



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, October 20, 2025

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Schroeder moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment on non-agenda items from audience members.

Mr. Tim Gawarecki, 2645 Galtier Street, expressed gratitude for city representation and discussed safety concerns at the intersection of County Road C and Galtier Street. He indicated the intersection was dangerous, which the city and county engineers have acknowledged and planned to add an inner crosswalk further down the road, which he did not think would be effective. He wanted to ask the city to consider options to adjust the park entrance to facilitate a safer pedestrian crossing. He noted there is a lot of confusion about cars and traffic. He explained that he was bringing forward a couple of possible solutions for the city to review.

Mr. Greg Schroeder, 2646 Matilda Street, supported Mr. Gawarecki's proposal for safer pedestrian crossings and asked the city to consider adjusting the park entrance to facilitate a safer pedestrian experience. He explained that Mr. Gawarecki did a good job of pointing out that the proposal, even with refinements and design, is still not going to work. The problem that is not being addressed is that the park entrance is offset from Galtier, so there will always be traffic issues. He reviewed two possible solutions for the council and requested that the city review them and keep staff and council informed of actions on the two concepts.

Mayor Roe acknowledged the proposals and promised to take them under advisement, noting staff would review the concepts.

5. Recognitions, Donations, and Communications

6. Items Removed from the Consent Agenda

7. Business Items

a. Discuss an Ordinance Imposing Regulations on Excavations within Ten Feet of Existing Foundations

Community Development Director Janice Gundlach briefly highlighted this item as detailed in the Request for Council Action and related attachments dated October 20, 2025.

Ms. Gundlach explained the ordinance proposal to regulate excavations near existing foundations, referencing previous discussion and input from a registered design professional.

Building Official Dave Englund clarified that mitigations are necessary only if excavations exceed a one-to-one horizontal-to-vertical ratio.

Mayor Roe and council members discussed the implications of the proposed ordinance, considering the state's potential adoption of similar language and the need for clear, enforceable standards.

Public Comment

Mayor Roe invited public comment.

Ms. Katlyn Barstad, The Enclave, 217 McCarron's Place West

Ms. Barstad explained she was at the meeting representing many people. The residents of the Enclave felt that the city staff were complicating this matter more than necessary, since the code already existed. They are not asking the city to adopt ordinance language that isn't already in the Minnesota State Building Code. While the state plans to make this code change, it is concerned that it will take until September 2026 for it to be fully implemented. She noted that the City of Minneapolis was able to enact the ordinance change within 45 days of the residents bringing it to their city council. Roseville City staff indicated that Minneapolis's example may not be relevant because it has a setback of 0 to 2 feet. Her point was that it only took Minneapolis 45 days. This was brought to the city council on April 14, and it has now been 186 days with no ordinance change to date. She questioned why the city staff claims they cannot do this. Why can't they use the language that Minnesota State Building Plans intend to use and then revoke it once the code is officially enacted? She also wanted to know why city staff refuse to work with the residents to develop a mutually agreed-upon resolution. She felt that the city staff was creating noise by introducing elements that residents find irrelevant or not pertinent, and by pushing back. She wanted to remind the council that the code they are asking to adopt is an ordinance change, which does not mean every general

contractor would be required to shore up before excavation. Instead, it indicates that additional measures would be taken, such as having a certified engineer conduct a soils engineering test to determine if shoring is necessary. The residents also agree that, with only a 10-foot distance, shoring might not be needed; however, this highlights that each situation is unique. She explained that Kilo Engineering, which conducted the study and produced a report in April 2020, identified geotechnical concerns and recommended additional measures, including shoring during excavation. She showed the council and audience an example.

Mr. John Barstad, The Enclave, 217 McCarron's Place West

Mr. Barstad explained a key point about the Minnesota building code: the code exists. The 2020 Minnesota residential code is based on and references the International Residential Code (IRC), though its preface discusses the 2018 IRC. The IRC is fully compatible with other international codes, known as the I-codes, published by the International Code Council, including the National Building Code, which the Minnesota building code also references.

Mr. Barstad continued by stating that another chapter, titled "Effective Use of the National Residential Code," clarifies that the IRC exists to serve as a complete, comprehensive code regulating the construction of single-family homes, two-family homes or duplexes, and buildings with three or more townhome units. All buildings within the scope of the IRC, which could be called the Minnesota Residential Code (MRC), are limited to three stories above grade. Therefore, outside this three-story limit, the IRC or MRC applies.

Mr. Barstad added that work protection should be provided for footings, and that's the critical part of this entire discussion and from the rendering provided the red box in that area is the most crucial area and if that area is ever compromised, your soil bearing capacity is compromised, you have an enormous risk of losing support of that house and settling and you can even ask probably some of the other older homes in the area where, if they have crack in foundations and so forth, or water leaks, that's the settling failure you don't want to have seen.

Mr. Barstad continued stating that the other provision behind this, 3307 the most important, is that provision shall make it mandatory to control water runoff and erosion during construction and demolition activities. Mr. Barstad stated that Councilmember Bauer mentioned the same issue that happens when rainfall occurs and erosion occurs. Mr. Barstad concluded by saying that he thinks it would behoove everybody to adopt this code or somehow incorporate these two codes into the residential and Minnesota building codes.

Mr. Gary Dion, The Enclave

Mr. Dion expressed that unless he misunderstood what was presented earlier, from the city's perspective, you're talking about whether a rain event or another event occurred, like the washout we had on lot seven. At that time, you'd bring in, or

there'd be an effort to bring in, a certified engineer —a design engineer—who's a little late. We should not be reactive. We should be proactive in ensuring that an event like rain won't cause something that then has to be resolved.

Mayor Roe closed public comment and clarified the technical aspects of the proposed ordinance, highlighting the importance of protecting the footing and foundation from excavation below the bottom of the footing at the one-to-one ratio.

Councilmembers discussed how the proposed ordinance might affect future development and emphasized the need to balance safety with practical construction requirements. The council decided to wait until the state adopts similar language before taking any further steps on the city's ordinance.

City Manager Trudgeon asked for recognition and stated that he took exception to the comments made earlier regarding staff's work on this issue. He stated that it is not accurate that staff was delaying the issue or just bringing "noise" to the conversation. Staff has brought this issue forward 3 times and are following direction provided by the City Council and that needs to be acknowledged.

b. Consider Updates to Appointment and Reappointment Policy for Advisory Commissions

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated October 20, 2025.

Ms. Olson presented updates to the appointment and reappointment policy for city commissions, including changes to commission names and reappointment procedures.

The council discussed the proposed updates, with minor adjustments to clarify language and ensure alignment with current practices.

Groff moved, Strahan seconded, approving the updated Appointment and Reappointment Policy.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

c. Consider an Ordinance Adopting and Enacting a New City Code

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request For Council Action and related attachments dated October 20, 2025.

Ms. Olson provided an overview of the city code recodification process, which began in 2022 and involved updating and reorganizing the city's laws and

regulations. The revised code included minor changes to address inconsistencies and obsolete text, with substantive changes to be addressed through routine updates.

The council reviewed the final proof of the recodified code, focusing on ensuring that all changes are non-substantive and do not alter the intent of the original ordinances.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Strahan moved, Schroeder seconded, enactment of Ordinance No. 1691 (Attachment 2) entitled, “An Ordinance Adopting and Enacting a New Code for the City of Roseville, Minnesota; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective”.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

Councilmember Strahan and Mayor Roe discussed the motion to adopt the enabling ordinance, including section eight.

Mayor Roe clarified that the entire city code and not just the enacting ordinance must be published if no ordinance summary resolution is passed.

Schroeder moved, Groff seconded, enactment of Ordinance Summary Resolution No. 12182 (Attachment 3) entitled, “An Ordinance Summary of Ordinance 1691 Adopting and Enacting a New Code for the City of Roseville, Minnesota; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective”.

Roll Call (Super Majority Required)

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

Mayor Roe thanked staff and the city attorney for their work on the process and inquired about the prioritization process for substantive changes.

Ms. Olson mentioned that the city attorney was already working on some prioritized changes.

d. Approve Updates to the City Council and Advisory Commission Rules of Procedure for Remote Participation

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request For Council Action and related attachments dated October 20, 2025.

Ms. Olson explained the changes to the state's Open Meeting Law regarding remote participation. Changes to the state law, including the removal of the requirement to list remote locations, were reviewed.

The council discussed the need for at least one business-day advance notice for remote participation.

Councilmember Bauer sought clarification on the military service aspect of the remote participation rules.

Mayor Roe and Councilmember Strahan discussed the practical implications of the three-time limit on remote participation.

The impact of military deployment on remote participation was discussed.

Ms. Olson mentioned that the city code does not have exceptions for military deployments.

Mr. Trudgeon noted that military deployments usually lasted for a year or more.

The council considered the need for flexibility in remote participation for military personnel.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Groff moved, Bauer seconded, approving the change to the City Council and Advisory Commission Rules of Procedure, allowing Councilmembers and Commission members to participate remotely up to three (3) times annually.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

10. Approve Consent Agenda

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At Mayor Roe's request, City Manager Trudgeon briefly reviewed the items being considered under the Consent Agenda, as detailed in specific Requests for Council Action dated October 20, 2025, and related attachments.

Bauer moved, Strahan seconded, approval of the Consent Agenda, including claims and payments as presented and detailed.

Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$473,955.25
113893-113949	812,160.74
TOTAL	\$1,286,155.99

b. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

c. Approve Acceptance of Grant Funding through the Department of Justice COPS Hiring Grant

d. Approve Application for U.S. Department of Justice Community Policing Program Grant

Mayor Roe and Councilmember Bauer expressed excitement about the COPS grant for the police department.

Mayor Roe mentioned the potential benefits of drones for first responders, citing a news report.

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the October 27, 2025, City Council meeting, November 10, 2025, EDA and City Council meetings, and the December 2025 City Council meetings.

It was indicated that the council will also discuss the impact of the levy on an earlier start date for firefighters. Future meetings will cover fee schedules, utility rates, and franchise fees.

Councilmember Strahan thanked staff for their work on the Municipal Code and City Code codification.

Councilmember Strahan mentioned a new broadband franchise initiative involving five cities in South Washington County. The initiative aims to replace lost funding and provide discounts for seniors and those with disabilities.

Mayor Roe inquired about the legislative requirements for the broadband franchise.

12. Adjourn

Strahan moved, Schroeder seconded, adjournment of the meeting at approximately 7:45 p.m.

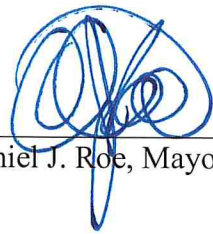
Roll Call

Ayes: Groff, Bauer, Strahan, Schroeder, and Roe.

Nays: None.

ATTEST:


Patrick J. Trudgeon, City Manager


Daniel J. Roe, Mayor