-40-41-430000-PR0234	Professional Services	5,457.90	
		200-40-41-430000-PR0245	Professional Services	504.00	
		200-40-41-430000-PR0250	Professional Services	240.00	
		200-40-42-424000-PR0110	Operating Supplies	132.00	
		200-40-42-430000-PR0115	Professional Services	395.00	
		200-40-42-430000-PR0123	Professional Services	600.00	
		200-40-50-430000-PR0119	Professional Services	3,552.00	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	1,171.23	
		200-40-53-382100	Building Rental	375.62	
		200-40-53-424000	Operating Supplies	101.94	
		200-40-53-430000	Professional Services	328.75	
		200-40-53-433000	Advertising	1,050.00	
		200-40-53-439000	CONTRACT MAINTENANCE	4,405.73	
		204-40-43-424000	Operating Supplies	578.19	
		204-40-43-430000-PR0400	Professional Services	2,699.50	
		260-56-17-452000	Vehicles / Equipment	44,469.00	
		265-05-00-430000	Professional Services	1,464.04	
		265-05-00-432000	Transportation	219.80	
		400-10-00-453000	Other Improvements	142.24	
		409-08-00-438100	Rental-Copier Machines	3,093.12	
		410-23-00-453000	Other Improvements	15,524.91	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		410-40-53-452000	Vehicles & Equipment	65,227.50	
		417-20-20-439000	CONTRACT MAINTENANCE	7,500.00	
		600-00-00-202000	Accounts Payable	465.51	
		600-50-00-439000	CONTRACT MAINTENANCE	3,869.16	
		600-50-00-448600	Credit Card Fees	5,068.78	
		610-00-00-202000	Accounts Payable	549.17	
		610-51-00-424000	Operating Supplies	2,245.70	
		610-51-00-443600	Software Operating Charges	522.69	
		620-52-51-423000	Vehicle Supplies & Maintenance	161.94	
		620-52-51-425000	Merchandise for Sale	450.90	
		620-52-51-439000	CONTRACT MAINTENANCE	132.33	
		640-00-00-202000	Accounts Payable	135.85	
		640-54-00-438000	Rental	2,293.59	
		640-54-00-439000	CONTRACT MAINTENANCE	2,560.00	
		640-54-00-439000-PW2509	CONTRACT MAINTENANCE	1,900.00	
		640-54-00-490000-PW2508	Payments to Contractors	14,444.75	
		650-00-00-202000	Accounts Payable	77.52	
		650-65-00-424000	Operating Supplies	129.64	
		710-61-00-435000	Insurance	3,000.00	
		725-57-56-430000	Professional Services	1,050.00	
--- TOTALS BY FUND ---					
		100	General Fund	69,512.45	
		103	Contracted Engineering Svcs	24,000.00	
		200	Recreation Fund	23,164.97	
		204	PARK MAINTENANCE	3,277.69	
		260	Community Development	44,469.00	
		265	License Center	1,683.84	
		400	Equipment Revolving	142.24	
		409	CENTRAL SERVICES FUND	3,093.12	
		410	GENERAL FACILITIES REPLACEMENT FUND	80,752.41	
		417	STREETSCAPE	7,500.00	
		600	Sanitary Sewer	9,403.45	
		610	Water Fund	3,317.56	
		620	Golf Course	745.17	
		640	Storm Drainage	21,334.19	
		650	ENVIRONMENTAL	207.16	
		710	Risk Management	3,000.00	
		725	EDA Operating Fund	1,050.00	
		Total For All Funds:		296,653.25	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Receive City Grant Applications Update

Background

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

Grant dollars awarded (not including city contribution) in 2025 have so far totaled \$2,363,484.00

Grant dollars awarded (not including city contribution) in 2024 totaled \$1,790,867.68

Policy Objectives

To notify the Council of grant applications that the City has applied for in recent months.

Equity Impact Summary

City grants allow the city to expand resources to address targeted needs throughout the city. From sustainability efforts to a dedicated Housing Navigator to provide a continuum of care for a growing homeless population, to addressing public safety for vulnerable populations involved in sex trafficking, city grant programs better position city resources to directly serve stakeholders of the greatest need.

Budget Implications

Receiving grants helps to offset or completely cover the costs of delivering programming and services.

Staff Recommendations

Receive the report.

Requested Council Action

Receive the report.

Prepared by: Allie Sertich, Deputy City Clerk

Attachments:

1. Grant Report 2025
2. Grant Report 2024
3. Resolution 10711

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	A	B	C	D	E	F	G	H
1	2024							
2	Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded	Total Amount of Project
3	Ramsey-Washington Metro Watershed District	Street Sweeping Grant	2/1/2024	PW	\$0	\$3,000	\$3,000	\$3,000
4	Ramsey County	SCORE- Recycling Funds	10/26/2023	PW	\$0	\$89,291	\$89,291	\$1,027,420
5	Ramsey County Comm Dev	Marion Street Pathway Construction	3/10/2022	PW	Staff time for construction admin	\$292,400	\$292,400	\$292,400
6	Ramsey County Comm Dev	CR B - Snelling Pedestrian Study	9/28/2022	PW	\$20,000	\$50,000.00	\$25,000.00	\$70,000.00
7	Metropolitan Council	2023 Water Efficiency Grant Amendment	9/8/2023	PW	\$2,000	\$8,000.00	\$8,000.00	\$10,000.00
8	Metropolitan Council	2024-2026 Water Efficiency Grant	3/1/2024	PW	20%	\$32,000.00	\$27,500.00	\$33,000.00
9	MnDOT	Active Transportation Bike Plan	11/29/2023	PW	Staff time to administer program	\$100,000 worth of consultant work	\$100,000.00	\$100,000 worth of consultant work
10	Metropolitan Council	I&I Repair for Private Homeowners	12/13/2023	PW	Staff time to administer program	\$50,000	\$40,000	\$40,000
11	Metropolitan Council	2024-2025 I&I Repair for City Sanitary Sewer	1/25/2024	PW	\$1,537,500	\$675,000	\$212,500	\$1,750,000
12	U.S. Department of Energy	Climate Action Planning - Energy Efficiency Conservation Block Grant	1/30/2024	PW	Staff time to administer program	\$76,370.00	\$76,370.00	\$76,370.00
13	Ramsey-Washington Metro Watershed District	Street Sweeping Grant	9/18/2024	PW	None	\$3,250.00	\$3,250.00	\$3,250.00
14	Ramsey-Washington Metro Watershed District	Drainage Improvement	10/2/2024	PW	50% match	\$15,000.00	\$15,000.00	\$30,000.00
15	MN Dep of Public Safety	Pathways to Policing	1/31/2024	PD	50% Match (CSO/Cadet Salary Costs)	\$50,000	\$50,000	\$100,000
16	MN Dep of Public Safety	Intensive Comprehensive Peace Officer Education and Training (ICPOET) for two trainees	1/31/2024	PD	none	\$100,000.00	\$100,000.00	\$100,000.00
17	MN Dep of Public Safety	Firearms Storage Grant	1/31/2024	PD	none	\$33,683.47	\$12,804.71	\$33,683.47
18	MN Dep of Public Safety	ARMER Equipment (radios)	6/18/2024	PD	5% Match	\$71,082.40	\$50,000.00	\$52,631.58
19	Department of Justice	Supporting LE Agencies Seeking Accreditation	6/3/2024	PD	none	\$250,000.00	\$250,000.00	\$250,000.00
20	Office of Justice Programs	Bulletproof Vest Replacement Program	6/7/2024	PD	50% Match	\$21,900	\$21,629	\$43,258
21	MN Dep of Public Safety	Crisis Response (21 months)	8/19/2024	PD	none	\$200,000		\$200,000
22	AARP	2024 AARP Community Challenge	3/6/2024	PD	none	\$4,300	\$0	\$4,300
23	Ramsey County	North Central High Intensity Drug Trafficking Area (HIDTA) overtime reimbursement	Quarterly	PD	None- reimbursement	\$7,494.78	\$7,494.78	\$7,494.78
24	MN Dep of Public Safety	Toward Zero Deaths Traffic Safety Initiative (2024-25)	Annual	PD	none	\$26,428	\$26,428	\$26,428
25	WalMart	Local Community Grant: Shop with a Cop	9/25/2024	PD	none	\$3,200.00	\$3,200.00	\$3,200.00
26	Americorps	Forrestry Support - requesting three staff for the summer to support the EAB Program including two for watering/ pruning and one administrative support	2/1/2024	Parks and Recreation	Office space and staff support	(\$39,800 in value)	\$0.00	\$39,800.00
27	Minnesota Department of Natural Resources	Expedited Conservation Project - Reservoir Woods Natural Resources	9/17/2024	Parks and Recreation	\$5,000 in kind	\$50,000	TBD	Ongoing
28	MN PCA	Implementation Grants for Community Resilience	12/18/2024	Parks and Recreation	50% match	\$213,000.00	\$0	\$792,000.00
29	Metropolitan Council - LCA	Affordable homeownership	9/30/2024	CD	50% of eligible project gap costs	\$500,000	\$375,000	\$375,000
30	EDAM Intern grant	Intern for Summer 2025	11/22/2024	CD	dollar for dollar	\$2,000.00	\$2,000	\$4,000.00
31								
32								
33	New information					Total amount awarded	\$1,790,867.68	

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain
Grant Applications on behalf of the City of Roseville**

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

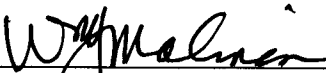
The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of May, 2009.



William J Malinen, City Manager

(Seal)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Approve Extension of Contract with TimeSaver Off Site Secretary, Inc. for Recording Secretary Services

Background

In November, 2017 Council approved a contract with TimeSaver Offsite Secretarial Service (TOSS) for recording secretary services for the City Council and Commission meetings. An amendment was approved in November, 2024; extending the contract to December 31, 2025. The unit rates for 2026 reflect increases of \$1.50 per hour and 50 cents per page. The base rate reflects an increase of less than 3.5%. The proposed amendment extends the contract through December 31, 2026.

2025 rates (2026 rates in red):

Base Rate: \$172 (**\$178**) for any meeting up to 1 hour plus \$40.50 (**\$41.50**) for each 30 minutes following the first hour

or

Unit Rate: \$53.25 (**\$54.75**) for the first hour of meeting time and \$35.50 (**\$36.50**) for every hour after the first hour plus \$16.75 (**\$17.25**) for each page of draft minutes for submission to the City of Roseville for their preparation of final minutes.

Policy Objectives

To provide accurate and timely information for citizens regarding government action.

Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

There are sufficient funds in the proposed 2026 budget to cover the rate increase.

Staff Recommendations

Approve the Addendum to the Professional Services Agreement extending the contract with TimeSaver Offsite Secretarial Services through December 31, 2026.

Requested Council Action

Motion to approve the Addendum to the Professional Services Agreement with TimeSaver Offsite Secretarial Services extending the contract through December 31, 2026.

Prepared by: Allie Sertich, Deputy City Clerk

Attachments:

1. 2026 Timesaver Addendum
2. Professional Services Agreement

TimeSaver Off Site Secretarial, Inc.

October 1, 2025

Ms. Rebecca Olson, Assistant City Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Dear Rebecca,

Enclosed is an Addendum to the Recording Secretary Service Agreement that extends the expiration date to December 31, 2026. To accommodate COLA and the mandated family medical leave program, the 2026 unit rates reflect an increase of \$1.50 per hour and 50 cents per page. The base rate reflects an increase of less than 3.5%.

In January, TimeSaver will offer a new service to create CivicPlus meeting minutes. Please reach out if you're interested in additional information.

We appreciate the confidence you have placed in TimeSaver to handle your meeting minute needs and look forward to continuing that relationship in 2026.

If you need further information or have questions, please feel free to contact me at (612) 470-8199.

Best regards,

Shelby Zomermaand
Director of Operations

P.O. Box 588 ♦ Excelsior, MN 55331 ♦ (612) 470-8199

**ADDENDUM TO
RECORDING SECRETARY SERVICE AGREEMENT**

Dated: December 31, 2025

By and between TimeSaver Off Site Secretarial, Inc. and the City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113.

1. EXTENSION OF RECORDING SECRETARIAL SERVICE AGREEMENT: The term of the existing Recording Secretary Service Agreement dated December 31, 2024, shall be extended under the same terms and conditions to December 31, 2026.
2. TOSS CHARGES: TOSS shall be paid for its services as recording secretary for each meeting with a one (1) hour minimum, the highest rate prevailing, as follows:
 - a. Base Rate: One Hundred Seventy-Eight and 00/100 dollars (\$178.00) for any meeting up to one (1) hour (billable time) plus Forty-One and 50/100 dollars (\$41.50) for each thirty (30) minutes following the first one (1) hour; or
 - b. Unit Rate: Fifty-Four and 75/00 dollars (\$54.75) for the first hour of meeting time and Thirty-Six and 50/100 dollars (\$36.50) for every hour after the first hour plus Seventeen and 25/100 dollars (\$17.25) for each page of draft minutes for submission to the City of Roseville for their preparation of final minutes.

At the end of the term of this Addendum or any extension of it, the parties may make a new Agreement or extend or modify the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum to the Recording Secretary Service Agreement as of the day and year indicated.

January , 2026

CITY OF ROSEVILLE

By: _____
Patrick Trudgeon

Its: City Manager

October 1, 2025

TIMESAVER OFF SITE SECRETARIAL, INC.

Kristin Wirth
By: _____
Kristin Wirth

Its: CFO

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the 23rd day of October, 2017, between the City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113, a municipal corporation (hereinafter "City"), and TimeSaver Off Site Secretarial, Inc., 5291 River Oak Drive, Savage, MN 55378 (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" attached hereto ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
2. **Term.** The term of this Agreement shall be from January 1, 2018, through December 31, 2020, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant the compensation described in Exhibit "B" attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.
4. **City Assistance.** The City agrees to provide the Consultant with the following assistance concerning the Work to be performed hereunder:
 - A. A person shall be appointed to act as the City's representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Work to be performed under this Agreement,

but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement.

5. **Method of Payment.** The Consultant shall submit to the City, on a semi-monthly basis, an itemized invoice for Work performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:
 - A. The Consultant shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391.
 - B. To receive any payment pursuant to this Agreement, the invoice must include the following statement dated and signed by the Consultant: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."

The payment of invoices shall be subject to the following provisions:

- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon Consultant of written notice from the City of such suspension.
 - B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.
6. **Project Manager and Staffing.** The Consultant has designated Carla Wirth ("Project Contacts") to perform and /or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. Consultant may not remove or replace Project Contracts without the prior approval of the City.
7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind.
8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City's prior written approval. The books, records, documents

and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.

9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth on page 1, a written notice at least seven (7) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If, however, the City terminates the Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have, retain another consultant to undertake or complete the Work to be performed hereunder.

Contractor may cancel this Agreement with or without cause, by delivering to the City at the address of the City set forth on page 1, a written notice at least thirty (30) days prior to the date of such termination. The date of termination shall be stated in the notice.

10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for Work done under this Agreement, and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.

13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or obligations hereunder, without the prior written consent of the City.
14. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be paid by the City.
15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
17. **Indemnification.** Consultant shall indemnify the City against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state, and local taxes or contribution imposed or required under employment insurance, social security and income tax laws, with respect to Consultant's employees engaged in performance of the Agreement.
18. **Insurance.** Consultant shall obtain and maintain for the duration of this Agreement, statutory Worker's Compensation Insurance and Employer's Liability Insurance as required under the laws of the State of Minnesota and shown in Exhibit "C".
19. **Ownership of Documents.** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall become the property of the City, but the Consultant may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Consultant for such use. The Consultant shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.
20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties.

Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

21. **Annual Review.** Prior to each anniversary of the date of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.
22. **Conflicts.** No salaried officer or employee of the City and no member of the Board of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
26. **No Approach for Hire.** City agrees that during the term of this Agreement and any extension to it, and for a period of six (6) months thereafter, it will not employ, hire, subcontract with, or otherwise engage as a recording secretary a person or an entity formed by a person who has acted as a recording secretary of Consultant.
27. **Entire Agreement.** Unless stated otherwise in this Provision 27, the entire agreement of the parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein. The following agreements supplement and are a part of this Agreement: None.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

Mayor

City Manager

(CONSULTANT)

By: _____

Its: _____

EXHIBIT A
Recording Secretary Services

SCOPE OF SERVICES AND RESPONSIBILITIES

Basic services, for the purpose of this proposal, shall include those services generally understood within the field of a recording secretary. The following is a summary and is not intended to represent the entire scope of work involved, but rather characterize a list of tasks required and not necessarily limited to the following:

1. Provide a skilled, experienced and professional recording secretary to record, transcribe and submit the minutes of all City Council, Planning Commission, Variance Board, and Economic Development Authority meetings to the appropriate departments as designated by the City Manager.
2. As needed from time to time, the recording secretary shall record, transcribe and submit minutes to the appropriate departments as designated by the City Manager, all special meetings of the City Council, and sub-committees of the Council.
3. Minutes from each meeting shall be prepared and submitted via email (see #11 below for deadlines) after each meeting to such person or department as designated by the City Manager.
4. Minutes shall be prepared within the style and format of the City Council's standard and the standards of the other city boards and commissions.
5. The recording secretary shall provide their own laptop or necessary equipment for each meeting to take the minutes, and maintain internet and email service in order to facilitate the timetable and needs of the City Council.
6. If the recording secretary is unable to record, transcribe and submit minutes for a scheduled meeting due to vacations, illness, or other emergencies, it is the sole responsibility of the recording secretary or their agency to assign a backup recording secretary for the scheduled meeting.
7. The successful applicant shall have the ability to commence services on January 1, 2018.
8. The successful applicant shall have the ability to execute a 3-year contract with the option to renegotiate for renewal, during the 11th month of the last year of the contract, for one additional year.
9. The successful applicant shall have the ability to provide the required services for all meetings including regularly scheduled City Council, Planning Commission, Variance Board and Economic Development Authority meetings, workshops, budget meetings, meetings

rescheduled due to holidays, emergency meetings of the City Council and any regularly scheduled sub-committee of the City Council.

10. The successful applicant shall have the ability to produce edited summary minutes in Microsoft Word format, delivered electronically to the appropriate city department, of any city-related meeting with a turnaround time of 3 p.m., or sooner, of the fifth calendar day following the meeting.

Exhibit B

2018 Consultant Charges:

Consultant shall be paid for its services as recording secretary for each meeting (the highest rate will prevail), as follows:

- a. Base Rate of One Hundred Forty-Two and 00/100 dollars (\$142.00) for any meeting up to one (1) hour (billable time) plus Thirty-Four and 50/100 dollars (\$34.50) for each thirty (30) minutes following the first one (1) hours; **or**
- b. Thirty and 00/100 dollars (\$30.00) per hour for length of meeting, and fifteen (15) minutes prior to Call to Order and fifteen (15) minutes following Adjournment with a one and one-half (1.5) hour minimum; and Fourteen and 15/100 dollars (\$14.15) for each page of minutes prepared from shorthand or machine notes of the recording secretary as draft minutes for submission to the City of Roseville for their preparation of final minutes.

2019 Consultant Charges:

Shall be adjusted for inflation and negotiated in eleventh (11th) month of contract.

2020 Consultant Charges:

Shall be adjusted for inflation and negotiated in twenty-third (23rd) month of contract.



WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY
INFORMATION PAGE

Attachment 2

POLICY NO. 93-CT-P370-9 COVERAGE IS PROVIDED BY 05-7474-FAB9
REPLACES NO. 93-CG-M882-1 STATE FARM FIRE AND CASUALTY COMPANY
2702 IRELAND GROVE RD, BLOOMINGTON IL 61709-0001

1. NAMED INSURED & MAILING ADDRESS NCCI CARRIER CODE NO. 14842
TIMESAVER OFF SITE FEIN 412874884
SECRETARIAL INC UI NO.: 000000169136
5291 RIVER OAK DR
SAVAGE MN 55378-4634

WORKPLACE NOT SHOWN

INSURED IS A CORPORATION

COPYRIGHT 1987 NATIONAL COUNCIL ON COMPENSATION INSURANCE

2. THE POLICY PERIOD IS FROM 11/05/2017 TO 11/05/2018 12:01 A.M. STANDARD TIME
AT THE INSURED'S MAILING ADDRESS.

3A. WORKERS COMPENSATION INSURANCE: PART ONE OF THE POLICY APPLIES TO THE
WORKERS COMPENSATION LAW OF THE STATES LISTED HERE: MN

B. EMPLOYERS LIABILITY INSURANCE: PART TWO OF THE POLICY APPLIES TO
WORK IN EACH STATE LISTED IN ITEM 3A. THE LIMITS OF OUR LIABILITY
UNDER PART TWO ARE: BODILY INJURY BY ACCIDENT \$ 100,000 EACH ACCIDENT
BODILY INJURY BY DISEASE \$ 100,000 EACH EMPLOYEE
BODILY INJURY BY DISEASE \$ 500,000 POLICY LIMIT

C. OTHER STATES INSURANCE: PART THREE OF THE POLICY APPLIES TO ALL STATES
EXCEPT ME, MT, ND, OH, RI, WA, WV, WY AND STATES LISTED IN 3A.

D. THIS POLICY INCLUDES THESE ENDORSEMENTS AND SCHEDULES: WC000000C
WC000414 WC220000A WC220601D WC000422B* WC000424*

*EFFECTIVE 11/05/17

4. THE PREMIUM FOR THIS POLICY WILL BE DETERMINED BY OUR MANUALS OF
RULES, CLASSIFICATIONS, RATES AND RATING PLANS. ALL INFORMATION
REQUIRED BELOW IS SUBJECT TO VERIFICATION AND CHANGE BY AUDIT.

CODE NOS. AND CLASSIFICATIONS	PREMIUM BASIS TO- TAL ESTIMATED AN- NUAL REMUNERATION	RATE/\$100 REMUNERA- TION	ESTIMATED ANNUAL PREMIUM
8810 CLERICAL OFFICE EMPLOYEES NOC	216,607	.18	390
PREMIUM ADJUSTMENT REQUIRED FOR MINIMUM PREMIUM TERRORISM 9740	216,607	.02	10 43
MINIMUM PREMIUM \$ 400 MINNESOTA	TOTAL ESTIMATED ANNUAL PREMIUM \$(MIN.) 443		
PREMIUM ADJUSTMENT PERIOD SHALL BE ANNUAL	DEPOSIT PREMIUM \$ 443 MN SPEC. COMP. FUND \$ 12.00		

PREPARED 09/22/2017

WC 00 00 01 A

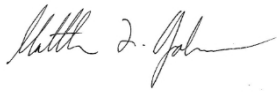
COUNTERSIGNED _____

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/27/2025

Item No.: 10.d.

Department Approval



City Manager Approval



Item Description: Approve Cooperative Services Agreement with the United States Department of Agriculture for Deer Management Program

1
2 **Background**

3 Each year, the City contracts with the United States Department of Agriculture (USDA) to
4 conduct a regular and ongoing Deer Monitoring and Reduction Program in predetermined
5 public spaces within the City. The goal of the program is to maintain a healthy and
6 reasonably sized deer herd, reduce vehicular collisions with deer, and decrease property
7 damage caused by deer.

8 The USDA utilizes trained marksmen in predetermined, safe, and secured areas of public
9 property to remove deer. Removals occur on a limited number of evenings between
10 December 1 and March 31 each year. Residents near removal locations are notified by
11 mail, and signage is posted near removal locations. This methodology is consistent with
12 Minnesota Department of Natural Resources (DNR) best practices for herd management in
13 urban environments with comparatively small parcels of public land.

14 The program is reviewed annually by staff, including a review of harvest data, site
15 observations, and consultations with both the Minnesota DNR and USDA. Based on these
16 reviews, the program remains in an ongoing management phase and continues to
17 demonstrate positive results in maintaining a balanced and healthy deer population in
18 Roseville.

19 Staff continue to review nonlethal reduction methods (such as sterilization or relocation);
20 however, none are currently permitted or proven effective in Minnesota.

21 Per Council direction, the Parks and Recreation Commission (PRC) annually reviews the
22 program and provides a recommendation to staff (Attachment 2). Based on the 2025 PRC
23 recommendation and overall review process, staff have requested 40 removal tags from
24 the Minnesota DNR for the 2025–26 removal effort.

25
26
27 **Policy Objectives**

28 To effectively manage the City's natural resources—including wildlife—in a manner that
29 addresses resident concerns, ensures safety, and remains fiscally responsible.
30

Equity Impact Summary

There does not appear to be a specific equity impact related to the Deer Management Program.

Budget Implications

The enclosed agreement outlines the direct costs for deer removal, not to exceed \$20,608.98. \$25,000 is budgeted (within the Park Maintenance Budget) for deer removal. Actual expenditures are typically below this amount due to site conditions, staff availability, and other factors that may limit the number of removal days.

Staff Recommendations

Authorize the Mayor and City Manager to enter into a Cooperative Services Agreement with the United States Department of Agriculture for Wildlife Management Services as outlined above.

Requested Council Action

Authorize the Mayor and City Manager to enter into a Cooperative Services Agreement with the United States Department of Agriculture for Wildlife Management Services as outlined above.

Prepared by: Matthew Johnson, Parks and Recreation Director

Attachments:

1. Cooperative Service Agreement Between the City of Roseville, MN and United States Department of Agriculture for Wildlife Management
2. Draft Parks and Recreation Commission Meeting Minutes - October, 7, 2025

COOPERATIVE SERVICE AGREEMENT
between
THE CITY OF ROSEVILLE, MN
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1 – PURPOSE

The purpose of this Cooperative Service Agreement is to cooperate in a wildlife damage management project as described in the attached Work Plan.

ARTICLE 2 – AUTHORITY

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3 - MUTUAL RESPONSIBILITIES

APHIS-WS and City of Roseville mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.
2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.
3. There will be no equipment with a procurement price of \$5,000 or more per unit purchased directly with funds from the cooperator for use on this project. All other equipment purchased for the program is and will remain the property of APHIS-WS.
4. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

5. To meet as determined necessary by either party to discuss mutual program interests, accomplishments, needs, technology, and procedures to maintain or amend the Work Plan. Personnel authorized to attend meetings under this Agreement shall be the Roseville Parks and Recreation Director, City Manager or their designee(s), the Ramsey County Sheriff's Department and/or Roseville Police Chief or their designee(s) and the WS State Director or his/her designee, and/or those additional persons authorized and approved by the City of Roseville, and the WS State Director.

ARTICLE 4 - COOPERATOR RESPONSIBILITIES

City of Roseville agrees:

1. To designate the following as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement;

City of Roseville: Mathew Johnson, Parks and Recreation Director
City of Roseville, MN
2660 Civic Center Drive
Roseville, MN 55113
Phone: 651-792-7102

2. To authorize APHIS-WS to conduct direct control activities as defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by the City of Roseville. The City of Roseville will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.
3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by both parties before services resulting in additional costs are performed. The City of Roseville agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.
4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.
5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
6. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
7. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel.

8. To obtain the appropriate permits for removal activities for species listed in the Work Plan and list USDA, APHIS, Wildlife Services as subpermitees.
9. The Cooperator will not be connected to the USDA APHIS computer network(s).
10. To coordinate with Wildlife Services for the removal and/or disposal of wildlife species removed.

ARTICLE 5 – APHIS-WS RESPONSIBILITIES

APHIS-WS Agrees:

1. To designate the following as the APHIS-WS authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement.

Gary Nohrenberg, State Director
644 Bayfield St., Ste. 215
St. Paul, MN 55107
Phone: 651-224-6027
gary.nohrenberg@usda.gov

2. To conduct activities at sites designated by the City of Roseville as described in the Work and Financial Plans. APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan and Financial Plan of this agreement.
3. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
4. To invoice the City of Roseville quarterly for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the Cooperator shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations.

ARTICLE 6 – CONTINGENCY STATEMENT

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

ARTICLE 8 – CONGRESSIONAL RESTRICTIONS

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

ARTICLE 9 – LAWS AND REGULATIONS

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

ARTICLE 10 – LIABILITY

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 11 – NON-DISCRIMINATION CLAUSE

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS

This agreement shall become effective on October 1st, 2025 and shall continue through September 30th, 2026. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 60 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a Taxpayer Identification Number for individuals or businesses conducting business with the agency.

Roseville’s Tax ID No.: 41-6007849
APHIS-WS’s Tax ID: 41-0696271

CITY OF ROSEVILLE, MN:

_____ Dan Roe, Mayor City of Roseville 2660 Civic Center Drive Roseville, MN 55113	_____ Date
--	---------------

_____ Patrick Trudgeon, City Manager City of Roseville 2660 Civic Center Drive Roseville, MN 55113	_____ Date
--	---------------

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES**

GARY NOHRENBERG Digitally signed by GARY NOHRENBERG Date: 2025.09.02 12:26:02 -05'00'	_____ Date
_____ Gary Nohrenberg, State Director USDA, APHIS, WS 644 Bayfield St., Ste. 215 St. Paul, MN 55107	

KEITH WEHNER Digitally signed by KEITH WEHNER Date: 2025.09.03 09:57:47 -04'00'	9/3/2025 _____ Date
_____ Keith Wehner Director, Eastern Region USDA, APHIS, WS 920 Main Campus Drive Suite 200 Raleigh, NC 27606	

WORK PLAN

Introduction

In accordance with the Cooperative Service Agreement between The City of Roseville and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of this project during the period of this agreement.

The APHIS WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or “Integrated Pest Management”) in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

Program Objective

To assist the City of Roseville, MN in managing nuisance and damaging wildlife species within the City of Roseville’s jurisdiction.

Plan of Action

WS personnel will remove deer from City-designated control areas using suppressed firearms equipped with night vision or thermal imaging scopes. Spotlights may also be used while conducting control activities. Safe shooting zones and safe back-drops will be established for all control areas. WS will prioritize public safety during all control operations and utilize up to 3 WS personnel when conducting deer control work. Most deer control activities will be conducted at dusk/night. All control activities will be coordinated with Jim Taylor, Parks and Recreation Superintendent or their designee(s). WS personnel will advise local law enforcement and the appropriate local Minnesota Department of Natural Resources Conservation officer when firearm related wildlife control work is being conducted.

Under this agreement, WS will provide up to 4 control nights and associated bait/maintenance visits to conduct white-tailed deer control activities. The number of site visits provided may be altered to ensure that funding expenditures do not exceed the amount established in the Financial Plan of this document.

As part of this agreement, WS will also remove or assist in the removal of other nuisance or damaging wildlife species as requested by the City of Roseville as mutually agreed upon. WS will use generally accepted wildlife damage management tools, equipment and techniques to conduct all removal activities under this agreement.

FINANCIAL PLAN

Cost Element		Full Cost
Personnel Compensation		\$13,672.40
Travel		0
Vehicle use and maintenance		\$1,036.00
Other Services		
Supplies, Materials and Equipment		\$1,500.00
Subtotal (Direct Charges)		\$16,208.40
Pooled Job Costs [for non-Over-the Counter projects]	11.00%	\$1,782.92
Indirect Costs	16.15%	\$2,617.66
Agreement Total		\$20,608.98
The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:		\$20,608.98

Financial Point of Contact/Billing Address:

APHIS-WS:
 Connie Timm
 34912 U.S. Hwy. 2
 Grand Rapids, MN 55744
 218-327-3350
Constance.l.timm@usda.gov

City of Roseville, MN
 Mathew Johnson
 2660 Civic Center Drive.
 Roseville, MN 55113
 651-792-7102

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
SEPTEMBER 2, 2025 6:30 p.m.**

PRESENT: Arneson, Beckman, Botzek, Boulton, Donaldson, Harris, Her, Huntley, Kooistra, Matts-Benson, Penny.

ABSENT:

STAFF: Johnson.

1. ROLL CALL

Roll Call Commissioners: Arneson, Beckman, Botzek, Boulton, Donaldson, Harris, Her, Huntley, Kooistra, Matts-Benson.

Chair Matts-Benson announced that Commissioner Penny would be arriving later in the meeting.

2. APPROVE AGENDA

Commissioner Botzek moved to approve the agenda as presented. Commissioner Her seconded.

Roll Call

Ayes: Arneson, Beckman, Botzek, Boulton, Donaldson, Harris, Her, Huntley, Kooistra, Matts-Benson.

Nays: None.

Abstain: None.

3. RECEIVE PUBLIC COMMENT

Julie Lynch, a longtime Roseville resident of over 20 years, shared her passion for expanding skateboarding opportunities in the community. Julie is married to Justin Lynch, the first professional male skateboarder from Minnesota, and she herself was a trailblazer as one of the first women from Minnesota to compete internationally on skateboard handrails.

She expressed interest in growing Roseville's skateboard infrastructure to include features such as pump tracks and all-wheel-accessible areas, with a special focus on inclusivity for veterans who use wheelchairs. Julie is currently leading a national movement to engage youth in skateboarding and will be traveling around the country teaching and inspiring kids to get involved in the sport.

She noted that she previously skated on the vert ramp that was once located at the Skating Center and has recently been visiting skate parks across Minnesota to explore different designs and

Traffic Control Devices (MUTCD). The use of white delineators was agreed upon by all collaborating agencies.

Commissioner Botzek added that collaboration with local colleges and hospitality businesses in Roseville be considered, as they would also benefit from and contribute to the success of the Bicycle Plan.

c) **TRANSITION TO DASH RECREATION FOR RECREATION MANAGEMENT SOFTWARE**

51:00-1:20:00

Staff shared that the winter 2025 Parks and Recreation brochure will have an updated look.

d) **ANNUAL DEER MANAGEMENT PROGRAM UPDATE**

Staff introduced the annual Deer Management Program to the Commission. Based on calculations from the Minnesota Department of Natural Resources (DNR), Roseville has suitable habitat for approximately 15 to 19 deer. When the deer population exceeds this range, it can result in an unhealthy herd, malnourished animals, increased vehicle collisions, property damage, and other negative impacts.

Staff provided an overview of the deer population data periodically collected by Ramsey County. The most recent reliable count, conducted in 2021, recorded a minimum population of 41 deer in Roseville. Due to insufficient snow cover, a survey was not conducted in 2025.

Deer Reduction Program

- The USDA Sharpshooters conduct deer removals strictly for population control purposes, not for sport or recreation.
- Removal locations are selected based on deer population density and public safety considerations.
- Removal of predetermined number of deer per year, to get Roseville's deer population closer to a healthy number
- The program is reviewed annually to assess progress and make adjustments as needed.
- Staff emphasized that the City's approach to deer management is multipronged, incorporating data collection, monitoring, and community input.

Staff reviewed historical data on deer removal permits, comparing the number of tags issued with the number of tags used. They highlighted that removal numbers were higher during the early years of the program and have since decreased as the program has shifted into a maintenance phase.

During the 2024–25 management season, a total of 19 deer (all male) were removed, eight from the Owasso Hills area and 11 from Reservoir Woods. The reduced number of removals reflects the

program's current "maintenance mode," which focuses on maintaining population stability rather than significant reductions.

Staff noted that the USDA recommends conducting removals every year to ensure a stable and healthy herd. Annual removals help prevent overpopulation and reduce the likelihood of unhealthy herd conditions that can result from population fluctuations.

Staff noted that estimating the current deer population is more challenging without a recent county survey. In the absence of updated data, staff rely on several anecdotal sources to help assess population trends, including:

- Public and staff deer sightings
- USDA field observations
- Vehicle collision reports
- Consumption rates of bait at management sites
- Trail camera footage collected during the management season

Staff emphasized that safety is the top priority when selecting removal sites. Each location is carefully evaluated to ensure safe operating conditions. Key safety measures include:

- Sites selected specifically for safety considerations
- Presence of a natural backstop or angular backing
- Use of night vision equipment to enhance visibility and precision
- Specialized ammunition used
- Close-range shots

The Commission discussed the potential for coyote management. Staff shared that the USDA had inquired whether they were authorized to remove a coyote if one was present within a designated target area, and permission was granted for that circumstance.

Staff noted that managing the coyote population is challenging, as removed animals are often quickly replaced by others moving into the area. While the Police Department has the authority to remove a coyote posing an immediate threat to public safety, broader population control remains difficult to achieve.

The Commission discussed the cost of the Deer Management Program. Staff explained that because the USDA is a government agency, the program is provided at cost rather than for profit. The USDA is also the only vendor authorized and equipped to perform this type of service for the City.

The Commission agreed by consensus that continuing the Deer Management Program in its current maintenance mode remains appropriate. Commissioners expressed support for ongoing annual reviews of population data to ensure consistency and to identify any significant changes or outliers in the program's results.

FUTURE MEETING AGENDA HIGHLIGHTS

October 27, 2025

November 10, 2025 EDA Meeting

- Receive TIF District Report
- Consider Adoption of the Professional Services Contracts
- Consider Adoption of EDA Meeting Calendar
- Approve Metropolitan Livable Communities Act Agreement Permitting Redevelopment of Repayment Proceeds for Grant Funds as Loan Proceeds
- Approve an amendment to the redevelopment contract and TIF note for Harbor at Twin Lakes senior housing

November 10, 2025 – City Council Meeting

- Discuss 2026 Fee Schedule
- Discuss 2026 Utility Rates
- Discuss Franchise Fees
- Receive Update from Retail Crime Unit at Rosedale
- Approval of 2026 City Council & EDA Meeting Calendar
- Consider Liquor License Presumptive Penalties
- Consider Approve Agreement for Construction Manager at Risk for the Civic Campus Project
- Consider Approval of Agreement for Civil and Prosecuting Attorney Services

November 24, 2025 – City Council Meeting

- Receive Presentation for Metropolitan Council Member Peter Lindstrom
- Approve Business License Renewals
- Discuss Franchise Fees

December 1, 2025 – City Council Meeting

- Hold Public Hearing on 2026 EDA and City Budget and Levy

December 8, 2025 – City Council Meeting

- Approve the 2026 EDA and City Budget and Levy
- Approve the 2026 Fee Schedule
- Approve the 2026 Utility Rates

			<u>Future Agenda Review - Longer Term Initiatives</u>				8/20/2025
			(items that likely require council discussion/action)				
<u>Item</u>			<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>		
Discuss penalties for license holders of mulitple businesses			Council	3rd/4th Quarter 2025	Liquor/Tobacco License Presumptive Penalties		
Roseville Fire role in medical transport			Staff	TBD	Ongoing discussions with Allina, etc.		
Review need of pet licenses			Council	TBD	Staff review amount of licenses issued and report back		
City Speed Limit Review on Local Streets			Strahan/Council	TBD	PWET will continue to work on issue and report back		
Sister City Relationship with Indigenous Tribal Nation			Strahan	TBD			