



City Council Agenda

Monday, January 5, 2026

6:00 PM

City Council Chambers

In accordance with [Minnesota Statutes §13D.02](#) and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:08 p.m. **5. Recognitions and Donations**
a. Martin Luther King Jr. Day Proclamation
- 6:13 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:15 p.m. a. Approve Public Works 2026 Work Plan
- 6:55 p.m. b. Discuss Roseville's 2026 Legislative Priorities
- 7:25 p.m. c. Consider Commission Reappointments and Vacancies for 2026
- 7:35 p.m. d. Consider City Council and Advisory Commission Rules of Procedure
- 7:45 p.m. e. Designate City Council Liaisons to various Groups and Committees
- 7:55 p.m. f. Appoint Acting Mayor for 2026
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 8:00 p.m. **9. Approval of City Council Minutes**
a. Approve Minutes from December 1, 2025 City Council Meeting
b. Approve Minutes from December 8, 2025 City Council Meeting
- 8:05 p.m. **10. Approve Consent Agenda**
a. Approval of Payments
b. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
c. Designation of Official Bank Depositories and Electronic Funds Transfers Authority for 2026
d. Designate the 2026 Legal Newspaper
e. Adopt a Resolution to Approve 2026 Reapportionment of Assessments
f. Approve Professional Services Agreement with Ehlers for Utility Rate Study Update
g. Approve Annual Contracts with Northeast Youth and Family Services
h. Approve Professional Services Agreement with Tubman
i. Adopt a resolution appointing the Building Official as Assistant Weed Inspector for 2026
j. Approve Resolution Ratifying the Labor Agreement between the City of Roseville and Law Enforcement Labor Services (LELS) #112 Roseville Police Officers

k. Approve Annual City Sign Permits for 2026

l. Authorization to Seek Donations for Various City Functions and Events

8:10 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**

a. Future Agenda

8:20 p.m. **12. Adjourn**



Martin Luther King Jr Day January 19, 2026

Whereas: The City of Roseville recognizes and honors the work of Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. was the chief spokesperson for nonviolent activism in the civil rights movement, which successfully protested racial discrimination in federal and state law; and

Whereas: Rev. Dr. Martin Luther King Jr. was jailed and arrested numerous times for speaking out against racism and discrimination and for trying to help African Americans to register and vote; and

Whereas: Rev. Dr. Martin Luther King Jr. was awarded the Nobel Peace Prize in December, 1964; and

Whereas: Rev. Dr. Martin Luther King Jr. was assassinated on April 4, 1968 because of his fight for equality and civil rights for all; and

Whereas: An Act of Congress of the United States in 1983, declared the third Monday in January to officially honor Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. said “Life’s most persistent and urgent question is what are you doing for others;” and

Whereas: Each year, Americans across the country answer that question by coming together on Martin Luther King Day to serve their neighbors and communities.

Now, Therefore Be It Resolved, that the City Council hereby declare January 19, 2026, to be Martin Luther King Jr. Day in the City of Roseville and urges all citizens to join together to honor Dr. King by committing to volunteering in the community.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 5th day of January, 2026.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.a.

Department Approval



City Manager Approval



Item Description: Approve Public Works 2026 Work Plan

Background

Each year, Public Works staff monitors and evaluates the condition of City infrastructure systems to develop capital improvement plans. We also work closely with other agencies, including watersheds, Ramsey County, and MnDOT, to make improvements to our systems as part of their projects within Roseville. The following construction projects (Attachment 1) and initiatives are recommended for 2026. The proposed work plan is consistent with the 20-year capital improvement plan and pavement management program policies.

The overall construction cost of the Public Works 2026 Work Plan is approximately \$9.6 million.

Staff presented the Public Works 2026 Work Plan to the Public Works, Environment and Transportation Commission on November 25, 2025. The draft meeting minutes are included as Attachment 2.

1. Pavement Management Program (PMP): Each year, the Public Works Department evaluates street pavement needs based on the City's Pavement Management Program. Streets in marginal condition are recommended for mill and overlay – this year 5.1 miles of roads are proposed to be milled and overlaid, 1.5 miles reclaimed, and 0.2 miles reconstructed, assuming bid prices are favorable. Spot curb and pedestrian ramp replacements are also done at the same time. The work will be funded by the Street Fund and Municipal State Aid.

2. Pathways/Parking Lots: Five new pathways proposed for 2026:

- Twin Lakes Trail Phase 2, south of Oasis Pond
- Lexington from County Road B to TH 36
- Path between Wagner Avenue and Western Avenue cul-de-sacs
- Hamline from County Road C to County Road C2
- Path segment by Keya Park

Pathways proposed to be resurfaced:

- In Villa Park

- In Central Park around Bennett Lake
- Portions in Materion Park
- Along Terminal Road

Parking lots proposed to be resurfaced:

- Dog park off Larpenteur Avenue
- At Reservoir Woods off Stuber Road

3. Utility Infrastructure:

Sanitary Sewer System: Cohansey Lift Station will be upgraded in 2026 and a consultant will begin design on the Center Street Lift Station upgrade for construction in 2027. Additionally, the consultant will complete a lift station analysis to identify lift station repairs needed over the next 10 years. A contract will be let to line \$1.2M worth of sanitary pipes and repair of structures will occur with maintenance and PMP activities.

Water Distribution System: Repairs and adjustments to watermain and structures will occur with maintenance and PMP activities. Watermain replacement is planned on Hamline Avenue from Josephine Road into Arden Hills and on Walnut Street from Rose Place to railroad tracks. The Booster Station is planned for a new roof, security upgrades, interior noise attenuation, and solar panels installed. The AMR and meter replacements, part of a 5-year plan, will continue.

Storm Sewer System: Storm sewer associated with the Twin Lakes Trail Phase 2 and PMP will be done with Storm Sewer Funds. Improvements are planned for Cohansey Street, Marion Street, Dale Street, Wilder Avenue, the Bennett Lake Waterfall, and St. Croix and Willow Ponds. Staff will continue planning for a City Ditch 2 future project. The consultant will complete a lift station analysis to identify lift station repairs needed over the next 10 years.

4. Other Improvements:

Lighting: Implementation of the new intersection lighting plan will continue with the installation of ~42 new Xcel streetlights in the east area of the city. The Long Lake Road and Lincoln Drive enhanced streetlighting will also be replaced/added.

5. Maintenance:

Ongoing annual maintenance related to streets, pathway, signs, retaining walls, fences, storm sewer, water and sanitary sewer infrastructure.

6. Environmental, Sustainability, and Other Initiatives:

- Participate in development of Strategic Plan.
- Continue to implement Green To Go.
- Develop a Climate Equity Action Plan.
- Implement Energy Action Plan goals.
- Conduct Pollinator Protection education and outreach.

- Promote Roseville Sustainable Steward program.
- Continue transition to Waste Management contract.
- Prepare for Ramsey County curbside organics pickup program.
- Expand opportunities for recycling in parks, and at the Clean Up Day and Shredding events.
- Administer Water Efficiency and Sanitary Sewer Grant Programs.

Policy Objectives

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

Equity Impact Summary

The proposed projects and initiatives recommended for 2026 are broken into three categories for this summary as noted below. As individual projects and initiatives are brought to Council, staff will complete additional Equity and Inclusion Toolkits to further evaluate those proposed actions.

1. Existing Infrastructure (i.e. pavement and utility maintenance): projects have been identified primarily based on their asset condition rating in an effort to maintain existing city infrastructure to preserve and improve the quality of life for individuals working and living in the community. Minimal impacts to nearby residents and businesses may occur during construction, but staff will communicate and work with those impacted to mitigate when possible. All those using the asset will benefit from the improvements.
2. New Infrastructure/Planning (i.e. new paths, new lighting, etc.): new infrastructure and drainage improvements are proposed based on prior planning documents like the Pathway Master Plan or Comprehensive Surface Water Management Plan. Recognizing that underserved groups may not have engaged as much as other groups in the public input portions of the development of these plans to identify needs and priorities, staff will continue to review project selections with an equity lens, review data to find gaps in needs, and seek additional outreach to impacted property owners/tenants. No special benefit assessments are planned for 2026, unless enhanced lighting districts are petitioned by residents.
3. Initiatives (i.e. Green To Go & Energy Action Plan implementation, Climate Equity Action Plan development, recycling/organics/collection events, water/sewer grants): Part of the initiative process is based on feedback from stakeholders. A number of underserved populations may not speak English as a first language, have the ability to provide feedback, nor have sufficient trust in government to feel comfortable providing feedback. As a result, the benefits of initiatives and programs may unintentionally flow to communities that provide the most feedback. We are working to address communication inequities by expanding translation availability and focusing outreach efforts on underserved communities.

Budget Implications

The estimated total work plan construction costs are \$9.6 million. 2026 projects contained

124 in this council action are funded as noted below and consistent with the approved Capital
125 Improvement Plan (CIP). Prior to contract award, staff will bring individual contracts to the
126 City Council for approval. A detailed cost breakdown will be included with those Council
127 Actions.

128
129 **Municipal State Aid (MSA):**

- 130 • Roads and/or paths along Fairview Avenue, Rice Street, County Road C, Lexington
131 Avenue and Hamline Avenue (also funded by County).
132 • PMP of Walnut Street, Terminal Road and Centre Pointe Drive.

133 **Street Replacement Fund:**

- 134 • PMP on local streets.

135 **Pathway & Parking Lot Fund:**

- 136 • New paths at Twin Lakes Trail (also funded with developer funds), Wagner
137 Avenue/Western Avenue, and by Keya Park.
138 • Resurfacing pathways in Villas Park, Central Park, Materion Park and along
139 Terminal Road, and parking lots at dog park and at Reservoir Woods.

140 **Lighting Fund:**

- 141 • New intersection lighting.
142 • Long Lake Road, Lincoln Drive and Owasso Neighborhood replacements.

143 **Utility Enterprise Funds (water, storm, sanitary):**

- 144 • Various utility improvement standalone projects like sewer lining and lift station
145 upgrades, or improvements such as structure repairs as a part of the PMP.

146
147
148 **Staff Recommendations**

149 Staff recommends Council approve the Public Works 2026 Work Plan. By taking action
150 now, the Council will be authorizing staff to work on plans for the projects as described and
151 to advertise for bids once plans are finished. Additional improvements may be identified at
152 a later date and brought to the Council for authorization. All contracts will come back to the
153 City Council for further action.

154
155 **Requested Council Action**

156 Motion to approve the Public Works 2026 Work Plan.

157
158 **Prepared by:** Jennifer Lowry, Assistant Public Works Director / City Engineer

Attachments:

1. 2026 All Projects Map
2. PWETC Draft Minutes
3. Presentation
4. Equity Toolkit



11/21/2025

- 

* Ramsey County GIS (10/03/2025)

* City of Roseville Finance Department

AllProjects2026

Excerpt From
**Roseville Public Works, Environment
and Transportation Commission
Meeting Minutes**

Tuesday, November 25, 2025, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Roll Call

Chair Ficek called the meeting to order at approximately 6:30 p.m., and at his request, Public Works Director Jesse Freihammer called the roll.

Present: Chair Bryant Ficek, Vice Chair Edwin Hodder, and Members Allison Luongo, Des Mueller, and Katie Brokaw Palalay

Youth Commissioners: Carsten Bauer

Absent: Member Jarrod Cicha, Daniel Fergus, and Youth Commissioner Alexis Jendro (Excused)

Staff Present: Public Works Director Jesse Freihammer; and Assistant Public Works Director/City Engineer Jennifer Lowry

2. Approve Agenda

Motion

Member Mueller moved, Member Hodder seconded, approval of the November 25, 2025, Agenda as presented.

Ayes: 6

Nays: 0

Motion carried.

3. Public Comments

4. Business Items

b. 2026 Public Works Work Plan

Assistant Public Works Director/City Engineer Lowry presented the 2026 work plan, highlighting the City's 123 miles of roadway and a \$2.7 million budget for pavement management. Key projects included mill and overlay on Walnut

33 Street, reclamation on local streets, and pathway work in various
34 neighborhoods. The City plans to install 45 new streetlights and replace 15
35 existing ones with enhanced lighting on Long Lake Road and Lincoln Drive.
36 The City will also address sanitary sewer lining, lift-station improvements, and
37 water-main repairs.
38

39 Chair Ficek and Public Works Director Freihammer discussed removing bike
40 lanes on Hamline Avenue due to operational concerns. The plan was to reinstall
41 the bike lanes next year with better planning.
42

43 Chair Ficek praised the new wayfinding signs, noting their accuracy and
44 visibility.
45

46 Ms. Lowry mentioned the ongoing installation of wayfinding signs and the
47 challenges with railroad right-of-way agreements.
48

49 Mr. Freihammer provided updates on the leaf site closure, noting it was full and
50 closed to vehicles on November 24. The City completed its second street sweep
51 before the snowfall and planned to start plowing at 4 a.m. the next morning,
52 anticipating 5 to 8 inches of snow.
53

2026 Work Plan

Public Works Department



Presentation to City Council January 5, 2026

2026 Public Works Work Plan

2025 Accomplishments (as of 12/17/2025)

Developments/Permits

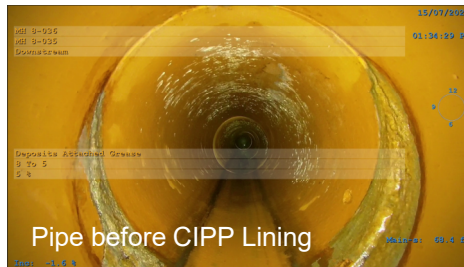
- Right of Way permits: 291
- New/open Erosion Control permits: 38/32
- Erosion Control inspections: 792
- Building Permits reviewed: 267

Construction

- Resurfaced 5.1 miles of roadway
- Added 1 new pathway segment (0.16 miles)
- Made drainage improvements at 4 locations
- Lined 2.1 miles of sanitary sewer
- Installed 27 new streetlights and replaced 15
- Installed 10+ wayfinding signs



Full Depth Reclaim (FDR)



Pipe before CIPP Lining



Wayfinding Signage



Aldine ROW Survey



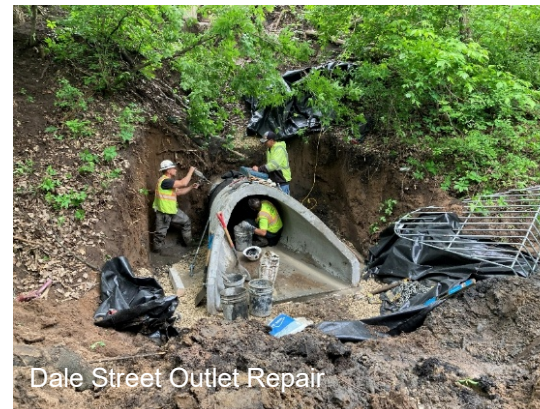
Mill and Overlay (M&O)

2026 Public Works Work Plan

2025 Accomplishments (as of 12/17/2025)

Maintenance

- Meter/radio replacements: 77/183
- Watermain break repairs: 27
- Stormwater field inspections: 196
- Retroreflectivity sign replacements: 105
- Boulevard tree trimming: 32.9 miles
- Completed service requests: 1233
- Central garage work orders: 876
- Plow events (2024-2025 winter): 15 and 17" of snow
- Two years ahead on storm/sanitary inspections



2026 Public Works Work Plan

2025 Accomplishments

Sustainability

- GreenStep Step 5
- Green to Go ordinance & engagement
- Awarded MPCA Local Climate Action Planning grant
- Awarded Solar on Public Buildings grant
- Ramsey County-City Collaborative work
- Events: 19 events attended and 135 hours of staff time
 - 12 were new for this year, not all will be recurring
 - Green to Go packaging fair, CEAP engagement events, native plant sale, bee education, Clothing Swap, etc.
- Served on 10 advisory committees/technical advisory groups.
- Attended 6 conferences throughout the year
- Collaborated with UMN students on dark sky policy research and Ramsey County on climate action planning
- Gave 4 ad-hoc presentations to local organizations and other cities



Family Fun Day



Green 2 Go Packaging Fair



Clean Energy Resource Team Event



Climate Equity Action Plan Public Meeting

2026 Public Works Work Plan

2025 Accomplishments

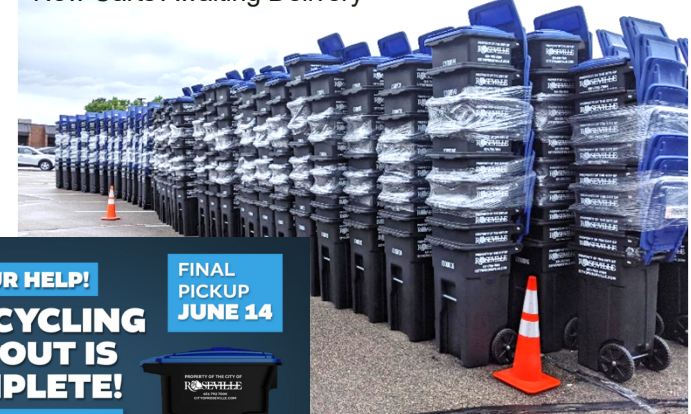
Recycling

- Waste Management recycling 5-yr contract started July 1
- Roll out of roughly 12,000 city branded and owned recycling carts
- Eureka Recycling: 2512 tons in 2024
- Clean Up Day: 337 visits
 - 31 tons of trash, 3.76 tons scrap metal, 2 tons of electronics, 73 mattresses, ½ ton of textiles, 38 bikes
- Shredding Day: 621 visits
 - 16 tons of paper

Misc Stormwater

- Project planning for Willow pond dredging

New Carts Awaiting Delivery



WE STILL NEED YOUR HELP!

THE NEW RECYCLING CARTS ROLL OUT IS NEARLY COMPLETE!

FINAL PICKUP JUNE 14

On the evening of **Friday, June 13**, please leave your old Eureka recycling carts at the curb for final pickup. Eureka has hired ContainerPros to do a full citywide cart pickup on **Saturday, June 14** to collect as many of the old carts as possible.

ROSEVILLE

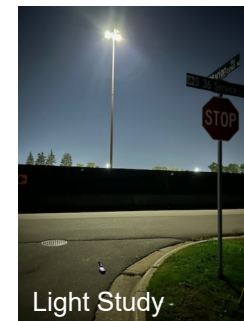
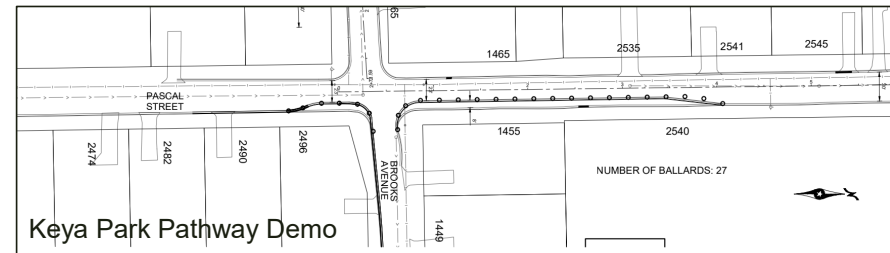


2026 Public Works Work Plan

2025 Accomplishments: Planning & Grants

Miscellaneous

- Lead Free Roseville: 92%+ services reported
- Lighting Policy updated
- Bike Plan drafted & Hamline bike lanes demonstrated
- Safety Plan completed
- Adopt-A-Streetscape Program launched
- Water Efficiency Rebates & Private Sewer (I&I) Grants
 - \$10,000 in Rebates Given to 69 Homeowners for Installing Water Efficient Appliances
 - \$2,500 given to 6 homeowners for Equity Water Rebate
 - \$53,000 granted to 11 homeowners for sewer services
- Traffic safety requests resulted in several small projects
- 39 Traffic count/speed studies completed
- Easement & ROW vacations: 3
- Engineering services for Falcon Heights: 1000+ Hours
- Roseville Strategic Plan



2026 Public Works Work Plan

2025 Accomplishments: Construction Projects



Dale/Owasso Lift Station - before



Dale/Owasso - during construction



Dale/Owasso - startup



Tamarack Pathway - before



Tamarack Pathway - during construction



Tamarack Pathway - after

2026 Public Works Work Plan

2025 Accomplishments: People Who Make It Happen



Ian, Doug, Ken & Darrin at Rosefest



Leon, Mike, Mike, & Brad at PW Week Lunch



2025 PW Interns



Volunteers at Clean Up Day



Ryan at UofM Career Fair



Staff & PWET tour of Waste Management Material Recovery Facility



Ness & Noelle at Taste of Roseville



Laura, Sally, & Beth at PW Week Lunch



Jennifer at Rosefest



Dan at the Hamline Open House



PMP as shown
plus curb and ped
ramp repairs.

2026 PMP Project DRAFT

SUBJECT TO CHANGE

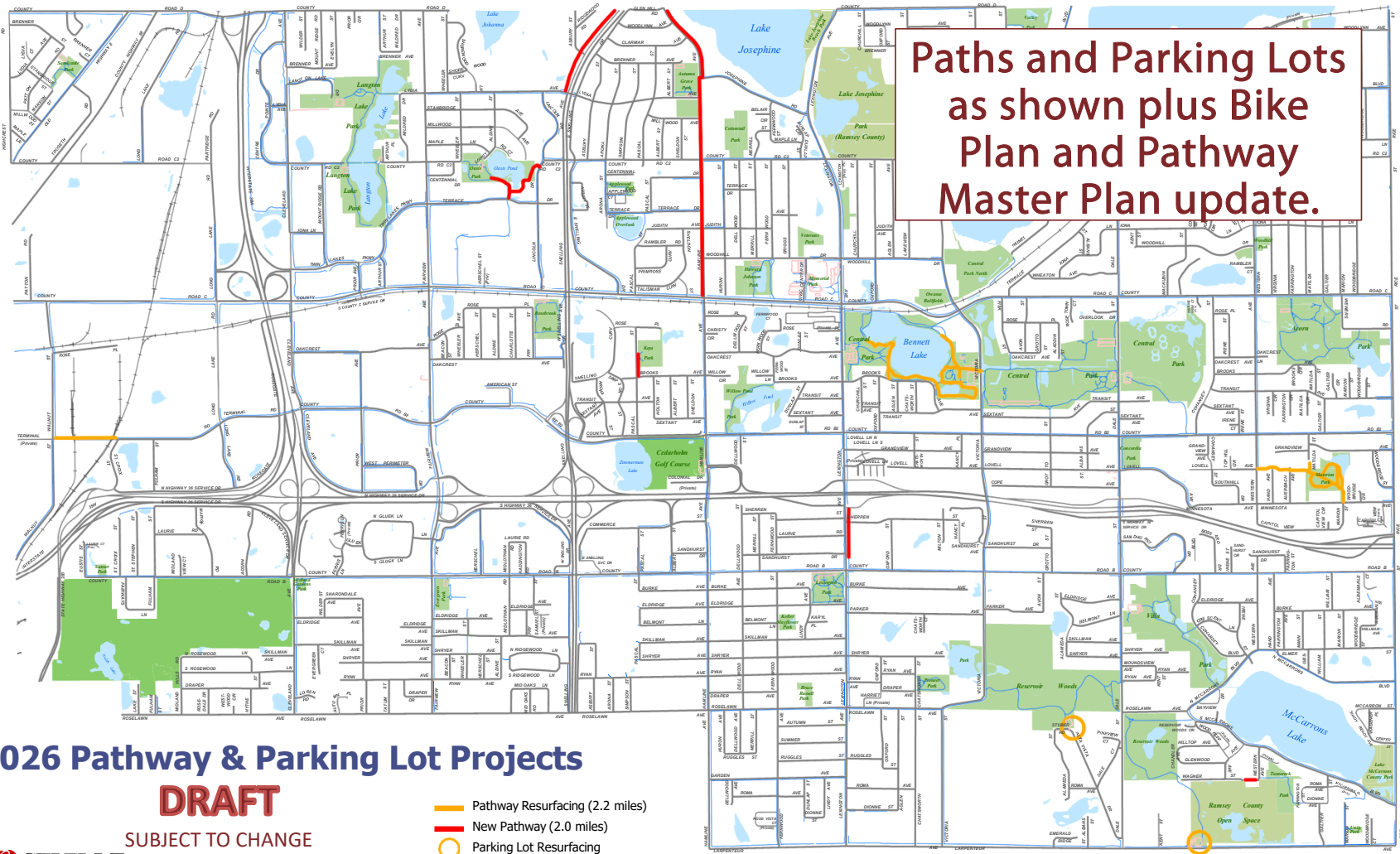


Prepared by: Engineering Department
10/9/2025

- 2026 Mill & Overlay (5.13 miles)
- 2026 Reclaim (0.71 miles)
- 2026 Reclaim MSA (0.80 miles)
- 2026 Reconstruction MSA (0.24 miles)

Data Sources
 * Ramsey County GIS (10/3/2025)
 * City of Roseville Community Development
 * City of Roseville Finance Department

DISCLAIMER
 This map is neither a legally recorded map nor a survey, and is not intended to be used as one. This map is a compilation of records, maps, and other information available to the City of Roseville. The City does not warrant the accuracy or completeness of the information shown on this map. The City does not accept any liability for any errors or omissions on this map. The City does not accept any liability for any damages, including consequential damages, arising from the use of this map. The City does not accept any liability for any damages, including consequential damages, arising from the use of this map.



2026 Pathway & Parking Lot Projects

DRAFT

SUBJECT TO CHANGE



Prepared by: Engineering Department
11/21/2025

- Pathway Resurfacing (2.2 miles)
- New Pathway (2.0 miles)
- Parking Lot Resurfacing
- Existing Pathway
- Existing Parking Lot

Data Sources
 * Ramsey County GIS (10/3/2025)
 * City of Roseville Community Development
 * City of Roseville Finance Department

DISCLAIMER
 This map is neither a legally recorded map nor a survey, and is not intended to be used as one. This map is a compilation of records. The map is not a representation of the actual conditions on the ground, and is not intended to be used as a basis for any legal action. The City of Roseville is not responsible for any errors or omissions on this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map.

2026 Public Works Work Plan

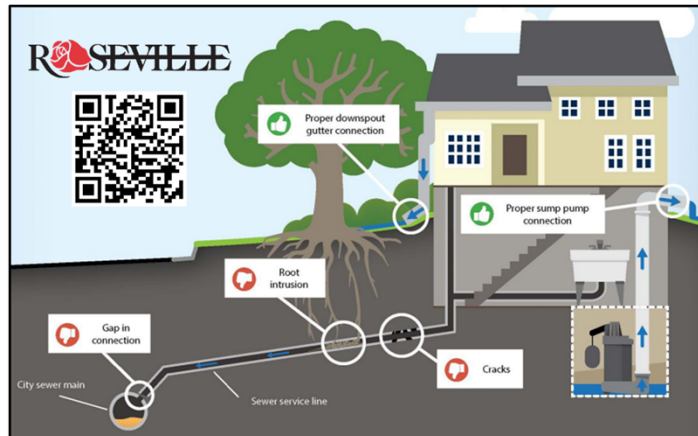
Sanitary Sewer System



Cohansey Lift Station



Center Street Lift Station



Lift Stations

- Cohansey Lift Station upgrade
- Design for Center Street Lift Station upgrade (2027)
- Lift Station Analysis by consultant

Sanitary Sewer Lining

- \$1.2M lining project

Other

- Private I&I Grant Program
- Upgrades with PMP

2026 Public Works Work Plan

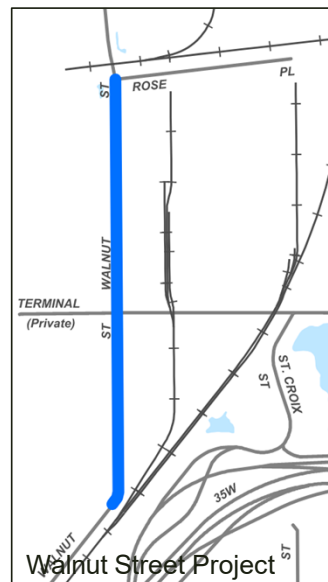
Water Distribution System

Watermain

- \$1.2M Watermain funds for:
 - system repairs with PMP and general maintenance
 - Hamline Ave watermain & meter upgrades: Josephine to Arden Hills
 - Walnut St watermain replacement: Rose to RR

Other

- Booster station improvements
 - Roof, noise attenuation, security, & solar
- AMR & Meter replacements
- Water Efficiency Rebates



2026 Public Works Work Plan

Storm Sewer System & Environmental - Recycling

Storm Sewer

- PMP sewer repairs
- Twin Lakes Trail Phase 2
- Cohansey & Marion Street drainage improvements
- Pipelining on Cohansey, Dale, Wilder
- Bennett Lake Waterfall maintenance
- St Croix & Willow Pond maintenance
- CD2 vegetation & continue project planning
- Lift Station Analysis

Recycling

- WM's 5-year contract started July 1, 2025. Continue transition process to ensure contract requirements are being met.
- Prepare for Ramsey County curbside organics pickup program
- Expand recycling opportunities at Clean Up Day (ex. bulkies)
- Evaluate and expand opportunities for recycling in parks
- Continue the annual Shredding Day event



Willow Pond



Large Diameter Pipe Lining



Willow Pond Dredging



Waste Management MRF



Textile Recycling



Shredding Day

2026 Public Works Work Plan

Environmental - Sustainability

Sustainability

- Green to Go Ordinance Implementation
- Climate Equity Action Plan Development and Implementation
- Energy Action Plan Implementation
- Pollinator protection & Native Plant Sale
- Back to School Clothing Swap
- Roseville Sustainable Steward Program
- GreenStep & B3
- Environmentally Preferable Purchasing Policy
- Continued inter-agency collaboration with Ramsey County, Roseville Area School District
- Outreach & Education



2026 Public Works Work Plan

City Campus Master Plan

MOC & LPCDS

- Finalize design of Concept C for the License/Passport Center & Dance Studio and Maintenance Operations Center.
- Award contracts for construction.
- Site preparation, grading and construction of License/Passport Center & Dance Studio and new expanded shared VFW parking lot, north of Woodhill at Veterans Park.



CONCEPT C.1 | MOC + LPC/DS



CONCEPT C.2 | MOC + LPC/DS



2026 Public Works Work Plan

Other Agency Projects within Roseville

MnDOT

- Snelling from TH 36 to Grey Fox (incl pathway)
- TH 280 from Wabash to I35 W

Ramsey County Public Works

- Hamline from C to C2 (RV Lead)
- County Road C from Lexington to 35E
- Fairview from Larpenteur to CR B2
- Design County Road C bridge over MCRR (2027)
- Design County Road D from Fairview to Cleveland (2027)
- Design Victoria Path from CR C to Harriet (2027)
- Design Rice from Wheelock to CR B (2028)

Metro Transit

- Metro Micro Roseville Area
- G Line Construction

Watersheds

- Capitol Region Watershed District
 - Gottfried Pit updates & transition to district mgmt.
 - Targeted Watershed Program



2026 Public Works Work Plan

Questions?



EQUITY & INCLUSION TOOLKIT



To Guide Decision Making on Policies, Programs, Initiatives, and Budget Proposals to Help Build an Equitable and Inclusive Community

Things to know about the toolkit

1. The Equity & Inclusion Toolkit (EIT) is a reflective tool to assist decision makers in evaluating ideas and proposed solutions with a perspective inclusive of equity.
2. The EIT is NOT a test of competence in equity and inclusion, but a tool to help make decisions that are advancing our community aspirations in an equitable and inclusive way.
3. This is a public document. The public should know city leaders are diligent in considering community voices and potential adverse outcomes of decisions.
4. Please seek diverse perspectives on the completion of this document, including your colleagues. The Equity and Inclusion Manager and your Department Head are additional resources that should review this document upon completion.
5. As lessons are learned and/or outcomes are achieved, the EIT is a working document that should be updated.

Equity & Inclusion Toolkit Instructions

This toolkit serves as a guide to developing an equity impact analysis. Through the process of answering questions focused on community and stakeholder impact. Through the process of understanding the outcomes of decisions on the community, you will end with an Equity Impact Analysis or summary of your findings to be included on the Request for Council Action (RCA). The completed toolkit should be attached as supporting documentation for council RCA's. Please forward a copy of the completed toolkit to the city's Equity and Inclusion Manager for review and storing.

Agenda Item Title:

Public Works 2026 Work Plan

Brief Description:

Each year, Public Works staff monitors and evaluates the condition of City infrastructure systems to develop capital improvement plans. Staff also work closely with other agencies, including watersheds, Ramsey County, and MnDOT, to make improvements to our systems as part of their projects within Roseville. The proposed projects and initiatives that are recommended for 2026 are broken into three categories for this EIT:

- 1) existing infrastructure (PMP, paths, water/sewers/storm)
- 2) new infrastructure/planning (paths, lighting, bike plan)
- 3) initiatives (Green to Go, Climate Equity & Energy Action Plans, recycling/organics/events, water/sewer grants).

The proposed work plan is consistent with the 20-year capital improvement plan and pavement management program policies.

Staff presented the Public Works 2026 Work Plan to the Public Works, Environment and Transportation Commission on November 25, 2025.

Meeting Date(s):

PWET 11/25/25
CC 1/5/26

Prepared by:

Jennifer Lowry

Reviewed by:

Jesse
Freihammer

Which of the community aspirations does this request for council action most align with?

- ☒ Foster a strong sense of community through effective and inclusive communication, effective engagement, and collaborative decision-making.
- ☐ A community that is welcoming and inclusive of all people regardless of country of origin, race, ethnicity, gender, sexual preferences, age, physical ability, or socioeconomic standing.
- ☐ A city where all people feel safe and secure and where mutual trust and respect are fostered between the community and their police, fire, and all emergency responders.
- ☐ A community of thriving and diverse neighborhoods with quality housing and businesses that meet the needs of, and provide opportunities for, all people.
- ☐ A community that embraces diversity through multicultural public programming, public gathering spaces, and parks in ways that are suitable for all people regardless of age, ability, or access to information.
- ☒ A community that treasures and preserves natural areas and open space and prioritizes environmental conservation and sustainability.
- ☐ A community that is economically prosperous with a stable and broad tax base, vibrant small businesses, high quality employment opportunities, and a range of retail and entertainment options.
- ☒ A community with a safe, inclusive, and well-connected transportation and infrastructure system that supports the health and well-being of residents, visitors, customers, businesses, and employees regardless of ability, access, cultural background, or socioeconomic standing.

What are the desired outcomes and impacts in the community?

- 1) Existing infrastructure: To maintain existing city infrastructure and city services in order to sustain and improve the quality of life for individuals working and living in the community. This means providing safe and effective utilities (water, sanitary, storm) and transportation systems (paths, roads) for people and businesses to go about their days without being concerned about these services and systems.
- 2) New infrastructure/planning: to incrementally improve the public quality of life by adding new infrastructure, or planning/prioritizing new infrastructure.
- 3) Initiatives: Sustainability and Environment initiatives and private water/sewer grants are intended to further city goals of "prioritizing environmental conservation and sustainability" through "effective engagement, collaborative decision-making" and education/public buy in, and help all community members mitigate and adapt to the effects of climate change in an equitable way.

Who will benefit from or be burdened by this decision?

- 1) Existing infrastructure: Adjacent property owners/tenants will benefit from pavement and utility improvements, as will all users of the public ROW. Adjacent property owners/tenants will be impacted as noted in next section.
- 2) New infrastructure/planning: Adjacent property owners/tenants will benefit from pavement, drainage, and utility improvements, as will all users of the public ROW. Special assessments may be applied for enhanced lightning districts, if petitioned by residents, otherwise none are planned for 2026. Adjacent property owners/tenants may be impacted as noted in next section.
- 3) Initiatives: Property owners/tenants as a whole should benefit by the initiatives. The goal of the initiatives are to work with multiple stakeholders to gather as much information as possible and base an improvement off that. The improvement can reduce green house gas emissions, reduce the risk of environmental and climate impacts to vulnerable populations, etc. Adjacent property owners/tenants may be impacted as noted in next section.

What are potential unintended consequences and are there strategies to mitigate any negative consequences?

- 1) Existing infrastructure: construction activities often impact access to homes and businesses - efforts are made to inform those impacted of the time, duration, and nature of the impact such that they can plan around it when possible. Additionally, staff work 1:1 with residents and the contractor as need to address special concerns or conflicts such as irrigation.
- 2) New infrastructure/planning: something needs to give to allow for new infrastructure to be built, loss of grass boulevards, loss of parking, loss of trees/screening, loss of vehicular travel lanes that may result in a longer travel time, etc. Impacts will be reviewed on an individual basis and may result in landscaping or other mitigation measures. New lighting may provide unwanted light to yards, but shields can be installed to mitigate as needed.
- 3) Initiatives: Green to Go may have additional financial costs to businesses, that may be passed on to consumers. Part of our initiative process is based on feedback from stakeholders. A number of populations may not speak English as a first language, have the ability to provide feedback, nor have sufficient trust in government to feel comfortable providing feedback. As a result, the benefits of initiatives and programs may unintentionally flow to communities that provide the most feedback. We are working to address communication inequities by expanding translation availability and focusing outreach efforts on underserved communities.

How have we incorporated and/or engaged community perspective into this recommendation?

- 1) Existing infrastructure: Notices have or will be sent to property owners/tenants along maintenance projects. They are encouraged to let us know of any concerns or issues, such as ponding on yards or roads, that we should know about and have the opportunity to address during a project.
- 2) New infrastructure/planning: New paths are typically identified on the Master Pathway Plan and are coordinated with adjacent property owners/tenants to mitigate their concerns. The Streetlight Policy was again updated to add an illuminance target in response to residents' lighting concerns. The draft Bike Plan and demonstration project received nearly 200 comments that will be reviewed and incorporated as appropriate prior to finalizing the plan. The design of construction plans for the City Campus Master Plan will have a committee that includes members from the public.
- 3) Initiatives: Several plans are all created with data and public input, and goals within these plans focus on areas where there is a need. Property owners/tenants are engaged throughout the process to provide input to help guide the plans to better serve the public.

Equity Impact Analysis (Summary)

In 1-3 paragraphs, how would you summarize the consideration of equity on this recommendation? How does this help us achieve our Community Aspirations? This summary should be included under the Equity Impact Summary of the RCA.

The proposed projects and initiatives that are recommended for 2026 are broken into three categories for this summary:

- 1) Existing Infrastructure (i.e. pavement and utility maintenance): projects have been identified primarily based on their asset condition rating in an effort to maintain existing city infrastructure to preserve and improve the quality of life for individuals working and living in the community. Minimal impacts to nearby residents and business may occur during construction, but staff will communicate and work with those impacted to mitigate when possible. All those using the asset will benefit from the improvements.
- 2) New Infrastructure/Planning (i.e. new paths, new lighting, etc): new infrastructure and drainage improvements are proposed based on prior planning documents like the Pathway Master Plan or Comprehensive Surface Water Management Plan. Recognizing that underserved groups may not have engaged as much as other groups in the public input portions of the development of these plans to identify needs and priorities, staff will continue to review project selections with an equity lens, review data to find gaps in needs, and seek additional outreach to impacted property owners/tenants. No special benefit assessments are planned for 2026, unless enhanced lighting districts are petitioned by residents.
- 3) Initiatives (i.e. Green to Go & Energy Action Plan implementation, Climate Equity Action Plan development, recycling/organics/collection events, water/sewer grants): Part of the initiative process is based on feedback from stakeholders. A number of underserved populations may not speak English as a first language, have the ability to provide feedback, nor have sufficient trust in government to feel comfortable providing feedback. As a result, the benefits of initiatives and programs may unintentionally flow to communities that provide the most feedback. We are working to address communication inequities by expanding translation availability and focusing outreach efforts on underserved communities.

Resources

[Census 2020](#) – Publicly available data gathered every 10 years intended to be the leading source of quality data on people and economy.

[American Community Survey](#) – A survey by the U.S. Census Bureau updated annually.

[Google Scholar](#) – Publicly available scholarly literature which may contain relevant data.

Community Feedback – All ways in which the community provides feedback to the city can be used to aide in decision making.

Previous Completed Equity & Inclusion Toolkits

REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.b.

Department Approval

City Manager Approval



Item Description: Discuss Roseville's 2026 Legislative Priorities

Background

At the January 6, 2025 meeting, the City Council adopted Legislative Priorities in anticipation of the 2025 Legislative Session of the Minnesota Legislature. The 2026 session will run from February 17 to May 28, 2026. Bills introduced in 2025 are still eligible to be considered by the Legislature in 2026.

High Priority Items (Items that the City of Roseville will directly advocate for passage by the Legislature)

- Seek financial support for capital improvements for the state and regional asset of the Guidant John Rose Minnesota OVAL and support facilities through the State Bonding Bill **NOT APPROVED** (*Small bonding bill passed by Legislature, local projects not included*)
- Allow local units of government to designate which licensed ambulance service provider may serve their community and to determine the appropriate level of service and response times **NOT APPROVED** (*No bill considered by Legislature*)
- Enact statewide Licensing of Massage Therapists **NOT APPROVED** (*HF 362/SF 1131 introduced but no action taken by Legislature*)
- Modify existing state law regarding park dedication to allow for collection of park dedication fees on new development without the requirement that the land must be subdivided **NOT APPROVED** (*No bill considered by Legislature*)

Other Priorities (Items the City of Roseville supports but will let other organizations directly advocate for passage by the Legislature)

- Creation of EDA powers for Ramsey County **APPROVED**
- Creation of sustainable alternative funding sources for Cable Commissions **NOT APPROVED** (*HF 974/SF 2045 introduced but no action by Legislature*)
- Allow for the use of city websites or other technology-based methods for official notices **NOT APPROVED** (*No bill considered by Legislature*)
- Implement Police Officer arbitration reform **NOT APPROVED** (*No bill considered by Legislature*)
- Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems in R-2 (Multi-Family) Occupancy Group **NOT APPROVED** (*No bill considered by Legislature*)
- Support legislative efforts to require the Department of Labor and Industry to adopt an advanced energy standard as part of the State Building Code and other legislative efforts to support zoning and financial incentives at the local level to encourage sustainable building design, construction, and operation strategies that aim to lower overall greenhouse gas emissions **NOT APPROVED** (*No bill considered by Legislature*)
- Continued funding to local governments to address emerald ash borer **APPROVED** (\$400,000 state-wide funding provided)

- Without limitation, amend state law to provide for the opportunity for city officials, City Council members, and City Commission members to participate virtually at city meetings from a remote location without having to open the remote location to the public as long as at least one publicly accessible location is offered **APPROVED**
- Continued funding for mental health services and resources for public safety **NOT APPROVED**
(No bill considered by the Legislature)

As is noted above, many of the City's priorities were never officially considered by the full Legislature or voted on in 2025.

Staff suggests the City Council remove any items marked **APPROVED** from the Legislative Priorities. If it is felt that there needs to be continued work on the priority, the City Council should reword the priority to specifically describe the issue that should be addressed.

For the past couple of years, the City Council discussed concerns about legislation addressing missing middle housing, multifamily housing in commercial zones, and city minimum residential density and associated requirements. As a result of that discussion, the City Council approved sending a letter to Roseville's area legislators which raised concerns about the proposed legislation. (Attachment 2). At this point, it is unclear if the same or similar legislation will be proposed in the upcoming session. However, given the level of support these issues had last session, it is most likely that legislation addressing missing middle housing will be introduced. The City Council should discuss whether the previous concerns regarding missing middle housing should be added to the City's Legislative Priorities.

For general information, staff has included the table of contents of the legislative policies for the League of Minnesota Cities and Metro Cities organization as Attachment 3.

As the City Council will note, there are several instances of overlap between the City's Legislative Priorities and the League of Minnesota Cities and Metro Cities legislative policies. The full copy of each organization's legislative policies can be viewed at the links listed below.

League of Minnesota Cities

<https://www.lmc.org/>

Metro Cities

<https://www.metrocitiesmn.org/>

Policy Objectives

Advocating for Roseville's Legislative Priorities will provide a voice to the Minnesota Legislature and Governor on items and issues that are important to the community and city operations.

Equity Impact Summary

While the equity toolkit was not utilized to analyze the impact of the Legislative Priorities, it is important to acknowledge that each priority may have equity impacts. As the City's legislative policies are mostly centered around state laws and policies, a broader state-wide equity lens is needed to ensure that racial equity disparities are addressed. As the Legislature considers the City's legislative priorities, the City will advocate that racial equity impacts are considered in the drafting and consideration of the legislation.

Budget Implications

Not directly applicable to the Legislative Priorities. However individual items may have a cost impact to the City, either negatively or positively, depending on the topic and outcome.

Staff Recommendations

Staff recommends the City Council should review 2024 Legislative Priorities and discuss what should be included as part of the 2026 Legislative Priorities.

Requested Council Action

The City Council should discuss and provide direction on Roseville's 2026 Legislative Priorities for staff to bring back for further discussion and consideration.

Prepared by: Patrick Trudgeon, City Manager

Attachments:

1. City of Roseville 2025 Legislative Priorities
2. Letter to legislators RE zoning preemption legislation
3. LMC & Metro Cities Legislative Policies



City of Roseville's 2025 Legislative Priorities
Adopted January 6, 2025

High Priority Items (Items that the City of Roseville will directly advocate for passage by the Legislature)

- Seek financial support for capital improvements for the state and regional asset of the Guidant John Rose Minnesota OVAL and support facilities through the State Bonding Bill **NOT APPROVED** (*Small bonding bill passed by Legislature, local projects not included*)
- Allow local units of government to designate which licensed ambulance service provider may serve their community and to determine the appropriate level of service and response times **NOT APPROVED** (*No bill considered by Legislature*)
- Enact statewide Licensing of Massage Therapists **NOT APPROVED** (*HF 362/SF 1131 introduced but no action taken by Legislature*)
- Modify existing state law regarding park dedication to allow for collection of park dedication fees on new development without the requirement that the land must be subdivided **NOT APPROVED** (*No bill considered by Legislature*)

Other Priorities (Items the City of Roseville supports but will let other organizations directly advocate for passage by the Legislature)

- Creation of EDA powers for Ramsey County **APPROVED**
- Creation of sustainable alternative funding sources for Cable Commissions **NOT APPROVED** (*HF 974/SF 2045 introduced by no action by Legislature*)
- Allow for the use of city websites or other technology-based methods for official notices **NOT APPROVED** (*No bill considered by Legislature*)
- Implement Police Officer arbitration reform **NOT APPROVED** (*No bill considered by Legislature*)
- Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems in R-2 (Multi-Family) Occupancy Group **NOT APPROVED** (*No bill considered by Legislature*)
- Support legislative efforts to require the Department of Labor and Industry to adopt an advanced energy standard as part of the State Building Code and other legislative efforts to support zoning and financial incentives at the local level to encourage sustainable building design, construction, and operation strategies that aim to lower overall greenhouse gas emissions **NOT APPROVED** (*No bill considered by Legislature*)
- Continued funding to local governments to address emerald ash borer **APPROVED** (\$400,000 state-wide funding provided)
- Without limitation, amend state law to provide for the opportunity for city officials, City Council members, and City Commission members to participate virtually at city meetings from a remote location without having to open the remote location to the public as long as at least one publicly accessible location is offered **APPROVED**
- Continued funding for mental health services and resources for public safety **NOT APPROVED** (*No bill considered by Legislature*)

March 31, 2025

Representative David Gottfried
5th Floor Centennial Office Building
St. Paul, MN 55155

RE: City comments on HF 1987/SF 2229 (“Minnesota Starter Home Act”), HF 2140/SF 2231 (“More Homes Right Places Act”) and HF 2018/SF 2286 (“Transforming Main Street Act”)

Dear Representative Gottfried:

I am writing this letter to express our concern with multiple pieces of legislation known as the *Minnesota Starter Home Act*, *More Homes Right Places Act* and *Transforming Main Street Act*. At our March 24, 2025 City Council meeting, my colleagues and I revisited our previous letter from April 15, 2024 regarding legislation that was known as the Missing Middle Housing bill and collectively find similar concerns with the bills being considered this session. I submit this letter to reaffirm our continued concern with the breadth of the proposed changes these bills will have in our community, the unforeseen outcomes for local governments that could occur if this legislation is adopted, and the level of specificity to which local control is being preempted by these bills. Further, none of these bills guarantee more affordable housing or increased development by itself.

As we communicated a year ago, Roseville understands the housing shortage that faces our State and has put considerable efforts, both regulatorily and financially, towards efforts to address housing needs within our City. We are concerned that if these bills pass, they will have unintended consequences on the otherwise thoughtful efforts Roseville has deployed locally, which are based on analysis of local needs and after engagement with community members.

Roseville has worked very hard in recent years to create more affordable housing and missing middle housing. A few examples include:

- Approval of nearly 700 units of affordable apartments over the last several years,
- Approval of amendments to our Zoning Code to allow two-unit housing types (or missing middle housing) in zoning districts that previously only permitted single family homes,
- Permitting Accessory Dwelling Units for more than ten years, and
- Maintaining a Land Trust Partnership program with Habitat for Humanity that has resulted in existing single-family homes being sold with covenants that ensure long-term affordability for families earning 80% of the Area Median Income.

The above efforts resulted in considerable financial commitment from the City, engagement with our community, and implementation of our Zoning Code and Comprehensive Plan. If the current bills pass, our thoughtful approach to meeting our community’s housing needs will be threatened and instead, the developer will solely get to determine what gets built and where. Roseville is not opposed to State intervention on a broader scale, but we do object to the rigid approach, prescriptive mandates and lack of flexibility of these bills.

Thank you for your consideration of Roseville's concerns. We look forward to engaging in more thoughtful, locally minded legislative actions and would welcome the opportunity to provide input. For your reference, we have included last year's letter outlining our concerns with this legislation.

As always, please feel free to reach out to me to discuss our efforts to address housing needs in Roseville and our concerns with the current legislation.

Respectfully,
CITY OF ROSEVILLE

Daniel Roe
Mayor

LEAGUE OF MINNESOTA CITIES

2026 City Policies

For Legislative and
Administrative Action

Adopted November 6, 2025

*The only comprehensive statewide advocacy agenda
for all Minnesota cities*



*This document is available in the Legislative Action Center
on the League's website at www.lmc.org/policies*

Table of Contents

COVER	1
Second Page	2
IGR Staff Page.....	3
COMMITTEE MEMBERSHIP	9
LMC POLICY DEVELOPMENT PROCESS.....	14
PURPOSE, PROCESS AND PRINCIPLES OF CITY POLICIES.....	15
IMPROVING SERVICE DELIVERY	16
SD- 1. Local Control	16
SD- 2. Unfunded Mandates	16
SD- 3. Local Approval of Special Laws.....	16
SD- 4. State Government Shutdowns.....	17
SD- 5. Duration of Conservation Easements	18
SD- 6. Racial Equity in Minnesota	18
SD- 7. Immigration Reform	20
SD- 8. Responsibility for Locating Private Underground Facilities.....	20
SD- 9. Utility Relocation Under Design-Build Road Construction	21
SD- 10. National Fire Protection Association (NFPA) Standards	21
SD- 11. Fire Mutual Aid	22
SD- 12. Clarification of Joint Powers Relationships with Federally Recognized Indian Tribes	22
SD- 13. Ambulance Service Costs and Liability.....	23
SD- 14. Emergency Medical Services	24
SD- 15. Fees for Service	24
SD- 16. Improving and Increasing Access to Information.....	25
SD- 17. Administrative Fines for Code Violations.....	26
SD- 18. Contracting and Purchasing.....	26
SD- 19. City Enterprise Operations	27
SD- 20. Preservation of Order in City Council Meetings.....	27
SD- 21. Constitutional Amendments	27
SD- 22. Initiative and Referendum.....	28
SD- 23. Civil Liability of Local Governments	28
SD- 24. Private Property Rights and Takings.....	29
SD- 25. Organized Solid Waste Collection	30
SD- 26. Private Well Drilling	31
SD- 27. Sustainable Development.....	31
SD- 28. Construction Codes	33
SD- 29. Building Officials.....	33
SD- 30. Disability Access Requirements	34
SD- 31. Assaults on Code Enforcement Officials	35
SD- 32. Restrictions on Possession of Firearms.....	36
SD- 33. Public Safety Communications	36
SD- 34. Collateral Consequences and Expungements	37
SD- 35. Criminal and Juvenile Justice Information	38
SD- 36. Pawn Shop Regulation and Use of the Automated Property System (APS).....	39

SD- 37. City Costs for Enforcing State and Local Laws	40
SD- 38. Compensation and Reimbursement for Public Safety Services	40
SD- 39. Administrative Traffic Citations.....	41
SD- 40. Juveniles in Municipal Jails.....	42
SD- 41. Justice System Funding.....	42
SD- 42. 21st Century Policing	43
SD- 43. Post-Incarceration Living Facilities.....	44
SD- 44. Cybersecurity	44
SD- 45. Legalization of Fireworks	45
SD- 46. Traffic Enforcement Cameras.....	46
SD- 47. Operation of Motorized Foot Scooters	46
SD-48. Operation of Electric Assisted Bicycles	47
SD- 49. Copper Wire Theft Prevention.....	47
SD- 50. Drug Courts	48
SD- 51. Drug Paraphernalia.....	48
SD- 52. Regulation of Massage Therapists	48
SD-53. Regulation of Adult-Use Cannabis and Cannabinoid Products.....	49
SD- 54. Lawful Gambling and Local Control	50
SD- 55. Liquor Liability Insurance Limits	50
SD- 56. On-Sale Liquor or Wine Licenses	51
SD- 57. Liquor Licensing of Non-Contiguous Spaces.....	51
SD- 58. Wine and Off-Sale Licenses.....	51
SD- 59. Youth Access to Alcohol and Tobacco.....	52
SD- 60. Consumer Small Loans	52
SD- 61. Regulation of Mobile Businesses	53
SD- 62. Regulation of Party Buses and Boats-for-Hire	53
SD- 63. Environmental Protection.....	54
SD- 64. Impaired Waters.....	56
SD- 65. Municipal Public Water Supplies	57
SD- 66. Municipal Electric Utilities	58
SD- 67. State Support for Municipal Energy Policy Goals	59
SD- 68. Urban Forest Management Funding	60
SD- 69. City Pesticide Application Authority.....	61
SD- 70. Election Issues.....	61
SD- 71. Administering Absentee Balloting and Early Voting.....	61
SD- 72. Ranked Choice Voting	63
SD- 73. Election Judge Recruitment, and Retention,	63
SD-74. Mail Balloting.....	65
SD-75. Modernizing Charter Amendment Process	65
SD-76. Presidential Nomination Primary	65
SD-77. Health Care Facility Voting.....	66
SD-78. Voters Experiencing Homelessness.....	66
SD-79. Voter Registration	67
SD-80. Election Judge Payment Requirement Exception	68
IMPROVING LOCAL ECONOMIES	69
LE- 1. Growth Management and Annexation.....	69

LE- 2. Wildlife Management Areas.....	70
LE- 3. Official State Mapping Responsibility.....	70
LE- 4. Electric Service Extension	71
LE- 5. Statutory Approval Timelines.....	71
LE- 6. Maintenance of Retaining Walls Adjacent to Public Rights of Way.....	73
LE- 7. Development Disputes.....	73
LE- 8. Foreclosure and Neighborhood Stabilization	73
LE- 9. Housing Policy	76
LE- 10. Resources for Affordable Housing.....	78
LE- 11. Greater Minnesota Housing	80
LE- 12. Energy Efficiency Improvement Requirements for Housing.....	82
LE- 13. In-Home Day Care Facilities.....	83
LE- 14. Residential Programs.....	83
LE- 15. Inclusionary Housing.....	85
LE- 16. Community Land Trusts	85
LE- 17. Telecommunications and Information Technology	86
LE- 18. Broadband.....	86
LE- 19. Competitive Cable Franchising Authority.....	88
LE- 20. Public Right-of-Way Management.....	89
LE- 21. Wireless Infrastructure and Equipment Siting.....	90
LE- 22. County Economic Development Authorities.....	90
LE- 23. Local Appropriations to Economic Development Organizations.....	91
LE- 24. Workforce Readiness	91
LE- 25. Business Development Programs.....	92
LE- 26. Remediation and Redevelopment	92
LE- 27. Development Authority Levy Limits.....	93
LE- 28. Tax Increment Financing (TIF).....	93
LE- 29. Property Tax Abatement Authority	94
LE- 30. Revisions to the OSA Audit Function.....	95
LE- 31. OSA Time Limitations	96
LE- 32. Workforce Housing.....	96
LE- 33. Development Along Transit Corridors	98
LE- 34. Greenhouse Gas Emissions and Vehicle Miles Traveled Assessment Requirements on Trunk Highway Projects.....	99
LE- 35. Authority to Create Public Infrastructure Utilities	99
LE- 36. Adequate Funding for Transportation.....	100
LE- 37. Turnbacks of County and State Roads	101
LE- 38. MnDOT Rights-of-Way Maintenance.....	101
LE-39. Funding for Non-Municipal State Aid City Streets	102
LE-40. City Cost Participation on State and County Roads.....	103
LE- 41. Authority to Allow Amenities in MnDOT Rights-of-Way	103
LE- 42. Authority to Implement Infrastructure Fees.....	104
LE- 43. Safe Routes to School Grants Management.....	104
LE- 44. Railroads	105
LE- 45. Airport Planning and Funding.....	106
LE- 46. Airport Safety Zones.....	107

HUMAN RESOURCES & DATA PRACTICES	109
HR-1. Personnel Mandates and Limits on Local Control	109
HR-2. State Mandates on Employer Leave Policies	109
HR-3. Pay Equity Compliance	111
HR-4. Public Employment Labor Relations Act (PELRA)	111
HR-5. Implications of Janus v. AFSCME	112
HR-6. Essential Employees	113
HR-7. Re-employment Benefits	114
HR-8. Public Employee Defined Benefit Pension Plans	114
HR-9. Deferred Compensation	116
HR-10. Continued Health Insurance for Duty Disabled Peace Officers and Firefighters ..	117
HR-11. Health Care Insurance Programs	118
HR-12. Workers' Compensation	119
HR-13. Public Safety Duty Disability	120
HR-14. Drugs, Alcohol, and Cannabis Testing in the Workplace	122
HR-15. Veterans Preference	123
HR-16. Military Leave Reimbursement	123
Data Practices	124
DP-1. Data Practices Compliance Costs	124
DP-2. Records Retention Compliance Costs	126
DP-3. Updating the Minnesota Government Data Practices Act	126
DP-4. Maintaining Government Data in Large Databases	128
DP-5. Sharing of Student Data with Local Law Enforcement in Emergencies	128
DP-6. Disclosure of Victim Data	129
DP-7. Challenges to the Accuracy of Data	129
DP-8. Law Enforcement Technologies	130
DP-9. Body-Worn Cameras	131
DP-10. Open Meeting Law	131
DP-11. Needed Closed Meeting Exceptions to the Open Meeting Law	132
DP-12 Expunged records and the Data Practices Act	133
Federal Employment Law	134
FED-1. Consolidated Omnibus Budget Reconciliation Act (COBRA)	134
FED-2. Flexible Spending Accounts	134
FED-3. IRS Regulations on Death Benefits	135
FED-4. Federal Public Safety Collective Bargaining Bill	135
FED-5. Federal Health Care Reform	136
FED-6. Amended Internal Revenue Code Regarding 403(b) Retirement Plans	136
FED-7. Amended Internal Revenue Code Regarding Health Savings Account Eligibility and Medicare Enrollment	137
FED 8. Affordable Care Act Reporting	137
IMPROVING FISCAL FUTURES	139
FF- 1. State-Local Fiscal Relations	139
FF- 2. State Budget Stability	140
FF- 3. Funding Local Government Aid	140
FF- 4. State Charges for Administrative Services	142
FF- 5. Reporting Requirements	142

FF- 6. Taxation Duplication	143
FF- 7. Direct Property Tax Relief Programs.....	143
FF- 8. Sales Tax on Local Government Purchases	144
FF- 9. Taxation of Electronic Commerce	144
FF- 10. Local Lodging Taxes.....	145
FF- 11. Taxation of Electric Generation Personal Property	145
FF- 12. Electric Generation Taxation Reform	146
FF- 13. Support for Transitioning Communities	147
FF- 14. Taxation of Municipal Bond Interest.....	148
FF- 15. Pollution Control Exemption.....	148
FF- 16. Representative Democracy and Local Control	148
FF- 17. Tax Hearing and Notification Process	149
FF- 18. General Election Requirement for Ballot Questions.....	150
FF- 19. City Fund Balances.....	150
FF- 20. Local Sales Tax and City Revenue Diversification.....	150
FF- 21. City Franchise Authority	152
FF- 22. State Assistance for Property Tax Refunds for State-Assessed Property	153
FF- 23. Transition for Property Acquired by Tax-Exempt Entities	153
FF- 24. Payments for Services to Tax-Exempt Property.....	153
FF- 25. Housing Improvement Areas and Special Service Districts Petitioned by Business	154
FF- 26. Tax-Forfeited Properties and Local Special Assessments	155
FF- 27. Distribution of Proceeds from the Sale of Tax-Forfeit Property	155
FF- 28. State Hazard Mitigation and Response Support	156
FF- 29. Library Funding	157
FF- 30. Park and Library Land Tax Break.....	158
FF- 31. Increasing Safe School Levy Authority	158
FF- 32. Equitable Funding of Community Education Services.....	159
FF- 33. Street Reconstruction Bond Approval.....	159
FF- 34. Special Assessment Election Requirements.....	159
FF- 35. Homestead Market Value Exclusion.....	160
FF- 36. State Fund for Non-weather-related Disaster/Catastrophe Relief.....	160
FF-37. Federal Support for Emergency Preparedness, Recovery and Response	160
FF- 38. Park Dedication	161
FF-39. Fundraising Authority.....	161



Legislative Policies

January 2026

TABLE OF CONTENTS

Municipal Revenues & Taxation	1
<u>MR-1</u>	<u>State and Local Fiscal Relationship</u>
<u>MR-2</u>	<u>Revenue Diversification and Access</u>
<u>MR-3</u>	<u>Restrictions on Local Government Budgets</u>
<u>MR-4</u>	<u>Budget and Financial Reporting Requirements</u>
<u>MR-5</u>	<u>Local Government Aid (LGA)</u>
<u>MR-6</u>	<u>State Property Tax Relief Programs</u>
<u>MR-7</u>	<u>Property Valuation Limits/Limited Market Value</u>
<u>MR-8</u>	<u>Market Value Homestead Exclusion Program</u>
<u>MR-9</u>	<u>Metropolitan Area Fiscal Disparities Program</u>
<u>MR-10</u>	<u>State Property Tax</u>
<u>MR-11</u>	<u>Class Rate Tax System</u>
<u>MR-12</u>	<u>Regional Facility Host Communities</u>
<u>MR-13</u>	<u>Sales Tax on Local Government Purchases</u>
<u>MR-14</u>	<u>City Revenue Stability and Fund Balance</u>
<u>MR-15</u>	<u>Public Employees' Retirement Association (PERA)</u>
<u>MR-16</u>	<u>State Program Revenue Sources</u>
<u>MR-17</u>	<u>Post-Employment Benefits</u>
<u>MR-18</u>	<u>Health Care Insurance Programs</u>
<u>MR-19</u>	<u>State Budget Stability</u>
<u>MR-20</u>	<u>Taxation of Electronic Commerce</u>
<u>MR-21</u>	<u>Payments for Services to Tax Exempt Property</u>
<u>MR-22</u>	<u>Proceeds from Tax Forfeited Property</u>
<u>MR-23</u>	<u>Deputy Registrars</u>
<u>MR-24</u>	<u>Special Assessments</u>

<u>General Government</u>	13
<u>GG-1</u>	<u>Mandates, Zoning & Local Authority</u>
<u>GG-2</u>	<u>City Enterprise Activities</u>
<u>GG-3</u>	<u>Weapons on City Property</u>
<u>GG-4</u>	<u>911 Telephone Tax</u>
<u>GG-5</u>	<u>800 MHz Radio System</u>
<u>GG-6</u>	<u>Building Codes</u>
<u>GG-7</u>	<u>Administrative Fines</u>
<u>GG-8</u>	<u>Residential Programs</u>
<u>GG-9</u>	<u>Annexation</u>
<u>GG-10</u>	<u>Statewide Funding Sources for Local Issues with Regional Impact</u>
<u>GG-11</u>	<u>Urban Forest Management Funding</u>
<u>GG-12</u>	<u>Pollinator Habitat Resources</u>
<u>GG-13</u>	<u>Regulation of Harmful Substances and Products</u>
<u>GG-14</u>	<u>Water Supply</u>
<u>GG-15</u>	<u>Private Well Drilling Restriction Authority</u>
<u>GG-16</u>	<u>Organized Waste Collection</u>
<u>GG-17</u>	<u>Franchise Fees, Accountability and Cost Transparency</u>
<u>GG-18</u>	<u>Election Administration</u>
<u>GG-19</u>	<u>Regulation of Massage Therapists</u>
<u>GG-20</u>	<u>Peace Officer Arbitration Reform</u>
<u>GG-21</u>	<u>Public Safety Training and Resources</u>
<u>GG-22</u>	<u>Copper and Other Metal Theft</u>
<u>GG-23</u>	<u>Emergency Medical Services</u>
<u>GG-24</u>	<u>Race Equity</u>
<u>GG-25</u>	<u>Adult-Use Cannabis</u>
<u>GG-26</u>	<u>Street Racing and Carjacking</u>

GG-27	Public Notice Requirements	26
GG-28	Contracting and Purchasing	27
<u>Transportation</u>		29
<u>Transportation Policies and Funding Introduction</u>		30
<u>TP-1</u>	<u>Road and Bridge Funding</u>	30
<u>TP-2</u>	<u>Regional Transit System</u>	31
<u>TP-3</u>	<u>Transit Financing</u>	33
<u>TP-4</u>	<u>Street Improvement Districts</u>	34
<u>TP-5</u>	<u>Highway and Bridge Turn Backs & Funding</u>	34
<u>TP-6</u>	<u>“3C” Transportation Planning Process: Elected Officials’ Role</u>	34
<u>TP-7</u>	<u>Electronic Imaging for Enforcement of Traffic Laws</u>	35
<u>TP-8</u>	<u>Transportation Network Companies and Alternative Transportation Modes</u>	35
<u>TP-9</u>	<u>Airport Noise Mitigation</u>	35
<u>TP-10</u>	<u>Funding for Non-Municipal State Aid (MSAS) City Streets</u>	36
<u>TP-11</u>	<u>County State Aid Highway (CSAH) Distribution Formula</u>	36
<u>TP-12</u>	<u>Municipal Input/Consent for Trunk Highways and County Roads</u>	37
<u>TP-13</u>	<u>Plat Authority</u>	37
<u>TP-14</u>	<u>MnDOT Maintenance Budget</u>	37
<u>TP-15</u>	<u>Transit Taxing District</u>	38
<u>TP-16</u>	<u>Complete Streets</u>	38
<u>TP-17</u>	Noise Wall Voting	39
<u>TP-18</u>	Project Cost Participation	39

<u>Housing & Economic Development</u>	41
<u>HED-1 to HED-10</u>	<u>Introduction</u>
<u>HED-1</u>	<u>City Role in Housing</u>
<u>HED-2</u>	<u>City Role in Affordable and Life Cycle Housing</u>
<u>HED-3</u>	<u>Inclusionary Housing</u>
<u>HED-4</u>	<u>Metropolitan Council Role in Housing</u>
<u>HED-5</u>	<u>Allocation of Affordable Housing Need</u>
<u>HED-6</u>	<u>Housing Policy & Production Survey</u>
<u>HED-7</u>	<u>State Role in Housing</u>
<u>HED-8</u>	<u>Federal Role in Affordable and Workforce Housing</u>
<u>HED-9</u>	<u>Vacant, Boarded, and Foreclosed Properties and Properties at Risk</u>
<u>HED-10</u>	<u>Housing Ordinance Enforcement</u>
<u>HED-11 to HED-14</u>	<u>Introduction</u>
<u>HED-11</u>	<u>Economic Development</u>
<u>HED-12</u>	<u>Redevelopment</u>
<u>HED-13</u>	<u>Adaptive Reuse</u>
<u>HED-14</u>	<u>Workforce Readiness</u>
<u>HED-15</u>	<u>Tax Increment Financing (TIF)</u>
<u>HED-16</u>	<u>Eminent Domain</u>
<u>HED-17</u>	<u>Community Reinvestment</u>
<u>HED-18</u>	<u>Business Incentives Policy</u>
<u>HED-19</u>	<u>Broadband Technology</u>
<u>HED-20</u>	<u>City Role in Environmental Protection and Sustainable Development</u>
<u>HED-21</u>	<u>Impaired Waters</u>

<u>Metropolitan Agencies</u>	64
<u>MA-1</u>	<u>Goals and Principles for Regional Governance</u>
<u>MA-2</u>	<u>Regional Governance Structure</u>
<u>MA-3</u>	<u>Comprehensive Analysis and Oversight of Metropolitan Council</u>
<u>MA-4</u>	<u>Funding Regional Services</u>
<u>MA-5</u>	<u>Regional Systems</u>
<u>MA-6</u>	<u>Regional Water Supply Planning</u>
<u>MA-7</u>	<u>Review of Local Comprehensive Plans</u>
<u>MA-8</u>	<u>Comprehensive Planning Process</u>
<u>MA-9</u>	<u>Comprehensive Planning Schedule</u>
<u>MA-10</u>	<u>Local Zoning Authority</u>
<u>MA-11</u>	<u>Regional Growth</u>
<u>MA-12</u>	<u>Natural Resource Protection</u>
<u>MA-13</u>	<u>Inflow and Infiltration (I/I)</u>
<u>MA-14</u>	<u>Sewer Availability Charge (SAC)</u>
<u>MA-15</u>	<u>Funding Regional Parks & Open Space</u>
<u>MA-16</u>	<u>Livable Communities</u>
<u>MA-17</u>	<u>Density</u>
<u>MA-18</u>	<u>Comprehensive Plans and Environmental Review</u>
 <u>Committee Roster</u>	 78
Municipal Revenues & Taxation	78
Transportation & General Government	79
Housing & Economic Development	81
Metropolitan Agencies	83

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Consider Commission Reappointments and Vacancies for 2026

Background

The Council annually appoints citizens to commissions. Council has the option to interview returning commissioners for reappointment or make reappointments without interviewing. This agenda item provides details regarding those commissioners who are interested in reappointment for an additional term beginning April 1, 2026. Council also has the option to consider reappointing commissioners tonight, or at a future City Council meeting.

The proposed timeline is below:

January 5	Council considers commissioners who are seeking reappointment for a term beginning April 1, 2026. Determine if council wants to re- interview any current commissioners. Council declares vacancies on various commissions. Council confirms interview dates and reappointment process.
January 6	Staff updates website and other materials to reflect the application period, interview dates and process, and continues active recruitment efforts.
February 6	Application period closes.
February 17 and 19	Interviews are scheduled for new applicants and/or any commissioners council seeks to re-interview. Depending upon the number of applicants, a second night may or may not be necessary.
March 2	Council appoints applicants to various commission vacancies for terms beginning April 1, 2026.
March 3-10	Online Commissioner Orientation.
April 8	Ethics Training is scheduled.

REAPPOINTMENTS AND TERMS ENDING FOR 2026

Commissioners are appointed to terms that begin April 1 of each year. The following Commissioners' terms expire March 31, 2026.

Finance

Name	Term	Eligible	Attendance
Siafa Barclay	Completing second Term.	Not eligible. VACANCY.	n/a
Bruce Bester	Completing second Term.	Not eligible. VACANCY.	n/a
Joe Tupy	Term expires 03/31/2026	VACANCY.	n/a

Equity and Inclusion

Name	Term	Eligible	Attendance
Alfred Chan	Initial Partial Term 9/18/2024-3/31/2028	Resigned. VACANCY.	n/a
Paul Stanley	Initial Partial Term 4/1/2025 - 3/31/2026	Eligible and interested in reappointment.	6 of 7 meetings
Prajwal Vemireddy	Initial Partial Term 9/18/2024 - 3/31/2026	Eligible and interested in reappointment.	8 of 9 meetings

Parks and Recreation

Name	Term	Eligible	Attendance
Karen Beckman	Completing First Term 4/1/2023 - 3/31/2026	Eligible and interested in reappointment.	10 of 11 meetings
Jayne Harris	Initial Partial Term 4/1/2025 - 3/31/2026	Eligible and interested in reappointment.	7 of 8 meetings

Planning

Name	Term	Eligible	Attendance
Jon Barstad	Initial Partial Term 4/1/2025 - 3/31/2026	Eligible and not interested in reappointment. VACANCY.	n/a
Tammy McGehee	Completing second Term.	Not eligible. VACANCY.	n/a

Police Civil Service

Name	Term	Eligible	Attendance
Shawna Dees	Completing First Term 4/1/2023 - 3/31/2026	Eligible and interested in reappointment.	1 of 2 meetings

Public Works, Environment, and Transportation

Name	Term	Eligible	Attendance
Jarrold Cicha	Completing Second Term.	Not eligible. VACANCY.	n/a
Des Mueller	Completing First Term 4/1/2023 - 3/31/2026	Eligible and interested in reappointment.	9 of 11 meetings

Staff recommends declaring vacancies for the following commissions (please note these vacancies INCLUDE those commissioners seeking reappointment).

Commission	Number of Vacancies	Number of Commissioners Seeking Reappointment
Finance	3	0
Equity and Inclusion	3	2
Parks and Recreation	2	2
Planning	2	0
Police Civil Service	1	1
Public Works, Environment & Transportation	2	1

Policy Objectives

The city's Appointment and Reappointment policy outlines the notification and selection process for advisory commissions. The intent is to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments. In addition, the city's Strategic Racial Equity Action Plan (SREAP) has identified diversifying city commissions as a high impact area of focus. Racially and ethnically diverse policy makers and advisors are key to serving residents and other customers with excellence.

Equity Impact Summary

Racially and ethnically diverse policy-makers and policy advisors are key to serving residents and other customers with excellence. The role of appointed boards, commissions, and councils is to advise the Mayor and Council on city policies and practices. A governing body that mirrors our population increases City government access to great ideas,

47 strengthens innovation and problem-solving, and ensures we are representing the
48 viewpoints and considerations of all our communities.

49

50 **Budget Implications**

51 None.

52

53 **Staff Recommendations**

54 Staff recommends that council provide direction on the following:

- 55 1. Determine whether to re-interview commissioners seeking reappointment.
56 2. Consider reappointing commissioners at this time or at a future meeting.
57 3. Declare vacancies.

58

59 **Requested Council Action**

60 Various actions are requested:

- 61 1. Consider commissioners seeking reappointment. Determine whether to re-interview
62 them.
63 2. Consider reappointing commissioners at this time or at a future meeting.
64 3. Declare vacancies

65

66

67

Prepared by: Rachel Boggs, Volunteer Manager

Attachments: 1. 10.20.2025_Appointment and Reappointment Policy
2. Spring 2026 Reappointment Applications - Redacted

68

CITY OF ROSEVILLE

APPOINTMENT AND REAPPOINTMENT POLICY ROSEVILLE CITIZEN ADVISORY COMMISSIONS

BACKGROUND

The City of Roseville has seven standing Advisory Commissions: Ethics, Finance, Equity and Inclusion, Parks and Recreation, Planning, Police Civil Service and Public Works, Environment and Transportation; the City also establishes other advisory groups as needed.

POLICY STATEMENT

It is the intent of this policy to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments.

I. PROCEDURE STATEMENT – APPOINTMENTS

If a vacancy occurs because of resignation, death, moving from the City, removal from office, ineligibility for reappointment, etc. on any standing Advisory Commission, the following procedure will be used.

- A. Regular commission appointments and reappointments will occur each spring in March. If vacancies occur, the council will consider appointments to fill those vacancies in March or September.
- B. Annually, the City Council will establish dates to conduct interviews twice a year, and application deadlines to fill any commission vacancies. The time between the application deadline and interviews will be no more than 30 days.
- C. Commission vacancies will be advertised using the most relevant, effective and efficient method to reach as many residents as possible. These methods may include but are not limited to: social media, newspaper or print, electronic newsletter, cable television, city hall bulletin board.
- D. Applications received after the deadline will be held for the next round of appointments. Should a vacancy occur, any applicants on file will be notified by their preferred method listed in the application and given the date of the next round of interviews. After the next round, should an applicant not be appointed but remain interested, they will be invited to submit a new application.
- E. Names of applicants and applications will be provided to the City Council and the public after the application deadline.
- F. If fewer applications are received than twice the number of openings, the City Council may establish a new application deadline and Council meeting for interviews. If a new deadline is adopted, the vacancy will be re-advertised as described in 'C' above. Applicants whose applications were received before the original deadline will remain under consideration and need not reapply.
- G. Applicants will be interviewed by the City Council. The Chair, or the Chair's designee, of the Commission to which the applicant is seeking appointment will be invited to attend and participate in the interview process. Interviews are open to the public.
- H. The Council may fill a vacancy outside of the biannual basis should the need arise.

II. PROCEDURE STATEMENT - REAPPOINTMENTS

If a current Commission member's term is expiring and is eligible for reappointment, the following procedure will be used.

- A. No later than sixty days prior to the expiration of a term, each commission member whose term is expiring will be contacted to determine their interest in reappointment. For persons seeking reappointment, they will be asked to submit a new reappointment application.
- B. In January, Council will be advised of those Commissioners who are eligible for reappointment and if they are seeking reappointment. In addition, Council will be provided with the attendance record of any commissioner seeking reappointment. The Council will also be provided with written comments from the Chairperson of the Commission regarding the reappointment of the individual. Chair recommendations are not public data. At that time, Council will consider whether to interview commissioners seeking reappointment. If two council members request it, a commissioner seeking reappointment will be scheduled to attend an interview before the entire council.
- C. Should the Council determine that the individual merits reappointment, that person will be reappointed.
- D. Should the incumbent not wish to be reappointed or should the Council determine that the individual does not merit reappointment, the Council will follow the procedure for filling vacancies as described above.

III. APPOINTMENT TO OTHER CITY ADVISORY GROUPS

The Council may use the procedure outlined in Section I. and II. above for making appointments to other advisory groups, committees, task forces, etc.

Spring 2026

Reappointment Applications

Spring 2026

Reappointment Applications

Equity and Inclusion

Commission Member Reappointment Application

First Name	Paul
Last Name	Stanley
Address 1	
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	Since August 20 2024
What commission would you like to reapply for?	Human Rights, Inclusion and Engagement
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	After a year on the commission I am interested in continuing to provide consistency in the work of the commission and to continue to serve the commission in its task of informing and advising on the city's strategic plan and its accompanying goals and objectives around more meaningful and inclusive community engagement.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	I have been an educator for nearly 24 years in diverse environments both inside of the USA and in an international context in three different countries. I have years of training in DEI initiatives as well as in intercultural communication. I currently serve on the DEI Academic Affairs Working Group at the University of St. Thomas where we are tasked with embedding a DEI approach in the systems at the university.

As a commissioner,
how do you
contribute to the
city's equity and
inclusion initiatives?

I bring my work so far with the commission to the future work allowing for the preservation of institutional knowledge in the commission's work. In addition, I bring my background working with diverse stakeholders and building systematic DEI focused policies to the commission's work.

Preferred method to
be contacted

Email

Commission Member Reappointment Application

First Name	Prajwal
Last Name	Vemireddy
Address 1	
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	2
What commission would you like to reapply for?	Human Rights, Inclusion and Engagement
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	I want to continue serving because I care deeply about equity and inclusion and I believe the commission can help make city government more understandable, accessible, and responsive for all residents. Over the past term, I've invested in building my own knowledge of city procedures (including studying the League of Minnesota Cities handbook) so I can be a more effective commissioner and chair. The EIC is still developing its foundation, and I'd like to provide continuity as we shift from building structure to delivering clear, actionable recommendations aligned with the City Council's direction.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	I bring strong preparation, organization, and a "make it understandable" mindset. I created a "What is a Commission?" guide to help residents, and even new commissioners, better understand how commissions work and how to engage. I also developed a plain-language guide to property taxes to help demystify a topic that often confuses residents and discourages civic participation. To broaden my understanding of city operations, I've attended other commissions' meetings and studied city governance resources so I can bring best practices back to our work and

	run more effective meetings. Professionally, I work in finance/analytics, which helps me think clearly, use data appropriately, and communicate in a practical, straightforward way.
As a commissioner, how do you contribute to the city's equity and inclusion initiatives?	I contribute by focusing on access, transparency, and civic understanding, because people can't participate in what they don't understand. By creating resident-friendly educational materials (like the commission guide and property tax guide), I help lower barriers to engagement and build trust. I also apply an equity lens to our work by asking who is being reached, who isn't, and what barriers might be preventing participation (language, awareness, access, and trust). Finally, I actively learn from other commissions and city procedures so our recommendations are informed, practical, and easier for staff and council to implement.
Preferred method to be contacted	Email

Spring 2026

Reappointment Applications

Parks and Recreation

Commission Member Reappointment Application

First Name	Karen
Last Name	Beckman
Address 1	
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	7.5
What commission would you like to reapply for?	Parks & Recreation
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	I would like to continue serving on the Parks and Recreation Commission because I am committed to supporting the growth and accessibility of Roseville's parks and recreation programs. During the past three years I have gained a meaningful understanding of both the opportunities and challenges facing our parks system, and I am eager to continue contributing thoughtful, community-focused guidance to the City Council.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	I bring a combination of professional skills, personal experience, and community engagement that I believe are highly beneficial to the Parks and Recreation Commission. As an avid park user, I have firsthand knowledge of how our parks, trails, and recreation programs serve the community, and I regularly observe how different amenities are used by residents of all ages and background. This perspective helps me evaluate proposals and priorities with a clear understanding of their practical impact. Professionally, I am both a scientist and an attorney, which means I approach

	decision-making with a strong foundation in facts, evidence, and analytical reasoning. I am skilled at reviewing complex information, identifying key considerations, and ensuring that recommendations are well-supported and aligned with community goals.
As a commissioner, how do you contribute to the city's equity and inclusion initiatives?	As a commissioner, I contribute to the city's equity and inclusion initiatives by ensuring that every decision I make considers the diverse needs and experiences of Roseville's community members. I actively look for ways to identify and address barriers to participation, whether they are physical, cultural, or financial. My background as both an attorney and a scientist support this work by helping me evaluate policies and proposals through a lens of fairness, data, and community impact. I try to ask questions that illuminate how different groups may be affected and to advocate for solutions that expand access and improve inclusivity.
Please indicate any reasonable accommodation needed during commissioner interviews and onboarding.	No
Preferred method to be contacted	Email
Please provide alternative phone number or email if different from above	

Commission Member Reappointment Application

First Name	Jayne
Last Name	Harris
Address 1	
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	23
What commission would you like to reapply for?	Parks & Recreation
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	I'd really appreciate the chance to continue serving on the Parks & Recreation Commission. Over the past term, I've come to value the dedication and teamwork that go into caring for Roseville's parks and programming. I'd love to keep building on the work we've started and stay involved in shaping long-term plans for our parks. This community means a lot to me, and I'm committed to helping make decisions that support a healthy and enjoyable future for all.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	I bring a blend of strategic, environmental, and community-focused experience to the Parks & Recreation Commission. My work as a business executive—and my MBA—have given me practical skills in planning and decision-making that are really useful when we're thinking about the long-term needs of our parks. Equally important is my hands-on conservation work. As a Ramsey County Master Gardener, Recycling Ambassador, and Lawns to Legumes coach, I've spent a lot of time helping residents make sustainable

	choices that line up with Roseville's goals. My role on the Climate Justice Advisory Group will also give me a deeper understanding of the climate challenges our parks are facing.
As a commissioner, how do you contribute to the city's equity and inclusion initiatives?	I try to support equity and inclusion by making sure we think about everyone who uses our parks—not just the folks who show up the most or speak the loudest. I pay attention to who might be missing from the conversation and encourage us to consider different perspectives when we make decisions. I also hope that my involvement with the Climate Justice Advisory Group will give me even more insight into how climate issues impact different parts of our community in different ways.
Please indicate any reasonable accommodation needed during commissioner interviews and onboarding.	none
Preferred method to be contacted	Email

Spring 2026

Reappointment Applications

Police Civil Service

Commission Member Reappointment Application

First Name	Shawna
Last Name	Dees
Address 1	
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	19
What commission would you like to reapply for?	Police Civil Service
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	I have really enjoyed my time working on the Police Civil Service commission. Being able to work with the Chief of Police, Erika Scheider, and deputy, Joe Adams, has been really interesting and I feel like I'm able to give back to my community. It's also a time to ask questions and see more of the behind the scenes part of the police department. Police departments across the country have been hit hard with less candidates for positions and bad press after George Floyd and during the pandemic. It's great to see how our department works and the ways they are overcoming the hardships they face.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	Having been on the committee for the past 5 years, I have that experience to help me better serve on the commission. I also believe my job as a public school librarian helps me relate as a public servant and some of what the police department faces. I've served on my school's PTA board and as well as some equity and affinity groups.

As a commissioner, how do you contribute to the city's equity and inclusion initiatives?	As a librarian, my job is to make sure that all of my students' voices are heard and that they have equal access to the library and books that represent them. I can bring that to my role as commissioner, to help advocate for diversity, equity and inclusion on the police force by asking question about candidates and making sure the department is hiring qualified officers from all walks of life.
Please indicate any reasonable accommodation needed during commissioner interviews and onboarding.	None needed.
Preferred method to be contacted	Email

Spring 2026

Reappointment Applications

Public Works, Environment, and Transportation

Commission Member Reappointment Application

First Name	Desiree
Last Name	Mueller
Address 1	[REDACTED]
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[REDACTED]
Email Address	[REDACTED]
How many years have you been a Roseville resident?	17
What commission would you like to reapply for?	Public Works, Environment & Transportation
The city's commissions review specific areas of interest and provide advice to the city council. Please describe why you want to continue serving on the commission.	I feel like we have synergy on the PWET Commission, and I would like to continue participating. We have great conversations, and everyone serving on the Commission values everyone else's thoughts. I appreciate being a part of this group.
Please describe any activities, specific skills or experiences you have that are beneficial on the advisory commission.	I am very involved in my community and have conversations with folks throughout my neighborhood on a regular basis as a means of keeping people informed and also gathering thoughts from other Roseville residents. I believe my passion for being engaged is helpful in serving on the Commission.
As a commissioner, how do you contribute	I believe everyone has a right to feel safe, valued and represented. I take the City's equity and inclusion initiatives

to the city's equity and inclusion initiatives?	seriously and make a point of ensuring all citizens' viewpoints are considered in our discussions.
---	--

Preferred method to be contacted	Email
----------------------------------	-------

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.d.

Department Approval

City Manager Approval



Item Description: Consider City Council and Advisory Commission Rules of Procedure

Background

Each year, the City Council reviews the City Council and Advisory Commission Rules of Procedure for ways to best conduct City business. The Rules of Procedure were last changed on October 20, 2025, when Rule 7 Remote Participation was amended to allow Councilmembers and Advisory Commission members to participate remotely at meetings up to three times per calendar year, provided all notice and other requirements of the Open Meeting Law are met.

At the January 27, 2025 meeting the City Council amended Rule 3, which added new language as item "g": *The public speaking time limits above do not apply to pre-arranged presenters or to the subjects of or applicants for council action, or appellants or petitioners to the council. Such speakers are encouraged to limit their remarks to 10 minutes or less.*

At the January 6, 2025 meeting, the City Council amended the rules of procedure by adding Rule 8 to allow for the appointing of a presiding officer at a meeting when the Mayor and Acting Mayor are unavailable to chair the meeting.

The current Roseville City Council and Advisory Commission Rules of Procedure is included as Attachment 1.

Policy Objectives

Ensuring that clear and defined procedures for conducting City Council and Commission meetings is important in providing transparency and building trust with the public that City business will be conducted in a fair and consistent manner.

Equity Impact Summary

The implementation of the Rules of Procedure for city council meetings is intended to create a structured, inclusive, and transparent framework. There are various components that promote equity and inclusivity. For example, the rules mandate live-streaming and recording of meetings, which enhance access for those unable to attend in person. Additionally, on the city's YouTube channel, videos have closed captioning, which increases accessibility for individuals. The city has also recently updated its equipment for those needing assisted listening devices.

37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52

Budget Implications

Not applicable

Staff Recommendations

The City Council should discuss the current City Council and Advisory Commission Rules and Procedure and determine if any changes should be made. If no changes are desired, no further action is needed and the current Rules of Procedure will remain in effect.

Requested Council Action

The City Council should discuss the current City Council and Advisory Commission Rules and Procedure and determine if any changes should be made. If no changes are desired, no further action is needed and the current Rules of Procedure will remain in effect.

Prepared by: Patrick Trudgeon, City Manager

Attachments: 1. Revised Rules of Procedure Adopted October 20, 2025

1 Revised January 6, January 27, October 20, 2025

2
3 **Roseville City Council**
4 **and Advisory Commission**
5 **Rules of Procedure**
6

7 **Rules Pertaining to Both the City Council and Commissions:**
8

9 **Rule 1 Rosenberg's Rules of Order**

10 The City adopts Rosenberg's Rules of Order for all meetings.
11

12 **Rule 2 Electronic and/or Paper Agenda Packets**

13 In an effort to reduce the amount of paper generated, documents will be made available electronically,
14 when feasible.
15

16 **Rule 3 Public Comment**

17 The City will receive public comment at meetings in accordance with the following guidelines:
18

- 19 a. Public Comment at the beginning of a meeting and not pertaining to an agenda item
20 is for the purpose of allowing the public the opportunity to express their viewpoints
21 about policy issues facing their City government. Comments will be limited to 3
22 minutes per speaker or a different amount of time at the discretion of the chair.
23
- 24 b. Public Comment pertaining to agenda items is for the purpose of allowing any
25 member of the public an opportunity to provide input on that item. These public
26 comments will generally be received after the staff presentation on that agenda item
27 and before discussion and deliberation. These public comments are also limited to 3
28 minutes per speaker or a different amount of time at the discretion of the chair.
29
- 30 c. Members of the public are always free, and encouraged, to reduce to writing their
31 comments about city business and to submit written comments before, during, or after
32 a meeting.
33
- 34 d. Signs may be held and displayed during meetings but only at the back of the Council
35 Chambers so that the view of the seated audience is not obstructed.
36
- 37 e. Public comment, like staff and Council or commission member comments, will
38 pertain to the merits of an issue; personal attacks will be ruled out of order.
39
- 40 f. The Mayor or presiding officer may make special time-length arrangements for
41 speakers representing a group.
42
- 43 g. The public speaking time limits above do not apply to pre-arranged presenters or to
44 the subjects of or applicants for council action, or appellants or petitioners to the
45 council. Such speakers are encouraged to limit their remarks to 10 minutes or less.

46
47 **Rule 4 Issue and Meeting Curfew**

48 The City recognizes that meetings are for the benefit of the citizens of Roseville, so meetings should
49 end by 9:00 p.m. At 10 p.m., meetings may be extended upon the majority vote of the City Council or
50 commission members present, but at no time will a meeting run past 11:00 p.m. If business remains on
51 the agenda, the Council or commission may continue the meeting to a future date or table such items
52 until the next meeting, if needed.
53

54 **Rule 5 Recording of Meetings**

55 Except for closed executive sessions authorized under state law, all meetings of the City Council and
56 commissions shall be shown live when technically possible and recorded in their entirety for replaying
57 on the municipal cable channel and for web streaming except when the City Council directs by motion
58 otherwise.
59

60 **Rule 6 Agenda**

61 The following shall be the order of business of the City Council. Items marked with an asterisk apply
62 to Commissions (with item numbers adjusted accordingly):
63

- 64 1) Roll Call*
- 65 2) Pledge of Allegiance
- 66 3) Approve Agenda*
- 67 4) Public Comment*
- 68 5) Recognitions and Donations
- 69 6) Items Removed from Consent Agenda
- 70 7) Business Items*
- 71 8) Council (or Commission) Direction on Member Initiated Agenda Items*
- 72 9) Approval of Minutes*
- 73 10) Consent Agenda
- 74 11) Future Agenda Review, Reports, and Announcements - Council and City
75 Manager
- 76 12) Adjourn*
77
78

79 Business Items may include Presentations, Discussions, Public Hearings, Work Session Items, and/or
80 other Actions, as appropriate.
81

82 The Council or Commission will schedule a 10-minute break approximately two hours after the start of
83 the meeting.
84

85 Councilmembers and Commissioners are encouraged to introduce new items including background

information and supporting materials for discussion and possible action. Councilmembers and Commissioners have the right to place items on the agenda as follows:

1. A Councilmember or Commissioner may, at a meeting, request that an item be placed on a future agenda, or;
2. A Councilmember or Commissioner may make a request for an agenda item outside of a meeting by submitting an email request to the city manager or staff liaison, no later than noon of the Wednesday preceding the meeting.

An agenda item submitted per 1 or 2 above will be included on the agenda for the next meeting under the heading "Council (or Commission) Direction on Councilmember (or Commissioner) Initiated Agenda Items" at which time the Council, (or Commission) on consideration of any preliminary material provided by the initiating Councilmember (or Commissioner) for inclusion in the meeting packet, will by motion provide direction as to whether, how, and when the agenda item will be taken up at a subsequent meeting, or;

Additionally, a Councilmember (or Commissioner) may request the addition of an agenda item at the same meeting at which the item is proposed to be addressed. However, the addition of such an agenda item shall require the approval of a majority of the Councilmembers (or Commissioners) present.

Rule 7 Remote Participation

Members of Council and Commissions are expected to attend all meetings in person. Members may participate remotely up to three times per calendar year, provided all notice and other requirements of the Open Meeting Law are met.

All staff reports, consultant reports, and citizen testimony will be in person, unless remote participation is required due to unforeseen circumstances or situations outside of the control of the individual.

Remote participation should be coordinated with the City Manager at least one business day in advance of the meeting.

Rule 8 Presiding Officer in Absence of Both Mayor & Acting Mayor (or Chair & Vice Chair)

In the absence of both the presiding officer and the designated alternate, a meeting will be presided over by the most senior member (or in the event of a tie in seniority the most senior member whose last name comes first alphabetically) until the body by affirmative vote on a motion designates any other presiding officer.

Rule 9 Suspension of Rules

Pursuant to Rosenberg's Rules of Order, these Rules may be suspended in specific situations upon a 2/3s vote of the members present.

Rule 10 Effective Date

These Rules shall become effective upon adoption by a majority of the City Council and shall remain in effect until amended or repealed by subsequent vote of the Council.

132 **Rules Pertaining to the City Council Only**

133

134 **Rule 11 Timing of Council Packet Formation and Delivery**

135 Every effort will be made to send draft agendas and supporting documents to Councilmembers four
136 days in advance of an item appearing on a Council agenda. This time will give Councilmembers
137 adequate time to study an issue and seek answers to questions.

138

139

140 **Rule 12 City Council Task Force or Subcommittee Formation**

141 The Council may, as issues arise, establish a two-member task force to study the issue. The
142 membership will be agreed upon by the City Council majority. The task force will have a specific topic
143 or issue to address, and the task force will report its findings or recommendations by a specific
144 deadline established by the Council.

REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.e.

Department Approval

City Manager Approval



Item Description: Designate City Council Liaisons to various Groups and Committees

Background

Each year, the Council reviews, discusses and appoints Councilmembers to various commissions, community groups, task forces and other groups. Attachment 2 includes the 2023, 2024, and 2025 appointments.

Discussions about Council Liaisons could include:

- Changes to membership
- Additional groups appropriate to have a council or staff liaison
- Policy for selection and rotation of councilmembers to these groups
- Expectations (frequency, type of information) for reporting to the Council
- The level of activity that liaisons play

Policy Objectives

Per [Minnesota Statute 424a.04\(1a\)](#) the three municipal trustees of a Firefighter Relief Association must be one elected municipal official and one elected or appointed municipal official who are designated as municipal representatives by the municipal governing board annually and the chief of the municipal fire department.

Equity Impact Summary

An Equity Impact Summary was not conducted for this item.

Budget Implications

There are no budget implications.

Staff Recommendations

Designate appointments to various groups and committees for 2026.

Requested Council Action

Motion to approve a Resolution designating appointments to various groups and committees, including the Fire Relief Association.

Prepared by: Allie Sertich, Deputy City Clerk

Attachments:

1. Resolution - Council Liaisons
2. List of Recent Liaisons
3. MN Statute 424A.04
4. Annual City Liaison Attendance 2025

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 5th day of January, 2026 at 6:00 p.m.

The following members were present: ; and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION DESIGNATING REPRESENTATIVES TO VARIOUS GROUPS
AND COMMITTEES INCLUDING THE FIREFIGHTER RELIEF ASSOCIATION**

WHEREAS the Council appoints the following individuals to serve on the following groups and organizations; and

Group/Organization/Activity	2026
Northeast Youth & Family Services Board, Roseville Board Member	
North Suburban Communications Commission/North Suburban Access Corporation Board, Board Member	
Ramsey County League of Local Governments, Roseville Representative	
Visit Roseville Board Member	
Rice/Larpenteur Alliance Board Member	

Council Standing Subcommittees	2026
City Manager Performance Review	
Council Representative to Legislative Work	

21 WHEREAS, Per Minnesota Statute 424A.04 Subdivision 1 (a), the three municipal
22 trustees to the Fire Relief Board must be one elected municipal official and one elected
23 or appointed municipal official who are designated as municipal representatives by the
24 municipal governing board annually and the chief of the municipal fire department.

25
26 NOW, THEREFORE, BE IT RESOLVED by the City Council (the “Council”) of the
27 City of Roseville, Minnesota (the ‘City”), that the Council designate:

28
29 1. Mayor Roe as the elected municipal representative to the Roseville Firefighter
30 Relief Association, and;

31
32 2. The City Manager as the municipal representative to the Roseville Firefighter
33 Relief Association.
34
35

36 The motion for the adoption of the foregoing resolution was duly seconded by
37 _____, and upon vote taken thereon, the following voted in favor
38 thereof:

39
40 the following voted against the same:

41 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
s) s
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 5th day of January, 2026 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 5th day of January, 2026.

Patrick Trudgeon, City Manager

(Seal)

Group/Organization/Activity	2023	2024	2025
Northeast Youth & Family Services Board, Roseville Board Member	Groff	Groff	Groff
North Suburban Communications Commission/North Suburban Access Corporation Board, Board Member	Roe Groff (Alternate)	Roe Groff (Alternate)	Strahan Roe (Alternate)
Ramsey County League of Local Governments, Roseville Representative	Schroeder	Schroeder	Schroeder
Roseville Fire Relief Association, Board of Trustees, Ex-officio members	City Manager, Roe, Fire Chief	City Manager, Roe, Fire Chief	City Manager, Roe, Fire Chief
Visit Roseville Board Member	Groff Term: Sept. 2023- Aug. 2026	Groff	Groff
Rice/Larpenteur Alliance Board Member	Roe	Roe	Roe

Council Standing Subcommittees	2023	2024	2025
City Manager Performance Review	Etten, Schroeder	Etten, Schroeder	Schroeder, Bauer
Council Representative to Legislative Work	Strahan	Strahan	Strahan

424A.04 VOLUNTEER RELIEF ASSOCIATIONS; BOARD OF TRUSTEES.

Subdivision 1. **Membership.** (a) A relief association that is directly associated with a municipal fire department must be managed by a board of trustees consisting of nine members. Six trustees must be elected from the membership of the relief association and three trustees must be drawn from the officials of the municipalities served by the fire department to which the relief association is directly associated. The bylaws of a relief association which provides a monthly benefit service pension may provide that one of the six trustees elected from the relief association membership may be a retired member receiving a monthly pension who is elected by the membership of the relief association. The three municipal trustees must be one elected municipal official and one elected or appointed municipal official who are designated as municipal representatives by the municipal governing board annually and the chief of the municipal fire department.

(b) A relief association that is a subsidiary of an independent nonprofit firefighting corporation must be managed by a board of trustees consisting of nine members. Six trustees must be elected from the membership of the relief association, two trustees must be drawn from the officials of the municipalities served by the fire department to which the relief association is directly associated, and one trustee must be the fire chief serving with the independent nonprofit firefighting corporation. The bylaws of a relief association may provide that one of the six trustees elected from the relief association membership may be a retired member receiving a monthly pension who is elected by the membership of the relief association. The two municipal trustees must be elected or appointed municipal officials, selected as follows:

(1) if only one municipality contracts with the independent nonprofit firefighting corporation, the municipal trustees must be two officials of the contracting municipality who are designated annually by the governing body of the municipality; or

(2) if two or more municipalities contract with the independent nonprofit corporation, the municipal trustees must be one official from each of the two largest municipalities in population who are designated annually by the governing bodies of the applicable municipalities.

(c) The municipal trustees for a relief association that is directly associated with a fire department operated as or by a joint powers entity must be the fire chief of the fire department and two trustees designated annually by the joint powers board. The municipal trustees for a relief association that is directly associated with a fire department service area township must be the fire chief of the fire department and two trustees designated by the township board.

(d) If a relief association lacks the municipal board members provided for in paragraph (a), (b), or (c) because the fire department is not located in or associated with a municipality or joint powers entity, the municipal board members must be the fire chief of the fire department and two board members appointed from the fire department service area by the board of commissioners of the applicable county.

(e) The term of the appointed municipal board members is one year or until the person's successor is qualified, whichever is later.

(f) A municipal trustee under paragraph (a), (b), (c), or (d) has all the rights and duties accorded to any other trustee, except the right to be an officer of the relief association board of trustees.

(g) A board must have at least three officers, who are a president, a secretary and a treasurer. These officers must be elected from among the elected trustees by either the full board of trustees or by the relief association membership, as specified in the bylaws. In no event may any trustee hold more than one officer position at any one time. The terms of the elected trustees and of the officers of the board must be specified in the bylaws of the relief association, but may not exceed three years. If the term of the elected trustees

exceeds one year, the election of the various trustees elected from the membership must be staggered on as equal a basis as is practicable.

Subd. 2. Fiduciary duty. The board of trustees of a relief association shall undertake their activities consistent with chapter 356A.

Subd. 2a. Fiduciary responsibility. In the discharge of their respective duties, the officers and trustees shall be held to the standard of care specified in section 11A.09. In addition, the trustees shall act in accordance with chapter 356A. Each member of the board is a fiduciary and shall undertake all fiduciary activities in accordance with the standard of care of section 11A.09, and in a manner consistent with chapter 356A. No fiduciary of a relief association shall cause a relief association to engage in a transaction if the fiduciary knows or should know that the transaction constitutes one of the following direct or indirect transactions:

- (1) sale or exchange or leasing of any real property between the relief association and a board member;
- (2) lending of money or other extension of credit between the relief association and a board member or member of the relief association;
- (3) furnishing of goods, services, or facilities between the relief association and a board member; or
- (4) transfer to a board member, or use by or for the benefit of a board member, of any assets of the relief association. A transfer of assets does not mean the payment of relief association benefits or administrative expenses permitted by law.

Subd. 3. Conditions on relief association consultants. (a) If a volunteer firefighter relief association employs or contracts with a consultant to provide legal or financial advice, the secretary of the relief association shall obtain and the consultant shall provide to the secretary of the relief association a copy of the consultant's certificate of insurance.

(b) A consultant is any person who is employed under contract to provide legal or financial advice and who is or who represents to the volunteer firefighters relief association that the person is:

- (1) an actuary;
- (2) a certified public accountant;
- (3) an attorney;
- (4) an investment advisor or manager, or an investment counselor;
- (5) an investment advisor or manager selection consultant;
- (6) a pension benefit design advisor or consultant; or
- (7) any other financial consultant.

History: 1979 c 201 s 14; 1980 c 607 art 15 s 12; 1981 c 224 s 210; 1983 c 219 s 8; 1989 c 319 art 8 s 27; 2000 c 461 art 15 s 10; 1Sp2001 c 10 art 16 s 1; 1Sp2005 c 8 art 9 s 14; 2009 c 169 art 10 s 38; 2012 c 286 art 12 s 16; 2018 c 211 art 14 s 19

City Council Liaisons	2025
	Attendance
Northeast Youth and Family Services Board (Groff)	6 of 7 meetings
North Suburban Cable Commission/North Suburban Access Corporation (Strahan)	3 of 4 meetings
Ramsey County League of Local Governments (Schroeder)	9 of 12 meetings
Visit Roseville (Groff)	6 of 6 meetings
Roseville Fire Relief Association (Roe)	5 of 6 meetings
Roseville Fire Relief Association (City Manager)	6 of 6 meetings

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 7.f.

Department Approval



City Manager Approval



Item Description: Appoint Acting Mayor for 2026

Background

[Minnesota Statute 412.121](#) requires cities to annually designate an Acting Mayor among Councilmembers. The acting mayor shall perform the duties of the mayor during the disability or absence of the mayor, or in the case of a vacancy, until a successor has been appointed.

Year	Acting Mayor
2025	Councilmember Groff
2024	Councilmember Groff
2023	Councilmember Etten
2022	Councilmember Willmus
2021	Councilmember Groff
2020	Councilmember Laliberte
2019	Councilmember Laliberte
2018	Councilmember Laliberte
2017	Councilmember Etten
2016	Councilmember Willmus
2015	Councilmember Etten

Policy Objectives

Required by Statute

Equity Impact Summary

No Equity Impact analysis was conducted.

Budget Implications

There are no budget implications

19

20

21

22

23

24

25

412.121 ACTING MAYOR.

At its first meeting each year the council shall choose an acting mayor from the council members. The acting mayor shall perform the duties of mayor during the disability or absence of the mayor from the city or, in case of vacancy in the office of mayor, until a successor has been appointed and qualifies.

History: 1949 c 119 s 15; 1969 c 9 s 83; 1973 c 123 art 2 s 1 subd 2; 1986 c 444

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$490,327.36
114318 – 114533	\$1,149,117.99
Total	\$1,639,445.35

A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

34
35
36
37
38

Requested Council Action

Motion to approve the payment of claims as submitted.

Prepared by: Phil Weix - Assistant Finance Director

Attachments: 1. Checks for Approval

39

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	3,650.00	5855
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	219.00	5855
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	584.00	5855
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	73.00	5855
100-00-00-210600	Union Dues Deduction	Local Union 49	Remittance Check	1,050.00	114375
100-00-00-210600	Union Dues Deduction	Roseville Firefighters Loc	Remittance Check	2,497.75	5872
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	1,993.26	5852
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	3,047.00	5852
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	5852
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	508.46	5852
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,825.00	5852
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	1,660.69	6031
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	3,037.00	6031
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	6031
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	574.87	6031
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,825.00	6031
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	400.00	5852
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	400.00	6031
100-00-00-211202	HRA Employer	ING ReliaStar	Remittance Check	10,080.00	5865
Total Department 00-00 GENERAL				35,725.03	
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	293.50	6021
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	E&I MINUTES	212.50	6021
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	212.88	6054
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	399.13	6054
100-01-00-433000	Advertising	St. Paul Pioneer Press	ADVERTISING	109.62	114506
Total Department 01-00 CITY COUNCIL				1,227.63	
Department: 02-00 ADMINISTRATION					
100-02-00-420000	Office Supplies	Definitive Technology Solu	WASTE TONER	108.50	114349
100-02-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	261.68	6009
100-02-00-430000	Professional Services	Alerus Financial NA	COBRA NOV 25 SERVICE FEE PAID DEC 25	192.00	114482
100-02-00-430000	Professional Services	Metro-INET	DECEMBER IT SERVICES	78,179.00	6027
100-02-00-430000	Professional Services	Shred-N-Go, Inc.	ADMIN SHREDDING THRU NOV	85.30	114410
100-02-00-439000	CONTRACT MAINTENANCE	CivicPlus LLC	CODIFICATION	6,578.25	114333
100-02-00-439000	CONTRACT MAINTENANCE	CivicPlus LLC	REFERENCING LINKING	318.75	114333
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	BSWIFT AND ACA FEE	733.10	114411
100-02-00-441100	Tuition Reimbursement	Amanda Rodriguez	TUITION REIMBURSEMENT	729.66	6057
100-02-00-441100	Tuition Reimbursement	Cari McCollor	TUITION REIMBURSEMENT	1,142.80	6056
100-02-00-441100	Tuition Reimbursement	Hicke, Thomas	TUITION REIMBURSEMENT	188.00	6059
100-02-00-442000	Memberships & Subscription	Leadership Growth Group, L	LEADERSHIP GROWTH GROUP REGISTRATION	600.00	114476
100-02-00-442000	Memberships & Subscription	Roseville Rotary	CITY MANAGER ROTARY CLUB QUARTERLY DU	415.00	114505
Total Department 02-00 ADMINISTRATION				89,532.04	
Department: 04-00 FINANCE					
100-04-00-430000	Professional Services	Metropolitan Courier Corp.	NOVEMBER 2025 SERVICE CHARGE	828.21	114464
Total Department 04-00 FINANCE				828.21	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Erickson, Bell, Beckman &	MONTHLY RETAINER	15,151.00	6004
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	MONTHLY RETAINER	17,108.00	114453
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	NON RETAINER FEES	3,279.75	114453

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 06-00 LEGAL DEPARTMENT					
Total Department 06-00 LEGAL DEPARTMENT				35,538.75	
Department: 08-00 CENTRAL SERVICES					
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT SERVIC	COFFEE	545.64	114451
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT SERVIC	LC COFFEE	280.00	114451
100-08-00-424000	Operating Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	719.70	6009
100-08-00-434000	Printing	Greenhaven Printing	ENVELOPES	644.35	6049
Total Department 08-00 CENTRAL SERVICES				2,189.69	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	337.13	6009
100-10-00-422000	Clothing	Galls, LLC	BADGES (7)	1,317.00	5860
100-10-00-422000	Clothing	Galls, LLC	VEST NAME TAGS - LOPEZ	33.91	6014
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 1	297.48	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 2	53.36	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 3	53.36	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 52	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 53	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 54	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 5	231.49	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 46	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	JUAN TORAN HONOR GUARD - Page 47	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 48	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 49	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 5	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 51	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 40	109.48	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 41	73.60	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 4	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 43	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 44	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 45	13.67	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 34	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 3	69.93	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 36	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 37	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	JUAN TORAN HONOR GUARD - Page 38	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 39	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 28	297.48	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 29	55.27	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 30	9.16	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 31	9.16	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 32	494.51	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 33	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 22	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	JUAN TORAN HONOR GUARD - Page 23	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 24	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 25	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 26	73.60	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 27	125.31	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 16	73.60	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 1	136.16	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 18	136.16	6010

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 19	44.16	6010
100-10-00-422000	Clothing	Galls, LLC	JOHN JORGENSEN HONOR GUARD - Page 20	92.00	6010
100-10-00-422000	Clothing	Galls, LLC	MITCHELL DICKENS HONOR GUARD - Page 2	9.00	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 10	55.27	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 11	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	TOM HICKE HONOR GUARD - Page 12	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	JUAN TORAN HONOR GUARD - Page 13	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 14	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 15	44.00	6010
100-10-00-422000	Clothing	Galls, LLC	JUAN TORAN HONOR GUARD - Page 4	53.36	6010
100-10-00-422000	Clothing	Galls, LLC	BRYAN ANDERSON HONOR GUARD - Page 5	53.36	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 6	53.36	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 7	116.07	6010
100-10-00-422000	Clothing	Galls, LLC	ERIN RESKI HONOR GUARD - Page 8	109.48	6010
100-10-00-422000	Clothing	Galls, LLC	KYLE ECKERT HONOR GUARD - Page 9	73.60	6010
100-10-00-422000	Clothing	John Alan Roberto	SNOW HATS WITH NEW BADGE FOR PD (70)	1,425.00	114480
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM - CSO	602.90	5859
100-10-00-422000	Clothing	STREICHER'S	CSO UNIFORM SHIRT - SCOTT	74.99	5859
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE CSO UNIF SANTIAGO	327.95	5859
100-10-00-422000	Clothing	STREICHER'S	BADGE HOLDER ORDERED BY PAVLAK	31.98	6008
100-10-00-422000	Clothing	STREICHER'S	PATCH SWAPS FOR CSO JACKETS, GLOVES,	202.97	6008
100-10-00-423000	Vehicle Supplies & Mainten	Advanced Graphix, Inc.	GRAPHICS REMOVAL SQUAD 2204	200.00	5870
100-10-00-423000	Vehicle Supplies & Mainten	Advanced Graphix, Inc.	GRAPHIC REMOVAL AND APPLICATION OF NE	1,198.50	5870
100-10-00-423000	Vehicle Supplies & Mainten	Caliber Collision	REPAIRS SQUAD 2401	1,888.20	114347
100-10-00-423000	Vehicle Supplies & Mainten	MacQueen Equipment	GUNLOCK TIMER SQUAD #2070	50.78	5993
100-10-00-423000	Vehicle Supplies & Mainten	SHI International Corp	HARDWARE ORDERED FOR THE SQUADS	95.96	5857
100-10-00-424000	Operating Supplies	Ancom Technical Center	RADIO EAR PIECES (3)	454.00	6007
100-10-00-424000	Operating Supplies	Applied Concepts, Inc.	RADAR REMOTE CONTROL	150.00	5858
100-10-00-424000	Operating Supplies	Intoximeters, Inc.	DMT MOUTHPIECES (500)	220.00	5853
100-10-00-424000-PD0002	Operating Supplies	US DEPT OF STATE	HOMELESS OUTREACH PASSPORT FEE FOR WO	160.00	114429
100-10-00-424000-PD0002	Operating Supplies	ZEN CHASKA SENIOR LIVING -	HOMELESS OUTREACH RENT DEPOSIT 255010	300.00	114426
100-10-00-430000	Professional Services	Language Line Services	LANGUAGE INTERPRETATAION SERVICES - O	674.29	114332
100-10-00-430000	Professional Services	Language Line Services	NOV TRANSLATION SERVICES	417.18	114459
100-10-00-430000	Professional Services	LIBERTY ARMS DESTRUCTION	FIREARMS DISPOSAL/DESTRUCTION (59)	4,650.00	6060
100-10-00-430000	Professional Services	Martin McAllister, Inc.	PUBLIC SAFETY ASSESSMENT (HIRING) - S	650.00	114379
100-10-00-430000	Professional Services	Masa Consulting, Inc.	MENTAL HEALTH SUPPORT SERVICES FOR N	3,400.00	5868
100-10-00-430000	Professional Services	T MOBILE USA, INC.	INV SEARCH WARRANT #25035076	50.00	114389
100-10-00-430000	Professional Services	T MOBILE USA, INC.	INVESTIGATIVE SEARCH WARRANT #2503507	50.00	114388
100-10-00-430000	Professional Services	T MOBILE USA, INC.	CELL PHONE INVESTIGATION 25033426	150.00	114456
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	SQUAD #2201 TOW	125.00	114376
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	TOW ROBBERY INVESTIGATION #25025717	180.00	114376
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	INVESTIGATION #25004522	190.00	114376
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	TOW PREV CASE FOLLOW-UP TRAFFIC STOP	160.00	114376
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	TOW BURGLARY 25016123	185.00	114376
100-10-00-430000	Professional Services	TWIN CITIES TRANSPORT & RE	TOW ROBBERY 45005443	180.00	114376
100-10-00-430001	Dispatching Services	RAMSEY COUNTY	CAD SERVICES OCTOBER	5,196.17	114335
100-10-00-431000	Telephone	Verizon	OCT DATA CHARGES	1,080.27	114407
100-10-00-431000	Telephone	Verizon	MONTHLY PHONE CHARGES	4,353.07	114348
100-10-00-431000	Telephone	Verizon	DATA S OCTOBER 26 - NOVEMBER 26- ACC	40.01	114408
100-10-00-431000	Telephone	Verizon	MONTHLY DATA NOV	1,080.27	114477
100-10-00-437000	Contract Maint. - Vehicles	Caliber Collision	SQUAD ACCIDENT REPAIRS #2504	1,783.70	114406
100-10-00-439000	CONTRACT MAINTENANCE	AceK9	K9 VEHICLE TEMP SOFTWARE RENEWAL (2)	336.00	114523

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 10-00 POLICE DEPARTMENT					
100-10-00-439000	CONTRACT MAINTENANCE	Axon Enterprise, Inc.	SQUAD CAMERA SUPPORT/REPLACEMENT	30,488.40	114401
100-10-00-439000	CONTRACT MAINTENANCE	Axon Enterprise, Inc.	ADDITIONAL SQUAD CAMERA SUPPORT/REPLA	1,964.05	114401
100-10-00-439000	CONTRACT MAINTENANCE	Axon Enterprise, Inc.	INTERVIEW ROOM CAMERAS (2)	8,957.52	114401
100-10-00-439000	CONTRACT MAINTENANCE	Axon Enterprise, Inc.	EVIDENCE AUTO TAGGING SOFTWARE	2,100.00	114472
100-10-00-439000	CONTRACT MAINTENANCE	CITY OF ST. PAUL	RADIO MAINTENANCE SEPT	675.00	114373
100-10-00-439000	CONTRACT MAINTENANCE	Flock Group, Inc	FLOCK SAFETY LPRS (2) AGENCY FUNDED	6,000.00	114420
100-10-00-439000	CONTRACT MAINTENANCE	Flock Group, Inc	FLOCK SAFETY LPRS (2) - PARTIALLY GR	1,300.00	114420
100-10-00-439000	CONTRACT MAINTENANCE	Lexipol, LLC	POLICY AND PROCEDURES AND TRAINING SO	19,113.12	114412
100-10-00-439000	CONTRACT MAINTENANCE	Lexipol, LLC	CORDICO LAW ENFORCEMENT WELLNESS PROG	9,499.05	114412
100-10-00-439000	CONTRACT MAINTENANCE	RAMSEY COUNTY	FIELD OPS LICENSE (1) SEPT	10.00	114396
100-10-00-439000	CONTRACT MAINTENANCE	RAMSEY COUNTY	FIELD OPS LICENSE (1) OCT	10.00	114396
100-10-00-439000	CONTRACT MAINTENANCE	Thomson Reuters	ONLINE/SOFTWARE SUBSCRIPTION CHARGES	1,367.10	114383
100-10-00-439000-PD0012	CONTRACT MAINTENANCE	Flock Group, Inc	FLOCK SAFETY LPRS (2) - PARTIALLY GR	5,000.00	114420
100-10-00-439000-PD0035	CONTRACT MAINTENANCE	Flock Group, Inc	FLOCK SAFETY LPRS (3) - AUTO THEFT GR	9,000.00	114420
100-10-00-441000	Training	Axon Enterprise, Inc.	USE OF FORCE TRAINING SUPPLIES - TASE	6,467.00	114401
100-10-00-441000	Training	CITY OF ST. PAUL	TRAINING RIFLE SKILLS KROSNOWSKI	400.00	114373
100-10-00-441000	Training	Forest Lake Sportsmen's Cl	RANGE RENTAL OCT 6,8,10, 3 SESSIONS	1,080.00	114343
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW FOR VEH SUPPRESSION TRAINING PER	125.00	114376
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW FOR VEH SUPPRESSION TRAINING (2	150.00	114376
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW VEH SUPPRESSION TRAINING MOVE BUI	75.00	114376
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW VEH SUPPRESSION TRAINING MOVE BUI	150.00	114376
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW VEH SUPPRESSION TRAINING BUICK	75.00	114376
100-10-00-441000	Training	TWIN CITIES TRANSPORT & RE	TOW VEH SUPPRESSION TRAINING BUICK	75.00	114376
100-10-00-442000	Memberships & Subscription	MINNESOTA LAW ENFORCEMENT	MEMBERSHIP RENEWAL KATY	50.00	114485
100-10-00-443500	Minor Equipment	Dell Marketing, L.P.	DELL PRO 27 PLUS MONITOR	205.56	6022
100-10-00-443600	Software Operating Charges	Metro-INET	MILESTONE PD PROPERTY ROOM SURVEILLAN	750.00	5876
100-10-00-443600	Software Operating Charges	Metro-INET	MICROSOFT OFFICE LICENSE - INTERN PET	337.00	6027
100-10-00-443600	Software Operating Charges	Metro-INET	MICROSOFT 365 EMAIL - INTERN KENNEDY	337.00	6027
100-10-00-443600	Software Operating Charges	Metro-INET	REMOTE DESKTOP LICENSE JONES	229.00	6027
100-10-00-448050	Employee Recognition	Galls, LLC	COMMENDATION BARS	925.60	5860
100-10-00-448050	Employee Recognition	JOHN ALAN ROBERTO	ENGRAVING AWARDS (5)	280.00	114415
Total Department 10-00 POLICE DEPARTMENT				145,701.89	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-421000	Motor Fuel	WEX BANK	FUEL	126.28	114357
100-13-00-422000	Clothing	Aspen Mills Inc.	SJOSTROM	118.85	114319
100-13-00-422000	Clothing	Aspen Mills Inc.	REALI	571.48	114319
100-13-00-422000	Clothing	Aspen Mills Inc.	REALI & CASTRUITA	321.68	114372
100-13-00-422000	Clothing	Aspen Mills Inc.	REALI	61.95	114445
100-13-00-422000	Clothing	Aspen Mills Inc.	LARSON	159.98	114501
100-13-00-423000	Vehicle Supplies & Mainten	GRAINGER	BRAKE PARTS AND CLEANER	37.47	114320
100-13-00-423000	Vehicle Supplies & Mainten	Henry Schein, Inc.	TRANFER ACCESORY	45.43	114409
100-13-00-423000	Vehicle Supplies & Mainten	MacQueen Equipment	LIGHTHEAD	257.04	5993
100-13-00-423000	Vehicle Supplies & Mainten	Mckesson Medical-Surgical	EMS SUPPLIES	141.52	114450
100-13-00-423000	Vehicle Supplies & Mainten	Stryker Sales. LLC	PULSE OX MONITORS	3,281.85	114380
100-13-00-424000	Operating Supplies	Colbert Engraving & Trophi	PAR TAGS	53.25	114352
100-13-00-430000	Professional Services	Masa Consulting, Inc.	NOV	2,100.00	5868
100-13-00-430000	Professional Services	Masa Consulting, Inc.	OCT	2,100.00	6020
100-13-00-437000	Contract Maint. - Vehicles	Circle K Stores Inc.	CAR WASH NOV	117.00	114418
100-13-00-437000	Contract Maint. - Vehicles	MacQueen Equipment	WHELEN INSTALL	1,058.00	6032
100-13-00-437000	Contract Maint. - Vehicles	RAMSEY COUNTY	PHONE APP FOR CAD MONTHLY	10.00	114335
100-13-00-437000	Contract Maint. - Vehicles	ROSENBAUER MINNESOTA, LLC	ANNUAL MAINT	5,341.07	114318

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 13-00 FIRE DEPARTMENT					
100-13-00-437000	Contract Maint. - Vehicles	ROSENBAUER MINNESOTA, LLC	L628 MAINT	7,317.47	114318
100-13-00-437000	Contract Maint. - Vehicles	ROSENBAUER MINNESOTA, LLC	ANNUAL MAINT	75.00	114318
100-13-00-439000	CONTRACT MAINTENANCE	All Safe Global, Inc.	EXTINGUISHER REFILLS	155.19	114474
100-13-00-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	585.62	114385
100-13-00-439000	CONTRACT MAINTENANCE	Mn Dept of Labor & Industr	ELV-1013592 ELEVATOR ANNUAL OP / ROSE	145.00	114454
100-13-00-439000	CONTRACT MAINTENANCE	RAMSEY COUNTY	OCT	318.24	114335
100-13-00-439000	CONTRACT MAINTENANCE	T Mobile	NOV & DEC	41.74	114346
100-13-00-439000	CONTRACT MAINTENANCE	TK Elevator Corp.	5 BRONZE - OIL & GREASE ONLY,	387.00	114465
100-13-00-441000	Training	MN Fire Service Certificat	MELLEN FOI	131.00	5824
Total Department 13-00 FIRE DEPARTMENT				25,059.11	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-421000	Motor Fuel	Neil Sjostrom	REIMBURSEMENT FOR RIVIAN CHARGING	402.21	5863
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	3,821.43	6036
100-13-13-442000	Memberships & Subscription	Metro Chief Fire Officers	ANNUAL FEES	500.00	114499
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				4,723.64	
Department: 13-18 EMERGENCY SERVICES					
100-13-18-436000	Utilities	Xcel Energy	51-5185463-4	80.83	6035
Total Department 13-18 EMERGENCY SERVICES				80.83	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	CES Imaging	MONTHLY FEE	75.00	114337
100-20-20-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	100.68	6009
100-20-20-420000	Office Supplies	Premium Waters Inc	MONTHLY FEE	10.68	5817
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				186.36	
Department: 20-21 STREET DEPARTMENT					
100-20-21-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- JAKE FRISEL	248.00	5831
100-20-21-424000	Operating Supplies	CITY OF ST. PAUL	OCTOBER ASPHALT	6,852.12	114446
100-20-21-424000	Operating Supplies	DTN, LLC	CLEAR PATH WEATHER ACCESS	5,493.60	114351
100-20-21-424000	Operating Supplies	DTN, LLC	CLEAR PATH WEATHER ACCESS	5,713.34	114351
100-20-21-424000	Operating Supplies	Fra-Dor Inc.	CONCRETE AND ASPHALT DISPOSAL	240.00	114377
100-20-21-424000	Operating Supplies	GARY CARLSON EQUIPMENT CO.	CONCRETE DARBY	67.04	114511
100-20-21-424000	Operating Supplies	K-Tech Specialty Coating,	BEET HEET CONCENTRATE DEICER	2,089.36	114341
100-20-21-424000	Operating Supplies	K-Tech Specialty Coating,	BEET HEET CONCENTRATE	1,922.50	114475
100-20-21-424000	Operating Supplies	Sign Solutions USA, LLC	SIGN POSTS; SQUARE CAP, CUTTING CHARG	2,465.60	114522
100-20-21-424000	Operating Supplies	TOWMASTER	SANDER FOR SA DUMP RUCK AND SANDER RO	9,362.00	114368
100-20-21-424000	Operating Supplies	TOWMASTER	BOLT ON HINGES FOR SANDER	2,199.00	114368
100-20-21-437000	Contract Maint. - Vehicles	RDO Equipment	VERMEER CHIPPER SERVICE	3,582.44	114508
100-20-21-439000	CONTRACT MAINTENANCE	RAMSEY COUNTY	FLEET SUPPORT FEE FOR NOVEMBER	115.44	114514
Total Department 20-21 STREET DEPARTMENT				40,350.44	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	2,484.21	6041
100-20-22-436000	Utilities	Xcel Energy	51-5185477-0	15,268.51	6043
100-20-22-439000	CONTRACT MAINTENANCE	Batteries Plus Bulbs	BATTERY FOR PED CROSSWALK - HAMLINE &	329.90	114467
100-20-22-439000	CONTRACT MAINTENANCE	Forest Lake Contracting, I	COUNTY RD C - REPLACE POLES	3,470.00	5826
Total Department 20-22 STREET LIGHTING				21,552.62	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Kath Fuel Oil Service, Inc	DEF FLUID	805.18	5854
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	UNLEADED MOTOR FUEL	9,823.89	114468
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	45.00	114513

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	45.00	114461
100-20-30-422000	Clothing	Cintas Corporation	UNIFORMS	45.31	114395
100-20-30-422000	Clothing	Cintas Corporation	UNIFORMS	47.46	114395
100-20-30-422000	Clothing	Cintas Corporation	UNIFORMS	47.46	114395
100-20-30-423000	Vehicle Supplies & Mainten	Allstate Peterbilt of Sout	FILTERS	78.14	114399
100-20-30-423000	Vehicle Supplies & Mainten	Certified Laboratories, In	GLOVES MECHANIX FASTFIT BLACK, GLOVES	483.72	114324
100-20-30-423000	Vehicle Supplies & Mainten	Certified Laboratories, In	AEROSOL CLEANERS FOR VEHICLE MAINTENA	690.45	5821
100-20-30-423000	Vehicle Supplies & Mainten	Cintas Corporation	NITRILE GLOVES	150.00	114395
100-20-30-423000	Vehicle Supplies & Mainten	Cummins Sales and Service	GASKET AFM DEVICE	78.42	114515
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	SPARK PLUGS AND COIL ASSEMBLY	157.17	5851
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	SPARK PLUG WIRE AND DISTRIBUTERS	181.54	5851
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WATER PUMP GASKET	24.03	5851
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WATER PUMP	156.44	5851
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	ALTERNATOR	418.69	5990
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERIES	1,028.52	5990
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TIRE PRESSURE SENSORS	133.76	6030
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERIES	230.71	6030
100-20-30-423000	Vehicle Supplies & Mainten	Fastenal Company Inc.	HARDWARE	799.03	5856
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	HYDRAULIC HOSE AND FITTINGS	220.21	5848
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	BRAKE CHAMBERS	151.98	6029
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	HYDRAULIC HOSE	70.54	6029
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	CORROSION INHIBITOR	36.81	114374
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	ROLLER CHAIN RIVETED PIN, ROLLER LINK	98.95	114502
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	FUEL TUBE	241.50	114414
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	INTERIOR HANDLE	115.50	114414
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	BRAKE PADS AND ROTORS	583.50	114414
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	COOLANT BOTTLE	123.00	114414
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	4 PACKS BUTTON/ COIN CELL BATTERY LI	46.64	114321
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	PLASTIC CORD GRIPS	60.62	114447
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	CONNECTORS AND OUTLET BOX	261.54	114447
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	COTTER PINS	41.64	114503
100-20-30-423000	Vehicle Supplies & Mainten	MIDWAY FORD CO.	DUPLICATE KEY	152.95	114448
100-20-30-423000	Vehicle Supplies & Mainten	Napa Auto Parts	BRAKE LINES AND FITTINGS	79.00	5815
100-20-30-423000	Vehicle Supplies & Mainten	Napa Auto Parts	FLOOR DRY	186.80	5991
100-20-30-423000	Vehicle Supplies & Mainten	Precise MRM, LLC	AIR AND ROAD TEMPERATURE SENSOR, WIRE	599.20	6053
100-20-30-423000	Vehicle Supplies & Mainten	RDO Equipment	FLAIL BLADES, BOLTS AND NUTS	3,459.78	114508
100-20-30-423000	Vehicle Supplies & Mainten	Tri State Bobcat, Inc	HYDRAULIC VALVE AND FITTINGS	907.19	114391
100-20-30-423000	Vehicle Supplies & Mainten	Tri State Bobcat, Inc	COUPLERS	75.42	114457
100-20-30-423000	Vehicle Supplies & Mainten	Universal Truck Service, L	GASKET	39.70	114518
100-20-30-423000	Vehicle Supplies & Mainten	winter Equipment, Inc.	CARBIDE INSERT BLADE 3/4 X 6 X 4FT SH	4,357.50	114507
100-20-30-424000	Operating Supplies	MCMaster-CARR	BRASS BARBED HOSE FITTING FOR AIR AND	34.48	114321
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	REPLACE VEHICLE BATTERIES	640.50	114414
100-20-30-439000	CONTRACT MAINTENANCE	Total Tool	2025 ANNUAL CRANE AND HOIST INSPECTIO	260.00	6046
Total Department 20-30 VEHICLE MAINTENANCE				28,314.87	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	ECKSCRN 60 DY PURPL BERRY 12CT	52.16	6052
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	BETCO GRNE LOTN SKIN CLNSR 6CT	114.74	6052
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	FLOOR CLNR PKT DSLVBLE 50PK	77.78	6052
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	J SERIES TISSUE 2 PLY 1000 SHE/J SERI	385.34	6052
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	CLEANSER,SKIN,FOAM,GN EARTH	108.18	6052
100-23-00-430000	Professional Services	McGough Property Managemen	MANAGEMENT FEE	3,963.00	5825

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-430000	Professional Services	McGough Property Managemen	FACILITY MGMT SERVICE LABOR 11/3-11/3	1,282.50	6018
100-23-00-436001	Utilities-City Hall	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - OCT 2025	2,812.73	6024
100-23-00-436001	Utilities-City Hall	Xcel Energy	51-5185469-0	4,890.90	5998
100-23-00-436003	Utilities-City Garage	Xcel Energy	51-5185469-0	2,489.01	5998
100-23-00-436003	Utilities-City Garage	Xcel Energy	51-5185469-0	3,815.04	6038
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Adam's Pest Control Inc	PEST CONTROL CH	157.08	6016
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT/RUGS CH	47.30	114394
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT/RUGS PD	59.88	114334
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT/RUGS CH	47.30	114512
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT/RUGS PD	59.88	114512
100-23-00-439001	CONTRACT MAINTENANCE - CIT	ELECTRO WATCHMAN	11 /1 4/25 REPLACED WEST MAIN ENTRANC	1,359.70	5850
100-23-00-439001	CONTRACT MAINTENANCE - CIT	ELECTRO WATCHMAN	09/11/25 REPLACED KEYPAD CARD READER	908.38	5989
100-23-00-439001	CONTRACT MAINTENANCE - CIT	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	8,052.23	114385
100-23-00-439001	CONTRACT MAINTENANCE - CIT	MINT ROOFING	LOCATE AND REPAIR ROOF LEAK INTO THE	792.95	114484
100-23-00-439001	CONTRACT MAINTENANCE - CIT	TK Elevator Corp.	5 BRONZE - OIL & GREASE ONLY,	774.00	114465
100-23-00-439003	Contract Maint.- City Gara	Adam's Pest Control Inc	PEST CONTROL PW	157.08	6016
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	MAT/RUGS PW	51.03	114334
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	MAT/RUGS PW	51.03	114460
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	MAT/RUGS PW	51.03	114460
100-23-00-439011	Fiber Maint. & Locates	Zayo Group LLC	CITY FIBER SERVICES	4,358.16	114398
Total Department 23-00 BUILDING MAINTENANCE				36,918.41	
Total Fund 100 General Fund				467,929.52	
Fund: 103 Contracted Engineering Svcs					
Department: 00-00 GENERAL					
103-00-00-230125	Water/Sewer Disconnect Esc	DAN BECKMAN	REFUND OF WATER/SEWER DISCONNECT ESCR	10,000.00	114365
Total Department 00-00 GENERAL				10,000.00	
Total Fund 103 Contracted Engineering Svcs				10,000.00	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-430000	Professional Services	North Suburban Access Corp	NOVEMBER MONTHLY MUNICIPAL	2,103.00	5862
110-09-00-442000	Memberships & Subscription	North Suburban Comm Commis	CITY CONTRIBUTION QUARTER 4	24,550.63	114325
Total Department 09-00 COMMUNICATIONS				26,653.63	
Total Fund 110 Telecommunications				26,653.63	
Fund: 200 Recreation Fund					
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-431000	Telephone	T Mobile	CELL PHONE PAYMENT	1,205.46	114404
200-40-40-434000	Printing	House of Print	WINTER BROCHURE PRINTING	5,047.19	114370
200-40-40-441000	Training	Leadership Growth Group, L	TRAINING FOR LEADERSHIP	600.00	114403
200-40-40-443500	Minor Equipment	Metro-INET	UPS FOR VILLA PARK	83.99	6027
Total Department 40-40 RECREATION ADMINISTRATION				6,936.64	
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-424000-PR0212	Operating Supplies	MUSCO SPORTS LIGHTING LLC	ADULT SPORT LIGHTING PAYMENT - 2025	1,425.00	114524
200-40-41-424000-PR0222	Operating Supplies	Webstaurant Store-CC	CARTS AND TABLES	48.94	114469
200-40-41-424000-PR0227	Operating Supplies	Taho Sportswear, Inc.	ADULT LATE START SAND VOLLEYBALL SHIR	470.50	5818
200-40-41-424000-PR0242	Operating Supplies	Elizabeth Levery	REPAYMENT FOR PIZZA PURCHASED DURING	32.67	6025
200-40-41-424000-PR0242	Operating Supplies	Taho Sportswear, Inc.	DANCE SHIRTS	342.25	5996
200-40-41-424000-PR0247	Operating Supplies	Webstaurant Store-CC	CARTS AND TABLES	48.95	114469

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-424000-PR0253	Operating Supplies	Taho Sportswear, Inc.	STAFF SHIRTS	351.60	6033
200-40-41-424000-PR0274	Operating Supplies	Webstaurant Store-CC	CARTS AND TABLES	488.26	114469
200-40-41-430000-PR0202	Professional Services	Willie McCray	ADULT MEN'S BASKETBALL LEAGUE REFEREE	3,160.00	5871
200-40-41-430000-PR0202	Professional Services	Willie McCray	ADULT MEN'S BASKETBALL REFEREE PAYMEN	3,160.00	6055
200-40-41-430000-PR0217	Professional Services	USTA Northern	SUMMER ADULT TENNIS LESSON PAYMENT	6,072.00	114369
200-40-41-430000-PR0218	Professional Services	Norman R. Rolando	FALL INVOICE SAFETY AWARENESS	982.80	114443
200-40-41-430000-PR0220	Professional Services	Metro volleyball officials	ADULT VOLLEYBALL REFEREE PAYMENT	5,168.00	5816
200-40-41-430000-PR0220	Professional Services	Metro volleyball officials	ADULT VOLLEYBALL REFEREE PAYMENT	4,488.00	5994
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	NOV-DEC INVOICE	3,139.50	114517
200-40-41-430000-PR0245	Professional Services	Sandra Sherbarth-Lynch	OCTOBER & NOVEMBER PICKLEBALL LESSON	1,296.00	114353
200-40-41-430000-PR0253	Professional Services	KEEP IT CLEAN TWIN CITIES	PARK FACILITY CLEANING	4,049.43	114358
200-40-41-430000-PR0253	Professional Services	KEEP IT CLEAN TWIN CITIES	PARK FACILITY CLEANING	4,049.43	114487
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	LEXINGTON CARPET CLEANING	114.10	114519
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	AUTUMN GROVE CARPET CLEANING	100.75	114519
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	OASIS CARPET CLEANING	61.90	114519
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	SANDCASTLE CARPET CLEANING	89.00	114519
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	ROSEBROOK CARPET CLEANING	113.19	114519
200-40-41-430000-PR0253	Professional Services	Zerorez-Minneapolis	VILLA CARPET CLEANING	86.27	114519
200-40-41-430000-PR0265	Professional Services	Rosetown Playhouse	SUMMER CAMP PAYMENT	7,577.60	114449
200-40-41-430000-PR0273	Professional Services	City of Little Canada	CITY NIGHT LIGHTS TRIP	1,335.00	114466
200-40-41-436000-PR0253	Utilities	Xcel Energy	51-0010626247-6	2,308.46	6002
Total Department 40-41 RECREATION FEE PROGRAMS				50,559.60	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0112	Operating Supplies	Taho Sportswear, Inc.	STAFF SHIRTS	244.20	6033
200-40-42-430000-PR0101	Professional Services	Cathy Meyer	LIBRARIAN 2ND HALF PAY COMMUNITY BAND	180.00	114521
200-40-42-430000-PR0101	Professional Services	Daniel Kuch	2ND HALF BAND DIRECTOR PAY	1,000.00	6047
200-40-42-430000-PR0102	Professional Services	Bob Nielsen	BOB NIELSEN PAYMENT	45.00	114323
200-40-42-430000-PR0114	Professional Services	TOM PAQUIN	SENIOR CLUB 5 PERFORMER	175.00	114356
200-40-42-438000	Rental	On Site Companies-OSSTC	NOV PORTABLE PAYMENT	922.50	114322
Total Department 40-42 RECREATION NON FEE PROGRAMS				2,566.70	
Department: 40-50 NATURE CENTER					
200-40-50-436000-PR0119	Utilities	Xcel Energy	51-5185470-3	748.94	5999
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	Gilbert Mechanical Contrac	HARRIET ALEXANDER NATURE CENTER TECH	611.00	114387
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	1,171.23	114385
Total Department 40-50 NATURE CENTER				2,531.17	
Department: 40-53 SKATING CENTER					
200-40-53-373200-PR5507	Figure Skating School	CARLY KEMPTON	SKATE SCHOOL REFUND	206.00	114427
200-40-53-373200-PR5507	Figure Skating School	MADDY RYAN	REFUND SKATE SCHOOL CLASS	192.00	114366
200-40-53-373500-PR5502	Daily Skating	BRANDON DUE	SPEEDSKATING 1ST HALF REFUND	75.00	114363
200-40-53-373500-PR5502	Daily Skating	KATIE HOLLERMANN	LEARN TO SPEEDSKATE REFUND	195.00	114528
200-40-53-382100	Building Rental	LUCIE MISFELDT	DAMAGE DEPOSIT REFUND	300.00	114362
200-40-53-382100	Building Rental	MARIA MOROCHO	DAMAGE DEPOSIT REFUND	300.00	114367
200-40-53-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- TAYLOR DRIE	40.00	5879
200-40-53-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- CHRIS SONTE	42.00	5879
200-40-53-423000	Vehicle Supplies & Mainten	R & R Specialties of wisco	WORK ON BATTERY FOR ZAM	225.00	6045
200-40-53-424000	Operating Supplies	Able Hose & Rubber Inc	HOSE CLAMP	30.43	5820
200-40-53-424000	Operating Supplies	Able Hose & Rubber Inc	CLAMP FOR HOSE	78.23	5820
200-40-53-424000	Operating Supplies	Able Hose & Rubber Inc	HOSE	259.83	5820
200-40-53-424000	Operating Supplies	Certified Laboratories, In	TRAPS AND CLEANING SUPPLIES	897.15	6006
200-40-53-424000	Operating Supplies	Cintas Corporation	MATS	34.04	114460

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-53 SKATING CENTER					
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	66.56	5867
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	373.64	6019
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	299.86	6019
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	249.28	6051
200-40-53-424000	Operating Supplies	SHERWIN-WILLIAMS COMPANY	PAINT	47.58	114390
200-40-53-425000-PR5512	Merchandise for Sale	Shamrock Group, Inc.	SODA FOR CONCESSIONS	173.59	114463
200-40-53-425000-PR5512	Merchandise for Sale	ST. CROIX COFFEE & TEA COM	COFFEE AND OTHER SUPPLIES FOR CONCESS	819.40	114479
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSION SUPPLIES	1,348.82	114336
200-40-53-433000	Advertising	Becker Arena Products, Inc	LEXAN FOR DASHER ADS	398.00	5847
200-40-53-433000	Advertising	REACH MEDIA SPORTS MARKETI	REACH MEDIA DISPLAY	525.00	114490
200-40-53-436000	Utilities	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - OCT 2025	769.55	6024
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	37,317.97	6000
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	2,203.12	6040
200-40-53-438000	Rental	Airgas USA, LLC	CYLINDER RENTAL	7.75	5822
200-40-53-438000	Rental	Airgas USA, LLC	GAS CYLINDER RENTAL	37.74	5822
200-40-53-439000	CONTRACT MAINTENANCE	Cintas Corporation	RUG SERVICE	34.04	114394
200-40-53-439000	CONTRACT MAINTENANCE	Cintas Corporation	RUG SERVICE	34.04	114394
200-40-53-439000	CONTRACT MAINTENANCE	Hanson Controls	HVAC CONTROLS	875.00	114339
200-40-53-439000	CONTRACT MAINTENANCE	International Chemtex Corp	PUMP, STENNER	522.35	114444
200-40-53-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	3,394.88	114385
200-40-53-439000	CONTRACT MAINTENANCE	MR Cutting Edge	ZAM BLADE SHARPENING	286.00	114402
200-40-53-439000	CONTRACT MAINTENANCE	Summit Fire Protection	INSPECTION	400.25	114328
200-40-53-439000	CONTRACT MAINTENANCE	TK Elevator Corp.	5 BRONZE - OIL & GREASE ONLY,	774.00	114465
200-40-53-442000	Memberships & Subscription	Comcast	MONTHLY BILL	44.72	114326
200-40-53-442000	Memberships & Subscription	Comcast	COMCAST SERVICE	37.60	114327
Total Department 40-53 SKATING CENTER				53,915.42	
Total Fund 200 Recreation Fund				116,509.53	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING FROM WEBSITE- IAN DO	52.00	5831
204-40-43-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- LUKE GERLIN	328.27	5831
204-40-43-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- OWEN LARSON	344.98	5831
204-40-43-424000	Operating Supplies	Fikes, Inc.	JANITORIAL SUPPLIES	754.72	5827
204-40-43-424000	Operating Supplies	Fikes, Inc.	JANITORIAL SUPPLIES	1,127.30	5827
204-40-43-424000	Operating Supplies	Fikes, Inc.	JANITORIAL SUPPLIES	57.08	5827
204-40-43-424000	Operating Supplies	Fikes, Inc.	JANITORIAL SUPPLIES	910.80	5827
204-40-43-424000	Operating Supplies	LINN BUILDING MAINTENANCE	MONTHLY CLEANING	578.19	114385
204-40-43-430000	Professional Services	API HVAC SERVICES, INC	PLUMBING FIX	23,200.00	114488
204-40-43-430000	Professional Services	GRANT D KOCH	POLY FOAM	11,500.00	114526
204-40-43-430000	Professional Services	RHINO TILE LLC	LABOR, TILE, GROUT, THINSET	2,575.00	114360
204-40-43-430000-PR0400	Professional Services	PRECISION LANDSCAPE & TREE	TREE REMOVAL 1901 ALTA VISTA DR	375.00	114329
204-40-43-431000	Telephone	T Mobile	CELL PHONE PAYMENT	1,044.73	114404
204-40-43-431000	Telephone	Verizon	DATA S OCTOBER 26 - NOVEMBER 26- ACC	356.46	114408
204-40-43-431000-PR0627	Telephone	Verizon	DATA S OCTOBER 26 - NOVEMBER 26- ACC	35.01	114408
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	3,802.61	6039
204-40-43-439000	CONTRACT MAINTENANCE	Prowire, Inc.	ANNUAL SECURITY MONITORING - HANC	312.00	5819
204-40-43-439000	CONTRACT MAINTENANCE	Prowire, Inc.	ANNUAL FIRE MONITORING - LEXINGTON	360.00	5819
204-40-43-439000	CONTRACT MAINTENANCE	Prowire, Inc.	ANNUAL FIRE MONITORING - SANDCASTLE	360.00	5819
Total Department 40-43 RECREATION MAINTENANCE				48,074.15	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 204 PARK MAINTENANCE					
			Total Fund 204 PARK MAINTENANCE	48,074.15	
Fund: 221 Municipal Jazz Band					
Department: 40-45 BIG BAND ACTIVITIES					
221-40-45-430000	Professional Services	FREDERICK MELVIN BALLEW IV BAND DIRECTOR OCT& NOV PAYMENTS		500.00	5878
		Total Department 40-45 BIG BAND ACTIVITIES		500.00	
		Total Fund 221 Municipal Jazz Band		500.00	
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230000	Deposits	CREATIVE CUSTOM HOME BUILD CONSTRUCTION DEPOSIT REFUND 2173 EUST		1,000.00	114428
260-00-00-230000	Deposits	Fieldstone Family Homes CONSTRUCTION DEPOSIT REFUND 2817 VICT		1,000.00	114397
260-00-00-230000	Deposits	Lee Homes Corp. CONSTRUCTION DEPOSIT REFUND 2042 ELDR		1,000.00	114470
260-00-00-230000	Deposits	Ovation Homes LLC CONSTRUCTION DEPOSIT REFUND 230 MCCAR		1,000.00	114416
260-00-00-230000	Deposits	Ovation Homes LLC CONSTRUCTION DEPOSIT REFUND 201 MCCAR		1,000.00	114417
260-00-00-230130-CD1240	Development Escrow	Kennedy & Graven, Chartere HARBOR TWIN LAKES AMENDMENT TO TIF		5,005.00	114330
260-00-00-230130-CD1320	Development Escrow	Kennedy & Graven, Chartere ATTORNEY SERVICES FOR HYDE DEVELOPMEN		195.00	114510
260-00-00-230130-CD1325	Development Escrow	Kennedy & Graven, Chartere ATTORNEY SERVICES FOR OYATE OTA DEVEL		5,038.00	114510
		Total Department 00-00 GENERAL		15,238.00	
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-420000	Office Supplies	Innovative Office Solution NOVEMBER OFFICE SUPPLIES		33.01	6009
260-56-17-430007	Electrical Inspections	Stephen Tokle Inspections, NOV 2025 TOKLE PAYMENTS		11,051.68	114419
260-56-17-431000	Telephone	Verizon DATA S OCTOBER 26 - NOVEMBER 26- ACC		38.41	114408
		Total Department 56-17 BUILDING PERMITS & INSPECTIONS		11,123.10	
Department: 56-57 PLANNING DEPARTMENT					
260-56-57-430000	Professional Services	Ramsey County Recorder/Reg PLANNING RECORDING FEES		66.00	114371
260-56-57-430000	Professional Services	TimeSaver Off Site Secreta VB MINUTES		172.00	6054
260-56-57-430000	Professional Services	TimeSaver Off Site Secreta PC MINUTES		172.00	6054
260-56-57-433000	Advertising	St. Paul Pioneer Press ADVERTISING		142.20	114506
		Total Department 56-57 PLANNING DEPARTMENT		552.20	
		Total Fund 260 Community Development		26,913.30	
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-420000	Office Supplies	Innovative Office Solution NOVEMBER OFFICE SUPPLIES		109.89	6009
265-05-00-424000	Operating Supplies	Staples Advantage, Inc. BETCO GRNE LOTN SKIN CLNSR 6CT		114.74	6052
265-05-00-424000	Operating Supplies	Staples Advantage, Inc. FLOOR CLNR PKT DSLVBLE 50PK		77.78	6052
265-05-00-424000	Operating Supplies	Staples Advantage, Inc. J SERIES TISSUE 2 PLY 1000 SHE/J SERI		385.34	6052
265-05-00-424000	Operating Supplies	Staples Advantage, Inc. CLEANSER,SKIN,FOAM,GN EARTH		108.18	6052
265-05-00-430000	Professional Services	Cintas Corporation MAT/RUGS		104.00	114334
265-05-00-430000	Professional Services	Cintas Corporation MAT/RUGS ROSEVILLE-LIC. & PASS.		104.00	114460
265-05-00-430000	Professional Services	Cintas Corporation MAT RUGS ROSEVILLE-LIC. & PASS.		104.00	114460
265-05-00-430000	Professional Services	LINN BUILDING MAINTENANCE MONTHLY CLEANING		1,464.04	114385
265-05-00-432000	Transportation	Mary Dracy MILEAGE REIMBURSEMENT		261.10	6005
265-05-00-432000	Transportation	Vicki Linnell MILEAGE REIMBURSEMENT		206.50	5875
265-05-00-436000	Utilities	Xcel Energy 51-5185478-1		818.30	6001
265-05-00-448000	Miscellaneous	Shred-N-Go, Inc. LC SHREDDING THRU NOV		157.30	114410
		Total Department 05-00 DEPUTY REGISTER		4,015.17	
		Total Fund 265 License Center		4,015.17	
Fund: 282 American Rescue Plan					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 282 American Rescue Plan					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
282-20-20-443500	Minor Equipment	Forest Lake Contracting, I	CITY WIDE WAY FIND SIGNS	8,140.00	6050
			Total Department 20-20 PUBLIC WORKS ADMINISTRATION	8,140.00	
			Total Fund 282 American Rescue Plan	8,140.00	
Fund: 290 Police Forfeiture Fund					
Department: 10-00 POLICE DEPARTMENT					
290-10-00-452000	Vehicles & Equipment	Enforcement Lighting	CSO BUILD UNIT 2510 FORD F-150	5,000.00	114400
			Total Department 10-00 POLICE DEPARTMENT	5,000.00	
			Total Fund 290 Police Forfeiture Fund	5,000.00	
Fund: 295 Police Grants					
Department: 10-00 POLICE DEPARTMENT					
295-10-00-441000-PD0033	Pathways to Polciing Train ANNA QUAAS		PATHWAYS TO POLICING TUITION REIMB SU	4,493.32	114494
295-10-00-441000-PD0033	Pathways to Polciing Train ANNA QUAAS		PATHWAYS TO POLICING TUITION REIMB SP	3,071.40	114493
			Total Department 10-00 POLICE DEPARTMENT	7,564.72	
			Total Fund 295 Police Grants	7,564.72	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-452000	Vehicles / Equipment	BUERKLE IMPORTS COMPANY	2026 HONDA CRV HYBRID VN # 2559	38,824.00	114498
400-10-00-452000	Vehicles / Equipment	MacQueen Equipment	NEW BUILD AUTO-EJECT UNIT 2505	1,251.76	5993
400-10-00-453000	Other Improvements	Axon Enterprise, Inc.	TASER BATTERIES (19)	1,656.80	114340
400-10-00-453000	Other Improvements	Motorola Solutions, Inc.	RADIO SOFTWARE UPGRADES	1,530.04	114392
			Total Department 10-00 POLICE DEPARTMENT	43,262.60	
			Total Fund 400 Equipment Revolving	43,262.60	
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	Bluum of Minnesota, LLC	SMART TV IN TRAINING ROOM	1,534.32	5846
401-13-00-453000	Other Improvements	ENDLESS POXYBILITIES CONCR	FLOORING PROJECT	4,750.00	114489
401-13-00-453000	Other Improvements	Jefferson Fire & Safety, I	EXTRICATION CIP	3,413.54	6015
401-13-00-453000	Other Improvements	Jefferson Fire & Safety, I	HELMETS	1,622.70	6048
			Total Department 13-00 FIRE DEPARTMENT	11,320.56	
			Total Fund 401 Fire Equipment	11,320.56	
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology Solu	COPIER RENTAL	3,535.36	114478
409-08-00-438101	Postage Meter	GreatAmerica Financial Ser	POSTAGE MACHINE RENTAL	332.00	6026
			Total Department 08-00 CENTRAL SERVICES	3,867.36	
			Total Fund 409 CENTRAL SERVICES FUND	3,867.36	
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 40-53 SKATING CENTER					
410-40-53-450000	Building & Structures	THINK DIGITAL SIGNS	DOWN PAYMENT FOR MONUMENT SIGN FOR CO	44,850.00	114423
			Total Department 40-53 SKATING CENTER	44,850.00	
			Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND	44,850.00	
Fund: 411 Recreation Improvements					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 411 Recreation Improvements					
Department: 40-40 RECREATION ADMINISTRATION					
411-40-40-430000-PR2601	Professional Services	AMERICAN ENGINEERING TESTI	ROSEBROOK PARK IMPROVEMENTS	10,525.00	5814
Total Department 40-40 RECREATION ADMINISTRATION				10,525.00	
Total Fund 411 Recreation Improvements				10,525.00	
Fund: 425 2719 Lexington Avenue					
Department: 02-00 ADMINISTRATION					
425-02-00-430000	Professional Services	Kennedy & Graven, Chartere	NON RETAINER FEES	1,175.10	114453
Total Department 02-00 ADMINISTRATION				1,175.10	
Total Fund 425 2719 Lexington Avenue				1,175.10	
Fund: 426 Park Renewal 2011					
Department: 64-00 IMPROVEMENTS - GENERAL					
426-64-00-490000-PR1603	Contractor Payments	OMG Midwest Inc.	2025 PATHWAY PROJECTS	82,676.79	114413
426-64-00-490000-PR1603	Contractor Payments	PLAYCORE GROUP, INC	24-03 TAMERACK PROJECT	1,635.14	114527
Total Department 64-00 IMPROVEMENTS - GENERAL				84,311.93	
Total Fund 426 Park Renewal 2011				84,311.93	
Fund: 583 TIF DISTRICT #21 - CPC REDEVELOPMENT					
Department: 57-00 EDA - GENERAL					
583-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	TIF REPORT	1,576.25	114384
Total Department 57-00 EDA - GENERAL				1,576.25	
Total Fund 583 TIF DISTRICT #21 - CPC REDEVELOPMENT				1,576.25	
Fund: 585 TIF District #17-Twin Lakes					
Department: 57-00 EDA - GENERAL					
585-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	TIF REPORT	1,576.25	114384
Total Department 57-00 EDA - GENERAL				1,576.25	
Total Fund 585 TIF District #17-Twin Lakes				1,576.25	
Fund: 586 TIF #18 Sienna Green					
Department: 57-00 EDA - GENERAL					
586-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	TIF REPORT	1,576.25	114384
Total Department 57-00 EDA - GENERAL				1,576.25	
Total Fund 586 TIF #18 Sienna Green				1,576.25	
Fund: 588 TIF District #20: McGough					
Department: 57-00 EDA - GENERAL					
588-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	TIF REPORT	1,576.25	114384
Total Department 57-00 EDA - GENERAL				1,576.25	
Total Fund 588 TIF District #20: McGough				1,576.25	
Fund: 589 TIF District #22 Twin Lakes II					
Department: 57-00 EDA - GENERAL					
589-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	TIF REPORT	1,576.25	114384
Total Department 57-00 EDA - GENERAL				1,576.25	
Total Fund 589 TIF District #22 Twin Lakes II				1,576.25	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	10.01	114496
600-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	1.61	114496
600-00-00-202000	Accounts Payable	AMERICAN LAND & CAPITAL, L	UB refund for account: 027045-000	16.05	114431
600-00-00-202000	Accounts Payable	AMERICAN LAND & CAPITAL, L	UB refund for account: 027045-000	3.36	114431
600-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	13.12	114532
600-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	14.44	114532
600-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	11.61	114437
600-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	14.99	114437
600-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	0.84	114433
600-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	12.49	114433
600-00-00-202000	Accounts Payable	FLOYD OLSON	UB refund for account: 009217-000	41.51	114497
600-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	0.99	114530
600-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	7.24	114530
600-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	3.12	114436
600-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	5.06	114436
600-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	12.57	114531
600-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	12.02	114531
600-00-00-202000	Accounts Payable	JUAN ZARUMA DUTAN	UB refund for account: 027077-000	11.99	114495
600-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	1.08	114435
600-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	9.56	114435
600-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	2.42	114430
600-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	11.58	114430
600-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	1.08	114442
600-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	3.95	114442
600-00-00-202000	Accounts Payable	RHEA LEMAY	UB refund for account: 001781-000	11.79	114441
600-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	46.89	114434
600-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	130.45	114434
600-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	3.30	114529
600-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	13.90	114529
600-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	1.64	114439
600-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	12.38	114439
600-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	15.24	114440
600-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	13.78	114440
600-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	6.82	114432
600-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	10.19	114432
600-00-00-208000	Sewer SAC Charges	METROPOLITAN COUNCIL	NOVEMBER 2025 SAC PAYMENT	14,760.90	5995
Total Department 00-00 GENERAL				15,249.97	
Department: 50-00 SANITARY SEWER					
600-50-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	24.18	6009
600-50-00-422000	Clothing	Bradley Alan Williams	REIMBURSEMENT FOR BOOTS- UNIFORM ALLO	171.67	114509
600-50-00-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBISTE- MIKE ROSS	44.00	5831
600-50-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	130.05	5992
600-50-00-430000	Professional Services	InfoSend, Inc.	NOVEMBER 2025 BILLING	235.00	6023
600-50-00-430000	Professional Services	KORTERRA INC.	LOCATE MANAGEMENT STANDARD THROUGH 12	802.66	114500
600-50-00-431100	Postage	InfoSend, Inc.	NOVEMBER 2025 BILLING	738.47	6023
600-50-00-436000	Utilities	Xcel Energy	51-0011038709-9	1,718.41	6003
600-50-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,773.09	6028
600-50-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,823.75	6058
600-50-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	SERVICE CALL ON YOUR BACK UP GENERATO	503.57	114462
600-50-00-439000	CONTRACT MAINTENANCE	MacQueen Equipment	COMPLETED RETERM ON SEWER CAMERA	2,367.97	5993
600-50-00-443600	Software Operating Charges	FERGUSON WATERWORKS #2518	N14099106 NEPTUNE AMR, NEPTUNE 360 AM	15,046.58	5866

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 600 Sanitary Sewer					
Department: 50-00 SANITARY SEWER					
600-50-00-448600	Credit Card Fees	INVOICE CLOUD	NOVEMBER INVOICE AND CC PROCESSING FE	4,988.72	5877
600-50-00-453000-PW2302	Other Improvements	Bolton & Menk, Inc.	DALE/OWASSO LFT STATION	2,572.50	114331
600-50-00-453000-PW2512	Other Improvements	Bolton & Menk, Inc.	COHANSEY LIFT STATION REHAB	3,761.00	114455
600-50-00-453000-PW2516	Other Improvements	Bolton & Menk, Inc.	10-YEAR CIP LIFT STATION ANALYSIS	7,515.69	114455
Total Department 50-00 SANITARY SEWER				44,217.31	
Total Fund 600 Sanitary Sewer				59,467.28	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	10.17	114496
610-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	0.56	114496
610-00-00-202000	Accounts Payable	AMERICAN LAND & CAPITAL, L	UB refund for account: 027045-000	16.30	114431
610-00-00-202000	Accounts Payable	AMERICAN LAND & CAPITAL, L	UB refund for account: 027045-000	0.88	114431
610-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	0.79	114532
610-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	14.67	114532
610-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	0.83	114437
610-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	15.23	114437
610-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	0.69	114433
610-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	1.25	114433
610-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	12.68	114433
610-00-00-202000	Accounts Payable	FLOYD OLSON	UB refund for account: 009217-000	62.04	114497
610-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	0.40	114530
610-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	7.36	114530
610-00-00-202000	Accounts Payable	IBRAHIM ABDI	UB refund for account: 025621-000	314.70	114438
610-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	0.28	114436
610-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	5.15	114436
610-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	0.66	114531
610-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	12.21	114531
610-00-00-202000	Accounts Payable	JUAN ZARUMA DUTAN	UB refund for account: 027077-000	17.93	114495
610-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	0.53	114435
610-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	9.71	114435
610-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	0.64	114430
610-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	11.76	114430
610-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	0.22	114442
610-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	4.01	114442
610-00-00-202000	Accounts Payable	PAUL SHAPIRO	UB refund for account: 017655-000	14.25	114533
610-00-00-202000	Accounts Payable	RHEA LEMAY	UB refund for account: 001781-000	17.63	114441
610-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	7.25	114434
610-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	132.50	114434
610-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	0.77	114529
610-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	14.12	114529
610-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	0.68	114439
610-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	2.45	114439
610-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	12.57	114439
610-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	0.76	114440
610-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	13.99	114440
610-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	0.56	114432
610-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	12.23	114432
610-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	10.34	114432
610-00-00-209000	Sales Tax Payable	Margolis Co.	HYDRANT METER REFUND	(0.52)	114378
610-00-00-209000	Sales Tax Payable	North Valley, Inc.	HYDRANT METER REFUND	(0.52)	114381

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-230200	Hydrant Meter Deposits	Margolis Co.	HYDRANT METER REFUND	6,000.00	114378
610-00-00-230200	Hydrant Meter Deposits	North Valley, Inc.	HYDRANT METER REFUND	6,000.00	114381
Total Department 00-00 GENERAL				12,760.71	
Department: 51-00 WATER FUND					
610-51-00-371000	WATER - ROSEVILLE - CONSUM	Margolis Co.	HYDRANT METER REFUND	(5.82)	114378
610-51-00-371000	WATER - ROSEVILLE - CONSUM	North Valley, Inc.	HYDRANT METER REFUND	(5.82)	114381
610-51-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	24.18	6009
610-51-00-422000	Clothing	Bradley Alan Williams	REIMBURSEMENT FOR BOOTS- UNIFORM ALLO	318.81	114509
610-51-00-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBISTE- MIKE ROSS	44.00	5831
610-51-00-424000	Operating Supplies	AMRIZE MIDWEST INC	CS ROAD BASE CL5, 1 " AGGREGATE FEE	3,039.92	114525
610-51-00-424000	Operating Supplies	Core & Main LP	STOCK 6" REPAIR BANDS	2,156.46	114516
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	SLD18 DIGIT WTR LEAK DET	6,915.00	5866
610-51-00-424000	Operating Supplies	Safe-Fast, Inc.	HARD HAT LINER, EXTRA LONG FLEECE	11.15	114481
610-51-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	130.05	5992
610-51-00-430000	Professional Services	InfoSend, Inc.	NOVEMBER 2025 BILLING	234.99	6023
610-51-00-430000	Professional Services	KORTERRA INC.	LOCATE MANAGEMENT STANDARD THROUGH 12	802.68	114500
610-51-00-430000	Professional Services	Water Conservation Service	WATER LEAK LOCATE-WKD	1,738.20	114393
610-51-00-431000	Telephone	T Mobile	ACCOUNT #967323231, MOBILE # 651-417-	35.99	114405
610-51-00-431100	Postage	InfoSend, Inc.	NOVEMBER 2025 BILLING	738.47	6023
610-51-00-436000	Utilities	Xcel Energy	51-5185476-9	4,271.08	6042
610-51-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,773.09	6028
610-51-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,823.75	6058
610-51-00-439000	CONTRACT MAINTENANCE	Adam's Pest Control Inc	PEST CONTROL PW BDG	139.64	6016
610-51-00-439000	CONTRACT MAINTENANCE	ESCAPE FIRE PROTECTION	PERFORM 2025 ANNUAL PRIVATE FIRE HYDR	24,940.00	114338
610-51-00-443600	Software Operating Charges	Comcast	706 SHRYER ETHERNET	522.69	114382
610-51-00-443600	Software Operating Charges	FERGUSON WATERWORKS #2518	N14099106 NEPTUNE AMR, NEPTUNE 360 AM	15,046.59	5866
610-51-00-444000	St.Paul Water	St. Paul Regional Water Se	WATER BILL	414,912.04	114386
Total Department 51-00 WATER FUND				479,607.14	
Total Fund 610 Water Fund				492,367.85	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(45.84)	5997
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(7.38)	6037
Total Department 00-00 GENERAL				(53.22)	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-382100	Building Rental	CONNECT UP INSTITUTE	DAMAGE DEPOSIT REFUND	200.00	114364
620-52-51-382100	Building Rental	DIAMOND JONES	REFUND FOR DAMAGE DEPOSIT OF CEDARHOL	400.00	114361
620-52-51-424000	Operating Supplies	Fikes, Inc.	RESTROOM SUPPLIES FOR CEDARHOLM	155.76	5827
620-52-51-424000	Operating Supplies	HARRELL'S INC	15-2-15 TRU-PRILLED MICRO 50 LB	673.44	114424
620-52-51-424000	Operating Supplies	MARCH INDUSTRIES	ENTRANCE MATS WITH LOGO	465.48	114492
620-52-51-424000	Operating Supplies	Uline	ULINE CONVERTIBLE SR ALUMINUM HAND TR	331.55	5864
620-52-51-424000	Operating Supplies	Uline	HAND TRUCK FOR CEDARHOLM	331.55	6017
620-52-51-425000	Merchandise for Sale	Coffee Mill, Inc.	COFFEE FOR RESALE	525.00	114458
620-52-51-425000	Merchandise for Sale	Coffee Mill, Inc.	COFFEE FOR RESALE	588.00	114458
620-52-51-425000	Merchandise for Sale	Small Lot MN	WINE FOR RESALE	126.00	114354
620-52-51-425000	Merchandise for Sale	Small Lot MN	WINE FOR RESALE	267.00	114483
620-52-51-430000	Professional Services	Jerry Niesen	SANTA JERRY FOR COOKIES & COCOA WITH	450.00	114344
620-52-51-431000	Telephone	T Mobile	CELL PHONE PAYMENT	160.72	114404
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	712.54	5997

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	114.71	6037
620-52-51-439000	CONTRACT MAINTENANCE	CENTRAL MCGOWAN, INC.	BULK CO2 TANK RENTAL FOR CEDARHOLM	53.00	114355
620-52-51-439000	CONTRACT MAINTENANCE	Fikes, Inc.	RESTROOM CLEANING	167.03	5827
620-52-51-439000	CONTRACT MAINTENANCE	On Site Companies-OSSTC	PORTABLE AT GOLF : 8/30/25-9/26/25	148.00	114504
620-52-51-439000	CONTRACT MAINTENANCE	On Site Companies-OSSTC	PORTABLE AT GOLF: 09/27/2025 - 10/24/	148.00	114504
620-52-51-439000	CONTRACT MAINTENANCE	Zerorez-Minneapolis	CEDARHOLM CARPET CLEANING	630.32	114519
620-52-51-442000	Memberships & Subscription	Ramsey County Environmenta	FOOD SERVICE LICENSE FOR CEDARHOLM	197.00	114473
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	400.00	114342
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	3,500.00	114342
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	650.00	114342
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	5,420.00	114342
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	2,850.00	114342
620-52-51-451000-PR5305	Furniture & Fixtures	TruNorth Painting, Inc.	EXTERIOR PAINTING AND STAINING OF CLU	3,150.00	114342
Total Department 52-51 CEDARHOLM GOLF COURSE				22,815.10	
Total Fund 620 Golf Course				22,761.88	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	5.97	114496
640-00-00-202000	Accounts Payable	AMERICAN LAND & CAPITAL, L	UB refund for account: 027045-000	9.57	114431
640-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	8.61	114532
640-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	8.94	114437
640-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	7.44	114433
640-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	4.32	114530
640-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	3.02	114436
640-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	7.16	114531
640-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	5.70	114435
640-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	6.90	114430
640-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	2.35	114442
640-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	77.76	114434
640-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	8.28	114529
640-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	7.38	114439
640-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	8.21	114440
640-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	6.07	114432
Total Department 00-00 GENERAL				177.68	
Department: 54-00 STORM WATER					
640-54-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	24.18	6009
640-54-00-422000	Clothing	FOXTROT MARKETING GROUP	UNIFORM CLOTHING WEBSITE- JAKE FRISEL	248.00	5831
640-54-00-424000	Operating Supplies	Precise MRM, LLC	10 MB FLAT DATA PLAN US WITH NAF	736.00	5828
640-54-00-430000	Professional Services	Alliant, Inc.	RCD 4 SOILS STUDY THRU OCT	3,555.96	114345
640-54-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	130.05	5992
640-54-00-430000	Professional Services	InfoSend, Inc.	NOVEMBER 2025 BILLING	234.99	6023
640-54-00-430000	Professional Services	KORTERRA INC.	LOCATE MANAGEMENT STANDARD THROUGH 12	802.66	114500
640-54-00-430000	Professional Services	TimeSaver Off Site Secreta	PWET MINUTES	253.00	6021
640-54-00-431100	Postage	InfoSend, Inc.	NOVEMBER 2025 BILLING	738.47	6023
640-54-00-436000	Utilities	Xcel Energy	51-0012990252-6	21.20	6044
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	1,185.58	6034
640-54-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,773.09	6028
640-54-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT JANUARY 2026	1,823.75	6058
640-54-00-439000	CONTRACT MAINTENANCE	Roadkill Animal Control	DEAD DEER DISPOSAL	258.00	114471
640-54-00-439000-PW2509	CONTRACT MAINTENANCE	METRO BLOOMS DESIGN+BUILD,	BRENNER BASIN MAINTENANCE	7,875.63	114422

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 640 Storm Drainage					
Department: 54-00 STORM WATER					
640-54-00-439000-PW2509	CONTRACT MAINTENANCE	SANDSTROM LAND MANAGEMENT,	NOVEMBER BMP MAINTENANCE	515.59	5829
640-54-00-453000-PW1921	Other Improvements	Cummins Sales and Service	SERVICE CALL ON YOUR BACK UP GENERATO	555.95	114462
640-54-00-453000-PW2510	Other Improvements	ADVANCED DRAINAGE SYSTEMS,	ADS STRUCTURE FOR 2387 CTY RD B	2,222.90	5832
640-54-00-453000-PW2516	Other Improvements	Bolton & Menk, Inc.	10-YEAR CIP LIFT STATION ANALYSIS	3,795.81	114455
640-54-00-490000-PW2508	Payments to Contractors	WSB & Associates, Inc.	2025-2027 POND MAINTENANCE	538.00	5823
Total Department 54-00 STORM WATER				27,288.81	
Total Fund 640 Storm Drainage				27,466.49	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	AK ENTERPRISES LLC	UB refund for account: 026376-000	3.39	114496
650-00-00-202000	Accounts Payable	CAROL BUCKMAN	UB refund for account: 008186-000	4.90	114532
650-00-00-202000	Accounts Payable	DAVID EVERT	UB refund for account: 020454-000	5.09	114437
650-00-00-202000	Accounts Payable	ESTATE OF JEAN O'MALLEY	UB refund for account: 012676-000	4.24	114433
650-00-00-202000	Accounts Payable	GREG HODGE	UB refund for account: 015436-000	2.46	114530
650-00-00-202000	Accounts Payable	JAMES & CYNTHIA MURPHY	UB refund for account: 008109-000	1.72	114436
650-00-00-202000	Accounts Payable	JOE POPP	UB refund for account: 022990-000	4.08	114531
650-00-00-202000	Accounts Payable	K & T NORTH ST PAUL INVEST	UB refund for account: 026988-000	3.25	114435
650-00-00-202000	Accounts Payable	KELSEY & PAUL PEBLER	UB refund for account: 023785-000	3.93	114430
650-00-00-202000	Accounts Payable	KERRY PEDERSON	UB refund for account: 006432-000	1.34	114442
650-00-00-202000	Accounts Payable	ROSS STECKLEIN	UB refund for account: 022630-000	44.34	114434
650-00-00-202000	Accounts Payable	SARA GAVIN	UB refund for account: 008241-000	4.72	114529
650-00-00-202000	Accounts Payable	TIMOTHY & HEATHER MCCORD	UB refund for account: 018581-000	4.20	114439
650-00-00-202000	Accounts Payable	TIMOTHY WARNER	UB refund for account: 017440-000	4.68	114440
650-00-00-202000	Accounts Payable	WILLIAM J SLOBOTSKI	UB refund for account: 003692-000	3.46	114432
Total Department 00-00 GENERAL				95.80	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-430000-PW2407	Professional Services	PALE BLUE DOT LLC	CLIMATE EQUITY ACTION PLAN THRU NOV	2,358.64	114486
650-65-00-453000	Other Improvements	Erickson Electric Company,	GEAR AND EV EQUIPMENT	9,700.00	114520
Total Department 65-00 SOLID WASTE RECYCLE				12,058.64	
Total Fund 650 ENVIRONMENTAL				12,154.44	
Fund: 700 Workers Compensation					
Department: 60-00 WORKERS COMPENSATION					
700-60-00-430000	Professional Services	SFM RISK SOLUTIONS	NOVEMBER 25 ADMIN SERVICES	321.00	5861
700-60-00-430009	Administrative Claims	SFM RISK SOLUTIONS	NOVEMBER 25 ADMIN SERVICES	247.00	5861
700-60-00-430015	Fire Department Claims	SFM RISK SOLUTIONS	NOVEMBER 25 ADMIN SERVICES	247.00	5861
Total Department 60-00 WORKERS COMPENSATION				815.00	
Total Fund 700 Workers Compensation				815.00	
Fund: 710 Risk Management					
Department: 00-00 GENERAL					
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	DENTAL ADMIN FEE NOV 25	1,144.59	5849
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	DENTAL CLAIMS NOV 25	5,869.67	5849
Total Department 00-00 GENERAL				7,014.26	
Department: 61-00 RISK MANAGEMENT					
710-61-00-430010	Police Admin. Claims	MCDONALD HOPKINS LLC	DATA BREACH LEGAL SERVICES	1,307.25	114421
710-61-00-430011	Police Patrol Claims	LEAGUE OF MN CITIES INS TR	CLAIM # 475637 - ROHRICH	2,681.48	114452
710-61-00-441000	Training	U.S. COMPLIANCE, LLC	DEC	600.00	114359

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-441000	Training	U.S. COMPLIANCE, LLC	MONTHLY SAFETY	600.00	114491
			Total Department 61-00 RISK MANAGEMENT	5,188.73	
			Total Fund 710 Risk Management	12,202.99	
Fund: 723 Housing & Redevelopment Agency					
Department: 00-00 GENERAL					
723-00-00-119118	Senior Deferred Loans	Center for Energy and Envi	LOANS CLOSED AND ADMINISTRATION COSTS	35,842.00	5830
723-00-00-119119	GMHC Revolving Home Imprv	Center for Energy and Envi	LOANS AND SERVICING FEE	36,119.26	5874
			Total Department 00-00 GENERAL	71,961.26	
			Total Fund 723 Housing & Redevelopment Agency	71,961.26	
Fund: 725 EDA Operating Fund					
Department: 57-00 EDA - GENERAL					
725-57-00-420000	Office Supplies	Innovative Office Solution	NOVEMBER OFFICE SUPPLIES	11.10	6009
725-57-00-430000	Professional Services	Kennedy & Graven, Chartere	GENERAL ATTORNEY SERVICES	374.00	114510
725-57-00-430000	Professional Services	Kennedy & Graven, Chartere	GENERAL ATTORNEY SERVICES FOR HABITAT	2,484.00	114510
725-57-00-430000	Professional Services	TimeSaver Off Site Secreta	EDA MINUTES	172.00	6021
725-57-00-430000-ED0006	Professional Services	Kennedy & Graven, Chartere	LEGAL SERVICES FOR THE EDA	814.00	114330
725-57-00-430000-ED0006	Professional Services	Kennedy & Graven, Chartere	LEGAL SERVICES FOR THE CLT PROGRAM	2,618.00	114330
725-57-00-442000	Memberships & Subscription	Economic Development Assoc	EDAM MEMBERSHIP DUES	815.00	114350
725-57-00-448000	Miscellaneous	Jeanne Kelsey	REIMBURSEMENT FOR BUSINESS EXCHANGE E	16.24	5869
			Total Department 57-00 EDA - GENERAL	7,304.34	
Department: 57-56 EDA - PROGRAM					
725-57-56-430000	Professional Services	Golden Shovel Agency	MARKETING SERVICES	1,050.00	5873
			Total Department 57-56 EDA - PROGRAM	1,050.00	
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS CLOSED AND ADMINISTRATION COSTS	1,650.00	5830
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS AND SERVICING FEE	1,750.00	5874
			Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM	3,400.00	
			Total Fund 725 EDA Operating Fund	11,754.34	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210600	Union Dues Deduction	8,073.75	
		100-00-00-211100	ICMA Def Comp	16,771.28	
		100-00-00-211101	Mission SQ Roth	800.00	
		100-00-00-211202	HRA Employer	10,080.00	
		100-01-00-430000	Professional Services	1,118.01	
		100-01-00-433000	Advertising	109.62	
		100-02-00-420000	Office Supplies	370.18	
		100-02-00-430000	Professional Services	78,456.30	
		100-02-00-439000	CONTRACT MAINTENANCE	7,630.10	
		100-02-00-441100	Tuition Reimbursement	2,060.46	
		100-02-00-442000	Memberships & Subscriptions	1,015.00	
		100-04-00-430000	Professional Services	828.21	
		100-06-00-430000	Professional Services	35,538.75	
		100-08-00-424000	Operating Supplies	1,545.34	
		100-08-00-434000	Printing	644.35	
		100-10-00-420000	Office Supplies	337.13	
		100-10-00-422000	Clothing	8,520.96	
		100-10-00-423000	Vehicle Supplies & Maintenance	3,433.44	
		100-10-00-424000	Operating Supplies	824.00	
		100-10-00-424000-PD0002	Operating Supplies	460.00	
		100-10-00-430000	Professional Services	11,061.47	
		100-10-00-430001	Dispatching Services	5,196.17	
		100-10-00-431000	Telephone	6,553.62	
		100-10-00-437000	Contract Maint. - Vehicles	1,783.70	
		100-10-00-439000	CONTRACT MAINTENANCE	81,820.24	
		100-10-00-439000-PD0012	CONTRACT MAINTENANCE	5,000.00	
		100-10-00-439000-PD0035	CONTRACT MAINTENANCE	9,000.00	
		100-10-00-441000	Training	8,597.00	
		100-10-00-442000	Memberships & Subscriptions	50.00	
		100-10-00-443500	Minor Equipment	205.56	
		100-10-00-443600	Software Operating Charges	1,653.00	
		100-10-00-448050	Employee Recognition	1,205.60	
		100-13-00-421000	Motor Fuel	126.28	
		100-13-00-422000	Clothing	1,233.94	
		100-13-00-423000	Vehicle Supplies & Maintenance	3,763.31	
		100-13-00-424000	Operating Supplies	53.25	
		100-13-00-430000	Professional Services	4,200.00	
		100-13-00-437000	Contract Maint. - Vehicles	13,918.54	
		100-13-00-439000	CONTRACT MAINTENANCE	1,632.79	
		100-13-00-441000	Training	131.00	
		100-13-13-421000	Motor Fuel	402.21	
		100-13-13-436000	Utilities	3,821.43	
		100-13-13-442000	Memberships & Subscriptions	500.00	
		100-13-18-436000	Utilities	80.83	
		100-20-20-420000	Office Supplies	186.36	
		100-20-21-422000	Clothing	248.00	
		100-20-21-424000	Operating Supplies	36,404.56	
		100-20-21-437000	Contract Maint. - Vehicles	3,582.44	
		100-20-21-439000	CONTRACT MAINTENANCE	115.44	
		100-20-22-436000	Utilities	17,752.72	
		100-20-22-439000	CONTRACT MAINTENANCE	3,799.90	
		100-20-30-421000	Motor Fuel	10,629.07	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		100-20-30-422000	Clothing	230.23	
		100-20-30-423000	Vehicle Supplies & Maintenance	16,520.59	
		100-20-30-424000	Operating Supplies	34.48	
		100-20-30-437000	Contract Maint. - Vehicles	640.50	
		100-20-30-439000	CONTRACT MAINTENANCE	260.00	
		100-23-00-424000	Op Supplies-City Hall	738.20	
		100-23-00-430000	Professional Services	5,245.50	
		100-23-00-436001	Utilities-City Hall	7,703.63	
		100-23-00-436003	Utilities-City Garage	6,304.05	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	12,258.70	
		100-23-00-439003	Contract Maint.- City Garage	310.17	
		100-23-00-439011	Fiber Maint. & Locates	4,358.16	
		103-00-00-230125	Water/Sewer Disconnect Escrow	10,000.00	
		110-09-00-430000	Professional Services	2,103.00	
		110-09-00-442000	Memberships & Subscriptions	24,550.63	
		200-40-40-431000	Telephone	1,205.46	
		200-40-40-434000	Printing	5,047.19	
		200-40-40-441000	Training	600.00	
		200-40-40-443500	Minor Equipment	83.99	
		200-40-41-424000-PR0212	Operating Supplies	1,425.00	
		200-40-41-424000-PR0222	Operating Supplies	48.94	
		200-40-41-424000-PR0227	Operating Supplies	470.50	
		200-40-41-424000-PR0242	Operating Supplies	374.92	
		200-40-41-424000-PR0247	Operating Supplies	48.95	
		200-40-41-424000-PR0253	Operating Supplies	351.60	
		200-40-41-424000-PR0274	Operating Supplies	488.26	
		200-40-41-430000-PR0202	Professional Services	6,320.00	
		200-40-41-430000-PR0217	Professional Services	6,072.00	
		200-40-41-430000-PR0218	Professional Services	982.80	
		200-40-41-430000-PR0220	Professional Services	9,656.00	
		200-40-41-430000-PR0234	Professional Services	3,139.50	
		200-40-41-430000-PR0245	Professional Services	1,296.00	
		200-40-41-430000-PR0253	Professional Services	8,664.07	
		200-40-41-430000-PR0265	Professional Services	7,577.60	
		200-40-41-430000-PR0273	Professional Services	1,335.00	
		200-40-41-436000-PR0253	Utilities	2,308.46	
		200-40-42-424000-PR0112	Operating Supplies	244.20	
		200-40-42-430000-PR0101	Professional Services	1,180.00	
		200-40-42-430000-PR0102	Professional Services	45.00	
		200-40-42-430000-PR0114	Professional Services	175.00	
		200-40-42-438000	Rental	922.50	
		200-40-50-436000-PR0119	Utilities	748.94	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	1,782.23	
		200-40-53-373200-PR5507	Figure Skating School	398.00	
		200-40-53-373500-PR5502	Daily Skating	270.00	
		200-40-53-382100	Building Rental	600.00	
		200-40-53-422000	Clothing	82.00	
		200-40-53-423000	Vehicle Supplies & Maintenance	225.00	
		200-40-53-424000	Operating Supplies	2,336.60	
		200-40-53-425000-PR5512	Merchandise for Sale	2,341.81	
		200-40-53-433000	Advertising	923.00	
		200-40-53-436000	Utilities	40,290.64	
		200-40-53-438000	Rental	45.49	
		200-40-53-439000	CONTRACT MAINTENANCE	6,320.56	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		200-40-53-442000	Memberships & Subscriptions	82.32	
		204-40-43-422000	Clothing	725.25	
		204-40-43-424000	Operating Supplies	3,428.09	
		204-40-43-430000	Professional Services	37,275.00	
		204-40-43-430000-PR0400	Professional Services	375.00	
		204-40-43-431000	Telephone	1,401.19	
		204-40-43-431000-PR0627	Telephone	35.01	
		204-40-43-436000	Utilities	3,802.61	
		204-40-43-439000	CONTRACT MAINTENANCE	1,032.00	
		221-40-45-430000	Professional Services	500.00	
		260-00-00-230000	Deposits	5,000.00	
		260-00-00-230130-CD1240	Development Escrow	5,005.00	
		260-00-00-230130-CD1320	Development Escrow	195.00	
		260-00-00-230130-CD1325	Development Escrow	5,038.00	
		260-56-17-420000	Office Supplies	33.01	
		260-56-17-430007	Electrical Inspections	11,051.68	
		260-56-17-431000	Telephone	38.41	
		260-56-57-430000	Professional Services	410.00	
		260-56-57-433000	Advertising	142.20	
		265-05-00-420000	Office Supplies	109.89	
		265-05-00-424000	Operating Supplies	686.04	
		265-05-00-430000	Professional Services	1,776.04	
		265-05-00-432000	Transportation	467.60	
		265-05-00-436000	Utilities	818.30	
		265-05-00-448000	Miscellaneous	157.30	
		282-20-20-443500	Minor Equipment	8,140.00	
		290-10-00-452000	Vehicles & Equipment	5,000.00	
		295-10-00-441000-PD0033	Pathways to Policing Training	7,564.72	
		400-10-00-452000	Vehicles / Equipment	40,075.76	
		400-10-00-453000	Other Improvements	3,186.84	
		401-13-00-453000	Other Improvements	11,320.56	
		409-08-00-438100	Rental-Copier Machines	3,535.36	
		409-08-00-438101	Postage Meter	332.00	
		410-40-53-450000	Building & Structures	44,850.00	
		411-40-40-430000-PR2601	Professional Services	10,525.00	
		425-02-00-430000	Professional Services	1,175.10	
		426-64-00-490000-PR1603	Contractor Payments	84,311.93	
		583-57-00-448002	Administrative Charge TIF	1,576.25	
		585-57-00-448002	ADMINISTRATIVE CHARGE TIF	1,576.25	
		586-57-00-448002	ADMINISTRATIVE CHARGE TIF	1,576.25	
		588-57-00-448002	Administrative Charge TIF	1,576.25	
		589-57-00-448002	Administrative Charge TIF	1,576.25	
		600-00-00-202000	Accounts Payable	489.07	
		600-00-00-208000	Sewer SAC Charges	14,760.90	
		600-50-00-420000	Office Supplies	24.18	
		600-50-00-422000	Clothing	215.67	
		600-50-00-430000	Professional Services	1,167.71	
		600-50-00-431100	Postage	738.47	
		600-50-00-436000	Utilities	1,718.41	
		600-50-00-438000	Rental	3,596.84	
		600-50-00-439000	CONTRACT MAINTENANCE	2,871.54	
		600-50-00-443600	Software Operating Charges	15,046.58	
		600-50-00-448600	Credit Card Fees	4,988.72	
		600-50-00-453000-PW2302	Other Improvements	2,572.50	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		600-50-00-453000-PW2512	Other Improvements	3,761.00	
		600-50-00-453000-PW2516	Other Improvements	7,515.69	
		610-00-00-202000	Accounts Payable	761.75	
		610-00-00-209000	Sales Tax Payable	(1.04)	
		610-00-00-230200	Hydrant Meter Deposits	12,000.00	
		610-51-00-371000	WATER - ROSEVILLE - CONSUMPTION	(11.64)	
		610-51-00-420000	Office Supplies	24.18	
		610-51-00-422000	Clothing	362.81	
		610-51-00-424000	Operating Supplies	12,122.53	
		610-51-00-430000	Professional Services	2,905.92	
		610-51-00-431000	Telephone	35.99	
		610-51-00-431100	Postage	738.47	
		610-51-00-436000	Utilities	4,271.08	
		610-51-00-438000	Rental	3,596.84	
		610-51-00-439000	CONTRACT MAINTENANCE	25,079.64	
		610-51-00-443600	Software Operating Charges	15,569.28	
		610-51-00-444000	St.Paul Water	414,912.04	
		620-00-00-209001	Use Tax Payable	(53.22)	
		620-52-51-382100	Building Rental	600.00	
		620-52-51-424000	Operating Supplies	1,957.78	
		620-52-51-425000	Merchandise for Sale	1,506.00	
		620-52-51-430000	Professional Services	450.00	
		620-52-51-431000	Telephone	160.72	
		620-52-51-436000	Utilities	827.25	
		620-52-51-439000	CONTRACT MAINTENANCE	1,146.35	
		620-52-51-442000	Memberships & Subscriptions	197.00	
		620-52-51-451000-PR5305	Furniture & Fixtures	15,970.00	
		640-00-00-202000	Accounts Payable	177.68	
		640-54-00-420000	Office Supplies	24.18	
		640-54-00-422000	Clothing	248.00	
		640-54-00-424000	Operating Supplies	736.00	
		640-54-00-430000	Professional Services	4,976.66	
		640-54-00-431100	Postage	738.47	
		640-54-00-436000	Utilities	1,206.78	
		640-54-00-438000	Rental	3,596.84	
		640-54-00-439000	CONTRACT MAINTENANCE	258.00	
		640-54-00-439000-PW2509	CONTRACT MAINTENANCE	8,391.22	
		640-54-00-453000-PW1921	Other Improvements	555.95	
		640-54-00-453000-PW2510	Other Improvements	2,222.90	
		640-54-00-453000-PW2516	Other Improvements	3,795.81	
		640-54-00-490000-PW2508	Payments to Contractors	538.00	
		650-00-00-202000	Accounts Payable	95.80	
		650-65-00-430000-PW2407	Professional Services	2,358.64	
		650-65-00-453000	Other Improvements	9,700.00	
		700-60-00-430000	Professional Services	321.00	
		700-60-00-430009	Administrative Claims	247.00	
		700-60-00-430015	Fire Department Claims	247.00	
		710-00-00-210503	DENTAL	7,014.26	
		710-61-00-430010	Police Admin. Claims	1,307.25	
		710-61-00-430011	Police Patrol Claims	2,681.48	
		710-61-00-441000	Training	1,200.00	
		723-00-00-119118	Senior Deferred Loans	35,842.00	
		723-00-00-119119	GMHC Revolving Home Imprv Loan	36,119.26	
		725-57-00-420000	Office Supplies	11.10	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		725-57-00-430000	Professional Services	3,030.00	
		725-57-00-430000-ED0006	Professional Services	3,432.00	
		725-57-00-442000	Memberships & Subscriptions	815.00	
		725-57-00-448000	Miscellaneous	16.24	
		725-57-56-430000	Professional Services	1,050.00	
		725-57-73-430000	Professional Services	3,400.00	
--- TOTALS BY FUND ---					
	100		General Fund	467,929.52	
	103		Contracted Engineering Svcs	10,000.00	
	110		Telecommunications	26,653.63	
	200		Recreation Fund	116,509.53	
	204		PARK MAINTENANCE	48,074.15	
	221		Municipal Jazz Band	500.00	
	260		Community Development	26,913.30	
	265		License Center	4,015.17	
	282		American Rescue Plan	8,140.00	
	290		Police Forfeiture Fund	5,000.00	
	295		Police Grants	7,564.72	
	400		Equipment Revolving	43,262.60	
	401		Fire Equipment	11,320.56	
	409		CENTRAL SERVICES FUND	3,867.36	
	410		GENERAL FACILITIES REPLACEMENT FUND	44,850.00	
	411		Recreation Improvements	10,525.00	
	425		2719 Lexington Avenue	1,175.10	
	426		Park Renewal 2011	84,311.93	
	583		TIF DISTRICT #21 - CPC REDEVELOPMENT	1,576.25	
	585		TIF District #17-Twin Lakes	1,576.25	
	586		TIF #18 Sienna Green	1,576.25	
	588		TIF District #20: McGough	1,576.25	
	589		TIF District #22 Twin Lakes II	1,576.25	
	600		Sanitary Sewer	59,467.28	
	610		Water Fund	492,367.85	
	620		Golf Course	22,761.88	
	640		Storm Drainage	27,466.49	
	650		ENVIRONMENTAL	12,154.44	
	700		Workers Compensation	815.00	
	710		Risk Management	12,202.99	
	723		Housing & Redevelopment Agency	71,961.26	
	725		EDA Operating Fund	11,754.34	
		Total For All Funds:		1,639,445.35	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

Background

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council review and approval.

Staff will note that, unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment 2*.

Policy Objectives

Required under City Code 103.05.

Equity Impact Summary

Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

35

36

38

39

40

41

42

43

44

45

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Police Department	Burkle Honda	2025 Honda CRV Hybrid	(a)	\$ 166,980	\$ 38,824	2026 CIP
Police Department	Motorola Solutions, Inc.	9 Radios	(b)	\$ 52,000	\$ 51,515	2026 CIP

Key

- (a) This request is for the replacement of a 2017 unmarked Buick Verano passenger car. The current car is up for replacement based on its age and condition. The purchase of the 2025 Honda CR-V Hybrid will be assigned to the Investigations unit. This vehicle is budgeted within the Police Vehicle and Equipment 2026 CIP Fund. It is intended that the Buick Verano will be sold to recoup some of the funds being expended in the 2026 Police CIP.
- (b) To meet new FBI encryption of criminal justice information requirements, Roseville continues to replace police radios with advanced encryption technology.

2026 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Police
Project/Initiative Title:	Vehicle Replacements
Total Estimated Cost:	\$380,000
Funding Source:	Police Vehicle & Equipment Fund (<i>property tax</i>)
Annual Operating Budget Impact:	No additional impact on budget

Project/Initiative Description:

The Police Department generally replaces marked squad cars every three years and unmarked vehicles every 10 years. The decision on whether to replace a vehicle is based on each individual vehicle's age, mileage, overall condition, and potential re-sale value.

Five marked squads, two unmarked vehicles and one community relations/admin vehicle are scheduled for replacement. Money recouped from selling retired police vehicles helps to offset the purchase of one of the unmarked vehicles.

Location:

Not applicable.

2026 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Police
Project/Initiative Title:	Vehicle Equipment
Total Estimated Cost:	\$392,520
Funding Source:	Police Vehicle & Equipment Fund (<i>property tax</i>)
Annual Operating Budget Impact:	No additional impact on budget

Project/Initiative Description:

Police vehicles are equipped with a variety of technology, tools and other items to perform their assigned duties including:

- 1) Rear transport seats
- 2) Control Boxes
- 3) Visabars (emergency lights)
- 4) Radar equipment
- 5) Stop sticks
- 6) Computers and printers (fleet)
- 7) Defibrillators
- 8) Police radio equipment

Equipment and installation costs to outfit police vehicles have increased significantly over recent years due to technological advances and more recently, inflation and supply and demand challenges. To meet new FBI encryption of criminal justice information requirements, Roseville continues to replace police radios with advanced encryption technology. Increases in 2026 costs are due to planned squad computer replacements.

Location:

Not applicable.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Designation of Official Bank Depositories and Electronic Funds
Transfers Authority for 2026

Background

State Statute 118 A.2, requires the City to designate official bank depositories for which city funds may be deposited and held for safekeeping. The attached resolution lists those institutions that will be used for various banking services. The institutions are selected on a bid basis.

State Statute 471.38, requires that the City delegate authority to make electronic funds transfers to a designated business administrator or chief financial officer. The Finance Director has been delegated electronic funds transfer authority.

Traditionally, the Mayor, City Manager, and Finance Director have been designated as the city's official signatories.

Policy Objectives

The designation of official bank depositories, official bank signatories and authority to make electronic funds transfers is required under State Statute.

Equity Impact Summary

Not applicable.

Budget Implications

Not applicable.

Staff Recommendations

Staff recommends approval of the attached resolution.

Requested Council Action

Adopt the attached resolution designating the official bank depositories for 2026 and designating the Finance Director the authority to make electronic funds transfers for 2026.

35
36
37

Prepared by: Phil Weix - Assistant Finance Director

Attachments:

1. Resolution designating the official depositories for 2026 and the electronic funds authority for 2026
2. Minnesota Statutes 2025, Section 118A.02
3. Minnesota Statutes 2025, Section 471.38

38

**EXTRACT OF MINUTES OF MEETING
OF THE CITY COUNCIL
CITY OF ROSEVILLE
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 5th day of January, 2026 at 6:00 p.m.

The following members were present: _____. The following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**RESOLUTION ON DESIGNATION OF DEPOSITORIES AND ELECTRONIC FUNDS
TRANSFERS AUTHORITY**

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville that the following banks are designated official depositories for the City of Roseville for 2026.

- US Bank
- BMO Harris Bank

BE IT FURTHER RESOLVED, by the City Council of the City of Roseville does hereby designate official signatories for the City of Roseville for fiscal year 2026:

- City Mayor
- City Manager
- Finance Director

BE IT FURTHER RESOLVED, by the City Council of the City of Roseville does hereby delegate authority to make electronic funds transfers to the Finance Director for fiscal year 2026.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon a vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 5th day of January, 2026, with the original thereof on file in my office.

48
49 WITNESS MY HAND officially as said Manager and the corporate seal of the City this 5th day of
50 January, 2026.

51
52
53
54
55
56
57

Patrick Trudgeon
City Manager

(SEAL)

58

Prepared by:
Attachments: A:

59

118A.02 DEPOSITORIES; INVESTING; SALES, PROCEEDS, IMMUNITY.

Subdivision 1. **Designation; delegation.** (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

(b) The governing body may authorize the treasurer or chief financial officer to:

- (1) designate depositories of the funds;
- (2) make investments of funds under sections 118A.01 to 118A.06 or other applicable law; or
- (3) both designate depositories and make investments as provided in this subdivision.

Subd. 2. **Sale; proceeds; immunity, if loss.** (a) The treasurer or chief financial officer of a government entity may at any time sell obligations purchased pursuant to this section and the money received from such sale, and the interest and profits or loss on such investment shall be credited or charged, as the case may be, to the fund from which the investment was made.

(b) Neither such official nor government entity, nor any other official responsible for the custody of such funds, shall be personally liable for any loss sustained from the deposit or investment of funds in accordance with the provisions of sections 118A.04 and 118A.05.

History: 1996 c 399 art 1 s 3

471.38 CLAIMS.

Subdivision 1. **Itemization; declaration.** Except as provided in subdivision 2, if an account, claim, or demand against a local government for any property or services can be itemized in the ordinary course of business, the board or officer authorized by law to audit and allow claims shall not audit or allow the claim until the person claiming payment, or the person's agent, provides to the board or officer an itemized list in writing or in an electronic transaction record. By making the claim for payment, the person making the claim is declaring that the account, claim, or demand is just and correct and that no part of it has been paid. The board or officer may in its discretion allow a claim prepared by the clerk or secretary of the board or officer prior to the declaration by the claimant if the declaration is made on the check or order-check by which the claim is paid, as provided in section 471.391, subdivision 2. For the purposes of this section, "local government" means any county, local social services agency, school district, town, or home rule charter city of the second, third, or fourth class, or any park district.

Subd. 2. **Application.** The provisions of this section do not apply to any claim or demand for an annual salary or fees of jurors or witnesses, fixed by law, nor to the salary or wages of any employee whose salary or wages have been fixed on an hourly, daily, weekly or monthly basis, by the governing board of the municipality, and which is now authorized by law to be paid on a payroll basis.

Subd. 3. **Electronic funds transfer.** Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments. A local government may make an electronic funds transfer for the following:

- (1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- (2) for a payment of tax or aid anticipation certificates;
- (3) for a payment of contributions to pension or retirement fund;
- (4) for vendor payments; and
- (5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

Subd. 3a. **Eligibility.** The authorization in subdivision 3 extends only to a local government that has enacted all of the following policy controls:

- (a) the governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee;
- (b) the disbursing bank shall keep on file a certified copy of the delegation of authority;
- (c) the initiator of the electronic transfer shall be identified;
- (d) the initiator shall document the request and obtain an approval from the designated business administrator, or chief financial officer or the officer's designee, before initiating the transfer as required by internal control policies;
- (e) a written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used in lieu of a check, order check or warrant required to support the transaction;

(f) a list of all transactions made by electronic funds transfer shall be submitted to the governing body at its next regular meeting after the transaction.

History: (766) *RL s 438; 1949 c 416 s 1; 1951 c 350 s 1; 1953 c 50 s 1; 1955 c 312 s 1; 1959 c 56 s 1; 1961 c 5 s 1; 1976 c 44 s 68; 1979 c 334 art 6 s 25; 1986 c 444; 1989 c 329 art 9 s 29; 1994 c 631 s 31; 2001 c 13 s 1; 2017 c 52 s 1*

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.d.

Department Approval



City Manager Approval



Item Description: Designate the 2026 Legal Newspaper

Background

Minnesota Statute [412.831](#) requires cities to designate a legal newspaper annually for publication of ordinances and other notices.

The city requested information from the Pioneer Press and Star Tribune.

Newspaper	Pioneer Press	Star Tribune
Cost per column inch	\$9.12	\$17.90
2025 Rates	\$7.70	\$17.90
Cost per line	\$.65	\$1.58
2025 Rates	\$.55	\$1.58
Distribution	(Sunday) 137,958	(Sunday) 110,000
Publication Frequency	Daily	Daily
Access to Archived Affidavits	Yes	Yes

Policy Objectives

Required by Statute.

Equity Impact Summary

There is no anticipated racial equity impact.

Budget Implications

The 2026 budget includes funds for legal notices. In 2025, Roseville spent approximately \$2200 on legal notices.

Staff Recommendations

21 Motion to designate the Pioneer Press as the legal newspaper for the City of Roseville for
22 2026.

23
24 **Requested Council Action**

25 Motion to designate a legal newspaper for the City of Roseville for 2026.

26
27 **Prepared by:** Allie Sertich, Deputy City Clerk

Attachments: 1. Legal Paper
2. MN Statute 412.831

28



1 Water Street West, Suite 200
St. Paul, MN 55017

Beth Kolodjski
City of Roseville

Dear Beth,

Thank you for the opportunity to bid on the public notice publications for City of Roseville.

The Saint Paul Pioneer Press is a Daily Newspaper located in Saint Paul, MN, primarily serving Ramsey, Dakota, and Washington Counties and Western Wisconsin.

Our Legal Publication rates for all notices for 2026 are as follows:

\$9.12 per column inch per publication

Our circulation number below is for Sunday Full Run, however you can publish a notice any day of the week.

Full Run – 137,958 (Sunday), 84,512 (daily Avg), all notices will be published full run.

DEADLINE TO SUBMIT LEGAL NOTICES:

Deadlines for Liner (text only) ads.	
Publication Day	Deadline to submit materials
Monday	Friday, 4pm
Tuesday	Monday, 12pm
Wednesday	Tuesday, 12pm
Thursday	Wednesday, 12pm
Friday	Thursday, 12pm
Saturday	Friday, 11am
Sunday	Thursday, 4pm

Deadlines for Display ads.	
Notice includes chart, graphics, map, or any special formatting.	
Publication Day	Deadline to submit materials
Monday	Friday, 2pm
Tuesday	Monday, 11am
Wednesday	Tuesday, 11am
Thursday	Wednesday, 11am
Friday	Thursday, 11am
Saturday	Friday, 9am
Sunday	Thursday, 3pm

All legal notices should be email to legals@pioneerpress.com after doing so, an automated email confirming receipt of your information and you will be contact shortly. You will be email a proof (which includes the cost). An affidavit will be email after the notice publishes.

Let me know if you would be considering the Saint Paul Pioneer Press as the official legal newspaper for City of Roseville. Please let me know if you have any questions, we look forward to collaborating with you.

Thank you,

True Lee – Advertising
tlee@pioneerpress.com

Always delivering the best local news. All Ways.

Affirmative Action, Equal Opportunity Employer.



2026 Designated Legal Newspaper Rates

- \$1.58 per line per day
 - Legal notices will also run on startribune.com at no extra charge.
- Approximately \$17.90 per column inch
 - Notices are charged per line not per column inch so you are not paying for space you are not using.
- Pricing applies to legal notices only.
- Product pricing only

Deadlines (applies to placement, changes & cancellations):

- Two business days prior to first publication date at 2pm CST
- | <u>Publication Day</u> | <u>Deadline</u> |
|-------------------------------|------------------------|
| • Sunday | Friday 2pm |
| • Monday | Friday 2pm |
| • Tuesday | Friday 2pm |
| • Wednesday | Monday 2pm |
| • Thursday | Tuesday 2pm |
| • Friday | Wednesday 2pm |
| • Saturday | Thursday 2pm |
- Legal display deadlines are advanced 48 hours.
- Deadlines will be advanced for holidays/special occasions.

Affidavits:

- Emailed 24-48 business hours after last publication date

Circulation

- Sunday ~110,524
- Monday ~64,304
- Tuesday ~64,304
- Wednesday ~64,304
- Thursday ~64,304
- Friday ~64,304
- Saturday ~64,304

Contact

- Email: placeads@startribune.com

412.831 OFFICIAL NEWSPAPER.

The council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the city as its official newspaper, in which shall be published such ordinances and other matters as are required by law to be so published and such other matters as the council may deem it advisable and in the public interest to have published in this manner.

History: 1949 c 119 s 100; 1973 c 123 art 2 s 1 subd 2

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Approve 2026 Reapportionment of Assessments

1
2 **Background**

3 Whenever the legal description of property changes, it is necessary to reassign previously
4 levied assessments remaining on the property to the proper frontage or area of the new lot
5 or lots. This is called "Reapportionment of Assessments." This typically happens when a
6 property is subdivided or an easement is recorded on the property. The City Council must
7 approve all reapportionments.

8
9 Until 1993, each reapportionment was done with a separate Council Action request and
10 Resolution. The need to process separate reapportionments was very costly and time
11 consuming. In the past, there have been as many as 30 reapportionments in a single
12 year. By adopting one resolution authorizing the Public Works Director to reapportion the
13 assessments, the overall process is streamlined and saves time for the City Council and
14 staff.

15
16 **Policy Objectives**

17 The City Council must approve the reapportionment of levied assessments for property
18 subdivisions. The Engineering staff does the calculations to reapportion the assessments
19 and processes all supporting documentation for each request.

20
21 **Equity Impact Summary**

22 This resolution should have no equity impacts since it is administrative in nature.

23
24 **Budget Implications**

25 There are no budget impacts associated with this resolution.

26
27 **Staff Recommendations**

28 This system has been used since 1993 and has worked well. It is the staff
29 recommendation to continue this action for 2026.

30
31 **Requested Council Action**

32 Approval of a resolution authorizing the Public Works Director to reapportion assessments
33 in 2026.

34

35

Prepared by: Jesse Freihammer, Public Works Director

Attachments: 1. Resolution

36

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 5th day of January, 2026, at 6:00 p.m.

The following members were present and the following members were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION RELATING TO APPORTIONMENT OF
ASSESSMENTS FOR THE YEAR 2026**

WHEREAS, the assessment rolls for various improvements in the City of Roseville were certified to the County Auditor of the County of Ramsey, and since the certifications, a number of parcels of property contained within said assessment rolls have been divided and conveyed; and

WHEREAS, said division requires that apportionment of the original assessments be made by the City Council of the City of Roseville in order that the proper assessment can be extended by the County Auditor against each parcel of property thereafter; and

WHEREAS, during the year, numerous requests to apportion the original assessments on numerous parcels are received by the City of Roseville; and

WHEREAS, it would be more expedient to allow the Public Works Director, or his assigned staff, to apportion the original assessments in as much as the City Council of the City of Roseville approves all apportionment prepared by city staff when requested.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the Public Works Director or his assigned personnel are hereby authorized to make the apportionment of original assessments against all of the requested properties for the year of 2026.

The City Manager of the City of Roseville is hereby authorized to prepare a certified copy of this resolution and to certify the same to the County Auditor of Ramsey County, Minnesota.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: ,

32 , , , and Mayor , and the following voted against the same:
33 .

34 WHEREUPON said resolution was declared, duly passed and adopted.

Reapportionment of Assessments

STATE OF MINNESOTA)
) ss
 COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 5th day of January, 2026, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 5th day of January, 2026.

Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Approve Professional Services Agreement with Ehlers for Utility Rate Study Update

Background

The City hired Ehlers to conduct a utility rate study in 2020 for implementation of tiered rates in 2021. Every two years the utility rate study is updated to capture current budget and actual costs, including changes in the capital improvement plan for the Water, Sanitary Sewer, and Storm Drainage funds. This initiative started with a look at the Water and Storm Drainage funds, since the Water fund had a deficit cash balance and the storm drainage fund was almost out of cash. In 2022, the Sanitary Sewer fund was added to the utility rate study.

Each update has reviewed actual and budgeted costs and determines whether increases are needed in the rates to offset rising costs within the three utility funds. Attached is the proposal for the 2026 utility rate study update, which will be used to determine 2027 and future changes in the utility rates. The proposal has a not-to-exceed cost of \$25,000 and may likely come in under that amount due to Ehlers familiarity with our capital improvement plan and budgets.

Policy Objectives

The utility rate study is done by our municipal advisor using the best practices in the industry which assists the City in establishing utility rates for 2027 and beyond.

Equity Impact Summary

The utility rate study ensures that the fees are proportional based on consumption. Residential customers do not subsidize commercial accounts.

Budget Implications

The cost of the study will be split between the various utility (water, sewer, storm) funds.

Staff Recommendations

Staff recommends approval of the professional services proposal from Ehlers to update the Utility Rate Study.

Requested Council Action

Council is requested to approve the professional services proposal from Ehlers to perform an

35 update to the utility rate study.

36

37

Prepared by: Michelle Pietrick, Finance Director

Attachments: 1. Roseville URS Proposal

38

November 18, 2025

Michelle Pietrick
Finance Director
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: Proposal for a Utility Rate Study Update

Dear Michelle,

Thank you for the opportunity to provide you with a proposal to undertake a utility rate study update for the City's water, sanitary sewer, and storm sewer funds. We appreciate our long-standing relationship with the City and hope this proposal demonstrates our team's collective qualifications to deliver a study that meets your objectives.

The Roseville utility rate study will provide a platform for the City to make rate-setting decisions to help the utility funds build and maintain financial self-sufficiency.

- A full understanding of the anticipated financial needs of the utility systems
- Options and recommendations for utility rates and fees through 2036
- Recommendations for appropriate cash balances and a strategy for maintaining reserves
- A funding plan for future capital projects and utility replacement
- A flexible planning tool that will help the City respond to changing circumstances and assumptions about capital investment and funding options

Deliverables

The rate study will result in:

- 10-year cashflow projection for each fund that identifies the revenues required to adequately fund capital projects, annual operating expenses, debt service, and to build and maintain adequate reserves
- Recommended annual rate increases and sample customer rate impacts
- PowerPoint presentations to the City Council, and Finance and Public Works Commissions
- Executive Summary memo that summarizes findings and results

Project Team

The Project Manager for the study will be Stacie Kvilvang assisted by Jeanne Vogt and Eaman Wink. Stacie will manage the project and Stacie and Jeanne will present the study recommendations to the Council and

Commission(s). Jeanne and Eaman will complete the numerical analysis and participate in staff meetings as needed.

Proposed Cost

Ehlers will perform the scope identified for this utility rate study update for the not-to-exceed cost of \$25,000.

The project will be billed hourly, for actual hours worked, and the final costs may be less. Ehlers will invoice monthly for work completed in the prior month. Additional work outside the proposed scope, if requested, will be performed at our normal hourly rate.

Project Schedule

The study will be completed by the end of August for presentation to the City Council in September.

We appreciate your consideration of our proposal and look forward to discussing how Ehlers can best serve the City.

Respectfully submitted,



Stacie Kvilvang
Senior Municipal Advisor
skvilvang@ehlers-inc.com
(651) 697-8506

REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.g.

Department Approval

City Manager Approval



Item Description: Approve Annual Contracts with Northeast Youth and Family Services

Background

The City of Roseville has long partnered with Northeast Youth and Family Services (NYFS) to provide services to at-risk youth and families in Roseville through an annual contract. In addition, the City also contracts with NYFS to help fund a Community Advocate position to provide assistance to individuals and families referred by law enforcement agencies. Roseville has partnered with NYFS on the Community Advocate program since 2019 and has found this program helpful in providing resources for people and families in crises. The cities of Mounds View, New Brighton, and White Bear Lake also participate in the Community Advocate program.

Included as Attachments 1 and 2 are the draft contracts between the City and NYFS for continuing its core services as well as the Community Advocate services for Roseville residents in 2026. The total cost of these contracts is \$114,982.31 (\$90,133.09 for core services and \$24,849.22 for the Community Advocate service) and represents a 2.4% increase. Funds for these services have been included in the 2026 City Budget.

Policy Objectives

Having NYFS providing services to residents helps the City advance it's Community Aspirations of being a "city that fosters a strong sense of community" and "a community that is welcoming and inclusive".

Equity Impact Summary

NYFS provides direct services to Roseville at-risk young people and families. Most of these services are free of charge or on a sliding scale. While there is no specific demographic information on the clients from Roseville that is served by NYFS, they have provided demographic information about all 1,090 clients they have served as part of Roseville's annual report. (Attachment 3).

Budget Implications

The total cost of the NYFS services in 2026 is \$114,982.31 and is included in the adopted 2026 budget.

Staff Recommendations

Staff recommends entering into the annual agreements with NYFS.

Requested Council Action

Motion to approve annual contracts with Northeast Youth and Family Services to provide services to at-risk youth and families in Roseville.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments:

1. Roseville and NYFS Agreement 2026
2. Roseville Community Advocate Professional Services Agreement 2026
3. NYFS Final Report

AGREEMENT

1. PARTIES

This agreement is made and entered into by and between the City of Roseville, Minnesota ("Municipality") and Northeast Youth and Family Services ("NYFS").

2. RECITALS

- a. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey and Washington County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282, and 832.
- b. Through this Agreement the Municipality intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- c. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the Municipality and NYFS.

3. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- a. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- b. Services Provided. NYFS shall provide the Municipality and its residents with youth and family programs set forth in the Addendum attached hereto.
- c. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

- i. Report regarding proposed changes in services and programs to the Municipality; and
- ii. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

d. Funding

- i. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
- ii. The Municipality shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation based on the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U) and municipal population estimates based on MN State Demographic Center. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
- iii. Any new municipality joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
- iv. Amounts payable by the Municipality shall be paid to NYFS on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the Municipality's share for that year.

- e. Board Representation. The Municipality shall have the right to NYFS Board Representation of City Council, staff or community members (as designated by the Municipality and approved by NYFS Board) on the Board of Directors as either a Board Member or Board Advisor.

- f. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the follows:

- i. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of

the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.

- ii. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.
 - iii. On or before December 31, of any year NYFS shall submit a written report to the Municipality including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, biannually NYFS shall submit a written report to the participating municipality.
 - iv. Periodically advising the Municipality of services available through NYFS to the Municipality's residents;
 - v. Establishing a sliding scale for services available through NYFS to the Municipality's residents and periodically advising the Municipality of such fees;
 - vi. Providing other reasonable information requested by the Municipality;
 - vii. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the Municipality as an additional insured and providing a copy of the insurance certificate evidencing such policy to the Municipality;
 - viii. Upon Request NYFS will provide the Municipality with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
 - ix. NYFS shall defend and indemnify the Municipality from any and all claims or causes of actions brought against the Municipality of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
 - x. Without the written approval of the Municipality, NYFS will not enter into any agreement with any other municipality which differs from the terms and conditions of this Agreement.
- g. Term. The term of this agreement will be through December 31, 2026. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the Municipality if a successor agreement has not been executed prior to the end of the term.

h. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

- i. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
- ii. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

- iii. Consider the request and by a majority vote deny it.
- iv. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
- v. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

MUNICIPALITY

City of Roseville

By: _____

Elected Official

Its: _____

Clerk/Manager/Administrator

Dated: _____

NYFS

Northeast Youth & Family Services

By: _____

Its: President/CEO

By: _____

Its: Chair of the Board of Directors

Dated: _____



**Northeast Youth & Family Services
Municipal Participation Figures**

	Municipal Contract 2025	Community Advocate 2025	Municipal Contract 2026 Board Approved Increase of 2.4% based on CPI-U	Dollar increase over 2025	Community Advocate 2026 Board Approved Increase of 2.4% based on CPI-U	Dollar increase over 2025
Falcon Heights	\$ 13,295.79		\$ 13,614.89	\$ 319.10		
Little Canada	\$ 25,203.52		\$ 25,808.40	\$ 604.88		
Mounds View	\$ 32,342.81	\$ 30,333.52	\$ 33,119.04	\$ 776.23	\$ 31,061.52	\$ 728.004
New Brighton	\$ 56,102.45	\$ 12,133.41	\$ 57,448.91	\$ 1,346.46	\$ 12,424.61	\$ 291.20
North Oaks	\$ 12,871.12		\$ 13,180.03	\$ 308.91		
Roseville	\$ 88,020.59	\$ 24,266.82	\$ 90,133.09	\$ 2,112.49	\$ 24,849.22	\$ 582.40
St. Anthony	\$ 22,002.72	\$ 15,166.76	\$ 22,530.79	\$ 528.07	\$ 15,530.76	\$ 364.00
Shoreview	\$ 64,258.53		\$ 65,800.73	\$ 1,542.20		
Birchwood	\$ 2,125.77		\$ 2,176.79	\$ 51.02		
Hugo *	\$ 17,670.01		\$ 18,094.09	\$ 424.08		
Mahtomedi	\$ 19,510.52		\$ 19,978.77	\$ 468.25		
Vadnais Heights	\$ 32,027.34		\$ 32,796.00	\$ 768.66		
City of WBL	\$ 61,778.46	\$ 30,333.52	\$ 63,261.14	\$ 1,482.68	\$ 31,061.52	\$ 728.00
WB Tnship	\$ 26,924.03		\$ 27,570.21	\$ 646.18		
Lauderdale	\$ 5,510.99		\$ 5,643.26	\$ 132.26		
Arden Hills	\$ 24,119.16		\$ 24,698.02	\$ 578.86		
Total	\$ 503,763.83	\$ 112,234.02	\$ 515,854.16	\$ 12,090.33	\$ 114,927.64	\$ 2,693.62

* Hugo splits its support of NYFS with another Community-Based Mental Health agency

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into effective January 1, 2026, by and between the City of Roseville, Minnesota, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "City," and Northeast Youth & Family Services, a Minnesota Nonprofit Corporation located at 3490 Lexington Ave North, Suite 205, Shoreview, MN 55126 ("Provider").

The City and Provider, in consideration of the mutual terms and conditions, promises, covenants, and payments hereinafter set forth, agree as follows:

Provider agrees to provide the services described in this Agreement.

Statement of work. Provider will provide community advocacy services to households referred from City law enforcement departments. Services will be provided by the Community Advocate, an employee of the Provider who will work on a fulltime basis independently and collaboratively with the City. The Community Advocate will be supervised by the designee within Northeast Youth & Family Services.

The Community Advocate will provide "follow up" activities to referred households which will include efforts to establish a relationship, assess needs, develop a Goal Action Plan, connect to resources, and follow up on the impact of the Goal Action Plan.

The Community Advocate will maintain regular communication with an identified City "point of contact" regarding new referrals, progress on current referrals and follow up on closed referrals.

The Community Advocate will typically work a traditional Monday through Friday schedule during business hours, with occasional evening hours as contact with referrals necessitate. Generally, the work schedule may be set between the Community Advocate and the supervisor designee at Northeast Youth & Family Services.

Time For Completion.

The services rendered by Provider will commence on January 1, 2026, and will continue for one year, unless this agreement is terminated or renewed in accordance with the relevant provisions within.

Project Management.

Provider will assign specific individuals as principal project members and ensure that the major work and coordination will remain the responsibility of these individuals during the term of the Agreement. Provider is responsible to place an appropriate employee in the role of Community Advocate.

The City will designate a “point of contact” as the project manager for this Agreement, and the individual to whom all communications pertaining to the Agreement shall be addressed. The project manager shall have the authority to transmit instructions, receive information, and interpret and define the City's policy and decisions pertinent to the work covered by this Agreement.

Billings and Payment.

Services provided to the City will be provided as part of a collaborative program at an approved upon cost of \$24,849.22 to the City. The City shall have no liability or bear any responsibility for payment for any services provided by Provider outside the scope of this agreement, even if the individual was identified or referred for such services via the services provided for in this agreement.

City Responsibilities.

The City will provide Provider with access to information from City documents, staff, and other sources needed by Provider to complete the work described in this Agreement.

Amendment or Changes to Agreement.

- A. City or Provider may request changes that would increase, decrease, or otherwise modify the Scope of Services. Such changes must be authorized in writing in advance by either the City or Provider.
- B. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement are valid only when reduced to writing and duly signed by the parties.
- C. Modifications or additional schedules may not be construed to adversely affect vested rights or causes of action which have accrued prior to the effective date of such amendment, modification, or supplement. The term "this Agreement" includes any future amendments, modifications, and additional schedules made in accordance with these terms.

Notices.

Except as otherwise stated in this Agreement, any notice or demand to be given under this Agreement must be delivered in person or deposited in United States Certified Mail, Return Receipt Requested. Any notices or other communications must be addressed as follows:

To the City	To the Provider
City of Roseville	Northeast Youth & Family Services
Attn: Roseville Police Department	Attn: President & CEO
2660 Civic Center Drive	3490 Lexington Ave North, Suite 205
Roseville, MN 55113	Shoreview, MN 55126

Survival of Obligations.

A. The respective obligations of the parties under these terms and conditions, which by their nature would continue beyond termination, cancellation, or expiration, will survive termination, cancellation, or expiration of this Agreement.

B. If a court or governmental agency with proper jurisdiction determines that this Agreement, or a provision of the Agreement is unlawful, this Agreement or that provision, will terminate. If a provision is so terminated but the parties legally, commercially, and practicably can continue this Agreement without the terminated provision, the remainder of this Agreement will continue in effect.

Records, Dissemination of Information.

A. For purposes of this Agreement, the following words and phrases have the meanings given in this section, except where the context clearly indicates that a different meaning is intended.

"Work product" means any report, recommendation, paper, presentation, drawing, demonstration, or other materials, whether in written, electronic, or other format that results from Provider's services under this Agreement. "Work Product" does not include any data or information in any form that relates to the provision of services to an individual by the Provider that are outside the scope of this Agreement, even if the individual was identified or referred for such services via the services provided by the Provider to the City in this Agreement.

"Supporting documentation" means any surveys, questionnaires, notes, research, papers, analyses, whether in written, electronic, or in other format and other evidences used to generate any and all work performed and work products generated under this Agreement. "Supporting Documentation" does not include any data or information in any form that relates to the provision of services to an individual by the Provider that are outside the scope of this Agreement, even if the individual was identified or referred for such services via the services provided by the Provider to the City in this Agreement.

"Business records" means any books, documents, papers, account records and other evidences, whether written, electronic, or in other forma, belonging to Provider and pertaining to work performed under this Agreement.

"Business records" does not include any data or information in any form that relates to the provision of services to an individual by the Provider that are outside the scope of this Agreement, even if the individual was identified or referred for such services via the services provided by the Provider to the City in this Agreement.

B. All deliverable work products and supporting documentation that directly result from the Provider's services under this Agreement and that are not protected personally-identifiable information will be delivered to the City throughout the engagement under this Agreement and at the conclusion of services.

C. The Provider agrees not to release, transmit, or otherwise disseminate information associated with or generated as a result of the work performed under this Agreement without prior knowledge and written consent of the City.

D. In the event of termination, all documents finished or unfinished, and supporting documentation prepared by the Provider under this Agreement, and that are not protected personally-identifiable information, will be delivered to the City by Provider by the termination date and there will be no further obligation of the City to Provider except for payment of amounts due and owing for work performed and expenses incurred to the date and time of termination.

E. The parties agree to maintain all business records in such a manner as will readily conform to the terms of this Agreement and to make such materials available at reasonable times during this Agreement period and for six (6) years from the date of the final payment under the contract for audit or inspection by the City, the Auditor of the State of Minnesota, or other duly authorized representative.

F. The parties agree to abide strictly by Chapter 13, Minnesota Government Data Practice Act, and any other applicable data privacy and security laws and regulations. The requirements of this provision do not apply to any information or data created, collected, received, stored, used, maintained, or disseminated by Provider in providing services to an individual that are outside the scope of this Agreement, even if the individual was identified or referred for such services via the services provided by the Provider to the City in this Agreement.

G. Notwithstanding anything in this Agreement to the contrary, Provider will comply with all state and federal laws applicable to the disclosure of information related to the health status of or provision of health care to individuals served by Provider. In the event of any ambiguity or conflict between any laws regarding disclosure of such information, such ambiguity or conflict shall be resolved in favor of the law or interpretation that is most protective of the privacy and confidentiality of the individual served.

Provider will create, maintain, and secure personally-identifiable health information as appropriate to document interventions or care provided by Provider in Provider's sole discretion.

Personally-identifiable health information may be reported to the City only as authorized by law. Personally-identifiable data may be shared with the subject's consent. Personally-identifiable information may be shared without the subject's consent to prevent or lessen a serious or imminent threat to the health or safety of an individual or the public or if the subject is involved in an emergency interaction and disclosure of information is necessary to protect the health or safety of the referred person or another person. Certain data obtained by the City to respond to an emergency are private data on individuals and will not be used for any other purpose. To the extent possible, private data released to the City to respond to an emergency will be marked and designated as private data by the releasing party or person.

The parties will document releases of information as required by law, including the date and circumstances under which the release was made, the person or agency to whom the release was made, and the information released.

Human Rights/Affirmative Action/Economic Opportunity.

Provider agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination on account of race, creed, religion, color, sex, sexual or affectional orientation, national origin, ancestry, familial status, age, disability, marital status, or status with regard to public assistance and will take affirmative steps to ensure that applicants are employed and employees are treated during employment without regard to the same.

Compliance With Applicable Law.

The parties agree to comply with all federal, state and local laws or ordinances, and all applicable rules, regulations and standards established by any agency of such governmental units, insofar as they relate to the performance of the provisions of this Agreement. Each party is responsible to obtain all permits or licenses required for the performance of services under this Agreement as applicable to the actions of the respective party.

Conflict of Interest.

Provider's acceptance of this agreement indicates compliance with City code. As such, except as permitted by law, no City official or employee shall be a party to or have a direct financial interest in any sale, lease, or contract with the City. The Provider also affirms that to the best of the Provider's knowledge, their involvement in this contract does not result in a conflict of interest with any part or entity which may be affected by the terms of this contract. The Provider agrees that should any conflict or potential conflict of interest become known to the Provider, Provider will immediately notify the City of the situation so that a determination can be made about Provider's ability to continue performing services under this contract.

Responsibility for Acts and Omissions.

Each party agrees that it will be responsible for its own acts and omissions and the acts and omissions of its employees, elected officials, and agents as they relate to this Agreement and for any liability resulting therefrom, to the extent authorized by law, and will not be responsible for the acts and omissions of the other party or their employees, elected officials, and agents, or for any liability resulting therefrom. The City's liability is governed and limited by the Municipal Tort Claims Act, Minnesota Statutes chapter 466, and other applicable law.

Each party warrants that it is able to comply with the obligations of this Agreement through commercial insurance or a self-funding program.

All insurance policies or self-insurance certificates are open to inspection by the other party and copies of the policies or certificates of self-insurance shall be submitted to a party upon written request.

Assignment.

The City and Provider each binds itself and its successors, legal representatives, and assigns of such other party, with respect to all covenants of this Agreement; and neither the City nor the Provider will assign or transfer their interest in this Agreement without the written consent of the other.

Termination.

This Agreement will continue in full force and effect until completion of the project unless either party terminates the Agreement. Either party may terminate this Agreement, without or without cause, by providing 60 days written notice to the other party.

In the event of termination, the Provider will deliver all work products and supporting documentation developed up to the time of termination.

Renewal.

This Agreement may be renewed or extended by the written agreement of the parties.

Alterations.

Any alteration, variation, modification or waiver of the provisions of the specifications that may have occurred during the bidding process or amendments to this Agreement are valid only when reduced to writing.

Interpretation of Agreement, Venue.

This Agreement will be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this agreement must be venued in the District Court of the County of Ramsey, Second Judicial District, State of Minnesota.

Independent Provider.

It is agreed by the parties, that at all times and for all purposes, within the scope of the Agreement resulting from this solicitation, the relationship of the Provider to the City is that of independent Provider and not that of employee. No statement contained in this Agreement may be construed so as to find the Provider an employee of the City.

Cooperative agreement, independent authority

The parties are entering into this Agreement for the purposes of providing collaborative services to individuals experiencing crisis who are the subject of a police call for service. Each party agrees that its employees who act under this Agreement are granted independent authority to provide services within the employee's scope of practice, as regulated and governed by the respective employing party.

The parties agree that their respective employees will act collaboratively but exercise independent judgment, discretion, and acts within each respective employee's area of responsibility or authority, this includes independent assessment and exercise of authority under Minnesota Statutes chapters 148E, 2538, 626, 629 and any other statutory or other applicable authority. The parties agree and stipulate that none of its employees or agents has the authority to require the employees or agents of the other party to exercise any independent authority reserved by law.

Waiver.

The waiver by either party of any breach under the terms of this Agreement or any rights or remedies arising under the terms of this Agreement will not constitute a waiver of the party's right to any rights and/or remedies with respect to any subsequent breach or default of the terms of the Agreement.

Subcontracting.

Provider agrees not to enter into any subcontracts for any of the work contemplated under this Agreement without obtaining prior written approval of the City.

Insurance.

Provider is required to carry insurance of the kind and in the amounts shown below for the life of the Agreement. Certificates for General Liability Insurance should state that the City of White Bear Lake, its officials, employees, agents and representatives are Additional Insureds.

- 1. General or Business Liability Insurance
 - \$1,500,000 per occurrence
 - \$2,000,000 aggregate per project
 - \$2,000,000 products/completed operations total limit
 - \$1,500,000 personal injury and advertising

Policy must include an "all services, products, or completed operations" endorsement when appropriate.

- 2. Worker's Compensation and Employer's Liability. Provider must maintain appropriate Worker's Compensation coverage as required by Minnesota law.
- 3. Professional Liability Insurance is required when a contract is for service for which professional liability insurance is available for purchase.
 - a. \$1,000,000 per occurrence
 - b. \$2,000,000 aggregate

4. General Insurance Requirements

- a. All policies must be written on an occurrence basis or as acceptable to the City. Certificates of insurance must indicate if the policy is issued on a claims-made or occurrence basis. Agent must state on the certificate if company carries errors and omissions coverage.
- b. The Provider may not commence any work until Certificates of Insurance covering all of the insurance required for this project is approved and the Project manager has issued a notice to proceed. Insurance must remain in place for the duration of the original contract and any extension periods.
- c. The City reserves the right to review Provider's insurance policies at any time to verify that City requirements have been met.
- d. Satisfaction of policy limits required above for General Liability Insurance, may be met with the purchase of an umbrella or excess policy.

Any excess or umbrella policy will be written on an occurrence basis, and if such policy is not written by the same insurance carrier, the proof of underlying policies shall be provided with any certificate of insurance.

Force Majeure.

Neither the City nor the Provider may be held responsible for performance if its performance is prevented by acts or events beyond the party's reasonable control, including, but not limited to: severe weather and storms, earthquake or other natural occurrences, demonstrations, strikes and other labor unrest, power failures, electrical power surges or current fluctuations, nuclear or other civil military emergencies, or acts of legislative, judicial, executive.

Entire Agreement.

It is understood and agreed that this entire Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matters of the Agreement.

NORTHEAST YOUTH & FAMILY SERVICES

CITY OF ROSEVILLE

By _____
Title _____
Date _____

By: _____
Title _____
Date _____

By: _____
Title _____
Date _____

City of Roseville
Report Period: July 1, 2024 to June 30, 2025

The following is a brief report on Northeast Youth & Family Services' programs that directly affect the residents of your community. If you have any questions about this report, please call Angela Lewis Dmello, President & CEO, at (651) 379-3404.

Annual City Contract for Service in CY 2025	\$114,982
Total cost of all services July 1, 2024-June 30, 2025	\$180,926

(Please note that these numbers represent the actual cost of services provided, not what NYFS charges clients for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

Services Provided	City Totals		
	# of Clients	Units	Service Cost
Contracted Services			
Mental Health	53	709 Sessions	\$ 112,022.00
Diversion Services	19	177 Hours	\$ 15,200.00
Restoring Power	18		
Mental Health	12	116 Sessions	\$ 22,736.00
Advocacy	9	48 Contacts	\$ 9,408.00
Community Advocate	4	110 Contacts	\$ 21,560.00

Totals for all Services	94	1,160	\$ 180,926.00
--------------------------------	-----------	--------------	----------------------

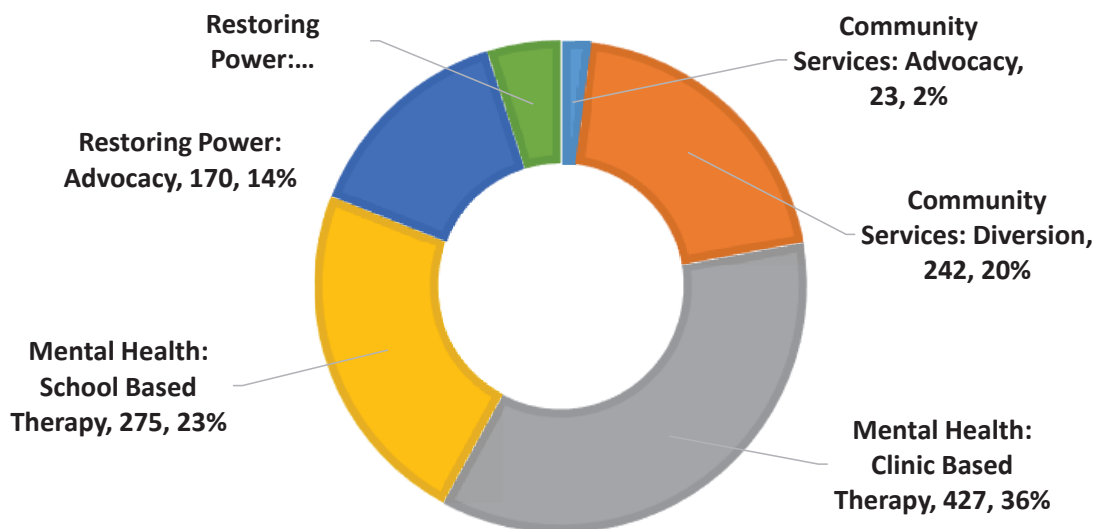
*There are no NYFS clients that have completed community service work through our Diversion program at this point in the year.

** Total non-duplicated number of clients in Restoring Power program

*** Number of clients receiving mental health and/or advocacy services, some clients receive both

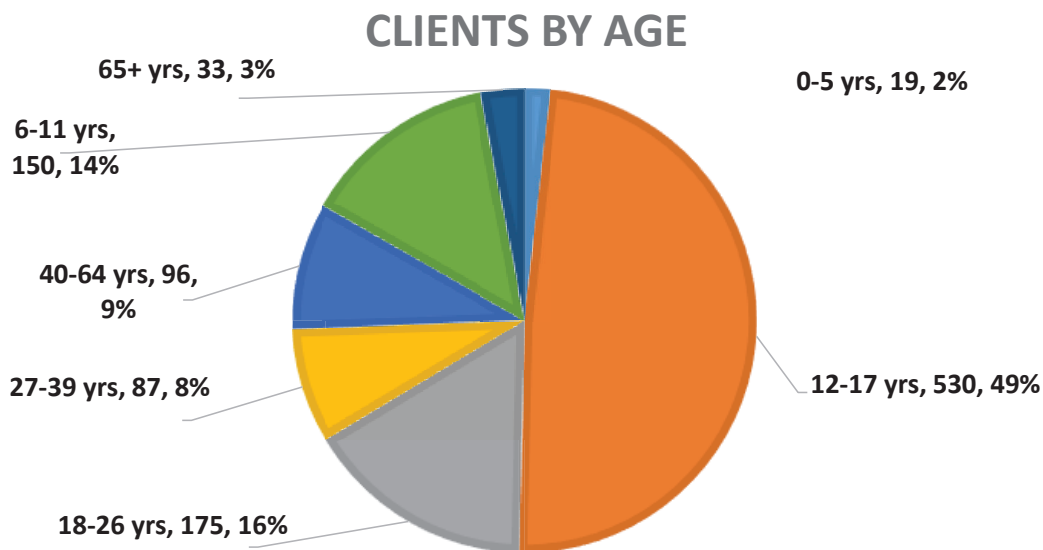
NYFS Client statistics - FY 2025

Clients Served – Fiscal Year 2025 (July 1, 2024 to June 30, 2025)

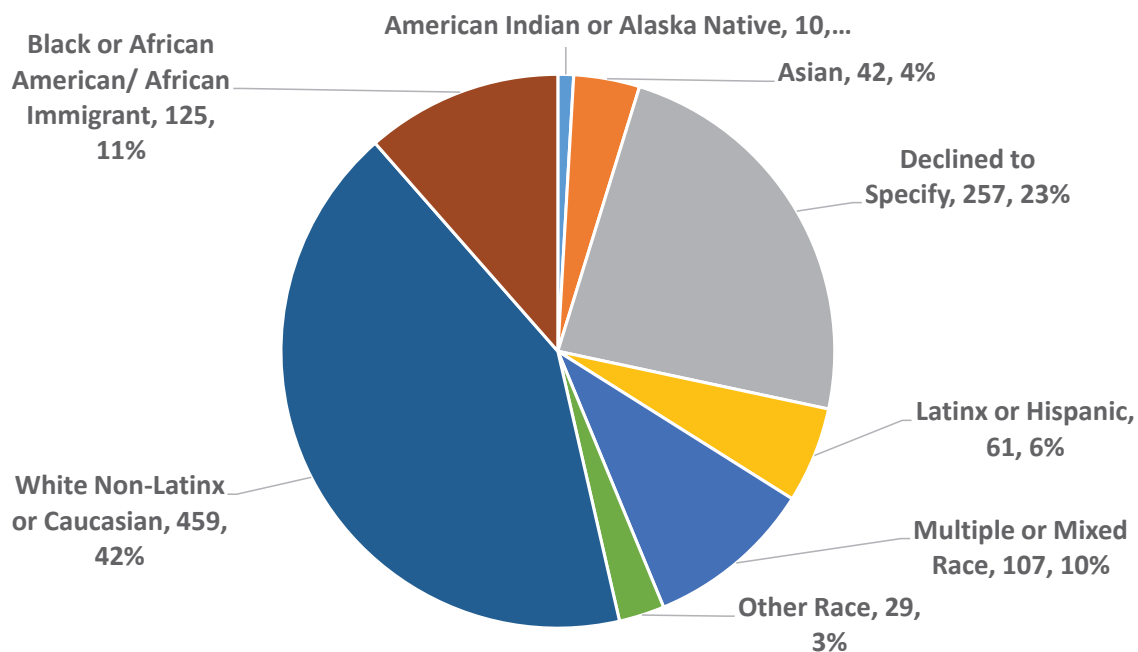


Appointments

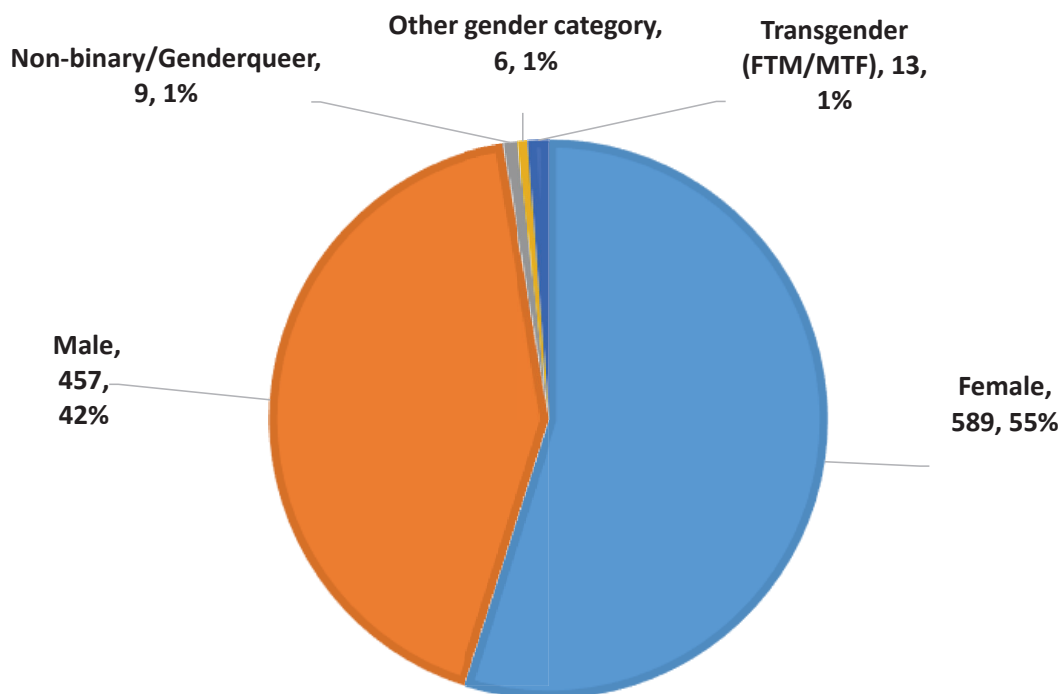
- *1090 Clients Served*
 - *195 more clients served than last year*
 - *22% increase in clients served*
- *19,440 total appointments*
 - *18,002.7 Hours*



CLIENTS BY RACE



CLIENTS' REPORTED GENDER IDENTITY



REQUEST FOR COUNCIL ACTION

Date: 1/5/2026
Item No.: 10.h.

Department Approval

City Manager Approval



Item Description: Approve Professional Services Agreement with Tubman

Background

Tubman is a non-profit that provides services to persons facing relationship violence, sexual assault, exploitation, homelessness, addiction, mental health challenges, and other forms of trauma. They have worked in partnership with the Roseville Police Department and the City's Prosecuting Attorney for many years. Specifically, Tubman provides pro-bono legal assistance and advocacy for Roseville victims of crime. As part of the 2026 City Budget, the City Council allocated \$20,000 to help fund Tubman's activities in Roseville.

A one-year professional services agreement has been drafted that outlines the services Tubman will provide to the City and its residents. The agreement has been reviewed and approved by the City Attorney.

Policy Objectives

The City of Roseville strives to be a welcoming and inclusive community where all residents feel safe and secure. This agreement with Tubman supports those aspirations by ensuring that victims of crime have access to legal assistance and advocacy services. The City has a long-standing partnership with Tubman, and the funding allocated by the City Council helps facilitate continued access to these critical resources for Roseville residents.

Equity Impact Summary

According to material submitted by Tubman, they serve about 20,000 people of all ages, genders, and cultural backgrounds who face relationship violence, sexual assault, exploitation, homelessness, addiction, mental health challenges, and other forms of trauma. According to Tubman's data, 88% of Tubman's crisis and intervention clients have income at or below 200% of the federal poverty guidelines, 60% identify as Black, Indigenous or people of color (BIPOC), and 46% of clients are children and young people up to age 24.

Budget Implications

The 2026 Budget allocated \$20,000 for Tubman's services.

Staff Recommendations

Staff recommends entering into the professional services agreement with Tubman.

36
37
38
39

Requested Council Action

Motion to approve entering into the professional services agreement with Tubman.

Prepared by: Patrick Trudgeon, City Manager

Attachments: 1. Tubman-Roseville agreement 2026

40

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“**Agreement**”) is made between the City of (“**City**”), a Minnesota municipal corporation, and the Tubman (“**Tubman**”), a Minnesota nonprofit corporation. Tubman is a social service agency whose mission is safety, hope, and healing.

Name/ Organization: Tubman	Federal EIN: 41-4200048
Mailing Address: 4432 Chicago Avenue Minneapolis, MN 55407	Telephone Number: 612-825-3333 (corporate office)
Contact Person: - Jennifer J. Polzin, CEO, authorized to sign contracts - Jennifer Dickinson, Director of Legal Services, authorized to discuss service provision	Email: jpolzin@tubman.org, 612-767-6697 (office) jdickinson@tubman.org, 651-789-6720 (office)

The following person is designated the Contract Manager (“**Contract Manager**”) for the City for the purposes of this Agreement:

Name: Patrick Trudgeon, City Manager	Email: pat.trudgeon@cityofroseville.com
Mailing Address: 2660 Civic Center Drive Roseville, MN 55113	Telephone Number: (651) 792-7021

City and Tubman may hereinafter be referred to individually as a “party” or collectively as the “parties.” In consideration of the mutual promises and agreements contained herein, and intending to be legally bound, City and Tubman hereby agree as follows:

1. **Agreement Documents.** This Agreement, which includes the Description of Services attached hereto as Exhibit A, sets out the entire understanding between the parties and it supersedes any prior written or oral discussions or agreements between the parties regarding the same subject matter. The provisions of the documents constituting the Agreement shall be read together and reconciled in the documents to the greatest extent reasonably possible. To the extent there are any conflicting provisions that cannot be reconciled, the more specific provision shall generally be controlling. In the event that a material conflict is found between provisions of the documents, the provisions in the following rank order shall take

precedence: (1) the Descriptions of Services in Exhibit A; (2) this Professional Services Agreement document; (3) Tubman's proposal.

2. **Services.** Tubman agrees to provide the City the services as described in the attached Exhibit A (collectively, the "**Services**") in accordance with the terms and conditions of this Agreement. Tubman shall provide the Services in a manner consistent with industry standards for similar Services and in accordance with the standards, requirements, and timelines set out in Exhibit A.
3. **Compensation.** City shall compensate Tubman for the Services as provided in Exhibit A. Unless expressly provided otherwise in Exhibit A, the total amount or rate of compensation is the amount that Tubman incurs to cover staff time to provide the Services.
 - a. The total amount to be paid by the City pursuant to the Services in this contract shall not exceed \$20,000 annually ("City Costs"). City shall not be responsible for paying any amounts for the completion of the Services other than those expressly provided for in Exhibit A. The amount will be revisited annually to adjust for the average number of Services provided.
 - b. Amounts payable by the City shall be paid to Tubman on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the City's share for that year. The payment for the period between January 1, 2026 and December 31, 2026 shall be made by the City within 30 days of execution of this Agreement.
 - c. The City Costs for the period between January 1, 2026 and December 31, 2026 shall not exceed \$20,000.
4. **Notices.** Any notices provided under this Agreement shall be to Tubman and Contract Manager as identified above.
5. **Term.** This Agreement shall commence on January 1, 2026 and shall terminate on December 31, 2026, unless it is terminated earlier as provided herein or the parties agree in writing to an extension of this Agreement.
6. **Deliverables.** If Tubman is required to produce specific deliverables to City as part of the Services to be provided under this Agreement, such deliverables shall be identified in Exhibit A of the Agreement.
7. **Termination.** Either party may terminate this Agreement for any reason upon thirty (30) days written notice. If Consultant is in default and fails to cure the default within the period provided in the written notice of default as provided in this Agreement, City has the right to terminate this Agreement immediately upon written notice of termination. Tubman may retain the City Cost used for Services provided prior to the effective date of termination but shall return the proportionate share of the City Costs remaining from the effective date of termination until the end of the year within 30 days of the effective date of termination. The

following provisions of this Agreement shall survive expiration, termination, or cancellation of this Agreement: Indemnification; Insurance; Applicable Law; Audit; and Data Practices.

8. **Data Practices.** Consultant agrees to comply with the Minnesota Government Data Practices Act (Minnesota Statutes, chapter 13), and all other applicable laws, related to data it creates or receives from City in the performance of the Services.
9. **Legal Compliance.** Tubman shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances in providing the Services and shall obtain all permits and permissions that may be required. This Agreement shall be governed by and construed according to the laws of the State of Minnesota.
10. **Indemnification.** Tubman agrees to defend, indemnify and hold harmless, City, its officials, officers, agents and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of Tubman, its offices, employers, agents, contractors or subcontractors or anyone directly or indirectly employed by them, or anyone volunteering for them, or anyone for whose acts or omissions they may be liable in the performance of the Services and against all loss by reason of the failure of Tubman to perform fully, in any respect, all obligations under this Agreement. Nothing in this Agreement shall constitute a waiver by City of any limits on or exclusions from liability available to it under Minnesota Statutes, chapter 466 or other law.
11. **Amendments.** No modification, amendment, deletion, or waiver in the terms of this Agreement, or any expansion in the scope of the Services, is valid unless it is in writing and signed by the parties.
12. **Notices.** Any notice or demand authorized or required under this Agreement shall be in writing and shall be sent by certified mail to, with respect to City, the Contract Manager and, with respect to Tubman, to Tubman's contact person, each as identified at the outset of the Agreement.
13. **Nondiscrimination.** Tubman agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA), the Minnesota Human Rights Act (Minn. Stat. Chap. 363), and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, and religion, and with sexual harassment. Violation of any of the above laws can lead to the immediate termination of this Agreement without needing to provide a cure period.
14. **Insurance.** Consultant shall secure and maintain such insurance as will protect Consultant from claims under the Worker's Compensation Acts, automobile liability, and from claims for bodily injury, death, or property damage which may arise from the performance of services under this Agreement. Such insurance shall be written for amounts not less than:

Commercial General Liability (or in combination with an umbrella policy)
\$2,000,000 Each Occurrence

\$2,000,000 Products/Completed Operations Aggregate
 \$2,000,000 Annual Aggregate

The following coverages shall be included:

Premises and Operations Bodily Injury and Property Damage
 Personal and Advertising Injury
 Blanket Contractual Liability
 Products and Completed Operations Liability

Workers Compensation

If Consultant is required by law to have Worker's Compensation insurance, Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Employer's Liability with minimum limits are as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

The City shall be named as an additional insured on the general liability and umbrella policies on a primary and non-contributory basis.

The Consultant shall secure and maintain a professional liability insurance policy. Said policy shall insure payment of damages for legal liability arising out of the performance of professional services for the City, in the insured's capacity as Consultant, if such legal liability is caused by a negligent act, error or omission of the insured or any person or organization for which the insured is legally liable. The policy shall provide minimum limits of \$2,000,000 with a deductible maximum of \$125,000 unless the City agrees to a higher deductible.

Before commencing work, the Consultant shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to City.

- 15. Independent Contractor.** The City hereby retains the Consultant as an independent contractor upon the terms and conditions set forth in this Agreement. The Consultant is not an employee of the City and is free to contract with other entities as provided herein. Consultant shall be responsible for selecting the means and methods of performing the work. Consultant shall furnish any and all supplies, equipment, and incidentals necessary for Consultant's performance under this Agreement. City and Consultant agree that Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's agents or employees are in any manner agents or employees of the City. Consultant shall be exclusively responsible under this Agreement for Consultant's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

16. **Subcontractor.** Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Consultant shall comply with Minnesota Statute § 471.425. Consultant must pay subcontractor for all undisputed services provided by Subcontractor within ten days of Consultant's receipt of payment from City. Consultant must pay interest of 1.5 percent per month or any part of a month to subcontractor on any undisputed amount not paid on time to subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10.
17. **Assignment.** Neither party shall assign this Agreement, or any interest arising herein, without the written consent of the other party.
18. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
19. **Controlling Law/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Ramsey County.
20. **Audit Disclosure.** The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement.

CITY

City of

By: _____

Its: _____

Dated: _____

TUBMAN

Tubman

By: _____

CEO

Dated: _____

EXHIBIT A – DESCRIPTION OF SERVICES

I. DUTIES

A. Services and Description

1. Services. The Consultant agrees to furnish the City the following services:
 - a) Recruitment and training of volunteers (advocates) who work with and counsel victims of domestic abuse.
 - b) Staffing of a 24-hour crisis line and providing information and referral.
 - c) Preparation of petitions for protective orders; assistance in the service of protective orders; advocacy with victims during the court hearing process; monitoring compliance with Court Orders.
 - d) Providing shelter for victims and their children.
 - e) Providing support/educational groups for battered persons and educational groups for high-risk target groups.
 - f) Availability of a domestic abuse perpetrator's group for City referrals.
 - g) Tubman will be available as the first point of contact for victims, regardless of the offense level in a domestic violence case.
 - h) Tubman will be available to serve as the community contact agency for intimate partner violence cases referred by law enforcement personnel. Law enforcement officers completing a lethality risk assessment on site with the victims of intimate partner violence may refer such assessments immediately to Tubman staff for services.
2. Client Eligibility.
 - a) Services under this Agreement shall be provided to persons residing in the City who have been battered in domestic relationships, the children of such persons, and to high-risk target groups identified by the City and Tubman.

B. Evaluation, Reporting, and Information Requirements

1. Automated Annual Reports. Tubman agrees to furnish the City with annual reports of services provided under this Agreement. Such report must include data on the services provided within the City of Roseville under the Agreement, and audited financial statements. The annual report must be submitted on or before January 31st of any year or another date agreed to by Tubman and the City Administrator. A Tubman representative will meet with the Council yearly to provide information and updates regarding services in addition to the annual report.
2. Annual Budget. Tubman shall submit the proposed City Costs for the next year. The submission shall include any proposed changes in the Services for the subsequent year. The Annual Budget must be submitted on or before June 30 of each year.
3. Additional Information. Tubman agrees to provide reasonable information requested by the City regarding the Services.

REQUEST FOR COUNCIL ACTION

Date: 1/5/2026
Item No.: 10.i.

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description: Adopt a resolution appointing the Building Official as Assistant Weed Inspector for 2026

Background

Under Minnesota Statute 18.80, the Mayor shall act as local weed inspector for the City. A municipality may appoint one or more assistants to act on behalf of the appointing authority as a weed inspector for the municipality. The appointed assistant or assistants shall have the power, authority and responsibility of the Mayor in the capacity of weed inspector.

Since 2003, the City Council has appointed the Community Development Department's Building Official to act as Assistant Weed Inspector.

Policy Objectives

Not applicable

Equity Impact Summary

Not applicable

Budget Implications

None

Staff Recommendations

Staff recommends the appointment of the Community Development Department's Building Official as the duly authorized and designated Assistant Weed Inspector for calendar year 2026.

Requested Council Action

By motion, adopt a resolution appointing the City of Roseville Community Development Department's Building Official as the duly designated Assistant Weed Inspector for calendar year 2026, pursuant to Minnesota Statutes 18.80.

Prepared by: David E. Englund, Building Official

Attachments: 1. Resolution
2. 2024 Statute

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 5th day of January 2026, at 6:00 p.m.

The following members were present:

and the following were absent:

Council Member introduced the following resolution and moved its adoption:

RESOLUTION No.

RESOLUTION APPROVING APPOINTMENT OF ASSISTANT WEED INSPECTOR

WHEREAS, Minnesota State Statute 18.80 Subp. 2, requires the mayor of each city to act as local weed inspector of the municipality; and

WHEREAS, Minnesota State Statute 18.80 Subp. 3, allows a municipality to appoint one or more assistants to act on behalf of the appointing authority as a weed inspector for the municipality; and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA the appointment of the City of Roseville Community Development Department's Building Official as Assistant Weed Inspector for the municipality.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member

and upon vote being taken thereon, the following voted in favor:

and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

RESOLUTION APPROVING APPOINTMENT OF ASSISTANT WEED INSPECTOR

STATE OF MINNESOTA)
) ss

COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the ____ of ____, 202__, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this ____ of ____, 202__.

BY:

Patrick Trudgeon, City Manager

(SEAL)

18.80 INSPECTORS.

Subdivision 1. **County agricultural inspectors and county-designated employees.** The county board shall either appoint at least one county agricultural inspector to carry out the duties specified under section 18.81, subdivisions 1a and 1b, or a county-designated employee to carry out the duties specified under section 18.81, subdivision 1a. A notice of the appointment of either a county agricultural inspector or county-designated employee must be delivered to the commissioner within 30 days.

Subd. 2. **Local weed inspectors.** The supervisors of each town board and the mayor of each city shall act as local weed inspectors within their respective municipalities.

Subd. 3. **Assistant weed inspectors.** A municipality may appoint one or more assistants to act on behalf of the appointing authority as a weed inspector for the municipality. The appointed assistant or assistants have the power, authority, and responsibility of the town board members or the city mayor in the capacity of weed inspector.

History: 1992 c 500 s 6; 2009 c 94 art 1 s 28

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026
Item No.: 10.j.

Department Approval



City Manager Approval



Item Description: Approve Resolution Ratifying the Labor Agreement between the City of Roseville and Law Enforcement Labor Services (LELS) #112
Roseville Police Officers

Background

The City of Roseville has six collective bargaining units. The City works with representatives of each unit to negotiate the terms of an agreement which lay out conditions of employment. This agreement is then brought to the respective union members for a vote, and sent to the City Council for review, discussion and approval. The collective bargaining agreement with Law Enforcement Labor Services (LELS) #112 for Roseville Police Officers expires at the end of 2025.

The union has voted to accept the proposed terms and conditions which are outlined in the attached Tentative Agreement (Attachment 1). As part of the negotiation process, staff and union representatives looked at both internal and external market comparisons regarding wages and benefits. City staff and the union have found common ground for a settlement on the contract provisions outlined in the attached Tentative Agreement.

Policy Objectives

Each year the City budgets wage and benefit adjustments for all employees. The adjustments stem from the best information known or anticipated from the metro labor market, labor settlements and budgetary considerations.

Objectives considered when negotiating this contract included utilizing internal and external comparisons in order to reach a fair and equitable agreement for both sides. Additionally, a cost analysis, market survey, internal wage compression issues, and review of current economic conditions were conducted and considered along with compliance with the Minnesota Pay Equity Act.

Equity Impact Summary

Ratification of the police union contract supports the City's Strategic Priority of City Operations by helping ensure a capable, stable, and professional workforce that can effectively serve the community. The agreement advances the Strategic Plan goal of attracting and retaining a diverse and qualified workforce by maintaining competitive compensation, clear working conditions, and predictable labor practices in a highly competitive public safety labor market.

35 **Budget Implications**

36 The proposed Personnel Services budget is sufficient to cover the cost of the proposed
37 collective bargaining agreement for 2026. Since the contract is a 2-year contract, future
38 budgets (2027) must consider the agreed-upon contract provisions.
39

40 **Staff Recommendations**

41 By motion, approve the resolution ratifying the labor agreement between the City of
42 Roseville and LELS #112 for a contract term beginning January 1, 2026 through December
43 31, 2027.
44

45 **Requested Council Action**

46 Approve the resolution ratifying the labor agreement between the City of Roseville and
47 LELS #112 for a contract term beginning January 1, 2026 through December 31, 2027.
48

49 **Prepared by:** Rebecca Olson, Assistant City Manager

Attachments: 1. Tentative Agreement



**Law Enforcement Labor Services, Inc., Local #112 (Roseville Police Officers)
Contract Negotiations**

**Initial Meeting: 10/02/2025
FINAL Meeting: 11/13/2025**

*New language is identified by **red underline** and replaced language is identified by **strikethrough**.*

The following amendments to the collective bargaining agreement have been tentatively agreed to by LELS Local #112 and the City of Roseville and will be incorporated into a contract that will be sent for final approval and vote.

1. Purpose of Agreement (Article 1):

This AGREEMENT is entered into as of **January 1, ~~2024~~ 2026** between the CITY OF ROSEVILLE, hereinafter called the EMPLOYER and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called the UNION.

2. Duration (Article 37):

This AGREEMENT shall be effective as of January 1, ~~2024~~ 2026 and shall remain in full force and effect until the 31st day of December ~~2025~~ 2027.

3. Definitions (Article 3):

The definitions have been reordered to be in alphabetical order.

4. Employee Rights – Grievance Procedure (Article 7)

Step 4 A grievance unresolved in Step 3 and appealed to Step 4 by the UNION shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. For Grievance matters involving written discipline, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the "Rules Governing Arbitration of Grievances" as established by the Bureau of Mediation Services.

5. Compensatory Time (Article 13):

An optional twice-per-year cash out option is added.

13.4 Employees may request a cash-out of compensatory time up to two (2) times per calendar year in April and October, under the following conditions:

- a. A maximum of forty (40) hours total may be cashed out per calendar year.
- b. An employee may elect to cash out in April and October.
- c. Regardless of the amount of time requested to be cashed out, the employee must have a minimum balance of forty (40) hours of compensatory time at the time of the cash-out request.
- d. For wellness purposes, the employee must have used at least twenty (20) hours of compensatory time as actual leave during the calendar year before receiving a cash-out.
- e. The wellness-use requirement in paragraph (d) above) applies only to the optional twice-per-year cash-out. All employees, regardless of whether they meet the wellness hours in paragraph (d) above, will be required to receive the mandatory year-end payout of compensatory time -under Section 13.3.

6. Overtime (Article 14):

The previously signed MOU related to overtime and on-call pay for Detectives has been incorporated into the contract as 14.7 and 14.8

7. Uniforms (Article 21):

21.1 The EMPLOYER will pay uniformed officers, detectives, plainclothes officers and school resource officers an annual uniform allowance of \$1,080.00 in 2026, and \$1,180.00 in 2027, payable in two (2) equal installments in the first quarter of the year and July for the purchase and maintenance of clothing worn in the course of their assigned duties.

8. Injury on Duty (Article 22):

22.1 Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the employee's regular pay and Worker's Compensation Insurance payments for the period not to exceed ninety (90) working days per injury, not charged to the employee's vacation, sick leave or other accumulated paid benefits, after a ~~five (5)~~ three (3) working day initial waiting period per injury. The ~~five (5)~~ three (3) working day waiting period shall be charged to the employee's sick leave account less Worker's Compensation insurance payments.

9. Severance Pay

35.1 The EMPLOYER shall provide to those members of the bargaining unit who are honorably terminated, severance pay in an amount based on years of service and eligibility under the Public Employees Retirement Association (PERA) as follows:

- Employees with ten (10) or more years of service who are PERA eligible, have provided a minimum of thirty (30) days' notice, and who are retiring from law enforcement shall receive severance pay which equal ~~to fifty~~ 50 percent (50%) of their accumulated sick leave, not to

~~exceed that the employee would be entitled to receive if he or she continued employment, but in no event shall such severance pay exceed the equivalent of three hundred twenty (320) hours at the employee's wage rate at the time of his or her~~ **their** termination.

- Employees who are PERA eligible, have provided a 30 days' notice of retirement, are retiring from from law enforcement and have completed fifteen or more years of service with the EMPLOYER shall receive severance pay in accordance with the following schedule, based on the employee's accumulated sick leave balance at the time of termination:

Years of Service	Percentage of Sick Leave Paid	Maximum Hours Paid
15 years	60%	384 hours
16 years	61%	390 hours
17 years	62%	397 hours
18 years	63%	403 hours
19 years	64%	410 hours
20 years	65%	416 hours
21 years	66%	422 hours
22 years	67%	429 hours
23 years	68%	435 hours
24 years	69%	442 hours
25 years	70%	448 hours
26 years	72%	461 hours
27 years	74%	474 hours
28 years	76%	486 hours
29 years	78%	499 hours
30 years or more	80%	512 hours

- The City Manager may waive the thirty (30) day notice requirement based on unique circumstances upon request of the retiree, at their sole discretion.

10. Appendix A- Wage rates

STEP	2025 Current	<u>2026</u> <u>3% COLA</u>	<u>2027</u> <u>3% COLA + 3%</u> <u>Market Adjustment</u>
Start (80% of top)	\$41.17	<u>\$42.41</u>	<u>\$44.99</u>
After 12 months (85% of top)	\$43.75	<u>\$45.06</u>	<u>\$47.81</u>
After 24 months (90% of top)	\$46.32	<u>\$47.71</u>	<u>\$50.62</u>
After 36 months (Top)	\$51.47	<u>\$53.01</u>	<u>\$56.24</u>

Specialty Pay

Employees classified or assigned by the EMPLOYER to the following job classification or position will receive 5% in addition to their regular wage rate per month or that amount prorated for less than a full month.

Detective
Narcotics Detective
School Liaison Officer
Canine Officer
Community Action Team (CAT) Officer
Roseville Retail Crime Reduction Unit (RCRU) Officer

11. Miscellaneous

- Continue the MOU related to the Recruitment and Retention Initiative
- Continue the MOU related to participation in the Post Employment Health Plan

FOR THE CITY



Patrick Trudgeon, City Manager

08/12/25

Date

FOR THE UNION



Brain Bone, Business Agent

08/12/25

Date


Ryan Weber (Dec 8, 2025 14:17:45 CST)

Ryan Weber, Steward

08/12/25

Date

2026-27_TA_LELS 112

Final Audit Report

2025-12-08

Created:	2025-12-08
By:	Rebecca Olson (Rebecca.Olson@cityofroseville.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAACKphkBYfUTozWdA1VukfbyMuROXoESMB

"2026-27_TA_LELS 112" History

-  Document created by Rebecca Olson (Rebecca.Olson@cityofroseville.com)
2025-12-08 - 8:14:40 PM GMT
-  Document emailed to Ryan Weber (ryan.weber@cityofroseville.com) for signature
2025-12-08 - 8:14:45 PM GMT
-  Document emailed to Brian Bone (bbone@lels.org) for signature
2025-12-08 - 8:14:45 PM GMT
-  Document emailed to Pat Trudgeon (pat.trudgeon@cityofroseville.com) for signature
2025-12-08 - 8:14:45 PM GMT
-  Email viewed by Ryan Weber (ryan.weber@cityofroseville.com)
2025-12-08 - 8:15:08 PM GMT
-  Document e-signed by Ryan Weber (ryan.weber@cityofroseville.com)
Signature Date: 2025-12-08 - 8:17:45 PM GMT - Time Source: server
-  Email viewed by Pat Trudgeon (pat.trudgeon@cityofroseville.com)
2025-12-08 - 8:58:14 PM GMT
-  Document e-signed by Pat Trudgeon (pat.trudgeon@cityofroseville.com)
Signature Date: 2025-12-08 - 8:58:39 PM GMT - Time Source: server
-  Email viewed by Brian Bone (bbone@lels.org)
2025-12-08 - 11:49:51 PM GMT
-  Document e-signed by Brian Bone (bbone@lels.org)
Signature Date: 2025-12-08 - 11:51:23 PM GMT - Time Source: server
-  Agreement completed.
2025-12-08 - 11:51:23 PM GMT

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.k.

Department Approval



City Manager Approval



Item Description: Approve Annual City Sign Permits for 2026

1
2 **Background**

3 The City Council annually approves sign permits for city events held throughout the year by
4 multiple City Departments.

5
6 For 2026 the Departments prepared the attached list of signage requirements for the entire
7 year, recognizing that some events may change dates or times slightly.

8
9 The signs and displays must adhere to setback provisions, except for directional signage,
10 which may be at the property line.

11
12 **Policy Objectives**

13 The policy objective is to ensure the City follows the appropriate rules and regulations as
14 set forth by the City Council while aiming to ensure a unified representation for events
15 organized by different City Departments throughout the year.

16
17 **Equity Impact Summary**

18 N/A

19
20 **Budget Implications**

21 None.

22
23 **Staff Recommendations**

24 Staff recommends the Council approve the 2026 sign permit for city uses and promotions
25 as listed in the attached summary.

26
27 **Requested Council Action**

28 By motion, approve the 2026 sign permit for city uses and promotions as listed in the sign
29 summary dated 1-5-26.

30
31 **Prepared by:**

Danielle Christiansen, or Parks and Recreation Department Assistant and other departments as appropriate

Attachments:

1. RCA - Annual City Temporary Signage for 2026 (1-5-26)

Annual City Temporary Signage 1-5-26

EVENT/ACTIVITY	SIGN DESCRIPTION	LOCATION	DATES
PR - Rink Attendants Recruitment	4 x 4 two sided display	At 6 warming house locations	As needed November / Dec
PR - Cedarholm Specials, Rosefest Sign, Tournament signs	4 x 8 signs on plywood	- Placed in front along Hamline Ave. - Attached to fence along Hwy 36	April - October
PR - Discover Your Parks Series	4 x 8 signs on plywood	In front of each scheduled park	Various locations, May - August
PR - Community Halloween Party	4 x 8 sign on plywood - Directional and informational	- HANC - CP Dale Street Arboretum area	October
PR - Nature Center Special Events Earth Day, Open House	4 x 8 sign - Directional and informational	HANC	Periodically February - September
PR - FOR Parks Fundraising Events	Directional and informational	Numerous locations throughout the city	Select Dates June - November
PR - Passport to Play	4 x 8 sign on plywood	In front of each programmed park	May - August
PR - Summer Staff Recruitment	4 x 8 sign on plywood	Rotated among parks system-wide	February - May
PR - Arboretum Special Events Plant Sale	4 x 4 two sided display	Entrance to the Arboretum Parking Lot on Dale Street	Periodically May - September
PR - Rosefest events including Parade, Run for the Roses, Party in the Park, Taste of Rosefest	Traffic information	Along and near route	June/July
PR - Holiday Craft Fair/Boutique	4 x 8 signs on plywood - Directional and informational	- City Hall, Skating Center - Civic Center and C and Woodhill, - Numerous locations throughout City	December
PR - Art Series/Art and Craft Show	4 x 4 two sided displays - Directional and informational	- Roseville Skating Center - Civic Center and C and Woodhill, entrance to Skating Center - Numerous locations throughout City	Periodically March - December
PR - Wild Rice Festival	4 x 8 signs on plywood - Directional and informational	- HANC - Numerous locations throughout City	September - October
PR - Summer Special Events at Amphitheatre	Directional and informational	Central Park Lexington and Amphitheatre area	May - August
PR - Tapping Time Event	4 x 8 signs on plywood - Directional and informational	- HANC - Numerous locations throughout City	March
PR - Skating Center Events	- Directional and informational - Welcome	Near Campus	Major Local/State/National/ International events as scheduled
PD - Recruiting Police Reserves	5 x 5 two-sided display	In front of City Hall	As needed
PD - Family Night Out and Night to Unite	4 x 8 signs on plywood	City Hall and Central Park	July - August
FD - Fire Prevention Program	Informational	Fire Station	As needed
FD - Fire Dep. Open House/Com. Events	4 x 4 two-sided display	Fire Station	As needed
PW - Clean Up Day	Directional and Informational	Dale St Parking Lot, City Campus	Week of Event
PW - Shredding Day	Directional and Informational	City Campus	Week of Event
PW - Less Mow May	Directional and Informational	Numerous locations throughout City	Month of May

LC - Renovation	4 x 8 affixed to the building or between two building support poles	License Center	TBD
-----------------	---	--	---

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/5/2026

Item No.: 10.I.

Department Approval



City Manager Approval



Item Description: Authorization to Seek Donations for Various City Functions and Events

Background

The City Council established a policy in February of 1997 requiring Council approval of formal written request for donations to the city. The city has annually requested support from community groups and businesses for several city functions and special events. The activities that the authorization is requested to seek donations for include:

Administration Department

- Spring Volunteer Recognition Banquet
- Fall Volunteer Recognition Banquet
- Fall Wellness Fair

Fire Department

- Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- Explorer supplies and training
- Vial of life project
- EMS Week
- Night to Unite
- Family Night Out
- Animal Rescue
- Fire Department Community Support Fund
- Fire and medical safety and prevention materials & supplies
- Fill the Boot

Parks and Recreation Department

- Tapping Time at Nature Center
- Community Arts Program
- Earth Day
- Summer Concert Series
- Puppet Wagon
- Discover Your Parks
- Cedarholm Events and Leagues
- Rosefest
- Party in the Park
- Roll in Movies at the OVAL
- Halloween Event
- Holiday Craft Fair
- New Year's Eve Event

Wild Rice Festival at HANC
Sweetheart Dance
Superhero Carnival
Recreation Fee Assistance Program
Various Recreation Facilities

Police Department

Community Partnerships for purchase of Vehicles, Supplies, & Equipment
Shop with a Cop program
Night to Unite
Family Night Out
Reserve Officer Recognition Dinner
Park Patrol supplies
Heart Defibrillators
Community Police Academy
Police Explorers- training and supplies
Safety Brochures and Information
K9 Unit
Senior/Kids Safety Camp
New American Forum
Community Action Team Outreach
Police Activities League

Policy Objectives

The following is the City of Roseville's policy regarding the solicitation of donations. To avoid conflict of interest or appearance of impropriety, the solicitation of donations by city staff is not permitted except by authorization of the City Council. The Council approves all the donations received.

Equity Impact Summary

The collection of donations helps the City engage directly with residents and business owners and provides and extends services to community members that need assistance or enrichment.

Budget Implications

Approved donations for these events may result in a budget reduction.

Staff Recommendations

Staff recommends the authorization as per city policy for the requesting of donations for the following special events:

Administration Department

Spring Volunteer Recognition Banquet
Fall Volunteer Recognition Banquet
Fall Wellness Fair

Fire Department

Community Partnerships for purchase of Vehicles, Supplies, & Equipment
Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
Explorer supplies and training
Vial of life project
EMS Week
Night to Unite
Family Night Out
Animal Rescue
Fire Department Community Support Fund

95 Fire and medical safety and prevention materials & supplies
96 Fill the Boot
97

98 Parks and Recreation Department

99 Tapping Time at Nature Center
100 Community Arts Program
101 Earth Day
102 Summer Concert Series
103 Puppet Wagon
104 Discover Your Parks
105 Cedarholm Events and Leagues
106 Rosefest
107 Party in the Park
108 Roll in Movies at the OVAL
109 Halloween Event
110 Holiday Craft Fair
111 New Year's Eve Event
112 Wild Rice Festival at HANC
113 Sweetheart Dance
114 Superhero Carnival
115 Recreation Fee Assistance Program
116 Various Recreation Facilities
117

118 Police Department

119 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
120 Shop with a Cop program
121 Night to Unite
122 Family Night Out
123 Reserve Officer Recognition Dinner
124 Park Patrol supplies
125 Heart Defibrillators
126 Community Police Academy
127 Police Explorers- training and supplies
128 Safety Brochures and Information
129 K9 Unit
130 Senior/Kids Safety camp
131 New American Forum
132 Community Action Team Outreach
133 Police Activities League
134

135 **Requested Council Action**

136 Motion authorizing the City Manager or his designee to send letters requesting support for:
137
138

139 Administration Department

140 Spring Volunteer Recognition Banquet
141 Fall Volunteer Recognition Banquet
142 Fall Wellness Fair
143

144 Fire Department

145 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
146 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
147 Explorer supplies and training
148 Vial of life project
149 EMS Week
150 Night to Unite

Family Night Out
Animal Rescue
Fire Department Community Support Fund
Fire and medical safety and prevention materials & supplies
Fill the Boot

Parks and Recreation Department

Tapping Time at Nature Center
Community Arts Program
Earth Day
Summer Concert Series
Puppet Wagon
Discover Your Parks
Cedarholm Events and Leagues
Rosefest
Party in the Park
Roll in Movies at the OVAL
Halloween Event
Holiday Craft Fair
New Year's Eve Event
Wild Rice Festival at HANC
Sweetheart Dance
Superhero Carnival
Recreation Fee Assistance Program

Police Department

Community Partnerships for purchase of Vehicles, Supplies, & Equipment
Shop with a Cop program
Night to Unite
Family Night Out
Reserve Officer Recognition Dinner
Park Patrol supplies
Heart Defibrillators
Community Police Academy
Police Explorers- training and supplies
Safety Brochures and Information
K9 Unit
Senior/Kids Safety camp
New American Forum
Community Action Team Outreach
Police Activities League

Prepared by: Danielle Christiansen, Parks and Recreation Department Assistant

Attachments: None

FUTURE MEETING AGENDA HIGHLIGHTS

January 5, 2026

January 12, 2026 – City Council Meeting

- Discuss and Consider Axon Contract
- Receive Update on Strategic Plan and Discuss Next Steps

January 12, 2026 – EDA Meeting

- Recognize recipients of annual Roseville Sustainable Steward Award
- Election of Officers
- Discuss one-time request by Twin Cities Habitat for Humanity regarding Roseville EDA's financial contribution for property acquisition through Roseville Land Trust program
- Discussion regarding housing programs and ongoing EDA funding

January 26, 2026 – City Council Meeting

- Black History Month Proclamation
- Optimist Day Proclamation
- Receive presentation from Liz Nowak, Visit Roseville President and CEO
- Consider Conditional Use at 2150 Hamline Ave.

February 9, 2026 – City Council Meeting

February 17, 2026 – Commission Interviews

February 19, 2026 – Commission Interviews

February 23, 2026 – City Council Meeting

			<u>Future Agenda Review - Longer Term Initiatives</u>				8/20/2025
			(items that likely require council discussion/action)				
<u>Item</u>			<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>		
Discuss penalties for license holders of mulitple businesses			Council	3rd/4th Quarter 2025	Liquor/Tobacco License Presumptive Penalties		
Roseville Fire role in medical transport			Staff	TBD	Ongoing discussions with Allina, etc.		
Review need of pet licenses			Council	TBD	Staff review amount of licenses issued and report back		
City Speed Limit Review on Local Streets			Strahan/Council	TBD	PWET will continue to work on issue and report back		
Sister City Relationship with Indigenous Tribal Nation			Strahan	TBD			