



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, November 10, 2025

1. Roll Call

Mayor Roe called the meeting to order at approximately 7:00 p.m. Voting and Seating Order: Groff, Strahan, Schroeder, Bauer, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved; Bauer seconded. Approval of the agenda as presented.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comments by audience members on non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from the Consent Agenda

7. Business Items

a. Conduct Public Hearing and Certify Unpaid Utility Charges to the Property Tax Roll

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Ms. Pietrick explained the process of certifying delinquent utility charges and the current amount to be certified.

The Council discussed the payment timeline and extra fees, including an eight percent interest charge and a \$25 service fee.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 7:06 p.m. for the purpose of receiving public input on the above-referenced certification of unpaid utility charges to the property tax roll, with no one appearing for or against.

Schroeder moved, Bauer seconded, adoption of Resolution No. 12184 (Attachment 2) entitled, "Resolution Directing the County Auditor to Levy Unpaid Water, Sewer, and Other City Charges for Payable 2010 or Beyond."

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

b. Consider Presumptive Penalty Approval – 2025 Alcohol Compliance Check (Chu Chao Liquor)

Deputy Police Chief Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Deputy Chief Adams summarized the recent failure and provided recommendations for action.

Mayor Roe inquired and noted that there was no representative from Chu Chao Liquor at the meeting.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Groff moved, Strahan seconded, approval to issue and administer the presumptive penalty pursuant to City Code Section 302.14 for off-sale license holders for the second violation within thirty-six (36) months. The mandatory minimum penalty shall be a two-thousand-dollar (\$2,000.00) fine and a three (3) day suspension.

Council Discussion

Councilmember Groff emphasized the importance of training employees and verifying IDs before selling alcohol to the public.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

c. Consider Presumptive Penalty Approval – 2025 Alcohol Compliance Check (Red Lobster)

Deputy Police Chief Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Deputy Chief Adams provided a summary of the recent failure and recommendations for action.

Mayor Roe inquired and noted that Red Lobster did not send a representative to the meeting.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Schroeder moved, Groff seconded, approval to issue and administer the presumptive penalty pursuant to City Code Section 302.14 for on-sale license holders for the third violation within thirty-six (36) months. The mandatory minimum penalty shall be a two thousand dollar (\$2,000.00) fine and a fifteen (15) day suspension.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

The City Council directed staff to bring back a further conversation about the renewal of Red Lobster's liquor license in 2026 due to the amount of alcohol compliance failures in a short period of time.

d. Consider Presumptive Penalty Approval – 2025 Alcohol Compliance Check (Axel's Bonfire/Double Tree)

Deputy Police Chief Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Deputy Chief Adams summarized the recent failure and offered recommendations for action.

Mr. Josh Cobb, GM of Double Tree, attended the meeting representing Axels Bonfire/Double Tree. He apologized to the council and explained that they tried to run a tight ship, and the person responsible for the error was terminated immediately. Training was provided afterward, and since the individual was a former bartender, it was surprising that she failed. He was unsure about the next steps and expressed concern because they have a banquet hall that hosts weddings and other events. There are some challenges related to damaging weddings and birthday parties, but they understand that these issues are part of failing a compliance check.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Groff moved, Strahan seconded, approval to issue and administer the presumptive penalty pursuant to City Code Section 302.14 for on-sale license holders for the second violation within thirty-six (36) months. The mandatory minimum penalty shall be a two thousand dollar (\$2,000.00) fine and a five (5) day suspension.

Council Discussion

Councilmember Strahan asked whether the liquor license covered both the bar and the banquet hall.

Deputy Chief Adams said he wasn't sure if Axels and the banquet hall have separate liquor licenses, but they will look into it with staff. Still, this case does come under the liquor license for that specific business.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

e. Consider Presumptive Penalty Approval – 2025 Alcohol Compliance Check (Speedway)

Deputy Police Chief Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Deputy Chief Adams summarized the recent failure and suggested next steps.

Mayor Roe inquired and noted that Speedway did not have a representative at the meeting.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Schroeder moved, Bauer seconded, approval to issue and administer the presumptive penalty pursuant to City Code Section 302.14 for off-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a two-thousand-dollar (\$2,000.00) fine and no license suspension.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

f. Receive Update from the Roseville Police Department: Violent Crime Reduction Unit (BCA) and Rosedale Retail Unit Officers

Deputy Police Chief Joe Adams briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Officer Ryan Pavlak stated he has been with the police department for three years and grew up in Roseville. He mentioned that he is a fourth-generation police officer and has always wanted to be a police officer for as long as he can remember.

Officer Dennis Cook stated he has been with Roseville since 2020 and was a police officer for five years before that. He noted he was born and raised in Roseville and was a police explorer in Roseville starting in 2007, which began his law enforcement career.

Officers Pavlak and Cook provided an update on the Rosedale Retail Unit. The unit was set up to reduce retail crime at Rosedale Mall, with funding from the mall's management. Both officers discussed their daily activities, relationships with mall security, and how their presence has impacted crime reduction. They shared statistics showing a notable drop in shoplifting and arrests made by the unit. The officers expressed how much they enjoy being part of the Rosedale Mall team.

Mr. Mark Jara, from the Roseville Center Operations Team, thanked the police department and expressed how great it has been having Officers Pavlak and Cook on site. He mentioned that it has exceeded his hopes and expectations of what they would see. The officers handle much more than just theft issues at the mall.

Mayor Roe saw this as a chance for the council to thank Rosedale for supporting the program and to be willing partners with the city in that effort. He believed it was something long hoped for, wished for, and discussed for many years, and seeing it become real with full partnership from Rosedale makes a difference, as outlined in their packet. He hopes that the City of Roseville and Rosedale Mall will maintain a long-term relationship.

Deputy Chief Adams introduced Officer Jorgenson, who has also been part of the Mall team for just over a year in another role, demonstrating strong collaboration with many different community stakeholders.

Officer Jorgenson explained that he has been with the police department for 29 years and has spent nearly his entire career in patrol. He mentioned he served as a canine officer for about 15 years with two dogs, and patrol was where his passion lay for a long time. He stated that the opportunity with the BCA arose and that he felt it was a perfect fit, so he was eager to put his name in the hat to transition into the detective or investigative side for the final years of his career. He provided some background on the unit and explained that his position is fully reimbursed by the State of Minnesota, which covers a significant portion of the overtime. He also mentioned that they have been able to access grant money as well.

Officer Jorgenson gave an update on the Violent Crime Reduction Unit (VCRU) funded by the BCA. The unit targets mid to high-level violent crime and apprehends violent offenders, operating across the state. Statistics were shown, including the number of firearms seized, narcotics recovered, and key cases the unit has handled. The report highlighted the unit's cooperation with federal and local agencies and its effect on crime reduction in the metro area. The importance of interagency teamwork and the unit's role in fighting high-level crime was emphasized.

Mayor Roe and the City Council praised the officers for their hard work and all they have contributed to the community.

g. Review the 2026 Proposed Utility Rates

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request For Council Action and related attachments dated November 10, 2025.

Ms. Pietrick presented the proposed utility rates for 2026, including a 5.5% increase for the water fund, a 0% increase for the storm drainage fund, and a 2% increase for the sanitary sewer fund.

Discussion on the factors leading to the proposed increases, including rate hikes from St. Paul Regional Water and the need to cover capital expenses.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Mayor Roe and the Councilmembers inquired about the effects on residents and the potential for bonding to cover capital expenses.

The council was informed that the final adoption of the utility rates would occur at the December 8, 2025, council meeting, with a public hearing on the budget and levy scheduled for December 1, 2025.

h. Review the Proposed 2026 Fee and Administrative Penalty Schedules

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Ms. Olson reviewed the administrative penalties and fee schedule, noting it is an annual update to accurately reflect staff costs. Highlights included a 3% increase in penalties, a 10% late fee for unpaid false alarm assessments, and an increase in fire code violation penalties from \$400 to \$500. There is a new general background check fee for business licenses requiring a background check, higher background check fees for massage and establishment licenses, and increased compost site delivery fees from \$50 to \$75. The updates also reflect recent state law changes,

including replacing the low-potency hemp license with a registration and adding a new sewer special discharge fee.

Public Comment

Mayor Roe offered an opportunity for public comment, but no one came forward.

Councilmember Bauer asked about the reasons for the higher costs of building permits, erosion control, and other items.

Ms. Olson explained that it was due to increased staff costs from wage hikes.

Councilmember Groff shared feedback from contractors indicating that Roseville's rates were reasonable compared to those of other suburbs.

Mayor Roe clarified that other fees might not require adjustment because they already account for increased labor costs or processing efficiencies.

i. Discuss and consider Gas and Electric Franchise Ordinances and Gas and Electric Franchise Fees

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Mr. Trudgeon started the discussion on franchise ordinances and possible franchise fees for 2026, noting that it is part of the overall budget talks. He explained Minnesota law that allows cities to grant franchises to utility companies and to impose franchise fees. He also discussed a proposed franchise agreement with Xcel Energy for electric and gas services, including roles and responsibilities, and the possibility of waiving current fees Xcel pays when working in Roseville.

Discussion on how franchise fees affect the budget and levy, including the potential to generate \$2.4 million in revenue and the division between residential and non-residential rates.

Public Comment

Mayor Roe provided a chance for the public to comment.

Mr. Roger Hess, Jr., Wagener Place

Mr. Hess explained that equity and transparency are the most important things to him. He thought this failed on both accounts. He asked whether schools and the government would be paying these fees, and wondered if the city would be paying these fees to itself. He also asked if, once this is done, the city will include this in the budget materials to remind the public that it is being paid. He expressed concern

about transparency and feared that if the city shifts revenue to the fee but does not discuss it for the next twenty years, people will not get the full picture of what their government costs them each year. He hoped that this information would be included in the budget materials.

Mr. Trudgeon clarified that schools would pay franchise fees, but city government buildings like City Hall would not.

Discussion on the deductibility of franchise fees versus property taxes, comparing their minimal impact on income tax.

Mr. Trudgeon outlined three budget scenarios: no franchise fees and no additional capital spending, franchise fees with allocations of franchise fees and repurposed levy funds in specific capital funds, and franchise fees with allocation of franchise fees to specific capital funds. He mentioned that this will go before the city council in December for further discussion and voting.

Mr. Trudgeon indicated that he will be bringing back the franchise ordinances for Council consideration at the November 24 meeting.

- j. **Approve Construction Manager at Risk Agreements for Civic Campus Project**
Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Mr. Freihammer presented the construction manager-at-risk contracts for the Civic Campus project, including the maintenance operations center and the license and passport center. He explained the fee breakdown, which includes flat fees and percentages based on construction costs, as well as the total budget for each project.

Discussion about staff involvement and incentives for the construction manager to control costs.

Public Comment

Mayor Roe opened the floor for public comments.

Mr. Roger Hess, Jr., Wagener Place

Mr. Hess asked whether, during discussions with the construction managers, it was determined whether there would be much difference between using a traditional construction manager contract and an at-risk one. He was unsure if it was ever mentioned.

At the request of Mayor Roe, Mr. Trudgeon explained that once the policy decision was made by the council to use the construction manager at-risk approach, the use

of an alternate approach was not discussed as part of the bidding process for the services.

Groff moved, Strahan seconded, approving the agreements with Kraus-Anderson for Construction Management at Risk services related to the License Passport Center and Dance Studio.

Roll Call

Ayes: Groff, Strahan, and Roe.

Nays: Schroeder and Bauer

Groff moved, Strahan seconded, approving the agreements with Kraus-Anderson for Construction Management at Risk Services related to the Maintenance Operations Center.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

k. Consider Adoption of the 2026 City Council Meeting Calendar and the Economic Development Authority Meeting Calendar

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated November 10, 2025.

Mr. Trudgeon presented the proposed 2026 calendar, including exceptions for work sessions and special meetings.

Discussion on the potential use of work sessions for various types of discussions and the significance of holding joint commission meetings.

Councilmember Bauer proposed reviewing possible adjustments to work sessions to enhance their effectiveness.

Councilmember Strahan highlighted the need to give commissions sufficient time during joint meetings with the council.

Groff moved, Schroeder seconded, approval of the 2026 City Council and EDA Meeting Calendar.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

9. Approve Minutes

The City Council submitted comments and corrections to the draft minutes prior to tonight's meeting, and those revisions were incorporated into the draft presented in the Council packet.

a. Approve October 20, 2025, City Council Meeting Minutes

Schroeder moved, Groff seconded, approval of the October 20, 2025, City Council Meeting Minutes as amended.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

b. Approve October 27, 2025, City Council Meeting Minutes

Groff moved, Strahan seconded, approval of October 27, 2025, City Council Meeting Minutes as amended.

Roll Call

Ayes: Groff, Strahan, Bauer, and Roe.

Nays: None.

Abstain: Schroeder

10. Approve Consent Agenda

At Mayor Roe's request, City Manager Trudgeon briefly reviewed the items being considered under the Consent Agenda, as detailed in specific Requests for Council Action dated November 10, 2025, and related attachments.

Strahan moved, Bauer seconded, approval of the Consent Agenda, including claims and payments as presented and detailed.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$518,226.80
114016-114106	288,307.07
TOTAL	\$806,533.87

b. Approve 1 Massage Therapy Establishment License

c. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000

d. Authorize the Mayor and City Manager to execute a Professional Services Agreement with Stephen Togle Inspections Incorporated for electrical inspection services.

e. Approve Professional Services Agreements for Legal Services – Civil and Prosecution

- f. Approve Ramsey County Cooperative Agreement for Lexington Sidewalk Project from County Road B to Sherren Street**
- g. Approve Toward Zero Deaths (TZD) Grant Agreement with City of St. Paul**
- h. Approve School Resource Officer Agreement with Roseville Area School for the 2025-2026 School Year**

Councilmember Strahan reminded Mr. Trudgeon about the discussion on the license cap for the massage therapy establishment, which has not been revisited yet. She thought it would be helpful to get an understanding from the police department on how enforcement sees this matter. She believed the plan was for the council to review this issue again.

Mr. Trudgeon confirmed that was correct, and staff has been working on that behind the scenes. They should be close to presenting it to the council, but there is no exact date yet. He thanked Councilmember Strahan for the reminder.

Mayor Roe discussed the limited options for electrical inspection services and emphasized the lack of alternatives leading to accepting the given costs.

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the City Council meetings on November 24, December 1, and December 8, 2025.

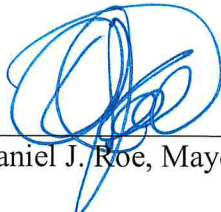
12. Adjourn

Strahan moved, Schroeder seconded, adjournment of the meeting at approximately 9:17 p.m.

Roll Call

Ayes: Groff, Strahan, Schroeder, Bauer, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager