



City Council Agenda

Monday, March 16, 2026

6:00 PM

City Council Chambers

In accordance with [Minnesota Statutes §13D.02](#) and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Schroeder, Groff, Bauer, Strahan, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:03 p.m. **4. Public Comment**
- 6:08 p.m. **5. Recognitions and Donations**
- 6:13 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:15 p.m. a. Discuss Broadband Franchising
- 6:45 p.m. b. Receive Presentation from Liz Nowak, President and CEO of Visit Roseville
- 7:15 p.m. c. Receive the 2025 Cash Reserve Fund Report and Consider Transfers
- 7:35 p.m. d. Establishing the 2027 Budget Process Calendar
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 7:45 p.m. **9. Approval of City Council Minutes**
- a. Approve Minutes from February 23, 2026 City Council Meeting
- b. Approve Minutes from February 23, 2026 EDA Meeting
- c. Approve Minutes from March 2, 2026 City Council Meeting
- 7:50 p.m. **10. Approve Consent Agenda**
- a. Approval of Payments
- b. Approve 2 Temporary Gambling Permits
- c. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
- d. Approve an Application for Department of Public Safety Pathways to Policing Grant Funds
- e. Approve Amended School Resource Officer Agreement with Roseville Area School for the 2025-2026 School Year.
- 7:55 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
- a. Future Agenda
- 8:05 p.m. **12. Adjourn**

REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 7.a.

Department Approval

City Manager Approval



Item Description: Discuss Broadband Franchising

Background

As part of the recent discussion about the City's legislative priorities and alternative funding source for cable commissions, the possibility of broadband franchising was discussed. On September 25, 2025, the South Washington County Telecommunications Commission (SWCTC), serving the Woodbury area, adopted the first broadband franchise in the State of Minnesota. The franchise agreement was with Intrepid Fiber Networks and provides equal broadband access to all residents of the franchise area and payment of 5% of the gross revenue fee from the provided to the city for use of its rights-of-way.

Attorney Mike Bradley, legal counsel to Nine North, has provided information about broadband franchising generally and how it was implemented in Woodbury (Attachments 1-3). Mr. Bradley represented SWCTC during the franchise negotiations with Intrepid Fiber Networks and will present information about broadband franchising to the City Council at its March 16 meeting. Mr. Bradley's presentation is included as Attachment 4.

Policy Objectives

This informational item relates to the Strategic Plan Priority Area: **Reliable and Sustainable Infrastructure**.

Providing information on broadband franchising helps inform future policy discussions related to **Goal #1: Develop and implement a strategic funding strategy that prioritizes key capital improvements that are planned, regularly assessed and evolve based on city values and changing community needs**. Broadband infrastructure relies on the use of public rights-of-way, and franchise agreements are one tool cities may use to manage private use of public infrastructure.

Applicable Success Indicators:

- Funding strategies are developed and implemented to ensure that Roseville's infrastructure is maintained and updated to a level of service that meets or exceeds the expectations of the community.

Understanding how broadband franchises function also supports the success indicator that funding strategies are developed and implemented to ensure Roseville's infrastructure is

35 maintained and updated to a level of service that meets or exceeds the expectations of the
36 community. Broadband franchise agreements can provide a structured framework for
37 managing broadband infrastructure in the public right-of-way. Franchise agreements also
38 create a potential revenue source tied to that use, helping support the long-term
39 maintenance and management of the city infrastructure.

40
41 **Equity Impact Summary**

42 No equity analysis has been done at this time. If broadband franchising is pursued, an
43 Equity Inclusion Toolkit will be prepared.

44
45 **Budget Implications**

46 None at this time. Approving a broadband franchise will provide Roseville with revenue
47 based on the gross revenues of the broadband provider's customer base in Roseville.

48
49 **Staff Recommendations**

50 Receive a presentation from Attorney Mike Bradley and provide direction regarding
51 pursuing franchise agreements with broadband providers in the City of Roseville.

52
53 **Requested Council Action**

54 Provide direction to staff on steps to take regarding broadband franchising.

55
56 **Prepared by:** Patrick Trudgeon, City Manager

Attachments:

1. M - Broadband Franchising 20251027 (NSCC)
2. Municipal Lawyer - Bradley Broadband Franchising Article from JANUARY-FEBRUARY 2025
3. First Broadband Franchise Ushers in a New Era in Franchising • Bradley Werner, LLC
4. Bradley Broadband Franchising (Roseville) 20260225

57



MEMORANDUM

To: North Suburban Communications Commission
From: Michael R. Bradley
Re: Broadband Franchising
Date: October 29, 2025

Franchise Basics

In simple terms, a franchise is an authorization from a local government entity to a company to use the public rights-of-way to provide services to area residents.

Benefits of Franchising

There are many proven benefits of franchising, such as build-out requirements, customer service standards, compliance with the City's right-of-way standards, the payment of franchise fees, and the provision of other public benefits.

Franchising Authority in this Area

The North Suburban Communications Commission has been delegated the authority to negotiate and manage the cable communications systems on behalf of its member cities. The Commission has administered the franchises for the area for 40+ years.

Broadband is Not a Telecommunications Service

Earlier this year, the U.S. Court of Appeals in a Hobbs Act review of an FCC Order held that broadband is not a telecommunications service. *Ohio Telecom Ass'n v. FCC (In re MCP No. 185)*, 124 F.4th 993 (6th Cir. 2025). This decision has caused cities in Minnesota to reevaluate where broadband-only providers fall under state law. Since broadband is not a telecommunications service under federal law, it is similarly not likely to be under state law. Instead, it is more likely that a broadband system is a "cable communications system." A "cable communications system" is a system that provides "*data, or communications content service*." See Minn. Stat. § 238.02, Subd. 3 and 31. This definition is much broader than a cable television system or "cable system" as that term is defined in federal law. See, e.g. *WH Link, LLC v. City of Otsego*, 664 N.W.2d 390 (Minn. Ct. App. 2003) (OVS provider using internet protocol is a cable communications system). If the City determines that a permit applicant is constructing a cable communications system, it could instruct the applicant to obtain a franchise from the Commission as a prerequisite to issuing permits.

Minnesota's First Broadband Franchise

A similar commission just negotiated and executed the first broadband franchise in the state for the City of Woodbury area. Additional information and links can be found [here](#). More information on the benefits of local franchising can be found [here](#). We would be happy to review this further with any of the Commission's Member Cities and their respective city attorneys.

Bradley Werner, LLC

This is the Way: Equal Access to Broadband Through Municipal Franchising

MICHAEL R. BRADLEY, *Partner, Bradley Werner, LLC, Minneapolis, Minnesota*



The goal of equal access to broadband is not controversial or partisan. Most agree that citizens should have equal access to the same quality of service to broadband; that broadband networks should be built out to serve all citizens over a reasonable time; that there should be reasonable customer service and consumer privacy protections; and price protections.¹ The importance of ensuring equal access to broadband is particularly relevant today as federal and state governments are making historic public grants to improve broadband networks throughout the country.²

Surprisingly, despite historically high public investments, there remain no long-term guardrails to ensure residents receive equal access to the same quality of service, pricing, and consumer protections. While the FCC enacted digital discrimination regulations,³ the FCC likely lacks express authority to implement additional broadband rules.⁴ In an effort to presumptively assert additional regulatory authority over broadband, the FCC reclassified broadband earlier this year.⁵ While this reclassification would have arguably allowed the FCC to develop additional broadband rules, the Sixth Circuit stayed the reclassification, which forecasts the reclassification will likely fail.

Regardless of the outcome of the appeal, local governments are in the best position to ensure equal access to broadband through franchising. If available, local governments must use their existing home rule or statutory authority to franchise broadband.⁶ If necessary, state laws must be amended to clarify municipal authority to

franchise. Broadband is the future of municipal franchising. Local franchising is the way to ensure equal access to broadband.

A Valuable Special Privilege

Generally, a city has the sovereign power delegated by state law to grant a franchise to convey a highly valuable special privilege to corporations to use the scarce public right-of-way to deliver services to a city's residents.⁷ A franchise is a special privilege that allows a franchisee to profit from the use of the public right-of-way in a manner not generally available to the public as a common right.⁸ Without question, broadband providers must have this privilege in order to access the public right-of-way to cost effectively (and profitably) deliver services. Franchisees, in return for this valuable special privilege, pay franchise fees, which is essentially the rent for the use and occupation of the public property.⁹ While organizations like the Free State Foundation suggest that fees are the only policy benefit of franchising,¹⁰

they ignore the value of the privilege to use public rights-of-way¹¹ or how local governments require franchisees to comply with requirements benefiting citizens, as discussed in detail below.

Source of Municipal Franchise Authority

The source of local franchising authority arises from a number of sources including, but not limited to, state law,¹² state constitutions,¹³ municipal charters,¹⁴ and state common law, including state statutory and common law recognition of local authority to manage the public rights-of-way. Local franchising is a sovereign power that resides in the states and is not derived from federal law, including the Communications Act.¹⁵ To the extent the Communications Act does not lawfully restrict or address a particular service, a local government may regulate the service as state law provides.¹⁶ To that end, courts recognize that the Communications Act creates a dual federal-state regulatory structure.¹⁷ Today, broadband is classified under federal law as a Title I information service.¹⁸ Title I does not preempt local franchising of broadband,¹⁹ just as it did not preempt local franchising of cable service when cable service was an information service prior to the passage of the federal Cable Act.²⁰

Earlier in the year, when attempting to reclassify broadband, the FCC once again recognized the dual federal-state regulatory system over communications networks and made it clear that

it would not preempt franchising even if broadband was reclassified to a Title II telecommunications service.²¹ The order states:

We decline requests to categorically preempt all state or local regulation affecting [broadband internet access service] in the absence of any specific determination that such regulation interferes with our exercise of federal regulatory authority. The [Communications] Act establishes a dual federal–state regulatory system in which the federal government and the states may exercise concurrent regulatory authority over communications networks.²²

Additionally, the FCC affirmed other roles typically included in franchises by local governments regardless of the federal reclassification of broadband, such as:²³

- “[G]enerally policing such matters as fraud, taxation, and general commercial dealings.”
- “[P]rotecting consumers from fraud, enforcing fair business practices, for example, in advertising and billing, and generally responding to consumer inquiries and complaints.”
- State Consumer Protection Laws, such as the California Internet Consumer Protection and Network Neutrality Act of 2018.
- Promoting Broadband Affordability Programs.²⁴

Municipal Franchising Success Story

Cities have a long history of protecting citizens through franchising. Through cable franchising, for example, cities have ensured that their residents are served by the cable system over a reasonable period of time with the same quality of service and pricing.²⁵ When necessary, municipal franchising authorities have required cable system upgrades, which resulted in superior broadband offerings compared to phone companies.²⁶ Cable franchises

also have customer service protections and provided for public benefits such as public, educational, and governmental (PEG) access channels. Local cable franchising has undeniably been effective in ensuring universal access, universal pricing, area-wide buildout, and upgrades.²⁷ As local governments explained to the FCC recently:²⁸

For decades, local governments have protected the public interest through franchises and other rights-of-way management tools.²⁹ In the cable franchise context, local governments have required every cable operator to construct its cable system to serve everyone in the municipality, and, later, required system upgrades to ensure the cable system provided an appropriate level of service.³⁰ Local governments have, as required in the 1984 Cable Act, prohibited cable operators from redlining lower income communities.³¹ They have also included important public benefits, such as public, educational and government (PEG) access programming in local franchises to ensure access to local news, information, public meetings, high school sports and events, and more.³²

National and regional organizations agree that municipalities should be a part of the solution to ensuring equal access to broadband. As the League of Minnesota Cities explained in its Digital Discrimination Comments:

Local governments are in the best position to recognize and respond to the needs of their residents. It is simply not possible for the federal government to create a “one size fits all” plan that will ensure efficient access to broadband across the entire country or to prevent or eliminate digital discrimination.”³³

The National League of Cities echoed those comments stating, “Local government, as the level of government

closest to the consumer, is in the best position to identify potential or actual digital discrimination and should take a leading role in preventing and addressing it.”³⁴

The effectiveness of franchising authority has been supported by the FCC in two recent orders. In its Digital Discrimination Order, the FCC adopted the recommendations of the Communications Equity and Diversity Council (“CEDC”), which acknowledged the importance of local franchising.³⁵ The CEDC Recommendations and Best Practices recognized the long-standing efforts of local governments to promote nondiscriminatory access to communications services through franchises and rights-of-way management.³⁶

Continued on page 8



Michael R. Bradley is a partner in the Municipal Telecommunications firm Bradley Werner, LLC. Mike has spent nearly his entire 30-plus year career representing local governments on a wide variety of telecommunications and franchising issues. Mike successfully defended the right of cities to receive cable franchise fees in Oklahoma and also litigated in federal court whether revenues from the provision of internet service should be included in cable franchise fees. He is one of a handful of attorneys in the country that has represented local government clients in the formal cable franchise renewal process. Mike and his firm represented municipal clients in all three FCC Section 621 cable franchising proceedings from 2006 to present, including the recent litigation before the Sixth Circuit. He has also filed in the FCC Digital Discrimination and Cable Pricing dockets. He has drafted and testified on communications legislation in multiple jurisdictions, including the Minnesota Equal Access to Broadband Act in 2024, and is a long-time officer, including past Chair, of the Minnesota State Bar Association's Communications Law Section. Early in his career, he assisted the City of St. Paul in obtaining public funding for a new hockey arena and bringing the NHL back to the State of Hockey. Mike is a graduate of Hamline University School of Law (J.D.) and the University of Minnesota (B.A.) and is admitted to practice before multiple state and federal courts, including the United States Supreme Court.

Broadband *cont'd from page 7***Broadband Franchising Results in Equal Access to Broadband**

Plain and simple, local franchising has a history of success and should be used to ensure equal access to broadband. The following is a sampling of the issues that franchising can address.

Long-Term Protection.

Updating state laws to clearly authorize broadband franchising is particularly important now, as states across the country are about to distribute over \$42 billion in federal grants to broadband companies over the next two years.³⁷ Additionally, the broadband industry is seeking additional public benefits, such as sales tax exemptions for purchasing broadband facilities and government subsidies to serve low-income families.³⁸ Current federal and state programs do not address the long-term interests of residents, which is somewhat shocking considering the hundreds of millions of public dollars being given to the broadband industry. Franchising provides long-term protection.

Equitable Buildout.

Broadband franchising will allow local governments to require reasonable build-out schedules to ensure all residents are served with the same quality of services. The effectiveness of local cable franchising buildout is undeniable. Compare the availability of a standard quality of service throughout the country and it will consistently show the local cable system outperforms the local telephone company. Local governments have required every cable operator to construct its cable system to serve everyone in the municipality, and, later, required system upgrades to ensure the cable system provided an appropriate level of service.³⁹ Additionally, local governments have, as required in the 1984 Cable Act, prohibited cable operators from redlining lower income communities.⁴⁰

Minnesota cities saw this firsthand when granting cable franchises to the local ILEC (incumbent local exchange carrier) phone company. According to the ILEC, to provide cable service to a household, the ILEC needed to be capable of providing a certain minimum broadband download speed. In reviewing build-out data from the ILEC, it became immediately apparent that, unlike the traditional franchised cable operator, the ILEC had an inconsistent, non-universal, quality of broadband service when compared to the cable system. Since local franchising of phone companies was prohibited by state law in Minnesota, local governments were never allowed to require the ILEC to provide universal service across its service territory. When franchising the ILEC's cable service, it was the first time the phone company was required to equitably build out its network with significant investment throughout a city.⁴¹ These provisions resulted in deployment of fiber optic facilities and the availability of cable service and high speed broadband services in all areas of cities, including areas with low income households and historically underrepresented populations.⁴² Franchising ensures broadband systems will be built in a way that serves all residents equally.

Customer Service.

When it comes to broadband service, residents want a local person they can call with service issues and questions about their bills. Cities do that today with cable providers, but not with other broadband providers. There are instances when a broadband provider's service is down, but the customer and the city have no way of communicating with the provider. For example, in one Minnesota city recently, an elderly resident was without service for over six weeks. In another instance, an administrative law judge found that customers of state's largest phone provider, "experienced multiple services outages or disruptions caused

by deficient outside plant or equipment over an approximately four-and-a-half-year period."⁴³ With broadband franchising, customers will have someone advocating for them, there will be standards for response to customers, and there will be consequences for failing to comply.

Through franchising, local governments protect their residents by negotiating and enforcing customer service requirements in cable franchise agreements.⁴⁴ These customer service provisions include call response times, installation response times, late fee restrictions, access channels, electronic programming guide provisions, anti-redlining, and anti-discrimination requirements.⁴⁵ Local governments have supported, and the state of Maine recently adopted, customer service requirements relating to access television and refunds.⁴⁶ Contrast these efforts to the broadband customer in Wisconsin who was told that she could not terminate her service just because she called on a weekend. Franchising will protect these customers with reasonable customer service protections.

In addition to negotiating and enforcing cable franchise customer service provisions, local governments are relied upon by the FCC to participate in consumer protection dockets. Just in the past year, local governments from across the country have supported consumer protection rules at the FCC, and they have also supported digital discrimination rules at the FCC.⁴⁷ Local government Comments and reply Comments were cited favorably by the FCC numerous times in its final Report and Order that adopted digital discrimination rules.⁴⁸

Local government franchising authorities supported All-In Cable Pricing rules to require the disclosure of all cable fees, including some referred to as junk fees.⁴⁹ These fees include extra fees to receive local broadcast channels, sports programming, and even high-definition television service. Once again, local government Com-

ments and Reply Comments were cited throughout the FCC's final Report and Order.⁵⁰ Municipalities have also participated in the development of state Digital Equity Plans.⁵¹ These efforts show that municipalities will protect all residential consumers through broadband franchising. Municipalities have an undeniably successful record of using its franchising authority to protect consumers.

Public benefits.

Receipt of public benefits is another valuable function of franchising. Broadband franchising will allow cities to continue to fund access television and to address other digital adoption and equity programs.⁵² The CEDC recognized this principle, finding that “the privilege of using public assets comes with an obligation to provide a benefit to the public, which includes ensuring that all members of the community have equal access to broadband...”⁵³

For cable franchises, important services, such as public, educational and government (PEG) access programming in local franchises to ensure access to local news, information, public meetings, high school sports and events, and more.⁵⁴ Local broadband franchising will allow local governments to negotiate public benefits to help promote equal access to broadband and to eliminate digital discrimination. Some examples of these public benefits could include computer centers, training on the use of digital services, the next generation of access television, and consumer protections.

The Minnesota Equal Access to Broadband Act

In 2024, the state of Minnesota began exploring the role that franchising can play in ensuring equal access to broadband for all Minnesotans. The Minnesota Equal Access to Broadband Act, HF 4182⁵⁵/SF 4262,⁵⁶ was introduced in the 2024 legislative session. The bill authorized cities to franchise broadband providers, which would ensure

that all their residents will receive the same broadband. It would also allow cities to receive other public benefits such as access TV and promote digital equity. Through an amendment during committee hearings, the bill capped fees to mirror cable fees.

While the bill did not pass this year, it generated significant legislative support. The bill was heard multiple times in the House of Representatives and ultimately added to the House Commerce Policy Omnibus Bill,⁵⁷ which passed out of committee to the House floor where it received its Second Reading on April 4, 2024. The bill was also heard by the State and Local Government Committee in the House and laid over for possible inclusion in the State and Local Government Omnibus Bill.

The Equal Access to Broadband Act enjoyed widespread support from the League of Minnesota Cities, MACTA, NATOA, ACM, the League of Women's Voters, and others, but was opposed by the cable and phone associations and the state Chamber of Commerce. While the Minnesota Equal Access to Broadband Act is fairly technical and Minnesota-centric, it could be a starting point for drafting model broadband franchising legislation for use throughout the country.

Challenges to Municipal Broadband Franchising

The broadband industry raised several challenges to the Minnesota Equal Access to Broadband Act, most of which were self-serving with no factual or legal basis.

Franchise Fees.

Rather than recognizing the valuable special privilege of enjoying access to the public rights-of-way to conduct their business, the broadband industry opposed the Minnesota Equal Access to Broadband Act claiming franchise fees were taxes amounting to a “slush fund” for cities. As shown above, fran-

chise fees are the consideration for the special privilege to use the public right-of-way for private profit.⁵⁸ It is a very valuable privilege that few companies enjoy. Without this privilege, communications companies could not operate their businesses in a cost-effective way. The franchise fees allowed by the Minnesota legislation mirrored the fees currently paid by cable operators. As the Texas Court of Appeals recently recognized, public property – the right-of-way – should not be given away below its fair market value.⁵⁹ No government should give away public property for nominal or no consideration and it is fundamentally fair to require all users to pay franchise fees, not just some.

Stacking.

Opponents to the Equal Access to Broadband Act claimed fees on franchisees would be unfairly “stacked” on providers. One claim was that multiple governmental entities could require a broadband franchise, thus forcing a provider to obtain multiple franchises for the same area. No reasonable reading of the Equal Access to Broadband Act could support that argument. Nevertheless, the bill was amended to clarify that there is one local franchise authority in each city, so there would be no so-called stacking.

Secondly, opponents claimed that fees would be stacked on multiple services provided by individual providers, such as cable and broadband. This stacking argument fails to recognize the valuable privilege of using the public right-of-way.⁶⁰ In rejecting a similar stacking argument, the Texas Court of Appeals held such an argument “would do violence to the concept of consideration, and we are directed to no authority that would compel such an anomalous result.”⁶¹

Impact on Low Income Residents.

The broadband industry presented no solutions to lowering rates for low-income persons, even though the industry

Continued on page 10

Broadband *cont'd from page 9*

would be receiving \$750 million in federal and state broadband grant funding and was requesting additional public benefits for the industry. Instead, the industry claimed that franchise fees will impact low-income residents with higher broadband costs. No credible information was submitted in support of this claim. On the other hand, local governments testified in support of the Equal Access to Broadband Act that local franchising authorities stood up for subscribers in terms of digital discrimination and fair pricing.

Impact on Buildout.

The broadband industry testified that allowing franchising will slow down the build out of broadband and that they would not build to cities that chose to require a franchise. Given the pending billions of dollars of state and federal funding at stake, the argument lacked veracity. The expenditure of \$42 billion of taxpayer dollars would be irresponsible without protecting the long-term interests of residents. Local franchising will encourage and promote more equitable broadband deployment - not less. Only local governments through cable franchising have been able to demand buildout maps and ensure full build out to every neighborhood, home and apartment. In other words, franchising promotes equal access to broadband.

Preemption.

Industry opponents claimed that federal law would preempt the proposed Minnesota Equal Access to Broadband Act. First, the industry claimed the bill would be preempted by the Internet Tax Freedom Act ("ITFA").⁶² The ITFA allows fees for the conveyance of privileges. A franchise grants the privilege of use of the public right-of-way. There is no preemption. Next, industry claimed the bill would be preempted by the FCC's Small Cell Order.⁶³ Since the bill excluded small cell wireless facilities, the Small Cell Order would have no preemptive effect on the bill. Finally,

industry opponents claimed preemption by the FCC's Mixed-Use Rule.⁶⁴ The Mixed-Use Rule has a somewhat tortured history. The original order preempted local governments from regulating noncable services over a cable system.⁶⁵ The legal reasoning behind the Mixed-Use Rule was largely rejected on appeal and the court ruled that regulation of non-cable services of a cable operator is allowed if it is consistent with the federal cable act.⁶⁶ This was also addressed in the bill amendments.

Conclusion

The goal of equal access to broadband is not controversial. The way to obtain the goal is through franchising broadband service providers. Municipal franchising is the best path forward to ensure buildout, quality of service, customer service, privacy protections, fair pricing, and public benefits to address digital adoption and education, all of which residents want and expect. Municipalities have a successful franchising history. Local governments without current statutory or home rule authority should seek legislative change to allow municipal broadband franchising or risk their communities being less competitive and underserved. Franchising is the future and the way to equal access to broadband.

Editor's Note: On January 2, 2025, the Sixth Circuit released *Ohio Telecom Ass'n v. FCC*, 2025 WL 16388, ___ F.4th ___ (6th Cir. 2025), setting aside the FCC's 2024 Safeguarding and Securing the Open Internet Order that reclassified broadband internet access service as a Title II telecommunications service subject to FCC common carrier regulations and net-neutrality restrictions. Citing *Loper-Bright* and the demise of agency deference, the court held that the FCC's reclassification order exceeded its statutory authority and that based on a plain reading of the statute broadband internet access service is a Title I information service. The Court similarly rejected the FCC's reclassification of mobile

broadband. This development makes state initiatives regarding equal access and broadband franchising, neither of which are preempted by the Act or by the Sixth Circuit decision, even more significant.

Notes

1. *See, e.g., City of Minneapolis Digital Opportunity Plan Comments and Qualitative Data to the Minnesota Office of Broadband Development* (June 30, 2023).
2. *See Broadband Equity Access and Deployment Program – Overview*, <https://broadbandusa.ntia.gov/funding-programs/broadband-equity-access-and-deployment-bead-program> (last visited Oct. 30, 2024) ("The Broadband Equity, Access, and Deployment (BEAD) Program, provides \$42.45 billion to expand high-speed internet access by funding planning, infrastructure deployment and adoption programs in all 50 states, Washington D.C., Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands").
3. *See In re Implementing the Infrastructure Investment and Jobs Act: Prevention and Elimination of Digital Discrimination*, Report and Order, 89 Fed. Reg. 4128, GN Docket No. 22-69, 2023 WL 8614401 (rel. Nov. 20, 2023), appeal docketed, *Minn. Telecom. Alliance v. FCC*, No. 24-1179 (8th Cir. 2024) (the "Digital Discrimination Order").
4. *See Mozilla Corp. v. FCC*, 940 F.3d 1, 80-81 (D.C. Cir. 2019) (per curiam) ("Not only is the Commission lacking in its own statutory authority to preempt, but its effort to kick the States out of intrastate broadband regulation also overlooks the Communications Act's vision of dual federal-state authority and cooperation in this area specifically;" *Ohio Telecom Ass'n v. FCC*, Case No. 247000, Document: 51-2 (6th Cir. 2024) (FCC's 2024 Title II broadband reclassification order

stayed, unlikely to succeed on the merits).

5. *See* In re Safeguarding and Securing the Open Internet, Declaratory Ruling, Order, Report and Order, and Order On Reconsideration, FCC 24-52, 89 Fed. Reg. 45404 (Pub. May 22, 2024), appeal docketed, Ohio Telecom Ass'n v. FCC, Case No. 247000, Document: 51-2 (6th Cir. 2024) (Title II reclassification stayed, unlikely to succeed on this merits) ("2024 Open Internet Order").

6. *See, e.g.*, Lincoln Mun. Code Ch. 5.12 (2021).

7. *See* Bank of Augusta v. Earle, 38 U.S. 519, 595, 10 L. Ed. 274, 1839 WL 4294 (1839); State of California v. Central Pac. R. Co., 127 U.S. 1, 41, 8 S. Ct. 1073, 32 L. Ed. 150 (1888); *see also* Village of Blaine v. Ind. Sch. Dist. No. 12, 265 Minn. 9, 121 N.W.2d 183 (1963); Northern States Power Co. v. City of Granite Falls, 186 Minn. 209, 242 N.W. 714 (1932); City of Saint Paul v. Northern States Power Co., 462 N.W.2d 379 (Minn. 1990); Burns, 164 P.3d at 483; 12 McQuillin Mun. Corp. § 34:2 (3d ed.).

8. *See, e.g.*, Burns, 164 P.3d at 483; 12 McQuillin Mun. Corp. § 34:2 (3d ed.).

9. *See* City of St. Louis v. Western Union Tel. Co., 149 U.S. 465, 13 S. Ct. 990, 37 L. Ed. 810 (1893); Burns, 164 P.3d at 483; 12 McQuillin Mun. Corp. § 34:53 (3d ed.).

10. *See, e.g.*, Daniel A. Lyons, *Municipal Broadband Fees Are Bad Law and Bad Policy*, 19 Free State Foundation, No. 39 (Oct. 18, 2024).

11. *See* City of McAllen v. Texas, ___ S.W.3d ___, 2024 WL 4799325, *5 (Tex. Ct. App. Nov. 15, 2024) (for a wireless node, "no case holds that a \$250 statutory fee constitutes sufficient consideration under the gift clause for a good potentially worth \$2,500 if acquired in an arm's-length transaction").

12. *See, e.g.*, Minn. Stat. § 222.37; Minn. Stat. Ch. 238.

13. *See, e.g.*, Okla. Const. art. XV, § 5(a).

14. *See, e.g.*, Philadelphia Home Rule Charter, *available at* https://codelibrary.amlegal.com/codes/philadelphia/latest/philadelphia_pa/0-0-0-262986; Minneapolis, Minnesota, Charter, *available at* https://library.municode.com/mn/minneapolis/codes/code_of_ordinances?no-deld=CH.

15. *See* 12 McQuillin Mun. Corp. § 34:10 (3d ed.); Burns, 164 P.3d at 483.

16. *See* note 4 *supra*.

17. *See, e.g.*, Mozilla, 940 F.3d at 81 (noting "the Communications Act's vision of dual federal-state authority and cooperation" on broadband regulation); ACA Connects America's Commc'ns Ass'n v. Bonta, 24 F.4th 1233 (9th Cir. 2022); City of Eugene v. FCC, 998 F.3d 701, 711 (6th Cir. 2021) (noting that "Congress went out of its way not to suggest that federal law is the fountainhead of all franchisor regulatory authority"); City of Dallas v. FCC, 165 F.3d 341, 345 (5th Cir. 1999) (stating that the 1984 Act "preserve[d] the role of municipalities in cable regulation"); Sprint Telephony Pcs, L.P. v. County of San Diego, 543 F.3d 571, 576 (9th Cir. 2008) (cert. den'd, Sprint Telephony PCS, L.P. v. San Diego Cnty., 557 U.S. 935 (2009)) (noting that "Section 332(c)(7)(A) preserves the authority of local governments over zoning decisions regarding the placement and construction of wireless service facilities..."); CNSP, Inc. v. City of Santa Fe, (10th Cir. 2019) (after the Telecommunications Act of 1996, "local governments retain the authority 'to manage the public rights-of-way'").

18. Nat'l Cable & Telecomms. Ass'n v. Brand X Internet Servs., 545 U.S. 967, 993-96 (2005) (cable internet service is a Title I information service); In re Inquiry Concerning High-Speed Access to the Internet Over Cable & Other Facilities, 17

FCC Rcd. 4798, 4824 ¶ 41 (2002) (cable internet service classified as Title I information service); In re Promoting the Open Internet, Report and Order On Remand, Declaratory Ruling, and Order, 30 FCC Rcd. 5601 (2015) (broadband reclassified as a Title II telecommunications service); In re Restoring Internet Freedom, 33 FCC Rcd. 311 (2018) (broadband reclassified as Title I information service); *Mozilla Corp. v. FCC*, 940 F.3d 1, 18-21 (D.C. Cir. 2019) (per curiam) (Title I reclassification upheld); 2024 Open Internet Order (order reclassified broadband as Title II telecommunication service, stayed on review).

19. *See* Mozilla, 940 F.3d at 75-6 (D.C. Cir. 2019) (per curiam) (FCC local preemption directive vacated); N.Y. State Telecomms. Ass'n v. James, 101 F.4th 135, 140-41 (2nd Cir. 2024).

20. *See* 47 U.S.C. § 152(a); CATV and Community Antenna Systems, 2 F.C.C.2d 725, 6 R.R.2d 1717 (1966).

21. 2024 Open Internet Order, at ¶¶ 265-275.

22. *Id.*, at ¶ 268.

23. 2024 Open Internet Order, at ¶¶ 268-275.

24. *Id.*, at ¶ 275 ("We also clarify that the mere existence of a state affordability program is not rate regulation").

25. *See e.g.*, H.R. Rep. No. 98-934 at 94, reprinted in 1984 U.S.C.C.A.N. 4655, 4731 (From the 1984 Cable Act House Report, "A state may, for instance, exercise authority over the whole range of cable activities, such as negotiation with cable operators; consumer protection; construction requirements; rate regulation or deregulation; the assessment of financial qualifications; the provision of technical assistance with respect to cable; and other franchise related issues—as long as the exercise of that authority is consistent with Title VI."); *see also* Frederick E.

Continued on page 12

Broadband *cont'd from page 11*

Ellrod III & Nicholas P. Miller, *Property Rights, Federalism, and the Public Rights of Way*, 26 SEATTLE U. L. REV. 475 (2003).

26. *See, e.g.*, Comments of the City of Philadelphia, et al., at 7, In re Implementing the Infrastructure Investment and Jobs Act: Prevention and Elimination of Digital Discrimination, GN Docket No. 22-69, <https://www.fcc.gov/ecfs/document/1022165457449/1> (Feb. 21, 2023) (“City of Philadelphia Digital Discrimination Comments”).

27. *See e.g.*, City of Philadelphia Digital Discrimination Comments at 7; Comments of the League of Minnesota Cities, at 2; In re Implementing the Infrastructure Investment and Jobs Act: Prevention and Elimination of Digital Discrimination, GN Docket No. 22-69, at 2, <https://www.fcc.gov/ecfs/document/10222116501122/1> (Feb. 21, 2023) (“League of Minnesota Cities Digital Discrimination Comments”).

28. *Id.*

29. *See, e.g.*, City of St. Louis v. Western Union Tel. Co., 148 U.S. 92 (1893) (upholding regulations of telegraph company’s use of rights-of-way); Comments of the City of Philadelphia, et al., In re Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984, as amended by the Cable Television Consumer Protection and Competition Act of 1992, MB Docket No. 05-311, at 9-12, <https://www.fcc.gov/ecfs/document/11141552701020/1> (November 14, 2018). (“City of Philadelphia 621 Comments”).

30. *See, e.g.*, 47 U.S.C. § 546(b)(2); Northwest Suburbs Cable Communications Commission Cable Franchise Ordinance with King Videocable Company - Minnesota, Section 5.4 (Upgrade of Home Subscriber Network) (November 20, 1997).

31. *See* 47 U.S.C. § 541(a)(3) (“In awarding a franchise or franchises, a franchising authority shall assure that access to cable service is not denied to any group of potential residential cable

subscribers because of the income of the residents of the local area in which such group resides.”)

32. *See, e.g.*, City of Philadelphia 621 Comments, at 9; National Association of Telecommunications Officers and Advisors, et al. Comments, In re Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984, as amended by the Cable Television Consumer Protection and Competition Act of 1992, MB Docket No. 05-311, at 10 (Nov. 14, 2018) (“NATOA 621 Comments”).

33. League of Minnesota Cities Digital Discrimination Comments, at 2.

34. National League of Cities Digital Discrimination Comments, In re Implementing the Infrastructure Investment and Jobs Act: Prevention and Elimination of Digital Discrimination, GN Docket No. 22-69, at 1 (Feb. 21, 2023).

35. *See* Digital Discrimination Order, at ¶¶ 175-178.

36. Recommendations and Best Practices to Prevent Digital Discrimination and Promote Digital Equity Submitted to the Federal Communications Commission by the Working Groups of the Communications Equity and Diversity Council, at 31, <https://www.fcc.gov/sites/default/files/cedc-digital-discrimination-report-110722.pdf> (Nov. 7, 2022).

37. *See* note 2 *supra*.

38. *See e.g.*, Joe Supan, *Could the Election Revive the Affordable Connectivity Program?*, CNET, <https://www.cnet.com/home/internet/could-the-election-revive-the-affordable-connectivity-program/> (last visited October 30, 2024).

39. *See, e.g.*, 47 U.S.C. § 546(b)(2); Northwest Suburbs Cable Communications Commission Cable Franchise Ordinance with King Videocable Company - Minnesota, Section 5.4 (Upgrade of Home Subscriber Network) (November 20, 1997).

40. *See* 47 U.S.C. § 541(a)(3) (“In awarding a franchise or franchises, a franchising authority shall assure that

access to cable service is not denied to any group of potential residential cable subscribers because of the income of the residents of the local area in which such group resides.”)

41. An example of the equitable buildout language stated in part:

The Parties agree that the following is a reasonable build-out schedule taking into consideration Grantee’s market success and the requirements of Minnesota state law.

(i) **Complete Equitable Build-Out.**

Grantee aspires to provide cable service to *all households* within the City by the end of the initial term of this Franchise. In addition, *Grantee commits that a significant portion of its investment will be targeted to areas below the median income in the City.*

(ii) Initial Minimum Build-Out Commitment. Grantee agrees to be capable of serving a minimum of fifteen percent (15%) of the City’s households with cable service during the first two (2) years of the initial Franchise term, provided, however that Grantee will make its best efforts to complete such deployment within a shorter period of time. *This initial minimum build-out commitment shall include deployment to households in every Ward in the City and to a significant number of households below the medium income in the City.* Nothing in this Franchise shall restrict Grantee from serving additional households in the City with cable service; ...

See A Cable Television Franchise Agreement Between City of Minneapolis, Minnesota and Qwest Broadband Services, Inc., D/B/A CenturyLink, City of Minneapolis Code of Ordinances, Appendix H, Chapter 2, Section 1.2 (2014) (emphasis added).

42. *See* City of Philadelphia Digital Discrimination Comments, at 8-9 (City of Minneapolis, the Northwest

Suburban Cable Communications Commission, North Metro Telecommunications Commission, and South Washington Telecommunications Commission all approved franchises with similar equitable buildout provisions with similar results).

43. *See* In re Formal Complaint Regarding the Services Provided by the Qwest Corporation d/b/a CenturyLink in Minnesota, on Behalf of the Communications Workers of America, MN-PUC Docket No. C-20-432, at 23 (Mar. 13, 2024).

44. *See, e.g.*, NSCC Digital Discrimination Reply Comments, at 2.

45. City of Philadelphia Digital Discrimination Comments, at 7, NSCC Digital Discrimination Reply Comments of the NSCC, at 2.

46. *See* An Act to Ensure Nondiscriminatory Treatment of Public, Educational and Governmental Access Channels by Cable System Operators, 2019 Me. Laws 469 (codified at Me. Stat. tit. 30-A, §§ 3008(5), (7), 3010(5A), (5B), (5C)); *NCTA v. Frey*, 7 F.4th 1 (1st Cir. 2021) (Maine law upheld).

47. *See, e.g.*, City of Philadelphia Digital Discrimination Comments, at 20-21.

48. *See* Digital Discrimination Order.

49. *See, e.g.*, City of Oklahoma City et al. Comments, at 4-6, In re All-In Pricing for Cable and Satellite Television Service, FCC 24-29, MB Docket No. 23-203, <https://www.fcc.gov/ecfs/document/107312541918310/1> (July 31, 2023); City of Oklahoma City et al. Reply Comments, at 3-5, <https://www.fcc.gov/ecfs/document/108291549807734/1> (Aug. 29, 2023).

50. *See* In re All-In Pricing for Cable and Satellite Television Service, FCC 24-29, MB Docket No. 23-203 (Rel. March 19, 2024).

51. *See, e.g.*, City of Minneapolis Digital Opportunity Plan Comments to the Minnesota Office of Broadband Development (June 30, 2023).

52. *See* City of Philadelphia Digital

Discrimination Comments, at 7, NSCC Digital Discrimination Reply Comments, at 3.

53. Recommendations and Best Practices to Prevent Digital Discrimination and Promote Digital Equity Submitted to the Federal Communications Commission by the Working Groups of the Communications Equity and Diversity Council November 7, 2022, at 35 (<https://www.fcc.gov/sites/default/files/cedc-digital-discrimination-report-110722.pdf>).

54. *See, e.g.*, City of Philadelphia 621 Comments at 9; NATOA 621 Comments at 10.

55. Minn. H.F. No. 4182 (2024), <https://www.revisor.mn.gov/bills/bill.php?b=house&f=HF4182&ssn=0&y=2024>.

56. Minn. S.F. No. 4262 (2024), <https://www.revisor.mn.gov/bills/bill.php?f=S-F4262&y=2024&ssn=0&b=senate>

57. Minn. H.F. No. 4077 (2024) (Article 4, Sections 1-11), https://www.revisor.mn.gov/bills/text.php?number=HF4077&type=--bill&version=1&session=ls93&session_year=2024&session_number=0&format=pdf.

58. *See* notes 9 and 11 *supra*.

59. *See* City of McAllen, at ___, 2024 WL 4799325, *5 (Tex. Ct. App. Nov. 15, 2024) (consideration must be sufficient).

60. *See* notes 9 and 11 *supra*.

61. *See* City of McAllen, at ___, 2024 WL 4799325, *8 (Tex. Ct. App. Nov. 15, 2024).

62. *See* 47 U.S.C. § 151, note. The “taxes” prohibited in the ITFA “do[] not include any franchise fee or similar fee imposed by a State or local franchising authority, pursuant to [the Cable Act], or any other fee related to obligations or telecommunications carriers under the Communications Act of 1934[,]” nor do “taxes” include “fee[s] imposed for a specific privilege, service, or benefit conferred” by a governmental entity, such as the privilege of using local

assets.

63. *See* Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Deployment, Declaratory Ruling and Report and Order, 33 FCC Rcd. 9088 (2018).

64. *See* In re: Section 621(A)(1) of the Cable Communications Policy Act of 1984 as Amended by the Cable Television Consumer Protection and Competition Act of 1992, 34 FCC Rcd. 6844 (2019); 47 CFR § 76.43 (Mixed-Use rule).

65. *Id.*

66. *City of Eugene v. FCC*, 998 F.3d 701, 710 (6th Cir. 2021).



**2025 MID-YEAR
SEMINAR APRIL 25 –
APRIL 28, 2025
WASHINGTON, D.C.**



Minneapolis/St. Paul

(651) 379-0900

Chicago

(847) 510-5999

Attorneys ▾

Practice Areas ▾

Contact

Blog



First Broadband Franchise Ushers in a New Era in Franchising

Sep 29, 2025 — by Michael Bradley in Broadband, Municipal

Summary

The South Washington County Telecommunications Commission adopted the first broadband franchise in Minnesota. A broadband franchise is vastly superior to mere permitting. A broadband franchise, unlike a permit, addresses multiple issues that benefit residents and consumers, such as buildout standards, customer service standards, senior and disabled person discounts, system performance standards, consideration for use of public property, and many other public benefits.

The [South Washington County Telecommunications Commission](#) (SWCTC) has adopted the first [local broadband franchise agreement](#) in Minnesota. The agreement with [Intrepid Fiber Networks](#) was approved at the SWCTC [meeting on September 25, 2025](#). This is the future of franchising and communications. It secures future-proof digital infrastructure for the [City of Woodbury](#) area.

The franchise grants Intrepid the privilege to construct an open access Fiber-to-the-Home (FTTH) cable communications system in the City of Woodbury. This franchise marks a new era in franchising for local governments in Minnesota. SWCTC showed how local governments can protect the public rights-of-way, while securing important protections for its residents.

I. Franchising Superior to Permitting

Franchising is fundamentally different from standard right-of-way permitting. While permitting generally dictates how a construction project is executed (e.g., pavement repair, traffic control), franchising provides a formal, binding contract that guarantees specific public benefits in exchange for the use of public real estate.

The SWCTC's track record of protecting area residents, spanning four decades, is proof of the effectiveness of local franchising. The SWCTC's long-time attorney, Mike Bradley of Bradley Werner, LLC, detailed the Commission's history of success:

"For over 40 years this commission has franchised cable communication systems on behalf of its member cities and their residents."

The first franchise granted by the SWCTC was in 1983. Bradley then summarized the overwhelming success of this approach:

"Through franchising, the Commission oversaw a company with initially no presence in the public right of way and no customers, and we saw that company start up and ultimately become the most robust cable communication system in the area."

Franchising by the SWCTC has also resulted in many tangible benefits benefiting residents. The success of local franchising should come as no surprise. It was a predicted outcome when the legislature decided cable communications systems should be regulated at the local level, moving away from state regulation of legacy phone systems. Bradley explained, that through local franchising:

"This Commission has made certain of many things that benefit residents, including having all residents having service, having buildout obligations, making sure all residents were covered, making sure the communication system was upgraded to meet community needs, enforcing customer service standards... and, we shouldn't forget, also developing a robust community media center in what is now TrueLens Community Media."

In short, franchising ensures that local governments retain the authority to hold providers accountable for key community objectives. This power is lost under mere permitting.

II. Summary of the SWCTC Broadband Franchise

The franchise granted to Intrepid Fiber Networks is a modern model for local governments authorizing open-access fiber optic cable communications systems in their jurisdictions. Key provisions secured by the SWCTC on behalf of its member city include:

Not Exclusive. The SWCTC is allowed to franchise other broadband providers serving its member cities.

Equal Access to Broadband. The franchise mandates that Intrepid provide equal access to broadband to all residents. This ensures the same quality of service to all homes and businesses in the franchise area.

Open Access System. Intrepid will build the network as a wholesale provider. Other franchised retail service providers will operate on this single, robust network, fostering competition in services and pricing for residents.

Authorization for Open Access Service Providers. All open access service providers using the Intrepid system will be allowed to sign on to this master franchise by signing a Joinder Agreement. This will allow users of the system to sign the Joinder Agreement and start providing service immediately.

Buildout Obligation. Intrepid must essentially complete construction of the entire city over a 5-year period. They must also ensure access across the entire jurisdiction.

Financial Consideration. Intrepid has agreed to pay a 5% gross revenue fee. This payment is for the privilege to use the public rights-of-way. It secures a long-term revenue source for the community.

Public Benefits & Protections. The agreement secures commitments for free or discounted broadband services for government facilities. It ensures the provision of dark fiber under certain conditions. It also includes a provision for a discount of no less than 10% for seniors and disabled persons.

III. Prompt Action by the Commission

Crucially, the SWCTC demonstrated that local franchising is an expeditious process. The SWCTC moved rapidly to review the franchise application, hold a public hearing, and negotiate and approve the agreement. When an applicant is serious about serving a community, local franchising does not create any unnecessary delay.

The Commission acted to approve the franchise just **59 days** from the date they received Intrepid's application. Franchise negotiations themselves were completed in **less than three weeks**. Bradley addressed critics of local regulation directly, stating:

"Any suggestion that local government is a barrier to entry is not based in reality. This commission acted, and acted very timely."

The SWCTC's successful and prompt process ensures that a local body of government will be "looking out for our interests." It protects residents' rights and ensures all residents have equal access to broadband.

Bradley Werner, LLC

[Michael Bradley](#) and [Nancy Werner](#) are nationally recognized and respected local government attorneys. Our firm is dedicated to representing local governments on [broadband](#), cable, telecommunications, utilities, and right-of-way management issues. We have decades of experience representing municipalities on communications and utilities matters.

← [Previous: Assistance Available to Access Broadband and Phone Services](#)

Search Our Prior Blog Posts

Search by Category

Subscribe

Subscribe to get our the latest blog posts in your inbox.

mike@bradleywerner.com

Subscribe

Minneapolis/St. Paul

Office and Mailing Address

2145 Woodlane Drive, Suite 106
Woodbury, MN 55125
(651) 379-0900



Chicago

Mailing Address

1101 Davis Street #1822
Evanston, IL 60204
(847) 510-5999

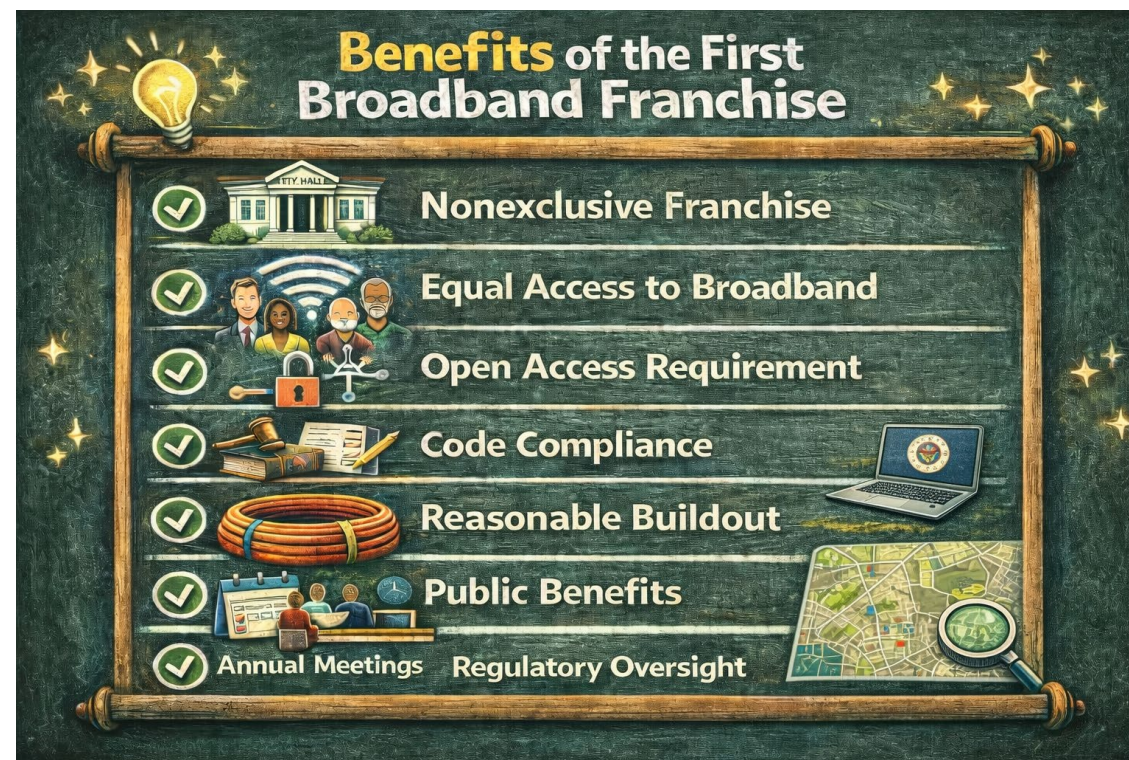
Minnesota's First Broadband Franchise



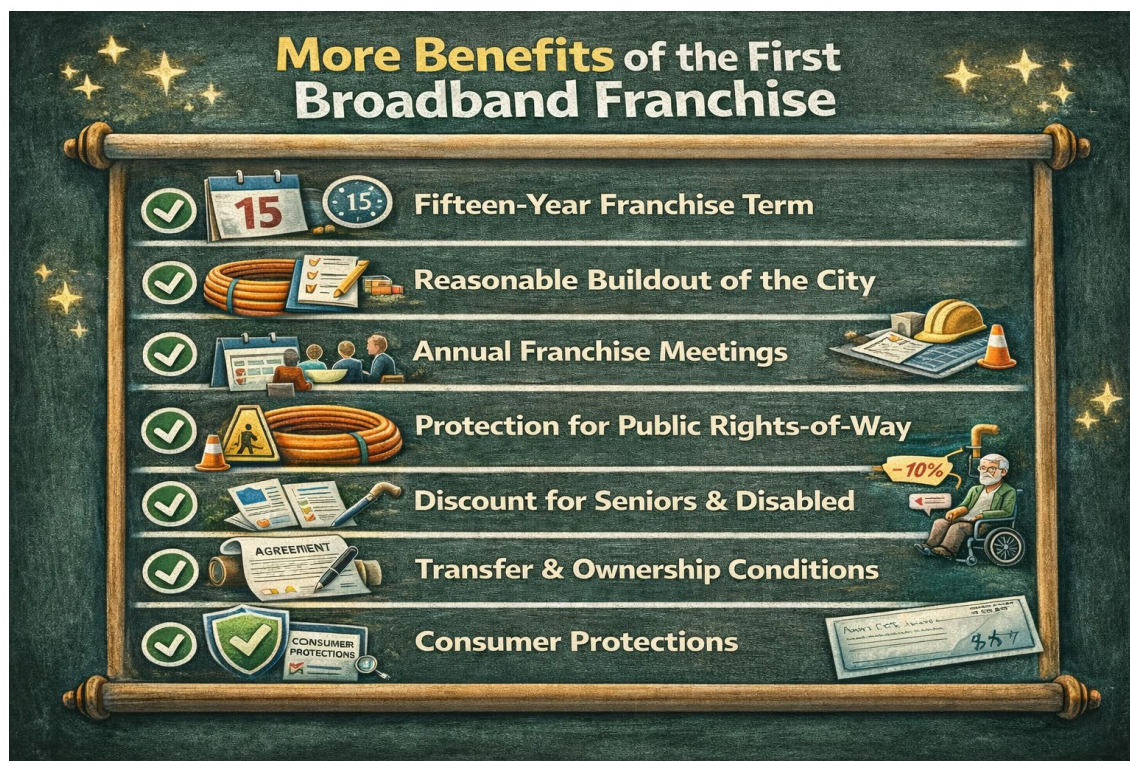
➤ Additional information and links can be found [here](#).

Benefits to City and Residents

- Nonexclusive Franchise.
- Broadband Franchise.
- Compliance with City Code.
- Equal Access to Broadband.
- Open Access Service Provider Franchise Requirement.
- 15-Year Term.
- Reasonable Buildout of the City.
- Annual Meetings.



More Benefits to City and Residents



- Transfer of Ownership.
- System Quality and Performance.
- Reporting Requirements.
- Customer Service.
- Disabled and Senior Discount.
- Consideration.
- Security, Indemnification, and Insurance.
- Liquidated Damages.

Franchising 101

➤ Franchise Basics

- In simple terms, a franchise is an authorization from a local government entity to a company to use the public rights-of-way to provide services to area residents.

➤ Franchising > Permitting

- The benefits in the first broadband franchise are far superior to permitting.
- See Summary [here](#).



Reassessing Broadband

- Fresh Look at Broadband Franchising
- *Ohio Telecom Ass'n v. FCC (In re MCP No. 185)*, 124 F.4th 993 (6th Cir. 2025).
 - Broadband is not a Telecommunications Service – Under Federal Law
 - Post *Loper Bright* decision
- *Charter v. Lange*, 903 F.3d 715 (8th Cir. 2018); *Vonage v. MN-PUC*, 290 F.Supp.2d 993 (D. Minn. 2003), aff'd on other grounds, 394 F.3d 568 (8th Cir. 2004)
 - “Minnesota may not regulate an information service provider such as Vonage as if it were a telecommunications provider”
- Reevaluate State Law Applicable to Broadband
 - Cable Communications System
 - Telecommunications ROW User



Decision Making on Franchising



- **Review City Charter Authority** (if applicable)
 - May provide additional broad authority to franchise in addition to statutory authority
- **Review State Statutory Authority**
 - Cable Communications System v. Telecommunications ROW User
- **Review Benefits and Risks with Management**
- **Refer Franchising to North Suburban Communications Commission**

Common Broadband Franchise Questions

- What if our city already started issuing permits?
 - Explain the new law
 - Next Construction Season Every BB company will need a franchise
- What about Comcast/Charter/Mediacom/Midco?
- What about Lumen?
 - Quantum Fiber
- What about Forged Fiber 37, LLC?
 - Purchasing Lumen's mass markets fiber assets



This Photo by Unknown Author is licensed under [CC BY-SA-NC](#)



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 7.b.

Department Approval

City Manager Approval



Item Description: Receive Presentation from Liz Nowak, President and CEO of Visit Roseville

Background

Visit Roseville, a destination marketing organization, promotes leisure tourism and business travel to Roseville. Visit Roseville was created in 1998 (as Roseville Visitors Association) and is funded by a local lodging tax of 3% for persons renting a hotel room in Roseville as governed by [Chapter 308](#) of City Code.

Liz Nowak, President and CEO of Visit Roseville, will present the Visit Roseville 2025 Annual Report and preview their 2026 marketing plan at the March 16, 2026 City Council meeting. The presentation materials are included as Attachments 1 and 2.

Policy Objectives

Not applicable.

Equity Impact Summary

Not applicable.

Budget Implications

Not applicable

Staff Recommendations

Staff recommends receiving the presentation.

Requested Council Action

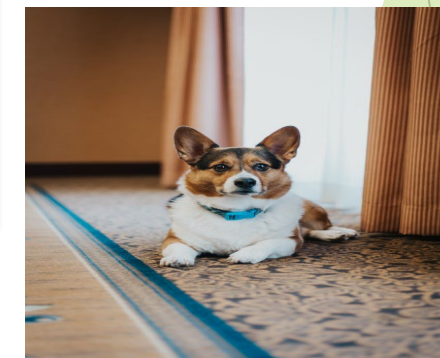
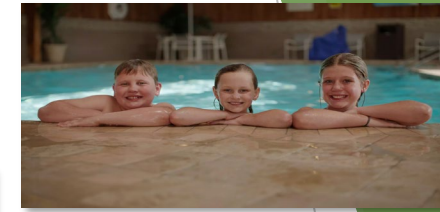
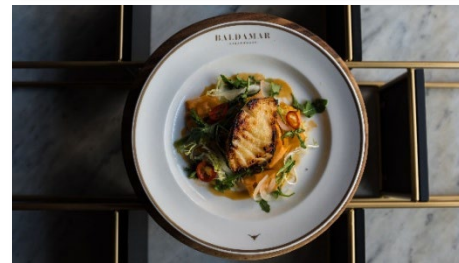
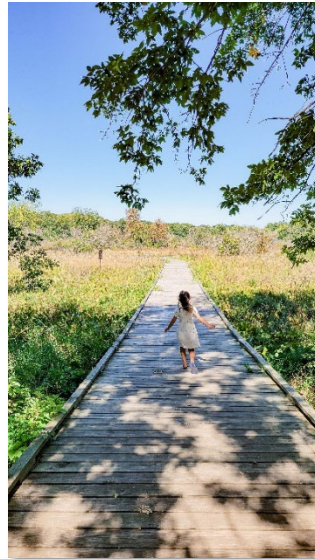
The City Council should receive the presentation.

Prepared by: Patrick Trudgeon, City Manager

Attachments:

1. 2025 Annual Recap for City Council
2. 2026 Visit Roseville Marketing Plan for City Council

2025 ANNUAL REPORT



VISION

Transform our community by promoting Roseville as a place to work, play and stay

MISSION

Perfectly Positioned to bring people together into a welcoming and vibrant community

YEAR IN REVIEW



2025 was a year of strong momentum and meaningful progress for our organization. Even as our team moved from four staff members to three, we stayed busy and focused on supporting Roseville’s travel and tourism community. Through creative promotions, strong partnerships, and community-focused events, we continued to showcase Roseville as a welcoming and easy-to-access destination for both visitors and residents.

Throughout the year, we emphasized experiences that brought people together and highlighted a sense of place. Travel and Tourism Week was marked by a citywide Sticker Quest, with local businesses helping distribute free stickers and promote a fun, social-media-driven hunt. We also hosted our first Earth Day Clean Up, working alongside Roseville hotel properties to give back in a hands-on and visible way. Our efforts continued to support signature attractions and events such as Back to the 50’s and the Minnesota State Fair. Seasonal campaigns rounded out the year, from October MEA staycation promotions to a Girls’ Getaway Weekend in December with former MyTalk favorites Lori & Julia.

Looking ahead, we are excited to build on this momentum in 2026. Plans include the launch of a Skate & Stay promotion in January, our first-ever Roseville Restaurant Week benefiting Every Meal, the return of the popular Sticker Quest, and a renewed Roseville in Bloom. Together with our hotel partners, local businesses, and community collaborators, these initiatives position us well for another year of driving visitation and strengthening Roseville’s tourism economy.

Board of Directors

Chair:

Dan Owens

Olsen Thielen

Pat Trudgeon
Lara Hughes
Lisa Crain
Brad Kusper
Melissa Gepp
Sahil Taneja
Wayne Groff
Samantha Miller

City of Roseville
MN State Fair
Rosedale Center
Hampton Inn
TPI
Dunkin’ (term expired 10/25)
City Council
DoubleTree by Hilton

Visit Roseville

Liz Nowak
Shannon Thomasser
Melisa Fournier

President/CEO
VP Visitor Experience & Community Engagement
Marketing Manager

Executive Summary

5,744,052

IMPRESSIONS

The number of times your ads were seen.

84,136

INTERACTIONS

The number of times people interacted with your ads
(clicks, video views, comments, etc.).

8,264

CONVERSIONS

The number of times someone took one of our key website
actions after being exposed to paid media.



THE L&S DEBRIEF

Highlight #1

Our paid media generated over 8,000 conversions during the length of the campaign, with 95% attributed to Click-Attraction Interest and Click-Lodging Interest. This indicates our messaging was effective in driving visitor engagement and lodging interest.

Highlight #2

Three studio videos were boosted as part of our paid media campaign. These include "Hidden Gems, Patio Season and Cozy Morning". The studio videos performed exceptionally well across Facebook & Instagram, achieving a 53.84% engagement rate. The "Hidden Gems" video was the top performing asset, delivering the highest CTR (4.90%) and highest ER (59%) among the three videos. Overall, studio videos accounted for 68% of all social engagement for this campaign.

Highlight #3

Zartico data indicates slight year-over-year increase across multiple KPIs during the campaign timeframe. These include revenue, occupancy, demand, revPAR and average stay value.

Website Traffic

178,978
Views
▲ 15.33%

The total number of times your website pages were viewed

88,091
Active users
▼ -5.71%

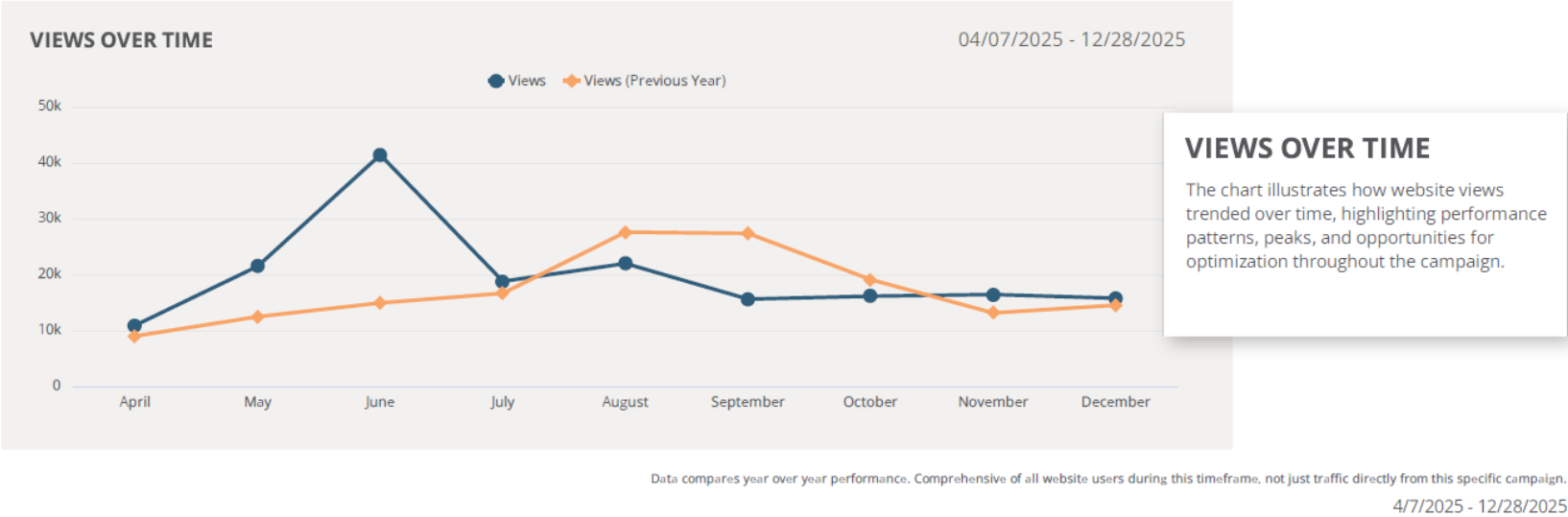
The number of unique people who engaged with your website

87,483
New users
▼ -7.01%

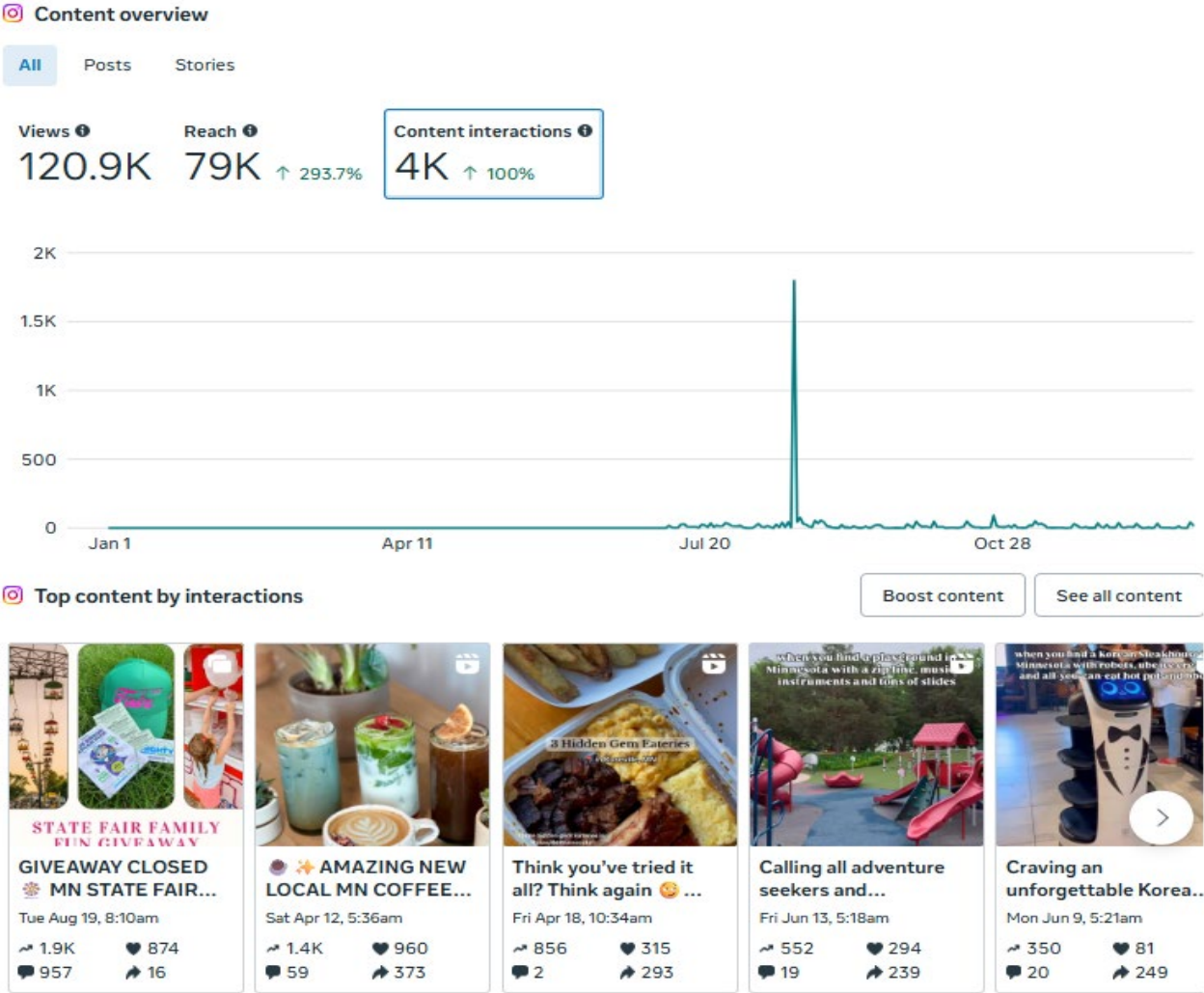
The number of people who visited your website for the first time

0:35
Average Engagement Time per Session
▲ 39.63%

How long website visitors are engaging with your website content



SOCIAL MEDIA STATS (Instagram)



SOCIAL MEDIA STATS (Facebook)



National Travel and Tourism Week

- ▶ In May 2025, Visit Roseville launched a fun, interactive marketing campaign designed to highlight the city's iconic locations while engaging visitors and residents alike. The "Sticker Quest" promotion invited participants to collect free stickers at participating local businesses, including Showtime Coffee, Namaste Brows & Boutique, and the OVAL Skating Center.
- ▶ This campaign successfully drove foot traffic and increased awareness for local businesses, encouraging visitors to explore Roseville's diverse offerings. Each location was featured across Visit Roseville's social media channels and website, amplifying the campaign's reach and connecting the community in a fun and memorable way.
- ▶ The "Sticker Quest" promotion combined creativity, strategic marketing, and community engagement, making it an innovative approach to driving tourism and supporting local businesses. It demonstrated how a small, well-executed promotion can have a meaningful impact on both visitors and the local economy.



Sticker Quest Pick-up Locations:

Activate
 Dunkin'
 Edible Arrangements
 Namaste Brows and Boutique
 Par365
 Showtime Studio & Coffee
 Smash Park
 OVAL Skating Center



Creative Highlights

Summer 2025

Facebook & Instagram Automatic Placement



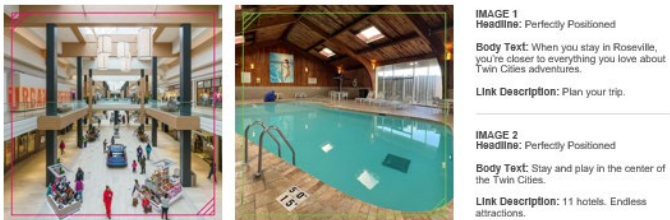
Amtrak Location Display



Website Retargeting Display



Website Retargeting Social



Summer Highlights

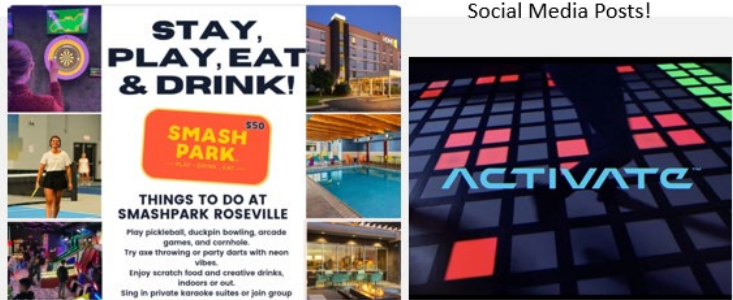
2025

Roseville Visitors Guide

New Visitor Guides are available now!



Social Media Posts!



Blog Highlights



Jun 11, 2025

A Family-Friendly Summer Itinerary

Our list of hotels for your family adventure weekend all offer indoor pools and free breakfast and parking, so parents can relax and kids can burn ...

[LEARN MORE](#)



Jun 4, 2025

12 Best Patios for Summer

Centro blends casual dining with zesty flavors and creatively crafted cocktails in a vibrant atmosphere. Whether you're indulging in their ...

[LEARN MORE](#)



Jul 29, 2025

Free & Fun: Budget-Friendly Activities in Roseville, MN

Looking for fun that won't break the bank? Roseville, MN is packed with free and low-cost activities perfect for families, solo explorers, or anyone ...



Jun 16, 2025

What to Do at the Minnesota State Fair in 2025

The Minnesota State Fair is always innovating and adding new things to do, so whether you're an old timer or a fair newbie, you can discover ...



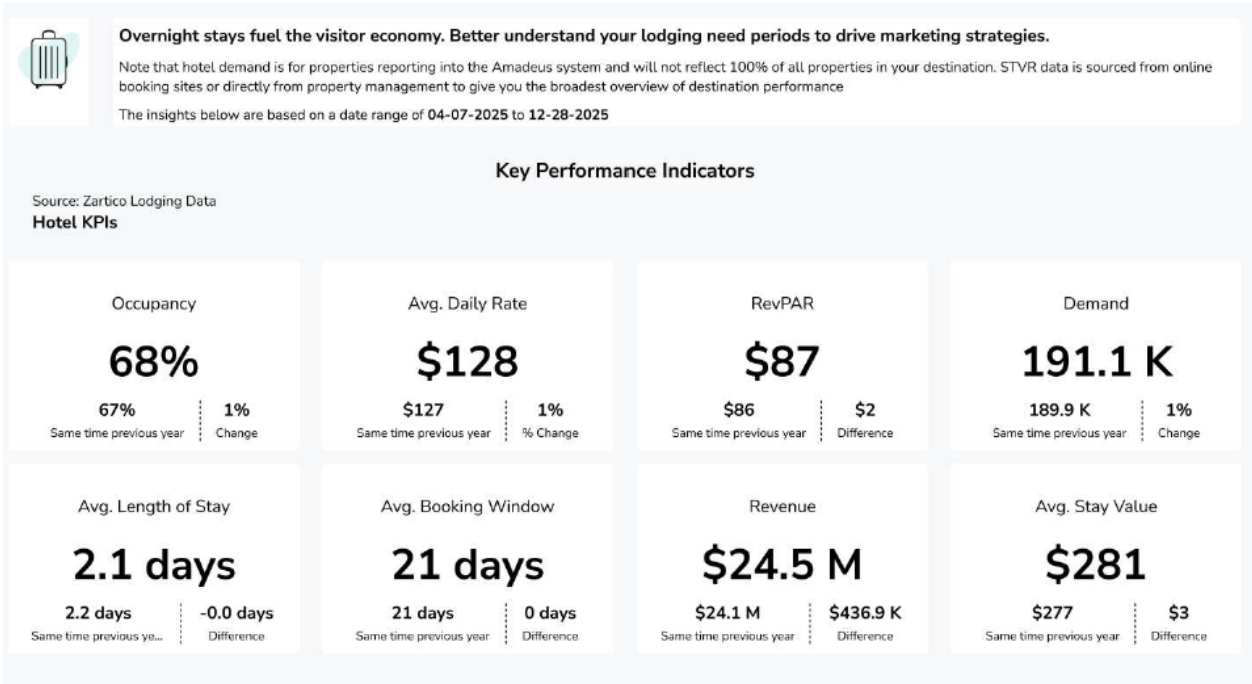
Jun 16, 2025

Minnesota State Fair: How to Save Money, Plus Where to Stay & Park

The Minnesota State Fair is one of the highlights of summer and we couldn't be more excited for it.

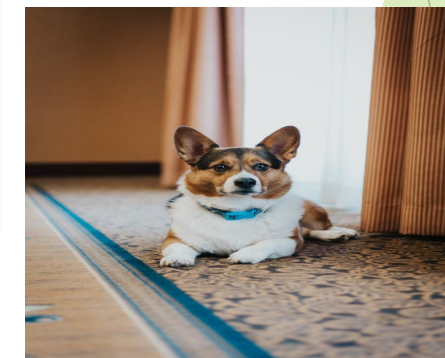
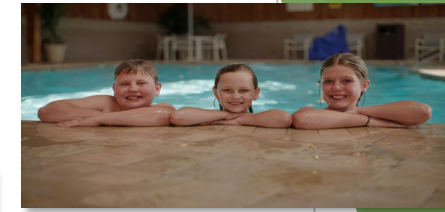
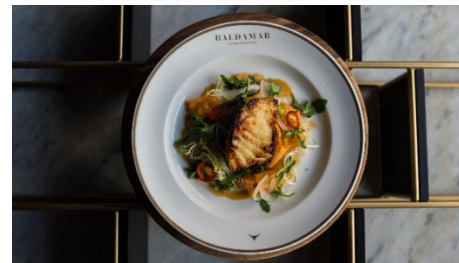
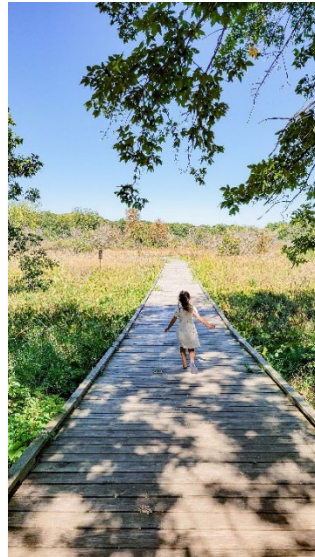
Lodging Insights

The data belows includes lodging data from Zartico, comparing the period when paid media was active (4/7/2025 - 12/28/2025) to the same timeframe in the previous year. Some key highlights include the total hotel occupancy increasing a percentage point and a \$436.9K increase in total revenue.



4/7/2025 - 12/28/2025

2026 Marketing Plan



VISION

Transform our community by promoting Roseville as a place to work, play and stay

MISSION

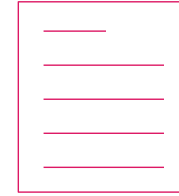
Perfectly Positioned to bring people together into a welcoming and vibrant community

2026 Strategy & Tactics

Tell the Roseville Story

Strengthen Roseville's identity as a welcoming, centrally located destination.

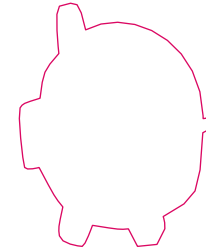
- Highlight Roseville's "perfectly positioned" location between Minneapolis and St. Paul
- Promote unique attractions, dining, shopping, and year-round experiences
- Share authentic stories that appeal to visitors, residents, and meeting planners alike



Drive Visitation & Economic Impact

Support local hotels and businesses by attracting overnight visitors.

- Focus on leisure travel, group business, sports, and events
- Increase hotel demand during shoulder and off-peak periods
- Track and communicate tourism's economic impact to the community



Build Strong Partnerships

Bring people together through collaboration and shared success.

- Work closely with hotels, businesses, city partners, and regional organizations
- Leverage partnerships with metro destinations and Explore Minnesota
- Ensure tourism growth supports community priorities and quality of life

Deliver Smart Marketing

Reach the right audiences with thoughtful, data-informed marketing.

- Invest in digital marketing, content creation, and storytelling
- Promote Roseville as an inclusive and welcoming destination for all
- Use data and insights to maximize return on investment

Strengthen the Organization

Position Visit Roseville for long-term success.

- Practice strong governance and responsible financial stewardship
- Measure performance and adapt strategies as needed



Roseville Restaurant Week

March 1-7, 2026



Objectives:

- ▶ Increase visibility and visitation to Roseville restaurants (free for all Roseville restaurants)
- ▶ Highlight the city's ethnic cuisine, locally owned establishments, and signature dining
- ▶ Strengthen partnerships with local restaurants and hospitality businesses
- ▶ Drive overnight stays and extended visits during the event period

Key Components:

- ▶ Curated prix-fixe menus and specials
- ▶ Marketing campaigns across digital, social, and partner channels
- ▶ Collaborations with food influencers
- ▶ Restaurant Week passport or incentive program to encourage multi-stop dining

Roseville Restaurant Week (Revised)

- ▶ Postponed launch by one month and shifted messaging.
- ▶ Visit Roseville is proud to partner with Every Meal, a local nonprofit dedicated to fighting child hunger in our community and throughout Minnesota.
- ▶ Based on community input, we moved away from app-based promotion to create a more welcoming, low barrier experience.
- ▶ Rather than donating a \$1 to Every Meal for every check-in, Visit Roseville to make donation.
- ▶ Every Meal's QR code and website link will be featured on www.visitroseville.com, making it easy for guest to learn more or get involved.
- ▶ 21 restaurants have signed on to participate.

Eat out. Enjoy more. Support local!



Sticker Quest 2.0

National Travel & Tourism Week - May 2026

Featuring free Roseville-themed collectible stickers placed throughout the city.

Building on last year's hit stickers (e.g., the OVAL Skating sticker, First Target, Richard Dean Anderson/MacGyver, and more).

Social media campaign inviting visitors to share their rose finds and sticker discoveries.

Roseville in Bloom: ReBloom (Summer 2026)

A refreshed celebration of the Roseville in Bloom sculptures, 20 original 6.5-foot roses installed throughout the city. Since the program's launch, 18 remain in Roseville.

Objectives:

- Reintroduce the Roseville in Bloom trail as a signature, family-friendly FREE attraction.
- Increase exploration of Roseville's hotels, attractions, and parks.
- Reinforce Roseville's brand identity and community pride.

Key Components:

- Launch of an interactive online map showcasing all rose locations.
- Repainting and repairs to restore sculptures as needed.
- Bandwango App and giveaways



Target Audience

- ▶ Leisure Travelers: Families and individuals seeking weekend getaways and local attractions
- ▶ Focus on drive market. Duluth, Southern MN (Rochester/Mason City), Northwest MN (Fargo/Moorehead DMA), Wisconsin (Milwaukee/Madison) and western Wisconsin (Eau Claire), Iowa (Ames, Des Moines)
- ▶ Business Travelers: Professionals attending conferences and events in the Minneapolis-St. Paul metro area
- ▶ Sport Teams: Group sports and overflow from the National Sports Center in Blaine
- ▶ Event Planners: Individuals or organizations looking for venues and services in Roseville



Main Message: Roseville is perfectly positioned, centrally located between Minneapolis & St. Paul, variety of hotels at reasonable price point, free parking.

Seasonal Messaging: Update messaging quarterly to reflect seasonal attractions and events, including:

- Spring break promotions
- Summer travel
- Back to the 50's
- Minnesota State Fair
- Sporting Events/Concerts - Gopher Games upcoming April concert weekend Lady Gaga & Morgan Wallen
- October - fall break
- Holiday Shopping - Rosedale Center and local retailers
- Winter activities - OVAL Skating Center



Additional Marketing & Sales Strategies

Digital Marketing Strategies

- ▶ Search Engine Optimization (SEO)
- ▶ Search Engine Marketing (SEM)
- ▶ Display Advertising
- ▶ Retargeted Advertising

Print Advertising

Influencer Marketing

Data Utilization using Zartico

Video Content Strategy

Sales Efforts & Trade Shows



REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Receive the 2025 Preliminary Cash Reserve Fund Report

Background

Background

The Operating Fund Reserve Policy, as revised on September 20, 2021, (*Attachment 1*) states that excess reserves above the maximum reserve level for that specific fund (less funds needed for capital expenditures and funds received as donations) shall be placed into the Cash Reserve Fund.

Identifying Excess Cash Reserves

Attachment 2 shows the cash reserve levels along with the targets for each fund. In accordance with the cash reserve policy, the following amounts have been identified to be in excess of the high target reserve level for each fund. Historically, the excess cash reserves analysis looks at the fund balance reserves as a % of the 2026 Budgeted Expenditures.

Therefore, these amounts should be considered to be transferred to and (from) the cash reserve fund. Note: These are preliminary unaudited numbers. Staff will bring back to council a request for transfer once the Financial Audit fieldwork is completed. The Audit is scheduled for the weeks of March 23rd to April 3rd.

Parks & Recreation Fund — When compared to the 2026 Budgeted Expenditures, reserves are at 31.03% (Policy between 20% to 30%). As a result, the Parks and Recreation Fund is \$734,325 over its Low Target Fund Balance of 20% and \$68,351 over its High Target Fund Balance of 30%.

License Center Fund — When compared to the 2026 Budgeted Expenditures, reserves are at 34.17% (Policy between 10% to 15%). As a result, the License Center Fund is \$636,247 above its Low Target Fund Balance of 10% and \$504,631 above its High Target Fund Balance of 15%.

General Fund — When compared to the 2026 Budgeted Expenditures, reserves are at 29.61% (Policy between 35% to 50%). The analysis indicates that funds are needed to replenish the fund balance margins. \$1,619,905 to bring the fund balance to the Low Target Level of 35% or \$6,125,458 to bring the fund balance to the High Target Level of 50%. City

Staff is proposing using available funds from the Cash Reserve Fund, currently with a balance of \$924,397 and a portion of the surplus noted above in the Parks & Recreation Fund and License Center.

Communications — When compared to the 2026 Budgeted Expenditures, reserves are at 4.22% (Policy between 10% to 30%). The analysis indicates that funds are needed to replenish the fund balance margins. \$40,405 to bring the fund balance to the Low Target Level of 10% or \$180,181 to bring the fund balance to the High Target Level of 30%. City Staff is proposing using a portion of the surplus noted above in the Parks & Recreation Fund and Licence Center.

Policy Objectives

It is recommended that the City adhere to its established fund reserve policies both in the movement of excess cash reserves and in the maintenance of minimum balances.

Equity Impact Summary

There is no direct equity impact to the fund transfers recommended in this staff report.

Budget Implications

See above.

Staff Recommendations

Staff recommends the City Council receive the preliminary 2025 Cash Reserve Fund. Staff will bring back to council a request for transfer once the Financial Audit fieldwork is completed. The Audit is scheduled for the weeks of March 23rd to April 3rd.

Requested Council Action

1) Motion to receive the preliminary 2025 Cash Reserve Fund report

Prepared by: Samuel Magureanu, Finance Director

Attachments:

1. 2025 Cash Reserve Report as of March 16
2. Fund 105 History as of March 16

Unrestricted Cash Reserve											
Fund	Beginning Fund Balance	2025 Revenues	2025 Expenditures	12/31/2025 Fund Balance	Operating Budget 2026	2026 Budget Reserve Level	Target Low	Target High	Variance From Low Target	Variance From High Target	
General Fund 100	8,788,509	26,565,531	26,460,988	8,893,052	30,037,020	29.61%	35%	50%	A (1,619,905)	B (6,125,458)	
Parks & Recreation Fund 200	1,867,847	6,325,606	6,127,181	2,066,272	6,659,736	31.03%	20%	30%	C 734,325	D 68,351	
Communications Fund 110	67,812	618,750	657,079	29,483	698,880	4.22%	10%	30%	E (40,405)	F (180,181)	
License Center Fund 265	505,668	2,847,344	2,453,534	899,478	2,632,313	34.17%	10%	15%	G 636,247	H 504,631	
Cash Reserve Fund 105	1,365,927	83,471	525,000	924,397							

- A** The General Fund is \$1,619,905 short of its Low Target Fund Balance of 35%
- B** The General Fund is \$6,125,458 short of its High Target Fund Balance of 50%
- C** The Parks and Recreation Fund is \$734,325 over its Low Target Fund Balance of 20%
- D** The Parks and Recreation Fund is \$68,351 over its High Target Fund Balance of 30%
- E** The Communications Fund is \$40,405 short of its Low Target Fund Balance of 10%
- F** The Communications Fund is \$180,181 short of its High Target Fund Balance of 30%
- G** The License Center Fund is \$636,247 above its Low Target Fund Balance of 10%
- H** The License Center Fund is \$504,631 above its High Target Fund Balance of 15%

City of Roseville

Cash Reserve Levels: Cash Reserve Fund

Unaudited 12/31/24 Cash Reserves Updated 3/16/2025

	Year	Funding Sources (Uses)						Excess Cash Reserve Fund
		General	Information Technology	Parks & Recreation	License Center	Communications	Use of Funds	
Cash Balance: January 1	2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	2018	-	170,000	635,000	81,000	-	-	886,000
Cash Balance December 31	2018	-	170,000	635,000	81,000	-	-	886,000
Contributions	2019	-	234,924	169,985	249,140	124,947	-	778,996
Interest Revenue	2019	10,084	-	-	-	-	-	10,084
Tranfer to Gen Fd-min. balance	2019	-	-	-	-	-	(918,583)	(918,583)
Cash Balance December 31	2019	10,084	404,924	804,985	330,140	124,947	(918,583)	756,497
Contributions	2020	-	193,990	-	-	-	-	193,990
Interest Revenue	2020	6,323	-	-	-	-	-	6,323
Equity Consultant	2020	-	-	-	-	-	(100,000)	(100,000)
Trf to Parks & Recreation	2020	-	-	-	-	-	(235,798)	(235,798)
Trf to License Center	2020	-	-	-	-	-	(354,958)	(354,958)
Cash Balance December 31	2020	16,407	598,914	804,985	330,140	124,947	(1,609,339)	266,054
Contributions	2021	-	360,160	79,662	-	-	-	439,822
Interest Revenue	2021	1,070	-	-	-	-	-	1,070
Cash Balance December 31	2021	17,477	959,074	884,647	330,140	124,947	(1,609,339)	706,946
Contributions	2022			20,317				20,317
Trf to Communications	2022						(31,436)	(31,436)
Interest Revenue	2022	(66,079)						(66,079)
Cash Balance December 31	2022	(48,602)	959,074	904,964	330,140	124,947	(1,640,775)	629,748
Trf to Parks & Rec Vehicle & Equi	2023						(200,000)	(200,000)
Contributions	2023			162,207	327,318			489,525
Interest Revenue	2023	53,076						53,076
Cash Balance December 31	2023	4,474	959,074	1,067,171	657,458	124,947	(1,840,775)	972,349
Interest Revenue	2024	(20,351)						(20,351)
Trf to Communications	2024						(10,308)	(10,308)
Contributions	2024			424,236				424,236
Cash Balance December 31	2024	(15,877)	959,074	1,491,407	657,458	124,947	(1,851,083)	1,365,926
Interest Revenue	2025	83,471						83,471
Transfer to CIP funds	2025						(525,000)	(525,000)
		67,594	959,074	1,491,407	657,458	124,947	(2,376,083)	924,397

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Establishing the 2027 Budget Process Calendar

Background

In the last several budget cycles, the City Council established a general process and timeline (calendar) for setting the following year's budget, property tax levy, utility rates, and fee schedule. Given the significance of the budget process and the substantial amount of time and resources it commands, the Council is encouraged to establish a calendar early in the process to demonstrate a commitment to:

- Defining program and service outcomes
- Identifying the associated property taxes & fees necessary to achieve those outcomes
- Providing opportunities for public participation

While the discussion of these and other key elements of the budget process may require some scheduling flexibility, there are a few statutory dates that the Council will need to adhere to, including the setting of a preliminary (September 30) and final property tax levy (December 31) as well as holding a final budget hearing (after November 24). Historically, the city has held a final budget hearing at one meeting and then adopted the budget at the next scheduled meeting.

With these statutory dates in mind and inconsideration of the steps used in last year's process, staff are tentatively suggesting the following budget calendar:

2027 Budget Process Timeline (City Council)	Date
Establish 2027 Budget Process Calendar	3/16/2026
Discussion on Preliminary Cash Reserve Levels	3/16/2026
Discuss Cost and Strategic Plan Drivers for 2027 Budget and Tax Levy	4/20/2026
Discussion on 2026 Legislative Impacts & City Council Priorities	7/6/2026
Presentation of the 2027-2046 Capital Improvement Plan	7/13/2026

EDA Budget & EDA Tax Levy Discussion	7/13/2026
Receive the 2027 City Manager Recommended Budget	8/24/2026
Receive Budget Recommendations from the Finance Commission	9/21/2026
Adopt Preliminary 2027 Budget, Tax Levy, & EDA Levy	9/28/2026
Review 2027 Proposed Utility Rates	11/9/2026
Review 2027 Fee Schedule	11/9/2026
Budget Hearing	11/30/2026
Adopt Final 2027 EDA Tax Levy	12/7/2026
Adopt Final 2027 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/7/2026

In conjunction with this same calendar, the Finance Commission has several budget related discussions tentatively scheduled on their upcoming 2026 Workplan. They include:

Finance Comm: Review 2025 Cash Reserve Levels	4/14/2026
Finance Comm: CIP Review #1	7/14/2026
Finance Comm: CIP Review #2	8/26/2026
Finance Comm: Discuss 2027 City Manager Budget & Levy	8/26/2026
Finance comm: Establish recommendation on Budget & Levy	9/15/2026
Finance Comm: Present Recommendations on the CIP/Budget/Levy	9/15/2026
Finance Comm: Utility Rate Review	10/13/2026

Policy Objectives

It is recommended that the City continue to adhere to budgeting best practices, including a commitment to formally incorporate the public's input, understanding long-term budget impacts, and communicating the City's intentions early and throughout the budget process.

Equity Impact Summary

There is no equity impact.

Budget Implications

Not applicable.

Staff Recommendations

Not applicable.

Requested Council Action

The Council is asked to provide guidance on the 2027 Budget calendar.

Prepared by: Samuel Magureanu, Finance Director

Attachments: None

48

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$236,739.28
115031-115147	\$377,726.56
Total	\$614,465.84

A detailed report of the claims is attached. City staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

33
34
35
36
37
38

Requested Council Action

Motion to approve the payment of claims as submitted.

Prepared by: Ebonie Cannady-Accounting Technican II

Attachments: 1. Checks for Approval

39

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

ATTACHMENT 1:CHECKS FOR APPROVAL

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210300	State Income Tax	METROPOLITAN LIFE INSURANC	Remittance Check	3,811.89	6789
100-00-00-210300	State Income Tax	METROPOLITAN LIFE INSURANC	Remittance Check	3,811.89	6789
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	3,504.00	6767
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	219.00	6767
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	584.00	6767
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	73.00	6767
100-00-00-210600	Union Dues Deduction	Local Union 49	Remittance Check	1,015.00	115103
100-00-00-210600	Union Dues Deduction	Roseville Firefighters Loc	Remittance Check	2,497.75	6782
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	6765
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	4,172.00	6765
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	629.70	6765
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,334.94	6765
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	4,167.00	6765
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	400.00	6765
100-00-00-211200	MN Child Support Payments	MN Child Support Payment	Remittance Check	313.79	115136
100-00-00-211202	HRA Employer	ING ReliaStar	Remittance Check	10,415.00	6776
Total Department 00-00 GENERAL				38,098.96	
Department: 01-00 CITY COUNCIL					
100-01-00-430000	Professional Services	TimeSaver Off Site Secreta	CC MINUTES	554.63	6526
100-01-00-442000	Memberships & Subscription	Metro Cities	2026 MEMBERSHIP DUES	10,870.00	115059
Total Department 01-00 CITY COUNCIL				11,424.63	
Department: 02-00 ADMINISTRATION					
100-02-00-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS	44.47	6772
100-02-00-420000	Office Supplies	National Awards & Fine Gif	NAME TAGS	17.09	115064
100-02-00-430000	Professional Services	Shred-N-Go, Inc.	ADMIN SHREDDING THRU FEB	85.30	115123
100-02-00-439000	CONTRACT MAINTENANCE	Alerus Financial NA	COBRA JAN 25 SERVICE FEE PAID FEB 25	302.00	115085
100-02-00-439000	CONTRACT MAINTENANCE	NFP Insurance Services, In	ACA RENEWAL, EDI PROGRAM FEE METLIFE	1,986.65	115073
100-02-00-448000	Miscellaneous	League of MN Cities	RESPECTFUL WORKPLACE TRAINING - PW	1,200.00	115041
100-02-00-448000	Miscellaneous	NFP Insurance Services, In	ACA RENEWAL, EDI PROGRAM FEE METLIFE	2,850.00	115073
100-02-00-448000	Miscellaneous	SOS OFFICE FURNITURE	STANDING DESK	1,409.95	115061
100-02-00-448050	Employee Recognition	Dawn O'Connor	MILEAGE FOR EE APPR LUNCH ITEMS/RETIR	33.35	6783
Total Department 02-00 ADMINISTRATION				7,928.81	
Department: 04-00 FINANCE					
100-04-00-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS	44.48	6772
100-04-00-420000	Office Supplies	National Awards & Fine Gif	NAME TAGS	17.08	115064
100-04-00-424000	Operating Supplies	Greenhaven Printing	INVOICE PAPER	280.24	6517
100-04-00-430000	Professional Services	TimeSaver Off Site Secreta	FC MINUTES	261.00	6526
Total Department 04-00 FINANCE				602.80	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	JANUARY MONTHLY RETAINER	18,079.00	115046
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	JANUARY NON-RETAINER FEES	488.00	115046
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	JANUARY NON-RETAINER FEES	877.50	115046
Total Department 06-00 LEGAL DEPARTMENT				19,444.50	
Department: 08-00 CENTRAL SERVICES					
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT SERVIC	COFFEE	545.64	115106
Total Department 08-00 CENTRAL SERVICES				545.64	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-420000	Office Supplies	Batteries Plus Bulbs	BATTERY	26.05	115062

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	Galls, LLC	UNIF SHIRT QUAAS	103.96	6515
100-10-00-422000	Clothing	Galls, LLC	RAZOR XT LEVEL III VEST - HICKE	1,248.91	6771
100-10-00-422000	Clothing	Galls, LLC	VEST CARRIER/CUMBERBUND - HICKE	594.00	6771
100-10-00-422000	Clothing	STREICHER'S	REPLACEMENT OF TORN PANTS CN25040235	190.00	6514
100-10-00-422000	Clothing	STREICHER'S	CSO SHIRT	59.99	6514
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIF BOOTS ZEIGLER	184.99	6514
100-10-00-424000	Operating Supplies	Ancom Technical Center	RADIO BATTERIES (5)	661.00	6512
100-10-00-424000	Operating Supplies	Galls, LLC	RADIO EAR PIECE	9.99	6515
100-10-00-424000	Operating Supplies	MOLLI SLADE	REIMB FOR EMPLOYEE WELLNESS (PEER SUP	112.83	115093
100-10-00-430000	Professional Services	BIO-TEC EMERGENCY SERVICES	WRAP RESTRAINT DECONTAMINATION 2.17.2	150.00	115069
100-10-00-430000	Professional Services	CITY OF ST. PAUL	K9 BOARDING SERVICES (DEC 26-28)	70.00	115035
100-10-00-430000	Professional Services	Master Technology Group	REPAIR GYM TVS (2)	1,593.07	115047
100-10-00-430000	Professional Services	MILLER MENDEL, INC	BACKGROUND INVESTIGATIONS SERVICE	13.50	115088
100-10-00-430000	Professional Services	MILLER MENDEL, INC	BACKGROUND INVESTIGATIONS SERVICE	45.00	115088
100-10-00-430000	Professional Services	Minnesota Occupational Hea	USE OF FORCE INSTRUCTORS MEDICALS (6)	930.00	115068
100-10-00-430000	Professional Services	T Mobile	INVESTIGATIVE DATA REQUEST 26003740	50.00	115070
100-10-00-430000	Professional Services	University of Minnesota Ve	K9 ROOSTER CARE - MEDS	33.81	115050
100-10-00-430000-PD0006	Professional Services	AXTELL GROUP LLC	MNLEP ACCREDITATION PROJECT - INVOICE	27,500.00	115087
100-10-00-430001	Dispatching Services	Ramsey County	911 DISPATCH SERVICES FOR THE MONTH O	34,581.67	115056
100-10-00-430001	Dispatching Services	Ramsey County	CAD SERVICES FOR THE MONTH OF JANUARY	5,196.17	115056
100-10-00-431000	Telephone	Verizon	MONTHLY DATA CHARGES DEC 27- JAN 26	1,080.27	115071
100-10-00-431000	Telephone	Verizon	MONTHLY PHONE AND DATA (JAN 9 - FEB 8	4,382.49	115071
100-10-00-437000	Contract Maint. - Vehicles	MacQueen Equipment	SQUAD PRINTER INSTALL	130.00	6496
100-10-00-437000	Contract Maint. - Vehicles	Wayne Val Autobody	SQUAD 2401 REPAIRS (2025)	4,238.15	115083
100-10-00-439000	CONTRACT MAINTENANCE	3SI Security Systems, Inc.	ANNUAL INV TRACKING SERVICE RENEWAL (	3,600.00	115063
100-10-00-439000	CONTRACT MAINTENANCE	Ramsey County	JAN FIELD OPS LICENSE	10.00	115056
100-10-00-439000	CONTRACT MAINTENANCE	Ramsey County	FLEET SUPPORT FEE FOR JANUARY	530.40	115056
100-10-00-439000	CONTRACT MAINTENANCE	Thomson Reuters	CLEAR DATABASE CHARGES JAN	1,435.46	115043
100-10-00-441000	Training	Forest Lake Sportsmen's Cl	RANGE DATES 2/10, 2/11, 2/13, 2/19	1,600.00	115067
100-10-00-441000	Training	STREICHER'S	2026 AMMO ORDER - USE OF FORCE TRAINI	1,163.28	6514
100-10-00-442000	Memberships & Subscription	Mid-States Organized Crime	ANNUAL MEMBERSHIP FOR PD	250.00	115117
100-10-00-443500	Minor Equipment	Motorola Solutions, Inc.	PORTABLE RADIOS APX6000 700/800 (8)	43,456.64	115052
100-10-00-443600	Software Operating Charges	Metro-INET	EMAIL SUPPORT - AIDEN TEPPER-ENGH	246.00	6530
Total Department 10-00 POLICE DEPARTMENT				135,477.63	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-422000	Clothing	Aspen Mills Inc.	NELSON	61.98	115034
100-13-00-422000	Clothing	Aspen Mills Inc.	KOPIETZ	455.63	115034
100-13-00-422000	Clothing	Aspen Mills Inc.	PATCHES	723.00	115034
100-13-00-422000	Clothing	Aspen Mills Inc.	SABOTTA	239.97	115101
100-13-00-422000	Clothing	Aspen Mills Inc.	PORTER	163.70	115101
100-13-00-423000	Vehicle Supplies & Mainten	Group Health Non-Patient A	I/O NEEDLES ADULT	550.00	115084
100-13-00-423000	Vehicle Supplies & Mainten	Group Health Non-Patient A	IQ3 ALL IN BUNDLE	2,424.00	115084
100-13-00-423000	Vehicle Supplies & Mainten	McKesson Medical-Surgical	GLUCOSE METER	76.56	115042
100-13-00-423000	Vehicle Supplies & Mainten	Pediatric Emergency Standa	HANDTEVY BAG SET	536.90	115082
100-13-00-424000	Operating Supplies	Greenhaven Printing	BUSINESS CARDS	133.43	6772
100-13-00-430000	Professional Services	BCA	BACKGROUND CHECK	32.00	115111
100-13-00-430000	Professional Services	Masa Consulting, Inc.	FEB	2,100.00	6779
100-13-00-430000	Professional Services	Performance Plus LLC	SEFRIED, REHBERGER, STCHOWITZ	3,093.50	115051
100-13-00-430000	Professional Services	Performance Plus LLC	MARKFORT, BORGEN	2,108.00	115110
100-13-00-430000	Professional Services	Performance Plus LLC	PYKA, MALONE, LAFORTE, DAHLINGER	3,850.00	115051
100-13-00-430000	Professional Services	Performance Plus LLC	PECHAR	905.50	115110

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 13-00 FIRE DEPARTMENT					
100-13-00-437000	Contract Maint. - Vehicles	Circle K Stores Inc.	CAR WASHES	143.00	115130
100-13-00-437000	Contract Maint. - Vehicles	RAMSEY COUNTY	CAD PHONE APP	10.00	115056
100-13-00-437000	Contract Maint. - Vehicles	RAMSEY COUNTY	FLEET SUPPORT FOR DEC	318.24	115056
100-13-00-439000	CONTRACT MAINTENANCE	Adam's Pest Control Inc	QUARTLERLY TREATMENT	154.12	6518
100-13-00-439000	CONTRACT MAINTENANCE	Advanced Graphix, Inc.	GLASS WINDOW DECAL	438.00	6780
100-13-00-439000	CONTRACT MAINTENANCE	All State Communications,	2026 MONITORING AGREEMENT	420.00	115065
100-13-00-439000	CONTRACT MAINTENANCE	Colbert Engraving & Trophi	PAR TAGS	83.05	115126
100-13-00-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	751.00	115135
100-13-00-439000	CONTRACT MAINTENANCE	Lexipol, LLC	ANNUAL SUBSCRIPTION	9,206.74	115124
100-13-00-439000	CONTRACT MAINTENANCE	UHL Company	TROUBLESHOOTING	3,800.04	115053
100-13-00-439000	CONTRACT MAINTENANCE	Yale Mechanical	KITCHEN MAINT	349.50	6523
100-13-00-441000	Training	Group Health Non-Patient A	2026 EDUCATION AGREEMENT	3,450.00	115084
100-13-00-441000	Training	Group Health Non-Patient A	MEDICAL DIRECTION FEE 2026	6,107.00	115084
100-13-00-441000	Training	Rouso, Alissa	NREMT REIMBURSEMENT	25.00	6788
Total Department 13-00 FIRE DEPARTMENT				42,709.86	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	4,675.62	6500
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				4,675.62	
Department: 13-18 EMERGENCY SERVICES					
100-13-18-436000	Utilities	Xcel Energy	51-5185463-4	85.39	6499
Total Department 13-18 EMERGENCY SERVICES				85.39	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	CES Imaging	MONTHLY FEE	75.00	115114
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				75.00	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	Precise MRM, LLC	10MB FLAT DATA PLAN US WITH NAF	736.00	6781
100-20-21-424000	Operating Supplies	Ramsey County	SOLID WASTE DISPOSAL	56.49	115056
100-20-21-439000	CONTRACT MAINTENANCE	PRECISION LANDSCAPE & TREE	TREE REMOVAL AND STUMP GRINDING, 2266	4,570.00	115045
Total Department 20-21 STREET DEPARTMENT				5,362.49	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	2,609.02	6505
100-20-22-436000	Utilities	Xcel Energy	51-5185477-0	15,330.59	6507
Total Department 20-22 STREET LIGHTING				17,939.61	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	UNLEADED MOTOR FUEL	8,624.44	115116
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	43.76	115055
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	43.76	115112
100-20-30-423000	Vehicle Supplies & Mainten	Airgas USA, LLC	CYLINDER RENTAL	7.75	6769
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TIRE PRESSURE SENSORS	133.76	6495
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	LUBE FILTERS	16.04	6495
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TENSIONER, IDLER AND TENSION PULLEY A	133.50	6495
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	WINDOW DEFOGGER ADHESIVE	14.22	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	POLY V BELT	14.44	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	MOTOR MOUNT	17.03	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BRAKE LINING KIT	83.99	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	283.46	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	ALTERNATOR	411.46	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	THERMOSTAT HOUSING ASSEMBLY	71.71	6763

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	383.71	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	FILTER ASSEMBLY	17.20	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TIMING BELT KIT	121.71	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	THERMOSTAT AND GASKET	23.73	6763
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	307.78	6763
100-20-30-423000	Vehicle Supplies & Mainten	Force America Distributing	10 INCH DISPLAY FOR 6100 GEN 5 PLOW C	2,266.47	6521
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	ANTISPATTER AND INSTANT ADHESIVE	61.90	115102
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	FLANGED INLET, YELLOW 15 A, RECT, 5-1	163.58	115102
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	CAM AND GROOVE COUPLINGS	140.68	115036
100-20-30-423000	Vehicle Supplies & Mainten	GRAINGER	O RINGS	25.99	115036
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	BRAKE PAD KITS	697.50	115125
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	MOLDING AND OIL BOLT	55.88	115125
100-20-30-423000	Vehicle Supplies & Mainten	Jeff Belzers Roseville Chr	SPOILER CLIPS	25.76	115077
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	MOUNTED BALL BEARING WITH TWO BOLT FL	86.57	115038
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	PVC PLASTIC CHECK VALVE	46.87	115038
100-20-30-423000	Vehicle Supplies & Mainten	MCMaster-CARR	BALL BEARING	86.62	115104
100-20-30-423000	Vehicle Supplies & Mainten	MTI Distributing, Inc.	HYDRAULIC CYLINDER	427.87	6766
100-20-30-423000	Vehicle Supplies & Mainten	Napa Auto Parts	WHEEL WEIGHTS	132.66	6764
100-20-30-423000	Vehicle Supplies & Mainten	Suburban Tire Wholesale, I	VEHICLE TIRES	2,396.00	115113
100-20-30-437000	Contract Maint. - Vehicles	Cintas Corporation	UNIFORM	43.76	115112
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	SERVICE TO SQUAD CAR	289.00	115077
100-20-30-437000	Contract Maint. - Vehicles	Transwest	SERVICE ON SA PLOW TRUCK	1,398.10	115127
100-20-30-437000	Contract Maint. - Vehicles	Transwest	SERVICE ON PLOW TRUCK	100.00	115127
100-20-30-437000	Contract Maint. - Vehicles	Zahl Petroleum Maintenance	SERVICE TO FUEL PUMPS	215.25	115105
Total Department 20-30 VEHICLE MAINTENANCE				19,413.91	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	LINER WASTE 30X37 REG RL 1 LINERS 40X	113.25	6525
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	CWP HWND WHT 800FT	196.13	6525
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	40-45 GAL LOW LINER 50/CS	36.51	6525
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	C-WAXED BAG FOR SAN NAP RCPT 2/HARD R	101.44	6525
100-23-00-424000	Op Supplies-City Hall	Staples Advantage, Inc.	DISPOSABLE WIPES 160-COUNT/ CWP HWND	196.13	6525
100-23-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	9,893.00	115135
100-23-00-430000	Professional Services	McGough Property Managemen	LABOR 12/29/25-02/01/26	6,655.00	6520
100-23-00-430000	Professional Services	McGough Property Managemen	01/2026 EXPENSES	772.54	6520
100-23-00-436001	Utilities-City Hall	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - JAN 2026	1,698.54	6787
100-23-00-439001	CONTRACT MAINTENANCE - CIT	API Garage Door	POLICE DOOR #2 REMOVED AND REPLACED A	670.00	115128
100-23-00-439001	CONTRACT MAINTENANCE - CIT	API Garage Door	POLICE DOOR #3 REMOVED AND REPLACED A	670.00	115128
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cummins Sales and Service	SERVICE CALL ON YOUR BACK UP GENERATO	1,245.70	115057
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Erickson Electric Company,	INSTALL NEW LIGHT SWITCH IN OLD IT AR	1,915.46	115074
100-23-00-439003	Contract Maint.- City Gara	Recycle Technologies, Inc.	LITHIUM ION BATTERIES, MIRRORED SPOT	160.15	115080
100-23-00-439003	Contract Maint.- City Gara	Yale Mechanical	REMOVED FAULTY VACUUM PUMP ASSEMBLED	1,092.00	6777
Total Department 23-00 BUILDING MAINTENANCE				25,415.85	
Total Fund 100 General Fund				329,200.70	
Fund: 101 General Fund Donations					
Department: 10-00 POLICE DEPARTMENT					
101-10-00-424000	Operating Supplies	ST. PAUL PUBLIC HOUSING AG	HOMELESS OUTREACH RENT DEPOSIT 255006	63.00	115094
Total Department 10-00 POLICE DEPARTMENT				63.00	
Total Fund 101 General Fund Donations				63.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-420000	Office Supplies	Greenhaven Printing	BUSINESS CARDS	44.48	6772
200-40-40-420000	Office Supplies	National Awards & Fine Gif	NAME TAGS	17.08	115064
Total Department 40-40 RECREATION ADMINISTRATION				61.56	
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-424000-PR0234	Operating Supplies	Robert James Bealke	DJ FOR SWEETHEART DANCE	550.00	115081
200-40-41-430000-PR0202	Professional Services	Willie McCray	ADULT MENS BASKETBALL REFEREE PAYMENT	3,220.00	6527
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	JANUARY INVOICE	1,497.30	115118
200-40-41-430000-PR0239	Professional Services	CAROLE E CONAMA	JANUARY-FEBRUARY PAYMENT	450.00	115134
200-40-41-430000-PR0265	Professional Services	Jessica Lee	WINTER 2026 INVOICE	2,944.80	115115
200-40-41-430000-PR0270	Professional Services	Lois Cunningham	JANUARY-FEBRUARY PAYMENT	184.80	6786
200-40-41-430000-PR0270	Professional Services	MARGARET D POWE	JANUARY 28 SESSION INVOICE	120.00	115137
200-40-41-430000-PR0270	Professional Services	MARGARET D POWE	SOUNDBATH	180.00	115090
200-40-41-436000-PR0253	Utilities	Xcel Energy	51-00106262647-6	3,738.38	6508
Total Department 40-41 RECREATION FEE PROGRAMS				12,885.28	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0101	Operating Supplies	Groth Music	MUSIC PURCHASES	260.50	115037
200-40-42-438000	Rental	On Site Companies-OSSTC	FEB-MARCH PORTABLE PAYMENTS	903.00	115039
Total Department 40-42 RECREATION NON FEE PROGRAMS				1,163.50	
Department: 40-50 NATURE CENTER					
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	986.00	115135
Total Department 40-50 NATURE CENTER				986.00	
Department: 40-53 SKATING CENTER					
200-40-53-373400	Spectator Admissions	Region 5AA	TICKET SHARE FOR SECTION PLAYOFFS	10,101.00	115033
200-40-53-382100	Building Rental	MABALENE DAVIS	PARTIAL REFUND EVENT	100.00	115092
200-40-53-420000	Office Supplies	Definitive Technology Solu	TONER	60.50	115072
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	287.46	6778
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	416.56	6524
200-40-53-424000	Operating Supplies	R & R Specialties of wisco	SPREADER TOWEL FOR ZAM	235.65	6511
200-40-53-424000	Operating Supplies	Voss Lighting	BATTERY	248.00	6497
200-40-53-425000-PR5512	Merchandise for Sale	Shamrock Group, Inc.	CONCESSION SUPPLIES	39.02	115060
200-40-53-425000-PR5512	Merchandise for Sale	Shamrock Group, Inc.	CONCESSION SUPPLIES	39.02	115060
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSION SUPPLIES	1,477.08	115058
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSIONS SUPPLIES	294.82	115058
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSIONS SUPPLIES	814.88	115058
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSION SUPPLIES	728.46	115058
200-40-53-425000-PR5512	Merchandise for Sale	Watson Company	CONCESSIONS SUPPLIES	840.68	115058
200-40-53-430000	Professional Services	MR Cutting Edge	ZAM BLADE SHARPENING	520.00	115119
200-40-53-430000-PR5512	Professional Services	RAHS Boys Booster Club	CONCESSION SHARE	353.60	115032
200-40-53-430000-PR5512	Professional Services	RAHS Boys Booster Club	CONCESSION SHARE WITH BOOSTERS	2,826.67	115032
200-40-53-430000-PR5512	Professional Services	RAHS Girls Booster Club	SHARE FOR CONCESSIONS	2,219.26	115075
200-40-53-434000	Printing	The MPX Group	SKATE TAGS FOR OPEN SKATING	2,340.27	6529
200-40-53-436000	Utilities	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - JAN 2026	414.30	6787
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	42,120.23	6504
200-40-53-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	947.00	115135
200-40-53-439000	CONTRACT MAINTENANCE	R & R Specialties of wisco	BATTERY FOR ICE EDGER	780.45	6768
200-40-53-439000	CONTRACT MAINTENANCE	Total Mechanical Services,	WORK ON ARENA KUBES	2,648.17	115076
Total Department 40-53 SKATING CENTER				70,853.08	
Total Fund 200 Recreation Fund				85,949.42	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-424000	Operating Supplies	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	483.00	115135
204-40-43-424000	Operating Supplies	Fikes, Inc.	ROLL TOWEL, CORELESS ROLL, HAND CLEAN	794.81	6524
204-40-43-424000	Operating Supplies	Fikes, Inc.	ROLL TOWEL, TOILET TISSUE, BLACK ROLL	796.44	6524
204-40-43-430000	Professional Services	Prowire, Inc.	CO AND SMOKE DETECTORS, LOW TEMP SENS	876.22	6498
204-40-43-430000	Professional Services	Yale Mechanical	SERVICE CALL FOR FURNACE AT HANC	1,728.67	6523
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	REMOVE TREES A 1894 CO RD C2 W	1,280.00	115048
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	TREE REMOVALS - HAND AVE OFF TRAIL	2,122.00	115048
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	TREE REMOVALS - 1950 DALE ST N	1,303.00	115048
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	BUCKTHORN REMOVAL - CENTRAL PARK W AN	116.00	115048
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	3,943.96	6502
Total Department 40-43 RECREATION MAINTENANCE				13,444.10	
Total Fund 204 PARK MAINTENANCE				13,444.10	
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230130-CD1240	Development Escrow	Kennedy & Graven, Chartere	DOMINIUM TIF REFINANCE	1,137.50	115108
260-00-00-230130-CD1320	Development Escrow	Ehlers & Associates, Inc.	FINANCIAL UNDERWRITING OF HYDE DEVELO	812.50	115044
Total Department 00-00 GENERAL				1,950.00	
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-430007	Electrical Inspections	Stephen Tokle Inspections, FEB 2026	TOKLE PAYMENTS	7,982.56	115131
Total Department 56-17 BUILDING PERMITS & INSPECTIONS				7,982.56	
Total Fund 260 Community Development				9,932.56	
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	LINER WASTE 30X37 REG RL 1 LINERS 40X	28.31	6525
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	CWP HWND WHT 800FT	49.03	6525
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	40-45 GAL LOW LINER 50/CS	9.13	6525
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	C-WAXED BAG FOR SAN NAP RCPT 2/HARD R	25.36	6525
265-05-00-424000	Operating Supplies	Staples Advantage, Inc.	DISPOSABLE WIPES 160-COUNT/ CWP HWND	74.69	6525
265-05-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - MARCH	920.00	115135
265-05-00-430000	Professional Services	McGough Property Managemen	MONTHLY TENANT BILLBACKS	475.00	6775
Total Department 05-00 DEPUTY REGISTER				1,581.52	
Total Fund 265 License Center				1,581.52	
Fund: 271 Special "10" Fund					
Department: 67-00 CHARITABLE GAMBLING					
271-67-00-430000	Professional Services	Roseville Community Founda	LAWFUL GAMBLING PROCEEDS 2.25.2026	7,609.44	6519
Total Department 67-00 CHARITABLE GAMBLING				7,609.44	
Total Fund 271 Special "10" Fund				7,609.44	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-332000-PD0005	State Grants	US Bank-Non Bank	RETURN OF DEC. SWIFT PAYMENT	24,757.92	6806
400-10-00-443500	Minor Equipment	Motorola Solutions, Inc.	MOBILE RADIO APX6500 ENHANCED 7/800 M	6,219.36	115052
400-10-00-452000	Vehicles / Equipment	Stop Stick, Ltd.	STOP STICK KITS (12)	2,541.00	115040
400-10-00-453000	Other Improvements	ANARCHY OUTDOORS-CC	TACTICAL GEAR JACKETS (5)	1,979.55	115079
400-10-00-453000	Other Improvements	PEPPERBALL.COM	PEPPERBALL SUPPLIES AND EQUIPMENT	1,253.00	115031
400-10-00-453000	Other Improvements	Pepperball.com-CC	HPA TANK (2)	314.00	115031

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-453000	Other Improvements	Pepperball.com-CC	PEPPERBALL EQUIPMENT AND SUPPLIES	1,498.00	115031
400-10-00-453000	Other Improvements	SHI International Corp	SQUAD PRINTERS (10)	3,635.40	6513
400-10-00-453000	Other Improvements	SHI International Corp	SQUAD PRINTERS 4	1,454.16	6513
400-10-00-453000	Other Improvements	STREICHER'S	40 MM SPONGE PROJECTILES	896.29	6514
400-10-00-453000	Other Improvements	STREICHER'S	GAS MASK POUCHES (4)	292.00	6514
400-10-00-453000	Other Improvements	STREICHER'S	40MM LAUNCHER - LESS LETHAL	2,601.30	6770
Total Department 10-00 POLICE DEPARTMENT				47,441.98	
Total Fund 400 Equipment Revolving				47,441.98	
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	Uline	MOBILE CHARGING CABINET	3,229.50	6774
401-13-00-453000	Other Improvements	Ultimate Safety Concepts,	BOOTS	394.84	115091
401-13-00-453000	Other Improvements	W.S. Darley & Co.	HOODS	2,827.04	115140
401-13-00-453000	Other Improvements	WORKING FIRE FURNITURE & M	RECLINERS	6,185.33	115139
Total Department 13-00 FIRE DEPARTMENT				12,636.71	
Total Fund 401 Fire Equipment				12,636.71	
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology solu	COPIER RENTAL	1,709.00	115122
409-08-00-438101	Postage Meter	GreatAmerica Financial Ser	POSTAGE MACHINE RENTAL	332.00	6528
Total Department 08-00 CENTRAL SERVICES				2,041.00	
Total Fund 409 CENTRAL SERVICES FUND				2,041.00	
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 23-00 BUILDING MAINTENANCE					
410-23-00-453000-PW2620	Other Improvements	Braun Built Corporation	CAT SPACE REMODEL	7,250.00	115129
Total Department 23-00 BUILDING MAINTENANCE				7,250.00	
Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND				7,250.00	
Fund: 411 Recreation Improvements					
Department: 40-40 RECREATION ADMINISTRATION					
411-40-40-430000-PR2601	Professional Services	LHB Inc	PROFESSIONAL SERVICES THROUGH OCT 24,	3,544.50	6522
411-40-40-430000-PR2601	Professional Services	LHB Inc	PROFESSIONAL SERVICES THROUGH NOV 21,	17,926.30	6522
411-40-40-430000-PR2601	Professional Services	LHB Inc	PROFESSIONAL SERVICES THROUGH DEC 31,	19,915.75	6522
Total Department 40-40 RECREATION ADMINISTRATION				41,386.55	
Department: 40-43 RECREATION MAINTENANCE					
411-40-43-424000-PR2602	Operating Supplies	MNL	CUSTOM SEED MIX	3,895.00	115078
Total Department 40-43 RECREATION MAINTENANCE				3,895.00	
Total Fund 411 Recreation Improvements				45,281.55	
Fund: 414 PASSPORT / LICENSE CENTER					
Department: 05-00 DEPUTY REGISTER					
414-05-00-430000	Professional Services	Kennedy & Graven, Chartere	JANUARY NON-RETAINER FEES	468.60	115046
Total Department 05-00 DEPUTY REGISTER				468.60	
Total Fund 414 PASSPORT / LICENSE CENTER				468.60	

Fund: 583 TIF DISTRICT #21 - CPC REDEVELOPMENT

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 583 TIF DISTRICT #21 - CPC REDEVELOPMENT					
Department: 57-00 EDA - GENERAL					
583-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	65.00	115044
583-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	292.50	115044
583-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF REVIEW	97.50	115044
Total Department 57-00 EDA - GENERAL				455.00	
Total Fund 583 TIF DISTRICT #21 - CPC REDEVELOPMENT				455.00	
Fund: 585 TIF District #17-Twin Lakes					
Department: 57-00 EDA - GENERAL					
585-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	65.00	115044
585-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	292.50	115044
585-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF REVIEW	97.50	115044
Total Department 57-00 EDA - GENERAL				455.00	
Total Fund 585 TIF District #17-Twin Lakes				455.00	
Fund: 586 TIF #18 Sienna Green					
Department: 57-00 EDA - GENERAL					
586-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	65.00	115044
586-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	292.50	115044
586-57-00-448002	ADMINISTRATIVE CHARGE TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF REVIEW	97.50	115044
Total Department 57-00 EDA - GENERAL				455.00	
Total Fund 586 TIF #18 Sienna Green				455.00	
Fund: 588 TIF District #20: McGough					
Department: 57-00 EDA - GENERAL					
588-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	65.00	115044
588-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	292.50	115044
588-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF REVIEW	97.50	115044
Total Department 57-00 EDA - GENERAL				455.00	
Total Fund 588 TIF District #20: McGough				455.00	
Fund: 589 TIF District #22 Twin Lakes II					
Department: 57-00 EDA - GENERAL					
589-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	65.00	115044
589-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF WORK	292.50	115044
589-57-00-448002	Administrative Charge TIF	Ehlers & Associates, Inc.	PAY AS YOU GO TIF REVIEW	97.50	115044
Total Department 57-00 EDA - GENERAL				455.00	
Total Fund 589 TIF District #22 Twin Lakes II				455.00	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	2.27	115099
600-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	9.89	115099
600-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	40.96	115097
600-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	72.59	115097
600-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	5.42	115095
600-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	18.02	115095
600-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	7.82	115144
600-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	12.50	115144
600-00-00-202000	Accounts Payable	DANIEL WOODSELL	UB refund for account: 026159-000	0.69	115143
600-00-00-202000	Accounts Payable	DANIEL WOODSELL	UB refund for account: 026159-000	5.97	115143

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	0.66	115098
600-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	5.17	115098
600-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	0.66	115100
600-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	5.17	115100
600-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	3.64	115096
600-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	13.22	115096
600-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	9.17	115145
600-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	11.61	115145
600-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	1.97	115142
600-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	14.19	115142
600-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	0.90	115147
600-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	11.79	115147
Total Department 00-00 GENERAL				254.28	
Department: 50-00 SANITARY SEWER					
600-50-00-436000	Utilities	Xcel Energy	51-0011038709-9	2,130.70	6509
600-50-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT- MARCH 2026	1,823.75	6531
600-50-00-453000-PW2506	Other Improvements	Bolton & Menk, Inc.	2025 CIPP DESIGN SERVICES	8,505.00	115109
600-50-00-453000-PW2607	Other Improvements	BRIAN OKSTAD	I&I GRANT REBATE 50%	3,064.00	115141
Total Department 50-00 SANITARY SEWER				15,523.45	
Total Fund 600 Sanitary Sewer				15,777.73	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	0.54	115099
610-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	10.31	115099
610-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	3.94	115097
610-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	76.38	115097
610-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	0.99	115095
610-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	18.66	115095
610-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	0.68	115144
610-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	12.97	115144
610-00-00-202000	Accounts Payable	DANIEL WOODSELL	UB refund for account: 026159-000	0.32	115143
610-00-00-202000	Accounts Payable	DANIEL WOODSELL	UB refund for account: 026159-000	6.27	115143
610-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	0.28	115098
610-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	5.45	115098
610-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	0.28	115100
610-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	5.45	115100
610-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	0.72	115096
610-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	13.88	115096
610-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	0.63	115145
610-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	12.20	115145
610-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	0.78	115142
610-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	14.70	115142
610-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	0.64	115147
610-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	12.21	115147
610-00-00-202000	Accounts Payable	TIMOTHY SCHRAMPFER	UB refund for account: 008721-000	29.43	115146
Total Department 00-00 GENERAL				227.71	
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	Metal Supermarkets	HOT ROLLED PIPE 1.000 SCHEDULE 40 (OD	77.58	6516
610-51-00-424000	Operating Supplies	Metal Supermarkets	STEEL SQUARE TUBE A500/A513 (WELDED)	26.76	6516

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 610 Water Fund					
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	SUPERIOR SAND AND GRAVEL I	WATER BREAK SPOILS DISPOSAL	240.00	115133
610-51-00-424000	Operating Supplies	SUPERIOR SAND AND GRAVEL I	WATER BREAK SPOILS DISPOSAL	3,900.00	115133
610-51-00-431000	Telephone	T Mobile	ACCOUNT #967323231, MOBILE # 651-417-	35.99	115121
610-51-00-436000	Utilities	Xcel Energy	51-5185476-9	5,481.85	6506
610-51-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT- MARCH 2026	1,823.75	6531
610-51-00-439000	CONTRACT MAINTENANCE	Advanced Engineering & Env	WORKING ON MAKING UPDATES AND ADDING	1,662.50	115066
610-51-00-439000	CONTRACT MAINTENANCE	INSOURCE SOFTWARE SOLUTION	AVEVA WONDERWARE/WIN-911 PERPETUAL LI	7,940.66	115138
610-51-00-439000	CONTRACT MAINTENANCE	Q3 Contracting, Inc.	TRAFFIC CONTROL	173.50	115054
610-51-00-439000	CONTRACT MAINTENANCE	Valley Rich Co., Inc.	LEXINGTON AVE AND OAKCREST AVE WATER	11,009.37	115107
Total Department 51-00 WATER FUND				32,371.96	
Total Fund 610 Water Fund				32,599.67	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(101.84)	6501
Total Department 00-00 GENERAL				(101.84)	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	1,583.13	6501
620-52-51-439000	CONTRACT MAINTENANCE	CENTRAL MCGOWAN, INC.	BULK CO2 RENTAL	53.00	115132
Total Department 52-51 CEDARHOLM GOLF COURSE				1,636.13	
Total Fund 620 Golf Course				1,534.29	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	5.81	115099
640-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	42.42	115097
640-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	10.62	115095
640-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	7.36	115144
640-00-00-202000	Accounts Payable	DANIEL WOODSELL	UB refund for account: 026159-000	3.49	115143
640-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	3.02	115098
640-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	3.02	115100
640-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	7.73	115096
640-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	6.79	115145
640-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	8.36	115142
640-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	6.95	115147
Total Department 00-00 GENERAL				105.57	
Department: 54-00 STORM WATER					
640-54-00-430000	Professional Services	Ramsey-Washington Metro	2026 WATERFEST CONTRIBUTION	1,400.00	115049
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	1,202.66	6503
640-54-00-436000	Utilities	Xcel Energy	51-0012990252-6	21.19	6510
640-54-00-438000	Rental	2277 ROSEVILLE LLC	MONTHLY LEASE PAYMENT- MARCH 2026	1,823.75	6531
640-54-00-439000	CONTRACT MAINTENANCE	Dulcet Fountains & Aeratio	PUMP AND MOTOR FREIGHT	398.58	115120
Total Department 54-00 STORM WATER				4,846.18	
Total Fund 640 Storm Drainage				4,951.75	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	3 STONE LLC	UB refund for account: 027307-000	3.39	115099
650-00-00-202000	Accounts Payable	ALIS OLSEN	UB refund for account: 019111-000	24.93	115097

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	CHARLES & CHERYL JOHNSON	UB refund for account: 012731-000	6.16	115095
650-00-00-202000	Accounts Payable	DALE CARLSON	UB refund for account: 008424-000	4.27	115144
650-00-00-202000	Accounts Payable	DANIEL WOODELL	UB refund for account: 026159-000	2.05	115143
650-00-00-202000	Accounts Payable	DELORES BESETH	UB refund for account: 019458-000	1.77	115098
650-00-00-202000	Accounts Payable	GERALD KASA	UB refund for account: 005107-000	1.77	115100
650-00-00-202000	Accounts Payable	KAITLYN LUNACEK & GUSTAVO	UB refund for account: 026246-000	4.54	115096
650-00-00-202000	Accounts Payable	LINDA WESOLOWSKI	UB refund for account: 015427-000	3.98	115145
650-00-00-202000	Accounts Payable	TAMMY VETTER	UB refund for account: 027116-000	4.85	115142
650-00-00-202000	Accounts Payable	THREE BROTHERS LLC	UB refund for account: 027063-000	4.03	115147
Total Department 00-00 GENERAL				61.74	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-430000	Professional Services	Ramsey-Washington Metro	2026 WATERFEST CONTRIBUTION	600.00	115049
Total Department 65-00 SOLID WASTE RECYCLE				600.00	
Total Fund 650 ENVIRONMENTAL				661.74	
Fund: 700 Workers Compensation					
Department: 60-00 WORKERS COMPENSATION					
700-60-00-430000	Professional Services	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	329.00	6773
700-60-00-430011	Police Patrol Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	1,563.00	6773
700-60-00-430015	Fire Department Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	910.00	6773
700-60-00-430021	Street Department Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	782.00	6773
700-60-00-430025	Motor Vehicle Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	782.00	6773
700-60-00-430043	Parks & Recreation Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	782.00	6773
700-60-00-430052	Golf Course Claims	SFM RISK SOLUTIONS	FEBRUARY 26 ADMIN SERVICES	257.00	6773
Total Department 60-00 WORKERS COMPENSATION				5,405.00	
Total Fund 700 Workers Compensation				5,405.00	
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-430010	Police Admin. Claims	ARETE ADVISORS LLC	DATA BREACH SERVICES	5,800.00	115086
710-61-00-430010	Police Admin. Claims	ARETE ADVISORS LLC	DATA BREACH SERVICES	240.00	115086
710-61-00-441000	Training	U.S. COMPLIANCE, LLC	MARCH	600.00	115089
Total Department 61-00 RISK MANAGEMENT				6,640.00	
Total Fund 710 Risk Management				6,640.00	
Fund: 725 EDA Operating Fund					
Department: 57-00 EDA - GENERAL					
725-57-00-430000	Professional Services	Kennedy & Graven, Chartere	GENERAL ATTORNEY SERVICES	25.00	115108
725-57-00-430000	Professional Services	Kennedy & Graven, Chartere	ATTORNEY SERVICES FOR CLT PROGRAM	225.00	115108
Total Department 57-00 EDA - GENERAL				250.00	
Department: 57-56 EDA - PROGRAM					
725-57-56-430000	Professional Services	Golden Shovel Agency	MARKETING SERVICES	1,050.00	6784
Total Department 57-56 EDA - PROGRAM				1,050.00	
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	ADMINISTRATION FEE FOR LOANS	5,175.00	6785
Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM				5,175.00	
Total Fund 725 EDA Operating Fund				6,475.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210300	State Income Tax	7,623.78	
		100-00-00-210600	Union Dues Deduction	7,892.75	
		100-00-00-211100	ICMA Def Comp	11,453.64	
		100-00-00-211101	Mission SQ Roth	400.00	
		100-00-00-211200	MN Child Support Payments	313.79	
		100-00-00-211202	HRA Employer	10,415.00	
		100-01-00-430000	Professional Services	554.63	
		100-01-00-442000	Memberships & Subscriptions	10,870.00	
		100-02-00-420000	Office Supplies	61.56	
		100-02-00-430000	Professional Services	85.30	
		100-02-00-439000	CONTRACT MAINTENANCE	2,288.65	
		100-02-00-448000	Miscellaneous	5,459.95	
		100-02-00-448050	Employee Recognition	33.35	
		100-04-00-420000	Office Supplies	61.56	
		100-04-00-424000	Operating Supplies	280.24	
		100-04-00-430000	Professional Services	261.00	
		100-06-00-430000	Professional Services	19,444.50	
		100-08-00-424000	Operating Supplies	545.64	
		100-10-00-420000	Office Supplies	26.05	
		100-10-00-422000	Clothing	2,381.85	
		100-10-00-424000	Operating Supplies	783.82	
		100-10-00-430000	Professional Services	2,885.38	
		100-10-00-430000-PD0006	Professional Services	27,500.00	
		100-10-00-430001	Dispatching Services	39,777.84	
		100-10-00-431000	Telephone	5,462.76	
		100-10-00-437000	Contract Maint. - Vehicles	4,368.15	
		100-10-00-439000	CONTRACT MAINTENANCE	5,575.86	
		100-10-00-441000	Training	2,763.28	
		100-10-00-442000	Memberships & Subscriptions	250.00	
		100-10-00-443500	Minor Equipment	43,456.64	
		100-10-00-443600	Software Operating Charges	246.00	
		100-13-00-422000	Clothing	1,644.28	
		100-13-00-423000	Vehicle Supplies & Maintenance	3,587.46	
		100-13-00-424000	Operating Supplies	133.43	
		100-13-00-430000	Professional Services	12,089.00	
		100-13-00-437000	Contract Maint. - Vehicles	471.24	
		100-13-00-439000	CONTRACT MAINTENANCE	15,202.45	
		100-13-00-441000	Training	9,582.00	
		100-13-13-436000	Utilities	4,675.62	
		100-13-18-436000	Utilities	85.39	
		100-20-20-420000	Office Supplies	75.00	
		100-20-21-424000	Operating Supplies	792.49	
		100-20-21-439000	CONTRACT MAINTENANCE	4,570.00	
		100-20-22-436000	Utilities	17,939.61	
		100-20-30-421000	Motor Fuel	8,624.44	
		100-20-30-422000	Clothing	87.52	
		100-20-30-423000	Vehicle Supplies & Maintenance	8,655.84	
		100-20-30-437000	Contract Maint. - Vehicles	2,046.11	
		100-23-00-424000	Op Supplies-City Hall	643.46	
		100-23-00-430000	Professional Services	17,320.54	
		100-23-00-436001	Utilities-City Hall	1,698.54	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	4,501.16	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		100-23-00-439003	Contract Maint.- City Garage	1,252.15	
		101-10-00-424000	Operating Supplies	63.00	
		200-40-40-420000	Office Supplies	61.56	
		200-40-41-424000-PR0234	Operating Supplies	550.00	
		200-40-41-430000-PR0202	Professional Services	3,220.00	
		200-40-41-430000-PR0234	Professional Services	1,497.30	
		200-40-41-430000-PR0239	Professional Services	450.00	
		200-40-41-430000-PR0265	Professional Services	2,944.80	
		200-40-41-430000-PR0270	Professional Services	484.80	
		200-40-41-436000-PR0253	Utilities	3,738.38	
		200-40-42-424000-PR0101	Operating Supplies	260.50	
		200-40-42-438000	Rental	903.00	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	986.00	
		200-40-53-373400	Spectator Admissions	10,101.00	
		200-40-53-382100	Building Rental	100.00	
		200-40-53-420000	Office Supplies	60.50	
		200-40-53-424000	Operating Supplies	1,187.67	
		200-40-53-425000-PR5512	Merchandise for Sale	4,233.96	
		200-40-53-430000	Professional Services	520.00	
		200-40-53-430000-PR5512	Professional Services	5,399.53	
		200-40-53-434000	Printing	2,340.27	
		200-40-53-436000	Utilities	42,534.53	
		200-40-53-439000	CONTRACT MAINTENANCE	4,375.62	
		204-40-43-424000	Operating Supplies	2,074.25	
		204-40-43-430000	Professional Services	2,604.89	
		204-40-43-430000-PR0400	Professional Services	4,821.00	
		204-40-43-436000	Utilities	3,943.96	
		260-00-00-230130-CD1240	Development Escrow	1,137.50	
		260-00-00-230130-CD1320	Development Escrow	812.50	
		260-56-17-430007	Electrical Inspections	7,982.56	
		265-05-00-424000	Operating Supplies	186.52	
		265-05-00-430000	Professional Services	1,395.00	
		271-67-00-430000	Professional Services	7,609.44	
		400-10-00-332000-PD0005	State Grants	24,757.92	
		400-10-00-443500	Minor Equipment	6,219.36	
		400-10-00-452000	Vehicles / Equipment	2,541.00	
		400-10-00-453000	Other Improvements	13,923.70	
		401-13-00-453000	Other Improvements	12,636.71	
		409-08-00-438100	Rental-Copier Machines	1,709.00	
		409-08-00-438101	Postage Meter	332.00	
		410-23-00-453000-PW2620	Other Improvements	7,250.00	
		411-40-40-430000-PR2601	Professional Services	41,386.55	
		411-40-43-424000-PR2602	Operating Supplies	3,895.00	
		414-05-00-430000	Professional Services	468.60	
		583-57-00-448002	Administrative Charge TIF	455.00	
		585-57-00-448002	ADMINISTRATIVE CHARGE TIF	455.00	
		586-57-00-448002	ADMINISTRATIVE CHARGE TIF	455.00	
		588-57-00-448002	Administrative Charge TIF	455.00	
		589-57-00-448002	Administrative Charge TIF	455.00	
		600-00-00-202000	Accounts Payable	254.28	
		600-50-00-436000	Utilities	2,130.70	
		600-50-00-438000	Rental	1,823.75	
		600-50-00-453000-PW2506	Other Improvements	8,505.00	
		600-50-00-453000-PW2607	Other Improvements	3,064.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		610-00-00-202000	Accounts Payable	227.71	
		610-51-00-424000	Operating Supplies	4,244.34	
		610-51-00-431000	Telephone	35.99	
		610-51-00-436000	Utilities	5,481.85	
		610-51-00-438000	Rental	1,823.75	
		610-51-00-439000	CONTRACT MAINTENANCE	20,786.03	
		620-00-00-209001	Use Tax Payable	(101.84)	
		620-52-51-436000	Utilities	1,583.13	
		620-52-51-439000	CONTRACT MAINTENANCE	53.00	
		640-00-00-202000	Accounts Payable	105.57	
		640-54-00-430000	Professional Services	1,400.00	
		640-54-00-436000	Utilities	1,223.85	
		640-54-00-438000	Rental	1,823.75	
		640-54-00-439000	CONTRACT MAINTENANCE	398.58	
		650-00-00-202000	Accounts Payable	61.74	
		650-65-00-430000	Professional Services	600.00	
		700-60-00-430000	Professional Services	329.00	
		700-60-00-430011	Police Patrol Claims	1,563.00	
		700-60-00-430015	Fire Department Claims	910.00	
		700-60-00-430021	Street Department Claims	782.00	
		700-60-00-430025	Motor Vehicle Claims	782.00	
		700-60-00-430043	Parks & Recreation Claims	782.00	
		700-60-00-430052	Golf Course Claims	257.00	
		710-61-00-430010	Police Admin. Claims	6,040.00	
		710-61-00-441000	Training	600.00	
		725-57-00-430000	Professional Services	250.00	
		725-57-56-430000	Professional Services	1,050.00	
		725-57-73-430000	Professional Services	5,175.00	
--- TOTALS BY FUND ---					
		100	General Fund	329,200.70	
		101	General Fund Donations	63.00	
		200	Recreation Fund	85,949.42	
		204	PARK MAINTENANCE	13,444.10	
		260	Community Development	9,932.56	
		265	License Center	1,581.52	
		271	Special "10" Fund	7,609.44	
		400	Equipment Revolving	47,441.98	
		401	Fire Equipment	12,636.71	
		409	CENTRAL SERVICES FUND	2,041.00	
		410	GENERAL FACILITIES REPLACEMENT FUND	7,250.00	
		411	Recreation Improvements	45,281.55	
		414	PASSPORT / LICENSE CENTER	468.60	
		583	TIF DISTRICT #21 - CPC REDEVELOPMENT	455.00	
		585	TIF District #17-Twin Lakes	455.00	
		586	TIF #18 Sienna Green	455.00	
		588	TIF District #20: McGough	455.00	
		589	TIF District #22 Twin Lakes II	455.00	
		600	Sanitary Sewer	15,777.73	
		610	Water Fund	32,599.67	
		620	Golf Course	1,534.29	
		640	Storm Drainage	4,951.75	
		650	ENVIRONMENTAL	661.74	
		700	Workers Compensation	5,405.00	
		710	Risk Management	6,640.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		725	EDA Operating Fund	6,475.00	
		Total For All Funds:		639,220.76	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve 2 Temporary Gambling Permits

Background

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Gambling Permit

Friends of Roseville Parks
2660 Civic Center Drive
Roseville, MN 55113

Friends of Roseville Parks is a non-profit organization hosting bingo at Cedarholm Community Building, located at 2323 Hamline Ave N, on April 18 and November 7, 2026.

Camp Odayin
3503 High Point Drive N, Suite 250
Oakdale, MN 55128

Camp Odayin is a non-profit organization benefiting youth with heart disease. They are holding a raffle at Midland Hills Country Club, located at 2001 Fulham St, on June 1, 2026.

Policy Objectives

Required by City Code

Equity Impact Summary

NA

Budget Implications

The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendations

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

Requested Council Action

36 Motion to approve the Temporary Gambling Permits for FOR Parks and Campy Odayin.
37
38

Prepared by: Allie Sertich, Deputy City Clerk

- Attachments:**
- 1. 04182026 and 11072026 FOR Parks Temp Gambling
 - 2. 06012026 Camp Odayin Temp Gambling

39

LG240B Application to Conduct Excluded Bingo**No Fee**5/24
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Friends of Roseville Parks Previous Gambling Permit Number: XB-94300-25-009

Minnesota Tax ID Number, if any: 41-1312380 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 2660 Civic Center Drive

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Kori L DeJong

CEO Daytime Phone: 612.508.2632 CEO Email: koridejong40@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: 4.18.26 and 11.7.2026**-OR-**☐ conducted on up to 12 consecutive days in connection with a:☐ county fair Dates: _____☐ civic celebration Dates: _____☐ Minnesota State Fair Dates: _____Person in charge of bingo event: Linda Carlson Daytime Phone: 763.350.5638Name of premises where bingo will be conducted: Cedarholm Community BuildingPremises street address: 2323 Hamline AvenueCity: Roseville If township, township name: _____ County: Ramsey

LG240B Application to Conduct Excluded Bingo

5/24
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

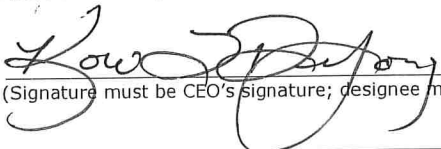
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:  Date: 3.2.26
(Signature must be CEO's signature; designee may not sign)

Print Name: Kori L. DeJong

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at www.mn.gov/gcb.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

An equal opportunity employer

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	Friends of Roseville Parks
Date Filed:	03/04/1969
File Number:	H-629
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 03/01/2026



Steve Simon

Steve Simon
Secretary of State
State of Minnesota

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Camp Odayin

Previous Gambling Permit Number: X- 33603-25-043

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 3503 High Point Drive North, Suite 250

City: Oakdale State: MN Zip: 55128 County: _____

Name of Chief Executive Officer (CEO): Sara Meslow

CEO Daytime Phone: 6513519185 CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☐ Religious

☐ Veterans

☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Midland Hills Country Club

Physical Address (do not use P.O. box): 2001 Fulham Street

Check one:

☐ City: Roseville Zip: 55113 County: Ramsey

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 1, 2020

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

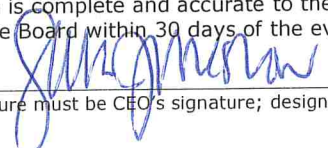
LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2/23/26
(Signature must be CEO's signature; designee may not sign)

Print Name: Sara Meslow

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
Complete a separate application for: - all gambling conducted on two or more consecutive days; or - all gambling conducted on one day. Only one application is required if one or more raffle drawings are conducted on the same day. Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).	Mail application with: - a copy of your proof of nonprofit status; and - application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the	application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-	ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.
--	--	--

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0752431434
Sep. 04, 2019 LTR 4168C 0
41-2014358 000000 00
Input Op: 0752431434 00024095
BODC: TE

CAMP ODAYIN
% SARA JANE MESLOW
3503 HIGH POINT DRIVE N SUITE 250
OAKDALE MN 55128-7577

Employer ID number: 41-2014358
Form 990 required: Yes

Dear Taxpayer:

We issued you a determination letter in November 2001, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(03).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5501 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

1
2 **Background**

3 City Code section 103.05 establishes the requirement that all general purchases or contracts in excess
4 of \$10,000 be separately approved by the City Council, independent of the budget process or other
5 statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize
6 the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council
7 review and approval.

8
9 Staff will note that, unless noted otherwise, all items contained in this report were previously identified
10 and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review
11 during the most recent budget cycle. This information package included a CIP Project/Initiative summary
12 which identified the type of purchase, estimated cost, funding source, and other supporting narrative.
13 Where applicable, these project/initiative summaries are included with *Attachment 2*.

14
15
16 **Policy Objectives**

17 Required under City Code 103.05.
18
19

20 **Equity Impact Summary**

21 Payments to vendors contribute to the local economy by supporting businesses within the community,
22 including those owned by people of color. Ensuring equitable distribution of contracts and payments
23 among vendors, particularly minority-owned businesses, can help promote economic equity. This
24 supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a
25 community that is economically prosperous with a stable and broad tax base and vibrant small
26 businesses.
27

28
29 **Budget Implications**

30 Funding for all items is provided for in the current budget or through pre-funded capital replacement
31 funds.
32
33

34 **Staff Recommendations**

35 Staff recommends the City Council approve the submitted purchases or contracts for service and, where
36 applicable, authorize the sale/trade-in of surplus items.

37
38
39
40
41
42
43
44

Requested Council Action

Motion to approve the submitted purchases or contracts for services and, where applicable; the sale/trade-in of surplus items.

Prepared by: Phil Weix - Assistant Finance Director

- Attachments:**
- 1. Over \$10,000 Items for Purchase or Sale_Trade-In
 - 2. CIP Project_Initiative Summary

45

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Police Department	Motorola Solutions, Inc	3 Mobile Radios APX6500	(a)	\$ -	\$ 18,658	2026 Operating
Police Department	Motorola Solutions, Inc	6 Mobile Radios APX6500	(b)	\$ -	\$ 33,973	2026 CIP
Public Works	RDO Equipment	2026 Vermeer 1800 Brush Chipper	(c)	\$ 83,000	\$ 86,456	2026 CIP

Key

(a)/(b) The FBI began to mandate encryption for all public safety radio traffic in 2022. The Roseville Police Department (RPD) has been replacing radios each year in their CIP fund to minimize the impact of replacing all at once. RPD was on track to have all portable radios upgraded by the end of 2026 and then transition squad radios in 2027 and 2028. On January 1, 2026, the City of St. Paul transitioned all of their radio traffic to encrypted channels and RPD found that 6 officers' radios could no longer communicate with St. Paul and this created a critical issue as Roseville shares a border with St. Paul and regularly interact. RPD would like to purchase 9 new radios that will be capable to communicate with St. Paul and outfitted in the primary district squads. There is currently no budget in 2026 for these additional radios. 3 will be purchased using alcohol forfeiture funds, which has approximately \$178,000 fund balance and meets the requirements as those radios will be used for Towards Zero Deaths (TZD). The remaining 6 will be purchased out of the Police Department CIP Equipment Fund which will be over budget by approximately \$34,000. RPD will be requesting additional CIP funds for 2027 to equip the remaining squads and speed up the replacement schedule.

(c) Public Works is looking at replacing their 2017 Brush Chipper. The chipper is used year-round for storm damage, annual ROW tree trimming and fence clearing. In addition, it is used by Parks and Rec and Natural Resource staff when removing invasive woody materials, clearing trails, and Golf Course Maintenance. Ramsey County no longer accepts wood waste and are charging more for disposal so this is causing the need for more than one brush chipper to meet the needs of all departments. With the purchase of the new chipper from RDO, priced per Sourcewell contract #010925, the old chipper will be turned over to Parks and Recreation for their use. This is a budgeted purchase out of the Public Works Vehicle and Equipment CIP.

2026 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Public Works
Project/Initiative Title:	#113 Woodchipper
Total Estimated Cost:	\$83,000
Funding Source:	Public Works Vehicle & Equip Fund (<i>property tax</i>)
Annual Operating Budget Impact:	\$0

Project/Initiative Description:

Replacement woodchipper. The existing woodchipper needs replacement one year earlier than originally planned. The current equipment is from 2017. The replacement cycle is typically 10 years, but the old equipment has been used significantly more in the last two years due to Ramsey County not taking city wood waste since 2024. The new equipment allows for better chipping with less equipment downtime due to repairs.

Location:

Maintenance Facility - Streets

REQUEST FOR COUNCIL ACTION

Date: 3/16/2026

Item No.: 10.d.

Department Approval



City Manager Approval



Item Description: Approve an Application for Department of Public Safety Pathways to Policing Grant Funds

Background

For many years, the Roseville Police Department (RPD) has taken proactive measures to recruit, hire, and retain highly qualified candidates who are committed to serving the Roseville community. As part of this effort, RPD works to broaden its applicant pool and reduce barriers to entry into the profession, recognizing that attracting candidates from non-traditional backgrounds continues to be a challenge. The department values candidates who bring a wide range of life experiences, skills, and perspectives that strengthen service delivery and enhance connections with the community.

Since 2019, the Roseville City Council has authorized RPD to apply for and accept funding through the Minnesota Department of Public Safety's Pathways to Policing Program. Over multiple grant cycles, RPD has successfully secured and utilized Pathways funding to reduce financial barriers for aspiring officers. These funds have supported tuition, books, and educational expenses for Community Service Officers (part-time) and Cadet Officers (full-time) who are pursuing Minnesota Peace Officer licensure.

In April 2024, RPD was awarded \$30,000 in Pathways funding to provide tuition reimbursement and educational assistance to eligible CSOs and Cadets. In July 2024, additional funding was awarded to further support program participants. Several current sworn officers within RPD benefited from this program while serving as CSOs or Cadets, demonstrating measurable success in building an internal pipeline of qualified, community-oriented candidates.

Recruitment and retention continue to be significant challenges for law enforcement agencies nationwide. Attracting candidates, particularly those from non-traditional backgrounds, into the profession remains increasingly difficult. Financial barriers associated with peace officer education can discourage otherwise qualified individuals from entering the field. The Pathways to Policing program directly addresses these barriers by helping to offset some of the costs for participants pursuing a law enforcement career.

RPD intends to apply for three (3) cost reimbursement grants to support up to three candidates, totaling \$60,000 (\$20,000 per candidate) for the grant period of June 1, 2026 through June 30, 2027.

By maintaining access to Pathways funding, RPD can continue supporting CSOs and Cadets in achieving licensure and transitioning into full-time sworn positions. In addition to investing in current employees, the availability of tuition and educational assistance serves as a valuable recruitment tool for the CSO and Cadet programs, which are critical components of the department's long-term hiring strategy. Like many law enforcement agencies, RPD has experienced ongoing challenges not only in hiring licensed officers, but also in recruiting qualified candidates for CSO and Cadet roles. Offering educational support through the Pathways program enhances the competitiveness of these positions, particularly for non-traditional candidates who may face financial barriers to pursuing a law enforcement

career. Strengthening this pipeline helps ensure a sustainable, high-quality applicant pool for future sworn vacancies.

Policy Objectives

Securing Pathways to Policing grant funding supports the City's strategic priority of Responsive Services by helping ensure that the Police Department's workforce reflects the community it serves. A workforce that brings diverse life experiences, cultural perspectives, and backgrounds enhances community trust, communication, and service delivery.

This grant opportunity also advances the City's strategic goal of attracting and retaining a diverse and innovative group of employees who support the mission, vision, and values of the strategic plan.

By reducing financial barriers and supporting internal career pathways, the City strengthens recruitment efforts, improves retention, and builds a sustainable pipeline of qualified candidates who are invested in serving the Roseville community.

Equity Impact Summary

The Pathways to Policing program directly promotes equity by addressing financial barriers that disproportionately affect individuals from underrepresented and non-traditional backgrounds. The cost of peace officer education, including tuition, books, and equipment, can present significant obstacles to entry into the profession.

By providing tuition reimbursement and educational support to Community Service Officers and Cadet Officers, RPD creates meaningful access to law enforcement careers for individuals who may not otherwise be able to pursue licensure. This program helps cultivate a workforce that more closely reflects the demographics and lived experiences of the community.

Increasing representation within the department enhances cultural competency, strengthens relationships with diverse populations, and improves the department's ability to deliver fair, inclusive, and responsive public safety services.

Budget Implications

RPD intends to apply for three (3) cost reimbursement grants to support up to three candidates, totaling \$60,000 (\$20,000 per candidate) for the grant period of June 1, 2026 through June 30, 2027.

A one-to-one local match is required. The required match is already incorporated into the Police Department's budget through existing Cadet and Community Service Officer salaries, tuition reimbursement allocations, and training expenditures. As a result, there is no additional budgetary impact to the City.

Staff Recommendations

Staff recommends the City Council approve submitting an application for the Pathways to Policing grant funds.

Requested Council Action

79 Motion to approve the submission of an application to the Minnesota Department of Public Safety for the
80 Pathways to Policing Reimbursement Grant

81

82

Prepared by: Erika Scheider, Chief of Police

Attachments: 1. 2026-2027-Pathways to Policing

83



Department of Public Safety
Minnesota Office of Justice Programs

Pathways to Policing (PTP) Grants 2026-2027

REQUEST FOR PROPOSALS (RFP)

Table of Contents

Request for Proposals (RFP) Part 1: Overview.....	3
1.1 General Information	3
1.2 Program Description	3
1.3 Minnesota’s Commitment to Diversity and Inclusion.....	3
1.4 Funding and Project Dates	3
1.5 Eligible Applicants.....	3
1.6 Questions and Technical Assistance.....	4
RFP Part 2: Eligible Activities	4
2.1 Project Overview.....	4
RFP Part 3: Application Process and Instructions.....	5
3.1 Application Deadline	5
3.2 Application Submission Instructions.....	5
3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual	5
3.4 Application Content.....	5
Program Documentation.....	5
Applicant Information	6
Budget	6
3.5 Application Information.....	7
RFP Part 4: Grant Application Review Process:.....	8
4.1 Committee Review and Scoring	8
4.2 Staff Review.....	9
4.3 Funding Decisions and Notification.....	9
RFP Part 5: Post Award Requirements	9
RIGHT OF CANCELLATION	10

Request for Proposals (RFP) Part 1: Overview

1.1 General Information

- Grant Name: Pathway to Policing Training Reimbursement Grants
- Source of Grant funds: MN Laws, Chapter 95, 2017 Minnesota Session Laws.
- [Minnesota Office of Justice Programs \(OJP\) Website](#)
- Open for Applications: February 25, 2026
- Application Due Date: April 2, 2026, at 4:00 PM

1.2 Program Description

The purpose of this request for proposals is to fund Pathway to Policing programs that bring persons with nontraditional backgrounds into law enforcement careers. Law enforcement agencies may apply for reimbursement grants to receive up to 50 percent of the cost of compensating and training Pathway to Policing participants who obtain state peace officer licensure. Reimbursement grants shall be proportionally allocated based on the number of grant applications approved.

1.3 Minnesota's Commitment to Diversity and Inclusion

It is State of Minnesota policy to ensure equity, diversity and inclusion in making competitive grant awards. See Executive Order [19.01](#).

The Policy on Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities. See [OGM Policy 08-02](#).

1.4 Funding and Project Dates

- Funding: A total of \$720,000 is available for one-time funding. Awards may range from \$25,000-\$75,000. Applicants can request funding for up to three candidates. These are cost reimbursement grants.
- Match: A one-to-one match of local funds is required and must be included in the application budget.
- Project Dates: These grants will have a one-year grant period. With a start date of June 1, 2026, through June 30, 2027. Grants must begin operating within 90 days of award notice.

1.5 Eligible Applicants

State and local units of government (including cities, counties, townships) and Tribal governments are eligible to apply. Colleges and universities that operate law enforcement training programs are not eligible applicants. Individuals interested in a career in law enforcement are not eligible applicants.

1.6 Questions and Technical Assistance

- Please submit any questions regarding this RFP by email to kristin.lail@state.mn.us. Questions and answers will be posted on the RFP Questions and Answers page on the grants page of the [OJP website](#).
- Application Information Session: OJP will offer an optional online information session for prospective applicants. Staff will provide a brief background on the Pathway to Policing grant program, walk through the RFP and application requirements, summarize the application review process and answer questions. Questions and answers from information sessions will be posted on the Questions and Answer page.

Thursday, March 5, 2026, from 2:00pm – 3:00pm. [Register here](#)

RFP Part 2: Eligible Activities

2.1 Project Overview

Pathway to Policing programs provide a route for nontraditional candidates to be hired as licensed Peace Officers in Minnesota. Funding is intended to provide training for candidates who will be eligible to take the Minnesota Peace Officer Standards and Training (POST) exam during the grant project period. Grantees are eligible for the reimbursement of up to 50% of compensation, training and associated expenses.

Minnesota requires those aspiring to work in law enforcement to complete an educational program and pass a state board exam. Licensing itself only occurs when eligible candidates are appointed to a peace officer position and [Standards](#) for Peace Officer Eligibility are met.

Grantees identify eligible candidates who meet the standards for admission to a board-certified Professional Peace Officer Education (PPOE) program, as well as standards for license eligibility.

The Peace Officer Licensing Exam is administered to individuals who possess a post-secondary degree from a regionally accredited college or university and successfully complete a Minnesota PPOE program from a POST Board certified school. Tuition to PPOE Programs is an eligible grant expense.

Candidates may (but are not required to be) employed by the grantee as cadets or Community Service Officers during PPOE enrollment. Salary and fringe benefits for candidates are eligible grant expenses.

Other expenses eligible for reimbursement include: books, equipment, uniforms and other associated academic expenses. Candidate transportation and housing expenses during PPOE training may also be eligible for reimbursement.

Non-traditional candidates include, but are not limited to, those with a gender, race or cultural background underrepresented in the applicant's department. Career transition candidates without a criminal justice background can also be considered non-traditional candidates.

RFP Part 3: Application Process and Instructions

3.1 Application Deadline

All applications must be submitted using the [IGX](#) web-based system by 4:00 PM on April 2, 2026. Applications cannot be submitted after this time. No paper submissions will be accepted.

3.2 Application Submission Instructions

Applications must be submitted via IGX, the Office of Justice Programs' (OJP) NEW online grants management system. [IGX](#) can also be accessed via the Office of Justice Programs [website](#).

New to IGX? Steps to Get Started:

1. Agency Administrator for organizations, [click New User? Register Here!](#) to create an account, register your organization and assign users.
2. Assigned users, log in with the Username and Password provided in the Member Assigned to Organization email.
3. Contact your Agency Administrator for assistance as needed. Visit [DPS Grant Management](#) or email questions to GrantsMgmt.Shared.DPS@state.mn.us

After the organization is registered, follow the [instructions](#) to complete an application in IGX.

3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual

As part of submitting this application in IGX, the applicant agency agrees to the Terms and Conditions of OJP Grantees as well as the Pathway to Policing Grant Guidelines. By agreeing to these in IGX, the applicant is confirming that they are making these commitments.

Applicants are encouraged to review these documents with the appropriate agency staff prior to submitting the application in IGX. Grantees agree to follow the OJP [Grant Manual](#), which provides basic information on policies and procedures for grant administration. These documents become, by reference, part of the formal grant contract agreement.

3.4 Application Content

Program Documentation

- Terms and Conditions: Review and acknowledge
- Grant Program Guidelines: Review and acknowledge

Applicant Information

- Contact Information: Enter Authorized Representative contact information, assign IGX roles to the application and determine signature option.
- Grant Management Experience: Answer questions about grant management experience.

Budget

- Budget Detail will be entered directly into IGX.
All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget will cover the grant period, and all expenses must be listed and be directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant funded expenses in the budget descriptions.

Directions for entering the budget are available in the [Application Guide](#). The [Budget Detail Requirements](#) will show you examples and specific requirements for each of the line items. Please note the example is from e-grants but content requirements are the same for IGX.

PLEASE NOTE:

- If reimbursed expenses are later found to be ineligible, the grantee will be asked to repay those funds.
 - Budget line items include: Personnel, Payroll Taxes & Fringe, Contract Services, Travel, Training, Office Expenses, Program Expenses, Indirect Costs and Other Expenses. Not all line items need to be used.
 - Staffing considerations: Any grant funded staff who are not working on the grant fulltime will be required to track their grant hours and only be reimbursed for their grant-related hours.
- **Indirect Rate Documentation** (if applicable). Indirect costs, often referred to as overhead, are costs shared by the organization as a whole and most often are not able to be broken down within each program of the organization. Indirect costs can be requested in one of the following ways:
 - Entering such expenses directly into the applicable budget categories. In this case, applicant would not need to complete the indirect cost rate form.
 - Using a Federally Negotiated Indirect Costs Rate.
 - Using the 15% de Minimus Indirect Cost Rate.

If using an indirect cost rate, download, complete and upload the associated request form in IGX. The request form will calculate the allowable indirect costs amount that will be entered into the application's budget.

- **Budget Summary:** No action needed. This form will show the total budget information that was entered into the budget lines.

3.5 Application Information

Narrative (15 points):

Address the following in a three-page maximum Word document with ¾" margins, single-spaced and with a 12-point font size. When ready to submit, **upload the narrative as an attachment in e-grants**. The narrative should include the following sections:

- **Community Overview:** Provide an overview of your jurisdiction, including location, population and demographics. Highlight any unique characteristics or challenges in the community that you serve. Explain how community input is reflected in agency priorities.
- **Agency Overview:** Note the authorized strength for your department and the current number of sworn officers. Provide an overview of agency staff demographics compared to community demographics. Present your local definition of a non-traditional peace officer candidate.
- **Recruitment and Training Plan:** Briefly describe your existing agency recruitment plan and how recruiting will be different for Pathway to Policing candidates. If known, identify the likely PPOE training program. If candidate(s) have been identified, provide a brief summary of their background and their interest in a career in law enforcement.

Budget (5 Points):

Budget information will be entered directly into e-grants.

- Budget line items will generally include salary and fringe for cadets and program expense for tuition and related academic expenses.
- Matching funds are required in a 1:1 ratio for each line item.
- Tuition expenses should be listed under program expenses. More specifics on tuition amounts will be available when the candidate is enrolled, and budgets can be adjusted.
- Each candidate requested should have individual line items for program, salary and fringe.
- Include candidate's actual pay and fringe calculations for the position.
- Applicants can, but are not required to, include a line item for books, equipment, uniforms or other associated academic expenses.
- Note that source documentation will be required for all items reimbursed.

RFP Part 4: Grant Application Review Process

This is a competitive funding opportunity. The review and decision process involves three stages:

4.1 Committee Review and Scoring

A review committee will read, score, and discuss all proposals using a 20-point scale.

PATHWAY TO POLICING 2026 - APPLICATION REVIEW (20 Points Total)	
Agency Name	
Amount requested	
Number of candidates	
Tell us about your Community	Points 2+2 +1=5
Provide overview of jurisdiction including location, population and demographics	
Highlight any unique characteristics or challenges in the community served.	
Explain how community input is reflected in agency priorities.	
Subtotal	0
Tell us about your agency	Points 1+2+2=5
Note the authorized strength for your department and the current number of sworn officers.	
Provide overview of agency staff demographics and compare to community demographics	
Present your local definition of non-traditional peace officer candidate.	
Subtotal	0
Recruitment and Training Plan	Points 1+2+1+1 = 5
Briefly describe existing agency recruitment plan	
Explain how recruiting will be different for Pathway to Policing candidates	
If known, identify likely PPOE training program.	
If candidate(s) have been identified, provide brief summary of their background and interest.	
Subtotal	0

Budget and Matching Funds	Points 2+2+1=5
Line item provided for each category of expense and separate lines for each proposed candidate	
Calculations for each budget items provided including hourly rate and fringe employed during training.	
Match requirements reflected in budget and source noted.	
Subtotal	0
APPLICATION TOTAL	0

The committee will meet to discuss applications and will submit initial recommendations based on their review.

4.2 Staff Review

Budget and Proposal Review

Staff will conduct a review of each proposed budget to assess its accuracy, reasonableness, and feasibility in relation to the proposed project activities. In addition, staff will evaluate the highest-ranked proposals based on the following factors:

- **Coordination with existing funding sources:** The extent to which the proposed activities align with or leverage existing federal, state, or local resources.
- **Past grantee performance:** If applicant has been a previous OJP grantee, were there timely and complete submission of required financial and programmatic reports, as well as overall compliance with grant requirements?
- **Capacity to implement within the grant period:** The applicant's demonstrated ability to initiate activities promptly upon award and sustain implementation throughout the grant term.

4.3 Funding Decisions and Notification

The Commissioner of Public Safety will make the final funding decisions. All applicants will be notified of the award status via email.

RFP Part 5: Post Award Requirements

- **Pre Award Risk Assessment and Financial Review.** In accordance with state and federal grant management policies it is required to consider a grant applicant's risk of noncompliance with grant requirements. State policy requires states to conduct a financial review prior to a grant award made of \$25,000 and higher to any organization. The necessary information for this is provided in the Organizational Financial Information form in the application.
- **Minnesota's Commitment to Diversity and Inclusion in Procurement.** The State of Minnesota is committed to diversity and inclusion in its public procurement

process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.

To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296- 2600 or go to the [OEP website](#).

- **Grant Contract Process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, as well as the work plan and budget. The Grant Agreement will be initiated, signed by grantee and OJP, and once fully executed it is then a legally binding agreement. Grant agreements not signed within 30 days of receipt may be canceled.
- **Progress Reporting.** Grantees will be required to submit regular narrative and data reports and data in a prescribed manner.
- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses (after the grant contract is fully executed) that are incurred and are consistent with the negotiated budget.
- **OJP Grant Manual.** Grantees, grantee subgrants and contracts agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how our office manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc. [OJP Grant Manual](#)

RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this Request for Proposals. The State does not intend to award a grant contract solely on the basis of any response made to this request, or pay for information solicited or obtained.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/16/2026
Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Approve Amended School Resource Officer Agreement with Roseville Area School for the 2025-2026 School Year.

Background

The State of Minnesota amended its School Resource Officer (SRO) statutes to resolve legal ambiguities and liability concerns stemming from 2023 legislation regarding physical restrains in educational settings. The 2024 Legislative Session passed bipartisan clarifying language to provide law enforcement with the operational certainty needed to maintain school safety while upholding rigorous standards of conduct. Consequently, the Minnesota POST Board was mandated to adopt a statewide model policy to ensure uniformity and professional accountability across all jurisdictions. This board-approved framework requires specialized training in de-escalation and juvenile brain development, while strictly prohibiting SRO involvement in school disciplinary matters. By adopting this language, the State and the POST Board have established a cohesive legal standard that balances the protection of student civil rights with the professional obligations of law enforcement.

The remainder of the contract remains in place and unchanged from the previously approved meeting at the beginning of the year.

This amendment is essential for ensuring full compliance with the MN Peace Officer Standards and Training (POST) Board requirements, including state-mandated specialized training in de-escalation and trauma-informed response. By incorporating specific language from the Minnesota Government Data Practices Act (MGDPA) and FERPA, the contract establishes rigorous safeguards for student privacy and provides our officers with the legal clarity necessary to operate within strictly defined safety roles. These updates reinforce the RPD's commitment to relationship-based policing by explicitly separating law enforcement duties from school disciplinary functions, ensuring a secure and equitable environment for all students while meeting the September 1, 2025, deadline for state-mandated policy implementation.

Policy Objectives

The policy objective for the amended contract is to update the interagency agreement between the City and the School District to ensure the School Resource Officer (SRO) program operates with maximum transparency, legal compliance, and a commitment to student safety. This amendment codifies strict data privacy protocols by aligning with the Minnesota Government Data Practices Act (MGDPA) and FERPA, ensuring SROs only

access private educational records when a statutory exception or emergency exists. Furthermore, it formally mandates compliance with MN Peace Officer Standards and Training (POST) Board requirements, integrating specialized training in de-escalation, juvenile brain development, and trauma-informed response as required by Minn. Stat. § 626.8482. By explicitly prohibiting SRO involvement in school disciplinary functions and focusing on relationship building and the enforcement of criminal laws, this framework ensures role clarity, protects student civil rights, and meets the September 1, 2026, deadline for implementing state-mandated local SRO policies.

Equity Impact Summary

This amended SRO contract reinforces our commitment to educational equity by ensuring law enforcement's role is strictly limited to safety, not school discipline. By updating language to align with the MN Government Data Practices Act and FERPA, we are implementing rigorous safeguards to protect student privacy and prevent the disproportionate sharing of data. These changes ensure a trauma-informed approach that respects the civil rights of every student, particularly those from historically over-policed communities, while maintaining a secure environment for learning.

Budget Implications

No change to budget.

Staff Recommendations

The Roseville Police Department (RPD) recommends that the City Council approve the amended contract with Roseville Area Schools (ISD 623) to provide clear, updated guidance for our School Resource Officer (SRO) program.

Requested Council Action

Approve amended contract with Roseville Area Schools.

Prepared by: Commander Jeff Lopez, Roseville Police Department

Attachments: 1. 25-26 RAHS Police Liaison Contract_First Amendment

FIRST AMENDMENT TO School Resource Officers Agreement

This FIRST AMENDMENT TO THE SCHOOL RESOURCES OFFICERS AGREEMENT ("First Amendment") is made on the 10th day of February, 2026, between the City of Roseville ("City"), and the Roseville Area School District, Independent School District No. 623 (hereinafter "School District").

WHEREAS, CITY entered into a School Resources Officers Agreement on October 28, 2025 (the "Original Agreement"), with School District; and

WHEREAS, the Original Agreement does not comply with the Police Officer Standards and Training Board model policy which requires that any School Resource Officer agreement contain a provision related to data practices and reads as follows:

The contract between the school district and the law enforcement agency must address data practices policies and procedures. These procedures and policies shall identify the education records that can be shared with the law enforcement agency generally and with the SRO specifically and for what purposes. Law enforcement records that contain student and parent data that are maintained by the law enforcement agency shall be governed by the agency's data practices policy and in compliance with the requirements of the Minnesota Data Practices Act, MN Statutes, Chapter 13, and MN Rules 1205.0100 and 1205.2000.

and

WHEREAS, the Parties wish to amend the Original Agreement to add provisions related to data practices.

NOW, THEREFORE, in consideration of the above recitals, which are expressly incorporated herein, and for other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, the City and the School District agree to amend the Agreement as follows:

1. The Original Agreement is amended to add paragraph 8 which reads as follows:

All government data that are collected, created, received, or maintained as a result of this Agreement will be handled in accordance with all applicable federal and state laws, including, but not limited to, the Minnesota Government Data Practices Act ("MGDPA"). The parties recognize that educational data maintained by the School District are protected under the MGDPA and under the Family Educational Rights Privacy Act ("FERPA"), including its implementing regulations at 34 C.F.R. part 99. The parties acknowledge that unless the School District is reporting a crime or another statutory exception applies, the School District may not disclose private educational data to an SRO without the written consent of the student's parent or guardian (or the written consent of the student if the student is eighteen years of age or older); a lawfully issued subpoena; or a

court order. The parties further acknowledge, however, that both MGDPA and FERPA generally allow for school officials and law enforcement (including the SRO) to discuss the specifics of a situation, including pertinent details that may otherwise be private, when an imminent safety issue is present. Nothing in this Agreement may be construed to modify the responsibilities of either party under the MGDPA or the School District's responsibilities under FERPA.

2. All other provisions of the Original Agreement remain in full force and effect.

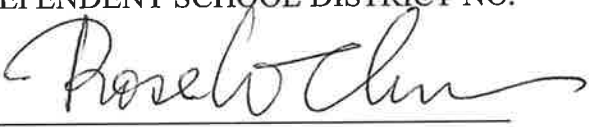
IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

By: _____
Dan Roe, President

By: _____
Patrick Trudgeon, Executive Director

INDEPENDENT SCHOOL DISTRICT NO.
623

By:  _____
Rose Chu, Chair

By:  _____
Jenny Loeck, Superintendent

FUTURE MEETING AGENDA HIGHLIGHTS

March 16, 2026

March 23 – City Council Meeting

- Consider approval of State Patrol Encroachment Agreement
- Consider vacating easement related to State Patrol project
- Consider comprehensive plan amendment and rezoning
- Consider Public Improvement Contract for State Patrol project
- Consider Hotel License Renewals

April 6 – City Council Workshop

- Climate Equity Action Plan Update
- Consider PUD Cancellation – Center Pointe
- Consider Minor Plat for 2816 Oxford Street
- Short Term Rental Renewal – 419 Judith Avenue

April 13 – Special EDA Meeting

- Development Agreement – Hyde Development LLC
- Authorizing grant agreement with Ramsey County for Environmental Response Fund

April 13 – City Council Meeting

- TBD

April 20 – City Council Meeting

- Discuss cost and strategic plan drivers for 2027 budget and tax levy

			<u>Future Agenda Review - Longer Term Initiatives</u>		3/12/2026
			(items that likely require council discussion/action)		
<u>Item</u>			<u>Initiated By</u>	<u>Target Date</u>	<u>Status/Notes</u>
Discuss penalties for license holders of mulitple businesses			Council	2nd/3rd Quarter 2026	Liquor/Tobacco License Presumptive Penalties
Roseville Fire role in medical transport			Staff	TBD	Ongoing discussions with Allina, etc.
Review need of pet licenses			Council	TBD	Staff review amount of licenses issued and report back
City Speed Limit Review on Local Streets			Strahan/Council	TBD	PWET will continue to work on issue and report back