



City Council Agenda

Monday, July 20, 2026

6:00 PM

City Council Chambers

In accordance with [Minnesota Statutes §13D.02](#) and City policy, Council and Commission members may attend meetings remotely up to three times per calendar year.

(Times listed are approximate – please note that items may be earlier or later than listed on the agenda)

- 6:45 p.m. **1. Roll Call**
Voting & Seating Order: Schroeder, Bauer, Groff, Strahan, and Roe
- 6:46 p.m. **2. Pledge of Allegiance**
- 6:47 p.m. **3. Approve Agenda**
- 6:48 p.m. **4. Public Comment**
- 6:53 p.m. **5. Recognitions and Donations**
a. Americans with Disabilities Act Anniversary Observance Proclamation
- 6:58 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 7:00 p.m. a. Consider a Request to Perform an Abatement for Unresolved Violations of City Code at 2147 Rice Street
- 7:10 p.m. b. Receive the 2026 Community Survey and Analysis Presentation by the Morris Leatherman Company
- 7:55 p.m. c. Receive Victoria Street Pathway Presentation
- 8:25 p.m. d. Public Works, Environment, and Transportation Commission Joint Meeting with the City Council
- 8:55 p.m. e. Consider Leaf Site Operations
- 9:10 p.m. f. Receive 2nd Quarter 2026 Financial Report
- 9:25 p.m. g. Discuss Cities for Safe and Stable Communities Coalition
- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9:40 p.m. **9. Approval of City Council Minutes**
a. Approve Minutes from July 6, 2026 City Council Meeting
- 9:45 p.m. **10. Approve Consent Agenda**
a. Approval of Payments
b. Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items
c. Receive City Grant Applications Update
d. Approve the renewal of a short-term rental license for 257 South McCarrons Boulevard W
e. Approve 1705 Roselawn Avenue Encroachment Agreement
f. Approve Proposal for Construction Contingency Plan for the Civic Campus Project
g. Approve Professional Services Agreement for Brenner Lift Station Design and Construction Management Services
h. Approve Resolution for MnDOT Community Roadside Landscape Partnership

Program

- i. Approve Fiber Lease Agreement with Arvig Enterprises
- j. Accept Crisis Response Grant Funds through the Minnesota Office of Justice
- k. Declare vacancy for the Equity and Inclusion Commission

9:50 p.m. **11. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager**

- a. Future Agenda

10:00 p.m. **12. Adjourn**



Americans with Disabilities Act Anniversary Observance July 26, 2026

Whereas: Since 1990, the Americans with Disabilities Act has focused on ending discrimination against individuals with disabilities and promoting full integration and participation in society; and

Whereas: Approximately 20 percent of Americans have a disability as defined by the Americans with Disabilities Act, a number projected to increase as our society ages; and

Whereas: As a direct result of the passage of the Americans with Disabilities Act, an increased number of children and adults with disabilities are living, playing, working and shopping alongside their neighbors; and

Whereas: Roseville is becoming inclusive and free of physical, communication and social barriers; and

Whereas: State and local government services are continually improving and providing increasingly accessible services and programs to Minnesotans with disabilities; and

Whereas: State and local governments, including Roseville, are beginning to understand the importance and relevance of providing accessible digital information and electronic services to Minnesotans with disabilities; and

Whereas: On this 36th anniversary of the Americans with Disabilities Act, we celebrate and recognize the progress that has been made; we acknowledge that challenges still exist on our horizon, and we reaffirm our commitment to full equity and inclusion for all.

Now, Therefore Be It Resolved, that the City Council hereby declares that the City of Roseville observes July 26, 2026 as the Anniversary of the Americans with Disabilities Act, in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 20th day of July, 2026.

Mayor Daniel J. Roe

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.a.

Department Approval

Janice Gundlach

City Manager Approval

Sam J. Trueman

Item Description: Consider a Request to Perform an Abatement for Unresolved Violations of City Code at 2147 Rice Street

Background

The subject property is an occupied, single-family home. Current violations related to the abatement request include:

- Outside storage of inoperable/unlicensed vehicles (405.02.7.b, 405.02.7.d.2., 405.04.a,d)

Staff received a complaint regarding inoperable vehicles, vehicles stored on unimproved surface and junk/debris at the residence located at 2147 Rice Street on May 26, 2026. Staff visited the property and confirmed the violations. A door hanger was posted on site detailing the violations. Staff conducted a follow-up inspection on June 15 with some progress related to the junk/debris and one of the inoperable vehicles. A letter detailing the continued violations along with a request to bring the vehicles into compliance was also mailed to the property on June 17, 2026. Staff conducted an additional inspection on July 10. Staff found no corrections or progress. Staff posted the vehicle and residence with a notification of a City Council hearing date of July 20, 2026 to abate the inoperable vehicle. On July 13, staff reviewed the registration of all vehicles on the property. It was found that one vehicle was not registered or associated with the property owner/address. This vehicle was also posted. A timeline of staff's actions is included with this report in Attachment 1, cited City Code sections are provided in Attachment 2, and staff correspondence and photos are included in Attachment 3.

As of the writing of this Request for Council Action, no contact from the property owner or progress related to the inoperable vehicle or vehicles on unimproved surface violations has been observed. A status update will be provided during the hearing.

Policy Objectives

Property abatements, although considered a last resort, support the City's responsive services and safety strategic priority. These actions advance the City's desired impact that community members feel confident city services are responsive to ongoing needs and positively impact their quality of life. Abatement of public nuisances supports the goal of taking proactive steps to create a safer community through prevention, planning and early intervention.

Equity Impact Summary

An equity analysis is not indicated for this action.

Budget Implications

The estimated costs of the proposed abatement include the following:

Removal of unlicensed, inoperable vehicles	\$0
Abatement fee per City-adopted Fee Schedule	\$350
TOTAL	\$350

Staff Recommendations

Staff recommends the Council direct Community Development staff to abate the above referenced public nuisance violation at 2147 Rice Street.

Requested Council Action

By motion, direct Community Development staff to abate the public nuisance violations at 2147 Rice Street, by notifying a towing company to remove the unlicensed and/or inoperable vehicles from the property.

If so ordered, the property owner will be billed for actual and administrative costs. If charges are not paid, staff will recover costs as specified in Section 405.08.B.

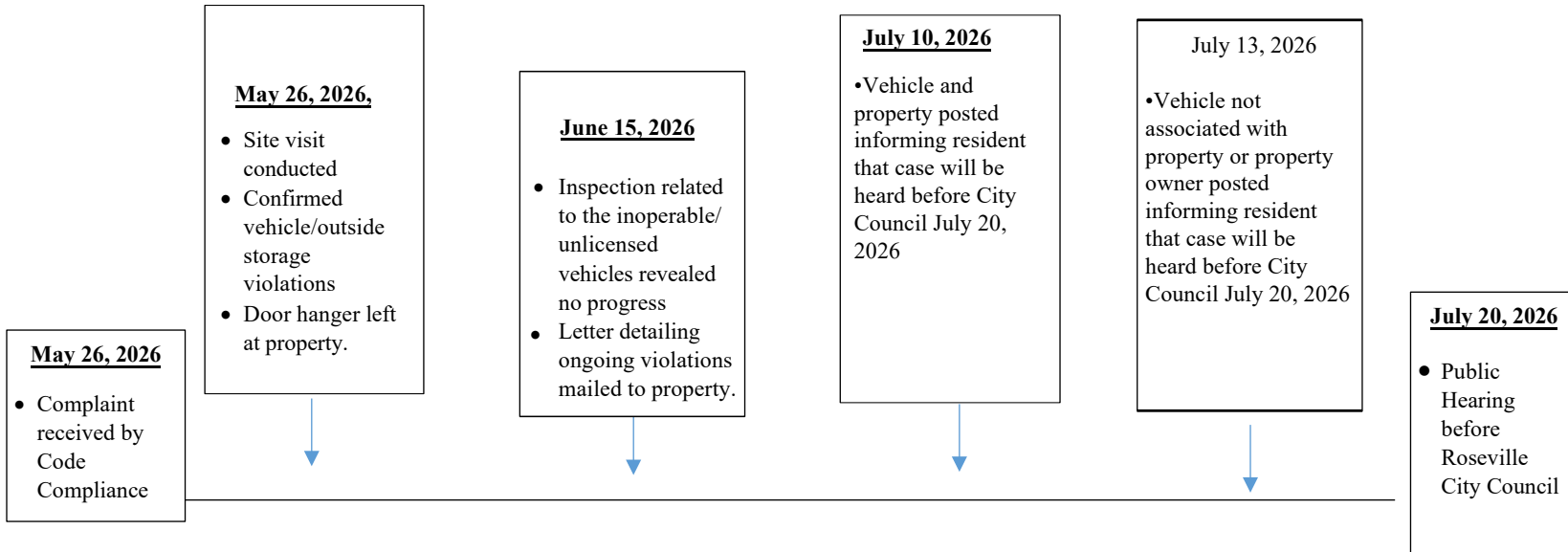
Prepared by: Dave Englund, Building Official

Attachments:

1. Timeline
2. Cited City Code Sections
3. Correspondence & Photos

2147 Rice St

ATTACHMENT 1



CITED CITY CODE SECTIONS

Sec. 405.02. - Nuisances affecting public comfort or repose.

(7)Parking and storage. The outside parking or storage on residentially-zoned property of vehicles, materials, supplies or equipment in violation of the provisions set forth below:

b.Storage on property. No person may place, store or allow the placement or storage of the following in the front yard or unscreened street-facing side yard of a corner lot of any residential zoned area:

3.Vehicles of any type in inoperable condition;

d.Vehicle parking, general. No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property unless it complies with the following requirements:

1.Vehicles shall be on an improved surface as defined in this Code.

2.Vehicles must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure.

Sec. 405.04. - Vehicles constituting a public nuisance.

a. Abandoned, Junk, Unauthorized and Inoperable Vehicles Create Hazard: Abandoned, junk, unauthorized and inoperable vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well-being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked, inoperable, unauthorized or abandoned vehicles on private or public property.

d. Vehicles Without Current Registration: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable, unauthorized or abandoned if said vehicle does not have attached thereto a valid registration issued by the proper State agency.

City of Roseville
Community Development Department
2660 Civic Center Drive, Roseville, MN

CODE VIOLATION NOTICE

Date: 5/26/2026

Address: 2147 Rice St.

Your property has been inspected and the City has identified the following violation(s) which constitute a nuisance. Please refer to checked items below for identified violations:

- ☒ Outside Storage *Tires, machines/engine etc.*
- ☒ Vehicle *Inoperable & Parked on rear yard.*
- ☐ Property Maintenance
- ☐ Other

Re-inspection will be conducted in: 10 days ☒ 30 days ☐

If you believe your property is not in violation of City Code, you may appeal this determination by contacting the City, using the listed contact number/email below within 7 days from the notice date.

651-792-7014 or complaints@cityofroseville.com

ROSEVILLE



June 17, 2026

Case #ENF26-103

Artemio G Velasquez & Miriam E Maldonad Castillo
2147 Rice St
Roseville MN 55113

Dear Property Owner,

The City previously notified you that your property at was in violation of Roseville's City Code. A re-inspection of the property revealed that the initial request has not been fully complied with. The following violations were observed at the follow up inspection:

- Unlicensed and inoperable vehicles stored outside on property.
- Vehicles stored to the south of the driveway (partially off unimproved surface) on neighboring property.

These are violations of Roseville's City Code, specifically:

405.02(7), *Parking and storage*. The outside parking or storage on residentially-zoned property of vehicles, materials, supplies or equipment in violation of the provisions set forth below:

b. *Storage on property*. No person may place, store or allow the placement or storage of the following in the front yard or unscreened street-facing side yard of a corner lot of any residential zoned area:

3. Vehicles of any type in inoperable condition; or

d. *Vehicle parking, general*. No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property unless it complies with the following requirements:

1. Vehicles shall be on an improved surface as defined in this Code.

2. Vehicles must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure.

Corrective Measures:

Please make the following corrections by within **5 days** from the date of this notice and keep continuously maintained in compliance thereafter:

- Ensure all vehicles stored outside are operable and display current licensure, move unlicensed and / or inoperable vehicles to storage inside of a structure, or remove inoperable and unlicensed vehicles from property.
- Move all vehicles to storage fully on improved surface and fully on your own property.

If the violations listed are not corrected within 5 days and continuously maintained in compliance thereafter, the City will move forward with further action and this matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform an abatement to remove the violations from the property. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected prior to the public hearing date, the public hearing will be cancelled and the case file closed.

This public hearing will be scheduled for an upcoming City Council meeting on **July 20, 2026**, for which you are being notified. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend the meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.



regarding this matter, please contact me at 651-792-7083.

Sincerely,
Chris Bolstad
Code Compliance Coordinator
Chris.bolstad@cityofroseville.com 651-792-7083



Community Development Department
2660 Civic Center Drive ♦ Roseville, Minnesota 55113
651-792-7014 ♦ fax 651-792-7070 ♦ www.cityofroseville.com

July 10, 2026

Case #ENF26-103

Artemio G Velasquez & Miriam E Maldonad Castillo
2147 Rice St
Roseville MN 55113

Dear Property Owner:

The City of Roseville is committed to protecting and enhancing the character, stability, and appearance of the City's residential neighborhoods and commercial areas by maintaining the standards and enforcing the regulations established in Roseville City Code. The City has verified code violations at your property. The City of Roseville intends to hold a public hearing before City Council to discuss possible administrative citation or abatement for the violations identified below:

The combined ongoing violations include:

- Unlicensed and inoperable vehicles stored outside on property.
- Vehicles stored to the south of the driveway (partially off unimproved surface) on neighboring property.

These are violations of Roseville's City Code, specifically:

405.02(7), *Parking and storage.* The outside parking or storage on residentially-zoned property of vehicles, materials, supplies or equipment in violation of the provisions set forth below:

b. *Storage on property.* No person may place, store or allow the placement or storage of the following in the front yard or unscreened street-facing side yard of a corner lot of any residential zoned area:

3. Vehicles of any type in inoperable condition; or

d. *Vehicle parking, general.* No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property unless it complies with the following requirements:

1. Vehicles shall be on an improved surface as defined in this Code.

2. Vehicles must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure.

Corrective Measures:

- Ensure vehicles stored outside are operable and display current licensure, move unlicensed / inoperable vehicles to storage inside of a structure, or remove inoperable / unlicensed vehicles from property.
- Move all vehicles to storage fully on improved surface and fully on your own property.

This matter will be discussed at a public hearing before Roseville's City Council. At this public hearing, the Community Development Department will request authority from the City Council to perform an abatement to remove the violations from the property. This would entail the expenditure of funds for which you, as the property owner, would be responsible to repay. If the violations are corrected prior to the public hearing date, the public hearing will be cancelled and the case file closed.

This public hearing will be scheduled for an upcoming City Council meeting on **July 20, 2026**, for which you are being notified. City Council meetings are held in the City Council Chambers located at 2660 Civic Center Drive and begin at 6:00 p.m. I encourage you to attend the meeting. You will be given the opportunity to speak. If you have any questions regarding this matter, please contact me at 651-792-7087.







Minnesota Department of Public Safety

Driver and Vehicle Services

445 Minnesota St., Suite 191 St. Paul, MN 55101

Phone: 651-201-7777 TTY: 651-282-6555

drive.mn.gov**Generated On:**

Jul. 13, 2026 09:59 AM

Vehicle Information

VIN	Make	Model
1FTZX1725WNA15346	Ford	COF
Year	Color	Fuel Type
1998	Red	Gasoline
Odometer Code	Odometer	Odometer Unit
Exempt	0	Miles
Weight Rating	Empty Weight	Engine Number
Class 1	4067	

Registration Info

County Kept	Sticker Number	Plate Number
62 - Ramsey	B1335351	GFJ453
Plate Type		
Standard Passenger		
Registration Issue Date	Registration Expiration Date	
27-Mar-2023	30-Apr-2024	

Title Information

Date of Sale/Acquisition Date		
14-Jul-2014		
Title Type	Title Number	Issue Type
Original	J195B0215	Original
Issue Date		
14-Jul-2014		
Previous Ownership Document	Previous Title State	Previous Title Number
Proof of Ownership		
Bond Amount	Bond Date	Bond Expiration
0.00		

Addresses

Attachment 3

Residential Address

2147 RICE ST ROSEVILLE MN 55113-6815

Mailing Address**Lessor Address**Owner/Lessee Information

Name	Date of Birth	Owner Type	Entity Type
ARTEMIO GABRIEL VELASQUEZ	21-Aug-1959	Owner	Individual

Lien Information

Primary Lienholder	Lien Date
MINNCO CREDIT UNION	05-May-2014
Primary Lien Address	Released Date
235 FIRST AVE WEST CAMBRIDGE MN 55008	

Insurance

Company Name	Policy Number	Expiration Date	Self Insured
STATE FARM	4657171D1423	15-Aug-2023	No





Minnesota Department of Public Safety

Driver and Vehicle Services

445 Minnesota St., Suite 191 St. Paul, MN 55101

Phone: 651-201-7777 TTY: 651-282-6555

drive.mn.gov**Generated On:**

Jul. 13, 2026 10:01 AM

Vehicle Information

VIN	Make	Model
5TENX22N99Z623202	Toyota	TAC
Year	Color	Fuel Type
2009	Gray	Gasoline
Odometer Code	Odometer	Odometer Unit
Exempt	0	Miles
Weight Rating	Empty Weight	Engine Number
Class 1	3140	

Registration Info

County Kept	Sticker Number	Plate Number
27 - Hennepin	D3236076	SLH597
Plate Type		
Standard Passenger		
Registration Issue Date	Registration Expiration Date	
27-Jun-2026	31-Oct-2026	

Title Information

Date of Sale/Acquisition Date		
10-May-2025		
Title Type	Title Number	Issue Type
Original	24217151-2	Original
Issue Date		
26-Mar-2026		
Previous Ownership Document	Previous Title State	Previous Title Number
Title	Minnesota	24217151-1
Bond Amount	Bond Date	Bond Expiration
0.00		

Addresses

Attachment 3

Residential Address

3056 BLOOMINGTON AVE MINNEAPOLIS MN 55407-1716

Mailing Address**Lessor Address**Owner/Lessee Information

Name	Date of Birth	Owner Type	Entity Type
BERNABE GARIBAY GATICA	11-Feb-1999	Owner	Individual

Insurance

Company Name	Policy Number	Expiration Date	Self Insured
PROGRESSIVE	972677405	11-Sep-2026	No

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.b.

Department Approval



City Manager Approval



Item Description: Receive the 2026 Community Survey and Analysis Presentation by the Morris Leatherman Company

Background

Earlier this year, the City Council authorized staff to retain the Morris Leatherman Company to conduct a survey of Roseville residents. The 400-person random sample phone survey was conducted between June 18 and July 9, 2026. Morris Leatherman Company will present the survey results, including an in-depth analysis of the data.

Policy Objectives

The Community Survey, typically conducted every 2-3 years, provides useful information about City programs and services, and helps to rate the quality of life in the Roseville community. The survey data allows longitudinal analysis and provides useful information to support decision-making with existing and future programs and services. Questions were added this year to align with the city's strategic plan goals and priorities.

Equity Impact Summary

Demographic data was collected from the respondents with the purpose of identifying any specific or relevant trends and to ensure the sample is representative of the Roseville community.

Budget Implications

None

Staff Recommendations

Receive presentation of survey findings by the Morris Leatherman Company

Requested Council Action

Receive the report. Material is provided for informational purposes.

Prepared by: Rebecca Olson, Assistant City Manager

Attachments:

1. PowerPoint
2. Survey Results

City of Roseville

2026 Quality of Life Study

The Morris Leatherman Company

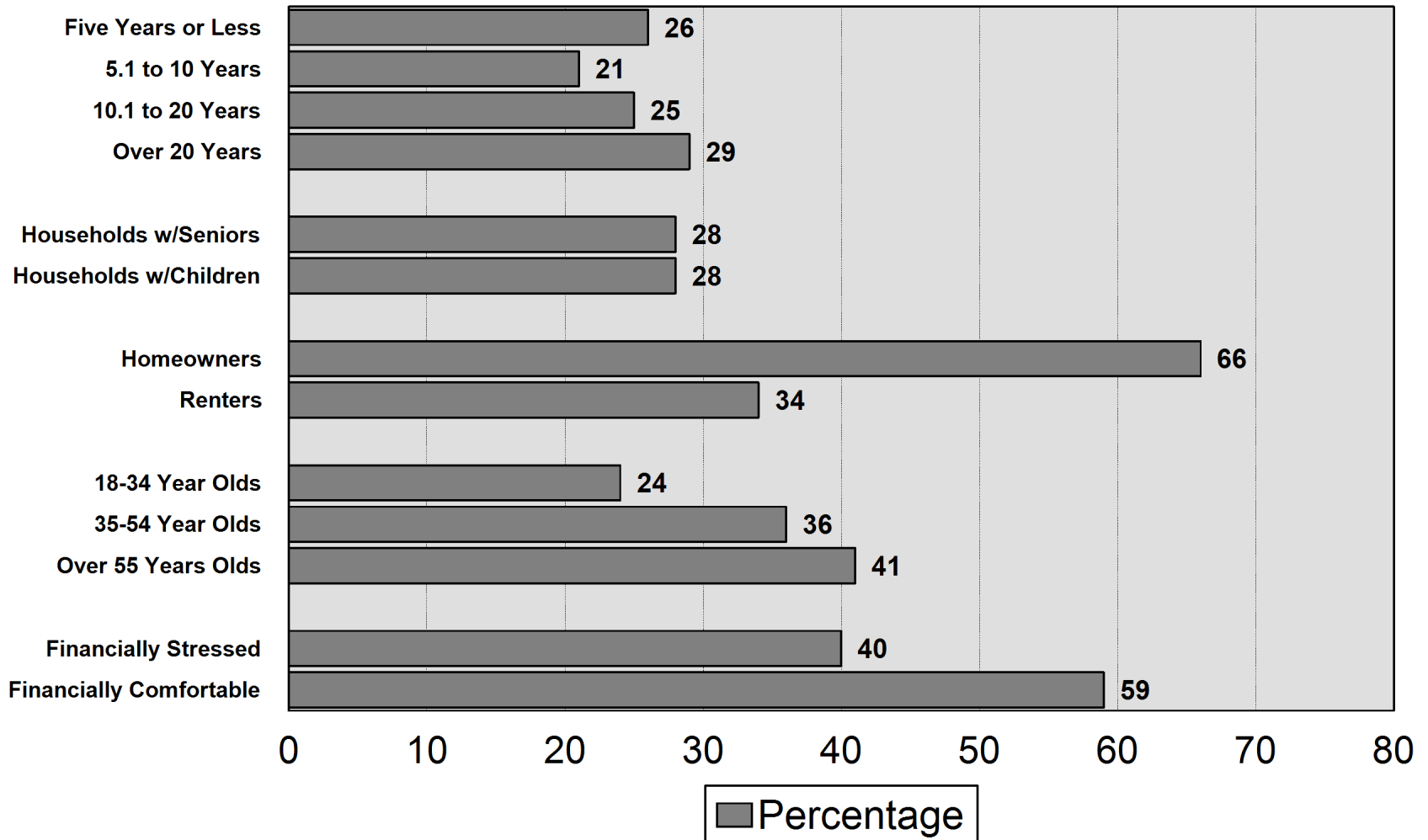
Methodology

2026 City of Roseville

-) 400 random sample of City of Roseville households
-) Telephone interviews conducted between June 18th and July 9th, 2026
-) Average interview time of 21 minutes
-) Non-response level of 6.5%
-) City household sample projectable within +/- 5.0% in 95 out of 100 cases
-) Cellphone Only Households: 69%
-) Landline Only Households: 12%
-) Both Landline and Cellphone Households: 19%

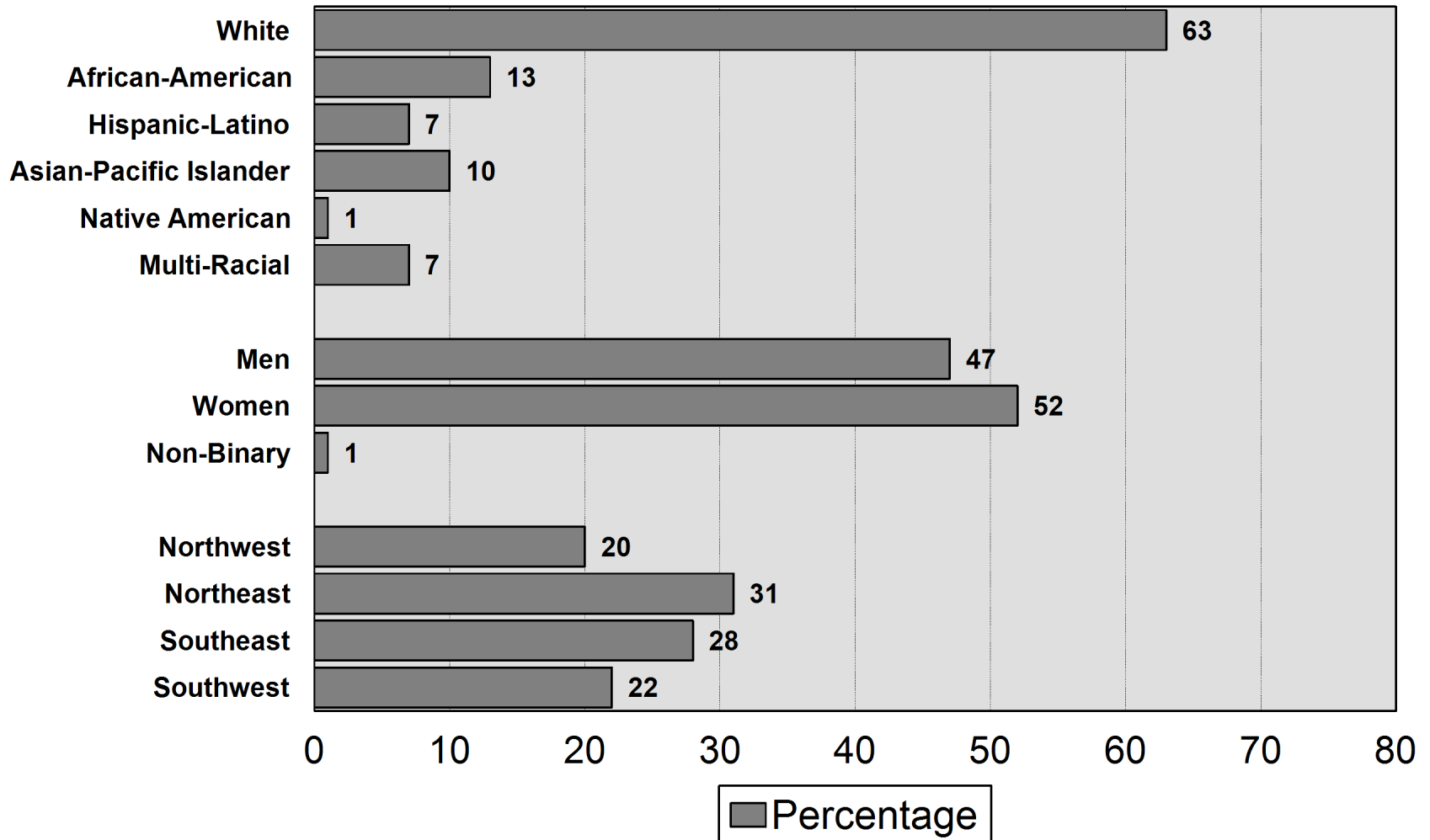
Demographics I

2026 City of Roseville



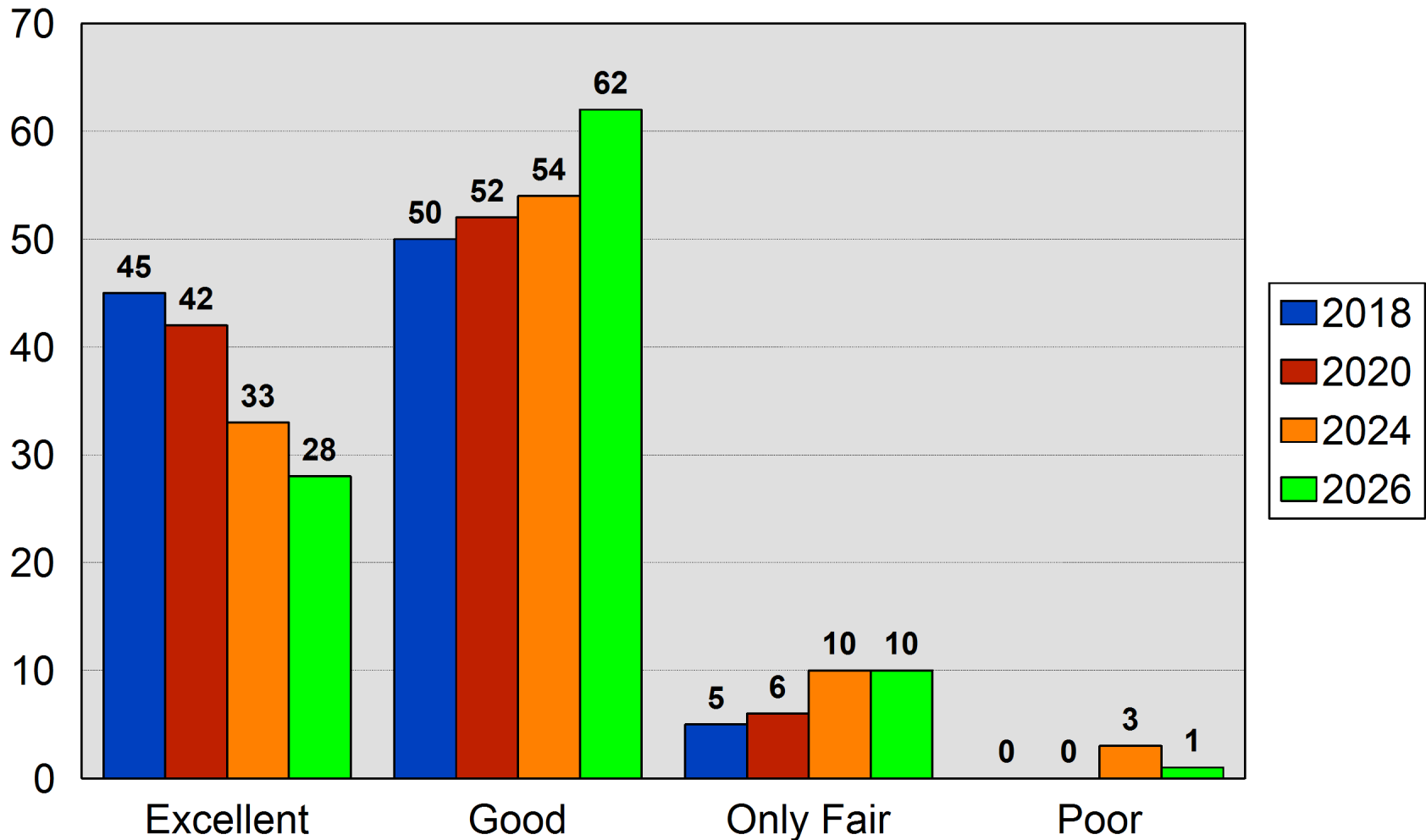
Demographics II

2026 City of Roseville



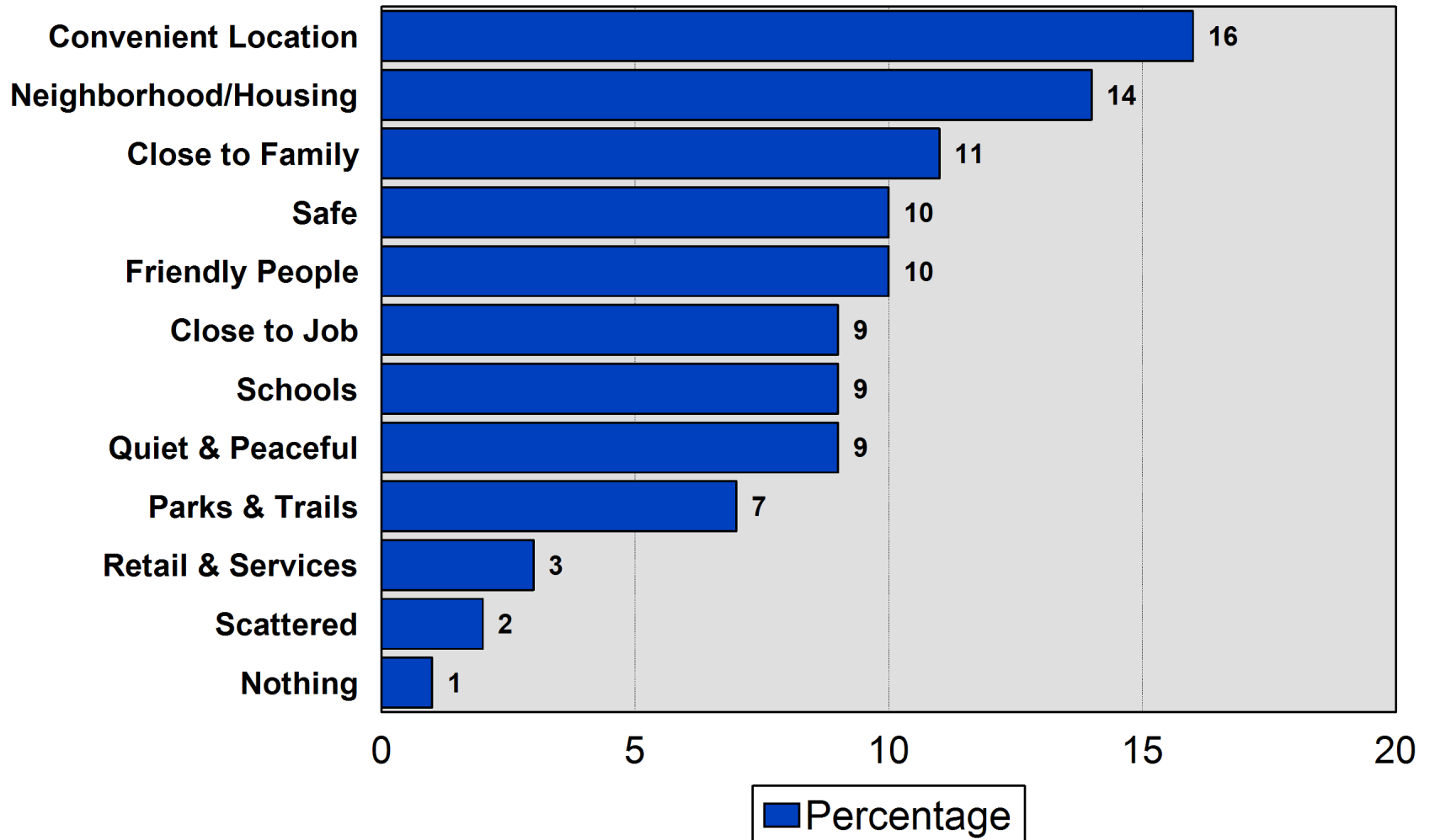
Quality of Life Rating

2026 City of Roseville



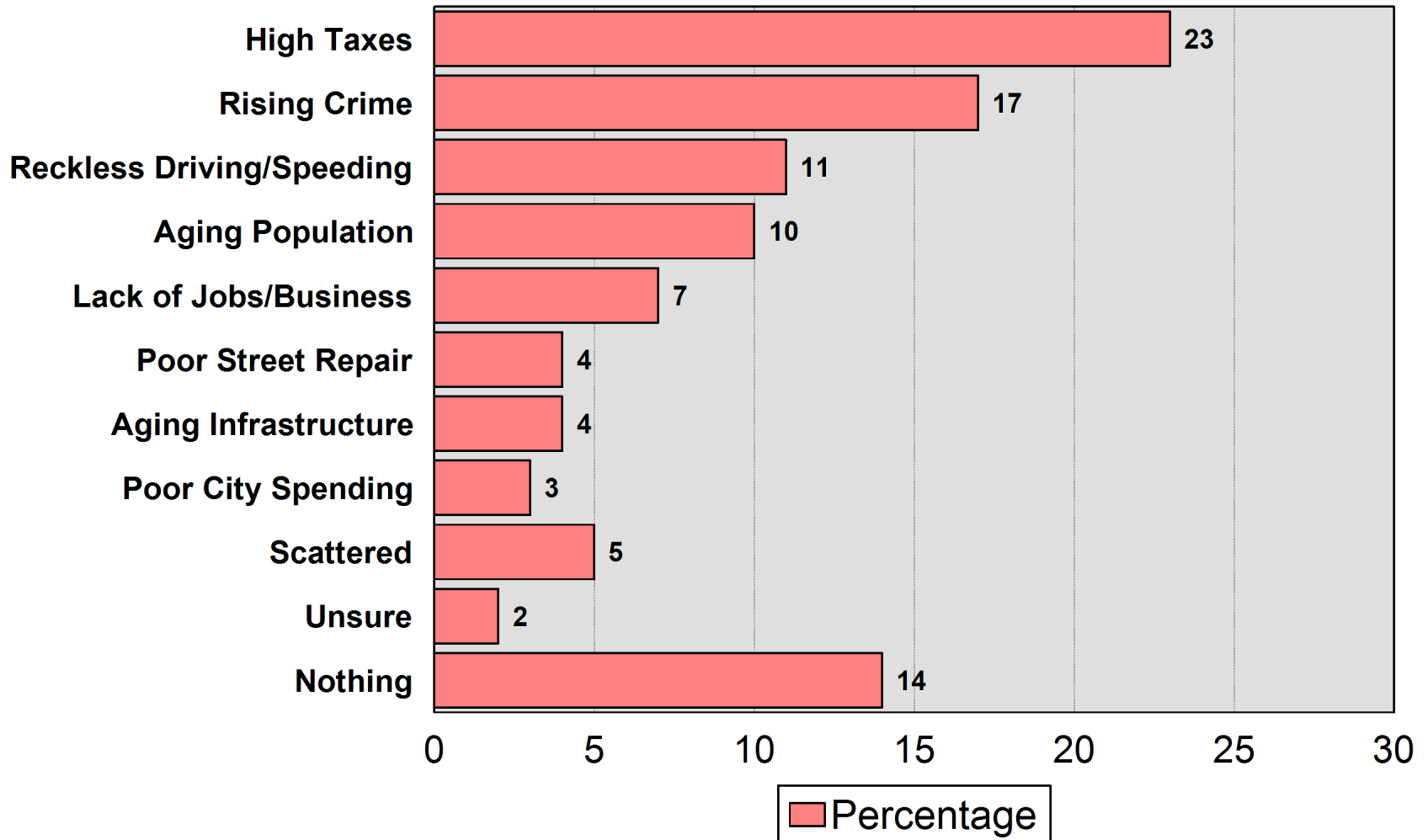
Like Most about City

2026 City of Roseville



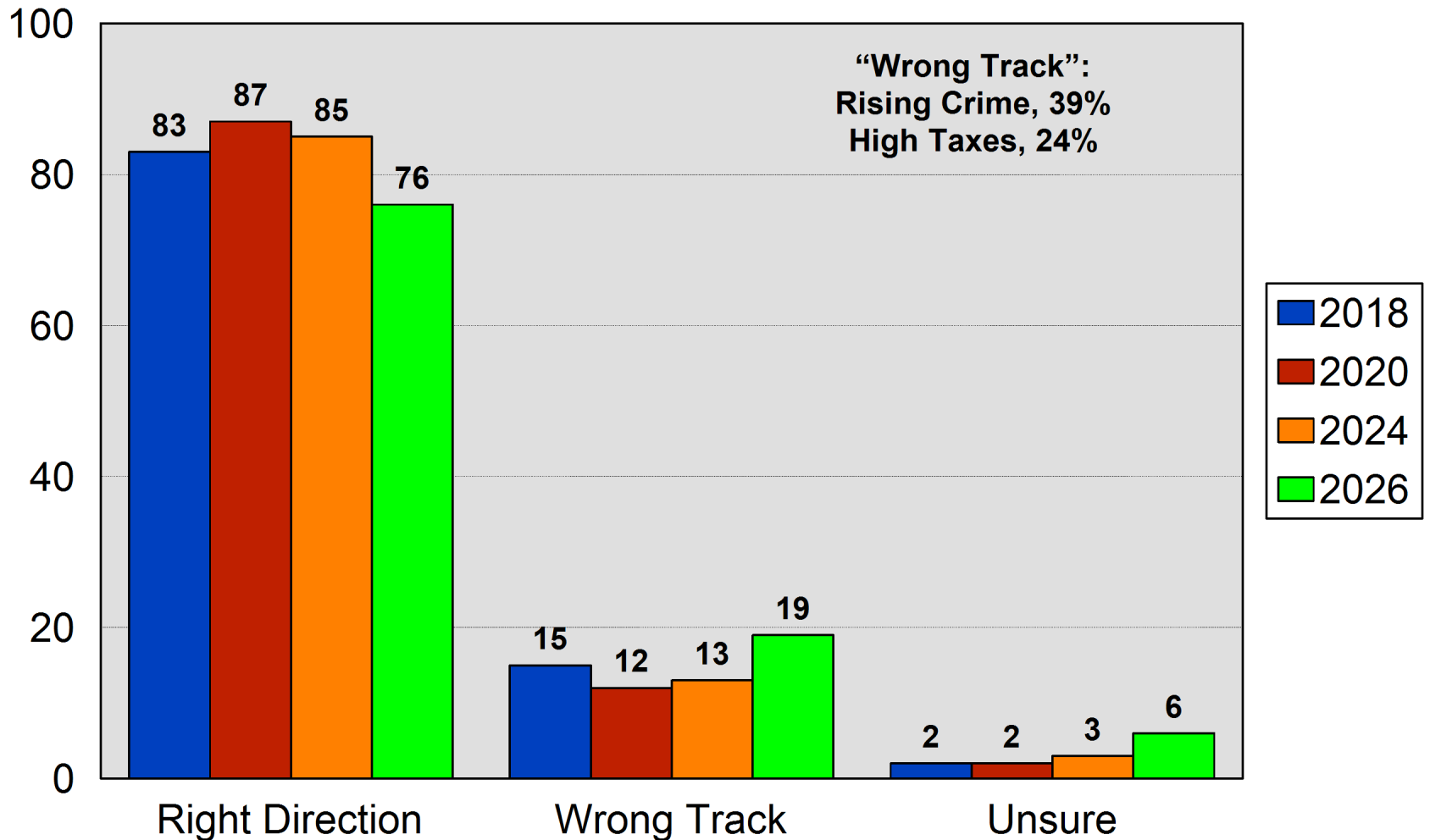
Most Serious Issue

2026 City of Roseville



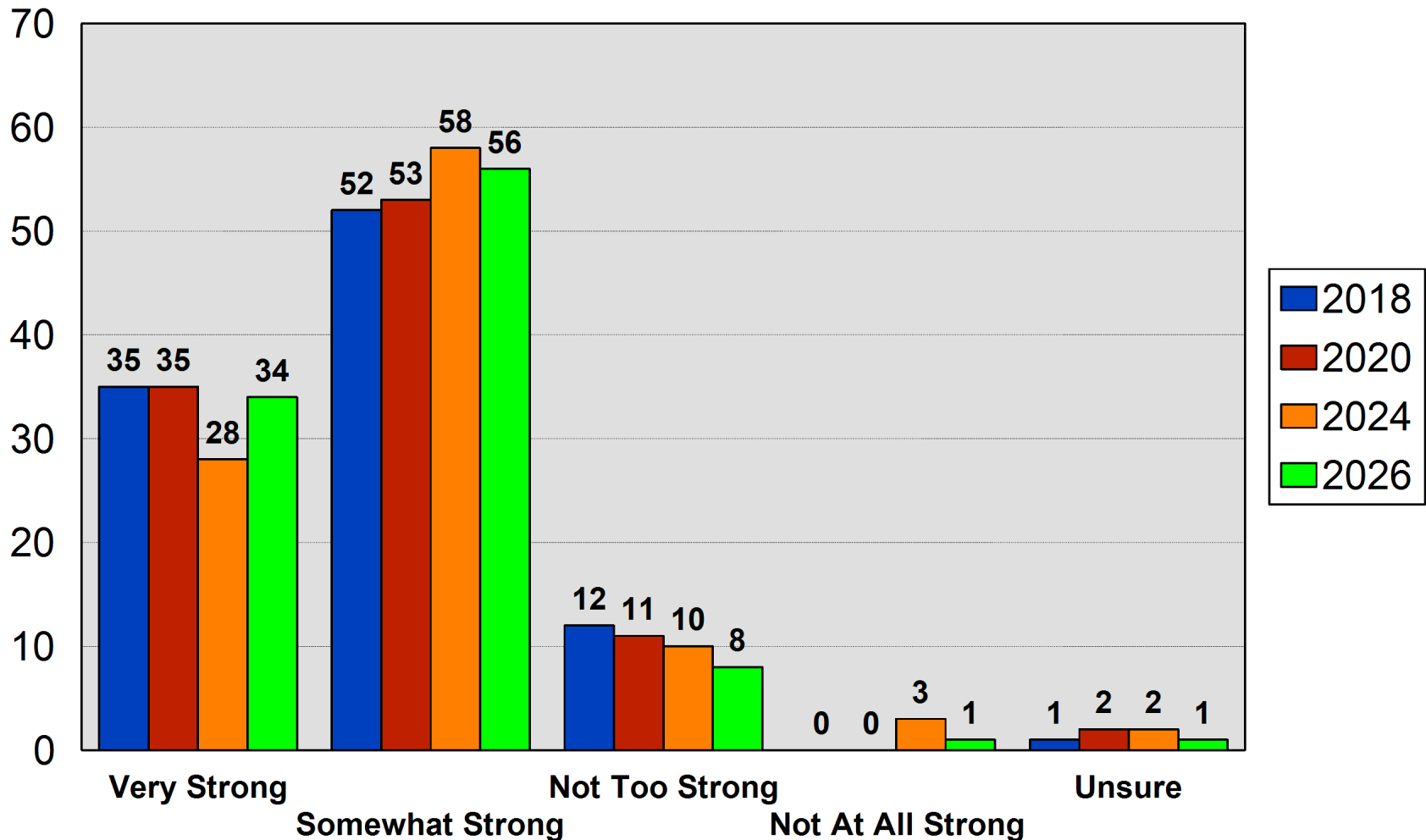
Heading of City

2026 City of Roseville



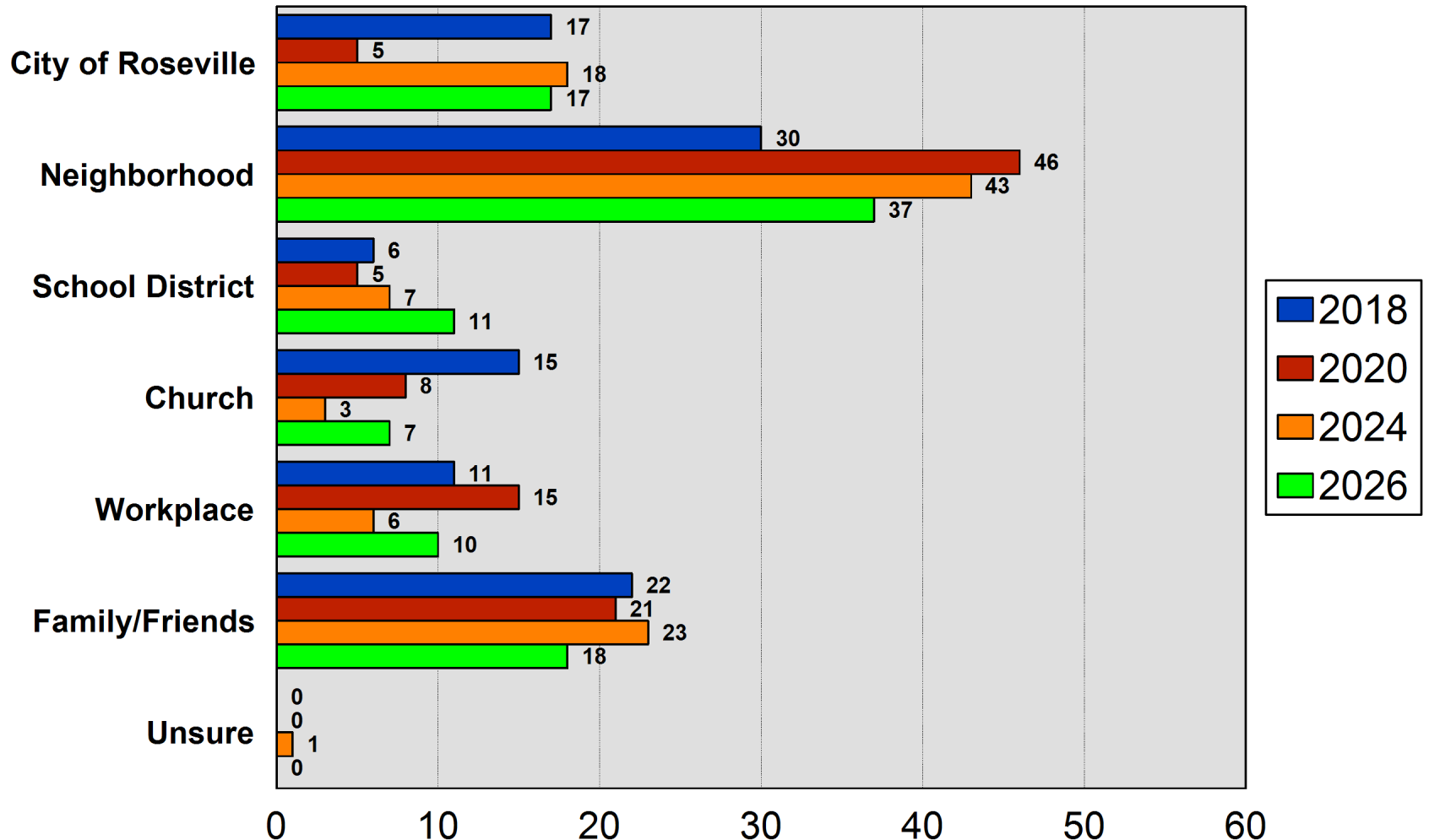
Sense of Community Identity

2026 City of Roseville



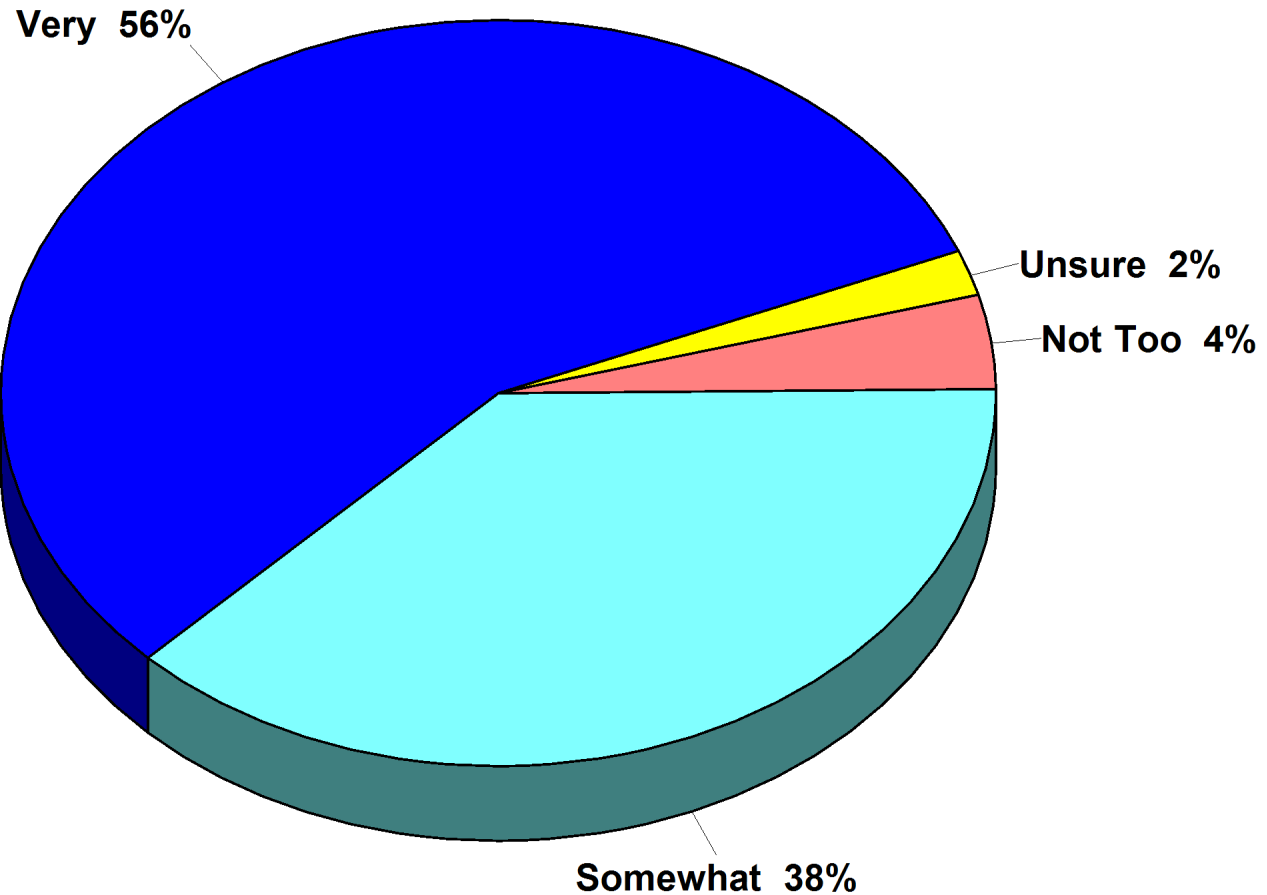
Closest Connection

2026 City of Roseville



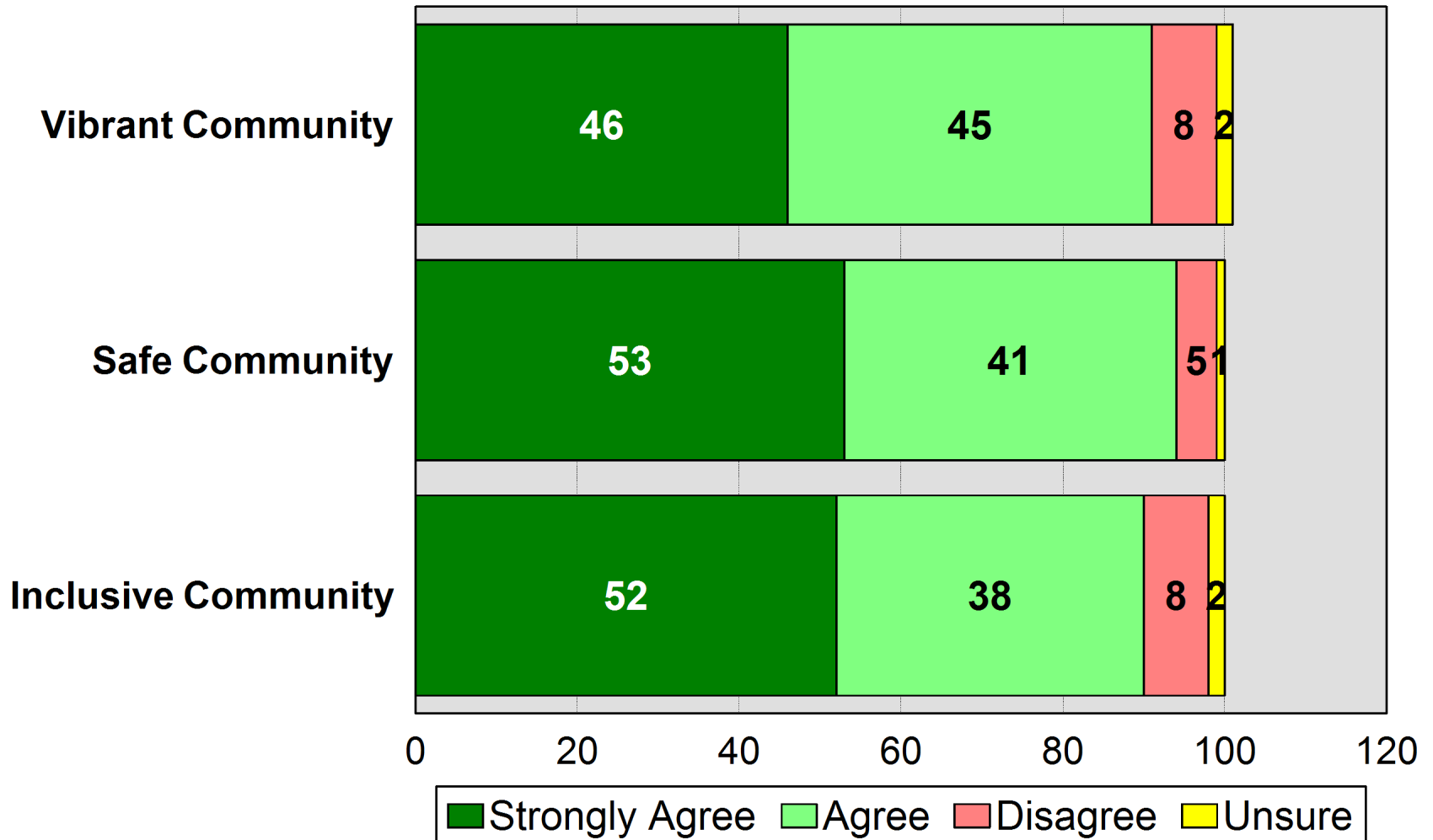
Feel Welcome in Roseville

2026 City of Roseville



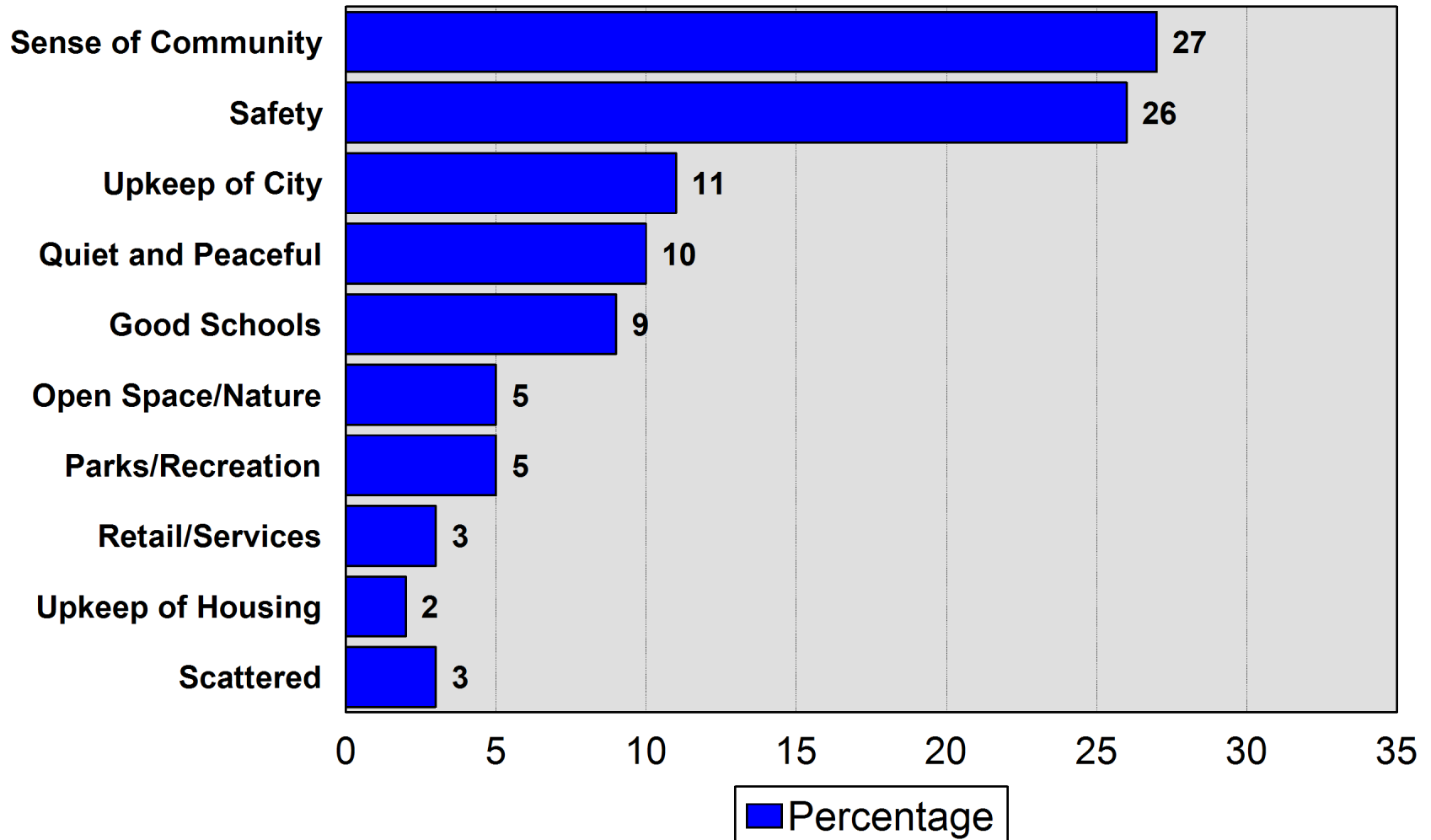
Roseville's Vision

2026 City of Roseville



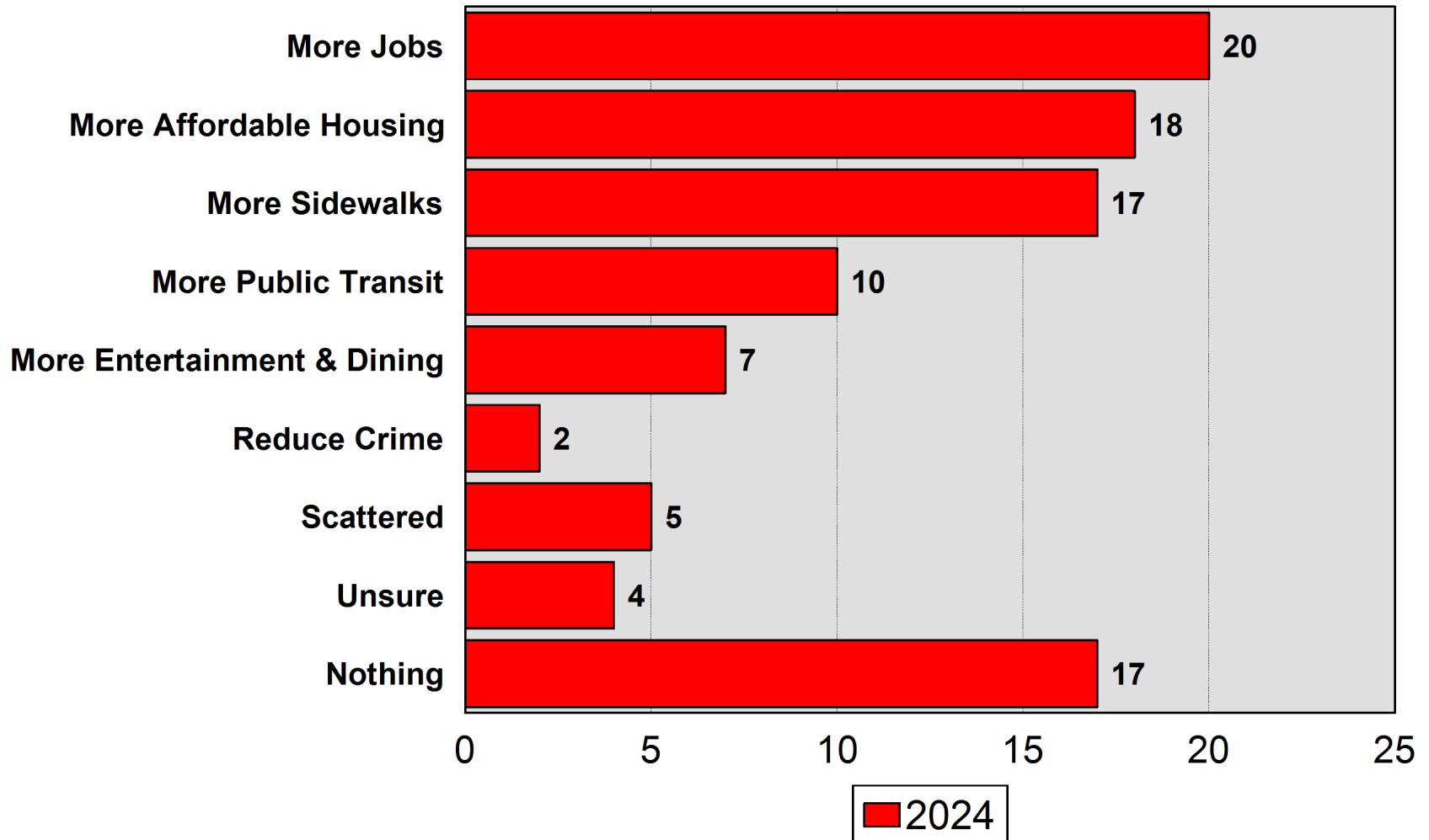
Most Important Aspect of Quality of Life

2026 City of Roseville



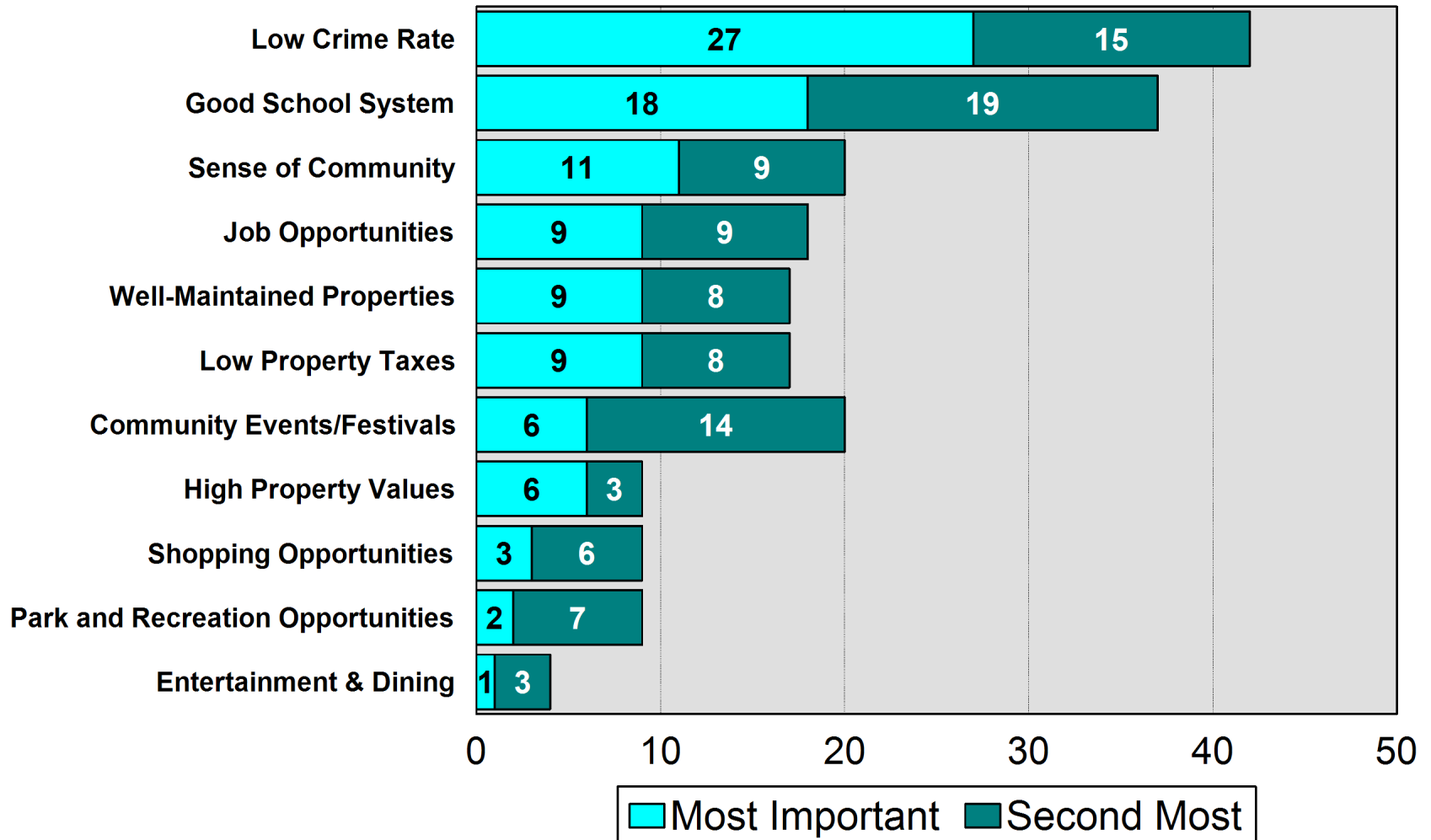
City Aspects to Fix or Improve

2026 City of Roseville



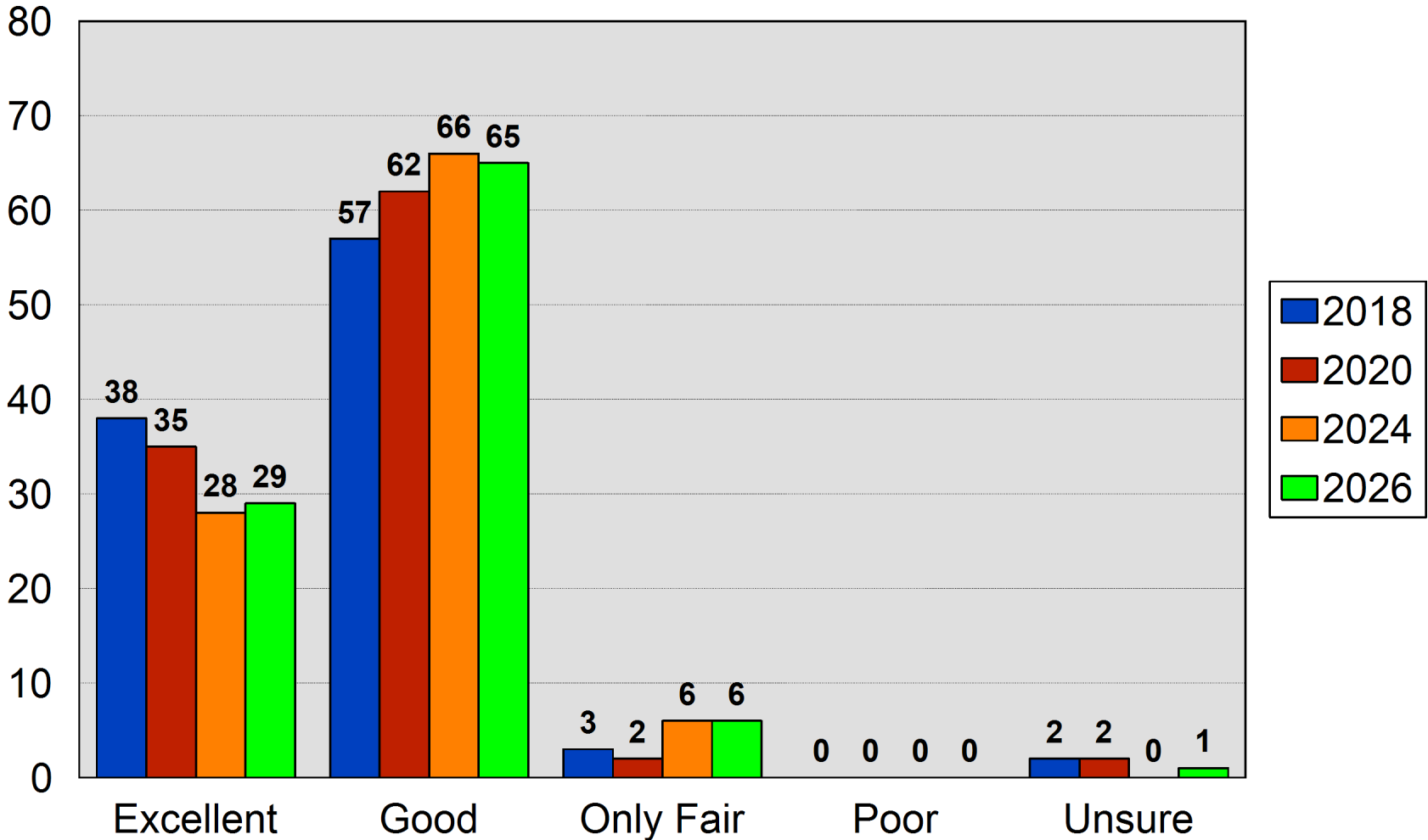
Important for High Quality of Life

2026 City of Roseville



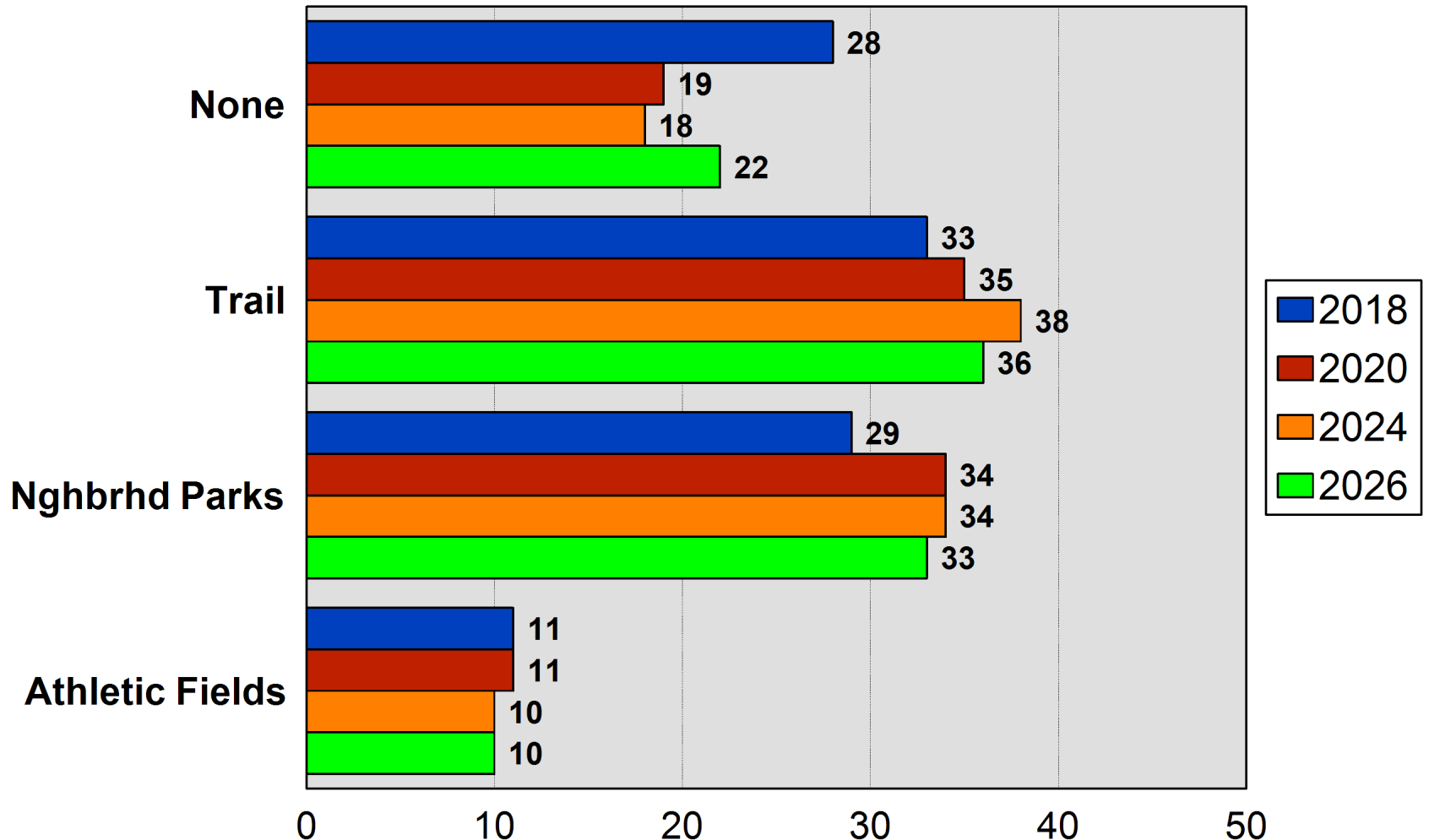
City Park and Recreation Facilities

2026 City of Roseville



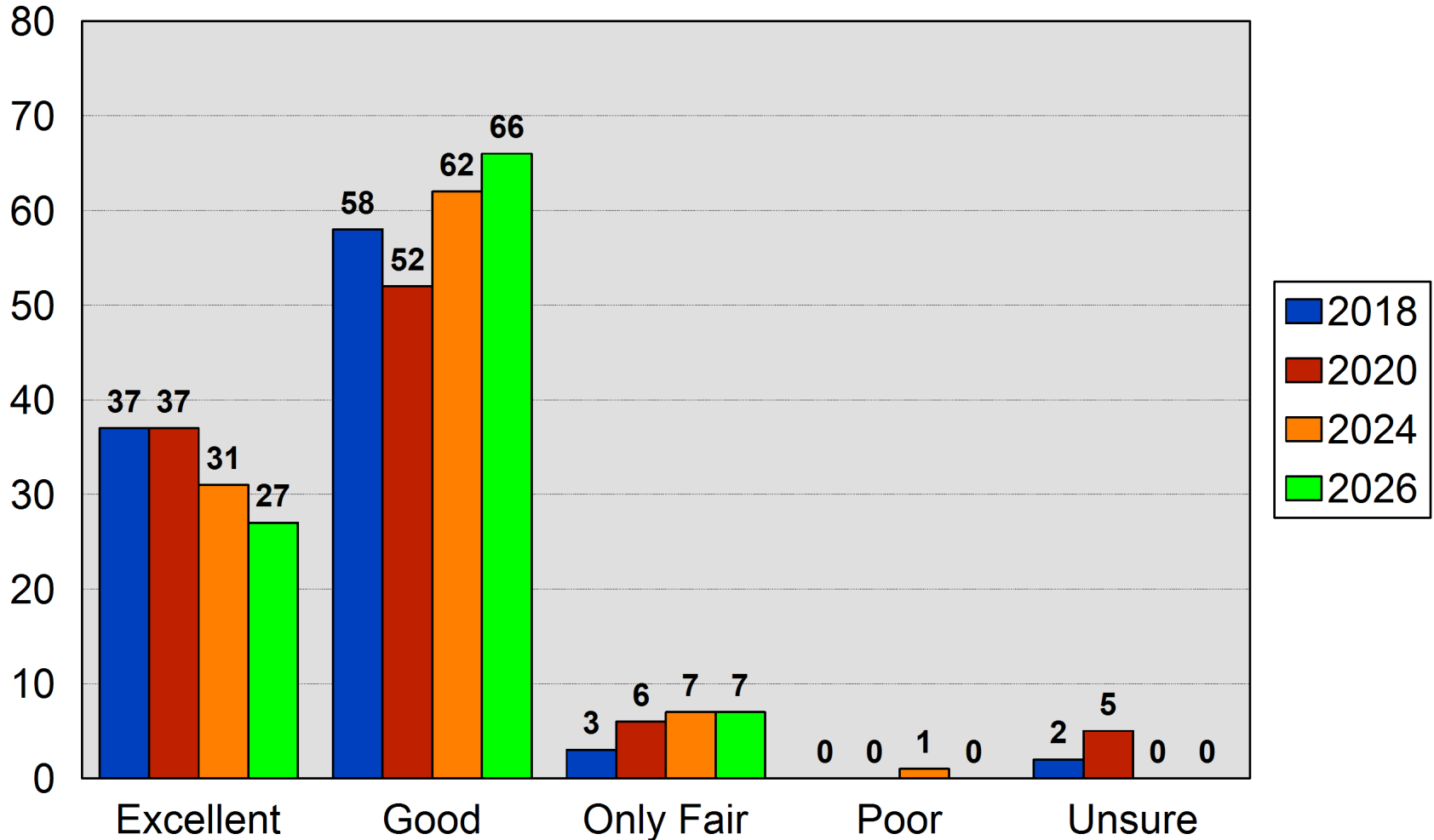
Facility Used Most Often

2026 City of Roseville



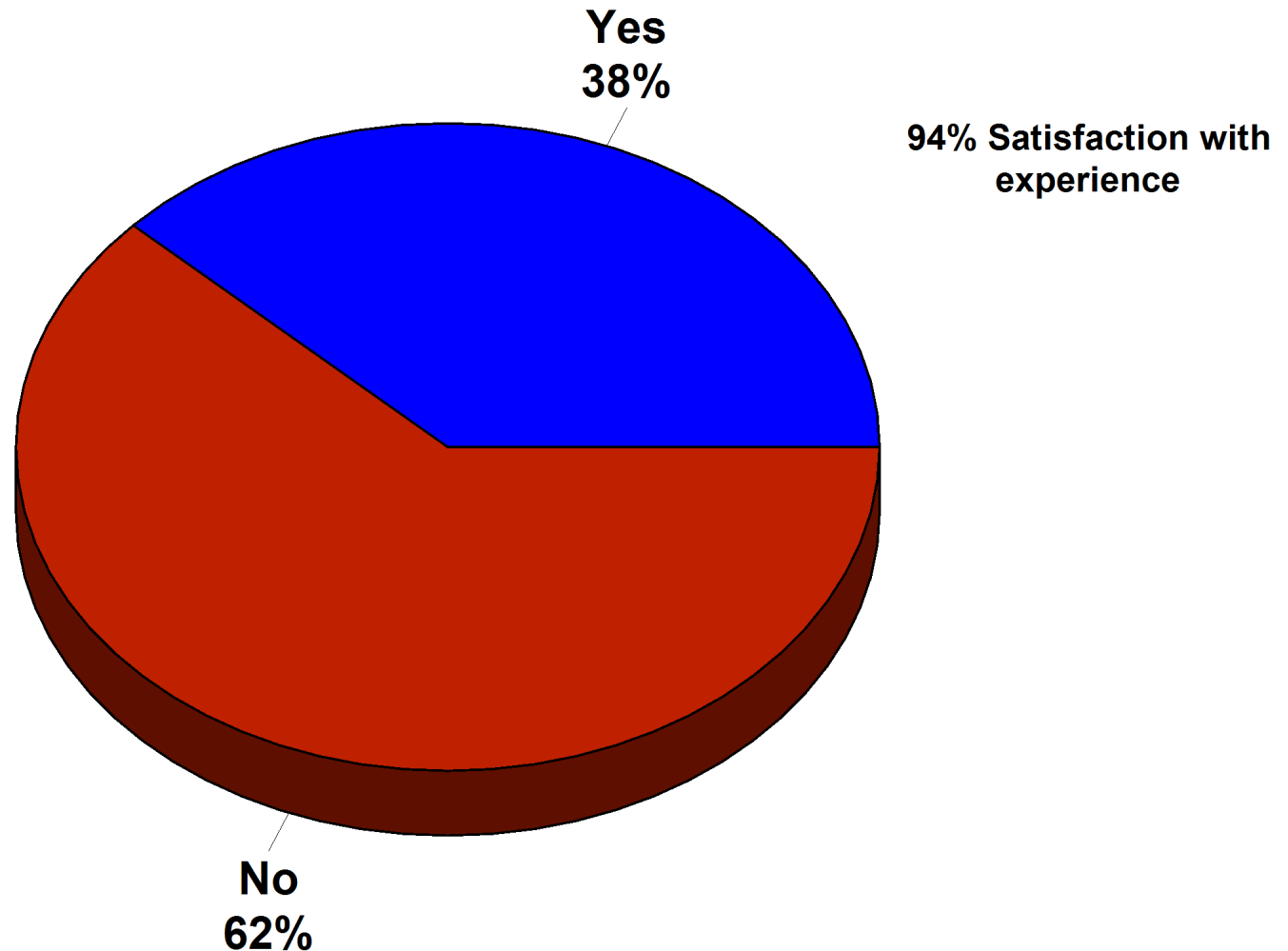
Upkeep and Maintenance

2026 City of Roseville



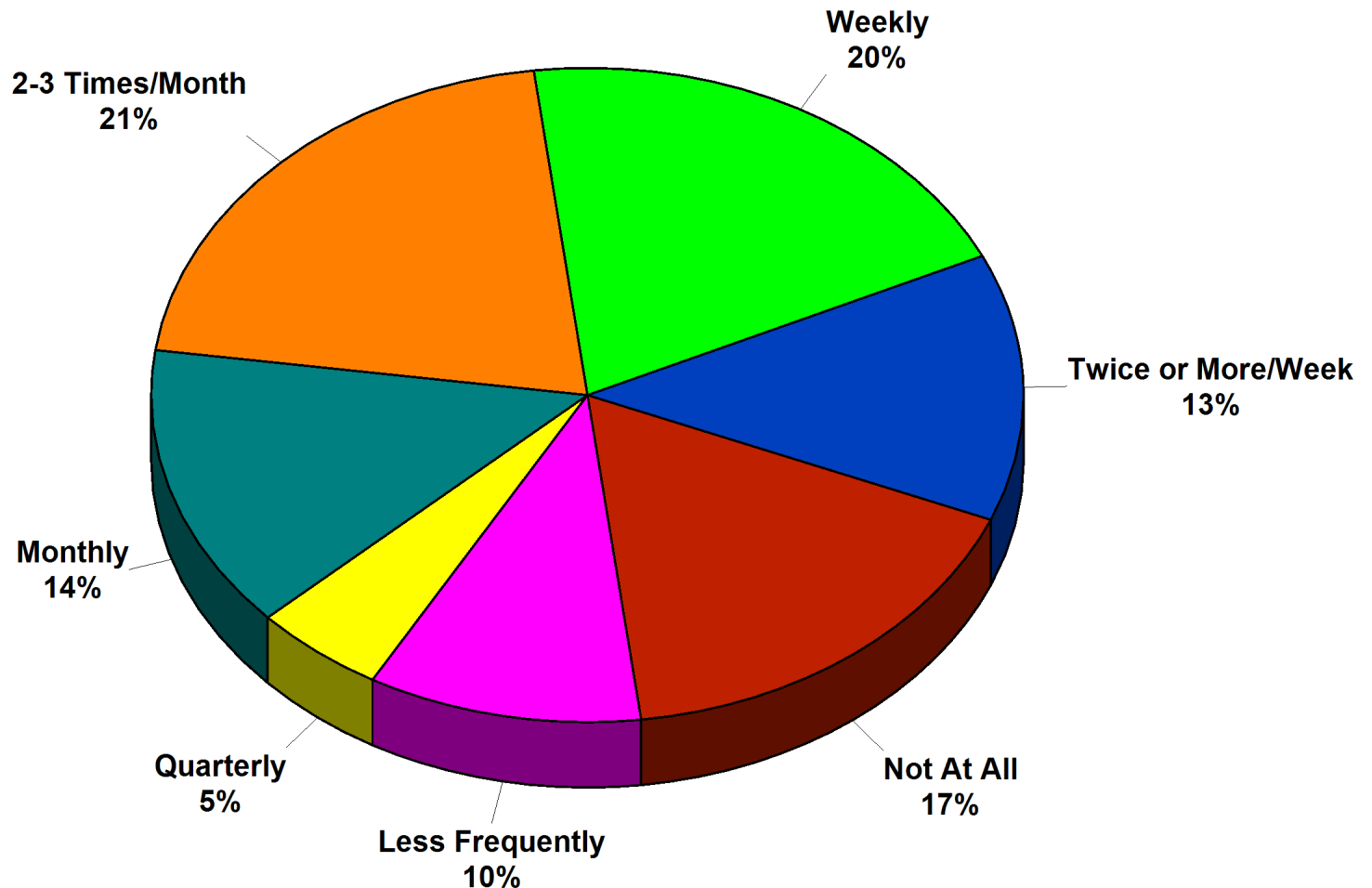
Participation in City Programs

2026 City of Roseville



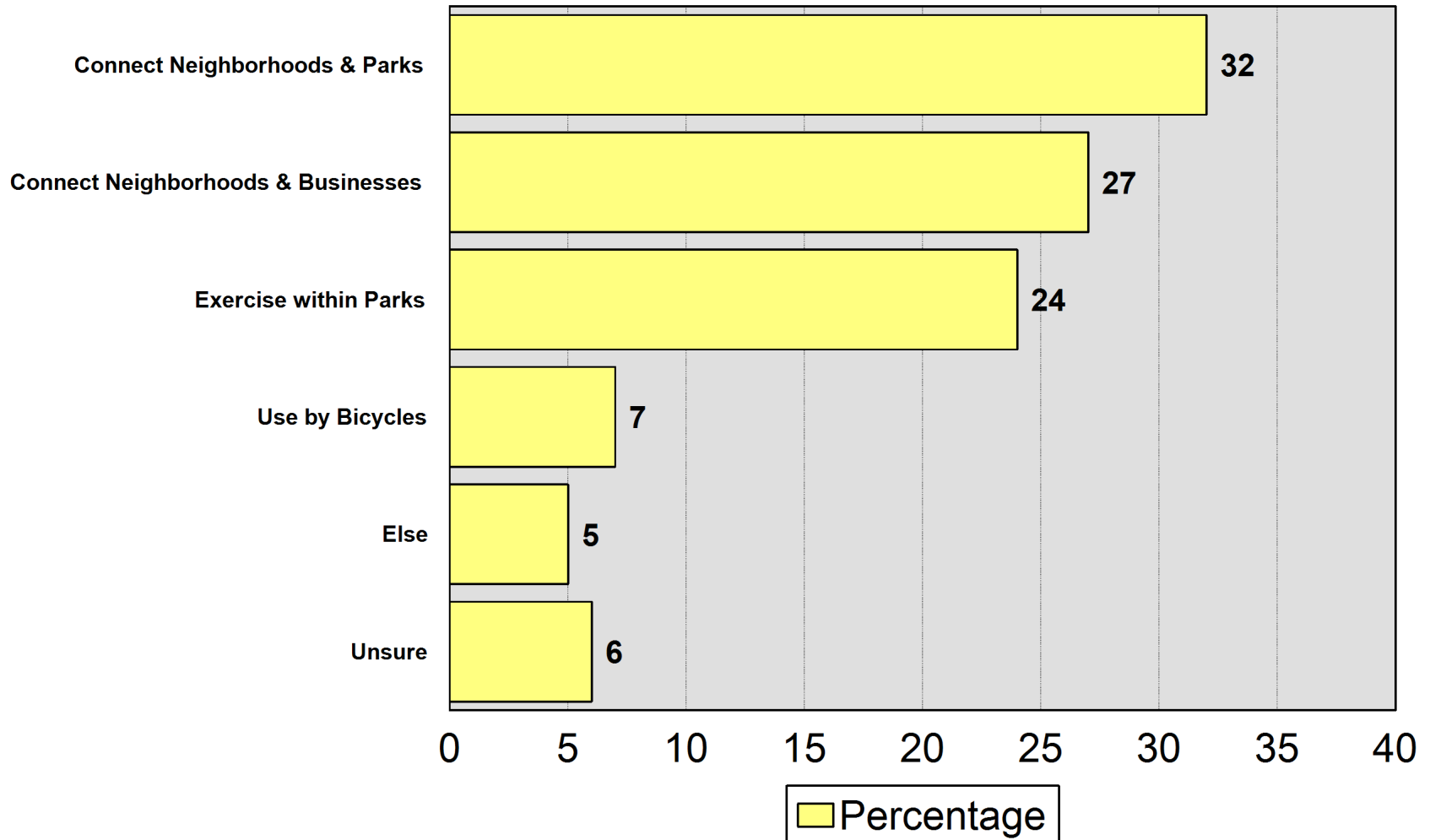
Use of City Trails

2026 City of Roseville



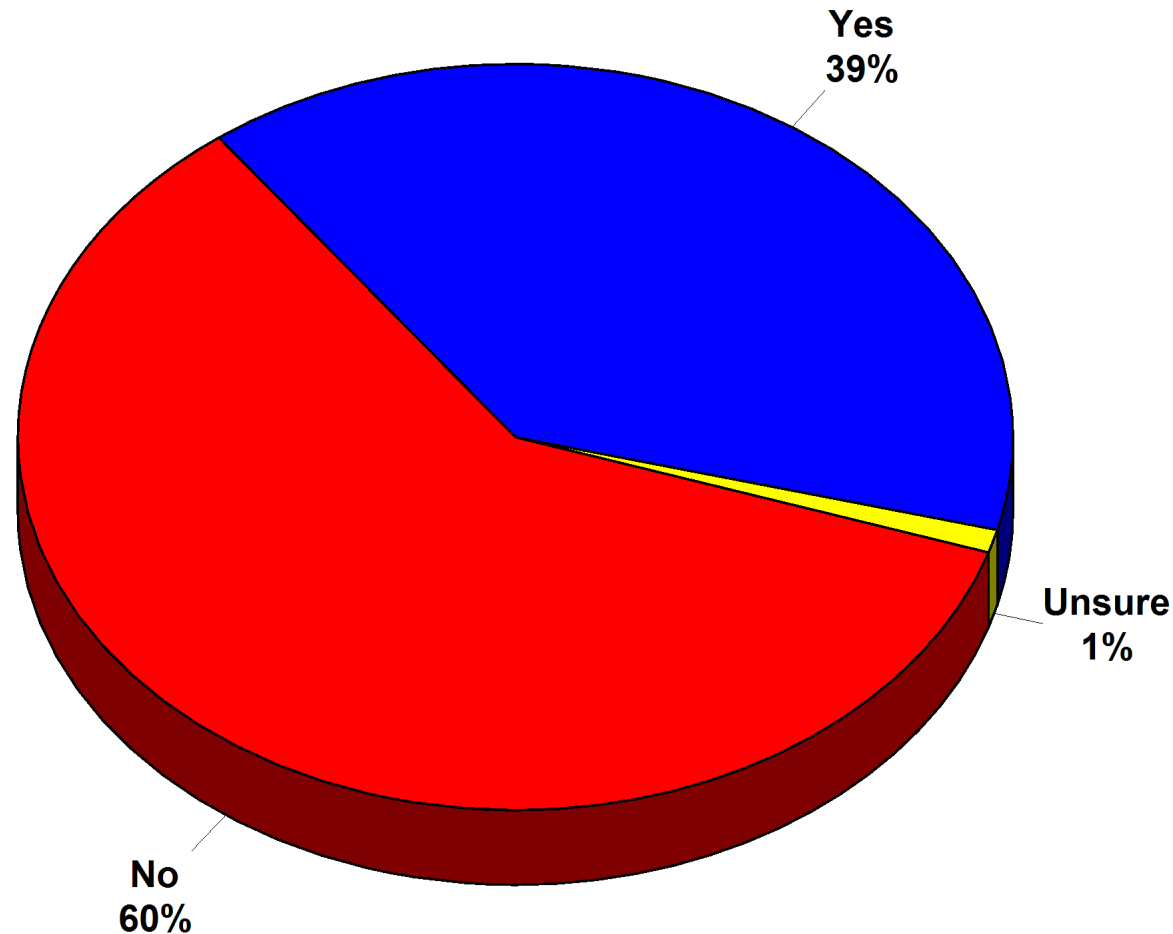
Top Priority for Trail & Sidewalk System

2026 City of Roseville



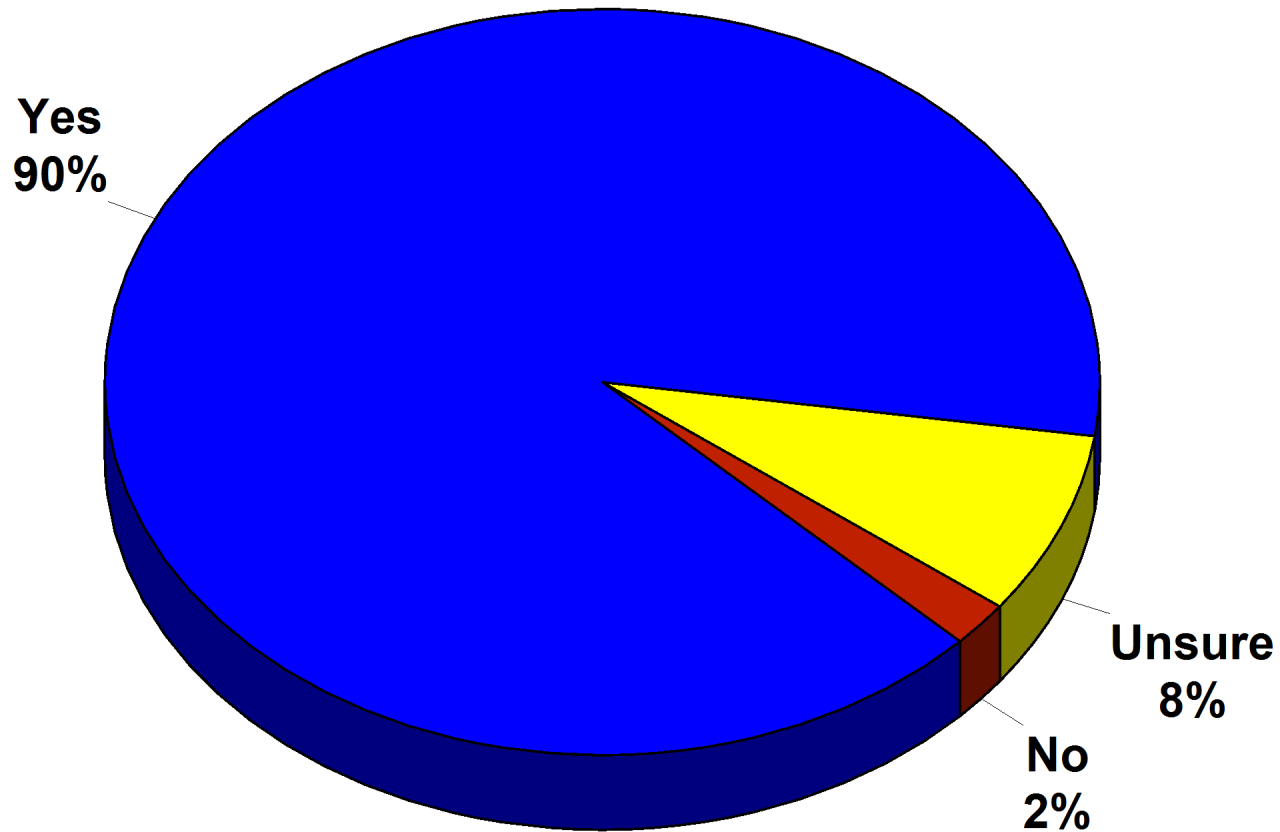
Use of Public Buildings

2026 City of Roseville



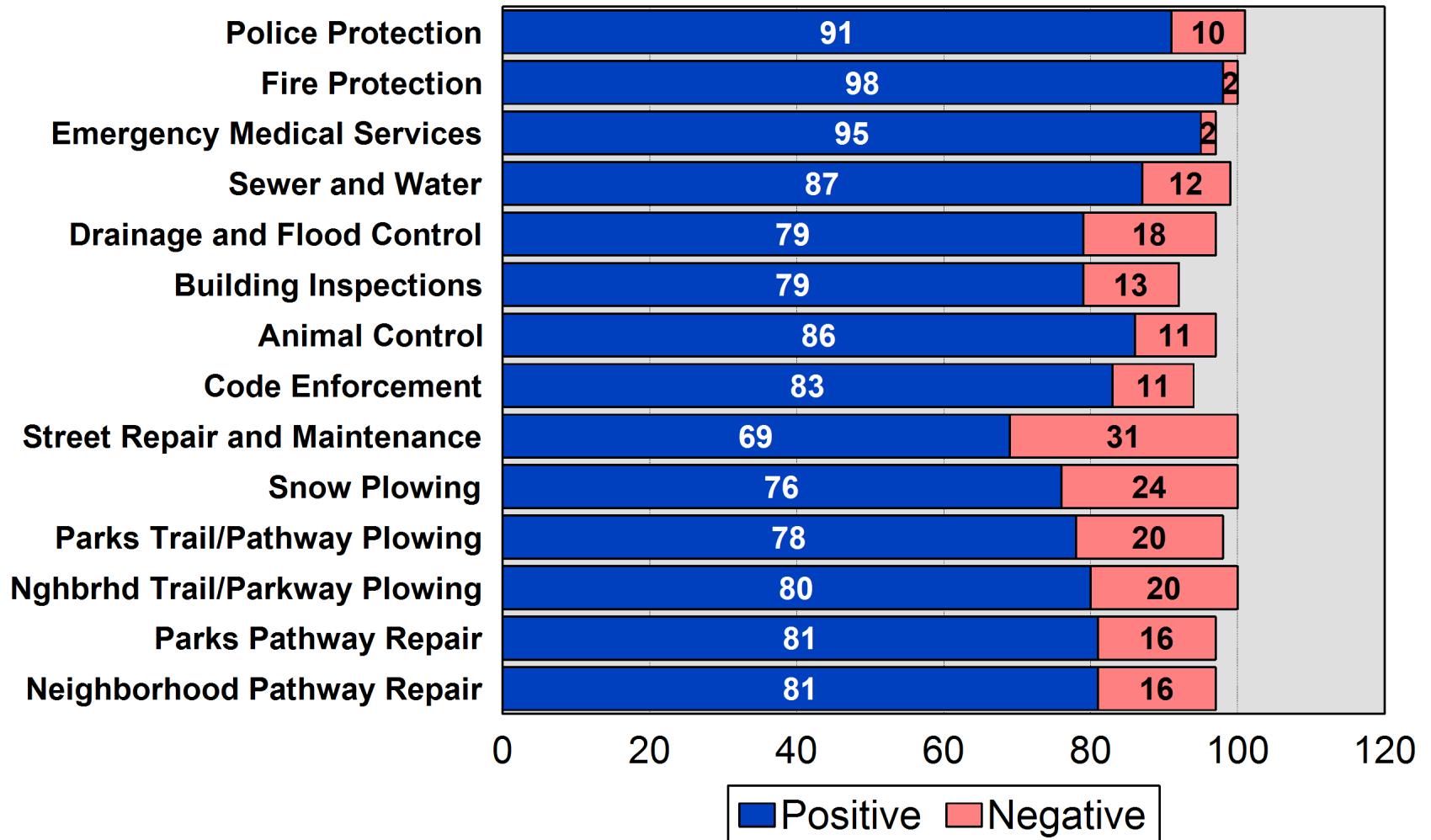
Facilities Meet Needs

2026 City of Roseville



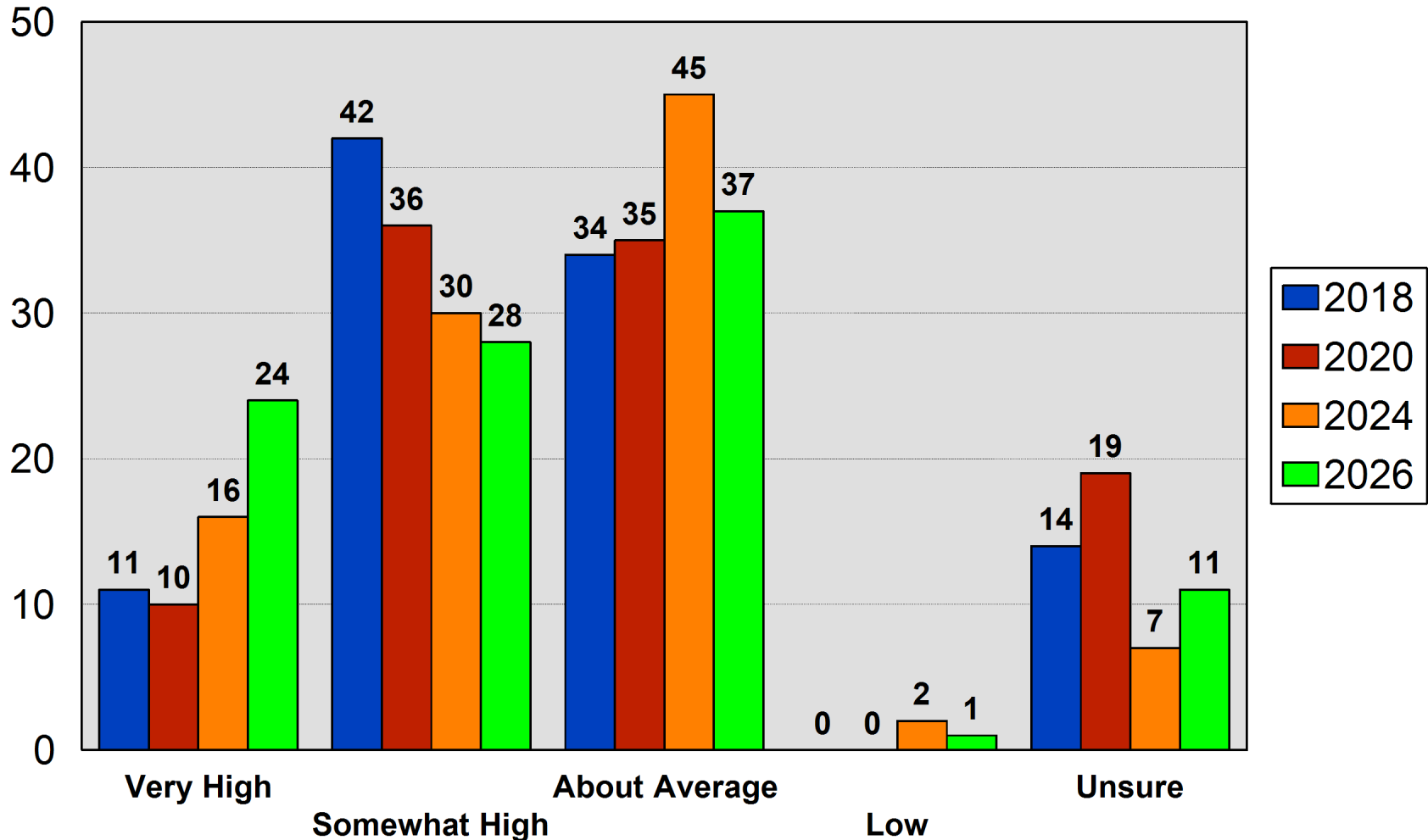
City Service Ratings

2026 City of Roseville



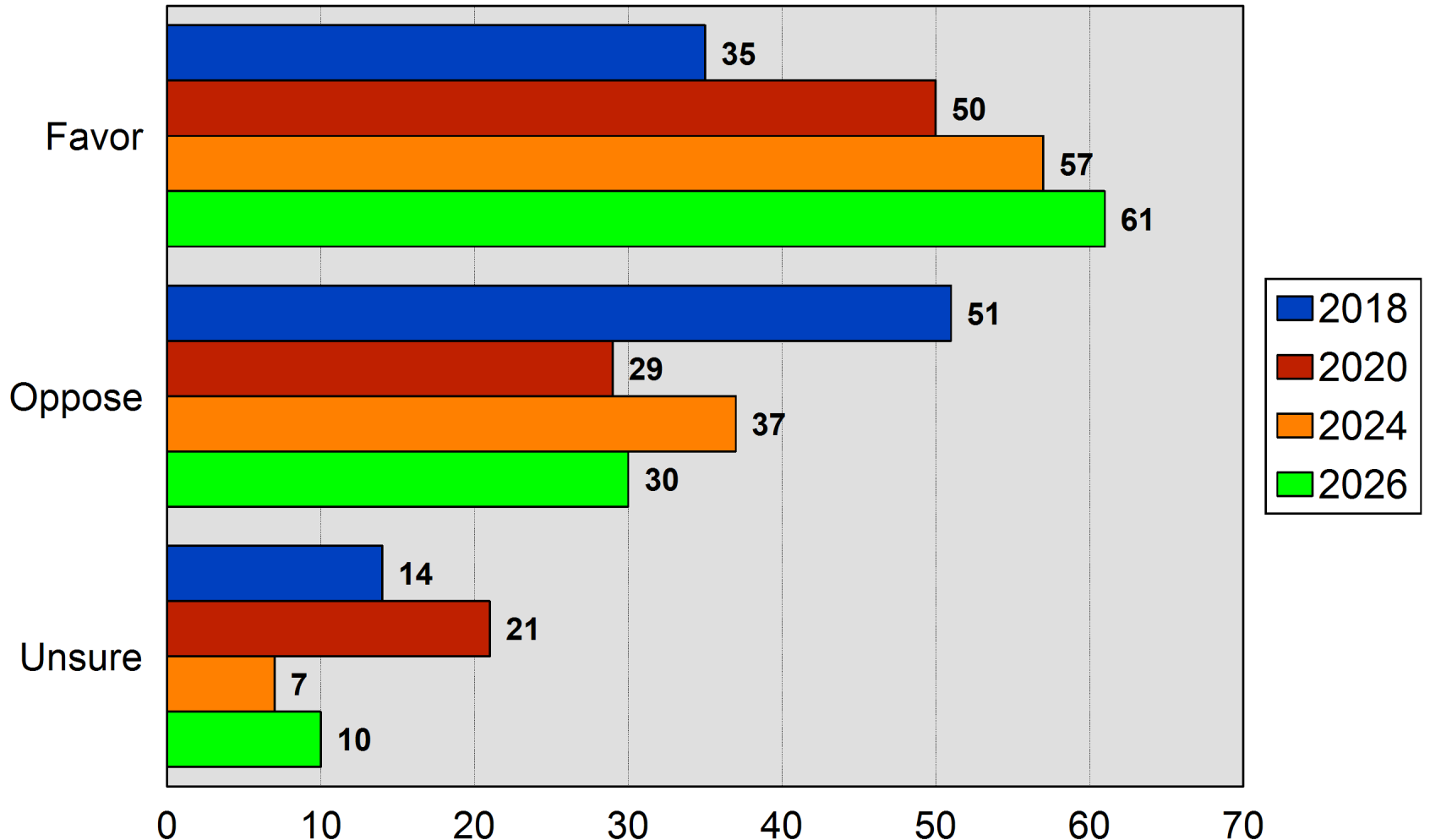
City Share of Property Taxes

2026 City of Roseville



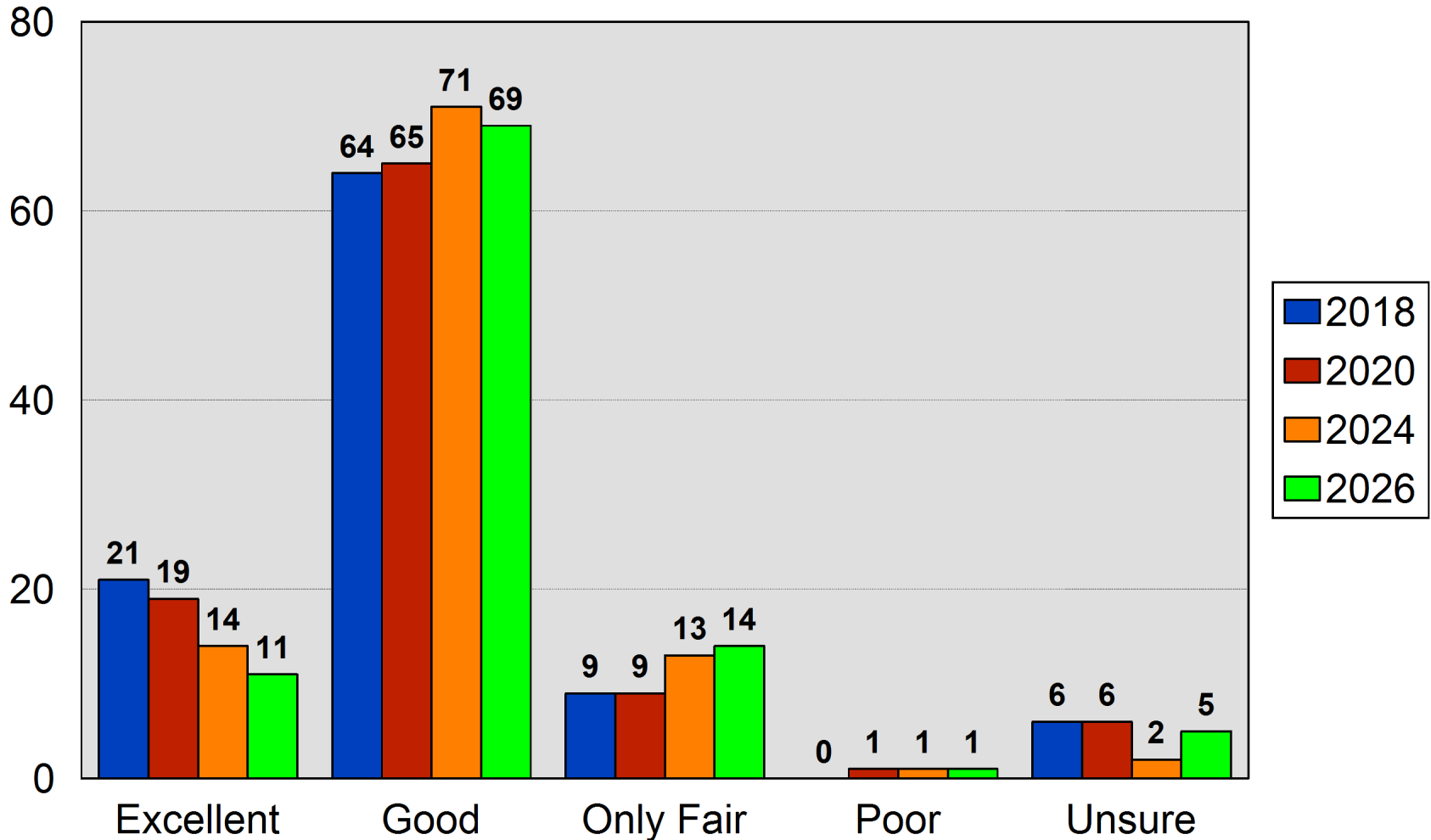
Tax Increase to Maintain

2026 City of Roseville



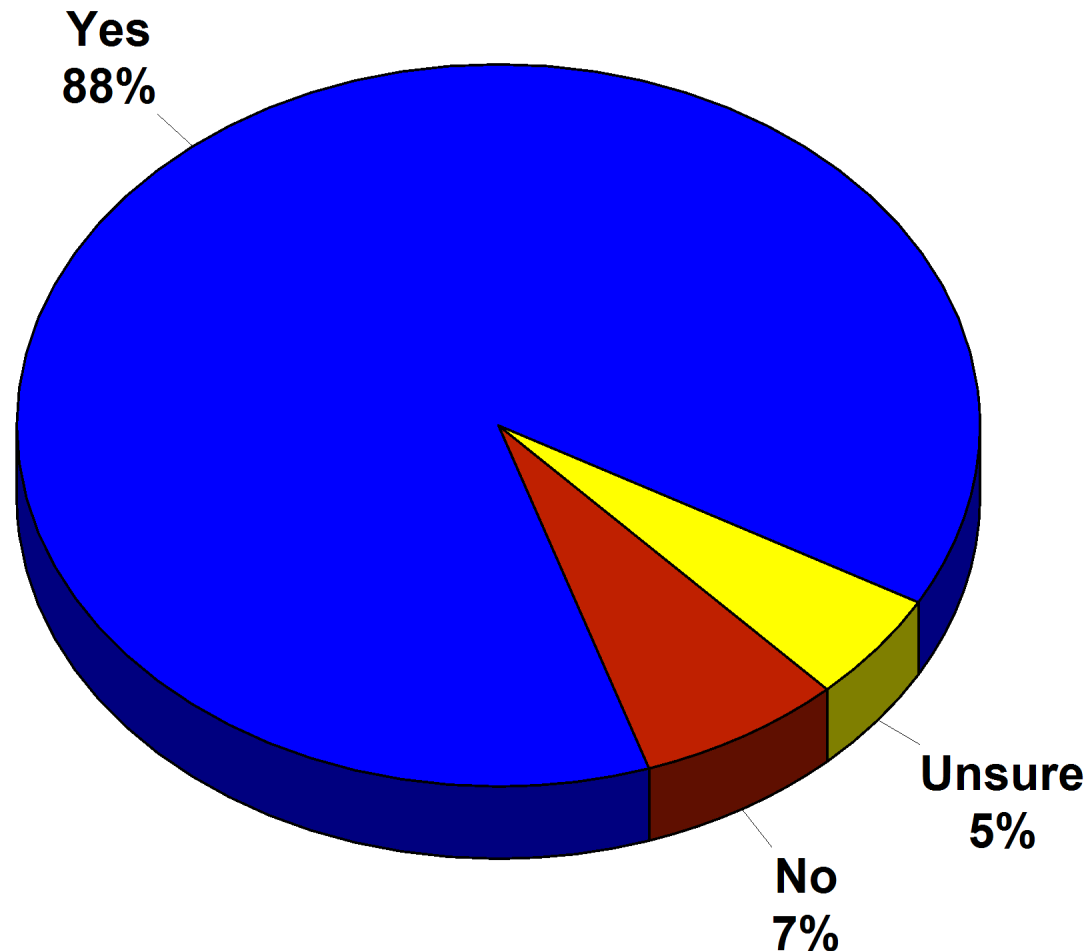
Value of City Services

2026 City of Roseville



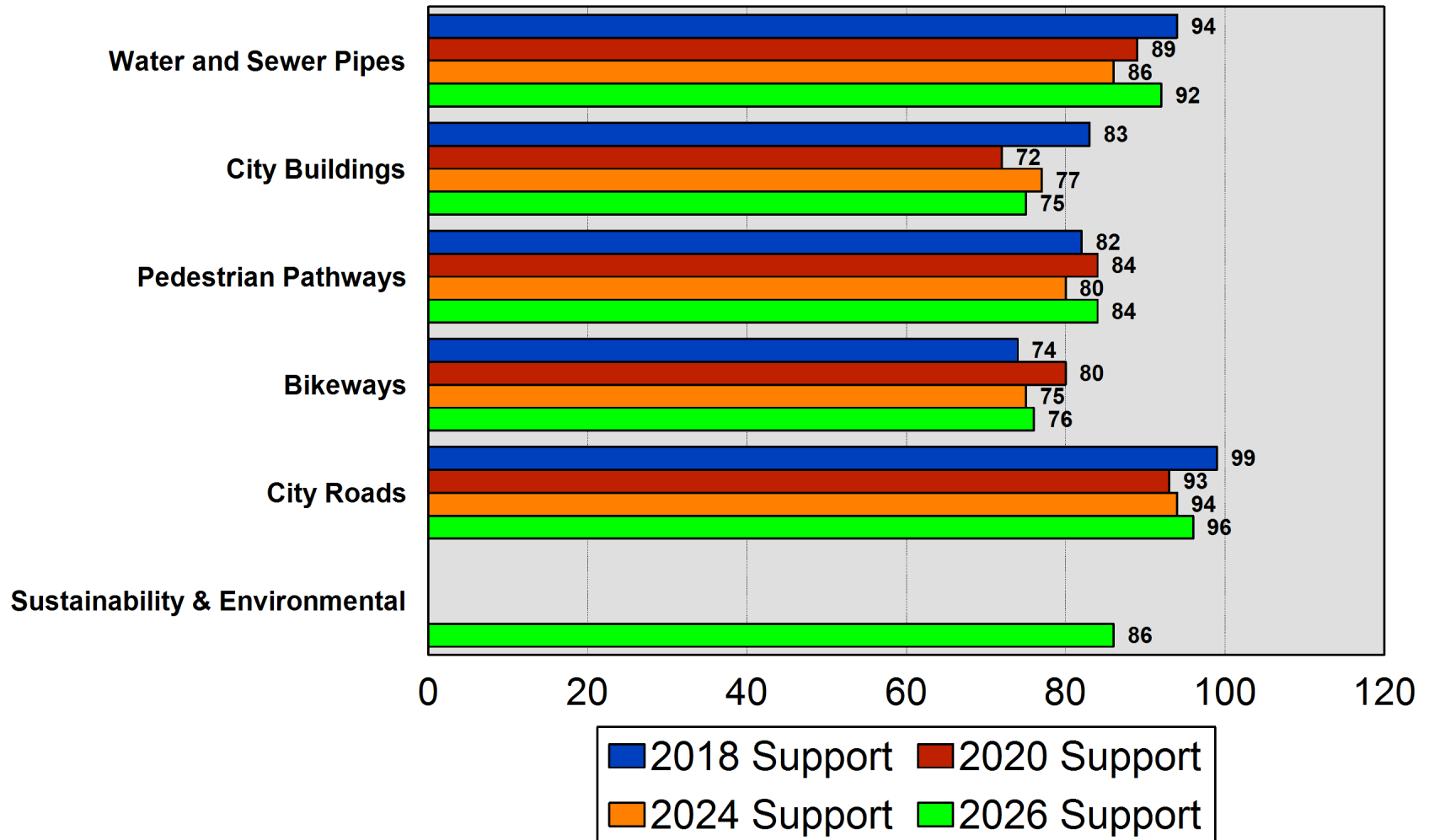
City Services Evolved with Needs of Residents

2026 City of Roseville



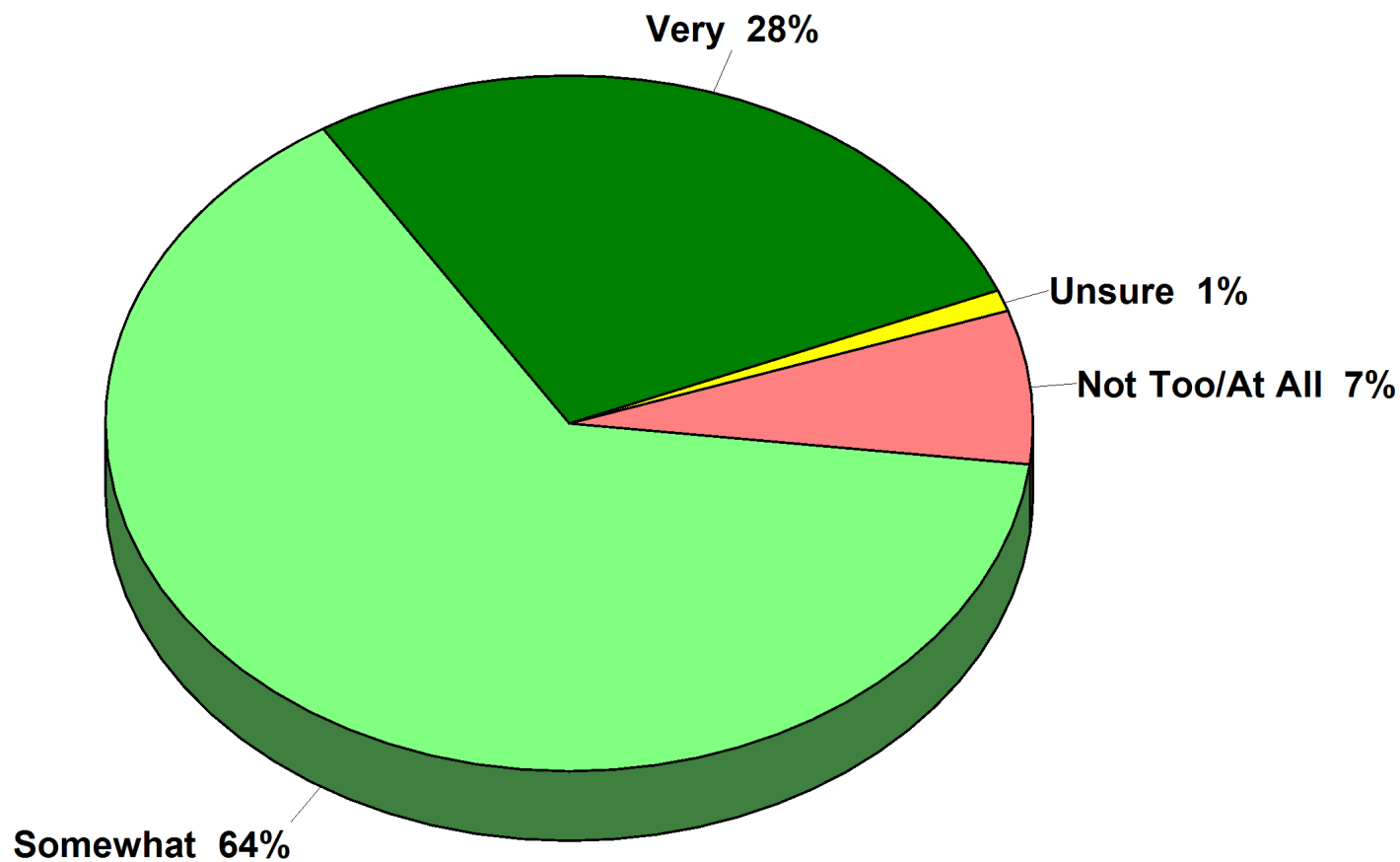
Infrastructure Investment

2026 City of Roseville



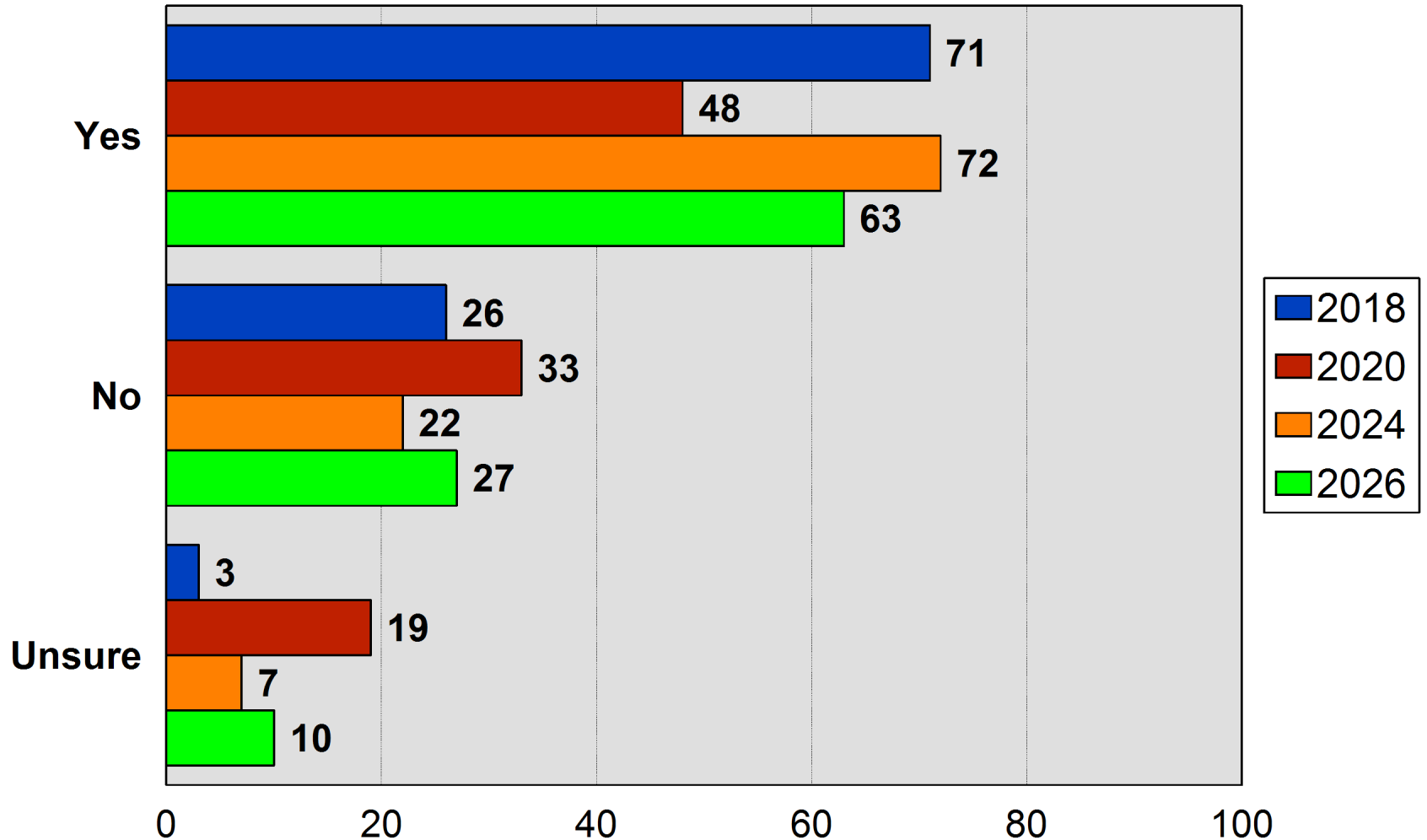
How Well Does Transportation System Allow You to Go Where Needed

2026 City of Roseville



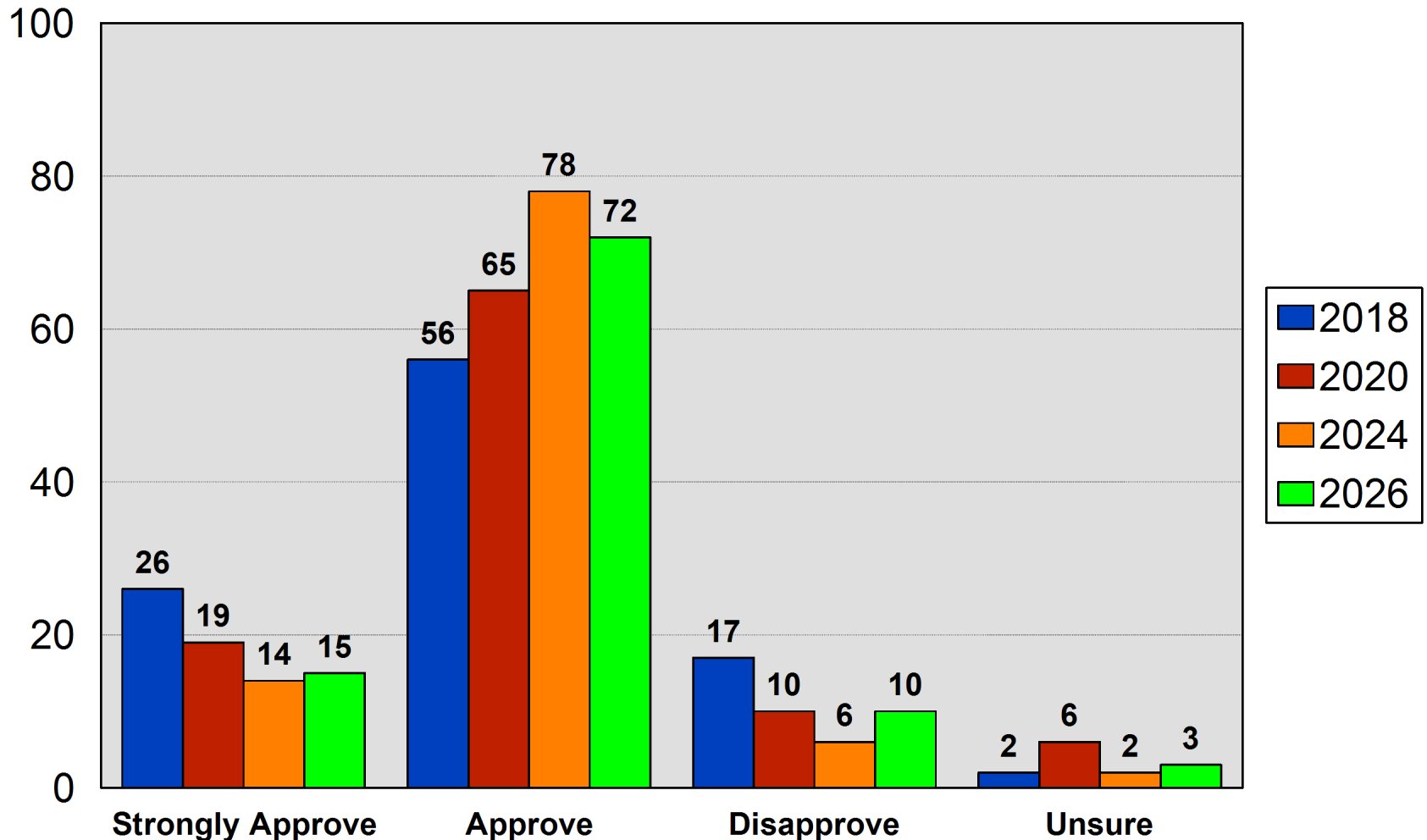
Empowerment

2026 City of Roseville



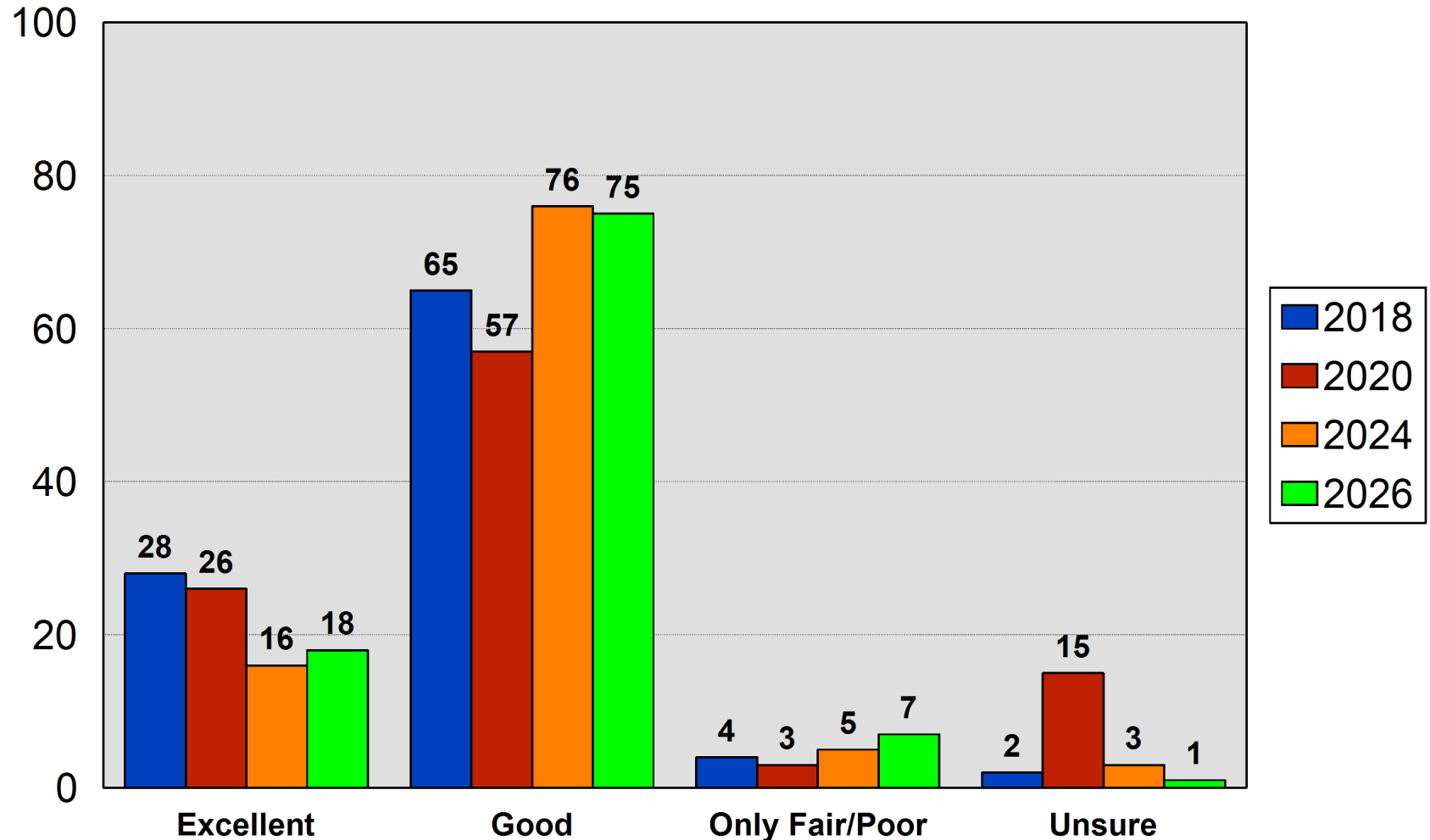
Mayor and City Council

2026 City of Roseville



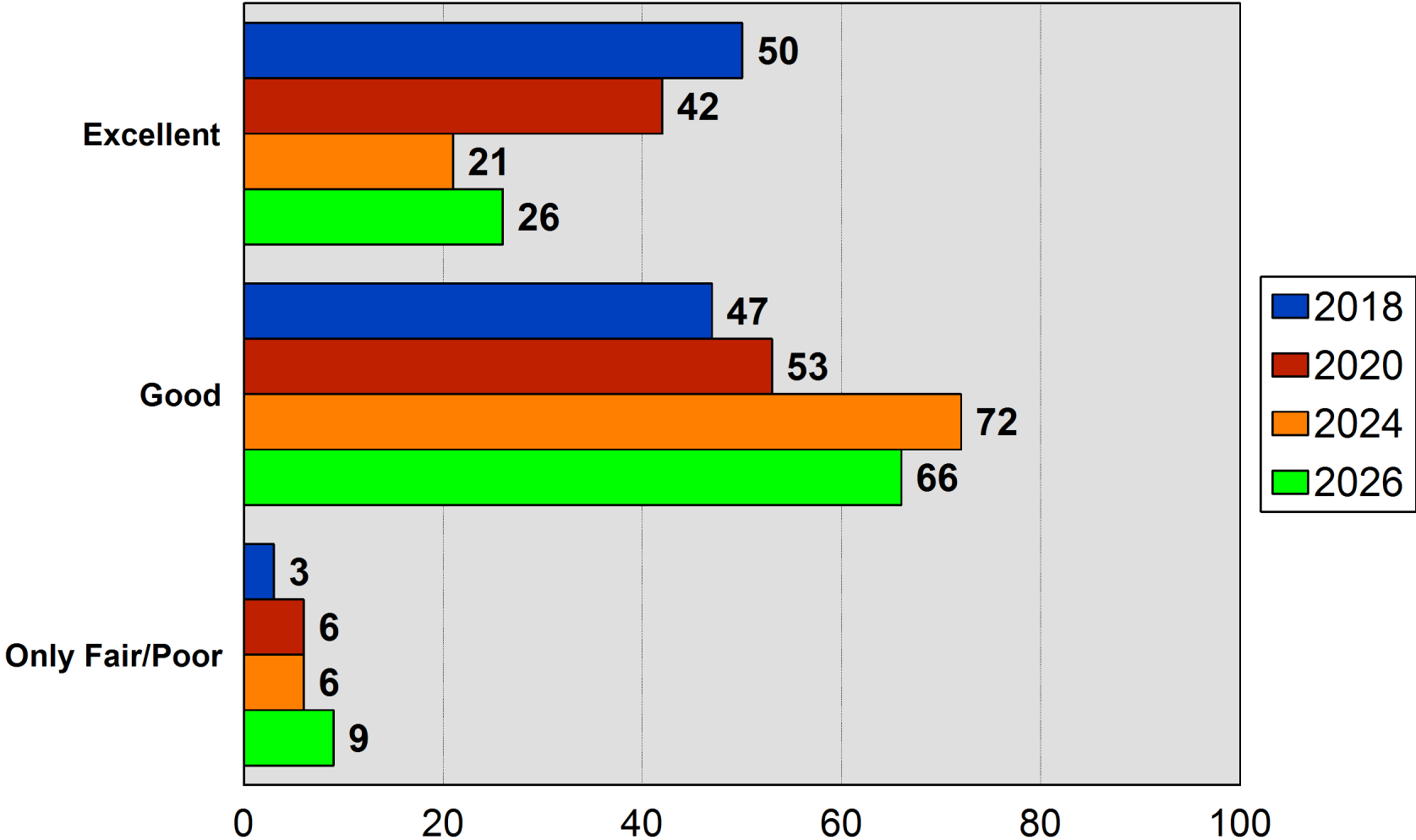
City Staff

2026 City of Roseville



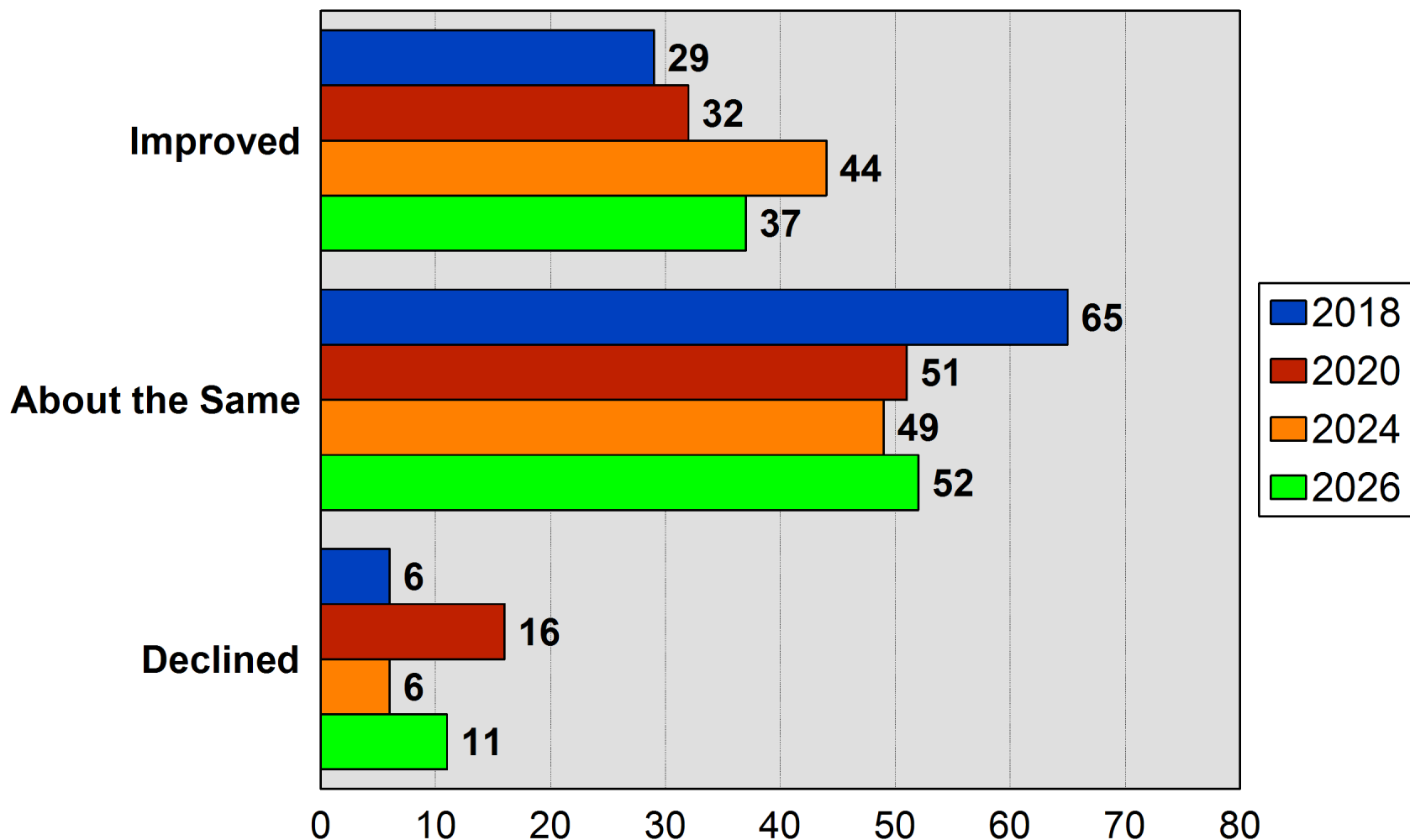
Roseville General Appearance and Condition

2026 City of Roseville



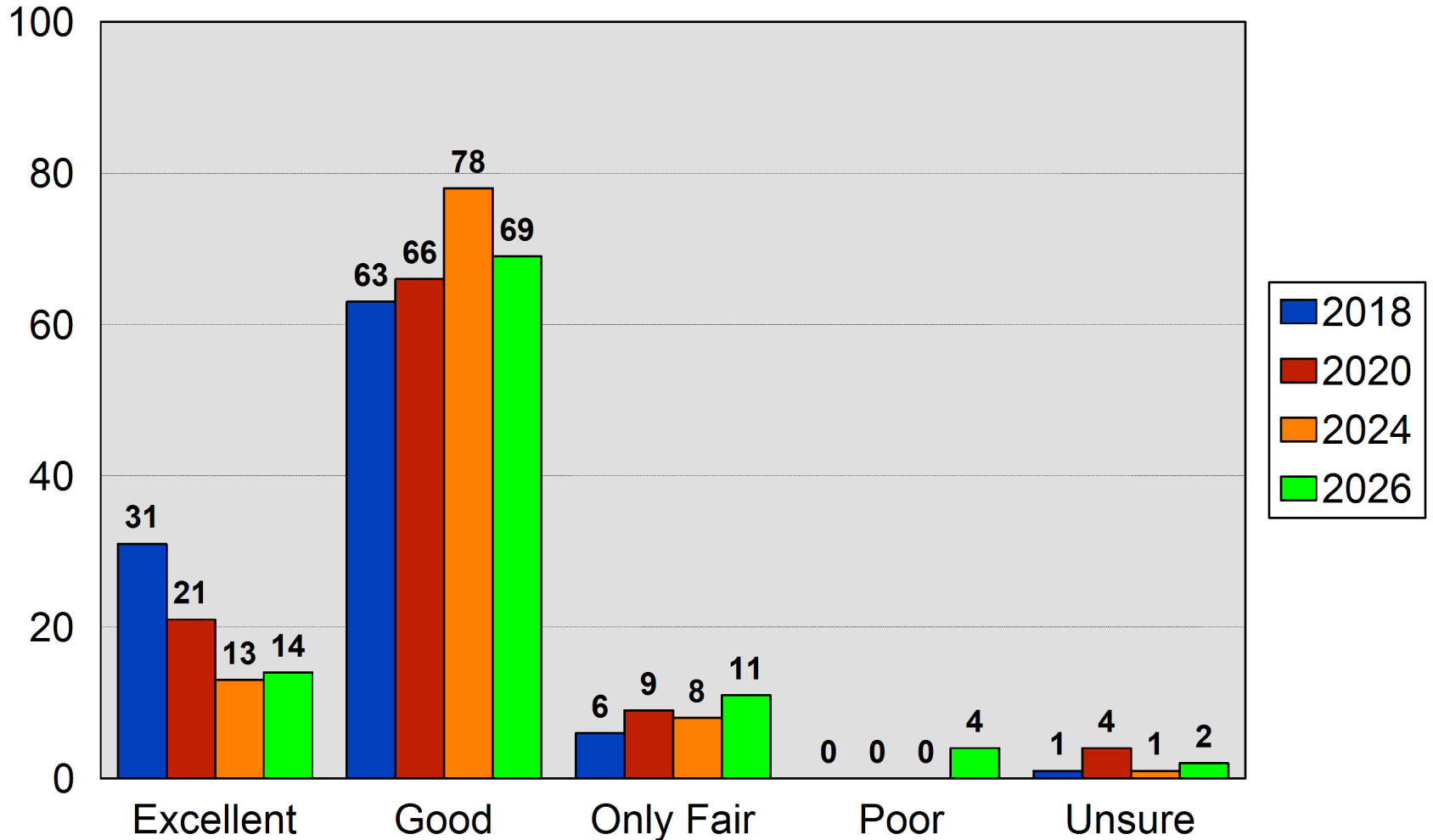
Appearance during Past Two Years

2026 City of Roseville



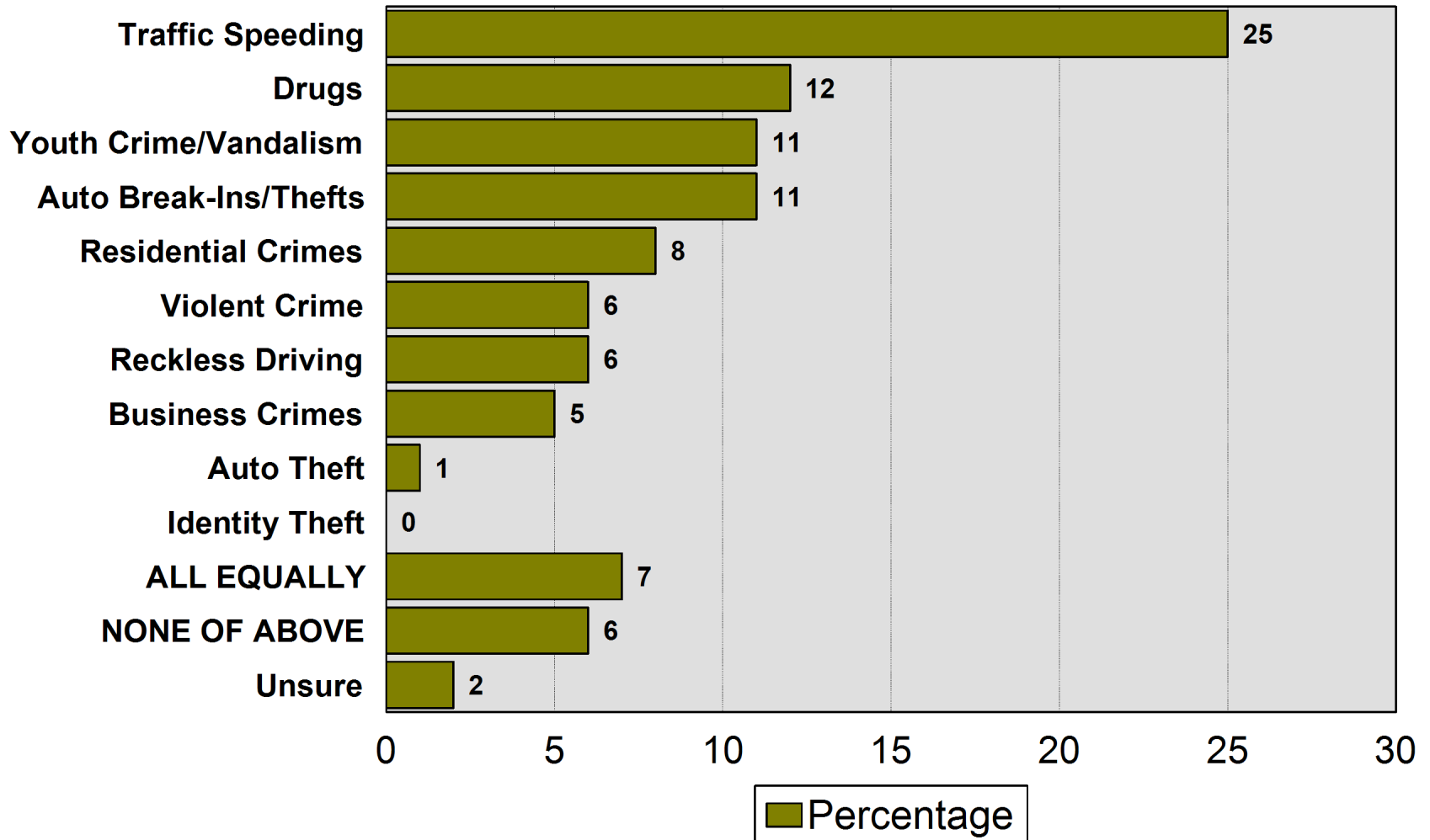
Enforcement of Nuisance Codes

2026 City of Roseville



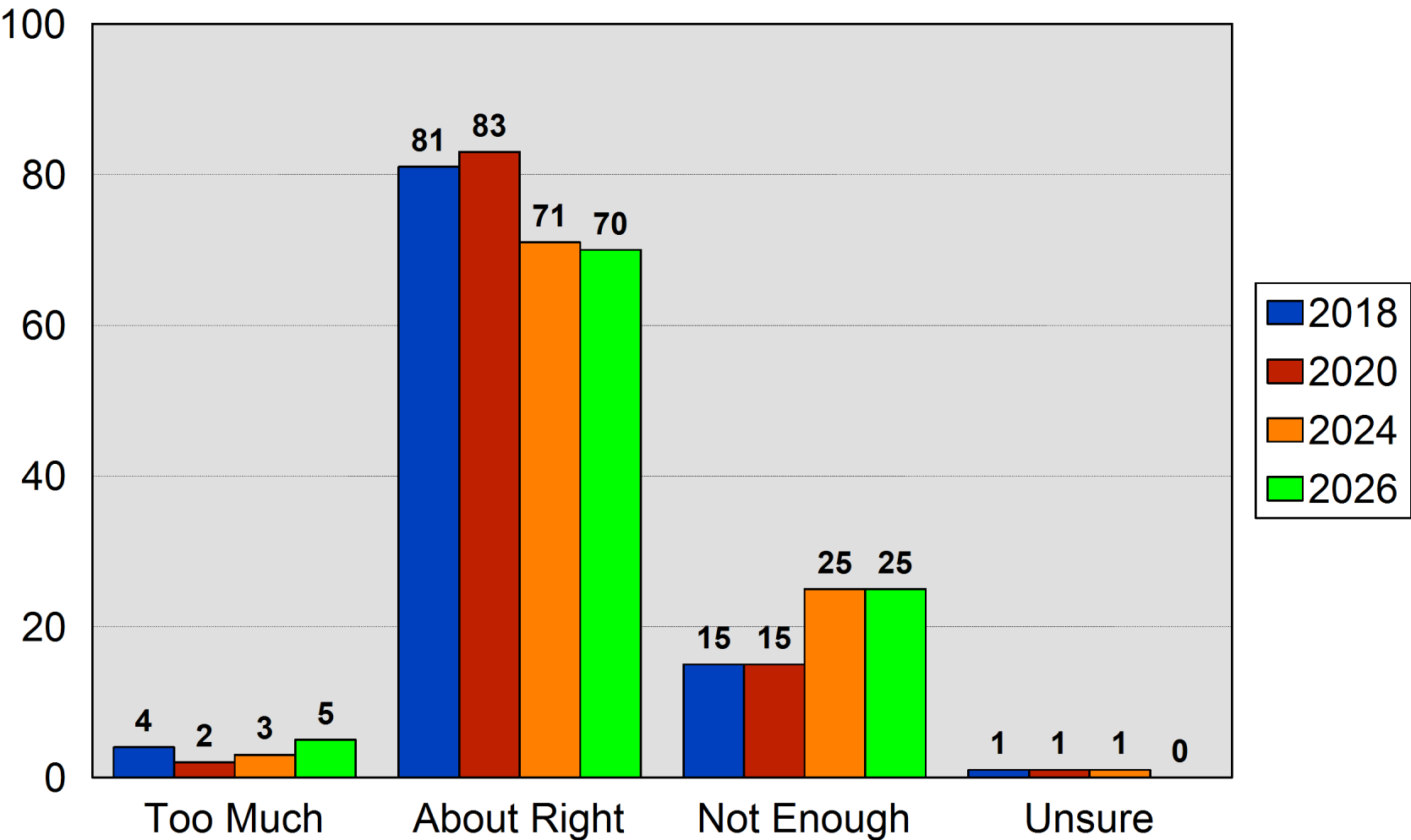
Public Safety Concerns

2026 City of Roseville



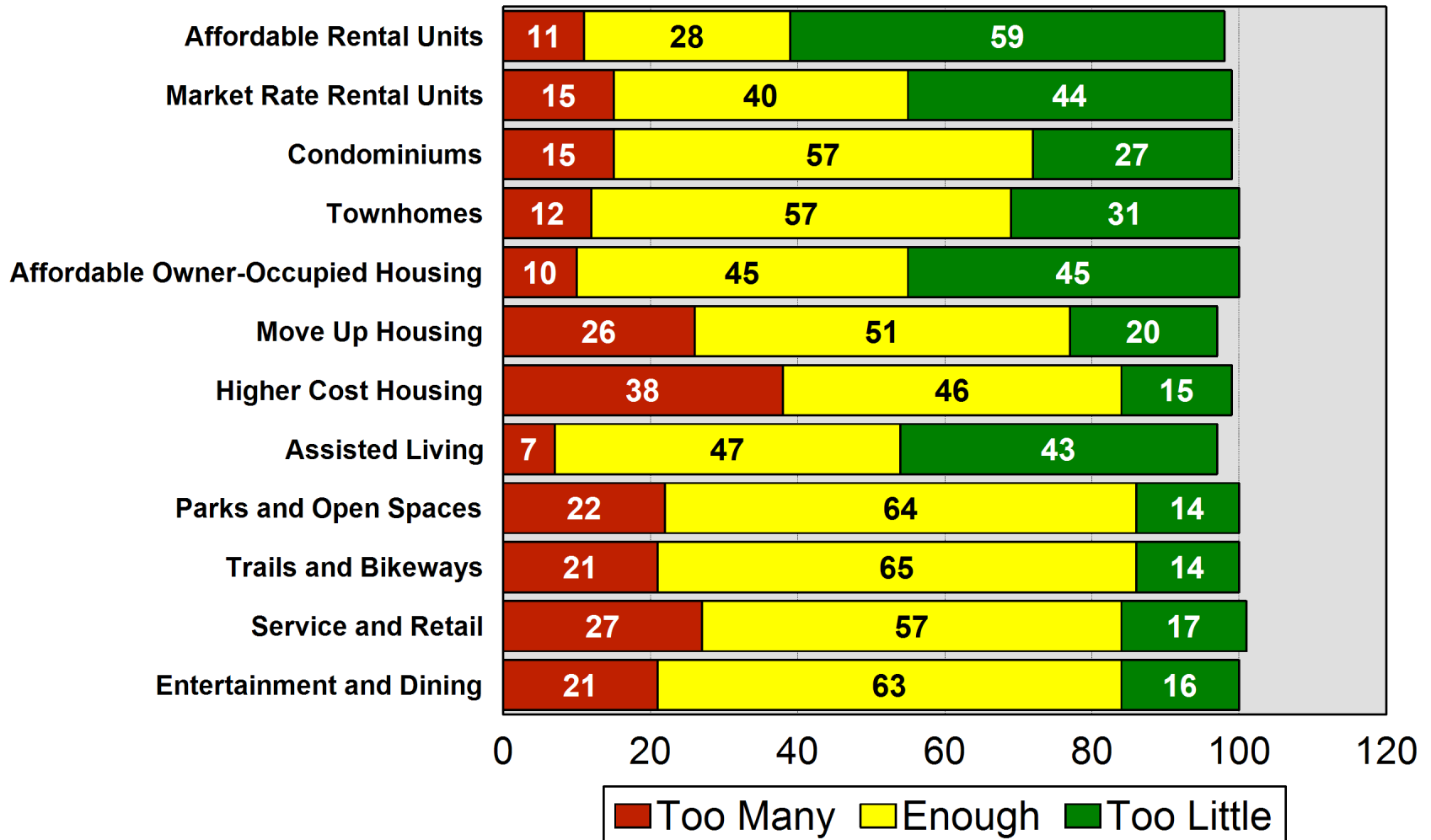
Amount of Neighborhood Patrolling

2026 City of Roseville



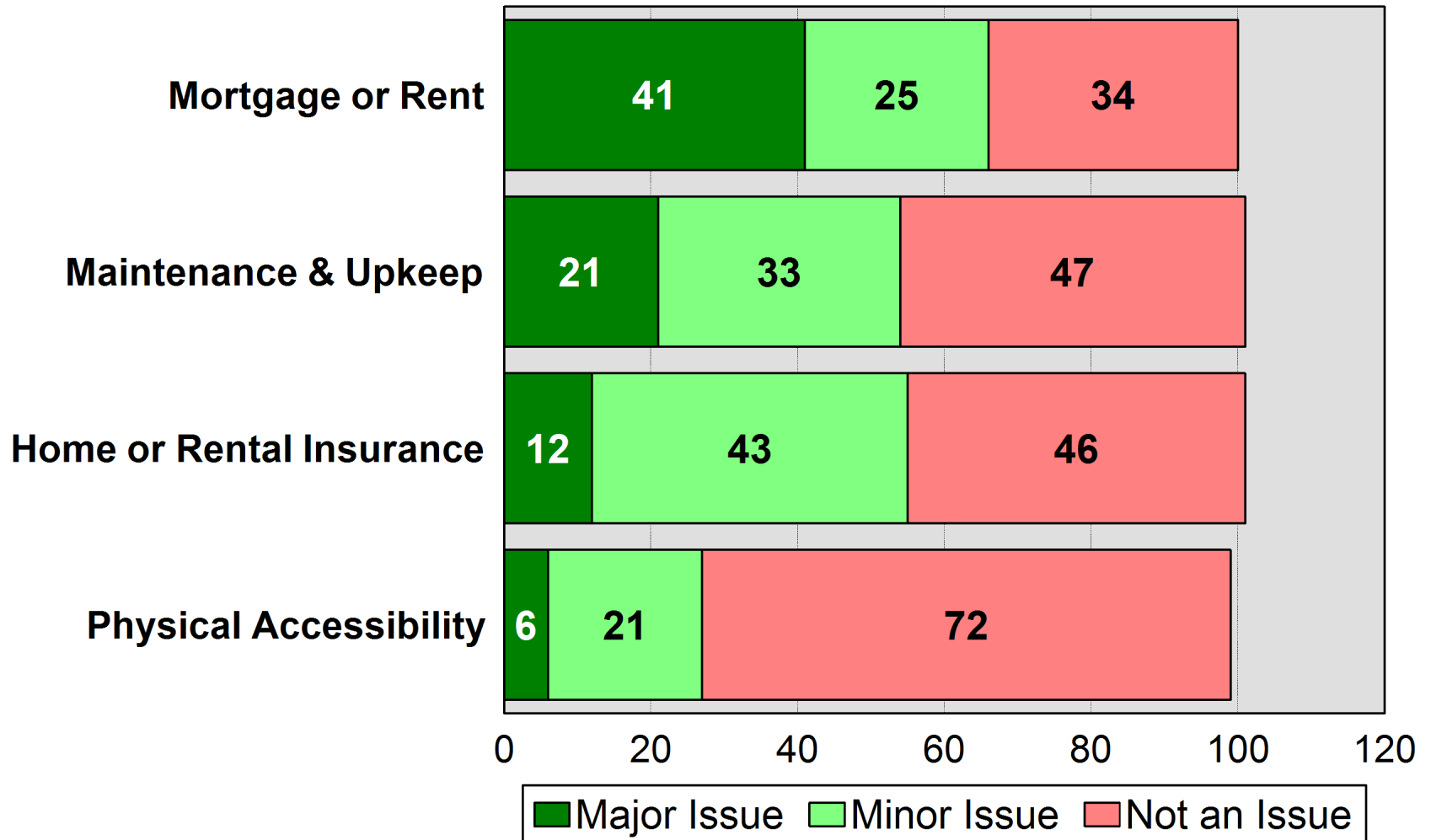
Characteristics of City

2026 City of Roseville



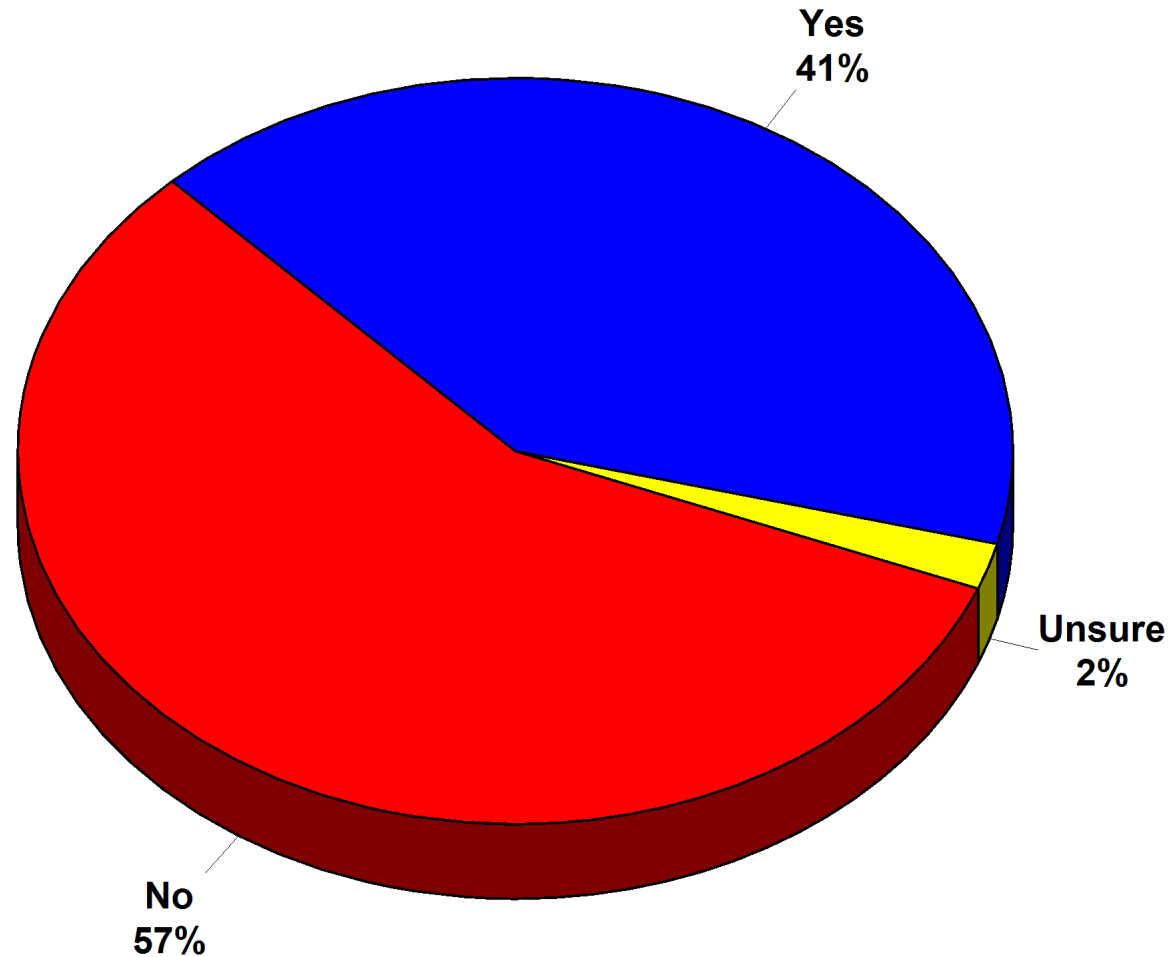
Housing Challenges

2026 City of Roseville



Aware of Housing Programs

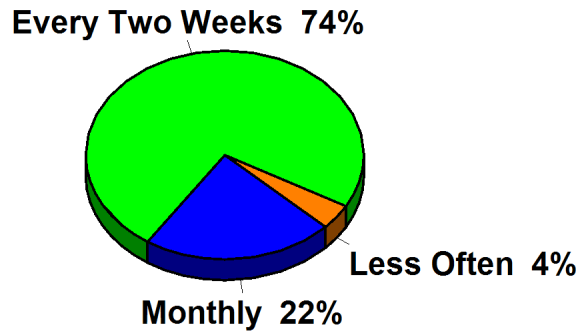
2026 City of Roseville



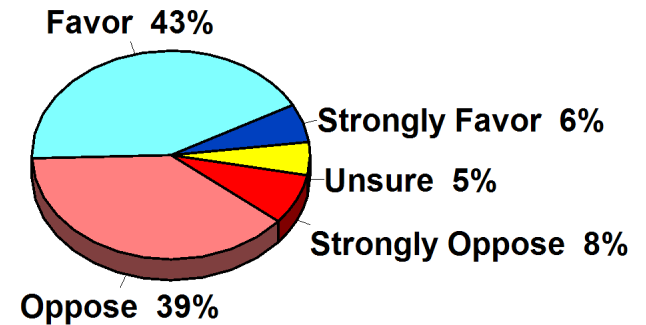
Curbside Recycling Program

2026 City of Roseville

82% of Residents Report Participating in Program



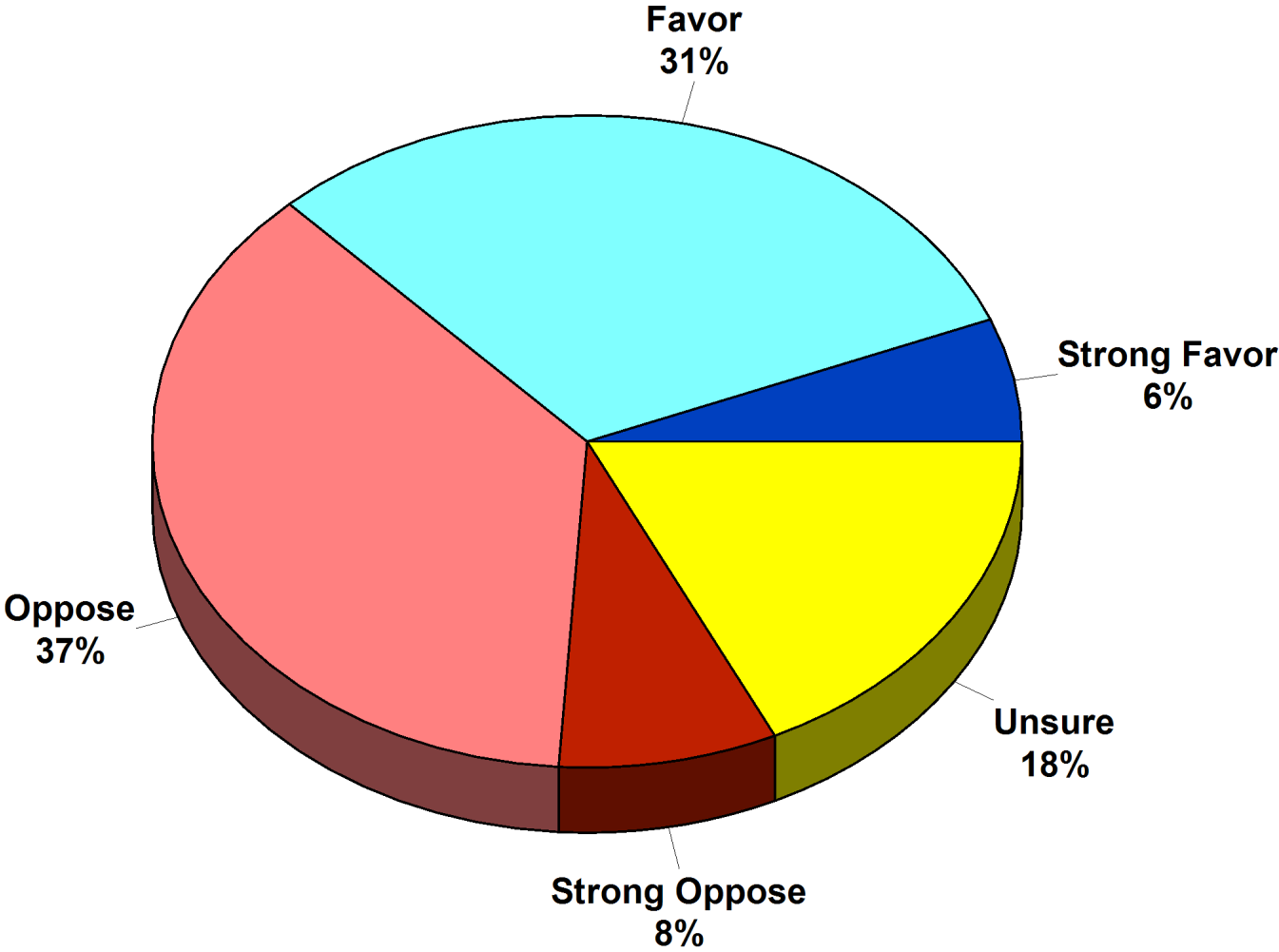
How Often Put Recyclables Out



Every Week Collection for an Additional Fee

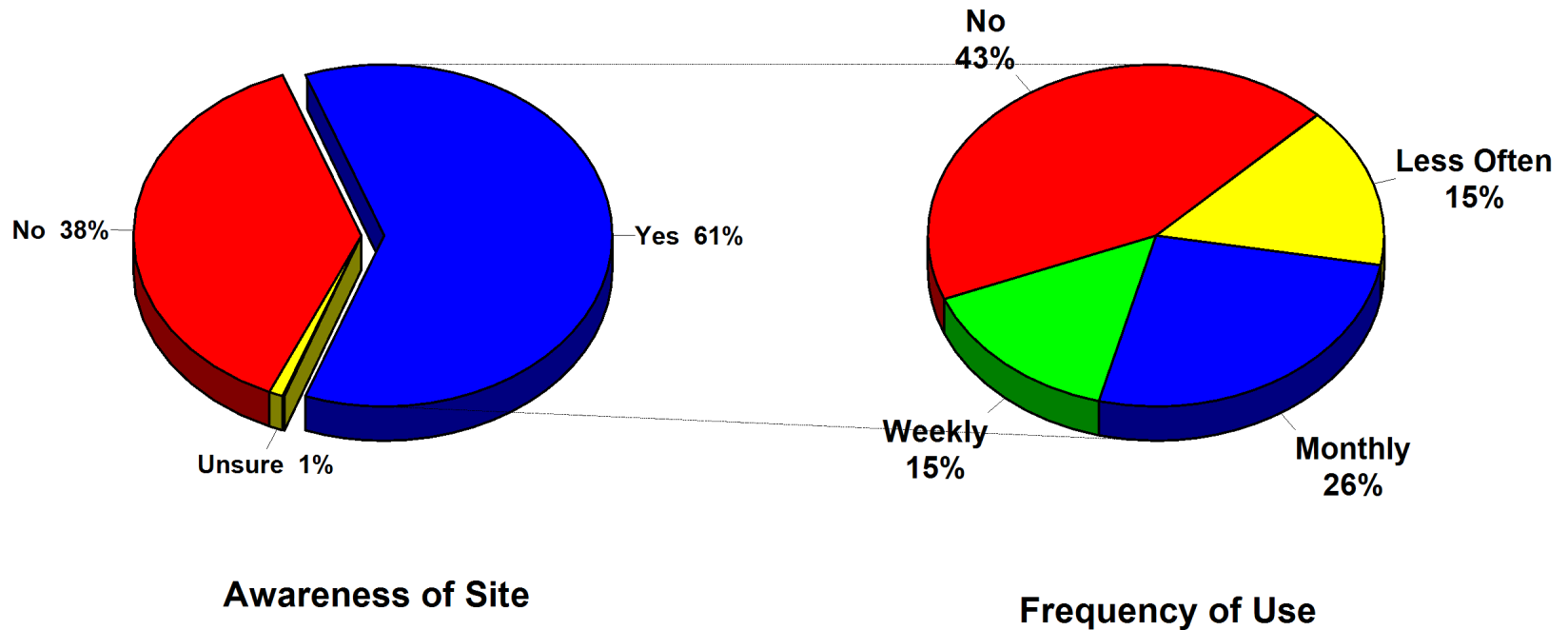
City Managed Trash Collection

2026 City of Roseville



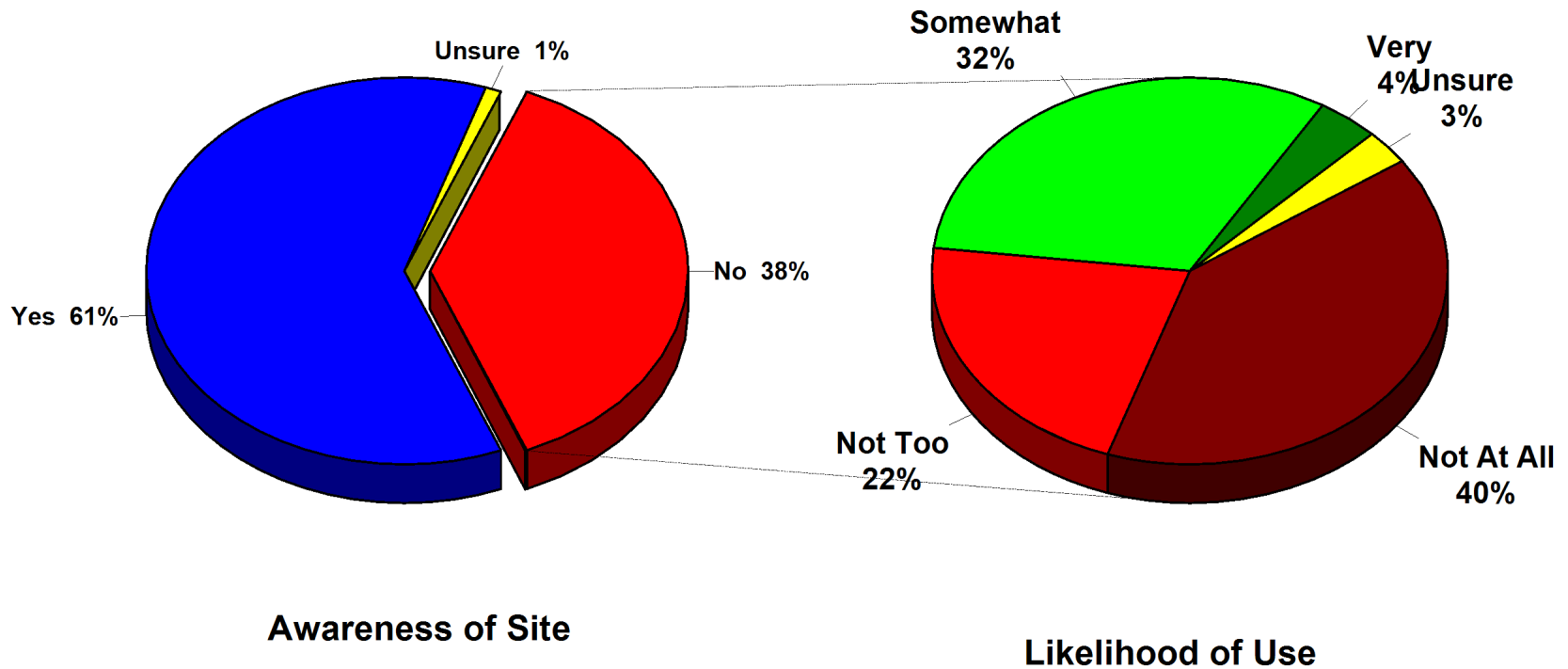
Drop-Off Site for Food Scraps/Organics I

2026 City of Roseville



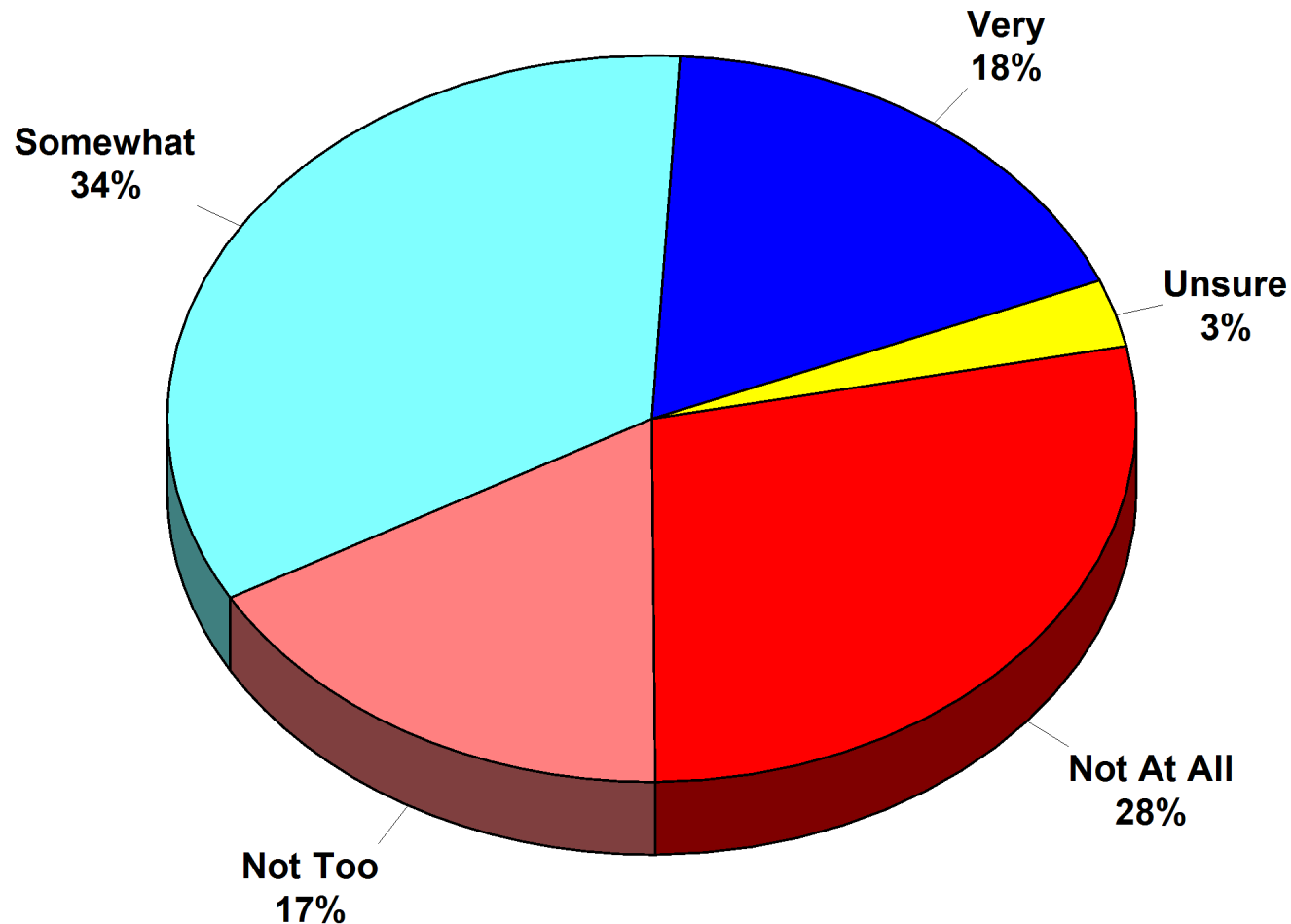
Drop-Off Site for Food Scraps/Organics II

2026 City of Roseville



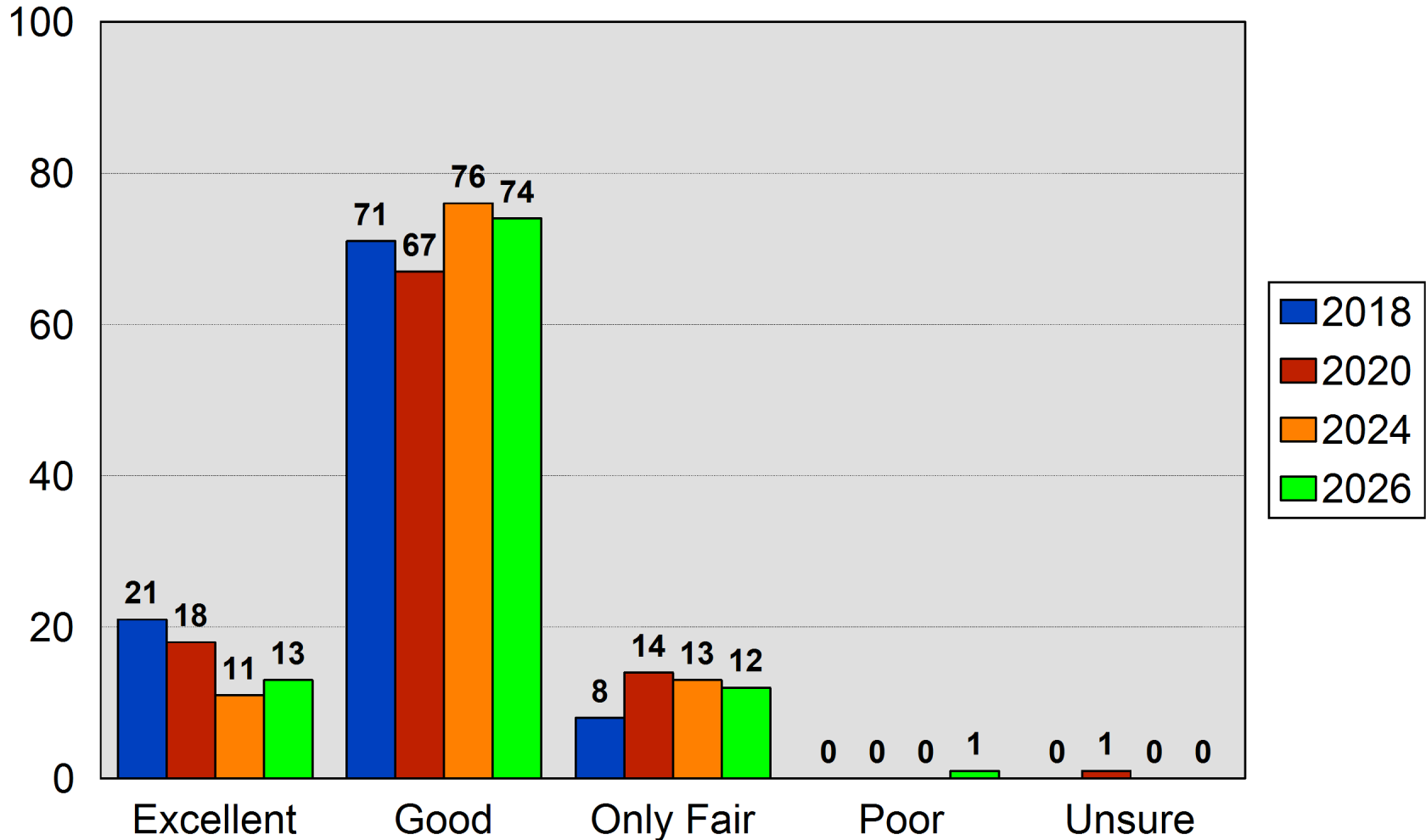
Likelihood of Participating in Curbside Compostable Waste Collection

2026 City of Roseville



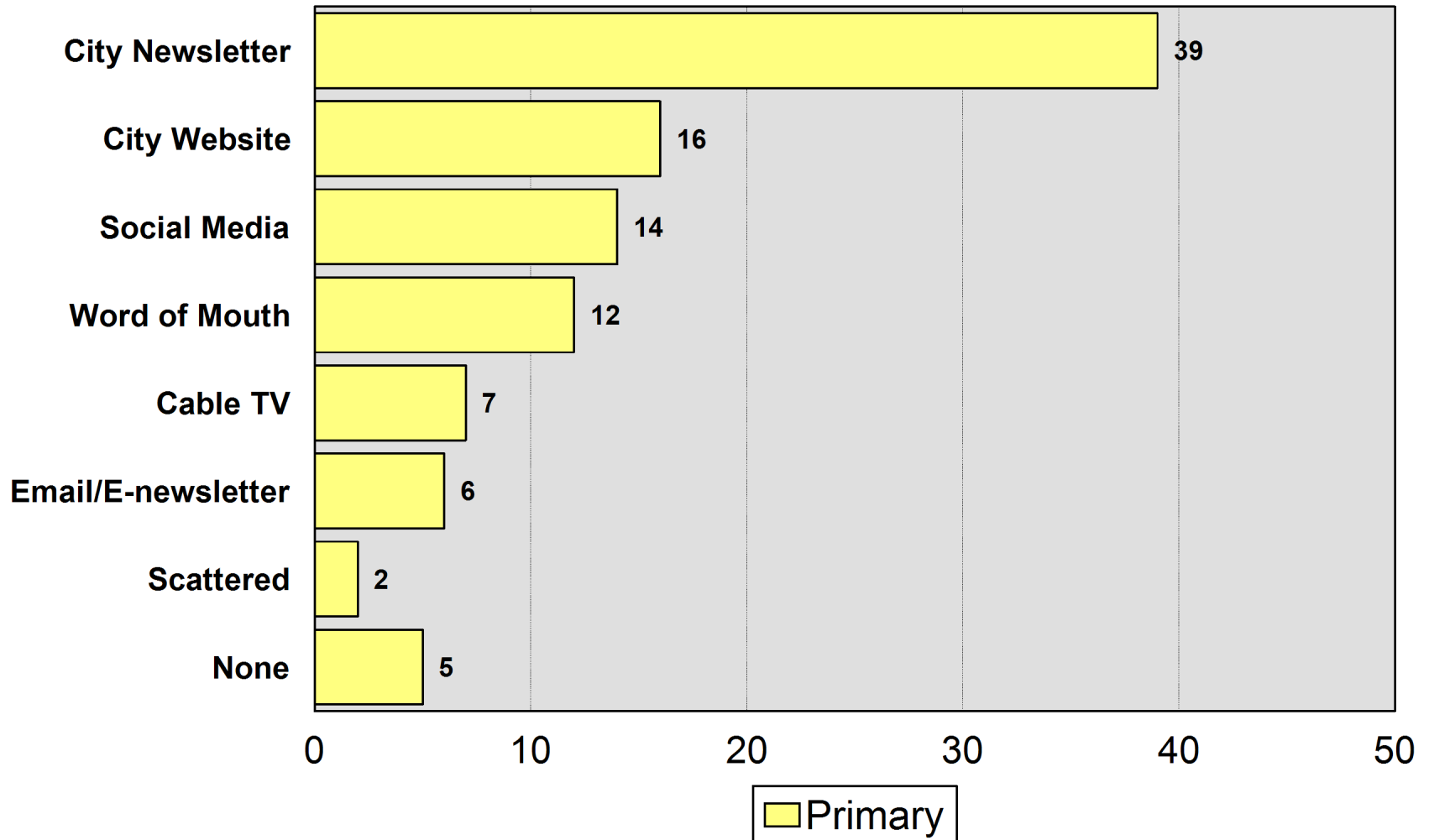
Rating of Communications

2026 City of Roseville



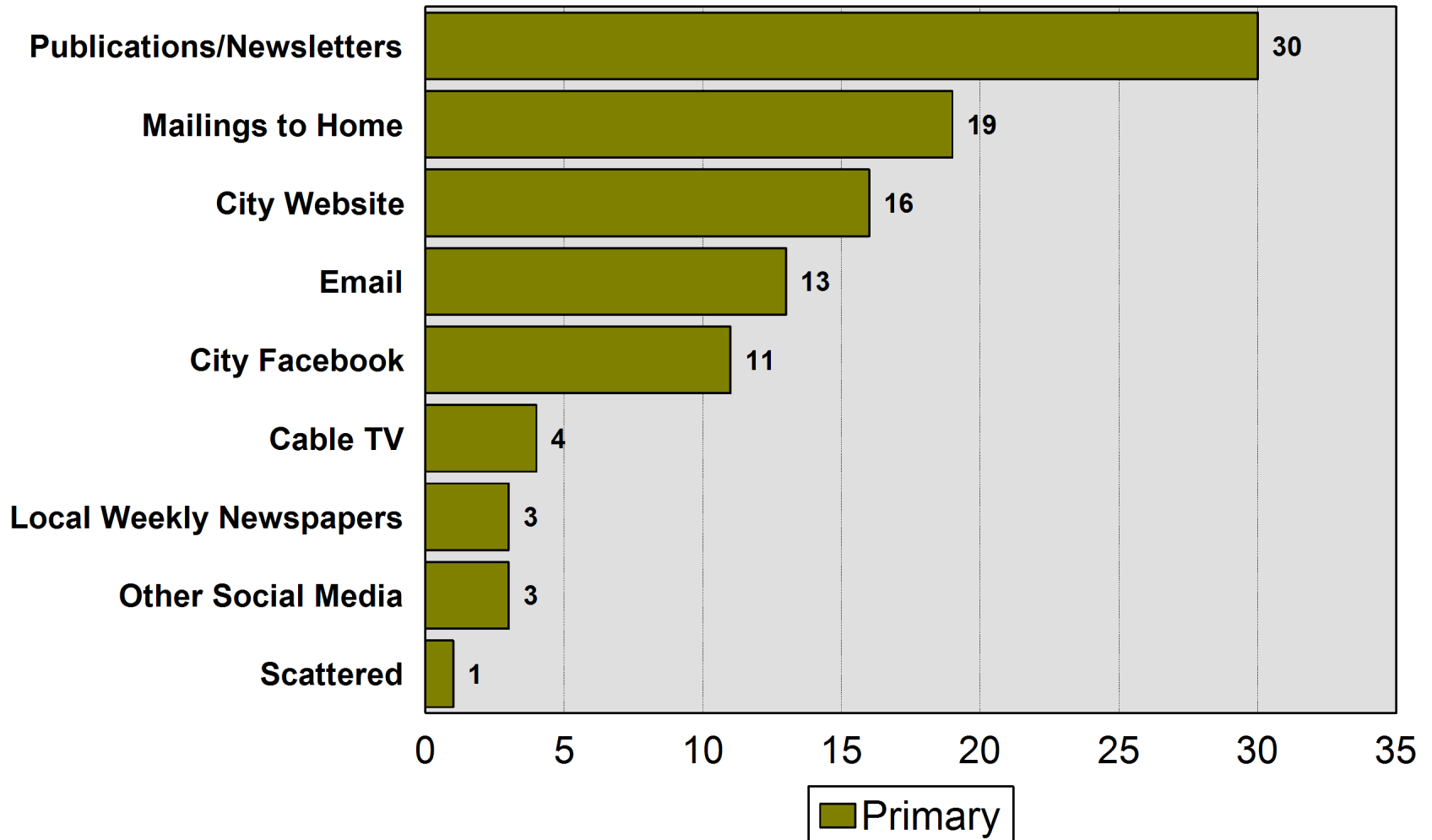
Primary Source of Information

2026 City of Roseville



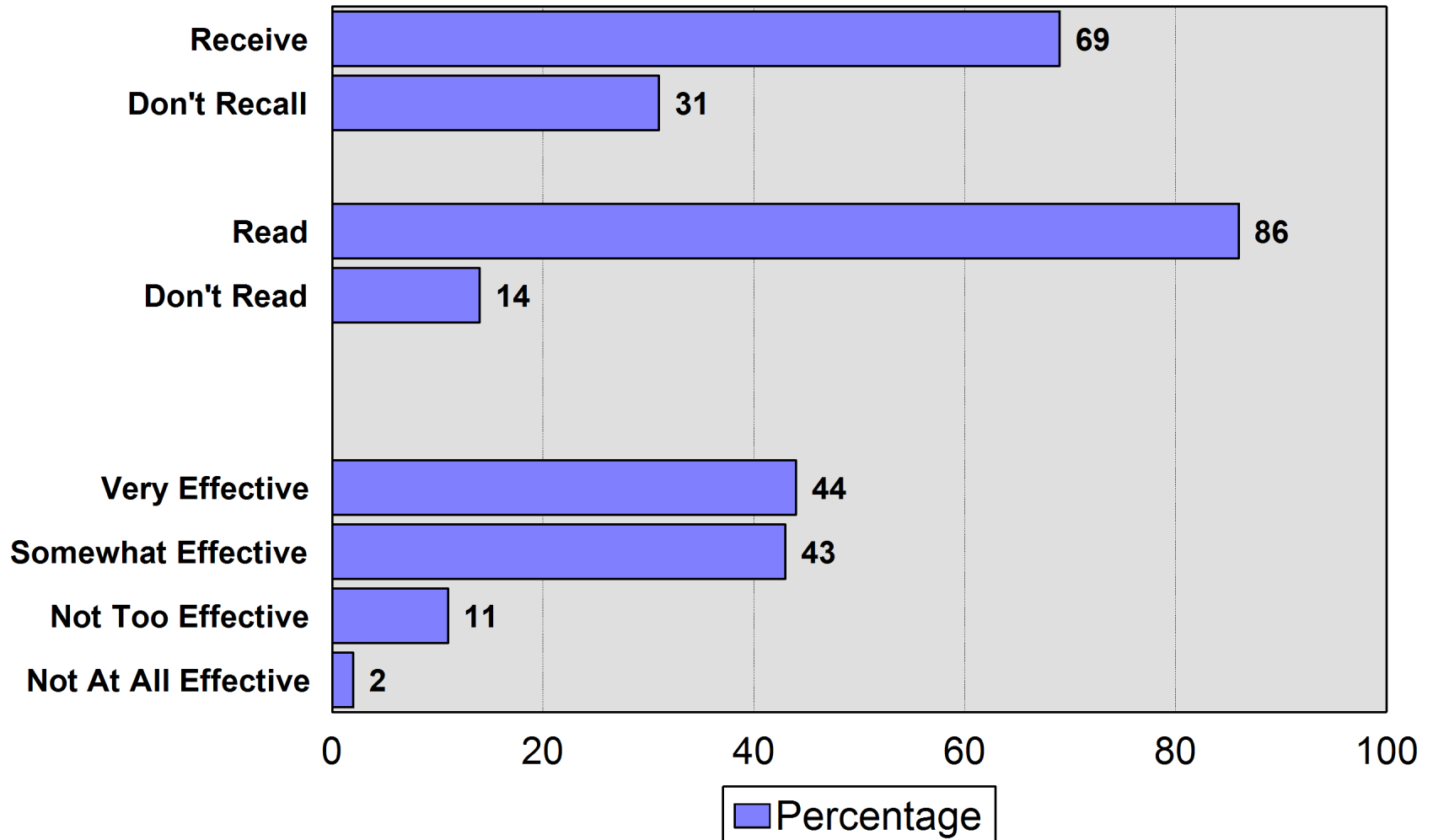
Preferred Source of Information

2026 City of Roseville



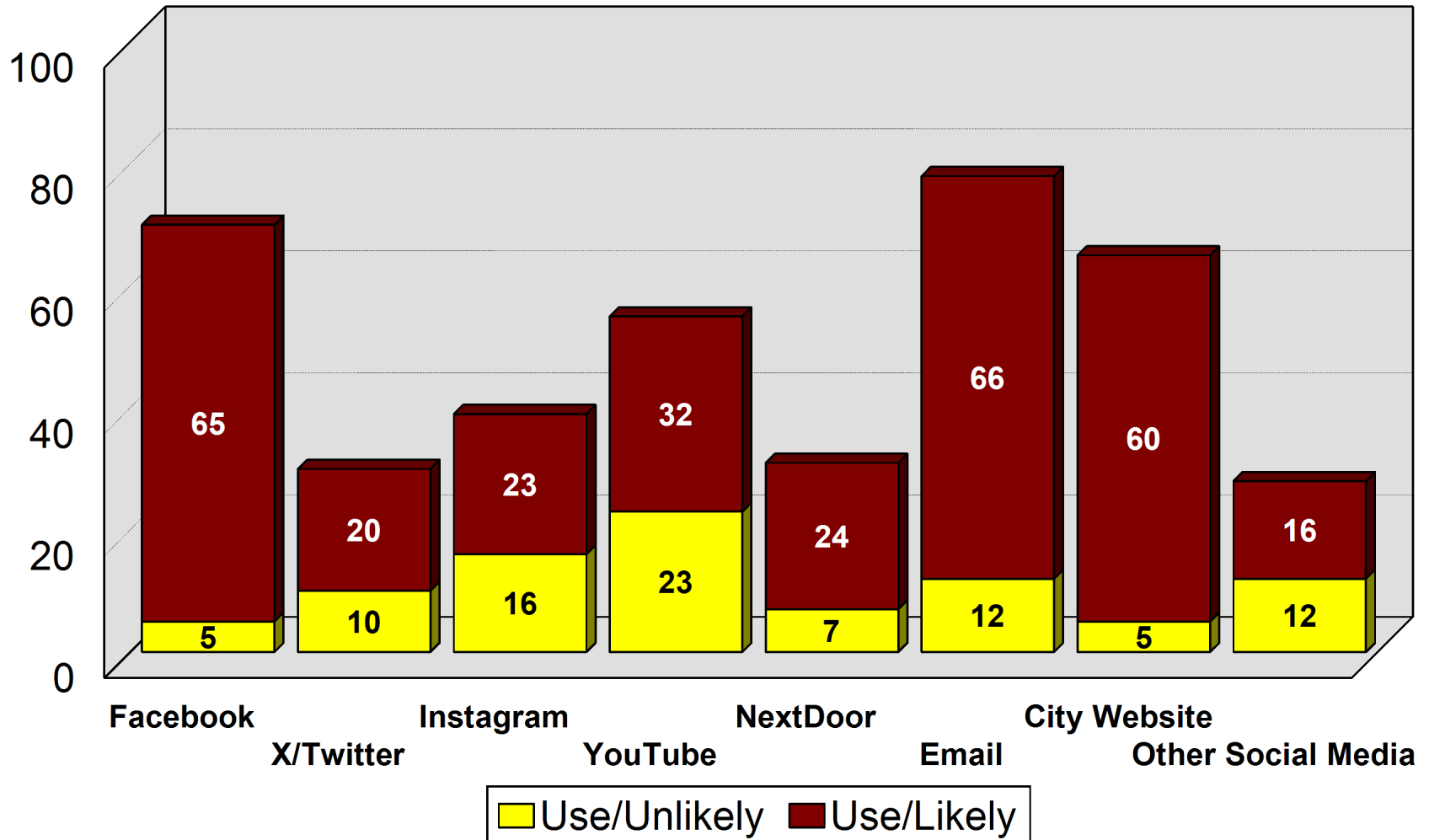
"Roseville City News"

2026 City of Roseville



Potential Use of Social Media

2026 City of Roseville



THE MORRIS LEATHERMAN COMPANY
3128 Dean Court
Minneapolis, Minnesota 55416

City of Roseville
Residential Survey
FINAL JUNE 2026

Hello, I'm _____ of the Morris Leatherman Company, a polling firm located in Minneapolis. We have been retained by the City of Roseville to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

1. Approximately, how many years have you lived in Roseville?

LESS THAN TWO YEARS.....	11%
TWO TO FIVE YEARS.....	15%
FIVE TO TEN YEARS.....	21%
TEN TO TWENTY YEARS.....	25%
20 TO 30 YEARS.....	13%
OVER THIRTY YEARS.....	16%
DON'T KNOW/REFUSED.....	0%

2. As things stand now, how long in the future do you expect to live in Roseville?

LESS THAN TWO YEARS.....	3%
TWO TO FIVE YEARS.....	12%
SIX TO TEN YEARS.....	18%
OVER TEN YEARS.....	51%
DON'T KNOW/REFUSED.....	17%

3. How would you rate the quality of life in Roseville - excellent, good, only fair, or poor?

EXCELLENT.....	28%
GOOD.....	62%
ONLY FAIR.....	10%
POOR.....	1%
DON'T KNOW/REFUSED.....	0%

4. What do you like most, if anything, about living in Roseville?

DON'T KNOW/REFUSED.....	0%
NOTHING.....	1%
CONVENIENT LOCATION....	16%
NEIGHBORHOOD/HOUSING...	14%
SAFE.....	10%
FRIENDLY PEOPLE.....	10%
CLOSE TO FAMILY.....	11%
CLOSE TO JOB.....	9%
SCHOOLS.....	9%
PARKS/TRAILS.....	7%
RETAIL/SERVICES.....	3%
QUIET AND PEACEFUL.....	9%
SCATTERED.....	2%

5. What do you think is the most serious issue facing Roseville today?
- DON'T KNOW/REFUSED.....2%
 NOTHING.....14%
 HIGH TAXES.....23%
 RISING CRIME.....17%
 POOR CITY SPENDING.....3%
 LACK OF JOBS/BUSINESS...7%
 AGING POPULATION.....10%
 AGING INFRASTRUCTURE....4%
 POOR STREET REPAIR.....4%
 RECKLESS DRIVING/
 SPEEDING.....11%
 SCATTERED.....5%
6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?
- RIGHT DIRECTION.....76%
 WRONG TRACK.....19%
 DON'T KNOW/REFUSED.....6%
- IF "WRONG TRACK," ASK: (n=74)**
7. Please tell me why you feel things have gotten off on the wrong track?
- DON'T KNOW/REFUSED.....0%
 HIGH TAXES.....24%
 POOR CITY SPENDING.....19%
 POOR STREET REPAIR.....5%
 RISING CRIME.....39%
 GROWING DIVERSITY.....5%
 TOO MUCH RETAIL.....3%
 SCATTERED.....4%
8. How would you rate the sense of community identity among residents in Roseville - would you say it is very strong, somewhat strong, not too strong, or not at all strong?
- VERY STRONG.....34%
 SOMEWHAT STRONG.....56%
 NOT TOO STRONG.....8%
 NOT AT ALL STRONG.....1%
 DON'T KNOW/REFUSED.....1%
9. Please tell me which of the following do you feel the closest connection to - the City of Roseville as a whole, your neighborhood, your School District, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?
- CITY OF ROSEVILLE.....17%
 NEIGHBORHOOD.....37%
 SCHOOL DISTRICT.....11%
 CHURCH.....7%
 WORKPLACE.....10%
 FAMILY/FRIENDS.....18%
 DON'T KNOW/REFUSED.....0%

10.	How welcome do you feel in the City of Roseville - very welcome, somewhat welcome, not too welcome, or not at all welcome?	VERY WELCOME.....57%
		SOMEWHAT WELCOME.....38%
		NOT TOO WELCOME.....4%
		NOT AT ALL WELCOME.....0%
		DON'T KNOW/REFUSED.....2%

IF A RESPONSE IS GIVEN, ASK: (n=394)

11. Why do you feel that way?

"VERY WELCOME" OR "SOMEWHAT WELCOME":

FRIENDLY PEOPLE, 26%
 FRIENDS WITH NEIGHBORS, 22%
 LOTS OF COMMUNITY EVENTS, 10%
 DIVERSE, 10%
 QUIET AND SAFE, 8%
 FRIENDLY SCHOOL COMMUNITY, 5%
 GOOD SENSE OF COMMUNITY, 3%
 LONG TERM RESIDENTS, 3%
 NO PROBLEMS, 2%

"NOT TOO WELCOME":

UNFRIENDLY PEOPLE, 4%

SCATTERED, 7%.

The City of Roseville's Vision is to be a vibrant, safe, and inclusive community. For each of aspect, please tell me you strongly agree the City is achieving that aspect, somewhat agree, somewhat disagree, or strongly disagree.

	STA	SMA	SMD	STD	DKR
12. Creating a vibrant community for residents of all backgrounds.	46%	45%	8%	0%	2%
13. Creating a safe community for residents of all backgrounds.	53%	41%	4%	1%	1%
14. Creating an inclusive community for residents of all backgrounds.	52%	38%	8%	0%	2%

IF "SOMEWHAT DISAGREE" OR "STRONGLY DISAGREE," ASK: (n=51)

15. What should the City do to help create that aspect?

UNSURE, 2%; REDUCE CRIME 14%; MORE COMMUNITY EVENTS, 12%; STOP ICE, 4%; MORE CULTURAL EVENTS, 39%; BRIDGE YOUNGER AND OLDER RESIDENTS, 8%; MORE DIVERSE LEADERSHIP/STAFF, 8%; IMPROVE POLICE/COMMUNITY RELATIONS, 6%; SCATTERED, 8%.

Let's spend a few minutes discussing the future of the City of Roseville.

- | | |
|---|----------------------------|
| 16. When thinking about a city's quality of life, what do you think is the most important aspect of that quality? | DON'T KNOW/REFUSED.....0% |
| | SAFETY.....26% |
| | SENSE OF COMMUNITY.....27% |
| | GOOD SCHOOLS.....9% |
| | UPKEEP OF CITY.....11% |
| | OPEN SPACE/NATURE.....5% |
| | PARKS/RECREATION.....5% |
| | UPKEEP OF HOUSING.....2% |
| | QUIET AND PEACEFUL.....10% |
| | RETAIL/SERVICES.....3% |
| | SCATTERED.....3% |
| 17. What should the City of Roseville prioritize over the next five years to improve the quality of life for residents? | DON'T KNOW/REFUSED.....4% |
| | NOTHING.....17% |
| | MORE PUBLIC TRANSIT....10% |
| | MORE JOBS.....20% |
| | MORE ENTERTAINMENT |
| | DINING.....7% |
| | MORE AFFORDABLE |
| | HOUSING.....18% |
| | SIDEWALKS.....17% |
| | REDUCE CRIME.....2% |
| | SCATTERED.....5% |

I would like to read a list of characteristics others have mentioned that indicate a city has a high quality of life.

18. Please tell me which one you think is most important for a city to have? (ROTATE AND READ LIST)

19. Which is second most important? (RE-READ LIST; OMITTING FIRST CHOICE)

20. Which is least important? (RE-READ LIST; OMITTING FIRST TWO CHOICES)

	MOST	SEC	LST
HIGH PROPERTY VALUES.....	6%	3%	17%
WELL-MAINTAINED PROPERTIES.....	9%	8%	6%
LOW PROPERTY TAXES.....	9%	8%	4%
LOW CRIME RATE.....	27%	15%	3%
GOOD SCHOOL SYSTEM.....	18%	19%	4%
VARIETY OF SHOPPING OPPORTUNITIES.....	3%	6%	7%
VARIETY OF PARK AND RECREATION OPPORTUNITIES.....	2%	7%	6%
JOB OPPORTUNITIES.....	9%	9%	8%
COMMUNITY EVENTS AND FESTIVALS.....	6%	14%	7%
SENSE OF COMMUNITY.....	11%	9%	7%
VARIETY OF ENTERTAINMENT AND DINING.....	1%	3%	24%
ELSE.....	0%	0%	4%
DON'T KNOW/REFUSED.....	0%	0%	4%

Let's discuss recreational opportunities in the community....

- | | | |
|-----|--|--|
| 21. | How would you rate park and recreational facilities in Roseville - excellent, good, only fair, or poor? | EXCELLENT.....29%
GOOD.....65%
ONLY FAIR.....6%
POOR.....0%
DON'T KNOW/REFUSED.....1% |
| 22. | Which Roseville recreation facilities, if any, do you or members of your household use most frequently? | DON'T KNOW/REFUSED.....0%
NONE.....22%
TRAILS.....36%
NEIGHBORHOOD PARKS.....33%
ATHLETIC FACILITIES.....10% |
| 23. | How would you rate the upkeep and maintenance of Roseville city parks - excellent, good, only fair, or poor? | EXCELLENT.....27%
GOOD.....66%
ONLY FAIR.....7%
POOR.....0%
DON'T KNOW/REFUSED.....0% |
| 24. | In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs? | YES.....38%
NO.....62%
DON'T KNOW/REFUSED.....0% |

IF "YES," ASK: (n=152)

25. Were you satisfied or dissatisfied with your experience? SATISFIED.....94%
DISSATISFIED.....0%
NEUTRAL (VOL.).....5%
DON'T KNOW/REFUSED.....1%
26. Are there any park and recreation programs you would like to see offered or expanded?
- UNSURE, 7%; NO, 72%; YOUTH ENRICHMENT/HOBBY, 3%; COMMUNITY EVENTS, 2%; ADULT HOBBY, 4%; YOUTH SPORTS, 2%; ADULT FITNESS/HEALTH, 2%; SENIOR PROGRAMS, 2%; SCATTERED, 6%.
27. How often do you or members of your household use the trail system, weather permitting - twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently, or not at all? TWICE OR MORE A WEEK...13%
WEEKLY.....20%
TWO/THREE A MONTH.....21%
MONTHLY.....14%
QUARTERLY.....5%
LESS FREQUENTLY.....10%
NOT AT ALL.....17%
DON'T KNOW/REFUSED.....1%
28. Which of the following would be your top priority for the city's trails and sidewalk system? (ROTATE)
- CONSTRUCTION OF ADDITIONAL TRAILS FOR EXERCISE WITHIN PARKS.....24%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND PARKS.....32%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND RETAIL AND BUSINESS AREAS.....27%
CONSTRUCTION OF TRAILS FOR USE BY BICYCLES.....7%
ELSE.....5%
DON'T KNOW/REFUSED.....6%

The City has park buildings at Autumn Grove, Lexington, Rosebrook, Oasis, Sandcastle and Villa parks, as well as a newer community building at Cedarholm Golf Course, the Cedarholm Community Building.

29. Have you or members of your household visited or used one of the park buildings or the Cedarholm Community Building? YES.....39%
NO.....60%
DON'T KNOW/REFUSED.....1%

30. Do you feel the current mix of recreational or sports facilities meet the needs of members of your household? YES.....90%
NO.....2%
DON'T KNOW/REFUSED.....8%

IF "NO," ASK: (n=9)

31. What facilities do you feel are missing?

FITNESS CENTER, 33%; TEEN CENTER, 22%; SENIOR SPACES, 33%; INDOOR POOL, 11%.

Moving on....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
32. Police protection?	44%	47%	8%	2%	0%
33. Fire protection?	45%	53%	2%	0%	1%
34. Emergency medical services?	44%	51%	2%	0%	3%
35. Sewer and water?	21%	66%	10%	2%	2%
36. Drainage and flood control?	20%	59%	16%	2%	4%
37. Building inspections?	23%	56%	12%	1%	9%
38. Animal control?	21%	65%	9%	2%	4%
39. Code enforcement?	20%	63%	7%	4%	6%

**IF ANY SERVICES WERE RATED "ONLY FAIR" OR "POOR," ASK:
(n=136)**

40. Why did you rate _____ as (only fair/poor)? DON'T KNOW/REFUSED.....0%
COULD IMPROVE.....21%
FLOODING.....22%
MORE PATROLLING.....14%
POOR INSPECTIONS.....4%
LOOSE ANIMALS.....10%
RUNDOWN HOMES.....13%
RUDE/UNFRIENDLY.....4%
POOR TASTE OF WATER.....6%
SLOW SERVICE.....3%
SCATTERED.....2%

Now, for the next six city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means excluding interstate highways, state and county roads

that are taken care of by other levels of government. Therefore, Interstate 35W, Highway 36, County Road C or Lexington Avenue, should not be considered. How would you rate (ROTATE)

		EXCL	GOOD	FAIR	POOR	DK/R
41.	Street repair and maintenance?	23%	46%	26%	5%	0%
42.	Snow plowing?	24%	52%	24%	0%	0%
43.	Trail and pathway plowing in parks?	22%	56%	20%	0%	2%
44.	Trail and pathway plowing in neighborhoods?	24%	56%	19%	1%	1%
45.	Trail and pathway repair and maintenance in parks?	17%	64%	16%	0%	3%
46.	Trail and pathway repair and maintenance in neighborhoods?	19%	62%	15%	1%	3%
47.	Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....24% SOMEWHAT HIGH.....28% ABOUT AVERAGE.....37% SOMEWHAT LOW.....0% VERY LOW.....1% DON'T KNOW/REFUSED.....11%				
48.	Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level?	FAVOR.....61% OPPOSE.....30% DON'T KNOW/REFUSED.....10%				
49.	When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?	EXCELLENT.....11% GOOD.....69% ONLY FAIR.....14% POOR.....1% DON'T KNOW/REFUSED.....5%				
50.	Do you think city services have been able to respond to evolving needs of residents?	YES.....88% NO.....7% DON'T KNOW/REFUSED.....5%				

IF "NO," ASK: (n=28)

51. Why do you feel that way?

RISING CRIME, 18%; TOO MUCH GROWTH, 14%; NEED TO
MODERNIZE SERVICES, 11%; AGING INFRASTRUCTURE, 18%;
PEDESTRIAN SAFETY, 7%; MORE SENIOR SERVICES, 7%;
SCATTERED, 25%.

For each of the following projects, please tell me if you strongly support the City continuing to invest in it, somewhat support, somewhat oppose, or strongly oppose it. (ROTATE)

	STS	SMS	SMO	STO	DKR
52. Water and sewer pipes?	43%	49%	5%	1%	3%
53. City buildings?	29%	46%	17%	5%	4%
54. Pedestrian pathways?	44%	40%	11%	5%	1%
55. Bikeways?	39%	37%	17%	5%	3%
56. City roads?	55%	41%	4%	1%	0%
57. Sustainability and environmental projects?	42%	44%	7%	3%	5%

When you think about Roseville's transportation system, including walking, biking, driving, and public transit....

58. How well does the system allow you to safely and conveniently reach the places you want or need to go - very well, somewhat well, not too well, or not at all well?	VERY WELL.....28%
	SOMEWHAT WELL.....65%
	NOT TOO WELL.....6%
	NOT AT ALL WELL.....1%
	DON'T KNOW/REFUSED.....1%

Changing topics....

59. Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Roseville runs things?	YES.....63%
	NO27%
	DON'T KNOW/REFUSED.....10%
60. From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....15%
	APPROVE.....72%
	DISAPPROVE.....9%
	STRONGLY DISAPPROVE.....1%
	DON'T KNOW/REFUSED.....3%

IF "DISAPPROVE" OR "STRONGLY DISAPPROVE," ASK: (n=39)

61. Why do you feel that way?	DON'T KNOW/REFUSED.....0%
	POOR JOB.....21%
	POOR SPENDING.....23%
	COULD IMPROVE.....15%
	HIGH TAXES.....26%
	DON'T LISTEN.....13%
	SCATTERED.....3%
62. From what you have heard or seen, how would you rate the job performance of the Roseville city staff - excellent, good, only fair, or poor?	EXCELLENT.....18%
	GOOD.....75%
	ONLY FAIR.....7%
	POOR.....0%
	DON'T KNOW/REFUSED.....1%

IF "ONLY FAIR" OR "POOR," ASK: (n=29)

63. Why do you feel that way?	DON'T KNOW/REFUSED.....3%
	POOR SPENDING.....45%
	DON'T LISTEN.....17%
	RUDE/UNPROFESSIONAL....28%
	POORLY TRAINED.....7%

Thinking about another topic....

64. How would you rate the general condition and appearance of Roseville - excellent, good, only fair, or poor?	EXCELLENT.....26%
	GOOD.....66%
	ONLY FAIR.....8%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%

IF "ONLY FAIR" OR "POOR," ASK: (n=35)

65. Why do you feel that way?	DON'T KNOW/REFUSED.....0%
	MESSY YARDS.....46%
	JUNK CARS.....3%
	VACANT BUSINESSES.....31%
	RUNDOWN HOME/BUSINESS..20%
66. Over the past two years, has the appearance of Roseville improved, declined, or remained the same?	IMPROVED.....37%
	DECLINED.....11%
	REMAINED THE SAME.....52%
	DON'T KNOW/REFUSED.....1%

67.	How would you rate the job the City does enforcing city codes -	EXCELLENT.....	14%
	- excellent, good, only fair, or	GOOD.....	69%
	poor?	ONLY FAIR.....	11%
		POOR.....	4%
		DON'T KNOW/REFUSED.....	2%

IF "ONLY FAIR" OR "POOR," ASK: (n=58)

68.	What city code does the City need to do a better job of enforcing?	DON'T KNOW/REFUSED.....	0%
		MESSY YARDS.....	21%
		RUNDOWN HOME/BUSINESS..	41%
		JUNK CARS.....	19%
		LOOSE ANIMALS.....	5%
		VACANT BUSINESSES.....	12%
		SCATTERED.....	2%

Turning to the issue of public safety in the community....

I would like to read you a short list of public safety concerns.

69. Please tell me which one you consider to be the greatest public safety concern in Roseville? If you feel that none of these problems are serious in Roseville, just say so.

FIRST

Violent crime.....	6%
Drugs.....	12%
Youth crimes and vandalism.....	11%
Break-ins and theft from automobiles.....	11%
Business crimes, such as shop-	
lifting and check fraud.....	5%
Residential crimes, such as	
burglary, and theft.....	8%
Traffic speeding.....	25%
Reckless driving.....	6%
Identity theft.....	0%
Auto theft.....	1%
ALL EQUALLY.....	7%
NONE OF THE ABOVE.....	6%
DON'T KNOW/REFUSED.....	2%

IF "NONE OF THE ABOVE," ASK: (n=25)

70. Is there something not on the list you consider to be the greatest public safety concern in Roseville?

NO, 68%; PEDESTRIAN SAFETY, 32%.

71. How would you rate the amount of patrolling the Roseville Police Department does in your neighborhood - would you say they do too much, about the right amount, or not enough?

TOO MUCH.....	5%
ABOUT RIGHT AMOUNT.....	70%
NOT ENOUGH.....	25%
DON'T KNOW/REFUSED.....	0%

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Roseville currently has too many or too much, too few or too little, or about the right amount. (ROTATE)

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD
72. Affordable rental units?	11%	59%	28%	2%
73. Market rate rental units?	15%	44%	40%	1%
74. Condominiums?	15%	27%	57%	1%
75. Townhomes?	12%	31%	57%	1%
76. Affordable owner-occupied housing?	10%	45%	45%	1%
77. "Move up" housing?	26%	20%	51%	3%
78. Higher cost housing?	38%	15%	46%	2%
79. Assisted living for seniors?	7%	43%	47%	4%
80. Parks and open spaces?	22%	14%	64%	0%
81. Trails and bikeways?	21%	14%	65%	1%
82. Retail and service establishments?	27%	17%	57%	0%
83. Entertainment and dining opportunities?	21%	16%	63%	0%

If you were going to move from your current home to either upgrade or downsize....

84. Do you think you could find the type of housing in Roseville you are looking for? (IF "NO," ASK:) What type of housing do you think is not available in Roseville?

UNSURE, 3%; YES, 83%; AFFORDABLE RENTAL, 5%; AFFORDABLE SINGLE FAMILY HOME, 3%; SCATTERED, 6%.

I would like to read you a list of housing challenges. For each one, please tell me if it is a major issue for your household, a minor issue, or is it not an issue for your household.

	MAJ	MIN	NOT	DKR
85. Cost of your mortgage or rent?	41%	25%	34%	0%
86. Cost of maintenance and upkeep?	21%	33%	47%	0%
87. Cost of home or rental insurance?	12%	43%	46%	0%
88. Physical accessibility?	6%	21%	72%	1%

The City of Roseville works with organizations to offer a variety of different housing programs for residential home owners. This includes foreclosure protection, home improvement loans for interior and exterior remodeling, and a land trust program.

89. Prior to this survey, were you	YES.....	41%
aware of this housing programs?	NO.....	57%
	DON'T KNOW/REFUSED.....	2%

Changing topics....

The City contracts with a local company for curbside recycling services. Currently, residents are provided a single-sort recycling cart, and recyclables are picked up every two weeks.

90. Do you participate in the curbside recycling program by separating	YES.....	82%
recyclable items from the rest of your garbage?	NO.....	18%
	DON'T KNOW/REFUSED.....	1%

IF "NO," ASK: (n=72)

91. Could you tell me one or two reasons why your household does not participate in the curbside recycling program?

UNSURE, 3%; TOO BUSY, 3%; NOT ENOUGH ITEMS, 19%; NOT CONVENIENT, 4%; NO NEED, 3%; ASSOCIATION TAKES CARE OF, 31%; NEED MORE INFORMATION, 7%; NO INTEREST, 28%; TAKE ELSEWHERE, 3%.

92. Are there any changes or improvements in the service which could be made to persuade you to participate in it?

UNSURE, 8%; NO, 81%; TAKE MORE VARIETY, 3%; NEED MORE INFORMATION, 4%; SCATTERED, 4%.

IF "YES" IN QUESTION #90, ASK: (n=327)

93. How often do you put recycle-ables out for collection - every two weeks, monthly, or less often?

EVERY TWO WEEKS.....	73%
MONTHLY.....	22%
LESS OFTEN.....	4%
DON'T KNOW/REFUSED.....	0%

When you think of the recyclables your household generates...

94. Would you favor or oppose a change to an every week collection schedule for recyclables for an additional fee? (WAIT FOR RESPONSE) Do you feel strongly that way?

STRONGLY FAVOR.....	6%
FAVOR.....	43%
OPPOSE.....	39%
STRONGLY OPPOSE.....	8%
DON'T KNOW/REFUSED.....	5%

95. Are there any changes or improvements in the curbside recycling program you would like to see?

UNSURE, 5%; NO, 87%; LARGER BINS, 4%; SCATTERED, 4%.

Most communities have one of two systems for trash collection. Roseville operates under an open collection system, in which residents choose from a list of haulers licensed by the city to provide residential trash collection. Some cities use an arrangement in which the city manages a collection system, negotiates prices and standardizes services for residential trash collection.

96. Would you favor or oppose the City of Roseville changing from the current system, in which residents choose their trash hauler to a system where the City manages trash collection? (WAIT FOR RESPONSE) Do you feel strongly that way?

STRONGLY FAVOR.....	6%
FAVOR.....	31%
OPPOSE.....	37%
STRONGLY OPPOSE.....	8%
DON'T KNOW/REFUSED.....	18%

IF A RESPONSE IS GIVEN, ASK: (n=330)

97. Could you tell me one or two reasons for your decision?

PREFER TO CHOOSE HAULER, 22%; LIKE CURRENT HAULER, 18%;
LOWER COST, 19%; BETTER CUSTOMER SERVICE, 4%; LESS
TRUCK TRAFFIC, 18%; CITY WOULD DO A BETTER JOB, 4%;
MORE EFFICIENT, 6%; NOT A CITY VENTURE, 2%; SCATTERED,
7%.

In 2019, the City of Roseville, in partnership with Ramsey County, opened an organics recycling drop-off site at the Leaf Recycling Center on Dale Street just south of County Road C. Roseville residents can now collect food scraps and other organic waste in their home and take it to a drop-off site.

98. Prior to this survey, were you	YES.....61%
aware Roseville has a drop-off	NO.....38%
site for residents to recycle	DON'T KNOW/REFUSED.....1%
food scraps and other organic	
waste?	

IF "YES," ASK: (n=245)

99. Have you used this drop-off	NO.....43%
site? (IF "YES," ASK:) Do	MORE THAN ONCE A WEEK...1%
you use this site - more than	ONCE A WEEK.....14%
once a week, once a week,	ONCE EVERY OTHER WEEK..10%
once every other week, once	ONCE A MONTH.....16%
a month, or less often?	LESS OFTEN.....15%
	DON'T KNOW/REFUSED.....0%

IF "NO" IN QUESTION #99, ASK: (n=106)

100. Why don't you use the food scraps and organics recycling drop-off site?

TOO BUSY, 9%; POINTLESS SERVICE/NOT NEEDED, 9%;
NOT ENOUGH ITEMS, 22%; NOT INTERESTED, 23%;
MESSY/ODOR, 24%; DON'T WANT TO TRANSPORT IT, 2%;
TOO MUCH HASSLE/INCONVENIENT, 6%; COMPOST AT HOME,
2%; SCATTERED, 3%.

IF "NO" IN QUESTION #98, ASK: (n=152)

101. Now that you aware of the organics drop-off site, how likely would your household be to use the site for re-cycling food scraps and other organic waste - very likely, somewhat likely, not too likely, or not at all likely?	VERY LIKELY.....4%
	SOMEWHAT LIKELY.....32%
	NOT TOO LIKELY.....22%
	NOT AT ALL LIKELY.....40%
	DON'T KNOW/REFUSED.....3%

IF "NOT TOO LIKELY" OR "NOT AT ALL LIKELY," ASK: (n=93)

102. Why would you not use the food scraps and organics recycling drop-off site?

UNSURE, 2%; TOO BUSY, 9%; POINTLESS SERVICE/NOT NEEDED, 7%; NOT ENOUGH ITEMS, 15%;
HASSLE/INCONVENIENT, 10%; NOT INTERESTED, 30%;
MESSY/ODOR, 18%; NEED INFORMATION, 5%;
AGE/HEALTH, 4%.

103. When a curbside collection program for compostable waste is available, how likely would your household be to participate in it - very likely, somewhat likely, not too likely, or not at all likely?	VERY LIKELY.....18%
	SOMEWHAT LIKELY.....34%
	NOT TOO LIKELY.....17%
	NOT AT ALL LIKELY.....28%
	DON'T KNOW/REFUSED.....3%

On another topic....

104. How would you rate the City's overall performance in communicating key local issues to residents in its publications, website, mailings, and on cable television - excellent, good, only fair, or poor?	EXCELLENT.....13%
	GOOD.....74%
	ONLY FAIR.....12%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%

105. What is your primary source of information about the City of Roseville?	DON'T KNOW/REFUSED.....0%
	NONE.....5%
	CITY NEWSLETTER.....39%
	EMAIL/E-NEWSLETTER.....6%
	CITY WEBSITE.....16%
	CABLE TV.....7%
	WORD OF MOUTH.....12%
	SOCIAL MEDIA.....14%
	SCATTERED.....2%

106. How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) email, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable tv programming, the city's Facebook page, the City's X/Twitter feed or Nextdoor?
- | | |
|--------------------------|-----|
| EMAIL..... | 13% |
| CITY WEBSITE..... | 16% |
| PUBLICATIONS/NEWSLTRS.. | 30% |
| MAILINGS TO HOME..... | 19% |
| LOCAL WEEKLY PAPERS..... | 3% |
| CABLE TV..... | 4% |
| CITY FACEBOOK PAGE..... | 11% |
| X/TWITTER..... | 1% |
| NEXTDOOR..... | 2% |
| SCATTERED..... | 1% |
107. Do you recall receiving the City's printed publication -- *Roseville City News* - in the mail during the past year?
- | | |
|-------------------------|-----|
| YES..... | 69% |
| NO..... | 31% |
| DON'T KNOW/REFUSED..... | 0% |

IF "YES," ASK: (n=275)

108. Do you or any members of your household regularly read it?
- | | |
|-------------------------|-----|
| YES..... | 86% |
| NO..... | 14% |
| DON'T KNOW/REFUSED..... | 0% |
109. How effective is this city publication in keeping you informed about activities in the city - very effective, somewhat effective, not too effective, or not at all effective?
- | | |
|---------------------------|-----|
| VERY EFFECTIVE..... | 44% |
| SOMEWHAT EFFECTIVE..... | 43% |
| NOT TOO EFFECTIVE..... | 11% |
| NOT AT ALL EFFECTIVE..... | 2% |
| DON'T KNOW/REFUSED..... | 0% |

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.

(ROTATE)

	NOT USE	USE LIK	USE NLK	DK/ REF
110. Facebook?	30%	65%	5%	0%
111. X or Twitter?	70%	20%	10%	0%
112. Instagram?	62%	23%	16%	0%
113. YouTube?	46%	32%	23%	0%
114. Nextdoor?	69%	24%	7%	0%
115. Email?	23%	66%	12%	0%
116. City website?	35%	60%	5%	0%
117. Other social media sites?	71%	16%	12%	1%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

118. Persons 65 or over?	NONE.....72%
	ONE.....11%
	TWO OR MORE.....18%
119. Adults between the ages of 50 and 64 years of age?	NONE.....77%
	ONE.....11%
	TWO MORE.....12%
120. Adults between the ages of 18 and 49 years of age?	NONE.....41%
	ONE.....20%
	TWO.....37%
	THREE OR MORE.....2%
121. School-aged children and pre- schoolers?	NONE.....72%
	ONE.....11%
	TWO.....14%
	THREE OR MORE.....4%
122. Do you own or rent your present residence?	OWN.....66%
	RENT.....34%
	REFUSED.....0%
123. What is your age, please? (READ CATEGORIES, IF NEEDED)	18-24.....6%
	25-34.....18%
	35-44.....20%
	45-54.....16%
	55-64.....14%
	65 AND OVER.....27%
	REFUSED.....0%
124. Which of the following best des- cribes your household: (READ)	SINGLE/NO OTHER.....28%
A. Single, no other family at home.	SINGLE PARENT.....2%
B. Single parent with children at home.	MAR/PARTN/CHILDREN.....26%
C. Married or partnered, with children at home.	MAR/PARTN/NO CHILD.....42%
D. Married or partnered with no children or no children at home.	SOMETHING ELSE.....2%
E. Something else.	REFUSED.....0%

125. Which of the following categories represents your ethnicity -	WHITE.....63%
White, African-American, Hispanic-Latino, Asian-Pacific Islander, Native American, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	AFRICAN-AMERICAN.....13%
	HISPANIC-LATINO.....7%
	ASIAN-PACIFIC ISLANDER.10%
	NATIVE AMERICAN.....1%
	SOMETHING ELSE.....1%
	MIXED/BI-RACIAL.....6%
	DON'T KNOW.....0%
	REFUSED.....0%
126. Do you live north or south of Highway 36? (WAIT FOR RESPONSE) Do you east or west of Snelling Avenue?	NORTHWEST.....20%
	NORTHEAST.....31%
	SOUTHEAST.....28%
	SOUTHWEST.....22%
	DON'T KNOW/REFUSED.....0%
127. Finally, thinking about your household finances, how would you describe your financial situation, would you say that -	STATEMENT A.....2%
A) Your monthly expenses are exceeding your income;	STATEMENT B.....38%
B) You are meeting your monthly expenses but are putting aside little or no savings;	STATEMENT C.....47%
C) You are managing comfortably while putting some money aside;	STATEMENT D.....12%
D) Managing very well?	DON'T KNOW/REFUSED.....1%
128. What is your gender identity?	MALE.....47%
	FEMALE.....52%
	NON-BINARY.....1%
	REFUSED.....0%

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.c.

Department Approval



City Manager Approval



Item Description: Receive Victoria Street Pathway Presentation

Background

In 2021, Ramsey County began studying how a pathway on Victoria Street could be installed between County Road C in Roseville up to Harriet Avenue in Shoreview (Attachment 2). In August of 2022, the Victoria Street Roadway and Trail Conceptual Design Study (Attachment 3) was completed.

At the March 20, 2023 City Council meeting, the council approved a resolution requesting Ramsey County to submit for federal region solicitation funds for the Victoria Street Pathway and committing the City of Roseville to its local cost share. The county applied for funding but it was not approved.

The Ramsey County Transportation Improvement Plan (TIP) includes Victoria Street improvements including a new pathway with design beginning in 2026 and construction in 2028. In early 2026, Ramsey County hired WSB to begin design work. As part of the scope of the project, the consultant will apply for Safe Routes to School funding. To date, the project team has completed surveying the corridor and started the preliminary design. The first open house meeting for the project was on May 20, 2026. County staff and the design team will provide council with an update on the project.

Additional background:

This 2- mile segment along Victoria Street is currently posted between 35-40 mph and only has a small shoulder that can be used for walking and biking. The road has an average of 4,950-6,200 vehicles per day of traffic and also serves Metro Transit Route 227. There are no separated sidewalks or trails in this segment, except for a sidewalk segment built a few years ago between County Road C and Woodhill Drive. There are also existing pathway connections at County Road C and at Harriet Avenue on either end of the corridor. Additional east/west pathway connections are available at Woodhill Drive, West Owasso Boulevard and County Road D.

This pathway segment has been on the City's Pathway Master Plan, Segment 10 (Attachment 5), for many years. The segment is currently ranked 15th on the project preference list (Attachment 6) from the pathway master plan. With the Hamline Avenue

pathway beginning construction in 2027, this will be the highest ranked pathway on an arterial street without a pathway on either side in a fully residential area.

The pathway connection would provide better access between neighborhoods and three schools as well as the Owasso Ballfields and Central Park. In 2016, the City Council received a petition (Attachment 4) from residents to begin planning and to install a pathway on this segment. Due to the existing topography, installing a pathway in this corridor is more difficult than other segments where the City has installed pathways in the past, which is one of the reasons a pathway has not been installed in this corridor previously.

Policy Objectives

This project would meet the strategic plan goal to develop and advocate for safe, intentional, multi-modal transportation systems throughout Roseville.

From the City's Pathway Master Plan, Policies and Standards, the following policies would be met if this pathway segment were completed:

- 2) Provide pathway facilities along all roads.
 - a. Develop a pathway along all arterial roads where equal alternate parallel routes are not available.
- 5) Provide a safe network of pathway linkages for pedestrians and cyclists to and between educational facilities, churches, business centers, transit stops, parks and open space.
 - c. Parks, open space and transit stops shall have a pathway connecting them to the pathways network.

Equity Impact Summary

The Victoria Street Pathway would enhance walkability and bikeability as there are minimal separated pathways in this area of the city. This north-south pathway segment would help connect neighborhoods along Victoria Street. If constructed, the pathway would provide better connections to three schools: Emmet D. Williams Elementary (County Road D), St. Odilia School (Victoria Street) and Island Lake Elementary School (Victoria Street). The pathway would also provide better access to transit stops (route 227) that run along Victoria Street. This project should be an overall benefit to nearby historically disadvantaged communities that may use this pathway for transportation and access to transit. According to census data for this corridor, there are 20% people of color (City Average is 27%) and there are 134 households below the poverty level (1,168 Total City).

Budget Implications

The 2026 TIP estimate is \$3,960,000. Per the TIP, the local share is estimated to be \$745,000. This would be split between Roseville and Shoreview. Based on the pro-rata length of the trail, the City of Roseville's costs would be approximately \$450,000. If project costs are higher, the City of Roseville's share could go up or, if a grant is awarded, the cities shares would go down.

The City would fund its portion of the costs for this project using Municipal State Aid funds. Currently, we estimate there will be adequate funding in 2028 to fund the City's portion of the project, even if the cost estimate does increase.

84

85 **Staff Recommendations**

86 Staff recommends the City Council receive the presentation and provide feedback to the
87 County and the design team.

88

89 **Requested Council Action**

90 Receive the presentation and provide feedback to the County and the design team.

91

92 **Prepared by:** Jesse Freihammer, Public Works Director

- Attachments:**
- 1. Presentation
 - 2. Location Map
 - 3. Victoria Street Roadway and Trail Conceptual Design Study (2022)
 - 4. Victoria Street Pathway Petition (2016)
 - 5. Pathway Master Plan Map (2021)
 - 6. Pathway Master Plan Preference List (2021)

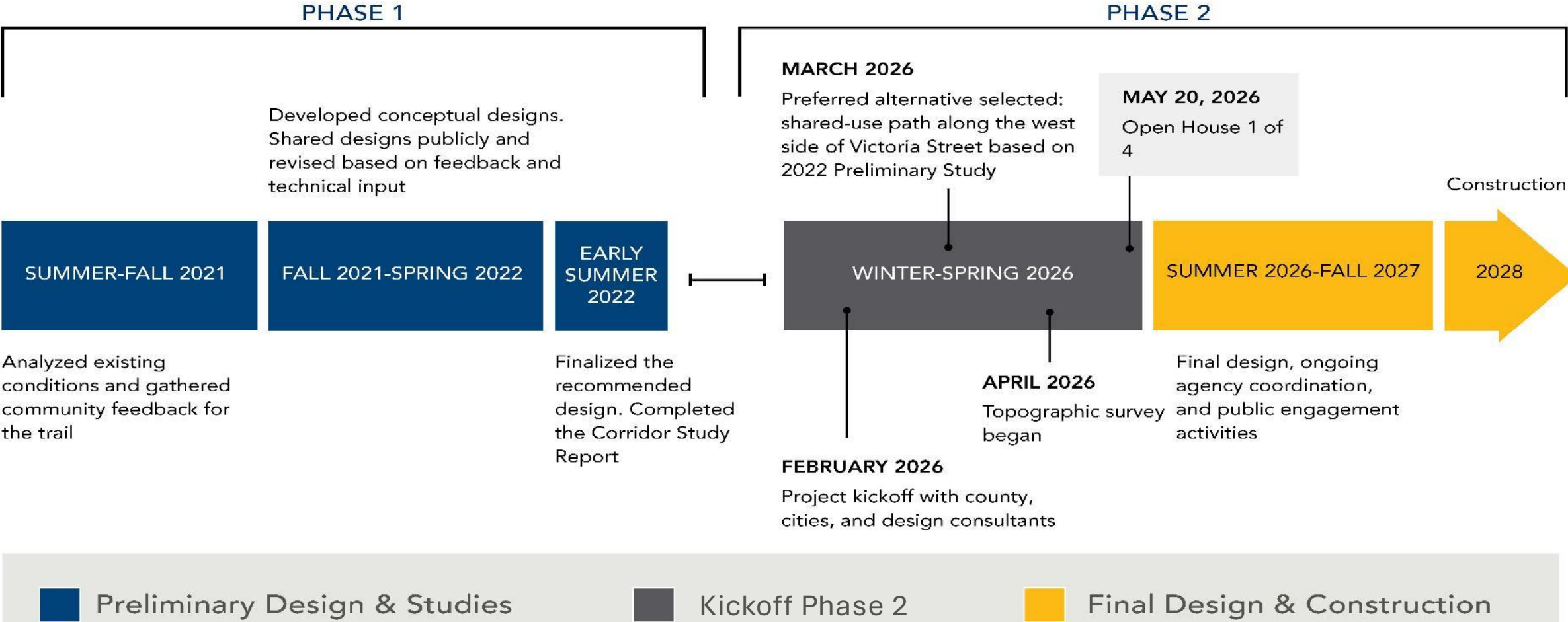


Victoria Street Trail

- **Trail:** A new shared-use path will be constructed on the **west side of Victoria Street** from County Road C in Roseville to Harriet Avenue in Shoreview.
- **Roadway:** The surface of Victoria Street will be rehabilitated, narrowed, and drainage improvements will be made to accommodate the changes.

Project Timeline

(SUBJECT TO CHANGE)



What We Heard in Phase 1

What We Heard From the Public



Strong support for improving safety along Victoria Street



Consistent interest in adding a separated trail



Concerns about high vehicle speeds and challenging crossings



Limited comfort for people walking and biking



Need for better connections to schools, parks, and neighborhoods

How Public Feedback Shaped Phase 2



Trail concepts provide safe and protected spaces for all users and easy connections to destinations



Trail placement reduces the need to cross the roadway



Based on feedback and analysis, the west side was selected as the best location for the trail



Project boundaries were updated to match community guidance received in the previous phase



Trail improvements are paired with traffic calming strategies to make a safer street for all users

The current study builds on this feedback, keeping safety, connectivity, and neighborhood context at the center of design decisions.

Open House

- Hosted open house on May 20 from 5-7 p.m. at Roseville Skating Center
- **64 people attended**
- Questions related to drainage, curb impacts, trail width, landscaping and pedestrian safety
- Attendees spoke with project engineers and left written feedback after reviewing layout





Open House Feedback

- **Vision:** What goals are important for residents of Victoria Street?
 - Improve safety for pedestrians, cyclists, and runners.
 - Create a separated, protected walking and biking facility.
 - Maintain or enhance neighborhood privacy, landscaping, and driveway visibility.
 - Provide clear communication and transparency about project details.
 - Balance connectivity with necessity.
- **Issues:** What concerns or considerations were raised?
 - Requests for traffic calming.
 - Potential impacts to private property.
 - Drainage and stormwater concerns.
 - Safety considerations for specific populations.
 - Design preferences.
- **Sentiment:** How do people feel about the project overall?
 - Strong support from many residents for a safer, separated trail, with some expressing urgency to build soon.
 - Others are opposed to the project entirely or to specific segments/design elements.
 - Mixed sentiment overall, with general agreement on safety needs but differing opinions on how and where the project should be implemented.

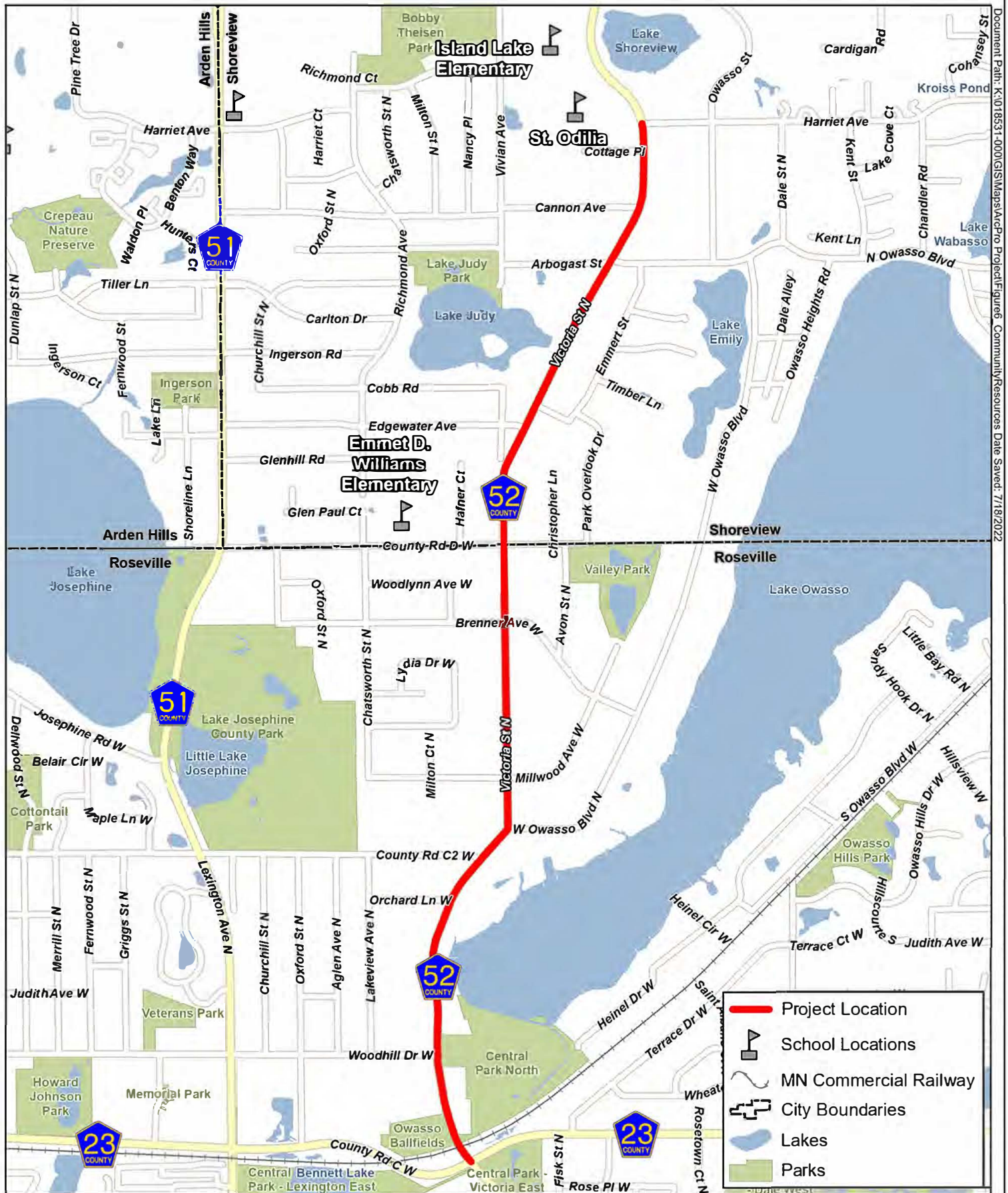


Figure 6 - Community Resources

Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



0 1,200
Feet
1 inch = 1,200 Ft



Victoria Street Roadway and Trail Conceptual Design Study

Study Report | August 2022



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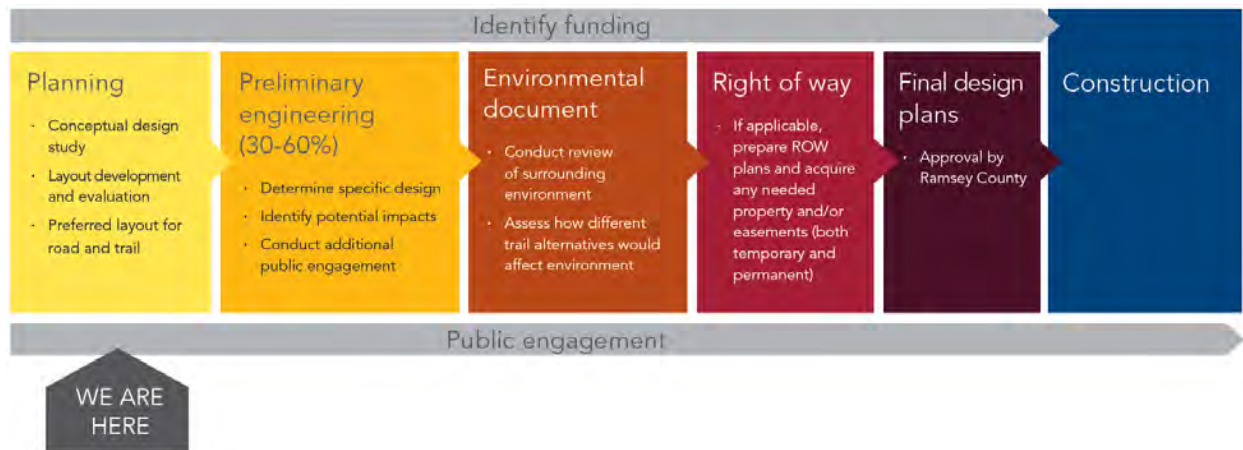
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Attachments

Attachment A – Existing Conditions Memo
Attachment B – Concept 1 Layout and Typical Sections
Attachment C – Concept 2 Layout and Typical Sections
Attachment D – Public Engagement Phase 1 Summary
Attachment E – Public Engagement Phase 2 Summary
Attachment F – Public Engagement Phase 3 Summary
Attachment G – Planning Level Cost Estimates

Executive Summary

The *Victoria Street Roadway & Trail Conceptual Design Study* (Study) was initiated by Ramsey County in the fall of 2021 to analyze several options for a trail or bikeway along the Victoria Street [County State Aid Highway (CSAH) 52] corridor in Ramsey County, between County Road C in Roseville (south end of corridor) and Harriet Avenue in Shoreview (north end of corridor). The Study included an existing conditions analysis, public and stakeholder engagement, analysis of preliminary cross section concepts, development of two full roadway and trail concept layouts, technical evaluation of the two concepts and planning-level cost estimates. Community and stakeholder engagement included three rounds of open houses, three online surveys, online interactive comment maps and four meetings with the project's technical advisory committee. The Study was completed in the summer of 2022 and is the first step towards construction of a future Victoria Street project as shown in the graphic below.



Two full concepts were developed and evaluated, one with a 10-foot bituminous multiuse trail on the east side of Victoria Street and one with a trail on the west side (see below). A concrete curb and gutter would be constructed between the roadway and trail. The width of the shoulder adjacent to the trail would also be reduced, and motor vehicle travel lanes would be restriped to reduce widths from 12 feet to 11 feet. These improvements would be considered Phase 1. A future Phase 2 could include full reconstruction of Victoria Street, which would include the need for re-evaluation of a sidewalk or trail on the opposite side of the road.



The Study did not formally identify a preferred roadway and trail design concept, but results of the technical analysis suggest that a trail on the west side of Victoria Street is more favorable than a trail on the east side. A trail on the west side would best address the project needs and would likely result in fewer potential impacts across several social, economic and environmental resources that were reviewed. A formally recommended roadway and trail design will be determined in a future design phase. At the time this report was developed, no funding for the future trail or roadway design has been identified and there is no defined schedule for future construction. Planning level cost estimates for both concepts are approximately \$3.0 M.

I. Introduction and Overview

Study Background and Report Overview

In 2015 Ramsey County adopted their Countywide Pedestrian and Bicycle Plan - a resource and a framework for development of a connected Ramsey County where communities and residents are engaged in the process of building a great place for walking and bicycling. The plan identified the Victoria Street corridor as a planned local corridor within the County's Connected Ramsey Communities Network. The Victoria Street corridor passes along the west side of Lake Owasso for a short distance and extends north from County Road C in the City of Roseville to Cannon Avenue in the City of Shoreview.

Ramsey County initiated this study in the fall of 2021 to analyze several options for the addition of a trail or bikeway along the Victoria Street. The study process included community engagement with residents along the corridor and other community members, and documentation of the pros and cons of various concepts. Over the course of the study, the northern terminus of the study area was extended from Cannon Avenue to Harriet Avenue to better capture connections to the existing trail network near St. Odilia School and Island Lake Elementary School.

This report documents the results and findings of the study, including summaries of the existing conditions analysis, public and stakeholder engagement, the two roadway and trail concepts, technical evaluation of the two concepts, planning-level cost estimates and next steps.

Study Purpose

The purpose of the study is to establish a conceptual planning level design vision for Victoria Street that safely and effectively accommodates bicycle and pedestrian activity now and into the foreseeable future.

Study Goals

The goals of the study are to:

- Create a safe and comfortable walking/biking environment along and across Victoria Street for users with all abilities.
- Link to existing trail infrastructure and nearby destinations.
- Improve safety for all users of Victoria Street.
- Minimize property impacts.
- Develop improvements that are financially feasible.

Study Area Overview

The study area is the portion of Victoria Street [County State Aid Highway (CSAH) 52] from County Road C (CSAH 23) in Roseville to Harriet Ave in Shoreview, all located in Ramsey County (**Figure 1** and **Figure 2**).¹ Victoria Street's designation as an arterial indicates it is key to the area's transportation network. This is also demonstrated by relatively high average daily traffic (4,950–6,200). The only non-motorized transportation facilities on the corridor within the study area is a sidewalk on the west side of the street at the far southern end of the corridor, between County Road C and Woodhill Drive, a trail on the east side of the corridor between Cannon Ave and Harriet Ave, and some intersecting sidewalks or trails, such as on Woodhill Dr, W Owasso Blvd, W County Rd D.

¹ Note: The study area was revised during the course of the study to extend to Harriett Avenue, beyond the original end point at Cannon Avenue.

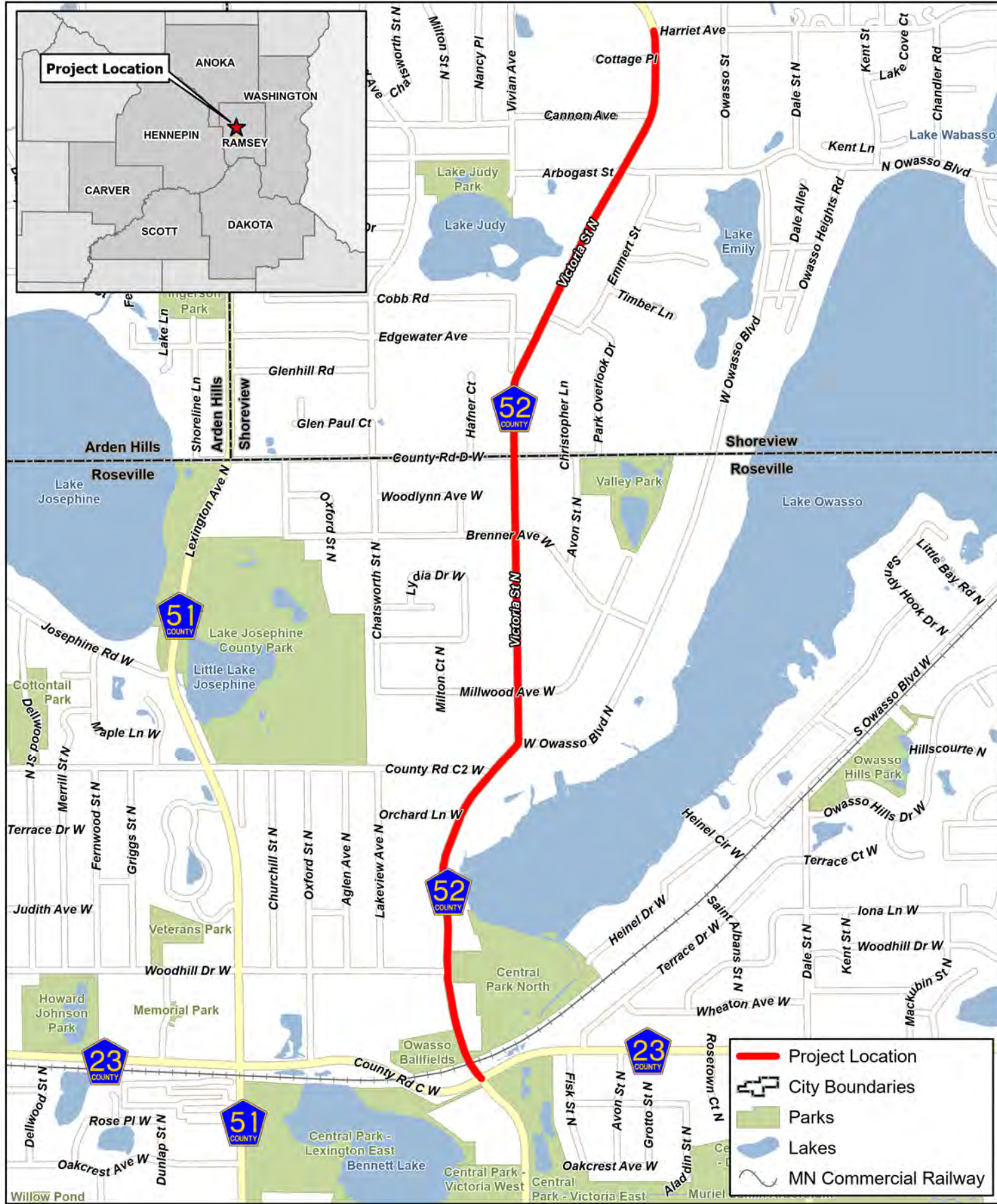
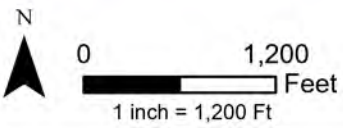


Figure 1 - Study Area

Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



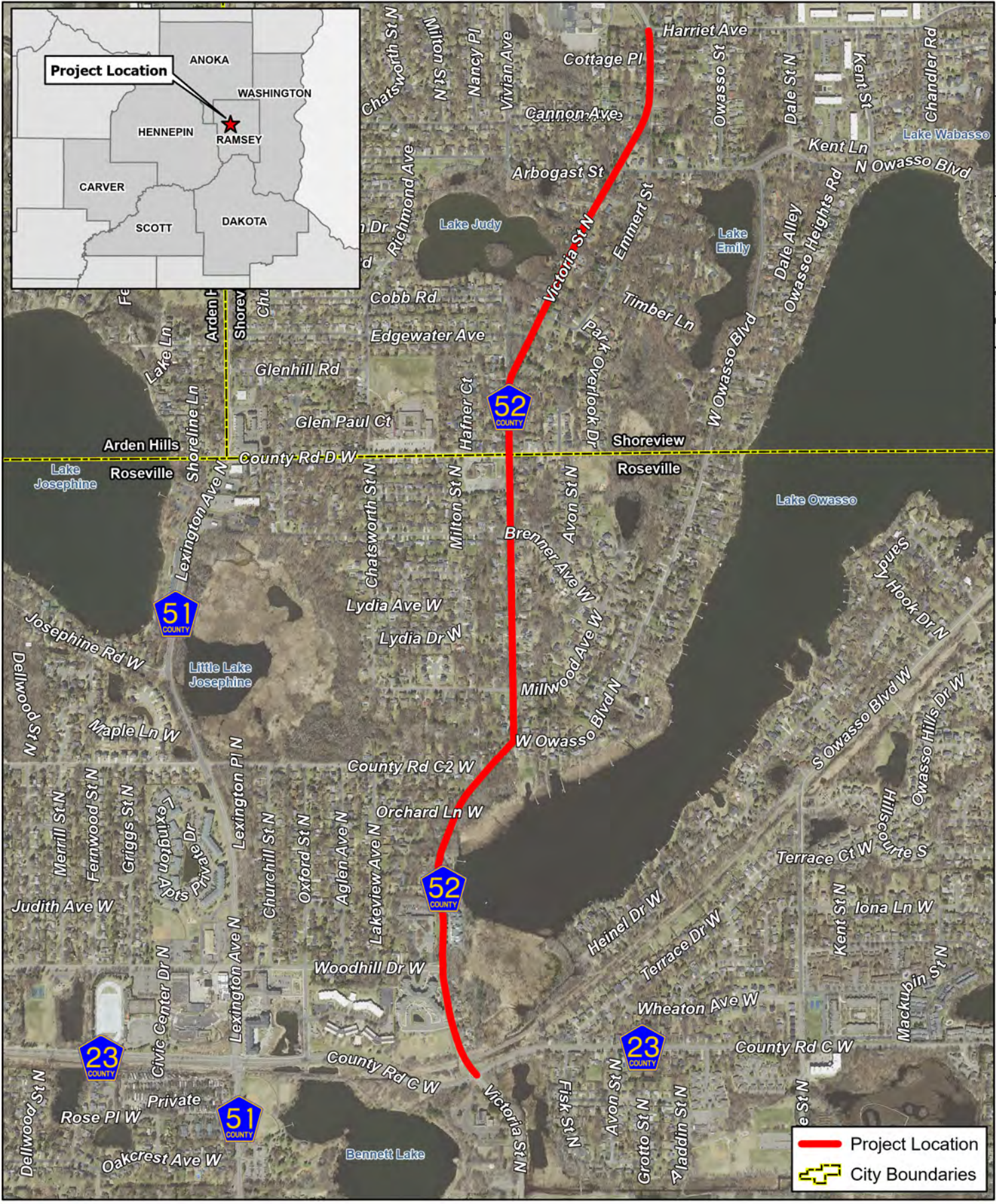
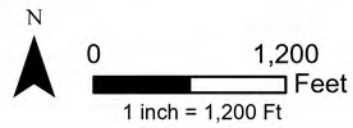


Figure 2 - Study Area Aerial

Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



II. Existing Conditions

This section summarizes the existing conditions on the study corridor. Additional details are available in **Attachment A**.

Corridor Characteristics

Victoria Street is a two-lane, two-way roadway with paved shoulders and is designed as a rural section with ditch and swale drainage. On the far south end of the corridor there is an existing at-grade railroad crossing just north of County Road C. Adjacent land use is primarily single family residential with many driveways directly accessing the corridor. Other uses include senior living, multiple family, a church and a daycare center. Speed limits, traffic volumes and other key roadway information are listed in **Table 1**.

Table 1: Corridor Characteristics Summary

Characteristic	Data
Corridor length (mi.)	1.8
Speed Limit (mph)	35–40
Existing Right of Way	62'–84'
Annual Average Daily Traffic (AADT) ¹	4,950–6,200
Functional Classification	Other Arterial
Road Geometry	-Two-lane, two-way with paved shoulders -Rural cross section
Parking	Restricted and partially restricted
Existing Non-motorized facilities	-One small sidewalk segment -One small trail segment -Striped shoulders
Drainage	Largely ditch and swale drainage, small amount of curb and gutter at south end

(1) MnDOT, 2019



Existing roadway configuration along the northern part of the Victoria Street corridor.

Figure 3 and **Figure 4** depict the existing typical sections and their general locations along the corridor. There are several geometric constraints in addition to right of way that informed the development of concepts for the corridor, including:

- Utility poles near the roadway.
- Variation in elevation between adjacent homes/yards and the roadway.
- Horizontal curves.
- Variation in ditches and slopes along the corridor.
- Railroad crossing near County Road C.

There are limited sidewalks and trails in the study area for pedestrians and bicyclists to use. The corridor has some marked but uncontrolled pedestrian crossings. Including by New Perspective Senior Living at the southern end of the corridor and at W County Rd D. There is an existing sidewalk on the west side of Victoria Street from County Road C to Woodhill Drive, at the southern end of the corridor. Striped shoulders of varying width are present along the corridor, providing limited separation for bicycle travel. There are no dedicated bicycle facilities along the corridor in the study area, however there is a trail that begins at Arbogast Street just east of Victoria Street and heads north along Victoria Street from Cannon Avenue to County Road E and beyond. **Figure 5** shows the existing and planned nonmotorized transportation network in the study area.



An uncontrolled pedestrian crossing over Victoria Street at W County Rd D.

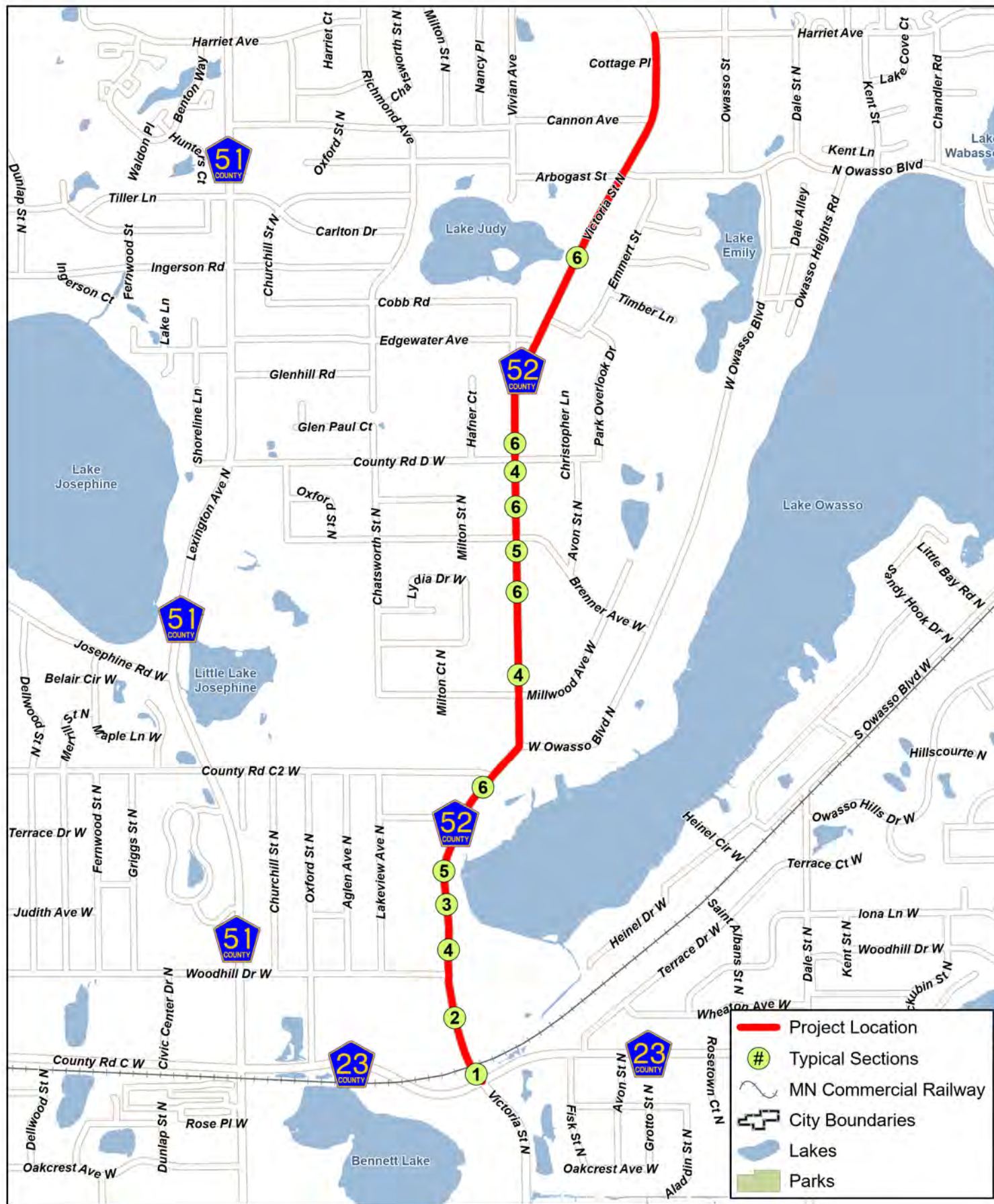


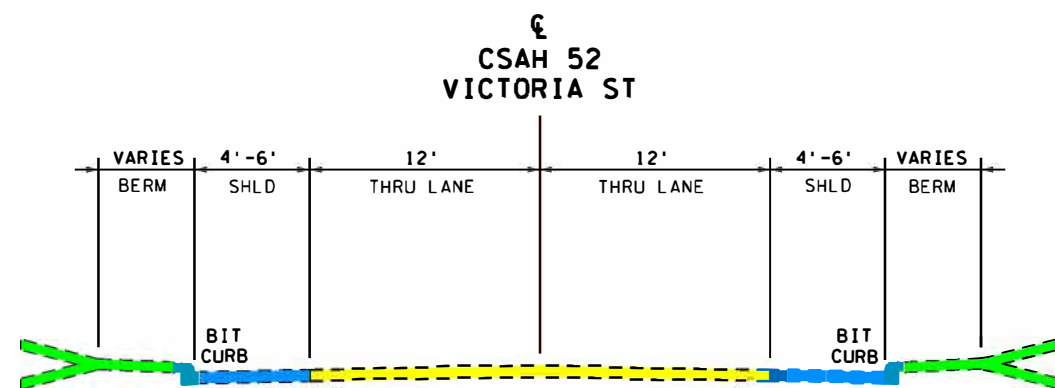
Existing roadway configuration along the northern segment of the Victoria Street corridor.

Metro Transit Route 227 travels along Victoria Street in the study area and provides weekday and weekend local bus service between Rosedale Transit Center in Roseville and Super Target in Shoreview, with weekday service to Deluxe Corp. headquarters in Shoreview. Transit stops are located along Victoria Street between Woodhill Drive and Arbogast Street.

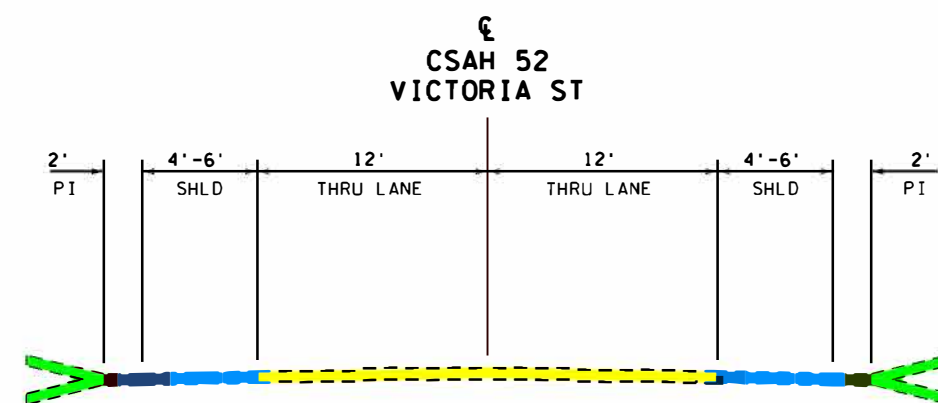


A sidewalk along the western side of Victoria Street in the southern portion of the study corridor.

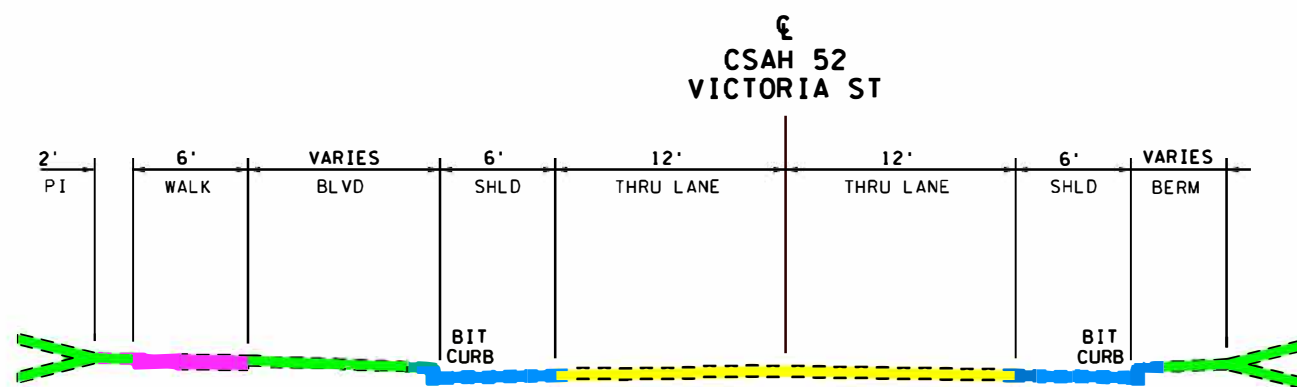




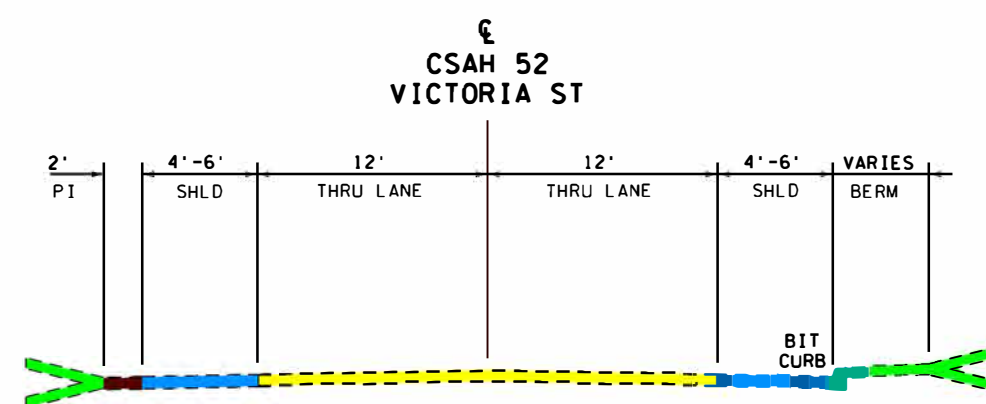
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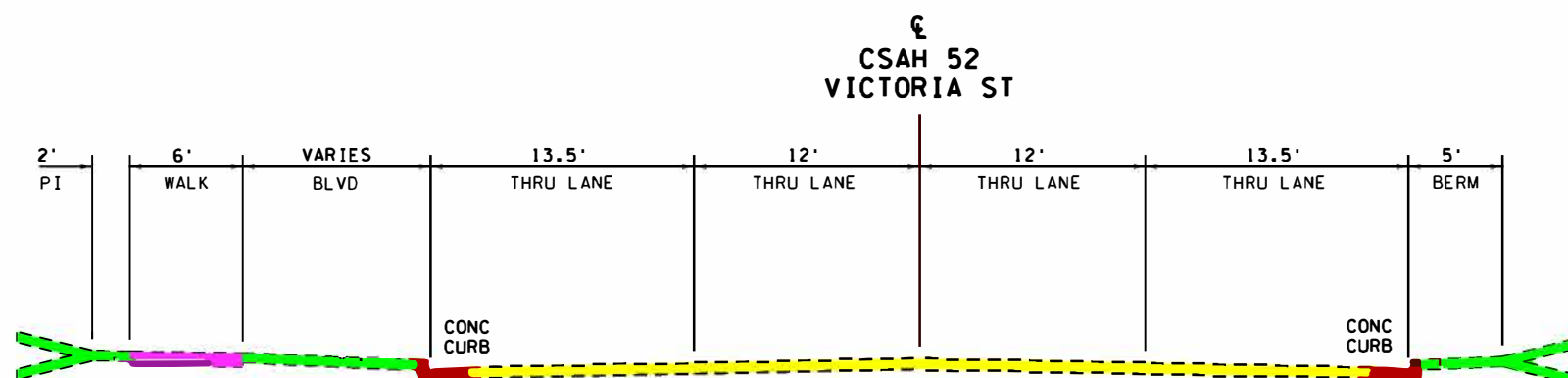
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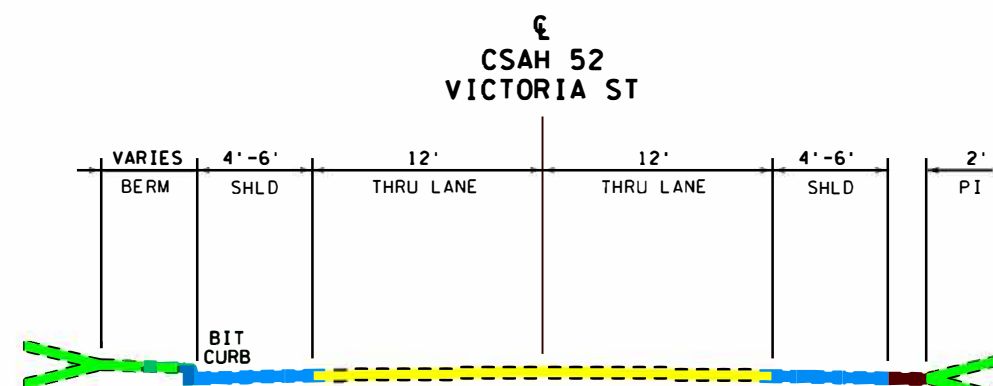
EXISTING TYPICAL 2



EXISTING TYPICAL 5



EXISTING TYPICAL 1

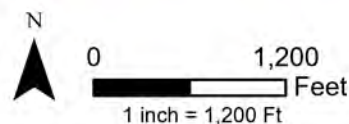


EXISTING TYPICAL 4

Figure 4 - Existing Typical Sections
Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



Figure 5 - Existing and Planned Nonmotorized Transportation Network
Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



Motor Vehicle Capacity Review

Current motor vehicle capacity (i.e., the number of vehicles that can be accommodated under existing conditions) was determined at key intersections along Victoria Street using traffic volumes (excluding 2020) from the Minnesota Department of Transportation's (MnDOT) Traffic Mapping Application.

The corridor has a level of service (LOS) C and a volume to capacity (V/C) ratio of 0.23. The corridor is under capacity for a two-lane roadway. All minor approaches at the intersections along Victoria Street are also under capacity based on the estimated peak hour volumes. Approaches with separate turn lanes increase the capacity, such as on County Road D and Woodhill Drive.

Crash and Safety Analysis

The most recent three-year (January 2017–December 2019) crash data for the corridor was extracted from MnDOT's Crash Analysis Mapping Tool (MnCMAT2). Data from year 2020 was excluded in the analysis because of lower-than-normal traffic volumes due to the COVID-19 pandemic. Crash data for each intersection along the corridor was analyzed, as well as all of Victoria Street. There were 17 reported crashes along the Victoria Street corridor during this period.

The northern (County Road D to Cannon Avenue) and southern (County Road C to Owasso Boulevard) segments on Victoria Street have above average crash rates, however the crash rates are under the critical crash rate threshold². Victoria Street between Owasso Boulevard and County Road D was the only segment below the average crash rate.

One fatality occurred in May of 2018. A driver going north on Victoria Street near Cannon Avenue veered off road and struck a retaining wall. No crashes involving a pedestrian or bicycle were reported along the corridor within the 2017-2019 time period. The only reported bicycle-related crash within the most recent 10-year period occurred in May of 2012 near Owasso Boulevard, where a vehicle was backing out of a driveway and struck another vehicle and bicycle traveling on Victoria Street.

Four of the five intersections with reported crashes have higher crash rates than average (County Rd C, County Rd C2, County Rd D, and Arbogast St), but all are below the critical crash rate. No crashes involving a pedestrian/ bicycle were reported at any intersection along the corridor within the 2017-2019 period.

Land Use, Parks and Schools

The nearly two-mile-long portion of Victoria Street that is being studied is located in Shoreview and Roseville—both built out, suburban communities. Land uses along Victoria Street are largely single family residential, with some multi-family residential at the south end, including a retirement community, a nursing home and an assisted living facility.

The City of Roseville's Owasso Ballfields are located at the far southern end of the corridor on the west side of Victoria Street. Central Park North is also located at the south of the study corridor, directly across from Owasso Ballfields. Additional portions of Central Park are located on the south side of County Road C. Valley Park is located roughly one block east of Victoria Street along County Road D. Lake Josephine Park (Ramsey County) is several blocks west of the corridor between County Road C2 and Brenner Avenue. Lake Judy Park is located just west of Victoria Street along Arbogast Street in Shoreview.

² Average crash rate is defined as the number of crashes per million vehicle miles traveled over a given period of time. Critical crash rate is calculated by weighting the average crash rate for similar segments in the state by existing traffic volumes.

Emmet D. Williams Elementary School (Roseville Area Schools) is located just west of Victoria Street along County Road D in Shoreview. Island Lake Elementary School (Mounds View Public Schools) and St. Odilia School are located along Victoria Street just north of the study area. **Figure 6** shows the location of parks and schools in relation to the study area.

Corridor Resources

Attachment A provides additional details on other resources that were reviewed in the process of developing the project team's understanding of the corridor, including:

- Utilities.
- Above ground structures.
- Water resources, including wetlands and floodplains.
- Threatened and endangered species.
- Historic and cultural resources.
- Land use.

Opportunities and Constraints

Based on the existing conditions analyses described above, a list of opportunities and constraints was identified to inform the creation of concepts for the corridor. Key opportunities include:

- Improve overall pedestrian and bicycle safety, connectivity and access for the corridor and surrounding residential neighborhoods.
- Improve safety, convenience and access to three elementary and middle schools: Island Lake Elementary, Emmet D. Williams Elementary and St. Odilia (K-8).
- Opportunity to seek funding for project construction through Safe Routes to School grants, Metropolitan Council Regional Solicitation grants or other grant funding opportunities.
- Building of an "All Ages and Abilities" link as consistent with the Ramsey County Pedestrian & Bicycle Plan.
- Opportunity to increase corridor aesthetics and residential real estate value through development of a boulevard-separated trail on one side of Victoria Street.
- Opportunity to link to the existing trail near the project's northern terminus to provide a seamless and "All Ages and Abilities" walk/bike connection for area neighborhoods to Island Lake County Park and to the employment and residential district near County Road E and Victoria Street.
- Opportunity to provide a safe environment for bicycle riders and pedestrians while also facilitating the mobility and safety needs of vehicle traffic.
- Opportunity to tie into existing trails and planned roadway safety improvements at County Road C.
- Provide safe crossings of Victoria Street for the surrounding neighborhood - potential for installation of Rectangular Rapid Flashing Beacons (RRFB), median crossing refuges and/or other measures as needed.

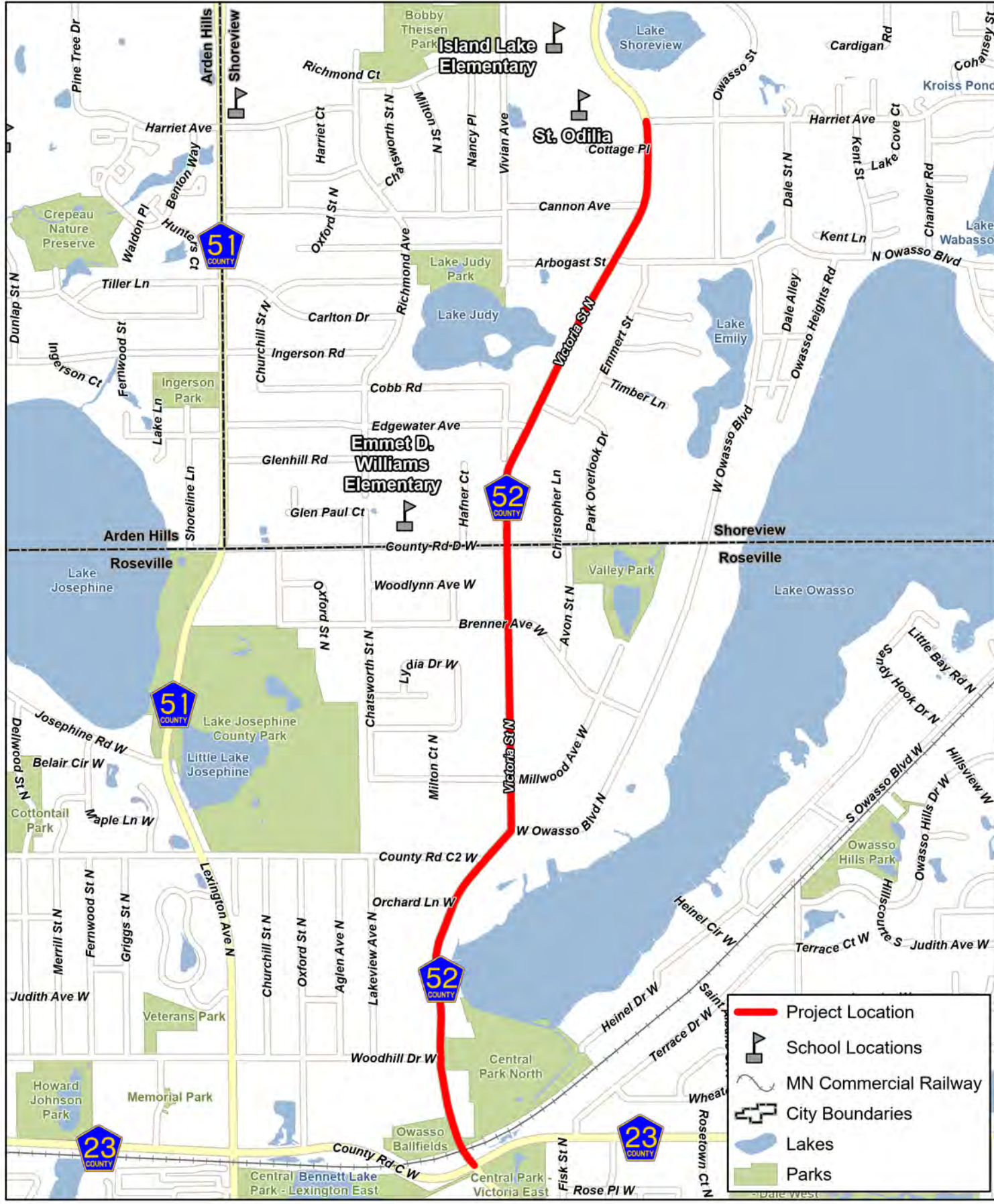
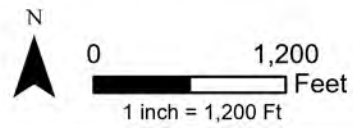


Figure 6 - Community Resources

Victoria Street Roadway and Trail Conceptual Design Study
Ramsey County, MN



In addition to the need to avoid, minimize and mitigate impacts to environmental resources, several constraints in the corridor were considered and should inform future designs:

- Limited right of way.
- Many driveways/access locations.
- Utility poles near the roadway as well as underground utilities.
- Existing above ground structures (e.g., mailboxes, road signs).
- Variation in elevation between adjacent homes/yards and the roadway.
- Horizontal curves.
- Variation in ditches and slopes along the corridor.
- Existing rural (ditch) section on corridor uses more space than an urban (curb and gutter) section.
- Environmental features including trees.
- Railroad crossing near County Road C.
- Consistency with existing Victoria Street trail north of Cannon Avenue.

III. Concept Development & Evaluation

Design Standards, Considerations and Best Practices

In the process of developing the recommended concepts, the project team reviewed and considered a range of local, state and national standards and sources of design guidance. These are discussed briefly in the sections that follow.

Ramsey County All Abilities Transportation Network Policy

The Ramsey County Board of Commissioners approved the All-Abilities Transportation Network in December 2016 to advance the county's vision of "A vibrant community in which all are valued and thrive." This policy commits the County to "creating and maintaining a transportation system that provides equitable access for all people regardless of race, ethnicity, age, gender, sexual preference, health, education, abilities and economics." The policy includes a hierarchy of transportation system users that should be considered during transportation planning and implementation, with more vulnerable users to be considered first (**Figure 7**).

Figure 7: Ramsey County All Abilities Transportation Network Policy – Modal Hierarchy

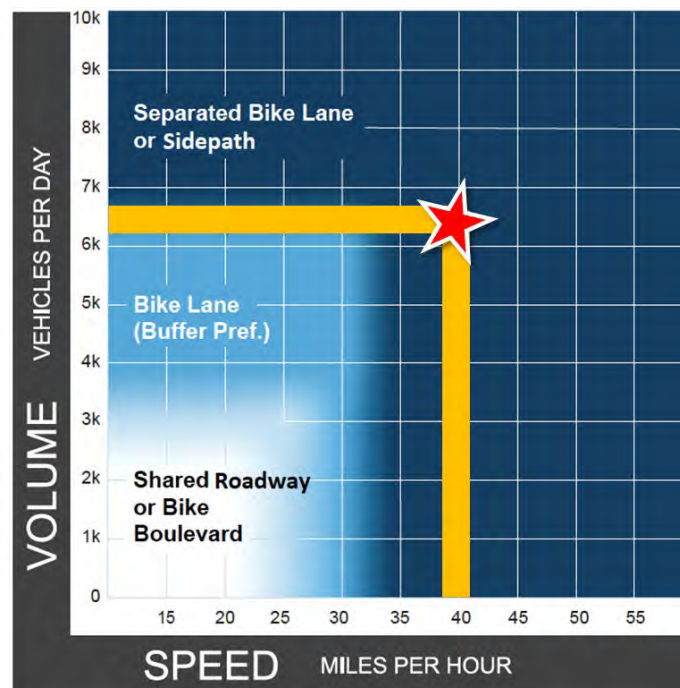


Source: Ramsey County All Abilities Transportation Network Policy

Federal Highway Administration and MnDOT

The Federal Highway Administration (FHWA) and MnDOT publish guidance to assist agencies with the process of selecting bicycle facilities that enhance safety and mobility for users in different roadway contexts. **Figure 8** depicts a tool that can be used to inform the selection of a bikeway facility based on the amount of traffic and the speed of vehicles on a roadway. This tool is found in the FHWA Bikeway Selection Guide as well as the MnDOT Bicycle Facility Design Manual. This guidance assumes that the facility is being designed for someone who is interested in biking, but who experiences the same level of stress and discomfort related to riding in proximity to motor vehicle traffic as the majority of the adult population. Based on the traffic volumes and vehicle speeds present on Victoria Street in the study area, a separated bike lane or sidepath is recommended.

Figure 8: FHWA Bikeway Selection Guide – Victoria Street



Source: Adapted from FHWA Bikeway Selection Guide

The MnDOT Bicycle Facility Design Manual discusses the types of bicyclists who are likely to use roadways with different levels of traffic stress (LTS), a system that categorizes roadways based on their suitability and comfort level for biking. To create an all ages and abilities network link along Victoria Street, an LTS 1 facility is most appropriate (**Figure 9**). LTS 1 is the lowest level of traffic stress and means that a facility is suitable for adults of all ages and levels of bicycle-riding experience as well as unsupervised children.

State Aid Standards

As a County State Aid Highway (CSAH), Victoria Street falls under the jurisdiction of Ramsey County and is subject to State Aid Standards for roadway and adjacent trail design. MnDOT State Aid design standards that would be applicable the preliminary cross sections under consideration for Victoria Street include:

- 8820.9995 Minimum Off-Road and Shared Use Path Standards.
- 8820.9936 Minimum Design Standards, Urban; New or Reconstruction Projects.
- 8820.9920 Minimum Design Standards; Rural and Suburban Undivided; New Or Reconstruction Projects.

Americans With Disabilities Act (ADA) Requirements

While the purpose of this study was not to develop detailed roadway designs for Victoria Street, the transportation needs of people with disabilities were considered in the development of concepts. All future project designs along with the final constructed project will comply with all applicable ADA standards.

Figure 9: Level of Traffic Stress

LTS LEVEL	DESCRIPTION	HIGHLY CONFIDENT BICYCLISTS WILL RIDE	SOMEWHAT CONFIDENT BICYCLISTS WILL RIDE	INTERESTED BUT CONCERNED BICYCLISTS WILL RIDE
LTS 1	Presents the lowest level of traffic stress; demands less attention from people riding bicycles, and attractive enough for a relaxing bicycle ride. Suitable for almost all people riding bicycles, including children trained to ride in the street and to safely cross intersections.	YES	YES	YES
LTS 2	Presents little traffic stress and therefore suitable to most adults riding bicycles, but demands more attention than might be expected from children.	YES	YES	SOMETIMES
LTS 3	More traffic stress than LTS 2, yet significantly less than the stress of integrating with multilane motor vehicle traffic.	YES	SOMETIMES	NO
LTS 4	Includes roadways that have no dedicated bicycle facilities and moderate to higher motor vehicle speeds and volumes OR high speed and high volume roadways WITH an exclusive bike lane where there is a significant speed differential between motor vehicles and bicyclists.	YES	NO	NO

Source: MnDOT Bicycle Facility Design Manual

New Facility – Desired Characteristics

Based on the project goals, applicable guidance and design standards, the project team determined that a new bicycle and pedestrian facility for Victoria Street should be consistent with the Ramsey County All Abilities Transportation Network Policy and reflect LTS 1. A typical LTS 1 facility in a suburban context is a fully separated trail, sometimes called a shared use path or sidepath. Based on applicable MnDOT State Aid standards, a ten-foot trail width is recommended, with an acceptable eight-foot minimum.

Phased Implementation

While this study developed a complete corridor vision, full reconstruction of Victoria Street is not planned for the near term. Ramsey County does not have funding identified for a full reconstruct of Victoria Street.

The goal of this study is to establish a vision for Victoria Street that can effectively accommodate bicycle and pedestrian activity now and into the future.

As a result, the study included a discussion of phasing the implementation of the identified corridor vision. Phasing will allow the County to improve safety and mobility for bicycle and pedestrian users in the corridor before funding is available for a full reconstruction of Victoria Street.

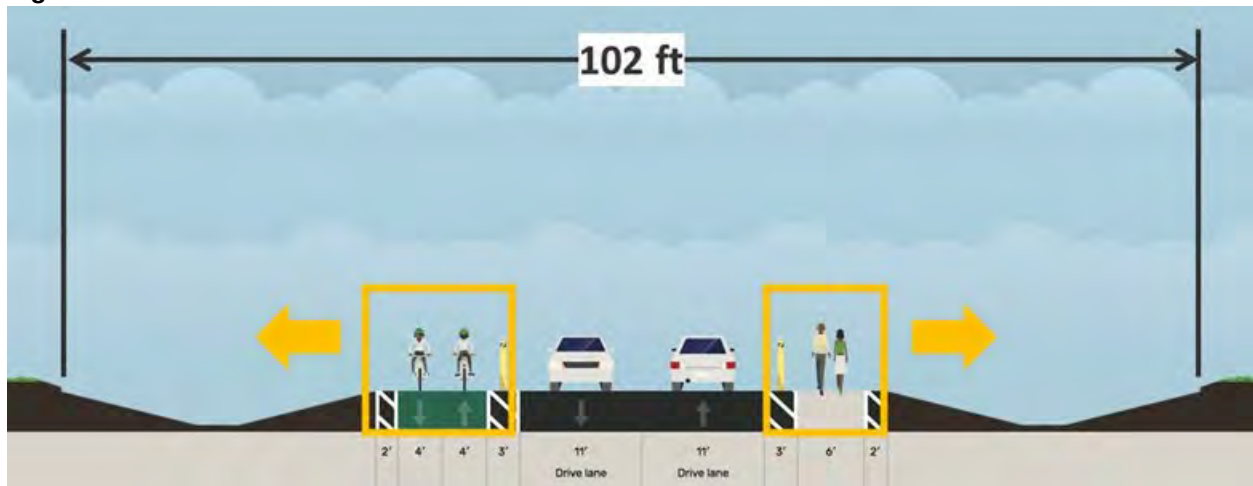
Phase 1 would likely include the construction of an urban section (curb and gutter) and a trail on one side of Victoria Street. The side of Victoria Street without the trail would remain in place. **Phase 2** would likely include full reconstruction of Victoria Street, including the existing roadway. During planning efforts for Phase 2, the County would evaluate the need and desire for the addition of a trail or sidewalk on the opposite side of the Phase 1 trail.

Preliminary Cross Section Concepts

Based on the project goals, public input and design considerations, the project team developed several preliminary cross section concepts for evaluation. These cross sections are shown as “full build” visions that would reflect full implementation of Phases 1 and 2, discussed above. Each cross section shows the applicable minimum and/or range of dimensions for motor vehicle travel lanes, pedestrian and bicycle facilities, boulevard and clear zones. Total required right of way is also shown. All cross sections show motor vehicle lanes narrowed to 10 or 11 feet from the existing 12 feet. It is important to note that although the public right of way available along this stretch of Victoria Street varies widely, at its narrowest dimension it is approximately 60 feet wide. To reduce the likelihood of needing to acquire public property for development of the new facilities, a total width of 60 ft was used as the maximum acceptable dimension for the concepts developed by the study.

Figure 10 depicts a roadway with the required dimensions if Victoria Street were to be reconstructed as a “rural” section roadway, or a roadway with ditches for drainage rather than curb and gutter (also known as an “urban” roadway). The majority of the study corridor now has a rural section; however, the design is not consistent with MnDOT State Aid’s current design standards. Designing a rural roadway that is consistent with MnDOT State Aid Design Standards would require a footprint of over 100 ft. This width greatly exceeds the available right of way which ranges from 62 to 84 ft.

Figure 10: Rural Section

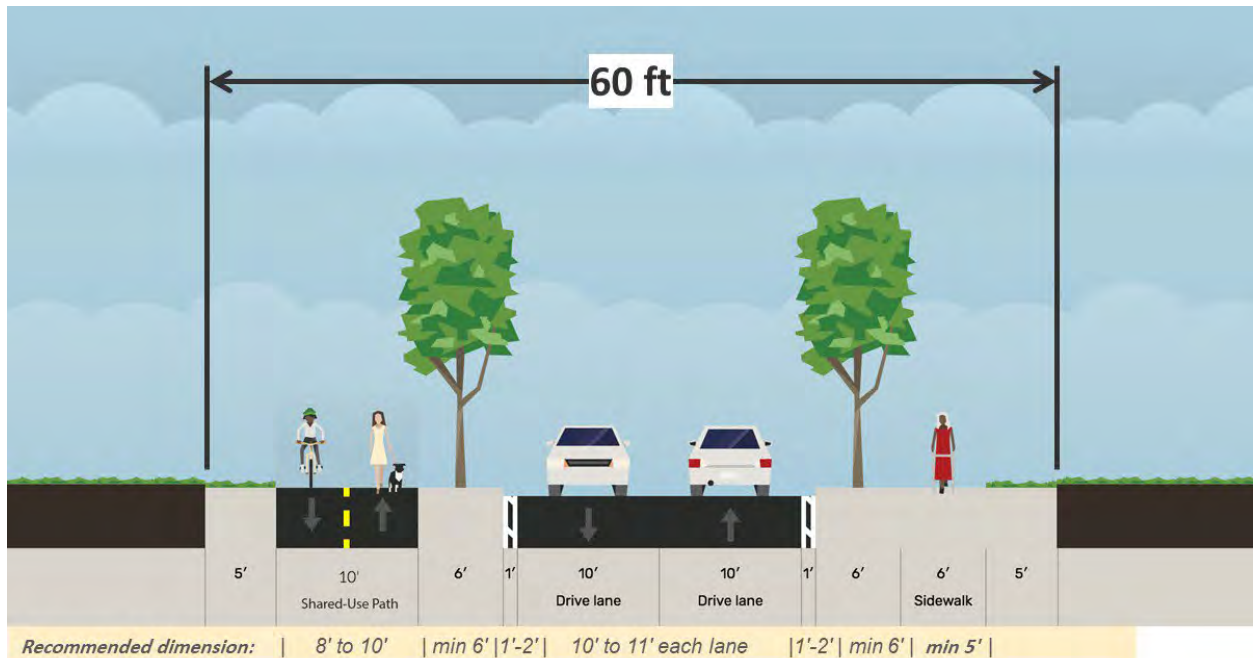


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Figure 11 and **Figure 12** show two options for a roadway with a trail and sidewalk on opposite sides, while **Figure 13** shows a trail on both sides. **Figure 14** depicts one-way separated bike lanes separated from the roadway by a boulevard with adjacent sidewalks, and **Figure 15** shows the same elements with

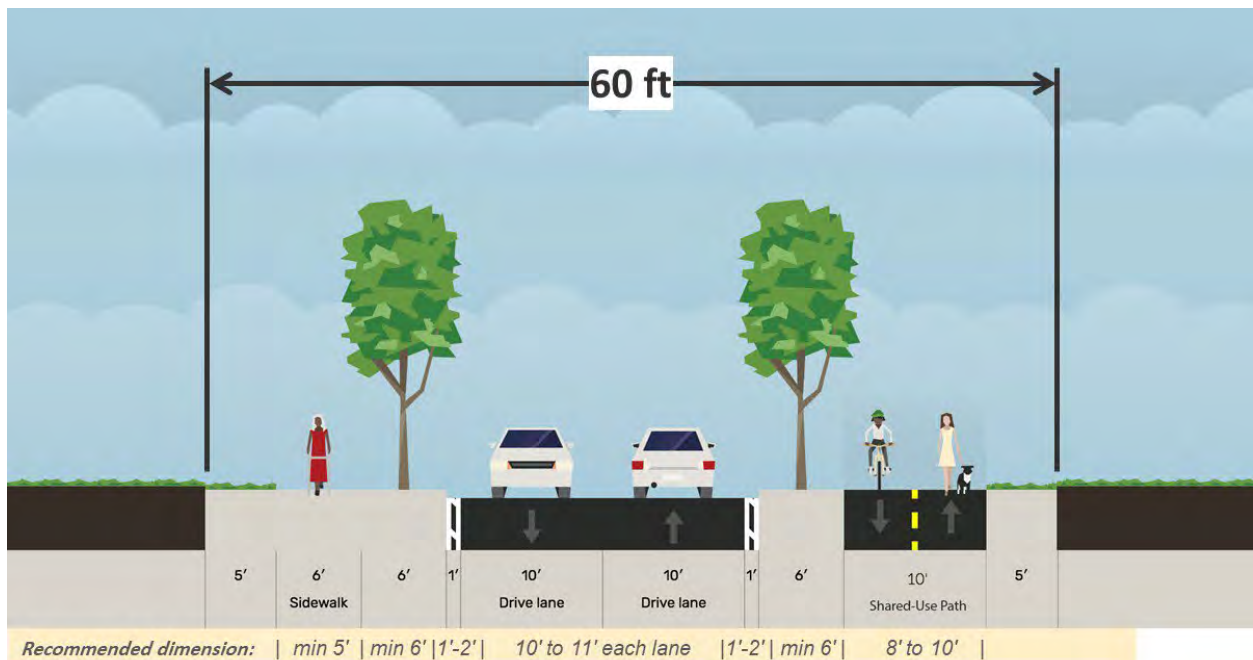
the boulevard instead between the bikeway and sidewalk. All of these options fit within the 60 ft limit intended to avoid or reduce impacts beyond the currently existing right of way.

Figure 11: Trail on West Side; Sidewalk on East Side



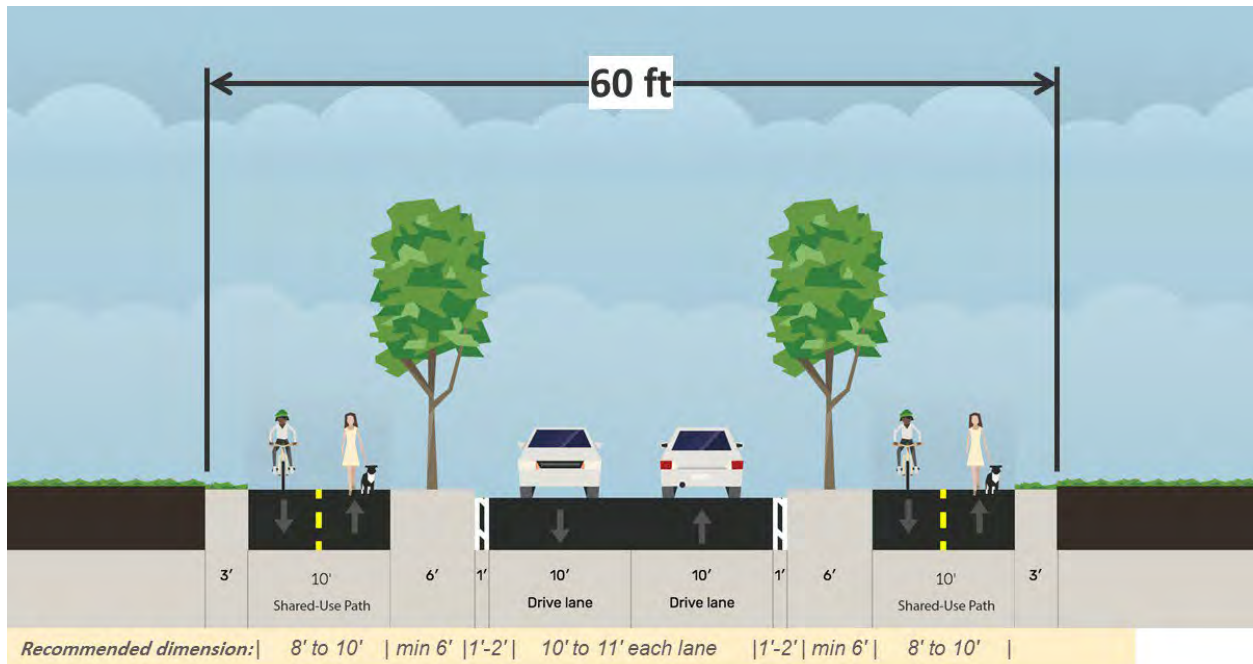
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Figure 12: Trail on East Side; Sidewalk on West Side



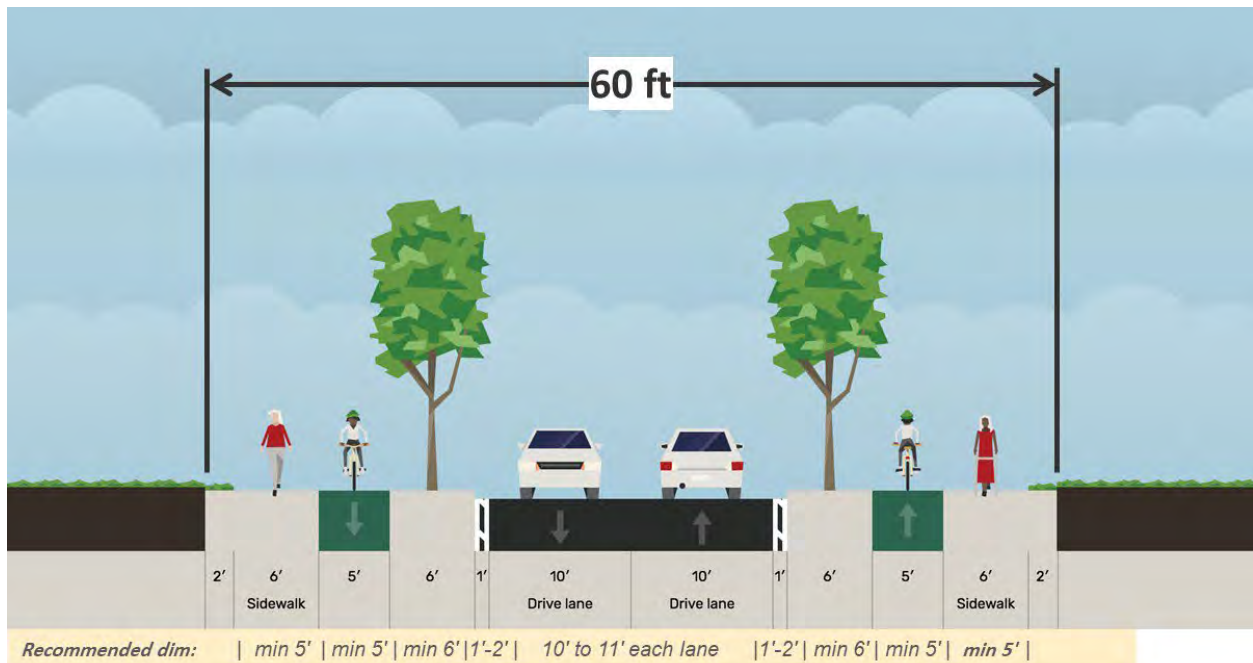
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Figure 13: Trail on Both Sides



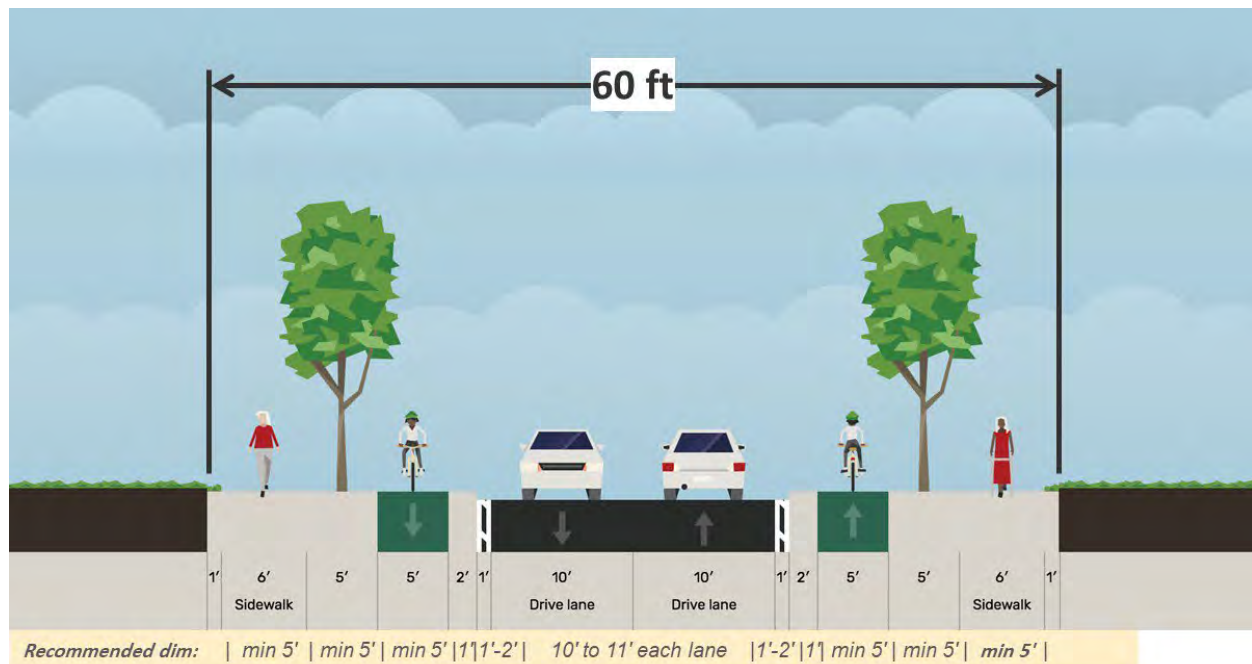
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Figure 14: Separated Bike Lanes (Option 1)



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Figure 15: Separated Bike Lanes (Option 2)



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Evaluation Process Overview

An evaluation process was developed to screen the preliminary cross section concepts and the full study area concepts. The evaluation of cross sections included both a “fatal flaw” analysis as well as a more in-depth screening. Following the cross section screening, full concepts were evaluated based on their ability to meet project needs and minimize social, economic and environmental impacts.

Cross Section Screening

The preliminary cross sections were first analyzed at a high level based on “fatal flaws,” or characteristics that would cause them to not move forward in the process based on a high-level understanding of potential benefits and impacts. All of the preliminary cross section concepts:

- Would improve safety for people walking and biking along Victoria Street.
- Would meet State Aid design Standards (required due to Victoria Street’s status as a CSAH).
- Would not result in social, environmental or economic impacts that could not be avoided, minimized or mitigated.

Next, the preliminary cross section concepts were evaluated based on the following criteria:

- The design avoids major permanent right of way impacts.
- The design is consistent with the context of the corridor.
- The design meets the needs of people of all abilities, consistent with County policy.
- Implementation of the design could be phased.
- If the implementation was phased, connections to the key destinations identified on the west side of the corridor would be improved.

The results of the cross section screening are shown in **Table 2**.

Table 2: Cross Section Screening Results

Type	Concepts (Long-Term Vision)	Avoids Major Permanent ROW Impacts ¹	Consistent With Context	Meets Needs of All Abilities	Phasing Possible	If Phased, Trail Would Directly Connect to Key Destinations West of Victoria ²
Rural	Trail on one side, sidewalk on other side	No – Ditches result in 100'+ cross section and higher right of way costs	Yes	Yes	Yes	Maybe – Depends on trail construction phasing
Urban	Trail on west side, sidewalk on east side	Yes	Yes	Yes	Yes	Yes
	Trail on east side, sidewalk on west side	Yes	Yes	Yes	Yes	No
	Trail on both sides	Yes	Yes	Yes	Yes	Maybe – Depends on trail construction phasing
	Separated bike lanes adjacent to sidewalk	Yes	No – More common in urban context	No – Separated bike lanes are directional	No	
	Separated bike lanes adjacent to road	Yes	No – More common in urban context	No – Separated bike lanes are directional. Less comfort for some users next to road.	No	
Legend:						
	Yes					
	No					
	Maybe					

(1) All concepts are likely to require temporary construction easements and/or minor permanent right of way acquisition.

(2) With phased approach, trail would be constructed on one side along with curb & gutter, improving connectivity to some destinations in the short term.

As noted in **Table 2**, the rural section would result in much greater right of way impacts due to the dimensions required by State Aid standards. The two separated bike lane concepts are not consistent with the surrounding nonmotorized network and are less intuitive for users of all abilities. The two bike lanes also could not be built in phases because only one direction of travel is provided on each side of the road.

The remaining cross sections, after being considered from a phased approach where a nonmotorized facility is only constructed on one side of Victoria St, were consolidated into two concepts that moved forward for further development and evaluation:

- Trail on the west side.
- Trail on the east side.

Full Concepts

Based on the outcomes of the cross section screening, two concepts were developed for the full study area. Based on public input and additional analysis, the study area was revised during concept development to extend north to Harriet Avenue rather than Cannon Avenue. This allowed the full corridor concepts to consider connectivity to the existing trails along Victoria Street north of Cannon Avenue.

Concept 1: Trail on West Side

Concept 1 (Phase 1) would construct a 10-foot bituminous multiuse trail along the west side of Victoria Street from County Road C to Harriet Avenue, where it would connect to the existing trail along the west side of Victoria Street that begins at Harriet Avenue. The existing sidewalk along the west side of Victoria Street between County Road C and Woodhill Drive would be replaced by the new trail. The existing trail along the east side of Victoria Street between Arbogast Street and Harriet Avenue would remain in place. Retaining walls would be required in some locations along the corridor.

A concrete curb and gutter would be constructed along the west side of the road. The width of the shoulder on the west side would also be reduced, and motor vehicle travel lanes would be restriped to reduce widths from 12 feet to 11 feet.

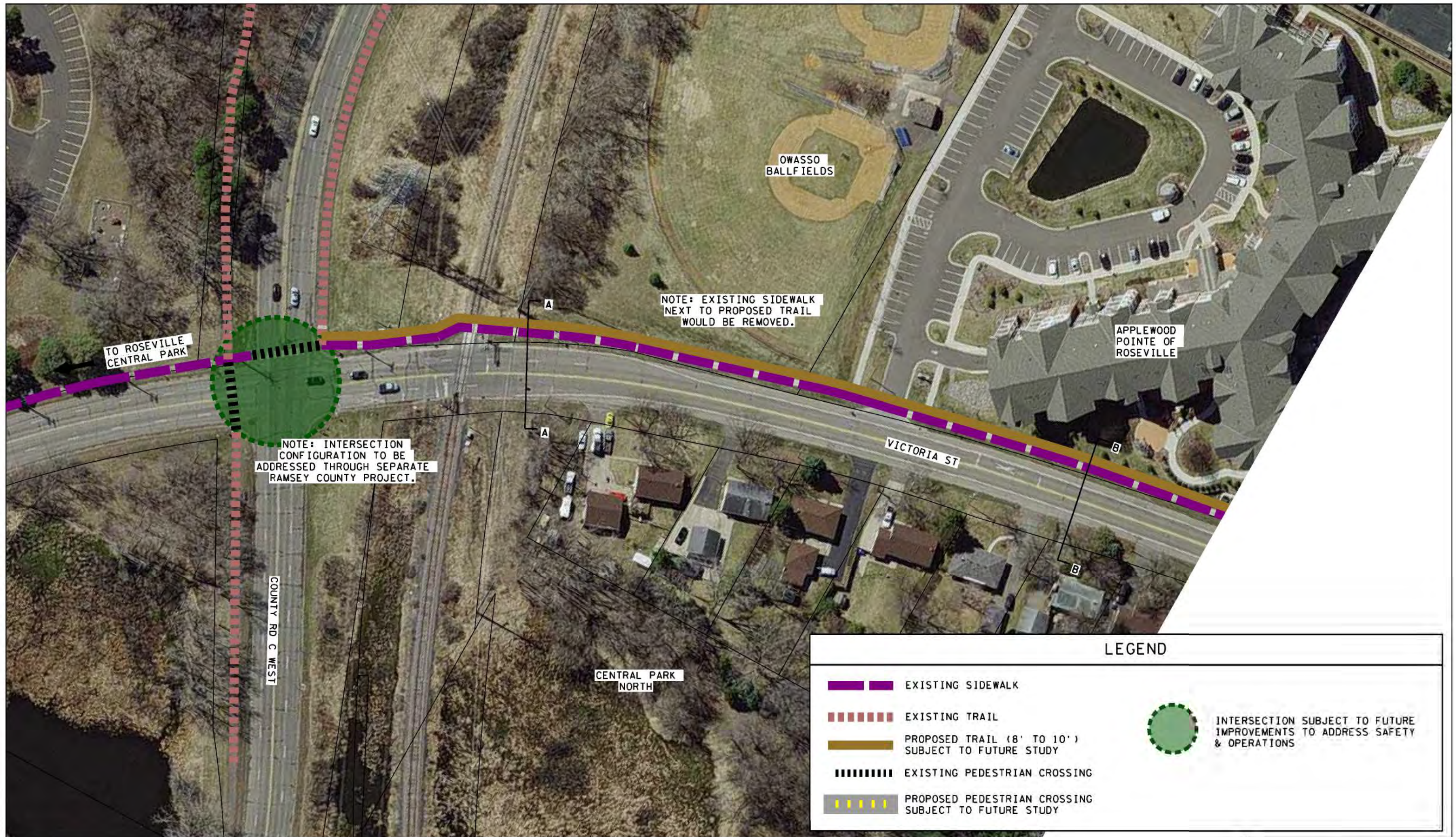
A plan view of Concept 1 is shown in **Figure 16**, with additional details shown in **Attachment B**. Typical sections that correspond to the markers in the plan view concept are shown in **Figure 17** (A-A through E-E).

Concept 2: Trail on East Side

Concept 2 (Phase 1) would construct a 10-foot bituminous multiuse trail along the east side of Victoria Street from County Road C to Cannon Avenue, where it would connect to the existing trail along the east side of Victoria Street between Arbogast Street and Harriet Avenue. The existing sidewalk along the west side of Victoria Street between County Road C and Woodhill Drive would remain in place. Retaining walls would be required in some locations along the corridor.

A concrete curb and gutter would be constructed along the east side of the road. The width of the shoulder on the east side would also be reduced, and motor vehicle travel lanes would be restriped to reduce widths from 12 feet to 11 feet.

A plan view of Concept 2 is shown in **Figure 18**, with additional details shown in **Attachment C**. Typical sections that correspond to the markers in the plan view concept are shown in **Figure 19** (A-A through E-E).



CONCEPT 1 - WEST TRAIL ALIGNMENT Victoria Street Road Study



Concept 1
Sheet 1 of 9
West Trail



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CONCEPT 1 - WEST TRAIL ALIGNMENT

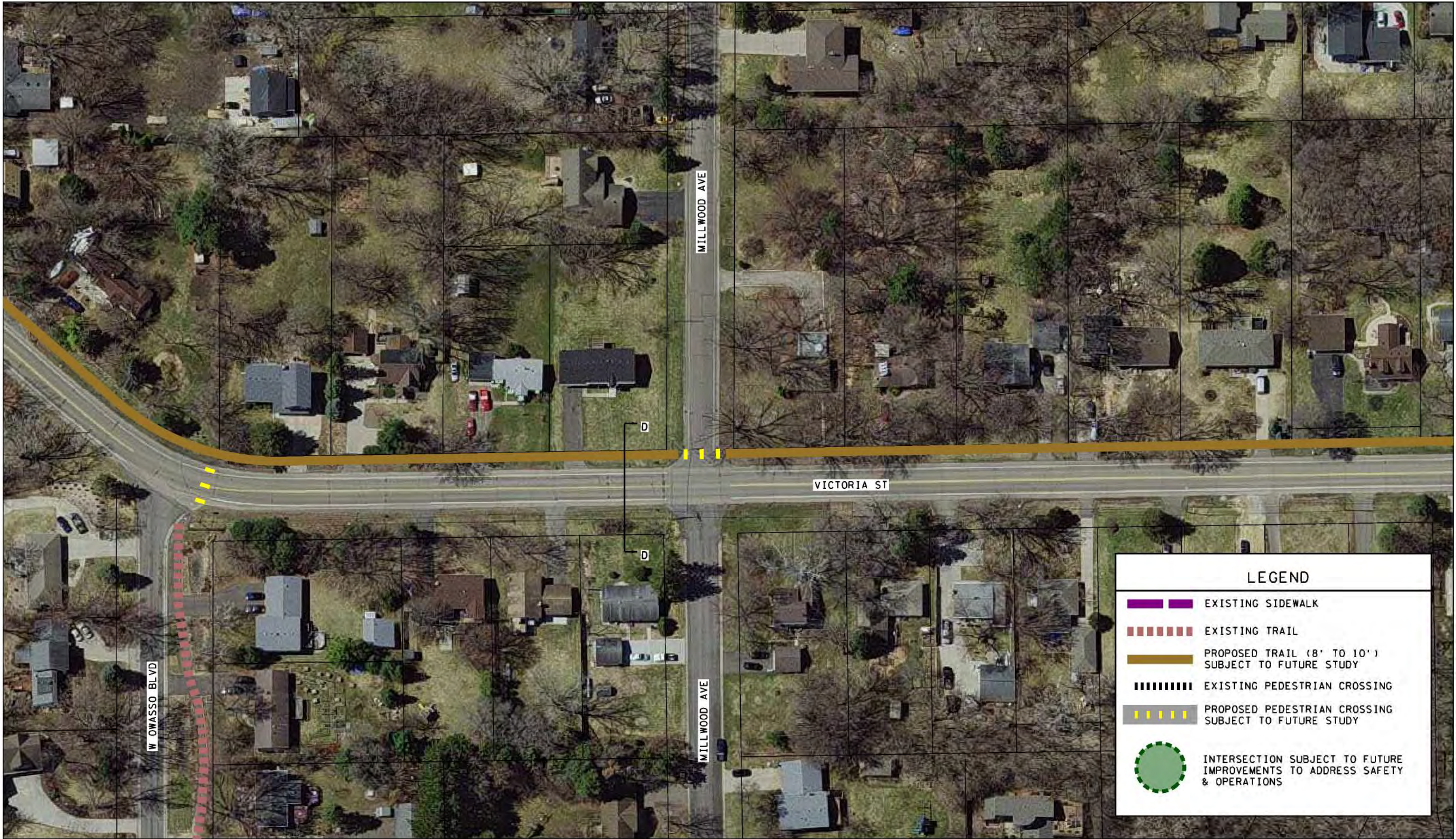
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 1
Sheet 2 of 9
West Trail





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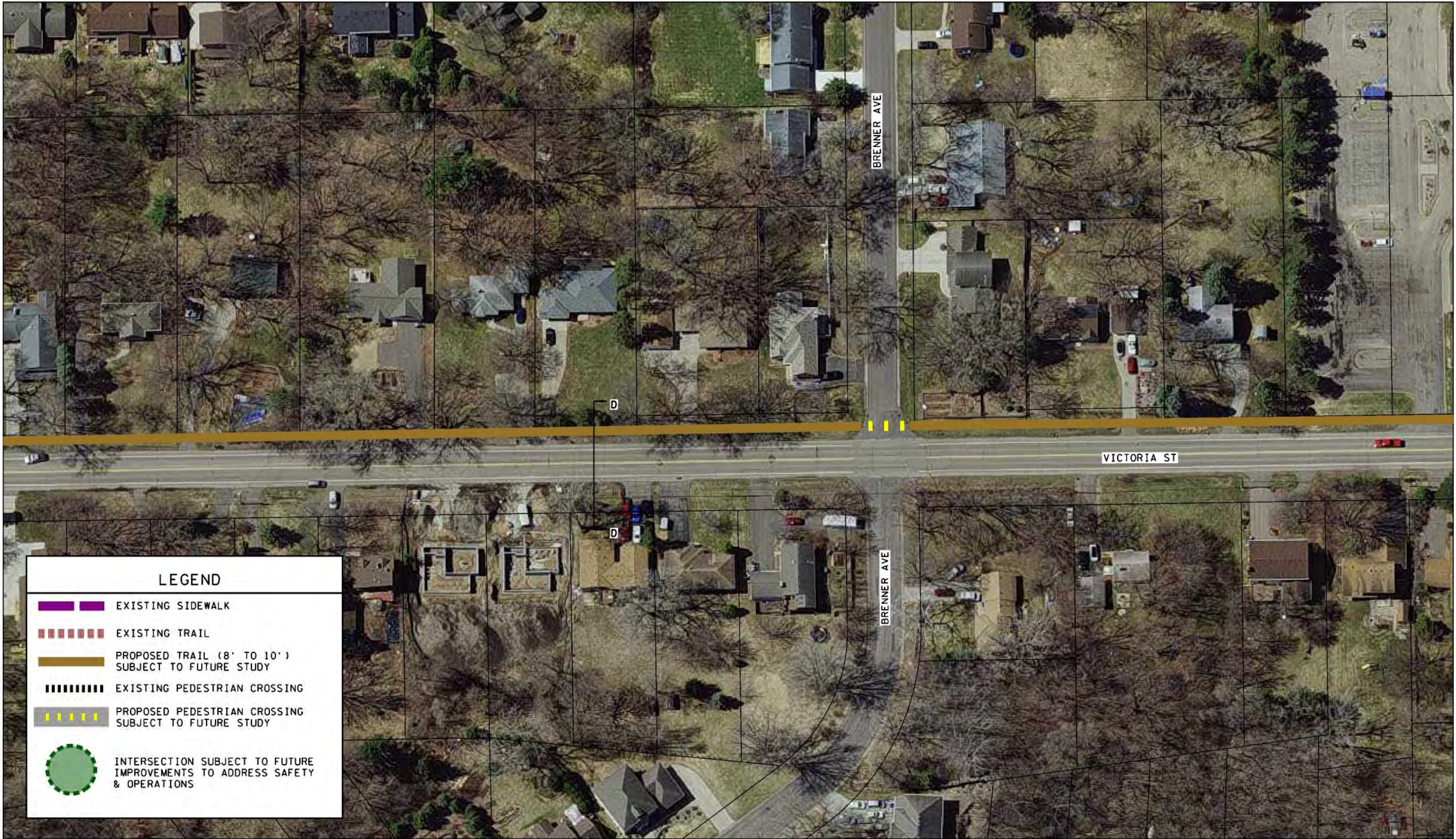
CONCEPT 1 - WEST TRAIL ALIGNMENT

Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 1
Sheet 4 of 9
West Trail



LEGEND

-  EXISTING SIDEWALK
-  EXISTING TRAIL
-  PROPOSED TRAIL (8' TO 10')
SUBJECT TO FUTURE STUDY
-  EXISTING PEDESTRIAN CROSSING
-  PROPOSED PEDESTRIAN CROSSING
SUBJECT TO FUTURE STUDY
-  INTERSECTION SUBJECT TO FUTURE
IMPROVEMENTS TO ADDRESS SAFETY
& OPERATIONS

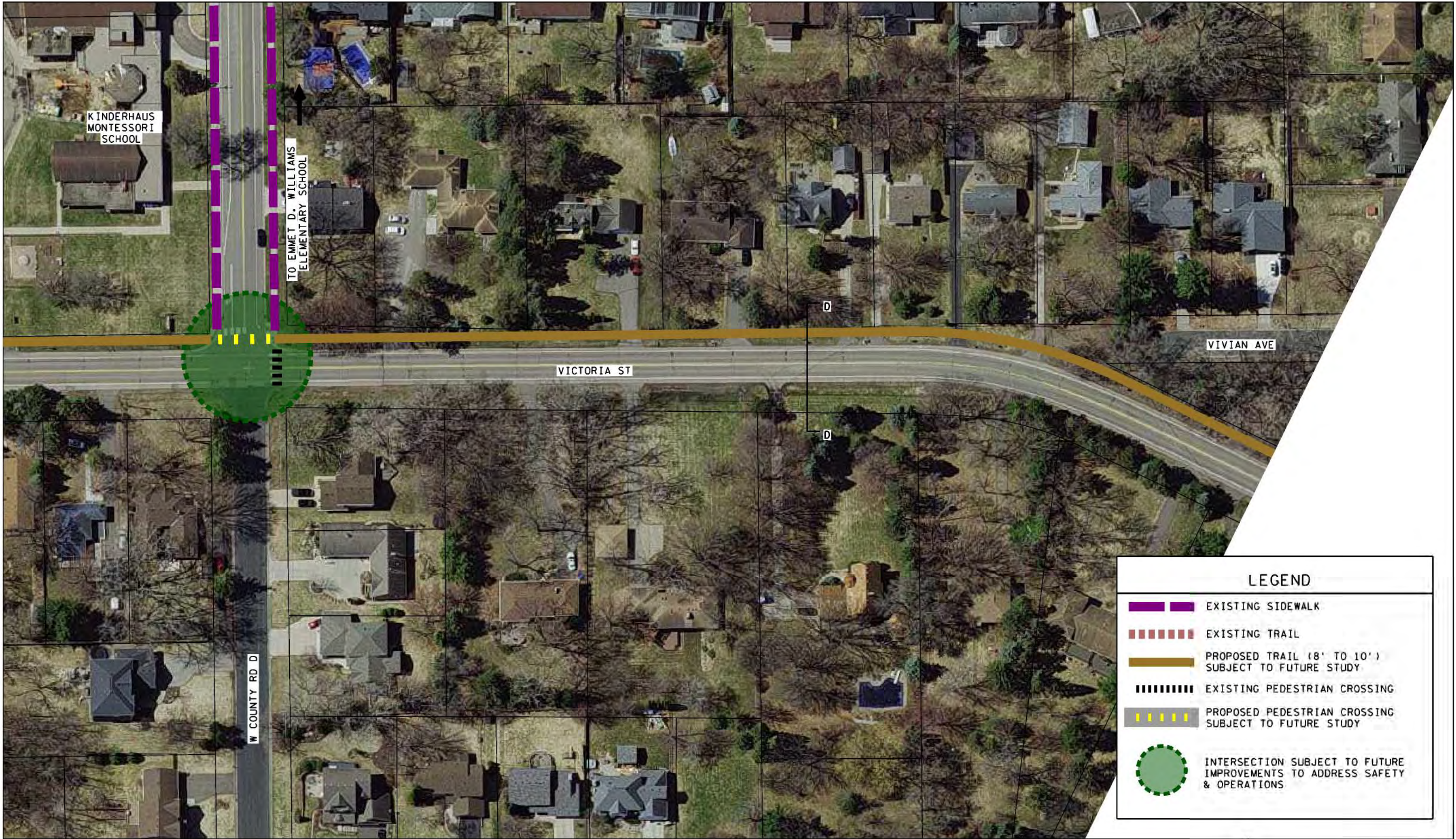


CONCEPT 1 - WEST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 1
Sheet 5 of 9
West Trail



LEGEND

EXISTING SIDEWALK

EXISTING TRAIL

PROPOSED TRAIL (8' TO 10')
SUBJECT TO FUTURE STUDY

EXISTING PEDESTRIAN CROSSING

PROPOSED PEDESTRIAN CROSSING
SUBJECT TO FUTURE STUDY

INTERSECTION SUBJECT TO FUTURE
IMPROVEMENTS TO ADDRESS SAFETY
& OPERATIONS



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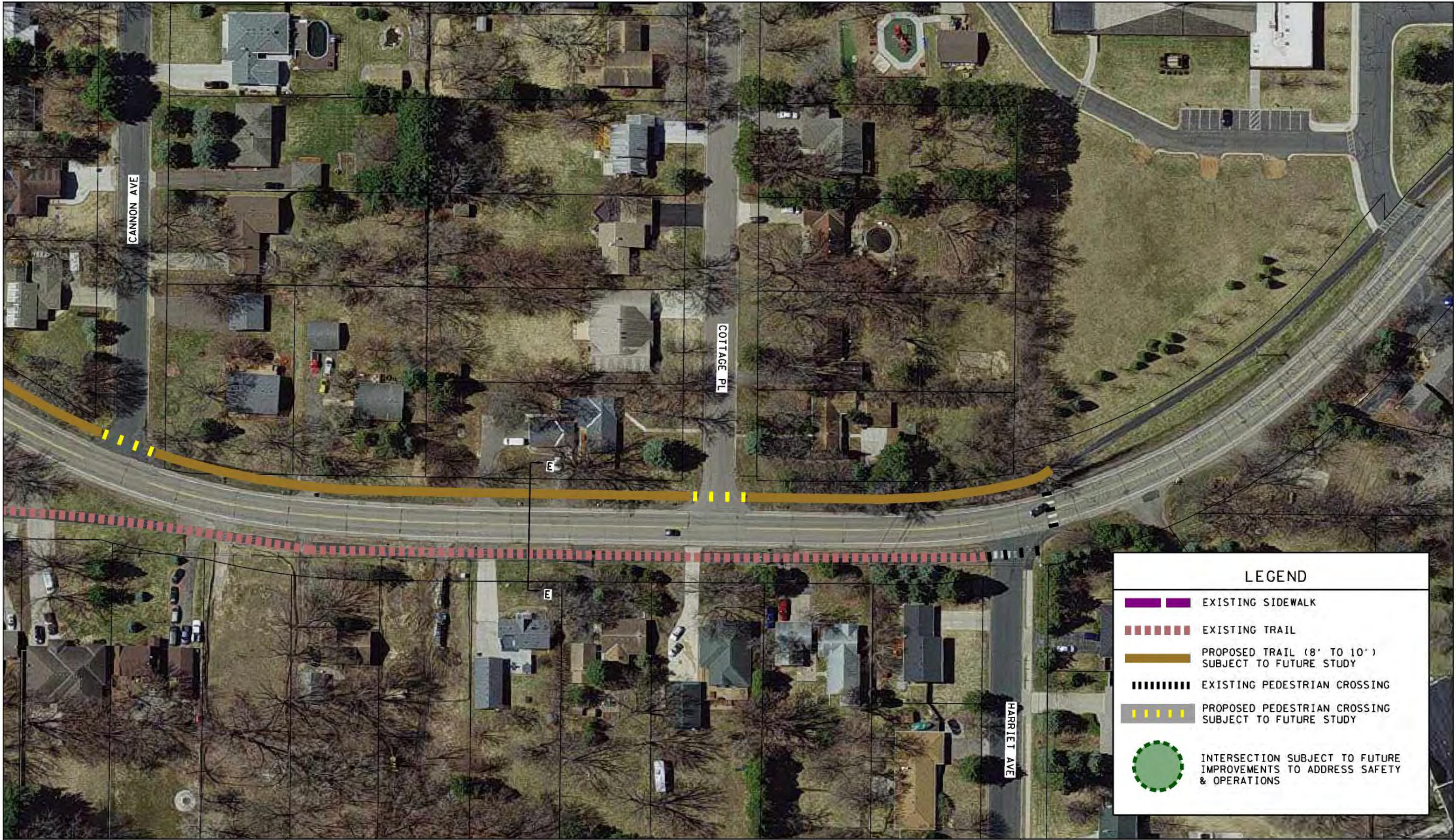
CONCEPT 1 - WEST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 1
Sheet 7 of 9
West Trail





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CONCEPT 1 - WEST TRAIL ALIGNMENT

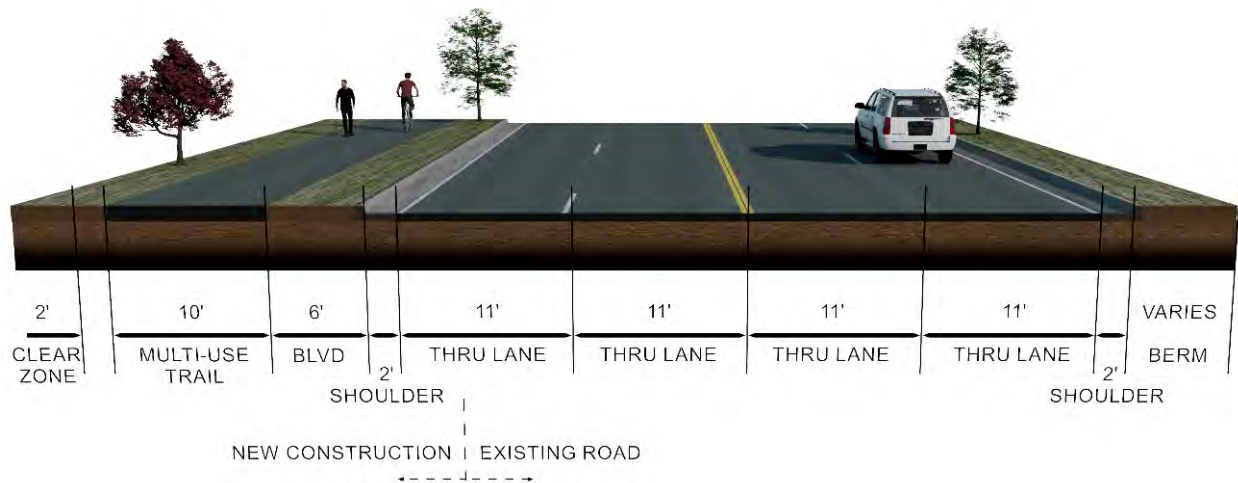
Victoria Street Road Study



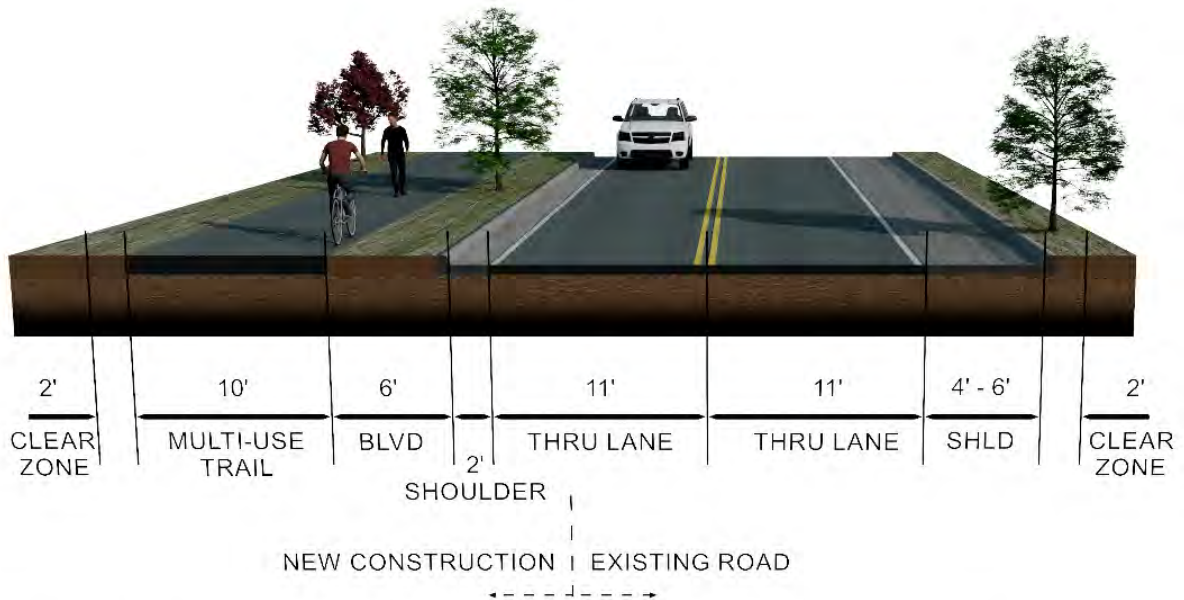
0 40 80
SCALE IN FEET

Concept 1
Sheet 9 of 9
West Trail

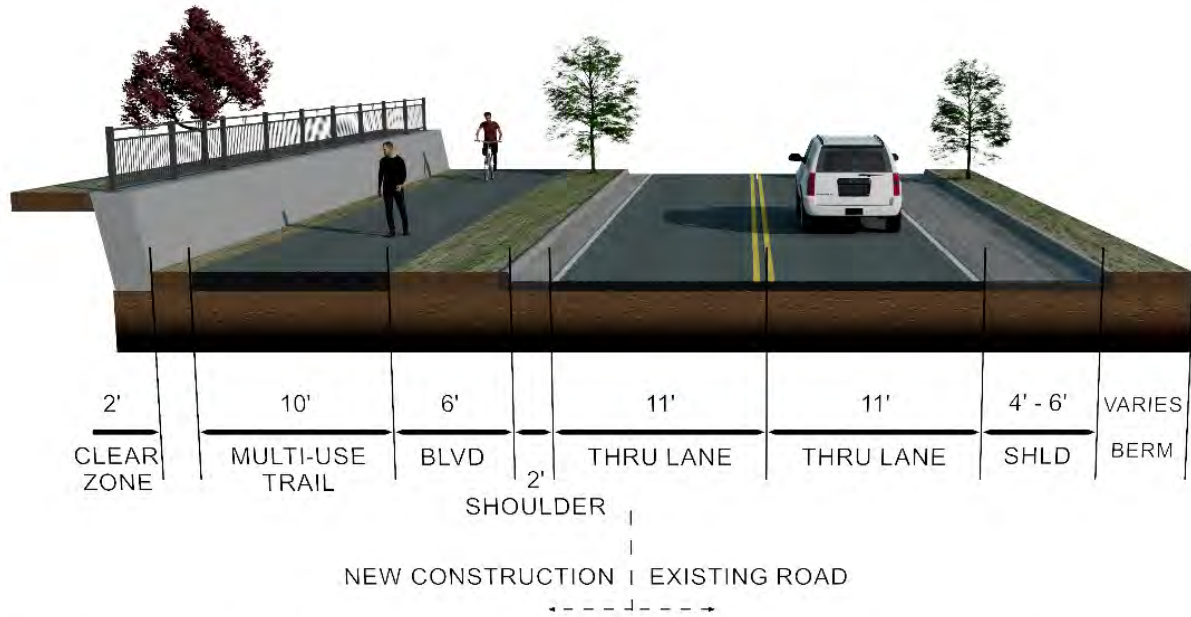
Figure 17: Concept 1 - West Side Trail Typical Sections



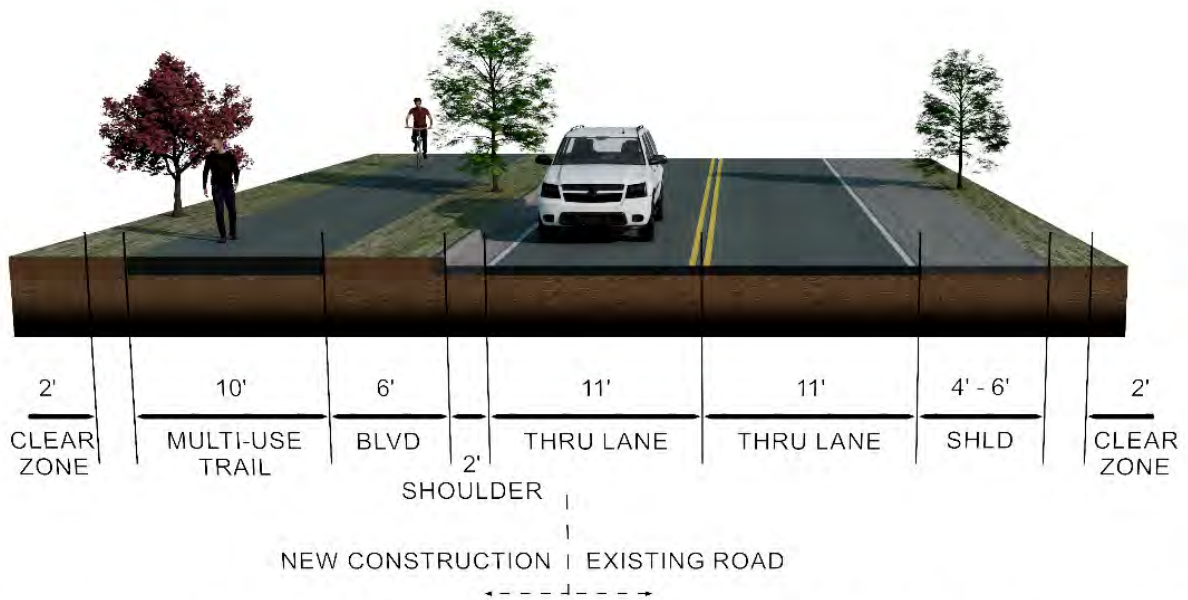
VICTORIA STREET WEST SIDE CONCEPT, TYPICAL SECTION A - A



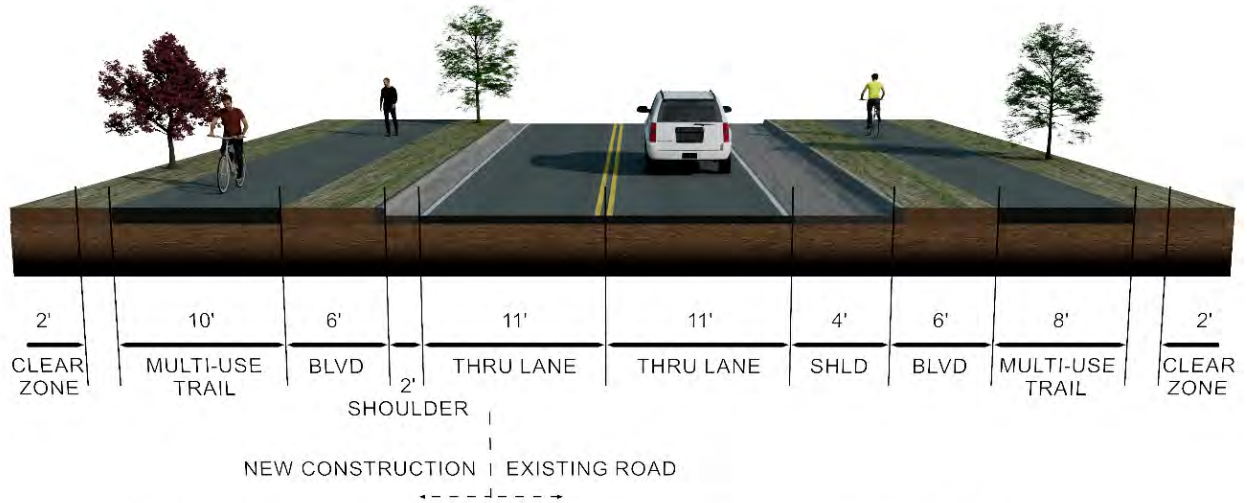
VICTORIA STREET WEST SIDE CONCEPT, TYPICAL SECTION B - B



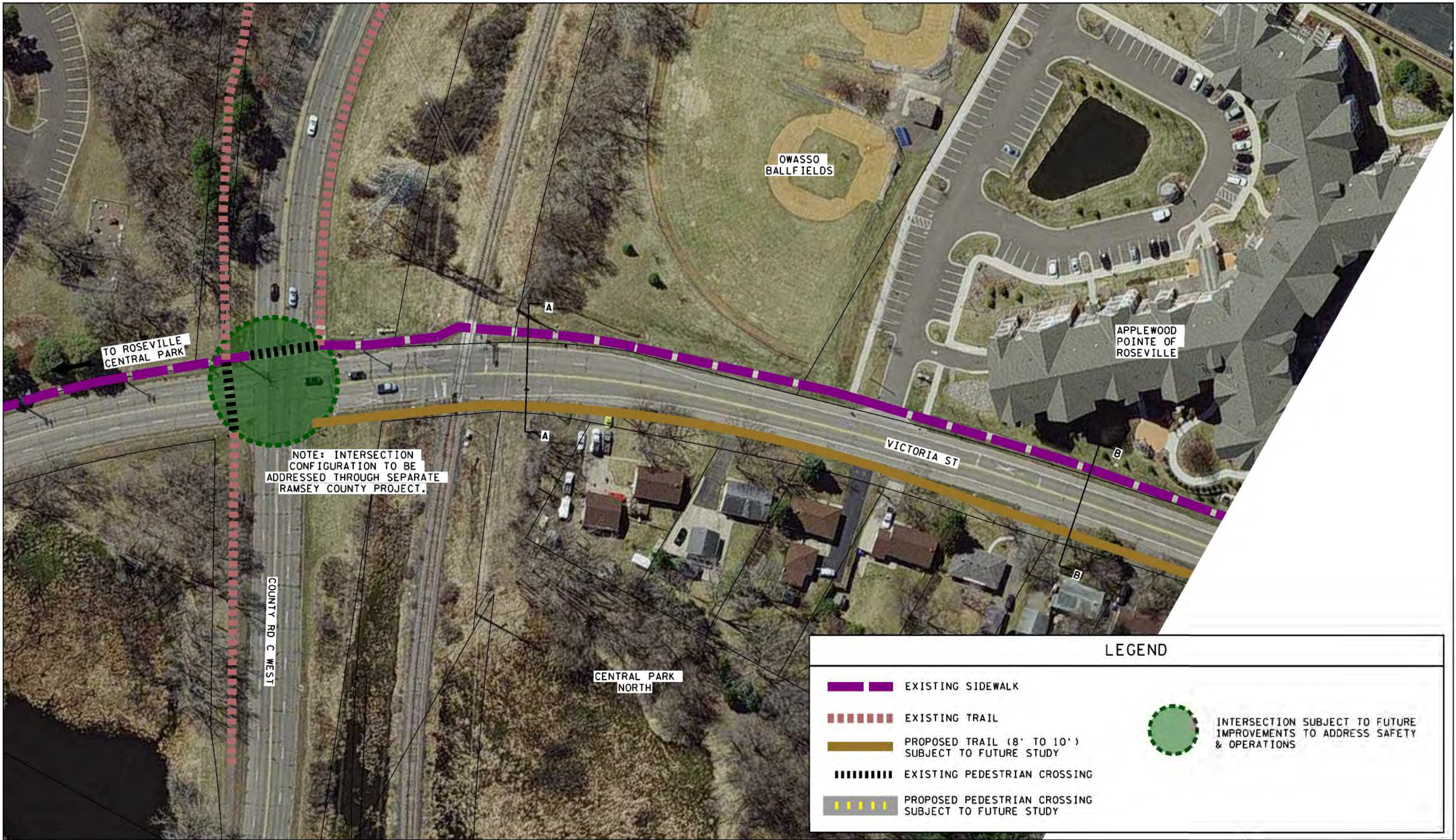
VICTORIA STREET WEST SIDE CONCEPT, TYPICAL SECTION C - C



VICTORIA STREET WEST SIDE CONCEPT, TYPICAL SECTION D - D



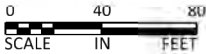
VICTORIA STREET WEST SIDE CONCEPT, TYPICAL SECTION E - E



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CONCEPT 2 - EAST TRAIL ALIGNMENT
Victoria Street Road Study



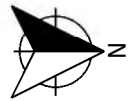
Concept 2
Sheet 1 of 9
East Trail



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CONCEPT 2 - EAST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 2
Sheet 2 of 9
East Trail



LEGEND

- EXISTING SIDEWALK
- EXISTING TRAIL
- PROPOSED TRAIL (8' TO 10')
SUBJECT TO FUTURE STUDY
- EXISTING PEDESTRIAN CROSSING
- PROPOSED PEDESTRIAN CROSSING
SUBJECT TO FUTURE STUDY
- INTERSECTION SUBJECT TO FUTURE
IMPROVEMENTS TO ADDRESS SAFETY
& OPERATIONS

RAMSEY
COUNTY

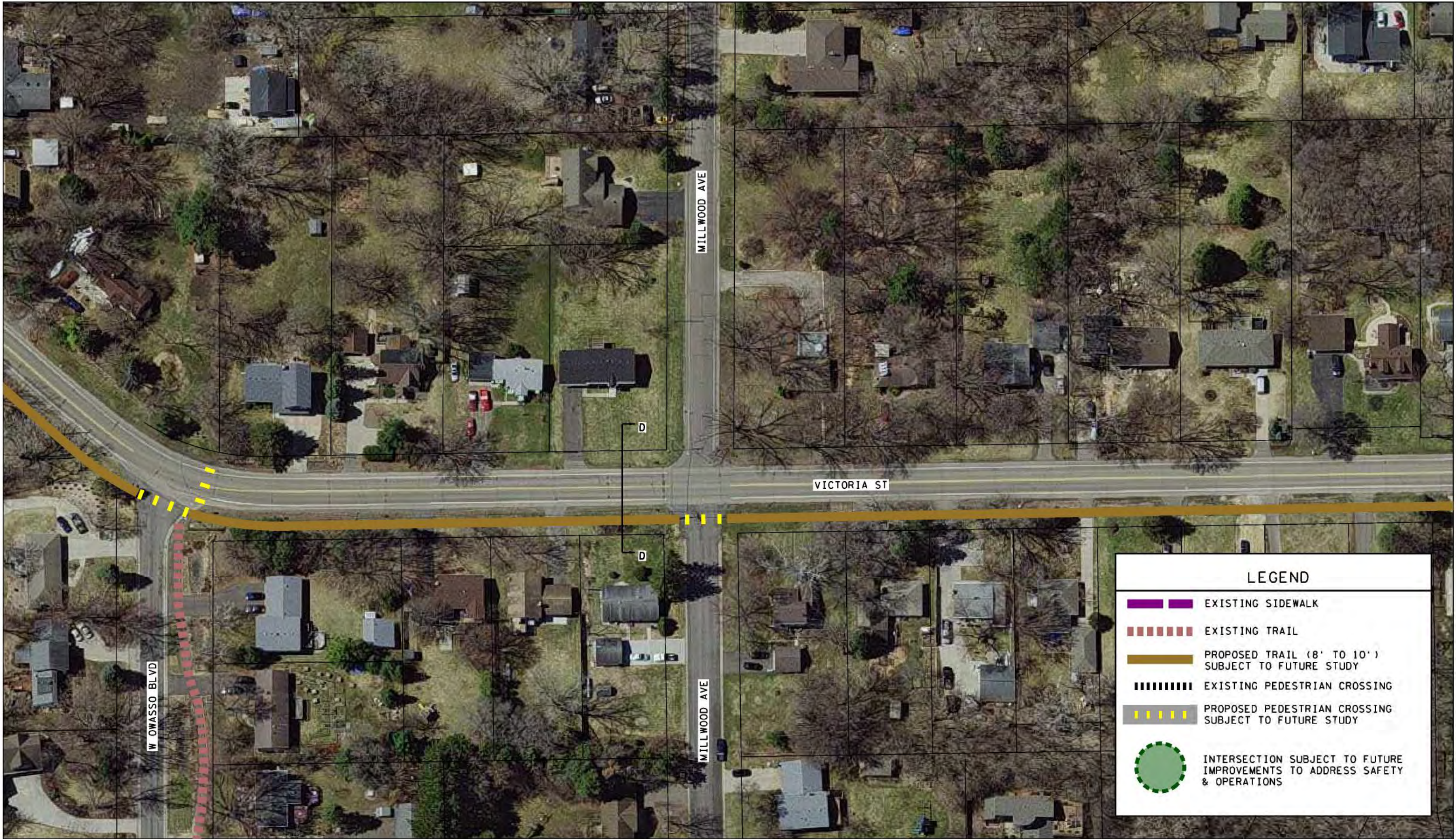
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CONCEPT 2 - EAST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 2
Sheet 3 of 9
East Trail





LEGEND

-  EXISTING SIDEWALK
-  EXISTING TRAIL
-  PROPOSED TRAIL (8' TO 10')
SUBJECT TO FUTURE STUDY
-  EXISTING PEDESTRIAN CROSSING
-  PROPOSED PEDESTRIAN CROSSING
SUBJECT TO FUTURE STUDY
-  INTERSECTION SUBJECT TO FUTURE
IMPROVEMENTS TO ADDRESS SAFETY
& OPERATIONS



CONCEPT 2 - EAST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 2
Sheet 5 of 9
East Trail



LEGEND

EXISTING SIDEWALK

EXISTING TRAIL



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CONCEPT 2 - EAST TRAIL ALIGNMENT
Victoria Street Road Study



0 40 80
SCALE IN FEET

Concept 2
Sheet 7 of 9
East Trail



LEGEND

- EXISTING SIDEWALK
- EXISTING TRAIL
- PROPOSED TRAIL (8' TO 10')
SUBJECT TO FUTURE STUDY
- EXISTING PEDESTRIAN CROSSING
- PROPOSED PEDESTRIAN CROSSING
SUBJECT TO FUTURE STUDY
- INTERSECTION SUBJECT TO FUTURE
IMPROVEMENTS TO ADDRESS SAFETY
& OPERATIONS



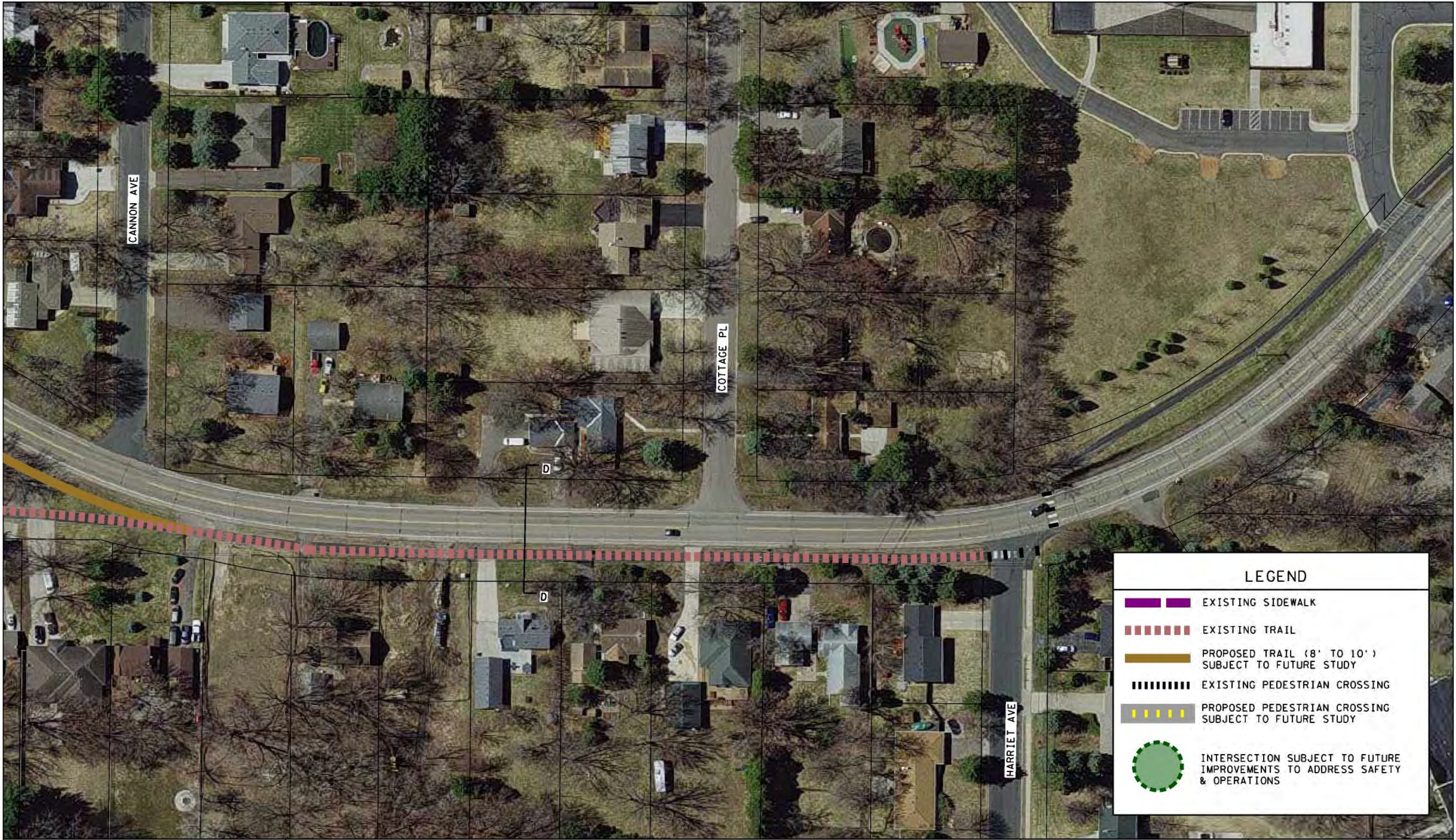
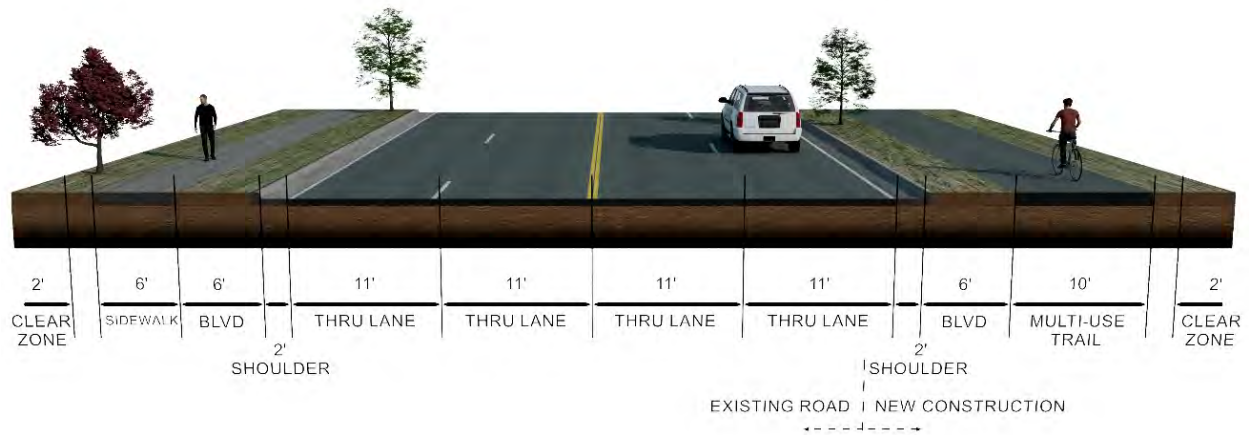
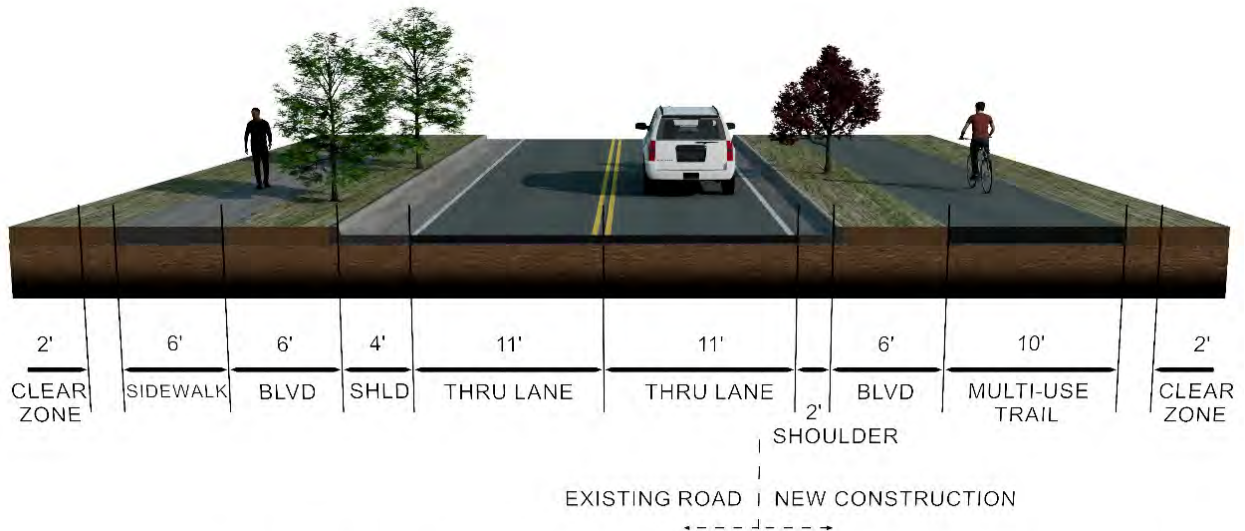


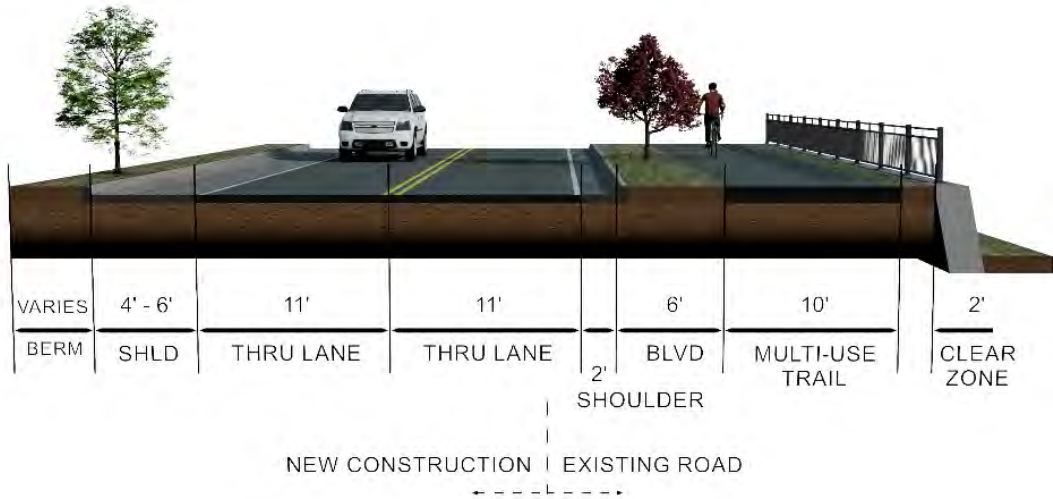
Figure 19: Concept 2 - East Side Trail Typical Sections



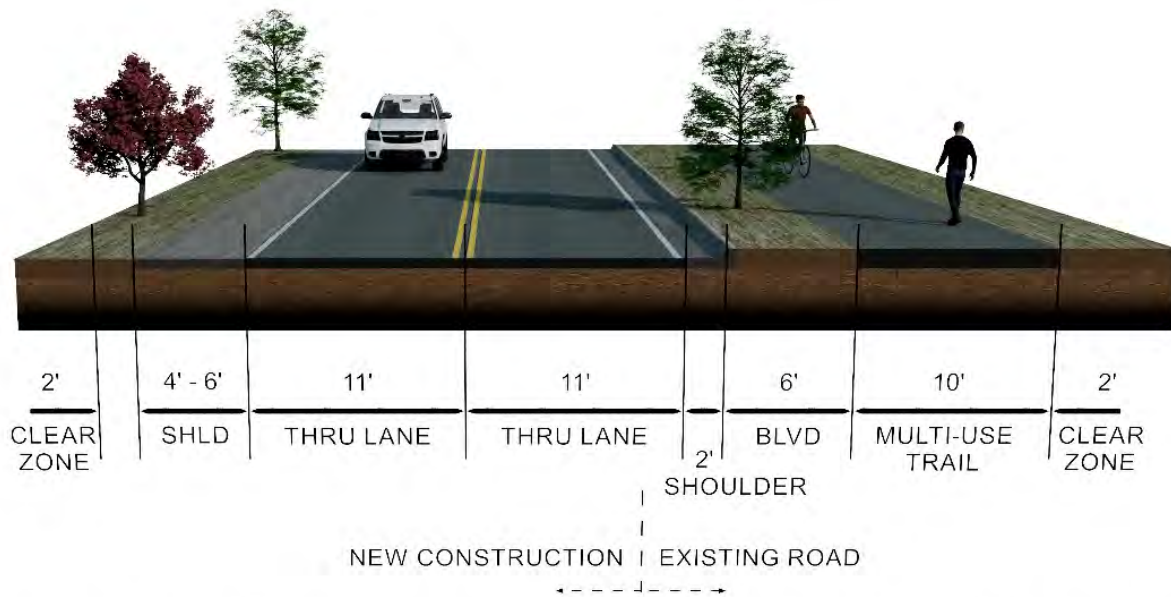
VICTORIA STREET EAST SIDE CONCEPT, TYPICAL SECTION A - A



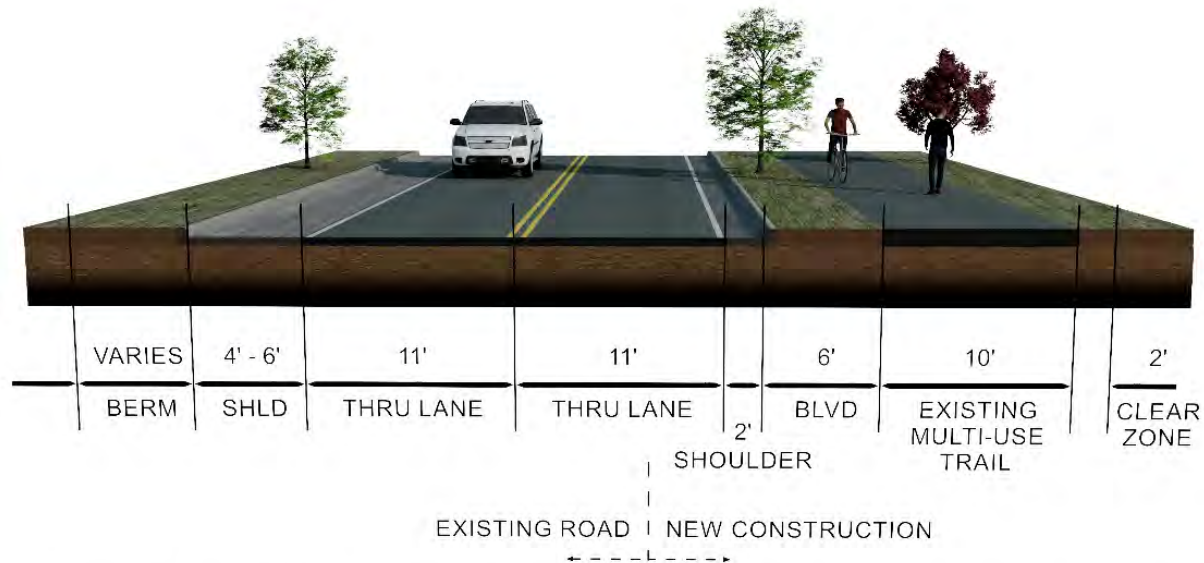
VICTORIA STREET EAST SIDE CONCEPT, TYPICAL SECTION B - B



VICTORIA STREET EAST SIDE CONCEPT, TYPICAL SECTION C - C



VICTORIA STREET EAST SIDE CONCEPT, TYPICAL SECTION D - D



VICTORIA STREET EAST SIDE CONCEPT, TYPICAL SECTION E - E

Full Concept Evaluation

Following development, the two full corridor concepts were evaluated based on three categories of evaluation criteria:

- Ability to address the identified project needs and goals.
- Ability to minimize potential impacts to social, economic and environmental resources.
- Cost.

The project team developed specific criteria and measures based on the project purpose, goals, County priorities and public engagement. The completed evaluation matrices are provided as **Table 4** and **Table 5**. A “no build” alternative has also been included in the evaluation. This allows the two concepts to be compared to current conditions with no additional improvements. This evaluation is based on an understanding of potential project benefits and impacts that reflects the high level of design detail completed for this study. Further design and engineering analysis will be required to fully evaluate the impact of any potential concept.

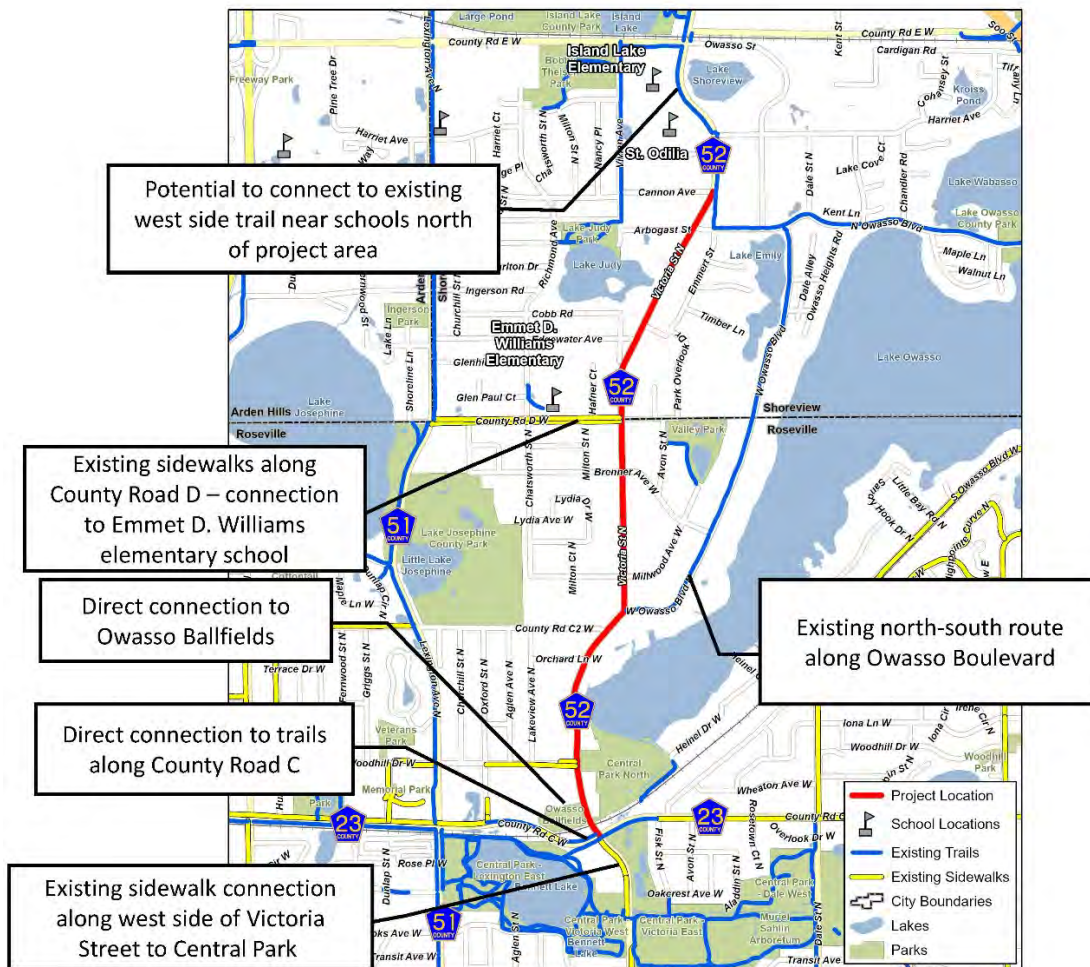
Based on the results of the evaluation, both alternatives:

- Are appropriate for users of all ages and abilities.
- Improve nonmotorized access.
- Increase local and regional nonmotorized connections.
- Maintain vehicle mobility.
- Have the potential to improve bicycle and pedestrian safety.
- Have the potential to improve motor vehicle safety.

However, there are two areas where a trail on the west side would better address the project needs. First, there are several key destinations in the corridor that are trip generators for users of all ages, including Owasso Ballfields, Island Lake County Park, Emmet D. Williams Elementary, Kinderhaus Montessori School, St. Odilia School, and Island Lake Elementary (**Figure 20**). All of these destinations are located on the west side of the corridor. A trail on the west side of Victoria Street would provide connectivity to these destinations without requiring users to complete an additional crossing of Victoria Street. Second, a

trail on the west side would be more consistent with the location of the existing trails on the west side of Victoria Street north of Harriet Avenue and south of County Road C West.

Figure 20: Connections to West Side Trail



It is anticipated that no major social, economic and environmental impacts differences would be identified between the two concepts at this high-level evaluation. Elements consistent between both concepts include:

- Traffic: Restriping and shoulder reduction.
- Wetlands: No impacts anticipated.
- Floodplain: No impacts anticipated.
- Parking: Some impacts due to shoulder reduction.
- Maintenance and Operations: Additional maintenance required for new trail.

The construction cost of the two concepts is also anticipated to be similar based on planning-level cost estimates (see Section VI for more details).

Based on a high-level evaluation, a trail on the west side is likely to result in permanent right of way impacts to roughly 18 parcels, compared to six parcels for a trail on the east side.

While both trails would impact existing roadway signage, a trail on the west side would also impact mailboxes. A trail on the east side has the potential to impact roughly 7,400 linear feet of overhead power

lines compared to 1,600 linear feet for a trail on the west side. It is also estimated to increase impervious surface in the corridor by 1.77 acres compared to 1.21 acres for a trail on the west side. Approximately 62 parcels would require temporary construction easements for an east side trail, compared to 58 for a west side trail. Finally, a trail on the east side is estimated to require construction of an estimated 343 feet of retaining wall, compared to an estimated 171 feet for a trail on the west side.

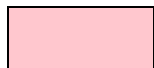
Evaluation Results

Table 3 summarizes the key differences between the ability of each of the concepts to address project needs and minimize impacts. Further evaluation will be required to refine estimates of potential impacts from the two concepts. Several additional potential impacts that were not evaluated at this early stage of design will also require investigation. For example, impacts to trees would occur by constructing a trail on either the west side or on the east side of Victoria Street. . These extent of these impacts will be quantified in the future.

The study does not formally identify a preferred roadway and trail concept. The results of the technical analysis suggest that a trail on the west side of Victoria Street is more favorable than a trail on the east side. As shown in **Table 3**, the roadway concept with a trail on the east side would not fully address two measures of bicycle and pedestrian mobility and connectivity. It is also anticipated that a trail on the east side would result in in more impacts than a trail on the west side across several key social, economic and environmental resources.

Table 3: Full Concept Evaluation – Summary of Key Differences

	Criteria	Measure	West (1)	East (2)	Notes
Needs	Bicycle and Pedestrian Mobility and Connectivity	Direct connection to key destinations west of Victoria Street?	✓	✗	East side trail would require additional crossings.
		Connectivity with existing trail/sidewalk facilities?	✓	✗	East side trail not consistent with Victoria St. trails north and south of study area.
Impacts	Utilities	Likely to impact overhead power lines?	Fewer Impacts	More Impacts	East side: impacts to more linear feet of overhead power lines are likely.
	Above Ground Structures	Likely to require relocation of mailboxes and/or roadway signage?	More Impacts	Fewer Impacts	West side will impact mailboxes. Both concepts would impact road signs.
	Drainage	Increases amount of impervious surface in corridor?	Fewer Impacts	More Impacts	East side: larger increase in acres of impervious surface is likely.
	Right of Way Impacts	Permanent right of way or easement impacts likely?	More Impacts	Fewer Impacts	West side: permanent impacts to more parcels are likely.
	Temporary Property Impacts	Temporary construction impacts likely?	Fewer Impacts	More Impacts	East side: temporary impacts to more parcels are likely.
	Retaining Walls	Likely to require construction of retaining walls?	Fewer Impacts	More Impacts	East side: more linear feet of retaining walls are likely.

 More Impacts OR Does Not Meet Need

 Fewer Impacts OR Meets Need

Table 4: Concept Evaluation Matrix – Project Needs

Criteria		Measure	No Build Alternative	Build Concept 1: Trail on West Side	Build Concept 2: Trail on East Side
Project Needs	Bicycle and Pedestrian Mobility and Connectivity	Will the alternative meet the needs of users of all ages and abilities? (Yes/No)	No separated facility for walking and biking would be provided along Victoria Street.	The trail would be an LTS-1 facility, suitable for users of all ages and abilities.	The trail would be an LTS-1 facility, suitable for users of all ages and abilities.
		Will the alternative improve nonmotorized access to schools, parks and other pedestrian and bicycle trip generators? (Yes/No)	No new bicycle or pedestrian facilities would be constructed.	Access would be improved to Central Park, Owasso Ballfields, Emmet D. Williams Elementary, Kinderhaus Montessori School, St. Odilia School and other destinations.	Access would be improved to Central Park, Owasso Ballfields, Emmet D. Williams Elementary, Kinderhaus Montessori School, St. Odilia School and other destinations, however crossing Victoria Street would be required.
		Will the alternative provide a direct nonmotorized connection to key destinations west of Victoria Street without requiring additional crossings of Victoria Street? (Yes/No)	No new bicycle or pedestrian facilities would be constructed.	Users west of Victoria Street could access Owasso Ballfields, Emmet D. Williams Elementary, Kinderhaus Montessori School and St. Odilia School using the trail without crossing Victoria Street.	Users west of Victoria Street would need to cross Victoria Street, travel north or south along the trail, then cross again to access Owasso Ballfields, Emmet D. Williams Elementary, Kinderhaus Montessori School or St. Odilia School using the trail.
		Will the alternative be consistent with the configuration of existing trail facilities? (Yes/No)	No new bicycle or pedestrian facilities would be constructed.	The trail would be consistent with trails on the west side of Victoria Street north of Harriet Ave and south of County Road C West.	The trail would be consistent with the trail on the east side of Victoria Street between Cannon Ave and Harriet Ave, but would not be consistent with areas north and south of the study corridor.
		Will the alternative result in an increase in local and regional nonmotorized connections consistent with the Connected Ramsey Communities Network? (Yes/No)	No new nonmotorized connections would be created.	Local connectivity to destinations in the corridor would be improved. Regional connectivity would be improved through connections to existing facilities along Victoria Street north and south of the study area.	Local connectivity to destinations in the corridor would be improved. Regional connectivity would be improved through connections to existing facilities along Victoria Street north and south of the study area.
	Vehicle Mobility	Will the alternative maintain vehicle mobility in the corridor? (Yes/No)	There would be no changes to the current roadway geometry.	The alternative would maintain the same number of lanes for motor vehicles.	The alternative would maintain the same number of lanes for motor vehicles.
	Safety	Does the alternative have the potential to reduce the number and severity of bicycle and pedestrian crashes? (Yes/No)	With no corridor improvements, changes in existing safety conditions are unlikely.	A separated facility would be provided for people walking and biking along Victoria Street.	A separated facility would be provided for people walking and biking along Victoria Street.
		Does the alternative have the potential to reduce the number and severity of motor vehicle crashes? (Yes/No)	With no corridor improvements, changes in existing safety conditions are unlikely.	The roadway would be restriped to narrow lane widths from 12' to 11', which has the potential to improve safety by slowing vehicle speeds. The alternative would not preclude additional geometric changes to improve safety in future phases.	The roadway would be restriped to narrow lane widths from 12' to 11', which has the potential to improve safety by slowing vehicle speeds. The alternative would not preclude additional geometric changes to improve safety in future phases.

 More Impacts OR Does Not Meet Need

 Fewer or no Impacts OR Meets Need

Table 5: Concept Evaluation Matrix – Social, Economic and Environmental Impacts and Cost

Criteria		Measure	No Build Alternative	Build Concept 1: Trail on West Side	Build Concept 2: Trail on East Side
Social, Economic and Environmental Impacts	Traffic	Will the alternative impact motor vehicle traffic on Victoria St and intersecting roadways?	No new impacts.	The alternative would maintain the same number of lanes for motor vehicles; however, lanes would be restriped to 11' and the shoulder on the west side of the roadway would be reduced. This may result in reduced traffic speeds.	The alternative would maintain the same number of lanes for motor vehicles; however, lanes would be restriped to 11' and the shoulder on the east side of the roadway would be reduced. This may result in reduced traffic speeds.
	Wetlands	How many wetlands areas does the alternative have the potential to impact? (Number of resources impacted based on National Wetland Inventory)	No new impacts.	There are no wetlands mapped directly adjacent to the roadway on the west side.	There are no wetlands mapped directly adjacent to the roadway on the east side.
	Floodplain	Is the alternative likely to require construction in a floodplain? (Yes/No)	No new impacts.	Construction within a floodplain is unlikely based on known locations mapped within the corridor.	Construction within a floodplain is unlikely based on known locations mapped within the corridor.
	Utilities	How many linear feet of overhead power lines are likely to be impacted by the alternative? (Linear feet of power lines potentially impacted)	No new impacts.	Roughly 1,600 linear feet of overhead power lines have the potential to be impacted by construction on the west side of the roadway.	Roughly 7,400 linear feet of overhead power lines have the potential to be impacted by construction on the east side of the roadway.
	Above Ground Structures	Is the alternative likely to require the relocation of existing mailboxes and/or roadway signage? (Yes/No)	No new impacts.	Trail construction adjacent to the west side of the roadway will require temporary relocation of mailboxes during construction. Following construction, mailboxes will be closer to the roadway due to removal of shoulder. Roadway signage along the west side will need to be relocated as part of construction.	Roadway signage along the east side will need to be relocated as part of construction.
	Parking	Will the alternative impact parking along Victoria St? (Yes/No)	No new impacts.	Removal of shoulder on west side will eliminate physical space for parking along one side of the roadway. <i>Note: Final parking rules/restrictions to be determined by Cities of Roseville and Shoreview.</i>	Removal of shoulder on east side will eliminate physical space for parking along one side of the roadway. <i>Note: Final parking rules/restrictions to be determined by Cities of Roseville and Shoreview.</i>
	Drainage	How will the alternative impact the amount of impervious surface in the corridor? (Acres of additional impervious surface created)	No new impacts.	A trail on the west side of the roadway would increase impervious surface by 1.21 acres.	A trail on the east side of the roadway would increase impervious surface by 1.77 acres.
	Right of Way Impacts ¹	How many parcels are likely to have permanent right of way impacts or require permanent easements? (Number of parcels impacted)	No new impacts.	Approximately 18 parcels would require permanent easements for construction of a trail on the west side.	Approximately 6 parcels would require permanent easements for construction of a trail on the east side.
	Temporary Property Impacts/ Easements ¹	How many parcels are likely to have temporary impacts during construction? (Number of parcels impacted)	No new impacts.	Approximately 58 parcels would require temporary easements for construction of a trail on the west side.	Approximately 62 parcels would require temporary easements for construction of a trail on the east side.
	Retaining Walls	How many linear feet of retaining wall is the alternative likely to require? (Linear feet of retaining walls)	No new impacts.	Construction of a trail on the west side may require roughly 171 linear feet of retaining walls to be constructed.	Construction of a trail on the east side may require roughly 343 linear feet of retaining walls to be constructed.
	Maintenance and Operations	Will the alternative impact maintenance and operations practices compared to the existing roadway? (Yes/No)	No new impacts.	Additional maintenance activities will be required to ensure the trail remains safe and clear of debris and snow/ice.	Additional maintenance activities will be required to ensure the trail remains safe and clear of debris and snow/ice.
Cost	Planning-Level Construction Cost	High-level construction cost	There would be no construction project in the study area, therefore there would be no new construction costs.	The planning-level cost estimate to construct a trail and add curb and gutter to the west side of Victoria Street is approximately \$2.93M	The planning-level cost estimate to construct a trail and add curb and gutter to the east side of Victoria Street is approximately \$2.95M

(1) Note: Estimate of potential permanent and temporary right of way impacts was not based on survey data.

More Impacts OR Does Not Meet Need

Fewer or no Impacts OR Meets Need

IV. Public and Stakeholder Engagement

A variety of methods were used to engage interested stakeholders and the public in the study process. The primary method of engaging agency stakeholders was through a Technical Advisory Committee (TAC) that included representatives from multiple departments within Ramsey County as well as representatives from the Cities of Roseville and Shoreview.

Members of the general public shared input on the issues present in the corridor as well as the roadway and trail concepts through a series of in-person and virtual open house meetings supplemented by online surveys and mapping activities. The sections that follow provide a high-level summary of the information shared and input received through these engagement activities. Additional details are available in **Attachments D, E and F**.

Technical Advisory Committee

The purpose of the technical advisory committee was to provide high-level direction to the project team by reviewing project approaches and deliverables from the perspective of each agency or department represented. The TAC met four times over the course of the project:

- September 1, 2021.
- September 30, 2021.
- February 3, 2022.
- May 10, 2022.

At the first meeting on September 1, 2021, the consultant team introduced the study area, purpose, project schedule and walked through the major tasks. The group discussed corridor needs and opportunities, current and future developments, safety concerns and efficient use of space for people of all ages and abilities to walk and bike. At the second meeting on September 30, 2021, the consultant team reviewed results of data gathering, conceptual design considerations and shared draft cross sections based on the discussion. The TAC discussed the type of multimodal facility needed, school connections, roadway lane and trail dimensions and corridor speeds.

During the February 2022 meeting, the consultant team gave an overview of engagement activities conducted so far and a high-level summary of results. An overview of applicable design standards was presented, followed by a discussion of the preliminary cross section screening. The group discussed a phased implementation for future projects and discussed potential areas for crossing improvements. At the final meeting in May 2022, the group discussed the concepts in greater detail, phased implementation and remaining study tasks. The northern study area limit was reviewed further based on public comments, and it was determined that the concepts should extend to Harriet Avenue rather than Cannon Avenue. The members of the TAC are listed in **Table 6**.

Table 6: Technical Advisory Committee Members

Technical Advisory Committee Members	Affiliation
Connie Bernardy	Ramsey County Active Living
Scott Mareck	Ramsey County Public Works
Scott Yonke	Ramsey County Parks & Rec
Rich Straumann	Ramsey County Active Living Committee
Gene Gjerdigen	Ramsey County Active Living Committee
Marc Culver	City of Roseville
Ted Wesolowski	City of Shoreview

Public Engagement Activities

Public engagement was conducted in three phases, each corresponding to a specific phase of the development and evaluation of concepts. **Table 7** lists the key dates of major public engagement activities. A total of two in-person and two virtual open houses were held. Three online surveys and two interactive mapping activities were conducted. The sub-sections that follow highlight important outcomes from each round.

Online surveys were hosted on the study website (ramseycounty.us/victoriastreettrail) and online mapping activities were hosted on an ArcGIS Hub site.

Table 7: Public Engagement Timeline

Activity	Location	Timeframe
Phase 1		
In-person Open House	Emmet D. Williams Elementary School (Roseville)	October 28, 2021; 5–7 pm
Interactive Online Map #1	Study Website	October 28–November 28, 2021
Online Survey #1	Study Website	October 28–November 28, 2021
On-line Open House	Virtual (Zoom)	November 4, 2021; 7–8 pm
Phase 2		
On-line Open House #3	Virtual (Zoom)	April 7, 2022; 7–8:30 pm
Interactive Online Map #2	Study Website	April 11–May 13, 2022
Online Survey #2	Study Website	April 11–May 13, 2022
Phase 3		
In-person Open House	Shoreview Community Center	July 14, 2022; 5–7 pm
Online Survey #3	Study Website	July 15–August 15, 2022

Phase 1: Existing Conditions and Priorities

Phase 1 included an in-person open house with 24 attendees signing in (some attendees did not sign in) and an online open house with 29 attendees. A presentation sharing existing conditions and design considerations was shared during the meetings. Roseville and Shoreview residents present at the in-person meeting were generally supportive of a separated trail on Victoria Street. The level of support was higher among those who live directly on Victoria Street. Residents described Victoria Street as dangerous to cross due to drivers exceeding the speed limit and expressed hope that a trail would improve safety. Residents noted changing elevations and sharp curves as dangerous, as drivers are unable to see people along those segments due to a lack of clear sight lines. Feedback from the online open house was largely the same, except for one attendee who did not support a trail.

Phase 1 also included two online engagement tools: an interactive map and an online survey. All comments left on the map were supportive of a trail along Victoria Street and were hopeful that it will make the corridor and intersections safer for people who walk and bike, including safe connections to schools, parks and homes. Survey themes were similar based on 57 responses, with respondents rating safety for all users, a safe and comfortable walking and biking environment and connections to nearby destinations as top priorities. Email comments received during this period were also supportive and mentioned high vehicle speeds and connections to Emmet D. Williams Elementary School.

Phase 2: Preliminary Cross Sections

Phase 2 focused on presenting and gathering feedback from community members on the preliminary cross sections drawings that showed how a trail could fit on Victoria Street. There were 26 attendees at the April 2022 virtual open house, which included a presentation on activities since the first open house, design considerations for various facility types, project phasing, cross section concepts, cross section screening and initial plan view concepts. Questions and comments about safety were most common, including concern for high vehicle speeds, a desire for narrowing lanes and other traffic calming options and safe connections to destinations, especially to Central Park, Central Park North and nearby schools.

Phase 2 also included an online survey and interactive online map. Twelve people responded to the survey. Most respondents support the trail on the west side of Victoria Street. Multiple respondents mentioned that they would like to see the trail extended up to Harriet Avenue if it were to be on the west side, which would ensure that it connects to the existing trail near St. Odilia Church. Most respondents would prefer a single shared used path instead of separate walking and biking paths and would like traffic calming to reduce vehicle speeds. Feedback from the mapping activity focused on consistency with existing trails, minimizing the need to cross the road and connections to Emmet D. Williams Elementary.

Phase 3: Full Concept Review

Phase 3 included an in-person open house on July 14, 2022. This round included a presentation of work done since the last open house and a comparison of two conceptual alternatives for the corridor. The plan for a phased approach was further discussed, with information on what would be included in each phase. Roseville and Shoreview residents were generally supportive of a separated trail on Victoria Street, with a minority of open house attendees expressing concerns over a variety of topics including impacts to their properties, concerns over potential tree removal during project construction, project costs, high vehicle speeds along the roadway, and questions about there being a demand by pedestrians.

Phase 3 included an online survey following the third open house, which was still live at the time of writing this report.

Public Engagement Key Takeaways

Key public and stakeholder feedback that should be considered as potential projects on Victoria Street move forward include:

- Both the east and west side trail concepts are better than the status quo.
- A trail on the west side connects to more places that people walk and bike to.
- Support for a design that improves safety along the corridor, especially at intersections.
- High vehicle speeds should be addressed through traffic calming measures.
- If the west side concept moves forward, it should connect to the existing trail by St. Odilia and Island Lake Elementary.
- There is more support for one shared use path/trail rather than separate walking and biking trails.
- There is concern about potential property impacts, including potential tree removals.
- There are various opinions about whether trails are needed on both sides in the future.

V. Additional Recommendations

Future Crossing Improvements

While a detailed evaluation of crossing improvements was outside the scope of this study, the project team conducted a high-level screening of the 12 intersections in the original study area that should be evaluated for nonmotorized crossing improvements as part of a future Victoria Street project. The screening was based on the following criteria:

- Roadway crossing distance.
- Intersections with above average crash rates.
- Intersections with existing pedestrian and/or bicycle facilities.
- Intersections with existing pedestrian safety countermeasures.
- Intersections with a nearby transit stop.
- Intersections that provide direct access to key destinations identified in the corridor.

As shown in **Table 8** and **Figure 21**, several intersections exhibit a number of these characteristics that indicate a more in-depth evaluation of nonmotorized crossing improvements should be conducted in future phases of project development.



Victoria St at County Road D

Table 8: Intersection Screening Results

	Crossing Distance (Number of Lanes)	Safety (Crash Rate Above Average)	Intersecting Ped Facilities	Intersecting Bike Facilities	Existing Pedestrian Safety Counter-measures	Transit Access	Access to Destinations	Total Criteria Met
Cannon Ave			X	X				2
Arbogast St		X	X	X		X	X	5
Emmert St								0
Edgewater Ave						X	X	2
W County Rd D		X	X		X	X	X	5
Brenner Ave						X		1
Millwood Ave*						X		1
W Owasso Blvd*			X	X		X		3
County Rd C2 W		X						1
Orchard Ln						X		1
Woodhill Dr			X			X	X	3
County Rd C W	X	X	X	X		X	X	6

Based on this screening, it is recommended that Victoria Street intersections with above average crash rate and/or that meet three or more criteria met in **Table 8** should be considered for improvements. These include Woodhill Drive; County Road C2; W Owasso Boulevard; County Road D; and Arbogast Street. It should be noted that the County Road C intersection has been studied separately as part of Ramsey County's 4-to-3 Lane Conversion Study. Any improvements to the Victoria Street and County Road C intersection would occur as part of a separate project.



Victoria St at West Owasso Blvd

Future Geometric Improvements

In the process of documenting existing conditions and developing the preliminary concepts, the project team identified several areas of the corridor where the existing roadway geometry may warrant additional investigation and modification as part of a future corridor reconstruction project. These areas are shown in **Figure 21** and include:

- **W Owasso Boulevard Intersection:** Horizontal curve.
- **Just north of Millwood Avenue:** Vertical curve.
- **Between W County Road D and Edgewater Avenue:** Horizontal curve.

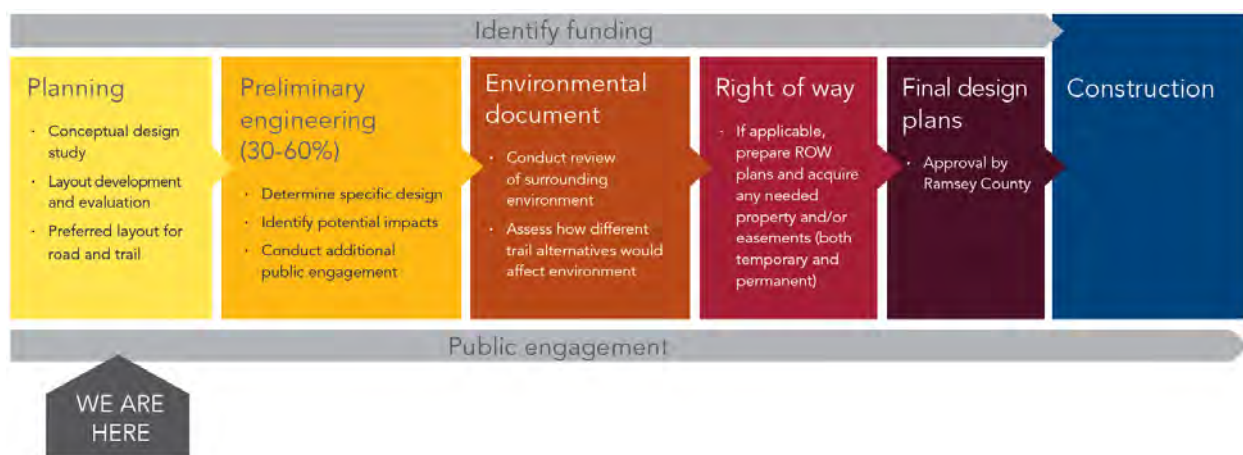
VI. Planning Level Cost Estimates

Planning level cost estimates were developed for both of the ‘full concepts’ presented in Section III of the report – one with a trail on the west side, and one with a trail on the east side. The estimates for the two concepts are very similar. The planning level cost estimate for constructing either a trail on the west side of Victoria Street or the east side of Victoria Street is approximately \$3M in current dollars. For more detailed information on the planning level cost estimates, including line-item costs for various items, see **Attachment G**.

Next Steps

The study described in this report was completed in July 2022. Based on the concepts that emerged from the study process, Ramsey County, in cooperation with the City of Shoreview and the City of Roseville, intend to seek funding opportunities for the engineering and construction of a Phase 1 project that would consist of constructing a trail along with curb and gutter on one side of Victoria Street. As shown in **Figure 22**, numerous steps must be completed between planning and construction, including preliminary engineering and environmental analysis, right of way acquisition (if needed) and refinement of the final design. Ramsey County and both cities will continue to seek input from stakeholders as the process for a future trail project on Victoria Street moves forward.

Figure 22: Anticipated Project Development Process



A Petition to Construct a Pathway on Victoria St. North

We the following residents of Roseville, MN hereby petition the City Council of Roseville to plan, construct and maintain a pathway along Victoria Street North from County Road C to County Road D. This pathway shall connect to existing pathways on County Road C and County Road D and allow for a convenient connection to the existing pathways on West Owasso Boulevard. We request the planning begin in 2016 and the path be constructed by December 1, 2018.

This petition is based on the following statements of facts:

1. The Comprehensive Plan of the City of Roseville identifies the need for non-motorized pathways to serve the citizens of Roseville and makes non-motorized pathways a part of the city's transportation system. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation, policy 2.1 and Goal 5, policies 5.1 through 5.4).
2. The IR 2025 visioning process and the 2030 Comprehensive Plan both supported the non-motorized pathway system including this proposed route on Victoria Street. Also, the Parks Master Plan recognized the importance of pathways to connect our parks and provide safe and efficient pathways for transportation and healthy exercise.
3. Recent citizen surveys rank pathways high as a fundamental asset of Roseville now and in the future. Studies show that sidewalks promote better health and public safety.
4. The Pathway Master Plan, City of Roseville, September 22, 2008 identifies the Victoria Street segment north of County Road C as the second highest ranked and unfinished project after Rice Street.
5. Many residents use this segment of Victoria Street for walking, biking, and the Roseville High School uses it for training its cross country and track runners.
6. There is a segment of this roadway near the intersection with West Owasso Blvd where many northbound cars cross the centerline and many southbound cars drive on the shoulder.
7. The paved roadway consists of two lanes, 12 feet wide plus a six-foot wide shoulder on each side.
8. The speed limit on this segment of Victoria Street is 40 mph. The existing traffic on this segment of Victoria Street is more than 6,500 vehicles per day with a 2030 projected traffic volume of 12,000 vpd. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation).
9. Many Roseville residents who live on or near this segment of Victoria Street do not feel safe walking or biking on the current shoulder, particularly families with children and those with physical disabilities.
10. A fact sheet "Health by Design" summarizes the benefits of sidewalks and can be found at www.healthbydesign.org.

A Petition to Construct a Pathway on Victoria St. North

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
Joyce Blomquist	1980 Skillman Ave W, Roseville	
Judy Berglund	2075 Farrington Ave. Roseville	
Jackie Hays	2039 Farrington Ave. Roseville	
Georgeann Hall	385 Jeanette	
Bonnie Koch	1996 Langton Lake Dr. Roseville	
Barbara Erickson	1996 Langton Lake Dr. Roseville	
Jane Klehr	2734 Lexington Ave. N. Roseville	
Jillanne Jones	2700 Oxford St NE #123 Roseville	
Kitty Gopins	806 Millwood Ave, Roseville	
Mindy Scheuing	2495 Main St #4	
Deborah Boguszewski	1840 Merrill St. Roseville	
Mary Jo Runkle	2670 N. Oxford St #224 Roseville	
Beth Sahj	2750 N. Dale St #50 Roseville	
Dan Salzi	2750 N Dale St #50 Roseville	
EMMA B. DUREN	2481 Galtier Circle	
Dana Peterson	2436 Pascal St Roseville	
Mark Lu	1396 Sextant Ave W Roseville	

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4

A Petition to Construct a Pathway on Victoria St. North

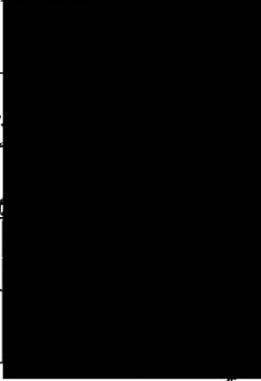
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Name	Address	Phone Number
Jerry Stoner	344 Minnesota Ave	
Terry Newby	2486 Churchill St	
Luke Heikkila	2500 Matilda St.	
Nancy O'Brien	2103 Cohansey Blvd	
Rob Randall Dorcen	1886 Shryer Ave.	
Dave Holt	1880 Alta Vista Dr	
Debora Wood	3029 Victoria St. North	
Sue Fite	1800 Alta Vista Dr.	
Nicole Dailey	3015 Pascal St.	

9

A Petition to Construct a Pathway on Victoria St. North

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Name	Address	Phone Number
Jacob Finn	3010 Victoria St. N Roseville, MN 55113	
Jonah Irons	3010 Victoria St. N Roseville MN 55113	
Laurel Diamond	3010 VICTORIA ST. N ROSEVILLE	
Jamie Becker-Finn	3033 Victoria St N Roseville	
Gabriel Becker-Finn	3033 Victoria St. N. Roseville	

A Petition to Construct a Pathway on Victoria St. North

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Name	Address	Phone Number
Ellen mechura mechura	3063 Victoria Roseville mn 55113	
27 Jasper	931 Brenner Ave Roseville 55113	
Brian Jorgensen	931 Brenner Ave	
Mindy Fong	3010 Chatsworth St N Roseville 55113	
C. J. A.	2905 Milton Ct, 55113	
Brian Naegeli	2971 Milton Ct 55113	
Pat Jolly	2971 Victoria St. N	
Teresa H. Woot	3029 Victoria St N	
Robert Lutz	3166 Victoria St. N	
Theresa LaReters	984 Lydia Dr. W Roseville MN 55113	
Christine L. Friberg	414 McCarrons Blvd. S. Roseville, MN 55113	
Jana Anderson	938 Woodlynn Ave Roseville	
Glynis Henschberger	2895 W. Owasco Blvd Roseville	
Robyn Birkeland	3141 Christopher Lane Shoreview, MN 55126	
Karie Heffernan	893 W. Pot C2 N Roseville MN 55113	
Amy M. Linak	1195 Maple Lane W Roseville	
Rebecca Hegen	3045 VICTORIA ST N ROSEVILLE, MN 55113	

A Petition to Construct a Pathway on Victoria St. North

We the following residents of Roseville, MN hereby petition the City Council of Roseville to plan, construct and maintain a pathway along Victoria Street North from County Road C to County Road D. This pathway shall connect to existing pathways on County Road C and County Road D and allow for a convenient connection to the existing pathways on West Owasso Boulevard. We request the planning begin in 2016 and the path be constructed by December 1, 2018.

Name Address Phone Number

① CATHERINE & PATRICK WELDON, 3055 VICTORIA ST, [REDACTED]

Tony + Amy Perkins, 904 Brenner Ave, [REDACTED]

Maya Jones 912 Brenner [REDACTED]

Mike and Charlotte Ferkle 922 Brenner Ave [REDACTED]

Tummy Westad 986 Milwaukee Ave [REDACTED]

Mark Burton 2470 M. 1st Ct. [REDACTED]

Jody + Greg Mearns 905 Milwaukee Ave [REDACTED]

11

Petition to Construct a Pathway on A Victoria St. North

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Name	Address	Phone Number
Brett Engelhardt	2543 Aladdin Street	

- identifies the Victoria Street segment north of County Road C as the second highest ranked and unfinished project after Rice Street.
5. Many residents use this segment of Victoria Street for walking, biking, and the Roseville High School uses it for training its cross country and track runners.
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 9. Many Roseville residents who live on or near this segment of Victoria Street do not feel safe walking or biking on the current shoulder, particularly families with children and those with physical disabilities.
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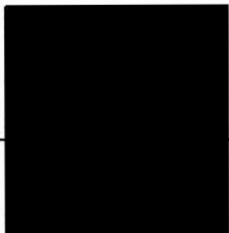
Name	Address	Phone Number
Raina Cuthbert	2718 Huron Street, RV	[REDACTED]

On Fri, Feb 26, 2016 at 6:18 PM, Raina Cuthbert <[REDACTED]> wrote:
Hello, I would like to sign your petition.

Raina Cuthbert

3. Recent citizen surveys rank pathways high as a fundamental asset of Roseville now and in the future. Studies show that sidewalks promote better health and public safety.
4. The Pathway Master Plan, City of Roseville, September 22, 2008 identifies the Victoria Street segment north of County Road C as the second highest ranked and unfinished project after Rice Street.
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Name	Address	Phone Number
Natasha Sandanayake	794 Millwood Ave, Roseville MN 55113	
Asitha Sandanayake	794 Millwood Ave Roseville, MN 55113	

2. The IR 2025 visioning process and the 2030 Comprehensive Plan both supported the non-motorized pathway system including this proposed route on Victoria Street. Also, the Parks Master Plan recognized the importance of pathways to connect our parks and provide safe and efficient pathways for transportation and healthy exercise.
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Name	Address	Phone Number
Jacob Von De Linde	925 Orchard Lane, Roseville, MN 55113	

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Name	Address	Phone Number
Pete Carpenter	810 Millwood Avenue	

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Name	Address	Phone Number
William J Slobotski	2442 Galtier Street Roseville, MN	
Patricia A Slobotski	<same>	<same>

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5. Many residents use this segment of Victoria Street for walking, biking, and the Roseville High School uses it for training its cross country and track runners.
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Name	Address	Phone Number
Sarah Brodt Lenz	2965 West Owasso Blvd.	

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Name	Address	Phone Number
Rob and Beth Reinhart	523Heinel Drive, Roseville. 55113	

FW: Victoria Street Pathway Petition

1 message

KOLAND, BRIAN <BRIAN.KOLAND@isd623.org>

Thu, Feb 18, 2016 at 7:50 AM

To: "improvevictoria2016@gmail.com" <improvevictoria2016@gmail.com>

From: [REDACTED] on behalf of Petebus [REDACTED]

Sent: Saturday, February 13, 2016 12:21 PM

To: KOLAND, BRIAN

Subject: Fwd: Victoria Street Pathway Petition

Hi Brian! This is the email petition I was telling you about for the pathway up Victoria from C to D. If you support it, please put in your name, address, and phone below and forward it to improvevictoria2016@gmail.com <<mailto:improvevictoria2016@gmail.com>> I'm not sure if you have a Roseville home address or not, but if not you could just use the school address.

Please do not reply back to my personal email address. We plan to close this account and delete all content at the conclusion of this project.

Thanks Brian.

One more thing. Please consider forwarding the improvevictoria2016@gmail.com <<mailto:improvevictoria2016@gmail.com>> email address to anyone else you know that has a Roseville street address that you think might be supportive. Just have them send an email to the improvevictoria2016@gmail.com <<mailto:improvevictoria2016@gmail.com>> address, and we'll send them back the petition to sign. Thanks for helping spread the word!

Petition to Construct a Pathway on A Victoria St. North

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Name

Brian Koland (non-Roseville Resident), Principal EDW Elementary , A Roseville Area School adjoining Roseville

Address

955 W. County Road D, Shoreview MN

Phone Number

651-482-8624

feel safe walking or biking on the current shoulder, particularly families with children and those with physical disabilities.

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Name	Address	Phone Number
Jeanne & Andrew Brownell	800 Millwood Avenue	

This email has been sent from a virus-free computer protected by Avast.
www.avast.com

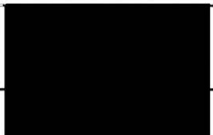
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Name	Address	Phone Number
Roger Greiling	2495 Marion St-----Roseville	

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Name	Address	Phone Number
Harry Wernecke	475 Centennial Drive	
Teresa Wernecke	475 Centennial Drive	

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
John D. Lutter	818 millwood ave. roseville, mn 55113	

On Wed, Feb 17, 2016 at 1:30 PM, James DeBenedet <improvevictoria2016@gmail.com> wrote:
Here is the petition we discussed in prior emails. Please do a reply and add your name, address and phone number in the table on the 2nd page. We will print these and hand them over to the City Council on the night of Monday, March 21st. Afterward, the email address will be deleted and closed.

Thanks for taking a part of this.

Jim DeBenedet

healthy exercise.

3. Recent citizen surveys rank pathways high as a fundamental asset of Roseville now and in the future. Studies show that sidewalks promote better health and public safety.
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6. There is a segment of this roadway near the intersection with West Owasso Blvd where many northbound cars cross the centerline and many southbound cars drive on the shoulder.
7. The paved roadway consists of two lanes, 12 feet wide plus a six-foot wide shoulder on each side.
8. The speed limit on this segment of Victoria Street is 40 mph. The existing traffic on this segment of Victoria Street is more than 6,500 vehicles per day with a 2030 projected traffic volume of 12,000 vpd. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation).
9. Many Roseville residents who live on or near this segment of Victoria Street do not feel safe walking or biking on the current shoulder, particularly families with children and those with physical disabilities.
10. A fact sheet "Health by Design" summarizes the benefits of sidewalks and can be found at www.healthbydesign.org.

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
June Stewart	2807 Fernwood Street, Roseville MN	



James DeBenedet <improvevictoria2016@gmail.com>

Re: Victoria Pathway Petition

Sarah Heuser [REDACTED]
To: James DeBenedet <improvevictoria2016@gmail.com>

Tue, Mar 22, 2016 at 9:58 PM

We would like to add our information to the form, but our computer won't open it or let us type in the petition itself. Feel free to add our information:

Name: Sarah Heuser and John Daniels
Address: 3099 Chatsworth Street North, Roseville, MN 55113
Phone Number [REDACTED]

On Tue, Mar 22, 2016 at 9:20 PM, James DeBenedet <improvevictoria2016@gmail.com> wrote:
Sarah and John,

Please reply to this petition and send it back to improvevictoria2016@gmail.com. As you reply, scroll down and enter your name, address and phone numbers in the table at the bottom of the petition.

After we submit it to the council, we will delete all emails from this inbox and close this account.

Thanks for your support.

Jim DeBenedet
808 Millwood Ave.
Roseville

A Petition to Construct a Pathway on Victoria St. North

We the following residents of Roseville, MN hereby petition the City Council of Roseville to plan, construct and maintain a pathway along Victoria Street North from County Road C to County Road D. This pathway shall connect to existing pathways on County Road C and County Road D and allow for a convenient connection to the existing pathways on West Owasso Boulevard. We request the planning begin in 2016 and the path be constructed by December 1, 2018.

This petition is based on the following statements of facts:

1. The Comprehensive Plan of the City of Roseville identifies the need for non-motorized pathways to serve the citizens of Roseville and makes non-motorized pathways a part of the city's transportation system. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation, policy 2.1 and Goal 5, policies 5.1 through 5.4).
2. The IR 2025 visioning process and the 2030 Comprehensive Plan both supported the

Petition to Construct a Pathway on A Victoria St. North

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
Nic & Anne Maylone	664 Terrace Dr, Roseville, MN 55113	

A Petition to Construct a Pathway on Victoria St. North

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
Linda McLoon	1920 Glueck Lane N RV 55113	
Ada Kirschen	2790 Victoria St. N, RV 55113	

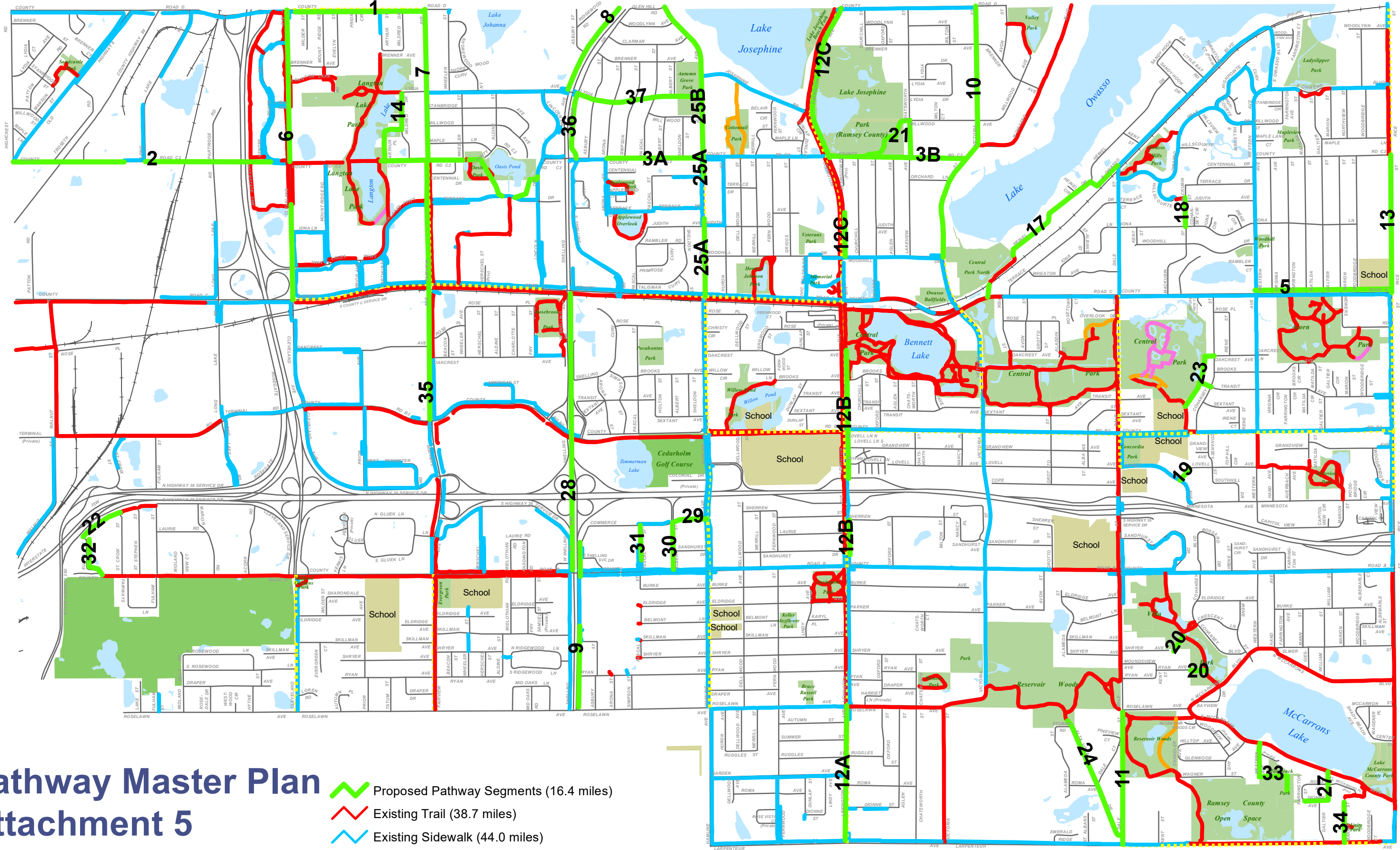
County Road D. This pathway shall connect to existing pathways on County Road C and County Road D and allow for a convenient connection to the existing pathways on West Owasso Boulevard. We request the planning begin in 2016 and the path be constructed by December 1, 2018.

This petition is based on the following statements of facts:

1. The Comprehensive Plan of the City of Roseville identifies the need for non-motorized pathways to serve the citizens of Roseville and makes non-motorized pathways a part of the city's transportation system. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation, policy 2.1 and Goal 5, policies 5.1 through 5.4).
2. The IR 2025 visioning process and the 2030 Comprehensive Plan both supported the non-motorized pathway system including this proposed route on Victoria Street. Also, the Parks Master Plan recognized the importance of pathways to connect our parks and provide safe and efficient pathways for transportation and healthy exercise.
3. Recent citizen surveys rank pathways high as a fundamental asset of Roseville now and in the future. Studies show that sidewalks promote better health and public safety.
4. The Pathway Master Plan, City of Roseville, September 22, 2008 identifies the Victoria Street segment north of County Road C as the second highest ranked and unfinished project after Rice Street.
5. Many residents use this segment of Victoria Street for walking, biking, and the Roseville High School uses it for training its cross country and track runners.
6. There is a segment of this roadway near the intersection with West Owasso Blvd where many northbound cars cross the centerline and many southbound cars drive on the shoulder.
7. The paved roadway consists of two lanes, 12 feet wide plus a six-foot wide shoulder on each side.
8. The speed limit on this segment of Victoria Street is 40 mph. The existing traffic on this segment of Victoria Street is more than 6,500 vehicles per day with a 2030 projected traffic volume of 12,000 vpd. (Comprehensive Plan 2030, City of Roseville, Adopted October 26, 2009, Chapter 5, Transportation).
9. Many Roseville residents who live on or near this segment of Victoria Street do not feel safe walking or biking on the current shoulder, particularly families with children and those with physical disabilities.
10. A fact sheet "Health by Design" summarizes the benefits of sidewalks and can be found at www.healthbydesign.org.

We therefore request the City Council order the planning for construction of this pathway as detailed in the report to the Council from the Public Works, Environment, and Transportation Commission in its report of November 26, 2013 which was forwarded to the City Council as a recommendation as requested by the City Council.

Name	Address	Phone Number
Rachel Wright	989 Lydia Ave W Roseville	



Pathway Master Plan Attachment 5

- Proposed Pathway Segments (16.4 miles)
- Existing Trail (38.7 miles)
- Existing Sidewalk (44.0 miles)
- Existing Footpath (1.0 miles)
- Existing Striped Shoulder (18.0 miles)
- Other (Boardwalk- 0.8 miles)

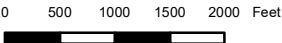
- Park
- Golf Course
- School



Prepared by:
Engineering Department
December 29, 2021

Data Sources and Contacts:
* Ramsey County GIS Base Map (11/02/21)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: ComprehensivePlanPathwayMasterPlan2021_Attachment5.mxd
map: ComprehensivePlanPathwayMasterPlan2021_Attachment5.pdf



Project Preference List												Thursday, July 1, 2021	
Map Ref.	Project Name	Description	Connects Multiple Destinations:	Volume Usage - Population	Volume Usage - Employment	Connects to Regional System	Addresses a Gap or Barrier in the Transportation System	Connects to Transit	Connects: High Density to Transit or Parks	Total Points	Pathway Master Plan and Parks Constellation Plan Rank		
Pathway Master Plan Segment on Arterial Roadway with more than 4,000 ADT, with no pathway on either side of the roadway.													
Parks and Recreation Master Plan Constellation Link													
28	Snelling Avenue*	Develop off-road pathway between County Road B and County Road C	5	1	3	3	5	3	5	25	1		
4A	County Road C (A)	Construct an on-road pathway from Lexington Avenue to Victoria St.	5	1	1	3	4	4	5	23	2		
9	Snelling Avenue South of Highway 36	Complete pathways along Snelling Avenue for improved access to A-BRT transit stations.	2	1	3	2	5	4	5	22	3		
16	Rosedale to HarMar Connection	A pedestrian bridge across Highway 36 and pathway connection between Rosedale and HarMar Mall.	2	1	1	2	5	6	5	22	3		
12C	Lexington Avenue (C)	Complete off-road pathway on the east side of Lexington Avenue from County Road C to County Road D.	4	1	1	3	4	4	5	22	3		
12A	Lexington Avenue (A)	Complete off-road pathway on the east side of Lexington Avenue from Larpenue Avenue to County Road B	5	2	1	3	4	1	5	21	6		
12B	Lexington Avenue (B)	Complete off-road pathway on the east side of Lexington Avenue from County Road B to County Road C.	5	1	1	3	4	1	4	19	7		
4B	County Road C (B)	Construct an on-road pathway from Victoria St to Dale St.	5	1	0	3	4	1	5	19	7		
3A	County Road C-2 (A)	Complete both on- and off-road pathways within the County Road C-2 alignment from Snelling Avenue to Hamline Ave	5	2	1	3	1	1	5	18	9		
4C	County Road C (C)	Construct an on-road pathway from Dale St to Western Ave.	4	1	0	3	4	1	5	18	9		
4D	County Road C (D)	Complete both on- and off-road pathways within the County Road C alignment from Western Ave to Rice St.	4	1	1	3	4	1	4	18	9		
6	Cleveland Avenue	Complete off-road pathway segments between County Road C and County Road D.	3	0	3	2	3	4	2	17	12		
13	Rice Street	Complete an off-road pathway from County Road C to the north City boundary.	3	1	1	3	3	1	5	17	12		
25A	Hamline Avenue A	An off-road trail from County Road C to County Road C-2.	3	1	1	3	3	1	5	17	12		
10	Victoria Street (north of C)	Develop an on- road and off-road pathway from County Road C to County Road D.	6	1	1	2	3	1	2	16	15		
CC-3	Constellation Link C3	Develop a constellation link pathway along Woodhill Drive between Hamline Avenue and Civic Center Drive to connect to Howard Johnson Park	5	1	1	2	1	4	2	16	15		
36	Snelling Service Dr E	Develop an off-road pathway along the east side of the East Snelling Service Drive	5	1	2	1	1	1	5	16	15		
2	County Road C-2 West of Snelling	Develop both on-and off-road pathways within the County Road C-2 alignment from the west City Boundary to Snelling Avenue. This corridor would include a pedestrian bridge across I-35W.	2	1	3	2	1	1	5	15	18		
8	TH 51 connection to Old Snelling (Arden Hills)	Work with Arden Hills to develop a regional pathway connection along Snelling Avenue to Old Snelling Avenue in Arden Hills connecting Roseville to Mounds View High School, Valentine Hills Elementary School, Bethel College, Lake Johanna Park and County Road E2 commercial businesses.	5	1	1	2	4	1	1	15	18		
25B	Hamline Avenue B	An off-road trail from County Road C-2 to County Road D.	3	1	1	3	3	1	3	15	18		
3B	County Road C-2 (B)	Complete an off-road pathway within the County Road C-2 alignment from Lexington Ave to Victoria St.	3	1	1	3	1	1	5	15	18		
CD-1	Constellation Link D1	Develop a constellation link pathway along Oxford Street between Woodhill Avenue pathway and County Road C2.	5	1	1	2	1	1	4	15	18		
27	Tamarack Park Connection**	Install a pathway connection from South McCarron's Blvd to Tamarack Park.	4	1	0	2	1	1	5	14	23		
CC-2	Constellation Link C2	Develop a constellation link pathway along Griggs Street between Veterans Park and County Road C2.	5	1	1	2	1	4	0	14	23		
CK-2	Constellation Link K2	Develop a constellation link pathway along Aldine Street/Midlothian Road between Roselawn Pathways and County Road B pathways.	4	1	1	2	1	3	2	14	23		
35	Fairview Ave, west side B2 to C2	Develop an off road pathway along the west side of Fairview Avenue from County Road B2 - C2	3	1	3	3	3	1	0	14	23		
29	Commerce Street*	Develop a pathway connection between Albert St and Hamline Ave	5	1	1	1	1	4	0	13	27		
CF-3	Constellation Link F3	Develop a constellation link pathway along Minnesota Avenue between Lovell Avenue pathways and Materion Park.	5	2	1	2	1	1	1	13	27		
CI-1	Constellation Link I1	Develop a constellation link pathway along Oakcrest Avenue between Fairview Avenue pathways and Rosebrook Park.	5	1	3	2	1	1	0	13	27		
37	Lydia Avenue	Develop and off road pathway on Lydia Avenue between Snelling Avenue and Hamline Avenue	5	1	1	2	2	1	1	13	27		
5	County Road C Sidewalk	Construct a sidewalk on the north side of County Road C from Western to Rice Street.	2	1	1	2	3	1	2	12	31		
7	Fairview Avenue C (north of B-2)	Development of off-road pathways between County Road C2 and County Road D.	5	1	0	3	3	0	0	12	31		
31	Pascal Street*	Develop a pathway connection between County Road B and Commerce Street	5	1	1	1	1	3	0	12	31		
CC-1	Constellation Link C1	Develop a constellation link pathway along Arona/Lydia between County Road C2 and Autumn Grove Park.	5	1	0	2	2	1	1	12	31		
CF-2	Constellation Link F2	Develop a constellation link pathway along Galtier Street and Matilda Street to connect County Road B2 pathways to Acorn Park.	5	1	2	2	1	1	0	12	31		
18	Judith to Tona Connections#	Develop a pathway connection between Judith Ave and Tona Lane.	1	1	0	2	1	1	5	11	36		
CA-1	Constellation Link A1	Develop a constellation link pathway along Maple Lane between Highcrest Road pathway and Old Hwy 8 pathway.	3	1	1	2	1	3	0	11	36		
CH-1	Constellation Link H1	Develop a constellation link pathway along Oakcrest Avenue and Fernwood Street between Hamline Avenue pathways and Willow Pond Park pathways.	4	1	1	2	1	1	1	11	36		
CH1	Constellation Connection H to I	Develop a constellation connection between Constellation H and I across Snelling Avenue between County Road B2 and County Road C.	5	0	0	2	1	3	0	11	36		
CH-1	Constellation Link N1	Develop a constellation link pathway along William Street between the pathway on N McCarrons Boulevard and the pathway along County Road B.	2	1	1	2	1	4	0	11	36		
1	County Road D	Develop pathway facilities, both on- and off-road, between Cleveland and Fairview Avenue.	3	0	1	2	3	1	0	10	41		
11	Dale Street South	The construction of an off-street pathway from Reservoir Woods Park to Larpenue Avenue.	1	1	0	3	4	1	0	10	41		
19	Lovell to Minnesota Connection	Develop a pathway connection between Lovell Ave and Minnesota Street.	3	1	1	1	1	0	3	10	41		
21	Millwood to County Road C2 Link	Develop a pathway connection that creates a link between the corner of Millwood and Chatsworth through the Ramsey County open space to County Road C2.	2	1	1	1	1	1	3	10	41		
24	Alta Vista Drive	Develop a pathway connection along Alta Vista Drive between Larpenue Avenue and Reservoir Woods Park.	1	1	1	3	1	1	2	10	41		
30	Albert Street*	Develop a pathway connection between County Road B and Commerce Street	5	1	1	1	1	1	0	10	41		
CB-2	Constellation Link B2	Develop a constellation link pathway along Aldine St between Oasis Park and Lydia Avenue pathway.	5	1	1	2	1	0	0	10	41		
CG-1	Constellation Link G1	Develop a constellation link pathway along Rose Place and Aladdin Street to connect Fisk Street with Central Park (Dale Street Soccer Fields)	5	1	0	2	1	1	0	10	41		
CG-2	Constellation Link G2	Develop a constellation link pathway along Oxford Street between County Road B2 pathways and Central Park pathway off Brooks Street.	4	1	1	2	1	1	0	10	41		
CH-2	Constellation Link H2	Develop a constellation link pathway along Pascal Street between County Road B2 pathways to Pocahontas Park.	4	1	1	2	1	1	0	10	41		
CL-1	Constellation Link L1	Develop a constellation link pathway along Shyer Avenue and the east side of the Har Mar Mall to connect the pathway on Hamline to the pathway of County Road B.	2	1	1	2	1	3	0	10	41		
CL-3	Constellation Link L3	Develop a constellation link pathway along Ryan Avenue and Fernwood Street to connect Bruce Russell Park to Keller Mayflower Park.	5	1	0	2	1	1	0	10	41		
CM-2	Constellation Link M2	Develop a constellation link pathway along Chatsworth Street between Roselawn and Shyer to connect to Pioneer Park.	5	1	0	2	1	1	0	10	41		
CM-4	Constellation Link M4	Develop a constellation link pathway along Alameda Street between Reservoir Woods and the pathways on County Road B.	4	1	1	2	1	1	0	10	41		
CM-3	Constellation Link N2	Develop a constellation link pathway along Dionne Avenue and Galtier Street to connect Tamarack Park to the pathway on South McCarrons Boulevard.	5	1	0	2	1	1	0	10	41		
34	Marion Street	Develop an off road pathway along Marion Street from Larpenue Avenue to the cul-de-sac	3	0	1	1	1	1	3	10	41		

Project Preference List											
Thursday, July 1, 2021											
Map Ref.	Project Name	Description	Connects Multiple Destinations	Volume Usage - Population	Volume Usage - Employment	Connects to Regional System	Addresses a Gap or Barrier in the Transportation System	Connects to Transit	Connects: High Density to Transit or Parks	Total Points	Pathway Master Plan and Parks Constellation Plan Rank
Pathway Master Plan Segment on Arterial Roadway with more than 4,000 ADT, with no pathway on either side of the roadway.											
Parks and Recreation Master Plan Constellation Link											
23	Cohansey St to HANC Connection	Develop a pathway connection between Cohansey Street and HANC.	3	1	1	1	1	1	1	9	57
CA-2	Constellation Link A2	Develop a constellation link pathway along Lydia Avenue between Highcrest pathway and Brenner Street.	3	1	1	2	1	1	0	9	57
CB-1	Constellation Link B1	Develop a constellation link pathway along County Road C2 between Langton Lake Park and Fairview Avenue pathway.	5	1	0	2	1	0	0	9	57
CE-3	Constellation Link E3	Develop a constellation link pathway along Mackubin Street and Woodhill Drive to connect pathways to Owasso Hills Park to Woodhill Park.	1	1	0	2	1	1	3	9	57
CG-3	Constellation Link G3	Develop a constellation link pathway along Grotto Street between County Road B2 pathways and Central Park Pathways at Sextant Avenue.	4	1	0	2	1	1	0	9	57
CK-1	Constellation Link K1	Develop a constellation link pathway along Prior Avenue between Roselawn pathway and County Road B pathway/Fairview Community Center.	1	1	1	2	1	1	2	9	57
CL-4	Constellation Link L4	Develop a constellation link pathway along Fernwood Street and Roselawn Avenue to connect Garden Avenue pathways to Bruce Russell Park.	3	1	1	2	1	1	0	9	57
CM-1	Constellation Link M1	Develop a constellation link pathway along Shryer Avenue to connect Lexington Park pathways to Pioneer Park.	4	1	0	2	1	1	0	9	57
CM-3	Constellation Link M3	Develop a constellation link pathway along Chatsworth Street, Roma Avenue, Aglen Street, Ruggles Street and Oxford Street to connect the pathway on Victoria Street to the pathway on Roselawn Avenue.	2	1	1	2	1	1	1	9	57
33	Tamarack Park	Develop a pathway from Western Avenue into Tamarack Park	3	1	1	2	1	0	1	9	57
20	Villa Park Connections	Develop a pathway connection from Shryer Ave and from Ryan Ave into Villa Park.	3	1	0	1	1	1	1	8	67
CF-1	Constellation Link F1	Develop a constellation link pathway along Oakcrest Avenue between Cohansey Street and Western Avenue pathway.	2	1	1	2	1	1	0	8	67
CF-4	Constellation Link F4	Develop a constellation link pathway along Matilda Street to connect to Materion Park with County Road B2 pathways.	3	1	1	2	1	0	0	8	67
CL-2	Constellation Link L2	Develop a constellation link pathway along Fernwood Street and Eldridge Avenue to connect Keller Mayflower Park to Lexington Park.	3	1	0	2	1	1	0	8	67
17	Heinel Drive Connection	Develop a pathway connection between S. Owasso Blvd and County Road C along Heinel Drive.	2	1	0	1	1	1	1	7	71
CE-2	Constellation Link E2	Develop a constellation link pathway along Iona Street and Matilda Street to connect Woodhill Park to Mapleview Park.	2	1	0	2	1	1	0	7	71
CJ-1	Constellation Link J1	Develop a constellation link pathway through Midland Hills Golf Course between Roselawn Avenue and County Road B pathway.	1	1	1	2	1	0	1	7	71
32	Eustis Street	Develop an off road pathway along Eustis Street between County Road B and the cul-de-sac	2	1	1	2	1	0	0	7	71
14	Langton Lake Loop	Develop a pathway that goes around all of Langton Lake.	4	0	0	1	1	0	0	6	75
22	Eustis to St. Croix Connection	Develop a pathway connection between Eustis Street and St. Croix Street.	1	0	1	1	1	1	1	6	75
CE-1	Constellation Link E1	Develop a constellation link pathway along Matilda Street to connect Mapleview Park to S Owasso Boulevard pathway.	2	1	0	2	1	0	0	6	75
CA-3	Constellation Link A3	Develop a constellation link pathway along Brenner Street/Patton Road between Highcrest Road pathway and Sandcastle Park.	0	0	0	2	1	1	1	5	78
CD-2	Constellation Link D2	Develop a constellation link pathway along Millwood Avenue and Brenneue Avenue to connect Valley Park to West Owasso Boulevard pathway.	1	0	0	2	1	1	0	5	78

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.d.

Department Approval



City Manager Approval



Item Description: Public Works, Environment, and Transportation Commission Joint Meeting with the City Council

Background

Each year, the Public Works, Environment, and Transportation Commission meets with the City Council to review activities and accomplishments, and to discuss the upcoming year's work plan and other potential issues to consider. The following are activities over the past year and issues the Commission tentatively will have on future agendas in the next year. Additionally, the Commission plans to share their thoughts on the value of being part of the commission and their experiences as commission members.

Activities and accomplishments:

- Engineering Intern Presentations
- City Campus Master Plan Update
- Joint Council Recap
- Municipal State-Aid Street (MSAS) Safety Plan
- Pathway Master Plan Update Discussion
- Consider Closure of Roseville Leaf Recycling Center
- Bike Plan Discussion
- City Campus Project – Appoint Committee Member
- City Code Update – Chapter 802.17 Obstructions
- Climate Equity Action Plan
- 2026 Proposed Utility Rates
- 2026 Public Works Work Plan
- Pathway Master Plan Segments
- Keya Park/Pascal Layout Recommendations
- Noise Ordinance Recommendations
- Snow & Ice Control Policy for Streets and Parking Lots Recommendations
- Maintenance Operations Center Update
- Climate Equity Action Plan Update
- 2026 Sustainability Update
- Maintenance Operations Center Update
- Civic Campus Project Update

- Pathway Master Plan
- Approve Bike Plan
- Pathway Master Plan - Continued Segment Review
- WM Recycling Update 2026-2027
- Cart Rollout Update
- 2025 MS4 Annual Meeting
- Leaf Site Future
- Climate Equity Action Plan
- Prep for Joint Council meeting

Work Plan items for the upcoming year:

- Pavement management and future funding
- Pathway Master Plan Updates
- Assessment Policy

Questions or Concerns for the City Council: This year, Chair Ficek worked with the commission members to summarize their activities over the last year and asked each commissioner two questions:

1. What you felt most connected to or appreciated with being on the Commission, and
2. Are there any areas you would like feedback on from the Council, or are there specific issues you would like them to address?

The commission would like the council's feedback on which of the following topics to pursue further:

1. Organized Collection
2. Speed Limits

Policy Objectives

Per City Code 201.07.B - At least once a year, each Commission shall meet with the City Council to report on the previous year's work and to discuss work plans and pending issues for the upcoming year.

Equity Impact Summary

There are no equity impacts associated with this joint meeting.

Budget Implications

There are no budget impacts.

Staff Recommendations

Staff recommends the City Council hold the joint meeting and provide feedback.

75 **Requested Council Action**
76 Hold joint meeting and provide feedback.
77

78 **Prepared by:** Jesse Freihammer, Public Works Director

Attachments: None

79

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.e.

Department Approval



City Manager Approval



Item Description: Consider Leaf Site Operations

Background

At the July 6, 2026 City Council meeting, the Council approved Option B to keep the leaf site open. Option B also included additional security including cameras and gate modifications, as well as adding temporary seasonal staff to monitor the site.

In the presentation, staff had recommended to only staff the site for four weeks in the spring and six weeks in the fall. Based on council discussion, staff is presenting two updated options for staffing as outlined below:

- Option 1 - Peak Season Only
 - 4 Weeks Spring and 6 Weeks Fall
 - Mimic County Hours for 38 hours per week
 - Cost of \$22,000 per year
- Option 2 - Fall Season Only
 - 5 Weeks in the Fall only
 - Open Tuesday through Sunday - 40 hours per week
 - Cost of \$12,000 per year

There are certainly many other options available to council in terms of hours of operation. Staff would recommend going with Option 2 - Fall Season Only based on the minimal use in the spring. Having the site closed for one day a week allows us to perform more intensive site maintenance more safely. Residents who use the site in the spring can utilize the county sites. Additionally, based on past peak usage in the fall, staff believes five weeks is adequate to keep the gates open since there are now costs associated with monitoring the site. For the 2026 season, the dates would be October 23 - November 25.

Originally, staff outlined that Option B changes would go into effect in 2027. But staff would now propose we implement some of the changes, particularly the temporary staff, beginning this fall as there is adequate time to hire the three to four temporary staff needed. This will address many of the current issues immediately and prevent them from getting worse, particularly contractor dumping. Although there are no funds allocated for temporary staff in the 2026 storm water budget, there will be adequate funding to begin this fall. As detailed in Option 2, temporary staff for the fall is expected to cost approximately \$12,000.

As for other upgrades, staff will look to modify the fencing to close off the walk-in gate sometime in September. Related to that, we will move the organics bin outside the gate. Staff will add a security camera near the entrance to help watch for illegal dumping and to help assist the seasonal staff if there are incidents. Staff may make other modifications to make the entrance work better, but would wait until the summer of 2027 to make those changes.

Staff is working to get quotes on a new compost turner. We plan to bring this to council for approval as an over \$10,000 item in late August or early September. We anticipate we would take delivery in early 2027.

Based on council's action tonight, we will work with communications staff to get the message out about changes at the leaf site. We will modify the website and signage at the site to communicate the new changes. The biggest impact to residents will be the new modified hours. We plan to get an article in the September/October newsletter which will be very timely.

Policy Objectives

One of the City's strategic directions is Reliable and Sustainable Infrastructure - Roseville's assets and infrastructure are effectively, efficiently and sustainably planned, managed and funded. Approving a staffing and operations schedule for the leaf site will allow the facility to be better run and managed going forward.

Equity Impact Summary

There should be no equity impacts with this council action.

Budget Implications

Leaf site operations are funded out of the storm sewer budget. Depending on the operational hours of the site, new temporary staffing of the site will range from \$12,000 to \$22,000 annually.

Other site improvements, including security upgrades, are estimated to be \$25,000.

The 2027 CIP includes \$450,000 for a new compost turner.

Staff Recommendations

Staff recommends the City Council approve leaf site operational hours and approve hiring seasonal staffing for the Fall 2026 season.

Requested Council Action

Consider approving leaf site operational hours and approve hiring seasonal staffing for the Fall 2026 season.

Prepared by: Jesse Freihammer, Public Works Director

Attachments:

1. Staffing Options
2. Excerpt of Minutes from July 6, 2026 City Council Meeting

Option 1 - Proposed Staff Monitoring Plan Costs**Peak Season Only**

4 Weeks Spring

6 Weeks Fall

10 Weeks Total

Assume Open 7 days a week

Assume same hours as Ramsey County

11 AM - 7 PM M, W, F 24 Hours/week

9 AM - 5 PM Saturday 8 Hours/week

11 AM - 5 PM Sunday 6 Hours/week

Total 38 *Hours/week*

10 Weeks

380 Hours Open

2 #Staff/Shift

760 Total Staff Hours

\$ 25.00 \$25/hour

\$ 19,000.00

\$ 3,800.00 20% Misc Employment Cost

\$ **22,800.00** Estimated Annual Temp Staffing Costs

Option 2 - Proposed Staff Monitoring Plan Costs

Fall Season Only	6 Days a week	Closed Monday
0 Weeks Spring		
5 Weeks Fall	October 23 - November 25	
5 Weeks Total		Sunset is 6:14 on October 23
Assume Open 7 days a week		Sunset is 4:35 on November 25
Assume same hours as Ramsey County		
11 AM - 5 PM T-F	24 Hours/week	
9 AM - 5 PM Saturday	8 Hours/week	
9 AM - 5 PM Sunday	8 Hours/week	
<i>Total</i>	<i>40 Hours/week</i>	
	5 Weeks	
	200 Hours Open	
	2 #Staff/Shift	
	400 Total Staff Hours	
\$	25.00	\$25/hour
\$	10,000.00	
\$	2,000.00	20% Misc Employment Cost
\$	12,000.00	Estimated Annual Temp Staffing Costs

Fall Only

5 Weeks approximately October 23-November 25

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, July 6, 2026

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Schroeder, Bauer, Groff, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Schroeder, Bauer, Groff, Strahan, and Roe.

Nays: None.

7. Business Items

b. Consider Future of Roseville Leaf Recycling Center

Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request for Council Action and related attachments dated July 6, 2026.

Mr. Freihammer presented an updated evaluation of the Roseville Leaf Recycling Center, explaining that the council postponed a decision on closure during the 2025 budget process to allow staff to collect additional operational data. After monitoring the 2025 season and reviewing the findings, the Public Works, Environment, and Transportation Commission voted 4-3 to recommend closing the facility after the 2026 season, and staff continued to support that recommendation.

Mr. Freihammer reviewed the facility's history and current operations, noting that it processes 30,000 to 35,000 cubic yards of leaves annually and produces compost for residents. He reported that the 2025 season was the busiest on record, with increasing traffic, greater contractor use, suspected use by nonresidents, and operational challenges including congestion, illegal dumping, aging equipment, maintenance costs, and neighborhood concerns.

Mr. Freihammer outlined five alternatives for the Council's consideration: continuing current operations; operating with reduced hours and tighter access controls; collecting leaves while outsourcing composting; closing the facility after the 2026 season; or transferring operations to Ramsey County. He explained the costs, service impacts, and operational considerations associated with each option,

Excerpt from
Regular City Council Meeting
Monday, June 6, 2026
Page 2

35 noting that while staff recommended closure after the 2026 season, all five
36 alternatives remained available for council consideration.

37 Mayor Roe thanked Mr. Freihammer and the Public Works staff for collecting an
38 additional year of operational data, noting that the council now had substantially
39 more data than it had during the previous year's discussion. He began by asking
40 several clarifying questions regarding equipment replacement costs.

41 Mr. Freihammer explained that if the city retained compost production while
42 reducing annual leaf volume, a smaller compost turner could likely be purchased
43 for between approximately \$300,000 and \$500,000 instead of the much larger
44 machine originally estimated. Staff believed a smaller machine would adequately
45 serve Roseville if contractor traffic and unauthorized dumping were reduced.

46 Mayor Roe also asked whether repairs completed during the previous year had
47 permanently addressed the site's deteriorating surface conditions.

48 Mr. Freihammer responded that staff had regraded portions of the site and added
49 gravel after the facility opened for the 2025 season, significantly improving
50 conditions. However, because of poor underlying soils, those improvements
51 represented ongoing maintenance rather than a permanent solution. The site would
52 always require periodic rehabilitation unless reconstructed entirely.

53 Mayor Roe also questioned staff about the annual operating budget and noted
54 apparent discrepancies between the operating costs shown in budget documents and
55 those discussed during the presentation.

56 Mr. Freihammer explained that equipment depreciation and internal equipment
57 charges are tracked separately from direct operating expenditures. Consequently,
58 actual operating costs and budgeted expenditures appear different even though both
59 reflect legitimate costs associated with operating the facility.

60 Mayor Roe asked how much of the site would actually be needed if compost
61 production ceased and Public Works used portions of the property for other
62 maintenance purposes.

63 Mr. Freihammer estimated that only a portion of the site would likely be needed for
64 storage of wood chips, emergency utility repairs, and temporary staging associated
65 with future Public Works operations.

66 Councilmember Schroeder thanked Public Works staff for the considerable amount
67 of additional work completed since the council first reviewed the issue in 2025. She
68 commented that the additional operational data, traffic counts, photographs, and
69 cost information provided a much clearer picture of the site's challenges and the

options available moving forward. She asked why staff proposed matching Ramsey County's operating schedule under Options B and C.

Mr. Freihammer explained that mirroring Ramsey County's schedule would reduce confusion for residents while discouraging nonresident use. Because Ramsey County facilities are closed Tuesdays and Thursdays, Roseville currently experiences increased traffic on those days. If Roseville adopted a significantly different schedule, staff believed many nonresidents would continue to seek out Roseville simply because it remained open while county facilities were closed.

Councilmember Schroeder asked whether the city had considered eliminating spring leaf collection while maintaining fall operations.

Mr. Freihammer responded that spring activity represents only a small percentage of annual use. Most spring visitors are cleaning landscape beds or collecting leaves that accumulated over the winter. While eliminating the spring collection could slightly reduce costs, it would not substantially reduce overall operating expenses because approximately 90 to 95 percent of annual leaf volume arrives in the fall.

Councilmember Schroeder also asked about Roseville's compost delivery program, noting that she remembered community gardens benefiting from the service.

Mr. Freihammer confirmed that approximately twenty-five complimentary compost deliveries are made annually to community gardens and nonprofit organizations, particularly the Rice Street Community Garden and the Oasis Garden. Those organizations have relied on Roseville compost for many years, and eliminating compost production would affect those partnerships.

Councilmember Schroeder asked how staff intended to prevent illegal dumping if the leaf site were ultimately closed.

Mr. Freihammer explained that much of the illegal dumping currently occurs because the walk-in gate allows unrestricted access into the site. Closing or relocating the gate closer to the property line would significantly reduce opportunities for dumping, while improved security cameras would provide additional enforcement.

Councilmember Schroeder thanked staff for the explanations, stating that preserving community benefits while addressing operational problems would be an important consideration during council deliberations.

Councilmember Groff focused much of his discussion on protecting Roseville taxpayers while maintaining a valuable community service. He observed that many residents had suggested operating the facility on days when Ramsey County

105 facilities are closed to improve convenience. However, he recognized the staff's
106 concern that doing so would likely increase unauthorized use by nonresidents.

107 Councilmember Groff asked whether staffing the entrance would allow employees
108 to verify residency through driver's licenses or other identification.

109 Mr. Freihammer responded that entrance attendants would check identification
110 much like Ramsey County currently does. Staff anticipated the greatest challenges
111 would occur during the first season as residents, contractors, and nonresidents
112 adjusted to the new procedures. Once expectations became clear, staff believed
113 unauthorized use would decline substantially.

114 Councilmember Groff explained that because the facility is funded through
115 Roseville's Storm Water Utility, he believed Roseville residents should receive the
116 primary benefit. He supported stronger residency verification if the city chose to
117 continue operating the site.

118 Councilmember Strahan explained that she remained undecided after reviewing the
119 staff report. She acknowledged the financial challenges of maintaining the aging
120 facility but also recognized the substantial public support for continuing the
121 program. She asked whether reducing annual leaf volume might allow the city to
122 purchase an even smaller compost turner.

123 Mr. Freihammer explained that significant reductions in leaf volume would be
124 necessary before a substantially smaller machine could be used. Simply reducing
125 contractor traffic would likely return annual collections to approximately historical
126 levels, but the city would still require equipment capable of processing
127 approximately 25,000 cubic yards annually.

128 Councilmember Strahan also asked whether concerns about invasive jumping
129 worms or other contaminants had affected public demand for Roseville compost.

130 Mr. Freihammer replied that while those issues occasionally arise, resident demand
131 remained strong. Most compost is distributed through resident self-loading rather
132 than delivery service, and the city typically has very little surplus compost
133 remaining at the end of each season.

134 Councilmember Strahan asked whether funding already existed within the Storm
135 Water Utility to replace the compost turner.

136 Mr. Freihammer confirmed that replacement funding had already been included in
137 the Capital Improvement Program for several years. Staff had repeatedly postponed
138 replacement by extending the useful life of the existing equipment, but additional
139 delays would become increasingly difficult.

Councilmember Bauer questioned staff regarding the long-term commitment associated with purchasing new compost equipment. He asked whether approval of a new compost turner would effectively commit future Councils to maintaining the facility for decades.

Mr. Freihammer responded that while the equipment would certainly represent a long-term investment, it could be sold if future Councils eventually decided to discontinue operations. However, resale value would naturally be substantially lower than the original purchase price.

Councilmember Bauer also returned to previous discussions regarding affordable government services, observing that although residents clearly valued the compost site, every municipal amenity ultimately competes with other budget priorities. He indicated he was still weighing whether maintaining the facility represented the best long-term use of Storm Water Utility resources.

Public Comment

Mayor Roe offered an opportunity for public comment.

Mr. Andy Johnson, County Road C

Mr. Andy Johnson described the compost program as one of Roseville's most valuable community services. As an avid gardener, he explained that Roseville compost had dramatically improved his property while saving thousands of dollars over many years. He estimated that comparable commercial compost would cost substantially more than what residents currently receive through the city's program.

Mr. Johnson suggested that while operational changes, such as limiting contractors, might be appropriate, the compost program itself represented an extraordinary value to residents. He encouraged the council to adopt a modified operating model rather than close the facility.

Mr. Roger Hess, Wagner Place

Mr. Roger Hess urged the council to continue operating the site, arguing that many residents depend upon the service. He suggested the city could better advertise the availability of compost and questioned whether repairing existing equipment might be more economical than purchasing a replacement machine.

Ms. Norma Jurgensen, Lovell

Norma Jurgensen explained that she and many of her neighbors regularly use both the leaf drop-off site and the finished compost. She described the facility as an important gathering place where residents often meet to garden and exchange ideas.

174 She suggested charging commercial contractors for use of the site if doing so could
175 offset operating costs.

176 **Ms. Cynthia Warzeck, 2700 Oxford Street N**

177 Cynthia Warzeck also spoke in support of maintaining the facility. She explained
178 that she had reviewed numerous public comments submitted during the previous
179 year and believed overwhelming public sentiment favored keeping the site open.
180 She described the compost facility as one of the unique amenities that distinguish
181 Roseville from neighboring communities and strengthen neighborhood
182 connections.

183 Following public testimony, Mayor Roe summarized several questions raised by
184 residents.

185 Mr. Freihammer clarified that closing the facility would not significantly reduce
186 stormwater utility rates but could help moderate future rate increases by reducing
187 operating expenses. He also explained that staff had already invested significant
188 funds in repairing the existing compost turner and that ongoing repairs would
189 become increasingly expensive, leaving the City with aging equipment.

190 Councilmember Strahan explained that she remained uncomfortable with the
191 choice between complete closure and continued operation exactly as proposed. She
192 suggested additional analysis of reduced operating hours and seasonal operations
193 before committing to a final long-term operating model.

194 Mayor Roe suggested that the council could identify a preferred direction while
195 continuing to refine operational details through the upcoming budget process.

196

197 Strahan moved to direct staff to proceed with Option B and requested additional
198 information before purchasing replacement equipment.

199 Councilmember Strahan withdrew her motion after further discussion by the
200 council regarding equipment replacement, which represented a significant
201 commitment.

202 Schroeder moved, Groff seconded, supporting Option B. Directing staff to:

- 203
- 204 • Continue operation of the Leaf Recycling Center
 - 205 • Install additional security measures
 - 206 • Require staffed entrance monitoring and residency verification
 - 207 • Restrict authorized contractor use
 - Develop modified operating hours

- 208 • Proceed with planning for the replacement of the compost turning
209 equipment through the Capital Improvement Program, subject to future
210 council approval during the budget process

211 **Council Discussion**

212 Councilmember Schroeder explained that testimony from residents had reinforced
213 her belief that the compost program represented more than a simple leaf collection
214 service. It had become a valued community amenity supporting gardens,
215 neighborhood beautification, nonprofit organizations, and environmental
216 stewardship.

217 Councilmember Groff indicated that the city's responsibility extends beyond
218 operating as efficiently as possible. Roseville has long distinguished itself by
219 providing services that improve residents' quality of life, and he believed the
220 compost program remained one of those unique community benefits.

221 Mayor Roe agreed, observing that although the Public Works, Environment, and
222 Transportation Commission had recommended closure, the council had also heard
223 compelling testimony regarding the value residents place on the program. He
224 concluded that a modified operation with stronger security, residency verification,
225 and improved management struck an appropriate balance between fiscal
226 responsibility and community expectations. He thanked residents, Commissioners,
227 and Public Works staff for the thoughtful discussion, noting that the final decision
228 reflected the Council's effort to preserve a valued community service while
229 improving operational efficiency and protecting public resources.

230 **Roll Call**

231 **Ayes:** Schroeder, Bauer, Groff, Strahan, and Roe.

232 **Nays:** None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026
Item No.: 7.f.

Department Approval



City Manager Approval



Item Description: Receive 2nd Quarter 2026 Financial Report

Background

Attached are the City of Roseville's Financial Reports for the second quarter of 2026. Each year, staff plans to present Q1 and Q3 financials as consent agenda items due to generally lower activity, while Q2 and Q4 financials will continue to be presented as regular agenda items, given the timing of settlement revenues and year-end financial results.

Attachments include:

- Financial Summary Memo
- Governmental Funds Quarterly Financial Report
- Enterprise Funds Quarterly Financial Report
- Presentation

Policy Objectives

N/A

Equity Impact Summary

N/A

Budget Implications

N/A

Staff Recommendations

Accept Q2 Financials

Requested Council Action

27 Accept Q2 Financials

28

29

Prepared by: Sam Magureanu, City Finance Director

Attachments:

1. Q2_2026_Memo_Formatted
2. Governmental Funds
3. Enterprise Funds
4. Q2 Quartely Financials Presentation

30

Q2 2026 Financial Summary Memorandum

City of Roseville

Governmental Funds

Revenues

- **Tax Revenues – AS EXPECTED:** Tax revenues are collected in three installments: June/July, October/November, and a final settlement in January of the following year. Tax increment revenues follow the same schedule. The year-to-date amount reflects only the first settlement advance received in June; the remainder of the first-half settlement was received in July and will be recognized in Q3 revenues.
- **Intergovernmental Revenues – AS EXPECTED:** Year-to-date collections total \$833,491.40 (14.68% of budget). Includes MSA maintenance allocation and partial Police grant reimbursements (COPS, BCA, State Navigator, Crisis Response)
- **Licenses & Permits – AS EXPECTED:** At 58.15% of budget (\$1,081,760.35), consistent with prior years and seasonal patterns.
- **Charges for Services – AS EXPECTED:** At 49.86% of budget (\$3,607,971.97), aligned with typical seasonal variations and program cycles.
- **Fines & Forfeits – AS EXPECTED:** Collected at 43.12% of budget (\$34,497.89), varying with County citation remittances.
- **Franchise Fees – AS EXPECTED:** The franchise fee is remitted quarterly. The second distribution is expected to be collected in July (Q3). The first distribution was significantly lower because this is the first year of implementation, and Q1 reflected only a partial amount due to the timing of when Xcel Energy enacted the franchise fee.
- **Special Assessments – AS EXPECTED:** Received concurrently with property tax collections.
- **Miscellaneous Revenues – AS EXPECTED:** 2026 budget includes a one-time \$1.8M Fire Truck Bond Proceeds entry in Fund 401.

Expenditures

- **Personnel Services – AS EXPECTED:** At 41.35% of budget, consistent with prior year. Includes overtime, temporary, and seasonal labor. The use of these funds can fluctuate throughout the year based on seasonality and operational need, which may influence the overall analysis. In addition, vacant positions can materially affect results, particularly within larger departments such as Police, Fire, Parks and Public Works.
- **Supplies & Materials – AS EXPECTED:** At 49.33% of budget; These types of expenditures can vary based on projects and departmental needs and schedules.
- **Contractual Services – AS EXPECTED:** At 52.88% of budget; timing varies by project and operational needs.
- **Utilities – AS EXPECTED:** At 39.79% of budget; weather-dependent fluctuations occur.
- **Other Charges and Debt – AS EXPECTED:** At 53.54% of budget, reflecting scheduled Q1 principal payments for outstanding debt.
- **Capital Outlay – AS EXPECTED:** Varies based on project timing.
- **Transfers – NOT AS EXPECTED:** At 108.17% to Budget. Transfers are an expected component of the City's budget process. For 2026, the City budgeted a transfer of \$200,000 from the License Center Fund (265) to the General Fund (100), and a transfer of \$40,000 from the EDA Fund (725) to Fund 727, the Southeast Roseville Initiative. The current-year transfers totaling \$259,596.72 relate to Economic Development funds that were approved earlier this year but were not included in the adopted budget (\$219,392.72) and \$40,000 from the EDA Fund (725) to Fund 727, the Southeast Roseville Initiative.

Enterprise Funds (Water, Sewer, Stormwater, Golf)

Revenues

- **Intergovernmental – AS EXPECTED:** This budget line is driven by the Select Committee on Recycling and the Environment (SCORE) grant. In 2025, the grant was received in the fourth quarter, whereas in 2026 it was received in the second quarter.
- **Charges for Services – AS EXPECTED** are at 36.19 percent of budget, which is consistent with the prior year. The City does not fully capture a full quarter of revenues in Q2 since part of it (Part of April and May accounts) are billed in Q3. This is consistent with City practices.

- **Miscellaneous – AS EXPECTED:** Reflects UB certification charges. 2025 included \$181,000 from equipment sales.

Expenditures

- **Personnel Services – AS EXPECTED:** 43.20% to Budget - Comparable with PY. A significant portion of the budget (approximately 10%) includes funds for overtime pay temporary and seasonal employees. The use of these funds can vary based on seasonality and need and can affect the analysis. Further, vacant positions can significantly affect the analysis, especially for some large departments such public works.
- **Supplies & Materials – AS EXPECTED:** 53.40% to Budget - Comparable with prior year. These types of expenditures can vary based on projects and departmental needs and schedules.
- **Contractual Services – AS EXPECTED:** 41.29% to Budget - Comparable with prior year. These types of expenditures can vary based on projects and departmental needs and schedules.
- **Utilities – AS EXPECTED:** 41.42% to Budget - Comparable with prior year. Weather can significantly affect the use.
- **Other Charges and Debt – AS EXPECTED:** 55.27% to Budget - Includes Payments for Debt Service Typically Principal is paid at the beginning of the year and Small Equipment Purchases.
- **Capital Outlay – AS EXPECTED:** 5.02% to Budget- Varies based on project timing.

License Center Analytics Dashboard

Year	Month	Total Number of Passport Applications	Total Number of Passport Photos	Total Number of Driver Licenses	Total Number of Walk in New and Renewal Registrations	Total Number of New and Renewal Registrations - Dealer	Total
2024	January	1,528	1,875	3,846	5,046	6,879	19,174
2024	February	1,315	1,649	3,581	4,752	5,806	17,103
2024	March	1,391	1,603	4,218	4,622	5,272	17,106
2024	April	1,353	1,703	3,861	5,186	4,117	16,220
2024	May	1,120	1,505	3,879	5,251	4,689	16,444
2024	June	1,149	1,445	3,539	4,822	4,010	14,965
2024	July	1,289	1,632	3,912	5,006	3,120	14,959
2024	August	1,460	1,779	4,162	5,255	2,057	14,713
2024	September	927	1,199	3,299	4,030	1,561	11,016
2024	October	1,200	1,436	3,517	4,713	1,977	12,843
2024	November	1,280	1,531	2,779	3,607	1,650	10,847
2024	December	1,582	1,835	2,953	3,717	2,327	12,414
	TOTAL 2024	15,594	19,192	43,546	56,007	43,465	177,804
2025	January	2,019	2,218	3,767	8,131	5,619	21,754
2025	February	1,883	1,938	3,271	4,100	4,858	16,050
2025	March	2,144	2,188	3,996	4,788	4,632	17,748
2025	April	2,193	2,256	4,778	4,524	5,331	19,082
2025	May	1,746	1,842	4,297	4,772	5,654	18,311
2025	June	1,575	1,631	3,717	4,380	4,683	15,986
2025	July	1,649	1,769	4,096	4,455	5,894	17,863
2025	August	1,710	1,808	3,869	4,857	4,159	16,403
2025	September	1,520	1,656	3,832	4,255	4,154	15,417
2025	October	1,605	1,691	4,300	4,409	5,177	17,182
2025	November	1,048	1,117	3,178	2,868	3,798	12,009
2025	December	1,558	1,622	3,506	3,769	4,758	15,213
	TOTAL 2025	20,650	21,736	46,607	55,308	58,717	203,018
2026	January	2,416	2,295	3,561	3,912	7,505	19,689
2026	February	1,908	1,897	3,174	3,971	7,185	18,135
2026	March	1,905	1,910	3,572	4,798	5,768	17,953
2026	April	1,685	1,744	3,483	4,683	5,789	17,384
2026	May	1,285	1,303	3,132	4,216	5,372	15,308
2026	June	1,218	1,316	3,200	4,488	6,229	16,451
2026	July						-
2026	August						-
2026	September						-
2026	October						-
2026	November						-
2026	December						-
	TOTAL 2026	10,417	10,465	20,122	26,068	37,848	104,920

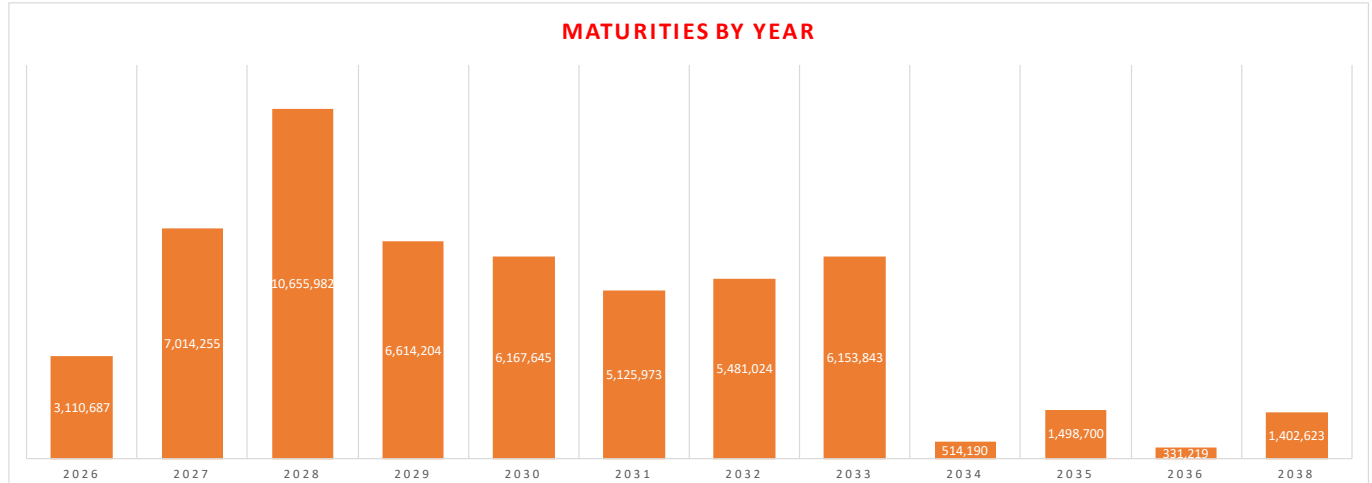
Investments

As of June 30, 2026, total City investments equal \$69,219,094.04. The allocation by investment type is as follows:

Type	Amount	Percentage
Money Market	15,148,750.31	21.89%
Certificate of Deposit	694,905.41	1.00%
US Treasury Notes	2,011,948.54	2.91%
Agency	2,510,160.96	3.63%
G.O. Bond	41,119,947.80	59.41%
Revenue Bonds	7,733,381.04	11.17%
<i>Total</i>	69,219,094.04	100.00%

All certificates of deposit are FDIC-insured and compliant with City Investment Policy.

Because the City's cash and investments are used to support cash flow needs for both operating and capital activities, understanding the timing of maturities is essential for planning future investment opportunities. The schedule below outlines the upcoming maturities for the City's cash and investment holdings.



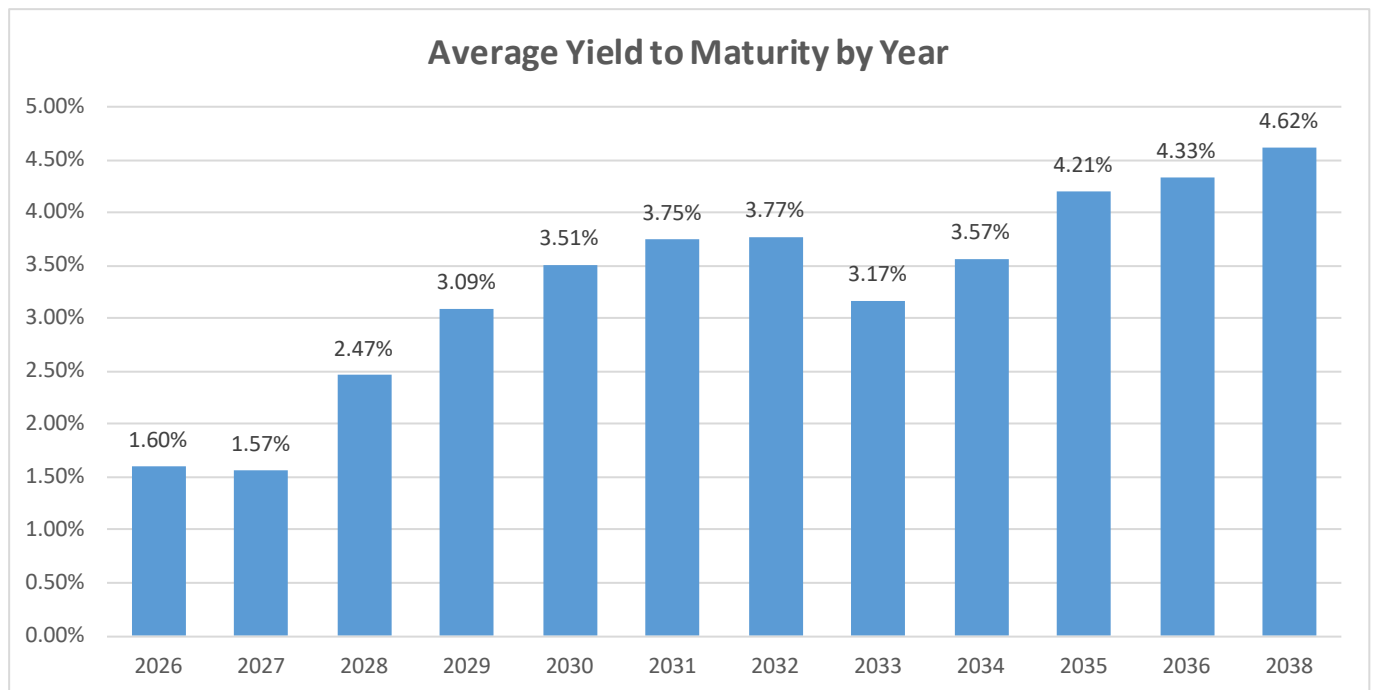
The City budgets investment income as part of the annual budget process, making it important to understand the coupon rates on its cash and investment holdings. In Q2, the City purchased seven new investments totaling \$3,860,000 with a yield to maturity of 4.123 percent.

As shown below, the City currently holds a large concentration of investments in the 0 to 2 percent range, representing approximately 49.66 percent of total holdings. As these securities mature, the City will have opportunities to reinvest at higher available rates.

Based on the table below these 0 to 2 percent securities are scheduled to mature during 2026 and 2027.

The City's money market accounts, which are excluded from the table below and held at U.S. Bank, are currently yielding between 3.3 and 3.5 percent. Interest earnings for Q2 across all investment types total \$293,820.97. This amount may fluctuate throughout the year, as interest payments vary by instrument, with some paying monthly, quarterly, semiannually, or annually.

As of June 30, 2026		
Coupon	Amount	Percentage
0% to 1%	1,310,000.00	2.33%
1% to 2%	26,555,000.00	47.32%
2% to 3%	3,075,000.00	5.48%
3% to 4%	6,290,000.00	11.21%
4% to 5%	18,884,000.00	33.65%
Total	56,114,000.00	100%



Attachment # 2

City of Roseville							Notes
Governmental Funds							
June 30, 2025 compared with June 30, 2026							
	2025 Budget	2025 YTD	2025 YTD as a % to Budget	2026 Budget	2026 YTD	2026 YTD as a % to Budget	
Revenues							
General Property Taxes	30,717,459.00	10,883,516.18	35.43%	33,048,741.00	11,913,928.00	36.05%	Tax revenues are paid in three instalments (June/ July, October/November and a final settlement in January of the following year).
Tax Increments	2,305,000.00	-	0.00%	2,185,000.00	-	0.00%	Tax increments are paid in three instalments (June/ July, October/November and a final settlement in January of the following year).
Intergovernmental Revenue	2,521,920.00	471,998.75	18.72%	5,677,202.00	833,491.40	14.68%	Includes first distribution of MSA maintenance revenues collected in Q1 and partial COPS grant revenue reimbursements. The 2026 Budget is significantly higher due to the Police SAFER Grant, COPS grant and MSA construction for the Pavement Management Fund 590
Licenses & Permits	2,067,510.00	1,107,239.91	53.55%	1,860,333.00	1,081,760.35	58.15%	Comparable with prior year and in line with expectations at around 50%
Charges for Services	6,913,622.00	3,667,699.72	53.05%	7,235,550.00	3,607,971.97	49.86%	Comparable with prior year and in line with expectations at around 50%
Fines and Forfeits	70,000.00	46,231.57	66.05%	80,000.00	34,497.89	43.12%	These type of revenues can fluctuate since are based on County remitting funds based on tickets/fines
Franchise Fees	354,000.00	79,256.26	22.39%	2,720,000.00	116,097.54	4.27%	The franchise fee is remitted quarterly. The second distribution is expected to be collected in July (Q3). The first distribution was significantly lower because this is the first year of implementation, and Q1 reflected only a partial amount due to the timing of when Xcel Energy enacted the franchise fee.
Special Assessments	83,000.00	8,240.81	9.93%	83,000.00	615.35	0.74%	SA Revenues are collected twice a year with property tax settlements in June and December
Investment Income	316,718.00	3,146,212.26	993.38%	558,389.00	202,191.82	36.21%	2025 Includes Market Value Adjustments. See Memo Detail
Miscellaneous	1,021,963.00	439,351.09	42.99%	2,645,069.00	480,356.42	18.16%	2026 Budget includes the one time Fire Truck Bond Proceeds in fund 401 of 1.8Mill
Total Revenues	46,371,192.00	19,849,746.55	42.81%	56,093,284.00	18,270,910.74	32.57%	
Expenditures							
Personnel Services	28,486,298.00	12,418,864.53	43.60%	32,751,784.00	13,541,720.80	41.35%	Comparable with PY. A significant portion of the budget (approximately 10%) includes funds for overtime pay, temporary and seasonal employees. The use of these funds can vary based on seasonality and need and can affect the analysis. Further, vacant positions can significantly affect the analysis, especially for some of the large departments such as police, fire, parks and public works.
Supplies & Materials	1,543,165.00	625,390.29	40.53%	1,486,865.00	733,452.89	49.33%	Comparable with prior year. These type of expenditures can vary based on projects and departmental needs and schedules.
Contractual Services	5,707,375.00	2,558,940.23	44.84%	5,489,423.00	2,902,739.84	52.88%	Comparable with prior year. These type of expenditures can vary based on projects and departmental needs and schedules.
Utilities	902,935.00	331,254.96	36.69%	912,700.00	363,169.85	39.79%	Comparable with prior year. Weather can significantly affect the use
Other Charges and Debt	5,236,482.00	3,222,998.06	61.55%	5,698,406.00	3,050,700.89	53.54%	Includes Payments for Debt Service Typically Principal is paid at the beginning of the year
Capital Outlay	8,864,445.00	2,535,038.44	28.60%	12,132,500.00	2,369,963.29	19.53%	Can Very based on timing of projects
Total Expenditures	50,740,700.00	21,692,486.51	42.75%	58,471,678.00	22,961,747.56	39.27%	
Other Financing Sources							
Transfers In	700,000.00	40,000.00	5.71%	240,000.00	40,000.00	16.67%	For 2026, the City budgeted a transfer of \$200,000 from the License Center Fund (265) to the General Fund (100), and a transfer of \$40,000 from the EDA Fund (725) to Fund 727, the Southeast Roseville Initiative. The current-year transfers totaling \$259,596.72 relate to Economic Development funds that were approved earlier this year but were not included in the adopted budget (\$219,392.72) and \$40,000 from the EDA Fund (725) to Fund 727, the Southeast Roseville Initiative.
Transfers Out	200,000.00	40,000.00	20.00%	240,000.00	259,596.72	108.17%	
Bond Issuance Costs			#DIV/0!			#DIV/0!	
Sale of Assets			#DIV/0!			#DIV/0!	
Total Other Financing Sources	900,000.00	80,000.00	8.89%	480,000.00	299,596.72	62.42%	
Beginning Fund Balance	44,011,181	45,853,921		44,011,181	41,632,787		
Net Income Change	(3,869,508)	(1,842,740)		(2,378,394)	(4,910,434)		
Ending Fund Balance	40,141,673	44,011,181		41,632,787	36,722,353		
Check	-	-	-	-	-		
	44,011,181	45,853,920.73		44,011,180.77	41,632,786.77		
	(3,869,508)	(1,842,739.96)		(2,378,394.00)	(4,910,433.54)		
	40,141,673	44,011,180.77		41,632,786.77	36,722,353.23		

Attachment # 3

City of Roseville						
Combined Governmental Funds and Enterprise Funds						
June 30, 2025 compared with June 30, 2026						
	2025 Budget	2025 YTD	2025 YTD as a % to Budget	2026 Budget	2026 YTD	2026 YTD as a % to Budget
Revenues						
Intergovernmental Revenue	204,690.00	19,462.47	9.51%	154,665.00	125,786.80	81.33%
Charges for Services	22,671,950.00	8,596,901.22	37.92%	24,733,179.00	8,952,110.13	36.19%
Investment Income	12,500.00	641,129.96	5129.04%	92,500.00	70,768.16	76.51%
Miscellaneous	212,000.00	222,033.69	104.73%	54,000.00	137,756.49	255.10%
Total Revenues	23,101,140.00	9,479,527.34	41.03%	25,034,344.00	9,286,421.58	37.09%
Expenditures						
Personnel Services	2,467,940.00	1,096,230.54	44.42%	2,574,134.00	1,111,938.37	43.20%
Supplies & Materials	545,540.00	301,873.17	55.33%	615,540.00	328,723.39	53.40%
Contractual Services	1,715,680.00	592,460.10	34.53%	1,686,513.00	696,392.39	41.29%
Utilities	10,702,720.00	4,670,422.34	43.64%	11,257,938.00	4,662,787.24	41.42%
Other Charges	1,504,710.00	803,789.66	53.42%	1,528,671.00	844,843.35	55.27%
Capital Outlay	6,236,000.00	2,943,941.57	47.21%	7,474,000.00	375,332.07	5.02%
Total Expenditures	23,172,590.00	10,408,717.38	44.92%	25,136,796.00	8,020,016.81	31.91%
Other Financing Sources						
Transfers In	68,000.00	-	0.00%	66,000.00	-	0.00%
Transfers Out	-	-	#DIV/0!	-	-	#DIV/0!
Bond Issuance Costs			#DIV/0!			#DIV/0!
Sale of Assets			#DIV/0!			#DIV/0!
Total Other Financing Sources	68,000.00	-	0.00%	66,000.00	-	0.00%
Beginning Fund Balance	58,215,609	59,144,799		58,215,609	58,179,157	
Net Income Change	(3,450)	(929,190)		(36,452)	1,266,405	
Ending Fund Balance	58,212,159	58,215,609		58,179,157	59,445,562	
Check	(0.00)	(0.00)		(0.00)	-	

The budget relates primarily to the Select Committee on Recycling and the Environment (SCORE) grant . CY received in Q2 rather than Q4 in 2025.

Comparable to prior year. The City does not fully captures a full quarter of revenues in Q2 since part of it (Part of April and May accounts) are billed in Q3. This is consistent with City practices.

2025 Includes Market Value Adjustments. See Memo Detail

For 2026 the revenue relates to UB certification for delinquent accounts. In 2025 there was an additional \$181K relating to a sale of equipment.

Comparable with PY. A significant portion of the budget (approximately 10%) includes funds for overtime pay, temporary and seasonal employees. The use of these funds can vary based on seasonality and need and can affect the analysis. Further, vacant positions can significantly affect the analysis, especially for some of the large departments such public works.

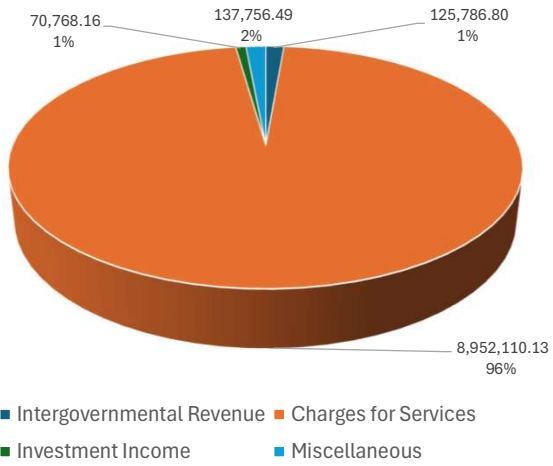
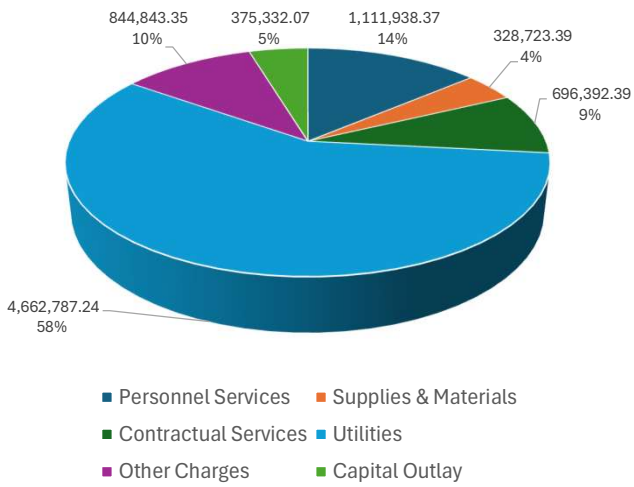
Comparable with prior year. These type of expenditures can vary based on projects and departmental needs and schedules.

Comparable with prior year. These type of expenditures can vary based on projects and departmental needs and schedules.

Comparable with prior year. Weather can significantly affect the use

Includes Payments for Debt Service Typically Principal is paid at the beginning of the year and Small Equipment Purchases

Can Vary based on timing of projects



City Of Roseville

Quarter Two Financial Results

July 20th, 2026



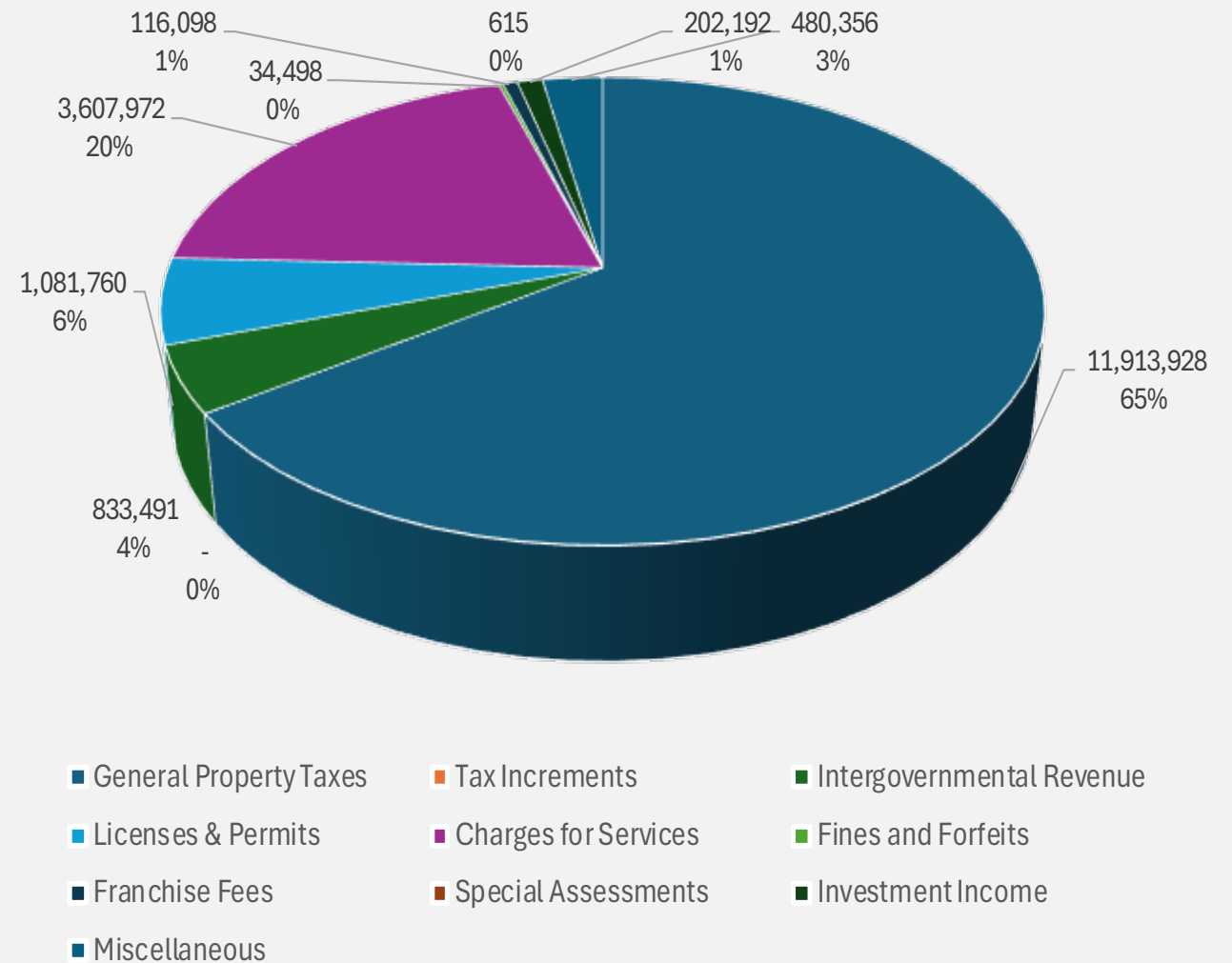
Governmental Revenues – 32.57% to Budget or \$18,270,911

1. Tax Revenues – 36.05% to Budget - As Expected
 - Collected in three instalments (June/July, October/November, January)
 - Balance reflects June advance
2. Intergovernmental Revenues – 14.68% to Budget – As Expected
 - MSA first allocation
 - Grants Reimbursements – COPS, BCA, State Navigator, Crisis Response
3. License & Permits – 58.15% to Budget – As Expected
 - Consistent with PY and Seasonal patterns
4. Fines & Forfeits – 43.12% to Budget – As Expected
 - Varying with County citation remittances

Governmental Revenues – 32.57% to Budget or \$18,270,911

5. Franchise Fees – As Expected

- Remitted Quarterly
- First full distribution expected in Q3



Governmental Expenditures – 39.27% to Budget or \$22,961,748

1. Personnel Services – 41.35% to Budget – As Expected
 - OT and Temporary Employees use varies based on seasonality
 - Vacant positions
2. Supplies & Materials – 49.33% to Budget – As Expected
 - Timing of projects, needs and schedules
3. Contractual Services – 52.88% to Budget – As Expected
 - Timing of projects, needs and schedules
4. Utilities – 39.79% to Budget – As Expected
 - Weather-dependent fluctuations occur

Governmental Expenditures – 39.27% to Budget or \$22,961,748

5. Other Charges and Debt – 53.54% to Budget – As Expected

- Principal Payments for Debt Service in Q1

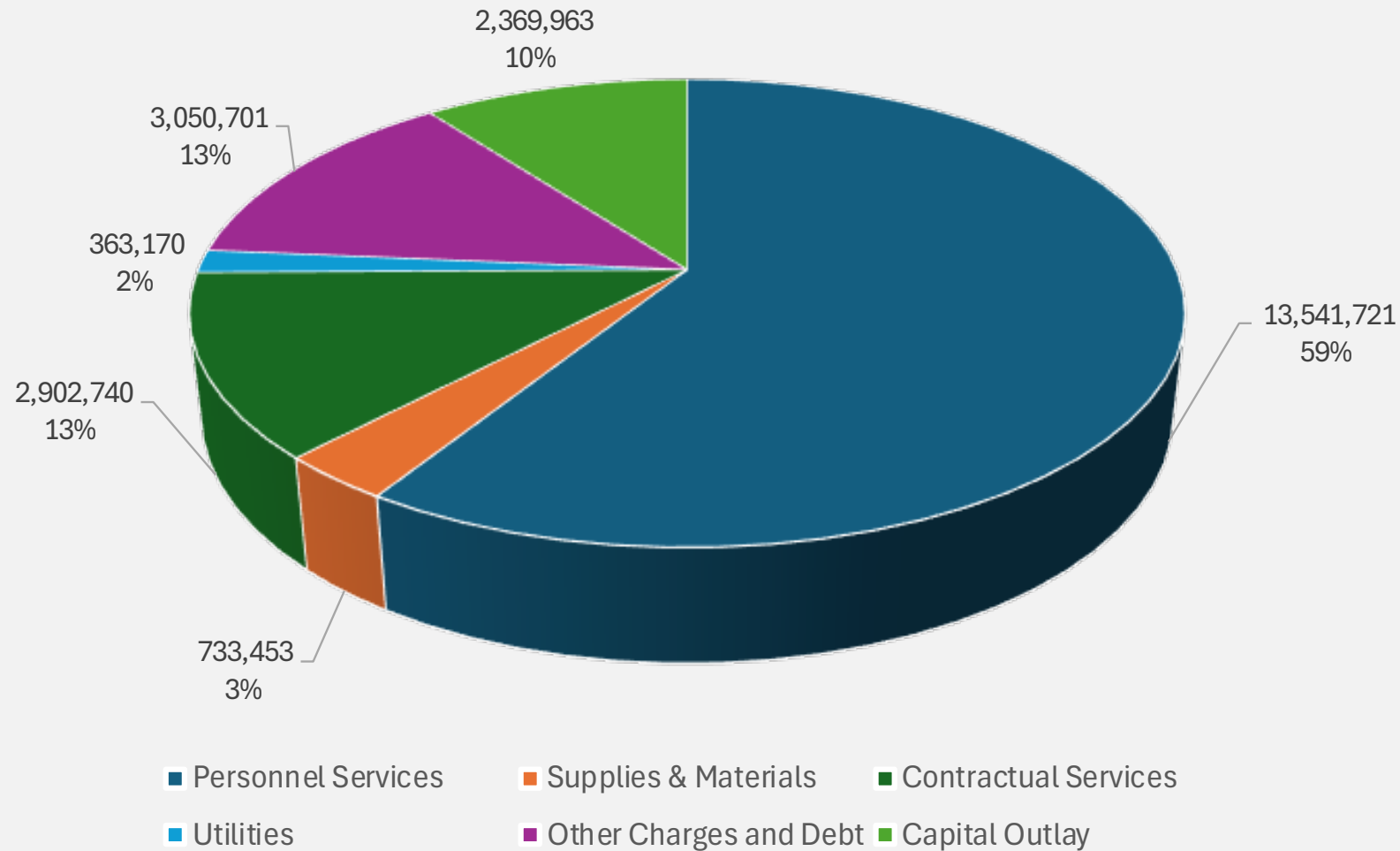
6. Transfers – 108.17% to Budget Not as Expected

- \$200,000 from the License Center to General Fund- not yet posted anticipated in Q4
- \$40,000 from EDA to Southeast Roseville Initiative – Posted
- \$219,392.72 EDA fund transfers not budgeted – approved by Council back in March

7. Capital Outlay – 19.53% to Budget – As Expected

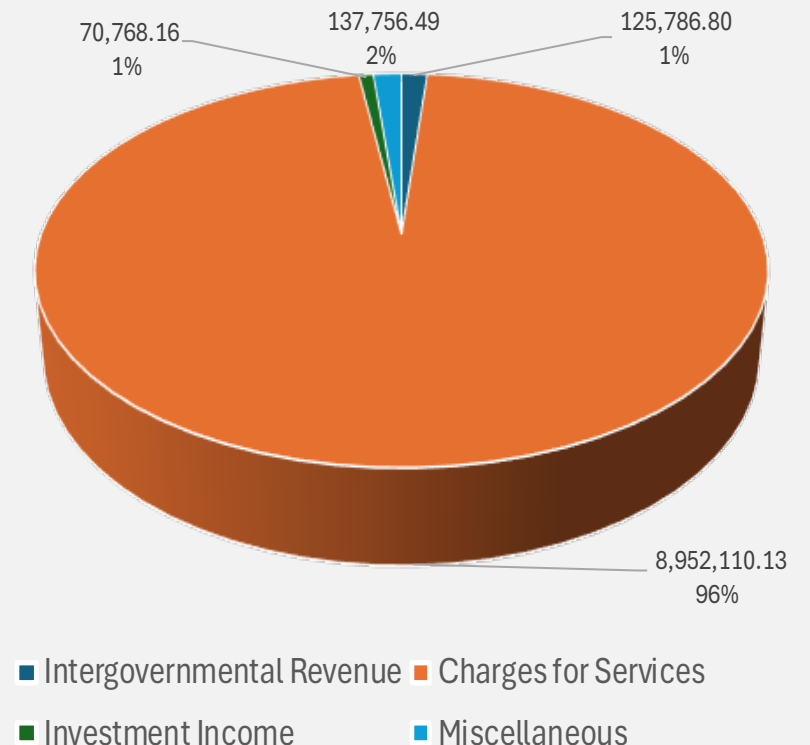
- Vehicle Equipment Funds - \$1,080,184.92
- Building Replacement Fund - \$209,769.51
- Pavement Management - \$353,198.58
- Park Improvements - \$35,615
- TIF Funds - \$683,853

Governmental Expenditures – 39.27% to Budget or \$22,961,748



Enterprise Revenues – 37.09% to Budget or \$9,286,421.58

1. Intergovernmental – 81.33% to Budget – As Expected
 - SCORE grant – CY in Q2
2. Charges for Services – 36.19% to Budget – As Expected
 - Timing of billing – part of April and May accounts are billed in Q3
3. Miscellaneous – 255.10% to Budget
 - UB certification charges more than anticipated.



Enterprise Expenditures – 31.91% to Budget or \$8,020,016.81

1. Personnel Services – 43.20% to Budget – As Expected
 - OT and Temporary Employees use varies based on seasonality
 - Vacant positions
2. Supplies & Materials – 53.40% to Budget – As Expected
 - Timing of projects, needs and schedules
3. Contractual Services – 41.29% to Budget – As Expected
 - Timing of projects, needs and schedules
4. Utilities – 41.42% to Budget – As Expected
 - Weather-dependent fluctuations occur

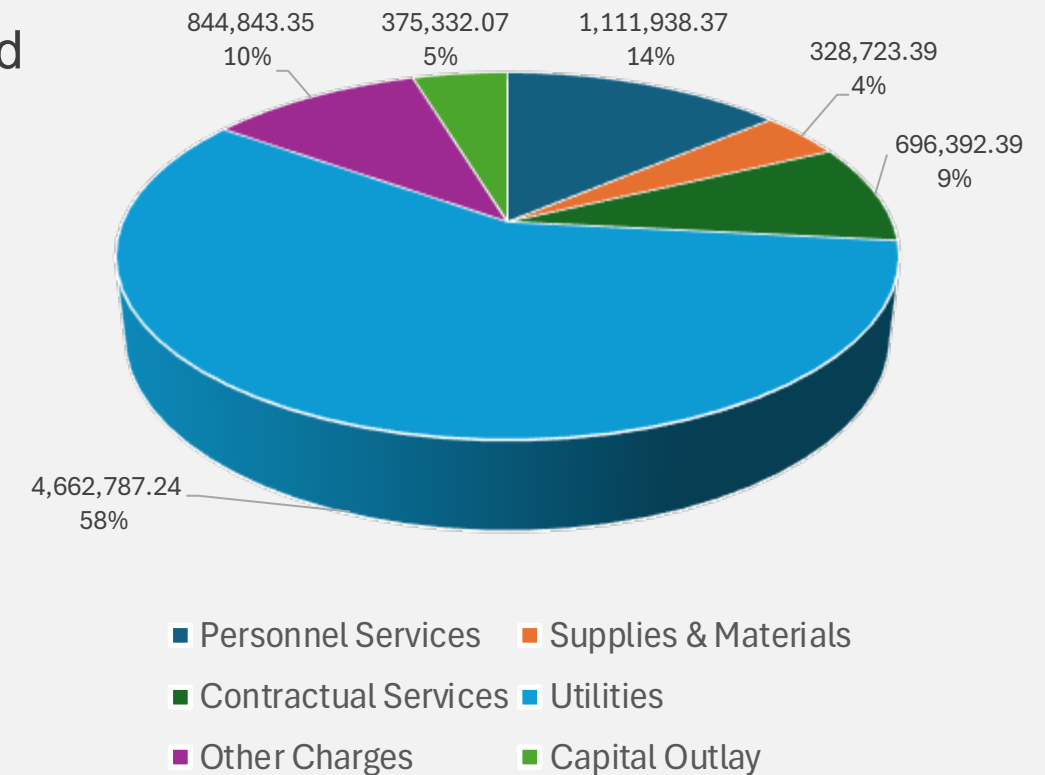
Enterprise Expenditures – 31.91% to Budget or \$8,020,016.81

5. Other Charges and Debt – 55.27% to Budget – As Expected

- Principal Payments for Debt Service in Q1

6. Capital Outlay – 5.02% to Budget – As Expected

- Water Fund - \$40,661
- Sewer - \$233,886
- Storm Sewer - \$72,902
- Golf - \$27,882



License Center Analytics Dashboard

Year	Month	Total Number of Passport Applications	Total Number of Passport Photos	Total Number of Driver Licenses	Total Number of Walk in New and Renewal Registrations	Total Number of New and Renewal Registrations - Dealer	Total
2024	January	1,528	1,875	3,846	5,046	6,879	19,174
2024	February	1,315	1,649	3,581	4,752	5,806	17,103
2024	March	1,391	1,603	4,218	4,622	5,272	17,106
2024	April	1,353	1,703	3,861	5,186	4,117	16,220
2024	May	1,120	1,505	3,879	5,251	4,689	16,444
2024	June	1,149	1,445	3,539	4,822	4,010	14,965
2024	July	1,289	1,632	3,912	5,006	3,120	14,959
2024	August	1,460	1,779	4,162	5,255	2,057	14,713
2024	September	927	1,199	3,299	4,030	1,561	11,016
2024	October	1,200	1,436	3,517	4,713	1,977	12,843
2024	November	1,280	1,531	2,779	3,607	1,650	10,847
2024	December	1,582	1,835	2,953	3,717	2,327	12,414
	TOTAL 2024	15,594	19,192	43,546	56,007	43,465	177,804

License Center Analytics Dashboard

Year	Month	Total Number of Passport Applications	Total Number of Passport Photos	Total Number of Driver Licenses	Total Number of Walk in New and Renewal Registrations	Total Number of New and Renewal Registrations - Dealer	Total
2025	January	2,019	2,218	3,767	8,131	5,619	21,754
2025	February	1,883	1,938	3,271	4,100	4,858	16,050
2025	March	2,144	2,188	3,996	4,788	4,632	17,748
2025	April	2,193	2,256	4,778	4,524	5,331	19,082
2025	May	1,746	1,842	4,297	4,772	5,654	18,311
2025	June	1,575	1,631	3,717	4,380	4,683	15,986
2025	July	1,649	1,769	4,096	4,455	5,894	17,863
2025	August	1,710	1,808	3,869	4,857	4,159	16,403
2025	September	1,520	1,656	3,832	4,255	4,154	15,417
2025	October	1,605	1,691	4,300	4,409	5,177	17,182
2025	November	1,048	1,117	3,178	2,868	3,798	12,009
2025	December	1,558	1,622	3,506	3,769	4,758	15,213
	TOTAL 2025	20,650	21,736	46,607	55,308	58,717	203,018

License Center Analytics Dashboard

Year	Month	Total Number of Passport Applications	Total Number of Passport Photos	Total Number of Driver Licenses	Total Number of Walk in New and Renewal Registrations	Total Number of New and Renewal Registrations - Dealer	Total
2026	January	2,416	2,295	3,561	3,912	7,505	19,689
2026	February	1,908	1,897	3,174	3,971	7,185	18,135
2026	March	1,905	1,910	3,572	4,798	5,768	17,953
2026	April	1,685	1,744	3,483	4,683	5,789	17,384
2026	May	1,285	1,303	3,132	4,216	5,372	15,308
2026	June	1,218	1,316	3,200	4,488	6,229	16,451
2026	July						-
2026	August						-
2026	September						-
2026	October						-
2026	November						-
2026	December						-
	TOTAL 2026	10,417	10,465	20,122	26,068	37,848	104,920

Investments – \$69,219,094.04

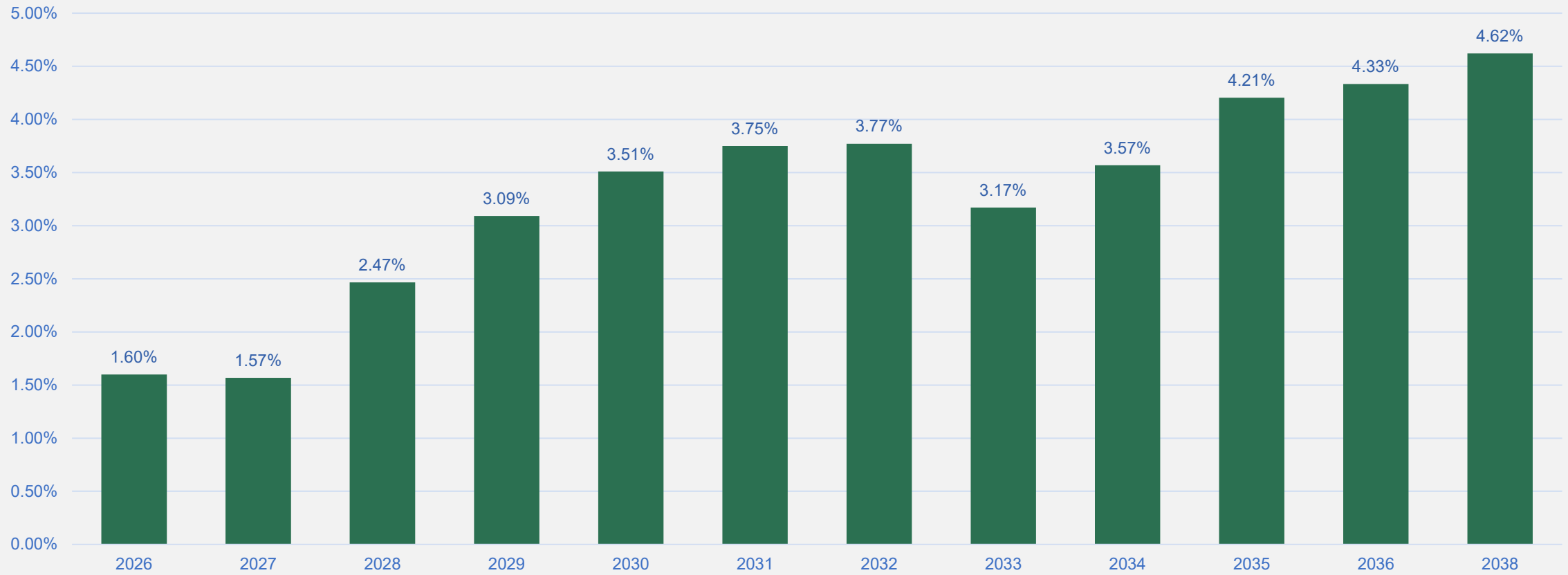
Type	Amount	Percentage
Money Market	15,148,750.31	21.89%
Certificate of Deposit	694,905.41	1.00%
US Treasury Notes	2,011,948.54	2.91%
Agency	2,510,160.96	3.63%
G.O. Bond	41,119,947.80	59.41%
Revenue Bonds	7,733,381.04	11.17%
Total	69,219,094.04	100.00%

Investments YTM – \$56,114,000 – Excludes MM

	As of Decemebr 31, 2025			
	Coupon	Amount	Percentage	
	0% to 1%	1,310,000.00	2.33%	
	1% to 2%	26,555,000.00	47.32%	
	2% to 3%	3,075,000.00	5.48%	
	3% to 4%	6,290,000.00	11.21%	
	4% to 5%	18,884,000.00	33.65%	
	Total	56,114,000.00	100%	

Investments YTM – \$56,114,000 – Excludes MM

Average Yield to Maturity by Year



QUESTIONS???

REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 7.g.

Department Approval

City Manager Approval



Item Description: Discuss Cities for Safe and Stable Communities Coalition

Background

At the February 23 meeting, the City Council approved joining the Cities for Safe and Stable Communities Coalition, a collaborative group of Minnesota cities advocating for public safety approaches that respect constitutional rights while supporting community stability and local governance during the federal immigration enforcement activities as part of Operation Metro Surge.

At a meeting attended by Mayor Roe and City Manager Trudgeon on June 17, the Coalition met to discuss the possibility of continuing the coalition to have a standing network to coordinate response to federal actions that would impact local government.

The purpose of continuing the Coalition would be to:

- Enable quick response to emerging issues
- Support coordination on matters affecting multiple Minnesota cities
- Fill gaps when statewide organizations (LMC, Metro Cities, CGMC) are not positioned to engage
- Stay lightweight during normal times but ready to scale when needed

The Coalition would focus on issues that affect cities, including Federal activity or enforcement, state actions taken in response to federal decisions, threats to governance and public safety, and significant operational disruptions across multiple cities. The Coalition would not engage on city-specific issues, state-only issues without a federal connection, or issues already led by statewide groups unless added coordination is needed.

The Coalition would normally operate at a baseline level and monitor federal issues and maintain communication channels between members. If the situation warrants it, an elevated response would be put in place based on need.

At the June 17 meeting, 24 cities committed to participate in Phase II of the Coalition. They are: Arden Hills, Bloomington, Brooklyn Center, Brooklyn Park, Columbia Heights, Crystal, Eden Prairie, Falcon Heights, Golden Valley, Hopkins, Lauderdale, Little Canada, Maplewood, Minnetonka, Mounds View, New Brighton, New Hope, Plymouth, Richfield, Robbinsdale, St. Anthony Village, Shoreview, St. Louis Park, and Vadnais Heights.

More information about Phase II of the Coalition is included in Attachment 1.

Policy Objectives

Participation in the Cities for Safe and Stable Communities Coalition is supportive of three Strategic Priorities identified in the City's Strategic Plan; Economic Vitality, Community and Civic Engagement, and Responsive Services and Safety.

Equity Impact Summary

As with previous City Council discussion about joining the Coalition, participation should be centered on the City's values, *accountability, integrity, equity, community and safety*.

Budget Implications

It is proposed that Momentum Advocacy, the lobbyist/advocacy firm hired for the first phase of the Coalition, will be retained at a cost of \$30,000 for the year. If Roseville were to join to make the Coalition 25 members, Roseville's share would be \$1,200. If an elevated response is needed, there would be additional costs for each member city. The City Council would need to approve participating in an elevated response and the resulting additional expenditure of funds.

Staff Recommendations

Staff recommends the City Council discuss whether to remain a member of the Cities for Safe and Stable Communities Coalition Phase II.

Requested Council Action

The City Council should decide whether to remain a member of the Cities for Safe and Stable Communities Coalition Phase II.

Prepared by: Patrick Trudgeon, City Manager

Attachments: 1. Coalition Phase II Information

CSSC Phase II Proposal: Coordinated Response Model

Purpose

The Cities for Safe and Stable Communities (CSSC) coalition was originally formed to help Minnesota communities coordinate during a period of significant federal activity and uncertainty affecting local government operations. Through that experience, participating cities saw the value of trusted relationships, rapid communication, and the ability to organize quickly around issues that impact the effective governance, safety, and day-to-day functioning of communities across the state.

As federal actions and policy decisions continue to create potential operational, legal, financial, and governance impacts for cities, member communities have expressed interest in maintaining a modest but durable statewide coordination structure. Rather than remaining focused on any single issue or event, this Phase II model represents a broader shift toward preparedness, information sharing, and coordinated response capacity related to federal decisions affecting local government.

The proposed structure is intentionally lightweight during normal operations, while preserving the relationships, communication channels, and organizational framework needed to scale coordination quickly if circumstances require it. The goal is to maintain readiness without creating unnecessary complexity, duplication, or mission creep.

Proposed Coordinated Response Model

The Coordinated Response model is intended to:

- Maintain a standing network of trusted city leaders
- Preserve the coalition's ability to respond quickly to emerging issues
- Support coordination on matters impacting multiple communities across Minnesota
- Fill in gaps where organizations, such as the League of Minnesota Cities (LMC), Metro Cities, CGMC, are not weighing in
- Remain intentionally lightweight during baseline operations while allowing for rapid scaling during elevated response periods

Coalition scope

Issues Appropriate for Coordinated Response

The coalition may coordinate around:

- Federal actions affecting multiple CSSC member communities

- State actions taken in response to federal decisions that create broad operational or governance impacts
- Issues affecting the health, safety, welfare, or day-to-day functioning of CSSC member communities
- Significant threats to the effective governance or administration of local government

Examples may include:

- Federal enforcement activity
- Election-related concerns
- Funding disruptions
- Coordinated operational impacts affecting multiple cities

Issues Outside the Coalition Scope

The coalition would generally not engage in:

- City-specific matters
- State-only issues without a federal nexus
- Issues already being actively led by statewide associations or regional organizations unless additional coordination or amplification is needed

Coalition operations

Operations during Baseline Status

Even during periods without an active issue, the coalition would remain operational at a low-intensity level focused on preparedness and relationship maintenance.

Baseline operations would include:

- Monitoring emerging federal issues
- Maintaining communication channels among member cities
- Relationship-building among mayors (or designated elected) and managers/administrators
- Occasional talking points and/or messaging around issues tracked by the coalition
- Maintenance of organizational structure
- Quarterly in-person Mayor and Manager/Administrator meetings
- Monthly update emails from Momentum to participating cities, including “no major updates” communications when appropriate
- Monthly executive team meetings (cancelled if no active business)

Escalation & Activation

The coalition may move into an elevated coordination posture on issues that have a Federal nexus when:

- Multiple member cities are significantly impacted by an issue
- Operational disruption, governance concerns, or public safety impacts warrant coordination
- Existing organizations take a neutral position or are not positioned for operational coordination

Any member city may request consideration of elevated coordination. The anticipated activation pathway would be:

1. Member city request or emerging issue identified by Momentum
2. Consultant analysis and recommendations
3. Executive Team review and make a recommendation to mayors
4. Manager/Administrator briefing
5. Recommendation to Mayors for final decision

Communications & Transparency

During baseline operations, coalition communications would generally remain limited and strategic. Public-facing communication efforts would occur as appropriate based on issue relevance and coalition direction.

Organizational Structure of CSSC

The intent is to preserve agility and avoid creating a burdensome or overly formal governance structure.

Executive Team

The coalition would maintain a small Executive Team consisting of city managers/administrators.

- Approximately seven managers/administrators
- Voluntary participation
- Preference for geographic and city demographic diversity
- Periodic rotation over time while maintaining some continuity

Elected Representation by cities on the coalition

- One elected representative per city

- Mayor is default; spot can be delegated to a council member
- Cities determine their own representative

Consultant Support

Consultant Services during Baseline Status

The coalition would continue retaining consultant support to assist with:

- Monitoring and tracking emerging issues
- Preparing monthly written updates
- Supporting Executive Team meetings
- Drafting brief talking points and messaging materials, as needed
- Coordinating quarterly in-person coalition meetings
- Providing strategic communications support as requested

Consultant Services during Elevated Response

During active response periods, consultant services would scale similarly to the support model utilized during Metro Surge.

Consultant Oversight

The consultant would be managed by two designated Executive Team members, ideally including the city holding the contract.

Funding Structure

Proposed Budget

- \$30,000 flat annual consultant contract for the initial 12-month period
- Structure and funding reviewed annually

Cost Allocation

- Equal cost-sharing among participating cities

Membership Structure

- Participation would occur on an “all in/all out” basis during baseline operations
- Additional cities could join during elevated response periods with an expectation of contributing to associated costs

Participation Expectations

Baseline Status

Participating cities would be expected to:

- Receive and review coalition communications
- Participate in quarterly meetings
- Share feedback and emerging concerns
- Keep local elected officials informed as appropriate

Elevated Response

Participation during elevated response periods would scale based on the issue and would generally mirror the collaborative model used during Metro Surge.

Success Measures

The success of the Coordinated Response model should be evaluated based on:

- Coalition preparedness
- Continued participation and engagement
- Strength and continuity of relationships
- Relevance to member communities
- Executive Team activity and responsiveness
- Value provided by consultant support

Annual assessment of whether staying in formal coalition continues to meet member needs and whether adjustments are warranted.

Executive Team for Phase II

- Mike Funk – Minnetonka
- Kim Keller – St. Louis Park
- Devin Massopust – New Brighton
- Katie Rodriguez – Richfield
- Noah Schuchman – Golden Valley
- Zach Walker – Bloomington
- Kevin Watson – Vadnais Heights

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.a.

Department Approval



City Manager Approval



Item Description: Approval of Payments

Background

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$785,399.27
116083-116210	\$384,662.34
Total	\$1,170,061.61

A detailed report of the claims is attached. City staff has reviewed the claims and considers them to be appropriate for the goods and services received.

Policy Objectives

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

Equity Impact Summary

Local governments play an important role in building racially equitable and inclusive regional economies. Payments to vendors contribute to the local economy by supporting businesses within the community, including those owned by people of color. Ensuring equitable distribution of contracts and payments among vendors, particularly minority-owned businesses, can help promote economic equity. This supports the broader goals of reducing racial economic disparities as well as Roseville's aspiration to have a community that is economically prosperous with a stable and broad tax base and vibrant small businesses.

Budget Implications

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

Staff Recommendations

Staff recommends approval of all payment of claims.

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Requested Council Action

Motion to approve the payment of claims as submitted.

Prepared by: Ebonie Cannady-Accounting Technican II

Attachments: 1. Checks for Approval

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INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

ATTACHMENT 1:CHECKS FOR APPROVAL

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 00-00 GENERAL					
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	3,431.00	7846
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	146.00	7846
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	73.00	7846
100-00-00-210600	Union Dues Deduction	LELS	Remittance Check	730.00	7846
100-00-00-210600	Union Dues Deduction	Local Union 49	Remittance Check	1,050.00	116156
100-00-00-210600	Union Dues Deduction	Roseville Firefighters Loc	Remittance Check	3,996.40	7864
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	2,536.01	7843
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	4,172.00	7843
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	150.00	7843
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	550.25	7843
100-00-00-211100	ICMA Def Comp	Mission Square	Remittance Check	4,167.00	7843
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	600.00	7843
100-00-00-211101	Mission SQ Roth	Mission Square	Remittance Check	121.29	7843
100-00-00-211200	MN Child Support Payments	MN Child Support Payment C	Remittance Check	313.79	116196
100-00-00-211202	HRA Employer	ING ReliaStar	Remittance Check	11,040.00	7858
Total Department 00-00 GENERAL				33,076.74	
Department: 02-00 ADMINISTRATION					
100-02-00-420000	Office Supplies	Innovative Office Solution	JUNE OFFICE SUPPLIES	36.88	7855
100-02-00-430000	Professional Services	ASL INTERPRETING SERVICES,	INTERPRETING SERVICES	304.00	116201
Total Department 02-00 ADMINISTRATION				340.88	
Department: 04-00 FINANCE					
100-04-00-430000	Professional Services	GFOA	2025 PAFR COA AWARD SUBMISSION	275.00	116166
100-04-00-430000	Professional Services	Metropolitan Courier Corp.	JUNE 2026 SERVICE CHARGE	853.21	116173
Total Department 04-00 FINANCE				1,128.21	
Department: 06-00 LEGAL DEPARTMENT					
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	MAY CIVIL NON-RETAINER	350.75	116164
100-06-00-430000	Professional Services	Kennedy & Graven, Chartere	MAY CIVIL NON-RETAINER	2,086.50	116164
Total Department 06-00 LEGAL DEPARTMENT				2,437.25	
Department: 08-00 CENTRAL SERVICES					
100-08-00-424000	Operating Supplies	Innovative Office Solution	JUNE OFFICE SUPPLIES	272.82	7855
100-08-00-434000	Printing	Greenhaven Printing	REG ENVELOPES	596.17	7685
100-08-00-434000	Printing	Greenhaven Printing	WINDOW ENVELOPES	666.17	7685
Total Department 08-00 CENTRAL SERVICES				1,535.16	
Department: 10-00 POLICE DEPARTMENT					
100-10-00-422000	Clothing	J & K Custom Designs, LLC	UNIFORM HAT THRASHER	23.00	116125
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIF K WHITE	41.99	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIF K WHITE	61.99	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIF K WHITE	205.99	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM S WHITE	40.98	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM K WHITE	40.98	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM S WHITE	79.99	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM K WHITE	79.99	7684
100-10-00-422000	Clothing	STREICHER'S	NEW HIRE UNIFORM K WHITE	435.95	7854
100-10-00-423000	Vehicle Supplies & Mainten	Driver & Vehicle Services	POLICE LICENSE PLATES FOR SQUADS	75.00	116096
100-10-00-423000	Vehicle Supplies & Mainten	MacQueen Equipment	DURANGO EMERG LIGHTS INSTALL	515.38	7679
100-10-00-424000	Operating Supplies	LAKER PROMOTIONS	COMMUNITY OUTREACH SWAG/HAND OUTS	2,007.33	116132
100-10-00-424000-PD0002	Operating Supplies	Bridging Inc	HOMELESS OUTREACH HOUSEHOLD ESSENTIAL	310.00	116187
100-10-00-430000	Professional Services	Como Park Animal Hospital	K9 EXAM - CAL	70.66	116126

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 10-00 POLICE DEPARTMENT					
100-10-00-430000	Professional Services	Como Park Animal Hospital	RABIES VACCINE - CAL (SEE ATTACHMENT)	36.41	116126
100-10-00-430000	Professional Services	Como Park Animal Hospital	K9 CARE ROOSTER DENTAL SURGERY	1,152.94	116126
100-10-00-430000	Professional Services	Como Park Animal Hospital	K9 CARE HEALTH EXAM ROOSTER (SEE ATTA	518.00	116126
100-10-00-430000	Professional Services	Language Line Services	TRANSLATION SERVICES MAY	63.03	116102
100-10-00-430000	Professional Services	LRG Technologies, Inc.	MOBILE CAMERA TRAILER	360.00	116123
100-10-00-430000	Professional Services	Masa Consulting, Inc.	JUNE MENTAL HEALTH CONSULTATION SERVI	4,687.50	7695
100-10-00-430000	Professional Services	Master Technology Group	TV MONITOR REPAIR/TROUBLESHOOT	360.00	116095
100-10-00-430000	Professional Services	STREICHER'S	MRT UNIF GEAR	113.94	7684
100-10-00-430000	Professional Services	T MOBILE USA, INC.	SEARCH WARRANT 26003740 - C JONES (SE	165.00	116098
100-10-00-430000	Professional Services	T MOBILE USA, INC.	SEARCH WARRANT 26003740 C MARSTON	50.00	116098
100-10-00-430001	Dispatching Services	Ramsey County	DISPATCH CAD SERVICES SEPT 2025	5,196.17	116171
100-10-00-430004	Police Explorer Program	NORTHERN STAR EXPLORING	REGISTRATION FEE 2 ADDITIONAL EXPLORE	49.50	116205
100-10-00-431000	Telephone	Verizon	DATA MAY-JUNE 26- ACC#487223064-00001	40.01	116182
100-10-00-437000	Contract Maint. - Vehicles	Caliber Collision	REPAIRS TO K9 SQUAD	5,112.73	116120
100-10-00-437000	Contract Maint. - Vehicles	Ramsey County	FLEET SUPPORT FEB	530.40	116171
100-10-00-439000	CONTRACT MAINTENANCE	Thomson Reuters	CLEAR DATABASE MONTHLY CHARGES - JUNE	1,435.46	116163
100-10-00-441000	Training	Forest Lake Sportsmen's Cl	RANGE TRAINING RENTAL	400.00	116179
100-10-00-441000	Training	Forest Lake Sportsmen's Cl	RANGE TRAINING RENTAL	400.00	116179
100-10-00-441000	Training	MN BCA	CRIME SCENE TRAINING TANIS	600.00	116093
100-10-00-441000-PD0002	Training	SIENNA GREEN	HOMELESS OUTREACH RENT APPL FEE 2650	30.00	116143
100-10-00-443500	Minor Equipment	SHI International Corp	PRINTER REPLACEMENT	138.25	7682
Total Department 10-00 POLICE DEPARTMENT				25,428.57	
Department: 13-00 FIRE DEPARTMENT					
100-13-00-422000	Clothing	Aspen Mills Inc.	CHURCHILL	527.23	116154
100-13-00-422000	Clothing	Aspen Mills Inc.	KEENAN	14.85	116154
100-13-00-422000	Clothing	Aspen Mills Inc.	BROSNAHAN	322.75	116154
100-13-00-422000	Clothing	Aspen Mills Inc.	PECHAR	99.85	116084
100-13-00-422000	Clothing	Aspen Mills Inc.	KEENAN	567.36	116084
100-13-00-422000	Clothing	Aspen Mills Inc.	LARSON	84.50	116084
100-13-00-422000	Clothing	Aspen Mills Inc.	CHURCHILL	66.50	116084
100-13-00-423000	Vehicle Supplies & Mainten	Mckesson Medical-Surgical	EMS SUPPLIES	122.39	116092
100-13-00-423000	Vehicle Supplies & Mainten	Pediatric Emergency Standa	ANNUAL SUBSCRIPTION TO HANDTEVY MOBIL	4,750.90	7700
100-13-00-430000	Professional Services	Masa Consulting, Inc.	JUNE	3,856.00	7695
100-13-00-437000	Contract Maint. - Vehicles	Circle K Stores Inc.	JUNE CAR WASHES	143.00	116127
100-13-00-437000	Contract Maint. - Vehicles	ROSENBAUER MINNESOTA, LLC	E631	5,903.00	116083
100-13-00-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	751.00	116135
100-13-00-439000	CONTRACT MAINTENANCE	OVERHEAD DOOR COMPANY OF T	BI FOLD DOOR STUCK	398.00	7694
100-13-00-441000	Training	City of Maplewood	JUNE LIVE BURN	1,887.50	7680
100-13-00-441000	Training	City of Maplewood	LIVE BURN	2,200.00	7680
100-13-00-441000	Training	MN Fire Service Certificat	DOUCOT FAO	158.50	7686
100-13-00-441000	Training	MN Fire Service Certificat	HONG FAO	158.50	7686
100-13-00-443500	Minor Equipment	Tactical Fire Equipment, L	NEW HOSES CIP	23,611.30	116114
Total Department 13-00 FIRE DEPARTMENT				45,623.13	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
100-13-13-436000	Utilities	Xcel Energy	51-5185464-5	3,475.47	7847
100-13-13-436000-FD2660	Utilities	Anchor Solar Investments,	SOLAR - FIRE	418.08	116118
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				3,893.55	
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
100-20-20-420000	Office Supplies	CES Imaging	MONTHLY FEE	75.00	116112
100-20-20-430000	Professional Services	NAGELL APPRAISAL INCORPORA	STREETLIGHT IMPROVEMENT PROJECT	1,200.00	116141

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				1,275.00	
Department: 20-21 STREET DEPARTMENT					
100-20-21-424000	Operating Supplies	Fra-Dor Inc.	CONCRETE DISPOSAL	225.00	116159
100-20-21-424000	Operating Supplies	MARTIN MARIETTA MATERIALS,	ASPHALT PATCHING MATERIAL	736.02	116157
100-20-21-424000	Operating Supplies	Precise MRM, LLC	10 MB FLAT DATA PLAN US WITH NAF	713.00	7861
100-20-21-424000	Operating Supplies	Q3 Contracting, Inc.	PREWARNING SIGNS	215.00	116167
100-20-21-439000	CONTRACT MAINTENANCE	Q3 Contracting, Inc.	CONCRETE CURB INSTALLATION	1,167.65	116167
100-20-21-439000	CONTRACT MAINTENANCE	Upper Cut Tree Service	REMOVE TREE - 3000 ARONA ST	588.00	116100
100-20-21-439000	CONTRACT MAINTENANCE	Upper Cut Tree Service	REMOVE TREE - 540 WOODHILL DR	672.00	116100
100-20-21-443600	Software Operating Charges	CivicPlus LLC	ASSET MANAGEMENT ANNUAL SUBSCRIPTION	5,000.00	116108
Total Department 20-21 STREET DEPARTMENT				9,316.67	
Department: 20-22 STREET LIGHTING					
100-20-22-436000	Utilities	Xcel Energy	51-5185475-8	2,371.31	7852
Total Department 20-22 STREET LIGHTING				2,371.31	
Department: 20-30 VEHICLE MAINTENANCE					
100-20-30-421000	Motor Fuel	Mansfield Oil Company of G	2026 FUEL CONTRACT	11,846.87	116113
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	45.24	116110
100-20-30-422000	Clothing	Cintas Corporation	UNIFORM	45.24	116110
100-20-30-423000	Vehicle Supplies & Mainten	Cintas Corporation	NITRILE GLOVES	97.02	116110
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	138.69	7678
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	108.68	7678
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	TIRE PRESSURE SENSOR	32.44	7678
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BRAKE PADS	46.99	7678
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	BRAKE ROTORS	117.12	7678
100-20-30-423000	Vehicle Supplies & Mainten	FACTORY MOTOR PARTS CO.	VEHICLE BATTERY	383.71	7678
100-20-30-423000	Vehicle Supplies & Mainten	Grainger Inc	HXHDCPCSRW STEEL 7", 5/8-11, 5PK	31.41	116085
100-20-30-423000	Vehicle Supplies & Mainten	MacQueen Equipment	WATER HOSE	806.25	7844
100-20-30-423000	Vehicle Supplies & Mainten	Napa Auto Parts	KAT TANK HEATER	73.93	7841
100-20-30-423000	Vehicle Supplies & Mainten	White Bear Mitsubishi	WIPER BLADES	32.68	116177
100-20-30-437000	Contract Maint. - Vehicles	Jeff Belzers Roseville Chr	ENGINE REPAIR ON PARKS VEHICLE	1,424.12	116121
100-20-30-437000	Contract Maint. - Vehicles	Minnesota Hoist Inspection	VEHICLE MAINTENANCE HOIST INSPECTIONS	1,811.20	116122
100-20-30-437000	Contract Maint. - Vehicles	Transwest	A/C SYSTEM REPAIR	144.54	116124
100-20-30-443600	Software Operating Charges	EPTURA, INC	CONTRACT RENEWAL SUBSCRIPTION	7,482.13	7701
Total Department 20-30 VEHICLE MAINTENANCE				24,668.26	
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-430000	Professional Services	McGough Property Managemen	05/2026 EXPENSES	3,471.22	7691
100-23-00-430000	Professional Services	McGough Property Managemen	MANAGEMENT FEE	3,963.00	7857
100-23-00-436001	Utilities-City Hall	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - MAY 2026	5,485.50	7866
100-23-00-436001-PW2660	Utilities-City Hall	Anchor Solar Investments,	SOLAR - CITY HALL	418.08	116118
100-23-00-436003-PW2660	Utilities-City Garage	Anchor Solar Investments,	SOLAR - MAINT PW	1,381.15	116118
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	3X10 BLACK MAT PD	49.60	116109
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	4X6 BLACK MAT CH	43.19	116109
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	3X10 BLACK MAT PD	49.60	116170
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Cintas Corporation	4X6 BLACK MAT CH	43.19	116170
100-23-00-439001	CONTRACT MAINTENANCE - CIT	ELECTRO WATCHMAN	POLICE WEST ENTRY DOOR REPAIR	497.50	7677
100-23-00-439001	CONTRACT MAINTENANCE - CIT	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	9,893.00	116135
100-23-00-439001	CONTRACT MAINTENANCE - CIT	Yale Mechanical	REPAIR CITY HALL WATER MAIN PIPES	11,100.00	7692
100-23-00-439003	Contract Maint.- City Gara	Adam's Pest Control Inc	PEST CONTROL PW BUILDING	163.36	7688
100-23-00-439003	Contract Maint.- City Gara	Cintas Corporation	3X5 BRUSH MAT/CHARC PW	91.54	116109

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 100 General Fund					
Department: 23-00 BUILDING MAINTENANCE					
100-23-00-439010	Contract Mani. - HVAC	Yale Mechanical	5/13 IN THE EVIDENCE ROOM - FAN NOT W	446.00	7692
100-23-00-439010	Contract Mani. - HVAC	Yale Mechanical	WASHED ALL CONDENSER COILS WITH WATER	727.00	7692
100-23-00-439011	Fiber Maint. & Locates	Zayo Group LLC	CITY FIBER SERVICES	4,553.52	116174
Total Department 23-00 BUILDING MAINTENANCE				42,376.45	
Total Fund 100 General Fund				193,471.18	
Fund: 101 General Fund Donations					
Department: 10-00 POLICE DEPARTMENT					
101-10-00-424012	Shop w/ Cop	St. Paul Area Chamber of C RICE AND LARP COMMUNITY OUTREACH EVEN		424.68	116175
Total Department 10-00 POLICE DEPARTMENT				424.68	
Total Fund 101 General Fund Donations				424.68	
Fund: 103 Contracted Engineering Svcs					
Department: 00-00 GENERAL					
103-00-00-230000	Deposits	ALL POOLSIDE SERVICES INC.	ESCROW REFUND	1,000.00	116202
103-00-00-230000	Deposits	CREATIVE CUSTOM HOMEBUILDE	ESCROW REFUND	6,000.00	116204
103-00-00-230150	Cell Tower Escrow	KLM ENGINEERING, INC	LATTICE TOWER (ALTA VISTA DR)	1,000.00	116134
Total Department 00-00 GENERAL				8,000.00	
Total Fund 103 Contracted Engineering Svcs				8,000.00	
Fund: 110 Telecommunications					
Department: 09-00 COMMUNICATIONS					
110-09-00-431100	Postage	Postmaster-Mailing Require FOR DEPOSIT TO PI 2437		5,142.52	116151
110-09-00-434000	Printing	Nystrom Publishing Co, Inc JULY/AUGUST 2026 CITY NEWS		7,347.59	116180
Total Department 09-00 COMMUNICATIONS				12,490.11	
Total Fund 110 Telecommunications				12,490.11	
Fund: 200 Recreation Fund					
Department: 00-00 GENERAL					
200-00-00-230160	Deposits-Arboretum Bricks	Central Park Foundation	BRICK REPAYMENT FOR \$ COLLECTED (\$200	200.00	116104
Total Department 00-00 GENERAL				200.00	
Department: 40-40 RECREATION ADMINISTRATION					
200-40-40-424000	Operating Supplies	Johnson, Matthew	SUPPLIES FOR REC COORDINATOR TRAINING	170.22	7702
200-40-40-431000	Telephone	T Mobile	P&R CELL PHONES	255.46	116119
200-40-40-433000	Advertising	MRPA	JOB POSTING ADVERTISING	175.00	116086
Total Department 40-40 RECREATION ADMINISTRATION				600.68	
Department: 40-41 RECREATION FEE PROGRAMS					
200-40-41-424000-PR0202	Operating Supplies	Taho Sportswear, Inc.	ADULT MEN'S SPRING BASKETBALL LEAGUE	363.60	7845
200-40-41-430000-PR0212	Professional Services	Willie McCray	ADULT SOFTBALL LEAGUE UMPIRE PAYMENT	2,720.00	7862
200-40-41-430000-PR0227	Professional Services	Willie McCray	ADULT SOFTBALL UMPIRE PAYMENT	2,414.00	7697
200-40-41-430000-PR0248	Professional Services	Ingina, LLC	CONTRACTOR FEE FOR MINECRAFT REDSTONE	765.00	116176
200-40-41-430000-PR0253	Professional Services	KEEP IT CLEAN TWIN CITIES	PARK FACILITY CLEANING	4,049.43	116195
200-40-41-430000-PR0260	Professional Services	Revolutionary Sports, LLC	PICKLEBALL & NINJA WARRIOR PAYMENT	3,393.60	116178
200-40-41-430000-PR0270	Professional Services	Lois Cunningham	MAY-JUNE YOGA PAY	184.80	7698
Total Department 40-41 RECREATION FEE PROGRAMS				13,890.43	
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0101	Operating Supplies	Groth Music	MUSIC PURCHASE	28.00	116155
200-40-42-424000-PR0121	Operating Supplies	Fun Jumps Entertainment, I	PAYMENT FOR A GENERATOR FOR SUPERHERO	154.94	116089

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 200 Recreation Fund					
Department: 40-42 RECREATION NON FEE PROGRAMS					
200-40-42-424000-PR0298	Operating Supplies	Q3 Contracting, Inc.	ROSEFEST BARRICADES	1,164.00	116167
200-40-42-424000-PR0298	Operating Supplies	Taho Sportswear, Inc.	ADULT GRASS VOLLEYBALL CHAMPION SHIRT	193.60	7845
200-40-42-430000-PR0115	Professional Services	CHRISTOPHER JANNINGS	LIVE AT THE ROG PERFORMANCE	1,000.00	116199
200-40-42-430000-PR0115	Professional Services	JENNIFER RUSS	LIVE AT THE ROG PERFORMANCE	3,500.00	116190
200-40-42-430000-PR0115	Professional Services	KASHIMANA AHUA	LIVE AT THE ROG PERFORMANCE	900.00	116200
200-40-42-430000-PR0115	Professional Services	ROBERTA PODRUG	LIVE AT THE ROG PERFORMANCE	1,000.00	116198
200-40-42-430000-PR0122	Professional Services	J & M Displays, Inc.	FIREWORKS 2026 FINAL PAYMENT	10,000.00	116186
200-40-42-438000	Rental	On Site Companies-OSSTC	PORTABLE EXTRA CLEANING	28.00	116158
200-40-42-438000	Rental	On Site Companies-OSSTC	TASTE OF ROSEFEST PORTABLES	760.00	116087
200-40-42-438000	Rental	On Site Companies-OSSTC	SUPERHERO PORTABLE	80.00	116087
200-40-42-438000-PR0122	Rental	On Site Companies-OSSTC	HAND WASHING STATIONS PARTY IN THE PA	225.00	116158
200-40-42-438000-PR0122	Rental	On Site Companies-OSSTC	PARTY IN THE PARK PORTABLES	480.00	116158
200-40-42-438000-PR0299	Rental	On Site Companies-OSSTC	ROSEFEST PARADE PORTABLES	600.00	116087
Total Department 40-42 RECREATION NON FEE PROGRAMS				20,113.54	
Department: 40-50 NATURE CENTER					
200-40-50-436000-PR0119	Utilities	Xcel Energy	51-5185470-3	792.09	7849
200-40-50-439000-PR0119	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	986.00	116135
Total Department 40-50 NATURE CENTER				1,778.09	
Department: 40-53 SKATING CENTER					
200-40-53-424000	Operating Supplies	Fikes, Inc.	BATHROOM SUPPLIES	403.65	7860
200-40-53-430000	Professional Services	Metropolitan Courier Corp.	JUNE 2026 SERVICE CHARGE	87.00	116173
200-40-53-430000	Professional Services	MR Cutting Edge	ZAM BLADE SHARPENING	175.00	116117
200-40-53-430000-PR5504	Professional Services	Kelli McClellan	MUSIC EDITING FOR ICE	970.00	116165
200-40-53-430000-PR5505	Professional Services	Katy Herman	INLINE SKATE CAMP ORGANIZER	755.00	116115
200-40-53-430000-PR5505	Professional Services	Keeley Whitcomb	INLINE SKATE CAMP COACH	180.00	7699
200-40-53-430000-PR5505	Professional Services	KIERA WHITCOMB	INLINE SKATE CAMP COACH	180.00	116138
200-40-53-436000	Utilities	DG Minnesota CS 2021, LLC	SOLAR PRODUCTION - MAY 2026	1,610.74	7866
200-40-53-436000	Utilities	Xcel Energy	51-5185473-6	17,688.45	7851
200-40-53-438000	Rental	Airgas USA, LLC	CYLINDER RENTAL	26.35	7683
200-40-53-438000-PR5504	Rental	Airgas USA, LLC	RENTAL CYLINDER	7.75	7683
200-40-53-439000	CONTRACT MAINTENANCE	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	947.00	116135
200-40-53-439000	CONTRACT MAINTENANCE	MAXWELL MARTINEZ MORRIS	EXTERTOR WINDOW CLEANING	1,999.00	116140
200-40-53-439000	CONTRACT MAINTENANCE	R & R Specialties of wisco	SHAFT REPLACEMENT	459.75	7853
200-40-53-439000	CONTRACT MAINTENANCE	Summit Fire Protection	FIRE INSPECTION	687.45	116094
200-40-53-442000-PR5512	Memberships & Subscription	MN DEPT OF HEALTH	HOSPITALITY FEE	50.00	116103
Total Department 40-53 SKATING CENTER				26,227.14	
Total Fund 200 Recreation Fund				62,809.88	
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-424000	Operating Supplies	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	483.00	116135
204-40-43-424000	Operating Supplies	Fikes, Inc.	CORELESS ROLL, BLACK ROLL, HARDWOUND	484.95	7693
204-40-43-424000	Operating Supplies	Fikes, Inc.	CORELESS ROLL, HARDWOUND ROLL TOWEL	424.95	7693
204-40-43-424000	Operating Supplies	Fikes, Inc.	CORELESS ROLL, BLACK ROLL, HARDWOUND	1,134.30	7693
204-40-43-424000	Operating Supplies	Rivard Stone, Inc.	GRANITE BENCH WITH LEGS WITH BRONZE P	2,500.00	116139
204-40-43-430000	Professional Services	JESSICA STRADTMANN	LANGTON LAKE PARK BOARDWALK REPAIR	29,750.00	116137
204-40-43-430000	Professional Services	JESSICA STRADTMANN	LANGTON LAKE PARK BOARDWALK REPAIR	5,575.00	116137
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	REMOVE TREE - 2660 CIVIC CENTER DR	672.00	116100
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	REMOVE MAPLE TREE	120.00	116100
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	STORM DAMAGE - 1395 LYDIA AVE W	1,125.00	116100

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 204 PARK MAINTENANCE					
Department: 40-43 RECREATION MAINTENANCE					
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	STORM DAMAGE - 2540 LEXINGTON AVE	2,825.00	116100
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	STORM DAMAGE - 1260 WOODHILL DR	1,550.00	116100
204-40-43-430000-PR0400	Professional Services	Upper Cut Tree Service	STORM DAMAGE - 514 RESERVOIR WOODS CI	1,425.00	116100
204-40-43-431000	Telephone	T Mobile	P&R CELL PHONES	221.42	116119
204-40-43-431000	Telephone	Verizon	DATA MAY-JUNE 26- ACC#487223064-00001	355.88	116182
204-40-43-431000-PR0627	Telephone	Verizon	DATA MAY-JUNE 26- ACC#487223064-00001	35.01	116182
Total Department 40-43 RECREATION MAINTENANCE				48,681.51	
Total Fund 204 PARK MAINTENANCE				48,681.51	
Fund: 260 Community Development					
Department: 00-00 GENERAL					
260-00-00-230000	Deposits	CREATIVE CUSTOM HOMEBUILDE CONSTRUCTION DEPOSIT REFUND 2404 LAUR		1,000.00	116116
Total Department 00-00 GENERAL				1,000.00	
Department: 56-17 BUILDING PERMITS & INSPECTIONS					
260-56-17-420000	Office Supplies	Innovative Office Solution	JUNE OFFICE SUPPLIES	7.69	7855
260-56-17-431000	Telephone	Verizon	DATA MAY-JUNE 26- ACC#487223064-00001	38.40	116182
Total Department 56-17 BUILDING PERMITS & INSPECTIONS				46.09	
Total Fund 260 Community Development				1,046.09	
Fund: 265 License Center					
Department: 05-00 DEPUTY REGISTER					
265-05-00-420000	Office Supplies	Innovative Office Solution	JUNE OFFICE SUPPLIES	216.83	7855
265-05-00-424000	Operating Supplies	CenturyLink	PHONE	55.77	116160
265-05-00-424000	Operating Supplies	Innovative Office Solution	JUNE OFFICE SUPPLIES	494.80	7855
265-05-00-430000	Professional Services	Cintas Corporation	3X5 BLACK MAT LIC & PASS	89.36	116109
265-05-00-430000	Professional Services	ELECTRO WATCHMAN	ALARM SYSTEM MONITORING	803.40	7677
265-05-00-430000	Professional Services	ENVIRONMENT CONTROL OF WIS	JANITORIAL - JULY	920.00	116135
265-05-00-443500	Minor Equipment	SHI International Corp	PRINTER	580.58	116090
265-05-00-448000	Miscellaneous	Shred-N-Go, Inc.	LICENSE CENTER SHREDDING THRU JUNE	157.30	116184
Total Department 05-00 DEPUTY REGISTER				3,318.04	
Total Fund 265 License Center				3,318.04	
Fund: 271 Special "10" Fund					
Department: 67-00 CHARITABLE GAMBLING					
271-67-00-430000	Professional Services	Roseville Community Founda	LAWFUL GAMBLING PROCEEDS 06.24.2026	30,909.49	7689
Total Department 67-00 CHARITABLE GAMBLING				30,909.49	
Total Fund 271 Special "10" Fund				30,909.49	
Fund: 400 Equipment Revolving					
Department: 10-00 POLICE DEPARTMENT					
400-10-00-452000	Vehicles / Equipment	MacQueen Equipment	VEHICLE UPFITTING - 2507 STRIP/ 2606	14,404.34	7844
Total Department 10-00 POLICE DEPARTMENT				14,404.34	
Total Fund 400 Equipment Revolving				14,404.34	
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-443500	Minor Equipment	Tactical Fire Equipment, L	NEW HOSES CIP	4,041.20	116114
401-13-00-453000	Other Improvements	Ancom Technical Center	NEW ROOM REMOTE	5,466.28	7681
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	29,689.00	7690

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 401 Fire Equipment					
Department: 13-00 FIRE DEPARTMENT					
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	23,292.00	7690
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	8,049.00	7690
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	5,823.00	7690
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	286.57	7690
401-13-00-453000	Other Improvements	MES SERVICE COMPANY LLC	NEW HIRE FIRE GEAR	1,349.50	7690
401-13-00-453000	Other Improvements	NELSON TACTICAL	FIRE BALLISTIC GEAR	280.00	116191
401-13-00-453000	Other Improvements	Stryker Sales. LLC	ADDITIONAL LUCAS DEVICE FOR EMS SUPPL	697.20	116091
401-13-00-453000	Other Improvements	Stryker Sales. LLC	ADDITIONAL LUCAS DEVICE FOR EMS SUPPL	27.89	116091
401-13-00-453000	Other Improvements	Ultimate Safety Concepts,	BOOTS	7,485.00	116136
Total Department 13-00 FIRE DEPARTMENT				86,486.64	
Department: 13-13 FIRE DEPARTMENT ADMINISTRATION					
401-13-13-452004	Fire Department Vehicles	Advanced Graphix, Inc.	AMBULANCE WRAP	6,601.50	7696
401-13-13-452004	Fire Department Vehicles	Everest Emergency Vehicles	AMBULANCE	261,498.00	7703
Total Department 13-13 FIRE DEPARTMENT ADMINISTRATION				268,099.50	
Total Fund 401 Fire Equipment				354,586.14	
Fund: 408 Pathway Maintenance Fund					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
408-20-20-490000	Contractor Payments	Q3 Contracting, Inc.	CONCRETE SIDEWALK INSTALLATION	816.90	116105
408-20-20-490000	Contractor Payments	Q3 Contracting, Inc.	CONCRETE SIDEWALK INSTALLATION	1,499.10	116167
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				2,316.00	
Total Fund 408 Pathway Maintenance Fund				2,316.00	
Fund: 409 CENTRAL SERVICES FUND					
Department: 08-00 CENTRAL SERVICES					
409-08-00-438100	Rental-Copier Machines	Definitive Technology solu	COPIER RENTAL	4,383.54	116183
Total Department 08-00 CENTRAL SERVICES				4,383.54	
Total Fund 409 CENTRAL SERVICES FUND				4,383.54	
Fund: 410 GENERAL FACILITIES REPLACEMENT FUND					
Department: 23-00 BUILDING MAINTENANCE					
410-23-00-453000	Other Improvements	St. Paul Linoleum and Carp	FURNISH AND INSTALL MATERIALS - CEDAR	19,995.00	116153
Total Department 23-00 BUILDING MAINTENANCE				19,995.00	
Total Fund 410 GENERAL FACILITIES REPLACEMENT FUND				19,995.00	
Fund: 413 MAINTENANCE FACILITY					
Department: 20-00 PUBLIC WORKS GENERAL					
413-20-00-430000	Professional Services	Evergreen Land Services	RELOCATION SERVICES - LEXINGTON SHOPP	678.40	116194
413-20-00-430000	Professional Services	Kennedy & Graven, Chartere	MAY CIVIL NON-RETAINER	2,172.60	116164
413-20-00-430000	Professional Services	Kennedy & Graven, Chartere	MAY CIVIL NON-RETAINER	366.00	116164
413-20-00-430000	Professional Services	LHB Inc	MOC AND LPCDS	110,470.16	7859
Total Department 20-00 PUBLIC WORKS GENERAL				113,687.16	
Total Fund 413 MAINTENANCE FACILITY				113,687.16	
Fund: 414 PASSPORT / LICENSE CENTER					
Department: 05-00 DEPUTY REGISTER					
414-05-00-430000	Professional Services	Kennedy & Graven, Chartere	MAY CIVIL NON-RETAINER	366.00	116164
414-05-00-430000	Professional Services	LHB Inc	MOC AND LPCDS	31,656.25	7859
Total Department 05-00 DEPUTY REGISTER				32,022.25	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 414 PASSPORT / LICENSE CENTER					
Total Fund 414 PASSPORT / LICENSE CENTER				32,022.25	
Fund: 417 STREETSCAPE					
Department: 20-20 PUBLIC WORKS ADMINISTRATION					
417-20-20-424000	Operating Supplies	TOFT'S OUTDOOR SUPPLY, LLC MULCH		1,740.00	116130
417-20-20-424000	Operating Supplies	TOFT'S OUTDOOR SUPPLY, LLC MULCH		1,740.00	116130
417-20-20-439000	CONTRACT MAINTENANCE	SANDSTROM LAND MANAGEMENT, 2026 LANDSCAPE MAINTENANCE CONTRACT-		7,500.00	7863
Total Department 20-20 PUBLIC WORKS ADMINISTRATION				10,980.00	
Total Fund 417 STREETSCAPE				10,980.00	
Fund: 590 Special Assmt. Construction					
Department: 20-23 STREET CONSTRUCTION					
590-20-23-453000-PW2514	Other Improvements	Mn Dept of Transportation	MATERIALS TESTING - LEXINGTON AVE PRO	437.42	116161
Total Department 20-23 STREET CONSTRUCTION				437.42	
Total Fund 590 Special Assmt. Construction				437.42	
Fund: 600 Sanitary Sewer					
Department: 00-00 GENERAL					
600-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	0.16	116150
600-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	2.40	116150
600-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	2.94	116206
600-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	7.49	116206
600-00-00-202000	Accounts Payable	DUANE & LYNDIA LECY	UB refund for account: 009942-000	4.75	116149
600-00-00-202000	Accounts Payable	DUANE & LYNDIA LECY	UB refund for account: 009942-000	5.77	116149
600-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	0.30	116210
600-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	4.79	116210
600-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	7.81	116144
600-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	6.16	116144
600-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	0.35	116146
600-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	4.81	116146
600-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	0.30	116209
600-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	4.79	116209
600-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	3.62	116148
600-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	4.82	116148
600-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	0.17	116207
600-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	1.27	116207
600-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	39.57	116147
600-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	65.93	116147
600-00-00-202000	Accounts Payable	STEVE & CATHERINE LAURING	UB refund for account: 004437-000	5.89	116145
Total Department 00-00 GENERAL				174.09	
Department: 50-00 SANITARY SEWER					
600-50-00-424000	Operating Supplies	GARY CARLSON EQUIPMENT CO.	AERVOE 248 FL GREEN CONSTRUCTION MARK	142.56	116168
600-50-00-430000	Professional Services	Frontier Precision, Inc.	Terra Flex Advanced subscription and	173.30	116152
600-50-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	331.20	7842
600-50-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	GEN SET PM SERVICE FERNWOOD L/S	479.63	116172
600-50-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	GEN SET HARNESS REPAIR LOUNGE L/S	1,905.69	116172
600-50-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	LOUNGE LIFT STATION GEN SET PM SERVIC	415.39	116111
600-50-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	FULL SERVICE PLANNED MAINTENANCE- QUI	415.39	116111
600-50-00-439000	CONTRACT MAINTENANCE	Safe-Fast, Inc.	CLASS 1 RESCUE WINCH RECERTIFICATION	75.00	116188
600-50-00-443600	Software Operating Charges	CivicPlus LLC	ASSET MANAGEMENT ANNUAL SUBSCRIPTION	17,333.40	116108
600-50-00-448600	Credit Card Fees	INVOICE CLOUD	JUNE INVOICE AND CC PROCESSING FEES	4,610.88	7867
600-50-00-453000-PW2512	Other Improvements	Bolton & Menk, Inc.	COHANSEY LIFT STATION REHAB	15,970.56	116097

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 600 Sanitary Sewer					
Department: 50-00 SANITARY SEWER					
600-50-00-453000-PW2607	Other Improvements	GREG HOAG	I&I GRANT REBATE	1,974.00	116203
Total Department 50-00 SANITARY SEWER				43,827.00	
Total Fund 600 Sanitary Sewer				44,001.09	
Fund: 610 Water Fund					
Department: 00-00 GENERAL					
610-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	0.20	116150
610-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	2.53	116150
610-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	0.64	116206
610-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	6.82	116206
610-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	7.87	116206
610-00-00-202000	Accounts Payable	DUANE & LYNDA LECY	UB refund for account: 009942-000	0.49	116149
610-00-00-202000	Accounts Payable	DUANE & LYNDA LECY	UB refund for account: 009942-000	6.06	116149
610-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	0.41	116210
610-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	0.47	116210
610-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	5.03	116210
610-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	0.52	116144
610-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	6.48	116144
610-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	0.41	116146
610-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	5.04	116146
610-00-00-202000	Accounts Payable	JOHN & BEVERLY SOMPMI	UB refund for account: 005561-000	135.74	116208
610-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	0.01	116209
610-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	0.41	116209
610-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	0.46	116209
610-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	5.01	116209
610-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	0.01	116209
610-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	0.41	116148
610-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	5.06	116148
610-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	0.11	116207
610-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	0.26	116207
610-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	1.33	116207
610-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	5.60	116147
610-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	69.27	116147
610-00-00-202000	Accounts Payable	STEVE & CATHERINE LAURING	UB refund for account: 004437-000	39.60	116145
Total Department 00-00 GENERAL				306.25	
Department: 51-00 WATER FUND					
610-51-00-430000	Professional Services	Frontier Precision, Inc.	Terra Flex Advanced subscription and	173.30	116152
610-51-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	331.20	7842
610-51-00-431000	Telephone	T Mobile	ACCOUNT #967323231, MOBILE # 651-417-	35.97	116181
610-51-00-439000	CONTRACT MAINTENANCE	Adam's Pest Control Inc	BOOSTER STATION PEST CONTROL	149.42	7687
610-51-00-443600	Software Operating Charges	CivicPlus LLC	ASSET MANAGEMENT ANNUAL SUBSCRIPTION	17,333.41	116108
Total Department 51-00 WATER FUND				18,023.30	
Total Fund 610 Water Fund				18,329.55	
Fund: 620 Golf Course					
Department: 00-00 GENERAL					
620-00-00-209001	Use Tax Payable	Xcel Energy	51-5185467-8	(82.24)	7848
Total Department 00-00 GENERAL				(82.24)	
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-424000	Operating Supplies	Reinders Inc.	FLUAZINAM FUNGICIDE	296.62	116169

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 620 Golf Course					
Department: 52-51 CEDARHOLM GOLF COURSE					
620-52-51-424000	Operating Supplies	Reinders Inc.	TURF MAINTENANCE CHEMICALS	263.28	116169
620-52-51-424000	Operating Supplies	Reinders Inc.	SUMMER FWY FERT	1,264.00	116107
620-52-51-424000	Operating Supplies	Uline	GARBAGE CAN LIDS	120.58	7856
620-52-51-425000	Merchandise for Sale	Capitol Beverage Sales, LP	ALCOHOL FOR RESALE	298.00	7840
620-52-51-425000	Merchandise for Sale	Capitol Beverage Sales, LP	ALCOHOL FOR RESALE	562.40	7840
620-52-51-425000	Merchandise for Sale	Capitol Beverage Sales, LP	ALCOHOL FOR RESALE	384.40	7840
620-52-51-425000	Merchandise for Sale	COMPASS GROUP NAD	COFFEE FOR RESALE	801.17	116197
620-52-51-425000	Merchandise for Sale	Small Lot MN	WINE FOR RESALE	237.00	116129
620-52-51-425000	Merchandise for Sale	Small Lot MN	WINE FOR RESALE	280.00	116189
620-52-51-430000	Professional Services	PURE TAP INC	DRAUGHT LINE CLEANING	79.00	116192
620-52-51-431000	Telephone	T Mobile	P&R CELL PHONES	34.09	116119
620-52-51-436000	Utilities	Xcel Energy	51-5185467-8	1,278.47	7848
620-52-51-438000	Rental	On Site Companies-OSSTC	FINANCE CHARGE ON INVOICE # 000206721	1.64	116158
620-52-51-439000	CONTRACT MAINTENANCE	COMCAST FINANCIAL AGENCY C	COMCAST BUSINESS SERVICE AT CEDARHOL	358.76	7868
620-52-51-439000	CONTRACT MAINTENANCE	On Site Companies-OSSTC	PORTABLE AT GOLF : 7/4/26-7/31/26	150.00	116158
Total Department 52-51 CEDARHOLM GOLF COURSE				6,409.41	
Total Fund 620 Golf Course				6,327.17	
Fund: 640 Storm Drainage					
Department: 00-00 GENERAL					
640-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	1.40	116150
640-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	4.38	116206
640-00-00-202000	Accounts Payable	DUANE & LYNDA LECY	UB refund for account: 009942-000	3.37	116149
640-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	2.80	116210
640-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	3.60	116144
640-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	2.81	116146
640-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	2.80	116209
640-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	2.82	116148
640-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	0.75	116207
640-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	38.55	116147
Total Department 00-00 GENERAL				63.28	
Department: 54-00 STORM WATER					
640-54-00-424000	Operating Supplies	WM Corporate Services, Inc	STREET SWEEPINGS DISPOSAL	2,698.16	116099
640-54-00-430000	Professional Services	Frontier Precision, Inc.	Terra Flex Advanced subscription and	173.40	116152
640-54-00-430000	Professional Services	Gopher State One Call	LOCATE TICKETS	331.20	7842
640-54-00-430000	Professional Services	ROCK LEAF WATER ENVIRONMEN	SOIL SAMPLES AND ANALYSIS	2,105.36	116142
640-54-00-436000	Utilities	Xcel Energy	51-5185472-5	1,169.37	7850
640-54-00-438000	Rental	Railroad Management Co. II	54" STORM SEWER PIPE CROSSING	458.76	116106
640-54-00-438000	Rental	Railroad Management Co. II	8" WATER PIPELINE CROSSING LICENSE FE	458.76	116106
640-54-00-439000	CONTRACT MAINTENANCE	Cummins Sales and Service	GEN SET PM SERVICE ST CROIX L/S	1,053.82	116172
640-54-00-439000	CONTRACT MAINTENANCE	Plaisted Companies, Inc	BACK HAUL OF STREET SWEEPINGS	1,363.98	116088
640-54-00-439000	CONTRACT MAINTENANCE	Plaisted Companies, Inc	BACK HAUL OF STREET SWEEPINGS	909.32	116088
640-54-00-439000-PW2609	CONTRACT MAINTENANCE	MNL	FAIRVIEW & C POND MAINTENANCE	300.00	116185
640-54-00-439000-PW2609	CONTRACT MAINTENANCE	MNL	TWIN LAKES TRAIL MAINTENANCE	350.00	116185
640-54-00-439000-PW2609	CONTRACT MAINTENANCE	MNL	CORPUS CHRISTI MAINTENANCE	250.00	116185
640-54-00-443600	Software Operating Charges	CivicPlus LLC	ASSET MANAGEMENT ANNUAL SUBSCRIPTION	17,333.40	116108
640-54-00-453000	Other Improvements	Cummins Sales and Service	ST CROIX ATS REPAIR	5,520.73	116172
640-54-00-453000-PW2516	Other Improvements	Bolton & Menk, Inc.	COHANSEY LIFT STATION REHAB	8,065.94	116097
Total Department 54-00 STORM WATER				42,542.20	
Total Fund 640 Storm Drainage				42,605.48	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 650 ENVIRONMENTAL					
Department: 00-00 GENERAL					
650-00-00-202000	Accounts Payable	CHRISTY YAKEL	UB refund for account: 008254-000	0.82	116150
650-00-00-202000	Accounts Payable	DON HERMES	UB refund for account: 017200-000	2.57	116206
650-00-00-202000	Accounts Payable	DUANE & LYNDA LECY	UB refund for account: 009942-000	1.98	116149
650-00-00-202000	Accounts Payable	HALLIE LUCERO	UB refund for account: 025789-000	1.64	116210
650-00-00-202000	Accounts Payable	JAMES SCHAEFER	UB refund for account: 025462-000	2.11	116144
650-00-00-202000	Accounts Payable	JENNIFER ORTON	UB refund for account: 004796-000	1.65	116146
650-00-00-202000	Accounts Payable	JOHN & BEVERLY SOMPPPI	UB refund for account: 005561-000	44.26	116208
650-00-00-202000	Accounts Payable	MARKETPASS, LLC	UB refund for account: 027375-000	1.65	116209
650-00-00-202000	Accounts Payable	PAUL EASTON	UB refund for account: 018357-000	1.65	116148
650-00-00-202000	Accounts Payable	ROGER HESS	UB refund for account: 015958-000	0.44	116207
650-00-00-202000	Accounts Payable	SAMANTHA & VICTOR TAVEIRA	UB refund for account: 026053-000	22.63	116147
Total Department 00-00 GENERAL				81.40	
Department: 65-00 SOLID WASTE RECYCLE					
650-65-00-424000	Operating Supplies	Northstar Maintenance Mana	COMPOSTABLE PRODUCTS	59.97	116128
650-65-00-424000	Operating Supplies	Northstar Maintenance Mana	COMPOSTABLE PRODUCTS	505.81	116128
650-65-00-430000-PW2407	Professional Services	PALE BLUE DOT LLC	CLIMATE EQUITY ACTION PLAN THRU JUNE	10,023.63	116133
Total Department 65-00 SOLID WASTE RECYCLE				10,589.41	
Total Fund 650 ENVIRONMENTAL				10,670.81	
Fund: 710 Risk Management					
Department: 61-00 RISK MANAGEMENT					
710-61-00-430000	Professional Services	Stericycle, Inc.	STERI-SAFE BUDGET SUBSCRIPTION - JULY	341.68	116162
Total Department 61-00 RISK MANAGEMENT				341.68	
Total Fund 710 Risk Management				341.68	
Fund: 722 HRA PROPERTY ABATEMENT					
Department: 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM					
722-57-78-490000	Contractor Payments	PURPLE GOATS LLC	ENF26-173 GRASS ABATEMENT	150.00	116193
722-57-78-490000	Contractor Payments	PURPLE GOATS LLC	ENF26-130 GRASS ABATEMENT	150.00	116193
722-57-78-490000	Contractor Payments	PURPLE GOATS LLC	ADMIN CITATION - GRASS TRIP FEE	35.00	116131
722-57-78-490000	Contractor Payments	PURPLE GOATS LLC	GRASS ABATEMENT	150.00	116131
722-57-78-490000	Contractor Payments	PURPLE GOATS LLC	GRASS ABATEMENT	300.00	116131
Total Department 57-78 EDA - NEIGHBORHOOD ENHANCEMENT PROGRAM				785.00	
Total Fund 722 HRA PROPERTY ABATEMENT				785.00	
Fund: 723 Housing & Redevelopment Agency					
Department: 00-00 GENERAL					
723-00-00-119118	Senior Deferred Loans	Center for Energy and Envi	LOANS AND ADMIN FEES	25,000.00	7865
723-00-00-119119	GMHC Revolving Home Imprv	Center for Energy and Envi	LOANS AND ADMIN FEES	31,402.00	7865
723-00-00-119119	GMHC Revolving Home Imprv	Center for Energy and Envi	LOANS AND ADMIN FEES	51,436.00	7865
Total Department 00-00 GENERAL				107,838.00	
Total Fund 723 Housing & Redevelopment Agency				107,838.00	
Fund: 725 EDA Operating Fund					
Department: 57-73 EDA - OWNERSHIP REHAB PROGRAM					
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS AND ADMIN FEES	2,925.00	7865
725-57-73-430000	Professional Services	Center for Energy and Envi	LOANS AND ADMIN FEES	2,275.00	7865
Total Department 57-73 EDA - OWNERSHIP REHAB PROGRAM				5,200.00	
Total Fund 725 EDA Operating Fund				5,200.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 727 South East Roseville Initiati					
Department: 57-00 EDA - GENERAL					
727-57-00-430000	Professional Services	St. Paul Area Chamber of	C RICE AND LARPENTEUR ALLIANCE PROFESSI	5,000.00	116175
727-57-00-430000	Professional Services	St. Paul Area Chamber of	C RICE AND LARPENTEUR PROFESSIONAL SERV	5,000.00	116175
727-57-00-430000	Professional Services	St. Paul Area Chamber of	C RICE AND LARPENTEUR PROFESSIONAL SERV	5,000.00	116175
727-57-00-430000	Professional Services	St. Paul Area Chamber of	C RICE AND LARPENTEUR PROFESSIONAL SERV	5,000.00	116175
Total Department 57-00 EDA - GENERAL				20,000.00	
Total Fund 727 South East Roseville Initiati				20,000.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		100-00-00-210600	Union Dues Deduction	9,426.40	
		100-00-00-211100	ICMA Def Comp	11,575.26	
		100-00-00-211101	Mission SQ Roth	721.29	
		100-00-00-211200	MN Child Support Payments	313.79	
		100-00-00-211202	HRA Employer	11,040.00	
		100-02-00-420000	Office Supplies	36.88	
		100-02-00-430000	Professional Services	304.00	
		100-04-00-430000	Professional Services	1,128.21	
		100-06-00-430000	Professional Services	2,437.25	
		100-08-00-424000	Operating Supplies	272.82	
		100-08-00-434000	Printing	1,262.34	
		100-10-00-422000	Clothing	1,010.86	
		100-10-00-423000	Vehicle Supplies & Maintenance	590.38	
		100-10-00-424000	Operating Supplies	2,007.33	
		100-10-00-424000-PD0002	Operating Supplies	310.00	
		100-10-00-430000	Professional Services	7,577.48	
		100-10-00-430001	Dispatching Services	5,196.17	
		100-10-00-430004	Police Explorer Program	49.50	
		100-10-00-431000	Telephone	40.01	
		100-10-00-437000	Contract Maint. - Vehicles	5,643.13	
		100-10-00-439000	CONTRACT MAINTENANCE	1,435.46	
		100-10-00-441000	Training	1,400.00	
		100-10-00-441000-PD0002	Training	30.00	
		100-10-00-443500	Minor Equipment	138.25	
		100-13-00-422000	Clothing	1,683.04	
		100-13-00-423000	Vehicle Supplies & Maintenance	4,873.29	
		100-13-00-430000	Professional Services	3,856.00	
		100-13-00-437000	Contract Maint. - Vehicles	6,046.00	
		100-13-00-439000	CONTRACT MAINTENANCE	1,149.00	
		100-13-00-441000	Training	4,404.50	
		100-13-00-443500	Minor Equipment	23,611.30	
		100-13-13-436000	Utilities	3,475.47	
		100-13-13-436000-FD2660	Utilities	418.08	
		100-20-20-420000	Office Supplies	75.00	
		100-20-20-430000	Professional Services	1,200.00	
		100-20-21-424000	Operating Supplies	1,889.02	
		100-20-21-439000	CONTRACT MAINTENANCE	2,427.65	
		100-20-21-443600	Software Operating Charges	5,000.00	
		100-20-22-436000	Utilities	2,371.31	
		100-20-30-421000	Motor Fuel	11,846.87	
		100-20-30-422000	Clothing	90.48	
		100-20-30-423000	Vehicle Supplies & Maintenance	1,868.92	
		100-20-30-437000	Contract Maint. - Vehicles	3,379.86	
		100-20-30-443600	Software Operating Charges	7,482.13	
		100-23-00-430000	Professional Services	7,434.22	
		100-23-00-436001	Utilities-City Hall	5,485.50	
		100-23-00-436001-PW2660	Utilities-City Hall	418.08	
		100-23-00-436003-PW2660	Utilities-City Garage	1,381.15	
		100-23-00-439001	CONTRACT MAINTENANCE - CITY HALL	21,676.08	
		100-23-00-439003	Contract Maint.- City Garage	254.90	
		100-23-00-439010	Contract Mani. - HVAC	1,173.00	
		100-23-00-439011	Fiber Maint. & Locates	4,553.52	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		101-10-00-424012	Shop w/ Cop	424.68	
		103-00-00-230000	Deposits	7,000.00	
		103-00-00-230150	Cell Tower Escrow	1,000.00	
		110-09-00-431100	Postage	5,142.52	
		110-09-00-434000	Printing	7,347.59	
		200-00-00-230160	Deposits-Arboretum Bricks	200.00	
		200-40-40-424000	Operating Supplies	170.22	
		200-40-40-431000	Telephone	255.46	
		200-40-40-433000	Advertising	175.00	
		200-40-41-424000-PR0202	Operating Supplies	363.60	
		200-40-41-430000-PR0212	Professional Services	2,720.00	
		200-40-41-430000-PR0227	Professional Services	2,414.00	
		200-40-41-430000-PR0248	Professional Services	765.00	
		200-40-41-430000-PR0253	Professional Services	4,049.43	
		200-40-41-430000-PR0260	Professional Services	3,393.60	
		200-40-41-430000-PR0270	Professional Services	184.80	
		200-40-42-424000-PR0101	Operating Supplies	28.00	
		200-40-42-424000-PR0121	Operating Supplies	154.94	
		200-40-42-424000-PR0298	Operating Supplies	1,357.60	
		200-40-42-430000-PR0115	Professional Services	6,400.00	
		200-40-42-430000-PR0122	Professional Services	10,000.00	
		200-40-42-438000	Rental	868.00	
		200-40-42-438000-PR0122	Rental	705.00	
		200-40-42-438000-PR0299	Rental	600.00	
		200-40-50-436000-PR0119	Utilities	792.09	
		200-40-50-439000-PR0119	CONTRACT MAINTENANCE	986.00	
		200-40-53-424000	Operating Supplies	403.65	
		200-40-53-430000	Professional Services	262.00	
		200-40-53-430000-PR5504	Professional Services	970.00	
		200-40-53-430000-PR5505	Professional Services	1,115.00	
		200-40-53-436000	Utilities	19,299.19	
		200-40-53-438000	Rental	26.35	
		200-40-53-438000-PR5504	Rental	7.75	
		200-40-53-439000	CONTRACT MAINTENANCE	4,093.20	
		200-40-53-442000-PR5512	Memberships & Subscriptions	50.00	
		204-40-43-424000	Operating Supplies	5,027.20	
		204-40-43-430000	Professional Services	35,325.00	
		204-40-43-430000-PR0400	Professional Services	7,717.00	
		204-40-43-431000	Telephone	577.30	
		204-40-43-431000-PR0627	Telephone	35.01	
		260-00-00-230000	Deposits	1,000.00	
		260-56-17-420000	Office Supplies	7.69	
		260-56-17-431000	Telephone	38.40	
		265-05-00-420000	Office Supplies	216.83	
		265-05-00-424000	Operating Supplies	550.57	
		265-05-00-430000	Professional Services	1,812.76	
		265-05-00-443500	Minor Equipment	580.58	
		265-05-00-448000	Miscellaneous	157.30	
		271-67-00-430000	Professional Services	30,909.49	
		400-10-00-452000	Vehicles / Equipment	14,404.34	
		401-13-00-443500	Minor Equipment	4,041.20	
		401-13-00-453000	Other Improvements	82,445.44	
		401-13-13-452004	Fire Department Vehicles	268,099.50	
		408-20-20-490000	Contractor Payments	2,316.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		409-08-00-438100	Rental-Copier Machines	4,383.54	
		410-23-00-453000	Other Improvements	19,995.00	
		413-20-00-430000	Professional Services	113,687.16	
		414-05-00-430000	Professional Services	32,022.25	
		417-20-20-424000	Operating Supplies	3,480.00	
		417-20-20-439000	CONTRACT MAINTENANCE	7,500.00	
		590-20-23-453000-PW2514	Other Improvements	437.42	
		600-00-00-202000	Accounts Payable	174.09	
		600-50-00-424000	Operating Supplies	142.56	
		600-50-00-430000	Professional Services	504.50	
		600-50-00-439000	CONTRACT MAINTENANCE	3,291.10	
		600-50-00-443600	Software Operating Charges	17,333.40	
		600-50-00-448600	Credit Card Fees	4,610.88	
		600-50-00-453000-PW2512	Other Improvements	15,970.56	
		600-50-00-453000-PW2607	Other Improvements	1,974.00	
		610-00-00-202000	Accounts Payable	306.25	
		610-51-00-430000	Professional Services	504.50	
		610-51-00-431000	Telephone	35.97	
		610-51-00-439000	CONTRACT MAINTENANCE	149.42	
		610-51-00-443600	Software Operating Charges	17,333.41	
		620-00-00-209001	Use Tax Payable	(82.24)	
		620-52-51-424000	Operating Supplies	1,944.48	
		620-52-51-425000	Merchandise for Sale	2,562.97	
		620-52-51-430000	Professional Services	79.00	
		620-52-51-431000	Telephone	34.09	
		620-52-51-436000	Utilities	1,278.47	
		620-52-51-438000	Rental	1.64	
		620-52-51-439000	CONTRACT MAINTENANCE	508.76	
		640-00-00-202000	Accounts Payable	63.28	
		640-54-00-424000	Operating Supplies	2,698.16	
		640-54-00-430000	Professional Services	2,609.96	
		640-54-00-436000	Utilities	1,169.37	
		640-54-00-438000	Rental	917.52	
		640-54-00-439000	CONTRACT MAINTENANCE	3,327.12	
		640-54-00-439000-PW2609	CONTRACT MAINTENANCE	900.00	
		640-54-00-443600	Software Operating Charges	17,333.40	
		640-54-00-453000	Other Improvements	5,520.73	
		640-54-00-453000-PW2516	Other Improvements	8,065.94	
		650-00-00-202000	Accounts Payable	81.40	
		650-65-00-424000	Operating Supplies	565.78	
		650-65-00-430000-PW2407	Professional Services	10,023.63	
		710-61-00-430000	Professional Services	341.68	
		722-57-78-490000	Contractor Payments	785.00	
		723-00-00-119118	Senior Deferred Loans	25,000.00	
		723-00-00-119119	GMHC Revolving Home Imprv Loan	82,838.00	
		725-57-73-430000	Professional Services	5,200.00	
		727-57-00-430000	Professional Services	20,000.00	
---	TOTALS BY FUND ---				
		100	General Fund	193,471.18	
		101	General Fund Donations	424.68	
		103	Contracted Engineering Svcs	8,000.00	
		110	Telecommunications	12,490.11	
		200	Recreation Fund	62,809.88	
		204	PARK MAINTENANCE	48,681.51	

INVOICE DISTRIBUTION REPORT FOR CITY OF ROSEVILLE

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		260	Community Development	1,046.09	
		265	License Center	3,318.04	
		271	Special "10" Fund	30,909.49	
		400	Equipment Revolving	14,404.34	
		401	Fire Equipment	354,586.14	
		408	Pathway Maintenance Fund	2,316.00	
		409	CENTRAL SERVICES FUND	4,383.54	
		410	GENERAL FACILITIES REPLACEMENT FUND	19,995.00	
		413	MAINTENANCE FACILITY	113,687.16	
		414	PASSPORT / LICENSE CENTER	32,022.25	
		417	STREETSCAPE	10,980.00	
		590	Special Assmt. Construction	437.42	
		600	Sanitary Sewer	44,001.09	
		610	Water Fund	18,329.55	
		620	Golf Course	6,327.17	
		640	Storm Drainage	42,605.48	
		650	ENVIRONMENTAL	10,670.81	
		710	Risk Management	341.68	
		722	HRA PROPERTY ABATEMENT	785.00	
		723	Housing & Redevelopment Agency	107,838.00	
		725	EDA Operating Fund	5,200.00	
		727	South East Roseville Initiativ	20,000.00	
		Total For All Funds:		1,170,061.61	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.b.

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

1
2 **Background**

3 City Code section 103.05 establishes the requirement that all general purchases or contracts in excess
4 of \$10,000 be separately approved by the City Council, independent of the budget process or other
5 statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize
6 the sale of surplus vehicles and equipment. *Attachment 1* includes a list of items submitted for Council
7 review and approval.

8
9 Staff will note that, unless noted otherwise, all items contained in this report were previously identified
10 and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review
11 during the most recent budget cycle. This information package included a CIP Project/Initiative summary
12 which identified the type of purchase, estimated cost, funding source, and other supporting narrative.
13 Where applicable, these project/initiative summaries are included with *Attachment 2*.

14
15
16 **Policy Objectives**

17 Required under City Code 103.05.
18
19

20 **Equity Impact Summary**

21 Payments to vendors contribute to the local economy by supporting businesses within the community,
22 including those owned by people of color. Ensuring equitable distribution of contracts and payments
23 among vendors, particularly minority-owned businesses, can help promote economic equity. This
24 supports broader goals of reducing racial economic disparities as well as Roseville's aspiration to be a
25 community that is economically prosperous with a stable and broad tax base and vibrant small
26 businesses.
27
28

29 **Budget Implications**

30 Funding for all items is provided for in the current budget or through pre-funded capital replacement
31 funds.
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34 **Staff Recommendations**

35 Staff recommends the City Council approve the submitted purchases or contracts for service and, where
36 applicable, authorize the sale/trade-in of surplus items.

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Requested Council Action

Motion to approve the submitted purchases or contracts for services and, where applicable; the sale/trade-in of surplus items.

Prepared by: Phil Weix - Assistant Finance Director

Attachments: 1. Over \$10,000 Report Items for Purchase or Sale_Trade-In

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Public Works (Storm Sewer)	Lake Restore	Alameda Pond Aerator	(a)	\$ 585,000	\$ 39,164	2026 CIP
Public Works (Storm Sewer)	Kilmer Electric	Alameda Pond Electrical Improvement			\$ 18,000	
Police	Inver Grove Toyota	2026 Mitsubishi Outlander SUV	(b)	\$ 100,000	\$ 52,345	2026 CIP
Public Works (Streets)	Transwest	2027 Tandem Axle Plow Truck	(c)	\$ 365,000	\$ 162,656	2027 CIP
Public Works (Streets)	Towmaster	Truck Box, Hydraulics and Plow Package			\$ 186,810	

Key

Alameda Pond is one of the ponds identified by city staff and the University of Minnesota, Saint Anthony Falls Laboratory (SAFL) that is in need of enhancing water quality. The current methodology includes the addition of an aerator to improve the performance of the pond by ensuring there is an adequate supply of oxygen at the bottom of the pond. This will allow the sediment to hold on to phosphorus rather than releasing it into the pond. With the installation of the aerator at Alameda

- (a) Pond, it will provide dissolved oxygen and a slight mixing component of the water column that will increase the functionality of the pond's phosphorus reduction. Lake Restore is the single source for the aerator and provided a quote of \$39,163.50 through SAFL. To use the aerator, the electrical will need to be upgraded and the city received 4 quotes and Kilmer Electric provided the lowest bid at \$18,000. Both will be paid out of the Storm Sewer 2026 CIP fund where \$585,000 is budgeted for Water Quality Device Rehabilitations.

This request is for the replacement of a 2018 Mitsubishi Outlander SUV. The current SUV is up for replacement based on its age and vehicle condition. The purchase of the 2026 Toyota Highlander Hybrid aligns with Roseville's commitment to purchase environmentally- friendly and sustainable vehicles. The new Toyota will be assigned to the Investigations unit. The vehicle is budgeted within the Police Vehicle and Equipment 2026 CIP Fund. It is intended that the Mitsubishi Outlander will be sold to recoup some of the funds being expended in the 2026 Police CIP.

- The 2017 tandem axle plow truck is scheduled for replacement in 2027. The tentative 2027 CIP for Public Works includes \$365,000.00 for the tandem axle plow truck replacement. It is at the optimal age and condition to maximize the re-sale or trade.
- The last several years have seen double digit price increases and long build dates that push large plow trucks out past the budgeted replacement cycle years. The city is now having to purchase a plow truck cab and chassis ahead of next model changes and emissions changes. Build dates on cab chassis and plow bodies are 12 months prior to replacement. There are limited build slots for 2027.
- (c) Staff requests a purchase order for authorization to purchase a 2027 Western Star tandem axle cab and chassis from Transwest Trucks per Minnesota State Bid Contract T-647(5) # 242593 for \$162,656 and the truck box, hydraulics and plow package from Monroe Towmaster, LLC State Bid Contract S- 863(5) #267372 for \$186,810. The remaining \$15,000 will be used for additional minor equipment to be purchased and installed after receipt of the vehicle.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.c.

Department Approval



City Manager Approval



Item Description: Receive City Grant Applications Update

Background

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

Grant dollars awarded (not including city contribution) in 2026 have so far totaled \$2,164,215.48

Grant dollars awarded (not including city contribution) in 2025 totaled \$4,946,033.00

Policy Objectives

To notify the Council of grant applications that the City has applied for in recent months.

Equity Impact Summary

City grants allow the city to expand resources to address targeted needs throughout the city. From sustainability efforts to a dedicated Housing Navigator to provide a continuum of care for a growing homeless population, to addressing public safety for vulnerable populations involved in sex trafficking, city grant programs better position city resources to directly serve stakeholders of the greatest need.

Budget Implications

Receiving grants helps to offset or completely cover the costs of delivering programming and services.

Staff Recommendations

Receive the report.

Requested Council Action

Receive the report.

Prepared by: Allie Sertich, Deputy City Clerk

Attachments:

1. 260720 Grant Report 2026
2. 260720 Grant Report 2025
3. Resolution 10711

Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded in 2026	Amount Awarded in a Previous Year	Total Amount of Project
Ramsey County	SCORE- Recycling Funds	11/15/2025	PW	\$0	\$134,152	\$134,132	\$118,699	\$1,201,370
Metropolitan Council	I&I Repair for Private Homeowners	11/26/2025	PW	0	\$225,000	\$63,000		\$63,000
Metropolitan Council	2024-26 Water Efficiency Grant	3/1/2024	PW	20%	\$32,000.00		\$22,000.00	\$27,500.00
Metropolitan Council	2025-26 Equity-Focused Water Efficiency Grant	3/28/2025	PW	0%	\$9,000.00		\$9,000.00	\$9,000.00
Metropolitan Council	2026-28 Water Efficiency Grant	4/17/2026	PW	20% of non-equity (\$10,000)	\$50,000.00	tbd		\$60,000.00
Metropolitan Council	2024-26 Water Efficiency Grant - amendment	2/23/2026	PW	20%	\$5,000.00	\$5,000		\$6,000.00
Metropolitan Council	2025 Municipal Inflow & Infiltration Grant Program	1/26/2026	PW	\$2,509,000	\$1,309,000	\$191,732.52		\$2,509,000
Federal Emergency Management Administration (FEMA)	Firefighter Staffing (SAFER Grant)	Summer 2025	Fire	25% in Year 1, 25% in Year 2, 65% in Year 3	\$6,373,035	TBD	\$0	\$6,373,035
Metropolitan Council TBRA	Hyde Development of PIK Terminal	11/13/2025	CD	25%	\$2,016,569.00	\$325,000.00	n/a	\$30 million
Ramsey County ERF	Hyde Development of PIK Terminal	11/3/2025	CD	none	\$500,000.00	\$500,000.00	n/a	\$30 million
MN Dep of Public Safety	Pathways to Policing	4/2/2026	PD	50% Match (CSO/Cadet Salary Costs)	\$50,000	TBD		\$100,000
MN Dep of Public Safety	ARMER Equipment (radios)	6/18/2024	PD	5% Match	\$71,082.40		\$50,000.00	\$52,631.58
Department of Justice	Supporting LE Agencies Seeking Accreditation	6/3/2024	PD	none	\$250,000.00		\$250,000.00	\$250,000.00
Department of Justice Community Oriented Policing Services (COPS)	Advancing Innovative Community Policing and Addressing Critical Personnel Needs Through Hiring Four Entry-Level Roseville Police Officers	6/25/2025	PD	Personnel costs over the max fed share per officer (\$125k) over the three-year grant period, training and equipment	\$500,000		\$500,000	1,453,888
Office of Justice Programs Community Based Violence Intervention and Prevention Initiative (CVIPI)	Drone as First Responder Program (48 months) - Personnel, Equipment, Travel	11/3/2025	PD	none	\$1,439,241	TBD		\$1,439,241
Office of Justice Programs	Bulletproof Vest Replacement Program	12/19/2025	PD	50% Match	\$24,600.00	\$11,350.96		\$49,200.00
Bureau of Justice Assistance (BJA)	FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program	4/14/2026	PD	none	\$14,255.00	TBD		\$14,255.00
MN Dep of Public Safety	Crisis Response (22 months)	3/30/2026	PD	none	\$300,000.00	\$300,000.00	\$200,000.00	\$300,000.00
Ramsey County	North Central High Intensity Drug Trafficking Area (HIDTA) overtime reimbursement	Quarterly	PD	None- reimbursement	TBD	TBD	\$7,494.78	TBD
MN Dep of Public Safety	Toward Zero Deaths Traffic Safety Initiative (2024-25)	Annual	PD	none	\$26,428		\$26,428	\$26,428
BCA MN Auto Theft Prevention Program (Previously MN Dept of Commerce)	Auto Theft Prevention: Investigator (2026-29)	4/3/2026	PD	Annual personnel costs over the \$100k covered by the grant, training and equipment	\$309,000	\$309,000	\$309,000	\$309,000
BCA MN Auto Theft Prevention Program (Previously MN Dept of Commerce)	Auto Theft Prevention: General (specialized equipment for investigations)	3/27/2025	PD	none	\$64,625		\$19,950	\$64,625
MN OJP Community Crime Intervention and Prevention Grant	Enhancing Crime Prevention and Intervention Through Expanded Homeless Outreach 2026-2027	6/30/2025	PD	Office space and equipment	\$496,886	\$325,000.00	\$301,400.00	496,886
New Information					Total amount awarded	\$2,164,215.48		

Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded in 2025	Amount Awarded in a Previous Year	Total Amount of Project
Ramsey County	SCORE- Recycling Funds	11/14/2024	PW	\$0	\$118,699	\$118,699		\$976,816
Ramsey County	Recycling Grant - Cart Purchase	11/14/2024	PW	50%	\$322,024	\$322,024		\$644,047
MN Pollution Control Agency	Local Climate Action Planning grant	1/9/2025	PW	50%	\$49,975	\$49,975		\$74,962.50
MN Department of Commerce	Solar on Public Buildings	12/2/2024	PW	40%	\$61,739.00	\$61,739.00		\$102,898.00
Metropolitan Council	I&I Repair for Private Homeowners	11/25/2024	PW	0	\$175,000	\$53,000		\$53,000
Metropolitan Council	2024-26 Water Efficiency Grant	3/1/2024	PW	20%	\$32,000.00	\$22,000.00		\$27,500.00
Metropolitan Council	2025-26 Equity-Focused Water Efficiency Grant Pilot Program	3/28/2025	PW	0%	\$9,000.00			
Metropolitan Council	2024-25 I&I Repair for City Sanitary Sewer	1/25/2024	PW	\$1,537,500	\$675,000		\$212,500	\$1,750,000
MN Pollution Control Agency	Clean Heavy Duty Off-Road Vehicles	12/12/2024	Fire	55%	\$500,000.00	TBD		\$1,800,000.00
Federal Emergency Management Administration	Staffing for Adequate Fire and Emergency Response (SAFER)	6/1/2025	Fire		\$3,930,038.22			\$3,930,038.22
MN Dep of Public Safety	Pathways to Policing	1/31/2024	PD	50% Match (CSO/Cadet Salary Costs)	\$50,000		\$50,000	\$100,000
MN Dep of Public Safety	Intensive Comprehensive Peace Officer Education and Training (ICPOET) for two trainees (one additional trainee awarded 1/27/2025)	1/31/2024	PD	none	\$100,000	\$50,000	\$100,000	\$150,000
MN Dep of Public Safety	Intensive Comprehensive Peace Officer Education and Training (ICPOET) for one trainee (FY26)	7/31/2025	PD	none	\$50,000			\$50,000
MN Dep of Public Safety	Firearms Storage Grant	1/31/2024	PD	none	\$33,683		\$12,805	\$33,683
MN Dep of Public Safety	ARMER Equipment (radios)	6/18/2024	PD	5% Match	\$71,082.40		\$50,000.00	\$52,631.58
Department of Justice	Supporting LE Agencies Seeking Accreditation	6/3/2024	PD	none	\$250,000.00		\$250,000.00	\$250,000.00
Department of Justice Community Oriented Policing Services (COPS)	Advancing Innovative Community Policing and Addressing Critical Personnel Needs Through Hiring Four Entry-Level Roseville Police Officers	6/25/2025	PD	Personnel costs over the max fed share per officer (\$125k) over the three-year grant period, training and equipment	\$500,000			1,453,888
Office of Justice Programs	Bulletproof Vest Replacement Program	6/7/2024	PD	50% Match	\$21,900.00		\$21,629.19	\$43,258.00
MN Dep of Public Safety	Crisis Response (21 months)	8/19/2024	PD	none	\$200,000.00	\$200,000.00		\$200,000.00
Ramsey County	North Central High Intensity Drug Trafficking Area (HIDTA) overtime reimbursement	Quarterly	PD	None- reimbursement	TBD	TBD	\$7,494.78	TBD
MN Dep of Public Safety	Toward Zero Deaths Traffic Safety Initiative (2024-25)	Annual	PD	none	\$26,428		\$26,428	\$26,428
Minnesota Department of Commerce	Auto Theft Prevention: Investigator 2023-2025	2/23/2023	PD	Annual personnel costs over the \$100k covered by the grant, training and equipment	\$300,000		\$309,000	\$309,000
BCA MN Auto Theft Prevention Program (Previously MN Dept of Commerce)	Auto Theft Prevention: General (specialized equipment for investigations)	3/27/2025	PD	none	\$64,625	\$19,950		\$64,625
MN OJP Community Crime Intervention and Prevention Grant	Expanding Housing Navigator Services 2024-2025	9/25/2023	PD	Office space and equipment	\$301,458.00		\$301,400.00	\$301,458.00
MN OJP Community Crime Intervention and Prevention Grant	Enhancing Crime Prevention and Intervention Through Expanded Homeless Outreach 2026-2027	6/30/2025	PD	Office space and equipment	\$496,886			496,886
MPCA	Climate Resilience Implementation - Rosebrook Park	12/1/2025	P&R	\$579,000	\$213,000.00	\$213,000.00		\$792,000.00
DNR	CPL Natural Resources Grant	2/18/2025	P&R	200,000	\$500,000	\$500,000		\$750,000
Metropolitan Council	Community Tree Planting	4/17/2025	P&R	Administration, Long-term maintenance	\$277,600.00	\$251,796.00	\$0.00	\$251,796.00
Ramsey County	Land Trust Partnership w/TCHFH	5/29/2025	CD	none	\$620,000.00	\$620,000.00	n/a	\$620,000.00
DEED Contamination Clean Up	Hyde Development of PIC Terminal	12/19/2025	CD	None	\$2,090,850.00	\$2,090,850.00	n/a	\$26 million
DEED Redevelopment	Hyde Development of PIK Terminal	9/26/2025	CD	50% (paid by developer not City)	\$450,000	\$373,000	n/a	\$30 million
Metropolitan Council Livable Communities	Oyate Ota via Roseville EDA	9/12/2025	CD	None	\$297,000	\$297,000	n/a	TBD
New Information					Total amount awarded	\$4,946,033.00		

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain
Grant Applications on behalf of the City of Roseville**

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

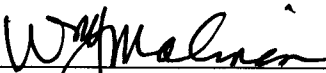
The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of May, 2009.



William J Malinen, City Manager

(Seal)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.d.

Department Approval

Janice Gundlach

City Manager Approval

Samir P. Trivedi

Item Description: Approve the renewal of a short-term rental license for 257 South McCarrons Boulevard W

Background

Chapter 313 of City Code requires the licensing of non-owner-occupied short term rentals of dwelling units, subject to certain exemptions. On May 23, 2026, an application for the renewal of a short term rental license was submitted by the property owner (Attachment 1). The property is a five-bedroom, single family home. The property owner has certified and attested to the requirement of lodging tax payment, as well as the maximum occupancy of four or less unrelated adults or one family. City records indicate there have been no nuisance or property maintenance violations during the last license period. Short term rental licenses include the requirement of minimum stays based on on-season (10 days) and off-season (7 days) times of the year.

Upon issuance, the license will be valid for 365 days and will require notification to residential properties within 300 feet of the subject property. If approved, this property will be one of eleven properties with a current short term rental license. A copy of the license must be posted in the rental unit, along with copies of City Code Sections 404, 405 and 602. A draft of the license is provided as Attachment 2.

The applicant has supplied all required license information and paid the license fee of \$540.00. In accordance with Section 313.03, the process for licensure is outlined in Chapter 301, which requires presentation to the City Council. Based upon the requirements outlined in the ordinance, the property owner is entitled to the license.

Policy Objectives

Licensing is required by Section 313, effective as of February 8, 2021 and most recently revised on February 12, 2024. The purpose of the license is to ensure that non-owner-occupied short-term rentals of dwelling units is conducted, operated, and maintained so as not to become a nuisance to the surrounding neighborhood or an influence that fosters blight and deterioration or creates a disincentive to reinvest in the community. The operation of a short-term rental property is a business enterprise that entails responsibilities required of the owner, local agent, and guests.

Equity Impact Summary

This analysis is not indicated for business license requests.

Budget Implications

The correct fees were paid to the City at the time of application submittal.

Staff Recommendations

Staff recommends approval of a one year Short-Term Rental License for 257 South McCarrons Boulevard W.

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Requested Council Action

By motion, approve the Short-Term Rental License for 257 South McCarrons Boulevard W.

Prepared by: David Englund, Building Official

- Attachments:**
- 1. Attachment 1
 - 2. Attachment 2_2026

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A notice was added to this record on 2025-04-16.
Condition: History of work without a permit at this address. Severity: Notice
Total conditions: 1 (Notice: 1)

[View notice](#)

[Menu](#) [Reports](#) [Help](#)

File Date: [05/23/2026](#)

Application Status: [In Review](#)

Application Detail: [Detail](#)

Application Type: [Short-Term Rental License Renewal](#)

Address: [257 South McCarrons Blvd W Roseville MN 55113](#)

Custom Fields: **UNIT DETAILS**

Unit Type	Number of Bedrooms
Single-Family Home	5

CERTIFICATION AND ATTESTATION

Attestation to Occupancy Limits	Attestation to Payment of Lodging Tax
√	√

Contact Info:	Contact Type	Organization Name	Contact Primary Address	Status	Name
	Individual		Mailing, 257 S McCarro...	Active	Eric Carrara
	License Holder	Na	Mailing, 257 S McCarro...	Active	Eric Carrara

Owner Name:

Owner Address:

DBA Name:

Total Fee Assessed: [\\$556.20](#)

Total Fee Invoiced: [\\$556.20](#)

Balance: [\\$0.00](#)

Workflow Status:	Task	Assigned To	Status	Status Date	Action By
	License Issuance				

Initiated by Product: ACA

ATTACHMENT 2

City of Roseville Short-Term Rental License This certificate must be posted in the rental unit

This rental dwelling unit is hereby licensed in accordance with Chapter 313 of Roseville City Code.

- The Property Owner must comply with all requirements set forth in Roseville City Code. This license may be suspended or revoked for violations of that code.
- Property owners must notify the City of any changes in ownership or type of occupancy.
- Licenses are non-transferable; new owners must apply for a new license.

License Number: STR-XXX

Owner: Eric Carrara

Phone: 651-XXX-XXXX

Email: eric@carraraco.com

Address: 257 S McCarrons Blvd W

Expiration: 7/21/2027

The City, its designees, the City Council, or its officers, agents, or employees do not warrant or guarantee the safety, fitness, or suitability of any dwelling in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

MINIMUM STANDARDS AND CODES FOR RENTAL UNITS including but not limited to:

In the Unit:

Carbon Monoxide (CO) Detectors must be within 10 feet of bedrooms; **Smoke Detectors** must be in each sleeping room, each hallway outside sleeping rooms, and on each story, including the basement but not uninhabitable attics/crawl spaces. **CO and Smoke Detectors must NOT be disabled.**

Exits must be free from obstruction inside and out and **Exterior Doors** should open and close easily, be weather tight, and lock/unlock from the inside without a key or special knowledge.

The **Water Heater and Furnace** must be clear (by at least 3 feet) of boxes, junk, or flammable materials; the **Water Heater must have a TPR valve and relief valve discharge pipe.**

Toilets must flush and **Bathrooms** must have an exhaust fan or window.

Taps must have working hot and cold water; no leaking pipes or dripping **Faucets**.

Outlets, Switches, and Panel Boxes must have covers; kitchens and bathrooms should have grounded **GFCI Outlets**.

Rooms used for sleeping should have 1 window or 2 approved means of egress.

Interior Walls, Ceilings, and Window Sills must be clean and free of peeling paint.

Floors must be structurally sound and **Flooring** in good condition with no trip hazards such as ripped carpet or missing tiles.

Working Light Fixtures must be in all halls, stairways, laundry rooms, and furnace rooms.

Handrails must be on all stairs with more than 4 steps and be firmly attached with no missing or loose spindles.

Extension Cords may be used only for portable appliances.

Address Numbers must be clearly visible from the street.

Occupancy:

Rental Units may house 4 unrelated adults or 1 family.

Storage/Waste:

Rubbish must be stored in appropriate containers and removed regularly. Containers must be stored out of public view except on the day of collection and cannot remain at the curb for more than 24 hours. Outdoor Storage of junk is prohibited.

Vehicles/Driveway/Parking:

All Vehicles parked outside must be parked on an approved hard surface (not grass), street operable, and display current registration and proper license plates.

Please observe all No Parking signs. **Parking is not allowed on City streets after a snowfall of more than 2 inches until the streets have been plowed.** Do not put Snow into the street or onto neighboring properties.

Yard:

Grass/Weeds exceeding 8 inches are prohibited on any property.

Noise:

Prohibited Music is any music audible at the property line or from the adjacent apartment, common hallway, or 50 ft away from the

source between 10 PM and 7 AM. **Additionally, any Events (like parties) that disturb others are prohibited.**

Power Lawn Mowers or other Power Equipment may be operated outside only between 7 AM and 9 PM on weekdays or between the hours of 9 AM and 9 PM on weekends or legal holidays. Snow removal equipment is exempt.

Pets:

Keeping more than 2 Dogs requires a kennel license from the Police Department. Animal Waste must be removed regularly.

WHEN ISSUES ARISE

For an emergency, call 9-1-1

- For maintenance issues, contact the property owner (see contact information in box above).
- For legal matters (such as leases), contact the Minnesota Attorney General's Office at 651-296-3353 or www.ag.state.mn.us
- If the property owner is not maintaining the property, call Roseville Code Enforcement at 651-792-7014.

Minnesota Statute 504B.181, subd.2(b) requires landlords to notify residential tenants that the handbook Landlords and Tenants: Rights and Responsibilities is available to them. Published by the Office of the Minnesota Attorney General, the handbook can be accessed at www.ag.state.mn.us

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.e.

Department Approval



City Manager Approval



Item Description: Approve 1705 Roselawn Avenue Encroachment Agreement

Background

At the October 13, 2025 City Council meeting, the City approved accepting a drainage and utility easement over the eastern portion of the property at 1705 Roselawn Avenue. The easement provides the City with access to existing public sanitary sewer and storm sewer facilities which were installed in 1958 (sanitary sewer) and 1967 (storm sewer) in an area initially believed to be within a 20-foot westerly portion of Aldine Street right-of-way established through 1951 condemnation proceedings. Subsequent review confirmed that the condemnation was never recorded and that this right-of-way does not legally exist.

The owners of the property who provided the easement to the City are looking to redevelop their property by expanding the house and improving the driveway. A part of the driveway improvement will encroach over the drainage and utility easement. Like other driveways encroaching over utility easements, staff support allowing this encroachment as it has minimal impact on the buried utilities below the driveway and provides better access to maintain the utilities.

The City Attorney has reviewed the agreement.

Policy Objectives

It is City policy to maintain public utilities in good working order.

Equity Impact Summary

There should be no equity impacts associated with this agreement.

Budget Implications

There are no direct costs for this encroachment agreement. Ongoing maintenance of the public sanitary sewer and storm sewer facilities will be performed under the City's utility operating budgets.

Staff Recommendations

Staff recommends the City Council approve the encroachment agreement 1705 Roselawn Avenue.

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Requested Council Action

Motion to approve the encroachment agreement 1705 Roselawn Avenue.

Prepared by: Jesse Freihammer, Public Works Director

Attachments: 1. 1705RoselawnEncroachmentAgreement_Att1_26_0720

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ENCROACHMENT AGREEMENT

This Encroachment Agreement (“Agreement”) is made as of the ____ day of _____, 2026, by and between the City of Roseville, a Minnesota municipal corporation (the “City”) and Rachel A. Brown and Peter Lawrence Watkins, a married couple (the “Owner”).

RECITALS

- A. The Owner is the owner of property legally described as follows:

The South 326 feet of the East 132 feet of the Southeast Quarter of the Southwest Quarter of the Northeast Quarter of Section 16, Township 29, Range 23, County of Ramsey, State of Minnesota

(the “Property”).
- B. The Property is subject to a recorded 16.5 foot wide drainage and utility easement dated August 14, 2025, recorded with the Ramsey County Registrar of Titles on February 13, 2026 as Document #A05096145) (“Easement”).
- C. There is a proposed driveway to be constructed that will partially on the Property that will partially encroach within the Easement that are shown on the attached Exhibit A (the “Improvements”).
- D. The City has agreed that the Owner may repair and maintain the Improvements within the Easement in the locations shown on the attached Exhibit A on the condition that the Owner execute this Agreement.

AGREEMENT

NOW, THEREFORE, on the basis of the premises and the mutual covenants and agreements set forth in this Agreement, the parties agree as follows:

- 1. The Owner may repair and maintain the Improvements within the Easement.

2. The permission granted by the City in this Agreement is limited exclusively to the Improvements within the Easement as outlined in paragraph C of the Recitals of this Agreement. No additional improvements may be constructed by the Owner in the Easement.

3. This Agreement shall not prevent or impair the use of the Easement for drainage and utility purposes by the City or any other entity entitled by law to so use the Easement.

4. The Owner shall be solely responsible for the maintenance of the Improvements and shall be entitled to maintain and repair the Improvements as needed, so long as such maintenance and repair does not interfere with the City's use of the Easement and does not expand Improvements so that they are further encroaching into the Easement.

5. This Agreement shall run with the Property and shall inure to the benefit of and be binding upon the parties to this Agreement and their respective heirs, successors, and assigns.

6. The Owner shall indemnify, hold harmless, and defend the City, its officials, employees, contractors and agents, from and against any and all claims, losses, proceedings, damages, causes of action, liability, costs or expenses (including reasonable attorneys' fees), arising from or in connection with or caused by any act, omission or negligence of the Owner, their contractors, licensees, invitees, agents, servants or employees in connection with the Owner's repair or maintenance of the Improvements within the Easement.

9. The Owner agrees not to suffer or allow any liens, claims, or processes to be placed against the City's rights to or interest in the Utility Easements as a result of the Owner's use of the Easement, including, without limitation, any liens for labor or materials provided for the repair or maintenance of the Improvements.

10. Required notices to the parties to this Agreement shall be in writing, and shall either be hand delivered or mailed to the following addresses:

a) As to the City: City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: City Manager

b) As to the Owner: Rachel A. Brown and Peter Lawrence Watkins
1705 Roselawn Ave
Roseville, MN 55113

11. Nothing contained in this Agreement shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Any claims shall be subject to the City's governmental immunity defenses and the maximum liability limits provided in Minnesota Statutes, Chapter 466, if applicable.

12. This Agreement shall be governed by and construed and enforced in accordance with the laws of Minnesota.

13. This Agreement shall constitute the entire agreement between the parties and any prior understandings or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

14. Any modification to this Agreement shall be binding only if evidenced in writing signed by both parties.

15. The Owner agrees that the Owner's use of the Easement is with the City's permission and is not open, continuous, notorious, or any other manner supportive of a claim of adverse possession, prescriptive easement, abandonment, or other entitlement to the Utility Easements. This Agreement is not a lease or easement and does not confer any estate or interest in real property to the Owner by the City beyond what is specifically recited herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

CITY OF ROSEVILLE

By: _____
Daniel Roe, Mayor

By: _____
Patrick Trudgeon, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by Daniel Roe and Patrick Trudgeon, the Mayor and City Manager, respectively, of the City of Roseville, Minnesota, a municipal corporation, on behalf of the City.

Notary Public

OWNERS

Rachel A. Brown
Rachel A. Brown

Peter L. Watkins
Peter L. Watkins

STATE OF MINNESOTA)
) ss.
COUNTY OF Ramsey)

This instrument was acknowledged before me this 5th day of June, 2026 by Rachel A. Brown and Peter Lawrence Watkins, a married couple.



Beth Naomi Moen Kolodjski
Notary Public

This document was drafted by:

Kennedy & Graven, Chartered (SJS)
Fifth Street Towers, Suite 700
150 South Fifth Street
Minneapolis, MN 55402
(612) 337-9300

Locations of the Improvements



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.f.

Department Approval



City Manager Approval



Item Description: Approve Proposal for Construction Contingency Plan for the Civic Campus Project

Background

As part of the Roseville Civic Campus project, a Phase 1 Environmental Assessment (ESA) was completed by our Architect's (LHB) subconsultant (HDR). Similar to other ESAs the City had done prior to acquiring the Lexington Shops parcel at 2719 Lexington Avenue, four underground tanks were previously removed at the site. Currently, there are two underground tanks for the Oasis gas station at that site. There are two additional underground tanks at the existing Maintenance Facility at 1140 Woodhill Avenue. All four of the existing tanks will be removed as part of the construction of the new Maintenance Operations Center.

Due to the additional risks associated with removing the existing tanks and excavating where the previous removed tanks used to be, it was recommended by our Construction Manager (Kraus-Anderson) that we hire a consultant to develop a construction contingency plan (CCP) for the project related to the removal of the fuel tanks. This will help mitigate risks during bidding and save time during construction, since a plan will be in place should issues be found.

The City requested quotes from environmental firms with experience completing these plans. Two quotes were received and are summarized below:

Contractor	Plan	Implementation	Quote Total
American Engineering Testing (AET)	\$19,856	\$8,260	\$28,116
Braun Intertec	\$19,400	\$6,600	\$26,000

Based on the low quote and previous work Braun Intertec has done for the City, staff is recommending going with them for the work. Braun Intertec has completed similar work for the City on the Twin Lakes Parkway Phase 3 project in 2015 and their work was acceptable. Braun Intertec's proposal is included as Attachment 2. Braun Intertec's proposal includes a daily rate of \$2,200 for CCP implementation. It is assumed there would be three days on implementation, potentially.

Policy Objectives

The construction of a new Maintenance Operations Center and License and Passport Center, along with the City Dance Studio, will allow the City to continue to provide needed and valuable services to the residents and businesses of the community in a more efficient manner. The new facilities will ensure that the City's roads, utilities, vehicles, and equipment are maintained at the desired level and that valuable services such as recreational programming and driver's license and passport processing are conveniently available to community residents.

Equity Impact Summary

The new Maintenance Operations Center and License and Passport Center will provide a benefit to the residents, businesses, and visitors to Roseville. The new facilities will allow for more efficient services to be provided for residents, customers, and users of city parks and infrastructure. With perhaps the exception of adjacent neighborhoods, it does not appear that the construction and operation of the new facilities will disproportionately impact any segment of the population. As with all City projects, staff will continue to identify potential unintended consequences and identify potential alternatives to disproportionately impactful action.

Budget Implications

All costs related to the CCP will be funded through the sales tax portion of the parking lot. Based on the June 5, 2026 estimate, there is \$50,000 in the Pre-Construction, Surveys & Studies line item which this \$26,000 would utilize.

Maintenance Operation Center costs can be funded using funding from the 0.5% local sales tax approved last November, totaling \$64,200,000. The project is currently just under budget.

Funding for the LPCDS costs has not been fully identified or has a set budget at this time, but the budget reports use the \$14,500,000 cost from the Concept C estimate in the Master Plan Update. The project is currently \$1,361,641 below the Master Plan estimate.

Staff Recommendations

Staff recommends approval of the quote for the Construction Contingency Plan for the Civic Campus Project in the amount of \$26,000 to Braun Intertec.

Requested Council Action

Approve proposal for professional services with Braun Intertec for Construction Contingency Plan for the Civic Campus Project in the amount of \$26,000.

Prepared by: Jesse Freihammer, Public Works Director

Attachments:

1. Professional Service Agreement
2. Braun Intertec's Proposal for Construction Materials Testing Services
3. June 2026 Project Budget

CITY OF ROSEVILLE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made on the 20th day of July, 2026 between the City of Roseville, a Minnesota municipal corporation (the “City”), and Braun Intertec, a Corporation (the “Consultant”, each a “Party” and together the “Parties”).

- 1. Scope of Work.** The Consultant agrees to provide the professional services described in **Exhibit A** (“Work”) which is attached to this Agreement and incorporated by this reference. All Work provided by Consultant under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised by professional consultants currently providing similar services.
- 2. Term and Termination.** The term of this Agreement will commence on July 20, 2026. Unless extended by written agreement of the Parties, this Agreement will terminate no later than November 25, 2026, or upon completion of the Work, whichever occurs first. Such extension may be approved by the Public Works Director, or their designee. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least thirty (30) days prior to the date of such termination to Consultant. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered and eligible reimbursable expenses incurred by the Consultant through and until the date of termination. If the City terminates this Agreement for cause, the notice shall so-state, and no further payment shall be due to the Consultant following the delivery of the termination notice.
- 3. Compensation for Work.** The City agrees to compensate Consultant the in accordance with **Exhibit B** attached hereto for the Work. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City.
- 4. Method of Payment.** Following the conclusion of each calendar month, Consultant must submit an itemized invoice detailing actual hours worked and actual expenses incurred for Work performed under this Agreement during the previous month. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:
 - a. For compensation based on hours worked by various individuals, for each individual, their name, job title, the number of hours worked, rate of pay and description of the Work performed. For reimbursable expenses an itemized listing including, as applicable, receipts for such expenses.
 - b. Upon request of the City, Consultant must also provide the City’s project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement.
- 5. Representatives and Notices:** The below-named individuals will act as the representatives of the Parties with respect to the work to be performed under this Agreement. Any termination notice issued under this Agreement shall be either hand delivered or sent by U.S. Mail to the below-named individuals:

To City:

City of Roseville
Attn: Jesse Freihammer
2660 Civic Center Drive
Roseville, MN 55113

To Consultant:

Braun Intertec
Attn: Jennifer Force
11001 Hampshire Avenue S
Bloomington, MN 55438

6. Assignment or Subcontracting. Unless noted otherwise in Exhibit A, the Consultant shall not assign or enter into subcontracts for services provided under this Agreement without the written consent of the City. If subcontracts are approved and entered into, the Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Contractor shall otherwise comply with, the State Prompt Payment Act.

7. Independent Contractor. All Work provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City. Contractor, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

8. Annual Review. Following the anniversary date of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Contractor under this Agreement. The Contractor agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the Parties shall, if requested by the City, meet and discuss the performance of the Contractor relative to the remaining Work to be performed by the Contractor under this Agreement.

9. Compliance with Laws and Regulations. The Contractor shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work.

10. Non-Discrimination. During the performance of this Agreement, the Contractor shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Contractor shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Contractor shall incorporate the foregoing requirements in all of its subcontracts for Work done under this Agreement and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Contractor further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.

11. Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Act”), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.

12. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor’s books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.

13. Indemnification. The Contractor agrees to defend, indemnify and hold the City, and its mayor, councilmembers, officers, agents, employees, and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney’s fees, arising out of or resulting from any negligent or wrongful act or omission of the Contractor, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform the Work. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.

14. Insurance. Prior to starting the Work and during the full term of this Agreement, the Contractor shall procure and maintain, at Contractor's expense, as follows:

- a. Workers Compensation insurance for all employees performing Work under this agreement in accordance with Minnesota law. The Contractor shall also provide Employer’s Liability Insurance with minimum limits as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

If Minnesota Statutes, Section 176.041 exempts the Contractor from Workers’ Compensation insurance, the Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes the Contractor from the Minnesota Workers’ Compensation requirements.

- b. Professional/Technical (Errors and Omissions) Liability Insurance

For contractors providing professional services as determined by the City, the Contractor is required to maintain Professional Liability (Errors and Omissions) Insurance that provides coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to the Contractor’s professional services required under the contract.

The Contractor is required to carry the following minimum limits:

- \$2,000,000 – per occurrence
- \$2,000,000 – annual aggregate

The retroactive or prior acts date of such coverage shall not be after the effective date of the contract and the Contractor shall maintain such insurance for a period of at least two (2) years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by the Contractor to fulfill this requirement.

- c. Commercial General Liability Insurance: The Contractor is required to maintain Commercial General Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage, which may arise from operations under the contract. This policy shall have no coverages removed by endorsement. Insurance minimum limits are as follows:

- \$1,500,000 – per occurrence
- \$2,000,000 – annual aggregate
- \$2,000,000 – annual aggregate – Products/Completed Operations

The following coverages shall be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability

The City, including its elected and appointed officials, employees, and agents, must be endorsed as an Additional Insured using ISO Form CG 20 10 or equivalent for Ongoing Operations and ISO Form CG 20 37 or equivalent for Products/Completed Operations.

- d. Business Automobile Liability Insurance.

The Contractor is required to maintain Business Automobile Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage resulting from the ownership, operation, maintenance or use of all autos which may arise from operations under the contract. Insurance minimum limits are as follows:

- \$1,000,000 – per occurrence Combined Single Limit for Bodily Injury and Property Damage
- The following coverages shall be included: Owned, Hired, and Non-owned Automobiles.

e. Additional Insurance conditions:

- The Contractor's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Contractor's performance under the contract.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the contract.
- All insurance shall be provided on an occurrence basis and not on a claims-made basis, except professional liability insurance or other coverage not reasonably available on an occurrence basis; provided that all such claims-made coverage is subject to the approval of the City Attorney.
- Any insurance limits in excess of the minimum limits shall be available to the City.
- All policies, except professional liability, shall be endorsed with a waiver of subrogation in favor of the City, including its elected and appointed officials, employees, and agents for losses arising from activities under the contract.
- Deductibles and self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related expenses within the deductible and retention.
- The Contractor is required to submit a Certificates of Insurance acceptable to the City as evidence of the required insurance coverage requirements.
- The Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' written notice for non-payment of premium.
- The Contractor is responsible to review and ensure all subcontractors comply with the insurance provisions contained herein and said insurance is maintained as specified.
- If the City authorizes the Contractor to be self-insured, a Certificate of Self-Insurance must be attached.
- The Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by the City.
- The City reserves the right to immediately terminate the contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor.
- All insurance policies must be open to inspection by the City, and copies of policies must be submitted to the City's authorized representative upon written request.

- The City's failure to approve or disapprove the Contractor's policies or certificates shall not relieve the Contractor of full responsibility to maintain the required insurance.
- If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the project, the Contractor must, prior to the end of the coverage period, obtain a new certificate of insurance showing that coverage has been extended.
- No representation is made that the minimum insurance requirements are sufficient to cover the obligations of the Contractor under the contract.
- Contractor must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Contractor's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Contractor's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Contractor has complied with all insurance requirements.

15. Ownership of Documents. All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement (the "Information") shall become the property of the City, but the Contractor may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Contractor for such use. The Contractor shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

16. Conflicts. No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.

17. Waiver. Any waiver by either Party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either Parties' ability to enforce a subsequent breach.

18. Governing Law. This Agreement shall be controlled by the laws of the State of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the Parties waive any objections to jurisdiction.

19. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

20. Severability. The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.

21. Entire Agreement. Unless stated otherwise in this, the entire agreement of the Parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the Parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the Parties, unless otherwise provided herein. Any modification of this agreement may be approved in writing by the Public Works Director, or their designee.

(The remainder of this page has intentionally been left blank.)

IN WITNESS WHEREOF, the undersigned Parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

BRAUN INTERTEC

By: _____
Daniel J. Roe, Mayor

By: _____
Its: _____

By: _____
Patrick Trudgeon, City Manager

By: _____
Its: _____

EXHIBIT A

WORK

The Contractor shall perform the following Work at the following locations:

EXHIBIT B

COMPENSATION

** Must include list of reimbursable expenses or statement that no expenses are eligible for reimbursement.

July 13, 2026

Proposal 10014226_001

Jesse Freihammer
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Re: Proposal for Environmental Consulting Services
Civic Campus Project
2719 Lexington Avenue North and 1135, 1140 and 1145 Woodhill Drive
Roseville, Minnesota

Dear Jesse Freihammer:

Braun Intertec Corporation (Braun Intertec) is pleased to submit this proposal for environmental consulting services related to the proposed development of the Civic Campus Project (Site). Specifically, our services include preparing a Construction Contingency Plan (CCP) and implementing the CCP during construction. For the purposes of this proposal, implementation will include conducting environmental monitoring and sampling during removal of four underground storage tanks (USTs) in accordance with Minnesota Pollution Control Agency (MPCA) guidance. This proposal will outline the scope of services and provide estimated costs for the proposed work.

Background

HDR Engineering, Inc. (HDR) conducted a Phase I Environmental Site Assessment (ESA) of the Site in April 2026. The Phase I ESA indicates the Site consists of four parcels including the following:

- **2719 Lexington Avenue North.** The southeast corner of this parcel was initially developed with the People's Plus gas station from the late 1950s until 1991, when the Lexington Shoppes retail center was constructed. Since 1991, an Oasis gas station has occupied the southern portion of the retail center. In addition, based on Braun Intertec's review of the city directories provided in the Phase I ESA, a dry cleaner operated at the retail center from 1992 until 2000, but was not a regulated facility.

In 1989, during removal of four USTs, a petroleum release was detected at the People's Plus gas station. A soil vapor extraction system operated from 1991 to 1993 to remediate impacted soil. In 1996, the MPCA determined there was adequate separation distance between the remaining impacted soil and groundwater and issued regulatory closure for the petroleum release.

Two, 10,000-gallon, gasoline USTs are in use at the Oasis gas station.

In February 2018, an additional investigation, which included advancement of soil borings and soil vapor probes on the southern portion of the parcel, was conducted by the City of Roseville as acquisition of the parcel was being considered. Based on the results of the investigation, petroleum



impacts, including volatile organic compounds (VOCs) exceeding the Screening Soil Leaching Values and gasoline range organics exceeding unregulated fill criteria, were identified at depths between 28 to 30 feet below ground surface (bgs). “Soil vapor exceedances were reported and expanded soil vapor was recommended.” Based on our review of the 2018 investigation data, an elevated concentration of naphthalene exceeding 33 times the commercial/industrial Intrusion Screening Value (ISV) was detected in one of the soil vapor probes.

A follow-up vapor sampling event was conducted in spring 2018 and included collection of four soil vapor samples outside of the building in March 2018, including sampling in the vicinity of where an elevated concentration of naphthalene was detected, and conducting two-seasonally spaced sub-slab soil vapor sampling events below the building floor slab in March and April 2018. During each sub-slab sampling event, six soil vapor samples were collected; two of the sampling locations were near the former dry cleaner. Based on the results of the investigation, concentrations of contaminants in soil vapor samples were below the current ISVs for residential and commercial use and no further investigation was recommended.

- **1135 Woodhill Drive.** The parcel has been developed with Veterans Park since at least the mid-1980s.
- **1140 Woodhill Drive.** The parcel is occupied by the City of Roseville Maintenance Operations Center (MOC), which was constructed in the late 1950s/early 1960s with an expansion occurring by the mid-1970s. In 1988/1989, three USTs were removed from the north central portion of the parcel including a 10,000-gallon diesel fuel UST, a 2,000-gallon diesel fuel UST, and an 8,000-gallon gasoline UST. A release was detected below the gasoline UST and impacted soil was excavated from 12 to 25 feet bgs. Benzene, toluene, ethyl benzene, and total xylenes (collectively referred to as BTEX); methyl tert-butyl ether (MTBE); and total hydrocarbons were not detected in the confirmation samples collected from the excavation base. A fourth UST was removed in 1990, and while a petroleum release was detected, it was estimated the soil contamination was limited to less than 1 cubic yard. The MPCA issued regulatory closure to both petroleum releases. An 8,000-gallon diesel fuel UST and a 6,000-gallon gasoline UST are currently in use at the MOC.
- **1145 Woodhill Drive.** This parcel is developed with a Veterans of Foreign Wars post, which was constructed in the mid to late 1970s.

The Phase I ESA identified the following recognized environmental conditions (RECs), controlled RECs (CRECs), and historic RECs (HRECs) for the Site:

RECs

- An 8,000-gal diesel and 6,000-gal gasoline UST is still actively used to fuel vehicles in the MOC yard. These USTs were installed in 1988 and are now nearly 38 years old. Based on the age of the tanks, dispensing lines, and pumps, and the presence of observed surface staining, these conditions represent a potential previous and/or material threat of a petroleum release. This is considered a REC.
- Two 10,000-gal gasoline USTs are listed as active at the Now and Later/Clark gas station. This site has had 5 historical citations and is listed as active in MPCA UST records, though operational status



could not be confirmed during site reconnaissance. Previous subsurface investigation in the vicinity of the USTs and dispensers was last conducted 8 years ago, and additional releases since that time cannot be ruled out based on available information. This is considered a REC.

CREC

- Petroleum contaminated soil has been documented in the former People's Plus 4,000-gal/6,000-gal UST basin located in the southeast corner of the Lexington Shoppes property. Residual soil contamination was allowed to be left in place to bio-degrade. Soil samples collected in this area in 2018 at a depth of 28-30 ft bgs indicated exceedances of the MPCA unrestricted fill criteria for GRO/DRO. This is considered a CREC.

HREC

- Four USTs were removed from the MOC from 1988 to 1990. Petroleum impacted soils were removed and little to no residual contamination remained. The LUST cases were closed and is considered a HREC.
- A limited interval of petroleum-impacted soil was identified and removed from the north UST basin on the former People's Plus property. No additional areas of contamination were identified in association with this tank basin. This release was closed by the MPCA on September 7, 1989, and is considered a HREC.

HDR recommended that the four active USTs at the Site be removed and that a CCP be prepared and be implemented in the event contaminated soil was encountered.

Scope of Services

As requested, our proposed scope of services includes preparation of a CCP and limited implementation of the CCP that includes environmental monitoring and sampling during removal of the USTs. If unexpected contamination is encountered and the CCP is implemented, we have proposed a daily rate for environmental monitoring and consulting herein. Analytical testing and reporting costs will be dependent on the type and extent of contamination encountered.

Task 1 – CCP Development

Braun Intertec will prepare a CCP for the proposed redevelopment. The CCP will summarize existing environmental data for the Site, discuss the proposed redevelopment and present a framework for managing contaminated media removed/encountered that may be unexpectedly encountered during redevelopment.

Task 2 – Environmental Monitoring during Tank Removals

A site-specific Health and Safety Plan (HASP) will be created by Braun Intertec prior to initiation of Site work.

Braun Intertec will coordinate with the City's general contractor regarding schedule relevant to the proposed environmental monitoring and testing during tank-related removals. Upon notification, Braun Intertec will



mobilize to the site to provide environmental monitoring during removal of the four USTs that is assumed to include up to 32 hours of on-site time (i.e., 1, 8-hour day per tank). Environmental monitoring will include visual and incidental olfactory observations for indications of contamination and screening soil samples for the presence of organic vapors with a photoionization detector (PID) using the MPCA-recommended headspace method of analysis.

Following removal of the USTs, piping and dispensers, two soil samples will be collected from below each tank (eight total), one soil sample will be collected below every 25 linear feet of piping removed (assume eight total), and one soil sample will be collected below each dispenser (assume six total). The samples will be submitted to Pace Analytical Services, LLC in Minneapolis, Minnesota for analyses for the following parameters:

- VOCs using the United States Environmental Protection Agency (EPA) Method 8260
- Diesel range organics (DRO) using the Wisconsin Department of Natural Resources Method (WDNR - diesel USTs, piping, and dispensers)
- Gasoline range organics (GRO) using the WDNR Method (gasoline USTs, piping and dispensers)

For the purposes of this cost estimate, it is assumed that up to eight additional soil samples may be analyzed for the above parameters if contamination is detected during removals.

Verbal results of environmental oversight services will be provided to you as they become available. Upon completion of the on-Site work and receipt of laboratory analytical results, a letter report will be prepared detailing the methods, results, and conclusions/recommendations. The report will include a completed copy of the MPCA's UST Change in Status Form. A draft copy of the report will be forwarded to you prior to report finalization.

Only an electronic copy of the documentation report will be submitted to you unless you request otherwise.

Please note that if a release is discovered, the property owner or their designated representative would have a duty to report the release to the Minnesota State Duty Officer. The MPCA will likely require additional investigation to be conducted to evaluate the extent and magnitude of the release, if extents of the release cannot be determined during excavation related activities (see Task 2).

Cost Estimate

Braun Intertec will provide the services described herein on an hourly and unit-cost basis. The estimated cost breakdown summary is listed below.



Service Description	Cost
<i>Task 1 – Prepare CCP</i>	
Professional Services	\$ 3,000
<i>Task 1 Subtotal:</i>	<i>\$ 3,000</i>
<i>Task 2 – Environmental Monitoring during Tank Removals</i>	
Coordination, Environmental Monitoring, Equipment and Expenses	\$ 7,500
Analytical Testing (assumes standard turnaround) – Cost + 10%	\$ 5,500
Reporting and Project Management	\$ 3,400
<i>Task 2 Subtotal</i>	<i>\$ 16,400</i>
Total Estimated Cost:	\$ 19,400
Daily Rate for CCP Implementation (does not include analytical testing or reporting)	\$2,200

Braun Intertec will begin the project upon receipt of your authorization. The estimated cost of \$19,400 presented is based on the scope of services described and the assumption that the proposal will be authorized within 30 days and that the project will be completed within the proposed schedule.

This cost estimate was developed with the understanding that the scope of services defined herein will be performed during our normal business hours of 7:00 a.m. to 5:00 p.m., Monday through Friday. Services that we are asked to provide outside our normal business hours will be invoiced at 1.25 times the listed hourly rate. Services provided on Sunday or legal holidays will be invoiced at 1.5 times the listed hourly rate. You will be billed only for services provided on a time and material basis.

Scheduling

It is anticipated a draft CCP will be provided to you within one to two weeks following authorization. We will coordinate with you or your general contractor regarding when the USTs will be removed. We anticipate conducting up to 32 hours of onsite monitoring and sampling during removal of the USTs. Samples will be analyzed on a standard, 10-day turnaround time. Draft reports will be provided within two weeks following receipt of the analytical testing results.

If the proposed scope of services cannot be completed according to this schedule due to circumstances beyond control, Braun Intertec will notify and discuss with you the revised schedule.

Assessment Limitations

If field conditions indicate the need for additional soil borings or sample collection and analysis, Braun Intertec will contact you for authorization before proceeding.



The proposed investigation includes collection of electronic data regarding sample locations, field screening results, and analytical results. If the Site is enrolled in an MPCA program, Braun Intertec will submit the electronic data to the MPCA's Environmental Quality Information System (EQiS), which is required by MPCA to obtain approvals.

General Remarks

We based the proposed fee on the scope of services described and the assumption that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

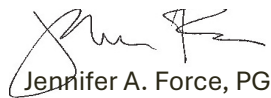
We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement. To accept this proposal and authorize us to proceed, please sign and return it to us in its entirety.

We appreciate the opportunity to present this proposal to you. We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

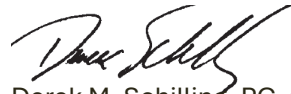
To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Jennifer at 952.995.2494 or jforce@braunintertec.com.

Sincerely,

Braun Intertec Corporation



Jennifer A. Force, PG
Principal Scientist



Derek M. Schilling, PG, CHMM
Director, Principal Scientist

Attachments:

General Conditions (11/04/2024)

The proposal is accepted, and Braun Intertec is authorized to proceed.

Authorizer's Firm

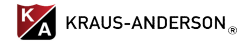
Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Maintenance Operations Center
City of Roseville
6/5/2026



Description	License / Passport / Dance Studio			Public Works MOC		
	Master Plan Concept C License/Dance	Concept License/Dance/Park	SD License/Dance/Park	Master Plan Concept C MOC	Concept MOC	
Update Date	06/06/25	04/16/26	06/04/26	06/06/25	05/29/26	
PROJECT REVENUE / FUNDING						
Bonding	\$14,500,000.00	\$14,500,000.00	\$14,500,001.00			
Local Option Sales Tax				\$64,200,000.00	\$64,200,000.00	
Interest Earnings						
CIP						
Rebates (Tax/Energy etc.)						
Other Funding Sources (Grants etc.)						
TOTAL PROJECT REVENUE	\$14,500,000.00	\$14,500,000.00	\$14,500,001.00	\$64,200,000.00	\$64,200,000.00	
PROJECT AREA BREAKDOWN						
Public Works Facility	0	0	0	128.895	132.779	
License Center/Dance Studio	19.600	13.500	13.600	0	0	
Total GSF	19.600	13.500	13.600	128.895	132.779	
Site Area (Acres)		4.5	4.5		12	
CONSTRUCTION COSTS						
LPDS Site	\$ 2,529,800	\$1,081,722.00	\$966,906.00	\$0	\$881,146	Concept (LPDS parking in MOC)
Park	\$ -	\$400,000.00	\$419,207.00	\$ -	\$697,390	Softball Field (MOC), playground and basketball court (LPDS)
License Center/Dance Studio	\$6,240,625	\$5,635,264.00	\$5,993,253.00			SD LPDS Base Bid (no bids)
MOC North Site & Buildings				\$ 11,625,464	\$12,323,707	
MOC South Site & Buildings				\$25,804,220	\$26,113,061	
VFW						Concept
Retail/Commercial Space						Concept
Value Management	\$0	\$0.00	\$0.00	\$0	\$0	
Design Contingency	\$701,634	\$711,699	\$737,937	\$3,742,968	\$4,001,530	10% Concept
Sustainability Upgrades		\$0	\$500,000		\$0	
Escalation (4%/year)	\$757,765	\$626,295	\$487,038	\$3,293,812	\$5,282,020	Assumes 4% per year
Subtotal	\$10,229,824	\$8,454,979	\$9,104,341	\$44,466,465	\$49,298,855	
Contingency						
Remaining Contingency	\$511,491	\$422,749	\$455,217	\$2,667,988	\$2,957,931	5% LPDS, 6% MOC
Pending Change Orders						PCO Log Totals
Executed Change Orders						Executed Change Orders
CM Site Services	In soft costs	\$1,200,000	\$1,200,000	In soft costs	\$3,400,000	
Bonds and Insurance	In soft costs	Included above	Included above	In soft costs	Included above	
General Conditions	\$420,000	\$420,000	\$420,000	\$720,000	\$1,250,000	
CM Fee	In soft costs	\$136,470	\$145,334	In soft costs	\$739,788	
CONSTRUCTION COSTS SUB TOTAL	\$11,161,315	\$10,634,199	\$11,324,892	\$47,854,452	\$57,646,574	
SOFT COSTS	\$3,348,394			\$12,920,702		
Design Fees and Reimbursable		\$662,456.55	\$662,456.55		\$2,100,534.45	
Construction Management Fee		Included in construction above	Included in construction above		Included in construction above	
Permits, Plan Reviews & Fees		\$11,647.39	\$12,220.66		\$50,667.66	
Utilities - Connections		\$130,000.00	\$130,000.00		\$300,000.00	
Pre-Construction Surveys & Studies		\$25,000.00	\$25,000.00		\$150,000.00	
Testing & Inspections		\$90,750.00	\$90,750.00		\$534,726.50	
Bidding, Legal, Finance & Misc.		\$13,180.00	\$13,180.00		\$939,400.00	
City Purchase Orders		\$15,000.00	\$15,000.00		\$575,000.00	
Soft Cost Contingency		\$94,803.39	\$94,860.72		\$232,516.43	10% LPDS, 5% MOC
FF&E Expenses		\$700,000.00	\$700,000.00		\$1,450,000.00	
FFE Contingency		\$70,000.00	\$70,000.00		\$145,000.00	10% Both
SOFT COSTS SUB-TOTAL	\$3,348,394	\$1,812,837	\$1,813,468	\$12,920,702	\$6,477,845	
TOTAL PROJECT COSTS	\$14,509,709	\$12,447,036	\$13,138,360	\$60,775,155	\$64,124,419	Constr. Cost + Soft Costs
VARIANCE (OVER) / UNDER	(\$9,709.38)	\$2,052,963.87	\$1,361,641.02	\$3,424,845.37	\$75,580.95	Total Project Revenue / Total Project Costs

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.g.

Department Approval



City Manager Approval



Item Description: Approve Professional Services Agreement for Brenner Lift Station Design and Construction Management Services

Background

The City of Roseville issued a Request for Proposals (RFP) seeking qualified consultants to provide design and construction management services for the Brenner Lift Station Project (27-02). The scope of work includes preliminary and final design, preparation of cost estimates, and bidding services. Proposals also included an estimate for construction administration and observation; however, this portion was requested for comparison purposes only. Final costs for construction services may vary slightly, as they will be determined once the project scope is finalized through the design process.

In response to the RFP, the City received one proposal from three of the qualified firms who have expressed interest in this work over the past five years. Consultant selection with these annual lift station design and construction service RFPs is based primarily on total cost. Bolton & Menk has consistently been the lowest bidder to these proposals, and after review staff finds the proposed cost reasonable and consistent with past work Bolton & Menk, Inc. has provided for the City. A breakdown of consultant costs is provided below:

Consultant	Design (NTE)	Construction Management (Estimated)	Total
Bolton & Menk, Inc.	\$36,800.00	\$35,000.00	\$71,800.00

Policy Objectives

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

Equity Impact Summary

There should be no equity impacts associated with this agreement.

Budget Implications

The cost of the professional services agreement will be funded through the sanitary sewer fund. The 2026 CIP includes \$20,000 for design services, and the not-to-exceed (NTE) fee from Bolton & Menk is \$16,800 above this amount. Construction costs of \$400,000 are also

31 included in the proposed 2027 CIP and account for anticipated construction administration
32 and observation needs.

33
34 **Staff Recommendations**

35 Staff recommends the Council approve the Professional Services Agreement for the
36 Brenner Lift Station design and construction services with Bolton & Menk, Inc.

37
38 **Requested Council Action**

39 Motion to approve the Professional Services Agreement for the Brenner Lift Station design
40 and construction services with Bolton & Menk, Inc.

41
42 **Prepared by:** Erik Henriksen, Assistant City Engineer

Attachments: 1. Agreement
2. Request for Proposal

43

CITY OF ROSEVILLE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made on the 20th day of July, 2026, between the City of Roseville, a Minnesota municipal corporation (the “City”), and Bolton & Menk, Inc., a Corporation (the “Consultant”, each a “Party” and together the “Parties”).

- 1. Scope of Work.** The Consultant agrees to provide the professional services described in **Exhibit A** (“Work”) which is attached to this Agreement and incorporated by this reference. All Work provided by Consultant under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised by professional consultants currently providing similar services.
- 2. Term and Termination.** The term of this Agreement will commence on July 20, 2026. Unless extended by written agreement of the Parties, this Agreement will terminate no later than December 31, 2027, or upon completion of the Work, whichever occurs first. Such extension may be approved by the Public Works Director, or their designee. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least thirty (30) days prior to the date of such termination to Consultant. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered and eligible reimbursable expenses incurred by the Consultant through and until the date of termination. If the City terminates this Agreement for cause, the notice shall so-state, and no further payment shall be due to the Consultant following the delivery of the termination notice.
- 3. Compensation for Work.** The City agrees to compensate Consultant the in accordance with **Exhibit A** attached hereto for the Work. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City.
- 4. Method of Payment.** Following the conclusion of each calendar month, Consultant must submit an itemized invoice detailing actual hours worked and actual expenses incurred for Work performed under this Agreement during the previous month. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:
 - a. For compensation based on hours worked by various individuals, for each individual, their name, job title, the number of hours worked, rate of pay and description of the Work performed. For reimbursable expenses an itemized listing including, as applicable, receipts for such expenses.
 - b. Upon request of the City, Consultant must also provide the City’s project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement.
- 5. Representatives and Notices:** The below-named individuals will act as the representatives of the Parties with respect to the work to be performed under this Agreement. Any termination notice issued under this Agreement shall be either hand delivered or sent by U.S. Mail to the below-named individuals:

To City:

City of Roseville
Attn: Erik Henriksen, Asst. City Eng.
2660 Civic Center Drive
Roseville, MN 55113

To Consultant:

Bolton & Menk, Inc.
Attn: Jacob Humberg, Project Manager
12224 Nicollet Avenue
Burnsville, MN 55337-1649

6. Assignment or Subcontracting. Unless noted otherwise in Exhibit A, the Consultant shall not assign or enter into subcontracts for services provided under this Agreement without the written consent of the City. If subcontracts are approved and entered into, the Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Contractor shall otherwise comply with, the State Prompt Payment Act.

7. Independent Contractor. All Work provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City. Contractor, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

8. Annual Review. Following the anniversary date of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Contractor under this Agreement. The Contractor agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the Parties shall, if requested by the City, meet and discuss the performance of the Contractor relative to the remaining Work to be performed by the Contractor under this Agreement.

9. Compliance with Laws and Regulations. The Contractor shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work.

10. Non-Discrimination. During the performance of this Agreement, the Contractor shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Contractor shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Contractor shall incorporate the foregoing requirements in all of its subcontracts for Work done under this Agreement and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Contractor further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.

11. Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Act”), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.

12. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor’s books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.

13. Indemnification. The Contractor agrees to defend, indemnify and hold the City, and its mayor, councilmembers, officers, agents, employees, and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney’s fees, arising out of or resulting from any negligent or wrongful act or omission of the Contractor, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform the Work. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.

14. Insurance. Prior to starting the Work and during the full term of this Agreement, the Contractor shall procure and maintain, at Contractor's expense, as follows:

- a. Workers Compensation insurance for all employees performing Work under this agreement in accordance with Minnesota law. The Contractor shall also provide Employer’s Liability Insurance with minimum limits as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

If Minnesota Statutes, Section 176.041 exempts the Contractor from Workers’ Compensation insurance, the Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes the Contractor from the Minnesota Workers’ Compensation requirements.

- b. Professional/Technical (Errors and Omissions) Liability Insurance

For contractors providing professional services as determined by the City, the Contractor is required to maintain Professional Liability (Errors and Omissions) Insurance that provides coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to the Contractor’s professional services required under the contract.

The Contractor is required to carry the following minimum limits:

- \$2,000,000 – per occurrence
- \$2,000,000 – annual aggregate

The retroactive or prior acts date of such coverage shall not be after the effective date of the contract and the Contractor shall maintain such insurance for a period of at least two (2) years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by the Contractor to fulfill this requirement.

- c. Commercial General Liability Insurance: The Contractor is required to maintain Commercial General Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage, which may arise from operations under the contract. This policy shall have no coverages removed by endorsement. Insurance minimum limits are as follows:

- \$1,500,000 – per occurrence
- \$2,000,000 – annual aggregate
- \$2,000,000 – annual aggregate – Products/Completed Operations

The following coverages shall be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability

The City, including its elected and appointed officials, employees, and agents, must be endorsed as an Additional Insured using ISO Form CG 20 10 or equivalent for Ongoing Operations and ISO Form CG 20 37 or equivalent for Products/Completed Operations.

- d. Business Automobile Liability Insurance.

The Contractor is required to maintain Business Automobile Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage resulting from the ownership, operation, maintenance or use of all autos which may arise from operations under the contract. Insurance minimum limits are as follows:

- \$1,000,000 – per occurrence Combined Single Limit for Bodily Injury and Property Damage
- The following coverages shall be included: Owned, Hired, and Non-owned Automobiles.

e. Additional Insurance conditions:

- The Contractor's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Contractor's performance under the contract.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the contract.
- All insurance shall be provided on an occurrence basis and not on a claims-made basis, except professional liability insurance or other coverage not reasonably available on an occurrence basis; provided that all such claims-made coverage is subject to the approval of the City Attorney.
- Any insurance limits in excess of the minimum limits shall be available to the City.
- All policies, except professional liability, shall be endorsed with a waiver of subrogation in favor of the City, including its elected and appointed officials, employees, and agents for losses arising from activities under the contract.
- Deductibles and self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related expenses within the deductible and retention.
- The Contractor is required to submit a Certificates of Insurance acceptable to the City as evidence of the required insurance coverage requirements.
- The Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' written notice for non-payment of premium.
- The Contractor is responsible to review and ensure all subcontractors comply with the insurance provisions contained herein and said insurance is maintained as specified.
- If the City authorizes the Contractor to be self-insured, a Certificate of Self-Insurance must be attached.
- The Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by the City.
- The City reserves the right to immediately terminate the contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor.
- All insurance policies must be open to inspection by the City, and copies of policies must be submitted to the City's authorized representative upon written request.

- The City's failure to approve or disapprove the Contractor's policies or certificates shall not relieve the Contractor of full responsibility to maintain the required insurance.
- If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the project, the Contractor must, prior to the end of the coverage period, obtain a new certificate of insurance showing that coverage has been extended.
- No representation is made that the minimum insurance requirements are sufficient to cover the obligations of the Contractor under the contract.
- Contractor must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Contractor's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Contractor's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Contractor has complied with all insurance requirements.

15. Ownership of Documents. All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement (the "Information") shall become the property of the City, but the Contractor may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Contractor for such use. The Contractor shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

16. Conflicts. No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.

17. Waiver. Any waiver by either Party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either Parties' ability to enforce a subsequent breach.

18. Governing Law. This Agreement shall be controlled by the laws of the State of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the Parties waive any objections to jurisdiction.

19. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

20. Severability. The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.

21. Entire Agreement. Unless stated otherwise in this, the entire agreement of the Parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the Parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the Parties, unless otherwise provided herein. Any modification of this agreement may be approved in writing by the Public Works Director, or their designee.

(The remainder of this page has intentionally been left blank.)

IN WITNESS WHEREOF, the undersigned Parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

BOLTON & MENK, INC.

By: _____
Daniel J. Roe, Mayor

By: _____
Its: _____

By: _____
Patrick Trudgeon, City Manager

By: _____
Its: _____



Real People. Real Solutions.

EXHIBIT A

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

July 7, 2026

Erik Henriksen
Assistant City Engineer
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Re: Brenner Lift Station Project (City Project 27-02)
Roseville, Minnesota

Dear Mr. Henriksen,

Thank you for providing us with the opportunity to assist you with the rehabilitation project for the Brenner Lift Station. Bolton & Menk has the technical expertise, experience and resources to complete this project for the city and we appreciate your consideration.

The Brenner Lift Station is an existing sanitary sewer pumping station located along Lexington Avenue North near the north border of Roseville. The station is a traditional duplex submersible lift station with precast wet well and valve vault structures. The station is over 30 years old and in need of a rehab. Based on a previous assessment performed by Bolton & Menk, the internal piping is in deteriorated condition, and numerous station components no longer meet modern City of Roseville standards.

The proposed rehabilitation project would include the following major components:

- Replacement of the station pumps, piping, and all internal components
- Replacement and relocation of the controls and connection of the SCADA system to fiber if feasible, new panel to include backup generator receptacle
- Replacement of concrete structures with new hatches and safety grating
- Coating of inside of wet well structure and all station piping
- New epoxy coating systems for the wet well and all lift station piping
- Concrete control panel & lift station surround pad, replacement of the access driveway, addition of bollards, and other minor site improvements

The project will include three (3) main phases, the components of which are summarized below:

Phase 1 – Preliminary Design

- Kickoff meeting on-site with the City of Roseville to discuss project scope and city goals
- Review existing station & site data (surveys, preliminary plans/as-builts, station pump and flow info, etc.) provided by the City
- Determine final scope of work and feasibility of the project, identify any major challenges, and summarize the proposed project in a short technical memo

Phase 2 – Final Design

- Prepare final project documents (plans and specifications), including one round of city review
- Prepare engineer's opinion of probable construction cost
- Assist as needed with advertising and bidding of the project, including the Best Value Contracting process used by the City of Roseville

Phase 3 – Construction (scope and fee to be agreed following design phases)

The City of Roseville has indicated that they will perform the initial topographic survey of the site. It is assumed that all relevant information for design of the station as described will be collected during this process, including but not limited to relevant internal structure invert and piping elevations at the lift station structures, upstream manhole, and discharge manhole. If further survey is needed, Bolton & Menk can provide it for an additional agreed-upon fee.

Following the initial site visit, information evaluation, and transmission of the site survey, the Preliminary Design phase will conclude with a consensus between Bolton & Menk and the City of Roseville on the details of the final design aspects of the lift station.

We plan to use a project team similar to those that we have assembled for past lift station projects completed for the City of Roseville. Jacob Humburg, P.E., will serve as the project manager, designer, and primary contact for Bolton & Menk. Barr Engineering will provide the electrical and controls engineering for the project. This same team has worked on eight (8) sanitary lift station projects for Roseville in the last 10 years, and will be highly effective and efficient in accounting for the city's standards and requirements.

Preliminary and final design for the project is to take place through the rest of 2026, with bidding of the project to take place before the end of the year and construction proceeding from early 2027 through summer or fall, depending on the critical time path determined during design. The determining factor on when construction can start will almost certainly be manufacture and delivery of the new control panel.

We propose to complete the above Design Phase services for a total estimated fee of \$36,800, which is based on the project scope described above and in the RFP. The following is a summary of our fees:

Design Phase

Preliminary Design Phase..... \$8,800

Final Design Phase \$28,000

Design Subtotal \$36,800

Construction Phase

Approximate Construction Fee \$35,000

Mr. Erik Henricksen

Date: July 7, 2026

Page: 3

The Design Phase would be billed on an hourly, not-to-exceed basis. The City of Roseville has requested just a high-level estimated of Construction Phase fees at this time, with a more formal agreement to take place at the conclusion of the Design Phase of the project. It is proposed that the Construction Phase fees ultimately be proposed as an estimated hourly amount.

We do not expect there to be any permit fees required for this project since this is an existing lift station and no increase in capacity was noted. However, should any permits be required, Bolton & Menk will assist the city in the application process and the permit application fees are assumed to be the responsibility of the city.

Thank you again for the opportunity to present this proposal letter and we look forward to working with you and your staff on the Brenner Lift Station project. If you need any additional information or have any questions on the above, please do not hesitate to give me a call at (612) 751-9227.

Respectfully submitted,

Bolton & Menk, Inc.



Jacob Humburg, P.E.

Water/Wastewater Project Manager | Principal



June 22, 2026

Jake Humburg
Bolton & Menk, Inc.
12224 Nicollet Ave.
Burnsville MN 55337-1649

RE: Request for Proposal – Brenner Lift Station Project (27-02)

Jake Humburg:

The City of Roseville requests a proposal for professional services on the Brenner Lift Station Project, 27-02. The lift station is located on Ramsey County ROW, adjacent to 3070 Lexington Avenue N. Please see the enclosed excerpt from 2015 RV Lift Station Needs Report for reference on the project. The project shall include the following principal work items:

- Replace access driveway
- Relocate control panel
- Replace concrete lids and hatches with safety grating
- Replace pumps, piping, valves, and all internal components
- Realign piping and valves in the valve vault, as well as installation of bypass piping setup
- Coating of wet well, piping, and valves
- Install concrete pad for control panel, lift station surround, and bollards for site protection
- Replace control panel with a generator plug and all internal electrical components
- Install fiber to the site – if unavailable stub fiber for future connection

The proposal shall include the following services:

1. Preliminary Design – Feasibility Study, Survey (as needed, city to provide initial site plan survey)
2. Final Design – Prepare plans and specifications, cost estimates and bidding services
3. Construction Admin/Observation – High-level cost estimate, this service would be updated and approved separately prior to construction

The proposed schedule for the project would have bidding in late 2026 for construction in 2027, dependent on contractor's schedule for materials procurement.

Roseville's standard Professional Services Agreement form is also enclosed for review. Please submit your proposal by Wednesday July 8, 2026, to Erik Henriksen at erik.henricksen@cityofroseville.com.

Thank you,

Erik Henriksen
Assistant City Engineer
651-792-7048

Encl. 2026 Lift Station Condition Assessment Report (excerpt)
Professional Services Agreement

Lift Station Condition Assessments

City of Roseville, Minnesota

25X.140319

May 8, 2026



Real People. Real Solutions.

Submitted by:

Bolton & Menk, Inc.
12224 Nicollet Ave.
Burnsville, MN 55337
P: 952-890-0509

Page intentionally left blank.

Certification

Lift Station Condition Assessments

For

City of Roseville, Minnesota

25X.140319

May 2026

PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: 
Typed or Printed Name: Jacob Humburg
Date: May 08, 2026 License Number: 56751

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Appendix E: Electrical Report

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I. INTRODUCTION

A. Background

The City of Roseville owns and operates a network of sanitary and storm lift stations throughout the city. The sanitary lift stations pump the city's wastewater into the Metropolitan Council system, while the storm lift stations help maintain proper water levels in the city's stormwater ponds and storm sewer. This report evaluates the physical condition, ease of operation, pump capacities, and accessibility of eight of these stations, and provides recommended improvements for each station. The stations included in this report are generally those in Roseville's system that have not undergone improvements in recent years. Evaluations are based on site visits and drawdown testing completed in October 2025, conversations with the city, and partial record drawings and other available station information. The goal of this report is to evaluate lift station capacities and help the city prioritize and plan for future rehabilitation and improvement projects at the stations.

The lift stations discussed in this report range from submersible-type stations with a separate wet well and valve vault, above-ground packaged stations, stations with no valve vault and buried valves, and a stormwater reclaim irrigation system. Many of these stations are over 20 years old, with some having had minor updates since. The city has discussed standardizing the design, layout, and operations of both types of lift stations for ease of operation. Supervisory Control and Data Acquisition (SCADA) communication has been established at most lift stations via radio communication; however, the terrain in Roseville has made communication a challenge at some locations. Table 1.1 outlines the eight lift stations that were evaluated, and a more in-depth overview can be found in Appendix A.

Table 1.1: Lift Station Overview					
No.	Name	Address	Year*	Type	Utility Power
UTIL-01	Arona Storm Lift Station	1478 Terrace Dr	2003	Storm Sewer	3 Phase 208V
UTIL-04	Brenner Lift Station	3050 Lexington Ave	1995	Sanitary Sewer	3 Phase 230V
UTIL-05	Center Street Lift Station	201 Center St	1957	Sanitary Sewer	3 Phase 230V
UTIL-10	Fulham Lift Station	1953 Fulham St	2006	Sanitary Sewer	3 Phase 230V
UTIL-13	Josephine Lift Station	1216 Josephine Rd	2013	Sanitary Sewer	3 Phase 230V
UTIL-16	Millwood Storm Lift Station	1632 Millwood Ave	1989	Storm Sewer	1 Phase 240V
UTIL-17	Twin Lakes Irrigation Pump	2761 Mount Ridge Rd	2010	Storm Pump Station	3 Phase 208V
UTIL-20	Saint Croix Storm Lift Station	2340 Saint Croix St	1965	Storm Sewer	3 Phase 460V
* Year on provided as-builts					

B. Condition Assessment and Scoring Criteria

Lift stations were evaluated for both physical and operational condition, including site layout and accessibility, structural features, electrical systems, pumps, piping, and valves. Observed operational and maintenance issues reported by the city were incorporated into

the assessment, along with broader safety and reliability considerations. A weighted, point-based scoring system was applied to individual station components as shown in Table 1.2. Physical components influencing reliability were assigned a multiplier of 1.5, while major components were assigned a multiplier of 2.0. Stations with the lowest total scores were determined to be in the poorest condition and represent the highest priority for improvements.

Table 1.2: Condition Rating System		
Points	Priority	Condition
1	Highest	Poor: Components have some risk of failure and should be addressed soon
3	Intermediate	Fair: Components are functional, improvements should be made as needed or during a planned rehab project
5	Lowest	Good: Components are working as intended and do not show significant signs of age, wear, or deterioration

The individual condition assessments for each station are in Appendix B. The available pump information and as-builts are found in Appendix C, and the city's sanitary and storm sewer lift station and manhole maps are found in Appendix D.

B. Brenner Sanitary Lift Station

1. Overview

The Brenner Sanitary Lift Station was originally constructed in 1995 and serves the nearby mixed residential and commercial area as well as Lake Josephine Beach Park. It is accessible by a horseshoe driveway off Lexington Avenue and the parking lot of the adjacent Dairy Queen. The 22-foot-deep wet well consists of a 6-foot-diameter precast concrete structure receiving wastewater from a single influent gravity line. Adjacent to the wet well is a 6-foot-diameter valve vault that houses 4-inch check and knife gate valves. There is no built-in bypass setup at this station. Discharge from the station is conveyed through a 4-inch-diameter forcemain, approximately 800 feet in length.

The station is powered by a pole-mounted transformer bank via a 230-volt, 3-phase electrical service, supporting two 8-hp ABS submersible pumps configured for alternating duty and standby operation. The control panel is single-sided and has a backup generator plug for emergencies. The control panel is located directly on top of the wet well lid, which does not meet the current electrical code. A radio antenna is utilized to communicate with the city's main SCADA system. Historical runtime data from October 2024 through September 2025 (excluding November 2024) is provided in Table 2.2. During this period, only one day (August 19, 2025) exceeded 10 hours of operation. Pump 2 ran significantly longer during this peak event, most likely due to an operational issue in the system. This could possibly have been a check valve stuck open or a similar problem.

Table 2.2: Brenner Sanitary Lift Station- Historical Run Time (hours per day)			
	Pump 1	Pump 2	Total - Combined
Average	1.5	1.4	2.9
Max	2.9	10.7	12.5

2. Condition Assessment

Brenner Lift Station is in poor condition overall. The site is easily accessible; however, the driveway is in poor condition, and there is little to no site protection. Cover and hatch conditions are fair to poor with no safety grating in either the wet well or the valve vault hatches. The wet well and valve vault structures are in fair to good condition. The wet well is not coated.

Internal components show deterioration. One line of pipes and valves in the valve vault has been replaced and is in fair condition; however, the east line of piping and valves, as well as the piping in the wet well, are in poor condition. The piping in the valve vault is pushed to the east side of the manhole, making it difficult to operate the valves. The pumps are not known to have been replaced, making them over 30 years old. They are situated on single rails instead of the city's preferred dual rail lifting system. Historical run time data indicate that the pumps are adequately sized for this station.

Electrical components, including the control panel, control panel internal components, SCADA system, floats, and transducer, are old and outdated. There is discoloration/heat damage to the main breakers, no arc flash warning labels, and corrosion on the panel skirt. The location of the control panel does not meet electrical

code, as it sits on top of the wet well lid. There is fiber available in the area for future connection to the station. An in-depth electrical report is found in Appendix E.

The figures below outline the existing lift station conditions.



Figure 2.8: Brenner Sanitary Lift Station Site



Figure 2.9: Brenner Sanitary Lift Station Wet Well Lid and Control Panel



Figure 2.10: Brenner Sanitary Lift Station Wet Well



Figure 2.11: Brenner Sanitary Lift Station Valve Vault



Figure 2.12: Brenner Sanitary Lift Station Control Panel

3. Pump Performance

The Brenner Sanitary Lift Station forcemain runs approximately 800 feet up Lexington Avenue to the southeast. As-built drawings and the pump curve were used to determine the station's likely operating conditions.

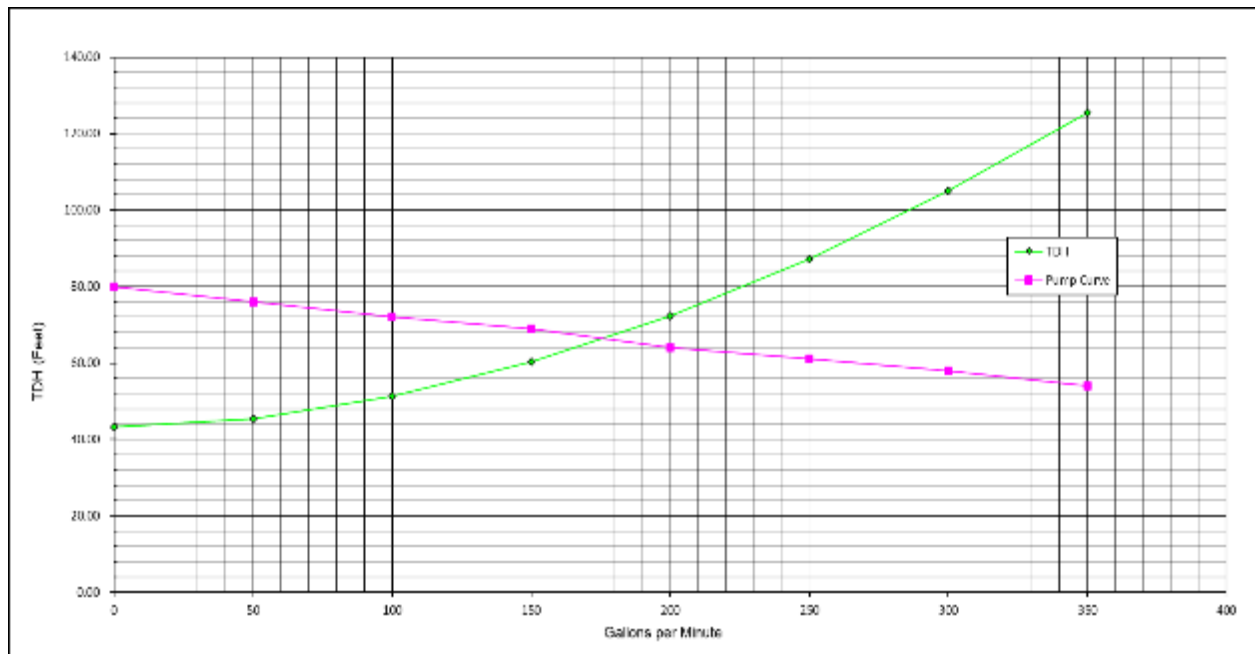


Figure 2.13: Brenner Sanitary Lift Station System Curve

Table 2.3: Brenner Sanitary Lift Station Pump Capacities							
# of pumps	Manufacturer/ Model	Calculated Operating Point		Provided Design Operating Point		Pump Drawdown Capacity	
		Flow (gpm)	TDH (ft)	Flow (gpm)	TDH (ft)	Pump #1	Pump #2
						Flow (gpm)	
2	ABS AF60-4EX-4-inch CB65 Impeller	175	67	150	66	34	N/A

The stated design point aligns well with the calculated operating point; however, the drawdown test was significantly lower than both design points. During testing, insufficient inflow prevented multiple test cycles and did not allow Pump No. 1 to complete a full run, which could account for the lower output. Based on the historical runtime data, calculated station capacity, and design point, the station appears to be adequately sized and would have capacity for some amount of additional flow.

4. Recommendations

The Brenner Sanitary Lift Station is currently in poor to fair condition. The pumps, piping, valves, and electrical equipment have exceeded their useful service life. In addition, the locations of both the vent pipe and the control panel do not meet electrical code requirements and will need to be corrected during any future improvement project. The following improvements are recommended:

- Replace access driveway
- Relocate control panel
- Replace concrete lids and hatches with safety grating
- Replace pumps, piping, valves, and all internal components
- Realign piping and valves in the valve vault, as well as installation of bypass piping setup
- Coating of wet well, piping, and valves
- Install concrete pad for control panel, lift station surround, and bollards for site protection.
- Replace control panel with a generator plug and all internal electrical components
- Install fiber to the site.

~~C. Center Street Lift Station~~

~~1. Overview~~

~~The Center Street Sanitary Lift Station is accessed by a small driveway and is located across Center Street from the McCarrons Boat Launch, adjacent to L-Z Truck Equipment. Limited as-built information is available, so the station's exact age and structural dimensions are unknown. It is noted that it was updated in 1995, and partial SCADA and electrical improvements occurred in 2007. The facility consists of a cast-in-place concrete structure with a wet well and a valve vault connected to a single influent gravity sewer line. The lid includes raised hatches and low-profile vent~~

III. SCORING RESULTS AND LIFT STATION CRITICALITY

A. Scoring Results

A point-based evaluation system was used to assess 24 individual components at each lift station. The scoring methodology and weighting factors are described in Table 1.2 in Section I, with a maximum possible score of 162.5 points. Stations with lower total scores are considered to be in poorer condition and, therefore, represent a higher priority for improvements.

Table 3.1 summarizes the scoring outcomes for all assessed stations, and detailed ranking tables for each individual station are provided in Appendix B.

Table 3.1: Lift Station Assessment Scoring Results			
Rank	Lift Station	Total Points	% of Possible Points
1	Millwood Storm Lift Station	85	52%
2	Brenner Sanitary Lift Station	89	55%
3	Center Street Sanitary Lift Station	93	57%
4	Fulham Sanitary Lift Station	124	76%
5	Arona Storm Lift Station	11	68%
6	Josephine Sanitary Lift Station	124	76%
7	Twin Lakes Irrigation Lift Station	124.5	77%
8	St. Croix Storm Lift Station*		
*The assessment of the St. Croix Lift Station does not fit into the point system, given its limited scope			

B. Lift Station Critically and Ranking

The following tables summarize the results of the lift station criticality assessment conducted for the City of Roseville. The sanitary and storm/irrigation systems were evaluated independently, with each station ranked based on condition, operational reliability, SCADA connectivity, and other risk factors. These tables provide a clear comparison of total scores, percentage of possible points, and notable operational issues observed during assessment.

Table 3.2: Sanitary Lift Station Assessment Scoring Results				
Rank	Lift Station	Total Points	% of Possible Points	Notes
1	Brenner Sanitary Lift Station	89	55%	Poor SCADA communication and equipment station is old and in poor condition
2	Center Street Sanitary Lift Station	93	57%	Poor SCADA communication, control panel is poor condition, intermediate clogging of pumps and forcemain
3	Fulham Sanitary Lift Station	96.5	59%	Poor SCADA communication, possible Falcon Heights development
4	Josephine Sanitary Lift Station	124	76%	

Table 3.3: Storm Lift Station Assessment Scoring Results				
Rank	Lift Station	Total Points	% of Possible Points	Notes
1	Millwood Storm Lift Station	85	52%	Station is in poor condition, it is unknown if Pump No. 1 runs, runtime data is inaccurate
2	St. Croix Storm Lift Station*			Pumps cavitate when influent screen is full of debris, panel overheats when two pumps are running
3	Arona Storm Lift Station	111	68%	Debris clogs pond intake pipe
4	Twin Lakes Irrigation Lift Station	124.5	77%	Irrigation portion does not currently operate as intended; however, city can use municipal water for irrigation
*The assessment of the St. Croix Lift Station does not fit into the point system, given its limited scope				

IV. IMPLEMENTATION

A. Recommendations

It is recommended that the city work within their annual budgets for rehabilitation and improvement projects on these lift stations in a timeline and order that ensures their continued successful operation. The following outlines these recommendations:

- The first recommended sanitary lift station to be rehabilitated is the Brenner Sanitary Lift Station, due to its age and poor condition. This sanitary lift station is not connected to the city's SCADA system, and the response time if a problem occurs is of concern.
- The Millwood Storm Lift Station is in poor condition, and only one pump currently appears to be operational. This would be the first recommended storm lift station. This station has many unknowns, including the pump capacity, whether the electrical components are sized correctly, where exactly the station discharges, whether there are associated valves, and what the station's actual runtimes are. If the station were to fail during a large rainfall event, the cul-de-sac would likely flood.
- The second recommended sanitary lift station is the Center Street Sanitary Lift Station. This station is in poor condition and frequently clogs. The SCADA communication at this station is also unreliable, potentially creating an additional issue during pump failures, clogging, or power outages.
- Along with the Center Street Sanitary Lift Station, it is recommended that the Saint Croix Storm Lift Station intake screening be addressed due to the station's size and required output during a heavy storm/rainfall event. If the screens clog with debris or the control panel overheats, the station cannot operate as intended.
- The Fulham Sanitary Lift Station is recommended as the third sanitary lift station to be rehabbed. The station is in fair condition and operational; however, there is poor SCADA communication, and the layout does not meet the city's standards.
- The Arona Storm Lift Station is the third storm lift station recommended for improvements. It is operational, but the intake structure clogs with debris, and the current layout does not meet the city's standards.
- Last for sanitary stations is the Josephine Lift Station, which is generally in good condition, sized appropriately, and well-maintained.
- The Twin Lakes Irrigation Lift Station is last on the list for stormwater-related stations. This system has not operated as designed for years, but the irrigation system can use municipal water as needed, and stormwater still discharges to an appropriate place within the city's system.

B. Opinion of Costs

The tables below summarize the engineer's opinion of costs for future projects based on the work recommended throughout this report. These cost opinions are based on 2026 pricing and represent the total cost, including estimated construction costs and engineering, legal, and administrative costs. A detailed engineer's opinion of costs for each lift station can be found in Appendix F.

Table 4.1: Sanitary Lift Station Rehabilitation and Improvement Projects - Engineer's Opinion of Costs		
Rank	Lift Station	Costs
1	Brenner Sanitary Lift Station	\$545,000
2	Center Street Sanitary Lift Station	\$730,000
3	Fulham Sanitary Lift Station	\$605,000
4	Josephine Sanitary Lift Station	\$545,000

Table 4.2: Storm Lift Station Rehabilitation and Improvement Projects - Engineer's Opinion of Costs		
Rank	Lift Station	Costs
1	Millwood Storm Lift Station	\$542,500
2	St. Croix Storm Lift Station	\$2,450,000
3	Arona Storm Lift Station	\$505,000
4	Twin Lakes Irrigation Lift Station	\$475,000

C. Schedule

Table 4.3, below, separately ranks the sanitary lift stations and the storm lift stations. This can serve as a roadmap for implementing improvements when funding is available. We believe that the order in which the stations are addressed is the most critical, and exact timelines can be contracted or expanded as the City of Roseville requires. It is suggested that the most critical stations on this list be addressed in the next 1-3 years.

Table 4.3: Lift Station Project Schedule	
Sanitary Lift Station	Storm Lift Station
Brenner Sanitary Lift Station	Millwood Storm Lift Station
Center Street Sanitary Lift Station	St. Croix Storm Sanitary Lift Station
Fulham Sanitary Lift Station	Arona Storm Lift Station
Josephine Sanitary Lift Station	Twin Lakes Irrigation Lift Station

Appendix A: Lift Stations Overview

Appendix A - Lift Station Overview City of Roseville, Minnesota																		
No.	Name	Address	Year	Type	Utility Power	Pump Information			Station Information					Forcemain Information				Notes
						No. Pumps	HP	Model No.	WW Size (diameter)	VV Size (diameter)	Depth between influent and bottom of WW	No. of Influent	WW Invert	FM Size	FM Length	FM Effluent Elevation	Projected Design Capacity (based on pump curve and FM profile)	
UTIL-01	Arona Storm Lift Station	1478 Terrace Dr	2003/2004	Storm Sewer	3 Phase 208V	2	11	Noted it is-S4MVXP1000	8'	none	3.5'	1	880.5'	12"	215'	904'	-	Pump model could not be confirmed and the Impeller Size is unknown
UTIL-04	Brenner Lift Station	3050 Lexington Ave	1995	Sanitary Sewer	3 Phase 230V	2	8	ABS AF60-4EX-4"	6'	6'	7'	1	873.5'	4"	800'	918'	175 gpm at 67' TDH	Stated design- 150GPM at 66' TDH
UTIL-05	Center Street Lift Station	201 Center St	1957	Sanitary Sewer	3 Phase 230V	2	4.8	ABS AFP 1040.2 M35/4 -11.6	-	-	-	1	-	4"	715'	854.03'	150 gpm at 38' TDH	It is unknown when the last Lift Station Rehab took place
UTIL-10	Fulham Lift Station	1953 Fulham St	2006	Sanitary Sewer	3 Phase 230V	2	3	JTV3C-E2.7/X2.7	6'	Above WW	N/A	1 or 2	917.58'	4"	850'	935'	97 gpm at 32' TDH	Stated Design- 100 gpm at 28' TDH
UTIL-13	Josephine Lift Station	1216 Josephine Rd	2013	Sanitary Sewer	3 Phase 230V	2	4	SFV3B - 7" Impeller	8'	6'	4'	1	867.6'	6"	200'	892.5' (estimated)	185 gpm at 31' TDH	
UTIL-16	Millwood Storm Lift Station	1632 Millwood Ave		Storm Sewer	1 Phase 240V	2	15	-	-	-	-	1	-	-	-	-	-	It was noted that these pumps were replaced with another pump from the city's system, only one pump works
UTIL-17	Twin Lakes Irrigation Pump	2761 Mount Ridge Rd	2010	Storm Pump Station	3 Phase 208V	1	10	-	6'	N/A	N/A	N/A	-	4"	-	-	-	Irrigation Pump is not currently located in the wet well
UTIL-20	Saint Croix Storm Lift Station- Intake Structure	2340 Saint Croix St	1965	Storm Sewer	3 Phase 460V	2	200	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

Appendix B: Lift Station Condition Assessment

Brenner Sanitary Lift Station (UTIL-04)				
Items	Comments	Condition Rating 1 to 5 (worst to best)	Multiplier	Weighted Rating
Site Condition	Decent condition replace driveway with project	4	1	4
Site Access	Good- horseshoe driveway, easy access to station	4	1	4
Site Protection	Add a few bollards on inside at driveway	3	1	3
Cover Condition	Fair	3	1	3
Hatch Condition	Fair/Poor	2	1	2
Safety Grating/Netting included? (Y/N)	No	1	1	1
Structure Condition (wet well interior)	Good	4	1	4
Structure Condition (valve vault interior)	Good	4	1	4
Structural Coating? (Y/N)	No - could add	5	1	5
Piping Condition	Poor	2	1.5	3
Valve Condition	Fair/Poor (half is newer, no bypass connection)	3	1.5	4.5
Vent Pipe Condition	OK	3	1	3
Misc. Brackets, etc. Condition	Fair - need dual rail guides	3	1.5	4.5
Pump Condition	Old	2	2	4
Pump Capacity	Fine	5	2	10
Station Operation/ wet well sizing	Adequate	5	1	5
Electrical Service	240 V/3-phase (open delta)	3	1	3
Control Panel Condition	Poor, on pad	1	2	2
Control Panel Components	Poor/old	1	2	2
Float/Transducer Condition	Replace	3	2	6
SCADA Equip. Condition	Fiber ran to station, not connected - REPLACE	1	2	2
Back-up Power	Generator receptacle- city has indicated no need for permeant generator at this site	5	1	5
Electrical Ground/Safety Items	Control panel location and other items do not meet code; number of other components are safety hazards due to aging/damaged equipment	1	2	2
Misc.	Run fiber from nearby handhole to new panel	3	1	3
Total				89

Appendix C: Existing Available Pump Information and As-Builts

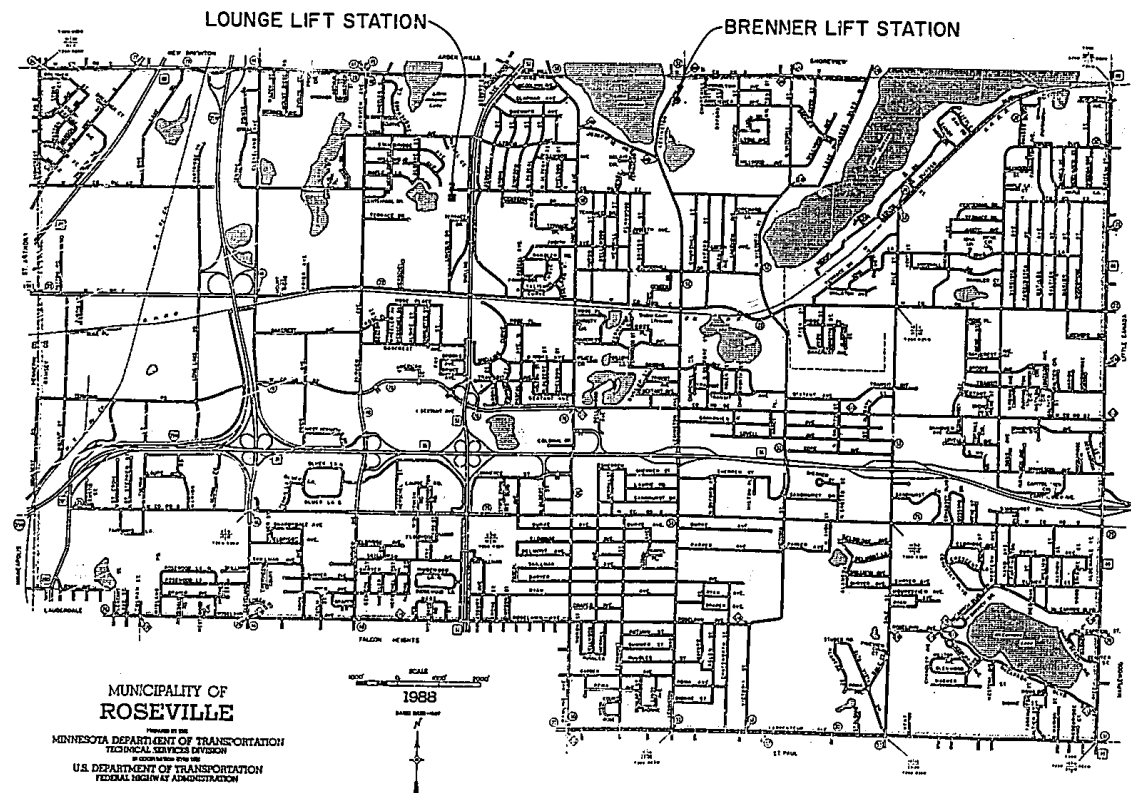


Brenner Sanitary Lift Station

CITY OF
ROSEVILLE
MINNESOTA

SEWAGE LIFT STATION REPLACEMENTS

COMMISSION NO. 9915



LOCATION PLAN

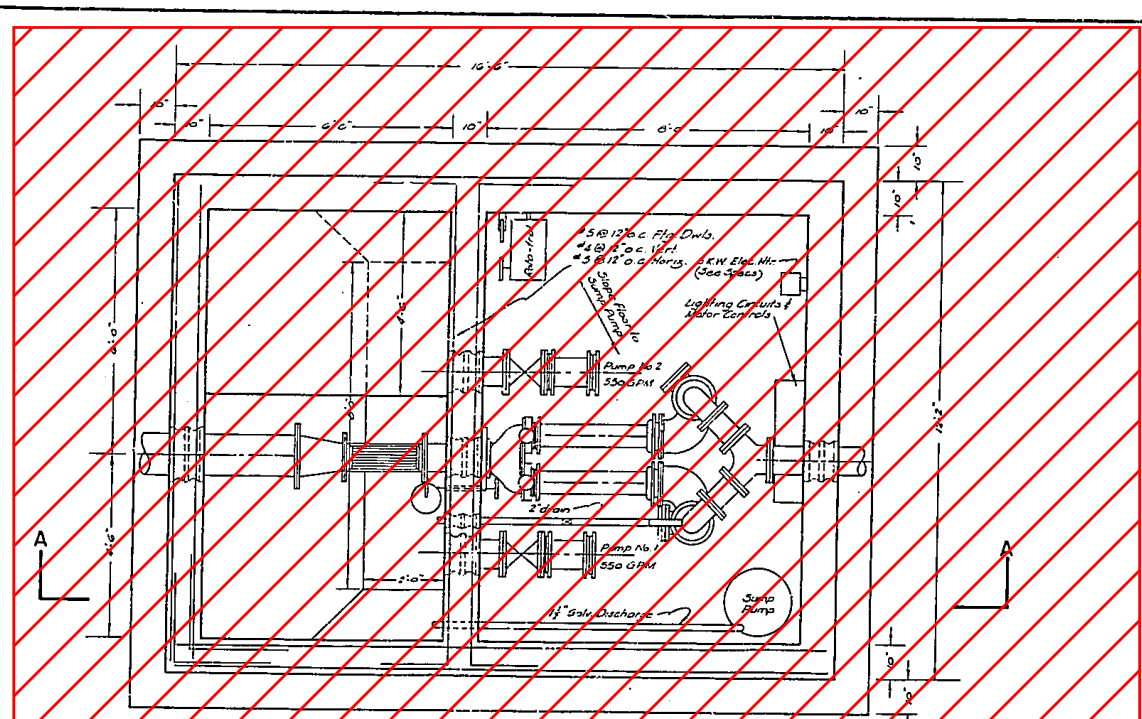
LIST OF DRAWINGS

DRAWING NO.	TITLE
1.	TITLE SHEET, LOCATION PLAN AND LIST OF DRAWINGS
2.	DEMOLITION PLAN AND SECTIONS, LOUNGE AND BRENNER LIFT STATIONS
3.	LOUNGE LIFT STATION
4.	BRENNER LIFT STATION

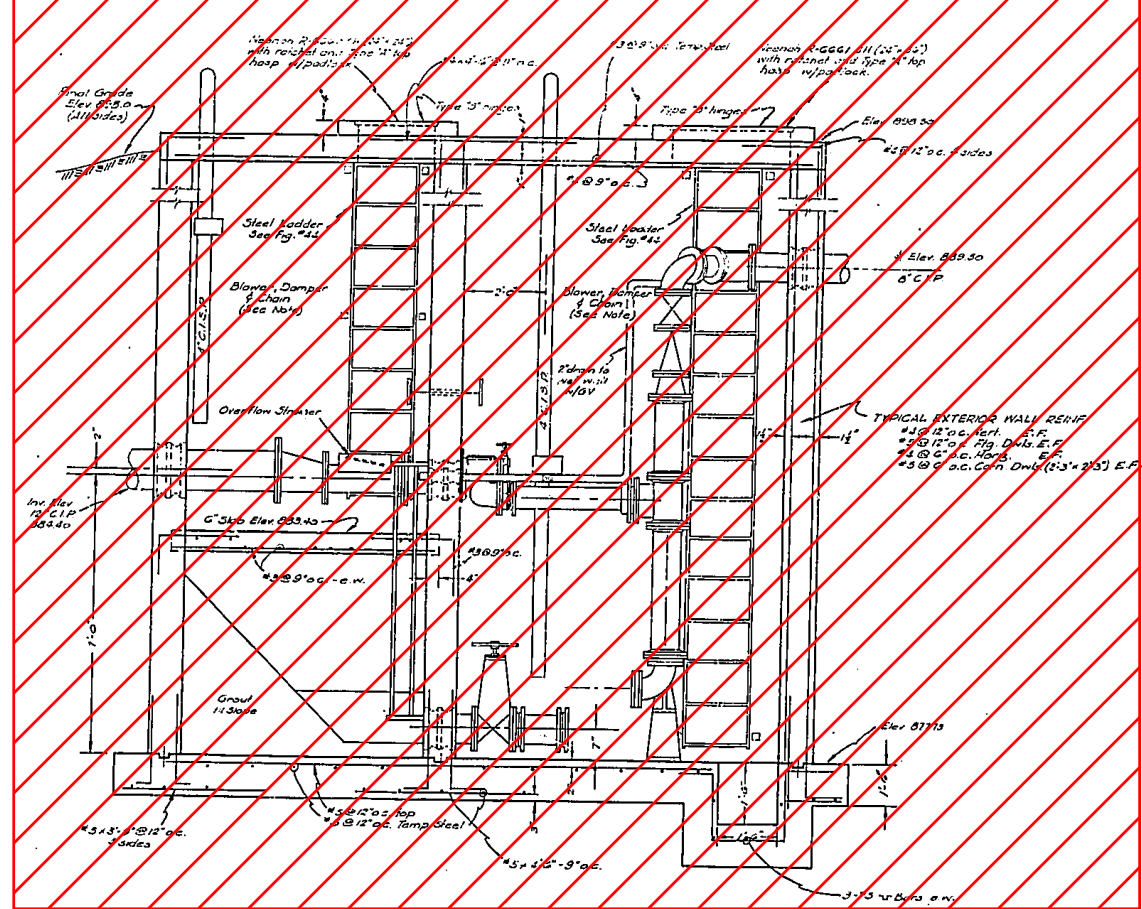
TKDA
ENGINEERS ARCHITECTS PLANNERS

TOLTZ, KING, DUVALL, ANDERSON
AND ASSOCIATES INCORPORATED
SAINT PAUL, MINNESOTA

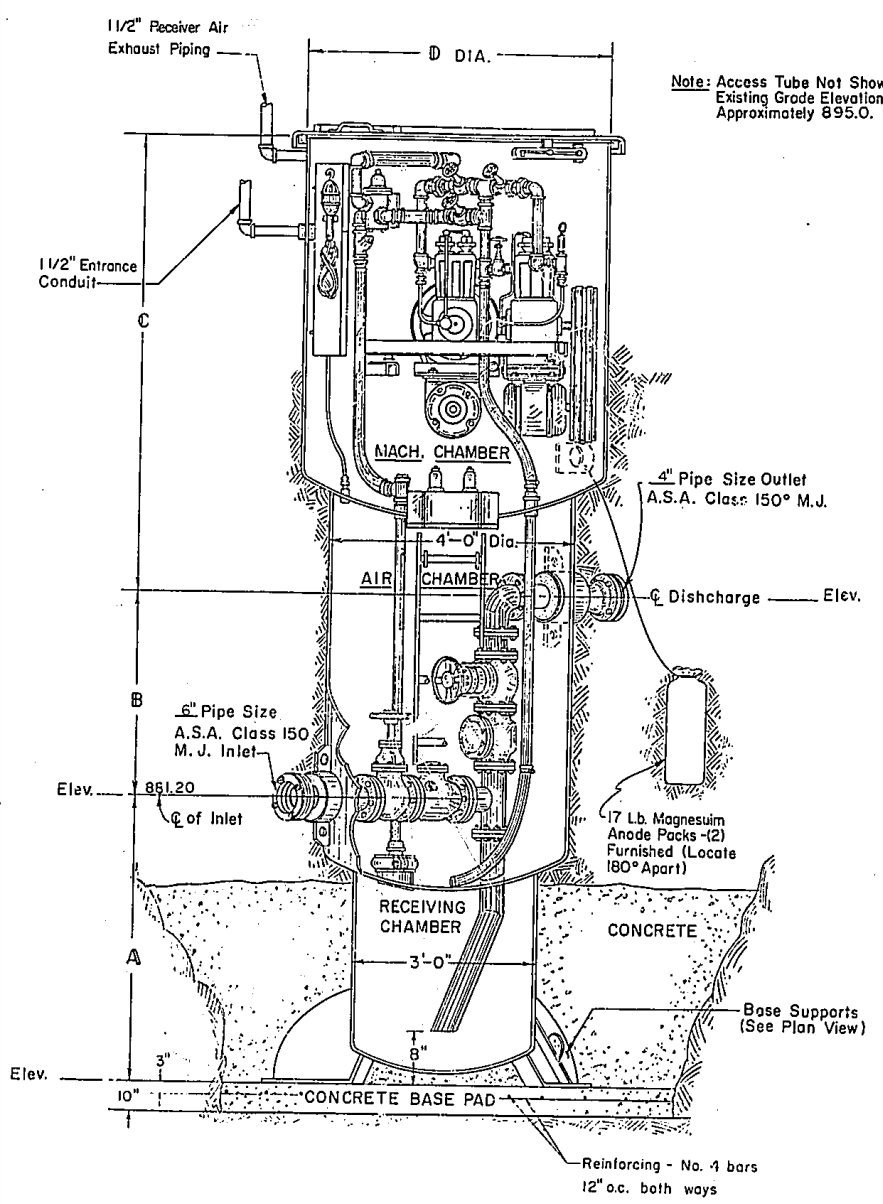
DRG. NO. 1



EXISTING LOUNGE LIFT STATION PLAN
SCALE: 1/2" = 1'-0"



SECTION A-A
SCALE: 1/2" = 1'-0"



SECTION-EXISTING BRENNER LIFT STATION
NO SCALE

Note: Access Tube Not Shown.
Existing Grade Elevation
Approximately 895.0.

DEMOLITION NOTES

GENERAL

1. REMOVE ALL INTERIOR PIPING, VALVES, ELECTRICAL CONDUIT, WIRE AND DEVICES; MECHANICAL EQUIPMENT INCLUDING PUMPS, COMPRESSORS, ETC., MANWAYS AND LADDERS.
2. REMOVE ENTRANCE HATCHES AND ELECTRICAL SERVICES.
3. PROTECT MECHANICAL/ELECTRICAL EQUIPMENT FOR POSSIBLE OWNER SALVAGE. CONTRACTOR TO DISPOSE OF ANY AND ALL UNWANTED EQUIPMENT AND/OR MATERIALS. SEE SPECIFICATIONS SECTION 02050.
4. PENETRATE FLOOR AND WALLS WITH NOT LESS THAN FOUR (4) HOLES, EACH OF MINIMUM 2-INCH DIAMETER AND EQUALLY SPACED.
5. FILL AND CONSOLIDATE EACH STATION WITH CLEAN SAND.

BRENNER

1. CUT AND REMOVE ACCESS TUBE TWO (2) FEET BELOW EXISTING GRADE AND BACKFILL.

LOUNGE

1. REMOVE ROOF SLAB OF WET WELL AND DRY WELL TO TOP OF WALLS. BROKEN CONCRETE MAY BE DISPOSED OF IN STRUCTURE ALONG WITH SAND AS FILL.

ORIGINAL SURVEY	DATE	BY	AS BUILT	DATE	BY
FIELD BOOK	DATE	BY	FIELD BOOK	DATE	BY
STAKING	DATE	BY	STAKING	DATE	BY

NO.	DATE	BY	DESCRIPTION OF REVISIONS

DESIGNED: *KBJ*
 DRAWN: TMD
 CHECKED: *KBJ*
 I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Ruth B. Johnson
 DATE: June 21, 1991 REG. NO. 13880

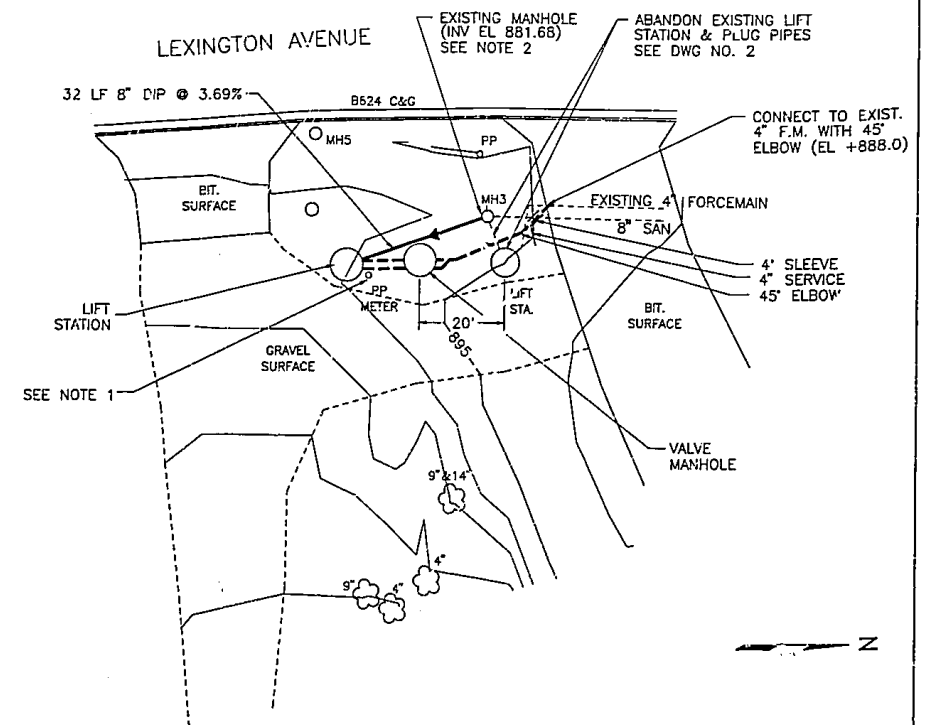
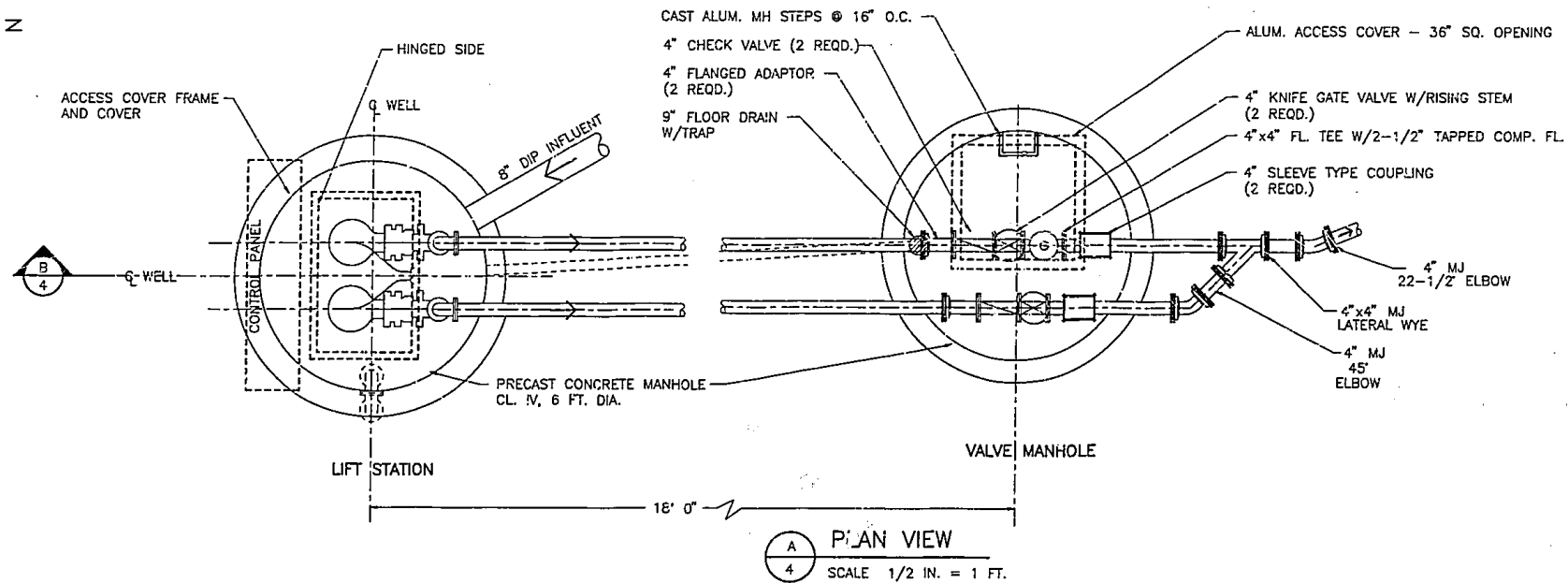
TKDA

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 AND ASSOCIATES INCORPORATED
 SAINT PAUL, MINNESOTA

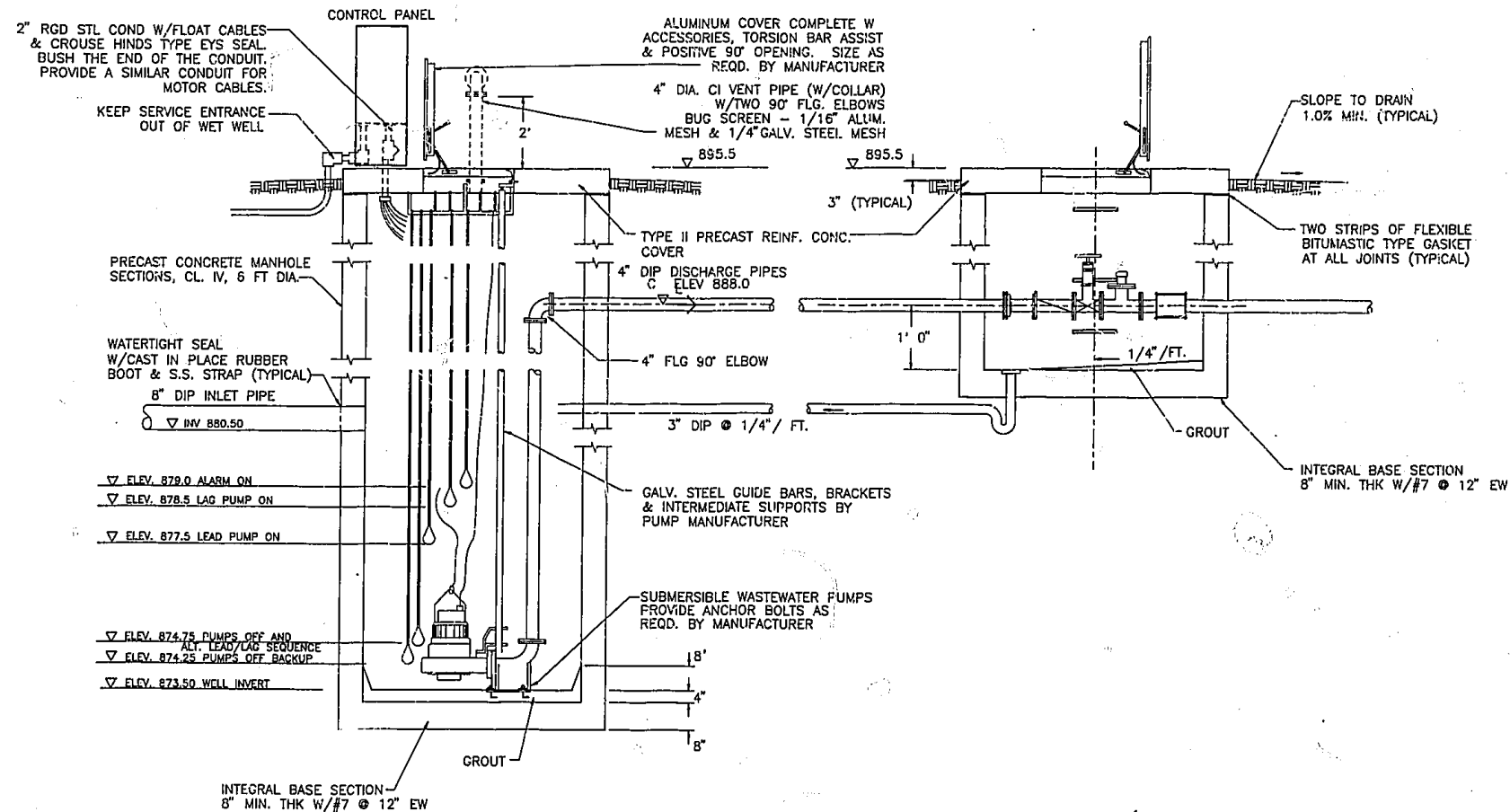
SEWAGE LIFT STATION REPLACEMENTS
 CITY OF ROSEVILLE, MINNESOTA

DEMOLITION PLAN & SECTIONS
 LOUNGE & BRENNER LIFT STATIONS

COMM. NO. 9915	REV. NO.
DRAWING NO. 2	



SITE PLAN
SCALE 1 IN. = 20 FT.



SECTION
SCALE 1/2 IN. = 1 FT.

NOTES

1. RELOCATE EXISTING ELECTRICAL SERVICE (SEE SPECIFICATION 16400). PROVIDE TEMPORARY SERVICE AS REQUIRED TO MAINTAIN EXISTING LIFT STATION OPERATION.
2. RESHAPE INVERT OF EXISTING MANHOLE AS REQUIRED FOR NEW PIPE FLOW. PLUG EXISTING 6" SEWER AT MH.
3. ALL DISTURBED AREAS TO BE RESTORED TO ORIGINAL OR BETTER CONDITIONS. GRASSED AREAS SHALL HAVE A MINIMUM OF 4" TOPSOIL & SODDED IN ACCORDANCE WITH SPECIFICATIONS.
4. CONTRACTOR SHALL VERIFY ALL DIMENSIONS, UTILITY SIZES AND LOCATIONS. NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO INSTALLATION OF ANY WORK.

ACAD. FILE - BRENNER.LIF.DWG

NO.	DATE	BY	DESCRIPTION OF REVISIONS
1	5/22/92	IMB	RECORD DRAWING

DESIGNED	KBJ
DRAWN	IMB
CHECKED	KBJ

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

TKDA
ENGINEERS ARCHITECTS PLANNERS

TOLTZ, KING, DUVALL, ANDERSON AND ASSOCIATES INCORPORATED
SAINT PAUL, MINNESOTA

DATE 21/1/92 REG. NO. 13860

CONTRACT NO. 9515	DRAWING NO. 4
SEWAGE LIFT STATION REPLACEMENTS CITY OF ROSEVILLE, MINNESOTA	
BRENNER LIFT STATION	

Scope of Equipment

Brenner Lift Station

- Two ABS model AF60-4EX-4" explosion proof submersible sewage pumps with CB65 impeller for a design condition of 150 GPM @ 66' TDH, 240 volt, 3 phase, 4" pump discharge, 30' power and control cables included, 8 HP pumps 21.1 full load amps.
- Two ABS 4" guide rail base, pump bracket, and upper guide rail brackets.
- Two Halliday model W1R access door, 30" x 48" clear opening, torsion bar hold open lever, bituminous coating, recessed padlock hasps.
- One Halliday model W1R access door 36" x 36" similar to above specifications.
- Two 1/4" x 30' stainless steel lifting cables and stainless steel cable clamps.
- One Strand plastic coated cable rack.
- Five Anchor Scientific model S40NO suspension type mercury float switches with normally open contacts and 40' cords.
- One Custom Control Technology duplex float control panel, intrinsically safe with U.L. Label, Nema 3R enclosure for free standing installation, low profile design, to control above pumps according to the engineer's specifications.

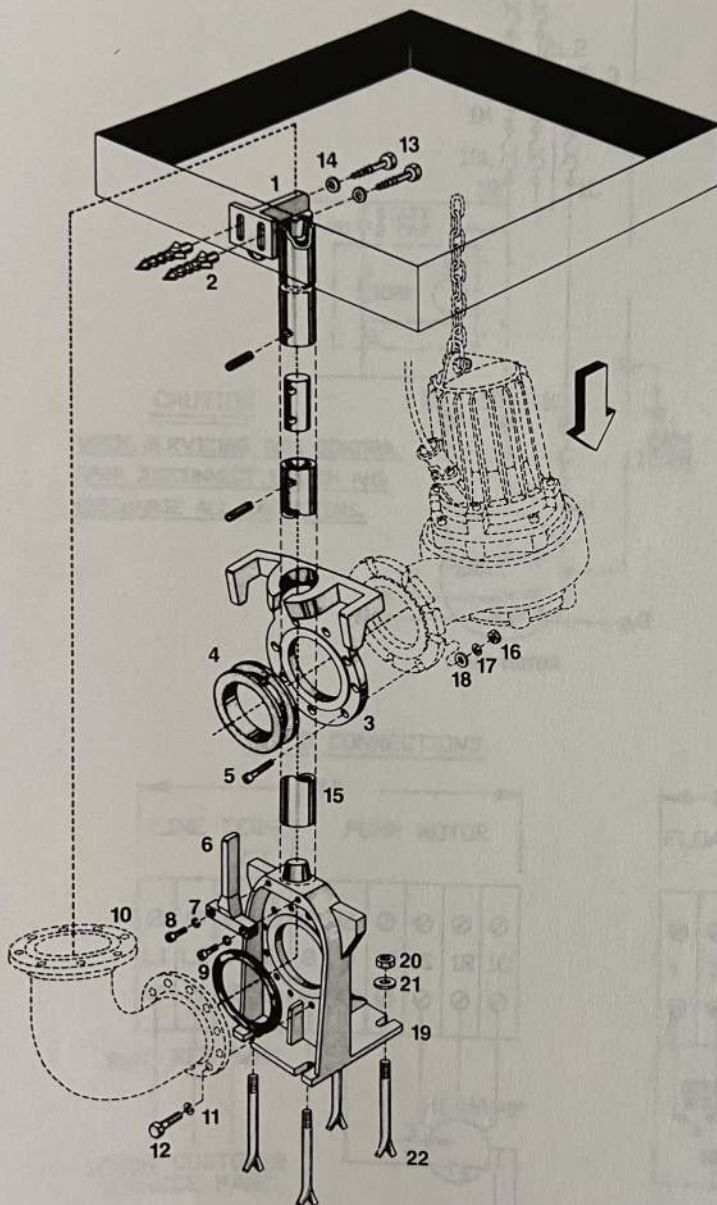
AUTOMATIC COUPLING WITH SINGLE GUIDE RAIL

The ABS guide rail with the automatic coupling system ensures rapid and economical installation and allows connection of the pump to the discharge pipe by gravity.

The guide rail base is securely mounted together with the discharge line on the bottom of the wet well.

The submersible pump is lowered by chain down the guide rail; when it reaches the proper operating position, it seals off the discharge outlet automatically by means of its own weight.

The automatic coupling can be repeated as often as necessary. For routine inspection, the pump can be easily lifted by the chain, checked or repaired, and lowered again.



1. Upper guide bracket
2. Anchor bolts
3. Pump bracket
4. Specially shaped gasket
5. Socket head screw
6. Straightening vane
7. Spring washer
8. Socket head screw
9. Flat gasket
10. Flanged discharge elbow
11. Spring washer
12. Hexagon head screw
13. Screw with hex head
14. Washer
15. Guide rail
16. Hex nut
17. Spring washer
18. Washer
19. Guide rail base
20. Hexagon nut
21. Washer
22. Anchor bolts

Automatic Coupling
FIGURE 2-1

Roseville
Brenner Station

SECT. 200 TAB 4" 1750 RPM 3Ø PG. 143



MODEL
RATED HP

AF

60

8

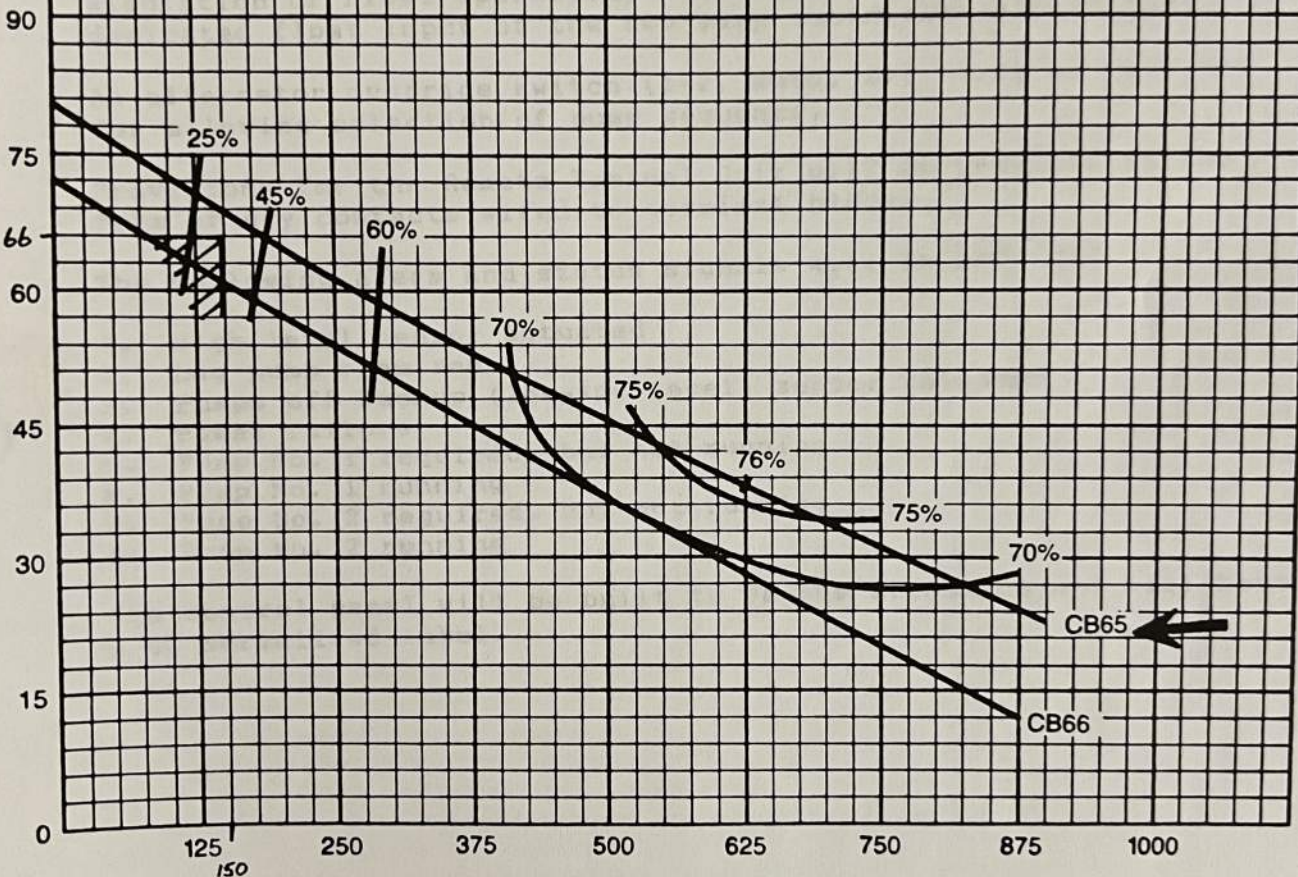
4-4"

DATE March 15, 1989

Explosion Proof

SOLID SIZE 3 BLADE 1 SPEED 1750 RPM
DISCHARGE SIZE 4 VOLTAGE 230, ~~460-600~~ 60 Hz 3 PH

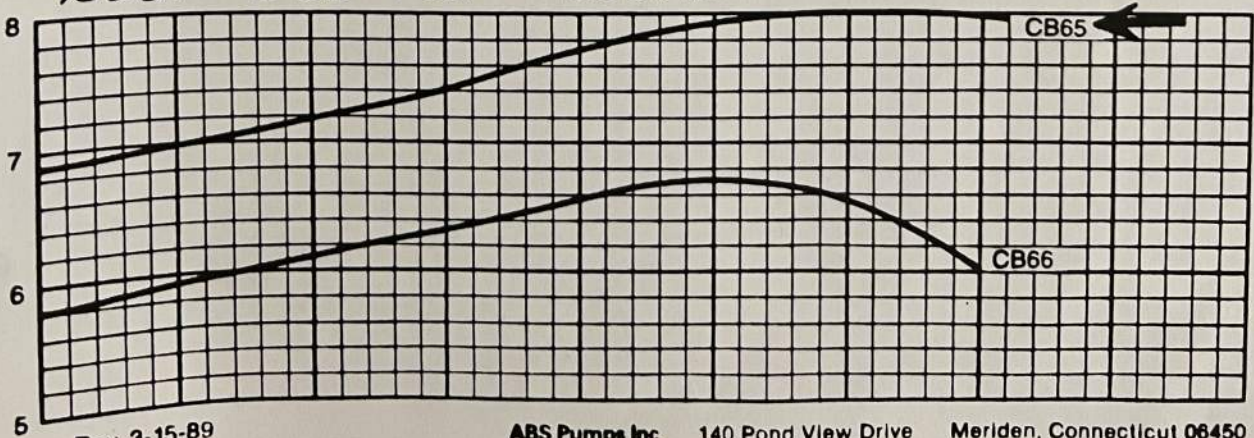
TOTAL HEAD IN FEET



150 GPM @ 66' TDH

USGPM

BHP



Rev. 3-15-89

ABS Pumps Inc. 140 Pond View Drive Meriden, Connecticut 06450

TECHNICAL DATA

SECT. 200 TAB 4" 1750 RPM 30 PG. 152

EXPLOSION PROOF

MODEL: AF40.60.90°-4-4"

ELECTRICAL DATA

MOTOR DESIGN NEMA TYPE	B
MOTOR TYPE	Enclosed Submersible
INSULATION CLASS	F
MAXIMUM STATOR TEMP.	155° C
MOTOR PROTECTION	AF Oil Chamber Moisture Detector, AF-EX Motor Housing. Bimetallic switches in each phase. In- installer must conform to N.E.C. Stds., 1981 Ed. Article 430.
BI METALLIC TEMP. SETTING	140° C ± 5° C
RPM	1750
VOLTAGE TOLERANCE ±	10%

[illegible]

*AF 90 standard only

Rev. 1-1-86

ABS Pumps Inc.
140 Pond View Drive
Meriden, Connecticut 06450
(203) 238-2700



Meriden, Connecticut 06450
(203) 238-2700



Brenner Station

TECHNICAL DATA

SECT. 200 TAB 4" 1750 RPM 30 PG. 151~~STANDARD~~ & EXPLOSION PROOFMODEL: AF40,60,90-4-4"

APPLICATION DATA

MODEL	40	60	90					
SOLID SIZE - IN.	4"	4"	4"					
MINIMUM FLOW - GPM	50	50	50					
MAXIMUM SUBMERGENCE - FT.	65	65	65					

PUMP WEIGHT - lbs.

STANDARD	206	213	221					
EXPLOSION PROOF	226	237	-					

PHYSICAL DATA

POWER CABLE - TYPE	AF: HO7RN Ozoflex or Type SO AF-EX: NSSHOEU
CONTROL CABLE - TYPE	Included in Power Cable
CABLE STANDARD LENGTH	30'
MOTOR HOUSING	Cast Iron - ASTM A-48, Class 30
PUMP CAP	N/A
OIL CHAMBER	Cast Iron - ASTM A-48, Class 30
VOLUTE	Cast Iron - ASTM A-48, Class 30
IMPELLER	Cast Iron - ASTM A-48, Class 30
CUTTER DISC	Cast Iron - ASTM A-48, Class 30
MOTOR SHAFT	420 SS
EXTERNAL HARDWARE	304 SS
"O" RINGS	Buna N
MECHANICAL SEAL - TYPE	Tandem Seal, Silicone Carbide, Lower; Tool Steel/ Carbon Upper
UPPER BEARING	Single Row Ball
LOWER BEARING	Double Row Angular Contact Ball - Heavy Duty
DISCHARGE SIZE	4"
IMPELLER TYPE	Open Single Vane

*AF 90 standard only

Rev. 1-1-86

ABS Pumps Inc.
140 Pond View Drive
Meriden, Connecticut 06450
(203) 238-2700



Brenner Station
PUMP SPECIFICATIONS
AF PUMPS

SECT. 200 TAB 4" 1750 RPM 30 PG. 144

MODEL: AF40, 60, 90*-4-4"

EXPLOSION PROOF

GENERAL

Furnish and install 2 model AF60 ABS Submersible Pump(s) to deliver 150 USGPM against a total head of 66' feet. The motor shall be 8.0 HP 1750 RPM connected for operation on a 240 volt 60 HZ 3 phase service. The motor shall be an integral part of the pumping unit. The pump discharge size shall be 4".

PUMP DESIGN

The pump(s) shall be capable of handling raw unscreened sewage, storm water, and other similar solids-laden fluids without clogging. The suction inlet shall have a wave form with the leading edge of the impeller overlapping the wave form. Should a textile or plastic sheet plug the inlet, the shearing action of the leading edge of the impeller against the wave form of the inlet will cut away enough of the material to clear the inlet.

There shall be no need for personnel to enter the wet well in order to remove or reinstall the pump(s). The pump(s) shall be automatically connected to the discharge piping when lowered into place on a guide rail system, requiring no bolts, nuts or fasteners to effect sealing to the discharge connection.

PUMP CONSTRUCTION

Impeller: The impeller shall be made of erosion-resistant chilled gray cast iron and shall be of the semi-open, non-clogging, dynamically balanced single vane design capable of passing a minimum of 3" diameter spherical solids. The impeller shall have a slip fit onto the motor shaft and drive key and shall be fastened to the shaft by a stainless steel bolt.

Pump Volute: The pump volute shall be made of gray cast iron with smooth internal surfaces free of rough spots or flashing. The volute shall have a centerline discharge.

Self Cleaning Front Plate: The pump shall be equipped with a gray cast iron front plate, mounted to the volute with four stainless steel adjusting screws to permit close tolerance adjustment between the front plate and impeller for maximum pump efficiency. The front plate shall be designed with a wave shaped inlet and an outward spiralling V-shaped groove on the side facing the impeller, to shred and force stringy solids outward from the impeller and through the pump discharge.

Mechanical Seals: Each pump shall be equipped with a tandem double mechanical seal. The oil chamber shall separate the pump from the motor and shall provide lubrication for the seals. Both the lower stationary seal face and rotating seal face shall be made of silicone carbide while the upper stationary seal shall be made of carbon and the rotating seal face of tool steel. Each stationary seal face shall be sealed with an O-Ring. The positively driven seal faces shall be held in place by individual independent springs. The seals shall require neither routine maintenance nor adjustment and shall not be damaged when the pump is run dry. When required, seal oil inspection shall be achieved without disassembly of the pump. The seal shall not require the pumped liquid as a lubricant.

Seal Failure Warning System: An electrical probe shall be provided in the oil chamber for detecting the presence of water. A solid-state device mounted in the pump control panel or in a separate enclosure shall send a low voltage, low amperage signal to the probe. If water enters the oil chamber, the probe shall close an electrical circuit and energize a warning light on the face of the control panel.

Shaft and Bearings: The pump shaft shall be made of stainless steel supported by a heavy duty lower double row ball bearing and an upper sealed single row ball bearing.

Motor and Cable: The pump motor shall be housed in an air filled watertight housing to provide good heat transfer. The motor shall be a NEMA design B suitable for continuous duty with moisture resistant Class F insulation rated for 155°C. Oil filled motors shall not be considered equal to the dry air filled type nor acceptable. Each phase of motor shall contain a bimetallic electromechanical temperature monitor embedded in the motor windings. The monitors shall be connected in series and coupled to the control circuit of the pump control panel so as to shut the pump down should any one of the monitors detect high temperature. The temperature setting of the temperature monitors shall be 140°C ± 5°C and shall automatically reset once the stator temperature returns to normal.

Power cables shall be 30 feet long of the Ozoflex or SO type construction suitable for submersion in sewage. Strain reliefs shall be provided at each cable entry into the pump.

Junction Chamber--For Standard Models Only: The cables shall enter a junction chamber. The junction chamber shall contain a terminal board with threaded posts for connecting the cable ends and motor leads. For dual voltage motors, the voltage change shall be made by relocating the leads from the motor to different post combinations. A watertight seal shall be located between the junction chamber and motor chamber.

O-Rings and Fasteners: All mating surfaces of the pump and motor shall be machined and fitted with Buna N O-Rings where watertight sealing is required. Sealing shall be accomplished by the proper fitting of the parts and not by compression or special torque requirements. All external screws and fasteners shall be made of stainless steel. All surfaces coming into contact with the liquid media, other than stainless steel, shall be protected by a corrosion resistant coating.

INSTALLATION

The pump(s) shall automatically connect to discharge connection(s) when lowered into place on a single guide rail system, requiring no bolts, nuts or fasteners to effect proper sealing. Each system shall consist of no more than one guide rail supported at the top by an upper guide bracket and at the bottom by the discharge connection. The guide rail base shall be equipped with a vertical straightening vane which properly aligns the slot in the pump bracket and centers the pump just prior to final seating. Ease and quick removal of pumps from other than the vertical direction over the center of the pump shall be a requirement of the system.

Options: Each model shall be available with rubber coated hydraulic parts (impeller, volute, suction inlet and upper plate).

AF-EX:

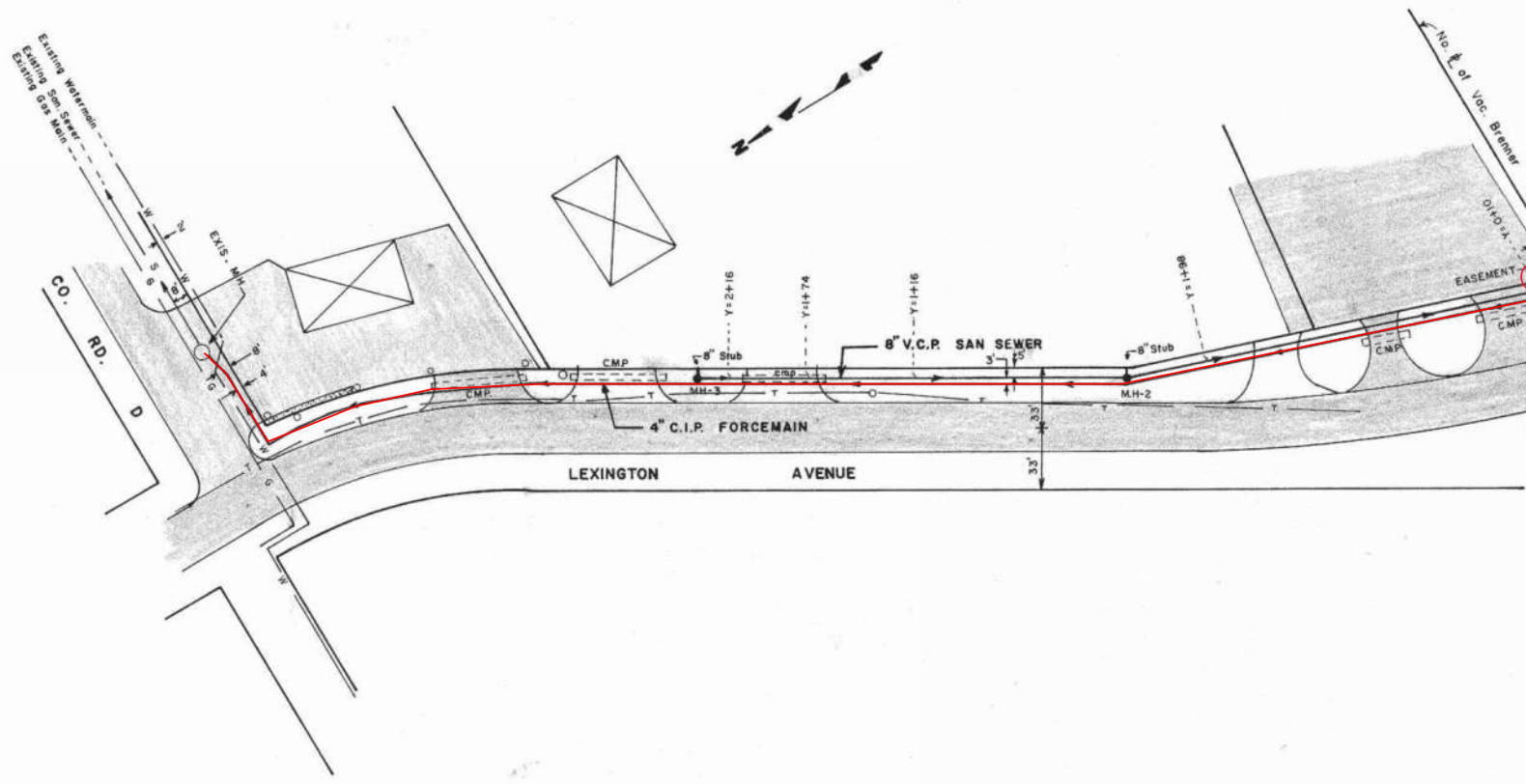
1. The seal probe is contained in the motor housing.
2. NSSHOEU power cables shall be provided.
3. The motor shall be FM approved for Class I, Division I, Group C & D locations.

*AF 90 standard only

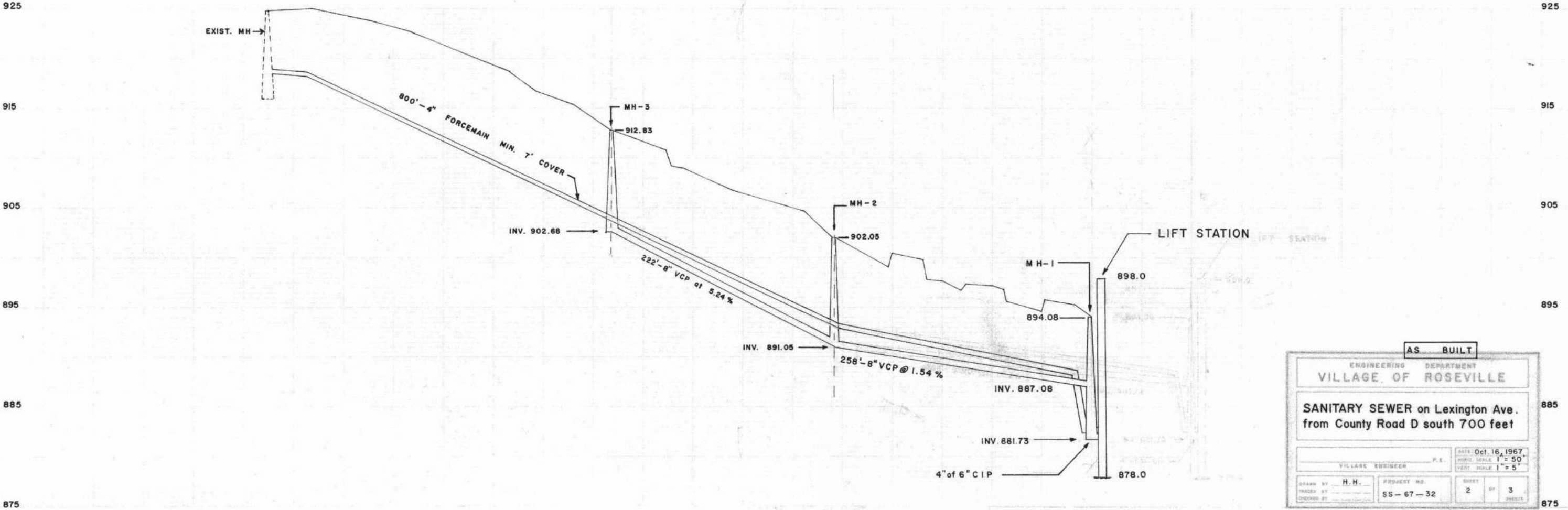
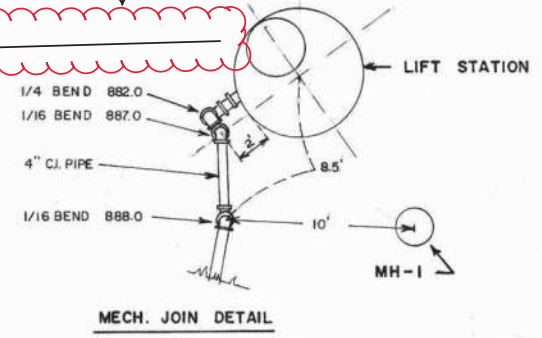
Rev. 3-1-87

ABS Pumps Inc.
140 Pond View Drive
Meriden, Connecticut 06450
(203) 238-2700





SEE P-258 FOR INFORMATION REGARDING
SANITARY SEWER STRUCTURES GOING TO
BUILDING WITHIN LAKE JOSEPHINE PARK
(RAMSEY COUNTY)



AS BUILT	
ENGINEERING DEPARTMENT VILLAGE OF ROSEVILLE	
SANITARY SEWER on Lexington Ave. from County Road D south 700 feet	
DATE: Oct. 16, 1967	PROJECT NO. SS-67-32
VILLAGE ENGINEER	SHEET 2 OF 3
DRAWN BY H.H.	TRACED BY

Appendix D: City's Sanitary and Storm Sewer Lift Station and Manhole Maps

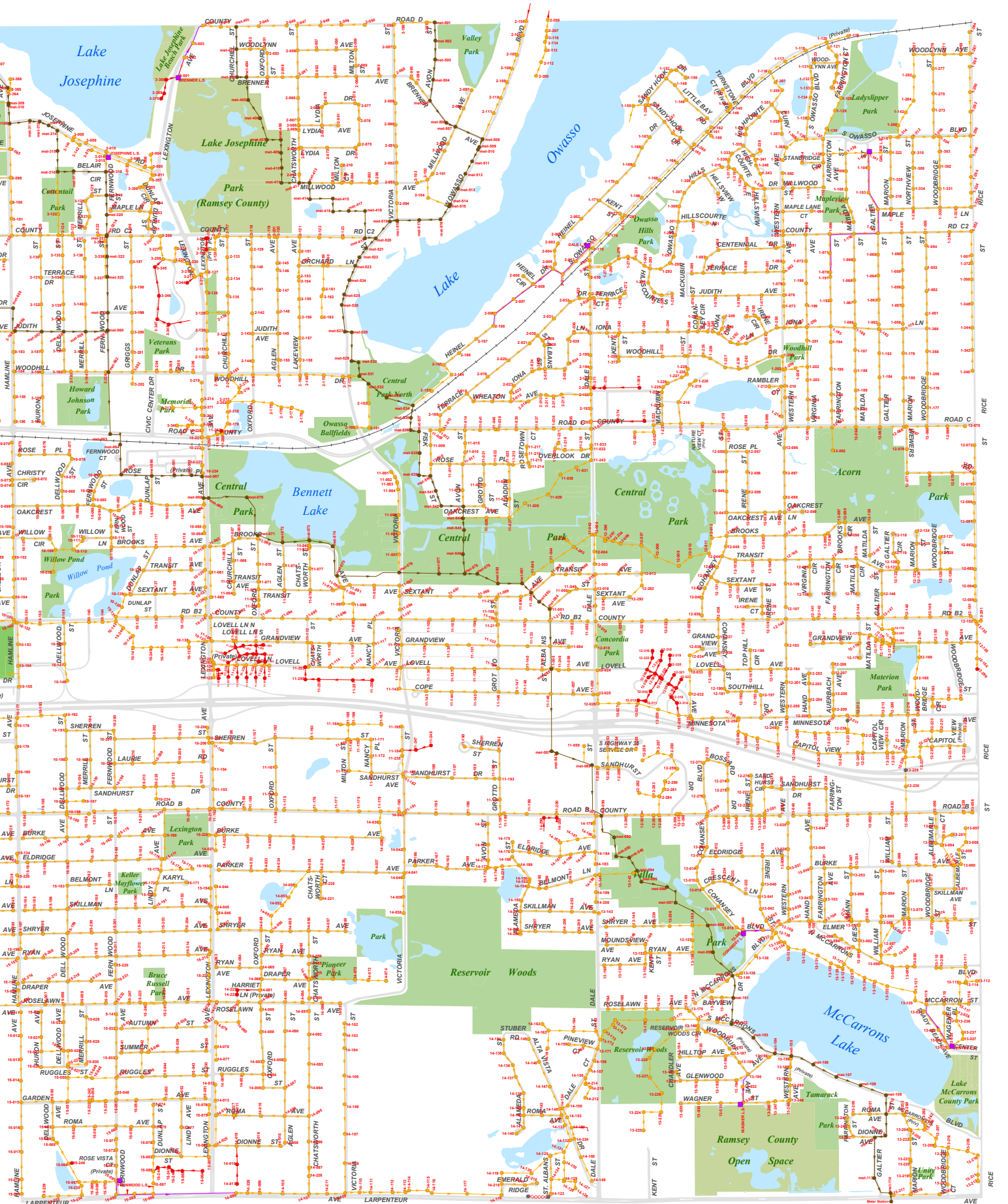
Citywide Sanitary Sewer Manhole Numbers

Note: For more detailed information, see Web Map



Prepared by: Engineering Department
12/8/2025

- City Sanitary Sewer Pipe (143.4 miles)
- City Sanitary Sewer Force Main (2.2 miles)
- Metro Sanitary Sewer Pipe (12.2 miles)
- Other City Sanitary Sewer Pipe
- Private Sanitary Sewer Pipe
- Abandoned City Sanitary Pipe (0.6 miles)
- City Sanitary Sewer Manhole (3179)
- Metro Sanitary Sewer Manhole (224)
- Other City Sanitary Sewer Manhole
- Private Sanitary Sewer Manhole
- Abandoned Sanitary Sewer Manhole (9)
- Sanitary Sewer Lift Station (12)



Data Sources:
* Ramsey County GIS (12/04/2025)
* City of Roseville Community Development
* City of Roseville Finance Department

DISCLAIMER:

This map is a computer-generated map and is not intended to be used as a legal document. It is for informational purposes only. The City of Roseville is not responsible for any errors or omissions on this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map. The City of Roseville is not responsible for any claims or lawsuits resulting from the use of this map. The City of Roseville is not responsible for any claims or lawsuits resulting from the use of this map.

CitywideSanitaryBaseMaps

Appendix E: Electrical Report

Brenner Lift Station 3050 Lexington Avenue

This lift station utilizes an outdoor control panel. Based on the panel serial number, it is believed that the panel was constructed in 1991.

The panel enclosure is powder coated steel and rated NEMA 3R. The panel enclosure, skirt, and meter socket have all been painted silver. The panel skirt and panel support stands are rusting in multiple locations.

Electrical Service & Generator Plug:

Xcel Energy is the utility providing power to this site. The electrical service is 120/240V, 3-phase and it's fed underground from the pole mounted transformer adjacent to the lift station. Utility meter is mounted to the side of the control panel. The meter socket has been painted silver along with the control panel, but it looks like the most recent coat of paint is covering peeling paint.

Inside the control panel there are two 60A/3P molded-case circuit breakers used as the main service circuit breaker and the disconnect for the portable generator circuit breaker. These breakers are quite old. In the control panel the line side, B-phase conductor on the main breaker is discolored. The discoloration looks like heat damage. Heat damage could be caused by a high resistance connection at the breaker or a high current condition which should trip the breaker before it is high enough to damage the conductor. It is recommended to replace the main disconnect, the generator disconnect, and any damaged conductors. Based on the damage noted at the main disconnect, the utility meter should also be removed and inspected for damaged components.

Arc Flash labels were not observed on this control panel. The definition of arc flash is a sudden electrical explosion or discharge that travels through the air from one conductor to another. The arc flash causes high heat levels and can cause damage to equipment and can cause injury or fatality. OSHA requires owners to identify hazards and a recognized method of doing so is identifying Arc Flash hazard(s) per NFPA 70E. NFPA 70E provides direction for identifying arc flash hazards and what information is to be included on the labels.

A Pyle-National, Quelararc 3P 4W portable generator receptacle is mounted to the side of the control panel.

Panel is located too close to the wetwell hatch. Distance from the hatch to the electrical panel should be at least 3 feet. Distance from the vent opening to the electrical panel should be at least 5 feet.



Control Panel



Control Panel/Utility Meter



Main Service Disconnect

Recommendation:

- 1) Replace skirting with vented skirting. (Vented skirting makes the area under the panel a Class 1, Division 2 space and the panel interior unclassified.)
- 2) If replacing pumps, consider upgrading to 3 phase power.
- 3) Replace breakers for the main disconnect and the generator disconnect.
- 4) Inspect interior of the meter socket for corrosion and any indications of heat damage consistent with damage seen at the main disconnect breaker.
- 5) Provide all proper arc flash labeling.
- 6) Relocate the control panel so it is at least 3 feet from the hatch opening and at least 5 feet from the wetwell vent opening.

Motors

This site has two submersible pump motors, the motors are 240 volts, 3-phase, but the HP is unknown. The pump motor breakers are 40A/3P molded-case circuit breakers. Like the service breakers, these breakers are also quite old.

The pump motor starters appear to be original, nearly 35years old. The Pump 1 starter has visible charring on the line side wire lugs for the A-phase and the B-phase. This could be an indication that there was a high current condition on this pump which was high enough to cause charring before the motor overloads or breaker could open the circuit. This leads to a conclusion that it is likely the breakers are not operating as originally intended and the conductors are damaged. It is recommended to replace the breakers and wiring.

There are current transformers (CTs) located between the pump breakers and the pump starters. These CTs are no longer in use and can be removed. Based on the layout of the panel, the CT's were part of the original panel design. The CTs measure the magnetic field created by current flowing through the conductors and output a value that is proportional to the actual current in the pump conductors, but the original lift station control system may have just used the output as an indication that the pump was running. These CTs are no longer in use and should be removed.



Motor Breaker



Pump Starters

Recommendation:

- 1) Replace pump breakers.
- 2) Replace pump starters.
- 3) Remove unused pump CTs.

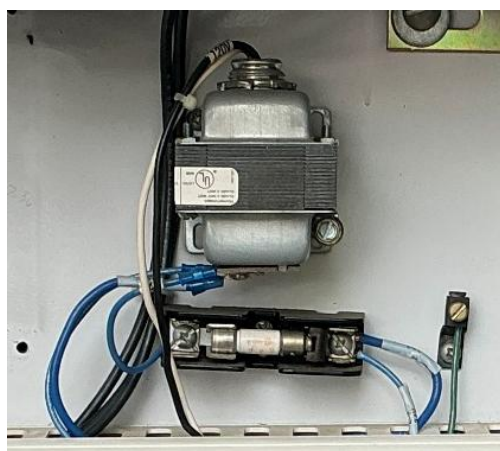
Power Distribution:

A single-phase transformer provides 24V AC power for the lift station controls. This transformer is fed from a 15A/1P breaker mounted to the inner door of the panel.

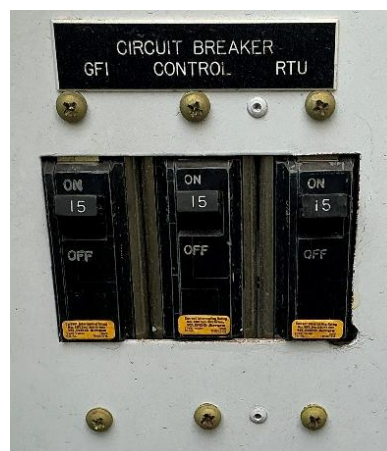
In addition to the 15A control power breaker, there are two 15A/1P breakers for the GFCI receptacle and the RTU.

A 24VDC power supply in the SCADA panel provides DC power for SCADA system. It appears this power supply was installed when the PLC was installed. The typical life span of a control panel power supply is 8-10 years, when installed in areas of extreme temperatures, high humidity, dust conditions and vibration. This power supply is operational, however, due to the age of the unit, it is recommended to replace it with new.

The age of the uninterruptable power supply (UPS) in this control panel is unknown but appears to be original to the control panel. The purpose of the UPS is to provide backup 120V power to the control circuit to allow alarming when there is a power failure. Due to the potential age of the UPS, it is recommended to replace it with new.



Control Power Transformer (CPT)



Auxiliary Breakers



24VDC Power Supply



Uninterruptable Power Supply (UPS)

Recommendation:

- 1) Replace 24VAC power supply.
- 2) Replace UPS.

Instrumentation and Controls:

This lift station currently uses the same radio system other locations use, but fiber data cable has been run to the control panel location. The city would like to add a fiber modem and replace the existing radio communication system.

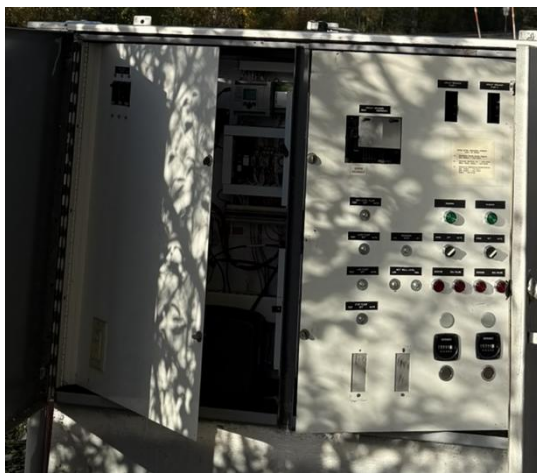
An Allen-Bradley MicroLogix 1100 programmable logic controller (PLC) is mounted in the control panel. This PLC has been discontinued and its parts are no longer available from the manufacturer. Due to this, it is recommended that this PLC is to be replaced.

Several devices, including a GFCI receptacle, and hand-off-auto selector switches, run pilot lights, pump seal fail pilot lights, pump overtemp pilot lights, overload resets, and run time meter for Pump 1 and Pump 2, are located on the control panel inner door. It is recommended to replace run pilot lights and protection module indicators at the panel with push-to-test LED pilot lights.

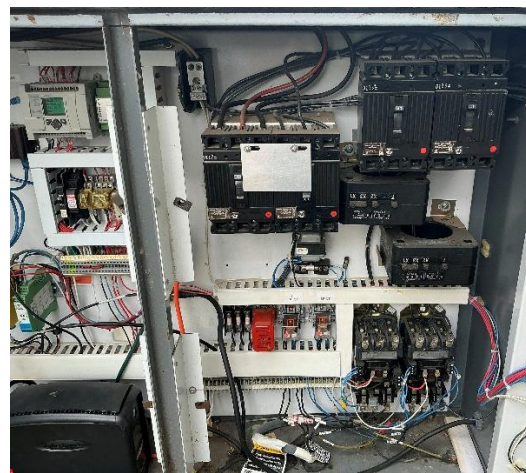
There are also other components inside the control panel, such as intrinsically safe barriers, relays, timers, fuses, and other devices. These devices appear to be operational.

A submersible level transducer monitors the water level in the wetwell. This device produces a 4-20mA signal proportional to measured water level and sends that signal to the PLC, this is where the PLC gets the actual level reading. There are two floats in the wetwell to provide backup control in the event the transducer or controller fails. The exact age of the level instrumentation is unknown. It is also recommended to keep a spare device of each type in stock and replace the device if it happens to fail. It is recommended to provide a radar level transducer, which provides easier maintenance, and has a longer life span.

It was observed that the pump cables in the wetwell are exposed to potential rodent damage. For further protection of the pump cables, it's recommended that the pump cables be protected with a rodent resistant braided cable sleeve.



Inner Door Devices



Control Panel Interior



Wetwell



Wetwell

Recommendation: -add and reorder

- 1) Add fiber modem to improve communication.
- 2) Replace MicroLogix 1100 PLC with new PLC.
- 3) Replace run pilot lights and protection module indicators at the panel with push-to-test LED pilot lights.
- 4) Add rodent resistant braided cable sleeve to pump cables.

Summary:

This control panel is over 30 years old. The panel is located too close to the wetwell hatch and vent. The panel skirt is unvented and the panel legs and skirting have severe corrosion. The site is fiber ready, and the city has expressed interest in transitioning from the existing radio system to fiber communications in this location. Components in the power distribution system are dated and damaged. The SCADA system PLC is outdated.

Due to age of the panel and the costs of improvements would likely be more than a new control panel, it is recommended to replace the control panel with new.

Appendix F: Cost Tables

Brenner Sanitary Lift Station	
Item	Cost
Mobilization (5%)	\$ 15,000
Allowance (10%)	\$ 40,000
Site Work- Concrete pad, Bollards, etc.	\$ 15,000
Bituminous Driveway	\$ 20,000
Wet Well Lid	\$ 20,000
Valve Vault Lid	\$ 20,000
Piping, Valves, Internal Components	\$ 35,000
Pumps (2)	\$ 40,000
Coating of Wet Well, Piping, and Valves	\$ 30,000
Bypass Pumping	\$ 30,000
Control Panel	\$ 80,000
Electrical- Floats, Transducer, SCADA, Misc.	\$ 40,000
Construction Subtotal	\$ 385,000
Construction Contingency (20%)	\$ 70,000
Construction Total	\$ 455,000
Engineering, Legal, Admin (20%)	\$ 90,000
Total	\$ 545,000

**CITY OF ROSEVILLE
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (“Agreement”) is made on the _____ day of 20____, between the City of Roseville, a Minnesota municipal corporation (the “City”), and [NAME OF CONSULTANT] ,a [TYPE OF ENTITY] (the “Consultant”, each a “Party” and together the “Parties”).

1. Scope of Work. The Consultant agrees to provide the professional services described in **Exhibit A** (“Work”) which is attached to this Agreement and incorporated by this reference. All Work provided by Consultant under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised by professional consultants currently providing similar services.

2. Term and Termination. The term of this Agreement will commence on [DATE]. Unless extended by written agreement of the Parties, this Agreement will terminate no later than [DATE], or upon completion of the Work, whichever occurs first. Such extension may be approved by the Public Works Director, or their designee. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least thirty (30) days prior to the date of such termination to Consultant. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered and eligible reimbursable expenses incurred by the Consultant through and until the date of termination. If the City terminates this Agreement for cause, the notice shall so-state, and no further payment shall be due to the Consultant following the delivery of the termination notice.

3. Compensation for Work. The City agrees to compensate Consultant the in accordance with **Exhibit B** attached hereto for the Work. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City.

4. Method of Payment. Following the conclusion of each calendar month, Consultant must submit an itemized invoice detailing actual hours worked and actual expenses incurred for Work performed under this Agreement during the previous month. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:

a. For compensation based on hours worked by various individuals, for each individual, their name, job title, the number of hours worked, rate of pay and description of the Work performed. For reimbursable expenses an itemized listing including, as applicable, receipts for such expenses.

b. Upon request of the City, Consultant must also provide the City’s project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement.

5. Representatives and Notices: The below-named individuals will act as the representatives of the Parties with respect to the work to be performed under this Agreement. Any termination

notice issued under this Agreement shall be either hand delivered or sent by U.S. Mail to the below-named individuals:

To City:

City of Roseville
Attn: [NAME, TITLE]
2660 Civic Center Drive
Roseville, MN 55113

To Consultant:

Attn: _____

6. Assignment or Subcontracting. Unless noted otherwise in Exhibit A, the Consultant shall not assign or enter into subcontracts for services provided under this Agreement without the written consent of the City. If subcontracts are approved and entered into, the Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Contractor shall otherwise comply with, the State Prompt Payment Act.

7. Independent Contractor. All Work provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City. Contractor, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

8. Annual Review. Following the anniversary date of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Contractor under this Agreement. The Contractor agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the Parties shall, if requested by the City, meet and discuss the performance of the Contractor relative to the remaining Work to be performed by the Contractor under this Agreement.

9. Compliance with Laws and Regulations. The Contractor shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work.

10. Non-Discrimination. During the performance of this Agreement, the Contractor shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Contractor shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Contractor shall incorporate the foregoing requirements in all of its subcontracts for Work done under this Agreement and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Contractor further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.

11. Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Act”), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.

12. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor’s books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.

13. Indemnification. The Contractor agrees to defend, indemnify and hold the City, and its mayor, councilmembers, officers, agents, employees, and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney’s fees, arising out of or resulting from any negligent or wrongful act or omission of the Contractor, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform the Work. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.

14. Insurance. Prior to starting the Work and during the full term of this Agreement, the Contractor shall procure and maintain, at Contractor's expense, as follows:

- a. Workers Compensation insurance for all employees performing Work under this agreement in accordance with Minnesota law. The Contractor shall also provide Employer’s Liability Insurance with minimum limits as follows:
 - \$500,000 – Bodily Injury by Disease per employee
 - \$500,000 – Bodily Injury by Disease aggregate
 - \$500,000 – Bodily Injury by Accident

If Minnesota Statutes, Section 176.041 exempts the Contractor from Workers’ Compensation insurance, the Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes the Contractor from the Minnesota Workers’ Compensation requirements.

- b. Professional/Technical (Errors and Omissions) Liability Insurance

For contractors providing professional services as determined by the City, the Contractor is required to maintain Professional Liability (Errors and Omissions) Insurance that provides coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or

omission related to the Contractor's professional services required under the contract.

The Contractor is required to carry the following minimum limits:

- \$2,000,000 – per occurrence
- \$2,000,000 – annual aggregate

The retroactive or prior acts date of such coverage shall not be after the effective date of the contract and the Contractor shall maintain such insurance for a period of at least two (2) years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by the Contractor to fulfill this requirement.

- c. Commercial General Liability Insurance: The Contractor is required to maintain Commercial General Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage, which may arise from operations under the contract. This policy shall have no coverages removed by endorsement. Insurance minimum limits are as follows:

- \$1,500,000 – per occurrence
- \$2,000,000 – annual aggregate
- \$2,000,000 – annual aggregate – Products/Completed Operations

The following coverages shall be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability

The City, including its elected and appointed officials, employees, and agents, must be endorsed as an Additional Insured using ISO Form CG 20 10 or equivalent for Ongoing Operations and ISO Form CG 20 37 or equivalent for Products/Completed Operations.

- d. Business Automobile Liability Insurance.

The Contractor is required to maintain Business Automobile Liability Insurance protecting it from claims for damages for bodily injury, including death, and from claims for property damage resulting from the ownership, operation, maintenance or use of all autos which may arise from operations under the contract. Insurance minimum limits are as follows:

- \$1,000,000 – per occurrence Combined Single Limit for Bodily Injury and Property Damage

- The following coverages shall be included: Owned, Hired, and Non-owned Automobiles.
- e. Additional Insurance conditions:
- The Contractor's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Contractor's performance under the contract.
 - An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the contract.
 - All insurance shall be provided on an occurrence basis and not on a claims-made basis, except professional liability insurance or other coverage not reasonably available on an occurrence basis; provided that all such claims-made coverage is subject to the approval of the City Attorney.
 - Any insurance limits in excess of the minimum limits shall be available to the City.
 - All policies, except professional liability, shall be endorsed with a waiver of subrogation in favor of the City, including its elected and appointed officials, employees, and agents for losses arising from activities under the contract.
 - Deductibles and self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related expenses within the deductible and retention.
 - The Contractor is required to submit a Certificate of Insurance acceptable to the City as evidence of the required insurance coverage requirements.
 - The Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' written notice for non-payment of premium.
 - The Contractor is responsible to review and ensure all subcontractors comply with the insurance provisions contained herein and said insurance is maintained as specified.
 - If the City authorizes the Contractor to be self-insured, a Certificate of Self-Insurance must be attached.
 - The Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by the City.
 - The City reserves the right to immediately terminate the contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor.

- All insurance policies must be open to inspection by the City, and copies of policies must be submitted to the City's authorized representative upon written request.
- The City's failure to approve or disapprove the Contractor's policies or certificates shall not relieve the Contractor of full responsibility to maintain the required insurance.
- If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the project, the Contractor must, prior to the end of the coverage period, obtain a new certificate of insurance showing that coverage has been extended.
- No representation is made that the minimum insurance requirements are sufficient to cover the obligations of the Contractor under the contract.
- Contractor must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Contractor's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Contractor's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Contractor has complied with all insurance requirements.

15. Ownership of Documents. All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement (the "Information") shall become the property of the City, but the Contractor may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Contractor for such use. The Contractor shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

16. Conflicts. No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.

17. Waiver. Any waiver by either Party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either Parties' ability to enforce a subsequent breach.

18. Governing Law. This Agreement shall be controlled by the laws of the State of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the Parties waive any objections to jurisdiction.

19. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

20. Severability. The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.

21. Entire Agreement. Unless stated otherwise in this, the entire agreement of the Parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the Parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the Parties, unless otherwise provided herein. Any modification of this agreement may be approved in writing by the Public Works Director, or their designee.

(The remainder of this page has intentionally been left blank.)

IN WITNESS WHEREOF, the undersigned Parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

[COMPANY]

By: _____
Daniel J. Roe, Mayor

By: _____
Its: _____

By: _____
Patrick Trudgeon, City Manager

By: _____
Its: _____

EXHIBIT A

WORK

The Contractor shall perform the following Work at the following locations:

EXHIBIT B

COMPENSATION

** Must include list of reimbursable expenses or statement that no expenses are eligible for reimbursement.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.h.

Department Approval



City Manager Approval



Item Description: Approve Resolution for MnDOT Community Roadside Landscape Partnership Program

Background

The Minnesota Department of Transportation's (MnDOT) Community Roadside Landscaping Partnership Program (CRLPP) is designed to provide technical and financial assistance to communities that are interested in landscaping MnDOT rights-of-way (ROW). This is a reimbursement program, not a grant.

The program has four goals: (1) roadside beautification, (2) community improvement, (3) environmental stewardship, and (4) community engagement.

Residents near the northeast corner of Cleveland Avenue (a MnDOT road, north of County Road B) and County Road B have approached the City with an interest in participating in the program. MnDOT funds were previously used at this site and the site continues to be maintained by a resident. The goal of this request is to provide additional vegetation that is less susceptible to damage from salt, being picked or mowed in error, as well as screen Cleveland Avenue from the homes located along the frontage road.

MnDOT will only enter into an agreement with the City. Therefore, the City will act as the administrative agent for the residents. This program will provide MnDOT design assistance, permission to plant and maintain the plants in the MnDOT ROW and allow MnDOT to reimburse the City for the purchase of plants and soil/mulch.

A similar agreement was done in 2018 on east side of Cleveland Avenue, north of County Road C, with the Homeowners Association (HOA) at 2200 Midland Grove Road.

Policy Objectives

To ensure that Roseville's natural environment is actively protected and restored.

Equity Impact Summary

This action will not have negative impacts to any historically disadvantaged groups. All users of the corridor will benefit from the beautification.

Budget Implications

The City will purchase the materials, but will receive full reimbursement from MnDOT. The residents will be responsible for maintaining the new plants.

Staff Recommendations

Staff recommends the City Council adopt a resolution authorizing staff to request MnDOT Community Roadside Landscape Partnership Program funding and authorize the City Manager to sign the agreement after the application process.

Requested Council Action

Approve resolution authorizing staff to request MnDOT Community Roadside Landscape Partnership Program funding and authorize the City Manager to sign the agreement after the application process.

Prepared by: Jennifer Lowry, Assistant Public Works Director / City Engineer

Attachments: 1. Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota was duly held on the 20th day of July, 2026, at
3 6:00 p.m.

4 The following members were present:

5 and the following were absent:.

6 Member ____ introduced the following resolution and moved its adoption:

7 **RESOLUTION No.**

8 **RESOLUTION REQUESTING MNDOT COMMUNITY ROADSIDE LANDSCAPE**
9 **PARTNERSHIP PROGRAM FUNDING**
10 **FOR USE AT CLEVELAND AVENUE AND COUNTY ROAD B**

11 WHEREAS, the City of Roseville (“City”) has previously participated in the Minnesota
12 Department of Transportation (“MnDOT”) Community Roadside Landscape Partnership
13 Program (“CRLPP”) for landscaping of MnDOT rights-of-way; and

14 WHEREAS, MnDOT and the City desire to negotiate an agreement for the acquisition and
15 planting of landscape materials on boulevard at the northeast corner of Cleveland Avenue and
16 County Road B/MSA 263 within the MnDOT right-of-way (the “Project”).

17 NOW, THEREFORE, BE IT RESOLVED that the City Manager is authorized to request
18 MnDOT CRLPP funding and sign an agreement for the acceptance of any funds awarded.

19 The motion for the adoption of the foregoing resolution was duly seconded by Member ____, and
20 upon a vote being taken thereon, the following voted in favor thereof:

21 and the following voted against the same: .

22 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 20th day of July, 2026, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 20th day of July, 2026.

Patrick Trudgeon, City Manager

REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.i.

Department Approval

City Manager Approval



Item Description: Approve Fiber Lease Agreement with Arvig Enterprises

Background

Arvig Enterprises has approached the City to lease 2 strands of fiber owned by the City. Arvig would lease the unused city-owned fiber to connect from Quora Education Center - Northeast Intermediate School District 916 in Little Canada to the corner of Snelling Ave/County Road B(2 miles) to provide redundancy for connectivity for ISD 916. The lease amount for the use of the fiber is for three years and would be \$4,320 annually.

Policy Objectives

The leasing of unused city-owned fiber strands align with the City's Strategic Priorities of Economic Vitality, Community and Civic Engagement, and Reliable and Sustainable Infrastructure.

Equity Impact Summary

Leasing of unused fiber strands to Arvig to provide greater connectivity to schools will provide for greater access to all users, including those students that may not have reliable high-speed internet at home.

Budget Implications

The lease amount for the use of the fiber is for three years and would be \$4,320 annually.

Staff Recommendations

Staff recommends entering into a Fiber Lease Agreement with Arvig Enterprises.

Requested Council Action

Motion to approve entering into a Fiber Lease Agreement with Arvig Enterprises.

Prepared by: Patrick Trudgeon, City Manager

Attachments: 1. Arvig Agreement 2026

FACILITIES LEASE AGREEMENT

THIS FACILITIES LEASE AGREEMENT ("Agreement") is made as of the 20th day of July, 2026 by and between the City of Roseville, a Minnesota municipal corporation whose address is 2660 Civic Center Drive, Roseville, MN 55113 ("Lessor"), and Arvig Enterprises Inc. d/b/a Arvig, a Minnesota corporation, having its principal place of business at 150 2nd Street SW, Perham, MN 56573 ("Lessee"). Lessor and Lessee may be referred to individually as a "Party," and collectively as the "Parties."

RECITALS

WHEREAS, Lessor owns and operates fiber optic telecommunications facilities (the "System") within and surrounding the geographical area of Roseville, Minnesota (the "Service Area") on which there may be spare capacity; and

WHEREAS, Lessee requires dark fiber for its business operations within the Service Area and such services can be provided on the spare capacity of Lessor's System; and

WHEREAS, subject to the terms and conditions set forth below, Lessor desires to lease dark fiber capacity over the System to Lessee, and Lessee desires to lease such facilities;

NOW THEREFORE, in consideration of the foregoing, and of the promises and covenants contained in this Agreement, the Parties agree as follows:

1. **Leased Facilities.** Lessor hereby leases to Lessee certain strands of dark fiber capacity as described in EXHIBIT A attached hereto (the "Leased Facilities") for the sole purpose of Lessee supporting its business operations. Lessor shall be under no obligation to construct or install additional facilities to serve Lessee.
2. **Term.** The initial term of this Agreement shall be for a period of (3) three years commencing on the date of acceptance by Lessee (the "Commencement Date"). Unless either Party provides the other Party with written notice of termination 30 days prior to the expiration date of this Agreement, the Agreement will automatically renew on a month-to-month basis, unless earlier terminated on (i) the date that Lessor's (or its successors' or assigns') legal ability to operate the System in the Service Area either terminates or is legally impaired, or (ii) the date this Agreement terminates pursuant to Sections 11 or 16 hereof.
3. **Payments.** Lessee shall pay to Lessor the fees as specified in EXHIBIT A attached to and incorporated in this Agreement.
4. **Use of Facilities.** Lessee's use of the Lease Facilities shall be limited to supporting its operations, including but not limited to supporting the sale of services to third party customers. Lessee shall not use the Leased Facilities in violation of this Agreement, any law, rule, regulation or order of any governmental authority having jurisdiction, or any franchise, license, agreement or certificate related to the System or Lessor's franchises, unless the validity thereof is being contested in good faith and by appropriate proceedings (but only so long as such proceedings and Lessee's use of the Leased Facilities do not, in Lessor's reasonable opinion, involve any risk of the sale, forfeiture, or loss of the System, franchises, pole attachment or conduit agreements, or any part thereof or any interest therein). Lessee shall not do or permit anything to be done with respect to the Leased Facilities that would invalidate or conflict with any insurance policies maintained by Lessor or Lessee covering the Leased Facilities. Lessor shall have use of and access to the Facilities at all times and shall have exclusive use of all fiber strands not identified in Exhibit A.
5. **Performance and Maintenance.** Lessor shall maintain the Leased Facilities in accordance with its policies and procedures generally applicable to Lessor-owned fiber facilities.
6. **Title.** All rights, title and interest in all the Leased Facilities provided by Lessor hereunder shall at all times remain exclusively with the Lessor. All right, title and interest in all facilities and associated equipment provided by Lessee shall at all times remain exclusively with Lessee. Except as expressly provided elsewhere in

this Agreement, Lessor shall retain full operating control and shall continue to hold and be solely responsible for all operating authority for its facilities.

7. **Liens and Encumbrances.** Lessee shall not cause any liens to be placed upon or otherwise encumber the Leased Facilities, whether arising out of any work performed, materials furnished, or obligations incurred while using the Leased Facilities pursuant to this Agreement. Lessee will promptly and at its own expense, take such actions as may be necessary to discharge any lien created by it on Lessor's property.

8. **Representations and Covenants Regarding Authorizations.**

(a) Lessee hereby represents, warrants and covenants to Lessor as follows:

- (i) Lessee is duly organized, validly existing and in good standing under the laws of the State of its incorporation or organization and has full power and authority to execute, deliver and perform the terms of this Agreement.
- (ii) There is no litigation, proceeding or governmental investigation to which Lessee is a party which could result in any material adverse effect on its ability to perform its obligations under this Agreement.

(b) Lessor hereby represents, warrants, and covenants to Lessee as follows:

- (i) Lessor has full power and authority to execute, deliver and perform the terms of this Agreement.
- (ii) There is no litigation, proceeding or governmental investigation to which Lessor is a party which could result in any material adverse effect on its ability to perform its obligations under this Agreement.

9. **Compliance with Law.** Each Party shall perform its respective rights and obligations hereunder in accordance with all applicable laws, rules and regulations imposed by any governmental authority.

10. **Delivery and Inspection; As Is.**

- (a) Lessor shall use commercially reasonable efforts to deliver the Leased Facilities to Lessee within a reasonable time after the Commencement Date, subject to Force Majeure Events.
- (b) Lessee or its designee shall have the right to inspect and test the Leased Facilities at its own expense. Lessee shall be responsible for the timely completion of any work or installation required in order for it to place the Leased Facilities into operation for its purposes.
- (c) Lessor provides the Leased Facilities on an "as is" basis without any warranty, express or implied. Lessee's use of the Leased Facilities is at its own risk. Lessor shall not be liable for damages relating to Lessee's use of the Leased Facilities, including lost data, business interruption, or any direct, indirect, incidental, special, consequential or punitive damages.

11. **Condemnation and Casualty.**

- (a) **Condemnation.** If all or any portion of the Leased Facilities are taken for any public or quasi-public purpose by any lawful power or authority by the exercise of the right of condemnation or eminent domain, Lessee shall be entitled to terminate this Agreement with respect to the Leased Facilities affected. In such event, both parties shall be entitled to participate titled in any condemnation proceedings to seek to obtain compensation by either joint or separate awards for the economic value of their respective interests in the Leased Facilities and will equitably share any awards as their economic interests appear.

- (b) Casualty. If all or any portion of the Leased Facilities are made inoperable and beyond feasible repair due to a Casualty or other Force Majeure Event (as that term is defined in Section 17 below), Lessee shall be entitled to terminate this Agreement with respect to the Leased Facilities affected by such casualty or other event. In such event, both Parties shall be entitled to seek to recover the economic value of their respective interests in the Leased Facilities (i) under any insurance policy carried by either Party or any third party, or (ii) in either joint or separate actions, from any third party which may be legally responsible for causing such casualty. The Parties will equitably share any recoveries as their economic interests appear.

12. **Proprietary Information**. Each Party acknowledges that in the course of the performance of this Agreement, it may have access to privileged and proprietary information claimed to be unique, secret and confidential, and which constitutes the exclusive property or trade secrets of the other, and the Parties acknowledge that they are in a confidential relationship with each other to the extent permitted by applicable law. Confidential information may be presented in documents that may or may not be marked with a restrictive notice, or, otherwise tangibly designated as proprietary or during oral discussions. Each Party agrees to maintain the confidentiality of the proprietary information and to use the same degree of care as it uses with regard to its own proprietary information to prevent the disclosure, publication or unauthorized use of the proprietary information provided however, that the Parties recognize and acknowledge that Lessor is subject to the Minnesota Government Data Practices Act (the "Act") and data received by Lessor shall be administered in accordance with applicable law, including the Act. Neither Party may duplicate or copy proprietary information of the other Party other than to the extent necessary for legitimate business uses in connection with this Agreement. A Party shall be excused from these nondisclosure provisions if the proprietary information has been or is subsequently, made public by the other Party or is independently developed by such Party or if the other Party gives its express, prior written consent to the disclosure of the proprietary information or if the disclosure is required by law or regulation, including the Act. Notwithstanding anything to the contrary in this Agreement, this provision shall survive the termination or expiration of this Agreement.

13. **Mutual Indemnification**.

- (a) Indemnification by Lessee. Lessee will indemnify and hold harmless Lessor and Lessor's affiliates, officers, employees, partners and agents from and against any and all claims, demands, costs, damages, losses, liabilities, joint and/or several, expenses of any nature (including reasonable attorneys', accountants' and experts' fees and disbursements), judgments, fines, settlements and other amounts (collectively, "Damages") arising from any and all claims, demands, actions, suits or proceedings, civil, criminal, administrative or investigative (collectively "Claims") relating to or arising out of:
- (i) the installation, maintenance or operations of Lessee's connections to the Leased Facilities or the conduct or management of Lessee's business with regard to the Leased Facilities or the connections thereto;
 - (ii) any breach by Lessee of any obligation or covenants under this Agreement;
 - (iii) any failure of any representation or warranty made by Lessee herein to be true in any material respect as of the date made or deemed made;
 - (iv) any claim of any third party resulting from the negligence or willful misconduct of Lessee.
- (b) Indemnification by Lessor. Lessor will indemnify and hold harmless Lessee and Lessee's affiliates, officers, employees, partners and agents from and against any and all Damages arising from any and all Claims relating to or arising out of:
- (i) the installation, maintenance, or operations of the Leased Facilities by Lessor;

- (ii) any breach by Lessor of any obligation or covenants under this Agreement;
 - (iii) any failure of any representation or warranty made by Lessor herein to be true in any material respect as of the date made or deemed made;
 - (iv) any claim of any third party resulting from the negligence or willful misconduct of Lessor.
- (c) **Limitation of Liability.** In no event shall Lessor or Lessee be liable for any indirect, incidental, special, punitive or consequential damages whatsoever arising out of or in connection with this agreement, including but not limited to, loss of profits, revenue, or use, incurred or suffered by either party or any third party, whether in an action in contract or tort, even if the other party or any other person has been advised of the possibility of damages. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to Lessor under Minnesota Statutes, Chapter 466, or other law.
- (d) **Survival.** The provisions of this Section 13 shall survive the termination of this Agreement.

14. **Provision of Insurance Coverage.** Lessor shall be responsible for insuring the Leased Facilities. Notwithstanding this responsibility, each party shall, at its own expense, secure and maintain in force, throughout the term of this Agreement, general liability insurance, with competent and qualified issuing insurance companies, including the following coverages: blanket contractual liability (covering the liability assumed in this Agreement); personal injury (including death); and broad form property damage in policy or policies of insurance such that the total available limits to all insured will not be less than \$1,500,000 combined single limit for each occurrence and \$1,500,000 aggregated for each annual period. Such insurance may be provided in policy or policies, primary and excess, including the so-called umbrella or catastrophe forms. Lessee's policies required by this Section 14 shall be endorsed to show Lessor, its officers, agents, employees and independent contractors as additional insureds; require the insurance companies to notify Lessor at least thirty days prior to the effective date of any cancellation or modification of such policies; waive all rights of recovery, under subrogation or otherwise, against Lessor, its officers, agents, employees and independent contractors; and shall specify that the policy is primary and shall apply without consideration for other policies separately carried.

15. **Events of Default.** Each of the following events shall constitute an event of default (whether any such event shall be voluntary or involuntary or occur by operation of law or pursuant to any judgment, decree, order, rule or regulation of any court or administrative or governmental body):

- (a) The failure of Lessee to make any lease payment pursuant to Section 3 hereof or any other payment due hereunder and the continuation of such failure for fifteen (15) days after written notice is given by Lessor demanding such payment;
- (b) The failure of either Party to carry and maintain insurance in compliance with all provisions of Section 14 hereof;
- (c) The failure of either Party to perform or observe any material covenant or agreement to be performed or observed by it hereunder, and such failure shall continue unremedied for a period of thirty (30) days after written notice is given to the defaulting party;
- (d) Court or governmental authority of competent jurisdiction shall enter an order appointing, without consent by either Party, a custodian, receiver, trustee, intervenor, or other officer with similar powers with respect to it or with respect to any substantial part of its property, or constituting an order for relief or approving a petition in bankruptcy or insolvency law of any jurisdiction, or ordering the dissolution, winding up, or liquidation of either party, or if any such petition shall be filed against either Party and shall not be dismissed within sixty days thereafter, or an order shall have been issued granting either Party a suspension of payments under applicable law and any such order is not dismissed within sixty (60) days thereafter; or

- (e) Either Party shall cease to have any of the material franchises, licenses, agreements, certificates, concessions, permits, rights or privileges required for the conduct of its operations which loss is not remedied by the obtaining of a replacement franchise, license, agreement, certificate, concession, permit, right or privilege within sixty days of the loss thereof, if such loss would have a material adverse effect upon the ability of the party suffering such loss to perform its obligations hereunder.

16. **Remedies.** Upon the occurrence and during the continuance of any event of default, the non-defaulting Party may, at its option, declare this Agreement to be in default and may, in addition to any other remedies provided herein, terminate this Agreement. No remedy is intended to be exclusive, but each shall be cumulative and in addition to and may be exercised concurrently with any other remedy available to Lessor or Lessee at law or in equity.

17. **Force Majeure Events.** Neither Party shall be liable to the other for any failure of performance under this Agreement due to causes beyond its control, including but not limited to: acts of God, fire, flood or other catastrophes; any law, order, regulation, direction, action or request of the United States Government, or of any other government, including state and local governments having or claiming jurisdiction over such party, or of any department, agency, commission, bureau, corporation or other instrumentality of any one or more of these federal, state or local governments, or of any civil or military authority; national emergencies; unavailability of materials or rights-of-way; insurrections; riots; wars; pandemics; or strikes, lock-outs, work stoppages or other labor difficulties (collectively, “**FORCE MAJEURE EVENTS**”).

18. **Obligations of Lessee.** In addition to the obligations of Lessee set forth elsewhere in this Agreement, Lessee shall:

- (a) have full and complete control, responsibility and liability for the signals distributed over the fiber optic components of the Leased Facilities leased by Lessee or for its benefit;
- (b) have full and complete control, responsibility and liability for the purchase, installation, construction and maintenance of the terminals and peripheral equipment connected to capacity on the fiber optic components of the Leased Facilities leased by Lessee;
- (c) employ its own employees, agents and/or independent contractors in the handling, storage, retrieval, processing, transmitting and/or receiving of any electronic signals distributed over the fiber optic components of the Leased Facilities leased by it;
- (d) provide all commercial or other power supplies for the operation of the fiber optic components of the Leased Facilities, terminals and peripheral equipment or facilities used with or connected to the Leased Facilities and located on Lessee's, or its customer's premises;
- (e) have full and complete control, responsibility and liability for operating and maintaining any operating authority from any federal, state or local governmental body or agency that relates to the activities of Lessee under this Agreement, including Lessee's lease of channel capacity on the fiber optic components of the Leased Facilities; and
- (f) maintain all books and records relating to the fiber optic components of the Leased Facilities.

19. **Interest.** All payments due from either Party to the other under the terms of this Agreement which are not paid when due shall bear interest from the due date until paid at an interest rate equal to the lesser of 1.5% per month.

20. **Assignment.** Lessee shall not assign, transfer, delegate or in any other manner dispose of, any of its rights, privileges or obligations under this Agreement without the express written consent of Lessor. Notwithstanding the above, Lessee shall have the right, without the consent of Lessor, to assign, in whole or in part, this Agreement to any third party in conjunction with a merger, consolidation or sale of all or substantially all of Lessee's assets.

21. **Miscellaneous.**

- (a) **Captions; Gender.** Article and section headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. Whenever used herein the singular number shall include the plural, the plural shall include the singular, and the use of any gender shall include all genders.
- (b) **Governing Law, Venue, and Binding Effect.** This Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by the laws of the State of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota in Ramsey County and the parties waive any objections to jurisdiction. This Agreement shall bind and inure to the benefit of each of the parties and their successors and permitted assigns.
- (c) **Amendments and Waivers.** No modification, amendment, deletion, or waiver in the terms of this Agreement is valid unless it is in writing and signed by the Parties. Any waiver by either party of a breach of any provision of this Agreement will not affect, in any respect, the validity of the remainder of this Agreement.
- (d) **Relationship Not a Partnership or an Agency.** The relationship between Lessee and Lessor shall not be that of partners or agents for one another and nothing contained in this Agreement shall be deemed to constitute a partnership, joint venture or agency agreement between them.
- (f) **Notices.** All notices, requests, demands, statements, reports and other communications under this Agreement shall be in writing and deemed to be duly delivered, if delivered in person, by overnight courier or by certified or registered mail:

If to Lessor

City of Roseville
Attn: Patrick Trudgeon
2660 Civic Center Drive
Roseville, MN 55133

If to Lessee:

Arvig Enterprises, Inc.
Attention: Senior Director, Revenue & Growth
Attention: Compliance
150 2nd Street SW
Perham, MN 56573

Either Party may change its mailing address by giving notice to the other pursuant to the provisions of this paragraph.

- (e) **Disclaimers.** There are no agreements, warranties or representations, express or implied either in fact or by operation of law, statutory or otherwise, including warranties of merchantability and fitness for a particular purpose or use, except those expressly set forth herein.
- (f) **Audit.** This Agreement is subject to the requirements of Minnesota Statutes, Section 16C.05, subd. 5. Lessee agrees that Lessor or any authorized representatives and the state or legislative auditor may have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, or other materials relating to this Agreement during normal business hours and as often as deemed necessary. Lessee agrees to maintain these materials, records, and documents and allow such access and audit for 6 years from the date of the termination of this Agreement.

- (g) Data Practices Act Compliance. Data provided, produced or obtained under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Lessee will immediately report to Lessor any requests from third parties for information relating to this Agreement. Lessee agrees to promptly respond to inquiries from Lessor concerning data requests and shall work with Lessor to respond to the request in accordance with the Act.
- (h) Entire Agreement; Signatures. This Agreement, including the exhibits, schedules and annexes hereto, which are hereby incorporated by reference and made a part of this Agreement as if they were fully set forth herein, constitutes the entire agreement between Lessor and Lessee with respect to the subject matter hereof and supersedes all prior agreements and understandings between them as to such subject matter, and there are no restrictions, agreements, arrangements or undertaking, oral or written, between Lessor and Lessee relating to the transactions contemplated hereby which are not fully expressed or referred to herein. This Agreement may be executed in counterparts, each of which shall be deemed an original. An electronically delivered signature shall create a valid and binding obligation of a Party with the same force and effect as if it were an original thereof.
- (j) Severability. If any portion of this Agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected and the rights and obligations of the parties under this Agreement shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

[The remainder of this page to remain intentionally blank].

IN WITNESS WHEREOF, and intending to be legally bound, the Parties have executed this Agreement on the dates indicated below.

LESSEE
ARVIG ENTERPRISES, INC.

By: _____

Name: David Schornack

Title: Senior Director, Revenue & Growth

Date: _____

LESSOR
CITY OF ROSEVILLE, MN.

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

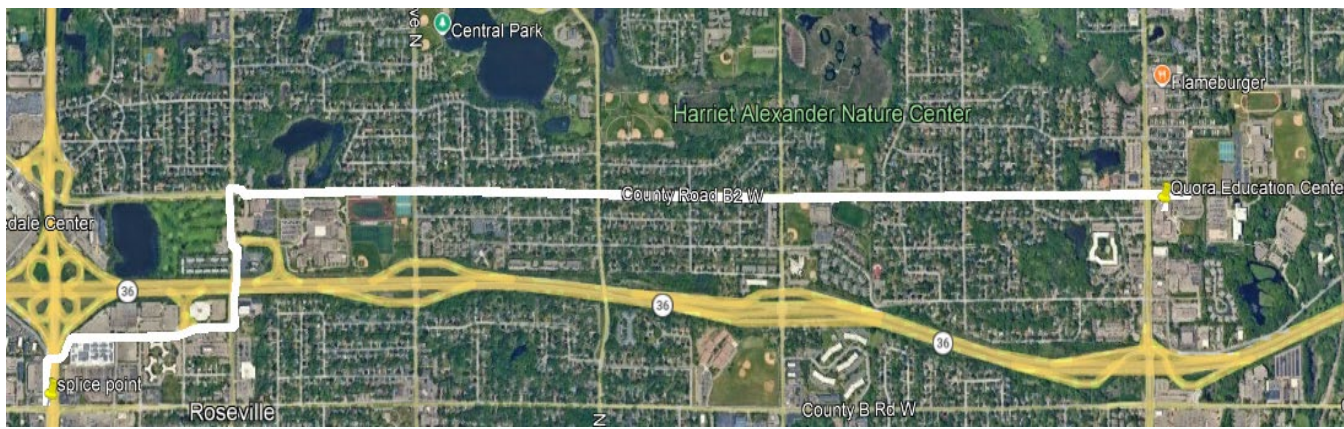
Date: _____

EXHIBIT A

Leased Facilities

Leased Facilities

Route: _



Origination Point:
Quora Education Center
70 County Road B2 W
Little Canada, MN

To:
Snelling Ave/County Road B
Roseville, MN

Fiber Strands:

Monthly Lease Fee:

Lessee shall pay a monthly lease fee of \$360 during the initial term of this Agreement. Lessor will invoice Lessee on a monthly basis for such fee, in accordance with the City's standard invoicing procedures. Lessee shall pay the monthly lease fee within thirty (30) days of receipt of such invoice.

REQUEST FOR COUNCIL ACTION

Date: 7/20/2026
Item No.: 10.j.

Department Approval



City Manager Approval



Item Description: Accept Crisis Response Grant Funds through the Minnesota Office of Justice

Background

On February 23, 2026, the City Council authorized the Roseville Police Department (RPD) to apply for the Minnesota Department of Public Safety Crisis Response Grant. The grant supports local law enforcement agencies and local governments in maintaining and expanding crisis response teams that integrate social workers or mental health professionals into the public safety response for individuals experiencing behavioral health crises.

RPD has been notified that it has been awarded \$300,000 through the Crisis Response Grant for the period of August 1, 2026, through June 30, 2028. The application process was highly competitive, with more than 37 agencies submitting proposals statewide. Only 13 agencies were selected for funding, highlighting the strength of Roseville's embedded social worker program and its commitment to innovative, collaborative approaches to crisis response.

The department's embedded social workers serve as an integral part of RPD's Community Action Team, providing specialized support to individuals experiencing mental health challenges or behavioral health crises. They conduct proactive follow-up after calls for service, co-respond with officers when appropriate, and work closely with individuals and families to connect them with community-based services, treatment options, and long-term support. This coordinated approach helps stabilize situations, promotes safer outcomes, and addresses underlying issues that may otherwise result in repeated emergency calls for service.

The grant award will primarily offset personnel costs for one of the department's two embedded social worker positions. In addition, the funding will support specialized case management software to ensure documentation complies with HIPAA and other legal requirements, a part-time social work intern to expand service capacity, and continuing education to maintain professional licensure and best practices.

This award represents a continuation of the Crisis Response Grant funding first received by the department in 2025. Acceptance of the grant does not create any new positions but instead continues funding for one of the department's existing embedded social worker positions while supporting additional program resources. By securing this highly competitive grant, the City is able to sustain a proven crisis response model and reduce the financial impact on the General Fund.

The agreement has been reviewed by the city attorney.

Policy Objectives

Acceptance of the Crisis Response Grant directly supports the City's Responsive Services and Safety strategic goal and the desired impact of ensuring services remain responsive to ongoing community needs, keeping residents safe and secure, and positively impacting quality of life.

The embedded social worker program strengthens the City's commitment to providing preventive, service-oriented responses for individuals experiencing behavioral health crises. By connecting residents with appropriate resources and reducing unnecessary involvement in the criminal justice system, the program enhances community well-being while ensuring resources are in place to respond effectively to evolving public safety needs. The grant also demonstrates responsible stewardship by leveraging external funding.

Equity Impact Summary

Behavioral health crises affect individuals across all demographics; however, barriers to accessing mental health services often have a greater impact on vulnerable and historically underserved populations.

The embedded social worker program helps reduce these barriers by connecting individuals and families with behavioral health services, housing assistance, treatment providers, and other community resources. By providing timely intervention, follow-up services, and coordinated care, the program promotes more equitable access to support while reducing repeat crises and unnecessary reliance on emergency response systems.

Budget Implications

The Minnesota Department of Public Safety has awarded the Roseville Police Department \$300,000 for the grant period of August 1, 2026, through June 30, 2028.

Grant funds will primarily offset personnel costs associated with one of the department's existing embedded social worker positions. Additional funding will support HIPAA-compliant case management software, a part-time social work intern, and continuing education for the embedded social worker.

There is no required local match for this grant. Acceptance of the award does not create any new positions and will reduce the financial impact of maintaining the embedded social worker program on the City's General Fund during the grant period.

Staff Recommendations

Staff recommends accepting the Minnesota Department of Public Safety Crisis Response Grant award in the amount of \$300,000 for the period of August 1, 2026, through June 30, 2028, and authorizing the appropriate City officials to execute all grant agreements and related documents.

Requested Council Action

Accept the Minnesota Department of Public Safety Crisis Response Grant award in the amount of \$300,000.

Prepared by: Erika Scheider, Chief of Police

Attachments: 1. Grant Agreement with Department of Public Safety



Grant Contract Agreement

Page 1 of 3

Minnesota Department of Public Safety ("State") Minnesota Office of Justice Programs 445 Minnesota Street, Suite 2300 Saint Paul, Minnesota 55101	Grant Program: 2027 Crisis Response Grants Grant Contract Agreement No.: A-CRG-2027-ROSEVLCI-025
Grantee: Roseville, City of 2660 Civic Center Dr Saint Paul, Minnesota 55113	Grant Contract Agreement Term: Effective Date: 8/1/2026 Expiration Date: 6/30/2028
Grantee's Authorized Representative: Roseville, City of Attn: Sarah Mahmud, Police Services Manager 2660 Civic Center Dr Roseville, Minnesota 55113 Phone: (651) 792-7205 Email: sarah.mahmud@cityofroseville.com	Grant Contract Agreement Amount: Original Agreement Amount \$ 300,000.00 Grant Matching Requirement: Original Agreement Match Amount \$ 0.00
State's Authorized Representative: Minnesota Office of Justice Programs Attn: Natty Hels, Grants Specialist Senior - OJP 445 Minnesota Street, Suite 2300 Saint Paul, Minnesota 55101 Phone: (651) 230-2845 Email: natty.b.hels@state.mn.us	Federal Funding CFDA/ALN: N/A FAIN: N/A State Funding: Minnesota Session Laws of 2025, Chapter 35, Article 2, Section 3, Subdivision 7. Special Conditions: Attached and incorporated into this grant contract agreement. See Exhibit B.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will: Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2027 Crisis Response Grants Application ("Application") which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, Saint Paul, Minnesota, 55101. The Grantee shall also comply with all requirements referenced in the 2027 Crisis Response Grants Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://mndps.intelligrants.com>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.



Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCYSigned: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./P.O. No.: A-CRG-2027-ROSEVLCI-025 / 3-113201

NHTSA Project Number (indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

**Budget Summary**

Budget Category: Salaries		
Line Item Description	State	Match
Crisis Response Team Intern Salary	\$11,704.00	\$0.00
Mental Health Coordinator Salary	\$224,020.00	\$0.00
Category Total	\$235,724.00	\$0.00
Budget Category: Supplies		
Line Item Description	State	Match
Electronic Medical Records Software	\$1,320.00	\$0.00
Category Total	\$1,320.00	\$0.00
Budget Category: Travel and Training		
Line Item Description	State	Match
Coordinator Job Related Training Costs	\$4,000.00	\$0.00
Category Total	\$4,000.00	\$0.00
Budget Category: Fringe Benefits		
Line Item Description	State	Match
Crisis Response Intern Fringe Benefits	\$932.00	\$0.00
Mental Health Coordinator Fringe Benef	\$58,024.00	\$0.00
Category Total	\$58,956.00	\$0.00
Budget Total	\$300,000.00	\$0.00



Special Conditions

\$150,000.00 is available from August 1, 2026 through June 30, 2028.
\$150,000.00 is available from July 1, 2027 through June 30, 2028.

REQUEST FOR COUNCIL ACTION

Date: 7/20/2026

Item No.: 10.k.

Department Approval



City Manager Approval



Item Description: Declare vacancy for the Equity and Inclusion Commission

Background

The Council annually appoints citizens to commissions. There is an unexpected opening on the Equity and Inclusion Commission due to the resignation of Commissioner Narayan Dhakal. Council has the option to consider declaring one additional opening on the EIC commission for the Fall 2026 recruitment and interview period for a partial term beginning 9/1/2026 and ending 3/31/2028.

Policy Objectives

The city's Appointment and Reappointment policy outlines the notification and selection process for advisory commissions. The intent to to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments. In addition, the city's Strategic Racial Equity Action Plan (SREAP) has identified diversifying city commissions as a high impact area of focus. Racially and ethnically diverse policy makers and advisors are key to serving residents and other customers with excellence.

Equity Impact Summary

Racially and ethnically diverse policy-makers and policy advisors are key to serving residents and other customers with excellence. The role of appointed boards, commissions, and councils is to advise the Mayor and Council on city policies and practices. A governing body that mirrors our population increases City government access to great ideas, strengthens innovation and problem-solving, and ensures we are representing the viewpoints and considerations of all our communities.

Budget Implications

None.

Staff Recommendations

Staff recommends that Council declare one additional opening for the Equity and Inclusion Commission for the Fall 2026 recruitment and interview period for a partial term beginning 9/1/2026 and ending 3/31/2028.

Requested Council Action

Declare one additional opening for the Equity and Inclusion Commission for the Fall 2026 recruitment and interview period for a partial term beginning 9/1/2026 and ending 3/31/2028.

Commission	Number of Vacancies
Equity and Inclusion	1

Prepared by:

Rachel Boggs

Attachments:

1. Commissioner Roster 07102026
2. 10.20.2025_Appointment and Reappointment Policy

Appointed	Initial Partial Term	
Finance		
Dahir, Sadiq - Vice Chair		
Davy, Kevin		
Jeffers, Marty		
Kaney, Matthew		
Kanzenbach, Raye		
Randolph, Kyle		
Vervoort, Anna		
Youth - Bergquist, Aldo		
Equity & Inclusion		
Open	4/1/2026	3/31/2028
Fillip-Crawford, Gabrielle - Vice Chair	9/18/2024	3/31/2027
LaGrange, Amanda	9/18/2024	3/31/2028
Singaram, Nicole	4/1/2025	3/31/2027
Stanley, Paul	4/1/2025	3/31/2026
Taylor, Chris		
Vemireddy, Prajwal - Chair	9/18/2024	3/31/2026
Youth - Goedken, Gwen		
Youth - Salinas-Ruiz, Sofia		
Parks & Recreation		
Beckman, Karen - Vice Chair		
Botzek, Luci		
Boulton, Nick		
Donaldson, Bryan		
Harris, Jayne	4/1/2025	3/31/2026
Her, Chris		
Kooistra, Chad		
Matts-Benson, Lindsay-Chair		
Penny, Jamison		
Arneson, Audrey - Youth		
Huntley, Mia		
Planning		
Aspnes, Pamela - Vice Chair	9/19/2022	3/31/2024
Cyra, Steve	4/1/2025	3/31/2027
Bjorum, Erik - Chair		
Jensen, Allison Campbell		
Lindsey, Rose		
Lynch, Erin		
Schaefer, Ben		
Police Civil Service		
Accomando, Laura		
Dees, Shawna	4/19/2021	3/31/2023
Murphy, Robert - Chair	3/9/2020	3/31/2021
Public Works, Environment & Transport		

Fergus, Dan	9/11/2023	3/31/2024
Ficek, Bryant - Chair	4/19/2021	3/31/2022
Hodder, Edwin - Vice Chair		
Luongo, Allison	9/19/2022	3/31/2024
Tedder, Charles		
Brokaw Palalay, Katie	8/25/2025	3/31/2027
Sandstrom, Luke		
OPEN		
Jendro, Alexis - Youth		
Ethics Commission	Year Appointed	
Vervoort, Anna	2025	Finance
Vemireddy, Prajwal	2024	Equity and Inclusion
Boulton, Nick	2024	Parks and Recreation
Cyra, Steve	2025	Planning
Murphy, Robert	2021	Police Civic Service
Cicha, Jarrod	2024	Public Works, Environment an

1st Full Term		2nd Full Term	
4/1/2022	3/31/2025	4/1/2025	3/31/2028
4/1/2024	3/31/2027		
4/1/2026	3/31/2029		
4/1/2026	3/31/2029		
4/1/2025	3/31/2028		
4/1/2026	3/31/2029		
4/1/2024	3/31/2027		
8/1/2025	7/31/2026		
4/1/2026	3/31/2029		
4/1/2025	3/31/2028		
4/1/2026	3/31/2029		
9/18/2024	7/31/2025	8/1/2025	7/31/2026
8/1/2025	7/31/2026		
4/1/2023	3/31/2026	4/1/2026	3/31/2029
4/1/2025	3/31/2028		
4/1/2021	3/31/2024	4/1/2024	3/31/2027
4/1/2025	3/31/2028		
4/1/2026	3/31/2029		
4/1/2025	3/31/2028		
4/1/2024	3/31/2027		
4/1/2022	3/31/2025	4/1/2025	3/31/2028
4/1/2024	3/31/2027		
4/1/2024	7/31/2025	8/1/2025	7/31/2026
10/7/2025	7/31/2026		
4/1/2024	3/31/2027		
4/1/2021	3/31/2024	4/1/2024	3/31/2027
4/1/2025	3/31/2028		
4/1/2026	3/31/2029		
4/1/2025	3/31/2028		
4/1/2026	3/31/2029		
4/1/2025	3/31/2028		
4/1/2023	3/31/2026	4/1/2026	3/31/2029
4/1/2021	3/31/2024	4/1/2024	3/31/2027

4/1/2024	3/31/2027		
4/1/2022	3/31/2025	4/1/2025	3/31/2028
4/1/2022	3/31/2025	4/1/2025	3/31/2028
4/1/2024	3/31/2027		
		4/1/2026	3/31/2029
4/1/2026	3/31/2029		
8/1/2024	7/31/2025	8/1/2025	7/31/2026

CITY OF ROSEVILLE

APPOINTMENT AND REAPPOINTMENT POLICY ROSEVILLE CITIZEN ADVISORY COMMISSIONS

BACKGROUND

The City of Roseville has seven standing Advisory Commissions: Ethics, Finance, Equity and Inclusion, Parks and Recreation, Planning, Police Civil Service and Public Works, Environment and Transportation; the City also establishes other advisory groups as needed.

POLICY STATEMENT

It is the intent of this policy to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments.

I. PROCEDURE STATEMENT – APPOINTMENTS

If a vacancy occurs because of resignation, death, moving from the City, removal from office, ineligibility for reappointment, etc. on any standing Advisory Commission, the following procedure will be used.

- A. Regular commission appointments and reappointments will occur each spring in March. If vacancies occur, the council will consider appointments to fill those vacancies in March or September.
- B. Annually, the City Council will establish dates to conduct interviews twice a year, and application deadlines to fill any commission vacancies. The time between the application deadline and interviews will be no more than 30 days.
- C. Commission vacancies will be advertised using the most relevant, effective and efficient method to reach as many residents as possible. These methods may include but are not limited to: social media, newspaper or print, electronic newsletter, cable television, city hall bulletin board.
- D. Applications received after the deadline will be held for the next round of appointments. Should a vacancy occur, any applicants on file will be notified by their preferred method listed in the application and given the date of the next round of interviews. After the next round, should an applicant not be appointed but remain interested, they will be invited to submit a new application.
- E. Names of applicants and applications will be provided to the City Council and the public after the application deadline.
- F. If fewer applications are received than twice the number of openings, the City Council may establish a new application deadline and Council meeting for interviews. If a new deadline is adopted, the vacancy will be re-advertised as described in 'C' above. Applicants whose applications were received before the original deadline will remain under consideration and need not reapply.
- G. Applicants will be interviewed by the City Council. The Chair, or the Chair's designee, of the Commission to which the applicant is seeking appointment will be invited to attend and participate in the interview process. Interviews are open to the public.
- H. The Council may fill a vacancy outside of the biannual basis should the need arise.

II. PROCEDURE STATEMENT - REAPPOINTMENTS

If a current Commission member's term is expiring and is eligible for reappointment, the following procedure will be used.

- A. No later than sixty days prior to the expiration of a term, each commission member whose term is expiring will be contacted to determine their interest in reappointment. For persons seeking reappointment, they will be asked to submit a new reappointment application.
- B. In January, Council will be advised of those Commissioners who are eligible for reappointment and if they are seeking reappointment. In addition, Council will be provided with the attendance record of any commissioner seeking reappointment. The Council will also be provided with written comments from the Chairperson of the Commission regarding the reappointment of the individual. Chair recommendations are not public data. At that time, Council will consider whether to interview commissioners seeking reappointment. If two council members request it, a commissioner seeking reappointment will be scheduled to attend an interview before the entire council.
- C. Should the Council determine that the individual merits reappointment, that person will be reappointed.
- D. Should the incumbent not wish to be reappointed or should the Council determine that the individual does not merit reappointment, the Council will follow the procedure for filling vacancies as described above.

III. APPOINTMENT TO OTHER CITY ADVISORY GROUPS

The Council may use the procedure outlined in Section I. and II. above for making appointments to other advisory groups, committees, task forces, etc.

FUTURE MEETING AGENDA HIGHLIGHTS

July 20, 2026

August 10 – City Council Meeting

- Equity and Inclusion Commission Joint Meeting
- Consider Hyde/PIC R-O-W vacation
- Approve State Patrol Encroachment Agreement and Public Improvements Contract

August 19 – Special City Council Meeting

- Interview candidates to fill vacancy on Equity and Inclusion Commission

August 24 – City Council Meeting

- Receive City Manager 2027 Budget Joint Meeting with PWET Commission
- Receive Presentation from Tubman

September Meetings

- September 14 – City Council Meeting
- September 21 – EDA Meeting
- September 21 – City Council Meeting
- September 28 - City Council Meeting

Upcoming Events

- August 19 - Touch a Truck – Central Park-Dale Street 5-7 PM
- August 21 – Fridays with Firefighters 10-12 Noon