City Council Agenda

Monday, December 1, 2025
6:00 PM
City Council Chambers

In accordance with Minnesota Statutes §13D.02 and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m.	**1.**	**Roll Call** Voting and Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe
6:01 p.m.	**2.**	**Pledge of Allegiance**
6:02 p.m.	**3.**	**Approve Agenda**
6:03 p.m.	**4.**	**Public Comment**
6:08 p.m.	**5.**	**Recognitions and Donations**
6:13 p.m.	**6.**	**Items Removed from Consent Agenda**
	7.	**Business Items**
6:15 p.m.		a. Conduct 2026 EDA and City Budget and Levy Public Hearing
6:55 p.m.		b. Hold a Public Hearing to Certify Delinquent Miscellaneous Charges
7:05 p.m.		c. Provide direction on the Finance Commission Workplan
7:35 p.m.		d. Consider Adopting An Ordinance Amending Title 5, Section 501.15 to clarify Dangerous Animal Hearing Officer requirements
7:45 p.m.		e. Appoint City Councilmember to Civic Campus Final Design Stakeholder Group
	8.	**Council Direction on Councilmember Initiated Agenda Items**
	9.	**Approval of City Council Minutes**
7:50 p.m.	**10.**	**Approve Consent Agenda**
		a. Approval of Payments
		b. Approve General Purchases Exceeding $10,000 or Sale of Surplus Items
		c. Approve the Issuance of a Premise Permit for St. Paul Firefighters Local 21 to Conduct Lawful Gambling Activities at 1595 Highway 36 West, Suite 1020 (Burger Dive).
		d. Approve Final Payment for Tamarack Park Pathway Project 24-03
		e. Approve Final Payment for 2025 Sanitary Sewer Main Lining 25-06
		f. Authorize a Professional Services Agreement with Keith Streff for Dangerous or Potentially Dangerous Dog Appeals
		g. Receive Third Quarter Financial Report
7:55 p.m.	**11.**	**Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
		a. Future Agenda
8:05 p.m.	**12.**	**Adjourn**

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 7.a.

Department Approval | City Manager Approval

Item Description: Conduct 2026 EDA and City Budget and Levy Public Hearing

Background

At the March 3, 2025, City Council meeting, the Council established a general timeline for the 2026 budget process including the following key dates:

2026 Budget Process Timeline	Date
Establish 2026 Budget Process Calendar	3/3/2025
Discussion on *Preliminary* Cash Reserve Levels	3/3/2025
Discussion on 2025 Legislative Impacts & City Council Priorities	7/7/2025
Presentation of the 2026-2045 Capital Improvement Plan	7/14/2025
EDA Budget & Tax Levy Discussion	7/14/2025
Receive the 2026 City Manager Recommended Budget	8/25/2025
Receive Budget Recommendations from the Finance Commission	9/15/2025
Adopt Preliminary 2026 Budget, Tax Levy, & EDA Levy	9/22/2025
Review 2026 Proposed Utility Rates	11/10/2025
Review 2026 Fee Schedule	11/10/2025
Budget Hearing	12/1/2025
Budget Hearing	12/8/2025
Adopt Final 2026 EDA Tax Levy	12/8/2025
Adopt Final 2026 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/8/2025

The City Council has now been asked to hold the final budget hearing. The purpose of the hearing is to provide citizens with an opportunity to provide input on city programs and the Budget and to gauge their willingness to pay additional property taxes and fees in order to maintain programs at current service levels. The City Council can then use this input to help guide the setting of a final tax levy and budget.

2026 Preliminary Tax Levy & Budget

The City Manager presented a base budget which totaled $81,257,257 with a property tax levy of $33,135,726, which was a $2,418,267 increase or 7.87% over last year. The City Manager also presented four scenarios with different levy impacts with regard to the addition of public safety personnel, with and without grants, and proposed adding gas and electric franchise fees to free up a tax levy in the right of way capital funds, with a portion of this levy being reallocated to five capital and equipment funds and the remainder reallocated to offset the addition of the 22 public safety personnel.

On September 22, the City Council discussed the variables of each scenario and decided to establish the preliminary tax levy with a 12% increase from the 2025 City tax levy for a total City levy of $33,994.915.

Since September, the city has been awarded a SAFER grant to offset part of the costs of the 15 fire personnel and has also been awarded a COPS grant to cover part of the costs of 4 patrol positions. The City Council has continued the discussion on gas and electric Franchise Fees, with the formal adoption of the ordinance to establish the franchise but no action has been taken to establish the actual franchise fees. There remain three scenarios now that the grants have been awarded, and the fire personnel moved from September 1 to April 15, 2026, the start date and the possible use of franchise fee revenues:

Scenario 1 – Includes the base budget presented September 22 plus 7 police positions and 15 firefighter paramedics starting April 15, 2026, and the inclusion of COPS and SAFER grant revenues. There is no franchise fee revenue and no reallocation or additional funding in the capital project funds. The property tax levy increase would be 12% or $16.11 per month which is equal to the preliminary levy set in September.

Scenario 2 – Includes the budget assumptions in Scenario 1 plus the addition of Franchise Fees. Franchise fees are allocated into the Street fund, Streetlight fund, Pathway and Parking Lot fund, Public Works Equipment fund, Police Vehicle and Equipment fund and the Engineering Services fund. The current levy in the Right of Way capital funds is removed and is reallocated as follows:

Public Works Equipment Fund	$100,000
Fire Vehicle & Equipment Fund	$120,000
Parks Vehicle & Equipment Fund	$100,000
Park Improvement Fund	$100,000
Operations budget	$1,211,000

This would result in a tax levy increase of 7.59% or an increase of $10.61 per month.

Scenario 3 – Includes the budget assumptions in Scenario 1 plus the addition of Franchise Fees. Franchise fees are allocated to the Street fund, Streetlight fund, Pathway and Parking Lot fund, Public Works Equipment fund, Police Vehicle and Equipment fund and the Engineering Services Fund. The current levy of $1,631,000 in the ROW CIP funds is removed and put into operations, with no reallocation to the four capital funds noted in Scenario 2.

This would result in a tax levy increase of 6.22% or an increase of $8.83 per month.

A median-valued single-family home of $378,600 will pay approximately $1,592 annually in property taxes or $132.67 per month. Under scenario 2, the annual property tax would be $1,531 or $127.57 per month with an additional $6 per month in franchise fees on their gas and electric bills. Under scenario 3, the annual property tax would be $1,510 or $111 per month with an additional $6 per month in franchise fees on their gas and electric bills. In exchange, residents receive 24*x*7*x*365 police and fire protection, well-maintained streets and parks, street lighting, and other services.

In addition to property taxes, the utility rates have moderate increases in the water utility, sanitary sewer utility and recycling rates to cover increased costs. The storm drainage rates will have no increases in 2026. The combined impact on a median-valued single-family home, with water consumption of 12,000 gallons and sewer consumption of 11,000 gallons is depicted in the table below.

2026 ESTIMATED Budget Impact on Median-Valued Home (monthly)
Preliminary Budget and 2 Scenarios with utilities and franchise fees

	2025	2026 Scenario 1	Dollar Change	2026 Scenario 2	Dollar Change	2026 Scenario 3	Dollar Change
Property Tax Levy: City	$ 116.55	$ 132.66	$ 16.11	$ 127.57	$ 11.02	$ 125.80	$ 9.25
Property Tax Levy: EDA	1.40	0.99	(0.41)	0.99	(0.41)	0.99	(0.41)
Franchise Fees	-	-	-	6.00	6.00	6.00	6.00
Utility Rates	69.79	72.19	2.40	72.19	2.40	72.19	2.40
Combined Monthly Total	$ 187.74	$ 205.84	$ 18.10	$ 206.75	$ 19.01	$ 204.98	$ 17.24
Annual Change - City & EDA	$2,252.88	$2,470.08	$217.20	$2,481.00	$228.12	$2,459.76	$206.88

Scenario 1 is equal to the preliminary levy set in September.

As shown in the table, under Scenario 1 a median-valued home that has average household water usage will see an estimated increase of $18.10 per month in 2026 for both property taxes and utility costs. Under Scenario 2, the estimated increase would be $19.01 per month for property taxes, utility costs and franchise fees. Under Scenario 3, the estimated increase would be $17.24 per month for property taxes, utility costs and franchise fees.

A PowerPoint presentation will be presented at the Council meeting and is included as Attachment 1. A memo regarding fund balance projections for the unrestricted operating funds is provided as Attachment 2. Comments received from the public regarding the 2026 City Manager Budget are included as Attachment 3. Attachment 4 contains a memo from the City Manager that outlines the details of the remaining three scenarios to be considered for the final budget and property tax adoption on December 8, 2025.

Policy Objectives

The public hearing provides an opportunity for Roseville taxpayers to directly comment on priorities and costs contained in the proposed 2026 City Budget.

Equity Impact Summary

The City is committed to advancing equity in all aspects of its operations, including the development and implementation of the annual budget. This budget reflects the City's ongoing efforts to ensure fair and inclusive access to city services, programs, and infrastructure; to allocate resources equitably, and to promote accountability and transparency in how public funds are spent.

Budget Implications

See information above and attached information.

Staff Recommendations

No action is needed at this time. Final consideration of the City and EDA budget and levy and 2026 Utility Rates will be at the December 8 City Council meeting.

Requested Council Action

For discussion purposes only.

Prepared by: Michelle Pietrick, Finance Director

Attachments:

1. 2026 Budget Hearing Presentation 12.01.25
2. Memo Projected 2025 Fund Balances
3. Public Comment received on 2026 Budget and Levy
4. Memo regarding budget and levy impact for 3 scenarios 11.24.25

Proposed 2026 Budget, Tax Levy & Utility Rates

ROSEVILLE

Purpose of the Budget Hearing

1. To provide information on the upcoming year’s budget, tax levy, and utility rate impact
2. To provide citizens an opportunity to express their views on those impacts

Core Budget Processes:

1. Reviewed Available Cash Reserve Levels *(Mar 3)*
2. Established 2026 Budget Process Calendar (*Mar 3*)
3. Discussed Legislative Impacts & Tax Base Changes *(Jul 7)*
4. Overview of Capital Improvement Plan (CIP) *(Jul 14)*
5. City Manager-Recommended Budget & Tax Levy with scenarios *(Aug 25)*
6. Received Budget Recommendations from the Finance Commission (*Sep 15*)
7. Preliminary Budget & Tax Levy Adoption *(Sep 22)*
8. Utility Rate & Fee Schedule Review *(Nov 10)*

** Also solicited information directly from residents via Budget Comment Cards

Budget & Tax Levy Summary

- Preliminary 2026 City & EDA Budget is $81.2 million, an increase of approximately $7.1 million – due to inflationary cost increases, capital projects and personnel cost increases excluding new positions
- 7 new police positions requested ($1,003,000) and 15 new firefighter paramedics with 9/1/26 start ($708,115)
- COPS grant received ($167,000) and SAFER grant received ($531,087)
- Firefighter paramedics moved to a 4/15/26 increased expenses by $850,820 and added grant revenue of $638,115
- Non-Property Tax Revenues pay for 59% of the City Budget
- The Levy proposed in September for the City was $33,994,915, a 12% increase from 2025 and the EDA levy was $264,826. The combined change was an increase of $3,542,282 or 11.53%

Tax Levy Summary (City & EDA)

2026 ESTIMATED Budget Impact on Median-Valued Home (monthly)							
Preliminary Budget and 2 Scenarios with utilities and franchise fees							
	2025	2026 Scenario 1	Dollar Change	2026 Scenario 2	Dollar Change	2026 Scenario 3	Dollar Change
Property Tax Levy: City	$ 116.55	$ 132.66	$ 16.11	$ 127.57	$ 11.02	$ 125.80	$ 9.25
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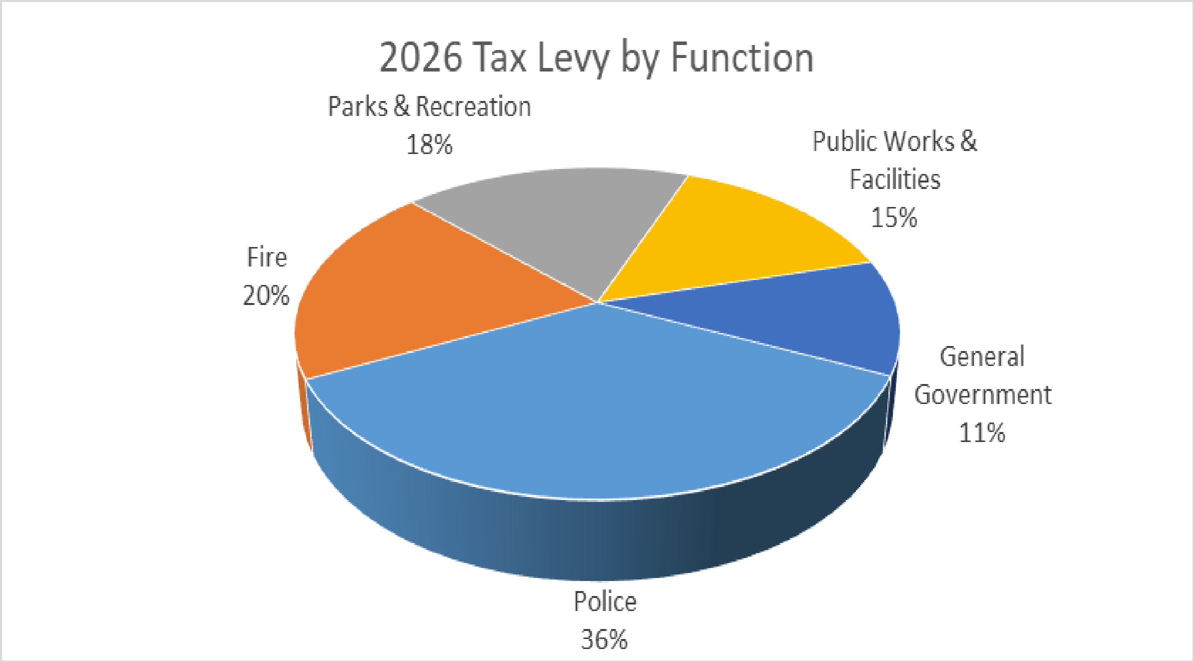
Scenario 1 is equal to the preliminary levy set in September.							

What Services Are Covered by Your Property Tax Dollars?



- Debt and Capital are allocated to the functional areas in this chart

Attachment 1

Property Valuations

Ramsey County Assessor's office is responsible for determining the valuation of all properties – Residential, Apartment, Commercial, Industrial

- Valuation notices are sent in mid-March which show values which are used for the 2026 tax levy allocation
- In November proposed property tax statements are mailed out using the valuation from March and using the Preliminary levies set in September for the County, City, School District and other Special Taxing Districts.
- Concerns or questions about valuations can be directed to the Assessor's Office at 651-266-2131 – generally appeals should occur in April of the year prior to the payable year

* For 2026 the median-valued home is $378,600 – median value was $360,500 in 2025.

Factors Affecting Taxes on a Property

- Assessed Valuation changes – not all properties increase by the same ratios – we have several properties that have value changing greater than the average of 3.03%
- Market Value Exclusion – as a property increases in value, the market value exclusion decreases and once a property reaches $525,000 the exclusion is $0
- Other market value changes to properties in the tax base impact how taxes are allocated
- City tax levy is apportioned across the City's tax base by the County. The County tax levy is apportioned across all cities within the County. School Districts do not generally follow city boundaries and Roseville properties are either in the Roseville School District or the Moundsview School District.

Budget & Tax Levy Summary

State of Minnesota Property Tax Rebate Programs:

- Typically based on household income and/or amount of property tax increase in the past year, but there are exceptions
- Both homeowners and renters are eligible
- 2023 Law change dropped the property tax increase from 12% to 6% for homeowners to qualify for the Special refund
- Other special tax programs are available for senior citizens, Disabled Veterans and Permanently and Totally Disabled citizens.
- For more information visit the MN Department of Revenue's website and Ramsey County Property website

Utility Rate Overview

Utility Rate Impact Items

- Continued investment in infrastructure replacement or extending its life expectancy
- Updated Utility Rate Study done by Ehlers on the Storm Drainage, Water and Sanitary Sewer funds – Storm Drainage has a 0% increase Sewer has a 2% increase and Water has 5.5% increase to cover increased costs
- Recycling reflects full year under the new contract rate
- Residents receive:
    - Safe, potable & softened water—No Assessments for water and sewer mainline replacements—Storm sewer runoff protection—Bi-weekly curbside recycling pickup—Sanitary sewer collection & treatment

Utility Rate Overview

Utility Rate Impact: Single Family Home *(Quarterly)*

Service	2025	2026	$ Increase
Water - base fee	44.67	47.13	2.46
Water - usage fee	49.32	52.08	2.76
Sanitary Sewer - base fee	43.98	44.86	0.88
Sanitary Sewer - usage fee	30.25	30.91	0.66
Storm Sewer	26.22	26.22	-
Recycling	14.94	15.39	0.45
Total per Quarter	$ 209.38	$ 216.58	$ 7.21
Percentage Change			3.44%
per month	$ 69.79	$ 72.19	$ 2.40
per year	$ 837.50	$ 866.33	$ 28.83
Avg. Water consumption (1,000 gals.)	12		
Avg. Sewer consumption (1,000 gals.)	11		

Budget Impact on a Single-Family Home*

2026 ESTIMATED Budget Impact on Median-Valued Home (monthly)							
Preliminary Budget and 2 Scenarios with utilities and franchise fees							
		2026	Dollar	2026	Dollar	2026	Dollar
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Property Tax Levy: EDA	1.40	0.99	(0.41)	0.99	(0.41)	0.99	(0.41)
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Annual Change - City & EDA	$2,252.88	$2,470.08	$217.20	$2,481.00	$228.12	$2,459.76	$206.88
Scenario 1 is equal to the preliminary levy set in September.							

* For a median-valued home of $378,600 that uses approximately 4,000 gallons of water per month.

Q & A

ROSEVILLE
Finance Department

Memo

To: Roseville City Council
cc: Patrick Trudgeon, City Manager
From: Michelle Pietrick, Finance Director
Date: December 1, 2025
Re: Projected 2025 Budget Surplus/Deficit for Unrestricted Operating Funds

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Background

The City Council is expected to adopt the final 2026 Budget and Tax Levy at the December 8, 2025, meeting. The City Council has adopted an Operating Fund Cash Reserve Policy and implemented a Cash Reserve Fund.

To assist the City Council in making a final levy decision, staff have prepared ***projected*** year-end financial results for the City's unrestricted operating funds.

Cash Reserve Levels: *Unrestricted* Operating Funds						
	Audited	*Projected*	*Projected*	*Projected*		
	12/31/2024	2025	12/31/2025	12/31/2025	12/31/2025	12/31/2025
	Cash	Surplus	Cash	Reserves	Variance from	Variance from
Operating Fund	Reserves	(Deficit)	Reserves	Level	Low Target	High Target
General: Primary *	$ 7,420,034	$ (627,000)	$8,161,000	31.53%	$ (896,979)	$(4,778,970)
General: Cash Reserve Fund *	1,365,926	(503,296)	862,630			
Parks & Recreation	1,834,578	36,372	1,870,950	28.90%	$ 576,397	(70,881)
Communications	67,813	(34,000)	33,813	4.98%	$ (34,061)	(169,808)
License Center **	505,668	300,000	805,668	36.71%	$ 586,185	476,444
Cash Reserve Target Levels						
	Target	Target				
Operating Fund	Low	High				
General (unrestricted portion)	35%	50%				
Parks & Recreation	20%	30%				
Communications	10%	30%				
Information Technology	10%	15%				
License Center	10%	15%				
* $525,000 of fund balance is applied in the 2025 budget for CIP funds						
** Excess cash will be used to pay for costs associated with new building						

It should be noted that these projections are based on preliminary financial results through October 31, 2025, along with estimated financial activity for the remainder of the year. For the General Fund, the margin of error is +/- 3% *($400,000)* that can be expected given these assumptions.

The License Center has seen increased activity and will be paying costs associated with the new building which is why no excess fund reserves were transferred at the end of 2024. The reserve target is 10-15% of the expenditure budget.

The Parks & Recreation fund is projected to end the year with a reserve level of 28.9%, which is within the reserve levels for this fund. Final projections will go to the City Council in March 2025
.
The Communications fund is projected to end the year with a reserve level of 4.98%, which is below the minimum threshold of 10%. This fund will likely need a transfer from the excess cash reserve fund to maintain minimum reserves. Future discussion should address whether this should remain a separate fund or become a department within the General Fund.

In 2019 the council approved the establishment of a Cash Reserve (cash carryforward) Fund using reserves that exceed the *HIGH* target level as measured at the end of the fiscal year. The following chart shows the activity within the Cash Reserve Fund since it was created.

		Funding Sources (Uses)						
	Year	General	Information Technology	Parks & Recreation	License Center	Communi-cations	Use of Funds	Excess Cash Reserve Fund
Cash Balance: January 1	2018	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contributions	2018	-	170,000	635,000	81,000	-	-	886,000
Cash Balance December 31	2018	-	170,000	635,000	81,000	-	-	886,000
Contributions	2019	-	234,924	169,985	249,140	124,947	-	778,996
Interest Revenue	2019	10,084	-	-	-	-	-	10,084
Tranfer to Gen Fd-min. balance	2019	-	-	-	-	-	(918,583)	(918,583)
Cash Balance December 31	2019	10,084	404,924	804,985	330,140	124,947	(918,583)	756,497
Contributions	2020	-	193,990	-	-	-	-	193,990
Interest Revenue	2020	6,323	-	-	-	-	-	6,323
Equity Consultant	2020	-	-	-	-	-	(100,000)	(100,000)
Trf to Parks & Recreation	2020	-	-	-	-	-	(235,798)	(235,798)
Trf to License Center	2020	-	-	-	-	-	(354,958)	(354,958)
Cash Balance December 31	2020	16,407	598,914	804,985	330,140	124,947	(1,609,339)	266,054
Contributions	2021	-	360,160	79,662	-	-	-	439,822
Interest Revenue	2021	1,070	-	-	-	-	-	1,070
Cash Balance December 31	2021	17,477	959,074	884,647	330,140	124,947	(1,609,339)	706,946
Contributions	2022			20,317				20,317
Trf to Communications	2022						(31,436)	(31,436)
Interest Revenue	2022	(66,079)						(66,079)
Cash Balance December 31	2022	(48,602)	959,074	904,964	330,140	124,947	(1,640,775)	629,748
Trf to Parks & Rec Vehicle & Equip Fu	2023						(200,000)	(200,000)
Contributions	2023			162,207	327,318			489,525
Interest Revenue	2023	53,076						53,076
Cash Balance December 31	2023	4,474	959,074	1,067,171	657,458	124,947	(1,840,775)	972,349
Interest Revenue	2024	(20,351)						(20,351)
Trf to Communications	2024						(10,308)	(10,308)
Contributions	2024			424,236				424,236
Cash Balance December 31	2024	(15,877)	959,074	1,491,407	657,458	124,947	(1,851,083)	1,365,926
Interest Revenue	2025	21,704						21,704
Transfer to CIP funds	2025						(525,000)	(525,000)
		5,827	959,074	1,491,407	657,458	124,947	(2,376,083)	862,630

The City is committed to maintaining a strong financial condition which has allowed the City to retain its AAA Bond rating.

As noted above, the amounts shown in the tables represent an **estimate** of what may be available for future use. It's recommended that the Council wait until the final year-end figures are available before rendering any decision on whether to repurpose funds.

Attachment 3

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Fri 8/22/2025 12:01 PM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	franchise fees
Contact Information	
Name:	roger b hess jr
Address:	1906 wagener place
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	No Reply Necessary
Email Address:	rogerhessjr@aol.com
Phone Number:	6512706910
Please Share Your Comment, Question or Concern	councilmember, i say NO to utility franchise fees. if you need another chunk of money from me, i'd rather pay through property taxes, where i can deduct the tax from my income tax, rather than as a fee which i can not deduct. you are already collecting enough

money that can not be deducted from taxes, such as city utility fees and increased sales tax in the city.

plus, collecting via property taxes is much more transparent than all of these fees, and i assume you all are interesting in full transparency.

have a great weekend!

roger
roger hess jr

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Fri 8/29/2025 1:24 PM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	Bryan
Last Name	Donaldson
Address 1	2597 Fisk Street
Address 2	*Field not completed.*
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	6122428868
Email Address	bdonaldson@bgca.org
1. In what ways does the preliminary budget align with your priorities for Roseville?	Public safety and parks
2. In what ways does the preliminary budget not align with your priorities for Roseville?	No additional funds for park improvements

What changes would you suggest for the 2026 City Budget?	Option 3

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Attachment 3

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Sat 8/30/2025 5:08 PM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

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Contact Information

First Name	Cynthia
Last Name	Joyce
Address 1	2466 Farrington Circle
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	6515879508
Email Address	cynjoy1@gmail.com
1. In what ways does the preliminary budget align with your priorities for Roseville?	I'd like to see specifically where the city is cutting back? Every family must make sacrifices with their budgets when money is tight. For us that means fewer groceries, cutting out a trip we were going to take, discontinuing some of our TV services, going out to eat only once a month. We do all this so we can pay our monthly bills. What is the city going to give up or scale back on so our taxes don't have to go up?
2. In what ways does the preliminary budget not align	*Field not completed.*

with your priorities for Roseville?	
What changes would you suggest for the 2026 City Budget?	What comes to mind is stop creating more bike paths. They are not an immediate necessity. Maybe you can start charging for homes that are not following codes such as too many cars in the driveway, junk piling up in front yards, grass not cut, garbage cans not hidden, etc.

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

Email not displaying correctly? [View it in your browser.]

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Sun 8/31/2025 3:26 PM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	Nancy
Last Name	Vogelgesang
Address 1	3033 N Albert St
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	651-633-2961
Email Address	nvogelgesang@comcast.net
1. In what ways does the preliminary budget align with your priorities for Roseville?	I've been really impressed with the new recycling center and look forward to the construction of the Maintenance Operation Center. Always love the Oval. And our parks are wonderful, despite all the building that's been going on.
2. In what ways does the preliminary budget not align with your priorities for Roseville?	My biggest priority is to be able to continue living in Roseville. Taxes have gone up every year and soon I will be taxed out of the city if it doesn't stop. Ya'll should understand this, but it seems to fall on deaf ears. I understand that it's expensive to run a city. However, Americans are in a situation where it's

	getting harder to make ends meet and any peripheral spending needs to be stopped for now. I think that's why a new licensing center was not approved in the last election. Ya'll made a good case for increased space for maintenance, but our license center has worked well in the past and was considered unnecessary right now. Increasing taxes really hurts seniors and all those on fixed incomes. I'd like to see additional programs to help them. Government has got to quit spending so much. Things are tough right now for a lot of folks. So, what I ask is that you carefully consider if something is really necessary, or just a nice-to-have. Also, please quit dumping so much money into education. It is clearly not working!
What changes would you suggest for the 2026 City Budget?	Pay attention to spending. Ya'll do a great job with Roseville. It's a beautiful city. If taxes have to go up, please make sure it's for services we all need like EMT, fire and police. Thanks!

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Sun 8/31/2025 5:34 PM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	Concerns regarding 2026 Budget Proposals
Contact Information	
Name:	Sue Van Zanden
Address:	1376 Belmont Lane W
City:	Roseville
State:	MN
Zip:	55113
This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.	
How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	dhsvz@msn.com
Phone Number:	651 633 6071
Please Share Your Comment, Question or Concern	Dear Members of the Council, I have become aware of the urgent staffing needs within our Police and Fire/EMS Depts. It is reassuring that these are being considered in at least two of the proposals.

Mr. Trudgeon, it is helpful transparency by presenting three options of what it means in costs for both city operations and residents.

In looking at the three Options City Manager Trudgeon has presented, # 3 using Franchise Fees seems to be the most viable approach. It disperses costs to residents, as well as covering ongoing obligations. Most importantly, it provides our city with emergency services to meet the growing needs.

Significant consideration of the impact our police and fire/EMS Departments make on the quality of life in Roseville cannot be ignored by you who make the allocations. We have been extremely fortunate to have had the excellent service of both for many years. Respect and support needs to be given to those who are out there every day keeping our city safe. In addition, our neighborhoods, schools, places of worship, and shopping areas need to be safe.

I struggle hearing that fire personnel would not come on staff until almost a year from now!
What will be happening in the meantime? The needs are not going to diminish..and could very well escalate.
I support getting at least some additional FD personnel SOON after Jan. 1, not in Sept. 2026.

Thank you for your attention,
Sue Van Zanden

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Fri 9/5/2025 7:31 AM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	Kayla
Last Name	Brinkman Theimer
Address 1	1946 Fairview Ave N
Address 2	*Field not completed.*
City	Roseville
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	6512809183
Email Address	kaylabrinkman@gmail.com
1. In what ways does the preliminary budget align with your priorities for Roseville?	I am in favor of Option 3/the utility fee to stabilize and secure funds in those 4 critical areas. A city that doesn't have capacity to respond to emergency calls or that doesn't have equipment to do snow and other maintenance are problems I've experienced in other places and it begins a slow creep of decline in a city. I don't want to see that happen in Roseville, I've appreciated how reliable many of its services are (so reliable, you don't really think about it because it isn't a problem--which is a good thing!) It's worth the increase and will

	continue to make Roseville a destination city for relocation, business and leisure time.
2. In what ways does the preliminary budget not align with your priorities for Roseville?	Obviously costs are rising for families in all areas of life so increased costs in utility bills isn't ideal for all families. I know social support sources are being cut at state and federal levels. However, for our personal family situation can manage this increase.
What changes would you suggest for the 2026 City Budget?	Appreciate ongoing partnership to support business growth and ongoing support for children and seniors.

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Attachment 3

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Tue 9/9/2025 11:00 AM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	roger
Last Name	hess jr
Address 1	1906 wagener place
Address 2	*Field not completed.*
City	roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	6512706910
Email Address	rogerhessjr@aol.com
1. In what ways does the preliminary budget align with your priorities for Roseville?	provides for basic city services
2. In what ways does the preliminary budget not align with your priorities for Roseville?	when the city forcibly takes money from property owners, the property owners should at least be able to deduct this money from their income taxes and possibly use the amount to receive property tax rebates. taking money through a franchise fee makes this impossible, increasing further the property owners tax burden. "man up" (sorry female members of the council),

	and if you need to raise property taxes, do that - don't be sneaky and take money through XCEL bills. why does the city take over $100,000 away from charitable gambling organizations? i could see the city taking enough to cover any actual expenses, but the city's expenses can not be over $100,000! let the charities keep their hard earned money, to be used as it is intended!
What changes would you suggest for the 2026 City Budget?	there seems to be a lot of padding in the budget, as usual - get rid of it and charge taxpayers what the city actually needs! according to state law, the fees the city charges are suppose to be based on actual city costs - let us see how city fees are calculated!!! when a gallon of water leaves the city's water tower, no one knows if it will end up in a residential or commercial property, so the variable rates for all users should be the same. this goes for variable sanitary sewer rates, too! if the cost is the same, the rates should be the same!

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Sat 9/13/2025 5:30 PM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	Allison
Last Name	Jensen
Address 1	1200 Eldridge Ave. W.
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	651-492-5931
Email Address	allisoncampbelljensen@gmail.com
1. In what ways does the preliminary budget align with your priorities for Roseville?	Of the three options, I appreciate the thoughtfulness of #3, keeping future needs of Roseville's residents in mind. I would like more information, however, on the need for more police officers and firefighters. Are there comparisons with other cities of our size and their public safety programs?

2. In what ways does the preliminary budget not align with your priorities for Roseville?	I know we have a focus on climate equity and addressing climate change: I would like to have that be a continuing part of our budgeting process and our decision-making in Roseville.
What changes would you suggest for the 2026 City Budget?	*Field not completed.*

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

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Attachment 3

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Tue 9/16/2025 8:55 AM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	Franchise fees
Contact Information	
Name:	Cynthia White
Address:	2489 Churchill St.
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	csw2489@comcast.net
Phone Number:	*Field not completed.*
Please Share Your Comment, Question or Concern	I see multiple reasons to support, or not support, franchise fees. As my mother would say, just because almost everyone else is doing it, does not make it right. I have spent some time researching what other cities say about why they adopted franchise fees. I presume Roseville will write

a well-reasoned summary for your decision. (Since I assume you are going ahead with it.)

I also did a little research into the process for adoption of franchise fees, and use of those fees. I am confident someone on the City staff has done the same. Given that there is a bit of time to request the fee be added and when it starts, if the fee is adopted, I assume it will not show up on utility bills until after the January or even February billing? And, it appears that payment to the City is every quarter, and I assume the City finance collection and reporting mechanisms/software will be updated to reflect that payment?

Attachment 3

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Tue 9/16/2025 10:32 AM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	CIP
Contact Information	
Name:	Cynthia White
Address:	2489 Churchill St.
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	csw2489@comcast.net
Phone Number:	*Field not completed.*
Please Share Your Comment, Question or Concern	Matt asked about the 20 year outlook for CIP. When I started attending City Council meetings (almost every one) in 2008, I became especially interested in the budget process. I saved every CIP, and then would compare them year to year. I did this for about 8 years. Every so often, I'd ask the

responsible department why something had been taken off, or added. I learned a lot. I suspect that a 10 year horizon might be enough, but honestly there are some things that really need foresight beyond that to see how the products change (e.g. electric fire engine) and to see how receptive the City is.

That said, given AI tools these days, I bet an analysis could easily be done of the data in the CIP year to year to more easily spot differences and ask pertinent questions.

Attachment 3

Outlook

2026 City Budget proposal

From Susan Shepperd <skspresso@yahoo.com>
Date Fri 9/19/2025 9:58 AM
To *RVCouncil <city.council@cityofroseville.com>

Some people who received this message don't often get email from skspresso@yahoo.com. Learn why this is important

Caution: This email originated outside our organization; please use caution.

Hi,
This is Susan Shepperd. My address is 2211 Saint Croix St, Roseville, MN

I hope you will take to heart what Patrick Trudgeon said when presenting the three different scenarios for 2026: "we know our community members are under financial strain. We know property taxes are real dollars that have real consequences on household budgets."   Please do not just pretend to listen to taxpayers' concerns and then go ahead and pass the big increase anyway.

The primary function of municipal governments is to provide for public safety and infrastructure. Everything else is extra. Yet, any time there is not enough money, city officials turn first to downsizing the police force and fire department, never any of the other departments. I am beginning to think this is scare tactic local governments use to get residents to agree to ever increasing budgets.

It is high time to think of the other things that can be cut or eliminated instead of just raising property taxes year after year after year. Downsize other department, eliminate a position or two in all the other departments. The private sector downsizes all the time. Do we really need a DEI department? Isn't Roseville already fair in its hiring practices? Other city staff should take a pay cut or at least not get a raise this budget period.

Perhaps it's time to find new vendors. For example, I could not believe the prices of the trees and shrubbery that were planted in Sunset Park (the price tags were still on them). You could have bought them for a fourth of the price at Costco. Public works or Parks and Rec employees could have planted them. And speaking of Costco, if you don't yet have one, get a Costco membership. You'll save a boatload on supplies you need for your offices and buildings.

The city voters just passed the local sales tax, and now you want yet more. We are not sources of endless amounts of money. Because of ever increasing costs, we might be entering an era where government needs to scale back to the basics of public safety and infrastructure, where it needs to distinguish between what is necessary and what is simply an amenity.

Lastly, please keep in mind the city is not the only entity asking for more: Ramsey County wants to increase taxes by 11-12%. I haven't yet seen what the school district is going to ask for.

Sincerely,
Susan Shepperd

2026 Roseville Resident Budget Priorities Form

Name E. Jane Smith

Property Address 2972 Highpointe Curve

Roseville City Manager Patrick Trudgeon presented the 2026 preliminary budget to the City Council on August 25. Details of the preliminary budget presented, including a link to video of the meeting, can be reviewed online at CityofRoseville.com/budgetinfo.

1. In what ways does the preliminary budget align with your priorities for Roseville?

2. In what ways does the preliminary budget not align with your priorities for Roseville?

Equity Focused Cleanwater agreement with the Metropolitan Council - Cops Hiring Program Grant Funding - Please hire on Merit not DEI

3. What changes would you suggest for the 2026 City Budget?

See above.

Please return this form to:

City of Roseville Administration
RE: BUDGET FEEDBACK
2660 Civic Center Drive
Roseville, MN 55113

Save time and postage by providing your response online at:

www.cityofroseville.com/budgetfeedback
or email city.council@cityofroseville.com

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Sun 9/21/2025 6:18 PM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	2026 Budget Proposals
Contact Information	
Name:	Susan Van Zanden
Address:	1376 Belmont Lane W
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	dhsvz@msn.com
Phone Number:	651 633 6071
Please Share Your Comment, Question or Concern	Greetings, I am writing in support of all you are doing to create, coordinate, and select the best 2026 budget proposal for the City of Roseville. It is a daunting procedure and takes cooperation and diligence on the part of each of you. Foremost in my concerns is the viability and maximum

capabilities of our Police and Fire Personnel to serve our residents in a comprehensive and inclusive way. They save lives, they keep peace, they negotiate problems, and they do an amazing job interacting with the community.
We NEED them to work in conditions and stability that respect their wellbeing. It is your responsibility to allocate the funding for this to happen.
I support the franchise fees if this is the best way to cover the RPD and the RFD as well as the other city structures that need to be supported. If many surrounding communities are doing this, and Roseville has in the past, why is there hesitation now? I, for one, as a middle class fixed income household, am willing to pay the taxes needed to have a safe and desirable city to live in.

I ask you to move forward in good conscience as you propose our 2026 Budget.
Sincerely,
Sue Van Zanden

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Thu 9/25/2025 1:07 PM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Caution: This email originated outside our organization; please use caution.

Contact City Council

Please complete this online form and submit.

Subject	2026 budget
Contact Information	
Name:	roger hess jr
Address:	1906 wagener place
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	No Reply Necessary
Email Address:	rogerhessjr@aol.com
Phone Number:	6512706910
Please Share Your Comment, Question or Concern	councilmember, obviously, no matter what changes you might make, the 2026 levy is going to skyrocket. it would be nice if it appeared you are at least trying to control the budget, by deleting some line items that don't have to be included in the 2026 budget, since

many items are not actually necessary to be done in 2026, and can be pushed to 2027. hopefully all the major changes will be happening in 2026, so the 2027 levy will be much smaller.

for example, you really don't need to spend $30,000 on a community survey next year - the world won't end if you wait until 2027.

parks and rec has a line item of $50,000 for the waterfall bridges. from what they told me, they are just going to inspect the bridges and not really do anything in 2026, so i don't know why this line item is in the 2026, unless it is one of many ways the budget is padded each year.

i suggest having each department provide a list of a few items that could be pushed out of 2026, and this list be deleted from the 2026 budget, and published in your packet, to show you are trying to reduce spending.

finally, the city has millions invested in long term notes, etc, that don't mature for 15 to 20 years. i assume this money isn't earmarked for anything in particular and is earning only 2-3%. i suggest cashing in $2-$3 million and use it to fund some 2026 levy items. you would have 15 to 20 years to put the money back, if necessary.

have a great day!

roger
roger hess jr

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Mon 10/13/2025 10:10 AM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Contact City Council

Please complete this online form and submit.

Subject	2026 Budget RSV Fire Dept. Funding
Contact Information	
Name:	Sue Van Zanden
Address:	1376 Belmont Lane W
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	dhsvz@msn.com
Phone Number:	*Field not completed.*
Please Share Your Comment, Question or Concern	Hello Council Members, I am pleased to learn that the Fire Department has been awarded a Federal Grant to help with funding current and future staffing needs. However, it appears that this will not cover total upcoming needs in this funding. I urge each of you to carefully consider the expanding needs of EMS service in Roseville. They will not become less, but more, in the coming years.

As residents of this great city, we pay taxes, and deserve to have the best services possible. These services also include the growing number of senior residents, those who have no insurance, the 35,000 non-resident employees who work here, and visitors.

Addressing the personal and mental health needs of all FD service providers is not negotiable. Supporting their optimum health and wellbeing is the responsibility of the City...as in any employment contract.

Again, please support the Fire Department staffing needs. They are a vital part of our good quality of life in Roseville.

Thank you for your time and effort as you make decisions for the residents of Roseville.
We appreciate you,
Sue Van Zanden

Outlook

Online Form Submittal: Contact City Council

From noreply@civicplus.com <noreply@civicplus.com>
Date Wed 11/19/2025 12:37 AM
To *RVCouncil <city.council@cityofroseville.com>; Rebecca Olson <rebecca.olson@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>

Contact City Council

Please complete this online form and submit.

Subject	2026 Tax Increase
Contact Information	
Name:	Dean McLaird
Address:	1681 County Road C2 W
City:	Roseville
State:	MN
Zip:	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.	Email
Email Address:	Damclaird@gmail.com
Phone Number:	612-269-2213
Please Share Your Comment, Question or Concern	I just received my proposed property tax statement for 2026. The City of Roseville portion equates to a 16.4% increase. This is not sustainable to push these kinds of increases on residents- this tells me that the Council needs to seriously think about how it expends money and what it prioritizes. Another park or pet project is not in the cards when you are passing these kinds of increases to residents. I implore you to be fiscally responsible and evaluate a budget just like a

household- and make the appropriate decisions which may mean curtailing expenses or cutting.

Respectfully,

Dean McLaird

Outlook

Online Form Submittal: 2026 Roseville Resident Budget Priorities

From noreply@civicplus.com <noreply@civicplus.com>
Date Fri 11/21/2025 3:40 PM
To *RVCouncil <city.council@cityofroseville.com>; Pat Trudgeon <pat.trudgeon@cityofroseville.com>; Corey A. Yunke <corey.yunke@cityofroseville.com>; Shannon Prather <shannon.prather@cityofroseville.com>

2026 Roseville Resident Budget Priorities

The City of Roseville believes that those who are affected by a decision have a right to be involved in the decision-making process. In this spirit, City staff and City Council encourage residents to provide feedback and to ask questions throughout the budget process and in advance of the adoption of the 2026 budget.

Contact Information

First Name	Chris
Last Name	Beltmann
Address 1	2080 Farrington Ave
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	6129641227
Email Address	cbeltmann@hotmail.com
1. In what ways does the preliminary budget align with your priorities for Roseville?	I don’t know yet
2. In what ways does the preliminary budget not align with your priorities for Roseville?	What doesn’t align with my priorities is a 21% YOY increase in property taxes. I understand the need for taxes and its importance, but how are you managing the cities cost? It’s not just Roseville but Ramsey County also has double digit property taxes increases. Not to mention homeowners insurance premiums are now sky high. The cherry on top is the rate increase doesn’t include the recent city referendum that recently passed. Seems like a gotcha moment after the vote. You are taxing home owners too much. We are tightening our family budgets, is the city doing the same? We are all

	supposed to be one team here. Never been to a city meeting before but will attend the December meetings.
What changes would you suggest for the 2026 City Budget?	Given the financial strain we are all experiencing, do you really need to hire 22 public safety positions?

NOTE: If you submit this form, please DO NOT mail the Roseville Resident Budget Priorities Form included in the September/October City News. Thank you!

ROSEVILLE

City Manager's Office

Memo

To: Mayor, City Council

From: Patrick Trudgeon, City Manager

Date: November 10, 2025, Updated November 19, 2025

Re: Franchise Fee Impacts to Budget and Levy

As the City Council narrows down the 2026 budget and levy scenarios, staff is assuming that the additional public safety personnel will be part of the 2026 budget as evidenced by the acceptance of the SAFER and COPS grants. In addition, while a final decision has not been made, the City Council has indicated, through previous discussions, that a start date of April 15, 2026 is desired for the 15 new firefighters.

With that in mind, there are 3 scenarios that should be focused on.

Scenario 1

- Adds the public safety personnel with the SAFER and COPS grants partially assisting in the costs for 2026
- Firefighters starting on April 15, 2026
- No franchise fees are implemented
- No additional capital spending is proposed

Scenario 1 results in a tax levy increase of 11.54% and an increase of $15.71 more per month for the owner of the median-valued home ($378,600)

Scenario 2

- Adds the public safety personnel with the SAFER and COPS grants partially assisting in the costs for 2026
- Firefighters starting on April 15, 2026
- Franchise Fees raising $2,420,000 are implemented
- Of the $2.42 million of franchise fees:
  - $2,106,00 are used to replace $1.631million of existing levy dollars going to the Street Fund, Street Light Fund, Pathway and Parking Lot fund, and Public Works Equipment Fund.
  - $264,000 of the franchise fees will be used for the Police Department Vehicle and Equipment Fund
  - $50,000 will be allocated to the Engineering Services Fund to replace the Xcel permit revenue

- Of the $1.631 million of existing levy dollars currently going to capital funds that are freed up with use of franchise fees:
- $420,000 will be repurposed to 4 capital funds on an ongoing basis:
  - $100,000 into the Public Works Department Vehicle and Equipment Fund
  - $120,000 into the Fire Department Vehicle and Equipment Fund
  - $100,000 into the Parks and Recreation Department Vehicle and Equipment Fund
  - $100,000 into the Park Improvement Fund
- The remaining $1.211 million of levy currently going to capital funds will now be reallocated to support the operational portion of the budget on an ongoing basis

Scenario 2 results in a tax levy increase of 7.59% and an increase of $10.61 more per month for the owner of the median-valued home ($378,600)

With the inclusion of franchise fees, the owner of a median-valued home will pay a total of $16.61 more per month

Scenario 3

- Adds the public safety personnel with the SAFER and COPS grants partially assisting in the costs for 2026
- Firefighters starting on April 15, 2026
- Franchise Fees raising $2,420,000 are implemented
- Of the $2.42 million of franchise fees:
  - $2,106,00 are used to replace $1.631million of existing levy dollars going to the Street Fund, Street Light Fund, Pathway and Parking Lot fund, and Public Works Equipment Fund.
  - $264,000 of the franchise fees will be used for the Police Department Vehicle and Equipment Fund
  - $50,000 will be allocated to the Engineering Services Fund to replace the Xcel permit revenue
- Of the $1.631 million of existing levy dollars currently going to capital funds that are freed up with use of franchise fees:
  - All $1.631 million of the levy currently going to capital funds will now be reallocated to support the operational portion of the budget on an ongoing basis

Scenario 3 results in a tax levy increase of 6.22% and an increase of $8.83 more per month for the owner of the median-valued home ($378,600)

With the inclusion of franchise fees, the owner of a median-valued home will pay a total of $14.83 more per month in total

Scenario 1				
R-O-W Funds	**Current Levy**	**Repurposed Levy**	**Franchise Fees**	**Total**
Street Fund	$ 1,120,000		$ -	$ -
Street Light Fund	$ 21,000	$ -	$ -	$ -
Pathway and Parking Lot Fund	$ 255,000	$ -	$ -	$ -
PW Equipment Fund	$ 235,000	$ -	$ -	$ -
	$ 1,631,000	$ -	$ -	$ -
Other Capital Funds	**Current Levy**	**Repurposed Levy**	**Franchse Fees**	**Total**
Police Department Veh & Eqp Fund	$ 300,000	$ -	$ -	$ 300,000
Fire Department Veh & Eqp Fund	$ 335,000	$ -	$ -	$ 335,000
Facilities Fund	$ 651,000	$ -	$ -	$ 651,000
Parks Department Veh & Eqp Fund	$ 202,000	$ -	$ -	$ 202,000
Park Improvement Fund	$ 785,000	$ -	$ -	$ 785,000
	$ 2,273,000	$ -	$ -	$ 2,273,000
	Current Levy	**Repurposed Levy**	**Franchse Fees**	**Total**
Engineering Services Fund	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -
	Current Levy	**Repurposed Levy**	**Franchise Fees**	**Total**
Grand Totals	$ 3,904,000.00	$ -	$ -	$ 3,904,000.00
Capital Levy Avaiable due to use of Franchise Fees	$ -			
Repurposed Captial Levy to other Capital Funds	$ -			
Capital Levy avaiable to be repurposed to Operational Budget	$ -			
Scenario 1 Tax Levy Increase	11.54%			
Sceanrio 1 Monthly $ increase for median-valued home with levy increase	$15.71			
Total - Tax Levy Increase & Franchise Fee	$ 15.71			

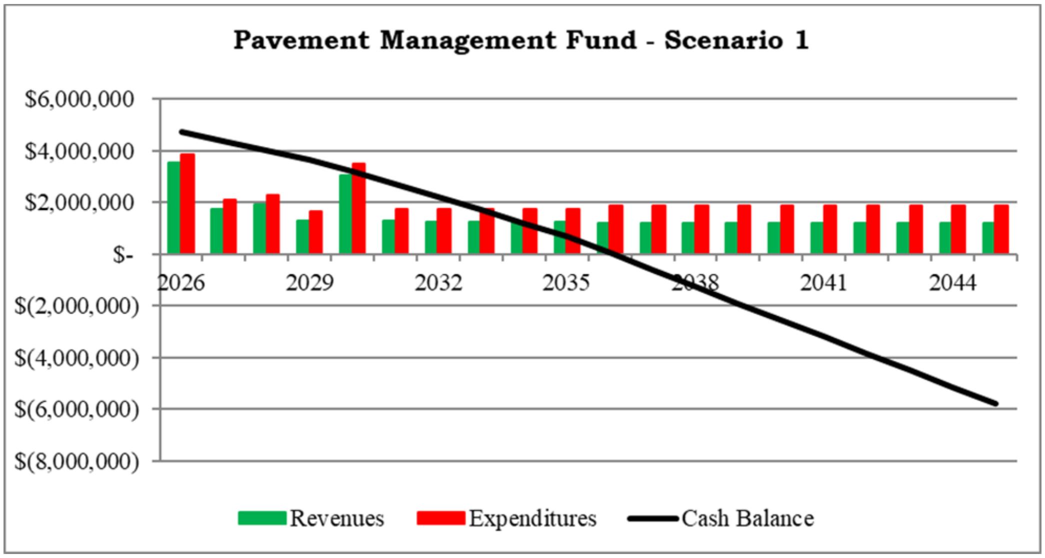
- No franchise fees
- No additional capital spending as part of the 2026 City Budget
- Levy and monthly dollar increase to the median valued home assumes using the SAFER and COPS grants to add the 22 public safety personnel with the firefighters starting on April 15, 2026
- Median-valued home in Roseville is $378,600
- Finance Commission Recommendation: 10% levy increase or less equals an increase of **$13.72** per month for median-valued home

Scenario 2				
R-O-W Funds	**Current Levy**	**Repurposed Levy**	**Franchise Fees**	**Total**
Street Fund	$ 1,120,000		$ 1,360,000	$ 1,360,000.00
Street Light Fund	$ 21,000	$ -	$ 96,000	$ 96,000.00
Pathway and Parking Lot Fund	$ 255,000	$ -	$ 365,000	$ 365,000.00
PW Equipment Fund	$ 235,000	$ 100,000	$ 285,000	$ 385,000.00
	$ 1,631,000	$ 100,000	$ 2,106,000	$ 2,206,000.00
Other Capital Funds	**Current Levy**	**Repurposed Levy**	**Franchse Fees**	**Total**
Police Department Veh & Eqp Fund	$ 300,000	$ -	$ 264,000	$ 564,000
Fire Department Veh & Eqp Fund	$ 335,000	$ 120,000	$ -	$ 455,000
Parks Department Veh & Eqp Fund	$ 202,000	$ 100,000	$ -	$ 302,000
Park Improvement Fund	$ 785,000	$ 100,000	$ -	$ 885,000
	$ 1,622,000	$ 320,000	$ 264,000	$ 2,206,000
	Current Levy	**Repurposed Levy**	**Franchse Fees**	**Total**
Engineering Services Fund	$ -	$ -	$ 50,000	$ 50,000
	$ -	$ -	$ 50,000	$ 50,000
	Current Levy	**Repurposed Levy**	**Franchise Fees**	**Total**
Grand Totals	$ 3,253,000.00	$ 420,000	$ 2,420,000	$ 6,093,000.00
Capital Levy Avaiable due to use of Franchise Fees	$ 1,631,000			
Repurposed Captial Levy to other Capital Funds	$ 420,000			
Capital Levy avaiable to be repurposed to Operational Budget	$ 1,211,000			
Scenario 2 Tax Levy Increase	7.59%			
Sceanrio 2 Monthly $ increase for median-valued home with levy increase	$ 10.61			
Total - Tax Levy Increase & Franchise Fee	$ 16.61			

- Implements franchise fees that collect $2,420,000 annually
- Additional capital spending of $2,840,000 as part of the 2026 City Budget ($2,370,000 from franchise fees and $420,000 from repurposed capital levy)
- $50,000 of franchise will be used to replace lost revenue of permit fees
- Levy and monthly dollar increase to the median valued home assumes using the SAFER and COPS grants to add the 22 public safety personnel with the firefighters starting on April 15, 2026
- Median-valued home in Roseville is $378,600
- Finance Commission Recommendation: 10% levy increase or less equals an increase of **$13.72** per month for median-valued home

Scenario 3				
R-O-W Funds	**Current Levy**	**Repurposed Levy**	**Franchise Fees**	**Total**
Street Fund	$ 1,120,000		$ 1,360,000	$ 1,360,000.00
Street Light Fund	$ 21,000	$ -	$ 96,000	$ 96,000.00
Pathway and Parking Lot Fund	$ 255,000	$ -	$ 365,000	$ 365,000.00
PW Equipment Fund	$ 235,000	$ -	$ 285,000	$ 285,000.00
	$ 1,631,000	$ -	$ 2,106,000	$ 2,106,000.00
Other Capital Funds	**Current Levy**	**Repurposed Levy**	**Franchise Fees**	**Total**
Police Department Veh & Eqp Fund	$ 300,000	$ -	$ 264,000	$ 564,000
Fire Department Veh & Eqp Fund	$ 335,000	$ -	$ -	$ 335,000
Facilities Fund	$ 651,000	$ -	$ -	$ 651,000
Parks Department Veh & Eqp Fund	$ 202,000	$ -	$ -	$ 202,000
Park Improvement Fund	$ 785,000	$ -	$ -	$ 785,000
	$ 2,273,000	$ -	$ 264,000	$ 2,537,000
	Current Levy	**Repurposed Levy**	**Franchise Fees**	**Total**
Engineering Services Fund	$ -	$ -	$ 50,000	$ 50,000
	$ -	$ -	$ 50,000	$ 50,000
	Current Levy	**Repurposed Levy**	**Franchise Fees**	**Total**
Grand Totals	$ 3,904,000.00	$ -	$ 2,420,000	$ 6,324,000.00
Capital Levy Avaiable due to use of Franchise Fees	$ 1,631,000			
Repurposed Captial Levy to other Capital Funds	$ -			
Capital Levy avaiable to be repurposed to Operational Budget	$ 1,631,000			
Scenario 3 Tax Levy Increase	6.22%			
Sceanrio 2 Monthly $ increase for median-valued home with levy increase	$8.83			
Total - Tax Levy Increase & Franchise Fee	$ 14.83			

- Implements franchise fees that collect $2,420,000 annually
- Additional capital spending of $2,370,000 as part of the 2026 City Budget (All from franchise fees).
- $50,000 of franchise will be used to replace lost revenue of permit fees
- Levy and monthly dollar increase to the median valued home assumes using the SAFER and COPS grants to add the 22 public safety personnel with the firefighters starting on April 15, 2026
- Median-valued home in Roseville is $378,600
- Finance Commission Recommendation: 10% levy increase or less equals an increase of **$13.72** per month for median-valued home



Pavement Management Fund - Scenario 1
$6,000,000
$4,000,000
$2,000,000
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$(2,000,000)
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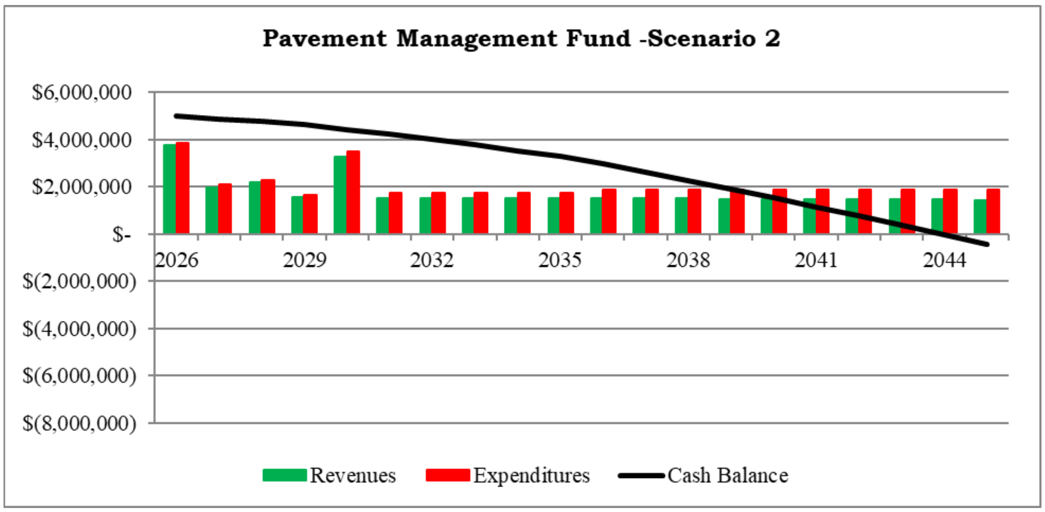
Revenues
Expenditures
Cash Balance



Pavement Management Fund -Scenario 2
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$2,000,000
$-
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$(4,000,000)
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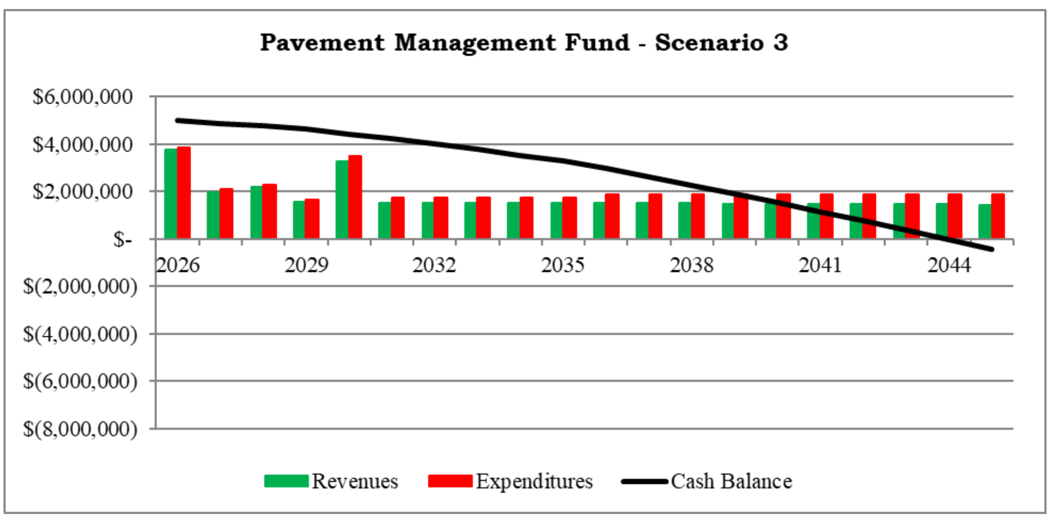
Revenues
Expenditures
Cash Balance



Pavement Management Fund - Scenario 3
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$4,000,000
$2,000,000
$-
$(2,000,000)
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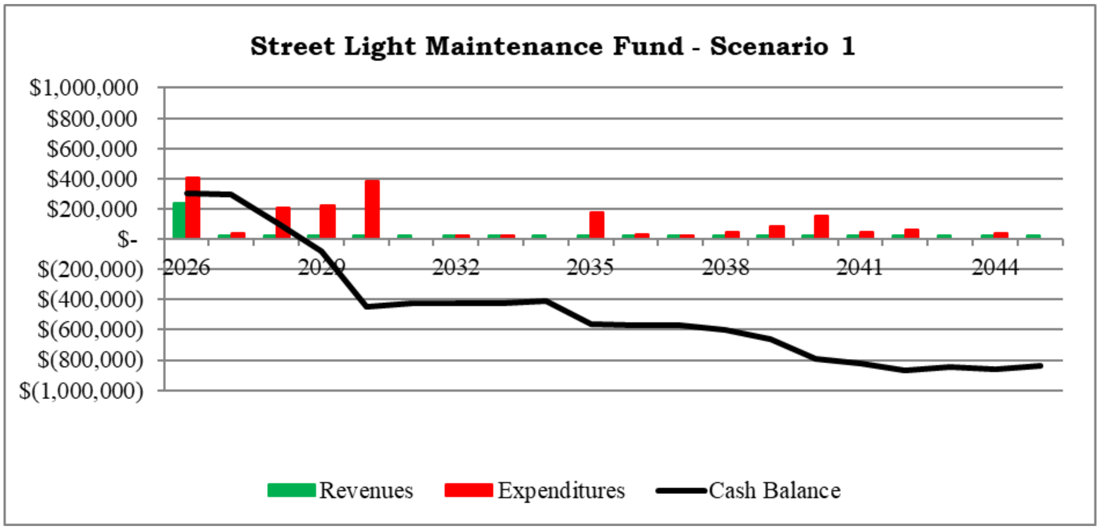
Revenues
Expenditures
Cash Balance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$800,000
$600,000
$400,000
$200,000
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$(200,000)
$(400,000)
$(600,000)
$(800,000)
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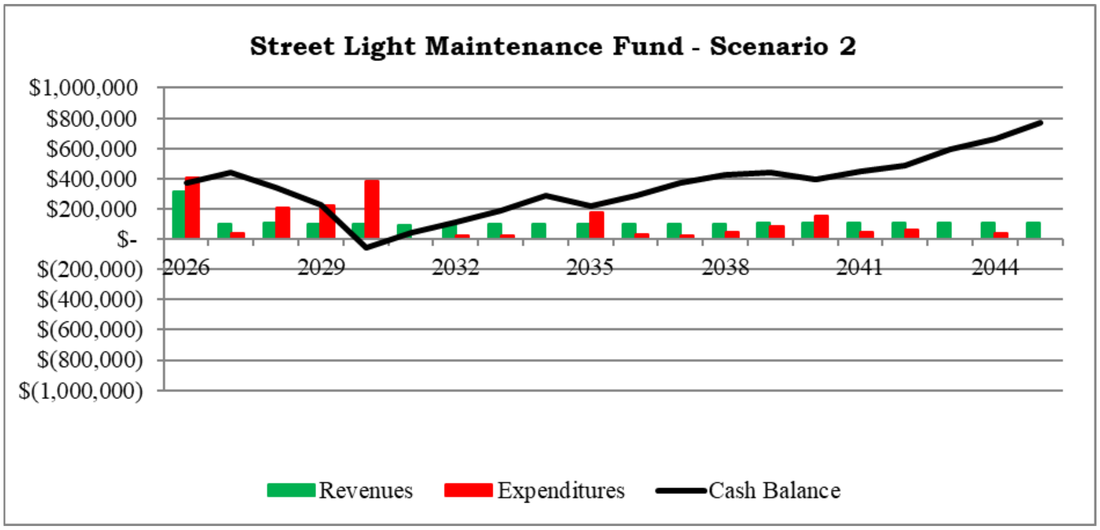
Expenditures
Cash Balance


Street Light Maintenance Fund - Scenario 2
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$800,000
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$200,000
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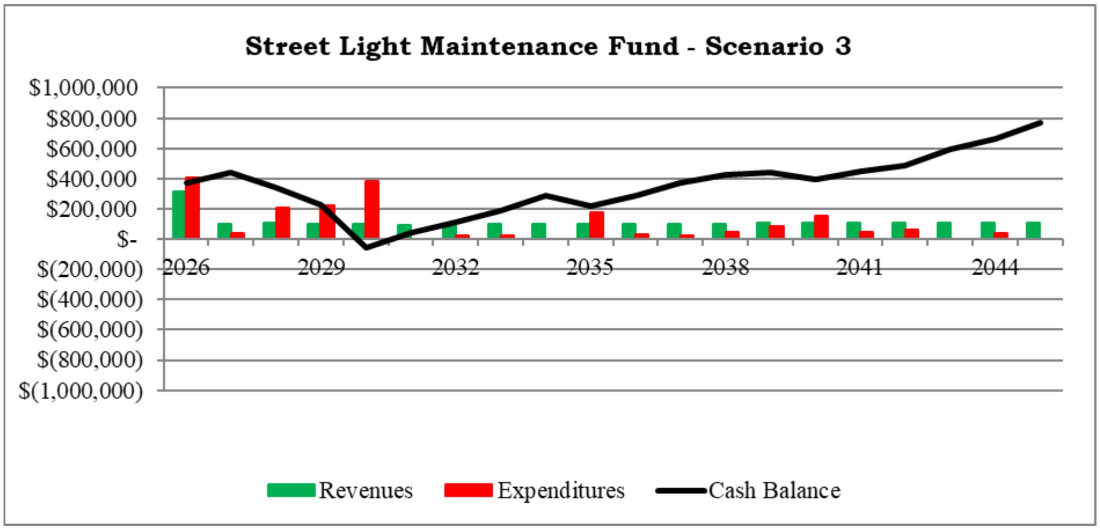
Street Light Maintenance Fund - Scenario 3
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$800,000
$600,000
$400,000
$200,000
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$(200,000)
$(400,000)
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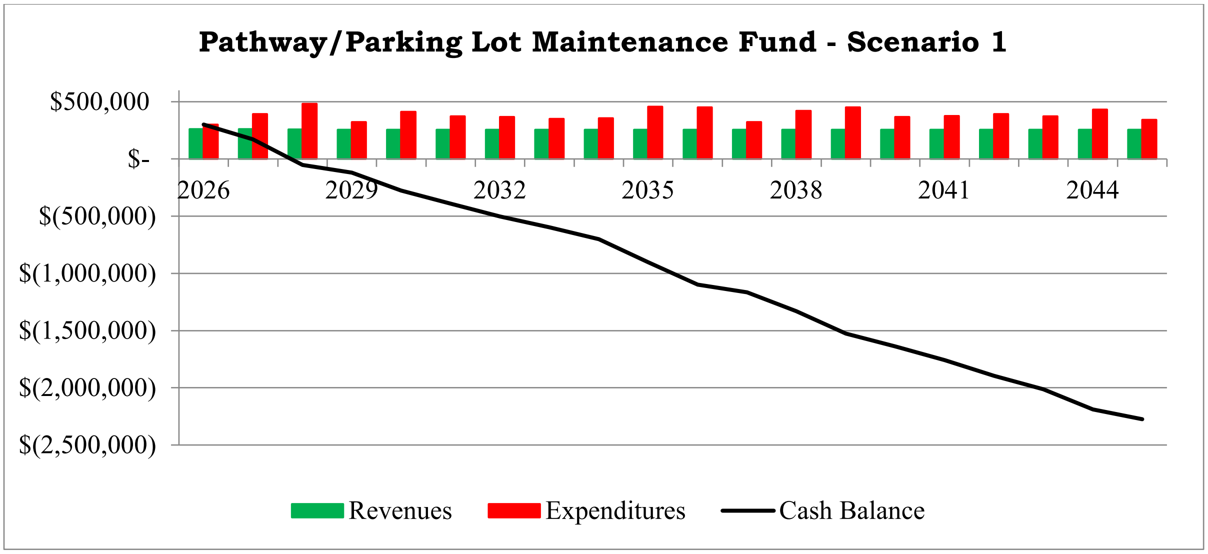
Cash Balance


Pathway/Parking Lot Maintenance Fund - Scenario 1
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$(500,000)
$(1,000,000)
$(1,500,000)
$(2,000,000)
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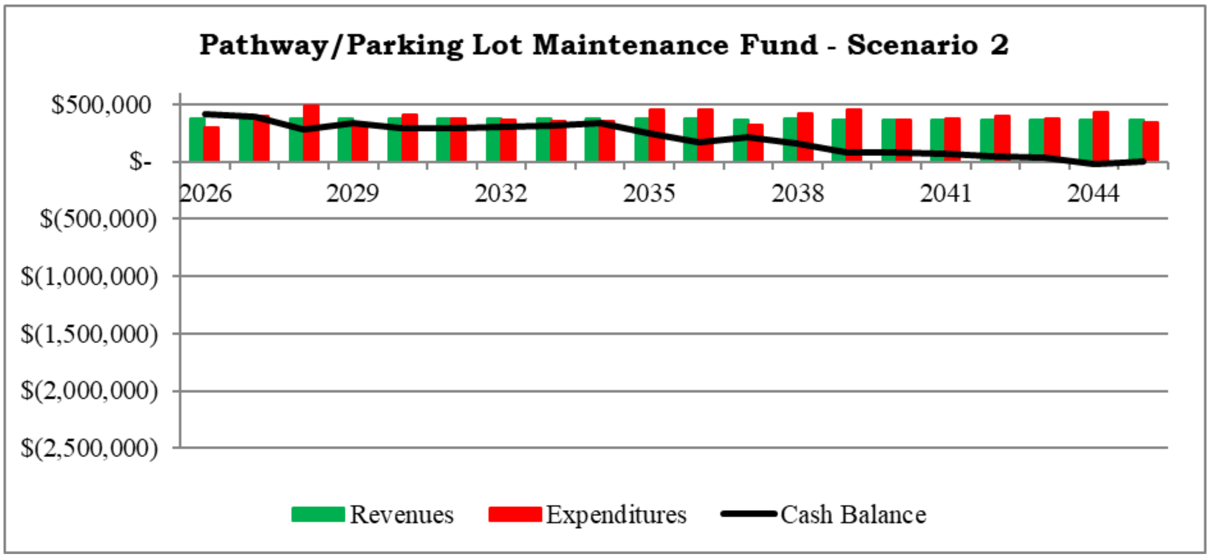
Expenditures
Cash Balance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$500,000
$-
$(500,000)
$(1,000,000)
$(1,500,000)
$(2,000,000)
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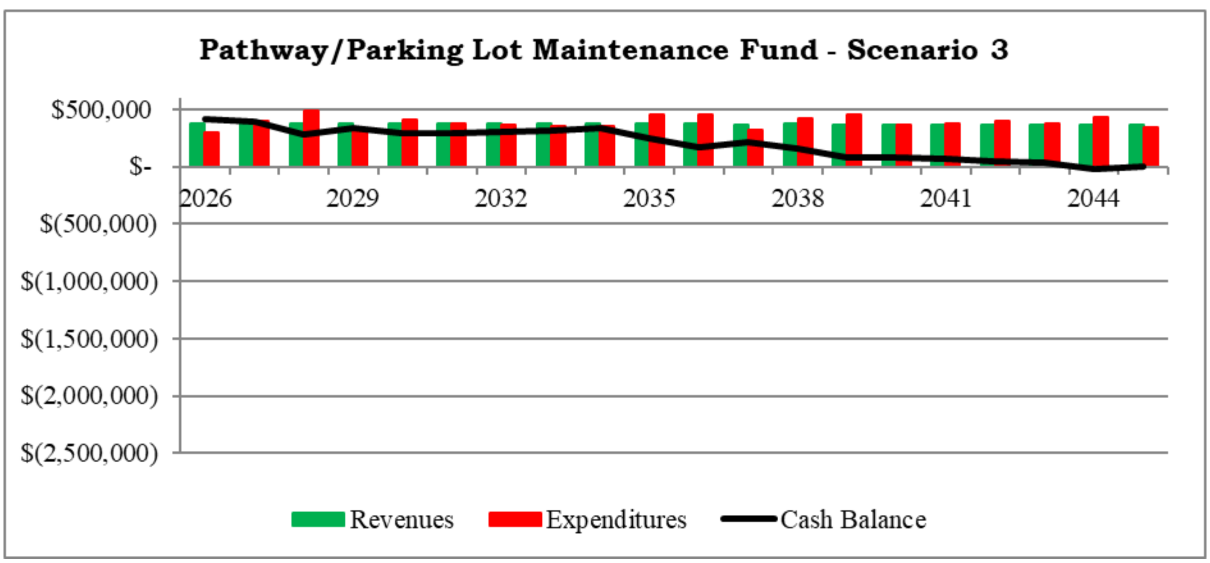
Pathway/Parking Lot Maintenance Fund - Scenario 3
$500,000
$-
$(500,000)
$(1,000,000)
$(1,500,000)
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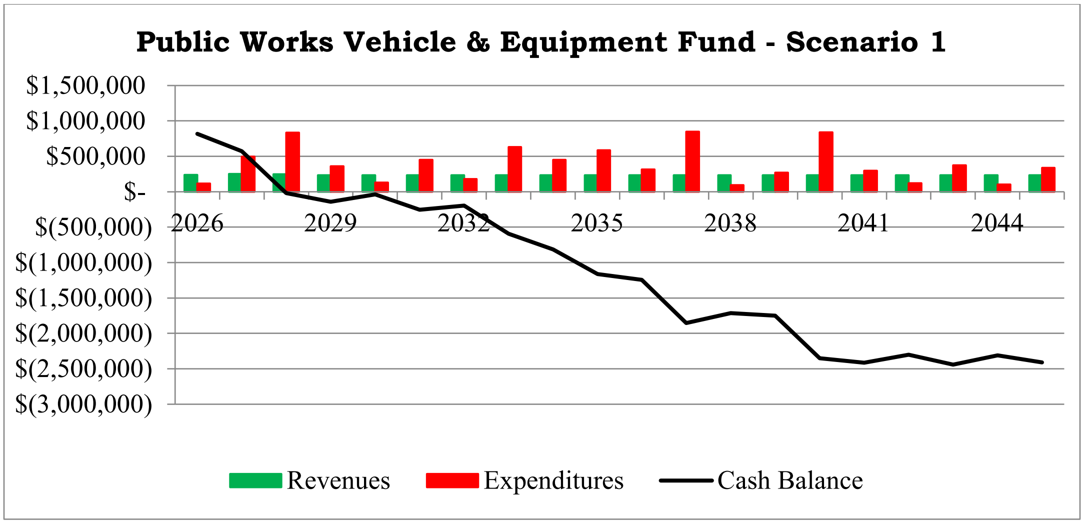
Cash Balance


Public Works Vehicle & Equipment Fund - Scenario 1
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$1,000,000
$500,000
$-
$(500,000)
$(1,000,000)
$(1,500,000)
$(2,000,000)
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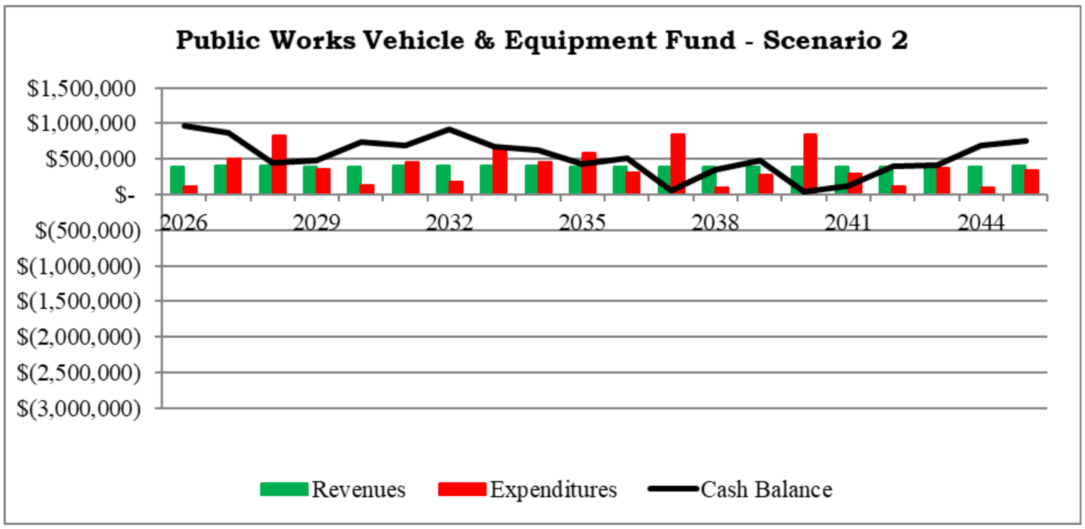
Expenditures
Cash Balance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$500,000
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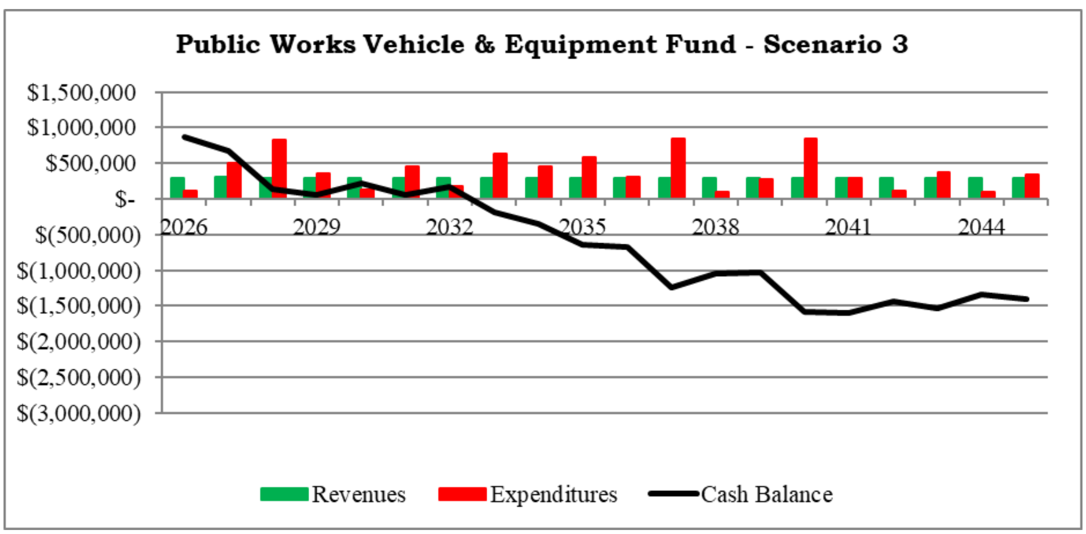
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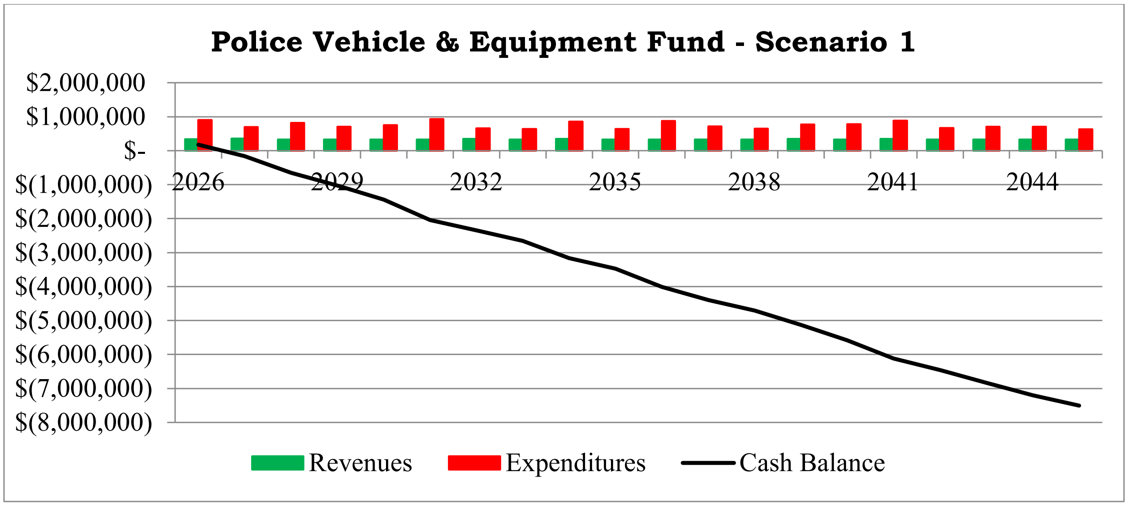
Police Vehicle & Equipment Fund - Scenario 1
$2,000,000
$1,000,000
$-
$(1,000,000)
$(2,000,000)
$(3,000,000)
$(4,000,000)
$(5,000,000)
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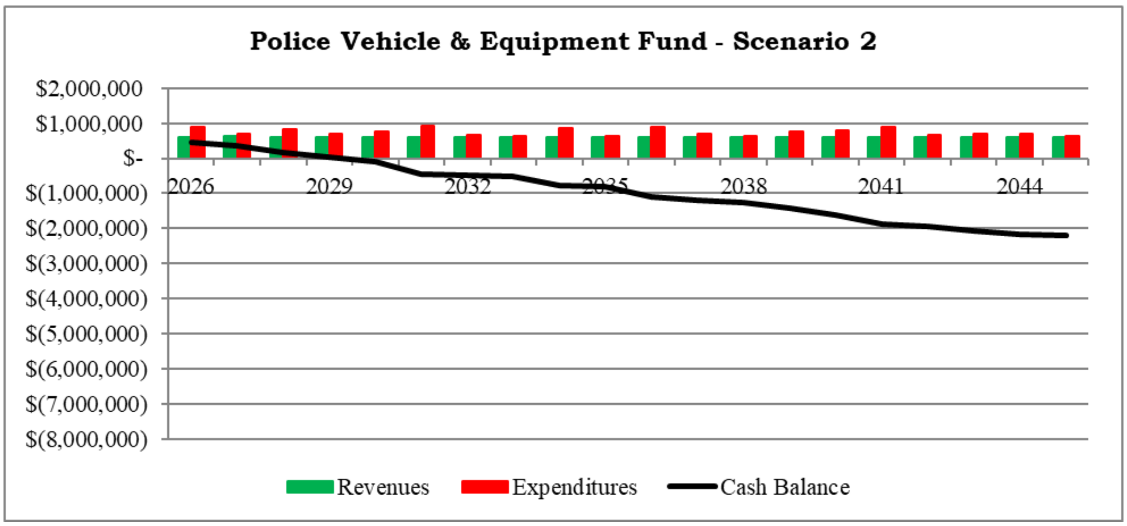
Police Vehicle & Equipment Fund - Scenario 2
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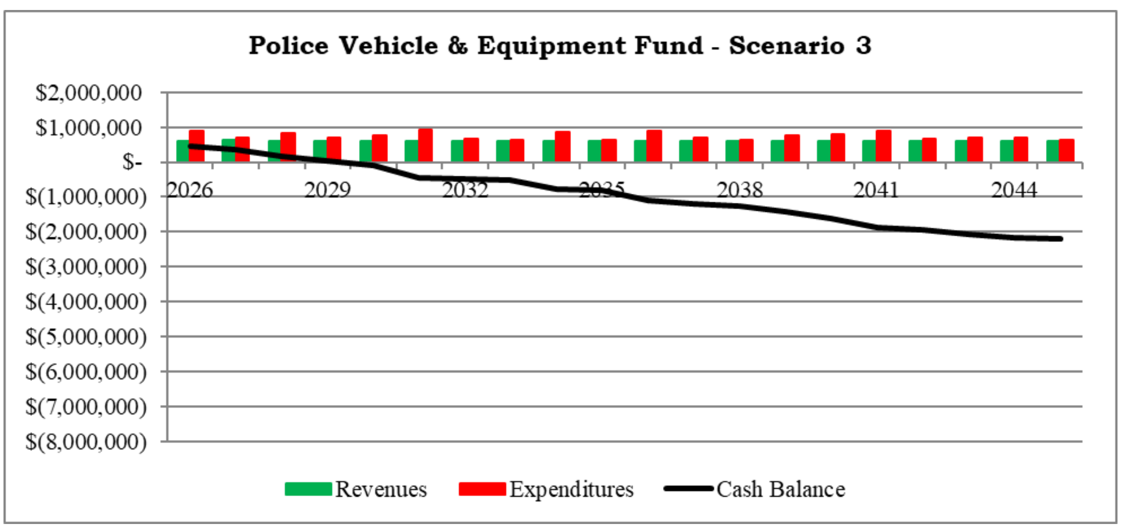
Police Vehicle & Equipment Fund - Scenario 3
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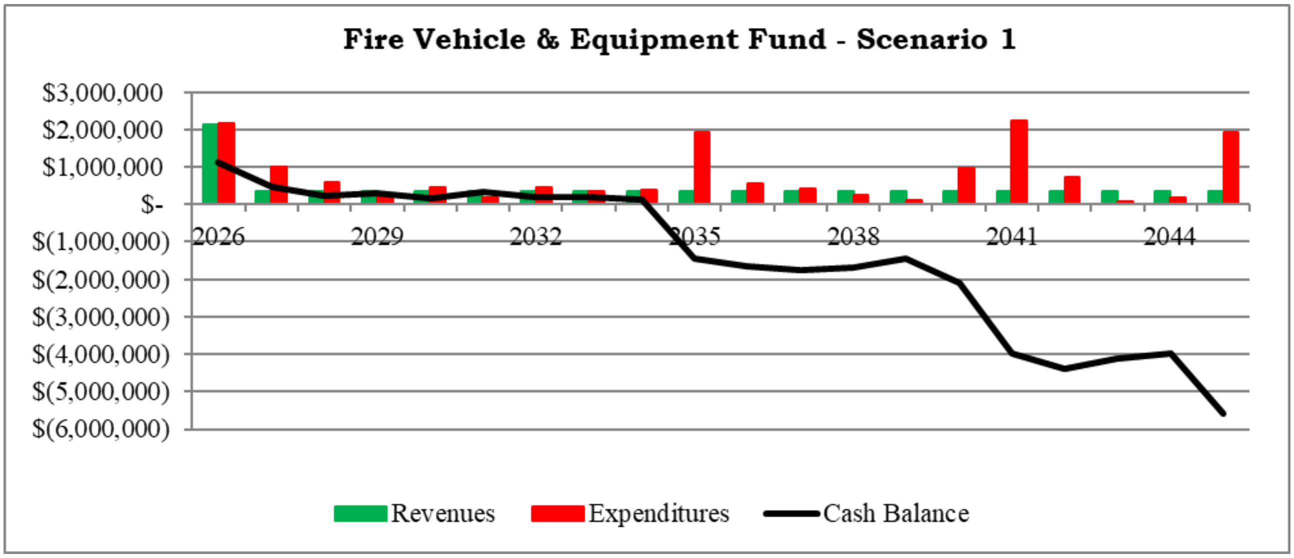
Fire Vehicle & Equipment Fund - Scenario 1
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$1,000,000
$-
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$(2,000,000)
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$(4,000,000)
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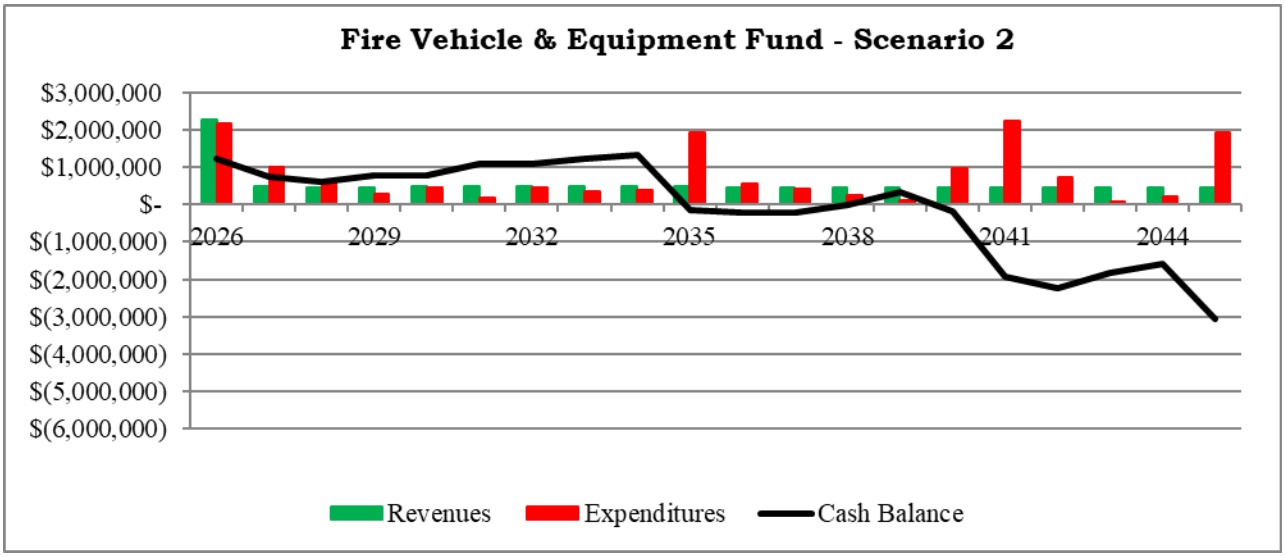
Fire Vehicle & Equipment Fund - Scenario 2
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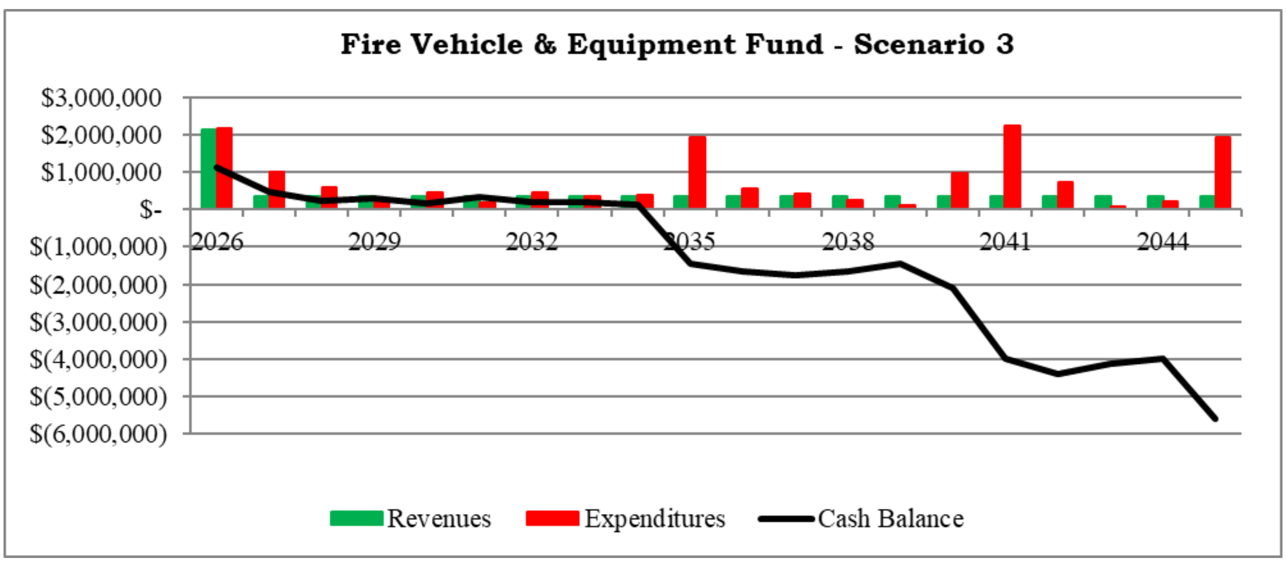
Fire Vehicle & Equipment Fund - Scenario 3
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$2,000,000
$1,000,000
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$(2,000,000)
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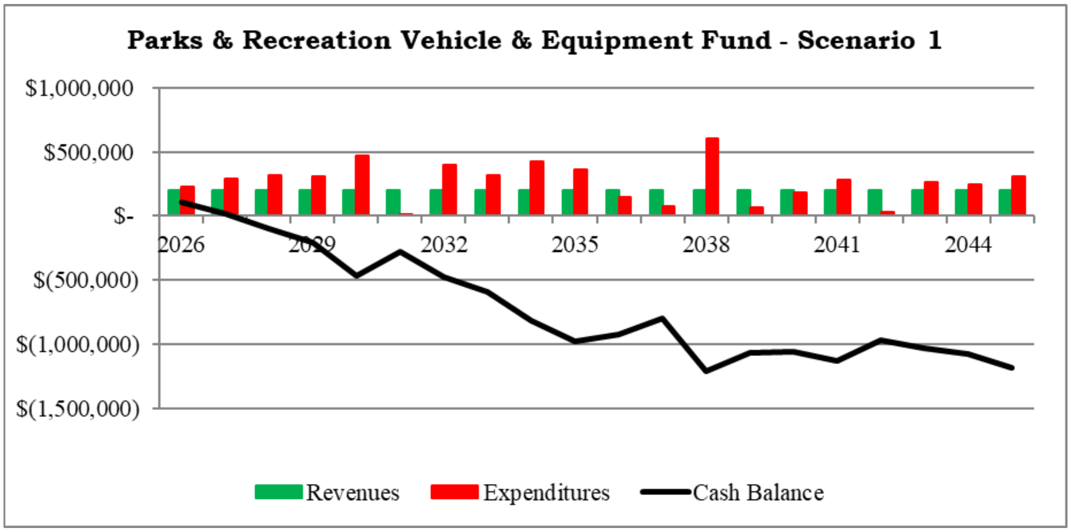
Parks & Recreation Vehicle & Equipment Fund - Scenario 1
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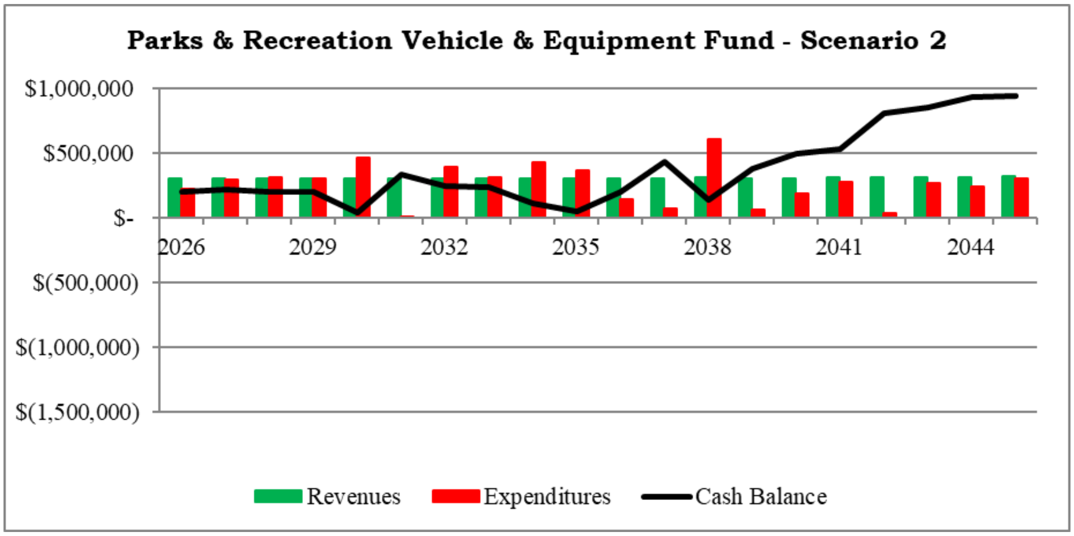
Expenditures
Cash Balance


Parks & Recreation Vehicle & Equipment Fund - Scenario 2
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Revenues
Expenditures
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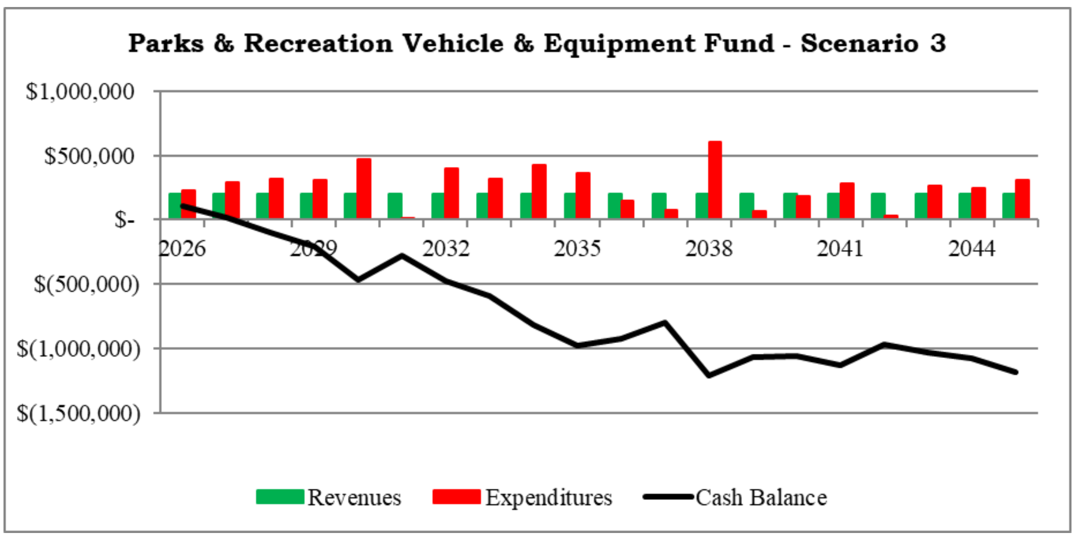
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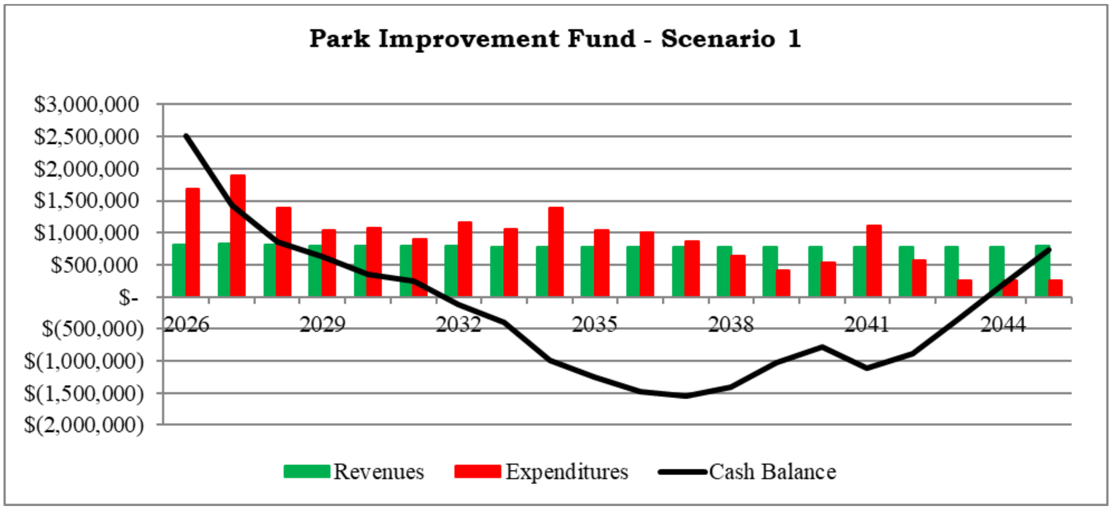
Expenditures
Cash Balance


Park Improvement Fund - Scenario 1
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$2,000,000
$1,500,000
$1,000,000
$500,000
$-
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$(1,000,000)
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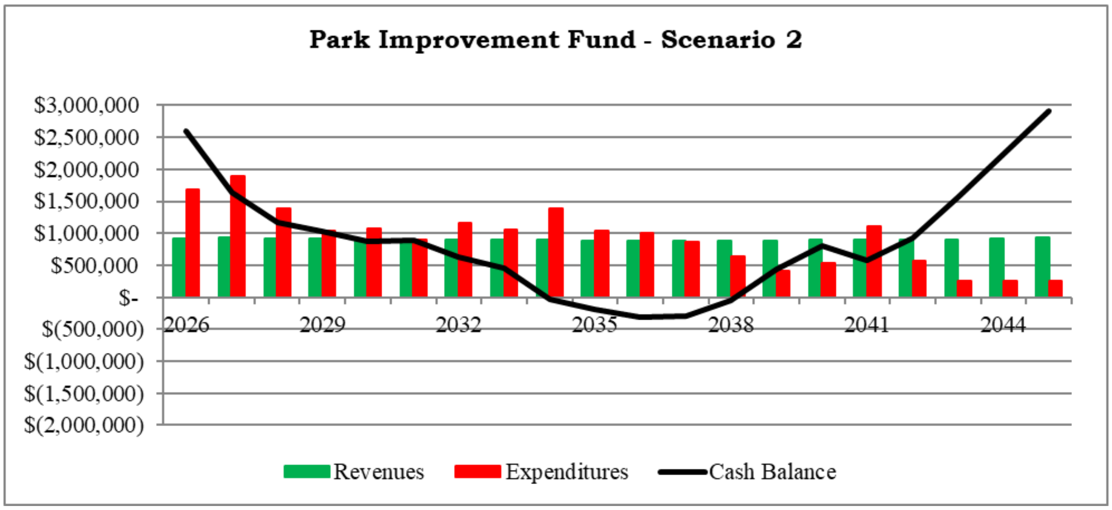
Revenues
Expenditures
Cash Balance


Park Improvement Fund - Scenario 2
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$2,000,000
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$1,000,000
$500,000
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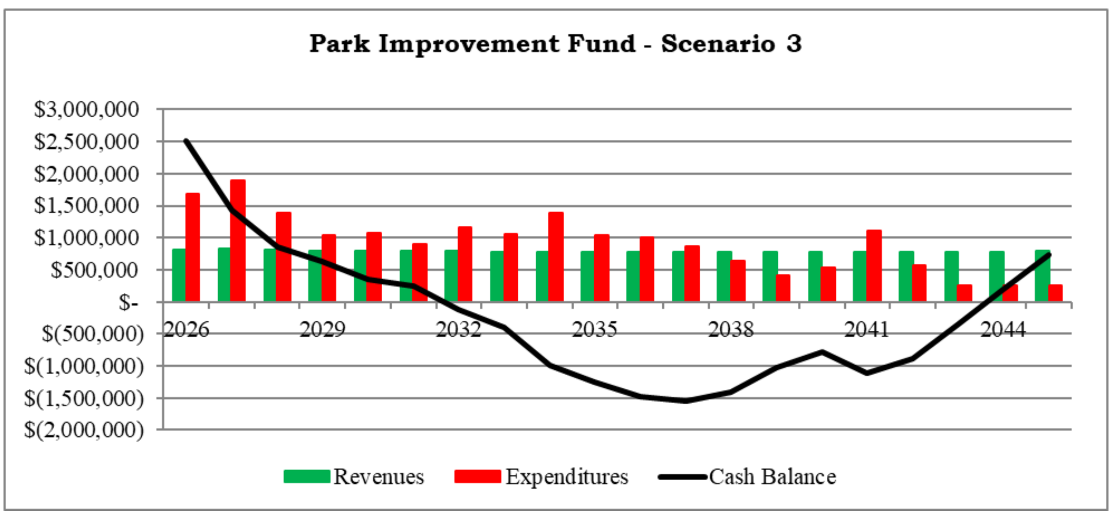
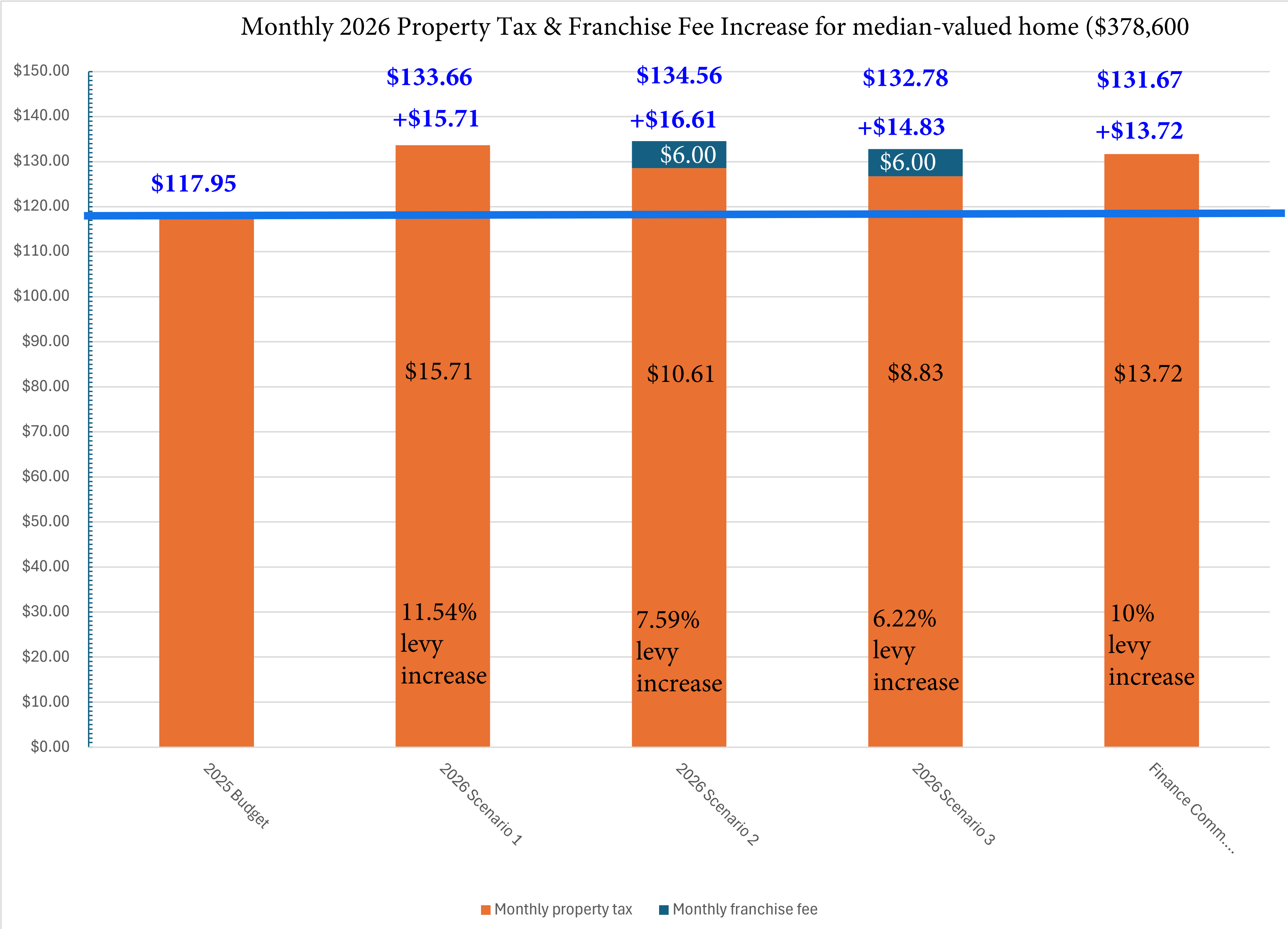
Revenues
Expenditures
Cash Balance


Park Improvement Fund - Scenario 3
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
$(500,000)
$(1,000,000)
$(1,500,000)
$(2,000,000)
2026
2029
2032
2035
2038
2041
2044
Revenues
Expenditures
Cash Balance


Monthly 2026 Property Tax & Franchise Fee Increase for median-valued home ($378,600
$150.00
$140.00
$130.00
$120.00
$110.00
$100.00
$90.00
$80.00
$70.00
$60.00
$50.00
$40.00
$30.00
$20.00
$10.00
$0.00
$117.95
$133.66
+$15.71
$15.71
11.54% levy increase
$134.56
+$16.61
$6.00
$10.61
7.59% levy increase
$132.78
+$14.83
$6.00
$8.83
6.22% levy increase
$131.67
+$13.72
$13.72
10% levy increase
2025 Budget
2026 Scenario 1
2026 Scenario 2
2026 Scenario 3
Finance Comm...
Monthly property tax
Monthly franchise fee

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 7.b.

Department Approval | City Manager Approval

Item Description: Hold a Public Hearing to Certify Delinquent Miscellaneous Charges

Background

The City should annually certify to the County Auditor any unpaid false alarms, property abatements, police nuisance call fines and fire safety inspections that are in excess of 90 days past due, for collection in the following year's property taxes.

All delinquent accounts were notified that these amounts were delinquent and would be certified to their property taxes if payments were not received by December 1, 2025. Ramsey County is now requiring a copy of the Council approved resolution in order to assess these delinquent charges to the property.

Attached is the current list of delinquent charges. Payments received by the Finance Office through December 1, 2025 will be accepted and will not be levied on 2026 property taxes.

Policy Objectives

Certify delinquent charges.

Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

Not Applicable

Staff Recommendations

Staff recommends approval of the attached resolution levying unpaid charges for collection on the property taxes

Requested Council Action

Motion adopting the resolution approving the certification of unpaid charges to the County Auditor for collection on the property taxes.

Prepared by: Karla Rangitsch, Utility Billing Clerk

Attachments:

1. COMM DEV COUNCIL LIST
2. AR FINAL COUNCIL LIST
3. AR RESOLUTION 2025

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CITY OF ROSEVILLE PROPERTY ABATEMENTS /NUISANCE CALLS FOR 2026 TAXES

PIN	ADDRESS	AMOUNT TO COLLECTIONS
112923340077	2165 VICTORIA ST N	$830.00
122923310048	405 MINNESOTA AVE	$283.25
122923430020	325 CAPITOL VIEW AVE	$1,982.75
022923440005	717 TERRACE DR	$529.50
042923330037	2035 TWIN LAKES PKWY	$607.70
042923120023	3024 FAIRVIEW AVE N	$2,703.75
032923310025	2785 HAMLINE AVE	$534.31
122923420052	285 MINNESOTA AVE	$437.75
102923220004	2610 SNELLING CURVE	$824.00
152923210012	1432 COUNTY ROAD B	$257.50
132923210020	435 ELDRIDGE AVE W	$283.25
	TOTAL TO BE CERTIFIED TO 2026 TAXES	**$9,273.76**

CITY OF ROSEVILLE UNPAID POLICE FALSE ALARMS/NUISANCE CALLS/PROPERTY ABATEMENTS

PIN #	ADDRESS	AMOUNT TO BE CERTIFIED
092923310009	2330 PRIOR AVE N	$300.00
092923140031	1643 COUNTY RD B2 W	$2,600.00
1579M00004	2599 LEXINGTON AVE N TRL #120	$100.00
052923210104	3114 OLD HIGHWAY 8	$300.00
102923440070	2201 LEXINGTON AVE N #102	$300.00
052923240007	2929 LONG LAKE RD	$100.00
092923210009	2575 FAIRVIEW AVE N	$100.00
152923220017	2100 SNELLING AVE N	$1,100.00
052923430002	2755 LONG LAKE RD	$700.00
092923310001	2305 FAIRVIEW AVE N	$100.00
052923210104	3114 OLD HIGHWAY 8	$100.00
092923120094	2591 ALDINE ST	$367.61
132923440010	1739 RICE ST	$5,500.00
092923410007	1595 HIGHWAY 36 W	$1,000.00
092923210015	1914 COUNTY RD C W	$4,000.00
092923410007	1595 HIGHWAY 36 W	$100.00
152923430082	1329 LARPENTEUR AVE W	$4,500.00
032923330013	2730 SNELLING AVE N	$100.00
032923320020	2820 SNELLING AVE N	$1,000.00
052923130011	2255 COUNTY ROAD C2 W	$100.00
082923230003	2500 WALNUT ST N	$100.00
	TOTAL TO BE CERTIFIED TO 2026 TAXES	**$22,567.61**

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 1st day of December, 2025 at 6:00 p.m.

The following members were present:

Member introduced the following resolution and moved its adoption:

RESOLUTION

RESOLUTION DIRECTING THE COUNTY AUDITOR TO LEVY UNPAID CITY CHARGES FOR PAYABLE 2025 AND PRIOR

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid charges as shown on the attached document.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in attached document plus 8% interest.

The motion for the adoption of the foregoing resolution was duly seconded by member , and upon a vote being taken thereon, the following voted in favor thereof:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 1st day of December 2025.

____
Patrick Trudgeon
City Manager

Seal

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 7.c.

Department Approval | City Manager Approval

Item Description: Provide direction on the Finance Commission Workplan

Background

The Finance Commission received an email from a resident following comments at the October Finance Commission meeting, requesting that the Commission add a fiscal analysis of the Pathways plan and the Bike plan to their work plan for 2026. (Attachment 1). The Commission discussed this request at its November meeting, including whether it aligns with their role and what outcomes the City Council would expect from such work. As an advisory body to the City Council, the Commission looks to Council to determine whether this analysis should be included in their work plan, and to clarify the intended purpose and deliverables. Staff notes that this analysis would require significant time from the Public Works, Parks and Recreation, and Finance departments.

While reviewing their work plan, the Finance Commission also asked whether there are specific priorities the City Council would like them to focus on next year, particularly as the first quarter typically has fewer scheduled agenda items. The draft 2026 Finance Commission work plan is included as Attachment 2.

The Finance Commission Chair and some of the Commission members will be present to discuss the resident request and the draft 2026 work plan.

Policy Objectives

Confirm the City Council's priorities for the Finance Commission's 2026 work plan and ensure that Commission efforts reflect Council direction.

Equity Impact Summary

No equity impact noted.

Budget Implications

Not applicable.

Staff Recommendations

Provide guidance for the Finance Commission work plan for 2026.

Requested Council Action

City Council is asked to provide guidance on the 2026 Finance Commission work plan.

Prepared by: Michelle Pietrick, Finance Director

Attachments:
1. Request for Fiscal Analysis of Two Roseville Programs
2. Annual Workplan 2026-Draft

Phillip Weix

From:	Michelle Pietrick
Sent:	Monday, November 24, 2025 10:57 AM
To:	Phillip Weix
Subject:	FW: Request for fiscal analysis of two Roseville programs
Attachments:	RosevilleBikePlan_DRAFT_for public comment.pdf; PathwaysMasterPlanFinal-21_1011_202112311002210205.pdf

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From: BRUCE K BESTER <brucebester@msn.com>
Sent: Wednesday, November 12, 2025 10:12 AM
To: Michelle Pietrick <michelle.pietrick@cityofroseville.com>
Subject: Fw: Request for fiscal analysis of two Roseville programs

Michelle
FYI
Bruce

From: John M. Kysylyczyn <john@ksolutionsllc.com>
Sent: Wednesday, November 12, 2025 2:51 AM
To: akmvervoort@gmail.com <akmvervoort@gmail.com>; jtupy1@yahoo.com <jtupy1@yahoo.com>; rayek47@aol.com <rayek47@aol.com>; kevindavyroseville@gmail.com <kevindavyroseville@gmail.com>; sadiqdahir@gmail.com <sadiqdahir@gmail.com>; brucebester@msn.com <brucebester@msn.com>; siasusie2000@gmail.com <siasusie2000@gmail.com>; Aldo.Bergquist@cityofroseville.com <Aldo.Bergquist@cityofroseville.com>
Subject: Request for fiscal analysis of two Roseville programs

Mr. Chairman and commissioners,

Last month I spoke to the Finance Commission, requesting that you add two specific programs to your work plan for 2026. I would like to follow up on that request.

To preface, it is my intent to send this email and attachments to all members of the Finance Commission, and I apologize in advance if anyone was missed.

For some background, my initial education in government comes from my time serving as an employee of the Minnesota Senate. When I was elected to city government, one of my goals was to apply some of the best practices I saw at the legislature.

The legislature operates off of a committee structure that in many ways resembles the citizen advisory commission structure in the city. In many cases, the jurisdiction of a citizen advisory commission resembles the jurisdiction of a city department.

In the legislature, the finance committees see all proposals that require funding, whether it is fees, taxes, bonding, etc. (Note that the Senate uses the term Finance Committee, and the House uses the term Ways and Means due to historical reasons.)

The job of the finance committees in the legislature is to provide general oversight of the state's operating budget, which includes financial analysis of proposals. In addition, they review and apply a careful eye towards mathematical accuracy and long term tails of individual funding requests.

In summary, what these committees do in the legislature is fairly similar to the work all of you have been doing on the city's finance commission since its inception. (As a side note, you also do work found in legislative tax committees.)

As I stated to the committee, Roseville has done a better job than most cities when it comes to financial analysis work. But doing a better job does not mean that there is no room for improvement.

One of the challenges Roseville has had over my past three decades of involvement in city government is the existence of certain programs that seem to escape financial scrutiny. In most cases, the reason is due to a small group of vocal proponents, protection given by an elected official or senior staff member, or a lack of desire to expend the time and resources necessary to do a proper assessment.

For example, the leaf pickup program and leaf dump escaped financial scrutiny for well over two decades due to a small group of vocal proponents. The recycling program was insulated from reform in the early 2000's due to a personal relationship between a former city staff member and the contractor's CEO, which resulted in continued contract extensions or skewed standards for ranking bidders.

Two programs, one that is now 35 years old, and another which has just been created, both have evaded nearly all financial analysis to date. The first is the city's Pathway Plan, and now we have a second program called the city Bike Plan. I have attached both plans to this email.

Neither the Pathway Plan nor the Bike Plan has ever received any review, from anyone, in any manner that would even remotely resemble a financial analysis.

I personally have estimated that the Pathway Plan has consumed over $250 million in taxpayer resources over the past 35 years. The cost of maintenance and depreciation of the system in 2002 was estimated to be roughly $5,000 per mile per year. The cost to date is unknown. The cost to complete the plan is completely unknown. The cost of maintenance and depreciation when complete is unknown. The only known cost is how much the city has put into the pathway fund for certain years.

To put this in perspective, the City of Minneapolis was only required to come up with a $300 million local contribution to have a NFL professional football stadium built in their city. Roseville could have hosted this stadium in the Twin Lakes redevelopment area for less than current taxpayer expenditures on the Pathways Plan, the savings derived from not having to build Twin Lakes Parkway, and not needing multiple TIF districts.

Nothing resembling a financial spreadsheet in any way, shape, or form can be found in the Pathway Plan. Completely missing is the character “$”. The report does not have even one dollar sign.

Knowing the cost to taxpayers for this program has never carried as much importance as it does today. In the past, the city was the sole determiner of what pathways were built and when. Now other levels of government are imposing upon the city’s role in this area, specifically Ramsey County and the Metropolitan Council. They do so in a questionable and impactful manner.

These other governments now swoop in to build projects, and then abandon the maintenance, depreciation, plowing, and reconstruction of the asset to the city, as they move on to other projects. City policy invites them do this.

In my neighborhood for example, Ramsey County is proposing to construct a $2+ million, 1 mile long pathway, with massive retaining walls that will further exasperate drainage issues. The county admits that they will not have the funding to address any of the ancillary problems beyond the building of the pathway. When complete, this asset will likely have a no maintenance 10-year lifespan, but will require reconstruction at 20-years. These costs will fall entirely upon the city budget.

Not only do we have a situation where we only have a handle of perhaps 10% of the financial implications of the Pathway Plan, but we also have city policies that allow others actors to burden the city budget today and also well into the future.

The Bike Plan is also completely devoid of any financial analysis. As staff currently is soliciting feedback, they are doing so in an atmosphere where apparently cost is simply not a factor worthy of any consideration or discussion. Their report only contains two “$” signs, which are connected to the cost of owning automobiles, not on the cost of their proposal. Again, nothing exists in the report resembling a financial spreadsheet in any way, shape, or form.

It is completely irresponsible to have policy proposals before the public and/or adopted by the city, which are completely devoid of any kind of financial analysis. Yet, that is exactly what we have here with the Pathway Plan and the Bike Plan.

My suggestion to the commission is to spend 2026 applying some sort of fiscal analysis to the Pathways Plan and the Bike Plan. You have the authority to do this, the responsibility to do this, and the overwhelming majority of residents would find value in the commission’s findings.

I am always available to answer questions, and accept feedback or pushback… friendly, critical, or otherwise.

Sincerely,

John M. Kysylyczyn

Consultant, Lobbyist, Executive Director;

K Solutions LLC, owner;

Home office: (651) 484-1384

http://www.ksolutionsllc.com

http://www.delaforestconsulting.com

Mayor of Roseville, MN 2000-2004

Roseville Finance Commission

2026 Meeting Topics & Calendar

Month	2026 Discussion Topics (Tentative)
January 13	▪ Review final 2026 Budget & Levy ▪ Government Budget and Financial Processes Review ▪ Maintenance and Operations Center update
February 10	▪ Maintenance and Operations Center update
March 10	▪ Select Chair, Vice-Chair, and Ethics Commission Representative ▪ Review 2025 Investment Portfolio performance ▪ Maintenance and Operations Center update
April 14	▪ Oath of Office by new Commissioners ▪ Review 2025 preliminary year-end cash reserve levels ▪ Maintenance and Operations Center update
May 12	▪ Discuss items for Joint City Council-Finance Commission meeting ▪ Review 2025 Audit Reports ▪ Maintenance and Operations Center update
June 9	▪ Finalize discussion items for joint City Council-Finance Commission meeting ▪ Maintenance and Operations Center update
July 14	▪ 2027-2046 Capital Improvement Plan review #1 ▪ Maintenance and Operations Center update
August 26 * Wednesday	▪ Discuss the 2027 City Manager Recommended Budget & Tax Levy ▪ 2027-2046 Capital Improvement Plan review #2 ▪ Maintenance and Operations Center update
September 15	▪ Establish Recommendation on 2026 City Manager Recommended Budget & Tax Levy ▪ Establish Recommendation on 2027-2046 Capital Improvement Plan ▪ Maintenance and Operations Center update
September 21	▪ Present Budget Recommendation to City Council
October 13	▪ Update on the Council-adopted 2027 preliminary Budget & Tax Levy ▪ Review and adopt a recommendation on the 2027 proposed utility rates ▪
November 10	▪ Adopt 2027 Meeting Calendar ▪ Adopt 2027 Work Plan ▪

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 7.d.

Department Approval | City Manager Approval

Item Description: Consider Adopting An Ordinance Amending Title 5, Section 501.15 to clarify Dangerous Animal Hearing Officer requirements

Background

It is the responsibility of the Roseville Police Department to investigate all animal bites that are reported to the police department. If the investigation determines the status of the animal as "dangerous" or "potentially dangerous", sanctions may be imposed. The determination of whether an animal is dangerous or potentially dangerous is made by the police chief in consultation with the city attorney.

The owner of the animal that is determined to be dangerous or potentially dangerous may request a hearing concerning the declaration within 14 days of notice. The hearing on the appeal of a dangerous or potentially dangerous animal determination shall be before a hearing officer.

Under Ordinance Title 501.15 of the Roseville City Code, the hearing officer was previously defined as the animal humane society's director of humane investigations, or their designee, previously the City Manager.

On September 2nd, 2025, the Roseville Police Department was notified by the Animal Humane Society that, at the end of 2025, they would be discontinuing their impound housing program and would no longer provide investigative services, such as the hearing officer. Additionally, city staff felt it was in the best interest of impartiality and transparency to remove the City Manager as the designated hearing officer.

In consultation with the City Attorney, staff is requesting that the definition of Hearing Officer be redefined as *Hearing Officer,* an impartial employee appointed by the City, or an impartial person retained by the City, to conduct a hearing under this chapter.

Policy Objectives

The change of the hearing officer from a city employee to an impartial person retained by the city will allow the City to provide a fair and transparent hearing appeal.

Equity Impact Summary

While no direct equity impact analysis has been done on this ordinance, by appointing an impartial person as the hearing officer, the City can assure a fair, transparent, and impartial process. By appointing an impartial and equity-oriented Hearing Officer, the City strengthens its ability to deliver consistent impartiality for all members of the community.

Budget Implications

The ordinance amendment will require a Professional Services Agreement (PSA) with a Hearing Officer. As a part of this PSA, the Hearing Officer (Keith Streff) would receive three hundred and fifty dollars ($350.00) for each dangerous or potentially dangerous dog appeal hearing. Funding will come from the police department's animal control services budget.

Staff Recommendations

Staff recommends adopting an ordinance amending Title 5, Section 501.15 of the Roseville City Code.

Requested Council Action

Consider adopting an ordinance amending Title 5, Section 501.15 of the Roseville City Code.

Prepared by: Travis Steinberg, Police Commander

Attachments:
1. Dangerous Dog Hearing Officer Ordinance
2. Dangerous Dog Hearing Officer Summary Publication Resolution

City of Roseville
ORDINANCE NO.

AN ORDINANCE AMENDING TITLE 5, SECTION 501.15 TO CLARIFY DANGEROUS ANIMAL HEARING OFFICER REQUIREMENTS.

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 5, Section 501.15 of the Roseville City Code is amended to read as follows:

Sec. 501.15. Dangerous animals.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Dangerous animal means any animal that has:

(1) Without provocation, inflicted substantial bodily harm on a human being on
public or private property;

(2) Killed a domestic animal without provocation while off the owner's property; or

(3) Been found to be potentially dangerous, and after the owner has notice that the animal is potentially dangerous, the animal aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Great bodily harm has the meaning given it under Minn. Stat. § 609.02, subd. 8.

Hearing officer means an impartial employee appointed by the city, or an impartial person retained by the city, to conduct a hearing under this chapter.

Potentially dangerous animal means any animal that:

(1) When unprovoked, bites a human or domestic animal on public or private property;

(2) When unprovoked, chases or approaches a person, including a person on a bicycle, or other wheeled conveyance (such as a skateboard, scooter or

the like) upon the streets, sidewalks, or any public or private property, other than the animal owner's property, in an apparent attitude of attack; or

(3) Has a known propensity, tendency, or disposition to attack unprovoked, based upon report, complaint or call for service causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors or in a securely locked pen or kennel suitable to prevent the animal from escaping and to provide protection for the animal from the elements, to include adequate food and water. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. Such enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel for a dog shall meet the following minimum specifications:

(1) Shall have a minimum overall floor size of 32 square feet.

(2) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, support posts shall be one and one-quarter-inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of 18 inches in the ground.

(3) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches.

(4) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the animal is in the pen or kennel.
Substantial bodily harm has the meaning given it under Minn. Stat. § 609.02, subd. 7a.

(b) *Dangerous animal registration.*

(1) No person may own a dangerous animal in the city unless the animal is registered as provided in this section.

(2) The city will, upon application by the owner, issue a certificate of registration to the owner of a dangerous animal if the owner presents evidence that:

a. A proper enclosure exists for the dangerous animal;

b. A warning sign provided by the city, to inform children that there is a dangerous dog on the property, has been placed on the animal owner's property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The city may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

c. The owner has procured a surety bond issued by a surety company authorized to do business in the state, in a form acceptable to the city in at least the sum of $300,000.00 payable to any person injured by the animal or, alternatively, the owner has in place a policy of insurance providing the same protection

d. The owner of a dangerous animal must have had an identification microchip implanted in the dangerous animal, and the city has been provided with the name of the microchip manufacturer and identification number of the microchip must be provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

(3) Dangerous animal designation review. Beginning six months after an animal is declared dangerous; an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the animal's behavior has changed due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the animal's behavior has changed, the authority may rescind the dangerous animal designation.

(4) Exemption. Animals may not be declared dangerous if the threat, injury, or damage was sustained by a person:

a. Who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the animal;

b. Who was provoking, tormenting, abusing, or assaulting the animal or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the animal; or

c. Who was committing or attempting to commit a crime.

(5) Tag. The dangerous animal registered under this section must have a tag containing the uniform dangerous dog symbol, identifying the animal as dangerous, which is affixed to the animal's collar at all times.

(c) *Regulation of potentially dangerous animals.*

(1) An owner of an animal that has been determined to be potentially dangerous may be required to comply with any or all of the following:

a. The owner may be required to complete animal obedience classes.

b. The owner shall keep the animal, while on the owner's property, in a proper enclosure. If the potentially dangerous animal is outside the proper enclosure, the animal must be muzzled and restrained by a substantial chain or leash, which may not exceed six feet in length. The chain or leash must be under the control of an individual 18 years of age or older.

c. The owner shall be required to provide proof of current vaccinations.

d. The owner of a potentially dangerous animal must have had an identification microchip implanted in the potentially dangerous animal, and the city has been provided with the name of the microchip manufacturer and identification number of the microchip must be provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

(2) Potentially dangerous animal designation review. Beginning six months after an animal is declared potentially dangerous, an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the animal's behavior has changed due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control

authority finds sufficient evidence that the animal's behavior has changed, the authority may rescind the potentially dangerous animal designation.

(d) *Regulation of dangerous animals.*

(1) An owner of a dangerous animal shall keep the animal, while on the owner's property, in a proper enclosure. If the dangerous animal is outside the proper enclosure, the animal must be muzzled and restrained by a substantial chain or leash, which may not exceed six feet in length. The chain or leash must be under the control of an individual 18 years of age or older.

(2) An owner of a dangerous animal must renew the registration of the animal annually until it is deceased. Renewal of registration must include proof of up-to-date rabies vaccinations.

(3) An owner of a dangerous animal must notify the city in writing of the animal's death or its transfer to a new location within 30 days of death or transfer and must execute an affidavit of death or transfer as requested by the city.

(4) An owner of a dangerous animal must have the animal sterilized at the owner's expense. The owner must provide proof of sterilization of the animal to the city. If the owner does not have the animal sterilized within 30 days of the dangerous animal determination, the animal control authority shall seize the animal and have the animal sterilized at the owner's expense.

(5) The owner of a dangerous animal who rents property from another, must notify the property owner, prior to signing the lease agreement and at the time of any lease renewal that the person owns a dangerous animal that will also reside at the property.

(6) A person that transfers a dangerous animal must notify the new owner that the animal has been identified as dangerous, and must also notify the city in writing, providing the new owner's name, address and telephone number.

(7) The city shall seize a dangerous animal if, after 14 days after the owner has notice that the animal is dangerous, the animal is not validly registered as a dangerous animal or the owner has not secured the required liability insurance or surety coverage. The city may seize a dangerous animal if any other of the requirements contained in this chapter have not been met. A seized animal may be reclaimed upon payment of impounding and confinement costs and proof that the requirements of this chapter have been met. An animal not reclaimed within seven days will be destroyed, and the owner will be liable for all costs incurred in confining and disposing of the animal. A person claiming an interest in a seized

animal may prevent disposition of the animal by posting security in an amount sufficient to provide for the animal's actual cost of care and keeping. The security must be posted within seven days of the seizure inclusive of the date of the seizure.

(8) Beginning six months after an animal is declared a dangerous animal; an owner may request annually that the city review the designation. The owner must provide evidence that the animal's behavior has changed due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the city finds sufficient evidence that the animal's behavior has changed, the city may rescind the dangerous animal designation.

(9) a. Notwithstanding anything in this chapter to the contrary, the city may seize and destroy an animal that has:

1. Inflicted substantial or great bodily harm on a human on public or private property without provocation;

2. Inflicted multiple bites on a human on public or private property without provocation;

3. Bit multiple human victims on public or private property in the same attack without provocation; or

4. Bit a human on public or private property without provocation in an attack where more than one animal participated in the attack.

b. Destruction of the animal may occur after the animal owner has been notified of the intended destruction and, at least seven days to request a hearing challenging the decision to destroy the animal. If a hearing is requested, the hearing shall be before a hearing officer.

(10) Law enforcement; exemption. Nothing contained in this chapter shall apply to dogs used for law enforcement purposes by a law enforcement agency.

(e) Determination of status. Whether an animal is "dangerous" or "potentially dangerous," as either term is used herein, shall be determined by the police chief in consultation with the city attorney. The owner and persons that have suffered injury or damage due to the animal shall be given written notice of the determination.

(f) Notice of dangerous animal determination. The owner of the animal and persons that have suffered injury or damage from the animal shall be given written notice of the determination of the animal as dangerous. The notice shall provide:

(1) A description of the animal; the authority for and purpose of the dangerous animal declaration, and seizure, if applicable; the time, place, and circumstances under which the animal was declared dangerous; and the telephone number and contact person where the animal is kept;

(2) That the owner of the animal may request a hearing concerning the dangerous animal declaration; failure to do so within 14 days of the date of the notice will terminate the owner's right to a hearing;

(3) That if an appeal request is made within 14 days of the notice, the owner must immediately comply with the requirements of subsections (d)(1) and (3) of this section, and until such time as the hearing officer issues an opinion;

(4) That if the hearing officer affirms the dangerous animal declaration, the owner will have 14 days from the date of the determination to comply with all other requirements of this section;

(5) That all actual costs of the care, keeping, and disposition of the animal are the responsibility of the person claiming an interest in the animal, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law; and

(6) A form for notifying the city of an appeal and requesting a hearing under this section.

(g) Appeal of dangerous or potentially dangerous animal determination.

(1) The owner of an animal determined to be dangerous or potentially dangerous may appeal the dangerous animal determination.

(2) The written notice of appeal must be received by the city within 14 days from the date of the dangerous or potentially dangerous animal determination.

(3) The hearing on the appeal of a dangerous or potentially dangerous animal determination shall be before a hearing officer. ~~The hearing officer shall be the animal humane society's director of humane investigations.~~

(4) The hearing shall take place within 14 days of the receipt of the notice of appeal.

(5) In the event that the dangerous or potentially dangerous animal determination is upheld by the hearing officer, actual expenses of the hearing, up to a maximum of $1,000.00, will be the responsibility of the animal's owner.

(6) The hearing officer shall issue a decision on the matter within ten days after the hearing. The decision must be delivered to the animal's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the city.

SECTION 2: Incorporation. City staff is authorized and directed to update the table of contents, reformat this ordinance, and to make such other non-substantive changes, including correcting scrivener’s errors, as are necessary to incorporate the amendments adopted by this ordinance into the Roseville City Code.

SECTION 3: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this ___ day of ______ 20___.

Signatures as follows on separate page:

Ordinance – Title of Ordinance _______________-

(SEAL)

CITY OF ROSEVILLE

BY: ______________________________
Daniel J. Roe, Mayor

ATTEST:

____
Patrick Trudgeon, City Manager

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the ___day ____, 2025 at 6:00 p.m.

The following members were present: and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION No. XXX

RESOLUTION APPROVING PUBLICATION OF AN ORDINANCE SUMMARY OF ORD No. _____AMENDING TITLE 5, SECTION 501.15 OF THE ROSEVILLE CITY CODE.

WHEREAS, the City Council of the City of Roseville, on ______ 2025, adopted Ordinance No. _____; entitled “AN ORDINANCE AMENDING TITLE 5, SECTION 501.15 TO CLARIFY DANGEROUS ANIMAL HEARING OFFICER REQUIREMENTS;” and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance and where to obtain a copy of the full text.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, hereby approves the following summary language as publication of the Ordinance

City of Roseville
SUMMARY PUBLICATION
Ordinance No. ____

The following is the official summary of Ordinance No. _____ entitled “AN ORDINANCE AMENDING TITLE 5, SECTION 501.15 TO CLARIFY DANGEROUS ANIMAL HEARING OFFICER REQUIREMENTS”.

> On _______, 2025, the City Council of the City of Roseville adopted Ordinance No. ___ an ordinance amending Title 5, Section 501.15 of the Roseville City Code in order to clarify the requirements for a Hearing Officer for hearings related to the designation of a dog as dangerous or potentially dangerous.

BE IT FURTHER RESOLVED by the Roseville City Council that the City Clerk keep a copy of the ordinance at City Hall, 2660 Civic Center Drive, Roseville, MN for public inspection during regular office hours. A copy of the ordinance and summary shall also be posted on the City's website. (www.cityofroseville.com)

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon a vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same: .

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the ____day of _____ 2024, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this____ day of ___, 2024.

____
Patrick Trudgeon, City Manager

Seal

RS160\1\899047.v2

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 7.e.

Department Approval

City Manager Approval

Item Description: Appoint City Councilmember to Civic Campus Final Design Stakeholder Group

Background

At the January 13, 2025 City Council meeting, the City Manager presented information about the creation of the Civic Campus Final Design Stakeholder Group composed of residents surrounding the project area, a representative of the VFW, representatives from five city commissions (Finance, Parks and Recreation, Public Works, Environment & Transportation, Planning, and Equity and Inclusion), and one City Council member. The stakeholder group would provide input and feedback on the final design of the project. As the City now has an Architect (LHB) and Construction Manager (Kraus Anderson) on board, it is time for the stakeholder group to be formed and begin its work.

Staff is in the process of contacting the neighborhood with information about the purpose of the stakeholder group and providing an application if they are interested in being a member of the stakeholder group. The City Commissions have appointed the following representatives to the stakeholder group:

Praj Vemireddy - Equity and Inclusion Commission
Sadiq Dahir - Finance Commission
Lindsay Matts-Benson - Parks and Recreation Commission
Tam McGehee - Planning Commission
Allison Luongo - Public Works, Environment, and Transportation Commission

It is expected that there will be a minimum of three meetings between January and April 2026. The first meeting of the stakeholder group is scheduled to be held on Thursday, January 15, 2026, at 6:00 p.m. at City Hall.

Staff is requesting that the City Council appoint one member to serve on the Civic Campus Final Design Stakeholder Group.

Policy Objectives

The work of the Civic Campus Final Design Stakeholder Group is important to ensure that the design process reflects the values of the community and addresses concerns early on in the design process. The work of the stakeholder group will reinforce the City's commitment to transparency and civic engagement.

Equity Impact Summary

The involvement of stakeholders as part of the design process will help ensure that voices of those impacted are heard and factored into the final decisions regarding the design and construction of the new municipal buildings. The wide range of life experiences of those serving will help ensure the municipal buildings will serve all residents equitably.

Budget Implications

None.

Staff Recommendations

The City Council should appoint a member to the Civic Campus Final Design Stakeholder Group.

Requested Council Action

Motion to appoint Councilmember _____________ to the Civic Campus Design Stakeholder Group.

Prepared by: Patrick Trudgeon, City Manager

Attachments: None

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.a.

Department Approval

City Manager Approval

Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$197,493.65
114216 – 114270	$715,267.70
Total	$912,761.35

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

Requested Council Action
Motion to approve the payment of claims as submitted.

Prepared by: Ebonie Cannady - Accounting Tech II

Attachments: 1. Checks for Approval

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	293.50	5711
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	297.64	5711
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	253.00	5711
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	EI MINUTES	212.50	5711
100-01-00-433000	Advertising	St. Paul Pioneer Press	ADVERTISING	170.50	114220
			Total Department 01-00 CITY COUNCIL	1,227.14	
Department: 02-00 ADMINISTRATION					
100-02-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	189.59	5700
100-02-00-430000	Professional Services	Alerus Financial NA	COBRA OCT 25 SERVICE FEE PAID NOV 25	252.00	114251
100-02-00-430000	Professional Services	Metro-INET	NOVEMBER IT SERVICES	78,179.00	5718
100-02-00-432000	Transportation	Yer Vue	SHRM MILEAGE REIMBURSEMENT	51.10	5715
100-02-00-439000	CONTRACT MAINTENANCE	CivicPlus LLC	RECODIFICATION	4,416.24	114232
100-02-00-439000	CONTRACT MAINTENANCE	CivicPlus LLC	RECODIFICATION	1,174.90	114232
			Total Department 02-00 ADMINISTRATION	84,262.83	
Department: 04-00 FINANCE					
100-04-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	61.77	5700
100-04-00-430000	Professional Services	TimeSaver Off Site Secreta	FC MINUTES	172.00	5711
100-04-00-441000	Training	BREZINKA, JOSHUA	BS&A TRAINING-EDEN PRAIRIE	14.00	5720
100-04-00-441000	Training	OLSON, NATALIE	MILAGE TO EDEN PRAIRIE FOR BS&A CONFE	22.19	5719
			Total Department 04-00 FINANCE	269.96	
Department: 08-00 CENTRAL SERVICES					
100-08-00-420000	Office Supplies	ARAMARK REFRESHMENT SERVIC	COFFEE	545.64	114225
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT SERVIC	WATER FILTER	174.95	114225
100-08-00-424000	Operating Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	134.30	5700
			Total Department 08-00 CENTRAL SERVICES	854.89	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	113.18	5700
100-10-00-422000	Clothing	Galls, LLC	RAZOR XT LEVEL 3 VEST PANELS - DICKEN	1,248.91	5701
100-10-00-422000	Clothing	Galls, LLC	RAZOR XT LEVEL 3 VEST PANELS- NELSON	1,248.91	5701
100-10-00-424000-PD0002	Operating Supplies	THE HARBOR AT TWIN LAKES	HOMELESS OUTREACH RENT ASSISTANCE 255	350.00	114260
100-10-00-430000	Professional Services	AMBER RUTH	REIMB FOR SOCIAL WORK LICENSE	339.19	114263
100-10-00-430000	Professional Services	CITY OF ST. PAUL	K9 CAL BOARDING OCT 2-7	175.00	114218
100-10-00-430000	Professional Services	Masa Consulting, Inc.	MENTAL HEALTH SUPPORT SERVICES FOR OC	3,400.00	5708
100-10-00-430000	Professional Services	University of Minnesota Ve	VET CARE - K9 ROOSTER	33.81	114230
100-10-00-437000	Contract Maint. - Vehicles	EMERGENCY AUTOMOTIVE TECH	REPAIRS TO SQUAD 2507	517.50	5684
100-10-00-439000	CONTRACT MAINTENANCE	CITY OF ST. PAUL	AUG RADIO MAINTENANCE ORDER 726428	360.00	114218
100-10-00-439000	CONTRACT MAINTENANCE	CITY OF ST. PAUL	RADIO MAINTENANCE ORDER 726573	180.00	114218
100-10-00-439000	CONTRACT MAINTENANCE	Thomson Reuters	CLEAR MONTHLY SUBSCRIPTION	1,367.10	114226
100-10-00-439000	CONTRACT MAINTENANCE	TimeClock Plus, LLC	ANNUAL SCHEDULEANYWHERE LICENSE	2,781.00	114250
100-10-00-441000	Training	JP Nixon Consulting	UNDERCOVER INVESTIGATIONS - COOK	295.00	114247
			Total Department 10-00 POLICE DEPARTMENT	12,409.60	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-422000	Clothing	Aspen Mills Inc.	ERICKSON	29.70	114216
100-13-00-422000	Clothing	Aspen Mills Inc.	CASTRUITA ONTIVEROS	371.25	114216
100-13-00-439000	CONTRACT MAINTENANCE	Adam's Pest Control Inc	4 QUARTER	148.19	5702
100-13-00-439000	CONTRACT MAINTENANCE	Muska Plumbing	BAY URINAL	845.69	114244
100-13-00-441000	Training	TWIN CITIES TRANSPORT & RE	TRAINING CARS	250.00	114221
			Total Department 13-00 FIRE DEPARTMENT	1,644.83	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 13-18 EMERGENCY SERVICES					
100-13-18-439000	CONTRACT MAINTENANCE	Ready Watt Electric, Inc.	SIREN WORK	3,005.00	5706
			Total Department 13-18 EMERGENCY SERVICES	3,005.00	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	49.91	5700
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	49.91	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	Ramy Turf Products, LLC	WOOD TACK	125.10	5682
			Total Department 20-21 STREET DEPARTMENT	125.10	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TIRE PRESSURE SENSORS	226.53	5685
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	HYDRAULIC HOSES AND FITTING	63.12	5683
100-20-30-423000	Vehicle Supplies & Mainten	Kath Fuel Oil Service, Inc	MOTOR OIL	5,360.13	5687
100-20-30-423000	Vehicle Supplies & Mainten	Kath Fuel Oil Service, Inc	ANTIFREEZE	685.00	5687
100-20-30-423000	Vehicle Supplies & Mainten	Liberty Tire Services, LLC	TIRE RECYCLING, CAR TIRE EACH OFF RIM	287.03	114224
100-20-30-423000	Vehicle Supplies & Mainten	Precise MRM, LLC	AIR AND ROAD TEMPERATURE SENSOR, WIRE	709.24	5710
100-20-30-423000	Vehicle Supplies & Mainten	Precise MRM, LLC	HARNESS, 6100, GEN 5, ROADTEMP TO M8	137.09	5710
100-20-30-423000	Vehicle Supplies & Mainten	Suburban Tire Wholesale, I	TRAILER TIRES	700.00	114235
			Total Department 20-30 VEHICLE MAINTENANCE	8,168.14	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-436001	Utilities-City Hall	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - SEPT 2025	3,463.80	5716
100-23-00-436001	Utilities-City Hall	Xcel Energy	51-5185469-0	3,772.55	5698
100-23-00-436003	Utilities-City Garage	Xcel Energy	51-5185469-0	442.90	5698
100-23-00-439001	CONTRACT MAINTENANCE - CIT	SANDSTROM LAND MANAGEMENT,	CITY HALL GROUNDS (OCTOBER 2025)/ROSE	1,943.50	5712
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	MAT/RUGS PW	51.03	114233
100-23-00-439011	Fiber Maint. & Locates	Zayo Group LLC	CITY FIBER SERVICES	4,358.16	114239
			Total Department 23-00 BUILDING MAINTENANCE	14,031.94	
			Total Fund 100 General Fund	126,049.34	
Fund: 103 Contracted Engineering Svcs					
Department: 00-00 GENERAL					
103-00-00-230000	Deposits	BUILDERS LOT GROUP LLC	ESCROW REFUND	7,000.00	114262
103-00-00-230000	Deposits	CARA BUILDERS LLC	ESCROW REFUND	6,000.00	114257
103-00-00-230000	Deposits	SOPHIES LLC	ESCROW REFUND	4,000.00	114259
103-00-00-230000	Deposits	THOMAS STEINER	ESCROW REFUND	1,000.00	114256
			Total Department 00-00 GENERAL	18,000.00	
			Total Fund 103 Contracted Engineering Svcs	18,000.00	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-430000	Professional Services	North Suburban Access Corp	202509 MUNICIPAL MEETING SERVICES	2,296.00	5703
110-09-00-431100	Postage	Postmaster-Mailing Require	FOR DEPOSIT TO PI 2437	5,078.48	114270
			Total Department 09-00 COMMUNICATIONS	7,374.48	
			Total Fund 110 Telecommunications	7,374.48	
Fund: 200 Recreation Fund					
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-431100	Postage	Postmaster-Mailing Require	FOR DEPOSIT TO PI 2437	7,467.28	114270
			Total Department 40-40 RECREATION ADMINISTRATION	7,467.28	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-430000-PR0210	Professional Services	AARP Driver Safety Program	NOVEMBER SMART DRIVER	225.00	114249
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	OCTOBER INVOICE	2,173.50	114242
200-40-41-430000-PR0273	Professional Services	A. Norman & Company Inc	DULUTH TRIP PAYMENT	3,975.00	114248
200-40-41-436000-PR0253	Utilities	Xcel Energy	51-0010626247-6	1,431.60	5691
			Total Department 40-41 RECREATION FEE PROGRAMS	7,805.10	
Department: 40-50 NATURE CENTER					
200-40-50-436000-PR0119	Utilities	Xcel Energy	51-5185470-3	526.82	5697
			Total Department 40-50 NATURE CENTER	526.82	
Department: 40-53 SKATING CENTER					
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	343.50	5707
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSSION SUPPLIES	1,059.03	114236
200-40-53-436000	Utilities	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - SEPT 2025	1,052.87	5716
			Total Department 40-53 SKATING CENTER	2,455.40	
			Total Fund 200 Recreation Fund	18,254.60	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-423000	Vehicle Supplies & Mainten	MTI Distributing, Inc.	RIM AND DAMPER	246.31	5688
204-40-43-424000	Operating Supplies	Bryan Rock Products, Inc.	RBDA - 25.78 TON	1,114.99	114217
204-40-43-424000	Operating Supplies	Flagship Recreation	LUMBER, MARBLE, AND OTHER MATERIALS	160.75	114238
204-40-43-424000	Operating Supplies	Flagship Recreation	MALLET, FLANGE NUT, CAP SCREW, DELIVE	463.36	114238
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	APPLICATION FOR PAYMENT, PROJECT 3279	5,177.50	114222
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	APPLICATION FOR PAYMENT PROJECT 32792	4,593.76	114222
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	REPAIR RINK LIGHTS AT AUTUMN GROVE	980.00	114222
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	NEW WIRING FOR PICKLEBALL LIGHTS @ BR	3,113.65	114222
204-40-43-430000	Professional Services	Killmer Electric Co., Inc.	TROUBLESHOOT CIRCUIT BREAKER TRIPPING	490.00	114222
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL - 2929 MERRILL ST	574.00	114227
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVALS - 1989 VICTORIA ST N	1,208.00	114227
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL - 2055 COHANSEY BLVD	1,800.00	114227
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	4,102.73	5694
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	72.63	5695
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	5,730.79	5696
			Total Department 40-43 RECREATION MAINTENANCE	29,828.47	
			Total Fund 204 PARK MAINTENANCE	29,828.47	
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230000	Deposits	CREATIVE HOMES INC	CONSTRUCTION DEPOSIT REFUND 2396 LAUR	1,000.00	114261
			Total Department 00-00 GENERAL	1,000.00	
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	16.10	5700
			Total Department 56-17 BUILDING PERMITS & INSPECTIONS	16.10	
Department: 56-57 PLANNING DEPARTMENT					
260-56-57-433000	Advertising	St. Paul Pioneer Press	ADVERTISING	33.00	114220
			Total Department 56-57 PLANNING DEPARTMENT	33.00	
			Total Fund 260 Community Development	1,049.10	
Fund: 265 License Center					

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	368.86	5700
265-05-00-424000	Operating Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	494.80	5700
265-05-00-430000	Professional Services	Cintas Corporation	MAT/RUGS CTY OF ROSEVILLE-LIC. & PASS	99.09	114233
265-05-00-430000	Professional Services	McGough Property Managemen	OCTOBER LC REPAIRS	1,700.32	114229
265-05-00-430000	Professional Services	SANDSTROM LAND MANAGEMENT,	CITY HALL GROUNDS (OCTOBER 2025)/ROSE	400.00	5712
265-05-00-431000	Telephone	CenturyLink	SERVICE 11/10/25 - 12/9/25, ACCT 3335	55.89	114223
265-05-00-436000	Utilities	Xcel Energy	51-5185478-1	613.18	5692
			Total Department 05-00 DEPUTY REGISTER	3,732.14	
			Total Fund 265 License Center	3,732.14	
Fund: 282 American Rescue Plan					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
282-20-20-443500	Minor Equipment	Forest Lake Contracting, I	WAYFINDING SIGNS	18,500.00	5705
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	18,500.00	
			Total Fund 282 American Rescue Plan	18,500.00	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-452000	Vehicles / Equipment	EMERGENCY AUTOMOTIVE TECH	2025 DODGE DURANGO UNIT 2508	10,690.36	5684
400-10-00-453000	Other Improvements	Kiesler's Police Supply, I	GLOCK FIREARMS (3) NEW OFFICERS	1,412.04	114243
400-10-00-453000	Other Improvements	STREICHER'S	GAS MASKS (9) AND FILTERS (3)	3,534.00	5699
			Total Department 10-00 POLICE DEPARTMENT	15,636.40	
			Total Fund 400 Equipment Revolving	15,636.40	
Fund: 401 Fire Equipment					
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
401-13-13-451002	SCBA Equipment	GEARGRID, LLC	SCBA LOCKERS	6,773.00	114237
			Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION	6,773.00	
			Total Fund 401 Fire Equipment	6,773.00	
Fund: 406 Street Light Replacement					
Department: 20-22 STREET LIGHTING					
406-20-22-443500	Minor Equipment	Xcel Energy	STREETLIGHT INSTALLATION	2,171.00	5689
			Total Department 20-22 STREET LIGHTING	2,171.00	
			Total Fund 406 Street Light Replacement	2,171.00	
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology Solu	COPIER RENTAL	3,080.80	114246
409-08-00-438101	Postage Meter	GreatAmerica Financial Ser	POSTAGE MACHINE RENTAL	332.00	5717
			Total Department 08-00 CENTRAL SERVICES	3,412.80	
			Total Fund 409 CENTRAL SERVICES FUND	3,412.80	
Fund: 413 MAINTENANCE FACILITY					
Department: 20-00 PUBLIC WORKS GENERAL					
413-20-00-430000	Professional Services	Boarman Kroos Vogel Group,	CCMP UPDATE DESIGN	125.00	114245
			Total Department 20-00 PUBLIC WORKS GENERAL	125.00	
			Total Fund 413 MAINTENANCE FACILITY	125.00	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 414 PASSPORT / LICENSE CENTER					
Department: 05-00 DEPUTY REGISTER					
414-05-00-430000	Professional Services	Boarman Kroos Vogel Group,	CCMP UPDATE DESIGN	375.00	114245
			Total Department 05-00 DEPUTY REGISTER	375.00	
			Total Fund 414 PASSPORT / LICENSE CENTER	375.00	
Fund: 417 STREETSCAPE					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
417-20-20-439000	CONTRACT MAINTENANCE	Q3 Contracting, Inc.	TRAFFIC CONTROL	210.80	114231
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	210.80	
			Total Fund 417 STREETSCAPE	210.80	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	3.07	114269
600-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	10.98	114269
600-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	12.91	114267
600-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	18.72	114267
600-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	128.55	114268
600-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	128.00	114268
600-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	10.81	114265
600-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	65.78	114265
600-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	5.73	114266
600-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	11.41	114266
			Total Department 00-00 GENERAL	395.96	
Department: 50-00 SANITARY SEWER					
600-50-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	12.80	5700
600-50-00-424000	Operating Supplies	GENERAL INDUSTRIAL SUPPLY	MECHANIX 4X GLOVE X-LARGE	294.50	5709
600-50-00-424200-PW2507	PRIVATE SANITY SEWER REPAI	KURT JENSEN	I&I GRANT REBATE	3,511.50	114258
600-50-00-424200-PW2507	PRIVATE SANITY SEWER REPAI	WILLIAM SALLEE	I&I GRANT REBATE	5,000.50	114255
600-50-00-430000	Professional Services	GENERAL INDUSTRIAL SUPPLY	LOCATE PAINT	67.16	5709
600-50-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	276.30	5686
600-50-00-430000	Professional Services	Ramsey County	SPECIAL ASSESSMENT BILLING: PAY 2025	2,962.50	114234
600-50-00-436000	Utilities	Xcel Energy	51-0011038709-9	1,181.40	5690
			Total Department 50-00 SANITARY SEWER	13,306.66	
			Total Fund 600 Sanitary Sewer	13,702.62	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	0.61	114269
610-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	11.16	114269
610-00-00-202000	Accounts Payable	CRAIG ERICKSON	UB refund for account: 005976-000	58.57	114264
610-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	1.03	114267
610-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	19.02	114267
610-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	7.09	114268
610-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	130.04	114268
610-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	3.62	114265
610-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	66.79	114265
610-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	0.63	114266
610-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	11.59	114266
			Total Department 00-00 GENERAL	310.15	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 51-00 WATER FUND					
610-51-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	12.80	5700
610-51-00-424000	Operating Supplies	AMRIZE MIDWEST INC	CLASS 5	1,266.98	114254
610-51-00-424000	Operating Supplies	AMRIZE MIDWEST INC	CLASS 5 ROAD BASE AGGREGATE FEE	2,498.46	114254
610-51-00-424000	Operating Supplies	Core & Main LP	20" PCCP L301 SPIGOT X 20" MJ/20" PCC	13,557.00	114241
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	GATE VALVE BOX PARTS FOR STOCK	4,474.17	5704
610-51-00-424000	Operating Supplies	SUPERIOR SAND AND GRAVEL I	WATERBREAK SPOILS DISPOSAL	1,925.00	114252
610-51-00-430000	Professional Services	GENERAL INDUSTRIAL SUPPLY	LOCATE PAINT	67.16	5709
610-51-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	276.30	5686
610-51-00-430000	Professional Services	Twin City Water Clinic, In	OCTOBER DISTRIBUTION SAMPLES	680.00	114219
610-51-00-436000	Utilities	Xcel Energy	51-5185476-9	5,490.06	5693
610-51-00-444000	St.Paul Water	St. Paul Regional Water Se	2025 OCT WATER BILL	580,750.76	114228
			Total Department 51-00 WATER FUND	610,998.69	
			Total Fund 610 Water Fund	611,308.84	
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-439000	CONTRACT MAINTENANCE	Fikes, Inc.	MONTHLY RESTROOM CLEANING	167.03	5707
			Total Department 52-51 CEDARHOLM GOLF COURSE	167.03	
			Total Fund 620 Golf Course	167.03	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	6.55	114269
640-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	11.16	114267
640-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	76.31	114268
640-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	39.24	114265
640-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	6.80	114266
			Total Department 00-00 GENERAL	140.06	
Department: 54-00 STORM WATER					
640-54-00-420000	Office Supplies	Innovative Office Solution	OCTOBER OFFICE SUPPLIES	12.80	5700
640-54-00-430000	Professional Services	GENERAL INDUSTRIAL SUPPLY	LOCATE PAINT	67.17	5709
640-54-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	276.30	5686
640-54-00-430000	Professional Services	TimeSaver Off Site Secreta	PWET MINUTES	253.00	5711
			Total Department 54-00 STORM WATER	609.27	
			Total Fund 640 Storm Drainage	749.33	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	CORRINE SULLIVAN	UB refund for account: 022812-000	3.73	114269
650-00-00-202000	Accounts Payable	GERALD & JANA KYSER	UB refund for account: 005785-000	6.36	114267
650-00-00-202000	Accounts Payable	JENS FREDERICKSON & TRACY	UB refund for account: 025771-000	43.47	114268
650-00-00-202000	Accounts Payable	MAGGIE ZIEGLER	UB refund for account: 018813-000	22.33	114265
650-00-00-202000	Accounts Payable	ZACHARY THOMSON	UB refund for account: 023830-000	3.87	114266
			Total Department 00-00 GENERAL	79.76	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-430000-PW2407	Professional Services	PALE BLUE DOT LLC	CLIMATE EQUITY ACTION PLAN	9,711.64	114253
			Total Department 65-00 SOLID WASTE RECYCLE	9,711.64	
			Total Fund 650 ENVIRONMENTAL	9,791.40	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-441000	Training	Midwest Training Associate	TRENCH SAFETY TRAINIGN	450.00	114240
			Total Department 61-00 RISK MANAGEMENT	450.00	
			Total Fund 710 Risk Management	450.00	
Fund: 723 Housing & Redevelopment Agency					
Department: 00-00 GENERAL					
723-00-00-119118	Senior Deferred Loans	Center for Energy and Envi	LOANS AND ADMIN FEES	21,250.00	5714
			Total Department 00-00 GENERAL	21,250.00	
			Total Fund 723 Housing & Redevelopment Agency	21,250.00	
Fund: 725 EDA Operating Fund					
Department: 57-56 EDA - PROGRAM					
725-57-56-430000	Professional Services	Golden Shovel Agency	MARKETING SERVICES	1,050.00	5713
			Total Department 57-56 EDA - PROGRAM	1,050.00	
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS AND ADMIN FEES	1,650.00	5714
725-57-73-490000	Contractor Payments	Center for Energy and Envi	ENERGY AUDITS	1,150.00	5714
			Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM	2,800.00	
			Total Fund 725 EDA Operating Fund	3,850.00	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number

--- TOTALS BY GL DISTRIBUTION ---

100-01-00-430000	Professional Services	1,056.64
100-01-00-433000	Advertising	170.50
100-02-00-420000	Office Supplies	189.59
100-02-00-430000	Professional Services	78,431.00
100-02-00-432000	Transportation	51.10
100-02-00-439000	CONTRACT MAINTENANCE	5,591.14
100-04-00-420000	Office Supplies	61.77
100-04-00-430000	Professional Services	172.00
100-04-00-441000	Training	36.19
100-08-00-420000	Office Supplies	545.64
100-08-00-424000	Operating Supplies	309.25
100-10-00-420000	Office Supplies	113.18
100-10-00-422000	Clothing	2,497.82
100-10-00-424000-PD0002	Operating Supplies	350.00
100-10-00-430000	Professional Services	3,948.00
100-10-00-437000	Contract Maint. - Vehicles	517.50
100-10-00-439000	CONTRACT MAINTENANCE	4,688.10
100-10-00-441000	Training	295.00
100-13-00-422000	Clothing	400.95
100-13-00-439000	CONTRACT MAINTENANCE	993.88
100-13-00-441000	Training	250.00
100-13-18-439000	CONTRACT MAINTENANCE	3,005.00
100-20-20-420000	Office Supplies	49.91
100-20-21-424000	Operating Supplies	125.10
100-20-30-423000	Vehicle Supplies & Maintenance	8,168.14
100-23-00-436001	Utilities-City Hall	7,236.35
100-23-00-436003	Utilities-City Garage	442.90
100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	1,943.50
100-23-00-439003	Contract Maint.- City Garage	51.03
100-23-00-439011	Fiber Maint. & Locates	4,358.16
103-00-00-230000	Deposits	18,000.00
110-09-00-430000	Professional Services	2,296.00
110-09-00-431100	Postage	5,078.48
200-40-40-431100	Postage	7,467.28
200-40-41-430000-PR0210	Professional Services	225.00
200-40-41-430000-PR0234	Professional Services	2,173.50
200-40-41-430000-PR0273	Professional Services	3,975.00
200-40-41-436000-PR0253	Utilities	1,431.60
200-40-50-436000-PR0119	Utilities	526.82
200-40-53-424000	Operating Supplies	343.50
200-40-53-425000-PR5512	Merchandise for Sale	1,059.03
200-40-53-436000	Utilities	1,052.87
204-40-43-423000	Vehicle Supplies & Maintenance	246.31
204-40-43-424000	Operating Supplies	1,739.10
204-40-43-430000	Professional Services	14,354.91
204-40-43-430000-PR0400	Professional Services	3,582.00
204-40-43-436000	Utilities	9,906.15
260-00-00-230000	Deposits	1,000.00
260-56-17-420000	Office Supplies	16.10
260-56-57-433000	Advertising	33.00
265-05-00-420000	Office Supplies	368.86
265-05-00-424000	Operating Supplies	494.80

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		265-05-00-430000	Professional Services	2,199.41	
		265-05-00-431000	Telephone	55.89	
		265-05-00-436000	Utilities	613.18	
		282-20-20-443500	Minor Equipment	18,500.00	
		400-10-00-452000	Vehicles / Equipment	10,690.36	
		400-10-00-453000	Other Improvements	4,946.04	
		401-13-13-451002	SCBA Equipment	6,773.00	
		406-20-22-443500	Minor Equipment	2,171.00	
		409-08-00-438100	Rental-Copier Machines	3,080.80	
		409-08-00-438101	Postage Meter	332.00	
		413-20-00-430000	Professional Services	125.00	
		414-05-00-430000	Professional Services	375.00	
		417-20-20-439000	CONTRACT MAINTENANCE	210.80	
		600-00-00-202000	Accounts Payable	395.96	
		600-50-00-420000	Office Supplies	12.80	
		600-50-00-424000	Operating Supplies	294.50	
		600-50-00-424200-PW2507	PRIVATE SANITY SEWER REPAIRS	8,512.00	
		600-50-00-430000	Professional Services	3,305.96	
		600-50-00-436000	Utilities	1,181.40	
		610-00-00-202000	Accounts Payable	310.15	
		610-51-00-420000	Office Supplies	12.80	
		610-51-00-424000	Operating Supplies	23,721.61	
		610-51-00-430000	Professional Services	1,023.46	
		610-51-00-436000	Utilities	5,490.06	
		610-51-00-444000	St.Paul Water	580,750.76	
		620-52-51-439000	CONTRACT MAINTENANCE	167.03	
		640-00-00-202000	Accounts Payable	140.06	
		640-54-00-420000	Office Supplies	12.80	
		640-54-00-430000	Professional Services	596.47	
		650-00-00-202000	Accounts Payable	79.76	
		650-65-00-430000-PW2407	Professional Services	9,711.64	
		710-61-00-441000	Training	450.00	
		723-00-00-119118	Senior Deferred Loans	21,250.00	
		725-57-56-430000	Professional Services	1,050.00	
		725-57-73-430000	Professional Services	1,650.00	
		725-57-73-490000	Contractor Payments	1,150.00	
--- TOTALS BY FUND ---					
		100	General Fund	126,049.34	
		103	Contracted Engineering Svcs	18,000.00	
		110	Telecommunications	7,374.48	
		200	Recreation Fund	18,254.60	
		204	PARK MAINTENANCE	29,828.47	
		260	Community Development	1,049.10	
		265	License Center	3,732.14	
		282	American Rescue Plan	18,500.00	
		400	Equipment Revolving	15,636.40	
		401	Fire Equipment	6,773.00	
		406	Street Light Replacement	2,171.00	
		409	CENTRAL SERVICES FUND	3,412.80	
		413	MAINTENANCE FACILITY	125.00	
		414	PASSPORT / LICENSE CENTER	375.00	
		417	STREETSCAPE	210.80	
		600	Sanitary Sewer	13,702.62	
		610	Water Fund	611,308.84	

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		620	Golf Course	167.03	
		640	Storm Drainage	749.33	
		650	ENVIRONMENTAL	9,791.40	
		710	Risk Management	450.00	
		723	Housing & Redevelopment Agency	21,250.00	
		725	EDA Operating Fund	3,850.00	
		Total For All Funds:		912,761.35	

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.b.

Department Approval

Michelle Pietrick

City Manager Approval

Patrick J Trudgeon

Item Description: Approve General Purchases Exceeding $10,000 or Sale of Surplus Items

Background

City Code section 103.06 establishes the requirement that all general purchases or contracts in excess of $10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council review and approval.

Staff will note that, unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment 2*.

Policy Objectives

Required under City Code 103.06.

Equity Impact Summary

Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

Staff Recommendations

Staff recommends the City Council approve the submitted purchases or contracts for service and, where applicable, authorize the sale/trade-in of surplus items.

Requested Council Action

Motion to approve the submitted purchases or contracts for services and, where applicable; the sale/trade-in of surplus items.

Prepared by: Phil Weix - Assistant Finance Director

Attachments:
1. Over $10,000 Items for Purchase or Sale/Trade-In
2. CIP Project Initiative Summary

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Parks & Recreation - Skating Center	Think Digital Signs	County Road C Monument Sign	(a)	$ 60,000	$ 59,800	2025 CIP

Key

(a) The current sign on County Road C was installed in 2009 and is due for replacement. There have been issues with panels failing due to the age of the board and replacement parts are expensive and obsolete. The operating system is also no longer supported by the vendor. The board is highly visible and is utilized by the Skating Center to promote their events as well as by the City to promote City Events.

City of ROSEVILLE Minnesota, USA

2025 Capital Improvement Plan

Project/Initiative Summary

Department/Division: Parks and Recreation/Skating Center
Project/Initiative Title: OVAL: County Road C Sign
Total Estimated Cost: $ 60,000
Funding Source: CIP
Annual Operating Budget Impact: [NA]

Project/Initiative Description:

The current sign was installed in 2009 and is due for replacement. We are experiencing issues with panels going out and due to the age of the board, replacement parts are becoming extremely expensive as well as obsolete. The operating system is no longer supported by the vendor.

The sign is highly visible and represents not just the Skating Center, but also City Hall and is used to promote City events and opportunities.

Location:

Roseville Skating Center Commons: County Rd C

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.c.

Department Approval | City Manager Approval

Item Description: Approve the Issuance of a Premise Permit for St. Paul Firefighters Local 21 to Conduct Lawful Gambling Activities at 1595 Highway 36 West, Suite 1020 (Burger Dive).

Background

St. Paul Firefighters Local 21 has submitted an application to conduct lawful gambling activities at the new Burger Dive located at 1595 Highway 36 West, Suite 1020. If approved, this will be the 11th permit of the total allowed of 12.

Policy Objectives

Permitting requirements are set forth in City Code Section 303.05 and State Statute Chapter 349. Lawful gambling is permitted in the City if the organization meets the following criteria:

- Is licensed by the State Gambling Control Board
- Is a tax exempt organization pursuant to 501(c) of the internal revenue code
- Complies with all other requirements as set forth in City Code and State Statute

The applicant currently meets all local requirements, although licensing by the State is contingent upon local approval.

Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

City Code Section 304.04 requires that each organization contributes 1% of net sales and at least 10% of its net profits derived from lawful gambling in the City to a Fund administered and regulated by the City; for the purposes defined in MN Statute Chapter 349.

Staff Recommendations

Staff recommends approval.

Requested Council Action

Motion to approve the attached resolution granting a premise permit for St. Paul Firefighters Local 21 to conduct lawful gambling activities at 1595 Highway 36 West, Suite 1020, Burger Dive.

Prepared by: Allie Sertich, Deputy City Clerk

Attachments: 1. 251201 Res St. Paul Firefighters Premise Permit

2. 251201 St. Paul Fire Premise Applicaton_Redacted

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 1st day of December 2025 at 6:00 p.m.

The following members were present: ; and the following were absent:

Member   introduced the following resolution and moved its adoption:

RESOLUTION NO. ______

RESOLUTION APPROVING A LAWFUL GAMBLING PREMISE PERMIT TO ST. PAUL FIREFIGHTERS LOCAL 21

WHEREAS, St. Paul Firefighters Local 21 has applied for a lawful gambling premise permit to conduct lawful gambling activities at 1595 Highway 36 West, Suite 1020; and

WHEREAS, St. Paul Firefighters Local 21 has met the local permit requirements as specified in City Code, Section 304.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville hereby approves the premise permit application of St. Paul Firefighters Local 21 to conduct lawful gambling activities at 1595 Highway 36 West, Suite 1020.

The motion for the adoption of the foregoing resolution was duly seconded by member _____and upon a vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

RESOLUTION - APPROVING A LAWFUL GAMBLING PREMISE PERMIT TO ST. PAUL FIREFIGHTERS LOCAL 21

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December, 2025, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 1st day of December, 2025.

____
Patrick Trudgeon,
City Manager

Seal

MINNESOTA LAWFUL GAMBLING

6/15 Page 1 of 2

LG214 Premises Permit Application

Annual Fee $150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity.**
2. $150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: St. Paul Firefighters local 21 License Number: 03046

Chief Executive Officer (CEO) Kyle Thornberg Daytime Phone: [redacted]

Gambling Manager: Glen Jenkins Daytime Phone: [redacted]

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Burger Dive

List any previous names for this location:

Street address where premises is located: 1595 Highway 36 West Suite 1020
(Do not use a P.O. box number or mailing address.)

City: OR Township:	County:	Zip Code:
Roseville	Ramsey	55113

Does your organization own the building where the gambling will be conducted?

☐ Yes ☑ No **If no,** attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☑ No ☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☑ No ☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: [redacted]

Bank Street [redacted]

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
File Depot, 2110 West 98th Street	Bloomington	MN	55431
		MN	
		MN	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL
for a gambling premises
located within city limits

City Name: Roseville

Date Approved by City Council: ______

Resolution Number: ______
(If none, attach meeting minutes.)

Signature of City Personnel:

______

Title: ______ Date Signed: ______

Local unit of government must sign.

COUNTY APPROVAL
for a gambling premises
located in a township

County Name: ______

Date Approved by County Board: ______

Resolution Number: ______
(If none, attach meeting minutes.)

Signature of County Personnel:

______

Title: ______ Date Signed: ______

TOWNSHIP NAME: ______

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: ______

Signature of Township Officer: ______

Title: ______ Date Signed: ______

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.

KYLE B. THORNBERG 17 october 2025

Signature of Chief Executive Officer (designee may not sign) Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization:	License/Site Number:	Daytime Phone:
St. Paul Firefighter Local 21	03046	952-239-5658

Address:	City:	State:	Zip:
882 West 7th Street	St. Paul	MN	55102

Name of Leased Premises:	Street Address:
Burger Dive	1595 Highway 36 West Suite 1020

City:	State:	Zip:	Daytime Phone:
Roseville	MN	55113	651-340-2389

Name of Legal Owner:	Business/Street Address:
Bright Burger Rosedale LLC.	1101 Snelling Ave. North

City:	State:	Zip:	Daytime Phone:
Roseville	MN	55108	

Name of Lessor **(if same as legal owner, write "SAME")**:	Address:
Same	

City:	State:	Zip:	Daytime Phone:

Check applicable item:

☑ **New or amended lease.** Effective date: 11/1/25. Submit changes at least ten days **before** the effective date of the change.

☐ **New owner.** Effective date: ______________. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

☑ Pull-Tabs (paper)

☑ Pull-Tabs (paper) with dispensing device

☐ Bar Bingo ☐ Bingo

☑ Tipboards

☑ Paddlewheel ☐ Paddlewheel with table

☑ Electronic Pull-Tabs

☑ Electronic Linked Bingo

Electronic games may only be conducted:

1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: 10 %, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed $1,750**.
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: 15 %, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 10 %, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: 0 %, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.

  - OR -
- Rate to be paid: $ 0 per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  - ⇒ **Rent may not be paid for bar bingo.**
  - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Termination of lease with 30 days written notice and the ablity to remove all St. Paul Firefighters Local 21 to remove all owned equipment.

Signature of Lessor:	Date: 10-17-25	Signature of Organization Official (Lessee):	Date: 10/11/25
Print Name and Title of Lessor: Nick O'Leary		Print Name and Title of Lessee: Glen Jenkins Gambling Manager	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.d.

Department Approval

City Manager Approval

Item Description: Approve Final Payment for Tamarack Park Pathway Project 24-03

Background

On July 21, 2025, the City Council awarded the Tamarack Park Pathway Project 24-03 to Minnesota Paving & Materials. Work completed under the contract totaled $82,676.79. The work has been completed, was in accordance with project plans and specifications, and is now ready to be closed out.

The trail improvement project consisted of construction of an 8-foot-wide bituminous path within an existing right-of-way corridor. This path project completed the entire pathway segment within the park. The Phase 1 pathway from the park out to Farrington Street was completed in 2018.

Policy Objectives

Create a well-connected and easily accessible system of parks, open spaces, trails, pathways, community connections, and facilities that link neighborhoods and provide opportunities for residents and others to gather and interact.

Equity Impact Summary

The new pathway enhances walkability and bikeability within the area. This project is an overall benefit to nearby historically disadvantaged communities that may use this pathway for transportation and access to transit.

Budget Implications

The final contract amount, $82,676.79, is $22,038.22 (21.0%) lower than the award amount of $104,715.01, even with one change order processed to add geotextile fabric to support the trail, based on weak soils found during excavation. Decreased costs were due to the removal of a proposed culvert as it was determined not necessary after field verification. Costs for this project were paid out of the Park Renewal funds.

Staff Recommendations

Staff recommends City Council approve a resolution accepting the work completed for the Tamarack Park Pathway Project 24-03 and authorize final payment in the amount of $82,676.79 to Minnesota Paving & Materials.

Requested Council Action

Motion to adopt the resolution accepting the work completed for the Tamarack Park Pathway Project 24-03, starting the two-year warranty period, and authorizing final payment of $82,676.79.

Prepared by: Erik Henricksen, Assistant City Engineer

Attachments:
1. Resolution
2. Certification from City Engineer

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 1st day of December, 2025, at 6:00 p.m.

The following members were present: and the following members were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE
FOR TAMARACK PARK PATHWAY PROJECT 24-03

WHEREAS, pursuant to a written contract signed with the City on July 21, 2025, Minnesota Paving & Materials has satisfactorily completed the improvements associated with the Tamarack Park Pathway Project 24-03 contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED that, upon receiving final documents from the contractor, the City Manager is hereby directed to issue a proper order for the final payment of such contract and taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED that the two-year warranty period as specified in the contract shall commence on October 29, 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December, 2025, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 1st day of December, 2025.

____

Patrick Trudgeon, City Manager

(SEAL)

December 1, 2025

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Tamarack Park Pathway Project 24-03
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Tamarack Park Pathway Project 24-03. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	$104,715.01
Actual amount due (based on actual quantities)	$82,676.79
Previous payments	$0.00
Balance Due	$82,676.79

The construction costs for this project have been funded as follows:

Park Renewal Fund	$82,676.79

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jennifer Lowry, MN PE
City Engineer/Asst. Public Works Director
651-792-7042
Jennifer.lowry@cityofroseville.com

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.e.

Department Approval

City Manager Approval

Item Description: Approve Final Payment for 2025 Sanitary Sewer Main Lining 25-06

Background

On April 21, 2025, the City Council awarded the 2025 Sanitary Sewer Lining to Insituform Technologies USA, LLC. Work completed under the contract totaled $859,564.94. The work was successfully completed, and the project is ready to be closed out.

The project is part of the City's sewer lining program, begun in 2006 to rehabilitate the sewer mains and extend the life of our sanitary sewers by 50 years or more. Lining technology essentially installs a new resin pipe inside the original clay tile sewer main without digging up city streets, which results in minimal disruption to residents during construction. The liner pipe is inserted into the main through existing manholes and cured-in-place with a heat process. Each segment is typically completed in one working day. Service line connections are reopened using a robotic cutter and remote cameras. During the process, existing flows are bypassed using pumps. This technology also prevents infiltration of groundwater into the main system and can be credited toward a Metropolitan Council Environmental Services inflow/infiltration surcharge.

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications (Attachment 2).
- A resolution by the City Council accepting the contract and beginning the two-year warranty as of November 20, 2025, when the work was substantially complete (Attachment 1).

Policy Objectives

It is City policy to keep utility infrastructure in good operating condition, utilizing current construction technologies that keep service disruption during construction to a minimum.

Equity Impact Summary

There are no equity impacts associated with this Council item.

Budget Implications

The final contract amount, $859,564.94, is $31,359.91 (3.5%) less than the awarded amount of $890,924.85. The lower amount is due to several lining areas that were redacted from the contract as CCTV inspection showed that the material of pipe was PVC and did not require rehabilitation.

The 2025 Sanitary Sewer CIP budget of $1,200,000 was identified for funding. The project came in under budget with a final cost of $859,564.94 for the Roseville Sanitary Sewer fund.

Staff Recommendations

The work completed was in accordance with project plans and specifications. Staff recommends the City Council approve a resolution accepting the work completed for the 2025 Sanitary Sewer Lining Project and authorizing final payment of $550,041.48 to Insituform Technologies USA, LLC, upon receipt of the warranty bond.

Requested Council Action

Motion to adopt the resolution accepting the work completed as 2025 Sanitary Sewer Lining 25-06, authorizing final payment of $550,041.48.

Prepared by: Erik Henricksen, Assistant City Engineer

Attachments:
1. Resolution
2. Certification from City Engineer

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 1st day of December, 2025, at 6:00 p.m.

The following members were present: and the following members were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE
FOR 2025 SANITARY SEWER MAIN LINING PROJECT 25-06

WHEREAS, pursuant to a written contract signed with the City on April 21, 2025, Insituform Technologies USA, LLC has satisfactorily completed the improvements associated with the 2025 Sanitary Sewer Main Lining Project 25-06 contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED that, upon receiving final documents from the contractor, the City Manager is hereby directed to issue a proper order for the final payment of such contract and taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED that the two-year warranty period as specified in the contract shall commence on November 20, 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December, 2025, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 1st day of December, 2025.

____
Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE

December 1, 2025

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2025 Sanitary Sewer Lining Project 25-06
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2025 Sanitary Sewer Lining Project 25-06. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	$890,924.85
Actual amount due (based on actual quantities)	$859,564.94
Previous payments	$309,523.46
Balance Due	$550,041.48

The construction costs for this project have been funded as follows:

Sanitary Sewer Fund	$859,564.94

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jennifer Lowry, MN PE
City Engineer/Asst. Public Works Director
651-792-7042
Jennifer.lowry@cityofroseville.com

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.f.

Department Approval

City Manager Approval

Item Description: Authorize a Professional Services Agreement with Keith Streff for Dangerous or Potentially Dangerous Dog Appeals

Background

The City of Roseville previously utilized the Animal Humane Society or its designee (City Manager) to serve as the hearing officer for administrative appeals filed with the City pursuant to section 501 of the Roseville City Code regarding dangerous and potentially dangerous dogs. On September 2nd, 2025, the Police Department was notified by the Animal Humane Society that they would be discontinuing their services to the City of Roseville and other municipalities due to their limited resources.

The Roseville Police Department contacted several agencies within the metro area (Maplewood, New Brighton, Cottage Grove, Saint Anthony, etc.) and learned that their cities used Keith Streff as their designated Hearing Officer. Keith previously served as the designated Hearing Officer for the Animal Humane Society, where he worked as an animal investigator; however, he retired from the Animal Humane Society in 2023 and started his own independent services. In 2011, Keith served as the Hearing Officer on an appeal for the City of Roseville. Keith currently serves approximately 20 different agencies within the State and all those contacted reported they were pleased with the level and quality of his services.

Because of the specialized nature of hearing officer services, the number of businesses or individuals that can provide this service is significantly limited. Due to this scarcity, city staff have identified Keith Steff as the best option. The City Attorney also reviewed the contract.

Policy Objectives

The Professional Services Agreement supports the City's ongoing responsibility to administer a fair and consistent dangerous and potentially dangerous dog appeal process, as required under City Code Section 501 and state law. Ensuring access to a qualified and impartial hearing officer aligns with the City's broader goals of promoting public safety, transparency, and community trust.

Having a specialized hearing officer also helps the City ensure the appeal process runs smoothly now that the Animal Humane Society is no longer providing the service. Working with someone who has extensive experience in animal behavior and local animal control work gives the City confidence that appeal decisions are informed, fair, and consistent.

Equity Impact Summary

The Roseville Police Department carefully considered equity impacts while reviewing outside consultation as part of the appeal process. By appointing an impartial person as the hearing officer, the City can assure a fair, transparent, and impartial process. By appointing an impartial and equity-oriented Hearing Officer, the City strengthens its ability to deliver consistent impartiality for all members of the community.

Budget Implications

The cost per appeal hearing for which the Consultant serves as the hearing officer is agreed upon at three hundred and fifty dollars ($350.00). The PSA also addresses any changes in the scope of the work that may increase the compensation due to the Consultant shall require prior written approval by the authorized representative of the City or City Council. Funding will come from the police department's animal control services budget.

Staff Recommendations

Staff recommends authorization of a Professional Services Agreement with Keith Streff.

Requested Council Action

By motion, authorize the Mayor and City Manager to execute the Professional Services Agreement with Keith Streff.

Prepared by: Travis Steinberg, Police Commander

Attachments:

1. Professional Service Agreement- Keith Streff
2. Curriculum Vitae (CV) - Keith Streff

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT (the "Agreement") is made and executed this ___ day of _______ 2025 (the "Effective Date"), by and between the city of Roseville, 2660 Civic Center Drive, Minnesota 55113, (the "City") and Keith Streff, 4581 East Greenleaf Drive, Eagan, Minnesota 55123 (the "Consultant").

WHEREAS, the City has accepted the proposal of the Consultant for certain professional services; and

WHEREAS, the Consultant desires to perform the services for the City under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual consideration contained herein, the parties hereby agree as follows:

1. SERVICES.

a. The City agrees to engage the Consultant as an independent contractor for the purpose of serving as a hearing officer for administrative appeals filed with the City pursuant to section 501 of the Roseville City Code regarding dangerous and potentially dangerous dogs. In serving as a hearing officer for administrative appeals of a dangerous or potentially dangerous dog designation, the Consultant agrees to perform certain professional Services ("Services") for the City, as defined as follows:

i. Upon the timely receipt of a written request for a hearing contesting the designation of a dog as dangerous or potentially dangerous, the City shall schedule a hearing and notify the Consultant of the date, time and location of the administrative appeal hearing and the parties involved in the case. Upon receiving notice of the administrative appeal hearing from the City, the Consultant shall immediately notify the City of any conflict with the parties involved or the date or time of the appeal hearing.

ii. The Consultant shall preside over the administrative appeal hearing of a dangerous or potentially dangerous dog designation and conduct the appeal hearing according to the procedures outlined in section 501 of the Roseville City Code.

iii. The Consultant shall issue a written decision, including findings of fact, within 10 days of the administrative appeal hearing to either uphold, condition or overturn the designation based on the evidence presenting at the appeal hearing and according to the standards articulated under section 501 of the Roseville City Code and Minnesota Statutes, sections 347.50 - 347.565.

2. PAYMENT.

   a. The City agrees to pay and the Consultant agrees to receive and accept payment for the Services as set forth in this Agreement. The Consultant shall receive three hundred and fifty dollars ($350.00) for each dangerous or potentially dangerous dog appeal hearing for which the Consultant serves as the hearing officer. Consultant will not be compensated for expenses.

   b. Any changes in the scope of the work of the Services that may result in an increase to the compensation due the Consultant shall require prior written approval by the authorized representative of the City or by the City Council. The City will not pay additional compensation for Services for which prior written authorization has not been approved.

   c. The Consultant shall submit an invoice to the City upon the completion of each administrative appeal hearing conducted pursuant to this Agreement, and an itemized bill for payment of any additional compensation owed by the City pursuant to Section 2(b) of this Agreement. Bills submitted to the City shall be paid in the same manner as other claims made to the City.

3. TERM. The term of this Agreement shall commence on the Effective Date and shall terminate pursuant to Section 4 of this Agreement.

4. TERMINATION.

   a. Termination for Cause. This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have 15 calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.

   b. Termination without Cause. This Agreement may be terminated by either party for any reason upon 90 days' written notice delivered to the other party to the addresses listed in Section 13 of this Agreement. Upon termination under this provision, if there is no default by the Consultant, the Consultant shall be paid for Services rendered and reimbursable expenses until the effective date of termination.

5. SUBCONTRACTORS. The Consultant shall not enter into subcontracts for any of the Services provided for in this Agreement without the express written consent of the City. The Consultant shall pay any subcontractor involved in the performance of this Agreement within the 10 days of the Consultant's receipt of payment by the City for undisputed services provided by the subcontractor.

6. STANDARD OF CARE. In performing Services, the Consultant will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of his profession in the same locality at the time the Services are provided. No wananty, express or implied, is made or intended by the Consultant's undertaking herein or his performance of Services.

7. DELAY IN PERFORMANCE. Neither the City nor the Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure authorizations from any local, state, or federal agency for any of the services required to be provided by either the City or the Consultant under this Agreement. If such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

8. CITY'S REPRESENTATIVE. The City has designated Commander Travis Steinberg to act as the City's representative with respect to the Services to be performed under this Agreement. The City's representative shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Services covered by this Agreement.

9. CONSULTANT'S REPRESENTATIVE. The Consultant shall personally be the primary contact for the City in the performance of the Services.

10. INDEMNIFICATION.

The Consultant and the City each agree to indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by its negligent acts, enors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concunent negligence of the Consultant and the City, they shall be borne by each party in proportion to its own negligence.

11. OWNERSHIP OF DOCUMENTS. Professional documents, drawings, and specifications prepared by the Consultant as part of the Services shall become the property of the City when the Consultant has been compensated for all Services rendered; provided, however, that the Consultant shall have the unrestricted right to their use. The Consultant shall retain rights in his standard drawing details, specifications, databases, computer software, and other proprietary property. Rights to proprietary intellectual property

developed, utilized, or modified in the performance of the Services shall remain the property of the Consultant.

12. CONFIDENTIALITY. To perform the Services under this Agreement, the City may disclose and the Consultant may be in possession of certain information or data that is confidential. Confidential information means any information or data that is designated as confidential, private or protected non-public by Minnesota Statutes, Chapter 13 or applicable federal law. The Consultant agrees to use any confidential it receives solely in connection with the Services provided under this Agreement and not for any purpose other than as authorized by this Agreement or without prior written authorization of the City. All use of confidential information by the Consultant shall be for the benefit of the City and in compliance with Minnesota Statutes, Chapter 13. No other right or license, weather express or implied, in any confidential information is granted to Consultant under this Agreement.

13. NOTICES. Notices shall be communicated to the following addresses:

If to the City:	City of Roseville 2660 Civic Center Drive Roseville, MN 55113 Attention: Commander Travis Steinberg
If to the Consultant:	Keith Streff 4581 East Greenleaf Dr. Eagan, MN 55123 Or emailed: kpstreff@gmail.com

14. INDEPENDENT CONTRACTOR STATUS. All services provided by the Consultant pursuant to this Agreement shall be provided as an independent contractor and not an employee of the City for any purpose.

15. GENERAL PROVISIONS.

    a. Assignment. This Agreement 1s not assignable without the mutual written agreement of the parties.

    b. Waiver. A waiver by either the City or the Consultant of any breach of this Agreement must be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

    c. Governing Law. This Agreement shall be construed in accordance with the laws of Minnesota and any action must be venued in Ramsey County District Court.

    d. .Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the "Act"), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.

e. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor's books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.

f. Severability. If any term of this Agreement is found be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

g. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

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CITY OF ROSEVILLE

By: ______________________________
Dan Roe, Mayor

By: ______________________________
Pat Trudgeon, City Manager

Date: ____________________________

CONSULTANT

By: ______________________________
Keith Streff

Date: ____________________________

Keith Streff – Curriculum Vitae (CV)

Administrative Hearing Examiner
4581 East Greenleaf Dr • Eagan, Minnesota 55123
kpstreff@gmail.com cell (651) 302-3204

Professional Summary

Experienced professional Humane Agent employed by the Animal Humane Society (AHS) in Golden Valley, Minnesota from 1987 to 2023. I have extensive background knowledge related to the Minnesota Animal Welfare Chapters and relevant regulatory language. I also have a broad range of skills and education in animal biology, pathology, physiology, ecology, behavior, forensics, and criminal animal cruelty investigation techniques. This training has provided me with a strong working knowledge relevant to different classes, specie and breed of animals. I use these skill sets to illustrate the relationships between the veterinary community, law enforcement and related disciplines. I was born and raised on a dairy farm and have a deep appreciation for animals and the role they play in people's lives.

Academic Background and Certifications

- Bachelor degree in Criminal Justice with an emphasis in law enforcement – St. Cloud State University; St. Cloud, Minnesota
    - Undergraduate thesis: *An analysis of search and seizure within the Minnesota Department of Natural Resources (DNR) – Division of Enforcement*
- Associate degree in Animal Biology with an emphasis in Forensic Science - St. Cloud State University; St. Cloud, Minnesota
- Licensed Peace Officer; Minnesota Peace Officer Standards and Training (POST Board) 1998 St. Paul, Minnesota
- Certification – Police Officer Standards and Training (MN POST Board) Skills Curriculum; Alexandria Vocational College; Alexandria, Minnesota
- Certification - Humane Agent; District Humane Society, Golden Valley, Minnesota campus
- Certification - level I, II and III Humane Investigator. University of Missouri-Columbia; Law Enforcement Training Institute School of Law in conjunction with the American Humane Society
- Certification - Crisis Intervention Training (CIT); Minnesota National Alliance on Mental Illness (NAMI)
- Certification – Rabies training for Law Enforcement; Minnesota Department of Health, (MDH) St Paul, Minnesota
- Certification – Recognized agent, Minnesota Board of Animal Health (MBAH); St. Paul, Minnesota
- Certification - level I, II, III, and IV Humane Investigator; National Animal Control Association (NACA) Training Academy Kansas City, Missouri
- Certification – Animal Fighting and Crime Scene Investigation; Virginia Animal Fighting Task Force, Virginia Department of Criminal Justice
- Certification - Equine Investigator; National Horse Abuse Investigators School in conjunction with the American Humane Association (AHA); Durango, Colorado

- Certification - Native Wildlife Rehabilitator; Felicidades Wildlife Foundation Inc.; Waynesville, North Carolina
- Certification - Chemical Immobilization Officer (CIO); National Animal Control Association (NACA) Kansas City, Missouri
- Certification - SCUBA; Professional Association of Dive Instructors (PADI) St. Cloud State University; St. Cloud, Minnesota
- Certification – Disaster Responder; Minnesota Animal Disaster Coalition (MN ADC)
- Member of Minnesota Voluntary Organizations Active in Disasters (MNVOAD)

<u>Professional Experience:</u>

Principal Humane Agent
Animal Humane Society (AHS); Golden Valley, MN 2017 to retirement in August 2023.

Senior Humane Agent
Animal Humane Society (AHS); Golden Valley, MN 2007-2017

Director of Humane Investigations
Animal Humane Society; Golden Valley, MN 1998-2007

- Animal Humane Society is the largest contemporary (sheltered) animal welfare organization in the Upper Midwest. The Animal Humane Society in Golden Valley is a private, nonprofit (501 C 3) organization with full-service facilities, a statewide presence and a national voice
- Responsible for the development, coordination, response and supervision of services provided by a professional humane investigations department
- Represent AHS on federal, state and local animal welfare legislation
- Act as a department ambassador in matters related to media and public relations
- Responsible for hiring, training and supervising Humane Agents as well as the department administrative and volunteer coordinators

Humane Agent
Animal Humane Society; Golden Valley, MN 1987-1998

- Responsible for conducting criminal investigations across the state in response to formal complaints alleging violations of the Minnesota animal welfare chapter
- Investigated thousands of reported criminal animal cruelty cases and enforce statutory law

Police Officer – *Buffalo Lake Police Department; Buffalo Lake, MN (1998 - 2020)*

- Perform general patrol functions related to law enforcement in a rural municipality
- Investigate public reports of criminal activity
- Respond to police related calls for service as necessary

Police Officer – *Minnesota State Fair Police Department; Falcon Heights, MN (seasonal) 2017*

- Perform general patrol functions related to law enforcement at a large public venue
- Investigate public reports of criminal activity, public safety and crowd control

- Respond to police related calls for service as necessary

Teaching and Training Experience: Attended and presented at numerous seminars, lectures, annual conferences and training workshops, some of which include:

- Presenter - Annual Meeting; International Asian Organized Crime Conference (IAOC)
- Presenter – Annual Conference; Minnesota Crime Prevention Association (MCPA)
- Presenter - Annual Conference; Minnesota County Attorneys Association (MCAA)
- Presenter - Annual Animal Law Conference; William Mitchell College of Law (MSBA)
- Presenter – University of Minnesota; Shelter Medicine Club (CVM), Student Chapter of the Association of Shelter Veterinarians (SCASV), Minnesota Veterinary Medical Association (MVMA)
- Presenter - Annual Training Conference & Expo; Minnesota Department of Health and Human Services (MSSA)
- Presenter - Annual Conference; Minnesota Association of Housing Code Officials (MAHCO)
- Presenter – Annual Conference; Minnesota Association of Women Police (MAWP)
- Presenter – Annual Conference; Minnesota Association of County Planning and Zoning Administrators (MACPZA)
- Presenter – Training Conference; World Elder Abuse Awareness Day (WEAAD)
- Presenter – Minnesota Fraud Investigators Conference; Hennepin County
- Presenter – Annual Conference; The American Institute for the Advancement of Forensic Studies (AIAFS)
- Presenter – National Conference; National Guardianship Association (NGA)
- Presenter – Annual Conference; Minnesota Veterinary Medical Association (MVMA)
- Presenter – Annual Conference; Minnesota Hoarding Task Force (MHTF)
- Instructor/Presenter - Adjunct faculty, University of Minnesota School of Veterinary Medicine; Animal Science – Small Animal and Equine Behavior. Present to veterinary students on the synergies between the animal welfare laws, humane investigations and veterinary communities
- Instructor/Presenter – North Hennepin Community Technical College; Review of the Minnesota Animal Welfare Chapters 343-347, Brooklyn Park MN
- Instructor/Presenter – Ridgewater Technical College, School of Veterinary technology; Willmar, MN
- Instructor/Presenter - Minneapolis Police Department; Training new recruits on the role police officers play in breed recognition, interpretation, investigation and enforcement of state animal welfare laws
- Instructor/Presenter – National Animal Control Association (NACA)
- Instructor/Presenter – Minnesota Animal Control Association (MACA)
- Administrative Hearing Officer; appointed by the Chief Law Enforcement Officer for multiple government agencies to preside over contested civil matters involving animals that have been declared Dangerous and/or Potentially Dangerous pursuant to Minnesota state statutes and/or applicable municipal ordinances
- Co-authored and introduced legislation related to pet and companion animals including the Minnesota Dangerous and Potentially Dangerous dog act

- Provided expert legislative testimony on numerous bills that regulate pet and companion animals that promote public safety
- Provide up to date assistance in curriculum development and on-going training courses designed to keep students current with the changing techniques and technologies used in criminal animal cruelty investigations
- Provide in-service training for police officers, sheriff deputies, code enforcement, attorneys, law enforcement students and others with a professional role and/or interest in animal husbandry and/or welfare
- Provide expert witness testimony in criminal proceedings statewide including legislative interpretation of statutory laws pursuant to the Minnesota pet and companion animal welfare act
- Provide coordinated resources and assets to law enforcement agencies requesting assistance with criminal animal cruelty interventions
- Board Member; Minnesota Animal Disaster Coalition (MN ADC)
    - Co-coordinator in the Prairie Island Radiological Emergency Animal Preparedness Exercise:
        - Red Wing, MN Reception Center 2004
    - Co-coordinator in the Monticello Radiological Emergency Animal Disaster Preparedness Exercise:
        - Princeton, MN Reception Center 2005
        - Rogers, MN Reception Center 2006

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 12/1/2025
Item No.: 10.g.

Department Approval | City Manager Approval

Michelle Pietrick | Patrick Trudgeon

Item Description: Receive Third Quarter Financial Report

Background

The third quarter of 2025 is complete and financial results are available. The Finance Director prepared the attached second quarter financial report for Council review. This report shows budget versus actual performance for the period ending September 30, 2025.

The financial report includes those programs and services that constitute the City's core functions, and for which changes in financial trends can have a near-term impact on the ability to maintain current service levels. Programs such as debt service and tax increment financing, which are governed by pre-existing obligations and restricted revenues, are not shown. In addition, expenditures in the City's capital improvement funds are not shown as these expenditures are specifically tied to pre-established capital reserve funds. Unlike some of the City's operating budgets, these reserve funds are not typically susceptible to year-to-year fluctuations. In these instances, annual reviews are considered sufficient. Enterprise funds do record both operations and capital within the fund as the revenues and reserves pay for operations and capital improvements.

The information is presented strictly on a cash basis which measures only the *actual* revenues that have been deposited and the *actual* expenditures that have been paid, except for the Enterprise funds (Water, Sewer, Storm and Recycling) where revenues are based on amounts billed in the first three months of the year. This is in contrast with the City's audited year-end financial report, which attempts to measure revenues earned but not collected, as well as costs incurred but not yet paid.

It should be noted that some of the City's revenue streams, such as property taxes and intergovernmental revenues, are non-recurring or are received intermittently throughout the year. This can result in wide revenue fluctuations from month to month. In addition, some of the City's expenditures are also non-recurring and subject to wide fluctuations. The financial report notes those areas where fluctuations occur during the year. At this point in time, 50% of the year has passed and that sets the estimated benchmark for the first quarter report.

General Fund Summary — The General Fund includes the activities associated with the City's police, fire, streets, administration & finance, legal, and other general functions. Property tax revenue and state aid are the largest revenue sources for this fund. The general fund reserves carry out operations in this fund until property taxes are received from Ramsey County in June. The majority of State Aids are received in October. As a result, in the third quarter revenues were only at 54.89%. Expenditures are trending near the benchmark with some exceptions as noted in the report. Expenditures at this point in time are consistent with the prior two years.

Parks and Recreation Fund Summary – Revenues are running on target similar to 2024 at this point in time. The final property tax distribution will occur in the fourth quarter. As the Park and Recreation programs are seasonal, the expenditures are tracking below 75% as several programs are operated in the fall and winter.

Community Development Fund – Revenues are currently tracking better than anticipated. However, there is some seasonality in the various permits issued by Community Development. Expenditures are tracking slightly less than anticipated.

Communications Fund Summary – Cable franchise fees are the largest revenue source for this fund. Franchise fees are received a month after the end of the quarter, so there is a lag until year-end when we record accruals. Expenditures are below 75% as the North Suburban Cable Commission issues bills after the franchise fees are collected, so there is a lag here until year-end when accruals are recorded.

License Center Fund Summary – The License Center revenues are tracking above the benchmark and expenditures are tracking slightly higher as well. The postage expense is over budget due to the increased number of passports that are being processed which need to be mailed into the State Department. In 2024, a total of 15,594 applications were processed and 18,873 were processed through October. It is anticipated that this fund will end the year with a fund reserve above its high target level.

Sanitary Sewer Fund Summary – The Sanitary Sewer Fund revenues and expenditures are near expected levels and are trending on track with prior years.

Water Fund Summary – The Water Fund revenues and expenditures are near expected levels. The majority of January and February invoices are booked back to 2024 as the water was used in 2024. Revenues smooth out at year-end when accruals are posted. Expenditures can fluctuate during the year based on water consumption. Expenditures are slightly lower due to only five months of St. Paul Regional Water invoices paid through June 30, 2025. Capital expenditures and transfers out will occur later in the year.

Storm Sewer Fund Summary – Storm Sewer Fund revenues and expenditures are near expected levels based on the prior two years. Capital expenditures and transfers will occur later in the year.

Environment Fund Summary –The Environmental Fund revenues are running a bit below expected due to the County grant not being received as of June 30, which is consistent with prior years. Expenditures are slightly higher than 50% due to the purchase of carts in the first part of the year.

Golf Course Fund Summary – The golf course activity is seasonal in nature, which impacts both the revenues and the expenditures in this fund. The revenues are running ahead of projections based on the prior two years.

The City's overall financial condition remains strong, and the Finance Department has not noted any unexpected variances in the operating funds for the second quarter of 2025. Variances that have occurred are noted and explained in the attached financial report. There are no budget adjustments necessary at this point in time.

Policy Objectives

The information presented above satisfies the reporting requirements in the City's Operating Budget Policy.

Equity Impact Summary

There is no equity impact.

Budget Implications

Not applicable.

Staff Recommendations

Not applicable.

Requested Council Action

For informational purposes only. No formal Council action is requested.

Prepared by: Michelle Pietrick, Finance Director

Attachments: 1. 3rd Quarter Financial Report with Notes

Description		2025 Original Budget		2025 Amended Budget		Actual thru September 2025	Benchmark 75% Percent of Budget	
GENERAL OPERATING FUND								
GENERAL FUND - REVENUES								
Taxes	$	20,427,468	$	20,427,468	$	10,613,729	51.96%	A
Intergovernmental	$	1,946,920	$	1,946,920	$	1,014,242	52.09%	B
Charges for Services	$	1,327,300	$	1,327,300	$	1,166,448	87.88%	P
Licenses & Permits	$	469,260	$	469,260	$	217,325	46.31%	C
Other Revenues	$	706,180	$	706,180	$	613,893	86.93%	Q
Transfers In	$	265,000	$	265,000	$	175,178	66.10%	
Total Revenues	**$**	**25,142,128**	**$**	**25,142,128**	**$**	**13,800,815**	**54.89%**	
GENERAL FUND - EXPENDITURES								
General Government								
City Council	$	307,956	$	307,956	$	290,016	94.17%	L
Administration	$	2,415,221	$	2,415,221	$	1,645,715	68.14%	G
Elections	$	105,740	$	105,740	$	84,041	79.48%	
Legal Services	$	390,000	$	390,000	$	267,922	68.70%	F
Finance	$	984,707	$	984,707	$	684,842	69.55%	
Central Services	$	53,500	$	53,500	$	24,276	45.38%	E
General Insurance	$	70,000	$	70,000	$	52,500	75.00%	
Total General Government	**$**	**4,327,124**	**$**	**4,327,124**	**$**	**3,049,312**	**70.47%**	
Public Safety								
Police	$	13,210,946	$	13,210,946	$	9,573,699	72.47%	
Fire	$	4,796,519	$	4,796,519	$	3,567,632	74.38%	
Fire Relief	$	47,700	$	47,700	$	-	0.00%	
Total Public Safety	**$**	**18,055,165**	**$**	**18,055,165**	**$**	**13,141,331**	**72.78%**	
Public Works								
Administration	$	1,210,090	$	1,210,090	$	855,312	70.68%	
Streets	$	1,324,300	$	1,324,300	$	707,160	53.40%	G
Central Garage	$	260,100	$	260,100	$	184,776	71.04%	
Building Maintenance	$	482,470	$	482,470	$	479,807	99.45%	N
Street Lighting	$	220,000	$	220,000	$	175,822	79.92%	N
Total Public Works	**$**	**3,496,960**	**$**	**3,496,960**	**$**	**2,402,877**	**68.71%**	
Total Expenditures	**$**	**25,879,249**	**$**	**25,879,249**	**$**	**18,593,520**	**71.85%**	
Revenues Over (Under) Expenditures	**$**	**(737,121)**	**$**	**(737,121)**	**$**	**(4,792,705)**		
OTHER OPERATING FUNDS								
PARKS AND RECREATION FUNDS								
Taxes	$	3,378,300	$	3,378,300	$	1,754,242	51.93%	A
Other Revenues	$	2,874,442	$	2,874,442	$	2,063,341	71.78%	
Expenditures - Operating	$	6,472,770	$	6,472,770	$	4,362,103	67.39%	H
Revenues Over (Under) Expenditures	**$**	**(220,028)**	**$**	**(220,028)**	**$**	**(544,520)**		
COMMUNITY DEVELOPMENT FUND								
Revenues	$	1,511,200	$	1,511,200	$	1,295,530	85.73%	O
Expenditures - Operating	$	1,989,400	$	1,989,400	$	1,391,364	69.94%	
Revenues Over (Under) Expenditures	**$**	**(478,200)**	**$**	**(478,200)**	**$**	**(95,834)**		
COMMUNICATION FUND								
Taxes	$	277,635	$	277,635	$	144,167	51.93%	A
Other Revenues	$	401,100	$	401,100	$	191,456	47.73%	D
Expenditures - Operating	$	678,735	$	678,735	$	469,360	69.15%	D
Revenues Over (Under) Expenditures	**$**	**-**	**$**	**-**	**$**	**(133,737)**		

Description		2025 Original Budget		2025 Amended Budget		Actual thru September 2025	Benchmark 75% Percent of Budget	
LICENSE CENTER FUND								
Revenues	$	2,601,000	$	2,601,000	$	2,217,985	85.27%	K
Expenditures - Operating	$	1,934,216	$	1,934,216	$	1,589,082	82.16%	K
Transfers Out	$	200,000	$	200,000	$	150,000	75.00%	
Revenues Over (Under) Expenditures	**$**	**466,784**	**$**	**466,784**	**$**	**478,903**		
ENTERPRISE FUNDS								
WATER UTILITY FUND								
Operating Revenues and Grants	$	10,722,499	$	10,722,499	$	6,615,673	61.70%	J
Expenditures - Operating	$	9,030,095	$	9,030,095	$	6,213,437	68.81%	I
Transfers Out, Capital & Debt Service	$	1,605,300	$	1,605,300	$	666,407	41.51%	G
Revenues Over (Under) Expenditures	**$**	**87,104**	**$**	**87,104**	**$**	**(264,171)**		
SANITARY SEWER UTILITY FUND								
Operating Revenues and Grants	$	6,922,420	$	6,922,420	$	4,554,005	65.79%	J
Expenditures - Operating	$	5,082,510	$	5,082,510	$	3,912,216	76.97%	
Transfers Out and Capital	$	2,079,000	$	2,079,000	$	1,457,388	70.10%	
Revenues Over (Under) Expenditures	**$**	**(239,090)**	**$**	**(239,090)**	**$**	**(815,599)**		
STORM WATER UTILITY FUND								
Operating Revenues and Grants	$	3,741,281	$	3,741,281	$	2,547,749	68.10%	J
Expenditures - Operating	$	1,758,910	$	1,758,910	$	1,292,761	73.50%	
Transfers Out and Capital	$	1,224,000	$	1,224,000	$	416,916	34.06%	G
Revenues Over (Under) Expenditures	**$**	**758,371**	**$**	**758,371**	**$**	**838,072**		
ENVIRONMENTAL UTILITY FUND								
Revenues	$	1,215,440	$	1,215,440	$	1,027,210	84.51%	M
Expenditures - Operating	$	1,714,675	$	1,714,675	$	1,404,257	81.90%	M
Revenues Over (Under) Expenditures	**$**	**(499,235)**	**$**	**(499,235)**	**$**	**(377,047)**		
GOLF COURSE FUND								
Revenues	$	557,500	$	557,500	$	608,499	109.15%	H
Expenditures - Operating	$	610,100	$	610,100	$	526,144	86.24%	H
Revenues Over (Under) Expenditures	**$**	**(52,600)**	**$**	**(52,600)**	**$**	**82,355**		
EDA Operating Fund								
Taxes	$	364,856	$	364,856	$	189,458	51.93%	A
Other Revenues	$	85,000	$	85,000	$	93,181	109.62%	R
Expenditures - Operating	$	449,856	$	449,856	$	359,849	79.99%	
Revenues Over (Under) Expenditures	**$**	**-**	**$**	**-**	**$**	**(77,210)**		

EDA notes: St.Paul and Maplewood paid for SE Roseville Initiatives at the beginning of the year.
exceeds 50%.

City of Roseville
Quarterly Financial Report
As of September 30, 2025

Tickmark Explanations for Budget VS Actual Variances

A. Taxes are received in June/July and December/January- current collections rate is consistent with prior years.

B. State Aids and other grants are received in the third and fourth quarters.

C. Majority of these revenues are received later in the year

D. Franchise fees are received quarterly at the end of the following month, payment to North Suburban follows the receipt of these fees

E. Postage meter refilled later in the year but anticipate that Central Services will be under budget.

F. Legal service invoices for eight months only - this is the normal process.

G. Professional services, training, maintenance and capital costs occur later in the year in these departments. Streets may come below budget at year end as we still have salt inventory from last year.

H. Parks & Rec is seasonal in nature - fees and building rental come in higher first quarter and then smooth out, expenditures occur more heavily in summer and winter.

I. Water has 8 months of St. Paul Regional Water charges.

J. Utility revenues are based on service delivery; bills issued in Jan and Feb of 2025 are partially accrued back to the 2024 books as they are for services delivered in 2024. This is an annual occurrence.

K. License Center has seen an increase in transactions on both the license side and the passport side. This has resulted in more revenues but also more expenses. Specifically, the cost of mailing passport applications to the State Department as we have processed 3300 more passports through October than were done in all of 2024.

L. Strategic Plan was budgeted for 2024, but some of the expenses didn't occur until 2025. Also, Community Grants and Memberships were paid at the beginning of the year which also causes the City Council budget to be higher than anticipated.

M. The Recycling carts were purchased in first quarter, and we received more grant funding to pay for these carts.

N. Building maintenance and Street lighting operations are running ahead of where they should be due to increased maintenance needs – garage doors at city hall and more street light poles needing replacement.

O. Community Development fees tend to run higher through the summer and then drop off in the fourth quarter. The revenues are trending consistently with a 3-year average.

P. Contracted police overtime is now charged through the city and isn't budgeted. This results in higher charges for service revenues which cover the higher overtime paid.

Q. The majority of rental licensing is done at the beginning of the year, so the other revenue trends higher and smooths out at year end. The revenues are trending consistently with a 3-year average.

R. Interest revenue allocated to EDA fund results in the percentage received exceeding 75%. This revenue is dependent on the cash balance in the fund and can fluctuate.

FUTURE MEETING AGENDA HIGHLIGHTS

December 1, 2025

December 8, 2025 – City Council Meeting

- Hold public hearing on 2026 Budget and Ley
- Approve the 2026 EDA and City Budget and Levy
- Approve the 2026 Fee Schedule
- Approve the 2026 Utility Rates
- Closed Session to consider potential offer to purchase a portion of 1145 Woodhill (VFW)

8/20/2025

Future Agenda Review - Longer Term Initiatives

(items that likely require council discussion/action)

Item	Initiated By	Target Date	Status/Notes
Discuss penalities for license holders of mulitple businesses	Council	3rd/4th Quarter 2025	Liquor/Tobacco License Presumptive Penalities
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	