



City Council Agenda

Monday, February 9, 2026

6:00 PM

City Council Chambers

In accordance with [Minnesota Statutes §13D.02](#) and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:08 p.m. **5. Recognitions and Donations**
a. Introduce Finance Director Sam Magureanu
- 6:13 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:15 p.m. a. Consider Approving Updated Roseville Police Department Policy 413 (Immigration Matters) and Receive Update on City's Actions Regarding Operation Metro Surge
- 7:00 p.m. b. Consider a request to perform an abatement for unresolved violations of City Code at 1585 County Road C.
- 7:15 p.m. c. Pascal Street/Keya Park Layout Recommendations
- 7:30 p.m. d. Consider Offering a 2026 Public Tree Sale Using Tree Preservation/Planting Funds
- 7:45 p.m. e. Receive Update on Strategic Plan
- 9:00 p.m. f. Receive Update on Commission Applications
- 9:05 p.m. g. Approve Roseville's 2026 Legislative Priorities
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9:15 p.m. **9. Approval of City Council Minutes**
a. Approve Minutes from January 22, 2026 City Council Meeting
b. Approve Minutes from January 26, 2026 City Council Meeting
- 9:20 p.m. **10. Approve Consent Agenda**
a. Approval of Payments
b. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
c. Approve amendment to the IAFF Local 5051 collective bargaining unit contract
d. Approve Purchase Order for Tree Trust to Complete Removal of 199 Diseased Ash, and Planting 200 Replacement Ash
- 9:25 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
a. Future Agenda
- 9:35 p.m. **12. Adjourn**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 7.a.

Department Approval

City Manager Approval



Item Description: Consider Approving Updated Roseville Police Department Policy 413 (Immigration Matters) and Receive Update on City's Actions Regarding Operation Metro Surge

1
2 **Background**

3 At the January 22, 2026 meeting, the City Council did not approve the updated policy regarding the
4 Roseville Police Department's role regarding federal Immigration Enforcement (Policy 413 - Immigration
5 Matters). The City Council directed staff to continue working on the policy and specifically asked that it
6 be more citizen-centered and that the wording in Section 413.6 regarding the Roseville Police
7 Department's role in ensuring the safety of federal immigration enforcement agents and activities be
8 revised and/or removed.

9
10 Roseville Police Department leadership worked with members of its Multicultural Advisory Committee to
11 review and adjust the language for Section 413.6.

12
13 Specifically, the MAC recommended the following language for Section 413.6:

14
15 **Recommended Policy Updated Language (Policy 413.6)**

16 *Members shall not participate in immigration enforcement and shall not inquire about a person's*
17 *immigration status unless such inquiry is directly related to a local criminal investigation.*

18
19 *Department members may respond to the scene of a federal immigration operation when necessary to*
20 *address public safety concerns, including preventing injury, destruction of property, maintaining order,*
21 *and/or addressing any immediate safety risks to any person present. This response is consistent with*
22 *the department's duty to preserve the peace and protect all people from harm.*

23
24 *Any assistance provided shall be limited strictly to public safety functions and does not include*
25 *participation in immigration enforcement activities.*

26
27 *The department will comply with federal immigration officials as specifically mandated by state and*
28 *federal laws.*

29
30 *Requests for assistance from federal immigration officials should be directed to a supervisor whenever*
31 *practicable. When feasible, a supervisor should respond to and coordinate calls and requests involving*
32 *federal immigration activity.*

33
34 A memo from Police Chief Scheider about the MAC's work is included as Attachment 1. The full policy,
35 with the proposed language from the MAC is included as Attachment 2.

36
37 Update on City's Actions Regarding Operation Metro Surge

38 As a reminder, on January 15, after consultation with the City Council, staff put up signs in our park and
39 facility parking lots that they may only be used for park and facility use. No other use is allowed unless

40 permitted by the City. The signs reflected a long-standing practice, but were put up to notify ICE that
41 they cannot use our facilities to stage or operate. Given the actions of federal immigration officers as
42 part of Operation Metro Surge, we know that it is impractical to enforce. Therefore, the City has asked
43 the public to communicate ICE's presence in our parking lots to a city email address
44 (complaint@cityofroseville.com) so that the information can be turned over to the Minnesota Attorney
45 General and other authorities for possible future action.

46
47 On January 22, the Roseville City Council passed a "[Use of City Resources](#)" ordinance and
48 a [resolution](#) prohibiting the use of City resources for federal immigration enforcement.

49
50 On January 26, the Roseville City Council passed a [resolution](#) urging the Governor to issue an executive
51 order instituting a temporary eviction and foreclosure moratorium during the period of Operation Metro
52 Surge.

53
54 Since the last City Council meeting, staff has been doing the following work:
55

- 56 • City staff continue to maintain a page on its website providing community members with
57 information and resources, including knowing your rights and ways to help. The resource page
58 can be found at [Immigrant Resources](#).
- 59 • City staff have reached out to Roseville businesses with information and resources to assist their
60 business with any interaction with federal immigration enforcement agents and training
61 opportunities. This information is on the Grow Roseville website and can be found at [Immigration](#)
62 [Enforcement](#).
- 63 • City staff created a page on the [City website](#) with updated the [Automated License Plate Reader](#)
64 [\(ALPR\)](#) policy and created a [transparency page](#) on the usage of ALPR data.
- 65 • Staff continues to make sure park buildings, including restrooms, are locked unless there is an
66 event occurring. Staff is allowing last-moment cancellations and providing refunds to groups that
67 cancel their reservation due to concerns related to federal immigration enforcement.
- 68 • Staff is working on sharing additional information about Roseville Police Department's role in
69 immigration enforcement and will be dropping off this information at Roseville churches and
70 multifamily complexes.
- 71 • Staff is reaching out various community members and organizations to set up a Trusted
72 Messenger program.
- 73 • Staff is reviewing the need for flexible license center appointments.
- 74 • Staff will present rent assistance options to help people affected by Operation Metro Surge as
75 part of the Roseville EDA meeting on February 23.
- 76 • Staff is making city facilities available to the community for meetings centered around helping
77 address the impacts of Operation Metro Surge.
- 78 • Staff is partnering with the Roseville School Area School District for their food and supply drives.
- 79 • Staff will be providing information and resources to multifamily property owners and renters
80 about their rights regarding immigration enforcement.

81 As has been mentioned in previous meetings, the State of Minnesota, along with St. Paul and
82 Minneapolis, has filed a lawsuit against the Department of Homeland Security to halt the federal
83 government's immigration enforcement activities as part of Operation Metro Surge. Last week, the Court
84 denied the state's request for a preliminary injunction. The City Attorney will be able to provide an update
85 on the status of the case and provide guidance if the City Council would like to explore being part of the
86 lawsuit.

87
88 A group of metro cities, mostly western suburban communities, have formed a coalition called "Cities for
89 Safe and Stable Communities" to provide a voice for suburban communities regarding Operation Metro
90 Surge. The coalition is looking for a de-escalation of the current tactics through dialogue with state and
91 federal officials. Staff has been made aware that the group is looking to have other cities throughout the

92 state join the coalition. If this is something that the Roseville City Council would like to consider, staff will
93 gather more information about the process to join the coalition.

94

95 **Policy Objectives**

96 In consideration of actions regarding federal immigration enforcement, applicable laws and roles of the
97 federal government should be acknowledged and the City's values (Accountability, Integrity, Equity,
98 Community and Safety) should be factored into any discussion and decision made by the City Council.

99

100 **Equity Impact Summary**

101 The discussion and consideration of Policies and Ordinances relating to Federal Immigration
102 Enforcement should be centered on the City's values, *accountability, integrity, equity, community and*
103 *safety*. At the City Council meetings of January 12, 22, and 26, city staff and city council received public
104 testimony from the Roseville community in support of the city taking steps to restrict immigration
105 enforcement efforts within the city. Many of these requests increase accountability, encourage integrity,
106 advance equity, support the community and increase safety. As a result of the public testimony, the city
107 has strengthened policies and ordinances aimed at clarifying the use of city resources for federal
108 immigration enforcement and shared information and resources to community members about their
109 rights and how to be safe.

110

111 **Budget Implications**

112 Beyond staff time and minimal expenditure of funds, it is not expected the action discussed will lead to a
113 significant direct cost to the City. As mentioned, actions by the Federal Government toward cities that
114 take action regarding immigration enforcement is unknown. As the City has received federal funds to
115 assist in the funding of public safety services, the future of those funds may be in jeopardy dependent on
116 a future Federal Government action.

117

118 **Staff Recommendations**

119 Staff recommends approving the updated Policy Department Policy 413.6 (Federal Requests for
120 Assistance).

121

122 Staff asks the City Council to review and discuss the material in this City Council Request for Action and
123 provide direction to staff on any next steps the City should take.

124

125 **Requested Council Action**

126 Motion to approve the updated Policy Department Policy 413.6 (Federal Requests for Assistance)
127 contained in Attachment 2.

128

129 The City Council should also review and discuss the material in this City Council Request for Action and
130 provide direction to staff as necessary.

131

132

Prepared by: Patrick Trudgeon, City Manager

Attachments:

1. Updated Immigration Policy Memo 2026 02 03
2. RPD Policy 413 Revised
3. Bench Handout 1-Immigration Flyer
4. Bench Handout 2-Immigration Flyer Spanish
5. Bench Handout 3-Food Drive Flyer
6. Bench Handout 4-Public Comment 02092026_Redacted

133



To: City Manager Patrick Trudgeon

From: Police Chief Erika Scheider

Date: February 3, 2026

Re: Updates to Immigration Policy 413 based on Council, Community, and MAC input

Background

On January 12, 2026, the City Council heard extensive testimony from community members regarding the federal government's recent surge in immigration enforcement activity and the impacts on local communities. Following this testimony, the Council directed staff to return with information, including amended or new city policies or ordinances for consideration.

On January 22, 2026, the City Council heard additional testimony from community members regarding suggested updates to Roseville Police Department Immigration Policy 413. Following public comment and Council discussion, staff was requested to return with an updated draft for review.

On February 2, 2026, Roseville Police Department staff met with the Department's Multicultural Advisory Committee (MAC) to discuss the current policy and gather additional input. The committee reviewed the existing language and provided recommendations intended to enhance clarity, reinforce the Department's public safety role, and support continued trust within our community.

Based on feedback from the MAC, community input, consultation with the City Attorney, and review by Police Leaders, an updated draft policy was developed. A copy of the draft has been shared with the MAC for any additional feedback.

Additionally, Council Member Strahan requested that language be added to Section 413.3 to further convey the Roseville Police Department's commitment to serving all members of our community. That language has been incorporated into the proposed draft.

Current Policy Language (Policy 413.6)

Federal law does not authorize the Roseville Police Department to enforce federal immigration laws. As such, employees shall not inquire about a person's immigration status unless it is directly related to a criminal investigation.

Members of the department are authorized to assist ICE when it is related to scene safety and/or the safety of ICE employees as they perform their duties. Members of the department are authorized to

cooperate with a task force involving ICE agents as long as the focus of the task force is not immigration enforcement.

Members of the department will cooperate with ICE as specifically mandated by federal and state laws.

Requests by federal immigration officials for assistance from this department should be directed to a supervisor.

Recommended Policy Updated Language (Policy 413.6)

Members shall not participate in immigration enforcement and shall not inquire about a person's immigration status unless such inquiry is directly related to a local criminal investigation.

Department members may respond to the scene of a federal immigration operation when necessary to address public safety concerns, including preventing injury, destruction of property, maintaining order, and/or addressing any immediate safety risks to any person present. This response is consistent with the department's duty to preserve the peace and protect all people from harm.

Any assistance provided shall be limited strictly to public safety functions and does not include participation in immigration enforcement activities.

The department will comply with federal immigration officials as specifically mandated by state and federal laws.

Requests for assistance from federal immigration officials should be directed to a supervisor whenever practicable. When feasible, a supervisor should respond to and coordinate calls and requests involving federal immigration activity.

Immigration Matters

413.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines to members of the Roseville Police Department when investigating crimes where a suspect is in violation of federal immigration laws or when interacting with federal immigration officials.

413.2 POLICY

It is the policy of the Roseville Police Department that all members make personal and professional commitments to equal enforcement of the law and equal service to the public. Confidence in this commitment will increase the effectiveness of this department in protecting and serving the entire community and recognizing the dignity of all persons, regardless of their national origin or immigration status.

The Roseville Police Department does not investigate federal immigration violations. The Roseville Police Department defers immigration enforcement responsibilities to federal immigration officers authorized to enforce both civil and criminal immigration violations.

It is the policy of the Roseville Police Department that all persons are equally entitled to protection and that all persons should be able to access police services without regard to their immigration status.

413.3 VICTIMS AND WITNESSES

The Roseville Police Department is a victim-centered, community-focused organization committed to protecting the safety and rights of all people in our community. Individuals, regardless of their immigration status, must feel secure in contacting members of law enforcement. While it may be necessary to determine the identity of a victim or witness, members shall treat all individuals equally and shall not inquire into the immigration or citizenship status of an individual, except where the inquiry relates to a legitimate law enforcement purpose that is unrelated to the enforcement of federal immigration law.

If immigration status is uncovered inadvertently and is not relevant or an element of a crime such as human trafficking, smuggling, or a situation where the victim was targeted, threatened or harassed because of their perceived immigration status, members are not required to include the person's immigration status in reports or similar documentation.

413.4 DETENTIONS

An officer should not question, or take any law enforcement action for the purpose of enforcing a civil violation of federal immigration laws or a related civil warrant or any federal criminal immigration law that penalizes a person's presence in, entry, or reentry to, or employment in, the United States, when not accompanied by other criminal conduct. Roseville Police Officers may not undertake any law enforcement action for the sole purpose of detecting the presence of

Immigration Matters

undocumented persons, or to verify immigration status, including but not limited to questioning any person or persons about their immigration status.

413.5 ARREST NOTIFICATION TO IMMIGRATION AND CUSTOMS ENFORCEMENT

Members shall not initiate actions to determine, verify, or detect a person's immigration status, unless immigration status is an element or relevant to a crime, or otherwise in conjunction with a criminal investigation of an individual who may also be in violation of federal immigration law. An officer should not notify federal immigration officials when booking arrestees at a county jail facility. Any required notification will be handled according to jail operation procedures.

413.6 FEDERAL REQUESTS FOR ASSISTANCE

Members shall not participate in immigration enforcement and shall not inquire about a person's immigration status unless such inquiry is directly related to a local criminal investigation.

Department members may respond to the scene of a federal immigration operation when necessary to address public safety concerns, including preventing injury to persons or destruction of property, maintaining order, and/or addressing any immediate safety risks to any person present. This response is consistent with the department's duty to preserve the peace and protect all people from harm.

Any assistance provided shall be limited strictly to public safety functions and does not include participation in immigration enforcement activities.

The department will comply with federal immigration officials as specifically mandated by state and federal laws.

Requests for assistance from federal immigration officials should be directed to a supervisor whenever practicable. When feasible, a supervisor should respond to and coordinate calls and requests involving federal immigration activity. ¹

¹

Roseville City Council Resolution Number 11435 dated 08/28/17 mandates 413.6 (previously policy 102) cannot be changed absent Roseville City Council Authority. [Resolution 11435](#)

413.7 INFORMATION SHARING

No member of this department will prohibit, or in any way restrict, any other member from doing any of the following regarding the citizenship or immigration status, lawful or unlawful, of any individual (8 USC § 1373):

- (a) Sending information to, or requesting or receiving such information from federal immigration officials
- (b) Maintaining such information in department records
- (c) Exchanging such information with any other federal, state, or local government entity

Immigration Matters

413.8 U VISA AND T VISA NONIMMIGRANT STATUS

Under certain circumstances, federal law allows temporary immigration benefits, known as a U visa, to victims and witnesses of certain qualifying crimes (8 USC § 1101(a)(15)(U)).

Similar immigration protection, known as a T visa, is available for certain qualifying victims of human trafficking (8 USC § 1101(a)(15)(T)).

Any request for assistance in applying for U visa or T visa status should be forwarded in a timely manner to the Chief of Police.



WHAT YOU NEED TO KNOW

Immigration Enforcement in the City of Roseville



Call us if you want or need help. Roseville Police Department will respond.

Anyone who sees suspicious activity, witnesses a crime, or feels unsafe should always call 911. Calling us as soon and as safely as possible and remaining on scene will ensure the fastest response.

CALL 911

In an emergency, if a crime is in progress, if there is a medical emergency, or you need an immediate officer response. **When in doubt, call 911.**

CALL 651-767-0640

In a non-emergency and would like to file an official police report at CityofRoseville.com/police-report (examples: suspicious vehicles, burglary, property damage).

IN PERSON

Roseville Police Department Lobby, 2660 Civic Center Drive, Roseville MN 8:00-4:30.

ROSEVILLE POLICE DEPARTMENT DOES NOT:

- ask people about their immigration status.
- have the legal authority to enforce civil immigration laws.
- arrest or detain people because of their immigration status.
- conceal our identity.

ROSEVILLE POLICE DEPARTMENT WILL:

- be in uniform or have clear RPD markings visible (examples: squad car, vest, jacket) when on patrol.
- respond if you have concerns about the legitimacy of any law enforcement officers or suspicious people.

ROSEVILLE POLICE UNIFORMS, PATCH, AND SQUADS



LAWS SURROUNDING ROSEVILLE POLICE & FEDERAL LAW ENFORCEMENT AGENCIES:

- Roseville Police cannot impede or interfere with federal agents.
- Roseville Police does not have the ability to confirm the validity of a federal search or arrest warrant.
- Federal law prohibits Roseville Police officers from obstructing or interfering with the work of federal officers while they are performing their official duties (18 U.S.C. 1501)
- Roseville Police officers can respond to a scene with activated body-worn cameras and document their observations.

ADDITIONAL RESOURCES

File an internal complaint regarding a FBI, ICE, or DHS employee:
 U.S. Immigration & Customs Enforcement
 1-833-442-3677 or ICOEPRIintake@ice.dhs.gov
 Border Patrol DHS Office of Inspector General
 1-800-323-8603
 Minneapolis FBI Office
 763-569-8000

If you need help determining if a person has been detained by ICE:
 ICE Field Office for the Midwest
 612-843-8600
 ICE Online Detainee Locator System
locator.ice.gov/odls/#/search

Additional immigration-related resources are available at CityofRoseville.com





LLÁMENOS SI DESEA O NECESITA AYUDA

El Departamento de Policía de Roseville responderá



Bench
Handout 2
Item 7.a
2/9/2026

Cualquiera que vea actividad sospechosa, ve un crimen, o si se siente inseguro, siempre debe llamar al 911. Llámarnos lo antes posible y permanecer en el lugar de los hechos garantizará la respuesta más rápida.

LLAMA AL 911

En caso de emergencia o si necesita una respuesta policial inmediata, llame al 911.

LLAMA AL 651-767-6040

En una situación que no sea de emergencia y si desea presentar una denuncia policial oficial. Ejemplos: vehículos sospechosos o daños a la propiedad.

EN PERSONA

Departamento de policía de Roseville, 2660 Civic Center Drive, Roseville, MN 8:00-4:30

EL DEPARTAMENTO DE POLICÍA DE ROSEVILLE NO LO HACE:

- Preguntar a las personas sobre su estatus migratorio.
- Tienen la autoridad legal para hacer cumplir las leyes de inmigración civil.
- Arrestar o detener a personas debido a su estatus migratorio.
- Ocultar nuestra identidad

EL DEPARTAMENTO DE POLICÍA DE ROSEVILLE LO HARÁ:

- Deben llevar uniforme o tener visibles las marcas distintivas de la policía de RPD.
- Responderemos si tienen alguna inquietud sobre la legitimidad de algún agente del orden o sobre personas sospechosas.

UNIFORME Y COCHES DE LA POLICÍA DE ROSEVILLE



LEYES RELATIVAS A LA POLICÍA DE ROSEVILLE Y LAS AGENCIAS FEDERALES:

- La policía de Roseville no puede impedir ni interferir con los agentes federales.
- La policía de Roseville no tiene la capacidad de confirmar la validez de una orden de registro o de arresto federal.
- La ley federal prohíbe a los agentes de policía de Roseville obstruir o interferir en el trabajo de los agentes federales mientras estos desempeñan sus funciones oficiales(18 U.S.C. 1501)
- Los agentes de policía de Roseville pueden acudir a un lugar de los hechos con cámaras corporales activadas y documentar sus observaciones.

RECURSOS ADICIONALES

Para presentar una denuncia interna contra un empleado del FBI, ICE o DHS:
 U.S. Immigration & Customs Enforcement
 1-833-442-3677 or ICOEPRIntake@ice.dhs.gov
 Border Patrol DHS Office of Inspector General
 1-800-323-8603
 Minneapolis FBI Office
 763-569-8000

Si necesita ayuda para determinar si una persona ha sido detenida por ICE:
 ICE Field Office for the Midwest
 612-843-8600
 ICE Online Detainee Locator System
 locator.ice.gov/odls/#/search

Encontrará recursos adicionales relacionados con la inmigración en cityofroseville.com



FOOD & PERSONAL PRODUCTS DRIVE

February 9-13



To benefit the Roseville Area Schools
Food Shelf at RAHS

MOST NEEDED ITEMS

- Staple & cooking basics (basmati rice, jasmine rice, oil, flour, sugar, salt, baking soda, spices, vinegar)
- Proteins (tuna, chicken, beans, peanut butter)
- Breakfast foods
- Snacks for kids (microwave popcorn, fruit cups, cheese crackers, applesauce cups)
- Gluten-free or allergen-friendly options
- Instant mac and cheese, ravioli, ramen, instant rice cups
- Pasta noodles & sauce
- Cultural foods
- Condiments
- Baby items (formula, diapers, baby wipes)
- Toiletries, feminine products, hygiene items, hand sanitizer
- Cooking supplies (can openers, measuring cups & spoons, utensils, pots & pans)
- Shelf-stable milk products and alternatives
- Breakfast items (cereal and breakfast bars, oatmeal packets, flavored Cream of Wheat)

Drop off food, personal care items, or cash donations at Roseville Police Department
2660 Civic Center Drive
8 a.m. to 4 p.m.



Bench Handout 4
Item 7.a
February 9, 2026

Brad Krump
[REDACTED] Roseville, MN 55113

February 9, 2026

Mr. Dan Roe
Mayor
City of Roseville

Dear Mayor, City Manager, and Members of the City Council

I was reviewing your City Council agenda this morning and noticed that a significant portion of the agenda is business as usual. I understand that the city needs to keep running and I believe your meeting is going to be lengthy because item 7a will take longer than forty-five minutes because the actions you are considering are tone deaf to what the community is sharing with you.

I was really hoping that your agenda tonight would make a real statement that defends our constitutional rights. While it appears that ICE may be backing down, I believe they have only changed tactics. Tom Homan is the new ringleader with a desire for similar results. In some ways, it may be worse for our community because they still target immigrants and now are more aggressive in intimidating the "constitutional observers". I realize that this legally may be challenging; but I was hoping that your agenda would have been courageous, and included the following:

1. Have the Roseville Chief of Police make a statement about what the local force is doing to protect the visitors and citizens of our community and specifically doing to protect the "constitutional observers" that are using their constitutional rights to observe federal officers. Last week, West St. Paul's Chief of Police made a strong public statement, and I encourage our Chief to do something similar.
2. Find a way to protect the areas around our schools and find a way to create a 500-foot safe zone around our School District and day-care facilities, so ICE cannot target our community members at those locations. If Covid taught us anything, education needs students in seats and not on their screens.
3. I deplore that each of those at the City Council take a stand and make a statement about **"ICE Out of Roseville"**. People of brown and black skin are afraid to go out in our community. I have many colleagues that are US citizens who now carry their passport to protect themselves because of the color of their skin. Be BOLD. Take a stand. Lack of action means the community must protect our own, which is happening everywhere. If not, there will be another "martyr" like Renee Good and Alex Pretti.

I want to thank you for taking the time to listen to my concerns and proposed action. I wish you all the best as you deal with heavy issues that never should have made it to the community level.

Sincerely,

Brad Krump

tactics for violating the Constitution, it is looking into the harmed trust with local law enforcement, business closures and workforce instability to housing insecurity, the damage that has weakened Minnesota's entire economy.

Please join and be part of the resolution!

Unless restricted by law, all correspondence to and from Roseville City government offices, including information submitted through electronic forms such as this one, may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties. Due to Minnesota Open Meetings Law, Councilmembers are not allowed to use the "reply-all" function if it includes other Councilmembers for their response back to the emailer. Any response back to the sender will be just to that individual and will not include other Councilmembers.

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From: noreply@civicplus.com
Sent: Sunday, February 1, 2026 12:43 PM
To: *RVCouncil; Rebecca Olson; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

Contact City Council

Please complete this online form and submit.

Subject Long term thinking and ICE

Contact Information

Name: Amethyst O'Connell

Address:

[REDACTED]

City: Roseville

State: MN

Zip: 55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? No Reply Necessary

Remember to fill in the corresponding contact information.

Email Address:

[REDACTED]

Phone Number:

Please Share Your Comment, Question or Concern

I think I worry about how much money coming from our city's budget coming from the federal government, and how little money we have to deal with emergencies or fascism.

Fascism is predictable, it happens about once every hundred years after a plague, it's basically a parasitic outgrowth of a scarcity mindset. We were greeted with McCarthyism after Polio, the Trail of Tears after small pox, we fled from it during the founding of our nation after Cholera, and we see it yet again after COVID-19. It would be nice if we had a fund for

that, an Emergency fund earmarked both for dealing with the plagues that cause fascism, from preventing the public health crisis's that cause fascism to emerge, but also with dealing with it's aftermath. It might even be worthwhile to kick some of our property taxes to the University of Minnesota for the research of novel and emerging diseases, but you'd probably want the finance department to look at that, use this year's budgeting, figure out how much fascism causes us, figure out the ROI on whatever we'd kick to UMN, and see if it would save us money on fascism costs over the next 100 years, could we extend the next fascism out to 200, 300, with public health research, etc. But we have 100 years to save up for the next fascism, we should do that after this fascism is over.

More importantly though, our federal government that we rely on for payment for many city services has gone from the credit worthiness of the most powerful government on earth, to the credit worthiness of our sketchiest cousin with a PolyMarket problem. I don't think that the federal government will keep their promises with our city financially. I think they will use the excuse of us not capitulating to their fascist agenda, but I think it's plain to anyone with sense and eyes who is looking that our President is looting the treasury dry and the federal government of our country is soon to be insolvent, and while, it's probably not realistic to avoid the fallout entirely of the fiscal collapse of the federal government. I think we should at least as a city try our best to mostly pay our own bills, and take in enough in taxes to pay our own bills, rather than rely on federal grants. I don't know how soon we can do that, but I think we should endeavor to raise property taxes going forward, and have a larger city reserve fund. Paradoxically, I also think we should spend as much as we can right now on deferred maintenance, we should repair our bridges and potholes, replace our panelboards, replace our squadcars, etc. Hyperinflation is fascism's bedfellow, and even with tariffs, we'll get a steal of a deal if we act now.

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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 7.b.

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description: Consider a request to perform an abatement for unresolved violations of City Code at 1585 County Road C.

1
2 **Background**

3 The subject property is a commercial business (known as Jiffy Lube), located at the northeastern corner
4 of County Road C and Lincoln Ave. The current violations on this property are for the outside storage of
5 used tires and other containers of used automotive parts in public view (Attachment 1). These are
6 violations of Roseville City Code 405.02.(8) and 405.03.(9) (Attachment 3).

7
8 City staff received a complaint from the public regarding the storage of used tires at this property on
9 January 6, 2026. Staff verified the violation and provided a written notice to the property owner and
10 tenant (Attachment 4). Staff requested corrections to the observed violations within 10 days of the
11 written notice. Staff conducted a re-inspection on January 21, 2026 and found no progress toward
12 compliance with City Code. Staff sent a second violation letter with a compliance date of January 30,
13 2026. On January 30, staff observed some progress toward compliance, yet violations remained. Staff
14 discussed the concerns with the manager of the business and communicated the matter would be
15 discussed at a public meeting before City Council on February 9, 2026. The manager stated that the
16 business owner had proposed to construct an accessory structure to house the outside storage items,
17 but chose not to move forward with the construction. Staff confirmed that a building permit had been
18 applied for on October 8, 2025 for such an accessory enclosure, but the contractor failed to provide any
19 follow-up communication or building plans related to the enclosure and the permit remained unissued.
20 Of further concern, the City Planner was not able to approve the location or exterior materials proposed
21 for the enclosure without the requested information. The Building Department has made four requests to
22 the applicant for more information, with no response to-date. As of the writing of this RCA, no
23 communication has been received from the property owner, manager or applicant/contractor. A timeline
24 of staff actions is included in Attachment 2.

25
26 **Policy Objectives**

27 Property abatements, although considered a last resort, support the City's responsive services and
28 safety strategic priority. These actions advance the City's desired impact that community members feel
29 confident city services are responsive to ongoing needs and positively impact their quality of
30 life. Abatement of public nuisances supports the goal of taking proactive steps to create a safer
31 community through prevention, planning and early intervention.

32
33 **Equity Impact Summary**

34 Equity impacts have not been evaluated.

35
36 **Budget Implications**

City Abatement

The *estimated* costs of the proposed abatement include the following:

- Removal and disposal of the discarded, used tires by a contractor hired by the City: \$500
- Abatement fee per Council-approved Fee Schedule: \$350

TOTAL: \$850

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Staff Recommendations

Staff recommends the Council direct Community Development staff to abate the above referenced public nuisance violations at 1585 County Road C.

Requested Council Action

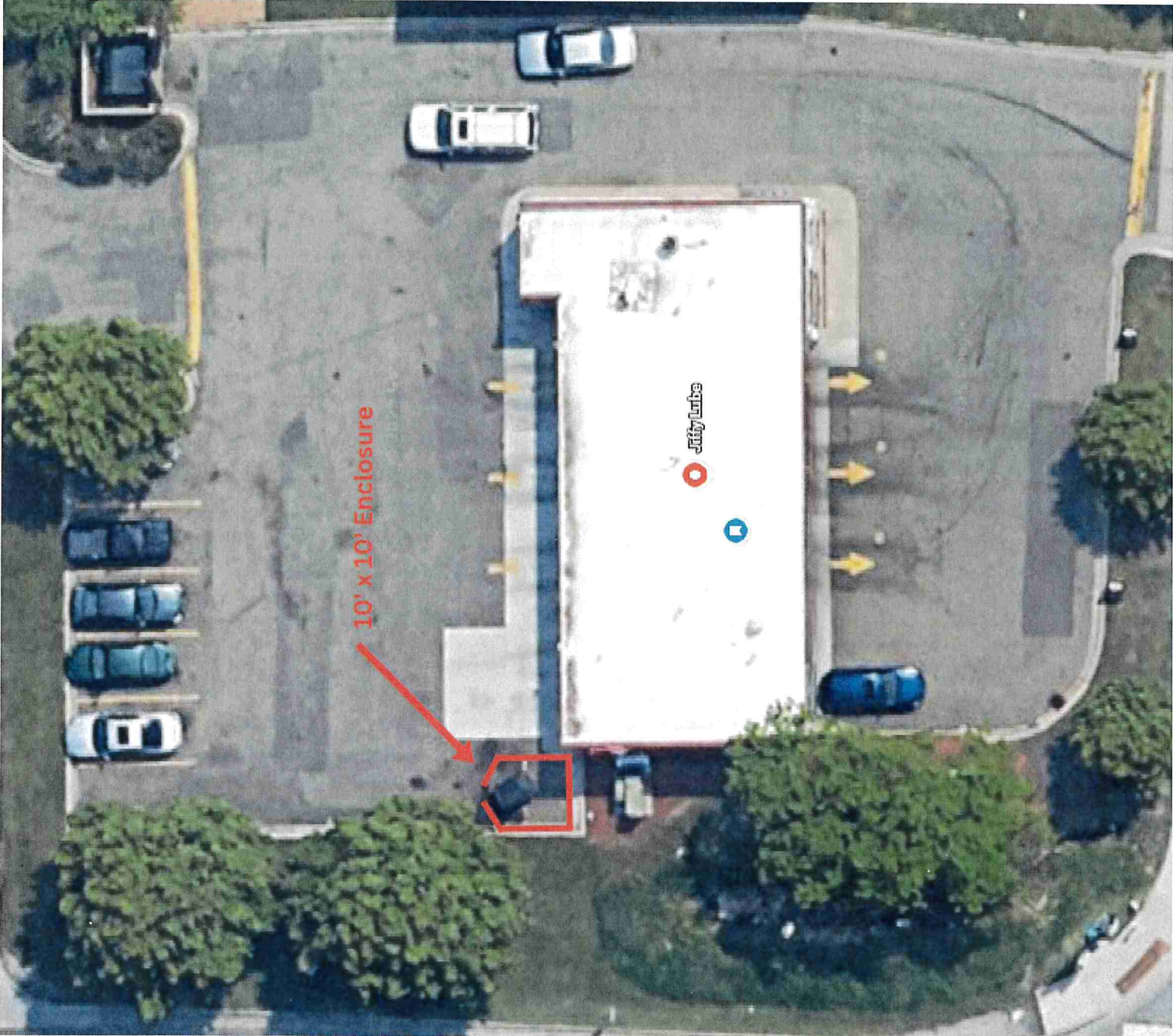
By motion, direct Community Development staff to abate the public nuisance violations at 1585 County Road C, by hiring a contractor to remove and dispose of the items stored outside in public view of adjacent properties.

If so ordered, the property owner will be billed for actual and administrative costs. If charges are not paid, staff shall recover costs as specified in Section 405.08.B.

Prepared by: David Englund, Building Official

- Attachments:**
1. Photos
 2. Timeline
 3. Cited City Code Sections
 4. City Correspondence

52







100
EPA FORM 861-R
REV. 10-19-10
USE WITH APPROPRIATE
STATE/LOCAL REGULATIONS

enterprise
truck rental

enterprise.trucks.com

Commercial use prohibited

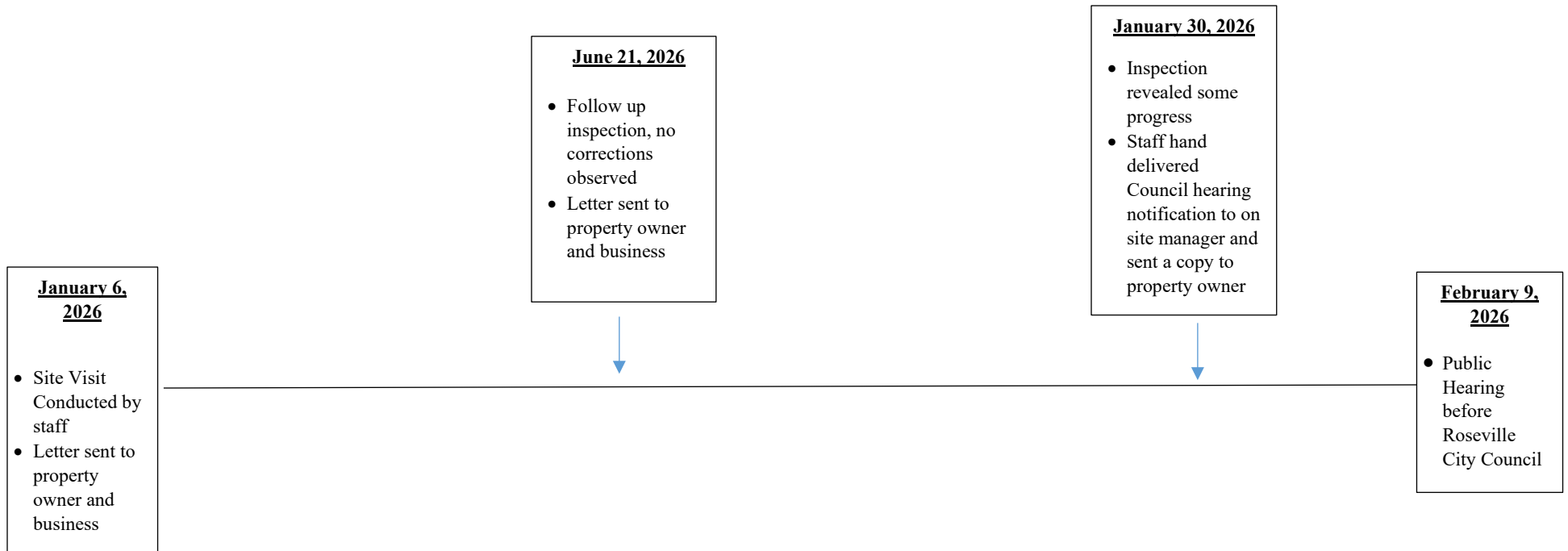
We Sell Tires 1-877-3-TIRES





1585 County Road C

ATTACHMENT 2



CITED CITY CODE SECTIONS

405.02: NUISANCES AFFECTING HEALTH, SAFETY, COMFORT OR REPOSE:

(8) *Service stations.* Operation of a service station if conducted in a manner that includes any of the following:

- a. The sale, or display in aid of sale, of any motor vehicle.
- b. The use of service station premises for storage of damaged or abandoned motor vehicles for in excess of seven days without a directive of the police chief.
- c. The storing of or accumulation of any of the following items on the premises in view of adjacent properties:
 - 1.Used oil cans; or
 - 2.Discarded auto parts; or
 - 3.Discarded tires: or
 - 4.Any other items of similar nature.
- d. Allowing tires to be sold or displayed for sale within view of adjacent properties, unless the same are displayed in a rack and only during business hours.

405.03: NUISANCES AFFECTING PEACE AND SAFETY:

I. Junk: The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property



January 6, 2026

Case #ENF26-003

Ade Leasing
105 Decker CT Ste 900
Irving TX 75062-2227

Jiffy Lube
1585 County Rd C
Roseville, MN 55113

Dear Property Owner & Tenant,

The City of Roseville is committed to building strong neighborhoods and enhancing property values through enforcement of City Codes. With this in mind, the City wishes to bring a concern to your attention.

An inspection at the above referenced property revealed:

- Outside storage of discarded tires.

This is a violation of Roseville's City Code, specifically:

- 405.02 8 (c & d), which outlines the following as a public nuisance:
 - c. The storing of or accumulation of any of the following items on the premises in view of adjacent properties:—
 1. Used oil cans; or
 2. Discarded auto parts; or
 3. Discarded tires; or
 4. Any other items of similar nature.
 - d. Allowing tires to be sold or displayed for sale within view of adjacent properties, unless the same are displayed in a rack and only during business hours.

Please make the following corrections by within 10 days of the date of this letter and keep continuously maintained in compliance thereafter:

- Move storage of tires a location inside of a structure or remove items from property.

We hope that you will work with us to maintain a positive community environment. If you would like to discuss this further, please contact me at 651-792-7083.

Sincerely,

Chris Bolstad
Code Compliance Officer
Chris.bolstad@cityofroseville.com
651-792-7083

City of Roseville
 2660 Civic Center Dr
 Roseville, MN 55113

Case Number:

ENF26-003

Case Type:

Outside Storage

Tel: (651) 792-7080

Invoice Date:

1/7/2026

<https://www.cityofroseville.com/permits>

INVOICE

Address: 1585 County Road C W

Case Information: Complaints - OS of tires.

Payment Options

- Pay online:
 1. Visit www.cityofroseville.com/permits
 2. Enter the enforcement case # in the search bar located directly above the Login section
 3. Click Payments and then Fees from the dropdown menu
 4. Click the blue text, "Pay Fees"
 5. Continue Application
 6. Proceed with entering payment information (either Credit Card or Bank Account)
 7. Submit Payment
- Pay over the phone with credit card by calling 651-792-7014
- Send check payable to the City of Roseville referencing enforcement case # and/or address (2660 Civic Center Dr, Roseville, MN 55113)

Notice Contestation and Hearing

Any person contesting an administrative offense may, within seven (7) days of the time of issuance of the notice, request, in writing, a hearing. The Hearing Officer shall forthwith conduct an informal hearing to determine if a violation has occurred. The Hearing Officer shall have the authority to dismiss the violation or reduce or waive the penalty. If the violation is sustained by the Hearing Officer, the violator shall pay the penalty imposed (*City Code Section 102.01.C.5*). The City Manager shall be the hearing officer (*City Code Section 102.01.C.6*).

If no payment is received within 30 days from the date of invoice, this amount may be assessed to the property pursuant to Section 407.08 of the City Code.

Invoice: 56569

Processing Fee	\$3.00
Administrative Citation	\$100.00
	\$103.00

TOTAL DUE: \$103.00

January, 21, 2026

Case #ENF26-003

Ade Leasing
105 Decker CT Ste 900
Irving TX 75062-2227

Jiffy Lube
1585 County Rd C
Roseville, MN 55113

Dear Property Owner,

The City previously notified you via door hanger on **January 06, 2026**, that your property was in violation of Roseville's City Code. A re-inspection of the property on **January 20, 2026** revealed that the initial request has not been complied with. Specifically:

- Outside storage of discarded tires.
- Outside storage of galvanized poles / piping materials and surrounding discarded tires.

These are violations of Roseville's City Code, specifically:

- 405.02 8 (c & d), which outlines the following as a public nuisance:
 - c. The storing of or accumulation of any of the following items on the premises in view of adjacent properties:
 - 1.Used oil cans; or
 - 2.Discarded auto parts; or
 - 3.Discarded tires; or
 - 4.Any other items of similar nature.
 - d. Allowing tires to be sold or displayed for sale within view of adjacent properties, unless the same are displayed in a rack and only during business hours.
- 405.03 - Nuisances affecting public health and safety. The following are declared to be nuisances affecting public health and safety:
 - 9) *Junk*. The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property.

Corrective Measures:

Please make the following corrections by within **10 days** from the date of this notice and keep continuously maintained in compliance thereafter:

- Move storage of tires a location inside of a structure or remove items from property.
- Move storage of galvanized poles / piping materials to storage inside a structure or remove materials from property.

If the violations listed are not corrected by **January 30, 2026** and continuously maintained in compliance thereafter, this case will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected prior to the public hearing date, the public hearing will be cancelled and the case file closed.

This public hearing will be scheduled for an upcoming City Council meeting, **for which you will be notified**. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend the meeting. You will be given the opportunity to speak to the City Council and provide any documents or arguments you would like them to consider prior to determining whether your property is in violation of City Code and whether any corrective measures or administrative penalties are necessary. If you have any questions regarding this matter, please contact me at 651-792-7083.

If you believe your property is not in violation of City Code, you may appeal this determination by contacting the individual listed below within 7 days of the receipt of this letter.

The City's objective is to increase the enjoyment of neighborhoods and enhance property values through enforcement of City Codes. We hope that you will work with us to maintain a positive community environment.

If you have any questions regarding this matter, or if this time frame creates a hardship for you, please contact me at 651-792-7083 or via email at chris.bolstad@cityofroseville.com.

Sincerely,
Chris Bolstad
Code Compliance Coordinator
Chris.bolstad@cityofroseville.com
651-792-7083

Community Development Department
2660 Civic Center Drive ❖ Roseville, Minnesota 55113
651-792-7014 ❖ fax 651-792-7070 ❖ www.cityofroseville.com

January, 30, 2026

Case #ENF26-003

Ade Leasing
105 Decker CT Ste 900
Irving TX 75062-2227

Jiffy Lube
1585 County Rd C
Roseville, MN 55113

RE: 1585 County Rd C., Roseville MN 55113

Dear Property Owner:

The City of Roseville is committed to protecting and enhancing the character, stability, and appearance of the City's residential neighborhoods and commercial areas by maintaining the standards and enforcing the regulations established in Roseville City Code. The City received a complaint and verified code violations at your property. The City of Roseville intends to hold a public hearing before City Council to discuss possible administrative citation or abatement for the violations identified below:

- Outside storage of discarded tires.
- Outside storage of galvanized poles / piping materials and surrounding discarded tires.
- Outside storage of misc. materials, equipment, etc.

This is a violation of Roseville's City Code, specifically:

- 405.02 8 (c & d), which outlines the following as a public nuisance:
 - c. The storing of or accumulation of any of the following items on the premises in view of adjacent properties:
 1. Used oil cans; or
 2. Discarded auto parts; or
 3. Discarded tires; or
 4. Any other items of similar nature.
 - d. Allowing tires to be sold or displayed for sale within view of adjacent properties, unless the same are displayed in a rack and only during business hours.
- 405.03 - Nuisances affecting public health and safety. The following are declared to be nuisances affecting public health and safety:
 - 9) *Junk*. The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property.

Corrective Measures:

- Move storage of tires a location inside of a structure or remove items from property.
- Move storage of galvanized poles / piping materials to storage inside a structure or remove materials from property.

This matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the

Community Development Department will request authority from the City Council to perform a City abatement and contract with private companies to have all violations corrected and/or issue an administrative citation. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected prior to the public hearing date, the public hearing will be cancelled and the case file closed. This public hearing will be scheduled for the upcoming City Council meeting on **February 9, 2026**. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend the meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.

Sincerely,

Dave Englund, Codes Coordinator

651-792-7087

david.englund@cityofroseville.com

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Pascal Street/Keya Park Layout Recommendations

1
2 **Background**

3 The City of Roseville is considering modifications to Pascal Street near Keya Park to
4 improve safety for people walking, biking, and driving. Residents and City staff have
5 identified safety concerns related to limited visibility and speeding near Keya Park. Over the
6 years, there have been numerous complaints about speeding on Pascal Street and on
7 Brooks Avenue. Related to speeding on Pascal Street, there have been numerous requests
8 for making the intersection of Pascal/Brooks an all-way stop to slow vehicles on Pascal
9 Street. Additionally, residents have felt that slowing the speed on Pascal Street would make
10 it safer going up/down the Pascal hill due to the limited sight visibility. Although traffic
11 volumes are only around 300 ADT, there are a lot of pedestrians that use Pascal Street to
12 access Keya Park from the south and have to traverse the hill with limited visibility. The
13 current measured 85 percentile speed for Pascal is 22.6-24.9 MPH. Although this is below
14 the 30-MPH speed limit, the high complaints of speeding are likely related to the visibility
15 issues with the hill. There have been no documented crashes at this time, just calls about
16 near misses.

17
18 Currently, the intersection is a two-way stop with Brooks Avenue being stopped in each
19 direction. The other major issue is the hill on Pascal just north of Brooks Avenue. The hill is
20 a 25 MPH curve which limits visibility going over the hill. Due to a large diameter gas main
21 in this location, the road cannot be lowered to create better visibility.

22
23 This section of Pascal Street was originally in the 2025 PMP for resurfacing. Since staff
24 was aware of issues and concerns about speeding and visibility, in the fall of 2025, the City
25 did a pilot/demonstration project for six weeks to look at potential changes. The goal of the
26 pilot project was to test how a narrower roadway might influence vehicle speeds, improve
27 stopping sight distances, and enhance comfort for pedestrians walking to and from the
28 park, before any permanent changes were made. The pilot project consisted of using short
29 plastic posts (delineators) to show where new curbs could be placed if the roadway was
30 narrowed in the future. Narrowing the street can help drivers travel at safer speeds and
31 make it easier for everyone to see one another near the park as the pedestrians have their
32 own dedicated space. If the road was permanently narrowed with curb in the future, a
33 sidewalk would be added behind the curb from Brooks Avenue into Keya Park to provide
34 dedicated pedestrian access.

36 The City received both positive and negative feedback related to the pilot project
37 (Attachment 2). Based on the feedback received and the concerns about safety that were
38 still unresolved, staff recommends the roadway be modified and a pathway be constructed
39 from Brooks Avenue, into Keya Park (Attachment 3). This option was presented at an open
40 house on Tuesday, January 13, 2026.

41
42 Based on the comments received during the pilot project and at the open house
43 (Attachments 2 and 4), staff provided three revised Pascal Street options to review
44 (Attachment 5) with the Public Works, Environment and Transportation Commission
45 (PWETC) on January 27, and the Parks and Recreation Commission (PRC) on February 5.

- 46 • Current Street
 - 47 ○ Pascal - 32-foot-wide road.
 - 48 ○ No parking on the east side (Park) from hill to park entrance.
- 49 • Option 1
 - 50 ○ Narrow Pascal roadway from Brooks to top of hill from 32 feet to 26 feet
 - 51 (similar to Josephine Road).
 - 52 ○ Add 6' sidewalk behind back of new curb into the park.
 - 53 ○ Add bump-out to SE corner. (Based on residents concerns and feedback,
 - 54 staff does not recommend adding the bump-out if this option is chosen.)
 - 55 ○ Ban parking on both sides of the roadway where the street is narrowed.
 - 56 ○ Allow parking on Park side only where the street is 32' wide.
- 57 • Option 2
 - 58 ○ Narrow Pascal roadway from Brooks to top of hill from 32 feet to 26 feet
 - 59 (similar to Josephine Road).
 - 60 ○ Add 6' sidewalk with a 3-foot boulevard into the park.
 - 61 ○ No bump-out to SE corner.
 - 62 ○ Ban parking on both sides of the roadway where the street is narrowed.
 - 63 ○ Allow parking on Park side only where the street is 32' wide.
- 64 • Option 3 - Staff recommended option after PWET Meeting.
 - 65 ○ Keep roadway the same width with no changes to the curb line.
 - 66 ○ Add 6' sidewalk behind back of new curb into the park.
 - 67 ■ No trees would be impacted but some private hedges in the right-of-
 - 68 way would need to be removed.
 - 69 ○ Ban parking on both sides of the roadway from Brooks to the top of the hill.
 - 70 ○ Allow parking on Park side only once you get to the top of the hill.

71 The public was invited to both commission meetings as well as the City Council meeting on
72 February 9.

73
74 At the January PWETC meeting, five residents provided feedback supporting no changes
75 to the roadway other than traffic control changes. The PWET reviewed the options. The
76 only recommendation they provided was to make Pascal/Brooks an all-way stop. Minutes
77 are included as Attachment 6.

78
79 The Parks and Recreation Commission will review this on February 5. Staff will provide an
80 update once the commission makes a recommendation.

81
82 Staff recommends to Council that Option 3 be implemented. This option helps separate

83 pedestrian and vehicle traffic traversing the limited visibility hill into the park. The roadway
84 width remains the same with additional parking signage changes to prevent parking on the
85 hill. This addresses one of the major concerns with residents narrowing the roadway.
86 Although staff generally supports narrowing streets as a traffic calming technique, in this
87 instance the benefit may not outweigh the concerns of the neighborhood since it would be
88 limited to a small portion of Pascal Street.

89
90 The Traffic Safety Committee typically reviews requests for signage changes such as
91 adding stop signs. This authority is created in City Code 601.03. (The placement and
92 maintenance of traffic control devices on roads under the jurisdiction of the City is
93 necessary to carry out the provisions in the Minnesota Traffic Code, Minn. Stat. Ch. 169,
94 and in order to regulate, warn and guide traffic utilizing city roads. There is hereby created
95 a Traffic Safety Committee consisting of the City Manager, Director of Public Works, and
96 Chief of Police.). Since PWETC recommended an all-way stop be installed, the Council
97 may want to review the stop sign change or affirm the Traffic Safety Committee review this
98 request once again.

99
100 The neighborhood has requested this intersection be converted to a all-way stop numerous
101 times and numerous City engineers, including current staff, have recommended not to
102 make changes. The main issue is that stop signs are intended to assign right-of-way, not
103 regulate speeds. If unwarranted signs are installed, drivers start rolling through signs or
104 ignoring them if they never see other cars present. Due to the minimal traffic volumes in the
105 intersection, an all-way stop is not warranted. Some additional considerations are the
106 visibility of the stop sign in the southbound direction. With the hill obstructing the view,
107 advanced warning would need to be installed. Even with the advanced signage there is still
108 some risk created that the sign will be missed or rolled through in poorer weather
109 conditions.

110
111 If the project is approved, it would be included with the 2026 Pavement Management
112 Project and be constructed in the summer of 2026.

113

114 **Policy Objectives**

115 It is a City goal to create a sustainable, safe, and accessible transportation network by
116 encouraging more efficient use of existing roadways and limiting the need for future
117 roadway expansion.

118

119 **Equity Impact Summary**

120 All of the proposed three options would add a sidewalk for a short section of Pascal Street
121 near Keya Park. All three options will improve traffic safety and accessibility for all right-of-
122 way users.

123

124 **Budget Implications**

125 The cost for the mill and overlay of Pascal Street would be paid for out of the Pavement
126 Management fund. The additional costs to narrow the road and add sidewalk or to just add
127 a sidewalk would be paid out of the pathway fund. There is a \$50,000 budget this year for
128 adding pathways on local roads. The added cost for each option is as follows:

- 129 • Option 1 - \$10,000 PMP funds, \$35,000 pathway funds
- 130 • Option 2 - \$12,000 PMP funds, \$35,000 pathway funds

- Option 3 - \$35,000 - Pathway funds

If a layout is approved, the plans would be incorporated with the 2026 PMP which is anticipated to be bid in March for summer 2026 construction.

Staff Recommendations

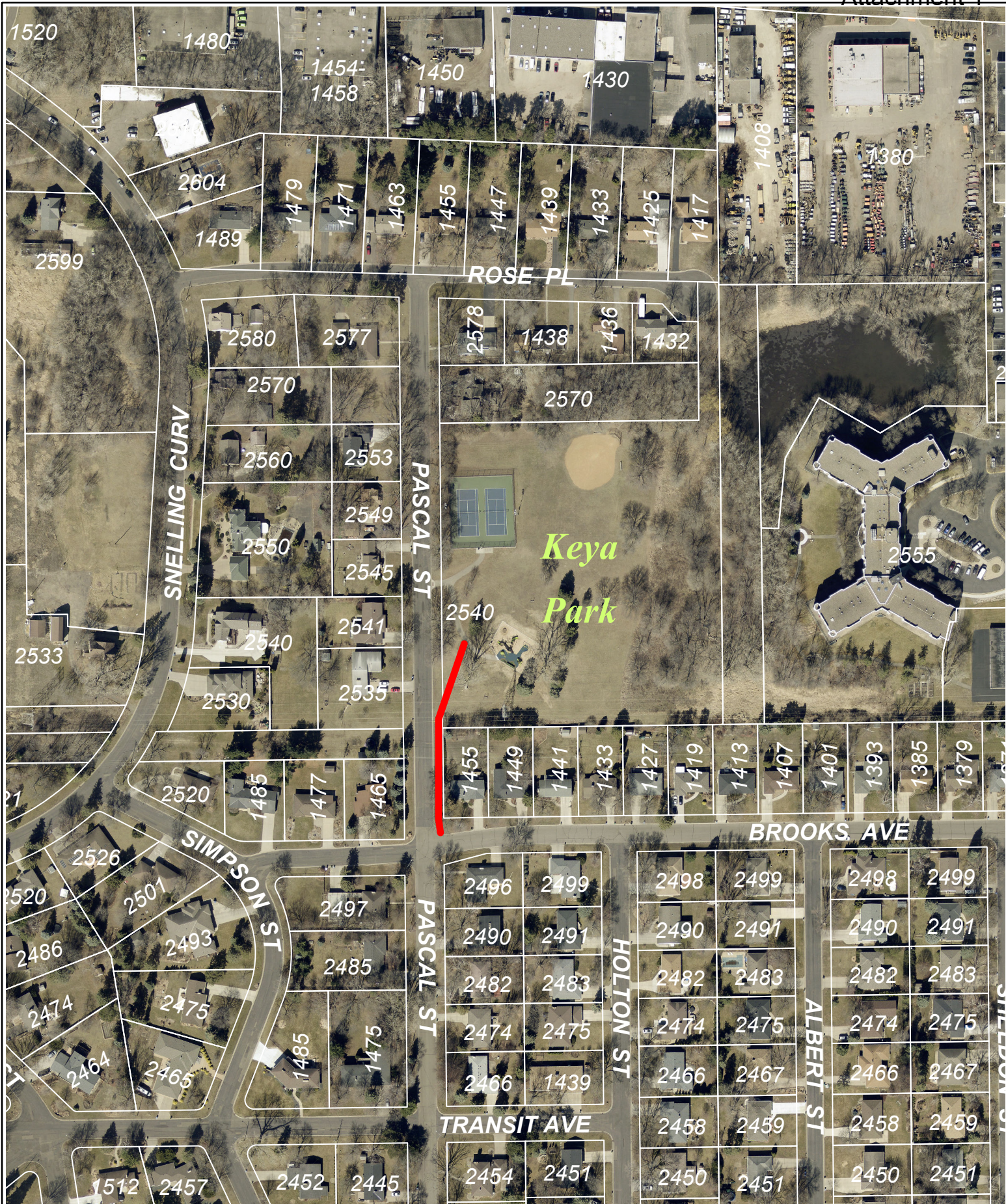
Consider motion to approve Pascal Street changes as detailed in Option 3.

Requested Council Action

Motion to approve a layout for Pascal Street. The motion could include no changes to Pascal Streets, one of the three staff recommended options for changes, traffic control changes and/or other changes as determined by the council.

Prepared by: Jesse Freihammer, Public Works Director


- Attachments:**
1. Location Map
 2. Pilot Project Comments
 3. Open House Boards
 4. Open House Comments on Map
 5. PWETC Presentation Including Three Layouts
 6. PWETC Excerpt of Minutes



Pascal St & Keya Park Proposed Pathway

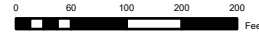


Prepared by: Engineering Department
1/22/2026

 Proposed Pathway

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of GIS data and is not a substitute for a survey. The City does not warrant that the Geographic Information System (GIS) data used to prepare this map are correct. The City does not warrant that the GIS data can be used for engineering, planning or any other purpose requiring extensive measurement of distance or direction or precision in the location of geographic features. Errors or omissions are hereby waived. GIS 1/22/2026. The planning department shall not be liable for any damage, and equipment or claims, and agrees to indemnify, defend and hold harmless the City from any and all claims brought by third parties which arise out of the use of the map or any use of data provided.

Data Sources
* Ramsey County GIS (1/09/2026)
* City of Roseville Community Development
* City of Roseville Finance Department



KeyaParkPathway



PILOT PROJECT COMMENTS

1. I wondered what the delineators were for when installed at the corner of Pascal St/Brooks, then received a postcard stating a pilot project to understand walking access to the park, formerly known as Pocahontas Park. This makes no sense. How does this create a safer path to the park when these are on two of the four corners of the intersection. People walk outside of these delineators, not within them. Not everyone walks to the park from the same direction. How do these slow traffic? I live one house from the corner of Pascal/Brooks, and have for 26 years. I see no issue with walking to the park, and do NOT want any type of sidewalk installed. One of the beauties of the neighborhood is that there are no sidewalks. Residents of the area enjoy walking in the streets, with their dogs and neighbors, without sidewalks. The study that should be implemented is in regards to the speeding traffic on Pascal Street. The residents of the apartment complex at the deadend of Snelling Curve continue to speed up and down the street, flying over the hill by the park, racing through this intersection without regard for safety. And yes the majority of these vehicles come from that apartment complex, as confirmed by them parked in the apartment parking lot and adjacent street. This is more of a safety concern. For as long as I have been in my home here, there has been controversy about the speed on Pascal. Neighbors have said they tried to get speed bumps installed, the City declined. They tried to get four-way stop signs installed, the City declined. The speed has increased, the volume of cars has increased up and down Pascal and nothing has been done to curb that. There are a number of families with young children right at this corner, at least 15 to count. They as well as anyone walking in this area are at risk of a confrontation with a speeding vehicle. Will it take an incident, accident or worse for something to be done about the speed traffic on Pascal? I think you are wasting time on an unnecessary study of a corner and should concentrate on a longer standing more problematic issue.
2. My name is [REDACTED] and I am a resident of Pascal Street. My spouse and I have lived across from the park for 6 years, and the hill approaching the park has always felt nerve wracking, as a driver and as a pedestrian. There are a lot of children in the neighborhood who like to bike and play in the park, so the new barrier feels like a natural and beneficial addition! Our family appreciates the new safety measures!
3. I am against these white markers that you put on the street on Pascal. You've made it an obstacle course, and difficult to turn onto Brooks. I think the people in this area and their children have enough common sense and that these white markers are causing nothing but trouble. I feel the same way about the markers that you put up on Hamline by the Cedarholm Golf course. It seems like you're removing valuable roadway.
4. Hi - I just wanted to offer some feedback on the Pascal St project. I don't understand and don't like the proposed curbs on the southside. Two, really 4 of the temporary markers are insanely far out in the road, forcing traffic out into the center of Pascal. A permanent curb there on the south side of the intersection would constantly be getting hit and clipped no matter how well it is marked, it's just way to far out. I also don't know how school buses are expected to make that right turn from northbound Pascal onto Brooks. It would be impossible to do if there was a vehicle westbound on

Brooks, stopped at the stop sign, it's almost impossible in a normal vehicle. There's just no good reason for a curb like that on the south side of the intersection that sticks out like that, I think normal signage would be more appropriate. I don't know if there have been complaints about speeding in the neighborhood, I'm not aware of any pedestrian accidents near Keya. I live at Brooks and Hamline, a couple houses in, I work from home quite a bit, I walk and skate and ride bikes with my young daughter on the streets of this neighborhood, and I've never had anything near a close call or other traffic incident which makes me think that anything outlined on the south side of the intersection of Pascal and Brooks is necessary or would keep us safer. A sidewalk or some safe zone on the north side of the intersection to Keya is fine, but please do not modify the southeast corner of Pascal and Brooks. Even if the curb on the south side of Pascal bumped out half as far as the markers are now, it would be too far.

5. Good morning- I am writing to provide feedback on the Pascal Street pilot project. I walk, run, and bicycle through this neighborhood (where I also live) quite frequently and I do not feel that narrowing the roadway here is necessary. There is not much traffic on Pascal Street and it usually is concentrated during the rush hour with people driving to and from their homes to work. I have never felt unsafe walking along this stretch of road.
6. I do walk along that street, and I've never seen a need for more protection from cars. When I walk I'm often with my wife, and always with one or two dogs, so it's not like I'm a single person that can easily stay tight against the curb. But even so I've never felt like there was a close call with traffic. Cars always seem to give enough room that it's easy to avoid each other. About half the time that I've seen pedestrians along that stretch of road since the temporary sidewalk went in they have not been using it. Sometimes they are on the opposite side of the road, sometimes two or more people are walking side-by-side with one in the sidewalk and the other in the driving lanes, and other times people are just walking in what used to be the middle of the street. So cars losing the use of part of the road frequently forces them closer to pedestrians than they would have been before. And while the sections of the temporary sidewalk on Brooks and on the southeast corner of Brooks and Pascal aren't really large enough to be helpful to pedestrians, they do significantly impede traffic. Even though the posts on the northeast corner are quite close to the curb, cars coming west on Brooks tend to move closer to the center of the road as they come to the stop sign at Pascal. Then when a vehicle is coming north on Pascal and turning east on Brooks the posts there force them well toward the center of the road. I've had a few times since the temporary sidewalk went in that I had to drive uncomfortably close to another car in this location. So I see the temporary sidewalk as unnecessary, unattractive and probably less safe than the wider road. I would like it to be removed soon.
7. Thanks for your effort to make this part of street safer. I often bike with my grand children passing through this part of the street. I often think this is potentially an area of accidents: the over-path hump is simply too high to bike over and bikers mostly do it by zig-zagging. That is dangerous since the incoming cars will not notice the bikers unless getting too close. Seeing the signs you placed, I would offer two inputs as feedback: 1)the south east corner signs may not be necessary. It makes the street look weird ...I understand you are preparing the north bound drivers, but is really not

necessary since nearly all the drivers are local and they will be accustomed whatever sign you set permanent. 2) extend the north end to cover the entrance of the Keya park. That would provide a full dedicated safe pass to park goers - either walkers and bikers transitioning through this over-path area. Thanks for listening let me know if you wish more detailed thoughts!

8. Hello! Thank you for trying out a sidewalk in our neighborhood: increased safety measures are definitely appreciated, especially with the limited visibility when cars come over the hill. I do have a couple of questions: -Is there a reason why the sidewalk doesn't extend all the way down to the park's entrance path? I'm guessing there may be restrictions with the fire hydrant, but it would be nice if the sidewalk connected all the way there. -I can't quite tell what the proposed change is at Brooks & Pascal: would there be a pedestrian crosswalk?
9. This is the most ridiculous waste of taxpayer money that I have seen in a loooong time! Absolutely ridiculous! Have you actually attempted to walk in this fake sidewalk on Pascal Street? I highly doubt it! As is the bike lane on Hamline. I say this as an avid biker with 1200 miles pedaled since May. I will not bike in your silly two block bike lane. You've made the car lanes narrower and now cars are far more likely to hit a bike. You've removed the turn lanes which causes a back up as well. Spend our tax money on something that really matters like reducing crime in Roseville. Get the beggars off the corners at Snelling and Cty B, which is far more dangerous.
10. Stopped by the counter with concerns about the pilot project. -blocking their mailbox and feel they won't get mail -liming parking access to their property, lost parking spaces – questioning how it will get plowed -did not get prior notice.
11. She is not happy with it. Areas are blocked off. It is narrow. Doesn't seem safe. You can't see coming up hill.
12. Hi there, I love the focus on safety in our neighborhood, thank you. One concern I have: Much of the pedestrian traffic in this area is dog walking and groups of residents walking year round. It's rare to go for an evening walk at any time in the year without passing other pedestrians. So-how would these bollards or this new traffic pattern be cleared when there is snow? I'm concerned that it won't get cleared or won't be adequately cleared for the groups and dogs who walk all winter, pushing them into walking in a now narrower driving lane whenever there is snow cover, which is also when it is dark longer and so already more dangerous. I might also recommend Pascal and Brooks becoming a 4 way stop with the little flashers around the outside of the stop sign, as another idea for how to calm traffic in the area.
13. Hi, And while the intent for the addition of a pedestrian corridor along the hill in question is admirable, I believe--as a daily walker in that area--that the current experiment is appallingly poor! The pedestrian corridor proposed on the east side of the street is MUCH too wide. I'm sure it's an attempt to make that short slope in the road safer for pedestrians. And-Yes--many of the south-bound cars coming over that hill are going much too fast. Unsurprisingly, south-bound drivers are often NOT at the very far western edge of their lane. That is, they are already a bit closer to the center of the road. And, of course, given the steep slope, those drivers can not see the north-coming cars coming up the hill. Forcing the north-bound cars into a narrower space seems a

recipe for disaster, given an already tight situation. While a pedestrian corridor might be a good idea, its width should be MUCH narrower than the current demarcations.

14. Thanks for the mailer about the pilot project. I live adjacent on Brooks to Keya Park. Very happy with the renovations to the playground last couple years! My only complaint would be put a basketball hoop back up at the tennis courts!! Seriously, about the sidewalk markers, I get they're temporary, but a sidewalk on Pascal would be excellent near the park. Are the markers on Hamline, south of B2, temporary as well? If not, how does the city plan to plow the Hamline? I'm about to retire, I love Roseville and I think RPW rocks.
15. As a resident of the Hamline/B2 neighborhood, putting a sidewalk in this kind of neighborhood would be actually diabolical and drive people out of this neighborhood. The theory of it actually be useful, safe, practical and helpful, is politically a left leaning ideology that is not realistic in this environment. Most of the neighborhood residents that do walk, walk on the edge of the grass or the curb during daylight hours. You are correct that there are cars that will drive by quick in this neighborhood, and that usually people that are not a resident of this neighborhood, and are looking to instigate some kind of problem and cause commotion. I firmly believe that changing this particular neighborhood to make it look more of a St. Paul neighborhood. Putting in sidewalks would be a more of a detriment to the city of Roseville than any positive impact. Thank you for trying to do better and making a difference, but start with neighborhoods that are actually in need of a sidewalk.
16. I would like to provide my feedback on the proposed Pascal Street sidewalk project. I have lived in the Pocahontas/Keya Park neighborhood much of my life beginning in 1972. I was raised here, as were my children, which is to say I have walked and driven through the neighborhood for many years. I agree that the hill on Pascal is short, steep and not visually clear for drivers, however I do not feel the sidewalk is necessary nor a good safety strategy. For years I have walked through that intersection, including with a stroller and with kids on bikes, and have felt safe by walking near the curb. The width of the proposed sidewalk causes cars to drive into the oncoming traffic lane, both on Brooks and Pascal. There isn't enough space for the sidewalk and two lanes of traffic. I appreciate your allowing the opportunity for feedback on this project.
17. I am thrilled by the new reflective pylons making a walking lane over the blind hill. Now that people are used to it, I see lots of people walking in that lane. Even better- nobody is parking in the No Parking Zone because it is very clear with the pylons!! I have lived on Rose Place since 2013, and it has been very frustrating to see how many cars park in the No Parking zone because they either ignore the signs or just do not understand them. Cars even park right in front of the fire hydrant! I am amazed that there are not constant accidents on the blind hill! I worry that narrowing the street with curbs and a sidewalk may be beneficial to walkers, but make the blind hill very prone to car or bike accidents, especially when cars start parking in the No Parking zone again. May I suggest leaving the pylons in place, and adding a stop sign on Pascal at the Intersection with Brooks - only on the side that is going on and up over the hill. That would force cars to slow down before the hill. As a former Safety Committee member at my work, I was trained to look for the accident waiting to happen. The blind hill on Pascal at Keya Park has definitely been a worry for me!

18. This project severely negatively impacts my property. Cars cannot park on the street in front of our home. Delivery trucks, service trucks (window cleaners, lawn service, leaf service, etc.) cannot park conveniently. I understand that cars speed in the neighborhood. The cars are pretty much us -- the residents -- as there is no through route to another major street. My biggest speeding concern is cars whizzing south on Pascal from Rose Place, going right past Keya Park and entering the intersection of Brooks and Pascal. From my corner I cannot see the cars until they are in the intersection as the hill near the park blocks the view of the upper street. I frequently see kids playing in the street around the intersection and riding their bikes in the middle of the street. This project doesn't seem to be slowing traffic. Stop signs on Pascal at Brooks, making it a 4-way stop, would more effectively slow traffic. Please, please, please remove these horrible white sticks which are an eyesore and hazard. Find another solution rather than what has been done -- creating a new problem.
19. Hello, As a long time resident of Roseville (growing up on Rose Place where my parents still live) I noticed today the white markers on the curve from Brooks on to Pascal! I almost ran over them and I am a careful driver. My elderly parents drive this every day and people drive over the hill in the center of the road, they DONT drive the speed limit, little kids are riding their bikes to and from the park etc, people are walking their dogs etc It is dangerous even the idea of narrowing that road as it does not allow the driver going up the hill (at any speed) to move around obstructions walking or biking down the hill. Please, please consider that this is not a good idea to change based on the distance etc for any driver of any age or skill level. Thank you and I will follow up in a couple of weeks
20. Hi Eric, thank you for the time you spent visiting with me regarding that Pasco Street project with the delineators that are temporarily there right now I wanted to point out one more arguments in narrowing that road and how ridiculous that is for so many reasons At the top of the hill, there is a home where they have some In wheelchairs and different needs and a lot of times people will park on the street right outside their home, so when we are leaving from my parents on Rose place we've already got to kind of go around those cars which automatically puts us into the center of the hill heading down, and if someone is coming up the hill, there is no time to react or to move I don't think even this is much about speed limit because you know as well as I do, people don't follow speed limits I can be driving 10 miles an hour up the hill and having to go around the delineators and someone coming the opposite direction at 35 miles an hour is still going to hit me and do damage to my vehicle or my person This project makes zero sense and it's like we're trying to make something out of nothing Perhaps putting a pathway on the grass from the park, heading down the hill rather than narrowing the street to put a pathway? Unless you live there and drive it at different times of the day, it is hard to understand, but I spent 25 years there full-time and I'm still driving back-and-forth many times a week and have family that live there, so we know what we are talking about It is just an absolutely impractical project or study and one that honestly should just be left alone Perhaps bigger no parking signs on either side of the street would be helpful because not many people adhere to those signs either Thank you again for your time!

21. Hello, I reached out to you about two weeks ago regarding the Pacal Street project and a possibility of narrowing the road on the hill going up and down Pascal. I literally just about hit a school bus head-on two minutes ago going over the hill as a school bus had to make a wide turn coming up the hill. There was barely any room for either of us to pass each other with the temporary markers that are positioned on that hill for your study we are pleading with you to not mess with that street and to not change the width of it. It is already something that people navigating and being careful of and making it any smaller than it already is is not smart for the residence who live there. Thank you again for your time.
22. Hello — I received the postcard of the Pilot Project by Keya Park on Pascal Street. I have lived in Roseville next to Keya Park (where Rose Pl and Pascal Street intersect) since October, 1998. I've raised two daughters during this time. I'm very aware of how potentially dangerous this area can be. Heading north on Pascal Street (just beyond Brooks Avenue where the hill begins) is where it becomes the most dangerous. As I've approached the top of the hill in my car (going north), I've encountered kids and adults who are in the middle of the road in and around the area of the park. Likewise, as you head south on Pascal Street, there are kids biking or playing around the Brooks/Pascal area and you can't see anyone until you reach the top of the hill. I think the idea of a sidewalk where you have it currently delineated along Pascal Street is fabulous and long overdue. You have my endorsement and support of this project. If you want to contact me either by email or phone (call or text), here is my information: [REDACTED] Thank you for helping to make our neighborhood safer.
23. Hi! We don't like the sidewalk by Keya park or the little bit on the corner before it. What we've noticed is kids on bikes and scooters using the posts as an obstacle course weaving through them. We've also notice cars still going fast in that area and swerving wider due to the posts – therefore swerving into the on coming traffic. And that traffic barely fits 2 cars now so when another car swerves into the middle, or if there is a parked car by someone's yard... it's all just too congested and possibly dangerous. If the traffic speed by the park is a problem, why not just turn that corner into a 4 way stop sign? This would slow traffic down and make it safer for people walking. Lots of parks in neighborhoods have 4 way stops by them. Then cars wouldn't be swerving all over and kids wouldn't be using the posts in a dangerous way. I've talked to a few neighbors and no one that I've talked with has seemed thrilled with the sidewalk. I'm hoping a 4 way stop might be a better solution. Thanks for listening.
24. Hello Erik and Jesse, I wanted to share my appreciation for the Pascal Street pilot project near Keya Park. As a resident of the neighborhood, I've long had concerns about visibility on that hill and the potential for accidents. It's great to see the City taking proactive steps to address this issue. I think the current approach is excellent—it provides a much safer and more comfortable space for pedestrians, and it's clear that a lot of thought went into testing the concept before committing to any permanent changes. I also want to applaud the City's willingness to try out this kind of pilot project; it's a great model for how to approach neighborhood safety improvements. The only minor concern I'd like to note is related to winter maintenance. With the narrowed roadway, I'm curious how snow removal will be handled and whether piled snow might force

pedestrians back into the street, potentially reintroducing some of the safety risks the project is helping to solve. Overall, though, I think this is a very positive change. I've already used the area several times since the project began, and the improvement feels noticeable and beneficial.

Thank you for all the work that went into making it happen! Best regards,

25. Couple of comments on the test, which I'm assuming are the white pylons. Love the idea of having a designated space for walking and kids biking away from traffic. Just not sure this is the solve. I imagine the pylons will be driven over like the ones on Fairview are. And what about wintertime? The placement also seems off. Why don't the pylons go all the way to the access point for the park? It's a small area that's protected. Could the road be repainted to allow for a designated walking/biking lane on one side? The bigger issue is the speed at which people drive and come flying up and over that blind hill by the park.
26. Hello, My name is [REDACTED]. I live on Sextant Ave W in the same development as Keya Park. I walk the neighborhood often. I walked and drove by the park to see the temporary delineators. Compared to the Hamline Bike Lane delineators (which I don't like), the Keya Park delineators make more sense and may accomplish the city's goal of improving safety for park users. The disregard for the parking restrictions along the park up to the new path/fire hydrant has been a concern since the park was renovated and reopened. I did notice there seem to be more No Parking signs than there had been so that could help, I also think shorter poles would be more visible to drivers. I think the temporary barriers are sufficient to create space between drivers and the curbing. I don't think adding a permanent curb and a sidewalk (we don't have sidewalks in Roseville only 'paths'). will be a good fit. Will the city actually bring the snow removal machine into the neighborhood to clean that small strip or will it go unplowed under snow? Would a permanent curb be painted with reflective paint to prevent drivers from hitting it in the dark? There's not much street lighting in that area. I think the height of the delineators is more attention getting than a curb/sidewalk would be. What is prompting this project now? Why wasn't it thought of or addressed when the park was renovated? The path was moved due to safety concerns then. Has there actually been a safety incident or just thoughtless people NOT reading no parking signs or abiding posted speed limits and park/playground signs? I pointed out the no parking signs to park staff when the new playground equipment was installed after they parked there unthinkingly. I also don't understand why the END NO PARKING sign is right in front of a fire hydrant. Why not just post the No Parking zone all the way to the path entrance?
27. Greetings, I have comments and questions regarding the delineation of bike lanes on Hamline from County Road B-2 south to Commerce Street and the "temporary sidewalk" on Pascal near Brooks Ave. and Keya Park. Both areas are marked using white marking poles.
28. Bike Lane on Hamline: Relatively speaking, the bike lane on Hamline is proportionately wider than the traffic lane and forces vehicles traveling in opposite directions closer to each other. The pavement in the traffic lane for the south bound traffic also is uneven/has grooves which make it somewhat difficult to navigate, pulling tires toward the lane of oncoming traffic. I frequently drive on this section of Hamline and have seen very few bikes in the bike lanes. At the very least, those lanes should be narrowed to allow more room in the traffic lanes. Vehicles now stack up behind

those trying to make right turns because those vehicles now block the traffic lanes instead of having an extended turn lane (especially at Commerce Street, the entrance ramp to 36 West and County Road B-2).

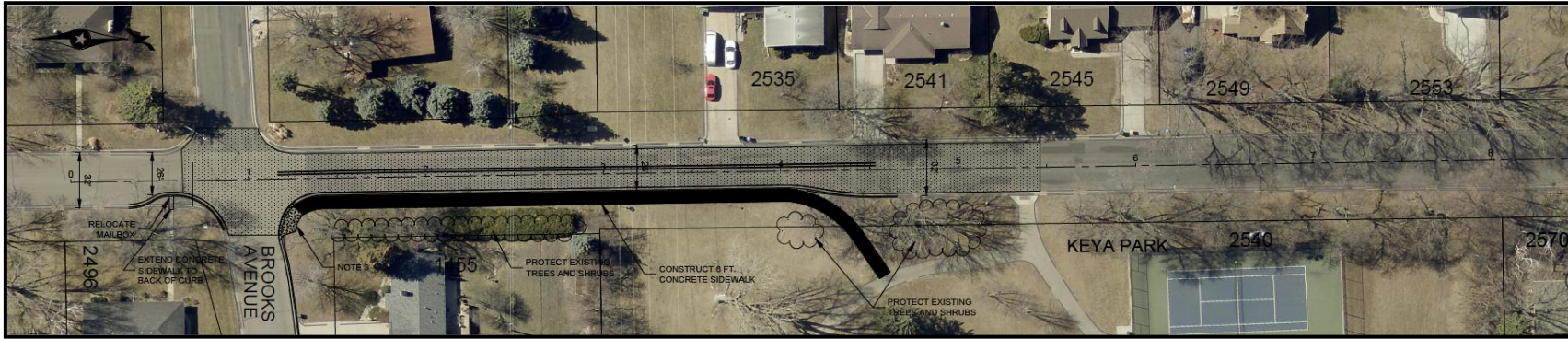
29. "Temporary Sidewalk" on Pascal near Brooks: The poles marking this area jut into the traffic lane and force vehicles traveling north into the opposing traffic lane. Anyone making a right turn onto Brooks from Pascal is forced to make a wide turn there—also forcing them into the lane for oncoming traffic. I have lived at the corner of Hamline and Brooks for over 45 years and have never heard of a pedestrian/vehicle accident at that intersection. In my opinion, these poles will cause more vehicle accidents because traffic is forced into the oncoming traffic lane to avoid the poles. There is a fair amount of traffic on these streets, since the only way in or out of this neighborhood is on Pascal (to County Road B-2) or Brooks (to Hamline). There is not enough foot traffic across this intersection to warrant this demarcation.
30. Questions/Comments Relative to Both Areas: What is the plan for these area for the winter? If the poles are left in place, how will snow plows operate and where will the snow be stacked? On the bridge over Highway 36 there is no snow storage. What did it cost to install these poles and how many have been damaged? Will those be replaced? If they are to be removed for the winter, will they be replaced in the spring? At what cost? Did the high school administration request this on Hamline and feel it was a safety issue for bike riding students? Did residents in the neighborhood of Pascal and Brooks request the "temporary sidewalk"? Do you keep any statistics on who uses the respective marked lanes? I welcome your answers to my questions and any feedback you have. If you have any questions or want further information from me, please feel free to contact me by email or phone.
31. Voicemail: He is very thankful for the City doing the pilot project. He has been very concerned for pedestrian safety for a long time and supports this project.

OPEN HOUSE COMMENTS

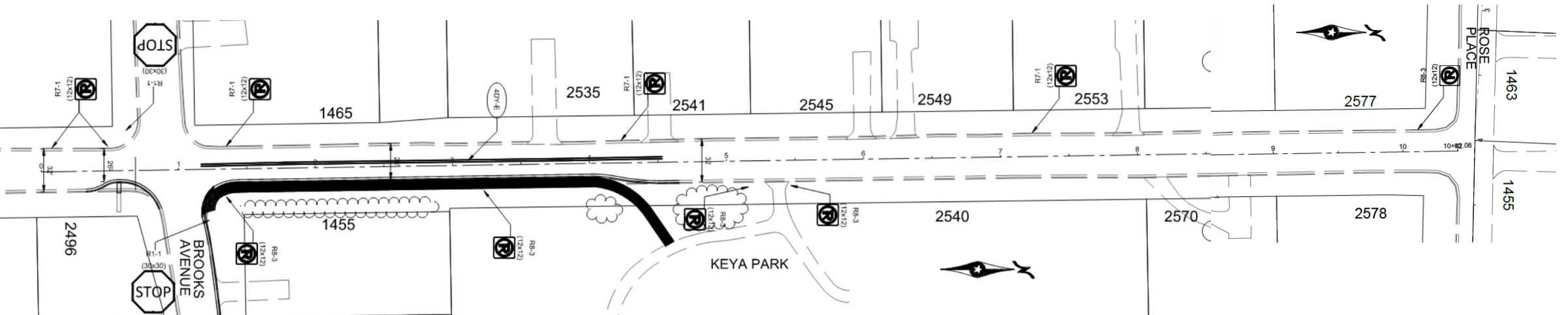
1. Concerned that the bump out on the SEC will push pedestrians walking north into the road where it is narrowed
2. Vehicles turning north off Brooks Ave will go into southbound lane, especially buses
3. Absolutely worst idea to narrow road, install sidewalk behind existing curb
4. Move sidewalk from back of curb where narrowing and create a landscape boulevard instead separating sidewalk further from road
5. Why not extend the sidewalk to the existing curb ramp?
6. Concerns with no parking past the existing curb ramp since no parking is proposed on the entire west side of road from Brooks Ave to Rose Place, where will people park for events at the park?
7. Looks good to me. I still would like a stop sign on the County B2 side of Pascal - right below the hill. Most speeders are from the apartment.
8. I don't believe the proposed changes are needed. Thank you for the opportunity to provide feedback.
9. I don't think its needed.

10. I am sorry I could not make it to the neighborhood meeting. Although the postcard was postmarked December 30, it just showed up in our mailbox today -- one day late to make the meeting. Clearly that was a USPS failure, not yours. This issue is particularly important to us. We live at [REDACTED] Pascal Street and lost use of all parking spots in front of our house due to the placement of ballards. I don't think that was a successful solution, and it was a major impediment to visitors and contractors working on our property. I would suggest big striped pedestrian crossing marks at Pascal and Brooks. If speeding and kids playing in the street are a safety issue speed bumps or stop signs on Pascal at Brooks (making it a 4-way stop intersection) would be more effective. Don't penalize us for speeding drivers and parents who let their kids play in the street. Please feel free to contact us if you have questions or would like to discuss this. The solution should not be a homeowner losing access to parking in front of their property.

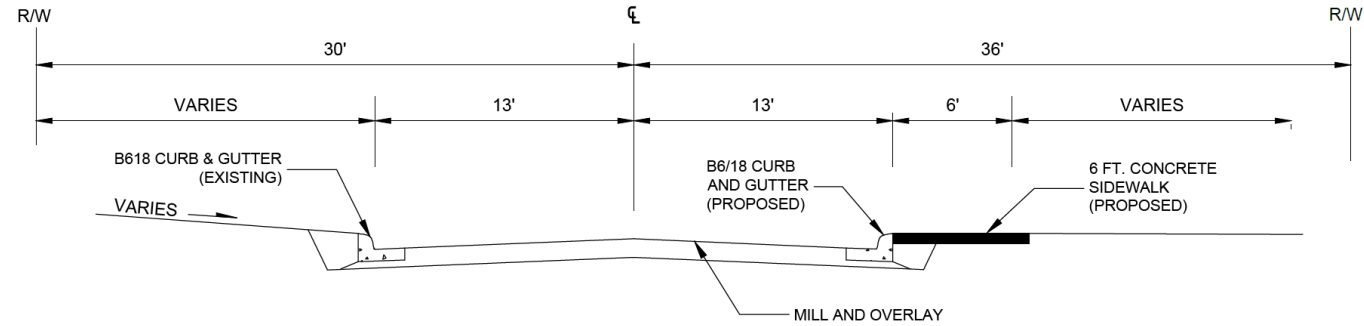
Pascal Street – Proposed Sidewalk to Keya Park



CONSTRUCTION LEGEND	
REMOVE AND REPLACE CURB & GUTTER (B618)	4 INCH CONCRETE SIDEWALK
MILL AND OVERLAY EXISTING BITUMINOUS	

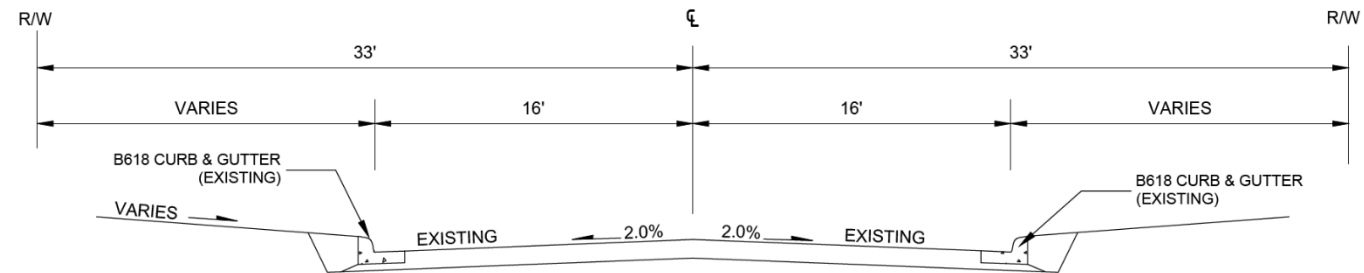


Sidewalk Cross Sections



PROPOSED TYPICAL SECTION

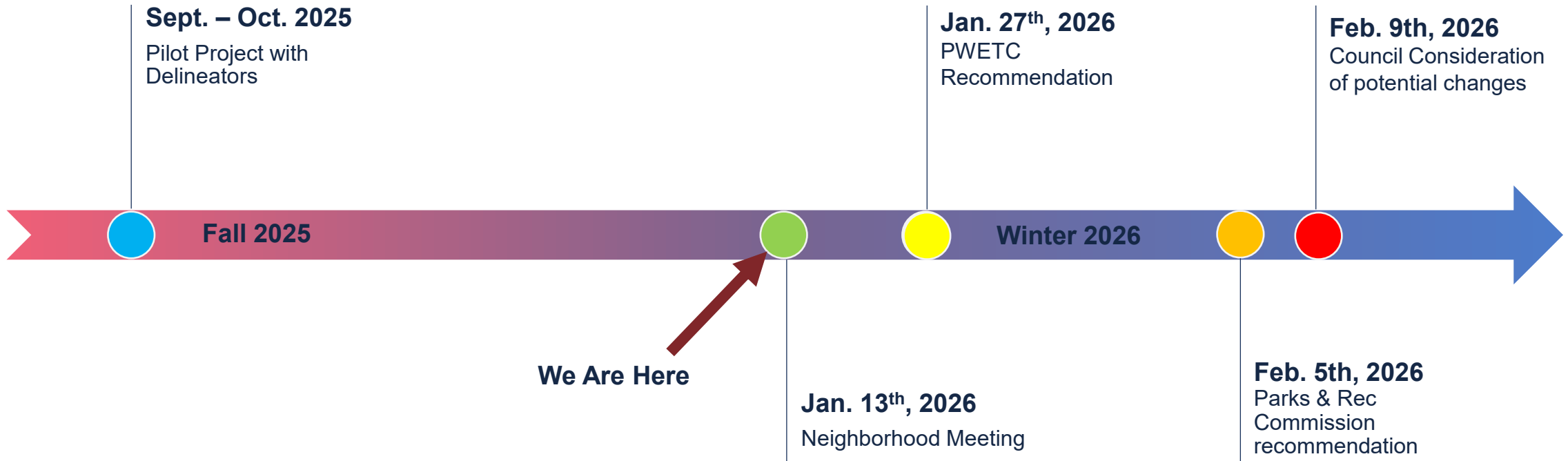
PASCAL STREET - KEYA PARK SIDEWALK
 STA 1+36 - STA 4+05



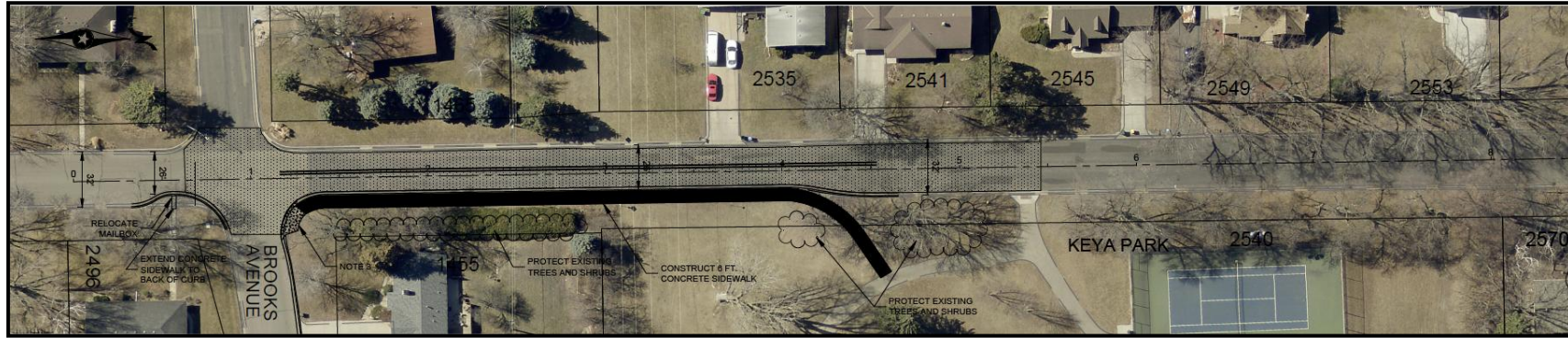
EXISTING TYPICAL SECTION

PASCAL STREET - KEYA PARK SIDEWALK
 STA 0+00 - STA 1+36
 STA 4+05 - STA 5+47

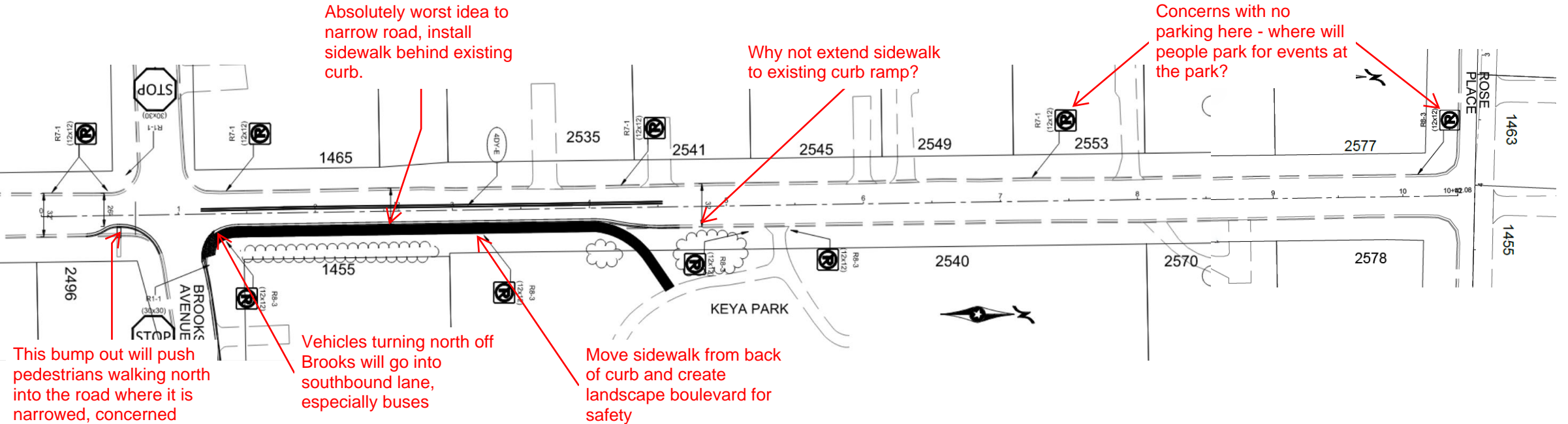
Pascal Sidewalk Project Schedule



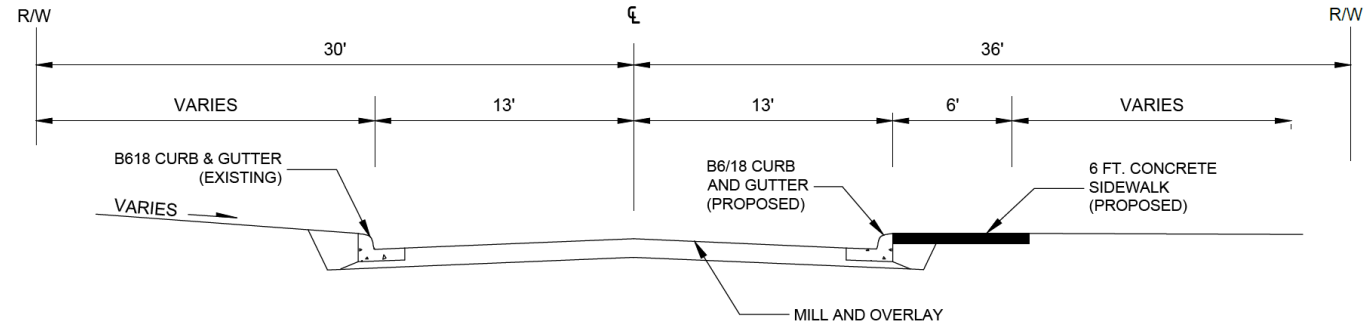
Pascal Street – Proposed Sidewalk to Keya Park



CONSTRUCTION LEGEND	
REMOVE AND REPLACE CURB & GUTTER (B618)	4 INCH CONCRETE SIDEWALK
MILL AND OVERLAY EXISTING BITUMINOUS	

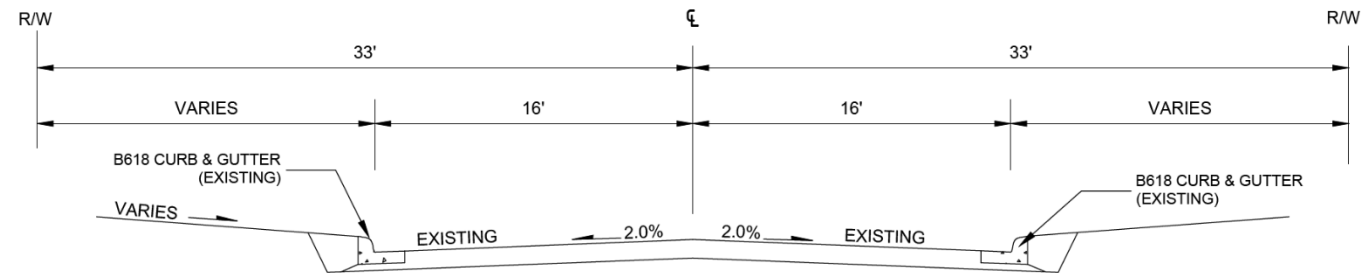


Sidewalk Cross Sections



PROPOSED TYPICAL SECTION

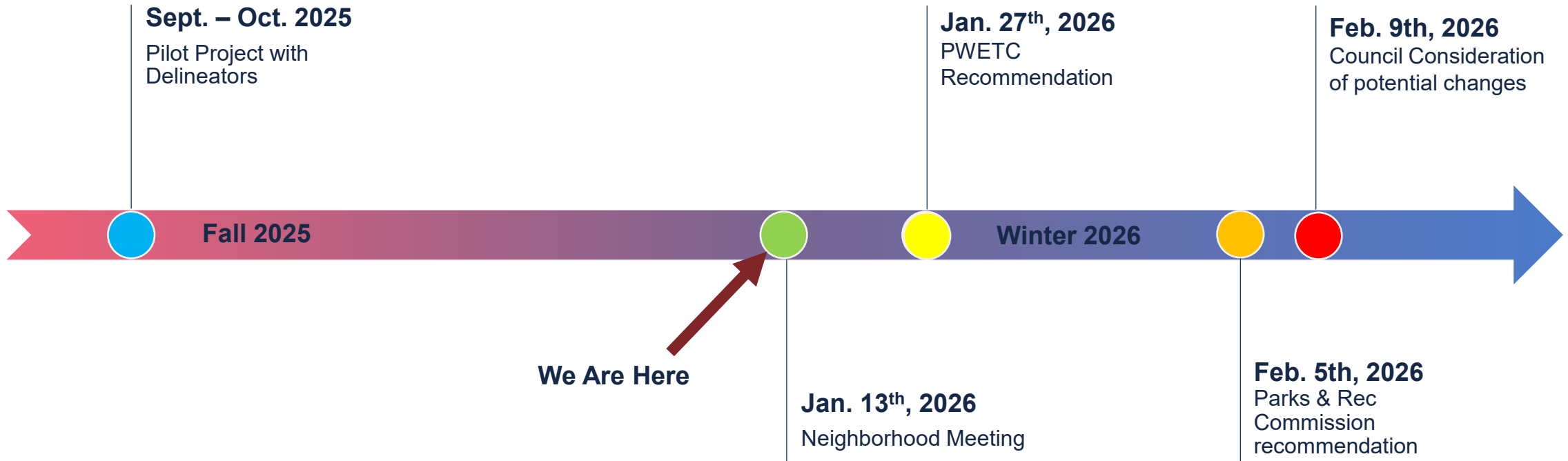
PASCAL STREET - KEYA PARK SIDEWALK
 STA 1+36 - STA 4+05



EXISTING TYPICAL SECTION

PASCAL STREET - KEYA PARK SIDEWALK
 STA 0+00 - STA 1+36
 STA 4+05 - STA 5+47

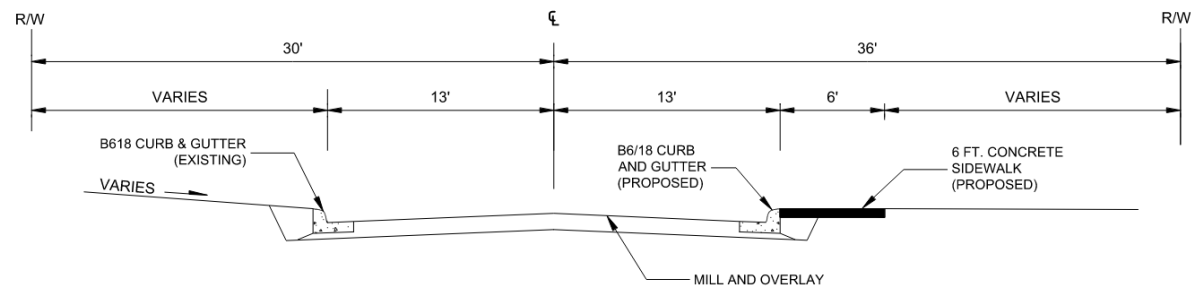
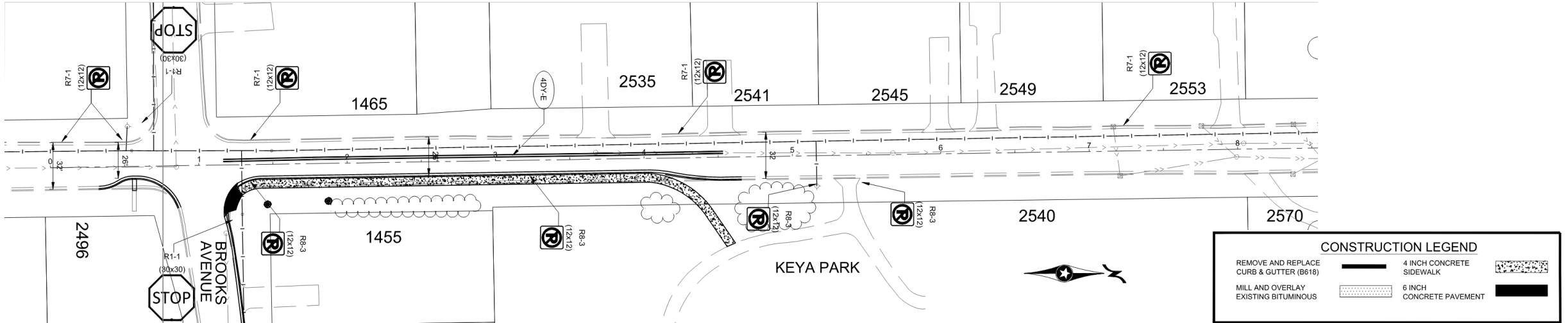
Pascal Sidewalk Project Schedule



Pascal Street Pilot Project



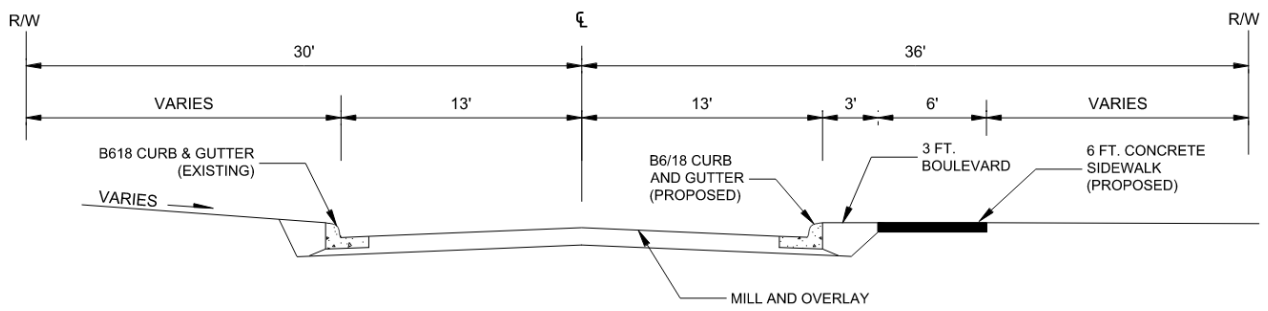
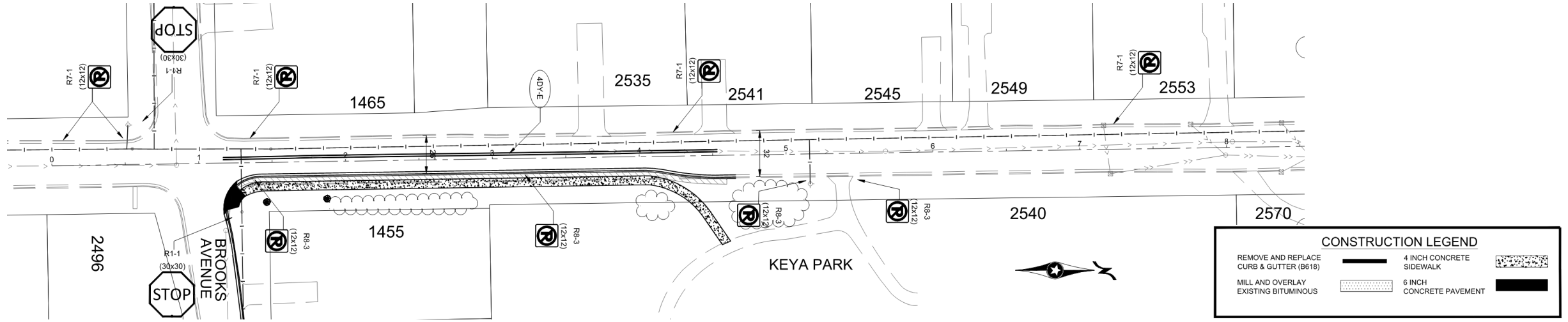
Pascal Street Construction – Option 1



TYPICAL SECTION - SIDEWALK CONSTRUCTION

PASCAL STREET-KEYA PARK SIDEWALK
STA 1+36 - STA 4+05

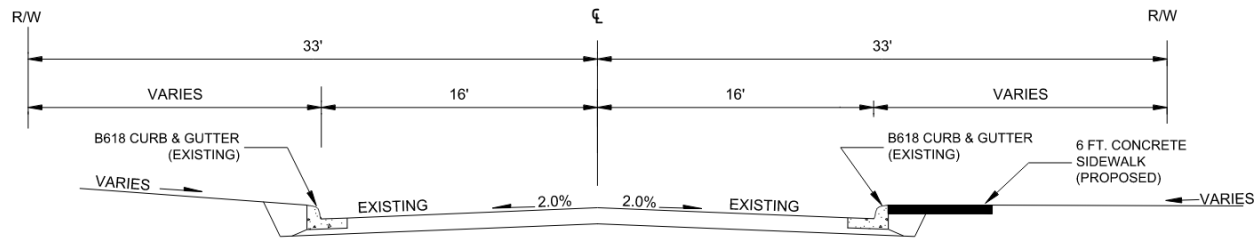
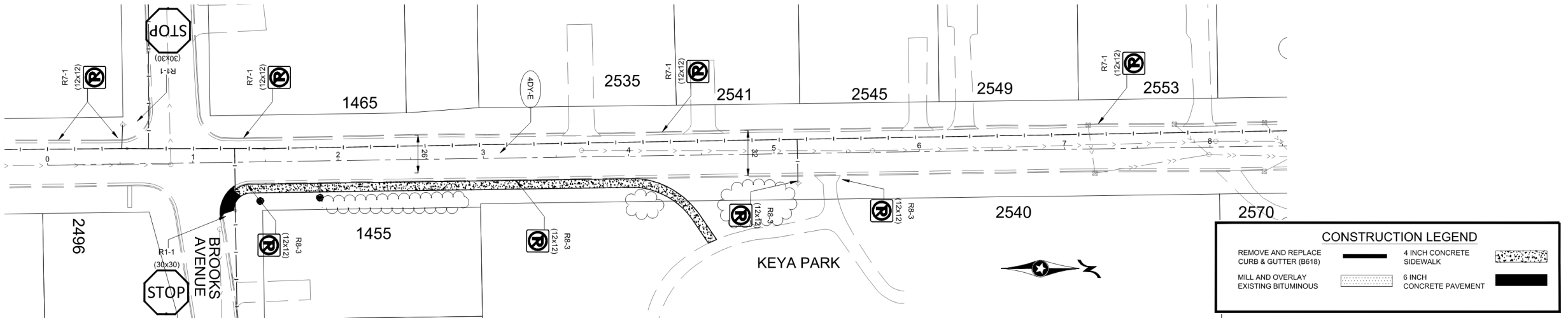
Pascal Street Construction – Option 2



TYPICAL SECTION - SIDEWALK CONSTRUCTION

PASCAL STREET-KEYA PARK SIDEWALK
STA 1+36 - STA 4+05

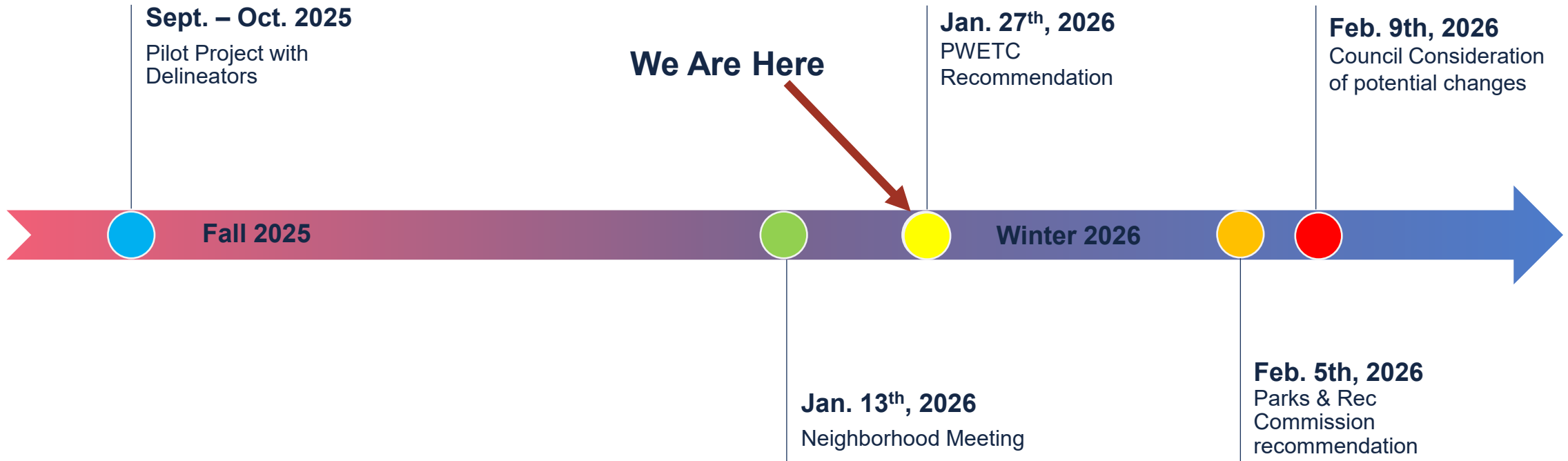
Pascal Street Construction – Option 3



TYPICAL SECTION - SIDEWALK CONSTRUCTION

PASCAL STREET-KEYA PARK SIDEWALK
 STA 0+00 - STA 5+47

Pascal Street Project Schedule



Excerpt from
**Roseville Public Works, Environment
and Transportation Commission
Meeting Minutes**

Tuesday, January 27, 2026, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1 **1. Introduction / Roll Call**

2 Chair Ficek called the meeting to order at approximately 6:30 p.m., and at his
3 request, Public Works Director Jesse Freihammer called the roll.

4
5 **Present:** Chair Bryant Ficek (arrived at 7:25 p.m.), Vice Chair Edwin Hodder,
6 and Members Jarrod Cicha, Daniel Fergus, Allison Luongo, Des
7 Mueller, and Katie Brokaw Palalay

8
9 **Youth Commissioners:** Alexis Jendro

10
11 **Absent:** Youth Commissioner Carsten Bauer (Excused)

12
13 **Staff Present:** Public Works Director Jesse Freihammer

14
15 **4. Business Items**

16 **b. Keya Park Layout Recommendations**

17 Vice Chair Hodder introduced the Keya Park layout recommendations.

18
19 Director Freihammer explained that the project area near Kaya Park and Pascal
20 Street has long-standing speeding and safety concerns, particularly at the
21 Brooks and Pascal intersection and on a steep hill with limited visibility. The
22 hill cannot be lowered due to a buried Magellan pipeline, making traffic-
23 calming measures the primary option.

24
25 Mr. Freihammer explained that last fall, the City implemented a temporary pilot
26 project using bollards to test the effectiveness of speed reduction and improve
27 pedestrian safety. The pilot ran for about six weeks. Speed data were
28 inconclusive, and public feedback was mixed, with some confusion stemming
29 from similarities to nearby bike lane projects. Based on neighborhood feedback
30 and a recent open house, staff developed three design options:

31

32 Option 1: Narrow the roadway from 32 feet to 26 feet, shift the east curb line
33 inward, add a six-foot sidewalk directly behind the curb, stripe a centerline,
34 prohibit parking, and include a bump-out at the southeast corner to slow traffic.
35

36 Option 2 (refined option): Similar road narrowing and sidewalk, but with the
37 sidewalk set back behind a small boulevard for snow storage and pedestrian
38 comfort, and removal of the corner bump-out due to pedestrian pinch-point
39 concerns.
40

41 Option 3: No roadway narrowing or geometric changes; keep the 32-foot
42 roadway but add a six-foot sidewalk behind the curb to address pedestrian
43 safety over the hill.
44

45 Mr. Freihammer emphasized that the project is not a neighborhood-wide
46 sidewalk expansion, but a targeted safety improvement focused on the hill and
47 visibility issues. The proposed timeline includes:
48

- 49 1. Review and recommendation from the Public Works Commission.
- 50 2. Review by the Parks and Recreation Commission next week.
- 51 3. City Council consideration on February 9.
52

53 Mr. Freihammer noted that the neighborhood has been notified of all meetings
54 and that public input is expected to continue.
55

56 Acting Chair Hodder opened community comment.
57

58 **Ms. Tracy Baker, 2496 Pascal Street**

59 Ms. Baker, a resident directly affected by the prior bollard pilot, strongly
60 opposed including a corner bump-out, noting that it would create confusion for
61 pedestrians and disrupt nearby residents. She clarified that concerns about
62 removing lilac bushes should be minimal, as the property involved is now a
63 rental and the original owner has passed away. Baker also emphasized the need
64 to maintain sufficient roadway width for large utility and emergency vehicles,
65 citing the presence of both a pipeline and a transmission line that require
66 frequent truck access. While supportive of a small pathway leading to the park,
67 she cautioned against excessive roadway narrowing and stated clear opposition
68 to Option A, expressing appreciation that staff appear to be moving away from
69 that option.
70

71 **Mr. John Rodenfelt, 1548 Sextant Avenue**

72 Mr. John Rodenfelt, a longtime resident for more than 60 years, argued that the
73 hill on Pascal has remained unchanged for decades and does not present a new
74 or worsening problem. He stated that there was no increase in homes or traffic
75 in the area during that period, noting limited access points into the
76 neighborhood and very few children living nearby. While acknowledging that
77 speeding occurs, he emphasized that speeding is common everywhere and not

78 unique to this location. Rodenfelt questioned the need to spend significant
79 public funds on roadway or sidewalk changes, calling the proposed costs
80 excessive for what he believes is a nonexistent problem. He suggested simpler,
81 lower-cost solutions such as speed bumps, additional signage, stop signs, or
82 occasional police presence. He concluded that the area has not experienced any
83 notable accidents, that adequate right-of-way already exists for a sidewalk if
84 needed, and that the City should avoid investing in a project he considers
85 unnecessary.

86
87 **Mr. John Holland, 2417 Arona Street**

88 John Holland, a resident for 18 years, agreed with the concerns raised by John
89 Rodenfelt and emphasized that both are regular drivers and walkers in the
90 neighborhood. Based on his observations, he believes the speeding issues on
91 Pascal are largely caused by traffic traveling between County Road B2 and the
92 apartment complex at 2610 Snelling Curv, rather than by neighborhood
93 residents.

94
95 Mr. Holland suggested that a more effective solution would be to improve
96 connectivity by eliminating the cul-de-sac near the apartment complex and
97 providing a direct connection to County Road C, allowing traffic to move more
98 efficiently. As lower-cost alternatives, he supported adding stop signs, “stop
99 ahead” signage, or speed bumps, noting that these measures would better
100 address speeding near the blind hill where pedestrians feel most vulnerable.

101 Mr. Holland opposed curb bump-outs, stating they do not address the source of
102 speeding and do not improve safety at the blind approach. He added that the
103 neighborhood has few children, many residents are retirees, and he does not
104 perceive a significant safety problem at the intersection as currently designed.

105
106 **Mr. John Hines, 2496 Pascal**

107 Mr. Hines, a resident of 2496 Pascal, strongly opposed Options 1 and 2, citing
108 safety and practicality concerns. He argued that Option 1 would create a sudden,
109 poorly marked roadway narrowing that could be dangerous, especially at night,
110 and would increase snow berms, obstruct sightlines at the intersection, and
111 require him to relocate his mailbox and assume additional sidewalk
112 maintenance.

113
114 Mr. Hines expressed concern that curb narrowing would worsen visibility at the
115 corner and create hazards for drivers entering the intersection. He also opposed
116 narrowing the street under Option 2, emphasizing the need for full roadway
117 width to accommodate emergency vehicles. He referenced a recent large fire
118 near his home that required multiple fire trucks and ambulances, stating that
119 narrowing the street could delay emergency response and put lives at risk.

120
121 Mr. Hines advocated for simpler, lower-cost alternatives such as painted
122 centerlines, enhanced signage, lighted or blinking “stop ahead” signs, stop
123 signs, and increased law enforcement of speeding, arguing that speeding should

124 be addressed through enforcement and signage rather than engineering changes.
125 He urged the commission to reconsider the proposed options in favor of more
126 practical and cost-effective solutions.

127
128 **Ms. Teresa Foreman, 2490 Pascal**

129 Ms. Foreman, a resident of 2490 Pascal, said she was initially concerned when
130 the temporary delineators were installed because she was unaware of the
131 project. However, she later attended the open house to learn more. She
132 expressed strong concerns about narrowing the roadway, stating she does not
133 agree that narrowing the street or adding a bump-out at the Pascal and Brooks
134 intersection is an effective or logical way to slow traffic.

135
136 Ms. Foreman noted that people access the park from multiple directions, not
137 just along Pascal Hill, and asked whether adding a sidewalk there would
138 improve safety. She emphasized that the immediate area includes many families
139 with young children and frequent pedestrian activity, including children
140 running between homes, and she is concerned about increasing vehicle speeds
141 despite no accidents to date.

142
143 Ms. Foreman observed that much of the speeding traffic appears to come from
144 the nearby apartment building, with vehicles using Pascal as a shortcut and
145 turning back toward the apartment complex. She supported creating a direct
146 connection from that apartment area to County Road C, noting that even a short
147 connection could reduce cut-through traffic. She concluded that adding a
148 sidewalk or narrowing the roadway would not meaningfully slow traffic or
149 improve safety.

150
151 Acting Chair Hodder thanked the residents for their comments.

152
153 Member Fergus questioned whether narrowing the street would slow traffic and
154 suggested focusing on stop signs.

155
156 Member Mueller supported exploring stop signs and speed bumps as potential
157 solutions.

158
159 Acting Chair Hodder and Member Fergus discussed the feasibility of option
160 three, which involved adding a sidewalk without narrowing the road.

161
162 The Commissioners agreed to recommend option three and to consider adding
163 stop signs as a separate motion.

164
165 **Motion**
166 **Member Mueller moved, Member Hodder seconded, recommending a**
167 **four-way stop at the intersection.**

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169 **Ayes: 8**

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Nays: 0
Motion carried.

Ms. Baker urged the commission to consider a simple, practical solution and strongly advocated for a four-way stop at the intersection. She expressed frustration with more complex design alternatives, stating that a four-way stop would be clearer, faster, and more effective at slowing traffic than roadway narrowing or other engineering treatments.

Ms. Baker emphasized that drivers respond best to straightforward, visible controls and questioned the effectiveness of signage or more subtle measures. She concluded by encouraging decision-makers to prioritize common-sense solutions that are easy for all drivers to understand.

Mr. Rodenfelt reiterated his support for a simple, practical solution, specifically advocating for a four-way stop at the intersection. He expressed frustration with more complex design or engineering approaches, stating that a four-way stop would be clearer and more effective at slowing traffic than psychological or visual traffic-calming measures. He emphasized that straightforward controls are easier for drivers to understand and comply with, and urged decision-makers to implement a solution that prioritizes simplicity and effectiveness.

Mr. Holland strongly supported a straightforward solution to the traffic concerns, advocating for the installation of stop signs rather than costly roadway or sidewalk modifications. He argued that stop signs are clear, well understood by drivers, and effective at slowing traffic, especially if paired with a lighted or highly visible “stop ahead” warning.

Mr. Holland questioned the logic of allocating significant funds to sidewalk construction or roadway narrowing. He suggested installing a stop sign as a trial, with the option to pursue more costly measures only if it proves ineffective. He also supported redirecting traffic from the apartment area, but acknowledged that such changes would require additional long-term effort. Overall, he urged the commission to apply common-sense, low-cost measures first before committing to major infrastructure changes.

Member Mueller discussed the four-way stop and the process of presenting it to the council.

Mr. Freihammer confirmed that Parks will weigh in on all options and present them to the council.

Acting Chair Hodder and Member Luongo inquired about the next steps and the timeline for presenting recommendations to the council.

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Mr. Freihammer outlined the plan to present the same presentation to the Parks and Rec Commission and then to the council on February 9, 2026.

Member Fergus asked if the commission could make a motion on options 1, 2, or 3.

Mr. Freihammer confirmed that the commission can make a motion to take none of them or take some other action.

Member Brokaw Palalay and Member Luongo discussed the lack of a clear recommendation and the possibility of doing nothing.

Mr. Freihammer stated that if no recommendation is made, they can proceed with the four-way stop.

Acting Chair Hodder and the commission agreed to proceed with the audience feedback.


DRAFT

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Consider Offering a 2026 Public Tree Sale Using Tree Preservation/Planting Funds

1
2 **Background**

3 Sec. 1011.04 (J.8.b) of Roseville City Code requires property developers to protect certain
4 trees as part of their development plans or to pay cash in lieu of tree preservation. Cash in
5 lieu of tree replacement is deposited into a Tree Preservation Fund, which may only be
6 used for the purpose of planting new trees in the community.

7 Council's initial direction was for staff to attempt to use the fund to replant trees as close as
8 possible to the development where removals occurred, and as quickly as possible.
9 However, staff found it difficult to consistently identify appropriate locations or effective
10 planting methodologies under this approach.

11 In 2022, the City Council authorized staff to utilize Tree Preservation Funds for tree planting
12 throughout the community to mitigate the impacts of the Emerald Ash Borer (EAB)
13 infestation (Attachment 1).

14 Since 2022, more than 1,200 new public trees have been planted on boulevards and in
15 parks as part of the Accelerated EAB Program. In addition, three subsidized community
16 tree sales were held, allowing residents to purchase trees for \$40 per tree for planting on
17 private property. Over the three sales, a total of 585 private trees were sold. A Tree Sale
18 Report for the 2025 sale is attached (Attachment 2) and includes the species sold,
19 customer feedback received, and anticipated financial and natural resource benefits
20 associated with the sale.

21 The Accelerated EAB Program was substantially completed in 2025. Due to grant funding
22 and other efficiencies, the program expended \$272,991 less than originally budgeted—
23 \$223,691 from the Park Improvement Fund (which will be retained for future park
24 infrastructure needs) and \$49,300 from the Tree Preservation Fund.

25 Due to the high level of public planting that has occurred over the past three years, and
26 additional public plantings that are already grant-funded and planned over the next two
27 years, staff believes that continuing to offer a community tree sale is an effective way to
28 further expand Roseville's overall tree canopy without overextending City land availability or
29 maintenance capacity.

30 Private trees are a vital component of the City’s long-term reforestation strategy. They
31 provide the same environmental benefits as public trees—such as stormwater
32 management, shade, air quality improvement, and climate resilience—without requiring
33 City land or ongoing maintenance. Additionally, the community tree sale allows the City to
34 guide species selection toward trees that best support canopy diversity and long-term
35 resilience.

36 Staff have received a proposal from Tree Trust to administer a 150-tree community tree
37 sale in 2026 at a total cost of \$22,784.33 to the City, with trees sold to residents at \$40 per
38 tree. Tree Trust would manage tree procurement, administer the sale, and lead distribution
39 efforts with support from City staff.

40 This approach represents an effective and appropriate use of Tree Preservation Funds by
41 directly increasing Roseville’s tree canopy, consistent with the intent of the fund, while
42 avoiding additional long-term maintenance obligations at a time when staff capacity is
43 already stretched by recent large-scale planting efforts.

46 Policy Objectives

47 Administration of the public tree sale closely aligns with Parks and Natural Environment:
48 Goals 1 and 2 (attachment 3) in that it:

- 49 • It is a program that *“supports community members in their efforts to maintain, protect*
50 *and restore the environment.”*
- 51 • The proposal empowers *“Residents and stakeholders...to preserve and restore*
52 *Roseville’s natural resources.”*
- 53 • Increases the community’s tree canopy, as listed as a goal in Natural Resources
54 Master Plan.
- 55 • It capitalizes on non-levy funding sources to achieve a strategic priority.

58 Equity Impact Summary

59 Research consistently shows that nationwide, many neighborhoods with higher
60 concentrations of people of color and lower household incomes have significantly less tree
61 canopy than more affluent and predominantly white neighborhoods. Metropolitan Council
62 data indicates that these disparities also exist at a regional level.

63 Roseville’s ongoing investment in its urban forest—including the Accelerated Emerald Ash
64 Borer Program, public boulevard and park plantings, volunteer planting efforts, and
65 subsidized community tree sales—reflects the City’s commitment to ensuring that all
66 residents experience the environmental, health, and climate-resilience benefits of a robust
67 urban forest.

68 The proposed community tree sale supports equity goals by offering high-quality trees at a
69 subsidized cost, lowering financial barriers to participation, and allowing residents—
70 particularly those without access to public planting opportunities—to contribute directly to
71 neighborhood canopy growth. By selecting tree species that improve long-term canopy

72 diversity and resilience, the program also supports equitable access to environmental
73 benefits across the community.

74
75

76 **Budget Implications**

77 The cost of the proposed 150-tree community tree sale is \$22,784.33. Staff propose
78 funding the program through the Tree Preservation Fund, which may only be used for
79 purposes directly related to replanting trees in Roseville. The Tree Preservation Fund
80 currently has an estimated balance of approximately \$135,000.

81
82

82 **Staff Recommendations**

83 A motion authorizing staff to move forward with a public tree sale, as outlined above.

84
85

85 **Requested Council Action**

86 A motion authorizing staff to move forward with a public tree sale, as outlined above.

87
88

Prepared by: Matthew L. Johnson, Parks and Recreation Director

- Attachments:**
1. Resolution 11886 2.0
 2. 2025 Tree Sale Report
 3. Strategic Priorities (Parks and Natural Environment)
 4. Presentation

89

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 28th day of February 2022, at 6:00 p.m.

The following members were present: Willmus, Etten, Groff, Strahan, and Mayor Roe. and the following were absent: None.

Member Willmuds introduced the following resolution and moved its adoption:

RESOLUTION No. 11886

Resolution

WHEREAS, the City Council, on December 7, 2015, approved Ordinance 1490 creating a revised and updated Tree Preservation and Restoration in all Districts; and

WHEREAS, Section 1011.041.8. b of said ordinance established a payment in-lieu of tree replacement option; and

WHEREAS, on July 11, 2016 the City Council established a Tree Replacement Policy; and

WHEREAS, the Emerald Ash Borer infestation will result in a loss of more than 900 public ash trees from the City's urban forest in the next four years; and

WHEREAS, Parks and Recreation staff have discussed the use of Tree Replacement funds to replace removed ash tree with the Community Development Department, Finance Department. Public Works Department and Tree Board; and

WHEREAS, use of Tree Replacement Fund dollars to replace removed ash trees accomplishes the stated goal of the Section 1011.04 of replacing lost trees because of their value to the community.

NOW THEREFORE, BE IT RESOLVED, that the City Council authorizes the use of Tree Replacement Fund dollars for the planting of trees on public lands within the City of Roseville to replace lost ash trees.

The motion for the adoption of the foregoing resolution was duly seconded by Member Strahan, and upon a vote being taken thereon, the following voted in favor thereof: Willmus, Etten, Groff, Strahan, and Mayor Roe.

and the following voted against the same: None .


WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28th day of, February 2022 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 28th day of February, 2022





Patrick J. Trudgeon, City Manager

Roseville Tree Sale Report - 2025

I. Tree Sale and Distribution Data

The Roseville tree distribution took place on June 7, 2025 with a target of selling 135 trees. In the end, 135 trees were sold, with estimated future energy and environmental benefits for these trees totaling \$35,693 (Table 2). 9 different tree species available for residents to choose from (Table 1). 3 volunteers supported the distribution event, for a total of 13 volunteer hours.

II. Tree Sale Survey Results

The goal of the participant survey was to gain feedback on the ordering and pickup process, the types of materials that are most helpful for education and outreach, and to gauge how prepared residents felt in caring for their new tree. The 14-question survey was conducted through QuestionPro, and included a “likelihood to recommend” question which provides a net promoter score (NPS). The net promoter score ranges from -100 to +100 and reflects the difference between the percentage of promoters and detractors. This is a valuable metric to compare resident feedback season to season or year to year. The survey is standardized across all Tree Trust sales and was sent to all tree sale participants via email within 60 days of the distribution event.

The survey was completed by 40 tree sale participants. The NPS was 98, a high rating that reflects an overall positive experience and that the majority of participants would recommend the program to others. Most respondents said they participated in the sale because they like trees in general, wanted to increase canopy and shade on their property and in their city, or wanted to replace a mature tree that had been lost. 62% of respondents had participated in the sale before, and 90% said they would participate again. Additionally, 98% found the online ordering and pickup process to be easy and effective. Participants also favored emails, neighborhood newsletters, and social media posts as effective forms of outreach to hear about future city tree sales.

Participant feedback was overall positive, most reiterating their appreciation for the program and the affordable cost. A handful noted that they were surprised at the size of the trees and felt unprepared in the vehicle they showed up in. A few comments also wished for a larger tree selection, specifically smaller varieties that are pollinator friendly.

See notable comments below:

“I love the tree sale - please keep doing it. Also if you wanted to have a spring and fall sale that would be wonderful!!”

“I appreciate this program. Thank you for making a great selection of trees available at such an affordable price! The staff at pickup are also very wonderful and kind.”

“We absolutely love the two trees we purchased! Great specimens at a wonderful price! Thanks too for providing a bag of mulch. Really appreciate that extra detail.”

“The trees are great. They were inexpensive and the tree care info was really helpful. Great program!”

“We've done this for the past 3 years and love it! Our yard didn't have a lot shade trees when we moved in Dec 2022 and we love that we've been able to rebuild the canopy through this program. The only reason we wouldn't participate again is that we've run out of space in the yard for additional trees.”

Table 1. Species by Count

Species	Quantity Sold
Autumn Gold Ginkgo	15
Black Hills Spruce	15
Blue Beech	15
Bur Oak	15
Hackberry	15
Redbud	15
Serviceberry	15
Techny Arborvitae	15
Whitespire Birch	15
TOTAL	135

Table 2. Tree Value Estimates

Year	1	10	20
CO2 Avoided + Sequestered	\$605	\$6,887	\$18,712
Energy	\$533	\$5,687	\$14,849
Avoided Runoff	\$26	\$385	\$1,111
Air Pollution	\$19	\$306	\$951
Combined Benefits	\$1,182	\$13,265	\$35,623

Estimated dollar amounts were calculated using the i-Tree Planting Tool. Calculations are based on species counts, assume an average DBH of 1” at planting, and assume a 100% survival rate.

- Work with agencies to plan and implement multi-modal transportation options to residents and businesses as transportation systems are upgraded.
- Success indicators
 - Roseville residents, workers and visitors have multi-modal options to connect to places they want and need (amenities and employment).
 - Roseville advocates and partners with other public agencies towards advancement of multi modal options.

Parks and Natural Environment:

Desired Impact: Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.

Goal #1: Roseville Parks system, and recreation programs are thoughtfully planned, sustainably funded and well-maintained:

- Conduct a comprehensive, systematic evaluation of the Parks and Recreation System (including facilities and programs) to align with the anticipated needs of the community.
- Ensure that funding for parks, facilities, and programs aligns with community’s expected level of service.
- Success indicators
 - Roseville’s Parks and Recreation System Master Plan evolves to align with the needs of the community.
 - The Parks and Recreation System Master Plan continues to be implemented.
 - Residents and non-residents (worker and visitor) across all demographics utilize parks and participate in recreation opportunities.
 - Roseville’s parks and programs positively contribute to residents’ quality of life.

Goal #2: Roseville’s natural environment is actively protected and restored.:

- Implement the Natural Resources Master Plan.
- Success indicators
 - Roseville’s natural spaces positively contribute to residents’ quality of life.

- City programs and regulations support community members in their efforts to maintain, protect and restore the environment.
- The Parks and Recreation Natural Resources Master Plan is implemented.
- Residents and stakeholders are empowered to preserve and restore Roseville’s natural resources.

Responsive Services and Safety:

Desired Impact: Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.

Goal #1: Take proactive steps to create a safer community through prevention, planning, and early intervention:

- Support the community through preventative programs and services that improve safety and security.
- Establish a dedicated coordinator to oversee and streamline licensing to improve safety and compliance.
- Success indicators
 - Real-time data and information are utilized to improve operations, response, and customer service.
 - Increased public safety involvement in community activities and outreach efforts.
 - Policies and procedures ensure the protection of the community.

Goal #2 develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, training, and technology are in place to respond to the needs of the community.

- Will be accomplished by the objective in City Operations to develop a multi-year operational budget plan.
- Success indicators
 - Grants, partnerships, and other funding sources contribute to improved resources and technology.
 - Community members report feeling safe and secure.
 - Improved public safety response times.

Consider Offering a 2026 Public Tree Sale Using Tree Preservation/Planting Funds

February 9, 2026



Forestry Context

Roseville's Forestry/Emerald Ash Borer (EAB) response has been largely **public-land focused**:

- Since 2022:
 - ~900 diseased ash trees removed
 - Continued treatment of high-value ash
 - 1,200+ new trees planted in parks and boulevards
- Phase 2 underway:
 - Focus on unmaintained / naturalized areas
 - Met Council-funded
 - Removal of 199 ash trees, planting at least 200 replacement trees
- Private property:
 - Four community tree sales offered as part of the EAB response
 - That EAB-specific program has now concluded



Tree Preservation Fund

- Goal is preservation and reforestation
- Funded through cash-in-lieu payments when trees cannot be preserved during development
- Restricted use
- Difficult to expend
- Council direction on use has evolved
- Current balance ~ \$135,000
- Propose using for a private tree sale



2026 Public Tree Sale (of Private Trees)

- Approximately 150 trees
 - Administered by Tree Trust:
 - Tree procurement
 - Sale administration
 - Distribution logistics
- Trees sold to residents at a subsidized rate (\$40 per tree)
- Total City cost: ~\$22,800
- Funding source: Tree Preservation Fund



Why Private Trees?

- Delivers same benefit as public
- Do not require land/maintenance
- Allows staff some control (species, resilience)
- Fosters stewardship
- Use seems to align with intent of funds
- Some Risks





Questions?

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026

Item No.: 7.e.

Department Approval

City Manager Approval



Item Description: Receive Update on Strategic Plan

1
2 **Background**

3 In 2024, the city of Roseville entered into an agreement with INspiring SIGHT to create a
4 strategic plan for the organization. In the fall, Staff and City Council held joint sessions to
5 develop a vision, mission, values and strategic directions for the organization. Staff
6 continued the strategic plan work, including developing goals and success indicators for the
7 strategic plan. Staff presented, received, and incorporated council feedback into the final
8 version of goals and success indicators that were adopted by council.

9
10 Staff continued to develop the strategic plan's next phase by creating the plan objectives.
11 This presented an opportunity to increase organizational engagement in the development
12 of the strategic plan. The city created cross-functional teams with representatives of all
13 departments to develop innovative objectives to guide city work and the strategic plan.
14 These teams brought forward more innovative objectives, and the relationships developed
15 have led to better collaboration on other projects not related to the strategic plan.

16
17 After core teams developed objectives, the department head team reviewed, edited, and
18 revised the objectives. Those updates were shared back to core teams for final review.
19 Staff will provide an update to council about the progress of the plan's development and
20 next steps on implementation.

21
22 **Policy Objectives**

23 As an evolution of the community aspirations, the development of the strategic plan aligns
24 well with our organizational direction and policy objectives. It prioritizes our programs,
25 operations, and investments through our organizational values, Accountability, Integrity,
26 Equity, Community and Safety.

27
28 **Equity Impact Summary**

29 As we name the values of our organization, implementation of the strategic plan is another
30 step towards fulfilling our community aspirations. Accountability, Integrity, Equity,
31 Community and Safety are the values that will inform this plan, and our work going forward.

32
33 **Budget Implications**

34 None.

35
36 **Staff Recommendations**

37 Receive strategic plan update and discuss.

38

39 **Requested Council Action**

40 Adopt strategic plan objectives.

41

42

Prepared by: Antonio Montez

Attachments: 1. Strategic Plan update to city council 1.12.2026
2. Goals & Objectives

43

Strategic Plan Update

City of Roseville



Agenda

1. Key takeaways
2. Recap of the process
3. Where are we today
4. Where will we go

Recap



3 key takeaways

1. Plain language the strategic plan
2. Share objectives of the strategic plan
3. Implementation plan

Envision Roseville

1. Envision Roseville

2. Roseville aspires to be:

1. a city that fosters a **strong sense of community**
2. a community that is **welcoming and inclusive** of all people
3. a city where all people feel **safe and secure** and where mutual trust and respect is held between community and emergency response
4. a community of **thriving and diverse neighborhoods**
5. a community that **embraces diversity**
6. a community that **treasures and preserves natural areas and open space**
7. a community that is **economically prosperous**
8. a community with a **safe, inclusive, and well-connected transportation and infrastructure system**

Development of Vision, Mission, and Values

1. City Vision: Roseville is a vibrant, safe, and inclusive community
2. City mission: Create a high quality of life for our community through:
 - Economic Vitality
 - Parks and Natural Environment
 - Responsive Services and Safety
 - Reliable and Sustainable Infrastructure
 - Community and Civic Engagement
 - City Operations

Values





**INSPIRING
SIGHT**
*A new lens
on decision-making*

A vibrant, safe and inclusive
community



**Strategic
Directions**

Mission

The City of Roseville creates a high quality of life for our community through reliable and sustainable infrastructure, responsive services and public safety, parks and natural environment, economic vitality, and community and civic engagement

Values



©STRATEGY TREE

Where we are today



Plain language the plan – "The what"

Economic Vitality

- Support and retain business (small and retail).
- Wide range of housing types for all income levels.
- Multi-modal transportation options.

Accountability

Community

Equity

Safety

Integrity

Objectives: Economic Vitality – "The how"

- Provide programs and resources, informed through communications and engagements, aimed at helping establish and grow small businesses and to support and stabilize the retail sector of Roseville.
- Provide programs aimed at cost-burdened households and the unhoused and to maintain and stabilize Roseville's housing stock valued at or below the median-level.
- Ensuring group homes and multi-family housing types are regulated in a manner that meets the needs of the people they serve and contribute positively to the communities they are a part of.
- Create a regulatory environment that is favorable to the development of lower density housing types for middle income households.
- Work with agencies to plan and implement multi-modal transportation options to residents and businesses as transportation systems are upgraded.

Accountability

Community

Equity

Safety

Integrity

Plain language the plan - "The what"

Parks and Natural Environment

- Preserve and enhance parks and natural spaces.
- Broad cross section of community members use parks and participate in activities.

Accountability

Community

Equity

Safety

Integrity

Objectives: Parks and Natural Environment – "The how"

- Conduct a comprehensive, systematic evaluation of the Parks and Recreation System (including facilities and programs) to align with the anticipated needs of the community.
- Ensure that funding for parks, facilities, and programs aligns with community's expected level of service.
- Implement the Natural Resources Master Plan.

Accountability

Community

Equity

Safety

Integrity

Plain language the plan - "The what"

Responsive Services and Safety

- Community is confident in safety services that meet evolving needs.
- A Safe and secure community with high quality of life.

Accountability

Community

Equity

Safety

Integrity

Objectives: Responsive Services and Safety – "The how"

- Support the community through preventative programs and services that improve safety and security.
- Establish a dedicated coordinator to oversee and streamline licensing to improve safety and compliance.
- Commit to open and consistent communication, build authentic partnerships with diverse communities, and create accessible opportunities for residents to participate.
- Develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, training, and technology are in place to respond to the needs of the community

Accountability

Community

Equity

Safety

Integrity

Plain language the plan - "The what"

Reliable and sustainable infrastructure

- Assets and infrastructure are planned, managed, and funded.

Accountability

Community

Equity

Safety

Integrity

Objectives: Reliable and Sustainable Infrastructure – "The how"

- Develop and Implement a Strategic Asset Management Plan by 2028.
- Implement the Civic Campus project on time and within budget.
- Climate Equity Action Plan will be created, adopted and utilized to guide decision making by 2027.

Accountability

Community

Equity

Safety

Integrity

Plain language the plan - "The what"

Community and Civic Engagement

- The public feels informed and valued for its feedback and input.

Accountability

Community

Equity

Safety

Integrity

Objectives: Community and Civic Engagement – "The how"

- Create a strategic approach to city-wide community engagement initiatives that better align city resources and leads to more informed residents.
- Increase support for staff liaisons by standardizing commissioner onboarding and better aligning scope of work with council priorities so that commissions can effectively advise council.
- Identify common barriers to participation and create strategies to remove them for increased representation in commissions from residents of all backgrounds.

Accountability

Community

Equity

Safety

Integrity

Plain language the plan - "The what"

City Operations

- City workforce and public officials are capable, nimble, and forward thinking.

Accountability

Community

Equity

Safety

Integrity

Objectives: City Operations – "The how"

- Provide staff ongoing training on current technology and review high-priority processes and technology to identify opportunities for improved efficiency, cross-departmental use, and replacement needs.
- Implement a citywide learning framework that defines core competencies for all positions and development pipelines for employees.
- Identify employee wellness needs and develop high impact initiatives to improve employee wellness.
- Develop at least three citywide cross-departmental work teams that advance strategic priorities.
- Integrate the city's mission, vision, and values into all recruitment, selection, and onboarding processes.
- By the 2028 budget year develop a multi-year financial forecast for operations to plan for necessary resources.

Accountability

Community

Equity

Safety

Integrity

Core teams

Joel Koepp

Jeanne Kelsey

Corey Yunke

Antonio Montez

Tom Pitzl

Bryan Lloyd

Jeff Lopez

David Brosnahan

Thomas Paschke

Jennifer Lowry

Carrie Anderson

Josh Tghygesen

Sean McDonagh

Rachel Boggs

Ryan Johnson

Corey Yunke

Kevin Elm

Jim Taylor

Phil Weix

Deon Haider

Joe Adams

Jennifer Engh

Scott Breuer

David Peters

Sally Ricard

Janice Gundlach

Jessica Matthews

Pam Ryan

Travis Steinberg

Neil Sjostrom

Erik Henricksen

Kevin Elm

Michelle Pietrick

Dave Englund

Darrin Wood

Ted Fish

Noelle Bakken

Accountability

Community

Equity

Safety

Integrity

Where will we go



Phase 1 Implementation – Year 1

1. Focused on sustainability for long term implementation.
2. Select 4 objectives to focus on in 2026.

Phase 2 Implementation – Year 1

1. Q2 2026 Collaborate with council to identify 3 objectives to prioritize for 2027.
2. Q4 2026 staff will complete 2026 objectives.

Phase 3 Implementation – Year 2

1. Implementation of objectives identified and funded during 2027 budget process.
2. Q2 2027 Collaborate with council to identify 3 objectives to prioritize for 2028.
3. Q4 2027 staff will complete objectives from Phase 2 of the implementation plan.

Phase 4 Implementation – Year 3 and beyond

1. The continued implementation and collaboration of between staff and council to identify and prioritize objectives that align with organizational values and priorities.

Evaluation and Adjust

1. In 2028 staff plan to evaluate and adjust the strategic plan as necessary to continue to effectively implement the strategic plan.

Year 1 2026 Focused Objectives

- Programming Local Affordable Housing Aid Funding
- Conduct a strategy and planning session with Roseville Central Park Foundation, Friends of Roseville Parks and Friend of the OVAL Foundation to understand how the City can best support and strengthen Friends Groups.
- Launch a Supervisor and Leadership Academy
- Evaluate and improve licensing process

Rollout

You will see a rollout, I'm working with community relations on:

- Visuals
- Templates
- Summary report

How will the plan be used

- Staff will use the plan to inform planning, programming and request for investments.
- The organization will use it to plan and prioritize our short and long term work.
- We hope council will use our mission, vision, values, goals and objectives to inform the decisions you make as you represent the community.
- As an evolution of our community aspirations, we think this aligns with what the community has asked our organization to be.



Questions?

THANK YOU

Administration

Economic Vitality:

Desired Impact: Roseville has a diverse & stable business community, offers a wide range of housing types for people at all income levels, & includes multi-modal transportation options.

Goal 1: Create a climate that supports the retention and expansion of Roseville businesses:

- Provide programs and resources, informed through communications and engagements, aimed at helping establish and grow small businesses and to support and stabilize the retail sector of Roseville.
- Success indicators
 - Roseville’s overall commercial tax base experiences steady growth.
 - Programs and regulations evolve/adapt to meet the needs of the business community.
 - Small, Woman, Veteran and BIPOC-owned businesses have a recognizable presence.

Goal 2: Housing types and programs contribute to economic success for households at all income levels:

- Provide programs aimed at cost-burdened households and the unhoused and to maintain and stabilize Roseville’s housing stock valued at or below the median-level.
- Ensuring group homes and multi-family housing types are regulated in a manner that meets the needs of the people they serve and contribute positively to the communities they are a part of.
- Create a regulatory environment that is favorable to the development of lower density housing types for middle income households.
- Success indicators
 - Housing in Roseville is provided in a manner to meet the life-cycle continuum
 - Roseville residents feel safe, secure, and stable in their housing
 - Roseville residents are not cost-burdened by their housing

Goal 3: Develop and advocate for safe, intentional, multi-modal transportation systems throughout Roseville:

- Work with agencies to plan and implement multi-modal transportation options to residents and businesses as transportation systems are upgraded.
- Success indicators
 - Roseville residents, workers and visitors have multi-modal options to connect to places they want and need (amenities and employment).
 - Roseville advocates and partners with other public agencies towards advancement of multi modal options.

Parks and Natural Environment:

***Desired Impact:** Parks and natural resources are preserved, maintained and enhanced to ensure a broad cross-section of community members actively use and participate in our parks, activities and facilities.*

Goal #1: Roseville Parks system, and recreation programs are thoughtfully planned, sustainably funded and well-maintained:

- Conduct a comprehensive, systematic evaluation of the Parks and Recreation System (including facilities and programs) to align with the anticipated needs of the community.
- Ensure that funding for parks, facilities, and programs aligns with community’s expected level of service.
- Success indicators
 - Roseville’s Parks and Recreation System Master Plan evolves to align with the needs of the community.
 - The Parks and Recreation System Master Plan continues to be implemented.
 - Residents and non-residents (worker and visitor) across all demographics utilize parks and participate in recreation opportunities.
 - Roseville’s parks and programs positively contribute to residents’ quality of life.

Goal #2: Roseville’s natural environment is actively protected and restored.:

- Implement the Natural Resources Master Plan.
- Success indicators
 - Roseville’s natural spaces positively contribute to residents’ quality of life.

- City programs and regulations support community members in their efforts to maintain, protect and restore the environment.
- The Parks and Recreation Natural Resources Master Plan is implemented.
- Residents and stakeholders are empowered to preserve and restore Roseville’s natural resources.

Responsive Services and Safety:

Desired Impact: Community members with a variety of needs feel confident that city services are responsive to ongoing needs & keep everyone safe, secure & positively impact their quality of life.

Goal #1: Take proactive steps to create a safer community through prevention, planning, and early intervention:

- Support the community through preventative programs and services that improve safety and security.
- Establish a dedicated coordinator to oversee and streamline licensing to improve safety and compliance.
- Success indicators
 - Real-time data and information are utilized to improve operations, response, and customer service.
 - Increased public safety involvement in community activities and outreach efforts.
 - Policies and procedures ensure the protection of the community.

Goal #2 develop and implement a prioritized multi-year resource allocation strategy and structure to ensure people, resources, training, and technology are in place to respond to the needs of the community.

- Will be accomplished by the objective in City Operations to develop a multi-year operational budget plan.
- Success indicators
 - Grants, partnerships, and other funding sources contribute to improved resources and technology.
 - Community members report feeling safe and secure.
 - Improved public safety response times.

Goal #3: Strengthen trust through transparency, accessibility and engagement:

- Commit to open and consistent communication, build authentic partnerships with diverse communities, and create accessible opportunities for residents to participate.
- Success indicators
 - Increased involvement in city activities and outreach efforts.
 - Trust is fostered through open discussions with city public safety officials and community.
 - Policies and procedures maximize transparency, accessibility and engagement.
 - Historically underrepresented communities feel an increased sense of trust which leads to an increase in calls for service.

Reliable and Sustainable Infrastructure:

Desired Impact: Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded.

Goal #1: Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs.

- Develop and Implement a Strategic Asset Management Plan by 2028.
- Success indicators
 - All capital assets are catalogued and regularly assessed for condition and expected lifespan.
 - Infrastructure updates and replacement is strategically planned and includes the Community's voice.
 - Capital projects are evaluated and prioritized on values guiding the City of Roseville (Community, Accountability, Integrity, Equity, Safety)
 - Funding strategies are developed and implemented to ensure that Roseville's infrastructure is maintained and updated to a level of service that meets or exceeds the expectations of the community.
 - Residents are satisfied with the quality of the infrastructure.
 - Service interruptions are minimized.

Goal #2: Implement the civic master plan on time, within budget, and with community input:

- Implement the project on time and within budget.
- Success indicators
 - City’s Maintenance and Operations space needs are met within the approved budget and timeline
 - City’s license center/wellness and dance studio needs are met within the approved budget and timeline
 - Final design was developed with community input.

Goal #3: City Infrastructure supports the sustainability goals of the city:

- Climate Equity Action Plan will be created, adopted and utilized to guide decision making by 2027.
- Success indicators
 - Climate Action Plan is created, completed and implemented.
 - Green alternatives are actively considered in asset replacement.

Community and Civic Engagement:

Desired Impact: Roseville’s public, across all demographics, feels informed and valued for its feedback and input.

Goal #1: Create an environment for diverse stakeholder participation at all levels and types of city decision-making:

- Create a strategic approach to city-wide community engagement initiatives that better align city resources and leads to more informed residents.
- Success indicators
 - Roseville stakeholders are informed about the city’s, mission, vision, values, and strategic plan and how they drive/influence decisions.
 - Residents understand how their input will be used and the level of impact it has on decision making in advance of participating.
 - Engagements include an intentional plan for historically underrepresented populations to participate.
 - Create an environment that fosters a sense of civility in public engagement.

Goal #2: Utilize Roseville’s commissions to provide accessible pathways for residents of all backgrounds representing the voice of the community to shape city decisions and become better informed residents:

- Increase support for staff liaisons by standardizing commissioner onboarding and better aligning scope of work with council priorities so that commissions can effectively advise council.
- Identify common barriers to participation and create strategies to remove them for increased representation in commissions from residents of all backgrounds.
- Success indicators
 - Residents are aware of and understand the opportunities for participation on city commissions.
 - There is growth in commission appointments from underrepresented groups
 - Commissioners understand their role and feel that they have an impact in city decision-making processes.
 - Commissioners are well-informed on issues related to their commission scope.

City operations:

Desired Impact: The City of Roseville’s workforce & public officials are capable, nimble, & forward thinking in achieving its strategic priorities.

Goal #1: Technology, resources, and processes are used to improve operations:

- Provide staff ongoing training on current technology and review high-priority processes and technology to identify opportunities for improved efficiency, cross-departmental use, and replacement needs.
- Success indicators
 - City services demonstrate alignment with strategic priorities and adapt as priorities evolve.
 - Residents report satisfaction with the quality and responsiveness of City services.
 - Workforce and public officials report increased efficiency and capacity to deliver high-quality services.

Goal #2: The city attracts and retains a diverse and innovative group of employees who support the mission, vision, and values of the strategic plan:

- Implement a citywide learning framework that defines core competencies for all positions and development pipelines for employees.

- Identify employee wellness needs and develop high impact initiatives to improve employee wellness.
- Develop at least three citywide cross-departmental work teams that advance strategic priorities.
- Integrate the city's mission, vision, and values into all recruitment, selection, and onboarding processes.
- Success indicators
 - Progress is made toward goals outlined in the strategic plan; staff use the city's values to guide decisions.
 - City leadership invests in proactive workforce development.
 - Voluntary employee turnover is reduced.
 - The city's work environment attracts and retains staff.

Goal # 3: Ensuring resource allocation meets operational needs while advancing strategic priorities:

- By the 2028 budget year develop a multi-year financial forecast for operations to plan for necessary resources.
- Success indicators
 - Progress is made toward goals outlined in the strategic plan; staff use the city's values to guide decisions.
 - City leadership invests in proactive workforce development.
 - Voluntary employee turnover is reduced.
 - The city's work environment attracts and retains staff.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
 Item No.: 7.f.

Department Approval



City Manager Approval



Item Description: Receive Update on Commission Applications

Background

The City is currently accepting applications to fill vacancies on four advisory commissions:

- Equity & Inclusion Commission (EIC)
- Finance Commission
- Planning Commission
- Parks, Public Works & Environment Commission (PWET)

Council policy provides that the application period may be extended if fewer than twice the number of applicants are received as there are vacancies.

The current application period closes on **Friday, February 6, 2026**. If additional applications are received before that date and the threshold is met, Council may not need to take action on this item.

As of the staff report deadline, application counts (including first and second choice selections) are as follows:

Commission	Applicants (1st + 2nd Choice)	Vacancies
Equity & Inclusion Commission (EIC)	14 (12 first, 2 second)	1
Finance Commission	3 (2 first, 1 second)	3
Planning Commission	5 (3 first, 2 second)	2
Public Works & Environment Commission (PWET)	8 (5 first, 3 second)	1
Total Applicants	22 Applicants	7 Vacancies

Based on these numbers:

- EIC, Planning and PWET meet the policy threshold.
- Finance does not currently meet the policy threshold.

18 If the applicant threshold is not met by the close of the application period on February 6,
19 Council may choose one of the following options for the Finance Commission:

- 20 1. Proceed with interviews using the current applicant pool, or
- 21 2. Extend the application period, set new interview dates, and interview after additional
22 applications are received.

23 24 25 26 **Policy Objectives**

27 Council policy allows the application period to be extended when fewer than twice the
28 number of applicants are received as there are vacancies. The policy does not require an
29 extension; rather, it allows Council discretion in how to proceed.

30 31 **Equity Impact Summary**

32 No equity impact was conducted.

33 34 **Budget Implications**

35 None.

36 37 **Staff Recommendations**

38 Staff is seeking Council direction on how to proceed if the applicant threshold is not met by
39 the close of the application period on February 6. An update will be provided to council on
40 Monday, February 9 related to the number of applications received.

41 42 **Requested Council Action**

43 Provide direction to staff on whether to proceed with interviews using the current applicant
44 pool, or extend the application period for those commissions that have not met the
45 threshold. Interviews are currently scheduled for February 17 and 19.

46
47 **Prepared by:** Rebecca Olson, Assistant City Manager

Attachments: 1. Appointment and Reappointment Policy

CITY OF ROSEVILLE

APPOINTMENT AND REAPPOINTMENT POLICY ROSEVILLE CITIZEN ADVISORY COMMISSIONS

BACKGROUND

The City of Roseville has seven standing Advisory Commissions: Ethics, Finance, Equity and Inclusion, Parks and Recreation, Planning, Police Civil Service and Public Works, Environment and Transportation; the City also establishes other advisory groups as needed.

POLICY STATEMENT

It is the intent of this policy to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments.

I. PROCEDURE STATEMENT – APPOINTMENTS

If a vacancy occurs because of resignation, death, moving from the City, removal from office, ineligibility for reappointment, etc. on any standing Advisory Commission, the following procedure will be used.

- A. Regular commission appointments and reappointments will occur each spring in March. If vacancies occur, the council will consider appointments to fill those vacancies in March or September.
- B. Annually, the City Council will establish dates to conduct interviews twice a year, and application deadlines to fill any commission vacancies. The time between the application deadline and interviews will be no more than 30 days.
- C. Commission vacancies will be advertised using the most relevant, effective and efficient method to reach as many residents as possible. These methods may include but are not limited to: social media, newspaper or print, electronic newsletter, cable television, city hall bulletin board.
- D. Applications received after the deadline will be held for the next round of appointments. Should a vacancy occur, any applicants on file will be notified by their preferred method listed in the application and given the date of the next round of interviews. After the next round, should an applicant not be appointed but remain interested, they will be invited to submit a new application.
- E. Names of applicants and applications will be provided to the City Council and the public after the application deadline.
- F. If fewer applications are received than twice the number of openings, the City Council may establish a new application deadline and Council meeting for interviews. If a new deadline is adopted, the vacancy will be re-advertised as described in 'C' above. Applicants whose applications were received before the original deadline will remain under consideration and need not reapply.
- G. Applicants will be interviewed by the City Council. The Chair, or the Chair's designee, of the Commission to which the applicant is seeking appointment will be invited to attend and participate in the interview process. Interviews are open to the public.
- H. The Council may fill a vacancy outside of the biannual basis should the need arise.

II. PROCEDURE STATEMENT - REAPPOINTMENTS

If a current Commission member's term is expiring and is eligible for reappointment, the following procedure will be used.

- A. No later than sixty days prior to the expiration of a term, each commission member whose term is expiring will be contacted to determine their interest in reappointment. For persons seeking reappointment, they will be asked to submit a new reappointment application.
- B. In January, Council will be advised of those Commissioners who are eligible for reappointment and if they are seeking reappointment. In addition, Council will be provided with the attendance record of any commissioner seeking reappointment. The Council will also be provided with written comments from the Chairperson of the Commission regarding the reappointment of the individual. Chair recommendations are not public data. At that time, Council will consider whether to interview commissioners seeking reappointment. If two council members request it, a commissioner seeking reappointment will be scheduled to attend an interview before the entire council.
- C. Should the Council determine that the individual merits reappointment, that person will be reappointed.
- D. Should the incumbent not wish to be reappointed or should the Council determine that the individual does not merit reappointment, the Council will follow the procedure for filling vacancies as described above.

III. APPOINTMENT TO OTHER CITY ADVISORY GROUPS

The Council may use the procedure outlined in Section I. and II. above for making appointments to other advisory groups, committees, task forces, etc.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 7.g.

Department Approval

City Manager Approval



Item Description: Approve Roseville's 2026 Legislative Priorities

1
2 **Background**

3 At the January 26, 2026 meeting, the City Council provided the final review of the City's proposed 2026
4 Legislative Priorities. Based on the discussion and direction, staff is bringing back the following
5 priorities:
6

7 **High Priority Items (Items that the City of Roseville will directly advocate for passage by the**
8 **Legislature)**

- 9
- 10 • Seek financial support for capital improvements for the state and regional asset of the Guidant
 - 11 John Rose Minnesota OVAL and support facilities through the State Bonding Bill
 - 12 • Enact statewide Licensing of Massage Therapists
 - 13 • Modify existing state law regarding park dedication to allow for collection of park dedication fees
 - 14 on new development without the requirement that the land must be subdivided
 - 15 • Allow local units of government to designate which licensed ambulance service provider may
 - 16 serve their community and to determine the appropriate level of service and response times
 - 17 • Support the continuation of local decision-making authority over zoning, land-use, and affordable
 - 18 housing issues and opposes one-size-fits-all zoning, land use, and affordable housing
 - 19 frameworks imposed on cities through legislation
 - 20 • FEDERAL – Enact federal law prohibiting federal law enforcement agents from using facial
 - 21 coverings to obscure their identity as part of their work and requiring the display of identification
 - of their name on the agents' uniforms unless special conditions exist as defined under law

22

23 **Other Priorities (Items the City of Roseville supports but will let other organizations directly**
24 **advocate for passage by the Legislature)**

- 25
- 26 • Creation of sustainable alternative funding sources for Cable Commissions, including broadband
 - 27 franchise agreements
 - 28 • Allow for the use of city websites or other technology-based methods for official notices
 - 29 • Implement Police Officer arbitration reform
 - 30 • Amend State Building Code Chapter 1306 to Allow Municipalities to Require Sprinkler Systems
 - 31 in R-2 (Multi-Family) Occupancy Group and the creation of financial resources and incentives to
 - 32 assist in the installation of sprinkler systems in older multi-family buildings
 - 33 • Support legislative efforts to require the Department of Labor and Industry to adopt an advanced
 - 34 energy standard as part of the State Building Code and other legislative efforts to support zoning
 - 35 and financial incentives at the local level to encourage sustainable building design, construction,
 - 36 and operation strategies that aim to lower overall greenhouse gas emissions
 - 37 • Continued funding to local governments to address emerald ash borer
 - Continued funding for mental health services and resources for public safety

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- Reestablishment of the Local Cannabis Aid Account to provide ongoing funding to cities to assist with costs related to the local implementation of legal adult-use cannabis
- Allocation of state funding to help state and local law enforcement agencies prevent and respond to street racing and carjackings

The 2026 legislative session will run from February 17 to May 28, 2026.

Policy Objectives

Advocating for Roseville’s Legislative Priorities will provide a voice to the Minnesota Legislature and Governor on items and issues that are important to the community and city operations.

Equity Impact Summary

While the equity toolkit was not utilized to analyze the impact of the Legislative Priorities, it is important to acknowledge that each priority may have equity impacts. As the City’s legislative policies are mostly centered around state laws and policies, a broader state-wide equity lens is needed to ensure that racial equity disparities are addressed. As the Legislature considers the City’s legislative priorities, the City will advocate that racial equity impacts are considered in the drafting and consideration of the legislation.

Budget Implications

Not directly applicable to the Legislative Priorities. However individual items may have a cost impact to the City, either negatively or positively, depending on the topic and outcome.

Staff Recommendations

Staff recommends adoption of the 2026 Legislative Priorities.

Requested Council Action

Motion to approve the 2026 Legislative Priorities

Prepared by: Patrick Trudgeon, City Manager

Attachments: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

1
2 **Background**

3 State Statute requires the City Council to approve all payment of claims. The following summary of
4 claims has been submitted to the City for payment.
5

Check Series #	Amount
ACH Payments	\$687,556.84
114671-114783	\$2,194,516.29
Total	\$2,882,073.13

6
7 A detailed report of the claims is attached. The City Staff has reviewed the claims and considers them
8 to be appropriate for the goods and services received.
9
10

11 **Policy Objectives**

12 Under MN State Statute, all claims are required to be paid within 35 days of receipt.
13
14

15 **Equity Impact Summary**

16 Local governments play an important role in building racially equitable and inclusive regional economies.
17 Payments to vendors contribute to the local economy by supporting businesses within the community,
18 including those owned by people of color. Ensuring equitable distribution of contracts and payments
19 among vendors, particularly minority-owned businesses, can help promote economic equity. This
20 supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to
21 have a community that is economically prosperous with a stable and broad tax base and vibrant small
22 businesses.
23
24

25 **Budget Implications**

26 All expenditures listed above have been funded by the current budget, from donated monies, or from
27 cash reserves.
28
29

30 **Staff Recommendations**

31 Staff recommends approval of all payment of claims.
32

33

Requested Council Action

34

Motion to approve the payment of claims as submitted.

35

36

37

38

Prepared by: Ebonie Cannady-Accounting Technican II

Attachments: 1. Checks for Approval

39

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210300	State Income Tax	METROPOLITAN LIFE INSURANC	Remittance Check	3,962.35	114707
100-00-00-210300	State Income Tax	METROPOLITAN LIFE INSURANC	Remittance Check	3,962.35	114707
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	3,349.88	6204
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	3,047.00	6204
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	6204
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	593.41	6204
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	5,367.00	6204
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	400.00	6204
100-00-00-211200	MN Child Support Payments	MN Child Support Payment C	CHILDSUPPORT S. PRATHER	313.79	114675
Total Department 00-00 GENERAL				21,145.78	
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	758.25	6305
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	266.25	6305
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	E&I MINUTES	212.50	6212
100-01-00-433000	Advertising	St. Paul Pioneer Press	ADVERTISING	110.76	114677
Total Department 01-00 CITY COUNCIL				1,347.76	
Department: 02-00 ADMINISTRATION					
100-02-00-430000	Professional Services	Metro-INET	JANUARY IT SERVICES	86,124.00	6214
100-02-00-448000	Miscellaneous	LISA JOYSLIN	INCLUSIVE VOLUNTEERISM CONSULTING	3,200.00	114774
100-02-00-448054	Volunteer Recognition	Tio's Food and Beverage	MLK DAY VOLUNTEER BRUNCH	2,326.30	114765
Total Department 02-00 ADMINISTRATION				91,650.30	
Department: 03-00 ELECTIONS					
100-03-00-430000	Professional Services	Ramsey County	2026 Q1 ELECTION SERVICES	26,706.00	114749
Total Department 03-00 ELECTIONS				26,706.00	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Erickson, Bell, Beckman &	MONTHLY RETAINER - DECEMBER	15,106.00	6294
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	DECEMBER NON-RETAINER	420.75	114727
Total Department 06-00 LEGAL DEPARTMENT				15,526.75	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	Galls, LLC	NEW HIRE UNIFORM ACCESSORIES WIETHORN	55.98	6298
100-10-00-422000	Clothing	Galls, LLC	VEST INSERTS DICKENS	28.08	6298
100-10-00-422000	Clothing	Galls, LLC	RADIO POUCH LINDAHL	35.00	6298
100-10-00-424000	Operating Supplies	Applied Concepts, Inc.	RADAR ACCESSORIES	236.00	6296
100-10-00-448050	Employee Recognition	AV For You-CC	AV SERVICES FOR AWARDS/SWEARING IN CE	845.00	114764
Total Department 10-00 POLICE DEPARTMENT				1,200.06	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-422000	Clothing	Aspen Mills Inc.	DOUCOT	183.70	114674
100-13-00-422000	Clothing	Aspen Mills Inc.	DOUCOT	114.90	114674
100-13-00-422000	Clothing	Aspen Mills Inc.	RICKMAN	395.50	114718
100-13-00-423000	Vehicle Supplies & Mainten	Group Health Non-Patient A	Q4 2025 SUPPLY CHARGES	139.34	114703
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114736
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114737
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECKS	32.00	114738
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECKS	32.00	114739
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECKS	32.00	114740
100-13-00-430000	Professional Services	BCA	BACKGRUOND CHECK	32.00	114741
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114742
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114743

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 13-00 FIRE DEPARTMENT					
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114744
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114745
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114746
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	114747
100-13-00-437000	Contract Maint. - Vehicles	ROSENBAUER MINNESOTA, LLC	VEHICLE MAINT	1,107.50	114672
100-13-00-439000	CONTRACT MAINTENANCE	All State Communications,	2025 ALARM INSPECTION	565.00	114691
100-13-00-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	720.11	114772
100-13-00-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	751.00	114772
100-13-00-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	585.62	114729
100-13-00-439000	CONTRACT MAINTENANCE	US Digital Designs	ANNUAL SERVICE CONTRACT	60.00	114693
Total Department 13-00 FIRE DEPARTMENT				5,006.67	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	4,586.80	6281
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				4,586.80	
Department: 13-18 EMERGENCY SERVICES					
100-13-18-436000	Utilities	Xcel Energy	51-5185463-4	82.13	6280
Total Department 13-18 EMERGENCY SERVICES				82.13	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	CES Imaging	INK SHIPPING FEE	14.35	114689
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				14.35	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	Esch Construction Supply,	7" X 5/8-11 PREMIUM TEAR DROP DIAMOND	590.01	114734
100-20-21-424000	Operating Supplies	H & L Mesabi	JOMA PLOW BLADES AND BOLTS	2,735.00	6206
100-20-21-424000	Operating Supplies	RAMSEY COUNTY	RAMSEY COUNTY FLEET SUPPORT	115.44	114749
Total Department 20-21 STREET DEPARTMENT				3,440.45	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	160.73	6288
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	2,632.71	6289
100-20-22-436000	Utilities	Xcel Energy	51-5185477-0	15,386.16	6291
Total Department 20-22 STREET LIGHTING				18,179.60	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	UNLEADED MOTOR FUEL	9,769.03	114690
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	43.76	114684
100-20-30-423000	Vehicle Supplies & Mainten	Astleford International	AIR TANKS, CABLES AND VALVES	1,635.36	114676
100-20-30-423000	Vehicle Supplies & Mainten	Cintas Corporation	UNIFORM	43.76	114748
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WIPER BLADES	139.12	6275
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	RADIATOR AND PUMP	424.17	6201
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WINDSHIELD WASHER FLUID	136.80	6201
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	HYDRAULIC HOSE AND FITTING	212.57	6274
100-20-30-423000	Vehicle Supplies & Mainten	FLEETPRIDE	HYDRAULIC HOSE	180.61	6199
100-20-30-423000	Vehicle Supplies & Mainten	Force America Distributing	E-STOP SWITCH	92.31	6301
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	DAMPER AND BOLT	300.52	114758
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	PEDAL	95.25	114758
100-20-30-423000	Vehicle Supplies & Mainten	Napa Auto Parts	TANK HEATER	86.68	6277
100-20-30-423000	Vehicle Supplies & Mainten	Tri State Bobcat, Inc	HYDRAULIC KIT, GUARD AND ELBOW	321.71	114681
100-20-30-424000	Operating Supplies	Airgas USA, LLC	CYLINDER RENTAL	7.75	6295
100-20-30-424000	Operating Supplies	Staples Advantage, Inc.	TRASH CANS/MOP AND BUCKETS	1,332.96	6304
100-20-30-437000	Contract Maint. - Vehicles	Transwest	FUEL	85.00	114761

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GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
Total Department 20-30 VEHICLE MAINTENANCE				14,907.36	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	J SERIES HARDWOUND TOWEL 1 PLY	109.98	6304
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	J SERIES TISSUE 2 PLY 1000 SHE	320.00	6304
100-23-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	9,486.13	114772
100-23-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	9,893.00	114772
100-23-00-430000	Professional Services	McGough Property Managemen	12/2025 EXPENSES	862.37	6300
100-23-00-430000	Professional Services	McGough Property Managemen	FACILITY MGMT SERVICE LABOR 12/1-12/2	1,290.00	6300
100-23-00-436001	Utilities-City Hall	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - DEC 2025	57.98	6306
100-23-00-436003	Utilities-City Garage	Xcel Energy	51-5185469-0	2,848.79	6283
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Erickson Electric Company,	REMOVE OLD POLE THAT WAS HIT. MADE SA	491.40	114699
100-23-00-439001	CONTRACT MAINTENANCE - CIT	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	8,052.23	114729
100-23-00-439010	Contract Manıt. - HVAC	CL Bensen Company, Inc.	16X20X2 PLEATED/20X20X2 PLEATED AIR F	335.28	114716
100-23-00-439010	Contract Manıt. - HVAC	Yale Mechanical	REGULAR PM @ CH BOILER CONTROL BOARD	3,299.64	6302
100-23-00-439010	Contract Manıt. - HVAC	Yale Mechanical	11/14 BOILER IS DOWN. CITY HALL SIDE	597.00	6211
Total Department 23-00 BUILDING MAINTENANCE				37,643.80	
Total Fund 100 General Fund				241,437.81	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-430000	Professional Services	North Suburban Access Corp	MONTHLY MUNICIPAL MEETING SERVICES	1,548.00	114728
110-09-00-430000	Professional Services	North Suburban Access Corp	MONTHLY MUNICIPAL SERVICES	1,993.00	114680
110-09-00-431100	Postage	Postmaster-Mailing Require	FOR DEPOSIT TO PI 2437	5,133.51	114671
110-09-00-434000	Printing	Nystrom Publishing Co, Inc	JAN/FEB NEWSLETTER PRINTING	7,161.07	114754
110-09-00-434000	Printing	Nystrom Publishing Co, Inc	NOVEMBER/DECEMBER NEWSLETTER PRINTING	7,089.69	114698
Total Department 09-00 COMMUNICATIONS				22,925.27	
Total Fund 110 Telecommunications				22,925.27	
Fund: 200 Recreation Fund					
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-442000	Memberships & Subscription	NRPA-National Recreation &	CAPRA ANNUAL ACCREDITATION FEE	400.00	114723
200-40-40-442000	Memberships & Subscription	SESAC	MUSIC LICENSING	1,278.00	114769
Total Department 40-40 RECREATION ADMINISTRATION				1,678.00	
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-424000-PR0380	Operating Supplies	Taho Sportswear, Inc.	STAFF APPAREL	314.25	6279
200-40-41-430000-PR0210	Professional Services	AARP Driver Safety Program	JANUARY AARP CLASS PAYMENT	310.00	114767
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	DECEMBER 2025 PROGRAM INVOICE	483.00	114697
200-40-41-430000-PR0253	Professional Services	KEEP IT CLEAN TWIN CITIES	PARK BUILDING CLEANING	4,049.43	114705
200-40-41-430000-PR0253	Professional Services	KEEP IT CLEAN TWIN CITIES	PARK FACILITY CLEANING	4,049.43	114705
200-40-41-430000-PR0255	Professional Services	Cascade Bay-CC	GROUP RESERVATION	275.00	114726
200-40-41-430000-PR0255	Professional Services	Conquer Ninja Gyms-Blaine,	SUMMER FIELD TRIP DEPOSIT	100.00	114753
200-40-41-436000-PR0253	Utilities	Xcel Energy	51-0010626247-6	3,469.16	6292
Total Department 40-41 RECREATION FEE PROGRAMS				13,050.27	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0101	Operating Supplies	CARLSON, SHELDON	MUSIC ORDER REPAYMENT - COMMUNITY BAN	19.99	114771
200-40-42-430000-PR0122	Professional Services	A Touch of Magic, Inc	PARTY IN THE PARK ENTERTAINMENT	3,409.00	114696
200-40-42-430000-PR0122	Professional Services	G.L BERG & ASSOCIATES. INC	DEPOSIT TO SECURE BUBBLER FOR 6/27 RO	300.00	114773
200-40-42-438000	Rental	On Site Companies-OSSTC	JANUARY-FEBRUARY PORTABLES	885.00	114719
Total Department 40-42 RECREATION NON FEE PROGRAMS				4,613.99	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-49 RECREATION ACTIVITY CENTER					
200-40-49-422000	Clothing	Taho Sportswear, Inc.	STAFF APPAREL	1,000.00	6279
				<u>Total Department 40-49 RECREATION ACTIVITY CENTER</u>	<u>1,000.00</u>
Department: 40-50 NATURE CENTER					
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	945.45	114772
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	986.00	114772
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	1,171.23	114729
				<u>Total Department 40-50 NATURE CENTER</u>	<u>3,102.68</u>
Department: 40-53 SKATING CENTER					
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	329.06	6303
200-40-53-433000	Advertising	Field Day	NEW YEARS EVE ENTERTAINMENT	1,365.00	114685
200-40-53-436000	Utilities	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - DEC 2025	443.68	6306
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	43,932.51	6287
200-40-53-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	908.05	114772
200-40-53-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	947.00	114772
200-40-53-439000	CONTRACT MAINTENANCE	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	3,394.88	114729
200-40-53-439000	CONTRACT MAINTENANCE	Total Mechanical Services,	WORK ON ENTRYWAY ROOFTOP UNIT	628.76	114701
200-40-53-442000	Memberships & Subscription	Comcast	CABLE	73.01	114678
				<u>Total Department 40-53 SKATING CENTER</u>	<u>52,021.95</u>
				<u>Total Fund 200 Recreation Fund</u>	<u>75,466.89</u>
Fund: 201 Recreation Donations					
Department: 40-53 SKATING CENTER					
201-40-53-424000-PR0304	Operating Supplies	RAINBOW TREE COMPANY	HOLIDAY LIGHTS FOR OVAL	9,763.09	114717
201-40-53-424000-PR0304	Operating Supplies	RAINBOW TREE COMPANY	HOLIDAY LIGHTS FOR OVAL	685.91	114717
				<u>Total Department 40-53 SKATING CENTER</u>	<u>10,449.00</u>
				<u>Total Fund 201 Recreation Donations</u>	<u>10,449.00</u>
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-423000	Vehicle Supplies & Mainten	Davis Lock & Safe Inc	12 KEY CUTS	77.10	114720
204-40-43-424000	Operating Supplies	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	463.14	114772
204-40-43-424000	Operating Supplies	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	483.00	114772
204-40-43-424000	Operating Supplies	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	578.19	114729
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	4,327.83	6284
204-40-43-436000	utilities	Xcel Energy	51-5185472-5	651.61	6286
				<u>Total Department 40-43 RECREATION MAINTENANCE</u>	<u>6,580.87</u>
				<u>Total Fund 204 PARK MAINTENANCE</u>	<u>6,580.87</u>
Fund: 260 Community Development					
Department: 56-57 PLANNING DEPARTMENT					
260-56-57-430000	Professional Services	TimeSaver Off Site Secreta	VB MINUTES	178.00	6305
				<u>Total Department 56-57 PLANNING DEPARTMENT</u>	<u>178.00</u>
				<u>Total Fund 260 Community Development</u>	<u>178.00</u>
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	J SERIES HARDWOUND TOWEL 1 PLY	329.94	6304
265-05-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JANUARY	882.16	114772
265-05-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - FEBRUARY	920.00	114772

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-430000	Professional Services	LINN BUILDING MAINTENANCE	GENERAL CLEANING FOR THE MONTH OF INV	1,464.04	114729
265-05-00-431000	Telephone	CenturyLink	PHONE	126.94	114722
265-05-00-443500	Minor Equipment	SHI International Corp	PRINTER	325.12	6208
				<u>Total Department 05-00 DEPUTY REGISTER</u>	<u>4,048.20</u>
				Total Fund 265 License Center	4,048.20
Fund: 270 Charitable Gambling					
Department: 67-00 CHARITABLE GAMBLING					
270-67-00-430000	Professional Services	Roseville Community Founda	LAWFUL GAMBLING PROCEEDS YE	8,924.70	6299
				<u>Total Department 67-00 CHARITABLE GAMBLING</u>	<u>8,924.70</u>
				Total Fund 270 Charitable Gambling	8,924.70
Fund: 271 Special "10" Fund					
Department: 67-00 CHARITABLE GAMBLING					
271-67-00-430000	Professional Services	Roseville Community Founda	LAWFUL GAMBLING PROCEEDS YE	16,985.38	6299
				<u>Total Department 67-00 CHARITABLE GAMBLING</u>	<u>16,985.38</u>
				Total Fund 271 Special "10" Fund	16,985.38
Fund: 293 POLICE - OFF-DUTY PATROL					
Department: 10-00 POLICE DEPARTMENT					
293-10-00-443500	Minor Equipment	Motorola Solutions, Inc.	MOBILE RADIO PURCHASE/INVOICE FOR THE	6,219.34	114733
				<u>Total Department 10-00 POLICE DEPARTMENT</u>	<u>6,219.34</u>
				Total Fund 293 POLICE - OFF-DUTY PATROL	6,219.34
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-453000	Other Improvements	Galls, LLC	TACTICAL GEAR GAS MASKS (8)	4,696.00	6298
400-10-00-453000	Other Improvements	STREICHER'S	GAS MASKS TACTICAL GEAR	11,657.00	6297
				<u>Total Department 10-00 POLICE DEPARTMENT</u>	<u>16,353.00</u>
				Total Fund 400 Equipment Revolving	16,353.00
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	Brothers Fire & Security	DOOR ACCESS PROJECT	5,200.00	114688
401-13-00-453000	Other Improvements	Jefferson Fire & Safety, I	2025 CIP PPE	352.00	6209
				<u>Total Department 13-00 FIRE DEPARTMENT</u>	<u>5,552.00</u>
				Total Fund 401 Fire Equipment	5,552.00
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438101	Postage Meter	GreatAmerica Financial Ser	POSTAGE MACHINE RENTAL	332.00	6213
				<u>Total Department 08-00 CENTRAL SERVICES</u>	<u>332.00</u>
				Total Fund 409 CENTRAL SERVICES FUND	332.00
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 40-53 SKATING CENTER					
410-40-53-452000	Vehicles & Equipment	Ban-Koe Systems, Inc.	FIRE SUPPRESSION SYSTEM UPGRADE	20,636.13	114725
				<u>Total Department 40-53 SKATING CENTER</u>	<u>20,636.13</u>

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND				20,636.13	
Fund: 413 MAINTENANCE FACILITY					
Department: 20-00 PUBLIC WORKS GENERAL					
413-20-00-430000	Professional Services	Kennedy & Graven, Chartere	DECEMBER NON-RETAINER	858.45	114727
Total Department 20-00 PUBLIC WORKS GENERAL				858.45	
Total Fund 413 MAINTENANCE FACILITY				858.45	
Fund: 414 PASSPORT / LICENSE CENTER					
Department: 05-00 DEPUTY REGISTER					
414-05-00-430000	Professional Services	Kennedy & Graven, Chartere	DECEMBER NON-RETAINER	858.45	114727
Total Department 05-00 DEPUTY REGISTER				858.45	
Total Fund 414 PASSPORT / LICENSE CENTER				858.45	
Fund: 581 TIF DISTRICT # 23 (BRITNEY MARION APTS)					
Department: 57-00 EDA - GENERAL					
581-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	1,073.73	114686
Total Department 57-00 EDA - GENERAL				1,073.73	
Total Fund 581 TIF DISTRICT # 23 (BRITNEY MARION APTS)				1,073.73	
Fund: 583 TIF DISTRICT #21 - CPC REDEVELOPMENT					
Department: 57-00 EDA - GENERAL					
583-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	510.36	114686
583-57-00-490000	Contractor Payments	Colder Products Company	2ND HALF TIF PAY AS YOU GO TIF NOTE-2	267,273.34	114756
Total Department 57-00 EDA - GENERAL				267,783.70	
Total Fund 583 TIF DISTRICT #21 - CPC REDEVELOPMENT				267,783.70	
Fund: 585 TIF District #17-Twin Lakes					
Department: 57-00 EDA - GENERAL					
585-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	775.48	114686
Total Department 57-00 EDA - GENERAL				775.48	
Total Fund 585 TIF District #17-Twin Lakes				775.48	
Fund: 586 TIF #18 Sienna Green					
Department: 57-00 EDA - GENERAL					
586-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	1,037.29	114686
586-57-00-490000	Contractor Payments	Aeon	2ND HALF TIF PAYMENT 2025	16,726.50	114750
Total Department 57-00 EDA - GENERAL				17,763.79	
Total Fund 586 TIF #18 Sienna Green				17,763.79	
Fund: 588 TIF District #20: McGough					
Department: 57-00 EDA - GENERAL					
588-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	510.36	114686
588-57-00-490000	Contractor Payments	McGough Construction Compa	2ND HALF TIF PAY AS YOU GO TIF NOTE -	29,856.76	114752
Total Department 57-00 EDA - GENERAL				30,367.12	
Total Fund 588 TIF District #20: McGough				30,367.12	
Fund: 589 TIF District #22 Twin Lakes II					
Department: 57-00 EDA - GENERAL					
589-57-00-430000	Professional Services	Ramsey County	TIF ADMIN BILLING 2024	692.63	114686
589-57-00-490000	Contractor Payments	2720 Fairview Group, LLC	2ND HALF 2025 TIF PAYMENT	141,124.92	114757

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 589 TIF District #22 Twin Lakes II					
Department: 57-00 EDA - GENERAL					
589-57-00-490000	Contractor Payments	Dominium Development & Acq	2ND HALF 2025 TIF PAYMENT	75,132.15	114759
589-57-00-490000	Contractor Payments	Dominium Development & Acq	2ND HALF 2025 TIF PAYMENT	96,230.39	114760
589-57-00-490000	Contractor Payments	Tareen Dermatology	2ND HALF OF 2025 TIF PAY AS YOU GO TI	57,509.00	114762
				<u>Total Department 57-00 EDA - GENERAL</u>	<u>370,869.09</u>
Total Fund 589 TIF District #22 Twin Lakes II				370,869.09	
Fund: 590 Special Assmt. Construction					
Department: 20-23 STREET CONSTRUCTION					
590-20-23-453000-PW2330	Other Improvements	Ramsey County	CR B DESIGN ENG FEE	8,212.20	114749
590-20-23-453000-PW2330	Other Improvements	Ramsey County	CR B CONST COSTS THRU 12/24	21,619.90	114749
590-20-23-453000-PW2330	Other Improvements	Ramsey County	CR B CONST ENG FEE THRU 12/24	2,594.38	114749
590-20-23-453000-PW2330	Other Improvements	Ramsey County	CR B ROW THRU 12/24	54,004.64	114749
590-20-23-453000-PW2330	Other Improvements	Ramsey County	CR B CONST COSTS THUR 12/25	8,421.52	114749
590-20-23-453000-PW2330	Other Improvements	RAMSEY COUNTY	CR B CONST ENG FEE THUR 12/25	1,010.59	114749
				<u>Total Department 20-23 STREET CONSTRUCTION</u>	<u>95,863.23</u>
Total Fund 590 Special Assmt. Construction				95,863.23	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	4.57	114712
600-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	8.02	114712
600-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	2.76	114713
600-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	5.26	114713
600-00-00-202000	Accounts Payable	DOREEN MANGEN	UB refund for account: 000564-000	10.17	114780
600-00-00-202000	Accounts Payable	LORINA QUARTARONE	UB refund for account: 017829-000	0.65	114778
600-00-00-202000	Accounts Payable	PHIL DE BOER	UB refund for account: 026732-000	2.72	114777
600-00-00-202000	Accounts Payable	RONALD NACEY	UB refund for account: 009890-000	4.31	114783
600-00-00-202000	Accounts Payable	SHARON POWELL	UB refund for account: 001810-000	3.37	114781
600-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	16.33	114776
600-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	63.76	114776
				<u>Total Department 00-00 GENERAL</u>	<u>121.92</u>
Department: 50-00 SANITARY SEWER					
600-50-00-370100	SANITARY SEWER - CONSUMPTI	City of Maplewood	4TH QTR SEWER & STORM REIMBURSEMENT	94,078.79	6207
600-50-00-424000	Operating Supplies	Flexible Pipe Tools & Equi	PRESSURE GAUGE, 5000PSI,	156.65	6276
600-50-00-424000	Operating Supplies	Flexible Pipe Tools & Equi	HOSE MENDER, COBRA, 1"	206.65	6202
600-50-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	53.10	6203
600-50-00-430000	Professional Services	Northwest Lasers and Instr	WATER AND SEWER MARKER FLAGS FOR LOCA	473.97	114724
600-50-00-445000	Metro Waste Control Board	Metropolitan Council	WASTE WATER SERVICES	311,124.02	6278
				<u>Total Department 50-00 SANITARY SEWER</u>	<u>406,093.18</u>
Total Fund 600 sanitary sewer				406,215.10	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	0.44	114712
610-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	8.15	114712
610-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	0.29	114713
610-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	5.40	114713
610-00-00-202000	Accounts Payable	DAN BUCHOLZ	UB refund for account: 009567-000	26.82	114775
610-00-00-202000	Accounts Payable	DOREEN MANGEN	UB refund for account: 000564-000	15.45	114780
610-00-00-202000	Accounts Payable	JAMES P NUTZMAN	UB refund for account: 007680-000	20.16	114779

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	LORINA QUARTARONE	UB refund for account: 017829-000	1.00	114778
610-00-00-202000	Accounts Payable	MICHELLE MALNER	UB refund for account: 016760-000	42.41	114782
610-00-00-202000	Accounts Payable	PHIL DE BOER	UB refund for account: 026732-000	4.34	114777
610-00-00-202000	Accounts Payable	RONALD NACEY	UB refund for account: 009890-000	6.65	114783
610-00-00-202000	Accounts Payable	SHARON POWELL	UB refund for account: 001810-000	0.18	114781
610-00-00-202000	Accounts Payable	SHARON POWELL	UB refund for account: 001810-000	3.66	114781
610-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	3.43	114776
610-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	66.96	114776
Total Department 00-00 GENERAL				205.34	
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	Safe-Fast, Inc.	TRIPLE DIP PVC GLOVE W/ TERRYCLOTH	181.20	114766
610-51-00-424000	Operating Supplies	USA BLUE BOOK	HACH TOTAL CHLORINE SWIFTEST	202.80	114751
610-51-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	53.10	6203
610-51-00-430000	Professional Services	Northwest Lasers and Instr	WATER AND SEWER MARKER FLAGS FOR LOCA	473.97	114724
610-51-00-430000	Professional Services	Twin City Water Clinic, In	DECEMBER DISTRIBUTION SAMPLES	680.00	114721
610-51-00-430000	Professional Services	Water Conservation Service	WATER LEAK LOCATE B2 AND VICTORIA/175	998.88	114683
610-51-00-436000	Utilities	Xcel Energy	51-5185476-9	5,187.03	6290
610-51-00-439000	CONTRACT MAINTENANCE	Q3 Contracting, Inc.	TRAFFIC CONTROL	1,278.30	114735
610-51-00-439000	CONTRACT MAINTENANCE	Valley Rich Co., Inc.	717 IONA LN/ROSEVILLE WATER MAIN REPA	15,742.03	114679
610-51-00-452000	Vehicles / Equipment	EWALD CHRYSLER JEEP DODGE,	2024 RAM 2500, BODY TYPE: REGULAR CAB	1,000.00	6307
610-51-00-453000-PW2330	Other Improvements	Ramsey County	CR B DESIGN ENG FEE	21,900.10	114749
610-51-00-453000-PW2330	Other Improvements	Ramsey County	CR B CONST COSTS THRU 12/24	936,596.80	114749
610-51-00-453000-PW2330	Other Improvements	Ramsey County	CR B CONST ENG FEE THRU 12/24	18,731.94	114749
610-51-00-453000-PW2330	Other Improvements	Ramsey County	CR B CONST COSTS THUR 12/25	79,295.94	114749
610-51-00-453000-PW2330	Other Improvements	RAMSEY COUNTY	CR B CONST ENG FEE THUR 12/25	1,585.91	114749
Total Department 51-00 WATER FUND				1,083,908.00	
Total Fund 610 Water Fund				1,084,113.34	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(9.41)	6282
Total Department 00-00 GENERAL				(9.41)	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-372300	Concession Sales	Tio's Food and Beverage	OCTOBER FOOD SALES	301.88	114702
620-52-51-382100	Building Rental	KATHERINE MCDOWALL	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	114711
620-52-51-382100	Building Rental	KATIE JOHNSON	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	114708
620-52-51-382100	Building Rental	KENYATTA HARDAWAY	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	114710
620-52-51-382100	Building Rental	MICHELLE BONINE	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	114709
620-52-51-422000	Clothing	Taho Sportswear, Inc.	CEDARHOLM STAFF APPAREL	1,127.00	6279
620-52-51-423000	Vehicle Supplies & Mainten	MTI Distributing, Inc.	DECK CHAMBER SERVICE ASM	1,825.46	6205
620-52-51-424000	Operating Supplies	Tri State Bobcat, Inc	CHAIN SAW AND POLE SAW 2025	1,895.94	114731
620-52-51-424000	Operating Supplies	Uline	TRASH LINERS & FACIAL TISSUES	324.74	6210
620-52-51-425000	Merchandise for Sale	Coffee Mill, Inc.	COFFEE FOR RESALE	273.00	114732
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	146.31	6282
Total Department 52-51 CEDARHOLM GOLF COURSE				6,694.33	
Total Fund 620 Golf Course				6,684.92	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	4.79	114712

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	3.12	114713
640-00-00-202000	Accounts Payable	SHARON POWELL	UB refund for account: 001810-000	1.92	114781
640-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	37.26	114776
Total Department 00-00 GENERAL				47.09	
Department: 54-00 STORM WATER					
640-54-00-374000	Storm Drainage	City of Maplewood	4TH QTR SEWER & STORM REIMBURSEMENT	9,442.71	6207
640-54-00-430000	Professional Services	Alliant, Inc.	RCD 4 SOILS STUDY THRU DEC	1,030.00	114755
640-54-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	53.10	6203
640-54-00-430000	Professional Services	Metro Watershed Partners	METRO WATERSHED PARTNERS MEMBERSHIP	2,500.00	114687
640-54-00-430000	Professional Services	Northwest Lasers and Instr	WATER AND SEWER MARKER FLAGS FOR LOCA	473.96	114724
640-54-00-430000	Professional Services	Pace Analytical	2025 STREET SWEEPING TESTING	883.00	114695
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	88.10	6285
640-54-00-436000	Utilities	Xcel Energy	51-0012990252-6	21.21	6293
640-54-00-439000	CONTRACT MAINTENANCE	Roadkill Animal Control	DEAD DEER DISPOSAL	258.00	114694
640-54-00-439000-PW2509	CONTRACT MAINTENANCE	Capitol Region Watershed D	2025 PARKVIEW MAINTENANCE	1,264.10	114730
640-54-00-453000	Other Improvements	Total Control Systems, Inc	ST CROIX VFD PARAMETERS. VFD NOT RUN	333.10	114763
Total Department 54-00 STORM WATER				16,347.28	
Total Fund 640 Storm Drainage				16,394.37	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	ANDREA NISLER	UB refund for account: 024291-000	2.73	114712
650-00-00-202000	Accounts Payable	BROOKE DRAXLER & SCOTT GER	UB refund for account: 022576-000	1.79	114713
650-00-00-202000	Accounts Payable	SHARON POWELL	UB refund for account: 001810-000	1.17	114781
650-00-00-202000	Accounts Payable	TWIN CITIES HABITAT FOR HU	UB refund for account: 026117-000	21.86	114776
Total Department 00-00 GENERAL				27.55	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-430000	Professional Services	WM Corporate Services, Inc	NOV & DEC RECYCLING SERVICES	120,066.50	114682
650-65-00-430000-PW2407	Professional Services	PALE BLUE DOT LLC	CLIMATE EQUITY ACTION PLAN THRU DEC	3,583.63	114704
650-65-00-442000	Memberships & Subscription	Urban Sustainability Direc	ANNUAL MEMBERSHIP 2026	1,945.00	114768
Total Department 65-00 SOLID WASTE RECYCLE				125,595.13	
Total Fund 650 ENVIRONMENTAL				125,622.68	
Fund: 700 Workers Compensation					
Department: 60-00 WORKERS COMPENSATION					
700-60-00-435000	Insurance	MN DEPT OF LABOR-FINANCIAL	2025 2ND HALF SCF ASSESSMENT	7,550.91	114700
Total Department 60-00 WORKERS COMPENSATION				7,550.91	
Total Fund 700 Workers Compensation				7,550.91	
Fund: 710 Risk Management					
Department: 00-00 GENERAL					
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	DENTAL CLAIMS DEC 25	9,304.13	6200
710-00-00-210503	DENTAL	Delta Dental Plan of Minne	DENTAL ADMIN FEE DEC 25	1,814.30	6200
Total Department 00-00 GENERAL				11,118.43	
Department: 61-00 RISK MANAGEMENT					
710-61-00-430010	Police Admin. Claims	MCDONALD HOPKINS LLC	DATA BREACH LEGAL SERVICES	1,458.00	114770
710-61-00-441000	Training	U.S. COMPLIANCE, LLC	CITY SAFETY TRAINING	600.00	114706
Total Department 61-00 RISK MANAGEMENT				2,058.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 710 Risk Management					
				Total Fund 710 Risk Management	13,176.43
Fund: 722 HRA PROPERTY ABATEMENT					
Department: 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM					
722-57-78-490000	Contractor Payments	Montgomery Brinkman, LLC	SNOW ABATEMENT	193.75	114692
				Total Department 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM	193.75
				Total Fund 722 HRA PROPERTY ABATEMENT	193.75

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210300	State Income Tax	7,924.70	
		100-00-00-211100	ICMA Def Comp	12,507.29	
		100-00-00-211101	Mission SQ Roth	400.00	
		100-00-00-211200	MN Child Support Payments	313.79	
		100-01-00-430000	Professional Services	1,237.00	
		100-01-00-433000	Advertising	110.76	
		100-02-00-430000	Professional Services	86,124.00	
		100-02-00-448000	Miscellaneous	3,200.00	
		100-02-00-448054	Volunteer Recognition	2,326.30	
		100-03-00-430000	Professional Services	26,706.00	
		100-06-00-430000	Professional Services	15,526.75	
		100-10-00-422000	Clothing	119.06	
		100-10-00-424000	Operating Supplies	236.00	
		100-10-00-448050	Employee Recognition	845.00	
		100-13-00-422000	Clothing	694.10	
		100-13-00-423000	Vehicle Supplies & Maintenance	139.34	
		100-13-00-430000	Professional Services	384.00	
		100-13-00-437000	Contract Maint. - Vehicles	1,107.50	
		100-13-00-439000	CONTRACT MAINTENANCE	2,681.73	
		100-13-13-436000	Utilities	4,586.80	
		100-13-18-436000	Utilities	82.13	
		100-20-20-420000	Office Supplies	14.35	
		100-20-21-424000	Operating Supplies	3,440.45	
		100-20-22-436000	Utilities	18,179.60	
		100-20-30-421000	Motor Fuel	9,769.03	
		100-20-30-422000	Clothing	43.76	
		100-20-30-423000	Vehicle Supplies & Maintenance	3,668.86	
		100-20-30-424000	Operating Supplies	1,340.71	
		100-20-30-437000	Contract Maint. - Vehicles	85.00	
		100-23-00-424000	Op Supplies-City Hall	429.98	
		100-23-00-430000	Professional Services	21,531.50	
		100-23-00-436001	Utilities-City Hall	57.98	
		100-23-00-436003	Utilities-City Garage	2,848.79	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	8,543.63	
		100-23-00-439010	Contract Mani. - HVAC	4,231.92	
		110-09-00-430000	Professional Services	3,541.00	
		110-09-00-431100	Postage	5,133.51	
		110-09-00-434000	Printing	14,250.76	
		200-40-40-442000	Memberships & Subscriptions	1,678.00	
		200-40-41-424000-PR0380	Operating Supplies	314.25	
		200-40-41-430000-PR0210	Professional Services	310.00	
		200-40-41-430000-PR0234	Professional Services	483.00	
		200-40-41-430000-PR0253	Professional Services	8,098.86	
		200-40-41-430000-PR0255	Professional Services	375.00	
		200-40-41-436000-PR0253	Utilities	3,469.16	
		200-40-42-424000-PR0101	Operating Supplies	19.99	
		200-40-42-430000-PR0122	Professional Services	3,709.00	
		200-40-42-438000	Rental	885.00	
		200-40-49-422000	Clothing	1,000.00	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	3,102.68	
		200-40-53-424000	Operating Supplies	329.06	
		200-40-53-433000	Advertising	1,365.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		200-40-53-436000	Utilities	44,376.19	
		200-40-53-439000	CONTRACT MAINTENANCE	5,878.69	
		200-40-53-442000	Memberships & Subscriptions	73.01	
		201-40-53-424000-PR0304	Operating Supplies	10,449.00	
		204-40-43-423000	Vehicle Supplies & Maintenance	77.10	
		204-40-43-424000	Operating Supplies	1,524.33	
		204-40-43-436000	Utilities	4,979.44	
		260-56-57-430000	Professional Services	178.00	
		265-05-00-424000	Operating Supplies	329.94	
		265-05-00-430000	Professional Services	3,266.20	
		265-05-00-431000	Telephone	126.94	
		265-05-00-443500	Minor Equipment	325.12	
		270-67-00-430000	Professional Services	8,924.70	
		271-67-00-430000	Professional Services	16,985.38	
		293-10-00-443500	Minor Equipment	6,219.34	
		400-10-00-453000	Other Improvements	16,353.00	
		401-13-00-453000	Other Improvements	5,552.00	
		409-08-00-438101	Postage Meter	332.00	
		410-40-53-452000	Vehicles & Equipment	20,636.13	
		413-20-00-430000	Professional Services	858.45	
		414-05-00-430000	Professional Services	858.45	
		581-57-00-430000	Professional Services	1,073.73	
		583-57-00-430000	Professional Services	510.36	
		583-57-00-490000	Contractor Payments	267,273.34	
		585-57-00-430000	Professional Services	775.48	
		586-57-00-430000	Professional Services	1,037.29	
		586-57-00-490000	Contractor Payments	16,726.50	
		588-57-00-430000	Professional Services	510.36	
		588-57-00-490000	Contractor Payments	29,856.76	
		589-57-00-430000	Professional Services	692.63	
		589-57-00-490000	Contractor Payments	369,996.46	
		590-20-23-453000-PW2330	Other Improvements	95,863.23	
		600-00-00-202000	Accounts Payable	121.92	
		600-50-00-370100	SANITARY SEWER - CONSUMPTION	94,078.79	
		600-50-00-424000	Operating Supplies	363.30	
		600-50-00-430000	Professional Services	527.07	
		600-50-00-445000	Metro Waste Control Board	311,124.02	
		610-00-00-202000	Accounts Payable	205.34	
		610-51-00-424000	Operating Supplies	384.00	
		610-51-00-430000	Professional Services	2,205.95	
		610-51-00-436000	Utilities	5,187.03	
		610-51-00-439000	CONTRACT MAINTENANCE	17,020.33	
		610-51-00-452000	Vehicles / Equipment	1,000.00	
		610-51-00-453000-PW2330	Other Improvements	1,058,110.69	
		620-00-00-209001	Use Tax Payable	(9.41)	
		620-52-51-372300	Concession Sales	301.88	
		620-52-51-382100	Building Rental	800.00	
		620-52-51-422000	Clothing	1,127.00	
		620-52-51-423000	Vehicle Supplies & Maintenance	1,825.46	
		620-52-51-424000	Operating Supplies	2,220.68	
		620-52-51-425000	Merchandise for Sale	273.00	
		620-52-51-436000	Utilities	146.31	
		640-00-00-202000	Accounts Payable	47.09	
		640-54-00-374000	Storm Drainage	9,442.71	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number	
		640-54-00-430000	Professional Services	4,940.06		
		640-54-00-436000	Utilities	109.31		
		640-54-00-439000	CONTRACT MAINTENANCE	258.00		
		640-54-00-439000-PW2509	CONTRACT MAINTENANCE	1,264.10		
		640-54-00-453000	Other Improvements	333.10		
		650-00-00-202000	Accounts Payable	27.55		
		650-65-00-430000	Professional Services	120,066.50		
		650-65-00-430000-PW2407	Professional Services	3,583.63		
		650-65-00-442000	Memberships & Subscriptions	1,945.00		
		700-60-00-435000	Insurance	7,550.91		
		710-00-00-210503	DENTAL	11,118.43		
		710-61-00-430010	Police Admin. Claims	1,458.00		
		710-61-00-441000	Training	600.00		
		722-57-78-490000	Contractor Payments	193.75		
--- TOTALS BY FUND ---						
		100	General Fund	241,437.81		
		110	Telecommunications	22,925.27		
		200	Recreation Fund	75,466.89		
		201	Recreation Donations	10,449.00		
		204	PARK MAINTENANCE	6,580.87		
		260	Community Development	178.00		
		265	License Center	4,048.20		
		270	Charitable Gambling	8,924.70		
		271	Special "10" Fund	16,985.38		
		293	POLICE - OFF-DUTY PATROL	6,219.34		
		400	Equipment Revolving	16,353.00		
		401	Fire Equipment	5,552.00		
		409	CENTRAL SERVICES FUND	332.00		
		410	GENERAL FACILITIES REPLACEMENT FUND	20,636.13		
		413	MAINTENANCE FACILITY	858.45		
		414	PASSPORT / LICENSE CENTER	858.45		
		581	TIF DISTRICT # 23 (BRITNEY MARION APT	1,073.73		
		583	TIF DISTRICT #21 - CPC REDEVELOPMENT	267,783.70		
		585	TIF District #17-Twin Lakes	775.48		
		586	TIF #18 Sienna Green	17,763.79		
		588	TIF District #20: McGough	30,367.12		
		589	TIF District #22 Twin Lakes II	370,689.09		
		590	Special Assmt. Construction	95,863.23		
		600	Sanitary Sewer	406,215.10		
		610	Water Fund	1,084,113.34		
		620	Golf Course	6,684.92		
		640	Storm Drainage	16,394.37		
		650	ENVIRONMENTAL	125,622.68		
		700	Workers Compensation	7,550.91		
		710	Risk Management	13,176.43		
		722	HRA PROPERTY ABATEMENT	193.75		
		Total For All Funds:			<u>2,882,073.13</u>	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

1
2 **Background**

3 City Code section 103.05 establishes the requirement that all general purchases or contracts in excess
4 of \$10,000 be separately approved by the City Council, independent of the budget process or other
5 statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize
6 the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council
7 review and approval.

8
9 Staff will note that, unless noted otherwise, all items contained in this report were previously identified
10 and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review
11 during the most recent budget cycle. This information package included a CIP Project/Initiative summary
12 which identified the type of purchase, estimated cost, funding source, and other supporting narrative.
13 Where applicable, these project/initiative summaries are included with *Attachment 2*.

14
15
16 **Policy Objectives**

17 Required under City Code 103.05.

18
19
20 **Equity Impact Summary**

21 Payments to vendors contribute to the local economy by supporting businesses within the community,
22 including those owned by people of color. Ensuring equitable distribution of contracts and payments
23 among vendors, particularly minority-owned businesses, can help promote economic equity. This
24 supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a
25 community that is economically prosperous with a stable and broad tax base and vibrant small
26 businesses.

27
28
29 **Budget Implications**

30 Funding for all items is provided for in the current budget or through pre-funded capital replacement
31 funds.

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34 **Staff Recommendations**

35 Staff recommends the City Council approve the submitted purchases or contracts for service and, where
36 applicable, authorize the sale/trade-in of surplus items.

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Requested Council Action

Motion to approve the submitted purchases or contracts for services and, where applicable; the sale/trade-in of surplus items.

Prepared by: Phil Weix - Assistant Finance Director

Attachments:

1. Over \$10,000 Items for Purchase or Sale_Trade-In
2. Project_Initiative Summary

45

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Public Works (Sanitary Sewer)	Ewald Chrysler Jeep Dodge	2024 Dodge Ram 2500	(a)	\$ 75,000	\$ 55,719	2026 CIP

Key

(a) This is for the replacement of the 2014 Ford F-350 which is a serviced body pickup truck used to service lift stations. The current truck is in need of upgrades due to age and condition. The City received three quotes and Ewald CJDR was the lowest bid that included the truck as well as the service body and comes in under the 2026 CIP budgeted amount of \$75,000.

2026 Capital Improvement Plan

Project/Initiative Summary

Department/Division: **Sanitary Sewer**
Project/Initiative Title: #217 F350 - Utility Body Worktruck
Total Estimated Cost: \$75,000
Funding Source: Sewer Vehicle & Equipment Fund (*franchise fees*)
Annual Operating Budget Impact: \$0

Project/Initiative Description:

This line item is to replace an existing F350 utility body work truck for utilities. This vehicle is used as a general maintenance vehicle for all utility related activities, including work at lift stations, pump stations and fire hydrants. The existing unit was purchased in 2014 and is at the end of its service life since it is used daily.

Location:

Maintenance Facility

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Approve amendment to the IAFF Local 5051 collective bargaining unit contract

Background

As part of the adopted 2026 budget, the City Council approved the creation of a Fire Captain position to strengthen supervisory capacity and operational support within the Fire Department. While the position itself was authorized through the budget process, the classification and associated wages were not yet incorporated into the IAFF collective bargaining agreement.

The City and IAFF have since reached a tentative agreement to amend the contract to formally include the Fire Captain classification and define its wage relationship within the existing rank structure.

The amendment incorporates the Fire Captain classification into the wage schedule and establishes its placement within the existing rank-based compensation structure. The Fire Captain rate is set at 17% above the Firefighter rate, consistent with the differential applied to other supervisory classifications (Lieutenant at 12% and Battalion Chief at 22% above Firefighter).

For reference, the wage placement for the Fire Captain and related classifications is shown below using the current hourly wage schedule based on 2912 annual hours.

Classification	Start Wage	Top Wage (3 Year)
Firefighter	\$29.50	\$36.87
Fire Inspector	\$32.15	\$40.19
Firefighter/Paramedic	\$32.30	\$40.38
Lieutenant	\$33.04	\$41.30
Captain	\$34.51	\$43.14
Battalion Chief	\$35.99	\$44.99

In addition, the parties negotiated language establishing a framework for placing firefighters in temporary, short-term special assignments that operate on a 40-hour work week, when operational needs require work outside the traditional shift schedule.

The 40-hour work week provision is particularly important in 2026 because the Fire Department will be onboarding and training up to 15 firefighters in a Fire Academy as part

25 of the SAFER grant that was awarded and approved as part of the 2026 budget. A 40-hour
26 schedule is operationally appropriate for academy oversight, training coordination, and
27 administrative responsibilities that occur during standard business hours and do not align
28 with a traditional 24-hour shift schedule.

29 The tentative agreement (Attachment 1) includes detailed language governing eligibility,
30 duration, compensation, overtime, paid time off, and holidays for employees assigned to a
31 40-hour work week.

32 33 34 **Policy Objectives**

35 This amendment advances the City's Responsive Services and Safety goal by ensuring the
36 Fire Department has the staffing structure and scheduling flexibility needed to respond
37 effectively to community needs. Implementing the Fire Captain position approved in the
38 2026 budget strengthens supervisory capacity and supports proactive prevention, planning,
39 and early intervention efforts. The 40-hour special assignment provision enables
40 appropriate supervision of the Fire Academy and the onboarding of 15 new firefighters,
41 ensuring training, staffing, and resources are aligned to maintain service reliability, improve
42 response readiness, and support a safe and secure community.

43 44 **Equity Impact Summary**

45 These changes help keep the department properly staffed and prepared, which supports
46 dependable emergency response citywide. Clear pay and assignment rules also provide
47 fairness and clarity for employees and help ensure strong public safety services.

48 49 **Budget Implications**

50 The Fire Captain position was approved and funded as part of the 2026 budget. This
51 amendment implements the labor agreement provisions associated with that position and
52 does not create a new position or require additional funding.

53 The 40-hour work week provision establishes a framework for temporary special
54 assignments when operational needs require project-based or training-related work, such
55 as supervision of the Fire Academy for the onboarding of 15 new firefighters. These
56 assignments are expected to be used on a limited basis and within existing staffing and
57 budget assumptions. No additional funding is requested as part of this action.

58 59 60 **Staff Recommendations**

61 Approve the amendment to the contract between the City of Roseville and IAFF Local
62 5051.

63 64 **Requested Council Action**

65 By motion, approve the amendment to the contract between the City of Roseville and IAFF
66 Local 5051.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments: 1. Tentative Agreement

**Tentative Agreement
40 Hour Work Week - Special Assignment
Version # 3 – 01.29.2026**

XX.1 Definition.

Special Assignment: When an employee is assigned by the Fire Chief to a temporary, short-term assignment for a specific project that requires a 40-hour work week. This assignment must be agreed upon by both the Employee and the Employer.

One or more employees may be placed on Special Assignment with the agreement of both the Employee and the Employer. An employee may be removed from the Special Assignment at any time at the sole discretion of the EMPLOYER. A Special Assignment is not considered Light Duty, although employees with medical work restrictions may be eligible for a Special Assignment.

XX.2 Special Assignment.

An individual employee may qualify to work a 40 hour work week special assignment schedule based on the needs of the department. This assignment would be agreed upon by the Employee and Employer (Roseville Fire Administration) in advance, prior to designation.

XX.3 Duration.

Duration of a Special Assignment will be no less than 4 weeks in length and no more than 6 months. The EMPLOYER may extend a Special Assignment an additional 6 months. The EMPLOYER may end a Special Assignment at any time.

A Special Assignment will begin and end in conjunction with an FLSA 28-day cycle based on the 29.2 hour (per year) working schedule.

Employees assigned to a Special Assignment will be provided notice in accordance with Article 13.3 of the Collective Bargaining agreement.

XX.4 Overtime.

Employees assigned to a Special Assignment shall work a 40-hour work week. For purposes of determining overtime while on Special Assignment, "hours worked" shall not include holidays or Paid Time Off.

Employees shall be compensated at one and one-half (1 ½) times the employee's 2080 regular rate of pay for hours worked in excess of 160 hours per 28-day cycle. Compensatory time may be requested in accordance with Article 14.2 in lieu of overtime.

XX.3 Paid Time Off.

Employees that are on a Special Assignment will receive Paid Time Off at the rate stated in the City Handbook based on the employee's years of service until placed back on a 29.2 schedule, at which time they will return to the contractual accrual rate.

<u>Years of Service</u>	<u>Bi-Weekly Accrual Hours</u>
0 - 4 Years	5.538 hours
5 - 14 Years	7.077 hours
15 or more Years	8.615 Hours

XX.5 Holidays.

Employees assigned to a Special Assignment will be required to use their holiday bank of hours to account for time off for any holidays in which the city is closed to the public. (E.g. Labor Day, New Year's Day, etc.)

Employees will still be allotted the same number of annual holiday hours per Article 25 of this Collective Bargaining Agreement.

XX.7 Compensation.

Compensation for employees on Special Assignment will be reflected as though the employee was on a 2080-hour (per year) work schedule. Their hourly rate will be converted as follows (an example of rates is included in the table below.

$$((\text{Base Hourly Wage}) + (\text{Paramedic Certification pay}) + (\text{Longevity pay})) \times 2912 \text{ hours} = \text{Annual Salary}$$

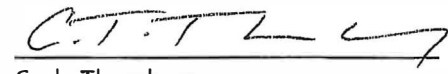
$$\text{Annual Salary} / 2080 = \text{Hourly wage for Special assignment}$$

For the City

For the Union



Patrick Trudgeon
City Manager



Cody Thornberg
President

2/4/20
Date

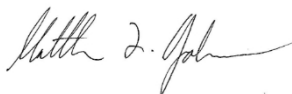
2/4/20
Date

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/9/2026
Item No.: 10.d.

Department Approval

City Manager Approval




Item Description: Approve Purchase Order for Tree Trust to Complete Removal of 199 Diseased Ash, and Planting 200 Replacement Ash

Background

On July 21, 2025 the City of Roseville accepted a \$251,796 grant through the Metropolitan Council’s Community Tree Planting Grant Program to support continued implementation of the City’s Emerald Ash Borer (EAB) response and urban forestry equity goals. The grant funds Phase 2: of the City’s EAB plan which will focus on the removal of hazard ash trees located in non-manicured park areas but near public use spaces, and the planting of climate-resilient trees in census tracts with high community vulnerability or extreme heat.

The scope of work includes:

- Removal of approximately 199 and 208 hazard ash trees from areas outside of the City’s inventoried tree system, primarily in non-manicured or wooded park areas where a public safety hazard could be present (for example, in a wooded area adjacent to pathways).
- Planting between 200 and 251 trees in areas near the removal.
- Resident notification and coordination, reporting required for grant reimbursement, and the use of volunteers for planting and community engagement.

In December 2025, the City issued a Request for Quotations (RFQ) for completion of this work. Three proposals were received and evaluated by City staff based on cost and qualifications, including past performance, project approach, capacity, and communication.

Proposals were scored based on cost (50%), experience (20%), project approach (15%), species procurement and quality assurance (10%), and communication (5%).

Vendor	Reviewer 1	Reviewer 2	Average Score
Birch Tree Service	250	315	282.5
Tree Trust	640	600	620
Trees R Us	345	380	362.5

26 Tree Trust had the highest-scoring proposal (Attachment # 1), and the lowest cost. Tree
27 Trust will charge the City on a "per tree" basis, with variable pricing based on size and
28 conditions present. Any funds that are left over after the initial implementation could be
29 used for further EAB mitigation with the approval of the Metropolitan Council.
30

31 In addition to the evaluation results, Tree Trust previously implemented Phase 1 of the
32 City's Accelerated EAB Program and has demonstrated a strong understanding of
33 Roseville's high expectations related to resident notification, communication, volunteer
34 engagement, and coordination with City staff.
35

36 **Policy Objectives**

37 Execution of the work outlined in the Metropolitan Council Community Tree Planting Grant
38 by a high-performing vendor closely aligns with the following goals from the strategic plan.

- 39 • **Parks and Natural Environment, Goal 2:** Roseville's natural environment is
40 actively protected and restored.
- 41 • **Reliable and Sustainable Infrastructure, Goal 1:** Develop and implement funding
42 strategies that prioritize planned, well-maintained capital investments.

43 **Equity Impact Summary**

44 This grant-funded tree removal and planting project prioritizes census tracts with high
45 community vulnerability and extreme heat, directing resources to areas where
46 environmental and public-health benefits can have the greatest impact.
47
48
49

50 **Budget Implications**

51 The contract will be funded entirely through the Metropolitan Council Community Tree
52 Planting Grant. No additional City funds are required.
53

54 **Staff Recommendations**

55 Authorize staff to issue a purchase order (PO) to Tree Trust - based on their highest
56 evaluation score, competitive pricing, demonstrated experience with similar municipal
57 projects, and strong track record implementing Roseville's Accelerated EAB Program - to
58 complete the work outlined in the Metropolitan Council Community Tree Planting Grant.
59

60 **Requested Council Action**

61 Motion authorizing staff to issue a purchase order (PO) to Tree Trust to complete the work
62 outlined in the Metropolitan Council Community Tree Planting Grant and the Tree Trust
63 proposal (Attachment 1).
64
65

Prepared by: Matthew L. Johnson, Parks and Recreation Director

Attachments: 1. Tree Trust Response to Community Tree Planting RFQ

City of Roseville
Request for Quotations (RFQ)
Community Tree Planting Grant Project – EAB Mitigation

Submission Instructions

Quotations must be submitted by January 5, 2026 to:
City of Roseville – Parks and Recreation Department
Attn: Danielle Christensen
2660 Civic Center Drive Roseville, MN 55113
Email: danielle.christensen@cityofroseville.com

Questions on the RFQ must be submitted in writing to zoe.olson@cityofroseville.com

Quote Form (to be returned with submission)

General

- What is your capability (staffing levels, equipment, etc) to complete this project on time and within the budget you are proposing?
- **Tree Removal Crew: 8 production employees (3 of 8 are ISA-certified arborists)**
- **Tree Removal Equipment: grapple truck (2), bucket truck, lift, front loader (2), chipper**
- **Tree Planting Crew: 5 planting employees (2 of 5 are ISA-certified arborists) in addition to working directly with community volunteers to plant trees (estimated 50 volunteers)**
- **Tree Planting Equipment: covered trailer for hauling and delivering trees, mini skid steer/auger attachment, shovels, garden rakes, pruning saws, buckets, 500-gallon water trailer, tree guards, Gator bags.**

- Please list examples of successful municipal tree work completed in the past 3 years. Include any work completed in wooded and/or natural areas.
- **City of Roseville Ash removal and tree planting - Jim Taylor**
- **City of Apple Valley Ash tree removal - Taylor Stockert**
- **City of St. Louis Park removal, pruning and right of way tree planting - Michael Bahe**

City of Roseville
Request for Quotations (RFQ)

Community Tree Planting Grant Project – EAB Mitigation

- Please provide examples of successful volunteer management and engagement on similar projects.
- **Tree Trust’s Community Forestry program has engaged volunteers in planting trees in their communities for more than 25 years. We have successfully completed volunteer-led tree planting projects of similar scope in the cities of Roseville, St. Louis Park, and South St. Paul. Tree Trust staff are committed to ensuring all trees are planted correctly to maximize long-term success. Volunteers are thoroughly trained and supervised by Tree Trust staff or our experienced corps of volunteer leaders and are provided with all necessary tools and equipment to safely and effectively complete the work. In 2025, Tree Trust engaged over 600 volunteers in the planting and caring of trees across the Twin Cities metro area.**

Item I – Tree Removal & Disposal (with 6” depth stump grind)

Accessible Trees: Cost per DBH inch (includes stump grinding)

- 0–6” - **\$40.00**
- 7–12” - **\$45.00**
- 13–18” - **\$65.00**
- 19–24” - **\$80.00**
- 25–30” - **\$90.00**
- 30”+ - **\$110.00**

Limited Access: Cost per DBH inch (does not include stump grinding)

- 0-6” - **\$30.00**
- 7-12” - **\$35.00**
- 13-18” - **\$60.00**
- 19-24” - **\$75.00**
- 25-30” - **\$85.00**
- 30”+ - **\$100.00**

Item II – Tree Planting

- Cost per tree (Section II) including watering, maintenance, and warranty
 - Per tree: **\$411.88**
 - Lump sum for 200 trees: **\$82,376.53**
 - Cost of resident notification and coordination (per boulevard tree): **\$40.27**
- Where will you source your trees?
- **Tree Trust sources our trees from a variety of local Minnesota wholesale nurseries including: Bachman’s Wholesale Nursery & Hardscapes (Farmington, MN), Bailey Nurseries (Newport, MN), Wilson’s Nursery (New Germany, MN) and Gertens Wholesale (Inver Grove Heights, MN).**
- How will you ensure that you can procure the number of trees?
- **Over the past three years, Tree Trust has planted or distributed over 7,000 trees/year using the cadre of wholesale nurseries mentioned above. In addition, Tree Trust currently has a contract grow agreement with Wilson’s Nursery to ensure we are able to meet the demand of our work.**
- What experience do you have in resident notification/engagement?
- **We are very proud of the Right-of-Way planting communication process we have developed with residents. Our approach allows residents to opt in or out of a planting and to request their top three tree species, ensuring they not only accept their tree but genuinely enjoy it. We have found that this sense of choice often leads residents to “adopt” the tree, resulting in better long-term care and maintenance.**

Residents receive a door-hanger notification placed on the storm or front door of the adjacent property. This notification includes all relevant program information, along with a QR code and link to an online form where residents can submit their preferences. For those who are less comfortable with technology, a phone number is provided so they can speak directly with staff.

The Community Forestry Department has successfully implemented this process in South Saint Paul, Saint Louis Park, Brooklyn Park, Mahtomedi, and Roseville. This past year, we further refined the notification procedure by eliminating the need for mailed notices, reducing planning time by marking the curb at the time of notification so residents can clearly see the proposed planting location, and minimizing multiple site-preparation visits. Overall, this approach provides residents with a clear overview of the program and straightforward ways to connect with the staff completing the work.

Item III – Other Charges

- Any other charges for planning, mobilization, etc., not outlined above (lump sum for the whole project of 199 removals, 200 plantings)?
- **Up to an additional \$10,000 lump sum for traffic control, lane closures, crane requirements, etc.**
- Are there any unforeseen conditions that could result in deviation from the above quoted price? If so, what are they and how will these be communicated and negotiated?
- **We do not anticipate conditions that would result in a deviation from the above prices. However, if there are issues that arise, Tree Trust would present the situation to staff to discuss an amendable amendment, if necessary, as soon as feasible.**

FUTURE MEETING AGENDA HIGHLIGHTS

February 9, 2026

February 17, 2026 – Commission Interviews

February 19, 2026 – Commission Interviews

Filling 1 vacancy on the Equity and Inclusion Commission, 3 vacancies on the Finance Commission, 2 vacancies on the Planning Commission, and 1 vacancy on the Public Works, Environment, and Transportation Commission

February 23, 2026 – EDA Meeting

- Recognize recipients of annual Roseville Sustainable Steward Award
- Election of Officers
- Discuss one-time request by Twin Cities Habitat for Humanity regarding Roseville EDA's financial contribution for property acquisition through Roseville Land Trust program
- Discussion regarding housing programs and ongoing EDA funding

February 23, 2026 – City Council Meeting

- Receive presentation from Liz Nowak, Visit Roseville President and CEO
- Approve Minnesota State Patrol Utility Encroachment Agreement
- Accept Donation and Approve Issuance of RFP for planning of possible nature play playground at the Harriet Alexander Nature Center
- Approve 2026 Fireworks Contract
- Public Hearing for Minor Subdivision to create one lot at 987-997 Brenner Ave.

Future Agenda Review - Longer Term Initiatives

8/20/2025

(items that likely require council discussion/action)

<u>Item</u>	<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Discuss penalties for license holders of multiple businesses	Council	3rd/4th Quarter 2025	Liquor/Tobacco License Presumptive Penalties
Roseville Fire role in medical transport	Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses	Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets	Strahan/Council	TBD	PWET will continue to work on issue and report back
Sister City Relationship with Indigenous Tribal Nation	Strahan	TBD	