



City Council Agenda

Monday, April 13, 2026

6:00 PM

City Council Chambers

In accordance with [Minnesota Statutes §13D.02](#) and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:30 p.m. **1. Roll Call**
Voting & Seating Order: Groff, Bauer, Strahan, Schroeder, and Roe
- 6:31 p.m. **2. Pledge of Allegiance**
- 6:32 p.m. **3. Approve Agenda**
- 6:33 p.m. **4. Public Comment**
- 6:38 p.m. **5. Recognitions and Donations**
a. Asian American and Pacific Island Heritage Month Proclamation
b. Older Adults Month Proclamation
c. Mental Health Awareness Month Proclamation
d. Arbor Day Proclamation
- 6:43 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approval of City Council Minutes**
- 6:45 p.m. **10. Approve Consent Agenda**
a. Approval of Payments
b. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
c. Adopt Resolution Awarding Construction Contract for 2026 Sanitary Sewer Lining Project (26-06)
d. Adopt a Resolution exercising the city's authority to opt in to, and support, the Ramsey County Economic Development Agency
- 6:50 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**
a. Future Agenda
- 6:55 p.m. **12. Adjourn**



Asian American and Pacific Islander Heritage Month May 2026

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our community; and

Whereas: In 1992, Congress passed Public Law 102-450 which annually designated May as Asian American and Pacific Islander Heritage Month; and

Whereas: The Month of May was selected to commemorate the immigration of Japanese citizens to the United States on May 7, 1843 and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869 with the majority of the workers being Chinese Immigrants who were often mistreated; and

Whereas: Japanese American troops fought for freedom from tyranny abroad in World War II while their families here at home were interned simply on the basis of their ethnic origin; and

Whereas: In 1965, the Immigration and Nationality Act opened new doors of opportunity to more Asian and Pacific Islander Immigrants; and

Whereas: The end of the Vietnam War brought new Vietnamese, Cambodian, Hmong and Laotian communities to the United States of America and Minnesota; and

Whereas: There are over 20 million Asian Americans and Pacific Islanders in the United States with over 260,000 calling Minnesota home and with nearly 3500 in Roseville based on the 2020 Census; and

Whereas: Many Roseville residents identify as Asian American or Pacific Islander, particularly Hmong and Karen community members. They contribute to the vibrant community of Roseville through their rich cultures and also as business owners, educators, scientists, artists and many other ways; and

Whereas: The Hmong people began arriving in Minnesota in 1975 as refugees from the destructive wars in their homeland, in which the Twin Cities metro region has the largest concentration of Hmong people in America; and

Whereas: The Karen people have been oppressed in their homeland for decades and sought refuge in other places, with St. Paul currently supporting one of the largest Karen communities in America; and

Whereas: Despite all the progress, many Asian American and Pacific Islanders continue to face persistent inequality and discrimination including barriers to equal access to education, employment, and healthcare. Asian Americans, especially those who are Muslim, Hindu or Sikh—too often face senseless violence and harassment due to the color of their skin, tenets of their faith, or merely by being Asian; and

Whereas: In 2026 Asian American and Pacific Island Heritage Month honors the theme of “Power in Unity: Strengthening Communities Together” and

Whereas: The City of Roseville invites all members of the Roseville Community to renew their commitment to ensuring cultural humility, racial equity, and justice by participating in activities designed to advance the cause of freedom and equity for all.

Now, Therefore Be It Resolved that the City Council hereby declares the month of May 2026 to be Asian American and Pacific Island Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness whereof, I have hereunto set my hand and caused the Seal of the City of Roseville be affixed this 13th day of April, 2026.

Mayor Daniel J. Roe



Older Adults Month May 2026

Whereas: Roseville is home to many residents aged 60 years and older; and

Whereas: Older adults in Roseville are the roots from which our community has grown, who bestow gifts of wisdom and insight upon younger generations and strengthen the bonds between neighbors to create a better place to live; and

Whereas: The City of Roseville recognizes and focuses on older adults taking charge of their health, getting engaged in their communities, and making positive impacts in the lives of others: and

Whereas: Older adults are productive, active and influential members of society, sharing essential talents, wisdom and life experiences with families, friends and neighbors; and

Whereas: Our community can provide that recognition and respect by enriching the quality of life for older adults by:

- Increasing opportunities to remain in their communities as active and engaged citizens;
- Providing services, technologies and support systems that allow older adults to foster and maintain connections within the community; and
- Emphasizing the value of older adults by publicly recognizing their contributions to the diversity, strength and unity of our community.

Now, Therefore Be It Resolved that the City Council hereby declare May 2026 to be Older Adults Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

Be it Further Resolved that we urge every citizen to honor our older adults and the professionals, family members and volunteers who care for them. Our recognition of older adults and their involvement in our lives can help us achieve stronger and more meaningful connections with each other and enrich our community's quality of life.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 13th day of April, 2026.

Mayor Daniel J. Roe



Mental Health Awareness Month 2026

Whereas: Mental health is a part of overall health and helps to sustain an individual's thought processes, relationships, productivity and ability to adapt to change or face adversity. Mental illness adversely affects those abilities and often is life-threatening in nature. According to the Mental Health Alliance, 1 in 5 adults and children will experience a mental health condition in their lifetime; and

Whereas: It is important for all to maintain mental health and learn the symptoms of mental illness. Long delays—sometimes decades—often occur between the time symptoms first appear and when individuals get help. Early identification and treatment can make a difference in successful management of mental illness and recovery; and

Whereas: We recognize numerous residents of the City of Roseville are impacted by mental illness; and

Whereas: Every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

Whereas: Public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness; and

Now, Therefore Be It Resolved, that the City Council hereby declares the month of May, 2026 to be Mental Health Awareness Month in the City of Roseville.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 13th day of April, 2026.

Mayor Daniel J. Roe



Arbor Day

April 24, 2026

Whereas: Roseville's trees have been a significant element of our community because of their beauty and importance to our environment; and

Whereas: Trees are an increasingly vital resource for Roseville, enriching our lives by purifying air and water, helping to conserve soil and energy, in serving as recreational settings and wildlife habitat of all kinds; and

Whereas: Activities such as construction damage and pollution as well as drought and disease have damaged and destroyed many trees which are therefore in need of replacement; and

Whereas: The City of Roseville seeks to positively impact our environment by planting trees and ensuring that these trees are nurtured and protected; and

Whereas: Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas: Trees, wherever they are planted, are a source of joy and spiritual Renewal; and

Whereas: Trees assist with drainage and flood mitigation and reduce city costs for sewer and water treatment; and

Whereas: Everyone is encouraged to care for our trees and plant as many trees as possible.

Now, Therefore Be It Resolved that the City Council hereby declare April 24, 2026 as Arbor Day in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 13th day of April, 2026.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/13/2026
Item No.: 10.a.

Department Approval

City Manager Approval



Item Description: Approval of Payments

1
2 **Background**

3 State Statute requires the City Council to approve all payment of claims. The following summary of
4 claims has been submitted to the City for payment.
5

Check Series #	Amount
ACH Payments	\$131,495.34
115287-115340	\$438,513.01
Total	\$570,008.35

6
7 A detailed report of the claims is attached. City staff has reviewed the claims and considers them to be
8 appropriate for the goods and services received.
9

10
11 **Policy Objectives**

12 Under MN State Statute, all claims are required to be paid within 35 days of receipt.
13
14

15 **Equity Impact Summary**

16 Local governments play an important role in building racially equitable and inclusive regional economies.
17 Payments to vendors contribute to the local economy by supporting businesses within the community,
18 including those owned by people of color. Ensuring equitable distribution of contracts and payments
19 among vendors, particularly minority-owned businesses, can help promote economic equity. This
20 supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to
21 have a community that is economically prosperous with a stable and broad tax base and vibrant small
22 businesses.
23
24

25 **Budget Implications**

26 All expenditures listed above have been funded by the current budget, from donated monies, or from
27 cash reserves.
28
29

30 **Staff Recommendations**

31 Staff recommends approval of all payment of claims.

32

33

Requested Council Action

Motion to approve the payment of claims as submitted.

36

37

38

Prepared by: Ebonie Cannady-Accounting Technican II

Attachments: 1. Checks for Approval

39

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE ATTACHMENT 1:CHECKS FOR APPROVAL

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 02-00 ADMINISTRATION					
100-02-00-430000	Professional Services	Shred-N-Go, Inc.	ADMIN SHREDDING THRU MARCH	85.30	115314
100-02-00-448000	Miscellaneous	KATHERINE LEIER JOHNSON	INTERPRETER SERVICES - MARCH EIC	184.80	115323
Total Department 02-00 ADMINISTRATION				270.10	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Erickson, Bell, Beckman &	JANUARY RETAINER - PROSECUTION	15,861.30	6901
Total Department 06-00 LEGAL DEPARTMENT				15,861.30	
Department: 08-00 CENTRAL SERVICES					
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT	SERVIC COFFEE	545.64	115293
100-08-00-424000	Operating Supplies	ARAMARK REFRESHMENT	SERVIC COFFEE LC	301.65	115293
Total Department 08-00 CENTRAL SERVICES				847.29	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	EMBLEM ENTERPRISES, INC	NEW PATCHES CSOS EXPLORERS RESERVES C	305.00	115292
100-10-00-422000	Clothing	STREICHER'S	UNIFORM UPDATE SGT CHEVRONS WALKER	24.00	6904
100-10-00-422000	Clothing	STREICHER'S	UNIFORM UPDATE ADDED SGT CHEVRONS NOL	24.00	6904
100-10-00-423000	Vehicle Supplies & Mainten	TWIN CITIES AUTO GLASS	WINDSHIELD REPLACEMENT ON SQUAD 2506	678.05	115321
100-10-00-424000	Operating Supplies	K9 Storm Incorporated	K9 LEASHES (2)	422.00	115315
100-10-00-430000	Professional Services	CITY OF ST. PAUL	NOVEMBER 2025 RADIO SHOP MAINTENANCE	492.75	115289
100-10-00-430000	Professional Services	Language Line Services	TRANSLATION SERVICES - JAN	115.39	115298
100-10-00-430000	Professional Services	Masa Consulting, Inc.	MENTAL HEALTH/WELLNESS CONSULTING MAR	4,425.00	6908
100-10-00-430000	Professional Services	Ramsey County	2026 RAMSEY COUNTY SHERIFF EMERGENCY	12,000.00	115304
100-10-00-430000	Professional Services	T Mobile USA, Inc.	CELL SEARCH WARRANT 26009517	165.00	115297
100-10-00-430004	Police Explorer Program	Aspen Mills Inc.	EXPLORER UNIFORMS	214.75	115288
100-10-00-437000	Contract Maint. - Vehicles	Caliber Collision	REPAIRS TO SQUAD 2507	17,560.64	115313
100-10-00-437000	Contract Maint. - Vehicles	MacQueen Equipment	SQUAD 2507 LIGHTS AND PUSH BUMPER	996.57	6891
100-10-00-441000	Training	Allied Medical Training	DECEMBER 6 - 7, 2025 EMR SKILLS COURS	895.00	115307
100-10-00-441000	Training	PDCM/SCSU-RANGE	PIT HYBRID DRIVING TRAINING - SUNDSTR	1,965.00	115331
100-10-00-441000	Training	STREICHER'S	ANNUAL PRACTICE AMMO ORDER - USE OF F	10,340.16	6904
100-10-00-441000	Training	STREICHER'S	ANNUAL PRACTICE AMMO ORDER - USE OF F	10,458.90	6904
Total Department 10-00 POLICE DEPARTMENT				61,082.21	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-423000	Vehicle Supplies & Mainten	BOUND TREE MEDICAL- CC	CARRY CASE	284.99	115300
100-13-00-423000	Vehicle Supplies & Mainten	GRAINGER	FLOOR DRY	420.20	115290
100-13-00-430000	Professional Services	Masa Consulting, Inc.	MARCH	3,360.00	6908
100-13-00-430000	Professional Services	Performance Plus LLC	NANCEKIVELL KNIGHT	1,934.00	115299
100-13-00-439000	CONTRACT MAINTENANCE	AT&T Mobility	MARCH	257.13	115309
100-13-00-439000	CONTRACT MAINTENANCE	EMERGENCY TECHNICAL DECON	DECON FROM 2/13 CALL	810.00	115320
100-13-00-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	751.00	115322
100-13-00-439000	CONTRACT MAINTENANCE	Image Trend Inc.	2026 CONTRACT	33,338.91	115291
100-13-00-439000	CONTRACT MAINTENANCE	Image Trend Inc.	SCHEDULER INTEGRATION	4,007.15	115291
100-13-00-439000	CONTRACT MAINTENANCE	MacQueen Equipment	ANNUAL COMPRESSOR SERVICE	1,109.50	6891
100-13-00-439000	CONTRACT MAINTENANCE	Muska Electric Co	GFI REPLACEMENT	249.27	6893
Total Department 13-00 FIRE DEPARTMENT				46,522.15	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	3,872.31	6895
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				3,872.31	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	Precise MRM, LLC	10 MB FLAT DATA PLAN US WITH NAF	736.00	6909

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-21 STREET DEPARTMENT					
Total Department 20-21 STREET DEPARTMENT				736.00	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	2,424.64	6900
Total Department 20-22 STREET LIGHTING				2,424.64	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-430000	Professional Services	McGough Property Managemen	FACILITY MGMT SERVICE LABOR 2/2-3/1/2	6,715.00	6906
100-23-00-430000	Professional Services	McGough Property Managemen	RMB FACILITY MANAGEMENT 02/2026 EXPEN	1,877.26	6906
100-23-00-439001	CONTRACT MAINTENANCE - CIT	API Garage Door	3/20/26: REPLACED DRIVE KEY ON OPERAT	540.00	115318
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT BRUSH BLACK CH	43.19	115303
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	MAT GALAXY BLACK PD	49.60	115303
100-23-00-439001	CONTRACT MAINTENANCE - CIT	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	9,893.00	115322
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	MAT BRUSH BLACK PW	37.17	115303
100-23-00-439003	Contract Maint.- City Gara	Cummins Sales and Service	GENERATOR REPAIR PW	516.12	115305
100-23-00-439003	Contract Maint.- City Gara	Erickson Electric Company,	REPAIR ELECTRIC OUTLETS PW GARAGE	1,207.80	115316
100-23-00-439011	Fiber Maint. & Locates	Arvig, Inc.	FIBER MAINTENANCE	287.50	115306
Total Department 23-00 BUILDING MAINTENANCE				21,166.64	
Total Fund 100 General Fund				152,782.64	
Fund: 200 Recreation Fund					
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-430000-PR0220	Professional Services	Metro Volleyball Officials	ADULT VOLLEYBALL REFEREE PAYMENT	5,624.00	6892
200-40-41-430000-PR0234	Professional Services	Revolutionary Sports, LLC	FEBRUARY VOLLEYBALL CLASS	966.00	115310
Total Department 40-41 RECREATION FEE PROGRAMS				6,590.00	
Department: 40-50 NATURE CENTER					
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	986.00	115322
Total Department 40-50 NATURE CENTER				986.00	
Department: 40-53 SKATING CENTER					
200-40-53-424000	Operating Supplies	Black Stone Sports	PARTS FOR SKATE SHARPENERS	509.15	115317
200-40-53-424000	Operating Supplies	Voss Lighting	LIGHTS	142.11	6894
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	48,383.80	6899
200-40-53-438000	Rental	Airgas USA, LLC	CYLINDER RENTAL	7.00	6902
200-40-53-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	947.00	115322
Total Department 40-53 SKATING CENTER				49,989.06	
Total Fund 200 Recreation Fund				57,565.06	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-424000	Operating Supplies	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	483.00	115322
204-40-43-436000	Utilities	Xcel Energy	51-5185471-4	3,464.67	6897
Total Department 40-43 RECREATION MAINTENANCE				3,947.67	
Total Fund 204 PARK MAINTENANCE				3,947.67	
Fund: 221 Municipal Jazz Band					
Department: 40-45 BIG BAND ACTIVITIES					
221-40-45-424000	Operating Supplies	THE CANOPY GROUP, BROWN &	COI FOR CARLETON CONCERT-BIG BAND	334.88	115327
Total Department 40-45 BIG BAND ACTIVITIES				334.88	
Total Fund 221 Municipal Jazz Band				334.88	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230130-CD1240	Development Escrow	PPF RTL Rosedale Shopping	REIMBURSEMENT FOR EV ESCROW	60,000.00	115308
				Total Department 00-00 GENERAL	60,000.00
				Total Fund 260 Community Development	60,000.00
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-430000	Professional Services	Cintas Corporation	MAT GALAXY BLACK SSNL ROSEVILLE-LIC.	89.36	115303
265-05-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - APRIL	920.00	115322
				Total Department 05-00 DEPUTY REGISTER	1,009.36
				Total Fund 265 License Center	1,009.36
Fund: 294 Police - DWI Enforcement					
Department: 10-00 POLICE DEPARTMENT					
294-10-00-424000	Operating Supplies	Intoximeters, Inc.	ALCO-SENSOR FST (4) AND MOUTHPIECES	1,740.00	6890
				Total Department 10-00 POLICE DEPARTMENT	1,740.00
				Total Fund 294 Police - DWI Enforcement	1,740.00
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-452000	Vehicles / Equipment	Applied Concepts, Inc.	RADAR UNITS (2)	7,280.00	6903
400-10-00-453000	Other Improvements	JP ENTERPRISES	RIFLE PARTS - SUPPRESSORS (2)	2,230.00	115311
				Total Department 10-00 POLICE DEPARTMENT	9,510.00
				Total Fund 400 Equipment Revolving	9,510.00
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	EMERGENCY TECHNICAL DECON	PPE REPAIRS	950.00	115320
				Total Department 13-00 FIRE DEPARTMENT	950.00
				Total Fund 401 Fire Equipment	950.00
Fund: 403 Public Works Vehicle Revolving					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
403-20-20-452000	Vehicles / Equipment	TOWMASTER	UPFITTING SA DUMP TRUCK WITH DUMP BOX	160,897.00	115287
				Total Department 20-20 PUBLIC WORKS ADMINISTRATION	160,897.00
				Total Fund 403 Public works Vehicle Revolving	160,897.00
Fund: 413 MAINTENANCE FACILITY					
Department: 20-00 PUBLIC WORKS GENERAL					
413-20-00-430000	Professional Services	PATCHIN MESSNER VALUATION	APPRAISAL SERVICES FOR VFW PARKING LO	4,250.00	115326
				Total Department 20-00 PUBLIC WORKS GENERAL	4,250.00
				Total Fund 413 MAINTENANCE FACILITY	4,250.00
Fund: 414 PASSPORT / LICENSE CENTER					
Department: 05-00 DEPUTY REGISTER					
414-05-00-430000	Professional Services	PATCHIN MESSNER VALUATION	APPRAISAL SERVICES FOR VFW PARKING LO	4,250.00	115326
				Total Department 05-00 DEPUTY REGISTER	4,250.00
				Total Fund 414 PASSPORT / LICENSE CENTER	4,250.00

Fund: 600 Sanitary Sewer

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	DAVID L BEAL	UB refund for account: 006997-000	65.96	115338
600-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	0.89	115337
600-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	6.08	115337
600-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	0.98	115340
600-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	2.71	115340
600-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	6.72	115339
600-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	7.71	115339
Total Department 00-00 GENERAL				91.05	
Department: 50-00 SANITARY SEWER					
600-50-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	10 CI PVC X 10 CI PVC COUP RC	284.94	6907
600-50-00-452000	Vehicles / Equipment	2G	CUSTOM SPECIALTY COATING 2024 RAM 250	1,706.91	115325
600-50-00-453000-PW2516	Other Improvements	Bolton & Menk, Inc.	10-YEAR CIP LIFT STATION ANALYSIS	5,209.13	115296
600-50-00-453000-PW2607	Other Improvements	BERNADINE SOBIECK	I&I GRANT EQUITY	10,000.00	115330
600-50-00-453000-PW2607	Other Improvements	INGRID THVEDT	I&I GRANT REBATE - EQUITY	10,000.00	115335
600-50-00-453000-PW2607	Other Improvements	JEANNE AYERS	I&I GRANT REBATE	5,000.00	115328
Total Department 50-00 SANITARY SEWER				32,200.98	
Total Fund 600 Sanitary Sewer				32,292.03	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	DAVID L BEAL	UB refund for account: 006997-000	3.59	115338
610-00-00-202000	Accounts Payable	DAVID L BEAL	UB refund for account: 006997-000	69.25	115338
610-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	0.33	115337
610-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	6.38	115337
610-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	0.15	115340
610-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	2.84	115340
610-00-00-202000	Accounts Payable	NICHOLAS & EMILY EDWARDS	UB refund for account: 023628-000	24.67	115336
610-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	0.42	115339
610-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	8.10	115339
Total Department 00-00 GENERAL				115.73	
Department: 51-00 WATER FUND					
610-51-00-424000	Operating Supplies	FERGUSON WATERWORKS #2518	HI VIZ NYL 15G NITR GLV XL 12 PR/PK	46.74	6907
610-51-00-430000	Professional Services	Water Conservation Service	WATER LEAK LOCATE-WKD 931 WOODLYNN AV	594.64	115302
610-51-00-431000	Telephone	T Mobile	ACCOUNT #967323231, MOBILE # 651-417-	35.99	115312
610-51-00-439000	CONTRACT MAINTENANCE	Adam's Pest Control Inc	PEST CONTROL BOOSTER STATION	149.42	6905
Total Department 51-00 WATER FUND				826.79	
Total Fund 610 Water Fund				942.52	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(88.43)	6896
Total Department 00-00 GENERAL				(88.43)	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-382100	Building Rental	ADNAN SAFI	DAMAGE DEPOSIT REFUND FOR 3/1 & 3/8 C	200.00	115329
620-52-51-382100	Building Rental	ALY CROSS	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	115333
620-52-51-382100	Building Rental	PAM DUNBAR	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	115334
620-52-51-382100	Building Rental	SIKONG CHUM	DAMAGE DEPOSIT REFUND FOR CEDARHOLM R	200.00	115332
620-52-51-424000	Operating Supplies	Reinders Inc.	REINDERS GRASS SEED FERTILIZER FOR TE	476.00	115301
620-52-51-425000	Merchandise for Sale	COMPASS GROUP NAD	COFFEE FOR RESALE	1,070.39	115324

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	1,374.71	6896
620-52-51-439000	CONTRACT MAINTENANCE	CENTRAL MCGOWAN, INC.	FILLING CO2 TANK	117.01	115319
Total Department 52-51 CEDARHOLM GOLF COURSE				3,838.11	
Total Fund 620 Golf Course				3,749.68	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	DAVID L BEAL	UB refund for account: 006997-000	38.57	115338
640-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	3.55	115337
640-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	1.58	115340
640-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	4.50	115339
Total Department 00-00 GENERAL				48.20	
Department: 54-00 STORM WATER					
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	612.47	6898
640-54-00-453000-PW2516	Other Improvements	Bolton & Menk, Inc.	10-YEAR CIP LIFT STATION ANALYSIS	2,630.87	115296
Total Department 54-00 STORM WATER				3,243.34	
Total Fund 640 Storm Drainage				3,291.54	
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	DAVID L BEAL	UB refund for account: 006997-000	22.63	115338
650-00-00-202000	Accounts Payable	ERIC MOORE	UB refund for account: 015798-000	2.09	115337
650-00-00-202000	Accounts Payable	GERALD A HANDT	UB refund for account: 009103-000	0.93	115340
650-00-00-202000	Accounts Payable	SOFIA RAMOS	UB refund for account: 024167-000	2.64	115339
Total Department 00-00 GENERAL				28.29	
Total Fund 650 ENVIRONMENTAL				28.29	
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-430000	Professional Services	Stericycle, Inc.	STERI-SAFE BUDGET SUBSCRIPTION - APR	341.68	115294
710-61-00-435000	Insurance	League of MN Cities Ins Tr	Property/Casualty Coverage Premium, A	72,126.00	115295
Total Department 61-00 RISK MANAGEMENT				72,467.68	
Total Fund 710 Risk Management				72,467.68	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-02-00-430000	Professional Services	85.30	
		100-02-00-448000	Miscellaneous	184.80	
		100-06-00-430000	Professional Services	15,861.30	
		100-08-00-424000	Operating Supplies	847.29	
		100-10-00-422000	Clothing	353.00	
		100-10-00-423000	Vehicle Supplies & Maintenance	678.05	
		100-10-00-424000	Operating Supplies	422.00	
		100-10-00-430000	Professional Services	17,198.14	
		100-10-00-430004	Police Explorer Program	214.75	
		100-10-00-437000	Contract Maint. - Vehicles	18,557.21	
		100-10-00-441000	Training	23,659.06	
		100-13-00-423000	Vehicle Supplies & Maintenance	705.19	
		100-13-00-430000	Professional Services	5,294.00	
		100-13-00-439000	CONTRACT MAINTENANCE	40,522.96	
		100-13-13-436000	Utilities	3,872.31	
		100-20-21-424000	Operating Supplies	736.00	
		100-20-22-436000	Utilities	2,424.64	
		100-23-00-430000	Professional Services	8,592.26	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	10,525.79	
		100-23-00-439003	Contract Maint.- City Garage	1,761.09	
		100-23-00-439011	Fiber Maint. & Locates	287.50	
		200-40-41-430000-PR0220	Professional Services	5,624.00	
		200-40-41-430000-PR0234	Professional Services	966.00	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	986.00	
		200-40-53-424000	Operating Supplies	651.26	
		200-40-53-436000	Utilities	48,383.80	
		200-40-53-438000	Rental	7.00	
		200-40-53-439000	CONTRACT MAINTENANCE	947.00	
		204-40-43-424000	Operating Supplies	483.00	
		204-40-43-436000	Utilities	3,464.67	
		221-40-45-424000	Operating Supplies	334.88	
		260-00-00-230130-CD1240	Development Escrow	60,000.00	
		265-05-00-430000	Professional Services	1,009.36	
		294-10-00-424000	Operating Supplies	1,740.00	
		400-10-00-452000	Vehicles / Equipment	7,280.00	
		400-10-00-453000	Other Improvements	2,230.00	
		401-13-00-453000	Other Improvements	950.00	
		403-20-20-452000	vehicles / Equipment	160,897.00	
		413-20-00-430000	Professional Services	4,250.00	
		414-05-00-430000	Professional Services	4,250.00	
		600-00-00-202000	Accounts Payable	91.05	
		600-50-00-424000	Operating Supplies	284.94	
		600-50-00-452000	vehicles / Equipment	1,706.91	
		600-50-00-453000-PW2516	Other Improvements	5,209.13	
		600-50-00-453000-PW2607	Other Improvements	25,000.00	
		610-00-00-202000	Accounts Payable	115.73	
		610-51-00-424000	Operating Supplies	46.74	
		610-51-00-430000	Professional Services	594.64	
		610-51-00-431000	Telephone	35.99	
		610-51-00-439000	CONTRACT MAINTENANCE	149.42	
		620-00-00-209001	Use Tax Payable	(88.43)	
		620-52-51-382100	Building Rental	800.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number	
		620-52-51-424000	Operating Supplies	476.00		
		620-52-51-425000	Merchandise for Sale	1,070.39		
		620-52-51-436000	Utilities	1,374.71		
		620-52-51-439000	CONTRACT MAINTENANCE	117.01		
		640-00-00-202000	Accounts Payable	48.20		
		640-54-00-436000	Utilities	612.47		
		640-54-00-453000-PW2516	Other Improvements	2,630.87		
		650-00-00-202000	Accounts Payable	28.29		
		710-61-00-430000	Professional Services	341.68		
		710-61-00-435000	Insurance	72,126.00		
--- TOTALS BY FUND ---						
		100	General Fund	152,782.64		
		200	Recreation Fund	57,565.06		
		204	PARK MAINTENANCE	3,947.67		
		221	Municipal Jazz Band	334.88		
		260	Community Development	60,000.00		
		265	License Center	1,009.36		
		294	Police - DWI Enforcement	1,740.00		
		400	Equipment Revolving	9,510.00		
		401	Fire Equipment	950.00		
		403	Public Works Vehicle Revolving	160,897.00		
		413	MAINTENANCE FACILITY	4,250.00		
		414	PASSPORT / LICENSE CENTER	4,250.00		
		600	Sanitary Sewer	32,292.03		
		610	Water Fund	942.52		
		620	Golf Course	3,749.68		
		640	Storm Drainage	3,291.54		
		650	ENVIRONMENTAL	28.29		
		710	Risk Management	72,467.68		
		Total For All Funds:			<u>570,008.35</u>	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/13/2026
Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

1
2 **Background**

3 City Code section 103.05 establishes the requirement that all general purchases or contracts in excess
4 of \$10,000 be separately approved by the City Council, independent of the budget process or other
5 statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize
6 the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council
7 review and approval.

8
9 Staff will note that, unless noted otherwise, all items contained in this report were previously identified
10 and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review
11 during the most recent budget cycle. This information package included a CIP Project/Initiative summary
12 which identified the type of purchase, estimated cost, funding source, and other supporting narrative.
13 Where applicable, these project/initiative summaries are included with *Attachment 2*.

14
15 **Policy Objectives**

16 Required under City Code 103.05.
17
18

19
20 **Equity Impact Summary**

21 Payments to vendors contribute to the local economy by supporting businesses within the community,
22 including those owned by people of color. Ensuring equitable distribution of contracts and payments
23 among vendors, particularly minority-owned businesses, can help promote economic equity. This
24 supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a
25 community that is economically prosperous with a stable and broad tax base and vibrant small
26 businesses.
27

28
29 **Budget Implications**

30 Funding for all items is provided for in the current budget or through pre-funded capital replacement
31 funds.
32

33
34 **Staff Recommendations**

35 Staff recommends the City Council approve the submitted purchases or contracts for service and, where
36 applicable, authorize the sale/trade-in of surplus items.

37
38
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44

Requested Council Action

Motion to approve the submitted purchases or contracts for services and, where applicable; the sale/trade-in of surplus items.

Prepared by: Phil Weix - Assistant Finance Director

- Attachments:**
1. Over \$10,000 Item for Purchase or Sale_Trade-In
 2. Project_Initiative Summary

45

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Public Works (Water)	Escape Fire Protection	Private Hydrant Flushing	(a)	\$ 23,000	\$ 23,000	2026 Operating
Police Department	Dodge of Burnsville, Inc.	2026 Dodge Durango	(b)	\$ -	\$ 42,604	2026 CIP
Public Works (Streets)	Tri-State Bobcat, Inc.	2026 Wacker Roller	(c)	\$ 25,000	\$ 18,875	2026 CIP

Key

- (a) There are approximately 430 Private Hydrants that need to be flushed and inspected each year. Since 2024, the city has hired a private vendor to perform inspections that property owners do not perform, instead of seasonal help. We recommend doing the same as it is very efficient and they are experts at this work. The price to inspect each hydrant is very fair. There is \$23,000 budgeted for contract maintenance in the water fund. The cost to perform this work is covered by fees (\$75/hydrant) charged to property owners for the city to inspect each hydrant annually. We received quotes from 2 companies and Escape Fire Protection returned with the best price.
- (b) This request is for the replacement of marked squad #2507 (2025 Dodge Durango) which was deemed totaled by the Minnesota League of City after being rear-ended on March 29th, 2026. The new Dodge Durango will be purchased through the Minnesota State Contract. It is intended that the insurance money from squad #2507 will recover some of the funds used for purchase and the remaining will be paid out the Police Vehicle and Equipment Fund. The new Durango will be outfitted as a marked patrol vehicle.
- (c) The 2026 Public Works Vehicle and Equipment Replacement Fund budgeted \$25,000 for the replacement of the 2013 Wacker Neuson RD-11A. The Wacker Roller is used throughout the season for our regular pavement maintenance. Tri-State Bobcat priced the new Wacker Neuson RD-12A at \$21,875 and will be giving \$3,000 for the trade in of the old unit bringing the total cost down to \$18,875.

2026 Capital Improvement Plan

Project/Initiative Summary

Department/Division: **Public Works**
Project/Initiative Title: #141 Pavement Roller
Total Estimated Cost: \$25,000
Funding Source: Public Works Vehicle & Equip Fund (*property tax*)
Annual Operating Budget Impact: \$0

Project/Initiative Description:

Replacement of pavement roller. The existing roller needs replacement. The current equipment is from 2013. The replacement cycle is typically 13 years. The new equipment allows for better pavement rolling for pavement repairs with less equipment downtime due to repairs.

Location:

Maintenance Facility - Streets

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/13/2026
Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Adopt Resolution Awarding Construction Contract for 2026 Sanitary Sewer Lining Project (26-06)

1
2 **Background**

3 The majority of the City's sanitary sewer mains were constructed in the late 1950's and
4 early 1960's, utilizing clay tile and reinforced concrete pipe. Over time the joints have failed,
5 allowing root intrusion. The pipe material is also susceptible to cracking and construction
6 damage. The City began the sewer lining program in 2006 to rehabilitate the sewer mains
7 and extend the life of our sanitary sewers by 50 years or more. Lining technology installs a
8 new resin pipe inside the original clay tile or reinforced concrete pipe sewer main without
9 digging up city streets, which results in minimal disruption to residents during construction.
10 The liner pipe is inserted into the main through existing manholes and cured in place with a
11 heat process. Each segment is typically completed in one working day. Service line
12 connections are reopened using a robotic cutter and remote cameras. During the process,
13 existing flows are bypassed using pumps. This type of rehabilitation prevents groundwater
14 from entering the sanitary system, so it can be credited toward the Metropolitan Council
15 Environmental Services inflow/infiltration surcharge and eligible for regional grants.

16
17 Staff identified lining for approximately 5.4 miles in areas observed as having root intrusion
18 or infiltration problems and having sewer pipe ratings of 3 or less (on a scale of 1-5, 5 being
19 in the best condition). On December 2, 2024, Council approved a design contract with
20 Bolton & Menk, Inc., to design and provide cost estimates to perform this work. The
21 decision to hire a design consultant was driven by the technical complexity of the project,
22 particularly regarding the need to bypass larger flows under major highways, railroads and
23 other high-volume traffic areas. Engaging a qualified consultant for design helped the City
24 mitigate potential risks associated with the bypass operation, ensure clear guidance is
25 given to contractors in the plans and specifications to obtain equitable bids, reduce project
26 delays, and ensure a cost-effective and efficient Cured-in-Place Pipe (CIPP) lining project.
27 The 2026 project is a continuation of this design work completed in early 2025.

28
29 The 2026 Sanitary Sewer Lining Project identified lining for approximately 3.75 miles in
30 areas observed as having root intrusion or infiltration problems and having sewer pipe
31 ratings of 3 or less (on a scale of 1-5, 5 being in the best condition). 1.88 miles of the 3.75
32 miles was identified by the design consultant's 2025 plans, and an additional 1.87 miles
33 was added to this year's project based on critical pipe conditions identified by staff. The
34 total 3.75 miles was based on available budget for 2026. On April 2, 2026, the City received

35 and opened one bid to perform this work as summarized below:

Contractor	Bid Total
Insituform Technologies USA, LLC	\$1,161,308.55
<i>Engineer's Estimate</i>	<i>\$1,140,405.00</i>

36
37

38 **Policy Objectives**

39 It is City policy to keep utility infrastructure in good operating condition, utilizing construction
40 technologies that keep service disruption to a minimum. Per State Statutes on municipal
41 contracting, the City Council awards contracts to the lowest responsible bidder. In this bid
42 solicitation, the lowest bidder is Insituform Technologies USA, LLC.

43

44 **Equity Impact Summary**

45 There should be no equity impacts associated with this project. The bidding process uses
46 sealed bids to avoid potential biases. Bidders are required to certify meeting Equal
47 Employment Opportunity and Human Rights requirements.

48

49 **Budget Implications**

50 The City received one bid for the construction contract for 2026 Sanitary Sewer Lining
51 Project. The lowest not-to-exceed amount was submitted by Insituform Technologies USA,
52 LLC, in the amount of \$1,161,308.55, which is 1.8% over the engineer's estimate. After
53 reviewing the bid, and accounting for the contractors successful project implementation in
54 2025, staff believe the bid is equitable with fair prices. The funding breakdown for the
55 project is listed below:

56

FUNDING SOURCE	TOTAL PROJECT BUDGET	CONSTRUCTION
Roseville Sanitary Sewer Utility Fund	\$1,200,000.00	\$1,161,308.55

57
58

59 **Staff Recommendations**

60 Staff recommends Council adopt a resolution awarding the contract for the 2026 Sanitary
61 Sewer Lining Project in the amount of \$1,161,308.55 to Insituform Technologies USA, LLC.

62

63 **Requested Council Action**

64 Motion adopting a resolution awarding contract for the 2026 Sanitary Sewer Lining Project
65 in the amount of \$1,161,308.55 to Insituform Technologies USA, LLC.

66

67

Prepared by: Erik Henricksen, Assistant City Engineer

Attachments: 1. Resolution
2. Bid Abstract

68

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of April, 2026, at
3 6:00 p.m.

4 The following members were present: ; and and the following were absent: .

5 Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING CONTRACT
FOR 2026 SANITARY SEWER LINING PROJECT**

9 WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans
10 and specifications thereof on file in the office of the Manager of said City, said bids were
11 received on Thursday, April 2, 2026, at 2:00 p.m., opened and tabulated according to law and
12 the following bids were received complying with the advertisement:

CONTRACTOR	BID TOTAL
Insituform Technologies USA, LLC	\$1,161,308.55
<i>Engineer's Estimate</i>	<i>\$1,140,405.00</i>

13 WHEREAS, it appears that Insituform Technologies USA, LLC is the lowest responsible
14 bidder at the tabulated price of \$1,161,308.55.

15 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
16 Minnesota:

- 17 1. The Mayor and City Manager are hereby authorized and directed to enter into a
18 contract with Insituform Technologies USA, LLC for \$1,161,308.55 in the name of
19 the City of Roseville for the above improvements according to the plans and
20 specifications thereof heretofore approved by the City Council and on file in the office
21 of the City Manager.
- 22 2. The City Manager is hereby authorized and directed to return forthwith to all bidders
23 the deposits made with their bids except the deposits of the successful bidder and the
24 next lowest bidder shall be retained until contracts have been signed.

25 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
26 upon vote being taken thereon, the following voted in favor thereof: ; and and the
27 following voted against the same: .

28 WHEREUPON said resolution was declared duly passed and adopted.

Contract 2026 Sewer Lining Project - Bid Abstract

Report Date Bid Release Bid Opening
 4/2/2026 3/12/2026 4/2/2026

Allowance					Engineer Estimate		Insituform Technologies USA, LLC	
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total
14	2503.603	REPAIR ALLOWANCE	ALLOW	1	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
15	2503.603	RESTORATION ALLOWANCE	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Allowance Totals						\$30,000.00		\$30,000.00
Base								
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total
1	2021.501	MOBILIZATION	LS	1	\$60,000.00	\$60,000.00	\$55,847.57	\$55,847.57
2	2563.601	TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00	\$17,111.11	\$17,111.11
3	2503.601	Bypass	LS	1	\$50,000.00	\$50,000.00	\$310,555.56	\$310,555.56
4	2503.603	8" CIPP LINING	LF	5,535	\$44.00	\$243,540.00	\$34.97	\$193,558.95
5	2503.603	10" CIPP LINING	LF	1,378	\$49.00	\$67,522.00	\$44.67	\$61,555.26
6	2503.603	12" CIPP LINING	LF	859	\$65.00	\$55,835.00	\$57.38	\$49,289.42
7	2503.603	24" CIPP LINING	LF	2,176	\$245.00	\$533,120.00	\$141.70	\$308,339.20
8	2503.603	CLEANING AND TELEVISIONING	LF	9,948	\$6.00	\$59,688.00	\$6.56	\$65,258.88
9	2104.602	TRIM PROTRUDING TAPS	EACH	3	\$400.00	\$1,200.00	\$100.00	\$300.00
10	2503.603	ROBOTICALLY REINSTATE SERVICE	EACH	95	\$100.00	\$9,500.00	\$63.08	\$5,992.60
11	2503.603	TRANSITION LINERS	EACH	1	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00
12	2503.603	SHORT LINER/INTERNAL POINT REPAIR (8" - 12" DIAMETER)	EACH	1	\$4,500.00	\$4,500.00	\$20,000.00	\$20,000.00
13	2503.603	SHORT LINER/INTERNAL POINT REPAIR (24" DIAMETER)	EACH	1	\$7,500.00	\$7,500.00	\$40,000.00	\$40,000.00
Base Bid Totals						\$1,110,405.00		\$1,131,308.55

	Engineer Estimate		Insituform Technologies USA, LLC	
Allowance	\$30,000.00		\$30,000.00	
Base	\$1,110,405.00		\$1,131,308.55	
	\$1,140,405.00		\$1,161,308.55	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/13/2026
Item No.: 10.d.

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Truog

Item Description: Adopt a Resolution exercising the city's authority to opt in to, and support, the Ramsey County Economic Development Agency

1
2 **Background**

3 During the 2025 legislative session, Ramsey County obtained special legislation from the state to
4 expand eligible uses of the County's Housing and Redevelopment Authority (HRA) to include
5 entrepreneurship and business programming, uses reserved for economic development authority
6 powers, effectively creating the Ramsey County Economic Development Authority. The Roseville City
7 Council supported this legislation through its adopted 2025 Legislative Priorities. The bill approving the
8 special legislation contained two provisions: 1) the Ramsey County EDA would not have tax levy
9 authority, and 2) cities within the County's HRA area of operation would be required to opt in to business
10 programming.

11
12 City staff recommends the City Council opt in to the Ramsey County EDA to ensure Roseville is eligible
13 for funds supporting entrepreneurship and business programming. Attachment 1 contains the resolution
14 exercising the city's authority to opt in to, and support, the Ramsey County Economic Development
15 Agency. The County has provided Attachments 2 and 3, outlining their anticipated EDA implementation
16 and addressing frequently asked questions. In summary, staff would note the following:

- 17
- 18 • Tentative plans include an allocation of \$1.5-\$2 million yearly from the existing HRA levy for
19 business focused programming.
 - 20 • The Ramsey County EDA intends to focus on improving the capacity of business support
21 organizations (\$250,000), expand technical assistance service offerings (\$250,000), create new
22 cohort-based learning opportunities (\$250,000), establish data gathering, research & reporting
23 opportunities (\$250,000), and provide direct support to projects and businesses that deliver
24 business growth (\$1 million).
 - 25 • The County's existing portfolio of business programming, including Open to Business, CEO
Next, CEO Now, and Ramsey County Means Business will remain unchanged for 2026.

26
27
28 **Policy Objectives**

29 Opting in to, and supporting the Ramsey County EDA in turn supports the City's economic vitality
30 strategic priority. The County's proposed entrepreneurship and business programming will advance the
31 desired impact that Roseville has a diverse and stable business community and aligns with the goal to
32 create a climate that supports the retention and expansion of Roseville businesses. The County's
33 proposed core programmatic areas support this goal by contributing to the following success indicators:
34 Roseville's overall commercial tax base experiences steady growth; and programs and regulations
35 evolve/adapt to meet the needs of the business community.

36
37 **Equity Impact Summary**

38 This procedural action does not indicate the need for an equity impact analysis.

39

40 **Budget Implications**

41 There are no budget implications to opting in to the Ramsey County EDA.

42

43 **Staff Recommendations**

44 Adopt a Resolution exercising the city's authority to opt in to, and support, the Ramsey County Economic
45 Development Agency.

46

47 **Requested Council Action**

48 By motion, adopt a Resolution exercising the city's authority to opt in to, and support, the Ramsey
49 County Economic Development Agency.

50

51

Prepared by: Janice Gundlach, Community Development Director

- Attachments:**
- 1. Resolution
 - 2. Implementation Next Steps
 - 3. FAQ's

52

36 **WHEREAS**, pursuant to Ramsey County Board of Commissioners Resolution B2025-229 dated
37 December 2, 2025, and to filing with the Secretary of State a Certificate of Approval of Special
38 Law By Governing Body (pursuant to Minnesota Statutes, 645.02 and 645.021) December 16,
39 2025, as Document No. 20254239, the County has legally established an EDA through which the
40 above-referenced funds and programs supporting small business in the City may flow; and

41 **WHEREAS**, the City supports the County in promoting growth and sustainability for small
42 businesses within its jurisdiction and therefore supports, and wishes to avail itself to, funding and
43 programs made available by the County’s EDA and deems it a positive mechanism for doing so;
44 and

45 **NOW, THEREFORE, BE IT RESOLVED** that the City affirmatively “Opts-In” as a
46 participant in the County’s EDA Area of Operation, and supports the County in its EDA use,
47 funding and programs established, and

48 **BE IT FURTHER RESOLVED** that the City commits to the collaboration with the County and
49 the processes necessary for implementing the County’s EDA programs as an integral part and
50 shared goal of supporting and sustaining entrepreneurs and local small businesses.

51 **WHEREUPON**, said resolution was declared duly passed and adopted.

52

53 *Resolution – optin to Ramsey County EDA*

54

55 **STATE OF MINNESOTA)**

56 **) SS**

57 **COUNTY OF RAMSEY)**

58 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of
59 Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and
60 foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of
61 April, 2026, with the original t hereof on file in my office.

62

63 **WITNESS MY HAND** officially as such Manager this 13th day of April 2026.

64

65

66

67

Patrick Trudgeon, City Manager

68

69 *Seal*

70

71

72

DATE: March 6, 2026

TO: Ramsey County City Administrators and Community Development Directors

FROM: Josh Olson, Director, Community & Economic Development Department

CC: Ling Becker, County Manager

Kari Collins, Deputy County Manager, Economic Growth & Community Investment

RE: Ramsey County EDA Implementation Next Steps

Thank you for your ongoing support of the Ramsey County's housing and redevelopment programming. I look forward to the continued partnership in ensuring all in Ramsey County are valued and thrive.

I am reaching out to provide you with information regarding the next steps to enhancing programming for entrepreneurs and small businesses as result of last year's approved 'EDA Bill.' On December 2nd, 2025, the Ramsey County Board of Commissioners took an initial step to formally create the Ramsey County Economic Development Authority. This was a required first step, prior to the beginning of this year's legislative session, but it is the first of many steps required to allow enhanced business programming to be funded through the Ramsey County Housing and Redevelopment Authority levy.

While the legislation allowed for the creation of the Ramsey County Economic Development Authority (EDA), it outlined two important conditions:

1. **The EDA will have no taxing authority.** This was intentional as the EDA will only receive and spend funding from the existing Ramsey County Housing and Redevelopment Authority (HRA) levy. Expansion of the HRA to include EDA powers, as described by state statute, allows the county to utilize a portion of HRA levy funding for purposes of small business support and enhanced business programming.
2. **Each City is required to 'Opt In' to this enhanced business programming.**

'Opt-In' Process

The process for a City to Opt-in requires a city resolution by June 1, 2026. Receipt of approved resolutions from cities will create a map that shows the EDA's Area of Operation. Ramsey County would then establish the EDA Area of Operation on or by June 15th, 2026. Enhanced business programming will begin January 1, 2027. A draft resolution for city council approval is provided below.

Tentative Programming

Tentative plans continue to plan for an allocation of \$1.5 - \$2 million yearly from the existing Housing and Redevelopment Authority levy towards business focused programming. Programming and total budget allocation have not yet been formalized as the County awaits

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(651) 266-8010
RamseyCountyMN.gov

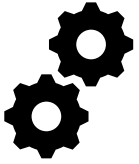
final decisions from cities regarding their intent to opt-in. While the approved EDA's Area of Operation is a critical consideration to determining the scale and scope of final programming, we have identified five core focus areas for enhanced business support and growth programming. These areas include (further details below):

- Improve the capacity of Business Support Organizations
- Expand technical assistance service offerings to businesses
- Create new cohort-based learning opportunities
- Establish data gathering, research & reporting capabilities
- Provide direct support to projects and businesses that deliver business growth

Please note: The County's existing portfolio of business programming (Open to Business, CEO Next, CEO Now, and RamseyCountyMeansBusiness.com) remains unchanged for this year.

Please reach out if you would like to further discuss this process and/or tentative programming, including any additional questions. Lastly, while it is not expected, if you are able to communicate your council's intentions ahead of the June 1st deadline that would be appreciated.

Proposed Core Programmatic Areas for Enhanced Business Programming



Improve the Capacity of Business Support Organizations

Business Support Organizations (BCOs) are important lifelines to entrepreneurs and small businesses. In many instances BCOs are a first stop of businesses looking to get a business started, navigate regulatory and technical hurdles, and seek financing. As the County, we saw first-hand during recent crises and business interruptions that our BCOs require resources to effectively and proactively respond. The ongoing ***Business Reimagination Center*** initiative is piloting efforts in 2026 that support capacity of BCOs. This piloted effort will inform future programming.

High Level Budget Estimate: \$250,000



Expand Technical Assistance Service Offerings to Businesses

Small businesses often seek a myriad of technical assistance services in order for them to grow and prosper. The County currently invests in the Open to Business program that offers no cost direct technical assistance and other forms of support to small business owners and entrepreneurs. Enhanced technical services support general business challenges like accounting, marketing, digital literacy and/or could support business sectors. The ongoing ***Business Reimagination Center*** initiative is also piloting new and enhanced technical services that will inform future programming.

High Level Budget Estimate: \$250,000



Create New Cohort-Based Learning Opportunities

Cohort-based learning programs like CEO Next and CEO Now allow business leaders to learn with and alongside their peers. CEO Next and CEO Now are a regional partnership with Hennepin County. Hennepin County currently operates these programs. Ramsey County is exploring possibilities for Ramsey County only cohorts as well as cohorts serving business at different growth stages.

High Level Budget Estimate: \$250,000



Establish Data Gathering, Research & Reporting Capabilities

Data is everywhere, and it is increasingly playing a role in business growth and innovation. Decision making driven by robust data can create transformational impacts in assisting businesses in their growth, as well as support more robust and coordinated business retention, expansion and attraction efforts by the county and cities.

High Level Budget Estimate: \$250,000



Provide Direct Support to Projects and Businesses That Deliver Business Growth

Accelerate business growth by providing direct, targeted support to projects and businesses with strong economic potential through mechanisms such as grants, low-interest loans, etc.

High Level Budget Estimate: \$1,000,000

--VERSION 3/14/2025--

**Statutory Change Expanding Use of Ramsey County
Housing & Redevelopment Authority (HRA)
[SF 2521 \(Hawj\)](#) [HF 2349 \(Lee\)](#)**

Small businesses are the backbone of Ramsey County. It's critical to our region that we continue to invest in our business community in the wake of the pandemic. Ramsey County seeks to amend the HRA statutory language to expand authority to better support diversifying industries, communities, and emerging entrepreneurs as best as possible.

FREQUENTLY ASKED QUESTIONS

Why is Ramsey County not just revising its Housing and Redevelopment Authority to include business programming as an allowable use? Why is establishment of an economic development authority included in this legislation?

A: Ramsey County Housing and Redevelopment Authority is established under state statute. The state statute is narrowly worded to the support and funding of affordable housing and redevelopment projects and programs. Small business programming is defined as allowable uses with economic development authorities. Ramsey County does not currently have an economic development authority. Based on legal guidance, the proposed legislation expands the powers of the Ramsey County Housing and Redevelopment Authority through the establishment of an economic development authority.

Will this legislative change result in a new property tax to Ramsey County property owners?

A: No. This legislative change has no change on property taxes. This legislative change simply expands the list of eligible activities in which Ramsey County's Housing and Redevelopment Authority levy is used. The text change would additionally add programming for entrepreneurs and small businesses as an eligible use for the Ramsey County Housing and Redevelopment Authority levy.

What is the county seeking from Ramsey County cities? If the legislation is successful, what is required from Ramsey County cities?

A: The County does not require approval from Ramsey County cities for this proposed legislation. The County does however seek support from our cities for this legislation.

If the legislation is successful, cities within the existing Ramsey County Housing and Redevelopment Authority area of operation will have the choice whether to:

- Opt-in: A city that chooses to opt-in will receive the greatest flexibility of eligible programming. In addition to the current portfolio of affordable housing and redevelopment programming, business programming will be provided. City Councils will be asked to pass resolutions 'opting-in' by June 2025. With the first year of HRA levy funded business programming occurring in 2026.
- Opt-out: A city that chooses to opt-out will continue to receive the current portfolio of affordable housing and redevelopment programming.

The City of North Saint Paul is not to be a part of the Ramsey County Housing and Redevelopment Authority Area of Operation. There is no change to North Saint Paul as a result of this legislation.

Ramsey County Housing & Redevelopment Authority

What is the current levy of the Ramsey County Housing & Redevelopment Authority (HRA)?

A: The 2024 HRA Levy is \$12,595,222. HRA Levy spending maintains a directed parity of 50% of the levy spent within suburban Ramsey County and 50% within the city of Saint Paul.

How is the Ramsey County Housing and Redevelopment Authority levy currently used?

A: The Ramsey County HRA levy is in its third year of operation. Over the last two years, the general breakdown of HRA levy usage was (Avg. of 2022 & 2023):

Housing Programing	Redevelopment Programs	Administration
73%	17%	10%

Current suite of HRA levy programming

Housing Programs	Redevelopment Programs
Affordable Housing infrastructure Investments	Critical Corridors – Development + Infrastructure;
FirstHome Down payment assistance	Critical Corridors Suburban Commercial Corridor Initiative <i>*Suburbs only*</i>
Emerging & Diverse Developers Program	Critical Corridors Planning
	Site Assessment Grants

► **HRA 2024 Annual Report – Highlights** (3rd year of operation)

Final Report is currently in production with a final version published in Q1 2025. General highlights to include:

- Affordable Housing Investments. \$6.5M of HRA levy obligated to affordable housing projects in 2024.
- Emerging & Diverse Developers (EDD). Over 30 developers received technical assistance in 2024. County invested \$2.4 million (HRA Levy only) into projects led by EDD.
- FirstHome Down Payment Assistance. 46 closings in 2024.
- Critical Corridors. Assisted 9 qualifying applicants/projects with \$1.76 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
- Site Assessment Grants. Supported 16 projects with site investigation in 2024.

► **HRA 2023 Annual Report – Highlights** (2nd year of operation)

- Affordable Housing Investments. \$6.15M of HRA levy obligated to affordable housing projects in 2023. Across all funding streams, County invested in the construction of 1,365 new and 767 preserved rental housing units in 2023. Of the total, 988 were classified as deeply affordable for residents earning at or below 30% Area Median Income.
- FirstHome Down Payment Assistance. Of the 27 closings, 25 were first-generation homebuyers.
- Emerging & Diverse Developers (EDD). EDD is a two-part program initiated in second half of 2023.

- Part A is provides technical assistance and cohort group learning to strengthen the pipeline of local emerging and diverse developers in real estate. 48 developers received technical assistance in 2023.
 - Part B is a solicitation for projects led by EDD. County invested \$3.1 million (across all funding) into projects led by EDD.
 - Critical Corridors. Assisted 10 qualifying applicants/projects with \$2.1 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
 - Site Assessment Grants. Program initiated in late 2023. Supported one project in 2023.
- ▶ **HRA 2022 Annual Report – Highlights** (1st year of operation)
- Affordable Housing Investments. \$7.2M of HRA levy obligated to affordable housing projects in 2022. Across all funding streams, Ramsey County leveraged multiple funding sources in 2022 to bring dozens of affordable housing projects closer to realization and invested in the construction of 1,128 new rental housing units and preserved 1,029. Of the total, 571 are classified as deeply affordable for residents earning at or below 30% Area Median Income.
 - FirstHome Down Payment Assistance. In Fall 2022, County relaunched its down payment assistance program to better align with market realities and offer first-time and first-generation homebuyers with down payment assistance. \$187,500 in down payment assistance loans disbursed in 2022.
 - Critical Corridors. Established in the Fall 2022, 14 grants in its first round of solicitations, totaling roughly \$2.3 million in three core areas: pre-development planning, development and infrastructure, and commercial corridor initiatives.

Will this change result in Ramsey County shifting its focus from supporting the preservation and expansion of deeply affordable housing?

A: No. Ramsey County remains focused on the improving affordable housing infrastructure throughout the county. The MN Legislature made unprecedented investments in housing and housing infrastructure as part of the 2023 Legislative session. The Local Affordable Housing Aid (LAHA) or housing sales tax is estimated to bring resources comparable to that of the HRA levy. This additional funding for affordable housing allows for a slight adjustment of funding priorities of the HRA levy without deviating from the County’s primary focus on expanding and improving affordable housing infrastructure.

Who decides on funding priorities on HRA Levy?

A: Ramsey County HRA Board is responsible for establishing funding priorities and make final decisions regarding spending of HRA levy. While the County HRA outlines its priorities, it relies on city partners as well as community organizations and developers to ready important projects. Prior to the county’s funding in a project, projects are required obtain a municipal resolution in support in accordance with state statute.

EDA and business programming

What type of business activities does the County intend to do with this legislative change?

A: The County is responding to community requests for enhanced business programming. The small business support (EDA eligible activities) realized by this legislative flexibility would be a strong reelection of those local requests and would initially start at \$1.5 - \$2 million of our yearly HRA levy to ensure the bulk of resources are remain available and prioritized for housing programs and projects. Funding will continue to align with HRA levy spending directives where 50% of HRA levy spending occurs in suburban Ramsey County and 50% with the City

of Saint Paul. Areas of need identified to strengthen the small business ecosystem are informed by the County's involvement and engagement with cities, business support organizations and small businesses that include:

- ▶ Capacity building of small business support organizations to meet current and future needs
- ▶ More technical assistance/advisory services to better serve targeted geographies, communities and/or industries
- ▶ Additional flexible capital to enable greater business retention, expansion and attraction

Did the County attempt to form an EDA previously?

A: During the 2024 Legislative Session, Ramsey County introduced proposed legislation amending HRA statutory language and establishing an EDA to allow for business programming to be an eligible use of Ramsey County HRA levy funding. HF 3784 (Lee) / SF 4655 (Hawj) was later amended based on feedback from cities. A redlined version, including a memo from the County Attorney's office describing the changes is available. The current draft version for the 2025 Legislative session of the bill reflects this city feedback in 2024.

In 2016, the County did submit legislation that would have created a Ramsey County EDA. The legislation was pulled by the County following community concerns around the creation of a new taxing authority. The county's current legislation would not create a new taxing authority as it merely allows for additional eligible uses (i.e. business programming) of the County's existing Housing and Redevelopment Authority.

Does Ramsey County provide business programming? If so, what programs? How much does it spend? And how does it pay for business programs?

A: Ramsey County provides limited business programming. The County funds the programming through the County's general property tax levy. Current business programming totals \$345,000.

- ▶ Entrepreneur support: Open to Business – Provides no cost direct technical assistance and other forms of support to small business owners and aspiring entrepreneurs. This program was expanded countywide in 2019 in response to direct city requests for this program.
- ▶ Small Business Growth: Ramsey County has two cohort-based leadership programs geared for established businesses. Both programs are a partnership with Hennepin County.
 - CEO Next – Group learning leadership program for CEOs/founders of second stage businesses that are growth-minded (\$1M-50M in revenues, 10-99 employees, etc.)
 - CEO Now – Group learning leadership program for CEOs/founders of first stage businesses that are growth-minded (\$250K-2M in revenues, more than one employee, operating for two years, etc.) Newly established in 2024.
- ▶ Marketing & attraction programming: RamseyCountyMeansBusiness.com An online portal providing workforce and economic development resources throughout the county to current and prospective businesses and investors. This online portal went live in 2019 and was refocused during the pandemic as a central repository for covid business relief resources. A redesign of the portal is underway and will be live in early 2025.

How do other metro counties support business programming and how did they obtain authority to provide economic development activities?

A: Hennepin County received special legislation (MN Statute 383B.79) - *A multijurisdictional reinvestment program is authorized involving Hennepin County, the Hennepin County Housing and Redevelopment Authority, and one or more of the following political subdivisions: the cities of Minneapolis, Brooklyn Center, and other interested statutory or home rule charter cities in Hennepin County, the Minneapolis Park Board, the Three Rivers Park District, and any*

watershed district entirely or partially located in Hennepin County. The multijurisdictional program may include plans for housing rehabilitation and removals, industrial polluted land cleanup, water ponding, environmental cleanup, community corridor connections, corridor planning, creation of green space, acquisition of property, development and redevelopment of parks and open space, water quality and lakeshore improvement, development and redevelopment of housing and commercial projects, economic development, and job creation.

- ▶ Hennepin County utilizes Housing and Redevelopment Authority funding for a variety of economic development programs including their CEO Next and Elevate Business platform. Due to the broader nature of this statute, this has limited applicability to Ramsey County.

Dakota County has a Community Development Agency. Under MN Statute 383D.41, subdivision 7, *After December 31, 1999, the Dakota County Housing and Redevelopment Authority shall be known as the Dakota County Community Development Agency. In addition to the other powers granted in this section, the Dakota County Community Development Agency shall have the powers of an economic development authority.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Washington County has a Community Development Agency. In 2016, Washington County successfully sought special legislation to amend their Housing & Redevelopment Authority and created a Community Development Agency. Under MN Statute 383D.41, section 2, subdivision 2a, *Request to handle economic development, housing, or redevelopment duties. The governing body of a statutory or home rule charter city or township with an existing municipal economic development authority may request the Washington County Community Development Agency to handle the economic development, housing, or redevelopment duties of the authority and, in such an event, the Washington County Community Development Agency shall act and have exclusive jurisdiction for economic development, housing, or redevelopment duties in the statutory or home rule charter city or township pursuant to the provisions of the Economic Development Authorities Act, Minnesota Statutes, sections 469.090 to 469.1081.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Scott County and Carver County each have a Community Development Agency. CDA’s provide the most diverse array of eligible programing for housing, redevelopment and economic development uses.

Other questions:	
JENNIFER O’ROURKE Director of Government Relations 651-366-7276 jennifer.orourke@ramseycounty.us	JOSH OLSON Director of Community & Economic Development 651-295-0370 josh.olson@ramseycounty.us

FUTURE MEETING AGENDA HIGHLIGHTS

April 13, 2026

April 20 – City Council Work Session (Roseville Fire Station Training Room 4:00 -7:00 PM)

- Discuss cost and strategic plan drivers for 2027 budget and tax levy

April 22 – Roseville Business Connect (8:00 AM)

- Commercial and residential real estate trends in Roseville and Minnesota

May 4 – City Council Meeting

- National Peace Officers Memorial Day and National Police Week Proclamation
- Buddy Poppy Days Proclamation
- Public Works Week Proclamation
- Board of Adjustment and Appeals – Consider Appeal of Variance Board Denial of a variance request by Hempel Real Estate regarding the required number of electrical vehicle service equipment as part of the redevelopment project at 2700 Snelling Ave.

May Meetings

- May 11 – EDA Meeting
- May 11 – City Council Meeting
- May 18 – City Council Meeting