



**Planning Commission Regular Meeting  
City Council Chambers, 2660 Civic Center Drive  
Minutes – Wednesday, April 1, 2026 – 5:30 p.m.**

**1. Call to Order**

Chair Bjorum called to order the regular meeting of the Planning Commission at approximately 5:30 p.m. and reviewed the role and purpose of the Planning Commission.

**2. Roll Call**

At the request of Chair Bjorum, City Planner Thomas Paschke called the Roll.

**Members Present:** Chair Erik Bjorum, Vice-Chair Pamela Aspnes, and Commissioners Steve Cyra, Allison Campbell Jensen, Rose Lindsay, Erin Lynch, and Ben Schaefer

**Members Absent:** None

**Staff Present:** City Planner Thomas Paschke, Community Development Director Janice Gundlach, and Senior Planner Bryan Lloyd

**3. Approve Agenda**

**MOTION**

**Member Aspnes moved, seconded by Member Cyra, to approve the agenda as presented.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

**4. Public Comment**

**5. Review of Minutes**

**a. March 4, 2026, Planning Commission Regular Meeting**

**MOTION**

**Member Campbell Jensen moved, seconded by Member Cyra, to approve the March 4, 2026, meeting minutes.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

**6. Communications and Recognitions:**

**a. Swear in New Members.**

Chair Bjorum performed the Oath of Office on new Commission Members Rose Lindsay and Ben Schaefer.

**7. Public Hearing**

**8. Business**

**a. Annual Organizational Business**

City Planner Paschke reported that, in accordance with City Code 201.03.A, each advisory commission shall elect a chair and vice-chair from among its appointed members for a term of one year, as well as appoint a member to serve on the Ethics Commission. The Planning Commission shall also appoint three members and one alternate to serve on the Variance Board.

**MOTION**

**Member Aspnes, seconded by Member Cyra, to appoint Erik Bjorum as Chair of the Planning Commission.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

**MOTION**

**Member Bjorum, seconded by Member Cyra, to appoint Pamela Aspnes as Vice-Chair of the Planning Commission.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**

**Member Cyra indicated he wanted to be on the Variance Board.**

**Member Campbell Jensen also agreed to serve on the Variance Board.**

**Vice-Chair Aspnes asked to be on the Variance Board again and indicated she would like to continue in the role of Chair.**

**Member Lynch agreed to serve as the alternate on the Variance Board.**

**Mr. Paschke noted that this did not require a motion because the Variance Board selects its own Chair and Vice-Chair.**

**Member Lynch indicated she would like to volunteer for the Ethics Committee.**

**9. Commission Direction on Commission Member-Initiated Agenda Items**

Member Cyra indicated that he would like to add a member-initiated agenda item for the next meeting to discuss Ordinance 10.13.04(d), which relates to minimum electric vehicle charging station requirements for multi-family residential and non-residential buildings. He explained that the request was prompted by a variance application reviewed that evening and noted the topic would be worthwhile for further discussion. He also encouraged commissioners, particularly newer members, to review the recording of the variance board meeting for additional context.

Chair Bjorum asked staff if adding this item to the next meeting required a vote.

Ms. Gundlach explained that adding the item to the agenda does not require a vote. She noted that Commissioner Cyra will prepare written materials for the next meeting, and at that time, the Commission will review the information and formally vote on whether to take further action.

**10. Adjourn**

**MOTION**

**Member Aspnes, seconded by Member Campbell Jensen, to adjourn the meeting at 5:41 p.m.**

**Ayes: 7**

**Nays: 0**

**Motion carried.**